

**EL DORADO COUNTY SURVEYOR  
PARCEL MAP SUBMITTAL PACKAGE LIST**

**P # \_\_\_\_\_**

**Planning COAs & Copy of Approved Tentative Map**  
**Without these documents, we can not accept your submittal**

Map Check Deposit (see attached Fee Schedule)

Planning COAs & Copy of Approved Tentative Map

2 Paper Copies of draft map

Closures w/ % error of Entire Boundary

Closures w/ % error of each Proposed Lot

11" x 17" copy of Assessors Map and adjoining Assessors Maps, if needed

Full size or reduced to minimum of 11"x17" copy of all recorded or unrecorded maps or exhibits referenced and full size copies of all documents referenced on the map

Adjoining maps, if adjoining properties have recorded maps

Adjoining grant deeds, if adjoining properties are not referenced by a recorded map

Current Preliminary Title Report (less than 90 days old)

Copies of Vesting Deeds

Legible copies of all easements referenced in the Title Report Exceptions

Approved Conditions & Exhibit

Contact Information for Title Company

*Title Company:* \_\_\_\_\_

*Contact Name:* \_\_\_\_\_ *Phone #:* \_\_\_\_\_

Contact Info for Consultant completing Conditions & Approvals

*Consultant Name:* \_\_\_\_\_ *Phone #:* \_\_\_\_\_

*Consultant Address:* \_\_\_\_\_

*Consultant Email:* \_\_\_\_\_

Submitted by: \_\_\_\_\_ on date of \_\_\_\_\_

Surveyor of Record: \_\_\_\_\_ License #: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email #: \_\_\_\_\_

**Note:** All items must be submitted with this checklist to be placed in line for map checking. All services provided by the County Surveyor's Office as part of the Technical Review process, including but not limited to services associated with researching and producing copies of missing or illegible items, will be billed at the County Surveyor's Office hourly rate, and is the responsibility of the Surveyor of Record. No project will record with an outstanding balance.