



# EL DORADO COUNTY BUILDING DIVISION

2850 Fairlane Court  
Placerville, Ca 95667  
(530) 621-5315

<https://www.edcgov.us/Government/Building>

## PART 16 (C) – MOSQUITO FIRE

### RESIDENTIAL TEMPORARY MOBILE HOME HARDSHIP, RECREATIONAL VEHICLE (RV) OR TRAVEL TRAILER

Permit Number: \_\_\_\_\_

ASSESSOR'S PARCEL NUMBER \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_

Mailing Address \_\_\_\_\_  
P.O. Box or Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

APPLICANT / AGENT (if different than property owner) \_\_\_\_\_

Mailing Address \_\_\_\_\_  
P.O. Box or Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

### AFFIDAVIT SUPPORTING APPLICATION

The parcel for which this application is being submitted, is located within the Mosquito Fire boundaries and had a legal or legal non-conforming dwelling destroyed or damaged by that fire.

#### Temporary Recreational Vehicles

This permit is for the installation of \_\_\_\_\_ (max three) temporary recreational vehicle(s) (130.69.A.160).

This permit is for the installation of a rental temporary recreational vehicle. I certify an accessory dwelling unit was made available to rent for a term more than 30 days within 6 months of the Mosquito Fire. I further certify this temporary recreational vehicle is being used as a rental unit for displaced persons and/or secondarily displaced persons. (130.69.A.160)

In addition to the above, I understand during the first three years from the effective date of this Chapter 130.69.A, generators are an acceptable source of power for temporary recreational vehicles.

#### Temporary Mobile Homes

This permit is for the installation of a temporary mobile home in accordance with Section 130.52.050B.1.

This permit is for the installation of a rental temporary mobile home. I certify a dwelling unit on this lot was made available to rent for a term more than 30 days within 6 months of the Mosquito Fire. I further certify this temporary mobile home is being used as a rental unit for displaced persons and/or secondarily displaced persons. (130.69.A.160)

#### Removal of Units

**INITIAL** In addition to permit expiration provided for in Section 13.52.050.E, no later than the expiration date of this chapter or within 30 days of issuance of the certificate of occupancy, whichever is earlier, every temporary mobile home/recreational vehicle used as a temporary emergency housing pursuant to this chapter shall be disconnected from sewer, septic, water, and/or power connections and removed from the lot on which it is located, including any installed pad or foundation, or shall be permitted in compliance with Title 130 without the benefit of any exceptions under this Chapter 130.69.A.

The undersigned property owner(s) declare(s) the above statements marked are true and correct. I/We further understand temporary mobile homes/temporary recreational vehicles can only be occupied as provided in Section 130.69.A.160 / 130.69.A.170 of the El Dorado County Code.

Owner Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Owner Signature \_\_\_\_\_

Print Name \_\_\_\_\_



## EL DORADO COUNTY BUILDING DIVISION

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Please show the location of temporary RV(s) / MH and the distance to the Property lines; as well as the access to the RV(s) / MH in the space below

### SITE PLAN



APN \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_



# EL DORADO COUNTY BUILDING

## PERMIT APPLICATION

### 1. IDENTIFY YOUR BUILDING PROJECT

Anticipated Start of Construction

ASSESSOR'S PARCEL NUMBER \_\_\_\_\_

PARCEL LOCATION OR SITE ADDRESS \_\_\_\_\_  
Street or Road Number and Name

PROPERTY OWNER NAME \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_  
P.O. Box or Street City State ZIP

E-Mail Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_ Phone \_\_\_\_\_

I am the:  Owner  
Builder  Contractor  Architect/Designer  Project Engineer Agent for:  Owner  Contractor

Mailing Address \_\_\_\_\_  
P.O. Box or Street City State ZIP

E-Mail Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

### 2. DESCRIBE THE WORK TO BE PERFORMED (check type of permit and give brief description below)

Single-Family Dwelling # of bedrooms:  
New \_\_\_\_\_ Existing \_\_\_\_\_ Waste by:  Septic Tank  Sewer System  Other Water by:  Well  Public Water

Total new or replaced impervious impervious (Ctrl + click for description) surface area in square feet: \_\_\_\_\_

Description of work (include square footages of each occupancy):

Contract cost of the work being performed: \$ \_\_\_\_\_

### LICENSED DESIGN PROFESSIONAL (APPLICABLE ARCHITECT AND/OR ENGINEER IN CHARGE OF THE PROJECT):

Architect Name \_\_\_\_\_ License No. \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_  
P.O. Box or Street City State ZIP

