

# EL DORADO COUNTY GRAND JURY REPORT RESPONSES

YEAR	RECOMMENDATION NUMBER	RECOMMENDATION	RESPONSE AGENCY	RESPONSE DATE	RESPONSE	ALREADY IMPLEMENTED	WILL BE IMPLEMENTED	WILL NOT BE IMPLEMENTED	FURTHER ANALYSIS	REQUIRES FOLLOW-UP
<b>2022/2023</b>										
<b>\$28K Sick Leave Oversight</b>	R.1	Policies and procedures should be established that are specific to payouts for unrepresented management staff by the HR Department by December, 31, 2023.	El Dorado County Board of Supervisors							
	R.2	Prior to computation of final wages due, HR should take the initial step to confirm the terms of each employee's specific agreement as it relates to unused sick leave and vacation pay due. Once eligibility is determined by HR, the information should then be forwarded to the affected departments as well as the Payroll Division. This should be implemented by December 31, 2023.	El Dorado County Board of Supervisors							
	R.3	The HR Department should perform annual audits of past payout exit documents for benefits entitled to unrepresented employees beginning in 2023.	El Dorado County Board of Supervisors							
	R.4	The Auditor Controller should establish policies and procedures which outline the chain of custody for the accuracy of the KRONOS database prior to CFWD form sign-off. These standardized procedures should be used by all County Departments. This should be implemented by December 31, 2023.	El Dorado County Auditor-Controller							
	R.5	CAO should establish policies and procedures to prohibit any employee from approving their own final payout. In the case of a resigning department head, the approval should be made by the CAO or BOS. This should be implemented by December 31, 2023.	El Dorado County Board of Supervisors							

	R.6	The Auditor Controller should modify the CFWD form to include safeguards and/or a field designating the eligibility of an employee for specific benefits. There should be a roadblock prohibiting the continuation with the payout computation, unless the employee is, in fact, eligible for a specific payout. For example, if the bargaining unit field indicates "UD" and the years of service field is less than 5 years, the ability to continue the payout for sick leave will be blocked. This should be implemented by December 31, 2023.	EI Dorado County Auditor-Controller							
	R.7	The Auditor Controller should establish Policies and Procedures to ensure that when a County employee is erroneously overpaid, a standardized repayment process is initiated immediately. This should be implemented by December 31, 2023	EI Dorado County Auditor-Controller							
<b>Procurement And Contracts</b>	R.1	The P&C Division should develop and implement a procedure to ensure the P&C web page is up to date with accurate and complete information regarding all bids and the final award amounts for full transparency by December 31, 2023	EI Dorado County Board of Supervisors							
	R.2	The P&C Division should integrate the appropriate public information on their internal tracker (spreadsheet) with their web page to better provide complete and up to date information to the public by December 31, 2023	EI Dorado County Board of Supervisors							
	R.3	Although there is a stated September 20, 2026, sunset review date of the current policy, the P&C Division should develop a process to formally review and update Procurement Policy C-17 and division procedures. The review process should be developed and implemented by December 31, 2023	EI Dorado County Board of Supervisors							
	R.4	Develop a process to review and address minor changes to procedures in compliance with the Procurement Policy without BOS approval by December 31, 2023	EI Dorado County Board of Supervisors							
	R.5	As a part of future policy and procedure updates, the P&C Division should seek input from internal customers and incorporate, as applicable, division-specific contract requirements	EI Dorado County Board of Supervisors							
	R.6	Finalize the update to the P&C procedural manual to reflect the changes made to the current Procurement Policy C-17, effective October 20, 2022, to be completed by October 31, 2023	EI Dorado County Board of Supervisors							

	R.7	For future policy updates, the P&C Division should incorporate changes to their procedural manual within 90 days of BOS policy approval	El Dorado County Board of Supervisors							
	R.8	Review and update the New Contract Development Process Document (dated October 30, 2019) by December 31, 2023	El Dorado County Board of Supervisors							
	R.9	The P&C Division should develop a customer survey program for internal EDC customers and external vendors, to determine if they are meeting the needs of their customers. There should be survey questions focused on the communication of P&C staff with all customers and vendors. Surveys should be June 2023 Procurement & Contracts El Dorado County 2022-2023	El Dorado County Board of Supervisors							
	R.10	The P&C Division should identify a solution to provide timely updates throughout the contract approval process for its customers by December 31, 2023	El Dorado County Board of Supervisors							
	R.11	The P&C Division should continue to develop and make available P&C training modules for EDC customers and outside vendors, focusing on how to best navigate the P&C process. An annual schedule for training should be developed by December 31, 2023.	El Dorado County Board of Supervisors							
	R.12	Develop and implement an internal training program to cross train P&C staff to perform both the procurement and contract functions of the division by December 31, 2023.	El Dorado County Board of Supervisors							
	R.13	The P&C Division should review the JOC concept and determine its application to appropriate EDC departments, by December 31, 2023	El Dorado County Board of Supervisors							
	R.14	Risk Management should develop and implement a "Risk Assessments" class for EDC contract staff to better understand risk requirements for EDC. Changes should be adopted to help avoid lengthy delays in contract approval by December 31, 2023	El Dorado County Board of Supervisors							
	R.15	Review the EBIX contract and ensure that EBIX is providing services based on their contractual obligations by December 31, 2023	El Dorado County Board of Supervisors							

<p><b>Building Projects - Can You Help Me, ... PLEASE?</b></p>	<p>R.1</p>	<p>The P&amp;B Department should develop a mission statement and refine the mission statements for both Building Services and Planning Services to more accurately reflect their respective missions. This recommendation should be completed by December 31, 2023.</p>	<p>El Dorado County Board of Supervisors</p>							
	<p>R.2</p>	<p>Building Services should expand the current simple permit program to allow homeowners to request and pay for simple permits online. This recommendation should be implemented by December 31, 2023</p>	<p>El Dorado County Board of Supervisors</p>							
	<p>R.3</p>	<p>The P&amp;B Department should assign a single point of contact to act as the advocate for each complex permit request to champion the project through the permit and building process. This recommendation should be implemented by December 31, 2023</p>	<p>El Dorado County Board of Supervisors</p>							
	<p>R.4</p>	<p>Building Services should create tools, such as a dashboard to provide transparency of permits in its system and document the approvals and inspections (by date) requested and the current status. Criteria should be established for triggering alerts when approvals or inspections stall. Update the system to require an inspection completion date. This recommendation should</p>	<p>El Dorado County Board of Supervisors</p>							
	<p>R.5</p>	<p>The P&amp;B department should work with Human Resources to create a job description for the Ombudsman position commensurate with the actual duties. This would include empowering the Ombudsman to be responsible for addressing and spearheading the resolution of issues and complaints. This recommendation should be implemented by December</p>	<p>El Dorado County Board of Supervisors</p>							
	<p>R.6</p>	<p>When possible, Building Services should strive to send the same inspector to conduct the follow-up inspection. If a different inspector is assigned to follow-up on corrections, the initial inspector should review the file with them. This recommendation should be implemented by December 31, 2023.</p>	<p>El Dorado County Board of Supervisors</p>							
	<p>R.7</p>	<p>Building Services should review the home fire sprinkler inspection process for efficiency purposes and revisit returning the responsibility for all home fire sprinkler inspections to Building Services. Recommendation to be implemented by December 31, 2023</p>	<p>El Dorado County Board of Supervisors</p>							
	<p>R.8</p>	<p>The P&amp;B Department should establish a set of benchmarks by permit type for the time expected to get through planning and building projects. A quarterly report should be created detailing the overall activity of and status of timelines for processing permits for project types against established benchma</p>	<p>El Dorado County Board of Supervisors</p>							
	<p>R.9</p>	<p>The P&amp;B Department should develop a customer satisfaction survey program to include customer surveys. A customer survey would be sent directly to the homeowner when the building permit is approved and again, when the building project is finalized. Summarize the responses and take action as needed. This recommendation should be implemented by December</p>	<p>El Dorado County Board of Supervisors</p>							

