



ENVIRONMENTAL MANAGEMENT DEPARTMENT

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APPLICATION FOR TEMPORARY FOOD FACILITY (TFF) PERMIT FOR COMMUNITY EVENTS

The completed application (and permit fees) must be submitted to the Event Coordinator. When there is no Event Coordinator please submit the application to Environmental Management at least 14 business days before an event.

Single Event permits are valid for the duration of the event that is no longer than 25 days in a 90 day period.

- Temporary Food Annual Permits are valid for a 12 month permit from issuance and allows the permit holder to attend Community Events throughout the year.

TYPE OF PERMIT:	DESCRIPTION:	PROGRAM ELEMENT:	CHECK ONE:
Single Event	Prepackaged Foods and Limited Sampling	1513	
Single Event	Open Food Preparation	1521	
Temp Food Annual Permit	Pre-Packaged Foods and Limited Food Preparation	1519	
Temp Food Annual Permit	Open Food Preparation	1520	
Permitted EDC Mobile Food or facilities with a + TFF Add-On Permit	Temporary Event Application Only	N/A – no fee	

Name of Event: _____

Start Date of Event: _____ End Date of Event: _____ Hours of Operation: _____

Location of Event: _____

Booth / Business Name: _____

Booth Operator Name: _____

Booth / Business Mailing Address: _____

Booth / Business Phone Numbers: _____
Landline Cell

Booth Operator's Email Address: _____

I have read and understand the attached information and will comply with the requirements of the [California Retail Food Code](#).

Applicant Signature _____ Date _____

Amount Paid:	Date Collected:	Invoice#:	TE #/ BO #/ FA #:
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APPLICATION FOR TEMPORARY FOOD FACILITY (TFF) PERMIT **FOR COMMUNITY EVENTS**

Facilities with a current permit in El Dorado County can skip to Page 4 – Food Table

A probe thermometer must be present in the food booth to monitor the internal temperature of potentially hazardous foods. Cold-held foods must be 45° F or below and hot-held foods must be held above 135° F.

- 1. Describe the number, location and setup of hand washing facilities to be used by the Temporary Food Facility (TFF) workers:**

- 2. Describe the location and setup of utensil washing:**

- 3. Identify the source of the potable water supply and please describe how the water will be stored and distributed:**

- 4. Describe how and where the wastewater from hand washing/utensil washing will be collected, stored and disposed:**

- 5. Describe the location of the nearest restrooms and janitorial areas:**

- 6. Describe the floors, walls, and ceiling surfaces and the lighting within the TFF food booth:**

Please add any additional information about your TFF food booth that should be considered (e.g. non-commercial equipment to be used, etc.) Additionally, please complete the Food Table accompanying this page – list all food and beverage items (including ice) to be prepared and served. Attach a separate sheet if necessary. (Note: Any changes to the menu must be submitted and approved by this office at least 10-days prior to the event).

****For complete Temporary Food Facility Requirements, refer to the California Retail Food Code****

