



**COUNTY OF EL DORADO  
COMMUNITY DEVELOPMENT AGENCY  
DEVELOPMENT SERVICES DIVISION**

2850 Fairlane Ct  
Placerville, CA  
530-621-5315

**JANUARY 14, 2015 AGENDA**

**Building Industry Advisory Committee**

- Jeff Haberman, Chairman, Member at Large (*Colleen Malone, Alt*)
- Jerry Homme, EDC Builders Exchange (*Denny Kennedy, Alt*)
- Bill Carey, Member at Large (*Virgil Toothaker, Alt*)
- Earl McGuire, SAGE (*Charles Truax, Alt*)
- Scott Whyte, North State BIA (*William Fisher, Alt*)
- Tom Burnette, Building Official (Technical Advisor)
- Michael Lilienthal, Division Chief/Fire Marshall (Technical Advisor)

Wednesday, January 14, 2015

1:30 PM

TAC ROOM

*The BIAC makes recommendations to the Board of Supervisors and Development Services Division regarding code interpretations, inspections, procedures, new construction techniques, product review, new codes, revised fees, and other items of industry concern (Resolution 164-2010)*

1. **CALL TO ORDER**
2. **ADOPTION OF MINUTES OCTOBER 15, 2014 (ATTACHMENT A)**
3. **ADOPTION OF AGENDA**
4. **EL DORADO COUNTY MS4 REQUIREMENTS FOR CONSTRUCTION MANAGEMENT PRESENTATION BY BRENDAN FERRY AND AMY PHILLIPS (CONTINUED FROM OCTOBER 15, 2014)**
5. **UPDATE ON CODE CHANGES EFFECTIVE JANUARY 1, 2015**
6. **OPEN/PUBLIC FORUM**
7. **NEXT MEETING**
8. **ADJOURNMENT**



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**October 15, 2014 MINUTES**

**Building Industry Advisory Committee**

Jeff Haberman, Chairman, Member at Large (*Colleen Malone, Alt*)  
Jerry Homme, EDC Builders Exchange (*Denny Kennedy, Alt*)  
Bill Carey, Member at Large (*Virgil Toothaker, Alt*)  
Earl McGuire, SAGE (*Charles Truax, Alt*)  
Scott Whyte, North State BIA (*William Fisher, Alt*)  
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TAC ROOM

*The BIAC makes recommendations to the Board of Supervisors and Development Services Division regarding code interpretations, inspections, procedures, new construction techniques, product review, new codes, revised fees, and other items of industry concern (Resolution 164-2010)*

Members Present: Jeff Haberman, Colleen Malone, William Fisher, Bill Carey, Earl McGuire

Members Absent: Jerry Homme, Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte, Michael Lilienthal

Staff Present: Tom Burnette, Don Knight, Tiffany Schmid, Jim Silveira, Brendan Ferry, Amy Phillips, Julie Saylor

**1. CALL TO ORDER**

The meeting was called to order by Committee Chair Alternate Colleen Malone at 1:35 pm

**2. ADOPTION OF AGENDA**

Colleen Malone moved to adopt minutes. Bill Carey seconded.

Ayes: Colleen Malone, William Fisher, Bill Carey, Earl McGuire

Noes:

Abstain:

Absent: Jeff Haberman, Jerry Homme, Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte, Michael Lilienthal

**3. ADOPTION OF MINUTES JULY 16, 2014**

Bill Carey moved to adopt agenda. Earl McGuire seconded.

Ayes: Colleen Malone, Bill Carey, Earl McGuire

Noes:

Abstain: William Fisher

Absent: Jeff Haberman, Jerry Homme, Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte, Michael Lilienthal

**4. EL DORADO COUNTY MS4 REQUIREMENTS FOR CONSTRUCTION MANAGEMENT PRESENTATION BY BRENDAN FERRY and AMY PHILLIPS (HANDOUTS FROM MEETING ATTACHED)**

Brendan Ferry and Amy Phillips introduced themselves to the Building Industry Advisory Committee members. Brendan Ferry began his presentation with a historical background summarizing the lack of regulations in place for clean water followed by the introduction to the Clean Water Act established in 1972.