How Will Grizzly Flats Water District Survive?	R.1	The GFCSD Board should develop a post Caldor Fire contingency plan to facilitate coordination and communication with the EDC Board of Supervisors, the El Dorado Water Agency, FEMA, CalOES and other agencies, as needed. This should be accomplished by December 31, 2023	GFCSD Board Chairperson									
	R.2	GFCSD Board should request the Assessor's office provide an update on sales of Grizzly Flats parcels to GFCSD quarterly. This should be accomplished by December 31, 2023	GFCSD Board Chairperson									
	R.3	In order to avoid insolvency, the GFCSD should pursue a new rate structure and approve it pursuant to the Proposition 218 process. This should be accomplished by June 30, 2024	GFCSD Board Chairperson									
	R.4	Once the Proposition 218 process is complete and a new rate structure is in place, the GFCSD should hire a licensed civil engineering firm to create an accurate water service infrastructure map. This should be accomplished by June 30, 2024	GFCSD Board Chairperson									
	R.5	The EDC Board of Supervisors should assign a dedicated resource for a six-month period to seek out and apply for grants from local, State and Federal sources, in assistance to the GFCSD. This should be accomplished by June 30, 2024	El Dorado County Board of Supervisors									
	R.6	The EDC BOS should develop, in conjunction with the GFCSD, a contingency plan should the GFCSD become insolvent. This should be accomplished by December 31, 2023	El Dorado County Board of Supervisors									
Compliance And Continuity	R.1	The Incoming Grand Jury should review the 2021-2022 reports and responses for information										
	R.2	Review the Auditor-Controller's responses to Findings and Recommendations of Case #21-02 and Case 21-06 and follow-up with the Auditor Controller.										
<b>2021/2022</b>												
Grand Jury Continuity and Con	N/A											

Analysis of County Employee T	R.1	The Grand Jury recommends that the Board of Supervisors reaffirm their commitment to the policy regarding daily time entry. The Board of Supervisors should also communicate this requirement to the Chief Administrative Officer (CAO) and the elected heads of the departments within 90 days of the date of this report.	El Dorado County Board of Supervisors	9/13/2022	Recommendation has not been implemented but will be implemented no later than October 15, 2022. The Board agrees with the importance of daily time entry, while also recognizing there are some cases in which daily time entry is not feasible. The Chief Administrative Office will send written direction to all County department heads that Board Policy E-1 should be followed to the maximum extent practicable.	xx				10/15/2022
	R.2	In collaboration with the department heads, the County Auditor-Controller should provide written procedures for the daily time entry requirements within 120 days of the date of this report.	El Dorado County Auditor-Controller	9/27/2022	The recommendation will not be implemented because it is not warranted.			xx		
	R.3	The County Auditor-Controller should pursue modifications to Kronos that would enable time entry to be "locked" to employees after a 24-hour window following their workday to ensure timeliness of entry within 180 days of the date of this report.	El Dorado County Auditor-Controller	9/27/2022	The recommendation requires further analysis.				xx	6 months as required by Penal Code 933.05
	R.4	The County Auditor-Controller should implement internal semi-annual audits of time entry, confirming that time entered matches time worked and determining the accuracy of project coding within 120 days of the date of this report.	El Dorado County Auditor-Controller	9/27/2022	The recommendation requires further analysis.				xx	6 months as required by Penal Code 933.05
	R.5	The County Auditor-Controller should provide a written list of appropriate proxy classifications who are eligible to approve departmental payroll in the absence of the department head within 120 days of the date of this report.	El Dorado County Auditor-Controller	9/27/2022	The recommendation requires further analysis.				xx	6 months as required by Penal Code 933.05
	R.6	The Grand Jury recommends that the CAO and Auditor-Controller co-sponsor a committee to improve communication between the Auditor-Controller Payroll Department and their counterparts in the other County departments within 90 days of the date of this report.	El Dorado County Auditor-Controller	9/27/2022	The recommendation requires further analysis.				xx	6 months as required by Penal Code 933.05
	R.6	The Grand Jury recommends that the CAO and Auditor-Controller co-sponsor a committee to improve communication between the Auditor-Controller Payroll Department and their counterparts in the other County departments within 90 days of the date of this report.	Chief Administrator Officer	9/13/2022	The recommendation will not be implemented because it is not warranted. Working relationships between County departments can always be improved. Pursuant to the El Dorado County Charter Article III, Section 304(a), the Chief Administrative Office continually strives to coordinate the work of all departments, thus improving communication and relationships. The Chief Administrative Officer and Auditor-Controller meet regularly and will continue to work together to improve the communication between Payroll and their counterparts in other County departments.			xx		
Inspection of County Jails and	R.1	South Lake Tahoe Jail should enlist or hire an instructor or implement a temporary alternative to resume the Parenting Class by December 31, 2022.	El Dorado County Sheriff's Department	7/22/2022	Parenting Class at the South Lake Tahoe Jail was temporarily suspended due to not having an instructor. The Sheriff's Office recognizes how vital this class is for our inmates and was able to resume it on July 13, 2022	xx				
	R.2	Placerville Jail should enlist or hire an instructor or implement a temporary alternative to resume the Moral Recognition Therapy classes by December 31, 2022.	El Dorado County Sheriff's Department	7/22/2022	The Sheriff's office has consistently offered moral Reconation Therapy Classes until COVID-19 pandemic, and which time, the instructor was not available, and the class could no longer be offer at the Placerville Jail. The Sheriff's office is currently working with our partners at el dorado county probation and ed dorado education and projects to resume classes in August 2022.			xx		8/31/2022

Election Oversight of Gubernat	N/A									
County Staffing Challenges 21-	R.1	The Board of Supervisors should direct the Chief Administrative Officer to provide an annual recommendation to maintain, at a minimum, pay levels in the County at the calculated median total compensation, based on comparative analysis.	EI Dorado County Board of Supervisors/EI Dorado County Chief Administrative Officer	9/13/2022	<i>The recommendation should not be implemented because it is not warranted or is not reasonable. The Chief Administrative Officer regularly provides recommendations to the Board of Supervisors relative to compensation for all employees during labor negotiations with each of the bargaining units in order to achieve the Board's stated compensation philosophy. As a result, in 2022, the County was successful in reaching the median for most job classifications.</i>			xx		
	R.2	The Board of Supervisors should ensure that future compensation studies include pay levels only from Sacramento and Placer Counties and, where appropriate, similar classifications in local private industries.	EI Dorado County Board of Supervisors/EI Dorado County Chief Administrative Officer	9/13/2022	<i>The recommendation requires further analysis and staff should make a recommendation to the Board of Supervisors no later than December 2022. The County's Labor Management Committee is currently discussing changes to the compensation philosophy, one of which is to include pay levels only from Sacramento and Placer counties. Upon completing their analysis, a recommendation will be made to the Board of Supervisors for approval prior to December 2022.</i>				xx	12/30/2022
	R.3	The Board of Supervisors should direct staff to develop and implement policies that focus on employee retention as a priority within one year of the date of issue of this report.	EI Dorado County Board of Supervisors/EI Dorado County Chief Administrative Officer	9/13/2022	<i>This recommendation should not be implemented because it is not warranted or is not reasonable. The County regularly reviews various policies and practices that focus on employee retention, and topics such as these are discussed with the Labor Management Committee. One such example of a policy to improve retention is the County's telework program.</i>			xx		
	R.4	The Board of Supervisors should commission a study into the true cost of recruiting and training new hires within one year of the date of issue of this report.	EI Dorado County Board of Supervisors/EI Dorado County Chief Administrative Officer	9/13/2022	<i>This recommendation should not be implemented because it is not warranted or is not reasonable. The Board of Supervisors agrees there is a cost associated with recruiting and training new staff and should do everything reasonable to reduce turnover. However, those costs will be different depending on the job classification and duties and using taxpayer dollars to pay for this study is not a wise use of funds that could be better spent in other areas</i>			xx		

