



County of El Dorado

Cemetery Advisory Committee

Committee Members:

Melinda Peak, District I, Vice Chair

Larry Robinson, District II

Mike Roberts, District III, Chair

Frank Clark, District IV

Vacant, District V

Nichole Jordan, Archeological Representative

Vacant, Fraternal Organizations Representative

Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors

Shelley Wiley, Board of Supervisors Alternate

Sheriff John D'Agostini, Coroner's Office

Sgt. Steven Schofield, Coroner's Office Alternate

Christopher Perry, Cemetery Director

Julianne Melchor, Cemetery Director Alternate

MINUTES

February 23, 2022

- 1) The meeting was called to order by Chair Mike Roberts at 3:05 p.m.
 - a. Committee members present: Melinda Peak, Mike Roberts, Frank Clark, Lori Parlin, Nichole Jordan, Steven Schofield.
 - b. Committee members absent: Larry Robinson, Ramona Tripp-Verbeck
 - c. Staff present: Mary Cory, Julianne Melchor, Sherrie Busby, Christopher Perry.
 - d. Guests: Andrew Vonderschmitt.
- 2) The minutes from previous meetings that have not yet been approved by the committee will be presented for approval at the next meeting.
- 3) Introductions and announcements: No introductions needed.
- 4) Staff reports: No staff report as Julianne experienced technical difficulties.
- 5) Discussion and action items:
 - a. Discussion and Approval of the meeting format (virtual) for the February 23, 2022 meeting of the Cemetery Advisory Committee: The committee recommends, as a result of ongoing concerns related to COVID-19, to approve the following teleconference finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual committee meetings as authorized under Assembly Bill 361. Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the committee has reconsidered the circumstances of the state of emergency resulting from COVID-19 and the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic." Frank made a motion to approve these findings; Melinda seconded the motion. The motion was passed unanimously.
 - b. Discussion to rescind support for a parcel assessment to support cemeteries on the November 2022 ballot, decision to keep item in 'old business' in the minutes so it can be addressed in the future. Melinda motioned for CAC to recommend against placing measure on November 2022 ballot until further recommendation from CAC to bring the matter before the board, Frank seconded the motion. The motion was passed unanimously.
 - c. Proposed bylaw approval will be addressed next meeting after discussed updates are included. Frank motioned to suspend approval of bylaws until next month, Melinda seconded the motion.

The motion was passed unanimously.

- d. Updating the Cemetery Ordinance - State law trumps local ordinances, Julianne indicated that the Cemetery ordinance will not require large changes just minor tweaks.
 - e. Status of GPR project at Placerville Union Cemetery - Julianne is researching software companies that provide mapping services; has heard one presentation and has more scheduled.
 - f. NCIC subcommittee update - Mike completed geolocation verifications of approximately one-hundred cemeteries and burial sites. All but one had the correct parcel number listed. The information will be provided to GIS. It was suggested that Sup. Turnboo and CAC member Larry be requested to assist with cemetery location questions for parcels in District 2. Nicole is working with Emma in GIS on this project. Julianne will work with GIS to finalize the project.
 - g. March Cemetery Wander – The NCIC exercise revealed new cemeteries that would be good to see. Mike asked if there is any interest in spending 3-4 hours on a Saturday exploring/wandering cemeteries? Some cemeteries to consider would be Georgetown (Volcanoville), Indian Diggings/Fairplay, Mosquito, or Greenwood/Spanish Diggins/Pilot Hill. Julianne is interested, especially in Vocanoville and Indian Diggings.
 - h. Save the Graves update – Buried History committee is moving forward with the event highlighting veterans who were killed in action. The event is planned for the Saturday of Memorial Day weekend. Buried History is consulting with veterans organizations on the sensitive topic of profiling veterans who were killed in action.
 - i. Project/fundraising idea solicitation - Mike suggested the donations could be solicited for memorial benches.
 - j. Proposed workshop with Supervisor Turnboo and Larry Robinson to learn more about Frenchtown cemetery, learn about origins, challenges, strategies to ensure future care.
- 6) Old Business:
- a. Cold Springs Cemetery Update - County is moving forward, ready to obtain title insurance, expect progress in the next weeks. BOS directed County Counsel to move forward with quiet title action.
- 7) Representative Reports: Melinda had nothing to report. No update on church group wanting to work on Mormon Island. Julianne reported that church group postponed until COVID abates. Mike spoke with someone regarding Weberville, he would like to locate the property and the scattered graves. Frank reported that he arranged for the Growlersburg crew at Greenwood Cemetery to get downed trees and branches cleaned up, and moved wood outside of cemetery fence for community members to take as needed.
- 8) Public comment (limited to five minutes each): Sup. Parlin inquired if CAC would like to include an agenda item to recommend to the BOS the removal of District 2 representative as Larry has confirmed that he will not be attending CAC meetings. Steve confirmed that the Coroner's Office is working with local mortuaries and all is well. Chris shared that he had a good conversation with the El Dorado Chamber and Visitors Authority to include cemeteries on tourism website. They are willing to assist with website, but need materials to add. Discussed how to encourage tourism support for cemeteries and airports. Sup. Parlin discussed that when it's time for BOS to revisit the Chamber contract she would like the structure to include how the TOT dollars would include cemeteries and Lincoln Highway. The Chamber should be promoting the County's historical assets. Sup. Parlin will work with Mary to create template for cemetery tourism brochure.

- 9) Next meeting: March 23, 2022. Agenda items are due two weeks before the meeting.
- 10) Adjournment: Frank made a motion to adjourn; Melinda seconded the motion. The meeting was adjourned at 4:30 p.m.

Staff: Mary Cory, Administrator, El Dorado County Museum
Roger Runkle, Office of County Counsel
Sherrie Busby, Administrative Services Officer, Planning and Building Dept., Airports and Cemeteries Divisions