

# EL DORADO COUNTY 2020 - 21 RECOMMENDED BUDGET



Presented to the  
EL DORADO COUNTY  
BOARD OF SUPERVISORS  
June 2020

Prepared by the Chief Administrative Office



IMAGE CREDIT:

Sue Hennike

Lyons Lake, Desolation Wilderness, EI DORADO COUNTY, CALIFORNIA

PRESENTED TO THE

# El Dorado County Board of Supervisors

JUNE 2020

DONALD ASHTON  
CHIEF ADMINISTRATIVE OFFICER



John Hidahl  
District I



Shiva Frentzen  
District II



Brian Veerkamp  
Chair, District III



Lori Parlin  
District IV



Sue Novasel  
District V

*Safe, healthy and vibrant communities, respecting our  
natural resources and historical heritage*



## BOARD OF SUPERVISORS

District I: John Hidahl  
District II: Shiva Frentzen

District V: Sue Novasel

District III: Brian Veerkamp  
District IV: Lori Parlin

## ELECTED COUNTY OFFICIALS

Assessor ..... Karl Weiland  
Auditor-Controller ..... Joe Harn  
District Attorney ..... Vern Pierson  
Recorder-Clerk..... Janelle K. Horne  
Sheriff/Coroner/Public Administrator ..... John D'Agostini  
Surveyor..... Phil Mosbacher  
Treasurer-Tax Collector..... Karen E. Coleman

## APPOINTED COUNTY OFFICIALS

Agriculture Commissioner/Director of Weights and Measures..... Charlene Carveth  
Chief Administrative Officer ..... Don Ashton  
Chief Probation Officer ..... Brian Richart  
Clerk of the Board of Supervisors ..... Kim Dawson  
Child Support Services Director ..... Ron Ladage  
County Counsel..... David Livingston  
Environmental Management Director..... Greg Stanton  
Health & Human Services Agency Director ..... Don Semon  
Human Resources Director ..... Tameka Usher  
Information Technologies Director ..... Tonya Digiorno  
Library Services Director..... Carolyn Brooks  
Planning & Building Director..... Tiffany Schmid  
Public Defender ..... Teri Monterosso  
Registrar of Voters..... Bill O'Neill  
Transportation Director..... Rafael Martinez





# *The County of El Dorado*

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## *Chief Administrative Office*

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330 Fair Lane  
Placerville, CA 95667-4197

*Don Ashton, MPA*  
*Chief Administrative Officer*

*Phone (530) 621-5530*  
*Fax (530) 626-5730*

June 1, 2020

The Honorable Board of Supervisors  
300 Fair Lane  
Placerville, CA 95667

Honorable Members of the Board of Supervisors:

With this letter, I submit for your consideration the Fiscal Year 2020-21 Recommended Budget for El Dorado County. A recommendation for your Board to consider and approve this spending plan, at which time the Board may make any additions, deletions or modifications to the Recommended Budget, is scheduled for June 9, 2020. Unlike last year, we are not holding the required Public Hearing at this time, but instead will hold the Public Hearing this summer once we have a better understanding of the impact COVID-19 has on revenue, and have developed a set of proposed revisions to the Recommended Budget which may be necessitated by likely revenue reductions.

The total Recommended Budget for all Governmental Funds for FY 2020-21 is \$647.7 million, which is \$87.3 million (-12%) less than the FY 2019-20 Adopted Budget of \$735 million.

Total General Fund appropriations are recommended at \$315.8 million, which is \$8 million (-2%) less than the FY 2019-20 Adopted Budget of \$323.8 million approved by the Board in September of 2019.

The totals presented here reflect all Governmental Funds, including Special Revenue Funds. The relative reduction in the total Recommended Budget is influenced by the completion of major projects in FY 2019-20, including facility and transportation projects. In addition, General Liability charges being waived for this one fiscal year for a \$2.6 million reduction and Workers Compensation charges have been reduced by \$4.9 million, with both reductions recommended to bring program funding levels to an acceptable confidence level.

As you review the Recommended Budget, please keep the following in mind:

- 1) This Recommended Budget was finalized one week after the Governor released his Revised Budget on May 14, 2020, which due to COVID-19 differs significantly from his proposed budget that was released in January 2020. Due to COVID-19, the Governor's Revised Budget reflects a significant divergence from his January proposal, and while the ultimate impact to the County is still being analyzed, it is likely that all departments will experience some degree of impact related to State funding and service expectations.
- 2) Due to the timing of COVID-19, this is largely a "status-quo" budget with many requests from departments being deferred until we have a better understanding of the fiscal impacts caused by

the pandemic. As a result, unlike recent years we have a significant amount of work to do over the summer prior to the adoption of the final budget in September, which in all likelihood will require very difficult decisions as we attempt to balance service level needs and the prudent use of reserves as we navigate the recession caused by COVID-19.

- 3) Over the next few weeks the Governor will be working with the Legislature to finalize the State's budget, the outcome of which may differ significantly from what is currently proposed. For example, the current proposal from the Governor relies on significant contributions from the Federal Government, which if not realized will result in additional reductions at the State level and further impacts to counties.
- 4) In addition to the General Fund, significant policy decisions will need to be discussed relative to realigned and mandated programs such as Prison Realignment, Social Services Realignment and Public Health Realignment, which the California State Association of Counties currently estimates will experience revenue reductions ranging from approximately 3% to 35%, depending on the program.

El Dorado County continues to be one of the lowest taxed counties per capita (\$788 per year per resident) and also continues to provide a very high level of service with fewer employees per resident when compared to other jurisdictions (12 employees per 1,000 residents).<sup>1</sup> While this demonstrates the outstanding fiscal stewardship of the Board of Supervisors as well as the strong commitment from staff to provide high levels of services with limited resources, it also demonstrates it will be very difficult to adopt a final budget in September without reducing services or impacting investments into our infrastructure, including roads, buildings and information technology.

I would like to thank the Department Heads and their staffs, the Board's ad-hoc budget committee, and my own staff in the Chief Administrative Office for their support and participation through this process, while also recognizing that we still have a lot of work to do over the summer as we realize the impacts of COVID-19 on revenues.

Sincerely,



Don Ashton, MPA  
Chief Administrative Officer

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<sup>1</sup> See 2020-2021 Profile & Demographic Data in the Recommended Budget.



Welcome to the Recommended Budget for the Fiscal Year 2020-21, which begins July 1, 2020. This section of the budget book is designed to help readers understand the purpose and content of the budget, as well as to locate data and/or information they may be looking for.

## THE PURPOSE OF THE BUDGET

The budget is the County's annual operating plan for how it will provide services to the public within available resources, and is developed based upon policy direction given by the Board of Supervisors. It is a vehicle for presenting plans and strategies that will ensure the long-term provision of necessary services, provide recommendations for new opportunities when possible, and provide a foundational record of decisions and policy directions recommended to and approved by the Board of Supervisors.

El Dorado County acts as an administrative agent for three types of services: municipal services, countywide local services, and countywide services provided on behalf of the state and federal governments.

Municipal services pertain mainly to unincorporated areas of the County and include emergency services and planning, Sheriff's law enforcement, building and land use regulations, road maintenance, parks, and refuse collection and disposal. These are services that will also be found in incorporated cities, provided by the city government.

The County also provides a number of local services that are common to most counties in the state. These include services of the County Clerk, Registrar of Voters/Elections, Assessor, Auditor-Controller, Tax Collector, as well as criminal prevention and prosecution, public defense, probation, and detention.

Services provided on behalf of the state and federal governments, for the most part, impact all County residents and are generally related to health and human services. These programs are funded primarily through state and federal revenue sources.

## BALANCED BUDGET REQUIREMENT

County budgets are prepared pursuant to and in conformance with the State of California, County Budget Act, Chapter 1, Division 3, Title 3 of the Government Code (§29000, et. sec.). Government Code §29009 requires that,

***“In the recommended, adopted, and final budgets the funding sources shall equal the financing uses. This is known as the balanced budget requirement.”***

## BUDGET DEVELOPMENT PROCESS

Each year, the County goes through a collaborative budget development process between the Chief Administrator's Office and the County's departments/agencies to ensure the preparation of a balanced budget for the coming fiscal years.

The El Dorado County Charter, Article III 304C, states that the Chief Administrative Officer shall:

***Recommend an annual budget after reviewing requests of all departments and agencies for which the Board is responsible or which request County funds.***

The Budget Development process generally begins in late Fall of each year with the development of the Master Budget Calendar. This Calendar outlines important budget deadlines and dates for Board meetings during the development process. The development of the budget can last up to six months, with the Recommended Budget being made available to the public in June of each year.

Each year, all County departments prepare and submit a “budget request” to the Chief Administrative Office, including financial and program information relative to the department programs and goals. Once received, the Chief Administrative Office reviews and analyzes each request along with other factors that may impact County operations. Examples of factors that are considered in the development of the Recommended Budget are: Board of Supervisors’ policy direction, available financing, state and federal policies, changes in the cost of doing business, capital asset needs, Strategic Plan Goal areas, and the Board of Supervisors policy priorities. Once produced, the Chief Administrative Officer’s Recommended Budget represents a comprehensive financial operating plan, which fits within the constraints of available financing and conforms to established policy.

**Government Code requires that the Recommended Budget be submitted to the Board on or before June 30 of each year, as the Board directs.**

Pursuant to the California Budget Act, a public hearing is held each year, for the Board of Supervisors to consider the adoption of the Budget and receive testimony from Department Heads and members of the public. During their consideration of the Budget, the Board of Supervisors may direct modifications to the Recommended Budget as it sees fit or as may be necessary for the furtherance of County priorities. At the conclusion of this meeting, and prior to October 2 of each year, the Board approves the result as the Adopted Budget for the fiscal year.

## READING THE BUDGET BOOK

The budget document includes a wide range of financial information and analysis concerning every aspect of County functions. The budget is divided into tabs to assist the reader in navigating the document.

### Summary of the Recommended Budget

Provides an overview of the budget process, assumptions used in preparing the budget, revenue sources and major areas of County spending.

### County Profile and Demographic Data

This section provides some information about the structure and functions of County government, plus demographic information.

### County Strategic Plan & Budget Policies

The Strategic Plan including the Countywide Vision, Mission, Core Values, and Strategic Goals guiding the work of the Chief Administrative Office and all departments in order to achieve our primary goal of improving services to our community and becoming the Gold Standard of Public Service.

This section also includes a list of the Board adopted Policies guiding budget development and outlining funding priorities.

### Budget Narratives by Functional Group

The departmental budgets are categorized by functional area as noted on each tab. These include:

- General Government
- Law and Justice
- Land Use and Development

- Health and Human Services

The first page in each section provides a list of departments within each functional area.

## *Department Budget Narrative*

Each Department has its own Budget Narrative, which provides basic information about the department and its programs and discusses the recommended budget. Each budget narrative includes the mission of the department or program, a budget summary, major budget changes, 10-year staffing trend, program summaries, and details and analysis in the CAO recommendation.

## *General Fund Contribution*

Many County programs do not have a dedicated revenue stream to fully offset operating costs. As a result, these programs are supported by general purpose revenues such as property or sales taxes. The difference between program expenditures and program revenues is known as the General Fund Contribution or Net County Cost (NCC). Some departmental programs are able to generate substantial revenues, such as state or federal reimbursements for social services programs. The County also uses general purpose revenues to provide a required match to receive these state or federal revenues. This is often also referred to in the budget document as a General Fund contribution. When appropriate, departments charge fees for services. The County's reliance on general purpose revenues increases if the County loses revenue from state and federal sources, or if fee revenue does not keep pace with the cost of providing services.

## FY 2020-21 Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. These schedules represent Countywide Special Revenue Funds. The majority of the special revenue funds collect specific revenue sources and transfer those funds to County operating department budgets for expenditure. The purpose of any associated expenses is therefore discussed in each Department's budget narrative.

Some Special Revenue Funds are shown as part of a Department's Budget Narrative, especially in cases where the Fund provides an important revenue source for the Department. Other Special Revenue Funds are shown in the Countywide Special Revenue Fund Section of the Budget. Please note that Revenues are reflected at the top of each schedule, and expenses (primarily in the form of Operating Transfers Out) are shown at the bottom of the schedule. Fund balance is shown as a revenue, and all fund balance that is not intended to be spent within the Fiscal Year is shown as Contingency in appropriations. Each special revenue fund balances revenue and expenses.

## Countywide Personnel Allocation

The Budget Book contains a comprehensive listing of all positions that are recommended to be approved along with the Recommended Budget. This listing is found in a separate tab following the Summary Schedules section of the book and is organized by Department.

## Glossary + Index

Refer to these sections for definitions of terms and quickly navigating the documents using key words.



## SUMMARY OF THE RECOMMENDED BUDGET

The total Recommended Budget for all Governmental Funds for FY 2020-21 is \$647.7 million, which is \$87.3 million (12%) less than the FY 2019-20 Adopted Budget of \$735 million.

Total General Fund appropriations are recommended at \$315.8 million, which is \$8 million (2%) less than the FY 2019-20 Adopted Budget of \$323.8 million approved by the Board in September of 2019.

The totals presented here reflect all Governmental Funds, including Special Revenue Funds. The relative reduction in the total Recommended Budget is influenced by the completion of major projects in FY 2019-20, including facility and transportation projects. In addition, General Liability charges being waived for this one fiscal year for a \$2.6 million reduction and Workers Compensation charges have been reduced by \$4.9 million, with both reductions recommended to bring program funding levels to an acceptable confidence level.

## COVID-19 & RECOMMENDED BUDGET

It is worth noting early on in this summary, that as County Departments and the Chief Administrative Office began the work to finalize numbers for the FY 2020-21 Recommended Budget in Mid-March of this year, the nation began to see impacts related to the COVID-19 public health emergency. Due to timing and what will be somewhat delayed revenue impacts, making significant changes or reductions to the FY 2020-21 Recommended Budget in the months of March and April would have been premature. Therefore, the Recommended Budget presented here reflects on-going services and service levels, a largely “status quo” budget, with the understanding that additional work will need to take place over the summer in order to present a modified budget for final adoption; one which reflects the revenue and expenditure impacts associated with and as a result of COVID-19.

It should be noted that, following the presentation of the Mid-Year Report and FY 2020-21 Outlook in early March, some initial steps were taken in order to ensure the current Recommended Budget is largely status quo:

- a. Reduced the Year End Fund Balance Assumption due to COVID-19 revenue impacts
- b. Set Property Tax, Sales Tax, TOT, Interest revenue to equal the FY 2019-20 Adopted Budget
- c. Deferred most new requests to a discussion later in the summer of 2020
- d. Reduced most “travel and training” expenses by up to 25% in recognition of COVID-19 travel restrictions
- e. Held most Services and Supplies budgets to prior year levels
- f. Set approximately \$1 million aside to help cover COVID-19 impacts in FY 2020-21

The Governor’s Revised Budget was just released on Thursday, May 14; one week before this Budget Summary was finalized. The State budget, out of necessity, reflects significant divergence from the Governor’s January budget proposal. While the ultimate impact to the County is still being analyzed, it is likely that all departments will experience some degree of impact related to State funding and service expectations.

The Chief Administrative Office anticipates submitting a modified budget for consideration by the Board of Supervisors in September, incorporating those changes that are passed to us by the State of California, and recognizing local revenue and related expense changes.

Because the County is required by law to have a budget in place by June 30, the majority of the revised revenue and expense information will be received and developed over the coming months, and in the interest of making responsible recommendations and revising any current recommendations based on the best available information, the Recommended Budget presented here does not attempt to predict what those changes will be. Rather, as mentioned above, what is before the Board for consideration prior to June 30 is a largely status quo budget. As

## SUMMARY OF THE RECOMMENDED BUDGET

such, revenue estimates within each Department will reflect information that was accurate as of February of 2020, yet will likely be revised as new information and estimates are received.

The charts below provide a summary of total appropriations by expenditure class and by functional group.

### TOTAL APPROPRIATIONS BY EXPENDITURE CLASS

Expenditure Class	FY 2019-20 Adopted	FY 2020-21 CAO Recm'd	Increase / (Decrease)	Percent Change
Salaries and Benefits	\$228.3 M	\$233.0 M	\$4.8 M	2%
Services, Supplies, & Other Charges	\$186.0 M	\$184.9 M	(\$1.1 M)	-1%
Fixed Assets	\$77.3 M	\$40.1 M	(\$37.2 M)	-48%
Transfers	\$156.5 M	\$119.4 M	(\$37.1 M)	-24%
Contingencies	\$73.4 M	\$65.0 M	(\$8.4 M)	-11%
Reserves / Designations	\$13.5 M	\$5.2 M	(\$8.4 M)	-62%
<b>Total Appropriations</b>	<b>\$735.0 M</b>	<b>\$647.6 M</b>	<b>(\$87.4 M)</b>	<b>-12%</b>

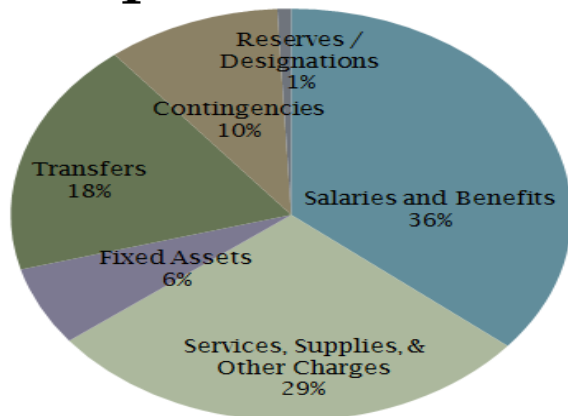
*\* All Governmental Funds including Special Revenue Funds; Excluding Special Districts & Proprietary Funds*

### TOTAL APPROPRIATIONS BY FUNCTIONAL GROUP

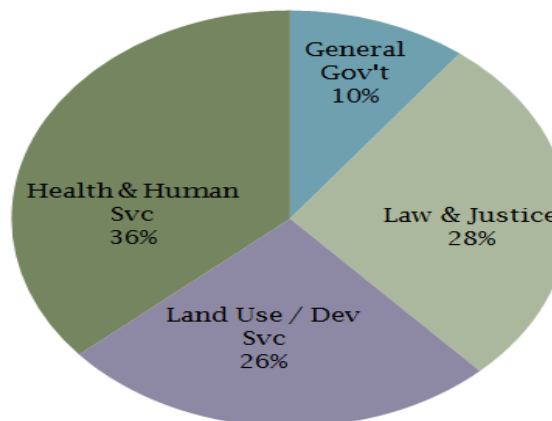
Functional Group	FY 2019-20 Adopted	FY 2020-21 CAO Recm'd	Increase / (Decrease)	Percent Change
General Gov't	\$48.6 M	\$49.4 M	\$0.8 M	2%
Law & Justice	\$133.0 M	\$131.0 M	(\$2.0 M)	-1%
Land Use / Dev Svc	\$129.7 M	\$121.3 M	(\$8.4 M)	-6%
Health & Human Svc	\$168.1 M	\$172.2 M	\$4.0 M	2%
<b>Total Appropriations</b>	<b>\$479.4 M</b>	<b>\$473.9 M</b>	<b>(\$5.5 M)</b>	<b>-1%</b>

*\* Departmental operating appropriations, excluding Non-Departmental/ACO Fund/CW Special Revenue Funds/Special Districts/Proprietary Funds*

### Expenditure Class



### Appropriations



## GENERAL FUND SUMMARY

### General Fund Revenues

The Recommended Budget reflects an increase of \$3.3 million (2.4%) in General Fund major revenue sources. Property Tax (Current Secured) is currently budgeted to increase by 4% in FY 2020-21, for an increase of \$1.7 million, based on the projected increase in total property valuation from current year assessments. There is a \$1.0 million increase in the Property Tax In-Lieu of VLF share that the County is allocated, which increases at the same rate as Secured Property Tax. Revenues from Sales and Use Tax, Transient Occupancy Tax, and Interest revenue are currently budgeted at the same amount as the FY 2019-20 Adopted Budget. All revenue estimates will be revisited in July and August of 2020 to account for the impacts of the COVID-19 public health emergency.

### Carryover Fund Balance

The Recommended Budget includes \$17,161,133 in Fund Balance carryover, which is \$1,396,878 (7.5%) less than what was included in the FY 2019-20 Recommended Budget. These are funds that are anticipated to be available at the end of FY 2019-20 as a result of operations and unspent appropriations designated for capital project work, and are recommended to be available for use in the following budget year. It is important to note that, although these funds are considered to be one-time in nature, the County still relies on a portion of these carryover funds to help balance its operating budget, although the reliance on use of fund balance to fund on-going expenses is decreasing.

The Fund Balance available to meet operational funding requirements is estimated at \$12,600,000 for FY 2020-21, a decrease of \$1,377,727 from the FY 2019-20 Recommended Budget. This carryover estimate reflects \$7.6 million in un-spent contingency. The balance of the estimated Fund Balance is due to combination of additional departmental revenues and anticipated departmental savings. In concept, \$5 million of this carryover fund balance is used in the FY 2020-21 Recommended Budget to increase the Designation for Capital Projects, and \$5.75 million is used to replenish the Appropriation for Contingency.

The carryover Fund Balance designated for capital projects is estimated at \$4,561,133 for FY 2020-21, a decrease of \$19,151 from the FY 2019-20 Recommended Budget.

It should be noted that the budgeted Fund Balance amounts are estimates and are subject to change with the close of the FY 2019-20 financial records in August.

### General Fund Cost & General Fund Contributions

The General Fund Cost (also referred to as Net County Cost) represents the part of a budget unit's expenses that is financed by general purpose revenues, which are predominantly made up of property taxes, sales taxes, general purpose fees, and interest earnings. Many departments that are budgeted in funds other than the General Fund also receive a General Fund Contribution. Funding for the General Fund Contributions to other funds is also financed by general purpose revenues.

The overall cost to the General Fund, made up of General Fund/Net County Cost and General Fund Contributions to other funds, is increasing 5%. The chart below reflects the distribution of increases and decreases in General Fund Cost/General Fund Contribution by functional group.

The increase in the Health and Human Services functional group is primarily due to a shift in the Health and Human Services Agency's (HHSA) Indirect Cost Rate plan. In FY 2019-20, HHSA implemented a change in methodology to ensure more accurate accounting for and charging of administrative costs to HHSA Divisions.

## GENERAL FUND COST BY FUNCTIONAL GROUP

Functional Group	FY 2019-20 Adopted	FY 2020-21 CAO Recm'd	\$ Increase / (Decrease)	Percent Change
General Gov't	\$36.9 M	\$38.1 M	\$1.2 M	3%
Law & Justice	\$80.6 M	\$79.9 M	(\$0.6 M)	-1%
Land Use / Dev Svc	\$8.8 M	\$11.2 M	\$2.4 M	27%
Health & Human Svc	\$13.0 M	\$17.7 M	\$4.6 M	36%
<b>Net County Cost</b>	<b>\$139.3 M</b>	<b>\$146.8 M</b>	<b>\$7.6 M</b>	<b>5%</b>

*\* Departmental operating appropriations, excluding Non-Departmental/ACO Fund/CW Special Revenue Funds/ Special Districts/Proprietary Funds*

## STRATEGIC PLAN & SERVICE INDICATORS

The County continues to prioritize services and resources based on the following five Strategic Plan Goals:

- Public Safety
- Good Governance
- Infrastructure
- Economic Development
- Healthy Communities

On June 11, 2019, the Board approved updates to the Countywide Strategic Plan which maintained the five goals identified above, but instead of identifying specific tasks associated with each goal, the plan identified themes and priorities within each goal, and directed all Department Heads to incorporate the goals and priorities into their short middle and long term goals. Since that time, the performance evaluations for all Department Heads appointed by the Board of Supervisors includes goals that are directly related to the Strategic Plan.

The Board of Supervisors was scheduled to receive an update on the accomplishments this Spring, but due to the COVID-19 pandemic it was postponed. Given the uncertainty the fiscal impact of the pandemic will ultimately have on the County's budget, it is possible the Strategic Plan may have to be revisited at the end of the calendar year to ensure the identified priorities are still appropriate and achievable.

## BOARD POLICIES & FUNDED PRIORITIES

The Board of Supervisors adopted ten budget policies in 2015. Those policies were updated and expanded in 2017, and another update was approved on March 10, 2020. As with prior years, the Chief Administrative Office approached the development of the FY 2020-21 Recommended Budget with the direction and intent to recommend funding in line with these policies. The first two budget policies direct staff to "pursue operational efficiencies" and to "maximize the Board's discretion." In keeping with these policies, the Chief Administrative Office, in conjunction with departments, took a close look at actual needs and expenditure patterns across all County departments, and worked with departments to identify and implement efficiencies where possible.

Policies three, four and five direct that new revenues should be pursued where possible, proposals to accept new grant funding must identify any future County funding obligations, and that new or enhanced programs should not be considered unless dedicated revenue is identified. Therefore, readers of the budget will see an emphasis on not only adjusting department expenditure budgets to "actual expenditures," but also appropriately budgeting



department revenues. Readers may see requests for additional staffing resources or new items that are not recommended for funding, primarily because sufficient dedicated revenue does not exist to support the new expenditures. Additionally, Policy six requires that if outside funding is reduced, there should be no increase in County cost unless the Board has determined the program to be a high priority for use of limited General Fund dollars. Readers will see instances where costs related to programs or services are reduced where funding has been reduced.

Budget Policies eight, ten and eleven establish targets for funding the General Fund Appropriation for Contingency and critical Reserve funds. It is with these policies in mind that the following Board priorities are recommended for funding in the FY 2020-21 Recommended Budget.

***General Fund Contingency funded at \$5.75 million:*** The General Fund Appropriation for Contingency is recommended at \$5.75 million. Board Budget Policy #8 directs that the Contingency be set at a minimum of 3% of the adjusted General Fund appropriations. This funding is a set aside to provide resources in the event of unforeseen fiscal issues throughout the year.

***General Reserve funded at \$9.18 million:*** The General Fund General Reserve is recommended at \$9,177,808. Board Budget Policy #10 directs that the General Reserve be set at an amount equivalent to approximately 5% of the adjust General Fund appropriations. The General Reserve is established to provide for additional resources in the event of significant emergency situations where additional funds are required, and functions as a cash flow reserve during the year.

***Contribution to Capital Reserves funded at \$5 million:*** The Recommended Budget includes an increase to the General Fund Designation for Capital Projects in the amount of \$5 million. Board Budget Policy #11 directs that, once General Reserves and General Fund Contingency equal 8% of adjusted General Fund appropriations, the Board may transfer remaining discretionary resources to the Designation for Capital Projects. The \$5 million that is reflected in Board policy and recommended to be set aside each year is approximately 2% of the estimated replacement value of the County's buildings as of 2013. As the value of County facilities increases, the target annual set-aside should be reconsidered and potentially increased.

The following priorities are currently recommended for funding in the FY 2020-21 Recommended Budget, based on prior Board direction or to continue implementation of on-going projects:

***Continued Implementation of FENIX Enterprise Resource Program***

The Recommended Budget includes \$103,150 for the FENIX project related to continued implementation costs. Expenditures were previously budgeted in the Accumulative Capital Outlay (ACO) Fund and are now reflected in the Information Technologies (IT) budget.

***Vegetation Management Ordinance Implementation***

In response to increased wildfire risk and residents' concerns over the increasing cost of fire insurance, the Board adopted Ordinance 5101, enacting new regulations regarding Vegetation Management and Defensible Space, in 2019.

The ordinance established an annual program for the abatement of the growth and/or accumulation of weeds, grasses, shrubs, dormant brush, hardwood slash, tree limbs, hazardous vegetation and combustible materials on all improved parcels and designated unimproved parcels within the County, and for the maintenance of those parcels to prevent vegetation from growing back, which becomes fuel for destructive fires. The first year of implementation focused on hiring and training staff, coordinating with CAL FIRE and local fire agencies, and providing education and outreach to the public. Property

inspections and enforcement of the ordinance will begin in June, 2020. The Recommended Budget includes \$393,000 for this program.

***El Dorado County Homelessness***

HHSA and the El Dorado County Opportunity Knocks (CoC) have been awarded several multi-year state grants aimed at homeless prevention. The expected outcomes include, but are not limited to, capital improvements for both temporary and permanent housing, rental subsidies, landlord incentives, a youth homeless prevention set-aside and other public services including coordinated entry for the homeless and those at risk of becoming homeless. HHSA has been delegated by the Board of Supervisors as the Administrative Entity for the El Dorado County Continuum of Care (CoC), and therefore will administer State grant funding for allocations awarded to the CoC. The County is prioritizing the new 5-year strategic plan and the grant funds will be budgeted for use according to the final approved document. Currently, HHSA is evaluating the appropriate management and staffing needs for the administration of the grants to ensure the expected outcomes are realized, as the entire County benefits from the success of these programs.

***IT Deferred Infrastructure & Maintenance***

In support of the Good Governance Strategic Plan Infrastructure Objective 3.4.2 and 3.4.3, it is recommended that IT continue to purchase mission-critical maintenance, software and licenses in FY 2020-21, to bring the County in line with industry standards and to reduce risk to County data. Updating our network infrastructure is a continuous process, so it should be noted that further purchases will likely be recommended in future budgets, as IT continues to review, assess and prioritize the County's most critical needs.

***Funds Public Safety Charter Section 504 Salary Increases***

Charter Section 504 requires annual review of salary levels for public safety classifications. The 2019 review resulted in an increase to salaries for the affected classifications of 1.65% effective January, 2020, with an estimated budget impact of \$213,000 (partial year impact). The Recommended Budget reflects this cost increase.

**BUDGET PRESSURES & POLICY CONSIDERATIONS**

This section includes discussion of on-going of issues which have had an impact on the Recommended Budget in prior years, and/or which continue to evolve and impact the County's annual budget and priorities. These pressures and considerations are in addition to the overarching concerns regarding the financial and operational impacts of the COVID-19 public health emergency and its related economic impact.

Additionally, several departments have identified pending issues and policy considerations unique to their operations. These policy matters are outlined in the respective department budget summaries.

**CalPERS Retirement Plan Changes and Cost Increase**

El Dorado County is under contract with the California Public Employees' Retirement System (CalPERS) for employee retirement benefits. Like most public agencies, El Dorado County has experienced continued increases in its employer costs for its two retirement plans (Safety and Miscellaneous). While significant cost increases resulted from marked losses during the Great Recession, the funded status of the County's plans had begun to improve. However, in recent years, the CalPERS Board of Administration has taken several actions that have effectively taken back any of the plan's funding improvements and have set public agencies, in general, on a course for continued significant cost increases for many years into the future.

In March 2012, the pension fund lowered its discount rate from 7.75 percent to 7.5 percent, citing economic conditions. A year later, CalPERS changed its policies to recognize gains and losses over a shorter period and to use a 30-year fixed amortization period instead of a rolling 30-year period. In February 2014, the CalPERS Board approved new demographic assumptions, assuming that public employees will be living longer. The Board also adopted an asset allocation mix that lowered the CalPERS investment risk but largely kept its investment strategy unchanged, holding the fund's long-term assumed rate of return at 7.5 percent.

In December of 2016, the CalPERS Board adopted a reduction in the plan's long-term assumed rate of return, lowering that rate from 7.5 percent to 7 percent. Because the resultant cost increases to its member public agencies would be so great and so sudden, the Board approved phasing in this change over a three year period, beginning with FY 2018-19, with the first year of implementation of the new assumption an estimated increase of \$4.4 million to the employer cost. Similar increases follow in subsequent years. This cost increase is in addition to the natural increase in costs.

In December of 2017, the CalPERS Board adopted revised actuarial assumptions – including assumptions about mortality and retirement rates (service and disability) of member, and the assumed changes in salary scale and inflation rates. These changes will affect employer contributions requirements effective July 1, 2019, although it is not clear at this time whether the impacts will be entirely negative.

In February of 2018, the CalPERS Board adopted a further change to the plan with a new Amortization Policy. Most significantly, the new policy reduces the amortization period for losses from 30 years to 20 years. Spreading costs over a shorter period of time will have a negative impact on employer contribution rates; however, is anticipated to reduce annual costs in the long-term. The new Amortization Policy will first impact employer contribution rates with FY 2021-22.

CalPERS will likely distribute new valuation reports by mid-summer, which will set the contribution rates for FY 2020-21. Staff will update the future cost estimates once the new valuation reports are available, and any changes to the assumed costs will be reported with the consideration of the adopted Budget in September.

It is important to note that these are costs that the County cannot avoid or elect to not pay. Similar to long-term debt, providing for the payment of these costs will take precedence in future years' budgets.

With the adoption of the FY 2017-18 Budget, the Board approved a budgeting philosophy of establishing and funding a reserve equal to the General Fund's estimated additional contribution for the following two years. In concept, this reserve serves as a revolving fund, with funds being drawn down in the immediate budget year's Recommended Budget based on the budgeted General Fund cost increase, and subsequently replenished in the same year, once the carry-forward fund balance amount is known, and based on the updated 2-year estimated cost. Maintaining this reserve, and using funds to help cover the increase in CalPERS costs in each subsequent budget year, will help ensure the County is able to fund those required contributions in future years. Therefore, staff is again recommending that any available fund balance that may be available following the close of the County's accounting books in September, and which is in addition to that which is already counted on to balance the Recommended Budget, be placed in the designated reserve fund to be drawn down in future years to help offset the impact to County department budgets.

### County Facilities

The Board has identified addressing the County's infrastructure deficiencies as a Strategic Plan goal. In FY 2016-17, the Board set aside funding in the Capital Reserve, and also provided funding for the initial stages of the Public Safety Facility and grant matching funds for the West Slope Juvenile Hall. In the coming years, staff hopes to continue working to finalize solutions and identify necessary funding for the remaining facility priorities, albeit within new funding constraints.

## *Deferred Facility Maintenance & County Facilities*

The FY 2020-21 Recommended Budget includes approximately \$5.9 million to fund what are identified as deferred maintenance projects, plus funds to keep pace with new repairs and maintenance needs. The Facilities Division continues to work each year to prioritize and complete projects identified in the plan with fire/life/safety projects taking precedence. The majority of this year's projects are related to roof replacements, heating/cooling replacements, jail lock repairs, and parking lot repairs.

Additionally, the FY 2020-21 Budget currently includes a recommended \$5,000,000 increase to the General Fund's Designation for Capital Projects, to set funds aside to fund future capital projects and deferred maintenance.

The County has made progress toward reducing the backlog of maintenance needs, including necessary Americans with Disabilities Act improvements; however, continued progress will require diligence in setting aside funding and developing strategies for facilities in need of replacement.

## STATE BUDGET PROPOSALS

The Governor released his May Revised Budget proposal for 2020-21 on May 14, 2020, roughly one week before this writing. As is well known, the 2020-21 May Revision is a significant divergence from the optimistic budget proposal that was released barely four months earlier in January. That January budget proposal projected on-going positive revenues and presented a number of new proposals which relied on those positive on-going revenues.

The May Revision updates State revenue projections, incorporating some known but mostly anticipated revenue reductions in most areas. The May Revision withdraws most of those earlier proposals, and includes deep spending reductions to other ongoing State expenses. Due to the dramatic difference in the proposal, County departments are continuing to analyze the Governor's revised budget proposal, its impact to El Dorado County, and the implications for future County budget changes.

For counties, four of the major proposals include:

- Realigning to counties responsibility for juvenile offenders from the Division of Juvenile Justice.
- Distribution of \$1.3 billion to all counties from the Coronavirus Relief Fund, part of the CARES Act.
- Negotiating purchase of hotels being used for Project Roomkey using additional money from the Coronavirus Relief Fund.
- Eliminating most of the funding for CalWORKs Subsidized Employment, which helps small businesses hire recently unemployed individuals.

As mentioned at the beginning of this Summary, the Chief Administrative Office will be working with County Departments over the summer to develop a revised set of recommendations, incorporating State changes as well as those that may be required as a result of changing local revenue estimates.

Details of the Governor's budget proposals can be found at [www.ebudget.ca.gov](http://www.ebudget.ca.gov).

## ALLOCATED POSITIONS & STAFFING CHANGES

The FY 2020-21 Recommended Budget includes 1,918.08 full-time equivalent positions (FTEs). This represents a 18.01 FTE net increase from the current FY 2019-20 Position Allocation (as of May 5, 2020). It should be noted that, in most areas of the budget, where it appears that new positions are recommended, the increases are

## SUMMARY OF THE RECOMMENDED BUDGET

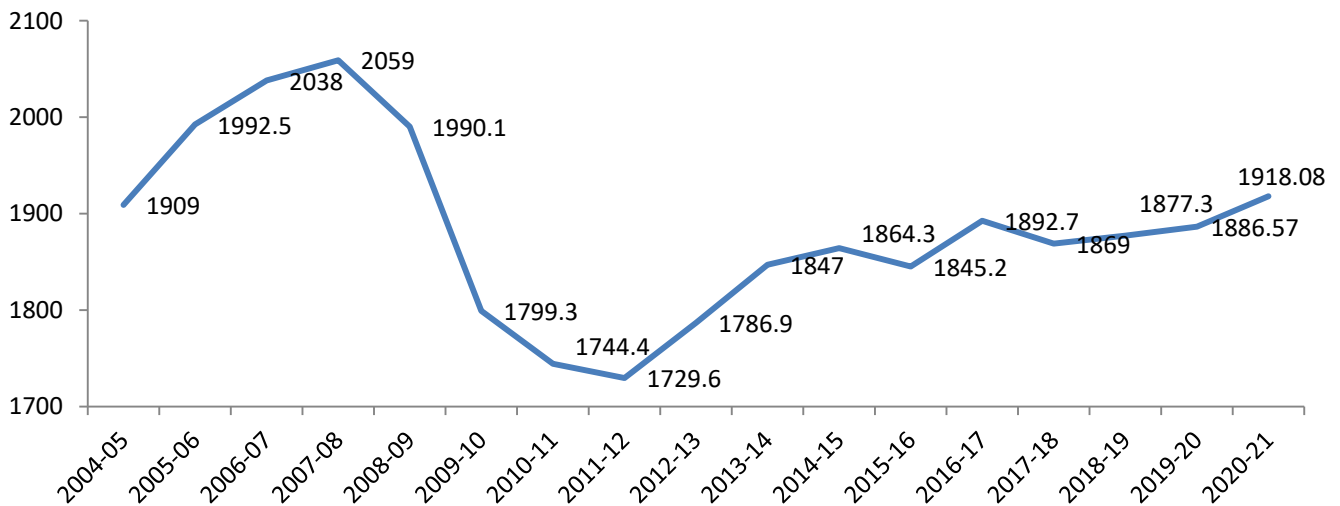
offset by eliminations of vacant positions, moving positions from another department, or associated with new funding sources and approved programs.

The chart below summarizes the recommended staffing changes. Detail of all allocated positions and recommended position changes is included in a later section of the Recommended Budget, and are discussed in Departmental budget narratives.

### Summary of Recommended Position Changes

Department	Addition	Deletion	Total
CAO Central Services	5.00	(4.00)	1.00
CAO Parks (Formerly Airports, Cannabis, Cemeteries and Parks)		(7.00)	(7.00)
Child Support Services	1.00	(2.00)	(1.00)
Environmental Management	3.00	(1.00)	2.00
Health & Human Services Agency	10.31	(4.80)	5.51
Human Resources	2.00	(1.00)	1.00
Risk Management		(1.00)	(1.00)
Planning & Building	8.00	(2.00)	6.00
Probation	10.00		10.00
Registrar of Voters	0.50		0.50
Sheriff	3.00	(3.00)	0.00
Treasurer-Tax Collector	1.00		1.00
<b>Totals</b>	<b>43.81</b>	<b>(25.80)</b>	<b>18.01</b>

The chart below presents the total authorized positions, countywide, by fiscal year, since 2004-05. Total authorized positions decreased significantly during the recession, beginning in FY 2008-09, and gradually increased during the recovery.



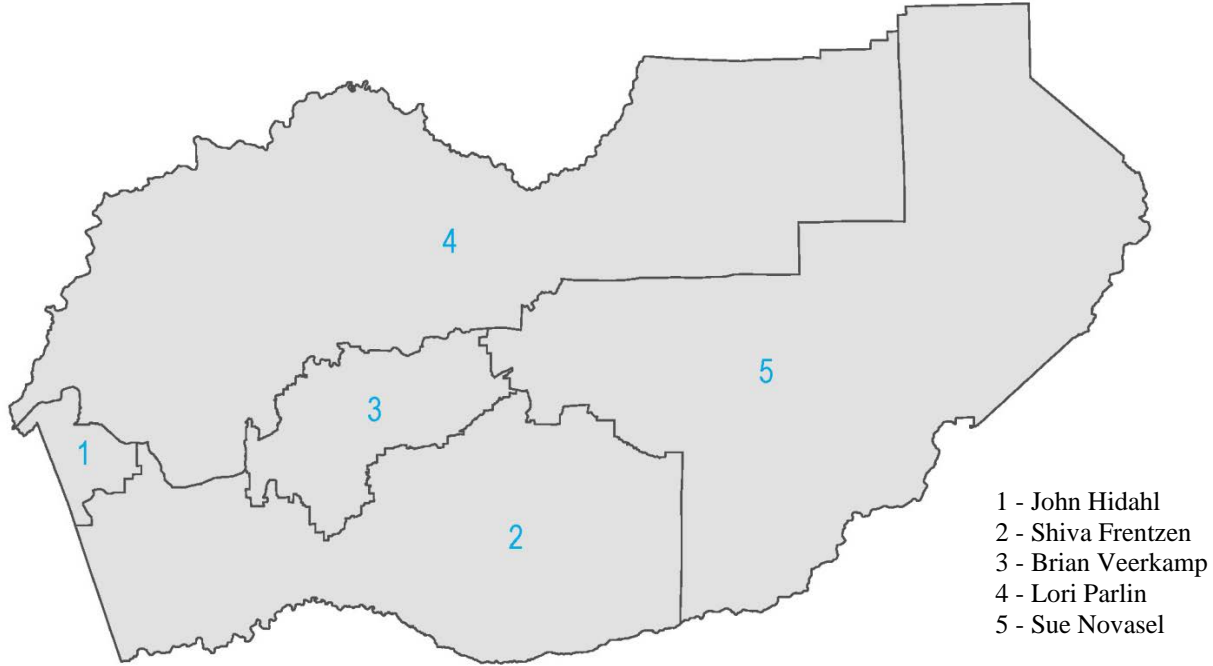
## NEXT STEPS FOR BUDGET ADOPTION

The Chief Administrative Office anticipates submitting a modified budget for consideration by the Board of Supervisors in September, incorporating those changes that are passed to us by the State of California, and recognizing the local revenue and related expense changes which may be necessary as a result of COVID-19.



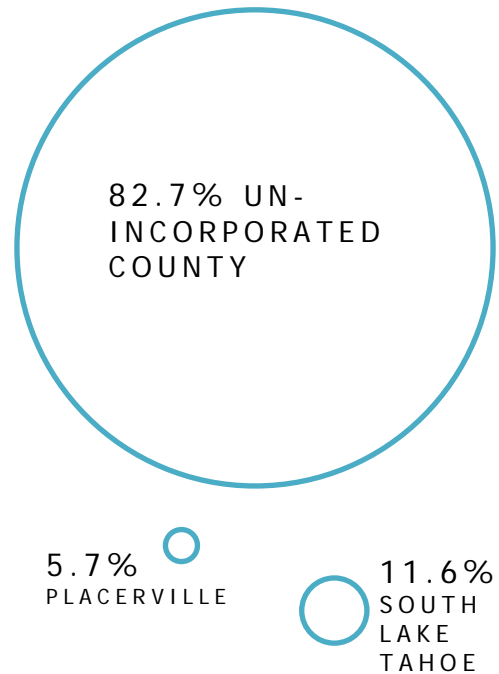
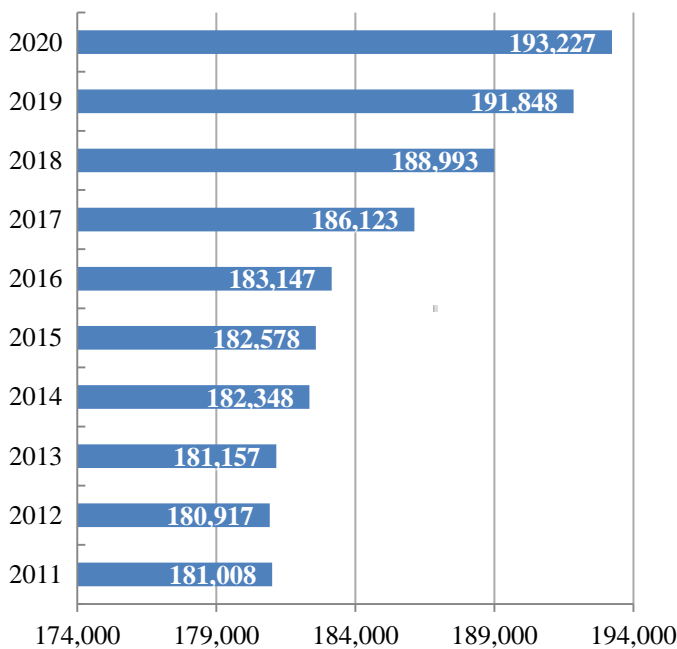
## BOARD OF SUPERVISORS

The Board of Supervisors has authority to perform all the duties vested in it by the Constitution, general law, and the charter. The Board of Supervisors appoints the Chief Administrative Officer, members of boards and commissions, and nonelected department heads. The Board of Supervisors is comprised of five members, one elected from each County district.



## TOTAL POPULATION

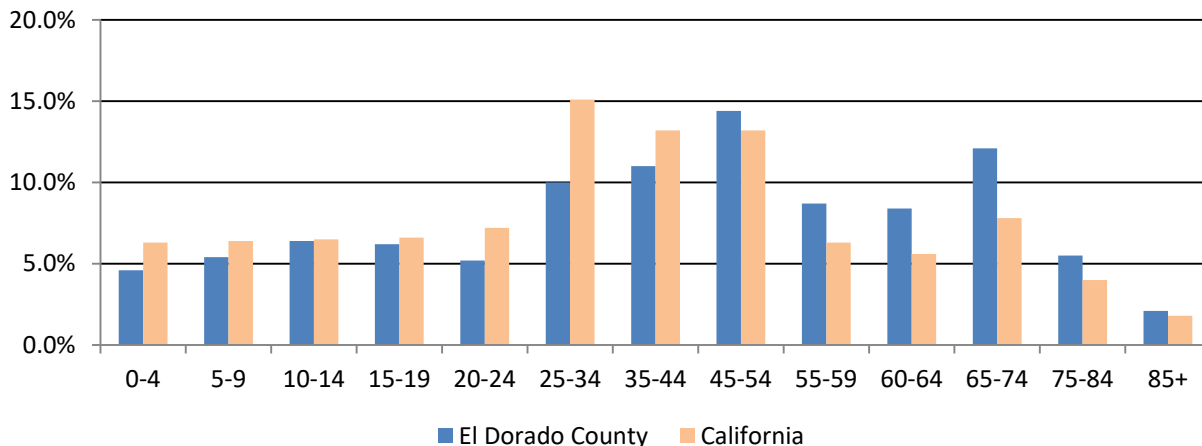
Over the last 10-year period, El Dorado County grew 6 percent. The majority of El Dorado County citizens (159,722) reside outside of the two incorporated cities of Placerville and South Lake Tahoe.



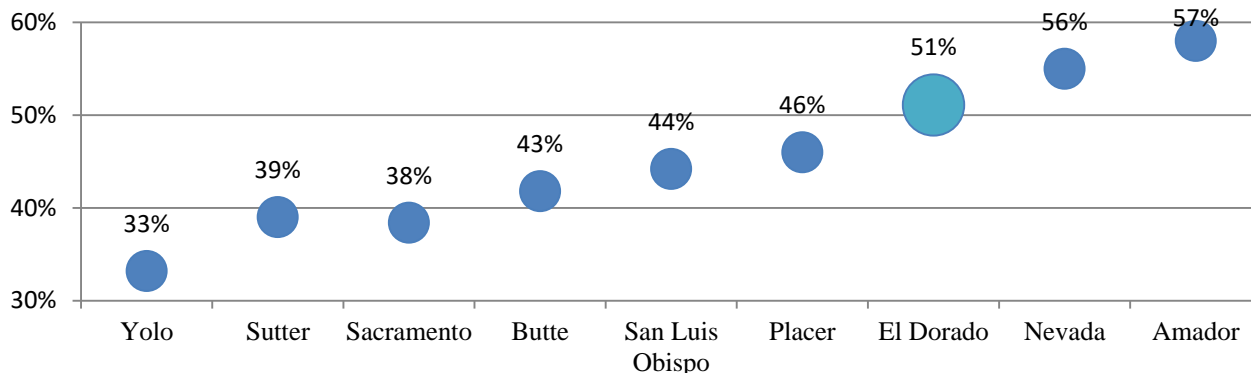
Source: State of California, Department of Finance, 2019-20 E-1 Population Estimates.



POPULATION BY AGE GROUP



PERCENT OF POPULATION 45 YEARS AND OVER

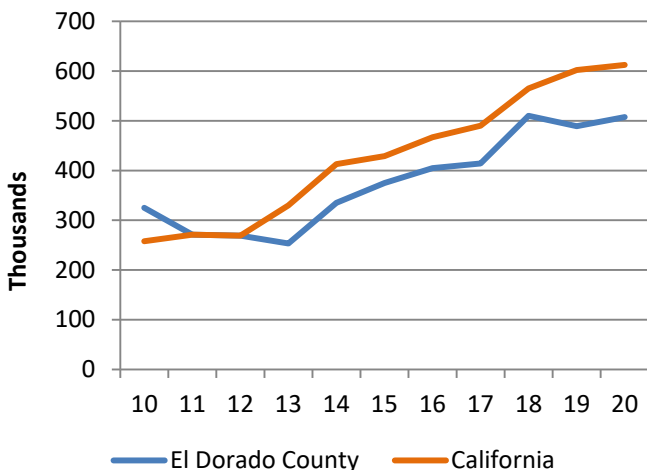


Source: U.S. Census Bureau, 2018 American Community Survey 5-Year Estimates

HOUSING

In El Dorado County there are approximately 89,763 housing units. For the County as a whole, 77% of homes in the County are occupied by the owner. However, this number is affected by only 44% of housing units being occupied by the owner in South Lake Tahoe, as many in that area of the County are second homes and not the primary residence of the owner.

Source: U.S. Census Bureau, 2018 American Community Survey 5-Year Estimates



SINGLE-FAMILY MEDIAN HOME SALE PRICES

El Dorado County home values have increased **6.7%** over the past year. The median home value of owner-occupied housing is \$437,200.

The median list price per square foot in El Dorado County is \$252, which is lower than the State of California average of \$288. The median price of homes sold in El Dorado County is \$507,500.

Source: California Association of Realtors, March 2020

**ECONOMY**

El Dorado County enjoys a diverse economy.

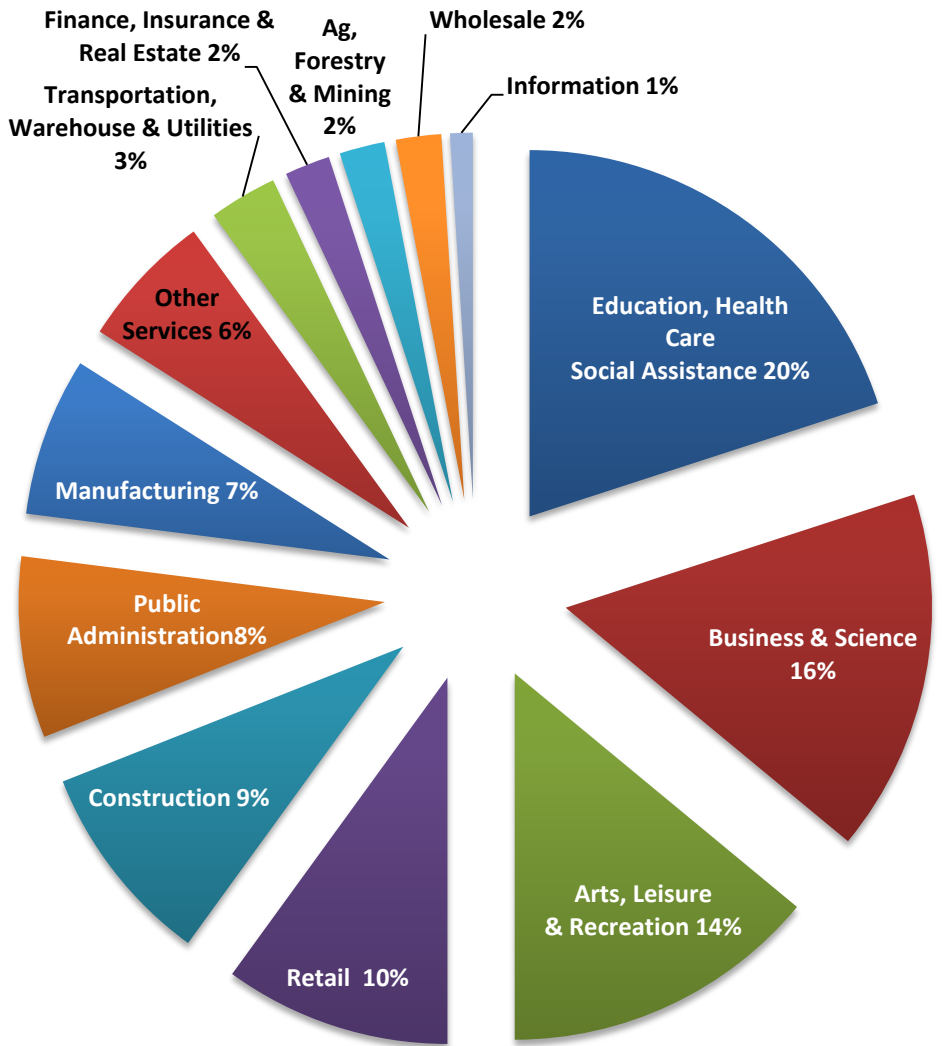
The largest employment sector is Education, Health Care, and Social Assistance with 16,077 employed.

The Business & Science employs 16,077. Arts, Leisure, & Recreation is a close third employing 11,587.

The average per capita income is estimated at \$43,133, which is 16% higher than the state average of \$37,124, and the median household income was \$72,774 (compared to \$75,277 state average).

The County poverty rate is 7.9%, approximately three-fifths the rate in California as a whole (12.8%).

Source: U.S. Census Bureau, 2018 American Community Survey 5-Year Estimates



**JOBS AND WORKFORCE**

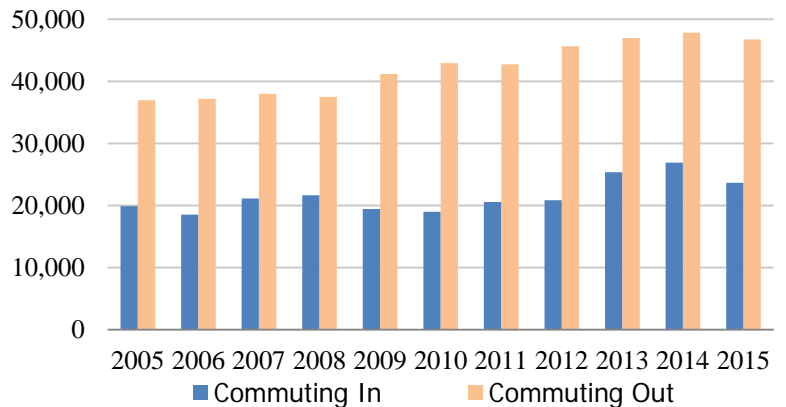
Employment in El Dorado County decreased gradually between 2007 and 2011, before entering a period of steady growth from 2012-2016. Overall, the number of employed individuals in El Dorado County decreased by 500.

**COUNTY EMPLOYEES**

(per 1,000 residents; excluding city populations)

County	Value
El Dorado	12.0
Nevada	12.0
Amador	18.5
Sacramento	21.4
San Luis Obispo	23.1
Placer	23.5
Butte	30.2
Sutter	47.8
Yolo	54.8

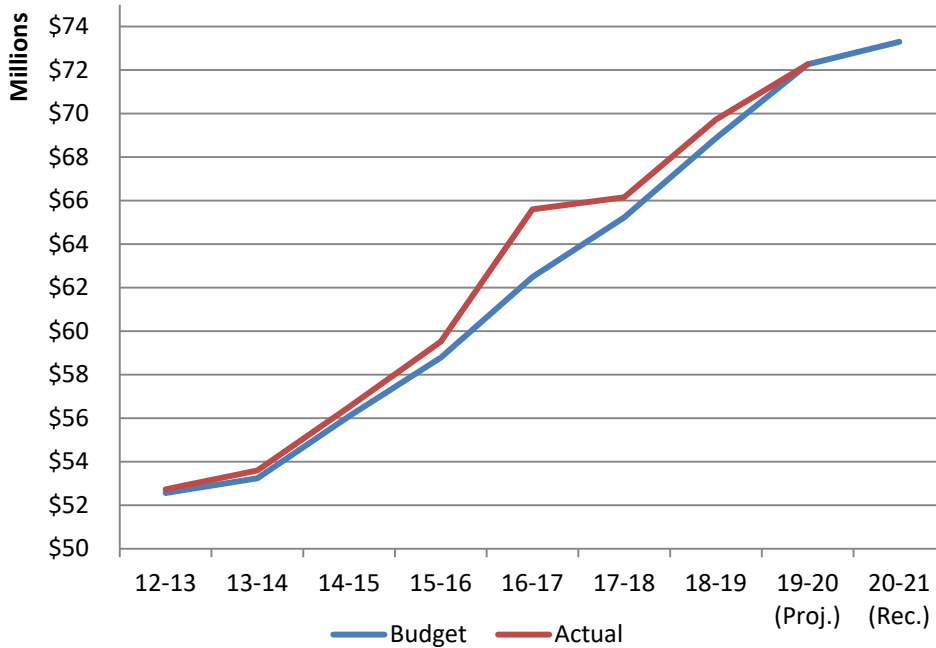
**PLACE OF WORK PATTERNS**



PROPERTY TAX

All real and some personal property (unless exempted), is assessed and taxed under the State Constitution and Revenue & Taxation Code.

Property taxes are a major source of unrestricted revenue for the County general fund, schools, cities, and special districts. Proposition 13 establishes the current method of assessment. Property owners may also vote to include certain types of additional special assessments along with property taxes. The County Assessor maintains the inventory of assessable property and prepares the assessment rolls. The Auditor maintains the tax rates, calculates the taxes due and adds any special assessments.



How is property tax revenue distributed?

Property taxes are allocated within a county based upon the historical share of property tax received by local agencies prior to Proposition 13. Under certain conditions, taxes may be reallocated.

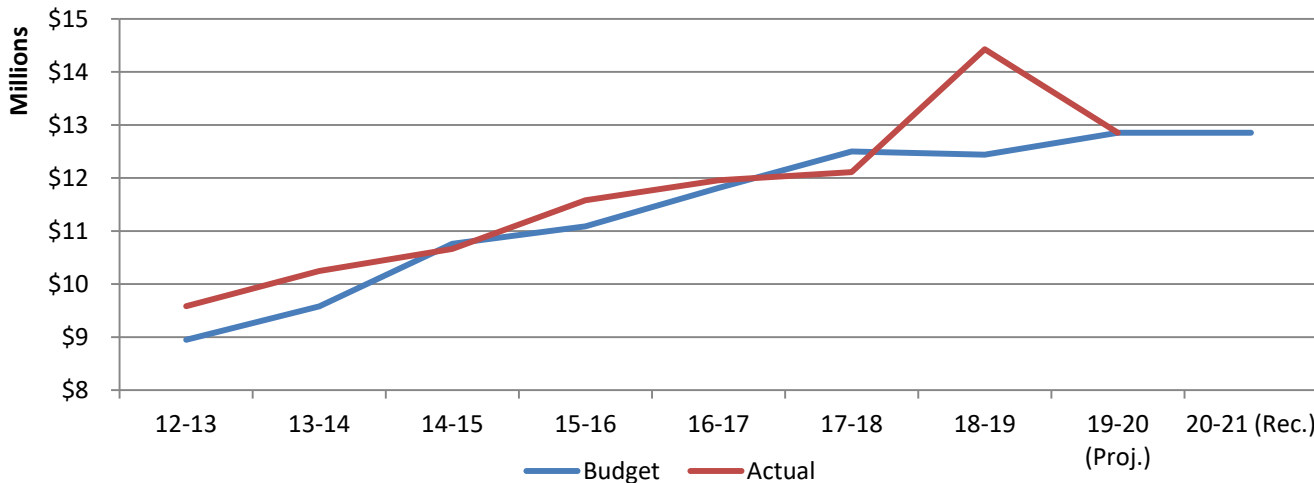


Graphic developed by the Treasurer-Tax Collector Department. (Source El Dorado County Auditor-Controller’s Office)

\*includes the Cities of Placerville and South Lake Tahoe (2.5%), Cities in Lieu Vehicle Licensing fees (.9%) and City of So. Lake Tahoe Redevelopment Successor Agency (1.3%)

SALES TAX

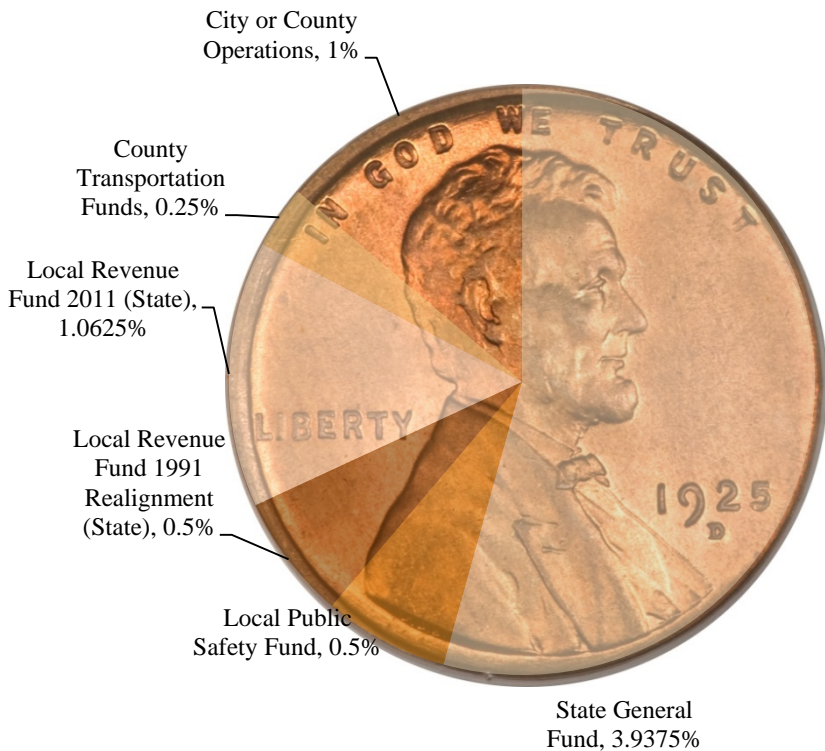
The Bradley-Burns Uniform Sales and Use Tax Law provides for a city/county rate of 1.25%. One-quarter cent of the levy is sent to the county-wide regional transportation fund. The balance goes to support local government general funds.



Source: El Dorado County Final Budget, 2012-13 through 2019-20

How is Sales Tax Allocated?

El Dorado County receives 1% of the 7.25% statewide sales tax rate for general County operations. The City of South Lake Tahoe imposes an additional 0.50% tax over the state rate, and Placerville imposes an additional 1%.



TAXES COLLECTED

(Total FY 2018-19, in millions)

\$603.7	Sacramento
\$242.9	Placer
\$204.3	San Luis Obispo
<b>\$123.6</b>	<b>El Dorado</b>
\$71.5	Butte
\$64.4	Yolo
\$55.4	Nevada*
\$35	Sutter
\$26.3	Amador

(FY 2018-19, Per Resident, excludes cities)

\$2,134	Placer
\$2,113	Yolo
\$1,685	San Luis Obispo
\$1,610	Sutter
\$1,229	Amador
\$1,020	Sacramento
\$929	Butte
\$831	Nevada*
<b>\$788</b>	<b>El Dorado</b>

Data source: California State Board of Equalization, Detailed Description of the Sales & Use Tax Rate, 2020

Source: FY 2019-20 adopted budgets, Summary Schedule 5  
\*Estimate only.

## STRATEGIC PLAN UPDATE 2020



### El Dorado County Strategic Plan

A Strategic Plan is a critical component to the success of any organization, including El Dorado County government. Without it, priorities constantly change, employees become confused about their job purpose and the public wonders where its government leaders' values lie. The Board-approved Strategic Plan identifies five discrete objectives that, when taken together, guide the County's efforts in providing all services and programs to the residents of El Dorado County. Not only does the Strategic Plan serve as a roadmap to help keep the County on track, but it is used to make Budget decisions that fund many of the County's programs and services. Budget requests are consistent with and can be traced back to the goals outlined in the Strategic Plan. By applying the County's values of accountability, integrity, citizen-oriented service, and collaboration, the approach to the County's business falls within five distinct but interrelated objectives:

Support *Healthy Communities*

Ensure *Public Safety*

Encourage *Economic Development*

Deliver *Good Governance*

Manage *Infrastructure*

# County Strategic Plan & Budget Policies

RECOMMENDED BUDGET • FY 2020-21

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Like last year, each objective has several goals, seen here:

## Healthy Communities

- Achieve sufficient and attainable housing for all El Dorado County residents
- Partnering with all stakeholders, we are prepared to meet the needs of our growing older adult population
- Implement solutions to address and reduce homelessness in El Dorado County
- Achieve better outcomes for children, young adults and families in the areas of mental illness and substance abuse prevention
- Encourage and support through policy and resources the pursuit of local, state and federal, private and public funding opportunities to support and promote healthy communities

## Economic Development

- Retain, develop and attract businesses that provide economic sustainability and quality job creation
- Increase employment opportunities by improving workforce development skills
- Invest in infrastructure needs to improve and maintain competitiveness
- Nurture the County and community's business friendly environment
- Provide attainable housing options – balance jobs with housing

## Public Safety

- Improved communication and coordination between public safety and other agencies and the public
- Support fire district reorganization and consolidation when requested
- Support for the mentally ill, homeless, and those with substance abuse disorders where Public Safety issues are present
- Prevention and early intervention services for youth
- Encourage and support through policy and resources the pursuit of local, state and federal private and public funding opportunities to support the public safety mission in prevention and intervention

## Good Governance

- Implement systems that improve system-wide process, data sharing and departmental collaboration
- Approach large, complex and/or system-wide matters as one organization – Departments will collaborate on projects and efforts that have cross-departmental impacts
- Promote the development of resources to identify and pursue additional revenue including local, state, federal and private funding for new and existing projects
- Incorporate benchmarks (to other agencies) and best practices to provide context to decisions, using data to inform discussions while promoting efforts to creatively address service delivery

# County Strategic Plan & Budget Policies

RECOMMENDED BUDGET • FY 2020-21

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- Evaluate requests and recommendations based on complete assessment of the best available information, with the goal of reaching well informed decisions
- Create and maintain a supportive culture for all employees through staff engagement in policy and process decisions and through strong labor relations

## Infrastructure

- Broadband/technological connectivity considered into County projects
- Improve road maintenance
- Analyze need, coordinate and plan for County facilities, parks and trails including ongoing maintenance, operations and replacement
- Encourage and support through policy and resources the pursuit of local, state, and federal, private and public funding opportunities to support the County's infrastructure

On June 11, 2019, the Board approved updates to the Countywide Strategic Plan which maintained the five goals identified above, but instead of identifying specific tasks associated with each goal, the plan identified themes and priorities within each goal, and directed all Department Heads to incorporate the goals and priorities into their short middle and long term goals. Since that time, the performance evaluations for all Department Heads appointed by the Board of Supervisors includes goals that are directly related to the Strategic Plan.

The Board of Supervisors was scheduled to receive an update on the accomplishments this Spring, but due to the COVID-19 pandemic it was postponed. Given the uncertainty the fiscal impact of the pandemic will ultimately have on the County's budget, it is possible the Strategic Plan may have to be revisited at the end of the calendar year to ensure the identified priorities are still appropriate and achievable.







# COUNTY OF EL DORADO, CALIFORNIA

## BOARD OF SUPERVISORS POLICY

Subject:  BUDGET POLICIES	Policy Number:  B-16	Page Number:  1 of 4
	Date Adopted: 03/10/2020	Effective Date: 03/10/2020

### I. PURPOSE

The County Budget Policies were originally adopted May 19, 2015.

The County Budget Policies provide a framework for budgetary decision-making regarding the use of County funds, to ensure prudent County fiscal management and to direct the Chief Administrative Officer in the development and management of the County Budget.

### II. POLICY

1. Pursue Operational Efficiencies: Eliminate, combine or reorganize programs or processes to reduce expenditures and/or respond to changing needs or priorities. Identify lower priority programs that can be reduced or eliminated to free up resources to fund higher priority programs. Carefully review and justify all expenditure line items to identify possible cost reductions. Identify and implement training programs, utilize Information Technology and promote interdepartmental cooperation to maximize operational efficiencies.
2. Maximize the Board's Discretion: Except where the Board has previously made a decision to earmark revenues for a particular purpose, wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service, to provide the Board as much flexibility as possible in allocating resources to local priorities, based on the strategic plan.
3. Pursuit of New Revenues: Pursue new revenues to the fullest extent possible for all services, as well as total cost identification (including departmental overhead and indirect costs) for fee setting purposes. Any new revenues for programs receiving General Fund support should be used to offset the cost of existing staff and programs, rather than funding new staff or programs.
4. Grant Funding: Prior to applying for and accepting Federal or State grants, departments must identify current and future fiscal implications of either accepting or rejecting the grant, including matching fund obligations, non-supplanting requirements, required continuation of a program after grant funds are exhausted, and if the program is consistent with the County's Strategic Plan goals and objectives.



# COUNTY OF EL DORADO, CALIFORNIA

## BOARD OF SUPERVISORS POLICY

Subject:  <b>BUDGET POLICIES</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Policy Number:</td> <td style="text-align: right;">Page Number:</td> </tr> <tr> <td><b>B-16</b></td> <td style="text-align: right;"><b>2 of 4</b></td> </tr> <tr> <td>Date Adopted:</td> <td style="text-align: right;">Effective Date:</td> </tr> <tr> <td><b>03/10/2020</b></td> <td style="text-align: right;"><b>03/10/2020</b></td> </tr> </table>	Policy Number:	Page Number:	<b>B-16</b>	<b>2 of 4</b>	Date Adopted:	Effective Date:	<b>03/10/2020</b>	<b>03/10/2020</b>
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<b>B-16</b>	<b>2 of 4</b>								
Date Adopted:	Effective Date:								
<b>03/10/2020</b>	<b>03/10/2020</b>								

5. New or Enhanced Discretionary Programs: Departments should not propose new or enhanced programs unless those programs are fully funded (including overhead costs) by a grant or other dedicated revenue source. Departments submitting requests for new or enhanced discretionary-funded programs should identify lower priority programs in the Department that can be reduced or eliminated to generate discretionary resources to fund the new programs. New or enhanced discretionary funded programs will only be recommended/approved to the extent the annual General Fund Five Year Forecast identifies sufficient funding capacity.
  
6. County Share: If funding is reduced, there should be no increased County share for programs funded primarily from non-General Fund sources unless increased County share is mandated or the Board of Supervisors has previously determined that this program is a high priority for use of limited General Fund dollars.
  
7. Vacant and New Positions: All unfunded positions should be clearly identified and discussed with the Chief Administrative Office. New positions will not be considered unless the positions are funded by secure, on-going, non-General Fund sources or there is a significant and compelling reason that the position is needed.
  
8. General Fund Contingency: The General Fund Appropriation for Contingency shall be set, at the time of budget adoption, at an amount not less than 3% of total adjusted General Fund appropriations, as adjusted for non-General Fund programs (i.e., State mandated Social Services, Child Support Services). The Appropriation for Contingency is to be used during the fiscal year to address unanticipated expenditure increases or revenue decreases.
  
9. Budget Controlled at Expenditure Class/Object Level: California statute requires county budgets are controlled at the object of expenditure level, except for capital assets which are appropriated at the sub-object level (29006, 29008, 29089). The Board may authorize additional controls for the administration of the budget (29092).
  
10. General Reserves: The General Fund General Reserve shall be set, at the time of budget adoption, at an amount not less than 5% of total adjusted General Fund appropriations. The General Reserve shall be established, canceled, increased, or decreased as provided for in Government Code Section 29086.



# COUNTY OF EL DORADO, CALIFORNIA

## BOARD OF SUPERVISORS POLICY

Subject:  BUDGET POLICIES	Policy Number:  B-16	Page Number:  3 of 4
	Date Adopted: 03/10/2020	Effective Date: 03/10/2020

11. Designation for Capital Projects: Once the General Reserve and General Fund Appropriation for Contingency equal 8% of adjusted General Fund appropriations, un-appropriated discretionary resources will be used to increase the Designation for Capital Projects in an amount not less than \$5,000,000, each year. The annual increase shall continue until the Designation for Capital Projects equals 2% of the replacement value of County-owned facilities. The Designation for Capital Projects may be cancelled, in any amount, when alternate funding sources are not available, and upon a recommendation from the Chief Administrative Officer, to address unmet capital replacement and maintenance projects.
12. Other Post-Employment Benefits (OPEB): El Dorado County shall continue the policy of “pay as you go” to fund the County’s OPEB liability. OPEB costs will be allocated to the respective County departments based on a State-approved allocation formula. The Board may modify this policy at any time, to allocate un-appropriated discretionary resources to fund the OPEB liability, to set funds aside to fund future years’ liabilities, or to begin funding on-going OPEB liabilities by establishing a pre-funding trust.
13. Transient Occupancy Tax: Transient Occupancy Tax revenue shall be directed toward the impact of tourism and economic development, with consideration for support of tourism and promotion activities within the County and for continued support for grant fund allocations to support Veteran programs within the County.
14. Fixed (Capital) Assets: This policy establishes additional controls for the administration of Fixed Asset (Capital Asset) equipment.
  - a. All additions to Fixed Assets must be approved by the Board. The agenda item must ask the Board to add the item(s) to the Fixed Asset listing and must be accompanied by a Board approved budget transfer.
  - b. Fixed Assets requested and approved through the annual Budget Process will be included in the Departments recommended/approved budget and itemized on the Fixed Asset list submitted for approval with the Recommended Budget.
  - c. Fixed Assets approved as an addition to the Recommended Budget, before the approval of the Adopted Budget, will be included in the Adopted Budget package submitted to the Board for approval in September and included in the Fixed Asset list published with the Adopted Budget.



# COUNTY OF EL DORADO, CALIFORNIA

## BOARD OF SUPERVISORS POLICY

Subject:  <b>BUDGET POLICIES</b>	Policy Number:  <b>B-16</b>	Page Number:  <b>4 of 4</b>
	Date Adopted: <b>03/10/2020</b>	Effective Date: <b>03/10/2020</b>

- d. If a department already has two or more Fixed Asset items approved, and simply needs to adjust funding amounts between approved items within Fixed Assets, this does not need to go to the Board. The Chief Administrative Office will approve a budget amendment to reallocate funds between items, if necessary for processing.
- e. An increase in cost for an already approved Fixed Asset, where there is not savings available in another already approved Fixed Asset(s), will require a budget amendment approved by the Board. However, the item does not need to be approved by the Board a second time.
- f. The Chief Administrative Office will provide the Auditor-Controller and Purchasing offices with copies of all approved Fixed Asset listings and subsequent additions to that listing. All purchases of Fixed Assets will be made and invoices paid pursuant to the approved Fixed Asset list.

#### IV. REFERENCES

Board Adopted Budget Policies, May 19, 2015 (Item 31)

#### V. RESPONSIBLE DEPARTMENT

Chief Administrative Office

#### VI. DATES ISSUED AND REVISED; SUNSET DATES:

<b>Issue Date:</b>	05/19/2015	<b>Sunset Review Date:</b>	N/A
<b>Revision Date:</b>	03/10/2020	<b>Next Review Date:</b>	03/10/2025

**MISSION**

The Assessor is responsible for discovering, inventorying, valuing and assessing all taxable real property in the County, including residential, commercial, industrial properties and undeveloped land. The office is also responsible for assessing taxable business property, boats, airplanes, mining claims and other assessable interests in property. The Assessor prepares and maintains the master property records and parcel maps. The office is charged with the administration of a number of exemption programs benefitting homeowners and certain qualifying organizations. The Assessor prepares and submits the secured, unsecured, and supplemental assessment rolls for use in preparation of assessments for taxation by the various taxing agencies.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 05    ASSESSOR**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	170,973	305,000	305,000	0
Miscellaneous Rev	139,810	25,000	25,000	0
Other Fin Sources	210,491	255,553	263,140	7,587
<b>Total Revenue</b>	<b>521,273</b>	<b>585,553</b>	<b>593,140</b>	<b>7,587</b>
Salaries & Benefits	3,874,473	4,361,705	4,330,483	(31,222)
Services & Supplies	120,364	138,522	120,541	(17,981)
Other Charges	464	500	500	0
Intrafund Transfers	13,213	9,133	8,131	(1,002)
<b>Total Appropriations</b>	<b>4,008,514</b>	<b>4,509,860</b>	<b>4,459,655</b>	<b>(50,205)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>3,487,241</b>	<b>3,924,307</b>	<b>3,866,515</b>	<b>(57,792)</b>

**MAJOR BUDGET CHANGES**

Revenues

\$7,587            Increase in Operating Transfer revenue from the Assessor AB1653 special revenue fund for updates and migration of programs to integrate with the new property system.

Appropriations

*Salaries and Benefits*

\$54,762            Increase in CalPERS retirement costs.

(\$87,816)            Decrease in Health Insurance costs.

(\$46,638)            Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Assessor

## RECOMMENDED BUDGET • FY 2020-21

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### *Services and Supplies*

- (\$14,006) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- (\$3,312) 25% decrease in Travel and Training expenses pursuant to Chief Administrative Office direction.

## PROGRAM SUMMARIES

### *Administration & Management*

Provides leadership, oversight, direction and support for the Department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

### *Appraisal*

This function is responsible for determining the fair market value of real property that has undergone a complete or partial change of ownership, new construction or other event that triggers a reappraisal under California Property Tax law. Conducts field appraisal work, enrolls unpermitted construction and performs special appraisals of Williamson Act and Timber Production Zone property. Real Property includes land, mines, quarries, timber, structures, buildings, fixtures, fences, fruit or nut bearing trees and vines not exempted. Responsible for annual appraisal of business property and assessable personal property such as boats, airplanes, apartment/hotel/motel furnishings and possessory interests. Under Proposition 8, this function also determines the lower of factored base year value or market value. This function also includes the audit of reporting, appraisal and assessment of business property and determines the value of property acquired by public agencies when necessary or requested. Appraisers and Auditor/Appraisers also research, negotiate, prepare and defend values and represent the Assessor before the Assessment Appeals Board. All staff in this function making value determinations are required to maintain valid certification through the State Board of Equalization and meet State continuing education requirements.

### *Assessment*

Upon receipt of reappraised property value from the appraisal function, this group is responsible for the accurate generation of appropriate assessments. This includes providing lawful notice to the property owner, record keeping and assessment transmission to the Auditor for tax calculation. Processes all assessment roll corrections and escape assessments. Makes all changes to property characteristic data and other information in the property system.

### *Discovery & Inventory*

Discovery is responsible for locating and identifying potential changes in the ownership, character and configuration of all assessable property. Reviews recorded documents; recorded maps; unrecorded information from property owners, lessors, federal and state, county and city governments. Catalogs and determines appropriate processing to be applied to identified changes in ownership, new construction, partial interest transfers and business assets, possessory interests, mining claims, boats, aircraft and others. Initiates inquiries to clarify assessable nature of various transactions of indeterminate nature.

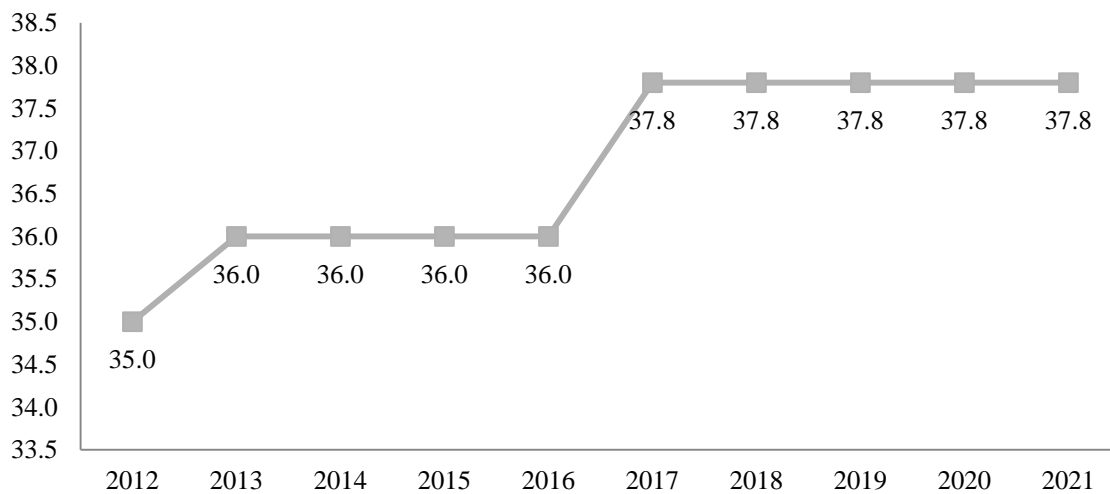
Inventory is charged with the responsibility for analyzing and processing all changes to the master property inventory. Also processes parcel map changes and makes Jarvis/Gann reappraisability determinations. Responds to public inquiry about reassessability of proposed actions and initiates inquiry where clarification is required. Processes exemption applications from homeowners, veterans, disabled veterans and transactions qualifying for exclusion as parent/child or replacement residence transfers as well as entities meeting the requirements for educational, welfare or religious or other organizational exemptions. Maintains inventory of more than 100,000 parcels, 37,000 timeshares, 4,500 businesses, 4,000 boats, mining claims, mutual water companies, apartments, possessory interests and other assessable personal property.

*IT & GIS Technology*

The Assessor’s computerized property system consists of the Megabyte computer property system and additional systems operating on the Intranet. A portion of this function is responsible for the operation, maintenance and enhancement of these systems. The GIS analyst position is responsible for all parcel map activity, as well as mapping related tasks unique to the Assessor such as Tax Rate Area changes, parcel renumber operations and the library of historical parcel maps. A small amount of revenue is derived from the sale of assessment data. This function continues to provide leadership in the transition to the new property system including responsibility for data conversion, business process analysis, process modification, system training and implementation.

STAFFING TREND

Staffing for the Assessor’s Office declined during the economic recession to as low of 35 FTEs. Since the recovery, it has remained fairly flat. The recommended staff allocation for FY 2020-21 is 37.8 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$4,459,655, which is a decrease of \$50,205 (1.1%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 87% of the funding for this Department, and is decreased by \$57,792 (1.5%) when compared to the FY 2019-20 Adopted Budget.

# Assessor

## RECOMMENDED BUDGET • FY 2020-21

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The decrease is due primarily to reductions in General Liability and Workers' Compensation charges, as well as an increase in funding from the AB1653 Special Revenue Fund, and a small decrease in Travel and Training line items.

### CAO Adjustments

The Assessor requested an additional \$16,120 to be added to Salary and Benefits in order to reorganize the Department to better accommodate the changes in the type of work needed as a result of the Megabyte system implementation. The CAO is not recommending this be added at this time. This request will be considered with the preparation of the Adopted Budget.

### Sources & Uses of Funds

The Assessor is primarily funded with General Fund discretionary revenues, but also receives a share of the fees charged for the separate assessment of timeshares and a share of the 5% administration fee for the supplemental property tax roll. Revenues are also derived from the Modernization special revenue fund. Expenditures are primarily related to staffing and costs associated with operating the office.

The Recommended Budget includes the use of \$46,700 from the Assessor's Modernization special revenue fund. This fund receives approximately \$20,000 per year, and can be used to fund costs related to the creation, retention, automation, and retrieval of property information. This funding will be used within the department's operating account to purchase software, replace computer equipment, and to meet programming needs related to the new property system.



**MISSION**

The Auditor-Controller is an elected official who serves as the County's chief accounting and disbursing officer. Responsibilities of the Auditor-Controller include: pre-audits and payment of claims made by the County for goods and services; property control for County government fixed assets; accounting for and issuance of payroll to County employees; maintenance of revenue and expenditure accounts for all units of County government and special districts; financial control over fund balances and property tax collections; development and implementation of accounting systems; technical assistance in budget preparation; preparation of the A-87 Cost Allocation Plan and other special budgetary information; preparation of claims for State-mandated costs (SB90); assistance in development of long-range financial planning.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 03    AUDITOR-CONTROLLER**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	393,389	381,500	390,040	8,540
Other Fin Sources	31,701	45,064	38,710	(6,354)
<b>Total Revenue</b>	<b>425,090</b>	<b>426,564</b>	<b>428,750</b>	<b>2,186</b>
Salaries & Benefits	3,750,814	4,003,691	4,044,588	40,897
Services & Supplies	105,885	116,912	70,990	(45,922)
Intrafund Transfers	11,787	7,275	11,376	4,101
Intrafund Abatement	(55,533)	(48,050)	(47,550)	500
<b>Total Appropriations</b>	<b>3,812,952</b>	<b>4,079,828</b>	<b>4,079,404</b>	<b>(424)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>3,387,862</b>	<b>3,653,264</b>	<b>3,650,654</b>	<b>(2,610)</b>

**MAJOR BUDGET CHANGES**

Appropriations

*Salaries and Benefits*

- \$29,900      Increase due to negotiated salary adjustments.
- \$96,208      Increase in the employer share of CalPERS retirement costs.
- (\$79,018)    Decrease in the employer share of health insurance premium costs.

*Services and Supplies*

- (\$42,729)    General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Auditor-Controller

RECOMMENDED BUDGET • FY 2020 - 21

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(\$4,417) Reduction to transportation and travel in recognition of COVID-related restrictions.

## PROGRAM SUMMARIES

### *Administration*

This Division trains and organizes workgroups to perform basic accounting and governmental record keeping tasks; coordinates bookkeeping activities of and provides general supervision over the accounts of all organizations under the fiscal control of the County Board of Supervisors. This Division prescribes accounting forms and methods of keeping the County's accounts and is responsible for the preparation and publication of the annual final budget schedules for the County.

### *Property Tax*

This Division calculates over 175,000 property tax liabilities, including changes/refunds, based upon assessed value generating over \$445 million in taxes. The Division places more than 650,000 line items of direct charges totaling over \$40 million on the secured tax bills by working with 60 different taxing agencies with 243 different types of direct charges. The Division calculates and distributes property tax revenues to over 80 local taxing agencies. The Division files various state required reports and continually implements new legislation related to property taxes, redevelopment agencies, Educational Revenue Augmentation Fund (ERAF), Vehicle License Fee (VLF) Swap, etc.

### *Financial Reporting*

This Division provides financial reporting, accounting, and auditing support services to County operating departments and independent special districts. The Auditor-Controller's staff acts as fiscal liaison between the County, state, and federal funding agencies, and assists departmental managers in the design and implementation of accounting and bookkeeping procedures. This Division provides professional review of financial and other cost reports for departments prior to their submission to the State. Staff performs analytical review of cost applied rates such as the fleet rates and worker's compensation rates. Staff prepares the annual A87 Cost Plan and the annual draft financial statements for the county's external auditors. The County's fixed asset accounting is managed by this Division as well as the accounting and distribution of the State Transportation Development Act (TDA) funds to the various claimants. Staff within this Division is responsible for the daily management of Positive Pay with the County's bank to provide validation of daily checks issued. This Division prepares the State's required annual financial reports on behalf of 35 independent special districts as well as all of the Board governed districts.

### *Payroll*

Payroll accounting prepares biweekly payroll instruments and "wage/tax reports" for the County and 21 affiliated local governmental agencies; processes "gross to net" deductions for health insurance and other benefits, association dues, credit union banking, retirement and legal attachments (garnishments); and administers deferred compensation program for over 1,000 county employees.

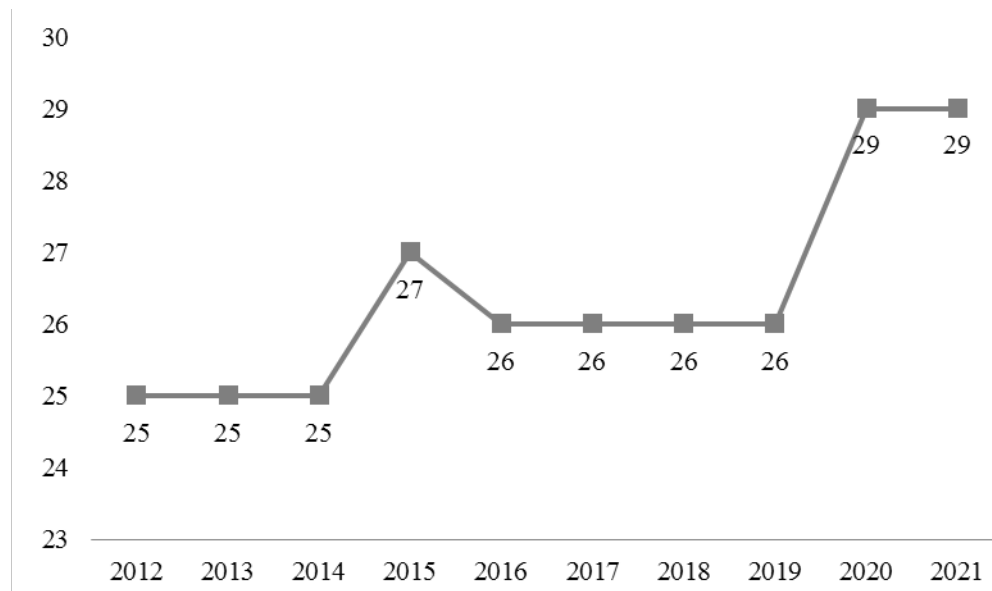
### *Accounting*

This Division reviews and processes accounts payable disbursement items, including employee travel reimbursements, contract payments and payments for product purchases; maintains ledger accounts and processes transactions for 40 Special Districts having independent governing boards; provides computerized financial reporting for budget item detail and account summary information to all

departments and agencies, using the County Treasury as their cash depository. This Division reviews and processes the daily deposits for all county departments, schools and other agencies. The County's purchase card program (PCard) is managed by the staff within this Division. This includes the issuance of purchase cards (388 cards), continuous modification of commodity types and dollar thresholds for cardholders, review of over 14,902 purchase card transactions that amount to over \$8.38 million in charges, reconciliation and distribution of biweekly purchase card statements and the posting of the purchase card charges to the department budgets. This Division is responsible for the records management of the Department. This Division administers eleven Mello-Roos districts providing all accounting services, annual reports, calculating the annual special tax levy, debt service management, and administration of all delinquencies. Staff administers funding for the Missouri Flat MC&FP development through an analysis of the quarterly sales tax reports from BOE to determine the amounts generated from new businesses that must be transferred to the restricted fund for this project. With the completed conversion to MUNIS this Division has assumed the added responsibility from IT for the daily printing of accounts payable vendor checks. Other added MUNIS responsibilities for the accounting staff include system maintenance, testing, trouble-shooting and continual departmental training. With the elimination of the IT Operations, the accounting staff now print Social Service C-IV checks and Social Services general assistance checks.

### STAFFING TREND

Staffing for the Auditor-Controller's Office declined during the economic recession to a low of 23 FTEs. Since the recovery, the Department's staffing allocation has been fairly flat. The recommended staff allocation for FY 2020-21 is 29 FTEs.



# Auditor-Controller

RECOMMENDED BUDGET • FY 2020 - 21

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## RECOMMENDED BUDGET

This Budget is recommended at \$4,079,404, which is a decrease of \$424 (0.01%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 89.5% of the funding for this Department, and is decreased by \$2,610 (0.07%) when compared to the FY 2019-20 Adopted Budget.

### CAO Adjustments

Travel and training were reduced by \$4,417 in recognition of likely COVID-related restrictions. The department requested additional appropriations in Salaries and Benefits that were deferred in the Recommended Budget, and will be considered in the fall with the Adopted Budget.

### Sources & Uses of Funds

The Auditor-Controller is primarily funded with General Fund discretionary revenues, with partial cost recovery in subsequent years through the A-87 Cost Allocation Plan (reflected in the General Fund – General Revenues and Other Operations budget). The Department receives revenue for accounting services provided to departments, special districts, and Mello-Roos districts (\$113,000). Revenues to the Department for property tax administration are estimated at \$258,890. The Department also receives a share of the fees charged for the separate assessment of timeshares (\$33,710) and a share of the 5% administration fee for the supplemental property tax roll (\$17,500).

Expenditures are primarily related to staffing and costs associated with operating the office.

Board of Supervisors  
RECOMMENDED BUDGET • FY 2020-21

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MISSION

The Board of Supervisors is the five-member governing body of the County serving a population of approximately 189,000 residents operating within the County Charter and State Law. Each Board member is elected for a four-year term and represents a geographic jurisdiction referred to as a District. The presiding official is the Board Chair who is selected annually among the five members.

Pursuant to its constitutional and statutory power, the El Dorado County Board of Supervisors sets policy for County departments, approves the County’s budget and adopts ordinances on local matters, as well as land use policies that affect unincorporated areas. The Board also sits as the El Dorado County Bond Authority, In Home Supportive Services Public Authority, and is the Governing Board of the County Air Quality Management District, Public Housing Authority and County Service Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

The Board of Supervisors Department also includes the office of the Clerk of the Board. The Clerk of the Board provides services to the Board, all County departments, and the public.

DEPARTMENT BUDGET SUMMARY

**DEPT : 01 BOARD OF SUPERVISORS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	2,820	2,500	2,500	0
Other Fin Sources	168	182	140	(42)
<b>Total Revenue</b>	<b>2,988</b>	<b>2,682</b>	<b>2,640</b>	<b>(42)</b>
Salaries & Benefits	1,380,403	1,530,286	1,543,572	13,286
Services & Supplies	96,249	177,474	95,869	(81,605)
Intrafund Transfers	13,188	37,004	23,883	(13,121)
<b>Total Appropriations</b>	<b>1,489,840</b>	<b>1,744,764</b>	<b>1,663,324</b>	<b>(81,440)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,486,852</b>	<b>1,742,082</b>	<b>1,660,684</b>	<b>(81,398)</b>

MAJOR BUDGET CHANGES

Appropriations

*Salaries and Benefits*

\$20,556      Increase in salary and benefits costs due primarily to increases in CalPERS retirement costs and compensation changes approved in Fiscal Year 2019-20.

(\$7,200)      Decrease in Workers’ Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Board of Supervisors

## RECOMMENDED BUDGET • FY 2020-21

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### *Service and Supplies*

(\$79,849) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

## PROGRAM SUMMARIES

### *Board of Supervisors*

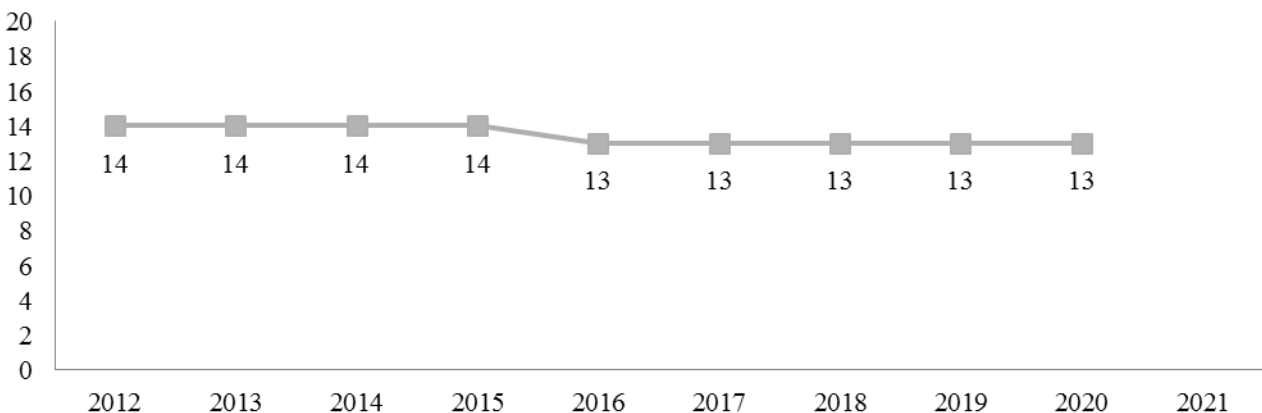
The Board of Supervisors Department is comprised of five (5) Members of the Board of Supervisors each elected from each of the five supervisorial districts; five (5) appointed Supervisor's Assistant positions, one for each Supervisor, and three (3) staff in the office of the Clerk of the Board.

### *Clerk of the Board*

The Office of the Clerk of the Board (COB) provides services to the Board, all county departments and the public. The COB maintains accurate records of all actions taken by the Board of Supervisors. The COB also directs business functions of the Board and compiles, publishes and distributes Board meeting agendas consistent with the open meetings provisions of the Ralph M. Brown Act. The COB prepares and publishes actions taken by the Board, records and maintains meeting minutes, and acts as custodian of the BOS official record from 1850 to the present. The COB maintains the current status of filled and vacant positions of 70+ Board-appointed boards and commissions. In addition, the Clerk of the Board administers the Assessment Appeals Board Program.

## STAFFING TREND

There is no change in staffing recommended for FY 2020-21.



## RECOMMENDED BUDGET

This Budget is recommended at \$1,663,324, which is a decrease of \$81,440 (4.7%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 99.8% of the funding for the Department, and is decreased by \$81,398 (4.7%) when compared to the FY 2019-20 Adopted Budget.

This represents a status quo budget, as no services are increasing or changing.

CAO Adjustments

No CAO adjustments are recommended.

Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund revenue, with small amounts of revenue from charges for services and operating transfers.



