



2018-19

RECOMMENDED BUDGET

EL DORADO COUNTY



EL DORADO COUNTY
CHIEF ADMINISTRATIVE OFFICE

Presented to the
El Dorado County Board of Supervisors
June 4, 2018



IMAGE CREDIT:

R. GUNNER CONNOLLY

PILOT HILL, EL DORADO COUNTY, CALIFORNIA

IMAGE CROPPED, NO OTHER ALTERATIONS.

PRESENTED TO THE

El Dorado County Board of Supervisors

JUNE 2018

DONALD ASHTON, MPA
CHIEF ADMINISTRATIVE OFFICER



John Hidahl
District I



Shiva Frentzen
District II



Brian Veerkamp
District III



Michael Ranalli
Chair, District IV



Sue Novasel
District V

*Safe, healthy and vibrant communities, respecting our
natural resources and historical heritage*



BOARD OF SUPERVISORS

District I: John Hidahl
District II: Shiva Frentzen

District V: Sue Novasel

District III: Brian Veerkamp
District IV: Michael Ranalli

ELECTED COUNTY OFFICIALS

Assessor Karl Weiland
Auditor-Controller Joe Harn
District Attorney Vern Pierson
Recorder-Clerk..... William "Bill" Schultz
Sheriff/Coroner/Public Administrator John D'Agostini
Surveyor Rich Briner
Treasurer/Tax Collector C. L. Raffety

APPOINTED COUNTY OFFICIALS

Agriculture Commissioner/Director of Weights and Measures..... Charlene Carveth
Chief Administrative Officer Don Ashton
Chief Probation Officer Brian Richart
Clerk of the Board of Supervisors James Mitrison
Child Support Services Director Don Semon
County Counsel..... Michael Ciccozzi
Environmental Management..... Greg Stanton
Health & Human Services Agency Director Patricia Charles-Heathers
Human Resources Director Tameka Usher
Information Technologies Director David Russell
Library Services Director..... Jeanne Amos
Planning & Building Roger Trout
Public Defender Teri Monterosso
Registrar of Voters William "Bill" Schultz
Transportation Rafael Martinez
Veteran Affairs William "Bill" Schultz





County of El Dorado

Chief Administrative Office

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Placerville, CA 95667-4197

Don Ashton, MPA
Chief Administrative Officer

Phone (530) 621-5530
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June 4, 2018

The Honorable Board of Supervisors
300 Fair Lane
Placerville, CA 95667

Honorable Members of the Board of Supervisors,

With this letter, I submit for your consideration the Fiscal Year 2018-19 Recommended Budget for El Dorado County. A public Budget Hearing is scheduled for June 18, 2018, to consider the recommended spending plan, at which time the Board may make any additions, deletions or modifications to the Recommended Budget.

The total Recommended Budget for all Governmental Funds for FY 2018-19 is \$605.4 million, which is \$36.5 million (6.4%) more than the FY 2017-18 Adopted Budget of \$568.9 million.

Total General Fund appropriations are recommended at \$290 million, which is \$10 million (3.6%) more than the FY 2017-18 Recommended Budget of \$280 million (submitted at this same time last year); and \$4.4 million (1.5%) less than the FY 2017-18 Adopted Budget of \$294.4 million approved by the Board in September of 2017.

As a result of the efforts of your staff, the budget before you is balanced, meets State requirements and fully funds the General Fund Contingency, General Reserves and the Designation for Capital Projects in accordance with the Board's adopted budget policies. While at this time I am not recommending setting aside funding for OPEB or future CalPERS costs, if the County ends the current fiscal year with a higher-than-anticipated fund balance, the priority should be to set aside those funds to offset the CalPERS increases and/or OPEB liability in accordance with the Board's budgeting practice.

Budget Approach

The budget before you has been developed using the following criteria, with the primary understanding there is insufficient revenue to meet all of the demands of the community.

- 1) Compliance with State mandated programs and services
- 2) Compliance with Board policies
- 3) Consistency with the Strategic Plan and Board priorities
- 4) Conservative but realistic revenue and expenditure projections
- 5) Preparing for the impacts of future-year commitments and requirements
- 6) Service level and system-wide impacts
- 7) Efficiencies

Strategic Plan

As indicated above, the County's budget was prepared in a manner that is consistent with the Strategic Plan and Board priorities. The following is a summary of the primary budget requests within each goal:

- 1) Public Safety
 - a. Four additional Sheriff Deputy Positions. While funding is not being increased at this time, my office feels it is important to provide the Sheriff with the flexibility to fill these positions if needed. The County will likely need to fund some or all of these positions in FY 2019-20.
 - b. \$250,000 increase in General Fund to backfill the loss of grant revenues in the District Attorney's Office, related to vertical prosecution of domestic violence cases and victim advocacy.
- 2) Infrastructure
 - a. \$7 million toward deferred building maintenance and improvements, roughly \$3 million of which is being applied to the two jail facilities.
 - b. \$5 million toward the Designation for Capital Projects/Deferred Maintenance reserve.
 - c. \$486,700 to implement year two of the three-year Information Technology infrastructure upgrade plan.
- 3) Healthy Communities
 - a. \$716,000 to participate in the ODS Drug Medical program. The Organized Delivery System (ODS) Drug Medical program provides a more comprehensive approach for treating substance abuse. It is a pilot program that will allow participating counties to offer an expanded range of substance abuse disorder treatment modalities for Medi-Cal beneficiaries and allow counties to bill Medi-Cal for services instead of using local funding.

- b. \$82,000 to fund a homeless coordinator. It should be noted that the Governor's May Revise budget includes \$358.8 million in one-time funding and \$64.1 million in ongoing funding to assist local governments in addressing California's homeless crisis. While details of how the state will distribute these funds are not yet clear, I believe it is essential to fund a contract that will assist the County in accessing and managing these funds.
- 4) Economic Development
- a. \$800,000 remains set aside to help fund Broadband Grant or Project match or to cover business development/retention incentives.
 - b. \$250,000 towards Community Planning (shared with Planning Department)
 - c. \$760,000 in Promotions funding.
- 5) Good Governance
- a. \$315,000 set aside to improve code enforcement efforts.
 - b. Excluding the four Deputy positions and the nine positions funded by the ODS Drug Medical Program, the total number of positions in the County is decreasing by 4.7 FTEs from the 2017-18 Recommended Budget.

Budget Challenges

Beginning in FY 2018-19, and continuing for approximately five years, the County will be required to pay cost increases beyond our control, due to a number of plan changes adopted by the CalPERS Board of Directors. The details of the plan changes and related increases are discussed further in the following Budget Summary. In addition, beginning in FY 2020-21 the County will see significant cost increases as a result of prior decisions, such as the \$2.3 million loan payment for the Public Safety Facility and approximately \$1 million in operating costs of the jail expansion project. At this time, the County has not identified funding to cover these cost increases.

As a result of the CalPERS cost increases, the Board will also be required to make a policy decision whether to begin providing General Fund money to programs that have historically been funded primarily by state and federal funding, or to reduce services in these programs. HHSA requested additional General Fund support in their FY 2018-19 budget, some of which is being recommended in order to ensure compliance with State mandates. In addition, while Child Support Services did not request any General Fund support in FY 2018-19, future year projections indicate General Fund money will be needed in FY 2019-20 or services will have to be reduced. The Board must also take into consideration the impacts that fulfilling the County's compensation philosophy to pay all employees at no less than 10% below the median of our comparator agencies will also increase costs.

As the Board considers the Recommended Budget, please keep in mind that California is now in its eighth consecutive year of economic growth, perhaps the longest number of consecutive years of growth ever seen in the State. While economists are not predicting an economic downturn at this time, we need to be prepared for an economic downturn in the future in order to avoid the

significant layoffs that took place during the last recession. Another uncertainty the Board must keep in mind is the potential repeal of the Senate Bill 1 (Beall) which appears will qualify for the November 2018 ballot. If repealed, this will reduce the County's revenues by approximately \$5 million, and the County will be required to reduce services in other areas if the decision is to direct County funds towards maintaining our roads.

As a result of these known cost increases, as well as the fiscal uncertainties associated with the economy and potential repeal of SB1, it is essential that the Board refrain from expanding programs and services except where absolutely necessary. In the event programs or services are expanded, it is strongly recommended the Board identify corresponding reductions to other programs or services.

Based on the information above, and without taking into consideration the impact if SB1 is repealed, the County needs to be prepared for ongoing cost increases beyond the normal growth seen each year, keeping in mind that typical sales tax and property tax growth is not sufficient to cover these costs increases in addition to normal cost increases associated with salaries, benefits, and other required employee costs.

Finally, the County continues to operate under a federal consent decree that was imposed approximately nine years ago relative to achieving compliance with the American with Disabilities Act in our buildings and roadway/sidewalk infrastructure. While the County has made significant progress in each of these areas over the past three years, it is essential that we continue providing the funding and resources necessary to achieve compliance with the consent decree.

Formal budget hearings are scheduled to take place on June 18, 2018. We will return to your Board in September for the formal adoption of the Budget, following the close of the FY 2017-18 financial records.

I would like to thank the Department Heads and their staff, as well as the Board's ad-hoc budget committee, for their support and participation through this process, understanding the difficulty in identifying how limited resources are distributed among mandated programs and essential budget discretionary programs.

Sincerely,



Don Ashton
Chief Administrative Officer

Welcome to the Recommended Budget for the Fiscal Year 2018-19, which begins July 1, 2018. This section of the budget book is designed to help readers understand the purpose and content of the budget, as well as to locate data and/or information they may be looking for.

THE PURPOSE OF THE BUDGET

The budget is the County’s annual operating plan for how it will provide services to the public within available resources, and is developed based upon policy direction given by the Board of Supervisors. It is a vehicle for presenting plans and strategies that will ensure the long-term provision of necessary services, provide recommendations for new opportunities when possible, and provide a foundational record of decisions and policy directions recommended to and approved by the Board of Supervisors.

El Dorado County acts as an administrative agent for three types of services: municipal services; countywide local services; and countywide services provided on behalf of the state and federal governments.

Municipal services pertain mainly to unincorporated areas of the County and include emergency services and planning, Sheriff’s law enforcement, building and land use regulations, road maintenance, parks, and refuse collection and disposal. These are services that will also be found in incorporated cities, provided by the city government.

The County also provides a number of local services that are common to most counties in the state. These include services of the County Clerk, Elections, Assessor, Auditor-Controller, Tax Collector, as well as criminal prevention and prosecution, public defense, probation, and detention.

Services provided on behalf of the state and federal governments, for the most part, impact all County residents and are generally related to health and human services. These programs are funded primarily through state and federal revenue sources.

BALANCED BUDGET REQUIREMENT

County budgets are prepared pursuant to and in conformance with the State of California, County Budget Act, Chapter 1, Division 3, Title 3 of the Government Code (§29000, et. sec.). Government Code §29009 requires that,

“In the recommended, adopted, and final budgets the funding sources shall equal the financing uses. This is known as the balanced budget requirement.”

BUDGET DEVELOPMENT PROCESS

Each year, the County goes through a collaborative budget development process between the County Administrator’s Office and the County’s departments/agencies to ensure the preparation of a balanced budget for the coming fiscal years.

The El Dorado County Charter, Article III 304C, states that the Chief Administrative Officer shall:

Recommend an annual budget after reviewing requests of all departments and agencies for which the Board is responsible or which request County funds.

The Budget Development process generally begins in late Fall of each year with the development of the Master Budget Calendar. This Calendar outlines important budget deadlines and dates for Board meetings during the development process. The development of the budget can last up to six months, with the Recommended Budget being made available to the public in June of each year.

Each year, all County departments prepare and submit a “budget request” to the Chief Administrative Office, including financial and program information relative to the department programs and goals. Once received, the

Chief Administrative Office reviews and analyzes each request along with other factors that may impact County operations. Examples of factors that are considered in the development of the Recommended Budget are: Board of Supervisors' policy direction, available financing, state and federal policies, changes in the cost of doing business, capital asset needs, Strategic Plan Goal areas, and the Board of Supervisors policy priorities. Once produced, the Chief Administrative Officer's Recommended Budget represents a comprehensive financial operating plan, which fits within the constraints of available financing and conforms to established policy.

Government Code requires that the Recommended Budget be submitted to the Board on or before June 30 of each year, as the Board directs.

During their consideration of the Recommended Budget, the Board of Supervisors may direct modifications to the Recommended Budget as it sees fit or as may be necessary for the furtherance of County priorities. The Board of Supervisors holds a public hearing in September of each year, at which final adjustments are incorporated. At the conclusion of this public hearing, the Board approves the result as the Adopted Budget for the fiscal year.

READING THE BUDGET BOOK

The budget document includes a wide range of financial information and analysis concerning every aspect of County functions. The budget is divided into tabs to assist the reader in navigating the document.

Summary of the Recommended Budget

Provides an overview of the budget process, assumptions used in preparing the budget, revenue sources and major areas of County spending.

County Profile and Demographic Data

This section provides some information about the structure and functions of County government, plus demographic information.

County Strategic Plan & Budget Policies

The Strategic Plan including the Countywide Vision, Mission, Core Values, and Strategic Goals guiding the work of the Chief Administrative Office and all departments in order to achieve our primary goal of improving services to our community and becoming the Gold Standard of Public Service.

This section also includes a list of the Board adopted Policies guiding budget development and outlining funding priorities.

Budget Narratives by Functional Group

The departmental budgets are categorized by functional area as noted on each tab. These include:

- General Government
- Law and Justice
- Land Use and Development
- Health and Human Services

The first page in each section provides a list of departments within each functional area.

Department Budget Narrative

Each Department has its own Budget Narrative, which provides basic information about the department and its programs and discusses the recommended budget. Each budget narrative includes the mission of the department or program, a budget summary, major budget changes, 10-year staffing trend, program summaries, and details and analysis in the CAO recommendation.

Net County Cost / General Fund Contribution

Many County programs do not have a dedicated revenue stream to fully offset operating costs. As a result, these programs are supported by general purpose revenues such as property or sales taxes. The difference between program expenditures and program revenues is known as the “Net County Cost” (NCC). Some departmental programs are able to generate substantial revenues, such as state or federal reimbursements for social services programs. The County also uses general purpose revenues to provide a required match to receive these state or federal revenues. This is often referred to in the budget document as a “General Fund contribution.” When appropriate, departments charge fees for services. The County’s reliance on general purpose revenues increases if the County loses revenue from state and federal sources, or if fee revenue does not keep pace with the cost of providing services.

FY 2018-19 Special Revenue Funds

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. These schedules represent Countywide Special Revenue Funds. The majority of the special revenue funds collect specific revenue sources and transfer those funds to County operating department budgets (i.e., Sheriff) for expenditure. The purpose of any associated expenses is therefore discussed in each Department’s budget narrative.

Due to current system limitation, the schedules are presented in their direct output format. Please note that Revenues are reflected at the top of each schedule, and expenses (primarily in the form of Operating Transfers Out) are shown at the bottom of the schedule. Each special revenue fund balances revenue and expenses.

Countywide Personnel Allocation

In addition to lists of recommended positions in each department budget narrative, the Budget Book contains a comprehensive listing of all positions that are recommended to be approved along with the Recommended Budget. This listing is found in a separate tab following the Summary Schedules section of the book and is organized by Department.

Glossary + Index

Refer to these sections for definitions of terms and quickly navigating the documents using key words.



SUMMARY OF THE RECOMMENDED BUDGET

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The total Recommended Budget for all Governmental Funds for FY 2018-19 is \$605.4 million, which is \$36.5 million (6.4%) more than the FY 2017-18 Adopted Budget of \$568.9 million.

Total General Fund appropriations are recommended at \$290 million, which is \$10 million (3.6%) more than the FY 2017-18 Recommended Budget of \$280 million (submitted at this same time last year); and \$4.4 million (1.5%) less than the FY 2017-18 Adopted Budget of \$294.4 million approved by the Board in September of 2017.

The charts below provide a summary of total departmental appropriations by expenditure class and by functional group.

TOTAL APPROPRIATIONS BY EXPENDITURE CLASS

Expenditure Class	FY 2017-18 Adopted	FY 2018-19 CAO Recm'd	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Salaries & Benefits	210,135,992	216,344,672	6,208,680	3%
Services, Supplies & Other Charges	172,922,375	169,467,660	(3,454,715)	(2%)
Fixed Assets	33,487,057	71,719,922	38,232,865	114%
Transfers	105,038,044	112,932,442	7,894,398	7.5%
Contingencies	26,655,335	23,922,388	(2,732,947)	(10%)
Reserves/Designations	20,627,498	11,004,294	(9,623,204)	(47%)
Appropriations	\$568,866,301	\$605,391,378	\$36,525,077	6%

** Excluding Fund Type 12 – Special Districts*

TOTAL APPROPRIATIONS BY FUNCTIONAL GROUP

Functional Group	FY 2017-18 Adopted	FY 2018-19 CAO Recm'd	\$ Increase/ (Decrease)	% Increase/ (Decrease)
General Gov't	93,378,285	96,825,344	3,447,059	4%
Law & Justice	102,207,075	114,839,785	12,632,710	12%
Land Use/Dev Svc	132,675,691	130,453,496	(2,222,195)	(2%)
Health & Human Svc	182,382,780	184,361,383	1,978,603	1%
Appropriations	\$510,643,831	\$526,480,008	\$15,836,177	3%

** Representing Departmental operating appropriations, excluding Non-Departmental/ACO Fund*

GENERAL FUND SUMMARY

General Fund Revenues

The Recommended Budget reflects an increase of \$5.4 million (4.35%) in General Fund major revenue sources. Property Tax (Current Secured) is expected to increase by 5% in FY 2018-19, for an increase of \$3.2 million, based on the projected increase in total property assessed valuation. Revenue from Sales and Use Tax is anticipated to increase by 2% over the prior year Adopted Budget, or \$400,000, based on the recent trend in actual receipts. The Recommended Budget assumes increases in other general fund discretionary revenues as well, including revenue from the Shingle Springs Rancheria, pursuant to the existing agreement, and in Tobacco Tax Settlement revenue. These revenue assumptions are discussed further in the General Fund - Other Operations (Department 15) budget summary.

SUMMARY OF THE RECOMMENDED BUDGET

Carryover Fund Balance

The Recommended Budget includes \$20,803,674 in Fund Balance carryover. These are funds that are anticipated to be available at the end of FY 2017-18 as a result of operations and unspent appropriations designated for capital project work, and are recommended to be available for use in the following budget year. It is important to note that, although these funds are considered to be one-time in nature, the County still relies on a portion of these carryover funds to help balance its operating budget, although the reliance on use of fund balance to fund on-going expenses is decreasing.

The Fund Balance available to meet operational funding requirements is estimated at \$13,647,510 for FY 2018-19. This carryover estimate reflects \$5.0 million in un-spent contingency and approximately \$2.0 million in additional non-departmental revenues. The balance of the estimated Fund Balance is due to additional departmental revenues and savings. In concept, \$5.0 million of this carryover fund balance is used in the FY 2018-19 Recommended Budget to increase the Designation for Capital Projects, and \$5.5 million is re-budgeted to fund the Appropriation for Contingency.

The carryover Fund Balance designated for capital projects is estimated at \$7,156,164 for FY 2018-19. These estimates are subject to change with the close of the FY 2017-18 financial records in August.

General Fund Cost & General Fund Contributions

The General Fund Cost (also referred to as Net County Cost) represents the part of a budget unit's expenses that are financed by general purpose revenues, which are predominantly made up of property taxes, sales taxes, general purpose fees, and interest earnings. Many departments that are budgeted in funds other than the General Fund also receive a General Fund Contribution. Funding for the General Fund Contributions to other funds is also financed by general purpose revenues.

The overall cost to the General Fund, made up of General Fund/Net County Cost and General Fund Contributions to other funds, is increasing 3%. The chart on the following page reflects the distribution of increases and decreases in General Fund Cost/General Fund Contribution by functional group.

From a total dollar perspective, the majority of the increase in General Fund cost is in the Law and Justice Functional Group. Details of increases and decreases in individual departments within these functional groups are discussed in the Departmental Budget Narratives in the following sections of the Recommended Budget.

GENERAL FUND COST BY FUNCTIONAL GROUP

Functional Group	FY 2017-18 Adopted	FY 2018-19 CAO Recm'd	\$ Increase/ (Decrease)	% Increase/ (Decrease)
General Gov't	34,770,923	35,894,977	1,124,054	3%
Law & Justice	75,846,061	79,092,341	3,246,280	4%
Land/Dev Svc	4,857,639	5,804,426	946,787	20%
Health/Human Svc	16,104,699	15,296,002	(808,697)	(5%)
Total	\$131,579,322	\$136,087,746	\$4,508,424	3%

** representing Departmental operating appropriations, excluding Non-Departmental/ACO Fund*

STRATEGIC PLAN & SERVICE INDICATORS

The County continues to prioritize services based on the following five Strategic Plan Goals:

- Public Safety
- Good Governance

- Infrastructure
- Economic Development
- Healthy Communities

Progress was made to complete objectives within each strategic plan goal, and when necessary to update the goal with new objectives. FY 2018-19 budget requests from departments were considered based on their relevance to the strategic plan goals.

In addition, during FY 2017-18 the County made progress in identifying and measuring key service and workload indicators. At this time, indicators for the following departments are included on the County's website:

Ag Commission, Air Quality Management District, Chief Administrative Office, Child Support Services, Clerk of the Board of Supervisors, County Counsel, Environmental Management, Human Resources, Library/Museum, Planning & Building, Public Defender, Recorder/Clerk, Transportation, Sheriff and Veteran's Affairs.

Each indicator will continue to be monitored and used to make informed service level decisions. In addition, the Chief Administrative Office will continue to work with those departments who have not yet identified service and workload indicators.

BOARD POLICIES & FUNDED PRIORITIES

The Board of Supervisors adopted ten budget policies in 2015. Those policies were updated and expanded in 2017. For FY 2018-19, the Chief Administrative Office approached the development of the Recommended Budget with the direction and intent to follow these policies and to recommend funding in line with these policies. The first two budget policies direct staff to "pursue operational efficiencies" and to "maximize the Board's discretion." In keeping with these policies, the Chief Administrative Office, in conjunction with departments, took a close look at actual needs and expenditure patterns across all County departments, and worked with departments to identify and, where possible, implement efficiencies.

Policies three, four and five direct that new revenues should be pursued where possible, proposals to accept new grant funding must identify any future County funding obligations, and that new or enhanced programs should not be considered unless dedicated revenue is identified. Therefore, readers of the budget will see an emphasis on not only adjusting department expenditure budgets to "actual expenditures," but also appropriately budgeting department revenues. Readers will also see a number of requests for additional staff or new items that are not recommended for funding, primarily because sufficient dedicated revenue does not exist to support the new expenditures. Additionally, Policy six requires that if outside funding is reduced, there should be no increase in County cost unless the Board has determined the program to be a high priority for use of limited General Fund dollars. Readers will see instances where programs or services are reduced where funding has been reduced.

Budget Policies numbers eight, ten and eleven establish targets for funding the General Fund Appropriation for Contingency and critical Reserve funds. It is with these policies in mind that the following Board priorities are recommended for funding in the FY 2018-19 Recommended Budget.

General Fund Contingency fully funded at \$5.5 million: The General Fund Appropriation for Contingency is recommended at \$5.5 million. Board Budget Policy #8 directs that the Contingency be set at a minimum of 3% of the adjusted General Fund appropriations. This funding is a set aside to provide resources in the event of unforeseen fiscal issues throughout the year.

General Reserve fully funded at \$8.63 million: The General Fund General Reserve is recommended at \$8,632,408. Board Budget Policy #10 directs that the General Reserve be set at an amount equivalent to approximately 5% of the adjusted General Fund appropriations. The General Reserve is established to provide for additional resources in the event of significant emergency situations where additional funds are required, and functions as a cash flow reserve during the year.

SUMMARY OF THE RECOMMENDED BUDGET

Contribution to Capital Reserves fully funded at \$5 million: The Recommended Budget includes an increase to the General Fund Designation for Capital Projects in the amount of \$5 million. Board Budget Policy #11 directs that, once General Reserves and General Fund Contingency equal 8% of adjusted General Fund appreciations, the Board may transfer remaining discretionary resources to the Designation for Capital Projects. The \$5 million that is reflected in Board policy and recommended to be set aside each year is approximately 2% of the estimated replacement value of the County's buildings as of 2013. As the value of County facilities increases, the target annual set-aside should be reconsidered and potentially increased.

Other priorities that are recommended for funding in the FY 2018-19 Recommended Budget include:

Vacation Home Rental Regulation/Enforcement Augmentation

In FY 2018-19, \$315,000 is recommended as a set-aside in the General Fund Other Operations (Department 15) to be re-appropriated for possible staffing augmentation, equipment needs, and permitting/monitoring software and contracts related to the Vacation Home Rental policy issue. A recommendation for the proper structure and services to ensure efficient and effective permitting, regulation, and enforcement of the Vacation Home Rental industry in the unincorporated areas of El Dorado County will be brought to the Board for consideration during FY 2018-19. An update fee structure will also be developed, which may help offset the cost of regulation and enforcement efforts.

El Dorado County Homelessness

Homelessness in the State of California and in El Dorado County is a growing concern. The FY 2018-19 Budget includes \$82,000 in County General Fund funding to support a homelessness coordinator contract, included in the Health and Human Services Agency. Several community partners have offered support to this contract and it is expected that additional funding contributions will be received to partially offset to the cost of this community effort.

Enterprise and Industrial Drive Intersections

Related to the Public Safety Facility project, two major intersections have been identified as either warranted by traffic impacts or necessary to efficient public safety operations. In April of 2018, the Board approved a funding arrangement to ensure the completion of intersections at Enterprise Road at Missouri Flat Road, and Industrial Drive at Missouri Flat Road. The cost for these projects is estimated at \$2.5 million and \$2.1 million, respectively. The two projects will be funded with a combination of TIM Fees, Tribe funding, Public Safety Facility project funding, and contributions from the Sheriff's Office budget.

Community Planning

In FY 2017-18, the Board approved \$250,000 in funding for efforts towards community planning. This was the first year of a four year approach, with cost estimated at \$1 million over the four year period. The Recommended Budget includes \$250,000 for year two of this effort, with \$125,000 included in the Planning and Building budget, and \$125,000 funded through the Economic Development budget.

IT Deferred Infrastructure & Maintenance

In support of the Good Governance Strategic Plan Infrastructure Objective 3.4.2 and 3.4.3, it is recommended that IT purchase several mission-critical assets in FY 2018-19. This is the second year of a three-year plan to bring the County in line with industry standards and to reduce risk to County data. Updating our network infrastructure is a continuous process, so it should be noted that further purchases will likely be recommended in future budgets, as IT continues to review, assess and prioritize their most critical needs.

Reimbursing Public Safety Facility Loan Reserve

\$220,000 is included in the Recommended Budget to re-fund the Public Safety Facility Payment Reserve. This Reserve was previously set at \$2.2 million; however, funds were drawn down in FY 2016-17 to cover the County's increased contribution to the project, as required by the USDA for approval of the

financing loan. This reserve is required to be set at \$2.2 million, equal to one-year's principal payment. Therefore, this fund will be replenished at \$220,000 a year, over the next 9 years.

Replacement of Property Tax System - Megabyte

The Recommended Budget includes the final appropriations for the purchase and implementation of the Megabyte property management system, to replace the aging, main-frame based system. The FY 2017-18 included \$1.2 million in the Accumulated Capital Outlay fund for the purchase of the system. \$119,600 is included in FY 2018-19, with the General Fund cost partially offset with a transfer from the Assessor Special Revenue Fund (\$69,600).

Funds Public Safety Charter Section 504 Salary Increases

Charter Section 504 requires annual review of salary levels for public safety classifications. The 2017 review resulted in an increase to salaries, with an estimated budget impact of \$475,000 (partial year impact). The Recommended Budget reflects this cost increase.

Progress on Facility ADA Improvements

For FY 2018-19, \$350,000 is specifically included in the Accumulated Capital Outlay fund for progress on required ADA improvements. In addition, major facility replacements and expansion projects, such as the Public Safety Facility, are intended to resolve existing ADA concerns in those aging facilities.

BUDGET PRESSURES & POLICY CONSIDERATIONS

This section includes discussion of a number of issues which have had a significant impact on the Recommended Budget or which have the potential to impact the County budget in the near-term. Some of these issues were discussed in the prior year, yet continue to evolve and impact the County's annual budget and priorities.

Additionally, several departments have identified pending issues and policy considerations unique to their operations. These policy matters are outlined in the respective department budget summaries.

CalPERS Retirement Plan Changes and Cost Increase

El Dorado County is under contract with the California Public Employees' Retirement System (CalPERS) for employee retirement benefits. Like most public agencies, El Dorado County has experienced continued increases in its employer costs for its two retirement plans (Safety and Miscellaneous). While significant cost increases resulted from marked losses during the Great Recession, the funded status of the County's plans had begun to improve. However, in recent years, the CalPERS Board of Administration has taken several actions that have effectively taken back any of the plan's funding improvements and have set public agencies, in general, on a course for continued significant cost increases for many years into the future.

In March 2012, the pension fund lowered its discount rate from 7.75 percent to 7.5 percent, citing economic conditions. A year later, CalPERS changed its policies to recognize gains and losses over a shorter period and to use a 30-year fixed amortization period instead of a rolling 30-year period. In February 2014, the CalPERS Board approved new demographic assumptions, assuming that public employees will be living longer. The Board also adopted an asset allocation mix that lowered the CalPERS investment risk but largely kept its investment strategy unchanged, holding the fund's long-term assumed rate of return at 7.5 percent.

In December of 2016, the CalPERS Board adopted a reduction in the plan's long-term assumed rate of return, lowering that rate from 7.5 percent to 7 percent. Because the resultant cost increases to its member public agencies would be so great and so sudden, the Board approved phasing in this change over a three year period, beginning with FY 2018-19. The cost increase is reflected in the FY 2018-19 Recommended Budget, with the first year of implementation of the new assumption an estimated increase of \$4.4 million to the employer cost. Similar increases will follow in FY 2019-20 and FY 2020-21. This cost increase is in addition to the natural increase in costs.

SUMMARY OF THE RECOMMENDED BUDGET

In December of 2017, the CalPERS Board adopted revised actuarial assumptions – including assumptions about mortality and retirement rates (service and disability) of member, and the assumed changes in salary scale and inflation rates. These changes will affect employer contributions requirements effective July 1, 2019, although it is not clear at this time whether the impacts will be entirely negative.

In February of 2018, the CalPERS Board adopted a further change to the plan with a new Amortization Policy. Most significantly, the new policy reduces the amortization period for losses from 30 years to 20 years. Spreading costs over a shorter period of time will have a negative impact on employer contribution rates; however, is anticipated to reduce annual costs in the long-term. The new Amortization Policy will first impact employer contribution rates with FY 2021-22.

CalPERS will likely distribute new valuation reports by mid-summer, which will set the contribution rates for FY 2019-20. Staff will update the future cost estimates once the new valuation reports are available, and any changes to the assumed costs will be reported with the adoption of the Budget in September.

Industry professionals continue to anticipate that the CalPERS Board will likely consider a further reduction in the assumed rate of return in future years, possibly bringing that rate to 6 percent. Such a reduction would trigger even greater increases to public agencies.

It is important to note that these are costs that the County cannot avoid or elect to not pay. Similar to long-term debt, providing for the payment of these costs will take precedence in future years' budgets.

With the adoption of the FY 2017-18 Budget, the Board approved a budgeting philosophy of establishing and funding a reserve equal to the General Fund's estimated additional contribution for the following two years. In concept, this reserve serves as a revolving fund, with funds being drawn down in the immediate budget year's Recommended Budget based on the budgeted General Fund cost increase, and subsequently replenished in the same year, once the carry-forward fund balance amount is known, and based on the updated 2-year estimated cost. Maintaining this reserve, and using funds to help cover the increase in CalPERS costs in each subsequent budget year, will help ensure the County is able to fund those required contributions in future years. Therefore, staff is again recommending that any available fund balance that may be available following the close of the County's accounting books in September, and which is in addition to that which is already counted on to balance the Recommended Budget, be placed in the designated reserve fund to be drawn down in future years to help offset the impact to the budget.

Elimination of IHSS Maintenance of Effort, Transfer of Cost to Counties

Perhaps the most significant budget issue for counties in FY 2017-18 was the elimination of the Coordinated Care Initiative (CCI) and the resulting reversal of the Administration's plan for managing In Home Supportive Services (IHSS) costs. The CCI and the IHSS Maintenance of Effort (MOE) arrangement, which was enacted in 2012 and 2013, had limited county IHSS costs to a base year calculation of 2011-12 costs plus an annual 3.5 percent inflator.

For El Dorado County, it was estimated that the shift would increase costs by approximately \$1.6 million in FY 2017-18, with more significant cost increases in future years as the cost shift was phased in. This was in addition to cost increases driven by general program growth. Since its realignment to counties in 1991, the IHSS program has been generally underfunded relative to caseload and cost increases. The anticipated increase includes costs related caseload increases that have occurred over the past several years (during the time that the state had been covering these program costs), as well as costs anticipated due to the minimum wage increase recently enacted by the state, the state's extension of three paid sick leave days to IHSS workers, and required implementation of new federal overtime regulations.

In FY 2017-18, the County planned to absorb the IHSS cost shifted from the State to the County in numerous ways, including eliminating vacant positions in the Health and Human Services Agency, utilizing the 10% transfer authority from Public Health 1991 Realignment revenue, and reducing operating expenditures. The cost

shift was also offset by short term funding solutions offered by the State, including the redirection of growth from Public Health and Mental Health 1991 Realignment subaccounts, as well as accelerated case growth during the fiscal year.

The Governor's 2018-19 budget proposes no changes to the structure of the new county maintenance of effort (MOE) that was negotiated last year. The budget proposal does assume increased Realignment revenue, which will help counties better manage the increased costs in the current year. The Governor's proposal assumes no net fiscal impact to counties through FY 2019-20; however, county representatives continue to project cost impacts beginning in FY 2019-20, anticipating that projected revenue will not cover the increased county IHSS costs. The future of IHSS funding is still a major concern, as no long term solutions or impacts have been clearly identified by the State. HHSA is actively involved with state organizations to remain informed, and will continue to communicate impacts and concerns as they are identified.

County Facilities

The Board has identified addressing the County's infrastructure deficiencies as a Strategic Plan goal. In FY 2016-17, the Board set aside funding in the Capital Reserve, and also provided funding for the initial stages of the Public Safety Facility and setting aside grant matching funds for the West Slope Juvenile Hall. In the coming years, staff will be working to identify solutions and necessary funding for the remaining facility priorities, including the El Dorado Center and the District Attorney offices. Providing for these facility priorities will place further pressure on other programs and services.

Deferred Facility Maintenance

Prior to FY 2016-17, the County had not maintained a consistent practice for setting aside adequate reserves to ensure sufficient funding is available to meet long-term facility needs. In 2013 the County contracted with VANIR for a facilities assessment report. The report indicated that, while maintenance and repairs had been taking place annually, the rate of accumulating deferred maintenance had exceeded the investment being made.

Of the facilities that were included, the study identified \$55 million worth of deferred maintenance projects that would need to be completed over a period of years, with increased investment in these years in order to correct the deferred maintenance backlog. In 2016, the Facilities Division completed an assessment of 20 additional buildings and identified an additional \$7.6 million in deferred maintenance needs. When these costs are adjusted for construction inflation, the total deferred maintenance identified is approximately \$76 million. Since 2013, the County has completed approximately \$22 million in deferred maintenance projects and identified roughly \$11 million that will not need to be completed due to new construction, leaving a balance of approximately \$43 million in identified deferred maintenance projects to be completed.

The FY 2018-19 Recommended Budget includes \$7 million in deferred maintenance projects, plus funds to keep pace with new repairs and maintenance needs. The Facilities Division continues to work each year to prioritize and complete projects identified in the plan with fire/life/safety projects taking precedence.

Additionally, the FY 2018-19 Budget includes a recommended \$5,000,000 increase to the General Fund's Designation for Capital Projects, to set funds aside to fund future capital projects and deferred maintenance.

The County has made progress toward reducing the backlog of maintenance needs; however, continued progress will require diligence in setting aside funding and developing strategies for facilities in need of replacement.

Public Safety Facility

The County was approved for a \$57,140,000 loan from the United State Department of Agriculture (USDA). In addition to this loan, the County will be required to spend \$11,000,712 in County match funding prior to being able to draw down the USDA loan funds. By the end of FY 2017-18, the County estimates spending all but \$2,483,000 of the required \$11 million match. The \$2.4 million will remain set aside to cover interest payments

SUMMARY OF THE RECOMMENDED BUDGET

over the next eighteen months while construction is being completed. The Recommended Budget includes \$39,134,000 in USDA loan funds to cover the majority of construction in FY 2018-19.

It is currently anticipated that the County will make its first payment in July of 2019, which will be interest only, with the first principal payment due July 2, 2021. The annual payment is estimated at \$2.3 million.

West Slope Juvenile Hall Replacement

The County was been awarded a \$9.6 million grant from the Board of State and Community Corrections for the replacement of the West Slope Juvenile Hall. In FY 2016-17, the Board set aside \$1.2 million as the County contribution and grant match for the replacement of the West Slope Juvenile Hall facility. Construction of the new juvenile hall will not begin until the Public Safety Facility is complete, as the new Juvenile Hall is slated to go on the existing Sheriff Administration Building site.

Placerville Jail Expansion

The County has also received a \$25 million SB 844 grant from the Board of State and Community Corrections for the expansion/improvement of the Placerville Jail facility. The FY 2018-19 Recommended Budget includes \$7.5 million for the initial stages of this project. The County is working towards project establishment and anticipates issuing and awarding a RFP for design/build services and beginning construction in FY 2018-19.

HHSa SLT Campus Project

In FY 2017-18, the County will likely complete the purchase of a building in South Lake Tahoe to serve as a core facility within the Health and Human Services Agency's planned campus project. For FY 2018-19, \$2.5 million is included to refurbish the newly acquired building on Sandy Way and to begin renovations on the County's El Dorado Center. Public Health has \$5 million set aside in a Reserve fund for this project.

STATE BUDGET PROPOSALS

The Governor released his revised 2018-19 budget on May 11, cautioning that the State has been in a near-decade long recovery and that a recession may be forthcoming. The revised budget proposal continues to assume increased revenues, with a high priority on limiting new on-going commitments and building reserves. The proposal relies heavily on an improved long-term revenue forecast, including a 4.2% average annual growth in the Personal Income Tax and a 3.5% average increase in the Sales and Use Tax revenues, although the total annual revenue increase is projected to slow beginning with 2019-20. The State budget affects funding for a significant number of El Dorado County programs. Staff will continue to watch closely for relevant developments that would affect the County.

Some of the more significant proposals in the Governor's proposed budget are summarized below. Details of the budget proposals can be found at www.ebudget.ca.gov.

Mandate Debt Reimbursement

The Governor's revised budget proposal includes funding to repay decades old debt for mandated programs that have been repealed or have expired. The majority of the repayment will be for AB 3632 mandates, for services to seriously emotionally disturbed children, and will be returned to county Mental Health/Behavioral Health programs. It is important to note that debt owed for suspended mandates is not proposed for payment.

Affordable Housing

The budget projects that \$258 million in tax revenues will be generated via SB 2's recording fee in 2018-19. Of the revenue generated between Jan. 1, 2018, and Dec. 31, 2018, half will go toward statewide grants for homeless services and half will go directly to local governments for planning activities that promote housing development.

Homelessness

The Governor's proposed budget includes a significant general fund investment to assist counties and cities in managing homelessness. However, this funding is presented as "bridge funding" to assist local governments to continue or initiate local efforts, with long-term funding anticipated from the SB 2 real estate recording fee and the SB 3 housing bond (November 2018 ballot). The Senate is also in support of a large investment. There is an expectation in the proposal that cities and counties work together in order to qualify for funding to address this community issue. The budget also includes funding for the CalWORKs Housing Support Program and the CalWORKs Homeless Assistance Program, as well as a Homeless Mentally Ill Outreach and Treatment program.

Transportation and Infrastructure

The Governor's January budget included a variety of proposed spending on maintenance and rehabilitation of state and local transportation systems and investments in transit. The budget allocates \$4.6 billion in transportation spending, consistent with SB1. Revenues resulting from SB1 are estimated to provide \$5,440,000 to El Dorado County in 2018-19, with revenues increasing each fiscal year thereafter. However, there is a proposed ballot measure aimed for the November 2018 ballot (Attorney General #17-0033) that would repeal the new transportation revenues provided by SB 1 and make it more difficult to increase funding for state and local transportation improvements in the future.

Tree Mortality and Forest Health Programs

The proposed budget includes funding for a number of programs that will further the implementation of the Governor's Executive Order that addresses protecting communities from wildfire and climate impacts. This is tied directly to the Tree Mortality Crisis.

Courthouse Funding

In prior years, the Judicial Council was forced to pause court planning and construction projects. The budget proposal invests \$32.2 million for courthouse projects; however, the Placerville Courthouse was not included in the funding list. As you may recall, a letter was sent to the Governor earlier this year to request that the Placerville Courthouse be reconsidered for funding. As of this writing, the Placerville Courthouse has not been included on the State's funded list.

Assessor and Elections Programs

The Governor's proposal also provides \$5 million annually for the next three years for a new initiative to assist county assessors in the maintenance and equalization of property tax rolls, as well as dollar-for-dollar matching funds for Counties to purchase new equipment for county voting systems. It is important to note that the proposal for purchasing new voting systems will require the County to cover 50% of the cost with local funds.

ALLOCATED POSITIONS & STAFFING CHANGES

The FY 2018-19 Recommended Budget includes 1,876.32 full-time equivalent positions (FTEs). This represents an 7.3 FTE net increase from the current FY 2017-18 Position Allocation. It should be noted that, in most areas of the budget, where it appears that new positions are recommended, the increases are offset by like eliminations of vacant positions or a reduction in other staffing areas, or are associated with new funding sources and approved programs.

The following chart summarizes the recommended staffing changes. Detail of all allocated positions and recommended position changes is included in a later section of the Recommended Budget.

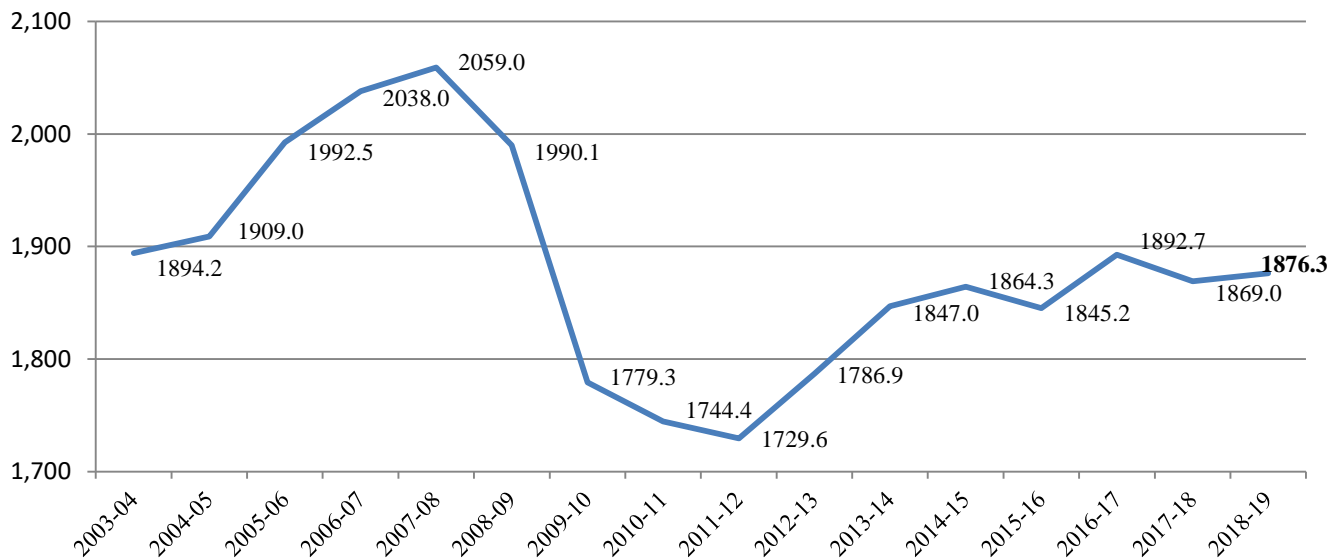
SUMMARY OF THE RECOMMENDED BUDGET

Summary of Recommended Position Changes

Department	Addition	Deletion	Total
CAO Central Fiscal/Admin, Facilities, Procurement	1	-1	0
Child Support Services		-5	-5
Community Development Services Admin & Finance	3.4		3.4
County Counsel	1	-1	0
District Attorney		-2	-2
Environmental Management	1	-1	0
Health and Human Services	16.2	-6.4	9.8
Human Resources (limited term)	1		1
Library	0.5	-0.5	0
Planning & Building	2	-4.8	-2.8
Probation	4.5	-4	0.5
Public Defender	2	-2	0
Registrar of Voters	1		1
Sheriff	4		4
Transportation	10.8	-13.4	-2.6
Totals	48.4	-41.1	7.3

The chart below presents the total authorized positions, countywide, by fiscal year, since 2003-04. Total authorized positions decreased significantly during the recession, beginning in FY 2008-09, and gradually increased during the recovery.

Total County Positions by Fiscal Year

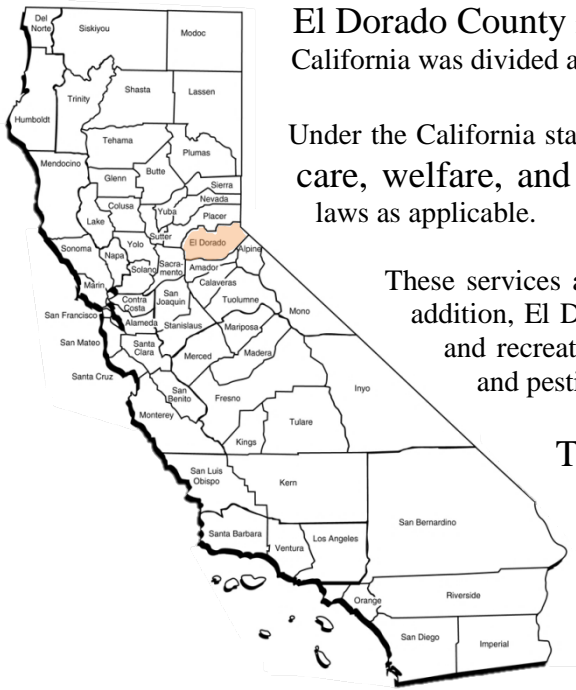


NEXT STEPS FOR BUDGET ADOPTION

The final adoption of the FY 2018-19 Budget will take place in September of 2018. The final budget recommendations presented for approval during the September meeting will incorporate any State or federal actions that affect the County's budget and will reflect final fund balance carryover figures, based on the close of the County's financial records in August of 2018.

2018-2019

PROFILE & DEMOGRAPHIC DATA



El Dorado County is one of the original 27 counties into which the state of California was divided at its organization and admission to the union in 1850.

Under the California state constitution, counties are required to provide health care, welfare, and criminal justice programs, and enforce state and federal laws as applicable.

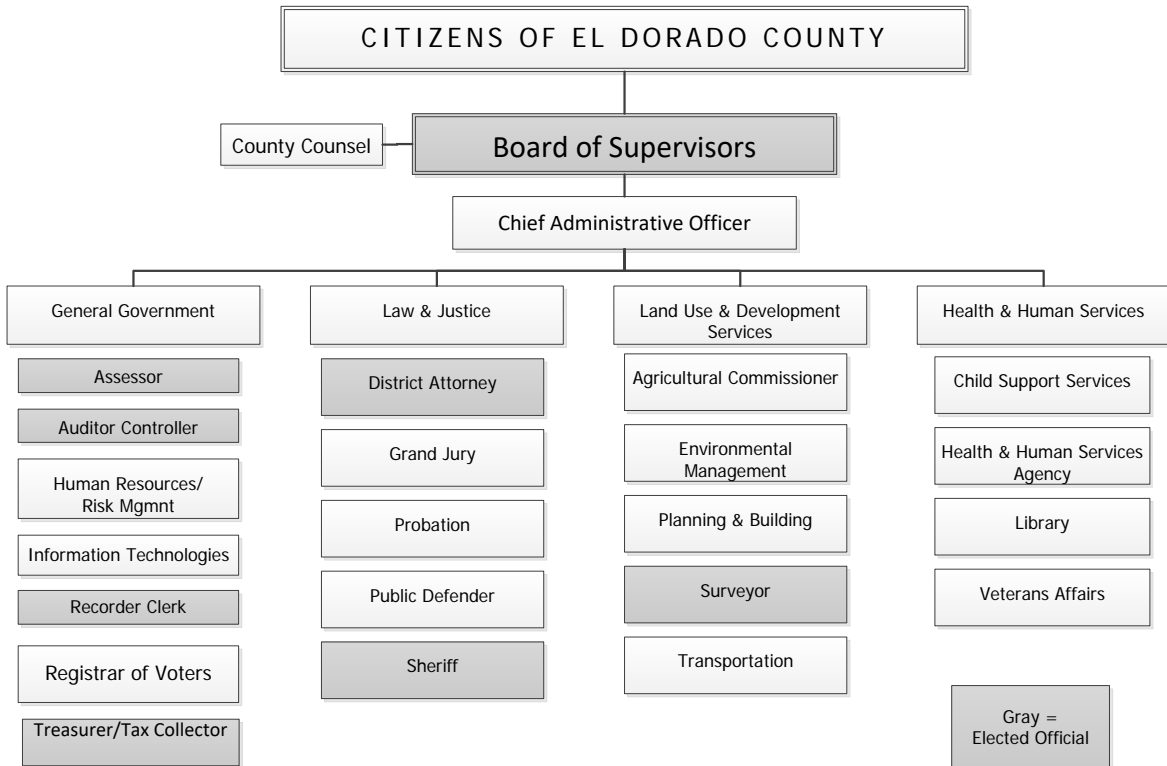
These services are provided to all residents within the county’s jurisdiction. In addition, El Dorado County provides regional services such as libraries, parks and recreation, performing arts facilities, weights and measures inspection, and pesticide regulation.

Two incorporated cities are located within El Dorado County: Placerville and South Lake Tahoe.

The County also provides municipal services such building inspection and road maintenance for residents of unincorporated areas.

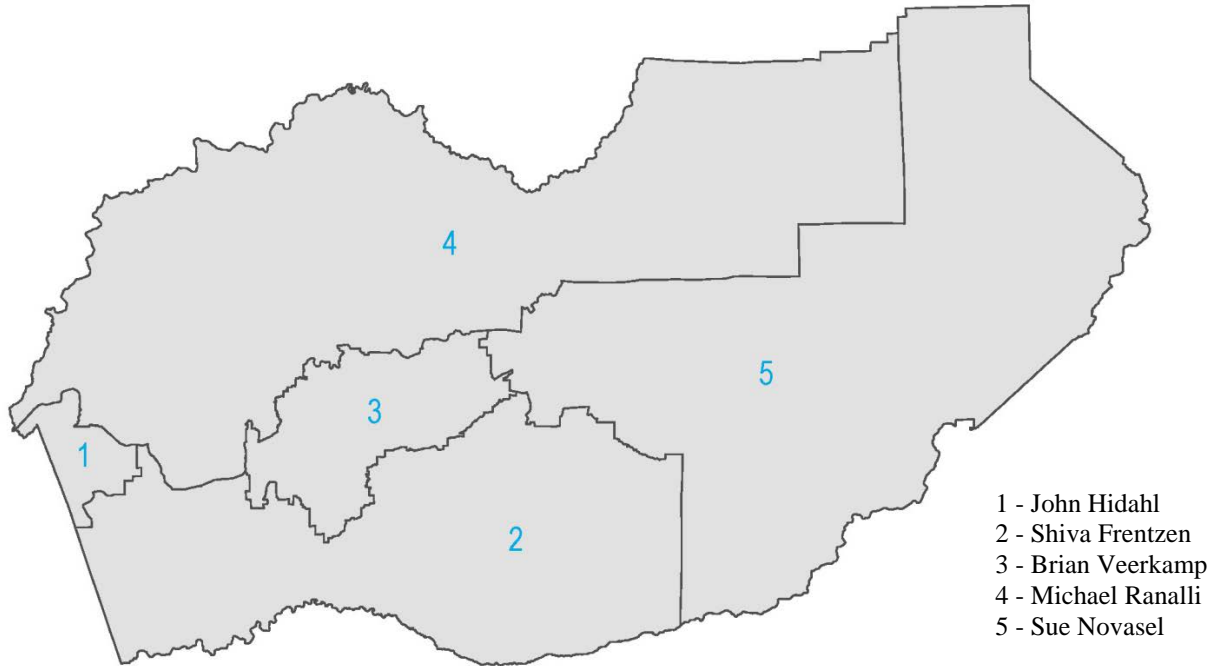
COUNTY ORGANIZATION

The organization is divided into four functional service areas that represent categories of services to residents. El Dorado is one of 14 California counties that operate under a charter, allowing the County a limited degree of control over the number and duties of the governing board and some officials. A majority of the department directors are appointed by the Board of Supervisors, while other officials are elected to serve a four-year term.



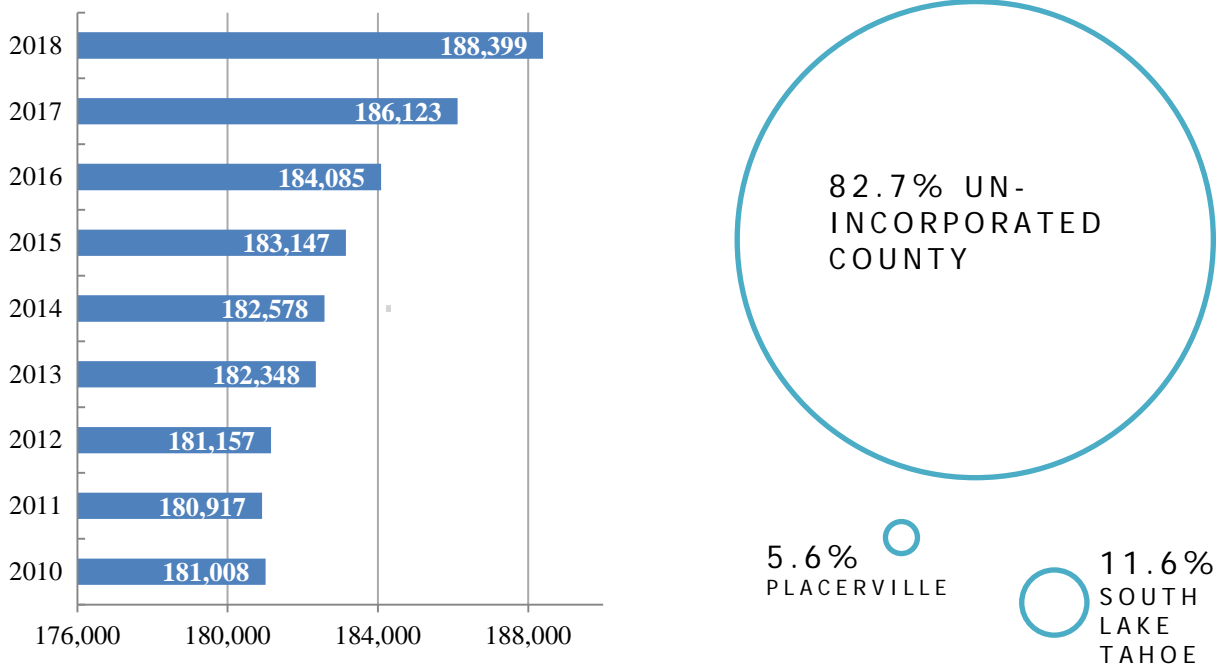
BOARD OF SUPERVISORS

The Board of Supervisors has authority to perform all the duties vested in it by the Constitution, general law, and the charter. The Board of Supervisors appoints the Chief Administrative Officer, members of boards and commissions, and nonelected department heads. The Board of Supervisors is comprised of five members, one elected from each County district.



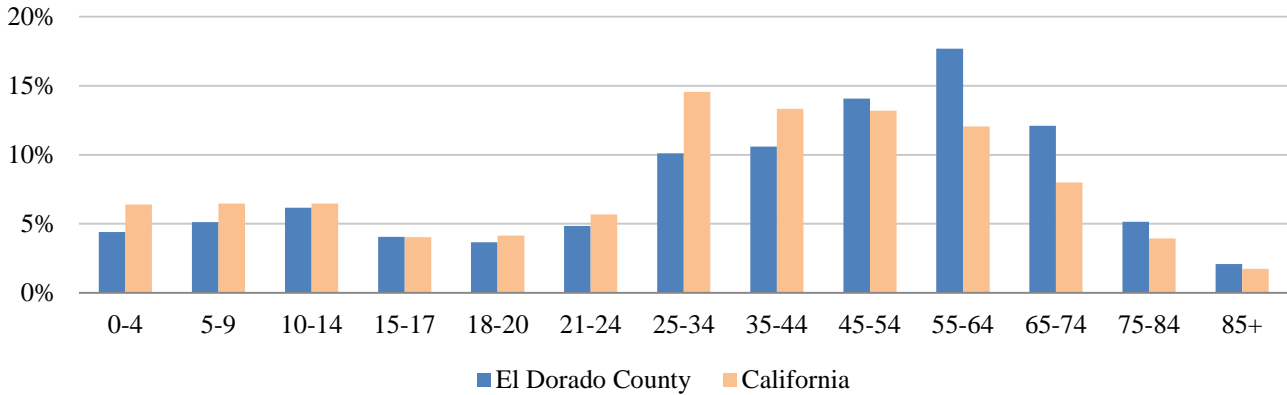
TOTAL POPULATION

Over the last 10-year period, El Dorado County grew 4 percent. The majority of El Dorado County citizens (153,865) reside outside of the two incorporated cities of Placerville and South Lake Tahoe.

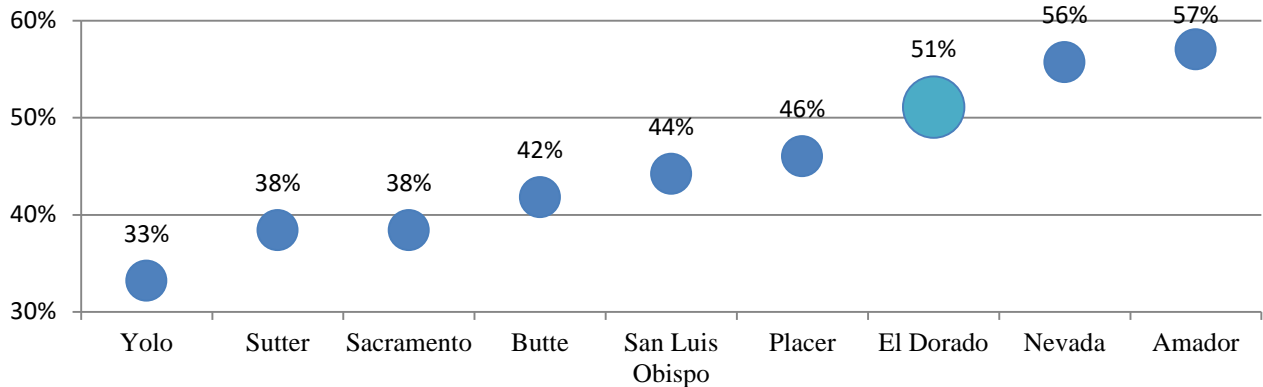


Source: State of California, Department of Finance, 2018-19 E-1 and E-2 Population Estimates.

POPULATION BY AGE GROUP



PERCENT OF POPULATION 45 YEARS AND OVER

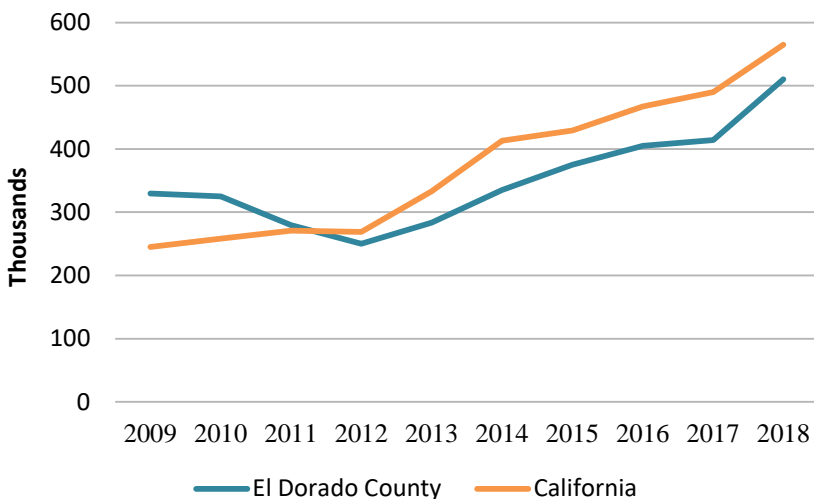


Source: U.S. Census Bureau, 2015 American Community Survey 5-Year Estimates

HOUSING

In El Dorado County there are approximately 90,000 housing units. For the County as a whole, 78% of homes in the County are occupied by the owner. However, this number is 44% in South Lake Tahoe, as many in that area of the county are second homes and not the primary residence of the owner.

SINGLE-FAMILY MEDIAN HOME SALE PRICES



El Dorado County home values have increased 7.9% over the past year.

The median home value of owner-occupied housing is \$426,800.

The median list price per square foot in El Dorado County is \$246, which is lower than the State of California average of \$276. The median price of homes sold in El Dorado County is \$510,000.

Source: California Association of Realtors, 2017

ECONOMY

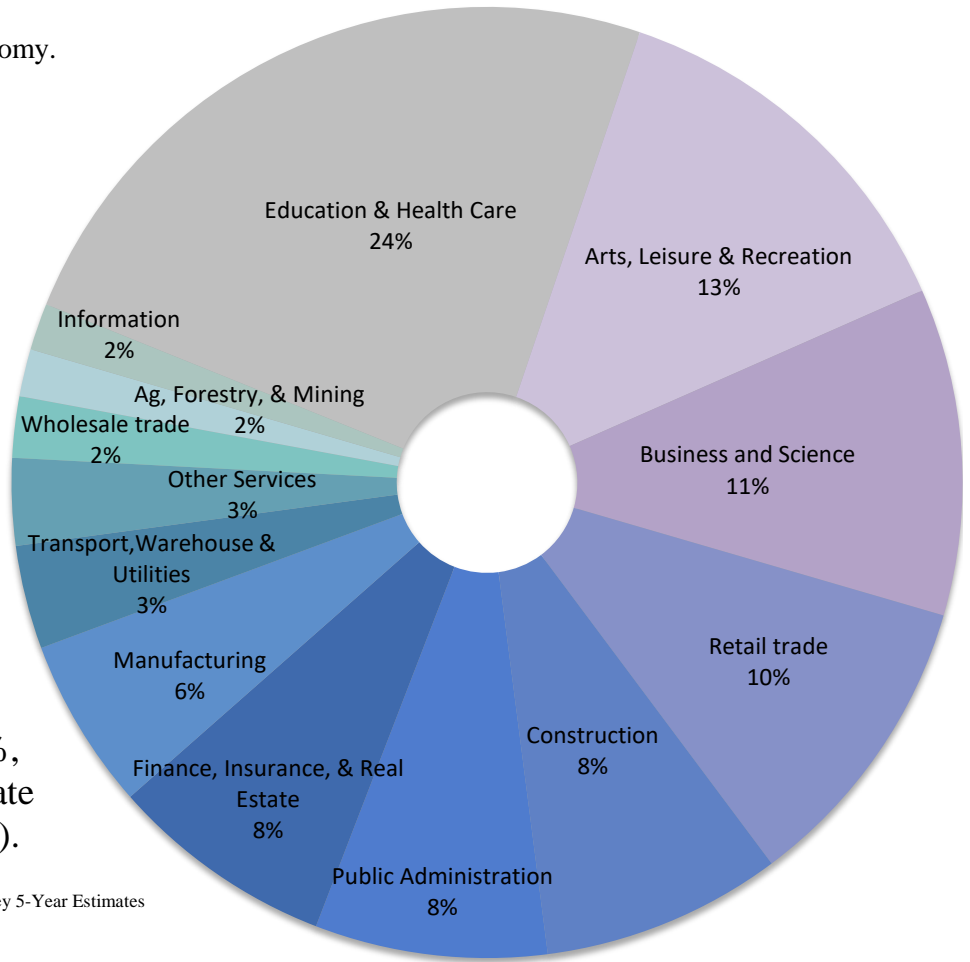
El Dorado County enjoys a diverse economy.

The largest employment sectors are Education and Health Care with 19,450 employed, and Arts, Leisure, and Education Services with 10,636 persons.

The Business and Science and Retail Trade sectors each employ over 8,000 workers.

The average per capita income is Estimated at \$39,284, which is 20% higher than the state average of \$33,389, and the median household income was \$75,772 (compared to \$67,739 state average).

The County poverty rate is 8.4%, approximately three-fifths the rate in California as a whole (14.4%).



Source: U.S. Census Bureau, 2015 American Community Survey 5-Year Estimates

JOBS AND WORKFORCE

In the period from 2005 to 2014, El Dorado County gained 7,897 workers and 5,781 jobs in the County. However, in the same time period, the number of people in the local workforce that are employed within the County declined by 2,979. Commute patterns in El Dorado County show that a large, and growing, percent of the workforce commutes out of the County for employment.

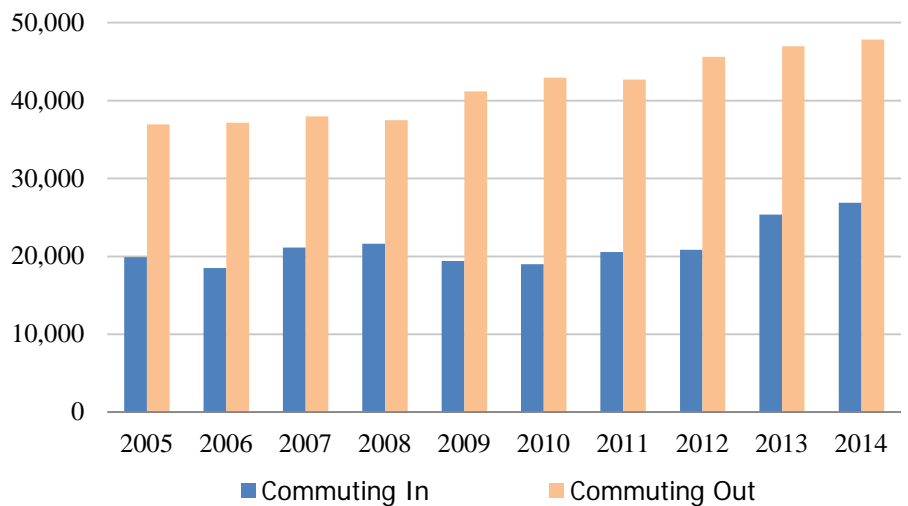
COUNTY EMPLOYEES

(per 1,000 residents; excluding city populations)

- 11.9 Nevada
- 12.1 El Dorado**
- 17.1 Amador
- 21.4 Sacramento
- 23.0 San Luis Obispo
- 25.5 Placer
- 28.8 Butte
- 47.0 Sutter
- 49.6 Yolo

Source: Recommended budgets, FY 2017-18

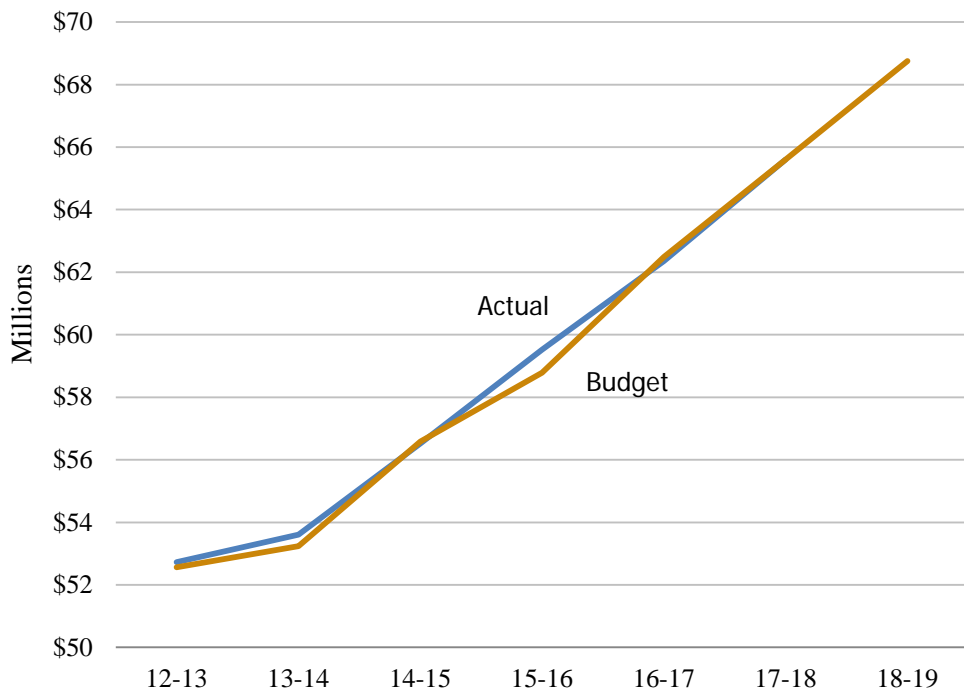
PLACE OF WORK PATTERNS



PROPERTY TAX

All real and some personal property (unless exempted), is assessed and taxed under the State Constitution and Revenue & Taxation Code.

Property taxes are a major source of unrestricted revenue for the County general fund, schools, cities, and special districts. Proposition 13 establishes the current method of assessment. Property owners may also vote to include certain types of additional special assessments along with property taxes. The County Assessor maintains the inventory of assessable property and prepares the assessment rolls. The Auditor maintains the tax rates, calculates the taxes due and adds any special assessments.



How is property tax revenue distributed?

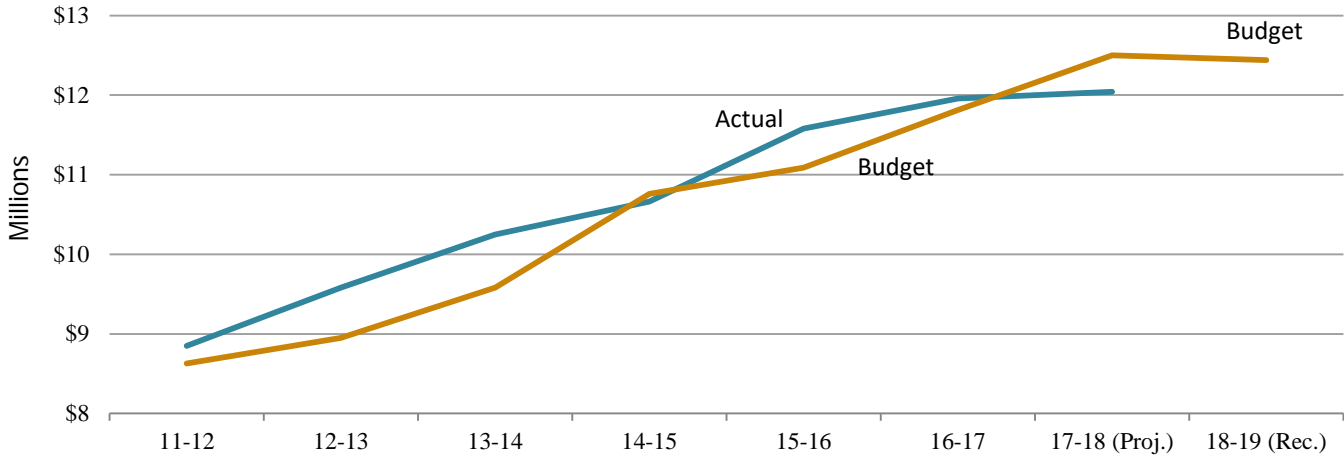
Property taxes are allocated within a county based upon the historical share of property tax received by local agencies prior to Proposition 13. Under certain conditions, taxes may be reallocated.



*Includes Cities in Lieu Vehicle License Fee - 0.9% and County in Lieu Vehicle License Fee - 6.3% – which represents the State of California’s Exchange of Property Tax for County/City’s Vehicle License Fees; and Cities in Lieu Sales & Use Tax - 0.5% and County in Lieu Sales & Use Tax - 1.1% – which represents the exchange of Property Tax for County/City’s Sales and Use Tax.

SALES TAX

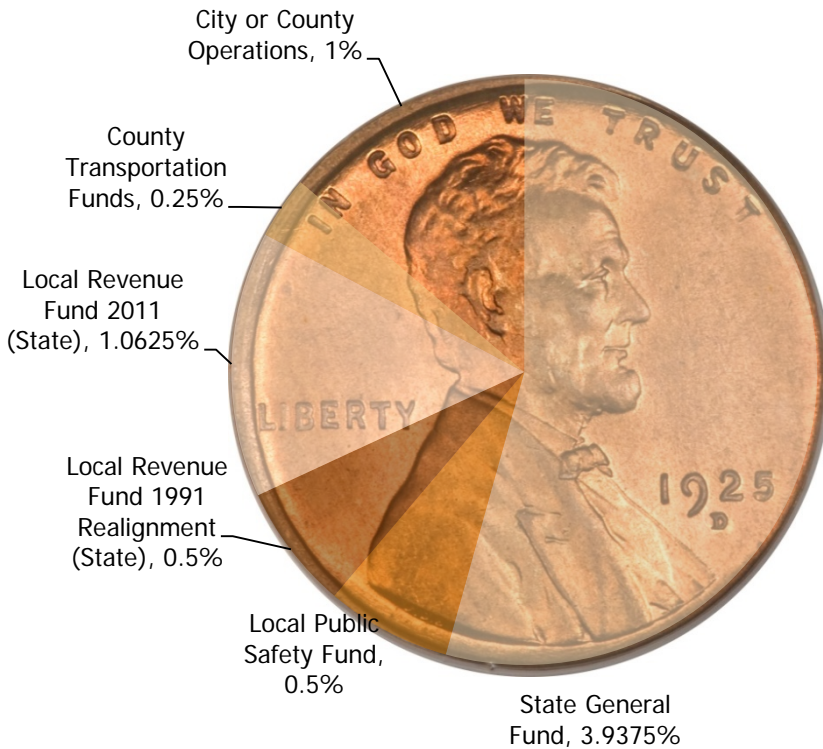
The Bradley-Burns Uniform Sales and Use Tax Law provides for a city/county rate of 1.25%. One-quarter cent of the levy is sent to the county-wide regional transportation fund. The balance goes to support local government general funds.



Source: El Dorado County Final Budget, 2010-11 through 2017-18

How is Sales Tax Allocated?

El Dorado County receives 1% of the 7.25% statewide sales tax rate for general County operations. The City of South Lake Tahoe imposes an additional 0.50% tax over the state rate, and Placerville imposes an additional 1%.



TAXES COLLECTED

(Total FY 2016-17, in millions)

\$535.2	Sacramento
\$215.2	Placer
\$190.4	San Luis Obispo
\$111.1	El Dorado
\$64.4	Butte
\$57.1	Yolo
\$46.2	Nevada*
\$31.0	Sutter
\$24.6	Amador

(FY 2016-17, Per Resident, excludes cities)

\$1,899	Placer
\$1,861	Yolo
\$1,579	San Luis Obispo
\$1,463	Sutter
\$1,135	Amador
\$909	Sacramento
\$788	Butte
\$713	El Dorado
\$698	Nevada*

Data source: California State Board of Equalization, Detailed Description of the Sales & Use Tax Rate, 2017

Source: FY 2017-18 adopted budgets, Summary Schedule 5
*Estimate only.



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: BUDGET POLICIES	Policy Number: B-16	Page Number: 1 of 3
	Date Adopted: 11/14/2017	Effective Date: 11/14/2017

I. PURPOSE

The County Budget Policies were originally adopted May 19, 2015.

The County Budget Policies provide a framework for budgetary decision-making regarding the use of County funds, to ensure prudent County fiscal management and to direct the Chief Administrative Officer in the development and management of the County Budget.

II. POLICY

1. Pursue Operational Efficiencies: Eliminate, combine or reorganize programs or processes to reduce expenditures and/or respond to changing needs or priorities. Identify lower priority programs that can be reduced or eliminated to free up resources to fund higher priority programs. Carefully review and justify all expenditure line items to identify possible cost reductions. Identify and implement training programs, utilize Information Technology and promote interdepartmental cooperation to maximize operational efficiencies.
2. Maximize the Board's Discretion: Except where the Board has previously made a decision to earmark revenues for a particular purpose, wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service, to provide the Board as much flexibility as possible in allocating resources to local priorities, based on the strategic plan.
3. Pursuit of New Revenues: Pursue new revenues to the fullest extent possible for all services, as well as total cost identification (including departmental overhead and indirect costs) for fee setting purposes. Any new revenues for programs receiving General Fund support should be used to offset the cost of existing staff and programs, rather than funding new staff or programs.
4. Grant Funding: Prior to applying for and accepting Federal or State grants, departments must identify current and future fiscal implications of either accepting or rejecting the grant, including matching fund obligations, non-supplanting requirements, required continuation of a program after grant funds are exhausted, and if the program is consistent with the County's Strategic Plan goals and objectives.



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: BUDGET POLICIES	Policy Number: B-16	Page Number: 2 of 3
	Date Adopted: 11/14/2017	Effective Date: 11/14/2017

5. **New or Enhanced Discretionary Programs:** Departments should not propose new or enhanced programs unless those programs are fully funded (including overhead costs) by a grant or other dedicated revenue source. Departments submitting requests for new or enhanced discretionary-funded programs should identify lower priority programs in the Department that can be reduced or eliminated to generate discretionary resources to fund the new programs. New or enhanced discretionary funded programs will only be recommended/approved to the extent the annual General Fund Five Year Forecast identifies sufficient funding capacity.

6. **County Share:** If funding is reduced, there should be no increased County share for programs funded primarily from non-General Fund sources unless increased County share is mandated or the Board of Supervisors has previously determined that this program is a high priority for use of limited General Fund dollars.

7. **Vacant and New Positions:** All unfunded positions should be clearly identified and discussed with the Chief Administrative Office. New positions will not be considered unless the positions are funded by secure, on-going, non-General Fund sources or there is a significant and compelling reason that the position is needed.

8. **General Fund Contingency:** The General Fund Appropriation for Contingency shall be set, at the time of budget adoption, at an amount not less than 3% of total adjusted General Fund appropriations, as adjusted for non-General Fund programs (i.e., State mandated Social Services, Child Support Services). The Appropriation for Contingency is to be used during the fiscal year to address unanticipated expenditure increases or revenue decreases.

9. **Budget Controlled at Expenditure Class/Object Level:** California statute requires county budgets are controlled at the object of expenditure level, except for capital assets which are appropriated at the sub-object level (29006, 29008, 29089). The Board may authorize additional controls for the administration of the budget (29092).

10. **General Reserves:** The General Fund General Reserve shall be set, at the time of budget adoption, at an amount not less than 5% of total adjusted General Fund appropriations. The General Reserve shall be established, canceled, increased, or decreased as provided for in Government Code Section 29086.



COUNTY OF EL DORADO, CALIFORNIA

BOARD OF SUPERVISORS POLICY

Subject: BUDGET POLICIES	Policy Number: B-16	Page Number: 3 of 3
	Date Adopted: 11/14/2017	Effective Date: 11/14/2017

11. Designation for Capital Projects: Once the General Reserve and General Fund Appropriation for Contingency equal 8% of adjusted General Fund appropriations, un-appropriated discretionary resources will be used to increase the Designation for Capital Projects in an amount not less than \$5,000,000, each year. The annual increase shall continue until the Designation for Capital Projects equals 2% of the replacement value of County-owned facilities. The Designation for Capital Projects may be cancelled, in any amount, when alternate funding sources are not available, and upon a recommendation from the Chief Administrative Officer, to address unmet capital replacement and maintenance projects.

12. Other Post-Employment Benefits (OPEB): El Dorado County shall continue the policy of “pay as you go” to fund the County’s OPEB liability. OPEB costs will be allocated to the respective County departments based on a State–approved allocation formula. The Board may modify this policy at any time, to allocate un-appropriated discretionary resources to fund the OPEB liability, to set funds aside to fund future years’ liabilities, or to begin funding on-going OPEB liabilities by establishing a pre-funding trust.

IV. REFERENCES

Board Adopted Budget Policies, May 19, 2015 (Item 31)

V. RESPONSIBLE DEPARTMENT

Chief Administrative Office

VI. DATES ISSUED AND REVISED; SUNSET DATES:

Issue Date:	05/19/2015	Sunset Review Date:	N/A
Revision Date:	11/14/2017	Next Review Date:	06/30/2022



GENERAL GOVERNMENT

Department	Page	2018-19 Appropriations	2018-19 Revenues	2018-19 NCC	2018-19 Staffing
Assessor	1	4,166,903	564,695	3,602,208	37.80
Auditor Controller	9	3,632,329	526,585	3,105,744	26.00
Board of Supervisors	15	1,523,813	2,400	1,521,413	13.00
Chief Administrative Office	21				
Budget, Operataions & EconDev		3,545,614	51,000	3,494,614	10.00
Central Fiscal & Administrative Unit		9,453,012	2,472,490	6,980,522	63.50
County Counsel	47	3,419,165	488,225	2,930,940	17.00
Human Resources/Risk Management	67	53,490,972	51,557,046	1,933,926	20.00
Information Technologies	81	10,473,684	17,850	10,455,834	42.00
Recorder-Clerk	93	1,901,183	1,921,975	(20,792)	16.00
Registrar of Voters	101	2,128,983	1,200,839	928,144	7.50
Treasurer/Tax Collector	109	3,089,686	2,148,345	941,341	19.00
TOTAL FUNCTIONAL GROUP		96,825,344	60,951,450	35,873,894	271.80
Accumulative Capital Outlay Fund		64,893,591	64,893,591	-	
General Fund Other Operations (Revenue Budget)		25,478,754	154,301,789	(128,823,035)	

MISSION

The Assessor is responsible for discovering, inventorying, valuing and assessing all taxable real property in the County, including residential, commercial, industrial properties and undeveloped land. The office is also responsible for assessing taxable business property, boats, airplanes, mining claims and other assessable interests in property. The Assessor prepares and maintains the master property records and parcel maps. The office is charged with the administration of a number of exemption programs benefitting homeowners and certain qualifying organizations. The Assessor prepares and submits the secured, unsecured, and supplemental assessment rolls for use in preparation of assessments for taxation by the various taxing agencies.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	\$ 335,498	\$ 255,000	\$ 305,000	\$ 305,000	\$ 50,000	20%
Misc.	\$ 95,905	\$ 100,000	\$ 25,000	\$ 25,000	\$ (75,000)	-75%
Other Financing Sources	\$ 395,566	\$ 538,750	\$ 234,695	\$ 234,695	\$ (304,055)	-56%
Total Revenue	\$ 826,969	\$ 893,750	\$ 564,695	\$ 564,695	\$ (329,055)	-37%
Salaries and Benefits	\$ 3,532,624	\$ 4,028,137	\$ 4,069,615	\$ 4,011,853	\$ (16,284)	0%
Services & Supplies	\$ 120,311	\$ 134,854	\$ 143,217	\$ 143,217	\$ 8,363	6%
Other Charges	\$ -	\$ 500	\$ -	\$ -	\$ (500)	-100%
Fixed Assets	\$ -	\$ 28,000	\$ -	\$ -	\$ (28,000)	-100%
Operating Transfers	\$ -	\$ 198,000	\$ -	\$ -	\$ (198,000)	-100%
Intrafund Transfers	\$ 10,868	\$ 11,401	\$ 11,833	\$ 11,833	\$ 432	4%
Total Appropriations	\$ 3,663,803	\$ 4,400,892	\$ 4,224,665	\$ 4,166,903	\$ (233,989)	-5%
Net County Cost	\$ 2,836,834	\$ 3,507,142	\$ 3,659,970	\$ 3,602,208	\$ 95,066	3%
FTEs	37.8	37.8	37.8	37.8	0.0	0%

MAJOR BUDGET CHANGES

Revenue

Charges for Services

\$50,000 Increase in revenue projected from the 5% administration fee on the supplemental roll.

Miscellaneous

(\$75,000) Decrease in Proposition 90 (base year transfer) application fees due to termination of program effective November of 2018. Homeowners who qualify prior to the November deadline will have up to 2 years to submit their application for a base year transfer.

Operating Transfers

(\$304,055) Decrease primarily attributed to reduction in use of Modernization special revenue funds (\$216,800), used for the purchase of the property tax administration system in FY 2017-18, and revenues for the separate assessment of timeshares (\$87,200) related to the consolidation of a previously separately billed timeshare project.

Assessor

RECOMMENDED BUDGET • FY 2018-19

Appropriations

Fixed Assets

(\$28,000) The Department budgeted \$28,000 in Fixed Assets in FY 2017-18 to purchase furniture related to the A & B Building renovation project. No Fixed Assets are requested in FY 2018-19.

Operating Transfers

(\$198,000) The Department budgeted use of its Modernization special revenue fund to offset some of the General Fund cost of the new property tax administration system. In FY 2017-18, the funds were brought into the department's operating account and were transferred out to the Accumulated Capital Outlay fund.

PROGRAM SUMMARIES

Administration & Management

Provides leadership, oversight, direction and support for the Department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

Appraisal

This function is responsible for determining the fair market value of real property that has undergone a complete or partial change of ownership, new construction or other event that triggers a reappraisal under California Property Tax law. Conducts field appraisal work, enrolls unpermitted construction and performs special appraisals of Williamson Act and Timber Production Zone property. Real Property includes land, mines, quarries, timber, structures, buildings, fixtures, fences, fruit or nut bearing trees and vines not exempted. Responsible for annual appraisal of business property and assessable personal property such as boats, airplanes, apartment/hotel/motel furnishings and possessory interests. Under Proposition 8, this function also determines the lower of factored base year value or market value. This function also includes the audit of reporting, appraisal and assessment of business property and determines the value of property acquired by public agencies when necessary or requested. Appraisers and Auditor/Appraisers also research, negotiate, prepare and defend values and represent the Assessor before the Assessment Appeals Board. All staff in this function making value determinations are required to maintain valid certification through the State Board of Equalization and meet State continuing education requirements.

Assessment

Upon receipt of reappraised property value from the appraisal function, this group is responsible for the accurate generation of appropriate assessments. This includes providing lawful notice to the property owner, record keeping and assessment transmission to the Auditor for tax calculation. Processes all assessment roll corrections and escape assessments. Makes all changes to property characteristic data and other information in the property system.

Discovery & Inventory

Discovery is responsible for locating and identifying potential changes in the ownership, character and configuration of all assessable property. Reviews recorded documents, recorded maps, unrecorded information from property owners, lessors, federal and state, county and city governments. Catalogs and determines appropriate processing to be applied to identified changes in ownership, new construction, partial interest transfers and business assets, possessory interests, mining claims, boats, aircraft and others. Initiates inquiries to clarify assessable nature of various transactions of indeterminate nature.

Inventory is charged with the responsibility for analyzing and processing all changes to the master property inventory. Also processes parcel map changes and makes Jarvis/Gann reappraisability determinations. Responds to public inquiry about reassessability of proposed actions and initiates inquiry where clarification is required. Processes exemption applications from homeowners, veterans, disabled veterans and transactions qualifying for exclusion as parent/child or replacement residence transfers as well as entities meeting the requirements for educational, welfare or religious or other organizational exemptions. Maintains inventory of more than 100,000 parcels, 37,000 timeshares, 4,500 businesses, 4,000 boats, mining claims, mutual water companies, apartments, possessory interests and other assessable personal property.

IT & GIS Technology

The Assessor’s computerized property system consists of the mainframe computer property system and several substantial additional systems operating on the Intranet. A portion of this function is responsible for the operation, maintenance and enhancement of these systems. The GIS analyst position is responsible for all parcel map activity, as well as mapping related tasks unique to the Assessor such as Tax Rate Area changes, parcel renumber operations and the library of historical parcel maps. A small amount of revenue is derived from the sale of assessment data. This function has played a lead role in the transition to the new property system including responsibility for data conversion, business process analysis, process modification, system training and implementation.

BUDGET SUMMARY BY PROGRAM

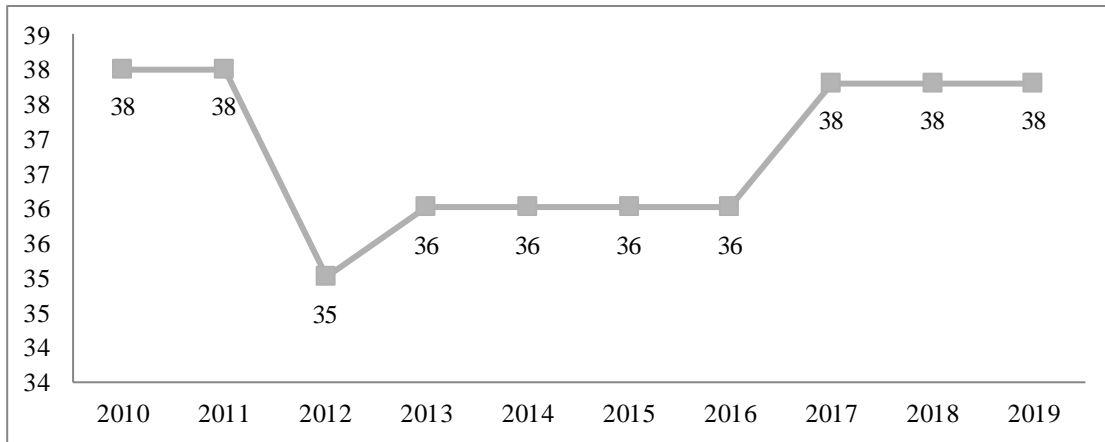
	Appropriations	Revenues	Net County Cost	Staffing
Administration & Management	\$ 352,982	\$ -	\$ 352,982	3.1
Appraisal	\$ 1,522,112	\$ 270,805	\$ 1,251,307	13.9
Assessment	\$ 640,278	\$ 285,011	\$ 355,267	5.8
Discovery & Inventory	\$ 1,335,756	\$ -	\$ 1,335,756	13.6
IT & GIS Technology	\$ 315,775	\$ 8,879	\$ 306,896	1.4
Total	\$ 4,166,903	\$ 564,695	\$ 3,602,208	37.8

Assessor

RECOMMENDED BUDGET • FY 2018-19

STAFFING TREND

Staffing for the Assessor’s Office declined during the economic recession to as low of 35 FTEs. Since the recovery, it has remained fairly flat. The recommended staff allocation for FY 2018-19 is 37.8 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$4,166,903, which is a decrease of \$233,989 (-5.3%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 86.4% of the funding for this Department, and is increased by \$95,066 (2.7%) when compared to the FY 2017-18 Adopted Budget.

Revenue related to reimbursement of cost for administering the Supplemental property tax roll is expected to increase, based on current year projections and activity.

The termination of the Proposition 90 (base year transfer) program in November of 2018 is projected to decrease application revenue for FY 2018-19, from \$100,000 to \$25,000. It should be noted that homeowners who qualify for the Proposition 90 program prior to November of 2018 will have up to two years to submit their application for a reduced assessment. Therefore, it may be that actual application fee receipts exceed the \$25,000 recommended amount.

Additionally, the Assessor reports that a large timeshare business has changed from individual assessment and billing to a single consolidated bill for roughly 8,000 timeshare intervals. The corresponding decrease in the separate assessment timeshare fee revenue is approximately \$193,000 countywide, and the Assessor’s share of this is reflected in the Operating Transfers revenue account.

CAO Adjustments

The Recommended Budget increases the use of the Department’s special revenue fund to reduce the General Fund impact of the new property tax administration system. The Assessor has agreed with this use of funds. This fund will provide approximately \$70,000 toward this project in FY 2018-19. These funds will be transferred directly from the special revenue fund to the Accumulated Capital Outlay fund.

There are no additional CAO adjustments recommended for FY 2018-19.

Sources & Uses of Funds

The Assessor is primarily funded with General Fund discretionary revenues, but also receives a share of the fees charged for the separate assessment of timeshares and a share of the 5% administration fee for the supplemental property tax roll. Revenues are also derived from the application fee for Proposition 90 base year transfers, and from the Modernization special revenue fund. Expenditures are primarily related to staffing and costs associated with operating the office.

The Recommended Budget includes the use of \$99,000 from the Assessor’s Modernization special revenue fund. This fund receives approximately \$20,000 per year, and can be used to fund costs related to the creation, retention, automation, and retrieval of property information. In FY 2018-19, \$29,000 of this funding will be used within the department’s operating account to purchase ergonomic evaluation recommended equipment, and for software and database modifications to the new property system implementation project. The fund will also provide \$70,000 in funding to the ACO fund for the second year of costs related to Megabyte, the new property tax administration program.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 05 ASSESSOR

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
1300	ASSESSMENT & TAX COLLECTION FEES	250,000	300,000	300,000	50,000
1740	CHARGES FOR SERVICES	5,000	5,000	5,000	0
CLASS: 13	REV: CHARGE FOR SERVICES	255,000	305,000	305,000	50,000
1940	MISC: REVENUE	100,000	25,000	25,000	-75,000
CLASS: 19	REV: MISCELLANEOUS	100,000	25,000	25,000	-75,000
2020	OPERATING TRANSFERS IN	538,750	234,695	234,695	-304,055
CLASS: 20	REV: OTHER FINANCING SOURCES	538,750	234,695	234,695	-304,055
TYPE: R SUBTOTAL		893,750	564,695	564,695	-329,055

Assessor

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

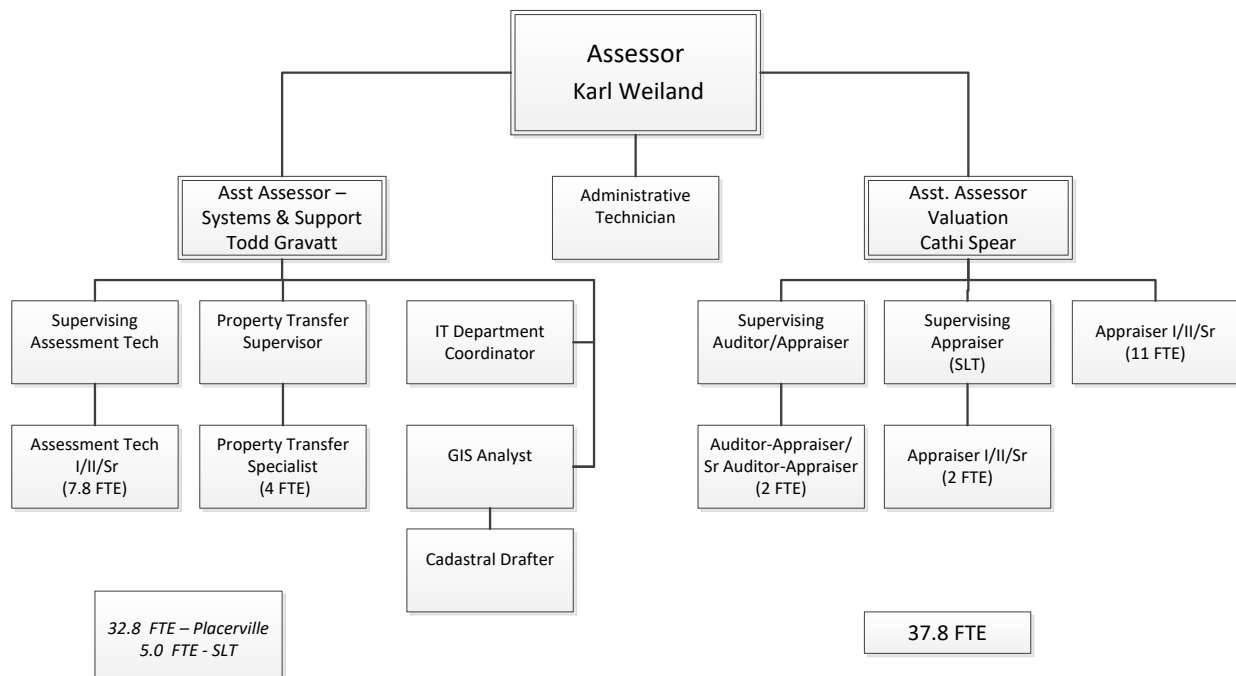
FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 05 ASSESSOR

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	2,601,524	2,569,466	2,569,466	-32,058
3001 TEMPORARY EMPLOYEES	43,843	43,843	43,843	0
3005 TAHOE DIFFERENTIAL	12,000	12,000	12,000	0
3006 BILINGUAL PAY	2,080	2,080	2,080	0
3020 RETIREMENT EMPLOYER SHARE	569,975	623,960	623,960	53,985
3022 MEDI CARE EMPLOYER SHARE	37,921	37,459	37,459	-462
3040 HEALTH INSURANCE EMPLOYER	658,365	575,076	575,076	-83,289
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	64,237	6,475	6,475
3042 LONG TERM DISABILITY EMPLOYER	6,509	6,427	6,427	-82
3043 DEFERRED COMPENSATION EMPLOYER	4,140	10,312	10,312	6,172
3046 RETIREE HEALTH: DEFINED	43,290	45,248	45,248	1,958
3060 WORKERS' COMPENSATION EMPLOYER	30,490	61,507	61,507	31,017
3080 FLEXIBLE BENEFITS	18,000	18,000	18,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	4,028,137	4,069,615	4,011,853	-16,284
4041 COUNTY PASS THRU TELEPHONE CHARGES	1,086	1,086	1,086	0
4100 INSURANCE: PREMIUM	11,746	15,934	15,934	4,188
4140 MAINT: EQUIPMENT	650	650	650	0
4220 MEMBERSHIPS	435	410	410	-25
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	520	520	520	0
4260 OFFICE EXPENSE	12,000	12,000	12,000	0
4261 POSTAGE	22,000	22,000	22,000	0
4262 SOFTWARE	2,500	5,000	5,000	2,500
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	18,422	18,422	18,422	0
4266 PRINTING / DUPLICATING SERVICES	12,500	12,500	12,500	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	2,800	2,000	2,000	-800
4337 OTHER GOVERNMENTAL AGENCIES	1,000	1,000	1,000	0
4420 RENT & LEASE: EQUIPMENT	9,895	9,895	9,895	0
4461 EQUIP: MINOR	12,000	7,500	7,500	-4,500
4462 EQUIP: COMPUTER	0	5,000	5,000	5,000
4503 STAFF DEVELOPMENT	3,000	3,000	3,000	0
4529 SOFTWARE LICENSE	6,300	6,300	6,300	0
4600 TRANSPORTATION & TRAVEL	2,000	2,000	2,000	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	8,000	8,000	8,000	0
4605 RENT & LEASE: VEHICLE	3,000	5,000	5,000	2,000
4606 FUEL PURCHASES	2,500	2,500	2,500	0
4608 HOTEL ACCOMMODATIONS	2,500	2,500	2,500	0
CLASS: 40 SERVICE & SUPPLIES	134,854	143,217	143,217	8,363
5300 INTERFND: SERVICE BETWEEN FUND	500	0	0	-500
CLASS: 50 OTHER CHARGES	500	0	0	-500
6040 FIXED ASSET: EQUIPMENT	28,000	0	0	-28,000
CLASS: 60 FIXED ASSETS	28,000	0	0	-28,000
7000 OPERATING TRANSFERS OUT	198,000	0	0	-198,000
CLASS: 70 OTHER FINANCING USES	198,000	0	0	-198,000
7223 INTRAFND: MAIL SERVICE	10,773	11,256	11,256	483
7224 INTRAFND: STORES SUPPORT	628	577	577	-51
CLASS: 72 INTRAFUND TRANSFERS	11,401	11,833	11,833	432
TYPE: E SUBTOTAL	4,400,892	4,224,665	4,166,903	-233,989
FUND TYPE: 10 SUBTOTAL	3,507,142	3,659,970	3,602,208	95,066
DEPARTMENT: 05 SUBTOTAL	3,507,142	3,659,970	3,602,208	95,066

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr	13.00	13.00	13.00	-
Assessment Technician I/II/Sr	7.80	7.80	7.80	-
Assistant Assessor - Valuation	1.00	1.00	1.00	-
Assistant Assessor - System Support	1.00	1.00	1.00	-
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	1.00	1.00	-
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
Department Total	37.80	37.80	37.80	-

ORGANIZATIONAL CHART





MISSION

The Auditor-Controller is an elected official who serves as the County's chief accounting and disbursing officer. Responsibilities of the Auditor-Controller include: pre-audits and payment of claims made by the County for goods and services; property control for County government fixed assets; accounting for and issuance of payroll to County employees; maintenance of revenue and expenditure accounts for all units of County government and special districts; financial control over fund balances and property tax collections; development and implementation of accounting systems; technical assistance in budget preparation; preparation of the A-87 Cost Allocation Plan and other special budgetary information; preparation of claims for State-mandated costs (SB90); assistance in development of long-range financial planning.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	\$ 475,645	\$ 375,100	\$ 376,025	\$ 376,025	\$ 925	0%
Misc.	\$ 47	\$ -	\$ -	\$ -	\$ -	0%
Other	\$ 287,540	\$ 212,520	\$ 150,560	\$ 150,560	\$ (61,960)	-29%
Total Revenue	\$ 763,232	\$ 587,620	\$ 526,585	\$ 526,585	\$ (61,035)	-10%
Salaries & Benefits	\$ 3,165,852	\$ 3,447,916	\$ 3,604,159	\$ 3,554,519	\$ 106,603	3%
Services & Supplies	\$ 99,758	\$ 79,737	\$ 108,635	\$ 108,635	\$ 28,898	36%
Other Charges	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Fixed Assets	\$ 5,496	\$ -	\$ -	\$ -	\$ -	0%
Intrafund Transfers	\$ 16,230	\$ 10,462	\$ 10,325	\$ 10,325	\$ (137)	-1%
Intrafund Abatements	\$ (39,730)	\$ (40,750)	\$ (41,150)	\$ (41,150)	\$ (400)	1%
Total Appropriations	\$ 3,247,606	\$ 3,497,365	\$ 3,681,969	\$ 3,632,329	\$ 134,964	4%
Net County Cost	\$ 2,484,374	\$ 2,909,745	\$ 3,155,384	\$ 3,105,744	\$ 195,999	7%
FTEs	26.0	26.0	26.0	26.0	0.0	0%

MAJOR BUDGET CHANGES

Revenue

Other Charges

(\$61,960) Decrease in revenue from Operating Transfers related to reduced reimbursements for staff working on the FENIX system implementation and timeshare accounting

Appropriations

Salaries and Benefits

\$106,603 Increase due to general increases in salary and related benefit costs.

Auditor-Controller

RECOMMENDED BUDGET • FY 2018 - 19

Services and Supplies

\$28,898 Net increase due to an increase in the Department's general liability cost applied charge of \$33,304, offset by minor reductions in other line items.

PROGRAM SUMMARIES

Administration

This Division trains and organizes workgroups to perform basic accounting and governmental record keeping tasks; coordinates bookkeeping activities of and provides general supervision over the accounts of all organizations under the fiscal control of the County Board of Supervisors. This Division prescribes accounting forms and methods of keeping the County's accounts and is responsible for the preparation and publication of the annual final budget schedules for the County.

Property Tax

This Division calculates over 150,000 property tax liabilities, including changes/refunds, based upon assessed value generating over \$300 million in taxes. The Division places more than 670,000 line items of direct charges totaling over \$36 million on the secured tax bills by working with 60 different taxing agencies with 250 different types of direct charges. The Division calculates and distributes property tax revenues to over 80 local taxing agencies. The Division files various state required reports and continually implements new legislation related to property taxes, redevelopment agencies, Educational Revenue Augmentation Fund (ERAF), Vehicle License Fee (VLF) Swap, etc.

Financial Reporting

This Division provides financial reporting, accounting, and auditing support services to County operating departments and independent special districts. The Auditor-Controller's staff acts as fiscal liaison between the County, state, and federal funding agencies, and assists departmental managers in the design and implementation of accounting and bookkeeping procedures. This Division provides professional review of financial and other cost reports for departments prior to their submission to the State. Staff performs analytical review of cost applied rates such as the fleet rates and worker's compensation rates. Staff prepares the annual A87 Cost Plan and the annual draft financial statements for the county's external auditors. The County's fixed asset accounting is managed by this Division as well as the accounting and distribution of the State Transportation Development Act (TDA) funds to the various claimants. Staff within this Division is responsible for the daily management of Positive Pay with the County's bank to provide validation of daily checks issued. This Division prepares the State's required annual financial reports on behalf of 35 independent special districts as well as all of the Board governed districts.

Payroll

Payroll accounting prepares biweekly payroll instruments and “wage/tax reports” for the County and 21 affiliated local governmental agencies; processes ”gross to net” deductions for health insurance and other benefits, association dues, credit union banking, retirement and legal attachments (garnishments); and administers deferred compensation program for over 1,000 county employees.

