

# EL DORADO COUNTY EMS AGENCY

## ADMINISTRATIVE POLICIES

Effective: March 10, 2023  
Scope: Provider Agency Leadership

*(On File)*

EMS Agency Medical Director

### FIELD INTERNSHIP

#### **AUTHORITY:**

California Code of Regulations, Title 22, Section 100146, 100150, 100153.

#### **PURPOSE:**

Define the process for conducting paramedic field internships in the County of El Dorado.

#### **DEFINITION:**

**Field Internship:** *A period of observation and supervised training for students of accredited paramedic training programs, to build experience and develop prehospital competency in an organized EMS system.*

**Field Preceptor:** *An active, licensed paramedic having a minimum of two years of experience and demonstrated competency in the evaluation of paramedic students during the internship phase of a training program.*

#### **POLICY:**

County paramedic service providers intending to host field internships shall:

1. Enter into a written agreement with the paramedic training program seeking student placement prior to commencing the field internship. This agreement shall include provisions to ensure compliance with Title 22, §100153 (ANNEX 1).
2. Assign a field preceptor with the experience and training as defined in this chapter.
3. Facilitate an intern orientation to include, inter alia, EDCEMSA policies, treatment protocols, formulary and procedures.
4. Submit written notice to EDCEMSA confirming items 1-3 and further specifying:
  - a. Name of the intern,
  - b. name of the training program,
  - c. name of the preceptor,
  - d. location where the internship will occur, and
  - e. proposed start and end dates of the internship.
5. Ensure that no more than one (1) trainee, of any level, are assigned to a response vehicle at any one time.
6. In collaboration with training program staff, fully participate in any student evaluation processes as may be required by the training program itself or the LEMSA in the jurisdiction of the training program.
7. On occasion of any untoward incident involving, or in proximity to, the intern, submit a CQI Report to EDCEMSA within 24 hours, detailing the incident and outcome.

**ANNEX 1****Title 22, Section 100153 - Field Internship**

- (a) A field internship shall provide emergency medical care training and experience to paramedic students under continuous supervision, instruction, and evaluation by an authorized preceptor and shall promote student competency in medical procedures, techniques, and the administration of medications as specified in Section 100146, in the prehospital emergency setting within an organized EMS system.
- (b) An approved paramedic training program shall enter into a written agreement with a paramedic service provider(s) that provide field internship services to students. This agreement shall include provisions to ensure compliance with this Chapter.
- (c) The medical director of the LEMSA where the internship is located shall have medical control over the paramedic intern.
- (d) The assignment of a student to a field preceptor shall be a collaborative effort between the training program and the provider agency.
- (1) The assignment of a student to a field preceptor shall be limited to duties associated with the student's training or the student training program.
- (e) If the paramedic service provider is located outside the jurisdiction of the paramedic training program approving authority, the paramedic training program shall do the following:
- (1) Ensure the student receives orientation in collaboration with the LEMSA where the field internship will occur. The orientation shall include that LEMSA's local policies, procedures, and treatment protocols,
- (2) Report to the LEMSA, where the field internship will occur, the name of the paramedic intern, the name of the field internship provider, and the name of the preceptor.
- (3) Ensure the field preceptor has the experience and training as required in Section 100150(h)(1)-(4).
- (f) The paramedic training program shall enroll only the number of students it is able to place in field internships within ninety (90) days of completion of their hospital clinical education and training phase of the training program. The training program director and a student may agree to start the field internship at a later date in the event of special circumstances (e.g., student or preceptor illness or injury, student's military duty, etc.). This agreement shall be in writing.
- (g) The internship, regardless of the location, shall be monitored by the training program staff, in collaboration with the assigned field preceptor.
- (h) Training program staff shall, upon receiving input from the assigned field preceptor, document the progress of the student. Documentation shall include the identification of student deficiencies and strengths and any training program obstacles encountered by, or with, the student.
- (i) Training program staff shall provide documentation reflecting student progress to the student at least twice during the student's internship.
- (j) No more than one (1) trainee, of any level, shall be assigned to a response vehicle at any one time during the paramedic student's field internship.
- Cal. Code Regs. Tit. 22, § 100153