



County of El Dorado

MEETING AGENDA

Citizens' Oversight Committee

TOT - Measure S

Janet McDougall - Chair

Thomas Celio – Vice Chair

Russell Crawford

Edward Miller

Debbie McIntyre

May 1, 2024

9:30 AM

**California Conservation Corp - Conference Room
1949 Apache Avenue, South Lake Tahoe, CA 96150**

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR****CONSENT CALENDAR**

1. Approval of the minutes from the Meeting held on October 18, 2023.

END OF CONSENT CALENDAR**AGENDA ITEMS**

1. Election of the Chair, Vice Chair and Secretary of the Citizens' Oversight Committee to become effective June 15, 2024, through June 14, 2025.
2. Staffing/labor issues within the Basin – Discussion Only
3. Traditional allocation of Road Fund Revenues to Tahoe Basin – Discussion Only
4. Department of Transportation to provide a status update on Fiscal Year 2023-24 projects in the Tahoe Basin.
5. Review Fiscal Year 2024-25 recommended budget and identified projects with approximate timelines.
6. Measure S Impacts and Public Outreach
 - a. Annual Report
 - b. Signage Indicating Measure S Funding

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.



County of El Dorado

MEETING AGENDA

Citizens' Oversight Committee

TOT - Measure S

Thomas Celio
Ami Chilton
Russell Crawford
Janet McDougall
Edward Miller

October 18, 2023

10:00 AM

California Conservation Corp - Conference Room
1949 Apache Avenue, South Lake Tahoe, CA 96150

PROTOCOLS FOR PUBLIC COMMENT

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CALL TO ORDER AT 10:03 AM

ROLL CALL

Present: 4 - Member Celio, Member Chilton, Member McDougall, Member Crawford

Absent: 1 – Member Miller

ADOPTION OF THE AGENDA AND APPROVAL OF THE CONSENT CALENDAR

CONSENT CALENDAR

1. Approval of the minutes from the Meeting held on June 14, 2023.

A motion was made by Member Celio, seconded by Member Chilton, to adopt the Agenda and approve the Consent Calendar.

Yes: 4 – Celio, Chilton, McDougall, Crawford

END OF CONSENT CALENDAR

AGENDA ITEMS

1. Review Fiscal Year 2022/23 Road Fund expenditures for the Tahoe Basin.
A PowerPoint was introduced by Rafael Martinez and presented by Chase Hilbert and Ashley Johnson.
2. Review Fiscal Year 2022/23 Measure S revenue.
A PowerPoint was presented by Chase Hilbert and Becky Morton.
3. Review the Adopted Fiscal Year 2023/24 budget and Measure S revenue and expenditures to date.
A PowerPoint was presented by Chase Hilbert, Ashley Johnson, and Rafael Martinez.
4. Discuss Fiscal Year 2024/25 budget and community priorities.
Department of Transportation (DOT) staff provided the Committee with a couple of options for a long-term expenditure plan. After the PowerPoint presentation and reviewing the long-term plan, Member Celio commented that he preferred Option #2. Member Celio communicated a balance between road maintenance and snow removal equipment is essential. Member Crawford then made suggestions regarding additives and petromats for road maintenance activities. Member Crawford agreed Option #2 was the way to go. Member Chilton agreed to proceed with Option #2. Member Chilton stressed it is essential to get rotary blowers on order with the approximate lead time of 660 days. Last, Member McDougall agreed Option #2 was the preferred route.

Member McDougall also asked for the committee to be provided local discretionary fund dollar amounts. DOT staff confirmed they would provide those numbers; however, they explained that local discretionary dollars can fluctuate annually.

Member McDougall also suggested the Board of Supervisors evaluate pavement condition

index numbers and delegate SB1 funds from other districts to the Basin.

Member McDougall also spoke on the on-call agreements presented to the Board of Supervisors on October 10, 2023. Staff confirmed that no budgetary lines are allocated in the current budget for Measure S TOT funds for rentals under the approved on-call agreements. All on-call agreements that go to the BOS for approval are estimates and list potential funding sources.

DOT staff conveyed Member Miller's email regarding his concern about potholes in Tahoma but confirmed he has seen DOT staff patching the potholes.

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ADJOURNED 11:41 AM

Measure S Oversight Committee Meeting



May 1, 2024

El Dorado County
Department of Transportation

Maintained Mileage vs. Staff

	Centerline Miles	Centerline Percentage (total 1083)	Estimated Percentage of RF Budget	Road Staff	Mechanics	EH Help	Staff to Miles
Basin	153	14%	25%	19	5	10	9 miles per road staff
WS	930	86%	75%	42	11	2	22 miles per road staff

Excluded from the list above, DOT, Maintenance and Operations has the following staff servicing both the Basin and WS:

- 4 Bridge Crew Staff
- 12 Traffic Unit Staff (Traffic Workers, Engineering Technicians & Signals)
- 1 Administrative Technician
- 1 Senior Administrative Analyst

FY 22/23 SLT Road Fund Expenditures

- Ratio of FY 22/23 Road Fund expenditures, West Slope and Tahoe:

	19/20	20/21	21/22	22/23	
Tahoe	28%	26%	23%	28%	26%
West Slope	72%	74%	77%	72%	74%

*The percentages listed above do not include discretionary funds. FY 23/24 percentages will be available at the October 2024 Measure S Oversight Committee meeting.