Accounting

This Division reviews and processes accounts payable disbursement items, including employee travel reimbursements, contract payments and payments for product purchases; maintains ledger accounts and processes transactions for 40 Special Districts having independent governing boards; provides computerized financial reporting for budget item detail and account summary information to all departments and agencies, using the County Treasury as their cash depository. This Division reviews and processes the daily deposits for all county departments, schools and other agencies. The County’s purchase card program (PCard) is managed by the staff within this Division. This includes the issuance of purchase cards (387 cards), continuous modification of commodity types and dollar thresholds for cardholders, review of over 14,600 purchase card transactions that amount to over \$8.2 million in charges, reconciliation and distribution of biweekly purchase card statements and the posting of the purchase card charges to the department budgets. This Division is responsible for the records management of the Department. Annually, it scans and catalogs in excess of 100,000 document types containing more than 300,000 individual transactions with more than 500,000 pages of supporting documentation. This Division administers six Mello Roos districts providing all accounting services, annual reports, calculating the annual special tax levy, debt service management, and administration of all delinquencies. Staff administers funding for the Missouri Flat MC&FP development through an analysis of the quarterly sales tax reports from BOE to determine the amounts generated from new businesses that must be transferred to the restricted fund for this project.

BUDGET SUMMARY BY PROGRAM

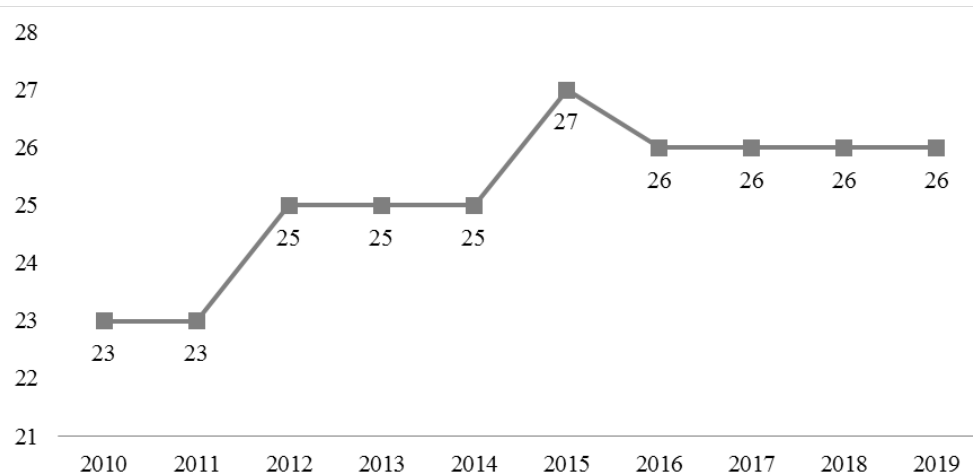
	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 476,145	\$ 6,000	\$ 470,145	2.25
Property Tax	\$ 532,862	\$ 347,535	\$ 185,327	3.95
Financial Reporting	\$ 774,583	\$ 10,000	\$ 764,583	4.8
Payroll	\$ 444,455	\$ 33,650	\$ 410,805	3
Accounting	\$ 1,404,284	\$ 129,400	\$ 1,274,884	12
Total	\$ 3,632,329	\$ 526,585	\$ 3,105,744	26

Auditor-Controller

RECOMMENDED BUDGET • FY 2018 - 19

STAFFING TREND

Staffing for the Auditor-Controller's Office declined during the economic recession to a low of 23 FTEs. Since the recovery, the Department's staffing allocation has remained flat. The recommended staff allocation for FY 2018-19 is 26 FTE.



RECOMMENDED BUDGET

This Budget is recommended at \$3,632,329, which is an increase of \$134,964 (3.9%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 85.5% of the funding for this Department, and is increased by \$195,999 (6.7%) when compared to the FY 2017-18 Adopted Budget.

Reimbursement revenue (Operating Transfers) from the ACO Fund for staff time spent on the FENIX project has been reduced by \$52,000 due to the anticipated implementation of the system. Cost recovery revenue for the timeshare accounting is also estimated to decrease, by \$9,960, due to a consolidation of tax bills and a resultant reduction in time and cost.

CAO Adjustments

No CAO adjustments are recommended for FY 2018-19.

Sources & Uses of Funds

The Auditor-Controller is primarily funded with General Fund discretionary revenues, with partial cost recovery in subsequent years through the A-87 Cost Allocation Plan (reflected in the General Fund – General Revenues and Other Operations budget). The Department receives some revenue for accounting services provided to departments and special districts. The Department also receives a share of the fees charged for the separate assessment of timeshares and a share of the 5% administration fee for the supplemental property tax roll.

Expenditures are primarily related to staffing and costs associated with operating the office.

Auditor-Controller

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 03 AUDITOR / CONTROLLER

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
1300 ASSESSMENT & TAX COLLECTION FEES	271,000	272,400	272,400	1,400
1320 AUDIT & ACCOUNTING FEES	103,500	103,325	103,325	-175
1800 INTERFND REV: SERVICE BETWEEN FUND	600	300	300	-300
CLASS: 13 REV: CHARGE FOR SERVICES	375,100	376,025	376,025	925
2020 OPERATING TRANSFERS IN	212,520	150,560	150,560	-61,960
CLASS: 20 REV: OTHER FINANCING SOURCES	212,520	150,560	150,560	-61,960
TYPE: R SUBTOTAL	587,620	526,585	526,585	-61,035
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	2,256,595	2,279,431	2,279,431	22,836
3001 TEMPORARY EMPLOYEES	48,000	50,000	50,000	2,000
3002 OVERTIME	50,867	55,000	55,000	4,133
3004 OTHER COMPENSATION	74,942	85,482	85,482	10,540
3020 RETIREMENT EMPLOYER SHARE	511,808	558,282	558,282	46,474
3022 MEDI CARE EMPLOYER SHARE	32,292	32,619	32,619	327
3040 HEALTH INSURANCE EMPLOYER	316,621	328,706	328,706	12,085
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	55,940	6,300	6,300
3042 LONG TERM DISABILITY EMPLOYER	5,535	5,593	5,593	58
3043 DEFERRED COMPENSATION EMPLOYER	30,362	30,320	30,320	-42
3046 RETIREE HEALTH: DEFINED	29,318	31,123	31,123	1,805
3060 WORKERS' COMPENSATION EMPLOYER	25,576	25,663	25,663	87
3080 FLEXIBLE BENEFITS	66,000	66,000	66,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	3,447,916	3,604,159	3,554,519	106,603
4041 COUNTY PASS THRU TELEPHONE CHARGES	336	250	250	-86
4080 HOUSEHOLD EXPENSE	100	60	60	-40
4100 INSURANCE: PREMIUM	14,039	47,343	47,343	33,304
4220 MEMBERSHIPS	1,160	1,415	1,415	255
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	495	595	595	100
4260 OFFICE EXPENSE	17,867	17,800	17,800	-67
4261 POSTAGE	16,200	16,250	16,250	50
4266 PRINTING / DUPLICATING SERVICES	1,860	1,980	1,980	120
4300 PROFESSIONAL & SPECIALIZED SERVICES	16,450	11,550	11,550	-4,900
4400 PUBLICATION & LEGAL NOTICES	120	90	90	-30
4420 RENT & LEASE: EQUIPMENT	3,660	3,192	3,192	-468
4462 EQUIP: COMPUTER	520	0	0	-520
4500 SPECIAL DEPT EXPENSE	850	1,000	1,000	150
4503 STAFF DEVELOPMENT	3,250	2,660	2,660	-590
4600 TRANSPORTATION & TRAVEL	780	1,475	1,475	695
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	475	515	515	40
4605 RENT & LEASE: VEHICLE	495	450	450	-45
4606 FUEL PURCHASES	200	135	135	-65
4608 HOTEL ACCOMMODATIONS	880	1,875	1,875	995
CLASS: 40 SERVICE & SUPPLIES	79,737	108,635	108,635	28,898
7223 INTRAFND: MAIL SERVICE	9,237	8,608	8,608	-629
7224 INTRAFND: STORES SUPPORT	209	157	157	-52
7231 INTRAFND: IS PROGRAMMING SUPPORT	1,016	1,260	1,260	244
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	0	300	300	300
CLASS: 72 INTRAFUND TRANSFERS	10,462	10,325	10,325	-137
7350 INTRFND ABATEMENTS: GF ONLY	-40,750	-41,150	-41,150	-400
CLASS: 73 INTRAFUND ABATEMENT	-40,750	-41,150	-41,150	-400
TYPE: E SUBTOTAL	3,497,365	3,681,969	3,632,329	134,964
FUND TYPE: 10 SUBTOTAL	2,909,745	3,155,384	3,105,744	195,999
DEPARTMENT: 03 SUBTOTAL	2,909,745	3,155,384	3,105,744	195,999

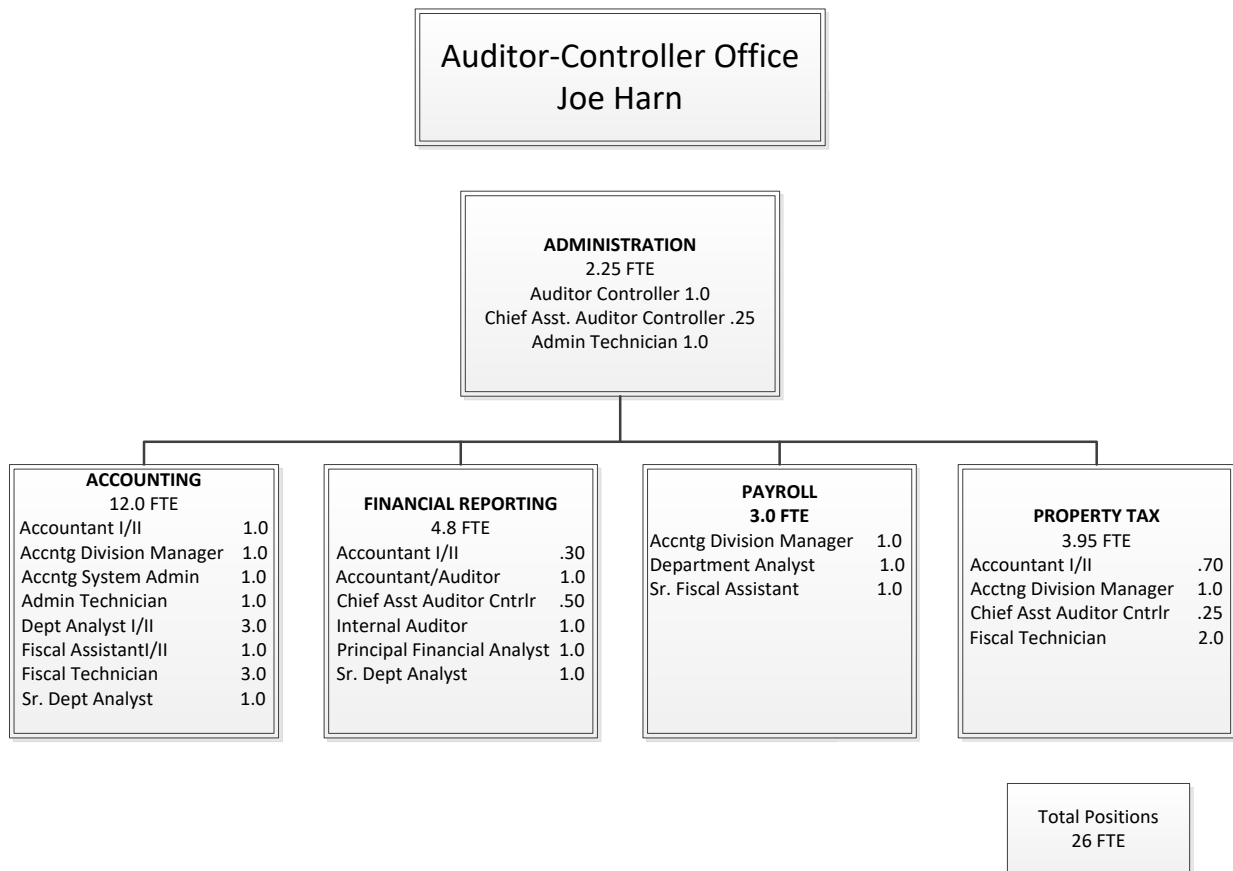
Auditor-Controller

RECOMMENDED BUDGET • FY 2018 - 19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Auditor-Controller	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accountant I/II	2.00	2.00	2.00	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Department Analyst I/II	4.00	4.00	4.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	5.00	5.00	5.00	-
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
Department Total	26.00	26.00	26.00	-

ORGANIZATIONAL CHART



Board of Supervisors
RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The Board of Supervisors is the five-member governing body of the County serving a population of 181,737 residents operating within the County Charter and State Law. Each Board member is elected for a four-year term and represents a geographic jurisdiction referred to as a District. The presiding official is the Board Chair who is appointed annually among the five members.

Pursuant to its constitutional and statutory power, the El Dorado County Board of Supervisors sets policy for County departments, approves the County’s budget and adopts ordinances on local matters, as well as land use policies that affect unincorporated areas. The Board also sits as the El Dorado County Bond Authority, In Home Supportive Services Public Authority, and is the Governing Board of the County Air Quality Management District and County Service Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

The Board of Supervisors Department also includes the office of the Clerk of the Board. The Clerk of the Board provides services to the Board, all County departments, and the public.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	5,870	2,035	2,035	2,035	-	0.0%
Operating Transfers	309	300	365	365	65	21.7%
Total Revenue	6,179	2,335	2,400	2,400	65	2.8%
Salaries & Benefits	1,329,061	1,433,574	1,430,045	1,408,938	(24,636)	-1.7%
Services & Supplies	122,876	132,622	127,688	107,688	(24,934)	-18.8%
Fixed Assets	15,293	-	-	-	-	n/a
Intrafund Transfers	7,013	8,880	7,187	7,187	(1,693)	-19.1%
Total Appropriations	1,474,243	1,575,076	1,564,920	1,523,813	(51,263)	-3.3%
Net County Cost	1,468,064	1,572,741	1,562,520	1,521,413	(51,328)	-3.3%
FTEs	13	13	13	13	-	0%

MAJOR BUDGET CHANGES

Appropriations

Salaries and Benefits

(\$27,235) Decrease in Health Insurance expense due to changes in employees’ elected health benefits

\$2,275 Increase due to the allocation of Unemployment Insurance fund charges

Service and Supplies

(\$15,138) Building Rent and Lease line item is recommended at zero due to the non-renewed lease of office space for the District 1 Supervisor

Board of Supervisors

RECOMMENDED BUDGET • FY 2018 - 19

(\$12,500) Special Department Expense, previously allocated for Board member small projects or purchases benefiting the community, has been reduced to zero due to the implementation of the Community Funding Requests program

PROGRAM SUMMARIES

Board of Supervisors

The Board of Supervisors Department is comprised of five (5) Members of the Board of Supervisors each elected from each of the five supervisorial districts; five (5) appointed Supervisor’s Assistant positions, one for each Supervisor, and three (3) staff in the office of the Clerk of the Board.

Clerk of the Board

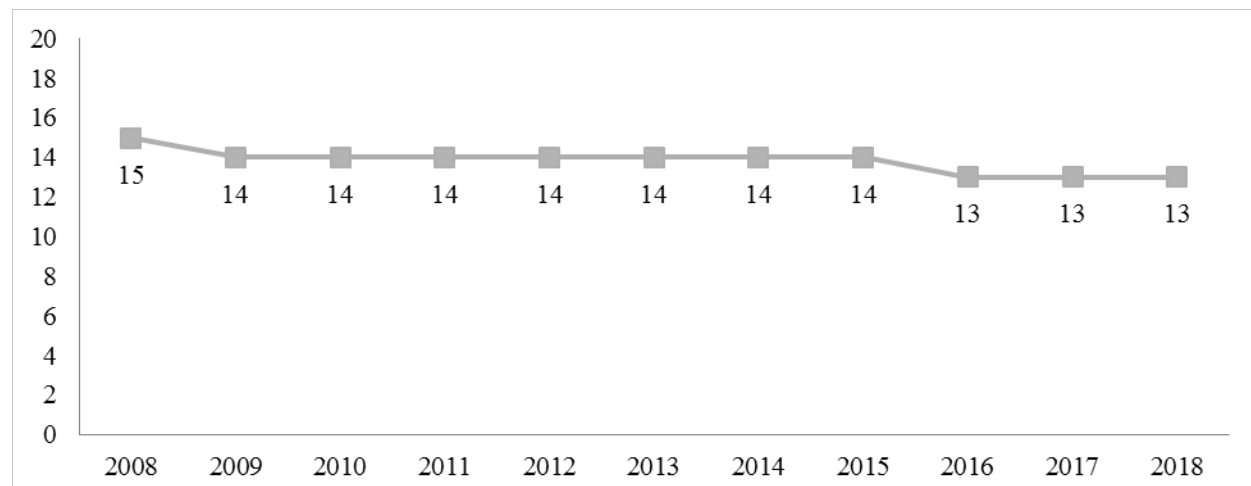
The office of the Clerk of the Board (COB) provides services to the Board, all county departments and the public. The COB maintains accurate records of all actions taken by the Board of Supervisors. The COB also directs business functions of the Board and compiles, publishes and distributes Board meeting agendas consistent with the open meetings provisions of the Ralph M. Brown Act. The COB prepares and publishes actions taken by the Board, records and maintains meeting minutes, and acts as custodian of the BOS official record from 1850 to the present. The COB maintains the current status of filled and vacant positions of 70+ Board-appointed boards and commissions. In addition, the Clerk of the Board administers the Assessment Appeals Board Program.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Board of Supervisors	\$ 1,523,813	\$ 2,400	\$ 1,521,413	13
Total	\$ 1,523,813	\$ 2,400	\$ 1,521,413	13

STAFFING TREND

There is no change in staffing proposed for FY 2018-19.



BEST PRACTICES & SERVICE INDICATORS

In accordance with the Strategic Plan, the following best practices and service indicators have been implemented and measured throughout FY 2017-18. They are included below, and will be measured and included in each budget hereafter to track and measure progress and levels of service.

Best Practices

- 1) Development of publicly accessible Resolution search tool.

Development of a publicly accessible Resolution search tool requires resources from Information Technologies. This effort was delayed in favor of supporting the priorities related to the implementation of the FENIX system, Megabyte and TRAKiT. As of May 1, 2018, the Clerk confirmed the most recent 11 years of Board Resolutions have been audited and scanned in preparation for migration into the new search tool. The Clerk has recently engaged with IT leaders on the system development side and anticipates a prototype for internal testing purposes will be available in early or mid-first quarter of the 2018-19 fiscal year.

- 2) Audit of every Resolution is required to ensure accuracy of the content in the search tool.

The Resolution audit process is a natural step in the scanning project which feeds the publicly accessible Resolution search tool. The Clerk anticipates completion of the audit process for all Board Resolutions by the end of the 2018-19 fiscal year.

- 3) Development of internal Ordinance search tool.

Information Technologies is developing an internal Ordinance search tool concurrent with the Resolution search tool, which will be designed similarly. The Clerk estimates a prototype for testing purposes will be available in early or mid-first quarter of the 2018-19 fiscal year.

- 4) Development of a public facing search mechanism for BOS records, pre Legistar.

Development of a public facing search mechanism for BOS records pre-Legistar (2006) is under review due to limited staff resources. Available resources are focused on the more pressing matters related to Resolutions and Ordinances in addition to ongoing department operations. The Legistar system currently provides access to Board records for the past 12 years.

Service indicators

- 1) Percentage of agendas for regular BOS meetings posted by 3:00 P.M. the Wednesday immediately preceding the meeting date. (Quarterly)

1/1/2017 – 6/30/2017	7/1/2017 – 1/31/2018
98%	100%

- 2) Percentage of draft minutes for regular BOS meetings posted within 48 hours following the meeting. (Quarterly)

1/1/2017 – 6/30/2017	7/1/2017 – 1/31/2018
100%	100%

Board of Supervisors

RECOMMENDED BUDGET • FY 2018 - 19

- 3) Percentage of video for regular BOS meetings posted within 72 hours following the meeting.
(Quarterly)

1/1/2017 – 6/30/2017	7/1/2017 – 1/31/2018
100%	100%

RECOMMENDED BUDGET

This Budget is recommended at \$1,523,813, which is a decrease of \$51,263 (-3.3%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 99.8% of the funding for the Department, and is decreased by \$51,328 (-3.3%) when compared to the FY 2017-18 Adopted Budget.

The Department requested \$20,000 to be allocated for sit-stand workstations and cubicle replacement. The Recommended Budget does not include supplemental funding to the Board of Supervisors budget for this purpose.

This represents a status quo budget, as no services are increasing, and the changes in costs are associated with benefits costs, merit increases in salaries, increased insurance costs, and reductions in services and supplies.

Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund revenue, with small amounts of revenue from charges for services and operating transfers.

Board of Supervisors
RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 01 BOS - BOARD OF SUPERVISORS

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
1740	CHARGES FOR SERVICES	2,035	2,035	2,035	0
CLASS: 13	REV: CHARGE FOR SERVICES	2,035	2,035	2,035	0
2020	OPERATING TRANSFERS IN	300	365	365	65
CLASS: 20	REV: OTHER FINANCING SOURCES	300	365	365	65
TYPE: R SUBTOTAL		2,335	2,400	2,400	65
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	944,421	935,275	935,275	-9,146
3004	OTHER COMPENSATION	20,443	20,000	20,000	-443
3020	RETIREMENT EMPLOYER SHARE	189,052	198,389	198,389	9,337
3022	MEDI CARE EMPLOYER SHARE	13,695	13,563	13,563	-132
3040	HEALTH INSURANCE EMPLOYER	156,095	128,860	128,860	-27,235
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	23,382	2,275	2,275
3042	LONG TERM DISABILITY EMPLOYER	2,359	2,337	2,337	-22
3043	DEFERRED COMPENSATION EMPLOYER	2,438	2,678	2,678	240
3046	RETIREE HEALTH: DEFINED	14,888	15,562	15,562	674
3060	WORKERS' COMPENSATION EMPLOYER	12,183	11,999	11,999	-184
3080	FLEXIBLE BENEFITS	78,000	78,000	78,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,433,574	1,430,045	1,408,938	-24,636
4040	TELEPHONE COMPANY VENDOR	1,000	1,000	1,000	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	0	100	100	100
4086	JANITORIAL / CUSTODIAL SERVICES	2,100	2,100	2,100	0
4100	INSURANCE: PREMIUM	11,872	15,026	15,026	3,154
4140	MAINT: EQUIPMENT	500	500	500	0
4220	MEMBERSHIPS	250	250	250	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	250	250	250	0
4260	OFFICE EXPENSE	4,000	4,100	4,100	100
4261	POSTAGE	500	500	500	0
4262	SOFTWARE	0	500	500	500
4266	PRINTING / DUPLICATING SERVICES	500	500	500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	40,000	40,000	40,000	0
4400	PUBLICATION & LEGAL NOTICES	1,000	1,000	1,000	0
4420	RENT & LEASE: EQUIPMENT	7,200	7,200	7,200	0
4440	RENT & LEASE: BUILDING &	21,000	5,862	5,862	-15,138
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	125	125	125	0
4461	EQUIP: MINOR	1,000	21,000	1,000	0
4462	EQUIP: COMPUTER	3,500	1,500	1,500	-2,000
4463	EQUIP: TELEPHONE & RADIO	0	250	250	250
4500	SPECIAL DEPT EXPENSE	12,500	0	0	-12,500
4503	STAFF DEVELOPMENT	10,000	10,000	10,000	0
4600	TRANSPORTATION & TRAVEL	6,000	6,000	6,000	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	3,500	3,500	3,500	0
4605	RENT & LEASE: VEHICLE	325	325	325	0
4606	FUEL PURCHASES	500	500	500	0
4608	HOTEL ACCOMMODATIONS	5,000	5,000	5,000	0
4620	UTILITIES	0	600	600	600
CLASS: 40	SERVICE & SUPPLIES	132,622	127,688	107,688	-24,934
7223	INTRAFND: MAIL SERVICE	2,671	2,380	2,380	-291
7224	INTRAFND: STORES SUPPORT	209	157	157	-52
7231	INTRAFND: IS PROGRAMMING SUPPORT	6,000	650	650	-5,350
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	0	4,000	4,000	4,000
CLASS: 72	INTRAFUND TRANSFERS	8,880	7,187	7,187	-1,693
TYPE: E SUBTOTAL		1,575,076	1,564,920	1,523,813	-51,263
FUND TYPE: 10	SUBTOTAL	1,572,741	1,562,520	1,521,413	-51,328
DEPARTMENT: 01	SUBTOTAL	1,572,741	1,562,520	1,521,413	-51,328

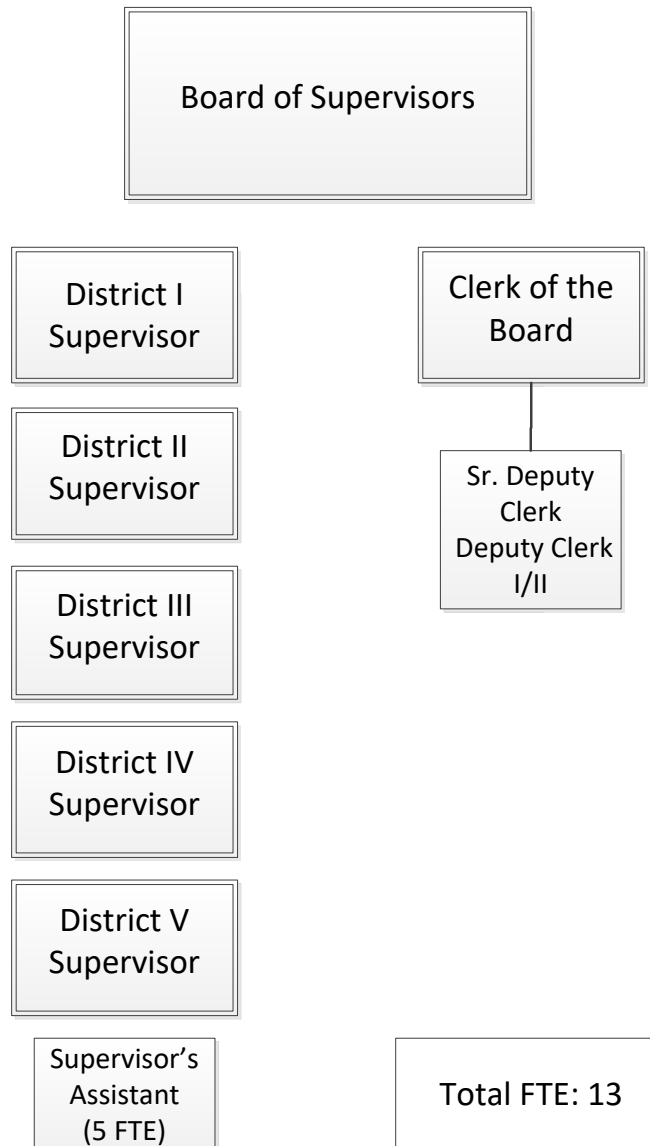
Board of Supervisors

RECOMMENDED BUDGET • FY 2018 - 19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Supervisor - Board of Supervisor	5.00	5.00	5.00	-
Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	1.00	1.00	1.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Supervisor's Assistant	5.00	5.00	5.00	-
Department Total	13.00	13.00	13.00	-

ORGANIZATIONAL CHART



Chief Administrative Office
RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The mission of the Chief Administrative Office is to ensure the sound and effective management of overall County government, pursuant to Board policy and direction, through effective leadership; coordination between departments, the Board of Supervisors, and local, state, and federal agencies; development of policy and procedures; providing budgetary and legislative analyses and recommendations; planning for County facilities, assets, and recreation; and ensuring timely, accurate, and comprehensive information to the public. The Chief Administrative Office is responsible for the development and oversight of the annual County Budget.

In addition to the responsibility for overall County administration, the Chief Administrative Office oversees the facility, procurement, Economic Development, and Parks functions of the County and maintains a centralized fiscal unit to provide services to the Divisions of the Department and other County Departments that have fiscal resource needs.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Rent	\$ 9,245	\$ 15,000	\$ 10,000	\$ 10,000	\$ (5,000)	-33.3%
State	\$ 333,183	\$ 778,415	\$ 350,439	\$ 350,439	\$ (427,976)	-55.0%
Federal	\$ -	\$ -	\$ 50,000	\$ 118,573	\$ 118,573	n/a
Recording Fees	\$ 32	\$ -	\$ -	\$ -	\$ -	n/a
Charges for Service	\$ 2,421	\$ -	\$ -	\$ -	\$ -	n/a
Interfund Revenue	\$ 262,025	\$ 355,782	\$ 244,315	\$ 243,898	\$ (111,884)	-31.4%
Miscellaneous	\$ 22,322	\$ 80,474	\$ 2,272	\$ 2,272	\$ (78,202)	-97.2%
Sale Fixed Assets	\$ 2,614	\$ -	\$ -	\$ -	\$ -	n/a
Operating Transfers In	\$ 1,502,876	\$ 1,767,873	\$ 1,796,023	\$ 1,798,308	\$ 30,435	1.7%
Total Revenue	\$ 2,134,718	\$ 2,997,544	\$ 2,453,049	\$ 2,523,490	\$ (474,054)	-15.8%
Salaries & Benefits	\$ 7,522,832	\$ 8,341,341	\$ 8,513,629	\$ 8,394,369	\$ 53,028	0.6%
Services & Supplies	\$ 4,094,134	\$ 5,534,691	\$ 5,078,636	\$ 5,148,636	\$ (386,055)	-7.0%
Services & Supplies Abatements	\$ (358,334)	\$ (500,000)	\$ (415,000)	\$ (415,000)	\$ 85,000	-17.0%
Non-County Government Agencies	\$ 155,076	\$ 52,500	\$ 72,707	\$ 72,707	\$ 20,207	38.5%
Interfund Transfers	\$ 82,469	\$ 72,292	\$ 99,136	\$ 59,136	\$ (13,156)	-18.2%
Fixed Assets	\$ 70,757	\$ 32,480	\$ 20,000	\$ 20,000	\$ (12,480)	-38.4%
Operating Transfers Out	\$ -	\$ -	\$ -	\$ 74,125	\$ 74,125	n/a
Intrafund Transfers	\$ 140,938	\$ 223,134	\$ 122,400	\$ 122,400	\$ (100,734)	-45.1%
Intrafund Abatements	\$ (563,337)	\$ (567,126)	\$ (477,747)	\$ (477,747)	\$ 89,379	-15.8%
Total Appropriations	\$11,144,535	\$ 13,189,312	\$13,013,761	\$ 12,998,626	\$ (190,686)	-1.4%
Net County Cost	\$ 9,009,817	\$ 10,191,768	\$10,560,712	\$ 10,475,136	\$ 283,368	2.8%
FTEs	73	73.5	73.5	73.5	0	0.0%

MAJOR BUDGET CHANGES

Revenue

(\$49,808) Reduced grant funding for the SPTC corridor.

(383,168) Reduced grant funding for the Rubicon Trail.

Chief Administrative Office

RECOMMENDED BUDGET • FY 2018 - 19

\$68,573	Federal Emergency Management Agency (FEMA) funding for storm-related maintenance and repairs to parks.
(\$28,000)	Decrease to Economic Development Division for the Broadband Needs and Feasibility Study federal grant funding.
(\$93,041)	Decrease in reimbursements to Central Fiscal due to reduced Administration and Finance charges.
\$51,031	Increase in reimbursement from the Accumulated Capital Outlay fund for maintenance and grounds capital projects labor.
(\$11,564)	Decrease in reimbursements to Maintenance and Grounds Divisions based on reduced billable service requests.
\$55,000	Operating Transfer reimbursement to Central Fiscal/Admin Division for CFO time for FENIX project implementation.

Appropriations

\$13,125	Salaries and Benefits increase due to the allocation of Unemployment Insurance fund charges.
\$15,669	Increase in Temporary Employees costs in River Management to fund four seasonal river instructors.
\$99,249	Increase in employer-paid CalPERS retirement costs.
(\$15,468)	Decrease in overall employee health insurance costs.
\$79,740	Increase in department-wide insurance premium costs.
\$31,000	Increase in printing costs for the Rubicon program for promotional materials.
(\$85,000)	Reduction in bulk postage costs based on prior year.
\$39,600	Fire Prevention/Inspection services increases based on contracted services.
\$10,559	Increase due to the division copier costs being absorbed by the Central Fiscal division as a result of the office consolidation in the last fiscal year.
\$74,125	Increase in operating transfers to the ACO fund as a result of Quimby fee revenue and FEMA revenue for parks maintenance and repairs.
\$70,000	Increase in Parks and Trails professional and specialized services for a feasibility study for land near Los Rios school district for potential sports field development.
(\$455,636)	Decrease in professional and specialized services and minor equipment costs due to reduced grant funding for Rubicon maintenance activities.

Chief Administrative Office
RECOMMENDED BUDGET • FY 2018 - 19

- (\$15,000) Net decrease in Maintenance work to be contracted-out, budgeted as a \$60,000 increase in Professional and Specialized Services and an off-setting \$85,000 reduction in Construction and Engineering Contracts.

- \$21,800 Increase in utility costs, based on anticipated PG&E cost increases.

- (\$107,514) Reductions to Special Department Expenses in Parks and Trails and Rubicon budgets related to maps, brochures, and other materials, as a result of decreased grant funding.

- \$20,000 Increase in Contribution to Non-County Governmental Agencies to Parks and Trails for Placerville Pool maintenance contribution.

- \$15,000 Increase in Department of Transportation shop charges based on and usage in FY 2016-17 and needs for aging department-owned vehicles.

Intra-fund Transfers

- (\$10,630) Intrafund abatement decrease due to the reduced charge to Economic Development for Fiscal and Administration support based on prior year actuals.

Fixed Assets

- \$20,000 Purchase of two truck utility boxes at \$10,000 each.

PROGRAM SUMMARIES

Administration, Budget and Operations

The Chief Administrative Office exercises overall responsibility for the coordination of County department activities to ensure the sound and effective management of County government, pursuant to Board policy and the adopted budget.

Primary areas of responsibility are: effective overall management of County resources; long-range financial and organizational planning; ensuring that County departments are producing services and results in accord with Board goals, policies, and budgets; improving management and information systems to ensure the most effective use of County personnel, money, facilities, and equipment; providing leadership and developing a County management team that can plan for and meet future challenges; oversight and management of Community Development Services - Administration and Finance; and performing other duties as assigned by the Board.

The Chief Administrative Office is charged with the responsibility of acting as advisor to the Board of Supervisors and in this role provides objective analysis and recommendations regarding policy and management matters. The Chief Administrative Office is responsible for developing and recommending the annual County Budget and administering the budget after its adoption by the Board of Supervisors.

The Office also coordinates the distribution of general county public information to ensure effective communication with the public.

Chief Administrative Office

RECOMMENDED BUDGET • FY 2018 - 19

Economic Development

The Chief Administrative Office is responsible for developing Economic Development strategies and programs to stimulate business growth and economic expansion in El Dorado County. This includes efforts to retain businesses that already exist in the County or that may be interested in expansion, and the attraction of new businesses. Activities include developing and implementing technical assistance to enhance local employment and coordinating programs and services with County departments and community organizations. The Office also provides staff assistance to the Community and Economic Development Advisory Committee.

Central Services

Central Fiscal and Admin

The central financial and administrative unit was established in FY 2011-12 within the Chief Administrative Office. This unit provides services to all divisions of the Chief Administrative Office, and to the Human Resources / Risk Management, Information Technologies, Surveyor, District Attorney, Public Defender, Court MOE and the Board of Supervisors departments. These services include processing accounts payable/receivable, payroll, journal entries, budgeting, financial reporting and general administration.

Procurement and Contracts/Central Stores/Mail-Courier

Procurement and Contracts provides purchasing and contract processing services to other County departments. The Division is also responsible for administering the County's surplus property program.

Central Stores provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

Parks & Trails

The Parks & Trails Division oversees the operations of the established parks and trails in the County. These parks include Henningsen Lotus Park, Pioneer Park and Bradford Park and the El Dorado Trail, SPTC corridor, and the Rubicon Trail. Operational components related to the parks and trails include park staffing, event scheduling, trail maintenance and ensuring proper usage of the parks and trails.

The River Management program is responsible for implementation of the El Dorado County River Management Plan (RMP). The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193, and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial and non-commercial/private boaters navigating the river along with health and safety objectives identified in the RMP and other County Ordinances.

Facilities

The Facilities Division manages the County Accumulative Capital Outlay program and provides administrative oversight for buildings and grounds maintenance and custodial services.

Chief Administrative Office
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BUDGET SUMMARY BY PROGRAM

Administration, Budget and Operations

	Appropriations	Revenues	Net County Cost	Staffing
Budget & Operations	\$ 1,790,305	\$ 1,000	\$ 1,789,305	8
Economic Development	\$ 1,755,309	\$ 50,000	\$ 1,705,309	2
Total	\$ 3,545,614	\$ 51,000	\$ 3,494,614	10

Central Services

	Appropriations	Revenues	Net County Cost	Staffing
Central Fiscal/Admin	\$ 1,386,204	\$ 204,733	\$ 1,181,471	11
Procurement & Contracts	\$ 690,985	\$ 40,837	\$ 650,148	8
Purchasing	\$ 649,700	\$ -	\$ 649,700	
Stores: Operations	\$ 11,386	\$ 8,229	\$ 3,157	
Stores: Inventory	\$ -	\$ -	\$ -	
Mail Service	\$ 29,899	\$ 32,608	\$ (2,709)	
Postage	\$ -	\$ -	\$ -	
Parks	\$ 1,206,218	\$ 850,226	\$ 355,992	4.5
Parks & Trails	\$ 635,162	\$ 275,691	\$ 359,471	
River Management	\$ 221,211	\$ 222,737	\$ (1,526)	
Rubicon	\$ 349,845	\$ 351,798	\$ (1,953)	
Facilities	\$ 6,169,605	\$ 1,376,694	\$ 4,792,911	40
Facility Admin	\$ 1,359,280	\$ 706,833	\$ 652,447	
Custodial	\$ 952,549	\$ 14,094	\$ 938,455	
Maintenance	\$ 3,312,533	\$ 588,223	\$ 2,724,310	
Grounds Maintenance	\$ 545,243	\$ 67,544	\$ 477,699	
Total	\$ 9,453,012	\$ 2,472,490	\$ 6,980,522	63.5

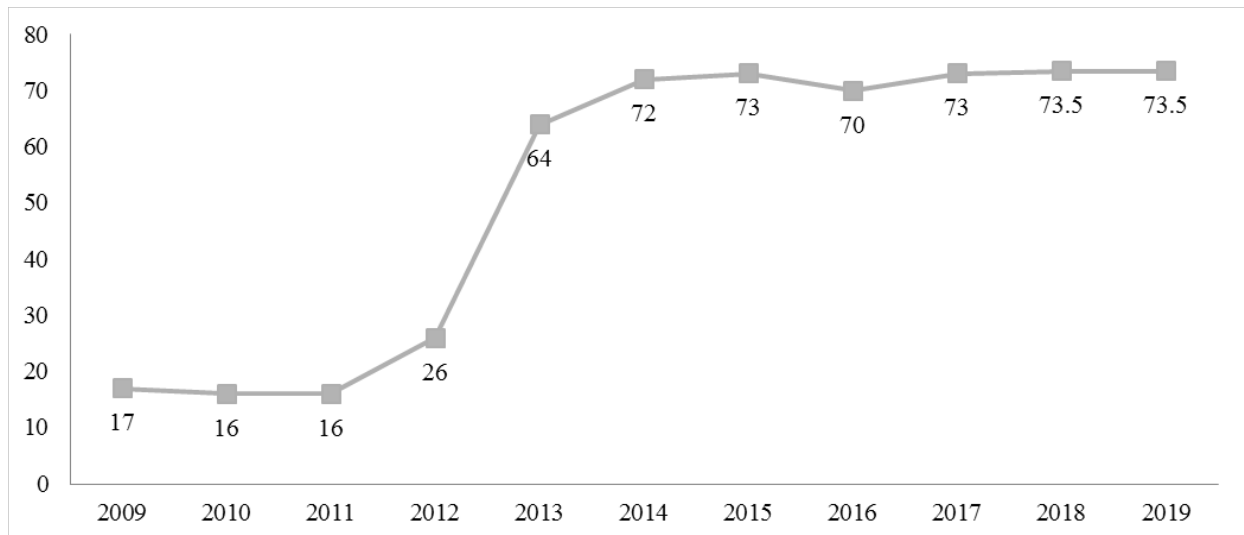
STAFFING TREND

Changes in staffing for the Chief Administrative Office reflect the addition of central service functions and other organizational changes throughout the past ten years. In FY 2011-12 a centralized fiscal and administrative group was formed within the CAO, adding seven FTEs. Three FTEs were added for facilities functions, which were offset with reductions in administrative and fiscal staff in other departments. In FY 2012-13, 31 positions were transferred from the Department of Transportation to the Chief Administrative Office for county-wide facilities, grounds, and custodial functions. In FY 2015-16, three FTEs were deleted in the government affairs and facilities functions. FY 2016-17 included the addition of one Communications and Outreach Manager position, a Building Maintenance Worker II for the deferred maintenance program, and the transfer of one Department Analyst I in the Central Fiscal/Administration Division to provide services to the District Attorney's Office. During the FY 2016-17, there were several add/deletes resulting in a change in the structure of the Chief Administrative Office, but no increases in FTEs. In FY 2017-18, 0.5 FTE of the Senior Office Assistant was added to the Economic Development Division (reclassified as an Administrative Assistant I/II in FY 2017-18). The FY 2018-19 Recommended Budget reflects the addition of an Administrative Analyst I/II position to the Central Services Division offset by the deletion of an Administrative Technician position, which was authorized by the Board during FY 2017-18.

Chief Administrative Office

RECOMMENDED BUDGET • FY 2018 - 19

There is one change to the Personnel Allocation included in the Recommended Budget for FY 2018-19: the deletion of one Fiscal Assistant position and the addition of one Fiscal Technician in the Central Fiscal Division. This position has already been filled and was funded through salary savings in FY 2017-18. This recommended change results in no net change to the number of FTEs.



BEST PRACTICES & SERVICE INDICATORS: ADMINISTRATION

In accordance with the Strategic Plan, the following best practices and service indicators have been implemented and measured throughout FY 2017-18, or in some cases, will be implemented and measured throughout FY 2018-19. They are included below, and will be included in each budget hereafter to track and measure progress and levels of service.

Service Indicators

Operational Metrics

- 1) Number of Board of Supervisors meeting agenda items reviewed and analyzed. (Quarterly)
- 2) Number of budget transfers processed. (Quarterly)

Service Delivery Metrics

- 1) Average number of days to approve a hiring requisition. (Monthly)
- 2) Average number of days to process a budget transfer from time of submission by a department to time posted in FAMIS. (Quarterly)
- 3) Percentage of Board assignments/report backs completed in a timely manner. (Quarterly)

Best Practices

- 1) Implement Priority Based Budgeting principals, including an online, community feedback process relative to the County budget.
- 2) Consider OPEB Pre-Funding and Pension Rate Stabilization Program using a 115 Trust.

BEST PRACTICES & SERVICE INDICATORS: PROCUREMENT & CONTRACTS

Best Practices

- 1) The County has clear organization-wide standards and guidelines regarding procurement and contracting. Standards and guidelines are reviewed annually and updated to comply with laws, regulations and best practices:
 - Complete review of purchasing ordinance and policy documents (in progress)
 - Communicate proposed revisions with affected departments
 - County Counsel review/approval of proposed revisions
 - Board of Supervisors approval of proposed revisions
- 2) Utilize cooperative purchase agreements and engage in regional or shared bidding processes among local agencies to reduce costs:
 - Conduct due diligence and market research by reviewing available cooperative purchasing agreements for commodities currently utilized by the County
 - Complete analysis of pricing compared to current County bid pricing
 - “Piggyback” on other agency agreements when beneficial to the County
- 3) County has a transparent and fair process for selecting contractors and suppliers:
 - Develop guidelines/instructions for vendors regarding County bidding and contracting process.
 - Develop vendor workshops to educate and inform interested contractors and suppliers on County processes
- 4) The County's Procurement and Contracts unit provides timely, cost effective services to County departments:
 - Establish standard processing time for purchase orders, change orders, bids, requests for proposals and contracts
 - Establish tracking method in FENIX to review, monitor, and maintain established processing times
 - Conduct a "value for money" analysis to determine total savings achieved through centralized procurement

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- 5) Procurement and Contracts functions are performed by skilled, knowledgeable and professional staff in conformity with ethical standards and all other applicable laws and regulations:
- Review current job specifications for inclusion of professional training, certification and/or education requirements
 - Establish initial and continuing education requirements for Procurements & Contracts staff
 - Develop and provide training to department staff involved in Procurements & Contracts
 - Develop plan for annual ethics training for officers and employees involved in procurement and contract decisions
 - Develop information for contractors and suppliers regarding ethics and standards for doing business with the County

Service Indicators

- 1) Number of cooperative purchase agreements utilized (Annual), Calendar Year 2017: 5
- 2) Number of documents processed (Calendar Year)

2014	2015	2016	2017
6,409	6,220	5,126	5,708

BEST PRACTICES & SERVICE INDICATORS: FACILITIES

Best Practices

- 1) Asset Maintenance and Replacement: Establish capital planning, budgeting and reporting practices to encourage adequate capital spending levels in and investment in capital maintenance in order to properly maintain capital assets.
- 2) Capital Planning Policies: Adopt Capital Planning Policies to establish a process for addressing maintenance, replacement, and proper fixed asset accounting over the full life of capital assets.
- 3) Capital Project Monitoring and Reporting: Establish policies and procedures to support effective capital project monitoring and reporting.
- 4) Multi-Year Capital Planning: Prepare and adopt comprehensive, fiscally sustainable, and multi-year capital plans that identifies and prioritizes expected needs, establishes project scope and cost, details estimated amounts of funding from various sources, and projects future operating and maintenance costs to ensure effective management of capital assets. A capital plan should cover a period of at least three years, preferably five or more
- 5) Communicating Capital Improvement Strategies: Develop a process to involve the public during the planning, design, and construction of capital projects to assess priority and determine if the project will meet service-level goals and community expectations. Communicate capital needs and the impact to service levels or current asset condition in the event the project does not proceed.

Chief Administrative Office

RECOMMENDED BUDGET • FY 2018 - 19

Service Indicators

- 1) Number of completed condition assessments and ADA evaluations (Calendar Year), 2017: 67
- 2) Percent of total asset value budgeted annually for maintenance and repairs. (Annual FY 2018-19)
2.6%
- 3) Percent of total asset value budgeted annually for replacement. (Annual FY 2018-19) 1.7%
- 4) Total number of service requests (based on FY 2016-17): 8904

RECOMMENDED BUDGET

The budget for the Chief Administrative Office is recommended at \$12,998,626, which is a decrease of \$190,686 (1.4%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 80.6% of the funding for the Department, and is increased by \$283,368 (2.8%) when compared to the FY 2017-18 Adopted Budget. This represents a status quo budget with respect to the administrative functions of the Chief Administrative Office, with some staffing efficiencies and Board priorities incorporated.

CAO Administration, Budget and Operations

The CAO Administration budget, which includes Administration and Economic Development, reflects an increase of only \$156 from FY 2017-18, and an increase of \$28,156 (0.81%) in General Fund costs. This increase is primarily due to adjustments to wages approved in FY 2017-18, increased contribution cost for retiree health insurance, and an increase in general liability insurance charges. These charges are offset in part by a reduction in Health Insurance costs. A decrease in Intrafund Transfers is partially attributable to a decrease in number of hours billed by Central Fiscal to Economic Development. In FY 2017-18, Intrafund Transfers included transfer of salary expense between the Administration and Economic Development divisions. The FY 2018-19 Recommended Budget accounts for the transfers as reallocations within the Salary and Benefits budget, as this will be processed as a distribution of labor expenses.

Economic Development

The Economic Development budget is calculated based on 51% of the anticipated Transient Occupancy Tax revenue. This budget is recommended at \$49,871 more than the FY 2017-18 Adopted Budget, and will be adjusted in the Adopted Budget to account for the FY 2017-18 actual TOT figures.

The budget reflects a decrease in revenue of \$28,000 total, shown as a decrease of \$78,000 in miscellaneous revenue and an increase of \$50,000 in federal revenue, due to a difference in how grant money for the Broadband Feasibility study is allocated. Anticipated projects for FY 2018-19 include: obtaining an updated nonresidential land inventory with constraints analysis; obtaining a market demand study for nonresidential uses that identifies potential infrastructure barriers; obtaining a study that identifies the employers our residents are commuting out of County for and the subsequent development of an employer attraction strategy; and further exploration of 90-day permitting.

Chief Administrative Office

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Central Services

The Central Services Division budget reflects an overall General Fund increase of \$255,212 (3.79%). Salary and benefits have increased due primarily to increased fixed costs and costs beyond department control, including unemployment Insurance charges of \$11,375, which were not charged in prior years, retirement (CalPERS) cost increases at \$33,987, and health insurance increases of \$24,591

Central Fiscal and Procurements and Contracts

Revenue is decreased by \$38,041 as a result of decreased charges to Risk Management based on changes to the level of services needed within the Human Resources Department. A salaries and benefits decrease of \$31,502 is attributable to the retirement of a long time employee in the Principal Analyst position acting as the Procurement and Contract Manager, as well as a retirement in Stores/Mail. Both vacancies were filled during FY 2017-18 with an employee at a lower salary step, resulting in decreased costs. Although there are no additional employees proposed as part of this budget, salary and benefit costs are budgeted to increase due to health insurance and unemployment insurance costs. Two changes in the personnel allocation are also reflected in these budget changes: the addition of one Fiscal Technician and the deletion of one Fiscal Assistant II.

Parks & Trails, River Management, and Rubicon

The Parks/River/Rubicon budget reflects an overall increase in General Fund contributions for a total of \$355,992. These budgets reflect a decrease in revenue, in large part due to reduced grant funding for the Rubicon (\$383,168). This decrease in revenue is offset with a corresponding decrease in expenses. The Rubicon Program represents an overall program reduction of \$435,929 based on reduced grant funding, as prior year grant funding included some large one-time expenses. The Rubicon and River Management programs continue to receive 100% of the program funding from non-general fund sources. Please note that a reduction was made to the budget for unemployment insurance in the River Management and Rubicon budget units, and a corresponding decrease will be made to the operating transfer from the these funds at the time of the Final Budget.

Salaries and Benefits costs are decreasing due to a change in labor distribution to reflect that more time is spent in the Rubicon program than was previously budgeted.

Services and Supplies for the overall parks budget reflect substantial decrease in appropriations due to the reduction in Special Department Expense in the amount of \$107,514 related to reduced SPTC and Rubicon grant funding, and offset with an increase in General Liability insurance charges in the amount of \$26,354. Facilities services for parks are also increasing \$20,000 based on annual actuals. A supplemental request was submitted for funding to conduct a feasibility study for land near Los Rios school district for a potential sports field development. The Recommended Budget includes funding for this request and reflects an increase in Parks and Trails of \$70,000. Additionally, the Parks and Trails budget also reflects an increase of \$20,000 in appropriations for the contribution to the City of Placerville for their pool maintenance, as requested by the Board of Supervisors.

Facilities

The Facilities Division continues to move ahead on several large capital projects, the largest of which is the Public Safety Facility. The budget impacts of this large project are reflected in the budget in part by the increase in revenue. The Operating Transfer amount from the ACO fund to Facilities to cover staff costs increased by approximately \$150,000 in FY 2017-18. It is recommended that revenue increase for 2018-19 as well, by a total of \$58,069.

Chief Administrative Office

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Services and Supplies expenses for the Facilities division are increasing by \$92,578 based on an estimated utility rate increase of 2% (additional \$21,800), Fire Prevention/Inspection service increases based on contracted services (additional \$39,600), and an increase in DOT shop charges of \$24,000 based on actual needs and usage in FY 2016-17 for aging department-owned vehicles. An intrafund abatements increase of \$27,689 is primarily attributable to an increase in budgeted abatements for billable service requests.

Fixed Assets expense is recommended at \$20,000 for the purchase of two truck utility boxes, estimated by the department at \$10,000 each. Utility boxes will allow secure tool and equipment storage in assigned pickups, resulting in increased security and efficiency. Facilities staff whose vehicles lack utility boxes must load and unload tools daily, which may result in not having equipment on job sites and potential security concerns when tools are not locked in utility boxes. These boxes have been requested each year in an effort to equip two vehicles per year. With the purchase of these two in FY 2018-19, all department vehicles will be equipped with utility boxes.

CAO Adjustments

The following personnel allocation change is recommended to reflect the Department’s current staffing, as approved through an alternatively filled position in FY 2017-18: the addition of one Fiscal Technician and the deletion of one Fiscal Assistant II in the Central Fiscal division. Salary and Benefit costs have been adjusted to reflect a minor increase in cost due to this change.

Other adjustments to the budget include an increase of \$70,000 to Parks and Trails appropriations for professional and specialized services, and a corresponding increase to operating transfers, in support of the request for a feasibility study for a new sports field, and a slight adjustment to interfund revenue for mail service.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0420	RENT: LAND & BUILDINGS	15,000	10,000	10,000	-5,000
CLASS: 04	REV: USE OF MONEY & PROPERTY	15,000	10,000	10,000	-5,000
0880	ST: OTHER	778,415	350,439	350,439	-427,976
CLASS: 05	REV: STATE INTERGOVERNMENTAL	778,415	350,439	350,439	-427,976
1060	FED: FEMA - EMERGENCY MANAGEMENT	0	0	68,573	68,573
1100	FED: OTHER	0	50,000	50,000	50,000
CLASS: 10	REV: FEDERAL	0	50,000	118,573	118,573
1800	INTERFND REV: SERVICE BETWEEN FUND	242,774	149,733	149,733	-93,041
1804	INTERFND REV: MAIL SERVICE	40,329	30,553	30,336	-9,993
1805	INTERFND REV: STORES SUPPORT	5,515	8,229	8,229	2,714
1818	INTERFND REV: MAINT BUILDG & IMPROVMNT	67,164	55,800	55,600	-11,564
CLASS: 13	REV: CHARGE FOR SERVICES	355,782	244,315	243,898	-111,884
1940	MISC: REVENUE	80,474	2,272	2,272	-78,202
CLASS: 19	REV: MISCELLANEOUS	80,474	2,272	2,272	-78,202
2020	OPERATING TRANSFERS IN	1,767,873	1,796,023	1,798,308	30,435
CLASS: 20	REV: OTHER FINANCING SOURCES	1,767,873	1,796,023	1,798,308	30,435
TYPE: R SUBTOTAL		2,997,544	2,453,049	2,523,490	-474,054

Chief Administrative Office

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	5,370,977	5,295,345	5,295,345	-75,632
3001	TEMPORARY EMPLOYEES	81,071	96,740	96,740	15,669
3002	OVERTIME	52,600	55,000	55,000	2,400
3004	OTHER COMPENSATION	104,935	107,100	107,100	2,165
3005	TAHOE DIFFERENTIAL	14,400	12,000	12,000	-2,400
3007	HAZARD PAY	250	250	250	0
3020	RETIREMENT EMPLOYER SHARE	1,112,359	1,211,608	1,211,608	99,249
3022	MEDI CARE EMPLOYER SHARE	78,983	76,343	76,343	-2,640
3040	HEALTH INSURANCE EMPLOYER	1,151,242	1,135,774	1,135,774	-15,468
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	132,385	13,125	13,125
3042	LONG TERM DISABILITY EMPLOYER	13,694	13,235	13,235	-459
3043	DEFERRED COMPENSATION EMPLOYER	29,360	22,037	22,037	-7,323
3046	RETIREE HEALTH: DEFINED	80,167	87,905	87,905	7,738
3060	WORKERS' COMPENSATION EMPLOYER	101,304	105,907	105,907	4,603
3080	FLEXIBLE BENEFITS	149,999	162,000	162,000	12,001
CLASS: 30	SALARY & EMPLOYEE BENEFITS	8,341,341	8,513,629	8,394,369	53,028
4020	CLOTHING & PERSONAL SUPPLIES	6,550	4,550	4,550	-2,000
4022	UNIFORMS	1,000	1,000	1,000	0
4040	TELEPHONE COMPANY VENDOR	4,200	2,650	2,650	-1,550
4041	COUNTY PASS THRU TELEPHONE CHARGES	8,165	8,225	8,225	60
4080	HOUSEHOLD EXPENSE	40,278	36,925	36,925	-3,353
4082	HOUSEHOLD EXP: OTHER	2,500	2,500	2,500	0
4083	LAUNDRY	38,200	43,200	43,200	5,000
4085	REFUSE DISPOSAL	105,600	106,900	106,900	1,300
4086	JANITORIAL / CUSTODIAL SERVICES	56,000	62,000	62,000	6,000
4087	EXTERMINATION / FUMIGATION SERVICES	23,000	23,000	23,000	0
4100	INSURANCE: PREMIUM	239,659	319,399	319,399	79,740
4140	MAINT: EQUIPMENT	24,350	30,950	30,950	6,600
4141	MAINT: OFFICE EQUIPMENT	0	150	150	150
4143	MAINT: SERVICE CONTRACT	35,000	40,000	40,000	5,000
4144	MAINT: COMPUTER	2,200	3,500	3,500	1,300
4145	MAINTENANCE: EQUIPMENT PARTS	17,100	21,200	21,200	4,100
4180	MAINT: BUILDING & IMPROVEMENTS	401,000	402,500	402,500	1,500
4183	MAINT: GROUNDS	15,000	15,000	15,000	0
4184	MAINT: CEMETERY	16,000	10,000	10,000	-6,000
4185	MAINT: PARK	0	10,000	10,000	10,000
4187	MAINT: TRAIL	18,600	8,682	8,682	-9,918
4197	MAINTENANCE BUILDING: SUPPLIES	200,225	210,050	210,050	9,825
4200	MEDICAL, DENTAL & LABORATORY	0	100	100	100
4220	MEMBERSHIPS	78,830	78,535	78,535	-295
4260	OFFICE EXPENSE	25,600	24,200	24,200	-1,400
4261	POSTAGE	2,890	2,400	2,400	-490
4262	SOFTWARE	550	850	850	300
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	125	7,125	7,125	7,000
4264	BOOKS / MANUALS	250	250	250	0
4266	PRINTING / DUPLICATING SERVICES	6,800	40,220	40,220	33,420
4300	PROFESSIONAL & SPECIALIZED SERVICES	997,127	637,745	707,745	-289,382
4302	CONSTRUCT & ENGINEER CONTRACTS	85,000	0	0	-85,000
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	2,000	1,200	1,200	-800
4334	FIRE PREVENTION & INSPECTION	10,400	50,000	50,000	39,600
4337	OTHER GOVERNMENTAL AGENCIES	1,000	1,000	1,000	0

Chief Administrative Office
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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4400 PUBLICATION & LEGAL NOTICES	1,200	1,550	1,550	350
4420 RENT & LEASE: EQUIPMENT	69,440	58,163	58,163	-11,277
4421 RENT & LEASE: SECURITY SYSTEM	13,250	23,000	23,000	9,750
4440 RENT & LEASE: BUILDING &	500	2,500	2,500	2,000
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	12,550	14,000	14,000	1,450
4461 EQUIP: MINOR	106,705	59,449	59,449	-47,256
4462 EQUIP: COMPUTER	1,500	1,500	1,500	0
4500 SPECIAL DEPT EXPENSE	298,512	192,598	192,598	-105,914
4501 SPECIAL PROJECTS	760,000	760,000	760,000	0
4502 EDUCATIONAL MATERIALS	100	100	100	0
4503 STAFF DEVELOPMENT	17,500	20,050	20,050	2,550
4506 FILM DEVELOPMENT & PHOTOGRAPHY	1,500	875	875	-625
4507 FIRE & SAFETY SUPPLIES	1,500	6,500	6,500	5,000
4508 SNOW REMOVAL	48,000	48,000	48,000	0
4513 INVENTORY: CENTRAL STORES GENERAL	150,000	150,000	150,000	0
4514 BULK: POSTAGE PURCHASE GENERAL	350,000	265,000	265,000	-85,000
4529 SOFTWARE LICENSE	13,000	13,000	13,000	0
4574 ROAD: SALT & SAND - SNOW REMOVAL	0	500	500	500
4600 TRANSPORTATION & TRAVEL	10,050	9,550	9,550	-500
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	5,200	4,850	4,850	-350
4605 RENT & LEASE: VEHICLE	70,127	74,995	74,995	4,868
4606 FUEL PURCHASES	46,058	51,850	51,850	5,792
4608 HOTEL ACCOMMODATIONS	2,800	2,800	2,800	0
4620 UTILITIES	1,090,000	1,111,800	1,111,800	21,800
CLASS: 40 SERVICE & SUPPLIES	5,534,691	5,078,636	5,148,636	-386,055
4750 CENTRAL STORES INVENTORY	-150,000	-150,000	-150,000	0
4751 BULK PURCHASE POSTAGE ABATEMENTS	-350,000	-265,000	-265,000	85,000
CLASS: 41 SERVICE & SUPPLIES ABATEMENTS	-500,000	-415,000	-415,000	85,000
5240 CONTRIB: NON-CNTY GOVERNMENTAL	52,500	72,707	72,707	20,207
5300 INTERFND: SERVICE BETWEEN FUND	72,292	99,136	59,136	-13,156
CLASS: 50 OTHER CHARGES	124,792	171,843	131,843	7,051
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	12,480	0	0	-12,480
6040 FIXED ASSET: EQUIPMENT	20,000	20,000	20,000	0
CLASS: 60 FIXED ASSETS	32,480	20,000	20,000	-12,480
7000 OPERATING TRANSFERS OUT	0	0	74,125	74,125
CLASS: 70 OTHER FINANCING USES	0	0	74,125	74,125
7200 INTRAFUND TRANSFERS: ONLY GENERAL	201,599	79,204	79,204	-122,395
7223 INTRAFND: MAIL SERVICE	10,087	7,890	7,890	-2,197
7224 INTRAFND: STORES SUPPORT	8,448	9,331	9,331	883
7231 INTRAFND: IS PROGRAMMING SUPPORT	1,500	2,575	2,575	1,075
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	1,500	23,400	23,400	21,900
CLASS: 72 INTRAFUND TRANSFERS	223,134	122,400	122,400	-100,734
7350 INTRFND ABATEMENTS: GF ONLY	-99,978	-4,000	-4,000	95,978
7357 INTRFND ABATEMENTS: MAIL SERVICE	-167,772	-159,093	-159,093	8,679
7358 INTRFND ABATEMENTS: STORES SUPPORT	-53,615	-41,204	-41,204	12,411
7366 INTRFND ABATEMENTS: MAINT BLDG &	-245,761	-273,450	-273,450	-27,689
CLASS: 73 INTRAFUND ABATEMENT	-567,126	-477,747	-477,747	89,379
TYPE: E SUBTOTAL	13,189,312	13,013,761	12,998,626	-190,686
FUND TYPE: 10 SUBTOTAL	10,191,768	10,560,712	10,475,136	283,368

Chief Administrative Office

RECOMMENDED BUDGET • FY 2018 - 19

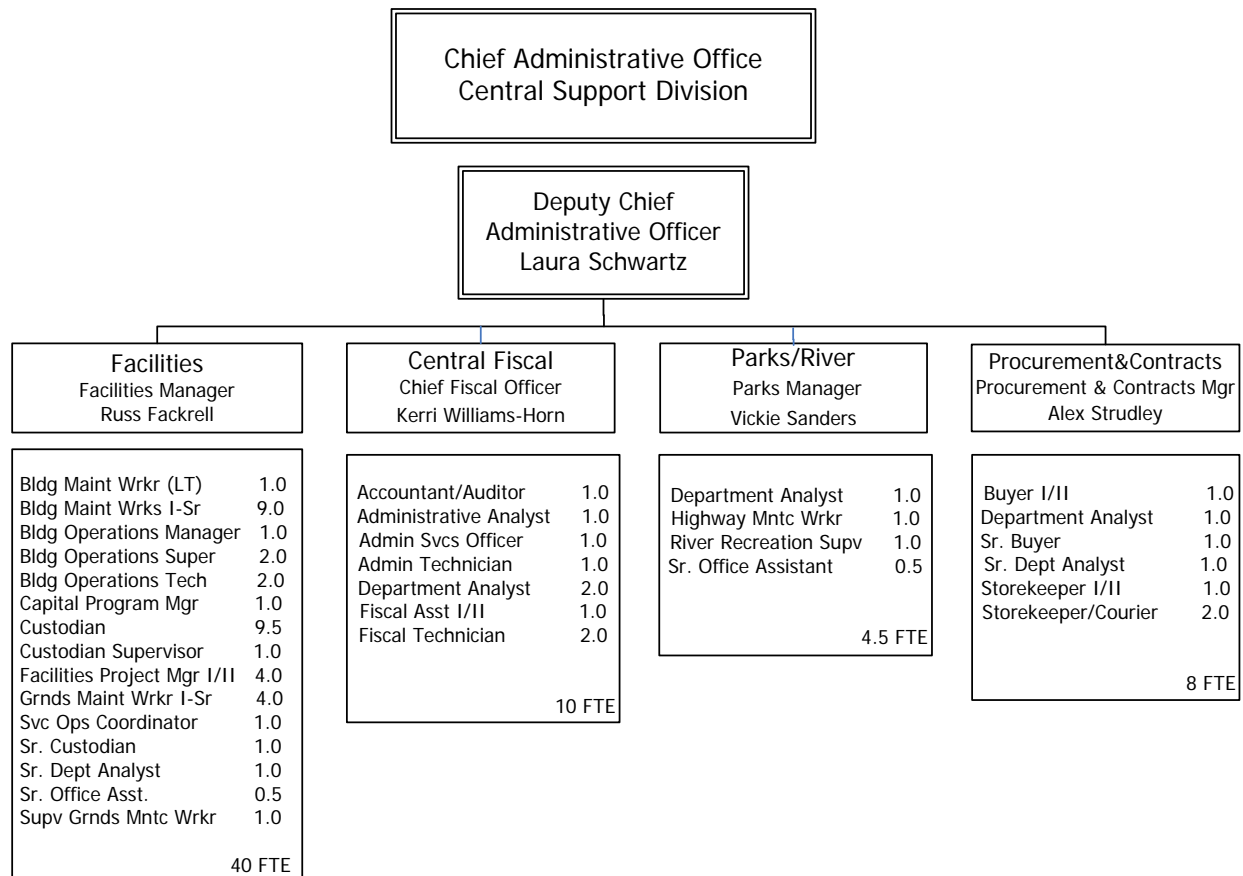
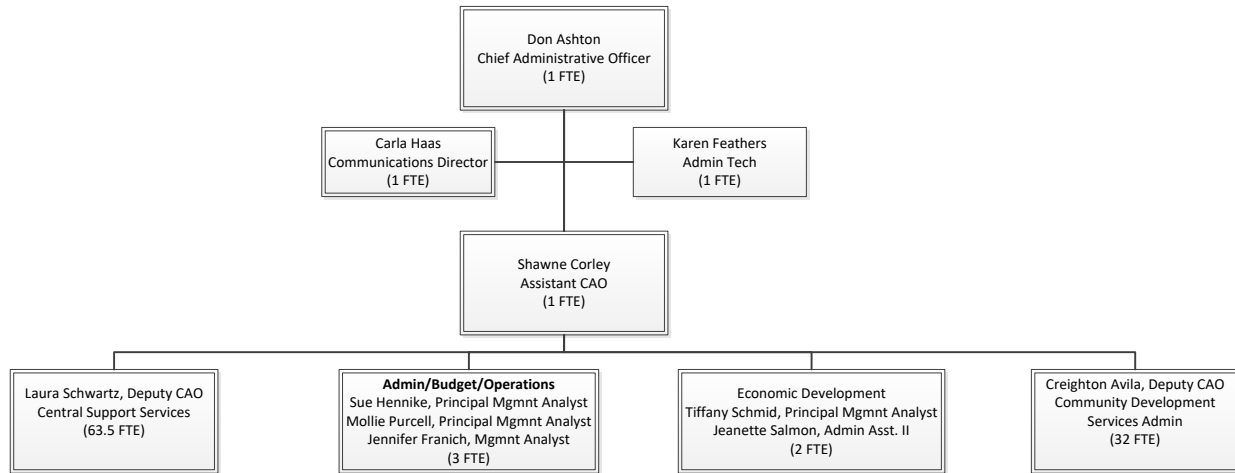
PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
<i>Administration - Budget and Operations</i>				
Chief Administrative Officer	1.00	1.00	1.00	-
Administrative Assistant I/II - Econ Dev	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Chief Administrative Officer	1.00	1.00	1.00	-
Communications & Outreach Manager	1.00	1.00	1.00	-
Deputy Chief Administrative Officer - Comm. Dev.	1.00	1.00	1.00	-
Management Analyst	1.00	1.00	1.00	-
Principal Management Analyst	3.00	3.00	3.00	-
<i>Division Total</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>	-
<i>Central Fiscal/Admin, Facilities, Procurement</i>				
Deputy Chief Administrative Officer	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Building Maintenance Worker I/II/Sr	9.00	9.00	9.00	-
Building Maintenance Worker I/II/Sr-Limited Term	1.00	1.00	1.00	-
Building Operations Manager	1.00	1.00	1.00	-
Building Operations Supervisor	2.00	2.00	2.00	-
Building Operations Technician	2.00	2.00	2.00	-
Buyer I/II	1.00	1.00	1.00	-
Capital Programs Manager	1.00	1.00	1.00	-
Chief Fiscal Officer - UM	1.00	1.00	1.00	-
Custodian	9.50	9.50	9.50	-
Custodian Supervisor	1.00	1.00	1.00	-
Department Analyst I/II	4.00	4.00	4.00	-
Facilities Manager	1.00	1.00	1.00	-
Facilities Project Manager I/II	4.00	4.00	4.00	-
Fiscal Assistant I/II	2.00	1.00	1.00	(1.00)
Fiscal Technician	1.00	2.00	2.00	1.00
Grounds Maintenance Worker I/II	4.00	4.00	4.00	-
Highway Maintenance Worker I/II	1.00	1.00	1.00	-
Parks Manager	1.00	1.00	1.00	-
Procurement & Contracts Manager	1.00	1.00	1.00	-
River Recreation Supervisor	1.00	1.00	1.00	-
Service Operations Coordinator	1.00	1.00	1.00	-
Sr. Buyer	1.00	1.00	1.00	-
Sr. Custodian	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Storekeeper I/II	1.00	1.00	1.00	-
Storekeeper/Courier	2.00	2.00	2.00	-
Supervising Grounds Maintenance Worker	1.00	1.00	1.00	-
<i>Division Total</i>	<i>63.50</i>	<i>63.50</i>	<i>63.50</i>	-
Department Total	73.50	73.50	73.50	-

Chief Administrative Office

RECOMMENDED BUDGET • FY 2018 - 19

ORGANIZATIONAL CHART





Accumulative Capital Outlay Fund

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

This program directs funding for the project development and construction of facilities and parks that support County functions. In addition, the program performs major maintenance projects on existing County buildings, parks and infrastructure. The Capital Projects Work Plan is produced by the Chief Administrative Office, and the program is staffed by the Facilities unit. All expenses for facility capital programs are captured in the Accumulative Capital Outlay (ACO) fund.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	\$ 1,358,145	\$ 1,467,500	\$ 1,588,454	\$ 1,588,454	\$ 120,954	8%
Fines, Forfeitures	\$ 482	\$ -	\$ 198	\$ 198	\$ 198	n/a
Use of Money	\$ 12,002	\$ 13,500	\$ 12,500	\$ 12,500	\$ (1,000)	-7%
State	\$ 1,652,375	\$ 4,000	\$ 7,535,605	\$ 14,053	\$ 10,053	251%
Federal Intergovernmental	\$ 38,281	\$ -	\$ -	\$ -	\$ -	n/a
Other Governmental	\$ 5,080	\$ 5,000	\$ 5,621	\$ 5,621	\$ 621	12%
Misc.	\$ 25,250	\$ -	\$ -	\$ 39,134,000	\$ 39,134,000	n/a
Other Financing Sources	\$ 8,433,840	\$ 22,233,751	\$ 64,885,790	\$ 23,367,372	\$ 1,133,621	5%
Use of Fund Balance	\$ -	\$ 4,915,246	\$ 771,393	\$ 771,393	\$ (4,143,853)	-84%
Total Revenue	\$ 11,525,455	\$ 28,638,997	\$ 74,799,561	\$ 64,893,591	\$ 36,254,594	127%
Services & Supplies	\$ 30,338	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0%
Other Charges	\$ 70,464	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	0%
Fixed Assets	\$ 10,448,938	\$ 26,989,330	\$ 64,934,360	\$ 62,437,096	\$ 35,447,766	131%
Operating Transfers	\$ 1,375,563	\$ 1,598,667	\$ 1,511,667	\$ 2,405,495	\$ 806,828	50%
Total Appropriations	\$ 11,925,303	\$ 28,638,997	\$ 66,497,027	\$ 64,893,591	\$ 36,254,594	127%
Change in Fund Balance	\$ 399,848	\$ -	\$ (8,302,534)	\$ -	\$ -	n/a

CAPITAL WORK PLAN SUMMARY

The ACO fund is the County budget unit used to accumulate capital project funding and to plan and track major maintenance and capital improvements to County-owned facilities. This budget unit does not include roads (please see Department of Transportation) or standard maintenance projects (please see Facilities – Maintenance). Projects identified in the Work Plan are typically greater than \$10,000 and must be an improvement that adds value and life to the facility. Funds are budgeted to be transferred to the ACO fund and appropriated from that fund throughout the year based on the approved Work Plan. However, funds that are budgeted to be transferred from the General Fund or special revenue funds and which are not spent during the year are not transferred to the ACO fund. Any unspent General Fund contribution is identified each year as that portion of the General Fund Carryover Fund Balance which is designated for capital projects.

Accumulative Capital Outlay Fund

RECOMMENDED BUDGET • FY 2018 - 19

Continuing Projects

Countywide Special Projects

Funding from the annual Accumulated Capital Outlay funds (1% of all property tax revenues directly deposited to the ACO fund) is set aside annually for capital projects that have not been specifically identified. For FY 2018-19, a total of \$565,000 is set aside for emergency projects, security upgrades, HVAC repairs, painting, parking lots and ADA compliance needs that may come up throughout the year.

Additionally, \$100,000 is budgeted for facilities planning related to annual funds set aside for environmental assessments, ADA assessments, real estate negotiations, or other miscellaneous costs associated with future facility planning.

Solar Projects

The County continues to pursue solar opportunities. Currently a feasibility analysis is in process and expected to be completed within the next few months. The Recommended Budget includes \$250,000 for next steps that will be determined after the feasibility analysis is complete.

Parks Projects

\$677,967 in funding has been budgeted in the ACO fund for various park projects. The Parks budget includes \$395,000 in carry forward General Fund for the Parks and Trails Master Plan Update and the acquisition of park land at Old Depot Court. The budget includes \$160,000 in use of Henningson Lotus Park (HLP) fund balance to complete various projects at the park. \$48,842 is included in ACO fund for the Department of Transportation to fund a portion of the El Dorado Trail Los Trampas to Halcom project. The Budget also includes \$68,573 in FEMA funding for the washout on the rail corridor.

Public Safety Facility

The County was approved for a \$57,140,000 loan from the United State Department of Agriculture (USDA). In addition to this loan, the County will be required to spend \$11,000,712 in County match funding prior to being able to draw down the USDA loan funds. By the end of FY 2017-18, the County estimates spending all but \$2,483,000 of the required \$11 million match. The \$2.4 million will remain set aside to cover interest payments over the next eighteen months while construction is being completed. The Recommended Budget includes \$39,134,000 in USDA loan funds to cover the majority of construction in FY 2018-19.

Placerville Jail Expansion

The ACO work plan includes \$7.5 million for the Placerville Jail Expansion. The County is working towards project establishment and anticipates issuing and awarding a RFP for design/build services and beginning construction in FY 2018-19.

Court House

In prior fiscal years, \$3,000,000 was appropriated from the General Fund for the Ray Lawyer Drive expansion in preparation for the new court house. Funding budgeted in FY 2017-18 was not used and is being carried over into the FY 2018-19 Recommended Budget.

Accumulative Capital Outlay Fund

RECOMMENDED BUDGET • FY 2018 - 19

Juvenile Hall

In FY 2016-17, the Board set aside \$1.2 million as the County contribution and grant match for the replacement of the West Slope Juvenile Hall facility. The Division is estimating spending approximately \$80,000 of budgeted funding towards the planning and design of this project as of the end of FY 2017-18, with the remaining \$1.1 million being carried over into the FY 2018-19 Recommended Budget.

FENIX/Megabyte/TRAKiT

In March 2013, the Board approved a total project budget of \$5.6 million for the FENIX project. The year-end estimate of funds remaining for the project is \$1,000,000. The Recommended Budget includes carry-over of the remaining General Fund funding of \$1,000,000 for the project. This estimate will be adjusted with the adoption of the Budget in September, after the close of FY 2017-18 financial records.

The Budget also includes approximately \$120,000 and \$242,000 to complete the Megabyte Property Tax System and TRAKiT permit system implementations, respectively.

Deferred Maintenance

The FY 2018-19 Work Plan includes approximately \$7 million to fund deferred maintenance projects in the coming year. The Facilities Division requested approximately \$8.3 million in total funding, with a new General Fund contribution of \$3.8 million. Due to budget constraints, the General Fund contribution was reduced based on Board direction at the April 20, 2018 Board meeting. Additional funding was also identified from special revenue funds to help offset the requested amount. The General Fund contribution is currently recommended at approximately \$1.8 million. An additional \$1.6 million is included from anticipated General Fund carryover from FY 2017-18. The following funding sources are also included: \$1.4 million from Tobacco Settlement (HHS), \$1.3 million from dedicated ACO funds (property tax), \$726,000 from Road Fund operating transfers, and \$175,000 from the Criminal Justice Construction Special Revenue Fund.

Recommended New Projects

Health and Human Services Agency South Lake Tahoe Campus Project

The amount requested for FY 2018-19 for the new HHS SLT Campus Project is \$2,500,000. These funds will be utilized to refurbish the newly acquired building on Sandy Way and begin renovations on the El Dorado Center. Public Health has \$5 million set aside in a reserve fund for this project.

AQMD building

\$1.1 million in non-General Fund funding from the Air Quality Management District (AQMD) is recommended to be used for the new building and various charging stations throughout the County.

Accumulative Capital Outlay Fund

RECOMMENDED BUDGET • FY 2018 - 19

CAPITAL PROJECTS WORKPLAN

Project Title	FY 2018-19 Recommended	Funding Source(s)
Countywide Special Projects	300,000	ACO Fund
Countywide Security	50,000	ACO Fund
Countywide HVAC	25,000	ACO Fund
Countywide Exterior Paint	25,000	ACO Fund
Countywide Mold, Lead & Asbestos Abatement	15,000	ACO Fund
Countywide Parking Lot Improvements & Repairs	50,000	ACO Fund
Countywide ADA Evaluation / Compliance	100,000	ACO Fund
Facilities Planning	100,000	ACO Fund
Solar Projects	250,000	ACO Fund
Placerville Jail Expansion	7,521,552	SB844 Grant
Public Safety Facility	39,134,000	USDA advance funds
Courthouse - Ray Lawyer Drive Extension	3,000,000	General Fund
Juvenile Hall Replacement planning/design	1,121,704	General Fund \$1,121,704
HHSa SLT Campus Project	2,500,000	HHSa funding
Deferred Maintenance (see detail below)	7,059,330	\$1,416,700 Tobacco Settlement, \$726,528 DOT Road Fund, \$175,000 Criminal Justice SRF, \$454,730 ACO Fund Balance, \$316,663 ACO Designated FB, \$561,998 ACO Fund, \$3,407,711 General Fund
FENIX	1,000,000	General Fund
Parks and Trails (see detail below)	677,967	ACO \$48,842, GF \$395,000, \$160K HLP Trust, \$68,573 FEMA, \$5552 Quimby
AQMD New Building	1,000,000	AQMD funds
AQMD Charging Stations	100,000	AQMD funds
Various Jail projects	407,200	Sheriff - Various
TRAKit	242,252	EM - Garbage franchise fees 424100
Property Tax System	119,600	GF \$50,000, Assessor SRF \$69,600
Airport projects	94,986	ACO Fund
Total ACO Workplan	\$ 64,893,591	

Totals by Funding Source	
ACO	2,392,219
Criminal Justice SRF	175,000
General Fund	8,974,415
USDA Advance Funds	39,134,000
HHSa Tobacco Settlement Funds	1,416,700
AQMD	1,100,000
HHSa Public Health Fund Balance	2,500,000
DOT	726,528
SB 844 Funds	7,521,552
HLP Trust	160,000
FEMA	68,573
Quimby	5,552
EM - Garbage Franchise fees	242,252
Sheriff	407,200
Assessor SRF	69,600
Total	\$ 64,893,591

Accumulative Capital Outlay Fund

RECOMMENDED BUDGET • FY 2018 - 19

CAPITAL PROJECTS WORKPLAN (CONTINUED)

Parks / Trails Workplan	Budget	Funding Source
Parks & Trails Master Plan Update	75,000	General Fund
Park acquisition - Old Depot Road	320,000	Parks - General Fund 159130
SPTC FEMA Washout	68,573	FEMA
HLP Various projects	160,000	\$160K HLP Trust
Forebay Park Various projects/ ADA	5,552	\$5552 Quimby
El Dorado Trail Los Trampas to Halcon (DOT)	48,842	ACO Fund
Parks / Trails Total	\$ 677,967	

FY 2018-19 Deferred Maintenance Subtotals by Building:	Budget	Funding Source
Building A	200,000	General Fund
Building B	120,000	General Fund
115 Building C	500,000	General Fund
123 Juvenile Hall	-	
Ag Building	10,000	General Fund
126 Main Jail	175,000	Criminal Justice Special Revenue Fund
	2,054,484	General Fund
160 Main Library	415,000	General Fund
330 DOT Administration (Road Fund)	76,528	Road Fund
362 Cameron Park Library	50,000	General Fund
El Dorado Hills Library	-	
El Dorado Hill Sr. Center	125,000	General Fund
440 PHF	-	
440A Sr. Day Care Center	-	
441 Health Department	78,382	Tobacco Settlement
469 Community Services / Sr Nutrition	121,618	General Fund
	1,338,318	Tobacco Settlement
Veteran's Building	-	
Museum	100,000	General Fund
Placerville Animal Shelter	-	
600 South Lake Tahoe Administration	-	
610 South Lake Tahoe El Dorado Center	-	
SLT Juvenile Treatment Center	50,000	General Fund
621, 622 & 631 South Lake Tahoe Jail	945,000	General Fund
760 South Lake Tahoe Library	50,000	General Fund
DOT Shakori Garage	650,000	Road Fund
Deferred Maintenance Total	\$ 7,059,330	

Accumulative Capital Outlay Fund

RECOMMENDED BUDGET • FY 2018 - 19

RECOMMENDED BUDGET

This Budget is recommended at \$64,893,591. The Recommended Budget reflects an increase of \$36,254,594 when compared to the FY 2017-18 Adopted Budget. This increase is primarily driven by the inclusion of \$39,134,000 for the Public Safety Facility project construction.

General Fund – Designation for Capital projects

The FY 2018-19 Budget includes a recommended \$5,000,000 increase to the General Fund's Designation for Capital Projects, to set one-time monies aside to fund future capital projects and deferred maintenance. This recommendation is made pursuant to Board Budget Policy no. 11, Designation for Capital Projects, which provides, in part:

Once the General Reserve and General Fund Appropriation for Contingency equal 8% of adjusted General Fund appropriations, un-appropriated discretionary resources will be used to increase the Designation for Capital Projects in an amount not less than \$5,000,000, each year.

This funding is not reflected in the FY 2018-19 Work Plan, as it is reserved for future capital projects. These funds will be transferred to the ACO fund and appropriated through the ACO Work Plan when capital projects are identified and require General Fund funding.

Pending Issues and Policy Considerations

Prior to FY 2016-17, the County had not maintained a consistent practice for setting aside adequate reserves to ensure sufficient funding is available to meet long-term facility needs. In 2013 the County contracted with VANIR for a facilities assessment report. The report indicated that, while maintenance and repairs had been taking place annually, the rate of accumulating deferred maintenance had exceeded the investment being made.

Of the facilities that were included, the study identified \$55 million worth of deferred maintenance projects that would need to be completed over a period of years, with increased investment in these years in order to correct the deferred maintenance backlog. In 2016, the County completed an assessment of 20 additional buildings and identified an additional \$7.6 million in deferred maintenance needs. When these costs are adjusted for construction inflation, the total deferred maintenance identified is approximately \$76 million. Since 2013, the County has completed approximately \$22 million in deferred maintenance projects and identified \$11 million that will not need to be completed due to new construction (including the Sheriff Administrative building, South Lake Tahoe El Dorado Center, and District Attorney Buildings on Main Street) leaving a balance of approximately \$43 million in identified deferred maintenance projects to be completed. The FY 2018-19 Recommended Budget includes \$7 million in deferred maintenance projects, plus funding to keep pace with new repairs and maintenance needs. The Facilities Division continues to work each year to prioritize and complete projects identified in the plan with fire/life/safety projects taking precedence.

As has been reported previously, to adequately budget today's available funding for the maintenance of public facilities in the future, a standard target is to set aside 2 to 4 percent of the estimated facility replacement values on an annual basis. In FY 2013-14, the replacement value of County owned facilities was estimated at \$250 million. The minimum \$5 million that is reflected in Board policy and recommended to be set aside each year was set at approximately 2% of the estimated replacement value of the County's buildings. By building these reserves, the County will be able to continue the implementation of the Capital Improvement Plan.

Accumulative Capital Outlay Fund

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 13 CAPITAL PROJECT FUND
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0100	PROP TAX: CURR SECURED	1,402,000	1,535,731	1,535,731	133,731
0110	PROP TAX: CURR UNSECURED	51,000	24,849	24,849	-26,151
0120	PROP TAX: PRIOR SECURED	0	-513	-513	-513
0130	PROP TAX: PRIOR UNSECURED	1,000	-5,654	-5,654	-6,654
0140	PROP TAX: SUPP CURRENT	2,100	19,382	19,382	17,282
0150	PROP TAX: SUPP PRIOR	8,400	11,664	11,664	3,264
0174	TAX: TIMBER YIELD	3,000	2,995	2,995	-5
CLASS: 01	REV: TAXES	1,467,500	1,588,454	1,588,454	120,954
0360	PENALTY & COST DELINQUENT TAXES	0	198	198	198
CLASS: 03	REV: FINE, FORFEITURE &	0	198	198	198
0400	REV: INTEREST	13,500	12,500	12,500	-1,000
CLASS: 04	REV: USE OF MONEY & PROPERTY	13,500	12,500	12,500	-1,000
0760	ST: CORRECTIONS	0	7,521,552	0	0
0820	ST: HOMEOWNER PROP TAX RELIEF	4,000	14,053	14,053	10,053
CLASS: 05	REV: STATE INTERGOVERNMENTAL	4,000	7,535,605	14,053	10,053
1200	REV: OTHER GOVERNMENTAL AGENCIES	5,000	5,621	5,621	621
CLASS: 12	REV: OTHER GOVERNMENTAL	5,000	5,621	5,621	621
1940	MISC: REVENUE	0	0	39,134,000	39,134,000
CLASS: 19	REV: MISCELLANEOUS	0	0	39,134,000	39,134,000
2020	OPERATING TRANSFERS IN	22,233,751	64,885,790	23,367,372	1,133,621
CLASS: 20	REV: OTHER FINANCING SOURCES	22,233,751	64,885,790	23,367,372	1,133,621
0001	FUND BALANCE	995,940	454,730	454,730	-541,210
0003	FROM DESIGNATIONS	3,919,306	316,663	316,663	-3,602,643
CLASS: 22	FUND BALANCE	4,915,246	771,393	771,393	-4,143,853
TYPE: R SUBTOTAL		28,638,997	74,799,561	64,893,591	36,254,594
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
4302	CONSTRUCT & ENGINEER CONTRACTS	50,000	50,000	50,000	0
CLASS: 40	SERVICE & SUPPLIES	50,000	50,000	50,000	0
5300	INTERFND: SERVICE BETWEEN FUND	1,000	1,000	1,000	0
CLASS: 50	OTHER CHARGES	1,000	1,000	1,000	0
6000	FIXED ASSET: LAND	320,000	320,000	320,000	0
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	18,599,198	64,645,907	62,117,096	43,517,898
6021	FIXED ASSET: DESIGN SERVICES	1,000,000	0	0	-1,000,000
6022	FIXED ASSET: PROJECT MANAGEMENT	2,500,000	-31,547	0	-2,500,000
6025	LEASEHOLD IMPROVEMENTS	60,000	0	0	-60,000
6028	FIXED ASSET: CONSTRUCTION RENTALS	400,000	0	0	-400,000
6029	FIXED ASSET: CONSTRUCTION MATERIALS	400,000	0	0	-400,000
6042	FIXED ASSET: COMPUTER SYSTEM	3,710,132	0	0	-3,710,132
CLASS: 60	FIXED ASSETS	26,989,330	64,934,360	62,437,096	35,447,766
7000	OPERATING TRANSFERS OUT	1,598,667	1,511,667	2,405,495	806,828
CLASS: 70	OTHER FINANCING USES	1,598,667	1,511,667	2,405,495	806,828
TYPE: E SUBTOTAL		28,638,997	66,497,027	64,893,591	36,254,594
FUND TYPE: 13	SUBTOTAL	0	-8,302,534	0	0
DEPARTMENT: 02	SUBTOTAL	10,191,768	2,258,178	10,475,136	283,368



Community Funding Requests

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

This budget unit contains requests from local organizations for financial assistance. The budget is prepared by the Chief Administrative Office.

SUMMARY OF REQUESTS

	Amount Requested	Type of Organization
Placerville Downtown Association	\$5,000	Non-Profit

FY 2018-19 REQUEST

One request for funding has been received for FY 2018-19.

Placerville Downtown Association, Festival of Lights - \$5,000

Each year in November, the Placerville Downtown Association hosts the Festival of Lights in downtown Placerville. The cost to the Downtown Association for hanging, removal, maintenance, and storage of the current decorations each year is \$5,000. The Placerville Downtown Association indicates that it would like to put money raised by the Association toward the purchase of new decorations for this event.

RECOMMENDED BUDGET

El Dorado County has provided varying levels of funding for a variety of community organizations in the past. In prior years, this funding was awarded through a “mini-grant” process, wherein organizations meeting certain criteria could apply. Applicants were evaluated and awarded funding provided through Economic Development. No requests for funding were granted in FY 2016-17. During the Budget discussions for FY 2017-18, \$50,000 was allocated for Community Funding Requests, and a process was later approved to receive these requests, allow for Board review, and to consider providing funding.

Requests are for one-time funding allocations for cultural and community events or efforts that benefit residents. Some requests may have an economic development or promotions-related impact; however, it is not required for consideration. Funds may be allocated to projects or events at the time of Budget adoption, or throughout the year by request of any Board member. The maximum amount for an individual request is \$5,000, and funds may be provided to private non-profit, public organizations, or community-based associations without formal non-profit status. These requests are funded with General Fund discretionary funds that are set aside in the General Fund – Other County Operations budget.

The Board of Supervisors may choose to adjust the appropriation for FY 2018-19 based on available budget resources.

The Chief Administrative Office does not make recommendations for funding in this budget unit, as these funding decisions are made solely at the discretion of the Board.



MISSION

County Counsel is the legal advisor of the Board of Supervisors and is legal counsel in civil law matters for all County departments, boards, and commissions. General duties of the County Counsel include: representing the County in all civil legal proceedings and administrative hearings; preparing ordinances, resolutions and contracts for the County; advising the Board of Supervisors and other County officials, and department heads on legal issues; representing the Health and Human Services Agency in juvenile court dependency hearings and administrative hearings concerning eligibility; advising on legal issues regarding workers compensation, tort and liability cases; instituting conservatorships for probate and for gravely-disabled individuals, under the Lanterman-Petris-Short (LPS) Act.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Legal Services	\$ 92,838	\$ 120,000	\$ 100,000	\$ 100,000	\$ (20,000)	-16.7%
Charges for Service	\$ 80,370	\$ -	\$ 24,000	\$ 24,000	\$ 24,000	n/a
Interfund Revenue	\$ 240,255	\$ 354,225	\$ 364,225	\$ 364,225	\$ 10,000	2.8%
Total Revenue	\$ 413,463	\$ 474,225	\$ 488,225	\$ 488,225	\$ 14,000	3.0%
Salaries and Benefits	\$ 2,674,138	\$ 2,944,699	\$ 3,047,580	\$ 2,997,783	\$ 53,084	1.8%
Services & Supplies	\$ 251,219	\$ 318,125	\$ 415,744	\$ 415,744	\$ 97,619	30.7%
Intrafund Transfers	\$ 5,529	\$ 6,787	\$ 5,638	\$ 5,638	\$ (1,149)	-16.9%
Intrafund Abatements	\$ (9,322)	\$ -	\$ -	\$ -	\$ -	n/a
Total Appropriations	\$ 2,921,564	\$ 3,269,611	\$ 3,468,962	\$ 3,419,165	\$ 149,554	4.6%
NCC	\$ 2,508,101	\$ 2,795,386	\$ 2,980,737	\$ 2,930,940	\$ 135,554	4.8%
FTEs	17	17	17	17	-	0.0%

MAJOR BUDGET CHANGES

Revenues

- (\$20,000) Decrease in anticipated revenue due to changes in fee collection for work on behalf of the Public Guardian.
- \$24,000 Increase in anticipated revenue for defense billing.

Appropriations

- \$64,663 Increase in Salaries and Benefits due to increased CalPERS retirement costs.
- \$120,000 Increase in Contract Legal Attorney Services based on prior year actuals and anticipated need
- (\$24,000) Decrease in the Law Books expense reflecting a transition to on-line reference sources

County Counsel

RECOMMENDED BUDGET • FY 2018 - 19

PROGRAM SUMMARIES

The programs set forth below highlight the core legal functions of the particular area described. Allocation of Full Time Employee (FTE) represents an equivalent of full time employees since most duties are performed by multiple attorneys depending on current staffing. In addition to those primary duties, all of the attorneys in the office appear and advise on a wide variety of matters including: all aspects of civil litigation inclusive of writ proceedings, court hearings, public records and subpoena/deposition requests, etc. Deputies are involved in the development and rendering of both oral and written legal advice regarding the resolution of issues that may have far reaching implications for County operations and programs. Deputies act as general legal advisors to the assigned County department, and supervise and participate in the resolution of difficult or complex legal questions regarding department's respective powers, duties, procedures and operations. All attorneys draft and review contracts, ordinances, resolutions, and other legal instruments as part of the day-to-day operations of this department.

Statutory / State Programs

Public Guardian and Elder Protection

These attorneys represent the Public Guardian in all facets of litigation on behalf of the County, including Probate, Limited and LPS Conservatorships from early disposition to judgment after jury or court trial and appeals to the Appellate and Supreme Courts. These attorneys also represent the Health and Human Services Agency (HHSA) in areas of Elder Protection which represents the interests of senior citizens on conservatorship with the Public Guardian in all facets of litigation involving elder abuse, from detection and investigation of alleged elder abuse, to preparation of complex civil litigation for asset recovery from perpetrators. Staff provides training and renders advice to the Deputy Public Guardian staff concerning clients. When an estate or trust has assets, fees are requested and collected. Representation of the Public Guardian also encompasses advising Adult Protective Services, IHHS Programs and sometimes MSSP/Linkages. When there are sufficient assets to pay for the conservatee's needs, County Counsel will receive attorneys' fees commensurate with the conservatee's ability to pay. This discretionary program began in 2006 with the staff in the District Attorney's office, the Health and Human Services Agency (HHSA), and County Counsel working in collaboration. These attorneys may provide back up to the Child Protective Services (CPS) caseloads.

Child Protective Services

The attorneys for Health and Human Services Agency and Child Protective Services represent the Agency in all facets of litigation of Welfare & Institutions Code 300 cases from early disposition to disposition/judgment after trial, and appeals to the Appellate and Supreme Courts. The attorneys provide in-depth training, establish and review policies and procedures, and review and comment on current and proposed legislation and case law to the Agency personnel to improve case handling and outcomes including after-hours consultations on warrants and placement of endangered minors. The cost of County Counsel representation for the Agency is allocated through the A-87 Cost Plan and is applied toward the County's match requirements for Social Services programs.

Land Use/Transportation/Capital Improvement Programs*Transportation, Planning & Land Use, Public Health/Ambulance, and Litigation*

These attorneys support Transportation, Planning and Building, Land Use, Environmental Management, and Air Quality Management, as well as the Public Health Emergency and Ambulance. These attorneys represent the County in regards to Capital Improvement Programs, including the coordination of these projects from planning and design, to right of way acquisition/condemnation and utility relocation phase, through construction and claims management, and resolution. Staff represents the County in administrative claims and civil litigation regarding project approval, facilities and complex project development. These attorneys provide legal advice and support for all aspects of work for the transportation department, inclusive of airports and trails. These duties include the preparation, implementation, review, and defense of the County's General Plan, Zoning and Use Permits, development denials and approvals and CEQA compliance issues.

Staff advises on complex land use issues such as Rare Plants, Affordable Housing, and INRMP; and reviews and guides implementation and defense of policies, procedures and programs such as the mitigation fee programs, and reviews County CEQA documents for Capital Improvement Projects. These attorneys advise the Economic Development Coordinator on Land Use issues and Human Services on Affordable Housing issues. These attorneys oversee, participate in, and/or perform defense of administrative and writ proceedings on Land Use policies and approvals. These attorneys sit with and advise various Land Use commissions including the Planning Commission and the Agriculture Commission. These attorneys advise on complex funding requirements through state and federal sources. They also participate, advise and coordinate complex projects for other departments such as the selection of and contract for ambulance services that involve the potential for significant liability.

General Government*County Counsel and Chief Assistant County Counsel*

The County Counsel and Chief Assistant County Counsel plan and direct the activities and operations of the County Counsel's Office, and serve as the legal representative of the Board of Supervisors, all County departments, and boards and commissions, on assigned litigation and business matters, mandated functions (e.g. County election proceedings, writs of habeas corpus, etc.) providing highly responsible and complex administrative support to the Board of Supervisors. In addition to evaluating day-to-day and long range legal matters having an impact on the County, the County Counsel and Chief Assistant County Counsel establish County-wide legal controls and procedures, and communicate these goals, programs, policies and procedures to staff, the public, the CAO, other County departments and state and local agencies. They maintain current knowledge of changes in directives, policies, statutes and regulations that affect operations, and make suggestions on proposed legislation and regulations concerning the County.

Human Resources, Sheriff, Risk Management, and Related Law and Justice Departments

These attorneys provide legal advice and support to all departments regarding personnel issues, grievances and disciplinary actions. These attorneys appear on behalf of departments at Civil Service Hearings, and represent the County at Public Employment Relations Board (PERB) hearings. These attorneys also sit as part of the County's Threat Assessment Team and advise on medical and disability issues in negotiations. This may include the review of outside litigation claims and overseeing and assisting in directing the litigation being handled by outside counsel. These attorneys provide advice and assist in the labor relations functions of the Human Resources Department including negotiations, Equal

County Counsel

RECOMMENDED BUDGET • FY 2018 - 19

Employment Opportunity Commission (EEOC) matters, and Department of Fair Employment and Housing (DFEH) matters. The attorney advising Risk Management advises in the implementation of the Affordable Care Act, health care and benefit contracts. As counsel for the Sheriff, in addition to advising on their personnel issues, this position reviews policy manuals and attends the Sheriff section meetings. On three occasions, attorneys have stepped into the position of Interim Director of Human Resources when requested by the CAO and Board of Supervisors.

General Law, Contracts, and all other Departments

The attorneys in this assignment provide legal advice and support on a wide variety of legal issues that are encountered by any County department. Staff also review and develop responses to subpoenas and Public Record Act requests, and represent employees who have been subpoenaed as witnesses in various civil, criminal, or administrative proceedings. These positions represent various County departments in writ proceedings in civil court, administrative proceedings including the State Department of Administrative Hearings, the Department of Housing and Urban Development, the Air District Hearing Board and the Assessment Appeals Board. In addition to litigation related duties, this attorney also provides support services for many County departments and agencies with contract review; review and advice on project bid reviews and advice regarding proposed rule adoption and ordinances. Staff also advises the Procurements and Contracts division and County Facilities Management.

Administrative, Operations Support

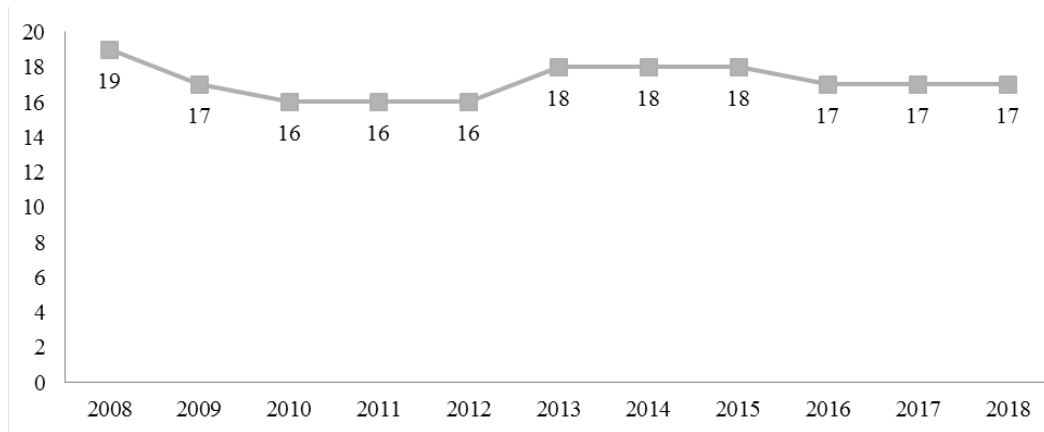
One Department Analyst provides administrative and fiscal support including budgeting, accounting, payroll, purchasing, and contract coordination. Three Sr. Legal Secretaries and one Legal Secretary II provide secretarial services for twelve attorneys along with direct interaction with client/departments and the general public. In addition to direct attorney support, each secretarial position is dedicated to a specific support function that works directly with client/departments in facilitating their individual programs such as Public Guardian, Child Protective Services, and General Government.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administrative/Operations Support	\$ 594,042	\$ -	\$ 594,042	5
Statutory/State Programs				
Public Guardian, Elder Protection, and HHS	\$ 481,606	\$ 100,000	\$ 381,606	2
Child Protective Services	\$ 401,249	\$ -	\$ 401,249	2
Land Use/Transportation/Capital Improvement	\$ 667,704	\$ 303,225	\$ 364,479	2.75
Administrative/General Government				
County Counsel & Chief Asst County Counsel	\$ 380,303	\$ -	\$ 380,303	1.25
Sherrif, HR/Risk, Law and Justice	\$ 458,154	\$ 85,000	\$ 373,154	2
General Law, Contracts, other Departments	\$ 436,109	\$ -	\$ 436,109	2
Total	\$ 3,419,165	\$ 488,225	\$ 2,930,940	17.00

STAFFING TREND

County Counsel staffing has remained relatively static over the past 10 years and is currently at 17 FTEs. The FY 2018-19 Recommended Budget includes the deletion of one vacant Principal Assistant County Counsel position and the addition of one Sr. Deputy County Counsel position, resulting in no net change in the number of FTEs. All staff is located on the West Slope, with travel to South Lake Tahoe as needed.



BEST PRACTICES & SERVICE INDICATORS

In accordance with the Strategic Plan, the following service indicators have been measured for calendar year 2017. They are included in the following budget, and will be measured and included in each budget thereafter, to measure progress and levels of service.

Service Indicators

Operational Metrics

Juvenile Dependency and Public Guardian Litigation (Annually)

- 1) Appearances in court representing Child Welfare cases, 2017: 2116
- 2) Appearances in court representing the Public Guardian, 2017: 560
- 3) Number of appeals/writs from juvenile dependency cases, 2017: 8
- 4) Percentage of appeals/writs where County prevails, 2017: 87.5%
- 5) Juvenile Dependency Cases opened/closed, 2017: 94/15
- 6) Public Guardian Cases opened/closed, 2017: 23/0

County Counsel

RECOMMENDED BUDGET • FY 2018 - 19

Outside Litigation

- 1) Number of cases assigned to outside counsel. (Calendar Year)

2014	2015	2016	2017
11	23	19	12

- 2) Costs to County for services provided by outside counsel.

2014	2015	2016	2017
\$516,964	\$1,940,917	\$626,401	\$478,858

In-House Litigation

- 1) Number of cases handled. (Calendar Year; opened/closed)

2014	2015	2016	2017
109	20	40	16/8

- 2) Cost of attorney time spent on the cases, year to date through June 30, 2017: \$77,588

- 3) Cost recovery from outside entities, year to date through June 30, 2017: \$57,732

Legal Service Requests (Calendar Year)

- 1) Number of legal service requests received from departments.

2016	2017
653	659

Contract Reviews (Calendar Year)

- 1) Number of contracts submitted for review.

