

MISSION

The County Surveyor is responsible for providing information to the public on the complex issues of property ownership and for the timely review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses, Abandonment of Public Easements and Irrevocable Offers of Dedication to facilitate development and serve the public, County departments and outside agencies.

The County Surveyor is also responsible for the Geographic Information System (GIS) including operation, maintenance and enhancements. The system is used to manage a variety of project and permitting databases and to interpret data in conjunction with location to create maps providing responsive service to the public, County departments and outside agencies.

DEPARTMENT BUDGET SUMMARY

DEPT : 30 SURVEYOR

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	146,121	171,130	131,639	(39,491)
Total Revenue	146,121	171,130	131,639	(39,491)
Salaries & Benefits	1,540,571	1,617,055	1,682,574	65,519
Services & Supplies	62,178	87,405	124,393	36,988
Other Charges	1,092	0	200	200
Intrafund Transfers	11,752	33,009	21,211	(11,798)
Intrafund Abatement	(144,107)	(19,000)	(8,000)	11,000
Total Appropriations	1,471,487	1,718,469	1,820,378	101,909
FUND 1000 GENERAL FUND TOTAL	1,325,366	1,547,339	1,688,739	141,400

MAJOR BUDGET CHANGES

Revenues

(\$39,481) Decrease in Service Charges revenue, primarily due to parcel map inspection fee revenue (-\$35,483) based on decreasing trend in the current year.

Appropriations

Salaries and Benefits

\$75,816 Increase in salaries attributed to a budgeting error in FY 2019-20 wherein a GIS Analyst position was allocated to the Department, but the Salary and Benefit costs were removed.

(\$8,439) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

Surveyor

RECOMMENDED BUDGET • FY 2020 - 21

Services and Supplies

- (\$5,395) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- \$12,000 Increase in Professional and Specialized Services in order to complete a fee study for the department.
- \$21,000 Increase in Computer Equipment costs for the replacement of monitors and other equipment.
- (\$3,312) 25% decrease in Travel and Training expenses pursuant to Chief Administrative Office direction.

Intra-fund Transfers

- (\$16,096) Decrease in Central Fiscal administrative charges based on current year staff time.

Intra-fund Abatement

- (\$11,000) Decrease due to a reduction in reimbursements for services in the GIS unit.

PROGRAM SUMMARIES

Addressing/Road Name Services

The state mandated functions applicable to the California Business and Professions, Resources, and Government Codes including structure and suite addressing for building permits, and collaboration with emergency services.

Administration

Provides oversight, direction and support for the department including Services and Supplies and Fixed Asset line items, and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

GIS Services

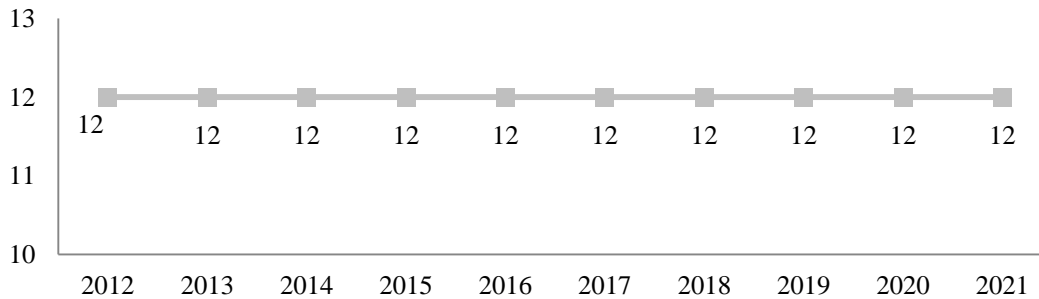
Promotes the development of a spatially enabled enterprise for El Dorado County. The GIS team provides data, mapping, application, integration, and consulting services to County departments, external agencies, and the public. The GIS team integrates data from and to various systems (TRAKiT, Megabyte, and ESRI) to provide an effective and efficient information resource for all County departments, outside agencies, and the public. We manage approximately 750 GIS layers and datasets that support: addressing, permitting, property tax, business licensing, Planning activities, Census and Elections planning, and Transportation operations and planning.

Surveyor Services

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including Map Checking and Certificate of Compliance issues.

STAFFING TREND

There is no change in staffing recommended for FY 2020-21.



RECOMMENDED BUDGET

The Budget is recommended at \$1,820,378 which is an increase of \$101,909 (5.93%) when compared to the Fiscal Year 2019-20 Adopted Budget. The General Fund provides 93% of the funding for the Department and is increasing by \$141,400 (9.14%).

The Recommended Budget represents an overall decrease of \$39,491 (-23.08%) in revenue due to decreases in parcel map inspection fees and GIS mapping services charges.

The Recommended Budget represents an overall increase of \$65,519 (4.05%) in Salaries and Benefits due to a budgeting error in Fiscal Year 2019-20 in which a GIS Analyst position was allocated but not included in budgeted appropriations.

Sources & Uses of Funds

The budget for the Surveyor is funding in part by fees for services, primarily funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.