					<p>is not warranted or is not reasonable. The County currently has just over 450 job classifications. Of those, 425 are currently allocated for use in Fiscal Year 2022-23. The Human Resources Department is not adequately resourced to run recruitments for all positions within 90 days and then maintain that many eligibility lists on an ongoing basis. Further, it is unclear what is intended by the term "lower-level position" or how it is defined.</p> <p>The County's Personnel Rules currently allow difficult-to-fill positions to be recruited on a continuous basis, and Human Resources does that as necessary. Not every position is difficult-to-fill and running continuous recruitments for those that are not provides no benefit or advantage for the County or the applicants. While continuous recruitments may offer flexibility in referring qualified applicants to hiring departments as they come in,</p> <p>continuous recruitments can also have a detrimental impact on internet advertising. Most job searches occur via the internet. The County currently advertises its open job postings on one of the largest government job websites, GovernmentJobs.com. Whenever a new job is posted, not only does it appear on Government Jobs, but several other web crawlers, such as Monster, Indeed and LinkedIn, pick up those new postings as well, exponentially increasing the number of views. Jobs that are posted continuously tend to drop off those web crawlers in favor of newer, fresher postings, thereby decreasing the views on continuous, or "stale," postings and negatively impacting the number of</p>					
	R.5	The Human Resources Department should maintain ongoing lists of potential candidates for all positions to decrease time to bring in new employees and keep the application process for lower-level positions open on a continuous basis, within 90 days of the date of issue of this report.	El Dorado County Human Resources Director	9/13/2022				xx		
	R.6	The Human Resources Department, in conjunction with County departments, should review that job descriptions are written to the lowest possible level for the position (especially recurring) to ensure the largest selection for that role, completed within 180 days of the date of issue of this report.	El Dorado County Human Resources Director	9/13/2022	<p><i>Resources already performs this function on an ongoing basis. There is currently a process in place that triggers a subsequent review and analysis of the entire job specification, including the Minimum Qualifications. The Minimum Qualifications are just that, the minimum qualifications based on the knowledge, skills and abilities required to perform the work. Human Resources regularly solicits input from department heads and hiring managers to ensure the job specifications align with the actual work performed, including the appropriate combination of education and experience delineated in the Minimum Qualifications section of the job specification. Human Resources recognizes that in some circumstances it is appropriate to utilize substitution patterns when determining whether a candidate possesses the education and experience to be minimally qualified, which is referenced on our job specifications. When submitting a recruitment requisition to Human Resources, the hiring manager is proactively asked to confirm that the current job specification is accurate. If not, Human</i></p> <p><i>Resources works with the manager to update and make any necessary changes before ultimately going to the Board for approval of any revisions. Further, it should be noted that the compensation structure of classifications is directly aligned with the knowledge, skills and abilities required to perform the job, which are obtained through combinations of education and experience identified in the Minimum Qualifications, in combination with several other factors.</i></p>			xx		



	R.7	The Chief Administrative Officer, in conjunction with the Human Resources Department, should expand the option of the hybrid telework model to as many positions as are practical within 180 days of the date of issue of this report.	El Dorado County Chief Administrative Officer	9/13/2022	<i>This recommendation should not be implemented because it is not warranted or is not reasonable. Telework opportunities are encouraged and available to all staff based on the determination of the Department Head. It is the responsibility of the Department Head, upon consideration of a number of factors associated with each position and employee, to determine if telework opportunities should be expanded or reduced in order to best meet the customer service needs of the department.</i>			xx		
	R.8	The Board of Supervisors should direct the Human Resources Department and elected department heads to implement a program to foster teamwork and morale-building throughout the organization within 180 days of the date of issue of this report.	El Dorado County Board of Supervisors/El Dorado County Chief Administrative Officer	9/13/2022	<i>This recommendation should not be implemented because it is not warranted or is not reasonable. Asking the Human Resources Department to convene a meeting only with elected departments heads fails to receive input from more than half of the department heads who manage the majority of county employees. The County, through the executive leadership team of all department heads, will discuss and identify ways to foster teamwork and morale-building through the organization while recognizing it is ultimately the responsibility of each department head, both elected and appointed, to ensure their staff work in a manner consistent with the County's Core Value of collaboration.</i>			xx		
<b>Hotel Emergency Housing for H</b>	R.1	The CAO should direct County departments to coordinate housing stays and work to use an expanded list of hotels, as appropriate, for emergency housing of their clients on the Western Slope. This directive should be given by September 30, 2022.	El Dorado County Chief Administrative Officer/Health and Human Services Agency	9/13/2022	<i>The recommendation will not be implemented because it is not warranted or is not reasonable. HHSA has verified that for HHSA programs that allow hotels to be utilized on a temporary basis, clients, not staff select the locations, therefore, there is no need for County departments to coordinate housing stays. However, Probation will contact other hotels in El Dorado County to assess their interest in serving their clientele in an effort to establish an expanded list of hotels for emergency housing for their clients on the Western Slope and report back to the CAO no later than January 31, 2023.</i>			xx		
	R.1	The CAO should direct County departments to coordinate housing stays and work to use an expanded list of hotels, as appropriate, for emergency housing of their clients on the Western Slope. This directive should be given by September 30, 2022.	El Dorado County Probation Department	9/13/2022	<i>However, Probation will contact other hotels in El Dorado County to assess their interest in serving their clientele in an effort to establish an expanded list of hotels for emergency housing for their clients on the Western Slope and report back to the CAO no later than January 31, 2023.</i>		xx			1/31/2023
	R.2	The Auditor-Controller's Office should establish written procedures for processing credit card payments for emergency homeless hotel stays, including the process and procedures to be followed if there is hotel damage or unauthorized charges from the stay, and distribute throughout County departments. These written procedures should be distributed by September 30, 2022.	El Dorado County Auditor-Controller	9/27/2022	The recommendation requires further analysis. This recommendation is not necessary if HHSA and Probation enter into contracts with the hotels that are utilized for emergency housing.				xx	6 months per penal code 933.05
	R.3	Probation and HHSA management should send a monthly report to the CAO demonstrating they are consistently following their internal written procedures for processing hotel vendor invoices, from receipt through fiscal oversight, until it is sent to the Auditor-Controller's Office. This monthly reporting process should begin by September 30, 2022.	El Dorado County Probation Department/El Dorado County Chief Administrative Officer/Health and Human Services Agency	9/13/2022	<i>The recommendation will not be implemented because it is not warranted or is not reasonable. This recommendation would create an increased and unreasonable workload. If it is determined the departments are not following their internal written procedures, the appropriate staff should be held accountable by their supervisor</i>			xx		

	R.4	The Auditor-Controller's Office should provide the CAO, HHS, and Probation with a quarterly report of approved hotel vendors or whenever the list is changed. This quarterly reporting should begin by September 30, 2022.	El Dorado County Auditor-Controller	9/13/2022	The recommendation will not be implemented because it is not warranted. A list of all approved vendors (including hotel vendors) is on the Auditor-Controller's website. This list is used for departments to request approval for specific vendors (including hotel vendors). The Auditor Controller's Office reviews and approves vendors daily. The only vendors not approved are vendors that may require withholdings due to liens, non-resident withholding due to being an out of state vendor, or an out-of-state vendor requiring use tax. Every local hotel vendor requested by a department has been approved to date.			xx		
	R.5	The CAO should direct County Counsel to determine whether contracts should be in place with hotels that are used by the County departments for emergency housing hotel stays. The County Counsel should respond to the CAO by November 30, 2022.	El Dorado County Chief Administrative Officer/El Dorado County Counsel	9/13/2022	<i>The recommendation requires further analysis. County Counsel reports directly to the Board of Supervisors and, as such, is not subject to the direction of the CAO. Moreover, whether contracts should be in place with hotels that are used by County departments for emergency housing hotel stays is a policy matter beyond the purview of the County Counsel. Nevertheless, in response to this recommendation, the CAO will confer with the County Counsel prior to November 30, 2022, to assess whether there are any legal requirements impacting how the County secures emergency housing hotel stays on the western slope</i>				xx	11/30/2022
<b>Growlersburg Conservation Ca</b>	None									
<b>El Dorado Hills Community Ser</b>	R.1	The Board of Directors should require the ERs for each LLAD to include: •The defined calculation for the special and general benefit using each LLAD's unique boundaries; •An itemized list of improvements; •Readable boundary maps (for each LLAD) that easily determine the boundaries; •Deferred maintenance projects for the next year; •Usage surveys for LLADs to review/adjust the public-at-large component of the general benefit calculation; and •Recalculation of the Benefit to Property Outside the Assessment amount to eliminate the 50% reductions. These updates are to be completed with the FY 2023-2024 Final Engineer's Report.	El Dorado Hills Community Services District	9/14/2022	Response too long to be reprinted here - see Grand Jury report for details	xx	xx	xx		
	R.2	The EDH CSD should utilize the Carson Creek LLAD #39 deferred maintenance reserve to fund the approved assessment refund for FY 2021-2022. This should be completed by December 31, 2022.	El Dorado Hills Community Services District	9/14/2022	<b>This Recommendation Has Been Implemented.</b> This Recommendation is a moot point, as the refund has already occurred. The Grand Jury was informed and aware of the fact the District Board of Directors had already made the recommendation and approved refunding the assessment due to the continued delay in bringing this park asset online, yet for some unknown reason, a Recommendation is still provided within this Grand Jury Report?	xx				
	R.3	The EDH CSD should recalculate the maximum assessment for Carson Creek LLAD #39 using the current number of benefit units. This recalculation should be completed by June 1, 2023.	El Dorado Hills Community Services District	9/14/2022	Response too long to be reprinted here - see Grand Jury report for details			xx		