2016	2017
1,067	1,065

Service Delivery Metrics (Calendar Year)

- 1) Average number of days to respond to legal service requests, 2017: 14.375

- 2) Percentage of standard contract reviews completed within 20 working days, 2017: 99%

- 3) Percentage of non-standard contract reviews completed within 30 working days, 99%

RECOMMENDED BUDGET

This Budget is recommended at \$3,419,165, which is an increase of \$149,554 (4.6%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 86% of the funding for the Department, and is increased by \$135,554 (4.8%) when compared to the FY 2017-18 Adopted Budget.

A net increase of \$53,084 in Salaries and Benefits costs is primarily due to increased retirement costs and the department’s portion of unemployment insurance funding. These increases are partially offset by the budgeted cost savings of replacing a Principal Deputy County Counsel position with a Sr. Deputy County Counsel allocation (approved as an alternately filled position in FY 2017-18).

Costs in Services and Supplies are also increasing, primarily as a result of an increase to the anticipated need for outside legal services related to specific land use cases. This portion of the budget was increased in previous years to account for costs associated with legal matters, which had been historically charged to the Risk Management fund, and as a result, the Net County Cost increased by \$376,598 (14% in) FY 2016-17. In practice, however, a portion of the cost for outside legal services continues to be charged to and reflected in the Risk Management fund. The budget for this line item was reduced in FY 2017-18 to \$110,000 to be closer to the amount expended given prior year actuals, to account for current year trends, and to recognize funding priorities in other budget areas. However, during the fiscal year, as more services were needed, this line item was increased to \$310,000. The budget for FY 2017-18 is recommended at \$230,000, reflecting a decrease from the adjusted FY 2017-18 amount. Should additional funds be needed during the coming fiscal year, the department will return to the Board with a request for additional funding.

Overall, this represents a status quo budget, as no services are increasing, and the changes in costs are associated with decreases in overall department salaries, changes in health care and insurance costs, and the increase in contracted legal services related to specific land use cases.

CAO Adjustments

A correction was entered to reflect revised calculated charges for Unemployment Insurance trust fund. No other adjustments were made by the Chief Administrative Office.

Sources & Uses of Funds

The budget for County Counsel is primarily funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.

The Department also charges County departments with outside funding sources to recoup a portion of the cost of its services. The Department also receives some revenues for legal services provided to conservatees.

County Counsel

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

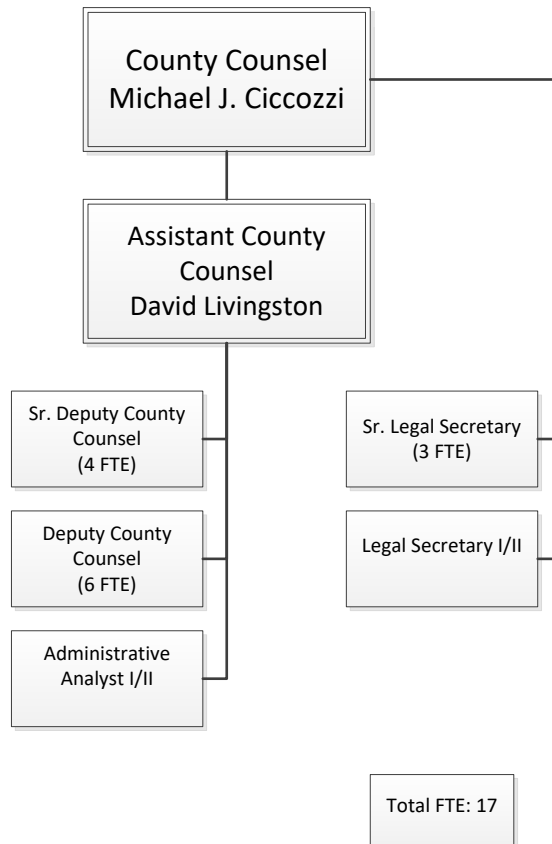
FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 07 CC - COUNTY COUNSEL

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
1380	LEGAL SERVICES	120,000	100,000	100,000	-20,000
1740	CHARGES FOR SERVICES	0	24,000	24,000	24,000
1810	INTERFND REV: COUNTY COUNSEL	354,225	364,225	364,225	10,000
CLASS: 13	REV: CHARGE FOR SERVICES	474,225	488,225	488,225	14,000
TYPE: R SUBTOTAL		474,225	488,225	488,225	14,000
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	2,106,090	2,110,871	2,110,871	4,781
3004	OTHER COMPENSATION	61,791	47,261	47,261	-14,530
3020	RETIREMENT EMPLOYER SHARE	396,104	460,767	460,767	64,663
3022	MEDI CARE EMPLOYER SHARE	30,422	30,607	30,607	185
3040	HEALTH INSURANCE EMPLOYER	178,170	181,133	181,133	2,963
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	52,772	2,975	2,975
3042	LONG TERM DISABILITY EMPLOYER	5,247	5,276	5,276	29
3043	DEFERRED COMPENSATION EMPLOYER	21,661	14,073	14,073	-7,588
3046	RETIREE HEALTH: DEFINED	19,469	20,350	20,350	881
3060	WORKERS' COMPENSATION EMPLOYER	23,745	22,470	22,470	-1,275
3080	FLEXIBLE BENEFITS	102,000	102,000	102,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	2,944,699	3,047,580	2,997,783	53,084
4041	COUNTY PASS THRU TELEPHONE CHARGES	360	240	240	-120
4100	INSURANCE: PREMIUM	5,397	9,828	9,828	4,431
4141	MAINT: OFFICE EQUIPMENT	285	285	285	0
4144	MAINT: COMPUTER	7,668	7,668	7,668	0
4220	MEMBERSHIPS	12,369	12,439	12,439	70
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,732	2,732	2,732	0
4260	OFFICE EXPENSE	10,500	10,000	10,000	-500
4261	POSTAGE	2,170	2,170	2,170	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,560	450	450	-1,110
4265	LAW BOOKS	60,000	36,000	36,000	-24,000
4266	PRINTING / DUPLICATING SERVICES	500	500	500	0
4267	ON-LINE SUBSCRIPTIONS	33,840	35,484	35,484	1,644
4300	PROFESSIONAL & SPECIALIZED SERVICES	20,161	11,500	11,500	-8,661
4315	CONTRACT: LEGAL ATTORNEY	110,000	230,000	230,000	120,000
4400	PUBLICATION & LEGAL NOTICES	1,000	1,000	1,000	0
4420	RENT & LEASE: EQUIPMENT	10,368	10,368	10,368	0
4462	EQUIP: COMPUTER	0	4,000	4,000	4,000
4500	SPECIAL DEPT EXPENSE	1,350	2,100	2,100	750
4503	STAFF DEVELOPMENT	7,680	7,680	7,680	0
4600	TRANSPORTATION & TRAVEL	7,285	8,400	8,400	1,115
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	13,200	13,200	13,200	0
4605	RENT & LEASE: VEHICLE	1,000	1,000	1,000	0
4606	FUEL PURCHASES	300	300	300	0
4608	HOTEL ACCOMMODATIONS	8,400	8,400	8,400	0
CLASS: 40	SERVICE & SUPPLIES	318,125	415,744	415,744	97,619
7210	INTRAFND: COLLECTIONS	250	0	0	-250
7223	INTRAFND: MAIL SERVICE	5,437	5,033	5,033	-404
7224	INTRAFND: STORES SUPPORT	140	105	105	-35
7231	INTRAFND: IS PROGRAMMING SUPPORT	560	100	100	-460
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	400	400	400	0
CLASS: 72	INTRAFUND TRANSFERS	6,787	5,638	5,638	-1,149
TYPE: E SUBTOTAL		3,269,611	3,468,962	3,419,165	149,554
FUND TYPE: 10	SUBTOTAL	2,795,386	2,980,737	2,930,940	135,554
DEPARTMENT: 07	SUBTOTAL	2,795,386	2,980,737	2,930,940	135,554

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
County Counsel	1.00	1.00	1.00	-
Assistant County Counsel	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	1.00	1.00	1.00	-
Principal Deputy County Counsel	1.00	-	-	(1.00)
Sr. Deputy County Counsel	3.00	4.00	4.00	1.00
Sr. Legal Secretary	3.00	3.00	3.00	-
Department Total	17.00	17.00	17.00	-

ORGANIZATIONAL CHART





General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The General Fund Other Operations budget unit collects and accounts for the discretionary revenues for the General Fund and allocates those revenues to departments to cover net county cost allocations. In addition, this budget appropriates monies for contingency, General Fund contributions to departments, and other outside programs. This budget unit also includes appropriations for countywide expenses that are not appropriately assigned to individual departments, also referred to as Non-Departmental Expenses.

BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	\$ 103,388,625	\$ 107,037,128	\$ 112,115,000	\$ 112,115,000	\$ 5,077,872	5%
License, Permit, & Franchises	\$ 1,839,925	\$ 1,655,000	\$ 1,720,000	\$ 1,720,000	\$ 65,000	4%
Fines, Forfeitures, & Penalties	\$ 363,016	\$ 300,000	\$ 350,000	\$ 350,000	\$ 50,000	17%
Use of Money and Property	\$ 383,264	\$ 320,000	\$ 400,000	\$ 400,000	\$ 80,000	25%
State Intergovernmental	\$ 2,228,001	\$ 2,098,300	\$ 2,470,000	\$ 2,470,000	\$ 371,700	18%
Federal Intergovernmental	\$ 1,923,932	\$ 400,000	\$ 450,000	\$ 450,000	\$ 50,000	13%
Other Governmental	\$ 7,544,943	\$ 7,246,900	\$ 7,351,040	\$ 7,351,040	\$ 104,140	1%
Charge for Services	\$ 5,767,906	\$ 6,242,804	\$ 5,896,192	\$ 5,896,192	\$ (346,612)	-6%
Miscellaneous	\$ 29,296	\$ -	\$ -	\$ -	\$ -	0%
Other Financing	\$ -	\$ 5,672	\$ -	\$ -	\$ (5,672)	0%
Use of Fund Balance	\$ -	\$ 45,625,952	\$ 23,549,557	\$ 23,549,557	\$ (22,076,395)	-48%
Total Revenue	\$ 123,468,908	\$ 170,931,756	\$ 154,301,789	\$ 154,301,789	\$ (16,629,967)	-10%
Salary and Benefits	\$ 18,679	\$ 150,000	\$ 20,000	\$ 20,000	\$ (130,000)	-87%
Services & Supplies	\$ 133,591	\$ 923,062	\$ 1,011,194	\$ 1,011,194	\$ 88,132	10%
Non-County Agency Contribution	\$ 4,417,524	\$ 3,595,366	\$ 3,039,992	\$ 3,039,992	\$ (555,374)	-15%
Operating Transfers	\$ 13,877,176	\$ 25,373,661	\$ 16,494,075	\$ 16,494,075	\$ (8,879,586)	-35%
Intrafund Abatement	\$ (5,190,354)	\$ (6,298,906)	\$ (5,979,207)	\$ (5,979,207)	\$ 319,699	-5%
Contingencies	\$ -	\$ 5,395,626	\$ 5,500,000	\$ 5,500,000	\$ 104,374	2%
Use of Other Reserves	\$ -	\$ 16,791,830	\$ 5,392,700	\$ 5,392,700	\$ (11,399,130)	-68%
Total Appropriations	\$ 13,256,616	\$ 45,930,639	\$ 25,478,754	\$ 25,478,754	\$ (20,451,885)	-45%
Total Discretionary Revenue	\$ 110,212,292	\$ 125,001,117	\$ 128,823,035	\$ 128,823,035	\$ 3,821,918	3%

MAJOR BUDGET CHANGES

Revenue

\$3,219,974	Increase in Property Tax – Current Secured based on projected increase in property assessed valuation; equals 5% increase over FY 2017-18 Adopted Budget.
\$400,000	Increase in Sales and Use Tax based on trend in actual receipts; equals 2% increase over FY 2017-18 Adopted Budget.
\$262,082	Increase in Transient Occupancy Tax based on trend in actual receipts.
\$1,180,897	Increase in Property Tax In-Lieu of VLF revenue, directly correlated to the increase in Property Tax – Current Secured.

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

- \$295,000 Increase in Tobacco Settlement payment pursuant to the 1998 Master Settlement Agreement and MOU between the State of California and local governments, which calls for an increase in payment starting in 2018.
- \$104,040 Increase in revenue from Shingle Springs Rancheria pursuant to existing agreement, which includes annual increases effective with FY 2017-18.
- (\$15,598,631) Decrease in estimated carryover Fund Balance Available for general operations, as compared to the FY 2017-18 Adopted Budget; the Fund Balance Available for operations is estimated at \$13,647,510 for FY 2018-19.
- (\$2,736,502) Decrease in estimated carryover Fund Balance attributed to unspent project funding designated for the Accumulated Capital Outlay fund, as compared to the FY 2017-18 Adopted Budget; the carryover Fund Balance for capital projects is estimated at \$7,156,164 for FY 2018-19.
- \$2,745,883 Increase in Use of Reserve Funds, set aside in FY 2017-18 to offset the General Fund's share of CalPERS Retirement cost increases.
- (\$5,836,500) Decrease in Use of Designated Funds, set aside in FY 2016-17 for the Public Safety Facility Construction project and used in FY 2017-18.

Appropriations

- (\$130,000) Decrease in Employee costs reflecting funds set aside in FY 2017-18 for staffing augmentation in the Human Resources Department.
- (\$319,699) Decrease in Interfund Abatement revenue (reimbursement for overhead costs) reflecting charges to the Planning and Building Department and from Social Services based on decreased A-87 Cost Plan charges.
- (\$9,125,213) Decrease in General Fund Contribution to the Accumulated Capital Outlay fund, reflecting a general reduction in the fund balance carryover amount for projects previously approved, and no transfer of Public Safety Facility Construction Reserve Funds included in the prior year, partially offset by an increased General Fund contribution for facility maintenance projects.
- \$158,452 Increase in General Fund Contribution to Community Services division of Health and Human Services, based on general increases in program costs.
- (\$500,000) Decrease in General Fund Contribution to Non-County Government reflecting a transfer of Property Tax funds to the El Dorado Hills Fire District in FY 2017-18, related to the annexation of the Latrobe Fire Protection District.
- \$506,971 Increase in General Fund Contribution to Public Health division of Health and Human Services, based on general increases in program costs.
- \$104,374 Increase in the General Fund Appropriation for Contingency. The Appropriation for Contingency is recommended at \$5.5 million, 3% of the adjusted General Fund budget pursuant to Board Policy.

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

(\$11,399,130) Decrease in Designation/Reserve of Fund Balance as compared to the FY 2017-18 Adopted Budget, directly related to carryover Fund Balance Available designated for special future uses during the September budget adoption. Similar increases to Designations/Reserves will be considered in September of 2018, based on carryover Fund Balance Available.

GENERAL FUND REVENUES

Property Tax

Property Tax is the County's largest source of revenue in the General Fund. The property tax is annually imposed on the assessed value of real property including land and permanently attached improvements, and tangible personal property (movable property).

El Dorado County distributes property tax proceeds to a number of local governments, school districts, and special districts within the County. The distribution is based on Assembly Bill 8 (Chapter 282, Statutes of 1979), which provides for the distribution of the proceeds generated by the 1% property tax. AB 8 allocates property tax in proportion to the share of property taxes received by a local entity prior to Proposition 13.

In FY 1992-93, the State began imposing property tax shifts on local governments (discussed below). This action, coupled with annexation of territory by and subsequent growth in special districts, has resulted in a decreased proportion of property tax revenues to the County, from 31% of the Countywide tax rate in FY 1991-92 to 23% of the Countywide tax rate today. In other words, the County now receives an estimated \$23 for every \$100 collected from County taxpayers.

Education Revenue Augmentation Fund (ERAF)

In FY 1992-93, the State took action to reduce its obligation for school funding, as mandated by Proposition 98, by shifting local property tax revenues to school districts via the Education Revenue Augmentation Fund (ERAF I). This was followed by two subsequent shifts in property taxes in 1993-94 (ERAF II) and FY 2004-05 (ERAF III). FY 2005-06 represented the second and last year of ERAF III where the County was obligated to shift \$1.45 million to the State as part of the State's budget solution in FY 2004-05.

Upon adoption of the ERAF program the voters were asked to approve Proposition 172 (Local Law Enforcement Sales Tax) as a backfill of property tax dollars shifted. It is important to note that the County only received 50 cents on the dollar and exchanged discretionary revenue for one that is restricted to law enforcement (Sheriff, District Attorney, Probation and Public Defender) with statutory anti-supplanting language.

Proposition 13

Proposition 13, passed by voters in 1978, limits the real property tax rate to one percent of assessed value, plus any rates imposed to fund indebtedness approved by the voters. Proposition 13 also allows increases to the value of real property at the rate of the Consumer Price Index (CPI), not to exceed two percent per year based on the 1975 value, unless the property is improved or sold at which time the property is reassessed at market value. Since most property tax is guaranteed by placing a lien on the real property, properties are classified as secured or unsecured.

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

Secured Property includes real and personal property located upon the property of the same owner. Secured roll property taxes are paid in two installments, due on December 10 and April 10. Unsecured Property is property for which the value of the lien is not sufficient to assure payment of the tax. Unsecured roll taxes are due on August 31.

Secured Property Tax revenue is recommended at \$67,620,000 for FY 2018-19. The recommended budget for Property Tax revenue assumes an increase of 5% in the Secured Roll over the FY 2017-18 Adopted Budget. The actual property tax revenue anticipated to be received in FY 2017-18 is currently projected to equal the budgeted amount for that fiscal year.

Sales and Use Tax

The California State Board of Equalization administers revenues from sales taxes. Sales Tax is collected at the point of sale, and then forwarded to the Board of Equalization. The County receives monthly sales tax revenue payments based on estimates, with quarterly adjustments made for actual receipts. Sales Tax revenue can be used for any general purpose.

Sales and Use Tax revenue is recommended at \$12,440,000 for FY 2018-19. The recommended budget for Sales Tax revenue assumes an increase of 2% over the FY 2017-18 Adopted Budget. The actual sales and use tax revenue anticipated to be received in FY 2017-18 is currently projected to equal the budgeted amount for that fiscal year.

Property Tax In-Lieu VLF (Motor Vehicle License Fees)

Prior to 2004, a primary source of revenue for California counties was the motor vehicle in-lieu tax. Due to the voter approved Proposition 1A (Protection of Local Government Revenues Act of November 2004), the State now receives the motor vehicle in-lieu revenues and has “swapped” that revenue for property tax. That revenue is budgeted in the Property Tax In-Lieu – Vehicle License Fee account. The intent of Proposition 1A was to protect revenues collected by local governments (cities, counties, and special districts) from being transferred to the California state government for statewide use. This was a permanent change to the County-State relationship regarding these revenues, and the County will continue to receive Property Tax revenues in lieu of Motor Vehicle License Fees. Property Tax In-Lieu - Vehicle License Fee revenues are calculated each year by a formula determined by the State Controller’s Office. It should be noted that the In-Lieu Property Tax revenue grows in relation to each jurisdictions assessed valuation, but should not in any way impact the amount received in the Property Tax – Secured account.

Property Tax In-Lieu VLF revenue is recommended at \$20,960,000 for FY 2018-19, increasing by 5% when compared to the FY 2017-18 Adopted Budget. Any change to the calculated revenue amount for FY 2018-19 will be adjusted with the adoption of the Budget in September.

Transient Occupancy Tax (TOT)

The Transient Occupancy Tax (TOT), or Hotel/Motel Occupancy Tax, is imposed on the daily rental price of a room in a lodging facility, including vacation home rentals, when used by visitors staying in the unincorporated portions of El Dorado County for less than 30 days. The tax rate for the County is 10% of gross room receipts and is allocated directly to General Fund functions.

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

The General Fund's direct share of TOT revenue is recommended at \$3,350,000 for FY 2018-19. The recommended budget assumes an increase of roughly \$262,000 from the FY 2017-18 Adopted Budget, based on current revenue projections. This number does not include an additional 10% of TOT revenue which is distributed directly to the Treasurer-Tax Collector for services provided in the collection of this tax. Any change to the estimated revenue amount for FY 2018-19, based on actual receipts for FY 2017-18, will be adjusted with the adoption of the Budget in September.

Other Taxes

Other miscellaneous taxes include property transfer taxes, tax loss reserve, and timber yield. These combined revenues are anticipated to remain relatively flat in FY 2018-19.

License/Permit/Franchise

The County receives franchise fees from a number of garbage and cable companies. Garbage franchise fees total \$840,000. Cable franchise fees total \$880,000. An increase of \$65,000 is recommended in the budgeted amount for cable franchise fees.

Fines/Forfeitures/Penalties

Revenue recorded in this category represents delinquent property tax payments. This revenue is recommended to increase by \$50,000, based on projected actual revenue for FY 2017-18.

State Revenue

Pursuant to a statewide Master Settlement Agreement, California counties receive an annual Tobacco Settlement payment. Tobacco Settlement payment will increase in FY 2018-19, pursuant to the 1998 Master Settlement Agreement and MOU between the State of California and local governments, which calls for an increase in payment starting in 2018. The El Dorado County General Fund received \$1,725,591 in FY 2017-18. This revenue is estimated at \$1.7 million in FY 2018-19.

El Dorado County also receives one source of State subvention revenues - the homeowner property tax relief (\$610,000). A minor amount for mandate payments (SB90) of \$100,000 is also included in this category.

Federal Revenue

The County receives Federal revenue for Payments in Lieu of Taxes (PILT). This payment is budgeted to increase to \$450,000 in FY 2018-19, based on actual activity year-to-date. Any change to the estimated revenue amount for FY 2018-19, based on actual receipts for FY 2017-18, will be adjusted with the adoption of the Budget in September.

Other Governmental

This category includes Tribe funding in the amount of \$7.1 million, as well as funding from other governmental agencies (\$245,000). This annual payment from the Shingle Springs Band of Miwok Indians is budgeted to increase pursuant to the current Agreement, which calls for a 2% escalator effective with FY 2017-18.

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

Charges for Service

Charges for service includes a fee for the collection of property taxes for the cities of Placerville and South Lake Tahoe and a number of special districts under the account name “Assessment/Tax Collection Fees” (\$1,826,393); the General Fund A-87 Cost Plan charges to various non-General Fund operations, such as the Department of Transportation, Public Health, Mental Health and Environmental Management, for Building C Rent and for their share of indirect costs, referred to as A-87 (\$3,869,799); and recording fees of \$200,000. The combined revenue in this category is anticipated to decrease by \$346,612 in FY 2018-19, primarily due to decreased Assessment/Tax Collection Fees.

Fund Balance

The Recommended Budget includes \$20,803,674 in Fund Balance carryover. These are funds that are anticipated to be available at the end of FY 2017-18 as a result of operations and unspent appropriations designated for capital project work, and are recommended to be available for use in the following budget year. It is important to note that, although these funds are considered to be one-time in nature, the County still relies on a portion of these carryover funds to help balance its operating budget, although the reliance on use of fund balance to fund on-going expenses is decreasing.

The Fund Balance available to meet operational funding requirements is estimated at \$13,647,510 for FY 2018-19. This carryover estimate reflects \$5.0 million in un-spent contingency and approximately \$2.0 million in additional non-departmental revenues. The balance of the estimated Fund Balance is due to additional departmental revenues and anticipated departmental savings. In concept, \$5.0 million of this carryover fund balance is used in the FY 2018-19 Recommended Budget to increase the Designation for Capital Projects, and \$5.5 million used to replenish the Appropriation for Contingency.

The carryover Fund Balance designated for capital projects is estimated at \$7,156,164 for FY 2018-19.

These estimates are subject to change with the close of the FY 2017-18 financial records in August.

General Reserve and Appropriation for Contingency

The General Reserve and Contingency calculations are determined based on adjusted General Fund appropriations.

The General Fund Appropriation for Contingency is recommended at \$5.5 million. Board Budget Policy No. 8 directs that the Contingency be set at a minimum of 3% of the adjusted General Fund appropriations. This funding is a set aside to provide resources in the event of unforeseen fiscal issues throughout the year.

The General Fund General Reserve is recommended at \$8,632,408. Board Budget Policy No. 9 directs that the General Reserve be set at an amount equivalent to approximately 5% of the adjusted General Fund appropriations. The General Reserve is established to provide for additional resources in the event of significant emergency situations where additional funds are required, and functions as a cash flow reserve during the year.

In FY 2016-17, the Chief Administrative Office recommended a one-time use of the General Reserve in the amount of \$650,800 to provide the cash advance to the Resource Conservation Districts (RCDs). The RCDs will be foregoing their annual payment for four years and the equivalent of ¼ of these funds will go back into the General Reserve to pay back the cash advance.

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

Use of Designations (Reserved Fund Balance)

The Recommended Budget includes a use of \$2,745,883 of funds set aside in FY 2017-18 to offset the General Fund's share of CalPERS Retirement cost increases.

With the adoption of the FY 2017-18 Budget, the Board adopted a budgeting philosophy of establishing and funding a reserve equal to the General Fund's estimated additional contribution for the following two years. In concept, this reserve serves as a revolving fund, with funds being drawn down in the immediate budget year's Recommended Budget based on the budgeted General Fund cost increase, and subsequently replenished in the same year, once the carry-forward fund balance amount is known, and based on the updated 2-year estimated cost. Maintaining this reserve, and using funds to help cover the increase in CalPERS costs in each subsequent budget year, will help ensure the County is able to fund those required contributions in future years.

RECOMMENDED BUDGET

The Recommended Budget for Non-Departmental Expenses is \$25,478,754. The Total Revenue Budget is recommended at \$154,301,789. This reflects a decrease in total revenue \$16,629,967, and a decrease in appropriations of \$20,451,885 when compared to the FY 2017-18 Adopted Budget, with these decreases attributed to differences in carryover fund balance when comparing between the Recommended and prior year Adopted Budgets.

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

BUDGET SUMMARY

Description	Recommended Amount
General Fund Contingency	\$ 5,500,000
General Fund Contribution to the Accumulative Capital Outlay Facilities Investment	4,604,415
General Fund Contribution to ACO fund - Ray Lawyer Drive	3,000,000
General Fund Contribution to ACO fund - Park Land Purchase	320,000
General Fund Contribution to ACO fund for ERP	1,000,000
General Fund Contribution to ACO fund for Property Tax System	50,000
General Fund Contribution to the Miwok Indians for Health Programs	2,652,000
General Fund Contribution to DOT	3,284
General Fund Contribution to DOT - Whiterock Road Connector	75,000
General Fund Contribution to Airports	68,126
General Fund Contribution to HCED	114,622
General Fund Contribution to LAFCO	142,000
General Fund Contribution to Veterans Commission (TOT)	171,194
General Fund Contribution to Veterans SRF - Monument Maintenance	15,000
General Fund Contribution to Health - Public Health Programs	3,852,650
Jail Medical Services Contract (CFMG)	2,473,748
Juvenile Hall Medical Services Contract (CFMG)	600,469
Emergency Medical Services (EMS)	161,436
County Medical Services Program (Waived by CMSP Board for FY 2017-18)	233,492
California Children's Services (CCS) Diagnostics Program Match	277,868
California Children's Services (CCS) Program Match	85,637
Healthy Families Program Match	20,000
General Fund Contribution to Human Services - Community Services	2,670,276
Area Agency on Aging Programs	1,829,276
Senior Day Care	516,990
In Home Supportive Services (IHSS) Public Authority	68,762
Community Services Administration	169,848
Senior Shuttle	5,400
Workforce Investment Act	40,000
Public Housing Authority	40,000
General Fund Contribution Health - State Local Program Realignment Match	704,192
General Fund Contribution Mental Health - State Local Program Realignment Match	16,510
Set-Aside pending Recommendation on VHR Regulation/Enforcement	315,000
Annual Audit Contract	65,000
Sales Tax Audit Services	40,000
CalPERS Survivor Benefit Premium Payment (annual)	20,000
CalPERS reports required for GASB 68	5,000
SB 90 Mandates	20,000
A87 Charges to Child Support (expenditure abatement)	(272,727)
A87 Charges to Social Services	(2,705,246)
A87 Charges to HHS Admin, CDA Admin, Animal Services & Public Guardian	(3,001,234)
University California Cooperative Extension (UCCE)	252,992
EI Dorado Water & Power Authority (EDWPA)	300,000
Tahoe Regional Planning Agency (TRPA) Compact	45,000
Countywide Legislative Memberships (CSAC, NACO)	45,000
Community Funding Requests, Commission on Aging	50,000
Increase to General Reserve (Repayment for Advance to RCDs)	162,700
Increase to Designations - Public Safety Facility Payment Reserve	230,000
Increase to Designation for Capital Projects	5,000,000

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 15 GENERAL FUND OTHER OPERATIONS

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0100	PROP TAX: CURR SECURED	64,400,026	67,620,000	67,620,000	3,219,974
0110	PROP TAX: CURR UNSECURED	1,200,000	1,130,000	1,130,000	-70,000
0140	PROP TAX: SUPP CURRENT	724,770	725,000	725,000	230
0150	PROP TAX: SUPP PRIOR	425,000	425,000	425,000	0
0160	SALES AND USE TAX	12,040,000	12,440,000	12,440,000	400,000
0171	TAX: HOTEL & MOTEL OCCUPANCY	3,087,918	3,350,000	3,350,000	262,082
0172	TAX: PROPERTY TRANSFER	2,478,211	2,600,000	2,600,000	121,789
0174	TAX: TIMBER YIELD	73,100	65,000	65,000	-8,100
0178	TAX: TAX LOSS RESERVE	2,829,000	2,800,000	2,800,000	-29,000
0179	PROP TAX IN-LIEU VEHICLE LICENSE FEE	19,779,103	20,960,000	20,960,000	1,180,897
CLASS: 01	REV: TAXES	107,037,128	112,115,000	112,115,000	5,077,872
0251	FRANCHISE: GARBAGE	840,000	840,000	840,000	0
0252	FRANCHISE: CABLE	815,000	880,000	880,000	65,000
CLASS: 02	REV: LICENSE, PERMIT, &	1,655,000	1,720,000	1,720,000	65,000
0360	PENALTY & COST DELINQUENT TAXES	300,000	350,000	350,000	50,000
CLASS: 03	REV: FINE, FORFEITURE &	300,000	350,000	350,000	50,000
0400	REV: INTEREST	320,000	400,000	400,000	80,000
CLASS: 04	REV: USE OF MONEY & PROPERTY	320,000	400,000	400,000	80,000
0540	ST: MOTOR VEHICLE IN-LIEU TAX	68,700	60,000	60,000	-8,700
0820	ST: HOMEOWNER PROP TAX RELIEF	605,100	610,000	610,000	4,900
0881	ST: MANDATED REIMBURSEMENTS	20,000	100,000	100,000	80,000
0908	ST: TOBACCO SETTLEMENT FUND	1,404,500	1,700,000	1,700,000	295,500
CLASS: 05	REV: STATE INTERGOVERNMENTAL	2,098,300	2,470,000	2,470,000	371,700
1090	FED: IN-LIEU TAXES	400,000	450,000	450,000	50,000
CLASS: 10	REV: FEDERAL	400,000	450,000	450,000	50,000
1200	REV: OTHER GOVERNMENTAL AGENCIES	244,900	245,000	245,000	100
1207	REV: SHINGLE SPRINGS RANCHERIA	7,002,000	7,106,040	7,106,040	104,040
CLASS: 12	REV: OTHER GOVERNMENTAL	7,246,900	7,351,040	7,351,040	104,140
1300	ASSESSMENT & TAX COLLECTION FEES	2,096,900	1,826,393	1,826,393	-270,507
1600	RECORDING FEES	225,000	200,000	200,000	-25,000
1800	INTERFND REV: SERVICE BETWEEN FUND	3,920,904	3,869,799	3,869,799	-51,105
CLASS: 13	REV: CHARGE FOR SERVICES	6,242,804	5,896,192	5,896,192	-346,612
2020	OPERATING TRANSFERS IN	5,672	0	0	-5,672
CLASS: 20	REV: OTHER FINANCING SOURCES	5,672	0	0	-5,672
0001	FUND BALANCE	39,789,452	20,803,674	20,803,674	-18,985,778
0002	FROM RESERVES	0	2,745,883	2,745,883	2,745,883
0003	FROM DESIGNATIONS	5,836,500	0	0	-5,836,500
CLASS: 22	FUND BALANCE	45,625,952	23,549,557	23,549,557	-22,076,395
TYPE: R SUBTOTAL					
		170,931,756	154,301,789	154,301,789	-16,629,967

General Fund – Other Operations

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 15 GENERAL FUND OTHER OPERATIONS

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	150,000	20,000	20,000	-130,000
CLASS: 30	SALARY & EMPLOYEE BENEFITS	150,000	20,000	20,000	-130,000
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	44,368	0	0	-44,368
4300	PROFESSIONAL & SPECIALIZED SERVICES	125,000	130,000	130,000	5,000
4421	RENT & LEASE: SECURITY SYSTEM	0	45,000	45,000	45,000
4501	SPECIAL PROJECTS	753,694	836,194	836,194	82,500
CLASS: 40	SERVICE & SUPPLIES	923,062	1,011,194	1,011,194	88,132
5240	CONTRIB: NON-CNTY GOVERNMENTAL	3,595,366	3,039,992	3,039,992	-555,374
CLASS: 50	OTHER CHARGES	3,595,366	3,039,992	3,039,992	-555,374
7000	OPERATING TRANSFERS OUT	25,373,661	16,494,075	16,494,075	-8,879,586
CLASS: 70	OTHER FINANCING USES	25,373,661	16,494,075	16,494,075	-8,879,586
7350	INTRFND ABATEMENTS: GF ONLY	-2,992,001	-3,001,234	-3,001,234	-9,233
7351	INTRFND ABATEMENTS: SOCIAL SERVICE	-3,029,228	-2,705,246	-2,705,246	323,982
7367	INTRFND ABATEMENTS: CHILD SUPPORT	-277,677	-272,727	-272,727	4,950
CLASS: 73	INTRAFUND ABATEMENT	-6,298,906	-5,979,207	-5,979,207	319,699
7700	APPROPRIATION FOR CONTINGENCIES	5,395,626	5,500,000	5,500,000	104,374
CLASS: 77	APPROPRIATION FOR	5,395,626	5,500,000	5,500,000	104,374
7800	TO RESERVE	162,700	162,700	162,700	0
7801	DESIGNATIONS OF FUND BALANCE	12,909,130	5,000,000	5,000,000	-7,909,130
7802	DESIGNATIONS ROAD INFRASTRUCTURE	3,500,000	0	0	-3,500,000
7806	DESIGNATION PUBLIC SAFETY RESERVE	220,000	230,000	230,000	10,000
CLASS: 78	RESERVES: BUDGETARY ONLY	16,791,830	5,392,700	5,392,700	-11,399,130
TYPE: E SUBTOTAL		45,930,639	25,478,754	25,478,754	-20,451,885
FUND TYPE: 10	SUBTOTAL	-125,001,117	-128,823,035	-128,823,035	-3,821,918
DEPARTMENT: 15	SUBTOTAL	-125,001,117	-128,823,035	-128,823,035	-3,821,918

Human Resources

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The mission of the Human Resources Department is to promote the power of public service by fostering a positive, productive and collaborative workplace where all employees are qualified, empowered, respected, and valued. The vision of the department is, as an employer of choice, to maximize individual and organizational success through strategic partnerships and collaboration by implementing and supporting programs, processes, and services that add value to both the County of El Dorado employees and the community.

The mission of the Risk Management Division is to provide proactive risk management solutions that will safeguard our citizens and employees, and strengthen and preserve the viability and economic stability of our County.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Fund Balance	\$ -	\$ -	\$ 1,181,333	\$ 1,181,333	\$ 1,181,333	0.0%
Interest	\$ 156,030	\$ -	\$ -	\$ -	\$ -	n/a
Charges for Service	\$ 42,895,507	\$ 48,247,937	\$ 50,274,566	\$ 50,274,566	\$ 2,026,629	4.2%
Miscellaneous	\$ 619,711	\$ 1,084,250	\$ -	\$ -	\$ (1,084,250)	-100.0%
Operating Transfers In	\$ -	\$ -	\$ 101,147	\$ 101,147	\$ 101,147	n/a
Total Revenue	\$ 43,671,248	\$ 49,332,187	\$ 51,557,046	\$ 51,557,046	\$ 2,224,859	4.5%
Salaries and Benefits	\$ 1,866,195	\$ 2,177,025	\$ 2,579,208	\$ 2,533,125	\$ 356,100	16.4%
Services & Supplies	\$ 37,203,850	\$ 48,286,981	\$ 50,363,471	\$ 50,363,471	\$ 2,076,490	4.3%
Interfund Transfers	\$ 573,468	\$ 662,301	\$ 589,760	\$ 589,760	\$ (72,541)	-11.0%
Intrafund Transfers	\$ 2,932,309	\$ 3,146,076	\$ 3,120,226	\$ 3,120,226	\$ (25,850)	-0.8%
Intrafund Abatements	\$ (2,928,170)	\$ (3,135,730)	\$ (3,115,610)	\$ (3,115,610)	\$ 20,120	-0.6%
Total Appropriations	\$ 39,647,652	\$ 51,136,653	\$ 53,537,055	\$ 53,490,972	\$ 2,354,319	4.6%
Net County Cost	\$ (4,023,596)	\$ 1,804,466	\$ 1,980,009	\$ 1,933,926	\$ 129,460	7.2%
FTEs	17	17	20	20	\$ 3	17.6%

MAJOR BUDGET CHANGES

Revenue

\$2,224,859 Increase primarily due to adjustments in Risk Management program funding based on actuarial recommendations.

Appropriations

\$416,517 Increase in Salary and Benefits to reflect positions approved during FY 2017-18.

(\$56,000) Decrease in Temporary Employee salary costs for labor negotiations consulting, due to the addition of a Labor Relations Manager position in FY 2017-18.

\$15,322 Increase in Staff Development and associated travel and lodging costs related to training for new staff.

Human Resources

RECOMMENDED BUDGET • FY 2018 - 19

\$415,415	Increase in County-wide additional liability insurance costs, with an offsetting decrease in County-wide General Liability Insurance costs (\$75,167), as budgeted in Risk Management.
(\$81,771)	Decrease in Interfund Transfers due to a decrease in Central Services Direct Billing costs based on prior year level of service provided.
\$12,000	Increase in contract legal attorney services for estimated support required for the Civil Service Commission.
\$1,929,907	Increase in Risk Management Fund existing and anticipated claims liability for FY 2018-19, due to a revised methodology for recording anticipated liabilities in the Fund.
(\$93,208)	Decrease in third-party administrator anticipated costs in Risk Management.

PROGRAM SUMMARIES

Human Resources manages and administers a variety of programs and services which are comprised into three primary divisions: Human Resources Services; Risk and Safety Management Services; and Labor Relations, Employee Relations, and Benefit Services.

Human Resources Services

Recruitment and Selection

The goal of the recruitment and selection Division is to effectively recruit and identify applicants with the qualifications and characteristics needed for the job, maximize reasonable competition, ensure compliance with Personnel Rules as well as federal and state laws, and contribute to the overall effectiveness of County services and operations. This is accomplished by conducting recruitments and administering selection activities for County classifications which include advertising, targeted outreach, participation in job fairs, development and administration of various employment exams, and preparation of certified employment lists utilizing the results of the recruitment and selection processes.

Personnel Transactions

Processes personnel and payroll transactions (PPFs), including the processing of employees into and out of County service.

Performance Management

Provides advice and assistance to supervisors and managers on employee relations and performance management matters, tracks the completion of performance evaluations, and reviews performance evaluations and follows up with questions where appropriate.

Classification and Compensation

Administers the County's Classification Plan by developing and updating County classification specifications; reviews positions for possible reclassification; and collects salary and benefits information and recommends salaries for County classes. This program also has responsibility for interpretation and correct implementation of wage and hour requirements mandated by the Fair Labor Standards Act and labor contracts.

Training and Employee Development

Develops, coordinates, and administers County-wide training with the goal of employee and organizational development by providing or managing skills-based training programs and employee development services; administers internship programs; and conducts new employee orientation sessions for new hires.

Labor, Employee Relations and Benefit Services

Employee and Labor Relations

Promotes and achieves collaboration through the development of harmonious relationships with labor organizations and oversees all bargaining unit modifications. Under the Meyers-Millias-Brown Act, Human Resources is also responsible for preparing for and conducting labor negotiations; interpreting Memoranda of Understanding and policy provisions; investigating, advising on, and hearing grievance and disciplinary appeals; and administering employee relations statutes, ordinances, and policies. Human Resources utilizes the services of a third party administrator on an "as needed" basis to provide legal advice, serve as a chief negotiator, and to provide County representation in employment and labor relation matters.

Employee Benefits

Manages employee benefits contracts and administers employee benefits programs to include employee and retiree health and dental plans; employee assistance program (EAP); life insurance; flexible spending arrangement (FSA), including health care and dependent care reimbursement accounts (HCRA and DCRA); health savings account (has); Internal Revenue Service Section 125 Cafeteria Plan Consolidated Omnibus Reconciliation Act; disability management leaves; and deferred compensation (Internal Revenue Code Section 457). Benefits are delivered through a number of contracts establishing and administering both fully insured and self-insured health plans.

Risk and Safety Management Services

Loss Control

This program focuses on identifying the County's exposure to accidental losses, analyzing the risk factors associated with those losses, and the development of programs to prevent or reduce losses to both County employees and assets. Program elements include employee safety, Injury and Illness Prevention Program (IIPP), and attention to workplace violence prevention and other critical incidents.

Human Resources

RECOMMENDED BUDGET • FY 2018 - 19

Liability Programs

Liability management focuses on identifying the County’s exposure to accidental losses, analyzing the risk factors associated with those losses, identifying trends in losses and managing their reduction. This program also coordinates procurement of insurance such as excess insurance, airport liability, medical malpractice, property, and other types of risk transfer. Program elements include contract review, insurance, risk transfer, pre-employment medicals, fitness-for-duty exams, ergonomics, employee safety, and violence prevention. The Liability Program, which includes Loss Control and Operations Support, is funded by revenues from cost applied charges to the departments.

Workers Compensation & Medical Leave Management

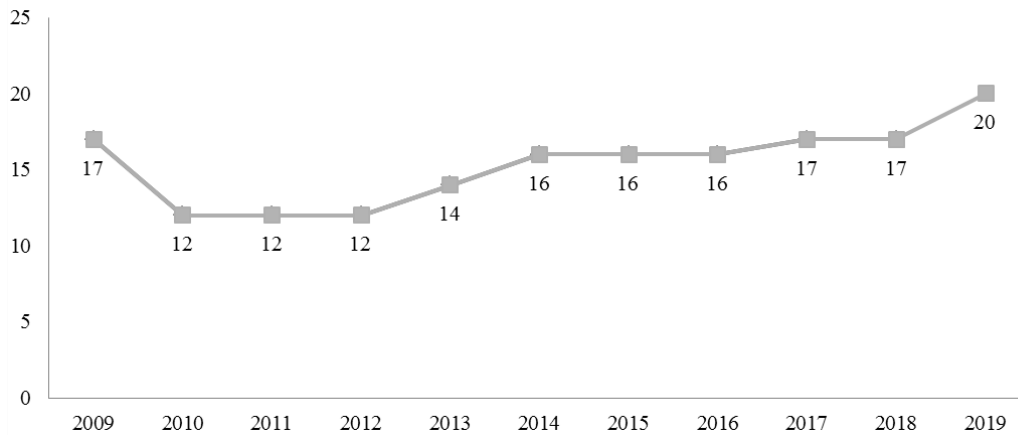
This program includes the administration of all employee disability management programs such as workers’ compensation, sick leave, long term disability (LTD), life insurance, Family & Medical Leave Act (FMLA), California Family Rights Act (CFRA), and CalPERS disability retirements. Early return to work is promoted through a modified work program, reasonable accommodation in accordance with the Americans with Disabilities Act (ADA), and coordination with employees on medical leaves and their respective department supervisors and managers. The Medical Leave Management Program is funded by revenues from cost applied charges to the departments.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Human Resources	\$ 2,035,073	\$ 101,147	\$ 1,933,926	13
Risk Management				
Operation Support	\$ -	\$ -	\$ -	
Loss Control	\$ 60,900	\$ -	\$ 60,900	
Liability	\$ 3,416,148	\$ 3,887,048	\$ (470,900)	2.5
Property Liability	\$ 230,000	\$ -	\$ 230,000	
Special Liability	\$ 180,000	\$ -	\$ 180,000	
Workers' Compensation	\$ 8,283,434	\$ 8,283,434	\$ -	2.5
Long-Term Liability/Life Insurance	\$ 650,000	\$ 650,000	\$ -	
Self-Insured Health	\$ 36,402,417	\$ 36,402,417	\$ -	2
Retiree health Prefunding	\$ 2,233,000	\$ 2,233,000	\$ -	
Total	\$ 53,490,972	\$ 51,557,046	\$ 1,933,926	20

STAFFING TREND

Staffing for Human Resources/Risk Management declined to a low of 12 FTEs in 2009 through 2012 as a result of countywide budget reductions. In 2013, the County began to restore allocations. The allocations for FY 2016-17 included the addition of 1.0 FTE Privacy Compliance Officer and 0.5 FTE Human Resources Technician resulting in 17 FTEs for the Division. The allocation includes 11.5 FTEs assigned to Human Resources functions and 5.5 FTEs assigned to Risk Management and Benefits functions. No changes were made at budget development for FY 2017-18, but during the fiscal year the Board approved several organizational changes resulting in 19 FTEs for the Department. One limited-term FTE is included for FY 2018-19, for a total of 20 FTEs. All staff are located on the West Slope.



BEST PRACTICES AND SERVICE INDICATORS

In accordance with the Strategic Plan, the following best practices and service indicators have been implemented and measured throughout FY 2017-18, or in some cases, will be implemented and measured throughout FY 2018-19. They are included below, and will be measured and included in each budget hereafter to track and measure progress and levels of service.

Human Resources Service Indicators

Human Resources Services

	FY 14-15	FY15-16	FY 16-17	FY 17-18*
1) Number of recruitments conducted.	232	217	233	246
2) Average number of days from submission of an approved hiring requisition to finalized certification list.	37	34	36	34
3) Number of applications received				
4) Percentage of qualified candidates				
5) Number of candidates hired				
6) Number of PPFs processed				
7) Number of training sessions offered				
8) Number of training session attendees				
9) Customer satisfaction rating from County departments				
10) Employee Satisfaction in Onboarding				
11) County turnover rate.	N/A	N/A	N/A	12.23%

Human Resources

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Labor, Employee Relations and Benefits Services

	FY 14-15	FY15-16	FY 16-17	FY 17-18*
1) Total number of personnel investigations conducted by Human Resources.	N/A	N/A	13	13
2) Average number of days from receipt of a personnel complaint to completion of the investigation report.	78	124	132	113
3) Number of days lost due to employees placed on administrative leave.	561	1393	858	401
4) Compensation paid to employees on administrative leave.	\$752,529	\$540,367	\$202,351	\$113,499
5) Number of employees who participated in the health and wellness fair				

Risk and Safety Management

	FY 14/15	FY15/16	FY 16/17	FY 17/18*
1) Number of workers compensation claims. **	135	156	162	133
2) Number of work days lost due to workers compensation injuries. **	1,195	973	1,025	661
3) Annual cost of all worker's compensation settlement claims. ***	\$1,318,232	\$2,256,344	\$1,847,375	\$1,032,408

* Data only available through pay period 9 (April 30, 2018).

**Data as of the end of each Fiscal Year and only includes claims with injury dates within that Fiscal Year.

***Settlements include the mandatory permanent disability due to the injured worker, which is usually the only payout from Stipulated Awards. Compromise and Release settlements generally include permanent disability plus future medical and right to reopen payout.

Human Resources Best Practices

- 1) Evaluate and Implement a County-wide Operational Excellence/Continuous Improvement Process (e.g., Lean, Kaizen, Six Sigma).

Due to other urgent priorities this objective was not accomplished County-wide.

- 2) Implement a County-wide Internship Program, including a process in which high school students can obtain work/volunteer experience with the County.

Completed phase I of a County-wide Internship Program, which included the development of three class specifications. In addition, Human Resources staff attended career fairs to network with potential interns and develop relationships with the local high schools, colleges, and universities to establish a point of contact.

- 3) Develop and Implement a County-wide Onboarding and Off-Boarding Process.

A new onboarding program was developed and implemented that includes a welcome by a member of the Board of Supervisors, the CAO, and the Human Resources Director. In addition, employees receive a welcome packet prior to starting employment with the County. A new off-boarding survey was developed and implemented.

- 4) Implement an Enterprise Risk Management Program.

Due to other urgent priorities this objective was not accomplished County-wide.

Human Resources

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Additional major FY 2017-18 Accomplishment not previously noted as objectives:

- 1) Developed and implemented a County-wide CPR/AED/First Aid program. To date, 372 or 21% of County employees are trained and certified in Cardiopulmonary Resuscitation, Automated External Defibrillators (AED), and First Aid.
- 2) Installed 37 AEDs throughout all County facilities.
- 3) Violence in the Workplace reports to the County Threat Assessment Team (TAT) converted to an online submission platform, which reduced the notification time from four (4) days to immediate, real time submission and processing.
- 4) Adoption of an Equal Employment Opportunity Plan.
- 5) Adoption of a County-wide Telework Policy.
- 6) Adoption of a County-wide Background Policy.
- 7) Partial implementation of the County-wide classification study.
- 8) Developed a written examination test preparation guide and implemented four (4) written examination preparation sessions. The purpose of both is to help candidates prepare for written examinations.
- 9) Implemented E-Verify to confirm employees' authorization to work in the United States.
- 10) Development and administration of content valid, structured training and experience ratings and structured oral exams to better meet the needs of the hiring managers.
- 11) Short and long-term successor bargaining agreements were adopted with Local 1; Operating Engineers, Local 3- Corrections and Trades and Crafts; Probation Officers; Managers; and Criminal Attorneys Associations.

FY 2018-19 Objectives

- 1) Complete a comprehensive review of the County's pre-employment background, medical, and drug screening programs.
- 2) Leverage technology to enhance internal processes and provide an efficient self-service experience for customers.
- 3) Establish and maintain collaborative and integrated processes for HR service delivery to avoid duplication and inconsistency and ensure a seamless and timely customer and employee experience.
- 4) Implement a County-wide supervisory academy.
- 5) Develop and implement talent acquisition and engagement strategies to attract and retain top talent.
- 6) Develop a new recruitment structure that includes stronger relationships with customer departments and increase the Analyst/Technician's knowledge of his/her assigned departments.

Human Resources

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- 7) Collect job analysis data and develop County-specific written exams for a variety of County-Wide classifications.
- 8) Negotiate successor bargaining agreements prior to the expiration date.
- 9) Develop a comprehensive health and wellness program.
- 10) Fully implement the internship program.
- 11) Update the Personnel Rules and receive approval from all stakeholders. In addition, establish a process for regular review and revision of the Personnel Rules.
- 12) Conduct a comprehensive benefits infrastructure assessment.
- 13) Centralize insurance administration to reduce contract liability and non-compliance.

RECOMMENDED BUDGET

The Human Resources / Risk Management budget is recommended at \$53,490,972, which is an increase of \$2,354,319 (4.6%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 95% of the funding for the Department, and is increased by \$129,460 (7.2%) when compared to the FY 2017-18 Adopted Budget. A portion of the cost for Human Resources is recouped through charges for services and intrafund abatements, a portion of which is recouped from state and federal sources through the A-87 Cost Plan and reflected in the General Fund - Other County Operations budget.

Human Resources

The budget for the Human Resources Division is recommended at \$2,035,073, which is an increase of \$129,460 (7.2%) when compared to the FY 2017-18 Adopted Budget.

Salary and Employee Benefits is recommended at \$1,739,216, a \$232,660 increase from the prior year. There are no new permanent positions included as part of this budget request. However; the increase can be attributed to personnel changes that we approved by the Board throughout the year. In FY 2017-18, the Human Resources Department requested additional positions, but this request was not approved by the Board due to the transition in Department leadership. Instead, an additional \$125,000 was included in the Department 15 – General Fund Other Operations budget unit in order to support a more robust, centralized Human Resources Department, which is necessary to meet the Good Governance goals in the County Strategic Plan. Board decisions throughout the fiscal year deleted and added several positions, and resulted in a net gain of two FTEs. The Human Resources budget reflects these additional positions as fully-funded for FY 2018-19.

A request was made by the Department for an additional \$44,806 for a limited-term Sr. Office Assistant, with 50% to be budgeted in the Human Resources budget and 50% in the Risk Management budget, and to be funded by ACO funds for FENIX implementation. This addition is also recommended in the budget. The reimbursement for total staff time related to the FENIX implementation is reflected in the Operating Transfer account, in the amount of \$101,147.

Human Resources

RECOMMENDED BUDGET • FY 2018 - 19

Services and Supplies in the Human Resources budget is recommended at \$291,240, which represents an increase of \$3,675. This is attributable to increases in legal services to cover the rise in civil service commission cases, and staff training and development expenses, which is budgeted to double in costs. Funding for services for the Civil Service Commission, which was previously shown in the Contract Legal Services account, is now reflected in the Legal Services and line items. For FY 2018-19, \$129,000 is recommended for the Civil Service Commission. There are off-setting reductions in Contract Legal Services for labor relations due to the addition of the Labor Relations Manager position.

Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund revenues. These revenues are collected in Department 15 – General Fund Other Operations. A portion of the costs for Human Resources are recovered from other County departments through the A-87 Cost Plan. This reimbursement to the General Fund is also shown in Department 15 – General Fund Other Operations.

An Operating Transfer from the Accumulated Capital Outlay fund is also reflected in the budget to provide funding for a new limited-term Sr. OA position to support the payroll functions to be implemented through the FENIX system.

Risk Management

The Risk Management Internal Service Fund budget is recommended at \$51,455,899, which is an increase of \$2,123,712 (4.1%) when compared to the FY 2017-18 Adopted Budget.

The majority of costs included in the Risk Management Funds are for County-wide insurance premiums and claims payments for Employee Health and Other Benefits programs, Worker's Compensation & Medical Leave programs, and Liability programs, including legal services related to liability programs, and Third Party Administrator agreements for the three programs. All costs for the Risk Management Fund are recouped from County departments through charges, with some cost sharing by employees, based on relative use of these programs.

The most significant appropriation increases are in Risk Management program costs for health benefits (\$1,733,448), workers compensation (\$148,465), and retiree health (\$70,000). The funding level for the Liability and Workers Compensation programs is based on actuarial analysis and recommendations of Bickmore Risk Services and Consulting.

The Department currently calculates its self-insurance retention amount based on meeting a 70% confidence level, as derived from the annual actuarial valuation. The self-insurance retention is the amount required to be set aside to cover the potential cost of estimated claims and related liabilities. Use of the 70% confidence level as a target for setting funding levels was presented and discussed at a May 21, 2012, Board of Supervisor meeting. However, no formal action was taken to adopt this as the policy level for annual funding. The Department has set rates each year based on this confidence level, and sufficient funds have been collected each year to cover the annual actual costs to the program. With this budget, it is recommended that the funding policy be set at 70% for FY 2018-19.

Human Resources

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Sources & Uses of Funds

The Risk Management Fund operates as an Internal Service Fund and must balance revenues to expenditures within the fund. The recommended budget results in an increase of \$1,956,629 (4%) in Interfund Risk Management charges to County departments compared to FY 2016-17. Charge for Services revenue to fund the Liability Programs (\$3,011,715), the Worker's Compensation & Medical Leave Programs (\$7,977,434) and the Employee Benefits programs (\$36,402,417) are generated through cost-applied charges to departments, employee payroll deductions, and payments from retirees. The Interfund Risk Management account represents the total of all charges made to County departments for services provided by Risk Management programs. Therefore, the increase in interfund charges equals the amount that has been increased in other County department budgets for FY 2018-19.

CAO Adjustments

An additional \$25,000 was requested for as-needed Extra Help. This is not included in the Recommended Budget, due to budget constraints and because at this time there are several vacancies remaining in the Human Resources Department. Savings from vacancies can be used by departments to cover the cost of Extra Help, as needed to maintain departmental operations during recruitments.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 08 HR - HUMAN RESOURCES

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
2020	OPERATING TRANSFERS IN	0	101,147	101,147	101,147
CLASS: 20	REV: OTHER FINANCING SOURCES	0	101,147	101,147	101,147
<hr/>					
TYPE: R SUBTOTAL		0	101,147	101,147	101,147
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	932,454	1,123,917	1,123,917	191,463
3001	TEMPORARY EMPLOYEES	56,000	25,000	0	-56,000
3002	OVERTIME	2,000	5,000	5,000	3,000
3004	OTHER COMPENSATION	30,000	20,000	20,000	-10,000
3020	RETIREMENT EMPLOYER SHARE	184,600	222,481	222,481	37,881
3022	MEDI CARE EMPLOYER SHARE	14,379	16,294	16,294	1,915
3040	HEALTH INSURANCE EMPLOYER	181,285	223,259	223,259	41,974
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	28,088	7,005	7,005
3042	LONG TERM DISABILITY EMPLOYER	2,478	2,808	2,808	330
3043	DEFERRED COMPENSATION EMPLOYER	4,439	649	649	-3,790
3046	RETIREE HEALTH: DEFINED	13,170	14,963	14,963	1,793
3060	WORKERS' COMPENSATION EMPLOYER	10,751	15,840	15,840	5,089
3080	FLEXIBLE BENEFITS	75,000	87,000	87,000	12,000
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,506,556	1,785,299	1,739,216	232,660

Human Resources

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 08 HR - HUMAN RESOURCES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4060	FOOD AND FOOD PRODUCTS	2,000	1,000	1,000	-1,000
4080	HOUSEHOLD EXPENSE	100	100	100	0
4084	EXPENDABLE EQUIPMENT	120	0	0	-120
4220	MEMBERSHIPS	6,695	7,190	7,190	495
4260	OFFICE EXPENSE	3,500	3,500	3,500	0
4261	POSTAGE	500	500	500	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,000	500	500	-500
4264	BOOKS / MANUALS	500	0	0	-500
4266	PRINTING / DUPLICATING SERVICES	150	150	150	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	120,300	113,000	113,000	-7,300
4312	ARBITRATOR	1,000	0	0	-1,000
4313	LEGAL SERVICES	52,000	129,000	129,000	77,000
4315	CONTRACT: LEGAL ATTORNEY	65,000	0	0	-65,000
4400	PUBLICATION & LEGAL NOTICES	3,000	5,000	5,000	2,000
4420	RENT & LEASE: EQUIPMENT	6,300	6,500	6,500	200
4461	EQUIP: MINOR	2,500	1,500	1,500	-1,000
4502	EDUCATIONAL MATERIALS	10,000	2,000	2,000	-8,000
4503	STAFF DEVELOPMENT	5,000	12,000	12,000	7,000
4600	TRANSPORTATION & TRAVEL	2,000	3,000	3,000	1,000
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,000	2,500	2,500	500
4605	RENT & LEASE: VEHICLE	500	0	0	-500
4606	FUEL PURCHASES	100	0	0	-100
4608	HOTEL ACCOMMODATIONS	2,500	3,000	3,000	500
CLASS: 40	SERVICE & SUPPLIES	287,565	291,240	291,240	3,675
7223	INTRAFND: MAIL SERVICE	1,856	2,315	2,315	459
7224	INTRAFND: STORES SUPPORT	489	52	52	-437
7231	INTRAFND: IS PROGRAMMING SUPPORT	4,500	1,050	1,050	-3,450
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	3,500	1,200	1,200	-2,300
CLASS: 72	INTRAFUND TRANSFERS	10,345	4,617	4,617	-5,728
<hr/>					
TYPE: E SUBTOTAL		1,804,466	2,081,156	2,035,073	230,607
<hr/>					
FUND TYPE: 10 SUBTOTAL		1,804,466	1,980,009	1,933,926	129,460

Human Resources

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 32 INTERNAL SERVICE FUND
DEPARTMENT: 08 HR – RISK MANAGEMENT

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
1760	RISK MANAGEMENT PROGRAM SERVICES	48,247,937	50,274,566	50,274,566	2,026,629
CLASS: 13	REV: CHARGE FOR SERVICES	48,247,937	50,274,566	50,274,566	2,026,629
1942	MISC: REIMBURSEMENT	1,084,250	0	0	-1,084,250
CLASS: 19	REV: MISCELLANEOUS	1,084,250	0	0	-1,084,250
0001	FUND BALANCE	0	1,181,333	1,181,333	1,181,333
CLASS: 22	FUND BALANCE	0	1,181,333	1,181,333	1,181,333
TYPE: R SUBTOTAL					
		49,332,187	51,455,899	51,455,899	2,123,712
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	422,133	477,156	477,156	55,023
3001	TEMPORARY EMPLOYEES	0	22,403	22,403	22,403
3002	OVERTIME	0	1,200	1,200	1,200
3004	OTHER COMPENSATION	0	10,000	10,000	10,000
3020	RETIREMENT EMPLOYER SHARE	81,395	98,836	98,836	17,441
3022	MEDI CARE EMPLOYER SHARE	6,121	6,920	6,920	799
3040	HEALTH INSURANCE EMPLOYER	41,804	63,001	63,001	21,197
3041	UNEMPLOYMENT INSURANCE EMPLOYER	5,737	11,929	11,929	6,192
3042	LONG TERM DISABILITY EMPLOYER	1,055	1,193	1,193	138
3043	DEFERRED COMPENSATION EMPLOYER	3,504	3,894	3,894	390
3046	RETIREE HEALTH: DEFINED	6,299	6,584	6,584	285
3060	WORKERS' COMPENSATION EMPLOYER	69,421	54,793	54,793	-14,628
3080	FLEXIBLE BENEFITS	33,000	36,000	36,000	3,000
CLASS: 30	SALARY & EMPLOYEE BENEFITS	670,469	793,909	793,909	123,440
4041	COUNTY PASS THRU TELEPHONE CHARGES	120	0	0	-120
4100	INSURANCE: PREMIUM	125,871	50,704	50,704	-75,167
4101	INSURANCE: ADDITIONAL LIABILITY	5,100,884	5,516,299	5,516,299	415,415
4104	INSURANCE: CY CLAIMS CURRENT YEAR	41,065,824	42,995,731	42,995,731	1,929,907
4144	MAINT: COMPUTER	5,000	0	0	-5,000
4200	MEDICAL, DENTAL & LABORATORY	150	0	0	-150
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	33,000	33,000	33,000	0
4260	OFFICE EXPENSE	2,000	1,600	1,600	-400
4261	POSTAGE	3,500	250	250	-3,250
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	230	230	-270
4266	PRINTING / DUPLICATING SERVICES	5,000	2,500	2,500	-2,500
4300	PROFESSIONAL & SPECIALIZED SERVICES	52,000	58,000	58,000	6,000
4304	AGENCY ADMINISTRATION FEE	360,000	245,000	245,000	-115,000
4313	LEGAL SERVICES	15,000	11,717	11,717	-3,283
4315	CONTRACT: LEGAL ATTORNEY	600,000	615,000	615,000	15,000
4323	PSYCHIATRIC MEDICAL SERVICES	2,481	2,500	2,500	19
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	30,000	30,000	30,000	0
4338	THIRD PARTY ADMINISTRATOR: RISK MNGMT	590,208	497,000	497,000	-93,208
4400	PUBLICATION & LEGAL NOTICES	1,100	250	250	-850
4420	RENT & LEASE: EQUIPMENT	800	0	0	-800
4440	RENT & LEASE: BUILDING &	500	0	0	-500
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	500	500	500
4461	EQUIP: MINOR	650	0	0	-650
4502	EDUCATIONAL MATERIALS	50	50	50	0
4503	STAFF DEVELOPMENT	2,928	7,500	7,500	4,572
4507	FIRE & SAFETY SUPPLIES	250	150	150	-100
4529	SOFTWARE LICENSE	1,200	1,500	1,500	300
4600	TRANSPORTATION & TRAVEL	250	1,200	1,200	950
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	150	250	250	100
4606	FUEL PURCHASES	0	100	100	100
4608	HOTEL ACCOMMODATIONS	0	1,200	1,200	1,200
CLASS: 40	SERVICE & SUPPLIES	47,999,416	50,072,231	50,072,231	2,072,815

Human Resources

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 32 INTERNAL SERVICE FUND
DEPARTMENT: 08 HR – RISK MANAGEMENT

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
5200 DEPRECIATION	2,775	200	200	-2,575
5300 INTERFND: SERVICE BETWEEN FUND	571,319	498,627	498,627	-72,692
5304 INTERFND: MAIL SERVICE	2,957	3,331	3,331	374
5305 INTERFND: STORES SUPPORT	0	52	52	52
5310 INTERFND: COUNTY COUNSEL	85,000	85,000	85,000	0
5318 INTERFND: MAINTENANCE BLDG & IMPRV	0	2,300	2,300	2,300
5321 INTERFND: COLLECTIONS	250	250	250	0
CLASS: 50 OTHER CHARGES	662,301	589,760	589,760	-72,541
7250 INTRAFND: NOT GEN FUND / SAME FUND	3,135,731	3,115,609	3,115,609	-20,122
CLASS: 72 INTRAFUND TRANSFERS	3,135,731	3,115,609	3,115,609	-20,122
7380 INTRFND ABATEMENTS: NOT GENERAL	-3,135,730	-3,115,610	-3,115,610	20,120
CLASS: 73 INTRAFUND ABATEMENT	-3,135,730	-3,115,610	-3,115,610	20,120
TYPE: E SUBTOTAL	49,332,187	51,455,899	51,455,899	2,123,712
FUND TYPE: 32 SUBTOTAL	0	0	0	0
DEPARTMENT: 08 SUBTOTAL	1,804,466	1,980,009	1,933,926	129,460

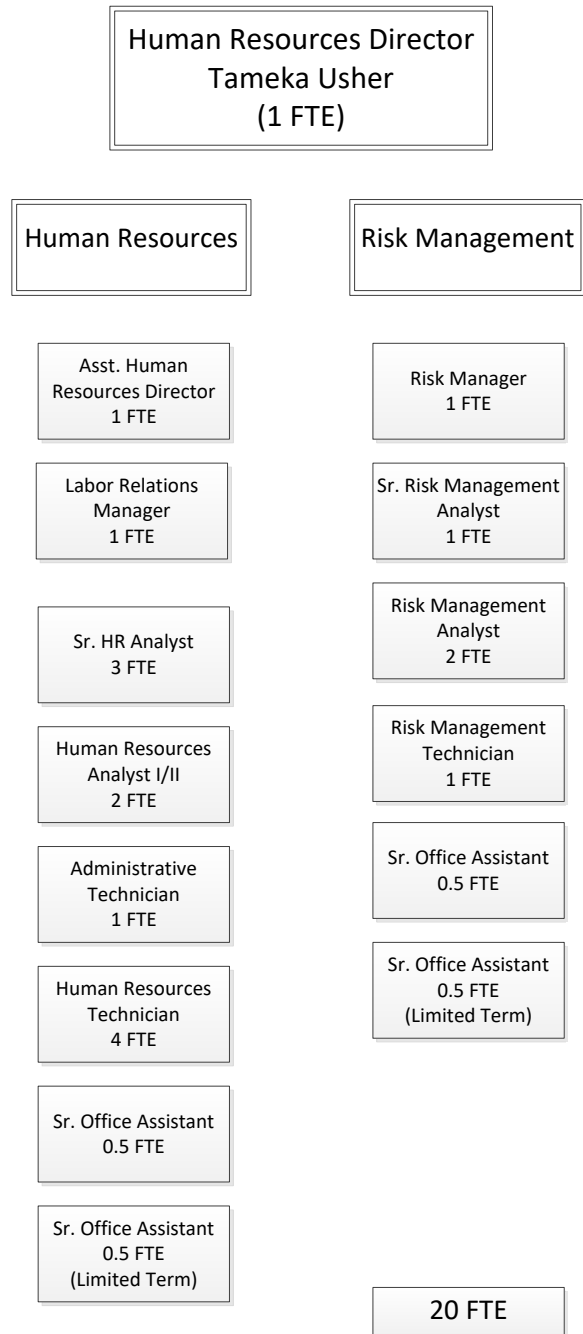
PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
<i>Human Resources</i>				
Director of Human Resources	1.00	1.00	1.00	-
Administrative Technician (FENIX)	1.00	1.00	1.00	-
Assistant Human Resources Director	1.00	1.00	1.00	-
Human Resources Analyst I/II	2.00	2.00	2.00	-
Human Resources Technician	4.00	4.00	4.00	-
Labor Relations Manager	1.00	1.00	1.00	-
Sr. Human Resources Analyst	3.00	3.00	3.00	-
Sr. Office Assistant	0.50	0.50	0.50	-
Sr. Office Assistant (Limited Term)	-	0.50	0.50	0.50
<i>Division Total</i>	<i>13.50</i>	<i>14.00</i>	<i>14.00</i>	<i>0.50</i>
<i>Risk Management</i>				
Risk Manager	1.00	1.00	1.00	-
Risk Management Analyst I/II - Benefits	1.00	1.00	1.00	-
Risk Management Analyst I/II - Loss Prevention	1.00	1.00	1.00	-
Risk Management Technician	1.00	1.00	1.00	-
Sr. Office Assistant	0.50	0.50	0.50	-
Sr. Office Assistant (Limited Term)	-	0.50	0.50	0.50
Sr. Risk Management Analyst	1.00	1.00	1.00	-
<i>Division Total</i>	<i>5.50</i>	<i>6.00</i>	<i>6.00</i>	<i>0.50</i>
Department Total	19.00	20.00	20.00	1.00

Human Resources

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ORGANIZATIONAL CHART



Information Technologies

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

Provide reliable, sustainable/modern, flexible, and effective information technology infrastructure to support the business objectives of County departments.

The vision of the Information Technologies staff is their commitment to deliver creative, practical solutions and services in support of the current and future technological needs of El Dorado County.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	\$ 28,467	\$ 46,350	\$ 17,850	\$ 17,850	\$ (28,500)	-61%
Misc.	\$ 24	\$ -	\$ -	\$ -	\$ -	
Total Revenue	\$ 28,491	\$ 46,350	\$ 17,850	\$ 17,850	\$ (28,500)	-61%
Salaries and Benefits	\$ 4,831,060	\$ 5,452,231	\$ 5,687,248	\$ 5,554,182	\$ 101,951	2%
Services & Supplies	\$ 2,441,859	\$ 4,067,566	\$ 4,165,585	\$ 5,000,756	\$ 933,190	23%
Fixed Assets	\$ 367,660	\$ 778,000	\$ -	\$ 113,500	\$ (664,500)	-85%
Intrafund Transfers	\$ 3,670	\$ 11,082	\$ 12,956	\$ 12,956	\$ 1,874	17%
Intrafund Abatements	\$ (177,759)	\$ (214,126)	\$ (189,060)	\$ (207,710)	\$ 6,416	-3%
Total Appropriations	\$ 7,466,490	\$ 10,094,753	\$ 9,676,729	\$ 10,473,684	\$ 378,931	4%
Net County Cost	\$ 7,437,999	\$ 10,048,403	\$ 9,658,879	\$ 10,455,834	\$ 407,431	4%
FTEs	40	42	43	42	-	-

MAJOR BUDGET CHANGES

Revenue

(\$28,500) Decrease in Interfund revenue due to anticipated reduction in application program and web support provided to non-General Fund departments. This account should be reviewed along with Intrafund Abatements expense, which represents programming support to General Fund departments.

Appropriations

Salaries and Benefits

\$218,526 Increase due to addition of two positions from Treasurer/Tax Collector Department as part of IT centralization, 1.0 IT Department Specialist and 1.0 Sr. IT Department Coordinator, approved in FY 2017-18.

(\$39,927) Decrease due to the addition of an IT Specialist position, offset by the deletion of a vacant IT Analyst-Office Systems position, approved in FY 2017-18.

Information Technologies

RECOMMENDED BUDGET • FY 2018 - 19

Services and Supplies

- \$335,000 Microsoft Office 2016 licenses for which conversion is mandated by the State.
- \$310,000 Telephone/Communications Equipment to upgrade the Sheriff's phone system to Voice-Over IP, associated with the Public Safety Facility.
- \$373,200 One-Time purchases of Mission Critical network infrastructure appliances, licenses, and support from prior year.
- \$489,971 Re-budget of VMWare and Palo Alto Networks firewall maintenance and support that was prepaid in FY 2017-18. Appropriation is needed to reflect expense in the appropriate year.

Fixed Assets

- \$113,500 One-time purchases of Mission Critical network infrastructure for year two of a three-year plan to upgrade infrastructure to meet industry standards and to replace end-of-life equipment.

PROGRAM SUMMARIES

Administration

Administration

Provides overall direction and support for all divisions and groups within IT, including: financial planning, administrative support, policy development, asset management and implementation and administration of County Technology solutions. This area also performs technology research.

Security Officer

Establishes policies and procedures to ensure County conforms with State, Federal, and local regulations with regard to information security. Develops, promotes and presents security awareness training and education.

Training

Provides county-wide training for a significant number of applications used by employees including Google Apps (G-mail, Calendar, and Documents), Adobe and Microsoft applications.

Application & Web Support/Consulting Services

Application Support/Consulting Services

Provides for complete life cycle application development, support and maintenance, and database design on multi-tiered platforms. This function also provides business processing analysis and project management services. This team continues to have a significant role in the implementation of updated countywide systems which include Financial, Payroll, and Human Resources Management.

Web Services

Provides support for the design and maintenance of the county-wide Web presence as well as support for most departmental Web sites. This area is responsible for presenting a cohesive, easy to use Web portal to all County services and information. Standards are maintained that allow easy navigation and content management of pertinent and reliable information for all users and County constituents.

Communications

Telecommunications

Provides installation and support for our VOIP phone system which includes support for over 2,000 telephones in over 35 locations throughout the County. The unit is responsible for supporting countywide voicemail services, managing E-fax, and coordinating with vendors who provide local and long distance services.

Network/Server/Desktop Support

Network Administration

Provides technical support for the County's data network including: network security, support for wide-area network (WAN) and local area networks (LANs), planning and installation of networks, troubleshooting and maintenance of network hardware and software, and coordination with vendors for problem resolution. Manages wireless access points around the County. Works with the telecommunications staff on Voice over IP (VoIP) implementation. Works with Facilities on IT related wiring contracts throughout the County. Greater emphasis will be needed as the County moves toward newer technology which will require significantly higher use of network services and support.

Server Administration

Provides technical support for servers throughout the County including: server security, hardware and software specifications and configurations, installation and customization, trouble-shooting and maintenance, and coordination with vendors for problem resolution.

Information Technologies

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Desktop/PC Support

Provides hardware and software support for approximately 1,800 County PC's including installation, maintenance, upgrades, troubleshooting of problems, problem tracking and reporting. The HELP DESK provides first and second level telephone support for PC, server, and enterprise server reported problems.

Technology Research

Provides research and analysis to individual County departments regarding hardware, software and various technologies available to the County for current and future implementation. This function also reviews all technology purchased throughout the County for compliance with established County standards and to ensure procurements are optimized for cost.

Operations/Technical Services/Records Management

Computer Operations

Two shifts of computer operators provide controlled access to the County data center and manage mainframe-based applications according to established schedules, in a centralized data center that is linked to all areas of County government.

Technical Services

Provides installation, customization, maintenance and support of hardware and software for the Enterprise Server and its sub systems. Provides installation, customization, maintenance and database administration support for County users of DB2 and M204 which support systems including the Integrated Property System.

Records Management

Maintains all paper records storage based on Board approved records retention schedules.

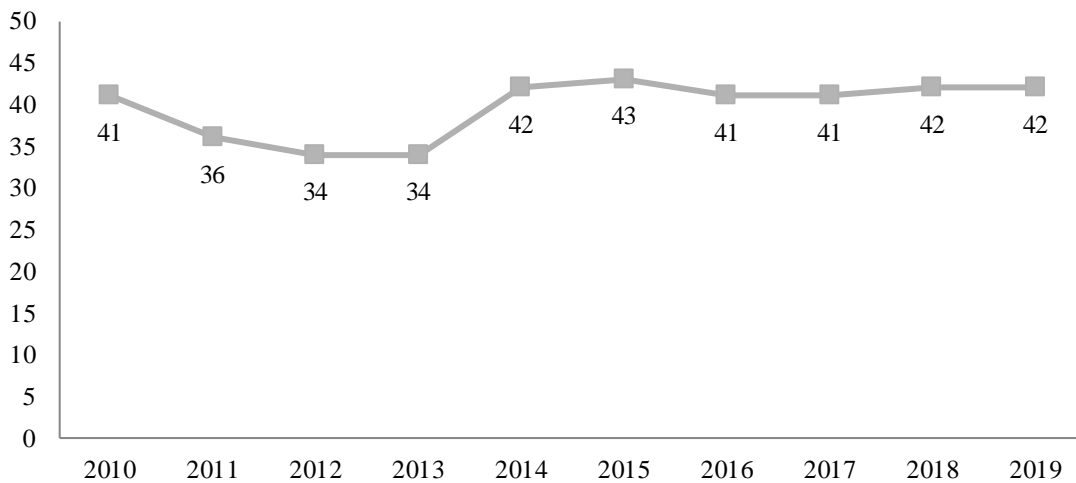
BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 1,157,736	\$ -	\$ 1,157,736	5.50
Applications & Web Support	\$ 1,398,348	\$ 17,000	\$ 1,381,348	11.00
Operations/Technical Services	\$ 1,149,423	\$ -	\$ 1,149,423	5.00
Records Management	\$ 15,167	\$ -	\$ 15,167	0.50
Network/Server/Desktop Support	\$ 5,835,315	\$ -	\$ 5,835,315	19.00
Communications	\$ 917,695	\$ 850	\$ 916,845	1.00
Total	\$ 10,473,684	\$ 17,850	\$ 10,455,834	42.00

STAFFING TREND

The Recommended Budget is 42.0 FTEs, which is not changing from the adjusted 2017-18 Budget. The IT budget includes the centralization of 2.0 positions from the Treasurer/Tax Collector Department: 1.0 IT Department Specialist and 1.0 Sr. IT Department Coordinator. All IT positions are located in Placerville.

In FY 2013-14, IT took over all support of the Community Development Agency AND Health and Human Services Agency resulting in the addition of 8.0 FTE's. In FY 2014-15 one of the IT support positions for Health and Human Services was returned to that department to support the state mandated case management system for Child Protective Services. There will be further consolidation of IT resources planned in the future, as the County continues to transition to a centralized IT service model.



BEST PRACTICES & SERVICE INDICATORS

In accordance with the Strategic Plan, the following best practices and service indicators will be implemented and measured. Results will be included in the department budget and each year hereafter, to report progress and levels of service.

Service Indicators

Operational Metrics

- 1) Service Availability: Percentage of time that any given service is functioning and usable, including applications, servers, network connectivity. Planned maintenance is counted as down time.
 - a. Network – 99.9% (8.5 Hours Downtime)
 - b. Server Environment – 99.8% (17.5 Hours Downtime)
 - c. Telephone – 99.95% (4.5 Hours Downtime)
- 2) Incidents: Number of incidents by severity that impact production services.
Note: The Department is currently working on these metrics.
- 3) Percentage of known infiltrations compared to known attacks prevented.
 - a. 11 confirmed viruses from January 1, 2018 – March 1, 2018
 - b. Firewall – 44,834,510 Malicious attempts prevented January 1, 2018 – March 1, 2018.

Information Technologies

RECOMMENDED BUDGET • FY 2018 - 19

Service Delivery Metrics

- 1) Project Delivery - percentage of projects delivered on time.
Note: The Department is developing a SharePoint interface with Microsoft Project to track and manage this metric.
- 2) Helpdesk requests – turn-around time from when a request is received to completion
 - a. 9,235 tickets closed.
Note: The Department is working to achieve average time metric.

RECOMMENDED BUDGET

This Budget is recommended at \$10,473,684, which is an increase of \$378,931 (3.8%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 99.8% of the funding for the Information Technologies Department, with partial cost recovery in subsequent years through the A-87 Cost Allocation Plan.

General Fund funding has increased by \$407,431 (4.1%) when compared to the FY 2017-18 Adopted Budget. The cost increase is due to the need to re-budget \$489,971, funds approved in FY 2017-18 for VMWare (VDI project) and Palo Alto Networks firewall maintenance and support. The County prepaid for three years of services in FY 2017-18, and as a result the annual amount will be re-appropriated each year to allow for the accounting of the expenditure in the correct fiscal year. FY 2018-19 is the second year of service.

There are several programs that will significantly affect the Information Technologies Department budget. The following new system application maintenance and support agreements are budgeted in FY 2018-19: MegaByte (County property tax system) \$303,000, Tyler Technologies (MUNIS financial system) \$229,000, Kronos (timekeeping system) \$173,831. Costs for these new systems has been offset by reductions in support costs of the systems they replace, such as the Cogsdale financial management system (FAMIS, BPREP, ADPICS) and the M204 Property System.

Total programming and web support revenues of approximately \$225,560 reflect a decrease of \$34,916 (13%), a result of moving away from in-house, custom-built applications to these vendor-supported applications.

FY 2018-19 will also be the third and final year of the VDI (Virtual Desktop Interface) program rollout to County departments. VDI is the replacement of Desktop client/server computers with thin client devices that allow users to connect to the server to access their “virtual desktop” from authorized devices, including portable devices such as smart phones and tablets. This investment will result in much lower costs in the future, since the thin clients have a 10 year estimated life, thereby reducing the need to annually replace desktops. Year three implementation costs for the VDI project are budgeted to decrease due to front-loaded costs, to approximately \$251,000 in FY 2018-19. The total project budget is \$2,379,500 over four years.

The Recommended Budget includes funding for a supplemental request of \$486,700, for the continuation of mission critical network infrastructure. This second year of IT infrastructure fixed assets, support and services purchases is a reduction from the \$804,500 approved in FY 2017-18.

Information Technologies

RECOMMENDED BUDGET • FY 2018 - 19

The Recommended Budget includes \$335,000 for county-wide Microsoft Office 2016 licenses, as mandated by the State. The cost for this upgrade will be \$335,000 per year for the next three years, after which the County will have upgrade protection for at least three years, during which any upgrades will be supplied by Microsoft at no cost.

The Recommended Budget also includes \$310,000 for the one-time costs associated with phone and communication systems for the Public Safety Facility. The Sheriff's Office postponed the replacement of their phone system until their move to the new facility. The upgrade is part of the County's planned upgrade to Voice-Over IP.

CAO Adjustments

In addition to recommending the second year of supplemental appropriations for mission critical investments of \$486,700, the Chief Administrative Office adjusted the following costs down to be more in line with prior year actuals and current year trends: janitorial (\$8,000), maintenance and support (\$20,000).

Salary and benefits costs were increased by \$218,526 due to the addition of two positions from the Treasurer/Tax Collector Department as part of IT centralization - 1.0 IT Department Specialist and 1.0 Sr. IT Department Coordinator. This transfer was approved by the Board of Supervisors in April of 2018, after department budget requests had been submitted.

Salary and benefit costs were adjusted down by a net \$39,927 to reflect the addition of an IT Specialist position, offset by the deletion of an IT Analyst-Office Systems position, approved in FY 2017-18.

Salary and benefit costs were adjusted down by \$207,792 to reflect a position that is vacant while the incumbent is working in a limited-term position within the department, and to account for adjustments in support as the County transitions from the mainframe to FENIX.

The Chief Administrative Office increased the appropriation for maintenance and support by \$489,971 to re-appropriate the annual expense related to a three-year prepaid adjustment that was processed in FY 2017-18. This accounting adjustment is required in order to reflect expense in the appropriate fiscal year.

The Department requested the addition of an IT Specialist I/II position. This supplemental request is not recommended at this time, and will be reconsidered during FY 2018-19 should funding become available.

Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund revenues. These revenues are collected in Department 15 – General Fund Other Operations. Costs are recovered through the A-87 Cost Allocation Plan, which is administered by the Auditor-Controller's Office.

Information Technologies

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
1740 CHARGES FOR SERVICES	1,350	2,850	2,850	1,500
1816 INTERFND REV: IS PROGRAMMING	45,000	15,000	15,000	-30,000
CLASS: 13 REV: CHARGE FOR SERVICES	46,350	17,850	17,850	-28,500
TYPE: R SUBTOTAL				
	46,350	17,850	17,850	-28,500
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	3,581,002	3,727,507	3,684,330	103,328
3002 OVERTIME	35,000	30,000	30,000	-5,000
3003 STANDBY PAY	23,500	23,000	23,000	-500
3004 OTHER COMPENSATION	52,725	35,150	43,940	-8,785
3020 RETIREMENT EMPLOYER SHARE	800,486	871,551	864,577	64,091
3022 MEDI CARE EMPLOYER SHARE	51,731	52,542	51,910	179
3040 HEALTH INSURANCE EMPLOYER	700,329	682,794	678,287	-22,042
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	93,186	7,175	7,175
3042 LONG TERM DISABILITY EMPLOYER	9,181	9,318	9,211	30
3043 DEFERRED COMPENSATION EMPLOYER	3,343	4,212	4,212	869
3046 RETIREE HEALTH: DEFINED	46,955	47,883	47,883	928
3060 WORKERS' COMPENSATION EMPLOYER	111,979	68,105	67,657	-44,322
3080 FLEXIBLE BENEFITS	36,000	42,000	42,000	6,000
CLASS: 30 SALARY & EMPLOYEE BENEFITS	5,452,231	5,687,248	5,554,182	101,951
4020 CLOTHING & PERSONAL SUPPLIES	0	50	50	50
4040 TELEPHONE COMPANY VENDOR	502,000	502,000	502,000	0
4041 COUNTY PASS THRU TELEPHONE CHARGES	-199,645	-199,645	-199,645	0
4080 HOUSEHOLD EXPENSE	200	200	200	0
4086 JANITORIAL / CUSTODIAL SERVICES	5,100	15,000	7,000	1,900
4100 INSURANCE: PREMIUM	5,842	20,509	20,509	14,667
4140 MAINT: EQUIPMENT	95,520	15,000	15,000	-80,520
4141 MAINT: OFFICE EQUIPMENT	0	500	500	500
4142 MAINT: TELEPHONE / RADIO	115,000	194,615	194,615	79,615
4143 MAINT: SERVICE CONTRACT	20,000	20,000	20,000	0
4144 MAINT: COMPUTER	2,266,196	2,778,921	3,612,492	1,346,296
4145 MAINTENANCE: EQUIPMENT PARTS	500	500	500	0
4260 OFFICE EXPENSE	12,150	12,175	12,175	25
4261 POSTAGE	150	150	150	0
4262 SOFTWARE	173,610	26,760	26,760	-146,850
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	550	550	550	0
4264 BOOKS / MANUALS	0	50	50	50
4266 PRINTING / DUPLICATING SERVICES	500	500	500	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	50,500	49,184	49,184	-1,316
4308 EXTERNAL DATA PROCESSING SERVICES	92,600	57,850	57,850	-34,750
4324 MEDICAL, DENTAL, LAB & AMBULANCE SRV	250	250	250	0
4420 RENT & LEASE: EQUIPMENT	14,500	17,500	17,500	3,000
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	2,750	1,750	1,750	-1,000
4461 EQUIP: MINOR	3,000	4,000	4,000	1,000
4462 EQUIP: COMPUTER	609,500	318,400	328,000	-281,500
4463 EQUIP: TELEPHONE & RADIO	185,035	220,000	220,000	34,965
4502 EDUCATIONAL MATERIALS	5,000	5,000	5,000	0

Information Technologies

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4503 STAFF DEVELOPMENT	40,000	70,000	70,000	30,000
4529 SOFTWARE LICENSE	37,000	5,000	5,000	-32,000
4600 TRANSPORTATION & TRAVEL	5,250	5,250	5,250	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	2,600	2,650	2,650	50
4605 RENT & LEASE: VEHICLE	10,658	9,666	9,666	-992
4606 FUEL PURCHASES	6,250	6,250	6,250	0
4608 HOTEL ACCOMMODATIONS	5,000	5,000	5,000	0
CLASS: 40 SERVICE & SUPPLIES	4,067,566	4,165,585	5,000,756	933,190
6040 FIXED ASSET: EQUIPMENT	0	0	30,000	30,000
6042 FIXED ASSET: COMPUTER SYSTEM	778,000	0	83,500	-694,500
CLASS: 60 FIXED ASSETS	778,000	0	113,500	-664,500
7200 INTRAFUND TRANSFERS: ONLY GENERAL	250	250	250	0
7223 INTRAFND: MAIL SERVICE	2,494	2,287	2,287	-207
7224 INTRAFND: STORES SUPPORT	838	419	419	-419
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	7,500	10,000	10,000	2,500
CLASS: 72 INTRAFUND TRANSFERS	11,082	12,956	12,956	1,874
7365 INTRFND ABATEMENTS: IS PROGRAMMING	-214,126	-189,060	-207,710	6,416
CLASS: 73 INTRAFUND ABATEMENT	-214,126	-189,060	-207,710	6,416
TYPE: E SUBTOTAL	10,094,753	9,676,729	10,473,684	378,931
FUND TYPE: 10 SUBTOTAL	10,048,403	9,658,879	10,455,834	407,431
DEPARTMENT: 10 SUBTOTAL	10,048,403	9,658,879	10,455,834	407,431

Information Technologies

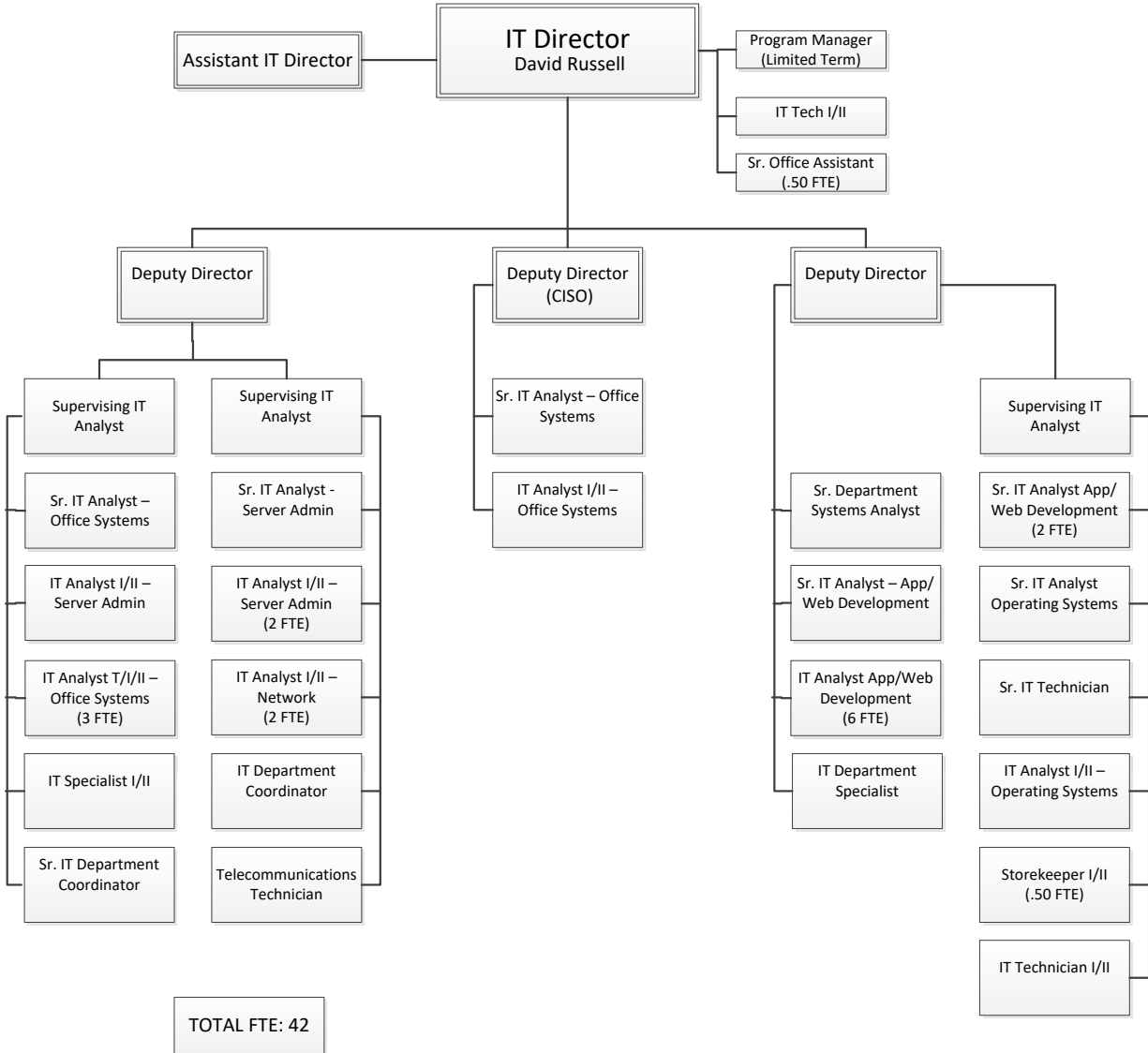
RECOMMENDED BUDGET • FY 2018 - 19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Director of Information Technology	1.00	1.00	1.00	-
Assistant Director of Information Technology	1.00	1.00	1.00	-
Deputy Director of Information Technology	3.00	3.00	3.00	-
IT Analyst Tr/I/II - App/Web Dev/Support	6.00	6.00	6.00	-
IT Analyst Tr/I/II - Networking	2.00	2.00	2.00	-
IT Analyst Tr/I/II - Office Systems	4.00	4.00	4.00	-
IT Analyst Tr/I/II - Operating Systems	1.00	1.00	1.00	-
IT Analyst Tr/I/II - Server Admin	3.00	3.00	3.00	-
IT Department Specialist*	1.00	1.00	1.00	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Specialist I/II	1.00	2.00	1.00	-
Information Technology Tech Trainee/I/II/Sr.	3.00	3.00	3.00	-
Program Manager (Limited Term)	1.00	1.00	1.00	-
Sr. Department System Analyst	1.00	1.00	1.00	-
Sr. IT Analyst - App/Web Dev/Supt	3.00	3.00	3.00	-
Sr IT Analyst - Office Systems	2.00	2.00	2.00	-
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	-
Sr IT Analyst - Server Admin	1.00	1.00	1.00	-
Sr. IT Department Coordinator*	1.00	1.00	1.00	-
Sr. Office Assistant	0.50	0.50	0.50	-
Storekeeper I/II	0.50	0.50	0.50	-
Supervising Information Technology Analyst I/II	3.00	3.00	3.00	-
Telecommunications Technician I/II	1.00	1.00	1.00	-
Department Total	42.00	43.00	42.00	-

*2.0 Positions transferred from the Treasurer/Tax Collector in April 2018

ORGANIZATIONAL CHART





MISSION

The *Recorder-Clerk's* mission is to provide reliable repository for public records and to provide efficient service to the public in a way that exemplifies the highest standard of courtesy, cost effectiveness, and ethical performance. Public records will be readily accessible in a convenient manner while safeguarding confidentiality and the security of those records. The Clerk's function provides Birth, and Death certified copies along with all types of licenses. In addition, the Clerk performs marriage ceremonies.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Licenses, Permits	\$ 89,845	\$ 79,000	\$ 85,000	\$ 85,000	\$ 6,000	8%
Charges for Service	\$ 791,919	\$ 745,000	\$ 820,000	\$ 820,000	\$ 75,000	10%
Miscellaneous	\$ 286,382	\$ 260,000	\$ 280,000	\$ 280,000	\$ 20,000	8%
Other Financing Sources	\$ 451,160	\$ 586,000	\$ 707,222	\$ 736,975	\$ 150,975	26%
Total Revenue	\$ 1,619,306	\$ 1,670,000	\$ 1,892,222	\$ 1,921,975	\$ 251,975	15%
Salaries and Benefits	\$ 1,279,560	\$ 1,391,473	\$ 1,447,391	\$ 1,473,432	\$ 81,959	6%
Services & Supplies	\$ 164,882	\$ 198,829	\$ 418,227	\$ 418,227	\$ 219,398	110%
Intrafund Transfers	\$ 10,303	\$ 10,828	\$ 9,524	\$ 9,524	\$ (1,304)	-12%
Total Appropriations	\$ 1,454,745	\$ 1,601,130	\$ 1,875,142	\$ 1,901,183	\$ 300,053	19%
Net County Cost	(164,561)	(68,870)	(17,080)	(20,792)	48,078	-70%
FTEs	16.0	16.0	16.0	16.0	-	0%

MAJOR BUDGET CHANGES

Revenue*Charges for Services*

\$81,000 Increase in Recording Fees (\$75,000) and Marriage License fees (\$6,000) based on current estimates, and reflecting the 10% administration fee for the processing of \$75.00 per document fee as required by SB2-Building Homes and Jobs Act.

Misc. Revenue

\$20,000 Increase in Miscellaneous fees related to filing fictitious business name statements, examination and posting of environmental documents, registration of process servers and acceptance and filing of notary bonds, based on current estimates.

Other Financing Sources

\$150,975 Net increase in operating transfers from dedicated Special Revenue Funds, based on anticipated use, including \$152,975 from the Modernization Fund to cover the purchase of a new Recording-Clerk Management System.

Recorder-Clerk

RECOMMENDED BUDGET • FY 2018 - 19

Appropriations

Salaries and Benefits

- \$44,515 Net Increase due to the addition of a new full-time Elected Recorder-Clerk position in January 2019 (\$96,420) offset by a reduction for the retirement of the current Recorder-Clerk/Registrar of Voters in December 2018 (\$51,905). Current Recorder-Clerk position is charged 50% to Elections Department.
- \$44,306 Increase for a 4-month overlap of the Assistant County Recorder position to allow for cross-training due to the retirement of incumbent in October 2018.
- \$15,460 Increase in Temporary Help based on updated projections.

Services and Supplies

- \$219,398 Net increase in Professional Services, Computer Maintenance and Special Department Expense related to purchase of new, upgraded Recording and Clerk Management System for \$323,222, offset by reductions of \$103,824 in other items based on trend and a reduction in support costs for the old system.

PROGRAM SUMMARIES

Recorder

The Recorder is responsible for examination and recording of all documents presented for recording that deal with establishing ownership of land in the County or as required by statute; administering the real property transfer tax law and maintenance of a permanent record and indexes of all documents for public viewing, plus providing certified copies requested by the public; recording of all lawful documents such as deeds of trust, judgments, liens, affidavits, Uniform Commercial Code Financial Statements, etc. and the filing of births, deaths and marriages. The office also files records of surveys, parcel maps, subdivisions and assessment maps. Also provided are copies of all Assessors' Plat Maps. In addition, online, electronic recording is now available through the Recorder's Office.

Effective January 1, 2018 a new fee was mandated by the State to help fund Homelessness with Government Code 27388.1. SB2, the "Building Homes and Jobs Act", requires a \$75.00 per document fee for recorded documents (with a maximum fee of \$225 per transaction) with few exceptions. Some of the exceptions are recordings in connection with documents that include transfer tax, recordings not deemed as "real property", and recordings in connection with transfers of owner-occupied property. There is no sunset date on this fee.

Clerk

The County Clerk provides non-judicial public services such as filing of Fictitious Business Name Statements, issuance of Photocopier, Process Server and Unlawful Detainer Assistant licenses and I.D. cards; maintaining official County records and indices for documents pertaining to the above activities. The Clerk also handles notary bonds, process server bonds, official bonds, and oaths of elected and appointed officials and issues all marriage licenses, performs ceremonies and provides instruction for deputies authorized to perform marriages.

(Government Code 27230 – 27297 and the Family Code 400-500 prescribe most of the duties of the Recorder-Clerk.)

Pending Issues

The recommended Budget includes funding for the purchase of a new Recording and Clerk Management system. This will replace the current system which has been in place for over 19 years. The previous vendor was acquired by a new vendor and the new vendor will not support the existing system past December 2018. Technical staff were transferred to the new company during the acquisition, and this will provide for a smooth transition since County staff is very familiar with the vendor technical staff. Other counties have made this transition with success. As with all system conversions, there are a few uncertainties, however the Department is confident that the transition will be smooth and that the outcome will be a much more robust and automated system that will increase efficiencies and improve service delivery.

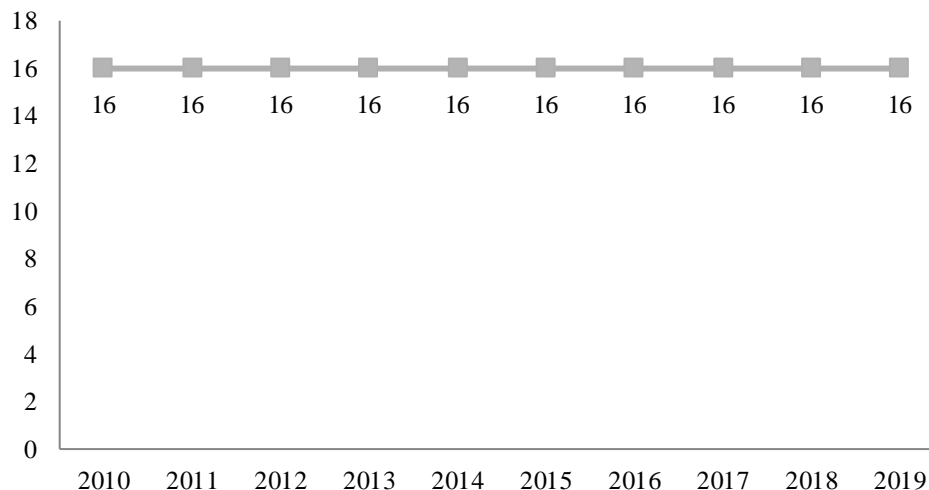
The Recorder-Clerk and the Assistant County Clerk will be retiring in 2018, and this will leave a gap in department knowledge and leadership. In order to help with this transition to new leadership and a new Elected Recorder-Clerk in January 2019, the Board approved the temporary addition of an overlap position for the Assistant County Clerk. This will allow the Department to recruit for, hire and cross train a new Assistant County Clerk prior to the retirement of the incumbent.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Recorder Clerk	\$ 1,901,183	\$ 1,921,975	\$ (20,792)	16
Total	\$ 1,901,183	\$ 1,921,975	\$ (20,792)	16

STAFFING TREND

Staffing for the Recorder-Clerk over the past ten years has not changed. The proposed staff allocation for FY 2018-19 is 16 with 14 FTE on the West Slope and 2 FTE at South Lake Tahoe. Staff located in South Lake Tahoe perform all functions of the Recorder and Clerk with the exception of actual recording of documents.



Recorder-Clerk

RECOMMENDED BUDGET • FY 2018 - 19

BEST PRACTICES & SERVICE INDICATORS

In accordance with the Strategic Plan, the following best practices and service indicators will be implemented and measured throughout FY 2018-19. Results will be included each year to measure progress and levels of service.

Service Indicators

- 1) Number of documents recorded in 2017 was 59,790.
- 2) Number of documents recorded electronically was 34,761 or, 58% of all documents.
- 3) Number of marriage licenses issued in 2017 was 3,076.
- 4) Number of Vital Statistic Copies issued 10,007.
- 5) Number of transfer taxes reviewed was 6,885.
- 6) Deputy Commissioners for a Day were 93.

RECOMMENDED BUDGET

This Budget is recommended at \$1,901,183, which is an increase of \$300,053 (18.7%) over the FY 2017-18 Adopted Budget.

The General Fund cost for this Department is recommended at (\$20,792). The General Fund cost is increasing by \$48,078 when compared to the FY 2017-18 Adopted Budget because the FY 2017-18 Adopted Budget reflected a Net County Cost of (\$68,870). Costs in the Recorder-Clerk Department are substantially offset by Recording Fee revenue, and the Department currently does not require General Fund support.

The one-time purchase of a Recorder-Clerk Management System is budgeted at \$323,222. This reflects a total of \$256,962 for software licensing, implementation and Professional Services, plus \$20,000 for SQL Licenses and \$46,260 for annual maintenance. Following the transition to the new system, it is anticipated that current system maintenance costs will decrease, resulting in a net ongoing cost increase for both the Recorder and Clerk management modules of approximately \$10,000 per year.

CAO Adjustments

The Recommended Budget increases appropriations by \$44,307 for the addition of an overlap of the Assistant County Clerk position for approximately four months to allow the Department to recruit, hire, and cross train a new Assistant County Clerk prior to the retirement of the incumbent. Additional increases in revenue from the Modernization Special Revenue Fund by \$29,753 were to offset the anticipated General Fund impact of the overlap position.

Sources & Uses of Funds

The Recorder Division is primarily funded by fees and typically has no Net County Cost.

It should be noted that the Recorder-Clerk is responsible for collecting the Property Transfer Tax, which is a tax that is levied on the sale of property at the time the transfer documents are recorded. These revenues are collected in Department 15 – General Fund Other Operations.

Recorder-Clerk

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State law provides for the collection of additional fees through the Recorder-Clerk for certain documents for specified purposes. These revenues are held in Special Revenue Funds and transferred to the department to offset expenditures that are appropriate for reimbursement by those funds. The Recommended Budget reflects the following use of the Special Revenue Funds:

- \$250,000 Micrographics fund to cover salaries, equipment costs and services associated with the conversion of microfilm documents to digital image.

- \$352,975 Modernization fund to cover salaries, services and supplies, to help offset the Net County Cost of the Department. In FY 2018-19, funds will also cover the purchase of the new Recorder-Clerk Management system.

- \$73,000 Electronic Recording Delivery System fund to cover the cost of regulation and oversight of electronic decoding by the Attorney General.