*[Clerk Note: Jeff Haberman arrived at 1:42 pm]*

Brendan Ferry presented the National Pollutant Discharge Elimination System (NPDES) and how El Dorado County's Storm Water Program is being ran between the Western Slope as well as the Lake Tahoe Basin. Brendan Ferry presented NPDES program elements which included: Construction Site Management, Post Construction BMPs, Planning & Land Development, and Hydro-Modification/LID. Brendan Ferry discussed the MS4 requirements for land use changes and the potential for pollutant run-offs pre and post construction. Brendan Ferry discussed construction requirements for permit sections E.7.B.2, E.10 and E.12. Brendan Ferry presented E.7.B.2-Construction Outreach and Education, E.10-Construction Site Storm Water Runoff Control Program, E.12-Post Construction Storm Water Requirements, and the Low Impact Development (LID) Standards for Development.

Jeff Haberman started discussions of the MS4 Requirements differing by project site soil types and questioned as to whether the county would be able to provide a general result/category guideline for the basic person to follow. Brendan Ferry agreed that county should be able to provide a form/tool for public use to find this data simply by address/locations and noted that it could also be done via field inspections. Tom Burnette made discussions of pecculation tests being done currently for septic systems and having that data mapped out by region. Tom Burnette also noted that areas without septic systems might be able to find this data by the subdivision developer.

Earl McGuire started discussions of precipitation level calculations by the 85% Storm Event Calculation and questioned if the one-inch value is overall persistent. Brendan Ferry answered that the one-inch value is in fact persistent. Earl McGuire continued asking about the consistency with the rain gauge data. Brendan Ferry explained the 85% Storm Event Calculations and noted that based on the equation provided, the value has stayed consistent right around/above the one-inch value.

Discussions started in regards to tree preservation and what is the standard? Brendan Ferry referred to the presentation noting the generic list of requirements. Brendan Ferry also noted that the list of requirements is vague and posed the question as to whether the county should offer more direct guidelines.

Tom Burnette questioned as to whether more examples could be provided to the Building Industry Advisory Committee of specifics that need to be done on the construction site. William Fisher mentioned that if these regulations are state mandated, regulations should already be in place with guidelines. Tom Burnette questioned Brendan Ferry as to whether the Building Industry Advisory Committee could help to move items/recommendations to the Board of Supervisors.

Earl McGuire makes motion for continued discussions at the next Building Industry Advisory Committee meeting and requested Brendan Ferry to return with a detailed list of regulations to review for recommendation. Motion seconded by Colleen Malone.

Ayes: Jeff Haberman, Colleen Malone, William Fisher, Bill Carey, Earl McGuire

Noes:

Abstain:

Absent: Jerry Homme, Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte, Michael Lilienthal

*[Clerk Note: William Fisher exited at 3:02 pm]*

**5. ELECTRONIC DOCUMENT REVIEW SOFTWARE  
PRESENTATION BY TOM BURNETTE  
(HANDOUTS FROM MEETING ATTACHED)**

Tom Burnette introduced Tiffany Schmid to the Building Industry Advisory Committee members. Tom Burnette began discussions advising the Building Industry Advisory Committee members of what the permit center needs are for tools necessary for job completion. Tom Burnette provided handouts to the committee members including several different web-based permit processing software companies. Tom Burnette asked the committee for input and support to move forward with obtaining web-based permit processing software.

Earl McGuire started discussions of costs and training. Tom Burnette explained that there are two different costs. 1) A purchase software which would be purchased outright by user copies with costs of on-going maintenance; or, 2) A lease software which would be leased by user copies and on-going by lease and lease renewal. Tom Burnette also noted that costs would include training for staff users.

Jeff Haberman started discussions of input/output of data type/formats and questioned if when the data is sent back to the customer and/or contractor, will the data be in a readable format? Tom Burnette and Tiffany Schmid discussed that the software should be capable of intake by multiple data format types but, when the data is delivered/output, the data will be in Adobe PDF format.

Jeff Haberman makes motion for the Building Industry Advisory Committee to support the electronic document review software and provide input via a letter of recommendation. Motion seconded by Bill Carey.

Ayes: Jeff Haberman, Colleen Malone, Bill Carey, Earl McGuire

Noes:

Abstain:

Absent: William Fisher, Jerry Homme, Denny Kennedy, Virgil Toothaker, Charles Truax, Scott Whyte, Michael Lilienthal

**6. OPEN/PUBLIC FORUM**

Announcement - Permit Processing Oversight Committee (PPOC) meeting to be held at 4:30 pm

**7. NEXT MEETING**

January 14, 2015

**8. ADJOURNMENT**

Meeting adjourned at 3:50 pm by executive order.