

Chief Administrative Office – Parks

RECOMMENDED BUDGET • FY 2022-23

MISSION

In addition to the responsibility for overall County administration, the Chief Administrative Office oversees the Parks Division. The mission of the Chief Administrative Office – Parks Division is to manage the County's recreational opportunities.

DIVISION BUDGET SUMMARY BY FUND – GENERAL FUND

Description	FY 2020-21 Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	798,154	3,565,915	3,543,766	(22,149)
IG Rev - Federal	(16,235)	9,200	9,200	0
Service Charges	24,980	25,000	125,000	100,000
Miscellaneous Rev	45,222	38,040	38,040	0
Other Fin Sources	470,690	708,808	998,183	289,375
Total Revenue	1,322,811	4,346,963	4,714,189	367,226
Salaries & Benefits	478,301	667,343	714,224	46,881
Services & Supplies	628,202	1,360,252	2,958,710	1,598,458
Other Charges	531,272	100,200	136,496	36,296
Fixed Assets	138,722	2,541,269	2,867,096	325,827
Intrafund Transfers	121,438	139,708	164,255	24,547
Intrafund Abatement	0	(250,000)	(1,250,000)	(1,000,000)
Total Appropriations	1,897,936	4,558,772	5,590,781	1,032,009
FUND 1000 GENERAL FUND TOTAL	575,125	211,809	876,592	664,783

MAJOR BUDGET CHANGES

Revenue

State Revenue

(\$22,149) Decrease in State Proposition 68 funding (\$5,523), Sacramento-Placerville Transportation Corridor (SPTC) Grant funding (\$1,097) and Rubicon grant funding (\$15,529).

Service Charges

\$100,000 Increase in park and recreation fee revenue due to a new agreement with the State of California for State Park fee collection. This revenue is offset by appropriations in Services and Supplies, Other Government Agencies, to account for the fees passed through to the state.

Other Financing Sources

\$289,375 Increase in Operating Transfers In from various Special Revenue Funds to the operations budget, including the State Off-Highway Vehicle (Green Sticker) fund for Rubicon activities, Henningsen Lotus Park fee fund for staffing and park improvements, and the River Use Permit fund for staff time and equipment.

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Appropriations

Salaries and Benefits

\$84,768	Increase in salary and benefit cost due to the addition of 1.0 FTE Parks and Trails Maintenance Worker position and Board-approved compensation increases.
\$4,170	Increase in Workers' Compensation charges due to a resumption of premium charges after a rate holiday in FY 2021-22.
(\$42,057)	Decrease in temporary Employee costs due to the reduced need for extra help as a result of the addition of the Parks and Trails Maintenance Worker position.

Services and Supplies

(\$26,022)	Decrease to Household Expense in Rubicon grant funding for sanitation supplies following a one-year increase due to carry forward of grant funding from FY 2020-21 to FY 2021-22, which increased the total for FY 2021-22.
\$63,177	Increase in General Liability charge due to a rate reduction in FY 2021-22.
\$50,000	Increased Trail Maintenance costs for El Dorado Trail natural trail improvements.
\$1,351,656	Increase in Professional Services contracts for various Parks planning, design and improvement efforts, including Diamond Springs Community Park Sports Complex development (\$1,000,000), the Chili Bar clean-up (\$50,000) and redevelopment (\$250,000), Rubicon Access Road 14N05 repair (\$100,000), offset in part by reductions in other grant activities.
\$100,000	Increase in Other Government Agencies expense due to a new agreement with the State of California for State Park fee collection. This is offset by park and recreation fee revenue.
\$88,106	Increase to Special Department expense for costs related to Rubicon State OHV Grounds and Education/Safety grants.
(\$28,459)	Smaller changes to several other line items based on ongoing programs costs for the year.

Other Charges

\$36,296	Increase in Non-County Government Agencies expense due to the increase in funding to the City of Placerville to fund maintenance at the Placerville Pool from \$40,000 (for two years of \$20,000 annual aid payments) to \$76,500, offset by a small decrease to interfund charges for the Department of Transportation staff time spent on the Rubicon program (\$204).
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Fixed Assets

\$9,477	Increase in Buildings and Improvements due to re-budgeting funding for projects that have not yet been completed, with slight cost increases, including the Rubicon Maintenance Building (\$215,000), Rail Park Playground (\$62,500), Forebay Park (\$300,000), and Old Depot Bike Park (\$1,900,746).
\$300,000	Increase to Design Services for the Diamond Springs Community Park / Sports Complex.

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\$16,350 Increase in Equipment for the installation of a Park Fee kiosk at Henningsen Lotus Park (\$16,350).

