



## Vacation Home Rental Owners/Agent's Acknowledgement & Certification

I understand that I am responsible for compliance with the provisions of the VHR Ordinance Chapter 5.56, and that any failure of my local contact person and/or Agent(s) to comply with the Ordinance shall be deemed non-compliance by me (§5.56.090). *Initials* \_\_\_\_\_

I understand that I am responsible for compliance with any other applicable laws, regulations, or property use restrictions (e.g., CC&Rs). *Initials* \_\_\_\_\_

I understand that before renting the vacation rental, my agent(s), my local contact person, or I must post the permit required by the VHR Ordinance in a conspicuous place on or adjacent to the front door (§5.56.100) along with the interior and exterior signs. *Initials* \_\_\_\_\_

I agree **by written agreement to limit and enforce the limit on the number** of overnight occupants of the vacation home rental to the number permitted (§5.56.090). *Initials* \_\_\_\_\_

I agree to **obtain the name, address and contact information** for each renter age 18 and over (§5.56.130). *Initials* \_\_\_\_\_

I agree to provide renters a **written copy** of the occupancy limits for overnight and daytime hours, quiet hours, any parking restrictions including for snow remove, trash pick-up day and bear box instructions, requirements for campfire permits, and all other rules and regulations (§5.56.130). *Initials* \_\_\_\_\_

I agree to inform renter that should any violation occur, that **finest may be imposed** (§5.56.140). *Initials* \_\_\_\_\_

I agree that the **physical address** will be made public and be available on the Planning Services website. (§5.56.090). *Initials* \_\_\_\_\_

I agree **by written agreement to limit and to enforce** the limit on the hot tub or spa hours of use to between 8:00 am and 10:00 pm as required by the ordinance (§5.56.090). *Initials* \_\_\_\_\_

I agree to **include the permit number in all advertisements for guests** as designated in the ordinance (§5.56.090). *Initials* \_\_\_\_\_

I agree to **allow inspection** as designated in the ordinance (§5.56.090). *Initials* \_\_\_\_\_

I agree to **maintain independent garbage collection and disposal** as designated in the ordinance (§5.56.090) and provisions in Chapter 8.42 and 8.76. *Initials* \_\_\_\_\_

I agree to inform tenants of, and to ensure the tenants and/or guests of the vacation home rental are aware of, and do not create unreasonable noise or disturbances, engage in **disorderly conduct**, or violate provisions of the El Dorado County Code or any applicable law pertaining to noise or disorderly conduct (§5.56.090 A3). Upon notification that occupants and/or guests have created unreasonable noise or disturbances, engaged in disorderly conduct or violated provisions of the El Dorado County Code or other law pertaining to noise or disorderly conduct, I agree to promptly abate such conduct and prevent recurrence of such conduct by those occupants or guests (§5.56.090). I agree that violations of this provision may result in the suspension or revocation of this VHR Permit. (§5.56.140). *Initials* \_\_\_\_\_

I understand I must designate a **local contact person** who has access and authority to assume management of the unit and take remedial measures on a 24-hour basis when the unit is rented. The local contact person shall be required to respond to the location of the vacation home rental within **one half (1/2) hour** after being notified by law enforcement officials or the public of the existence of a violation of this chapter or any other provision of this code, or any disturbance requiring immediate remedy or abatement (§5.56.130). (The local contact person may be the owner if the owner resides within one half hour travel time.) I understand that if the local contact person changes, I must contact Planning Service's Office for a new permit indicating the new local contact person. *Initials* \_\_\_\_\_

I represent that the designated bedrooms in the vacation rental meet all local building and safety code requirements (§5.56.070 D) or, alternatively, that the El Dorado County Building Services Division has determined that, per Section 307.13.3 of the 2001 California Building Code, the existing use or occupancy may be continued if such use was legal at the time of adoption of this 2001 code, provided such use is continued use or occupancy and is not dangerous to life.

Initials \_\_\_\_\_

I agree to ensure the occupants comply with the Solid Waste Management Ordinance (§8.76) and that trash will not be left on the exterior of the property (except in bear-proof containers) before 6:00 a.m. of the day of trash pick-up or after 6:00 p.m. on the day of trash pick-up. Initials \_\_\_\_\_

I agree to ensure the occupants and/or guests comply with the snow removal parking restrictions and area interference restrictions. I understand that no person shall park except in areas where signs permit, and that no parking is allowed on the street during snow removal conditions in accordance with Chapter §10.12 - Parking. Initials \_\_\_\_\_

I agree to provide sufficient parking to meet El Dorado County on-site parking requirements, including garage when necessary. I certify that the off-street parking spaces depicted on the attached photo or diagrams were legally established in conformance with El Dorado County and TRPA regulations, if applicable. Initials \_\_\_\_\_

I understand that I am responsible for the above requirements, and that while the local contact person must respond to calls within one half hour, I am responsible for directing my local contact person and/or agent(s) in writing, in a manner that complies with the VHR Ordinance. Initials \_\_\_\_\_

I understand that failure by my local contact person, and/or agent(s) will be deemed non-compliance by me (§5.56.060) and that under the provisions of the VHR Ordinance, I may be subject to penalties for non-compliance of \$500.00 to \$1,000.00 and that the VHR may be suspended or revoked should repeated non-compliance occur. Initials \_\_\_\_\_

I agree to all of the above as a condition for receiving an El Dorado County Business License, Transient Occupancy Registration, and a VHR Permit for the unincorporated area of El Dorado County. Initials \_\_\_\_\_

I have read all regulations pertaining to the operation of a vacation home rental and agree to comply with all conditions of the VHR Permit (§5.56.070). Initials \_\_\_\_\_

I certify that the information submitted as application for a VHR Permit is true and accurate in all respects. I (we) agree to all the above provisions and certify under penalty of perjury, the above is true and accurate.

**Owner's Signatures:**

PRINT NAME: \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ DATE \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ DATE: \_\_\_\_\_

**Agent's Signatures:**

PRINT NAME: \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ DATE: \_\_\_\_\_

Vacation Home Rental  
Owner's Letter of Authorization

Date: \_\_\_\_\_

This letter is to authorize \_\_\_\_\_ and/or \_\_\_\_\_ to submit a Vacation Home Rental application for my property located at \_\_\_\_\_ to the El Dorado County Planning Department.

Owner 1

Name: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Contact Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Owner 2

Name: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Contact Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Owner 3

Name: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Contact Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

**Signature:** \_\_\_\_\_

Owner 4

Name: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Primary Contact Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

**Signature:** \_\_\_\_\_