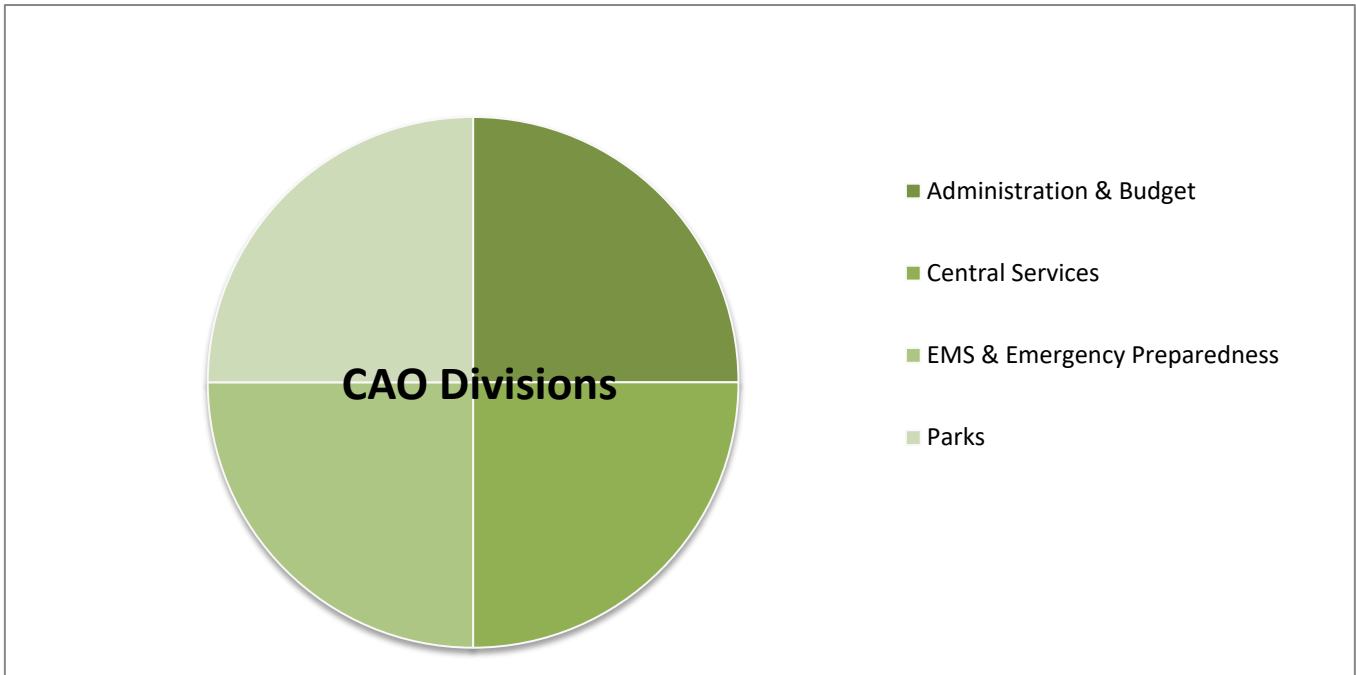


**MISSION**

The mission of the Chief Administrative Office (CAO) is to ensure the sound and effective management of overall County government, pursuant to the Board of Supervisors’ policy and direction. The Chief Administrative Office is responsible for the proper and efficient administration of the affairs of the County as prescribed in the County Charter and state law, and by formal action of the Board. The CAO’s office is responsible for coordinating the work of all offices and departments, identifying ways to achieve efficiency and economy in all county operations.

In addition to the responsibility for overall County administration, the Chief Administrative Office oversees the Emergency Medical Services (EMS) and Preparedness, and Parks functions of the County and maintains a Central Services Division to provide services to the divisions of the Department and other County departments through two centralized fiscal units, countywide Procurement and Contracts, mail and stores, and centralized Facilities services.

The office also coordinates the distribution of general county public information to ensure effective communication with the public and County departments.





# Chief Administrative Office - Administration & Budget

RECOMMENDED BUDGET • FY 2020-21

## MISSION

The mission of the Chief Administrative Office – Administration and Budget Division is to ensure the sound and effective management of overall County government, pursuant to Board policy and direction, through effective leadership; coordination between departments, the Board of Supervisors, and local, state, and federal agencies; development of policy and procedures; providing budgetary and legislative analyses and recommendations; planning for County facilities, assets, and recreation; and ensuring timely, accurate, and comprehensive information to the public.

## DEPARTMENT BUDGET SUMMARY

### DEPT : 02 CHIEF ADMINISTRATIVE OFFICE

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - Federal	13,147	0	0	0
Service Charges	0	81,419	0	(81,419)
Other Fin Sources	0	1,000	0	(1,000)
<b>Total Revenue</b>	<b>13,147</b>	<b>82,419</b>	<b>0</b>	<b>(82,419)</b>
Salaries & Benefits	1,747,479	1,984,868	1,843,782	(141,086)
Services & Supplies	857,511	268,932	78,295	(190,637)
Intrafund Transfers	19,425	59,790	65,547	5,757
Intrafund Abatement	0	(41,524)	0	41,524
<b>Total Appropriations</b>	<b>2,624,416</b>	<b>2,272,066</b>	<b>1,987,624</b>	<b>(284,442)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>2,611,269</b>	<b>2,189,647</b>	<b>1,987,624</b>	<b>(202,023)</b>

## MAJOR BUDGET CHANGES

### Revenue

(\$81,419) Decrease in Interfund charges due to changing accounting practices that do not allow for reimbursing time of the Deputy Chief Administrative Officer conducting Emergency Medical Services and Emergency Preparedness activities.

### Appropriations

#### *Salaries and Benefits*

(\$131,893) Decrease in salary and benefits costs primarily due to the deletion of one Deputy Chief Administrative Officer position to fund the addition of an Assistant Director of Planning and Building position, pursuant to April 7, 2020, Board of Supervisors direction.

(\$9,193) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Chief Administrative Office – Administration & Budget

RECOMMENDED BUDGET • FY 2020-21

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## *Services and Supplies*

(\$192,182) Decrease in General Liability insurance premium charge, recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

## *Intrafund Transfers*

(\$41,524) Decrease in intra-fund abatements due to changing accounting practices that do not allow for reimbursing time of Chief Administrative Office staff spent on Economic Development activities (Broadband).

## PROGRAM SUMMARIES

The Chief Administrative Office exercises overall responsibility for the coordination of County department activities to ensure the sound and effective management of County government, pursuant to Board policy and the annual Adopted Budget.

Primary areas of responsibility for this Division are: effective overall management of County resources; long-range financial and organizational planning; ensuring that County departments are producing services and results in accordance with Board goals, policies, and budgets; improving management and information systems to ensure the most effective use of County personnel, money, facilities, and equipment; providing leadership and developing a County management team that can plan for and meet future challenges; and performing other duties as assigned by the Board.

The Chief Administrative Office is charged with the responsibility of acting as advisor to the Board of Supervisors and in this role provides objective analysis and recommendations regarding policy and management matters. The Chief Administrative Office is responsible for recommending an annual County budget and administering the budget after its adoption by the Board of Supervisors.

The office also coordinates the distribution of general county public information to ensure effective communication with the public and across County departments.

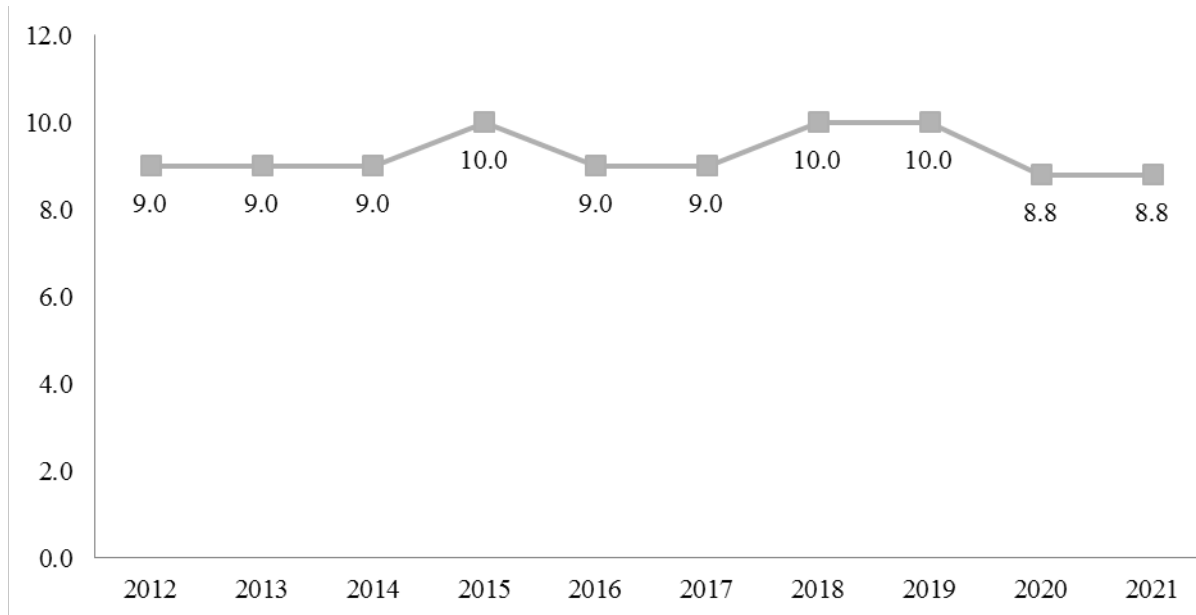
## STAFFING TREND

Changes in staffing for the Administration and Budget Division have fluctuated slightly over the past years reflecting changing roles and responsibilities of the Chief Administrative Office. In FY 2011-12 a centralized fiscal and administrative group was formed within the Chief Administrative Office. These staff are reflected in the Chief Administrative Office – Central Services Division staffing trend. In FY 2018-19, the Economic Development program was moved out of the Chief Administrative Office bringing the position allocation total to 10 Full-Time Equivalent (FTE). The FY 2019-20 allocations reflected the addition of several programs to the Chief Administrative Office, including the Airports, Cannabis, Cemeteries, and Parks Division, and the Emergency Medical Services and Emergency Preparedness Division.

The Fiscal Year 2020-21 Recommended Budget reflects a total of 8.8 FTEs, all located on the West Slope.

# Chief Administrative Office - Administration & Budget

RECOMMENDED BUDGET • FY 2020-21



## RECOMMENDED BUDGET

The budget for the Administration and Budget Division is recommended at \$1,987,624, which is a decrease of \$284,442 (12.5%) when compared to the FY 2019-20 Adopted Budget. The General Fund now provides 100% of the funding for the division and is reduced by \$202,023 when compared to the FY 2019-20 Adopted Budget.

A net decrease of \$82,419 (100%) in revenue is due to a change in accounting practices where CAO staff time spent on special projects for non-general fund departments is no longer reimbursed.

Salaries are recommended at \$1,843,782, a net decrease of \$141,086 (7%), primarily related to the deletion of a Deputy Chief Administrative Officer position in the Chief Administrative Office budget to fund the addition of an Assistant Director of Planning & Building position in Planning & Building. On April 7, 2020, the Board of Supervisors approve the recommendation of the Chief Administrative Office to add a new Assistant Director of Planning and Building position to the Planning and Building Department. The additional position was recommended to be funded by the deletion of one Deputy Chief Administrative Officer position in the Chief Administrative Office. The Board action included direction to reflect the budgetary changes in the FY 2020-21 Recommended Budget, with the related position allocation changes to be effective July 1, 2020.

The majority of the duties currently assigned to the Deputy Chief Administrative Officer will be re-assigned to the Planning and Building Department, with the responsibility for administering the Parks and River Division remaining with the Chief Administrative Office and assigned to the Assistant Chief Administrative Officer. The duties of the new Assistant Director position are discussed in detail in the Planning and Building Department budget narrative.

Services and Supplies are recommended at \$78,295, a net decrease of \$190,637 (71%) from the FY 2019-20 Adopted Budget, due primarily to the reduction of the General Liability insurance premium charge to \$0, as provided by the Risk Management Division.

# Chief Administrative Office – Administration & Budget

## RECOMMENDED BUDGET • FY 2020-21

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The Recommended Budget does not include appropriations for Intra-fund abatements, whereas last year the budget included \$41,524 in Intra-fund abatements. This is a result of the change in accounting practice that does not allow for department reimbursement for CAO staff time, which in prior years had predominantly reimbursed the office to time spent managing the County's Broadband project.

### Sources & Uses of Funds

The budget for the Administration and Budget Division is funded with discretionary General Fund revenue, with partial cost recovery in subsequent years through the A-87 Cost Allocation Plan (reflected in the General Fund – General Revenues and Other Operations budget).

# Chief Administrative Office – Central Services

RECOMMENDED BUDGET • FY 2020-21

## MISSION

In addition to the responsibility for overall County administration, the Chief Administrative Office oversees the Procurement and Contracts, Facilities, and two centralized fiscal units, the Central Fiscal unit, and the Community Development Finance unit, as part of the Central Services Division. The mission of the Chief Administrative Office – Central Services Division is to provide a centralized and consistent service model resulting in the highest level of customer service to internal and external customers.

## DIVISION BUDGET SUMMARY

### CENTRAL SERVICES

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	143,831	154,000	0	(154,000)
Rev Use Money/Prop	3,285	5,000	7,500	2,500
IG Rev - State	77,074	64,094	76,696	12,602
Service Charges	2,508,731	2,480,513	2,762,376	281,863
Miscellaneous Rev	8,553	2,420	0	(2,420)
Other Fin Sources	1,012,182	585,428	438,517	(146,911)
<b>Total Revenue</b>	<b>3,753,655</b>	<b>3,291,455</b>	<b>3,285,089</b>	<b>(6,366)</b>
Salaries & Benefits	8,662,051	9,093,272	9,046,070	(47,202)
Services & Supplies	3,302,407	3,530,993	3,896,093	365,100
Serv/Supply Abate	(309,983)	(427,960)	(427,875)	85
Other Charges	20,467	12,000	14,000	2,000
Fixed Assets	17,053	0	10,000	10,000
Other Fin Uses	0	0	40,000	40,000
Intrafund Transfers	725,300	885,504	1,033,150	147,646
Intrafund Abatement	(1,780,247)	(2,790,412)	(2,539,741)	250,671
<b>Total Appropriations</b>	<b>10,637,048</b>	<b>10,303,397</b>	<b>11,071,697</b>	<b>768,300</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>6,883,392</b>	<b>7,011,942</b>	<b>7,786,608</b>	<b>774,666</b>

## MAJOR BUDGET CHANGES

### Revenue

#### *License and Permit*

(\$154,000) Decrease in License & Permits revenue from Community Development Finance due to directly budgeting Technology Fee revenue in Planning and Building.

#### *Service Charges*

\$91,770 Increase in Central Fiscal interfund service charges primarily due to updated fiscal support charges to reflect time study and actual service levels across all programs receiving Central Fiscal support.

# Chief Administrative Office – Central Services

## RECOMMENDED BUDGET • FY 2020-21

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\$320,867 Increase in Community Development Finance interfund service charges primarily due to a change in methodology whereby charges to departments are to be based on time study hours rather than allocated based on salary dollars. This is offset by a decrease in intrafund abatements.

### *Other Financing Sources*

(\$146,911) Decrease in Facilities operating transfers in from the Accumulative Capital Outlay Fund. The capitalization threshold for facilities projects has increased from \$10,000 to \$25,000. Many projects that were capitalized and completed in the ACO fund are now completed in Facilities causing a reduction in operating transfers in from the ACO fund for facilities projects.

### Appropriations

#### *Salaries & Benefits*

\$82,863 Increase in salaries and benefits in Central Fiscal to reflect the addition of staff during Fiscal Year 2019-20.

\$141,501 Increase in salaries and benefits in Facilities to reflect the addition of a Building Maintenance Worker for the new Public Safety Facility and due to step and salary schedule increases.

(\$156,939) Decrease in salaries and benefits in Community Development Finance due to the reassignment of one employee to another unit within the department, as well as reductions to retirement costs, offset by an increase in health insurance costs.

(\$76,086) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Services & Supplies*

\$201,548 Increase to Grounds Maintenance and Janitorial Services in Facilities to accommodate services at remote county locations including the Public Safety Facility.

\$395,350 Increase to Building Maintenance Supplies due the increased capitalization threshold resulting in an increase in projects completed outside of the ACO fund.

#### *Intrafund Transfers*

\$144,223 Increased A-87 Cost Plan Intrafund transfers out of the Community Development Finance unit.

\$220,493 Increase in Central Fiscal General Fund service charges due to the addition of ambulance billing to Central Fiscal support and updated fiscal support charges to reflect time study and actuals across all programs with Central Fiscal support.



# Chief Administrative Office – Central Services

RECOMMENDED BUDGET • FY 2020-21

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## *Intrafund Abatement*

(\$497,583) Decreased Intrafund transfer from Community Development Finance due to the change in budget methodology whereby charges to departments are to be based on time study actuals rather than allocated based on salary dollars. This is offset by an increase in interfund service charges.

## PROGRAM SUMMARIES

### *Central Fiscal and Administration*

The Central Fiscal and Administration unit was established in FY 2011-12 within the Chief Administrative Office. This unit provides services to all divisions of the Chief Administrative Office, and to the Departments of Human Resources / Risk Management and Information Technologies, and the offices of the Surveyor, District Attorney, Public Defender, and the Board of Supervisors as well as Court MOE. These services include processing accounts payable/receivable, payroll, journal entries, budgeting, financial reporting and general administration.

In October 2018, a second finance unit that serves the departments of Transportation, Environmental Management, Building and Planning was moved into this unit.

The Administration and Finance unit provides centralized administration and fiscal services to the Environmental Management Department, the Planning & Building Department, and the Department of Transportation. These services include processing accounts payable/receivable, payroll, journal entries, budgeting, billing and financial reporting. This unit also, coordinates funding for the Department of Transportation's capital projects, and works on special projects.

Revenue is from overhead allocations charged via interfund transfers to the Department of Transportation, Environmental Management Department's CSA #3 and CSA #10, Special Districts, Fleet Management, and Airports. Additionally, the division transfers administrative costs through intrafund abatements to the Planning & Building Department, the Environmental Management Department, and Cemetery Operations.

The Recommended Budget reflects the centralization of these two units into the Chief Administrative Office under the leadership of a Deputy Chief Administrative Officer.

### *Procurement and Contracts/Central Stores/Mail-Courier*

Procurement and Contracts provides purchasing and contract processing services county-wide. The Division is also responsible for administering the County's surplus property program. Central Stores provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

In October, 2018, the Division merged with the Community Development Services Contracts & Procurement Unit which serves the departments of Transportation, Environmental Management and Building and Planning. This unit prepares contracts for the Departments, tracks insurance and Disadvantaged Business Enterprise (DBE) requirements, performs purchasing functions, and prepares and issues Requests for Qualifications (RFQs) and Requests for Proposals (RFPs). The Recommended Budget reflects the centralization of these two units into the Chief Administrative Office.

# Chief Administrative Office – Central Services

## RECOMMENDED BUDGET • FY 2020-21

### *Facilities*

The Facilities Division manages the County Accumulative Capital Outlay program and provides administrative oversight for buildings and grounds maintenance and custodial services.

### BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Central Fiscal	\$ 314,933	\$ 329,933	\$ (15,000)	35
Procurement & Contracts	\$ 1,510,746	\$ 28,008	\$ 1,482,738	15
Purchasing	\$ 1,478,452	\$ -	\$ 1,478,452	
Stores	\$ 7,217	\$ 8,322	\$ (1,105)	
Mail Service	\$ 25,077	\$ 19,686	\$ 5,391	
Facilities	\$ 6,984,083	\$ 663,013	\$ 6,321,070	41.35
Community Development Finance	\$ 2,261,935	\$ 2,264,135	\$ (2,200)	
<b>Total</b>	<b>\$ 11,071,697</b>	<b>\$ 3,285,089</b>	<b>\$ 7,786,608</b>	<b>\$ 91.35</b>

### STAFFING TREND

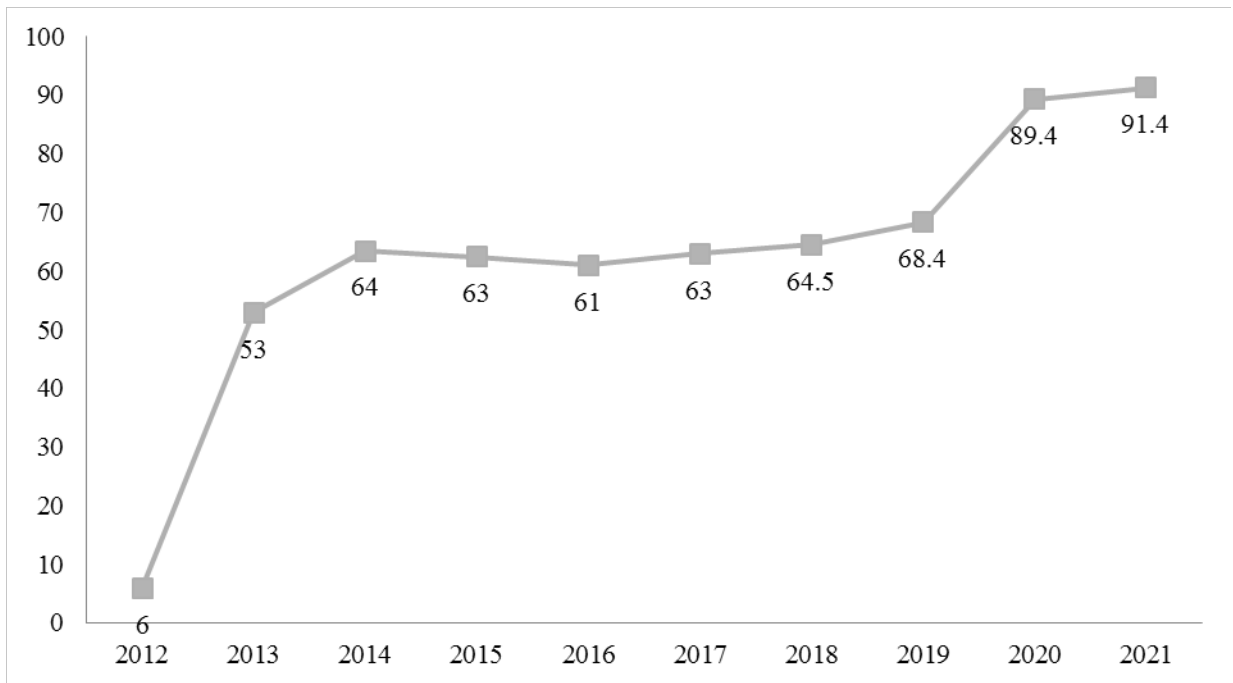
Changes in staffing for the Chief Administrative Office reflect the addition of central service functions and other organizational changes throughout the past ten years. In FY 2011-12 a centralized fiscal and administrative group was formed within the Chief Administrative Office, adding seven FTEs. Three FTEs were added for facilities functions, which were offset with reductions in administrative and fiscal staff in other departments. In FY 2012-13, 31 positions were transferred from the Department of Transportation to the Chief Administrative Office for county-wide facilities, grounds, and custodial functions. In FY 2015-16, three FTEs were deleted in the government affairs and facilities functions. FY 2016-17 included the addition of one Building Maintenance Worker II for the deferred maintenance program, and the transfer of one Department Analyst I in the Central Fiscal/Administration Division to provide services to the District Attorney's Office.

Before FY 2016-17, the positions in Community Development Services Administration and Finance Division were counted in the Development Services Division. Beginning in FY 2017-18, the positions were counted in the Administrative and Finance Division of the Community Development Agency, which became the Community Development Services Administration and Finance Division. In FY 2018-19, the Administration and Finance Division increased by 2.0 FTEs. The 89.35 FTEs in the Fiscal Year 2019-20 Recommended Budget reflected the addition of staff to the Central Fiscal division as more programs were added to Central Fiscal Support and the deletion of positions with the move of Cemeteries out of Central Fiscal.

The 91.35 FTEs included in the Recommended Budget for Central Services reflects the addition of an Administrative Analyst during FY 2019-20 with the addition of ambulance billing fiscal support to the division. The personnel allocation incorporates changes made during FY 2019-20: an Accountant I/II position was underfilled with a Fiscal Services Supervisor allocation and in Procurement and Contracts a Senior Administrative Analyst allocation was underfilled with an Administrative Analyst position. The Recommended Budget also includes an additional 1.0 FTE Building Maintenance Worker position to primarily provide assistance to the new Public Safety Facility.

# Chief Administrative Office – Central Services

RECOMMENDED BUDGET • FY 2020-21



## RECOMMENDED BUDGET

The Central Services Division budget reflects an overall budget of \$11,071,697, which is an increase of \$768,300 (7.4%) when compared with the FY 2019-20 Adopted Budget. The General Fund provides \$7,786,608 for this Division, and is increased by \$774,666 (11%) when compared to the FY 2019-20 Budget.

### *Central Fiscal*

The total budget for the Central Fiscal unit serving the CAO, HR, Risk, IT, Surveyor, District Attorney, Public Defender, BOS, Courts and EMS is \$314,933, a decrease of \$153,211 (32%) compared to FY 2019-20, resulting in a total General Fund cost of -\$15,000. The negative net county cost is due the division reducing services & supplies expenses pursuant to Chief Administrative Office direction after the charges to departments had already been incorporated into all budgets. The overall decrease is largely the result of interfund charges and intrafund abatement charges to other departments served by this unit.

### *Community Development Finance*

The total budget for the Fiscal unit serving the Departments of Transportation, Environmental Management, and Building & Planning is recommended at \$2,261,935, a \$120,962 (5.65%) increase when compared with the FY 2019-20 budget. There is no direct General Fund contribution for this unit, as all costs for administration and finance are allocated to the departments served. The negative net county cost is budget at -\$2,200, a \$45,205 decrease from the prior year, due to reducing services & supplies expenses pursuant to Chief Administrative Office direction after the charges to departments had already been incorporated into all budgets.

# Chief Administrative Office – Central Services

## RECOMMENDED BUDGET • FY 2020-21

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### *Procurement and Contracts*

The budget for the Procurement and Contracts Unit totals \$1,510,746; a decrease of \$77,543 (4.9%) compared to the FY 2019-20 Adopted Budget. The decrease can be attributed to reduced salary and benefits costs for the Procurement and Contracts groups and by an increase in the chargeable mail-courier program overhead rate for FY 2020-21.

### *Facilities*

The Facilities Division budget totals \$6,984,083, a total increase of \$878,092 (14%). The capitalization threshold has moved from \$10,000 to \$25,000. On June 25, 2019 with Board item 19-0877, the Board received a memo from the Auditor-Controller notifying the county of the increased capitalization threshold which is set by the Auditor-Controller. The Fiscal Year 2020-21 Recommended Budget is the first budget year that incorporates the increased threshold. Therefore, many of the smaller maintenance projects that used to be eligible for ACO funds, are now categorized as maintenance projects that are funded by the departments and transferred into the general fund Facilities Division.

The increase in the Recommended Budget can also be attributed to the addition of the Public Safety Facility into the division duties during FY 2019-20. The Recommended Budget includes the addition of a Building Maintenance Worker allocation, a truck for the new allocation, and the necessary supplies in order to maintain the new facility.

Revenues in this unit have decreased by \$81,919 overall mainly due to the change in the capitalization threshold. Operating Transfers In have decreased by \$146,911, as this is where projects from the ACO fund would be transferred into the division. The decrease in Operating Transfers is partially offset by an increase in Interfund transfers of \$49,890.

### CAO Adjustments

The Division requested additional appropriations that were deferred in the Recommended Budget, and will be considered in the fall with the Adopted Budget.

### Sources & Uses of Funds

Revenue for this division is sources from several special revenue funds, state and federal grant funding, user fees, loans, and from overhead allocations charged via interfund transfers to all offices and departments served. Central Fiscal funds are transferred from all divisions of the Chief Administrative Office, and from the Departments of Human Resources / Risk Management and Information Technologies, and the offices of the Surveyor, District Attorney, Public Defender, Board of Supervisors, Court MOE, Transportation, Environmental Management, Building & Planning, Special Districts, Fleet Management, and Airports. All of these costs are funded from State, Federal, Realignment, fees, and General Fund (with a large majority of the cost funds coming from non-General Fund sources).

Procurement and Contracts, which includes the mail and stores programs, received funding from the General Fund, although costs will be included in the Countywide Cost Allocation (A-87 Cost Plan) in future years. Facilities funding is provided through a combination of charges to departments served and the Accumulative Capital Outlay fund.

# Chief Administrative Office-EMS & Emergency Preparedness

## RECOMMENDED BUDGET • FY 2020-21

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### MISSION

In addition to the responsibility for overall County administration, the Chief Administrative Office oversees the County’s Emergency Medical Services Agency and Emergency Preparedness and Response Program.

**Emergency Medical Services (EMS):** The mission of El Dorado County EMS Agency is to provide a cost effective, sustainable, collaborative, and data-driven EMS system. We aim to work effectively with our public safety and public health partners to solve problems and achieve common goals.

**Emergency Preparedness:** The mission of El Dorado County Emergency Preparedness and Response is to prepare the residents of El Dorado County for natural and intentional public health disasters and emergencies through improved operational readiness, planning, and mitigation activities and to ensure a timely response and successful recovery as a collaborative and resilient community.

**Vegetation Management:** The mission of the El Dorado County Vegetation Management Program is to work collaboratively with stakeholders, communities and residents to enhance defensible space compliance and achieve improved wildfire resilience in El Dorado County.

### DEPARTMENT BUDGET SUMMARY

**DEPT : 12    EMS PREPAREDNESS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	0	0	145,954	145,954
Other Fin Sources	0	0	35,000	35,000
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>180,954</b>	<b>180,954</b>
Salaries & Benefits	0	0	383,732	383,732
Services & Supplies	0	0	114,456	114,456
Other Fin Uses	0	0	0	0
Intrafund Transfers	0	0	130,663	130,663
Intrafund Abatement	0	0	(38,017)	(38,017)
<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>590,834</b>	<b>590,834</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>0</b>	<b>0</b>	<b>409,880</b>	<b>409,880</b>

# Chief Administrative Office-EMS & Emergency Preparedness

## RECOMMENDED BUDGET • FY 2020-21

### DEPARTMENT BUDGET SUMMARY (CONT.)

**DEPT : 12    EMS PREPAREDNESS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	0	65,990	65,950	(40)
IG Rev - Federal	0	442,505	412,517	(29,988)
Other Gov Agency	0	12,100	30,000	17,900
Service Charges	0	2,000	0	(2,000)
Miscellaneous Rev	0	200,000	183,000	(17,000)
Other Fin Sources	0	748,232	941,747	193,515
<b>Total Revenue</b>	<b>0</b>	<b>1,470,827</b>	<b>1,633,214</b>	<b>162,387</b>
Salaries & Benefits	0	834,725	850,789	16,064
Services & Supplies	0	267,669	349,718	82,049
Other Charges	0	423,433	417,707	(5,726)
Fixed Assets	0	0	15,000	15,000
Intrafund Abatement	0	(55,000)	0	55,000
<b>Total Appropriations</b>	<b>0</b>	<b>1,470,827</b>	<b>1,633,214</b>	<b>162,387</b>
<b>FUND 1120 EMS PREPAREDNESS TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DEPT : 12    EMS PREPAREDNESS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	0	106,900	0	(106,900)
Fines & Penalties	0	15,750	15,750	0
Rev Use Money/Prop	0	10,000	10,000	0
Service Charges	0	2,685,056	2,969,045	283,989
Fund Balance	0	3,064,615	2,059,420	(1,005,195)
<b>Total Revenue</b>	<b>0</b>	<b>5,882,321</b>	<b>5,054,215</b>	<b>(828,106)</b>
Services & Supplies	0	108,300	135,543	27,243
Other Charges	0	3,380,000	3,628,799	248,799
Other Fin Uses	0	133,778	184,602	50,824
Intrafund Transfers	0	377,723	0	(377,723)
Intrafund Abatement	0	(176,900)	0	176,900
Contingency	0	2,059,420	1,105,271	(954,149)
<b>Total Appropriations</b>	<b>0</b>	<b>5,882,321</b>	<b>5,054,215</b>	<b>(828,106)</b>
<b>FUND 1353 County Service Area #3 TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Chief Administrative Office-EMS & Emergency Preparedness

## RECOMMENDED BUDGET • FY 2020-21

### DEPARTMENT BUDGET SUMMARY (CONT.)

**DEPT : 12    EMS PREPAREDNESS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	0	4,744,300	4,862,900	118,600
Fines & Penalties	0	13,000	13,300	300
Rev Use Money/Prop	0	100,000	100,000	0
IG Rev - State	0	29,000	29,700	700
Service Charges	0	7,274,900	8,098,400	823,500
Miscellaneous Rev	0	300,000	300,000	0
Residual Equity	0	0	1	1
Fund Balance	0	8,051,530	8,427,116	375,586
<b>Total Revenue</b>	<b>0</b>	<b>20,512,730</b>	<b>21,831,417</b>	<b>1,318,687</b>
Services & Supplies	0	158,000	528,182	370,182
Other Charges	0	13,156,229	12,563,920	(592,309)
Other Fin Uses	0	471,543	621,734	150,191
Intrafund Transfers	0	693,693	0	(693,693)
Contingency	0	6,033,265	8,117,581	2,084,316
<b>Total Appropriations</b>	<b>0</b>	<b>20,512,730</b>	<b>21,831,417</b>	<b>1,318,687</b>
<b>FUND 1357 County Service Area #7 TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### MAJOR BUDGET CHANGES

#### Revenue

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- (\$1,005,195)    Reduction in use of County Service Area 3 South Lake Tahoe fund balance for Emergency Medical Services.
- \$1,104,679    Increase in Ambulance Service Charges revenue from County Services Areas 3 and 7.
- \$228,515    Increase in operating transfers from charges to the County Service Areas to fund EMS Administration.

#### Appropriations

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- \$392,998    Increase in General Fund cost to support the Vegetation Management program as this program was established in the Division during Fiscal Year 2019-20 after the Adopted Budget.
- \$2,084,316    Increase in Appropriation for Contingency in County Service Area 7 Ambulance Services to reflect decreased use of fund balance to support ambulance services.
- \$131,541    Increase in Salaries and Benefits in the Ambulance Billing program as this program was moved into the Division during Fiscal Year 2019-20 after the Adopted Budget.

# Chief Administrative Office-EMS & Emergency Preparedness

## RECOMMENDED BUDGET • FY 2020-21

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(\$34,709) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### PROGRAM SUMMARIES

#### *Emergency Medical Services Agency (EMS)*

The EMS Agency serves to coordinate and maintain an integrated system of rapid emergency response, high quality pre-hospital care, and transportation services to victims of illness or injury in El Dorado County. The EMS Agency also provides training and certification of emergency medical response personnel. The EMS program maintains a position for the Medical Director. This position is required within the EMS Agency to ensure medical oversight of the policies and protocols of pre-hospital care governing paramedics, etc. as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202. The EMS Agency is fully funded by a combination of property taxes, certification fees, Maddy Fund and Ground Emergency Medical Transport (GEMT) funds.

#### *County Service Areas*

The County is the provider of pre-hospital emergency medical services within County Service Area (CSA) 7 for the West Slope and CSA 3 for South Lake Tahoe and the Tahoe West Shore. The County provides these services through contracts for operational services. The CSAs are funded through property taxes, special taxes, benefit assessments, payments from the Shingle Springs Band of Miwok Indians, and ambulance service fees.

#### *Emergency Preparedness and Response*

The Preparedness & Response Program's focus is to build community resilience and disaster preparedness through education and action. In coordination with the EMS Agency, the Preparedness & Response Program operates the Medical Health Operational Area Coordinator (MHOAC) Program which helps coordinate medical and health resources during an emergency or disaster. The Emergency Preparedness and Response Program is responsible for the oversight and implementation of the following programs and funding streams: Public Health Emergency Preparedness (PHEP), Hospital Preparedness Program (HPP), Cities Readiness Initiative (CRI) and State Pandemic Influenza (Pan Flu). These programs serve all EDC residents and visitors.

Staff in the EMS & Emergency Preparedness Programs are instrumental in carrying out the Chief Administrative Office's responsibilities under Board of Supervisors Policy K-3, "Emergency Management," and are responsible for the planning, training and evaluation of the County's Continuity of Operations/Government (COOP) Plan. These staff lead the Continuity Coordination and Implementation Group and coordinates with all County departments and the Sheriff's Office of Emergency Services to ensure continuity of government essential functions during an emergency.

#### *Vegetation Management*

The Vegetation Management program is responsible for the outreach, education, implementation and enforcement of the County's Vegetation Management and Defensible Space Ordinance. The Vegetation Management Program represents the County in a multifaceted stakeholder effort to raise awareness and mobilize the community to take action to prepare for wildfire. Vegetation Management staff focus on enhancing El Dorado County's wildfire resilience through coordinated planning, strategic partnerships, and ongoing public engagement.



# Chief Administrative Office-EMS & Emergency Preparedness

## RECOMMENDED BUDGET • FY 2020-21

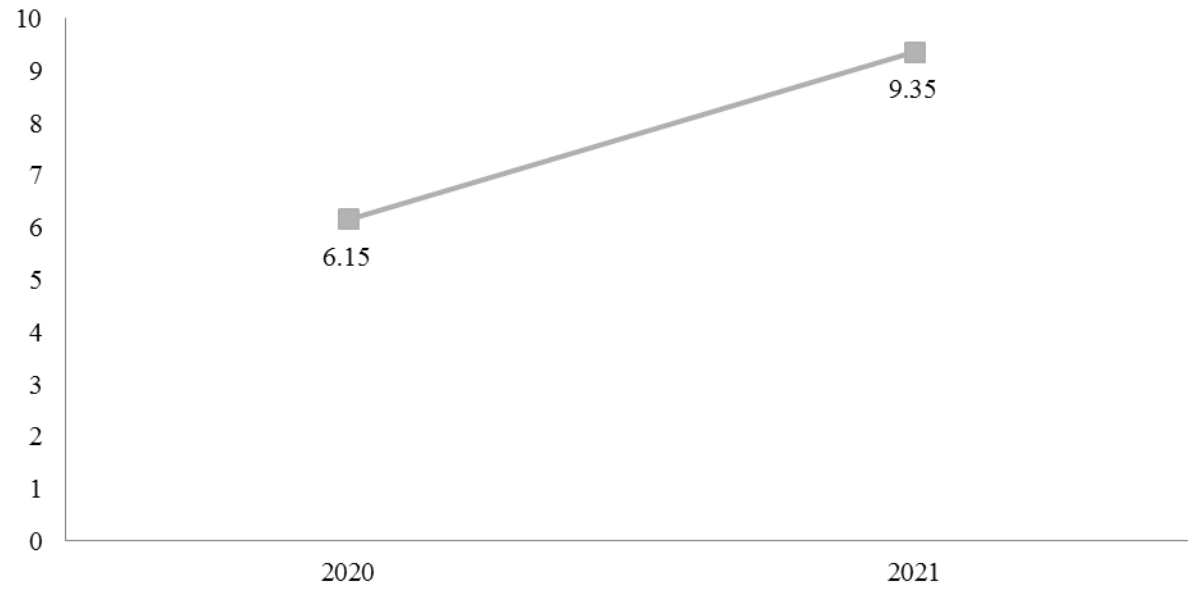
### BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
EMS Administration	\$ 197,836	\$ 180,954	\$ 16,882	0.4
Ambulance Billing	\$ 337,844	\$ 337,844	-	1.3
Vegetation Management	\$ 392,998		\$ 392,998	2.6
Emergency Preparedness & Response	\$ 1,295,370	\$ 1,295,370	-	5.05
County Service Area 3- EMS	\$ 5,054,215	\$ 5,054,215	-	
County Service Area 7- EMS	\$ 21,831,417	\$ 21,831,417	-	
<b>Total</b>	<b>\$ 29,109,680</b>	<b>\$ 28,699,800</b>	<b>\$ 409,880</b>	<b>9.35</b>

### STAFFING TREND

The Emergency Medical Services and Emergency Preparedness and Response Division was moved from the Health and Human Services Agency into the Chief Administrative Office in July 2019, with a total of 6.15 FTE included in the FY 2010-20 Recommended Budget.

Division staffing is recommended at 9.35 FTE. During Fiscal Year 2019-20, a 1.0 FTE Medical Billing Technician position was added to the Division with the transfer of Ambulance Billing services, and a 1.0 FTE Administrative Analyst position and a 1.0 FTE Defensible Space Inspector position were added for the recently established Vegetation Management program.



# Chief Administrative Office-EMS & Emergency Preparedness

## RECOMMENDED BUDGET • FY 2020-21

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### RECOMMENDED BUDGET

#### *EMS, Vegetation Management, Preparedness, & Response*

This Budget is recommended at \$2,224,048, which is an increase of \$753,221 (51%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 18% of the funding for EMS, Vegetation Management, and Emergency Preparedness & Response programs. The General Fund provides \$392,998 (100%) of funding for the Vegetation Management Program and \$16,882 (0.9%) of funding for the EMS and Emergency Preparedness & Response program. General Fund support for the EMS and Emergency Preparedness & Response program is limited to Countywide continuity of operations planning and training expenses that are not claimable through grants or other sources. The Recommended Budget reflects the first full year of appropriations for Ambulance Billing and Vegetation Management activities within the division.

The addition of 3.0 FTE positions throughout Fiscal Year 2019-20 resulted in a \$257,378 increase in salary and benefits costs in the Recommended Budget. An additional increase of \$111,020 has been included in appropriations for an anticipated new grant funded position in the Emergency Preparedness & Response program. The Division will bring to the Board a request for an allocation and the adoption of class specifications for the additional position in Fiscal Year 2020-21 once the class specifications have been finalized.

The Recommended Budget reflects the revision of the organizational structure of the Emergency Preparedness & Response program that occurred in Fiscal Year 2019-20. The restructure provided for administrative and indirect costs, which benefit the full Division, to be incurred in an Administration organization code and allocated proportionally to each program or funding source within the Division. This administrative and indirect cost approach resulted in a \$145,954 increase in service charges in the Recommended Budget.

#### *County Service Areas*

The total budget for the CSAs is recommended at \$26,885,632, which is an increase of \$490,581 (1.9%) when compared to the FY 2019-20 Adopted Budget. The budget for CSA 7 includes an Appropriation for Contingency of \$8,117,581, approximately 59% of the operating cost of the ambulance services in that area. The budget for CSA 3 includes an Appropriation for Contingency of \$1,105,271, approximately 30% of the operating cost of the ambulance services in that area. The budget tables for the CSAs can be found under the Special Revenue Funds tab of this book.

#### CAO Adjustments

The Division requested additional appropriations that were deferred in the Recommended Budget, and will be considered in the fall with the Adopted Budget.

#### Sources & Uses of Funds

The Emergency Preparedness and Response program is funded primarily through state and federal grants (\$478,467), but also continues to receive some Public Health Realignment funding (\$130,411).

The Emergency Medical Services and Ambulance Billing programs are funded mainly through interfund transfers from the County Service Areas (\$806,336), and Ground Emergency Medical Transport current year claims (\$213,000).

# Chief Administrative Office-EMS & Emergency Preparedness

RECOMMENDED BUDGET • FY 2020-21

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The County Service Areas are funded by property taxes (\$3,183,100), special taxes (\$1,679,800), benefit assessments (\$564,510), payments from the Shingle Springs Band of Miwok Indians (\$300,000), and ambulance service fees (\$10,502,935). The budgeted use of fund balance is \$10,486,536.



**Chief Administrative Office – Parks**  
**RECOMMENDED BUDGET • FY 2020 - 21**

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**MISSION**

In addition to the responsibility for overall County administration, the Chief Administrative Office oversees the Parks Division. The mission of the Chief Administrative Office – Parks Division is to manage the County’s recreational opportunities.

**DIVISION BUDGET SUMMARY**

**DEPT : 06    PARKS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	182,345	318,649	758,149	439,500
IG Rev - Federal	73,780	620,448	0	(620,448)
Service Charges	917	0	0	0
Miscellaneous Rev	949	0	30,000	30,000
Other Fin Sources	394,788	482,507	509,554	27,047
<b>Total Revenue</b>	<b>652,779</b>	<b>1,421,604</b>	<b>1,297,703</b>	<b>(123,901)</b>
Salaries & Benefits	581,412	615,427	659,937	44,510
Services & Supplies	220,316	359,132	787,200	428,068
Other Charges	166,953	687,500	80,200	(607,300)
Other Fin Uses	93	0	0	0
Intrafund Transfers	10,301	59,631	71,871	12,240
<b>Total Appropriations</b>	<b>979,075</b>	<b>1,721,690</b>	<b>1,599,208</b>	<b>(122,482)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>326,296</b>	<b>300,086</b>	<b>301,505</b>	<b>1,419</b>

**MAJOR BUDGET CHANGES**

Revenue

- \$439,500      Increase in State Revenue in Parks due to increased funding for Rubicon activities when compared to the FY 2019-20 budget, due mostly to Rubicon rock armoring projects performed by helicopter and ground equipment.
- (\$620,448)    Decrease in Federal Funding due to a one-time Parks Federal Emergency Management Agency (FEMA) funding for storm-related maintenance and repairs in FY 2019-20.

Appropriations

*Salaries and Benefits*

- \$45,068      Increase to Parks Permanent Employee salary costs, primarily due to the addition of an Administrative Technician (1 FTE) position, offset by the deletion of the River Recreation Supervisor (1 FTE).

# Chief Administrative Office – Parks

## RECOMMENDED BUDGET • FY 2020 - 21

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- \$27,829 Increase in Temporary Employee appropriations, primarily due to the addition of a seasonal extra help position for the Rubicon Trail information kiosk.
- \$4,500 Increase in Overtime expenses, primarily for grant-funded work to be completed by Parks employees.
- (\$2,856) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Services and Supplies*

- (\$55,533) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- \$24,525 Increase to Parks household expense for bio-hazard response on the Rubicon Trail. This is offset by a decrease to Special Department Expense, where these expenses were budgeted in prior budgets.
- \$473,233 Increase in Parks Professional and Specialized Services due to the continuation of the Bike Park feasibility analysis and Rubicon Trail maintenance contracts.

### *Other Charges*

- (\$607,300) Decrease in interfund charges to Parks, mostly due to the anticipated completion of Department of Transportation's two FEMA projects for the Latrobe and Henningsen Lotus Park storm damage on behalf of Parks.

### *Intra-fund Transfers*

- \$12,240 Net increase in Parks Intrafund charges reflecting lower Facilities charges and increased Central Services charges

## PROGRAM SUMMARY

The Parks & Trails Division, in accordance with El Dorado County's General Plan Goal 9.1, directs the County to provide adequate recreation opportunities and facilities including parks, trails, and resource-based recreation areas for the health and welfare of El Dorado County residents and visitors. This includes overseeing the operations of the established parks and trails in the County as well as acquiring and overseeing the development of new park facilities. These parks include Henningsen Lotus Park, Pioneer Park, Forebay Community Park, and Bradford Park. However, the Division also oversees the El Dorado Trail, Sacramento-Placerville Transportation (SPTC) Corridor, and the Rubicon Trail. The Parks Division also provides education on conservation and protection of the County's natural resources.

The Rubicon program is responsible for monitoring, maintenance, education, restoration, and preservation of the world-renowned Rubicon Trail. The program provides community outreach and develops educational resources for the public to educate users on safe and responsible practices that promote the preservation and conservation of the trail and natural resources. The division also works directly with the community, user groups, vendors, and other County Departments and government agencies to coordinate maintenance and monitoring activities on the Rubicon Trail.

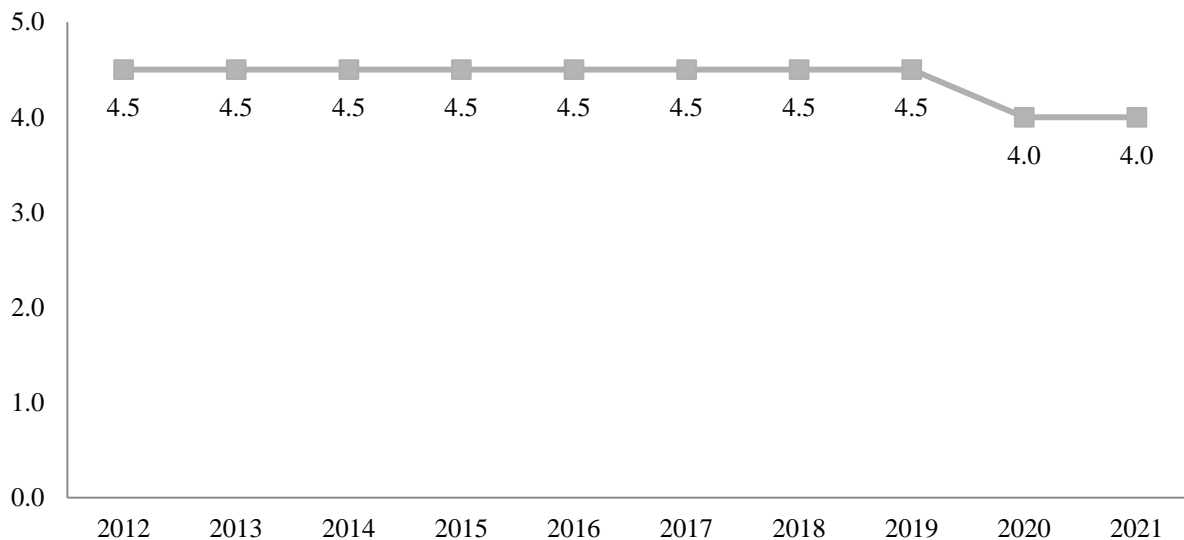
# Chief Administrative Office – Parks

## RECOMMENDED BUDGET • FY 2020 - 21

Parks is also responsible for implementation of the El Dorado County River Management Plan (RMP). The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193, and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial and non-commercial/private boaters navigating the river along with health and safety objectives identified in the RMP and other County Ordinances.

### STAFFING TREND

Changes in staffing for the Parks Division reflects several organizational changes throughout the past ten years, though there have been few changes to the total number of FTEs. Beginning FY 2019-20, Parks positions were budgeted in the Airports, Cannabis, Cemeteries, and Parks Division of the Chief Administrative Office, with the addition of one Deputy Chief Administrative Officer, who provided leadership to the overall Division. Beginning this Fiscal Year, the Parks Division will be overseen by the Assistant Chief Administrative Officer, with that position is shown in the Administration and Budget Division of the Chief Administrative Office. The Division is also deleting 1 FTE River Recreation Supervisor allocation and adding 1 FTE Administrative Technician allocation. The total recommended staff for this Division for FY 2020-21 remains at 4.0 FTEs.



### RECOMMENDED BUDGET

The budget for the Division is recommended at \$1,599,208, which is a decrease of \$122,482 (-7.1%) compared to the FY 2019-20 Adopted Budget. Revenues total \$1,297,703 for this budget, a decrease of \$123,901 (-8.7%) compared to FY 2019-20. The increase in the budget is due to changes in the Parks personnel allocation, as well as changes in programming, which are primarily funded through grants.

The total General Fund Contribution of \$301,505 represents approximately 19% of the Parks budget, an increase of \$1,419 compared to the prior year.

# Chief Administrative Office – Parks

## RECOMMENDED BUDGET • FY 2020 - 21

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### CAO Adjustments

No CAO adjustments are recommended.

### Sources & Uses of Funds

Parks and Trails funds come from a variety of sources including donations, Off-Highway Vehicle (OHV/Green Sticker) fees, state and federal grant funding, and the General Fund.



# Accumulative Capital Outlay Fund

## RECOMMENDED BUDGET • FY 2020-21

### MISSION

This program directs funding for the project development and construction of facilities that support County functions. In addition, the program performs major maintenance projects on existing County buildings, parks, and paved trails. The Capital Projects Work Plan is produced by the Facilities Division of the Chief Administrative Office, and the program is staffed by the Facilities unit. All expenses for the facility Capital Work Plan are captured in the Accumulative Capital Outlay (ACO) fund.

### DEPARTMENT BUDGET SUMMARY

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	1,516,827	1,616,504	1,656,917	40,413
Fines & Penalties	425	205	210	5
Rev Use Money/Prop	(159,356)	13,125	13,453	328
IG Rev - State	13,498	14,404	14,764	360
Other Gov Agency	5,633	5,762	5,906	144
Miscellaneous Rev	6,780	0	0	0
Other Fin Sources	36,506,115	61,446,919	27,223,108	(34,223,811)
Fund Balance	0	2,195,255	1,983,000	(212,255)
<b>Total Revenue</b>	<b>37,889,923</b>	<b>65,292,174</b>	<b>30,897,358</b>	<b>(34,394,816)</b>
Salaries & Benefits	0	507,474	529,761	22,287
Services & Supplies	2,696	0	0	0
Other Charges	11,103	0	0	0
Fixed Assets	38,681,518	63,656,517	29,929,080	(33,727,437)
Other Fin Uses	1,240,177	732,928	438,517	(294,411)
Contingency	0	395,255	0	(395,255)
<b>Total Appropriations</b>	<b>39,935,493</b>	<b>65,292,174</b>	<b>30,897,358</b>	<b>(34,394,816)</b>
<b>FUND 1800 ACO FUND TOTAL</b>	<b>2,045,570</b>	<b>0</b>	<b>0</b>	<b>0</b>

### CAPITAL WORK PLAN SUMMARY

The ACO fund is the County budget unit used to accumulate capital project funding and to plan and track major maintenance and capital improvements to County-owned facilities. This budget unit does not include roads (please see Department of Transportation) or standard maintenance projects (please see Facilities – Maintenance). Projects identified in the Work Plan are typically greater than \$25,000 and must be an improvement that adds value and life to the facility. Funds are budgeted to be transferred to the ACO fund and appropriated from that fund throughout the year based on the approved Work Plan. However, funds that are budgeted to be transferred from the General Fund or special revenue funds and which are not spent during the year are not transferred to the ACO fund. Any unspent General Fund contribution is identified each year as that portion of the General Fund Carryover Fund Balance which is designated for capital projects.

# Accumulative Capital Outlay Fund

## RECOMMENDED BUDGET • FY 2020-21

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### Continuing Projects

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#### *Countywide Special Projects*

Funding from the annual Accumulated Capital Outlay funds (1% of all property tax revenues directly deposited to the ACO fund) is set aside annually for capital projects that have not been specifically identified. For FY 2020-21, a total of \$100,000 is set aside for emergency projects, security upgrades, HVAC repairs, painting, and ADA compliance needs that may come up throughout the year.

Additionally, \$125,000 is budgeted for facilities planning related to annual funds set aside for environmental assessments, ADA assessments, real estate negotiations, or other miscellaneous costs associated with future facility planning.

#### *Solar Projects*

Construction began on a solar farm and covered parking in FY 2019-20 at the Public Safety Facility. The project is anticipated to be completed in FY 2020-21. The majority of this project is being funded through a Power Purchase Agreement (PPA) resulting in no out of pocket costs for the County. The Recommended Budget includes \$70,000 for some project management and engineering costs currently not covered under the PPA.

#### *Parks Projects*

\$50,000 in funding has been budgeted in the ACO fund for various projects at Forebay Park.

#### *Public Safety Facility*

The County was approved for a \$57,140,000 loan from the United State Department of Agriculture (USDA). In addition to this loan, the County was required to spend \$8,517,712 in County match funding prior to being able to draw down the USDA loan funds and to set aside \$2,483,000 for interim interest payments until the facility is completed. The Public Safety Facility was completed in FY 2019-20 and the first loan payment is due in July 2021. The FY 2020-21 Recommended Budget includes \$1,083,000 for loan interest payments utilizing the remainder or the interim interest payment funding that was set aside at the beginning of the project.

#### *Placerville Jail Expansion*

The County has also received a \$25 million SB 844 grant from the Board of State and Community Corrections for the expansion/improvement of the Placerville Jail facility. The FY 2020-21 ACO work plan includes \$18.6 million for the Placerville Jail Expansion.

#### *Juvenile Hall*

In FY 2016-17, the Board set aside \$1.2 million as the County contribution and grant match for the replacement of the West Slope Juvenile Hall facility. Approximately \$300,000 has been spent to date on this project and when the budget was initially put together, the department projected spending another \$200,000 on the project in FY 2019-20. The project has slowed down while the department goes through the competitive process of hiring a firm to produce the bridging documents, so some of these costs may roll over into FY 2020-21. The remaining \$700,000 is included in the Recommended Budget to continue the planning and design of the facility. It should be noted that the cost of the facility has increased since initial design stages in FY 2016-17, with the current estimate at \$15.5 million.

# Accumulative Capital Outlay Fund

## RECOMMENDED BUDGET • FY 2020-21

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Based on updated costs, on February 6, 2019, the Board of Supervisors re-authorized the construction of the new facility, confirming the size at a 20-bed juvenile treatment center. The Board also authorized the closure of the current juvenile detention center in Placerville in order to use the operational savings to fund the portion of the facility not covered by the grant.

### *HHSA South Lake Tahoe Campus Project*

In FY 2018-19 the County purchased and began tenant improvements on a building located on Sandy Way adjacent to the existing El Dorado Center in South Lake Tahoe. The FY 2020-21 Recommended Budget includes \$50,000 of funding from the Health and Human Services Agency for project planning for the El Dorado Center rebuild project.

### *Deferred Maintenance*

The FY 2020-21 Work Plan includes approximately \$5.9 million to fund deferred maintenance projects in the coming year. The majority of these projects are related to roof replacements, HVAC replacements, jail lock repair and parking lot repairs.

### Recommended New Projects

#### *New Facility Asset Management System*

The Recommended Budget includes \$250,000 for a new facility asset management system. The Board directed the Facilities Division to begin to explore asset management systems. Currently the division does not have an asset management system. An asset management system will allow facilities to inventory all assets and include warranty information and automatically produce preventative maintenance schedules. This system will create efficiencies within the division, ultimately saving dollars in staff time and preventative maintenance.

#### *Air Quality Management District Projects*

The FY 2020-21 Recommended Budget includes \$718,800 in funding from the Air Quality Management District (AQMD) for projects on county property. The Recommended Budget includes \$640,000 for a new parking lot in Building A, where the AQMD office is now located. \$50,000 is allocated for new charging stations and \$28,800 is allocated for a pathway project on the El Dorado County Fairgrounds.

#### *Human Resources Office Relocation*

Human Resources staff have outgrown their current office space, and the relocation of the Sheriff's Office to the Public Safety Facility has left unoccupied space on the lower level of Building A. The unoccupied space requires renovations to make it usable for Human Resources as the majority of the space was occupied by Sheriff's dispatch. \$650,000 of funding has been allocated for renovation for the new Human Resources office space.

#### *Shakori Garage in South Lake Tahoe*

On January 14, 2020 the Board directed staff to use \$2,500,000 of the Capital Reserves for a complete facility replacement for the maintenance garage located at 1121 Shakori Road, South Lake Tahoe, CA. The Recommended Budget for FY 2020-21 pulls \$2,500,000 from the Capital Projects Reserve located in Non-Departmental Expenses and transfers funding to the ACO fund for this project.

# Accumulative Capital Outlay Fund

## RECOMMENDED BUDGET • FY 2020-21

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### *Treasurer Tax Collector Security Improvement*

The budget includes \$79,118 to finish up security improvements in the Treasurer – Tax Collector’s Office. As the public counter that collects taxes and now cannabis taxes it was determined that improvements could be made to the office to improve security and safety.

### Sources of Funds

The General Fund contribution is currently recommended at \$4,561,133 the anticipated General Fund carryover from FY 2019-20 with no new additional General Fund Contribution. The following funding sources are also included: \$210,000 from Tobacco Settlement (HHS), \$2,591,250 from dedicated ACO funds (property tax), \$2,500,000 from the Capital Projects Reserve, \$1,083,000 from the Public Safety Facility Reserve, \$718,800 from Air Quality Management District Funds, \$50,000 from Health and Human Services funding, \$18,368,175 from SB844 funds for Juvenile Hall, \$665,000 from Road Fund operating transfers, and \$150,000 from the Criminal Justice Construction Special Revenue Fund.

### Pending Issues and Policy Considerations

Prior to FY 2016-17, the County had not maintained a consistent practice for setting aside adequate reserves to ensure sufficient funding is available to meet long-term facility needs. In 2013 the County contracted with VANIR for a facilities assessment report which assessed 20 County buildings. The report indicated that, while maintenance and repairs had been taking place annually, the rate of accumulating deferred maintenance had exceeded the investment being made.

Of the facilities that were included, the two assessments identified approximately \$55 million worth of deferred maintenance projects that would need to be completed over a period of years, with increased investment in these years in order to correct the deferred maintenance backlog. In 2016, the County completed an assessment of 20 additional buildings and identified an additional \$7.6 million in deferred maintenance needs. When these costs are adjusted for construction inflation, the total deferred maintenance identified is approximately \$85 million based upon assessments performed in 2013 and 2016. Since 2013, the County has completed approximately \$29 million in deferred maintenance projects and identified \$14 million that will not need to be completed due to new construction (including the Sheriff Administrative building, South Lake Tahoe El Dorado Center, District Attorney Buildings on Main Street, South Lake Tahoe DOT Shakori Shop, Placerville Juvenile Hall) leaving a balance of approximately \$42 million in identified deferred maintenance projects to be completed.

A standard measurement metric used within the industry for determining the required budget to properly maintain public facilities is 2 to 4 percent of their replacement value. Our current replacement value for County facilities is estimated at \$470 million. With this measurement metric applied at 2 percent of the replacement value, the County would be appropriating approximately \$9.4 million dollars, invested annually into our assets. The FY 2020-21 Recommended Budget includes approximately \$5.9 million dollars towards projects in the ACO Fund identified as deferred maintenance, and approximately \$2 million in the maintenance division budget (labor and projects less than \$25,000), for a total of \$7.9 million included in the Recommended Budget towards what are identified as deferred maintenance projects on the County’s public facilities.

In addition to the ongoing maintenance for facilities, the FY 2020-21 Recommended Budget fully funds the \$5 million dollar annual contribution to the Capital Projects Reserve with General Fund dollars. These funds have been set aside annually for large capital projects and for future building replacement needs. Some of this funding is recommended to be used in FY 2020-21 to fund the replacement of the Shakori garage for the Department of Transportation. These funds have also been discussed as possible

# Accumulative Capital Outlay Fund

## RECOMMENDED BUDGET • FY 2020-21

funding sources for a portion of the necessary funding required to complete the El Dorado Center / HHSA campus project in South Lake Tahoe, and for the possible replacement of the Spring Street facility which houses several County Health and Human Services programs including the Psychiatric Health Facility.

The County has made a concerted effort to appropriate funding to make progress on deferred maintenance needs, and has made significant progress over the past several years with the new Animal Shelter, renovations of Building's A and B, full carpet replacement, bathroom fixture replacements and new interior paint in Building C, replacement of the boilers and chillers and a new roof at the Placerville jail, major work on the mechanical systems at the South Lake Tahoe Jail, and work at Henningson Lotus Park on the main field and walkways. It is anticipated that as County facilities that were identified in the Vanir report as deficient and in need of replacement are addressed, and as the Capital Projects Reserve is built to a balance sufficient to provide for those significant building renovation or replacement projects, additional General Fund funding would be available for annual on-going and deferred maintenance efforts.

### CAPITAL PROJECTS WORKPLAN

<b>CAO FY 2020-21 Facilities Capital Budget PROPOSED WORKPLAN as of April, 2020</b>		
Project Title	Requested Amount for FY 2020-21	Funding Source
Countywide Special Projects	50,000	ACO Fund
Countywide Security	50,000	ACO Fund
Facilities Planning	125,000	ACO Fund
Solar Projects	70,000	ACO Fund
New Facility Asset Management System	250,000	ACO Fund
New Parking Lot - Building A	640,000	AQMD funds
Placerville Jail Expansion	18,368,175	SB844 Grant
- Staff time not billable to grant	100,000	ACO Fund
- Match requirement	180,284	General Fund
Public Safety Facility Interest Payments	1,083,000	Public Safety Reserve
Juvenile Hall Replacement planning/design	717,981	General Fund
HHSA SLT Campus Project	50,000	HHSA funding
Human Resources space	650,000	General Fund
Shakori Garage	2,500,000	General Fund - Capital Reserve
Deferred Maintenance (see below)	5,855,000	\$1,621,250 ACO Fund, \$150,000 CJ Funding, \$665,000 Road Fund, \$210,000 Tobacco Settlement, \$3,208,750 GF
Parks and Trails (see detail below)	50,000	ACO Fund
AQMD Charging Stations	50,000	AQMD funds
AQMD Fairground Pathway Construction	28,800	AQMD funds
Treasurer Security Improvement	79,118	General Fund
<b>Total ACO Workplan</b>	<b>30,897,358</b>	

# Accumulative Capital Outlay Fund

## RECOMMENDED BUDGET • FY 2020-21

### CAPITAL PROJECTS WORKPLAN (CONT.)

<b>Totals by Funding Source</b>			
ACO		2,591,250	
Criminal Justice SRF		150,000	
General Fund		4,561,133	
Capital Reserve		2,500,000	
PSF Reserve		1,083,000	
HHSA Tobacco Settlement Funds		210,000	
AQMD		718,800	
HHSA Public Health Fund Balance		50,000	
DOT		665,000	
SB 844 Funds		18,368,175	
	<b>Total</b>	<b>30,897,358</b>	
<b>Parks / Trails Workplan</b>		<b>Budget</b>	<b>Funding Source</b>
Forebay Park Various projects/ ADA		50,000	ACO Fund
<b>Parks / Trails Total</b>		<b>50,000</b>	

<b>Deferred Maintenance Subtotals by Building:</b>	
Building A	670,000
Building B	365,000
115 Building C	675,000
126 Main Jail (\$150K Criminal Justice)	1,350,000
160 Main Library	830,000
330 DOT Administration (Road Fund)	635,000
440 PHF (Tobacco Settlement)	75,000
440A Sr Day Car Center (Tobacco Settlement)	75,000
470 Community Services / Sr Nutrition (Tobacco Settlement)	60,000
600 South Lake Tahoe Administration	340,000
621, 622 & 631 South Lake Tahoe Jail	500,000
760 South Lake Tahoe Library	250,000
DOT Shakori (Road Fund \$30,000)	30,000
<b>Deferred Maintenance Total</b>	<b>5,855,000</b>

### RECOMMENDED BUDGET

This Budget is recommended at \$30,897,358. The Recommended Budget reflects a decrease of \$34,394,816 when compared to the FY 2019-20 Adopted Budget. This decrease is due to the completion of the Public Safety Facility Project.

#### General Fund – Designation for Capital projects

The FY 2020-21 Budget includes a recommended \$5,000,000 increase to the General Fund’s Designation for Capital Projects, to set one-time monies aside to fund future capital projects and deferred maintenance. This recommendation is made pursuant to Board Budget Policy no. 11, Designation for Capital Projects, which provides, in part:

*Once the General Reserve and General Fund Appropriation for Contingency equal 8% of adjusted General Fund appropriations, un-appropriated discretionary resources will be*

# Accumulative Capital Outlay Fund

## RECOMMENDED BUDGET • FY 2020-21

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*used to increase the Designation for Capital Projects in an amount not less than \$5,000,000, each year.*

The \$5,000,000 Designation for Capital Projects is not reflected in the FY 2020-21 Work Plan, as it is reserved for future capital projects. These funds will be transferred to the ACO fund and appropriated through the ACO Work Plan when capital projects are identified and require General Fund funding, as it is this year with the \$2,500,000 for the Shakori Garage Project.





**MISSION**

County Counsel is the legal advisor of the Board of Supervisors and is legal counsel in civil law matters for all County departments, boards, and commissions. General duties of the County Counsel include: representing the County in all civil legal proceedings and administrative hearings; preparing ordinances, resolutions and contracts for the County; advising the Board of Supervisors, other County officials, and department heads on legal issues; representing the Health and Human Services Agency in juvenile court dependency hearings and administrative hearings concerning eligibility; advising on legal issues regarding workers’ compensation, tort, and liability cases; and instituting conservatorships for probate and for gravely-disabled individuals, under the Lanterman-Petris-Short (LPS) Act.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 07 COUNTY COUNSEL**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	462,874	463,475	409,616	(53,859)
<b>Total Revenue</b>	<b>462,874</b>	<b>463,475</b>	<b>409,616</b>	<b>(53,859)</b>
Salaries & Benefits	2,958,078	3,140,008	3,320,042	180,034
Services & Supplies	369,374	374,226	357,373	(16,853)
Intrafund Transfers	5,820	4,003	4,980	977
Intrafund Abatement	(40,705)	0	0	0
<b>Total Appropriations</b>	<b>3,292,568</b>	<b>3,518,237</b>	<b>3,682,395</b>	<b>164,158</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>2,829,694</b>	<b>3,054,762</b>	<b>3,272,779</b>	<b>218,017</b>

**MAJOR BUDGET CHANGES**

Revenues

- (25,000) Decrease in anticipated revenue for legal services based on a reduction in land use cases and Public Guardian Legal Services.
- (28,859) Decrease in service charges related to reduced reimbursements for staff time spent assisting non-general fund programs.

Appropriations

- \$194,008 Increase in Salaries and Benefits due to increased CalPERS retirement costs and compensation changes approved in Fiscal Year 2019-20.
- (\$13,974) Decrease in Workers’ Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- (\$10,659) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# County Counsel

RECOMMENDED BUDGET • FY 2020-21

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## PROGRAM SUMMARIES

The programs set forth below highlight the core legal functions of the particular area described. Allocation of Full Time Employee (FTE) represents an equivalent of full time employees since most duties are performed by multiple attorneys depending on current staffing. In addition to those primary duties, all of the attorneys in the office appear and advise on a wide variety of matters including: all aspects of civil litigation inclusive of writ proceedings, court hearings, public records and subpoena/deposition requests, etc. All attorneys are involved in the development and rendering of both oral and written legal advice regarding the resolution of issues that may have far reaching implications for County operations and programs. County Counsel acts as general legal advisors to the assigned County department, and supervises and participates in the resolution of difficult or complex legal questions regarding department's respective powers, duties, procedures and operations. All attorneys draft and review contracts, ordinances, resolutions, and other legal instruments as part of the day-to-day operations of this department.

### Statutory / State Programs

#### *Public Guardian and Elder Protection*

These attorneys represent the Public Guardian in all facets of litigation on behalf of the County, including Probate, Limited and LPS Conservatorships from early disposition to judgment after jury or court trial, and appeals to the Appellate and Supreme Courts. These attorneys also represent Behavioral Health in connections with restoration to competency actions and other criminal diversion programs. These attorneys also represent the Health and Human Services Agency (HHSA) in areas of Elder Protection which represents the interests of senior citizens on conservatorship with the Public Guardian in all facets of litigation involving elder abuse, from detection and investigation of alleged elder abuse, to preparation of complex civil litigation for asset recovery from perpetrators. Staff provides training and renders advice to the Deputy Public Guardian staff concerning clients. When an estate or trust has assets, fees are requested and collected. Representation of the Public Guardian also encompasses advising Adult Protective Services, IHHS Programs and sometimes Multipurpose Senior Services Program/Linkages. When there are sufficient assets to pay for the conservatee's needs, County Counsel will receive attorneys' fees commensurate with the conservatee's ability to pay. These attorneys may provide back up to the Child Protective Services (CPS) caseloads.

#### *Child Protective Services*

The attorneys for Health and Human Services Agency and Child Protective Services represent the Agency in all facets of litigation of Welfare & Institutions Code 300 cases from early disposition to disposition/judgment after trial, and appeals to the Appellate and Supreme Courts. The attorneys provide in-depth training, establish and review policies and procedures, and review and comment on current and proposed legislation and case law to the Agency personnel to improve case handling and outcomes including after-hours consultations on warrants and placement of endangered minors. The cost of County Counsel representation for the Agency is allocated through the A-87 Cost Plan and is applied toward the County's match requirements for Social Services programs.

Land Use/Transportation/Capital Improvement Programs*Transportation, Planning & Land Use, and EMS Litigation*

These attorneys support the Departments of Transportation, Planning and Building, Land Use, Environmental Management and Air Quality Management, as well as the Emergency Services and Ambulance. These attorneys represent the County in regards to Capital Improvement Programs, including the coordination of these projects from the planning and design, to the right of way acquisition/condemnation and utility relocation phase, through construction and claims management, and resolution. Staff represents the County in administrative claims and civil litigation regarding project approval, facilities and complex project development. These attorneys provide legal advice and support for all aspects of work for the transportation department, inclusive of airports and trails. These duties include the preparation, implementation, review, and defense of the County's General Plan, Zoning and Use Permits, development denials and approvals and CEQA compliance issues.

Staff advises on complex land use issues such as Rare Plants, Affordable Housing, and INRMP, and reviews and guides implementation and defense of policies, procedures and programs such as the mitigation fee programs, and reviews County CEQA documents for Capital Improvement Projects. These attorneys advise the Economic Development Coordinator on Land Use issues and Human Services on Affordable Housing issues. These attorneys oversee, participate in, and / or perform defense of administrative and writ proceedings on Land Use policies and approvals. These attorneys sit with and advise various Land Use commissions including the Planning Commission and the Agriculture Commission. These attorneys advise on complex funding requirements through State and Federal sources. They also participate, advise and coordinate complex projects for other departments such as the selection of and contract for ambulance services which involve the potential for significant liability.

General Government*County Counsel and Assistant County Counsel*

The County Counsel and Assistant County Counsel plan and direct the activities and operations of the County Counsel's Office, and serve as the legal representative of the Board of Supervisors, all County departments, boards and commissions, on assigned litigation and business matters, mandated functions (e.g. County election proceedings, writs of habeas corpus, etc.) providing highly responsible and complex administrative support to the Board of Supervisors. In addition to evaluating day-to-day and long range legal matters having an impact on the County, the County Counsel and Assistant County Counsel establish County-wide legal controls and procedures, and communicate these goals, programs, policies and procedures to staff, the public, the CAO, other County departments and state and local agencies. They maintain current knowledge of changes in directives, policies, statutes and regulations which affect operations, and make suggestions on proposed legislation and regulations concerning the County.

*Human Resources, Sheriff, Risk Management, and Related Law and Justice Departments*

These attorneys provide legal advice and support to all departments regarding personnel issues, grievances, and disciplinary actions. These attorneys appear on behalf of departments at Civil Service Hearings, and represent the County at Public Employment Relations Board (PERB) hearings. These attorneys also sit as part of the County's Threat Assessment Team and advise on medical and disability issues in negotiations. This may include the review of outside litigation claims and overseeing and assisting in directing the litigation being handled by outside counsel. These attorneys provide advice and assist in the labor relations functions of the Human Resources Department including negotiations, Equal

# County Counsel

## RECOMMENDED BUDGET • FY 2020-21

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Employment Opportunity Commission (EEOC) matters, and Department of Fair Employment and Housing (DFEH) matters. The attorney advising Risk Management advises in the implementation of the Affordable Care Act, health care and benefit contracts. As counsel for the Sheriff, in addition to advising on their personnel issues, this position reviews policy manuals and attends the Sheriff section meetings.

### *General Law, Contracts, and all other Departments*

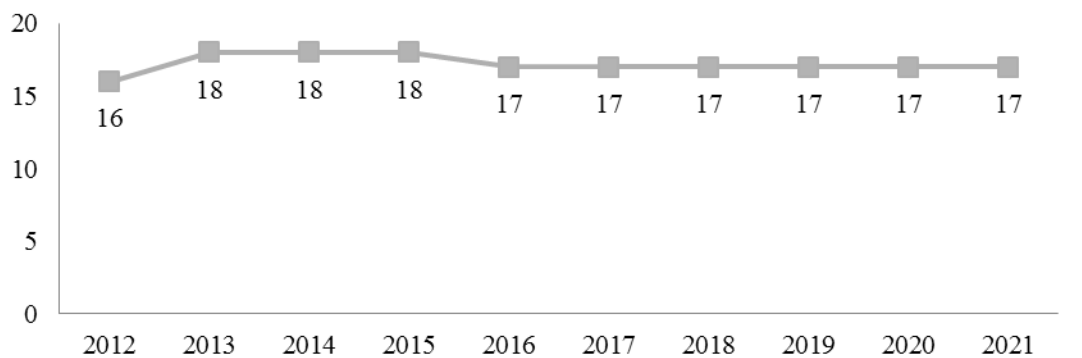
The attorneys in this assignment provide legal advice and support on a wide variety of legal issues that are encountered by any County Department. They also review and develop responses to subpoenas and Public Record Act requests, and represent employees who have been subpoenaed as witnesses in various civil, criminal, or administrative proceedings. These attorneys represent various County Departments in writ proceedings in civil court, administrative proceedings including the State Department of Administrative Hearings, the Department of Housing and Urban Development, the Air District Hearing Board and the Assessment Appeals Board. In addition to litigation related duties, these attorneys also provides support services for many County Departments and Agencies with contract review, review and advice on project bid reviews, and advice regarding proposed rule adoption and ordinances. They also advise the Procurements and Contracts department and County Facilities Management.

### *Administrative, Operations Support*

One Administrative Analyst provides administrative and fiscal support including budgeting, accounting, payroll, purchasing, personnel and contract coordination. Three Sr. Legal Secretaries and one Legal Secretary II provide secretarial services for twelve attorneys along with direct interaction with client/departments and the general public. In addition to direct attorney support, each secretarial position is dedicated to a specific support function that works directly with client/departments in facilitating their individual programs such as Public Guardian, Child Protective Services, and General Government.

## STAFFING TREND

County Counsel staffing has remained relatively static over the past 10 years and is currently at 17 FTEs. All staff are located on the West Slope, with travel to South Lake Tahoe as needed.



## RECOMMENDED BUDGET

This Budget is recommended at \$3,682,395, which is an increase of \$164,158 (4.7%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 88.9% of the funding for the Department, and is increased by \$218,017 (7.14%) when compared to the FY 2019-20 Adopted Budget.

A net increase of \$180,034 in Salaries and Benefits costs is primarily due to the Board approved dissolution of the Deputy County Counsel bargaining unit into the Unrepresented Management Unit and the changes in the compensation structure that occurred during FY 2019-20.

Costs in Services and Supplies are decreasing for the third year, primarily as a result of General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

Overall, this represents a status quo budget, as no services are increasing, and the changes in costs are associated with increasing salary and retirement costs.

### CAO Adjustments

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No adjustments are recommended.

### Sources & Uses of Funds

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The budget for County Counsel is primarily funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.

The Department also charges County departments with outside funding sources to recoup a portion of the cost of its services. The Department also receives some revenues for legal services provided to conservatees.



# General Fund – General Revenues & Other Operations

RECOMMENDED BUDGET • FY 2020-21

## MISSION

The General Fund Other Operations budget unit collects and accounts for the discretionary revenues for the General Fund and allocates those revenues to departments to cover net county cost allocations. In addition, this budget appropriates monies for contingency, General Fund contributions to departments, and other outside programs. This budget unit also includes appropriations for countywide expenses that are not appropriately assigned to individual departments, also referred to as Non-Departmental Expenses.

## BUDGET SUMMARY

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	114,667,201	117,423,092	120,289,204	2,866,112
License, Pmt, Fran	2,007,676	1,720,000	1,720,000	0
Fines & Penalties	1,652,783	350,000	350,000	0
Rev Use Money/Prop	1,542,754	1,000,000	1,000,000	0
IG Rev - State	4,056,558	2,470,000	2,470,000	0
IG Rev - Federal	717,864	500,000	500,000	0
Other Gov Agency	7,377,659	7,457,161	7,565,404	108,243
Service Charges	5,892,013	5,262,463	5,682,238	419,775
Miscellaneous Rev	688,135	0	0	0
Fund Balance	0	34,269,374	23,272,911	(10,996,463)
<b>Total Revenue</b>	<b>138,602,642</b>	<b>170,452,090</b>	<b>162,849,757</b>	<b>(7,602,333)</b>
Salaries & Benefits	53,643	1,216,000	25,000	(1,191,000)
Services & Supplies	364,174	819,100	689,100	(130,000)
Other Charges	3,156,456	3,295,429	3,405,022	109,593
Other Fin Uses	10,980,535	12,150,320	16,369,002	4,218,682
Intrafund Abatement	(6,008,958)	(5,522,188)	(7,451,763)	(1,929,575)
Contingency	0	12,525,308	6,932,894	(5,592,414)
Reserves Budgetary	0	13,543,335	5,162,700	(8,380,635)
<b>Total Appropriations</b>	<b>8,545,850</b>	<b>38,027,304</b>	<b>25,131,955</b>	<b>(12,895,349)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>(130,056,792)</b>	<b>(132,424,786)</b>	<b>(137,717,802)</b>	<b>(5,293,016)</b>

## MAJOR BUDGET CHANGES

### Revenue

- \$2,866,112 Increase in Property Tax – Current Secured based on projected increase in property assessed valuation, currently estimated at a 4% increase over FY 2019-20, with like increase in Property Tax In-Lieu allocation.
- (\$9,019,870) Decrease in estimated carryover Fund Balance Available for general operations, as compared to the FY 2019-20 Adopted Budget.
- (\$3,819,151) Decrease in estimated carryover Fund Balance Available committed for Accumulative Capital Outlay projects, as compared to the FY 2019-20 Adopted Budget.

# General Fund – General Revenues & Other Operations

## RECOMMENDED BUDGET • FY 2020-21

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\$2,500,000 Use of Capital Project Reserves for the Shakori Garage facility project, per January 14, 2020, Board direction.

\$1,241,000 Use of Designated Funds set aside in FY 2019-20 for the Industrial Drive Intersection project.

### Appropriations

\$1,000,000 Decrease in Permanent Employee costs reflecting one-time funds set aside in FY 2019-20 to cover negotiated pay increases set to take effect during FY 2019-20.

\$291,000 Decrease in Permanent Employee and Professional & Specialized Services costs reflecting the discontinuation of prior year funds set aside to cover the implementation of the new Vegetation Management ordinance. The funds are now appropriated in the Emergency Preparedness & Response Program in the Chief Administrative Office.

\$109,593 Increase in Contributions to Non-County Governments reflecting Board approved projects during FY 2019-20 that carry-over into FY 2020-21. Projects include an additional \$22,543 contribution to UCCE, a \$40,000 annual contribution to the Transportation Commission for federal advocacy, and a \$47,050 MOU with the Water Agency for a Fairgrounds Water Runoff Study.

\$4,161,133 Increase in Operating Transfers to the Accumulative Capital Outlay (ACO) fund to re-budget General Fund contributions for projects approved in prior year work-plans, using carry-over fund balance from the prior year.

(\$2,000,000) Decrease in new General Fund ACO project funding requests due to the increased amount of carryover projects.

\$1,241,000 Increase in Operating Transfers to the Department of Transportation for the Industrial Drive Intersection Project, using designated funds from the prior year.

\$358,182 Increase in the General Fund Contribution to Community Services for the Jail and Juvenile Hall Medical Services Contracts.

\$1,929,575 Increase in Intra-fund Abatement revenue (reimbursement for overhead costs) based on increased Countywide Cost Allocation (A-87) Cost Plan charges.

\$1,182,894 Increase in General Fund Contingency to address the anticipated impacts of COVID-19 on county budgets and services. The additional contingency appropriations were developed in part by all general fund departments reducing travel costs by 25% and holding overall services and supplies costs to FY 2019-20 levels, per Chief Administrative Office direction.

(\$6,775,308) Decrease in General Fund Contingency as compared to the FY 2019-20 Adopted Budget, directly related to excess carryover Fund Balance temporarily appropriated to Contingency during the September budget adoption. Similar increases/decreases will be considered in September of 2020, based on carryover Fund Balance Available.

(\$8,380,635) Decrease in Designation/Reserve of Fund Balance as compared to the FY 2019-20 Adopted Budget, directly related to carryover Fund Balance Available designated for special future uses during the September budget adoption. Similar increases to



# General Fund – General Revenues & Other Operations

RECOMMENDED BUDGET • FY 2020-21

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Designations/Reserves will be considered in September of 2020, based on carryover Fund Balance Available.

## GENERAL FUND REVENUES

### Property Tax

Property Tax is the County's largest source of revenue in the General Fund. The property tax is annually imposed on the assessed value of real property including land and permanently attached improvements, and tangible personal property (movable property).

El Dorado County distributes property tax proceeds to a number of local governments, school districts, and special districts within the County. The distribution is based on Assembly Bill 8 (Chapter 282, Statutes of 1979), which provides for the distribution of the proceeds generated by the 1% property tax. AB 8 allocates property tax in proportion to the share of property taxes received by a local entity prior to Proposition 13.

In FY 1992-93, the State began imposing property tax shifts on local governments (discussed below). This action, coupled with annexation of territory by and subsequent growth in special districts, has resulted in a decreased proportion of property tax revenues to the County, from 31% of the Countywide tax rate in FY 1991-92 to 23% of the Countywide tax rate today. In other words, the County now receives an estimated \$23 for every \$100 collected from County taxpayers.

#### *Education Revenue Augmentation Fund (ERAF)*

In FY 1992-93, the State took action to reduce its obligation for school funding, as mandated by Proposition 98, by shifting local property tax revenues to school districts via the Education Revenue Augmentation Fund (ERAF I). This was followed by two subsequent shifts in property taxes in 1993-94 (ERAF II) and FY 2004-05 (ERAF III). FY 2005-06 represented the second and last year of ERAF III where the County was obligated to shift \$1.45 million to the State as part of the State's budget solution in FY 2004-05.

Upon adoption of the ERAF program the voters were asked to approve Proposition 172 (Local Law Enforcement Sales Tax) as a backfill of property tax dollars shifted. It is important to note that the County only received 50 cents on the dollar and exchanged discretionary revenue for one that is restricted to law enforcement (Sheriff, District Attorney, Probation and Public Defender) with statutory anti-supplanting language.

#### *Proposition 13*

Proposition 13, passed by voters in 1978, limits the real property tax rate to one percent of assessed value, plus any rates imposed to fund indebtedness approved by the voters. Proposition 13 also allows increases to the value of real property at the rate of the Consumer Price Index (CPI), not to exceed two percent per year based on the 1975 value, unless the property is improved or sold at which time the property is reassessed at market value. Since most property tax is guaranteed by placing a lien on the real property, properties are classified as secured or unsecured.

Secured Property includes real and personal property located upon the property of the same owner. Secured roll property taxes are paid in two installments, due on December 10 and April 10. Unsecured Property is property for which the value of the lien is not sufficient to assure payment of the tax. Unsecured roll taxes are due on August 31.

# General Fund – General Revenues & Other Operations

RECOMMENDED BUDGET • FY 2020-21

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Secured Property Tax revenue is recommended at \$72,022,731 for FY 2020-21. The recommended budget for Property Tax revenue assumes an increase of 4% in the Secured Roll over the FY 2019-20 Adopted Budget. The actual property tax revenue anticipated to be received in FY 2019-20 is currently projected to equal the budgeted amount for that fiscal year.

## Sales and Use Tax

The California State Board of Equalization administers revenues from sales taxes. Sales Tax is collected at the point of sale, and then forwarded to the Board of Equalization. The County receives monthly sales tax revenue payments based on estimates, with quarterly adjustments made for actual receipts. Sales Tax revenue can be used for any general purpose.

Sales and Use Tax revenue is recommended at \$12,852,000 for FY 2020-21. The recommended budget for Sales Tax revenue assumes no increase over the FY 2019-20 anticipated actual revenue due to the impacts of COVID-19 on sales and use tax. Sales and Use Tax revenue will be re-evaluated in the fall with the Adopted Budget.

## Property Tax In-Lieu VLF (Motor Vehicle License Fees)

Prior to 2004, a primary source of revenue for California counties was the motor vehicle in-lieu tax. Due to the voter approved Proposition 1A (Protection of Local Government Revenues Act of November 2004), the State now receives the motor vehicle in-lieu revenues and has “swapped” that revenue for property tax. That revenue is budgeted in the Property Tax In-Lieu – Vehicle License Fee account. The intent of Proposition 1A was to protect revenues collected by local governments (cities, counties, and special districts) from being transferred to the California state government for statewide use. This was a permanent change to the County-State relationship regarding these revenues, and the County will continue to receive Property Tax revenues in lieu of Motor Vehicle License Fees. Property Tax In-Lieu - Vehicle License Fee revenues are calculated each year by a formula determined by the State Controller’s Office. It should be noted that the In-Lieu Property Tax revenue grows in relation to each jurisdictions assessed valuation, but should not in any way impact the amount received in the Property Tax – Secured account.

Property Tax In-Lieu VLF revenue is recommended at \$23,011,181 for FY 2020-21, increasing by 4% when compared to the FY 2019-20 Adopted Budget. Any change to the calculated revenue amount for FY 2020-21 will be adjusted with the adoption of the Budget in September.

# General Fund – General Revenues & Other Operations

RECOMMENDED BUDGET • FY 2020-21

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## Transient Occupancy Tax (TOT)

The Transient Occupancy Tax (TOT), or Hotel/Motel Occupancy Tax, is imposed on the daily rental price of a room in a lodging facility, including vacation home rentals, when used by visitors staying in the unincorporated portions of El Dorado County for less than 30 days. The tax rate for the County is 10% of gross room receipts and is allocated directly to General Fund functions.

The General Fund's direct share of TOT revenue is recommended at \$4,450,000 for FY 2020-21. The recommended budget is the same as the FY 2019-20 Adopted Budget, based on current revenue projections. This number does not include an additional 10% of TOT revenue that is distributed directly to the Treasurer-Tax Collector in recognition of services provided in the collection of this tax. Any change to the estimated revenue amount for FY 2020-21, based on actual receipts for FY 2019-20 and projected impacts of COVID-19 on Hotel/Motel Occupancy will be adjusted with the adoption of the Budget in September.

## Other Taxes

Other miscellaneous taxes include property transfer taxes, tax loss reserve, cannabis activities tax, and timber yield. The Cannabis Activities Tax was added in FY 2019-20 and is recommended at \$165,000 for FY 2020-21. The remaining miscellaneous taxes combined revenues are anticipated to remain relatively flat in FY 2020-21.

## License/Permit/Franchise

The County receives franchise fees from a number of garbage and cable companies. Garbage franchise fees total \$840,000. Cable franchise fees total \$880,000. Franchise fees are not anticipated to change in FY 2020-21.

## Fines/Forfeitures/Penalties

Revenue recorded in this category represents delinquent property tax payments. This revenue is anticipated to remain relatively flat in FY 2020-21 and is recommended at \$350,000.

## State Revenue

Pursuant to a statewide Master Settlement Agreement, California counties receive an annual Tobacco Settlement payment. Tobacco Settlement payment will remain the same in FY 2020-21 pursuant to the 1998 Master Settlement Agreement and MOU between the State of California and local governments. This revenue is estimated at \$1.7 million in FY 2020-21.

El Dorado County also receives one source of State subvention revenues - the homeowner property tax relief (\$610,000). A minor amount for mandate payments (SB90) of \$100,000 is also included in this category.

## Federal Revenue

The County receives Federal revenue for Payments in Lieu of Taxes (PILT). This payment is budgeted to remain at \$500,000 for FY 2020-21. Any change to the estimated revenue amount for FY 2020-21, based on actual receipts for FY 2019-20, will be adjusted with the adoption of the Budget in September.

# General Fund – General Revenues & Other Operations

RECOMMENDED BUDGET • FY 2020-21

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## Other Governmental

This category includes Tribe funding in the amount of \$7.3 million, as well as funding from other governmental agencies (\$245,000). This annual payment from the Shingle Springs Band of Miwok Indians is budgeted pursuant to the current Agreement.

## Charges for Service

Charges for service includes a fee for the collection of property taxes for the cities of Placerville and South Lake Tahoe and a number of special districts under the account name “Assessment/Tax Collection Fees” (\$2,008,086); the General Fund Countywide Cost Allocation (A-87) Cost Plan charges to various non-General Fund operations, such as the Department of Transportation, Public Health, Mental Health and Environmental Management, for Building C Rent and for their share of indirect costs, referred to as A-87 (\$3,474,152); and recording fees of \$200,000. The combined revenue in this category is anticipated to decrease by \$633,729 in FY 2019-20, primarily due to decreased A-87 Cost Plan charges.

## Fund Balance

The Recommended Budget includes \$17,161,133 in Fund Balance carryover. These are funds that are anticipated to be available at the end of FY 2019-20 as a result of operations and unspent appropriations designated for capital project work, and are recommended to be available for use in the following budget year. It is important to note that, although these funds are considered to be one-time in nature, the County still relies on a portion of these carryover funds to help balance its operating budget, although the reliance on use of fund balance to fund on-going expenses is generally decreasing.

The Fund Balance available to meet operational funding requirements is estimated at \$12,600,000 for FY 2020-21. This carryover estimate reflects \$7.6 million in un-spent contingency. The balance of the estimated Fund Balance is due to combination of additional departmental revenues and anticipated departmental savings. In concept, \$5 million of this carryover fund balance is used in the FY 2020-21 Recommended Budget to increase the Designation for Capital Projects, and \$5.75 million used to replenish the Appropriation for Contingency.

The carryover Fund Balance designated for capital projects is estimated at \$4,561,133 for FY 2020-21.

It should be noted that these budgeted amounts are estimates and are subject to change with the close of the FY 2019-20 financial records in August and when we are better able to project the impacts of COVID-19 on the budget.

## General Reserve and Appropriation for Contingency

The General Reserve and Contingency calculations are determined based on adjusted General Fund appropriations. The General Fund Appropriation for Contingency is recommended at \$5.75 million. Board Budget Policy No. 8 directs that the Contingency be set at a minimum of 3% of the adjusted General Fund appropriations. This funding is a set aside to provide resources in the event of unforeseen fiscal issues throughout the year.

An additional appropriation of \$1,182,894 in the General Fund Appropriation for Contingency is recommended to be set aside to help address any budgetary or programmatic impacts of COVID-19 during FY 2020-21. The needs and uses of these funds will be reassessed in the fall with the adoption of the Budget.

# General Fund – General Revenues & Other Operations

RECOMMENDED BUDGET • FY 2020-21

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The General Fund General Reserve is recommended at \$9,015,108. Board Budget Policy No. 9 directs that the General Reserve be set at an amount equivalent to approximately 5% of the adjusted General Fund appropriations. The General Reserve is established to provide for additional resources in the event of significant emergency situations where additional funds are required, and functions as a cash flow reserve during the year.

In FY 2016-17, the Chief Administrative Office recommended a one-time use of the General Reserve in the amount of \$650,800 to provide the cash advance to the Resource Conservation Districts (RCDs). The RCDs will be foregoing their annual payment for four years and the equivalent of ¼ of these funds will go back into the General Reserve to pay back the cash advance. The FY 2020-21 Recommended Budget includes the final repayment of \$162,700 back to the General Reserve.

## Use of Designations (Reserved Fund Balance)

The Recommended Budget includes a use of \$2,370,778 of funds previously set aside to offset the General Fund's share of CalPERS Retirement cost increases.

With the adoption of the FY 2017-18 Budget, the Board adopted a budgeting philosophy of establishing and funding a reserve equal to the General Fund's estimated additional contribution for the following two years. In concept, this reserve serves as a revolving fund, with funds being drawn down in the immediate budget year's Recommended Budget based on the budgeted General Fund cost increase, and subsequently replenished in the same year, once the carry-forward fund balance amount is known, and based on the updated 2-year estimated cost. Maintaining this reserve, and using funds to help cover the increase in CalPERS costs in each subsequent budget year, will help ensure the County is able to fund those required contributions in future years.

## Community Funding Requests

The Recommended Budget includes \$50,000 for Community Funding Requests. El Dorado County has provided varying levels of funding for a variety of community organizations in the past. During the Budget discussions for FY 2017-18, \$50,000 was allocated for Community Funding Requests based on Board direction, and has been allocated each year since. No specific requests for funding were received for the FY 2020-21 Recommended Budget. However, requests may be made throughout the year and amounts allocated based on Board direction.

Requests are for one-time funding allocations for cultural and community events or efforts that benefit residents. Some may have an economic development or promotions-related impact; however, it is not required for consideration. Funds may be allocated to projects or events at the time of Budget adoption, or throughout the year by request of any Board member. Requests would not be funded through Transient Occupancy Tax revenue. The maximum amount for an individual request is \$5,000, and funds may be provided to private non-profit, public organizations, or community-based associations without formal non-profit status.

The Board of Supervisors may choose to adjust the appropriation for FY 2020-21 based on available budget resources. The Chief Administrative Office does not make recommendations for funding on these requests, as these funding decisions are made solely at the discretion of the Board.

## RECOMMENDED BUDGET

The Recommended Budget for Non-Departmental Expenses is \$25,131,955. The Total Revenue Budget is recommended at \$162,849,757. This reflects a decrease in total revenue of \$7,602,333, and a decrease in appropriations of \$12,895,349 when compared to the FY 2019-20 Adopted Budget.

# General Fund – General Revenues & Other Operations

RECOMMENDED BUDGET • FY 2020-21

Description	Recommended Amount
General Fund Contingency	\$ 5,750,000
General Fund Contingency COVID-19 Impacts	\$ 1,182,894
General Fund Contributions to	
Accumulative Capital Outlay Facilities Investment	\$ 4,561,133
Capital Projects Reserve for Shakori Garage	\$ 2,500,000
Broadband Grant Match (place holder)	\$ 450,000
Miwok Indians for Health Programs	\$ 2,759,141
DOT for Office Space	\$ 2,000
DOT for Industrial Drive Project	\$ 1,241,000
Airports	\$ 157,029
HCED	\$ 115,000
LAFCO	\$ 163,296
University California Cooperative Extension (UCCE)	\$ 275,535
Tahoe Regional Planning Agency (TRPA) Compact	\$ 45,000
El Dorado Hills Fire ERAF (place holder)	\$ 75,000
EDC Transportation Commission Federal Advocacy MOU	\$ 40,000
EDC Water Agency Fairgrounds Water Runoff Study MOU	\$ 47,050
Veteran's Affairs Commission (place holder)	\$ 175,226
Veterans SRF - House Council	\$ 15,000
General Fund Contribution to Public Health Programs	\$ 4,237,147
Jail & Juvenile Hall Medical Services Contract	\$ 3,539,103
County Medical Services Program (place holder)	\$ 233,492
California Children's Services (CCS) Diagnostics Program Match	\$ 330,222
California Children's Services (CCS) Program Match	\$ 134,330
General Fund Contribution to Community Services	\$ 2,645,125
Area Agency on Aging Programs	\$ 1,819,766
Senior Day Care	\$ 516,990
In Home Supportive Services (IHSS) Public Authority	\$ 88,331
Community Services Administration	\$ 129,848
Senior Shuttle	\$ 5,400
Public Housing Authority	\$ 84,790
General Fund Contribution Health - State Local Program Realignment Match	\$ 704,192
General Fund Contribution Mental Health - State Local Program Realignment Match	\$ 16,510
Annual Audit Contract	\$ 80,000
Sales Tax Audit Services	\$ 40,000
CalPERS annual bill	\$ 25,000
CalPERS reports required for GASB 68	\$ 5,000
SB 90 Mandates	\$ 20,000

# General Fund – General Revenues & Other Operations

RECOMMENDED BUDGET • FY 2020-21

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Description	Recommended Amount
A87 Charges to Child Support (expenditure abatement)	\$ (263,828)
A87 Charges to Social Services	\$ (3,409,325)
A87 Charges to HHSA Admin, CDA Admin, Animal Services & Public Guardian	\$ (3,778,610)
Countywide Legislative Memberships (CSAC, NACO)	\$ 36,100
Community Funding Requests (place holder)	\$ 50,000
Increase to General Reserve (Repayment for Advance to RCDs)	\$ 162,700
Increase to Designation for Capital Projects	\$ 5,000,000





# Human Resources & Risk Management

RECOMMENDED BUDGET • FY 2020 - 21

## MISSION

The mission of the Department of Human Resources is to promote the power of public service by fostering a positive, productive, and collaborative workplace where all employees are qualified, empowered, respected, and valued. The vision of the department is, as an employer of choice, maximize individual and organizational success through strategic partnerships and collaboration by implementing and supporting programs, processes, and services that add value to both the County of El Dorado employees and the community.