Intrafund Transfers

\$33,370 Increase in Central Fiscal service charges based on prior year actuals.

(\$8,000) Decrease in transfers to the Surveyor’s Office due to the completion of GIS work performed in FY 2021-22.

(\$823) Smaller adjustments to Mail, Stores, and Facilities charges.

Intrafund Abatement

\$1,000,000 Increase in Intrafund Abatement (shown as a negative expense) due to the addition of Transient Occupancy Tax revenue to fund the Chili Bar (\$250,000) and Sports Complex \$1,000,000 development projects; offset by the removal of funding for the Parks and Trails Master Plan update, which is now being completed in-house (\$250,000).

DIVISION BUDGET SUMMARY BY FUND – PARKS SPECIAL REVENUE FUNDS

Description	FY 2020-21 Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	116,778	162,044	130,000	(32,044)
Rev Use Money/Prop	5,402	0	60	60
IG Rev - State	102,832	63,000	63,000	0
Service Charges	202,295	80,000	80,000	0
Fund Balance	0	1,071,881	1,187,199	115,318
Total Revenue	427,307	1,376,925	1,460,259	83,334
Other Fin Uses	182,616	521,791	844,133	322,342
Contingency	0	855,134	616,126	(239,008)
Total Appropriations	182,616	1,376,925	1,460,259	83,334
FUND 1206 COUNTYWIDE SR - CENTRAL SRV TOTAL	(244,690)	0	0	0

MAJOR BUDGET CHANGES

Revenue

License, Permit, and Franchise Fees

(\$32,044) Decrease in River Use Permit revenue based on year-over-year actuals.

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Fund Balance

\$115,318 Increase in use of Fund Balance, primarily in the State Highway Vehicle Licensing fee account (\$55,068), River Use Permit account (\$62,324), and minor adjustments to other Parks Special Revenue fund accounts (\$956).

Appropriations

Other Financing Uses

\$322,342 Increase in Operating Transfers Out in State Off-Highway Vehicle Licensing Fees account (\$145,982), Henningsen Lotus Park Account (\$61,850), the Ponderosa Quimby Funds Account (\$50,000) and the River Use Permit Account (\$73,669), offset in part by decreases in the use of other Quimby account funds (\$9,159).

Contingency

(\$239,008) Decrease to Appropriation for Contingency in several accounts due to the use of these funds for program needs in FY 2022-23.

PROGRAM SUMMARY

The Parks & Trails Division, in accordance with El Dorado County's General Plan Goal 9.1, directs the County to provide adequate recreation opportunities and facilities, including parks, trails, and resource-based recreation areas for the health and welfare of El Dorado County residents and visitors. This includes overseeing the operations of the established parks and trails in the County as well as acquiring and overseeing the development of new park facilities. These parks include Henningsen Lotus Park, Pioneer Park, Forebay Community Park, Bradford Park, and Joe's Skate Park. The Division also oversees the El Dorado Trail, the Sacramento-Placerville Transportation (SPTC) Corridor, the Rubicon Trail and the River Program. The Parks Division also provides education on conservation and protection of the County's natural resources.

The Rubicon program is responsible for monitoring, maintenance, education, restoration, and preservation of the world-renowned Rubicon Trail. The program provides community outreach and develops educational resources for the public to educate users on safe and responsible practices that promote the preservation and conservation of the trail and natural resources. The division is responsible for maintenance and monitoring activities, grant writing and administration, and compliance with the easement with the U.S. Forest Service. The division also works directly with the community, user groups, vendors, and other County departments and government agencies to coordinate activities on the Rubicon Trail.

