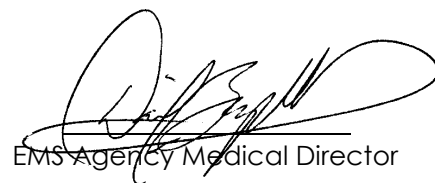


# EL DORADO COUNTY EMS AGENCY PERSONNEL POLICIES

Effective: August 1, 2017

Reviewed: June 2017



EMS Agency Medical Director

## DISCIPLINARY ACTION PROCESS FOR CERTIFICATION AND LICENSURE

### PURPOSE:

To establish a policy that defines the El Dorado County Emergency Medical Services Agency (EMS Agency) certification review process. This policy shall apply to holders of an EMT certificate, MICN authorization, and paramedic license.

Authority: California Health and Safety Code, Division 2.5, Chapter 2, Section 1797.61; Chapter 5, Section 1798; Chapter 7, Section 1798.200–1798.208. Administrative Procedures Act (Government Code), Title 2, Division 3, Chapter 5, Sections 11507.6, 11507.7, and 11513.

### DEFINITIONS:

Investigative Review Panel (IRP) – means an impartial advisory body, the members of which are knowledgeable in the provision of prehospital emergency medical care and local EMS system policies and procedures, which may be convened to review allegations against an applicant for, or the holder of, a certificate, assist in establishing the facts of the case, and provide its findings and recommendation to the Medical Director of a local EMS agency, in accordance with the process described in Section 100211 of the California Code of Regulations, Title 22, Division 9, Chapter 6.

### POLICY:

1. Disciplinary proceedings for EMTs shall be conducted in accordance with Title 22, Division 9, Chapter 6 of the California Code of Regulations.
2. If at any time during the EMS Medical Director's review or investigation he/she determines that, in his/her expert opinion, the facts support placing an EMT certificate holder on probation, or the denial, suspension or revocation of a certificate, the Medical Director may convene an IRP at his or her discretion.
3. The IRP will assist in establishing the facts and assess all information on the matter in order to establish the facts of the case and to report its findings and recommendation to the Medical Director.
4. Request for discovery, petitions to compel discovery, evidence and affidavits in the IRP shall be followed pursuant to the Administrative Procedures Act (Government Code, Title 2, Division 3, Chapter 5, Sections 11507.6, 11507.7, 11513).
5. Paramedic licensure action by the EMS Medical Director to immediately suspend a holder's license shall be performed in accordance with the California Health and Safety Code 1798.202.
6. Notification by the EMS Agency to the EMS Authority shall be made on Form EMSA-CRI (Rev. 10/01). If the final action is a recommendation to the EMS Authority to take disciplinary action against the licensee, a summary explaining the actions of the Paramedic that are a threat to the public health and safety pursuant to Section 1798.200 of the Health and Safety Code and all documentary evidence relative to the recommendation collected by the Medical Director, shall be forwarded to the State EMS Authority.

## DISCIPLINARY ACTION PROCESS FOR CERTIFICATION AND LICENSURE CONTINUED

### References:

CA EMSA's: Recommended Guidelines for Disciplinary Orders and Conditions of Probation  
[www.emsa.ca.gov/Media/Default/PDF/ModelDisciplinaryOrders.pdf](http://www.emsa.ca.gov/Media/Default/PDF/ModelDisciplinaryOrders.pdf)

EMSA #134: Recommended Guidelines for Disciplinary Orders and Conditions of Probation for EMTs and AEMTs  
<http://www.emsa.ca.gov/pubs/pdf/EMSA134.pdf>