## DEPARTMENT BUDGET SUMMARY

### DEPT : 08 HUMAN RESOURCES

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Miscellaneous Rev	89	0	0	0
<b>Total Revenue</b>	<b>89</b>	<b>0</b>	<b>0</b>	<b>0</b>
Salaries & Benefits	1,414,919	1,942,518	1,888,871	(53,647)
Services & Supplies	317,663	382,916	378,297	(4,619)
Intrafund Transfers	5,306	67,534	72,710	5,176
<b>Total Appropriations</b>	<b>1,737,888</b>	<b>2,392,968</b>	<b>2,339,878</b>	<b>(53,090)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,737,799</b>	<b>2,392,968</b>	<b>2,339,878</b>	<b>(53,090)</b>

### DEPT : 09 RISK MANAGEMENT RISK

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	601,692	0	0	0
Service Charges	40,596,406	49,709,512	43,777,839	(5,931,673)
Miscellaneous Rev	1,423,559	0	0	0
Fund Balance	0	3,616,781	11,095,205	7,478,424
<b>Total Revenue</b>	<b>42,621,657</b>	<b>53,326,293</b>	<b>54,873,044</b>	<b>1,546,751</b>
Salaries & Benefits	639,959	826,719	899,913	73,194
Services & Supplies	39,550,117	52,147,289	53,434,734	1,287,445
Other Charges	258,208	352,285	538,397	186,112
Intrafund Transfers	2,786,092	3,217,141	2,768,669	(448,472)
Intrafund Abatement	(2,786,092)	(3,217,141)	(2,768,669)	448,472
<b>Total Appropriations</b>	<b>40,448,284</b>	<b>53,326,293</b>	<b>54,873,044</b>	<b>1,546,751</b>
<b>FUND 5250 RISK TOTAL</b>	<b>(2,173,374)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Human Resources & Risk Management

RECOMMENDED BUDGET • FY 2020 - 21

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## MAJOR BUDGET CHANGES

### Revenue

#### *Risk Management*

(\$5,931,673) Decrease in revenue from charges to departments due to adjustments in Risk Management program funding based on actuarial recommendations.

\$7,478,824 Increase in use of fund balances as part of a three-year approach to draw down excess fund balance, based on actuarial recommendations. Use of fund balance effectively reduces charges to departments.

### Appropriations

#### *Human Resources*

(\$43,599) Decrease in salary and benefits costs primarily due to the allocation of staff to the Risk Management program based on time studies conducted in Fiscal Year 2019-20. This is the first year staff is split between divisions based on job duties.

(\$10,048) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Risk Management*

\$106,447 Increase to salary and benefits costs primarily due to the allocation of staff to the Risk Management program based on time studies conducted in Fiscal Year 2019-20. This is the first year staff is split between divisions based on job duties.

\$15,500 Increase to overtime and temporary help costs due to utilizing hourly employees for benefits administration instead of exempt employees, and the use of temporary employees during open enrollment.

(\$48,753) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

\$1,609,627 Increase in Worker's Compensation and Liability excess insurance premium costs as determined by the California State Association of Counties – Excess Insurance Authority.

(\$138,491) Decrease in current year claims costs based on prior year and projected claims costs.

(\$85,000) Decrease in contract legal attorney services.

\$149,725 Increase in A-87 Cost Plan charges due to a carry-forward balance that lowered costs in Fiscal Year 2019-20.

# Human Resources & Risk Management

RECOMMENDED BUDGET • FY 2020 -21

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## PROGRAM SUMMARIES

The Department of Human Resources manages and administers a variety of programs and services which are comprised into three primary divisions: Human Resources Services; Risk and Safety Management Services; and Labor Relations, Employee Relations, and Benefit Services.

### Human Resources Services

#### *Recruitment and Selection*

Effectively recruits and identifies applicants with the qualifications and characteristics needed for each job, maximizes reasonable competition, ensures compliance with the County's Personnel Rules as well as federal and state laws, and contributes to the overall effectiveness of County services and operations. This is accomplished by conducting recruitments and administering selection activities for County classifications which include advertising, targeted outreach, participation in job fairs, and development and administration of various employment exams. Successful candidates are placed on a certified employment list utilizing the results of the recruitment and selection processes, and then Department of Human Resources staff coordinates pre-employment medical examinations for selected candidates.

#### *Performance Management*

Provides consultative advice and assistance to supervisors and managers on employee relations and performance management matters, monitors the completion of employee performance evaluations, and reviews performance evaluations for completeness and clarity where appropriate.

#### *Classification and Compensation*

The Department of Human Resources administers the County's Classification Plan by developing and updating County classification specifications, reviewing positions for possible reclassification, and collaborating with County departments on the structure of their respective departments. In addition, the Department of Human Resources administers the Salary Schedule by collecting salary and benefits information, and recommending to the Board of Supervisors new and revised salaries for County classes. Additionally, the Department interprets and corrects implementation of wage and hour requirements mandated by the Fair Labor Standards Act and labor contracts.

#### *Training and Employee Development*

The Department of Human Resources develops, coordinates, and administers County-wide training with the goal of employee and organizational development by providing or managing skills-based training programs and employee development services. Further, the Department administers internship programs and conducts new employee orientation sessions for new hires.

### Labor Relations, Employee Relations, and Benefit Services

#### *Employee Relations and Labor Relations*

The Department of Human Resources promotes and achieves collaboration through the development of harmonious relationships with labor organizations and oversees all bargaining unit modifications. Under the Meyers-Millias-Brown Act, the Department of Human Resources is also responsible for preparing and conducting labor negotiations; interpreting Memoranda of Understanding and policy provisions; investigating, advising on, and hearing grievance and disciplinary appeals; and administering employee relations statutes, ordinances, and policies. The Department utilizes the services of a third party

# Human Resources & Risk Management

RECOMMENDED BUDGET • FY 2020 - 21

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administrator on an “as needed” basis to provide legal advice, serve as a chief negotiator, and to provide County representation in employment and labor relation matters.

## *Employee Benefits*

The Department of Human Resources manages employee benefits contracts and administers employee benefits programs to include employee and retiree health and dental plans; employee assistance program (EAP); life insurance; flexible spending arrangement (FSA), including health care and dependent care reimbursement accounts (HCRA and DCRA); health savings account (HSA); Internal Revenue Service Section 125 Cafeteria Plan Consolidated Omnibus Reconciliation Act; disability management leaves; and deferred compensation (Internal Revenue Code Section 457). Benefits are delivered through a number of contracts establishing and administering both fully insured and self-insured health plans.

## Risk and Safety Management Services

### *Liability Program*

Liability management focuses on identifying and correcting the County’s exposure to accidental losses, analyzing the risk factors associated with those losses, identifying trends in losses, and managing their reduction. This program also coordinates procurement of County insurance such as excess insurance, airport liability, medical malpractice, property, and other types of risk transfer. Program elements include insurance, risk transfer, fitness-for-duty exams, ergonomics, employee safety, and violence prevention. The Liability Program, which includes Loss Control and Operations Support, is funded by revenues from cost applied charges to County departments.

*Loss Control* - This program focuses on identifying and correcting the County’s exposure to accidental losses, analyzing the risk factors associated with those losses, and the development of programs to prevent or reduce losses to both County employees and assets. Program elements include employee safety, Injury and Illness Prevention Program (IIPP), and attention to workplace violence prevention and other critical incidents.

### *Contract Review*

Risk Management reviews all County contracts to ensure regulations are followed and that risks are transferred to the extent possible in protecting the County’s interests. This includes reviewing indemnification language, ensuring appropriate insurance is provided, and that insurance is provided at appropriate levels for the respective contract scope of services.

### *Workers’ Compensation and Medical Leave Management*

This program includes the administration of all employee disability management programs such as workers’ compensation, sick leave, long term disability (LTD), life insurance, Family Medical Leave Act (FMLA), California Family Rights Act (CFRA), and CalPERS disability retirements. Early return to work is promoted through a modified work program, reasonable accommodation in accordance with the Americans with Disabilities Act (ADA), and coordination with employees on medical leaves and their respective department supervisors and managers. The Medical Leave Management Program is funded by revenues from cost applied charges to County departments.

# Human Resources & Risk Management

RECOMMENDED BUDGET • FY 2020 -21

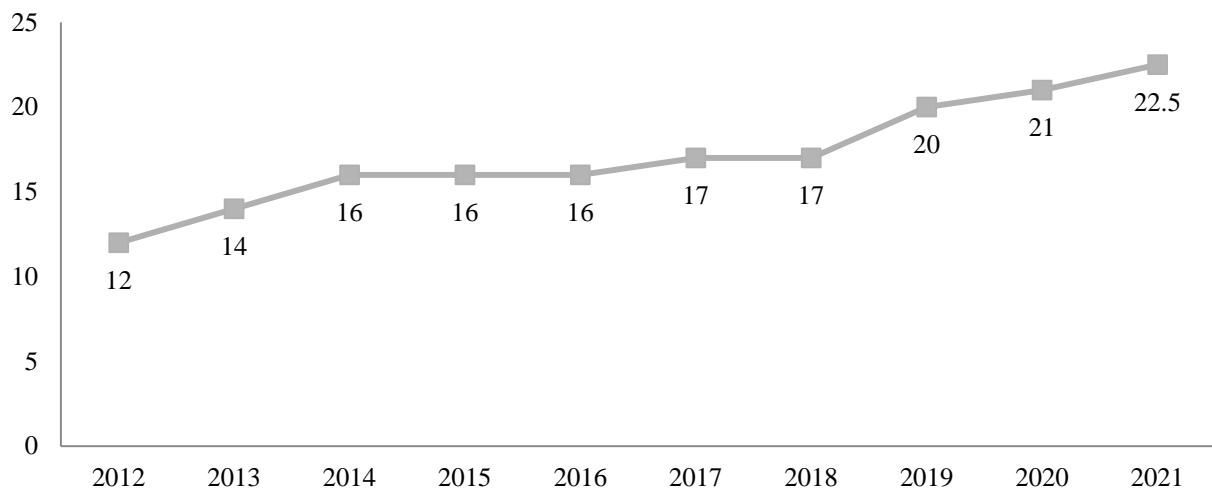
## BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Human Resources	\$ 2,339,878	\$ -	\$ 2,339,878	14.9
Risk Management			\$ -	
Liability	\$ 4,207,205	\$ 4,207,205	\$ -	1.1
Workers' Compensation	\$ 9,267,073	\$ 9,267,073	\$ -	4.4
Self-Insured Health	\$ 39,215,162	\$ 39,215,162	\$ -	2.1
Retiree health Prefunding	\$ 2,183,604	\$ 2,183,604	\$ -	
<b>Total</b>	<b>\$ 57,212,922</b>	<b>\$ 54,873,044</b>	<b>\$ 2,339,878</b>	<b>22.5</b>

## STAFFING TREND

Staffing for Human Resources/Risk Management declined to 12 FTEs in 2009 through 2012 as a result of countywide budget reductions. In 2013, the County began to restore allocations. The Recommended Budget for FY 2020-21 includes 22.5 FTEs reflecting the approved addition of a Limited Term Assistant Director of Human Resources position and a Human Resources Technician position during Fiscal Year 2019-20. The Limited Term Assistant Director of Human Resources was a one-year position and will end during Fiscal Year 2020-21. The Human Resources Technician position was a result of Health and Human Services utilizing Human Resources for more services, and a like position was deleted in HHSA as a result of the change in practice.

Two positions were under-filled during Fiscal Year 2019-20 to accommodate urgent or changing programmatic needs in the Department. An allocation for a Senior Human Resources Analyst was filled with a Human Resources Analyst, and a Senior Risk Analyst allocation was filled with a Human Resources Technician. The Recommended Budget revises the allocation to match the current classification of the positions.



# Human Resources & Risk Management

RECOMMENDED BUDGET • FY 2020 - 21

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## RECOMMENDED BUDGET

### Human Resources

The budget for the Human Resources Division is recommended at \$2,339,878, which is a decrease of \$53,090 (2%) when compared to the FY 2019-20 Adopted Budget. The Human Resources Division is entirely funded by the General Fund, so General Fund costs have also decreased by \$53,090 (2%) when compared to FY 2019-20.

Salary and Employee Benefits is recommended at \$1,888,871, a \$53,647 decrease from the prior year. The decrease can be primarily attributed to the splitting of allocations between Human Resources and Risk based on prior year time studies. There are five positions in Human Resources that will be partially allocated to the Risk Management Division based on time studies conducted in the prior year. This change in allocations will decrease the general fund cost of these positions.

### Risk Management

The budget for the Risk Management Division is recommended at \$54,873,044, which is an increase of \$1,546,751 (2.9%) when compared to the Fiscal Year 2019-20 Adopted Budget. The Risk Management budget is funded entirely through charges to other departments and there is no direct General Fund contribution.

A net increase of \$73,194 in Salaries and Benefits costs is primarily due the splitting of allocations between Human Resources and Risk based on prior year time studies. An increase of \$195,141 in salaries and benefits costs is offset by the \$48,753 savings from a decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

An appropriation increase of \$1,287,445 in the Risk Management Division in Services and Supplies is primarily due to a \$1,609,627 increase in excess liability insurance premiums. The increase is offset by a \$138,491 decrease in current year claims and an \$85,000 decrease in contract legal attorney services.

El Dorado County self-insures its General Liability and Workers' Compensation Programs. To maintain the General Liability and Workers' Compensation Funds, annual actuarial studies are conducted to determine program funding confidence levels. The actuarial study, conducted in Fall 2019, determined that a decrease in department premium charges and an increased use of fund balance in FY 2020-21 could be used to bring the program funding levels to an acceptable confidence level. Based on this Risk Management program services charges are decreased by \$4,922,186 in the Workers' Compensation Program and \$2,742,480 in the General Liability Program. Use of fund balance is increased by \$7,478,424 in the Recommended Budget to offset the decreased program services charges.

### CAO Adjustments

The department requested additional appropriations that were deferred in the recommended budget, and will be considered in the fall with the Adopted Budget.

### Sources & Uses of Funds

The Human Resources Division is primarily funded with discretionary General Fund revenues. These revenues are collected in Department 15 – General Fund Other Operations. A portion of the costs for Human Resources are recovered from other County departments through the Countywide Cost

# Human Resources & Risk Management

RECOMMENDED BUDGET • FY 2020 -21

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Allocation Plan (A-87 Plan). This reimbursement to the General Fund is also shown in Department 15 – General Fund Other Operations.

The Risk Management Division operates as an Internal Service Fund and must balance revenues to expenditures within the Risk Management fund. All costs for the Risk Management Fund are recouped from County departments through charges, with some cost sharing by employees/retirees, based on relative use of these programs. The Inter-fund Risk Management account represents the total of all charges made to County departments for services provided by Risk Management programs.





Information Technologies  
RECOMMENDED BUDGET • FY 2020-21

**MISSION**

Provide reliable, sustainable, modern, flexible, and effective information technology infrastructure to support the business objectives of County departments.

The vision of the Information Technologies (IT) staff is a commitment to deliver creative, practical solutions and services in support of the current and future technological needs of El Dorado County.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 10    INFORMATION TECHNOLOGIES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	86,589	770	27,920	27,150
Miscellaneous Rev	2,185	0	0	0
<b>Total Revenue</b>	<b>88,774</b>	<b>770</b>	<b>27,920</b>	<b>27,150</b>
Salaries & Benefits	5,479,970	6,068,159	6,193,488	125,329
Services & Supplies	4,073,973	4,010,244	4,367,056	356,812
Other Charges	80	0	0	0
Fixed Assets	154,444	159,250	185,150	25,900
Intrafund Transfers	8,910	125,636	148,011	22,375
Intrafund Abatement	(350,385)	(258,640)	(170,360)	88,280
<b>Total Appropriations</b>	<b>9,366,994</b>	<b>10,104,649</b>	<b>10,723,345</b>	<b>618,696</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>9,278,220</b>	<b>10,103,879</b>	<b>10,695,425</b>	<b>591,546</b>

**MAJOR BUDGET CHANGES**

Revenue

*Service Charges*

\$27,150      Increase in Interfund revenue due to anticipated increase in Application Program and Web support provided to non-General Fund departments. This account should be reviewed along with Intrafund Abatements expense, which represents programming support to General Fund departments.

Appropriations

*Salaries and Benefits*

\$144,877      Net Salary and Benefit increase, including step increases (\$31,101), increases in CalPERS retirement costs (\$66,867), the County's share of cost for health insurance benefits (\$74,752) and Unemployment Insurance (\$16,380), offset by decreases in Overtime (\$14,000), Other Compensation (\$30,223).

(\$24,525)      Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Information Technologies

## RECOMMENDED BUDGET • FY 2020-21

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### *Services and Supplies*

- \$205,000 Increase in Computer Maintenance, Software and Licenses related to first year of a multi-year plan to address system security needs.
- \$119,000 Net increase due to multiple adjustments to align with current/proposed vendor mix and to align with correct accounts. Notable increases are primarily related to the Microsoft Enterprise Agreement maintenance due to true-ups (\$206,000), an increase in Tyler MUNIS annual maintenance (\$30,000), and an upgrade to Google G-Suite to provide increased storage and security capabilities to accommodate more employees working off-site (\$68,276), offset by reductions in other agreements (\$185,276).
- \$48,600 Increase in Telephone Maintenance due to addition of automated call distribution (\$20,000), Telco Resiliency (\$40,000) and Softphone for mobility (\$20,000), offset by reduction in one-time expenses in prior year (\$31,400).
- \$36,317 Increase in telephone vendor payments and pass through telephone charges.
- (\$19,059) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- (\$33,000) Decrease in Travel and Training. \$18,401 of this decrease was pursuant to Chief Administrative Office direction in recognition of COVID-19 related travel restrictions.

### *Fixed Assets*

- \$82,000 Time server appliances (2) for redundant synchronization to eliminate single point of failure (\$10,000), replacement server cabinet at end of life (\$12,000), and scheduled replacement of call manager system (\$60,000).
- \$103,150 Software modifications and consulting related to Tyler FENIX implementation of various financial modules. This was funded by the FENIX project in prior years and has now been moved to Information Technologies.

### *Intrafund Transfers*

- \$22,375 Increase in Central Fiscal administrative service charges (\$29,535) offset by reduction in charges for Facilities maintenance (\$7,600).

### *Intrafund Abatement*

- \$88,280 Decrease in Intrafund charges (shown as negative) for programming support to General Fund departments.

## PROGRAM SUMMARIES

### Administration

#### *Administration*

Provides overall direction and support for all divisions and groups within IT, including: financial planning, administrative support, policy development, asset management and implementation and administration of County Technology solutions. This area also performs technology research.

#### *Security Officer*

Establishes policies and procedures to ensure County conforms with State, Federal, and local regulations with regard to information security. Develops, promotes and presents security awareness training and education.

#### *Training*

Provides county-wide training for a significant number of applications used by employees including Google Apps (G-mail, Calendar, and Documents), Adobe and Microsoft applications.

### Application & Web Support/Consulting Services

#### *Application Support/Consulting Services*

Provides for complete life cycle application development, support and maintenance, and database design on multi-tiered platforms. This function also provides business processing analysis and project management services. This team continues to have a significant role in the implementation of updated countywide systems which include Financial, Payroll, and Human Resources Management.

#### *Web Services*

Provides support for the design and maintenance of the county-wide Web presence as well as support for most departmental Web sites. This area is responsible for presenting a cohesive, easy to use Web portal to all County services and information. Standards are maintained that allow easy navigation and content management of pertinent and reliable information for all users and County constituents.

### Communications

#### *Telecommunications*

Provides installation and support for our Voice over IP (VOIP) phone system which includes support for over 2,000 telephones in over 35 locations throughout the County. The unit is responsible for supporting countywide voicemail services, managing E-fax, and coordinating with vendors who provide local and long distance services.

# Information Technologies

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## Network/Server/Desktop Support

### *Network Administration*

Provides technical support for the County's data network including: network security, support for Wide-Area Network (WAN) and Local Area Networks (LANs), planning and installation of networks, troubleshooting and maintenance of network hardware and software, and coordination with vendors for problem resolution. Manages wireless access points around the County. Works with the telecommunications staff on VoIP implementation. Works with Facilities on IT related wiring contracts throughout the County. Greater emphasis will be needed as the County moves toward newer technology which will require significantly higher use of network services and support.

### *Server Administration*

Provides technical support for servers throughout the County including: server security, hardware and software specifications and configurations, installation and customization, trouble-shooting and maintenance, and coordination with vendors for problem resolution.

### *Desktop/PC Support*

Provides hardware and software support for approximately 1,800 County PC's including installation, maintenance, upgrades, troubleshooting of problems, problem tracking and reporting. The HELP DESK provides first and second level telephone support for PC, server, and enterprise server reported problems.

### *Technology Research*

Provides research and analysis to individual County departments regarding hardware, software and various technologies available to the County for current and future implementation. This function also reviews all technology purchased throughout the County for compliance with established County standards and to ensure procurements are optimized for cost.

## Technical Services/Records Management

### *Technical Services*

Provides installation, customization, maintenance and support of hardware and software for the Enterprise.

### *Records Management*

Maintains all paper records storage based on Board approved records retention schedules.

# Information Technologies

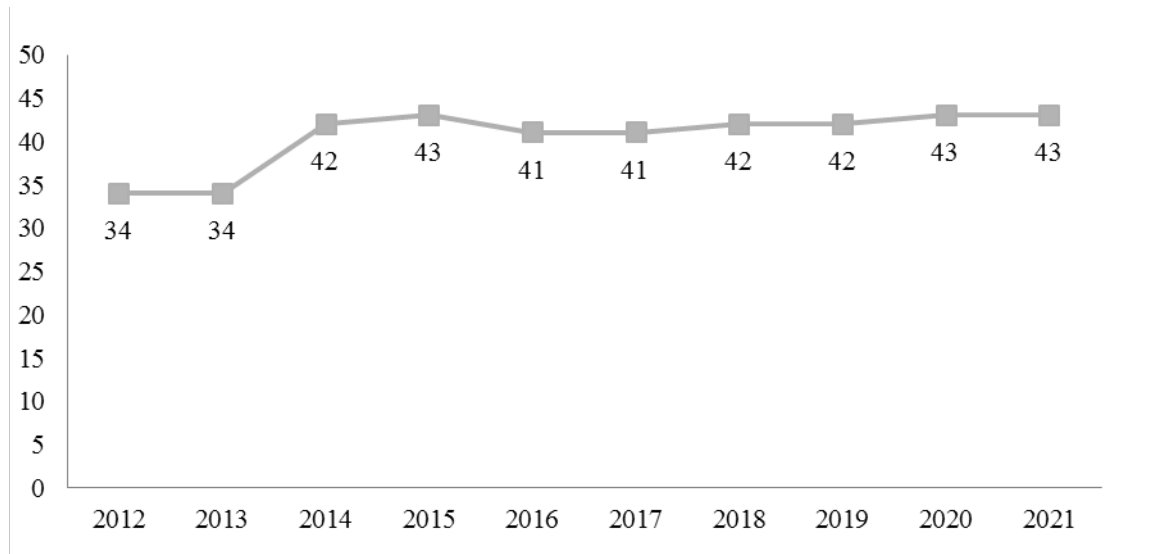
## RECOMMENDED BUDGET • FY 2020-21

### BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 1,872,141	\$ -	\$ 1,872,141	5.50
Applications & Web Support	\$ 1,825,577	\$ 27,920	\$ 1,797,657	16.00
Technical Svs./Records Mgmt.	\$ 29,802	\$ -	\$ 29,802	0.50
Network/Server/Desktop Support	\$ 6,050,780	\$ -	\$ 6,050,780	19.75
Communications	\$ 945,045	\$ -	\$ 945,045	1.25
<b>Total</b>	<b>\$ 10,723,345</b>	<b>\$ 27,920</b>	<b>\$ 10,695,425</b>	<b>43.00</b>

### STAFFING TREND

The recommended staffing for Information Technologies is 43.0 FTEs, which is the same as FY 2019-20. All IT positions are located in Placerville.



### RECOMMENDED BUDGET

The Budget for Information Technologies is recommended at \$10,723,345, which is an increase of \$618,696 (6.1%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 100% of the funding for the Information Technologies Department, with partial cost recovery in subsequent years through the A-87 Cost Allocation Plan.

General Fund has increased by \$591,546 (5.8%) when compared to the FY 2019-20 Adopted Budget.

The General Fund increase is attributed primarily to personnel-related cost increases (\$125,329), increases for network security infrastructure (\$205,000), increases for telecommunications costs related to redundancy, resiliency and mobility (\$90,000) and a net increase to status-quo services (\$137,000). It should be noted that revenue from General Fund and non-General Fund departments for programming is reduced by \$61,130. These increases include an increase to the Microsoft Enterprise Agreement (\$206,000) due to upgrades and true-ups, and are partially offset by net reductions in other areas.

Over the past few years the Information Technologies Department has assumed ongoing maintenance and support responsibility for the following new systems: Megabyte (County property tax system)

# Information Technologies

## RECOMMENDED BUDGET • FY 2020-21

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\$314,635, Tyler Technologies (MUNIS financial system) \$259,000, and Kronos (timekeeping system) \$173,831. Annual maintenance and support related to the Microsoft Enterprise agreement is recommended at \$625,046.

The Recommended Budget includes \$205,000 for software licenses and support related to network infrastructure and security, based upon current security assessments. This is an ongoing need and a continuation of prior year mission-critical purchases.

Also included in the Recommended Budget are three Telecommunication purchases that will improve service to internal and external customers: Automated call distribution (\$20,000) to improve call tracking, Telco Resiliency (\$40,000) to improve telephone architecture and decrease interruptions at the Public Safety Facility, and a Voice-Over Internet Protocol (VOIP) upgrade called SoftPhone (\$20,000) that will improve phone service by allowing staff working in the field or at non-county locations to access phone calls and manage voicemail from a mobile device.

The Recommended Budget includes \$103,150 for Tyler software consulting and data conversions related to the Accounts Receivable, Accounts Payable, and General Ledger FENIX module modifications. In the past, these costs were included in the FENIX system implementation budget, and are now reflected in the Information Technologies budget.

Over the past few years, the Information Technologies Department has been updating mission critical network infrastructure. The FY 2019-20 Budget included \$230,450, FY 2018-19 included \$486,700, and FY 2017-18 included \$804,500 for this ongoing need.

### CAO Adjustments

No CAO adjustments are recommended.

### Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund revenues. These revenues are collected in Department 15 – General Fund Other Operations. Costs are recovered through the A-87 Cost Allocation Plan, which is administered by the Auditor-Controller's Office.

## MISSION

The *Recorder-Clerk's* mission is to serve each person in our community with dignity, respect, transparency and professionalism. Our vision is to be leaders (by example) in customer satisfaction, employee knowledge and empowerment, and to serve with honesty and integrity.

The County Recorder accepts, records and preserves for permanent record, certain legal documents affecting land title, and vital statistics. The County Recorder also creates and maintains a daily index of these documents for reference, research, and issuance of certified copies.

The County Clerk issues and registers marriage licenses; accepts and indexes Fictitious Business Name statements; files notary bond certificates, powers of attorney, surety bonds, inventory statements, certain environmental documents, and maintains a list of public rosters. The County Clerk registers Professional Photocopiers, Process Servers, Unlawful Detainer Assistants, and Legal Document Assistants.

## DEPARTMENT BUDGET SUMMARY

## DEPT : 18 RECORDER-CLERK

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	378	0	0	0
License, Pmt, Fran	81,659	80,000	83,000	3,000
Service Charges	602,936	690,500	685,000	(5,500)
Miscellaneous Rev	497,592	448,000	455,000	7,000
Other Fin Sources	339,321	481,000	374,000	(107,000)
<b>Total Revenue</b>	<b>1,521,886</b>	<b>1,699,500</b>	<b>1,597,000</b>	<b>(102,500)</b>
Salaries & Benefits	1,283,505	1,313,911	1,290,743	(23,168)
Services & Supplies	171,543	345,863	265,300	(80,563)
Intrafund Transfers	12,407	17,237	15,200	(2,037)
<b>Total Appropriations</b>	<b>1,467,455</b>	<b>1,677,011</b>	<b>1,571,243</b>	<b>(105,768)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>(54,431)</b>	<b>(22,489)</b>	<b>(25,757)</b>	<b>(3,268)</b>

## MAJOR BUDGET CHANGES

## Revenue

*Licenses, Permits*

\$3,000 Increase in Marriage License revenue based on current trend and updated fees.

*Service Charges*

(\$5,500) Net decrease in service charges based on Official Records Daily Image & Index Subscriptions.

# Recorder-Clerk

RECOMMENDED BUDGET • FY 2020-21

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## *Misc. Revenue*

\$7,000 Increase in Miscellaneous Clerk filing fees.

## *Other Financing Sources*

(\$107,000) Decrease in operating transfers from dedicated Special Revenue Funds, based on anticipated use.

## Appropriations

### *Salaries and Benefits*

\$15,115 Net increase due primarily to merit and salary adjustments (\$41,070) and other salary and benefits increases (\$6,700), offset by a decrease in employer share of health insurance (\$32,654.).

(\$38,283) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Services and Supplies*

\$10,000 Increase in Office Expenses for one-time purchase of chairs for the reconfigured wedding room (\$1,500) and unanticipated costs associated with the office reconfiguration (\$8,500).

\$5,500 Increase due to increase in travel attributed to more frequent trips between Placerville and South Lake Tahoe offices (\$3,500), and addition of County Recorder Association of California conference in Southern California (\$2,000).

(\$90,000) Decrease in one-time Special Department Expense due to completion of Office Reconfiguration project in FY 2019-20.

(\$5,423) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Intrafund Transfers*

(\$2,037) Net decrease primarily due to one-time increase in charges from IT for implementation of new Recorder-Clerk Management system (\$5,000), increase in mail service (\$2,000), offset by decrease in Facilities support for Office Reconfiguration project completed in FY 2019-20 (\$10,000).

## PROGRAM SUMMARIES

### *Recorder*

The County Recorder is responsible for the examination, recordation, indexing and image retention of all recorded instruments related to real property within the County or as required by statute; collection and



distribution of real property documentary transfer tax law; filing of vital records (birth, death and marriage), records of survey, parcel maps, subdivision and assessment maps; and provides certified copies of recorded instruments, maps and vital records upon request.

### *Clerk*

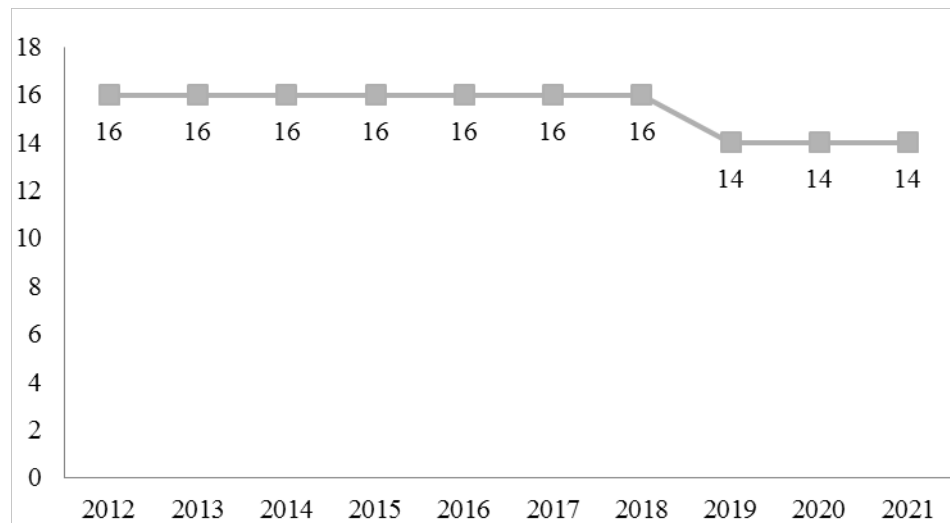
The County Clerk is responsible for the issuance of marriage licenses, performing marriage ceremonies or authorizing one time deputy commissioners. The Clerk is also responsible for filing and maintenance of Fictitious Business Name Statements, registration of Process Servers, Professional Photocopiers, Legal Document and Unlawful Detainer Assistants. (Government Code 27230 – 27297 and the Family Code 400-500 prescribe most of the duties of the Recorder-Clerk.)

### PENDING ISSUES

The County Recorder will implement a new recording and clerk document system by September 2020. The new system has several paperless features and efficiencies that will save the department time and money. Approximately six months after implementation, the County Recorder will conduct another fee study to assess the need for further adjustments to Recorder-Clerk fees.

### STAFFING TREND

The Recommended Budget for Recorder-Clerk is 14 FTEs. This is no change from prior year. There are 14 FTEs on the West Slope and staffing will be provided in the South Lake Tahoe office two days a week, based on demand.



### RECOMMENDED BUDGET

The Recorder-Clerk budget is recommended at \$1,571,243, which is a decrease of \$105,768 (6.3%) when compared to the FY 2019-20 Adopted Budget.

# Recorder-Clerk

## RECOMMENDED BUDGET • FY 2020-21

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The Recommended Budget includes the continuation of the Book Restoration and Preservation Project to maintain and preserve historical records (\$50,000), the completion of purchases related to the Office Reconfiguration Project completed for the most part in FY 2019-20 (\$10,000), increased travel related primarily to more frequent trips between the Placerville and South Lake Tahoe offices (\$5,500), and IT support related to final implementation of the new Recorder-Clerk Management system \$5,000).

The General Fund cost for this Department is recommended at (\$25,757), a negative number. The General Fund cost is decreasing by \$3,268 when compared to the FY 2019-20 Adopted Budget because the FY 2019-20 Adopted Budget reflected a Net County Cost of (\$22,489). Costs in the Recorder-Clerk Department are substantially offset by Recording Fee revenue, and the Department currently does not require General Fund support.

### CAO Adjustments

No CAO adjustments are recommended.

### Sources & Uses of Funds

The Recorder-Clerk Department is primarily funded by fees and typically has no Net County Cost.

The Recorder-Clerk is responsible for the collection of various fees as outlined below. In Fiscal Year 2018-19, the following revenue was collected:

- \$2,973,897 - Documentary Transfer Tax – collected on the full value of the property being conveyed at a rate of \$1.10 per thousand.
- \$98,010 - Real Estate Fraud Fee – collected on every document not included in a sale of real property.
- \$14,654 - Children’s Trust Fund – collected on every certified copy of birth record.
- \$63,572 – Domestic Violence Trust Fund – collected on every marriage license issued.

The Documentary Transfer Tax is a tax that is levied on the sale of property at the time the transfer documents are recorded. These revenues are collected in Department 15 – General Fund Other Operations.

State law provides for the collection of additional fees through the Recorder-Clerk for certain documents for specified purposes. These revenues are held in Special Revenue Funds and transferred to the department to offset expenditures that are appropriate for reimbursement by those funds. The Recommended Budget for FY 2020-21 reflects the following use of the Special Revenue Funds:

\$145,000	Micrographics fund to cover a portion of salaries, equipment costs and services associated with the conversion of microfilm documents to digital image. Includes \$50,000 for the second year of the Book Restoration and Preservation project.
\$123,000	Modernization fund to cover a portion of salaries, services and supplies, software and maintenance fees.
\$69,100	Electronic Recording Delivery System fund to cover a portion of salaries, the cost of regulation and oversight of electronic decoding by the Attorney General.

- \$25,000 Vital Health Statistics fund used to offset the cost of modernization of vital records management.
- \$10,900 Social Security Truncation fund used for efforts to truncate social security numbers in recorded documents. This fee is no longer collected as of January 1, 2018.
- \$1,000 Notary fund used for administration of confidential marriages.



MISSION

The Elections/Registrar of Voters Office provides transparent, fair, and non-partisan election services to all candidates for offices and County residents for Federal, State, City and Special District elections. The Department is responsible for assuring compliance with Federal and State election laws and the Fair Political Practices Commission (FPPC), and for implementation of voter outreach programs.

DEPARTMENT BUDGET SUMMARY

**DEPT : 19 ELECTIONS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	102,439	1,400,204	1,128,000	(272,204)
IG Rev - Federal	25,542	269,941	119,236	(150,705)
Service Charges	280,083	125,000	327,000	202,000
<b>Total Revenue</b>	<b>408,065</b>	<b>1,795,145</b>	<b>1,574,236</b>	<b>(220,909)</b>
Salaries & Benefits	894,043	888,617	1,002,875	114,258
Services & Supplies	820,867	1,369,570	1,943,495	573,925
Other Fin Uses	0	757,000	0	(757,000)
Intrafund Transfers	3,917	23,384	5,210	(18,174)
<b>Total Appropriations</b>	<b>1,718,826</b>	<b>3,038,571</b>	<b>2,951,580</b>	<b>(86,991)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,310,761</b>	<b>1,243,426</b>	<b>1,377,344</b>	<b>133,918</b>

BUDGET CHANGES

Revenue

*Revenue: State Intergovernmental*

(\$272,204) Net decrease in revenue due to an increase in AB 1824 voting system and vote center implementation funding (\$368,000) offset by a reduction of one-time Proposition 41 Bonds for Modern Voting Equipment (2002) funding (\$640,204), spent in FY 2019-20 on vote center implementation.

*Revenue: Federal Intergovernmental*

(\$150,705) Decrease in Help America Vote Act 301 (HAVA) grant funding for polling place improvements related to the Americans with Disabilities Act (ADA). The Department received addition one-time grant revenue of \$100,000 during FY 2019-20, not reflected in the baseline Adopted Budget. FY 2019-20 also included \$25,000 that was attributable to the prior year (2018-19), causing an overstatement of regular HAVA grants in 2019-20.

# Registrar of Voters

## RECOMMENDED BUDGET • FY 2020-21

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### *Charges for Services*

\$202,000 Increase in Election Services revenue due to the cyclical nature of elections being consolidated to even election years, and a corresponding increase in reimbursements for election costs from districts (\$215,000), offset by a decrease in candidate filing fees (\$13,000).

### Appropriations

#### *Salaries and Benefits*

\$25,084 Net increase due to conversion of a .5 Election Technician position to a 1.0 full time position.

\$93,312 Increase in required personnel related costs including CalPERS retirement and unemployment insurance charges.

(\$4,138) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Services and Supplies*

\$41,502 Increase in Telephone Vendor Payments for vote center connectivity in order to look up voters (\$13,502), and Office Expense attributable to increase in consumables for printers (toner and drums) at the vote centers (\$28,000). Much of the cost attributed to vote center implementation will be reimbursable from grants.

(\$2,958) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

\$96,223 Increase in computer software maintenance and license costs associated with new voting system, envelope sorter, and Language Line software.

\$10,000 Increase in Printing Services due to requirement to provide outreach to voters prior to each election, this is reimbursable from grants.

\$426,200 Increase in Special Department Expense (\$311,255) and Elections Outreach (\$112,236) due to outsourcing assembly and mailing of voting packets to voters and increased outreach required for vote center implementation. Much of the cost will be reimbursable from grants. Increase should be reviewed in coordination with adjustment below to Other Financing Uses due to transfer of AB 1824 funding into Department.

(2,600) Decrease in Travel and Training expenses pursuant to Chief Administrative Office direction in recognition of COVID-19 related travel restrictions.

#### *Other Financing Uses*

(\$757,000) One-time decrease in Operating Transfers Out due to AB 1824 funding being moved from the Accumulated Capital Outlay (ACO) fund to the Elections Department in FY 2019-20, in order to simplify project tracking and invoice payment.

*Intrafund Transfers*

(\$18,174) Net decrease in Intrafund Transfers including General Fund (\$19,000) and IT Program Support (\$2,000), offset by an increase in transfers for building maintenance and improvements (\$1,800).

**PROGRAM SUMMARY**

The Registrar of Voters/Elections Department provides election services to all County residents for Federal, State, County, City and Special District elections in accordance with the current California Elections Code and the Help America Vote Act (HAVA). The Department provides ballot layout, Sample Ballot Mailer preparation and Vote by Mail preparation and mailing. The Department validates all signatures on ballots received from voters against original registration and provides all security, training of over 500 precinct officers and conducts Voter Outreach and registration sign up to the public. The department also establishes, prepares, and run vote centers for up to 11 days prior to an election.

Fair Political Practices Commission (FPPC) filing and activity as mandated by the Political Reform Act and if provided and administered by the Elections Office. All candidate filings and forms required are also administered. Form 700 Statement of Economic Interest filers may now use the new online application.

GIS mapping and updating are also provided by the Election staff. During each census the office works to coordinate with the Census Bureau for collection of all data and input of data to our database. All precinct maps and boundaries are calculated by the office and provided to the public as needed. As the census is completed our GIS workload will increase significantly.

The Registrar of Voters/Elections Department converted to a new Election Management System with a higher efficiency rate. Since the certification of the Statewide Voter Registration System (VoteCal) the connection between management systems and the State have become very complex. It is the expectation that staff will be able to spend time more efficiently processing voter records and conducting accurate and timely elections.

**PENDING ISSUES**

The move to vote centers and a new voting system presents many opportunities to identify efficiencies and potential cost saving. The first election under the new model on March 3, 2020 was a great exercise to test all the new processes and procedures. While everything went smoothly, the department will be focused on streamlining and improvements. Below are some areas of focus:

- Vote Center Deployment
- Vote Center Training
- Drop Box Deployment
- Drop Box and Ballot Pickup
- Receiving and processing Ballots
- Ballot Opening and Preparation
- Candidate Filing, Information, and Support

Additionally, the department will be focused on submitting reimbursement requests and tracking payments from the Federal and State funds that are available, ensuring we are reimbursed for all eligible expenses related to Vote Center implementation and Voting System.

# Registrar of Voters

RECOMMENDED BUDGET • FY 2020-21

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## Legislative Changes

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SB 207 – Vote Registration Changes starting at 14 days prior to Election Day (E-14):

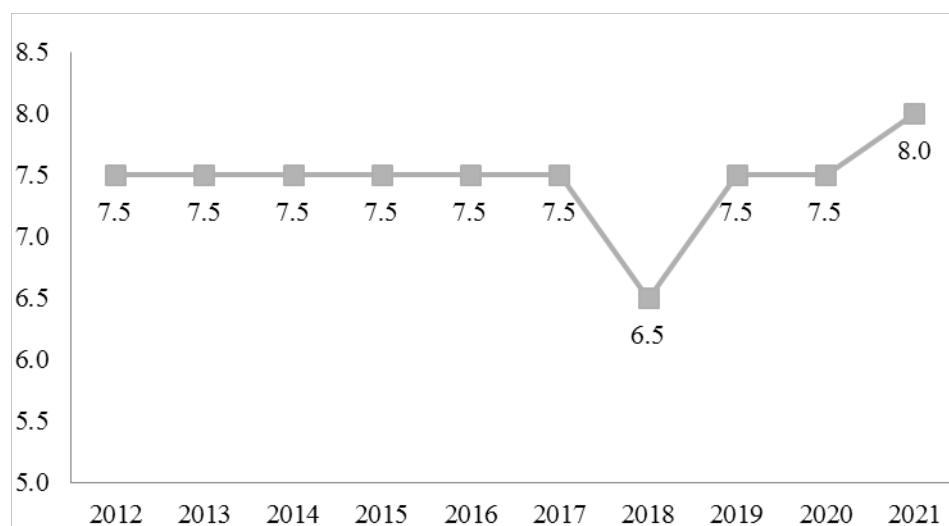
This legislation allows for voter registration changes, including address or party changes, to be done on a simple form, not requiring re-registration, beginning on E-14 through Election Day. This will be a significant benefit to the department in the conduct of an election, speeding up voter processing and reducing the number of Conditional Voter Registrations and Provisional ballots.

AB 1436—Conditional Voter Registration (CVR or same day registration):

This legislation allows for a registrant to cast a conditional provisional ballot when the registrant delivers to the County Elections office a properly executed affidavit of registration during the period of E-14 through and including Election Day.

## STAFFING TREND

It is recommended that the staffing for the Registrar of Voters/Elections Department increase from 7.5 to 8.0 to include the increase of a part time Elections Technician I/II to a full-time position.



## RECOMMENDED BUDGET

This Budget is recommended at \$2,951,580, which is a decrease of \$86,991 (2.9%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 47% of the funding for the Department, and is increased by \$133,918 (10.8%) when compared to the FY 2019-20 Adopted Budget.

The increase in General Fund cost is due primarily to personnel costs, including the increase of a part-time position to full-time to allow for increased voter outreach and election worker training required with the Vote Center model.

The Registrar of Voters/Elections Department budget has been affected by changing State legislation around AB 1824 voting system and vote center implementation funding. After approval of the FY 2019-20 Adopted Budget, the grant funding was changed from a 1:1 county match to a 3:1 match, thereby



increasing the State's contribution and decreasing the County's contribution significantly. Additionally, the funding was transferred from the Accumulated Capital Outlay (ACO) fund to the Department, increasing the Department's Services and Supplies category by approximately \$1.2 million, and decreasing Other Financing Uses by \$757,000. The County match was reduced from \$757,000 to \$311,302, resulting in County General Fund savings of \$445,698 in FY 2019-20.

CAO Adjustments

The Department requested additional appropriations that were deferred in the recommended budget, and will be considered in the fall with the Adopted Budget.

Sources & Uses of Funds

The Department is funded primarily with discretionary General Fund revenues. These revenues are collected in Department 15 – General Fund Other Operations.



Treasurer-Tax Collector  
RECOMMENDED BUDGET • FY 2020 - 21

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MISSION

The Treasurer-Tax Collector Department’s mission is to effectively manage the financial resources of El Dorado County within our purview, through efficient collections, daily banking, safe and sound investments and exceptional public service.

DEPARTMENT BUDGET SUMMARY

**DEPT : 04    TREASURER/TAX COLLECTOR**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	531,478	490,000	530,000	40,000
License, Pmt,	555,806	435,300	495,000	59,700
Fran Fines &	56,750	65,000	55,000	(10,000)
Penalties Service	701,243	747,000	729,050	(17,950)
Charges	97,447	150,000	120,000	(30,000)
Miscellaneous Rev	153,340	197,001	176,310	(20,691)
<b>Total Revenue</b>	<b>2,096,064</b>	<b>2,084,301</b>	<b>2,105,360</b>	<b>21,059</b>
Salaries & Benefits	2,299,298	2,475,939	2,475,685	(254)
Services & Supplies	426,505	517,313	632,048	114,735
Fixed Assets	36,078	5,247	13,618	8,371
Other Fin Uses	2,874	3,600	8,600	5,000
Intrafund Transfers	174,984	113,324	72,993	(40,331)
Intrafund Abatement	(16,717)	(22,900)	(28,050)	(5,150)
<b>Total Appropriations</b>	<b>2,923,021</b>	<b>3,092,523</b>	<b>3,174,894</b>	<b>82,371</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>826,957</b>	<b>1,008,222</b>	<b>1,069,534</b>	<b>61,312</b>

MAJOR BUDGET CHANGES

Revenue

*Licenses, Permits*

\$59,700      Increase in License fee revenue based on anticipated increases to fees as approved by the Board of Supervisors in FY 2019-20.

*Miscellaneous*

(\$30,000)      Decrease reflecting a downward trend in actual receipts. Revenues from Tax Sale fees, Lien filing fees, Returned Check fees, and Payment Plan processing fees have generally declined.

# Treasurer-Tax Collector

RECOMMENDED BUDGET • FY 2020 - 21

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## *Operating Transfers*

(\$20,691) Decrease in projected revenue from assessment of timeshares.

## Appropriations

### *Salaries and Benefits*

\$41,163 Decreased Temporary Employees (Extra Help) expense and Health Insurance, offset by negotiated increases to Other Compensation and increased Permanent Employee salary expenses due to the addition of an Accountant I/II FTE. Costs for the deletion of a Fiscal Technician, to occur within the fiscal year, have been removed from the budget and offset the permanent employee and benefit cost increases.

(\$41,417) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Services and Supplies*

(\$9,265) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

\$125,640 Increase in Software costs due to the Host Compliance contract for Vacation Home Rental compliance efforts.

### *Fixed Assets*

\$13,618 Increase due to a one-time purchase of a mail opener machine.

### *Intrafund Transfers*

(\$58,001) Decrease primarily due to fewer anticipated charges for Information Technologies Department support.

## PROGRAM SUMMARIES

### *Treasurer*

This Division receives and accounts for over one billion dollars in annual deposits and is responsible for the internal controls safeguarding those deposits. Additionally, the Division projects daily liquidity requirements for the County, schools, and outside agencies through analysis of current and historical data to ensure sufficient funds are available for cash flow needs. Funds in surplus of daily cash flow needs are prudently invested in accordance with the County Investment Policy in interest-earning instruments until needed.

Treasurer-Tax Collector  
RECOMMENDED BUDGET • FY 2020 - 21

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*Tax Collector*

This Division’s priorities are to manage the processing, collecting, depositing and accounting of tax receipts while providing exceptional customer service to the public. Other priorities include accounting for defaulted taxes and transfers of delinquent amounts to the defaulted tax rolls. The Tax Collector Division administers both the Transient Occupancy Tax (TOT) and the Business License Ordinances. Finally, the Tax Collector Division conducts the Annual Public Auction Tax Sale.

*Revenue Recovery*

The Revenue Recovery Division is responsible for the enforcement of Board Policy B-4 Collections – Recovery of Public Funds. This Division works to collect debts owed to some County Departments. This function transferred to the Treasurer-Tax Collector’s Office effective in FY 2017-18.

**BUDGET SUMMARY BY PROGRAM**

	Appropriations	Revenues	Net County Cost	Staffing
1000 - GENERAL FUND	\$ 3,174,894	\$ (2,105,360)	\$ 1,069,534	
0400000 - TR: ADMINISTRATION	\$ 760,422	\$ -	\$ 760,422	4.08
0410000 - TR: TAX COLLECTION	\$ 1,704,954	\$ (1,450,310)	\$ 254,644	12.29
0420000 - TR: TREASURY DIVISION	\$ 650,500	\$ (650,500)	\$ -	3.07
0430000 - TR: REVENUE RECOVERY	\$ 59,018	\$ (4,550)	\$ 54,468	0.56
1204 - COUNTYWIDE SR - TREAS/TAX	\$ 12,772	\$ (12,772)	\$ -	
0470300 - TR: CWSR - ASSESSMENT TRUST	\$ 5,527	\$ (5,527)	\$ -	
0470304 - TR: CWSR - CHNG DIFF TREASURER	\$ 45	\$ (45)	\$ -	
0470511 - TR: CWSR - CHNG DIFF TAX CLLCT	\$ 3,600	\$ (3,600)	\$ -	
0470512 - TR: CWSR - OVERAGE TAX COLLECT	\$ 3,600	\$ (3,600)	\$ -	
<b>Grand Total</b>	<b>\$ 3,187,666</b>	<b>\$ (2,118,132)</b>	<b>\$ 1,069,534</b>	<b>20</b>

This Budget Summary by Program Table includes detail on Special Revenue Funds that are not included in the Department Budget Summary. These Special Revenue Funds are restricted or committed to expenditure for specified purposes, and are expended by the Department.

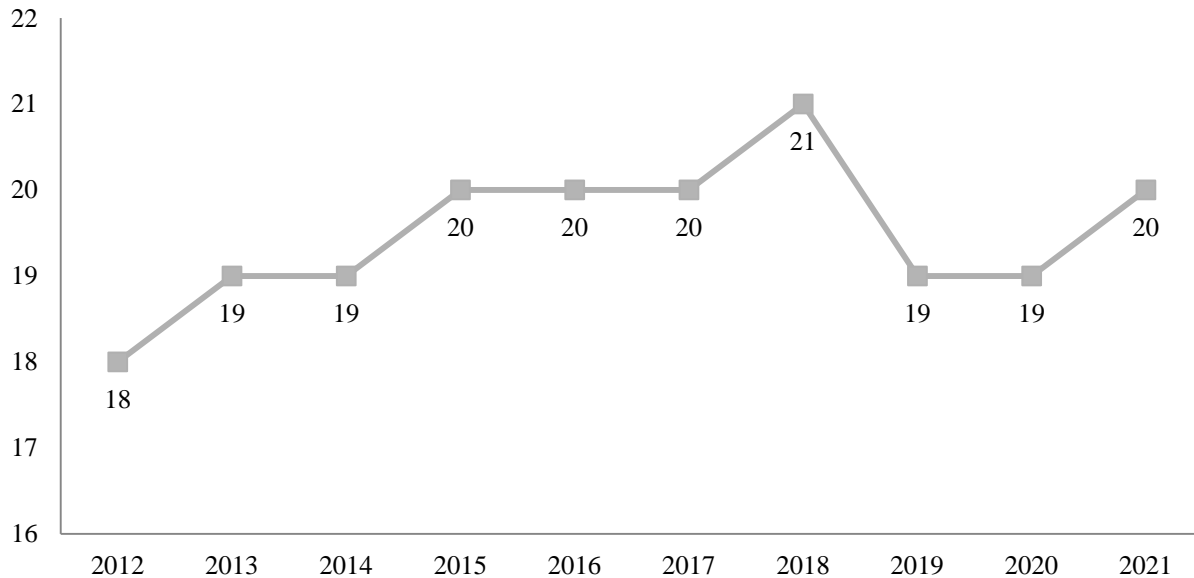
# Treasurer-Tax Collector

## RECOMMENDED BUDGET • FY 2020 - 21

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### STAFFING TREND

Staffing for the Treasurer-Tax Collector's Office has remained fairly flat over the last ten years. The recommended staff allocation for FY 2020-21 is 20 FTEs. Pending anticipated retirement of current staff, the Department will return to the Board to delete a Fiscal Technician position, thereby bringing the allocation back to nineteen FTEs.



### RECOMMENDED BUDGET

This Budget is recommended at \$3,174,894, which is an increase of \$82,371 (2.7%) compared to the FY 2019-20 Adopted Budget. The General Fund provides 34% of the funding for this Department, and is increased by \$61,312 (6.1%) when compared to the FY 2019-20 Adopted Budget.

#### CAO Adjustments

The CAO recommends no adjustments.

#### Sources & Uses of Funds

The Treasurer-Tax Collector is funded through a variety of sources. Charges for services include fees for cash management and investment services that are paid by outside agencies that bank in the treasury, as well as a portion of the 5% administration fee for the supplemental tax roll. Revenues are also generated through the sale of business licenses. The Department receives a share of the fees charged for the separate assessment of time shares. Finally, the Department receives a portion of the General Fund Transient Occupancy Tax in recognition of cost to manage the collection of these funds. The balance of the Department expense is funded with discretionary General Fund revenue.

# Court Maintenance of Effort (MOE) & Indigent Defense

RECOMMENDED BUDGET • FY 2020 – 21

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## MISSION

The purpose of the County’s Court Maintenance of Effort (MOE) Department Budget is to provide the level of financial support to the State of California, as required by law, for the Superior Court of California, El Dorado County.

The State of California is now responsible for overall funding and operation of trial courts, including Court employees. County Boards of Supervisors throughout the State are responsible for providing a level of ongoing funding support through annual revenue “maintenance of effort” payments to the State, as specified in the California Government Code. Fines and forfeitures levied as a result of Court action are collected by the Court and other County agencies. Collections are distributed as directed by law, with portions of that distribution allocated to the County General Fund, cities, and other State special funds and agencies. The General Fund share of such revenue is recorded in the County’s Court MOE Budget.

Counties also continue to be responsible for the provision of indigent defense services (court appointed counsel for indigents). This County function is represented in this Department.

## DEPARTMENT BUDGET SUMMARY

### DEPT : 20 SUPERIOR COURT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	339,075	309,256	344,542	35,286
Service Charges	634,008	588,932	682,172	93,240
Miscellaneous Rev	2,108	3,543	2,739	(804)
<b>Total Revenue</b>	<b>975,191</b>	<b>901,731</b>	<b>1,029,453</b>	<b>127,722</b>
Services & Supplies	1,260,863	1,135,079	1,132,340	(2,739)
Other Charges	1,066,245	1,099,000	1,099,000	0
Intrafund Transfers	0	0	25,659	25,659
<b>Total Appropriations</b>	<b>2,327,108</b>	<b>2,234,079</b>	<b>2,256,999</b>	<b>22,920</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,351,917</b>	<b>1,332,348</b>	<b>1,227,546</b>	<b>(104,802)</b>

## MAJOR BUDGET CHANGES

### Revenues

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#### *Fines, Forfeitures*

\$35,286      Minor increase projected in Court Traffic Fine revenue based on prior year actual receipts.

#### *Service Charges*

\$93,240      Increased Traffic Bail fee revenue based on prior year actual receipts.

# Court Maintenance of Effort (MOE) & Indigent Defense

## RECOMMENDED BUDGET • FY 2020-21

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### Appropriations

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#### *Intrafund Transfers*

\$25,659      Increase due to the allocation of costs for the Chief Administrative Office Central Fiscal Unit to this function.

### PROGRAM SUMMARIES

#### *Court Facilities*

Appropriations for court facilities are provided in compliance with statutory requirements that the County pay for the operation and maintenance of court facilities. This budget provides funding for the County Facility Payment (CFP) under AB1491.

AB1491 (formerly SB1732), the State Trial Court Facilities Act, required the County to transfer Court occupied facilities and properties to the State either by title or responsibility. The County completed the transfer of Court facilities in November 2008 with the transfer becoming effective January 2, 2009. Upon transfer of the facilities and properties an annual County Facilities Payment (CFP) was established requiring the County to sustain a level of financial support for the on-going maintenance and utilities of the State's court facilities.

#### *Indigent Defense*

The Indigent Defense program consists of Court appointed private attorneys serving as indigent conflict counsel for those cases where either the Judge or the County Public Defender has determined a conflict exists. Conflicts can exist for a number of different reasons. Examples include a case where the Public Defender may already be defending a client on a different case or where a client is linked to circumstances in a different client's case. Conflict panel attorneys can also be assigned by the Judges to cases where there are multiple defendants or where special circumstances exist such as the death penalty which requires, by law, a minimum of two attorneys, one of which would come from the conflict panel.

The program includes a contract with a local law firm to coordinate a panel of attorneys. In addition, this budget includes funding for court ordered services associated with the defense of indigent clients.

#### *Superior Court Maintenance of Effort*

The Court Maintenance of Effort budget unit reflects the County's share of fines and forfeitures levied during Court proceedings, some of which are collected and distributed by the State Superior Court, El Dorado County branch. The Court MOE budget unit also includes appropriations for the County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court. (Appropriations for local Court operations are not reflected in the County Budget since the Court is now a part of the State system. The State's appropriations to the local courts Statewide are determined by the State Judicial Council based upon recommendations from the State Administrative Office of Courts.)



# Court Maintenance of Effort (MOE) & Indigent Defense

RECOMMENDED BUDGET • FY 2020-21

## BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Court Facilities	\$ 335,000	\$ -	\$ 335,000	0
Indigent Defense	\$ 1,157,999	\$ 2,739	\$ 1,155,260	0
Maintenance of Effort	\$ 764,000	\$ 1,026,714	\$ (262,714)	0
<b>Total</b>	<b>\$ 2,256,999</b>	<b>\$ 1,029,453</b>	<b>\$ 1,227,546</b>	<b>0</b>

## RECOMMENDED BUDGET

This Budget is recommended at \$2,256,999, which is an increase of \$22,920 (1%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 54% of the funding for this function, and is decreased by \$104,802 (7.9%) when compared to the FY 2019-20 Adopted Budget. The reduced General Fund support is attributed to an increase in projected revenues.

### Sources & Uses of Funds

The County receives a share of fines, including vehicle and court fines (\$344,542), and fees and penalties, mostly associated with traffic bail and fees for traffic school (\$682,172), which are collected by the Courts.

The required Superior Court Maintenance of Effort is funded with the County's share of the fine and fee revenue that the County receives. The County is required to remit to the State a 50% portion of certain fine and forfeiture revenue received in excess of the base MOE amount. The County's MOE amount is projected at \$764,000 for FY 2020-21.

Indigent Defense is funded entirely from discretionary General Fund revenue.



**MISSION**

The District Attorney’s office is dedicated to objectively and effectively investigating and prosecuting matters under the Law, while recognizing the dignity of all individuals to achieve justice and minimize trauma to victims.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 22 DISTRICT ATTORNEY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	4,250	6,088	6,817	729
IG Rev - State	1,583,058	1,848,618	1,812,430	(36,188)
IG Rev - Federal	808,869	917,163	982,047	64,884
Service Charges	23,601	26,781	26,000	(781)
Miscellaneous Rev	6,504	3,008	4,232	1,224
Other Fin Sources	1,081,906	731,914	782,284	50,370
<b>Total Revenue</b>	<b>3,508,188</b>	<b>3,533,572</b>	<b>3,613,810</b>	<b>80,238</b>
Salaries & Benefits	9,563,371	10,813,565	11,527,417	713,852
Services & Supplies	1,331,736	1,333,074	1,305,199	(27,875)
Other Charges	7,616	7,000	11,000	4,000
Fixed Assets	230,284	0	20,000	20,000
Other Fin Uses	32,264	62,856	0	(62,856)
Intrafund Transfers	34,485	300,661	363,776	63,115
Intrafund Abatement	(338,476)	(372,715)	(377,973)	(5,258)
<b>Total Appropriations</b>	<b>10,861,281</b>	<b>12,144,441</b>	<b>12,849,419</b>	<b>704,978</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>7,353,093</b>	<b>8,610,869</b>	<b>9,235,609</b>	<b>624,740</b>

**MAJOR BUDGET CHANGES**

Appropriations

*Salaries and Benefits*

- \$427,523      Increase due to charter-mandated increases and negotiated salary increases.
- \$417,440      Increase in the County’s share of CalPERS retirement costs.
- (\$130,230)    Decrease in Workers Compensation premium to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# District Attorney

RECOMMENDED BUDGET • FY 2020 -21

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## PROGRAM SUMMARIES

### Automobile Insurance Fraud

The El Dorado County District Attorney's Auto Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with the California Department of Insurance, California Department of Motor Vehicles, Insurance Investigators and the Arson Task force in the prevention, investigation and prosecution of various forms of automobile insurance fraud. The Auto Fraud Unit investigates not only the typical auto insurance fraud and perjury case (where an individual presents a false or fraudulent claim for non-existent injuries or damages) but also complex schemes involving car dealership fraud and conspiracy to defraud multiple customers relating to the sales, transfers, and loan payoffs concerning the purchase of new and used vehicles. This program is funded on an annual basis through a grant application to the State Department of Insurance.

### Core Prosecution

#### *Alcohol and Drug Impaired Vertical Prosecution Program*

This program is made up of a specialized team of one deputy district attorney, one district attorney investigator and a part-time crime scene reconstruction expert who work closely together to prosecute alcohol and drug impaired driving cases.

A portion of this program is funded through an Office of Traffic Safety grant, which is applied for and awarded on an annual basis.

#### *Child Abuse*

The Special Investigator coordinates and conducts interviews of children involved in child abuse cases. This employee is also a vital part of the Multidisciplinary Interview Center as well as assisting with victim coordination on the major felony cases.

#### *Core Prosecution*

The main functions of this unit are to prosecute adult and juvenile offenders for criminal offenses, evaluate law enforcement reports and documents, assist in search warrant preparation, prepare and file legal briefs and memoranda relating to prosecution activities and appeals, conduct original and supplemental investigation of cases, and to prepare for and conduct trials, post-trial and sentencing hearings, and appeals.

#### *Multi-Disciplinary Interview Center (MDIC) aka The Fausel House Child Advocacy Center*

The User Agencies comprised of the Sheriff, Placerville Police Department, Health & Human Services Agency and District Attorney work together toward the mutual goal of facilitating the investigation of child abuse cases in order to minimize the trauma to child victims and their families residing in the western portion of El Dorado County and to maximize the effectiveness of criminal prosecution.

Funding for the Child Advocacy Center program is received through the California Governor's Office of Emergency Services. This grant is applied for and awarded on an annual basis.

*Elder Abuse Prosecution*

Deputy District Attorneys and Investigators work with the Sheriff's Office, Adult Protective Services, and Senior Legal Services to investigate and prosecute Elder Abuse Cases.

*SB 90*

As required by law, the District Attorney's office is mandated by the State of California to appear on behalf of the District Attorney's office for cases where defendants were convicted of a crime and classified as one of the following: Sexually Violent Predator, Mentally Disordered Offender, or Not Guilty By Reason of Insanity. The Deputy District Attorney appears at recommitment hearings to insure that the offender is not released back into the community.

Another subset of the SB 90 program is Child Abduction and Recovery. In most instances these abductions involve a parent that does not have custody of the child(ren) and has taken them out of the county/state. The investigator works with families and law enforcement agencies to recover the child and return them to their legal guardian.

*Special Victims Unit - Sexual Assault/Domestic Violence/Violence Against Women*

This unit currently covers all of the adult sexual assault, child sexual assault, child pornography, child abuse, and sexual registrant violators for the entire county. This unit also handles all of the domestic violence cases on the Western Slope as well as specialized cases of violence against women.

These cases are vertically prosecuted due to their extremely sensitive nature. Deputy district attorneys spend a significant amount of time meeting with victims and their families. These cases are all extremely sensitive and involve substantial time outside of the courtroom preparing for trial and conducting follow up investigations. Most of these cases result in prison sentences. Many involve potential life sentences and end up going to trial.

Funding for the Sexual Assault and Violence Against Women program components of the Special Victims Unit is received through the California Governor's Office of Emergency Services. These grants are applied for and awarded on an annual basis.

*Welfare Fraud*

Deputy District Attorneys and Investigators work with the Health & Human Services Agency to pursue the prevention, detection, investigation, and prosecution of fraud perpetrated in the course of public assistance benefit issuance.

Funding for this program is reviewed on an annual basis.

*Cold Case Homicides*

Currently, there are approximately 60 cold case homicides in El Dorado County. In addition, there are approximately 50 missing person cases and 7 sets of unidentified human remains that need to be subjected to DNA testing and Genetic Genealogy testing to see if we can determine who they are. Approximately 75% of the cold case homicides are from the Sheriff's Office jurisdiction and 25% are from the City of South Lake Tahoe. The vast majority of these cases are from the 1970's – 1990's. These figures do not include cold sexual assault cases.

# District Attorney

## RECOMMENDED BUDGET • FY 2020 -21

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One of the unique characteristics of cold homicide cases is that often the killer is a serial killer. In many cases there is evidence to indicate that the defendant(s) were responsible for other deaths that were never prosecuted. Due to increased technology in DNA testing the potential of bringing the killers to justice is now a possibility.

### Environmental Crimes

This unit provides the investigation and prosecution of environmental cases. The El Dorado County District Attorney's Environmental Unit is made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including El Dorado County Environmental Management, Code Enforcement, Department of Transportation, California Department of Fish & Game, California Air Resources Board, California Attorney General's Office, California District Attorney Association, State Water Resources Control Board, Lahontan Regional Water Quality Control Board, California Department of Forestry, as well as statewide cases with various other District Attorney's Offices. This unit is responsible for review and filing of environmental cases throughout El Dorado County. This unit investigates various forms of environmental crimes, including Hazardous Waste & Underground Storage Tank (UST) violations, Hazardous Material Business Plan violations (which put our first responders at risk of hazardous waste exposure), and illegal/improper release of deleterious materials to state waters and rivers in El Dorado County. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various environmental protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

Funding for this program is achieved through the use of defendant judgments that are deposited into a trust fund. These funds are ongoing as cases are prosecuted on an annual basis. The total amount of judgments can vary depending on case load within the fiscal year.

### Proposition 64

The El Dorado County District Attorney's Consumer Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including Amador, Sacramento and Yolo County District Attorney's Offices, the California Department of Corporations, California Department of Motor Vehicles, California Department of Weights & Measures, California Department of Forestry, California Department of Home Furnishings, California Bureau of Automotive Repair, and the El Dorado County Code Enforcement and Department of Agriculture, in the investigation and prosecution of various forms of consumer fraud and unlawful business practices. Further, this unit is involved with review and handling all of the District Attorney Fraud Hotline and Consumer Fraud Complaints, as well as community outreach and fraud alerts concerning current fraud schemes and tactics. This unit investigates unlawful business practices in various forms, including cases against companies who have been short-selling underweight product for years, and businesses that have been defrauding customers through false advertising and mislabeling of products. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various consumer protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices. This program is funded through the use of funds collected from defendant judgments.

### Real Estate Fraud

This unit provides the investigation and prosecution of Real Estate Fraud. The funding for Real Estate Fraud is ongoing. As the real estate instruments specified under GC 27388 are recorded, a \$1.00 fee is assessed with 90% of the fee being deposited into a Special Revenue Account for use by the District

Attorney's office for the investigation and prosecution of Real Estate Fraud. In addition to the recorded document fees, funding from a specialized grant will be utilized.

#### Victim Witness Assistance

The Victim Witness Assistance program serves as a resource to crime victims. The advocates funded under this grant are required to provide the following services: crisis intervention, emergency assistance, resource referral and assistance, direct counseling and therapy, claim assistance, property return, orientation, court escort, case status/ disposition, and notification of family and friends. It is anticipated that funding for mass victimization advocacy will continue in fiscal year 2020-21. This funding will aid in preparing Victim Witness Centers for participation in coordinated community responses to mass victimization/terrorism incidents.

Funding is received through the California Governor's Office of Emergency Services. This grant is applied for and awarded on an annual basis.

#### Victim Witness Claims

The Claims Specialists provide application intake, data entry, determine eligibility, and verify losses, including; medical, dental, wage loss, support loss, mental health counseling, funeral, burial, and relocation expenses. The benefit of having the claims processed in our county is that bills can be paid in a timely manner. The average processing time of claims done directly by the Victim Compensation Board is 3-6 months which causes ongoing stress to victims as providers will cut off services until payment is received. Funding is received through a joint partnership agreement with the California Victim Compensation Board. This grant is applied for and awarded every three years.

#### Workers Compensation Insurance Fraud

The El Dorado County Workers Compensation Unit provides the investigation and prosecution of Workers Compensation Insurance Fraud in El Dorado County. This includes claimant, premium, uninsured employer and medical provider fraud. Claimant fraud includes employees making false or exaggerated claims. Premium fraud occurs when employers misstate the type of work and or work experience of their employees in order to pay a lower premium. Uninsured employers are those who don't protect their employees by failing to obtain required workers compensation coverage. Medical provider fraud can occur when medical professional's bill for services not rendered, misrepresent the service provided, bill for unnecessary services, etc. This program is funded on an annual basis through a grant application to the State Department of Insurance.

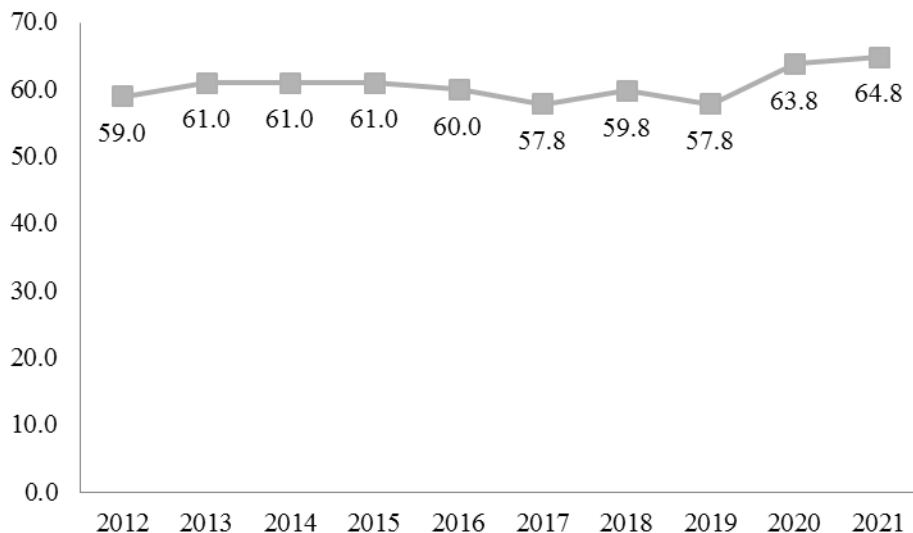
# District Attorney

## RECOMMENDED BUDGET • FY 2020 -21

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### STAFFING TREND

Staffing for the District Attorney’s Office has remained fairly stable over the last decade. The reduction in FY 2016-17 was related to the transfer of administrative staff to the CAO Central Fiscal Division. The recommended staff allocation for FY 2020-21 is 64.8 FTEs, which includes one allocation that was added during FY 2019-20 when grant funds were awarded.



### RECOMMENDED BUDGET

This Budget is recommended at \$12,849,419, which is an increase of \$704,978 (5.8%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 72% of the funding for the department, and total General Fund support is increased by \$624,740 (7.3%) when compared to the FY 2019-20 Adopted Budget.

#### CAO Adjustments

On May 5, 2020, the Board of Supervisors accepted grant funding in the amount of \$156,250 from the Governor’s Office of Emergency Services for the Increased Access to Services Program to increase physical and programmatic access to services for victims of crime, including victims with disabilities, specialized populations, and those with access and functional needs. Approximately \$96,000 of this funding will be used to pay for the Salaries and Benefits for a Limited Term Victim Witness Program Specialist, which was added to the Department’s personnel allocation when the grant funding was accepted. The remainder of the funds will be used for training, equipment, and transportation related to the program. The grant revenue and offsetting appropriations will be included in the Adopted Budget.

The Recommended Budget for Services and Supplies includes a reduction of \$25,675 to the department’s request for travel and training in recognition of COVID-related restrictions.

The Department request requested additional appropriations that were deferred in the Recommended Budget and will be considered in the fall with the Adopted Budget.



Sources & Uses of Funds

The District Attorney's Office is primarily funded through discretionary General Fund revenue; however, several State grants provide funding for various programs within the office. The Office also receives a portion of the Public Safety Sales Tax (\$1,187,319), and revenue transfers-in from special revenue funds for the Auto Fraud (\$240,000), Workers Compensation Fraud (\$380,000), Real Estate Fraud (\$87,394), and Environmental Crimes programs (\$6,400), and Public Safety Realignment Law Enforcement Services fund (\$6,000).



**MISSION**

Grand Juries are appointed by the local State Superior Court of California and serve as investigative bodies. Civil grand juries are empowered to inquire into alleged criminal acts within the County; examine fiscal and management practices in County government, departments, cities and special districts; and to investigate allegations of misconduct of any public office or officer within the County. If evidence warrants, the Jury files formal charges.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 21 GRAND JURY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Services & Supplies	48,809	81,278	81,278	0
Intrafund Transfers	3,226	1,527	2,652	1,125
<b>Total Appropriations</b>	<b>52,035</b>	<b>82,805</b>	<b>83,930</b>	<b>1,125</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>52,035</b>	<b>82,805</b>	<b>83,930</b>	<b>1,125</b>

**PROGRAM SUMMARY**

The Grand Jury budget reflects those costs which may be incurred by the Civil Grand Jury members for their activities, as authorized by the California Penal Code and the local Superior Court. The Grand Jury is impaneled by the Superior Court, and reports to the Court. Per Penal Code Section 931, the County General Fund shall pay all expenses for Grand Jurors incurred in the investigation of County, City, and District Affairs.

**RECOMMENDED BUDGET**

This Budget is recommended at \$83,930, which is an increase of \$1,125 (1.4%). The General Fund provides 100% of the funding for the Grand Jury budget. This represents a status quo budget with increases only to Mail, Facilities, and Information Technologies intrafund service charges.

Sources & Uses of Funds

The Grand Jury is entirely funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.



## MISSION

The mission of the Probation Department is: Providing public safety through collaborative partnerships and innovative practices in corrections, with accountability and compassion.

The vision of the Probation Department is Safe Communities through Changed Lives.

The Probation Department believes its well-trained, dedicated, and compassionate employees are the Department's most valuable asset. The Department is committed to respecting human rights and diversity, fostering transparency through accountability and communication, and providing exemplary service by leading with integrity, humility, honesty, and equality.

## DEPARTMENT BUDGET SUMMARY

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	2,271,531	2,074,752	2,137,115	62,363
IG Rev - Federal	166,935	415,351	302,144	(113,207)
Other Gov Agency	31,980	25,000	25,000	0
Service Charges	361,873	279,500	186,500	(93,000)
Miscellaneous Rev	3,833	4,800	4,550	(250)
Other Fin Sources	3,357,439	4,811,956	4,469,740	(342,216)
<b>Total Revenue</b>	<b>6,193,591</b>	<b>7,611,359</b>	<b>7,125,049</b>	<b>(486,310)</b>
Salaries & Benefits	15,314,806	14,669,805	14,556,745	(113,060)
Services & Supplies	2,532,109	3,383,636	2,911,792	(471,844)
Other Charges	87,087	100,625	310,025	209,400
Fixed Assets	14,794	120,700	149,600	28,900
Other Fin Uses	11,354	0	63,000	63,000
Intrafund Transfers	49,964	97,369	44,735	(52,634)
<b>Total Appropriations</b>	<b>18,010,115</b>	<b>18,372,135</b>	<b>18,035,897</b>	<b>(336,238)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>11,816,523</b>	<b>10,760,776</b>	<b>10,910,848</b>	<b>150,072</b>

## MAJOR BUDGET CHANGES

### Revenue

#### *Operating Transfers*

- (\$203,000) Reduction in use of fund balance in the Supplemental Law Enforcement Services Fund (SLESF).
- (\$224,000) Reduction in use of fund balance in the Public Safety Realignment Local Innovation Fund.
- \$107,000 Increase in the Corrections Innovation Performance Fund.

# Probation

## RECOMMENDED BUDGET • FY 2020 - 21

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### Appropriations

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#### *Salaries and Benefits*

- (\$333,686) Decrease in Workers Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- \$215,420 Increase in the employer's share of CalPERS retirement costs.

#### *Services and Supplies*

- (\$65,326) Decrease in the General Liability insurance premium to bring the program funding level to an acceptable confidence level as provided by the Risk Management Division.
- (\$274,472) Reduction in Professional and Specialized Services to bring the appropriation in line with actual expenditure trends. and reclassify emergency housing funds to the Care and Support Object.
- (\$162,093) Decrease in travel expenses in recognition of travel restrictions related to COVID-19.

#### *Other Charges*

- \$139,400 Increase in Housing expense for emergency housing for clients facing homelessness after release from custody.

#### *Other Financing Uses*

- \$63,000 Increase in Operating Transfers Out to Fleet for the replacement of a vehicle the Department had been leasing from Fleet.

## PROGRAM SUMMARIES

### *Administration*

The Administration Division plans, organizes, directs and supports the daily operations of the Probation Department by providing exceptional customer services to Probation employees, County departments, outside agencies and the community we serve. The division leads the development of policy and procedures of all administrative, clerical and fiscal aspects of the department and oversees the development and implementation of the departmental budget.

### *Adult Probation Services*

The Adult Probation Services division provides countywide community supervision of adult offenders, and provides investigations and reports regarding offenders to the Superior Court. Activities in this division include general supervision, Post Release Community Supervision (PRCS) Mandatory Community Supervision (MCS), Day Reporting Services, Court services and investigations, Electronic Monitoring Program, Drug Court, Domestic Violence Court, DUI Court, Behavioral Health Court, Veteran's Court, enforcement of court orders, and brokering community services.

The Community Corrections Center (CCC) provides adult offender intake, assessment and referral services, as well as “One Stop” supervision, treatment, education, vocational, and substance abuse interventions. The CCC facility includes Probation, Human Services, Public Health, Mental Health, Education, and community-based services such as the Northern California Construction Training academy, as prescribed through the Public Safety Realignment plan and funding.

#### *Juvenile Court Commitments*

This unit includes the care, custody and rehabilitative interventions of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Facilities (DJF) of the California Department of Corrections and Rehabilitation (CDCR). Revenue for this program comes from the Youthful Offender Block Grant.

#### *Juvenile Probation Services*

The Juvenile Probation Services division provides countywide community supervision of juveniles, and provides investigations and reports regarding juveniles to the Superior Court. Activities in the division include supervision, intake services, court services, Juvenile Electronic Monitoring Program, Juvenile Court Work Program, Teen Court, Juvenile Drug Court, Probation Supervision Officers embedded at local high schools, enforcement of Court orders, placement services, diversion program, delinquency prevention, and brokering community services.

#### *Juvenile Residential Facility*

Closure of the Placerville Juvenile Detention Facility was approved in FY 2018-19 by the Board of Supervisors. Operation of the South Lake Tahoe Juvenile Treatment Center continues. This facility is a medium security juvenile detention facility where juveniles await adjudication of cases for delinquent acts, and engage in court-ordered program efforts toward rehabilitation and promotion of public safety. The juvenile residential facility provides mandated services and treatment programs to incarcerated youth. This facility supports provisions of four court ordered disposition programs; Chances (for up to 30 days), Choices (for up to 90 days), Changes (for up to 180 days), and Challenge (for up to 240 days). All facilities within the State must comply with State Title 15 and Title 24 regulations covering staffing ratios, (staff-to-juvenile), care and custody programming, housing conditions, facility maintenance, medical, educational, and treatment services, and custody transports to Juvenile Court and out of County institutions.

#### *Operations Support Division*

The Operations Support Division provides comprehensive program support and development to the Probation Department. This division leads the advancement and preservation of policy, procedure and best practices for all Department training and program development. This division also provides central department services such information technologies, facilities maintenance, data research and analytics, and human resources functions.

# Probation

## RECOMMENDED BUDGET • FY 2020 - 21

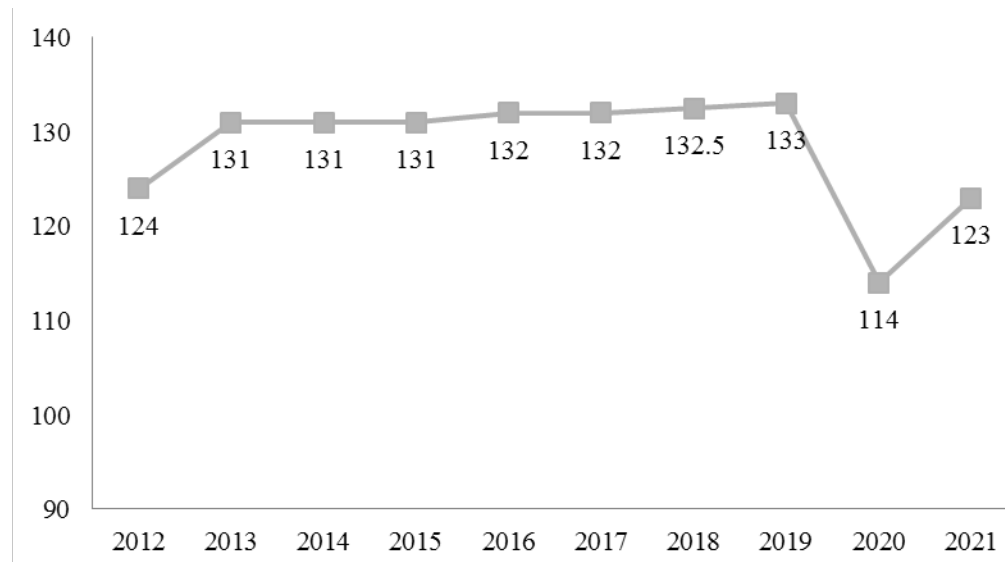
### BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 4,661,706	\$ 6,126	\$ 4,655,580	25.5
Adult Probation Services	\$ 5,525,287	\$ 3,772,709	\$ 1,752,578	33.5
Juvenile Detention Facilities	\$ 4,813,249	\$ 1,486,066	\$ 3,327,183	34
Juvenile Probation Services	\$ 3,035,655	\$ 1,860,148	\$ 1,175,507	21
<b>Total</b>	<b>\$ 18,035,897</b>	<b>\$ 7,125,049</b>	<b>\$ 10,910,848</b>	<b>114</b>

### STAFFING TREND

Staffing for the Probation Department increased slightly following 2011 Public Safety Realignment. In FY 2018-19 staffing was reduced due to the closure of the Placerville Juvenile Detention Center, approved during FY 2018-19. The proposed staff allocation for FY 2020-21 is 123 FTEs, which reflects a net increase of 9 FTEs from the FY 2019-20 Recommended Budget and 10 FTEs from the adjusted allocation. One FTE was deleted in the spring of 2020 as part of a restructuring related to the closure of the Placerville Juvenile Detention Center. The 10 FTE increase is related to Senate Bill (SB) 10, which, if upheld by the voters in November, 2020, would abolish the cash bail system and require counties perform a risk analysis to determine the pre-trial disposition of persons charged with crimes. It should be noted that funding for the 10 FTE positions is not included in the Recommended Budget pending the outcome of SB 10.

The CAO authorized the underfill of three FTE Sr. Deputy Probation Officers with Deputy Probation Officer I/II-Institutions positions in the spring of 2020, in order to meet minimum staffing requirements and citing a lack of candidates qualified for the Sr. Deputy Probation Officer position; however, the Department needs the higher level allocations long-term and anticipates being able to fill at this level through departmental promotions or other means during FY 2020-21. Normal practice is to adjust a department's allocation to match filled positions during the Recommended Budget process; however, to meet the Department's operational needs, the CAO recommends that these underfilled positions be carried through to FY 2020-21. The underfilled positions will not exceed the limit of one year, as provided in the Personnel Rules.





## RECOMMENDED BUDGET

This Budget is recommended at \$18,035,897, which is a decrease of \$336,238 (1.8%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 60.5% of the funding for the Department, and total General Fund Support is increased by \$150,072 (1.4%) when compared to the FY 2019-20 Adopted Budget.

The Governor signed Senate Bill 10 in August, 2018, which authorized a change in the State's pretrial release system from a cash bail system to a risk-based release and detention system. Under the law, the Probation Department would be required to perform pre-trial assessments of all persons booked into the jails with 12-24 hours of booking. The State has not identified any funding for the program; however, the Department estimates the need for 10 additional staff to fulfill the program mandates.

In January, 2019, a referendum to repeal the legislation qualified for the November, 2020 General Election ballot. If the referendum fails and the legislation is upheld, the Department may have to implement the program by January 1, 2021. Due to the uncertainty of the program's future and the lack of identified funding, the CAO recommends adding the 10 allocations in the Recommended Budget, but not adding appropriations at this time. Adding the allocations will allow the Department to conduct recruitments and create hiring lists before the election, so it will be positioned to fill the allocations quickly if needed. The California Chief Probation Officers Association is working with the state to identify funding for the program; however, if no funding is available, and the program is implemented, additional General Fund support will need to be provided to the Department this fall.

### CAO Adjustments

The Department requested additional appropriations that were deferred in the Recommended Budget, and will be considered in the fall with the Adopted Budget.

### Sources & Uses of Funds

Other than discretionary General Fund tax revenue, the Department's largest source of revenue is from the State. The Department receives a share of the Public Safety Augmentation Fund (Proposition 172) Sales Tax (\$1,424,786). The State also provides some funding for juvenile probation services (\$674,949).

The Probation Department's budgeted use of Public Safety Realignment funds is \$2,171,098 in FY 2020-21. This includes recovery of 13% of the Office's overhead costs, which is not full recovery of overhead costs and results in a General Fund subsidy of approximately \$229,000 for these activities. It should be noted that the total FY 2020-21 budget for Public Safety Realignment program (including funding in the Sheriff's Office and HHS) relies on the use of limited fund balance. In future years, if Public Safety Realignment fund balance is exhausted and related revenues do not increase, it may be necessary to reduce or restructure services, or consider an increase to the General Fund subsidy to the programs.

Transfers from special revenue funds include \$507,000 from the Corrections Performance Innovation fund; \$707,000 from the Supplemental Law Enforcement Services Account; \$230,000 from the Public Safety Realignment Local Innovation funds; and \$541,000 from the Youthful Offender Block Grant Fund.



## MISSION

The mission of the Department is to provide legal representation for people charged with criminal offenses who cannot afford to hire private counsel. The Public Defender’s Office provides quality legal services in a compassionate and professional manner, providing constitutional balance to the El Dorado County legal system.

## DEPARTMENT BUDGET SUMMARY

### DEPT : 23 PUBLIC DEFENDER

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	328,094	356,196	356,196	0
Other Fin Sources	23,250	88,000	36,000	(52,000)
<b>Total Revenue</b>	<b>351,344</b>	<b>444,196</b>	<b>392,196</b>	<b>(52,000)</b>
Salaries & Benefits	2,881,827	3,656,006	3,875,637	219,631
Services & Supplies	348,445	463,217	410,015	(53,202)
Fixed Assets	17,250	0	0	0
Other Fin Uses	16,190	65,000	0	(65,000)
Intrafund Transfers	23,577	90,336	61,736	(28,600)
<b>Total Appropriations</b>	<b>3,287,289</b>	<b>4,274,559</b>	<b>4,347,388</b>	<b>72,829</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>2,935,945</b>	<b>3,830,363</b>	<b>3,955,192</b>	<b>124,829</b>

## MAJOR BUDGET CHANGES

### Revenues

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#### Other Financing Sources

(\$52,000) Decrease in Public Safety Realignment funding to remove one-time costs for a new records management system in FY 2019-20.

### Appropriations

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#### Salaries and Benefits

\$191,248 Increase due to negotiated salary increases, increased CalPERS retirement costs, the County’s share of cost for health insurance benefits, and unemployment insurance.

(\$28,383) Decrease in Workers’ Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### Services and Supplies

(\$22,875) Decrease in travel and training in recognition of COVID restrictions.

# Public Defender

## RECOMMENDED BUDGET • FY –2020-21

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\$11,200	Increase in software maintenance for the new case management system.
\$10,000	Increase in rent in accordance with the lease agreement for the Shingle Springs office.
\$12,000	Increase in professional and specialized services for complex cases.
(\$64,027)	General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Operating Transfers*

(\$65,000)	Decrease due to one-time funding in FY 2019-20 for office security improvements.
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### *Intrafund Transfers*

(\$28,600)	Decrease due to one-time service charges from the Information Technologies Department for assistance with implementation of a new records management system in FY 2019-20.
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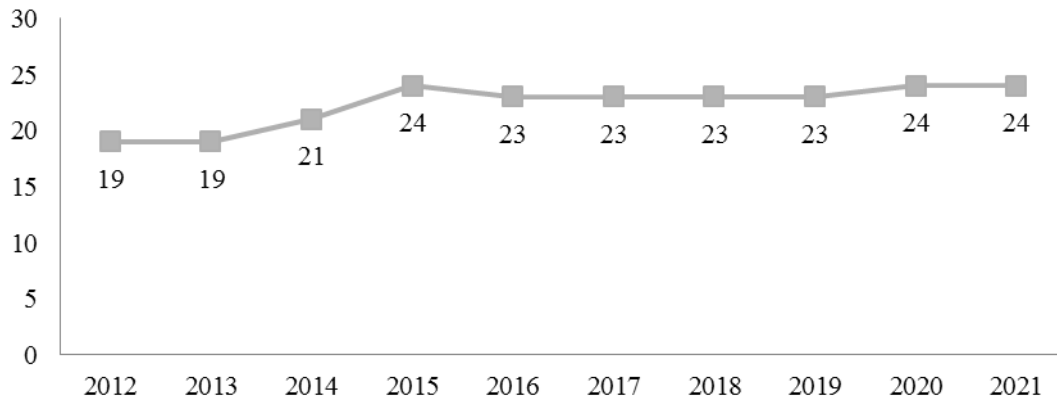
## PROGRAM SUMMARY

The functions of the Public Defender's Office are defined by California state law and the County Charter. The Public Defender provides legal representation, including investigative services, to adults and juveniles charged with criminal offenses who cannot afford to retain the services of a private attorney. The Department also represents those who require conservatorship, as they are unable to care for themselves and/or manage their financial affairs. The Department is a partner in several specialty courts, such as Veterans' Court, Behavioral Health Court, Proposition 36/Drug Court, and the Family Wellness Court with the Shingle Springs Band of Miwok Indians. The Department also participates in standing committees, such as the Crisis Intervention Team (CIT), the Community Corrections Partnership (CCP). Clients of the Department include:

- Adults accused of felonies or misdemeanors who cannot afford private counsel, including both new cases and violations of probation (VOP), and those requiring mandatory community supervision (MCS) or post-release community supervision (PRCS);
- Juveniles accused of felonies or misdemeanors whose parents cannot afford private counsel, including both new cases and violations of probation;
- Lanterman-Petris-Short (LPS) conservatees (mentally ill persons who are gravely disabled) on petitions to establish or re-establish conservatorship, on petitions for involuntary psychotropic medication, and on writs for involuntary psychiatric hospitalization;
- Probate conservatees (seniors and developmentally delayed persons who are unable to care for themselves) on petitions to establish the initial conservatorship and/or on petitions to renew the conservatorship; and
- Clients in specialty courts, such as Behavioral Health Court, Veterans' Court, Proposition 36/Drug Court, and Family Wellness Court, when accepted into those programs as part of the overall justice mandate to reduce recidivism and facilitate re-entry into the community.

**STAFFING TREND**

Staffing for the Public Defender’s Office has changed little over the last ten years. The recommended staff allocation for FY 2020-21 is 24 FTEs.



**RECOMMENDED BUDGET**

This Budget is recommended at \$4,347,388, which is an increase of \$72,829 (1.7%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 91% of the funding for the Department, and total General Fund support is increased by \$124,829 (3.3%) when compared to the FY 2019-20 Adopted Budget.

The main component of the General Fund increase is Salaries and Benefits. This is driven in large part by negotiated salary increases, increased CalPERS retirement costs, and the County’s share of cost for health insurance benefits and unemployment insurance.

CAO Adjustments

The Department requested additional appropriations that were deferred in the Recommended Budget, and will be considered in the fall with the Adopted Budget.

Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund revenue; however, the Department does receive a share of the Public Safety sales tax (\$356,196), as well as funding from Public Safety Realignment (\$36,000). In FY 2020-21, the Realignment funding will be used to fund case management services to assist clients with accessing services, as well as staff training.



MISSION

The mission of the El Dorado County Sheriff's Office is to uphold the law through the investigation and enforcement of criminal and civil law, to provide leadership and law enforcement support to allied law enforcement agencies, to deliver consistent and humane treatment to those placed in our care and custody, and to perform these responsibilities in a manner that is responsive to the needs of our community and faithful to the Constitution of the United States and the Constitution of the State of California.

The vision of the Sheriff's Office is a modern approach to traditional law enforcement values; total enforcement on crime and criminals and total care for victims, witnesses and the community with professionalism through training and by example.

DEPARTMENT BUDGET SUMMARY

**DEPT : 24 SHERIFF**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	126,841	126,841	149,010	22,169
License, Pmt, Fran	220,808	275,700	244,200	(31,500)
Fines & Penalties	58,451	40,000	40,000	0
Rev Use Money/Prop	5,100	9,600	4,800	(4,800)
IG Rev - State	9,591,256	28,618,825	28,227,608	(391,217)
IG Rev - Federal	395,234	940,978	763,000	(177,978)
Other Gov Agency	581,688	500,000	500,000	0
Service Charges	757,345	643,200	638,000	(5,200)
Miscellaneous Rev	122,056	40,000	20,500	(19,500)
Other Fin Sources	5,313,802	6,683,731	6,381,000	(302,731)
<b>Total Revenue</b>	<b>17,172,582</b>	<b>37,878,875</b>	<b>36,968,118</b>	<b>(910,757)</b>
Salaries & Benefits	54,998,375	61,201,587	60,814,083	(387,504)
Services & Supplies	8,061,809	10,366,146	9,784,086	(582,060)
Other Charges	30,487	241,230	200,430	(40,800)
Fixed Assets	809,957	3,121,900	1,573,999	(1,547,901)
Other Fin Uses	83,215	18,824,499	19,007,775	183,276
Intrafund Transfers	148,096	191,463	251,535	60,072
Intrafund Abatement	(16,934)	(38,200)	(46,732)	(8,532)
<b>Total Appropriations</b>	<b>64,115,005</b>	<b>93,908,626</b>	<b>91,585,176</b>	<b>(2,323,450)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>46,942,423</b>	<b>56,029,751</b>	<b>54,617,058</b>	<b>(1,412,693)</b>

# Sheriff

## RECOMMENDED BUDGET • FY 2020-21

### DEPARTMENT BUDGET SUMMARY (CONT.)

DEPT : 24 SHERIFF

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	34,857	7,000	35,000	28,000
Miscellaneous Rev	560,482	0	0	0
Fund Balance	0	1,720,718	1,720,700	(18)
<b>Total Revenue</b>	<b>595,340</b>	<b>1,727,718</b>	<b>1,755,700</b>	<b>27,982</b>
Services & Supplies	414,930	626,000	657,300	31,300
Contingency	0	1,101,718	1,098,400	(3,318)
<b>Total Appropriations</b>	<b>414,930</b>	<b>1,727,718</b>	<b>1,755,700</b>	<b>27,982</b>
<b>FUND 1118 COMMISSARY TOTAL</b>	<b>(180,410)</b>	<b>0</b>	<b>0</b>	<b>0</b>

### MAJOR BUDGET CHANGES

#### Revenue

##### *State*

(\$321,000) Decrease in projected Public Safety Sales Tax Revenue (Proposition 172).

(\$80,000) Decrease in California Department of Boating & Waterways grant funding.

##### *Other Financing Sources*

(\$302,731) Decrease in transfers in from special revenue funds related to the purchase of fixed assets.

#### Appropriations

##### *Salaries and Benefits*

\$2,725,000 Increase in permanent employee salaries due to Charter-mandated salary adjustments and negotiated salary increases.

\$650,000 Increase in the County's share of CalPERS retirement costs.

\$160,440 Increase in Unemployment Insurance premium.

(\$2,912,000) Decrease in Workers Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

(\$1,242,000) Decrease due to CAO reduction from Department's request for Salaries and Benefits equal to the amount reduced from the Department's FY 2019-20 request based on historical savings. If during the fiscal year, the Department is projected to exceed its Salaries and Benefits appropriation, the CAO and Sheriff will return to the Board for a budget transfer.



*Services and Supplies*

(\$608,138) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

*Fixed Assets*

(\$1,548,000) Overall reduction in appropriation for Fixed Assets is due to the completion of several large purchases, including a patrol boat and mobile command center in FY 2019-20.