Email Address \_\_\_\_\_

Engineer Name \_\_\_\_\_ License No. \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_  
P.O. Box or Street City State ZIP

Email Address \_\_\_\_\_

**3. IDENTIFY PARTY PERFORMING WORK (Complete either 3a or 3b)**

**THIS PERMIT IS TO BE ISSUED IN THE NAME OF THE LICENSED CONTRACTOR WHO, AS THE PERMIT HOLDER OF RECORD, WILL BE RESPONSIBLE AND LIABLE FOR THE CONSTRUCTION.**

**3a – CALIFORNIA LICENSED CONTRACTOR'S DECLARATION**

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect. I also affirm that I have a current and in good standing El Dorado County business license.

Contractor Name \_\_\_\_\_

Contractor's License Class & No. \_\_\_\_\_

County Business License No. \_\_\_\_\_

**OR**

**THIS PERMIT IS TO BE ISSUED IN THE NAME OF THE  OWNER BUILDER WHO, AS THE PERMIT HOLDER OF RECORD, WILL BE RESPONSIBLE AND LIABLE FOR THE CONSTRUCTION.**

**3b – OWNER-BUILDER'S DECLARATION**

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) (Section 7031.5, Business and Professions Code: Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500)., Check one of the following:

**I, as owner of the property, or my employees with wages as their sole compensation, will do  all of or  portions of the work,** and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.).

**I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project** (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.).

**I am exempt from licensure under the Contractors' State License Law for the following reason:** By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site:

**4. IDENTIFY WORKERS' COMPENSATION COVERAGE (complete by either Owner Builder or Contractor)**

**WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.**

**WORKERS' COMPENSATION DECLARATION**

I hereby affirm under penalty of perjury one of the following declarations: (check one of the following and sign below)

**I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations** as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

Policy Number \_\_\_\_\_

**I have and will maintain workers' compensation insurance,** as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued. My workers' compensation insurance carrier and policy number are:

Carrier \_\_\_\_\_

Policy No \_\_\_\_\_

Expiration Date \_\_\_\_\_

**I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California,** and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

<b>5. IDENTIFY THE LENDING AGENCY</b>						
<b>DECLARATION REGARDING CONSTRUCTION LENDING AGENCY</b>						
I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 3097, Civil Code). <b>(If none, state non on the name line below)</b>						
Lender's Name _____ Phone Number: _____						
Mailing Address: _____ City _____ State _____ Zip _____						
<b>6. CONSTRUCTION AND DEMOLITION DEBRIS RECYCLING ACKNOWLEDGEMENT</b>						
Type of Project (select one): <input type="checkbox"/> Residential <input type="checkbox"/> Non-Residential						
Project Square Footage: _____						
Estimated Project Duration		_____ (#) of Weeks		_____ (#) of Months		_____ (#) of Years
I understand the terms of the <u>County of El Dorado Construction and Demolition Debris Recycling Ordinance</u> and the Options for compliance (please click here for description of the options or ask staff for copy). I elect to use the following option to comply:						
<b>Option 1</b> <input type="checkbox"/> Use a County Franchise Waste Management Company (select one):						
<input type="checkbox"/> El Dorado Disposal		<input type="checkbox"/> South Tahoe Refuse		<input type="checkbox"/> Tahoe Truckee Sierra Disposal		
<b>Option 2</b> <input type="checkbox"/> Utilize the Waste Stream Reduction Alternative						
<b>Option 3</b> <input type="checkbox"/> Waste Management Plan and Reporting						
<b>Option 4</b> <input type="checkbox"/> I understand the terms of the <u>County of El Dorado Construction and Demolition Debris Recycling Ordinance</u> determined that my project is exempted for the following reason:						
<input type="checkbox"/> Renovations, or remodels/alterations of existing residential buildings where the remodel/alteration does not increase the building's conditioned area, volume, or size						
<input type="checkbox"/> Construction of a new deck						
<input type="checkbox"/> Pool construction on a developed parcel with an existing building or structure						
<input type="checkbox"/> Electrical only permit						
<input type="checkbox"/> Mechanical only permit						
<input type="checkbox"/> Plumbing only permit						
<input type="checkbox"/> Solar only permit						
<input type="checkbox"/> Sign only permit						
<input type="checkbox"/> Roof replacement						
<b>7. DEED RESTRICTION CERTIFICATION</b>						
The undersigned declares that he/she has read and understands the deed restrictions/CC&Rs applicable to the subject property, and that the improvement herein applied for does not violate any such restrictions. I also certify that I have submitted plans to the Architectural Control Committee (ACC) or to the local homeowners association, where required by said CC&Rs or deed restrictions, and have obtained approval for said improvement.						
This declaration is required by the El Dorado County Code to verify that all property restrictions have been acknowledged prior to the issuance of a building permit. In requiring this declaration, the County assumes no responsibility for verifying the owner's compliance, or does the County assume any responsibility for enforcement of any private deed restrictions.						



