

**COUNTY OF EL DORADO  
PLANNING AND BUILDING DEPARTMENT**

2850 Fairlane Ct  
Placerville, CA  
530-621-5315

**May 27, 2020 MINUTES**

**Building Industry Advisory Committee**

Jerry Homme, Chairman, Member at Large (*Denny Kennedy, Alt*)  
Jeff Haberman, Member at Large (*James Bayless, Alt*)  
Lori Burne, Member at Large (*Marilyn Ross, Alt*)  
Earl McGuire, SAGE (*Garry Gates, Alt*)  
Jeff Short, North State BIA (*William Fisher, Alt*)  
Tom Burnette, Building Official (Technical Advisor)  
Marshall Cox, El Dorado Fire (Technical Advisor)

Wednesday, May 27, 2020

1:30PM

TAC ROOM/ZOOM

*The BIAAC makes recommendations to the Board of Supervisors and Development Services Division regarding code interpretations, inspections, procedures, new construction techniques, product review, new codes, revised fees, and other items of industry concern (Resolution 164-2010)*

Members Present: Jerry Homme, Earl McGuire, Lori Burne, Jeff Short, Garry Gates, Marilyn Ross, Jim Bayless

Members Absent: Denny Kennedy, William Fisher, Jeff Haberman

Staff Present: Don Knight, Chelsea Foreman, Michael Elliott, Rob Peters, Tom Burnette, Marshall Cox

Guests:

**1. CALL TO ORDER**

The meeting was called to order by Jerry Homme at 1:35 p.m.

**2. ADOPTION OF AGENDA**

Motion to Approve: Lori Burne

Second: Jeff Short

Ayes: Jerry Homme, Lori Burne, Jeff Short, Earl McGuire, James Bayless, Garry Gates

Noes:

Abstain:

Absent: Denny Kennedy, William Fisher, Jeff Haberman

**3. ADOPTION OF MINUTES of December 18, 2019**

Motion to Adopt: Lori Burne

Second: Jeff Short

Ayes: Jerry Homme, Lori Burne, Jeff Short, Earl McGuire, James Bayless, Garry Gates

Noes:

Abstain:

Absent: Denny Kennedy, William Fisher, Jeff Haberman

**4. TOM BURNETTE TO REPORT ON LETTER TO BOS FRIM BIAC**

Tom Burnette read the email from Don Ashton that was sent to the Planning & Building Department advising them of the letter of recognition from the BIAC. Tom also advised he forwarded this email to all Planning and Building Department staff.

**5. SUGGESTION OF SEPARATION OF PLANNING AND BUILDING DIVISIONS**

Earl McGuire talked about how the funds are being allocated goes against Title 24. It was agreed upon that this was just a discussion no action needed as this is not something that BIAC can take action on.

**6. READDRESS SEPTEMBER 20, 2018 MEETING ITEM 4- RESOLUTION 164-2010 SECTION 1**

Lori brought up that the fifth WHEREAS section needs to be adjusted to reflect the changes made to Section 1, also to remove the list of types of members listed with this paragraph, to reduce redundancy.

This paragraph was revised to state the following:

**WHEREAS**, the Committee shall consist of six members appointed by the Board of Supervisors with a three year term. The Board of Supervisors shall appoint one member and one alternate per the committee structure outlined in Section 1 below.

- ~~a) The El Dorado Builders' Exchange (EDBE);~~
- ~~b) North State Building Industry Association or Sacramento Builders Exchange;~~
- ~~c) Surveyors, Architects, Geologists, and Engineers (SAGE) of El Dorado County~~

Discussion ensued on possibly changing the quorum back to five instead of the six agreed upon during the September 20, 2018 meeting.

Motion to leave the committee at six for a quorum: Lori Burne

Second: Jim Bayless

Ayes: Jerry Homme, Lori Burne, Jeff Short, Earl McGuire, James Bayless

Nay: Earl McGuire

Absent: Jeff Haberman

The committee also agreed to have the resolution typed up with the changes and present it for review and to be voted upon at the June 17, 2020 meeting.

Motion to mark up and present at June 17, 2020 meeting: Lori Burne

Second: Earl McGuire

Ayes: Jerry Homme, Lori Burne, Jeff Short, Earl McGuire, James Bayless, Earl McGuire

Nay:

Absent: Jeff Haberman

The committee discussed adding Rob Peters as a Technical Advisor from the Planning Department. Tom gave background and update on divisions being added to the Planning and Building department.

**7. FIRE DISTRICTS S.O.P's (MOU)**

Mike Elliott explained the MOU for Fire Departments to take over the responsibilities for Title 14. The MOU's list out each of the area's the Fire Departments will be handling, this will include: automatic fire sprinkler system plan review and inspections.

Marshall Cox advised that the MOU delineates which department is doing what so efforts are not doubled up.

Earl McGuire spoke up regarding excess fees being charged for the reviews. Marshall Cox spoke up and advised these fees are already being paid for the plan reviews.

Earl asked about digital plan review, Marshall advised they have been using digital plan review since 2015.

#### **8. OPEN/PUBLIC FORUM**

Garry Gates inquires with Tom Burnette how the county is handling the COVID 19 situation. Tom Burnette advised that for Contractor Trade permits, those are being done through an email process. He also advised how the phone calls are routed and how permits are now being done for anything other than Contractor Trade permits. Tom also explained the sneeze guards that will be installed in all buildings.

Tom also explained our switch over from Qless to Tracksoft for our queueing system for customers. Advised we will have kiosks for customers to check themselves into the queue. He also talked about having customers only using eTRAKiT for inspection requests.

Marilyn Ross asked about using masks until the sneeze guards can be installed. Tom advised the county does not want to go in that direction

Tom announced Lori Burne taking over Member at Large from Bill Carey resigning. He also introduced Marilyn Ross as the new Alternate for Lori Burne.

#### **9. NEXT MEETING: June 17, 2020 at 1:30 p.m.**

#### **10. ADJOURNMENT**

Meeting adjourned at 3:50 pm by executive order.