## PROGRAM SUMMARIES

*Administration*

Sheriff's Administration is responsible for the overall management of the Sheriff's Office and includes the office of the Sheriff, Undersheriff, Captains, Sheriff's Executive Secretary, and Live Scan Fingerprinting. Also included within Administration is the Fiscal Services Division which is responsible for grant administration, accounting, budgeting, payroll, purchasing, legislative analysis, Office of Emergency Services State/FEMA Reimbursement Liaison and contract administration.

*Custody and Bailiff*

The Custody Division is responsible for the operation of the County's two adult custody facilities in Placerville and South Lake Tahoe. The Custody Division offers work programs, warrant services, courtroom security and perimeter security for our local Courts, transportation and supervision of inmates to court proceedings, and movement to other correctional facilities. The jails also provide a Commissary and contracted medical care for the inmates.

*Operations*

Patrol Services is responsible for County-wide law enforcement patrol activities; responding to calls for service; recording crime reports from citizens and handling investigations of crimes; making arrests where there is a violation of local, State, or Federal laws, codes, or ordinances; assisting other agencies during emergencies; and responding to any and all safety needs of the citizens of El Dorado County. Included within the Patrol Services Division are the Crime Scene Investigators and Detective Units that are responsible for county-wide investigation of criminal cases, narcotics investigations and follow-up investigation of crimes referred by the Patrol Deputies, cases from the District Attorney and/or Probation Departments, and the coordination of investigations with multi-jurisdictional task forces. Additionally, Fleet, Bomb Squad, Search & Rescue, SWAT, K-9, the Dive Team, the Crisis Negotiation Team, the Sheriff's Honor Guard, Reserves, Explorers, Office of Emergency Services, the Public Information Officer, and the Sheriff's substations come under the Patrol Services Division.

*Support Services*

Support Services provides the public with employment opportunities, public records and property, the office of the Coroner, civil process, Vehicle Abatement, the Range/Armory, the Radio Shop, and Information Technology support to the Sheriff's Office. Also included within the Support Services Division are the Sheriff's Training section, Dispatch, the Professional Standards and Background

# Sheriff

## RECOMMENDED BUDGET • FY 2020-21

Investigative Unit, Radio Communications staff, the Sheriff’s Team of Active Retiree (STAR) program, and the Assistant Public Administrator.

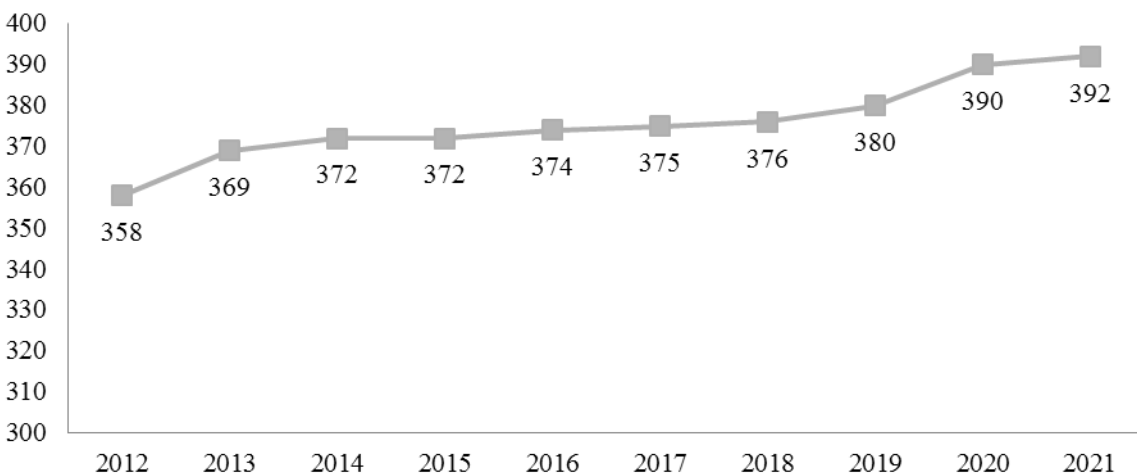
### BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 3,976,120	\$ 225,000	\$ 3,751,120	16
Bailiff	\$ 3,257,453	\$ 3,257,453	-	23
Custody	\$ 36,765,602	\$ 20,159,033	\$ 16,606,569	126
Operations	\$ 33,059,399	\$ 12,877,432	\$ 20,181,967	153
Support Services	\$ 14,526,602	\$ 449,200	\$ 14,077,402	74
Commissary	\$ 1,755,700	\$ 1,755,700	-	0
<b>Total</b>	<b>\$ 93,340,876</b>	<b>\$ 38,723,818</b>	<b>\$ 54,617,058</b>	<b>392</b>

### STAFFING TREND

Staffing for the Sheriff’s Office declined during the economic recession to a low of 358 FTE. On May 12, 2020, the Board of Supervisors directed the addition of 2.0 FTE Limited Term Sheriff’s Deputies during the Recommended Budget, funded through a Tobacco Law Enforcement grant. The CAO authorized the under-fill of three FTE Sheriff’s Deputies with Correctional Officers in the spring of FY 2019-20, in order to expedite the recruitment of Correctional Officers to fill allocations that would potentially be vacated by the incumbents at the beginning of the next Sheriff’s Training Academy in the fall. Normal practice is to adjust the department’s allocation to match filled positions during the Recommended Budget process; however, to meet the Sheriff’s operational needs, the CAO recommends that these under-fills be carried through to FY 2020-21. The under-fills will not exceed the limit of one year, as provided in the Personnel Rules.

The proposed staff allocation for FY 2020-21 is 392 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$91,585,176, which is a reduction of \$2,323,450 (2.5%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 59% of the funding for the Department, and total General Fund support is reduced by \$1,412,693 (2.5%) when compared to the FY 2019-20 Adopted Budget.

The decrease in appropriations and General Fund support is due mainly to the previously mentioned reductions in General Liability (\$608,138) and Workers Compensation (\$2,912,000) premiums, as well as reductions in Fixed Assets and Services and Supplies. In addition, consistent with the FY 2019-20 Recommended Budget, the CAO has reduced the Sheriff’s requested Salaries and Benefits appropriation by \$1,242,000 based on historical savings.

*Personnel Allocation Changes*

As mentioned in the Staffing Trend section, recommended staffing includes the addition of 2.0 FTE Limited Term Sheriff’s Deputy positions, based on May 12, 2020, Board of Supervisors direction. The two positions are funded through a Tobacco Law Enforcement grant.

The Sheriff has requested, and the CAO supports, some changes to the Support Services Division to provide more efficient supervision to units in the division by reducing the span of control. Previously, the entire division was headed by a Support Services Manager who reported to a Captain. When the incumbent retired, the Sheriff’s Office worked with Human Resources to review the structure of the division. It was determined that the structure would be more efficient if the higher level Support Services Manager were replaced with lower level managers over the Records, Information Technology, and Dispatch units. The estimated cost of the restructure is \$25,000, which may reduce the amount of salary savings the department realizes at the end of the fiscal year due to normal turnover. The recommended changes to the allocation are:

Sheriff’s Support Services Manager	-1.0
Sheriff’s Technology Manager	+1.0
Sheriff’s Records Manager	+1.0
Manager of Public Safety Dispatcher	+1.0
Sr. Public Safety Dispatcher	-2.0

*Fixed Assets*

The Sheriff’s total appropriation for Fixed Assets is \$1,574,000, a decrease of \$1,547,901 from FY 2019-20. The General Fund share is \$805,000, a reduction of \$800,000 from FY 2019-20. Large one-time purchases, such as the mobile command center and Lake Tahoe patrol boat, were completed in FY 2019-20.

CAO Adjustments

The Sheriff submitted a status quo budget request. The CAO reduced Salaries & Benefits by \$1,242,000 based on historic savings and consistent with FY 2019-20.

# Sheriff

## RECOMMENDED BUDGET • FY 2020-21

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### Sources & Uses of Funds

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The Sheriff is primarily funded by General Fund discretionary revenues and a share of the Public Safety Augmentation Fund (Proposition 172 of 1993) sales tax. The Office also receives grant funding from the Federal Department of Homeland Security, the State Department of Boating and Waterways, and other governmental agencies. The Sheriff's Office receives \$500,000 annually as a result of the County's agreement with the Shingle Springs Band of Miwok Indians.

The Sheriff's Office also receives revenue from special revenue funds. The FY 2020-21 Recommended Budget includes the use of \$3,200,000 in revenues from the State of California Trial Court Security Account for court security. This amount may be adjusted with final budget adoption based on ongoing negotiations with the Courts. Other uses of special revenue funds include \$1,462,858 in Public Safety Realignment funding, \$192,000 in Rural Counties funding, and amounts from Asset Forfeiture funds (\$358,000) and the Supplemental Law Enforcement Services Fund (\$300,000).

The Sheriff's budgeted use of Public Safety Realignment funds is approximately \$1.46 million in FY 2020-21. This includes recovery of 13% of the Office's overhead costs, which is not full recovery of overhead costs and results in a General Fund subsidy of approximately \$211,046 for these activities. It should be noted that the total FY 2020-21 budget for Public Safety Realignment program (including funding in the Probation Department and HHSA) relies on the use of limited fund balance. In future years, if Public Safety Realignment fund balance is exhausted and related revenues do not increase, it may be necessary to reduce or restructure services, or consider an increase to the General Fund subsidy to the programs.

The Inmate Welfare fund is budgeted at \$1,755,700, which includes \$657,300 in Services and Supplies for the benefit and educational needs of inmates and the operation of a commissary, and \$1,098,400 in Appropriation for Contingency.

Agricultural Commissioner  
RECOMMENDED BUDGET • FY 2020 - 21

MISSION

The Department of Agriculture, Weights & Measures' mission is to protect, enhance and promote the preservation of agriculture and the environment while sustaining the public health, safety and welfare of all citizens, and to provide consumer and marketplace protections through the fair and equitable enforcement of laws and regulations.

DEPARTMENT BUDGET SUMMARY

**DEPT : 31    AGRICULTURAL COMMISSIONER**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	113,097	125,945	125,945	0
Rev Use Money/Prop	20	300	300	0
IG Rev - State	793,688	792,812	835,536	42,724
IG Rev - Federal	44,825	0	0	0
Other Gov Agency	28,727	60,727	105,727	45,000
Service Charges	25,670	11,193	11,193	0
Miscellaneous Rev	64	200	200	0
<b>Total Revenue</b>	<b>1,006,093</b>	<b>991,177</b>	<b>1,078,901</b>	<b>87,724</b>
Salaries & Benefits	1,146,563	1,242,554	1,301,701	59,147
Services & Supplies	193,217	290,460	325,071	34,611
Other Charges	948	3,000	3,000	0
Fixed Assets	94,191	9,983	3,900	(6,083)
Other Fin Uses	13,558	0	0	0
Intrafund Transfers	3,153	3,048	3,097	49
<b>Total Appropriations</b>	<b>1,451,630</b>	<b>1,549,045</b>	<b>1,636,769</b>	<b>87,724</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>445,537</b>	<b>557,868</b>	<b>557,868</b>	<b>0</b>

MAJOR BUDGET CHANGES

Revenue

- \$28,886    Increase in State Agriculture funding due to the Bee Safe grant to protect bees from pests and disease, as well as minimize exposure to pesticides.
- \$15,546    Increase in State Revenue due to reimbursement for Unclaimed Gas Tax, based on the actual amount that will be received in FY 2019-20.
- \$45,000    Increase in Other Government Agency Revenue for a proposed California Department of Food and Agriculture grant for noxious weed control in Alpine County.

# Agricultural Commissioner

## RECOMMENDED BUDGET • FY 2020-21

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### Appropriations

#### *Salary and Benefits*

- \$34,361 Increase in permanent employee costs due to Deep Class promotions and lower positions passing state exams to promote to the next steps in the Agricultural Biologist I, II, and III position titles.
- \$20,561 Increase to Retirement costs associated with increased permanent employee salary costs, as stated above.
- (\$10,003) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Services and Supplies*

- \$25,412 Increase to Special Department Expense due to the addition of a generator for the Agricultural Department Building.

## PROGRAM SUMMARIES

### Agricultural Commissioner

#### *Agricultural Commission*

Created in 1967 by the Board of Supervisors, the seven member Agricultural Commission acts in an advisory capacity to the Board and the Planning Commission on all matters related to agriculture. The Agricultural Commission's scope of interest includes a wide variety of agricultural, timber and land use issues including agricultural land preservation, agricultural production, forestland preservation and forest production. The Commission also advises the Board on procedures and techniques requiring legislative or policy actions that would encourage and promote agricultural activities that are conducive to the continued well-being of El Dorado County.

#### *Agriculture Programs*

The Department is responsible for numerous mandated programs that promote, protect and enhance various aspects of agricultural activities.

- Pest Exclusion - plant protection and quarantine;
- Pest Detection - early detection of exotic pests using insect detection traps;
- Pest Management-Vegetation Management - There are nine different noxious weed species under eradication throughout the County. Most weed species in El Dorado County are listed as 'A' rated weeds by the State, and are of limited distribution throughout California;
- Glassy-winged Sharpshooter (GWSS) - initiated in 1999 to prevent the introduction of this insect to El Dorado County. GWSS is known to spread Pierce's Disease, which can devastate vineyard plantings. The pest-monitoring program includes inspections of all nursery stock shipped into the County from known infested areas. Historically, the Department utilizes extra-help

Agricultural Biology Technician employees (4) and limited term employees (1) for Pest Management programs;

- Vertebrate Pest Management - advice on rodent control;
- Integrated Pest Management - emphasizes preventive methods that provide economical, long-term solutions to pest problems;
- Nursery and Seed inspections -- protecting customers and growers;
- Apiary Registration & Inspections - inspections are made for the purpose of sustaining the continued health of the bee industry in California which directly translates into the successful production of numerous crops;
- Fresh Fruit, Nut, and Vegetable, Honey Quality Control and Egg Quality Control – enforcement of quality standards protecting the consumer;
- Certified Farmers’ Market (Direct Marketing) - markets give the producers of farm products the option of selling directly to the consumer without the requirements of meeting size, pack, container, and labeling requirements (Standardization). These markets give the public a “direct” link to the production of the crop by buying the produce from the grower;
- Organic Producers – The Department is the local enforcement agency concerning the registration, investigation of complaints and auditing of organic producers and handlers; and
- Crop Report – California Food and Agricultural Code requirement for the purpose of publishing an accurate and meaningful report concerning the agricultural conditions in El Dorado/Alpine County.

Administration positions are proportionally allocated to provide oversight, direction and support for Agriculture programs, which includes budgeting, accounting, personnel, payroll, purchasing, office support and administration of contracts through the State of California, Department of Food and Agriculture and private grants. The principle funding source for these programs is the County’s share of unclaimed gas tax as authorized by the Food and Agricultural Code § 224(g).

#### *Pesticide Use Enforcement*

The pesticide laws and regulations of California require safe, responsible handling of pesticides from the time of purchase through transportation, storage, usage and disposal. The safety of employees, the environment, and the public are of paramount importance in this program. The enforcement of the regulations by this department applies to all agricultural, non-agricultural and structural usage. The more toxic pesticides are regulated under the restricted materials permit program.

The two main revenue sources are: California Department of Food and Agriculture unclaimed gas tax for Pesticide Regulatory Activities pursuant to §224(a) of the Food and Agricultural Code, and the California Department of Pesticide Regulation distribution of the Pesticide Mill Assessment collections in accordance with §12844 of the Food and Agricultural Code.

#### *Weights & Measures*

The mission of Weights & Measures is to allow a good value comparison to the consumer while maintaining fair competition between businesses. Weights & Measures affects everyone’s daily life

# Agricultural Commissioner

## RECOMMENDED BUDGET • FY 2020-21

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through the inspections of all commercially used devices such as gas pumps, scales and scanners, as well as through testing of packages to ensure the product inside the package actually weighs or measures as much as is stated on the label. The Department also enforces requirements for petroleum products including antifreeze, brake fluid, motor oil, grades of diesel and octane levels of gasoline. Weighmaster inspections are intended to deter fraudulent transactions at junk dealers and recyclers, to decrease the sale of stolen property.

The Department's revenue sources include inspection reimbursement for Service Agents, Petroleum Products Compliance and Weighmaster Enforcement through the State of California, Department of Food and Agriculture Division of Measurement Standards and the annual device registration for commercially used devices such as gasoline dispensers, scales, taxicabs, etc.

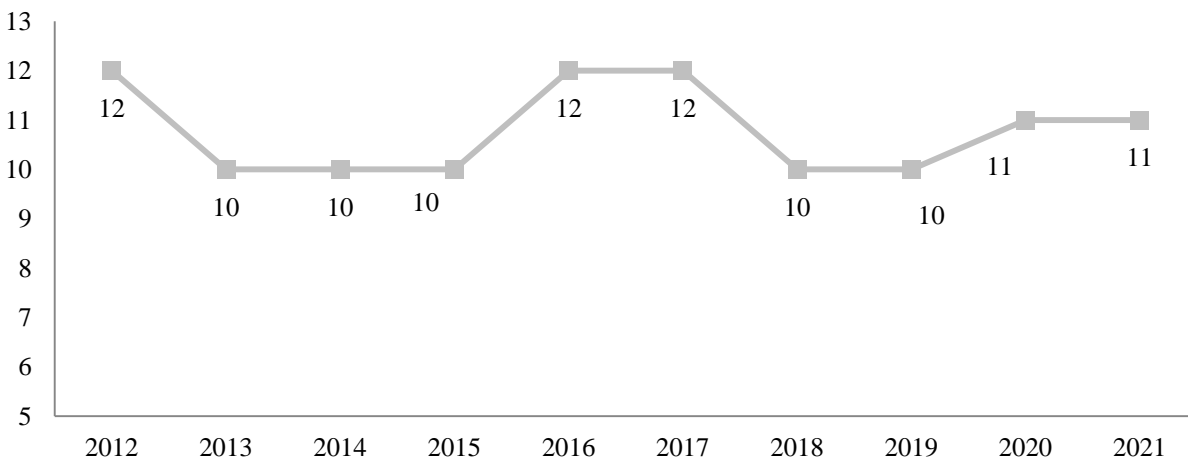
### *Wildlife Services*

Wildlife Services works to maintain a biologically-sound integrated wildlife damage management program assisting public agencies, businesses, private citizens, schools, property owners, farmers, and ranchers in a cooperative venture between El Dorado/Alpine County, United States Department of Agriculture and California Fish and Wildlife. Wildlife Services is intended to provide Federal leadership and skill to resolve wildlife interactions that threaten public health and safety, as well as agricultural, property, and natural resources.

The main focus of the program is to provide technical assistance to prevent wildlife conflicts and to remove only the animals that are causing the problem. Administration and oversight are provided by the Agricultural Commissioner and the USDA Regional Wildlife Services Supervisor. The Department's appropriations include a contract with USDA. Revenues include a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture. The USDA provides 1.0 FTE through contract to match the County's 1.0 FTE dedicated to this program.

### STAFFING TREND

Staffing for the Agriculture Department has decreased slightly over the past several years. Depending on need, the Department has added Limited-Term positions. Due to increased Unclaimed Gas Tax Revenue expected based on 2019-20 actual expense levels, a limited-term Agriculture Biology Technician has been recommended to be budgeted again for FY 2020-21. The Department's staffing level is recommended at 11 FTEs.





## RECOMMENDED BUDGET

This Budget is recommended at \$1,636,769, which is an increase of \$87,724 (5.7%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides \$557,868, 34% of the funding for the Department, remaining the same as last Fiscal Year.

### CAO Adjustments

No CAO adjustments are recommended.

### Sources & Uses of Funds

The Agriculture Commissioner is funded in part with General Fund discretionary revenues.

The Department receives a larger share of its funds from licenses/permits, state and federal revenue to administer programs, and fees charged for services.

The Departments largest source of revenue outside of the County's general fund is unclaimed gas tax. Each year county agriculture departments receive unclaimed gas tax revenue through the California Department of Food and Agriculture (CDFA) and the Department of Pesticide Regulations (DPR) as partial reimbursement for agricultural program cost. The allocation formula is based on the size of the pool of funds available and each county's previous year's cost for agricultural programs. Counties with a higher net county cost receive a larger share of the available funds. CDFA and DPR distribute these funds in the late third quarter or early fourth quarter of the fiscal year. Due to the timing of these disbursements, it can be difficult to accurately forecast how much the county will actually receive. The County has received additional funding for the UGT due to the implementation of the increased gas taxes state wide.



# Environmental Management

## RECOMMENDED BUDGET • FY 2020 - 21

### MISSION

The mission of the Environmental Management Department is to protect, preserve and enhance the public health, safety, and the environment through a balanced program of environmental monitoring and enforcement, innovative leadership, community education, customer service, and emergency response for the citizens of and visitors to the County of El Dorado.

### DEPARTMENT BUDGET SUMMARY

#### DEPT : 38 ENVIRONMENTAL MANAGEMENT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	1,295,194	1,170,989	1,409,244	238,255
IG Rev - Federal	17,027	3,000	3,000	0
Service Charges	365,462	533,173	615,413	82,240
Miscellaneous Rev	3,415	0	500	500
Other Fin Sources	656,561	700,024	698,020	(2,004)
<b>Total Revenue</b>	<b>2,337,660</b>	<b>2,407,186</b>	<b>2,726,177</b>	<b>318,991</b>
Salaries & Benefits	1,919,709	2,030,074	2,392,351	362,277
Services & Supplies	140,285	180,299	186,085	5,786
Other Charges	1,515	300	300	0
Intrafund Transfers	276,151	344,626	380,876	36,250
Intrafund Abatement	0	(148,113)	(233,435)	(85,322)
<b>Total Appropriations</b>	<b>2,337,660</b>	<b>2,407,186</b>	<b>2,726,177</b>	<b>318,991</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### DEPT : 38 ENVIRONMENTAL MANAGEMENT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	441,386	385,159	439,800	54,641
Fines & Penalties	1,762	2,586	2,586	0
Rev Use Money/Prop	52,108	24,250	59,600	35,350
IG Rev - State	4,146	4,100	4,100	0
Other Gov Agency	6,232	5,923	6,000	77
Service Charges	340,191	350,750	350,750	0
Fund Balance	0	1,889,696	1,889,696	0
<b>Total Revenue</b>	<b>845,824</b>	<b>2,662,464</b>	<b>2,752,532</b>	<b>90,068</b>
Salaries & Benefits	152,687	290,571	230,778	(59,793)
Services & Supplies	37,205	69,457	67,785	(1,672)
Other Charges	289,638	347,740	332,839	(14,901)
Fixed Assets	0	65,000	50,000	(15,000)
Contingency	0	1,889,696	2,071,130	181,434
<b>Total Appropriations</b>	<b>479,530</b>	<b>2,662,464</b>	<b>2,752,532</b>	<b>90,068</b>
<b>FUND 1353 County Service Area #3 TOTAL</b>	<b>(366,294)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Environmental Management

## RECOMMENDED BUDGET • FY 2020 - 21

### DEPARTMENT BUDGET SUMMARY (CONT.)

#### DEPT : 38 ENVIRONMENTAL MANAGEMENT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	19,304	0	17,500	17,500
Fines & Penalties	14,805	6,331	13,331	7,000
Rev Use Money/Prop	192,606	107,295	178,400	71,105
IG Rev - State	142,291	533,600	465,935	(67,665)
Service Charges	2,951,374	2,908,825	2,976,176	67,351
Miscellaneous Rev	550	0	2,950	2,950
Other Fin Sources	12,590	139,587	106,744	(32,843)
Residual Equity	102,113	0	0	0
Fund Balance	0	3,945,332	2,475,479	(1,469,853)
<b>Total Revenue</b>	<b>3,435,633</b>	<b>7,640,970</b>	<b>6,236,515</b>	<b>(1,404,455)</b>
Salaries & Benefits	1,119,404	1,552,272	1,560,086	7,814
Services & Supplies	2,025,353	2,327,762	2,200,764	(126,998)
Other Charges	364,419	737,090	729,799	(7,291)
Fixed Assets	11,911	197,200	45,000	(152,200)
Other Fin Uses	117,720	527,753	439,769	(87,984)
Residual Equity Xfer	102,113	0	0	0
Intrafund Transfers	231,008	420,882	350,362	(70,520)
Intrafund Abatement	(231,008)	(420,882)	(350,362)	70,520
Contingency	0	2,262,843	1,202,097	(1,060,746)
Reserves Budgetary	0	36,050	59,000	22,950
<b>Total Appropriations</b>	<b>3,740,920</b>	<b>7,640,970</b>	<b>6,236,515</b>	<b>(1,404,455)</b>
<b>FUND 1360 County Service Area #10 TOTAL</b>	<b>305,288</b>	<b>0</b>	<b>0</b>	<b>0</b>

### MAJOR BUDGET CHANGES

#### Revenue

##### Taxes

\$54,641 Increase in Vector Control Property Tax Revenue based on FY 2018-19 actuals and 2019-20 year-to-date estimates.

##### License, Permit, and Franchise Fees

\$238,255 Increase in annual underground storage tank (\$38,519) and food facility permit (\$187,115) revenue based the number of permits currently on file and fee increases approved by the Board in FY 2019-20.

\$17,500 Increase in CSA #10 Solid Waste Permit fees from \$0 due to Construction and Demolition Debris permits not included in previous years' budgets.

# Environmental Management

## RECOMMENDED BUDGET • FY 2020 - 21

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### *Use of Money / Property*

\$107,060 Increase in interest revenue based on prior year actuals and actuals to-date in the current year.

### *State Revenue*

(\$81,008) Decrease to State Revenue in CSA #10, Solid Waste (-\$47,665) and Hazardous Waste (\$-20,000) due to decreases in appropriated use of grant funding in FY 2020-21.

### *Service Charges*

(\$101,534) Decrease in Special Assessments due mostly to a reduction in Vector Control (-\$118,300) due to change in budgeting methodology, whereby CSA Service Charges are budgeted in Charges for Service rather than Special Assessments.

\$95,000 Increase in Planning and Engineering Fee revenue in General Department (\$15,000) as a result of fee increases approved by the Board in FY 2019-20 and Liquid Waste (\$80,000) based on FY 2018-19 actuals.

(\$1,469,853) Decrease in use of fund balance compared to FY 2019-20.

### Appropriations

#### *Salaries and Benefits*

\$163,098 Increase in permanent employee salary costs due to the addition of the Sustainability Coordinator, Hazardous Material/Recycling Specialist, and Waste Management Technician positions, offset in part by the deletion of one vacant Environmental Health Specialist III position.

(\$21,558) Decrease in overtime based on anticipated need due to the addition of permanent staff.

\$51,448 Increase in Retirement costs due to natural increases in salaries and the addition of permanent staff.

\$112,221 Increase in Health Insurance costs due to several vacancies in the department, which are budgeted at the most costly insurance plan option.

(\$32,163) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Services and Supplies*

(\$13,360) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

\$49,669 Increase in Computer System costs, mostly attributed to solid waste compliance software for mandatory organics recycling and the FieldSeeker GIS program for Vector Control.

# Environmental Management

RECOMMENDED BUDGET • FY 2020 - 21

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(\$6,502) Decrease in Professional and Specialized Services due to reductions in CSA #10 Liquid Waste program services, offset in part by costs for the installation and use of Broadband at the Union Mine Disposal site.

\$35,000 Increase in expected legal services costs for the Meyers Landfill.

48,475 Increase in Publication and Legal Notices costs, the majority of which are attributable to advertising costs for the promotion of various grant-related programs. These costs were previously budgeted under Special Department Expenses; however, there was a recent change in budgeting methodology.

## *Fixed Assets*

(\$167,200) Decrease in fixed asset expenditures mostly attributable to the purchase of equipment, a vehicle, and building improvements for CSA #3 Vector Control in FY 2019-20 as well as the removal of building improvements.

## *Other Financing Uses*

(\$101,327) Decrease in Operating Transfers Out, due to a decrease in the Oil Payment Program Grant, and no projects budgeted in the Liquid Waste program, offset by an increase in the City/County payment program for beverage container recycling due to a budgeting error in which the funding was budgeted as double in FY 2019-20.

(\$864,287) Decrease in Appropriation for Contingency, mostly in CSA #10 Solid Waste.

## PROGRAM SUMMARIES

### *Administration/General Support*

The Environmental Management Department Administration/General Support unit provides executive leadership and oversight for the Environmental Management Department (EMD). Effective July 1, 2019, the majority of costs associated with providing Administrative/General Support to the other EMD programs are primarily offset through direct charges to those programs, with the remaining costs spread to the other programs based on predetermined percentages.

### *South Lake Tahoe Vector Control (CSA #3)*

The South Lake Tahoe Vector Control program carries out activities for the control of mosquitoes, plague, Hantavirus, and yellow jackets in the South Lake Tahoe Basin on a seasonal basis. Program revenue is largely derived from ad valorem taxes and from special tax assessments on improved property.

### *South Lake Tahoe City Snow Removal (CSA #3)*

This is a pass-through to the City of South Lake Tahoe. Special tax assessment fees have been levied against properties within the incorporated area of South Lake Tahoe to fund city snow removal services. These assessments are collected by the County and passed on to the City.

*Solid Waste (CSA #10)*

The Solid Waste program implements the Integrated Waste Management Plan (AB939) and other State mandated solid waste diversion initiatives (AB341, AB1826, SB1383), administers solid waste contracts and franchise agreements, implements and enforces the Construction and Demolition Debris Ordinance (C&D), Bear Proof Garbage Can Requirements Ordinance, and Solid Waste Management Ordinance, operates and maintains the Union Mine Landfill to maintain compliance with permits issued by multiple State agencies, including closed landfill cover and open landfill cells, landfill gas (LFG) extraction system and perimeter probe network, groundwater well network, and surface water sampling, and provides regulatory services at other landfill sites in the County. This program promotes various recycling programs through State grants, including food recovery and diversion from landfilling, beverage container recycling, waste tire enforcement, and waste tire collection and disposal. This program also includes the West Slope Litter Abatement program which provides for the removal of roadside litter, administration of and response to solid waste complaints, procurement of grants to fund litter abatement activities, and prosecution of litter or illegal dumping violations.

This program further includes collection of a designated special assessment for the Clean Tahoe Program (pass-through) which provides for litter pickup and control in the unincorporated area of the South Lake Tahoe Basin. Revenue generated in this program comes from special assessments on improved parcels (ongoing), funding from the Department Transportation for roadside litter abatement (West Slope), Material Recovery Facility (west slope) landfill tipping fees, and charges to other EMD programs for staff time. There are several one-time funding sources identified within the solid waste program that are funded by State grants. Appropriations associated with these grants are also one time in nature.

*Household Hazardous Waste/Incident Response (CSA #10)*

The Household Hazardous Waste program administers the countywide household hazardous waste collection and disposal program, including the operation of a household hazardous waste drop-off facility, grant activities that promote education and safe recycling related to used and refined oil, as well as recycling of electronic waste, universal waste, and waste oil and latex based paints. The program operates the hazardous materials incident response team, which includes response to incidents involving hazardous materials and functions as the County's first responder to all emergencies involving the release or threatened release of hazardous materials. The primary source of revenue generated to support this program comes from special assessments on improved parcels (ongoing) within the County. There are one-time funding sources identified within the Household Hazardous Waste program that funded by State grants. Appropriations associated with these grants are also one time in nature.

*Liquid Waste (CSA #10)*

The Liquid Waste program operates the Union Mine Wastewater Treatment Facility. This facility annually accepts and processes up to 5.8 million gallons of septic tank waste (septage), portable toilet waste, and leachate generated from the Union Mine Landfill. The facility comprises a 2,000,000-gallon Class II surface impoundment for the collection of leachate, a receiving station for septage and portable toilet waste haulers, two 500,000-gallon aerobic digesters, two 2,000,000-gallon storage tanks for holding processed wastewater, two high-speed centrifuges for the processing of solids, and a multitude of pumps, blowers and other specialized equipment necessary to receive, process, store and discharge the liquid wastes received by the facility. Revenue generated to support the Union Mine Wastewater Treatment Plant comes from special assessments on improved parcels (ongoing) and charges for services for disposal of septage at the Union Mine Wastewater Treatment Facility (variable depending on usage). Additionally, 25% of the annual expenses incurred to operate this facility are offset by a transfer from the CSA#10 Solid Waste program.

# Environmental Management

RECOMMENDED BUDGET • FY 2020 - 21

## *Environmental Health*

The Environmental Health program is responsible for ensuring countywide compliance with applicable state laws, regulations, and County Ordinances concerning many fundamental environmental public health components, such as food facilities, food safety training, public swimming pools/spas, wells, small water systems and septic systems. This program participates in epidemiological investigation and emerging pathogen response such as foodborne illnesses, norovirus outbreaks and West Nile Virus.

Other components of the program activities relate to the reduction in mosquito breeding sources on the West Slope (seasonal) that may impose a threat of West Nile Virus and other diseases carried by mosquitoes and addressing program related public complaints. The primary source of revenue generated to support this program comes from fees for services, including, but not limited to various health permits, land use permits, realignment distribution, and charges to other EMD programs for staff time. Additionally, Environmental Health receives temporary funding contributions from the Health and Human Services Agency to assist with funding the West Slope Mosquito Control program and other Environmental Health operations.

## *Hazardous Materials - CUPA*

The Hazardous Materials/CUPA program administers and implements the State mandated Certified Unified Program Agency (CUPA) program for commercial facilities that store hazardous materials or generate hazardous waste countywide. Activities include inspections of underground and above ground fuel storage tanks and businesses that store hazardous materials or generate hazardous wastes, California Accidental Release Program (CalARP), and response to hazardous materials release incidents at fixed facilities. The primary source of revenue generated to support this program comes from fees for services, including, but not limited to, facility permits and business plans related to the program components, as well as a transfer of civil penalty funds on an as-needed and infrequent basis.

## BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
1000 - GENERAL FUND	\$ 2,726,177	\$ (2,726,177)	\$ -	
3800000 - EM: ADMINISTRATION	\$ 208,417	\$ (208,417)	\$ -	2
3800010 - EM: ENVIRONMENTAL MANAGEMENT	\$ 2,517,760	\$ (2,517,760)	\$ -	15.5
1238 - COUNTYWIDE SR - ENV MGMNT	\$ 221,561	\$ (221,561)	\$ -	
3870702 - EM: COUNTY HAZ WASTE MGMT PLAN	\$ 2,023	\$ (2,023)	\$ -	
3870703 - EM: MEYERS LANDFILL	\$ 25,000	\$ (25,000)	\$ -	
3870704 - EM: PHILLIPS 66 SETTLEMENT	\$ 92,757	\$ (92,757)	\$ -	
3870705 - EM: OIL PAYMENT PROGRAM GRANT	\$ 54,826	\$ (54,826)	\$ -	
3870706 - EM: UPA ENFORCEMENT PENALTIES	\$ 8,160	\$ (8,160)	\$ -	
3870708 - CITY/COUNTY PAYMNT PROGRAM	\$ 38,795	\$ (38,795)	\$ -	
1353 - County Service Area #3	\$ 2,752,532	\$ (2,752,532)	\$ -	
3830300 - EM: VECTOR CONTROL	\$ 2,516,082	\$ (2,516,082)	\$ -	2
3830350 - EM: CITY OF SLT SNOW REMOVAL	\$ 236,450	\$ (236,450)	\$ -	
1360 - County Service Area #10	\$ 6,236,515	\$ (6,236,515)	\$ -	
3810100 - EM: CSA #10 SOLID WASTE	\$ 3,408,406	\$ (3,408,406)	\$ -	9.5
3810110 - EM: CSA #10 SOLID WASTE - SLT	\$ 266,990	\$ (266,990)	\$ -	
3810120 - EM: CSA #10 LIQUID WASTE	\$ 1,729,449	\$ (1,729,449)	\$ -	3
3810130 - EM: CSA #10 HAZARDOUS WASTE	\$ 744,879	\$ (744,879)	\$ -	
3810140 - EM: CSA #10 LITTER - SLT	\$ 27,791	\$ (27,791)	\$ -	
3810145 - EM: CSA #10 LITTER ABATEMENT	\$ -	\$ -	\$ -	
3898980 - EM: UNION MINE CLOSURE/POST CL	\$ 59,000	\$ (59,000)	\$ -	
<b>Total</b>	<b>\$ 11,936,785</b>	<b>\$ (11,936,785)</b>	<b>\$ -</b>	<b>32</b>



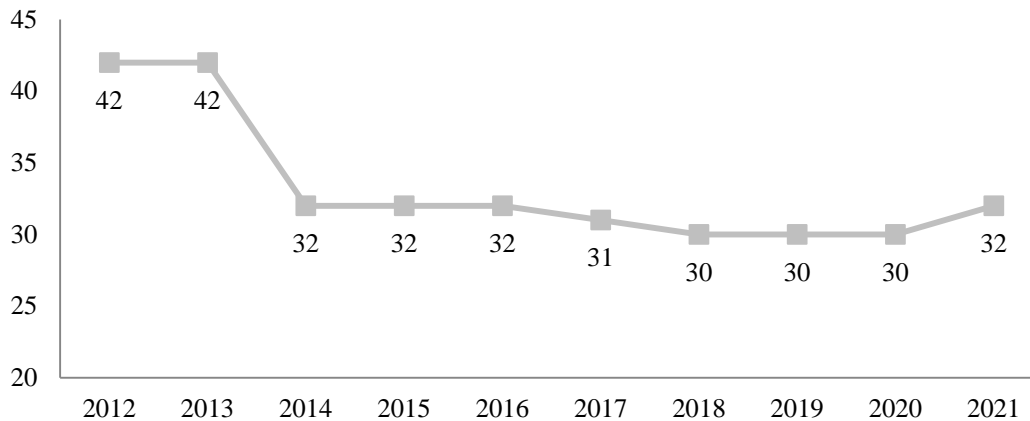
# Environmental Management

## RECOMMENDED BUDGET • FY 2020 - 21

This Budget Summary by Program Table includes detail on Special Revenue Funds that are not included in the Department Budget Summary. These Special Revenue Funds are restricted or committed to expenditure for specified purposes, and are expended by the Department. For more information on these funds see the Special Revenue Funds tab of the Recommended Budget

### STAFFING TREND

Staffing for the Environmental Management Department has decreased over the past several years. A total of 7.0 Administration staff were moved from Environmental Management to the Community Development Agency Administration and Finance Division in 2014. The recommended staff allocation for FY 2020-21 is 32 FTEs. This is due to the request to add a Sustainability Coordinator (1 FTE), additional Waste Management Technician FTE, and Hazardous Material Recycling Specialist FTE, with the deletion of 1 FTE Environmental Health Specialist III position.



### RECOMMENDED BUDGET

The budget for Environmental Management is recommended at \$11,936,785, which is a decrease of \$1,002,634 (7.7%) when compared to the FY 2019-20 Approved Budget.

This total includes the General Fund portion of the Department Budget, which is budgeted at \$2,726,177, a \$318,991 increase (13.25%) compared to the 2019-20 budget. While the Board-approved FY 2019-20 permit fee increases have helped to close the revenue deficit in General Fund programs, these programs continue to be supported by the department's CSA #10 Solid Waste discretionary fund balance, which, as budgeted, will be exhausted by the end of FY 2020-21. Environmental Management will present additional funding options for the Board's consideration in FY 2020-21.

The remainder of the budget is in Special Revenue Fund programs, including Countywide Special Revenue Funds budgeted at \$221,561, a \$7,238 decrease compared to the 2019-20 budget, and County Service Area funds #3 and #10.

County Service Area #3 includes both the Vector Control and Snow Removal programs, and is budgeted at \$2,752,532, a \$90,068 increase (3.4%) from the FY 2019-20 budget.

County Service Area #10 includes the Solid Waste, Liquid Waste, Hazardous Waste, and Litter Abatement Programs, as well as the Union Mine closure program. CSA #10 is budgeted at \$6,236,515, a \$1,404,455 decrease (-18.4%) compared with the FY 2019-20 Budget. Environmental Management has

# Environmental Management

RECOMMENDED BUDGET • FY 2020 - 21

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been drawing down the County Service Area #10 fund balance for the past four years. As currently budgeted, the combination of use of fund balance and revenue required to balance Environmental Management's FY 2020-21 budget will exhaust the County Service Area #10 fund balance by the end of FY 2020-21. Environmental Management will present Solid Waste funding options for the Board's consideration in FY 2020-21.

The Environmental Management Department programs do not have a Net County Cost, which means that revenues other than discretionary tax dollars are used to operate the programs (e.g. fees, licenses, permits, Federal and State revenues help to operate the programs). The decrease in the budget is primarily linked to a reduction in fund balance (savings) available to fund operations.

## CAO Adjustments

There were no adjustments made to the Department's budget request.

## Sources & Uses of Funds

The Environmental Management Department General Fund programs do not have a Net County Cost, which means that revenues other than discretionary tax dollars are primarily used to operate the programs (e.g. fees, licenses, permits, Federal and State revenues help to operate the programs). Consistent with previous years' budgets, any deficits in these General Fund programs are offset by a transfer of CSA #10 Solid Waste funds.

The Environmental Management Department Special Revenue Fund programs do not have a Net County Cost, which means that revenues other than discretionary tax dollars are used to operate the programs (e.g. fees, licenses, permits, Federal and State revenues help to operate the programs).

Fish & Wildlife Commission  
RECOMMENDED BUDGET • FY 2020 - 21

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MISSION

The Fish and Wildlife Commission is appointed by the Board of Supervisors for the purpose of advising the Board on matters related to the conservation of fish and wildlife and overseeing the expenditure of the Fish and Wildlife funds received from fines collected by the Courts.

DEPARTMENT BUDGET SUMMARY

**DEPT : 32 FISH AND GAME**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	1,268	5,000	5,000	0
Rev Use Money/Prop	533	0	0	0
Fund Balance	0	20,339	20,339	0
<b>Total Revenue</b>	<b>1,801</b>	<b>25,339</b>	<b>25,339</b>	<b>0</b>
Services & Supplies	11,398	25,000	25,339	339
Contingency	0	339	0	(339)
<b>Total Appropriations</b>	<b>11,398</b>	<b>25,339</b>	<b>25,339</b>	<b>0</b>
<b>FUND 1106 FISH &amp; GAME TOTAL</b>	<b>9,597</b>	<b>0</b>	<b>0</b>	<b>0</b>

MAJOR BUDGET CHANGES

There are no major budget changes for Fiscal Year 2020-21.

RECOMMENDED BUDGET

This Budget is recommended at \$25,339, which is the same as the FY 2019-20 Adopted Budget. The General Fund has provided contributions in amounts ranging from \$12,000 to \$20,000 in prior years. No General Fund contribution is recommended for FY 2020-21 due to the availability of fund balance.

The Recommended Budget is a status quo budget that maintains existing programs and services at their current level.

CAO Adjustments

There are no CAO adjustments recommended.

Sources & Uses of Funds

This budget is made up of \$5,000 in fines and penalties revenue and \$20,339 in program savings from the special revenue fund for the Fish and Wildlife Commission. During FY 2020-21, it is anticipated that up to \$25,000 will be spent on special projects and expenses related to the conservation of fish and wildlife. It is recommended that \$0 be appropriated for contingency for FY 2020-21.



**Planning and Building**  
**RECOMMENDED BUDGET • FY 2020 - 21**

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**MISSION**

The mission of the Planning and Building Department is to guide land use and development consistent with the General Plan, Building Codes and related regulations, by providing accurate, timely and courteous professional and technical services to customers, to maintain the County's unique quality of life, protect public safety and the environment, and promote economic vitality for current and future generations.

**DEPARTMENT BUDGET SUMMARY**

Planning and Building

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	5,769,989	6,612,500	8,162,800	1,550,300
IG Rev - State	310,407	1,110,000	231,000	(879,000)
Service Charges	953,203	1,364,454	829,689	(534,765)
Miscellaneous Rev	124,803	977,671	949,200	(28,471)
Other Fin Sources	73,075	407,000	525,000	118,000
<b>Total Revenue</b>	<b>7,231,477</b>	<b>10,471,625</b>	<b>10,697,689</b>	<b>226,064</b>
Salaries & Benefits	7,568,780	9,049,361	10,124,959	1,075,598
Services & Supplies	1,513,596	5,343,737	4,954,733	(389,004)
Other Charges	276,470	229,686	178,550	(51,136)
Fixed Assets	0	47,000	12,000	(35,000)
Other Fin Uses	83,003	0	0	0
Intrafund Transfers	3,672,413	3,699,131	5,099,714	1,400,583
Intrafund Abatement	(1,565,781)	(1,645,059)	(2,723,200)	(1,078,141)
<b>Total Appropriations</b>	<b>11,548,481</b>	<b>16,723,856</b>	<b>17,646,756</b>	<b>922,900</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>4,317,004</b>	<b>6,252,231</b>	<b>6,949,067</b>	<b>696,836</b>

# Planning and Building

## RECOMMENDED BUDGET • FY 2020 - 21

### DEPARTMENT BUDGET SUMMARY (CONT.)

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	22,793	48,324	51,300	2,976
IG Rev - Federal	500,000	323,433	205,000	(118,433)
Service Charges	9,192	0	0	0
Miscellaneous Rev	8,399	150	150	0
Other Fin Sources	276,893	350,000	523,327	173,327
Fund Balance	0	487,547	489,980	2,433
<b>Total Revenue</b>	<b>817,277</b>	<b>1,209,454</b>	<b>1,269,757</b>	<b>60,303</b>
Salaries & Benefits	118,260	82,780	64,066	(18,714)
Services & Supplies	512,646	777,432	853,854	76,422
Other Charges	39,609	23,134	28,864	5,730
Intrafund Transfers	41,057	766,142	829,080	62,938
Intrafund Abatement	(41,057)	(766,142)	(829,080)	(62,938)
Contingency	0	326,108	322,973	(3,135)
<b>Total Appropriations</b>	<b>670,515</b>	<b>1,209,454</b>	<b>1,269,757</b>	<b>60,303</b>
<b>FUND 1108 HOUSING, COMMUNITY &amp; ECONC DEV TOTAL</b>	<b>(146,762)</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Cemeteries

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	8,555	29,905	15,000	(14,905)
Miscellaneous Rev	22,777	20,350	19,000	(1,350)
<b>Total Revenue</b>	<b>31,332</b>	<b>50,255</b>	<b>34,000</b>	<b>(16,255)</b>
Salaries & Benefits	47,263	149,166	180,284	31,118
Services & Supplies	31,479	124,898	124,898	0
Other Charges	0	240	0	(240)
Intrafund Transfers	36,128	26,219	48,980	22,761
<b>Total Appropriations</b>	<b>114,870</b>	<b>300,523</b>	<b>354,162</b>	<b>53,639</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>83,538</b>	<b>250,268</b>	<b>320,162</b>	<b>69,894</b>

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	753	0	0	0
Service Charges	1,650	0	0	0
Miscellaneous Rev	4,500	0	0	0
Fund Balance	0	37,595	37,595	0
<b>Total Revenue</b>	<b>6,903</b>	<b>37,595</b>	<b>37,595</b>	<b>0</b>
Contingency	0	37,595	37,595	0
<b>Total Appropriations</b>	<b>0</b>	<b>37,595</b>	<b>37,595</b>	<b>0</b>
<b>FUND 1119 PLACERVILLE UNION CEMETERY TOTAL</b>	<b>(6,903)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Planning and Building**  
RECOMMENDED BUDGET • FY 2020 - 21

**Airports**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	227,480	247,547	219,590	(27,957)
IG Rev - State	0	27,897	66	(27,831)
IG Rev - Federal	101,409	679,414	122,795	(556,619)
Miscellaneous Rev	381,150	443,728	439,985	(3,743)
Other Fin Sources	47,289	89,113	55,785	(33,328)
Fund Balance	0	277,131	402,696	125,565
<b>Total Revenue</b>	<b>757,328</b>	<b>1,764,830</b>	<b>1,240,917</b>	<b>(523,913)</b>
Salaries & Benefits	218,918	335,670	331,352	(4,318)
Services & Supplies	467,570	493,592	489,092	(4,500)
Other Charges	272,682	289,580	358,486	68,906
Fixed Assets	6,298	726,897	130,000	(596,897)
Cap Fixed Assets	(11,273)	(726,897)	(130,000)	596,897
Intrafund Transfers	158,941	306,836	262,566	(44,270)
Intrafund Abatement	(199,090)	(387,745)	(330,579)	57,166
Reserves Budgetary	0	726,897	130,000	(596,897)
<b>Total Appropriations</b>	<b>914,045</b>	<b>1,764,830</b>	<b>1,240,917</b>	<b>(523,913)</b>
<b>FUND 5114 AIRPORTS TOTAL</b>	<b>156,717</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Special Aviation**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	303	30	300	270
IG Rev - State	20,000	20,000	20,000	0
Fund Balance	0	455	455	0
<b>Total Revenue</b>	<b>20,303</b>	<b>20,485</b>	<b>20,755</b>	<b>270</b>
Other Fin Uses	20,000	20,030	20,030	0
Contingency	0	455	725	270
<b>Total Appropriations</b>	<b>20,000</b>	<b>20,485</b>	<b>20,755</b>	<b>270</b>
<b>FUND 1105 SPECIAL AVIATION TOTAL</b>	<b>(303)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**MAJOR BUDGET CHANGES**

**Revenue**

*License, Permit, and Franchise Fees*

\$1,250,000 Increase in construction permit revenue based on current year-to-date actuals. Revenues were budgeted lower in FY 2019-20 due to delays associated with the implementation of the TRACKiT system. This figure will be evaluated over the next several months in order to determine any effects of the COVID-19 pandemic on construction permitting revenue.

# Planning and Building

## RECOMMENDED BUDGET • FY 2020 - 21

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\$144,000 Increase in Zoning Permit revenue due to the addition of Commercial Cannabis permit fees.

\$154,000 Increase in revenue in the Administration budget due to the Technology Fee, which is assessed on each permit, being budgeted in Planning and Building beginning this year, rather than in the Community Development Administration and Finance budget.

### *Use of Money and Property*

(\$30,357) Decrease in Airport Rent revenue based on current active leases.

### *State Revenue*

(\$879,000) Decrease in State revenues in Long Range Planning due to the Tree Mortality grant funding being budgeted in the Department of Transportation.

(\$303,200) Decrease in Building Site Plan Review Fees based on current year-to-date actuals and prior year actuals.

### *Federal Revenue*

(\$556,619) Decrease in Federal Funding due to decreased Federal Aviation Administration grant funding for the Placerville Airport

### *Service Charges*

\$150,000 Increase in Planning Time and Materials developer fees, based on estimates in the current year.

## Appropriations

### *Salaries and Benefits*

\$777,775 Net increase in Permanent (\$611,195) and Temporary (\$109,580) employee costs, as well as overtime appropriations (\$57,000), mostly due to the addition of staff for Board-directed programs throughout FY 2019-20.

(\$51,445) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

\$31,582 Increase to Cemetery Permanent Employee costs for the time the Assistant Director of Planning and Building spends overseeing this program.

### *Services and Supplies*

(\$138,829) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.



# Planning and Building

## RECOMMENDED BUDGET • FY 2020 - 21

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- \$93,612 Increase to Computer and Software Maintenance costs due to the TRAKiT system costs being budgeted in Planning and Building rather than the Community Development Administration and Finance budget.
- \$16,000 Increase in Office Expenses due to a change in this year's budget whereby office supplies are budgeted in each department rather than in the Community Development Administration and Finance budget.
- \$150,000 Increase in Current Planning Legal Services fees for anticipated developer-funded costs related to Specific Plans.
- \$249,749 Increase in Professional and Specialized Services mostly due to the addition of the Commercial Cannabis program to the department and due to moving the budget for Economic Development Opportunity Grants from Special Projects.
- (\$638,650) Decrease in Economic Development Special Projects costs, due to moving the budget for Economic Development Opportunity Grants to Professional and Specialized Services.

### *Other Charges*

- \$28,975 Increase in interfund charges to Airports Administration for the time the Assistant Director of Planning and Building spends overseeing this program.
- \$55,431 Increase to interfund allocated salaries in Airports for Community Development Finance and Administration charges.

### *Fixed Assets*

- \$136,626 Increase in Ecological Preserve Fee Special Revenue Fund land Fixed Asset appropriations due to the potential for the purchase of ecological preserve land.
- (\$596,897) Decrease to Fixed Assets in the Airports program, mostly due to a decrease in Design Services and Construction costs.

### *Intrafund Transfers*

- \$1,463,521 Increase in Intrafund Transfers due to the addition of the Commercial Cannabis Division, increases to Administration costs reflecting the addition of an Assistant Director position, and increases to Community Development Finance and Administration costs. These costs are offset by the increase to Intrafund Abatements within the department.
- (\$44,270) Decrease in non-General Fund Intrafund charges to the Placerville Airport due to decreased Administration and Labor costs.

### *Intrafund Abatement*

- (\$1,141,079) Decrease in Intrafund Abatements (budgeted as a negative in Appropriations), which is offset by the increase in Intrafund Transfers.

# Planning and Building

RECOMMENDED BUDGET • FY 2020 - 21

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## PROGRAM SUMMARIES

### Administration

Administration provides executive leadership and oversight for the Planning and Building Department. The Director's salary cost is allocated to the other units in the Department, so the remaining expenditures are general support costs for Planning and Building operations.

### Building Division

The Building Division is a regulatory agency mandated by the State of California to enforce laws and regulations to assure healthy, safe, sustainable, and accessible buildings and grounds in our community. The Division's philosophy is to be compassionate, efficient, and customer friendly public servants who always strive to reduce the burden on our customers.

The Building Division provides building and grading permit review, issuance, and inspection services for all unincorporated areas of El Dorado County. The Division regulates building construction from application through final inspection to ensure fire and life-safety for code compliance. Permit types include residential and non-residential buildings, grading, repair, alteration and miscellaneous activities.

Additionally, the Division provides services for other agencies; such as, California Title 14 enforcement for each County Fire District and through a Memorandum of Understanding with the Tahoe Regional Planning Agency (TRPA) provides services to include plan review and enforcement of all TRPA regulations and standards.

The Building Division is also responsible for maintaining official permanent records of all permitting activities. The Division provides support and assistance to various agencies such as Economic Development, Code Enforcement, Utility Districts, Community Services Districts, Planning, Transportation, and Environmental Management Departments.

The State requires the Division to establish fees to offset the cost of enforcement activities. These revenues are obtained through permit and administration fees. Additional revenue is obtained from the administration of TRPA's Code of Ordinance. The Division also collects the fees for distribution to associated permitting agencies.

### Code Enforcement Division

The purpose of the Code Enforcement Division is to protect the health and safety of County residents by enforcing minimum standards for property maintenance as well as procedures for abatement of public nuisances. Code Enforcement performs investigations and enforces violations of the County Code and other related codes and ordinances for all applicable County departments.

Investigations are initiated by responding to citizen inquiries and complaints and upon the request of other health and safety agencies. Enforcement actions specifically address safety-related or non-permitted items such as: illegal businesses, fire hazards, and substandard or dangerous housing.

In the last three years the Division has taken on additional enforcement in the areas of Signs, Oak Trees, Cannabis and Vacation Home Rentals.

Code Enforcement is also used for the initial investigation and subsequent tracking of complaints that may affect multiple departments. This Division is funded by the General Fund, with some offsetting revenues from enforcement fines.

### Economic Development Division

The Economic Development Division consists of a full-time Economic and Business Relations Manager, a Senior Planner, a Senior Administrative Analyst, a Department Analyst I/II (Ombudsman) and an Administrative Assistant. The Senior Planner position was added in February, 2020 in order to allow existing Current Planning employees to manage their ongoing, regular duties. This position will ensure that the planning functions necessary to bring forward Economic Development projects are efficiently vetted and conveyed to the customer. The Senior Planner will coordinate and perform research, administrative and technical activities necessary to achieve planning project objectives. The Economic Development team is responsible for developing strategies and programs to stimulate business growth and economic expansion in El Dorado County.

Program activities include: efforts to retain businesses that already exist in the County or that may be interested in expansion, and the attraction of new businesses; developing and implementing technical assistance to enhance local employment and coordinating programs and services with County departments and community organizations; maintaining a dedicated County-wide Economic Development Project Team that provides timely, professional and accurate business liaison services to businesses looking to expand or locate in the County; and creating an overall business friendly atmosphere. The Division also provides staff assistance to the Community and Economic Development Advisory Committee.

The Economic Development Program is funded by Transient Occupancy Tax (TOT) revenues, which are collected and dispersed through the General Fund.

### Planning Division

#### *Current Planning Unit*

Current Planning is comprised of two units: Discretionary Projects and Permit Center.

The Discretionary Projects unit focuses on processing non-County initiated discretionary development applications such as Tentative Subdivision Maps, Conditional Use Permits, and Rezone Applications subject to the provisions of California Environmental Quality Act (CEQA) analysis. Staff provides information to the public regarding the development review process. Discretionary development projects are reviewed by the Board-appointed Planning Commission. The Commission reviews matters related to planning and development (e.g., specific plans, rezoning, conditional use permits, and subdivisions). Depending upon provisions in the County Code, the Commission either approves/denies or makes recommendations to the Board regarding proposed land use projects. The major revenue source for the Current Planning unit is developer-funded applications.

The Permit Center unit is responsible for processing ministerial planning applications such as Administrative Permits, Temporary Use Permits, Lot Line Adjustments, and new and renewal VHR permits. The Permit Center issues zoning verification letters, business licenses, and provides Planning review of commercial, residential, and agricultural building permits. The unit is also responsible for responding to public phone and email inquiries, and providing information to the public on planning and zoning related questions at the Planning Permit Center Counter. The major source of revenue for the Permit Center is permit fees collected. Because a significant amount of staff time in this unit is spent on

# Planning and Building

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answering planning questions from the public in advance of a formal application, a portion of this unit is offset by General Fund revenue.

Current Planning also functions as the County liaison for coordination with the Federal Emergency Management Agency (FEMA) for floodplain management and the California Department of Water Resources on floodplain management issues. Floodplain management tasks include providing local and federal floodplain information to the community, and ensuring compliance with the Local Floodplain Management Plan.

The major revenue source for the Current Planning unit is developer-funded applications.

### *Long Range Planning Unit*

The Long Range Planning (LRP) unit is responsible for assisting the Board of Supervisors in developing policies, plans, ordinances and programs that support the goals and objectives of the County's General Plan. LRP involves highly complex and diverse land use decisions that require a careful balancing of competing economic, environmental, and social interests. The LRP unit is comprised of two functional groups: Land Use and Housing.

Long Range Planning's Mission Statement is to "Serve the needs of El Dorado County's current and future residents, businesses and visitors by:

- providing accurate information, impartial analysis and forums for stakeholder discussions to support well-informed long range planning decisions, and
- facilitating implementation of Board-adopted plans, policies and ordinances."

The Land Use Planning function oversees General Plan implementation and monitoring, General Plan Amendments and Element updates, Zoning Ordinance updates, development of new ordinances, and development of community design standards.

Land Use Planning staff collaborates with Department of Transportation (DOT) staff on growth projections for the Traffic Impact Mitigation (TIM) Fee Major Updates, implementation of SB 743 (Vehicle Miles Traveled metric for transportation projects subject to CEQA), and interagency coordination with the El Dorado County Transportation Commission (EDCTC) and Sacramento Area Council of Governments (SACOG) on EDCTC's Regional Transportation Plan and SACOG's Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS). Staff will also coordinate with the Tahoe Planning Unit on land use and housing planning efforts in Tahoe.

The Housing, Community, and Economic Development (HCED) program mission is to administer and expand grant-funded programs that provide an overall economic benefit to the County through support for a variety of housing options, especially low to moderate-income housing. The HCED program is directed by the policy and objectives of the Board of Supervisors and the Housing Element of the County General Plan. HCED is responsible for implementing and managing related housing programs and special projects to meet those objectives in addition to reporting progress to the Board, the State, and local agencies.

The Community Development Block Grants (CDBG) and HOME Investment Partnerships Program (HOME) grants provide low interest loans to qualifying low-to moderate-income households in the unincorporated areas of the County for housing repair and for gap-financing to purchase their first home.

CDBG Economic Development Enterprise Fund (EDEF) grants create or preserve jobs in the unincorporated county by providing business loans and technical assistance to business owners and low- to moderate-income entrepreneurs for business expansion or startups. Loan repayments provide for a revolving loan fund for ongoing CDBG, HOME and EDEF activities.

Special projects include a mandated update of the Housing Element for 2021-2029 and development of housing related policies and ordinances.

The Long Range Planning unit is funded by General Fund, state and federal funding.

### Tahoe Planning and Stormwater Division

The Tahoe Planning and Stormwater Division is responsible for assisting the Board of Supervisors in developing policies, plans, ordinances and programs that support the goals and objectives of the County's General Plan and the Tahoe Regional Planning Agency's (TRPA) Regional Plan in the Lake Tahoe Basin portion of El Dorado County. This Division oversees Tahoe Current and Long Range Planning activities, Tahoe Housing Policy, the Memorandum of Understanding with TRPA, Environmental Improvement Program Policy and Implementation, Vacation Home Rental Policy and all County Stormwater activities.

Stormwater staff manages the implementation of the National Pollutant Discharge Elimination System (NPDES) program. The NPDES program consists of two permits: one for the West Slope of the County and the other for the Lake Tahoe Basin.

#### **West Slope Stormwater Management Program**

The West Slope Stormwater Management Program primarily focuses on implementing the requirements outlined in the State of California Phase II NPDES Permit. This Permit requires the County to address high priority water quality issues identified within the urbanized areas of El Dorado County to enhance surface water quality.

#### **Lake Tahoe Stormwater Management Program**

The Lake Tahoe Stormwater Management Program primarily focuses on implementing the requirements outlined in the Lake Tahoe Phase I NPDES Permit. This Permit requires the County to reduce fine sediment particle discharges to Lake Tahoe within the framework of the Lake Tahoe Total Maximum Daily Load.

These Stormwater management programs support General Plan Implementation Measure PS-L: Develop and implement a countywide drainage management program.

Major revenue sources for the Tahoe Planning and Stormwater Division include: General Fund, developer reimbursement and Public Utility Franchise Fees (PUFF) equal to 50 percent of NPDES program costs.

For FY 2020-21, the budget for the Tahoe Planning and Stormwater Division remains combined with the Long Range Planning unit.

# Planning and Building

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## Cannabis Division

The Commercial Cannabis program was recently transferred from the Chief Administrative Office (CAO) to the Planning and Building Department. Commercial Cannabis Division staff currently includes a Senior Planner, with initial Program oversight provided by the Assistant Director of Planning and Building. A Code Enforcement Officer and Administrative Technician may be requested in the near future.

Permitting activities for Commercial Cannabis will include: an optional pre-application process that will allow applicants to find out the possible variables/issues in their project before starting the application process, which will take a significant amount of time for staff to complete. The application process includes a commercial cannabis use permit, which is a conditional use permit as part of the land entitlement process. In addition, and at the same time, applicants will be going through the commercial cannabis annual operating permit process. This process includes a review of the cannabis activities by several County departments, including Agriculture/Weights and Measures, CAO, County Counsel, Environmental Management, Planning and Building, and Sheriff's Office. After approval of the Commercial Cannabis Use Permit and Commercial Cannabis Annual Operating Permit, the business will enter the Commercial Cannabis Monitoring Program, which the County operates to make sure that cannabis businesses adhere to the rules in the voter-approved ballot measures. After a full year in the program, a commercial cannabis business must renew their commercial cannabis annual operating permit. At that time, the County will assess the business' performance and review changes to the business' operations.

Enforcement activities for Commercial Cannabis will include: case opening, including inspection scheduling and collaboration with the Sheriff's Office to set up dates and site visits. The Division's goal is to inform the public and work with growers to achieve compliance before a citation is issued.

The Commercial Cannabis Program is funded by Commercial Cannabis fees. Cannabis Tax revenues are reflected in the General Fund – Other Operations (Department 15) budget.

## Airports Division

This program provides for the operation and maintenance of the general aviation facilities located at the Placerville and Georgetown airports and provides for oversight of capital improvement projects at the airports. The General Fund contribution supports operations at the Placerville and Georgetown airports, and provides a contribution to the Airports to allocate property tax representative of the amount collected at the Placerville and Georgetown airports.

The Airports Unit receives funding from the sale of aviation fuel, rental of tie-downs and hangers at the airports, the aforementioned General Fund Contribution, State Aviation funds, and revenue from the sale of gate openers. Federal and State Grants and an Accumulative Capital Outlay / General Fund Contribution are received to fund the capital improvement projects.

The Special Aviation fund is a 'pass through' fund. State Aviation revenue and interest income is recognized in this Special Revenue Fund and allocated equally to both the Placerville and Georgetown Airports for operations.

# Planning and Building

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### Cemetery Division

Staff in the Cemetery Operations provide for the administration and maintenance of the County cemeteries. Cemetery Operations receives funding from charges for burial services. Cemetery Operations was combined with the Placerville Union Cemetery beginning in FY 2018-19. This special revenue fund provides for the operation and maintenance of the Placerville Union Cemetery. This program also provides for the activities the Georgetown Cemetery Zone which provides cemetery services.

### BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
1000 - GENERAL FUND	\$ 18,000,918	\$ (10,731,689)	\$ 7,269,229	
3700000 - BP: ADMINISTRATION	\$ 77,809	\$ (231,809)	\$ (154,000)	3
3710100 - BP: BUILDING SERVICES	\$ 6,860,786	\$ (7,626,180)	\$ (765,394)	46
3720200 - BP: CURRENT PLANNING SERVICES	\$ 3,629,719	\$ (1,402,000)	\$ 2,227,719	16
3730300 - BP: LONG RANGE PLANNING	\$ 3,328,933	\$ (1,143,500)	\$ 2,185,433	10
3740000 - BP: ECONOMIC DEVELOPMENT	\$ 1,763,692	\$ -	\$ 1,763,692	5
3750500 - BP: CODE ENFORCEMENT	\$ 1,554,636	\$ (100,200)	\$ 1,454,436	6
3760100 - BP: COMMERCIAL CANNABIS	\$ 431,181	\$ (194,000)	\$ 237,181	1
3530300 - CEMETERY	\$ 354,162	\$ (34,000)	\$ 320,162	3
1108 - HOUSING, COMMUNITY & ECONC DEV	\$ 1,269,757	\$ (1,269,757)	\$ -	
3735350 - BP: HOUSING, COMM, & ECON DEV	\$ 120,000	\$ (120,000)	\$ -	
3735351 - BP: AFFORDABLE HOUSING	\$ 169,311	\$ (169,311)	\$ -	
3735352 - BP: CDBG REVOLVING LOAN	\$ 506,500	\$ (506,500)	\$ -	
3735353 - BP: HOME REVOLVING LOAN	\$ 429,492	\$ (429,492)	\$ -	
3735354 - BP: HOME CONSTRCT REHAB	\$ 44,454	\$ (44,454)	\$ -	
1114 - EIR DEVELOPMENT FEES	\$ -	\$ -	\$ -	
3720201 - BP: EIR DEVELOPMENT COSTS	\$ -	\$ -	\$ -	
1237 - COUNTYWIDE SR - DEV SRVS	\$ 603,776	\$ (603,776)	\$ -	
3770701 - BP: ABATE DANGEROUS BUILDINGS	\$ -	\$ -	\$ -	
3770706 - BP: ABATEMENT DANGEROUS BLDGS	\$ 57,150	\$ (57,150)	\$ -	
3770732 - BP: PLANNING PROJECTS	\$ 150,000	\$ (150,000)	\$ -	
3770735 - BP: COMMERCIAL GRADING	\$ 100,000	\$ (100,000)	\$ -	
3770740 - BP: TRPA BUILDING ALLOCATIONS	\$ -	\$ -	\$ -	
3770743 - BP: FIP - FAXED IN PERMITS	\$ -	\$ -	\$ -	
3770751 - BP: SURFACE MINING RECLAMATION	\$ -	\$ -	\$ -	
3770754 - BP: ECOLOGICAL PRESERVE FEE	\$ 296,626	\$ (296,626)	\$ -	
3770755 - BP: OAK WOODLANDS CONSERVATION	\$ -	\$ -	\$ -	
3770757 - BP: STMS FEES BASS LAKE HLS SP	\$ -	\$ -	\$ -	
3770798 - BP: COMMERCIAL GRADING	\$ -	\$ -	\$ -	
3770799 - BP: PLANNING PROJECTS	\$ -	\$ -	\$ -	
1374 - EL DORADO DEVELOPMENT PRJ	\$ -	\$ -	\$ -	
3780801 - DEV DIST - MISSOURI FLAT	\$ -	\$ -	\$ -	
3780802 - DEV DIST - MO FLAT PM	\$ -	\$ -	\$ -	
3095 - RARE PLANT PRESERVE	\$ 555,932	\$ (555,932)	\$ -	
3799900 - BP: RARE PLANT ENDOWMENT	\$ 555,932	\$ (555,932)	\$ -	
1105 - SPECIAL AVIATION	\$ 20,755	\$ (20,755)	\$ -	
3545450 - SPECIAL AVIATION	\$ 20,755	\$ (20,755)	\$ -	
5114 - AIRPORTS	\$ 1,608,822	\$ (1,608,822)	\$ -	
3540400 - AIRPORTS - ADMINISTRATION	\$ -	\$ -	\$ -	3
3540410 - AIRPORTS - PLACERVILLE	\$ 1,240,917	\$ (1,240,917)	\$ -	
3540420 - AIRPORTS - GEORGETOWN	\$ 367,905	\$ (367,905)	\$ -	
1119 - PLACERVILLE UNION CEMETERY	\$ 37,595	\$ (37,595)	\$ -	
3535350 - PLACERVILLE UNION CEM	\$ 37,595	\$ (37,595)	\$ -	
<b>Grand Total</b>	<b>\$ 22,097,555</b>	<b>\$ (14,828,326)</b>	<b>\$ 7,269,229</b>	<b>93</b>

# Planning and Building

## RECOMMENDED BUDGET • FY 2020 - 21

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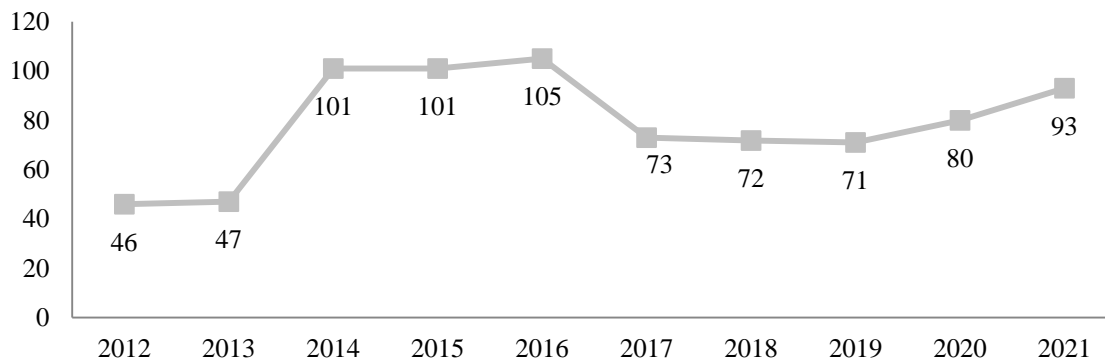
This Budget Summary by Program Table includes detail on Special Revenue Funds that are not included in the Department Budget Summary. These Special Revenue Funds are restricted or committed to expenditure for specified purposes, and are expended by the Department.

### STAFFING TREND

Starting in FY 2013-14, because of the structure of the budget, the Planning and Building budget included the allocations for the Community Development Services Administration & Finance Division and the Long Range Planning Unit and therefore increased to 101 FTE. The Administration & Finance Division was organized into a separate department in FY 2016-17, resulting in a significant decrease in FTEs. In FY 2017-18, the Department eliminated the vacant Assistant Director of Community Development position (1 FTE) and one vacant Transportation Planner position (.2 FTE). In FY 2018-19, one Sr. Civil Engineer (1 FTE), one Transportation Planner (1 FTE), and Traffic Engineer (.8 FTE) were transferred from the Planning and Building Department, Long Range Planning, to the Department of Transportation. A Deputy Director of Planning position was approved in late FY 2017-18. The allocation also reflects the addition of the Economic Development program to the Department (4 FTEs), which occurred in January 2019, and the addition of the Vacation Home Rental permitting and enforcement functions, along with staff to perform those functions (4 FTEs).

In September 2019, a Senior Planner position (1 FTE) was added to the Department to backfill a position that was reassigned to the Commercial Cannabis Program. Acknowledging the increased workload due to new programs and assignments to the Department, in December 2019, the Board of Supervisors approved the addition of 5 FTEs. This included a Senior Planner to the Economic Development Division (1 FTE), two Development Technicians to perform Vacation Home Rental program and Model Water Efficient Landscaping Ordinance work (2 FTEs), and an Office Assistant I/II and Sr. Office Assistant in the Current Planning Unit (2 FTEs). In April 2020, due to the increase in programs and workload, which expanded the scope of work and responsibility of the Planning and Building Director, an Assistant Director of Planning and Building position was added to the Department (1 FTE). As reflected in this FY 2020-21 Budget, this addition is offset with the deletion of one Deputy Chief Administrative Officer position in the Chief Administrative Office. The costs for this oversight continue to be spread to each of the programs.

Changes in staffing for the Airports and Cemeteries units reflect several organizational changes throughout the past ten years, though there have been few changes to the total number of FTEs for the programs. Prior to 2017, three employees were located on-site at the airports. Beginning FY 2017-18, one FTE was deleted, leaving one Airport Operations Supervisor and one Airport Technician. In the past, the two airport positions and the cemetery position were supervised by Community Development Agency Administration and Finance Division staff but budgeted in Transportation. In FY 2019-20, the





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## RECOMMENDED BUDGET • FY 2020 - 21

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positions were budgeted in the programs themselves. With the inclusion of these programs in the Planning and Building Department, 1.0 FTE Administrative Technician is to be deleted. The 6.0 FTEs allocated for these programs are included in the allocation for Planning and Building, but Salary and Benefit costs are budgeted in the individual programs. The recommended staff allocation for FY 2020-21 is 93 FTEs.

### RECOMMENDED BUDGET

This Budget is recommended at \$16,723,856, which is an increase of \$922,900 (5.5%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 39.4% of the funding for the Department, and has increased by \$696,836 (11.1%) when compared to the FY 2019-20 Adopted Budget.

The increase in General Fund dollars is mostly attributable to additional programming as directed by the Board of Supervisors and the staff needed to implement these programs. Costs are reflected in the increases to salary and benefits costs which increased by \$1,075,598 or 12% due to personnel additions throughout 2019 and 2020, as noted above.

Overall, Department revenues have increased by \$226,064 (2.2%) mostly due to an anticipated increase in permit activity.

#### *Cemeteries*

The total General Fund budget for the Cemeteries Division is \$354,162, which is an increase of \$53,639 (17.8%) compared to the FY 2019-20 total. Revenues total \$34,000 for this budget, a decrease of \$16,255 or -32% compared to FY 2019-20. The total General Fund Contribution of \$320,162 represents an increase of \$69,894 compared to the prior year (30%). This increase is due to changes in the budgeting methodology for the Division, where costs for management of the division by the Assistant Director of Planning and Building and the Administration and Finance work are fully-captured in the program budgets.

The Placerville Union Cemetery Special Revenue Fund is not budgeted to expend any funds in 2020-21; the revenue shown is Fund Balance only (\$37,595) and the appropriations are Contingency only (\$37,595).

#### *Airports*

The Airports budget is recommended at \$1,629,577, which is a decrease of \$454,196 (22%) when compared to the FY 2019-20 Adopted Budget. This change is mostly due to decreased Federal Aviation Administration grant funding for the Placerville Airport improvement projects (-\$556,619). The budget for Airports is provided by the Special Aviation, Placerville Airport, and Georgetown Airport enterprise and special revenue funds. The Administration fund is recommended at \$0 with \$0 General fund contribution due to intrafund abatements (shown as negative appropriations) that account for all costs.

### CAO Adjustments

The primary adjustments in the Recommended Budget were made to balance interfund transfer amounts. The Chief Administrative Office also made an adjustment to account for Stormwater inspections charges to the Department of Transportation, based on additional information and consultation with the Department following the submittal of the budget request.

# Planning and Building

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The Department requested additional appropriations that were deferred in the Recommended Budget, and will be considered in the fall with the Adopted Budget.

## Sources & Uses of Funds

The Planning and Building Department receives the bulk of its revenue through permit fees (via the Building Division). The Department is also funded partially by mitigation measure-related funding, including for rare plant mitigation payments which are collected in Special Revenue Fund 3095, Rare Plant Preserve. Current Planning collects deposits for time and material projects in Special Revenue Fund 1237, Development Services.

The Cemetery and Airports programs also rely on a combination of several special revenue funds, state and federal grant funding, user fee revenue and General Fund contributions. Lastly, the division receives some pass-through funds for Special Districts and Zone of Benefit.

Other funding sources include other fees for services, federal and state grant revenues, and discretionary General Fund revenue, including Transient Occupancy Tax.

**MISSION**

The County Surveyor is responsible for providing information to the public on the complex issues of property ownership and for the timely review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses, Abandonment of Public Easements and Irrevocable Offers of Dedication to facilitate development and serve the public, County departments and outside agencies.

The County Surveyor is also responsible for the Geographic Information System (GIS) including operation, maintenance and enhancements. The system is used to manage a variety of project and permitting databases and to interpret data in conjunction with location to create maps providing responsive service to the public, County departments and outside agencies.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 30 SURVEYOR**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	146,121	171,130	131,639	(39,491)
<b>Total Revenue</b>	<b>146,121</b>	<b>171,130</b>	<b>131,639</b>	<b>(39,491)</b>
Salaries & Benefits	1,540,571	1,617,055	1,682,574	65,519
Services & Supplies	62,178	87,405	124,393	36,988
Other Charges	1,092	0	200	200
Intrafund Transfers	11,752	33,009	21,211	(11,798)
Intrafund Abatement	(144,107)	(19,000)	(8,000)	11,000
<b>Total Appropriations</b>	<b>1,471,487</b>	<b>1,718,469</b>	<b>1,820,378</b>	<b>101,909</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,325,366</b>	<b>1,547,339</b>	<b>1,688,739</b>	<b>141,400</b>

**MAJOR BUDGET CHANGES**

Revenues

(\$39,481) Decrease in Service Charges revenue, primarily due to parcel map inspection fee revenue (-\$35,483) based on decreasing trend in the current year.

Appropriations

*Salaries and Benefits*

\$75,816 Increase in salaries attributed to a budgeting error in FY 2019-20 wherein a GIS Analyst position was allocated to the Department, but the Salary and Benefit costs were removed.

(\$8,439) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Surveyor

## RECOMMENDED BUDGET • FY 2020 - 21

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### *Services and Supplies*

- (\$5,395) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- \$12,000 Increase in Professional and Specialized Services in order to complete a fee study for the department.
- \$21,000 Increase in Computer Equipment costs for the replacement of monitors and other equipment.
- (\$3,312) 25% decrease in Travel and Training expenses pursuant to Chief Administrative Office direction.

### *Intra-fund Transfers*

- (\$16,096) Decrease in Central Fiscal administrative charges based on current year staff time.

### *Intra-fund Abatement*

- (\$11,000) Decrease due to a reduction in reimbursements for services in the GIS unit.

## PROGRAM SUMMARIES

### *Addressing/Road Name Services*

The state mandated functions applicable to the California Business and Professions, Resources, and Government Codes including structure and suite addressing for building permits, and collaboration with emergency services.

### *Administration*

Provides oversight, direction and support for the department including Services and Supplies and Fixed Asset line items, and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

### *GIS Services*

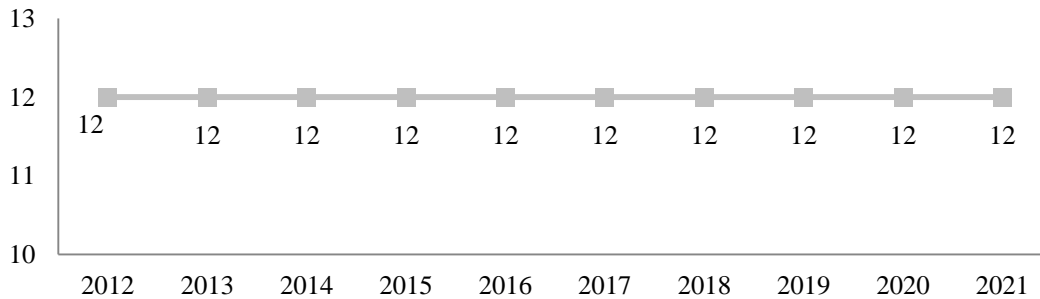
Promotes the development of a spatially enabled enterprise for El Dorado County. The GIS team provides data, mapping, application, integration, and consulting services to County departments, external agencies, and the public. The GIS team integrates data from and to various systems (TRAKiT, Megabyte, and ESRI) to provide an effective and efficient information resource for all County departments, outside agencies, and the public. We manage approximately 750 GIS layers and datasets that support: addressing, permitting, property tax, business licensing, Planning activities, Census and Elections planning, and Transportation operations and planning.

*Surveyor Services*

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including Map Checking and Certificate of Compliance issues.

**STAFFING TREND**

There is no change in staffing recommended for FY 2020-21.



**RECOMMENDED BUDGET**

The Budget is recommended at \$1,820,378 which is an increase of \$101,909 (5.93%) when compared to the Fiscal Year 2019-20 Adopted Budget. The General Fund provides 93% of the funding for the Department and is increasing by \$141,400 (9.14%).

The Recommended Budget represents an overall decrease of \$39,491 (-23.08%) in revenue due to decreases in parcel map inspection fees and GIS mapping services charges.

The Recommended Budget represents an overall increase of \$65,519 (4.05%) in Salaries and Benefits due to a budgeting error in Fiscal Year 2019-20 in which a GIS Analyst position was allocated but not included in budgeted appropriations.

**Sources & Uses of Funds**

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The budget for the Surveyor is funding in part by fees for services, primarily funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.



MISSION

The mission of the Department of Transportation is to provide a safe, congestion free highway system that is responsive to the needs of the County's citizens, and is environmentally sensitive; additionally, to protect the County's investment in vehicles and other facilities; and to provide efficient, quality service to our internal customers and the citizens of El Dorado County.

DEPARTMENT BUDGET SUMMARY

**DEPT : 36    TRANSPORTATION**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	853,203	677,000	848,000	171,000
Miscellaneous Rev	0	1,000	400	(600)
Other Fin Sources	677,136	1,100,000	900,000	(200,000)
<b>Total Revenue</b>	<b>1,530,339</b>	<b>1,778,000</b>	<b>1,748,400</b>	<b>(29,600)</b>
Salaries & Benefits	0	0	801,504	801,504
Services & Supplies	294,030	450,000	302,500	(147,500)
Other Charges	1,340,811	1,392,143	699,873	(692,270)
Intrafund Transfers	51,645	0	71,500	71,500
<b>Total Appropriations</b>	<b>1,686,487</b>	<b>1,842,143</b>	<b>1,875,377</b>	<b>33,234</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>156,148</b>	<b>64,143</b>	<b>126,977</b>	<b>62,834</b>

**DEPT : 36    TRANSPORTATION**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	5,697	0	0	0
IG Rev - State	673,933	3,196,549	4,312,077	1,115,528
IG Rev - Federal	903,872	408,274	1,369,843	961,569
Service Charges	166,064	142,800	170,046	27,246
Miscellaneous Rev	20,122	10,035	228,800	218,765
Other Fin Sources	0	0	200,000	200,000
Fund Balance	0	(45,668)	0	45,668
<b>Total Revenue</b>	<b>1,769,688</b>	<b>3,711,990</b>	<b>6,280,766</b>	<b>2,568,776</b>
Salaries & Benefits	157,471	0	509,935	509,935
Services & Supplies	970,230	2,627,743	5,323,056	2,695,313
Other Charges	4,482	22,785	2,500	(20,285)
Intrafund Transfers	688,592	1,061,462	445,275	(616,187)
<b>Total Appropriations</b>	<b>1,820,775</b>	<b>3,711,990</b>	<b>6,280,766</b>	<b>2,568,776</b>
<b>FUND 1101 EROSION CONTROL TOTAL</b>	<b>51,086</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Transportation

RECOMMENDED BUDGET • FY 2020 - 21

## DEPARTMENT BUDGET SUMMARY (CONT.)

### DEPT : 36 TRANSPORTATION

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	58,915	10,000	10,000	0
License, Pmt, Fran	501,886	537,500	567,500	30,000
Rev Use Money/Prop	(267,785)	24,401	24,401	0
IG Rev - State	16,147,693	16,189,802	15,996,740	(193,062)
IG Rev - Federal	19,764,354	30,408,677	29,498,989	(909,688)
Service Charges	2,243,045	6,387,227	3,771,607	(2,615,620)
Miscellaneous Rev	390,571	3,589,154	3,258,877	(330,277)
Other Fin Sources	15,291,832	30,632,583	24,377,130	(6,255,453)
Fund Balance	0	5,269,785	2,883,951	(2,385,834)
<b>Total Revenue</b>	<b>54,130,512</b>	<b>93,049,129</b>	<b>80,389,195</b>	<b>(12,659,934)</b>
Salaries & Benefits	17,117,084	18,664,462	17,783,350	(881,112)
Services & Supplies	27,286,395	51,782,488	48,836,308	(2,946,180)
Other Charges	3,868,030	7,666,201	5,394,376	(2,271,825)
Fixed Assets	2,854,133	9,832,655	7,810,436	(2,022,219)
Other Fin Uses	93,910	895,000	710,000	(185,000)
Intrafund Transfers	0	5,643,190	0	(5,643,190)
Intrafund Abatement	(747,273)	(6,704,652)	(445,275)	6,259,377
Contingency	0	5,269,786	300,000	(4,969,786)
<b>Total Appropriations</b>	<b>50,472,279</b>	<b>93,049,130</b>	<b>80,389,195</b>	<b>(12,659,935)</b>
<b>FUND 1103 ROAD FUND TOTAL</b>	<b>(3,658,232)</b>	<b>1</b>	<b>0</b>	<b>(1)</b>

### DEPT : 36 TRANSPORTATION

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	6,682,577	6,601,389	7,120,693	519,304
Fines & Penalties	1,840	1,742	1,750	8
Rev Use Money/Prop	18,883	5,000	10,000	5,000
IG Rev - State	58,793	60,199	55,000	(5,199)
Fund Balance	0	383,956	0	(383,956)
<b>Total Revenue</b>	<b>6,762,093</b>	<b>7,052,286</b>	<b>7,187,443</b>	<b>135,157</b>
Other Fin Uses	6,556,326	6,668,330	7,187,443	519,113
Contingency	0	383,956	0	(383,956)
<b>Total Appropriations</b>	<b>6,556,326</b>	<b>7,052,286</b>	<b>7,187,443</b>	<b>135,157</b>
<b>FUND 1104 ROAD DISTRICT TOTAL</b>	<b>(205,767)</b>	<b>0</b>	<b>0</b>	<b>0</b>



DEPARTMENT BUDGET SUMMARY (CONT.)

**DEPT : 36    TRANSPORTATION**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	51,395	24,000	40,000	16,000
Service Charges	1,929,060	1,856,885	2,071,921	215,036
Miscellaneous Rev	109,364	86,800	92,371	5,571
Other Fin Sources	58,887	168,856	750,000	581,144
<b>Total Revenue</b>	<b>2,148,707</b>	<b>2,136,541</b>	<b>2,954,292</b>	<b>817,751</b>
Salaries & Benefits	308,564	352,673	365,528	12,855
Services & Supplies	563,620	575,413	574,914	(499)
Other Charges	1,079,950	1,039,599	1,263,850	224,251
Fixed Assets	1,537,685	1,732,856	1,848,000	115,144
Cap Fixed Assets	(1,569,826)	(1,670,000)	(1,848,000)	(178,000)
Contingency	0	106,000	750,000	644,000
<b>Total Appropriations</b>	<b>1,919,995</b>	<b>2,136,541</b>	<b>2,954,292</b>	<b>817,751</b>
<b>FUND 5260 FLEET TOTAL</b>	<b>(228,712)</b>	<b>0</b>	<b>0</b>	<b>0</b>

MAJOR BUDGET CHANGES

Revenues

*Taxes, Licenses, and Fees*

\$519,304      Increase in Property tax revenue based on anticipated increase in assessed valuations for the Fiscal Year.

*Use of Money and Property*

\$471,000      Increase in interest income.

*State Revenue*

\$1,680,495      Increase in State Highway taxes based on current and prior year actuals. This figure will be evaluated over the next several months in order to determine any effects of the COVID-19 pandemic on construction permitting revenue.

\$1,447,399      Increase in Regional Surface Transportation Program revenue.

(\$2,314,828)      Decrease in CalTrans State funding due to funding for storm repair projects budgeted in FY 2019-20.

\$1,115,528      Increase in Erosion Control State Revenue due to Regional Surface Transportation Program funding (\$786,775) and other State revenue (\$350,000).

# Transportation

## RECOMMENDED BUDGET • FY 2020 - 21

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### *Federal Revenue*

\$961,569 Increase in Erosion Control Federal Revenue due to increases in US Forest Service Funding (\$172,394), Congestion Mitigation and Air Quality Improvement (CMAQ) funding (\$743,332) and Surface Transportation Program (\$45,843).

### *Service Charges*

(\$3,446,565) Decrease in Traffic Impact Mitigation Fee revenue.

\$1,070,000 Increase in revenues for Development Project billings based on prior year actuals and anticipated current year amounts for developer deposits and County Engineer time and material charges.

(\$622,430) Decrease in Interfund revenues for services between fund types primarily due to a reduction in capital improvement charges from \$590,000 in FY 2019-20 to \$0.

### *Other Financing Sources*

(\$5,768,238) Decrease in Other Financing Sources primarily due to greater use of discretionary funding from Tribal funds for road maintenance, signalization, and Diamond Springs Parkway projects, and use of Traffic Impact Mitigation fee revenue for Capital Improvement Plan projects and a fee update in FY 2019-20.

## Appropriations

### *Salaries and Benefits*

(\$179,003) Decrease in Temporary Employee costs.

\$105,318 Increase in Retirement costs due to natural increases in salaries.

(\$400,685) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

\$63,285 Increase in Unemployment Insurance costs from \$0 in the prior year due to a rate holiday in FY 2019-20.

\$99,244 Increase in flexible benefits (\$50,817) and other compensation (\$48,427) due to negotiated benefit increases.

### *Services and Supplies*

(\$557,950) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

\$35,000 Increase in Vehicle Maintenance costs for oil and grease in the DOT Equipment Shop from \$0 due to this cost being inadvertently omitted in the FY 2019-20 budget.

# Transportation

## RECOMMENDED BUDGET • FY 2020 - 21

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- \$30,000 Increase in Office Expenses from \$0 due to a change in this FY budget whereby office supplies are budgeted in each department rather than in the Community Development Administration and Finance budget.
- (\$187,670) Decrease in overall Professional and Specialized Services (-\$3,621,588), offset by an increase to Construction and Engineering Contracts (+\$3,433,918) due to differences in work planned for the fiscal year.
- \$496,080 Increase in Road Maintenance and Construction budget due to projects planned for the year, including the surface treatment phase for four projects: Roads of Placerville, Roads of Pollock Pines, Diamond Springs Business Park and Cameron Park Subdivision.
- \$53,295 Increase in Software costs due to a change in this budget whereby software costs are budgeted in each department rather than in the Community Development Administration and Finance budget.
- (\$357,215) Decrease in Road Materials costs, primarily in Plant Mix and Culvert material line items, due to less grand and pave in-house work to be done within the fiscal year.

### *Other Charges*

- (\$2,488,530) Decrease in Rights of Way expense due to the completion of the Right of Way Acquisition portion of the Diamond Springs Parkway (Phase B), Silver Springs Parkway, Mosquito Road Bridge, and the Bucks Bar Road projects in FY 2019-20.
- \$125,086 Increase in Interfund charges Between Fund Types due to an increase in A-87 Cost Allocation Plan charges.
- \$179,227 Increase to Interfund Salary and Benefit Charges for increased Community Development Administration and Finance service charges, based on prior year actuals.
- (\$692,270) Decrease in interfund County Engineer costs for labor and indirect costs based on estimated labor costs from each division within Transportation.

### *Fixed Assets*

- (\$1,907,075) Decrease in building and improvement fixed assets attributable to the completion of the Decanter Station, and the majority of the work for the Headington Wash Rack in FY 2019-20
- (\$1,061,901) Decrease in Infrastructure Acquisition due to larger payments for TIM-funded reimbursement agreements for projects completed in FY 2019-20.
- (\$357,200) Decrease in Road Fund Equipment Fixed Assets (-\$2,642,200) related to equipment replacements and facility improvements in FY 2019-20, partially offset by an increase to Maintenance equipment (\$2,290,000) costs.
- \$155,144 Increase to Fleet Vehicle Fixed Assets based on the new and replacement vehicle list.

# Transportation

## RECOMMENDED BUDGET • FY 2020 - 21

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(\$178,000) Decrease to Capitalized Fixed Assets due to the reduction in Fixed Asset costs.

### *Other Financing Uses*

(\$2,842,310) Decrease in overall Operating Transfers Out from Traffic Impact mitigation funds due to fewer TIM Fee funded project costs planned for Fiscal Year 2020-21.

(\$6,273,163) Decrease in use of Tribe Agreement funds due to the completion of portions of the Diamond Springs Parkway and Public Safety Facility projects.

\$900,000 Increase in Developer Deposit Operating Transfers reflecting prior year actuals and anticipated Developer-funded projects in the coming Fiscal Year.

### *Intrafund Transfers*

(\$5,643,190) Decrease to \$0 in Capital Improvements due to a change in budgeting methodology whereby employees now charge time directly to the Capital Improvement Program, rather than as an intrafund transfer.

(\$616,187) Decrease in Intrafund transfers for Environmental Improvements due to a change in budgeting methodology wherein staff charge time directly to the Erosion Control program.

## PROGRAM SUMMARIES

### Transportation – General Fund Programs

#### *County Engineer*

The County Engineer Program provides civil engineering functions associated with subdivision and parcel map development including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. Staff supporting the County Engineer function is initially funded in the Road Fund in various cost centers to include the Engineering and the Long Range Planning unit. These labor costs are secondarily billed to the County Engineer function which accounts for the fact that the Full Time Equivalent (FTE) positions are shown as zero.

The County Engineer Unit's revenue sources are from development, flat-rate fees and time & material charges for work performed by the unit. The General Fund provides the balance of funding for this program.

### Transportation – Road Fund

#### *Maintenance*

This division is responsible for the maintenance of approximately 1,082 miles of roadway in El Dorado County. The maintenance program includes asphalt patching and paving, roadside brushing and tree trimming, crack sealing, ditch cleaning, roadway sweeping, storm drain and culvert cleaning, bridge maintenance and the roadside vegetation control (herbicide) program. In addition, Maintenance conducts the snow removal program and the surface treatment (overlay and chip seal) program as funding

becomes available. This division is also responsible for Traffic Operations, which provides installation and maintenance of roadway signs, traffic signals and roadway striping. Additionally, Maintenance operates the equipment maintenance facilities that maintain heavy equipment and County vehicles.

*Engineering*

The Engineering Divisions were combined in FY 2017-18 to include the Development division, Right-of-Way and Environmental (DRE) division, the Office Engineer, and the Materials Lab. Staff in the DRE division are responsible for discretionary review of projects where development is conditioned to construct improvements to mitigate impacts resulting from the proposed project. The unit is also responsible for acquiring right-of-way and performing environmental reviews for the Capital Improvement Program (CIP). DRE oversees public utility facilities construction activities within the County road right-of-way on the west slope of the County. Additionally, the DRE division seeks, compiles data, and applies for State and Federal grants that provide revenue for the various units in the Transportation Department. Office Engineer and the Materials Lab units are responsible for the construction of the department's Capital Improvement Program (CIP) and the Environmental Improvement Program (EIP). The construction of these projects includes planning, designing, engineering, surveying and constructing County roads, highways, bridges, interchanges and storm water quality and environmental restoration projects. Engineering also performs inspections and material testing for roadway construction, including developer-advanced road projects, performs the subdivision inspection function of the County Engineer, and oversees public utility facilities construction activities within the County road right-of-way in South Lake Tahoe. The Office Engineer is responsible for the creation of operating standards to facilitate project delivery and the creation of policy and guidelines for the department's Continuous Quality Improvement Program (CQIP). Certain Appropriations are shown as a negative expense because this division supports the CIP and Erosion Control Programs which generate overhead recovery. The revenue is realized as an intrafund abatement to the appropriations rather than in a revenue classification.

*Administration*

The Director's Office manages and has overall responsibility for all Divisions within Transportation. Department-wide administrative costs, such as the allocation of Central Services Administration costs, A-87 cost plan allocation charges, and Department specific software costs, are included in this Division's appropriations. These costs are allocated and recovered throughout the Department in the administrative component of the Department's labor rates.

*General Department Costs*

General costs include items such as liability insurance, County Counsel charges, utilities, telephone charges, etc. Additionally, cost for the construction of the Headington Road facility equipment wash rack is included in this Division's budget. Where these services are provided to restricted road fund programs, costs are recovered through the billing rates charged to that program. The Road Fund discretionary revenue sources are received in this Division. Major revenue sources are: State Highway Taxes (Gas Tax), Senate Bill 1 Taxes, Road District Taxes, Tribe (Local Discretionary) and Public Utility Franchise Fees.

*Capital Roadway Improvements*

This program (with the staff provided by Engineering and DRE) provides for the project development and construction of County roadway capital improvements. The CIP focuses on the transportation system within the County, consisting of the roadway network and bicycle and pedestrian facilities. The

# Transportation

## RECOMMENDED BUDGET • FY 2020 - 21

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CIP provides for rehabilitation of existing infrastructure as well as providing for expansion of existing facilities and systems. The appropriations included in the Recommended Budget are consistent with the Proposed 2018 CIP.

### Transportation – Other Special Revenue Funds

#### *Erosion Control Improvements*

The primary objective of the Erosion Control Program is to utilize grant funding and local Tahoe Regional Planning Agency (TRPA) mitigation funds to construct the El Dorado County storm water quality improvement projects and environmental restoration projects contained within the Lake Tahoe Basin EIP, which is incorporated into the CIP. Resources provided by the Tahoe Engineering Unit are utilized to accomplish this objective. The Lake Tahoe Basin EIP and Federal water quality mandates have objectives designed to accelerate achievement of water quality improvement goals established for the Lake Tahoe region. The Erosion Control Program also includes efforts related to the implementation of bicycle facilities identified in the Lake Tahoe EIP to assist in the attainment of air quality thresholds.