# EL DORADO COUNTY BUILDING

## APPLICATION SUPPLEMENT

### 8. COVERAGE MITIGATION FEE (check one – applies to projects in the Tahoe Basin only)

Offsite coverage extends to the driveway, sidewalk, or other land coverage between the property line and edge of pavement at the street. The fees are determined by TRPA and subject to change.

- I will pay the offsite mitigation fee per square foot of land coverage and deduct the off site coverage from the allowable onsite coverage. This will reduce the allowable future development on this parcel.
- I will pay the offsite mitigation fee per square foot of land coverage.
- My project is not applicable to TRPA offsite mitigation fees.

#### DECLARATION BY CONSTRUCTION PERMIT APPLICANT FOR SECURITY HOLDER

I am  a California licensed contractor or  or the property owner  or authorized to act on the property owner's behalf. The information I have provided is correct and I am responsible for updating the department with changes. I agree to comply with all applicable county ordinances and other laws relating to completion of the security conditions. I authorize representatives of this county to enter the above-identified property for security release inspection purposes.

**Securities are held until the work for which the security is made has been completed and approved by the Building Department. The security will be returned to the security holder without interest. It is the responsibility of the security holder to maintain a current security return address with the Building Department.**

Appointed Security Holder \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_  
P.O. Box or Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

**PLEASE NOTE:** All information provided to the department is "public record" and available upon request

### 9. CONDITIONS OF PERMIT ISSUANCE

Commencement of construction consists of placing concrete for a foundation. It does not include grading, installation of utilities, or landscaping. Diligent pursuit is defined as completion of the project within the approved construction schedule and/or permit duration. The expiration date shall not be extended unless the project is determined by El Dorado County to be the subject of legal action, which delayed or rendered impossible the diligent pursuit of the permit.

No construction or grading shall commence until all preconstruction conditions of approval are satisfied as evidenced by El Dorado County's acknowledgement of this permit. In addition, no construction or grading shall commence until the permittee has acknowledged receipt and acceptance of the contents and all conditions of approval of the permit.

In the event the title of the real property is transferred, transfer of the permit shall not be effective until the new owner advises El Dorado County of the transfer and acknowledges, in writing, receipt of the permit and acceptance of its conditions of approval. Until the new owner acknowledges receipt and acceptance of the permit, the current owner shall be responsible for compliance with all permit conditions of approval.

In the event the property owner changes contractors, the property owner shall be responsible for compliance with all permit conditions of approval after the contractor of record on the issued permit or property owner advises El Dorado County Building Department of the transfer. All inspection services will cease until a new contractor transfers the permit under their license or the property owner transfers the permit to an owner/builder permit. These transfers shall be done in writing and on the appropriate Building Department forms.

### 10. APPLICATION EXPIRATION

Applications for permits become null and void 365 days from the application date if the permit is not issued. Without further notice, all submitted documents are disposed of unless requested to be returned. Plans and documents will not be mailed back at any time during the process and must be "picked up" at the Building Division offices during business hours.

The applicant may withdraw an application at any time by written notice and a partial refund may be issued if the plan check has not been initiated. Fees may be refunded as established by the El Dorado County Building Fee Schedule.

The applicant is responsible for providing information required by other agencies during the application process. No application in the Tahoe Basin shall be accepted after 180 days from the allocation acceptance date.



# EL DORADO COUNTY BUILDING

## APPLICATION SUPPLEMENT

### 11. ISSUED PERMIT EXPIRATION

Once issued, the permit will expire two years from the date of issue. The permit holder is responsible for this date as no other expiration notification will be given by the County.

A permit may be renewed for an additional one-year period prior to or within 30 days after the expiration date, provided the permit holder has acted in good faith to pursue construction and has regularly completed inspections during the two-year period. The permit holder may apply for a second one-year permit extension, subject to the provisions above.

