



County of El Dorado Cemetery Advisory Committee

Committee Members:

Melinda Peak, District I, Vice Chair
Larry Robinson, District II
Mike Roberts, District III, Chair
Frank Clark, District IV
Vacant, District V
Nichole Jordan, Archeological Representative
Vacant, Fraternal Organizations Representative
Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors
Shelley Wiley, Board of Supervisors Alternate
Sheriff John D'Agostini, Coroner's Office
Sgt. Steven Schofield, Coroner's Office Alternate
Christopher Perry, Cemetery Director
Julianne Melchor, Cemetery Director Alternate

Wednesday, March 30, 2022, at 3:00 p.m.

<https://us06web.zoom.us/j/86353937176?pwd=Zy9TQ2I4K3JQdHpMTThvNFM2YzNuUT09>

PUBLIC PARTICIPATION INSTRUCTIONS: The Committee meeting room will be open to the public. The meeting will continue to be streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 253 215 8782. The Meeting ID is 863 5393 7176, Passcode is 258709. Please note you will not be able to join the live stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to
<https://us06web.zoom.us/j/86353937176?pwd=Zy9TQ2I4K3JQdHpMTThvNFM2YzNuUT09>.

If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 5 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have five minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

3:05 P.M. CALL TO ORDER, ROLL CALL

Present: 6 - Melinda Peak, Mike Roberts, Nichole Jordan, Sgt. Steven Schofield, Christopher Perry, Julianne Melchor

ADOPTION OF THE AGENDA AND APPROVAL OF MINUTES FROM FEBRUARY 23, 2022, AND MARCH 30, 2022.

A motion was made by Melinda Peak, seconded by Nichole Jordan to approve the Agenda and Minutes. The motion was approved unanimously.

DISCUSSION ITEMS

- 1) Approval of the meeting format (virtual) for the June 22, 2022, meeting of the Cemetery Advisory Committee. The committee recommends, as a result of ongoing concerns related to COVID-19, to approve the following teleconference finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual committee meetings as authorized under Assembly Bill 361. Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the committee has reconsidered the circumstances of the state of emergency resulting from COVID-19 and the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 “Public Health Officer’s Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic.”

A motion was made by Melinda Peak, seconded by Nichole Jordan, to approve these findings. The motion was approved unanimously.

- 2) Landscape maintenance at County-managed cemeteries

Staff provided an update on the status of landscape maintenance in El Dorado County-operated cemeteries.

- 3) Master Plans for County-managed cemeteries

Mike Roberts suggested that Master Plans for County cemeteries be developed to guide the direction of future work needed and funds budgeted.

- 4) Review Fiscal Year 2022/2023 budget

The CAC reviewed the budget as approved by the Board in early June.

- 5) Update on tourism brochure

Supervisor Lori Parlin showed the trifold brochure being developed by herself and Mary Cory.

- 6) CAC Person of the Year award

Mike Roberts presented the concept of nominations for a “Person of the Year” award from the CAC. Mike will present a fully developed plan at a future CAC meeting.

Old Business:

1. Cold Springs Cemetery.
2. Proposed workshop with Supervisor Turnboo and Larry Robinson.
3. Ordinance Updates.

REPRESENTATIVE REPORTS

PUBLIC COMMENT

NEXT MEETING

ADJOURNMENT

Staff: Mary Cory, Administrator, El Dorado County Museum
Roger Runkle, Office of County Counsel
Sherrie Busby, Administrative Services Officer, Planning and Building Dept., Airports and Cemeteries Divisions