## COUNTY OF EL DORADO

## HEALTH & HUMAN SERVICES

Olivia Byron-Cooper, MPH Director

3057 Briw Road, Suite B Placerville, CA 95667



## AGENCY DIVISIONS

Administration & Finance Behavioral Health Community Services Protective Services Public Health Self-Sufficiency

## El Dorado County Substance Use Disorders Services DMC-ODS Information Privacy and Security and Confidentiality FY 24/25 Training Video On-Demand Verification of Completion Procedure

El Dorado County Substance Use Disorders Services has initiated a format for verification that workforce staff have viewed the training video. The procedure is as follows:

- 1. Watch the DMC-ODS Information Privacy and Security and Confidentiality Training Video On-Demand via the El Dorado County Substance Use Disorders Services web page. <u>Information Privacy and Security and Confidentiality Training-20240711\_100402-Meeting Recording on Vimeo</u>
- 2. Email El Dorado County Substance Use Disorders Services at sudsqualityassurance@edcgov.us and request the Video On-Demand Examination
- 3. Complete the Video On-Demand Examination and return it to <a href="mailto:sudsqualityassurance@edcgov.us">sudsqualityassurance@edcgov.us</a>
- 4. Complete the two forms discussed in the video- Privacy and Security Training Certification & Compliance Agreement FY24/25 and HHSA Confidentiality Statement and email them to <a href="mailto:sudsqualityassurance@edcgov.us">sudsqualityassurance@edcgov.us</a>. Successful completion of the Video On-Demand Examination is a minimum of 7 correct answers.

Upon verification of a successful completion of the Video On-Demand Examination, the Privacy and Security Training Certification & Compliance Agreement FY 24/25 and HHSA Confidentiality Statement will be accepted, and a completion certificate will be emailed.