	R.4	The EDH CSD should contract with an outside consulting firm to develop and implement a quality control process to ensure the annual assessment file sent to the County Auditor-Controller's Office is correct. This quality control process should be in place by June 1, 2023.	EI Dorado Hills Community Services District	9/14/2022	Response too long to be reprinted here - see Grand Jury report for details			xx		
	R.5	The EDH CSD should transfer the general benefit amount as calculated in the ER to the underlying LLAD.	EI Dorado Hills Community Services District	9/14/2022	Response too long to be reprinted here - see Grand Jury report for details	xx				
	R.6	The EDH CSD should change its internal processes and begin crediting rental income to the LLAD that generated the income. This should be completed by December 31, 2022.	EI Dorado Hills Community Services District	9/14/2022	Response too long to be reprinted here - see Grand Jury report for details		xx			12/31/2022
	R.7	The EDH CSD should provide the LLADs with more details on the financial effect the Zuri Alliance Consolidated Services agreement will have on their LLAD assessments. This should be completed by December 31, 2022.	EI Dorado Hills Community Services District	9/14/2022	Response too long to be reprinted here - see Grand Jury report for details		xx			23/24 LLAD process
	R.8	The EDH CSD should create and publicize policies and procedures, including timeframes and record-keeping requirements, in one accessible online location, to address assessment complaints and appeals. These policies and procedures should be completed and publicized by June 1, 2023.	EI Dorado Hills Community Services District	9/14/2022	Response too long to be reprinted here - see Grand Jury report for details			xx		
	R.9	The EDH CSD should form an LLAD Advisory Committee with LLAD parcel owners to foster a productive environment between the EDH CSD and the LLADs. This LLAD Advisory Committee would provide input to park plans, financial plans, and ERS and be established by December 31, 2022.	EI Dorado Hills Community Services District	9/14/2022	This Recommendation Has Not Yet Been Implemented, But Will Be Implemented by December 31, 2022. The District attempted to form an LLAD Advisory Committee in response to the 2016 Grand Jury Report, Recommendation #7, and will again solicit interest for this with the same parameters for a Committee of the Board of Directors, as per District Policy(ies).		xx			12/31/2022
<b>Ordinance 5101-Vegetation Ma</b>	R.1	The BOS should provide the new Wildfire Resiliency Office with appropriate staffing, resources, and funding, to meet its goals by December 31, 2022.	EI Dorado County Board of Supervisors	9/13/2022	<i>The recommendation has been implemented. When the Board approved the concept of the Office of Wildfire Preparedness and Resilience, it was understood that the Office would begin with limited staff which would likely need to be augmented depending upon the determination of the full workplan and needs of the Office. The Board remains committed to hearing the recommendations of the CAO with regards to the needs of the office and prioritizing those needs.</i>	xx				
	R.2	The BOS should follow up with the newly formed Wildfire Resiliency Office and receive updates on a quarterly basis from the CAO by December 31, 2022.	EI Dorado County Board of Supervisors	9/13/2022	<i>The recommendation requires further analysis. The CAO will direct the Office of Wildfire Preparedness and Resilience to provide another update to the Board before December 31, 2022. At that point the Board will determine how often it would like to receive reports from the Office and whether a regular reporting schedule is necessary.</i>				xx	12/31/022
	R.3	The BOS should direct appropriate County departments to comply with Ordinance 5101 by clearing County properties that violate the Ordinance by June 30, 2023.	EI Dorado County Board of Supervisors	9/13/2022	<i>The recommendation has not been implemented but will be implemented in the future. The CAO has already begun the process of identifying the barriers that have prevented some County properties from becoming compliant with the ordinance. A plan for ensuring compliance of County properties will be developed no later than June 30, 2023</i>				xx	6/30/2023

	R.4	The BOS should decide whether the enforcement component of Ordinance 5101 needs to be amended by December 31, 2022.	EI Dorado County Board of Supervisors	9/13/2022	The recommendation will not be implemented because it is not feasible. The Board of Supervisors looks forward to considering any recommendations from the Office of Wildfire Preparedness and Resilience with regard to the Vegetation Management Program; however, it is not feasible at this point for the Board to set a time frame for one specific aspect of the program		xx			
	R.5	The BOS should send a letter by December 31, 2022, to the State Insurance Commissioner advocating that insurance companies provide or continue to provide insurance for rural areas.	EI Dorado County Board of Supervisors	9/13/2022	The recommendation has not been implemented but will be implemented by December 31, 2022. Additionally, the Board of Supervisors have been, and will continue, advocating that insurance companies provide or continue to provide insurance for rural areas with the State Insurance Commissioner and other appropriate venues		xx		Completed Letter sent 10/11/22	
Timeliness of Municipal Service	R.1	EI Dorado LAFCO staff should present to the Commissioners a plan for the timely completion of MSRs and SOLs for the next cycle. The plan should be presented at a regular Commissioners' meeting by December 31, 2022.	EI Dorado County Local Agency Formation Commission	8/24/2022	This recommendation is in progress and is expected to be presented by the Strategic Planning Ad Hoc Committee at a regular LAFCO meeting by December 31, 2022. The Strategic Planning Ad Hoc Committee is working to address all 49 Special Districts and 6 County Service Areas in the next MSR plan to bring recommendations to the Commission for changes to its Policies and Guidelines.		xx		12/31/2022	
	R.2	EI Dorado LAFCO should complete all MSRs that are delinquent by June 30, 2023.	EI Dorado County Local Agency Formation Commission	8/24/2022	Response: Refer to R1 response.		xx		12/31/2022	
	R.3	EI Dorado LAFCO should return to its MSR preparation cycle of five years.	EI Dorado County Local Agency Formation Commission	8/24/2022	Response: Refer to F4 and R1 responses		xx		12/31/2022	
	R.4	EI Dorado LAFCO should have an updated MSR status report on its website by December 31, 2022, that specifies when the last MSR for each agency was completed and when the next one is due.	EI Dorado County Local Agency Formation Commission	8/24/2022	Response: This recommendation is in progress and is expected to be presented at a regular LAFCO meeting by December 31, 2022.		xx		12/31/2022	
	R.5	EI Dorado LAFCO should make hiring a new Executive Officer a high priority.	EI Dorado County Local Agency Formation Commission	8/24/2022	Response: This recommendation is in progress and is expected to be completed before September 30, 2022.	xx			9/30/2022	
	R.6	EI Dorado LAFCO should hire staff for current and future vacant positions as quickly as possible.	EI Dorado County Local Agency Formation Commission	8/24/2022	Response: As vacancies occur, this recommendation will be implemented under the direction of the new Executive Officer.		xx			
<b>2020/2021</b>										
County Cemetery Ma	R.1	The County should make it a priority to research pertinent records in order to obtain the three missing County-maintained cemetery titles and clarify ownership of the 17 additional cemeteries from the 1973 and 1992 Resolutions.	EI Dorado County Board of Supervisors	8/31/2021	The recommendation has not yet been implemented, but will be implemented in relation to three County-maintained cemeteries where the title is in the name of the cemetery. County Counsel has started work on a quiet title process for one cemetery, and has indicated that the process takes approximately one year; however, staff resource limitations within Cemetery Administration have delayed completion of research requested by County Counsel for the quiet title process. The recommendation will not be implemented with respect to the cemeteries that were designated in the 1973 and 1992 Resolutions, for the reasons described in F2, except for the Diamond Springs Cemetery.		X		September 2022	