- \$40,000 Vital Health Statistics fund used to offset the cost of modernization of vital records management. This fee is no longer collected as of January 1, 2018.

- \$20,000 Social Security Truncation fund used for efforts to truncate social security numbers in recorded documents.

- \$1,000 Notary fund used for administration of confidential marriages.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 28 RECORDER / CLERK

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0261	LICENSE: MARRIAGE	79,000	85,000	85,000	6,000
CLASS: 02	REV: LICENSE, PERMIT, &	79,000	85,000	85,000	6,000
1600	RECORDING FEES	736,000	810,000	810,000	74,000
1604	RECORDING FEES CD REPRODUCTION	9,000	10,000	10,000	1,000
CLASS: 13	REV: CHARGE FOR SERVICES	745,000	820,000	820,000	75,000
1940	MISC: REVENUE	260,000	280,000	280,000	20,000
CLASS: 19	REV: MISCELLANEOUS	260,000	280,000	280,000	20,000
2020	OPERATING TRANSFERS IN	65,000	93,000	93,000	28,000
2028	OPERATING TRSNF IN: COMPUTER	200,000	323,222	352,975	152,975
2029	OPERATING TRSNF IN: MICROGRAPHICS	290,000	250,000	250,000	-40,000
2030	OPERATING TRSNF IN: VITAL STATISTICS	30,000	40,000	40,000	10,000
2031	OPERATING TRSNF IN: LICENSE NOTARY	1,000	1,000	1,000	0
CLASS: 20	REV: OTHER FINANCING SOURCES	586,000	707,222	736,975	150,975
TYPE: R SUBTOTAL		1,670,000	1,892,222	1,921,975	251,975

Recorder-Clerk

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 28 RECORDER / CLERK

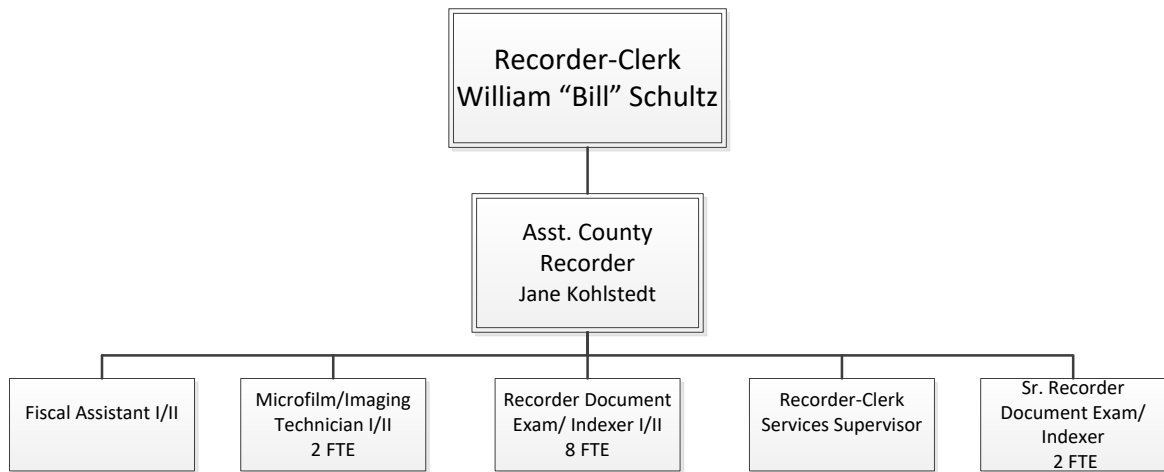
	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	816,698	800,569	828,750	12,052
3001	TEMPORARY EMPLOYEES	0	15,460	15,460	15,460
3002	OVERTIME	1,000	1,500	1,500	500
3004	OTHER COMPENSATION	9,547	15,500	15,500	5,953
3005	TAHOE DIFFERENTIAL	4,800	4,800	4,800	0
3020	RETIREMENT EMPLOYER SHARE	198,987	202,550	205,086	6,099
3022	MEDI CARE EMPLOYER SHARE	11,911	11,710	12,133	222
3040	HEALTH INSURANCE EMPLOYER	309,203	321,425	331,810	22,607
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	20,012	2,451	2,451
3042	LONG TERM DISABILITY EMPLOYER	2,040	1,998	1,998	-42
3043	DEFERRED COMPENSATION EMPLOYER	4,387	3,384	3,384	-1,003
3046	RETIREE HEALTH: DEFINED	16,148	16,160	16,160	12
3060	WORKERS' COMPENSATION EMPLOYER	14,988	21,823	21,823	6,835
3080	FLEXIBLE BENEFITS	1,764	10,500	12,577	10,813
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,391,473	1,447,391	1,473,432	81,959
4040	TELEPHONE COMPANY VENDOR	0	500	500	500
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,000	0	0	-1,000
4080	HOUSEHOLD EXPENSE	400	300	300	-100
4100	INSURANCE: PREMIUM	5,999	5,235	5,235	-764
4140	MAINT: EQUIPMENT	6,500	6,500	6,500	0
4141	MAINT: OFFICE EQUIPMENT	500	100	100	-400
4144	MAINT: COMPUTER	28,000	66,260	66,260	38,260
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,000	1,500	1,500	-500
4260	OFFICE EXPENSE	16,000	16,000	16,000	0
4261	POSTAGE	20,000	20,000	20,000	0
4262	SOFTWARE	300	500	500	200
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	150	150	150	0
4264	BOOKS / MANUALS	500	500	500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	95,930	133,710	133,710	37,780
4307	MICROFILM IMAGING SERVICES	250	1,200	1,200	950
4420	RENT & LEASE: EQUIPMENT	7,200	5,220	5,220	-1,980
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	100	100	100	0
4461	EQUIP: MINOR	500	500	500	0
4462	EQUIP: COMPUTER	7,000	2,600	2,600	-4,400
4500	SPECIAL DEPT EXPENSE	0	150,252	150,252	150,252
4503	STAFF DEVELOPMENT	2,000	2,500	2,500	500
4600	TRANSPORTATION & TRAVEL	750	900	900	150
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	750	700	700	-50
4605	RENT & LEASE: VEHICLE	400	400	400	0
4606	FUEL PURCHASES	100	100	100	0
4608	HOTEL ACCOMMODATIONS	2,500	2,500	2,500	0
CLASS: 40	SERVICE & SUPPLIES	198,829	418,227	418,227	219,398
7200	INTRAFUND TRANSFERS: ONLY GENERAL	500	0	0	-500
7210	INTRAFND: COLLECTIONS	50	0	0	-50
7223	INTRAFND: MAIL SERVICE	9,050	8,080	8,080	-970
7224	INTRAFND: STORES SUPPORT	628	944	944	316
7231	INTRAFND: IS PROGRAMMING SUPPORT	0	500	0	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	600	0	500	-100
CLASS: 72	INTRAFUND TRANSFERS	10,828	9,524	9,524	-1,304
TYPE: E SUBTOTAL		1,601,130	1,875,142	1,901,183	300,053
FUND TYPE: 10	SUBTOTAL	-68,870	-17,080	-20,792	48,078
DEPARTMENT: 28	SUBTOTAL	-68,870	-17,080	-20,792	48,078

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
County Recorder/Clerk*	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Microfilm/Imaging Technician I/II	2.00	2.00	2.00	-
Recorder Document Examiner/Indexer I/II	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recorder Document Examiner/Indexer	2.00	2.00	2.00	-
Department Total	16.00	16.00	16.00	-

*Recorder-Clerk/Registrar of Voters retiring Dec. 2018, Elected County Recorder-Clerk (1.0) added effective Jan. 1, 2019

ORGANIZATIONAL CHART



Total FTE: 16

Note: 1 Sr. Rec Doc Ex-Indexer & 1 Rec Doc Ex-Indexer work at the SLT Office



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MISSION

The Elections/Registrar of Voters Office provides elections services to all County residents for Federal, State, City and Special District elections. The Department is responsible for assuring compliance with laws related to the Fair Political Practices Commission (FPPC) and voter outreach programs. Also, the Registrar must comply with the Help America Vote Act (HAVA) and comply and work with the Secretary of State to ensure compliance with voting machines and procedures.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
State	\$ 8,121	\$ 3,000	\$ 624,206	\$ 624,206	\$ 621,206	20707%
Federal	\$ 7,612	\$ 235,012	\$ 246,633	\$ 246,633	\$ 11,621	5%
Charges for Service	\$ 482,583	\$ 140,000	\$ 330,000	\$ 330,000	\$ 190,000	136%
Total Revenue	\$ 498,316	\$ 378,012	\$ 1,200,839	\$ 1,200,839	\$ 822,827	218%
Salaries and Benefits	\$ 890,684	\$ 835,299	\$ 938,139	\$ 875,520	\$ 40,221	5%
Services & Supplies	\$ 334,610	\$ 609,919	\$ 1,232,341	\$ 1,238,234	\$ 628,315	103%
Other Charges	\$ 15,366	\$ -	\$ -	\$ -	\$ -	0%
Fixed Assets	\$ -	\$ 14,547	\$ -	\$ 10,747	\$ (3,800)	-26%
Intrafund Transfers	\$ 4,446	\$ 3,001	\$ 4,482	\$ 4,482	\$ 1,481	49%
Total Appropriations	\$ 1,245,106	\$ 1,462,766	\$ 2,174,962	\$ 2,128,983	\$ 666,217	46%
Net County Cost	746,790	1,084,754	974,123	928,144	(156,610)	-14%
FTEs	6.5	6.5	7.5	7.5	1	15%

MAJOR BUDGET CHANGES

Revenue

Revenue: State Intergovernmental

\$621,206 Increase reflecting Proposition 41 funds for the purchase of a new voting system. The Department is waiting for the State of California to certify a voting system that meets the needs of counties. Purchase of a new voting system will likely include a County General Fund match, but this is undetermined at this time.

Revenue: Federal Intergovernmental

\$11,621 Increase in Federal HAVA grant revenue related to the polling place Americans with Disabilities Act (ADA) accessibility training program (HAVA 251). Offset by a reduction for a prior period adjustment (\$8,379). This grant will fund training and polling place evaluations to help make polling places ADA compliant.

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Charges for Services

\$190,000 Increase in Election Services revenue due to the cyclical nature of elections being consolidated to even election years, and a corresponding increase in reimbursements for election costs from districts. The majority of special districts have moved to even year elections to align with the Gubernatorial General Election.

Appropriations

Salaries and Benefits

\$39,884 Net Increase resulting from the addition of a full-time appointed Registrar of Voters Department Head per Board direction (Ordinance No. 5065) (\$91,789) budgeted to start in November 2018, offset by a reduction of the Elected Recorder-Clerk, (\$51,905) who is retiring in December 2018. The Recorder-Clerk/Registrar of Voters is currently budgeted 50% in Elections and 50% in Recorder-Clerk Department.

Services and Supplies

\$13,893 Addition of hosted software license for Campaign disclosure statement automated filing system.

\$621,206 Increase in Proposition 41 expense to match increase in State grant funding for purchase of new voting system. Purchase of a new voting system will likely include a County General Fund match, but this is undetermined at this time.

Fixed Assets

\$10,746 Purchase of a replacement folding machine for folding ballots (\$4,169) and a replacement tabbing machine for sending voter information (not in envelopes) through the US Postal Service (\$6,577).

PROGRAM SUMMARIES

Elections

The Elections division provides election services to all County residents for Federal, State, County, City and Special District elections in accordance with the current California Elections Code and the Help America Vote Act (HAVA). The office provides ballot layout, Sample Ballot Mailer preparation and Vote by Mail preparation and mailing. The department validates all signatures on ballots received from voters against original registration and provides all security, training of over 500 precinct officers and conducts Voter Outreach and registration sign up to the public.

Fair Political Practices Commission (FPPC) filing and activity as mandated by the Secretary of State is provided by the Elections Office. All candidate filings and forms required are also administered. Form 700 Statement of Economic Interest filers may now use the new online application.

GIS mapping and updating are also provided by the Election staff. During each census the office works to coordinate with the Census Bureau for collection of all data and input of data to our database. All precinct maps and boundaries are calculated by the office and provided to the public as needed.

The Elections department is converting to a new Election Management System with a higher efficiency rate. Since the certification of the Statewide Voter Registration System (VoteCal) the connection between management systems and the State have become very complex. It is the expectation that staff will be able to spend time more efficiently processing voter records and conducting accurate and timely elections.

Pending Issues

Funds are available through Proposition 41, Bonds for Modern Voting Equipment (March 2002) for the purchase of State-approved voting systems for \$621,206, and HAVA 301 for \$226,633 and these funds have been included in the Recommended Budget. Voting systems cannot be purchased until the State of California certifies a voting system that meets County needs. The two funding sources together equal \$847,839; however, it is not yet known whether the total grant dollars available will be enough to pay for a new voting system. This is a growing concern for the Registrar of Voters.

The Governor has included \$134.3 million in the proposed FY 2018-19 State budget to assist counties with replacement of voting systems. If approved, funds would be made available based on a one-to-one match with County funds. It has not yet been determined whether these funds will pay for a replacement of the current system or pay for conversion to an entirely new voting process that launches vote centers. The Registrar of Voters is currently researching the potential costs and impacts involved with both scenarios.

Legislative Changes

AB 1436 – Conditional Voter Registration (CVR or same day registration)

CVR allows for a registrant to cast a conditional provisional ballot when the registrant delivers to the county elections office a properly executed affidavit of registration during the period of E-14 through and including Election Day.

Because same day registration can only be processed in the county elections office there will be a need for staff to be trained to review the statewide voter registration system to determine if a registrant has cast a ballot in another county. The impact is unknown at this time as the June 2018 election will be the first countywide election conducted in El Dorado County with these new regulations.

AB 916 – Facsimile copy of ballot at polls

Requires the county elections official to post one facsimile copy of the ballot that is printed in Spanish or other applicable languages, as determined by the Secretary of State, and to provide at least one facsimile copy of the ballot for voters at the polling place to use as a reference when casting a private ballot. If the Secretary of State determines that the number of voting-age residents in a precinct who are members of a single language minority and who lack sufficient skills in English to vote without assistance exceeds 20% of the voting-age residents in that precinct, the bill would require the county elections official to post one facsimile copy of the ballot, as described above, and to provide at least 3 facsimile copies of the ballot for voters at the polling place to use as a reference when casting a private ballot. The bill would require, in polling places where facsimile copies of the ballot are necessary, precinct board members to be trained on the purpose and proper handling of facsimile copies of ballots. The bill would also provide that a county elections official is not required to provide facsimile copies of the ballot in a particular

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language if the county elections official is required to provide translated ballots in that language under other provisions of law, as specified.

The bill would authorize a vote by mail voter to request that a facsimile copy of a ballot be sent by regular mail or electronic mail in the language of his or her preference, as specified. The bill would require a county elections official to prepare the requested facsimile copies no later than 10 days before election day and to process any requests for facsimile copies, as specified.

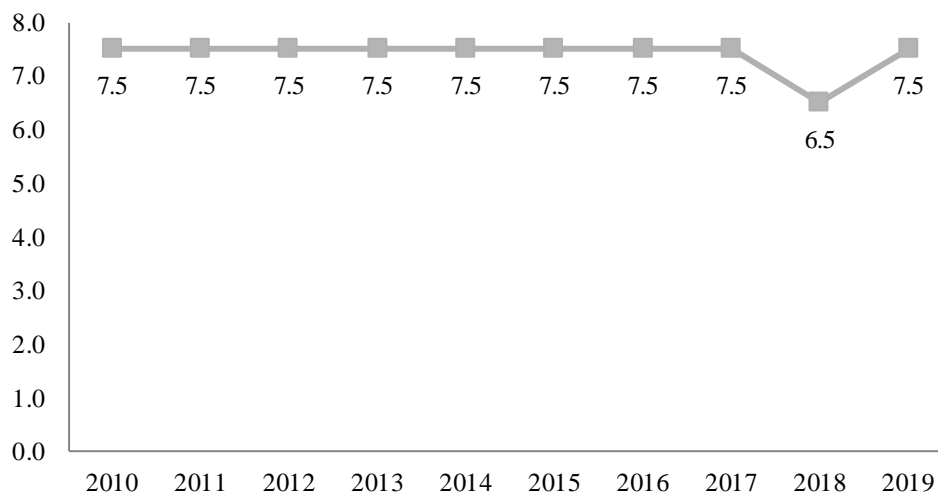
The Secretary of State has determined El Dorado County has two languages, Spanish in a high number of home precincts and Chinese in two home precincts. Because the translations are required to be available 10 days before Election Day we may need to have each ballot style translated to meet this time-frame, could result in increased costs.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Elections	\$ 2,128,983	\$ 1,200,839	\$ 928,144	7.5
Total	\$ 2,128,983	\$ 1,200,839	\$ 928,144	7.5

STAFFING TREND

Staffing for the Registrar of Voters over the past ten years has not changed substantially. The proposed staff allocation for FY 2018-19 is 7.5. This is an increase of 1.0 FTE due to the addition of an appointed Registrar of Voters Department Head position. The County Recorder-Clerk oversees the Elections Department currently, and the incumbent will retire in December 2018.



BEST PRACTICES & SERVICE INDICATORS

In accordance with the Strategic Plan, the following best practices and service indicators will be implemented and measured throughout FY 2018-19. Results will be included in the following budget, and each year thereafter, to measure progress and levels of service.

Service Indicators

Operational Measures

- 1 Voter Registration
 - a) Number of voter record adds
 - b) Number of voter record changes
 - c) Number of voter record deletes
 - d) Mail Pieces generated (excluding specific election materials)

- 2 GIS – District Boundaries
 - a) Number of roads added – changed – updated - split
 - b) Annexation of districts, dissolve of district

- 3 FPPC Filings – Conflict of Interest, Campaign disclosures
 - a) Number of Form 700 filers (COI) managed for County/Special Districts
 - b) Number of Campaign/Committee filings

- 4 Candidate Filings
 - a) Number of Candidates filing for office
 - b) Number of Petitions/Petition in Lieu

RECOMMENDED BUDGET

This Budget is recommended at \$2,128,983, which is an increase of \$666,217 (45.5%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 43.6% of the funding for the Department, and is decreased by \$156,610 (-14.4%) when compared to the FY 2017-18 Adopted Budget.

The decrease in General Fund cost is attributed to the fluctuation in election cycles between odd/even years, with a resulting increase in billing to districts for the management and handling of their elections in even years. This represents a status quo budget.

The Department has budgeted for the use of Proposition 41 and HAVA reimbursement grants of \$847,839 for the replacement of the outdated voting system and/or process, pending a decision by the State. It is undetermined at this time how much General Fund will be required for a County match.

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CAO Adjustments

The following supplemental budget requests are recommended by the CAO office:

- \$13,893 Purchase of a hosted software license for campaign disclosure automation. This will allow filers to securely process their Filings electronically. This will result in more filing space in the Department and the eventual decrease and elimination of manually filing statements and amendments.
- \$4,169 Purchase of a replacement folding machine, for sending folded ballots and other correspondence to voters, including voter record and address confirmation cards. The current folding machine was purchased over 30 years ago and is at end of life and not dependable.
- \$6,577 Purchase of a replacement tabbing machine, which is used for folded materials entering the USPS, voter notification cards, cross over cards, voter registration cards. These items are not inserted into an envelope. The current tabbing machine was also purchased over 30 years ago and is at end of life and not dependable.

Additionally, the following changes were made by the CAO Office:

- (\$45,895) Decrease in Salary/Benefits to reflect a November 1st start date for the new Registrar of Voters position.
- (\$5,000) Decrease in Temporary Employees (\$4,000) and Overtime (\$1,000) based on updated projections.
- (\$8,000) Decrease in Postage (\$3,000) and Precinct Board Compensation (\$5,000) to align with prior similar election cycles.

Sources & Uses of Funds

The Elections Division is funded primarily with discretionary General Fund revenues. These revenues are collected in Department 15 – General Fund Other Operations.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 28 REGISTRAR OF VOTERS

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0881 ST: MANDATED REIMBURSEMENTS	3,000	3,000	3,000	0
0913 ST: PROP 41	0	621,206	621,206	621,206
CLASS: 05 REV: STATE INTERGOVERNMENTAL	3,000	624,206	624,206	621,206
1125 FED:HAVA (HELP AMERICA VOTE ACT)	235,012	226,633	226,633	-8,379
1126 FED:HAVA (SEC 261)	0	20,000	20,000	20,000
CLASS: 10 REV: FEDERAL	235,012	246,633	246,633	11,621
1360 ELECTION SERVICES	120,000	300,000	300,000	180,000
1361 CANDIDATE FILING FEE	20,000	30,000	30,000	10,000
CLASS: 13 REV: CHARGE FOR SERVICES	140,000	330,000	330,000	190,000
TYPE: R SUBTOTAL	378,012	1,200,839	1,200,839	822,827

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FINANCIAL INFORMATION BY FUND TYPE

TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	512,630	562,751	531,912	19,282
3001	TEMPORARY EMPLOYEES	84,000	89,000	85,000	1,000
3002	OVERTIME	8,000	9,000	8,000	0
3004	OTHER COMPENSATION	3,650	0	0	-3,650
3020	RETIREMENT EMPLOYER SHARE	123,446	131,073	128,328	4,882
3022	MEDI CARE EMPLOYER SHARE	6,102	6,876	6,413	311
3040	HEALTH INSURANCE EMPLOYER	62,046	81,776	72,776	10,730
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	14,069	1,574	1,574
3042	LONG TERM DISABILITY EMPLOYER	1,281	1,407	1,330	49
3043	DEFERRED COMPENSATION EMPLOYER	4,387	3,364	3,364	-1,023
3046	RETIREE HEALTH: DEFINED	10,765	10,774	10,774	9
3060	WORKERS' COMPENSATION EMPLOYER	9,992	14,549	14,549	4,557
3080	FLEXIBLE BENEFITS	9,000	13,500	11,500	2,500
CLASS: 30	SALARY & EMPLOYEE BENEFITS	835,299	938,139	875,520	40,221
4040	TELEPHONE COMPANY VENDOR	780	780	780	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	995	1,150	1,150	155
4080	HOUSEHOLD EXPENSE	0	200	200	200
4100	INSURANCE: PREMIUM	3,999	3,490	3,490	-509
4141	MAINT: OFFICE EQUIPMENT	2,000	1,800	1,800	-200
4143	MAINT: SERVICE CONTRACT	2,000	2,000	2,000	0
4144	MAINT: COMPUTER	97,000	98,676	98,676	1,676
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	600	600	600	0
4260	OFFICE EXPENSE	5,000	5,000	5,000	0
4261	POSTAGE	50,000	55,000	52,000	2,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	450	450	-50
4265	LAW BOOKS	595	600	600	5
4266	PRINTING / DUPLICATING SERVICES	3,000	6,000	6,000	3,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	4,500	2,830	2,830	-1,670
4400	PUBLICATION & LEGAL NOTICES	2,500	3,700	3,700	1,200
4420	RENT & LEASE: EQUIPMENT	8,500	9,880	9,880	1,380
4440	RENT & LEASE: BUILDING &	1,050	1,200	1,200	150
4462	EQUIP: COMPUTER	2,000	0	0	-2,000
4500	SPECIAL DEPT EXPENSE	365,050	973,035	973,035	607,985
4503	STAFF DEVELOPMENT	2,650	2,650	2,650	0
4511	ELECTIONS OUTREACH	500	1,000	1,000	500
4529	SOFTWARE LICENSE	0	0	13,893	13,893
4531	PRECINCT BOARD COMPENSATION	50,000	55,000	50,000	0
4600	TRANSPORTATION & TRAVEL	1,000	1,000	1,000	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,000	2,300	2,300	300
4605	RENT & LEASE: VEHICLE	1,500	1,800	1,800	300
4606	FUEL PURCHASES	1,000	1,000	1,000	0
4608	HOTEL ACCOMMODATIONS	1,200	1,200	1,200	0
CLASS: 40	SERVICE & SUPPLIES	609,919	1,232,341	1,238,234	628,315
6042	FIXED ASSET: COMPUTER SYSTEM	14,547	0	10,747	-3,800
CLASS: 60	FIXED ASSETS	14,547	0	10,747	-3,800
7223	INTRAFND: MAIL SERVICE	2,652	2,825	2,825	173
7224	INTRAFND: STORES SUPPORT	349	157	157	-192
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	0	1,500	1,500	1,500
CLASS: 72	INTRAFUND TRANSFERS	3,001	4,482	4,482	1,481
TYPE: E SUBTOTAL		1,462,766	2,174,962	2,128,983	666,217
FUND TYPE: 10	SUBTOTAL	1,084,754	974,123	928,144	-156,610
DEPARTMENT: 28	SUBTOTAL	1,084,754	974,123	928,144	-156,610

Registrar of Voters

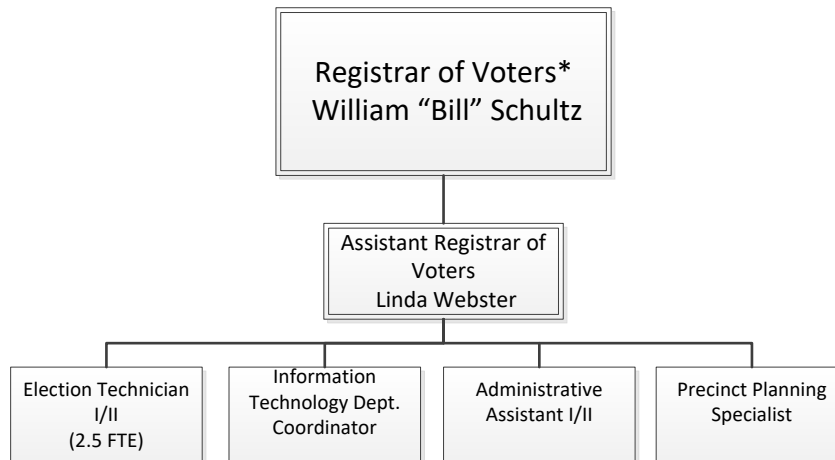
RECOMMENDED BUDGET • FY 2018 - 19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Registrar of Voters	-	1.00	1.00	1.00
Administrative Assistant I/II	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	2.50	2.50	2.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
Department Total	6.50	7.50	7.50	1.00

*Appointed Registrar of Voters position (1.0) added effective Nov 1 ,2018, incumbant Recorder-Clerk/Registrar of Voters, William "Bill" Schultz retiring Dec. 2018

ORGANIZATIONAL CHART



*Appointed Registrar of Voters position (1.0) added effective Nov 1, 2018, incumbant Recorder-Clerk/Registrar of Voters, William "Bill" Schultz retiring Dec. 2018

Total FTE: 7.5

Treasurer-Tax Collector

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The Treasurer-Tax Collector's Office administers the treasury and collection of property taxes, including secured, unsecured, and supplemental taxes. The office is also responsible for the Transient Occupancy Tax and Business License programs plus a public relations program for general taxes, licenses and transient occupancy tax. The Treasurer-Tax Collector's Office is also responsible for the collection of other debts owed to the County through the Revenue Recovery Division.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	\$ 367,066	\$ 343,102	\$ 400,000	\$ 400,000	\$ 56,898	16.6%
Licenses, Permits	\$ 511,986	\$ 498,315	\$ 498,315	\$ 498,315	\$ -	0.0%
Fines, Forfeitures	\$ 69,000	\$ 72,000	\$ 72,000	\$ 72,000	\$ -	0.0%
Charges for Service	\$ 704,361	\$ 831,350	\$ 718,900	\$ 756,150	\$ (75,200)	-9.0%
Misc.	\$ 166,415	\$ 234,222	\$ 199,180	\$ 199,180	\$ (35,042)	-15.0%
Other Financing Sources	\$ 296,739	\$ 245,750	\$ 222,700	\$ 222,700	\$ (23,050)	-9.4%
Total Revenue	\$ 2,115,567	\$ 2,224,739	\$ 2,111,095	\$ 2,148,345	\$ (76,394)	-3.4%
Salaries and Benefits	\$ 2,204,215	\$ 2,594,476	\$ 2,713,913	\$ 2,476,901	\$ (117,575)	-4.5%
Services & Supplies	\$ 461,372	\$ 516,759	\$ 537,062	\$ 537,062	\$ 20,303	3.9%
Other Charges	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Fixed Assets	\$ 137,333	\$ 12,000	\$ 65,050	\$ 40,000	\$ 28,000	0.0%
Operating Transfers	\$ 2,381	\$ 3,600	\$ 3,600	\$ 3,600	\$ -	0.0%
Intrafund Transfers	\$ 17,972	\$ 34,992	\$ 44,123	\$ 44,123	\$ 9,131	26.1%
Intrafund Abatements	\$ (12,486)	\$ (11,700)	\$ (12,000)	\$ (12,000)	\$ (300)	2.6%
Total Appropriations	\$ 2,810,787	\$ 3,150,127	\$ 3,351,748	\$ 3,089,686	\$ (60,441)	-1.9%
Net County Cost	\$ 695,220	\$ 925,388	\$ 1,240,653	\$ 941,341	\$ 15,953	1.7%
FTEs	20	19	21	19	0	0.0%

MAJOR BUDGET CHANGES

Revenue

Taxes

\$56,898 Anticipated increase in the Department's share of Transient Occupancy Tax (Hotel/Motel Tax) revenues, based on recent trend.

Charges for Services

(\$75,200) Reduction in interfund revenues. Revenue was budgeted in FY 2017-18 to offset staff time spent on implementation of the new property tax and financial management systems. The FY 2018-19 budget does not include revenue for this purpose.

Miscellaneous

(\$35,042) Miscellaneous revenue was increased in FY 2017-18 to reflect anticipated cost recovery related to the transfer of the Revenue Recovery function. Activity for Revenue Recovery has been less than expected, due in large part to the State's discontinuation of most fees for juvenile detention services.

Treasurer-Tax Collector

RECOMMENDED BUDGET • FY 2018 - 19

Operating Transfers

(\$23,050) Decrease in projected revenue from the separate assessment of timeshares.

Appropriations

Salaries and Benefits

(\$117,575) Net decrease due primarily to the transfer of two FTEs to the Information Technologies Department in FY 2017-18 (approximately \$168,000), offset by an increase in Health Insurance (\$50,393).

Services and Supplies

\$20,303 The Department's general liability insurance charge is increasing slightly (\$3,400). Professional Services and Equipment Maintenance have been adjusted based on spending in the current fiscal year.

Fixed Assets

\$28,000 Re-budget for replacement folder/insert machine. FY 2017-18 included \$12,000 for this one-time purchase. The purchase was not made in FY 2017-18, and upon further research, the department has determined the estimated cost to be \$40,000.

PROGRAM SUMMARIES

Treasurer

This Division is responsible for accounting for over one billion dollars deposited annually to the treasury. Based on analysis, historical data and current events, the Treasury projects the short term cash flow needs of the County, schools, and other outside agencies. In addition, the Division is responsible for the internal controls over all amounts deposited to the Treasury.

Tax Collector

The Tax Collector is responsible for positive public relations of the office in the process of collecting, accounting and depositing all tax receipts. The Division accounts for defaulted taxes and transfers delinquent amounts to the defaulted tax roll. The Tax Collector also administers the processes associated with the Transient Occupancy Tax (TOT) and the Business License Ordinance.

Revenue Recovery

The Revenue Recovery Division is responsible for enforcement and collection of debts owed to some County Departments. This function was transferred to the Treasurer-Tax Collector's Office effective in FY 2017-18.

Treasurer-Tax Collector

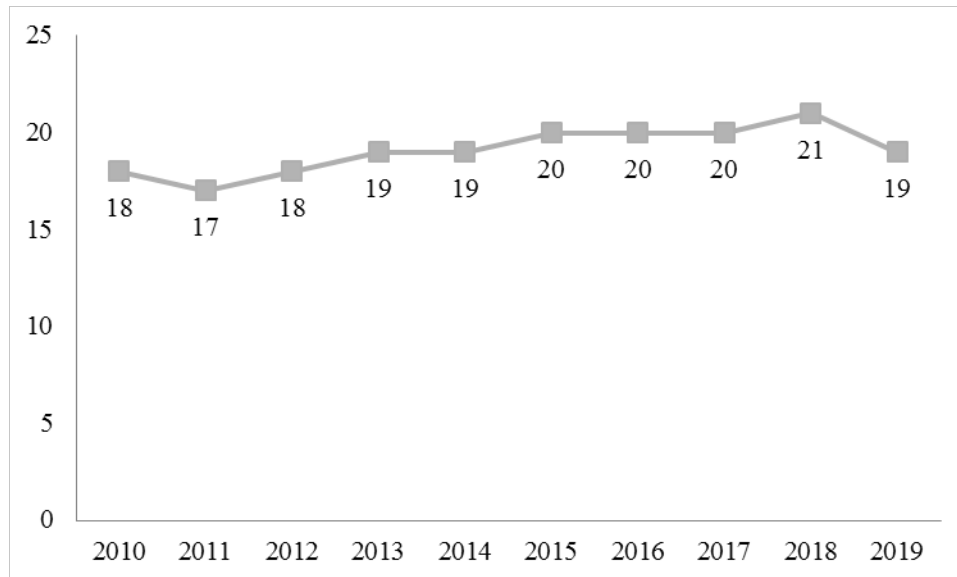
RECOMMENDED BUDGET • FY 2018 - 19

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Treasurer	\$ 675,900	\$ 675,900	\$ -	3.3
Tax Collector	\$ 2,364,301	\$ 1,449,595	\$ 914,706	15.2
Revenue Recovery	\$ 49,485	\$ 22,850	\$ 26,635	0.5
Total	\$ 3,089,686	\$ 2,148,345	\$ 941,341	19

STAFFING TREND

Staffing for the Treasurer-Tax Collector’s Office has remained fairly flat over the last ten years. The recommended staff allocation for FY 2018-19 is 19 FTEs. This reflects the transfer of two FTEs to the Information Technologies Department in FY 2017-18.



RECOMMENDED BUDGET

This Budget is recommended at \$3,089,686, which is a decrease of \$60,441 (-1.9%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 30.5% of the funding for the Department, and is increased by \$15,953 (1.7%) when compared to the FY 2017-18 Adopted Budget.

The Recommended Budget reflects the transfer of two FTEs to the Information Technologies Department, as approved by the Board of Supervisors in FY 2017-18.

The Department submitted supplemental budget requests totaling \$347,905:

- Vacation Home Rental Compliance Service \$77,000
- Software to manage Transient Occupancy Tax \$56,000
- Folding Machine \$40,050
- Video surveillance system \$25,000
- Revenue Recovery Officer I \$72,860
- Fiscal Technician \$76,995

Treasurer-Tax Collector

RECOMMENDED BUDGET • FY 2018 - 19

Funding has been included for the purchase of the folding machine (re-budgeted from FY 2017-18, with cost increase based on updated research from the Department). The Chief Administrative Officer recommends that the video surveillance system be referred to the Facilities Division for evaluation and prioritization among the other projects countywide.

The Department's request for software to manage collection and administration of Transient Occupancy Tax (TOT) requires further review. The Chief Administrative Officer has asked the Treasurer to work closely with Information Technologies to determine whether Megabyte, the new property tax administration system, or another County system can meet the County's needs in this area.

The Department has requested two additional positions, which are not recommended at this time. One FTE Revenue Recovery Officer was requested to increase collections on tax-defaulted accounts. These activities are currently being performed by an extra help employee. The Chief Administrative Office recommends that the Department continue to use extra help and monitor the revenue generated by these activities to determine whether there is sufficient funding to support a full-time employee.

The Department also requested one FTE Fiscal Technician, citing increased workloads related to Vacation Home Rental (VHR) program administration and Transient Occupancy Tax administration and collection, as well as a general increase in the number of transactions processed. The Board of Supervisors has directed the Chief Administrative Officer to review the VHR functions currently performed by the Treasurer-Tax Collector and recommend their appropriate placement within the County. It is anticipated that most of the workload associated with the permitting and administration of VHRs will be removed from the Department in FY 2018-19. The Chief Administrative Office recommends that any staffing changes to the Department be considered within the larger context of the reallocation of the VHR workload. It should also be noted that the removal of the permitting and violation processing functions from the Department will result in reduced revenue to the Department from licenses and fines, and a reduction in some other related expenses, such as professional services, which includes funding for the VHR hearing officer. These line items may be adjusted later in the year as the reorganization of the VHR responsibilities is completed.

The Recommended Budget includes \$315,000 in the Non-Departmental General Fund budget for potential needs related to VHR administration and enforcement, such as staffing, software and other services. This funding may ultimately be used, in part, for vacation home rental compliance software that was requested by the Department but not included in the Department's Recommended Budget.

CAO Adjustments

The Chief Administrative Office is recommending \$72,000 in reductions from the Department's budget request. Services and Supplies have been reduced by \$31,000 based on a review of prior year actuals. Fixed Assets were reduced by \$25,000 to remove funding for the Department's request for a video surveillance system.

Sources & Uses of Funds

The Treasurer-Tax Collector is funded through a variety of sources. Charges for services include fees for cash management and investment services that are paid by outside agencies that bank in the treasury, as well as a portion of the 5% administration fee for the supplemental property tax roll. Revenues are also generated through the sale of business licenses and vacation home rental permit fees. The Department receives a share of the fees charged for the separate assessment of time shares. Finally, the Department receives a portion of the Transient Occupancy Tax. The balance of the Department expense is funded with discretionary General Fund revenue.

Treasurer-Tax Collector
RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 04 TREASURER / TAX COLLECTOR

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0171	TAX: HOTEL & MOTEL OCCUPANCY	343,102	400,000	400,000	56,898
CLASS: 01	REV: TAXES	343,102	400,000	400,000	56,898
0210	LICENSE: BUSINESS	435,300	435,300	435,300	0
0260	OTHER LICENSE & PERMITS	63,015	63,015	63,015	0
CLASS: 02	REV: LICENSE, PERMIT, &	498,315	498,315	498,315	0
0360	PENALTY & COST DELINQUENT TAXES	72,000	72,000	72,000	0
CLASS: 03	REV: FINE, FORFEITURE &	72,000	72,000	72,000	0
1300	ASSESSMENT & TAX COLLECTION FEES	94,000	84,000	84,000	-10,000
1321	INVESTMENT & CASH MANAGEMENT FEE	612,000	612,000	650,000	38,000
1800	INTERFND REV: SERVICE BETWEEN FUND	111,000	12,400	8,000	-103,000
1821	INTERFND REV: COLLECTIONS	14,350	10,500	14,150	-200
CLASS: 13	REV: CHARGE FOR SERVICES	831,350	718,900	756,150	-75,200
1940	MISC: REVENUE	234,222	199,180	199,180	-35,042
CLASS: 19	REV: MISCELLANEOUS	234,222	199,180	199,180	-35,042
2020	OPERATING TRANSFERS IN	245,750	222,700	222,700	-23,050
CLASS: 20	REV: OTHER FINANCING SOURCES	245,750	222,700	222,700	-23,050
TYPE: R SUBTOTAL		2,224,739	2,111,095	2,148,345	-76,394

Treasurer-Tax Collector

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 04 TREASURER / TAX COLLECTOR

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	1,681,701	1,676,250	1,513,226	-168,475
3001 TEMPORARY EMPLOYEES	113,027	113,027	113,027	0
3002 OVERTIME	12,390	12,390	12,390	0
3020 RETIREMENT EMPLOYER SHARE	363,625	377,321	359,395	-4,230
3022 MEDI CARE EMPLOYER SHARE	24,143	24,061	21,698	-2,445
3040 HEALTH INSURANCE EMPLOYER	272,772	338,646	323,165	50,393
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	41,485	3,675	3,675
3042 LONG TERM DISABILITY EMPLOYER	4,160	4,147	3,739	-421
3043 DEFERRED COMPENSATION EMPLOYER	14,046	14,127	14,127	81
3046 RETIREE HEALTH: DEFINED	24,050	25,138	25,138	1,088
3060 WORKERS' COMPENSATION EMPLOYER	48,562	51,321	51,321	2,759
3080 FLEXIBLE BENEFITS	36,000	36,000	36,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	2,594,476	2,713,913	2,476,901	-117,575
4040 TELEPHONE COMPANY VENDOR	130	120	120	-10
4041 COUNTY PASS THRU TELEPHONE CHARGES	700	700	700	0
4100 INSURANCE: PREMIUM	13,084	16,463	16,463	3,379
4140 MAINT: EQUIPMENT	20,000	26,515	26,515	6,515
4144 MAINT: COMPUTER	56,490	60,928	60,928	4,438
4220 MEMBERSHIPS	980	1,080	1,080	100
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	500	500	500	0
4260 OFFICE EXPENSE	19,000	19,000	19,000	0
4261 POSTAGE	116,750	116,750	116,750	0
4262 SOFTWARE	360	360	360	0
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	12,385	12,385	12,385	0
4266 PRINTING / DUPLICATING SERVICES	48,200	48,200	48,200	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	149,124	159,124	159,124	10,000
4400 PUBLICATION & LEGAL NOTICES	18,000	18,000	18,000	0
4420 RENT & LEASE: EQUIPMENT	37,421	37,421	37,421	0
4461 EQUIP: MINOR	2,558	2,558	2,558	0
4462 EQUIP: COMPUTER	752	752	752	0
4500 SPECIAL DEPT EXPENSE	300	300	300	0
4502 EDUCATIONAL MATERIALS	2,900	2,900	2,900	0
4503 STAFF DEVELOPMENT	5,150	5,150	5,150	0
4600 TRANSPORTATION & TRAVEL	3,000	3,000	3,000	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	450	450	450	0
4605 RENT & LEASE: VEHICLE	5,875	1,756	1,756	-4,119
4606 FUEL PURCHASES	2,650	2,650	2,650	0
CLASS: 40 SERVICE & SUPPLIES	516,759	537,062	537,062	20,303
6040 FIXED ASSET: EQUIPMENT	12,000	65,050	40,000	28,000
CLASS: 60 FIXED ASSETS	12,000	65,050	40,000	28,000
7000 OPERATING TRANSFERS OUT	3,600	3,600	3,600	0
CLASS: 70 OTHER FINANCING USES	3,600	3,600	3,600	0
7200 INTRAFUND TRANSFERS: ONLY GENERAL	200	200	200	0
7223 INTRAFND: MAIL SERVICE	14,303	20,899	20,899	6,596
7224 INTRAFND: STORES SUPPORT	489	524	524	35
7231 INTRAFND: IS PROGRAMMING SUPPORT	20,000	20,000	20,000	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	0	2,500	2,500	2,500
CLASS: 72 INTRAFUND TRANSFERS	34,992	44,123	44,123	9,131
7350 INTRFND ABATEMENTS: GF ONLY	-3,900	-3,900	-3,900	0
7351 INTRFND ABATEMENTS: SOCIAL SERVICE	-7,800	-7,800	-7,800	0
7353 INTRFND ABATEMENTS: COLLECTIONS	0	-300	-300	-300
CLASS: 73 INTRAFUND ABATEMENT	-11,700	-12,000	-12,000	-300
TYPE: E SUBTOTAL	3,150,127	3,351,748	3,089,686	-60,441
FUND TYPE: 10 SUBTOTAL	925,388	1,240,653	941,341	15,953
DEPARTMENT: 04 SUBTOTAL	925,388	1,240,653	941,341	15,953

Treasurer-Tax Collector
RECOMMENDED BUDGET • FY 2018 - 19

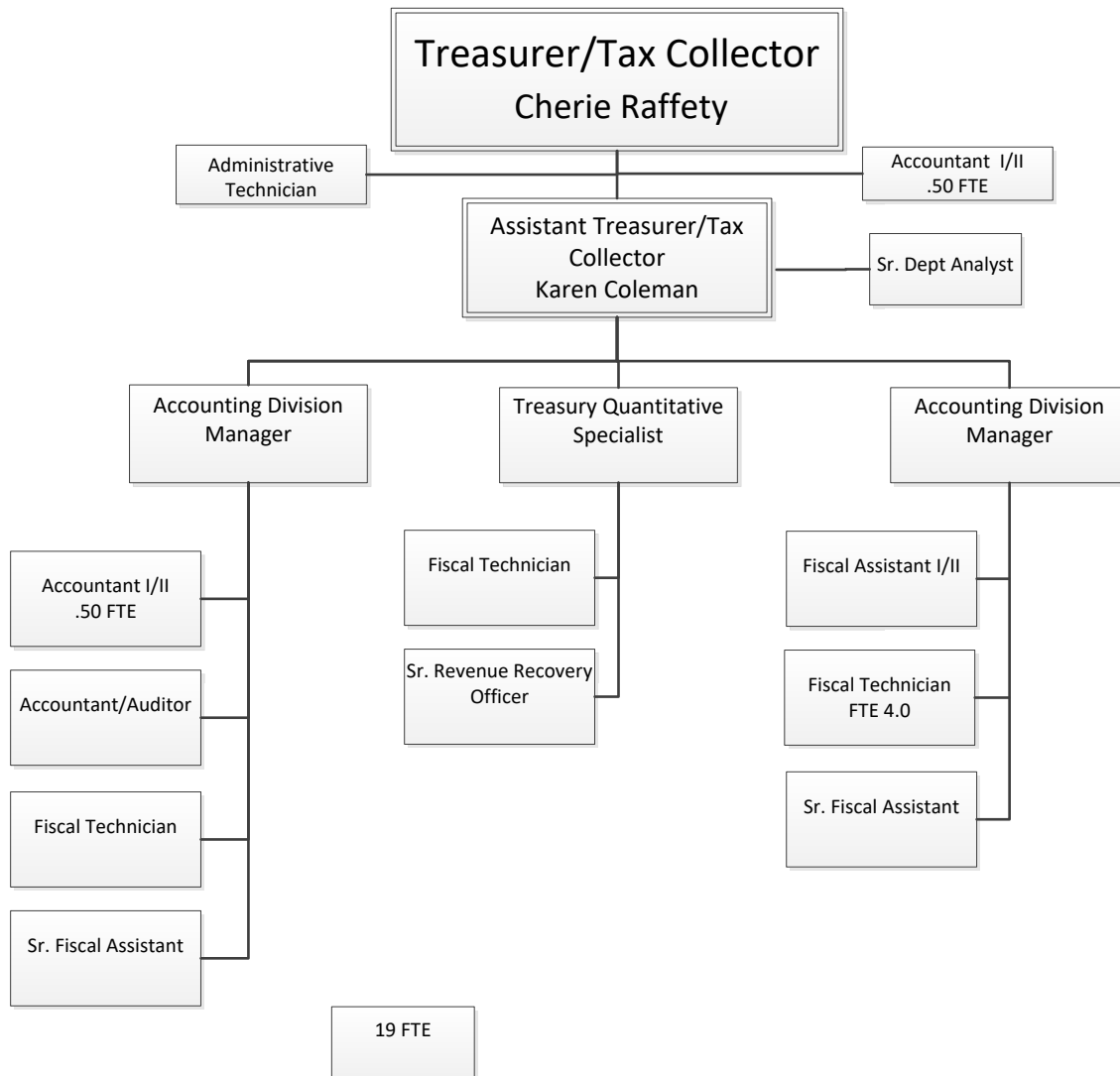
PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Treasurer/Tax Collector	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	6.00	7.00	6.00	-
Revenue Recovery Officer I/II	-	1.00	-	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Revenue Recovery Officer	1.00	1.00	1.00	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
Department Total	19.00	21.00	19.00	-

Treasurer-Tax Collector

RECOMMENDED BUDGET • FY 2018 - 19

ORGANIZATIONAL CHART



LAW & JUSTICE

Department	Page	2018-19 Appropriations	2018-19 Revenues	2018-19 NCC	2018-19 Staffing
Court MOE & Indigent Defense	117	2,289,794	867,619	1,422,175	-
District Attorney	121	10,171,055	2,817,342	7,353,713	57.80
Grand Jury	133	82,884	-	82,884	-
Probation	135	18,725,212	6,233,595	12,491,617	133.00
Public Defender	145	3,696,252	348,781	3,347,471	23.00
Sheriff	153	79,874,588	25,480,107	54,394,481	380.00
TOTAL FUNCTIONAL GROUP		114,839,785	35,747,444	79,092,341	593.80

Court Maintenance of Effort (MOE) & Indigent Defense

RECOMMENDED BUDGET • FY 2018 – 19

MISSION

The purpose of the County’s Court Maintenance of Effort (MOE) Department Budget is to provide the level of financial support to the State of California, as required by law, for the Superior Court of California, El Dorado County.

The State of California is now responsible for overall funding and operation of trial courts, including Court employees. County Boards of Supervisors throughout the State are responsible for providing a level of ongoing funding support through annual revenue “maintenance of effort” payments to the State, as specified in the California Government Code. Fines and forfeitures levied as a result of Court action are collected by the Court and other County agencies. Collections are distributed as directed by law, with portions of that distribution allocated to the County General Fund, cities, and other State special funds and agencies. The General Fund share of such revenue is recorded in the County’s Court MOE Budget.

Counties also continue to be responsible for the provision of indigent defense services (court appointed counsel for indigents). This County function is represented in this Department.

DEPARTMENT BUDGET SUMMARY

	16-17 Actual	17-18 Budget	18-19 Dept Request	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeitures	\$ 349,997	\$ 401,074	\$ 299,191	\$ 299,191	\$ (101,883)	-25.4%
Charges for Service	\$ 531,515	\$ 619,723	\$ 558,428	\$ 558,428	\$ (61,295)	-9.9%
Miscellaneous	\$ 5,882	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.0%
Total Revenue	\$ 887,394	\$ 1,030,797	\$ 867,619	\$ 867,619	\$ (163,178)	-15.8%
Services & Supplies	\$ 1,433,894	\$ 1,178,725	\$ 1,220,794	\$ 1,220,794	\$ 42,069	3.6%
Maintenance of Effort	\$ 1,066,970	\$ 1,275,000	\$ 1,069,000	\$ 1,069,000	\$ (206,000)	-16.2%
Total Appropriations	\$ 2,500,864	\$ 2,453,725	\$ 2,289,794	\$ 2,289,794	\$ (163,931)	-6.7%
Net County Cost	\$ 1,613,470	\$ 1,422,928	\$ 1,422,175	\$ 1,422,175	\$ (753)	-0.1%
FTEs	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%

MAJOR BUDGET CHANGES

Revenues

Fines, Forfeitures

(\$101,883) Decrease based on downward trend in this revenue over the previous two years.

Appropriations

Services and Supplies

\$42,069 Anticipated increase in court ordered services related to indigent defense conflict services.

Court Maintenance of Effort (MOE) & Indigent Defense

RECOMMENDED BUDGET • FY 2018 - 19

Maintenance of Effort

(\$206,000) Decrease due to declining court collections, resulting in payment of only the base maintenance of effort amount.

PROGRAM SUMMARIES

Court Facilities

Appropriations for court facilities are provided in compliance with statutory requirements that the County pay for the operation and maintenance of court facilities. This budget provides funding for the County Facility Payment (CFP) under AB1491.

AB1491 (formerly SB1732), the State Trial Court Facilities Act, required the County to transfer Court occupied facilities and properties to the State either by title or responsibility. The County completed the transfer of Court facilities in November 2008 with the transfer becoming effective January 2, 2009. Upon transfer of the facilities and properties an annual County Facilities Payment (CFP) was established requiring the County to sustain a level of financial support for the on-going maintenance and utilities of the State's court facilities.

Indigent Defense

The Indigent Defense program consists of Court appointed private attorneys serving as indigent conflict counsel for those cases where either the Judge or the County Public Defender has determined a conflict exists. Conflicts can exist for a number of different reasons. Examples include a case where the Public Defender may already be defending a client on a different case or where a client is linked to circumstances in a different client's case. Conflict panel attorneys can also be assigned by the Judges to cases where there are multiple defendants or where special circumstances exist such as the death penalty which requires, by law, a minimum of two attorneys, one of which would come from the conflict panel.

The program includes a contract with a local law firm to coordinate a panel of attorneys. In addition, this budget includes funding for court ordered services associated with the defense of indigent clients.

Superior Court Maintenance of Effort

The Court Maintenance of Effort budget unit reflects the County's share of fines and forfeitures levied during Court proceedings, some of which are collected and distributed by the State Superior Court, El Dorado County branch. The Court MOE budget unit also includes appropriations for the County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court. (Appropriations for local Court operations are not reflected in the County Budget since the Court is now a part of the State system. The State's appropriations to the local courts Statewide are determined by the State Judicial Council based upon recommendations from the State Administrative Office of Courts.)

Court Maintenance of Effort (MOE) & Indigent Defense

RECOMMENDED BUDGET • FY 2018 - 19

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Court Facilities	\$ 335,000	\$ -	\$ 335,000	0
Indigent Defense	\$ 1,220,794	\$ 10,000	\$ 1,210,794	0
Maintenance of Effort	\$ 734,000	\$ 857,619	\$ (123,619)	0
Total	\$ 2,289,794	\$ 867,619	\$ 1,422,175	0

RECOMMENDED BUDGET

This Budget is recommended at \$2,289,794, which is a decrease of \$163,931 (6.7%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 62% of the funding for the department, and is increased by \$753 (0.1%) when compared to the FY 2017-18 Adopted Budget. The increased General Fund support is attributed to indigent defense costs.

Sources & Uses of Funds

The County receives a share of fines, including vehicle and court fines (\$299,191), and fees and penalties, mostly associated with traffic bail and fees for traffic school (\$558,428), which are collected by the Courts.

The required Superior Court Maintenance of Effort is funded with the County's share of the fine and fee revenue that the County receives. The County is required to remit to the State a 50% portion of certain fine and forfeiture revenue received in excess of the base MOE amount. In recent years, the fine and forfeiture revenue has declined. As a result, it is anticipated the County will only be obligated to pay the base MOE amount of \$734,000 in FY 2018-19.

Indigent Defense is funded entirely from discretionary General Fund revenue.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 20 SUPERIOR COURT MOE

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ	SUBOBJ TITLE			
0300	VEHICLE CODE: FINES	12,963	6,100	6,100
0301	VEHICLE CODE: COURT FINES	351,452	272,170	272,170
0320	COURT FINE: OTHER	36,659	20,921	20,921
CLASS: 03	REV: FINE, FORFEITURE &	401,074	299,191	299,191
1500	COURT: FEES & COSTS	473	363	363
1504	COURT: SUMMARY JUDGMENT	8,000	8,000	8,000
1510	COURT: TRAFFIC BAIL SCHOOL VC42007	351,831	348,352	348,352
1511	COURT: TRAFFIC SCHOOL VC42007.1	77,600	61,632	61,632
1512	COURT: CITE/OWN RECOG PC1463.07	390	433	433
1513	COURT: AB233 CNTY SHARE ST PENALTY	180,429	138,809	138,809
1517	COURT: CONFLICT ATTORNEY	1,000	839	839
CLASS: 13	REV: CHARGE FOR SERVICES	619,723	558,428	558,428
1942	MISC: REIMBURSEMENT	10,000	10,000	10,000
CLASS: 19	REV: MISCELLANEOUS	10,000	10,000	10,000
TYPE: R SUBTOTAL		1,030,797	867,619	867,619
				-163,178

Court Maintenance of Effort (MOE) & Indigent Defense

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 20 SUPERIOR COURT MOE

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
4120	JURY & WITNESS EXPENSE	2,500	2,500	2,500	0
4122	JURY EXP: CRIMINAL	5,066	5,066	5,066	0
4126	JURY MILEAGE: CRIMINAL	4,831	5,000	5,000	169
4127	GRAND JURY EXPENSE	6,000	6,000	6,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	10,000	10,000	10,000	0
4313	LEGAL SERVICES	163,644	219,834	219,834	56,190
4315	CONTRACT: LEGAL ATTORNEY	841,184	863,568	863,568	22,384
4317	CRIMINAL INVESTIGATION	75,000	20,120	20,120	-54,880
4318	INTERPRETER	0	5,000	5,000	5,000
4320	VERBATIM: TRANSCRIPTION	10,000	10,000	10,000	0
4323	PSYCHIATRIC MEDICAL SERVICES	60,000	73,206	73,206	13,206
4400	PUBLICATION & LEGAL NOTICES	500	500	500	0
CLASS: 40	SERVICE & SUPPLIES	1,178,725	1,220,794	1,220,794	42,069
5240	CONTRIB: NON-CNTY GOVERNMENTAL	335,000	335,000	335,000	0
5242	AB233: MOE COURT REVENUE	940,000	734,000	734,000	-206,000
CLASS: 50	OTHER CHARGES	1,275,000	1,069,000	1,069,000	-206,000
TYPE: E SUBTOTAL		2,453,725	2,289,794	2,289,794	-163,931
FUND TYPE: 10	SUBTOTAL	1,422,928	1,422,175	1,422,175	-753
DEPARTMENT: 20	SUBTOTAL	1,422,928	1,422,175	1,422,175	-753

District Attorney
RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The District Attorney’s office is dedicated to objectively and effectively investigating and prosecuting matters under the Law, while recognizing the dignity of all individuals to achieve justice and minimize trauma to victims.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeitures	\$ 9,634	\$ 10,000	\$ 9,000	\$ 9,000	\$ (1,000)	-10%
State	\$ 1,652,977	\$ 1,824,940	\$ 1,567,047	\$ 1,567,047	\$ (257,893)	-14%
Federal	\$ 259,763	\$ 193,323	\$ 376,699	\$ 376,699	\$ 183,376	95%
Charges for Service	\$ 27,433	\$ 35,500	\$ 30,579	\$ 30,579	\$ (4,921)	-14%
Miscellaneous	\$ 6,229	\$ 2,500	\$ 2,250	\$ 2,250	\$ (250)	0%
Other Financing Sources	\$ 656,125	\$ 843,354	\$ 831,767	\$ 831,767	\$ (11,587)	-1%
Total Revenue	\$ 2,612,161	\$ 2,909,617	\$ 2,817,342	\$ 2,817,342	\$ (92,275)	-3%
Salaries and Benefits	\$ 8,325,411	\$ 9,252,219	\$ 9,628,709	\$ 9,270,629	\$ 18,410	0%
Services & Supplies	\$ 815,811	\$ 842,312	\$ 1,115,817	\$ 1,068,257	\$ 225,945	27%
Other Charges	\$ 6,328	\$ 2,500	\$ 2,500	\$ 2,420	\$ (80)	-3%
Fixed Assets	\$ 25,023	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	N/A
Operating Transfers	\$ 50,795	\$ 25,000	\$ -	\$ -	\$ (25,000)	0%
Intrafund Transfers	\$ 49,386	\$ 26,380	\$ 53,510	\$ 53,510	\$ 27,130	103%
Intrafund Abatements	\$ (512,116)	\$ (498,761)	\$ (373,761)	\$ (373,761)	\$ 125,000	-25%
Total Appropriations	\$ 8,760,638	\$ 9,649,650	\$ 10,576,775	\$ 10,171,055	\$ 521,405	5%
Net County Cost	\$ 6,148,477	\$ 6,740,033	\$ 7,759,433	\$ 7,353,713	\$ 613,680	9%
FTEs	57.8	59.8	58.8	57.8	(2.0)	-3%

MAJOR BUDGET CHANGES

Revenue

State

(\$257,893) Grant revenues related to domestic violence prosecution and victim compensation services are declining by \$188,000 and \$50,000, respectively.

Federal

\$183,376 The Department was awarded a grant for the Multi-Disciplinary Interview Center (MDIC) in FY 2017-18.

Appropriations

Salaries and Benefits

(\$158,115) Decrease for the elimination of one vacant District Attorney Investigator position, related to a decrease in Welfare Fraud services and related revenue from the Health and Human Services Agency.

District Attorney

RECOMMENDED BUDGET • FY 2018 - 19

Services and Supplies

\$225,945 Increases are due to the relocation of the District Attorney's Offices from a combination of County-owned and leased buildings to one leased building.

Fixed Assets

\$150,000 Increase is a one-time cost funded through the Public Safety Realignment, Law Enforcement Services Account, for the upgrade of the Office's information systems.

Intrafund Abatements

\$125,000 Intrafund abatements from the Health and Human Services Agency are decreasing by \$125,000 due to reduced demand for Welfare Fraud investigation services.

PROGRAM SUMMARIES

Automobile Insurance Fraud

The El Dorado County District Attorney's Auto Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with the California Department of Insurance, California Department of Motor Vehicles, Insurance Investigators and the Arson Task force in the prevention, investigation and prosecution of various forms of automobile insurance fraud. The Auto Fraud Unit investigates not only the typical auto insurance fraud and perjury case (where an individual presents a false or fraudulent claim for non-existent injuries or damages) but also complex schemes involving car dealership fraud and conspiracy to defraud multiple customers relating to the sales, transfers, and loan payoffs concerning the purchase of new and used vehicles. This program is funded on an annual basis through a grant application to the State Department of Insurance.

Core Prosecution

Child Abuse

The Special Investigator coordinates and conducts interviews of children involved in child abuse cases. This employee is also a vital part of the Multidisciplinary Interview Center as well as assisting with victim coordination on the major felony cases.

Core Prosecution

The main functions of this unit are to prosecute adult and juvenile offenders for criminal offenses, evaluate law enforcement reports and documents, assist in search warrant preparation, prepare and file legal briefs and memoranda relating to prosecution activities and appeals, conduct original and supplemental investigation of cases, prepare for trials, conduct trials, post-trial and sentencing hearings and appeals.

Multi-Disciplinary Interview Center (MDIC)

The User Agencies comprised of the Sheriff, Placerville Police Department, Health & Human Services Agency and District Attorney work together toward the mutual goal of facilitating the investigation of child abuse cases in order to minimize the trauma to child victims and their families residing in the western portion of El Dorado County and to maximize the effectiveness of criminal prosecution.

Elder Abuse Prosecution

Deputy District Attorneys and Investigators work with the Sheriff's Office, Adult Protective Services and Senior Legal Services to investigate and prosecute Elder Abuse Cases.

SB 90

As required by law, the District Attorney's office is mandated by the State of California to appear on behalf of the District Attorney's office for cases where defendants were convicted of a crime and classified as one of the following: Sexually Violent Predator, Mentally Disordered Offender, Not Guilty By Reason of Insanity. The Deputy District Attorney appears at recommitment hearings to insure that the offender is not released back into the community.

Another subset of the SB 90 program is Child Abduction and Recovery. In most instances these abductions involve a parent that does not have custody of the child(ren) and has taken them out of the county/state. The investigator works with families and law enforcement agencies to recover the child and return them to their legal guardian.

Sexual Assault/Domestic Violence

This unit currently covers all of the adult sexual assault, child sexual assault, child pornography, child abuse, and sexual registrant violators or the entire county. This unit also handles all of the domestic violence cases on the Western Slope.

These cases are vertically prosecuted due to their extremely sensitive nature. Deputy district attorneys spend a significant amount of time meeting with victims and their families. These cases are all extremely sensitive and involve substantial time outside of the courtroom preparing for trial and conducting follow up investigations. Most of these cases result in prison sentences. Many involve potential life sentences and end up going to trial.

Cold Case Homicides

Currently, there are approximately 60 cold case homicides to date. Of the 60 cases, 76% have been identified by the El Dorado County Sheriff's Office to have occurred in the last seven years. The remaining 24% reside with the South Lake Tahoe Police Department. These figures do not include cold sexual assault cases which to date have not been identified.

One of the unique characteristics of cold homicide cases is that often the killer is a serial killer. In many cases there is evidence to indicate that the defendant(s) were responsible for other deaths that were never prosecuted. Due to increased technology in DNA testing the potential of bringing the killers to justice is now a possibility.

District Attorney

RECOMMENDED BUDGET • FY 2018 - 19

Environmental Crimes

This unit provides the investigation and prosecution of environmental cases. The El Dorado County District Attorney's Environmental Unit is made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including El Dorado County Environmental Management, Code Enforcement, Department of Transportation, California Department of Fish & Game, California Air Resources Board, California Attorney General's Office, California District Attorney Association, State Water Resources Control Board, Lahontan Regional Water Quality Control Board, California Department of Forestry, as well as statewide cases with various other District Attorney's Offices. This unit is responsible for review and filing of environmental cases throughout El Dorado County. This unit investigates various forms of environmental crimes, including Hazardous Waste & Underground Storage Tank (UST) violations, Hazardous Material Business Plan violations (which put our first responders at risk of hazardous waste exposure), and illegal/improper release of deleterious materials to state waters and rivers in El Dorado County. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various environmental protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

Funding for this program is achieved through the use of defendant judgments that are deposited into a trust fund. These funds are ongoing as cases are prosecuted on an annual basis. The total amount of judgments can vary depending on case load within the fiscal year.

Proposition 64

The El Dorado County District Attorney's Consumer Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including Amador, Sacramento and Yolo County District Attorney's Offices, the California Department of Corporations, California Department of Motor Vehicles, California Department of Weights & Measures, California Department of Forestry, California Department of Home Furnishings, California Bureau of Automotive Repair, and the El Dorado County Code Enforcement and Department of Agriculture, in the investigation and prosecution of various forms of consumer fraud and unlawful business practices. Further, this unit is involved with review and handling all of the District Attorney Fraud Hotline and Consumer Fraud Complaints, as well as community outreach and fraud alerts concerning current fraud schemes and tactics. This unit investigates unlawful business practices in various forms, including cases against companies who have been short-selling underweight product for years, and businesses that have been defrauding customers through false advertising and mislabeling of products. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various consumer protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices. This program is funded through the use of funds collected from defendant judgments.

Real Estate Fraud

This unit provides the investigation and prosecution of Real Estate Fraud. The funding for Real Estate Fraud is ongoing. As the real estate instruments specified under GC 27388 are recorded, a \$3.00 fee is assessed with 90% of the fee being deposited into a Special Revenue Account for use by the District Attorney's office for the investigation and prosecution of Real Estate Fraud. In addition to the recorded document fees, funding from a specialized grant referenced above will be utilized.

District Attorney
RECOMMENDED BUDGET • FY 2018 - 19

Victim Witness Assistance

The Victim Witness Assistance program serves as a resource to crime victims. The advocates funded under this grant are required to provide the following services: crisis intervention, emergency assistance, resource referral and assistance, direct counseling and therapy, claim assistance, property return, orientation, court escort, case status/ disposition, notification of family and friends.

Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis.

Victim Witness Claims

The Claims Specialist provide application intake, data entry, determine eligibility, and verify losses, including; medical, dental, wage loss, support loss, mental health counseling, funeral burial and relocation expenses. The benefit of having the claims processed in our county is that bills can be paid in a timely manner. The average processing time of claims done directly by the VCP Board is 3-6 months which causes ongoing stress to victims as providers will cut off services until payment is received. Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis.

Workers Compensation Insurance Fraud

The El Dorado County Workers Compensation Unit provides the investigation and prosecution of Workers Compensation Insurance Fraud in El Dorado County. This includes claimant, premium, uninsured employer and medical provider fraud. Claimant fraud includes employees making false or exaggerated claims. Premium fraud occurs when employers misstate the type of work and or work experience of their employees in order to pay a lower premium. Uninsured employers are those who don't protect their employees by failing to obtain required workers compensation coverage. Medical provider fraud can occur when medical professional's bill for services not rendered, misrepresent the service provided, bill for unnecessary services, etc. This program is funded on an annual basis through a grant application to the State Department of Insurance.

BUDGET SUMMARY BY PROGRAM

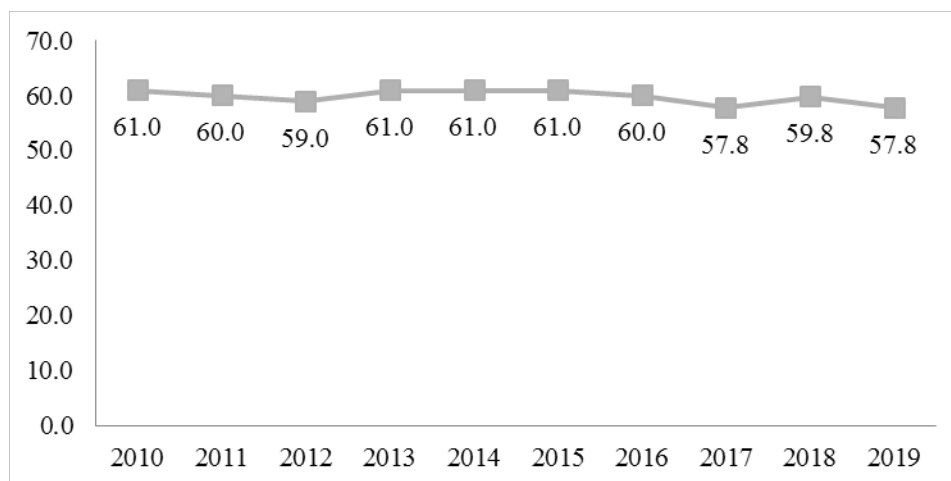
	Appropriations	Revenues	Net County Cost	Staffing
Automobile Insurance Fraud	\$ 265,911	\$ 238,400	\$ 27,511	1.5
Core Prosecution	\$ 8,968,460	\$ 1,734,956	\$ 7,233,504	47.81
Environmental Crimes	\$ -	\$ 5,241	\$ (5,241)	0
Proposition 64	\$ -	\$ 11,439	\$ (11,439)	0
Real Estate Fraud	\$ 42,076	\$ 68,225	\$ (26,149)	0
Victim Witness Assistance	\$ 323,728	\$ 273,316	\$ 50,412	3.6
Victim Witness Claims	\$ 171,305	\$ 163,349	\$ 7,956	2.2
Worker's Comp Insurance Fraud	\$ 399,575	\$ 322,416	\$ 77,159	2.69
Total	\$ 10,171,055	\$ 2,817,342	\$ 7,353,713	57.8

District Attorney

RECOMMENDED BUDGET • FY 2018 - 19

STAFFING TREND

Staffing for the District Attorney's Office has declined slightly over the last decade, due mainly to budget reductions, and the transfer of the department's fiscal functions to the Central Fiscal Unit in the Chief Administrative Office and information technology functions to the Central Information Technologies Department. The recommended staff allocation for FY 2018-19 is 57.8 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$10,171,055, which is an increase of \$521,405 (5.4%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 72.3% of the funding for the department, and is increased by \$613,680 (9.1%) when compared to the FY 2017-18 Adopted Budget.

The Recommended Budget includes an increase of \$613,680 in General Fund support for the Department. This is mainly attributed to a loss of grant funding and the Department's move into a new leased facility.

State grant funding related to the prosecution of domestic violence crimes and witness compensation has decreased by approximately \$272,000. The prosecution of domestic violence cases is considered to be a core function of the District Attorney's Office; therefore, it is not recommended that staff be reduced to mitigate the loss of the grant.

Appropriations related to the Department's move into a leased facility, approved by the Board of Supervisors in the Fall of 2017, have increased by approximately \$270,000.

CAO Adjustments

The Recommended Budget for Salary and Benefits reflects a reduction of \$222,000 to the Department's request.

The Department's request included an increase in Extra Help of \$97,000, primarily to work on cold cases. This has been reduced to \$150,000, equal to the amount budgeted in FY 2017-18.

The Chief Administrative Office has also reduced the Permanent Employees line item to offset a loss of funding from the Health and Human Services Agency (HHS) for Welfare Fraud investigation services. State funding was reduced for HHS. The County’s public assistance caseload is below the threshold at which the State requires a mandatory welfare fraud investigation service level; therefore, HHS has reduced its request for welfare fraud services from the DA from \$425,000 to \$300,000 to help mitigate its funding loss. The deletion of one vacant District Attorney Investigator (amount) is recommended as a result of this service reduction and the associated reduction in funding.

The following personnel allocation changes are recommended to reflect the department’s current staffing, as approved through alternatively filled positions in FY 2017-18:

	Add	Delete
Department Analyst I/II		1.0
Legal Secretary I/II		1.0
Paralegal	1.0	
Administrative Technician	1.0	

The Recommended Budget also includes the deletion of one vacant Investigative Assistant, which was proposed to be deleted in FY 2017-18 to offset the addition of one FTE Deputy District Attorney. The addition of the Deputy District Attorney was not recommended; as a result, the Investigative Assistant was not proposed for deletion; however, the Department has indicated it was their intention to delete the vacant Investigative Assistant regardless of whether the Deputy District Attorney had been recommended. The allocation has been held vacant throughout FY 2017-18 and is now proposed for deletion in FY 2018-19.

The District Attorney requested increases in Services and Supplies for additional travel and training, and for expert services related to court cases. Travel and training expenses were reduced to match current year budgeted levels. It is difficult to estimate the Department’s need for services related to court cases in any given year. This is also a difficulty for the Public Defender’s Office. Rather than increasing appropriations in areas that may not be needed, the Chief Administrative Office and the Departments will monitor activity and if needs arise that cannot be accommodated through savings within both Departments’ budgets, a budget transfer from contingency may be necessary later in the fiscal year.

Sources & Uses of Funds

The District Attorney’s Office is primarily funded through discretionary General Fund revenue; however, several State grants provide funding for various programs within the office. The Office also receives a portion of the Public Safety Sales Tax (\$954,684), and transfers in revenue from special revenue funds for the Auto Fraud (\$238,400), Workers Compensation Fraud (\$322,416), Proposition 64 (\$11,439), Real Estate Fraud (\$68,225), and Environmental Crimes programs (\$5,241), and Public Safety Realignment Law Enforcement Services fund (\$150,000).

District Attorney

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 22 DISTRICT ATTORNEY

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0348	PENALTY: SUSPENDED DRIVERS LICENSE	10,000	9,000	9,000	-1,000
CLASS: 03	REV: FINE, FORFEITURE &	10,000	9,000	9,000	-1,000
0860	ST: PUBLIC SAFETY SALES TAX	940,185	954,684	954,684	14,499
0880	ST: OTHER	565,755	358,700	358,700	-207,055
0896	ST: VEHICLE THEFT ALLOCATION	199,000	199,000	199,000	0
0898	ST: OES - OFFICE EMERGENCY SERVICES	120,000	54,663	54,663	-65,337
CLASS: 05	REV: STATE INTERGOVERNMENTAL	1,824,940	1,567,047	1,567,047	-257,893
1100	FED: OTHER	44,603	26,796	26,796	-17,807
1124	FED:OFFICE OF EMERGENCY SERVICES	148,720	349,903	349,903	201,183
CLASS: 10	REV: FEDERAL	193,323	376,699	376,699	183,376
1501	COURT: FEE	500	500	500	0
1746	BLOOD DRAWS	35,000	30,079	30,079	-4,921
CLASS: 13	REV: CHARGE FOR SERVICES	35,500	30,579	30,579	-4,921
1940	MISC: REVENUE	2,500	2,250	2,250	-250
CLASS: 19	REV: MISCELLANEOUS	2,500	2,250	2,250	-250
2020	OPERATING TRANSFERS IN	843,354	831,767	831,767	-11,587
CLASS: 20	REV: OTHER FINANCING SOURCES	843,354	831,767	831,767	-11,587
TYPE: R SUBTOTAL		2,909,617	2,817,342	2,817,342	-92,275
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	5,885,066	5,928,713	5,803,713	-81,353
3001	TEMPORARY EMPLOYEES	150,000	247,408	150,000	0
3002	OVERTIME	159,753	150,000	150,000	-9,753
3003	STANDBY PAY	10,026	13,500	13,500	3,474
3004	OTHER COMPENSATION	90,000	10,640	10,640	-79,360
3005	TAHOE DIFFERENTIAL	9,600	7,200	7,200	-2,400
3006	BILINGUAL PAY	4,160	4,160	4,160	0
3020	RETIREMENT EMPLOYER SHARE	1,526,398	1,632,665	1,632,665	106,267
3021	O.A.S.D.I. EMPLOYER SHARE	351	0	0	-351
3022	MEDI CARE EMPLOYER SHARE	85,107	86,283	86,283	1,176
3040	HEALTH INSURANCE EMPLOYER	838,346	914,405	914,405	76,059
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	146,172	10,500	10,500
3042	LONG TERM DISABILITY EMPLOYER	14,398	14,614	14,614	216
3043	DEFERRED COMPENSATION EMPLOYER	42,792	36,879	36,879	-5,913
3046	RETIREE HEALTH: DEFINED	66,195	71,584	71,584	5,389
3060	WORKERS' COMPENSATION EMPLOYER	147,907	140,866	140,866	-7,041
3080	FLEXIBLE BENEFITS	222,120	223,620	223,620	1,500
CLASS: 30	SALARY & EMPLOYEE BENEFITS	9,252,219	9,628,709	9,270,629	18,410
4020	CLOTHING & PERSONAL SUPPLIES	0	1,000	1,000	1,000
4040	TELEPHONE COMPANY VENDOR	6,000	6,000	6,000	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	9,439	9,439	9,439	0
4060	FOOD AND FOOD PRODUCTS	600	500	500	-100
4080	HOUSEHOLD EXPENSE	250	500	500	250
4086	JANITORIAL / CUSTODIAL SERVICES	3,168	0	0	-3,168
4100	INSURANCE: PREMIUM	42,436	59,578	59,578	17,142
4120	JURY & WITNESS EXPENSE	0	15,000	15,000	15,000
4123	JURY/WITNESS EXPENSE	15,000	2,500	2,500	-12,500
4124	WITNESS FEE	5,000	2,500	2,500	-2,500
4128	WITNESS MILEAGE	5,000	5,000	5,000	0
4144	MAINT: COMPUTER	4,500	3,420	3,420	-1,080
4160	VEH MAINT: SERVICE CONTRACT	0	6,000	6,000	6,000
4220	MEMBERSHIPS	18,195	18,195	18,195	0
4260	OFFICE EXPENSE	11,200	9,850	9,850	-1,350
4261	POSTAGE	5,025	5,000	5,000	-25

District Attorney
RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 22 DISTRICT ATTORNEY

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	2,985	2,300	2,300	-685
4265	LAW BOOKS	5,000	4,000	4,000	-1,000
4266	PRINTING / DUPLICATING SERVICES	1,350	750	750	-600
4267	ON-LINE SUBSCRIPTIONS	40,065	39,725	39,725	-340
4300	PROFESSIONAL & SPECIALIZED SERVICES	193,007	138,663	138,663	-54,344
4308	EXTERNAL DATA PROCESSING SERVICES	41,000	41,000	41,000	0
4317	CRIMINAL INVESTIGATION	2,000	2,000	2,000	0
4318	INTERPRETER	0	100	100	100
4320	VERBATIM: TRANSCRIPTION	10,000	9,449	9,449	-551
4321	MISCELLANEOUS TRIAL	0	30,000	0	0
4322	MEDICAL & SOBRIETY EXAMINATIONS	35,000	30,079	30,079	-4,921
4323	PSYCHIATRIC MEDICAL SERVICES	0	400	400	400
4334	FIRE PREVENTION & INSPECTION	0	420	420	420
4343	PERIMETER SECURITY	420	0	0	-420
4420	RENT & LEASE: EQUIPMENT	18,600	18,000	18,000	-600
4421	RENT & LEASE: SECURITY SYSTEM	7,200	4,320	4,320	-2,880
4440	RENT & LEASE: BUILDING &	79,714	336,314	336,314	256,600
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,500	10,254	10,254	8,754
4461	EQUIP: MINOR	5,250	5,000	5,000	-250
4462	EQUIP: COMPUTER	33,500	11,600	11,600	-21,900
4464	EQUIP: LAW ENFORCEMENT	10,000	11,200	11,200	1,200
4465	EQUIP: VEHICLE	3,000	3,000	3,000	0
4500	SPECIAL DEPT EXPENSE	1,000	0	0	-1,000
4501	SPECIAL PROJECTS	0	1,000	1,000	1,000
4503	STAFF DEVELOPMENT	25,500	0	0	-25,500
4510	DISTRICT ATTORNEY	2,500	2,500	2,500	0
4529	SOFTWARE LICENSE	250	250	250	0
4534	AMMUNITION	0	4,200	4,200	4,200
4540	STAFF DEVELOPMENT (NOT 1099)	600	32,700	26,700	26,100
4600	TRANSPORTATION & TRAVEL	21,500	33,060	21,500	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	10,000	10,000	10,000	0
4605	RENT & LEASE: VEHICLE	67,327	77,051	77,051	9,724
4606	FUEL PURCHASES	40,000	40,000	40,000	0
4608	HOTEL ACCOMMODATIONS	25,000	25,000	25,000	0
4620	UTILITIES	33,231	47,000	47,000	13,769
CLASS: 40	SERVICE & SUPPLIES	842,312	1,115,817	1,068,257	225,945
5300	INTERFND: SERVICE BETWEEN FUND	2,500	2,500	2,420	-80
CLASS: 50	OTHER CHARGES	2,500	2,500	2,420	-80
6041	FIXED ASSET: DATA PROCESS SYSTEM	0	150,000	150,000	150,000
CLASS: 60	FIXED ASSETS	0	150,000	150,000	150,000
7001	OPERATING TRANSFERS OUT: FLEET	25,000	0	0	-25,000
CLASS: 70	OTHER FINANCING USES	25,000	0	0	-25,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	500	500	500	0
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	1,000	1,000	1,000	0
7223	INTRAFND: MAIL SERVICE	4,601	4,566	4,566	-35
7224	INTRAFND: STORES SUPPORT	279	944	944	665
7231	INTRAFND: IS PROGRAMMING SUPPORT	18,000	31,000	31,000	13,000
7232	INTRAFND: MAINT BLDG & IMPROVMTNS	2,000	15,500	15,500	13,500
CLASS: 72	INTRAFUND TRANSFERS	26,380	53,510	53,510	27,130
7352	INTRFND ABATEMENTS: DA/FS CONTRACT	-425,000	-300,000	-300,000	125,000
7380	INTRFND ABATEMENTS: NOT GENERAL	-73,761	-73,761	-73,761	0
CLASS: 73	INTRAFUND ABATEMENT	-498,761	-373,761	-373,761	125,000
TYPE: E SUBTOTAL		9,649,650	10,576,775	10,171,055	521,405
FUND TYPE: 10 SUBTOTAL		6,740,033	7,759,433	7,353,713	613,680
DEPARTMENT: 22 SUBTOTAL		6,740,033	7,759,433	7,353,713	613,680

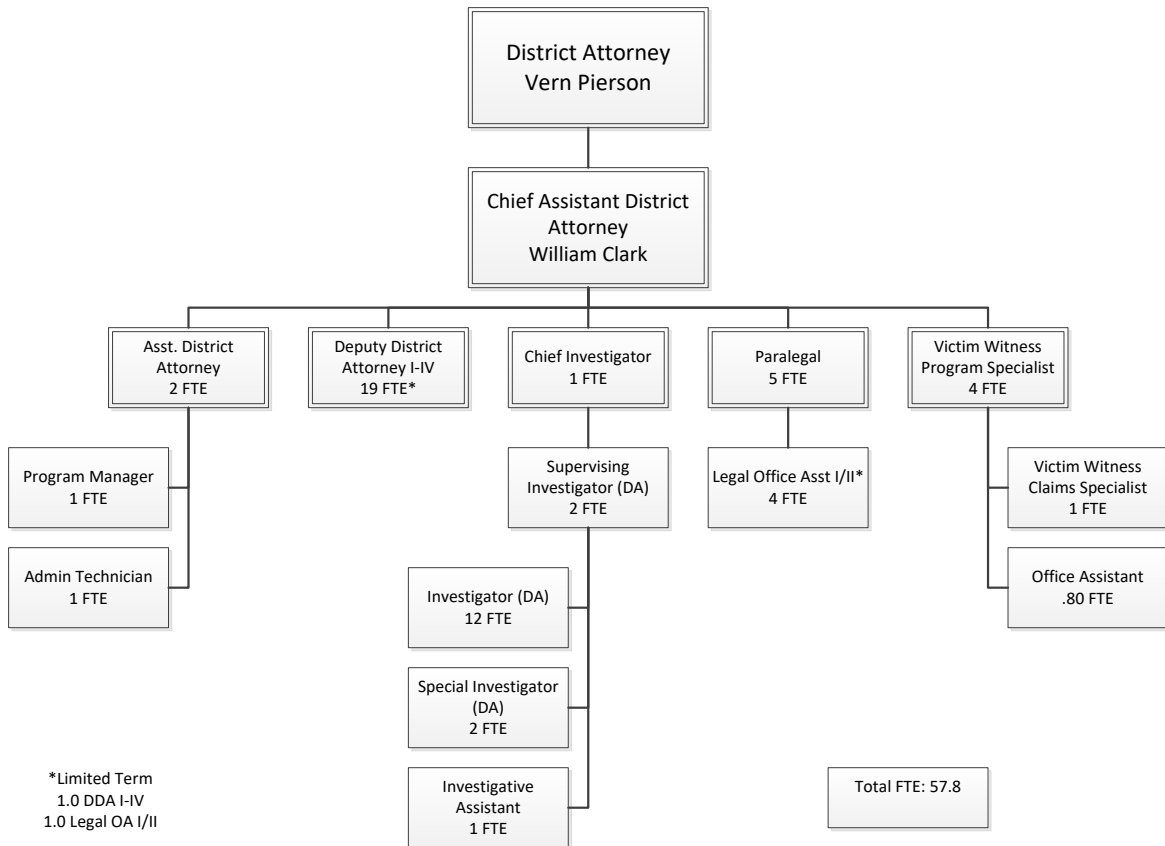
District Attorney

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PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
District Attorney	1.00	1.00	1.00	-
Administrative Technician	-	1.00	1.00	1.00
Assistant District Attorney	2.00	2.00	2.00	-
Chief Assistant District Attorney	1.00	1.00	1.00	-
Chief Investigator (DA)	1.00	1.00	1.00	-
Department Analyst I/II	1.00	-	-	(1.00)
Deputy District Attorney I-IV	18.00	18.00	18.00	-
Deputy District Attorney I-IV - Limited Term	1.00	1.00	1.00	-
Investigative Assistant	2.00	1.00	1.00	(1.00)
Investigator (D.A.)	13.00	13.00	12.00	(1.00)
Legal Office Assistant I/II	3.00	3.00	3.00	-
Legal Office Assistant I/II - Limited Term	1.00	1.00	1.00	-
Legal Secretary I/II	1.00	-	-	(1.00)
Office Assistant I/II	0.80	0.80	0.80	-
Paralegal	4.00	5.00	5.00	1.00
Program Manager I	1.00	1.00	1.00	-
Special Investigator - District Attorney	2.00	2.00	2.00	-
Supervising Investigator (DA)	2.00	2.00	2.00	-
Victim Witness Claims Specialist I/II	1.00	1.00	1.00	-
Victim Witness Program Specialist	4.00	4.00	4.00	-
Department Total	59.80	58.80	57.80	(2.00)

ORGANIZATIONAL CHART





MISSION

Grand Juries are appointed by the local State Superior Court of California and serve as investigative bodies. Civil grand juries are empowered to inquire into alleged criminal acts within the County; examine fiscal and management practices in County government, departments, cities and special districts; and to investigate allegations of misconduct of any public office or officer within the County. If evidence warrants, the Jury files formal charges.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Services & Supplies	\$ 51,153	\$ 80,612	\$ 80,612	\$ 80,612	\$ -	0.0%
Interfund Transfers	\$ 2,639	\$ 2,474	\$ 2,272	\$ 2,272	\$ (202)	-8.2%
Total Appropriations	\$ 53,792	\$ 83,086	\$ 82,884	\$ 82,884	\$ (202)	-0.2%
Net County Cost	\$ 53,792	\$ 83,086	\$ 82,884	\$ 82,884	\$ (202)	-0.2%

PROGRAM SUMMARY

The Grand Jury budget reflects those costs which may be incurred by the Civil Grand Jury members for their activities, as authorized by the California Penal Code and the local Superior Court. The Grand Jury is impaneled by the Superior Court, and reports to the Court. Per Penal Code Section 931, the County General Fund shall pay all expenses for Grand Jurors incurred in the investigation of County, City, and District Affairs.

RECOMMENDED BUDGET

This Budget is recommended at \$82,884, which is a decrease of \$202 (-0.2%). The General Fund provides 100% of the funding for the Grand Jury budget. This represents a status quo budget. The only change when compared to FY 2017-18 is a minor reduction in mail service cost applied charges.

Sources & Uses of Funds

The Grand Jury is entirely funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.

Grand Jury

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 19 GRAND JURY

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
4041	COUNTY PASS THRU TELEPHONE CHARGES	54	54	54	0
4127	GRAND JURY EXPENSE	28,000	28,000	28,000	0
4260	OFFICE EXPENSE	1,500	1,500	1,500	0
4261	POSTAGE	500	500	500	0
4262	SOFTWARE	650	650	650	0
4266	PRINTING / DUPLICATING SERVICES	7,558	7,558	7,558	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	500	500	500	0
4420	RENT & LEASE: EQUIPMENT	2,500	2,500	2,500	0
4503	STAFF DEVELOPMENT	2,850	2,850	2,850	0
4600	TRANSPORTATION & TRAVEL	1,500	1,500	1,500	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	35,000	35,000	35,000	0
CLASS: 40	SERVICE & SUPPLIES	80,612	80,612	80,612	0
7223	INTRAFND: MAIL SERVICE	2,474	2,272	2,272	-202
CLASS: 72	INTRAFUND TRANSFERS	2,474	2,272	2,272	-202
TYPE: E SUBTOTAL		83,086	82,884	82,884	-202
FUND TYPE: 10	SUBTOTAL	83,086	82,884	82,884	-202
DEPARTMENT: 19	SUBTOTAL	83,086	82,884	82,884	-202

MISSION

The mission of the Probation Department is: Providing public safety through collaborative partnerships and innovative practices in corrections, with accountability and compassion.

The vision of the Probation Department is Safe Communities through Changed Lives

The Probation Department believes its well-trained, dedicated, and compassionate employees are the department's most valuable asset. The department is committed to respecting human rights and diversity, fostering transparency through accountability and communication, and providing exemplary service by leading with integrity, humility, honesty, and equality.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeitures	\$ 4,204	\$ 3,750	\$ -	\$ -	\$ (3,750)	-100.0%
State	\$ 2,096,275	\$ 2,032,647	\$ 1,895,767	\$ 1,895,767	\$ (136,880)	-6.7%
Federal	\$ 183,808	\$ 224,985	\$ 244,985	\$ 244,985	\$ 20,000	8.9%
Other Governmental	\$ 29,027	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.0%
Charges for Service	\$ 430,712	\$ 294,000	\$ 285,000	\$ 285,000	\$ (9,000)	-3.1%
Miscellaneous	\$ 5,694	\$ 4,750	\$ 5,000	\$ 5,000	\$ 250	5.3%
Other Financing	\$ 3,019,039	\$ 3,622,948	\$ 3,777,843	\$ 3,777,843	\$ 154,895	4.3%
Total Revenue	\$ 5,768,759	\$ 6,208,080	\$ 6,233,595	\$ 6,233,595	\$ 25,515	0.4%
Salaries & Benefits	\$ 13,838,842	\$ 15,072,679	\$ 15,618,550	\$ 15,428,572	\$ 355,893	2.4%
Services & Supplies	\$ 2,405,703	\$ 3,007,692	\$ 3,246,437	\$ 3,147,730	\$ 140,038	4.7%
Other Charges	\$ 49,043	\$ 79,625	\$ 79,625	\$ 79,625	\$ -	0.0%
Fixed Assets	\$ -	\$ 52,873	\$ 20,334	\$ 20,334	\$ (32,539)	0.0%
Operating Transfers	\$ 73,486	\$ 237,272	\$ 115,000	\$ -	\$ (237,272)	0.0%
Intrafund Transfers	\$ 49,318	\$ 39,237	\$ 48,951	\$ 48,951	\$ 9,714	24.8%
Total Appropriations	\$ 16,416,392	\$ 18,489,378	\$ 19,128,897	\$ 18,725,212	\$ 235,834	1.3%
Net County Cost	\$ 10,647,633	\$ 12,281,298	\$ 12,895,302	\$ 12,491,617	\$ 210,319	1.7%
FTEs	132.0	132.5	133.0	133.0	0.50	0.4%

MAJOR BUDGET CHANGES

Revenue

State

(\$136,880) Revenues from the state are declining due to the sunset of grant funding for Pretrial Supervision program.

Operating Transfers

\$154,895 Increase in use of Public Safety Realignment funds, approved by the Community Corrections Partnership.

Probation

RECOMMENDED BUDGET • FY 2018 - 19

Appropriations

Salaries and Benefits

- \$40,430 Increase related to converting a half-time (0.5 FTE) Fiscal Assistant position to full-time (1.0 FTE), partially offset by a \$5,000 reduction in Temporary Employee expense.
- \$320,463 Net increase due primarily to an increase in CalPERS Retirement costs and general salary increases.

Services & Supplies

- \$140,038 Net increase related primarily to programs funded through Public Safety Realignment, including an apprenticeship program for adult probationers.

Operating Transfers

- (\$237,272) During FY 2017-18, four additional vehicles were approved and purchased. No vehicle purchases have been scheduled for FY 2018-19, resulting in a significant decrease in transfers out to the Fleet budget.

PROGRAM SUMMARIES

Administration

The Administration Division plans, organizes, directs and supports the operations of the Probation Department. The division leads the development of policy and procedure and develops and oversees the departmental budget. The division also provides central department services such as fiscal, clerical, information technology, and human resources.

Adult Probation Services

The Adult Probation Services division provides countywide community supervision of adult offenders, and provides investigations and reports regarding offenders to the Superior Court. Activities in this division include general supervision, Post Release Community Supervision (PRCS) and Mandatory Community Supervision (MCS), Court services and investigations, Electronic Monitoring Program, Drug Court, Domestic Violence Court, DUI Court, Behavioral Health Court, Veteran's Court, enforcement of court orders, and brokering community services.

The Community Corrections Center provides adult offender intake, assessment and referral services, as well as "One Stop" supervision, treatment, education, vocational, and substance abuse interventions. The CCC facility includes Probation, Human Services, Public Health, Mental Health, Education, and community-based services as prescribed through the Public Safety Realignment plan and funding.

Juvenile Court Commitments

This unit includes costs for the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Facilities (DJF) of the California Department of Corrections and Rehabilitation (CDCR). Revenue for this program comes from the Youthful Offender Block Grant.

Juvenile Detention Facilities

Operation of two medium security, juvenile detention facilities (Placerville/South Lake Tahoe) where juveniles await adjudication of cases for (delinquent) acts, and serve court-ordered (dispositions) in efforts toward rehabilitation and promoting public safety. The juvenile detention facilities provide mandated services and treatment programs to incarcerated youth. The South Lake Tahoe facility houses the six month El Dorado County "Challenge" Commitment Program. Facilities must comply with State Title 15 and Title 24 regulations covering staffing ratios, (staff-to-juvenile), care and custody programming, housing conditions, facility maintenance, medical, educational, and treatment services, and custody transports to Juvenile Court and out of County institutions.

Juvenile Probation Services

The Juvenile Probation Services division provides countywide community supervision of juveniles, and provides investigations and reports regarding juveniles to the Superior Court. Activities in the division include supervision, intake services, court services, Juvenile Electronic Monitoring Program, Juvenile Court Work Program, Teen Court, Juvenile Drug Court, Probation Supervision Officers embedded at local high schools, enforcement of Court orders, placement services, diversion program, delinquency prevention, and brokering community services.

BUDGET SUMMARY BY PROGRAM

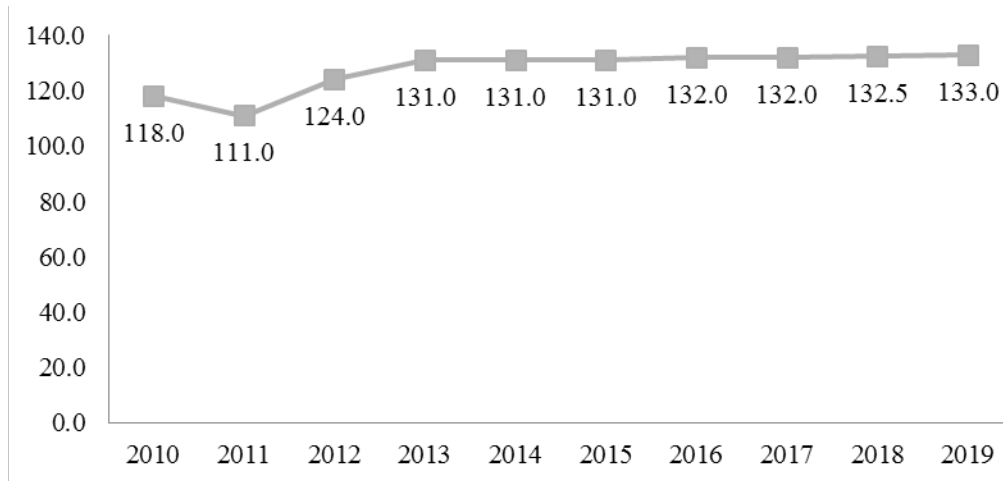
	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 4,538,636	\$ 141,315	\$ 4,397,321	24.5
Adult Probation Services	\$ 4,430,523	\$ 2,782,444	\$ 1,648,079	31.5
Juvenile Detention Facilities	\$ 7,081,163	\$ 1,404,191	\$ 5,676,972	58
Juvenile Probation Services	\$ 2,674,890	\$ 1,905,645	\$ 769,245	19
Total	\$ 18,725,212	\$ 6,233,595	\$ 12,491,617	133

Probation

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STAFFING TREND

Staffing for the Probation Department increased slightly following 2011 Public Safety Realignment and has changed very little since then. The proposed staff allocation for FY 2018-19 is 133 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$18,725,212, which is an increase of \$235,834 (1.3%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 67% of the funding for the Department, and is increased by \$210,319 (1.7%) when compared to the FY 2017-18 Adopted Budget.

The Department requested position allocation changes that result in an increase in the total allocation of 0.5 FTE; however, the changes result in an estimated savings of approximately \$6,000. The deletion of 3.0 Deputy Probation Officers more than offsets the addition of 2.0 FTE Probation Assistants, 1.0 FTE Executive Secretary, and 0.5 FTE Fiscal Assistant. These position changes are recommended. The Department has been able to utilize the non-safety classification of Probation Assistant to relieve the Deputy Probation Officers of some administrative work. This, in addition to reduced populations in the juvenile facilities, enables the Department to delete 3.0 vacant Deputy Probation Officers. The Executive Secretary is recommended, as there is no dedicated administrative support for the Chief Probation Officer and the executive leadership team. This creates inefficiencies, as higher level positions perform clerical and secretarial duties. Finally, the Department is converting a current part-time (0.5 FTE) Fiscal Assistant position to full-time (1.0 FTE) partially offset by a \$5,000 reduction in Temporary Employees expense. The Department also anticipates reducing its actual use of extra help as a result.

The Department submitted requests for several capital improvement projects, some of which were requested but not funded in the FY 2017-18 Budget. Funding for carpet replacement and paint in the South Lake Tahoe office has been identified in the Facilities ACO budget; but requests for additional work at the Juvenile Treatment Center in South Lake Tahoe require further review and are not recommended at this time.

The Department's budgeted use of Public Safety Realignment funds is approximately \$1.9 million in FY 2018-19. This includes recovery of 13% of the Department's overhead costs, resulting in a General Fund Subsidy of approximately \$320,000 to those services provided through Public Safety Realignment programming. It should be noted that the total FY 2018-19 budget for Public Safety Realignment

program (including funding in the Sheriff’s Office and HHSA) relies on the use of limited fund balance. In future years, it may be necessary to reduce or restructure services, or increase the General Fund subsidy to the programs.

CAO Adjustments

The Recommended Budget reflects a reduction from the Department’s request for Salaries and Benefits based on a revised calculation for charges for the Unemployment Insurance trust fund.

Operating Transfers were reduced by \$115,000 to remove funding for the capital improvement projects that were not recommended. Services and Supplies were reduced by a total of \$98,707 across several line items, to bring the budget closer to prior year actual expenditures.

Sources & Uses of Funds

Other than discretionary General Fund tax revenue, the Department’s largest sources of revenue are from the State. The Department receives a share of the Public Safety Augmentation Fund (Proposition 172) Sales Tax (\$1,274,308), and the State provides funding for juvenile probation services (\$575,449). The Department is drawing down \$1,884,049 in Public Safety Realignment funding.