The permit holder may apply for a permit reactivation after the four-year permit period, if the project has not received a final inspection approval and the permitted structure is not occupied

### 12. CONDITIONS IF PERMIT PROCESS IS NOT COMPLETED

If the permit process is not completed by an approved final inspection and expires, no further notice will be given and a Notice of Non-Compliance will be filed with the County Recorder on the property title. If the structure is occupied without approved occupancy, a notice will be forwarded to the Code Enforcement Unit for further action.

The permit holder may withdraw the permit at any time, as long as no work has been done and as long as the El Dorado County Building Department is notified by written notice before expiration of the permit. The permit holder may be entitled to a partial refund of building fees, as established by the El Dorado County Building Fee Schedule, if the permit is withdrawn within two years of the issued date.

The El Dorado County Building Department has no jurisdiction over fees charged or refunded by other agencies. Applicants and permit holders must work with other agencies accordingly.

### 13. PERMITTEE'S ACCEPTANCE

I have read the application and permit expiration conditions and understand and accept them. I understand that it is my sole responsibility to monitor all important dates associated with this application and permit when issued. I am responsible to pay any and all required fees for all other agencies that may have jurisdiction over this project, whether or not listed.

### 14. DECLARATION BY PERMIT APPLICANT

**Please note:** all information provided to this department is "public record" and available upon request.

By my signature below, I certify to each section included on all pages:

I am  a California licensed contractor or  the property owner\* or  authorized to act on the property owner's behalf\*\* or  authorized to act on the contractor's behalf\*\*\*. I have read this construction permit application and attest that the information I have provided is correct. I agree to comply with all applicable city and county ordinances and state laws relating to building construction. I authorize representatives of El Dorado County to enter the above-identified property for inspection purposes. I realize that applications for permits become null and void 365 days from application date if the permit is not issued and that all submitted documents are disposed of without further notice, unless requested returned and no refund of application fee. I understand that when the Permit Application and the Owner-Builder Declaration have been executed by a person other than the property owner, prior to the issuance of the permit, the property owner must complete and submit the Associated Owner-Builder Document Part 4.

Property Owner or Authorized Agent Signature	Date			Verified
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\*Requires separate Verification Form Part 4 before issuance. [Click here for Verification Form Part 4](#)

\*\*Requires separate Authorization Form Part 4 before issuance. [Click her for Authorization Form Part 4](#)

\*\*\*Requires separate Verification Form Part 5 before issuance. [Click here for Authorization Form Part 5](#)

**COUNTY OF EL DORADO  
CAMPAIGN CONTRIBUTION DISCLOSURE FORM**

Application or Solicitation Number: \_\_\_\_\_

Application or Solicitation Title: \_\_\_\_\_

Was a campaign contribution, regardless of the dollar amount, made to any member of the El Dorado County Board of Supervisors or to any County Agency Officer on or after January 1, 2023, by the applicant, or, if applicable, any of the applicant's proposed subcontractors or the applicant's agent or lobbyist?

Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please sign and date below.

If yes, please provide the following information:

Applicant's Name: \_\_\_\_\_

Contributor or Contributor Firm's Name: \_\_\_\_\_

Contributor or Contributor Firm's Address: \_\_\_\_\_

Is the Contributor:

- |  |           |          |
|--|-----------|----------|
| <input type="radio"/> The Applicant                      | Yes _____ | No _____ |
| <input type="radio"/> Subcontractor                      | Yes _____ | No _____ |
| <input type="radio"/> The Applicant's agent/ or lobbyist | Yes _____ | No _____ |

**Note:** Under California law as implemented by the Fair Political Practices Commission, campaign contributions made by the Applicant and the Applicant's agent/lobbyist who is representing the Applicant in this application or solicitation must be aggregated together to determine the total campaign contribution made by the Applicant.

\_\_\_\_\_

Identify the Board of Supervisors Member(s) and County Agency Officer(s) to whom you, your subcontractors, and/or agent/lobbyist made campaign contributions on or after January 1, 2023, the name of the contributor, the dates of contribution(s) and dollar amount of the contribution. Each date must include the exact month, day, and year of the contribution.