	R.2	The BOS should stress to the Cemetery Advisory Committee the importance of fulfilling their responsibilities in accordance with their establishing resolution.	El Dorado County Board of Supervisors	8/31/2021	This recommendation requires further analysis. Given current staffing levels, a limited budget, the amount of staff time that would be required to assist the Committee to complete the remaining mandates specified in the formation resolution, and the amount of time that has passed since this direction was given, staff will seek direction from the Board of Supervisors on whether or not they still want to prioritize these efforts.				X	N/A
	R.3	The County should update the County Cemetery Ordinance.	El Dorado County Board of Supervisors	8/31/2021	The recommendation has not been implemented, but will be implemented within approximately one year as workload allows this to be handled. Cemetery Administration recognizes the need for updates to the Cemetery Ordinance, as well as to both of the Management and Operations Plans for County-managed Cemeteries. The Board of Supervisors tasked the Cemetery Advisory Committee to recommend changes to the Cemetery Ordinance and the Committee prepared extensive revisions several times. Staff continues to work with County Counsel to prepare these recommended changes for Board action. The Cemetery Director regularly approves waivers of outdated requirements, which is allowed by the Cemetery Ordinance. Although it would be more efficient to request approval of updates to the Cemetery Ordinance, current staffing levels, limited budget, and the amount of staff time that would be required to undertake such an effort, have prevented this task from moving forward expeditiously and these efforts are ongoing.		X			September 2022
	R.4	The County should more efficiently and fully utilize allocated funds to better maintain the cemeteries under its care in accordance with the County Cemetery Ordinance on an as needed basis and not on a prescribed schedule.	El Dorado County Board of Supervisors	8/31/2021	not feasible. The County has a bifurcated cemetery landscape maintenance program. Cemetery Administration staff administer all County-managed cemeteries but do not perform any landscape maintenance work. County Facilities performs landscape maintenance at eight cemeteries and they maintain these cemeteries on a prescribed schedule because their method dictates that the work be done in late winter and early spring. Facilities has experienced problems with staffing levels in the last three years, and because of the large number of County facilities they maintain, several times, including this past spring, they did little to no maintenance at cemeteries until complaints from the public were submitted to the Board of Supervisors. Cemetery Administration staff currently has one landscape maintenance contract and the contractor performs landscape maintenance at two County-managed cemeteries. Cemetery administration staff is in the process of preparing an as-needed contract request with another contractor to perform landscape maintenance at three other County-managed cemeteries and to serve as a back-up for any County-managed 21-1406 A 5 of 12 Page   6 cemetery in the event County Facilities does not have the staff resources to perform the required landscape maintenance. To efficiently use the County's allocated funds, Cemetery Administration staff issues landscape maintenance work orders to contractors on an as-needed basis for the specific work that is needed at each cemetery, and it varies depending on the season and the timing and amount of precipitation received that year. The Cemetery Administration budget includes funds for emergency needs such as removal of fallen trees, fence			X		N/A
Inspection of County Jails and	R.1	Both jails should explore options for the purchase of additional computer tablets to provide wider opportunities for inmates to access educational and self-improvement programs.	El Dorado County Sheriff	7/21/2021	Recommendation has been implemented.	X				N/A

	R.2	Both jails should consider temporary alternatives, either one-on-one visits or virtual support courses for court-ordered substance abuse and anger management programs. These could be similar to the Challenges and Changes virtual programs offered at the JTC.	El Dorado County Sheriff	7/21/2021	Recommendation will not be implemented because it is not warranted or reasonable. Though staff reviewed temporary alternatives to these programs at the time they were suspended, reasonable options that could be accommodated in our facilities were not available. On June 15, 2021, the state of California lifted many of the COVID-19 restrictions the forced us to suspend programs, allowing us to resume jail programming.			X		N/A
	R.3	The JTC should continue to work with the Facilities Division in its exploration of heating alternatives for its outdoor recreation center.	El Dorado County Chief Probation Officer	8/31/2021 (Board of Supervisors)	Board of Supervisors - The recommendation requires further analysis. It is anticipated that by the end of Calendar Year 2021, the Board of Supervisors will have made a final determination in regards to building a new juvenile detention facility on the West Slope. If the Board decides to build a new facility, the Facilities Division will work with the Probation Department to explore the feasibility of a temporary, cost effective solution. In the event the Board decides not to build a new juvenile detention facility, the Facilities Division will work with the Probation Department to explore a permanent solution to allow the outdoor recreation center to be used on a year round basis.				X	N/A
<b>Grand Jury Continuity and Con</b>	None									N/A
<b>Following up on Mental Health</b>	R.1	The County should continue to contact counties who have been successful in spending MHSA funds in a timely manner to determine if there are best practices that might be used here to better utilize MHSA funds.	El Dorado County Board of Supervisors	8/31/2021	The recommendation has been implemented. The MHSA Team continues to participate in statewide calls with other counties to discuss the latest developments in MHSA, including receipt and use of MHSA revenues and reversion. Through these calls, contacts are established with all counties so that staff may communicate with outside leaders to ask questions or make comments specific to how those other counties are able to spend down funding in a timely manner while still achieving successful outcomes. Calls have been helpful in providing up-to-date examples of strategies utilized by other counties to spend down MHSA funds while improving or enhancing services, locally.	X				N/A
	R.2	The Chief Administrative Officer, the Director of Health and Human Services, and the County Auditor-Controller should review County budgeting and personnel philosophies, strategies, and procedures to ensure that these administrative functions fully support a) the best available opportunities to hire and retain MHSA program staff and b) the timely expenditure of MHSA funds.	El Dorado County Board of Supervisors	8/31/2020	The recommendation will not be implemented because it is not warranted or reasonable. HHS, the Chief Administrative Office, and Human Resources continuously review County budgeting and personnel philosophies, strategies, and procedures for efficiencies that will aid in accomplishing the MHSA Plan. El Dorado County Behavioral Health, as well as other counties throughout California, continues to struggle with hiring Clinicians. There is a shortage of Clinicians nationwide (especially licensed Clinicians), and this has been exacerbated by the COVID-19 Public Health Emergency. El Dorado County has a compensation philosophy with the goal of compensating all employees at the median of the total compensation paid to employees in Butte, Napa, Nevada, Placer, Sacramento, Solano, Sutter and Yolo counties and the State of California. As the County gets closer the compensation goal, the County will be better able to hire and retain MHSA program staff. HHS has and will continue to participate in statewide calls with other counties to discuss the latest developments in MHSA, including budgeting and compensation practices.			X		N/A

	R.3	The Director of Health and Human Services and the County Auditor-Controller should use all available options to implement an over-budgeting strategy or the use of recruitment allowance positions to maximize staffing of the MHSA program.	El Dorado County Board of Supervisors	8/31/2021	<b>This recommendation requires further analysis.</b> By December 2021, the HHSA will research recruitment allowance positions as a budgeting strategy. In addition, they will consult with County Human Resources and the Chief Administrator's Office to ensure such a strategy is also consistent with El Dorado County Personnel Rules and the potentially impacted labor agreements to ensure that administrative functions support the best available opportunities to hire and retain MHSA program staff and the timely expenditure of MHSA funds.				X	January 2022
<b>West Slope Emergency Service</b>	R.1	The County should consider changing the contract with the JPA from fixed price to direct cost reimbursement for the next contract period.	El Dorado County Board of Supervisors	8/31/2021	<b>The recommendation requires further analysis.</b> The current contract expires June 30, 2023. If the Board authorizes a successor agreement with the JPA, the compensation structure would be a topic of negotiations noting that the JPA originally requested a flat rate contract and entered into similar flat rate contracts with each of the fire districts that provide ambulance services.				X	Potential Future Grand Jury
	R.2	The County and JPA should explore ways to use the CSA 7 fund surplus to increase ambulance and medical services. Maintaining or improving ALS fire engine service should be a priority.	El Dorado County Board of Supervisors/JPA Board	8/31/2021 Board of Supervisors 8/25/2021 JPA	<b>Implemented because it is not warranted.</b> As noted in the Grand Jury's report, the service currently being provided by the JPA is a "professional and excellent operation" and the JPA is "providing enhanced service to the public." Additionally, the JPA is currently meeting response time requirements based on the level of service defined and agreed upon in the contract, so it is not clear that ambulance services need to be "increased." The level of service would be discussed during negotiations for a successor agreement; however, the JPA has indicated that it believes an increase in compensation would be necessary to maintain the current level of service in a successor agreement. The full costs of the current level of service and the CSA's ability to support those costs must be analyzed before any increase in the level of service is contemplated. CSA 7 funding may only legally be used to support ambulance transport services. Each independent district within the County that provides fire service is responsible for determining the level of medical services to be provided by engine staff within its district, and funding that service. JPA Response - <b>Recommendation has not been implemented but will be implemented, noting a timeframe.</b> The JPA is currently in discussions with the County to implement this recommendation. With the Covid-19 pandemic and advances in technology, Emergency Medical Services are changing drastically. Patient care and treatment is shifting away from the "Transport to Hospital Emergency Departments" to a "Treatment in place" model when appropriate. The CSA-7 EMS system needs to adapt to these changes. We are currently locked into a fixed rate contract			X	N/A	
	R.3	The JPA should explore ways to reconstitute the Board of Directors to make the Board more effective.	JPA Board	8/25/2021	<b>Recommendation has not been implemented but will be implemented noting a timeframe.</b> Response to Finding 4 captures this response. We have implemented measures to increase effectiveness and efficiencies. We will continue to analyze and explore ways to streamline the Governance of the JPA through Strategic Planning and updating Goals and Objectives. Over the past two years, 9 out of the 11 members of the Board have changed and discussions are currently occurring on the composition of the Board.			X	Potential Future Grand Jury	
<b>Investigation of El Dorado Cou</b>	None	N/A	N/A	N/A	N/A					N/A
<b>2019/2020</b>										