FY 23/24 Measure S Revenue

Fund Balance, 7/1/2023	\$1,109,904
Tax Revenue	1,711,650
Interest	21,815
Expenditures	(1,250,000)
Current Fund Balance	\$1,593,369

AirBnB Tax Payments

Date Received	Amount
October 26,2023	\$283,836.30
January 25, 2024	\$369,325.94
April 24, 2024	\$377,766.57

FY 23/24 Measure S Anticipated Expenditures

- **Planned Measure S expenditures for FY 23/24:**
 - \$1.25m for Pioneer Trail
 - All Measure S funded costs already incurred.
 - Agreement at the October 2023 meeting to order a snow blower with a cost of \$850,000 due to lead time of 660 days.
 - Has been ordered but has not been received, therefore funds have not been expended.

23/24 Planned Projects & Equipment

- **South Upper Truckee**
 - Grind & Pave was completed in July (SB1)
 - Surface Treatment & Striping will be completed in Spring 2024 ~\$1.0M (SB1 and TOT discretionary)
- **Pioneer Trail**
 - Grind & Pave & temp striping was completed in July (Measure S)
 - Surface Treatment & Striping will be completed in Spring 2024 ~\$1.55M (TOT discretionary)
- **Equipment**
 - Two graders with plows & gates- \$250k TOT annual contribution and TOT discretionary for the remainder- arrived and operational
- **Snow Equipment Rentals**
 - \$250k TOT annual contribution and \$100k CSA 3 – rentals were successful and have been returned
- **In-house grind & pave (patching performed by DOT staff)**
 - DOT staff completed four weeks of grind and pave in the Basin; normally, two weeks is what is accomplished. DOT is completing additional work from winter prior to the surface treatments on SUT and Pioneer Trl.