Transfers from special revenue funds include \$241,000 from the Corrections Performance Innovation fund, \$702,000 from the Supplemental Law Enforcement Services Account, and \$490,000 from the Youthful Offender Block Grant fund.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 25 PROBATION

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0341	PENALTY: RESTITUTION	3,750	0	0	-3,750
CLASS: 03	REV: FINE, FORFEITURE &	3,750	0	0	-3,750
0760	ST: CORRECTIONS	59,020	46,010	46,010	-13,010
0860	ST: PUBLIC SAFETY SALES TAX	1,249,322	1,274,308	1,274,308	24,986
0880	ST: OTHER	724,305	575,449	575,449	-148,856
CLASS: 05	REV: STATE INTERGOVERNMENTAL	2,032,647	1,895,767	1,895,767	-136,880
1000	FED: ADMIN PUBLIC ASSISTANCE	75,000	95,000	95,000	20,000
1101	FED: BLOCK GRANT REVENUES	149,985	149,985	149,985	0
CLASS: 10	REV: FEDERAL	224,985	244,985	244,985	20,000
1202	REV: CARE - COMM ACTION RESPONSIVE	25,000	25,000	25,000	0
CLASS: 12	REV: OTHER GOVERNMENTAL	25,000	25,000	25,000	0
1680	INSTITUTIONAL CARE & SERVICES	175,000	225,000	225,000	50,000
1683	PROBATION: ADULT DEFENDANT	40,000	40,000	40,000	0
1684	CARE IN JUVENILE HALL	60,000	0	0	-60,000
1685	URINALYSIS TESTING	3,000	3,000	3,000	0
1747	HEMP - HOME ELECTRONIC MONITORING	13,000	15,000	15,000	2,000
1751	PROBATION: PRESENT REPORT FEE	3,000	2,000	2,000	-1,000
CLASS: 13	REV: CHARGE FOR SERVICES	294,000	285,000	285,000	-9,000
1940	MISC: REVENUE	4,750	5,000	5,000	250
CLASS: 19	REV: MISCELLANEOUS	4,750	5,000	5,000	250
2020	OPERATING TRANSFERS IN	3,466,192	3,621,087	3,621,087	154,895
2027	OPERATING TRSNF IN: SALES TAX	156,756	156,756	156,756	0
CLASS: 20	REV: OTHER FINANCING SOURCES	3,622,948	3,777,843	3,777,843	154,895
TYPE: R SUBTOTAL		6,208,080	6,233,595	6,233,595	25,515

Probation

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 25 PROBATION

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	8,403,740	8,530,480	8,530,480	126,740
3001	TEMPORARY EMPLOYEES	45,000	40,000	40,000	-5,000
3002	OVERTIME	213,322	207,185	207,185	-6,137
3003	STANDBY PAY	20,468	20,468	20,468	0
3004	OTHER COMPENSATION	113,653	108,578	108,578	-5,075
3005	TAHOE DIFFERENTIAL	117,600	115,200	115,200	-2,400
3006	BILINGUAL PAY	11,440	11,440	11,440	0
3020	RETIREMENT EMPLOYER SHARE	2,933,278	3,166,268	3,166,268	232,990
3022	MEDI CARE EMPLOYER SHARE	125,142	125,850	125,850	708
3040	HEALTH INSURANCE EMPLOYER	2,166,748	2,190,010	2,190,010	23,262
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	213,253	23,275	23,275
3042	LONG TERM DISABILITY EMPLOYER	21,195	21,322	21,322	127
3043	DEFERRED COMPENSATION EMPLOYER	24,021	21,363	21,363	-2,658
3046	RETIREE HEALTH: DEFINED	151,171	158,609	158,609	7,438
3060	WORKERS' COMPENSATION EMPLOYER	665,901	628,524	628,524	-37,377
3080	FLEXIBLE BENEFITS	60,000	60,000	60,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	15,072,679	15,618,550	15,428,572	355,893
4020	CLOTHING & PERSONAL SUPPLIES	16,000	28,000	28,000	12,000
4022	UNIFORMS	9,700	6,250	6,250	-3,450
4040	TELEPHONE COMPANY VENDOR	31,476	42,684	42,684	11,208
4041	COUNTY PASS THRU TELEPHONE CHARGES	6,000	6,000	6,000	0
4044	CABLE/INTERNET SERVICE	2,568	2,568	2,568	0
4060	FOOD AND FOOD PRODUCTS	164,000	164,000	164,000	0
4080	HOUSEHOLD EXPENSE	38,000	40,000	40,000	2,000
4085	REFUSE DISPOSAL	20,100	20,100	20,100	0
4086	JANITORIAL / CUSTODIAL SERVICES	23,369	23,443	23,443	74
4100	INSURANCE: PREMIUM	72,972	85,951	85,951	12,979
4140	MAINT: EQUIPMENT	3,000	3,000	3,000	0
4144	MAINT: COMPUTER	120,859	160,505	160,505	39,646
4145	MAINTENANCE: EQUIPMENT PARTS	1,000	1,000	1,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	28,037	24,251	24,251	-3,786
4183	MAINT: GROUNDS	500	300	300	-200
4197	MAINTENANCE BUILDING: SUPPLIES	1,800	2,300	2,300	500
4200	MEDICAL, DENTAL & LABORATORY	8,750	53,000	53,000	44,250
4220	MEMBERSHIPS	3,295	4,145	4,145	850
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	4,666	4,806	4,806	140
4260	OFFICE EXPENSE	30,500	34,000	34,000	3,500
4261	POSTAGE	7,650	5,000	5,000	-2,650
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	180	386	386	206
4264	BOOKS / MANUALS	21,150	47,900	47,900	26,750
4265	LAW BOOKS	400	400	400	0

Probation
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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 25 PROBATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4266	PRINTING / DUPLICATING SERVICES	3,800	29,222	24,222	20,422
4300	PROFESSIONAL & SPECIALIZED SERVICES	649,549	761,458	741,458	91,909
4308	EXTERNAL DATA PROCESSING SERVICES	3,960	2,856	2,856	-1,104
4318	INTERPRETER	500	500	500	0
4320	VERBATIM: TRANSCRIPTION	500	500	500	0
4323	PSYCHIATRIC MEDICAL SERVICES	326,000	230,000	230,000	-96,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	68,936	14,936	14,936	-54,000
4329	PROBATION: NON GOVERNMENT AGENCY	1,950	3,300	3,300	1,350
4334	FIRE PREVENTION & INSPECTION	2,622	2,622	2,622	0
4400	PUBLICATION & LEGAL NOTICES	600	300	300	-300
4420	RENT & LEASE: EQUIPMENT	38,538	24,684	24,684	-13,854
4440	RENT & LEASE: BUILDING &	282,414	366,505	292,798	10,384
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,650	1,600	1,600	-50
4461	EQUIP: MINOR	64,570	67,697	67,697	3,127
4462	EQUIP: COMPUTER	24,000	75,794	75,794	51,794
4463	EQUIP: TELEPHONE & RADIO	67,188	10,050	10,050	-57,138
4464	EQUIP: LAW ENFORCEMENT	60,259	34,558	34,558	-25,701
4465	EQUIP: VEHICLE	67,390	28,717	28,717	-38,673
4500	SPECIAL DEPT EXPENSE	69,069	116,215	116,215	47,146
4503	STAFF DEVELOPMENT	304,670	114,906	114,906	-189,764
4529	SOFTWARE LICENSE	16,717	0	0	-16,717
4534	AMMUNITION	13,880	14,000	14,000	120
4539	CONTRACTED CARE MANAGEMENT SERVICE	0	5,344	5,344	5,344
4600	TRANSPORTATION & TRAVEL	2,158	81,783	81,783	79,625
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	11,760	60,584	60,584	48,824
4605	RENT & LEASE: VEHICLE	113,374	131,203	131,203	17,829
4606	FUEL PURCHASES	52,222	49,008	49,008	-3,214
4608	HOTEL ACCOMMODATIONS	5,280	112,106	112,106	106,826
4620	UTILITIES	138,164	146,000	146,000	7,836
CLASS: 40	SERVICE & SUPPLIES	3,007,692	3,246,437	3,147,730	140,038
5000	SUPPORT & CARE OF PERSONS	79,625	79,625	79,625	0
CLASS: 50	OTHER CHARGES	79,625	79,625	79,625	0
6040	FIXED ASSET: EQUIPMENT	27,859	20,334	20,334	-7,525
6042	FIXED ASSET: COMPUTER SYSTEM	25,014	0	0	-25,014
CLASS: 60	FIXED ASSETS	52,873	20,334	20,334	-32,539
7000	OPERATING TRANSFERS OUT	102,272	115,000	0	-102,272
7001	OPERATING TRANSFERS OUT: FLEET	135,000	0	0	-135,000
CLASS: 70	OTHER FINANCING USES	237,272	115,000	0	-237,272
7200	INTRAFUND TRANSFERS: ONLY GENERAL	1,000	1,000	1,000	0
7210	INTRAFND: COLLECTIONS	3,371	3,000	3,000	-371
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	2,000	2,000	2,000	0
7223	INTRAFND: MAIL SERVICE	8,770	7,584	7,584	-1,186
7224	INTRAFND: STORES SUPPORT	5,096	3,617	3,617	-1,479
7231	INTRAFND: IS PROGRAMMING SUPPORT	2,000	4,500	4,500	2,500
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	17,000	27,250	27,250	10,250
CLASS: 72	INTRAFUND TRANSFERS	39,237	48,951	48,951	9,714
TYPE: E SUBTOTAL		18,489,378	19,128,897	18,725,212	235,834
FUND TYPE: 10 SUBTOTAL		12,281,298	12,895,302	12,491,617	210,319
DEPARTMENT: 25 SUBTOTAL		12,281,298	12,895,302	12,491,617	210,319

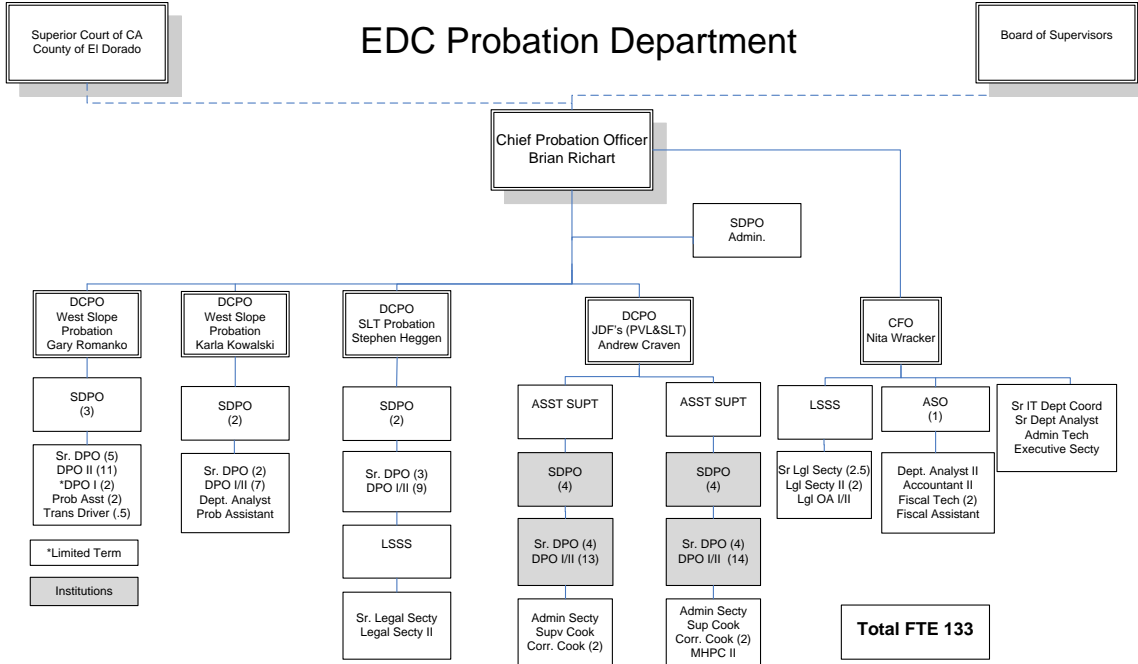
Probation

RECOMMENDED BUDGET • FY 2018 - 19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Chief Probation Officer	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Administrative Secretary	2.00	2.00	2.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Superintendent - Institutions	2.00	2.00	2.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Correctional Cook	4.00	4.00	4.00	-
Correctional Food Services Supervisor	2.00	2.00	2.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Deputy Chief Probation Officer	4.00	4.00	4.00	-
Deputy Probation Officer I/II	30.00	30.00	30.00	-
Deputy Probation Officer I/II - Limited Term	1.00	1.00	1.00	-
Deputy Probation Officer I/II - Institutions	30.00	27.00	27.00	(3.00)
Executive Secretary	0.00	1.00	1.00	1.00
Fiscal Assistant	0.50	1.00	1.00	0.50
Fiscal Technician	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Legal Secretarial Services Supervisor	2.00	2.00	2.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Mental Health Program Coordinator II	1.00	1.00	1.00	-
Probation Assistant	1.00	3.00	3.00	2.00
Probation Transport Driver	0.50	0.50	0.50	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Deputy Probation Officer	10.00	10.00	10.00	-
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Sr. IT Department Coordinator	1.00	1.00	1.00	-
Sr. Legal Secretary	3.50	3.50	3.50	-
Supervising Deputy Probation Officer	8.00	8.00	8.00	-
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Department Total	132.50	133.00	133.00	0.50

ORGANIZATIONAL CHART





Public Defender
RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The mission of the Department is to provide legal representation for people charged with criminal offenses who cannot afford to hire private counsel. The Public Defender’s Office provides quality legal services in a compassionate and professional manner, providing constitutional balance to the El Dorado County legal system.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
State	\$ 309,684	\$ 292,576	\$ 292,576	\$ 292,576	\$ -	0%
Charges for Service	\$ 1,700	\$ 100	\$ -	\$ -	\$ (100)	-100%
Miscellaneous	\$ (1,117)	\$ -	\$ -	\$ -	\$ -	0%
Other Financing Sources	\$ -	\$ 77,500	\$ 56,205	\$ 56,205	\$ (21,295)	-27%
Total Revenue	\$ 310,267	\$ 370,176	\$ 348,781	\$ 348,781	\$ (21,395)	-6%
Salaries and Benefits	\$ 2,906,826	\$ 3,308,035	\$ 3,337,359	\$ 3,284,541	\$ (23,494)	-1%
Services & Supplies	\$ 278,934	\$ 379,436	\$ 445,768	\$ 382,438	\$ 3,002	1%
Other Charges	\$ 17,000	\$ -	\$ -	\$ -	\$ -	0%
Fixed Assets	\$ -	\$ 12,000	\$ -	\$ -	\$ (12,000)	0%
Operating Transfers	\$ 47,935	\$ -	\$ -	\$ -	\$ -	0%
Intrafund Transfers	\$ 38,614	\$ 45,240	\$ 29,273	\$ 29,273	\$ (15,967)	-35%
Total Appropriations	\$ 3,289,309	\$ 3,744,711	\$ 3,812,400	\$ 3,696,252	\$ (48,459)	-1%
Net County Cost	\$ 2,979,042	\$ 3,374,535	\$ 3,463,619	\$ 3,347,471	\$ (27,064)	-1%
FTEs	23	23	23	23	0	0

MAJOR BUDGET CHANGES

Operating Transfers

(\$21,395) Decrease in Public Safety Realignment revenue, reflecting one-time purchases of equipment and training in FY 2017-18 that are not included in the FY 2018-19 budget.

Appropriations

Salaries and Benefits

(\$23,494) Decrease due primarily to recommended position allocation changes that will result in net savings.

Fixed Assets

(\$12,000) Decrease reflects one-time purchase of smartboards that was included in the Department’s FY 2017-18 budget.

Public Defender

RECOMMENDED BUDGET • FY 2018 - 19

Intrafund Transfers

(\$15,967) Decrease reflects one-time costs in FY 2017-18 for Information Technologies programming services for the Department's case management system.

PROGRAM SUMMARY

The functions of the Public Defender's Office are defined by California state law and the County Charter. The Public Defender provides legal representation, including investigative services, to adults and juveniles charged with criminal offenses who cannot afford to retain the services of a private attorney. The Department also represents those who require conservatorship who are unable to care for themselves and/or manage their financial affairs. The Department is a partner in several specialty courts, such as Veterans' Court, Behavioral Health Court, Proposition 36/Drug Court, and the new Family Wellness Court. The Department also participates in standing committees, such as the Crisis Intervention Team (CIT), the Community Corrections Partnership (CCP), and the Elder Protection Unit (EPU). Clients of the Department include:

- Adults accused of felonies or misdemeanors who cannot afford private counsel, including both new cases and violations of probation (VOP);
- Juveniles accused of felonies or misdemeanors whose parents cannot afford private counsel, including both new cases and VOPs;
- Lanterman-Petris-Short (LPS) conservatees (mentally ill persons who are gravely disabled) on petitions to establish or re-establish conservatorship, on petitions for involuntary psychotropic medication, and on writs for involuntary psychiatric hospitalization;
- Probate conservatees (seniors and developmentally delayed persons who are unable to care for themselves) on petitions to establish the initial conservatorship and/or on petitions to renew the conservatorship;
- Clients in specialty courts, such as Behavioral Health Court, Veterans' Court, Proposition 36/Drug Court, and Family Wellness Court, when accepted into those programs as part of the overall justice mandate to reduce recidivism and facilitate re-entry into the community.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Public Defender	\$ 3,696,252	\$ 348,781	\$ 3,347,471	23
Total	\$ 3,696,252	\$ 348,781	\$ 3,347,471	23

BEST PRACTICES & SERVICE INDICATORS

The Public Defender has identified the following service level indicators to begin measuring in FY 2018-19.

Service Indicators

Case Load

- 1) Number of Charges
- 2) Charge Type

Work Load

- 1) Cases Assigned and Closed
- 2) Number of Attorneys
- 3) Experience Level of Attorneys

Client Contact

- 1) Number of Client Visits
- 2) Number of Client Phone Conversations

Motion Practice

- 1) Number and Type of Motions Filed

Pre-trial Status

- 1) Detained
- 2) Released

Disposition

- 1) Guilty
- 2) Not Guilty
- 3) Nulle Prose
- 4) Deferral

Sentencing

- 1) Incarceration; Probation; Fines
- 2) Pleas to Reduced Charges

Use of Investigators

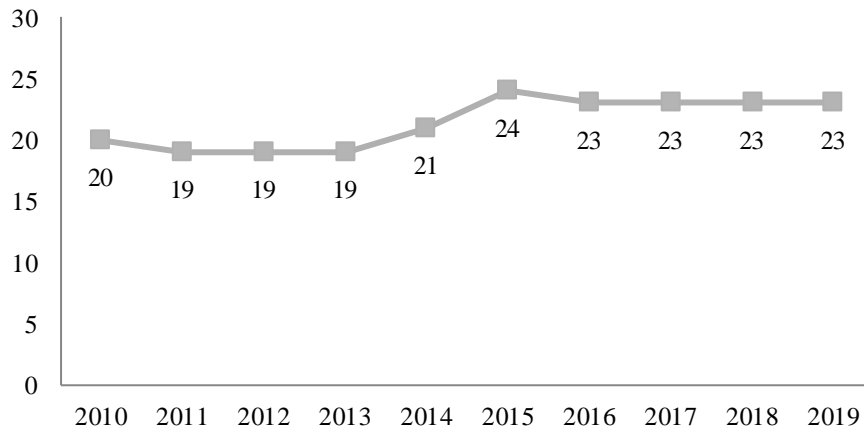
- 1) Requests Granted/Denied
- 2) Time Spent on Investigation
- 3) Number of Witnesses Contacted

Public Defender

RECOMMENDED BUDGET • FY 2018 - 19

STAFFING TREND

Staffing for the Public Defender’s Office has changed little over the last ten years. The recommended staff allocation for FY 2018-19 is 23 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$3,696,252, which is a decrease of \$48,459 (-1.3%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 91% of the funding for the Department, and is decreased by \$27,064 (less than 1%) when compared to the FY 2017-18 Adopted Budget.

The reduction in General Fund cost is due to decreases in Fixed Assets, Intrafund Transfers, and Salaries and Benefits. Decreases in Fixed Assets and Intrafund Transfers reflect one-time purchases that were completed in FY 2017-18. The reduction in Salaries and Benefits is due to position allocation changes that result in a net reduction in costs.

CAO Adjustments

The Chief Administrative Office has reduced the Department’s Services and Supplies request by \$63,300. This is primarily due to removing funding for services related to court cases. It is difficult to estimate the Department’s need for services related to court cases in any given year. This is also a difficulty for the District Attorney’s Office. Rather than budget appropriations that may not be needed within the Departments’ budgets, the CAO and the Departments will monitor activity and if needs arise that cannot be accommodated through savings within both Departments’ budgets, a budget transfer from contingency may be necessary later in the fiscal year.

The Recommended Budget includes the following allocation changes, to become effective July 1, 2018:

	Add	Delete
<u>Chief Assistant Public Defender</u>		1.0
<u>Supervising Public Defender</u>	1.0	
<u>Sr. Investigator.</u>		1.0
<u>Supervising Investigator</u>	1.0	

Public Defender

RECOMMENDED BUDGET • FY 2018 - 19

The Department's current allocation includes a Chief Assistant Public Defender and an Assistant Public Defender. The Assistant Public Defender is filled and provides supervision to attorneys on both the East Slope and the West Slope. The Chief Assistant position is vacant. The recommendation is to delete the Chief Assistant position, adding a lower level, Supervising Public Defender to provide supervision on the East Slope. In addition, the Sr. Investigator is recommended to be upgraded to a Supervising Investigator. This position will be FLSA exempt and able to perform full supervisory duties for the investigative staff on both slopes. These allocation changes are anticipated to result in approximately \$19,000 in savings in FY 2018-19.

Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund revenue; however, the Department does receive a share of the Public Safety sales tax (\$292,576), as well as funding from Public Safety Realignment. In FY 2018-19, the Realignment funding will be used to fund case management services to assist clients with accessing services, and to fund staff training.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 23 PUBLIC DEFENDER

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0860	ST: PUBLIC SAFETY SALES TAX	292,576	292,576	292,576	0
CLASS: 05	REV: STATE INTERGOVERNMENTAL	292,576	292,576	292,576	0
1381	PUBLIC DEFENDER: INDIGENTS	100	0	0	-100
CLASS: 13	REV: CHARGE FOR SERVICES	100	0	0	-100
2020	OPERATING TRANSFERS IN	77,500	56,205	56,205	-21,295
CLASS: 20	REV: OTHER FINANCING SOURCES	77,500	56,205	56,205	-21,295
TYPE: R SUBTOTAL		370,176	348,781	348,781	-21,395
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	2,297,837	2,280,715	2,280,715	-17,122
3002	OVERTIME	5,000	5,000	5,000	0
3004	OTHER COMPENSATION	25,000	25,000	25,000	0
3005	TAHOE DIFFERENTIAL	12,000	10,800	10,800	-1,200
3006	BILINGUAL PAY	4,160	4,680	4,680	520
3020	RETIREMENT EMPLOYER SHARE	447,543	484,428	484,428	36,885
3022	MEDI CARE EMPLOYER SHARE	33,555	33,299	33,299	-256
3040	HEALTH INSURANCE EMPLOYER	293,923	246,216	246,216	-47,707
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	57,018	4,200	4,200
3042	LONG TERM DISABILITY EMPLOYER	5,745	5,697	5,697	-48
3043	DEFERRED COMPENSATION EMPLOYER	22,512	19,612	19,612	-2,900
3046	RETIREE HEALTH: DEFINED	26,340	27,532	27,532	1,192
3060	WORKERS' COMPENSATION EMPLOYER	50,420	47,362	47,362	-3,058
3080	FLEXIBLE BENEFITS	84,000	90,000	90,000	6,000
CLASS: 30	SALARY & EMPLOYEE BENEFITS	3,308,035	3,337,359	3,284,541	-23,494

Public Defender

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

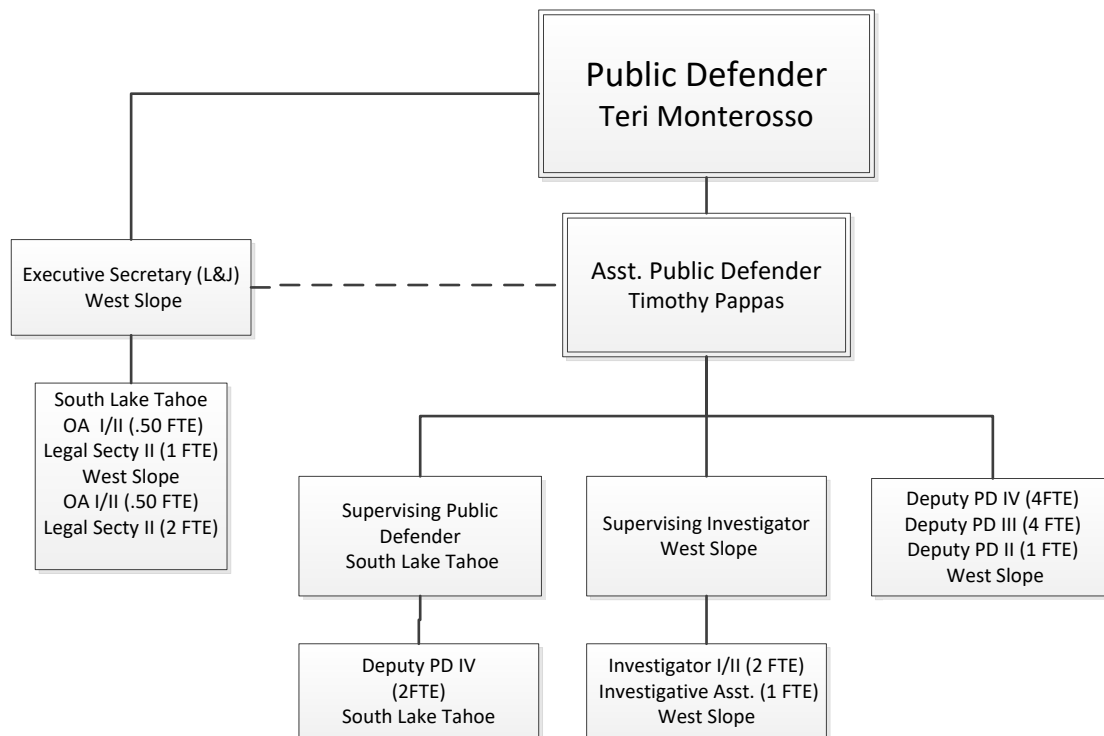
FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 23 PUBLIC DEFENDER

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4020 CLOTHING & PERSONAL SUPPLIES	0	350	350	350
4040 TELEPHONE COMPANY VENDOR	1,000	1,000	1,000	0
4041 COUNTY PASS THRU TELEPHONE CHARGES	1,460	1,460	1,460	0
4080 HOUSEHOLD EXPENSE	300	300	300	0
4100 INSURANCE: PREMIUM	11,684	14,839	14,839	3,155
4120 JURY & WITNESS EXPENSE	4,000	4,000	4,000	0
4123 JURY/WITNESS EXPENSE	500	500	500	0
4124 WITNESS FEE	200	200	200	0
4128 WITNESS MILEAGE	100	100	100	0
4160 VEH MAINT: SERVICE CONTRACT	500	500	500	0
4220 MEMBERSHIPS	6,348	6,348	6,348	0
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	780	780	780	0
4260 OFFICE EXPENSE	11,403	11,403	11,403	0
4261 POSTAGE	600	600	600	0
4262 SOFTWARE	640	640	640	0
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	500	900	900	400
4265 LAW BOOKS	2,500	2,500	2,500	0
4266 PRINTING / DUPLICATING SERVICES	500	500	500	0
4267 ON-LINE SUBSCRIPTIONS	19,817	19,817	19,817	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	88,330	118,330	55,000	-33,330
4313 LEGAL SERVICES	0	300	300	300
4318 INTERPRETER	3,500	3,500	3,500	0
4320 VERBATIM: TRANSCRIPTION	7,500	7,500	7,500	0
4323 PSYCHIATRIC MEDICAL SERVICES	15,000	15,000	15,000	0
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	7,500	7,500	7,500	0
4343 PERIMETER SECURITY	1,264	1,992	1,992	728
4420 RENT & LEASE: EQUIPMENT	8,853	10,000	10,000	1,147
4440 RENT & LEASE: BUILDING &	104,777	106,769	106,769	1,992
4461 EQUIP: MINOR	2,000	2,000	2,000	0
4462 EQUIP: COMPUTER	0	13,000	13,000	13,000
4463 EQUIP: TELEPHONE & RADIO	250	250	250	0
4500 SPECIAL DEPT EXPENSE	210	210	210	0
4502 EDUCATIONAL MATERIALS	500	500	500	0
4503 STAFF DEVELOPMENT	4,500	10,500	10,500	6,000
4600 TRANSPORTATION & TRAVEL	6,500	7,500	7,500	1,000
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	27,295	33,500	33,500	6,205
4603 MILEAGE: COURT SERVICES PRIVATE	0	125	125	125
4605 RENT & LEASE: VEHICLE	8,625	8,555	8,555	-70
4606 FUEL PURCHASES	8,000	8,000	8,000	0
4608 HOTEL ACCOMMODATIONS	7,000	9,000	9,000	2,000
4620 UTILITIES	15,000	15,000	15,000	0
CLASS: 40 SERVICE & SUPPLIES	379,436	445,768	382,438	3,002
6040 FIXED ASSET: EQUIPMENT	12,000	0	0	-12,000
CLASS: 60 FIXED ASSETS	12,000	0	0	-12,000
7200 INTRAFUND TRANSFERS: ONLY GENERAL	100	100	100	0
7210 INTRAFND: COLLECTIONS	100	100	100	0
7223 INTRAFND: MAIL SERVICE	2,772	2,734	2,734	-38
7224 INTRAFND: STORES SUPPORT	768	839	839	71
7231 INTRAFND: IS PROGRAMMING SUPPORT	40,000	22,000	22,000	-18,000
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	1,500	3,500	3,500	2,000
CLASS: 72 INTRAFUND TRANSFERS	45,240	29,273	29,273	-15,967
TYPE: E SUBTOTAL	3,744,711	3,812,400	3,696,252	-48,459
FUND TYPE: 10 SUBTOTAL	3,374,535	3,463,619	3,347,471	-27,064
DEPARTMENT: 23 SUBTOTAL	3,374,535	3,463,619	3,347,471	-27,064

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Public Defender	1.00	1.00	1.00	-
Assistant Public Defender	1.00	1.00	1.00	-
Chief Assistant Public Defender	1.00	0.00	0.00	(1.00)
Deputy Public Defender II-IV	11.00	11.00	11.00	-
Executive Secretary Law & Justice	1.00	1.00	1.00	-
Investigative Assistant	1.00	1.00	1.00	-
Investigator I/II (Public Defender)	2.00	2.00	2.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Sr. Investigator	1.00	0.00	0.00	(1.00)
Supervising Investigator	0.00	1.00	1.00	1.00
Supervising Public Defender	0.00	1.00	1.00	1.00
Department Total	23.00	23.00	23.00	-

ORGANIZATIONAL CHART



Total FTE: 23



MISSION

The mission of the El Dorado County Sheriff's Office is to uphold the law through the investigation and enforcement of criminal and civil law, to provide leadership and law enforcement support to allied law enforcement agencies, to deliver consistent and humane treatment to those placed in our care and custody, and to perform these responsibilities in a manner that is responsive to the needs of our community and faithful to the Constitution of the United States and the Constitution of the State of California.

The vision of the Sheriff's Office is a modern approach to traditional law enforcement values; total enforcement on crime and criminals and total care for victims, witnesses and the community with professionalism through training and by example.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	\$ 125,325	\$ 123,208	\$ 123,208	\$ 123,208	\$ -	0.0%
Licenses, Permits	\$ 130,524	\$ 163,700	\$ 143,700	\$ 143,700	\$ (20,000)	-12.2%
Fines, Forfeitures	\$ 42,026	\$ 32,000	\$ 38,000	\$ 38,000	\$ 6,000	18.8%
Use of Money	\$ 5,550	\$ 9,600	\$ 9,600	\$ 9,600	\$ -	0.0%
State	\$ 8,141,826	\$ 7,845,271	\$ 16,112,762	\$ 16,112,762	\$ 8,267,491	105.4%
Federal	\$ 633,582	\$ 838,580	\$ 876,420	\$ 876,420	\$ 37,840	4.5%
Other Governmental	\$ 554,334	\$ 500,000	\$ 500,000	\$ 500,000	\$ -	0.0%
Charges for Service	\$ 475,257	\$ 601,400	\$ 623,600	\$ 623,600	\$ 22,200	3.7%
Misc.	\$ 106,512	\$ 82,300	\$ 81,300	\$ 81,300	\$ (1,000)	-1.2%
Other Financing Sources	\$ 5,067,321	\$ 5,646,285	\$ 6,971,517	\$ 6,971,517	\$ 1,325,232	23.5%
Residual Equity Transfers					\$ -	0.0%
Total Revenue	\$ 15,282,257	\$ 15,842,344	\$ 25,480,107	\$ 25,480,107	\$ 9,637,763	60.8%
Salaries and Benefits	\$ 51,571,196	\$ 55,334,742	\$ 59,297,387	\$ 57,440,046	\$ 2,105,304	3.8%
Services & Supplies	\$ 7,940,874	\$ 10,239,584	\$ 10,050,367	\$ 10,050,367	\$ (189,217)	-1.8%
Other Charges	\$ 64,902	\$ 97,450	\$ 144,638	\$ 144,638	\$ 47,188	48.4%
Fixed Assets	\$ 478,063	\$ 1,717,367	\$ 3,417,400	\$ 2,817,500	\$ 1,100,133	64.1%
Operating Transfers	\$ 343,136	\$ 295,600	\$ 8,147,752	\$ 9,388,752	\$ 9,093,152	0.0%
Intrafund Transfers	\$ 112,809	\$ 143,384	\$ 111,689	\$ 111,689	\$ (31,695)	-22.1%
Intrafund Abatement	\$ (34,216)	\$ (41,602)	\$ (78,404)	\$ (78,404)	\$ (36,802)	0.0%
Total Appropriations	\$ 60,476,764	\$ 67,786,525	\$ 81,090,829	\$ 79,874,588	\$ 12,088,063	17.8%
Net County Cost	\$ 45,194,507	\$ 51,944,181	\$ 55,610,722	\$ 54,394,481	\$ 2,450,300	4.7%
FTEs	375	376	384	380	4	1.1%

MAJOR BUDGET CHANGES

Revenue

State

\$7,521,552 One-time increase in grant funding for the Placerville Jail expansion project.

Operating Transfers

\$1,325,232 Increase due primarily to use of Rural Counties funding for the purchase of a Command Vehicle for response during major disasters or events.

Sheriff

RECOMMENDED BUDGET • FY 2018-19

Appropriations

Salaries and Benefits

\$2,105,304 Increase due primarily to Charter-mandated salary adjustments and CalPERS retirement cost increases. The CAO is recommending a \$1,242,000 reduction from Department's request for Salaries and Benefits. This is equal to the amount reduced from the Department's FY 2017-18 request based on historical savings.

Services and Supplies

(\$129,556) Decrease in the Department's General Liability Insurance Premium charge.

Fixed Assets

\$1,100,133 Increase in total appropriation for Fixed Assets, due primarily to planned purchase of a Command Vehicle for response during major disasters or events, to be funded by Rural Counties revenue. The Department's General Fund Fixed Asset request was reduced by \$599,900 and is recommended at \$1,317,500, which is equal to the Department's FY 2017-18 General Fund Fixed Asset budget.

Operating Transfers

\$9,093,152 Increase due primarily to the receipt of grant funding from the State that will be transferred to the ACO Fund for the Placerville Jail expansion project (\$7,521,552), and the appropriation of \$1,242,000 to be transferred to the Department of Transportation for construction of an intersection related to the Public Safety Facility project.

PROGRAM SUMMARIES

Administration

Sheriff's Administration is responsible for the overall management of the Sheriff's Office and includes the office of the Sheriff, Captains, Sheriff's Executive Secretary, and Live Scan Fingerprinting. Also included within Administration is the Fiscal Services Division which is responsible for grant administration, accounting, budgeting, payroll, purchasing, legislative analysis, Office of Emergency Services State/FEMA Reimbursement Liaison and contract administration.

Grants

The Sheriff's Office administers a variety of State and Federal Grants, including grants relative to homeland security and funding to cover costs associated with providing law enforcement services on the County's lakes and waterways.

Custody

The Custody Division is responsible for the operation of the County’s two adult custody facilities in Placerville and South Lake Tahoe. The Custody Division offers work programs, warrant services, courtroom security and perimeter security for our local Courts, transportation and supervision of inmates to court proceedings, and movement to other correctional facilities. The jails also provide a Commissary and contracted medical care for the inmates.

Operations

Patrol Services is responsible for County-wide law enforcement patrol activities; responding to calls for service; recording crime reports from citizens and handling investigations of crimes; making arrests where there is a violation of local, State, or Federal laws, codes, or ordinances; assisting other agencies during emergencies; and responding to any and all safety needs of the citizens of El Dorado County. Included within the Patrol Services Division are the Crime Scene Investigators and Detective Units that are responsible for county-wide investigation of criminal cases, narcotics investigations and follow-up investigation of crimes referred by the Patrol Deputies, cases from the District Attorney and/or Probation Departments, and the coordination of investigations with multi-jurisdictional task forces. Additionally, Fleet, Bomb Squad, Search & Rescue, SWAT, K-9, the Dive Team, the Crisis Negotiation Team, the Sheriff’s Honor Guard, Reserves, Explorers, Office of Emergency Services, the Public Information Officer, and the Sheriff’s substations come under the Patrol Services Division.

Support Services

Support Services provides the public with employment opportunities, public records and property, the office of the Coroner, civil process, Vehicle Abatement, the Range/Armory, the Radio Shop, and Information Technology support to the Sheriff’s Office. Also included within the Support Services Division are the Sheriff’s Training section, Dispatch, the Professional Standards and Background Investigative Unit, Radio Communications staff, the Sheriff’s Team of Active Retiree (STAR) program, and the Assistant Public Administrator.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration				
Administration/Finance	\$ 5,364,184	\$ 829,865	\$ 4,534,319	16
Livescan Fingerprinting	\$ 119,800	\$ 157,100	\$ (37,300)	
Sub-Total	\$ 5,483,984	\$ 986,965	\$ 4,497,019	16
Grants				
Boating & Waterways	\$ 978,980	\$ 460,450	\$ 518,530	1
Homeland Security	\$ 593,551	\$ 593,551	\$ -	
OHV rubicon	\$ 331,222	\$ 331,222	\$ -	
Sub-Total	\$ 1,903,753	\$ 1,385,223	\$ 518,530	1
Custody				
Placerville Jail	\$ 18,388,607	\$ 9,246,721	\$ 9,141,886	78
SLT Transportation	\$ 24,403	\$ -	\$ 24,403	
SLT Jail	\$ 5,472,647	\$ 52,000	\$ 5,420,647	45
Court Security	\$ 3,271,182	\$ 3,271,182	\$ -	23
Placerville Transportator	\$ 764,483	\$ 30,000	\$ 734,483	3
Sub-Total	\$ 27,921,322	\$ 12,599,903	\$ 15,321,419	149

Sheriff

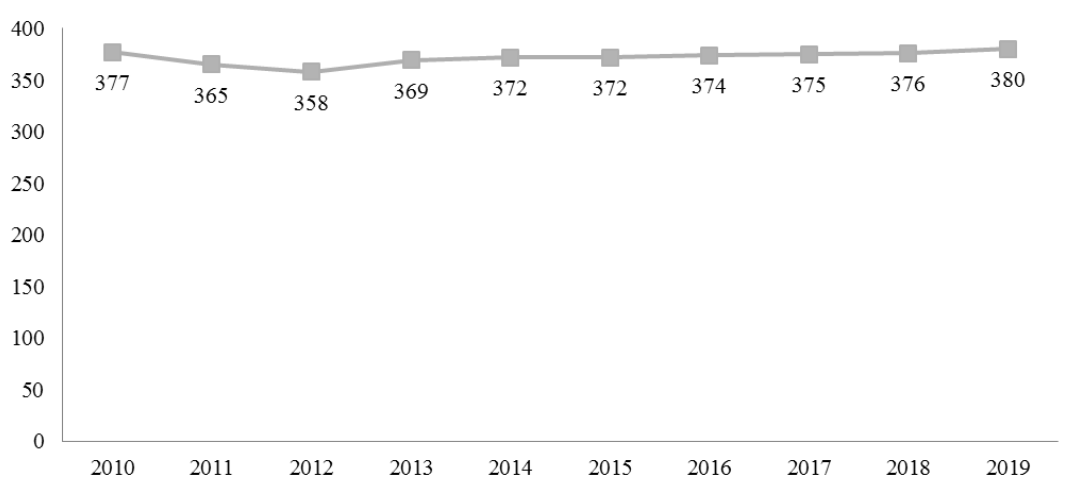
RECOMMENDED BUDGET • FY 2018-19

BUDGET SUMMARY BY PROGRAM (CONTINUED)

	Appropriations	Revenues	Net County Cost	Staffing
Operations			\$ -	
PATROL SERVICES			\$ -	
Placerville Patrol	\$ 15,645,137	\$ 7,652,959	\$ 7,992,178	85
SLT Patrol	\$ 4,874,310	\$ 8,600	\$ 4,865,710	20
Substations	\$ 27,510	\$ -	\$ 27,510	
DETECTIVE UNITS			\$ -	
CALMMET	\$ 118,739	\$ 118,739	\$ -	
Placerville Detectives	\$ 4,393,395	\$ 180,000	\$ 4,213,395	20
Placerville Narcotics	\$ 1,903,500	\$ 101,971	\$ 1,801,529	7
SLT Detectives	\$ 228,861	\$ -	\$ 228,861	3
SPECIALTY UNITS			\$ -	
Canine Program	\$ 950,710	\$ -	\$ 950,710	4
Crisis Negotiation Team	\$ 24,266	\$ -	\$ 24,266	
Dive Team	\$ 27,400	\$ -	\$ 27,400	
EOD Bomb Squad	\$ 285,372	\$ -	\$ 285,372	
Explorers	\$ 34,420	\$ -	\$ 34,420	
Fleet Vehicles	\$ 474,101	\$ -	\$ 474,101	
Office of Emergency Serv	\$ 2,274,271	\$ 1,437,612	\$ 836,659	4
Reserves	\$ 3,250	\$ -	\$ 3,250	
Search & Rescue - SLT	\$ 315,253	\$ 65,570	\$ 249,683	1
Search & Rescue - WS	\$ 54,717	\$ -	\$ 54,717	
SWAT	\$ 140,071	\$ -	\$ 140,071	
Operations Sub-Total	\$ 31,775,283	\$ 9,565,451	\$ 22,209,832	144
Support Services			\$ -	
Civil	\$ 546,416	\$ 225,237	\$ 321,179	3
Coroner	\$ 1,749,895	\$ -	\$ 1,749,895	6
Dispatch	\$ 2,471,725	\$ 352,528	\$ 2,119,197	25
Honor Guard	\$ 14,434	\$ -	\$ 14,434	
Information Technology	\$ 2,776,012	\$ 237,000	\$ 2,539,012	6
Personnel	\$ 1,567,254	\$ -	\$ 1,567,254	6
Property/Evidence	\$ 524,608	\$ 6,800	\$ 517,808	4
Public Administrator	\$ 239,094	\$ 20,000	\$ 219,094	1
Radio Shop	\$ 645,753	\$ 17,600	\$ 628,153	3
Range/Armory	\$ 265,232	\$ -	\$ 265,232	
Records	\$ 1,309,496	\$ 48,400	\$ 1,261,096	13
STARS	\$ 155,454	\$ 5,000	\$ 150,454	1
Training	\$ 522,873	\$ 30,000	\$ 492,873	2
Vehicle Abatement	\$ 2,000	\$ -	\$ 2,000	
Support Services Sub-Tota	\$ 12,790,246	\$ 942,565	\$ 11,847,681	70
Total	\$ 79,874,588	\$ 25,480,107	\$ 54,394,481	380

STAFFING TREND

Staffing for the Sheriff’s Office declined during the economic recession to a low of 358 FTE. The proposed staff allocation for FY 2018-19 is 380 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$79,874,588, which is an increase of \$12,088,063 (17.8%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 68% of the funding for the department, and is increased by \$2,450,300 (4.7%) when compared to the FY 2017-18 Adopted Budget.

The Recommended Budget includes an increase of \$2,450,300 in General Fund support for the Department. The increase is mainly in Salaries and Benefits (\$2,105,304) related to increases in CalPERS retirement costs, health insurance costs, and salary increases mandated by the County Charter. General Fund Operating Transfers to the ACO fund are increasing by \$407,200 for capital projects related to both Jails.

The Sheriff has reported increases in quality of life crimes and additional strains on resources, which he largely attributes to the implementation of Public Safety Realignment and the passage of Propositions 47 and 57. Public Safety Realignment has resulted in more serious offenders serving longer terms in county jails rather than state prisons. The passage of Proposition 47 reclassified some crime from felonies to misdemeanors, and Proposition 57 provides for early release on parole of non-violent felons. Impacts believed to be related to these measures include larger jail populations, comprised of higher level inmates, more serious offenders in the community under supervision, and more misdemeanor arrests. In addition, the Sheriff reports he has had to allocate more resources to address issues related to homelessness and behavioral health.

Sheriff

RECOMMENDED BUDGET • FY 2018-19

To meet these challenges, the Sheriff's Office is requesting four additional Deputy Sheriff I/II allocations to manage the caseload in the Investigations unit, mainly related to Elder abuse, Financial Crimes and High Tech Crimes. The additional allocations will also help to backfill positions vacated due to the creation of the Homeless Outreach Team (HOT Unit) in west slope Patrol. The Chief Administrative Office is recommending the addition of the requested 4.0 FTE Deputy Sheriff I/II allocations. The estimated annual cost of these positions is approximately \$588,000; however, no additional appropriations have been included in the Recommended Budget. Historical vacancy data suggest there will be sufficient savings to fund these positions in FY 2018-19. It should be noted that if the Sheriff's vacancy trends change dramatically in future years, additional funding will need to be identified to fully fund these additional allocations.

CAO Adjustments

Fixed Assets

The Sheriff's Fixed Asset request was \$3,417,400, with \$1,917,400 to be funded by the General Fund, and \$1,200,000 from Rural Counties funding for the purchase of a mobile command center. To maintain a status quo budget, the General Fund fixed asset appropriation has been reduced by \$599,900, to \$1,317,500, approximately the General Fund budget for FY 2017-18.

A review of the Sheriff's historical fixed asset expenditures shows that actual expenditures are generally well below budget. This may be a result of the County's requirement to itemize cost estimates for each asset in the budget. The Department estimates costs based on research of retail pricing well in advance of the purchase. Competitive bidding or use of cooperative purchase agreements often results in lower prices, particularly for technology items. For this Recommended Budget, rather than removing items from the Sheriff's requested list to total the recommended \$599,900 General Fund reduction, the Chief Administrative Office recommends removing the individual item cost estimates from the list and setting a total Fixed Asset appropriation for the Sheriff of \$2,817,500 of which \$1,317,500 is General Fund. This approach satisfies the requirements of Government Code. The Sheriff will be required to prioritize purchases and manage within the total appropriation.

Supplemental Position Requests

The Sheriff's Office is requesting four Sheriff's Technician I/II allocations to assist the Sheriff's Office in performing complex clerical, technical, and support tasks identified in various units throughout the department. The Sheriff's Office is also requesting the reclassification of one Department Systems Analyst position to a Supervising Information Technology (IT) Analyst to provide additional supervisory assistance in the Support Services Unit.

The Chief Administrative Office is not recommending the reclassification of the Department Systems Analyst position at this time. This change should be evaluated by Human Resources to determine whether the additional supervisory support is warranted, and to recommend the appropriate classification to provide such support.

The additional Sheriff's Technician positions are not recommended at this time. In order to maintain a status quo budget, the addition of staff is recommended in very limited circumstances, such as an urgent public safety need or to meet other core, mandated service levels. Additional positions that don't meet these criteria are generally not recommended unless a funding source can be identified or staffing can be reduced in other areas. The Sheriff has not identified any reductions or additional funding to offset the addition of these positions; however, some of the functions performed by Sheriff's Technicians, such as review of special business licenses and issuance of concealed carry permits, generate revenue. The Sheriff's Office is currently conducting a review of its fee schedule. The addition of these positions may be reconsidered in the future if the fee review indicates that increased fees may generate sufficient revenue to support some or all of the additional positions. The Sheriff anticipates completing the fee study by the end of FY 2017-18 and may be ready to provide recommendations by late summer.

Sources & Uses of Funds

The Sheriff is primarily funded by General Fund discretionary revenues and a share of the Public Safety Augmentation Fund (Proposition 172 of 1993) sales tax. The Office also receives grant funding from the Federal Department of Homeland Security, the State Department of Boating and Waterways, and other governmental agencies. The Sheriff's Office receives \$500,000 annually as a result of the County's agreement with the Shingle Springs Band of Miwok Indians.

The Recommended Budget includes \$65,570 in Title III Secure Rural Schools funding which is used to support search and rescue activities on federal lands. This amount is consistent with previous years' allocations; however, the legislation was reauthorized in March, 2018, and the funding allocations have not been released. If the final allocation varies from the budgeted amount, an adjustment will be made with budget adoption in September.

The Sheriff's Office also receives revenue from special revenue funds. The FY 2018-19 Recommended Budget includes the use of \$3.3 million in revenues from the State of California Trial Court Security Account for court security. This amount may be adjusted with final budget adoption based on ongoing negotiations with the Courts. Other uses of special revenue funds include \$1,449,883 in Public Safety Realignment funding, \$1,275,000 in Rural Counties funding, and moderate amounts from the DOJ Asset Forfeiture fund (\$125,000) and the Supplemental Law Enforcement Services Fund (\$112,000).

The Sheriff's budgeted use of Public Safety Realignment funds is approximately \$1.4 million in FY 2018-19. This includes recovery of 13% of the Office's overhead costs, which is not full recovery of overhead costs and results in a General Fund subsidy of approximately \$595,000 for these activities. It should be noted that the total FY 2018-19 budget for Public Safety Realignment program (including funding in the Probation Department and HHSA) relies on the use of limited fund balance. In future years, if Public Safety Realignment fund balance is exhausted and related revenues do not increase, it may be necessary to reduce or restructure services, or consider an increase to the General Fund subsidy to the programs.

The Inmate Welfare fund is budgeted at \$1,635,254, which includes \$592,500 in Services and Supplies for the benefit and educational needs of inmates and the operation of a commissary, and \$1,042,754 in appropriation for contingency.

Sheriff

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 24 SHERIFF

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0110	PROP TAX: CURR UNSECURED	123,208	123,208	123,208	0
CLASS: 01	REV: TAXES	123,208	123,208	123,208	0
0260	OTHER LICENSE & PERMITS	1,700	1,700	1,700	0
0274	PERMIT: ALARM	130,000	110,000	110,000	-20,000
0275	PERMIT: CARRY CONCEALED WEAPON	32,000	32,000	32,000	0
CLASS: 02	REV: LICENSE, PERMIT, &	163,700	143,700	143,700	-20,000
0300	VEHICLE CODE: FINES	32,000	38,000	38,000	6,000
CLASS: 03	REV: FINE, FORFEITURE &	32,000	38,000	38,000	6,000
0422	RENT: MISCELLANEOUS	9,600	9,600	9,600	0
CLASS: 04	REV: USE OF MONEY & PROPERTY	9,600	9,600	9,600	0
0760	ST: CORRECTIONS	57,980	45,000	45,000	-12,980
0860	ST: PUBLIC SAFETY SALES TAX	7,285,354	7,922,352	7,922,352	636,998
0880	ST: OTHER	129,695	7,778,168	7,778,168	7,648,473
0883	ST: POST - PEACE OFFICERS TRAINING	35,000	30,000	30,000	-5,000
0900	ST: BOATING & WATERWAYS	337,242	337,242	337,242	0
CLASS: 05	REV: STATE INTERGOVERNMENTAL	7,845,271	16,112,762	16,112,762	8,267,491
1100	FED: OTHER	830,294	868,134	868,134	37,840
1121	FED: SCAAP - ST CRIMINAL ALIEN ASST	8,286	8,286	8,286	0
CLASS: 10	REV: FEDERAL	838,580	876,420	876,420	37,840
1207	REV: SHINGLE SPRINGS RANCHERIA	500,000	500,000	500,000	0
CLASS: 12	REV: OTHER GOVERNMENTAL	500,000	500,000	500,000	0
1340	COMMUNICATION SERVICES	7,000	7,000	7,000	0
1490	CIVIL PROCESS SERVICES	45,000	55,000	55,000	10,000
1500	COURT: FEES & COSTS	100	0	0	-100
1508	COURT: BOOKING FEE	90,000	90,000	90,000	0
1540	ESTATE FEES	20,000	20,000	20,000	0
1580	LAW ENFORCEMENT: SERVICES	68,600	68,600	68,600	0
1581	LAW ENFORCEMENT: USFS -US FOREST	37,000	37,000	37,000	0
1582	LAW ENFORCEMENT: FINGERPRINTING	35,000	35,000	35,000	0
1740	CHARGES FOR SERVICES	37,500	38,000	38,000	500
1742	MISC: COPY FEES	8,000	8,000	8,000	0
1748	WEEKENDER: IN CUSTODY WORK	16,000	22,000	22,000	6,000
1749	WEEKENDER: WORK PROGRAM	55,000	61,000	61,000	6,000
1800	INTERFND REV: SERVICE BETWEEN FUND	181,200	181,000	181,000	-200
1802	INTERFND REV: RADIO EQUIPMENT &	1,000	1,000	1,000	0
CLASS: 13	REV: CHARGE FOR SERVICES	601,400	623,600	623,600	22,200
1920	OTHER SALES	5,000	5,000	5,000	0
1940	MISC: REVENUE	10,500	10,500	10,500	0
1943	MISC: DONATION	5,000	5,000	5,000	0
1947	INSURANCE REFUND	6,000	0	0	-6,000
1951	ADVERTISING	55,000	60,000	60,000	5,000
1952	UNCLAIMED CASH	800	800	800	0
CLASS: 19	REV: MISCELLANEOUS	82,300	81,300	81,300	-1,000
2020	OPERATING TRANSFERS IN	5,646,285	6,971,517	6,971,517	1,325,232
CLASS: 20	REV: OTHER FINANCING SOURCES	5,646,285	6,971,517	6,971,517	1,325,232
TYPE: R SUBTOTAL		15,842,344	25,480,107	25,480,107	9,637,763

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 24 SHERIFF

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	30,143,145	31,378,849	30,212,849	69,704
3001	TEMPORARY EMPLOYEES	166,736	193,537	193,537	26,801
3002	OVERTIME	1,950,137	2,202,920	2,202,920	252,783
3003	STANDBY PAY	24,660	61,900	61,900	37,240
3004	OTHER COMPENSATION	219,900	573,480	573,480	353,580
3005	TAHOE DIFFERENTIAL	194,400	192,000	192,000	-2,400
3006	BILINGUAL PAY	36,400	33,800	33,800	-2,600
3007	HAZARD PAY	31,200	27,040	27,040	-4,160
3020	RETIREMENT EMPLOYER SHARE	10,424,468	11,497,054	11,497,054	1,072,586
3022	MEDI CARE EMPLOYER SHARE	453,335	453,856	453,856	521
3040	HEALTH INSURANCE EMPLOYER	6,042,596	6,169,866	6,169,866	127,270
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	721,811	105,470	105,470
3042	LONG TERM DISABILITY EMPLOYER	36,133	35,670	35,670	-463
3043	DEFERRED COMPENSATION EMPLOYER	56,600	57,247	57,247	647
3046	RETIREE HEALTH: DEFINED	429,464	450,091	450,091	20,627
3060	WORKERS' COMPENSATION EMPLOYER	4,368,828	4,483,310	4,483,310	114,482
3080	FLEXIBLE BENEFITS	756,740	764,956	689,956	-66,784
CLASS: 30	SALARY & EMPLOYEE BENEFITS	55,334,742	59,297,387	57,440,046	2,105,304
4020	CLOTHING & PERSONAL SUPPLIES	123,354	134,530	134,530	11,176
4023	NON-CNTY EMPLOYEE UNIFORM ALLOWANCE	7,200	3,000	3,000	-4,200
4040	TELEPHONE COMPANY VENDOR	118,846	132,623	132,623	13,777
4041	COUNTY PASS THRU TELEPHONE CHARGES	39,245	38,707	38,707	-538
4044	CABLE/INTERNET SERVICE	14,480	13,089	13,089	-1,391
4060	FOOD AND FOOD PRODUCTS	649,839	611,971	611,971	-37,868
4080	HOUSEHOLD EXPENSE	157,302	146,998	146,998	-10,304
4082	HOUSEHOLD EXP: OTHER	33,550	31,550	31,550	-2,000
4085	REFUSE DISPOSAL	36,140	35,590	35,590	-550
4086	JANITORIAL / CUSTODIAL SERVICES	21,180	19,908	19,908	-1,272
4100	INSURANCE: PREMIUM	850,171	720,615	720,615	-129,556
4101	INSURANCE: ADDITIONAL LIABILITY	3,000	3,000	3,000	0
4140	MAINT: EQUIPMENT	124,540	145,767	145,767	21,227
4141	MAINT: OFFICE EQUIPMENT	700	300	300	-400
4142	MAINT: TELEPHONE / RADIO	9,300	6,000	6,000	-3,300
4143	MAINT: SERVICE CONTRACT	18,225	31,750	31,750	13,525
4144	MAINT: COMPUTER	460,952	694,547	694,547	233,595
4145	MAINTENANCE: EQUIPMENT PARTS	14,412	9,580	9,580	-4,832
4160	VEH MAINT: SERVICE CONTRACT	2,460	0	0	-2,460
4161	VEH MAINT: PARTS DIRECT CHARGE	1,950	5,450	5,450	3,500
4162	VEH MAINT: SUPPLIES	13,900	2,000	2,000	-11,900
4164	VEH MAINT: TIRE & TUBES	5,850	4,500	4,500	-1,350
4165	VEH MAINT: OIL & GREASE	750	950	950	200
4180	MAINT: BUILDING & IMPROVEMENTS	139,850	77,350	77,350	-62,500
4197	MAINTENANCE BUILDING: SUPPLIES	8,664	1,300	1,300	-7,364
4200	MEDICAL, DENTAL & LABORATORY	1,500	2,900	2,900	1,400
4220	MEMBERSHIPS	11,381	10,202	10,202	-1,179
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	7,200	7,500	7,500	300
4260	OFFICE EXPENSE	74,883	77,675	77,675	2,792
4261	POSTAGE	17,740	17,340	17,340	-400
4262	SOFTWARE	58,030	4,840	4,840	-53,190
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	4,325	4,442	4,442	117
4264	BOOKS / MANUALS	10,420	5,825	5,825	-4,595
4265	LAW BOOKS	2,710	2,350	2,350	-360
4266	PRINTING / DUPLICATING SERVICES	30,590	24,840	24,840	-5,750
4267	ON-LINE SUBSCRIPTIONS	1,300	4,200	4,200	2,900

Sheriff

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 24 SHERIFF

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4300	PROFESSIONAL & SPECIALIZED SERVICES	753,662	641,100	641,100	-112,562
4308	EXTERNAL DATA PROCESSING SERVICES	80,000	63,000	63,000	-17,000
4320	VERBATIM: TRANSCRIPTION	2,100	1,100	1,100	-1,000
4323	PSYCHIATRIC MEDICAL SERVICES	26,000	20,000	20,000	-6,000
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	458,779	502,576	502,576	43,797
4334	FIRE PREVENTION & INSPECTION	8,722	5,842	5,842	-2,880
4420	RENT & LEASE: EQUIPMENT	113,736	88,652	88,652	-25,084
4421	RENT & LEASE: SECURITY SYSTEM	20,566	16,409	16,409	-4,157
4440	RENT & LEASE: BUILDING &	338,186	341,257	341,257	3,071
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	85,548	63,876	63,876	-21,672
4461	EQUIP: MINOR	233,248	244,638	244,638	11,390
4462	EQUIP: COMPUTER	231,653	371,467	371,467	139,814
4463	EQUIP: TELEPHONE & RADIO	70,909	122,415	122,415	51,506
4464	EQUIP: LAW ENFORCEMENT	359,477	250,728	250,728	-108,749
4465	EQUIP: VEHICLE	266,841	245,853	245,853	-20,988
4500	SPECIAL DEPT EXPENSE	87,955	88,830	88,830	875
4503	STAFF DEVELOPMENT	231,610	225,475	225,475	-6,135
4506	FILM DEVELOPMENT & PHOTOGRAPHY	50	50	50	0
4507	FIRE & SAFETY SUPPLIES	1,500	2,250	2,250	750
4529	SOFTWARE LICENSE	5,775	5,775	5,775	0
4534	AMMUNITION	380,202	233,537	233,537	-146,665
4540	STAFF DEVELOPMENT (NOT 1099)	20,000	20,000	20,000	0
4600	TRANSPORTATION & TRAVEL	248,516	250,159	250,159	1,643
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	12,137	7,337	7,337	-4,800
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	24,395	20,146	20,146	-4,249
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	0	500	500	500
4605	RENT & LEASE: VEHICLE	1,129,783	1,280,130	1,280,130	150,347
4606	FUEL PURCHASES	827,082	737,744	737,744	-89,338
4608	HOTEL ACCOMMODATIONS	343,214	339,799	339,799	-3,415
4620	UTILITIES	801,999	826,533	826,533	24,534
CLASS: 40	SERVICE & SUPPLIES	10,239,584	10,050,367	10,050,367	-189,217
5140	JUDGMENT & DAMAGES	0	5,000	5,000	5,000
5240	CONTRIB: NON-CNTY GOVERNMENTAL	77,800	132,938	132,938	55,138
5300	INTERFND: SERVICE BETWEEN FUND	19,650	6,700	6,700	-12,950
CLASS: 50	OTHER CHARGES	97,450	144,638	144,638	47,188
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	185,000	0	0	-185,000
6040	FIXED ASSET: EQUIPMENT	877,167	1,274,700	722,200	-154,967
6042	FIXED ASSET: COMPUTER SYSTEM	609,200	602,300	602,300	-6,900
6045	FIXED ASSET: VEHICLES	46,000	1,540,400	1,493,000	1,447,000
CLASS: 60	FIXED ASSETS	1,717,367	3,417,400	2,817,500	1,100,133
7000	OPERATING TRANSFERS OUT	245,600	7,958,252	9,199,252	8,953,652
7001	OPERATING TRANSFERS OUT: FLEET	50,000	189,500	189,500	139,500
CLASS: 70	OTHER FINANCING USES	295,600	8,147,752	9,388,752	9,093,152
7200	INTRAFUND TRANSFERS: ONLY GENERAL	4,200	5,000	5,000	800
7223	INTRAFND: MAIL SERVICE	13,901	13,374	13,374	-527
7224	INTRAFND: STORES SUPPORT	17,383	13,315	13,315	-4,068
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	107,900	80,000	80,000	-27,900
CLASS: 72	INTRAFUND TRANSFERS	143,384	111,689	111,689	-31,695
7350	INTRFND ABATEMENTS: GF ONLY	-38,602	-74,904	-74,904	-36,302
7355	INTRFND ABATEMENTS: RADIO EQUIP &	-3,000	-3,500	-3,500	-500
CLASS: 73	INTRAFUND ABATEMENT	-41,602	-78,404	-78,404	-36,802
TYPE: E	SUBTOTAL	67,786,525	81,090,829	79,874,588	12,088,063
FUND TYPE: 10	SUBTOTAL	51,944,181	55,610,722	54,394,481	2,450,300

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 24 SHERIFF

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0400 REV: INTEREST	5,000	7,000	7,000	2,000
CLASS: 04 REV: USE OF MONEY & PROPERTY	5,000	7,000	7,000	2,000
1944 INMATE WELFARE TRUST	407,801	407,801	407,801	0
CLASS: 19 REV: MISCELLANEOUS	407,801	407,801	407,801	0
0001 FUND BALANCE	1,220,453	1,220,453	1,220,453	0
CLASS: 22 FUND BALANCE	1,220,453	1,220,453	1,220,453	0
TYPE: R SUBTOTAL	1,633,254	1,635,254	1,635,254	2,000
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
4020 CLOTHING & PERSONAL SUPPLIES	4,000	4,000	4,000	0
4040 TELEPHONE COMPANY VENDOR	0	3,500	3,500	3,500
4044 CABLE/INTERNET SERVICE	6,000	6,000	6,000	0
4080 HOUSEHOLD EXPENSE	1,500	1,000	1,000	-500
4260 OFFICE EXPENSE	4,000	2,500	2,500	-1,500
4261 POSTAGE	6,000	5,000	5,000	-1,000
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	500	0
4264 BOOKS / MANUALS	4,000	2,000	2,000	-2,000
4265 LAW BOOKS	500	0	0	-500
4266 PRINTING / DUPLICATING SERVICES	6,000	6,000	6,000	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	75,000	75,000	75,000	0
4302 CONSTRUCT & ENGINEER CONTRACTS	15,000	0	0	-15,000
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	7,500	20,000	20,000	12,500
4420 RENT & LEASE: EQUIPMENT	35,000	35,000	35,000	0
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	7,500	5,000	5,000	-2,500
4461 EQUIP: MINOR	22,000	20,000	20,000	-2,000
4462 EQUIP: COMPUTER	7,000	7,000	7,000	0
4500 SPECIAL DEPT EXPENSE	500,000	400,000	400,000	-100,000
CLASS: 40 SERVICE & SUPPLIES	701,500	592,500	592,500	-109,000
7700 APPROPRIATION FOR CONTINGENCIES	931,754	1,042,754	1,042,754	111,000
CLASS: 77 APPROPRIATION FOR	931,754	1,042,754	1,042,754	111,000
TYPE: E SUBTOTAL	1,633,254	1,635,254	1,635,254	2,000
FUND TYPE: 11 SUBTOTAL	0	0	0	0
DEPARTMENT: 24 SUBTOTAL	51,944,181	55,610,722	54,394,481	2,450,300

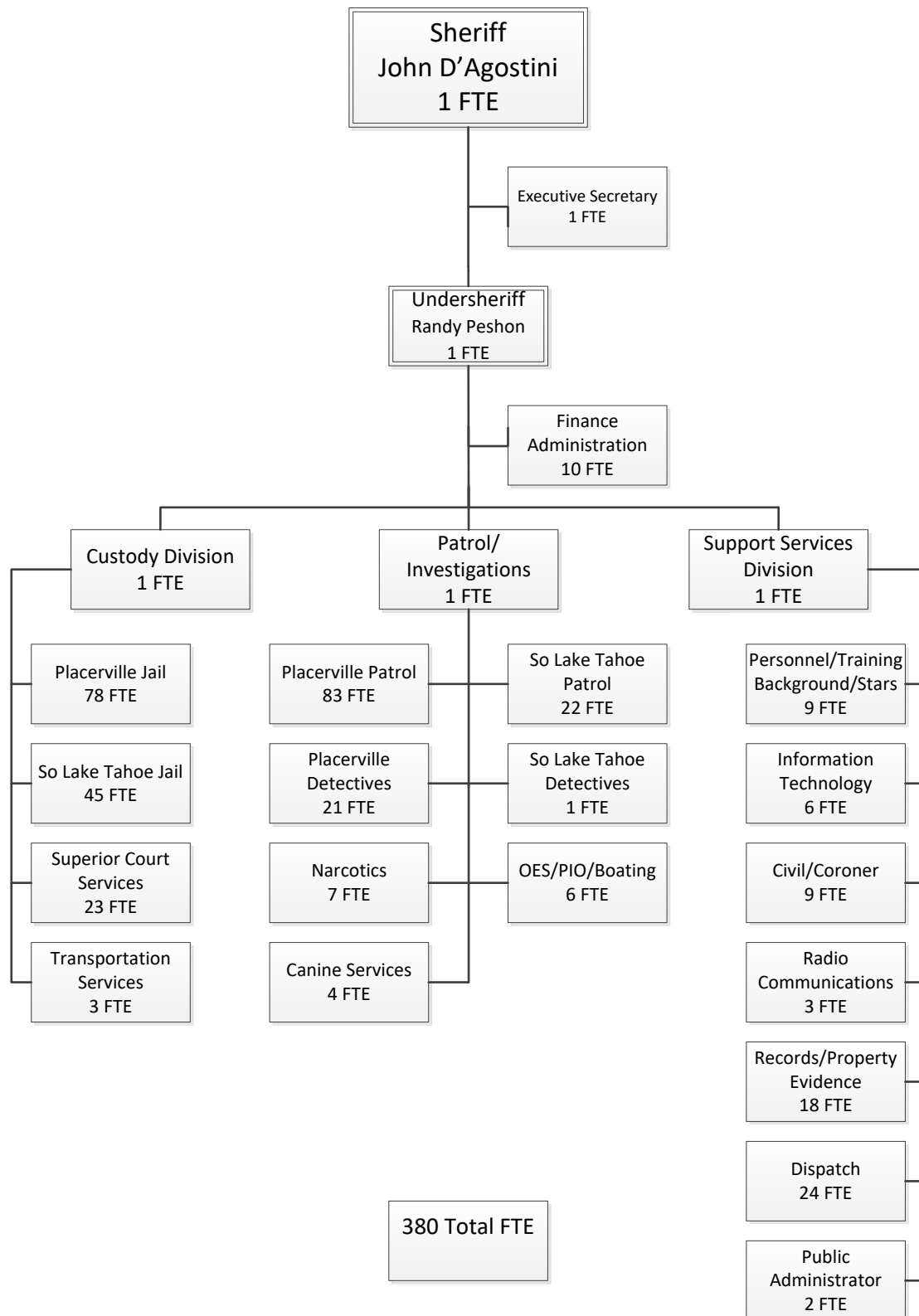
Sheriff

RECOMMENDED BUDGET • FY 2018-19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	-
Undersheriff	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Assistant Public Administrator	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Services Officer	3.00	3.00	3.00	-
Correctional Cook	6.00	6.00	6.00	-
Correctional Food Services Coordinator	1.00	1.00	1.00	-
Correctional Lieutenant	2.00	2.00	2.00	-
Correctional Officer I/II	85.00	85.00	85.00	-
Correctional Sergeant	11.00	11.00	11.00	-
Crime Analyst	1.00	1.00	1.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Department Systems Analyst	5.00	4.00	5.00	-
Deputy Sheriff I/II	131.00	135.00	135.00	4.0
Deputy Sheriff I/II (Limited Term)	1.00	1.00	1.00	-
Detention Aide	4.00	4.00	4.00	-
Executive Secretary - Law & Justice	1.00	1.00	1.00	-
Human Resource Technician	1.00	1.00	1.00	-
Property/Evidence Technician	3.00	3.00	3.00	-
Public Safety Dispatcher I/II	15.00	15.00	15.00	-
Radio Maintenance Technician	2.00	2.00	2.00	-
Sheriff's Captain	3.00	3.00	3.00	-
Sheriff's Communication Manager	1.00	1.00	1.00	-
Sheriff's Fiscal Technician	4.00	4.00	4.00	-
Sheriff's Lieutenant	7.00	7.00	7.00	-
Sheriff's Records Supervisor	1.00	1.00	1.00	-
Sheriff's Security Officer	10.00	10.00	10.00	-
Sheriff's Sergeant	25.00	25.00	25.00	-
Sheriff's Support Services Manager	1.00	1.00	1.00	-
Sheriff's Technician I/II	27.00	31.00	27.00	-
Sheriff's Training Coordinator	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Public Safety Dispatcher	5.00	5.00	5.00	-
Sr. Sheriff's Technician	5.00	5.00	5.00	-
Supervising Information Technology Analyst	-	1.00	-	-
Supervising Property Evidence Technician	1.00	1.00	1.00	-
Supervising Public Safety Dispatcher	4.00	4.00	4.00	-
Department Total	376.00	384.00	380.00	4.0

ORGANIZATIONAL CHART





LAND USE & DEVELOPMENT SERVICES

Department	Page	2018-19 Appropriations	2018-19 Revenues	2018-19 NCC	2018-19 Staffing
Agricultural Commissioner	167	1,396,491	838,622	557,869	10.00
Community Development Services					
Administration & Finance	175	9,512,788	8,952,831	559,957	34.80
Environmental Management	183	10,345,789	10,345,789	-	30.00
Fish and Game	195	25,000	25,000	-	-
Planning and Building	197	14,589,741	11,591,282	2,998,459	71.00
Surveyor	209	1,614,052	175,500	1,438,552	12.00
Transportation	215	92,969,635	92,720,046	249,589	153.80
TOTAL FUNCTIONAL GROUP		130,453,496	124,649,070	5,804,426	311.60

Agricultural Commissioner
RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The Department of Agriculture, Weights & Measures' mission is to protect, enhance and promote the preservation of agriculture and the environment while sustaining the public health, safety and welfare of all citizens, and to provide consumer and marketplace protections through the fair and equitable enforcement of laws and regulations.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Licenses, Permits	\$ 119,622	\$ 127,696	\$ 125,945	\$ 125,945	\$ (1,751)	-1%
Use of Money	\$ 60	\$ 300	\$ 300	\$ 300	\$ -	0%
State	\$ 592,350	\$ 609,374	\$ 619,840	\$ 619,840	\$ 10,466	2%
Federal	\$ 144,827	\$ 35,517	\$ 34,417	\$ 34,417	\$ (1,100)	-3%
Other Government	\$ 17,171	\$ 43,727	\$ 28,727	\$ 28,727	\$ (15,000)	-34%
Charge for Service	\$ 18,074	\$ 33,693	\$ 29,193	\$ 29,193	\$ (4,500)	0%
Miscellaneous	\$ 123	\$ 200	\$ 200	\$ 200	\$ -	0%
Total Revenue	\$ 892,227	\$ 850,507	\$ 838,622	\$ 838,622	\$ (11,885)	-1%
Salaries and Benefits	\$ 1,160,123	\$ 1,188,594	\$ 1,201,820	\$ 1,185,951	\$ (2,643)	0%
Services & Supplies	\$ 177,520	\$ 211,517	\$ 203,992	\$ 203,992	\$ (7,525)	-4%
Other Charges	\$ 961	\$ 1,250	\$ 3,000	\$ 3,000	\$ 1,750	140%
Intrafund Transfers	\$ 3,166	\$ 3,565	\$ 3,548	\$ 3,548	\$ (17)	0%
Total Appropriations	\$ 1,341,770	\$ 1,404,926	\$ 1,412,360	\$ 1,396,491	\$ (8,435)	-1%
Net County Cost	\$ 449,543	\$ 554,419	\$ 573,738	\$ 557,869	\$ 3,450	1%
FTEs	12	10	10	10	-	0%

MAJOR BUDGET CHANGES

Revenue

(\$15,000) Decrease in funding to fight noxious weeds in the Carson Watershed

\$10,466 Increase in State agriculture program revenue

Appropriations

Services and Supplies

(\$7,545) Decrease in Rent and Lease of vehicles expense

Agricultural Commissioner

RECOMMENDED BUDGET • FY 2018 – 19

PROGRAM SUMMARIES

Agricultural Commissioner

Agricultural Commission

Created in 1967 by the Board of Supervisors, the seven member Agricultural Commission acts in an advisory capacity to the Board and the Planning Commission on all matters related to agriculture. The Agricultural Commission's scope of interest includes a wide variety of agricultural, timber and land use issues including agricultural land preservation, agricultural production, forestland preservation and forest production. The Commission also advises the Board of procedures and techniques requiring legislative or policy actions that would encourage and promote agricultural activities that are conducive to the continued well-being of El Dorado County.

Agriculture Programs

The Department is responsible for numerous mandated programs that promote, protect and enhance various aspects of agricultural activities: **Pest Exclusion** - plant protection and quarantine; **Pest Detection** - early detection of exotic pests using insect detection traps; **Pest Management-Vegetation Management** - There are nine different noxious weed species under eradication throughout the County. Most weed species in El Dorado County are listed as 'A' rated weeds by the State, and are of limited distribution throughout California; **Glassy-winged Sharpshooter (GWSS)** - initiated in 1999 to prevent the introduction of this insect to El Dorado County. GWSS is known to spread Pierce's Disease, which can devastate vineyard plantings. The pest-monitoring program includes inspections of all nursery stock shipped into the County from known infested areas. Historically, the Department utilizes extra-help Agricultural Biology Technician employees (6) for Pest Management programs; **Vertebrate Pest Management** - advice on rodent control; **Integrated Pest Management** - emphasizes preventive methods that provide economical, long-term solutions to pest problems; **Nursery and Seed inspections** - protecting customers and growers; **Apiary Inspection** - inspections are made for the purpose of sustaining the continued health of the bee industry in California which directly translates into the successful production of numerous crops; **Fresh Fruit, Nut, and Vegetable, Honey Quality Control and Egg Quality Control** - enforcement of quality standards protecting the consumer; **Certified Farmers' Market (Direct Marketing)** - markets give the producers of farm products the option of selling directly to the consumer without the requirements of meeting size, pack, container, and labeling requirements (Standardization). These markets give the public a "direct" link to the production of the crop by buying the produce from the grower; **Organic Producers** - The Department is the local enforcement agency concerning the registration, investigation of complaints and auditing of organic producers and handlers; and **Crop Report** - California Food and Agricultural Code requirement for the purpose of publishing an accurate and meaningful report concerning the agricultural conditions in El Dorado/Alpine County.

Administration positions are proportionally allocated to provide oversight, direction and support for Agriculture programs, which includes budgeting, accounting, personnel, payroll, purchasing, office support and administration of contracts through the State of California, Department of Food and Agriculture and private grants. The principle funding source for these programs is the County's share of unclaimed gas tax as authorized by the Food and Agricultural Code § 224(g)

Pesticide Use Enforcement

The pesticide laws and regulations of California require safe, responsible handling of pesticides from the time of purchase through transportation, storage, usage and disposal. The safety of employees, the environment, and the public are of paramount importance in this program. The enforcement of the regulations by this department applies to all agricultural, non-agricultural and structural usage. The more toxic pesticides are regulated under the restricted materials permit program.

The two main revenue sources are: California Department of Food and Agriculture unclaimed gas tax for Pesticide Regulatory Activities pursuant to §224(a) of the Food and Agricultural Code, and the California Department of Pesticide Regulation distribution of the Pesticide Mill Assessment collections in accordance with §12844 of the Food and Agricultural Code.

Weights & Measures

The mission of Weights & Measures is to allow a good value comparison to the consumer while maintaining fair competition between businesses. Weights & Measures affects everyone's daily life through the inspections of all commercially used devices such as gas pumps, scales and scanners and also the testing of packages to ensure the product inside the package actually weighs or measures as much as is stated on the label. The Department also enforces requirements for petroleum products including antifreeze, brake fluid, motor oil, grades of diesel and octane levels of gasoline. Weighmaster inspections are intended to deter fraudulent transactions at junk dealers and recyclers, to decrease the sale of stolen property.

The Department's revenue sources include inspection reimbursement for Service Agents, Petroleum Products Compliance and Weighmaster Enforcement through the State of California, Department of Food and Agriculture Division of Measurement Standards and the annual device registration for commercially used devices such as gasoline dispensers, scales, taxicabs, etc.

Wildlife Services

Wildlife Services works to maintain a biologically-sound integrated wildlife damage management program assisting public agencies, businesses, private citizens, schools, property owners, farmers, and ranchers in a cooperative venture between El Dorado/Alpine County, United States Department of Agriculture and California Fish and Wildlife. Wildlife Services is intended to provide Federal leadership and skill to resolve wildlife interactions that threaten public health and safety, as well as agricultural, property, and natural resources.

The main focus of the program is to provide technical assistance to prevent wildlife conflicts and to remove only the animals that are causing the problem. Administration and oversight are provided by the Agricultural Commissioner and the USDA Regional Wildlife Services Supervisor. The Department's appropriations include a contract with USDA. Revenues include a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture. The USDA provides 1.0 FTE through contract to match the County's 1.0 FTE dedicated to this program.

Agricultural Commissioner

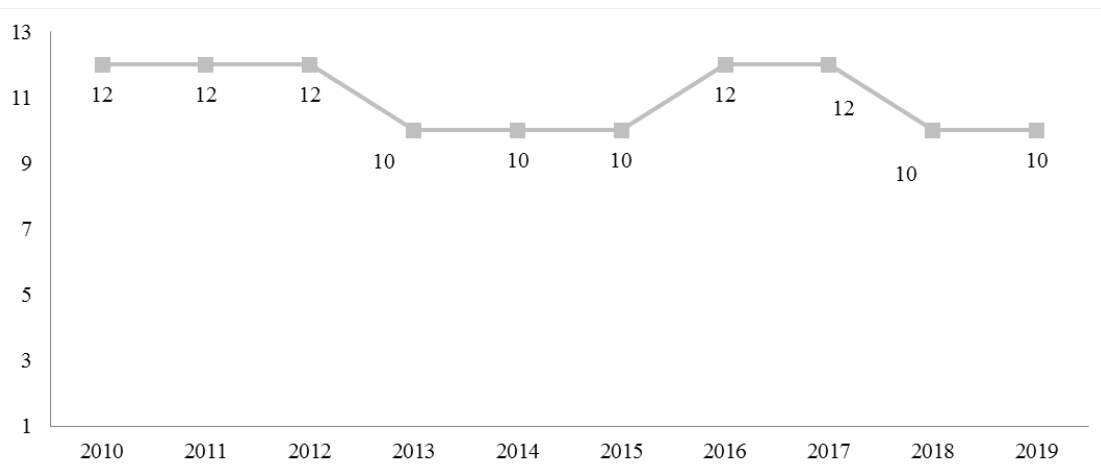
RECOMMENDED BUDGET • FY 2018 – 19

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Agricultural Commission	\$ 63,891	\$ 15,885	\$ 48,006	1.3
Agriculture Programs	\$ 523,545	\$ 395,361	\$ 128,184	3.61
Pesticide Use Enforcement	\$ 372,681	\$ 241,155	\$ 131,526	0.45
Weights & Measures	\$ 198,865	\$ 127,169	\$ 71,696	3.08
Wildlife Services	\$ 237,509	\$ 59,052	\$ 178,457	1.56
Total	\$ 1,396,491	\$ 838,622	\$ 557,869	10

STAFFING TREND

Staffing for the Agriculture Department has decreased slightly over the past several years. The Department, through Board approval on May 17, 2016, added two Limited-Term Agriculture Biology Technician positions. The limited-term positions expired in December 2016 and the Department's positions have decreased to 10 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$1,396,491, which is a decrease of \$8,435 (-0.6%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 39.9% of the funding for the department and has increased by \$3,450 (0.6%).

The increase in General Fund use can be primarily attributed to a reduction in noxious weed revenue.

CAO Adjustments

No CAO adjustments are recommended.

Agricultural Commissioner

RECOMMENDED BUDGET • FY 2018 - 19

Sources & Uses of Funds

The Agriculture Commissioner is funded with General Fund discretionary revenues. However, the department receives a larger share of its funds from licenses/permits, state and federal revenue to administer programs, and fees charged for services.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0210	LICENSE: BUSINESS	7,500	7,000	7,000	-500
0260	OTHER LICENSE & PERMITS	120,196	118,945	118,945	-1,251
CLASS: 02 REV: LICENSE, PERMIT, &		127,696	125,945	125,945	-1,751
0421	RENT: EQUIPMENT	300	300	300	0
CLASS: 04 REV: USE OF MONEY & PROPERTY		300	300	300	0
0720	ST: AGRICULTURE	168,157	176,337	176,337	8,180
0722	ST: PESTICIDE USE ENFORCEMENT	146,692	146,692	146,692	0
0723	ST: SEED INSPECTION	200	200	200	0
0724	ST: NURSERY INSPECTION	500	500	500	0
0727	ST: WEIGHTS & MEASURES	6,460	6,460	6,460	0
0728	ST: FRUIT & VEGETABLE CERTIFICATE	200	200	200	0
0729	ST: UNCLAIMED GAS TAX REFUND	287,165	289,451	289,451	2,286
CLASS: 05 REV: STATE INTERGOVERNMENTAL		609,374	619,840	619,840	10,466
1100	FED: OTHER	35,517	34,417	34,417	-1,100
CLASS: 10 REV: FEDERAL		35,517	34,417	34,417	-1,100
1200	REV: OTHER GOVERNMENTAL AGENCIES	43,727	28,727	28,727	-15,000
CLASS: 12 REV: OTHER GOVERNMENTAL		43,727	28,727	28,727	-15,000
1480	AGRICULTURAL SERVICES	31,050	26,000	26,000	-5,050
1742	MISC: COPY FEES	100	100	100	0
1744	MISC: INSPECTIONS OR SERVICES	2,000	2,500	2,500	500
1800	INTERFND REV: SERVICE BETWEEN FUND	543	593	593	50
CLASS: 13 REV: CHARGE FOR SERVICES		33,693	29,193	29,193	-4,500
1920	OTHER SALES	200	200	200	0
CLASS: 19 REV: MISCELLANEOUS		200	200	200	0
TYPE: R SUBTOTAL		850,507	838,622	838,622	-11,885

Agricultural Commissioner

RECOMMENDED BUDGET • FY 2018 – 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	710,582	704,853	704,853	-5,729
3001	TEMPORARY EMPLOYEES	84,059	70,872	70,872	-13,187
3002	OVERTIME	5,000	5,000	5,000	0
3004	OTHER COMPENSATION	7,235	1,400	1,400	-5,835
3020	RETIREMENT EMPLOYER SHARE	159,616	177,549	177,549	17,933
3022	MEDI CARE EMPLOYER SHARE	11,523	11,247	11,247	-276
3040	HEALTH INSURANCE EMPLOYER	151,592	167,293	167,293	15,701
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	17,619	1,750	1,750
3042	LONG TERM DISABILITY EMPLOYER	1,776	1,762	1,762	-14
3043	DEFERRED COMPENSATION EMPLOYER	3,793	3,967	3,967	174
3046	RETIREE HEALTH: DEFINED	13,743	11,970	11,970	-1,773
3060	WORKERS' COMPENSATION EMPLOYER	27,675	16,288	16,288	-11,387
3080	FLEXIBLE BENEFITS	12,000	12,000	12,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,188,594	1,201,820	1,185,951	-2,643
4000	AGRICULTURE	3,000	3,000	3,000	0
4020	CLOTHING & PERSONAL SUPPLIES	500	500	500	0
4040	TELEPHONE COMPANY VENDOR	1,200	1,500	1,500	300
4041	COUNTY PASS THRU TELEPHONE CHARGES	500	500	500	0
4080	HOUSEHOLD EXPENSE	500	500	500	0
4100	INSURANCE: PREMIUM	4,562	4,886	4,886	324
4140	MAINT: EQUIPMENT	500	1,000	1,000	500
4141	MAINT: OFFICE EQUIPMENT	200	200	200	0
4144	MAINT: COMPUTER	1,237	1,450	1,450	213
4160	VEH MAINT: SERVICE CONTRACT	3,500	3,500	3,500	0
4161	VEH MAINT: PARTS DIRECT CHARGE	500	500	500	0
4162	VEH MAINT: SUPPLIES	100	100	100	0
4164	VEH MAINT: TIRE & TUBES	1,000	1,000	1,000	0
4165	VEH MAINT: OIL & GREASE	100	100	100	0
4180	MAINT: BUILDING & IMPROVEMENTS	400	400	400	0
4220	MEMBERSHIPS	4,620	4,620	4,620	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,000	13,000	13,000	0
4260	OFFICE EXPENSE	3,500	3,500	3,500	0
4261	POSTAGE	2,000	2,838	2,838	838
4262	SOFTWARE	2,600	2,600	2,600	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	300	300	300	0
4264	BOOKS / MANUALS	300	300	300	0
4265	LAW BOOKS	275	275	275	0
4266	PRINTING / DUPLICATING SERVICES	1,000	1,000	1,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	71,400	72,660	72,660	1,260
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	1,323	1,323	1,323	0
4400	PUBLICATION & LEGAL NOTICES	400	400	400	0

Agricultural Commissioner
RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4420	RENT & LEASE: EQUIPMENT	4,500	4,500	4,500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,500	1,500	1,500	0
4461	EQUIP: MINOR	2,000	2,000	2,000	0
4462	EQUIP: COMPUTER	2,000	0	0	-2,000
4500	SPECIAL DEPT EXPENSE	1,900	1,900	1,900	0
4503	STAFF DEVELOPMENT	2,000	2,000	2,000	0
4529	SOFTWARE LICENSE	3,300	3,300	3,300	0
4534	AMMUNITION	500	500	500	0
4571	ROAD: SIGNS	600	0	0	-600
4600	TRANSPORTATION & TRAVEL	1,700	2,500	2,500	800
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,500	1,265	1,265	-235
4605	RENT & LEASE: VEHICLE	47,000	39,455	39,455	-7,545
4606	FUEL PURCHASES	23,500	21,620	21,620	-1,880
4608	HOTEL ACCOMMODATIONS	1,000	1,500	1,500	500
CLASS: 40	SERVICE & SUPPLIES	211,517	203,992	203,992	-7,525
5300	INTERFND: SERVICE BETWEEN FUND	1,250	3,000	3,000	1,750
CLASS: 50	OTHER CHARGES	1,250	3,000	3,000	1,750
7200	INTRAFUND TRANSFERS: ONLY GENERAL	500	500	500	0
7223	INTRAFND: MAIL SERVICE	2,995	2,838	2,838	-157
7224	INTRAFND: STORES SUPPORT	70	210	210	140
CLASS: 72	INTRAFUND TRANSFERS	3,565	3,548	3,548	-17
TYPE: E SUBTOTAL		1,404,926	1,412,360	1,396,491	-8,435
FUND TYPE: 10	SUBTOTAL	554,419	573,738	557,869	3,450
DEPARTMENT: 26	SUBTOTAL	554,419	573,738	557,869	3,450

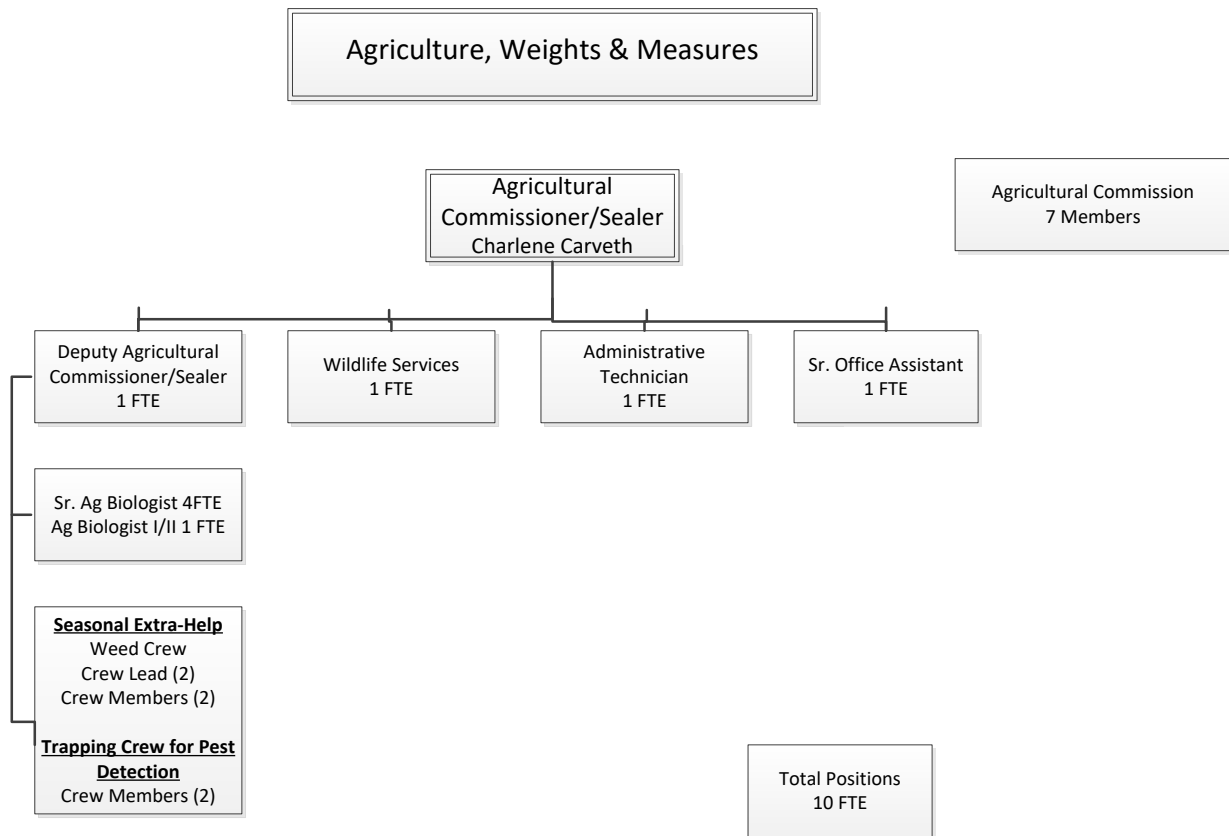
Agricultural Commissioner

RECOMMENDED BUDGET • FY 2018 – 19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Deputy Ag Commissioner	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
Department Total	10.00	10.00	10.00	-

ORGANIZATIONAL CHART



Administrative & Finance Division

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The mission of the Community Development Services, Administration & Finance Division is to support the provision of great infrastructure for great communities through efficient and courteous customer-oriented service.

DEPARTMENT BUDGET SUMMARY

	16/17 Actuals	17/18 Budget	18/19 Dept Requested	18/19 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	\$ -	\$ -	\$ 1,088,463	\$ 1,088,463	\$ 1,088,463	N/A
License, Permit & Franchises	\$ 146,337	\$ 154,276	\$ 154,000	\$ 154,000	\$ (276)	0%
Use of Money & Property	\$ -	\$ -	\$ 255,819	\$ 255,819	\$ 255,819	N/A
State	\$ -	\$ -	\$ 22,251	\$ 22,251	\$ 22,251	N/A
Federal	\$ -	\$ -	\$ 740,128	\$ 740,128	\$ 740,128	N/A
Charges for Service	\$ 2,948,823	\$ 2,429,007	\$ 2,960,327	\$ 3,303,161	\$ 874,154	36%
Miscellaneous Revenue	\$ 739	\$ -	\$ 454,101	\$ 454,101	\$ 454,101	N/A
Other Financing Sources	\$ 268,242	\$ 780,982	\$ 183,142	\$ 183,142	\$ (597,840)	-77%
Use of Fund Balance	\$ -	\$ -	\$ 2,751,766	\$ 2,751,766	\$ 2,751,766	N/A
Total Revenue	\$ 3,364,141	\$ 3,364,265	\$ 8,609,997	\$ 8,952,831	\$ 5,588,566	166%
Salaries and Benefits	\$ 3,260,006	\$ 3,269,026	\$ 3,791,895	\$ 3,791,895	\$ 522,869	16%
Services & Supplies	\$ 490,060	\$ 1,156,233	\$ 3,802,321	\$ 3,802,321	\$ 2,646,088	229%
Other Charges	\$ 132	\$ -	\$ 880,037	\$ 881,095	\$ 881,095	N/A
Other Financing Uses	\$ 396	\$ -	\$ -	\$ -	\$ -	N/A
Fixed Assets	\$ -	\$ -	\$ 766,865	\$ 766,865	\$ 766,865	N/A
Capitalized Fixed Assets	\$ -	\$ -	\$ (787,365)	\$ (787,365)	\$ (787,365)	N/A
Other Financing Uses	\$ -	\$ -	\$ 20,030	\$ 20,030	\$ 20,030	N/A
Intrafund Transfers	\$ 698,619	\$ 226,449	\$ 628,431	\$ 1,155,323	\$ 928,874	410%
Intrafund Abatements	\$ (1,506,809)	\$ (1,287,443)	\$ (1,629,167)	\$ (1,813,935)	\$ (526,492)	41%
Appropriation for Contingencies	\$ -	\$ -	\$ 434,664	\$ 434,664	\$ 434,664	N/A
Designations of Fund Balance	\$ -	\$ -	\$ 1,261,895	\$ 1,261,895	\$ 1,261,895	N/A
Total Appropriations	\$ 2,942,404	\$ 3,364,265	\$ 9,169,606	\$ 9,512,788	\$ 6,148,523	183%
Net County Cost	\$ (421,737)	\$ -	\$ 559,609	\$ 559,957	\$ 559,957	N/A
FTEs	36.4	33.4	35.4	34.8	1.4	4%

FY 2018-19 includes the move of Airports, Cemeteries and Special Districts / Zones of Benefit to the Admin & Finance Division
The Financial Information by Fund Type section does not reflect these changes

MAJOR BUDGET CHANGES

For FY 2018-19, all revenues, appropriations and staffing for Airports, Cemeteries, and the Special Districts and Zones of Benefit have been transferred from the Department of Transportation to the Community Development Services Administration and Finance Division. The budget summaries reflect these changes in FY 2018-19.

Community Development Services

RECOMMENDED BUDGET • FY 2018 - 19

Revenue

\$5,588,566 Increase in revenues primarily due to the transfer of Airports, Cemeteries, and the Special Districts and Zones of Benefit from the Department of Transportation to this Division.

Appropriations

\$6,148,523 Increase in appropriations primarily due to the transfer of Airports, Cemeteries, and the Special Districts and Zones of Benefit from the Department of Transportation to this Division.

PROGRAM SUMMARIES

Administration & Finance

The Administration and Finance unit provides centralized administration and fiscal services to Community Development Services (CDS) departments, consisting of the Environmental Management Department, the Planning & Building Department, and the Department of Transportation. The division comprises of seven units:

- Community Development Services Administration and Finance - manages all units of the CDS.
- Contracts & Procurement Unit - prepares contracts for the Departments, tracks insurance and Disadvantaged Business Enterprise (DBE) requirements, performs purchasing functions, and prepares and issues Requests for Qualifications (RFQs) and Requests for Proposals (RFPs).
- Operations Unit - administers Airport and Cemetery functions, performs facility & space planning functions, and provides IT coordination for the Departments.
- Personnel Unit - administers recruitments for Department vacancies, oversees disciplinary actions, coordinates injury and long-term illness responses, and provides safety & training services.
- Finance Unit - provides accounting and budgeting services for the Departments, administers the Zone of Benefit program, and coordinates funding for the Department of Transportation's capital projects.
- Payroll & AP/AR - provides accounts payable and accounts receivable functions, and processes payroll for the Departments.
- Business Analysis & Special Projects – develops Departmental policies and procedures, analyzes improvements for Department processes and works on special projects.

Revenue is from overhead allocations charged via interfund transfers to the Department of Transportation, Environmental Management Department's CSA #3 and CSA #10, Special Districts, Fleet Management, and Airports. Additionally, the division transfers administrative costs through intrafund abatements to the Planning & Building Department, the Environmental Management Department, and Cemetery Operations.

Cemetery Operations

Staff in the Administration and Finance unit provide for the administration and maintenance of the County cemeteries. Cemetery Operations receives funding from charges for burial services. Cemetery Operations was combined with the Placerville Union Cemetery for FY 2018-19. This special revenue fund provides for the operation and maintenance of the Placerville Union Cemetery.

Administrative & Finance Division

RECOMMENDED BUDGET • FY 2018 - 19

Airports (Enterprise Fund)

Airports

This program provides for the operation and maintenance of the general aviation facilities located at the Placerville and Georgetown airports and provides for oversight of capital improvement projects at the airports. The General Fund contribution supports operations at the Placerville and Georgetown airports, and provides a contribution to the Airports to allocate property tax representative of the amount collected at the Placerville and Georgetown airports.

The Airports Unit receives funding from the sale of aviation fuel, rental of tie-downs and hangers at the airports, the aforementioned General Fund Contribution, State Aviation funds, and revenue from the sale of gate openers. Federal and State Grants and an ACO Contribution are received to fund the capital improvement projects.

Special Aviation

This is a ‘pass through’ fund. State Aviation revenue and interest income is recognized in this Special Revenue Fund and dispersed equally to both the Placerville and Georgetown Airports for operations.

Board of Supervisors Governed Districts

Special Districts and Zones of Benefit

This program provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area.

Special Districts are primarily funded by taxes and special assessments to benefiting parcels.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Admin. & Finance	\$ 3,202,854	\$ 2,795,619	\$ 407,235	31.4
Cemeteries	\$ 214,477	\$ 61,755	\$ 152,722	0.8
Airports	\$ 1,886,032	\$ 1,886,032	-	2.0
Special Aviation	\$ 20,030	\$ 20,030	-	0.0
Special District & Zones of Benefit	\$ 4,189,395	\$ 4,189,395	-	0.6
Total	\$ 9,512,788	\$ 8,952,831	\$ 559,957	34.8

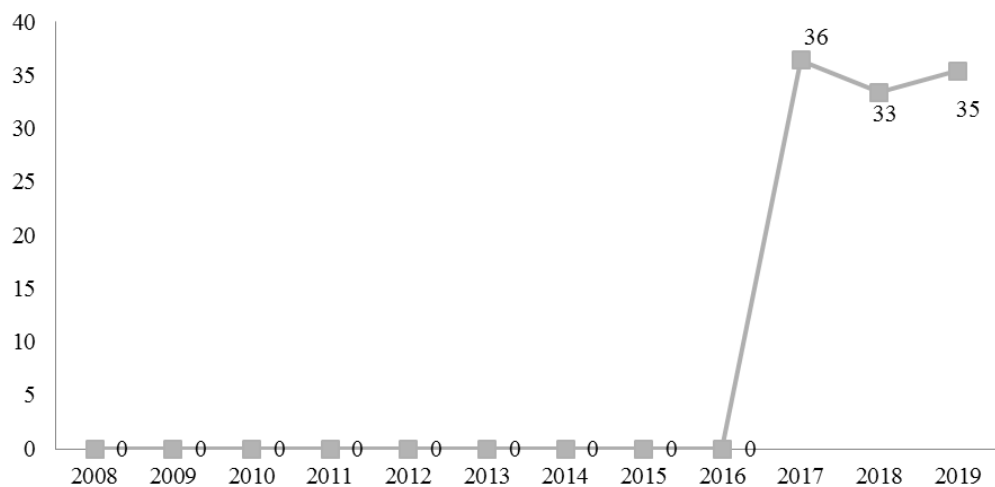
Community Development Services

RECOMMENDED BUDGET • FY 2018 - 19

STAFFING TREND

For FY 2018-19 there are 34.8 FTEs in the Administration and Finance Division. This is an increase of 2.0 FTEs due to the movement of two Airport positions, 0.8 of a position due to the movement of cemeteries, and .6 of a position due to the movement of Zones of Benefit from Department of Transportation to Administration and Finance Division. In the past, the two airport positions and the cemetery position were supervised by Administration and Finance Division staff but budgeted in Transportation. With the new finance software, the positions will now be budgeted in the Administration and Finance Division. The Division also transferred an Office Assistant to the Planning & Building Department, which used the position allocation to provide improved service to the Community Development Services front desk in Placerville.

Before FY 2016-17, the positions in Community Development Services Administration and Finance Division were counted in the Development Services Division. Beginning in FY 2017-18, the positions were counted in the Administrative and Finance Division of the Community Development Agency, which became the Community Development Services Administration and Finance Division.



RECOMMENDED BUDGET

This Budget is recommended at \$9,512,788. The General Fund provides 5.9% of the funding for the department, which is \$559,957.

The significant change in this budget is the transfer of revenues, appropriations and staffing for Airports, Cemeteries, and the Special Districts and Zones of Benefit from the Department of Transportation to the Community Development Services Administration and Finance Division. There are offsetting decreases in revenues and appropriations in the Department of Transportation budget. The Financial Information by Fund Type section does not reflect these changes.

The general Administrative and Finance programs (e.g. contracts, finance, personnel, and ombudsman/special projects) pass their costs to Community Development Services departments (e.g. Administrative and Finance programs provide services to the Environmental Management, Planning and Building, and Transportation departments) based on direct department salaries. All Administrative and

Administrative & Finance Division

RECOMMENDED BUDGET • FY 2018 - 19

Finance Division costs are funded from State, Federal, realignment, fees, and General Fund (with a large majority of the cost funds coming from non-General Fund sources).

The Administration and Finance programs show an overall increase in the General Fund cost of \$407,235, compared to the FY 2017-18. This increase is due to the Administrative and Finance programs charging a higher amount to the Community Development Services departments than what occurred two years ago due to the Administrative and Finance programs having a higher level of position vacancies than anticipated (e.g. the amount is set with budgeted salary dollars and is later fixed with actual salary dollars spent). The extra funds that were collected from the Community Development Services departments in prior years were captured by the General Fund, with this year's cost allocation in essence "paying" those funds back to the Departments that were charged.

The Cemeteries budget is recommended at \$215,602, which is an increase of \$82,903 (62%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 71% of the funding for the program, and it has increased by \$48,823 (46%) when compared to the FY 2017-18 Adopted Budget. The increase to Cemeteries is primarily due to the liquidation of the Placerville Union Cemetery account, which had a limited amount of funds when the County assumed responsibility for the cemetery. Now all Placerville Union Cemetery costs will be charged to the General Fund.

The budget for the Airports Enterprise Fund is recommended at \$1,888,325, which represents an overall decrease of \$422,991 (18%) when compared to the FY 2017-18 Adopted Budget. For FY 2018-19, a General Fund Contribution of \$68,126 is recommended as property tax offset and to fund the operations of the Airports, and \$94,986 is recommended to be transferred from the Accumulated Capital Outlay Fund for planned capital projects contained in the approved Airport Capital Improvement Plan. Overall, appropriations and revenues decreased primarily due to a reduction in airport capital projects compared to the prior year.

There are no significant changes to the Special Districts and Zones of Benefit budgets. These budgets change with the amount of projects that occur (e.g. zone of benefit road projects, zone of benefit drainage projects, zone of benefit cemetery projects, etc.). All costs within these programs are covered by assessments and fees collected.

CAO Adjustments

The only Chief Administrative Office adjustment was in regards to charges and revenue transfers from other departments. These changes were completed with the assistance of CDS Administration and Finance.

Sources & Uses of Funds

Revenue for this division is from overhead allocations charged via Interfund transfers to the Transportation Department, Environmental Management Department's CSA #3 and CSA #10, Special Districts, Fleet Management, and Airports. Additionally, the division transfers administrative costs through Intrafund transfers: to the Planning & Building Department, Environmental Management Department, and Cemetery Operations. Lastly, the division receive some user fees at the airports and cemeteries and pass-through funds for Special Districts and Zone of Benefit.