Placerville City Police Facility C	R.1	Placerville should have a professional space and facilities needs study completed with cost estimated for a new or renovated police facility.	City of Placerville	10/13/2020	In February of 2020, the City Council approved a Memorandum of Understanding (MOU) with El Dorado County Fire District to complete a joint facility needs study for a new police/fire facility in the City. Not only is the current police facility inadequate, but the current fire facility is also. Shortly after we approved the MOU, the Covid-19 virus affected the City and required additional work for staff of both the City and El Dorado County Fire District. The study has been delayed due to these events. <b>The study is currently funded and it is the intention of the City and the El Dorado County Fire District to pursue the study in the fall/winter of 2020/2021.</b>		X			Completed Spring 2021
	R.2	Placerville should explore funding options for the renovation or replacement of the current police facility.	City of Placerville	10/14/2020	<b>As part of the study approved in February 2020 we will look at potential funding options.</b>		X			Completed Spring 2021
	R.3	Placerville should move expeditiously to renovate or replace their current police facility.	City of Placerville	10/15/2020	Agreed. This is why we have funded the study.		X			
South Lake Tahoe City Police F	R.1	The City should have a professional space and facilities needs study completed with cost estimates for a new or renovated police facility.	South Lake Tahoe City Council	7/14/2020	<b>This recommendation has not been implemented but will be implemented by July 2021.</b> On January 14, 2020, the City Council adopted Resolution No. 2020-006 Outlining Proposed Terms for a New Agreement Between El Dorado County and the City of South Lake Tahoe for the Development, Operation, and Maintenance of Recreation and Government Facilities on the "56-Acres." That resolution includes terms for an agreement to develop and use the El Dorado County-owned property centrally located within the City for purposes including "a new City government/Police Station facility generally located along US 50 on the southern edge of the '56-Acres' in the future." The El Dorado County Board of Supervisors adopted a similar resolution the same day. Since then, City staff have issued a Request for Qualifications for firms to update the 56-Acres Master Plan to incorporate the recreation and government facilities set forth in Resolution No. 2020-006. The City awarded the contract to Design Workshop on July 14, 2020. The scope of work for that project will include a high-level needs assessment for the proposed City government facilities including a new police station, to determine how much space is needed for those facilities. Rough cost estimates for a new police station can be generated once the high-level needs assessment is complete. An agreement with El Dorado County will be negotiated based on the terms in Resolution No. 2020-006 and is anticipated to be executed after the 56-Acres Master Plan is complete.		X			July 2021 Followed up October 2021 (probable cost expected end of 2021) Follow up in 2022



	R.2	The City should explore funding options for the renovation or replacement of the current police facility.	South Lake Tahoe City Council	7/14/2020	This recommendation has not been implemented but will be implemented in 2021. Once the City has implemented Recommendation R1 by July 2021, the City will be in a better position to explore funding options. Typically, the identification of fund sources occurs upon 30 percent completion of design, at which point a more accurate cost estimate can be produced. Also by that time, the long-term fiscal impacts of COVID-19 on the City's budget will be better known. The City would be interested in pursuing low-interest loans and grants for this project. The City is not aware, however, of grant funding available at this time for police stations, and understands that the new El Dorado County Sheriff's facility referenced in the Grand Jury Report did not receive any grant funding.		X			Completed December 2020
	R.3	The City should move expeditiously to renovate their current police facility.	South Lake Tahoe City Council	7/14/2020	This recommendation has not been implemented but will be implemented by November 2020. On January 14, 2020, City Council approved a construction contract for \$816,000 with CNW Construction, Inc. for the Police Station Renovation Project. This renovation project includes the following scope of work: • Removal of asbestos-containing materials (ACM) in areas of work including flooring, flooring mastic, sheetrock, sheetrock joint compound, vinyl cove base, and cove base mastic. • Installation of new flooring throughout (except armory and evidence area). • Installation of new ceiling tile throughout (except armory and evidence area). • Installation of new ceiling grid and tile in certain areas (including records room, lobby, conference rooms, and Chief's office). • New paint throughout (except armory and evidence area). • Expansion of interview room. • Expansion of kitchen/break area. • Expansion of public lobby including target-hardening all walls and customer service windows and doors, and installation of overhead security camera. • Renovation of public restrooms to comply with Americans with Disability Act (ADA)		X			Completed December 2020
County Credit Cards	R.1	The CAO's office, with the cooperation of the Auditor/Controller's office, should revise the County Credit Card policy to better reflect current practices.	Board of Supervisors (R1 and R2) Auditor-Controller (R1 and R3)	7/20/2020 Board of Supervisors 6/30/2020 Auditor-Controller	Board of Supervisors - Recommendation has not been implemented but will be implemented within six months. The six-month timeline for implementation was chosen to ensure the revised policy is efficient and with input from all stakeholders. At the minimum, the policy will be updated to reflect current financial reporting and fleet protocols. Auditor-Controller - The recommendation should be implemented. The credit card policy is outdated. The Auditor-Controller does not have the authority to implement the recommendation. The Auditor-Controller intends to assist with the implementation of the recommendation.		X			February 2021 Credit Card Policy updated 3/23/21

	R.2	The Board of Supervisors should stress to County department heads that pcard transactions must be processed in a timely fashion.		7/20/2020 Board of Supervisors	The recommendation will not be implemented because it is not warranted. The Board agrees with the need for P-Card transactions to be processed in a timely fashion. However it is the role of Chief Administrative Officer to "coordinate the work of all officers and departments," as outlined in the El Dorado County Charter Article III, section 304(a). The Chief Administrative Office will send written direction to all County department heads that P-Card transactions must be processed in a timely fashion, and will continue to work with the Auditor's Office and individual department heads for those departments who are not processing P-Cards in a timely matter. It should be noted that on June 30, 2020 with Legistar item 20-0861, the Board of Supervisors approved Policy B-18 which delegates authority to the Chief Administrative Officer and the Auditor-Controller to resolve payments that are approved by a Department Head but do not comply with the procedural requirements of the relevant policies, contracts, or Memoranda of Understanding. It is anticipated that this new policy will increase the processing of P-Card transactions in a timely fashion.			X		N/A
	R.3	The Auditor/Controller should review and determine a transaction discrepancy amount that can be authorized by managers that will reduce excessive staff time.	Auditor-Controller	6/30/2020	The recommendation requires further analysis and study. The Auditor-Controller will review this recommendation with County Counsel. The Board of Supervisors did adopt Policy B-18 on June 30, 2020, which may improve this situation.				X	N/A Policy B-18 (6/30/2020)
<b>Policing Those with Behavioral</b>	R.1	The Sheriff's Office should establish an internal standard for Continuing Professional Training for Crisis Intervention Training course hours and Refresher Training Crisis Intervention Training.	El Dorado County Sheriff's Office	5/27/2020	The recommendation has been implemented. The Sheriff's Office has an internal standard for Continuing Professional Training hours. All deputies who have not received their Crises Intervention Training through a POST approved academy, have received a POST approved six (6) hour Crises Intervention Training though not required by POST. All deputies assigned to the Crises Intervention Team as a collateral duty are required, by the Sheriff's Office, to received Continuing Professional Training by attending a thirty two (32) POST approved Crises Intervention Training Course, though not required by POST. All Field Training Officers receive Continuing Professional Training through an eight (8) hour POST approved course as mandated by law. The Sheriff's training program exceeds POST requirements with regard to Crises Intervention Training.	X				N/A
	R.2	The County Sheriff's Office should explore the expansion of HOT into the City of South Lake Tahoe Police Department.	El Dorado County Sheriff's Office	5/27/2020	The recommendation will not be implemented. The recommendation suggests that the Sheriff's Office determine the expansion of a Homeless Outreach Team (HOT) into the jurisdiction of the City of South Lake Tahoe. The decision to initiate or develop a Homeless Outreach Team rests solely with the City of South Lake Tahoe and the South Lake Tahoe Police Department. The Sheriff's Office will assist and collaborate with the City of South Lake Tahoe and the South Lake Tahoe Police Department to help determine their specific needs for a Homeless Outreach Team.			X		N/A