Citizens' Oversight Committee Roles & Responsibilities



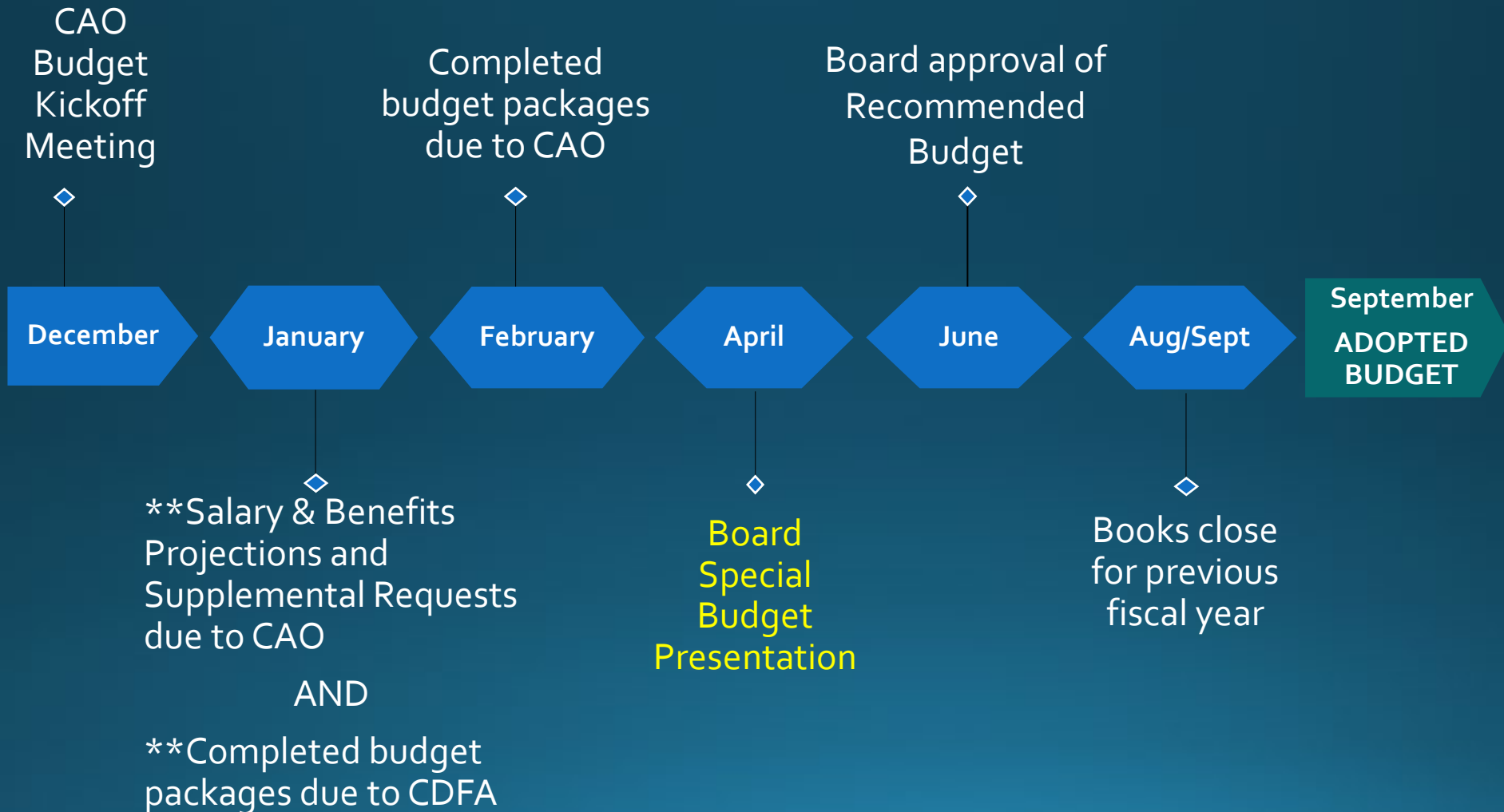
Committee Responsibilities

- Ensure TOT Measure S funds are being spent to enhance, not supplement, the funding contributed to removing snow and maintaining existing roads in the Tahoe area.
- Meet on an annual basis prior to the Boards approval of the Recommended Budget to review revenue and expenditures generated by the tax.
- Participate in discussions of how funds would be best spent for road maintenance or snow removal
- Prepare a written report to the Board of Supervisors relating to the revenue and expenditure of Tax funds, with the understanding that the Committee is advisory only and shall not have the authority to approve or deny expenditure of Tax funds.
- Each role is held for one year until the selection of their successor. Therefore, the meeting in October 2024 will start with a new chair.

Funding Discussion



Budget Milestones



FY 24/25 Measure S Budget Goals

DOT staff represented multiple options to expend Measure S funds:

- 1) Purchase snow removal equipment. Rotary blowers are outdated and consistently fail. Currently, rotary blowers are \$850k but are anticipated to increase.
- 2) Complete Road Maintenance during the summer months of 2024.
 - a) North Upper Truckee or Lake Tahoe Blvd are the next priorities for the department.
- 3) Combination of both purchasing equipment and road maintenance.

Staff recommended and Committee agreed to budgeting approximately \$1,500,000 in FY 24/25 to purchase one (1) rotary blower and use the remaining funds for additional road maintenance.

FY 24/25 Recommended Budget Request

- DOT staff included the following for Measure S funds:
 - \$500,000 for road maintenance
 - \$850,000 for one (1) snow blower
- DOT requested TOT discretionary funds for the following projects
 - \$250,000 for snow removal equipment rentals (approved)
 - \$500,000 for snow removal equipment (approved)
 - \$4,400,000 Zone 8 road rehabilitation and surface treatments (not approved)
 - \$500,000 to save for the Tahoma replacement building construction costs (not approved)
 - \$2,500,000 pave the back portion of Fallen Leaf (approved \$1.9M)
 - \$50,000 for bike path snow removal (approved)

FY 24/25 Projects and Equipment Anticipated Timeline

- Road Maintenance

- \$500,000 for road maintenance will cover resurfacing Black Bart Avenue, Barbara Avenue, Martin Avenue and Elks Club Drive. We intend on applying a Type II Micro to seal the roads and new traffic markings and legends. (Measure S)
- If there are any additional funds remaining, they will be used for grind out and replacement in the Spring of 2025. (Measure S)
- District 5 SB1 funds are slated for Sly Park Summer of 2024.
- Grind and Pave internally – two weeks anticipated but not scheduled yet. (Road Fund)

- Equipment

- Snow Blower – carryover from FY 23/24 (Measure S)
- Snow Blower – issue a PO in July /August of 2024 to start the 660-day lead time (Measure S)
- Brine Tank, Brine Maker – issue in July/ August of 2024 likely received prior to FY end. (TOT Discretionary)
- 1 ½ Ton truck with plow and 10-wheeler – issue in July/August of 2024 – unsure of lead time until ordering (TOT Discretionary)
- Plow and sander – issue PO in July/August 2024 – unsure of lead time until ordering (Road Fund)

Measure S Impacts and Public Outreach

- Flyers
- Door hangers
- Word of mouth
- County Website
- Facebook
- Funded by Measure S Signs and Magnets
- Annual Report