#### *Road District Tax*

This budget unit is established for the purpose of initially capturing property taxes designated for road purposes as Road District Tax revenues which are subsequently transferred out of this fund and recorded as funding sources to the Road Fund. Since the enactment of ERAF I (Education Revenue Augmentation Fund I) by the State of California, an annual subsidy from the Road District Tax fund to the Cameron Park Airport District has been provided for road maintenance.

The Road District Tax unit receives all revenue from property taxes and homeowner's tax relief funds.

### Fleet – Internal Service Fund

The Fleet Services unit is overseen by the Department's Maintenance Division. Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles, and manages the fleet pool. This unit also provides auto maintenance and repair services for County vehicles both in and out of the fleet pool. This internal service fund charges costs for services to other County departments.

Transportation  
RECOMMENDED BUDGET • FY 2020 - 21

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
1000 - GENERAL FUND	\$ 1,875,377	\$ (1,748,400)	\$ 126,977	
3620250 - DOT: COUNTY ENGINEER	\$ 1,875,377	\$ (1,748,400)	\$ 126,977	
1101 - EROSION CONTROL	\$ 6,280,766	\$ (6,280,766)	\$ -	
3610150 - DOT: ENVIRONMENTAL IMPROVEMENT	\$ 6,280,766	\$ (6,280,766)	\$ -	
1103 - ROAD FUND	\$ 80,389,195	\$ (80,389,195)	\$ -	
3600000 - DOT: ADMINISTRATION	\$ 3,416,429	\$ (7,000)	\$ 3,409,429	2.0
3600010 - DOT: GENERAL DEPARTMENT	\$ 1,893,180	\$ (23,240,228)	\$ (21,347,048)	
3610100 - DOT: CAPITAL IMPROVEMENTS	\$ 47,192,301	\$ (49,880,825)	\$ (2,688,524)	
3620200 - DOT: ENGINEERING	\$ 5,615,094	\$ (1,955,573)	\$ 3,659,521	60.0
3630300 - DOT: MAINTENANCE	\$ 16,706,312	\$ (5,042,569)	\$ 11,663,743	89.0
3630350 - DOT: MAINTENANCE - EQUIP SHOP	\$ 5,565,879	\$ (263,000)	\$ 5,302,879	4.0
1104 - ROAD DISTRICT	\$ 7,187,443	\$ (7,187,443)	\$ -	
3600020 - DOT: ROAD DISTRICT TAX	\$ 7,187,443	\$ (7,187,443)	\$ -	
1236 - COUNTYWIDE SR - ROADS	\$ 39,676,868	\$ (39,676,868)	\$ -	
3670702 - DOT: EROSION CONTROL PLN CHCK	\$ -	\$ -	\$ -	
3670704 - DOT: ROAD CONSTR IMPRV IN LIEU	\$ 52,061	\$ (52,061)	\$ -	
3670706 - DOT: LATROBE ROAD WIDENING PH1		\$ -	\$ -	
3670709 - DOT: TIM - HIGHWAY 50	\$ -	\$ -	\$ -	
3670710 - DOT: TIM - ZN 8 EL DOR HILLS	\$ -	\$ -	\$ -	
3670711 - DOT: 2004 SILVA VALLEY INTRCHG	\$ -	\$ -	\$ -	
3670712 - DOT: TIM - 2004	\$ -	\$ -	\$ -	
3670713 - DOT: TIM - HIGHWAY 50	\$ -	\$ -	\$ -	
3670714 - DOT: TIM - TRAFFIC IMPACT	\$ -	\$ -	\$ -	
3670715 - DOT: TIM ZN 8 EL DORADO HILLS	\$ 8,378,042	\$ (8,378,042)	\$ -	
3670716 - DOT: TIM SILVA VALLEY INTRCHNG	\$ 5,002,108	\$ (5,002,108)	\$ -	
3670717 - DOT: TIM ZNS 1 TO 7	\$ 4,273,546	\$ (4,273,546)	\$ -	
3670718 - DOT: TIM HIGHWAY 50	\$ 7,860,126	\$ (7,860,126)	\$ -	
3670727 - DOT: BASS LK HILLS SPCFC PLN	\$ -	\$ -	\$ -	
3670753 - DOT: BOND: ENCROACHMENT PRPYMT	\$ 45,000	\$ (45,000)	\$ -	
3670754 - DOT: ROAD IMPRV AGREEMENT	\$ -	\$ -	\$ -	
3670755 - DOT: ITS PROGRAM	\$ -	\$ -	\$ -	
3670760 - DOT: TRIBE AGMT-PUBLIC IMPRV	\$ 13,165,985	\$ (13,165,985)	\$ -	
3670799 - CDS: DEVELOPER DEPOSITS	\$ 900,000	\$ (900,000)	\$ -	
5260 - FLEET	\$ 2,954,292	\$ (2,954,292)	\$ -	
3650500 - DOT: FLEET	\$ 2,954,292	\$ (2,954,292)	\$ -	
3650510 - DOT: FLEET ACCIDENT	\$ -	\$ -	\$ -	
<b>Grand Total</b>	<b>\$ 138,363,941</b>	<b>\$ (138,236,964)</b>	<b>\$ 126,977</b>	<b>155.0</b>

This Budget Summary by Program Table includes detail on Special Revenue Funds that are not included in the Department Budget Summary. These Special Revenue Funds are restricted or committed to expenditure for specified purposes, and are expended by the Department.

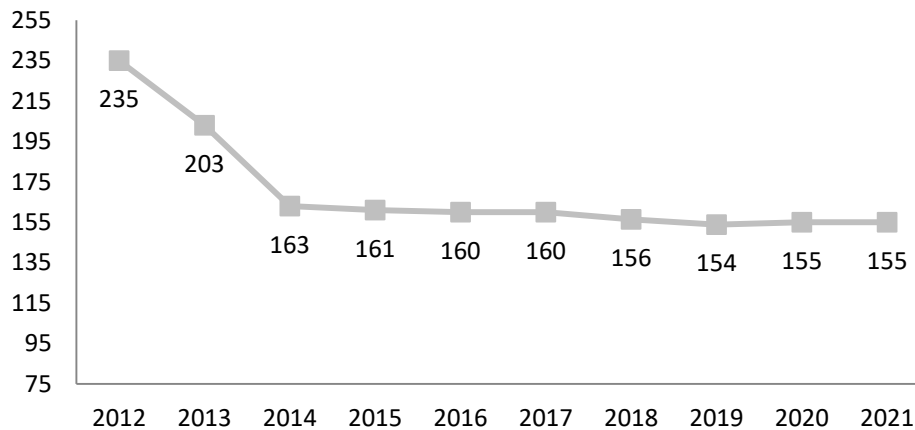
STAFFING TREND

Staffing for the Department of Transportation has fluctuated over the last 10 years due to a number of organizational changes, including the reorganization and transfer of various programs including airports, facility services, and administrative and finance functions from Transportation to other Departments, and Fleet Services, Zones of Benefit, and Traffic functions to Transportation. There are no changes to the allocation recommended as part of the budget. The recommended staff allocation for FY 2020-21 is 155 FTEs.

# Transportation

## RECOMMENDED BUDGET • FY 2020 - 21

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### RECOMMENDED BUDGET

The General Fund budget for Transportation is recommended at \$1,875,377, which is an increase of \$33,234 (2.0%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides \$126,977 (7%) of the funding for the General Fund portion of the budget and has increased by \$62,834 (98%) when compared to the FY 2019-20 Adopted Budget. The overall increase in General Fund dollars can be attributed to a decrease in intrafund transfers to DOT Engineering from other divisions of DOT (\$692,270) due to a decrease in engineering staff work on plan checking and inspections of development projects, offset in part by services and supplies reductions and an increase in service charges.

The Road Fund Special Revenue Fund budget is recommended at \$80,389,195, which is a decrease of \$12,659,935 (14%) when compared to the FY 2019-20 Adopted Budget. Revenue for the Road program is recommended at the same amount. This is mostly due to the completion of certain project stages (right-of-way acquisition, infrastructure acquisition) especially for a few large projects (Diamond Springs Parkway, Public Safety Facility signalization, Silver Springs Parkway, Mosquito Road Bridge, and the Bucks Bar Road projects) in FY 2019-20. Of the revenue received for the Road Program, approximately \$8,700,000 is allocated from discretionary funding sources including Tribal Funding (\$6,887,639), franchise fees (\$437,500), and SMUD funds (\$1,365,950) for road maintenance and Capital Improvement projects. In addition, over \$5,000,000 in TIM fee revenues will be used for CIP projects. Other major sources of revenues for this fund come from State (\$15,996,740) and Federal (\$29,498,989) Sources.

The Fleet Program Internal Service Fund Recommended Budget, recommended at \$2,954,292, represents an overall increase of \$817,751 (38%) when compared to the FY 2019-20 Adopted Budget. There is no General Fund Cost for the Fleet Internal Service Fund. The increase is due primarily to Fleet's overall expenses increasing due to more capital asset purchases (e.g. cars and equipment) than in FY 2019-20.

### CAO Adjustments

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The primary adjustments in the Recommended Budget were made to balance interfund transfer amounts.

The department requested additional appropriations that were deferred in the Recommended Budget, and will be considered in the fall with the Adopted Budget.



Sources & Uses of Funds

The Department of Transportation is primarily funded by State and Federal revenues. Other revenues come primarily from Traffic Impact Mitigation fees, discretionary tribe funds, and fees for services. The Fleet Management function is an internal service fund and receives the majority of its funding through charges to other County departments which use Fleet services.

There is a General Fund cost related to the County Engineer function, which is funded by general revenues received in the Department 15 – Other County Operations budget unit.

**BOARD OF SUPERVISORS GOVERNED DISTRICTS**

*Special Districts and Zones of Benefit*

This program provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area.

Special Districts are primarily funded by taxes and special assessments to benefiting parcels. The total 2020-21 Budget for is approximately \$2,350,000 (35%) more than the Fiscal Year 2019-20 budget due changes in work program requested by the special districts, as well as fund balance increases, which fluctuate year to year.

**FUND : 1352 County Service Area #2**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	25,802	25,766	25,147	(619)
Fines & Penalties	181	0	0	0
Rev Use Money/Prop	3,854	0	0	0
IG Rev - State	227	0	0	0
Service Charges	68,082	68,200	74,358	6,158
Fund Balance	0	145,595	42,365	(103,230)
<b>Total Revenue</b>	<b>98,146</b>	<b>239,561</b>	<b>141,870</b>	<b>(97,691)</b>
Services & Supplies	266,034	168,957	105,165	(63,792)
Other Charges	11,791	16,102	17,713	1,611
Intrafund Transfers	12,670	6,800	6,800	0
Contingency	0	47,701	12,192	(35,509)
<b>Total Appropriations</b>	<b>290,495</b>	<b>239,561</b>	<b>141,870</b>	<b>(97,691)</b>
<b>FUND 1352 County Service Area #2 TOTAL</b>	<b>192,349</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## BOARD OF SUPERVISORS GOVERNED DISTRICTS (CONT.)

### FUND : 1353 County Service Area #3

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	12,763	12,763	12,763	0
Fines & Penalties	1,064	0	0	0
Rev Use Money/Prop	22,454	0	0	0
Service Charges	220,119	224,887	219,899	(4,988)
Fund Balance	0	514,374	921,127	406,753
<b>Total Revenue</b>	<b>256,401</b>	<b>752,025</b>	<b>1,153,789</b>	<b>401,764</b>
Services & Supplies	38,342	263,391	354,690	91,299
Other Charges	2,212	19,200	43,400	24,200
Fixed Assets	9,156	200,000	295,000	95,000
Intrafund Transfers	2,155	389	389	0
Contingency	0	269,045	460,310	191,265
<b>Total Appropriations</b>	<b>51,864</b>	<b>752,025</b>	<b>1,153,789</b>	<b>401,764</b>
<b>FUND 1353 County Service Area #3 TOTAL</b>	<b>(204,537)</b>	<b>0</b>	<b>0</b>	<b>0</b>

### FUND : 1355 County Service Area #5

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	53,667	53,624	55,373	1,749
Fines & Penalties	15	0	0	0
Rev Use Money/Prop	13,246	0	0	0
IG Rev - State	474	0	235	235
Fund Balance	0	216,661	616,170	399,509
<b>Total Revenue</b>	<b>67,403</b>	<b>270,285</b>	<b>671,778</b>	<b>401,493</b>
Services & Supplies	0	65,000	73,316	8,316
Other Charges	10,664	42,100	102,300	60,200
Other Fin Uses	0	0	200,000	200,000
Intrafund Transfers	342	0	0	0
Contingency	0	163,185	296,162	132,977
<b>Total Appropriations</b>	<b>11,005</b>	<b>270,285</b>	<b>671,778</b>	<b>401,493</b>
<b>FUND 1355 County Service Area #5 TOTAL</b>	<b>(56,397)</b>	<b>0</b>	<b>0</b>	<b>0</b>

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BOARD OF SUPERVISORS GOVERNED DISTRICTS (CONT.)

**FUND : 1359 County Service Area #9**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	1,010,789	969,347	1,004,518	35,171
Fines & Penalties	4,615	0	2,950	2,950
Rev Use Money/Prop	250,953	0	0	0
IG Rev - State	379	0	0	0
Service Charges	330,347	358,393	346,988	(11,405)
Miscellaneous Rev	4,575	4,600	4,600	0
Fund Balance	0	4,183,510	5,796,490	1,612,980
<b>Total Revenue</b>	<b>1,601,658</b>	<b>5,515,850</b>	<b>7,155,546</b>	<b>1,639,696</b>
Salaries & Benefits	46,817	0	20,349	20,349
Services & Supplies	291,851	2,381,159	1,910,986	(470,173)
Other Charges	189,842	480,279	484,544	4,265
Intrafund Transfers	90,443	56,969	58,363	1,394
Intrafund Abatement	(47,881)	(64,158)	(65,552)	(1,394)
Contingency	0	2,253,526	4,347,275	2,093,749
Reserves Budgetary	0	408,074	399,581	(8,493)
<b>Total Appropriations</b>	<b>571,072</b>	<b>5,515,850</b>	<b>7,155,546</b>	<b>1,639,696</b>
<b>FUND 1359 County Service Area #9 TOTAL</b>	<b>(1,030,586)</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Child Support Services

## RECOMMENDED BUDGET • FY 2020 - 21

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### MISSION

The State Child Support's Program mission is to promote parental responsibility to enhance the well-being of children by providing child support services to establish parentage and collect child support.

El Dorado County Child Support Services' mission is, "Making a difference in the lives of children by providing exceptional child support services to families." El Dorado County Child Support Services meets the State's mission by providing County residents the opportunity to receive services in the Shingle Springs and South Lake Tahoe offices.

### DEPARTMENT BUDGET SUMMARY

**DEPT : 40 CHILD SUPPORT SERVICES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	61,371	0	0	0
IG Rev - State	1,768,150	1,704,216	1,713,884	9,668
IG Rev - Federal	2,892,871	3,308,186	3,326,954	18,768
<b>Total Revenue</b>	<b>4,722,392</b>	<b>5,012,402</b>	<b>5,040,838</b>	<b>28,436</b>
Salaries & Benefits	3,829,307	4,115,082	3,979,994	(135,088)
Services & Supplies	544,154	641,739	798,272	156,533
Intrafund Transfers	295,132	270,581	277,572	6,991
<b>Total Appropriations</b>	<b>4,668,594</b>	<b>5,027,402</b>	<b>5,055,838</b>	<b>28,436</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>(53,799)</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>

### MAJOR BUDGET CHANGES

#### Revenue

\$28,436 Increase in the Electronic Data Processing (EDP) requested budget from State and Federal funding sources.

#### Appropriations

##### *Salaries and Benefits*

(\$112,787) Decrease due primarily to the elimination of one vacant position (1.0 Child Support Specialist I/II) (\$82,053), deletion of 1.0 Staff Services Specialist offset by the addition of 1.0 Child Support Specialist III (\$18,000), and other personnel cost adjustments (\$12,734).

(\$22,301) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Child Support Services

RECOMMENDED BUDGET • FY 2020 - 21

## *Services and Supplies*

- \$171,296 Net increase due to increased rent and lease charges, minor equipment and computer equipment, telephone equipment, utilities, staff development, training and office expense offset by reductions in Fuel Purchases and Medical, Dental, Lab Services and Memberships (\$15,000), based on state budget allocation.
- (\$14,763) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

## *Intrafund Transfers*

- \$6,991 Increase primarily due to higher A-87 Cost Plan charges for support from central service departments.

## PROGRAM SUMMARIES

### *Administration and Services*

The Child Support Program is a Federal/State/Local mandated partnership aimed at establishing paternity and enforcement of child support and medical support. The Federal Child Support Enforcement Program was established in 1975 nationwide. A restructuring of the child support program in 2000 through State reform legislation allows counties to independently operate under the State Department of Child Support Services. The goals of the program are to promote the well-being of children and self-sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. Revenues for services are ongoing and are provided by the State at 34% and Federal government at 66%.

### *EDP Maintenance and Operations*

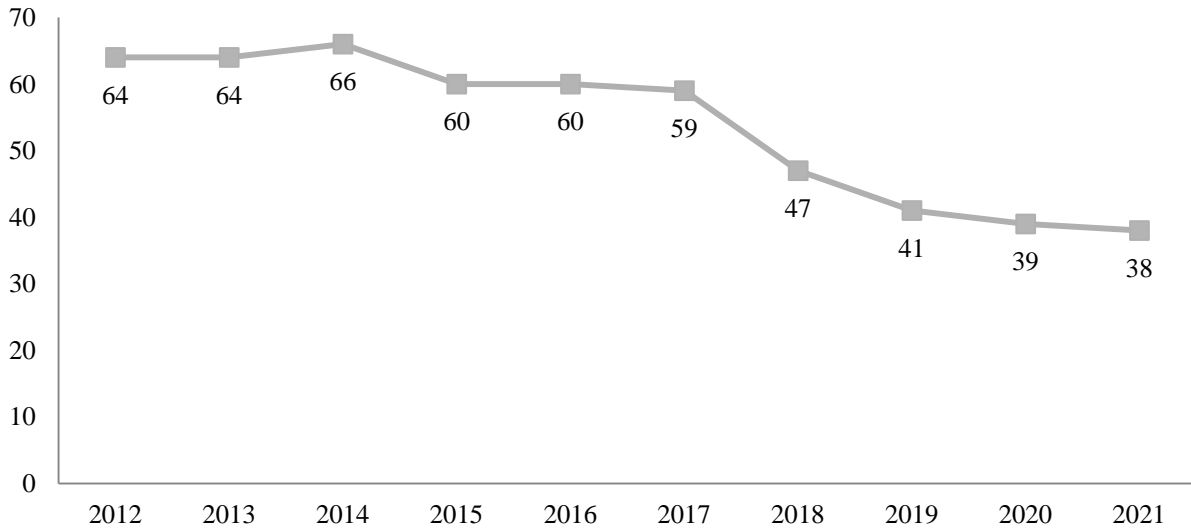
This refers to the Electronic Data Processing (EDP)/Maintenance and Operations arm of the Division. Funding is provided by the State and Federal government for specific, identifiable child support automation duties and responsibilities. Funding covers information technology support, network costs and other automation related expenses. Revenues for this program are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

## BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration & Services	4,762,119.00	4,747,119.00	15,000.00	37.00
EDP Maintenance & Operations	293,719.00	293,719.00	-	1.00
<b>Total</b>	<b>5,055,838.00</b>	<b>5,040,838.00</b>	<b>15,000.00</b>	<b>38.00</b>

**STAFFING TREND**

The Recommended Budget includes a decrease of 1.0 FTE from 39.0 to 38.0 due to the deletion of 1.0 vacant FTE Child Support Specialist I/II. Also included is an allocation change to reflect the Department’s current staffing as approved through an alternatively filled position of 1.0 FTE Child Support Specialist III for a 1.0 FTE Staff Services Specialist. Child Support Services support positions are located in Shingle Springs (35) and South Lake Tahoe (3).



**RECOMMENDED BUDGET**

The Recommended Budget for Child Support Services is \$5,055,838, an increase of \$28,436 when compared to the FY 2019-20 Adopted Budget. Additionally, it is recommended that the General Fund provide \$15,000.

The General Fund contribution for tuition reimbursement is recommended at \$14,000. This is an employee benefit provided for in the county personnel rules; however, the cost is not reimbursable by State DCSS. The General Fund provided \$15,000 for this benefit during FY 2019-20. The remaining \$1,000 of General Fund contribution is recommended to purchase outreach materials to promote and advertise available services to the public.

The recommended budget includes an additional \$28,436 for Electronic Data Processing (EDP) requested by the Department from State and Federal funding sources. If this request is not approved, an adjustment will be made to the Child Support Budget during the Final Budget process in the fall 2020.

Despite a status quo Administrative budget and staff reductions, the Department has been able to maintain service levels through process and system improvements. However, the Child Support Services Administrative budget continues to be impacted by the effects of increased costs that are not within the Department’s control, with no increase in State or Federal funding. It should be noted that similar reductions may need to be recommended in future budget years in order for the Department to meet continually increasing costs, and that such reductions will likely begin to impact service delivery.

CAO Adjustments

No CAO adjustments are recommended.

# Child Support Services

RECOMMENDED BUDGET • FY 2020 - 21

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## Sources & Uses of Funds

With the exception of the above referenced \$15,000 of General Fund items, the Department is entirely funded with state and federal revenues. Any monies shown as general fund net county cost are a result of timing differences between the County's accrual accounting method and Title 45, CFR §304.25 federal cash basis claiming rules. The Department receives an annual budget allocation from the state, and all allowable Child Support expenditures are eventually paid with state and federal funds.



# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

## MISSION

The El Dorado Health and Human Services Agency (HHS) is a Department of El Dorado County that partners with the community on health and welfare issues. The Agency mission is with integrity and respect, to provide effective, efficient, collaborative services that strengthen, empower and protect individuals, families and communities, thereby enhancing their quality of life.

## AGENCY PROGRAM SUMMARY

	<b>Appropriations</b>	<b>Revenues</b>	<b>General Fund Support</b>	<b>Staffing</b>
Administration	\$ 3,937,687	\$ 3,674,748	\$ 262,939	61.30
Social Services	\$ 66,537,298	\$ 63,364,207	\$ 3,173,091	272.15
Community Services	\$ 16,946,466	\$ 16,946,466	\$ 2,645,125	57.98
Behavioral Health	\$ 44,626,089	\$ 44,626,089	\$ 16,510	117.05
Public Health	\$ 27,104,481	\$ 27,104,481	\$ 4,941,339	65.95
Animal Services	\$ 3,433,566	\$ 1,517,117	\$ 1,916,449	20.10
Public Guardian	\$ 2,013,620	\$ 234,000	\$ 1,779,620	12.00
Veteran Affairs	\$ 744,132	\$ 95,313	\$ 648,819	6.10
<b>Total</b>	<b>\$ 165,343,339</b>	<b>\$ 157,562,421</b>	<b>\$ 15,383,892</b>	<b>612.63</b>

### HHS Agency-wide Update

HHS leadership continues to evaluate the status of Agency initiatives as the Agency progresses in updating its strategic plan, to include aspects of the County strategic plan as well as those initiatives unique to HHS, while improving the overall health and well-being of the organization.

The Agency is dedicated to the provision of effective, efficient and collaborative services that strengthen, empower and protect individuals, families and the community. HHS's vision is to "Transform Lives and Improve Futures."

### Agency Budget Summary

The HHS Recommended Budget is comprised of \$165.3 million in appropriations, \$157.6 million in revenue, and total staffing of 612.63 Full Time Equivalent (FTE) positions. The recommendation reflects a Net County Cost (NCC) of \$7.8 million and a General Fund Contribution (GFC) of \$7.6 million, for the total General Fund support of \$15.4 million. The change to the HHS General Fund (GF) support request is a net increase of \$3.4 million over the FY 2019-20 Adopted Budget. The net increase in GF is primarily related to the Administrative Department's reduced collection of revenue through the Indirect Cost Rate (\$2.4 million) which is detailed in the Administration and Financial Services Department section.

New services, pending issues and policy considerations are summarized within the HHS department section to which they pertain.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

### General Fund Budget Request

	FY 2019-20 Adopted Budget	FY 2020-21 Requested Budget	Increase/ (Decrease)
Administration	\$ (2,168,637)	\$ 262,939	\$ 2,431,576
Social Services	\$ 2,527,696	\$ 3,173,091	\$ 645,395
Community Services	\$ 2,679,845	\$ 2,645,125	\$ (34,720)
Behavioral Health	\$ 16,510	\$ 16,510	\$ -
Public Health	\$ 4,583,157	\$ 4,941,339	\$ 358,182
Animal Services	\$ 2,123,039	\$ 1,916,449	\$ (206,590)
Public Guardian	\$ 1,686,664	\$ 1,779,620	\$ 92,956
Veteran Affairs	\$ 518,759	\$ 648,819	\$ 130,060
<b>Total</b>	<b>\$ 11,967,033</b>	<b>\$ 15,383,892</b>	<b>\$ 3,416,859</b>

### AGENCY-WIDE PENDING ISSUES

#### *COVID-19 Pandemic*

The economic impacts from the COVID-19 public health emergency have created an influx of new clients into the HHSA programs. Along with the increase in clients, emergency federal and state revenues have been issued for Social Services, Community Services, Behavioral Health, Public Health and Homeless Prevention Programs.

The Area on Aging provided emergency funding for the Senior Nutrition Program to serve a larger number of meals. Senior Nutrition restructured congregate meals into a take-out model to continue to provide meals while observing social distancing for our most vulnerable populations.

Social Services received a funding allocation augmentation in anticipation of increased workloads and increased need for cash assistance and supportive services. The number of applications for food and cash assistance has significantly increased since March 2020 when shelter in place orders were implemented.

For the homeless population, the State issued a number of emergency funds and restructured the use of current grants to provide non-congregate placement for homeless individuals who may have been exposed to COVID-19 or who are in the vulnerable population category. The funds will be used for securing motel/hotel shelter space, meals, and other supportive services.

To provide financial security to the behavioral health provider networks, the State Department of Health Care Services (DHCS) is working with the Centers for Medicare and Medicaid Services (CMS) to provide flexibility in regulations surrounding how services can be delivered to clients. This made Telehealth a successful tool to continue to serve our Medi-Cal recipients. The federal reimbursement rate for Medi-Cal services is temporarily increased by 6.2% to support the continuation of program services. HHSA is providing financial relief to our children's specialty mental health service providers through temporary contract amendments that allow for payments to be made in advance of services with a cost report settlement provision at the end of the fiscal year.

Also, as additional State and Federal grants become available, HHSA will continue to apply for the funding to mitigate the financial effects of the outbreak.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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The fiscal impact of the COVID-19 economic downturn will become more apparent when State tax revenue and vehicle license fee collections are calculated in early summer. HHSa relies heavily on 1991 and 2011 Realignment which is composed of sales tax and vehicle license fees, and the Mental Health Services Act funding which comes from a 1% tax on personal income over \$1 million, as determined by Proposition 63. At this time, the increase in federal and state funding will provide an offset to the reduced tax collections, but we are unable to project the final reduction amount as circumstances are constantly changing. Realignment and MHSa funding for our programs tends to be inversely related to the service needs of the community. When the economy is good and revenues are high the need for services decreases. When the economy falls and revenues decline the community need for services increases.

The extent of the impact is unknown at the time of this Budget Recommendation. The HHSa Department plans to make budget changes during the Adopted Budget process in fall of 2020, as the financial impact of the pandemic begins to be realized.

## *General Fund Contributions*

HHSa has been absorbing the majority of its cost increases with available State, Federal, and Realignment funding. Over the years, as some general operating costs have increased, HHSa has worked to keep the increase in County General Fund contributions to a minimum. The Agency has seen budget pressures grow in General Fund programs such as Animal Services and Public Guardian. These programs operate with a minimum of program and office support staff, compared to current service levels. To meet a status quo budget, programs have maintained their staffing levels and have deferred needed equipment purchases and other facility upgrades.

Increases for CalPERS Retirement, wage increases, and other cost applied charges were absorbed in the programmatic departments by employing staffing vacancy factors, primarily in Social Services, and reducing the operations budget based on prior year spending. The significant savings from the reduced Indirect Cost Rate in FY 2020-21 for HHSa has permitted the vacancy rate to be reduced, allowing programs to increase staffing. As costs increase, HHSa will continue to employ a vacancy rate to balance its budget and to minimize what could be an increasing impact to the General Fund.

## *1991 Realignment*

1991 Realignment revenues fund the County's share of cost for realigned programs in three different HHSa areas: Public Health, Behavioral Health, and Social Services. Historically, 1991 Social Services Realignment has been insufficient to fund the County's share of programmatic expenditures. With the current State changes to the In-Home Supportive Services (IHSS) program funding and the discontinuance of the Coordinated Care Initiative, combined with general cost increases such as CalPERS retirement, HHSa is seeing a continued limitation in available 1991 Realignment resources to fund mandated programs.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## RECOMMENDED BUDGET

The Budget for the Health and Human Services Agency is recommended at \$165,343,339, which is an increase of \$3,069,291 (1.9%) when compared to the FY 2019-20 Adopted Budget. The recommended budget includes adjustments to complete the final transfer of Emergency Medical Services (EMS) functions, including moving the EMS fund and ambulance billing services, from the Public Health Department to the Chief Administrative Office (CAO). These programs will be discussed as part of the CAO Recommended Budget.

# Administration and Financial Services

RECOMMENDED BUDGET • FY 2020-21

## MISSION

The County of El Dorado, Health & Human Services Agency (HHS), Administration and Financial Services Department provides administrative and fiscal support to the seven programmatic departments of HHS including Behavioral Health, Public Health, Community Services, Social Services, Animal Services, Public Guardian and Veterans Affairs. The Department’s mission is to support programs and community stakeholders by providing financial information in an efficient, collaborative and consistent manner to ensure compliance with government regulation and fiscal accountability.

## DEPARTMENT BUDGET SUMMARY

**DEPT : 50    HHS ADMINISTRATION**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	4,041,909	5,498,985	3,674,748	(1,824,237)
Miscellaneous Rev	15,000	0	0	0
<b>Total Revenue</b>	<b>4,056,909</b>	<b>5,498,985</b>	<b>3,674,748</b>	<b>(1,824,237)</b>
Salaries & Benefits	6,907,129	7,680,869	7,114,996	(565,873)
Services & Supplies	1,789,404	2,246,634	2,224,956	(21,678)
Serv/Supply Abate	(498,259)	(710,000)	(1,454,183)	(744,183)
Fixed Assets	27,897	0	0	0
Intrafund Transfers	462,350	387,302	555,363	168,061
Intrafund Abatement	(4,787,713)	(6,274,457)	(4,503,445)	1,771,012
<b>Total Appropriations</b>	<b>3,900,809</b>	<b>3,330,348</b>	<b>3,937,687</b>	<b>607,339</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>(156,099)</b>	<b>(2,168,637)</b>	<b>262,939</b>	<b>2,431,576</b>

## MAJOR BUDGET CHANGES

### Revenue

(\$1,824,237)    Decrease in Charges for Services to other HHS programs based on a lower Indirect Cost Rate (ICR).

### Appropriations

#### *Salaries and Benefits*

(\$532,385)    Net decrease due primarily to transfer of 1.0 FTE Administrative Services Officer (\$160,000) and 1.0 FTE Department Analyst (\$116,000) to the central Human Resources Department, and a shift of 0.9 FTE Deputy Director of Health and Human Services (\$172,000) and .70 FTE Health Program Manager (\$71,000) to Community Service Programs.

(\$33,488)    Decrease in Workers’ Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## *Services and Supplies*

(\$25,081) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

## *Services and Supplies Abatement*

(\$744,183) Decrease due primarily to space costs that were historically paid by Administration now being charged directly to benefiting programs.

## *Intrafund Transfers*

\$168,061 Increase primarily due to an increase in A-87 Cost Allocation Plan charges for support from central service departments (\$181,332), offset by decreases to Building Maintenance (\$11,850) and Stores/Mail Support (\$1,424).

## *Intrafund Abatements*

(\$1,771,012) Decrease primarily in charges (shown as a negative expense) to other programs within HHSa related to lower Indirect Cost Rate (ICR) allocations (\$1,763,641).

## PROGRAM SUMMARY

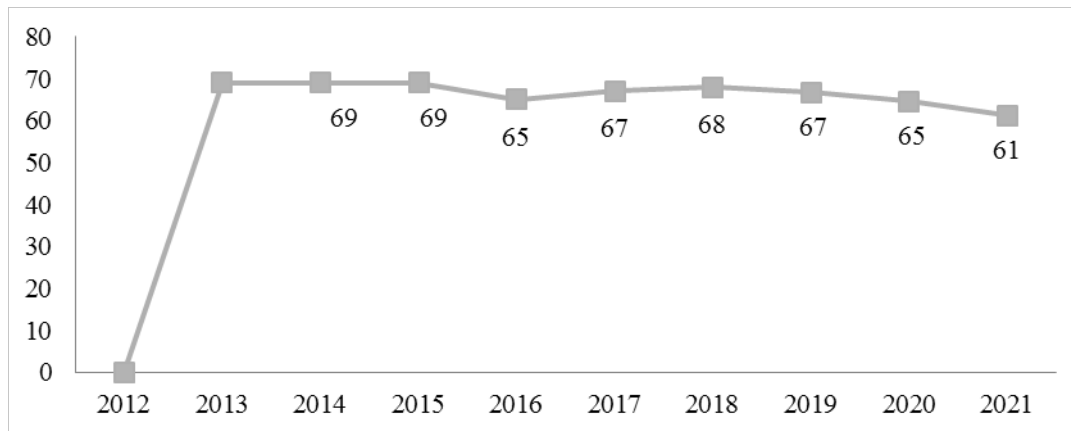
HHSa Administration was created in July 2013 to provide efficiencies in administrative and fiscal support to the various programs in each of the seven programmatic departments of the Agency. The Department provides a wide range of services to the seven program departments, including maintaining and monitoring contracts, providing fiscal and budget support, coordination of facility maintenance, purchasing, billing, payroll, grant reporting, preparing items for submission to the Board of Supervisors, and internal personnel processing. The Department charges programs for use of its services and recovers costs from each of the seven departments of HHSa through an Indirect Cost Rate (ICR).

# Administration and Financial Services

RECOMMENDED BUDGET • FY 2020-21

## STAFFING TREND

Staffing for the Health and Human Services Agency (HHS) Administration and Financial Services Department is recommended at 61.30 FTE. This includes a net decrease of 3.35 FTE when compared to the FY 2019-20 Adopted Budget. In FY 2020-21, 1.0 FTE Administrative Services Officer and 1.0 FTE Department Analyst I/II are recommended to be transferred to the central Human Resources Department, and net 1.35 FTE are transferred to other HHS departments (primarily .80 FTE Deputy Director and .70 FTE Health Program Manager transferred to the Community Services Department for program support).



## RECOMMENDED BUDGET

This Budget is recommended at \$3,937,687, which is an increase of \$607,339 (18.2%) when compared to the FY 2019-20 Adopted Budget.

The General Fund cost for this Department is recommended at \$262,939. Overall, the General Fund cost reflects an increase of \$2,431,576 when compared to the FY 2019-20 Adopted Budget (FY 2019-20 was negative \$2,168,637), due primarily to a decrease in revenue from other HHS programs based on the lower Indirect Cost Rate (ICR). The ICR methodology was changed in FY 2019-20 to be calculated using budgeted costs with a base of budgeted department program salaries instead of using FY 2018-19 actual costs, thereby resulting in a significant reduction to charges to HHS programs.

The timing difference between when costs are incurred and when they are allocated to other HHS departments results in the incoming charges in a given year not exactly offsetting the outgoing allocations. As a result, revenues adjust each year and result in either under or over collection, thereby increasing or decreasing the General Fund cost in the given year. The cumulative overcollection since FY 2013-14 through FY 2020-21 is projected at \$633,720, and is anticipated to be significantly reduced in the next fiscal year based on the calculation methodology.

The increase in General Fund cost is due primarily to lower collection of budgeted revenues compared to the budgeted expenditures for FY 2020-21 in the amount of \$262,939, which results in an increase in General Fund cost of \$2,431,576 from the prior year. The under-collection of revenue will offset with over-collections to programs through a future ICR calculation and application. When using an indirect cost rate methodology, it is anticipated that over a two-year period the costs of the Administration Department will be fully recovered (funded) by the programmatic departments. Although the

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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Department is budgeting an increase to Net County Cost for FY 2020-21 with a budgeted under collection of revenue of \$262,939, the intent of the ICR is that over time the collections balance to zero.

### CAO Adjustments

No CAO adjustments are recommended.

### Source & Uses of Funds

The Health and Human Services Agency Administration and Financial Services Department was created to provide efficiencies in administrative and fiscal support to all the various programs across the agency. The Department allocates these fiscal and administrative costs to programs within the agency based on direct program salaries. All Administrative Department costs are funded from state, federal, realignment, donations/fees, and General Fund.



MISSION

The County of El Dorado Health and Human Services Agency (HHS), Social Services Department provides a range of programs to assist persons in attaining or maintaining their self-sufficiency, independence, safety and/or well-being. The mission is to respectfully serve all persons in a manner that improves the overall quality of life in El Dorado County.

DEPARTMENT BUDGET SUMMARY

DEPT : 51 SOCIAL SERVICES

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	(778)	0	0	0
IG Rev - State	9,386,152	9,450,214	10,261,818	811,604
IG Rev - Federal	23,085,361	25,530,810	25,061,043	(469,767)
Other Gov Agency	15,303	5,000	15,000	10,000
Service Charges	2,992	0	0	0
Miscellaneous Rev	415,928	480,050	505,050	25,000
Other Fin Sources	22,331,094	25,048,662	27,248,640	2,199,978
<b>Total Revenue</b>	<b>55,236,051</b>	<b>60,514,736</b>	<b>63,091,551</b>	<b>2,576,815</b>
Salaries & Benefits	21,473,901	22,910,049	25,057,069	2,147,020
Services & Supplies	1,827,197	2,087,037	2,531,086	444,049
Other Charges	27,104,764	29,486,996	30,749,735	1,262,739
Other Fin Uses	0	0	100,000	100,000
Intrafund Transfers	7,354,103	8,558,350	7,826,752	(731,598)
<b>Total Appropriations</b>	<b>57,759,963</b>	<b>63,042,432</b>	<b>66,264,642</b>	<b>3,222,210</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>2,523,912</b>	<b>2,527,696</b>	<b>3,173,091</b>	<b>645,395</b>

MAJOR BUDGET CHANGES-SOCIAL SERVICES AND PUBLIC ASSISTANCE

Revenue

*State Intergovernmental*

- \$251,968 Increase to the State Medi-Cal administrative allocation for eligibility determination.
- \$443,971 Increase in State participation for CalWORKs Assistance due to recent grant increases and the discontinuance of the Maximum Family Grant.
- \$157,493 Increase in State participation in Foster Care and Adoptions Assistance due to recent rate increases.
- (\$156,270) Decrease in the allocation for the CalFresh administrative activities for eligibility determination.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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\$102,801 Other increases including for the administrative allocation for Child and Family Team activities required by AB 403 (\$56,845), for the IHSS Electronic Visit Verification implementation to help verify that personal care services were delivered to the beneficiary by the provider (\$20,000) and for other administrative allocations such as In Home Support Services Admin and Children's Case Record Review (\$25,956).

### *Federal Intergovernmental*

\$282,607 Increase in the CalWORKs Single Allocation primarily due to the new Outcomes and Accountability component.

\$414,077 Increase to the CalWORKs Housing Support Program targeting homeless prevention.

\$251,969 Increase to the Medi-Cal administration allocation for eligibility determination, this is the match to the State General Fund increase.

\$122,510 Increase to Foster Care eligibility determination Title IV-E federal revenue as match to Realignment, due to an increase in the allocation of 2011 Protective Services Realignment to this program.

(\$483,158) Decrease to the Child Welfare Services Title IV-E federal revenue as match to Realignment due to the projected decrease in available 2011 Protective Services Realignment.

\$30,589 Increase to the Title IV-E match for Children's Case Review related to the increase in State General Fund for this program.

\$74,515 Increase due to the Federal Adoption Incentive payments that are awarded to Child Welfare Agencies that increase adoptions of children who are in need of new permanent families.

\$60,000 Increase due to the In Home Support Services (IHSS) Electronic Visit Verification implementation, which is to help verify that personal care services were delivered to the beneficiary by the provider.

(\$1,212,222) Decrease in Title IV-E federal revenue for Foster Care and Adoption Assistance primarily due to a decline in federally eligible cases.

(\$10,654) Decrease in anticipated funding for other Child Welfare administrative activities such as Foster Parent Recruitment and the Title IV-B Block Grant for services.

### *Other Financing Sources*

\$2,542,789 Increase in revenue transferred in from the 1991 Realignment revenue special revenue fund due to redirected and accelerated growth received, and increased fund balance.

\$162,222 Increase in revenue transferred in from the CalWORKs Maintenance of Effort (MOE) and Child Poverty and Family Support special revenue funds due to assistance grant increases.

# Social Services

## RECOMMENDED BUDGET • FY 2020-21

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- (\$605,033) Decrease in revenue transferred in from the 2011 Protective Services special revenue fund primarily due to increased use of fund balance.
- \$100,000 Increase in revenue transferred in from Behavioral Health for children's parenting classes that are funded with Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) revenue.

### Appropriations

#### *Salaries and Benefits*

- \$863,024 Increase in salaries due to a reduction in the staffing vacancy rate for the Admin, Clerical Eligibility, Children and Adult Protective Services cost pools to 6%, to align with the agency wide attrition rate.
- \$498,907 Increase in Retirement Employer Share (CalPERS).
- \$789,221 Increase in Health Insurance Employer Share partially due to the decreased vacancy rate in addition to the increase in the cost of the health benefit packages.
- \$97,860 Increase in Unemployment insurance.
- \$150,000 Increase in Standby Pay associated with a change in the Manager Association labor agreement to require on-call pay for managers.
- (\$265,487) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Service and Supplies*

- \$678,058 Increase primarily due to allocating the appropriate space costs from the HHSA Administration and Finance Department to the benefiting programs; costs include Rent (\$523,821), Utilities (\$97,202), Janitorial Services (\$42,909) and Building Maintenance (\$14,126).
- \$12,464 Increase in printing and duplicating services due to planned outreach for the CalOES Victim Witness Grant for Elder Abuse.
- \$65,000 Increase in Professional Services due to contracting for Supplemental Security Income (SSI) application and appeal services for foster youth.
- \$37,000 Increase in Data Processing due to the estimated cost of the CalSAWS migration and implementation.
- \$133,892 Net increase in Minor Equipment primarily due to the necessary update of computer equipment for Income Maintenance programs to comply with State requirements (CalSAWS).
- (\$482,884) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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### *Other Charges*

\$685,409	Increase due to the final IHSS Maintenance of Effort (MOE) which includes a 4% annual inflator and an increase in provider wages in accordance with the labor agreement.
\$789,694	Increase to Child Care due to the State separating the Child Care component from the CalWORKs Single Allocation (CWSA) so that the savings can no longer cover the other CWSA components.
\$40,000	Increase to the Child Welfare Independent Living Program to align with prior year actual.
\$50,000	Increase in Housing costs for the Housing Support Program which assists families who are homeless or at risk of becoming homeless.
\$256,319	Increase in Ancillary Services and Expenses for supportive services to vulnerable populations.
(\$278,937)	Decrease in Health Services to align with prior year actual, as services have shifted more to ancillary supportive services.
(\$463,017)	Decrease in Foster Care Assistance payments to align with prior year actual, and the shift of costs to Kinship Foster Care.
\$300,000	Increase to Kinship Foster Care primarily due to the emphasis on finding family homes for foster youth to align with prior year actual.
(\$115,665)	Net decrease in Interfund Transfers primarily due to the final IHSS Maintenance of Effort (MOE) statute that discontinued the component that was historically transferred to the Public Authority.

### *Operating Transfers*

\$100,000	Increase in Operating Transfers to the Behavioral Health Substance Use Disorder (SUDS) Program for Child Welfare client access to the Drug Medi-Cal Organized Delivery System (ODS).
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### *Intrafund Transfers*

\$777,457	Increase in A-87 Cost plan charges for central government costs.
(\$1,510,025)	Decrease due to lower Internal Cost Rate (ICR) charges from the HHSA Administration and Finance Department.

DEPARTMENT BUDGET SUMMARY

**DEPT : 51 SOCIAL SERVICES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	919	120	306	186
IG Rev - Federal	126,579	250,000	250,000	0
Fund Balance	0	37,349	22,350	(14,999)
<b>Total Revenue</b>	<b>127,497</b>	<b>287,469</b>	<b>272,656</b>	<b>(14,813)</b>
Salaries & Benefits	12,485	20,113	18,048	(2,065)
Services & Supplies	0	7,045	0	(7,045)
Other Charges	130,131	257,556	254,608	(2,948)
Contingency	0	2,755	0	(2,755)
<b>Total Appropriations</b>	<b>142,616</b>	<b>287,469</b>	<b>272,656</b>	<b>(14,813)</b>
<b>FUND 1113 WRAPAROUND SB163 TOTAL</b>	<b>15,119</b>	<b>0</b>	<b>0</b>	<b>0</b>

MAJOR BUDGET CHANGES – WRAPAROUND SERVICES

Revenue

*Fund Balance*

(\$14,999) Decrease in Fund Balance for SB 163 Wraparound Services, using all remaining balance in FY 2020-21.

Appropriations

*Salaries and Benefits*

(\$2,065) Decrease in Extra Help for SB 163 Wraparound Services due to limited funding.

*Service and Supplies*

(\$7,045) Decrease in Software for SB 163 Wraparound Services due to limited funding.

*Interfund Transfers*

(\$2,948) Decrease due to lower Indirect Cost Rate (ICR) charges from the HHSA Administration and Finance Department.

*Contingency*

(\$2,755) Decrease in Appropriations for Contingency for SB 163 due to the budgeted fund balance use.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## PROGRAM SUMMARIES

### *Social Services Administration and Public/Client Assistance*

Social Services Public Assistance Programs are designed to protect and meet the basic needs of El Dorado County's most vulnerable population groups, and are Federal and/or State mandated requiring that the County provide assistance to eligible applicants regardless of the availability of local resources. If the County does not comply with applicable regulations it can result in Federal and/or State fiscal sanctions and a resultant loss of funding. Public Assistance Programs include the California Work Opportunity and Responsibility to Kids (CalWORKs), Cal-Fresh, Homeless Assistance, Adoption Assistance, Foster Care Assistance, and Supportive General Assistance.

Social Services Administration staff determines eligibility for: CalWORKs, Medi-Cal, Cal-Fresh, Temporary Assistance for Needy Families (TANF), County Medical Services Program (CMSP) and General Assistance (GA). Protective services programs provided through Social Services Administration include Child Protective Services (CPS), Adult Protective Services (APS) and In-Home Supportive Services (IHSS).

Social Services programs, both administrative and assistance, operate mostly on a cost sharing basis where the County is required to expend a percentage of the non-federal share of costs for the provision of services. This percentage varies by program, and the County share is generally paid for with Realignment funding sources. The CalWORKs administrative program operates under a Maintenance of Effort (MOE) basis, where the County is required to contribute a minimum amount of funding toward the administration of the program, after which, the County is reimbursed with Federal and/or State funding up to a capped allocated amount. In addition to traditional funding, APS administers a grant from the California Office of Emergency Services for Elder Abuse. The grant was originally awarded in FY 2017-18 for a period of two years, but has been extended on a year yearly basis. Collaboration between the District Attorney's Office and Social Services will provide enhanced services and support to elderly victims of crime.

The FY 2020-21 Requested Budget includes a reduction in the budgeted vacancy factor for staffing from 14% to 6% in FY 2020-21. This is primarily related to savings from the reduction in the HHSA Admin Indirect Cost Rate (ICR). An increase in facility lease and associated space costs is related to the shift of these costs from the ICR to direct charges in the programs that benefit from the use of the space. Additionally, the Social Services budget continues to receive increasing cost in uncontrollable areas such as CalPERS Retirement costs and A-87 County Cost Allocation Plan charges. At the time this budget was submitted, the COVID-19 outbreak and subsequent economic changes were undetermined. In response to the outbreak, emergency federal and state funding was issued to the income eligibility programs to support the increase in clients applying for services, such as CalWORKs, Cal Fresh and Medi-Cal. During the last recession, these programs received additional funding to support the increased client base. If the economic downturn continues and additional funding becomes available to programs in FY 2020-21, HHSA will return to the Board with a request for budget transfers. Subsequently, the reduction in the vacancy rate may allow the Social Services programs some flexibility to hire additional staff to handle increased caseloads, as long as available funding can support the additional staff.

# Social Services

## RECOMMENDED BUDGET • FY 2020-21

### *In-Home Supportive Services Program*

The In-Home Supportive Services (IHSS) program provides personal care and domestic services to Medi-Cal eligible individuals to help them remain safely in their own homes and communities. Recipients are eligible to receive assistance with tasks such as bathing, dressing, housework, and meal preparation. The recipients are typically responsible for hiring and supervising a paid IHSS provider. Social Workers employed by the County conduct in-home IHSS assessments of an individual’s needs in order to determine the amount and type of service hours to be provided, based on state guidelines. In recent years funding for this mandated service has been an issue for counties, as State funding has changed, increasing costs to counties. This is discussed further in the Pending Issues section below. The FY 2020-21 Recommended Budget includes an increase to the IHSS MOE which includes the 4% annual inflator and the estimated cost increase from the recent provider wage agreement allowing a fifty-cent supplemental increase above minimum wage.

### *SB 163 Wraparound Program*

The SB 163 Wraparound Program is designed to improve youth outcomes. Until June 30, 2009, County participation was funded by filling six slots for high-risk youth, with savings available for reinvestment to provide additional services to at-risk youth in the community. As of FY 2010-11, services provided in the community were funded entirely from use of the fund balance and interest earnings related to this program from prior years. Use of the remaining fund balance in FY 2020-21 is budgeted to pay for specialized staff to continue working with high-risk youth and their families.

### *CalOES Victim Services Grant*

El Dorado County administers a Victim Services Grant from the California Office of Emergency Services (CalOES). This grant provides enhanced funding to Court-Appointed Special Advocates (CASA) of El Dorado County for increased services and support to victimized youth in Foster Care. The grant was originally awarded in FY 2017-18 for a period of two years, but has been extended on a yearly basis.

## BUDGET SUMMARY BY PROGRAM

<b>Social Services Total</b>	<b>Appropriations</b>	<b>Revenues</b>	<b>Net County Cost</b>	<b>Staffing</b>
SB 163 Wraparound	\$ 22,656	\$ 22,656	\$ -	0.00
CalOES Elder Abuse Grant	\$ 206,069	\$ 206,069	\$ -	1.00
CalOES Victim Services Grant	\$ 250,000	\$ 250,000	\$ -	0.00
SS Admin & Public Assistance	\$ 66,058,573	\$ 62,885,482	\$ 3,173,091	271.15
<b>Social Services</b>	<b>\$ 66,537,298</b>	<b>\$ 63,364,207</b>	<b>\$ 3,173,091</b>	<b>272.15</b>

## PENDING ISSUES

The Social Services programs are subject to constant change by federal and state legislation. The following items concern the potential impact to the county due to increasing costs and volatile funding resources:

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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- **In Home Support Services (IHSS):** The redirected and accelerated Realignment Growth received from the State allowed HHSA to fully fund the current MOE obligations, but as Realignment Growth reverts back to the original distribution methods, IHSS funding continues to be a budgetary concern. HHSA has recently finalized a labor agreement with the United Domestic Workers union which represents the IHSS providers in labor negotiations. The negotiated wage increase of \$0.50 above minimum wage will increase the current and future MOE obligation, as will the annual statutory 4% increase, regardless of Realignment Growth. In addition to the MOE costs, Program Administration funding is now capped. As costs out of the Department's control rise, 1991 Realignment will be required to fill the gap. Realignment funding is dependent on a healthy economy; therefore, an economic downturn could affect the County's ability to fund these types of mandated obligations.
- **Foster Care Assistance:** As we enter the fifth year of the Continuum of Care Reform (CCR) implementation, Foster Care Assistance costs are beginning to stabilize. FY 2019-20 Foster Care Assistance is projected to increase by about 1.7% over the prior year compared to upwards of 14% in prior years. The lingering concern is that as California's minimum wage rises, fewer foster care cases are eligible for federal reimbursement. As the non-federal share of Foster Care Assistance and Children's Programs are mostly realigned to the County, the reduction of federally eligible cases puts an additional strain on limited Realignment funding sources.
- **Extended Foster Care (AB 12):** This program provides supports for young adults exiting foster care until the age of 22. The funding that supports this service is 2011 Realignment which is also impacted by Extended Foster Care and Adoptions assistance costs and is currently estimated to be \$1.4 million over the County's statutory obligation, according to AB 12, estimated at \$300,000. As a result, the use of 2011 and 1991 Realignment is required to meet the needs of the program as the program is treated as a mandatory service by all counties at this point. At this time, any changes will be subject to state legislative review.
- **Child Welfare Services:** The Family First Prevention Services Act, signed in the February 2018 Federal Spending Bill prioritizes the limited use of congregate foster care (group homes) and puts more money toward prevention services such as at-home parenting classes, mental health counseling and substance abuse treatment. This law places a two-week cap on the federal funding for group homes (currently, group home placements have open-ended federal funding for federally eligible cases). The new restrictions began in 2019, and California has requested a two-year delay to implement the group home provisions of the law. The delay will cause the State to be ineligible to receive federal funding for preventive services. If California does not delay implementation, counties will be reimbursed for services provided to families outlined in the Title IV-E Prevention Services Clearinghouse for up to 12 months with the goal of keeping families together. The challenge for states will be transitioning the child welfare process and provider base from placement to prevention. California AB 74, effective June 2019, gives authority for the State Finance Department to provide increased funding to the State Department of Social Services in the event of unanticipated costs due to Families First. It is unclear how this will translate to assisting counties should there be a significant reduction in federal revenue. Additionally, the cost of services aimed at prevention and family reunification has increased by over \$1 million annually over the past few years and it is uncertain how these services will be funded. The increase in costs is currently being funded with limited Realignment sources.
- **Realignment Revenues:** In 2011, the State shifted fiscal responsibility to counties by realigning the funding for traditional Children's Welfare Programs, Adult Protective Services and the cash benefits for CalWORKs, Foster Care, and Adoptions Assistance. These programs are supported



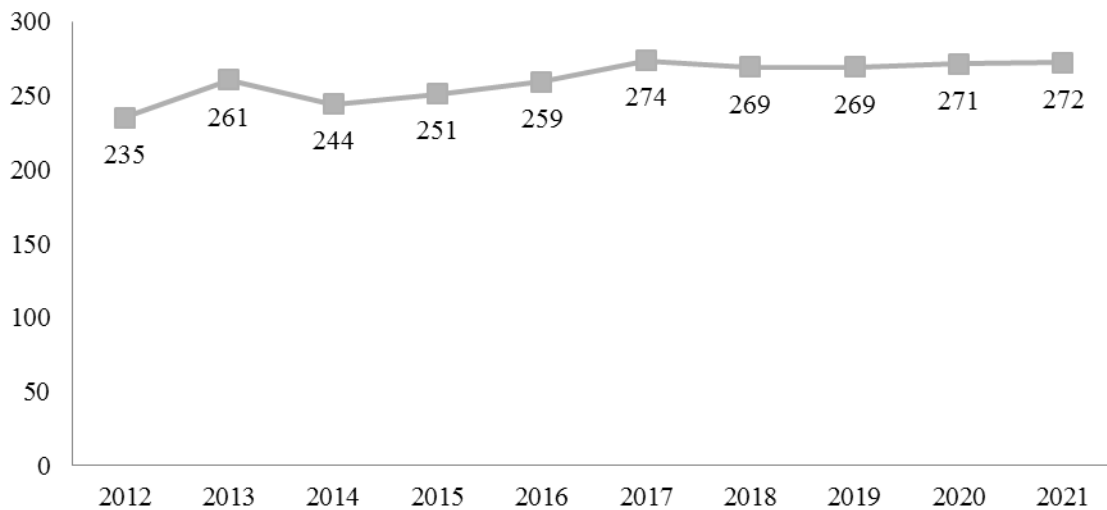
# Social Services

## RECOMMENDED BUDGET • FY 2020-21

mostly with Federal and Realignment funding. This is further impacted by the increasing IHSS MOE county share and increasing Children’s Welfare costs. As costs that are out of the Agency’s control increase at a faster rate than revenues are realized, the programs that compete for the same funding are at greater risk of requiring future County General Fund support to meet county match and program administration requirements. These are mandated entitlement programs for which we cannot deny eligible beneficiaries due to budgetary restrictions.

### STAFFING TREND

The recommended staff allocation for FY 2020-21 is 272.15 FTEs. The net change to Social Services is a decrease of .15 FTE and includes the transfer of .15 FTE Social Services Program Manager to the Community Services Department.



### RECOMMENDED BUDGET

The Social Services budget is recommended at \$66,537,298 (including Social Services at \$66,264,642 plus Wraparound Services and CalOES Victim Services Grant at \$272,656), which is an increase of \$3,207,397 (5%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 4.8% of the funding for the Department at \$3,173,091, an increase of \$645,395 (25.5%) when compared to the FY 2019-20 Adopted Budget.

In concept, the Department applies all State, federal, and Realignment funding to cover its operational costs, and considers the A-87 Cost Plan charges for Countywide central services to be largely unfunded. Total A-87 charges are recommended at \$3,409,325, an increase of \$777,457 from FY 2019-20. The Department has also budgeted a position vacancy rate of 6% for most cost pools, which is significantly lower than the FY 2019-20 budget, which ranged from 10% to 14% depending on employee cost pool. This results in higher General Fund cost. The 6% rate aligns more closely with FY 2017-18 budgeted vacancies. This is a conservative rate and may be adjusted upward to align with actual vacancy rates as the vacancy rates for positions with increased salaries are realized.

The increase in General Fund support is primarily attributed to an increase in A-87 costs (\$777,000), higher building costs for the new allocation of space utilized by department staff (\$675,000), and the

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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lower vacancy factor (\$863,000), offset by a reduction in costs from the lower ICR (\$1,510,000) and other reductions (\$160,000).

The Recommended Budget includes a request for \$133,892 for the purchase and replacement of 183 desktop computers, 446 monitors and 6 workstations (for South Lake Tahoe reception booths) due to the required system compatibility of the Self Sufficiency program to access State systems. This is a catch-up replacement from the last three years due to a pause in the computer refresh cycle attributed to the countywide implementation of Virtual Desktop Interface (VDI).

### CAO Adjustments

No CAO adjustments are recommended.

### Sources and Uses of Funds

The Social Services Department is funded by State, Federal and Realignment funding streams. Any non-reimbursable costs are charged to the County General Fund. In concept, the General Fund pays primarily for the A-87 Cost Plan charges for Countywide central services, since program service levels and costs exceed available Realignment and other funding streams.

Community Services  
RECOMMENDED BUDGET • FY 2020-21

MISSION

The County of El Dorado Health and Human Services Agency (HHSA) Community Services Department provides a range of programs to assist persons in attaining or maintaining their self-sufficiency, independence, safety and/or well-being. The mission is to respectfully serve all persons in a manner that improves the overall quality of life in El Dorado County.

DEPARTMENT BUDGET SUMMARY

**DEPT : 52 COMMUNITY SERVICES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	(15,637)	2,360	2,360	0
IG Rev - State	1,625,653	2,100,370	407,627	(1,692,743)
IG Rev - Federal	3,239,519	3,320,407	3,535,884	215,477
Service Charges	919,106	892,419	956,125	63,706
Miscellaneous Rev	254,548	472,098	482,098	10,000
Other Fin Sources	1,898,644	2,699,428	2,664,895	(34,533)
Fund Balance	0	1,828,372	4,344,746	2,516,374
<b>Total Revenue</b>	<b>7,921,833</b>	<b>11,315,454</b>	<b>12,393,735</b>	<b>1,078,281</b>
Salaries & Benefits	3,448,483	4,009,277	4,337,017	327,740
Services & Supplies	1,428,537	3,141,354	4,629,497	1,488,143
Other Charges	1,665,475	2,472,410	3,302,221	829,811
Fixed Assets	0	0	25,000	25,000
Other Fin Uses	0	200,000	100,000	(100,000)
Intrafund Transfers	120,495	152,387	359,064	206,677
Intrafund Abatement	(120,495)	(152,387)	(359,064)	(206,677)
Contingency	0	1,492,413	0	(1,492,413)
<b>Total Appropriations</b>	<b>6,542,495</b>	<b>11,315,454</b>	<b>12,393,735</b>	<b>1,078,281</b>
<b>FUND 1107 COMMUNITY SERVICES TOTAL</b>	<b>(1,379,338)</b>	<b>0</b>	<b>0</b>	<b>0</b>

MAJOR BUDGET CHANGES—COMMUNITY SERVICES PROGRAMS

Revenue

*State Intergovernmental*

- \$230,298 Increase in Area Agency on Aging (AAA) funding for Senior Services.
- (\$1,923,041) Decrease due to the one-time Homeless Emergency Aid Program (HEAP) grant funding (\$1,448,324) and California Emergency Solutions and Housing (CESH) grant funding (\$474,717) being received in FY 2019-20.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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### *Federal Intergovernmental*

\$215,477 Increase in AAA funding for Senior Services.

### *Fund Balance*

\$82,550 Increase due to correction/adjustment for Med-Cal Administrative Activities (MAA) budgeted to be fully expended in FY 2020-21.

(\$50,000) Decrease in fund balance for the AAA Senior Legal program, which is budgeted to use \$50,000 per year and therefore will decrease each year by a like amount.

(\$100,913) Decrease in Homeless Emergency Assistance Program (HEAP), which is budgeted to be used in FY 2019-20.

\$2,596,283 Increase in homelessness funding, anticipated to be used in FY 2020-21: California Emergency Solutions and Housing (CESH) \$711,305, Homeless Housing, Assistance and Prevention Program (HHAP) \$1,395,787, and Whole Person Care Pilot (WPCP) \$489,191.

### Appropriations

#### *Salaries and Benefits*

\$123,000 Increase due primarily to transfer in of .80 Deputy Director position from another HHS department.

\$76,173 Increase in CalPERS Retirement costs (\$54,871) and Unemployment Insurance (\$21,302).

\$31,502 Increase in Extra Help for Senior Day Services to align with prior year actual.

\$80,959 Increase due to Board approved addition of 1.0 Housing Program Specialist I/II limited term position to support Homeless Prevention Programs, paid for by homelessness grants.

\$35,000 Increase in .31 FTE Mealsite Coordinator position due to Board approved increase in Senior Nutrition program at Cameron Park location.

(\$18,864) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Services and Supplies*

\$2,471,627 Increase in Professional Services primarily due to the addition of new homelessness grants: California Emergency Solutions and Housing (CESH) (\$598,853), Homeless Housing, Assistance and Prevention Program (HHAP) (\$1,383,583) and Whole Person Care Pilot (WPCP) (\$489,191).

(\$1,270,567) Decrease in Professional Services primarily due to a reduction in the Homeless Emergency Aid Program (HEAP) expended in FY 2019-20 (\$420,567), and the transfer

# Community Services

## RECOMMENDED BUDGET • FY 2020-21

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of funding originally budgeted for a capital housing project in FY 2019-20 to client services (\$850,000).

\$228,556	Increase in Food and Food Products (\$195,085) and Minor Equipment (\$33,471) due to food, meal, and equipment cost increases for the Senior Nutrition Program.
\$80,813	Increase in Special Projects Expense due to a potential audit of prior year program cost reports in the Medi-Cal Administrative Activities (MAA) program.
\$16,108	Increase in Software primarily due to purchase of an advanced reporting tool for customized reports to increase efficiency, covered by Community Service Block Grant (CSBG) (\$13,800).
\$13,800	Increase in Staff Development for training for database efficiency tools, covered by Community Service Block Grant (CSBG).
(\$19,554)	General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
(\$32,640)	Net Decrease in other Services and Supplies to align with prior year actual.

### *Other Charges*

\$850,000	Increase in Support and Care of Persons for one-time Homeless Emergency Aid Program (HEAP) spending to be allocated to assist Homelessness programs.
\$108,606	Increase to ancillary costs primarily in the Energy Assistance Program.
(\$269,177)	Net decrease in Interfund charges primarily due to decreased Internal Cost Rate (ICR) charges from HHS Administration and Finance Department.
\$143,750	Increase in Support and Care of Persons due to one-time Fall Prevention funding in the Area Agency on Aging (AAA) Program.

### *Fixed Assets*

\$25,000	Rebudget of Blast Chiller for Senior Nutrition program (\$18,500) and Cold Pan Table for Senior Nutrition program (\$6,500) for the provision of safer food handling, delivery and storage, covered by one-time State funding.
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### *Operating Transfers Out*

(\$100,000)	Decrease due to one-time funding in FY 2019-20 of \$200,000 for the Probation Department through the Homeless Emergency Aid Program (HEAP) for housing rental assistance. \$100,000 was spent in 2019-20.
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### *Contingency*

(\$1,492,413)	Decrease in Contingency primarily due to the Homeless Prevention grant funding expected to be spent in FY 2020-21.
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# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

### DEPARTMENT BUDGET SUMMARY (CONT.)

#### DEPT : 52 COMMUNITY SERVICES

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,769	1,200	1,200	0
IG Rev - State	188,584	321,907	321,907	0
IG Rev - Federal	319,837	504,557	504,557	0
Service Charges	151,889	89,062	0	(89,062)
Other Fin Sources	44,635	88,331	88,331	0
Fund Balance	0	7,512	0	(7,512)
<b>Total Revenue</b>	<b>706,714</b>	<b>1,012,569</b>	<b>915,995</b>	<b>(96,574)</b>
Salaries & Benefits	172,802	266,553	282,303	15,750
Services & Supplies	31,821	55,721	64,957	9,236
Other Charges	520,247	682,783	568,735	(114,048)
Contingency	0	7,512	0	(7,512)
<b>Total Appropriations</b>	<b>724,870</b>	<b>1,012,569</b>	<b>915,995</b>	<b>(96,574)</b>
<b>FUND 1375 IHSS PUBLIC AUTHORITY TOTAL</b>	<b>18,156</b>	<b>0</b>	<b>0</b>	<b>0</b>

#### DEPT : 52 COMMUNITY SERVICES

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	500	1,426	1,426	0
IG Rev - Federal	3,222,141	3,422,273	3,387,091	(35,182)
Other Gov Agency	3,895	13,000	13,000	0
Other Fin Sources	19,381	90,000	84,790	(5,210)
Fund Balance	0	90,156	150,429	60,273
<b>Total Revenue</b>	<b>3,245,917</b>	<b>3,616,855</b>	<b>3,636,736</b>	<b>19,881</b>
Salaries & Benefits	285,611	313,830	337,895	24,065
Services & Supplies	90,240	97,527	53,342	(44,185)
Other Charges	2,834,865	3,205,498	3,245,499	40,001
<b>Total Appropriations</b>	<b>3,210,716</b>	<b>3,616,855</b>	<b>3,636,736</b>	<b>19,881</b>
<b>FUND 1376 PUBLIC HOUSING AUTHORITY TOTAL</b>	<b>(35,201)</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**MAJOR BUDGET CHANGES—IHSS PUBLIC AUTHORITY AND  
PUBLIC HOUSING AUTHORITY**
Revenue*Federal Intergovernmental – Public Housing Authority*

(\$35,182) Decrease due to Public Housing Authority (PHA) program funding and Family Self Sufficiency.

*Charges for Services – IHSS Public Authority*

(\$89,062) Decrease to Intrafund Transfers In due primarily to the In Home Support Services (IHSS) Public Authority no longer having a component in the IHSS Maintenance of Effort (MOE), this was formerly funded by Social Services Realignment. This matches a decrease in expense.

*Fund Balance – Public Housing Authority*

\$60,273 Increase to anticipated year end fund balance for program housing costs.

Appropriations*Salaries and Benefits – IHSS Public Authority*

\$16,940 Net increase primarily due to increases for merit and other adjustments (\$12,440) and CalPERS retirement benefits (\$5,229), offset by reductions in other benefits (\$729).

(\$1,190) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

*Salaries and Benefits – Public Housing Authority*

\$25,625 Net increase primarily due to increased costs for Health Benefits (\$23,585) and CalPERS retirement costs (\$2,335).

(\$1,560) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

*Services and Supplies – IHSS Public Authority*

\$10,000 Increase in Rent cost due to staff moving from a county owned building to leased space at Briw Road.

(\$959) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Health and Human Services Agency

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## *Services and Supplies – Public Housing Authority*

(\$46,000) Decrease due to transfer of Family Self Sufficiency escrow payments to Other Charges (below).

(\$1,212) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

## *Other Charges – IHSS Public Authority*

(88,802) Decrease in Support and Care of Persons due to IHSS Public Authority no longer having a share in the IHSS Maintenance of Effort (MOE). This matches a decrease in revenue.

(\$25,946) Net decrease due to lower Internal Cost Rate (ICR) charges from the HHS Administration and Finance Department.

## *Other Charges – Public Housing Authority*

\$55,000 Increase in Family Self Sufficiency Escrow payments due to transfer from Services and Supplies category above, also increased to align with prior year actual.

(\$7,847) Net decrease due to lower Internal Cost Rate (ICR) charges from the HHS Administration and Finance Department.

## PROGRAM SUMMARIES

### *Community Programs*

Community Programs provide a range of services designed to meet specific special needs of low-income, disabled and other targeted County resident population groups. These services help qualified applicants meet basic needs to ensure their health and well-being, maintain their independence, acquire permanent housing and/or continue living in their own homes.

Community Programs include the federally funded Low-Income Home Energy Assistance Program (LIHEAP), which assists with the purchase of home heating fuel or firewood; LIHEAP and Weatherization Assistance Program which provides families with more energy efficient structures; the Community Services Block Grant (CSBG) that is used to offset administrative costs for Community Programs; and a contract for homelessness prevention coordination throughout the County.

### *Homeless Prevention Program Grants*

HHS and the El Dorado County Opportunity Knocks (CoC) has been awarded several multi-year state grants aimed at homeless prevention. The expected outcomes include, but are not limited to, capital improvements for both temporary and permanent housing, rental subsidies, landlord incentives, a youth homeless prevention set-aside and other public services including coordinated entry for the homeless and those at risk of becoming homeless. HHS has been delegated by the Board of Supervisors as the Administrative Entity for the El Dorado County Continuum of Care (CoC), and therefore will administer State grant funding for allocations awarded to the CoC. The County is prioritizing the new 5-year strategic plan and the grant funds will be budgeted for use according to the final approved document.



Currently, HHSA is evaluating the appropriate management and staffing needs for the administration of the grants to ensure the expected outcomes are realized, as the entire County benefits from the success of these programs.

*Aging and Adult Continuum of Care*

Aging and Adult Continuum of Care consists of a wide array of programs that assist seniors age 60 and over and functionally disabled or mentally impaired adults to remain safe and stable, as well as active and independent to the greatest extent possible. El Dorado County operates as the Area Agency on Aging for the County, enabling the County to receive federal and state funding to provide an array of Senior Services.

Programs include: Information and Assistance; Senior Legal Services; Ombudsman services for residents of local care facilities; Senior Center (social and recreational programs); Senior Nutrition services, with meals served daily at eight congregate meal sites and countywide home-delivered meals; and Family Caregiver Support services to assist families who are caring for a dependent adult in their home.

The Medi-Cal Administrative Activities (MAA) program, which is administered by the California Department of Health Care Services, leverages allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities.

Aging and Adult Continuum of Care funding includes Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature, with the exception of one-time-only MAA/Linkages Fund Balance reserved for pending outstanding audits.

*IHSS Public Authority*

The mission of the In Home Support Services (IHSS) Public Authority (PA) is to improve the availability and quality of in-home supportive services by providing IHSS recipients with access to care providers who have received the training and met the standards set by the State of California. IHSS Public Authority funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature. The County Board of Supervisors acts as the governing body of this “Authority” and HHSA administers the program.

*Public Housing Authority (PHA)*

The Public Housing Authority (PHA), through the Housing Choice Voucher Program, enables eligible households to rent existing and safe housing by making housing assistance payments to private landlords. Federal funds are also used to reimburse clients for utility costs. The Family Self-Sufficiency Program provides a monetary incentive to clients in order to promote self-sufficiency and decrease the use of public assistance. The County Board of Supervisors acts as the governing body of this “Authority” and HHSA administers the program.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

## CHANGES IN SERVICES

The HHS Community Services Department continues to be the Administrative Entry for the El Dorado Continuum of Care (El Dorado Opportunity Knocks) in support of El Dorado County Homeless programs. The County has received a number of grants to support the homeless population. HHS is working in collaboration with the El Dorado County Continuum of Care (CoC) to administer the grants according to the grant applications and award plan. Following is a list of the largest grants, totaling over \$5 million:

- Homeless Emergency Assistance Program (HEAP)-\$1,448,324
- Homeless Mentally Ill Outreach Treatment Program (administered by the HHS Behavioral Health Department)-\$100,000
- California Emergency Solutions and Housing 2018 (CESH)-\$474,717
- California Emergency Solutions and Housing 2019 (CESH 2.0)-\$277,237
- No Place Like Home (NPLH)-\$911,801
- Whole Person Care Pilot (WPCP)-\$467,853
- Homeless Housing Assistance Program (HHAP)-\$1,391,107 (\$722,117 CoC, \$668,990 County)

HHS is working in collaboration with the El Dorado County CoC to administer the grants according to the grant application and award plan. At this time, HHS is reviewing this administrative workload and will most likely return to the Board to request future additional resources to implement these programs successfully.

The COVID-19 pandemic has resulted in additional grants for the County and the Continuum of Care (CoC), as well as increased flexibility in how grant dollars are appropriated. Grants specific to COVID-19 are for the health and safety of homeless populations, the reduction of the spread of COVID-19 in homeless populations, and the provision of safe beds for people experiencing homelessness, including the provision of temporary housing for the most vulnerable individuals in hotels and motels through a program called Project RoomKey.

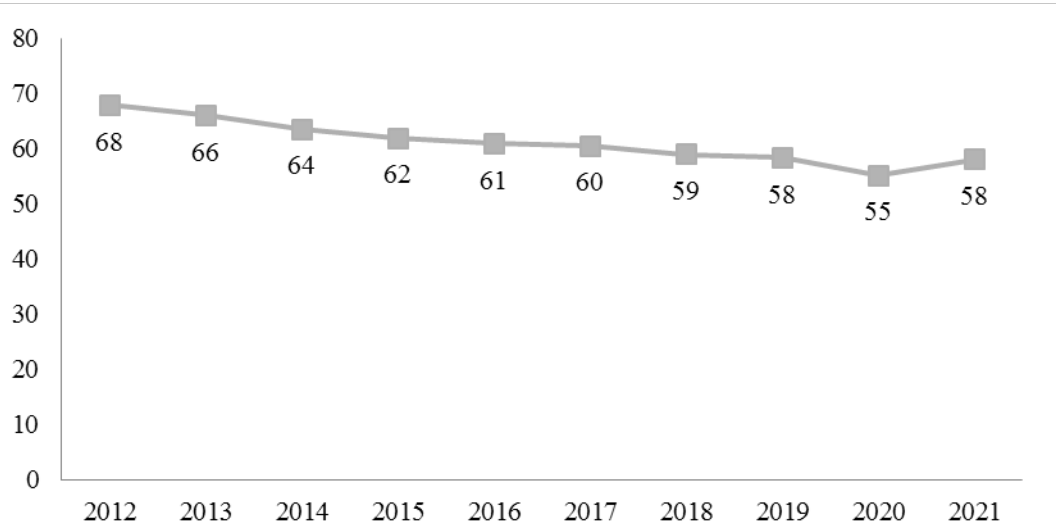
The COVID-19 pandemic situation continues to change as of the date of this document, and additional grant funding may become available and budgeted during the fall 2020 Adopted Budget process.

## BUDGET SUMMARY BY PROGRAM

<b>Community Services Total</b>	<b>Appropriations</b>	<b>Revenues</b>	<b>General Fund Contribution</b>	<b>Staffing</b>
Community Programs	\$ 2,648,656	\$ 2,648,656	\$ 135,248	14.25
Homeless Assistance (HEAP and CESH)	\$ 3,952,223	\$ 3,952,223	\$ -	1.00
Aging and Adult Continuum of Care	\$ 5,792,856	\$ 5,792,856	\$ 2,336,756	36.03
IHSS Public Authority	\$ 915,995	\$ 915,995	\$ 88,331	3.15
Public Housing Authority	\$ 3,636,736	\$ 3,636,736	\$ 84,790	3.55
<b>Community Services Total</b>	<b>\$ 16,946,466</b>	<b>\$ 16,946,466</b>	<b>\$ 2,645,125</b>	<b>57.98</b>

**STAFFING TREND**

The recommended staff allocation for FY 2020-21 is 57.98, which is an increase of 2.86 FTEs from the FY 2019-20 Budget. This includes the addition of .31 FTE Mealsite Coordinator position to support an additional day of Senior Nutrition meals at Cameron Park CSD, the addition of a Board approved 1.0 FTE Housing Program Specialist I/II (Limited Term) position, and the transfer of .80 FTE Deputy Director and .70 FTE Health Program Manager from the HHS Administration and Finance Department. Additionally, a net .05 FTEs are transferring in from other HHS departments.



**RECOMMENDED BUDGET**

The Budget for Community Services is recommended at \$16,946,466, which is an increase of \$1,001,588 (6.3%) when compared to the FY 2019-20 Adopted Budget. The General Fund Contribution is \$2,645,125 and is decreasing by \$34,720 (1.3%). The General Fund provides 15.6% of the funding for this Department. General Fund support as a percentage is decreasing as a result of additional State grant funding in FY 2019-20 related to Homelessness with no General Fund impact.

The decrease in General Fund Contribution of \$34,720 is due to an increase in community partner contributions to pay for the contracted Homeless Coordinator (\$10,000), a decrease in salaries and benefits for the transfer of .10 Deputy Director from Area Agency on Aging to support the Veteran Affairs Department (\$19,510), and a decrease in software purchases (\$5,210) for the Public Housing Authority.

The Recommended Budget includes the following additional requests: the addition of .31 FTE Mealsite Coordinator position to support an additional day of Senior Nutrition meals in Cameron Park which was added during the Budget Hearing in June 2019 (\$35,000), and a one-time increase of \$27,300 for the purchase of Wellsky advanced reporting tool and associated training to improve efficiencies (funded by CSBG). Also included in the Recommended Budget is the purchase of one Blast Chiller (\$18,500) and one Cold Pan Table (\$6,500), both funded by one-time state augmentation funding, for the provision of safer food handling, delivery and storage for the Senior Nutrition program.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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### CAO Adjustments

The Department requested additional appropriations that were deferred in the recommended budget, and will be considered in the fall with the Adopted Budget.

### Sources and Uses of Funds

The Community Services Department is funded by State and Federal revenue and by General Fund.

The following table summarizes the budgeted changes in revenue from the FY 2019-20 Adopted Budget to the FY 2020-21 Recommended Budget:

<b>Program Area</b>	<b>Net Change</b>
CSD Admin	\$ 4,645
Low Income Home Energy Assistance (LIHEAP)	\$ (2,974)
Senior Day Services	\$ 57,102
AAA Aging Programs	\$ 356,100
MAA/TCM	\$ 82,550
Homeless Prevention Grants	\$ 580,858
IHSS Public Authority	\$ (96,574)
Public Housing Authority (PHA)	\$ 19,881
<b>Total</b>	<b>\$ 1,001,588</b>

# Behavioral Health

## RECOMMENDED BUDGET • FY 2020-21

### MISSION

The County of El Dorado Health and Human Services Agency (HHS), Behavioral Health Department strives to alleviate the suffering of mental illness by providing recovery-oriented, client-centered, culturally competent treatment services in collaboration with clients, families, and community partners. The Department seeks to eliminate disparities in service access and to reduce the stigma associated with mental illness while offering the highest quality behavioral healthcare to improve the community's health and safety, to strengthen individuals' resilience, and to promote restoration of healthy families. The Department also provides substance-use disorder programs to address alcohol and other drug related issues affecting the community.

### DEPARTMENT BUDGET SUMMARY

**DEPT : 53    BEHAVIORAL HEALTH**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	49,583	70,000	71,500	1,500
Rev Use Money/Prop	266,165	177,100	116,700	(60,400)
IG Rev - State	7,393,005	8,467,262	8,976,727	509,465
IG Rev - Federal	9,230,917	13,595,220	13,925,198	329,978
Service Charges	471,284	667,000	484,500	(182,500)
Miscellaneous Rev	934,196	174,000	118,000	(56,000)
Other Fin Sources	7,382,155	8,363,940	9,544,355	1,180,415
Fund Balance	0	14,152,561	11,389,109	(2,763,452)
<b>Total Revenue</b>	<b>25,727,303</b>	<b>45,667,083</b>	<b>44,626,089</b>	<b>(1,040,994)</b>
Salaries & Benefits	9,114,447	11,881,723	12,984,418	1,102,695
Services & Supplies	6,020,350	7,183,115	8,196,310	1,013,195
Other Charges	12,007,049	20,868,613	19,669,802	(1,198,811)
Fixed Assets	24,391	133,000	0	(133,000)
Other Fin Uses	538,703	950,000	650,000	(300,000)
Intrafund Transfers	4,664,904	7,285,809	5,361,382	(1,924,427)
Intrafund Abatement	(4,664,804)	(7,285,809)	(5,361,382)	1,924,427
Contingency	0	4,650,632	3,125,559	(1,525,073)
<b>Total Appropriations</b>	<b>27,705,039</b>	<b>45,667,083</b>	<b>44,626,089</b>	<b>(1,040,994)</b>
<b>FUND 1110 MENTAL HEALTH TOTAL</b>	<b>1,977,736</b>	<b>0</b>	<b>0</b>	<b>0</b>

### MAJOR BUDGET CHANGES

#### Revenues

##### *Intergovernmental State*

\$509,465      Increase in Proposition 63 Mental Health Services Act (MHSA) revenue (\$702,394) and Mental Health Traditional revenue (\$18,308), offset by decrease in Substance Use Disorders (SUDS) program revenue (\$211,762) to align with prior year activity.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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### *Federal Intergovernmental*

\$340,802 Increase primarily due to increased Federal Title XIX as result of SUDS staff beginning to bill Medi-Cal for clinic services beginning in late FY 2019-20.

### *Other Financing Sources*

\$186,708 Increase in Operating Transfers In due primarily to an increase in AB109 funding for MHSA and SUDS services.

\$100,000 Increase in Operating Transfers In for SUDS Drug Medi-Cal Organized Delivery System (ODS) services to Child Welfare clients.

\$381,295 Increase in 2011 Realignment revenue transfer in due to increased available fund balance in the special revenue fund.

\$512,412 Increase in 1991 Realignment revenue due primarily to an accounting change to transfer the State's charge to the County for its share of state and private hospital costs (known as the Hospital and Managed Care offsets) from a reduction in 1991 Realignment revenue to an expenditure beginning in FY 2020-21.

### *Fund Balance*

(\$2,763,452) Net decrease in estimated Fund Balance based on projected activity. Mental Health Traditional (\$344,962), MHSA (\$2,227,947) and SUDS (\$185,747).

### Appropriations

#### *Salaries and Benefits*

\$679,199 Net Increase in salaries and benefits due to addition of 3.0 FTE Mental Health Clinician IA/IB/II positions and 6.0 FTE Mental Health Worker I/II positions to support new Stepping Up Initiative funded by MHSA and other personnel adjustments.

\$112,200 Increase in Temporary Help (\$95,000) and Overtime (\$17,200) to align with prior year actual.

\$141,000 Increase in Standby Pay associated with a change in the Manager Association labor agreement to require on-call pay for managers.

\$160,056 Increase in CalPERS retirement costs, partially related to the addition of 9.0 FTEs for the Stepping Up Initiative program.

\$39,060 Increase in Unemployment Insurance.

\$22,450 Increase in Retiree Health cost applied charges.

**Behavioral Health**  
**RECOMMENDED BUDGET • FY 2020-21**

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(\$51,270) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

*Services and Supplies*

\$500,000 Increase in Special Projects due to the addition of another \$500,000 from MHSA Capital Facilities and Technology Needs (CFTN) funds to pay for the procurement of an Integrated Care Facility. There is now \$1 million set aside for this purchase.

\$242,592 Increase in Other Governmental Agencies due an accounting change to shift the object used for the payment of the County's share of both the statewide Office of Inspector General (OIG) and Affordable Care Act (ACA) audits. In FY 2019-20, these repayments were shown as a reduction to Federal Medi-Cal revenue.

\$147,250 Increase in Professional Services primarily due to the contracting of an outside consultant to review, assess and make recommendations for the improvement of the El Dorado County Adult Behavioral Health outpatient and inpatient system of care.

\$47,540 Annual inflationary increase for the Telecare contract for operation of the Psychiatric Health Facility (PHF).

(\$46,472) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

\$112,285 Net increase in other Services and Supplies to align with prior year actual, including Janitorial (\$55,334) and Computer Equipment (\$21,000), Software Licenses (\$17,298).

*Other Charges*

\$328,756 Increase in Support and Care of Persons primarily due to an accounting change to transfer Hospital and Managed Care Offsets from a reduction in 1991 Realignment revenue to an expenditure beginning in FY 2020-21.

(\$649,859) Net decrease in Institute of Mental Disease (IMD), Housing, Transportation and Health Services (\$710,068) offset with increases (\$60,209) to align with prior year actual and projected spending plan.

(\$877,708) Net decrease due to a lower Internal Cost Rate (ICR) charge from HHSA Administration and Finance Department (\$895,161) offset by an increase in A-87 Cost Plan charges (\$17,453).

*Other Financing Uses*

(\$400,000) Decrease in the MHSA Innovation contribution for the Public Health Community Hub Project to align with prior year actual.

\$100,000 Increase in the transfer to Child Welfare Services to pay for children's parenting classes for MHSA Prevention and Early Intervention (PEI) clients.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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### *Intrafund Transfers*

(\$1,924,427) Decrease in Intrafund Transfers due to a decrease in the Behavioral Health Department's administration cost, due to an accounting methodology change whereby the Internal Cost Rate, which previously was charged to Behavioral Health Administration and then allocated to the programs via an intrafund transfer, will now be directly charged to the programs.

### *Intrafund Transfer Abatements*

\$1,924,427 Increase in Intrafund Transfer Abatements due to the decrease in Intrafund Transfers identified above.

### *Appropriation for Contingencies*

(\$1,525,073) Overall decrease to Contingency primarily due to decreased fund balance.

## PROGRAM SUMMARIES

### Traditional Behavioral Health Programs

The Behavioral Health Department's (BHD) traditional programs include mandated and/or core programs that existed prior to the passage of the Mental Health Services Act (MHSA) in November 2004. The County General Fund contribution represents a required General Fund cash match to support mandated services. The majority of services provided are Medi-Cal-eligible services provided to predominantly Medi-Cal-eligible clients. Primary traditional programs in order of relative magnitude include:

#### *Outpatient Mental Health Services for Children*

These programs are primarily provided through contracted resources that provide a variety of therapeutic interventions for severely emotionally disturbed children, including assessments, and in consultation with schools, other community partners, and families.

#### *Outpatient Mental Health Services for Adults*

Provides initial mental health assessments for new clients, as well as mental health services for a limited number of severely mentally ill adults who are not enrolled in the MHSA Wellness and Recovery programs.

#### *Psychiatric Health Facility (PHF)*

Located in Placerville, El Dorado County contracts with the Telecare Corporation to operate the PHF, a licensed, 16-bed, 24-hour, acute, non-medical facility providing adult inpatient services for persons requiring intensive psychiatric care, many of whom are involuntarily hospitalized. Although the County of El Dorado's residents receive first priority for required admissions, the Department contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis.



*Institutional and Residential Care*

Involves appropriate placement and care of seriously mentally ill adults and seriously emotionally disturbed children when required based on the level of severity of their illness/disturbance.

*Psychiatric Emergency Services (PES)*

Ensures 24/7/365 on-call services provided predominantly at hospitals on both slopes of the County to respond to psychiatric crises, provide referrals for follow-up services and, when necessary, detain and admit individuals to a psychiatric hospital.

*Utilization Review/Quality Improvement*

Ensures timely and appropriate access to services and compliance with Federal and State regulations, as well as quality improvement efforts, staff development programs, and clinical program evaluation.

Extra-help staff and overtime are used in support of traditional programs primarily to ensure availability of after-hours and on-call psychiatric emergency services. Extra-help staff is sometimes used as a more cost-effective way to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

**MHSA Programs**

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In November 2004, California voters passed Proposition 63, known as the Mental Health Services Act (MHSA). The MHSA is funded by a one percent (1%) tax on personal income in excess of \$1,000,000 for California residents. The Department's MHSA programs are designed to reduce disparity in service access and to promote mental health wellness and recovery by providing effective mental health interventions and critical supportive services to seriously mentally ill individuals, often to those client populations that were previously underserved or un-served. MHSA programs are designed to engage clients, and sometimes other supportive individuals, in playing a significant role in formulating client recovery plans. Community participation is also a key element of creating and monitoring our MHSA programs. MHSA funds cannot be used to supplant other funds, specifically Realignment, for programs that were in existence in 2004 when the Act was passed; however, MHSA funds can be used for expansion of traditional programs beyond the base 2004 service level.

MHSA is composed of the following five components:

- Community Services and Supports (CSS)
- Workforce Education and Training (WET)
- Prevention and Early Intervention (PEI)
- Innovation
- Capital Facilities and Technological Needs (CFTN)

The Behavioral Health Department currently has approved plans for all components. Funding for each of these components is provided through county allocations from the State. The funding for each component must be expended within a certain period of time or the funding reverts back to the State for redistribution. The CSS, PEI and Innovations components have a five-year reversion policy and continue to receive allocations on an annual basis; CFTN and WET have a ten-year reversion policy and are operating from fund balances as these components are no longer allocated MHSA funds. Primary MHSA programs include the following components:

# Health and Human Services Agency

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### *Community Services and Supports (CSS)*

Adult Wellness and Recovery Services – integrates a variety of available services and supports for seriously mentally ill adults, based on the type and level of service required for each individual. Services range from outreach and engagement (to reach homeless individuals and other high-risk populations), to diversified wellness and recovery strategies (including life skills training, groups, medication management, etc.), to full-service partnerships (client-driven, recovery-oriented service plans offering a range of services and supports). Full-service partnership clients may be eligible for limited transitional housing beds and/or housing subsidies. The Wellness Center also provides supportive services, such as linkage to primary healthcare, and peer support services.

Youth and Family Strengthening – provides wraparound services for youth at risk for out-of-home placement plus a variety of programs and services employing evidence-based practices, such as Aggression Replacement Treatment and Trauma-Focused Cognitive Behavioral Therapy. High-risk youth about to be released from the County’s juvenile detention facility (and their families) will also be offered mental health, addiction and other specialized transition services to reduce recidivism and promote family reunification.

Housing offers funds for the development of permanent supportive housing and services for persons with serious mental illness who are homeless or at risk of homelessness and eligible to participate in the MHSA full-service program. The housing program is jointly administered by the California Department of Health Care Services (DHCS) and the California Housing Finance Agency (CalHFA). Housing development funds allocated to the County have been assigned to CalHFA who is now responsible to review, approve and oversee housing developments after initial approval by the Board of Supervisors for the use of MHSA funds for the development.

Additional programs and/or services may be added as a result of community input into the FY 2020-21 MHSA planning process.

### *Workforce Education and Training (WET)*

This program supports activities intended to remedy the shortage of qualified individuals to provide mental health services, as well as activities designed to assist in the transformation of current service delivery.

### *Prevention and Early Intervention (PEI)*

PEI promotes services aimed at both preventing mental illness and providing early intervention at the onset of a mental illness to keep it from becoming severe and debilitating. PEI programs also address health disparities, including culturally specific outreach and engagement services, through contract providers, to the Latino and Native American populations. Our current health disparities program also addresses improved linkage between behavioral health, primary care, and natural community supports. In addition, PEI includes programs aimed at mental health stigma and discrimination reduction. Statewide PEI programs are being addressed through the County’s membership in CalMHSA, a multi-county Joint Powers Authority.

### *Innovation*

Consists of program(s) that test a new or adapted mental health practice or approach for the purpose of learning new practices supporting the delivery of mental health services and supports. The current Innovation programs are: a partnership between Senior Nutrition and Behavioral Health to reach home

bound older adults in need of mental health services, and the HUBS, which are managed in the Public Health Nursing Programs. The HUBS provide outreach and health supports to the community using the local libraries as a home base.

*Capital Facilities and Technological Needs (CFTN)*

Supports capital facilities and/or technology projects. This program includes the development and implementation of an integrated information system infrastructure which includes the establishment, maintenance, and enhancement of an Electronic Health Record (EHR) system, electronic clinical assessment and outcome measurement tools for children and adults, an electronic care pathways system to facilitate linkage between behavioral health and primary health care providers, improvement of tele-psychiatry and videoconferencing capabilities to reach and serve underserved communities, related training and administrative/technical support, as well as updated technological hardware equipment and software. In addition, the CFTN program includes funding for the future requisition of an Integrated Care Facility, formerly known as the Community Wellness Center.

Extra help staff and overtime is used in support of MHSA programs primarily to ensure required level of service and activities identified in the approved MHSA plans. Extra help staff is sometimes used to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

Substance Use Disorders (SUDS) Programs

These programs implement strategies designed to address alcohol and other drug related issues affecting communities, criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug-free alternatives for youth and adults, drug-free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities. Revenues in these programs include State and Federal funding, Local Realignment, miscellaneous revenues and court fines. The Local realignment is used for Drug Medi-Cal services and Drug Court Program.

Beginning June 1, 2019, Behavioral Health opted into participating in the Organized Delivery System (ODS) Waiver Program for a more comprehensive substance abuse treatment approach. The waiver is a California pilot program effective through 2021 and enables more local control and accountability, provides greater administrative oversight, creates utilization controls to improve care and efficient use of resources, implements evidence-based practices in substance abuse treatment, and coordinates with other systems of care. Participating counties can offer an expanded range of SUDS treatment modalities for Medi-Cal beneficiaries including a Narcotic Treatment Program, non-perinatal residential substance abuse treatment, withdrawal management, and recovery services.

**FUTURE/PENDING ISSUES AND POLICY CONSIDERATIONS**

Traditional Behavioral Health program funding continues to present a challenge to the County since the majority of traditional Realignment funds are spent on a relatively small number of out-of-county placements and placements in the Psychiatric Health Facility. Currently, one client is placed in a State Hospital with an estimated cost of \$240,000 per year. Just a few clients placed at high-cost facilities can have a significant effect on the use of Realignment funds.

*State Audits*

The State continues to make progress on auditing and settling past County Medi-Cal cost reports and recently completed its audit of the FY 2012-13 cost report. These audits often involve large settlements,

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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in both directions, which can have a significant effect on the Departments available fund balances. Since the State is significantly behind in this process, it is expected that the State will be auditing and settling multiple years within a single fiscal year, which could lead to even greater fund balance changes. It is expected that any amounts determined to be owed back to the State would likely be repaid via reductions in 1991 Realignment.

### *SUDS Organized Delivery System (ODS) Waiver and Clinic-Based Programs*

On June 1, 2019, HHSA entered into an agreement with the Department of Health Care Services (DHCS) to provide a Drug Medi-Cal (DMC) Organized Delivery System (ODS) program. The program has been ramping up over FY 2019-20 with new contract providers being added and County staff beginning to provide DMC-billable services. The first year has served an expanded population and provided more services to the Medi-Cal population. Because the program is still in its initial stage, there is not sufficient information available to illustrate what the future of ODS will look like in terms of clients served and the cost of those services. The FY 2020-21 Budget is based on anticipated continued service growth and associated revenues compared to current year actual service levels.

Behavioral Health's Substance Use Disorder Services (SUDS) Program recently became a certified Drug Medi-Cal provider and began providing billable clinic services in January 2020. It is anticipated that most of the SUDS Drug Medi-Cal staff will be able to bill Medi-Cal for 50% of their time. This will have a significant positive effect on SUDS revenue and reduce the program's dependence on 2011 Realignment funds. This will, in turn, allow for more 2011 Realignment funds to be available for Mental Health Traditional programs, thereby reducing its dependency on Fund Balance.

### *CalAIM Initiative*

The State recently announced the CalAIM initiative which has the stated goals of:

- Identifying and managing member risk and need through Whole Person Care approaches and addressing Social Determinants of Health;
- Moving Medi-Cal to a more consistent and seamless system by reducing complexity and increasing flexibility; and
- Improving quality outcomes and driving delivery system transformation through value-based initiatives, modernization of systems, and payment reform.

The initiative's Medi-Cal payment reform would eliminate the current cost report and settlement to cost requirements and would instead implement "peer" county rates. Counties would be allowed to be paid in excess of their actual cost, with the excess being reinvested into counties' mental health programs. In addition, counties would be allowed to include incentive payments for quality outcomes in their contracts with service providers.

### *Adult Behavioral Health System of Care Changes*

The Behavioral Health Department has contracted with a consultant to conduct a review and assessment of the County's Adult Behavioral Health Outpatient and Inpatient System of Care. The review has already begun but may continue into FY 2020-21. This review will include both County-operated and contract provider programs and will be for both Mental Health and SUDS programs. The contractor will develop recommendations for alternate models for delivering adult services, and a transition plan for the implementation of these models. Management decisions based on these recommendations will likely have both a programmatic and financial impact on the Behavioral Health Department.

**NEW SERVICES**

*Stepping Up Initiative*

The FY 2020-21 MHSA Plan includes funding to be utilized to support the County’s Stepping Up Initiative, in collaboration with the Courts, to provide a Pre-Trial Diversion Program and Collaborative Court Models. Community Services and Supports (CSS) funding will be used to create a Full-Service Partnership Justice Program for the Specialty Mental Illness/Medi-Cal and Indigent population, providing assessment, therapy, case management, medication support, rehabilitation services, and SUDS inpatient services. Prevention and Early Intervention (PEI) funding will be used to create an outreach and engagement program for the mild to moderate population involved in the criminal justice system, providing early assessment for entry into the program and case management services. The focus will be to connect individuals to appropriate services in the community.

The initial start-up includes nine (9) new staffing positions in the Behavioral Health Department, funded by MHSA revenues, fund balance and Medi-Cal federal reimbursement. The program and funding will be re-evaluated for sustainability at the end of the three-year MHSA Plan.