	R.3	The Placerville Police Department should establish an internal standard for Continuing Professional Training for Crisis Intervention Training course hours and Refresher Training Crisis Intervention Training.	City of Placerville	10/13/2020	<b>Recommendation has been implemented.</b> The Placerville Police Department has internal standards for Continuing Professional Training. All sworn field personnel have received CIT training above what is required by POST. Each police officer received 8 hours of CIT training and every Field Training Officer (FTO) and Supervisor (Sergeant) receives 24 hours of CIT training. Furthermore, every Placerville Police Officer is trained in De0escalatin tactics and our policies reinforce these measures as a priority. Parts of our policies are that we will continue refresher training at or close to every two years. CIT is funded state mandated training, so the availability to attend is always present.	X				N/A
	R.4	Expansion of PERT into the Placerville Police Department should be explored with the County Health and Human Services Agency.	City of Placerville	10/13/2020	<b>Recommendation as proposed cannot be implemented at this time.</b> Currently, with our limited staffing and no foreseeable opportunities for additional funding, resources are deployed to address law enforcement specific concerns in the City. The Placerville Police Department believes collaboration with HHSA is beneficial; however the PERT Model deployed in the County is not appropriate due to the limited number of calls of this nature in the City of Placerville. The Placerville Police Department has met with County Mental Health on several occasions to create a more holistic response to our community needs. A potential model would be a Social Worker/Mental Health Worker that is assigned to the Police Department, who would work out of our office, to assist and navigate persons in crisis, or experiencing homelessness, to a successful outcome. With everyone one of our officers trained in CIT, having that added experience of a crisis worker "in house" would be more impactful.			X		N/A
	R.5	The South Lake Tahoe Police Department should establish an internal standard for Continuing Professional Training for Crisis Intervention Training course hours and Refresher Training Crisis Intervention Training and have their officers attend such training.	City Council of Lake Tahoe	7/14/2020	<b>This recommendation has not been implemented but will be in Fiscal Year 2020/2021.</b> The City recognizes the value of CIT and wants to ensure maximum impact and value from any new training requirement. The Police Department will establish an internal standard of 40-hour CIT Continuing Professional Training course with 8 hours of refresher training every two years. In January 2020, the South Lake Tahoe Police Department requested a recommendation on a 40-hour CIT course from El Dorado County Sheriff's Office. The Sheriff's Office indicated that it was planning to present a 40-hour CIT course this year for the Sheriff's Office and would be able to include other El Dorado County law enforcement agencies including the South Lake Tahoe Police Department in the training. The Police Department intends to send as many officers as possible to the training. Having a local training improves consistency in delivery of services across the County and would be less expensive as it would save on travel/hotel costs. As acknowledged in the Grand Jury Report, POST does not require CIT. In addition, POST has suspended many reimbursements for training, so the City needs to ensure that its Police Department training budget is allocated prudently. The City will participate in the local training as soon as practical pending COVID-19 training restrictions are lifted and courses are scheduled, which the City currently expects will occur in Fiscal Year 2020/2021.			X		Completed July 15, 2020

	R.6	The South Lake Tahoe Police Department should explore with the County Health and Human Services Agency, the expansion of PERT into the City.	City Council of Lake Tahoe	7/14/2020	<p>This recommendation has not been implemented but will be implemented in Fiscal Year 2020/2021. The City has started the conversation with El Dorado County regarding whether County Health and Human Services is able and willing to expand the program into the City of South Lake Tahoe. The County's PERT program is funded with state grants through the Mental Health Services Act. The PERT team currently does not respond to calls within the City but allows the South Lake Tahoe Police Department to access PERT clinicians by telephone for advice on responding to an individual experiencing a mental health issue. The City understands that the County's Fiscal Year 2020/2021 Mental Health Services Act Plan will be further exploring expansion of PERT into the City of South Lake Tahoe as part of its annual Community Program Planning process which starts in Fall 2020. According to the County, considerations on whether the County will agree to expand PERT into the City include stakeholder input as to the need for PERT within the City, available Mental Health Services Act funding, impact to other County Mental Health Services Act projects, and Mental Health Services Act funding restrictions. The City would be very supportive of expanding PERT here and looks forward to exploring a partnership with the PERT program.</p>		Fiscal Year 2020/2021			Completed August 2020
	R.7	Expansion of HOT into the South Lake Tahoe Police Department should be explored with the County Sheriff's Office.	City Council of Lake Tahoe	7/14/2020	<p>This recommendation has been implemented. On April 28, 2020, the Police Department formalized our homeless outreach response by assigning a Police Sergeant and three other officers to be the City's Homeless Outreach Team. In May 2020, the City's HOT collaborated and participated in training with the El Dorado County Sheriff's Office HOT. The City and County HOTs conducted two joint outreach events in the City on May 13 and May 20, 2020. In addition, the County HOT trained the City HOT on the use of a GIS software program to assist in managing information related to persons experiencing homelessness. This collaboration will help provide better and more efficient homeless outreach efforts between the City and County moving forward.</p>	X				N/A

					Recommendation has not been implemented but will be implemented within a year. The Fiscal Year 2020-21 MHSA Plan considers expanding PERT to two teams, as a continuing partnership between El Dorado Sheriff's Office and El Dorado County Health and Human Services Agency. The MHSA Project Team will further explore the expansion of PERT into the Placerville and South Tahoe Police Departments during its annual Community Program Planning Process, which starts in the fall of 2020. Considerations will include, but may not be limited to: 1) Stakeholder input as to the need and value of the PERT project and other MHSA-funded projects and proposed MHSA-funded projects; 2) Available MHSA funding; 3) Impact to existing MHSA projects (i.e., will other MHS projects have to be eliminated or reduced to offer expanded PERT services); 4) MHSA regulations requiring expenditures in specific categories of programs (e.g., children's services). Any changes proposed for the PERT project will be identified in the next MHSA Annual Update. The next MHSA Annual Update will publish in draft form in the spring of 2021, and be made available for public comment. The MHSA Annual Update is anticipated to be taken to the Board of Supervisors in June 2021 for final approval.					July 2021			August 2021 Followed up October 2021 Verified Completed
	R.8	The County Health and Human Services Agency should explore the expansion of PERT into both Placerville and South Lake Tahoe Police Departments.	El Dorado County Board of Supervisors	7/21/2020 Board of Supervisors									
County Vital Records Certificat	None	N/A	N/A	N/A	N/A								N/A
			<a href="#">Board of Supervisors (8/25/2020)/Cameron Park CSD (email)/El Dorado County Fire Protection District (8/6/2020)/El Dorado Hills Fire District (8/20/2020)/Garden Valley Fire District (7/28/2020)/Georgetown Fire District (8/13/2020)/LAFCO (7/22/2020)/Mosquito Fire Protection District (8/13/2020)/Pioneer Fire Protection District (7/7/2020)/Rescue Fire Protection District (9/2/2020)</a>									X	N/A
West Slope Fire Protection Upd	R.1	Fire Protection Districts, Cal Fire, BOS and LAFCO should continue discussing ways to improve County fire protection services.		See Response Agency Column									
County Airports	R.1	County airport management needs to complete its airport review in a timely fashion.	Board of Supervisors	8/25/2020	Recommendation has not been implemented but will be completed over the next year.					X			Completed September 2021
	R.2	County Airport Policy F-10 needs to be updated.	Board of Supervisors	8/25/2020	Recommendation has not been implemented but will be completed over the next year.					X			Completed September 2021
	R.3	Hanger rental agreement should be updated to include current insurance requirements and new language providing for rate adjustments.	Board of Supervisors	8/25/2020	Recommendation will not be implemented because it is not reasonable. The recommendation on the rate adjustment language is not needed due to the rental agreement language already referencing the Airports Ordinance in which the airport fees are adopted by resolution of the Board of Supervisors. The recommendation on insurance requirements is currently being implemented when new contracts are coming for renewal.						X		N/A
	R.4	Insurance certificate verification process should be updated to ensure proof of insurance is kept up to date.	Board of Supervisors	8/25/2020	Recommendation has not been implemented but will be implemented over the next year. Staff is working to transition the insurance certificate verification process to Risk Management.					X			Completed September 2021