Community Development Services

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 35 CDS - ADMINISTRATION & FINANCE

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0260	OTHER LICENSE & PERMITS	154,276	154,000	154,000	-276
CLASS: 02	REV: LICENSE, PERMIT, &	154,276	154,000	154,000	-276
1830	INTERFND REV:ALLOCATED	2,429,007	2,298,796	2,640,920	211,913
CLASS: 13	REV: CHARGE FOR SERVICES	2,429,007	2,298,796	2,640,920	211,913
1920	OTHER SALES	0	700	700	700
CLASS: 19	REV: MISCELLANEOUS	0	700	700	700
2020	OPERATING TRANSFERS IN	780,982	0	0	-780,982
CLASS: 20	REV: OTHER FINANCING SOURCES	780,982	0	0	-780,982
TYPE: R SUBTOTAL		3,364,265	2,453,496	2,795,620	-568,645
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	2,152,094	2,199,370	2,199,370	47,276
3001	TEMPORARY EMPLOYEES	21,000	86,430	86,430	65,430
3002	OVERTIME	31,900	31,900	31,900	0
3004	OTHER COMPENSATION	23,500	21,900	21,900	-1,600
3020	RETIREMENT EMPLOYER SHARE	485,136	521,150	521,150	36,014
3022	MEDI CARE EMPLOYER SHARE	31,173	31,892	31,892	719
3040	HEALTH INSURANCE EMPLOYER	425,542	398,818	398,818	-26,724
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	54,985	5,775	5,775
3042	LONG TERM DISABILITY EMPLOYER	5,376	5,499	5,499	123
3043	DEFERRED COMPENSATION EMPLOYER	10,451	9,462	9,462	-989
3046	RETIREE HEALTH: DEFINED	41,687	38,682	38,682	-3,005
3060	WORKERS' COMPENSATION EMPLOYER	35,037	39,405	39,405	4,368
3080	FLEXIBLE BENEFITS	6,130	18,800	18,800	12,670
CLASS: 30	SALARY & EMPLOYEE BENEFITS	3,269,026	3,458,293	3,409,083	140,057
4040	TELEPHONE COMPANY VENDOR	0	4,320	4,320	4,320
4041	COUNTY PASS THRU TELEPHONE CHARGES	500	500	500	0
4100	INSURANCE: PREMIUM	13,517	16,531	16,531	3,014
4144	MAINT: COMPUTER	16,956	96,621	96,621	79,665
4220	MEMBERSHIPS	2,619	1,490	1,490	-1,129
4260	OFFICE EXPENSE	72,461	75,700	75,700	3,239
4261	POSTAGE	22,000	22,000	22,000	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	240	240	240	0
4264	BOOKS / MANUALS	115	125	125	10
4266	PRINTING / DUPLICATING SERVICES	750	750	750	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	788,807	7,825	7,825	-780,982
4400	PUBLICATION & LEGAL NOTICES	1,500	1,500	1,500	0
4420	RENT & LEASE: EQUIPMENT	98,000	98,000	98,000	0
4440	RENT & LEASE: BUILDING &	500	500	500	0
4461	EQUIP: MINOR	8,981	10,140	10,140	1,159
4462	EQUIP: COMPUTER	78,915	41,585	41,585	-37,330
4463	EQUIP: TELEPHONE & RADIO	200	1,625	1,625	1,425
4500	SPECIAL DEPT EXPENSE	0	0	49,210	49,210
4503	STAFF DEVELOPMENT	16,076	16,000	16,000	-76
4529	SOFTWARE LICENSE	19,640	11,425	11,425	-8,215
4600	TRANSPORTATION & TRAVEL	5,174	5,174	5,174	0
4605	RENT & LEASE: VEHICLE	7,382	10,490	10,490	3,108
4606	FUEL PURCHASES	0	1,250	1,250	1,250
4608	HOTEL ACCOMMODATIONS	1,900	1,900	1,900	0
CLASS: 40	SERVICE & SUPPLIES	1,156,233	425,691	474,901	-681,332
7200	INTRAFUND TRANSFERS: ONLY GENERAL	99,376	96,876	623,768	524,392

Administrative & Finance Division

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 35 CDS - ADMINISTRATION & FINANCE

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
7223 INTRAFND: MAIL SERVICE	20,372	16,012	16,012	-4,360
7224 INTRAFND: STORES SUPPORT	6,701	5,348	5,348	-1,353
7231 INTRAFND: IS PROGRAMMING SUPPORT	100,000	100,000	100,000	0
CLASS: 72 INTRAFUND TRANSFERS	226,449	218,236	745,128	518,679
7350 INTRFND ABATEMENTS: GF ONLY	-1,287,443	-1,241,489	-1,426,257	-138,814
CLASS: 73 INTRAFUND ABATEMENT	-1,287,443	-1,241,489	-1,426,257	-138,814
TYPE: E SUBTOTAL	3,364,265	2,860,731	3,202,855	-161,410
FUND TYPE: 10 SUBTOTAL	0	407,235	407,235	407,235
DEPARTMENT: 35 SUBTOTAL	0	407,235	407,235	407,235

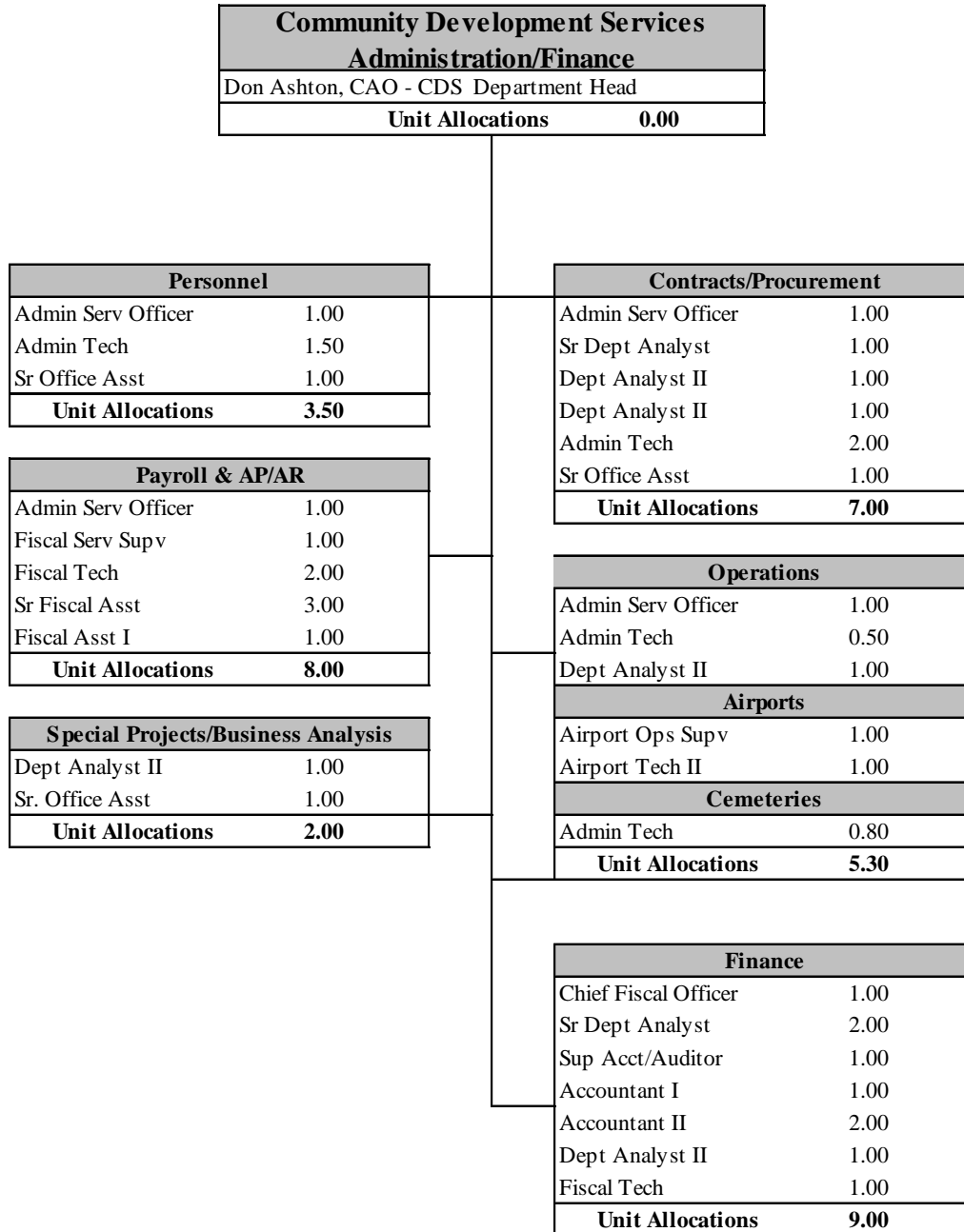
PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Accountant I/II	3.0	3.0	3.0	-
Administrative Services Officer	4.0	4.0	4.0	-
Administrative Technician	4.0	4.8	4.8	0.8
Airport Technician	0.0	1.0	1.0	1.0
Airport Operations Supervisor	0.0	1.0	1.0	1.0
Chief Fiscal Officer	1.0	1.0	1.0	-
Department Analyst I/II	4.4	5.0	5.0	0.6
Fiscal Assistant I/II	1.0	1.0	1.0	-
Fiscal Services Supervisor	1.0	1.0	1.0	-
Fiscal Technician	3.0	3.0	3.0	-
Sr. Department Analyst	3.0	3.0	3.0	-
Sr. Fiscal Assistant	3.0	3.0	3.0	-
Sr. Office Assistant	3.0	3.0	3.0	-
Supervising Accountant/Auditor	1.0	1.0	1.0	-
Department Total	31.4	34.8	34.8	3.4

Community Development Services

RECOMMENDED BUDGET • FY 2018 - 19

ORGANIZATIONAL CHART



Admin and Finance Allocations
34.80

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The mission of the Environmental Management Department is to protect, preserve and enhance the public health, safety, and the environment through a balanced program of environmental monitoring and enforcement, innovative leadership, community education, customer service, and emergency response for the citizens of and visitors to the County of El Dorado.

DEPARTMENT BUDGET SUMMARY

	16/17 Actuals	17/18 Budget	18/19 Dept Requested	18/19 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	\$ 392,613	\$ 402,700	\$ 402,700	\$ 402,700	\$ -	0%
Licenses, Permits	\$ 1,182,741	\$ 1,099,759	\$ 1,128,166	\$ 1,128,166	\$ 28,407	3%
Fine, Forfeiture & Penalties	\$ 16,368	\$ 10,360	\$ 10,360	\$ 10,360	\$ -	0%
Use of Money & Property	\$ 76,653	\$ 54,199	\$ 61,199	\$ 61,199	\$ 7,000	13%
State	\$ 207,892	\$ 199,545	\$ 198,649	\$ 198,649	\$ (896)	0%
Federal	\$ 13,300	\$ 24,028	\$ 13,000	\$ 13,000	\$ (11,028)	-46%
Other Governmental Agencies	\$ 5,620	\$ 5,620	\$ 5,620	\$ 5,620	\$ -	0%
Charges for Service	\$ 3,879,725	\$ 4,030,325	\$ 4,036,325	\$ 4,036,325	\$ 6,000	0%
Miscellaneous Revenue	\$ 2,776	\$ -	\$ -	\$ -	\$ -	0%
Other Financing Sources	\$ 685,391	\$ 1,158,041	\$ 1,252,969	\$ 1,300,489	\$ 142,448	12%
Residual Equity Transfers	\$ -	\$ 96,000	\$ -	\$ -	\$ (96,000)	-100%
Use of Fund Balance		\$ 3,375,021	\$ 2,923,880	\$ 3,189,281	\$ (185,740)	-6%
Total Revenue	\$ 6,463,079	\$ 10,455,598	\$ 10,032,868	\$ 10,345,789	\$ (109,809)	-1%
Salaries and Benefits	\$ 3,274,510	\$ 3,709,212	\$ 3,664,886	\$ 3,614,261	\$ (94,951)	-3%
Services & Supplies	\$ 1,396,789	\$ 2,731,051	\$ 3,083,868	\$ 3,113,576	\$ 382,525	14%
Other Charges	\$ 1,021,377	\$ 1,407,954	\$ 1,382,114	\$ 1,325,302	\$ (82,652)	-6%
Fixed Assets	\$ 258,114	\$ 245,410	\$ 75,000	\$ 394,000	\$ 148,590	61%
Other Financing Uses	\$ 709,759	\$ 1,703,818	\$ 1,279,986	\$ 1,279,986	\$ (423,832)	-25%
Residual Equity Transfers	\$ -	\$ 96,000	\$ -	\$ -	\$ (96,000)	-100%
Intrafund Transfers	\$ 681,304	\$ 765,127	\$ 766,147	\$ 851,039	\$ 85,912	11%
Intrafund Abatement	\$ (391,641)	\$ (493,889)	\$ (493,889)	\$ (493,889)	\$ -	0%
Appropriation for Contingencies	\$ -	\$ 227,915	\$ 224,756	\$ 211,514	\$ (16,401)	-7%
Designations of Fund Balance	\$ -	\$ 63,000	\$ 50,000	\$ 50,000	\$ (13,000)	-21%
Total Appropriations	\$ 6,950,212	\$ 10,455,598	\$ 10,032,868	\$ 10,345,789	\$ (109,809)	-1%
Net County Cost	487,133	-	-	-	-	0%
FTEs	30.5	30.0	30.0	30.0	-	0%

MAJOR BUDGET CHANGES

Revenue

Licenses and Permits

\$28,407 Increase in construction permit revenues.

Other Financing Sources

\$142,448 Increase in Other Financing Sources primarily related to Operating Transfers from the CSA #10 Solid Waste fund balance, as needed to cover the cost of the Department.

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

Use of Fund Balance

(\$185,740) Decrease in use of fund balance compared to FY 2017-18.

Appropriations

Salaries and Benefits

(\$94,951) Overall decrease due primarily to a decrease in Overtime and Workers' Compensation cost, offset by increases in CalPERS retirement and health insurance.

Services and Supplies

\$382,525 Increase due primarily to additional contract costs for FEMA storm related repairs at the Union Mine site.

Other Charges

(\$82,652) Decrease due primarily to decreases in interfund staff charges to CSA #3 and CSA #10 programs related to a shift in staffing allocations to General Fund programs.

Fixed Assets

\$148,590 Increase due to budgeting the CSA #10 Borrow Excavation Project.

Other Financing Uses

(\$423,832) Decrease primarily due to a reduction in TRAKiT expenses based on implementation of the project in FY 2017-18.

PROGRAM SUMMARIES

Environmental Management

Administration/General Support

The Environmental Management Department Administration/General Support unit provides executive leadership and oversight for the Environmental Management Department. Revenue for this program comes from CSA#10 Solid Waste funds and through charges to other EMD programs for staff time.

South Lake Tahoe Vector Control (CSA #3)

The SLT Vector Control program carries out activities for the control of mosquitoes, plague, Hantavirus, and yellow jackets in the South Lake Tahoe Basin. Program revenue is largely derived from ad valorem taxes and from special tax assessments on improved property.

South Lake Tahoe City Snow Removal (CSA #3)

This is a pass-through to the City of South Lake Tahoe. Special tax assessment fees have been levied against properties within the incorporated area of South Lake Tahoe to fund city snow removal services. These assessments are collected by the County and passed on to the City.

Solid Waste (CSA #10)

The Solid Waste program implements the Integrated Waste Management Plan (AB939), administers solid waste contracts and franchise agreements, implements the Construction and Demolition Debris Ordinance (C&D) and Solid Waste Management Ordinance, operates Union Mine Landfill, and provides regulatory services at other landfill sites. This program promotes various recycling programs through grants, including used oil and bottle recycling and used tire collection and disposal. This program includes the West Slope Litter Abatement which includes removal of roadside litter, solid waste complaints, procurement of grants and contracts to fund litter abatement activities, and prosecution of litter or illegal dumping violations.

This program includes collection of a designated special assessment for the Clean Tahoe Program (pass-through) which provides for litter pickup and control in the unincorporated area of the South Lake Tahoe Basin.

Revenue generated in this program is from special assessments on improved parcels, funding from the Department Transportation for roadside litter abatement, and charges to other EMD programs for staff time. There are several one-time funding sources identified within the solid waste program that are grant funded programs. Appropriations associated with these grants are also one time in nature.

Household Hazardous Waste/Incident Response (CSA #10)

The Household Hazardous Waste program administers the countywide household hazardous waste collection and disposal program, including the operation of a household hazardous waste drop-off facility, activities that promote education and safe recycling related to used and rerefined oil, as well as recycling of computers and other electronic equipment. The program operates the hazardous materials incident response team, which includes response to incidents involving hazardous waste and functions as the County's first responder to all hazards emergencies. Program revenue is from special assessments on improved parcels within the County.

Liquid Waste (CSA #10)

The Liquid Waste program operates the Union Mine Wastewater Treatment Facility. This facility annually accepts and processes up to 3.8 million gallons of septic tank waste (septage), portable toilet waste, and leachate generated from the Union Mine Landfill. The facility comprises a two million gallon Class II surface impoundment for the collection of leachate, a receiving station for septage and portable toilet waste haulers, two 500,000-gallon aerobic digesters, two two million gallon storage tanks for holding processed wastewater, two high-speed centrifuges for the processing of solids, and a multitude of pumps, blowers and other equipment necessary to receive, process, store and discharge the liquid wastes received by the facility. Revenue generated in this program is from special assessments on improved parcels (ongoing) and charges for services for disposal of septage at the Union Mine Wastewater Treatment Facility (variable depending on usage).

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

Environmental Health

The Environmental Health program is responsible for ensuring countywide compliance with applicable state laws, regulations, and County Ordinances concerning many fundamental public health issues, such as food facilities, public swimming pools/spas, wells, small water systems and septic systems. This program participates in epidemiological investigation and emerging pathogen response such as foodborne illnesses, norovirus outbreaks and West Nile Virus. Small components of the program activities relate to the reduction in mosquito breeding sources on the West Slope that may impose a threat of West Nile Virus and other diseases carried by mosquitoes and addressing solid waste complaints. Revenue generated in this program is a result of assessments, health permits, land use permits, realignment distribution, and charges to other EMD programs for staff time.

Hazardous Materials - CUPA

The Hazardous Materials/CUPA program administers and implements the State mandated Certified Unified Program Agency (CUPA) program for commercial facilities that store hazardous materials or generate hazardous waste countywide. Activities include underground and above ground storage tank inspections, hazardous materials and hazardous waste management, response to hazardous materials release incidents at fixed facilities. Revenue generated in this program is a result of facility permits and business plans related to the program components, a transfer of civil penalty funds, and charges to other EMD programs for staff time.

BUDGET SUMMARY BY PROGRAM

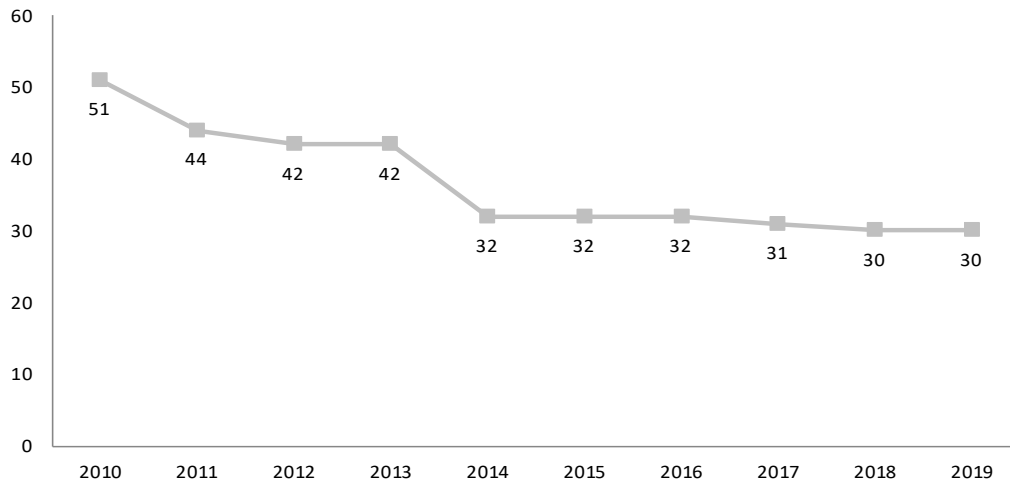
	Appropriations	Revenues	Net County Cost	Staffing
Administration/General Support - General Fund	\$ 440,598	\$ 1,080,480	\$ (639,882)	2
Environmental Health - General Fund	\$ 2,391,605	\$ 1,751,723	\$ 639,882	14.5
South Lake Tahoe Vector Control (CSA #3)	\$ 542,380	\$ 542,380	\$ -	2
South Lake Tahoe City Snow Removal (CSA #3)	\$ 235,000	\$ 235,000	\$ -	0
Household Hazardous Waste/Solid Waste (CSA #10)	\$ 5,569,682	\$ 5,569,682	\$ -	9.5
Liquid Waste (CSA #10)	\$ 1,166,524	\$ 1,166,524	\$ -	2
Total	\$ 10,345,789	\$ 10,345,789	\$ -	30

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

STAFFING TREND

Staffing for the Environmental Management Department has decreased over the past several years and has averaged 40.0 FTEs over the last 10 years. The Air Quality Management District was moved out of Environmental Management which accounts for the reduction of 7.0 FTEs in 2011. A total of 7.0 Administration staff were moved from Environmental Management to the CDA Administration and Finance Division in 2014. The requested staff allocation for FY 2018-19 is 30 FTEs, which is unchanged from FY 2017-18. There is one minor change due to an alternately-staffed position with the addition of one Development Technician and the deletion of one Development Aide.



RECOMMENDED BUDGET

The General Fund budget for Environmental Management is recommended at \$2,832,203, which is an increase of \$182,948 (6.9%) when compared to the FY 2017-18 Approved Budget. The Environmental Management Department General Fund program does not have a Net County Cost, which means that revenues other than discretionary tax dollars are used to operate the programs (e.g. fees, licenses, permits, Federal and State revenues help to operate the programs). The growth to the budget can be primarily linked to increases in retirement, health insurance, and unemployment insurance costs.

The Special Revenue Fund budget for Environmental Management is recommended at \$7,513,586, which is a decrease of \$292,757 (-3.7%) when compared for the FY 2017-18 Adopted Budget. The Environmental Management Department Special Revenue Fund programs do not have a Net County Cost, which means that revenues other than discretionary tax dollars are used to operate the programs (e.g. fees, licenses, permits, Federal and State revenues help to operate the programs). The decrease in the budget can be primarily linked to a reduction in fund balance (savings) to fund operations. Over the last few years, the Solid Waste Fund has used savings to help fund its operations, which are part of the Solid Waste Master Plan. With stagnant revenues and increasing expenditures, the future of Solid Waste operations will be discussed in the upcoming fiscal year.

CAO Adjustments

The CAO's Office is recommending the supplemental requests of a borrow excavation project at the Union Mine Landfill and Waste Water Treatment Facility in order to meet permit requirements and the purchase of a drone for hazardous material events.

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

Sources & Uses of Funds

The Environmental Management Department General Fund program does not have a Net County Cost, which means that revenues other than discretionary tax dollars are used to operate the programs (e.g. fees, licenses, permits, Federal and State revenues help to operate the programs). This represents a status quo budget.

The Environmental Management Department Special Revenue Fund programs do not have a Net County Cost, which means that revenues other than discretionary tax dollars are used to operate the programs (e.g. fees, licenses, permits, Federal and State revenues help to operate the programs).

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0220	PERMIT: CONSTRUCTION	200,472	220,472	220,472	20,000
0260	OTHER LICENSE & PERMITS	16,464	16,464	16,464	0
0263	PERMIT: UNDERGROUND STORAGE TANK	109,224	109,224	109,224	0
0265	PERMIT: HEALTH	24,600	24,600	24,600	0
0267	PERMIT: FOOD FACILITY	449,108	449,108	449,108	0
0268	PERMIT: POOL & SPA	114,964	114,964	114,964	0
0269	PERMIT: WATER SYSTEM	71,340	71,340	71,340	0
0270	PERMIT: WELL	14,000	14,000	14,000	0
CLASS: 02	REV: LICENSE, PERMIT, &	1,000,172	1,020,172	1,020,172	20,000
1100	FED: OTHER	10,000	10,000	10,000	0
CLASS: 10	REV: FEDERAL	10,000	10,000	10,000	0
1310	SPECIAL ASSESSMENTS	94,760	94,760	94,760	0
1401	PLAN & ENG: FEES	20,000	20,000	20,000	0
1661	SANITATION: WATER SAMPLING	100	100	100	0
1662	SANITATION: LOAN CERTIFICATION	3,000	3,000	3,000	0
1663	SANITATION: BUSINESS PLANS	206,640	206,640	206,640	0
1740	CHARGES FOR SERVICES	9,000	9,000	9,000	0
1765	EID - EL DORADO IRRIGATION DISTRICT	480	480	480	0
1800	INTERFND REV: SERVICE BETWEEN FUND	325,534	325,534	325,534	0
CLASS: 13	REV: CHARGE FOR SERVICES	659,514	659,514	659,514	0
2020	OPERATING TRANSFERS IN	758,249	884,740	925,260	167,011
2021	OPERATING TRANSFERS IN: VEHICLE	161,633	181,837	181,837	20,204
2027	OPERATING TRSNF IN: SALES TAX	59,687	35,420	35,420	-24,267
CLASS: 20	REV: OTHER FINANCING SOURCES	979,569	1,101,997	1,142,517	162,948
TYPE: R SUBTOTAL		2,649,255	2,791,683	2,832,203	182,948

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000	1,206,058	1,311,465	1,311,465	105,407
3001	51,000	51,000	51,000	0
3002	16,000	16,000	16,000	0
3003	7,500	7,500	7,500	0
3004	3,720	600	600	-3,120
3005	6,642	7,200	7,200	558
3020	262,824	308,617	308,617	45,793
3022	17,488	19,118	19,118	1,630
3040	255,235	299,828	299,828	44,593
3041	0	32,788	3,081	3,081
3042	2,999	3,279	3,279	280
3043	4,632	5,612	5,612	980
3046	19,081	21,072	21,072	1,991
3060	118,153	29,185	29,185	-88,968
3080	6,000	0	0	-6,000
CLASS: 30 SALARY & EMPLOYEE BENEFITS	1,977,332	2,113,264	2,083,557	106,225
4000	2,500	2,500	2,500	0
4020	100	100	100	0
4040	1,131	1,131	1,131	0
4041	860	860	860	0
4080	1,450	1,450	1,450	0
4082	125	125	125	0
4100	7,053	8,580	8,580	1,527
4140	300	300	300	0
4144	43,670	45,000	45,000	1,330
4200	997	997	997	0
4220	2,339	3,689	3,689	1,350
4221	2,526	2,159	2,159	-367
4263	238	238	238	0
4264	500	500	500	0
4266	600	600	600	0
4300	4,502	4,252	4,252	-250
4324	1,002	1,002	1,002	0
4400	75	75	75	0
4440	18,833	18,833	18,833	0
4460	725	725	725	0
4461	2,100	2,100	2,100	0
4463	450	450	450	0
4500	750	0	29,707	28,957
4502	3,250	3,250	3,250	0
4503	10,900	10,900	10,900	0
4507	622	621	621	-1
4529	945	0	0	-945
4600	10,500	10,500	10,500	0
4602	300	300	300	0
4605	38,536	38,536	38,536	0
4606	17,250	17,250	17,250	0
4608	3,250	3,250	3,250	0
4620	1,000	1,000	1,000	0
CLASS: 40 SERVICE & SUPPLIES	179,379	181,273	210,980	31,601
5300	225,668	224,888	224,888	-780
CLASS: 50 OTHER CHARGES	225,668	224,888	224,888	-780
7200	306,048	311,430	351,950	45,902
CLASS: 72 INTRAFUND TRANSFERS	306,048	311,430	351,950	45,902
7350	-39,172	-39,172	-39,172	0
CLASS: 73 INTRAFUND ABATEMENT	-39,172	-39,172	-39,172	0
TYPE: E SUBTOTAL	2,649,255	2,791,683	2,832,203	182,948
FUND TYPE: 10 SUBTOTAL	0	0	0	0

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0100	PROP TAX: CURR SECURED	386,300	386,300	386,300	0
0110	PROP TAX: CURR UNSECURED	8,400	8,400	8,400	0
0140	PROP TAX: SUPP CURRENT	4,900	4,900	4,900	0
0150	PROP TAX: SUPP PRIOR	2,400	2,400	2,400	0
0174	TAX: TIMBER YIELD	700	700	700	0
CLASS: 01	REV: TAXES	402,700	402,700	402,700	0
0251	FRANCHISE: GARBAGE	99,587	107,994	107,994	8,407
CLASS: 02	REV: LICENSE, PERMIT, &	99,587	107,994	107,994	8,407
0360	PENALTY & COST DELINQUENT TAXES	10,360	10,360	10,360	0
CLASS: 03	REV: FINE, FORFEITURE &	10,360	10,360	10,360	0
0400	REV: INTEREST	54,199	61,199	61,199	7,000
CLASS: 04	REV: USE OF MONEY & PROPERTY	54,199	61,199	61,199	7,000
0820	ST: HOMEOWNER PROP TAX RELIEF	4,100	4,100	4,100	0
0880	ST: OTHER	195,445	194,549	194,549	-896
CLASS: 05	REV: STATE INTERGOVERNMENTAL	199,545	198,649	198,649	-896
1100	FED: OTHER	14,028	3,000	3,000	-11,028
CLASS: 10	REV: FEDERAL	14,028	3,000	3,000	-11,028
1200	REV: OTHER GOVERNMENTAL AGENCIES	5,620	5,620	5,620	0
CLASS: 12	REV: OTHER GOVERNMENTAL	5,620	5,620	5,620	0
1310	SPECIAL ASSESSMENTS	2,506,424	2,507,424	2,507,424	1,000
1401	PLAN & ENG: FEES	310,000	310,000	310,000	0
1660	SANITATION: GARBAGE BILLING	220,000	220,000	220,000	0
1800	INTERFND REV: SERVICE BETWEEN FUND	334,387	339,387	339,387	5,000
CLASS: 13	REV: CHARGE FOR SERVICES	3,370,811	3,376,811	3,376,811	6,000
2020	OPERATING TRANSFERS IN	178,472	150,972	157,972	-20,500
CLASS: 20	REV: OTHER FINANCING SOURCES	178,472	150,972	157,972	-20,500
2100	RESIDUAL EQUITY TRANSFERS IN	96,000	0	0	-96,000
CLASS: 21	RESIDUAL EQUITY TRANSFERS	96,000	0	0	-96,000
0001	FUND BALANCE	3,094,870	2,383,306	2,648,707	-446,163
0003	FROM DESIGNATIONS	280,151	540,574	540,574	260,423
CLASS: 22	FUND BALANCE	3,375,021	2,923,880	3,189,281	-185,740
TYPE: R SUBTOTAL		7,806,343	7,241,185	7,513,586	-292,757
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	1,001,880	923,489	923,489	-78,391
3001	TEMPORARY EMPLOYEES	85,900	129,000	129,000	43,100
3002	OVERTIME	73,300	7,000	7,000	-66,300
3003	STANDBY PAY	1,500	1,500	1,500	0
3004	OTHER COMPENSATION	5,420	2,380	2,380	-3,040
3005	TAHOE DIFFERENTIAL	4,800	4,800	4,800	0
3020	RETIREMENT EMPLOYER SHARE	202,978	207,990	207,990	5,012
3022	MEDI CARE EMPLOYER SHARE	14,569	13,470	13,470	-1,099
3040	HEALTH INSURANCE EMPLOYER	218,634	194,405	194,405	-24,229
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	23,087	2,170	2,170
3042	LONG TERM DISABILITY EMPLOYER	2,499	2,311	2,311	-188
3043	DEFERRED COMPENSATION EMPLOYER	400	400	400	0
3046	RETIREE HEALTH: DEFINED	15,849	14,839	14,839	-1,010
3060	WORKERS' COMPENSATION EMPLOYER	98,151	20,551	20,551	-77,600
3080	FLEXIBLE BENEFITS	6,000	6,400	6,400	400
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,731,880	1,551,622	1,530,705	-201,175

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4000	AGRICULTURE	17,792	17,792	17,792	0
4020	CLOTHING & PERSONAL SUPPLIES	5,719	5,719	5,719	0
4040	TELEPHONE COMPANY VENDOR	3,151	3,151	3,151	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	120	120	120	0
4080	HOUSEHOLD EXPENSE	6,658	6,658	6,658	0
4083	LAUNDRY	4,325	4,325	4,325	0
4085	REFUSE DISPOSAL	1,920	1,920	1,920	0
4100	INSURANCE: PREMIUM	5,667	5,886	5,886	219
4140	MAINT: EQUIPMENT	78,550	78,550	78,550	0
4144	MAINT: COMPUTER	7,400	7,400	7,400	0
4145	MAINTENANCE: EQUIPMENT PARTS	58,620	58,620	58,620	0
4160	VEH MAINT: SERVICE CONTRACT	500	500	500	0
4161	VEH MAINT: PARTS DIRECT CHARGE	500	500	500	0
4162	VEH MAINT: SUPPLIES	500	500	500	0
4164	VEH MAINT: TIRE & TUBES	100	100	100	0
4165	VEH MAINT: OIL & GREASE	400	400	400	0
4180	MAINT: BUILDING & IMPROVEMENTS	34,330	34,330	34,330	0
4183	MAINT: GROUNDS	21,750	21,750	21,750	0
4195	MAINTENANCE: TREATMENT PLANT 1	20,000	20,000	20,000	0
4197	MAINTENANCE BUILDING: SUPPLIES	17,200	17,200	17,200	0
4200	MEDICAL, DENTAL & LABORATORY	6,275	6,275	6,275	0
4220	MEMBERSHIPS	8,799	8,684	8,684	-115
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	6,970	7,015	7,015	45
4262	SOFTWARE	45,894	45,894	45,894	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	150	150	150	0
4264	BOOKS / MANUALS	1,100	1,100	1,100	0
4266	PRINTING / DUPLICATING SERVICES	10,500	10,500	10,500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,372,313	1,699,500	1,699,500	327,187
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	4,375	4,375	4,375	0
4334	FIRE PREVENTION & INSPECTION	4,000	4,000	4,000	0
4337	OTHER GOVERNMENTAL AGENCIES	136,000	137,000	137,000	1,000
4400	PUBLICATION & LEGAL NOTICES	14,975	14,975	14,975	0
4420	RENT & LEASE: EQUIPMENT	12,500	12,500	12,500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	14,109	20,373	20,373	6,264
4461	EQUIP: MINOR	70,600	70,600	70,600	0
4462	EQUIP: COMPUTER	5,215	4,000	4,000	-1,215
4463	EQUIP: TELEPHONE & RADIO	100	100	100	0
4500	SPECIAL DEPT EXPENSE	178,042	214,800	214,800	36,758
4502	EDUCATIONAL MATERIALS	31,500	31,500	31,500	0
4503	STAFF DEVELOPMENT	29,000	9,000	9,000	-20,000
4507	FIRE & SAFETY SUPPLIES	3,408	3,408	3,408	0
4529	SOFTWARE LICENSE	2,880	3,660	3,660	780
4530	WATER TREATMENT CHEMICALS	35,000	35,000	35,000	0
4571	ROAD: SIGNS	3,120	3,120	3,120	0
4600	TRANSPORTATION & TRAVEL	4,770	4,770	4,770	0
4605	RENT & LEASE: VEHICLE	13,921	13,921	13,921	0
4606	FUEL PURCHASES	31,354	31,354	31,354	0
4608	HOTEL ACCOMMODATIONS	2,600	2,600	2,600	0
4620	UTILITIES	217,000	217,000	217,000	0
CLASS: 40	SERVICE & SUPPLIES	2,551,672	2,902,595	2,902,595	350,923
5180	TAX & ASSESSMENTS	2,000	2,000	2,000	0
5240	CONTRIB: NON-CNTY GOVERNMENTAL	235,000	235,000	235,000	0
5300	INTERFND: SERVICE BETWEEN FUND	695,748	691,308	603,197	-92,551
5310	INTERFND: COUNTY COUNSEL	18,600	18,600	18,600	0
5330	INTERFND: ALLOCATED	230,938	210,317	241,617	10,679
CLASS: 50	OTHER CHARGES	1,182,286	1,157,225	1,100,414	-81,872

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

6020	FIXED ASSET: BUILDING & IMPROVEMENTS	25,400	0	0	-25,400
6040	FIXED ASSET: EQUIPMENT	155,010	75,000	394,000	238,990
6045	FIXED ASSET: VEHICLES	65,000	0	0	-65,000
CLASS: 60	FIXED ASSETS	245,410	75,000	394,000	148,590
7000	OPERATING TRANSFERS OUT	1,703,818	1,279,986	1,320,506	-383,312
CLASS: 70	OTHER FINANCING USES	1,703,818	1,279,986	1,320,506	-383,312
7100	RESIDUAL EQUITY TRANSFERS OUT	96,000	0	0	-96,000
CLASS: 71	RESIDUAL EQUITY TRANSFERS	96,000	0	0	-96,000
7250	INTRAFND: NOT GEN FUND / SAME FUND	459,079	454,717	454,717	-4,362
CLASS: 72	INTRAFUND TRANSFERS	459,079	454,717	454,717	-4,362
7380	INTRFND ABATEMENTS: NOT GENERAL	-454,717	-454,717	-454,717	0
CLASS: 73	INTRAFUND ABATEMENT	-454,717	-454,717	-454,717	0
7700	APPROPRIATION FOR CONTINGENCIES	227,915	224,757	215,366	-12,549
CLASS: 77	APPROPRIATION FOR	227,915	224,757	215,366	-12,549
7801	DESIGNATIONS OF FUND BALANCE	63,000	50,000	50,000	-13,000
CLASS: 78	RESERVES: BUDGETARY ONLY	63,000	50,000	50,000	-13,000
TYPE: E SUBTOTAL		7,806,343	7,241,185	7,513,586	-292,757
FUND TYPE: 12	SUBTOTAL	0	0	0	0
DEPARTMENT: 42	SUBTOTAL	0	0	0	0

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Director of Environmental Management	1.0	1.0	1.0	-
Department Analyst I/II	1.0	1.0	1.0	-
Development Aide I/II	2.0	1.0	1.0	(1.00)
Development Technician I/II	2.0	3.0	3.0	1.00
Disposal Site Supervisor	1.0	1.0	1.0	-
Environmental Health Manager	2.0	2.0	2.0	-
Environmental Health Specialist I/II/Sr	7.0	7.0	7.0	-
Geologist	1.0	1.0	1.0	-
Hazardous Material/Recycling Specialist	2.0	2.0	2.0	-
Hazardous Material/Recycling Technician	1.0	1.0	1.0	-
Solid Waste Technician	2.0	2.0	2.0	-
Supervising Environmental Health Specialist	3.0	3.0	3.0	-
Supervising Waste Specialist	1.0	1.0	1.0	-
Vector Control Technician II (Limited Term)	2.0	2.0	2.0	-
Waste Mangement Technician I/II/III	2.0	2.0	2.0	-
Department Total	30.0	30.0	30.0	-

Environmental Management

RECOMMENDED BUDGET • FY 2018 - 19

ORGANIZATIONAL CHART

Environmental Management Department	
Director of Envir Mgmt	1.00
Dept Analyst II	1.00
Unit Allocations	2.00

Union Mine Disposal Site	
Disposal Site Supv	1.00
Waste Mgmt Tech	2.00
Unit Allocations	3.00

Environmental Health	
Env Health Mgr	2.00
Geologist	1.00
Dev Aide I/II	1.00
Unit Allocations	4.00
Cons Prot/Land Use/Vtor Ctrl-Pvl	
Supv Env Hth Spec	1.00
Env Hlth Spec I/II	4.00
Dev Tech II	2.00
Cons Prot/Land Use/Vtor Ctrl-SLT	
Supv Env Hth Spec	1.00
Env Hlth Spec I/II	1.00
Dev Tech I	1.00
<i>Vector Ctrl Tech-LT</i>	2.00
Haz Mat/Solid Waste	
Supv Waste Spec	1.00
Supv Env Hlth Spec	1.00
Env Hlth Spec II	2.00
Solid Waste Tech	2.00
Haz Mat/Recy Spec	2.00
Haz Mat/Recy Tech	1.00
Unit Allocations	21.00

Environmental Management Allocations 30.00



Fish & Game Commission
RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The Fish and Game Commission is appointed by the Board of Supervisors for the purpose of advising the Board on matters related to the conservation of fish and game and overseeing the expenditure of the fish and game funds received from fines collected by the Courts.

DEPARTMENT BUDGET SUMMARY

	16-17 Actual	17-18 Budget	18-19 Dept Request	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeitures	\$ 1,459	\$ 3,000	\$ 5,000	\$ 5,000	\$ 2,000	67%
Interest	\$ 40	\$ -	\$ -	\$ -	\$ -	0%
Operating Transfers	\$ 20,000	\$ 15,000	\$ 20,000	\$ -	\$ (15,000)	-100%
Fund Balance	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	0%
Total Revenue	\$ 21,499	\$ 18,000	\$ 25,000	\$ 25,000	\$ 7,000	39%
Special Dept. Expense	\$ 131	\$ 3,000	\$ 5,000	\$ 5,000	\$ 2,000	67%
Services & Supplies	\$ 6,910	\$ 15,000	\$ 20,000	\$ 20,000	\$ 5,000	33%
Total Appropriations	\$ 7,041	\$ 18,000	\$ 25,000	\$ 25,000	\$ 7,000	39%
Net County Cost	\$ (14,458)	\$ -	\$ -	\$ -	\$ -	100%

MAJOR BUDGET CHANGES

- \$20,000 Increase in the Use of Fund Balance due to savings being accumulated over the last few fiscal years.
- (\$15,000) Decrease in Operating Transfers In from General Fund due to Fund Balance Available.
- \$5,000 Corresponding increase in Services and Supplies appropriation for Fish and Game related events and activities.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost
Fish & Game	\$ 25,000	\$ 25,000	\$ -
Total	\$ 25,000	\$ 25,000	\$ -

RECOMMENDED BUDGET

This Budget is recommended at \$25,000, which represents an increase of \$7,000 or (39%) when compared to the FY 2017-18 Adopted Budget, primarily attributed to a use of fund balance carried over from the last fiscal year in the amount of \$20,000. The General Fund has provided contributions in amounts ranging from \$12,000 to \$20,000 in prior years. No General Fund contribution is recommended for FY 2018-19 due to the availability of fund balance.

Fish & Game Commission

RECOMMENDED BUDGET • FY 2018 - 19

CAO Adjustments

There are no further CAO adjustments recommended.

Sources & Uses of Funds

In FY 2017-18, the Fish and Game Commission requested one-time general fund dollars in the amount of \$15,000 for projects relating to habitat improvement, grant development efforts, fisheries projects, and game processing. This budget is made up of \$2,000 in increased fines and forfeitures and \$20,000 in program savings from the special revenue fund for the Fish and Game Commission.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 70 FISH AND GAME PRESERVATION

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0320	COURT FINE: OTHER	3,000	5,000	5,000	2,000
CLASS: 03	REV: FINE, FORFEITURE &	3,000	5,000	5,000	2,000
2020	OPERATING TRANSFERS IN	15,000	20,000	0	-15,000
CLASS: 20	REV: OTHER FINANCING SOURCES	15,000	20,000	0	-15,000
0001	FUND BALANCE	0	0	20,000	20,000
CLASS: 22	FUND BALANCE	0	0	20,000	20,000
TYPE: R SUBTOTAL		18,000	25,000	25,000	7,000
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
4500	SPECIAL DEPT EXPENSE	3,000	5,000	5,000	2,000
4501	SPECIAL PROJECTS	15,000	20,000	20,000	5,000
CLASS: 40	SERVICE & SUPPLIES	18,000	25,000	25,000	7,000
TYPE: E SUBTOTAL		18,000	25,000	25,000	7,000
FUND TYPE: 11	SUBTOTAL	0	0	0	0
DEPARTMENT: 70	SUBTOTAL	0	0	0	0

Planning and Building

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MISSION

The mission of the Planning and Building Department is to guide land use and development consistent with the General Plan, Building Codes and related regulations, by providing accurate, timely and courteous professional and technical services to customers, to maintain the County's unique quality of life, protect public safety and the environment and promote economic vitality for current and future generations.

DEPARTMENT BUDGET SUMMARY

	16/17 Actuals	17/18 Budget	18/19 Dept Requested	18/19 CAO Recommend	Change from Budget to Recommend	% Change
Licenses, Permits	\$ 6,740,220	\$ 6,873,691	\$ 7,053,637	\$ 7,053,637	\$ 179,946	3%
Use of Money & Property	\$ 17,693	\$ 46,770	\$ 46,774	\$ 46,774	\$ -	0%
State	\$ -	\$ 1,550,000	\$ 715,000	\$ 815,000	\$ (735,000)	N/A
Federal	\$ -	\$ 316,000	\$ 316,000	\$ 316,000	\$ -	0%
Charges for Service	\$ 1,709,884	\$ 2,043,421	\$ 1,280,144	\$ 1,262,333	\$ (781,088)	-38%
Miscellaneous Revenue	\$ 503,506	\$ 1,333,150	\$ 982,150	\$ 982,150	\$ (351,000)	-26%
Other Financing Sources	\$ 526,309	\$ 927,209	\$ 950,616	\$ 950,616	\$ 23,407	3%
Fund Balance	\$ -	\$ 164,776	\$ 164,772	\$ 164,772	\$ (4)	0%
Total Revenue	\$ 9,497,612	\$ 13,255,017	\$ 11,509,093	\$ 11,591,282	\$ (1,663,735)	-13%
Salaries and Benefits	\$ 7,437,565	\$ 8,016,488	\$ 7,842,725	\$ 7,975,446	\$ (41,042)	-1%
Services & Supplies	\$ 1,567,002	\$ 4,986,924	\$ 4,484,257	\$ 4,006,755	\$ (980,169)	-20%
Other Charges	\$ 263,582	\$ 341,231	\$ 329,905	\$ 328,408	\$ (12,823)	-4%
Fixed Assets	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 35,000	N/A
Other Financing Uses	\$ 81,777	\$ 26,000	\$ 105,000	\$ 105,000	\$ 79,000	304%
Intrafund Transfers	\$ 1,659,664	\$ 4,789,056	\$ 4,800,691	\$ 4,469,009	\$ (320,047)	-7%
Intrafund Abatement	\$ (56,273)	\$ (2,504,002)	\$ (2,562,468)	\$ (2,329,877)	\$ 174,125	-7%
Total Appropriations	\$ 10,953,317	\$ 15,655,697	\$ 15,035,110	\$ 14,589,741	\$ (1,065,956)	-7%
Net County Cost	\$ 1,455,705	\$ 2,400,680	\$ 3,526,017	\$ 2,998,459	\$ 597,779	25%
FTEs	73.0	72.0	70.0	71.0	(1.0)	-1%

MAJOR BUDGET CHANGES

Revenue

- \$179,946 Increase in construction permit revenue estimated in the upcoming fiscal year, based on historic trend in activity.
- (\$735,000) Decrease is primarily linked to a more accurate projection of when state tree mortality revenues will be received.
- (\$781,088) Decrease in Charge for Services revenue primarily due to the Missouri Flat MC&FP Phase II project not budgeted this year.
- (\$351,000) Decrease in Miscellaneous revenues and reimbursements due to fewer charges to developers for staff and consultant work on environmental impact reports related to new development.

Planning and Building

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Appropriations

Salaries and Benefits

(\$41,042) Net decrease in Salaries and Benefits due to the transfer of one Sr. Civil Engineer position, one Transportation Planner position and .8 of a Traffic Engineer position (2.8 FTEs) to the Department of Transportation, offset by the addition of costs for one Deputy Director of Planning position approved in FY 2017-18, increased PERS retirement costs, and the budgeted retirement payout for the Director of Planning.

Services and Supplies

(\$980,169) Overall decrease, primarily in Professional and Specialized Services (\$947,492) reflecting the reduction of multiple consultant contracts.

Other Financing Uses

\$79,000 Increase in Operating Transfer to the Fleet Services unit for the recommended purchase of two new vehicles (one for the Building division and one for Long Range Planning).

Intrafund Transfers

(\$320,047) Decrease due primarily to a reduction in Countywide A-87 Cost Plan charges.

Intrafund Abatements

\$174,125 Decrease in internal abatement transfers (shown as a negative expense) related to the allocation of A-87 Cost Plan charges to other divisions of the Department.

PROGRAM SUMMARIES

Planning and Building Department

Administration

Administration provides executive leadership and oversight for the Planning and Building Department. The Director's salary cost is allocated to the other units in the Department, so the remaining expenditures are general support costs for Planning and Building operations.

Building Services

The Building Services unit provides all building permit and inspection services for the West Slope and the South Lake Tahoe Areas of El Dorado County, and the Tahoe Regional Planning Agency (TRPA). TRPA services are provided pursuant to the Memorandum of Understanding and include plan review and enforcement of complex TRPA regulations and standards. The unit tracks the permit process from application through issuance, to final status. General project types include requested research services, inspections, non-residential building and grading, and residential and miscellaneous structure.

Planning and Building

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Revenues are obtained through construction permits, administration charges for processing Fire Protection and Community Service District development impact fees, building investigation fees, TRPA administration, filing, land capacity verification, allocation fees, charges for inspection services, and miscellaneous revenue for research and re-inspections. This unit also receives revenue from for managing the Ecological Preserve Trust Fund.

Code Enforcement

The Code Enforcement Unit operates under the Planning and Building Director and performs investigations and enforces violations of the County Code and other related codes and ordinances for all applicable departments of Community Development Services.

Investigations are initiated by responding to citizen inquiries and complaints and upon the request of other health and safety agencies. Enforcement actions specifically address safety-related or non-permitted items such as: illegal businesses, fire-created hazards, and substandard or dangerous housing. Code Enforcement is also used for the initial investigation and subsequent tracking of complaints that may affect multiple departments.

Planning Services

This Current Planning unit is focused on processing discretionary development applications such as land divisions, special use permits and zoning applications, including the required California Environmental Quality Act (CEQA) analysis. Staff provides information to the public regarding the development review process. This unit also assists in the permit center with planning compliance services.

The Planning Commission is the Board of Supervisors' advisor on land use planning. The Commission reviews matters related to planning and development (e.g., specific plans, rezoning, use permits, and subdivisions). Depending upon provisions in the County Code, the Commission either approves/denies or makes recommendations to the Board regarding land use proposals.

Long Range Planning

This unit is responsible for long range transportation and development planning, including General Plan implementation, zoning ordinance updates, development of community design standards, initiation of specific plans and development agreements, and administration of the traffic impact mitigation (TIM) fee program. The division is also responsible for coordination with regional transportation entities such as the El Dorado Transportation Commission (EDCTC), the Sacramento Area Council of Governments (SACOG) and for input into the State Transportation Improvement Program (STIP). This division provides for the implementation of the National Pollutant Discharge Elimination System (NPDES) program involving the implementation of a Storm Water Management Plan as required by the Regional Water Quality Control Board under the Statewide Phase II Storm Water permit.

Major revenue sources for this division include: Developer reimbursements for EIR costs, charges to the Transportation Division Road Fund for staff and overhead costs for long-range planning services, and Public Utility Franchise Fees (PUFF) equal to 50% of NPDES costs.

Planning and Building

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Housing, Community, and Economic Development

The Housing, Community, and Economic Development (HCED) program aims to support and expand grant-funded programs that provide an overall economic benefit to the County through the support of low to moderate-income households, workers, and business owners. The HCED program is directed by the policy and objectives of the General Plan Housing Element and is responsible for implementing and reporting the Housing Element’s policies and objectives.

Community Development Block Grants (CDBG) and HOME Investment Partnerships Program (HOME) grants provide low interest loans to qualifying low-income homeowners in the unincorporated areas of the County for housing repair and rehabilitation and for gap-financing to enable eligible low-income families to purchase their first home. Grants also provide support for the development of multi-family rental housing projects, and support acquisition and/or renovation of facilities that serve specialized populations such as the homeless, seniors and disabled. CDBG Planning and Technical Assistance (PTA) grants fund economic development and/or feasibility studies for a specific project, program, program or geographic area of the County.

CDBG Economic Development Enterprise Fund (EDEF) Grants create or preserve jobs in the unincorporated county by providing business loans and technical assistance to businesses and low-income entrepreneurs for business starts or expansion, including working capital loans and loans for equipment, furniture/fixtures and site improvements.

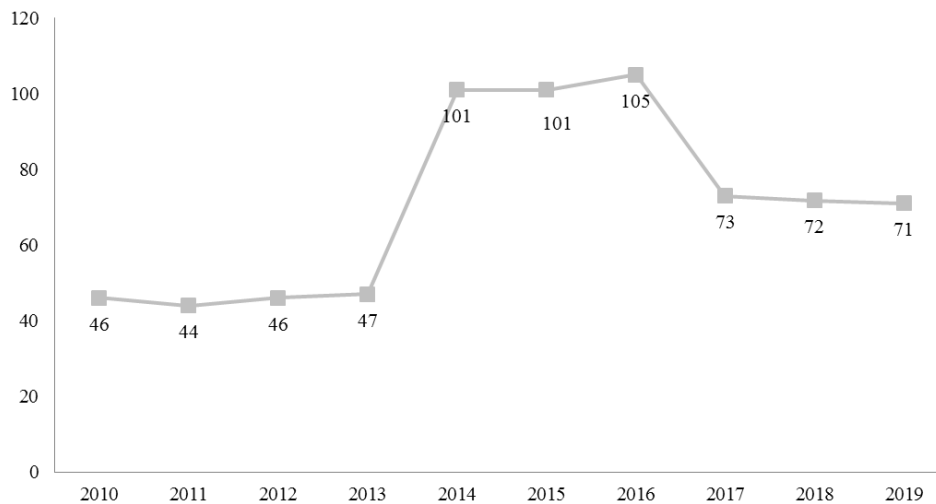
Revolving Loan Funds constitute an ongoing revenue source for CDBG, HOME and EDEF activities. Loan repayments received provide for up to six methods of distribution for program income, including four revolving and two non-revolving loan activities.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 67,857	\$ 25,518	\$ 42,339	1
Building Services	\$ 6,645,004	\$ 7,353,473	\$ (708,469)	43
Code Enforcement	\$ 618,976	\$ 63,000	\$ 555,976	4
Planning Services	\$ 2,371,771	\$ 1,165,200	\$ 1,206,571	13.5
Long Range Planning	\$ 3,832,178	\$ 1,930,136	\$ 1,902,042	8.5
HCED	\$ 1,053,955	\$ 1,053,955	\$ -	1
Total	\$ 14,589,741	\$11,591,282	\$ 2,998,459	71

STAFFING TREND

Planning and Building staffing has increased and decreased significantly since FY 2007-08 due to changes in the economy and development conditions. Starting in FY 2013-14, because of the structure of budget unit roll-ups, the Planning and Building budget included the allocations for the Community Development Services Administration & Finance Division and the Long Range Planning Unit and therefore increased to 101 FTE. The Administration & Finance Division was organized into Department 35 in FY 2016-17, resulting in a significant decrease in FTEs. In FY 2017-18, the Department eliminated the vacant Assistant Director of Community Development position (1 FTE) and one vacant Transportation Planner position (.2 FTE). In FY 2018-19, one Sr. Civil Engineer (1 FTE), one Transportation Planner (1 FTE), and Traffic Engineer (.8 FTE) have been transferred from the Planning and Building Department, Long Range Planning, to the Department of Transportation. The allocation also reflects the addition of one Deputy Director of Planning position, approved in late FY 2017-18. The recommended staff allocation for FY 2018-19 Budget is 71 FTEs.



RECOMMENDED BUDGET

This Budget is recommended at \$14,589,740, which is a decrease of \$1,065,956 (-6.8%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 20.5% of the funding for the Department, and has increased by \$597,779 (24.9%) when compared to the FY 2017-18 Adopted Budget.

The increase in General Fund dollars required can be attributed to a decrease in charges for services, related to the removal of the Missouri Flat MC&FP Phase II project, removal of interfund transfer revenue from the Department of Transportation, and a decrease in miscellaneous reimbursements.

Overall, Department revenues have decreased by \$1,663,735 (13%). Revenue reductions are partially related to, and offset by, the transfer of one Sr. Civil Engineer, .8 of a Traffic Engineer position, and one Transportation Planner position (a total of 2.8 FTEs) to the Department of Transportation.

Planning and Building

RECOMMENDED BUDGET • FY 2018 - 19

In addition to decreases in revenue, General Fund cost has increased due to the addition of one Deputy Director of Planning position. This new position was approved in FY 2017-18 in order to decrease the amount of time the Director of Planning and Building must spend on managing day-to-day planning personnel and projects, thus allowing more time for the Director to provide overall leadership and management to all divisions. Salaries and Benefits have also increased due to CalPERS retirement costs and an anticipated one-time accrued leave payout to the retiring Director of Planning and Building.

Lastly, the Department has budgeted for consultant or vendor contracts for different projects that are necessary due to State action or have been directed by the Board of Supervisors (e.g. scenic corridor ordinance, design standards, affordable housing ordinance, cultural resources, SB 743, increased conversion of land use documents from microfiche to digital format).

CAO Adjustments

The Chief Administrative Office has made adjustments to the requested funding amounts for various contracts for services within the Planning division, based on additional information and consultation with the Department following the submittal of the budget request.

Sources & Uses of Funds

The Planning and Building Department receives the bulk of its revenue through permit fees (via the Building Division). The Department is also funded partially by other fees for services, federal and state grant revenues, and discretionary General Fund revenue.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 34 PLANNING & BUILDING

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0220	PERMIT: CONSTRUCTION	6,335,000	6,346,274	6,346,274	11,274
0230	PERMIT: ROAD PRIVILEGES	32,000	40,000	40,000	8,000
0240	PERMIT: ZONING ADMINISTRATION	90,600	130,600	130,600	40,000
0250	FRANCHISE: PUBLIC UTILITY	416,091	536,763	536,763	120,672
CLASS: 02	REV: LICENSE, PERMIT, &	6,873,691	7,053,637	7,053,637	179,946
0880	ST: OTHER	1,400,000	565,000	665,000	-735,000
CLASS: 05	REV: STATE INTERGOVERNMENTAL	1,400,000	565,000	665,000	-735,000
1400	PLAN & ENG: SERVICES	460,000	460,000	460,000	0
1409	SUBDIVISION TENTATIVE / FINAL MAP PC	125,000	150,000	150,000	25,000
1410	GRADING: APPLICATION FEE	80,000	100,000	100,000	20,000
1411	GRADING: INSPECTION PC FEE	60,000	60,000	60,000	0
1412	TIME & MATERIALS DEVELOPMENT	1,600	1,600	1,600	0
1415	ECOLOGICAL PRESERVE FEE	4,400	4,400	4,400	0
1740	CHARGES FOR SERVICES	429,703	40,000	40,000	-389,703
1752	BUILDING INVESTIGATION FEE	50,000	30,000	30,000	-20,000
1768	TRPA - TAHOE REGIONAL PLANNING	185,000	198,000	198,000	13,000
1800	INTERFND REV: SERVICE BETWEEN FUND	26,322	29,402	26,591	269
1830	INTERFND REV: ALLOCATED	579,759	165,105	165,105	-414,654
CLASS: 13	REV: CHARGE FOR SERVICES	2,001,784	1,238,507	1,235,696	-766,088
1940	MISC: REVENUE	107,000	117,000	117,000	10,000
1942	MISC: REIMBURSEMENT	1,226,000	865,000	865,000	-361,000
CLASS: 19	REV: MISCELLANEOUS	1,333,000	982,000	982,000	-351,000
2020	OPERATING TRANSFERS IN	577,587	600,994	600,994	23,407
CLASS: 20	REV: OTHER FINANCING SOURCES	577,587	600,994	600,994	23,407

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TYPE: R SUBTOTAL 12,186,062 10,440,138 10,537,327 -1,648,735

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 34 PLANNING & BUILDING

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECDM
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	5,099,090	4,747,299	4,837,131	-261,959
3001 TEMPORARY EMPLOYEES	26,500	53,500	53,500	27,000
3002 OVERTIME	66,900	88,100	88,100	21,200
3004 OTHER COMPENSATION	21,157	35,360	121,473	100,316
3005 TAHOE DIFFERENTIAL	12,000	14,400	9,600	-2,400
3020 RETIREMENT EMPLOYER SHARE	1,095,420	1,146,056	1,175,478	80,058
3022 MEDI CARE EMPLOYER SHARE	72,805	67,845	69,149	-3,656
3040 HEALTH INSURANCE EMPLOYER	1,316,556	1,216,744	1,242,740	-73,816
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	118,494	16,117	16,117
3042 LONG TERM DISABILITY EMPLOYER	13,929	11,846	12,142	-1,787
3043 DEFERRED COMPENSATION EMPLOYER	18,564	19,993	16,845	-1,719
3046 RETIREE HEALTH: DEFINED	82,363	84,520	86,300	3,937
3060 WORKERS' COMPENSATION EMPLOYER	73,791	64,701	66,515	-7,276
3080 FLEXIBLE BENEFITS	6,000	43,600	50,090	44,090
CLASS: 30 SALARY & EMPLOYEE BENEFITS	7,905,075	7,712,458	7,845,180	-59,895
4020 CLOTHING & PERSONAL SUPPLIES	1,400	1,700	1,700	300
4040 TELEPHONE COMPANY VENDOR	2,430	9,110	9,110	6,680
4041 COUNTY PASS THRU TELEPHONE CHARGES	2,150	2,150	2,150	0
4086 JANITORIAL / CUSTODIAL SERVICES	800	2,700	2,700	1,900
4100 INSURANCE: PREMIUM	126,603	174,113	174,113	47,510
4144 MAINT: COMPUTER	5,400	5,625	5,625	225
4220 MEMBERSHIPS	13,648	11,256	11,256	-2,392
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,600	2,941	2,941	341
4260 OFFICE EXPENSE	1,750	1,750	1,750	0
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	950	950	950	0
4264 BOOKS / MANUALS	12,107	11,346	11,346	-761
4266 PRINTING / DUPLICATING SERVICES	10,700	10,700	10,700	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	3,471,992	2,988,500	2,524,500	-947,492
4313 LEGAL SERVICES	96,000	46,000	46,000	-50,000
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	500	0	0	-500
4337 OTHER GOVERNMENTAL AGENCIES	15,000	15,000	15,000	0
4400 PUBLICATION & LEGAL NOTICES	16,000	16,000	16,000	0
4420 RENT & LEASE: EQUIPMENT	1,750	1,750	1,750	0
4440 RENT & LEASE: BUILDING &	49,834	51,000	51,000	1,166
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	10,600	10,600	10,600	0
4461 EQUIP: MINOR	3,476	3,576	3,576	100
4462 EQUIP: COMPUTER	0	400	400	400
4463 EQUIP: TELEPHONE & RADIO	5,400	5,400	5,400	0
4500 SPECIAL DEPT EXPENSE	44,495	26,660	26,660	-17,835
4503 STAFF DEVELOPMENT	54,000	52,295	52,295	-1,705
4529 SOFTWARE LICENSE	662	0	0	-662
4540 STAFF DEVELOPMENT (NOT 1099)	2,500	2,500	2,500	0
4600 TRANSPORTATION & TRAVEL	9,200	8,200	8,200	-1,000
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	5,400	5,400	5,400	0
4605 RENT & LEASE: VEHICLE	95,657	98,657	98,657	3,000
4606 FUEL PURCHASES	36,300	36,300	36,300	0
4608 HOTEL ACCOMMODATIONS	10,300	9,800	9,800	-500
4620 UTILITIES	2,140	2,400	2,400	260
CLASS: 40 SERVICE & SUPPLIES	4,111,744	3,614,779	3,150,779	-960,965
5240 CONTRIB: NON-CNTY GOVERNMENTAL	0	10,000	10,000	10,000
5300 INTERFND: SERVICE BETWEEN FUND	1,966	0	0	-1,966
5330 INTERFND: ALLOCATED	256,903	250,695	250,695	-6,208
CLASS: 50 OTHER CHARGES	258,869	260,695	260,695	1,826

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 34 PLANNING & BUILDING

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
6042 FIXED ASSET: COMPUTER SYSTEM	0	35,000	35,000	35,000
CLASS: 60 FIXED ASSETS	0	35,000	35,000	35,000
7001 OPERATING TRANSFERS OUT: FLEET	26,000	105,000	105,000	79,000
CLASS: 70 OTHER FINANCING USES	26,000	105,000	105,000	79,000
7200 INTRAFUND TRANSFERS: ONLY GENERAL	4,016,564	4,028,199	3,737,782	-278,782
7210 INTRAFND: COLLECTIONS	7,000	7,000	7,000	0
CLASS: 72 INTRAFUND TRANSFERS	4,023,564	4,035,199	3,744,782	-278,782
7350 INTRFND ABATEMENTS: GF ONLY	-1,738,510	-1,796,976	-1,605,650	132,860
CLASS: 73 INTRAFUND ABATEMENT	-1,738,510	-1,796,976	-1,605,650	132,860
TYPE: E SUBTOTAL	14,586,742	13,966,155	13,535,786	-1,050,956
FUND TYPE: 10 SUBTOTAL	2,400,680	3,526,017	2,998,459	597,779
DEPARTMENT: 34 SUBTOTAL	2,400,680	3,526,017	2,998,459	597,779

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 11 HOUSING, COMMUNITY ECONOMIC DEVELOPMENT (HCED)

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0400 REV: INTEREST	1,774	1,774	1,774	0
0401 REV: INTEREST ON LOAN/NOTES	45,000	45,000	45,000	0
CLASS: 04 REV: USE OF MONEY & PROPERTY	46,774	46,774	46,774	0
0780 ST: DISASTER RELIEF	150,000	150,000	150,000	0
CLASS: 05 REV: STATE INTERGOVERNMENTAL	150,000	150,000	150,000	0
1100 FED: OTHER	316,000	316,000	316,000	0
CLASS: 10 REV: FEDERAL	316,000	316,000	316,000	0
1800 INTERFND REV: SERVICE BETWEEN FUND	15,000	15,000	0	-15,000
1830 INTERFND REV:ALLOCATED	26,637	26,637	26,637	0
CLASS: 13 REV: CHARGE FOR SERVICES	41,637	41,637	26,637	-15,000
1940 MISC: REVENUE	150	150	150	0
CLASS: 19 REV: MISCELLANEOUS	150	150	150	0
2020 OPERATING TRANSFERS IN	114,622	114,622	114,622	0
2061 PRINCIPAL LOAN/NOTES REPAYMENT	235,000	235,000	235,000	0
CLASS: 20 REV: OTHER FINANCING SOURCES	349,622	349,622	349,622	0
0001 FUND BALANCE	164,772	164,772	164,772	0
CLASS: 22 FUND BALANCE	164,772	164,772	164,772	0
TYPE: R SUBTOTAL	1,068,955	1,068,955	1,053,955	-15,000

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 11 HOUSING, COMMUNITY ECONOMIC DEVELOPMENT (HCED)

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	72,246	80,262	80,262	8,016
3002	OVERTIME	500	500	500	0
3020	RETIREMENT EMPLOYER SHARE	18,082	21,545	21,545	3,463
3022	MEDI CARE EMPLOYER SHARE	1,048	1,164	1,164	116
3040	HEALTH INSURANCE EMPLOYER	17,108	22,065	22,065	4,957
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	2,007	2,007	2,007
3042	LONG TERM DISABILITY EMPLOYER	181	201	201	20
3046	RETIREE HEALTH: DEFINED	1,239	1,429	1,429	190
3060	WORKERS' COMPENSATION EMPLOYER	1,009	1,094	1,094	85
CLASS: 30	SALARY & EMPLOYEE BENEFITS	111,413	130,267	130,267	18,854
4041	COUNTY PASS THRU TELEPHONE CHARGES	20	20	20	0
4100	INSURANCE: PREMIUM	246	286	286	40
4220	MEMBERSHIPS	205	157	157	-48
4300	PROFESSIONAL & SPECIALIZED SERVICES	202,000	185,000	185,000	-17,000
4400	PUBLICATION & LEGAL NOTICES	1,000	1,000	1,000	0
4500	SPECIAL DEPT EXPENSE	606,362	617,668	603,091	-3,271
4501	SPECIAL PROJECTS	65,000	65,000	65,000	0
4503	STAFF DEVELOPMENT	250	250	250	0
4600	TRANSPORTATION & TRAVEL	97	97	97	0
CLASS: 40	SERVICE & SUPPLIES	875,180	869,478	854,901	-20,279
5300	INTERFND: SERVICE BETWEEN FUND	26,322	0	0	-26,322
5330	INTERFND: ALLOCATED	56,040	69,210	68,787	12,747
CLASS: 50	OTHER CHARGES	82,362	69,210	68,787	-13,575
7250	INTRAFND: NOT GEN FUND / SAME FUND	765,492	765,492	765,492	0
CLASS: 72	INTRAFUND TRANSFERS	765,492	765,492	765,492	0
7380	INTRFND ABATEMENTS: NOT GENERAL	-765,492	-765,492	-765,492	0
CLASS: 73	INTRAFUND ABATEMENT	-765,492	-765,492	-765,492	0
TYPE: E SUBTOTAL		1,068,955	1,068,955	1,053,955	-15,000
FUND TYPE:	11 SUBTOTAL	0	0	0	0
DEPARTMENT:	11 SUBTOTAL	0	0	0	0

Planning and Building

RECOMMENDED BUDGET • FY 2018 - 19

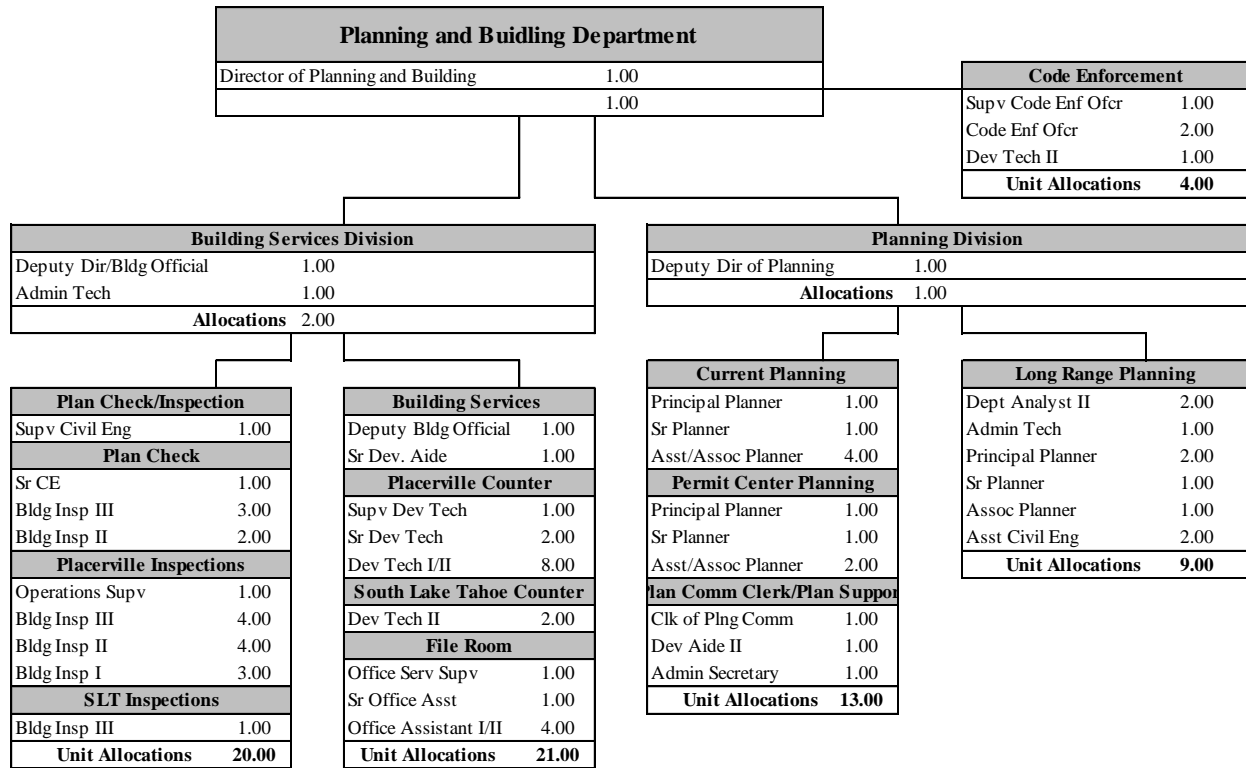
PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Director of Planning & Building	1.0	1.0	1.0	-
Administrative Secretary	1.0	1.0	1.0	-
Administrative Technician	2.0	2.0	2.0	-
Assistant/Associate Planner	7.0	7.0	7.0	-
Assistant in Civil Eng	2.0	2.0	2.0	-
Building Inspector I/II/III	17.0	18.0	17.0	-
Clerk of Planning Commission	1.0	1.0	1.0	-
Code Enforcement Officer I/II	2.0	2.0	2.0	-
Department Analyst I/II	2.0	2.0	2.0	-
Deputy Building Official	1.0	1.0	1.0	-
Deputy Director/Building Official	1.0	1.0	1.0	-
Deputy Director of Planning	1.0	1.0	1.0	-
Development Aide I/II	1.0	2.0	2.0	1.00
Development Technician I/II	11.0	11.0	10.0	(1.00)
Office Assistant I/II	4.0	4.0	4.0	-
Office Services Supervisor	1.0	1.0	1.0	-
Operations Supervisor	1.0	1.0	1.0	-
Principal Planner	4.0	4.0	4.0	-
Sr. Civil Engineer	2.0	1.0	1.0	(1.00)
Sr. Development Aide	2.0	1.0	1.0	(1.00)
Sr. Development Technician	1.0	2.0	2.0	1.00
Sr. Office Assistant	1.0	1.0	1.0	-
Sr. Planner	3.0	3.0	3.0	-
Supervising Civil Eng	1.0	1.0	1.0	-
Supervising Code Enforcement Officer	1.0	1.0	1.0	-
Supervising Development Technician	1.0	1.0	1.0	-
Traffic Engineer	0.8	0.0	0.0	(0.80)
Transportation Planner	1.0	0.0	0.0	(1.00)
Department Total	73.8	73.0	71.0	(2.80)

Planning and Building

RECOMMENDED BUDGET • FY 2018 - 19

ORGANIZATIONAL CHART



71.00 Planning and Building Allocations



MISSION

The County Surveyor is responsible for providing information to the public on the complex issues of property ownership and the timely review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses, Abandonment of Public Easements and Irrevocable Offers of Dedication to facilitate development and serve the public, County departments and outside agencies.

The County Surveyor is also responsible for the Geographic Information System (GIS) including operation, maintenance and enhancements. The system is used to manage a variety of project and permitting databases and to interpret data in conjunction with location to create maps providing responsive service to the public, County departments and outside agencies.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	\$ 94,377	\$ 90,305	\$ 165,000	\$ 175,500	\$ 85,195	94%
Total Revenue	\$ 94,377	\$ 90,305	\$ 165,000	\$ 175,500	\$ 85,195	94%
Salaries & Benefits	\$ 1,547,741	\$ 1,594,067	\$ 1,722,282	\$ 1,695,491	\$ 101,424	6%
Services & Supplies	\$ 104,090	\$ 116,229	\$ 81,030	\$ 81,030	\$ (35,199)	-30%
Other Charges	\$ 262	\$ -	\$ -	\$ -	\$ -	0%
Fixed Assets	\$ 12,250	\$ -	\$ -	\$ -	\$ -	0%
Intrafund Transfers	\$ 2,944	\$ 12,936	\$ 2,531	\$ 2,531	\$ (10,405)	-80%
Intrafund Abatements	\$ (160,669)	\$ (160,000)	\$ (165,000)	\$ (165,000)	\$ (5,000)	3%
Total Appropriations	\$ 1,506,618	\$ 1,563,232	\$ 1,640,843	\$ 1,614,052	\$ 50,820	3%
Net County Cost	\$ 1,412,241	\$ 1,472,927	\$ 1,475,843	\$ 1,438,552	\$ (34,375)	-2%
FTEs	12	12	13	12	0	0%

MAJOR BUDGET CHANGES

Revenue

\$85,195 Overall increase in Charge for Services revenue reflecting the updated Surveyor’s fee schedule, approved by the Board of Supervisors in February 2018.

Appropriations

Salaries and Benefits

\$101,424 Increase related to the reinstatement of funding for one position previously recommended for reduction. The Chief Administrative Office recommended the elimination of one vacant position in FY 2017-18 based on budgetary constraints; however, the Surveyor completed a multi-step analysis of the department’s fees, which had not been updated since 2001. Additional revenue related to updates fees will support the addition of this salary and benefit expense.

Surveyor

RECOMMENDED BUDGET • FY 2018 – 19

Services and Supplies

(\$36,774) Decrease in Liability Insurance Premium charges.

PROGRAM SUMMARIES

Surveyor

Addressing/Road Name Services

The state mandated functions applicable to the California Business and Professions, Resources, and Government Codes including structure and suite addressing for building permits, and collaboration with emergency services.

Administration

Provides oversight, direction and support for the department including Services and Supplies and Fixed Asset line items, and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

GIS Services

Manages centralized databases and software applications to support the County's building permit, code enforcement, project tracking programs and its integration with the property management system. Creates and manages an enterprise database and software applications comprising approximately 750 separate layers to support the County's development and emergency services, General Plan implementation and to serve many other County departments and outside agencies to find solutions to their problems.

Surveyor Services

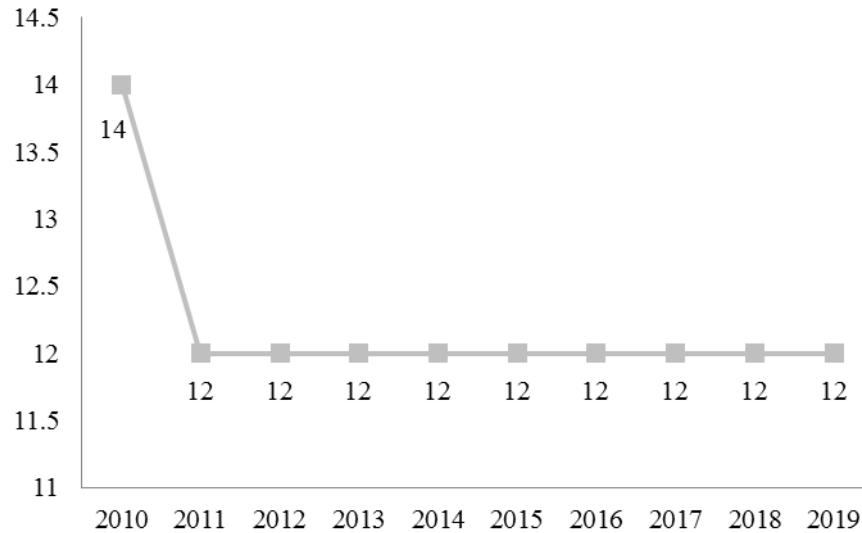
State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including Map Checking and Certificate of Compliance issues.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Addressing/Road Name Services	\$ 65,308	\$ 34,000	\$ 31,308	1
Administration	\$ 524,898	\$ -	\$ 524,898	2
LMIS/GIS Services	\$ 801,381	\$ 19,500	\$ 781,881	7
Surveyor Services	\$ 222,465	\$ 122,000	\$ 100,465	2
Total	\$ 1,614,052	\$ 175,500	\$ 1,438,552	12

STAFFING TREND

Staffing for the Surveyor over the past ten years reflects position reductions related to the elimination of vacant positions. The recommended staffing for FY 2018-19 is the same as FY 2017-18. All positions in the Surveyor’s Office are located in Placerville.



RECOMMENDED BUDGET

This Budget is recommended at \$1,614,052, which is an increase of \$50,820 (3.2%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 89.1% of the funding for the Department and is decreasing by \$34,375 (-2.3%).

The Recommended Budget represents an overall increase of \$85,195 (94%) in revenues.

The decrease in General Fund use is mostly attributed to the completion of the first step in the analysis of the Surveyor’s fees. The Surveyor’s fees were increased for the first time since 2001 in February 2018, based on this fee study. The analysis performed by the Surveyor indicated that even with the increase the department is still well behind the median fee levels of benchmark communities. The Surveyor will be working on the next phase of the fee study in FY 2018-19 and will return to the Board with further recommendations.

CAO Adjustments

The Surveyor requested an Associate Land Surveyor position. The position is not being recommended at this time.

Sources & Uses of Funds

The budget for the Surveyor is primarily funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.

Surveyor

RECOMMENDED BUDGET • FY 2018 – 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 12 SURVEYOR

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0220 PERMIT: CONSTRUCTION	22,717	0	0	-22,717
CLASS: 02 REV: LICENSE, PERMIT, &	22,717	0	0	-22,717
1408 PARCEL MAP INSPECTION FEE	65,088	127,250	127,250	62,162
1740 CHARGES FOR SERVICES	2,500	37,750	37,750	35,250
1800 INTERFND REV: SERVICE BETWEEN FUND	0	0	10,500	10,500
CLASS: 13 REV: CHARGE FOR SERVICES	67,588	165,000	175,500	107,912
TYPE: R SUBTOTAL	90,305	165,000	175,500	85,195
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	1,059,654	1,155,760	1,155,760	96,106
3001 TEMPORARY EMPLOYEES	10,000	10,000	10,000	0
3002 OVERTIME	3,000	3,000	3,000	0
3003 STANDBY PAY	100	100	100	0
3004 OTHER COMPENSATION	72,472	35,000	35,000	-37,472
3020 RETIREMENT EMPLOYER SHARE	264,784	284,837	284,837	20,053
3022 MEDI CARE EMPLOYER SHARE	15,363	15,350	15,350	-13
3040 HEALTH INSURANCE EMPLOYER	113,404	131,680	131,680	18,276
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	28,891	2,100	2,100
3042 LONG TERM DISABILITY EMPLOYER	2,887	2,888	2,888	1
3043 DEFERRED COMPENSATION EMPLOYER	7,938	9,694	9,694	1,756
3046 RETIREE HEALTH: DEFINED	13,743	14,365	14,365	622
3060 WORKERS' COMPENSATION EMPLOYER	13,917	12,717	12,717	-1,200
3080 FLEXIBLE BENEFITS	16,805	18,000	18,000	1,195
CLASS: 30 SALARY & EMPLOYEE BENEFITS	1,594,067	1,722,282	1,695,491	101,424
4020 CLOTHING & PERSONAL SUPPLIES	200	0	0	-200
4040 TELEPHONE COMPANY VENDOR	650	850	850	200
4041 COUNTY PASS THRU TELEPHONE CHARGES	350	0	0	-350
4080 HOUSEHOLD EXPENSE	10	0	0	-10
4100 INSURANCE: PREMIUM	42,469	5,695	5,695	-36,774
4140 MAINT: EQUIPMENT	2,000	0	0	-2,000
4144 MAINT: COMPUTER	45,000	49,400	49,400	4,400
4220 MEMBERSHIPS	200	715	715	515
4260 OFFICE EXPENSE	2,000	100	100	-1,900
4261 POSTAGE	100	100	100	0
4262 SOFTWARE	500	2,000	2,000	1,500
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	0	400	400	400
4264 BOOKS / MANUALS	700	350	350	-350
4420 RENT & LEASE: EQUIPMENT	6,000	3,500	3,500	-2,500
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	500	500	500	0
4461 EQUIP: MINOR	2,500	2,000	2,000	-500
4462 EQUIP: COMPUTER	2,000	2,000	2,000	0
4502 EDUCATIONAL MATERIALS	50	120	120	70
4503 STAFF DEVELOPMENT	5,000	4,700	4,700	-300
4600 TRANSPORTATION & TRAVEL	2,000	3,050	3,050	1,050
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	500	500	500	0
4605 RENT & LEASE: VEHICLE	0	50	50	50
4606 FUEL PURCHASES	500	500	500	0
4608 HOTEL ACCOMMODATIONS	3,000	4,500	4,500	1,500
CLASS: 40 SERVICE & SUPPLIES	116,229	81,030	81,030	-35,199

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 12 SURVEYOR

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
7223 INTRAFND: MAIL SERVICE	2,517	2,321	2,321	-196
7224 INTRAFND: STORES SUPPORT	419	210	210	-209
7231 INTRAFND: IS PROGRAMMING SUPPORT	10,000	0	0	-10,000
CLASS: 72 INTRAFUND TRANSFERS	12,936	2,531	2,531	-10,405
7350 INTRFND ABATEMENTS: GF ONLY	-160,000	-165,000	-165,000	-5,000
CLASS: 73 INTRAFUND ABATEMENT	-160,000	-165,000	-165,000	-5,000
TYPE: E SUBTOTAL	1,563,232	1,640,843	1,614,052	50,820
FUND TYPE: 10 SUBTOTAL	1,472,927	1,475,843	1,438,552	-34,375
DEPARTMENT: 12 SUBTOTAL	1,472,927	1,475,843	1,438,552	-34,375

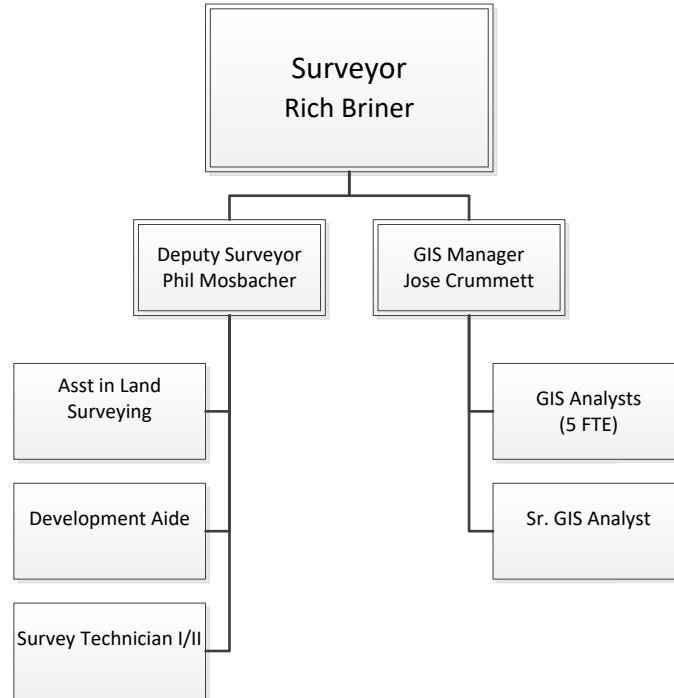
PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Associate Surveyor	-	1.00	-	-
Deputy Surveyor	1.00	1.00	1.00	-
Development Technician I/II	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	5.00	5.00	-
Manager of GIS	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
Surveyor's Technician I/II	1.00	1.00	1.00	-
Department Total	12.00	13.00	12.00	-

Surveyor

RECOMMENDED BUDGET • FY 2018 – 19

ORGANIZATIONAL CHART



Transportation

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The mission of the Department of Transportation is to provide a safe, congestion free highway system that is responsive to the needs of the County's citizens, and is environmentally sensitive; additionally, to protect the County's investment in vehicles and other facilities; and to provide efficient, quality service to our internal customers and the citizens of El Dorado County.

DEPARTMENT BUDGET SUMMARY

	16/17 Actuals	17/18 Budget	18/19 Dept Requested	18/19 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	\$ 6,928,888	\$ 7,267,934	\$ 6,204,360	\$ 6,204,360	\$ (1,063,574)	-15%
Licenses, Permits	\$ 802,081	\$ 764,909	\$ 723,943	\$ 723,943	\$ (40,966)	-5%
Fine, Forfeiture & Penalties	\$ 8,926	\$ 2,704	\$ 2,704	\$ 2,704	\$ -	0%
Use of Money & Property	\$ 395,930	\$ 304,220	\$ 36,401	\$ 36,401	\$ (267,819)	-88%
State	\$ 7,703,011	\$ 15,601,223	\$ 18,308,156	\$ 18,308,156	\$ 2,706,933	17%
Federal	\$ 11,646,213	\$ 34,130,909	\$ 27,466,648	\$ 27,466,648	\$ (6,664,261)	-20%
Other Governmental Agencies	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Charges for Service	\$ 7,206,211	\$ 8,379,216	\$ 7,422,230	\$ 7,453,450	\$ (925,766)	-11%
Miscellaneous Revenue	\$ 841,145	\$ 1,622,640	\$ 1,949,347	\$ 1,949,347	\$ 326,707	20%
Other Financing Sources	\$ 18,711,046	\$ 24,367,647	\$ 26,388,018	\$ 29,235,608	\$ 4,867,961	20%
Residual Equity Transfers	\$ -	\$ 394,604	\$ -	\$ -	\$ (394,604)	-100%
Use of Fund Balance	\$ -	\$ 6,948,354	\$ 29,235	\$ 1,339,429	\$ (5,608,925)	-81%
Total Revenue	\$ 54,243,451	\$ 99,784,360	\$ 88,531,042	\$ 92,720,046	\$ (7,064,314)	-7%
Salaries and Benefits	\$ 17,602,355	\$ 18,357,871	\$ 18,751,899	\$ 18,496,021	\$ 138,150	1%
Services & Supplies	\$ 19,908,388	\$ 58,163,762	\$ 47,708,578	\$ 48,878,749	\$ (9,285,013)	-16%
Other Charges	\$ 8,143,843	\$ 11,631,679	\$ 10,758,167	\$ 11,145,065	\$ (486,614)	-4%
Fixed Assets	\$ 7,333,688	\$ 4,671,154	\$ 5,840,759	\$ 6,920,759	\$ 2,249,605	48%
Capitalized Fixed Assets	\$ (1,294,217)	\$ (1,876,553)	\$ (1,531,500)	\$ (1,531,500)	\$ 345,053	-18%
Other Financing Uses	\$ 6,158,933	\$ 6,650,434	\$ 6,982,854	\$ 6,982,854	\$ 332,420	5%
Residual Equity Transfers	\$ -	\$ 394,604	\$ -	\$ -	\$ (394,604)	-100%
Intrafund Transfers	\$ 7,479,036	\$ 7,477,462	\$ 6,847,034	\$ 6,851,847	\$ (625,615)	-8%
Intrafund Abatement	\$ (7,448,519)	\$ (7,409,046)	\$ (6,808,660)	\$ (6,808,660)	\$ 600,386	-8%
Appropriation for Contingencies	\$ -	\$ 726,106	\$ 306,500	\$ 2,034,500	\$ 1,308,394	180%
Designations of Fund Balance	\$ -	\$ 1,426,500	\$ -	\$ -	\$ (1,426,500)	-100%
Total Appropriations	\$ 57,883,506	\$ 100,213,973	\$ 88,855,631	\$ 92,969,635	\$ (7,244,338)	-7%
Net County Cost	\$ 3,640,055	\$ 429,613	\$ 324,589	\$ 249,589	\$ (180,024)	-42%
FTEs	160.4	156.4	153.8	153.8	(2.6)	-2%

FY 2018-19 includes the move of Airports, Cemeteries and Special Districts / Zones of Benefit to the Admin & Finance Division
The Financial Information by Fund Type section does not reflect these changes

MAJOR BUDGET CHANGES

For FY 2018-19, revenues, appropriations and staffing for Airports, Cemeteries, and the Special Districts and Zones of Benefit have been moved from the Department of Transportation to the Community Development Services Administration and Finance Division. The budget summaries reflect the changes in FY 2018-19.

Transportation

RECOMMENDED BUDGET • FY 2018 - 19

Revenues

\$243,015	Increase in anticipated operating transfers from special revenue funds holding development deposits, due to increased time and material billings.
(\$6,664,261)	Decrease in Federal revenues related to FEMA funds received in the prior year for the emergency repair/reconstruction of roads damaged during winter storms.
\$2,706,933	Increase in State revenues due to new anticipated SB1 – RMRA road maintenance funding, of approximately \$4.85 million, partially offset by a decrease in State funds received in the prior year for the emergency repair/reconstruction of roads damaged during winter storms.
\$4,867,961	Other Financing Sources has increased primarily due to increases in discretionary funding from Tribal funds for road maintenance and transfers from the Sheriff's Department and the Public Safety Project for intersection changes at Industrial Drive and Enterprise Drive by the new Public Safety facility.
(\$1,715,006)	Decrease in planned use of Fund Balances as compared to prior year budget.

Appropriations

\$138,150	Increase in PERS retirement costs (all DOT funds).
\$110,720	Increase in Services and Supplies primarily due to increased development activity (plan checking and inspections of development projects).
\$150,902	Increase in Interfund Transfers primarily due to increased demand for Road Fund staff to perform County Engineer functions, related to increased development projects.
(\$4,864,934)	Decrease in Services and Supplies (Road Fund) primarily due to decreased construction and engineering contracts for emergency road repair/reconstruction in the prior year.
\$2,615,749	Increase in Fixed Assets related to equipment replacements and facility improvements.
\$1,708,000	Appropriation for Contingency budgeted this year to offset revenue transfers-in from the Sheriff's Department and the Public Safety Project for intersection changes at Industrial Drive and Enterprise Drive. These projects are being fully funded in the current year, although the projects will be completed over several years. Funds will be appropriated each year as needed from the revenues received in the current budget year.

Internal Services Fund (Fleet) Operations

(\$303,373)	Decrease due to removal of a prior year equity transfer that combined the Accident Fund with Operations.
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PROGRAM SUMMARIES

Transportation – General Fund Programs

County Engineer

The County Engineer Program provides civil engineering functions associated with subdivision and parcel map development including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. Staff supporting the County Engineer function is initially funded in the Road Fund in various cost centers to include the Engineering and the Long Range Planning unit. These labor costs are secondarily billed to the County Engineer function which accounts for the fact that the Full Time Equivalent (FTE) positions are shown as zero.

The County Engineer Unit's revenue sources are from development, flat-rate fees and time & material charges for work performed by the unit. The General Fund provides the balance of funding for this program.

Transportation – Road Fund

Maintenance

This unit is responsible for the maintenance of approximately 1,070 miles of roadway in El Dorado County. The maintenance program includes asphalt patching and paving, roadside brushing and tree trimming, crack sealing, ditch cleaning, roadway sweeping, storm drain and culvert cleaning, bridge maintenance and the roadside vegetation control (herbicide) program. In addition, it conducts the snow removal program and the surface treatment (overlay and chip seal) program as funding becomes available. This unit is also responsible for Traffic Operations, which provides installation and maintenance of roadway signs, traffic signals and roadway striping. Additionally, the Maintenance unit operates the equipment maintenance facilities that maintain heavy equipment and County vehicles.

Engineering

The Engineering unit was combined in FY 2017-18 to include the Development, Right-of-Way and Environmental (DRE) unit, the Office Engineer and the Materials Lab. DRE staff is responsible for discretionary review of projects where development is conditioned to construct improvements to mitigate impacts resulting from the proposed project. The unit is also responsible for acquiring right-of-way and performing environmental reviews for the Capital Improvement Program (CIP). DRE also oversees public utility facilities construction activities within the County road right-of-way on the west slope of the County. The DRE unit additionally seeks, compiles data, and applies for State and Federal grants that provide revenue for the various units in the Transportation Department. Office Engineer and the Materials Lab units are responsible for the construction of the department's Capital Improvement Program (CIP) and the Environmental Improvement Program (EIP). The construction of these projects includes planning, designing, engineering, surveying and constructing County roads, highways, bridges, interchanges and storm water quality and environmental restoration projects. The unit also performs inspections and material testing for roadway construction, including developer-advanced road projects, performs the subdivision inspection function of the County Engineer, and oversees public utility facilities construction activities within the County road right-of-way in South Lake Tahoe. The Office Engineer is responsible for the creation of operating standards to facilitate project delivery and the creation of policy and guidelines for the division's Continuous Quality Improvement Program (CQIP). The Appropriations shown above are negative because this unit supports the CIP and Erosion Control Programs which

Transportation

RECOMMENDED BUDGET • FY 2018 - 19

generate overhead recovery. The revenue is realized as an intrafund abatement to the appropriations rather than in a revenue classification.

Transportation Director's Office

The Director's Office manages and has overall responsibility for all units within the Transportation Division. Division wide administrative costs, such as the allocation of CDS Administration costs, A-87 cost plan allocation charges, and division specific software costs, are included in this unit's appropriations. These costs are allocated and recovered throughout the division in the administrative component of the division's labor rates.

General Department Costs

General costs include items such as liability insurance, County Counsel charges, utilities, telephone charges, etc. Additionally, cost for the construction of the Headington Road facility equipment wash rack is included in this budget unit. Where these services are provided to restricted road fund programs, costs are recovered through the billing rates charged to that program.

The Road Fund discretionary revenue sources are received in this unit. Major revenue sources are: State Highway Taxes (Gas Tax), Road District Taxes, and Public Utility Franchise Fees. Federal Forest Reserve fees are expected to decrease based on the failure of Congress to pass an extension to the Secure Rural Schools and Self-Determination Act, resulting in a reduction of revenues to the minimum 25% calculation in the original bill. The General Fund contribution in the amount of \$3,284 is for rent of Headington Road space for Assemblyman Bigelow.

Capital Roadway Improvements

This program (with the staff provided by Engineering and Development, Right-of-Way and Environmental) provides for the project development and construction of County roadway capital improvements. The Capital Improvement Program (CIP) focuses on the transportation system within the County, consisting of the roadway network and bicycle and pedestrian facilities. The CIP provides for rehabilitation of existing infrastructure as well as providing for expansion of existing facilities and systems. The appropriations included in the proposed budget are consistent with the Proposed 2017 CIP.

Transportation – Other Special Revenue Funds (designated funding)

Erosion Control Improvements

The primary objective of the Erosion Control Program is to utilize grant funding and local TRPA mitigation funds to construct the El Dorado County storm water quality improvement projects and environmental restoration projects contained within the Lake Tahoe Basin Environmental Improvement Program (EIP), which is incorporated into the CIP. Resources provided by the Engineering (Tahoe) are utilized to accomplish this objective. The Lake Tahoe Basin EIP and Federal water quality mandates have objectives designed to accelerate achievement of water quality improvement goals established for the Lake Tahoe region. The Erosion Control Program also includes efforts related to the implementation of bicycle facilities identified in the Lake Tahoe EIP to assist in the attainment of air quality thresholds.

Road District Tax

This budget unit is established for the purpose of initially capturing property taxes designated for road purposes as Road District Tax revenues which are subsequently transferred out of this fund and recorded as funding sources to the Road Fund. Since the enactment of ERAF I (Education Revenue Augmentation Fund I) by the State of California, an annual subsidy from the Road District Tax fund to the Cameron Park Airport District has been provided for road maintenance.

The Road District Tax unit receives all its revenue from property taxes and homeowner's tax relief funds.

Fleet – Internal Service Fund

The Fleet Services unit is overseen by the Transportation Division's Maintenance unit. Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles, and manages the fleet pool. This unit also provides auto maintenance and repair services for County vehicles both in and out of the fleet pool. This internal service fund charges costs for services to other County departments.

BUDGET SUMMARY BY PROGRAM

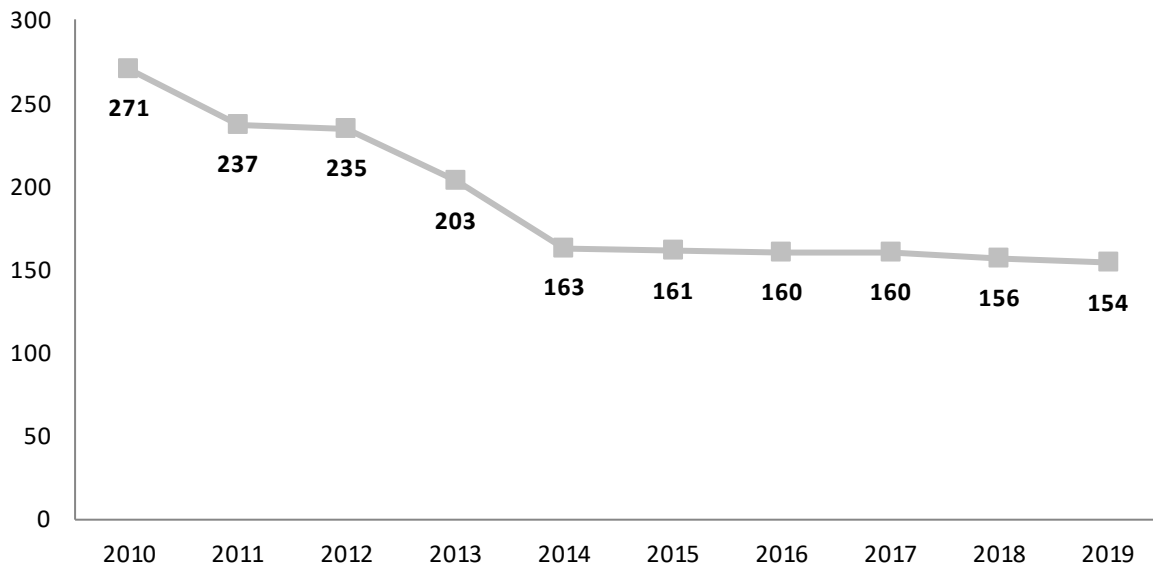
	Appropriations	Revenues	Net County Cost	Staffing
County Engineer	\$ 2,187,267	\$ 1,937,678	\$ 249,589	0.0
Maintenance (Road Fund)	\$ 18,955,747	\$ 18,955,747	\$ -	89.0
Engineering	\$ 2,096,712	\$ 2,096,712	\$ -	58.8
Capital Roadway Improvements	\$ 51,584,791	\$ 51,584,791	\$ -	0.0
General Department Cost	\$ 2,995,802	\$ 2,995,802	\$ -	0.0
Erosion Control Improvements	\$ 2,470,911	\$ 2,470,911	\$ -	0.0
Fleet Shop	\$ 2,269,470	\$ 2,269,470	\$ -	4.0
Road District Tax	\$ 6,256,326	\$ 6,256,326	\$ -	0.0
Transportation Director's Office	\$ 4,152,609	\$ 4,152,609	\$ -	2.0
Total	\$ 92,969,635	\$ 92,720,046	\$ 249,589	153.8

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STAFFING TREND

Staffing for the Department of Transportation has increased and decreased over the last 10 years due to a number of organizational changes, including the reorganization and transfer of various programs (i.e., airports, fleet services, and facility services). Additionally, 25.4 FTEs of administration staff were moved from Transportation to the CDA Administration Division in 2014. The recommended staff allocation for FY 2018-19 is 153.8 FTE.



BEST PRACTICES & SERVICE INDICATORS: FLEET MANAGEMENT

In accordance with the Strategic Plan, the following best practices and service indicators are continuing to be implemented and measured. Data is currently being gathered.

Best Practices

Network and Benchmark: Maintain communication and cooperation with other Fleet Management entities with similar operations in vehicles and equipment as a tool to assist in confirming operational goals and productivity standards.

Fleet Management Value: Fleet Management must have ownership of the Fleet and show the value in having full control over Fleet vehicles and operations. Control brings order to the vehicle fleet in terms of consistency in vehicle condition and safety through proper maintenance, disposal and procurement. This includes keeping up with new vehicle technology and Going Green in the evolution of alternative fuel and electric vehicles to reduce fuel consumption and show good environmental stewardship.

Service Indicators

Fleet - Operational Metrics

- 1) Vehicle mileage/usage rate cost benchmarked versus other Fleets, state and national averages. (Annually)
- 2) Average MPG of vehicle fleet benchmarked versus other Fleets, state and national averages. (Annually)
- 3) Average cost to maintain and repair vehicles within acceptable levels compared to replacement costs. (Annually)
- 4) Level of service related to vehicle use in miles/days of operation compared to Policy requirements, including percentage of under-utilized justifications. (Annually)

RECOMMENDED BUDGET

The Recommended Budget includes the transfer of Airports, Cemeteries and Special Districts/Zones of Benefit to the Community Development Services Administrative and Finance Division. The Financial Information by Fund Type section does not reflect these changes.

The General Fund budget for Transportation is recommended at \$2,187,267, which is an increase of \$168,015 (8.3%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 11% of the funding for this budget and has decreased by \$75,000 (-23%) when compared to the FY 2017-18 Adopted Budget. The overall decrease in General Fund dollars can be attributed to an increase in revenues generated through development activity for engineering consultants working on plan checking and inspections of development projects, partially offset by a smaller increase in overall appropriations as compared to last year.

The Road Program Special Revenue Fund budget is recommended at \$88,512,898, which is an increase of \$495,581 (.56%) when compared to the FY 2017-18 Adopted Budget. In addition, revenue for the Road program is recommended at \$88,512,898, which is an increase of \$495,581 (.56%) when compared to the FY 2017-18 Adopted Budget. Of the revenue received for the Road Program, approximately \$3,000,000 is allocated from discretionary funding, Tribal Funding, for road maintenance and intersection projects. In addition, approximately \$1,991,000 was transferred from the Sheriff's Department and the Public Safety Project, so the department can start planning for intersection changes at Industrial Drive and Enterprise Drive, near the new Public Safety facility. Lastly, the program is estimated to receive approximately \$4.85 million from SB1 – RMRA road maintenance funds in FY 2018-19. It is planned that these funds would be used on the following projects:

- Grizzly Flats Section 1 Subdivision Rehabilitation and Surface Treatment
- Lake Hills Subdivision Rehabilitation and Surface Treatment
- Cold Springs Subdivision Rehabilitation and Surface Treatment
- Rock Barn Road Rehabilitation and Surface Treatment
- South Shingle Road Preparation Work for Overlay
- Greenwood Road Preparation Work for Overlay
- Remaining on Repair of Road Failures on County Roadways

Transportation

RECOMMENDED BUDGET • FY 2018 - 19

The Fleet Program Internal Service Fund Recommended Budget, represents an overall decrease of \$559,286 (-20%) when compared to the FY 2017-18 Adopted Budget. There is no General Fund Cost for the Fleet Internal Service Fund. The decrease is due primarily to a prior year equity transfer to combine the Accident Fund with Operations, which was included in the FY 2017-18 Adopted Budget. In addition, Fleet's overall expenses have decreased due to fewer capital asset purchases (e.g. cars and equipment).

CAO Adjustments

The primary adjustments in the Recommended Budget are for the addition of funding from the Sheriff's Department for the Industrial Drive and Enterprise Drive intersections, added following the submittal of Department budget requests. In addition, the Recommended Budget reflects the addition of extra help and overtime funds to assist the Department with an increase in development projects.

Sources & Uses of Funds

The Department of Transportation is primarily funded by State and Federal revenues. The Fleet Management function is an internal service fund and receives the majority of its funding through charges to other County departments which use Fleet services.