*MHSA Plan*

The Mental Health Services Plan Act (MHSA) Plan is a three-year plan, beginning with FY 2020-21. The Plan is in process and not available for this budget submission. The Plan includes anticipated large changes, including the implementation of the new MHSA Justice programs mentioned above. Upon Board of Supervisor approval of the Plan later this year, HHSa will update the MHSA budget to reflect the approved Plan.

**BUDGET SUMMARY BY PROGRAM**

	<b>Appropriations</b>	<b>Revenues</b>	<b>Net County Cost GF Contribution</b>	<b>Staffing</b>
Substance Use Disorders Programs	\$ 5,705,779	\$ 5,705,779	-	24.18
MHSA Programs	\$ 24,862,965	\$ 24,862,965	-	59.58
Traditional Programs	\$ 14,057,345	\$ 14,057,345	\$ 16,510	33.29
<b>TOTAL</b>	<b>\$ 44,626,089</b>	<b>\$ 44,626,089</b>	<b>\$ 16,510</b>	<b>117.05</b>

**STAFFING TREND**

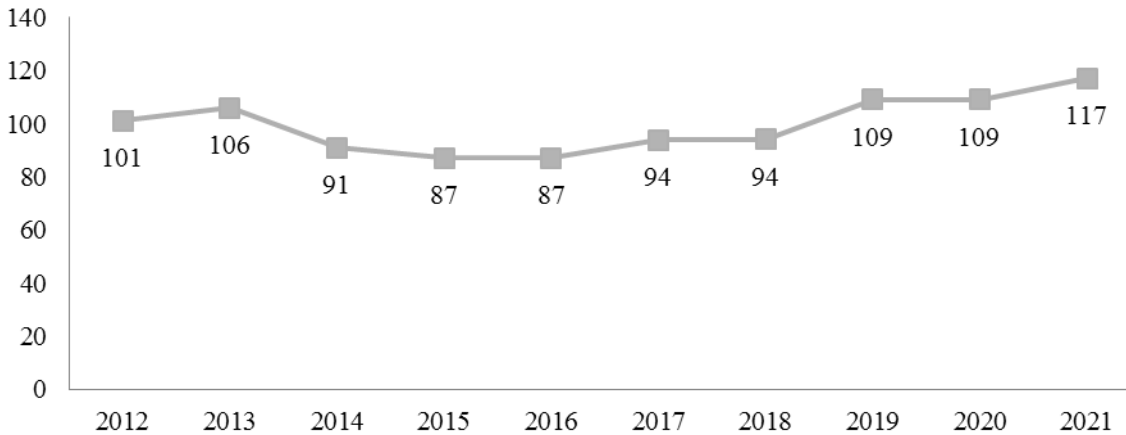
The staff allocation for FY 2020-21 is recommended at 117.05 FTEs, which is a net increase of 8.0 FTE when compared to the FY 2019-20 Adopted Budget. This includes the addition of 6.0 FTE Mental Health Worker I/II positions and 3.0 Mental Health Clinician IA/IB/II positions to support the new Stepping Up Initiative. Internal transfers within HHSa include the transfer from Behavior Health to Public Health of .50 FTE Disease Investigation & Control Specialist I/II and .50 FTE Sr. Department Analyst to the HHSa Administration and Finance Department. This also includes an allocation change to reflect the Department’s current staffing as approved through an alternatively filled position of 1.0 FTE Mental Health Program Coordinator IA/IB/II position for a 1.0 FTE Mental Health Clinician IA/IB/II position. All new positions are funded by MHSA revenue, fund balance and Medi-Cal federal reimbursement.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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A total of 92.55 FTEs are located on the West Slope and 24.50 FTEs in South Lake Tahoe. There are 33.29 FTEs in Mental Health Traditional programs, 59.58 FTEs in MHSA programs, and 24.18 FTEs in Substance Use Disorders Program.



## RECOMMENDED BUDGET

This Budget is recommended at \$44,626,089, which is a decrease of \$1,040,994 (2.2%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides \$16,510 for the Department's Maintenance of Effort (MOE) as directed by the State Department of Healthcare Services. This amount is unchanged from prior years.

### Traditional Behavioral Health Programs

The Recommended Budget for the Traditional Behavioral Health Programs is \$14,057,345, which is an increase of \$803,570 (6.1%) when compared to the FY 2019-20 Adopted Budget.

The increase in the budget is primarily due to increases in Salaries and Benefits, consultant costs for the evaluation of the Adult System of Care, Federal and State audit repayments, and an accounting change to recorder the Managed Care Offset (MCO) as an expense instead of as a revenue reduction.

The Traditional programs are primarily funded by federal revenues, Realignment/state revenues, and charges for services to other counties and private payers.

### Mental Health Services Act (MHSA) Program

The Recommended Budget for the MHSA Programs is \$24,862,965, which is a increase of \$1,620,414 (7.0%) when compared to the FY 2019-20 Adopted Budget.

The increase in the budget is primarily due to the addition of the Stepping Up Initiative, which adds 9.0 FTE positions in FY 2020-21, an increase in funding for an integrated Care Facility, and expenditures according to the MHSA Plan.

# Behavioral Health

## RECOMMENDED BUDGET • FY 2020-21

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The FY 2020-21 MHSA plan update is anticipated to be adopted in June or July 2020. MHSA programs are reviewed on an annual basis to determine which programs are successful in meeting program outcomes.

### Substance Use Disorder (SUDS) Programs

The Recommended Budget for Substance Use Disorder Programs is \$5,705,779, which is a decrease of \$3,464,978 (37.8%) when compared to the FY 2019-20 Adopted Budget.

The decrease is primarily due to the implementation of the Organized Delivery System (ODS) Waiver Program in FY 2019-20, which increased staff and contracts to providers for expanded client services.

SUDS Programs are funded primarily by Federal and State revenue and Realignment funds.

### CAO Adjustments

No CAO Adjustments are recommended.

### Sources and Uses of Funds

The Behavioral Health Department is funded primarily by State Proposition 63 MHSA revenue, which results from a one percent (1%) tax on personal income in excess of \$1 million for California residents, State Realignment revenue, and Federal funding to support the Medi-Cal ODS Waiver program.

The Behavioral Health Fund Balance use is budgeted as follows:

Program	FY 2020-21 Est Beginning Fund Balance	Budgeted Fund Balance Use	FY 2020-21 Est Ending Fund Balance
SUDS Programs	\$ -	\$ -	\$ -
MHSA Programs	\$ 9,869,336	\$ 7,949,821	\$ 1,919,515
Traditional Programs	\$ 1,519,773	\$ 313,729	\$ 1,206,044
<b>TOTAL</b>	<b>\$ 11,389,109</b>	<b>\$ 8,263,550</b>	<b>\$ 3,125,559</b>





**MISSION**

The mission of the County of El Dorado Health and Human Services Agency Public Health Department is to promote the health and safety of people and the communities of El Dorado County. The Department provides leadership and expertise in the areas of prevention, health care access, information sharing, collaboration with community partners, health and safety education, and direct client services aimed at promoting individual and family health and wellness particularly for at-risk, underserved, and uninsured populations.

The Department provides these services in a caring, professional, and fiscally responsible way, maximizing the resources available.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 54 PUBLIC HEALTH**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	63,572	115,000	115,000	0
Fines & Penalties	272,527	375,500	25,500	(350,000)
Rev Use Money/Prop	100,777	53,650	93,050	39,400
IG Rev - State	1,570,177	1,698,905	1,834,072	135,167
IG Rev - Federal	2,523,164	2,404,007	2,483,208	79,201
Other Gov Agency	305,269	380,000	423,811	43,811
Service Charges	432,604	621,626	445,102	(176,524)
Miscellaneous Rev	390,974	46,125	21,625	(24,500)
Other Fin Sources	10,827,602	11,104,381	11,214,455	110,074
Residual Equity	0	0	1	1
Fund Balance	0	10,861,478	10,448,657	(412,821)
<b>Total Revenue</b>	<b>16,486,665</b>	<b>27,660,672</b>	<b>27,104,481</b>	<b>(556,191)</b>
Salaries & Benefits	7,043,405	7,816,728	7,539,098	(277,630)
Services & Supplies	5,087,627	5,926,657	5,720,996	(205,661)
Other Charges	2,587,106	3,083,066	2,401,320	(681,746)
Other Fin Uses	1,013,882	6,094,447	885,357	(5,209,090)
Residual Equity Xfer	0	0	2	2
Intrafund Transfers	500,407	518,374	545,869	27,495
Intrafund Abatement	(500,407)	(463,374)	(545,869)	(82,495)
Contingency	0	4,684,774	10,557,708	5,872,934
<b>Total Appropriations</b>	<b>15,732,022</b>	<b>27,660,672</b>	<b>27,104,481</b>	<b>(556,191)</b>
<b>FUND 1109 PUBLIC HEALTH TOTAL</b>	<b>(754,644)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## MAJOR BUDGET CHANGES

### Revenue

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#### *Fine & Penalties*

(\$350,000) Decrease in Court Fines due to the transfer of the Emergency Medical Services (EMS) fund to the Chief Administrative Office.

#### *State Funding*

\$100,000 Increase in the Communicable Disease (CD) Infectious Disease Grant.

\$46,367 Increase in Multipurpose Senior Service Program (MSSP) allocation (\$23,136) and Tobacco Use Prevention Program (TUPP) (\$26,231).

#### *Federal Revenue*

\$115,801 Increase to California Children's Services (CCS) funding (\$83,665), and MSSP Program funding (\$32,136).

(\$40,000) Decrease to Supplemental Nutrition Education Program (SNAP-ED) funding.

#### *Charges for Service*

(\$149,444) Decrease in Interfund Charges revenue due primarily to the discontinuation of Public Health Administration cost allocations to Animal Services (\$122,041) and other smaller adjustments.

#### *Other Financing Sources*

\$254,673 Increase in transfer in from 1991 Public Health (PH) Realignment Vehicle License Fee revenue (\$240,993) and Sales Tax revenue (\$13,680)

\$358,182 Increase in General Fund support for Jail and Juvenile Hall medical contract due to annual contract increase, includes reduction from closure of the Placerville Juvenile Hall.

(\$400,000) Decrease in transfer from Behavioral Health Mental Health Service Act (MHSA) Innovation Fund for the Community HUB program based on the MHSA Plan.

(\$102,529) Decrease in transfer of PH Realignment to the MSSP Program (\$102,529) due to Grant increase.

#### *Fund Balance*

(\$286,386) Net decrease in projected fund balance related to Public Health Realignment and from Reserves.

(\$149,950) Decrease in projected Tobacco Settlement fund balance.

(\$6,198)	Decrease in projected Public Health Accreditation fund balance.
\$26,574	Increases in projected fund balance for several smaller programs.

### Appropriations

#### *Salaries and Benefits*

(\$190,252)	Decrease in salaries and benefits due to transfer of Ambulance Billing program (1.0 FTE Fiscal Technician and 1.0 FTE Administrative Technician) to the Chief Administrative Office.
\$163,760	Net increase in salary and benefits adjustments including merit increases.
\$30,000	Increase in Standby Pay associated with a change in the Manager Association labor agreement to require on-call pay for managers.
\$87,474	Increase in CalPERS retirement costs.
(\$193,957)	Decrease in County's share of cost for health insurance benefits.
\$11,602	Increase in Unemployment Insurance fund contribution.
(\$186,257)	Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Services and Supplies*

(\$619,927)	Decrease due to transfer of Emergency Medical Services (EMS) fund to the Chief Administrative Office.
\$358,182	Increase in Jail and Juvenile Hall medical contract with Wellpath, formerly California Forensic Medical Group (CFMG).
(\$41,206)	Decrease in Oral Health (\$14,238) and SNAP-Ed program (\$26,968) spending due to the grant contract reduction.
\$132,688	Increase due to County Medical Services Program (CMSP) cost transfer from staffing to Professional Services.
(\$12,252)	Decrease in Travel and Training expenses pursuant to Chief Administrative Office direction in recognition of COVID-19 related travel restrictions.
(\$33,676)	General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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### *Other Charges*

- (\$161,384) Net decrease in Support and Care of Persons expense in the Public Health Nursing programs (\$170,879), offset by increase in Transportation Expense (\$4,530) and Ancillary Services (\$4,965) primarily in the Nursing programs.
- (\$522,964) Net decrease in Interfund transfers due to lower ICR charges from the HHS Administration and Finance Department (\$569,547), offset by an increase in A-87 Cost Allocation Plan charges (\$46,583).

### *Other Financing Uses*

- (\$5,068,000) Decrease of Operating Transfers Out primarily due to the one-time transfer of \$5,000,000 to Contingency for the South Lake Tahoe campus, previously budgeted in Accumulated Capital Outlay (ACO) fund.
- \$24,000 Increase due to transfer to Environmental Management for the Communicable Disease (CD) Infectious Disease Grant.
- (\$165,000) Decrease of Operating Transfers Out for Spring Street Project deferred maintenance.

### *Intrafund Transfer*

- \$82,495 Increase due to the discontinuation of Public Health Admin allocation to Animal Services, as Animal Services is now a stand-alone department.
- (\$55,000) Decrease due to transfer of Emergency Medical Services (EMS) fund to the Chief Administrative Office.

### *Intrafund Transfer Abatement*

- (\$82,495) Increase to abatement (shown as negative) due to discontinuation of the Public Health Admin charge to Animal Services.

### *Contingency*

- \$5,478,248 Increase due to the set aside of Public Health Realignment Fund Balance.
- \$350,000 Increase due to planned move of EMS Emergency Medical Services (EMS) fund to the Chief Administrative Office.
- \$44,703 Net increase due to a projected decrease in the use of fund balances for program activities.

## PROGRAM SUMMARIES

### *Public Health (PH) Administration*

This section includes the programmatic administrative support to the Public Health Department (which manages about 30 programs), and primarily addresses the areas of policies and procedures and accreditation. Revenues include use of Realignment to assist programs within Public Health for the purposes of supporting administrative cost within the same sub fund 11090 001 and for programs within their own sub fund that have non-billable administrative cost. There is an increase this year due to the South Lake Tahoe property purchase and renovation project and uncontrolled cost increase.

### *Communicable Disease (CD), Vital Stats*

Programs in this section address communicable disease prevention, provide basic clinical services, surveillance and control, vital statistics, and health information collection, analysis, and reporting. Revenues in these programs include PH Realignment, health fees, State funding and Federal funding.

### *Community Nursing*

The Public Health nurses and associated staff provide community/school based skilled early intervention and case management services designed to improve health outcomes, reduce disease incidence and protect the public from vaccine preventable illness with special emphasis on women of child bearing age and medically fragile children. In addition, the Public Health Nurses provide direct support to preparedness and communicable disease areas related to mitigation efforts as appropriate. These activities are accomplished through administration of the following core programs: Maternal, Child, Adolescent Health (MCAH); California Children Services (CCS); Healthy Families; Community Hub Program, Child Health and Disability Prevention (CHDP); the Early Periodic Screening, Diagnosis, and Treatment (EPSDT, a State and Federal mandate of Medi-Cal), Health Care for Children in Foster Care, Child Lead Poisoning Prevention Program, High Risk CPS Intervention and Immunization campaigns. Extra help funding is for public health nursing staff to assist with seasonal flu clinics and to assist with the CHDP program. The General Fund contribution reflects a required County match (from Department 15) for the CCS and Healthy Families programs. Revenues in these programs include PH Realignment, Social Services Realignment, Mental Health Services Act (MHSA) Innovation Fund, First 5, Probation AB 109 Realignment, County General Fund (required match), Health Fees, transfer from Human Services, and State and Federal funding.

### *Multipurpose Senior Services Program (MSSP)*

The Multipurpose Senior Services Program (MSSP) prevents premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services. Revenues in this program come from the State, Federal and Public Health Realignment.

### *AIDS and HIV Programs*

These programs provide for surveillance and testing activities related to AIDS and HIV, as well as services and assistance, such as housing and case management, to persons affected by HIV. Revenues in these programs come from State and Federal funding for AIDS/HIV and PH Realignment.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## *Public Health Laboratory/LEA*

Public Health uses a contracted Laboratory for any needed services. Local Enforcement Agency (LEA) responsibilities are mandated under the Public Resources Code and involve enforcement of State solid waste laws (currently primarily through contracted services). Revenue in this program comes from health fees, the State, transfer from various County departments for services, and PH Realignment.

## *Institutional Care Programs*

The Institutional medical care program provides medical services for the inmate/ward populations at the County adult/juvenile detention facilities through a contract with the California Forensic Medical Group. The General Fund contribution reflects County support (from Department 15) for detention medical services. Revenue in this program includes County General Fund, Probation AB 109 Realignment, and State and local program Realignment (SLPR) match.

## *Women Infants and Children (WIC)*

The Supplemental Food Program for Women, Infants and Children (WIC) serves low to moderate-income pregnant, breastfeeding, and postpartum women, and infant/children up to age 5 who are at nutritional risk. The program offers nutrition education, breastfeeding support and food vouchers. Revenue in this program includes Federal funding and PH Realignment.

## *Tobacco Settlement Programs*

Discretionary funds are made available through the County's allocation from the State's Tobacco Settlement Agreement and following prior Board direction are designated for capital improvement projects for housing HHSA programs.

## *Health Promotions*

Public Health supports a variety of health promotion programs and targeted services. Included are outreach and enrollment services to identify and provide health insurance options, (particularly for uninsured/underinsured children), implement focused nutrition education interventions, (particular for the people eligible for Supplemental Nutrition Assistance Program (SNAP), services to connect individuals to appropriate health care services, programs aimed at increasing child safety through the proper use of car seats and safety helmets, and other aligned services. Responsibilities also include evaluation and development of health promotion strategies to prevent chronic disease and improve health outcomes for general and targeted populations (including indigent, institutionalized, and CMSP populations) and administration of domestic violence prevention and response contracts. Revenues in these programs include marriage licenses, court fines and Federal funding.

## *County Medical Services Program (CMSP) Pilot Program*

CMSP County Wellness & Prevention Pilot Project was approved by County Medical Services Program Governing Board on October 2016. This pilot project is to focus on Community Wellness through collaboration with community based healthcare providers, Eligibility Workers employed through the County Social Services Department of HHSA and the Public Health department of HHSA in an effort to increase the number of CMSP enrollees and to further the efforts of Community Wellness within the County. The program was originally approved for a three-year period ending December 31, 2019. The CMSP Governing Board approved an extension, along with a change in the scope of work. HHSA is partnering with Marshal Hospital and the program was extended through December 31, 2020.

*Tobacco Use Prevention Program (TUPP) and Oral Health Program*

This program provides services targeted at tobacco use prevention, cessation, and improvement of oral health. Revenues in these programs come from State tobacco funds available through AB 75, Proposition 56 (Tobacco Tax Act) and the transfer of Realignment funds.

## FUTURE/PENDING ISSUES

*South Lake Tahoe Facility*

In coordination with County Facilities, HHSa is in the process of creating a South Lake Tahoe (SLT) HHSa campus. The first step was to purchase a building that required capital improvements known as the Sandy Way project. The Social Services Income Maintenance Division moved into Sandy Way in October 2019. The Sandy Way building will allow for improved utilization of space for both staff and clients. The second step in the process will be the rebuilding of the El Dorado Center building. HHSa is currently reviewing potential available funding for the project.

*Community HUB Funding*

As of February 27, 2020, the Community Hubs Program received State approval to extend the MHSA Innovation funding through June 30, 2021. MHSA Innovation provides a significant amount of funding to the Hubs and once expired there is no other identified funding to replace it. Since FY 2016-17, the Community Hub pilot program has established a presence in the libraries of all five Supervisor Districts. Open Houses were conducted in early February 2018 to inform the community of its services. The Hubs provide community support and access to HHSa services. There are a number of funding concerns, which include the under-utilization of MHSA Innovation funds, the over-utilization of PH 1991 Realignment, and the sustainability of the programs after MHSA funding has expired. Public Health does not have sustainable funding available to the Hubs in its current structure after 2021. The program manager is actively seeking funding support to sustain this program. HHSa will continue to keep the Board informed about the funding concerns and solutions for this program.

# Health and Human Services Agency

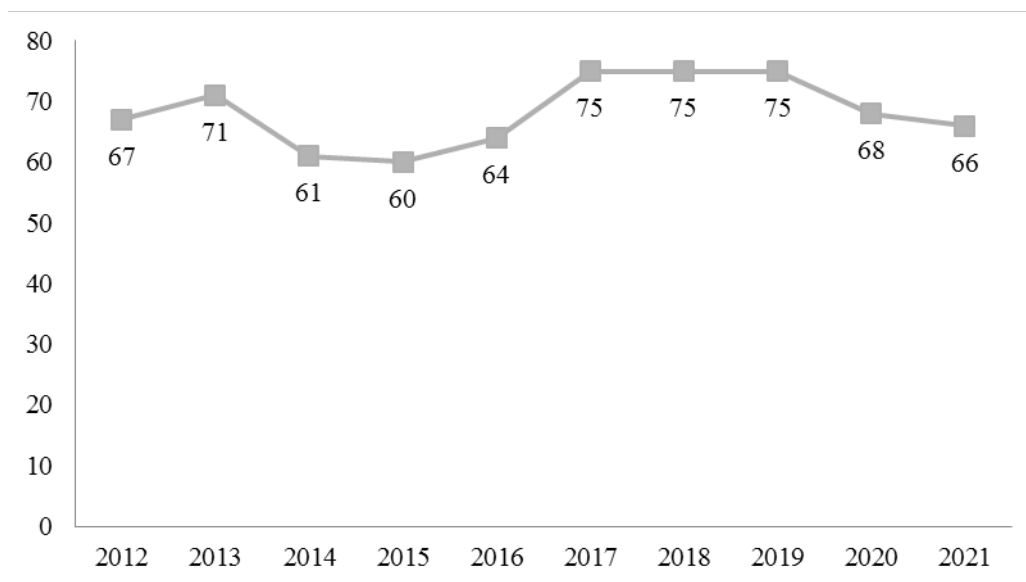
RECOMMENDED BUDGET • FY 2020-21

## BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Use of Realignment	General Fund Contribution	Staffing
Public Health Admin	\$ 9,546,151	\$ 9,546,151	\$ -	\$ -	1.95
Communicable Disease, Vital Stats	\$ 1,620,407	\$ 1,620,407	\$ 1,375,207	\$ -	10.25
Community Nursing	\$ 6,521,032	\$ 6,521,032	\$ 2,018,501	\$ 464,552	36.15
Multipurpose Senior Services Program (MSSP)	\$ 493,688	\$ 493,688	\$ 172,316	\$ -	2.95
AIDS & HIV Programs	\$ 16,518	\$ 16,518	\$ 4,102	\$ -	0.10
Public Health Laboratory	\$ 115,514	\$ 115,514	\$ 22,074	\$ -	0.05
EMSA Fund	\$ 350,000	\$ 350,000	\$ -	\$ -	-
Institutional Care Program	\$ 4,493,295	\$ 4,493,295	\$ -	\$ 4,243,295	-
Women Infants & Children (WIC)	\$ 992,857	\$ 992,857	\$ 158,851	\$ -	9.10
Tobacco Programs	\$ 1,321,136	\$ 1,321,136	\$ -	\$ -	-
Health Promotions	\$ 336,034	\$ 336,034	\$ 13,010	\$ -	2.10
County Medical Services Program (CMSP)	\$ 377,303	\$ 377,303	\$ -	\$ 233,492	-
Tobacco Use Prevention	\$ 920,546	\$ 920,546	\$ 289,760	\$ -	3.30
<b>Total</b>	<b>\$ 27,104,481</b>	<b>\$ 27,104,481</b>	<b>\$ 4,053,821</b>	<b>\$ 4,941,339</b>	<b>65.95</b>

## STAFFING TREND

The recommended staff allocation for FY 2020-21 is 65.95 FTEs. This is a net reduction of 2.05 FTEs when compared to the FY 2019-20 Adopted Budget, and includes the transfer of 2.0 FTEs (1.0 Administrative Technician and 1.0 Fiscal Technician) to the Chief Administrative Office to support Ambulance Billing, and the deletion of .80 vacant Limited Term Health Program Specialist. This also includes the net transfer of .75 FTE from other HHS departments to Public Health. There are 58.5 FTEs located on the West Slope and 7.45 FTEs located on South Lake Tahoe.





## RECOMMENDED BUDGET

The Budget for the Public Health Department is recommended at \$27,104,481. This is a decrease of \$556,191 (2%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 18.2% of the funding for the Public Health Department.

The total General Fund contribution to the Public Health Department is \$4,941,339, which is an increase of \$358,182 (7.8%) when compared to the FY 2019-20 Adopted Budget. This increase is attributed to an increase in the Jail and Juvenile Hall medical contract with California Forensic Medical Group (CFMG). The FY 2019-20 Adopted Budget included a downward adjustment of \$283,000 for an estimated reduction in services as a result of closing the Placerville Juvenile Hall. The actual decrease was less, and the Adopted Budget was amended to transfer savings from other areas. The Recommended Budget for FY 2020-21 for Jail Medical costs is \$4,233,295, which includes an increase of 3.6% to the base rate.

There is no change to the General Fund contribution for the County Medical Services Program (CMSP) participation fee of \$233,492. Should CMSP opt to not collect this fee, it is recommended that the budgeted funds be reduced.

The Public Health Department is also funded by 1991 and 2011 Realignment. Realignment funding provides \$4,053,821 (15%) of the funding for the Department, and is decreased by \$521,038 (11.4%) when compared to the FY 2019-20 Adopted Budget.

### CAO Adjustments

The CAO office reduced the cost of Jail Medical expenses by \$90,292 to be in line with the amended contract with CFMG, which was adjusted down for the closure of the Placerville Juvenile Hall.

### Sources and Uses of Funds

The Public Health Department is funded primarily by state and federal revenue streams, 1991 and 2011 Realignment, General Fund and Public Health Fund Balance. Mental Health Service Act (MHSA) funding will support the Community HUB program until June 2021.

Revenue is decreased by approximately \$556,191 in the following programmatic areas:

<b>Program Area</b>	<b>Revenue Change</b>
Public Health Admin	\$ 94,715
Communicable Disease/Vital Stats	\$ 40,252
Community Nursing	\$ (242,125)
Multipurpose Senior Services Program (MSSP)	\$ (38,257)
AIDS & HIV Programs	\$ (704)
Public Health Laboratory	\$ (3,548)
Institutional Care Program	\$ 358,182
EMSA Fund	\$ (341,499)
Women Infants & Children (WIC)	\$ (186,905)
Tobacco Settlement	\$ (232,124)
Health Promotions	\$ (30,853)
County Medical Svs. Prgm (CMSP)	\$ 25,496
Tobacco Use Prevention	\$ 1,179
<b>Total</b>	<b>\$ (556,191)</b>

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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The chart below summarizes budgeted changes in Fund Balance in FY 2020-21:

<b>Program</b>	<b>FY 2020-21 Beg. Fund Balance</b>	<b>Budgeted Use of Fund Balance</b>	<b>FY 2020-21 Ending Fund Balance</b>
PH Admin	\$ 8,806,072	\$ (243,239)	\$ 9,049,311
Medi-Cal Admin (MAA-SRF)	\$ 117,973	\$ 70,712	\$ 47,261
Tobacco Settlement	\$ 1,152,136	\$ 41,000	\$ 1,111,136
Car Seat Restraint	\$ 22,367	\$ 22,367	\$ -
Bicycle Helmets	\$ 2	\$ 2	\$ -
<b>Total</b>	<b>\$ 10,098,550</b>	<b>\$ (109,158)</b>	<b>\$ 10,207,708</b>

# Animal Services

## RECOMMENDED BUDGET • FY 2020-21

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### MISSION

The mission of the County of El Dorado Health and Human Services Agency Animal Services Department is to promote the health and safety of people, their animals, and the communities of El Dorado County. The Department provides Field Services, Rabies Control Program, and Shelter Operations. The Department provides these services in a caring, professional, and fiscally responsible way, maximizing the resources available.

### DEPARTMENT BUDGET SUMMARY

**DEPT : 55 ANIMAL SERVICES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	262,267	259,500	254,500	(5,000)
Fines & Penalties	16,129	12,500	12,500	0
IG Rev - Federal	4,825	0	0	0
Other Gov Agency	680,235	848,455	726,629	(121,826)
Service Charges	198,979	225,900	212,600	(13,300)
Miscellaneous Rev	9,915	8,600	10,000	1,400
Other Fin Sources	357,968	314,812	300,888	(13,924)
<b>Total Revenue</b>	<b>1,530,317</b>	<b>1,669,767</b>	<b>1,517,117</b>	<b>(152,650)</b>
Salaries & Benefits	1,597,263	1,958,424	1,865,464	(92,960)
Services & Supplies	431,935	548,422	531,275	(17,147)
Other Charges	106,426	111,814	1,000	(110,814)
Fixed Assets	0	40,000	45,000	5,000
Other Fin Uses	0	0	0	0
Intrafund Transfers	1,124,534	1,134,146	990,827	(143,319)
<b>Total Appropriations</b>	<b>3,260,158</b>	<b>3,792,806</b>	<b>3,433,566</b>	<b>(359,240)</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,729,842</b>	<b>2,123,039</b>	<b>1,916,449</b>	<b>(206,590)</b>

### MAJOR BUDGET CHANGES

#### Revenues

##### *License and Permits*

(\$5,000)      Decrease in Dog License fees (\$5,000) based on prior year actual.

##### *Other Governmental Agency*

(\$121,826)      Decrease in revenue from the City of Placerville and the City of South Lake Tahoe based on decreased overall costs, relative to each City's service level.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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### *Charges for Service*

(\$13,300) Decrease due primarily to pet adoptions (\$12,000) and impounds (\$2,000) based on prior year actual.

### *Other Financing Sources*

(\$13,924) Decrease in transfers in of 1991 Public Health Realignment.

### Appropriations

#### *Salaries and Benefits*

(\$52,744) Decrease due to reduction of vacant Senior Office Assistant position that was temporarily added in a prior year to cover a long-term leave.

(\$31,603) Decrease in Extra Help to align with prior year actual.

(\$8,376) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Services and Supplies*

\$5,037 Increase in Janitorial/Custodial Services based on contract increase.

\$7,500 Increase in Staff Development, offset by revenue from Office of Emergency Services (OES) Grant from the Sheriff's Office.

(\$17,763) Net decrease due to several adjustments to bring budget in line with prior year actual including a decrease in Legal Services (\$5,000), Computer Maintenance/service Contracts (\$4,763), Vehicle Maintenance (\$4,000), Building Maintenance (\$4,000).

(\$12,451) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Other Charges*

(\$111,814) Decrease due to the discontinuation of the Public Health Administration allocation to Animal Services as the Department is now under the management of Community Services.

#### *Fixed Assets*

\$45,000 Purchase of one replacement dog box, which is necessary for employee safety. This is an increase of \$5,000 when compared to the 2019-20 Adopted Budget.

# Animal Services

## RECOMMENDED BUDGET • FY 2020-21

### *Intrafund Transfers*

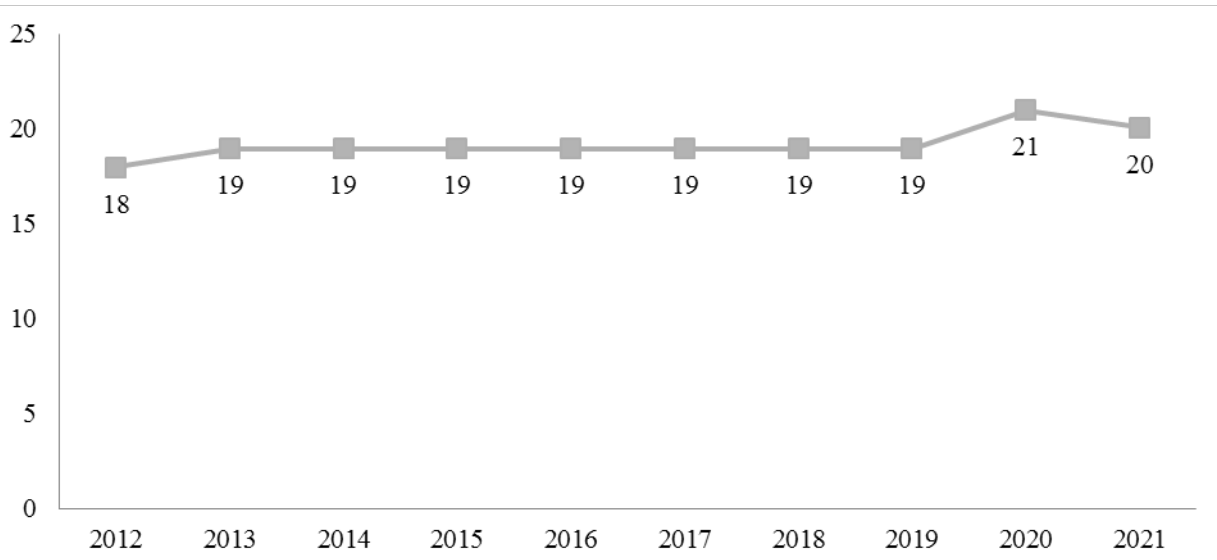
(\$143,319) Net decrease due primarily to a lower ICR charge from the HHS Administration and Finance Department (\$150,189) and lower A-87 Cost Plan charges (\$3,069), offset by an increase in cost applied charges for building maintenance and support from Facilities (\$9,939).

### PROGRAM SUMMARY

For both the Western Slope and South Lake Tahoe areas of the County, Animal Services provides mandated services such as rabies control, impoundment of animals at large, investigations of aggressive dogs threatening humans and livestock, sheltering stray animals, veterinary treatment for sick or injured animals, animal licensing, and enforcement of State and local animal laws. Revenues in this program come from licensing, fees for services, penalties/fines, State Sales Tax Realignment, and contract payments from the City of Placerville and City of South Lake Tahoe.

### STAFFING TREND

The recommended staff allocation for FY 2020-21 is 20.10 FTEs, which is a net decrease of .90 FTEs and includes the reduction of 1.0 FTE vacant Senior Office Assistant position (temporarily added in a prior year to cover a long-term leave) offset with the addition of .10 Deputy Director Health and Human Services position to oversee the department. The allocations are located as follows: 14.59 FTEs on the West Slope and 5.51 FTEs at South Lake Tahoe.



### RECOMMENDED BUDGET

The Budget is recommended at \$3,433,566, which is a decrease of \$359,240 when compared to the FY 2019-20 Adopted Budget. The General Fund provides 56% of the funding for the Animal Services Department. The General Fund cost is recommended to decrease by \$206,590, or 9.7%, when compared to the 2019-20 Adopted Budget.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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The decrease in General Fund is the result of a decrease in expenditures of \$359,240, partially offset by a decrease in related revenue from participating Cities related to their share of cost of services. The decrease in expenditures is primarily due to the reduction of a vacant Office Assistant position and other salary and benefits adjustments (\$92,960), the lower Internal Cost Rate (ICR) charge from HHS Administration and Finance (\$150,189) and the decrease in Public Health Administration charges (\$111,814).

### CAO Adjustments

The Department requested additional appropriations that were deferred in the recommended budget, and will be considered in the fall with the Adopted Budget.

### Sources & Uses of Funds

The General Fund provides the majority of funding for this Department (56%). Other funding comes from service agreements with other agencies (21%), licenses and fines (7.4%), service charges (6.2%), vehicle license fees (7%) and sales tax (1.5%) and court fines and miscellaneous revenue (.9%).

**MISSION**

The Office of the Public Guardian ensures the physical and financial safety of persons unable to care for themselves, and when there are no viable alternatives to a public conservatorship. Services are defined and directed by the Superior Court. The Superior Court can appoint the Public Guardian as a conservator of the person only, estate only (for probate) or both person and estate.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 56 PUBLIC GUARDIAN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - Federal	91,559	20,000	109,000	89,000
Service Charges	210,741	187,000	75,000	(112,000)
Miscellaneous Rev	1,380	50,000	50,000	0
<b>Total Revenue</b>	<b>303,679</b>	<b>257,000</b>	<b>234,000</b>	<b>(23,000)</b>
Salaries & Benefits	1,202,031	1,255,461	1,315,409	59,948
Services & Supplies	153,655	163,182	256,413	93,231
Other Charges	1,135	50,000	50,000	0
Intrafund Transfers	447,484	475,021	391,798	(83,223)
<b>Total Appropriations</b>	<b>1,804,304</b>	<b>1,943,664</b>	<b>2,013,620</b>	<b>69,956</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,500,624</b>	<b>1,686,664</b>	<b>1,779,620</b>	<b>92,956</b>

**MAJOR BUDGET CHANGES**

Revenue

*Federal Intergovernmental*

\$89,000 Increase in revenue for previously submitted invoices for the Targeted Case Management Program that was discontinued in FY 2018-19; funds may need to be returned to DHCS as the cost settlement process was completed prior to invoice submission.

*Service Charges*

(\$112,000) Decrease in Public Guardian Fees collected due to potential new legislation regarding the collection of fees for services, reduced to align with current trend of \$10,000 per quarter.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## Appropriations

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### *Salaries and Benefits*

- \$66,466 Increase primarily due to CalPERS retirement (\$9,784), employee share of Health Insurance (\$49,209), Unemployment Insurance (\$4,620), and other salary/benefit adjustments (\$2,853).
- (\$6,518) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Services and Supplies*

- \$89,000 Increase for potential audit payback to Department of Health Care Services, offset by an increase in Federal revenue.
- \$10,000 Increase in Rent & Lease space costs for Public Guardian Fiscal staff moving to Briw Road office location.
- (\$4,369) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.
- (\$2,000) Decrease in travel costs to align with prior year actual.

### *Intrafund Transfers*

- (\$83,223) Net decrease due primarily to lower Internal Cost Rate charges by the HHS Administration and Finance Department (\$86,202), partially offset by increase in A-87 Cost Plan charges (\$3,198).

## PROGRAM SUMMARY

The mandated Public Guardian Program (PG) establishes and administers conservatorships of the person and/or the estates of individuals who are functionally disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse. Public Guardian case managers are working in collaboration with the Sheriff's Office and Probation Department to ensure that offenders in the custody of the Sheriff and/or under the supervision of the Probation Officer will receive the services and support necessary to successfully re-integrate into the community.

PG participates in the Medi-Cal Administrative Activities (MAA) program which is administered by the California Department of Health Care Services which leverages allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities. Other funding includes Fees for Services and County General Fund.

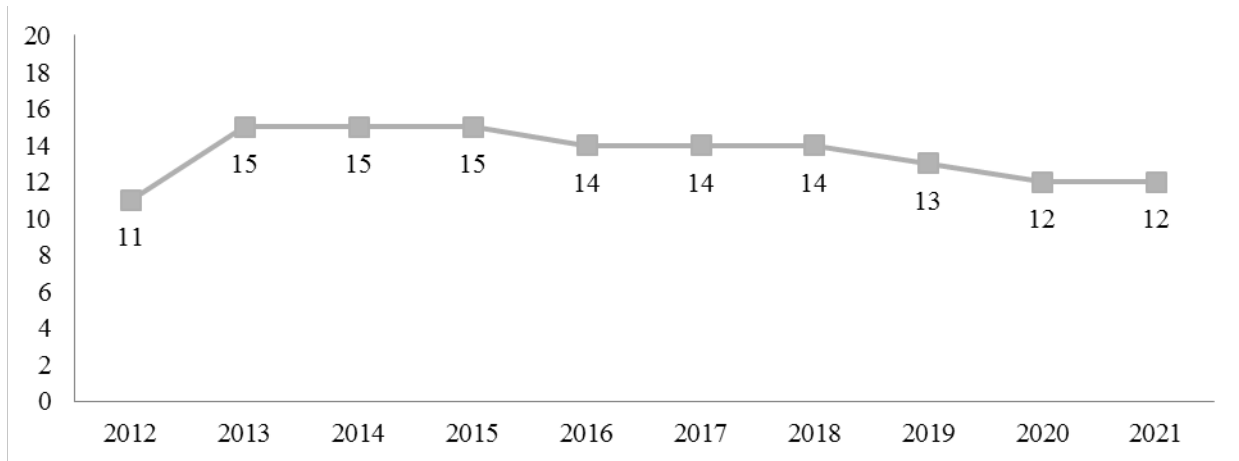


**FUTURE ISSUE**

A pending change in the California Probate Code has prevented Public Guardian from collecting fees from Public Guardian clients. These fees are established based on Probate Code and approved by the Board of Supervisors. The revenue from these fees offset Net County Cost and if reduced the program will require additional county general funding to maintain current operations. HHSA is working with County Counsel to evaluate the potential impact of this pending change in the California Probate Code, and may bring an item to the Board of Supervisors for consideration in the coming months.

**STAFFING TREND**

The Public Guardian staff allocation is recommended to remain unchanged at 12.0 for FY 2020-21.



**RECOMMENDED BUDGET**

This Budget is recommended at \$2,013,620, which is an increase of \$69,956 (3.6%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 88.4% of the funding for the Public Guardian Department. The General Fund cost is \$1,779,620, which is an increase of \$92,956 or 5.5%.

The increase in General Fund is due primarily to an increase in personnel related costs (\$59,948), an increase in space costs at the Briw Road building (\$10,000), and a net decrease in revenue (\$23,000) from lower fee collections.

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2020-21

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## CAO Adjustments

No CAO adjustments are recommended.

## Sources & Used of Funds

The General Fund provides the majority of funding for this Department (88%). Other funding comes from service charges (3.7%), Federal Revenue (5.4%), and Misc. Revenue (2.5%).

# Veteran Affairs

## RECOMMENDED BUDGET • FY 2020-21

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### MISSION

The mission of County of El Dorado Veteran Affairs is to represent and assist veterans and their dependents and survivors through the adjudication of claims to the U.S. Government, and to advocate that the benefits received are the maximum possible under the full extent of the law. Veteran Affairs is a collaborative point of contact between the County, veterans and various veteran service organizations in the Community.

### DEPARTMENT BUDGET SUMMARY

**DEPT : 42 VETERAN AFFAIRS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	62,499	72,100	57,100	(15,000)
IG Rev - Federal	4,879	4,143	4,143	0
Other Fin Sources	68,095	9,694	34,070	24,376
<b>Total Revenue</b>	<b>135,473</b>	<b>85,937</b>	<b>95,313</b>	<b>9,376</b>
Salaries & Benefits	408,902	399,074	584,479	185,405
Services & Supplies	122,567	92,608	76,429	(16,179)
Intrafund Transfers	87,032	113,014	83,224	(29,790)
<b>Total Appropriations</b>	<b>618,500</b>	<b>604,696</b>	<b>744,132</b>	<b>139,436</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>483,027</b>	<b>518,759</b>	<b>648,819</b>	<b>130,060</b>

### MAJOR BUDGET CHANGES

#### Revenue

##### *Intergovernmental-State*

(\$15,000) Decrease in one-time funding received in FY 2019-20 for Mental Health Outreach Mini Grant Funds.

##### *Other Financing Sources*

\$24,376 Increase in transfers from Special Revenue Funds, including transfers from the Veterans Affairs Commission fund to pay for an Extra Help intern (\$19,000), and an increase from the Veterans License Plate Program under CMVC § 972.2 based upon updated estimates of License Plate Fee revenue (\$5,376).

#### Appropriations

##### *Salaries and Benefits*

\$90,513 Increase of 1.0 FTE Senior Veteran Service Representative position, as supported by a workload and capacity assessment performed in FY 2019-20, to be funded from the on-

# Health & Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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going funding allocation that would otherwise be directed to the Veterans Affairs Commission, with the support of the Commission.

\$18,306 Increase in Extra Help, funded by the Veterans Affairs Commission grant allocation. Extra Help has been funded in the past by the Veterans Affairs Commission.

\$77,911 Increase primarily due to increased CalPERS retirement costs (\$22,334) and Health Insurance Employer Share (\$55,577).

(\$2,004) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Services and Supplies*

(\$15,000) Decrease in one-time Special Departmental Expense related to Mental Health Outreach Mini Grant Funds received in FY 2019-20.

(\$1,621) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

### *Intra-fund Transfers*

(\$29,790) Decrease due primarily to lower Internal Cost Rate charges by the HHS Administration and Finance Department (\$17,225) and decrease in Maintenance/Building charges from Facilities (\$13,370).

## PROGRAM SUMMARY

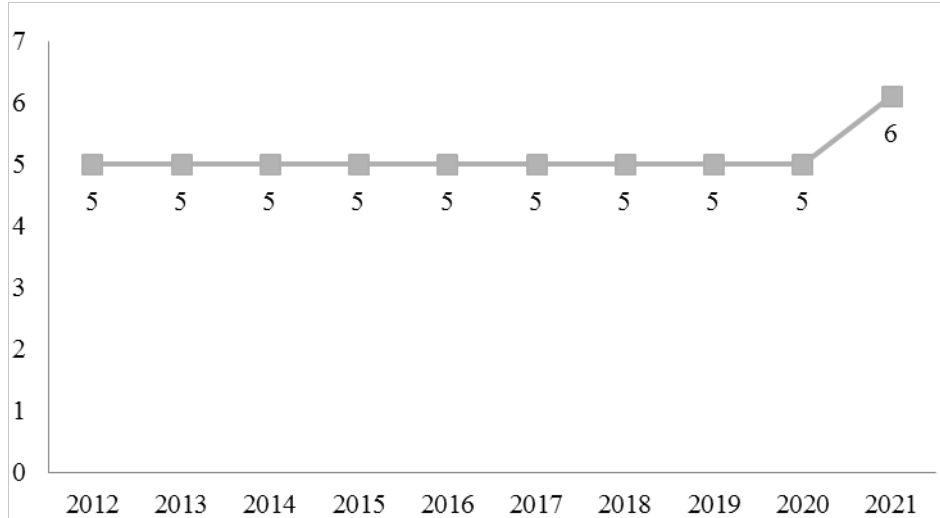
The Veteran Affairs Department provides information, benefit and application assistance, intercession and appellate advocacy for veterans applying for State and Federal programs governing assistance of persons who served in the military as well as for their dependents and survivors. State and Federal assistance programs may include home loans, war-time pensions, compensation, insurance, medical and domiciliary care, education programs, burial assistance, survivors benefits and military retirement benefits. Staff must be trained and knowledgeable in all aspects of Title 38 United States Code (U.S.C.), much of Title 10 U.S.C., the California Military and Veterans Code and changing legislation.

This program collaborates with community based providers in the delivery of a variety of services providing support for homeless veterans, behavioral health support, as well as providing referrals to services that help the re-assimilation of returning war veterans.

Staff also provides guidance on Veterans Affairs to the Board of Supervisors upon request and administrative support for the Veterans Affairs Commission, and the Veterans Memorial Building House Council.

**STAFFING TREND**

The recommended staff allocation for FY 2020-21 is 6.1 FTEs, which is an increase of 1.1 FTE from the FY 2019-20 Adopted Budget. This includes the addition of 1.0 FTE Senior Veteran Service Representative position recommended as a result of a capacity assessment performed in FY 2019-20, and .10 Program Manager allocated to provide oversight (transferred from Senior Programs). The Department also receives Finance and Administrative support from a 1.0 FTE Fiscal Assistant that was hired to support the Department when it transitioned to the Health and Human Services Agency in July of 2018.



**RECOMMENDED BUDGET**

This Budget is recommended at \$744,132, which is an increase of \$139,436 (23%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 87% of the funding for the Veteran Affairs Department. The General Fund cost is recommended at \$648,819, which is an increase of \$130,060 (25%).

The increase in General Fund cost is attributed primarily to an increase in Salary and Benefits cost, including the addition of one Senior Veterans Service Representative (\$90,513) to help address the increased workload as supported by a capacity assessment performed in FY 2019-20, to be funded from the on-going funding allocation that would otherwise be directed to the Veterans Affairs Commission. This recommendation is supported by the Commission.

The recommended budget also reflects increases in other Salary and Benefits costs, offset by decreases in Services and Supplies and Intrafund Transfers.

CAO Adjustments

No CAO adjustments are recommended.

HHSA also requested the addition of one Office Assistant position, which has been deferred for consideration to the summer of 2020.

# Health & Human Services Agency

## RECOMMENDED BUDGET • FY 2020-21

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### Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.

State funding for administration and training is distributed to counties based on a pro-rata basis using allowable subvention workload units according to the California Military and Veteran Code (CMVC) §972.1.

The Department also plans to transfer \$15,070 from a special revenue fund established under CMVC § 972.2 for the collection of special interest license plate fees.

**MISSION**

Vision: The Library is the hub of the community, providing a welcoming environment to inspire our diverse population to read, learn and connect.

Mission: El Dorado County Library provides free and easy access to ideas, books, and technology to promote literacy and lifelong learning.

The Mission of the El Dorado County Historical Museum is to exhibit and interpret the heritage of the County in a current, accurate, and engaging manner; to be a valuable historical resource to the community through its well organized research facility, historical exhibits and educational programs; to collect, document, and preserve artifacts and records significant to the history of El Dorado County using the highest standards of scholarship and professional museum and archival practices; and to provide a rewarding experience for volunteers and visitors and enhance the Museum’s significance to the community.

**DEPARTMENT BUDGET SUMMARY**

**DEPT : 43 LIBRARY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,303	2,500	0	(2,500)
IG Rev - State	278,353	304,481	304,500	19
Service Charges	150,779	156,400	144,955	(11,445)
Miscellaneous Rev	116,730	136,150	106,500	(29,650)
Other Fin Sources	1,461,044	1,616,576	1,678,000	61,424
<b>Total Revenue</b>	<b>2,010,210</b>	<b>2,216,107</b>	<b>2,233,955</b>	<b>17,848</b>
Salaries & Benefits	2,734,921	3,021,694	3,182,553	160,859
Services & Supplies	828,624	876,332	879,943	3,611
Other Charges	401	2,000	2,000	0
Other Fin Uses	14,774	60,000	0	(60,000)
Intrafund Transfers	26,957	25,222	25,674	452
<b>Total Appropriations</b>	<b>3,605,677</b>	<b>3,985,248</b>	<b>4,090,170</b>	<b>104,922</b>
<b>FUND 1000 GENERAL FUND TOTAL</b>	<b>1,595,467</b>	<b>1,769,141</b>	<b>1,856,215</b>	<b>87,074</b>

**MAJOR BUDGET CHANGES**

Revenue

- (\$11,445) Decrease in various fines and fee charges, to bring revenue in line with historical trend.
- (\$29,650) Net decrease in Miscellaneous Revenues due primarily to a decrease in donations from Friends of the Library for a one-time project to renovate the children’s room at the Main Library in Placerville that was completed in FY 2019-20.
- \$61,424 Increase in transfers from Special Revenue Funds to offset Library operations.

# Library & Museum

## RECOMMENDED BUDGET • FY 2020 - 21

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### Appropriations

#### *Salaries and Benefits*

\$178,747 Net increase primarily due to increases in CalPERS retirement (\$50,192), health insurance (\$95,234), unemployment insurance (\$22,260), and flexible benefits (\$11,061).

(\$20,013) Decrease in Workers' Compensation premium charge to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Services and Supplies*

\$14,800 Net increase due to increase in Education Materials (\$13,000) and travel costs (\$10,500), both covered by grant funding, and an increase in janitorial services for the Law Library (\$4,128), offset by a decrease in Special Department Expense for reduced purchase of RFID book tags (\$6,200) and various small adjustments and decreases (\$6,600).

(\$11,186) General Liability insurance premium charge recommended at \$0 to bring the program funding level to an acceptable confidence level, as provided by the Risk Management Division.

#### *Other Financing Uses*

(\$60,000) One-time decrease due to projects completed in FY 2019-20 for renovation of the Children's Room at the Main library in Placerville (\$40,000) and the Georgetown library (\$20,000).

## PROGRAM SUMMARIES

### Administration

Provides oversight, direction and support for the Department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination,

### Central Support

Delivers computer services and support and clerical operations as well as book receiving, ordering, cataloging and processing support for all library branches.

### Bookmobile

Provides access to library materials and collections at various community sites.



First 5 Early Literacy Program

Promotes the development of early literacy skills by providing early literacy programs and services for children 0-5 years old and their caregivers. Services are provided at all county branch libraries. This program is funded by a grant from First 5 El Dorado which is matched by the Library.

Law Library

This division represents the County’s contribution to the Law Library for rent, custodial services, and utilities. Other expenses associated with the Law Library are funded with court filing fees and administered by the County Law Library Board. The Library Department does not oversee the operation of the Law Library.

Libraries

*Cameron Park Library*

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children’s programs that promote education and literacy. Maintains collection of 57,000 books and other items, and circulates 122,000 items annually. Open five days per week. Revenue sources are library assessments, fines and fees, donations, fund balance and general fund.

*El Dorado Hills Library*

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children’s programs that promote education and literacy. Maintains collection of 75,000 books and other items, and circulates 219,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, fund balance and general fund.

*Georgetown Library*

Provides access to library materials and collections, public computers, reference and research assistance, and children’s programs that promote education and literacy. Maintains collection of 19,000 books and other items, and circulates 38,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, fund balance and general fund.

*Main Library – Placerville*

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children’s programs that promote education and literacy. Maintains collection of 105,000 books and other items, and circulates 233,000 items annually. Open five days per week. Revenue sources are fines and fees, donations, fund balance and general fund.

*Pollock Pines Library*

Provides access to library materials and collections, public computers, reference and research assistance, and children’s programs that promote education and literacy. Maintains collection of 8,900 books and other items, and circulates 19,000 items annually. Open four days per week. Revenue sources are fines and fees, donations and general fund.

# Library & Museum

RECOMMENDED BUDGET • FY 2020 - 21

## *South Lake Tahoe Library*

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 59,000 books and other items, and circulates 115,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, fund balance and general fund.

## Museum

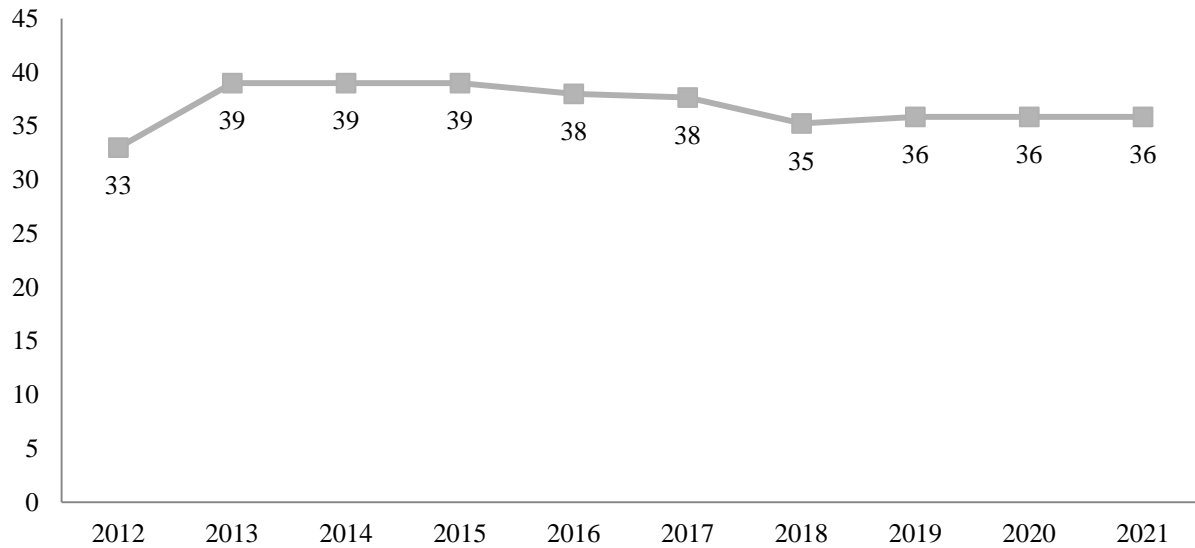
Provides public access to a large collection of exhibits, artifacts and documents related to El Dorado County. Open six days per week. Revenues are from entrance fees and the sale of historical books and photographs. Volunteers are used extensively to provide access to the museum and for historical research.

## BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration & Support	\$ 921,118	\$ 8,700	\$ 912,418	6.85
Bookmobile	\$ 4,511	\$ -	\$ 4,511	0.04
First 5 Early Literacy Prog & EDCOE	\$ 304,500	\$ 304,500	\$ -	3.50
Law Library	\$ 41,090	\$ -	\$ 41,090	0.00
Libraries				
Cameron Park Library	\$ 456,167	\$ 317,125	\$ 139,042	4.05
El Dorado Hills Library	\$ 630,262	\$ 593,850	\$ 36,412	5.45
Georgetown Library	\$ 176,743	\$ 121,430	\$ 55,313	1.55
Main Library – Placerville	\$ 621,717	\$ 235,000	\$ 386,717	6.91
Pollock Pines Library	\$ 53,346	\$ 4,650	\$ 48,696	0.55
South Lake Tahoe Library	\$ 712,088	\$ 648,700	\$ 63,388	5.95
Museum	\$ 168,628	\$ -	\$ 168,628	1.00
<b>Total</b>	<b>\$ 4,090,170</b>	<b>\$ 2,233,955</b>	<b>\$ 1,856,215</b>	<b>35.85</b>

### STAFFING TREND

There is no change from the current level of staffing at 35.85 FTEs.



### RECOMMENDED BUDGET

This Budget is recommended at \$4,090,170, which is an increase of \$104,922 (2.6%) when compared to the FY 2019-20 Adopted Budget. The General Fund provides 45.4% of the funding for the Department, and is increased by \$87,074 (4.9%) when compared to the FY 2019-20 Adopted Budget.

The increase in General Fund is attributed to increases in personnel related costs.

#### CAO Adjustments

No CAO adjustments are recommended.

#### Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund tax revenue and special taxes collected in the various library zones of benefit that are held in special revenue funds and transferred to the Library operating budget, with smaller amounts of revenue from donations, state grant funds, and charges for services.



# Fixed Assets

## RECOMMENDED BUDGET • FY 2020-21

A fixed asset is an asset of long-term character such as land, buildings and equipment exceeding a \$5,000 value, also referred to as a “capital asset”. The County’s Budget Policy B-16 item 14, states that “Fixed Assets requested and approved through the annual Budget Process will be included in the Departments recommended/approved budget and itemized on the Fixed Asset list submitted for approval with the Recommended Budget.”

The list below represents all fixed assets with the exception of land and structures and improvements. The land and structure and improvements fixed assets are listed and described in the Accumulative Capital Outlay Fund narrative and workplan. Further explanation on individual fixed assets can be found in the department narratives as is the total fixed assets by budget unit amounts.

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<b><i>Fund Type 10: General Fund</i></b>					
<b><u>Chief Administrative Office</u></b>					
Central Services - Facilities					
	6040	1	Utility Bed for Truck	\$ 10,000	\$ 10,000
<b>Chief Administrative Office Total</b>					<b>\$ 10,000</b>
<b><u>District Attorney</u></b>					
	6042	1	Server	\$ 20,000	\$ 20,000
<b>District Attorney Total</b>					<b>\$ 20,000</b>
<b><u>Health and Human Services</u></b>					
Animal Services					
	6040	1	Dog Box-Metal with Cooler, Tommy Gate and Winch	\$ 45,000	\$ 45,000
<b>Health and Human Services Total</b>					<b>\$ 45,000</b>
<b><u>Information Technology</u></b>					
	6042	1	Server Cabinet	\$ 12,000	\$ 12,000
	6042	1	Session Border Controller	\$ 60,000	\$ 60,000
	6042	2	Time Server Appliance	\$ 5,000	\$ 10,000
	6047	1	MUNIS Software Implementation	\$ 103,150	\$ 103,150
<b>Information Technology Total</b>					<b>\$ 185,150</b>
<b><u>Planning and Building</u></b>					
	6042	2	Wide Format Scanner	\$ 6,000	\$ 12,000
<b>Planning and Building Total</b>					<b>\$ 12,000</b>
<b><u>Probation</u></b>					
	6020	1	Access Control System Upgrade	\$ 15,000	\$ 15,000
	6040	1	Metal Detector	\$ 7,500	\$ 7,500

# Fixed Assets

## RECOMMENDED BUDGET • FY 2020-21

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
	6042	1	Force Simulator Upgrade	\$ 14,500	\$ 14,500
	6042	1	Security Cameras	\$ 63,000	\$ 63,000
	6042	1	Video Conferencing Equipment	\$ 23,000	\$ 23,000
	6045	1	Car Partition	\$ 9,600	\$ 9,600
	6045	1	Vehicle Emergency Equipment	\$ 5,000	\$ 5,000
			<b>Probation Total</b>	<b>\$</b>	<b>\$ 137,600</b>
 <b><u>Sheriff</u></b>					
	6040	1	Boat	\$ 170,000	\$ 170,000
	6040	1	Bomb Suit	\$ 35,000	\$ 35,000
	6040	1	Camera Battery	\$ 6,000	\$ 6,000
	6040	1	Drone	\$ 30,000	\$ 30,000
	6040	2	Food Service Carts	\$ 7,000	\$ 14,000
	6040	3	License Plate Readers	\$ 20,000	\$ 60,000
	6040	4	License Plate Recognition	\$ 87,500	\$ 350,000
	6040	5.5	Mobile & Handheld Radios	\$ 50,000	\$ 275,000
	6040	3	Phone Systems for Dispatch	\$ 33,333	\$ 99,999
	6040	1	Projector Screen	\$ 8,500	\$ 8,500
	6040	1	THC Analyzer	\$ 14,500	\$ 14,500
	6040	1	Tilting Industrial Skillet	\$ 22,000	\$ 22,000
	6042	2	Live Scan Machines	\$ 30,000	\$ 60,000
	6042	1	Server	\$ 25,000	\$ 25,000
	6042	11	Vehicle Video Systems	\$ 6,000	\$ 66,000
	6042	1	Video Storage	\$ 40,000	\$ 40,000
	6042	3	Video Storage	\$ 60,000	\$ 180,000
	6045	1	Replacement Vehicle	\$ 58,000	\$ 58,000
	6045	1	Search & Rescue Truck	\$ 60,000	\$ 60,000
			Sheriff Grant / Special Revenue Funds	\$	\$ 769,000
			Sheriff General Fund	\$	\$ 804,999
			<b>Sheriff Total</b>	<b>\$</b>	<b>\$ 1,573,999</b>
 <b><u>Treasurer-Tax Collector</u></b>					
	6040	1	Envelope Sorter/Opener	\$ 13,618	\$ 13,618
			<b>Treasurer-Tax Collector Total</b>	<b>\$</b>	<b>\$ 13,618</b>
			<b>Fund Type 10: General Fund Total</b>	<b>\$</b>	<b>\$ 1,997,367</b>

Fixed Assets  
RECOMMENDED BUDGET • FY 2020-21

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<b>Fund Type 11: Special Revenue Funds</b>					
<b>Chief Administrative Office</b>					
Emergency Medical Services & Emergency Preparedness & Response					
	6040	1	Trailer	\$ 15,000	\$ 15,000
<b>Chief Administrative Office Total</b>					<b>\$ 15,000</b>
<b>Health and Human Services</b>					
Community Services					
	6040	1	Blast Chiller	\$ 18,500	\$ 18,500
	6040	1	Salad Bar	\$ 6,500	\$ 6,500
<b>Health and Human Services Total</b>					<b>\$ 25,000</b>
<b>Transportation</b>					
	6020	1	Wash Rack	\$ 350,000	\$ 350,000
	6040	2	Backhoes	\$ 150,000	\$ 300,000
	6040	2	Camera Signal System	\$ 27,000	\$ 54,000
	6040	1	Chipper	\$ 50,000	\$ 50,000
	6040	1	Cold-Planner Grider Attachment	\$ 40,000	\$ 40,000
	6040	1	Combo Sander	\$ 45,000	\$ 45,000
	6040	1	Forcefeed Loader	\$ 340,000	\$ 340,000
	6040	1	Henke Sander	\$ 30,000	\$ 30,000
	6040	3	Loader	\$ 220,000	\$ 660,000
	6040	2	Processor	\$ 17,000	\$ 34,000
	6040	1	Sand / Media Blaster	\$ 19,000	\$ 19,000
	6040	2	6-Wheel Hookloaders	\$ 170,000	\$ 340,000
	6040	1	6,000 Gallon Fuel Tank	\$ 40,000	\$ 40,000
	6040	1	Sweeper	\$ 330,000	\$ 330,000
	6040	1	20' Container Box	\$ 8,000	\$ 8,000
<b>Transportation Total</b>					<b>\$ 2,640,000</b>
<b>Fund Type 11: Special Revenue Funds Total</b>					<b>\$ 2,680,000</b>

# Fixed Assets

## RECOMMENDED BUDGET • FY 2020-21

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<b><i>Fund Type 13: Special Revenue Funds: Districts</i></b>					
<b><u>Environmental Management</u></b>					
	6040	1	Blower	\$ 25,000	\$ 25,000
	6040	2	Cargo Container	\$ 10,000	\$ 20,000
	6045	1	4 x 4 Truck	\$ 50,000	\$ 50,000
			<b>Environmental Management Total</b>	<b>\$</b>	<b>\$ 95,000</b>
<b><u>Transportation</u></b>					
<b>Zones of Benefit</b>					
	6040	1	Henke Gate	\$ 10,000	\$ 10,000
	6040	1	Henke Plow	\$ 15,000	\$ 15,000
	6040	1	Henke Poly Plow	\$ 23,000	\$ 23,000
	6040	1	Loader Bucket	\$ 12,000	\$ 12,000
	6040	1	Loader Mounted Snow Blower	\$ 210,000	\$ 210,000
	6040	1	Salt Brine Applicator	\$ 10,000	\$ 10,000
	6040	1	Salt Brine Production System	\$ 15,000	\$ 15,000
			<b>Transportation Total</b>	<b>\$</b>	<b>\$ 295,000</b>
			<b>Fund Type 13: Special Revenue Funds: Districts Total</b>	<b>\$</b>	<b>\$ 390,000</b>
<b><i>Fund Type 52: Internal Service Fund</i></b>					
<b><u>Transportation</u></b>					
	6045	22	Full Size SUV	\$ 48,000	\$ 1,056,000
	6045	4	Midsized SUV	\$ 32,500	\$ 130,000
	6045	1	1/2 Ton Pickup	\$ 34,000	\$ 34,000
	6045	6	3/4 Ton Pickup	\$ 44,000	\$ 264,000
	6045	1	1 Ton Pickup	\$ 26,000	\$ 26,000
	6045	6	Small Pickup	\$ 32,000	\$ 192,000
	6045	2	Small SUV	\$ 32,000	\$ 64,000
			<b>Transportation Total</b>	<b>\$</b>	<b>\$ 1,766,000</b>
			<b>Fund Type 52: Internal Service Fund Total</b>	<b>\$</b>	<b>\$ 1,766,000</b>
			<b>Grand Total</b>	<b>\$</b>	<b>\$ 6,833,367</b>



Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

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SPECIAL REVENUE FUND SCHEDULES

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. These schedules represent Countywide Special Revenue Funds that do not serve as operating departments.

The majority of the special revenue funds collect specific revenue sources and transfer those funds to County operating department budgets (e.g., Sheriff) for expenditure. The purpose of any associated expenses is therefore discussed in each Department’s budget narrative.

FUND 11 SPECIAL REVENUE

**DEPT : 32 FISH AND GAME**

**FUND : 1106 FISH & GAME**

**ORG : 3200000 FG: FISH AND GAME PRESERVATION**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	1,268	5,000	5,000	0
Rev Use Money/Prop	533	0	0	0
Fund Balance	0	20,339	20,339	0
<b>Total Revenue</b>	<b>1,801</b>	<b>25,339</b>	<b>25,339</b>	<b>0</b>
Services & Supplies	11,398	25,000	25,339	339
Contingency	0	339	0	(339)
<b>Total Appropriations</b>	<b>11,398</b>	<b>25,339</b>	<b>25,339</b>	<b>0</b>
ORG 3200000 FG: FISH AND GAME PRESERVATION TOTAL	9,597	0	0	0
FUND 1106 FISH & GAME TOTAL	9,597	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**DEPT : 37 PLANNING AND BUILDING**

**FUND : 1108 HOUSING, COMMUNITY & ECONC DEV**

**ORG : 3735350 BP: HOUSING, COMM, & ECON DEV**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	(7,083)	0	0	0
IG Rev - Federal	500,000	7,433	5,000	(2,433)
Service Charges	9,192	0	0	0
Miscellaneous Rev	8,250	0	0	0
Other Fin Sources	114,622	115,000	115,000	0
Fund Balance	0	(2,433)	0	2,433
<b>Total Revenue</b>	<b>624,980</b>	<b>120,000</b>	<b>120,000</b>	<b>0</b>
Salaries & Benefits	118,260	82,780	64,066	(18,714)
Services & Supplies	512,646	777,432	853,854	76,422
Other Charges	39,609	23,134	28,864	5,730
Intrafund Abatement	(41,057)	(763,346)	(826,784)	(63,438)
<b>Total Appropriations</b>	<b>629,458</b>	<b>120,000</b>	<b>120,000</b>	<b>0</b>
ORG 3735350 BP: HOUSING, COMM, & ECON DEV TOTAL	4,478	0	0	0

**ORG : 3735351 BP: AFFORDABLE HOUSING**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,408	1,800	1,800	0
Fund Balance	0	167,511	167,511	0
<b>Total Revenue</b>	<b>3,408</b>	<b>169,311</b>	<b>169,311</b>	<b>0</b>
Intrafund Transfers	0	162,900	167,511	4,611
Contingency	0	6,411	1,800	(4,611)
<b>Total Appropriations</b>	<b>0</b>	<b>169,311</b>	<b>169,311</b>	<b>0</b>
ORG 3735351 BP: AFFORDABLE HOUSING TOTAL	(3,408)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3735352 BP: CDBG REVOLVING LOAN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	15,273	26,000	27,500	1,500
Miscellaneous Rev	117	150	150	0
Other Fin Sources	91,051	75,000	248,327	173,327
Fund Balance	0	230,523	230,523	0
<b>Total Revenue</b>	<b>106,442</b>	<b>331,673</b>	<b>506,500</b>	<b>174,827</b>
Intrafund Transfers	0	101,150	275,977	174,827
Contingency	0	230,523	230,523	0
<b>Total Appropriations</b>	<b>0</b>	<b>331,673</b>	<b>506,500</b>	<b>174,827</b>
ORG 3735352 BP: CDBG REVOLVING LOAN TOTAL	(106,442)	0	0	0

**ORG : 3735353 BP: HOME REVOLVING LOAN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	11,123	20,500	21,000	500
IG Rev - Federal	0	316,000	200,000	(116,000)
Miscellaneous Rev	32	0	0	0
Other Fin Sources	71,220	160,000	160,000	0
Fund Balance	0	48,492	48,492	0
<b>Total Revenue</b>	<b>82,375</b>	<b>544,992</b>	<b>429,492</b>	<b>(115,500)</b>
Intrafund Transfers	41,057	499,296	383,296	(116,000)
Intrafund Abatement	0	(2,796)	(2,296)	500
Contingency	0	48,492	48,492	0
<b>Total Appropriations</b>	<b>41,057</b>	<b>544,992</b>	<b>429,492</b>	<b>(115,500)</b>
ORG 3735353 BP: HOME REVOLVING LOAN TOTAL	(41,318)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**ORG : 3735354 BP: HOME CONSTRCT REHAB**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	71	24	1,000	976
Fund Balance	0	43,454	43,454	0
<b>Total Revenue</b>	<b>71</b>	<b>43,478</b>	<b>44,454</b>	<b>976</b>
Intrafund Transfers	0	2,796	2,296	(500)
Contingency	0	40,682	42,158	1,476
<b>Total Appropriations</b>	<b>0</b>	<b>43,478</b>	<b>44,454</b>	<b>976</b>
ORG 3735354 BP: HOME CONSTRCT REHAB TOTAL	(71)	0	0	0
FUND 1108 HOUSING, COMMUNITY & ECONC DEV TOTAL	(146,762)	0	0	0

**FUND : 1114 EIR DEVELOPMENT FEES**

**ORG : 3720201 BP: EIR DEVELOPMENT COSTS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	25,836	25,837	1
<b>Total Revenue</b>	<b>0</b>	<b>25,836</b>	<b>25,837</b>	<b>1</b>
Contingency	0	25,836	25,837	1
<b>Total Appropriations</b>	<b>0</b>	<b>25,836</b>	<b>25,837</b>	<b>1</b>
ORG 3720201 BP: EIR DEVELOPMENT COSTS TOTAL	0	0	0	0
FUND 1114 EIR DEVELOPMENT FEES TOTAL	0	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

FUND 12 COUNTYWIDE SPECIAL REVENUE

DEPT : 02 CHIEF ADMINISTRATIVE OFFICE

FUND : 1277 COUNTYWIDE SR - LOCAL REVENUE

ORG : 0270710 CAO: CWSR - TRIAL COURT LESA

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	2,772,772	2,935,235	2,935,235	0
Fund Balance	0	72,772	322,218	249,446
Total Revenue	2,772,772	3,008,007	3,257,453	249,446
Other Fin Uses	2,912,363	3,008,007	3,257,453	249,446
Total Appropriations	2,912,363	3,008,007	3,257,453	249,446
ORG 0270710 CAO: CWSR - TRIAL COURT LESA TOTAL	139,591	0	0	0

ORG : 0270720 CAO: CWSR - ENHANCING LAW

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	223,279	0	0	0
Fund Balance	0	455,094	230,636	(224,458)
Total Revenue	223,279	455,094	230,636	(224,458)
Other Fin Uses	150,000	455,094	230,636	(224,458)
Total Appropriations	150,000	455,094	230,636	(224,458)
ORG 0270720 CAO: CWSR - ENHANCING LAW TOTAL	(73,279)	0	0	0

ORG : 0270730 CAO: CWSR - CMNTY CORRECTIONS

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	4,503,204	4,565,361	3,491,998	(1,073,363)
Fund Balance	0	3,765,319	2,712,209	(1,053,110)
Total Revenue	4,503,204	8,330,680	6,204,207	(2,126,473)
Services & Supplies	106,341	273,516	273,516	0
Other Charges	0	56,000	56,000	0
Other Fin Uses	4,584,038	5,288,455	5,374,691	86,236
Contingency	0	2,712,709	500,000	(2,212,709)
Total Appropriations	4,690,379	8,330,680	6,204,207	(2,126,473)
ORG 0270730 CAO: CWSR - CMNTY CORRECTIONS TOTAL	187,175	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 0270740 CAO: CWSR - DA/PUBLIC DEFENDER

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	144,324	56,000	160,000	104,000
Fund Balance	0	481,195	286,567	(194,628)
Total Revenue	144,324	537,195	446,567	(90,628)
Other Fin Uses	127,652	56,000	30,000	(26,000)
Contingency	0	481,195	416,567	(64,628)
Total Appropriations	127,652	537,195	446,567	(90,628)
ORG 0270740 CAO: CWSR - DA/PUBLIC DEFENDER TOTAL	(16,672)	0	0	0

### ORG : 0270760 LOCAL INNOVATION SUB ACCOUNT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	26,393	0	0	0
Fund Balance	0	89,967	143,599	53,632
Total Revenue	26,393	89,967	143,599	53,632
Contingency	0	89,967	143,599	53,632
Total Appropriations	0	89,967	143,599	53,632
ORG 0270760 LOCAL INNOVATION SUB ACCOUNT TOTAL	(26,393)	0	0	0
FUND 1277 COUNTYWIDE SR - LOCAL REVENUE TOTAL	210,421	0	0	0

### DEPT : 03 AUDITOR-CONTROLLER

#### FUND : 1203 COUNTYWIDE SR - AUDITOR

#### ORG : 0370706 AU: CWSR - OVERPAYMENTS

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Miscellaneous Rev	2,742	2,000	0	(2,000)
Fund Balance	0	7,848	9,000	1,152
Total Revenue	2,742	9,848	9,000	(848)
Other Fin Uses	2,000	5,000	5,000	0
Contingency	0	4,848	4,000	(848)
Total Appropriations	2,000	9,848	9,000	(848)
ORG 0370706 AU: CWSR - OVERPAYMENTS TOTAL	(742)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 0370709 AU: CWSR - AUDITOR EQUIP AUTO**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	456	0	0	0
Fund Balance	0	22,395	14,000	(8,395)
<b>Total Revenue</b>	<b>456</b>	<b>22,395</b>	<b>14,000</b>	<b>(8,395)</b>
Other Fin Uses	0	9,500	0	(9,500)
Contingency	0	12,895	14,000	1,105
<b>Total Appropriations</b>	<b>0</b>	<b>22,395</b>	<b>14,000</b>	<b>(8,395)</b>
ORG 0370709 AU: CWSR - AUDITOR EQUIP AUTO TOTAL	(456)	0	0	0

**ORG : 0370715 AU: CWSR - TIMESHARE ASSESSMNT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	5,092	0	5,000	5,000
Service Charges	345,134	363,000	358,000	(5,000)
<b>Total Revenue</b>	<b>350,226</b>	<b>363,000</b>	<b>363,000</b>	<b>0</b>
Other Fin Uses	350,226	363,000	363,000	0
<b>Total Appropriations</b>	<b>350,226</b>	<b>363,000</b>	<b>363,000</b>	<b>0</b>
ORG 0370715 AU: CWSR - TIMESHARE ASSESSMNT TOTAL	0	0	0	0

**ORG : 0370719 AU: CWSR - RESERVE FOR COST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	37,930	80,000	60,000	(20,000)
<b>Total Revenue</b>	<b>37,930</b>	<b>80,000</b>	<b>60,000</b>	<b>(20,000)</b>
Other Fin Uses	39,493	80,000	60,000	(20,000)
<b>Total Appropriations</b>	<b>39,493</b>	<b>80,000</b>	<b>60,000</b>	<b>(20,000)</b>
ORG 0370719 AU: CWSR - RESERVE FOR COST TOTAL	1,563	0	0	0
FUND 1203 COUNTYWIDE SR - AUDITOR TOTAL	365	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

DEPT : 04 TREASURER/TAX COLLECTOR

FUND : 1204 COUNTYWIDE SR - TREAS/TAX

ORG : 0470300 TR: CWSR - ASSESSMENT TRUST

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	5,526	5,527	1
Total Revenue	0	5,526	5,527	1
Contingency	0	5,526	5,527	1
Total Appropriations	0	5,526	5,527	1
ORG 0470300 TR: CWSR - ASSESSMENT TRUST TOTAL	0	0	0	0

ORG : 0470304 TR: CWSR - CHNG DIFF TREASURER

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	45	45	0
Total Revenue	0	45	45	0
Contingency	0	45	45	0
Total Appropriations	0	45	45	0
ORG 0470304 TR: CWSR - CHNG DIFF TREASURER TOTAL	0	0	0	0

ORG : 0470511 TR: CWSR - CHNG DIFF TAX CLLCT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Other Fin Sources	2,874	3,600	3,600	0
Fund Balance	0	225	0	(225)
Total Revenue	2,874	3,825	3,600	(225)
Services & Supplies	2,874	3,600	3,600	0
Contingency	0	225	0	(225)
Total Appropriations	2,874	3,825	3,600	(225)
ORG 0470511 TR: CWSR - CHNG DIFF TAX CLLCT TOTAL	0	0	0	0



Special Revenue Funds  
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**ORG : 0470512 TR: CWSR - OVERAGE TAX COLLECT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Miscellaneous Rev	2,198	3,600	3,600	0
Total Revenue	2,198	3,600	3,600	0
Other Fin Uses	2,198	3,600	3,600	0
Total Appropriations	2,198	3,600	3,600	0
ORG 0470512 TR: CWSR - OVERAGE TAX COLLECT TOTAL	0	0	0	0
FUND 1204 COUNTYWIDE SR - TREAS/TAX TOTAL	0	0	0	0

**DEPT : 04 TREASURER/TAX COLLECTOR**

**FUND : 1204 COUNTYWIDE SR - TREAS/TAX**

**ORG : 0470300 TR: CWSR - ASSESSMENT TRUST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	5,526	5,527	1
Total Revenue	0	5,526	5,527	1
Contingency	0	5,526	5,527	1
Total Appropriations	0	5,526	5,527	1
ORG 0470300 TR: CWSR - ASSESSMENT TRUST TOTAL	0	0	0	0

**ORG : 0470304 TR: CWSR - CHNG DIFF TREASURER**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	45	45	0
Total Revenue	0	45	45	0
Contingency	0	45	45	0
Total Appropriations	0	45	45	0
ORG 0470304 TR: CWSR - CHNG DIFF TREASURER TOTAL	0	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 0470511 TR: CWSR - CHNG DIFF TAX CLLCT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Other Fin Sources	2,874	3,600	3,600	0
Fund Balance	0	225	0	(225)
<b>Total Revenue</b>	<b>2,874</b>	<b>3,825</b>	<b>3,600</b>	<b>(225)</b>
Services & Supplies	2,874	3,600	3,600	0
Contingency	0	225	0	(225)
<b>Total Appropriations</b>	<b>2,874</b>	<b>3,825</b>	<b>3,600</b>	<b>(225)</b>
ORG 0470511 TR: CWSR - CHNG DIFF TAX CLLCT TOTAL	0	0	0	0

### ORG : 0470512 TR: CWSR - OVERAGE TAX COLLECT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Miscellaneous Rev	2,198	3,600	3,600	0
<b>Total Revenue</b>	<b>2,198</b>	<b>3,600</b>	<b>3,600</b>	<b>0</b>
Other Fin Uses	2,198	3,600	3,600	0
<b>Total Appropriations</b>	<b>2,198</b>	<b>3,600</b>	<b>3,600</b>	<b>0</b>
ORG 0470512 TR: CWSR - OVERAGE TAX COLLECT TOTAL	0	0	0	0
FUND 1204 COUNTYWIDE SR - TREAS/TAX TOTAL	0	0	0	0

### DEPT : 05 ASSESSOR

#### FUND : 1205 COUNTYWIDE SR - ASSESSOR

#### ORG : 0570700 AS: CWSR - AB1653

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	2,464	0	1,000	1,000
Service Charges	19,704	20,000	20,000	0
Fund Balance	0	21,613	38,387	16,774
<b>Total Revenue</b>	<b>22,168</b>	<b>41,613</b>	<b>59,387</b>	<b>17,774</b>
Other Fin Uses	69,600	36,700	46,700	10,000
Contingency	0	4,913	12,687	7,774
<b>Total Appropriations</b>	<b>69,600</b>	<b>41,613</b>	<b>59,387</b>	<b>17,774</b>
ORG 0570700 AS: CWSR - AB1653 TOTAL	47,433	0	0	0
FUND 1205 COUNTYWIDE SR - ASSESSOR TOTAL	47,433	0	0	0

Special Revenue Funds  
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**DEPT : 06 CENTRAL SERVICES**

**FUND : 1206 COUNTYWIDE SR - CENTRAL SRV**

**ORG : 0670100 CAO: CWSR - PUB SAF FAC LOAN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	185,701	0	0	0
Other Fin Sources	33,293,245	30,000,000	0	(30,000,000)
Total Revenue	33,478,947	30,000,000	0	(30,000,000)
Other Fin Uses	33,699,476	30,000,000	0	(30,000,000)
Total Appropriations	33,699,476	30,000,000	0	(30,000,000)
ORG 0670100 CAO: CWSR - PUB SAF FAC LOAN TOTAL	220,529	0	0	0

**ORG : 0670700 CAO: CWSR - UCCE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	1,244	1,245	1
Total Revenue	0	1,244	1,245	1
Contingency	0	1,244	1,245	1
Total Appropriations	0	1,244	1,245	1
ORG 0670700 CAO: CWSR - UCCE TOTAL	0	0	0	0

**ORG : 0670710 CAO: CWSR - CRML JST FAC CONST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	167,307	150,000	219,000	69,000
Rev Use Money/Prop	9,744	0	0	0
Fund Balance	0	2,051	2,051	0
Total Revenue	177,050	152,051	221,051	69,000
Other Fin Uses	477,050	150,000	150,000	0
Contingency	0	2,051	71,051	69,000
Total Appropriations	477,050	152,051	221,051	69,000
ORG 0670710 CAO: CWSR - CRML JST FAC CONST TOTAL	300,000	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 0670712 CAO: CWSR - WARRANT ASSESSMENT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	8,063	0	0	0
Fund Balance	0	224,226	235,012	10,786
Total Revenue	8,063	224,226	235,012	10,786
Contingency	0	224,226	235,012	10,786
Total Appropriations	0	224,226	235,012	10,786
ORG 0670712 CAO: CWSR - WARRANT ASSESSMENT TOTAL	(8,063)	0	0	0

**ORG : 0670713 CAO: CWSR - COURTHOUSE CONST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	5,742	0	0	0
Rev Use Money/Prop	5,880	0	0	0
Fund Balance	0	291,335	295,876	4,541
Total Revenue	11,622	291,335	295,876	4,541
Contingency	0	291,335	295,876	4,541
Total Appropriations	0	291,335	295,876	4,541
ORG 0670713 CAO: CWSR - COURTHOUSE CONST TOTAL	(11,622)	0	0	0

**ORG : 0670714 CAO: CWSR - INDIAN GAMING IMPC**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,302	0	0	0
Fund Balance	0	63,989	64,987	998
Total Revenue	1,302	63,989	64,987	998
Contingency	0	63,989	64,987	998
Total Appropriations	0	63,989	64,987	998
ORG 0670714 CAO: CWSR - INDIAN GAMING IMPC TOTAL	(1,302)	0	0	0

Special Revenue Funds  
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**ORG : 0670715 CAO: CWSR - ALTERNATIVE DISPT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	5,211	4,901	4,850	(51)
Service Charges	31,683	31,494	31,150	(344)
Fund Balance	0	216,697	165,847	(50,850)
<b>Total Revenue</b>	<b>36,894</b>	<b>253,092</b>	<b>201,847</b>	<b>(51,245)</b>
Services & Supplies	77,099	82,000	86,000	4,000
Contingency	0	171,092	115,847	(55,245)
<b>Total Appropriations</b>	<b>77,099</b>	<b>253,092</b>	<b>201,847</b>	<b>(51,245)</b>
<b>ORG 0670715 CAO: CWSR - ALTERNATIVE DISPT TOTAL</b>	<b>40,205</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 0670716 CAO: CWSR - CHILD WAITING RM**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3	0	0	0
Fund Balance	0	145	148	3
<b>Total Revenue</b>	<b>3</b>	<b>145</b>	<b>148</b>	<b>3</b>
Contingency	0	145	148	3
<b>Total Appropriations</b>	<b>0</b>	<b>145</b>	<b>148</b>	<b>3</b>
<b>ORG 0670716 CAO: CWSR - CHILD WAITING RM TOTAL</b>	<b>(3)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 0670718 CAO: CWSR - EDH PUBLIC SAFETY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	9,647	0	0	0
Fund Balance	0	474,113	481,501	7,388
<b>Total Revenue</b>	<b>9,647</b>	<b>474,113</b>	<b>481,501</b>	<b>7,388</b>
Contingency	0	474,113	481,501	7,388
<b>Total Appropriations</b>	<b>0</b>	<b>474,113</b>	<b>481,501</b>	<b>7,388</b>
<b>ORG 0670718 CAO: CWSR - EDH PUBLIC SAFETY TOTAL</b>	<b>(9,647)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 0670719 CAO: CWSR - ST OFF-HIGHWAY VEH**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	9,880	8,831	0	(8,831)
IG Rev - State	63,256	108,439	77,622	(30,817)
Fund Balance	0	448,878	0	(448,878)
<b>Total Revenue</b>	<b>73,137</b>	<b>566,148</b>	<b>77,622</b>	<b>(488,526)</b>
Other Fin Uses	40,887	113,841	77,622	(36,219)
Contingency	0	452,307	0	(452,307)
<b>Total Appropriations</b>	<b>40,887</b>	<b>566,148</b>	<b>77,622</b>	<b>(488,526)</b>
ORG 0670719 CAO: CWSR - ST OFF-HIGHWAY VEH TOTAL	(32,249)	0	0	0

**ORG : 0670720 CAO: CWSR - ED SMUD COOP AGR**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	73,130	36,016	33,825	(2,191)
Other Gov Agency	731,887	750,000	750,000	0
Fund Balance	0	3,184,611	3,382,544	197,933
<b>Total Revenue</b>	<b>805,017</b>	<b>3,970,627</b>	<b>4,166,369</b>	<b>195,742</b>
Other Charges	111,613	115,000	115,000	0
Other Fin Uses	247,552	186,103	1,656,267	1,470,164
Contingency	0	3,669,524	2,395,102	(1,274,422)
<b>Total Appropriations</b>	<b>359,164</b>	<b>3,970,627</b>	<b>4,166,369</b>	<b>195,742</b>
ORG 0670720 CAO: CWSR - ED SMUD COOP AGR TOTAL	(445,853)	0	0	0

Special Revenue Funds  
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**ORG : 0670721 CAO: CWSR - VETS HOUSE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	579	0	0	0
Other Fin Sources	15,000	15,000	15,000	0
Fund Balance	0	44,090	14,090	(30,000)
<b>Total Revenue</b>	<b>15,579</b>	<b>59,090</b>	<b>29,090</b>	<b>(30,000)</b>
Services & Supplies	0	15,000	29,090	14,090
Other Fin Uses	1,852	0	0	0
Contingency	0	44,090	0	(44,090)
<b>Total Appropriations</b>	<b>1,852</b>	<b>59,090</b>	<b>29,090</b>	<b>(30,000)</b>
<b>ORG 0670721 CAO: CWSR - VETS HOUSE TOTAL</b>	<b>(13,727)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 0670722 CAO: CWSR - GILMORE EDH SR CTR**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	18,473	0	0	0
Fund Balance	0	907,900	922,047	14,147
<b>Total Revenue</b>	<b>18,473</b>	<b>907,900</b>	<b>922,047</b>	<b>14,147</b>
Contingency	0	907,900	922,047	14,147
<b>Total Appropriations</b>	<b>0</b>	<b>907,900</b>	<b>922,047</b>	<b>14,147</b>
<b>ORG 0670722 CAO: CWSR - GILMORE EDH SR CTR TOTAL</b>	<b>(18,473)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 0670724 CAO: CWSR - CASp CERT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	849	0	0	0
Miscellaneous Rev	49,833	0	0	0
Fund Balance	0	67,527	0	(67,527)
<b>Total Revenue</b>	<b>50,682</b>	<b>67,527</b>	<b>0</b>	<b>(67,527)</b>
Other Charges	3,962	0	0	0
Other Fin Uses	1,783	0	0	0
Contingency	0	67,527	0	(67,527)
<b>Total Appropriations</b>	<b>5,745</b>	<b>67,527</b>	<b>0</b>	<b>(67,527)</b>
ORG 0670724 CAO: CWSR - CASp CERT TOTAL	(44,937)	0	0	0

**ORG : 0670730 CAO: CWSR - ENERGY RETROFIT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	57	0	0	0
Fund Balance	0	2,823	2,868	45
<b>Total Revenue</b>	<b>57</b>	<b>2,823</b>	<b>2,868</b>	<b>45</b>
Contingency	0	2,822	2,868	46
<b>Total Appropriations</b>	<b>0</b>	<b>2,822</b>	<b>2,868</b>	<b>46</b>
ORG 0670730 CAO: CWSR - ENERGY RETROFIT TOTAL	(57)	(1)	0	1

**ORG : 0670731 CAO: CWSR - HENNINGSEN LOTUS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	7,988	3,916	0	(3,916)
Service Charges	70,214	73,159	58,782	(14,377)
Fund Balance	0	169,226	0	(169,226)
<b>Total Revenue</b>	<b>78,203</b>	<b>246,301</b>	<b>58,782</b>	<b>(187,519)</b>
Other Fin Uses	245,986	77,973	58,782	(19,191)
Contingency	0	168,328	0	(168,328)
<b>Total Appropriations</b>	<b>245,986</b>	<b>246,301</b>	<b>58,782</b>	<b>(187,519)</b>
ORG 0670731 CAO: CWSR - HENNINGSEN LOTUS TOTAL	167,783	0	0	0



Special Revenue Funds  
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**ORG : 0670732 CAO: CWSR - PIONEER PARK**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	299	0	0	0
Service Charges	2,040	0	0	0
Fund Balance	0	11,911	17,529	5,618
<b>Total Revenue</b>	<b>2,339</b>	<b>11,911</b>	<b>17,529</b>	<b>5,618</b>
Other Fin Uses	165	0	0	0
Contingency	0	11,911	17,529	5,618
<b>Total Appropriations</b>	<b>165</b>	<b>11,911</b>	<b>17,529</b>	<b>5,618</b>
<b>ORG 0670732 CAO: CWSR - PIONEER PARK TOTAL</b>	<b>(2,174)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 0670733 CAO: CWSR - SKBRD/ROLL ORD**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	7	0	0	0
Fund Balance	0	349	356	7
<b>Total Revenue</b>	<b>7</b>	<b>349</b>	<b>356</b>	<b>7</b>
Contingency	0	349	356	7
<b>Total Appropriations</b>	<b>0</b>	<b>349</b>	<b>356</b>	<b>7</b>
<b>ORG 0670733 CAO: CWSR - SKBRD/ROLL ORD TOTAL</b>	<b>(7)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 0670734 CAO: CWSR - MOTHERLODE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	234	0	0	0
Fund Balance	0	11,515	11,696	181
<b>Total Revenue</b>	<b>234</b>	<b>11,515</b>	<b>11,696</b>	<b>181</b>
Contingency	0	11,515	11,696	181
<b>Total Appropriations</b>	<b>0</b>	<b>11,515</b>	<b>11,696</b>	<b>181</b>
<b>ORG 0670734 CAO: CWSR - MOTHERLODE TOTAL</b>	<b>(234)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**ORG : 0670735 CAO: CWSR - PONDEROSA**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	603	0	0	0
Fund Balance	0	29,625	30,087	462
<b>Total Revenue</b>	<b>603</b>	<b>29,625</b>	<b>30,087</b>	<b>462</b>
Contingency	0	29,625	30,087	462
<b>Total Appropriations</b>	<b>0</b>	<b>29,625</b>	<b>30,087</b>	<b>462</b>
ORG 0670735 CAO: CWSR - PONDEROSA TOTAL	(603)	0	0	0

**ORG : 0670736 CAO: CWSR - POLLOCK~CAMINO**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Other Fin Uses	5,552	0	0	0
<b>Total Appropriations</b>	<b>5,552</b>	<b>0</b>	<b>0</b>	<b>0</b>
ORG 0670736 CAO: CWSR - POLLOCK~CAMINO TOTAL	5,552	0	0	0

**ORG : 0670737 CAO: CWSR - GOLD TRAIL**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	4	0	0	0
Service Charges	150	0	0	0
Fund Balance	0	154	158	4
<b>Total Revenue</b>	<b>154</b>	<b>154</b>	<b>158</b>	<b>4</b>
Other Fin Uses	158	0	0	0
Contingency	0	154	158	4
<b>Total Appropriations</b>	<b>158</b>	<b>154</b>	<b>158</b>	<b>4</b>
ORG 0670737 CAO: CWSR - GOLD TRAIL TOTAL	4	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 0670738 CAO: CWSR - TAHOE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	150	0	0	0
Fund Balance	0	911	912	1
Total Revenue	150	911	912	1
Contingency	0	911	912	1
Total Appropriations	0	911	912	1
ORG 0670738 CAO: CWSR - TAHOE TOTAL	(150)	0	0	0

**ORG : 0670739 CAO: CWSR - TRAILS COMMITTEE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	42	0	0	0
Fund Balance	0	2,081	2,114	33
Total Revenue	42	2,081	2,114	33
Contingency	0	2,081	2,114	33
Total Appropriations	0	2,081	2,114	33
ORG 0670739 CAO: CWSR - TRAILS COMMITTEE TOTAL	(42)	0	0	0

**ORG : 0670740 CAO: CWSR - RIVER USE PERMITS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	152,962	231,853	204,153	(27,700)
Rev Use Money/Prop	7,960	7,381	0	(7,381)
Fund Balance	0	170,404	0	(170,404)
Total Revenue	160,922	409,638	204,153	(205,485)
Other Fin Uses	220,661	232,005	204,153	(27,852)
Contingency	0	177,633	0	(177,633)
Total Appropriations	220,661	409,638	204,153	(205,485)
ORG 0670740 CAO: CWSR - RIVER USE PERMITS TOTAL	59,738	0	0	0
FUND 1206 COUNTYWIDE SR - CENTRAL SRV TOTAL	204,667	(1)	0	1

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

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DEPT : 18 RECORDER-CLERK

FUND : 1218 COUNTYWIDE SR – RECORDER

ORG : 1870700 RC: CWSR - MICRO

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	8,520	0	0	0
Service Charges	141,184	160,000	160,000	0
Fund Balance	0	306,383	266,383	(40,000)
<b>Total Revenue</b>	<b>149,704</b>	<b>466,383</b>	<b>426,383</b>	<b>(40,000)</b>
Other Fin Uses	137,985	200,000	145,000	(55,000)
Contingency	0	266,383	281,383	15,000
<b>Total Appropriations</b>	<b>137,985</b>	<b>466,383</b>	<b>426,383</b>	<b>(40,000)</b>
ORG 1870700 RC: CWSR - MICRO TOTAL	(11,719)	0	0	0

ORG : 1870701 RC: CWSR - COMPUTER SYSTEM

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	11,463	0	0	0
Service Charges	226,808	260,000	238,271	(21,729)
Fund Balance	0	500,732	234,980	(265,752)
<b>Total Revenue</b>	<b>238,271</b>	<b>760,732</b>	<b>473,251</b>	<b>(287,481)</b>
Other Fin Uses	133,502	200,000	123,000	(77,000)
Contingency	0	560,732	350,251	(210,481)
<b>Total Appropriations</b>	<b>133,502</b>	<b>760,732</b>	<b>473,251</b>	<b>(287,481)</b>
ORG 1870701 RC: CWSR - COMPUTER SYSTEM TOTAL	(104,769)	0	0	0

Special Revenue Funds  
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**ORG : 1870702 RC: CWSR - NOTARY PBLC CNF MRG**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	2,400	1,000	1,000	0
Rev Use Money/Prop	143	0	0	0
Fund Balance	0	7,141	7,141	0
<b>Total Revenue</b>	<b>2,543</b>	<b>8,141</b>	<b>8,141</b>	<b>0</b>
Other Fin Uses	1,000	1,000	1,000	0
Contingency	0	7,141	7,141	0
<b>Total Appropriations</b>	<b>1,000</b>	<b>8,141</b>	<b>8,141</b>	<b>0</b>
ORG 1870702 RC: CWSR - NOTARY PBLC CNF MRG TOTAL	(1,543)	0	0	0

