

**Change of Provider (clinician, case manager, or counselor)  
Request Form**

You may request a change of clinician, case manager, or counselor. While this is not always feasible, we will do our best to honor your request in a timely manner. To make such a request, please complete this form and give to the clinic receptionist or you may return the form by mail to the:

**Quality Assurance Unit**  
El Dorado County DMC ODS Plan  
929 Spring Street  
Placerville CA, 95667

**Today's Date:** \_\_\_\_\_

**From:** \_\_\_\_\_  
(Client's Name)

\_\_\_\_\_  
(Parent or Legal Guardian, if applicable)

**The SUD provider I want to change is:** \_\_\_\_\_

**My reason for requesting the change (optional):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**RESPOND TO ME BY PHONE:** \_\_\_\_\_  
(Your Telephone Number)

**OR BY MAIL:** \_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip Code)

**Disposition: (to be completed by Program Coordinator, Manager, or QA Unit)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name (please print) \_\_\_\_\_ Date: \_\_\_\_\_

**[Send copy of this form to QA Unit when completed]**