There is a General Fund cost related to the County Engineer function, which is funded by general revenues received in the Department 15 – Other County Operations budget unit.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
1407	RESIDENTIAL PARCEL MAP	5,500	5,500	5,500	0
1408	PARCEL MAP INSPECTION FEE	1,000	1,000	1,000	0
1409	SUBDIVISION TENTATIVE / FINAL MAP PC	18,000	18,000	18,000	0
1410	GRADING: APPLICATION FEE	2,000	2,000	2,000	0
1411	GRADING: INSPECTION PC FEE	2,000	2,000	2,000	0
1412	TIME & MATERIALS DEVELOPMENT	816,163	808,725	808,725	-7,438
1740	CHARGES FOR SERVICES	6,000	18,805	18,805	12,805
1856	INTERFND REV: SPECIAL DIST	12,075	9,000	9,000	-3,075
CLASS: 13	REV: CHARGE FOR SERVICES	862,738	865,030	865,030	2,292
1920	OTHER SALES	6,000	29,600	29,600	23,600
1940	MISC: REVENUE	3,600	4,686	4,686	1,086
1942	MISC: REIMBURSEMENT	0	117	117	117
CLASS: 19	REV: MISCELLANEOUS	9,600	34,403	34,403	24,803
2020	OPERATING TRANSFERS IN	850,000	1,100,000	1,100,000	250,000
CLASS: 20	REV: OTHER FINANCING SOURCES	850,000	1,100,000	1,100,000	250,000
TYPE: R SUBTOTAL		1,722,338	1,999,433	1,999,433	277,095

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000	49,537	49,537	49,537	0
3020	11,946	12,866	12,866	920
3022	718	718	718	0
3041	0	1,238	113	113
3042	124	124	124	0
3046	839	872	872	33
3060	751	888	888	137
CLASS: 30 SALARY & EMPLOYEE BENEFITS	63,915	66,243	65,118	1,203
4184	16,701	38,000	38,000	21,299
4197	1,500	1,850	1,850	350
4220	132	132	132	0
4300	617,944	757,000	682,000	64,056
4333	6,000	18,805	18,805	12,805
4337	41,385	41,985	41,985	600
4400	150	300	300	150
4500	5,600	16,800	16,800	11,200
4620	0	260	260	260
CLASS: 40 SERVICE & SUPPLIES	689,412	875,132	800,132	110,720
5180	240	240	240	0
5318	0	4,000	4,000	4,000
5351	1,325,606	1,472,508	1,472,508	146,902
CLASS: 50 OTHER CHARGES	1,325,846	1,476,748	1,476,748	150,902
7200	60,278	45,773	47,246	-13,032
7210	2,500	2,500	2,500	0
7232	10,000	10,000	10,000	0
CLASS: 72 INTRAFUND TRANSFERS	72,778	58,273	59,746	-13,032
TYPE: E SUBTOTAL	2,151,951	2,476,396	2,401,744	249,793
FUND TYPE: 10 SUBTOTAL	429,613	476,963	402,311	-27,302

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0100	5,972,200	5,972,200	5,972,200	0
0110	114,400	114,400	114,400	0
0140	69,160	69,160	69,160	0
0150	41,600	41,600	41,600	0
0174	5,000	7,000	7,000	2,000
CLASS: 01 REV: TAXES	6,202,360	6,204,360	6,204,360	2,000
0230	60,000	139,706	139,706	79,706
0250	704,909	584,237	584,237	-120,672
CLASS: 02 REV: LICENSE, PERMIT, &	764,909	723,943	723,943	-40,966
0360	2,704	2,704	2,704	0
CLASS: 03 REV: FINE, FORFEITURE &	2,704	2,704	2,704	0
0400	15,280	30	30	-15,250
0420	24,401	24,401	24,401	0
CLASS: 04 REV: USE OF MONEY & PROPERTY	39,681	24,431	24,431	-15,250

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
0500	ST: AVIATION	20,000	20,000	20,000	0
0520	ST: 2104A ADM / ENG HWY TAX	20,000	20,004	20,004	4
0521	ST: 2104B SNOW REMOVAL HWY TAX	705,929	1,052,964	1,052,964	347,035
0522	ST: 2104D,E,F UNRESTRICTED HWY TAX	2,521,052	2,362,910	2,362,910	-158,142
0523	ST: 2105 PROP 111 HWY TAX	1,795,927	1,852,041	1,852,041	56,114
0524	ST: 2106 UNRESTRICTED HWY TAX	764,562	755,367	755,367	-9,195
0526	ST: 2103 UNRESTRICTED HWY TAX	1,200,852	1,067,663	1,067,663	-133,189
0741	ST: WATER RESOURCE CONTROL BOARD	0	15,000	15,000	15,000
0742	ST: CA TAHOE CONSERVANCY	966,000	749,897	749,897	-216,103
0744	ST: RSTP 182.6D1 RGNL SURFACE TRAN	450,000	450,000	450,000	0
0746	ST: RSTP 182.6H RGNL SURFACE TRAN	359,164	359,164	359,164	0
0747	ST: RSTP 182.9 RGNL SURFACE TRAN	100,000	100,000	100,000	0
0780	ST: DISASTER RELIEF	2,844,760	1,039,018	1,039,018	-1,805,742
0820	ST: HOMEOWNER PROP TAX RELIEF	56,263	56,262	56,262	-1
0880	ST: OTHER	843,489	113,694	113,694	-729,795
0904	ST: CAL TRANS	1,240,000	2,893,741	2,893,741	1,653,741
0910	ST: TRAFFIC CONGESTION RELIEF	0	342,507	342,507	342,507
0914	ST: PROP IB	7,864	74,800	74,800	66,936
0917	ST: ROAD MAINT & REHABILITATION (RMRA)	1,694,628	5,003,124	5,003,124	3,308,496
CLASS: 05	REV: STATE INTERGOVERNMENTAL	15,590,490	18,328,156	18,328,156	2,737,666
1052	FED: HBRD - HIGHWAY BRIDGES	12,692,266	14,202,442	14,202,442	1,510,176
1054	FED: UNITED STATES FOREST SERVICE	571,500	1,061,186	1,061,186	489,686
1055	FED: HAZARD ELIMINATION	846,757	745,200	745,200	-101,557
1056	FED: CMAQ - CONGEST MITIGATN AIR	3,393,723	4,275,069	4,275,069	881,346
1058	FED: STP - SURFACE TRANSPORT	652,785	1,012,722	1,012,722	359,937
1060	FED: FEMA - EMERGENCY MANAGEMENT	9,992,820	3,715,169	3,715,169	-6,277,651
1061	FED: FHWA - HIGHWAY ADMINISTRATION	4,684,575	1,608,975	1,608,975	-3,075,600
1070	FED: FOREST RESERVE REVENUE	368,383	463,000	463,000	94,617
1100	FED: OTHER	17,126	382,885	382,885	365,759
CLASS: 10	REV: FEDERAL	33,219,935	27,466,648	27,466,648	-5,753,287
1740	CHARGES FOR SERVICES	1,987,083	1,812,284	1,812,284	-174,799
1745	PUBLIC UTILITY INSPECTIONS	568,343	442,463	442,463	-125,880
1765	EID - EL DORADO IRRIGATION DISTRICT	0	2,530	2,530	2,530
1768	TRPA - TAHOE REGIONAL PLANNING	407,000	196,059	196,059	-210,941
1800	INTERFND REV: SERVICE BETWEEN FUND	117,672	124,476	142,757	25,085
1830	INTERFND REV: ALLOCATED	230,266	224,058	224,058	-6,208
1851	INTERFND REV: COUNTY ENGINEER	1,325,606	1,472,508	1,472,508	146,902
1856	INTERFND REV: SPECIAL DIST	410,868	459,396	459,396	48,528
CLASS: 13	REV: CHARGE FOR SERVICES	5,046,838	4,733,774	4,752,055	-294,783
1920	OTHER SALES	24,600	1,000	1,000	-23,600
1940	MISC: REVENUE	577,519	1,601,634	1,601,634	1,024,115
1942	MISC: REIMBURSEMENT	455,106	259,460	259,460	-195,646
CLASS: 19	REV: MISCELLANEOUS	1,057,225	1,862,094	1,862,094	804,869
2001	SALE FIXED ASSETS: ROADS	5,000	5,000	5,000	0
2010	OPERATING TRNSFR IN: SILVA VALLEY	3,517,203	1,953,684	1,953,684	-1,563,519
2012	OPERATING TRANSFERS IN: COUNTY TIM	3,602,482	3,607,426	3,792,426	189,944
2014	OPERATING TRNSFR IN: INTERIM HWY 50 TIM	250,000	103,000	103,000	-147,000
2015	OPERATING TRNSFR IN: INSPECTIONS	10,000	10,000	10,000	0
2020	OPERATING TRANSFERS IN	8,242,319	12,232,462	13,815,052	5,572,733
2023	OPERATING TRANSFERS IN: EDH RIF	966,332	813,620	813,620	-152,712
2024	OPERATING TRANSFERS IN: RDT	6,445,404	6,256,326	6,256,326	-189,078
2062	CAPITAL LEASE PROCEEDS	0	0	1,080,000	1,080,000
CLASS: 20	REV: OTHER FINANCING SOURCES	23,038,740	24,981,518	27,829,108	4,790,368
0001	FUND BALANCE	904,217	29,235	1,339,429	435,212
0003	FROM DESIGNATIONS	2,150,218	0	0	-2,150,218
CLASS: 22	FUND BALANCE	3,054,435	29,235	1,339,429	-1,715,006
TYPE: R SUBTOTAL		88,017,317	84,356,863	88,532,928	515,611

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	10,407,427	10,448,305	10,448,305	40,878
3001	TEMPORARY EMPLOYEES	227,050	296,480	296,480	69,430
3002	OVERTIME	540,024	556,365	556,365	16,341
3003	STANDBY PAY	34,208	33,822	33,822	-386
3004	OTHER COMPENSATION	152,030	89,912	93,152	-58,878
3005	TAHOE DIFFERENTIAL	62,400	74,400	74,400	12,000
3020	RETIREMENT EMPLOYER SHARE	2,192,835	2,523,355	2,523,355	330,520
3022	MEDI CARE EMPLOYER SHARE	158,943	163,801	163,801	4,858
3040	HEALTH INSURANCE EMPLOYER	2,938,513	2,971,445	2,971,445	32,932
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	279,959	25,654	25,654
3042	LONG TERM DISABILITY EMPLOYER	27,406	27,998	27,998	592
3043	DEFERRED COMPENSATION EMPLOYER	26,786	23,812	23,812	-2,974
3046	RETIREE HEALTH: DEFINED	179,103	180,376	180,376	1,273
3060	WORKERS' COMPENSATION EMPLOYER	693,499	651,624	651,624	-41,875
3080	FLEXIBLE BENEFITS	8,934	63,200	63,200	54,266
CLASS: 30	SALARY & EMPLOYEE BENEFITS	17,649,158	18,384,854	18,133,789	484,631
4020	CLOTHING & PERSONAL SUPPLIES	15,500	15,500	15,500	0
4040	TELEPHONE COMPANY VENDOR	3,700	8,020	8,020	4,320
4041	COUNTY PASS THRU TELEPHONE CHARGES	16,500	16,500	16,500	0
4080	HOUSEHOLD EXPENSE	4,350	4,350	4,350	0
4083	LAUNDRY	12,000	12,000	12,000	0
4085	REFUSE DISPOSAL	53,000	53,000	53,000	0
4086	JANITORIAL / CUSTODIAL SERVICES	29,327	29,327	29,327	0
4100	INSURANCE: PREMIUM	480,930	583,419	583,419	102,489
4140	MAINT: EQUIPMENT	29,300	29,300	29,300	0
4141	MAINT: OFFICE EQUIPMENT	2,000	2,000	2,000	0
4143	MAINT: SERVICE CONTRACT	105,500	105,500	105,500	0
4144	MAINT: COMPUTER	61,080	15,108	32,898	-28,182
4145	MAINTENANCE: EQUIPMENT PARTS	12,250	12,250	12,250	0
4160	VEH MAINT: SERVICE CONTRACT	70,000	70,000	70,000	0
4161	VEH MAINT: PARTS DIRECT CHARGE	375,000	375,000	375,000	0
4162	VEH MAINT: SUPPLIES	75,000	75,000	75,000	0
4163	VEH MAINT: INVENTORY	21,000	21,000	21,000	0
4164	VEH MAINT: TIRE & TUBES	95,000	95,000	95,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	10,000	10,000	11,000	1,000
4184	MAINT: CEMETERY	21,299	0	0	-21,299
4197	MAINTENANCE BUILDING: SUPPLIES	2,350	2,000	2,000	-350
4220	MEMBERSHIPS	10,009	11,978	11,978	1,969
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	29,300	34,205	34,205	4,905
4262	SOFTWARE	2,050	2,050	2,050	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	875	875	875	0

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4264	BOOKS / MANUALS	5,600	5,881	5,881	281
4266	PRINTING / DUPLICATING SERVICES	7,700	5,700	5,700	-2,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	8,767,202	7,042,991	7,504,272	-1,262,930
4302	CONSTRUCT & ENGINEER CONTRACTS	32,166,268	29,778,247	29,778,247	-2,388,021
4303	ROAD MAINT & CONSTRUCTION	6,635,378	3,714,890	4,468,890	-2,166,488
4313	LEGAL SERVICES	250,000	10,000	10,000	-240,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	7,025	7,025	7,025	0
4333	BURIAL SERVICES	12,805	0	0	-12,805
4334	FIRE PREVENTION & INSPECTION	5,550	5,550	5,550	0
4337	OTHER GOVERNMENTAL AGENCIES	240,450	1,313,850	1,313,850	1,073,400
4400	PUBLICATION & LEGAL NOTICES	10,150	5,000	5,000	-5,150
4420	RENT & LEASE: EQUIPMENT	144,200	136,400	136,400	-7,800
4421	RENT & LEASE: SECURITY SYSTEM	960	960	960	0
4440	RENT & LEASE: BUILDING &	92,200	92,600	92,600	400
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	14,500	15,000	15,000	500
4461	EQUIP: MINOR	24,800	24,800	24,800	0
4462	EQUIP: COMPUTER	450	0	3,000	2,550
4500	SPECIAL DEPT EXPENSE	182,390	216,650	216,650	34,260
4503	STAFF DEVELOPMENT	47,695	50,484	53,484	5,789
4507	FIRE & SAFETY SUPPLIES	4,650	4,650	4,650	0
4529	SOFTWARE LICENSE	10,648	50,036	50,036	39,388
4560	ROAD: BRIDGE MATERIAL	10,000	10,000	10,000	0
4561	ROAD: GUARDRAIL	10,000	10,000	10,000	0
4562	ROAD: MARKING SUPPLIES	11,000	11,000	11,000	0
4564	ROAD: HERBICIDE	100,000	100,000	100,000	0
4566	ROAD: PLANT MIX	725,000	725,000	725,000	0
4567	ROAD: AB ROCK	5,000	5,000	5,000	0
4568	ROAD: CRACK FILLER	25,000	25,000	25,000	0
4569	ROAD: CULVERTS	10,000	10,000	10,000	0
4570	ROAD: EMULSION	15,000	15,000	15,000	0
4571	ROAD: SIGNS	41,500	41,000	41,000	-500
4572	ROAD: BEADS	33,000	33,000	33,000	0
4573	ROAD: PAINT	140,000	140,000	140,000	0
4574	ROAD: SALT & SAND - SNOW REMOVAL	66,000	66,000	66,000	0
4575	ROAD: SIGNAL MATERIALS	95,000	95,000	95,000	0
4590	ROAD: HAULING PLANT MIX	70,000	70,000	70,000	0
4600	TRANSPORTATION & TRAVEL	16,500	17,500	20,000	3,500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,000	1,000	1,300	300
4605	RENT & LEASE: VEHICLE	190,750	190,750	190,750	0
4606	FUEL PURCHASES	500,000	500,000	500,000	0
4608	HOTEL ACCOMMODATIONS	3,250	3,750	6,050	2,800
4620	UTILITIES	281,635	274,375	274,375	-7,260
CLASS: 40	SERVICE & SUPPLIES	52,517,576	46,407,471	47,652,642	-4,864,934

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
5060 RETIREMENT: OTHER LONG TERM DEBT	0	0	155,000	155,000
5100 INTEREST: OTHER LONG TERM DEBT	0	0	54,000	54,000
5160 RIGHTS OF WAY	3,851,000	4,170,353	4,195,353	344,353
5180 TAX & ASSESSMENTS	750	750	750	0
5240 CONTRIB: NON-CNTY GOVERNMENTAL	35,000	45,000	45,000	10,000
5300 INTERFND: SERVICE BETWEEN FUND	1,730,348	1,730,348	1,593,064	-137,284
5302 INTERFND: RADIO EQUIPMENT & SUPPORT	1,000	1,000	1,000	0
5310 INTERFND: COUNTY COUNSEL	164,875	164,875	164,875	0
5318 INTERFND: MAINTENANCE BLDG & IMPRV	4,000	0	0	-4,000
5321 INTERFND: COLLECTIONS	1,500	1,500	1,500	0
5330 INTERFND: ALLOCATED	2,638,166	2,138,569	2,435,812	-202,354
CLASS: 50 OTHER CHARGES	8,426,639	8,252,395	8,646,354	219,715
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	59,393	780,393	780,393	721,000
6027 INFRASTRUCTURE ACQUISITION	2,160,394	3,062,366	3,062,366	901,972
6040 FIXED ASSET: EQUIPMENT	553,723	466,500	466,500	-87,223
6043 FIXED ASSET: CAPITAL LEASE EQUIPMENT	0	0	1,080,000	1,080,000
CLASS: 60 FIXED ASSETS	2,773,510	4,309,259	5,389,259	2,615,749
7000 OPERATING TRANSFERS OUT	6,650,434	7,002,884	7,002,884	352,450
CLASS: 70 OTHER FINANCING USES	6,650,434	7,002,884	7,002,884	352,450
7252 INTRAFND: CAPITAL IMPROVEMENT	6,045,404	5,883,785	5,883,785	-161,619
7253 INTRAFND: EROSION CONTROL	945,139	924,875	924,875	-20,264
CLASS: 72 INTRAFUND TRANSFERS	6,990,543	6,808,660	6,808,660	-181,883
7382 INTRFND ABATEMENTS: CAPITAL	-6,045,404	-5,883,785	-5,883,785	161,619
7383 INTRFND ABATEMENTS: EROSION	-945,139	-924,875	-924,875	20,264
CLASS: 73 INTRAFUND ABATEMENT	-6,990,543	-6,808,660	-6,808,660	181,883
7700 APPROPRIATION FOR CONTINGENCIES	0	0	1,708,000	1,708,000
CLASS: 77 APPROPRIATION FOR	0	0	1,708,000	1,708,000
TYPE: E SUBTOTAL	88,017,317	84,356,863	88,532,928	515,611
FUND TYPE: 11 SUBTOTAL	0	0	0	0

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0100 PROP TAX: CURR SECURED	108,223	115,435	115,435	7,212
0175 TAX: SPECIAL TAX	957,351	973,028	973,028	15,677
CLASS: 01 REV: TAXES	1,065,574	1,088,463	1,088,463	22,889
1310 SPECIAL ASSESSMENTS	618,180	622,429	622,429	4,249
1740 CHARGES FOR SERVICES	11,000	12,007	12,007	1,007
CLASS: 13 REV: CHARGE FOR SERVICES	629,180	634,436	634,436	5,256
1920 OTHER SALES	4,400	2,600	2,600	-1,800
1940 MISC: REVENUE	51,164	3,400	3,400	-47,764
CLASS: 19 REV: MISCELLANEOUS	55,564	6,000	6,000	-49,564
0001 FUND BALANCE	2,942,604	2,322,817	2,322,817	-619,787
0002 FROM RESERVES	0	14,520	14,520	14,520
0003 FROM DESIGNATIONS	211,711	123,158	123,158	-88,553
CLASS: 22 FUND BALANCE	3,154,315	2,460,495	2,460,495	-693,820
TYPE: R SUBTOTAL	4,904,633	4,189,394	4,189,394	-715,239

Transportation

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
 DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	50,450	50,450	50,450	0
3020 RETIREMENT EMPLOYER SHARE	12,166	13,104	13,104	938
3022 MEDI CARE EMPLOYER SHARE	732	732	732	0
3040 HEALTH INSURANCE EMPLOYER	13,093	13,239	13,239	146
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	1,261	1,261	1,261
3042 LONG TERM DISABILITY EMPLOYER	126	126	126	0
3046 RETIREE HEALTH: DEFINED	855	887	887	32
3060 WORKERS' COMPENSATION EMPLOYER	765	904	904	139
CLASS: 30 SALARY & EMPLOYEE BENEFITS	78,187	80,703	80,703	2,516
4085 REFUSE DISPOSAL	500	500	500	0
4102 INSURANCE: CSA COUNTY SERVICE	64,097	63,900	63,900	-197
4183 MAINT: GROUNDS	30,770	18,687	18,687	-12,083
4184 MAINT: CEMETERY	11,000	9,000	9,000	-2,000
4189 MAINT: WATER SYSTEM	0	1,500	1,500	1,500
4190 MAINT: DRAINAGE	775,339	942,349	942,349	167,010
4197 MAINTENANCE BUILDING: SUPPLIES	4,000	8,500	8,500	4,500
4260 OFFICE EXPENSE	1,401	1,256	1,256	-145
4261 POSTAGE	1,015	905	905	-110
4300 PROFESSIONAL & SPECIALIZED SERVICES	49,665	91,707	91,707	42,042
4303 ROAD MAINT & CONSTRUCTION	2,137,356	1,121,952	1,121,952	-1,015,404
4333 BURIAL SERVICES	9,000	8,000	8,000	-1,000
4337 OTHER GOVERNMENTAL AGENCIES	20,000	20,117	20,117	117
4400 PUBLICATION & LEGAL NOTICES	4,056	4,115	4,115	59
4420 RENT & LEASE: EQUIPMENT	41,000	227,674	227,674	186,674
4440 RENT & LEASE: BUILDING &	985	490	490	-495
4500 SPECIAL DEPT EXPENSE	10,220	15,069	15,069	4,849
4501 SPECIAL PROJECTS	3,600	0	0	-3,600
4564 ROAD: HERBICIDE	25,803	29,243	29,243	3,440
4566 ROAD: PLANT MIX	25,319	64,963	64,963	39,644
4567 ROAD: AB ROCK	35,745	20,530	20,530	-15,215
4606 FUEL PURCHASES	150	0	0	-150
4620 UTILITIES	43,289	55,062	55,062	11,773
CLASS: 40 SERVICE & SUPPLIES	3,294,310	2,705,519	2,705,519	-588,791
5300 INTERFND: SERVICE BETWEEN FUND	4,000	4,000	4,000	0
5330 INTERFND: ALLOCATED	10,710	11,582	11,582	872
5356 INTERFND: SPECIAL DIST MAINTENANCE	422,943	468,396	468,396	45,453
CLASS: 50 OTHER CHARGES	437,653	483,978	483,978	46,325
6040 FIXED ASSET: EQUIPMENT	19,000	10,000	10,000	-9,000
CLASS: 60 FIXED ASSETS	19,000	10,000	10,000	-9,000
7250 INTRAFND: NOT GEN FUND / SAME FUND	84,181	90,278	90,278	6,097
7257 INTRAFND: CSA INSURANCE	64,097	63,900	63,900	-197
CLASS: 72 INTRAFUND TRANSFERS	148,278	154,178	154,178	5,900
7380 INTRFND ABATEMENTS: NOT GENERAL	-88,543	-90,278	-90,278	-1,735
7387 INTRFND ABATEMENTS: CSA INSURANCE	-64,097	-63,900	-63,900	197
CLASS: 73 INTRAFUND ABATEMENT	-152,640	-154,178	-154,178	-1,538
7700 APPROPRIATION FOR CONTINGENCIES	429,898	434,664	434,664	4,766
CLASS: 77 APPROPRIATION FOR	429,898	434,664	434,664	4,766
7801 DESIGNATIONS OF FUND BALANCE	244,346	75,000	75,000	-169,346
7802 DESIGNATIONS ROAD INFRASTRUCTURE	136,429	125,497	125,497	-10,932
7803 DESIGNATION DRAINAGE	269,172	274,033	274,033	4,861
CLASS: 78 RESERVES: BUDGETARY ONLY	649,947	474,530	474,530	-175,417
TYPE: E SUBTOTAL	4,904,633	4,189,394	4,189,394	-715,239
FUND TYPE: 12 SUBTOTAL	0	0	0	0

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 31 ENTERPRISE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0400	REV: INTEREST	1,090	1,090	1,090	0
0423	RENT: AIRPORT FIXED BASE OPERATOR	53,675	53,675	53,675	0
0424	RENT: AIRPORT HANGAR	27,000	27,000	27,000	0
0425	RENT: AIRPORT TIE DOWN	37,776	37,776	37,776	0
0426	RENT: AIRPORT LAND USE SPACE	136,248	136,248	136,248	0
CLASS: 04	REV: USE OF MONEY & PROPERTY	255,789	255,789	255,789	0
0880	ST: OTHER	10,733	2,251	2,251	-8,482
CLASS: 05	REV: STATE INTERGOVERNMENTAL	10,733	2,251	2,251	-8,482
1100	FED: OTHER	910,974	740,128	740,128	-170,846
CLASS: 10	REV: FEDERAL	910,974	740,128	740,128	-170,846
1920	OTHER SALES	410,397	410,397	410,397	0
1940	MISC: REVENUE	3,054	3,054	3,054	0
CLASS: 19	REV: MISCELLANEOUS	413,451	413,451	413,451	0
2020	OPERATING TRANSFERS IN	192,907	183,142	183,142	-9,765
CLASS: 20	REV: OTHER FINANCING SOURCES	192,907	183,142	183,142	-9,765
2100	RESIDUAL EQUITY TRANSFERS IN	91,231	0	0	-91,231
CLASS: 21	RESIDUAL EQUITY TRANSFERS	91,231	0	0	-91,231
0001	FUND BALANCE	436,231	290,561	291,271	-144,960
CLASS: 22	FUND BALANCE	436,231	290,561	291,271	-144,960
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TYPE: R SUBTOTAL		2,311,316	1,885,322	1,886,032	-425,284
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	118,482	100,959	100,959	-17,523
3004	OTHER COMPENSATION	860	860	860	0
3020	RETIREMENT EMPLOYER SHARE	33,281	27,369	27,369	-5,912
3022	MEDI CARE EMPLOYER SHARE	1,718	1,464	1,464	-254
3040	HEALTH INSURANCE EMPLOYER	49,828	50,072	50,072	244
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	2,524	231	231
3042	LONG TERM DISABILITY EMPLOYER	296	253	253	-43
3046	RETIREE HEALTH: DEFINED	2,899	1,673	1,673	-1,226
3060	WORKERS' COMPENSATION EMPLOYER	11,221	6,045	6,045	-5,176
CLASS: 30	SALARY & EMPLOYEE BENEFITS	218,585	191,219	188,926	-29,659

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 31 ENTERPRISE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4020	CLOTHING & PERSONAL SUPPLIES	120	120	120	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	5,000	5,000	5,000	0
4080	HOUSEHOLD EXPENSE	680	680	680	0
4083	LAUNDRY	280	280	280	0
4085	REFUSE DISPOSAL	1,950	1,950	1,950	0
4101	INSURANCE: ADDITIONAL LIABILITY	6,000	6,000	6,000	0
4140	MAINT: EQUIPMENT	3,000	3,000	3,000	0
4143	MAINT: SERVICE CONTRACT	4,200	4,200	4,200	0
4144	MAINT: COMPUTER	1,000	2,500	2,500	1,500
4145	MAINTENANCE: EQUIPMENT PARTS	4,000	4,000	4,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	3,763	6,263	6,263	2,500
4197	MAINTENANCE BUILDING: SUPPLIES	8,220	8,220	8,220	0
4220	MEMBERSHIPS	100	83	83	-17
4240	MISC: EXPENSE	10,650	10,650	10,650	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	255,976	78,645	78,645	-177,331
4334	FIRE PREVENTION & INSPECTION	100	100	100	0
4337	OTHER GOVERNMENTAL AGENCIES	3,000	3,000	3,000	0
4400	PUBLICATION & LEGAL NOTICES	2,500	0	0	-2,500
4420	RENT & LEASE: EQUIPMENT	1,450	1,450	1,450	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	400	400	400	0
4461	EQUIP: MINOR	650	650	650	0
4500	SPECIAL DEPT EXPENSE	97,144	5,913	5,913	-91,231
4503	STAFF DEVELOPMENT	100	100	100	0
4507	FIRE & SAFETY SUPPLIES	0	1,000	1,000	1,000
4515	BULK: FUEL PURCHASE FLEET	374,235	374,235	374,235	0
4600	TRANSPORTATION & TRAVEL	474	474	474	0
4605	RENT & LEASE: VEHICLE	2,900	2,900	2,900	0
4606	FUEL PURCHASES	2,900	2,900	2,900	0
4620	UTILITIES	22,650	22,650	22,650	0
CLASS: 40	SERVICE & SUPPLIES	813,442	547,363	547,363	-266,079
5200	DEPRECIATION	340,000	340,000	340,000	0
5300	INTERFND: SERVICE BETWEEN FUND	25,402	21,051	21,051	-4,351
5310	INTERFND: COUNTY COUNSEL	7,750	7,750	7,750	0
5321	INTERFND: COLLECTIONS	900	900	900	0
5330	INTERFND: ALLOCATED	25,154	20,174	23,177	-1,977
CLASS: 50	OTHER CHARGES	399,206	389,875	392,878	-6,328
6021	FIXED ASSET: DESIGN SERVICES	115,253	123,865	123,865	8,612
6022	FIXED ASSET: PROJECT MANAGEMENT	13,091	0	0	-13,091
6023	FIXED ASSET: CONSTRUCTION SERVICES	650,300	633,000	633,000	-17,300
CLASS: 60	FIXED ASSETS	778,644	756,865	756,865	-21,779
6100	FIXED ASSET: CAPITALIZED BLDG &	-776,553	-787,365	-787,365	-10,812
CLASS: 61	CAPITALIZED FIXED ASSETS	-776,553	-787,365	-787,365	-10,812
7100	RESIDUAL EQUITY TRANSFERS OUT	91,231	0	0	-91,231
CLASS: 71	RESIDUAL EQUITY TRANSFERS	91,231	0	0	-91,231
7250	INTRAFND: NOT GEN FUND / SAME FUND	265,863	233,500	233,500	-32,363
CLASS: 72	INTRAFUND TRANSFERS	265,863	233,500	233,500	-32,363
7380	INTRFND ABATEMENTS: NOT GENERAL	-265,863	-233,500	-233,500	32,363
CLASS: 73	INTRAFUND ABATEMENT	-265,863	-233,500	-233,500	32,363
7700	APPROPRIATION FOR CONTINGENCIES	10,208	0	0	-10,208
CLASS: 77	APPROPRIATION FOR	10,208	0	0	-10,208
7801	DESIGNATIONS OF FUND BALANCE	776,553	787,365	787,365	10,812
CLASS: 78	RESERVES: BUDGETARY ONLY	776,553	787,365	787,365	10,812
TYPE: E SUBTOTAL		2,311,316	1,885,322	1,886,032	-425,284
FUND TYPE: 31 SUBTOTAL		0	0	0	0

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 32 INTERNAL SERVICE FUND
 DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0400 REV: INTEREST	8,750	12,000	12,000	3,250
CLASS: 04 REV: USE OF MONEY & PROPERTY	8,750	12,000	12,000	3,250
1740 CHARGES FOR SERVICES	1,804,560	1,815,331	1,808,270	3,710
1800 INTERFND REV: SERVICE BETWEEN FUND	35,900	35,900	55,900	20,000
CLASS: 13 REV: CHARGE FOR SERVICES	1,840,460	1,851,231	1,864,170	23,710
1942 MISC: REIMBURSEMENT	7,500	7,500	7,500	0
1949 AUTO PHYSICAL DAMAGE	79,300	79,300	79,300	0
CLASS: 19 REV: MISCELLANEOUS	86,800	86,800	86,800	0
2022 OPERATING TRANSFERS IN: FLEET	286,000	306,500	306,500	20,500
CLASS: 20 REV: OTHER FINANCING SOURCES	286,000	306,500	306,500	20,500
2100 RESIDUAL EQUITY TRANSFERS IN	303,373	0	0	-303,373
CLASS: 21 RESIDUAL EQUITY TRANSFERS	303,373	0	0	-303,373
0001 FUND BALANCE	303,373	0	0	-303,373
CLASS: 22 FUND BALANCE	303,373	0	0	-303,373
TYPE: R SUBTOTAL	2,828,756	2,256,531	2,269,470	-559,286
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	211,951	211,951	211,951	0
3001 TEMPORARY EMPLOYEES	13,000	13,000	13,000	0
3004 OTHER COMPENSATION	900	900	900	0
3020 RETIREMENT EMPLOYER SHARE	42,880	52,457	52,457	9,577
3022 MEDI CARE EMPLOYER SHARE	3,073	3,073	3,073	0
3040 HEALTH INSURANCE EMPLOYER	73,032	73,745	73,745	713
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	5,298	485	485
3042 LONG TERM DISABILITY EMPLOYER	530	530	530	0
3046 RETIREE HEALTH: DEFINED	0	3,513	3,513	3,513
3060 WORKERS' COMPENSATION EMPLOYER	2,660	2,578	2,578	-82
CLASS: 30 SALARY & EMPLOYEE BENEFITS	348,026	367,045	362,232	14,206
4020 CLOTHING & PERSONAL SUPPLIES	200	200	200	0
4040 TELEPHONE COMPANY VENDOR	5	5	5	0
4041 COUNTY PASS THRU TELEPHONE CHARGES	200	200	200	0
4080 HOUSEHOLD EXPENSE	450	450	450	0
4083 LAUNDRY	3,000	3,000	3,000	0
4086 JANITORIAL / CUSTODIAL SERVICES	3,240	3,800	3,800	560
4100 INSURANCE: PREMIUM	779	892	892	113
4140 MAINT: EQUIPMENT	2,600	2,600	2,600	0
4144 MAINT: COMPUTER	5,500	4,000	4,000	-1,500
4145 MAINTENANCE: EQUIPMENT PARTS	1,000	1,000	1,000	0
4160 VEH MAINT: SERVICE CONTRACT	230,000	230,000	230,000	0
4161 VEH MAINT: PARTS DIRECT CHARGE	109,000	109,000	109,000	0
4162 VEH MAINT: SUPPLIES	9,000	9,000	9,000	0
4163 VEH MAINT: INVENTORY	600	600	600	0
4164 VEH MAINT: TIRE & TUBES	140,000	140,000	140,000	0
4197 MAINTENANCE BUILDING: SUPPLIES	100	5,000	5,000	4,900
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	1,500	1,500	0
4264 BOOKS / MANUALS	50	50	50	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	20,000	20,000	20,000	0
4334 FIRE PREVENTION & INSPECTION	225	225	225	0
4420 RENT & LEASE: EQUIPMENT	3,000	3,000	3,000	0
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	600	600	600	0
4461 EQUIP: MINOR	3,400	3,400	3,400	0
4500 SPECIAL DEPT EXPENSE	303,773	400	400	-303,373
4503 STAFF DEVELOPMENT	1,000	1,000	1,000	0
4605 RENT & LEASE: VEHICLE	1,300	1,300	1,300	0
4606 FUEL PURCHASES	2,500	2,500	2,500	0
4620 UTILITIES	6,000	6,000	6,000	0
CLASS: 40 SERVICE & SUPPLIES	849,022	549,722	549,722	-299,300

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 32 INTERNAL SERVICE FUND
DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
5200 DEPRECIATION	846,333	846,333	846,333	0
5300 INTERFND: SERVICE BETWEEN FUND	148,244	141,980	128,229	-20,015
5330 INTERFND: ALLOCATED	47,758	44,951	51,641	3,883
CLASS: 50 OTHER CHARGES	1,042,335	1,033,264	1,026,203	-16,132
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	0	9,000	9,000	9,000
6040 FIXED ASSET: EQUIPMENT	0	5,000	5,000	5,000
6045 FIXED ASSET: VEHICLES	1,100,000	1,517,500	1,517,500	417,500
CLASS: 60 FIXED ASSETS	1,100,000	1,531,500	1,531,500	431,500
6100 FIXED ASSET: CAPITALIZED BLDG &	0	-9,000	-9,000	-9,000
6101 FIXED ASSET: CAPITALIZED EQUIPMENT	-1,100,000	-1,522,500	-1,522,500	-422,500
CLASS: 61 CAPITALIZED FIXED ASSETS	-1,100,000	-1,531,500	-1,531,500	-431,500
7100 RESIDUAL EQUITY TRANSFERS OUT	303,373	0	0	-303,373
CLASS: 71 RESIDUAL EQUITY TRANSFERS	303,373	0	0	-303,373
7700 APPROPRIATION FOR CONTINGENCIES	286,000	306,500	331,313	45,313
CLASS: 77 APPROPRIATION FOR	286,000	306,500	331,313	45,313
TYPE: E SUBTOTAL	2,828,756	2,256,531	2,269,470	-559,286
FUND TYPE: 32 SUBTOTAL	0	0	0	0
DEPARTMENT: 30 SUBTOTAL	429,613	476,963	402,311	-27,302

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Director of Transportation	1.0	1.0	1.0	-
Administrative Secretary	1.0	1.0	1.0	-
Administrative Technician	3.8	1.0	1.0	(2.8)
Airport Operations Supervisors	1.0	0.0	0.0	(1.0)
Airport Technician I/II	1.0	0.0	0.0	(1.0)
Assistant in Civil Engineering	9.0	8.0	8.0	(1.0)
Assistant in Land Surveying	1.0	1.0	1.0	-
Associate Civil Engineer	7.0	7.0	7.0	-
Associate Land Surveyor	2.0	2.0	2.0	-
Associate Right of Way Agent	1.0	1.0	1.0	-
Bridge Maintenance Supervisor	1.0	1.0	1.0	-
Bridge Maintenance Worker I/II/III	2.0	2.0	2.0	-
Department Analyst I/II	4.6	4.0	4.0	(0.6)
Deputy Director Engineering	3.0	3.0	3.0	-
Deputy Director of Maint & Operations	1.0	1.0	1.0	-

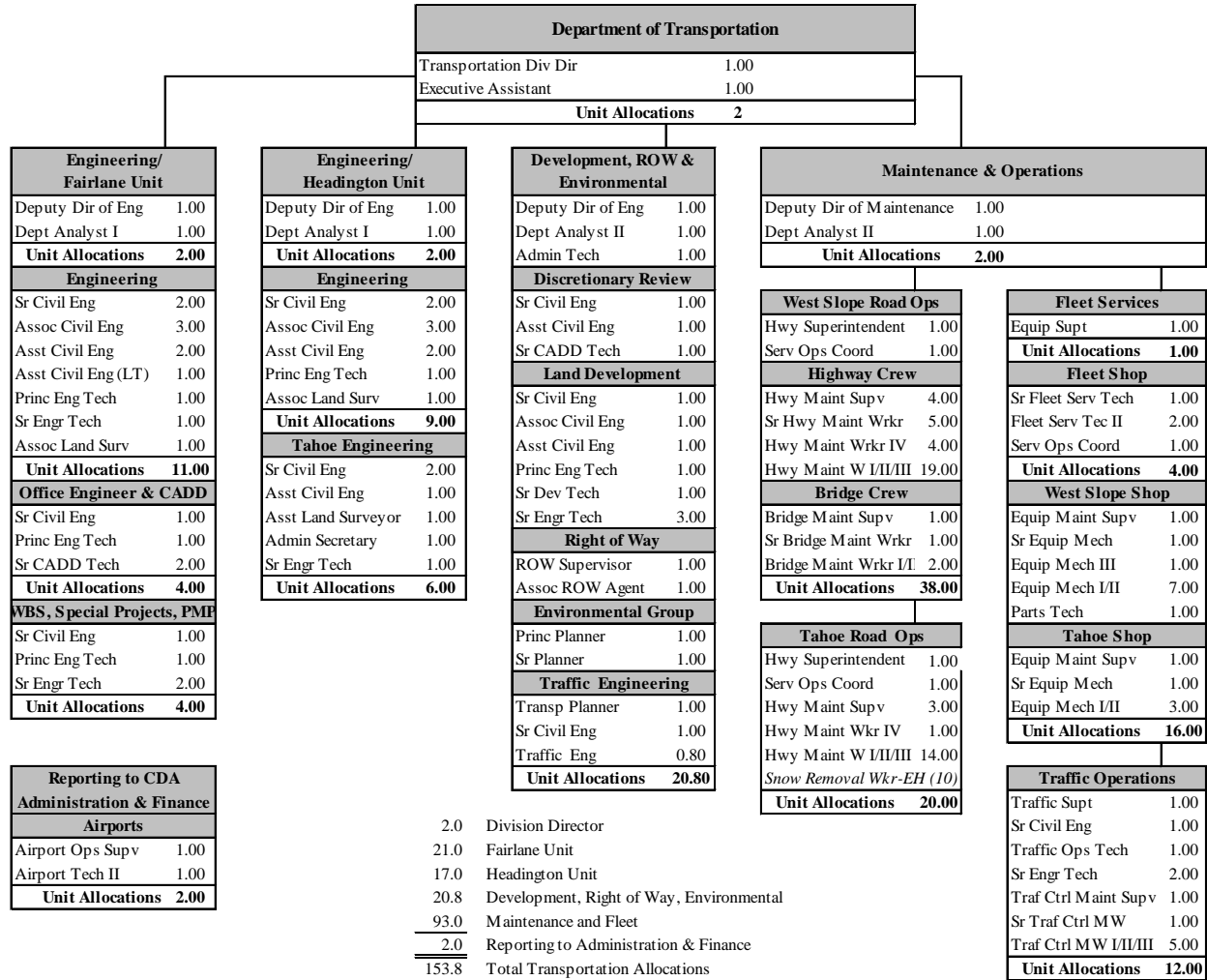
PERSONNEL ALLOCATION (CONTINUED)

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Equipment Maintenance Supervisor	2.0	2.0	2.0	-
Equipment Mechanic I/II	10.0	5.0	5.0	(5.0)
Equipment Mechanic III	1.0	6.0	6.0	5.0
Equipment Superintendent	1.0	1.0	1.0	-
Executive Assistant	0.0	1.0	1.0	1.0
Executive Secretary	1.0	0.0	0.0	(1.0)
Fleet Services Technician I/II	2.0	2.0	2.0	-
Highway Maintenance Supervisor	7.0	7.0	7.0	-
Highway Maintenance Worker I/II/III	33.0	34.0	34.0	1.0
Highway Maintenance Worker IV	5.0	4.0	4.0	(1.0)
Highway Superintendent	2.0	2.0	2.0	-
Parts Technician	1.0	1.0	1.0	-
Principal Engineering Technician	5.0	5.0	5.0	-
Principal Planner	1.0	1.0	1.0	-
Right of Way Supervisor	1.0	1.0	1.0	-
Sr. Bridge Maintenance Worker	1.0	1.0	1.0	-
Sr. CADD Technician	3.0	3.0	3.0	-
Sr. Civil Engineer	10.0	12.0	12.0	2.0
Sr. Development Technician	1.0	1.0	1.0	-
Sr. Engineering Technician	9.0	9.0	9.0	-
Sr. Equipment Mechanic	2.0	2.0	2.0	-
Sr. Fleet Services Technician	1.0	1.0	1.0	-
Sr. Highway Maintenance Worker	5.0	5.0	5.0	-
Sr. Planner	1.0	1.0	1.0	-
Sr. Traffic Control Maintenance Worker	1.0	1.0	1.0	-
Services Operations Coordinator	3.0	3.0	3.0	-
Traffic Control Maintenance Supervisor	1.0	1.0	1.0	-
Traffic Control Maintenance Worker I/II/III	5.0	5.0	5.0	-
Traffic Engineer	0.0	0.8	0.8	0.8
Traffic Operations Technician	1.0	1.0	1.0	-
Traffic Superintendent	1.0	1.0	1.0	-
Transportation Planner	0.0	1.0	1.0	1.0
Department Total	156.4	153.8	153.8	(2.6)

Transportation

RECOMMENDED BUDGET • FY 2018 - 19

ORGANIZATIONAL CHART



HEALTH & HUMAN SERVICES

Department	Page	2018-19 Appropriations	2018-19 Revenues	2018-19 NCC/GF Contribution	2018-19 Staffing
Child Support Services	235	4,990,905	4,990,905	-	41.00
Health & Human Services Agency	243				
Administration & Finance	253	4,353,410	4,770,574	(417,164)	65.75
Behaviorial Health	259	42,754,345	42,754,345	16,510	109.05
Human Services	275	74,790,162	70,575,802	6,884,636	340.47
Public Health	295	52,592,268	50,469,229	6,679,881	94.00
Library/Museum	313	3,869,314	2,249,847	1,619,467	35.85
Veterans Affairs	323	593,815	81,143	512,672	5.00
TOTAL FUNCTIONAL GROUP		183,944,219	175,891,845	15,296,002	691.12

Child Support Services

RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The State Child Support's Program mission is to promote parental responsibility to enhance the well-being of children by providing child support services to establish parentage and collect child support.

El Dorado County Child Support Services' mission is, making a difference in the lives of children by providing exceptional child support services to families. El Dorado County Child Support Services meets the State's mission by providing County residents the opportunity to receive services in the Shingle Springs and South Lake Tahoe offices.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
State	\$ 1,805,400	\$ 1,714,813	\$ 1,696,907	\$ 1,696,907	\$ (17,906)	-1%
Federal	\$ 2,969,324	\$ 3,328,756	\$ 3,293,998	\$ 3,293,998	\$ (34,758)	-1%
Charges for Service/Misc.	\$ 766,304	\$ -	\$ -	\$ -	\$ -	0%
Total Revenue	\$ 5,541,028	\$ 5,043,569	\$ 4,990,905	\$ 4,990,905	\$ (52,664)	-1%
Salaries and Benefits	\$ 4,347,042	\$ 4,118,610	\$ 4,122,913	\$ 4,122,913	\$ 4,303	0%
Services & Supplies	\$ 700,191	\$ 640,035	\$ 577,545	\$ 577,545	\$ (62,490)	-10%
Intrafund Transfers	\$ 367,995	\$ 284,924	\$ 290,447	\$ 290,447	\$ 5,523	2%
Intrafund Abatement	\$ (8,183)	\$ -	\$ -	\$ -	\$ -	0%
Total Appropriations	\$ 5,407,045	\$ 5,043,569	\$ 4,990,905	\$ 4,990,905	\$ (52,664)	-1%
Net County Cost	\$ (133,983)	\$ -	\$ -	\$ -	\$ -	0%
FTEs	59	47	41	41	(6)	-13%

MAJOR BUDGET CHANGES

Revenue

(\$52,664) Decrease due to a reduction in the Electronic Data Processing (EDP) requested budget from State and federal funding sources.

Appropriations

Salaries and Benefits

\$ 4,303 Net increase reflecting the elimination of five vacant positions (1.0 Child Support Specialist I/II, 2.0 Child Support Specialist III, 1.0 Child Support Supervisor, and 1.0 Accounting Technician), offset by increases in health and retirement benefits.

Services and Supplies

(\$62,490) Overall decrease associated with reductions in transportation and travel, general liability, professional and specialized services, and in special project funds in the Electronic Data Processing budget that were a one-time cost in FY 2017-18.

Child Support Services

RECOMMENDED BUDGET • FY 2018 - 19

PROGRAM SUMMARIES

Administration and Services

The Child Support Program is a Federal/State/Local mandated partnership aimed at establishing paternity and enforcement of child support and medical support. The Federal Child Support Enforcement Program was established in 1975 nationwide. A restructuring of the child support program in 2000 through State reform legislation allows counties to independently operate under the State Department of Child Support Services. The goals of the program are to promote the well-being of children and self-sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. Revenues for services are ongoing and are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

EDP Maintenance and Operations

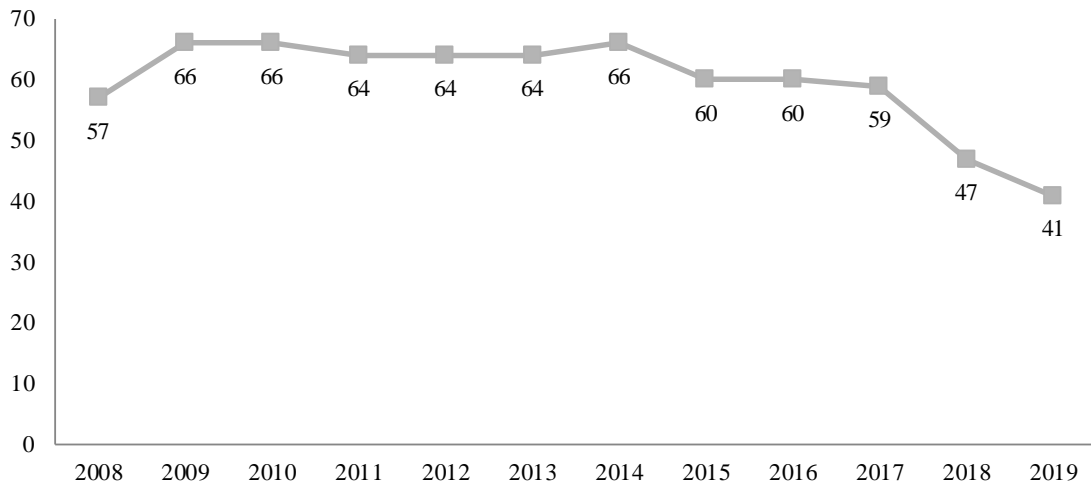
This refers to the Electronic Data Processing/Maintenance and Operations arm of the Division. Funding is provided by the State and Federal government for specific, identifiable child support automation duties and responsibilities. Funding covers information technology support, network costs and other automation related expenses. Revenues for this program are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration & Services	\$ 4,747,119	\$ 4,747,119	\$ -	40
EDP Maintenance & Operations	\$ 243,786	\$ 243,786	\$ -	1
Total	\$ 4,990,905	\$ 4,990,905	\$ -	41

STAFFING TREND

Child Support Services will decrease by a net of 5 FTEs in FY 2018-19 due to the deletion of five vacant positions, including 1.0 Child Support Specialist I/II, 2.0 Child Support Specialist IIIs, 1.0 Child Support Supervisor, and 1.0 Accounting Technician. One vacant Accounting Technician position will be held pending an anticipated retirement. Once the retirement occurs, the Department will assess whether or not to delete the retired position or fill the Accounting Technician position. The Recommended Budget includes the reduction of 5 FTEs from 46.0 to 41.0. Child Support Services positions are located in Shingle Springs and South Lake Tahoe.



BEST PRACTICES & SERVICE INDICATORS

In accordance with the Strategic Plan, the following best practices and service indicators will continue to be implemented and measured throughout FY 2018-19. Results will be included in the following budget, and each year thereafter, to measure progress and levels of service.

Service Indicators

Operational Metrics

- 1) Child support collected and distributed. (2017 Calendar Year) – 73%
- 2) Child support in arrears. (2017 Calendar Year) – 68%

Service Delivery Metrics

- 1) Paternity established. (2017 Calendar Year) – 106%
- 2) Child support orders established. (2017 Calendar Year) – 95%

Child Support Services

RECOMMENDED BUDGET • FY 2018 - 19

Best Practices

- 1) Within 20 calendar days of receiving a request for child support services, open or reopen a case and establish a case record.
- 2) Credit Reporting - When a delinquent account is placed for collection, the Local Child Support Agency (LCSA) has 90 calendar days to report the month and year of the delinquency commencement.
- 3) Income withholding order (IWO) - The LCSA has 15 calendar days to serve an IWO package.
- 4) The State Disbursement Unit (SDU) must disburse payments it received on behalf of cases not currently receiving California Work Opportunity and Responsibility to Kids (CalWORKs), foster care, or Kinship Guardian Assistance Program (Kin-GAP) within 2 business days after it receives the collection.

RECOMMENDED BUDGET

This Budget is recommended at \$4,990,905, which is a decrease of \$52,664 (-1.0%) when compared to the FY 2017-18 Adopted Budget. The General Fund does not provide any funding for this Department.

To ensure that the Department is able to remain with no General Fund support, the Department has recommended that five vacant positions be deleted; however, the overall cost for salaries and benefits is increasing, primarily due to an increase in health and retirement benefits (\$74,295).

Despite the reductions, the Department has been able to maintain service levels through process and system improvements, and this represents a status quo budget. However, Child Support Services has been impacted by the effects of increased costs that are not within the Department's control, with no increase in State or federal funding. It should be noted that similar reductions may need to be recommended in future budget years in order for the Department to meet continually increasing costs and not request funding from the General Fund, and that such reductions will likely begin to impact service delivery.

Sources & Uses of Funds

The Department is entirely funded with state and federal revenues.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 79 CHILD SUPPORT SERVICES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0887 ST: INCENTIVES CHILD SUPPORT	1,714,813	1,696,907	1,696,907	-17,906
CLASS: 05 REV: STATE INTERGOVERNMENTAL	1,714,813	1,696,907	1,696,907	-17,906
1103 FED: 66% CHILD SUPPORT 356	3,328,756	3,293,998	3,293,998	-34,758
CLASS: 10 REV: FEDERAL	3,328,756	3,293,998	3,293,998	-34,758
TYPE: R SUBTOTAL	5,043,569	4,990,905	4,990,905	-52,664

Child Support Services

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 79 CHILD SUPPORT SERVICES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	2,638,291	2,507,485	2,562,508	-75,783
3005 TAHOE DIFFERENTIAL	7,200	7,200	7,200	0
3006 BILINGUAL PAY	8,320	6,240	6,240	-2,080
3020 RETIREMENT EMPLOYER SHARE	624,075	653,897	653,897	29,822
3022 MEDI CARE EMPLOYER SHARE	40,859	37,170	37,170	-3,689
3040 HEALTH INSURANCE EMPLOYER	676,505	720,978	720,978	44,473
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	62,723	7,700	7,700
3042 LONG TERM DISABILITY EMPLOYER	6,983	6,254	6,254	-729
3043 DEFERRED COMPENSATION EMPLOYER	5,386	800	800	-4,586
3046 RETIREE HEALTH: DEFINED	57,262	55,064	55,064	-2,198
3060 WORKERS' COMPENSATION EMPLOYER	37,229	46,802	46,802	9,573
3080 FLEXIBLE BENEFITS	16,500	18,300	18,300	1,800
CLASS: 30 SALARY & EMPLOYEE BENEFITS	4,118,610	4,122,913	4,122,913	4,303
4040 TELEPHONE COMPANY VENDOR	200	0	0	-200
4041 COUNTY PASS THRU TELEPHONE CHARGES	12,000	12,000	12,000	0
4080 HOUSEHOLD EXPENSE	38	0	0	-38
4100 INSURANCE: PREMIUM	21,637	16,725	16,725	-4,912
4144 MAINT: COMPUTER	2,500	0	0	-2,500
4180 MAINT: BUILDING & IMPROVEMENTS	13,800	4,045	4,045	-9,755
4220 MEMBERSHIPS	9,565	9,100	9,100	-465
4260 OFFICE EXPENSE	49,776	20,000	20,000	-29,776
4261 POSTAGE	19,000	14,180	14,180	-4,820
4262 SOFTWARE	500	500	500	0
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	2,000	2,000	2,000	0
4264 BOOKS / MANUALS	500	500	500	0
4265 LAW BOOKS	3,500	3,500	3,500	0
4266 PRINTING / DUPLICATING SERVICES	1,000	665	665	-335
4267 ON-LINE SUBSCRIPTIONS	120	175	175	55
4300 PROFESSIONAL & SPECIALIZED SERVICES	30,000	24,000	24,000	-6,000
4308 EXTERNAL DATA PROCESSING SERVICES	3,500	3,500	3,500	0
4320 VERBATIM: TRANSCRIPTION	50	50	50	0
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	7,000	7,000	7,000	0
4400 PUBLICATION & LEGAL NOTICES	50	50	50	0
4420 RENT & LEASE: EQUIPMENT	27,685	21,780	21,780	-5,905
4440 RENT & LEASE: BUILDING &	326,929	330,675	330,675	3,746
4461 EQUIP: MINOR	100	100	100	0
4462 EQUIP: COMPUTER	2,500	0	0	-2,500
4503 STAFF DEVELOPMENT	10,000	5,000	5,000	-5,000
4600 TRANSPORTATION & TRAVEL	10,000	5,000	5,000	-5,000
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	950	2,000	2,000	1,050
4605 RENT & LEASE: VEHICLE	25,135	32,000	32,000	6,865
4606 FUEL PURCHASES	10,000	10,000	10,000	0
4608 HOTEL ACCOMMODATIONS	10,000	5,000	5,000	-5,000
4620 UTILITIES	40,000	48,000	48,000	8,000
CLASS: 40 SERVICE & SUPPLIES	640,035	577,545	577,545	-62,490
7223 INTRAFND: MAIL SERVICE	6,968	6,458	6,458	-510
7224 INTRAFND: STORES SUPPORT	279	262	262	-17
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	0	11,000	11,000	11,000
7233 INTRAFND: CHILD SUPPORT SERVICES	277,677	272,727	272,727	-4,950
CLASS: 72 INTRAFUND TRANSFERS	284,924	290,447	290,447	5,523
TYPE: E SUBTOTAL	5,043,569	4,990,905	4,990,905	-52,664
FUND TYPE: 10 SUBTOTAL	0	0	0	0
DEPARTMENT: 79 SUBTOTAL	0	0	0	0

Child Support Services

RECOMMENDED BUDGET • FY 2018 - 19

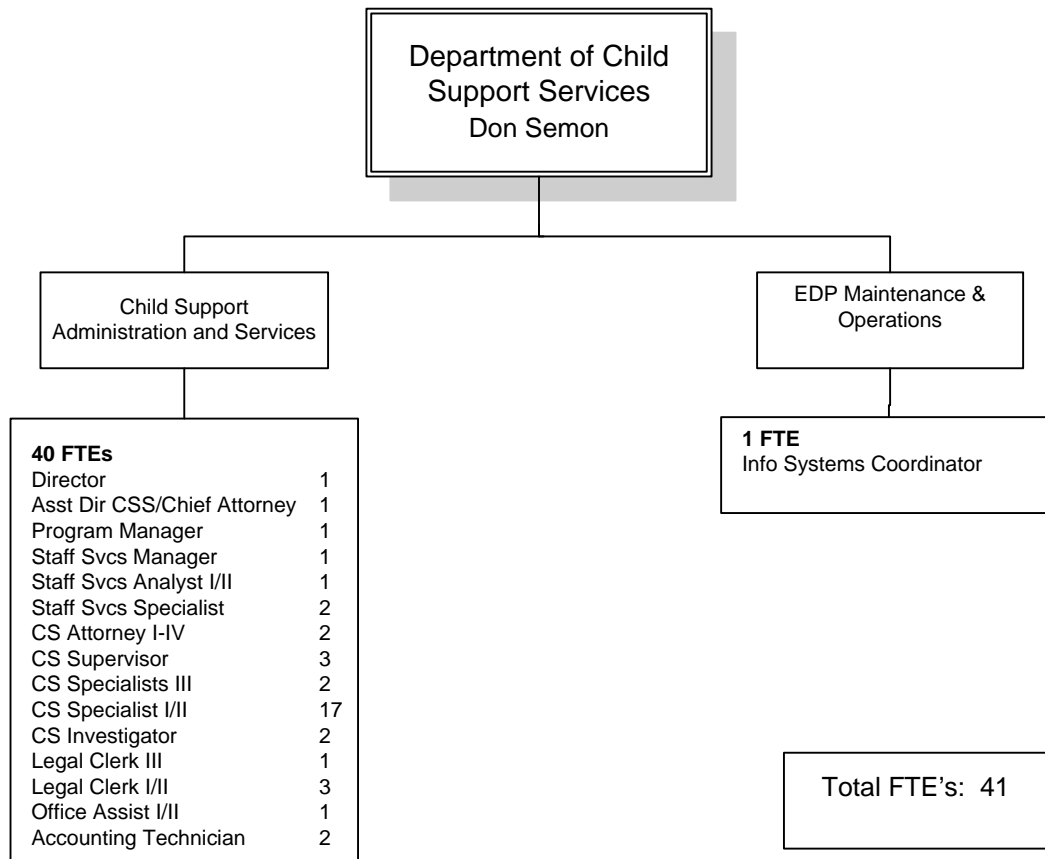
PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	3.00	2.00	2.00	(1.00)
Assistant Director of CSS/Chief Attorney	1.00	1.00	1.00	-
Child Support Attorney I-IV	2.00	2.00	2.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Program Manager	1.00	1.00	1.00	-
Child Support Specialist I/II	18.00	17.00	17.00	(1.00)
Child Support Specialist III	4.00	2.00	2.00	(2.00)
Child Support Supervisor	4.00	3.00	3.00	(1.00)
Information Systems Coordinator I/II	1.00	1.00	1.00	-
Legal Clerk I/II	3.00	3.00	3.00	-
Legal Clerk III	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	2.00	2.00	2.00	-
Department Total	46.00	41.00	41.00	(5.00)

Child Support Services

RECOMMENDED BUDGET • FY 2018 - 19

ORGANIZATION CHART





Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

MISSION

The El Dorado Health and Human Services Agency (HHS) is a Department of El Dorado County that partners with the community on health and welfare issues. The Agency mission is with integrity and respect, provide effective, efficient, collaborative services that strengthen, empower and protect individuals, families and communities, thereby enhancing their quality of life.

AGENCY PROGRAM SUMMARY

	Appropriations	Revenues	General Fund Support	Staffing
Administration	\$ 4,353,410	\$ 4,770,574	\$ (417,164)	65.75
Human Services	\$ 74,790,162	\$ 70,575,802	\$ 6,884,636	340.47
Public Health	\$ 52,592,268	\$ 50,469,229	\$ 6,679,881	94.00
Behavioral Health	\$ 42,754,345	\$ 42,754,345	\$ 16,510	109.05
Total	\$ 174,490,185	\$ 168,569,950	\$ 13,163,863	609.27

HHS Agency-wide Update

HHS’s Strategic Plan continues to drive the Agency’s focus, with Service Integration and Co-Location being at the forefront. Surveys and assessments occurring within HHS and the County at large have been reviewed in order to identify the tools that would be utilized to prioritize services and resources. Information obtained regarding the funding sources and flow of the work occurring within each area of service was utilized to create flow charts to map these processes, with the goals of identifying activities occurring outside of the scope of the programs and identifying duplication of services for possible consolidation. How programs currently work together, utilize referrals and share information will be determined in order to define and create Access, Utilization Review and Quality Assurance Departments for the Systems of Care.

As presented to the Board of Supervisors in FY 2017-18, the organizational structure that HHS will be moving towards is as follows: Children and Youth System of Care, Adults and Seniors System of Care, Self-Sufficiency and Community Resources, Health Care and Education Programs, Administration and Financial Services, and Agency Performance Management and Quality Improvement.

Executive Leadership identified nine areas of focus as follows: Core Practice Model, Agency Performance, Service Specific Employee Onboarding, Executive Leadership Development, Managers and Supervisors Development, Employee Development, Employee Training, and Space Planning and Preparation for FY 2018-19. The big goal for executive leadership is: “Provide employee focused training with strategies that include effective tools and best practices, to enhance employee skills, emphasizing an Agency-wide perspective and excellence in service.”

Budget Summary

The HHS Requested Budget is comprised of \$174.5 million in appropriations, \$168.6 million in revenue, and total staffing of 609.27 FTEs. Without the addition of Veteran Affairs, the HHS budget includes a General Fund cost of \$5.9 million and a General Fund Contribution (to non-General Fund programs) of \$7.2 million, for a total General Fund support of \$13.2 million. This represents a decrease of \$947,405 from the FY 2017-18 Adopted Budget. This reduction is predominantly due to a net gain of

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

\$1.8 million in the Administration and Finance Division as a result of a higher Internal Cost Rate (ICR) and increased direct salaries in other divisions, a driving factor for the ICR allocation methodology.

The total uncontrolled cost increases for the agency are approximately \$2.2 million, which includes increases for CalPERS Retirement, Liability Insurance, and other cost applied charges. The programmatic divisions absorbed the cost increases by employing position vacancy factors and reducing the operation budget based on prior year spending. The vacancy factors will be managed by holding positions vacant for longer periods of time or for the entire the fiscal year. Although there is a natural vacancy factor within most HHSA divisions, some have been increased above the annual budgeted percentage. The largest increase in vacancy factor is to the Social Services Division Income Maintenance (SSD IM) programs, for which the budgeted vacancy was increased from 6% to 10%. Typically this program averages an 11% vacancy; however, the program's primary concern is for meeting State mandated response times for clients filing for emergency services and annual re-certifications. The future challenge for SSD IM programs is decreasing state and federal funding allocations with increasing uncontrolled costs.

General Fund Budget Request

	FY 2017-18 Adopted Budget	FY 2018-19 Requested Budget	Increase/(Decrease)
Administration	\$ 1,369,315	\$ (417,164)	\$ (1,786,479)
Human Services	\$ 6,543,280	\$ 6,884,636	\$ 341,356
Public Health	\$ 6,182,162	\$ 6,679,881	\$ 497,719
Behavioral Health	\$ 16,510	\$ 16,510	\$ -
Total	\$ 14,111,267	\$ 13,163,863	\$ (947,404)

Service Integration

HHSA is committed to its vision of "Transforming Lives and Improving Futures." HHSA continues to work toward service integration, which is aimed at improving the Agency's service delivery to the community through co-location and enhanced integrated services, moving towards more client/family centered, holistic care (or whole person care). Currently, many HHSA programs serve the same clients and families. Many of these individuals have multiple needs that could benefit from our various programs. Service integration is a continuous process and will take time and patience. This will be a phased approach, beginning July 1, 2018.

In FY 2016-17, HHSA's Strategic Plan was updated to place a strong emphasis on Service Integration. While some plan objectives became Division specific areas of focus, the fifth goal of Service Integration and Co-Location was expanded. New Projects in this plan focus on Audit Preparedness, Accreditation and Performance Management, Remote Services/Service Expansion, Information Sharing, Transportation and Housing. HHSA's Strategic Plan dovetails with the County's Strategic Plan on Goal #1 - Healthy Communities, which is an HHSA driven initiative.

Each area of service will have a Lead Administrator. The Public Health Officer will be the Lead Administrator of Public Health, while Assistant Directors will lead the other areas of service) Currently, each area of service has developed mission and belief statements, in order to clearly define their focus and subsequently develop performance outcome measures to determine whether defined outcomes are being met.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

Over the next fiscal year, HHSA will continue to focus on developing the system of care model while detailing programmatic space needs. Review of building layout and program design will be a key component to the success of the service integration project.

Veteran Affairs

The Board of Supervisors has authorized the Veteran Affairs Department to transition from a stand-alone department under the oversight of the County Clerk-Recorder, to become a program within HHSA, effective July 1, 2018. This will enhance the service delivery of Veteran Affairs by allowing the small department of 5.0 FTEs to utilize the administrative and financial infrastructure in place in HHSA. The contracts, recruitment, budget monitoring, payroll, accounts payable and other administrative and fiscal needs will transition to the Administrative and Financial Services division of HHSA, allowing the Veteran Service Representatives and County Veteran Service Officer more time to manage growing caseloads and veteran client support. In order to accommodate these needs for Veteran Affairs, HHSA will hire 1.0 FTE Fiscal Assistant. This position will be dedicated to Veteran Affairs and reside at the Veteran Memorial Building. This addition was approved in concept by the Board of Supervisors in FY 2017-18. Starting with FY 2019-20, Veteran Affairs will be incorporated into the HHSA annual budget.

New Services

Behavioral Health has opted into participating in the Organized Delivery System (ODS) Waiver Program for a more comprehensive substance abuse treatment approach. The waiver is a California pilot program effective through 2020 and enables more local control and accountability, provides greater administrative oversight, creates utilization controls to improve care and efficient use of resources, implements evidence based practices in substance abuse treatment, and coordinates with other systems of care. Participating counties can offer an expanded range of substance use disorder treatment modalities for Medi-Cal beneficiaries including a Narcotic Treatment Program, non-perinatal residential substance abuse treatment, withdrawal management, and recovery services. The implementation plan and rate proposals have been approved by the State. The State has a backlog of counties entering the program and the HHSA implementation is scheduled for fall of 2018.

PENDING ISSUES AND POLICY CONSIDERATIONS

IHSS State Cost Shift to Counties

Last year, HHSA planned to absorb the IHSS cost shifted from the State to the County in numerous ways, including eliminating vacant positions, utilizing the 10% transfer authority from Public Health 1991 Realignment revenue, and reducing operating expenditures. The cost shift was also offset by short term solutions offered by the State, one being the redirection of growth from Public Health and Mental Health 1991 Realignment subaccounts, as well as accelerated case growth during the fiscal year. In FY 2017-18 and into 2018-19, the redirected and accelerated 1991 Realignment is projected to cover the increased costs to the County, thus no increase in County General Fund is budgeted for FY 2018-19. The future of IHSS funding is still a major concern, as no long term solutions or impacts have been clearly identified by the State. HHSA is actively involved with state organizations to remain informed, and will continue to communicate impacts and concerns as they are identified.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

Potential Income Maintenance Program Impacts

Currently, the Income Maintenance (IM) program serves over 27,700 of the County's vulnerable clients in programs such as CalFresh, CalWORKS and Medi-Cal. Historically, the IM program has had a chronically high position vacancy rate. This is not unique to El Dorado County. The challenge of meeting State mandates regarding application processing timelines, annual application reviews, reporting, and minimizing error rates is directly related to the ability to retain skilled staff in this program. The program must be sufficiently staffed to meet reporting requirements or run the risk of audit findings or, in the worst case, financial sanctions.

Over the years, the vacant positions have been used as a recruitment tool to mitigate the extraordinarily long County recruitment process, in an effort to keep the maximum number of trained personnel working these programs. In a program with complicated rules and regulations, reducing IM positions has the potential to increase the challenge of meeting mandates and ensuring clients receive benefits in a timely manner. No positions are currently recommended for elimination; however, an increased vacancy rate is assumed in the FY 2018-19 budget year to help meet increased costs in this and other areas.

HHSA Facility Issues

Addressing facility needs is part of the HHSA strategic plan as the Agency moves towards service integration and co-location of programs. HHSA facilities are essentially at capacity and it will be difficult to continue meeting staffing and service demands required by the State without identifying additional space, particularly at Briw Road location and the Behavioral Health facility in Diamond Springs. In this regard, HHSA has been working with the Chief Administrative Office — Facilities Division to assess Agency space needs.

The space issue is compounded in South Lake Tahoe where there are limited facilities available for use, especially in the El Dorado Center, making it very difficult to serve clients, hold staff meetings, and to provide staff development opportunities. On June 9, 2015, the Board set aside \$5 million in Public Health funding to purchase and/or build a new building to be shared between all HHSA programs, with the exception of Behavioral Health. The rationale is that Social Services programs would then “rent” their portion of the building from Public Health, a practice successfully used in other jurisdictions, providing valuable space for clients and services. HHSA has identified property and a renovation project in South Lake Tahoe titled Sandy Way. As of this writing, the property is in the process of being purchased, and improvements to the building will begin in FY 2018-19.

El Dorado County Homelessness

Homelessness in the State of California and in El Dorado County is a growing concern. As a result, HHSA has budgeted \$82,000 in County General Fund funding to support a homelessness coordinator contract. Several community partners have offered support to this contract and HHSA is expecting revenues to partially offset to the contract cost.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

HHSA Volunteer Coordinator

HHSA relies on approximately 500 volunteers who support Agency programs. Some of the volunteer time provides an in-kind match to various grant programs, which allows HHSA to maintain funding for permanent staff. Without volunteers, particularly in Senior Services programs, there would likely be an increase in General Fund support or a reduction in service levels.

In FY 2014-15, HHSA requested a new position to serve as a Volunteer Coordinator to support volunteers and to recruit additional volunteers as needed. This responsibility is becoming more and more difficult as the administrative workload on existing staff continues to increase. Understanding additional funding is limited and annual budget directions require submission of a "status quo" budget, HHSA has not requested this position since the original request in FY 2014-15. However, the Department continues to feel that a position in either HHSA or another County department would assist departments and would allow for better volunteer recruitment, screening, tracking and retention.

General Fund Contributions

HHSA has been absorbing the majority of its cost increases with available State, federal, and Realignment funding. Over the years, as some general operating costs have increased, HHSA has worked to keep the increase in County General Fund contributions to a minimum. The Agency has seen budget pressures grow in General Fund programs such as Animal Services and Public Guardian. These two programs operate with minimum program staff and office support staff, based on current service levels. To meet a status quo budget, these programs have maintained their staffing levels and have deferred needed equipment purchases.

Due to budgeting practices, smaller HHSA programs are not currently able to benefit during the budget year from the savings of larger programs that have resulted from staffing vacancies or programmatic efficiencies. The Department has asked for additional flexibility in the Agency's General Fund usage with the implementation of the service integration project, since the project may require staffing or service shifts that will require the use of General Fund dollars due to grant or other funding restrictions, and has asked that the General Fund contribution viewed by programmatic divisions, so that fluctuations in the four primary divisions can be evaluated. HHSA would also like to develop a rolling reserve where funds could be retained when General Fund expenditures are less than the approved budget. The Chief Administrative Office will be working with the Agency to evaluate options to ensure program efficiencies and flexibility, while preserving the Board's discretion over the use of undesignated General Fund dollars.

Changing the Fund Structure of Social Services

Currently Human Services-Social Services is included in the General Fund. The majority of funding for Social Services is State, Federal and Realignment dollars. The Chief Administrative Office will be working with the Department and the Auditor's office to move Social Services out of the General Fund and into a Special Revenue Fund, similar to Public Health, Community Services, and Behavioral Health. This transition will allow the Division to more easily identify and retain future non-General Fund savings within its own fund, and begin to develop a reserve fund.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

1991 Realignment

1991 Realignment revenues fund the County's share of cost for realigned programs in three different HHSA areas: Public Health, Behavioral Health, and Social Services. Historically, 1991 Social Services Realignment has been insufficient to fund the County's share of programmatic expenditures. With the current State changes to the In-Home Supportive Services (IHSS) program funding and the discontinuance of the Coordinated Care Initiative, combined with general cost increases such as CalPERS retirement, HHSA is seeing a continued reduction in available 1991 Realignment resources to fund mandated programs.

AB 403 (Stone)/Continuum of Care Reform

Assembly Bill 403, Continuum of Care Reform (CCR) went into effect January 1, 2017. This is a significant change to the Foster Care and Adoptions Assistance rate structure that has increased Foster Care and Adoption cash assistance costs. The HHSA impact for FY 2017-18 is projected to be an increase of \$1.2 million over the prior year. California Proposition 30, Sales and Income Tax Increase (2012), which included the creation of the 2011 Realignment funding, requires the State to fund any increase to service levels and costs above what was Realigned in 2011. The Governor's FY 2017-18 budget did not include appropriations for AB 403 cost increases, and the FY 2018-19 Governor's Proposed Budget that was released in January continues to underfund the legislated activities and increase in cash assistance costs. The Governor's May Revision did not change this proposal. It is projected that the State will owe HHSA about \$1 million at the end of this current fiscal year; as the Governor's budgeting methodology for CCR assumes assistance cost savings that are not materializing. As further rate structure changes are implemented during the latter part of FY 2017-18, costs are projected to continue to increase without sufficient funding. CWDA is working with State agencies to resolve this budget issue, but for now Counties are still awaiting a resolution.

RECOMMENDED BUDGET

The Budget for the Health and Human Services Agency is recommended at \$174,490,185, which is an increase of \$1,326,429 (0.8%) when compared to the FY 2017-18 Adopted Budget. Each division budget is presented in the following sections: Administration and Financial Services, Public Health, Behavioral Health and Human Services, which is comprised of Social Services and Community Services.

The following personnel allocation changes are recommended to reflect the Agency's current staffing, as approved through alternatively filled positions in FY 2017-18:

Position	Add	Delete
Administrative Assistant I/II	1.00	
Eligibility Supervisor		1.00
Health Program Specialist	1.00	
Sr. Office Assistant		1.00
Supervising Occupational/Physical Therapist	0.20	
Occupational/Physical Therapist		0.20
	2.20	2.20

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

Additionally, the following personnel allocation changes are recommended to reflect the Agency's requested additions and deletions, and these are discussed in the corresponding division sections:

Position	Add	Delete
Fiscal Assistant I/II	1.00	
Deputy Public Guardian I/II		1.00
Housing Program Specialist I/II		0.20
Office Assistant I/II		1.00
Public Health Lab Director		1.00
Animal Control Officer I/II	1.00	
Department Analyst I/II	1.00	
Department Analyst I/II		1.00
Department Analyst I/II	1.00	
Fiscal Technician	1.00	
Health Education Coordinator	3.00	
IT Department Specialist	1.00	
IT Department Systems Analyst	1.00	
Mental Health Clinician IA/IB/II	2.00	
Mental Health Program Coordinator IA/IB/II	2.00	
Public Services Assistant		1.00
System Support Analyst - LT	1.00	
	19.40	9.60

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Director of Health & Human Services	1.00	1.00	1.00	-
Administrative Assistant I/II	0.00	1.00	1.00	1.00
Accountant I/II	9.00	9.00	9.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	2.00	2.00	2.00	-
Administrative Technician	8.50	8.50	8.50	-
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	7.00	7.00	1.00
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Adm & Finance	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	2.00	2.00	2.00	-

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	2.00	2.00	2.00	-
Community Health Advocate -LT	5.00	5.00	5.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	17.00	19.00	18.00	1.00
Deputy Director	5.00	5.00	5.00	-
Deputy Public Guardian I/II	7.00	6.00	6.00	(1.00)
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Specialist Trainee/I/II	62.60	62.60	62.60	-
Eligibility Specialist III	19.00	19.00	19.00	-
Eligibility Supervisor	14.00	13.00	13.00	(1.00)
Employment & Training Worker I/II	14.00	14.00	14.00	-
Employment & Training Worker III	4.50	4.50	4.50	-
Employment & Training Worker Supv	4.00	4.00	4.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Assistant Administrator	0.00	1.00	0.00	-
EMS Agency Medical Director	0.40	0.40	0.40	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	3.00	3.00	3.00	-
Energy Weatherization Technician I/II -LT	1.00	1.00	1.00	-
Epidemiologist I/II	1.00	1.00	1.00	-
Fair Hearing Officer	1.00	1.00	1.00	-
Fiscal Assistant I/II	3.00	4.00	4.00	1.00
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	15.00	16.00	16.00	1.00
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	8.50	11.50	11.50	3.00
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	8.50	9.50	9.50	1.00
Health Program Specialist -LT	0.80	0.80	0.80	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	1.00	0.80	0.80	(0.20)
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator III	1.00	1.00	1.00	-
IT Department Specialist	0.00	1.00	1.00	1.00
IT Department Systems Analyst	0.00	1.00	1.00	1.00

Health and Human Services Agency
RECOMMENDED BUDGET • FY 2018-19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Legal Clerk III	1.00	1.00	1.00	-
Manager of Mental Health Programs	2.00	2.00	2.00	-
Mealsite Coordinator	6.31	6.31	6.31	-
Medical Office Assistant I/II	10.80	10.80	10.80	-
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.25	6.25	6.25	-
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	28.50	30.50	30.50	2.00
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	0.40	0.40	0.40	-
Mental Health Program Coordinator IA/IB/II	4.00	6.00	6.00	2.00
Mental Health Worker I/II	11.00	11.00	11.00	-
Mental Health Worker I/II -LT	3.50	3.50	3.50	-
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.15	3.15	(0.20)
Office Assistant I/II	18.50	18.50	17.50	(1.00)
Office Assistant III-Merit	13.00	13.00	13.00	-
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	1.00	1.00	1.00	-
Program Aide	7.55	7.55	7.55	-
Program Assistant	21.85	21.85	21.85	-
Program Assistant -LT	0.50	0.50	0.50	-
Program Coordinator	4.00	4.00	4.00	-
Program Coordinator -LT	1.00	1.00	1.00	-
Program Manager	12.00	12.00	12.00	-
Psychiatric Technician I/II	3.00	3.00	3.00	-
Psychiatrist I/II	1.00	1.00	1.00	-
Public Health Laboratory Director	1.00	0.00	0.00	(1.00)
Public Health Nurse I/II	9.40	9.40	9.40	-
Public Health Nurse I/II -LT	5.00	5.00	5.00	-
Public Health Nurse Practitioner	1.80	1.80	1.80	-
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	1.00	1.00	(1.00)
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	0.70	0.70	0.70	-

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Screeener	5.00	5.00	5.00	-
Secretary	1.00	1.00	1.00	-
Senior Citizens Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-
Services Support Assistant III	3.00	3.00	3.00	-
Social Services Aide	17.00	17.00	17.00	-
Social Services Program Manager	6.00	6.00	6.00	-
Social Services Supervisor I	4.00	4.00	4.00	-
Social Services Supervisor II	9.00	9.00	9.00	-
Social Worker Clinician	1.00	1.00	1.00	-
Social Worker I/II	9.00	9.00	9.00	-
Social Worker III	25.40	25.40	25.40	-
Social Worker IV	25.80	25.80	25.80	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	4.00	4.00	4.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Office Assistant	7.00	6.00	6.00	(1.00)
Staff Services Analyst I/II	7.00	7.00	7.00	-
Supervising Accountant/Auditor	6.00	6.00	6.00	-
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	5.00	5.00	5.00	-
Supervising Occupational/Physical Therapist	0.60	0.80	0.80	0.20
Supervising Public Health Nurse	3.00	3.00	3.00	-
Supervising Public Health Nurse -LT	1.00	1.00	1.00	-
System Support Analyst	3.00	3.00	3.00	-
System Support Analyst - LT	0.00	1.00	1.00	1.00
Vocational Counselor	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
Department Total	599.47	612.27	609.27	9.80

Administration and Financial Services

RECOMMENDED BUDGET • FY 2018-19

MISSION

The County of El Dorado, Health & Human Services Agency (HHS), Administration and Financial Services Division provides administrative and fiscal support to the four programmatic divisions of HHS including Behavioral Health, Public Health, Community Services, and Social Services. The division mission is to support programs and community stakeholders by providing financial information in an efficient, collaborative and consistent manner to ensure compliance with government regulation and fiscal accountability.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	\$ 3,773,569	\$ 3,976,788	\$ 4,770,574	\$ 4,770,574	\$ 793,786	20%
Other Financing Sources	\$ 56,922	\$ -	\$ -	\$ -	\$ -	100%
Total Revenue	\$ 3,830,491	\$ 3,976,788	\$ 4,770,574	\$ 4,770,574	\$ 793,786	20%
Salaries and Benefits	\$ 6,490,514	\$ 7,289,570	\$ 7,459,654	\$ 7,459,654	\$ 170,084	2%
Services & Supplies	\$ 1,853,166	\$ 2,164,591	\$ 2,188,677	\$ 2,188,677	\$ 24,086	1%
Service & Suppl. Abatements	\$ (527,326)	\$ (660,000)	\$ (710,000)	\$ (710,000)	\$ (50,000)	8%
Fixed Assets	\$ -	\$ 47,000	\$ -	\$ -	\$ (47,000)	-100%
Intrafund Transfers	\$ 439,603	\$ 672,790	\$ 481,751	\$ 481,751	\$ (191,039)	-28%
Intrafund Abatements	\$ (4,325,585)	\$ (4,167,848)	\$ (5,066,672)	\$ (5,066,672)	\$ (898,824)	22%
Total Appropriations	\$ 3,930,372	\$ 5,346,103	\$ 4,353,410	\$ 4,353,410	\$ (992,693)	-19%
Net County Cost	\$ 99,881	\$ 1,369,315	\$ (417,164)	\$ (417,164)	\$ (1,786,479)	-130%
FTEs	67.10	68.00	66.75	65.75	(2.25)	-3%

MAJOR BUDGET CHANGES

Revenue

\$793,786 Increase in Charges for Services to other HHS programs based on a higher Internal Cost Rate (ICR). The ICR is calculated on fiscal activity two years prior (FY 2016-17), and results in reconciliation of the over/under collections that occur over time.

Appropriations

Salaries and Benefits

(\$152,980) Net decrease of 2.25 FTEs resulting from transfers to Behavioral Health to support Mental Health Plan Administration and the Organized Delivery System (ODS) Drug Medi-Cal Program, offset by transfers in from Public Health to align with Service Integration Program goals. See staffing trend section below.

\$204,538 Increase in Overtime, Other Compensation and Retirement due to updated projections.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

Services and Supplies

\$24,086 Net increase due to additional Professional Services (\$70,000) for 2-1-1 contract, and minor equipment (\$67,929) for additional server storage for security video monitoring at various HHSA locations, offset by reductions in other areas (Postage, Leased Equipment, Small Tools, Utilities) of \$113,843 to align budget with prior year actuals.

Service & Supplies Abatements

(\$50,000) Increase in abatements (shown as a negative expense) to align budget with prior year actual.

Fixed Assets

(\$47,000) Reduction from prior year. No Fixed Assets are requested for FY 2018-19.

Intrafund Transfers

(\$191,039) Decrease primarily due to a reduction in A-87 Cost Plan charges for support from central service departments.

Intrafund Abatements

(\$898,824) Increase in charges (shown as a negative expense) to other divisions within HHSA related to higher indirect cost allocations.

PROGRAM SUMMARY

HHSA Administration was created in July 2013 to provide efficiencies in administrative and fiscal support to the various programs in each of the four programmatic divisions of the Agency. The division provides a wide range of services to the four program divisions, including maintaining and monitoring contracts, providing fiscal and budget support, coordination of facility maintenance, purchasing, billing, payroll, grant reporting, preparing items for submission to the Board of Supervisors, and internal personnel processing. The division charges programs for use of its services and recovers costs from each of the four divisions of HHSA through an Indirect Cost Rate (ICR).

BUDGET SUMMARY BY PROGRAM

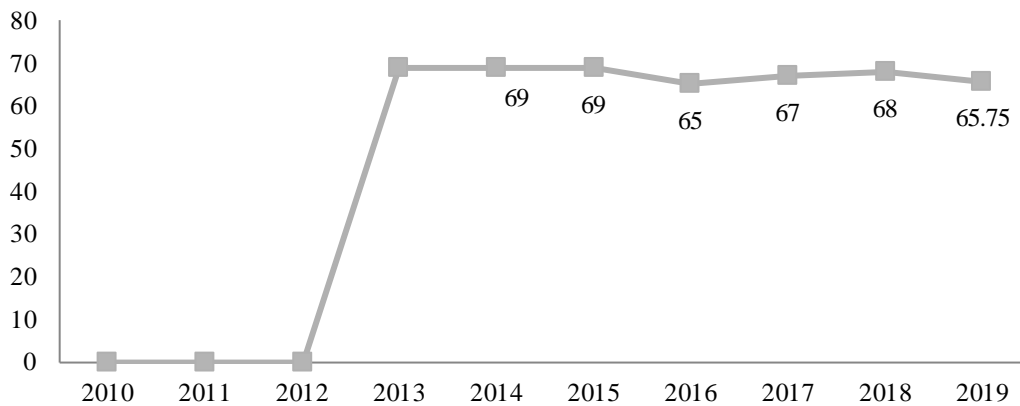
	Appropriations	Revenues	Net County Cost	Staffing
Administration	\$ 4,353,410	\$ 4,770,574	\$ (417,164)	65.75
TOTAL	\$ 4,353,410	\$ 4,770,574	\$ (417,164)	65.75

Administration and Financial Services

RECOMMENDED BUDGET • FY 2018-19

STAFFING TREND

Staffing for the Health and Human Services Agency (HHS) Administration and Financial Services Division reflects a net decrease of 2.25 FTEs for a total of 65.75 FTEs. This includes the transfer of 6.0 FTEs to the Behavioral Health Division to support Mental Health Plan Administration and the Organized Delivery System Waiver Program Administration (2.0 Department Analyst I/II, 2.0 Fiscal Technicians, 1.0 Sr. Department Analyst, 1.0 Administrative Technician), offset by the addition of 1.75 FTEs transferring into HHS Administration from Public Health to establish the Performance Management and Quality Improvement component of the Service Integration Program Plan (.35 Department Analyst I/II, .60 Epidemiologist, .80 Program Manager). One Department Analyst I/II will be added to the contracts group to support the ODS Waiver Program and one Fiscal Assistant I/II will be added to provide ongoing, dedicated Administrative and Fiscal support for the Veteran Affairs department after they transition to HHS.



RECOMMENDED BUDGET

This Budget is recommended at \$4,353,410, which is a decrease of \$992,693 (-18.6%) when compared to the FY 2017-18 Adopted Budget, due to costs being shifted to other HHS programs.

The General Fund cost for this Division is recommended at (\$417,164). Overall, the General Fund cost reflects a decrease of \$1,786,479, when compared to the FY 2017-18 Adopted Budget, due primarily to an increase in revenue from a higher Indirect Cost Rate (ICR) combined with an increase in staffing in the Behavioral Health Divisions for and Alcohol and Drug ODS Waiver program expansion. Higher labor costs in other divisions result in increased collection of revenues via the ICR. The ICR percentage is calculated using FY 2016-17 actual costs. The timing difference between when costs are incurred and when they are allocated to other HHS divisions results in the incoming charges in a given year not exactly offsetting the outgoing allocations. As a result, revenues adjust each year and result in either under or over collection, thereby increasing or decreasing the General Fund cost in the given year.

Unemployment Insurance fund charges are included at \$118,526; however, as noted in the Budget Summary, this reflects an incorrect system calculation and will be reduced in September of 2018 with the Adopted Budget.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

CAO Adjustments

HHSA requested \$70,000 for the purchase of IT server storage for security video monitoring, which is required by Government Code, and \$15,000 for installation of a permanent privacy wall to replace an unstable partial wall and to secure HIPAA information and provide staff safety. Both of these requests are included in the Recommended Budget.

HHSA also requested a supplemental Department Analyst I/II for their Personnel division to conduct personnel investigations. This request is not recommended at this time.

Source & Uses of Funds

The Health and Human Services Agency Administration and Financial Services Division was created to provide efficiencies in administrative and fiscal support to all the various programs across the agency. The division passes these fiscal and administrative costs to programs within the agency based on direct program salaries. All Administrative Division costs are funded from state, federal, realignment, donations/fees, and General Fund.

At the beginning of the fiscal year the Division calculates an Indirect Cost Rate (ICR) that is allocated to all Divisions in the Health and Human Services Agency based on direct salary dollars. The ICR is based on actual audited costs from two years prior. Due to the nature of the ICR, some years will result in a return to General Fund while others will result in a Net County Cost. When using an indirect cost rate methodology, it is anticipated that over a two year period the costs of the Administration division will be fully recovered (funded) by the programmatic divisions. Although the department is budgeting a decrease to Net County Cost for FY 2018-19 with a budgeted over collection of \$417,000, the department under-collected in prior years. Over the past five years the department has under-collected approximately (\$451,482), which will be returned to the General Fund in future years.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 45 HEALTH & HUMAN SERVICES AGENCY ADM

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
1800 INTERFND REV: SERVICE BETWEEN FUND	3,976,788	4,770,574	4,770,574	793,786
CLASS: 13 REV: CHARGE FOR SERVICES	3,976,788	4,770,574	4,770,574	793,786
TYPE: R SUBTOTAL	3,976,788	4,770,574	4,770,574	793,786
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	4,860,210	4,748,312	4,748,312	-111,898
3002 OVERTIME	20,000	100,000	100,000	80,000
3004 OTHER COMPENSATION	3,240	73,240	73,240	70,000
3005 TAHOE DIFFERENTIAL	2,400	2,400	2,400	0
3020 RETIREMENT EMPLOYER SHARE	1,052,894	1,107,432	1,107,432	54,538
3022 MEDI CARE EMPLOYER SHARE	70,507	68,778	68,778	-1,729
3040 HEALTH INSURANCE EMPLOYER	1,058,447	1,017,522	1,017,522	-40,925
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	118,526	118,526	118,526
3042 LONG TERM DISABILITY EMPLOYER	12,147	11,852	11,852	-295
3043 DEFERRED COMPENSATION EMPLOYER	7,560	10,187	10,187	2,627
3046 RETIREE HEALTH: DEFINED	75,700	75,414	75,414	-286
3060 WORKERS' COMPENSATION EMPLOYER	54,465	53,991	53,991	-474
3080 FLEXIBLE BENEFITS	72,000	72,000	72,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	7,289,570	7,459,654	7,459,654	170,084

Administration and Financial Services

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

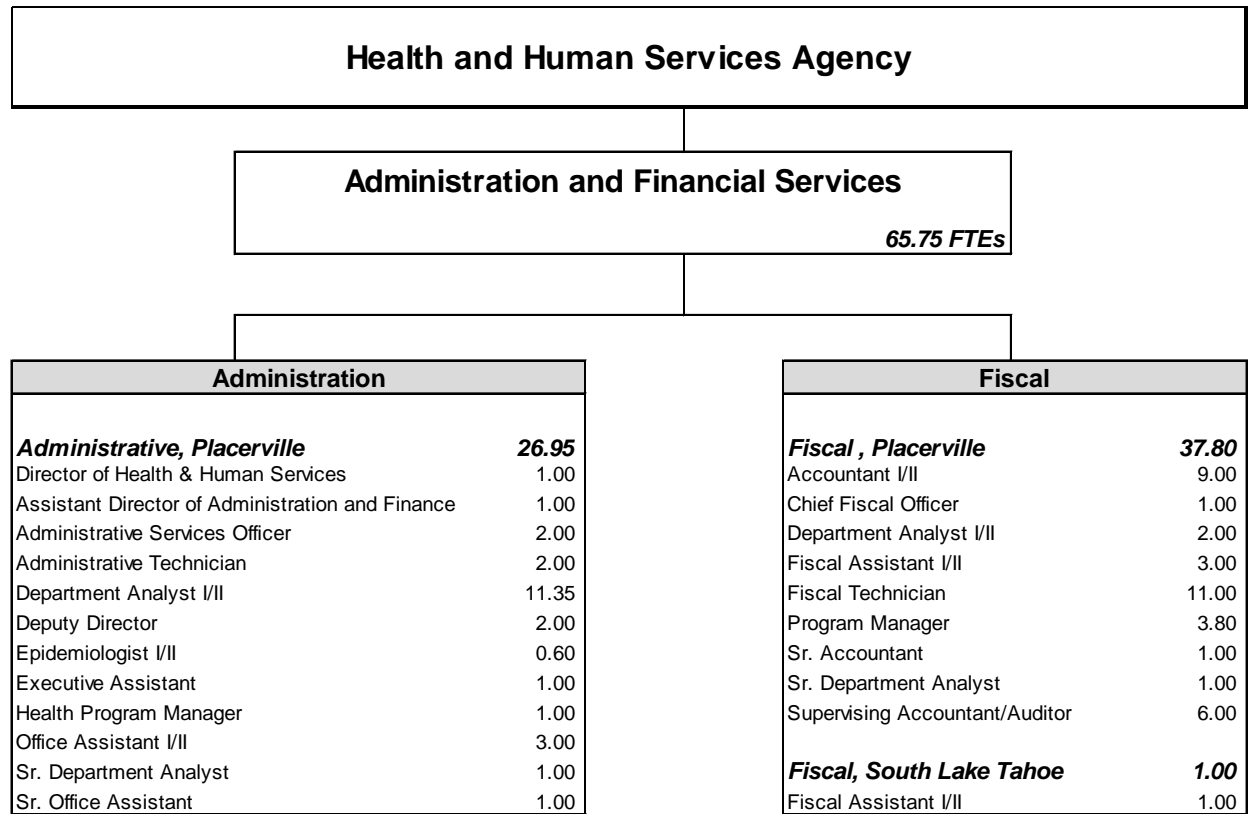
FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 45 HEALTH & HUMAN SERVICES AGENCY ADM

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4040 TELEPHONE COMPANY VENDOR	1,400	1,500	1,500	100
4041 COUNTY PASS THRU TELEPHONE CHARGES	15,000	12,000	12,000	-3,000
4080 HOUSEHOLD EXPENSE	8,000	9,000	9,000	1,000
4082 HOUSEHOLD EXP: OTHER	3,000	1,000	1,000	-2,000
4086 JANITORIAL / CUSTODIAL SERVICES	62,280	62,280	62,280	0
4100 INSURANCE: PREMIUM	24,690	27,134	27,134	2,444
4144 MAINT: COMPUTER	3,000	3,500	3,500	500
4180 MAINT: BUILDING & IMPROVEMENTS	5,000	500	500	-4,500
4220 MEMBERSHIPS	1,870	2,020	2,020	150
4260 OFFICE EXPENSE	35,850	38,990	38,990	3,140
4261 POSTAGE	60,000	45,000	45,000	-15,000
4262 SOFTWARE	13,000	13,000	13,000	0
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	3,000	3,000	3,000	0
4264 BOOKS / MANUALS	500	500	500	0
4266 PRINTING / DUPLICATING SERVICES	2,000	2,000	2,000	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	102,945	152,945	152,945	50,000
4400 PUBLICATION & LEGAL NOTICES	500	500	500	0
4420 RENT & LEASE: EQUIPMENT	199,820	119,820	119,820	-80,000
4421 RENT & LEASE: SECURITY SYSTEM	24,552	24,552	24,552	0
4440 RENT & LEASE: BUILDING &	678,076	686,311	686,311	8,235
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	20,000	0	0	-20,000
4462 EQUIP: COMPUTER	13,271	81,200	81,200	67,929
4500 SPECIAL DEPT EXPENSE	800	3,800	3,800	3,000
4503 STAFF DEVELOPMENT	49,985	49,985	49,985	0
4529 SOFTWARE LICENSE	3,500	3,500	3,500	0
4600 TRANSPORTATION & TRAVEL	5,840	5,840	5,840	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	6,500	6,500	6,500	0
4605 RENT & LEASE: VEHICLE	388,500	438,500	438,500	50,000
4606 FUEL PURCHASES	281,500	282,400	282,400	900
4608 HOTEL ACCOMMODATIONS	1,400	1,400	1,400	0
4620 UTILITIES	148,812	110,000	110,000	-38,812
CLASS: 40 SERVICE & SUPPLIES	2,164,591	2,188,677	2,188,677	24,086
4752 ALLOCATED FUEL PURCHASE	-660,000	-710,000	-710,000	-50,000
CLASS: 41 SERVICE & SUPPLIES ABATEMENTS	-660,000	-710,000	-710,000	-50,000
6040 FIXED ASSET: EQUIPMENT	47,000	0	0	-47,000
CLASS: 60 FIXED ASSETS	47,000	0	0	-47,000
7200 INTRAFUND TRANSFERS: ONLY GENERAL	628,941	448,947	448,947	-179,994
7223 INTRAFND: MAIL SERVICE	54	4	4	-50
7224 INTRAFND: STORES SUPPORT	2,234	1,625	1,625	-609
7231 INTRAFND: IS PROGRAMMING SUPPORT	0	15,175	15,175	15,175
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	41,561	16,000	16,000	-25,561
CLASS: 72 INTRAFUND TRANSFERS	672,790	481,751	481,751	-191,039
7350 INTRFND ABATEMENTS: GF ONLY	-4,119,084	-5,004,410	-5,004,410	-885,326
7351 INTRFND ABATEMENTS: SOCIAL SERVICE	-48,764	-62,262	-62,262	-13,498
CLASS: 73 INTRAFUND ABATEMENT	-4,167,848	-5,066,672	-5,066,672	-898,824
TYPE: E SUBTOTAL	5,346,103	4,353,410	4,353,410	-992,693
FUND TYPE: 10 SUBTOTAL	1,369,315	-417,164	-417,164	-1,786,479
DEPARTMENT: 45 SUBTOTAL	1,369,315	-417,164	-417,164	-1,786,479

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

ORGANIZATIONAL CHART



Behavioral Health

RECOMMENDED BUDGET • FY 2018-19

MISSION

The County of El Dorado Health and Human Services Agency (HHS), Behavioral Health Division strives to alleviate the suffering of mental illness by providing recovery-oriented, client-centered, culturally competent treatment services in collaboration with clients, families, and community partners. The Division seeks to eliminate disparities in service access and to reduce the stigma associated with mental illness while offering the highest quality behavioral healthcare to improve the community's health and safety, to strengthen individuals' resilience, and to promote restoration of healthy families. The Division also provides substance-use disorder programs to address alcohol and other drug related issues affecting the community.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeiture & Penalties	\$ 54,722	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	0%
Use of Money	\$ 79,912	\$ 42,000	\$ 42,000	\$ 42,000	\$ -	0
State	\$ 7,641,089	\$ 8,216,582	\$ 8,200,032	\$ 8,200,032	\$ (16,550)	0%
Federal	\$ 8,976,556	\$ 9,181,391	\$ 9,686,853	\$ 9,686,853	\$ 505,462	6%
Charges for Service	\$ 675,986	\$ 622,400	\$ 622,400	\$ 622,400	\$ -	0%
Miscellaneous	\$ 739,734	\$ 144,000	\$ 144,000	\$ 144,000	\$ -	0%
Other Financing Sources	\$ 8,049,563	\$ 8,316,649	\$ 7,794,440	\$ 7,794,440	\$ (522,209)	-6%
Use of Fund Balance	\$ -	\$ 16,271,168	\$ 16,194,620	\$ 16,194,620	\$ (76,548)	0%
Total Revenue	\$ 26,217,562	\$42,864,190	\$ 42,754,345	\$ 42,754,345	\$ (109,845)	0%
Salaries and Benefits	\$ 8,063,111	\$ 9,878,573	\$ 11,500,178	\$ 11,500,178	\$ 1,621,605	16%
Services & Supplies	\$ 5,545,418	\$ 7,105,742	\$ 7,313,048	\$ 7,313,048	\$ 207,306	3%
Other Charges	\$ 9,584,507	\$ 13,528,801	\$ 14,054,204	\$ 14,054,204	\$ 525,403	4%
Fixed Assets	\$ -	\$ 10,000	\$ 133,000	\$ 133,000	\$ 123,000	1230%
Operating Transfers	\$ 131,907	\$ 673,000	\$ 705,992	\$ 705,992	\$ 32,992	5%
Intrafund Transfers	\$ 5,178,384	\$ 6,579,591	\$ 7,409,990	\$ 7,409,990	\$ 830,399	13%
Intrafund Abatements	\$ (5,178,370)	\$ (6,579,591)	\$ (7,409,990)	\$ (7,409,990)	\$ (830,399)	13%
Contingencies (MHSA)	\$ -	\$ 11,468,074	\$ 9,047,923	\$ 9,047,923	\$ (2,420,151)	-21%
Reserves	\$ -	\$ 200,000	\$ -	\$ -	\$ (200,000)	-100%
Total Appropriations	\$ 23,324,957	\$42,864,190	\$ 42,754,345	\$ 42,754,345	\$ (109,845)	0%
General Fund Contribution	\$ 16,510	\$ 16,510	\$ 16,510	\$ 16,510	\$ -	0%
FTEs	92.55	94.05	109.05	109.05	15.00	16%

MAJOR BUDGET CHANGES

Revenues

Federal Intergovernmental

\$505,462 Increase in Federal Title XIX revenue due to Organized Delivery System (ODS) Waiver Activity approved for implementation in FY 2018-19.

Other Financing Sources

(\$522,209) Decrease in Operating Transfers In as the 10% transfer of 1991 Realignment from the Public Health Division is not recommended for FY 2018-19.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

Fund Balance

(\$76,548) Decrease in estimated Fund Balance based on projected FY 2017-18 activity.

Appropriations

Salaries and Benefits

\$1,383,202 Increase related primarily to the addition of 15.0 FTEs to support new programs. 6.0 positions will transfer from the HHSA Administrative division for the Mental Health Plan, and 9.0 FTEs will be added.

\$56,341 Increase in Overtime based on prior year activity.

Services and Supplies

\$207,306 Increase in Professional Services of (\$215,676) for the AB114 Juvenile Justice Program, psychiatric placements, and housing support, offset by decreases in other areas to align with prior year actual.

Other Charges

\$122,828 Net increase due to additional Support & Care contracts (\$215,000) offset by decreases in other accounts to align with prior year actual (\$92,172), mostly in Ancillary Services.

\$402,575 Increase in charges from HHSA Administration Division due to change in Internal Cost Rate (ICR) increase of 5%.

Fixed Assets

\$123,000 Net increase due to purchase of a mobile van (\$100,000) to support the Early Intervention Model to reach and create efficiencies handling Adult and Older System of Care clients, and purchase of a replacement vehicle (\$33,000) since the current vehicle is at end of life.

Other Financing Uses

\$32,992 Increase in the MHSA Innovation contribution for the Public Health Community Hub Project.

Intrafund Transfers

\$830,399 Increase in transfers primarily due to an increased Admin Indirect Cost Rate and due to Mental Health billing and contract staff moving from the Administration Division to Mental Health Plan Administration.

Intrafund Abatement

(\$830,399) Increase in Abatement revenue (reimbursements shown as a negative cost) directly related to the Intrafund Transfers above.

Appropriation for Contingencies

(\$2,420,151) Decrease to Contingency to balance the fund, due primarily to additional budgeted costs related to the updated MHSA Plan.

Reserves

(\$200,000) Decrease due to elimination of transfer for prudent reserve due to change in MHSA regulations.

PROGRAM SUMMARIES

Traditional Behavioral Health Programs

The Behavioral Health Division's (BHD) traditional programs include mandated and/or core programs that existed prior to the passage of the Mental Health Services Act (MHSA) in November 2004. The County General Fund contribution represents a required General Fund cash match to support mandated services. The majority of the services provided are Medi-Cal eligible services provided to predominantly Medi-Cal eligible clients. Primary traditional programs in order of relative magnitude include:

Outpatient Mental Health Services for Children

These programs are primarily provided through contracted resources that provide a variety of therapeutic interventions for severely emotionally disturbed children, including assessments, treatment at the County's juvenile detention facilities, and consultation with schools, other community partners and families.

Psychiatric Health Facility (PHF)

Located in Placerville, El Dorado County contracts with Telecare Corporation to operate the PHF, a licensed, sixteen-bed, 24-hour, adult residential treatment facility providing inpatient services for persons requiring intensive psychiatric care, many of whom are involuntarily hospitalized. Although the County of El Dorado's residents receive first priority for required admissions, the Division contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis.

Institutional and Residential Care

Involves appropriate placement and care of seriously mentally ill adults and seriously emotionally disturbed children when required based on the level of severity of their illness/disturbance.

Outpatient Mental Health Services for Adults

Provides initial mental health assessments for new clients, as well as mental health services for a limited number of severely mentally ill adults who are not enrolled in the MHSA Wellness and Recovery programs.

Health and Human Services Agency

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Psychiatric Emergency Services (PES)

Ensures 24/7/365 on-call services provided predominantly at hospitals on both slopes of the County to respond to psychiatric crises, provide referrals for follow-up services and, when necessary, detain and admit individuals to a psychiatric hospital.

Utilization Review/Quality Improvement

Ensures timely and appropriate access to services and compliance with Federal and State regulations, as well as quality improvement efforts, staff development programs, and clinical program evaluation.

Extra help staff and overtime is in support of traditional programs primarily to ensure availability of after-hours and on-call psychiatric emergency services. Extra help staff is sometimes used as a more cost effective way to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

MHSA Programs

In November 2004, California voters passed Proposition 63, known as the Mental Health Services Act (MHSA). The MHSA is funded by a one percent (1%) tax on personal income in excess of \$1,000,000 for California residents. The Division's MHSA programs are designed to reduce disparity in service access and to promote mental health wellness and recovery by providing effective mental health interventions and critical supportive services to seriously mentally ill individuals, often to those client populations that were previously underserved or un-served. MHSA programs are designed to engage clients, and sometimes other supportive individuals, in playing a significant role in formulating client recovery plans. Community participation is also a key element of creating and monitoring our MHSA programs. MHSA funds cannot be used to supplant other funds, specifically Realignment, for programs that were in existence in 2004 when the Act was passed; however, MHSA funds can be used for expansion of traditional programs beyond the base 2004 service level.