**ORG : 1870703 RC: CWSR - VITAL HEALTH STATS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,053	0	0	0
Service Charges	28,537	28,000	28,000	0
Fund Balance	0	39,787	44,377	4,590
<b>Total Revenue</b>	<b>29,590</b>	<b>67,787</b>	<b>72,377</b>	<b>4,590</b>
Other Fin Uses	23,235	25,000	25,000	0
Contingency	0	42,787	47,377	4,590
<b>Total Appropriations</b>	<b>23,235</b>	<b>67,787</b>	<b>72,377</b>	<b>4,590</b>
ORG 1870703 RC: CWSR - VITAL HEALTH STATS TOTAL	(6,355)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 1870705 RC: CWSR - SOC SEC TRUNCATION

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	10,908	0	7,000	7,000
Service Charges	0	7,000	0	(7,000)
Fund Balance	0	521,546	516,296	(5,250)
<b>Total Revenue</b>	<b>10,908</b>	<b>528,546</b>	<b>523,296</b>	<b>(5,250)</b>
Other Fin Uses	12,209	12,250	10,900	(1,350)
Contingency	0	516,296	512,396	(3,900)
<b>Total Appropriations</b>	<b>12,209</b>	<b>528,546</b>	<b>523,296</b>	<b>(5,250)</b>
ORG 1870705 RC: CWSR - SOC SEC TRUNCATION TOTAL	1,301	0	0	0

### ORG : 1870706 RC: CWSR - ELCT RCRD DLVRY SYS

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	10,803	0	0	0
Service Charges	48,322	55,000	55,000	0
Fund Balance	0	514,911	286,688	(228,223)
<b>Total Revenue</b>	<b>59,125</b>	<b>569,911</b>	<b>341,688</b>	<b>(228,223)</b>
Other Fin Uses	31,390	42,750	69,100	26,350
Contingency	0	527,161	272,588	(254,573)
<b>Total Appropriations</b>	<b>31,390</b>	<b>569,911</b>	<b>341,688</b>	<b>(228,223)</b>
ORG 1870706 RC: CWSR - ELCT RCRD DLVRY SYS TOTAL	(27,735)	0	0	0
FUND 1218 COUNTYWIDE SR - RECORDER TOTAL	(150,821)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**DEPT : 22 DISTRICT ATTORNEY**

**FUND : 1222 COUNTYWIDE SR - DA**

**ORG : 2270700 DA:CWSR - STATE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	36	0	0	0
Fund Balance	0	1,777	13,127	11,350
<b>Total Revenue</b>	<b>36</b>	<b>1,777</b>	<b>13,127</b>	<b>11,350</b>
Contingency	0	1,777	13,127	11,350
<b>Total Appropriations</b>	<b>0</b>	<b>1,777</b>	<b>13,127</b>	<b>11,350</b>
ORG 2270700 DA:CWSR - STATE TOTAL	(36)	0	0	0

**ORG : 2270701 DA:CWSR - FEDERAL PRIOR 6/5/07**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	2	0	0	0
Fund Balance	0	73	75	2
<b>Total Revenue</b>	<b>2</b>	<b>73</b>	<b>75</b>	<b>2</b>
Contingency	0	73	75	2
<b>Total Appropriations</b>	<b>0</b>	<b>73</b>	<b>75</b>	<b>2</b>
ORG 2270701 DA:CWSR - FEDERAL PRIOR 6/5/07 TOTAL	(2)	0	0	0

**ORG : 2270703 DA:CWSR - FEDERAL AGRMT 6/3/07**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	43,048	0	120,000	120,000
Rev Use Money/Prop	5,354	0	0	0
Fund Balance	0	210,474	209,213	(1,261)
<b>Total Revenue</b>	<b>48,402</b>	<b>210,474</b>	<b>329,213</b>	<b>118,739</b>
Other Fin Uses	60,959	0	32,490	32,490
Contingency	0	210,474	296,723	86,249
<b>Total Appropriations</b>	<b>60,959</b>	<b>210,474</b>	<b>329,213</b>	<b>118,739</b>
ORG 2270703 DA:CWSR - FEDERAL AGRMT 6/3/07 TOTAL	12,557	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 2270706 DA:CWSR - ASSET SEIZURE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	(11,334)	0	0	0
Fund Balance	0	22,810	23,166	356
<b>Total Revenue</b>	<b>(11,334)</b>	<b>22,810</b>	<b>23,166</b>	<b>356</b>
Contingency	0	22,810	23,166	356
<b>Total Appropriations</b>	<b>0</b>	<b>22,810</b>	<b>23,166</b>	<b>356</b>
ORG 2270706 DA:CWSR - ASSET SEIZURE TOTAL	11,334	0	0	0

**ORG : 2270727 DA:CWSR - FORECLOSURE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
ORG 2270727 DA:CWSR - FORECLOSURE TOTAL	0	0	0	0

**ORG : 2270731 DA:CWSR - AUTO FRAUD**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,299	0	0	0
IG Rev - State	339,452	270,728	240,000	(30,728)
Fund Balance	0	13,202	0	(13,202)
<b>Total Revenue</b>	<b>342,751</b>	<b>283,930</b>	<b>240,000</b>	<b>(43,930)</b>
Other Fin Uses	330,470	270,728	240,000	(30,728)
Contingency	0	13,202	0	(13,202)
<b>Total Appropriations</b>	<b>330,470</b>	<b>283,930</b>	<b>240,000</b>	<b>(43,930)</b>
ORG 2270731 DA:CWSR - AUTO FRAUD TOTAL	(12,281)	0	0	0



Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 2270741 DA:CWSR - WORKERS COMP FRAUD**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,665	0	0	0
IG Rev - State	430,801	322,488	380,000	57,512
Fund Balance	0	72,460	0	(72,460)
<b>Total Revenue</b>	<b>434,466</b>	<b>394,948</b>	<b>380,000</b>	<b>(14,948)</b>
Other Fin Uses	370,880	322,488	380,000	57,512
Contingency	0	72,460	0	(72,460)
<b>Total Appropriations</b>	<b>370,880</b>	<b>394,948</b>	<b>380,000</b>	<b>(14,948)</b>
ORG 2270741 DA:CWSR - WORKERS COMP FRAUD TOTAL	(63,586)	0	0	0

**ORG : 2270750 DA:CWSR - MULTIDISCIPLNRY CNTR**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	0	0	0	0
Fund Balance	0	12	13	1
<b>Total Revenue</b>	<b>0</b>	<b>12</b>	<b>13</b>	<b>1</b>
Contingency	0	12	13	1
<b>Total Appropriations</b>	<b>0</b>	<b>12</b>	<b>13</b>	<b>1</b>
ORG 2270750 DA:CWSR - MULTIDISCIPLNRY CNTR TOTAL	0	0	0	0

**ORG : 2270760 DA:CWSR - VEHICLE THEFT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	8	0	0	0
Fund Balance	0	372	379	7
<b>Total Revenue</b>	<b>8</b>	<b>372</b>	<b>379</b>	<b>7</b>
Contingency	0	372	379	7
<b>Total Appropriations</b>	<b>0</b>	<b>372</b>	<b>379</b>	<b>7</b>
ORG 2270760 DA:CWSR - VEHICLE THEFT TOTAL	(8)	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 2270761 DA:CWSR - ENVIRONMENTAL TRUST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	3,217	6,356	3,500	(2,856)
Rev Use Money/Prop	984	0	0	0
Fund Balance	0	44,379	41,523	(2,856)
<b>Total Revenue</b>	<b>4,201</b>	<b>50,735</b>	<b>45,023</b>	<b>(5,712)</b>
Other Fin Uses	5,241	6,356	6,400	44
Contingency	0	44,379	38,623	(5,756)
<b>Total Appropriations</b>	<b>5,241</b>	<b>50,735</b>	<b>45,023</b>	<b>(5,712)</b>
<b>ORG 2270761 DA:CWSR - ENVIRONMENTAL TRUST TOTAL</b>	<b>1,040</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 2270762 DA:CWSR - REAL EST FRD PROSCTN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	8,638	0	0	0
Service Charges	98,010	96,342	102,300	5,958
Fund Balance	0	400,034	416,334	16,300
<b>Total Revenue</b>	<b>106,648</b>	<b>496,376</b>	<b>518,634</b>	<b>22,258</b>
Other Fin Uses	58,008	96,342	87,394	(8,948)
Contingency	0	400,034	431,240	31,206
<b>Total Appropriations</b>	<b>58,008</b>	<b>496,376</b>	<b>518,634</b>	<b>22,258</b>
<b>ORG 2270762 DA:CWSR - REAL EST FRD PROSCTN TOTAL</b>	<b>(48,640)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 2270763 DA:CWSR - PROPOSITION 64**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	14,303	0	0	0
Rev Use Money/Prop	356	0	0	0
Fund Balance	0	5,434	5,548	114
<b>Total Revenue</b>	<b>14,659</b>	<b>5,434</b>	<b>5,548</b>	<b>114</b>
Other Fin Uses	11,439	0	0	0
Contingency	0	5,434	5,548	114
<b>Total Appropriations</b>	<b>11,439</b>	<b>5,434</b>	<b>5,548</b>	<b>114</b>
<b>ORG 2270763 DA:CWSR - PROPOSITION 64 TOTAL</b>	<b>(3,220)</b>	<b>0</b>	<b>0</b>	<b>0</b>

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 2270764 DA:CWSR - 15% ASSET FORFEITURE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	77	0	0	0
Fund Balance	0	3,763	14,863	11,100
Total Revenue	77	3,763	14,863	11,100
Contingency	0	3,763	14,863	11,100
Total Appropriations	0	3,763	14,863	11,100
ORG 2270764 DA:CWSR - 15% ASSET FORFEITURE TOTAL	(77)	0	0	0
FUND 1222 COUNTYWIDE SR - DA TOTAL	(102,919)	0	0	0

**FUND : 1278 COUNTYWIDE SR - SLESF**

**ORG : 2280780 DA: CWSR - SLESF**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	5,713	0	0	0
IG Rev - State	89,478	0	0	0
Fund Balance	0	187,071	265,287	78,216
Total Revenue	95,191	187,071	265,287	78,216
Other Fin Uses	133,876	0	0	0
Contingency	0	187,071	265,287	78,216
Total Appropriations	133,876	187,071	265,287	78,216
ORG 2280780 DA: CWSR - SLESF TOTAL	38,685	0	0	0
FUND 1278 COUNTYWIDE SR - SLESF TOTAL	38,685	0	0	0

**FUND : 1224 COUNTYWIDE SR - SHERIFF**

**ORG : 2470701 SH: CWSR - CIVIL FEES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	17,615	18,000	18,000	0
Rev Use Money/Prop	379	0	0	0
Total Revenue	17,993	18,000	18,000	0
Other Fin Uses	21,825	18,000	18,000	0
Total Appropriations	21,825	18,000	18,000	0
ORG 2470701 SH: CWSR - CIVIL FEES TOTAL	3,831	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 2470703 SH: CWSR - FED EQUITABLE JUSTC

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	25,260	0	0	0
Rev Use Money/Prop	35,408	0	0	0
Fund Balance	0	1,723,094	1,748,015	24,921
<b>Total Revenue</b>	<b>60,668</b>	<b>1,723,094</b>	<b>1,748,015</b>	<b>24,921</b>
Other Fin Uses	18,025	394,157	192,000	(202,157)
Contingency	0	1,328,937	1,556,015	227,078
<b>Total Appropriations</b>	<b>18,025</b>	<b>1,723,094</b>	<b>1,748,015</b>	<b>24,921</b>
ORG 2470703 SH: CWSR - FED EQUITABLE JUSTC TOTAL	(42,643)	0	0	0

### ORG : 2470706 SH: CWSR - FED EQUITABLE TRSRY

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,116	0	0	0
Fund Balance	0	54,826	55,527	701
<b>Total Revenue</b>	<b>1,116</b>	<b>54,826</b>	<b>55,527</b>	<b>701</b>
Contingency	0	54,826	55,527	701
<b>Total Appropriations</b>	<b>0</b>	<b>54,826</b>	<b>55,527</b>	<b>701</b>
ORG 2470706 SH: CWSR - FED EQUITABLE TRSRY TOTAL	(1,116)	0	0	0

### ORG : 2470709 SH: CWSR - CIVIL EQUIPMENT

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	5,393	0	0	0
Service Charges	24,030	20,000	20,000	0
Fund Balance	0	239,643	260,507	20,864
<b>Total Revenue</b>	<b>29,423</b>	<b>259,643</b>	<b>280,507</b>	<b>20,864</b>
Other Fin Uses	33,176	35,700	73,000	37,300
Contingency	0	223,943	207,507	(16,436)
<b>Total Appropriations</b>	<b>33,176</b>	<b>259,643</b>	<b>280,507</b>	<b>20,864</b>
ORG 2470709 SH: CWSR - CIVIL EQUIPMENT TOTAL	3,753	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 2470710 SH: CWSR - CALMMET**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	25,022	0	0	0
IG Rev - State	266,776	0	0	0
Fund Balance	0	1,247,017	1,456,370	209,353
<b>Total Revenue</b>	<b>291,798</b>	<b>1,247,017</b>	<b>1,456,370</b>	<b>209,353</b>
Other Fin Uses	92,450	102,300	464,000	361,700
Contingency	0	1,144,717	992,370	(152,347)
<b>Total Appropriations</b>	<b>92,450</b>	<b>1,247,017</b>	<b>1,456,370</b>	<b>209,353</b>
ORG 2470710 SH: CWSR - CALMMET TOTAL	(199,348)	0	0	0

**ORG : 2470711 SH: CWSR - CUSTODY SERVICES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	9,417	0	0	0
Service Charges	90,958	0	0	0
Fund Balance	0	495,418	548,180	52,762
<b>Total Revenue</b>	<b>100,375</b>	<b>495,418</b>	<b>548,180</b>	<b>52,762</b>
Other Fin Uses	12,278	0	0	0
Contingency	0	495,418	548,180	52,762
<b>Total Appropriations</b>	<b>12,278</b>	<b>495,418</b>	<b>548,180</b>	<b>52,762</b>
ORG 2470711 SH: CWSR - CUSTODY SERVICES TOTAL	(88,097)	0	0	0

**ORG : 2470712 SH: CWSR - RURAL COUNTY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	49,754	0	0	0
IG Rev - State	500,000	0	0	0
Fund Balance	0	2,630,321	3,025,932	395,611
<b>Total Revenue</b>	<b>549,754</b>	<b>2,630,321</b>	<b>3,025,932</b>	<b>395,611</b>
Other Fin Uses	54,702	1,019,235	192,000	(827,235)
Contingency	0	1,611,086	2,833,932	1,222,846
<b>Total Appropriations</b>	<b>54,702</b>	<b>2,630,321</b>	<b>3,025,932</b>	<b>395,611</b>
ORG 2470712 SH: CWSR - RURAL COUNTY TOTAL	(495,052)	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 2470715 SH: CWSR - STATE ASSET SEIZURE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	178,238	0	0	0
Rev Use Money/Prop	12,996	0	0	0
Fund Balance	0	717,128	845,778	128,650
<b>Total Revenue</b>	<b>191,233</b>	<b>717,128</b>	<b>845,778</b>	<b>128,650</b>
Other Fin Uses	0	300,512	166,000	(134,512)
Contingency	0	416,616	679,778	263,162
<b>Total Appropriations</b>	<b>0</b>	<b>717,128</b>	<b>845,778</b>	<b>128,650</b>
ORG 2470715 SH: CWSR - STATE ASSET SEIZURE TOTAL	(191,233)	0	0	0

**ORG : 2470751 SH: CWSR - SEARCH AND RESCUE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	33	0	0	0
Fund Balance	0	1,641	1,667	26
<b>Total Revenue</b>	<b>33</b>	<b>1,641</b>	<b>1,667</b>	<b>26</b>
Contingency	0	1,641	1,667	26
<b>Total Appropriations</b>	<b>0</b>	<b>1,641</b>	<b>1,667</b>	<b>26</b>
ORG 2470751 SH: CWSR - SEARCH AND RESCUE TOTAL	(33)	0	0	0

**ORG : 2470753 SH: CWSR - FINGERPRINT ID**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	6,711	0	0	0
IG Rev - State	208,503	154,000	0	(154,000)
Fund Balance	0	286,781	452,389	165,608
<b>Total Revenue</b>	<b>215,214</b>	<b>440,781</b>	<b>452,389</b>	<b>11,608</b>
Other Fin Uses	136,317	107,000	107,000	0
Contingency	0	333,781	345,389	11,608
<b>Total Appropriations</b>	<b>136,317</b>	<b>440,781</b>	<b>452,389</b>	<b>11,608</b>
ORG 2470753 SH: CWSR - FINGERPRINT ID TOTAL	(78,897)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 2470754 SH: CWSR - DNA ID**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	32,888	16,000	0	(16,000)
Rev Use Money/Prop	3,794	0	0	0
Fund Balance	0	0	37,166	37,166
<b>Total Revenue</b>	<b>36,682</b>	<b>16,000</b>	<b>37,166</b>	<b>21,166</b>
Other Fin Uses	98,391	16,000	0	(16,000)
Contingency	0	0	37,166	37,166
<b>Total Appropriations</b>	<b>98,391</b>	<b>16,000</b>	<b>37,166</b>	<b>21,166</b>
ORG 2470754 SH: CWSR - DNA ID TOTAL	61,709	0	0	0
FUND 1224 COUNTYWIDE SR - SHERIFF TOTAL	(1,027,125)	0	0	0

**FUND : 1278 COUNTYWIDE SR - SLESF**

**ORG : 2480803 SH: CWSR - SLESF SHERRIF**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	18,585	0	0	0
IG Rev - State	410,091	0	0	0
Fund Balance	0	790,504	1,050,341	259,837
<b>Total Revenue</b>	<b>428,676</b>	<b>790,504</b>	<b>1,050,341</b>	<b>259,837</b>
Other Fin Uses	319,494	62,750	300,000	237,250
Contingency	0	727,754	750,341	22,587
<b>Total Appropriations</b>	<b>319,494</b>	<b>790,504</b>	<b>1,050,341</b>	<b>259,837</b>
ORG 2480803 SH: CWSR - SLESF SHERRIF TOTAL	(109,182)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**ORG : 2480804 SH: CWSR - SLESF JAIL**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	5,030	0	0	0
IG Rev - State	89,478	0	0	0
Fund Balance	0	234,068	305,247	71,179
<b>Total Revenue</b>	<b>94,507</b>	<b>234,068</b>	<b>305,247</b>	<b>71,179</b>
Other Fin Uses	57,346	0	0	0
Contingency	0	234,068	305,247	71,179
<b>Total Appropriations</b>	<b>57,346</b>	<b>234,068</b>	<b>305,247</b>	<b>71,179</b>
ORG 2480804 SH: CWSR - SLESF JAIL TOTAL	(37,161)	0	0	0
FUND 1278 COUNTYWIDE SR - SLESF TOTAL	(146,343)	0	0	0

**DEPT : 25 PROBATION**

**FUND : 1225 COUNTYWIDE SR - PROBATION**

**ORG : 2570701 PB: CWSR - ASSISTANCE FOR YTH**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	18	0	0	0
Fund Balance	0	879	895	16
<b>Total Revenue</b>	<b>18</b>	<b>879</b>	<b>895</b>	<b>16</b>
Other Fin Uses	0	800	895	95
Contingency	0	79	0	(79)
<b>Total Appropriations</b>	<b>0</b>	<b>879</b>	<b>895</b>	<b>16</b>
ORG 2570701 PB: CWSR - ASSISTANCE FOR YTH TOTAL	(18)	0	0	0



Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 2570702 PB: CWSR - SB678**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,775	1,000	1,000	0
IG Rev - State	348,495	288,940	498,495	209,555
Fund Balance	0	112,107	8,000	(104,107)
<b>Total Revenue</b>	<b>352,270</b>	<b>402,047</b>	<b>507,495</b>	<b>105,448</b>
Other Fin Uses	241,000	399,940	507,495	107,555
Contingency	0	2,107	0	(2,107)
<b>Total Appropriations</b>	<b>241,000</b>	<b>402,047</b>	<b>507,495</b>	<b>105,448</b>
ORG 2570702 PB: CWSR - SB678 TOTAL	(111,270)	0	0	0

**ORG : 2570725 PB: CWSR - PUBLIC TELEPHONE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	186	0	0	0
Fund Balance	0	9,135	9,300	165
<b>Total Revenue</b>	<b>186</b>	<b>9,135</b>	<b>9,300</b>	<b>165</b>
Other Fin Uses	0	4,000	9,300	5,300
Contingency	0	5,135	0	(5,135)
<b>Total Appropriations</b>	<b>0</b>	<b>9,135</b>	<b>9,300</b>	<b>165</b>
ORG 2570725 PB: CWSR - PUBLIC TELEPHONE TOTAL	(186)	0	0	0

**ORG : 2570726 PB: CWSR - PB AUTOMATION TRUST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	2,569	0	0	0
Fund Balance	0	126,270	128,238	1,968
<b>Total Revenue</b>	<b>2,569</b>	<b>126,270</b>	<b>128,238</b>	<b>1,968</b>
Contingency	0	126,270	128,238	1,968
<b>Total Appropriations</b>	<b>0</b>	<b>126,270</b>	<b>128,238</b>	<b>1,968</b>
ORG 2570726 PB: CWSR - PB AUTOMATION TRUST TOTAL	(2,569)	0	0	0
FUND 1225 COUNTYWIDE SR - PROBATION TOTAL	(114,043)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**DEPT : 25 PROBATION**

**FUND : 1225 COUNTYWIDE SR - PROBATION**

**ORG : 2570701 PB: CWSR - ASSISTANCE FOR YTH**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	18	0	0	0
Fund Balance	0	879	895	16
<b>Total Revenue</b>	<b>18</b>	<b>879</b>	<b>895</b>	<b>16</b>
Other Fin Uses	0	800	895	95
Contingency	0	79	0	(79)
<b>Total Appropriations</b>	<b>0</b>	<b>879</b>	<b>895</b>	<b>16</b>
ORG 2570701 PB: CWSR - ASSISTANCE FOR YTH				
<b>TOTAL</b>	<b>(18)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 2570702 PB: CWSR - SB678**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,775	1,000	1,000	0
IG Rev - State	348,495	288,940	498,495	209,555
Fund Balance	0	112,107	8,000	(104,107)
<b>Total Revenue</b>	<b>352,270</b>	<b>402,047</b>	<b>507,495</b>	<b>105,448</b>
Other Fin Uses	241,000	399,940	507,495	107,555
Contingency	0	2,107	0	(2,107)
<b>Total Appropriations</b>	<b>241,000</b>	<b>402,047</b>	<b>507,495</b>	<b>105,448</b>
ORG 2570702 PB: CWSR - SB678				
<b>TOTAL</b>	<b>(111,270)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 2570725 PB: CWSR - PUBLIC TELEPHONE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	186	0	0	0
Fund Balance	0	9,135	9,300	165
<b>Total Revenue</b>	<b>186</b>	<b>9,135</b>	<b>9,300</b>	<b>165</b>
Other Fin Uses	0	4,000	9,300	5,300
Contingency	0	5,135	0	(5,135)
<b>Total Appropriations</b>	<b>0</b>	<b>9,135</b>	<b>9,300</b>	<b>165</b>
ORG 2570725 PB: CWSR - PUBLIC TELEPHONE				
<b>TOTAL</b>	<b>(186)</b>	<b>0</b>	<b>0</b>	<b>0</b>

Special Revenue Funds  
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**ORG : 2570726 PB: CWSR - PB AUTOMATION TRUST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	2,569	0	0	0
Fund Balance	0	126,270	128,238	1,968
<b>Total Revenue</b>	<b>2,569</b>	<b>126,270</b>	<b>128,238</b>	<b>1,968</b>
Contingency	0	126,270	128,238	1,968
<b>Total Appropriations</b>	<b>0</b>	<b>126,270</b>	<b>128,238</b>	<b>1,968</b>
ORG 2570726 PB: CWSR - PB AUTOMATION TRUST TOTAL	(2,569)	0	0	0
FUND 1225 COUNTYWIDE SR - PROBATION TOTAL	(114,043)	0	0	0

**FUND : 1277 COUNTYWIDE SR - LOCAL REVENUE**

**ORG : 2570750 PB: CWSR - JUVENILE JUSTICE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	521,985	541,688	560,288	18,600
Fund Balance	0	143,024	0	(143,024)
<b>Total Revenue</b>	<b>521,985</b>	<b>684,712</b>	<b>560,288</b>	<b>(124,424)</b>
Other Fin Uses	460,000	541,688	560,288	18,600
Contingency	0	143,024	0	(143,024)
<b>Total Appropriations</b>	<b>460,000</b>	<b>684,712</b>	<b>560,288</b>	<b>(124,424)</b>
ORG 2570750 PB: CWSR - JUVENILE JUSTICE TOTAL	(61,985)	0	0	0
FUND 1277 COUNTYWIDE SR - LOCAL REVENUE TOTAL	(61,985)	0	0	0

# Special Revenue Funds

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**FUND : 1278 COUNTYWIDE SR - SLESF**  
**ORG : 2580800 PB: CWSR - SLESF JUVENILE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	18,046	11,868	1,000	(10,868)
IG Rev - State	863,167	283,570	506,850	223,280
Fund Balance	0	615,562	200,000	(415,562)
<b>Total Revenue</b>	<b>881,213</b>	<b>911,000</b>	<b>707,850</b>	<b>(203,150)</b>
Other Fin Uses	620,186	911,000	707,850	(203,150)
<b>Total Appropriations</b>	<b>620,186</b>	<b>911,000</b>	<b>707,850</b>	<b>(203,150)</b>
ORG 2580800 PB: CWSR - SLESF JUVENILE TOTAL	(261,027)	0	0	0
FUND 1278 COUNTYWIDE SR - SLESF TOTAL	(261,027)	0	0	0

**DEPT : 31 AGRICULTURAL COMMISSIONER**

**FUND : 1231 COUNTYWIDE SR - AG**  
**ORG : 3170700 AG: CWSR - VITICULTURE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	936	0	0	0
Fund Balance	0	45,979	46,696	717
<b>Total Revenue</b>	<b>936</b>	<b>45,979</b>	<b>46,696</b>	<b>717</b>
Contingency	0	45,979	46,696	717
<b>Total Appropriations</b>	<b>0</b>	<b>45,979</b>	<b>46,696</b>	<b>717</b>
ORG 3170700 AG: CWSR - VITICULTURE TOTAL	(936)	0	0	0
FUND 1231 COUNTYWIDE SR - AG TOTAL	(936)	0	0	0

Special Revenue Funds  
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**FUND : 1232 COUNTYWIDE SR - FISH&GAME**

**ORG : 3270700 FG: CWSR - SAWMILL POND RESTCK**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	89	0	0	0
Miscellaneous Rev	1,585	0	3,000	3,000
Fund Balance	0	4,508	4,508	0
<b>Total Revenue</b>	<b>1,674</b>	<b>4,508</b>	<b>7,508</b>	<b>3,000</b>
Services & Supplies	3,000	0	7,508	7,508
Contingency	0	4,508	0	(4,508)
<b>Total Appropriations</b>	<b>3,000</b>	<b>4,508</b>	<b>7,508</b>	<b>3,000</b>
ORG 3270700 FG: CWSR - SAWMILL POND RESTCK TOTAL	1,326	0	0	0
FUND 1232 COUNTYWIDE SR - FISH&GAME TOTAL	1,326	0	0	0

**FUND : 1235 COUNTYWIDE SR - CDA**

**ORG : 3570701 CDS: CNTY ENGINEER TIME/MAT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	674,125	1,220,010	0	(1,220,010)
Fund Balance	0	(3,010)	0	3,010
<b>Total Revenue</b>	<b>674,125</b>	<b>1,217,000</b>	<b>0</b>	<b>(1,217,000)</b>
Other Fin Uses	677,136	1,217,000	0	(1,217,000)
<b>Total Appropriations</b>	<b>677,136</b>	<b>1,217,000</b>	<b>0</b>	<b>(1,217,000)</b>
ORG 3570701 CDS: CNTY ENGINEER TIME/MAT TOTAL	3,011	0	0	0
FUND 1235 COUNTYWIDE SR - CDA TOTAL	3,011	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 3670704 DOT: ROAD CONSTR IMPRV IN LIEU

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	5,315	0	0	0
Fund Balance	0	52,061	52,061	0
<b>Total Revenue</b>	<b>5,315</b>	<b>52,061</b>	<b>52,061</b>	<b>0</b>
Contingency	0	52,061	52,061	0
<b>Total Appropriations</b>	<b>0</b>	<b>52,061</b>	<b>52,061</b>	<b>0</b>
ORG 3670704 DOT: ROAD CONSTR IMPRV IN LIEU TOTAL	(5,315)	0	0	0

### ORG : 3670715 DOT: TIM ZN 8 EL DORADO HILLS

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	261,178	50,000	260,000	210,000
Service Charges	3,432,430	4,150,948	1,062,165	(3,088,783)
Other Fin Sources	39,382	55,189	0	(55,189)
Fund Balance	0	7,055,877	7,055,877	0
<b>Total Revenue</b>	<b>3,732,990</b>	<b>11,312,014</b>	<b>8,378,042</b>	<b>(2,933,972)</b>
Other Fin Uses	120,058	3,826,519	2,361,717	(1,464,802)
Contingency	0	7,485,495	6,016,325	(1,469,170)
<b>Total Appropriations</b>	<b>120,058</b>	<b>11,312,014</b>	<b>8,378,042</b>	<b>(2,933,972)</b>
ORG 3670715 DOT: TIM ZN 8 EL DORADO HILLS TOTAL	(3,612,933)	0	0	0

Special Revenue Funds  
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**ORG : 3670716 DOT: TIM SILVA VALLEY INTRCHNG**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	89,295	5,000	0	(5,000)
Service Charges	1,394,011	1,778,978	1,614,462	(164,516)
Other Fin Sources	113,779	114,415	75,675	(38,740)
Fund Balance	0	3,311,971	3,311,971	0
<b>Total Revenue</b>	<b>1,597,086</b>	<b>5,210,364</b>	<b>5,002,108</b>	<b>(208,256)</b>
Other Fin Uses	1,724,300	3,053,384	1,863,565	(1,189,819)
Contingency	0	2,156,980	3,138,543	981,563
<b>Total Appropriations</b>	<b>1,724,300</b>	<b>5,210,364</b>	<b>5,002,108</b>	<b>(208,256)</b>
ORG 3670716 DOT: TIM SILVA VALLEY INTRCHNG TOTAL	127,214	0	0	0

**ORG : 3670717 DOT: TIM ZNS 1 TO 7**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	219,427	55,000	100,000	45,000
Service Charges	598,925	999,435	672,119	(327,316)
Fund Balance	0	3,501,427	3,501,427	0
<b>Total Revenue</b>	<b>818,352</b>	<b>4,555,862</b>	<b>4,273,546</b>	<b>(282,316)</b>
Other Fin Uses	676,273	2,721,180	2,950,491	229,311
Contingency	0	1,834,682	1,323,055	(511,627)
<b>Total Appropriations</b>	<b>676,273</b>	<b>4,555,862</b>	<b>4,273,546</b>	<b>(282,316)</b>
ORG 3670717 DOT: TIM ZNS 1 TO 7 TOTAL	(142,080)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**ORG : 3670718 DOT: TIM HIGHWAY 50**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	367,620	100,000	350,000	250,000
Service Charges	2,747,345	3,896,635	4,030,685	134,050
Fund Balance	0	3,479,441	3,479,441	0
<b>Total Revenue</b>	<b>3,114,965</b>	<b>7,476,076</b>	<b>7,860,126</b>	<b>384,050</b>
Other Fin Uses	227,522	960,000	543,000	(417,000)
Contingency	0	6,516,076	7,317,126	801,050
<b>Total Appropriations</b>	<b>227,522</b>	<b>7,476,076</b>	<b>7,860,126</b>	<b>384,050</b>
ORG 3670718 DOT: TIM HIGHWAY 50 TOTAL	(2,887,443)	0	0	0

**ORG : 3670727 DOT: BASS LK HILLS SPCFC PLN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1	0	0	0
Fund Balance	0	40	42	2
<b>Total Revenue</b>	<b>1</b>	<b>40</b>	<b>42</b>	<b>2</b>
Contingency	0	40	42	2
<b>Total Appropriations</b>	<b>0</b>	<b>40</b>	<b>42</b>	<b>2</b>
ORG 3670727 DOT: BASS LK HILLS SPCFC PLN TOTAL	(1)	0	0	0

**ORG : 3670753 DOT: BOND: ENCROACHMENT PRPYMT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	23,436	15,000	45,000	30,000
<b>Total Revenue</b>	<b>23,436</b>	<b>15,000</b>	<b>45,000</b>	<b>30,000</b>
Other Fin Uses	23,436	15,000	45,000	30,000
<b>Total Appropriations</b>	<b>23,436</b>	<b>15,000</b>	<b>45,000</b>	<b>30,000</b>
ORG 3670753 DOT: BOND: ENCROACHMENT PRPYMT TOTAL	0	0	0	0



Special Revenue Funds  
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**ORG : 3670755 DOT: ITS PROGRAM**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	164,650	0	0	0
Rev Use Money/Prop	633	0	0	0
Fund Balance	0	165,283	167,859	2,576
Total Revenue	165,283	165,283	167,859	2,576
Contingency	0	165,283	167,859	2,576
Total Appropriations	0	165,283	167,859	2,576
ORG 3670755 DOT: ITS PROGRAM TOTAL	(165,283)	0	0	0

**ORG : 3670760 DOT: TRIBE AGMT-PUBLIC IMPRV**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	340,181	150,000	100,000	(50,000)
Other Gov Agency	2,705,040	2,759,141	2,814,324	55,183
Fund Balance	0	10,251,661	10,251,661	0
Total Revenue	3,045,221	13,160,802	13,165,985	5,183
Other Fin Uses	2,637,053	13,160,802	6,887,639	(6,273,163)
Contingency	0	0	6,278,346	6,278,346
Total Appropriations	2,637,053	13,160,802	13,165,985	5,183
ORG 3670760 DOT: TRIBE AGMT-PUBLIC IMPRV TOTAL	(408,168)	0	0	0

**ORG : 3670799 CDS: DEVELOPER DEPOSITS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	0	0	900,000	900,000
Total Revenue	0	0	900,000	900,000
Other Fin Uses	0	0	900,000	900,000
Total Appropriations	0	0	900,000	900,000
ORG 3670799 CDS: DEVELOPER DEPOSITS TOTAL	0	0	0	0
FUND 1236 COUNTYWIDE SR - ROADS TOTAL	(7,094,008)	0	0	0

# Special Revenue Funds

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**FUND : 1237 COUNTYWIDE SR - DEV SRVS**

**ORG : 3770701 BP: ABATE DANGEROUS BUILDINGS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	331,407	331,408	1
Total Revenue	0	331,407	331,408	1
Contingency	0	331,407	331,408	1
Total Appropriations	0	331,407	331,408	1
ORG 3770701 BP: ABATE DANGEROUS BUILDINGS TOTAL	0	0	0	0

**ORG : 3770706 BP: ABATEMENT DANGEROUS BLDGS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	858	0	0	0
Service Charges	0	15,000	15,000	0
Fund Balance	0	42,150	42,150	0
Total Revenue	858	57,150	57,150	0
Other Fin Uses	0	15,000	15,000	0
Contingency	0	42,150	42,150	0
Total Appropriations	0	57,150	57,150	0
ORG 3770706 BP: ABATEMENT DANGEROUS BLDGS TOTAL	(858)	0	0	0

**ORG : 3770732 BP: PLANNING PROJECTS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	8,372	0	150,000	150,000
Total Revenue	8,372	0	150,000	150,000
Other Fin Uses	8,372	0	150,000	150,000
Total Appropriations	8,372	0	150,000	150,000
ORG 3770732 BP: PLANNING PROJECTS TOTAL	0	0	0	0

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**ORG : 3770735 BP: COMMERCIAL GRADING**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	45,973	117,729	100,000	(17,729)
Fund Balance	0	(17,729)	0	17,729
Total Revenue	45,973	100,000	100,000	0
Other Fin Uses	64,703	100,000	100,000	0
Total Appropriations	64,703	100,000	100,000	0
ORG 3770735 BP: COMMERCIAL GRADING TOTAL	18,730	0	0	0

**ORG : 3770740 BP: TRPA BUILDING ALLOCATIONS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	28,000	0	0	0
Fund Balance	0	78,000	100,500	22,500
Total Revenue	28,000	78,000	100,500	22,500
Contingency	0	78,000	100,500	22,500
Total Appropriations	0	78,000	100,500	22,500
ORG 3770740 BP: TRPA BUILDING ALLOCATIONS TOTAL	(28,000)	0	0	0

**ORG : 3770751 BP: SURFACE MINING RECLAMATION**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	15,139	15,140	1
Total Revenue	0	15,139	15,140	1
Contingency	0	15,139	15,140	1
Total Appropriations	0	15,139	15,140	1
ORG 3770751 BP: SURFACE MINING RECLAMATION TOTAL	0	0	0	0

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**ORG : 3770754 BP: ECOLOGICAL PRESERVE FEE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	10,302	10,000	10,000	0
Service Charges	135,066	150,000	150,000	0
Fund Balance	0	136,626	136,626	0
<b>Total Revenue</b>	<b>145,368</b>	<b>296,626</b>	<b>296,626</b>	<b>0</b>
Other Charges	3,724	0	0	0
Fixed Assets	1,670,433	160,000	296,626	136,626
Contingency	0	136,626	0	(136,626)
<b>Total Appropriations</b>	<b>1,674,156</b>	<b>296,626</b>	<b>296,626</b>	<b>0</b>
<b>ORG 3770754 BP: ECOLOGICAL PRESERVE FEE TOTAL</b>	<b>1,528,788</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3770755 BP: OAK WOODLANDS CONSERVATION**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	724	0	0	0
Service Charges	35,872	0	0	0
Fund Balance	0	36,681	208,116	171,435
<b>Total Revenue</b>	<b>36,596</b>	<b>36,681</b>	<b>208,116</b>	<b>171,435</b>
Fixed Assets	63,250	0	0	0
Contingency	0	36,681	208,116	171,435
<b>Total Appropriations</b>	<b>63,250</b>	<b>36,681</b>	<b>208,116</b>	<b>171,435</b>
<b>ORG 3770755 BP: OAK WOODLANDS CONSERVATION TOTAL</b>	<b>26,654</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3770799 BP: PLANNING PROJECTS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
<b>ORG 3770799 BP: PLANNING PROJECTS TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 1237 COUNTYWIDE SR - DEV SRVS TOTAL</b>	<b>1,545,314</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**DEPT : 38 ENVIRONMENTAL MANAGEMENT**  
**FUND : 1238 COUNTYWIDE SR - ENV MGMNT**  
**ORG : 3870702 EM: COUNTY HAZ WASTE MGMT PLAN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	0	12	0	(12)
Fund Balance	0	2,023	2,023	0
Total Revenue	0	2,035	2,023	(12)
Other Fin Uses	0	2,035	2,023	(12)
Total Appropriations	0	2,035	2,023	(12)
ORG 3870702 EM: COUNTY HAZ WASTE MGMT PLAN TOTAL	0	0	0	0

**ORG : 3870703 EM: MEYERS LANDFILL**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	0	0	0	0
Other Fin Sources	0	15,000	25,000	10,000
Total Revenue	0	15,000	25,000	10,000
Services & Supplies	0	15,000	25,000	10,000
Total Appropriations	0	15,000	25,000	10,000
ORG 3870703 EM: MEYERS LANDFILL TOTAL	0	0	0	0

**ORG : 3870704 EM: PHILLIPS 66 SETTLEMENT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,847	1,475	2,025	550
Fund Balance	0	90,732	90,732	0
Total Revenue	1,847	92,207	92,757	550
Other Charges	0	21,800	7,500	(14,300)
Contingency	0	70,407	85,257	14,850
Total Appropriations	0	92,207	92,757	550
ORG 3870704 EM: PHILLIPS 66 SETTLEMENT TOTAL	(1,847)	0	0	0

# Special Revenue Funds

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**ORG : 3870705 EM: OIL PAYMENT PROGRAM GRANT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,059	948	960	12
IG Rev - State	8,242	106,004	53,866	(52,138)
<b>Total Revenue</b>	<b>9,302</b>	<b>106,952</b>	<b>54,826</b>	<b>(52,126)</b>
Other Fin Uses	9,302	106,952	54,826	(52,126)
<b>Total Appropriations</b>	<b>9,302</b>	<b>106,952</b>	<b>54,826</b>	<b>(52,126)</b>
ORG 3870705 EM: OIL PAYMENT PROGRAM GRANT TOTAL	0	0	0	0

**ORG : 3870706 EM: UPA ENFORCEMENT PENALTIES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	138	120	175	55
Miscellaneous Rev	4,500	4,500	0	(4,500)
Fund Balance	0	7,985	7,985	0
<b>Total Revenue</b>	<b>4,638</b>	<b>12,605</b>	<b>8,160</b>	<b>(4,445)</b>
Services & Supplies	0	4,620	0	(4,620)
Contingency	0	7,985	8,160	175
<b>Total Appropriations</b>	<b>0</b>	<b>12,605</b>	<b>8,160</b>	<b>(4,445)</b>
ORG 3870706 EM: UPA ENFORCEMENT PENALTIES TOTAL	(4,638)	0	0	0

**ORG : 3870708 CITY/COUNTY PAYMNT PROGRAM**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	0	0	38,795	38,795
<b>Total Revenue</b>	<b>0</b>	<b>0</b>	<b>38,795</b>	<b>38,795</b>
Other Fin Uses	0	0	38,795	38,795
<b>Total Appropriations</b>	<b>0</b>	<b>0</b>	<b>38,795</b>	<b>38,795</b>
ORG 3870708 CITY/COUNTY PAYMNT PROGRAM TOTAL	0	0	0	0
FUND 1238 COUNTYWIDE SR - ENV MGMNT TOTAL	(6,485)	0	0	0

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**DEPT : 42 VETERAN AFFAIRS**

**FUND : 1242 COUNTYWIDE SR - VETERANS**

**ORG : 4270700 VET: CWSR - VETERAN AFFAIRS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	101	0	0	0
Other Fin Sources	205,770	0	175,226	175,226
Fund Balance	0	93,966	19,000	(74,966)
<b>Total Revenue</b>	<b>205,871</b>	<b>93,966</b>	<b>194,226</b>	<b>100,260</b>
Services & Supplies	116,770	0	175,226	175,226
Other Fin Uses	0	0	19,000	19,000
Contingency	0	93,966	0	(93,966)
<b>Total Appropriations</b>	<b>116,770</b>	<b>93,966</b>	<b>194,226</b>	<b>100,260</b>
<b>ORG 4270700 VET: CWSR - VETERAN AFFAIRS TOTAL</b>	<b>(89,101)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 4270701 VET: CWSR - LICENSE PLATES**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	471	50	50	0
Miscellaneous Rev	8,197	6,000	6,000	0
Fund Balance	0	9,020	9,020	0
<b>Total Revenue</b>	<b>8,668</b>	<b>15,070</b>	<b>15,070</b>	<b>0</b>
Other Fin Uses	13,095	9,694	15,070	5,376
Contingency	0	5,376	0	(5,376)
<b>Total Appropriations</b>	<b>13,095</b>	<b>15,070</b>	<b>15,070</b>	<b>0</b>
<b>ORG 4270701 VET: CWSR - LICENSE PLATES TOTAL</b>	<b>4,427</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 1242 COUNTYWIDE SR - VETERANS TOTAL</b>	<b>(84,675)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

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**DEPT : 43 LIBRARY**

**FUND : 1243 COUNTYWIDE SR - LIBRARY**

**ORG : 4370706 LB: CWSR - SLT HAROOTUNIAN TR**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,868	0	3,800	3,800
Fund Balance	0	178,206	178,206	0
<b>Total Revenue</b>	<b>3,868</b>	<b>178,206</b>	<b>182,006</b>	<b>3,800</b>
Other Fin Uses	10,000	10,000	10,000	0
Contingency	0	168,206	172,006	3,800
<b>Total Appropriations</b>	<b>10,000</b>	<b>178,206</b>	<b>182,006</b>	<b>3,800</b>
ORG 4370706 LB: CWSR - SLT HAROOTUNIAN TR TOTAL	6,132	0	0	0

**ORG : 4370707 LB: CWSR - PLACERVILLE LIBRARY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,997	0	4,000	4,000
Miscellaneous Rev	16,233	0	0	0
Fund Balance	0	201,763	201,763	0
<b>Total Revenue</b>	<b>20,230</b>	<b>201,763</b>	<b>205,763</b>	<b>4,000</b>
Other Fin Uses	0	10,000	10,000	0
Contingency	0	191,763	195,763	4,000
<b>Total Appropriations</b>	<b>0</b>	<b>201,763</b>	<b>205,763</b>	<b>4,000</b>
ORG 4370707 LB: CWSR - PLACERVILLE LIBRARY TOTAL	(20,230)	0	0	0



Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 4370708 LB: CWSR SLT MYERS TRUST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,102	0	2,300	2,300
Miscellaneous Rev	0	120,000	150,000	30,000
Fund Balance	0	59,658	59,658	0
<b>Total Revenue</b>	<b>3,102</b>	<b>179,658</b>	<b>211,958</b>	<b>32,300</b>
Other Fin Uses	90,875	100,000	100,000	0
Contingency	0	79,658	111,958	32,300
<b>Total Appropriations</b>	<b>90,875</b>	<b>179,658</b>	<b>211,958</b>	<b>32,300</b>
<b>ORG 4370708 LB: CWSR SLT MYERS TRUST TOTAL</b>	<b>87,773</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 4370709 LB: CWSR - PP LIBRARY FUND**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	0	0	500	500
Miscellaneous Rev	41,750	0	0	0
Fund Balance	0	41,750	41,750	0
<b>Total Revenue</b>	<b>41,750</b>	<b>41,750</b>	<b>42,250</b>	<b>500</b>
Contingency	0	41,750	42,250	500
<b>Total Appropriations</b>	<b>0</b>	<b>41,750</b>	<b>42,250</b>	<b>500</b>
<b>ORG 4370709 LB: CWSR - PP LIBRARY FUND TOTAL</b>	<b>(41,750)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 4370760 LB: CWSR - MUSEUM DONATIONS**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,140	0	1,200	1,200
Miscellaneous Rev	3,033	0	0	0
Fund Balance	0	52,062	52,062	0
<b>Total Revenue</b>	<b>4,173</b>	<b>52,062</b>	<b>53,262</b>	<b>1,200</b>
Other Fin Uses	6,000	5,700	0	(5,700)
Contingency	0	46,362	53,262	6,900
<b>Total Appropriations</b>	<b>6,000</b>	<b>52,062</b>	<b>53,262</b>	<b>1,200</b>
<b>ORG 4370760 LB: CWSR - MUSEUM DONATIONS TOTAL</b>	<b>1,827</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 1243 COUNTYWIDE SR - LIBRARY TOTAL</b>	<b>33,752</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

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**FUND : 1251 COUNTYWIDE SR - SOCIAL SRVS**

**ORG : 5170713 SS: CWSR CHILDRENS TRUST FUND**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	551	200	200	0
IG Rev - State	3,360	18,745	3,360	(15,385)
Service Charges	17,023	14,000	20,383	6,383
Fund Balance	0	20,237	20,237	0
<b>Total Revenue</b>	<b>20,934</b>	<b>53,182</b>	<b>44,180</b>	<b>(9,002)</b>
Services & Supplies	21,844	44,709	44,180	(529)
Other Fin Uses	0	8,473	0	(8,473)
<b>Total Appropriations</b>	<b>21,844</b>	<b>53,182</b>	<b>44,180</b>	<b>(9,002)</b>
<b>ORG 5170713 SS: CWSR CHILDRENS TRUST FUND TOTAL</b>	<b>910</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 1251 COUNTYWIDE SR - SOCIAL SRVS TOTAL</b>	<b>910</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FUND : 1276 COUNTYWIDE SR - REALIGNMNT**

**ORG : 5180810 SS: CWSR 1991 REALIGNMENT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	125,312	10,000	50,000	40,000
IG Rev - State	9,724,473	9,653,180	10,436,540	783,360
Fund Balance	0	2,456,237	2,456,237	0
<b>Total Revenue</b>	<b>9,849,785</b>	<b>12,119,417</b>	<b>12,942,777</b>	<b>823,360</b>
Other Fin Uses	8,121,882	10,391,515	12,942,777	2,551,262
Contingency	0	1,727,902	0	(1,727,902)
<b>Total Appropriations</b>	<b>8,121,882</b>	<b>12,119,417</b>	<b>12,942,777</b>	<b>823,360</b>
<b>ORG 5180810 SS: CWSR 1991 REALIGNMENT TOTAL</b>	<b>(1,727,903)</b>	<b>0</b>	<b>0</b>	<b>0</b>

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 5180820 SS: CWSR CAL WORKS MOE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	19,177	1,300	1,300	0
IG Rev - State	2,066,290	2,380,674	2,536,169	155,495
Fund Balance	0	2,700	2,700	0
<b>Total Revenue</b>	<b>2,085,467</b>	<b>2,384,674</b>	<b>2,540,169</b>	<b>155,495</b>
Other Fin Uses	2,137,554	2,381,974	2,540,169	158,195
Contingency	0	2,700	0	(2,700)
<b>Total Appropriations</b>	<b>2,137,554</b>	<b>2,384,674</b>	<b>2,540,169</b>	<b>155,495</b>
ORG 5180820 SS: CWSR CAL WORKS MOE TOTAL	52,088	0	0	0

**ORG : 5180830 SS: CWSR FAM SUPP CHILD POV**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	30,089	600	600	0
IG Rev - State	2,759,175	2,918,063	2,918,063	0
Fund Balance	0	4,027	4,027	0
<b>Total Revenue</b>	<b>2,789,264</b>	<b>2,922,690</b>	<b>2,922,690</b>	<b>0</b>
Other Fin Uses	2,850,897	2,918,663	2,922,690	4,027
Contingency	0	4,027	0	(4,027)
<b>Total Appropriations</b>	<b>2,850,897</b>	<b>2,922,690</b>	<b>2,922,690</b>	<b>0</b>
ORG 5180830 SS: CWSR FAM SUPP CHILD POV TOTAL	61,633	0	0	0
FUND 1276 COUNTYWIDE SR - REALIGNMNT TOTAL	(1,614,183)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**FUND : 1277 COUNTYWIDE SR - LOCAL REVENUE**  
**ORG : 5180840 SS: CWSR PROTECT SERV SUBACCT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	8,969,433	9,014,893	9,202,313	187,420
Fund Balance	0	979,873	187,420	(792,453)
<b>Total Revenue</b>	<b>8,969,433</b>	<b>9,994,766</b>	<b>9,389,733</b>	<b>(605,033)</b>
Other Fin Uses	9,607,967	9,994,766	9,389,733	(605,033)
<b>Total Appropriations</b>	<b>9,607,967</b>	<b>9,994,766</b>	<b>9,389,733</b>	<b>(605,033)</b>
ORG 5180840 SS: CWSR PROTECT SERV SUBACCT TOTAL	638,534	0	0	0
FUND 1277 COUNTYWIDE SR - LOCAL REVENUE TOTAL	638,534	0	0	0

**FUND : 1252 COUNTYWIDE SR - CMTY SRVS**  
**ORG : 5270700 CS: RONALD NEWMAN TRUST**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,013	800	0	(800)
Fund Balance	0	148,073	150,381	2,308
<b>Total Revenue</b>	<b>3,013</b>	<b>148,873</b>	<b>150,381</b>	<b>1,508</b>
Contingency	0	148,873	150,381	1,508
<b>Total Appropriations</b>	<b>0</b>	<b>148,873</b>	<b>150,381</b>	<b>1,508</b>
ORG 5270700 CS: RONALD NEWMAN TRUST TOTAL	(3,013)	0	0	0
FUND 1252 COUNTYWIDE SR - CMTY SRVS TOTAL	(3,013)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**FUND : 1276 COUNTYWIDE SR - REALIGNMNT**

**ORG : 5380800 BH: 1991 MH REALIGNMENT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	46,439	20,000	20,000	0
IG Rev - State	3,622,479	3,456,128	3,968,540	512,412
Other Fin Sources	16,510	16,510	16,510	0
Fund Balance	0	244,345	0	(244,345)
<b>Total Revenue</b>	<b>3,685,427</b>	<b>3,736,983</b>	<b>4,005,050</b>	<b>268,067</b>
Other Fin Uses	3,441,082	3,492,638	4,005,050	512,412
Contingency	0	244,345	0	(244,345)
<b>Total Appropriations</b>	<b>3,441,082</b>	<b>3,736,983</b>	<b>4,005,050</b>	<b>268,067</b>
ORG 5380800 BH: 1991 MH REALIGNMENT TOTAL	(244,346)	0	0	0
FUND 1276 COUNTYWIDE SR - REALIGNMNT TOTAL	(244,346)	0	0	0

**FUND : 1277 COUNTYWIDE SR - LOCAL REVENUE**

**ORG : 5380810 BH: 2011 BH LRF**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
IG Rev - State	3,594,729	3,510,479	3,590,816	80,337
Fund Balance	0	1,034,905	709,438	(325,467)
<b>Total Revenue</b>	<b>3,594,729</b>	<b>4,545,384</b>	<b>4,300,254</b>	<b>(245,130)</b>
Other Fin Uses	3,174,147	3,918,959	4,300,254	381,295
Contingency	0	626,425	0	(626,425)
<b>Total Appropriations</b>	<b>3,174,147</b>	<b>4,545,384</b>	<b>4,300,254</b>	<b>(245,130)</b>
ORG 5380810 BH: 2011 BH LRF TOTAL	(420,582)	0	0	0
FUND 1277 COUNTYWIDE SR - LOCAL REVENUE TOTAL	(420,582)	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**FUND : 1276 COUNTYWIDE SR - REALIGNMNT**

**ORG : 5480800 PH: HEALTH REALIGNMENT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	85,424	32,000	50,000	18,000
IG Rev - State	4,703,051	4,686,472	4,927,465	240,993
Other Fin Sources	704,192	704,192	704,192	0
<b>Total Revenue</b>	<b>5,492,667</b>	<b>5,422,664</b>	<b>5,681,657</b>	<b>258,993</b>
Other Fin Uses	6,408,323	5,422,664	5,681,657	258,993
<b>Total Appropriations</b>	<b>6,408,323</b>	<b>5,422,664</b>	<b>5,681,657</b>	<b>258,993</b>
<b>ORG 5480800 PH: HEALTH REALIGNMENT TOTAL</b>	<b>915,657</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 1276 COUNTYWIDE SR - REALIGNMNT TOTAL</b>	<b>915,657</b>	<b>0</b>	<b>0</b>	<b>0</b>

**DEPT : 55 ANIMAL SERVICES**

**FUND : 1255 COUNTYWIDE SR - ANML SRVS**

**ORG : 5570700 AS: CWSR ANIMALS 4 RETIRED FRD**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	261	0	100	100
Miscellaneous Rev	1,297	2,500	2,500	0
Fund Balance	0	13,418	9,822	(3,596)
<b>Total Revenue</b>	<b>1,558</b>	<b>15,918</b>	<b>12,422</b>	<b>(3,496)</b>
Services & Supplies	0	12,322	12,422	100
Contingency	0	3,596	0	(3,596)
<b>Total Appropriations</b>	<b>0</b>	<b>15,918</b>	<b>12,422</b>	<b>(3,496)</b>
<b>ORG 5570700 AS: CWSR ANIMALS 4 RETIRED FRD TOTAL</b>	<b>(1,558)</b>	<b>0</b>	<b>0</b>	<b>0</b>

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 5570701 AS: CWSR NEUTER DEPOSIT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Service Charges	5,397	10,000	6,000	(4,000)
Miscellaneous Rev	7,294	0	5,000	5,000
Fund Balance	0	22,053	10,059	(11,994)
<b>Total Revenue</b>	<b>12,691</b>	<b>32,053</b>	<b>21,059</b>	<b>(10,994)</b>
Services & Supplies	3,358	20,059	21,059	1,000
Contingency	0	11,994	0	(11,994)
<b>Total Appropriations</b>	<b>3,358</b>	<b>32,053</b>	<b>21,059</b>	<b>(10,994)</b>
ORG 5570701 AS: CWSR NEUTER DEPOSIT TOTAL	(9,333)	0	0	0

**ORG : 5570702 AS: CWSR PET AID PROGRAM**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	5,430	1,000	4,000	3,000
Miscellaneous Rev	14,456	35,000	15,000	(20,000)
Fund Balance	0	262,782	217,035	(45,747)
<b>Total Revenue</b>	<b>19,886</b>	<b>298,782</b>	<b>236,035</b>	<b>(62,747)</b>
Services & Supplies	11,203	253,035	236,035	(17,000)
Contingency	0	45,747	0	(45,747)
<b>Total Appropriations</b>	<b>11,203</b>	<b>298,782</b>	<b>236,035</b>	<b>(62,747)</b>
ORG 5570702 AS: CWSR PET AID PROGRAM TOTAL	(8,683)	0	0	0
FUND 1255 COUNTYWIDE SR - ANML SRVS TOTAL	(19,573)	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

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DEPT : 56 PUBLIC GUARDIAN

FUND : 1256 COUNTYWIDE SR - PUB GUARD

ORG : 5670700 PG: BOARD AND CARE FUND

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fund Balance	0	12,400	11,862	(538)
Total Revenue	0	12,400	11,862	(538)
Other Charges	0	0	11,862	11,862
Contingency	0	12,400	0	(12,400)
Total Appropriations	0	12,400	11,862	(538)
ORG 5670700 PG: BOARD AND CARE FUND TOTAL	0	0	0	0
FUND 1256 COUNTYWIDE SR - PUB GUARD TOTAL	0	0	0	0
Grand Total	(14,552,596)	0	0	0



Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

FUND 13 BOS' DISTRICTS SPECIAL REVENUE

**FUND : 1353 County Service Area #3**

**ORG : 0680802 CAO: CSA #3 - GOLDEN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	5	0	0	0
Fund Balance	0	222	227	5
Total Revenue	5	222	227	5
Contingency	0	222	227	5
Total Appropriations	0	222	227	5
ORG 0680802 CAO: CSA #3 - GOLDEN TOTAL	(5)	0	0	0
FUND 1353 County Service Area #3 TOTAL	(5)	0	0	0

**FUND : 1359 County Service Area #9**

**ORG : 0680862 CAO: CSA #9 - POLK/PINE/CAMINO**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	0	0	0	0
Fund Balance	0	9	10	1
Total Revenue	0	9	10	1
Contingency	0	9	10	1
Total Appropriations	0	9	10	1
ORG 0680862 CAO: CSA #9 - POLK/PINE/CAMINO TOTAL	0	0	0	0

**ORG : 0680893 CAO: CSA #9 - INS RSV PARK/REC**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,962	0	0	0
Fund Balance	0	48,702	97,949	49,247
Total Revenue	1,962	48,702	97,949	49,247
Contingency	0	48,702	97,949	49,247
Total Appropriations	0	48,702	97,949	49,247
ORG 0680893 CAO: CSA #9 - INS RSV PARK/REC TOTAL	(1,962)	0	0	0
FUND 1359 County Service Area #9 TOTAL	(1,963)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**DEPT : 13 DESIGNATED CONTRIBUTIONS**

**FUND : 1116 FEDERAL FOREST RESERVES**

**ORG : 1321000 DC: FEDERAL FOREST RESERVE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,212	0	0	0
IG Rev - Federal	194,708	68,000	0	(68,000)
Fund Balance	0	247,367	183,848	(63,519)
<b>Total Revenue</b>	<b>197,919</b>	<b>315,367</b>	<b>183,848</b>	<b>(131,519)</b>
Services & Supplies	0	0	156,469	156,469
Other Fin Uses	65,570	68,000	27,379	(40,621)
Contingency	0	247,367	0	(247,367)
<b>Total Appropriations</b>	<b>65,570</b>	<b>315,367</b>	<b>183,848</b>	<b>(131,519)</b>
<b>ORG 1321000 DC: FEDERAL FOREST RESERVE TOTAL</b>	<b>(132,349)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 1116 FEDERAL FOREST RESERVES TOTAL</b>	<b>(132,349)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FUND : 1352 County Service Area #2**

**ORG : 3582802 CSA #2 ARROWBEE Zn A**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	16,524	16,619	16,276	(343)
Fines & Penalties	178	0	0	0
Rev Use Money/Prop	2,734	0	0	0
IG Rev - State	145	0	0	0
Service Charges	42,157	41,800	47,958	6,158
Fund Balance	0	107,376	12,192	(95,184)
<b>Total Revenue</b>	<b>61,738</b>	<b>165,795</b>	<b>76,426</b>	<b>(89,369)</b>
Services & Supplies	234,184	108,902	46,266	(62,636)
Other Charges	11,791	12,243	13,468	1,225
Intrafund Transfers	8,538	4,500	4,500	0
Contingency	0	40,150	12,192	(27,958)
<b>Total Appropriations</b>	<b>254,513</b>	<b>165,795</b>	<b>76,426</b>	<b>(89,369)</b>
<b>ORG 3582802 CSA #2 ARROWBEE Zn A TOTAL</b>	<b>192,775</b>	<b>0</b>	<b>0</b>	<b>0</b>

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3582803 CSA #2 HIDDEN LAKES Zn B**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	9,278	9,147	8,871	(276)
Fines & Penalties	3	0	0	0
Rev Use Money/Prop	1,121	0	0	0
IG Rev - State	82	0	0	0
Service Charges	25,924	26,400	26,400	0
Fund Balance	0	38,218	30,173	(8,045)
<b>Total Revenue</b>	<b>36,408</b>	<b>73,765</b>	<b>65,444</b>	<b>(8,321)</b>
Services & Supplies	31,850	60,055	58,899	(1,156)
Other Charges	0	3,859	4,245	386
Intrafund Transfers	4,132	2,300	2,300	0
Contingency	0	7,551	0	(7,551)
<b>Total Appropriations</b>	<b>35,982</b>	<b>73,765</b>	<b>65,444</b>	<b>(8,321)</b>
ORG 3582803 CSA #2 HIDDEN LAKES Zn B TOTAL	(426)	0	0	0
FUND 1352 County Service Area #2 TOTAL	192,349	0	0	0

**FUND : 1353 County Service Area #3**

**ORG : 3583808 CSA #3 W SHORE SNW RMVL Zn 504**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	727	0	0	0
Rev Use Money/Prop	4,115	0	0	0
Service Charges	90,020	88,797	89,518	721
Fund Balance	0	161,815	212,727	50,912
<b>Total Revenue</b>	<b>94,862</b>	<b>250,612</b>	<b>302,245</b>	<b>51,633</b>
Services & Supplies	18	126,541	126,540	(1)
Other Charges	138	1,100	2,200	1,100
Fixed Assets	0	0	37,000	37,000
Intrafund Transfers	365	0	0	0
Contingency	0	122,971	136,505	13,534
<b>Total Appropriations</b>	<b>521</b>	<b>250,612</b>	<b>302,245</b>	<b>51,633</b>
ORG 3583808 CSA #3 W SHORE SNW RMVL Zn 504 TOTAL	(94,341)	0	0	0

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**ORG : 3583809 CSA #3 S SHORE SNW RMVL Zn 501**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	337	0	0	0
Rev Use Money/Prop	15,521	0	0	0
Service Charges	130,100	136,091	130,381	(5,710)
Fund Balance	0	292,570	578,981	286,411
<b>Total Revenue</b>	<b>145,958</b>	<b>428,661</b>	<b>709,362</b>	<b>280,701</b>
Services & Supplies	38,324	128,851	215,150	86,299
Other Charges	138	1,100	2,300	1,200
Fixed Assets	9,156	200,000	258,000	58,000
Intrafund Transfers	1,182	0	0	0
Contingency	0	98,710	233,912	135,202
<b>Total Appropriations</b>	<b>48,800</b>	<b>428,661</b>	<b>709,362</b>	<b>280,701</b>
ORG 3583809 CSA #3 S SHORE SNW RMVL Zn 501 TOTAL	(97,158)	0	0	0

**ORG : 3583810 CSA #3 CASCADE DRAINAGE Zn 93**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	12,763	12,763	12,763	0
Rev Use Money/Prop	2,818	0	0	0
Fund Balance	0	59,989	129,419	69,430
<b>Total Revenue</b>	<b>15,581</b>	<b>72,753</b>	<b>142,182</b>	<b>69,429</b>
Services & Supplies	0	8,000	13,000	5,000
Other Charges	1,936	17,000	38,900	21,900
Intrafund Transfers	608	389	389	0
Contingency	0	47,364	89,893	42,529
<b>Total Appropriations</b>	<b>2,543</b>	<b>72,753</b>	<b>142,182</b>	<b>69,429</b>
ORG 3583810 CSA #3 CASCADE DRAINAGE Zn 93 TOTAL	(13,038)	0	0	0
FUND 1353 County Service Area #3 TOTAL	(204,537)	0	0	0

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**FUND : 1355 County Service Area #5**

**ORG : 3585815 CSA #5 TAHOMA DG Zn Cty Area 5**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	53,667	53,624	55,373	1,749
Fines & Penalties	15	0	0	0
Rev Use Money/Prop	13,246	0	0	0
IG Rev - State	474	0	235	235
Fund Balance	0	216,661	616,170	399,509
<b>Total Revenue</b>	<b>67,403</b>	<b>270,285</b>	<b>671,778</b>	<b>401,493</b>
Services & Supplies	0	65,000	73,316	8,316
Other Charges	10,664	42,100	102,300	60,200
Other Fin Uses	0	0	200,000	200,000
Intrafund Transfers	342	0	0	0
Contingency	0	163,185	296,162	132,977
<b>Total Appropriations</b>	<b>11,005</b>	<b>270,285</b>	<b>671,778</b>	<b>401,493</b>
ORG 3585815 CSA #5 TAHOMA DG Zn Cty Area 5 TOTAL	(56,397)	0	0	0
FUND 1355 County Service Area #5 TOTAL	(56,397)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

**FUND : 1359 County Service Area #9**

**ORG : 3590820 CSA #9 ADMINISTRATION**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	(1,268)	0	0	0
Service Charges	1,000	0	0	0
<b>Total Revenue</b>	<b>(268)</b>	<b>0</b>	<b>0</b>	<b>0</b>
Salaries & Benefits	42,704	0	0	0
Services & Supplies	264	0	0	0
Other Charges	14,656	0	0	0
Intrafund Abatement	(10,953)	0	0	0
<b>Total Appropriations</b>	<b>46,671</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ORG 3590820 CSA #9 ADMINISTRATION TOTAL</b>	<b>46,939</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3590821 CSA #9 INSURANCE RSRV ROAD ZN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	956	0	0	0
Fund Balance	0	55,560	46,671	(8,889)
<b>Total Revenue</b>	<b>956</b>	<b>55,560</b>	<b>46,671</b>	<b>(8,889)</b>
Services & Supplies	36,928	48,574	50,000	1,426
Intrafund Abatement	(36,928)	(39,685)	(40,936)	(1,251)
Contingency	0	46,671	37,607	(9,064)
<b>Total Appropriations</b>	<b>0</b>	<b>55,560</b>	<b>46,671</b>	<b>(8,889)</b>
<b>ORG 3590821 CSA #9 INSURANCE RSRV ROAD ZN TOTAL</b>	<b>(956)</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**ORG : 3590822 CSA #9 INSURANCE RSRV NONRD ZN**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	9,218	0	0	0
Fund Balance	0	423,546	423,546	0
<b>Total Revenue</b>	<b>9,218</b>	<b>423,546</b>	<b>423,546</b>	<b>0</b>
Services & Supplies	0	24,473	30,000	5,527
Intrafund Abatement	0	(24,473)	(24,616)	(143)
Contingency	0	423,546	418,162	(5,384)
<b>Total Appropriations</b>	<b>0</b>	<b>423,546</b>	<b>423,546</b>	<b>0</b>
<b>ORG 3590822 CSA #9 INSURANCE RSRV NONRD ZN TOTAL</b>	<b>(9,218)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3591830 CSA #9 RYAN RANCH Zn 2**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	38,771	40,271	40,042	(229)
Fines & Penalties	226	0	0	0
Rev Use Money/Prop	2,210	0	0	0
Fund Balance	0	70,628	67,244	(3,384)
<b>Total Revenue</b>	<b>41,208</b>	<b>110,899</b>	<b>107,286</b>	<b>(3,613)</b>
Services & Supplies	4,159	37,450	33,545	(3,905)
Other Charges	0	3,655	4,021	366
Intrafund Transfers	4,515	2,550	2,550	0
Contingency	0	67,244	67,170	(74)
<b>Total Appropriations</b>	<b>8,674</b>	<b>110,899</b>	<b>107,286</b>	<b>(3,613)</b>
<b>ORG 3591830 CSA #9 RYAN RANCH Zn 2 TOTAL</b>	<b>(32,534)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

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### ORG : 3591831 CSA #9 SUNDANCE TRAIL Zn 9

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	11,960	11,810	11,620	(190)
Fines & Penalties	26	0	0	0
Rev Use Money/Prop	1,491	0	0	0
Fund Balance	0	30,740	20,000	(10,740)
<b>Total Revenue</b>	<b>13,477</b>	<b>42,551</b>	<b>31,620</b>	<b>(10,931)</b>
Services & Supplies	26,150	40,223	9,147	(31,076)
Other Charges	368	1,448	1,593	145
Intrafund Transfers	2,635	880	880	0
Contingency	0	0	20,000	20,000
<b>Total Appropriations</b>	<b>29,153</b>	<b>42,551</b>	<b>31,620</b>	<b>(10,931)</b>
ORG 3591831 CSA #9 SUNDANCE TRAIL Zn 9 TOTAL	15,676	0	0	0

### ORG : 3591832 CSA #9 HOLLY DRIVE Zn 11

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	6,254	6,704	6,508	(196)
Rev Use Money/Prop	753	0	0	0
Fund Balance	0	25,061	0	(25,061)
<b>Total Revenue</b>	<b>7,008</b>	<b>31,766</b>	<b>6,508</b>	<b>(25,258)</b>
Services & Supplies	27,225	30,722	5,384	(25,338)
Other Charges	0	794	874	80
Intrafund Transfers	992	250	250	0
<b>Total Appropriations</b>	<b>28,217</b>	<b>31,766</b>	<b>6,508</b>	<b>(25,258)</b>
ORG 3591832 CSA #9 HOLLY DRIVE Zn 11 TOTAL	21,209	0	0	0



Special Revenue Funds  
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**ORG : 3591833 CSA #9 TEXAS HILL Zn 12**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	44,094	43,486	43,232	(254)
Fines & Penalties	686	0	0	0
Rev Use Money/Prop	1,624	0	0	0
Fund Balance	0	64,035	42,010	(22,025)
<b>Total Revenue</b>	<b>46,405</b>	<b>107,521</b>	<b>85,242</b>	<b>(22,279)</b>
Services & Supplies	17,592	85,202	36,543	(48,659)
Other Charges	0	3,808	4,189	381
Intrafund Transfers	5,534	2,500	2,500	0
Contingency	0	0	42,010	42,010
Reserves Budgetary	0	16,011	0	(16,011)
<b>Total Appropriations</b>	<b>23,126</b>	<b>107,521</b>	<b>85,242</b>	<b>(22,279)</b>
<b>ORG 3591833 CSA #9 TEXAS HILL Zn 12 TOTAL</b>	<b>(23,279)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3591834 CSA #9 OAKLEAF CIRCLE Zn 13**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	193	0	0	0
Service Charges	7,773	7,773	7,566	(207)
Fund Balance	0	7,310	795	(6,515)
<b>Total Revenue</b>	<b>7,966</b>	<b>15,083</b>	<b>8,361</b>	<b>(6,722)</b>
Services & Supplies	6,218	12,391	5,799	(6,592)
Other Charges	0	1,465	1,612	147
Intrafund Transfers	2,001	950	950	0
Contingency	0	277	0	(277)
<b>Total Appropriations</b>	<b>8,219</b>	<b>15,083</b>	<b>8,361</b>	<b>(6,722)</b>
<b>ORG 3591834 CSA #9 OAKLEAF CIRCLE Zn 13 TOTAL</b>	<b>253</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

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**ORG : 3591835 CSA #9 FERNWOOD-COTHRIN Zn 14**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	39,510	39,119	38,729	(390)
Fines & Penalties	157	0	0	0
Rev Use Money/Prop	1,392	0	0	0
Fund Balance	0	74,747	26,989	(47,758)
<b>Total Revenue</b>	<b>41,059</b>	<b>113,866</b>	<b>65,718</b>	<b>(48,148)</b>
Services & Supplies	0	61,605	31,394	(30,211)
Other Charges	1,198	6,872	8,935	2,063
Intrafund Transfers	12,347	8,400	8,400	0
Contingency	0	36,989	16,989	(20,000)
<b>Total Appropriations</b>	<b>13,545</b>	<b>113,866</b>	<b>65,718</b>	<b>(48,148)</b>
ORG 3591835 CSA #9 FERNWOOD-COTHRIN Zn 14 TOTAL	(27,514)	0	0	0

**ORG : 3591836 CSA #9 CARLSON DRIVE Zn 15**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	18	0	0	0
Rev Use Money/Prop	1,640	0	0	0
Service Charges	20,463	21,551	21,332	(219)
Fund Balance	0	120,778	23,863	(96,915)
<b>Total Revenue</b>	<b>22,121</b>	<b>142,329</b>	<b>45,195</b>	<b>(97,134)</b>
Services & Supplies	18	73,556	12,261	(61,295)
Other Charges	276	1,910	2,101	191
Intrafund Transfers	2,710	1,000	1,000	0
Contingency	0	65,863	29,833	(36,030)
<b>Total Appropriations</b>	<b>3,005</b>	<b>142,329</b>	<b>45,195</b>	<b>(97,134)</b>
ORG 3591836 CSA #9 CARLSON DRIVE Zn 15 TOTAL	(19,116)	0	0	0

Special Revenue Funds  
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**ORG : 3591837 CSA #9 EAST EL LARGO Zn 21**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	28	0	0	0
Rev Use Money/Prop	634	0	0	0
Service Charges	8,591	8,591	8,422	(169)
Fund Balance	0	34,516	11,629	(22,887)
<b>Total Revenue</b>	<b>9,252</b>	<b>43,107</b>	<b>20,051</b>	<b>(23,056)</b>
Services & Supplies	283	30,025	6,864	(23,161)
Other Charges	0	1,052	1,158	106
Intrafund Transfers	971	400	400	0
Contingency	0	11,630	11,629	(1)
<b>Total Appropriations</b>	<b>1,254</b>	<b>43,107</b>	<b>20,051</b>	<b>(23,056)</b>
<b>ORG 3591837 CSA #9 EAST EL LARGO Zn 21 TOTAL</b>	<b>(7,998)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3591838 CSA #9 GILMORE VISTA Zn 22**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	153	0	0	0
Service Charges	6,884	7,125	6,929	(196)
Fund Balance	0	4,345	0	(4,345)
<b>Total Revenue</b>	<b>7,038</b>	<b>11,470</b>	<b>6,929</b>	<b>(4,541)</b>
Services & Supplies	7,523	9,470	3,334	(6,136)
Other Charges	0	1,450	3,045	1,595
Intrafund Transfers	1,342	550	550	0
<b>Total Appropriations</b>	<b>8,864</b>	<b>11,470</b>	<b>6,929</b>	<b>(4,541)</b>
<b>ORG 3591838 CSA #9 GILMORE VISTA Zn 22 TOTAL</b>	<b>1,827</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

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### ORG : 3591839 CSA #9 TEGRA Zn 23

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	301	0	0	0
Service Charges	5,807	5,807	5,634	(173)
Fund Balance	0	17,375	5,605	(11,770)
<b>Total Revenue</b>	<b>6,108</b>	<b>23,182</b>	<b>11,239</b>	<b>(11,943)</b>
Services & Supplies	18	6,388	9,983	3,595
Other Charges	0	732	806	74
Intrafund Transfers	705	450	450	0
Contingency	0	15,612	0	(15,612)
<b>Total Appropriations</b>	<b>723</b>	<b>23,182</b>	<b>11,239</b>	<b>(11,943)</b>
ORG 3591839 CSA #9 TEGRA Zn 23 TOTAL	(5,385)	0	0	0

### ORG : 3591840 CSA #9 WALNUT DRIVE Zn 24

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	738	0	0	0
Service Charges	24,152	24,152	24,375	223
Fund Balance	0	30,941	12,139	(18,802)
<b>Total Revenue</b>	<b>24,890</b>	<b>55,093</b>	<b>36,514</b>	<b>(18,579)</b>
Services & Supplies	28,060	51,123	30,055	(21,068)
Other Charges	0	2,270	4,189	1,919
Intrafund Transfers	3,765	1,700	2,270	570
<b>Total Appropriations</b>	<b>31,825</b>	<b>55,093</b>	<b>36,514</b>	<b>(18,579)</b>
ORG 3591840 CSA #9 WALNUT DRIVE Zn 24 TOTAL	6,935	0	0	0

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**ORG : 3591841 CSA #9 MEADOWVIEW ACRES Zn 25**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	32,834	32,659	32,417	(242)
Fines & Penalties	31	0	0	0
Rev Use Money/Prop	1,558	0	0	0
Fund Balance	0	89,631	46,727	(42,904)
<b>Total Revenue</b>	<b>34,423</b>	<b>122,290</b>	<b>79,144</b>	<b>(43,146)</b>
Services & Supplies	1,074	117,004	73,700	(43,304)
Other Charges	184	3,108	3,419	311
Intrafund Transfers	4,029	2,025	2,025	0
Contingency	0	153	0	(153)
<b>Total Appropriations</b>	<b>5,287</b>	<b>122,290</b>	<b>79,144</b>	<b>(43,146)</b>
ORG 3591841 CSA #9 MEADOWVIEW ACRES Zn 25 TOTAL	(29,136)	0	0	0

**ORG : 3591842 CSA #9 DOLLY VARDEN LANE Zn 26**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	1,929	1,929	19,088	17,159
Rev Use Money/Prop	330	0	0	0
Fund Balance	0	16,721	414	(16,307)
<b>Total Revenue</b>	<b>2,259</b>	<b>18,650</b>	<b>19,502</b>	<b>852</b>
Services & Supplies	0	17,511	988	(16,523)
Other Charges	0	450	495	45
Intrafund Transfers	504	275	275	0
Contingency	0	414	17,744	17,330
<b>Total Appropriations</b>	<b>504</b>	<b>18,650</b>	<b>19,502</b>	<b>852</b>
ORG 3591842 CSA #9 DOLLY VARDEN LANE Zn 26 TOTAL	(1,755)	0	0	0

# Special Revenue Funds

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### ORG : 3591843 CSA #9 CREEKSIDE DRIVE Zn 27

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	358	0	0	0
Service Charges	2,195	2,281	1,978	(303)
Fund Balance	0	18,587	460	(18,127)
<b>Total Revenue</b>	<b>2,553</b>	<b>20,868</b>	<b>2,438</b>	<b>(18,430)</b>
Services & Supplies	18	19,932	1,469	(18,463)
Other Charges	0	326	359	33
Intrafund Transfers	226	150	150	0
Contingency	0	460	460	0
<b>Total Appropriations</b>	<b>244</b>	<b>20,868</b>	<b>2,438</b>	<b>(18,430)</b>
ORG 3591843 CSA #9 CREEKSIDE DRIVE Zn 27 TOTAL	(2,309)	0	0	0

### ORG : 3591844 CSA #9 PINEOAKIO Zn 29

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	11,823	0	0	0
Fines & Penalties	257	0	0	0
Rev Use Money/Prop	805	0	0	0
Service Charges	250	11,973	11,796	(177)
Fund Balance	0	43,234	867	(42,367)
<b>Total Revenue</b>	<b>13,136</b>	<b>55,207</b>	<b>12,663</b>	<b>(42,544)</b>
Services & Supplies	3,507	52,090	9,406	(42,684)
Other Charges	0	1,400	1,540	140
Intrafund Transfers	1,996	850	850	0
Contingency	0	867	867	0
<b>Total Appropriations</b>	<b>5,503</b>	<b>55,207</b>	<b>12,663</b>	<b>(42,544)</b>
ORG 3591844 CSA #9 PINEOAKIO Zn 29 TOTAL	(7,633)	0	0	0

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**ORG : 3591845 CSA #9 LYNX TRAIL Zn 30**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	22,127	22,277	22,054	(223)
Fines & Penalties	193	0	0	0
Rev Use Money/Prop	640	0	0	0
Fund Balance	0	21,481	64	(21,417)
<b>Total Revenue</b>	<b>22,960</b>	<b>43,758</b>	<b>22,118</b>	<b>(21,640)</b>
Services & Supplies	26,955	35,125	18,718	(16,407)
Other Charges	829	2,318	2,550	232
Intrafund Transfers	3,662	850	850	0
Contingency	0	5,465	0	(5,465)
<b>Total Appropriations</b>	<b>31,446</b>	<b>43,758</b>	<b>22,118</b>	<b>(21,640)</b>
<b>ORG 3591845 CSA #9 LYNX TRAIL Zn 30 TOTAL</b>	<b>8,486</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3591846 CSA #9 MANY OAKS LANE Zn 32**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	8	0	0	0
Rev Use Money/Prop	443	0	0	0
Service Charges	11,943	11,881	11,636	(245)
Fund Balance	0	25,462	7,596	(17,866)
<b>Total Revenue</b>	<b>12,394</b>	<b>37,342</b>	<b>19,232</b>	<b>(18,110)</b>
Services & Supplies	18	25,965	3,000	(22,965)
Other Charges	0	2,081	2,290	209
Intrafund Transfers	2,685	1,700	1,700	0
Contingency	0	7,596	12,242	4,646
<b>Total Appropriations</b>	<b>2,703</b>	<b>37,342</b>	<b>19,232</b>	<b>(18,110)</b>
<b>ORG 3591846 CSA #9 MANY OAKS LANE Zn 32 TOTAL</b>	<b>(9,691)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 3591847 CSA #9 PILOT VIEW DRIVE Zn 35

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	13,529	0	0	0
Fines & Penalties	121	0	0	0
Rev Use Money/Prop	1,585	0	0	0
Service Charges	400	14,179	13,958	(221)
Fund Balance	0	84,120	1,078	(83,042)
<b>Total Revenue</b>	<b>15,636</b>	<b>98,300</b>	<b>15,036</b>	<b>(83,264)</b>
Services & Supplies	0	94,520	11,050	(83,470)
Other Charges	0	2,052	2,258	206
Intrafund Transfers	1,367	650	650	0
Contingency	0	1,078	1,078	0
<b>Total Appropriations</b>	<b>1,367</b>	<b>98,300</b>	<b>15,036</b>	<b>(83,264)</b>
ORG 3591847 CSA #9 PILOT VIEW DRIVE Zn 35 TOTAL	(14,269)	0	0	0

### ORG : 3591848 CSA #9 GREENSPRINGS Zn 37

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	1,045	0	0	0
Rev Use Money/Prop	839	0	0	0
Service Charges	6,842	5,604	5,433	(171)
Fund Balance	0	44,408	1,891	(42,517)
<b>Total Revenue</b>	<b>8,726</b>	<b>50,012</b>	<b>7,324</b>	<b>(42,688)</b>
Services & Supplies	18	40,025	4,000	(36,025)
Other Charges	0	870	957	87
Intrafund Transfers	862	425	425	0
Contingency	0	8,692	1,942	(6,750)
<b>Total Appropriations</b>	<b>880</b>	<b>50,012</b>	<b>7,324</b>	<b>(42,688)</b>
ORG 3591848 CSA #9 GREENSPRINGS Zn 37 TOTAL	(7,845)	0	0	0



# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3591849 CSA #9 KING OF THE MTN Zn 38**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	111	0	0	0
Rev Use Money/Prop	726	0	0	0
Service Charges	5,204	5,079	1,908	(3,171)
Fund Balance	0	16,407	2,618	(13,789)
<b>Total Revenue</b>	<b>6,040</b>	<b>21,486</b>	<b>4,526</b>	<b>(16,960)</b>
Services & Supplies	4,668	18,025	3,629	(14,396)
Other Charges	0	542	597	55
Intrafund Transfers	915	300	300	0
Contingency	0	2,619	0	(2,619)
<b>Total Appropriations</b>	<b>5,583</b>	<b>21,486</b>	<b>4,526</b>	<b>(16,960)</b>
<b>ORG 3591849 CSA #9 KING OF THE MTN Zn 38 TOTAL</b>	<b>(458)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3591850 CSA #9 RANDOLPH CANYON Zn 39**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	224	0	0	0
Service Charges	5,840	5,844	5,684	(160)
Fund Balance	0	12,891	15,213	2,322
<b>Total Revenue</b>	<b>6,064</b>	<b>18,735</b>	<b>20,897</b>	<b>2,162</b>
Services & Supplies	18	2,025	5,990	3,965
Other Charges	0	996	1,063	67
Intrafund Transfers	729	500	500	0
Contingency	0	15,214	13,344	(1,870)
<b>Total Appropriations</b>	<b>747</b>	<b>18,735</b>	<b>20,897</b>	<b>2,162</b>
<b>ORG 3591850 CSA #9 RANDOLPH CANYON Zn 39 TOTAL</b>	<b>(5,316)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3591851 CSA #9 ROLLING RANCH Zn 40**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	9,728	9,728	9,556	(172)
Rev Use Money/Prop	275	0	0	0
Fund Balance	0	17,784	162	(17,622)
<b>Total Revenue</b>	<b>10,003</b>	<b>27,512</b>	<b>9,718</b>	<b>(17,794)</b>
Services & Supplies	30	25,925	30	(25,895)
Other Charges	0	1,025	1,128	103
Intrafund Transfers	1,099	400	400	0
Contingency	0	162	8,160	7,998
<b>Total Appropriations</b>	<b>1,129</b>	<b>27,512</b>	<b>9,718</b>	<b>(17,794)</b>
ORG 3591851 CSA #9 ROLLING RANCH Zn 40 TOTAL	(8,874)	0	0	0

**ORG : 3591852 CSA #9 BLANCHARD ESTATES Zn 45**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	237	0	0	0
Service Charges	3,198	3,036	2,874	(162)
Fund Balance	0	9,130	252	(8,878)
<b>Total Revenue</b>	<b>3,435</b>	<b>12,166</b>	<b>3,126</b>	<b>(9,040)</b>
Services & Supplies	3,963	11,142	2,032	(9,110)
Other Charges	0	697	767	70
Intrafund Transfers	569	75	75	0
Contingency	0	252	252	0
<b>Total Appropriations</b>	<b>4,531</b>	<b>12,166</b>	<b>3,126</b>	<b>(9,040)</b>
ORG 3591852 CSA #9 BLANCHARD ESTATES Zn 45 TOTAL	1,096	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3591853 CSA #9 RIVER PINES EST Zn 46**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	152	0	0	0
Rev Use Money/Prop	2,080	0	0	0
Service Charges	25,059	25,609	25,367	(242)
Fund Balance	0	104,165	91,801	(12,364)
<b>Total Revenue</b>	<b>27,291</b>	<b>129,773</b>	<b>117,168</b>	<b>(12,605)</b>
Services & Supplies	8,117	115,425	110,848	(4,577)
Other Charges	0	3,200	3,520	320
Intrafund Transfers	5,021	2,800	2,800	0
Contingency	0	8,348	0	(8,348)
<b>Total Appropriations</b>	<b>13,138</b>	<b>129,773</b>	<b>117,168</b>	<b>(12,605)</b>
<b>ORG 3591853 CSA #9 RIVER PINES EST Zn 46 TOTAL</b>	<b>(14,153)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3591854 CSA #9 RANCHO PONDEROSA Zn 54**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	881	0	0	0
Service Charges	6,346	6,346	6,346	0
Fund Balance	0	28,357	26,348	(2,009)
<b>Total Revenue</b>	<b>7,227</b>	<b>34,703</b>	<b>32,694</b>	<b>(2,009)</b>
Services & Supplies	48	33,082	31,554	(1,528)
Other Charges	0	763	840	77
Intrafund Transfers	894	300	300	0
Contingency	0	558	0	(558)
<b>Total Appropriations</b>	<b>942</b>	<b>34,703</b>	<b>32,694</b>	<b>(2,009)</b>
<b>ORG 3591854 CSA #9 RANCHO PONDEROSA Zn 54 TOTAL</b>	<b>(6,285)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3591855 CSA #9 NANCE DRIVE Zn 56**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	1,644	1,644	1,488	(156)
Rev Use Money/Prop	310	0	0	0
Fund Balance	0	6,968	513	(6,455)
<b>Total Revenue</b>	<b>1,954</b>	<b>8,612</b>	<b>2,001</b>	<b>(6,611)</b>
Services & Supplies	0	7,667	1,536	(6,131)
Other Charges	0	322	355	33
Intrafund Transfers	184	110	110	0
Contingency	0	513	0	(513)
<b>Total Appropriations</b>	<b>184</b>	<b>8,612</b>	<b>2,001</b>	<b>(6,611)</b>
ORG 3591855 CSA #9 NANCE DRIVE Zn 56 TOTAL	(1,770)	0	0	0

**ORG : 3591856 CSA #9 DEVIL'S GATE Zn 60**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	0	0	0	0
Fund Balance	0	4	4	0
<b>Total Revenue</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>
Services & Supplies	0	4	0	(4)
Contingency	0	0	4	4
<b>Total Appropriations</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>0</b>
ORG 3591856 CSA #9 DEVIL'S GATE Zn 60 TOTAL	0	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3591857 CSA #9 GREEN VALLEY OAKS Zn 69**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	216	0	0	0
Rev Use Money/Prop	2,558	0	0	0
Service Charges	26,398	25,849	25,607	(242)
Fund Balance	0	56,761	24,200	(32,561)
<b>Total Revenue</b>	<b>29,172</b>	<b>82,610</b>	<b>49,807</b>	<b>(32,803)</b>
Services & Supplies	18	54,269	19,676	(34,593)
Other Charges	0	2,891	4,681	1,790
Intrafund Transfers	4,342	1,250	1,250	0
Contingency	0	24,200	24,200	0
<b>Total Appropriations</b>	<b>4,360</b>	<b>82,610</b>	<b>49,807</b>	<b>(32,803)</b>
ORG 3591857 CSA #9 GREEN VALLEY OAKS Zn 69 TOTAL	(24,812)	0	0	0

**ORG : 3591858 CSA #9 MAVERICK Zn 88**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	10,177	10,177	10,004	(173)
Rev Use Money/Prop	1,081	0	0	0
Fund Balance	0	27,865	52,086	24,221
<b>Total Revenue</b>	<b>11,258</b>	<b>38,042</b>	<b>62,090</b>	<b>24,048</b>
Services & Supplies	8,035	10,730	60,115	49,385
Other Charges	0	1,477	1,625	148
Intrafund Transfers	1,116	350	350	0
Contingency	0	25,485	0	(25,485)
<b>Total Appropriations</b>	<b>9,150</b>	<b>38,042</b>	<b>62,090</b>	<b>24,048</b>
ORG 3591858 CSA #9 MAVERICK Zn 88 TOTAL	(2,108)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 3591859 CSA #9 SHADOW LANE Zn 98101

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	4,711	4,274	4,111	(163)
Fines & Penalties	465	0	0	0
Rev Use Money/Prop	676	0	0	0
IG Rev - State	15	0	0	0
Fund Balance	0	13,688	9,024	(4,664)
<b>Total Revenue</b>	<b>5,868</b>	<b>17,962</b>	<b>13,135</b>	<b>(4,827)</b>
Services & Supplies	21,055	16,032	12,127	(3,905)
Other Charges	184	716	788	72
Intrafund Transfers	1,336	220	220	0
Contingency	0	994	0	(994)
<b>Total Appropriations</b>	<b>22,575</b>	<b>17,962</b>	<b>13,135</b>	<b>(4,827)</b>
ORG 3591859 CSA #9 SHADOW LANE Zn 98101 TOTAL	16,707	0	0	0

### ORG : 3592890 CSA #9 CREEKSIDE Zn 28

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	2	0	0	0
Rev Use Money/Prop	813	0	0	0
Service Charges	5,654	5,728	5,728	0
Fund Balance	0	25,881	3,843	(22,038)
<b>Total Revenue</b>	<b>6,470</b>	<b>31,610</b>	<b>9,571</b>	<b>(22,039)</b>
Services & Supplies	18	21,756	1,333	(20,423)
Other Charges	1,837	5,019	5,019	0
Intrafund Transfers	402	389	389	0
Contingency	0	3,843	2,227	(1,616)
Reserves Budgetary	0	603	603	0
<b>Total Appropriations</b>	<b>2,258</b>	<b>31,610</b>	<b>9,571</b>	<b>(22,039)</b>
ORG 3592890 CSA #9 CREEKSIDE Zn 28 TOTAL	(4,212)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3592891 CSA #9 STONEGATE VILLAGE Zn 31**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	2,034	0	0	0
Service Charges	5,253	5,279	3,278	(2,001)
Fund Balance	0	23,757	65,290	41,533
<b>Total Revenue</b>	<b>7,287</b>	<b>29,036</b>	<b>68,568</b>	<b>39,532</b>
Services & Supplies	18	15,823	15,823	0
Other Charges	2,223	4,548	4,548	0
Intrafund Transfers	379	181	181	0
Contingency	0	7,903	47,435	39,532
Reserves Budgetary	0	581	581	0
<b>Total Appropriations</b>	<b>2,621</b>	<b>29,036</b>	<b>68,568</b>	<b>39,532</b>
ORG 3592891 CSA #9 STONEGATE VILLAGE Zn 31 TOTAL	(4,667)	0	0	0

**ORG : 3592892 CSA #9 LA CRESTA Zn 42**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	3	0	0	0
Rev Use Money/Prop	1,453	0	0	0
Service Charges	3,390	3,391	3,391	0
Fund Balance	0	32,202	45,051	12,849
<b>Total Revenue</b>	<b>4,846</b>	<b>35,593</b>	<b>48,442</b>	<b>12,849</b>
Services & Supplies	18	13,488	13,487	(1)
Other Charges	953	2,941	2,941	0
Intrafund Transfers	379	175	175	0
Contingency	0	18,625	31,475	12,850
Reserves Budgetary	0	364	364	0
<b>Total Appropriations</b>	<b>1,350</b>	<b>35,593</b>	<b>48,442</b>	<b>12,849</b>
ORG 3592892 CSA #9 LA CRESTA Zn 42 TOTAL	(3,495)	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3592893 CSA #9 BAR J RANCH Zn 43**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	11	0	0	0
Rev Use Money/Prop	1,805	0	0	0
Service Charges	13,014	13,076	13,076	0
Fund Balance	0	27,183	45,877	18,694
<b>Total Revenue</b>	<b>14,830</b>	<b>40,259</b>	<b>58,953</b>	<b>18,694</b>
Services & Supplies	109	6,562	8,025	1,463
Other Charges	8,116	11,320	11,320	0
Intrafund Transfers	379	411	411	0
Contingency	0	20,596	37,827	17,231
Reserves Budgetary	0	1,370	1,370	0
<b>Total Appropriations</b>	<b>8,605</b>	<b>40,259</b>	<b>58,953</b>	<b>18,694</b>
ORG 3592893 CSA #9 BAR J RANCH Zn 43 TOTAL	(6,225)	0	0	0

**ORG : 3592894 CSA #9 WATERFORD Zn 44**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	3	0	0	0
Rev Use Money/Prop	4,133	0	0	0
Service Charges	7,725	7,756	7,756	0
Fund Balance	0	53,613	144,203	90,590
<b>Total Revenue</b>	<b>11,861</b>	<b>61,369</b>	<b>151,959</b>	<b>90,590</b>
Services & Supplies	18	28,173	28,173	0
Other Charges	2,370	6,708	6,708	0
Intrafund Transfers	379	248	248	0
Contingency	0	25,415	116,005	90,590
Reserves Budgetary	0	825	825	0
<b>Total Appropriations</b>	<b>2,767</b>	<b>61,369</b>	<b>151,959</b>	<b>90,590</b>
ORG 3592894 CSA #9 WATERFORD Zn 44 TOTAL	(9,094)	0	0	0



Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3592895 CSA #9 PARKVIEW HEIGHTS Zn 48**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	4	0	0	0
Rev Use Money/Prop	1,563	0	0	0
Service Charges	2,758	2,783	2,782	(1)
Fund Balance	0	23,664	51,283	27,619
<b>Total Revenue</b>	<b>4,325</b>	<b>26,447</b>	<b>54,065</b>	<b>27,618</b>
Services & Supplies	18	12,665	12,664	(1)
Other Charges	0	2,388	2,388	0
Intrafund Transfers	379	92	92	0
Contingency	0	10,974	38,593	27,619
Reserves Budgetary	0	328	328	0
<b>Total Appropriations</b>	<b>397</b>	<b>26,447</b>	<b>54,065</b>	<b>27,618</b>
ORG 3592895 CSA #9 PARKVIEW HEIGHTS Zn 48 TOTAL	(3,927)	0	0	0

**ORG : 3592896 CSA #9 STONERIDGE VLLGE Zn 50**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,572	0	0	0
Service Charges	3,406	5,165	3,452	(1,713)
Fund Balance	0	23,562	42,423	18,861
<b>Total Revenue</b>	<b>4,979</b>	<b>28,728</b>	<b>45,875</b>	<b>17,148</b>
Services & Supplies	18	16,097	16,096	(1)
Other Charges	0	2,201	2,201	0
Intrafund Transfers	379	111	111	0
Contingency	0	9,154	26,302	17,148
Reserves Budgetary	0	1,165	1,165	0
<b>Total Appropriations</b>	<b>397</b>	<b>28,728</b>	<b>45,875</b>	<b>17,148</b>
ORG 3592896 CSA #9 STONERIDGE VLLGE Zn 50 TOTAL	(4,581)	0	0	0

# Special Revenue Funds

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**ORG : 3592897 CSA #9 RIDGEVIEW ESTATES Zn 51**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	14	0	0	0
Rev Use Money/Prop	1,754	0	0	0
Service Charges	5,189	7,286	5,118	(2,168)
Fund Balance	0	22,179	51,680	29,501
<b>Total Revenue</b>	<b>6,957</b>	<b>29,465</b>	<b>56,798</b>	<b>27,333</b>
Services & Supplies	18	17,733	17,733	0
Other Charges	594	4,345	4,345	0
Intrafund Transfers	379	163	163	0
Contingency	0	6,542	33,875	27,333
Reserves Budgetary	0	682	682	0
<b>Total Appropriations</b>	<b>991</b>	<b>29,465</b>	<b>56,798</b>	<b>27,333</b>
ORG 3592897 CSA #9 RIDGEVIEW ESTATES Zn 51 TOTAL	(5,966)	0	0	0