Name of Board of Supervisors Member or County Agency Officer: \_\_\_\_\_

Name of Contributor: \_\_\_\_\_

Date(s) of Contribution(s): \_\_\_\_\_

Amount(s): \_\_\_\_\_

(Please add an additional sheet(s) to identify additional Board Members or County Agency Officer to whom you, your subconsultants, and/or agent/lobbyist made campaign contributions)

By signing below, I certify that the statements made herein are true and correct. I also agree to disclose to the County any future contributions made to Board Members or County Agency Officers by the applicant, or, if applicable, any of the applicant's proposed subcontractors or the applicant's agent or lobbyist after the date of signing this disclosure form, and within 12 months following the approval, renewal, or extension of the requested license, permit, or entitlement to use.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Firm Name if applicable

\_\_\_\_\_  
Print Name of Applicant



**EL DORADO COUNTY BOARD OF  
SUPERVISORS AND COUNTY AGENCY  
OFFICERS**

**Board of Supervisors**

John Hidahl, District One

George Turnboo, District Two

Wendy Thomas, District Three

Lori Parlin, District Four

Brook Laine, District Five

**County Agency Officers**

Jon DeVille, Assessor

Joe Harn, Auditor-Controller

Vern Pierson, District Attorney

Janelle K. Horne, Recorder-Clerk

Jeff Leikauf, Sheriff-Coroner-Public Administrator

K.E. Coleman, Treasurer-Tax Collector

**Attachment A**

**GOVERNMENT CODE SECTION 84308**

(a) The definitions set forth in this subdivision shall govern the interpretation of this section.

(1) "Party" means any person who files an application for, or is the subject of, a proceeding involving a license, permit, or other entitlement for use.

(2) "Participant" means any person who is not a party but who actively supports or opposes a particular decision in a proceeding involving a license, permit, or other entitlement for use and who has a financial interest in the decision, as described in Article 1 (commencing with Section 87100) of Chapter 7. A person actively supports or opposes a particular decision in a proceeding if that person lobbies in person the officers or employees of the agency, testifies in person before the agency, or otherwise acts to influence officers of the agency.

(3) "Agency" means an agency as defined in Section 82003 except that it does not include the courts or any agency in the judicial branch of government, the Legislature, the Board of Equalization, or constitutional officers. However, this section applies to any person who is a member of an exempted agency but is acting as a voting member of another agency.

(4) "Officer" means any elected or appointed officer of an agency, any alternate to an elected or appointed officer of an agency, and any candidate for elective office in an agency.

(5) "License, permit, or other entitlement for use" means all business, professional, trade, and land use licenses and permits and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor, or personal employment contracts), and all franchises.

(6) "Contribution" includes contributions to candidates and committees in federal, state, or local elections.

(b) While a proceeding involving a license, permit, or other entitlement for use is pending, and for 12 months following the date a final decision is rendered in the proceeding, an officer of an agency shall not accept, solicit, or direct a contribution of more than two hundred fifty dollars (\$250) from any party or a party's agent, or from any participant or a participant's agent if the officer knows or has reason to know that the participant has a financial interest, as that term is used in Article 1 (commencing with Section 87100) of Chapter 7. This prohibition shall apply regardless of whether the officer accepts, solicits, or directs the contribution on the officer's own behalf, or on behalf of any other officer, or on behalf of any candidate for office or on behalf of any committee.

(c) Prior to rendering any decision in a proceeding involving a license, permit, or other entitlement for use pending before an agency, each officer of the agency who received a contribution within the preceding 12 months in an amount of more than two hundred fifty dollars (\$250) from a party or from any participant shall disclose that fact on the record of the proceeding. An officer of an agency shall not make, participate in making, or in any way attempt to use the officer's official position to influence the decision in a proceeding involving a license, permit, or other entitlement for use pending before the agency if the officer has willfully or knowingly received a contribution

in an amount of more than two hundred fifty dollars (\$250) within the preceding 12 months from a party or a party's agent, or from any participant or a participant's agent if the officer knows or has reason to know that the participant has a financial interest in the decision, as that term is described with respect to public officials in Article 1 (commencing with Section 87100) of Chapter 7.

(d)(1) If an officer receives a contribution which would otherwise require disqualification under this section, and returns the contribution within 30 days from the time the officer knows, or should have known, about the contribution and the proceeding involving a license, permit, or other entitlement for use, the officer shall be permitted to participate in the proceeding.

(2)(A) Subject to subparagraph (B), if an officer accepts, solicits, or directs a contribution of more than two hundred fifty dollars (\$250) during the 12 months after the date a final decision is rendered in the proceeding in violation of subdivision (b), the officer may cure the violation by returning the contribution, or the portion of the contribution in excess of two hundred fifty dollars (\$250), within 14 days of accepting, soliciting, or directing the contribution, whichever comes latest.

