



County of El Dorado

See below for meeting
location.

MEETING AGENDA Cemetery Advisory Committee

Mike Roberts, District III, Chair

Melinda Peak, District I, Vice Chair

Larry Robinson, District II

Frank Clark, District IV

Kimm Richwine, Fraternal Organizations Representative

Ramona Tripp-Verbeck, Native American Cemeteries Rep.

Lori Parlin, Board of Supervisors

Shelley Wiley, Board of Supervisors Alternate

Sheriff Jeff Leikauf, Coroner's Office

Sgt. Steven Schofield, Coroner's Office Alternate

Christopher Perry, Cemetery Director

Julianne Melchor, Cemetery Director Alternate

Vacant, District V

Vacant, Archeological Representative

Wednesday, September 27, 2023

3:00 PM

<https://edcgov-us.zoom.us/j/82941142855>

**2850 Fairlane Ct. Building C, Technical Advisory Committee (TAC) Room Placerville, CA
or Live Streamed**

PUBLIC PARTICIPATION INSTRUCTIONS: The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom. By participating in this meeting, you acknowledge that you are being recorded. Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Committee is to attend in person. Except for a noticed teleconference meeting, the Committee reserves the right to conduct the meeting without remote access if there is a malfunction.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 829 4114 2855. Please note you will not be able to join the live-stream until the posted meeting start time. To observe the live stream of the Committee meeting go to <https://edcgov-us.zoom.us/j/82941142855>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 5 minutes.

If you choose not to observe the Committee meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the day before the meeting to ensure the Committee has adequate time to review. Please submit your comment to Merrie Trujillo at merrie.trujillo@edcgov.us. Your comment will be placed into the record and forwarded to Committee members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have five minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALL TO ORDER AND ROLL CALL

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

The Committee may make corrections to the agenda and adopt the agenda and the Consent Calendar with one single vote. A Committee member may request an item be removed from the Consent Calendar for discussion and separate Committee action or may move items to the Consent Calendar. At the appropriate time as called by the Committee Chair, members of the public may make a comment on matters on the Consent Calendar prior to Committee action.

CONSENT CALENDAR

1. 22-1768 Approve Agenda and Minutes: Staff recommending the committee approve the agenda for September 27, 2023 and approve the minutes from the April 26, 2023 and the June 28, 2023 meeting.

Attachments: 06-28-23 Minutes Draft
07-26-23 Minutes-Draft

END OF CONSENT CALENDAR

DISCUSSION ITEMS

2. [22-1140](#) Staff Report
3. [22-1518](#) Save the Graves update: Projects, Event
4. [22-2199](#) CAC Membership
5. [23-1614](#) Ordinance, Resolution and Bylaws Changes
Attachments: [Resolution Rev 09-21-23 redline](#)
[Bylaws Rev 09-21-23 redline](#)
[Ordinance Redline.pdf](#)
6. [23-1615](#) Fee Schedule
7. [23-1616](#) Budget Recap
Attachments: [Cemetery Budget](#)
8. [23-0239](#) CAC report to Board of Supervisors

REPRESENTATIVE REPORTS

(in order listed above, starting with District I)

OPEN FORUM**NEXT MEETING**

October 25, 2023 3:00 P.M. – 2850 Fairlane Ct. Building C, Technical Advisory Committee (TAC) Room. This meeting will be live-streamed.

ADJOURNMENT