**ORG : 3592898 CSA #9 CRESCENT RIDGE Zn 52**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	787	0	0	0
Service Charges	7,196	7,286	7,286	0
Fund Balance	0	15,874	15,476	(398)
<b>Total Revenue</b>	<b>7,983</b>	<b>23,160</b>	<b>22,762</b>	<b>(398)</b>
Services & Supplies	18	5,373	5,373	0
Other Charges	3,748	6,316	6,316	0
Intrafund Transfers	379	229	229	0
Contingency	0	10,476	10,078	(398)
Reserves Budgetary	0	766	766	0
<b>Total Appropriations</b>	<b>4,146</b>	<b>23,160</b>	<b>22,762</b>	<b>(398)</b>
ORG 3592898 CSA #9 CRESCENT RIDGE Zn 52 TOTAL	(3,837)	0	0	0

Special Revenue Funds  
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**ORG : 3592899 CSA #9 GREENVALLEY HILLS Zn 53**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,912	0	0	0
Service Charges	4,075	4,085	4,085	0
Fund Balance	0	23,331	63,387	40,056
<b>Total Revenue</b>	<b>5,987</b>	<b>27,417</b>	<b>67,472</b>	<b>40,055</b>
Services & Supplies	21	14,658	14,657	(1)
Other Charges	1,928	3,532	3,532	0
Intrafund Transfers	379	134	134	0
Contingency	0	8,649	48,705	40,056
Reserves Budgetary	0	444	444	0
<b>Total Appropriations</b>	<b>2,329</b>	<b>27,417</b>	<b>67,472</b>	<b>40,055</b>
ORG 3592899 CSA #9 GREENVALLEY HILLS Zn 53 TOTAL	(3,658)	0	0	0

**ORG : 3592900 CSA #9 VILLAGE CENTER Zn 55**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	17	0	0	0
Service Charges	0	(2)	0	2
Fund Balance	0	470	406	(64)
<b>Total Revenue</b>	<b>17</b>	<b>468</b>	<b>406</b>	<b>(62)</b>
Services & Supplies	18	25	25	0
Intrafund Transfers	0	5	5	0
Contingency	0	407	345	(62)
Reserves Budgetary	0	31	31	0
<b>Total Appropriations</b>	<b>18</b>	<b>468</b>	<b>406</b>	<b>(62)</b>
ORG 3592900 CSA #9 VILLAGE CENTER Zn 55 TOTAL	1	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3592901 CSA #9 WINTERHAVEN Zn 58**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,975	0	0	0
Service Charges	3,830	3,901	3,900	(1)
Fund Balance	0	19,777	77,355	57,578
<b>Total Revenue</b>	<b>5,805</b>	<b>23,678</b>	<b>81,255</b>	<b>57,577</b>
Services & Supplies	18	8,134	8,133	(1)
Other Charges	810	650	650	0
Intrafund Transfers	379	125	125	0
Contingency	0	14,355	71,933	57,578
Reserves Budgetary	0	414	414	0
<b>Total Appropriations</b>	<b>1,207</b>	<b>23,678</b>	<b>81,255</b>	<b>57,577</b>
ORG 3592901 CSA #9 WINTERHAVEN Zn 58 TOTAL	(4,598)	0	0	0

**ORG : 3592902 CSA #9 FAIRCHILD VILLAGE Zn 59**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1,639	0	0	0
Service Charges	4,214	4,214	4,213	(1)
Fund Balance	0	16,591	63,181	46,590
<b>Total Revenue</b>	<b>5,853</b>	<b>20,805</b>	<b>67,394</b>	<b>46,589</b>
Services & Supplies	18	3,386	3,385	(1)
Other Charges	622	3,629	3,629	0
Intrafund Transfers	379	140	140	0
Contingency	0	13,181	59,771	46,590
Reserves Budgetary	0	469	469	0
<b>Total Appropriations</b>	<b>1,020</b>	<b>20,805</b>	<b>67,394</b>	<b>46,589</b>
ORG 3592902 CSA #9 FAIRCHILD VILLAGE Zn 59 TOTAL	(4,833)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3592903 CSA #9 BASS LAKE VILLAGE Zn 61**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	0	0	0	0
Fund Balance	0	15	16	1
<b>Total Revenue</b>	<b>0</b>	<b>15</b>	<b>16</b>	<b>1</b>
Services & Supplies	0	15	0	(15)
Contingency	0	0	16	16
<b>Total Appropriations</b>	<b>0</b>	<b>15</b>	<b>16</b>	<b>1</b>
<b>ORG 3592903 CSA #9 BASS LAKE VILLAGE Zn 61 TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3592904 CSA #9 SOUTHPOINTE Zn 62**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	23	0	0	0
Rev Use Money/Prop	543	0	0	0
Service Charges	3,206	3,206	3,206	0
Fund Balance	0	13,293	12,838	(455)
<b>Total Revenue</b>	<b>3,773</b>	<b>16,500</b>	<b>16,044</b>	<b>(456)</b>
Services & Supplies	18	2,931	2,930	(1)
Other Charges	458	2,775	2,775	0
Intrafund Transfers	379	103	103	0
Contingency	0	10,338	9,883	(455)
Reserves Budgetary	0	353	353	0
<b>Total Appropriations</b>	<b>855</b>	<b>16,500</b>	<b>16,044</b>	<b>(456)</b>
<b>ORG 3592904 CSA #9 SOUTHPOINTE Zn 62 TOTAL</b>	<b>(2,918)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

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**ORG : 3592905 CSA #9 MARINA HILLS Zn 63**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	519	0	0	0
Service Charges	2,292	2,292	2,292	0
Fund Balance	0	17,310	12,174	(5,136)
<b>Total Revenue</b>	<b>2,812</b>	<b>19,602</b>	<b>14,466</b>	<b>(5,136)</b>
Services & Supplies	18	12,150	12,149	(1)
Other Charges	57	1,994	1,994	0
Intrafund Transfers	379	75	75	0
Contingency	0	5,135	0	(5,135)
Reserves Budgetary	0	248	248	0
<b>Total Appropriations</b>	<b>455</b>	<b>19,602</b>	<b>14,466</b>	<b>(5,136)</b>
ORG 3592905 CSA #9 MARINA HILLS Zn 63 TOTAL	(2,357)	0	0	0

**ORG : 3592906 CSA #9 MARINA WOODS Zn 65**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	14	0	0	0
Rev Use Money/Prop	4,656	0	0	0
Service Charges	10,101	10,036	10,036	0
Fund Balance	0	50,066	175,043	124,977
<b>Total Revenue</b>	<b>14,771</b>	<b>60,102</b>	<b>185,079</b>	<b>124,977</b>
Services & Supplies	18	20,998	20,998	0
Other Charges	4,783	8,716	8,716	0
Intrafund Transfers	379	311	311	0
Contingency	0	29,043	154,020	124,977
Reserves Budgetary	0	1,034	1,034	0
<b>Total Appropriations</b>	<b>5,181</b>	<b>60,102</b>	<b>185,079</b>	<b>124,977</b>
ORG 3592906 CSA #9 MARINA WOODS Zn 65 TOTAL	(9,590)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3592907 CSA #9 SUMMIT Zn 66**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,708	0	0	0
Service Charges	9,625	9,807	9,807	0
Fund Balance	0	43,871	131,728	87,857
<b>Total Revenue</b>	<b>13,333</b>	<b>53,679</b>	<b>141,535</b>	<b>87,856</b>
Services & Supplies	18	19,116	19,115	(1)
Other Charges	4,561	8,506	8,506	0
Intrafund Transfers	379	305	305	0
Contingency	0	24,728	112,585	87,857
Reserves Budgetary	0	1,024	1,024	0
<b>Total Appropriations</b>	<b>4,959</b>	<b>53,679</b>	<b>141,535</b>	<b>87,856</b>
ORG 3592907 CSA #9 SUMMIT Zn 66 TOTAL	(8,374)	0	0	0

**ORG : 3592908 CSA #9 CROWN VALLEY Zn 98367**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	15	0	0	0
Rev Use Money/Prop	1,972	0	0	0
Service Charges	7,546	7,603	7,603	0
Fund Balance	0	22,108	43,695	21,587
<b>Total Revenue</b>	<b>9,532</b>	<b>29,712</b>	<b>51,298</b>	<b>21,586</b>
Services & Supplies	18	8,389	8,388	(1)
Other Charges	2,099	3,611	3,611	0
Intrafund Transfers	379	235	235	0
Contingency	0	13,695	35,282	21,587
Reserves Budgetary	0	3,782	3,782	0
<b>Total Appropriations</b>	<b>2,497</b>	<b>29,712</b>	<b>51,298</b>	<b>21,586</b>
ORG 3592908 CSA #9 CROWN VALLEY Zn 98367 TOTAL	(7,036)	0	0	0

# Special Revenue Funds

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**ORG : 3592909 CSA #9 FRANCISCO OAKS Zn 98368**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	8,826	8,959	8,959	0
Fines & Penalties	13	0	0	0
Rev Use Money/Prop	3,011	0	0	0
Fund Balance	0	34,453	53,956	19,503
<b>Total Revenue</b>	<b>11,850</b>	<b>43,412</b>	<b>62,915</b>	<b>19,503</b>
Services & Supplies	0	30,472	30,471	(1)
Other Charges	2,568	4,957	4,957	0
Intrafund Transfers	379	276	276	0
Contingency	0	3,956	23,460	19,504
Reserves Budgetary	0	3,751	3,751	0
<b>Total Appropriations</b>	<b>2,947</b>	<b>43,412</b>	<b>62,915</b>	<b>19,503</b>
ORG 3592909 CSA #9 FRANCISCO OAKS Zn 98368 TOTAL	(8,903)	0	0	0

**ORG : 3592910 CSA #9 EASTWOOD PARK Zn 71**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	3	0	0	0
Rev Use Money/Prop	1,976	0	0	0
Service Charges	5,629	5,629	5,629	0
Fund Balance	0	27,681	49,099	21,418
<b>Total Revenue</b>	<b>7,608</b>	<b>33,310</b>	<b>54,728</b>	<b>21,418</b>
Services & Supplies	18	18,617	18,617	0
Other Charges	1,401	3,418	3,418	0
Intrafund Transfers	379	178	178	0
Contingency	0	9,039	30,457	21,418
Reserves Budgetary	0	2,058	2,058	0
<b>Total Appropriations</b>	<b>1,798</b>	<b>33,310</b>	<b>54,728</b>	<b>21,418</b>
ORG 3592910 CSA #9 EASTWOOD PARK Zn 71 TOTAL	(5,810)	0	0	0



Special Revenue Funds  
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**ORG : 3592911 CSA #9 OAK TREE MEADOWS Zn 73**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	29	0	0	0
Service Charges	0	32	120	88
Fund Balance	0	953	736	(217)
<b>Total Revenue</b>	<b>29</b>	<b>985</b>	<b>856</b>	<b>(129)</b>
Services & Supplies	18	965	836	(129)
Reserves Budgetary	0	20	20	0
<b>Total Appropriations</b>	<b>18</b>	<b>985</b>	<b>856</b>	<b>(129)</b>
ORG 3592911 CSA #9 OAK TREE MEADOWS Zn 73 TOTAL	(11)	0	0	0

**ORG : 3592912 CSA #9 LONG VIEW ESTATES Zn 76**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	492	0	0	0
Service Charges	3,168	3,210	3,210	0
Fund Balance	0	11,663	7,250	(4,413)
<b>Total Revenue</b>	<b>3,660</b>	<b>14,874</b>	<b>10,460</b>	<b>(4,414)</b>
Services & Supplies	18	4,439	4,438	(1)
Other Charges	476	2,014	2,014	0
Intrafund Transfers	379	102	102	0
Contingency	0	7,250	2,837	(4,413)
Reserves Budgetary	0	1,069	1,069	0
<b>Total Appropriations</b>	<b>874</b>	<b>14,874</b>	<b>10,460</b>	<b>(4,414)</b>
ORG 3592912 CSA #9 LONG VIEW ESTATES Zn 76 TOTAL	(2,786)	0	0	0

# Special Revenue Funds

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**ORG : 3592913 CSA #9 SIERRA SUNRISE Zn 77**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	43	0	0	0
Service Charges	48	(48)	48	96
Fund Balance	0	1,743	1,513	(230)
<b>Total Revenue</b>	<b>91</b>	<b>1,695</b>	<b>1,561</b>	<b>(134)</b>
Services & Supplies	18	1,536	1,535	(1)
Intrafund Transfers	0	6	6	0
Contingency	0	133	0	(133)
Reserves Budgetary	0	20	20	0
<b>Total Appropriations</b>	<b>18</b>	<b>1,695</b>	<b>1,561</b>	<b>(134)</b>
ORG 3592913 CSA #9 SIERRA SUNRISE Zn 77 TOTAL	(73)	0	0	0

**ORG : 3592914 CSA #9 SUNDOWN ESTATES Zn 78**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	75	0	0	0
Service Charges	840	840	840	0
Fund Balance	0	2,202	1,927	(275)
<b>Total Revenue</b>	<b>915</b>	<b>3,042</b>	<b>2,767</b>	<b>(275)</b>
Services & Supplies	18	2,138	2,137	(1)
Other Charges	0	580	580	0
Intrafund Transfers	379	30	30	0
Contingency	0	274	0	(274)
Reserves Budgetary	0	20	20	0
<b>Total Appropriations</b>	<b>397</b>	<b>3,042</b>	<b>2,767</b>	<b>(275)</b>
ORG 3592914 CSA #9 SUNDOWN ESTATES Zn 78 TOTAL	(517)	0	0	0

Special Revenue Funds  
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**ORG : 3592915 CSA #9 CAVALRY MEADOWS Zn 79**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	169	0	0	0
Service Charges	1,049	1,049	1,049	0
Fund Balance	0	3,863	3,535	(328)
<b>Total Revenue</b>	<b>1,218</b>	<b>4,912</b>	<b>4,584</b>	<b>(328)</b>
Services & Supplies	18	3,648	3,647	(1)
Other Charges	0	580	580	0
Intrafund Transfers	379	37	37	0
Contingency	0	327	0	(327)
Reserves Budgetary	0	320	320	0
<b>Total Appropriations</b>	<b>397</b>	<b>4,912</b>	<b>4,584</b>	<b>(328)</b>
ORG 3592915 CSA #9 CAVALRY MEADOWS Zn 79 TOTAL	(821)	0	0	0

**ORG : 3592916 CSA #9 SERRANO Zn 87**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	0	0	0	0
Fund Balance	0	4	5	1
<b>Total Revenue</b>	<b>0</b>	<b>4</b>	<b>5</b>	<b>1</b>
Services & Supplies	0	4	0	(4)
Contingency	0	0	5	5
<b>Total Appropriations</b>	<b>0</b>	<b>4</b>	<b>5</b>	<b>1</b>
ORG 3592916 CSA #9 SERRANO Zn 87 TOTAL	0	0	0	0

# Special Revenue Funds

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**ORG : 3592917 CSA #9 CREEKSIDE GREENS Zn 89**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	0	0	2,950	2,950
Rev Use Money/Prop	337	0	0	0
Service Charges	2,535	2,535	2,535	0
Fund Balance	0	8,358	6,000	(2,358)
<b>Total Revenue</b>	<b>2,873</b>	<b>10,893</b>	<b>11,485</b>	<b>592</b>
Services & Supplies	18	2,333	2,333	0
Other Charges	800	2,193	2,193	0
Intrafund Transfers	379	83	83	0
Contingency	0	6,000	6,592	592
Reserves Budgetary	0	284	284	0
<b>Total Appropriations</b>	<b>1,198</b>	<b>10,893</b>	<b>11,485</b>	<b>592</b>
ORG 3592917 CSA #9 CREEKSIDE GREENS Zn 89 TOTAL	(1,675)	0	0	0

**ORG : 3592918 CSA #9 CAMERON RIDGE Zn 82**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	18,161	18,160	18,159	(1)
Rev Use Money/Prop	5,777	0	0	0
Fund Balance	0	39,351	134,860	95,509
<b>Total Revenue</b>	<b>23,938</b>	<b>57,511</b>	<b>153,019</b>	<b>95,508</b>
Services & Supplies	26	21,342	26,500	5,158
Other Charges	6,320	10,040	10,040	0
Intrafund Transfers	379	552	552	0
Contingency	0	25,577	108,309	82,732
Reserves Budgetary	0	0	7,618	7,618
<b>Total Appropriations</b>	<b>6,726</b>	<b>57,511</b>	<b>153,019</b>	<b>95,508</b>
ORG 3592918 CSA #9 CAMERON RIDGE Zn 82 TOTAL	(17,213)	0	0	0

Special Revenue Funds  
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**ORG : 3592919 CSA #9 HIGHLAND HILLS Zn 83**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	1	0	0	0
Fund Balance	0	48	50	2
<b>Total Revenue</b>	<b>1</b>	<b>48</b>	<b>50</b>	<b>2</b>
Services & Supplies	0	48	0	(48)
Contingency	0	0	50	50
<b>Total Appropriations</b>	<b>0</b>	<b>48</b>	<b>50</b>	<b>2</b>
ORG 3592919 CSA #9 HIGHLAND HILLS Zn 83 TOTAL	(1)	0	0	0

**ORG : 3592920 CSA #9 CAMBRIDGE OAKS Zn 91**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	32,494	33,094	33,491	397
Rev Use Money/Prop	12,010	0	0	0
Fund Balance	0	106,510	334,522	228,012
<b>Total Revenue</b>	<b>44,504</b>	<b>139,603</b>	<b>368,013</b>	<b>228,410</b>
Services & Supplies	0	46,937	46,650	(287)
Other Charges	6,651	20,478	20,478	0
Intrafund Transfers	379	1,002	1,014	12
Contingency	0	59,522	288,207	228,685
Reserves Budgetary	0	11,664	11,664	0
<b>Total Appropriations</b>	<b>7,031</b>	<b>139,603</b>	<b>368,013</b>	<b>228,410</b>
ORG 3592920 CSA #9 CAMBRIDGE OAKS Zn 91 TOTAL	(37,473)	0	0	0

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 3592921 CSA #9 CAMERON VALLEY Zn 92

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	23,535	23,735	23,734	(1)
Rev Use Money/Prop	7,182	0	0	0
Fund Balance	0	69,272	137,047	67,775
<b>Total Revenue</b>	<b>30,717</b>	<b>93,007</b>	<b>160,781</b>	<b>67,774</b>
Services & Supplies	1,468	22,166	36,600	14,434
Other Charges	7,538	16,340	16,340	0
Intrafund Transfers	641	720	720	0
Contingency	0	47,047	100,387	53,340
Reserves Budgetary	0	6,734	6,734	0
<b>Total Appropriations</b>	<b>9,647</b>	<b>93,007</b>	<b>160,781</b>	<b>67,774</b>
ORG 3592921 CSA #9 CAMERON VALLEY Zn 92 TOTAL	(21,070)	0	0	0

### ORG : 3592922 CSA #9 WOODLEIGH HEIGHTS Zn 94

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	2,838	2,838	2,838	0
Rev Use Money/Prop	935	0	0	0
Fund Balance	0	24,400	27,625	3,225
<b>Total Revenue</b>	<b>3,773</b>	<b>27,238</b>	<b>30,463</b>	<b>3,225</b>
Services & Supplies	0	12,525	12,525	0
Other Charges	95	2,476	2,476	0
Intrafund Transfers	379	90	90	0
Contingency	0	11,825	15,050	3,225
Reserves Budgetary	0	322	322	0
<b>Total Appropriations</b>	<b>475</b>	<b>27,238</b>	<b>30,463</b>	<b>3,225</b>
ORG 3592922 CSA #9 WOODLEIGH HEIGHTS Zn 94 TOTAL	(3,298)	0	0	0

Special Revenue Funds  
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**ORG : 3592923 CSA #9 THE PLATEAU Zn 95**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	4,554	4,554	4,554	0
Rev Use Money/Prop	1,278	0	0	0
Fund Balance	0	30,094	25,382	(4,712)
<b>Total Revenue</b>	<b>5,832</b>	<b>34,648</b>	<b>29,936</b>	<b>(4,712)</b>
Services & Supplies	0	14,662	14,661	(1)
Other Charges	762	3,170	3,170	0
Intrafund Transfers	379	142	142	0
Contingency	0	15,382	10,671	(4,711)
Reserves Budgetary	0	1,292	1,292	0
<b>Total Appropriations</b>	<b>1,142</b>	<b>34,648</b>	<b>29,936</b>	<b>(4,712)</b>
<b>ORG 3592923 CSA #9 THE PLATEAU Zn 95 TOTAL</b>	<b>(4,691)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3592924 CSA #9 TWIN CANYON EST Zn 96**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	1,866	1,866	1,866	0
Rev Use Money/Prop	513	0	0	0
Fund Balance	0	11,611	8,188	(3,423)
<b>Total Revenue</b>	<b>2,379</b>	<b>13,477</b>	<b>10,054</b>	<b>(3,423)</b>
Services & Supplies	0	8,138	8,138	0
Other Charges	0	1,293	1,293	0
Intrafund Transfers	379	61	61	0
Contingency	0	3,423	0	(3,423)
Reserves Budgetary	0	562	562	0
<b>Total Appropriations</b>	<b>379</b>	<b>13,477</b>	<b>10,054</b>	<b>(3,423)</b>
<b>ORG 3592924 CSA #9 TWIN CANYON EST Zn 96 TOTAL</b>	<b>(2,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

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**ORG : 3592925 CSA #9 HIGHLAND VIEW Zn 97**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	22,014	22,014	22,013	(1)
Rev Use Money/Prop	7,516	0	0	0
Fund Balance	0	70,020	149,381	79,361
<b>Total Revenue</b>	<b>29,529</b>	<b>92,033</b>	<b>171,394</b>	<b>79,361</b>
Services & Supplies	0	32,588	33,250	662
Other Charges	7,636	11,366	11,366	0
Intrafund Transfers	379	668	668	0
Contingency	0	37,381	116,080	78,699
Reserves Budgetary	0	10,030	10,030	0
<b>Total Appropriations</b>	<b>8,015</b>	<b>92,033</b>	<b>171,394</b>	<b>79,361</b>
ORG 3592925 CSA #9 HIGHLAND VIEW Zn 97 TOTAL	(21,514)	0	0	0

**ORG : 3592926 CSA #9 CAMINO VISTA Zn 99**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	1,746	1,746	1,746	0
Rev Use Money/Prop	397	0	0	0
Fund Balance	0	11,291	2,407	(8,884)
<b>Total Revenue</b>	<b>2,143</b>	<b>13,037</b>	<b>4,153</b>	<b>(8,884)</b>
Services & Supplies	0	8,884	2,300	(6,584)
Other Charges	0	1,201	1,201	0
Intrafund Transfers	379	58	58	0
Contingency	0	2,407	107	(2,300)
Reserves Budgetary	0	487	487	0
<b>Total Appropriations</b>	<b>379</b>	<b>13,037</b>	<b>4,153</b>	<b>(8,884)</b>
ORG 3592926 CSA #9 CAMINO VISTA Zn 99 TOTAL	(1,763)	0	0	0



Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3592927 CSA #9 HILAND VW 3B&4 Zn 98302**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	11,252	11,252	11,252	0
Fines & Penalties	11	0	0	0
Rev Use Money/Prop	2,672	0	0	0
Fund Balance	0	28,416	20,897	(7,519)
<b>Total Revenue</b>	<b>13,935</b>	<b>39,668</b>	<b>32,149</b>	<b>(7,519)</b>
Services & Supplies	0	20,847	20,847	0
Other Charges	2,459	5,390	5,390	0
Intrafund Transfers	379	345	345	0
Contingency	0	7,519	0	(7,519)
Reserves Budgetary	0	5,567	5,567	0
<b>Total Appropriations</b>	<b>2,838</b>	<b>39,668</b>	<b>32,149</b>	<b>(7,519)</b>
ORG 3592927 CSA #9 HILAND VW 3B&4 Zn 98302 TOTAL	(11,097)	0	0	0

**ORG : 3592928 CSA #9 HILAND VW 5&6 Zn 98303**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	14,196	14,284	14,284	0
Fines & Penalties	14	0	0	0
Rev Use Money/Prop	4,270	0	0	0
Fund Balance	0	41,804	97,116	55,312
<b>Total Revenue</b>	<b>18,480</b>	<b>56,089</b>	<b>111,400</b>	<b>55,311</b>
Services & Supplies	0	24,593	24,592	(1)
Other Charges	4,205	8,910	8,910	0
Intrafund Transfers	379	436	436	0
Contingency	0	17,116	72,428	55,312
Reserves Budgetary	0	5,034	5,034	0
<b>Total Appropriations</b>	<b>4,584</b>	<b>56,089</b>	<b>111,400</b>	<b>55,311</b>
ORG 3592928 CSA #9 HILAND VW 5&6 Zn 98303 TOTAL	(13,896)	0	0	0

# Special Revenue Funds

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**ORG : 3592929 CSA #9 RDGVW WST 1&2 Zn 98304**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	24,777	25,150	25,150	0
Fines & Penalties	54	0	0	0
Rev Use Money/Prop	4,758	0	0	0
Fund Balance	0	52,627	88,966	36,340
<b>Total Revenue</b>	<b>29,588</b>	<b>77,777</b>	<b>114,116</b>	<b>36,339</b>
Services & Supplies	0	33,534	33,533	(1)
Other Charges	7,163	15,020	15,020	0
Intrafund Transfers	379	762	762	0
Contingency	0	18,993	55,333	36,340
Reserves Budgetary	0	9,468	9,468	0
<b>Total Appropriations</b>	<b>7,542</b>	<b>77,777</b>	<b>114,116</b>	<b>36,339</b>
ORG 3592929 CSA #9 RDGVW WST 1&2 Zn 98304 TOTAL	(22,046)	0	0	0

**ORG : 3592930 CSA #9 BASS LK V 8-13 Zn 98305**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	23,457	23,389	23,388	(1)
Fines & Penalties	90	0	0	0
Rev Use Money/Prop	7,251	0	0	0
Fund Balance	0	62,418	134,269	71,851
<b>Total Revenue</b>	<b>30,799</b>	<b>85,807</b>	<b>157,657</b>	<b>71,850</b>
Services & Supplies	0	34,250	32,000	(2,250)
Other Charges	5,658	11,349	11,349	0
Intrafund Transfers	379	712	712	0
Contingency	0	28,248	102,168	73,920
Reserves Budgetary	0	11,248	11,428	180
<b>Total Appropriations</b>	<b>6,038</b>	<b>85,807</b>	<b>157,657</b>	<b>71,850</b>
ORG 3592930 CSA #9 BASS LK V 8-13 Zn 98305 TOTAL	(24,761)	0	0	0

Special Revenue Funds  
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**ORG : 3592931 CSA #9 HILAND VLLGE 4 Zn 98306**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	1,884	1,884	1,884	0
Rev Use Money/Prop	396	0	0	0
Fund Balance	0	10,111	7,014	(3,097)
<b>Total Revenue</b>	<b>2,280</b>	<b>11,995</b>	<b>8,898</b>	<b>(3,097)</b>
Services & Supplies	0	6,915	6,914	(1)
Other Charges	0	1,334	1,334	0
Intrafund Transfers	379	62	62	0
Contingency	0	3,096	0	(3,096)
Reserves Budgetary	0	588	588	0
<b>Total Appropriations</b>	<b>379</b>	<b>11,995</b>	<b>8,898</b>	<b>(3,097)</b>
ORG 3592931 CSA #9 HILAND VLLGE 4 Zn 98306 <b>TOTAL</b>	<b>(1,901)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3592932 CSA #9 WATERMARK Zn 98307**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	6,229	6,330	6,330	0
Fines & Penalties	19	0	0	0
Rev Use Money/Prop	1,353	0	0	0
Fund Balance	0	27,645	19,900	(7,745)
<b>Total Revenue</b>	<b>7,601</b>	<b>33,975</b>	<b>26,230</b>	<b>(7,745)</b>
Services & Supplies	0	14,859	14,858	(1)
Other Charges	1,158	4,159	4,159	0
Intrafund Transfers	379	196	196	0
Contingency	0	12,686	4,942	(7,744)
Reserves Budgetary	0	2,075	2,075	0
<b>Total Appropriations</b>	<b>1,537</b>	<b>33,975</b>	<b>26,230</b>	<b>(7,745)</b>
ORG 3592932 CSA #9 WATERMARK Zn 98307 <b>TOTAL</b>	<b>(6,064)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

## RECOMMENDED BUDGET • FY 2020-21

### ORG : 3592933 CSA #9 EUER RANCH 1-5 Zn 98308

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	67,543	67,409	67,408	(1)
Fines & Penalties	36	0	0	0
Rev Use Money/Prop	17,850	0	0	0
Fund Balance	0	181,871	310,270	128,399
<b>Total Revenue</b>	<b>85,429</b>	<b>249,280</b>	<b>377,678</b>	<b>128,398</b>
Services & Supplies	0	99,283	99,282	(1)
Other Charges	14,479	30,621	30,621	0
Intrafund Transfers	379	2,016	2,016	0
Contingency	0	82,488	210,887	128,399
Reserves Budgetary	0	34,872	34,872	0
<b>Total Appropriations</b>	<b>14,859</b>	<b>249,280</b>	<b>377,678</b>	<b>128,398</b>
<b>ORG 3592933 CSA #9 EUER RANCH 1-5 Zn 98308 TOTAL</b>	<b>(70,571)</b>	<b>0</b>	<b>0</b>	<b>0</b>

### ORG : 3592934 CSA #9 EUER RANCH 6&7 Zn 98309

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	54,624	54,624	54,624	0
Rev Use Money/Prop	12,786	0	0	0
Fund Balance	0	141,748	288,242	146,494
<b>Total Revenue</b>	<b>67,410</b>	<b>196,373</b>	<b>342,866</b>	<b>146,493</b>
Services & Supplies	28	69,955	69,954	(1)
Other Charges	14,850	27,090	27,090	0
Intrafund Transfers	379	1,672	1,672	0
Contingency	0	71,694	218,188	146,494
Reserves Budgetary	0	25,962	25,962	0
<b>Total Appropriations</b>	<b>15,257</b>	<b>196,373</b>	<b>342,866</b>	<b>146,493</b>
<b>ORG 3592934 CSA #9 EUER RANCH 6&amp;7 Zn 98309 TOTAL</b>	<b>(52,152)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

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**ORG : 3592935 CSA #9 CRSN CRSSNG DR Zn 98310**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	0	0	0	0
Rev Use Money/Prop	695	0	0	0
Service Charges	6,662	6,660	6,659	(1)
Fund Balance	0	27,245	24,082	(3,163)
<b>Total Revenue</b>	<b>7,358</b>	<b>33,905</b>	<b>30,741</b>	<b>(3,164)</b>
Services & Supplies	18	18,717	19,925	1,208
Other Charges	0	800	800	0
Intrafund Transfers	379	27	27	0
Contingency	0	14,082	9,710	(4,372)
Reserves Budgetary	0	279	279	0
<b>Total Appropriations</b>	<b>397</b>	<b>33,905</b>	<b>30,741</b>	<b>(3,164)</b>
<b>ORG 3592935 CSA #9 CRSN CRSSNG DR Zn 98310 TOTAL</b>	<b>(6,960)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3593960 CSA #9 GEORGETOWN CEMETRY Zn 3**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	15,912	15,931	15,931	0
Fines & Penalties	209	0	0	0
Rev Use Money/Prop	1,585	0	0	0
Service Charges	9,700	10,000	10,000	0
Miscellaneous Rev	4,575	4,600	4,600	0
Fund Balance	0	81,099	70,907	(10,192)
<b>Total Revenue</b>	<b>31,981</b>	<b>111,630</b>	<b>101,438</b>	<b>(10,192)</b>
Salaries & Benefits	4,113	0	20,349	20,349
Services & Supplies	16,392	32,750	50,530	17,780
Other Charges	0	11,600	1,000	(10,600)
Contingency	0	67,280	29,559	(37,721)
<b>Total Appropriations</b>	<b>20,505</b>	<b>111,630</b>	<b>101,438</b>	<b>(10,192)</b>
<b>ORG 3593960 CSA #9 GEORGETOWN CEMETRY Zn 3 TOTAL</b>	<b>(11,476)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3594965 CSA #9 HIGHLAND VILLAGE Zn 7**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	167	0	0	0
Service Charges	6,482	6,482	6,482	0
Fund Balance	0	6,087	6,087	0
<b>Total Revenue</b>	<b>6,649</b>	<b>12,569</b>	<b>12,569</b>	<b>0</b>
Services & Supplies	7,916	11,530	10,667	(863)
Other Charges	0	700	1,700	1,000
Intrafund Transfers	289	202	202	0
Contingency	0	137	0	(137)
<b>Total Appropriations</b>	<b>8,204</b>	<b>12,569</b>	<b>12,569</b>	<b>0</b>
ORG 3594965 CSA #9 HIGHLAND VILLAGE Zn 7 TOTAL	1,556	0	0	0

**ORG : 3594966 CSA #9 BARNETT BSNSS PRK Zn 34**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	92	0	0	0
Rev Use Money/Prop	387	0	0	0
Service Charges	3,542	3,151	3,510	359
Fund Balance	0	15,650	9,326	(6,324)
<b>Total Revenue</b>	<b>4,020</b>	<b>18,801</b>	<b>12,836</b>	<b>(5,965)</b>
Services & Supplies	18	13,613	11,025	(2,588)
Other Charges	0	750	700	(50)
Intrafund Transfers	289	112	112	0
Contingency	0	4,326	999	(3,327)
<b>Total Appropriations</b>	<b>307</b>	<b>18,801</b>	<b>12,836</b>	<b>(5,965)</b>
ORG 3594966 CSA #9 BARNETT BSNSS PRK Zn 34 TOTAL	(3,713)	0	0	0

Special Revenue Funds  
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**ORG : 3594967 CSA #9 DIAMOND SPRINGS Zn 49**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	41,112	41,073	41,073	0
Fines & Penalties	12	0	0	0
Rev Use Money/Prop	13,040	0	0	0
IG Rev - State	364	0	0	0
Fund Balance	0	95,796	663,930	568,134
<b>Total Revenue</b>	<b>54,527</b>	<b>136,869</b>	<b>705,003</b>	<b>568,134</b>
Services & Supplies	9,710	32,994	32,994	0
Other Charges	0	700	700	0
Intrafund Transfers	289	1,165	1,165	0
Contingency	0	102,010	670,144	568,134
<b>Total Appropriations</b>	<b>9,999</b>	<b>136,869</b>	<b>705,003</b>	<b>568,134</b>
ORG 3594967 CSA #9 DIAMOND SPRINGS Zn 49 TOTAL	(44,529)	0	0	0

**ORG : 3595970 CSA #9 EASTWOOD PRK 5 Zn 98601**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	12,415	12,415	12,415	0
Rev Use Money/Prop	3,530	0	0	0
Fund Balance	0	67,535	60,141	(7,394)
<b>Total Revenue</b>	<b>15,945</b>	<b>79,950</b>	<b>72,556</b>	<b>(7,394)</b>
Services & Supplies	0	14,245	14,245	0
Other Charges	2,474	6,255	6,255	0
Intrafund Transfers	379	250	250	0
Contingency	0	53,141	45,747	(7,394)
Reserves Budgetary	0	6,059	6,059	0
<b>Total Appropriations</b>	<b>2,854</b>	<b>79,950</b>	<b>72,556</b>	<b>(7,394)</b>
ORG 3595970 CSA #9 EASTWOOD PRK 5 Zn 98601 TOTAL	(13,092)	0	0	0

# Special Revenue Funds

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**ORG : 3595971 CSA #9 PIONEER PLACE Zn 64**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	23,702	24,145	24,144	(1)
Rev Use Money/Prop	3,102	0	0	0
Fund Balance	0	280	0	(280)
<b>Total Revenue</b>	<b>26,804</b>	<b>24,425</b>	<b>24,144</b>	<b>(281)</b>
Services & Supplies	2,874	130	129	(1)
Other Charges	5,786	9,599	9,599	0
Intrafund Transfers	455	311	311	0
Reserves Budgetary	0	14,385	14,105	(280)
<b>Total Appropriations</b>	<b>9,116</b>	<b>24,425</b>	<b>24,144</b>	<b>(281)</b>
ORG 3595971 CSA #9 PIONEER PLACE Zn 64 TOTAL	(17,688)	0	0	0

**ORG : 3595972 CSA #9 BLACK OAK ESTATES Zn 70**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	14,501	14,501	14,501	0
Rev Use Money/Prop	4,355	0	0	0
Fund Balance	0	50,667	28,300	(22,367)
<b>Total Revenue</b>	<b>18,856</b>	<b>65,168</b>	<b>42,801</b>	<b>(22,367)</b>
Services & Supplies	0	24,799	28,150	3,351
Other Charges	0	3,322	3,322	0
Intrafund Transfers	379	486	486	0
Contingency	0	25,718	0	(25,718)
Reserves Budgetary	0	10,843	10,843	0
<b>Total Appropriations</b>	<b>379</b>	<b>65,168</b>	<b>42,801</b>	<b>(22,367)</b>
ORG 3595972 CSA #9 BLACK OAK ESTATES Zn 70 TOTAL	(18,476)	0	0	0



# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3595973 CSA #9 BLK OAK EST 6 Zn 98604**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	5,511	5,511	5,511	0
Rev Use Money/Prop	1,484	0	0	0
Fund Balance	0	22,383	6,450	(15,933)
<b>Total Revenue</b>	<b>6,995</b>	<b>27,894</b>	<b>11,961</b>	<b>(15,933)</b>
Services & Supplies	0	15,999	6,300	(9,699)
Other Charges	1,143	2,354	2,354	0
Intrafund Transfers	379	171	171	0
Contingency	0	6,234	0	(6,234)
Reserves Budgetary	0	3,136	3,136	0
<b>Total Appropriations</b>	<b>1,523</b>	<b>27,894</b>	<b>11,961</b>	<b>(15,933)</b>
<b>ORG 3595973 CSA #9 BLK OAK EST 6 Zn 98604 TOTAL</b>	<b>(5,473)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3595974 CSA #9 DEERFIELD EST Zn 98605**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	5,063	0	2,852	2,852
Rev Use Money/Prop	1,210	0	0	0
Fund Balance	0	27,604	14,079	(13,525)
<b>Total Revenue</b>	<b>6,273</b>	<b>27,604</b>	<b>16,931</b>	<b>(10,673)</b>
Services & Supplies	0	8,312	8,311	(1)
Other Charges	286	2,360	2,360	0
Intrafund Transfers	379	170	170	0
Contingency	0	14,079	3,407	(10,672)
Reserves Budgetary	0	2,683	2,683	0
<b>Total Appropriations</b>	<b>665</b>	<b>27,604</b>	<b>16,931</b>	<b>(10,673)</b>
<b>ORG 3595974 CSA #9 DEERFIELD EST Zn 98605 TOTAL</b>	<b>(5,608)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

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**ORG : 3595975 CSA #9 HOLLOW OAK Zn 98606**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	43,235	43,017	43,016	(1)
Fines & Penalties	193	0	0	0
Rev Use Money/Prop	8,976	0	0	0
Fund Balance	0	155,505	168,428	12,923
<b>Total Revenue</b>	<b>52,405</b>	<b>198,522</b>	<b>211,444</b>	<b>12,922</b>
Services & Supplies	0	36,178	146,959	110,781
Other Charges	7,663	19,493	19,493	0
Intrafund Transfers	379	1,188	2,000	812
Contingency	0	119,177	20,506	(98,671)
Reserves Budgetary	0	22,486	22,486	0
<b>Total Appropriations</b>	<b>8,043</b>	<b>198,522</b>	<b>211,444</b>	<b>12,922</b>
ORG 3595975 CSA #9 HOLLOW OAK Zn 98606 TOTAL	(44,362)	0	0	0

**ORG : 3595976 CSA #9 CREEKSIDE 2&3 Zn 98608**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	29,008	0	15,669	15,669
Rev Use Money/Prop	8,059	0	0	0
Fund Balance	0	118,814	78,357	(40,457)
<b>Total Revenue</b>	<b>37,067</b>	<b>118,814</b>	<b>94,026</b>	<b>(24,788)</b>
Services & Supplies	0	11,299	11,299	0
Other Charges	2,025	5,254	5,254	0
Intrafund Transfers	379	791	791	0
Contingency	0	78,357	53,569	(24,788)
Reserves Budgetary	0	23,113	23,113	0
<b>Total Appropriations</b>	<b>2,404</b>	<b>118,814</b>	<b>94,026</b>	<b>(24,788)</b>
ORG 3595976 CSA #9 CREEKSIDE 2&3 Zn 98608 TOTAL	(34,663)	0	0	0

Special Revenue Funds  
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**ORG : 3595977 CSA #9 HIGHLAND VW 3A Zn 98609**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	7,930	7,930	7,930	0
Rev Use Money/Prop	1,425	0	0	0
Fund Balance	0	52,908	28,925	(23,983)
<b>Total Revenue</b>	<b>9,355</b>	<b>60,838</b>	<b>36,855</b>	<b>(23,983)</b>
Services & Supplies	0	28,775	28,775	0
Other Charges	292	3,633	3,633	0
Intrafund Transfers	379	180	180	0
Contingency	0	23,983	0	(23,983)
Reserves Budgetary	0	4,267	4,267	0
<b>Total Appropriations</b>	<b>671</b>	<b>60,838</b>	<b>36,855</b>	<b>(23,983)</b>
ORG 3595977 CSA #9 HIGHLAND VW 3A Zn 98609 TOTAL	(8,684)	0	0	0

**ORG : 3595978 CSA #9 TRAVOIS Zn 98610**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	8,482	8,482	8,482	0
Rev Use Money/Prop	1,743	0	0	0
Fund Balance	0	39,544	22,952	(16,592)
<b>Total Revenue</b>	<b>10,225</b>	<b>48,026</b>	<b>31,434</b>	<b>(16,592)</b>
Services & Supplies	0	16,442	16,442	0
Other Charges	618	2,934	2,934	0
Intrafund Transfers	379	78	78	0
Contingency	0	22,952	6,360	(16,592)
Reserves Budgetary	0	5,620	5,620	0
<b>Total Appropriations</b>	<b>998</b>	<b>48,026</b>	<b>31,434</b>	<b>(16,592)</b>
ORG 3595978 CSA #9 TRAVOIS Zn 98610 TOTAL	(9,228)	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3595979 CSA #9 SILVER SPRINGS Zn 98611**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	1,593	17,193	17,193	0
Rev Use Money/Prop	3,747	0	0	0
Fund Balance	0	42,226	30,746	(11,480)
<b>Total Revenue</b>	<b>5,340</b>	<b>59,419</b>	<b>47,939</b>	<b>(11,480)</b>
Services & Supplies	0	30,597	30,596	(1)
Other Charges	1,353	4,196	4,196	0
Intrafund Transfers	379	330	330	0
Contingency	0	11,479	0	(11,479)
Reserves Budgetary	0	12,817	12,817	0
<b>Total Appropriations</b>	<b>1,732</b>	<b>59,419</b>	<b>47,939</b>	<b>(11,480)</b>
ORG 3595979 CSA #9 SILVER SPRINGS Zn 98611				
<b>TOTAL</b>	<b>(3,608)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3595980 CSA #9 W VALLEY VLLG Zn 98612**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	233,005	233,780	235,042	1,262
Fines & Penalties	41	0	0	0
Rev Use Money/Prop	35,238	0	0	0
Fund Balance	0	286,529	622,631	336,102
<b>Total Revenue</b>	<b>268,283</b>	<b>520,310</b>	<b>857,673</b>	<b>337,364</b>
Services & Supplies	0	85,370	85,369	(1)
Other Charges	30,756	90,961	90,961	0
Intrafund Transfers	379	4,304	4,304	0
Contingency	0	201,230	538,594	337,364
Reserves Budgetary	0	138,445	138,445	0
<b>Total Appropriations</b>	<b>31,135</b>	<b>520,310</b>	<b>857,673</b>	<b>337,364</b>
ORG 3595980 CSA #9 W VALLEY VLLG Zn 98612				
<b>TOTAL</b>	<b>(237,148)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3595981 CSA #9 HAWK VIEW ROAD Zn 98613**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	230	0	230	230
Rev Use Money/Prop	41	0	0	0
Service Charges	594	0	0	0
Fund Balance	0	1,763	1,762	(1)
<b>Total Revenue</b>	<b>866</b>	<b>1,763</b>	<b>1,992</b>	<b>229</b>
Services & Supplies	234	239	792	553
Other Charges	369	0	1,200	1,200
Intrafund Transfers	33	0	0	0
Contingency	0	1,524	0	(1,524)
<b>Total Appropriations</b>	<b>636</b>	<b>1,763</b>	<b>1,992</b>	<b>229</b>
ORG 3595981 CSA #9 HAWK VIEW ROAD Zn 98613 TOTAL	(230)	0	0	0

**ORG : 3596990 CSA #9 EMERALD MEADOWS Zn 80**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	594	0	0	0
Service Charges	23,275	23,275	23,052	(223)
Fund Balance	0	39,729	42,472	2,743
<b>Total Revenue</b>	<b>23,869</b>	<b>63,004</b>	<b>65,524</b>	<b>2,520</b>
Services & Supplies	20,643	28,325	19,196	(9,129)
Other Charges	0	1,500	3,150	1,650
Intrafund Transfers	782	706	706	0
Contingency	0	32,473	42,472	9,999
<b>Total Appropriations</b>	<b>21,425</b>	<b>63,004</b>	<b>65,524</b>	<b>2,520</b>
ORG 3596990 CSA #9 EMERALD MEADOWS Zn 80 TOTAL	(2,445)	0	0	0
FUND 1359 County Service Area #9 TOTAL	(1,030,586)	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

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**FUND : 1374 EL DORADO DEVELOPMENT PRJ**

**ORG : 3780801 DEV DIST - MISSOURI FLAT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	3,256	0	0	0
Fund Balance	0	160,038	162,533	2,495
<b>Total Revenue</b>	<b>3,256</b>	<b>160,038</b>	<b>162,533</b>	<b>2,495</b>
Contingency	0	160,038	162,533	2,495
<b>Total Appropriations</b>	<b>0</b>	<b>160,038</b>	<b>162,533</b>	<b>2,495</b>
ORG 3780801 DEV DIST - MISSOURI FLAT TOTAL	(3,256)	0	0	0

**ORG : 3780802 DEV DIST - MO FLAT PM**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	306	0	0	0
Fund Balance	0	15,055	15,290	235
<b>Total Revenue</b>	<b>306</b>	<b>15,055</b>	<b>15,290</b>	<b>235</b>
Contingency	0	15,055	15,290	235
<b>Total Appropriations</b>	<b>0</b>	<b>15,055</b>	<b>15,290</b>	<b>235</b>
ORG 3780802 DEV DIST - MO FLAT PM TOTAL	(306)	0	0	0
FUND 1374 EL DORADO DEVELOPMENT PRJ TOTAL	(3,563)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**FUND : 1353 County Service Area #3**  
**ORG : 3830300 EM: VECTOR CONTROL**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	441,386	385,159	439,800	54,641
Fines & Penalties	652	586	586	0
Rev Use Money/Prop	49,624	23,500	57,600	34,100
IG Rev - State	4,146	4,100	4,100	0
Other Gov Agency	6,232	5,923	6,000	77
Service Charges	113,615	118,300	118,300	0
Fund Balance	0	1,889,696	1,889,696	0
<b>Total Revenue</b>	<b>615,653</b>	<b>2,427,264</b>	<b>2,516,082</b>	<b>88,818</b>
Salaries & Benefits	152,687	290,571	230,778	(59,793)
Services & Supplies	37,205	69,457	67,785	(1,672)
Other Charges	59,467	112,540	96,389	(16,151)
Fixed Assets	0	65,000	50,000	(15,000)
Contingency	0	1,889,696	2,071,130	181,434
<b>Total Appropriations</b>	<b>249,360</b>	<b>2,427,264</b>	<b>2,516,082</b>	<b>88,818</b>
<b>ORG 3830300 EM: VECTOR CONTROL TOTAL</b>	<b>(366,294)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3830350 EM: CITY OF SLT SNOW REMOVAL**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	1,110	2,000	2,000	0
Rev Use Money/Prop	2,484	750	2,000	1,250
Service Charges	226,576	232,450	232,450	0
<b>Total Revenue</b>	<b>230,170</b>	<b>235,200</b>	<b>236,450</b>	<b>1,250</b>
Other Charges	230,170	235,200	236,450	1,250
<b>Total Appropriations</b>	<b>230,170</b>	<b>235,200</b>	<b>236,450</b>	<b>1,250</b>
<b>ORG 3830350 EM: CITY OF SLT SNOW REMOVAL TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND 1353 County Service Area #3 TOTAL</b>	<b>(366,294)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**FUND : 1360 County Service Area #10**

**ORG : 3810100 EM: CSA #10 SOLID WASTE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
License, Pmt, Fran	19,304	0	17,500	17,500
Fines & Penalties	8,436	0	7,500	7,500
Rev Use Money/Prop	60,247	19,591	52,000	32,409
IG Rev - State	87,634	513,600	465,935	(47,665)
Service Charges	1,756,451	1,820,000	1,793,000	(27,000)
Miscellaneous Rev	0	0	2,950	2,950
Other Fin Sources	9,302	0	38,795	38,795
Residual Equity	102,113	0	0	0
Fund Balance	0	1,849,460	1,030,726	(818,734)
<b>Total Revenue</b>	<b>2,043,487</b>	<b>4,202,651</b>	<b>3,408,406</b>	<b>(794,245)</b>
Salaries & Benefits	826,762	943,726	974,998	31,272
Services & Supplies	1,164,886	953,084	1,003,325	50,241
Other Charges	311,908	619,583	639,952	20,369
Fixed Assets	863	57,000	0	(57,000)
Other Fin Uses	117,720	447,753	439,769	(7,984)
Intrafund Transfers	231,008	420,882	350,362	(70,520)
Contingency	0	760,623	0	(760,623)
<b>Total Appropriations</b>	<b>2,653,148</b>	<b>4,202,651</b>	<b>3,408,406</b>	<b>(794,245)</b>
<b>ORG 3810100 EM: CSA #10 SOLID WASTE TOTAL</b>	<b>609,661</b>	<b>0</b>	<b>0</b>	<b>0</b>



Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3810110 EM: CSA #10 SOLID WASTE - SLT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	1,005	1,150	1,150	0
Rev Use Money/Prop	6,003	4,800	6,000	1,200
Service Charges	88,560	89,496	89,496	0
Fund Balance	0	170,344	170,344	0
<b>Total Revenue</b>	<b>95,568</b>	<b>265,790</b>	<b>266,990</b>	<b>1,200</b>
Salaries & Benefits	0	9,572	15,269	5,697
Services & Supplies	62,875	66,000	66,000	0
Other Charges	0	1,403	2,442	1,039
Contingency	0	188,815	183,279	(5,536)
<b>Total Appropriations</b>	<b>62,875</b>	<b>265,790</b>	<b>266,990</b>	<b>1,200</b>
<b>ORG 3810110 EM: CSA #10 SOLID WASTE - SLT TOTAL</b>	<b>(32,693)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ORG : 3810120 EM: CSA #10 LIQUID WASTE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	3,031	2,349	2,349	0
Rev Use Money/Prop	55,101	29,000	50,000	21,000
Service Charges	832,952	714,000	815,000	101,000
Miscellaneous Rev	550	0	0	0
Fund Balance	0	1,418,398	862,100	(556,298)
<b>Total Revenue</b>	<b>891,634</b>	<b>2,163,747</b>	<b>1,729,449</b>	<b>(434,298)</b>
Salaries & Benefits	194,681	364,364	394,168	29,804
Services & Supplies	683,073	1,043,134	903,764	(139,370)
Other Charges	35,230	70,831	58,517	(12,314)
Fixed Assets	11,048	125,200	45,000	(80,200)
Other Fin Uses	0	80,000	0	(80,000)
Intrafund Abatement	(231,008)	(420,882)	(350,362)	70,520
Contingency	0	901,100	678,362	(222,738)
<b>Total Appropriations</b>	<b>693,024</b>	<b>2,163,747</b>	<b>1,729,449</b>	<b>(434,298)</b>
<b>ORG 3810120 EM: CSA #10 LIQUID WASTE TOTAL</b>	<b>(198,610)</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 3810130 EM: CSA #10 HAZARDOUS WASTE**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	2,144	2,500	2,000	(500)
Rev Use Money/Prop	15,468	7,500	15,000	7,500
IG Rev - State	54,657	20,000	0	(20,000)
Service Charges	246,753	258,274	251,625	(6,649)
Other Fin Sources	0	135,587	63,949	(71,638)
Fund Balance	0	521,084	412,305	(108,779)
<b>Total Revenue</b>	<b>319,022</b>	<b>944,945</b>	<b>744,879</b>	<b>(200,066)</b>
Salaries & Benefits	97,961	234,610	175,651	(58,959)
Services & Supplies	87,168	237,757	199,884	(37,873)
Other Charges	17,281	45,273	28,888	(16,385)
Fixed Assets	0	15,000	0	(15,000)
Contingency	0	412,305	340,456	(71,849)
<b>Total Appropriations</b>	<b>202,410</b>	<b>944,945</b>	<b>744,879</b>	<b>(200,066)</b>
ORG 3810130 EM: CSA #10 HAZARDOUS WASTE TOTAL	(116,612)	0	0	0

**ORG : 3810140 EM: CSA #10 LITTER - SLT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	188	332	332	0
Rev Use Money/Prop	503	404	400	(4)
Service Charges	26,659	27,055	27,055	0
Fund Balance	0	(4)	4	8
<b>Total Revenue</b>	<b>27,350</b>	<b>27,787</b>	<b>27,791</b>	<b>4</b>
Services & Supplies	27,350	27,787	27,791	4
<b>Total Appropriations</b>	<b>27,350</b>	<b>27,787</b>	<b>27,791</b>	<b>4</b>
ORG 3810140 EM: CSA #10 LITTER - SLT TOTAL	0	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 3810145 EM: CSA #10 LITTER ABATEMENT**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	907	0	0	0
Total Revenue	907	0	0	0
Residual Equity Xfer	102,113	0	0	0
Total Appropriations	102,113	0	0	0
ORG 3810145 EM: CSA #10 LITTER ABATEMENT TOTAL	101,206	0	0	0

**ORG : 3898980 EM: UNION MINE CLOSURE/POST CL**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	54,376	46,000	55,000	9,000
Other Fin Sources	3,288	4,000	4,000	0
Fund Balance	0	(13,950)	0	13,950
Total Revenue	57,663	36,050	59,000	22,950
Reserves Budgetary	0	36,050	59,000	22,950
Total Appropriations	0	36,050	59,000	22,950
ORG 3898980 EM: UNION MINE CLOSURE/POST CL TOTAL	(57,663)	0	0	0
FUND 1360 County Service Area #10 TOTAL	305,288	0	0	0

**FUND : 1360 County Service Area #10**

**ORG : 4360610 LB: CSA#10 - MAIN LIBRARY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Rev Use Money/Prop	2,904	1,500	3,000	1,500
Fund Balance	0	139,744	119,658	(20,086)
Total Revenue	2,904	141,244	122,658	(18,586)
Other Fin Uses	3,000	21,586	120,000	98,414
Contingency	0	119,658	2,658	(117,000)
Total Appropriations	3,000	141,244	122,658	(18,586)
ORG 4360610 LB: CSA#10 - MAIN LIBRARY TOTAL	96	0	0	0

# Special Revenue Funds

RECOMMENDED BUDGET • FY 2020-21

**ORG : 4360620 LB: CSA#10 - SLT LIBRARY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	483,171	485,000	490,000	5,000
Fines & Penalties	2,551	5,000	2,500	(2,500)
Rev Use Money/Prop	10,983	4,000	10,000	6,000
Service Charges	0	(11,125)	0	11,125
Fund Balance	0	242,074	199,081	(42,993)
<b>Total Revenue</b>	<b>496,704</b>	<b>724,949</b>	<b>701,581</b>	<b>(23,368)</b>
Other Fin Uses	473,311	525,868	503,000	(22,868)
Contingency	0	199,081	198,581	(500)
<b>Total Appropriations</b>	<b>473,311</b>	<b>724,949</b>	<b>701,581</b>	<b>(23,368)</b>
ORG 4360620 LB: CSA#10 - SLT LIBRARY TOTAL	(23,394)	0	0	0

**ORG : 4360630 LB: CSA#10 - CP LIBRARY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Fines & Penalties	367	400	400	0
Rev Use Money/Prop	7,222	2,500	6,000	3,500
Service Charges	262,824	265,000	263,000	(2,000)
Fund Balance	0	177,740	153,005	(24,735)
<b>Total Revenue</b>	<b>270,414</b>	<b>445,640</b>	<b>422,405</b>	<b>(23,235)</b>
Other Fin Uses	267,004	292,635	295,000	2,365
Contingency	0	153,005	127,405	(25,600)
<b>Total Appropriations</b>	<b>267,004</b>	<b>445,640</b>	<b>422,405</b>	<b>(23,235)</b>
ORG 4360630 LB: CSA#10 - CP LIBRARY TOTAL	(3,409)	0	0	0

Special Revenue Funds  
RECOMMENDED BUDGET • FY 2020-21

**ORG : 4360640 LB: CSA#10 - GT LIBRARY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	102,640	104,000	104,000	0
Fines & Penalties	1,163	1,000	1,000	0
Rev Use				
Money/Prop	2,981	1,300	3,000	1,700
Service Charges	0	(3,150)	0	3,150
Fund Balance	0	85,621	75,366	(10,255)
<b>Total Revenue</b>	<b>106,785</b>	<b>188,771</b>	<b>183,366</b>	<b>(5,405)</b>
Other Fin Uses	103,647	113,405	105,000	(8,405)
Contingency	0	75,366	78,366	3,000
<b>Total Appropriations</b>	<b>103,647</b>	<b>188,771</b>	<b>183,366</b>	<b>(5,405)</b>
ORG 4360640 LB: CSA#10 - GT LIBRARY TOTAL	(3,137)	0	0	0

**ORG : 4360650 LB: CSA#10 - EDH LIBRARY**

Description	Prior Year Actual	Current Year Adopted	CAO Recommended	Difference from Adopted
Taxes	464,363	475,000	475,000	0
Fines & Penalties	778	1,000	750	(250)
Rev Use				
Money/Prop	11,734	4,500	10,000	5,500
Service Charges	0	(7,000)	0	7,000
Fund Balance	0	243,641	179,759	(63,882)
<b>Total Revenue</b>	<b>476,875</b>	<b>717,141</b>	<b>665,509</b>	<b>(51,632)</b>
Other Fin Uses	507,207	537,382	535,000	(2,382)
Contingency	0	179,759	130,509	(49,250)
<b>Total Appropriations</b>	<b>507,207</b>	<b>717,141</b>	<b>665,509</b>	<b>(51,632)</b>
ORG 4360650 LB: CSA#10 - EDH LIBRARY TOTAL	30,332	0	0	0
FUND 1360 County Service Area #10 TOTAL	487	0	0	0



Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Agriculture</b>				
Agriculture Commissioner and Sealer of Weights and Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Agriculture Biologist/Standards Inspector I/II/III	5.00	5.00	5.00	-
Agriculture Biologist Technician - Limited Term	1.00	1.00	1.00	-
Deputy Agriculture Commissioner, Sealer of Weights and Measures	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>-</b>
<b>Air Quality Management District *</b>				
Air Pollution Control Officer	1.00	1.00	1.00	-
Air Quality Administrative Analyst	1.00	1.00	1.00	-
Air Quality Engineer	2.00	2.00	2.00	-
Air Quality Specialist I/II	2.00	2.00	2.00	-
Air Quality Technician I/II	1.00	1.00	1.00	-
Sr. Air Quality Engineer	1.00	1.00	1.00	-
Sr. Air Quality Specialist	1.00	1.00	1.00	-
<i>*AQMD Budget is adopted separately</i>				
<b>Total</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>-</b>
<b>Assessor</b>				
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr.	13.00	13.00	13.00	-
Assessment Technician I/II/Sr.	7.80	7.80	7.80	-
Assistant Assessor	1.00	1.00	1.00	-
Auditor/Appraiser - Sr. Auditor/Appraiser	2.00	2.00	2.00	-
Cadastral Drafter	1.00	1.00	1.00	-
Deputy Assessor - Systems & Support	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	1.00	1.00	-
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
<b>Total</b>	<b>37.80</b>	<b>37.80</b>	<b>37.80</b>	<b>-</b>
<b>Auditor-Controller</b>				
Auditor-Controller	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accountant I/II	2.00	2.00	2.00	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Department Analyst I/II	4.00	4.00	4.00	-
Fiscal Assistant I/II	2.00	2.00	2.00	-
Fiscal Technician	5.00	5.00	5.00	-
Payroll Technician	2.00	2.00	2.00	-
Principal Financial Analyst	2.00	2.00	2.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
<b>Total</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>-</b>

# Authorized Personnel Allocation

RECOMMENDED BUDGET • FY 2020 - 21

Department	Full-Time Equivalent (FTE)				
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation	
<b>Board of Supervisors</b>					
Supervisor - Board of Supervisors	5.00	5.00	5.00	-	
Clerk of the Board Of Supervisors	1.00	1.00	1.00	-	
Deputy Clerk of the Board I/II	1.00	1.00	1.00	-	
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-	
Supervisor's Assistant	5.00	5.00	5.00	-	
	<b>Total</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>-</b>
<b>Chief Administrative Office</b>					
Chief Administrative Officer	1.00	1.00	1.00	-	
Accountant/Auditor	1.00	1.00	1.00	-	
Accountant I/II	3.00	3.00	2.00	(1.00)	
Administrative Analyst I/II	13.00	14.00	15.00	1.00	
Administrative Analyst Supervisor	2.00	2.00	2.00	-	
Administrative Services Officer	3.00	3.00	2.00	(1.00)	
Administrative Technician	10.00	10.00	8.00	(2.00)	
Airport Operations Supervisor	1.00	1.00	-	(1.00)	
Airport Technician I/II	1.00	1.00	-	(1.00)	
Assistant Chief Administrative Officer	1.00	1.00	1.00	-	
Building Maintenance Worker I/II/Sr	10.00	10.00	11.00	1.00	
Building Operations Manager	1.00	1.00	1.00	-	
Building Operations Supervisor	2.00	2.00	2.00	-	
Building Operations Technician	2.00	2.00	2.00	-	
Buyer I/II	1.00	1.00	1.00	-	
Capital Programs Manager	1.00	1.00	1.00	-	
Chief Fiscal Officer	1.00	1.00	1.00	-	
Chief Fiscal Officer - UM	1.00	1.00	1.00	-	
Communications & Outreach Manager	1.00	1.00	1.00	-	
Community Health Advocate	1.00	1.00	1.00	-	
Custodian	9.85	9.85	9.85	-	
Custodial Supervisor	1.00	1.00	1.00	-	
Defensible Space Inspector I/II	-	1.00	1.00	-	
Deputy Chief Administrative Officer	3.00	3.00	2.00	(1.00)	
Emergency Medical Services and Emergency Preparedness Coordinator	1.00	1.00	1.00	-	
EMS Agency Medical Director	0.40	0.40	0.40	-	
Executive Assistant	-	1.00	1.00	-	
Executive Assistant to the Chief Administrative Officer	1.00	-	-	-	
Facilities Division Manager	1.00	1.00	1.00	-	
Facilities Project Manager I/II	3.00	3.00	3.00	-	
Fiscal Assistant I/II	1.00	1.00	1.00	-	
Fiscal Services Supervisor	-	-	1.00	1.00	
Fiscal Technician	4.00	4.00	4.00	-	
Grounds Maintenance Supervisor (Formerly Supervising Grounds Maintenance Worker)	1.00	1.00	1.00	-	
Grounds Maintenance Worker I/II	4.00	4.00	4.00	-	
Highway Maintenance Worker I/II	1.00	1.00	1.00	-	
Management Analyst I/II	1.00	1.00	1.00	-	
Manager of Emergency Medical Services and Preparedness and Response Programs	1.00	1.00	1.00	-	
Medical Billing Technician	-	1.00	1.00	-	
Parks Manager	1.00	1.00	1.00	-	
Principal Management Analyst	2.00	2.00	2.00	-	
Procurement & Contracts Manager	1.00	1.00	1.00	-	
Program Manager	1.00	1.00	1.00	-	



Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Chief Administrative Office (cont)</b>				
Quality Improvement Coordinator	0.75	0.75	0.75	-
River Recreation Supervisor	1.00	1.00	-	(1.00)
Services Operations Coordinator	1.00	1.00	1.00	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Administrative Analyst	5.00	5.00	4.00	(1.00)
Sr. Buyer	1.00	1.00	1.00	-
Sr. Custodian	1.00	1.00	1.00	-
Sr. Fiscal Assistant	3.00	3.00	3.00	-
Sr. Office Assistant	3.50	3.50	3.50	-
Storekeeper I/II	1.00	1.00	1.00	-
Storekeeper/Courier	2.00	2.00	2.00	-
Supervising Accountant/Auditor	1.00	1.00	1.00	-
<b>Total</b>	<b>116.50</b>	<b>119.50</b>	<b>113.50</b>	<b>(6.00)</b>
<b>Child Support Services</b>				
Director of Child Support Services	1.00	1.00	1.00	-
Fiscal Technician (Formerly Accounting Technician)	2.00	2.00	2.00	-
Administrative Analyst I/II (Formerly Staff Services Analyst I/II)	1.00	1.00	1.00	-
Assistant Director of Child Support Services	1.00	1.00	1.00	-
Child Support Attorney I-IV	2.00	2.00	2.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Specialist I/II	17.00	17.00	16.00	(1.00)
Child Support Specialist III	2.00	2.00	3.00	1.00
Child Support Supervisor	3.00	3.00	3.00	-
Executive Assistant (Formerly Staff Services Specialist 1 FTE)	-	1.00	1.00	-
Information Technology Department Specialist (Formerly Information Systems Coordinator I/II)	1.00	1.00	1.00	-
Legal Clerk I/II	2.00	2.00	2.00	-
Legal Clerk III	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist (remaining allocation will be reallocated during budget process)	2.00	1.00	-	(1.00)
<b>Total</b>	<b>39.00</b>	<b>39.00</b>	<b>38.00</b>	<b>(1.00)</b>
<b>County Counsel</b>				
County Counsel	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Assistant County Counsel	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	1.00	1.00	1.00	-
Sr. Deputy County Counsel	4.00	4.00	4.00	-
Sr. Legal Secretary	3.00	3.00	3.00	-
<b>Total</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>-</b>

# Authorized Personnel Allocation

RECOMMENDED BUDGET • FY 2020 - 21

Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>District Attorney</b>				
District Attorney	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant District Attorney	2.00	2.00	2.00	-
Chief Assistant District Attorney	1.00	1.00	1.00	-
Chief Investigator (District Attorney)	1.00	1.00	1.00	-
Crime Analyst	1.00	1.00	1.00	-
Deputy District Attorney I-IV	18.00	18.00	18.00	-
Deputy District Attorney I-IV - Limited Term	3.00	3.00	3.00	-
Executive Assistant - Law & Justice	1.00	-	-	-
Investigative Assistant	1.00	1.00	1.00	-
Investigator (District Attorney)	13.00	14.00	14.00	-
Office Assistant I/II	0.80	0.80	0.80	-
Paralegal I/II	4.00	5.00	5.00	-
Special Investigator (District Attorney)	2.00	1.00	1.00	-
Sr. Office Assistant	3.00	3.00	3.00	-
Sr. Office Assistant - Limited Term	1.00	1.00	1.00	-
Supervising Investigator (District Attorney)	2.00	2.00	2.00	-
Victim Witness Program Coordinator	1.00	1.00	1.00	-
Victim Witness Program Specialist	5.00	5.00	5.00	-
Victim Witness Program Specialist - Limited Term	1.00	2.00	2.00	-
	<b>Total</b>	<b>63.80</b>	<b>64.80</b>	<b>-</b>
<b>Environmental Management</b>				
Director of Environmental Management	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Development Aide I/II	1.00	1.00	1.00	-
Development Technician I/II	3.00	3.00	3.00	-
Disposal Site Supervisor	1.00	1.00	1.00	-
Environmental Management Manager	2.00	2.00	2.00	-
Environmental Health Specialist I/II	6.00	6.00	6.00	-
Environmental Health Specialist III	1.00	1.00	-	(1.00)
Environmental Health Specialist Supervisor	3.00	3.00	3.00	-
Geologist	1.00	1.00	1.00	-
Hazardous Material/Recycling Specialist	2.00	2.00	3.00	1.00
Hazardous Material/Recycling Technician	1.00	1.00	1.00	-
Solid Waste Technician	2.00	2.00	2.00	-
Sr. Vector Control Technician - Limited Term	1.00	1.00	1.00	-
Supervising Waste Specialist	1.00	1.00	1.00	-
Sustainability Coordinator	-	-	1.00	1.00
Vector Control Technician I/II (Limited Term)	1.00	1.00	1.00	-
Waste Management Technician I/II/III	2.00	2.00	3.00	1.00
	<b>Total</b>	<b>30.00</b>	<b>32.00</b>	<b>2.00</b>

Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Health &amp; Human Services Agency</b>				
Director, Health and Human Services Agency	1.00	1.00	1.00	-
Accountant I/II	9.00	9.00	9.00	-
Administrative Analyst I/II	3.00	10.00	10.00	-
Administrative Assistant I/II	1.00	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	2.00	2.00	1.00	(1.00)
Administrative Technician	9.00	9.00	8.00	(1.00)
Alcohol and Drug Program Division Manager	1.00	1.00	1.00	-
Animal Services Officer I/II (Formerly Animal Control Officer I/II)	8.00	8.00	8.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Administration & Finance	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	-	-	-
Assistant Director of Human Services	2.00	2.00	2.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	6.00	6.00	6.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	15.00	13.00	13.00	-
Department Systems Analyst	1.00	1.00	1.00	-
Deputy Director, Health and Human Services Agency (Formerly Deputy Director)	5.00	5.00	5.00	-
Deputy Public Guardian I/II	5.00	5.00	5.00	-
Deputy Public Guardian Supervisor (Formerly Supervising Deputy Public Guardian)	1.00	1.00	1.00	-
Director of Mental Health (Formerly Mental Health Director)	1.00	1.00	1.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Specialist Trainee/I/II	62.60	62.60	62.60	-
Eligibility Specialist III	19.00	21.00	21.00	-
Eligibility Supervisor	13.00	13.00	13.00	-
Employment and Training Worker I/II	12.00	12.00	12.00	-
Employment and Training Worker III	4.50	5.50	5.50	-
Employment and Training Worker Supervisor	4.00	4.00	4.00	-
Energy/Weatherization Technician I/II	3.00	3.00	3.00	-
Energy Weatherization Technician I/II - Limited Term	1.00	1.00	1.00	-
Energy/Weatherization Supervisor	1.00	1.00	1.00	-
Epidemiologist I/II	1.00	1.00	1.00	-
Fair Hearing Officer	1.00	-	-	-
Fiscal Assistant I/II	4.00	4.00	4.00	-
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	16.00	16.00	15.00	(1.00)
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	12.00	12.00	12.00	-
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	9.00	9.00	9.00	-
Health Program Specialist - Limited Term	0.80	0.80	-	(0.80)
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	1.00	1.00	1.00	-
Housing Program Specialist I/II - Limited Term	-	1.00	1.00	-

# Authorized Personnel Allocation

RECOMMENDED BUDGET • FY 2020 - 21

Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Health &amp; Human Services Agency (cont)</b>				
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator III	1.00	-	-	-
Information Technology Department Coordinator	-	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Legal Clerk III	1.00	1.00	1.00	-
Licensed Vocational Nurse I/II	1.00	-	-	-
Manager of Animal Services (Formerly Chief Animal Control Officer)	1.00	1.00	1.00	-
Manager of Mental Health Programs	3.00	3.00	3.00	-
Mealsite Coordinator	6.31	6.31	6.62	0.31
Medical Office Assistant I/II	10.80	10.80	10.80	-
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.25	6.25	6.25	-
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	30.50	30.50	32.50	2.00
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	0.40	0.40	0.40	-
Mental Health Program Coordinator IA/IB/II	6.00	6.00	7.00	1.00
Mental Health Worker I/II	14.00	14.00	20.00	6.00
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.15	3.15	3.15	-
Office Assistant I/II	17.50	17.50	17.50	-
Office Assistant III	13.00	-	-	-
Office Assistant Supervisor I/II	3.00	-	-	-
Office Services Supervisor	-	3.00	3.00	-
Paralegal I/II	1.00	1.00	1.00	-
Program Aide	7.55	7.55	7.55	-
Program Assistant	22.00	22.00	22.00	-
Program Coordinator	4.00	4.00	4.00	-
Program Coordinator - Limited Term	1.00	1.00	1.00	-
Program Manager	10.70	10.70	10.70	-
Program Manager - Protective Services	-	6.00	6.00	-
Psychiatric Technician I/II	3.00	3.00	3.00	-
Psychiatrist I/II	1.00	1.00	1.00	-
Public Health Nurse I/II	15.10	15.10	15.10	-
Public Health Nurse Practitioner	1.80	1.80	1.80	-
Public Health Nurse Supervisor	4.00	4.00	4.00	-
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	1.00	1.00	1.00	-
Registered Nurse	-	1.00	1.00	-
Screeener	5.00	-	-	-
Secretary	1.00	1.00	1.00	-
Senior Citizens' Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-
Social Service Aide	17.00	17.00	17.00	-
Social Services Program Manager	6.00	-	-	-
Social Work Clinician A/B (Formerly Social Worker Clinician)	1.00	1.00	1.00	-
Social Worker I/II	10.00	11.00	11.00	-
Social Worker III	25.40	25.40	25.40	-
Social Worker IV	25.80	25.80	25.80	-
Social Worker Supervisor I (Formerly Social Services Supervisor I)	4.00	4.00	4.00	-

Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Health &amp; Human Services Agency (cont)</b>				
Social Worker Supervisor II (Formerly Social Services Supervisor II)	9.00	9.00	9.00	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Animal Services Officer (Formerly Sr. Animal Control Officer)	1.00	1.00	1.00	-
Sr. Department Analyst	4.00	4.00	4.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
Sr. Office Assistant	5.00	23.00	22.00	(1.00)
Sr. Veterans Service Representative	-	-	1.00	1.00
Staff Services Analyst I/II	6.00	-	-	-
Supervising Accountant/Auditor	6.00	6.00	6.00	-
Supervising Animal Control Officer	2.00	2.00	2.00	-
Supervising Health Education Coordinator	4.00	4.00	4.00	-
Supervising Occupational/Physical Therapist	0.80	0.80	0.80	-
System Support Analyst	3.00	3.00	3.00	-
System Support Analyst - Limited Term	1.00	1.00	1.00	-
System Support Assistant (Formerly Services Support Assistant III)	3.00	3.00	3.00	-
Veterans Service Officer	1.00	1.00	1.00	-
Veterans Services Representative I/II	3.00	3.00	3.00	-
Vocational Counselor	1.00	-	-	-
Welfare Collections Officer	1.00	-	-	-
<b>Total</b>	<b>607.12</b>	<b>607.12</b>	<b>612.63</b>	<b>5.51</b>
<b>Human Resources/Risk Management</b>				
<i>Human Resources</i>				
Director of Human Resources	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Director of Human Resources	1.00	1.00	1.00	-
Assistant Director of Human Resources - Limited Term	-	0.50	0.50	-
Human Resources Analyst I/II	3.00	3.00	4.00	1.00
Human Resources Technician	5.00	6.00	7.00	1.00
Principal Human Resources Analyst	2.00	2.00	2.00	-
Sr. Human Resources Analyst	2.00	2.00	1.00	(1.00)
Sr. Office Assistant	0.50	0.50	0.50	-
<i>Division Total</i>	<b>15.50</b>	<b>17.00</b>	<b>18.00</b>	<b>1.00</b>
<i>Risk Management</i>				
Risk Manager	1.00	1.00	1.00	-
Risk Analyst I/II	2.00	2.00	2.00	-
Risk Technician	1.00	1.00	1.00	-
Sr. Office Assistant	0.50	0.50	0.50	-
Sr. Risk Analyst	1.00	1.00	-	(1.00)
<i>Division Total</i>	<b>5.50</b>	<b>5.50</b>	<b>4.50</b>	<b>(1.00)</b>
<b>Total</b>	<b>21.00</b>	<b>22.50</b>	<b>22.50</b>	<b>-</b>

# Authorized Personnel Allocation

RECOMMENDED BUDGET • FY 2020 - 21

Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Information Technologies</b>				
Director of Information Technologies	1.00	1.00	1.00	-
Applications Analyst I/II	9.00	9.00	9.00	-
Applications Analyst III	1.00	1.00	1.00	-
Assistant Director of Information Technologies	1.00	1.00	1.00	-
Business Systems Analyst I/II	3.00	3.00	3.00	-
Chief Information Security Officer	1.00	1.00	1.00	-
Deputy Director of Information Technologies	2.00	2.00	2.00	-
Information Technology Analyst I/II-Network Design & Administration	1.00	1.00	1.00	-
Information Technology Analyst III-Network Design & Administration	1.00	1.00	1.00	-
Information Technology Analyst I/II-Server Design & Administration	5.00	5.00	5.00	-
Information Technology Analyst III-Server Design & Administration	1.00	1.00	1.00	-
Information Technology Customer Support Specialist I/II	6.00	6.00	6.00	-
Information Technology Customer Support Specialist III	3.00	3.00	3.00	-
Information Technology Specialist I/II-Server Administration	1.00	1.00	1.00	-
Information Technology Project Manager	1.00	1.00	1.00	-
Sr. Information Technology Analyst-Operating Systems	1.00	1.00	1.00	-
Sr. Office Assistant	0.50	0.50	0.50	-
Storekeeper I/II	0.50	0.50	0.50	-
Supervising Information Technology Analyst	3.00	3.00	3.00	-
Telecommunications Technician I/II	1.00	1.00	1.00	-
<b>Total</b>	<b>43.00</b>	<b>43.00</b>	<b>43.00</b>	<b>-</b>
<b>Library</b>				
Director of Library Services	1.00	1.00	1.00	-
Administrative Analyst I/II	0.80	0.80	0.80	-
Early Childhood Literacy Specialist	4.50	4.50	4.50	-
Fiscal Assistant I/II	0.80	0.80	0.80	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Librarian I/II	2.50	2.50	2.50	-
Librarian Supervisor	3.00	3.00	3.00	-
Library Assistant I/II	13.55	13.55	13.55	-
Library Circulation Supervisor	1.00	1.00	1.00	-
Library Systems Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant I/II	0.70	0.70	0.70	-
Sr. Library Assistant	5.00	4.00	4.00	-
Supervising Library Assistant	1.00	1.00	1.00	-
<b>Total</b>	<b>36.85</b>	<b>35.85</b>	<b>35.85</b>	<b>-</b>

Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Planning &amp; Building</b>				
Director of Planning & Building	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	3.00	2.00
Administrative Assistant I/II	1.00	1.00	1.00	-
Administrative Services Officer	-	-	1.00	1.00
Administrative Technician	2.00	2.00	4.00	2.00
Airport Operations Supervisor	-	-	1.00	1.00
Airport Technician I/II	-	-	1.00	1.00
Assistant/Associate Planner	7.00	7.00	7.00	-
Assistant Director of Planning and Building	-	1.00	1.00	-
Building Inspector I/II/III	17.00	17.00	17.00	-
Clerk of the Planning Commission	1.00	1.00	1.00	-
Code Enforcement Officer I/II	4.00	4.00	4.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Deputy Building Official	1.00	1.00	1.00	-
Deputy Director of Building Services/Chief Building Official	1.00	1.00	1.00	-
Deputy Director of Planning	1.00	1.00	1.00	-
Development Aide I/II	2.00	2.00	2.00	-
Development Technician I/II	13.00	15.00	13.00	(2.00)
Economic and Business Relations Manager	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Office Assistant I/II	4.00	5.00	6.00	1.00
Office Services Supervisor	1.00	1.00	1.00	-
Operations Supervisor	1.00	1.00	1.00	-
Planning Manager (Formerly Principal Planner)	4.00	4.00	4.00	-
Sr. Administrative Analyst	1.00	1.00	1.00	-
Sr. Civil Engineer	1.00	1.00	1.00	-
Sr. Development Aide	1.00	1.00	1.00	-
Sr. Development Technician	2.00	2.00	2.00	-
Sr. Office Assistant	1.00	2.00	2.00	-
Sr. Planner	3.00	5.00	5.00	-
Storm Water Program Coordinator	2.00	2.00	2.00	-
Supervising Civil Engineer	1.00	1.00	1.00	-
Supervising Code Enforcement Officer	1.00	1.00	1.00	-
Supervising Development Technician	1.00	1.00	1.00	-
<b>Total</b>	<b>80.00</b>	<b>87.00</b>	<b>93.00</b>	<b>6.00</b>

# Authorized Personnel Allocation

RECOMMENDED BUDGET • FY 2020 - 21

Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Probation</b>				
Chief Probation Officer	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Administrative Analyst I/II	3.00	3.00	3.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Deputy Chief Probation Officer	-	-	1.00	1.00
Assistant Superintendent - Institutions	1.00	-	-	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Correctional Cook	1.00	1.00	1.00	-
Correctional Food Services Supervisor	2.00	2.00	2.00	-
Deputy Chief Probation Officer	3.00	3.00	3.00	-
Deputy Probation Officer I/II	31.00	31.00	32.00	1.00
Deputy Probation Officer I/II - Institutions	13.00	13.00	13.00	-
Executive Assistant (Law & Justice)	1.00	-	-	-
Executive Assistant	-	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Legal Secretarial Services Supervisor	2.00	2.00	2.00	-
Legal Secretary I/II	5.00	5.00	5.00	-
Mental Health Program Coordinator II	1.00	1.00	1.00	-
Probation Assistant	5.00	5.00	10.00	5.00
Probation Transport Driver	0.50	0.50	0.50	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Deputy Probation Officer	10.00	10.00	11.00	1.00
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Sr. Legal Secretary	1.50	1.50	1.50	-
Superintendent	1.00	1.00	1.00	-
Supervising Deputy Probation Officer	8.00	8.00	10.00	2.00
Supervising Deputy Probation Officer - Institutions	5.00	5.00	5.00	-
	<b>Total</b>	<b>114.00</b>	<b>113.00</b>	<b>10.00</b>
<b>Public Defender</b>				
Public Defender	1.00	1.00	1.00	-
Assistant Public Defender	1.00	1.00	1.00	-
Deputy Public Defender I-IV	12.00	12.00	12.00	-
Executive Assistant (Law & Justice)	1.00	-	-	-
Executive Assistant	-	1.00	1.00	-
Investigative Assistant	1.00	1.00	1.00	-
Investigator I/II (Public Defender)	2.00	2.00	2.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Supervising Investigator (Public Defender)	1.00	1.00	1.00	-
Supervising Deputy Public Defender	1.00	1.00	1.00	-
	<b>Total</b>	<b>24.00</b>	<b>24.00</b>	<b>-</b>



Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Recorder-Clerk</b>				
Recorder-Clerk	1.00	1.00	1.00	-
Assistant County Recorder-Clerk	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Recorder Document Examiner/Indexer I/II	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recorder Document Examiner/Indexer	2.00	2.00	2.00	-
<b>Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>-</b>
<b>Registrar of Voters (Elections)</b>				
Registrar of Voters	1.00	1.00	1.00	-
Administrative Assistant I/II	1.00	-	-	-
Administrative Technician	-	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	2.50	2.50	3.00	0.50
Information Technology Department Coordinator	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
<b>Total</b>	<b>7.50</b>	<b>7.50</b>	<b>8.00</b>	<b>0.50</b>
<b>Sheriff</b>				
Sheriff/Coroner/Public Administrator	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Assistant Public Administrator	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Correctional Cook	6.00	6.00	6.00	-
Correctional Food Services Coordinator	1.00	1.00	1.00	-
Correctional Lieutenant	2.00	2.00	2.00	-
Crime Analyst	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Department Systems Analyst	5.00	5.00	5.00	-
Deputy Sheriff I/II	138.00	138.00	138.00	-
Deputy Sheriff I/II (Limited Term)	3.00	3.00	3.00	-
Detention Aide	4.00	4.00	4.00	-
Executive Assistant (Formerly Executive Assistant - Law & Justice)	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Human Resources Technician	1.00	1.00	1.00	-
Manager of Public Safety Dispatching	-	-	1.00	1.00
Public Safety Dispatcher I/II	17.00	17.00	17.00	-
Radio Maintenance Technician	2.00	2.00	2.00	-
Sheriff's Captain	3.00	3.00	3.00	-
Sheriff's Records Manager	-	-	1.00	1.00
Sheriff's Communication Manager	1.00	1.00	1.00	-
Sheriff's Correctional Officer I/II (Formerly Correctional Officer I/II)	85.00	85.00	85.00	-
Sheriff's Correctional Sergeant (Formerly Correctional Sergeant)	11.00	11.00	11.00	-
Sheriff's Fiscal Technician	3.00	3.00	3.00	-
Sheriff's Lieutenant	7.00	7.00	7.00	-
Sheriff's Records Supervisor	1.00	1.00	1.00	-
Sheriff's Security Officer	10.00	10.00	10.00	-
Sheriff's Sergeant	26.00	26.00	26.00	-
Sheriff's Property/Evidence Technician	3.00	3.00	3.00	-
Sheriff's Property/Evidence Technician Supervisor	1.00	1.00	1.00	-
Sheriff's Support Services Manager	1.00	1.00	-	(1.00)
Sheriff's Technician I/II	34.00	34.00	34.00	-

# Authorized Personnel Allocation

RECOMMENDED BUDGET • FY 2020 - 21

Department	Full-Time Equivalent (FTE)			
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation
<b>Sheriff (cont)</b>				
Sheriff's Technology Manager	-	-	1.00	1.00
Sheriff's Training Coordinator	1.00	1.00	1.00	-
Sr. Administrative Analyst	1.00	1.00	1.00	-
Sr. Public Safety Dispatcher	3.00	3.00	1.00	(2.00)
Sr. Sheriff's Technician	5.00	5.00	5.00	-
Supervising Public Safety Dispatcher	4.00	4.00	4.00	-
Undersheriff	1.00	1.00	1.00	-
	<b>Total</b>	<b>390.00</b>	<b>390.00</b>	<b>-</b>
<b>Surveyor</b>				
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Deputy Surveyor	1.00	1.00	1.00	-
Development Aide I/II	1.00	1.00	1.00	-
Geographic Information Systems Analyst I/II	5.00	5.00	5.00	-
Geographic Information Systems Manager	1.00	1.00	1.00	-
Sr. Geographic Information Systems Analyst	1.00	1.00	1.00	-
Survey Technician I/II	1.00	1.00	1.00	-
	<b>Total</b>	<b>12.00</b>	<b>12.00</b>	<b>-</b>
<b>Transportation</b>				
Director of Transportation	1.00	1.00	1.00	-
Administrative Analyst I/II	-	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Administrative Technician (Limited Term)	-	1.00	1.00	-
Assistant in Civil Engineering	8.00	8.00	8.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Associate Civil Engineer	7.00	7.00	7.00	-
Associate Land Surveyor	2.00	1.00	1.00	-
Associate Right of Way Agent	1.00	1.00	1.00	-
Bridge Maintenance Supervisor	1.00	1.00	1.00	-
Bridge Maintenance Worker I/II/III	2.00	2.00	2.00	-
Department Analyst I/II	5.00	4.00	4.00	-
Deputy Director Engineering	3.00	3.00	3.00	-
Deputy Director of Maintenance and Operations	1.00	1.00	1.00	-
Equipment Maintenance Supervisor	2.00	2.00	2.00	-
Equipment Mechanic I/II	8.00	8.00	8.00	-
Equipment Mechanic III	3.00	3.00	3.00	-
Equipment Superintendent	1.00	1.00	1.00	-
Fleet Services Technician I/II	2.00	2.00	2.00	-
Highway Maintenance Supervisor	7.00	7.00	7.00	-
Highway Maintenance Worker I/II/III	35.00	36.00	36.00	-
Highway Maintenance Worker IV	3.00	2.00	2.00	-
Maintenance Superintendent (Formerly Highway Superintendent)	2.00	2.00	2.00	-
Parts Technician	1.00	1.00	1.00	-
Planning Manager (Formerly Principal Planner)	1.00	1.00	1.00	-
Principal Engineering Technician	5.00	5.00	5.00	-
Right of Way Supervisor	1.00	1.00	1.00	-
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	-
Sr. CADD Technician	3.00	3.00	3.00	-
Sr. Civil Engineer	11.00	11.00	11.00	-
Sr. Development Technician	1.00	1.00	1.00	-

Authorized Personnel Allocation

RECOMMENDED BUDGET • FY 2020 - 21

Department	Full-Time Equivalent (FTE)				
	2019-20 Adopted Total	Adjusted Total	2020-21 CAO Recmd	Diff from Adjusted Allocation	
<b>Transportation (cont)</b>					
Sr. Engineering Technician	9.00	9.00	9.00	-	
Sr. Equipment Mechanic	2.00	2.00	2.00	-	
Sr. Fleet Services Technician	1.00	1.00	1.00	-	
Sr. Highway Maintenance Worker	5.00	5.00	5.00	-	
Sr. Planner	1.00	1.00	1.00	-	
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	-	
Sr. Traffic Engineer (Formerly Sr. Traffic Civil Engineer)	1.00	1.00	1.00	-	
Services Operations Coordinator	3.00	3.00	3.00	-	
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	-	
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	-	
Traffic Operations Technician	1.00	1.00	1.00	-	
Traffic Superintendent	1.00	1.00	1.00	-	
Transportation Engineer/Traffic Engineer	1.00	1.00	1.00	-	
Transportation Planner	1.00	1.00	1.00	-	
	Total	155.00	155.00	155.00	-
<b>Treasurer-Tax Collector</b>					
Treasurer/Tax Collector	1.00	1.00	1.00	-	
Accountant I/II	1.00	1.00	2.00	1.00	
Accountant/Auditor	1.00	1.00	1.00	-	
Accounting Division Manager-T/TC	2.00	2.00	2.00	-	
Administrative Technician	1.00	1.00	1.00	-	
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-	
Fiscal Technician	6.00	6.00	6.00	-	
Revenue Recovery Officer I/II	1.00	1.00	1.00	-	
Sr. Department Analyst	1.00	1.00	1.00	-	
Sr. Fiscal Assistant	2.00	2.00	2.00	-	
Sr. Revenue Recovery Officer	1.00	1.00	1.00	-	
Treasury Quantitative Specialist	1.00	1.00	1.00	-	
	Total	19.00	19.00	20.00	1.00
<b>GRAND TOTAL</b>		<b>1,889.57</b>	<b>1,900.07</b>	<b>1,918.08</b>	<b>18.01</b>



# Glossary of Terms

## Terms

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### **ADOPTED BUDGET**

Approved legal spending plan for a fiscal year, which pursuant to Government Code Secion 29088 must be approved by the Board of Supervisors by October 2 of each year

### **APPROPRIATION**

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes (an appropriation usually is time limited and must be expended or obligated before that deadline)

### **ASSESSED VALUATION**

A valuation set upon real estate or other property by a government as a basis for levying property taxes

### **AUDIT**

An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results

### **AUTHORIZED POSITIONS**

The number of permanent full-time and permanent part-time positions authorized by the Board of Supervisors (excludes extra-help), which represents the maximum number of permanent positions that may be filled at any one time

### **AVAILABLE FUND BALANCE**

The amounts of fund balance available to finance the budget after deducting carryover encumbrances and reserves

### **BASIS OF BUDGETING**

El Dorado County budgets using a modified accrual form of accounting

### **BUDGET**

The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for a given period of time, usually one year

# Glossary of Terms

## Terms (continued)

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### **CAPITAL PROJECTS**

The County's acquisitions, additions, and improvements to fixed assets; e.g., buildings, building improvements, and land purchases

### **CONTINGENCY**

A budgetary provision representing that portion of the financing requirement set aside to meet unforeseen expenditure requirements

### **CORE FUNCTION**

A group of related programs and activities aimed at accomplishing a major service, or line of business, for which a government entity is responsible

### **COUNTY FUNDS**

Operating or governmental funds of the County that account for expenditures and revenues in accordance with the funds' purpose. Operating funds of the County and Board-governed special districts are accounted for in the County Budget

### **COUNTYWIDE GOALS**

Community and organizational goals derived from the County's mission statement and approved by the Board of Supervisors to identify the most important priorities for the County

### **DEPARTMENT**

An organizational device used by County management to group programs of a like nature under the direction of an elected or appointed County official

### **ENCUMBRANCE**

An obligation in the form of a purchase order, contract or other commitment that is chargeable to an appropriation and for which part of the appropriation is reserved. In some cases encumbrances are carried over into succeeding fiscal years.

### **EXPENDITURE**

Decreases in net financial resources, which include current operating expenses that require the current or future use of net current assets, debt service and capital outlays

### **EXTRA HELP**

Temporary employees of the County who are not included in the Salary Ordinance and do not receive benefits (i.e., medical, dental, life insurance and paid vacation time)

# Glossary of Terms

## Terms (continued)

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### **FINAL BUDGET**

Adopted budget adjusted by all revisions throughout the fiscal year as of June 30.

### **FISCAL YEAR**

Twelve-month period for which a budget is prepared, which for El Dorado County is July 1 through June 30

### **FIXED ASSET**

An asset of long-term character such as land, buildings and equipment exceeding a \$5,000 value, also referred to as “capital asset”

### **FULL-TIME EQUIVALENT**

This represents the budgeted number of full-time equivalent staffing. A full-time equivalent position is equal to 2,080 or 1,950 hours a year (40/37.5 hours/week x 52 weeks). For example: two half-time positions at 20 hours per week equal 1.0 FTE and a position allocated for 32 hours per week in a 40- hour job class equals 0.8 FTE.

### **FUNCTIONAL GROUP**

A categorizing of departments and services by general purpose, including Health and Human Services, Law and Justice; Land Use and Development Services; and General Government

### **FUND**

An independent fiscal and accounting entity with a self-balancing set of asset, liability, and (usually) budgetary accounts

### **FUND BALANCE**

The excess of assets and estimated revenues of a fund over its liability and appropriations at the end of a fiscal year. A portion of this balance may be available to finance the next fiscal year's budget

### **GENERAL FUND**

The major countywide fund that directly funds unreimbursed costs of most programs and departments in County government

### **GRANT**

A contribution from one governmental unit to another, usually made for a specific purpose and time period

# Glossary of Terms

## Terms (continued)

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### **INTERFUND REIMBURSEMENTS**

Payment received for services rendered to departments in other funds

### **INTERNAL SERVICE CHARGE**

Annual budgetary charges from servicing departments (such as Information Services, Auditor-Controller, Human Resources), reimbursing costs incurred in the provision of internal County services to the departments receiving the services. For servicing organizations, the reimbursement is reflected as Intra-Fund Transfers offsetting their Gross Appropriation (from General Fund departments) or as Revenue (from non-General Fund departments). Services provided by these departments include computer support, telephone services and insurance.

### **INTRA-FUND CHARGES**

A transfer of costs to the operating units within the same fund

### **MISSION**

A clear, concise statement of purpose for the entire organization that focuses on the broad, yet distinct outcomes/results the organization achieves for its customers  
Glossary of Terms and Acronyms

### **MODIFIED ACCRUAL**

The modified accrual basis of accounting is used by all Governmental Funds. Revenues are recognized in the accounting period in which they become available and measurable. The primary revenue sources susceptible to (modified) accrual are property taxes, sales tax, inter-governmental revenues, rent, investment income and charges for services. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. One exception to this general rule is that principal and interest on general long-term debt is recognized when due. El Dorado County uses the modified accrual basis for budgeting in governmental funds and full accrual in proprietary funds; i.e. budgets are not constructed on a cash basis of accounting.

**NET COUNTY COST** Total requirements less total sources. This figure represents the part of a budget unit's appropriation that is financed by general purpose revenues, such as property taxes, sales taxes and interest earnings.

**NON-DEPARTMENTAL** Expenses, revenues, services, programs or resources that cannot be specifically tied to a single department



# Glossary of Terms

## Terms (continued)

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### **ONE-TIME EXPENDITURES**

Used to describe and differentiate non-recurring expenditures from routine ongoing costs within a given budget. Typically, fixed assets are one-time expenditures. This category may also include single-year appropriations for special purposes

**OTHER CHARGES** A payment to an agency, institution or person outside the County government. Example: 'Aid to Indigents'

### **PROGRAM**

A defined set of activities that have a common purpose, intended result or target population

### **PROPOSITION 13**

An initiative amendment to the California Constitution passed in June 1978. Tax rates on secured property are restricted to no more than 1% of "full cash value." Proposition 13 also defines assessed value and requires a two-thirds vote to change existing or levy new taxes.

### **PROPOSITION 172**

Proposition 172 was passed in November 1993. It established a ½¢ sales tax whose proceeds are used to fund eligible public safety activities.

### **REAL PROPERTY**

Land and the structures attached to it.

### **RECOMMENDED BUDGET**

The final working document containing departmental requests and County Administrator's Office recommendations for revenues and expenditures for the upcoming fiscal year, presented to the Board of Supervisors for consideration and approval prior to June 30 of each year.

### **RESERVE**

An amount in a fund used to meet certain cash requirements, emergency expenditures, or future defined requirements. A reserve is not an appropriation and there is no limitation on the amount of reserve that can be established.

### **REVENUE**

Funds received to finance ongoing county governmental services

# Glossary of Terms

## Terms (continued)

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### **SECURED ROLL**

Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor

### **SECURED TAXES**

Taxes levied on real properties in the county which are "secured" by liens on the properties

### **SPECIAL DISTRICT**

A unit of local government generally organized to perform a single function such as street lighting, waterworks, landscape maintenance, and fire departments. Special districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their operations are accounted for in separate funds

### **SPECIAL FUNDS**

Funds used to account for proceeds from specific revenue sources that are legally restricted as to how the revenues may be spent

### **STRATEGIC PLAN**

Sets forth the purpose, goals, plans, and performance expectations for an organization for a certain period of time

### **SUPPLEMENTAL TAX ROLL**

The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

**TAX LEVY** The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation

### **UNALLOCATED REVENUES**

Revenues which are for general purposes. Also known as discretionary, unrestricted, or local-purpose revenues.

### **UNFUNDED POSITION**

A vacant, allocated position for which funding is not included in the budget.

# Glossary of Terms

## Terms (continued)

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### **UNINCORPORATED**

The areas of the county outside city limits. Some county services are provided only in unincorporated areas or within area cities only on a cost-reimbursement basis. Example: Sheriff's patrol and building inspection.

### **UNSECURED TAX**

A tax on properties such as office furniture, equipment and boats that are not affixed to property

**VISION STATEMENT** Serves to inspire action by describing what the future would look like if the organization were successful in achieving its stated mission and goals



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