(B) An officer may cure a violation as specified in subparagraph (A) only if the officer did not knowingly and willfully accept, solicit, or direct the prohibited contribution.

(C) An officer's controlled committee, or the officer if no controlled committee exists, shall maintain records of curing any violation pursuant to this paragraph.

(e)(1) A party to a proceeding before an agency involving a license, permit, or other entitlement for use shall disclose on the record of the proceeding any contribution in an amount of more than two hundred fifty dollars (\$250) made within the preceding 12 months by the party or the party's agent.

(2) A party, or agent to a party, to a proceeding involving a license, permit, or other entitlement for use pending before any agency or a participant, or agent to a participant, in the proceeding shall not make a contribution of more than two hundred fifty dollars (\$250) to any officer of that agency during the proceeding and for 12 months following the date a final decision is rendered by the agency in the proceeding.

(3) When a closed corporation is a party to, or a participant in, a proceeding involving a license, permit, or other entitlement for use pending before an agency, the majority shareholder is subject to the disclosure and prohibition requirements specified in this section.

(f) This section shall not be construed to imply that any contribution subject to being reported under this title shall not be so reported.

**Attachment B**

**COUNTY OF EL DORADO  
CAMPAIGN CONTRIBUTION DISCLOSURE INFORMATION**

The attached Campaign Contribution Disclosure Form must be completed by applicants for, or persons who are the subject of, any proceeding involving a license, permit, or other entitlement for use, including most contracts and franchises, pending before the Board of Supervisors (“Board”) of the County of El Dorado or any of its affiliated agencies.

**IMPORTANT NOTICE**

Government Code section 84308 (also known as the “Levine Act”) contains requirements that are summarized generally as follows:

- A. If you are an applicant for, or the subject of, any proceeding involving a license, permit, or other entitlement for use, you are prohibited from making a campaign contribution of more than \$250 to any member of the Board of Supervisors or other County official who may participate in your proceeding. This prohibition begins on the date your application is filed or the proceeding is otherwise initiated, and the prohibition ends 12 months after a final decision is rendered by the Board of Supervisors or other County officer. In addition, no Board member or other County official who may participate in your proceeding alternate may solicit or accept a campaign contribution of more than \$250 from you during this period.
- B. These prohibitions also apply to your agents, and, if you are a closely held corporation, to your majority shareholder as well. These prohibitions also apply to your subcontractor(s), joint venturer(s), and partner(s) in this proceeding. Also included are parent companies and subsidiary companies directed and controlled by you, and political action committees directed and controlled by you.
- C. You must file the attached disclosure form and disclose whether you or your agent(s) have in the aggregate contributed more than \$250 to any Board member or other County officer who may participate in your proceeding during the 12-month period preceding the filing of the application or the initiation of the proceeding.
- D. If you or your agent have in the aggregate contributed more than \$250 to any individual Board member or other County officer who may participate in your proceeding during the 12 months preceding the decision on the application or proceeding, that Board member or other County officer must disqualify himself or herself from the decision. However, disqualification is not required if the Board member or other County official returns the campaign contribution within 30 days from the time the member or official knows, or should have known, about both the contribution and the fact that you are a party in the proceeding. The Campaign Contribution Disclosure Form should be completed and filed with your application or proposal, or with the first written document you file or submit after the proceeding commences.

1. A proceeding involving “a license, permit, or other entitlement for use” includes all business, professional, trade and land use licenses and permits, and all other entitlements for use, including all entitlements for land use, all contracts (other than competitively bid, labor or personal employment contracts), and all franchises.
2. Your “agent” is someone who represents you in connection with a proceeding involving a license, permit or other entitlement for use. If an individual acting as an agent is also acting in his or her capacity as an employee or member of a law, architectural, engineering, consulting firm, or similar business entity, both the business entity and the individual are “agents.”
3. To determine whether a campaign contribution of more than \$250 has been made by you, campaign contributions made by you within the preceding 12 months must be aggregated with those made by your agent within the preceding 12 months or the period of the agency relationship, whichever is shorter. Contributions made by your majority shareholder (if a closely held corporation), your subcontractor(s), your joint venturer(s), and your partner(s) in this proceeding must also be included as part of the aggregation. Campaign contributions made to different Board of Supervisors members or other County officer who may participate in your proceeding are not aggregated.
4. A list of the Board of Supervisors members and other County officials is attached.

This notice summarizes the major requirements of Government Code section 84308 of the Political Reform Act and California Code of Regulations, Title 2 sections 18438.1-18438.8.