



County of El Dorado Cemetery Advisory Committee

Committee Members:

Melinda Peak, District I, Vice Chair

Larry Robinson, District II

Mike Roberts, District III, Chair

Frank Clark, District IV

Vacant, District V

Nichole Jordan, Archeological Representative

Vacant, Fraternal Organizations Representative

Ramona Tripp-Verbeck, Native American Cemeteries Representative

Lori Parlin, Board of Supervisors

Shelley Wiley, Board of Supervisors Alternate

Sheriff John D'Agostini, Coroner's Office

Sgt. Steven Schofield, Coroner's Office Alternate

Christopher Perry, Cemetery Director

Julianne Melchor, Cemetery Director Alternate

MINUTES January 26, 2022

- 1) The meeting was called to order by Chair Mike Roberts at 3:05 p.m. The agenda was adopted, with a motion by Frank and a second by Melinda. Passed unanimously.
 - a. Committee members present: Melinda Peak, Mike Roberts, Frank Clark, Chris Perry, Lori Parlin, Nichole Jordan.
 - b. Committee members absent: Larry Robinson, Ramona Tripp-Verbeck
 - c. Staff present: Mary Cory, Julianne Melchor, Sherrie Busby
 - d. Guests: Andrew Vonderschmitt
- 2) The minutes from previous meetings that have not yet been approved by the committee will be presented for approval at the next meeting.
- 3) Introductions and announcements: Nichole Jordan introduced her daughter Maeve; Andrew Vonderschmitt introduced himself and shared some information about a Save the Graves In Memoriam event on Memorial Day weekend at the El Dorado Cemetery.
- 4) Staff reports: Julianne explained the first item under Discussion and action items, it is a technical requirement related to meeting remotely; there has been no progress on the Whispering Pines project, the permit is still active, but nothing has been done and the planner has not received an answer to repeated messages left for the developer; burials have been busy; Julianne will prepare a meeting calendar for members for 2022; we are working on filling a new position for the Cemeteries Division, granted by the Board after reviewing the Cemeteries Work Plan.
- 5) Discussion and action items:
 - a. Discussion and Approval of the meeting format (virtual) for the January 26, 2022 meeting of the Cemetery Advisory Committee: The committee recommends, as a result of ongoing concerns related to COVID-19, to approve the following teleconference finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual committee meetings as authorized under Assembly Bill 361. Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the committee has reconsidered the circumstances of the state of emergency resulting from COVID-19 and the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic" so the committee will continue to meet via Zoom until further notice. Melinda made a motion to approve these findings; Nicole seconded the motion. The motion was

approved unanimously.

- b. Elections: Melinda moved the nomination of Mike for Chair, Frank seconded the nomination. Mike nominated Melinda for Vice Chair, Frank seconded the nomination. Mike nominated Nicole for Secretary, Melinda and Frank seconded the nomination. The nominations were approved unanimously.
 - c. Approve proposed bylaws: Members will send their corrections/suggestions to Mary Cory, and she will collate them together to present the bylaws in finished form for approval by the committee at the next meeting.
- 6) Old Business:
- a. Cemetery inspections: no update
 - b. Cold Springs Cemetery complaint: County has requested a litigation guarantee in preparation for the quiet title process.
 - c. Simplified budget overview and actuals: remove from old business
- 7) Representative Reports: Mike visited the Grizzly Flat cemetery, burned trees have been removed and families have worked on cleaning up some plots, many headstones damaged; also visited El Dorado Cemetery, the downed tree has been removed. Frank reported a lot of damage with downed trees and branches, and damaged headstones, at the Greenwood Cemetery; he is working with Growlersburg to get it cleaned up, then will assess how to handle headstones. Nicole has been getting the NCIC data prepared for submission; Mike is assisting by verifying cemetery locations, where possible. Sup. Parlin is concerned about moving forward with the ballot measure as it is likely to fail; promoting cemeteries as an economic draw would be a better path; Chris will contact County Counsel to seek advice about the ballot measure; Lori offered to help set up clean-up days at various cemeteries, and also to help with creating a brochure to describe cemetery tours (Mary has some items from previous years that she will share with Lori); they will present something to the committee at the next meeting. Chris is setting up a meeting with the Chamber to discuss promoting both cemeteries and airports; the Planning and Building Dept. is conducting a fee study, including cemetery fees, he expects a report by March.
- 8) Public comment (limited to five minutes each): Andrew Vonderschmitt mentioned that Buried History has been nominated for a historical preservation award by the Chamber.
- 9) Next meeting: February 23, 2022. Agenda items are due two weeks before the meeting.
- 10) Adjournment: Melinda made a motion to adjourn; Lori seconded the motion. The meeting was adjourned at 4:38 p.m.

Staff: Mary Cory, Administrator, El Dorado County Museum
Roger Runkle, Office of County Counsel
Sherrie Busby, Administrative Services Officer, Planning and Building Dept., Airports and Cemeteries Divisions
Jessica Dillon, Planning and Building Dept., Assistant to Chris Perry