	R.5	County management should develop a fuel pricing review procedure.	Board of Supervisors	8/25/2020	Recommendation requires further analysis or study over the next year to determine if a review procedure is warranted.		X			Completed September 2021
	R.6	Airport management should explore potential increased revenue from the semi-developed parcels at the east end of the Placerville airport.	Board of Supervisors	8/25/2020	Recommendation has not been implemented but will be implemented over the next year with the airport analysis study.		X			Completed September 2021
<b>Jails and Juvenile Treatment C</b>	None	N/A	N/A	N/A	N/A					N/A
<b>County Drone Use</b>	R.1	The District Attorney should consider developing a written policy establishing guidelines for their use of drones.	County District Attorney	6/26/2020	We agree with the Grand Jury finding F2 that .. The District Attorney has no written policy on drone use." Further, we will implement the Grand Jury recommendation RI that "The District Attorney should consider developing a written policy establishing guidelines for their use or drones." The District Attorney's Office only uses a drone for a very specific purpose: to occasionally assist in gathering evidence at crime scenes. As noted in the Grand .Jury report, our office was one of the first in California to use drones in presenting cases to juries. These drones are capable of collecting evidence in high resolution video and are remarkably effective and helpful during jury trials and documenting crime scenes. As also noted in the Grand Jury report, evidence gathered from a drone can be so compelling that occasionally the accused pleads guilty at an earlier stage in the proceedings, thus lowering prosecution and trial costs. Consistent with these occasional uses, we are currently in the process of developing a written drone use policy for our office.		X			County District Attorney provided Policy 606 (dated 7/20/2020) on 9/3/2021
<b>2018/2019</b>										
<b>Moving Forward in County Fire</b>	R.1	The Board of Supervisors, in conjunction with LAFCO and elected fire protection district board members, should continue to explore options and models for County-wide fire service sustainability.	EI Dorado County Board of Supervisors	7/16/2019	continue to be implemented. The Chief Administration Office and the Board of Supervisors ad hoc committee on fire and emergency medical services have met with the fire district board members and chiefs to encourage exploration of options for sustainability. CAO staff is in communication with the districts and is available to assist with formulation of the recommendation will be implemented within the next three months. The County participates with the California State of Associations (CSAC) and the Rural County of Representatives of California (RCRC) in monitoring fire service and sustainability issues, and in advocating for fire services funding through the State Budget. Within the coming weeks, County staff will bring a recommendation before the Board of Supervisors to approve sending a letter to State	X				N/A
	R.2	The Board of Supervisors should solicit assistance from the State to develop a solution to this issue.	EI Dorado County Board of Supervisors	7/16/2019	implemented within the next two months. Behavioral Health will contact Santa Cruz, Sonoma and Tuolumne Counties to inquire about their lessons learned and what practices could be implemented in EI Dorado County to better expend all funds.		X			Completed November 2019
<b>Mental Health Services Act Fur</b>	R.1	The County should contact Counties who have been successful in spending MHSA funds in a timely manner to determine if there are best practices that might be used to better utilize MHSA funds.	EI Dorado County Board of Supervisors	8/13/2019	implemented within the next three months. The Director of Health and Human Services and the Director of Human Resources are looking into the factors impacting Clinician recruitment and retention and will be developing recommendations to improve those processes. The departments identified by the Grand Jury are consistently working to improve efficiency and effectiveness of County processes and procedures, and the departments will make a separate effort to review those processes and procedures		X			Completed
	R.2	The Chief Administrative Officer, the Director of Health and Human Services, the County Auditor-Controller and the Director of Human Resources should review County budgeting and personnel philosophies, strategies, and procedures to ensure that these administrative functions fully support the timely expenditure of MHSA funds.	EI Dorado County Board of Supervisors	8/13/2019			X			Completed

	R.3	The Chief Administrative Officer, the Director of Health and Human Services, the County Auditor-Controller, and the Procurement and Contracts Division Purchasing Agent should review County contracting strategies and procedures to ensure that these administrative functions fully support the timely expenditure of MHSA funds.	El Dorado County Board of Supervisors	8/13/2019	This recommendation has not been implemented, but will be implemented within the next three months. As stated in Recommendation 2, above, the departments identified by the Grand Jury are consistently working to improve efficiency and effectiveness of County processes and procedures, and the departments will make a separate effort to review those processes and procedures relative to the unique challenges	X			Completed
Jail and Juvenile Treatment Ce	R.1	All expired over-the-counter medicines at the South Lake Tahoe jail should be discarded.	El Dorado County Sheriff	7/17/2019	Recommendation has been implemented. Medication expiration dates are reviewed monthly by medical staff. Medicine that expires that month are removed from the storage cabinet to be used first. On the last day of the expiration month, unused medicine is appropriately discarded.	X			N/A
	R.2	Grease should be removed from the hood and the vent in the South Lake Tahoe jail kitchen	El Dorado County Sheriff	7/17/2019	Recommendation has been implemented. The hood and vent in the South Lake Tahoe jail kitchen are cleaned on a weekly basis by kitchen staff. The hood and vent are also on schedule to be cleaned and serviced twice a year by a contracted vendor. This service is scheduled to occur on 6/19/19, and is also planned to occur in the month of October.	X			N/A
	R.3	Continue to use full-body metal detectors for all visitors.	El Dorado County Sheriff	7/17/2019	Recommendation has not been implemented but implementation is anticipated to occur in September 2019.	X			Complete 2 Years Later
Election Observations (Informa	N/A	N/A	N/A	N/A	N/A				N/A
Grand Jury Continuity	None	N/A	N/A	N/A	N/A				N/A
A Fair Review (The El Dorado C	R.1	The County should designate a specific department or person that is directly responsible for management of the agreement between the Association and the County.	El Dorado County Board of Supervisors	Undated	implemented by September 1, 2019. An Analyst from the Chief Administrative Office will be assigned as the liaison between the Fair Association and El Dorado County.	X			September 2019 November 2021 verified completed
	R.2	The County should decide how it wishes to move forward relative to the Fairgrounds with one of these options: a) Assuming direct control of the Fairgrounds and Agricultural Fair or, b) Continuing the relationship with the Association and updating the agreement incorporating the changed conditions since the 2005 Agreement or, c) Modifying the relationship whereby the Association is only responsible for conducting the agricultural fair and the County assuming management of all other activities held on fairgrounds, the County should look into potential revenue opportunities for the County the Fairgrounds.	El Dorado County Board of Supervisors	Undated	This recommendation has not been implemented, but will be implemented by April 1, 2020. The Board of Supervisors intends to establish an Ad-Hoc Fair Committee, including representatives from the El Dorado County Fair Association and El Dorado County, to draft an amendment to the Fair Association agreement. The agreement will be revised before the next renewal of the agreement on April 1, 2020.	X			April 2020 Verified finalizing the new contract, continuing their relationship, cleaning up the contract, getting rid of grey areas, etc. November 2021 requested copy of new contract when finalized.
	R.3	In drafting a new agreement or assuming direct responsibility for operations of the fair and fairgrounds, the County should look into potential revenue opportunities for the County arising from activities outside the Agricultural Fair.	El Dorado County Board of Supervisors	Undated	This recommendation requires further analysis. As stated above, the Fair Association has not generated excess revenue from the activities outside the Agricultural Fair. El Dorado County staff will work with the Fair Association to conduct an analysis of the ability to generate additional revenue from the activities outside the Agricultural Fair. It is anticipated that this review will be reviewed by the Ad-Hoc Fair Committee by November 2019.	X			November 2019 Verified improved RV spaces increasing revenues outside of Fair for RV's by over 300%. Raised rental rates for the buildings and are looking at shared office space rentals to increase revenues. November 2021 requested update regarding receipt of funds from Cal Fire for their use of the Fairgrounds