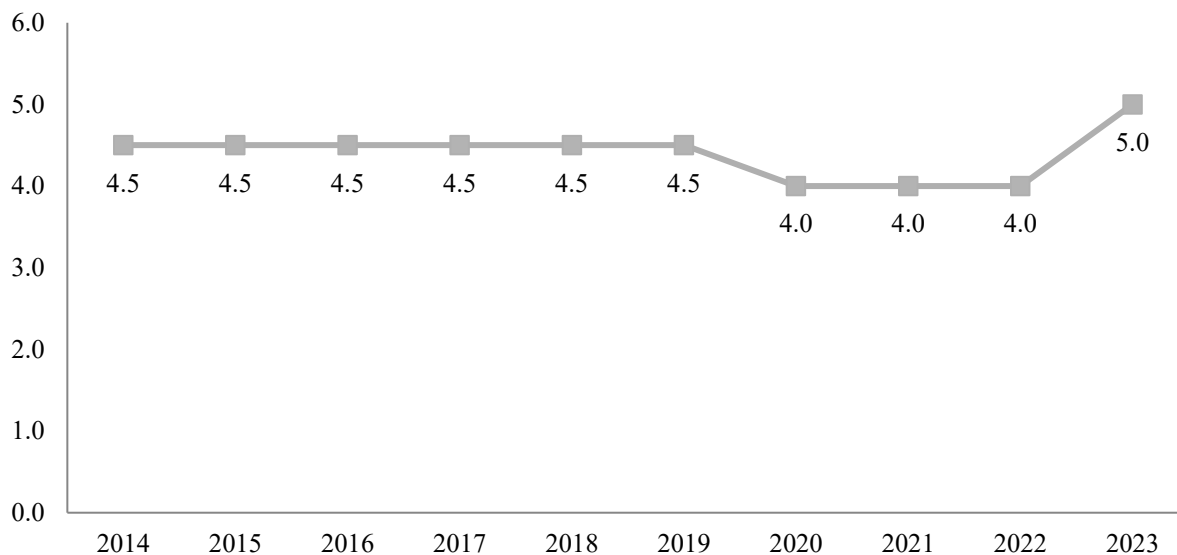
Parks is also responsible for implementation of the El Dorado County River Management Plan (RMP). The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193 and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial and non-commercial/private boaters navigating the river, along with health and safety objectives identified in the RMP and other County Ordinances. The division provides private boat education at the put-ins along the river corridor.

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STAFFING TREND

Changes in staffing for the Parks Division reflects several organizational changes throughout the past 10 years, though there have been few changes to the total number of FTEs. In 2019, one Office Assistant (0.5 FTE) was re-assigned to the Central Fiscal Unit. During FY 2020-21, one Administrative Analyst position (1 FTE) was reassigned to the Central Services Fiscal Unit, and one Parks Program Coordinator position (1 FTE) was added with the FY 2021-22 Budget. For FY 2022-23, an additional Parks and Trails Maintenance Worker position (1 FTE) is proposed, to be offset by a reduction in extra help costs in the program. With these changes, the total recommended staff for this Division for FY 2022-23 is 5.0 FTEs.



RECOMMENDED BUDGET

The Parks budget includes an operating budget in the General Fund and several Special Revenue Funds that fund specific programs.

The General Fund budget for the Division is recommended at \$5,590,781, which is an increase of \$1,032,009 (22.6%) compared to the FY 2021-22 Adopted Budget. Revenues total \$4,714,189 for this budget, an increase of \$367,226 (8.4%) compared to FY 2021-22. The increase in the budget is due to changes in programming, which are primarily funded through grants, funding from the Special Revenue Funds, and Transient Occupancy Tax funding. A total of \$1,250,000 in Transient Occupancy tax funding has been allocated to Parks for FY 2022-23, the largest influx of General Fund dollars toward park development and infrastructure in the county in recent history. These funds will be used to develop parks facilities that will provide new amenities to residents and spur economic development through use by visitors.

The total General Fund Contribution of \$829,292 represents approximately 16% of the Parks budget, an increase of \$664,783 compared to the prior year. This increase is attributed primarily to increases to the Central Fiscal charges which are partially, but not fully covered by grant funding, General Fund program costs including grant matches and park improvements, and the increase in Placerville Pool funding.

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CAO Adjustments

At the recommendation of the Parks and Recreation Commission, there were several requests for funding for Parks improvements. The funding for the Parks and Trails Maintenance Worker position, as well as funding to complete the Sports Complex CEQA Analysis, Chili Bar Park clean-up, El Dorado Trail natural trail improvements, Rubicon Maintenance Building and access road improvements, and the Henningsen Lotus Park Credit Card kiosk are recommended and included in the budget.

The request for picnic tables (\$25,000) at Henningsen Lotus Park has not been included in the recommended budget, as Facilities has been able to accommodate this request in FY 2021-22. The requests for the Carson Creek Land Appraisal (\$25,000), Skate Park Lighting (\$30,000), additional Henningsen Lotus Park Restroom (\$100,000), and the river plan Appraisal (\$15,000) are not recommended at this time but may be included in the Adopted Budget should additional funding become available.

Sources & Uses of Funds

Parks and Trails funds come from a variety of sources, including donations, state, and federal grant funding, and the General Fund. Parks currently receives \$150,000 each year from SMUD Fund Revenues to fund the Rubicon program. Funding is also provided by State Off-Highway Vehicle (OHV/Green Sticker) fees, which also fund the Rubicon program. Funding for American River programs is funded by commercial rafting user fees. Parks also generates some revenue from Parks use fees and fees for services provided by the Division.