MHSA is composed of the following five components:

- Community Services and Supports (CSS)
- Workforce Education and Training (WET)
- Prevention and Early Intervention (PEI)
- Innovation
- Capital Facilities and Technological Needs (CFTN)

Behavioral Health Division currently has approved plans for all components. Funding for each of these components is provided through county allocations. The funding for each component must be expended within a certain period of time or the funding reverts back to the State for redistribution. The CSS, PEI and Innovations components have a three-year reversion policy and continue to receive allocations on an annual basis; CFTN and WET have a ten-year reversion policy and are operating from fund balances as these components are no longer allocated MHSA funds. Primary MHSA programs include the following components:

Community Services and Supports (CSS)

Adult Wellness and Recovery Services – integrates a variety of available services and supports for seriously mentally ill adults, based on the type and level of service required for each individual. Services range from outreach and engagement (to reach homeless individuals and other high-risk populations), to diversified wellness and recovery strategies (including life skills training, groups, medication management, etc.), to full service partnerships (client-driven, recovery-oriented service plans offering a range of services and supports). Full service partnership clients may be eligible for limited transitional housing beds and/or housing subsidies. The Wellness Center also provides supportive services, such as linkage to primary healthcare, and peer support services.

Youth and Family Strengthening – provides wraparound services for youth at risk for out-of-home placement plus a variety of programs and services employing evidence-based practices, such as Incredible Years, Aggression Replacement Treatment and Trauma-Focused Cognitive Behavioral Therapy. High-risk youth about to be released from the County’s juvenile detention facilities (and their families) will also be offered mental health, addiction and other specialized transition services to reduce recidivism and promote family reunification.

Housing offers funds for the development of permanent supportive housing and services for persons with serious mental illness who are homeless or at risk of homelessness and eligible to participate in the MHSA full service program. The housing program is jointly administered by the California Department of Health Care Services (DHCS) and the California Housing Finance Agency (CalHFA). Housing development funds allocated to the County have been assigned to CalHFA who is now responsible to review, approve and oversee housing developments after initial approval by the Board of Supervisors for the use of MHSA funds for the development.

Additional programs and/or services may be added as a result of community input into the FY 2018-19 MHSA planning process.

Workforce Education and Training (WET)

This program supports activities intended to remedy the shortage of qualified individuals to provide mental health services, as well as activities designed to assist in the transformation of current service delivery.

Prevention and Early Intervention (PEI)

PEI promotes services aimed at preventing mental illness from becoming severe and debilitating. PEI programs also address health disparities, including culturally-specific outreach and engagement services, through contract providers, to the Latino and Native American populations. Our current health disparities program also addresses improved linkage between behavioral health, primary care, and natural community supports. Funding for training and technical assistance is also available locally on a limited basis. Statewide PEI programs are being addressed through the County’s membership in CalMHSA, a multi-county Joint Powers Authority.

Health and Human Services Agency

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Innovation

Consists of program(s) that test a new or adapted mental health practice or approach for the purpose of learning new practices supporting the delivery of mental health services and supports. The current Innovation programs are: Restoration of Competency, providing outpatient mental health services to those awaiting trial and the Hubs, which are managed in the Public Health Nursing Programs. The HUBS provide outreach and health supports to the community using the local Libraries as a home base.

Capital Facilities and Technological Needs (CFTN)

Supports capital facilities and/or technology projects. This program includes the development and implementation of an integrated information system infrastructure which includes the establishment of an Electronic Health Record (EHR) system, electronic clinical assessment and outcome measurement tools for children and adults, an electronic care pathways system to facilitate linkage between behavioral health and primary health care providers, improvement of tele-psychiatry and videoconferencing capabilities to reach and serve underserved communities, related training and administrative/technical support, as well as updated technological hardware equipment and software.

Extra help staff and overtime is used in support of MHSA programs primarily to ensure required level of service and activities identified in the approved MHSA plans. Extra help staff is sometimes used to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

Alcohol and Drug Programs

These programs implement strategies designed to address alcohol and other drug related issues affecting communities, criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug free alternatives for youth and adults, drug free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities. Revenues in these programs include State and Federal funding, Local Realignment, miscellaneous revenues and court fines. The Local realignment is used for Drug Medi-Cal services and Drug Court Program.

Behavioral Health has opted into participating in the Organized Delivery System (ODS) Waiver Program for a more comprehensive substance abuse treatment approach. The waiver is a California pilot program effective through 2020 and enables more local control and accountability, provides greater administrative oversight, creates utilization controls to improve care and efficient use of resources, implements evidence based practices in substance abuse treatment, and coordinates with other systems of care. Participating counties can offer an expanded range of substance use disorder treatment modalities for Medi-Cal beneficiaries including a Narcotic Treatment Program, non-perinatal residential substance abuse treatment, withdrawal management, and recovery services. The implementation plan and rate proposals have been approved by the State. Based on state timelines, HHSA is targeting a fall of 2018 implementation.

FUTURE/PENDING ISSUES AND POLICY CONSIDERATIONS

Traditional Behavioral Health program funding continues to present a challenge to the County since the majority of traditional funds are spent on out-of-county placements and placements in the Psychiatric Health Facility. Currently, two clients are placed in State Hospitals with an estimated cost of \$475,000 per year. The possible repeal of the Affordable Care Act could impact federal Medi-Cal reimbursements, which could further impact Behavioral Health Division funding.

Mental Health Rehabilitation Center

The Behavioral Health Division is continuing to review options for clients that reside in out of county long term placements. One option is establishing local alternatives, which could include a local Mental Health Rehabilitation Center (MHRC). This would bring clients closer to their support network of family and friends, as well as provide increased access to local Behavioral Health services. Proceeding with determining the feasibility of establishing an MHRC in the County was approved by the BOS in January 2017. A portion of the traditional program fund balance has been earmarked as a possible funding source for this process.

AB 403 – Continuum of Care Reform

AB 403 is a comprehensive reform effort to make sure that youth in foster care have their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and that they have the opportunity to grow into self-sufficient, successful adults. As noted previously, the full impact is unknown, but all indications are there will not be sufficient funding from the State to meet the new mandates. As stated earlier, a fiscal analysis conducted by the Legislative Analyst’s Office concluded that AB 403 would have a major fiscal impact on mental health services in the tens of millions of dollars statewide, and that due to 1991 Realignment, the responsibility of providing services rests with the counties.

1991 Realignment Changes

The State budget redirects the 1991 Realignment Vehicle License Fee (VLF) growth funds from Mental Health subaccount to pay for In Home Support Services (IHSS) costs that were shifted to counties. This became effective in FY 2017-18 and is to last for three years. In the two years that follow, half of those VLF growth funds will be redirected to pay for IHSS. The projected loss of growth revenues to EDC for the next three years is as follows:

FY 2018-19	FY 2019-20	FY 2020-21	Total
\$ 95,443	\$ 92,964	\$ 42,763	\$ 342,727

In addition to VLF growth, all future 1991 Realignment Sales Tax growth will be redirected to fund IHSS. Realignment growth in past years has afforded Behavioral Health the opportunity to build a prudent fund balance. Should future revenue sources decline, service delivery levels may have to be adjusted to coincide within available revenues.

The Behavioral Health Division historically received a 10% transfer of 1991 Realignment funds from the Public Health Division to pay for clients in State Hospital Beds and to fund staff in ADP who provide services for Child Protective Services. This year the transfer will be discontinued due to established fund balances within Behavioral Health. Public Health savings will be preserved for a planned capital project and improvements in South Lake Tahoe.

Mentally Ill Offenders Crime Reduction (MIOCR) Grant Expiration

The 3-year Mentally Ill Offenders Crime Reduction (MIOCR) grant funding ends in FY 2017-18; however, the grant source requires HHS to continue to operate the program through FY 2018-19. After FY 2017-18, the 3.5 FTEs and program activities that are currently funded by the MIOCR grant will be absorbed into other MHSA funded programs.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

NEW SERVICES

Organized Delivery System (ODS) Waiver Program

Behavioral Health has opted into participating in the Organized Delivery System (ODS) Waiver Program for a more comprehensive substance abuse treatment approach. The waiver is a California pilot program effective through 2020 and enables more local control and accountability, provides greater administrative oversight, creates utilization controls to improve care and efficient use of resources, implements evidence based practices in substance abuse treatment, and coordinates with other systems of care. Participating counties can offer an expanded range of substance use disorder treatment modalities for Medi-Cal beneficiaries including a Narcotic Treatment Program, non-perinatal residential substance abuse treatment, withdrawal management, and recovery services. The implementation plan and rate proposals have been approved by the State. The State has a backlog of counties entering the program and the HHS implementation is scheduled for Fall of 2018.

Psychiatric Emergency Response Team (PERT):

The Psychiatric Emergency Response Team (PERT) began operations in FY 2017-18 which, in partnership with the Sheriff's Department, deploys a mobile crisis unit when a psychiatric emergency call is received. PERT is intended to reduce inappropriate involuntary detention and emergency room admits for psychiatric crisis incidents. The Behavioral Health Division is providing funding to the Sheriff's department through the Mental Services Act funding.

Mobile Unit Van for Adult and Older Adult System of Care:

The Mobile Unit Van for the Adult and Older Adult System of Care will allow Behavioral Health staff and community partners to engage the older adult population who may be isolated due to circumstances beyond their control. Many older adults are geographically and socially isolated which puts them at risk of crisis. The van will allow HHS to provide regional services in an effort to reduce incidents of crisis and improve the overall health and welfare of our community. This program will be funded by MHS Prevention and Early Intervention funding.

BUDGET SUMMARY BY PROGRAM

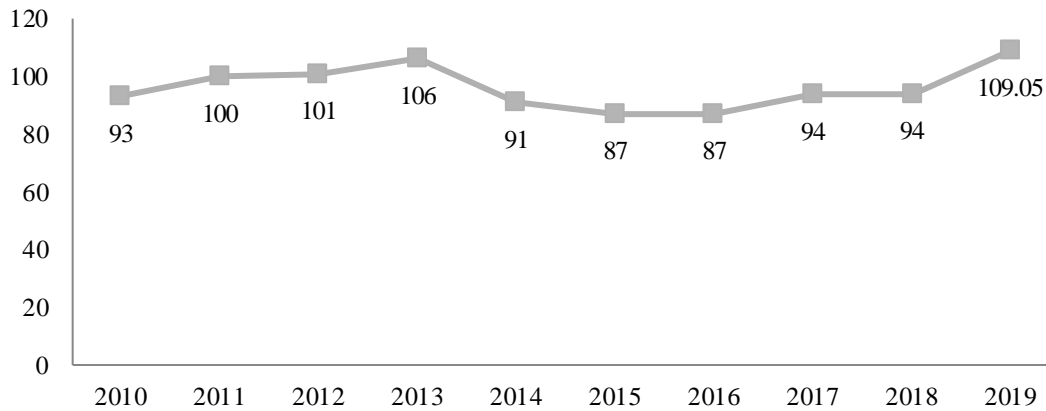
	Appropriations	Revenues	Net County Cost GF Contribution	Staffing
Alcohol & Drug Programs	\$ 4,954,415	\$ 4,954,415	-	25.67
MHS Programs	\$ 24,480,436	\$ 24,480,436	-	49.57
Traditional Programs	\$ 13,319,494	\$ 13,319,494	\$ 16,510	33.81
TOTAL	\$ 42,754,345	\$ 42,754,345	\$ 16,510	109.05

STAFFING TREND

The staffing level over the past ten years has varied due to program requirements and funding changes. Staffing levels increased to a high of 127 FTEs in FY 2007-08, primarily due to new MHSA revenues and programs. During the next fiscal year, staffing was significantly reduced due to funding constraints in the traditional mental health program areas. Following the significant downsizing in FY 2008-09, staffing stabilized and then gradually increased, as MHSA programs were more fully implemented and financial systems were developed to support accurate cost accounting and billing.

The staff allocation for FY 2018-19 is recommended at 109.05 FTEs. This reflects an increase of 15.0 FTEs to support new program needs. 6.0 of these will be transferred from the HHSAs Administrative division. 8.0 new FTEs are budgeted to support the ODS Waiver Program and 1.0 is an additional Mental Health Program Coordinator IA/IB/II FTE to support Traditional Crisis Intervention. Positions being added to support the ODS Waiver Program are: 3.0 Health Education Coordinators, 1.0 Fiscal Technician, 1.0 IT Department Systems Analyst, 2.0 Mental Health Clinician IA/IB/II, and 1.0 Mental Health Program Coordinator IA/IB/II. HHSAs will fill these positions as the program is implemented and service levels are determined. The new positions are funded with Medi-Cal federal, state general fund and 2011 Realignment dollars.

A total of 88.38 FTEs are located on the West Slope and 20.67 FTEs in South Lake Tahoe. There are 33.81 FTEs in Mental Health Traditional programs, 49.57 FTEs in MHSA programs, and 25.67 FTEs in Alcohol and Drug Programs.



Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

RECOMMENDED BUDGET

The Budget for Behavioral Health is recommended at \$42,754,345, which is a decrease of \$109,845 (0.2%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides \$16,510 for the division's Maintenance of Effort (MOE) as directed by the State Department of Healthcare Services. This amount is consistent with prior years.

Unemployment Insurance fund charges are included at \$182,062; however, as noted in the Budget Summary, this reflects an incorrect system calculation and will be reduced in September of 2018 with the Adopted Budget.

Traditional Behavioral Health Programs

The Recommended Budget for the Traditional Behavioral Health Programs is \$13,319,494, which is a decrease of \$554,795 (4%) when compared to the FY 2017-18 Adopted Budget.

The decrease is due to an increase in the Intrafund Abatements which spread administrative costs to Behavioral Health Programs, and a reduction to contingency offset by increased staffing costs and client services. The Traditional programs are primarily funded by federal revenues, realignment/state revenues, and charges for services to other counties and private payers.

Mental Health Services Act (MHSA) Program

The Recommended Budget for the MHSA Programs is \$24,480,436, which is a decrease of \$548,982 (2.2%) when compared to the FY 2017-18 Adopted Budget.

The decrease in the budget is primarily due a prior year fund balance transfer from MHSA to Traditional which will not occur in FY 2018-19, a reduction in funds set aside for reserve, and a reduction to appropriations for contingency. These reductions were partially offset by an increase to staffing, client services and fixed assets.

The FY 2018-19 MHSA plan update is anticipated to be adopted in June or July 2018. MHSA programs are reviewed on an annual basis to determine which programs are successful in meeting program outcomes.

Alcohol and Drug Programs

The Recommended Budget for Alcohol and Drug Programs is \$4,954,415, which is an increase of \$993,932 (25.1%) when compared to the FY 2017-18 Adopted Budget. Alcohol and Drug Programs are funded primarily by Realignment funds and federal revenues.

The increase is primarily due to opting into the ODS Waiver Program, which increased staff and contracts to providers for client services.

Behavioral Health

RECOMMENDED BUDGET • FY 2018-19

CAO Adjustments

The addition of personnel to support new programs, including the ODS Waiver Program in ADP, is recommended by the Chief Administrative Office (\$1,064,000). The addition of a mobile van to support the early intervention of Adult and Older System of Care clients (\$100,000) and the replacement of a vehicle that is at its end of life (\$33,000) are also recommended by the Chief Administrative Office. HHSa requested additional funding to expand their lease of the Victory Mine building in Diamond Springs, including furniture, rent, security system, mover, janitorial (\$234,500). The Chief Administrative Office is not recommending this at this time, as much of this would be an on-going cost and sufficient long-term funding has not been identified.

Source & Use of Funds

HHSa is budgeting a decrease of \$548,982 in MHSA revenue due to the discontinuance of MIOCR grant revenue, a decrease in traditional program revenue of \$554,795 due to the reduction of 1991 Realignment revenue by discontinuing the 10% transfer from Public Health, and an increase of \$993,932 in ADP revenue anticipated in federal and state revenue for the ODS Waiver program. Total revenue for the division is budgeted to decrease by \$109,845.

The Behavioral Health Fund Balance use is budgeted as follows:

Program	Beginning FY 2018-19 Fund Balance	Fund Balance Use	Ending FY 2018-19 Fund Balance
Alcohol & Drug Programs	\$ 3,518,568	\$ 2,246,713	\$ 1,271,855
MHSA Programs	\$ 12,434,379	\$ 4,658,311	\$ 7,776,068
Traditional Programs	\$ 241,673	\$ 241,673	\$ -
TOTAL	\$ 16,194,620	\$ 7,146,697	\$ 9,047,923

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 41 BEHAVIORAL HEALTH

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0320	COURT FINE: OTHER	70,000	70,000	70,000	0
CLASS: 03	REV: FINE, FORFEITURE &	70,000	70,000	70,000	0
0400	REV: INTEREST	42,000	42,000	42,000	0
CLASS: 04	REV: USE OF MONEY & PROPERTY	42,000	42,000	42,000	0
0663	ST: MENTAL HEALTH PROPOSITION 63	7,584,313	7,584,313	7,584,313	0
0880	ST: OTHER	632,269	615,719	615,719	-16,550
CLASS: 05	REV: STATE INTERGOVERNMENTAL	8,216,582	8,200,032	8,200,032	-16,550
1100	FED: OTHER	373,008	373,008	373,008	0
1101	FED: BLOCK GRANT REVENUES	1,022,727	1,022,727	1,022,727	0
1107	FED: MEDI CAL	7,510,495	7,610,901	7,610,901	100,406
1108	FED: PERINATAL MEDI CAL	275,161	680,217	680,217	405,056
CLASS: 10	REV: FEDERAL	9,181,391	9,686,853	9,686,853	505,462
1640	MENTAL HEALTH SERVICES: PRIVATE INS	87,400	87,400	87,400	0
1641	MENTAL HEALTH SERVICES: PRIVATE	5,000	5,000	5,000	0
1642	MENTAL HEALTH SERVICES: OTHER	400,000	400,000	400,000	0
1643	MENTAL HEALTH SERVICES: CO	5,000	5,000	5,000	0
1644	MENTAL HEALTH SERVICES: PUBLIC	125,000	125,000	125,000	0
CLASS: 13	REV: CHARGE FOR SERVICES	622,400	622,400	622,400	0
1940	MISC: REVENUE	144,000	144,000	144,000	0
CLASS: 19	REV: MISCELLANEOUS	144,000	144,000	144,000	0
2020	OPERATING TRANSFERS IN	993,853	993,853	993,853	0
2021	OPERATING TRANSFERS IN: VEHICLE	517,244	517,244	517,244	0
2026	OPERATING TRANSFERS IN: PHD SRF	3,193,607	3,193,607	3,193,607	0
2027	OPERATING TRSNF IN: SALES TAX	3,611,945	3,089,736	3,089,736	-522,209
CLASS: 20	REV: OTHER FINANCING SOURCES	8,316,649	7,794,440	7,794,440	-522,209
0001	FUND BALANCE	16,271,168	16,194,620	16,194,620	-76,548
CLASS: 22	FUND BALANCE	16,271,168	16,194,620	16,194,620	-76,548
TYPE: R SUBTOTAL		42,864,190	42,754,345	42,754,345	-109,845
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	6,337,202	7,282,587	7,282,587	945,385
3001	TEMPORARY EMPLOYEES	294,707	294,707	294,707	0
3002	OVERTIME	75,000	131,341	131,341	56,341
3003	STANDBY PAY	69,100	69,100	69,100	0
3004	OTHER COMPENSATION	41,050	33,501	33,501	-7,549
3005	TAHOE DIFFERENTIAL	53,744	48,000	48,000	-5,744
3006	BILINGUAL PAY	16,640	18,574	18,574	1,934
3020	RETIREMENT EMPLOYER SHARE	1,263,522	1,495,202	1,495,202	231,680
3022	MEDI CARE EMPLOYER SHARE	97,332	106,560	106,560	9,228
3040	HEALTH INSURANCE EMPLOYER	1,361,991	1,563,414	1,563,414	201,423
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	182,062	182,062	182,062
3042	LONG TERM DISABILITY EMPLOYER	16,602	18,195	18,195	1,593
3043	DEFERRED COMPENSATION EMPLOYER	16,035	16,049	16,049	14
3046	RETIREE HEALTH: DEFINED	107,423	113,720	113,720	6,297
3060	WORKERS' COMPENSATION EMPLOYER	74,225	73,166	73,166	-1,059
3080	FLEXIBLE BENEFITS	54,000	54,000	54,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	9,878,573	11,500,178	11,500,178	1,621,605

Behavioral Health

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 41 BEHAVIORAL HEALTH

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4040	TELEPHONE COMPANY VENDOR	11,750	11,750	11,750	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	12,900	12,900	12,900	0
4060	FOOD AND FOOD PRODUCTS	1,000	1,000	1,000	0
4080	HOUSEHOLD EXPENSE	46,525	0	0	-46,525
4083	LAUNDRY	3,000	3,000	3,000	0
4085	REFUSE DISPOSAL	6,000	6,000	6,000	0
4086	JANITORIAL / CUSTODIAL SERVICES	36,705	39,480	39,480	2,775
4100	INSURANCE: PREMIUM	41,054	45,467	45,467	4,413
4101	INSURANCE: ADDITIONAL LIABILITY	45,200	45,200	45,200	0
4144	MAINT: COMPUTER	11,820	11,820	11,820	0
4160	VEH MAINT: SERVICE CONTRACT	400	400	400	0
4180	MAINT: BUILDING & IMPROVEMENTS	5,100	5,100	5,100	0
4192	MAINTENANCE: LIGHTING	1,100	1,100	1,100	0
4200	MEDICAL, DENTAL & LABORATORY	4,000	4,000	4,000	0
4220	MEMBERSHIPS	4,977	4,977	4,977	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,575	13,575	13,575	0
4260	OFFICE EXPENSE	6,950	6,950	6,950	0
4261	POSTAGE	2,715	2,715	2,715	0
4266	PRINTING / DUPLICATING SERVICES	3,050	3,050	3,050	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	413,822	629,498	629,498	215,676
4313	LEGAL SERVICES	2,500	2,500	2,500	0
4323	PSYCHIATRIC MEDICAL SERVICES	4,508,536	4,508,536	4,508,536	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,000	3,000	3,000	0
4337	OTHER GOVERNMENTAL AGENCIES	900	171	171	-729
4341	SERVICE CONNECT EXPENSE	150	150	150	0
4420	RENT & LEASE: EQUIPMENT	12,650	12,650	12,650	0
4421	RENT & LEASE: SECURITY SYSTEM	8,306	8,306	8,306	0
4440	RENT & LEASE: BUILDING &	359,017	365,656	365,656	6,639
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	50	50	50	0
4462	EQUIP: COMPUTER	36,300	35,300	35,300	-1,000
4463	EQUIP: TELEPHONE & RADIO	1,337	1,337	1,337	0
4500	SPECIAL DEPT EXPENSE	6,509	6,509	6,509	0
4501	SPECIAL PROJECTS	766,609	766,609	766,609	0
4502	EDUCATIONAL MATERIALS	3,050	3,050	3,050	0
4503	STAFF DEVELOPMENT	85,064	108,564	108,564	23,500
4529	SOFTWARE LICENSE	270,547	271,104	271,104	557
4540	STAFF DEVELOPMENT (NOT 1099)	800	800	800	0
4600	TRANSPORTATION & TRAVEL	55,515	56,015	56,015	500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	33,054	33,254	33,254	200
4605	RENT & LEASE: VEHICLE	76,455	76,755	76,755	300
4606	FUEL PURCHASES	41,950	41,950	41,950	0
4608	HOTEL ACCOMMODATIONS	24,800	25,800	25,800	1,000
4620	UTILITIES	137,000	137,000	137,000	0
CLASS: 40	SERVICE & SUPPLIES	7,105,742	7,313,048	7,313,048	207,306

Health and Human Services Agency

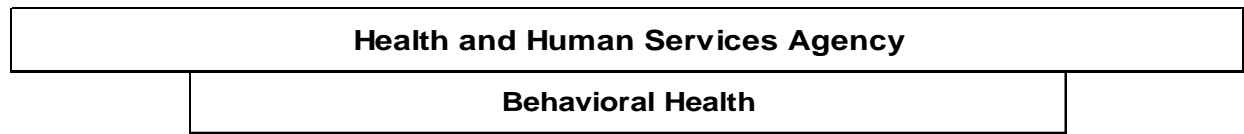
RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 41 BEHAVIORAL HEALTH

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
5000	SUPPORT & CARE OF PERSONS	431,000	380,500	380,500	-50,500
5002	INSTITUTE MENTAL DISEASE MENTAL	2,421,070	2,686,070	2,686,070	265,000
5009	HOUSING	494,437	529,437	529,437	35,000
5010	TRANSPORTATION SERVICES	2,500	2,500	2,500	0
5011	TRANSPORTATION EXPENSES	18,000	18,000	18,000	0
5012	ANCILLARY SERVICES	282,868	0	0	-282,868
5013	ANCILLARY EXPENSES	9,409	9,409	9,409	0
5014	HEALTH SERVICES	7,080,808	7,256,272	7,256,272	175,464
5300	INTERFND: SERVICE BETWEEN FUND	2,735,181	3,137,756	3,137,756	402,575
5304	INTERFND: MAIL SERVICE	3,985	3,483	3,483	-502
5305	INTERFND: STORES SUPPORT	1,885	1,677	1,677	-208
5316	INTERFND: IS PROGRAMMING SUPPORT	20,000	1,600	1,600	-18,400
5318	INTERFND: MAINTENANCE BLDG & IMPRV	27,658	27,000	27,000	-658
5321	INTERFND: COLLECTIONS	0	500	500	500
CLASS: 50	OTHER CHARGES	13,528,801	14,054,204	14,054,204	525,403
6040	FIXED ASSET: EQUIPMENT	10,000	0	0	-10,000
6045	FIXED ASSET: VEHICLES	0	133,000	133,000	133,000
CLASS: 60	FIXED ASSETS	10,000	133,000	133,000	123,000
7000	OPERATING TRANSFERS OUT	673,000	705,992	705,992	32,992
CLASS: 70	OTHER FINANCING USES	673,000	705,992	705,992	32,992
7250	INTRAFND: NOT GEN FUND / SAME FUND	6,579,591	7,409,990	7,409,990	830,399
CLASS: 72	INTRAFUND TRANSFERS	6,579,591	7,409,990	7,409,990	830,399
7380	INTRFND ABATEMENTS: NOT GENERAL	-6,579,591	-7,409,990	-7,409,990	-830,399
CLASS: 73	INTRAFUND ABATEMENT	-6,579,591	-7,409,990	-7,409,990	-830,399
7700	APPROPRIATION FOR CONTINGENCIES	11,468,074	9,047,923	9,047,923	-2,420,151
CLASS: 77	APPROPRIATION FOR	11,468,074	9,047,923	9,047,923	-2,420,151
7800	TO RESERVE	200,000	0	0	-200,000
CLASS: 78	RESERVES: BUDGETARY ONLY	200,000	0	0	-200,000
9999	PRIOR PERIOD ADJUSTMENT	0	0	0	0
CLASS: 99	PRIOR PERIOD ADJUSTMENT	0	0	0	0
TYPE: E SUBTOTAL		42,864,190	42,754,345	42,754,345	-109,845
FUND TYPE:	11 SUBTOTAL	0	0	0	0
DEPARTMENT:	41 SUBTOTAL	0	0	0	0

ORGANIZATIONAL CHART



Traditional Behavioral Hlth Programs 33.81 FTEs	
Traditional Behavioral Health Programs	
Placerville	30.43
Administrative Secretary	1.00
Administrative Technician	1.85
Assistant Director of Health Services	1.00
Department Analyst I/II	1.50
Deputy Director	1.00
Fiscal Technician	1.00
Manager of Mental Health Programs	0.50
Medical Office Assistant I/II	4.00
Medical Records Technician	0.90
Mental Health Aide	1.80
Mental Health Clinical Nurse	0.36
Mental Health Clinician IA/IB/II	5.17
Mental Health Medical Director	0.93
Mental Health Patient's Rights Advocate	0.40
Mental Health Program Coordinator IA/IB,	1.95
Mental Health Worker I/II	2.05
Program Manager	1.65
Psychiatric Technician I/II	0.65
Psychiatrist I/II	0.20
Public Health Nurse Practitioner	0.57
Sr. Department Analyst	0.95
Sr. Office Assistant	1.00
South Lake Tahoe	3.38
Administrative Technician	0.95
Manager of Mental Health Programs	0.78
Medical Office Assistant I/II	0.70
Mental Health Clinician IA/IB/II	0.90
Mental Health Program Coordinator IA/IE	0.05

Mental Health Services Act (MHSA) 49.57 FTEs	
Mental Health Services Act (MHSA) Programs	
Placerville	36.78
Administrative Technician	1.15
Department Analyst I/II	0.50
Health Education Coordinator	0.18
Manager of Mental Health Programs	0.50
Mental Health Aide	4.45
Mental Health Clinical Nurse	0.64
Mental Health Clinician IA/IB/II	14.66
Mental Health Medical Director	0.07
Mental Health Program Coordinator IA/IB,	2.55
Mental Health Worker I/II	6.95
Mental Health Worker I/II -LT	1.00
Program Assistant	0.10
Program Manager	0.35
Psychiatric Technician I/II	1.35
Psychiatrist I/II	0.80
Public Health Nurse Practitioner	0.43
Sr. Department Analyst	1.00
Supv Health Education Coordinator	0.10
South Lake Tahoe	12.79
Administrative Technician	0.05
Manager of Mental Health Programs	0.22
Medical Office Assistant I/II	0.30
Mental Health Clinician IA/IB/II	5.77
Mental Health Program Coordinator IA/IB,	0.95
Mental Health Worker I/II	2.00
Mental Health Worker I/II -LT	2.50
Psychiatric Technician I/II	1.00

Alcohol and Drug Programs 25.67 FTEs	
Alcohol & Drug Programs	
Placerville	21.27
Alcohol and Drug Program Division Mgr	1.00
Disease Investigtn/Contrl Specialist I/II	0.50
Fiscal Technician	2.00
Health Education Coordinator	7.82
Health Program Specialist	2.00
IT Department Specialist	1.00
IT Department Systems Analyst	1.00
Mental Health Clinician IA/IB/II	3.00
Mental Health Program Coordinator IA/IB,	0.50
Office Assistant I/II	0.50
Program Assistant	0.90
Sr. Department Analyst	0.05
Supv Health Education Coordinator	1.00
South Lake Tahoe	4.40
Health Education Coordinator	1.50
Health Program Specialist	1.00
Mental Health Clinician IA/IB/II	1.00
Supv Health Education Coordinator	0.90



Human Services

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MISSION

The County of El Dorado Health and Human Services Agency (HHS), Human Services, Community Services and Social Services Divisions provide a range of programs to assist persons in attaining or maintaining their self-sufficiency, independence, safety and/or well-being. The mission is to respectfully serve all persons in a manner that improves the overall quality of life in El Dorado County.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Use of Money	\$ 687	\$ 3,180	\$ 3,180	\$ 3,180	\$ -	0.0%
State	\$ 9,629,324	\$ 7,900,877	\$ 8,297,834	\$ 8,297,834	\$ 396,957	5.0%
Federal	\$ 29,067,112	\$ 33,223,848	\$ 32,862,154	\$ 32,862,154	\$ (361,694)	-1.1%
Other Governmental	\$ 10,794	\$ 18,000	\$ 18,000	\$ 18,000	\$ -	0.0%
Charges for Service	\$ 1,066,781	\$ 1,115,132	\$ 1,111,845	\$ 1,111,845	\$ (3,287)	-0.3%
Misc.	\$ 688,495	\$ 978,347	\$ 972,148	\$ 972,148	\$ (6,199)	-0.6%
Other Financing Sources	\$ 21,679,348	\$ 25,520,558	\$ 26,612,063	\$ 26,612,063	\$ 1,091,505	4.3%
Use of Fund Balance	\$ -	\$ 708,014	\$ 698,578	\$ 698,578	\$ (9,436)	-1.3%
Total Revenue	\$ 62,142,541	\$ 69,467,956	\$ 70,575,802	\$ 70,575,802	\$ 1,107,846	1.6%
Salaries and Benefits	\$ 25,042,538	\$ 27,562,670	\$ 27,978,250	\$ 27,978,250	\$ 415,580	1.5%
Services & Supplies	\$ 3,321,105	\$ 5,240,276	\$ 4,359,919	\$ 4,359,919	\$ (880,357)	-16.8%
Other Charges	\$ 27,713,784	\$ 32,797,035	\$ 34,360,254	\$ 34,360,254	\$ 1,563,219	4.8%
Fixed Assets	\$ 38,017	\$ 30,450	\$ 18,486	\$ 18,486	\$ (11,964)	-39.3%
Operating Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Intrafund Transfers	\$ 7,755,543	\$ 7,932,107	\$ 8,153,391	\$ 8,153,391	\$ 221,284	2.8%
Intrafund Abatements	\$ (116,998)	\$ (184,500)	\$ (151,512)	\$ (151,512)	\$ 32,988	-17.9%
Contingency	\$ -	\$ 121,374	\$ 71,374	\$ 71,374	\$ (50,000)	-41.2%
Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Total Appropriations	\$ 63,753,989	\$ 73,499,412	\$ 74,790,162	\$ 74,790,162	\$ 1,290,750	1.8%
Net County Cost	\$ 1,611,448	\$ 4,031,456	\$ 4,214,360	\$ 4,214,360	\$ 182,904	4.5%
General Fund Contribution	\$ 2,203,185	\$ 2,511,824	\$ 2,670,276	\$ 2,670,276	\$ 158,452	6.3%
FTEs	342.12	342.12	340.47	340.47	(1.65)	-0.5%

MAJOR BUDGET CHANGES:

Revenue

State Intergovernmental

\$436,021 Increase in State revenues due primarily to AB 403 Continuum of Care Reform (CCR) program cost increases.

Federal Intergovernmental

\$510,158 Increase in Foster Care and Adoptions revenues based on CCR rate increases.

\$185,924 Increased Supplemental Nutrition revenues related to the Cal Fresh program.

(\$821,657) Decrease in funding for CalWORKs Assistance and Social Services, adjusted to prior year spending.

Health and Human Services Agency

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- (\$141,000) Decrease due to elimination of Targeted Case Management (TCM) activities.
- (\$35,115) Decrease in Workforce Innovation Opportunity Act (WIOA) due to the program migrating to Golden Sierra operations.

Other Financing Sources

- \$933,053 Increased Social Services Operating Transfers of 1991 Realignment, reflecting FY 2018-19 base and State accelerated and redirected growth for IHSS County share of costs. Also, an increase in use of 2011 Protective Services Realignment due to increase AB403 administrative and assistance costs.
- \$158,452 Increased County General Fund primarily to support the Homeless Coordinator and Area Agency on Aging (AAA) program increases.

Appropriations

Salaries and Benefits

- (\$122,273) Reduction of 1.0 FTE vacant Deputy Public Guardian position.
- (\$39,722) Reduction of 1.0 vacant Office Assistant in IHSS-Public Authority.
- \$60,558 Net increase in Temporary Help and Overtime to bring budget in line with prior year actuals.

Services and Supplies

- (\$781,069) Decrease in overall operating costs to bring budgets in line with prior year spending.
- (\$100,000) Decrease due to Public Guardian Targeted Case Management (TCM) cost report settlement paid in FY 2017-18 that will not reoccur in FY 2018-19.

Other Charges

- \$2,102,144 Increase in the IHSS MOE (\$382,959), partially offset by a decrease in other support services. An increase in Foster Care and Adoptions Assistance Costs (\$1,821,431), charges for Public Health Nurse supporting the Adult Protective Services programs (\$128,750), and interfund transfers.
- (\$636,070) Decrease in CalWORKs Assistance based on prior year spending.
- \$97,145 Increase in costs for Public Housing Authority.

Intrafund Transfers

- \$379,281 Increase in HHS Administration Interest Cost Rule and transfers from other divisions.
- (\$125,000) Decrease in the District Attorney Welfare Fraud Memorandum of Understanding.

PROGRAM SUMMARIES

Community Programs

Community Programs provide a range of services designed to meet specific special needs of low-income, disabled and other targeted County resident population groups. These services help qualified applicants meet basic needs to ensure their health and well-being, maintain their independence, acquire permanent housing and/or continue living in their own homes.

Community Programs include the federally funded Low-Income Home Energy Assistance Program (LIHEAP), which assists with the purchase of home heating fuel or firewood; LIHEAP and Department of Energy (DOE) Weatherization Assistance Program which provides families with more energy efficient structures; the Community Services Block Grant (CSBG) that is used to offset administrative costs for Community Programs. Funding for these programs is ongoing.

Community Programs funding is 81.19% Federal, 14.25% Fees/Donations/Other, and 4.56% County general fund. Revenues are ongoing in nature. The General Fund contribution is used to offset excess administrative allotment of Community Program low-income grants and designated initiatives.

Workforce Innovation and Opportunity Act (WIOA)

Workforce Innovation and opportunity Act (WIOA) Program provides funding for training and/or retraining of youth and adults to meet the demands of the local workforce and funds the operation of the Connections Workforce One Stop Resource Centers to help meet multiple needs of the unemployed and businesses in El Dorado County. Beginning in 2019 WIOA will be operated by Golden Sierra co-located at the Placerville One Stop. The transition will be seamless to clients.

WIOA is funded with 88.32% Federal revenues that are ongoing in nature and 11.66% County Funds.

Public Housing Authority (PHA)

The Public Housing Authority (PHA), through the Housing Choice Voucher Program, enables eligible households to rent existing and safe housing by making housing assistance payments to private landlords. Federal funds are also used to reimburse clients for utility costs. The Family Self-Sufficiency Program provides a monetary incentive to clients in order to promote self-sufficiency and decrease the use of public assistance.

PHA funding is Federal and Fees/Donations/Other. Revenues are ongoing in nature with the exception of \$24,863 which represents the amount reserved for operating fund balance.

Aging and Adult Continuum of Care

Aging and Adult Continuum of Care consists of a wide array of programs that assist seniors age 60 and over and functionally disabled or mentally impaired adults to remain safe and stable, as well as active and independent to the greatest extent possible. El Dorado County operates as the Area Agency on Aging for the County, enabling the County to receive federal funding to provide an array of Senior Services.

Programs include: Information and Assistance; Senior Legal Services; Ombudsman services for residents of local care facilities; Senior Center (social and recreational programs); Senior Nutrition services, with

Health and Human Services Agency

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meals served daily at eight congregate meal sites and countywide home-delivered meals; and Family Caregiver Support services to assist families who are caring for a dependent adult in their home.

The mandated Public Guardian Program establishes and administers conservatorships of the person and/or the estates of individuals who are functionally disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse. Public Guardian case managers are working in collaboration with the Sheriff's Office and Probation Department to ensure that offenders in the custody of the Sheriff and/or under the supervision of the Probation Officer will receive the services and support necessary to successfully re-integrate into the community.

Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM), programs which are administered by the California Department of Health Care Services, leverage allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities & case management services.

Aging and Adult Continuum of Care funding includes Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature, with the exception of \$368,509 which is one-time-only MAA/Linkages Fund Balance reserved for pending outstanding audits.

IHSS Public Authority

The mission of the In Home Support Services (IHSS) Public Authority (PA) is to improve the availability and quality of in-home supportive services by providing IHSS recipients with access to care providers who have received the training and met the standards set by the State of California. IHSS Public Authority funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature.

SB 163 Wraparound Program

The SB 163 Wraparound Program is designed to improve youth outcomes. Until June 30, 2009 County participation was funded by filling six slots for high-risk youth, with savings available for reinvestment to provide additional services to at-risk youth in the community. As of FY 2010-11, services provided in the community were funded entirely from use of the fund balance and interest earnings related to this program from prior years. Use of the remaining fund balance in FY 2018-19 is budgeted to pay for special projects to continue working with high-risk youth and their families.

Social Services Administration and Public/Client Assistance

Social Services Public Assistance Programs are designed to protect and meet the basic needs of El Dorado County's most vulnerable population groups, and are Federal and/or State mandated requiring that the County provide assistance to eligible applicants regardless of the availability of local resources. The lack of County compliance with applicable regulations can result in Federal and/or State fiscal sanctions and a resultant loss of funding. Public Assistance Programs include the California Work Opportunity and Responsibility to Kids (CalWORKs), Cal-Fresh, Homeless Assistance, Adoption Assistance, Foster Care Assistance, and Supportive General Assistance.

Social Services Administration staff determine eligibility for: CalWORKs, Medi-Cal, Cal-Fresh, Temporary Assistance for Needy Families (TANF), County Medical Services Program (CMSP) and General Assistance (GA). Protective services programs provided through Social Services Administration include Child Protective Services (CPS), Adult Protective Services (APS) and In-Home Supportive Services (IHSS).

Social Services programs, both administrative and assistance, operate mostly on a cost sharing basis where the County is required to expend a percentage of the non-federal share of costs for the provision of services. This percentage varies by program, and the County share is generally paid for with Realignment funding sources. The CalWORKs administrative program operates under a Maintenance of Effort (MOE) basis, where the County is required to contribute a minimum amount of funding toward the administration of the program, after which, the County is reimbursed with Federal and/or State funding up to a capped allocated amount. In addition to traditional funding, APS was also awarded a two year grant from the California Office of Emergency Services for Elder Abuse. Collaboration between the District Attorney's Office and Social Services will provide enhanced services and support to elderly victims of crime.

Social Services Administration and Public/Client Assistance funding is from Federal, State, and Realignment sources. The revenues are generally ongoing in nature.

CalOES Victim Services Grant

El Dorado County was awarded a two year Victim Services Grant from the California Office of Emergency Services (CalOES). This grant will provide enhanced funding to Court-Appointed Special Advocates (CASA) of El Dorado County for increased services and support to victimized youth in Foster Care.

In-Home Supportive Services Program

In Health and Human Services programs, the most significant budget issue for counties at this time is the elimination of the Coordinated Care Initiative and the resulting reversal of the State's plan for managing In Home Supportive Services costs.

On January 10, 2017, the Director of the Department of Finance issued notice that the State will end the Coordinated Care Initiative (CCI) and eliminate the In-Home Supportive Services (IHSS) Maintenance of Effort (MOE) arrangement that was enacted in 2012 and 2013, which had limited county IHSS costs to a base year calculation of 2011-12 costs plus an annual 3.5 percent inflator. This reversal shifts an estimated \$625 million shift of new program costs to counties statewide. El Dorado County's estimated cost increase at that time was estimated at \$1.6 million.

Additionally, the program costs and client base continues to grow. Since its realignment to counties in 1991, the IHSS program has been generally underfunded relative to caseload and cost increases. The anticipated \$1.6 million increase includes costs related caseload increases that have occurred over the past several years (during the time that the State had been covering these program costs), as well as costs anticipated due to the minimum wage increase recently enacted by the state (up to \$15 per hour by 2022), the State's extension of three paid sick leave days to IHSS workers (SB3, 2016), and required implementation of new federal overtime regulations. The IHSS program client base grows approximately 6 to 7 percent a year, mostly due to demographics and an aging population.

IHSS is a federal entitlement Medicaid program and receives 50 percent federal funding. Absent the MOE deal with the State which capped the county cost, the remaining 50 percent of cost is shared by California and counties, with the State paying 65 percent of the nonfederal share and the counties paying 35 percent. Program growth, and therefore the County's cost, is not limited. Counties must administer the program in accordance with federal law and cannot reduce or alter the program in response to cost or budget pressures.

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In FY 2017-18, HHSA was asked to absorb the estimated \$1.6 million additional costs for the IHSS Program. Although HHSA intended to exercise additional 1991 Realignment Transfers from Public Health and Mental Health, as a partial solution, the increased accelerated and redirected 1991 realignment growth is sufficient to minimize this transfer. This increased revenue is projected by the State to continue into FY 2018-19, reducing the need for additional county general fund support. Therefore, HHSA did not budget additional county general fund for the IHSS programs in FY 2018-19.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	GF Contribution	Staffing
Community Programs	\$ 2,583,044	\$ 2,583,044	\$ -	\$ 169,848	10.95
Workforce Innovation (WIOA)	\$ 437,258	\$ 437,258	\$ -	\$ 40,000	4.17
Public Housing Authority	\$ 3,414,720	\$ 3,414,720	\$ -	\$ 40,000	3.35
Aging and Adult Continuum of Care	\$ 7,163,492	\$ 5,476,828	\$ 1,686,664	\$ 2,351,666	49.67
IHSS Public Authority	\$ 953,198	\$ 953,198	\$ -	\$ 68,762	3.20
Community Services Total	14,551,712	12,865,048	1,686,664	2,670,276	71.34
SB 163 Wraparound	\$ 58,386	\$ 58,386	\$ -	\$ -	0.00
CalOES Elder Abuse Grant	\$ 206,069	\$ 206,069	\$ -	\$ -	1.00
CalOES Victim Services Grant	\$ 172,923	\$ 172,923	\$ -	\$ -	0.00
SS Admin & Public Assistance	\$ 59,801,072	\$ 57,273,376	\$ 2,527,696	\$ -	268.13
Social Services	\$ 60,238,450	\$ 57,710,754	\$ 2,527,696	\$ -	269.13
Total	\$ 74,790,162	\$ 70,575,802	\$ 4,214,360	\$ 2,670,276	340.47

CHANGES IN SERVICES

Social Services Division

There are no changes from the FY 2017-18 Budget.

Community Services Division

Workforce Innovation and Opportunity Act (WIOA)

In FY 2018-19 Community Services will not renew the Workforce Innovation and Opportunity Act (WIOA) contract with Golden Sierra Job Training Agency. Over the last ten years, HHSA has administered this program with county staff. In recent years, the steady decrease in funding and the increased client service requirements has stifled HHSA's ability to remain successful in this program. The 2019 contract will be administered by Golden Sierra and the service levels for El Dorado County residents will remain the same. Golden Sierra will provide staffing and HHSA will provide space in the One-Stop to provide a seamless client support transition. HHSA will absorb the county WIOA staff into the CalWORKs programs over this current calendar year. The current contract funding ends in May of 2019. The future net impact is a General Fund savings of \$80,000 in the Community Services Division.

Family Self-Sufficiency (FSS) Program

Public Housing Authority's renewal request for the Family Self Sufficiency (FSS) program was denied by the Department of Housing and Urban Development (HUD). The program provides incentive funds for participating Public Housing clients. HHSA is awaiting the results of an appeal that was recently submitted to HUD. Once the result of the appeal is received, HHSA will address any program changes with the Adopted Budget submission.

Homeless Coordinator Contract

HHSA budgeted \$82,000 in County General Fund cost for a Homeless Coordinator contract. Homelessness has become a statewide issue and El Dorado County is no exception. The County intends to contract with a Homeless Coordinator to assist the homeless, and those in danger of becoming homeless, with navigation through available countywide services; and will assist the County's multiple departments with service integration and cooperation. HHSA is currently working with the El Dorado County Opportunity Knocks continuum of care to determine if additional funding sources are available to support the homeless coordinator contract. This contract is currently funded with General Fund in the recommended budget.

FUTURE ISSUES

Social Services Division

The Social Services programs are subject to constant change by federal and state legislation. The following items concern the potential impact to the county due to increasing costs and volatile funding streams:

In Home Support Services (IHSS)

The In-Home Support Services (IHSS) County share of costs is paid with Social Services 1991 Realignment, which is funded with a portion of Sales Tax and Vehicle License fee collections. FY 2018-19 is the second year under the new IHSS Maintenance of Effort (MOE) model shifting costs from the State to Counties; which includes a 5% inflation factor, decreasing State General Fund support, and a capped State General Fund participation in IHSS Administrative activities. Although Realignment collections are higher than the State originally projected, the IHSS MOE continues to be a major budgetary concern for Counties. Under the old MOE structure, the County share of costs was capped for all program components. With the new MOE structure, the IHSS Administrative component is a minimum County share with the State General Fund share now being a set allocation. The Governor's Budget set the IHSS Administrative allocation at about 11% below FY 2016-17 actual statewide costs; not taking into account the fully burdened cost of a Social Worker and increased program and oversight regulations. A component of the State's solution to mitigate cost increases to Counties is to redirect 1991 Realignment Growth from Public Health (PH) and Behavioral Health (BH) and redirect this funding to Social Services. HHSA is closely monitoring the impact to these divisions.

In FY 2017-18 and into FY 2018-19, the accelerated and redirected 1991 Realignment growth will be sufficient to minimize or eliminate county General Fund contributions and to avoid potential impacts to other programs.

AB 403, Continuum of Care Reform (CCR)

AB 403, Continuum of Care Reform (CCR) went into effect January 1, 2017. A significant change to the Foster Care and Adoptions Assistance rate structure has increased Foster Care and Adoption cash assistance costs. The HHSA impact for FY 2017-18 is projected to be an increase of \$1.2 million over

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the prior year. Prop 30 requires the State to fund any increase to service levels and costs above what was realigned in 2011. The Governor's FY 2017-18 Budget did not include appropriations for AB 403 cost increases, and the FY 2018-19 Governor's Proposed Budget continues to underfund the legislated activities and increase in cash assistance costs. It is projected the State will owe HHSA about \$1 million at the end of this current fiscal year; as the Governor's budgeting methodology for CCR assumes assistance cost savings that are not realized. As further rate structure changes are implemented during the latter part of FY 2017-18, the costs are projected to continue to increase without being funded. California Welfare Director's Association is working with State agencies to resolve the budget issue, but for now Counties are still awaiting a resolution. The projected FY 2017-18 impact is an increase of \$1.2 million, with FY 2018-19 budgeted at a \$2.1 million increase over FY 2017-18 projected costs.

Mandated Program Funding

In 2011, the State shifted fiscal responsibility to the counties by fully realigning the funding for traditional Children's Welfare Programs, Adult Protective Services and the cash benefits for CalWORKs, Foster Care, and Adoptions Assistance. These programs are supported with Federal and Realignment funding. This is further impacted by the increasing IHSS MOE county share. As costs that are out of HHSA's control increase at a faster rate than revenues are realized, the programs that compete for the same funding are at greater risk of requiring future County General Fund support. These are mandated entitlement programs in which we cannot deny eligible beneficiaries due to budgetary restrictions.

Community Services Division

Grant Restrictions

The Community Services Division is operating within its budgeted funding level. However, due to projected reductions in some grants, and grant restrictions, such as limits to indirect cost recovery, there could be a potential shortage of funds to operate programs at current service delivery levels without an increase to the General Fund support.

Targeted Case Management (TCM) Program

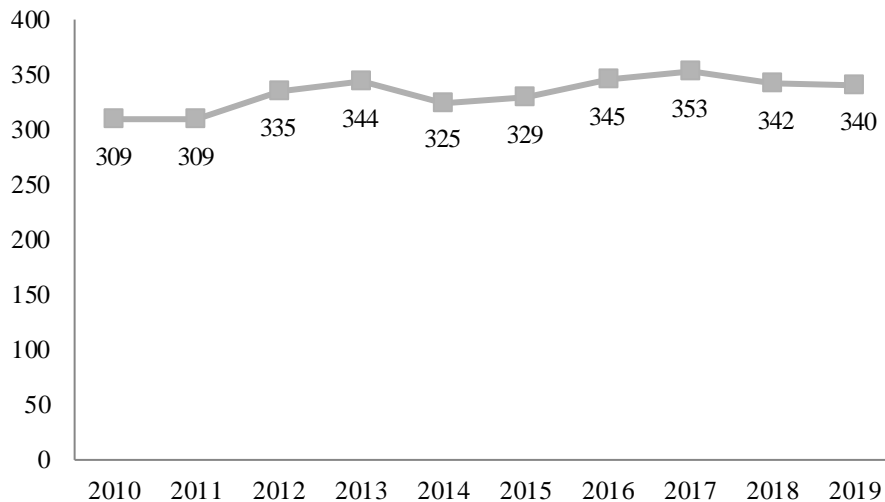
Public Guardian (PG) will no longer be participating in the Targeted Case Management (TCM) program. Changes to State requirements for the TCM program has made this a high audit risk program as evidenced by audit findings in recent years which resulted in amounts due back to the State. Instead, PG will participate in the Medi-Cal Administrative Activities (MAA) program which requires much less documentation reducing the audit risk while still providing clients access to Medi-Cal services. The transition from TCM to MAA may cause a temporary shortage in funding due to the timing of invoice submission and initial payments from the Department of Health Care Services (DHCS).

Senior Legal Services Program

Senior Legal Services are currently funded in the FY 2018-19 proposed budget. The committee that was established during the previous year budget hearings met regularly to discuss legal services. The committee has recommended that the program continue to reside in HHSA and that a comparable level of General Fund support be utilized for FY 2018-19. A new committee will be established to determine possibilities for sustainable funding. Should a decision be made to change the senior legal service delivery model, HHSA could update budgeted revenue and appropriations during the Final budget process.

STAFFING TREND

The recommended staff allocation for FY 2018-19 is 340.47. The net change to Social Services is zero. This includes the department request to add a Limited Term Systems Support Analyst to support the new system statewide implementation of the Child Welfare software (CARES), offset by the transfer of 1.0 Public Health Nurse to the Public Health division. The net change to Community Services is a reduction of 1.65 FTE. This includes the addition of .55 FTE transferring from Public Health to support service integration System of Care Model, offset by the reduction of 1.2 unfunded FTEs in Housing and IHSS Public Authority and deleting 1.0 vacant Deputy Public Guardian position.



RECOMMENDED BUDGET

This Budget for Human Services is recommended at \$74,790,162, which is an increase of \$1,290,750 (1.7%) when compared to the FY 2017-18 Adopted Budget.

The General Fund cost is recommended at \$4,214,360, which is an increase of \$182,904 (4.5%) compared to the FY 2017-18 Adopted Budget. The budget also includes a General Fund Contribution of \$2,670,276, which is an increase of \$158,452 (6.3%) compared to FY 2017-18 Adopted Budget. Combined, the General Fund provides 9.2% of the funding for the Division, and is increased by \$341,356 (4.9%) when compared to the FY 2017-18 Adopted Budget.

Social Services Division

The Social Services budget is recommended at \$60,238,450, which is an increase of \$1,492,994 (2.5%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 4.2% of the funding for the Division, and is increased by \$227,764 (10%) when compared to the FY 2017-18 Adopted Budget.

In concept, the Department applies all State, federal, and Realignment funding to cover its operational costs, and considers the A-87 Cost Plan charges for Countywide central services to be unfunded. Total A-87 charges are recommended at \$2,705,246, a reduction of approximately \$324,000 from FY 2017-18.

Unemployment Insurance fund charges are included at \$340,647; however, as noted in the Budget Summary, this reflects an incorrect system calculation and will be reduced in September of 2018 with the Adopted Budget.

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Community Services Division

The Community Services budget is recommended at \$14,551,712, which is a decrease of \$202,244 (1.4%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 29.9% of the funding for the Division, and is increased by \$113,592 (2.7%) when compared to the FY 2017-18 Adopted Budget.

This recommendation includes \$4,356,940 in General Fund support. The increase of \$113,592 is attributed to an increase of \$82,000 for the Homeless Coordinator contract, \$128,643 for Area Agency on Aging (AAA) programs, primarily food increases, and \$40,000 increase in Public Housing Administration. These increases are offset by reductions in LIHEAP and Weatherization (\$15,000), Special Services (\$4,712), Senior Day Care (\$10,658), Workforce Innovation and Opportunity Act (WIOA) (\$40,000), IHSS Public Authority MOE (\$21,821) and Public Guardian/Targeted Case Management (\$44,860).

CAO Adjustments

The Chief Administrative Office is recommending the following Fixed Assets for Community Services: a Refrigerator/Freezer replacement for \$9,676 for Adult Day Services in Placerville and a Hyper Steam Pressureless Steamer for \$8,810 for Senior Nutrition in South Lake Tahoe. The supplemental request for a contract for a Homeless Coordinator is also recommended for \$82,000; however, this cost is expected to decrease as community partners and/or grants become available.

The Chief Administrative Office requested that the Department make some changes to the budget request to reduce the increase in General Fund support. Some of the budget changes have a moderate level of risk and as a result HHSA met with the Budget Ad Hoc Committee to discuss impacts. The following additional changes were made, resulting in a reduction in General Fund support of \$143,417 for Community Services and \$168,639 for Social Services:

Social Services General Fund Savings:

Increase Income Maintenance vacancy factor to 10% from 8% (Average is 11%): \$168,639

Community Services General Fund Savings:

Reduce Area Agency on Aging costs for services and supplies based on actuals: \$75,326

Increase Public Housing grant revenue, pending final Federal funding outcome: \$68,091

Sources and Uses of Funds

Social Services Division

Revenue increased by a net of \$1.26 million in the following programmatic areas:

Program Area	Revenue change	Notes
CalWORKS	\$ (641,861)	Decrease in Federal and Realignment funding for CalWORKS assistance due to declining caseloads.
Children's Administrative Program Services	\$ 373,448	Increase in Federal and Realignment usage for Children's Program services due to AB403 and CWS-New System Implementation
Adult Protective Service Administration	\$ 138,731	Increase in Federal funding for APS/IHSS administration due to increased claiming to Health Related activities.
Adoptions and Foster Care Assistance	\$ 1,394,912	Increase due to AB403 assistance rate increase in Federal, State and 1991 and 2011 Realignment.
Total	\$ 1,265,230	

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Community Services Division

The following table summarizes the budgeted changes of revenue from the FY 2017-18 Adopted Budget to the FY 2018-19 Recommended Budget.

Revenue Changes:

Program Area	Net Change	Notes
CSD Admin	\$ 62,741	Mainly an increase to the General Fund Contribution request to fund the Homeless Coordinator.
Low Income Home Energy Assistance (LIHEAP)	\$ (11,698)	Slight decrease in Grant Funding.
Senior Day Care	\$ (22,055)	Decrease mostly to the General fund Contribution request.
Workforce Investment Opportunity Act (WIOA)	\$ (75,616)	Termination of contract in May 2019
AAA Aging Programs	\$ 76,046	Increase mostly due to the General fund Contribution request due to higher uncontrolled expenses.
Public Housing Authority (PHA)	\$ 93,712	Increase mostly due to the General fund Contribution request due to higher uncontrolled expenses.
In Home Support Services Public Authority (IHSS PA)	\$ (139,514)	Small decrease in General Fund and State allocation due to the new IHSS MOE structure.
Public Guardian	\$ (141,000)	Discontinuation of Target Case Management (TCM) Program, Federal.
Total	\$ (157,384)	

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 53 HUMAN SERVICES

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0580	ST: ADMIN PUBLIC ASSISTANCE	4,753,643	4,795,572	4,795,572	41,929
0581	ST: ADMIN CAL FRESH	1,966,370	1,960,462	1,960,462	-5,908
0603	ST: FOSTER CARE	250,000	650,000	650,000	400,000
0605	ST: BOARDING HOME LICENSE	506,323	506,323	506,323	0
CLASS: 05	REV: STATE INTERGOVERNMENTAL	7,476,336	7,912,357	7,912,357	436,021
1000	FED: ADMIN PUBLIC ASSISTANCE	10,919,258	10,804,303	10,804,303	-114,955
1001	FED: SUPPLEMENTAL NUTRITION ASST	2,291,080	2,477,004	2,477,004	185,924
1021	FED: CW TWO PARENT FAMILIES	431,439	290,099	290,099	-141,340
1022	FED: CW ZERO PARENT/ALL OTHER	1,725,758	1,160,396	1,160,396	-565,362
1023	FED: FOSTER CARE	3,198,430	3,374,357	3,374,357	175,927
1024	FED: ADOPTION	2,306,000	2,640,231	2,640,231	334,231
1107	FED: MEDI CAL	4,811,044	4,691,775	4,691,775	-119,269
CLASS: 10	REV: FEDERAL	25,683,009	25,438,165	25,438,165	-244,844
1200	REV: OTHER GOVERNMENTAL AGENCIES	5,000	5,000	5,000	0
CLASS: 12	REV: OTHER GOVERNMENTAL	5,000	5,000	5,000	0
1541	PUBLIC GUARDIAN	152,000	152,000	152,000	0
1740	CHARGES FOR SERVICES	35,000	35,000	35,000	0
CLASS: 13	REV: CHARGE FOR SERVICES	187,000	187,000	187,000	0

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 53 HUMAN SERVICES

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
1900	WELFARE REPAYMENTS	135,000	135,000	135,000	0
1901	RECOUP CW TWO PARENT/ALL OTHER	550	550	550	0
1902	RECOUP CW ZERO PARENT/ALL OTHER	39,600	39,600	39,600	0
1903	RECOUP CW FOSTER CARE	284,900	284,900	284,900	0
1940	MISC: REVENUE	14,200	14,200	14,200	0
1942	MISC: REIMBURSEMENT	50,000	50,000	50,000	0
1945	STALE DATED CHECK	5,800	5,800	5,800	0
CLASS: 19	REV: MISCELLANEOUS	530,050	530,050	530,050	0
2020	OPERATING TRANSFERS IN	9,253,972	9,738,726	9,738,726	484,754
2021	OPERATING TRANSFERS IN: VEHICLE	240,690	849,553	849,553	608,863
2027	OPERATING TRSNF IN: SALES TAX	13,316,158	13,155,594	13,155,594	-160,564
CLASS: 20	REV: OTHER FINANCING SOURCES	22,810,820	23,743,873	23,743,873	933,053
TYPE: R	SUBTOTAL	56,692,215	57,816,445	57,816,445	1,124,230
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	14,229,141	14,118,537	14,118,537	-110,604
3001	TEMPORARY EMPLOYEES	0	77,000	77,000	77,000
3002	OVERTIME	328,619	283,677	283,677	-44,942
3003	STANDBY PAY	100,087	100,087	100,087	0
3004	OTHER COMPENSATION	121,760	121,760	121,760	0
3005	TAHOE DIFFERENTIAL	117,312	123,024	123,024	5,712
3006	BILINGUAL PAY	46,925	60,653	60,653	13,728
3020	RETIREMENT EMPLOYER SHARE	3,023,892	3,320,775	3,320,775	296,883
3022	MEDI CARE EMPLOYER SHARE	208,688	207,365	207,365	-1,323
3040	HEALTH INSURANCE EMPLOYER	3,835,774	3,467,116	3,467,116	-368,658
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	360,516	360,516	360,516
3042	LONG TERM DISABILITY EMPLOYER	35,569	35,289	35,289	-280
3043	DEFERRED COMPENSATION EMPLOYER	4,709	13,651	13,651	8,942
3046	RETIREE HEALTH: DEFINED	333,634	340,036	340,036	6,402
3060	WORKERS' COMPENSATION EMPLOYER	525,883	543,617	543,617	17,734
3080	FLEXIBLE BENEFITS	67,081	67,081	67,081	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	22,979,074	23,240,184	23,240,184	261,110
4020	CLOTHING & PERSONAL SUPPLIES	2,400	2,400	2,400	0
4040	TELEPHONE COMPANY VENDOR	7,500	7,500	7,500	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	15,800	15,800	15,800	0
4080	HOUSEHOLD EXPENSE	4,000	4,000	4,000	0
4082	HOUSEHOLD EXP: OTHER	2,500	0	0	-2,500
4087	EXTERMINATION / FUMIGATION SERVICES	200	200	200	0
4100	INSURANCE: PREMIUM	285,008	542,893	542,893	257,885
4124	WITNESS FEE	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	2,000	2,000	2,000	0
4144	MAINT: COMPUTER	42,300	48,600	48,600	6,300
4160	VEH MAINT: SERVICE CONTRACT	2,000	0	0	-2,000
4180	MAINT: BUILDING & IMPROVEMENTS	114	114	114	0
4220	MEMBERSHIPS	4,610	4,910	4,910	300
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	49,965	49,798	49,798	-167
4260	OFFICE EXPENSE	116,000	86,000	86,000	-30,000
4261	POSTAGE	139,750	122,500	122,500	-17,250
4262	SOFTWARE	3,600	15,600	15,600	12,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	5,750	1,000	1,000	-4,750
4264	BOOKS / MANUALS	700	700	700	0
4266	PRINTING / DUPLICATING SERVICES	29,206	13,630	13,630	-15,576
4267	ON-LINE SUBSCRIPTIONS	5,268	5,268	5,268	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	876,090	528,847	528,847	-347,243
4308	EXTERNAL DATA PROCESSING SERVICES	102,982	55,000	55,000	-47,982
4318	INTERPRETER	3,063	5,063	5,063	2,000

Human Services

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 53 HUMAN SERVICES

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4320	VERBATIM: TRANSCRIPTION	1,000	1,000	1,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	15,100	10,000	10,000	-5,100
4330	FOOD STAMP SERVICE	8,470	8,470	8,470	0
4337	OTHER GOVERNMENTAL AGENCIES	60,000	60,000	60,000	0
4400	PUBLICATION & LEGAL NOTICES	2,000	2,000	2,000	0
4420	RENT & LEASE: EQUIPMENT	17,182	13,682	13,682	-3,500
4421	RENT & LEASE: SECURITY SYSTEM	1,584	1,584	1,584	0
4440	RENT & LEASE: BUILDING &	44,160	44,160	44,160	0
4461	EQUIP: MINOR	136,977	53,477	53,477	-83,500
4462	EQUIP: COMPUTER	354,501	157,241	157,241	-197,260
4500	SPECIAL DEPT EXPENSE	51,300	13,600	13,600	-37,700
4501	SPECIAL PROJECTS	100,000	0	0	-100,000
4502	EDUCATIONAL MATERIALS	800	800	800	0
4503	STAFF DEVELOPMENT	99,855	145,543	145,543	45,688
4506	FILM DEVELOPMENT & PHOTOGRAPHY	150	150	150	0
4529	SOFTWARE LICENSE	4,600	4,600	4,600	0
4600	TRANSPORTATION & TRAVEL	107,564	60,978	60,978	-46,586
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	800	800	800	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	64,100	39,100	39,100	-25,000
4605	RENT & LEASE: VEHICLE	166,000	166,000	166,000	0
4606	FUEL PURCHASES	71,900	67,400	67,400	-4,500
4608	HOTEL ACCOMMODATIONS	23,180	17,980	17,980	-5,200
4620	UTILITIES	16,153	16,153	16,153	0
CLASS: 40	SERVICE & SUPPLIES	3,048,682	2,397,041	2,397,041	-651,641
5000	SUPPORT & CARE OF PERSONS	2,809,909	2,953,339	2,953,339	143,430
5004	RESIDENT EXPENSE GENERAL	24,000	24,000	24,000	0
5005	CASH AID GENERAL RELIEF	70,000	70,000	70,000	0
5006	CHILD CARE	200,300	200,300	200,300	0
5007	INDEPENDENT LIVING PROGRAM:	1,000	1,000	1,000	0
5008	INDEPENDENT LIVING PROGRAM: EXPENSES	41,250	41,250	41,250	0
5009	HOUSING	571,415	563,100	563,100	-8,315
5010	TRANSPORTATION SERVICES	27,000	37,000	37,000	10,000
5011	TRANSPORTATION EXPENSES	179,750	176,250	176,250	-3,500
5012	ANCILLARY SERVICES	284,974	272,611	272,611	-12,363
5013	ANCILLARY EXPENSES	100,000	100,000	100,000	0
5014	HEALTH SERVICES	1,165,960	1,165,960	1,165,960	0
5015	CW: TWO PARENT FAMILIES	1,234,800	1,004,975	1,004,975	-229,825
5016	CW: ZERO PARENT/ALL OTHER FAMILIES	5,595,559	5,189,314	5,189,314	-406,245
5017	FOSTER CARE	8,691,000	9,816,537	9,816,537	1,125,537
5018	AID TO ADOPTION	5,370,000	6,065,924	6,065,924	695,924
5021	KINSHIP GUARDIAN	350,000	350,000	350,000	0
5022	COUNTY FOSTER CARE	10,000	10,000	10,000	0
5300	INTERFND: SERVICE BETWEEN FUND	221,391	350,141	350,141	128,750
CLASS: 50	OTHER CHARGES	26,948,308	28,391,701	28,391,701	1,443,393
7200	INTRAFUND TRANSFERS: ONLY GENERAL	7,169,298	7,535,281	7,535,281	365,983
7201	INTRAFND: SOCIAL SERVICES	122,525	136,023	136,023	13,498
7202	INTRAFND: DA/FS CONTRACT	425,000	300,000	300,000	-125,000
7210	INTRAFND: COLLECTIONS	300	300	300	0
7223	INTRAFND: MAIL SERVICE	9,888	9,398	9,398	-490
7224	INTRAFND: STORES SUPPORT	1,396	1,677	1,677	281
7231	INTRAFND: IS PROGRAMMING SUPPORT	10,000	10,000	10,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMENTS	9,200	9,200	9,200	0
CLASS: 72	INTRAFUND TRANSFERS	7,747,607	8,001,879	8,001,879	254,272
TYPE: E SUBTOTAL		60,723,671	62,030,805	62,030,805	1,307,134
FUND TYPE: 10 SUBTOTAL		4,031,456	4,214,360	4,214,360	182,904

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 53 HUMAN SERVICES

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0400	REV: INTEREST	1,480	1,480	1,480	0
CLASS: 04	REV: USE OF MONEY & PROPERTY	1,480	1,480	1,480	0
0880	ST: OTHER	66,119	66,119	66,119	0
CLASS: 05	REV: STATE INTERGOVERNMENTAL	66,119	66,119	66,119	0
1100	FED: OTHER	2,796,095	2,749,282	2,749,282	-46,813
1107	FED: MEDI CAL	53,000	53,000	53,000	0
1109	FED: C1 SENIOR NUTRITION	294,397	294,397	294,397	0
1110	FED: C2 SENIOR NUTRITION	148,165	148,165	148,165	0
1111	FED: 111B SOCIAL PROGRAMS	232,473	232,473	232,473	0
1113	FED: TITLE 7B ELDER ABUSE	3,133	3,133	3,133	0
1114	FED: TITLE 7A OMBUDSMAN SUPPLEMENT	23,388	23,388	23,388	0
1116	FED: NSIP:NUTRITION SRV INCENTIVE PRG	123,504	123,504	123,504	0
1120	FED: IIID PREVENTIVE HEALTH	12,412	12,412	12,412	0
1122	FED:IIIE - FAMILY CAREGIVER SUPPORT	98,628	98,628	98,628	0
CLASS: 10	REV: FEDERAL	3,785,195	3,738,382	3,738,382	-46,813
1740	CHARGES FOR SERVICES	586,200	586,200	586,200	0
1759	SENIOR NUTRITION SERVICES	225,000	225,000	225,000	0
1800	INTERFND REV: SERVICE BETWEEN FUND	27,870	24,583	24,583	-3,287
CLASS: 13	REV: CHARGE FOR SERVICES	839,070	835,783	835,783	-3,287
1940	MISC: REVENUE	16,199	10,000	10,000	-6,199
1942	MISC: REIMBURSEMENT	33,598	33,598	33,598	0
1943	MISC: DONATION	398,500	398,500	398,500	0
CLASS: 19	REV: MISCELLANEOUS	448,297	442,098	442,098	-6,199
2020	OPERATING TRANSFERS IN	2,619,155	2,759,428	2,759,428	140,273
CLASS: 20	REV: OTHER FINANCING SOURCES	2,619,155	2,759,428	2,759,428	140,273
0001	FUND BALANCE	602,705	548,149	548,149	-54,556
CLASS: 22	FUND BALANCE	602,705	548,149	548,149	-54,556
TYPE: R SUBTOTAL		8,362,021	8,391,439	8,391,439	29,418
TYPE: E EXPENDITURE					
SUBOBJ	SUBOBJ TITLE				
3000	PERMANENT EMPLOYEES / ELECTED	2,464,943	2,481,416	2,481,416	16,473
3001	TEMPORARY EMPLOYEES	49,988	77,988	77,988	28,000
3002	OVERTIME	75,000	82,000	82,000	7,000
3004	OTHER COMPENSATION	8,966	9,218	9,218	252
3005	TAHOE DIFFERENTIAL	10,800	10,800	10,800	0
3006	BILINGUAL PAY	4,160	4,160	4,160	0
3020	RETIREMENT EMPLOYER SHARE	535,972	581,943	581,943	45,971
3022	MEDI CARE EMPLOYER SHARE	34,765	34,861	34,861	96
3040	HEALTH INSURANCE EMPLOYER	671,351	713,417	713,417	42,066
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	62,033	62,033	62,033
3042	LONG TERM DISABILITY EMPLOYER	6,164	6,201	6,201	37
3043	DEFERRED COMPENSATION EMPLOYER	7,717	6,112	6,112	-1,605
3046	RETIREE HEALTH: DEFINED	56,253	53,070	53,070	-3,183
3060	WORKERS' COMPENSATION EMPLOYER	30,134	26,978	26,978	-3,156
3080	FLEXIBLE BENEFITS	17,400	20,220	20,220	2,820
CLASS: 30	SALARY & EMPLOYEE BENEFITS	3,973,613	4,170,417	4,170,417	196,804

Human Services

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 53 HUMAN SERVICES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4020	CLOTHING & PERSONAL SUPPLIES	3,300	2,300	2,300	-1,000
4040	TELEPHONE COMPANY VENDOR	4,900	7,000	7,000	2,100
4041	COUNTY PASS THRU TELEPHONE CHARGES	7,768	7,570	7,570	-198
4044	CABLE/INTERNET SERVICE	3,252	3,252	3,252	0
4060	FOOD AND FOOD PRODUCTS	624,201	592,701	592,701	-31,500
4080	HOUSEHOLD EXPENSE	15,850	12,850	12,850	-3,000
4081	PAPER GOODS	80,000	65,000	65,000	-15,000
4082	HOUSEHOLD EXP: OTHER	10,000	10,000	10,000	0
4083	LAUNDRY	10,000	10,000	10,000	0
4084	EXPENDABLE EQUIPMENT	4,000	3,000	3,000	-1,000
4085	REFUSE DISPOSAL	8,340	8,340	8,340	0
4100	INSURANCE: PREMIUM	18,017	18,424	18,424	407
4101	INSURANCE: ADDITIONAL LIABILITY	7,000	7,000	7,000	0
4140	MAINT: EQUIPMENT	2,750	2,750	2,750	0
4144	MAINT: COMPUTER	52,882	46,882	46,882	-6,000
4220	MEMBERSHIPS	71,190	68,100	68,100	-3,090
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	300	500	500	200
4260	OFFICE EXPENSE	49,434	48,047	48,047	-1,387
4261	POSTAGE	22,850	45,350	45,350	22,500
4262	SOFTWARE	24,321	27,497	27,497	3,176
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	700	700	700	0
4264	BOOKS / MANUALS	2,000	1,700	1,700	-300
4265	LAW BOOKS	5,000	2,500	2,500	-2,500
4266	PRINTING / DUPLICATING SERVICES	107,426	40,400	40,400	-67,026
4267	ON-LINE SUBSCRIPTIONS	3,000	3,000	3,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	50,120	132,120	132,120	82,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	950	600	600	-350
4400	PUBLICATION & LEGAL NOTICES	40,000	0	0	-40,000
4420	RENT & LEASE: EQUIPMENT	52,668	51,260	51,260	-1,408
4421	RENT & LEASE: SECURITY SYSTEM	7,020	7,020	7,020	0
4440	RENT & LEASE: BUILDING &	27,148	27,148	27,148	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	10,000	10,000	10,000	0
4461	EQUIP: MINOR	20,549	11,950	11,950	-8,599
4462	EQUIP: COMPUTER	1,800	4,000	4,000	2,200
4500	SPECIAL DEPT EXPENSE	28,000	18,000	18,000	-10,000
4501	SPECIAL PROJECTS	272,284	288,376	288,376	16,092
4503	STAFF DEVELOPMENT	19,425	18,525	18,525	-900
4600	TRANSPORTATION & TRAVEL	48,772	41,771	41,771	-7,001
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	17,475	14,475	14,475	-3,000
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	62,800	49,800	49,800	-13,000
4605	RENT & LEASE: VEHICLE	47,700	46,200	46,200	-1,500
4606	FUEL PURCHASES	18,050	17,550	17,550	-500
4608	HOTEL ACCOMMODATIONS	7,150	5,150	5,150	-2,000
4620	UTILITIES	150,120	126,120	126,120	-24,000
CLASS: 40	SERVICE & SUPPLIES	2,020,512	1,904,928	1,904,928	-115,584
5000	SUPPORT & CARE OF PERSONS	63,888	12,500	12,500	-51,388
5011	TRANSPORTATION EXPENSES	300,000	300,000	300,000	0
5012	ANCILLARY SERVICES	241,523	221,523	221,523	-20,000
5013	ANCILLARY EXPENSES	854,650	829,050	829,050	-25,600
5300	INTERFND: SERVICE BETWEEN FUND	688,735	823,360	823,360	134,625
5304	INTERFND: MAIL SERVICE	14,344	13,342	13,342	-1,002
5305	INTERFND: STORES SUPPORT	2,932	2,659	2,659	-273
5316	INTERFND: IS PROGRAMMING SUPPORT	0	12,000	12,000	12,000
5318	INTERFND: MAINTENANCE BLDG & IMPRV	50,000	11,800	11,800	-38,200
CLASS: 50	OTHER CHARGES	2,216,072	2,226,234	2,226,234	10,162

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 53 HUMAN SERVICES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
6040 FIXED ASSET: EQUIPMENT	30,450	18,486	18,486	-11,964
CLASS: 60 FIXED ASSETS	30,450	18,486	18,486	-11,964
7250 INTRAFND: NOT GEN FUND / SAME FUND	184,500	151,512	151,512	-32,988
CLASS: 72 INTRAFUND TRANSFERS	184,500	151,512	151,512	-32,988
7380 INTRFND ABATEMENTS: NOT GENERAL	-184,500	-151,512	-151,512	32,988
CLASS: 73 INTRAFUND ABATEMENT	-184,500	-151,512	-151,512	32,988
7700 APPROPRIATION FOR CONTINGENCIES	121,374	71,374	71,374	-50,000
CLASS: 77 APPROPRIATION FOR	121,374	71,374	71,374	-50,000
TYPE: E SUBTOTAL	8,362,021	8,391,439	8,391,439	29,418
FUND TYPE: 11 SUBTOTAL	0	0	0	0

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 53 HUMAN SERVICES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0400 REV: INTEREST	1,700	1,700	1,700	0
CLASS: 04 REV: USE OF MONEY & PROPERTY	1,700	1,700	1,700	0
0580 ST: ADMIN PUBLIC ASSISTANCE	358,422	319,358	319,358	-39,064
CLASS: 05 REV: STATE INTERGOVERNMENTAL	358,422	319,358	319,358	-39,064
1100 FED: OTHER	3,200,000	3,208,091	3,208,091	8,091
1107 FED: MEDI CAL	553,644	475,516	475,516	-78,128
1115 FED: HAP PORTABLE ADMINISTRATION FEE	2,000	2,000	2,000	0
CLASS: 10 REV: FEDERAL	3,755,644	3,685,607	3,685,607	-70,037
1200 REV: OTHER GOVERNMENTAL AGENCIES	13,000	13,000	13,000	0
CLASS: 12 REV: OTHER GOVERNMENTAL	13,000	13,000	13,000	0
1800 INTERFND REV: SERVICE BETWEEN FUND	89,062	89,062	89,062	0
CLASS: 13 REV: CHARGE FOR SERVICES	89,062	89,062	89,062	0
2020 OPERATING TRANSFERS IN	90,583	108,762	108,762	18,179
CLASS: 20 REV: OTHER FINANCING SOURCES	90,583	108,762	108,762	18,179
0001 FUND BALANCE	105,309	150,429	150,429	45,120
CLASS: 22 FUND BALANCE	105,309	150,429	150,429	45,120
TYPE: R SUBTOTAL	4,413,720	4,367,918	4,367,918	-45,802
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	388,812	364,488	364,488	-24,324
3002 OVERTIME	17,000	10,500	10,500	-6,500
3004 OTHER COMPENSATION	1,250	1,250	1,250	0
3005 TAHOE DIFFERENTIAL	1,200	1,200	1,200	0
3020 RETIREMENT EMPLOYER SHARE	84,121	89,673	89,673	5,552
3022 MEDI CARE EMPLOYER SHARE	5,656	5,303	5,303	-353
3040 HEALTH INSURANCE EMPLOYER	95,110	70,210	70,210	-24,900
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	9,112	9,112	9,112
3042 LONG TERM DISABILITY EMPLOYER	971	910	910	-61
3043 DEFERRED COMPENSATION EMPLOYER	736	741	741	5
3046 RETIREE HEALTH: DEFINED	8,874	8,460	8,460	-414
3060 WORKERS' COMPENSATION EMPLOYER	4,753	4,302	4,302	-451
3080 FLEXIBLE BENEFITS	1,500	1,500	1,500	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	609,983	567,649	567,649	-42,334

Human Services

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

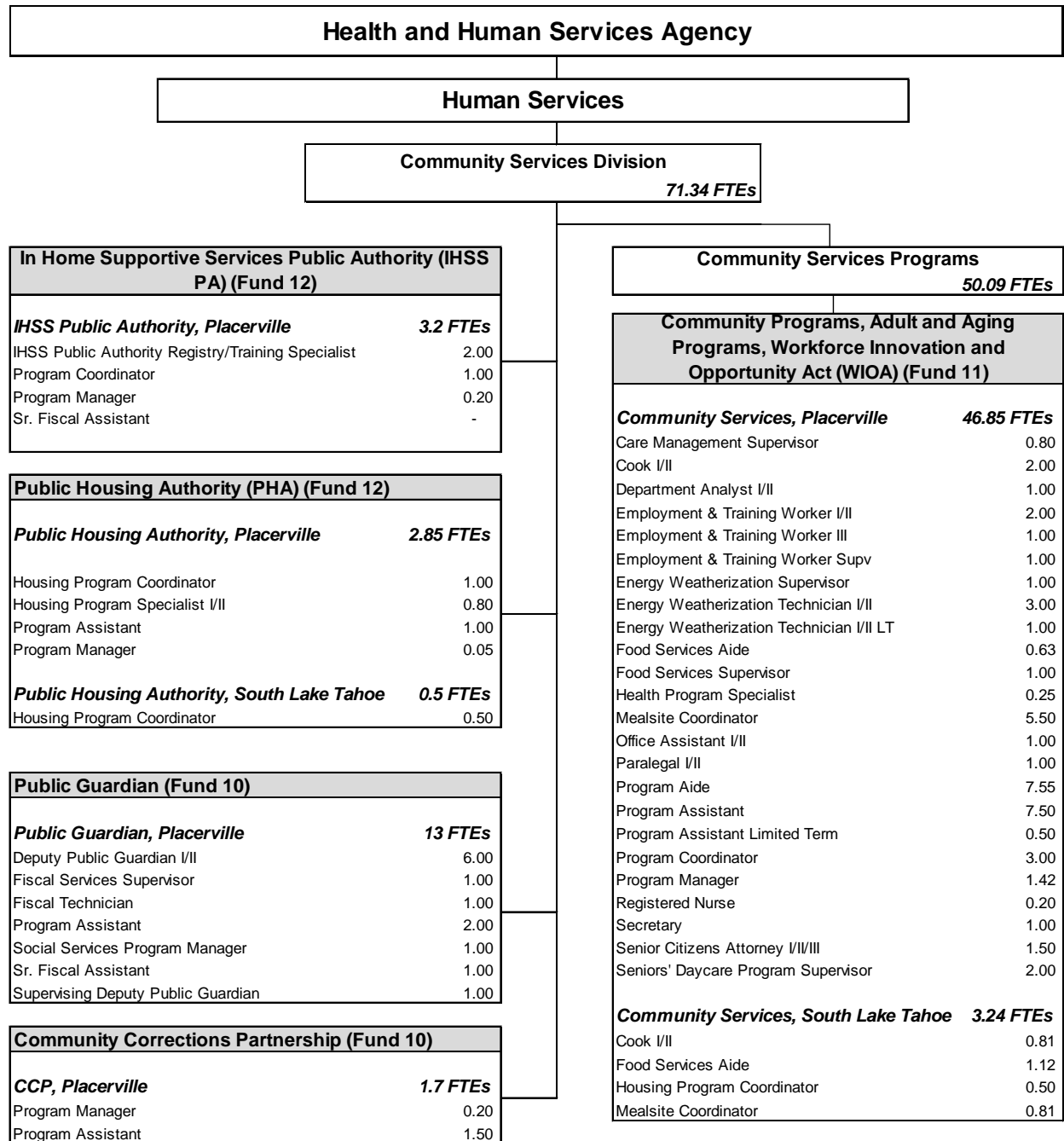
FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 53 HUMAN SERVICES

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4040 TELEPHONE COMPANY VENDOR	2,700	2,700	2,700	0
4100 INSURANCE: PREMIUM	2,785	2,879	2,879	94
4144 MAINT: COMPUTER	32,630	22,493	22,493	-10,137
4220 MEMBERSHIPS	1,100	1,200	1,200	100
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	3,500	3,000	3,000	-500
4260 OFFICE EXPENSE	4,667	2,478	2,478	-2,189
4261 POSTAGE	7,000	7,000	7,000	0
4262 SOFTWARE	5,500	0	0	-5,500
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	5,100	5,100	5,100	0
4264 BOOKS / MANUALS	200	200	200	0
4265 LAW BOOKS	500	500	500	0
4266 PRINTING / DUPLICATING SERVICES	500	500	500	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	8,500	500	500	-8,000
4400 PUBLICATION & LEGAL NOTICES	300	300	300	0
4461 EQUIP: MINOR	1,000	0	0	-1,000
4500 SPECIAL DEPT EXPENSE	12,000	0	0	-12,000
4503 STAFF DEVELOPMENT	3,500	500	500	-3,000
4520 HAP: RENTALS HOUSING ASSIST PYMNT	15,000	0	0	-15,000
4521 HAP: PORTABLE RENT TO OTHER COUNTIES	10,000	0	0	-10,000
4522 HAP: PORTABLE ADMINSTRATION FEE	1,000	0	0	-1,000
4524 FSS: ESCROW ACCOUNT FAM SELF	25,000	0	0	-25,000
4535 HAP - UTILITY REIMBURSEMENT	20,000	0	0	-20,000
4600 TRANSPORTATION & TRAVEL	1,400	1,400	1,400	0
4601 VOLUNTEER: TRANSPORTATION & TRAVEL	300	300	300	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	600	600	600	0
4604 MILEAGE: VOLUNTEER PRIVATE AUTO	300	300	300	0
4605 RENT & LEASE: VEHICLE	4,000	4,000	4,000	0
4606 FUEL PURCHASES	1,300	1,300	1,300	0
4608 HOTEL ACCOMMODATIONS	700	700	700	0
CLASS: 40 SERVICE & SUPPLIES	171,082	57,950	57,950	-113,132
5000 SUPPORT & CARE OF PERSONS	153,099	149,099	149,099	-4,000
5009 HOUSING	2,835,921	2,941,381	2,941,381	105,460
5024 IHSS HEALTH BENEFIT COSTS	510,000	510,000	510,000	0
5300 INTERFND: SERVICE BETWEEN FUND	123,635	141,839	141,839	18,204
5316 INTERFND: IS PROGRAMMING SUPPORT	10,000	0	0	-10,000
CLASS: 50 OTHER CHARGES	3,632,655	3,742,319	3,742,319	109,664
TYPE: E SUBTOTAL	4,413,720	4,367,918	4,367,918	-45,802
FUND TYPE: 12 SUBTOTAL	0	0	0	0
DEPARTMENT: 53 SUBTOTAL	4,031,456	4,214,360	4,214,360	182,904

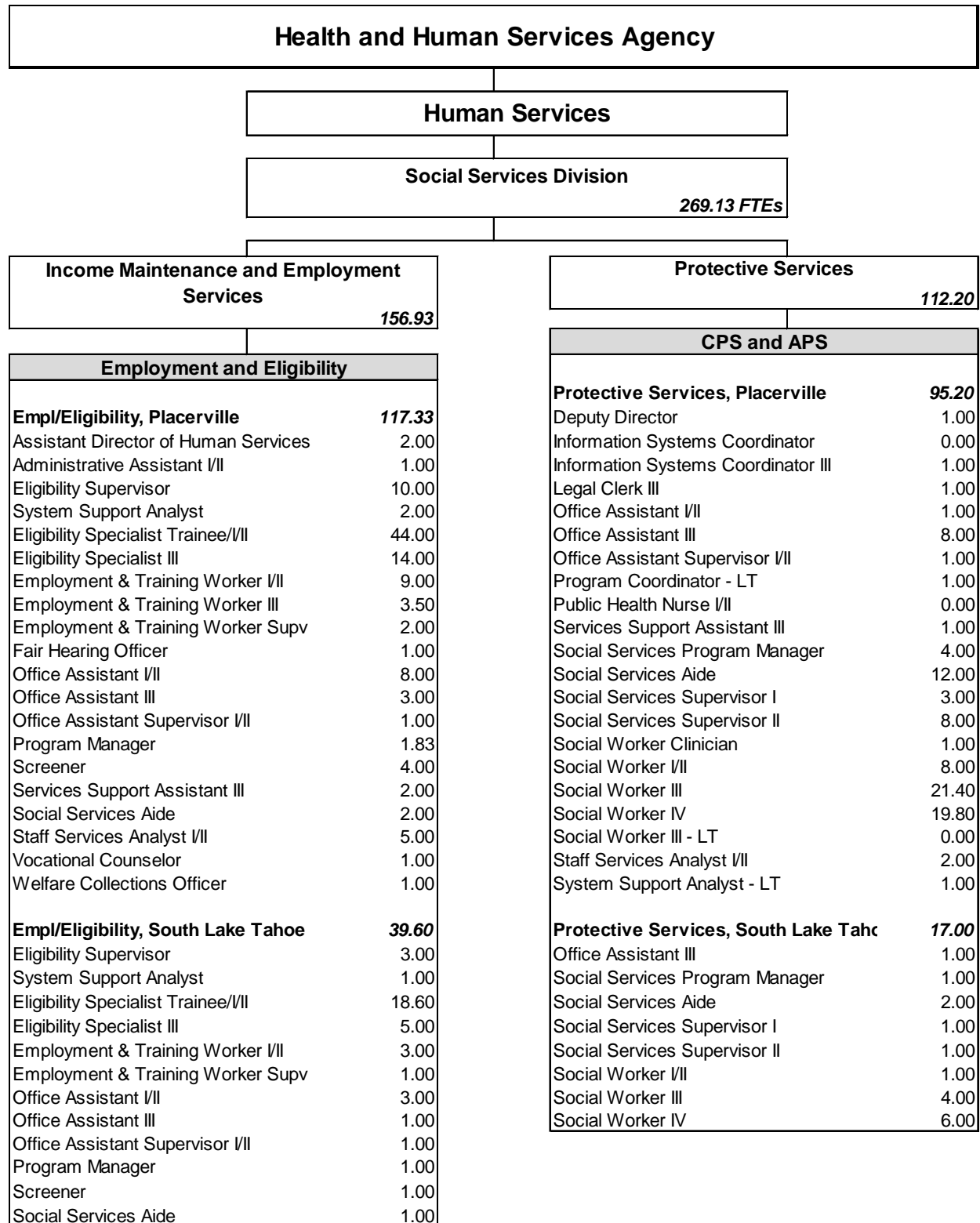
Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

ORGANIZATIONAL CHART



ORGANIZATIONAL CHART (CONTINUED)





MISSION

The mission of the County of El Dorado Health and Human Services Agency Public Health Division is to promote the health and safety of people, their animals, and the communities of El Dorado County. The Division provides leadership and expertise in the areas of prevention, health care access, information sharing, collaboration with community partners, health and safety education, and direct client services aimed at promoting individual and family health and wellness particularly for at-risk, underserved, and uninsured populations.

The Division provides these services in a caring, professional, and fiscally responsible way, maximizing the resources available.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Taxes	\$ 4,803,676	\$ 4,851,200	\$ 4,851,200	\$ 4,851,200	\$ -	0%
Licenses, Permits	\$ 316,530	\$ 384,000	\$ 384,000	\$ 384,000	\$ -	0%
Fines, Forfeitures	\$ 316,627	\$ 417,750	\$ 417,750	\$ 417,750	\$ -	0%
Use of Money	\$ 126,302	\$ 90,650	\$ 93,650	\$ 93,650	\$ 3,000	3%
State	\$ 1,336,684	\$ 1,567,628	\$ 1,659,826	\$ 1,659,826	\$ 92,198	6%
Federal	\$ 2,533,458	\$ 3,239,745	\$ 2,846,512	\$ 2,846,512	\$ (393,233)	-12%
Other Governmental	\$ 866,338	\$ 1,221,370	\$ 1,291,547	\$ 1,291,547	\$ 70,177	6%
Charges for Service	\$ 10,292,241	\$ 10,794,153	\$ 10,904,110	\$ 10,904,110	\$ 109,957	1%
Miscellaneous	\$ 1,075,140	\$ 385,725	\$ 385,725	\$ 385,725	\$ -	0%
Other Financing Sources	\$ 8,610,522	\$ 9,950,276	\$ 11,314,097	\$ 11,314,097	\$ 1,363,821	14%
Use of Fund Balance	\$ -	\$ 16,419,263	\$ 16,320,812	\$ 16,320,812	\$ (98,451)	-1%
Total Revenue	\$ 30,277,518	\$ 49,321,760	\$ 50,469,229	\$ 50,469,229	\$ 1,147,469	2%
Salaries and Benefits	\$ 8,179,769	\$ 10,027,774	\$ 10,268,037	\$ 10,268,037	\$ 240,263	2%
Services & Supplies	\$ 5,781,190	\$ 7,753,808	\$ 8,101,188	\$ 8,101,188	\$ 347,380	4%
Other Charges	\$ 15,454,708	\$ 18,418,496	\$ 19,452,172	\$ 19,452,172	\$ 1,033,676	6%
Fixed Assets	\$ -	\$ 489,500	\$ 35,000	\$ 35,000	\$ (454,500)	-93%
Operating Transfers	\$ 275,039	\$ 1,757,088	\$ 4,378,686	\$ 4,378,686	\$ 2,621,598	149%
Intrafund Transfers	\$ 1,681,629	\$ 2,797,039	\$ 2,890,107	\$ 2,890,107	\$ 93,068	3%
Intrafund Abatements	\$ (729,572)	\$ (1,611,200)	\$ (1,716,310)	\$ (1,716,310)	\$ (105,110)	7%
Contingency	\$ -	\$ 11,821,546	\$ 9,183,388	\$ 9,183,388	\$ (2,638,158)	-22%
Total Appropriations	\$ 30,642,763	\$ 51,454,051	\$ 52,592,268	\$ 52,592,268	\$ 1,138,217	2%
NCC - Animal Services	\$ 1,606,998	\$ 2,132,291	\$ 2,123,039	\$ 2,123,039	\$ (9,252)	0%
General Fund Contribution	\$ 3,786,260	\$ 4,049,871	\$ 4,556,842	\$ 4,556,842	\$ 506,971	13%
FTEs	83.4	94.3	96.0	94.0	(0.3)	0%

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

MAJOR BUDGET CHANGES

Revenues

State Funding

\$92,198 Increase in Tobacco revenue from Oral Health grant (\$170,000) offset by reduction in Proposition 56 Tobacco Tax Increase (2016) funding (\$59,000). Proposition 56 increased the cigarette tax by \$2.00 per pack, effective April 1, 2017.

Federal Funding

(\$393,233) Decrease in funding for Supplemental Nutrition Assistance Education program (SNAP Ed), an evidence-based program that helps people lead healthier lives through education and community outreach (\$186,000), a reduction in Public Health Nursing Program funding (\$138,156) and the expiration of the Medical Outreach and Education Grant (\$69,772).

Other Governmental

\$70,177 Increase in revenue from Community HUB grant.

Charges for Service

\$109,957 Increase due to Adult Protective Services (APS) nurse cost reimbursement from Social Services Division.

Other Financing Sources

\$549,963 Increase in General Fund Contribution primarily as a result of lower Ground Emergency Medical Transportation (GEMT) funding for the Emergency Medical Services (EMS) program of (\$161,436), an increase in the Jail and Juvenile Hall contract of (\$110,027), and an increase in County Medical Services Program (CMSP) Participation Fees of (\$233,492).

\$844,009 Increase in 1991 Realignment transferred into Public Health due to the elimination of the 10% transfers into Behavioral Health and Social Services in FY 2018-19. In FY 2017-18, 1991 Realignment was budgeted for Behavioral Health to offset increases in Alcohol and Drug Programs (\$467,000) and to Social Services to help offset the increase in the county share of IHSS program costs (\$467,000).

Use of Fund Balance

(\$2,598,451) Decrease in Fund Balance relative to use in FY 2017-18.

\$2,500,000 Increase in Use of Fund Balance from reserves for the South Lake Tahoe Public Health Facility capital project.

Appropriations

Salaries and Benefits

- (\$188,468) Decrease in salaries, primarily due to the transfer of 1.75 FTE to the Administrative division of HHSA to support Performance Management and Quality Improvement initiatives.
- \$158,368 Net increase in benefits and other personnel-related accounts, including increased CalPERS Retirement costs.
- \$121,507 Increase in Extra Help expense to align with prior year actual. \$96,564 is included in Animal Services.

Services and Supplies

- \$347,380 Increase in EMS contract and Oral Health contract (\$120,280), EMS GEMT Fund Audit repayment (\$151,000) and CMSP Participation Fee (\$233,492), offset by decreases in lab expenses (\$50,000), software contracts (\$53,747) and Outreach & Education Grant contract (\$53,569).

Other Charges

- \$1,033,676 Increase primarily due to increase in CSA 3 contract (\$153,619) and CSA 7 contract (\$610,498), and increase in ICR charges for services from Administrative and Financial Services division (\$290,000).

Fixed Assets

- \$35,000 Purchase of a dog box for Animal Services.

Operating Transfers

- \$2,621,598 Increase primarily due to transfer of \$2.5 million to the ACO fund for the South Lake Tahoe Facility capital project.

Intrafund Transfers

- \$93,068 Increase in CSA transfers (\$176,103) offset by decrease in ambulance billing fund balance from FY 2017-18 (\$60,121).

Intrafund Abatements

- (\$105,110) Decrease in CSA transfers (\$176,103), offset by increase in ambulance billing fund balance from FY 2017-18 (\$60,121).

Contingency

- (\$2,638,158) Decrease due to less undesignated fund balance available.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

PROGRAM SUMMARIES

Animal Services

For both the Western Slope and South Lake Tahoe areas of the County, Animal Services provides mandated services such as rabies control, impoundment of animals at large, investigations of aggressive dogs threatening humans and livestock, sheltering stray animals, veterinary treatment for sick or injured animals, animal licensing, and enforcement of State and local animal laws. Revenues in this program come from licensing, fees for services, penalties/fines, State Sales Tax Realignment, and contract payments from the City of Placerville and City of South Lake Tahoe.

Public Health (PH) Administration

This section includes the programmatic administrative support to the Public Health Division (which manages about 40 programs), primarily addressing the areas of policies and procedures and accreditation. Revenues include use of Realignment to assist programs within Public Health for the purposes of supporting administrative cost within the same sub fund 11-109- 001 and for programs within their own sub fund that have non-billable administrative cost. There is an increase this year due to the South Lake Tahoe property purchase and renovation project.

Communicable Disease (CD), Vital Stats, & Public Health Preparedness

Programs in this section address Public Health preparedness planning and emergency response, communicable disease prevention, surveillance and control, vital statistics, and health information collection, analysis, and reporting. Preparedness programs address bioterrorism preparedness, hospital readiness, regional City readiness initiatives, and pandemic flu preparedness. Revenues in these programs include PH Realignment, health fees, State funding, Alpine County contract revenue, and Federal funding.

Community Nursing

The Public Health nurses and associated staff provide community/school based skilled early intervention and case management services designed to improve health outcomes, reduce disease incidence and protect the public from vaccine preventable illness with special emphasis on women of child bearing age and medically fragile children. In addition, the Public Health Nurses provide direct support to preparedness and communicable disease areas related to mitigation efforts as appropriate. These activities are accomplished through administration of the following core programs: Maternal, Child, Adolescent Health (MCAH); California Children Services (CCS); Healthy Families; Community Hub Program, Child Health and Disability Prevention (CHDP); the Early Periodic Screening, Diagnosis, and Treatment (EPSDT, a State and Federal mandate of Medi-Cal), Health Care for Children in Foster Care, Child Lead Poisoning Prevention Program, High Risk CPS Intervention and Immunization campaigns. Extra help funding is for public health nursing staff to assist with seasonal flu clinics and to assist with the CHDP program. The General Fund contribution reflects a required County match (from Department 15) for the CCS and Healthy Families programs. Revenues in these programs include PH Realignment, Social Services Realignment, Mental Health Services Act (MHSA) Innovation Fund, First 5, Probation AB 109 Realignment, County General Fund (required match), Health Fees, transfer from Human Services, and State and Federal funding.

Multipurpose Senior Services Program (MSSP)

The Multipurpose Senior Services Program (MSSP) prevents premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services. Revenues in this program come from the State, Federal and Public Health Realignment.

AIDS and HIV Programs

These programs provide for surveillance and testing activities related to AIDS and HIV, as well as services and assistance, such as housing and case management, to persons affected by HIV. Revenues in these programs come from State and Federal funding for AIDS/HIV and PH Realignment.

Public Health Laboratory/LEA

Public Health eliminated the Laboratory in FY 2017-18. Public Health uses a contracted Laboratory for any needed services. Local Enforcement Agency (LEA) responsibilities are mandated under the Public Resources Code and involve enforcement of State solid waste laws (currently primarily through contracted services). Revenue in this program comes from health fees, the State, transfer from various County departments for services, and PH Realignment.

Emergency Medical Services Agency (EMS) and EMS Fund

The EMS Agency serves to coordinate and maintain an integrated system of rapid emergency response, high quality pre-hospital care, and transportation services to victims of illness or injury in El Dorado County. The EMS Agency also provides training and certification of emergency medical response personnel. The EMS program maintains a position for the Medical Director. This position is required within the EMS Agency to ensure medical oversight of the policies and protocols of pre-hospital care governing paramedics, etc. as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202. The EMS Agency is also responsible for management of the Medical Marijuana Identification Card program. This section also includes the EMS Fund which receives court fines that fund emergency room services for indigents. Revenues in these programs include fund balance from Ground Emergency Medical Transportation (GEMT) funds, fees for services, court fines and County General Fund.

Institutional Care Programs

This section addresses the institutional medical care program, providing medical services for the inmate/ward populations at the County adult/juvenile detention facilities through a contract with the California Forensic Medical Group. The General Fund contribution reflects required County support (from Department 15) for detention medical services. Revenue in this program includes County General Fund, Probation AB 109 Realignment, and State and local program Realignment (SLPR) match.

Women Infants and Children (WIC)

The Supplemental Food Program for Women, Infants and Children (WIC) serves low to moderate-income pregnant, breastfeeding, and postpartum women, and infant/children up to age 5 who are at nutritional risk. The program offers nutrition education, breastfeeding support and food vouchers. Revenue in this program includes Federal funding and PH Realignment.

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

Tobacco Settlement Programs

Funds made available through the Tobacco Settlement Agreement are allocated to several programs designed to prevent tobacco use, enhance the community health services system, and deliver improved health services.

Health Promotions

This section includes a variety of health promotion programs and targeted services. Included are outreach and enrollment services to identify and provide health insurance options, (particularly for uninsured/underinsured children), implement focused nutrition education interventions, (particular for the people eligible for Supplemental Nutrition Assistance Program (SNAP), services to connect individuals to appropriate health care services, programs aimed at increasing child safety through the proper use of car seats and safety helmets, and other aligned services. Responsibilities also include evaluation and development of health promotion strategies to prevent chronic disease and improve health outcomes for general and targeted populations (including indigent, institutionalized, and CMSP populations) and administration of domestic violence prevention and response contracts. Revenues in these programs include marriage licenses, court fines and Federal funding.

County Medical Services Program (CMSP)

CMSP County Wellness & Prevention Pilot Project was approved by County Medical Services Program Governing Board on October 2016. This pilot project is to focus on Community Wellness through collaboration with community based healthcare providers, Eligibility Workers employed through the County Social Services Division of HHSA and the Public Health division of HHSA in an effort to increase the number of CMSP enrollees and to further the efforts of Community Wellness within the County. The program was approved for a three year period.

Tobacco Use Prevention Program (TUPP)

This program provides services targeted at tobacco use prevention and cessation. Revenues in these programs come from State tobacco funds available through AB 75 and the transfer of Realignment funds.

CSA 3, CSA 7, Ambulance Billing

County Service Areas (Pre-Hospital Medical Services) and Ambulance Billing

This section addresses pre-hospital medical services provided within County Service Area (CSA) 7, for the West Slope area, and CSA 3, for the South Lake Tahoe and Tahoe West Shore areas. This section also includes Ambulance Billing (i.e., patient billing and collection for ambulance services operating in the County), a service performed by Intermedix (Advanced Data Processing) under a contract administered by Public Health. Revenues in these programs come from taxes, State funding, interest, ambulance fees, and contract payments from the Miwok Tribe.

FUTURE/PENDING ISSUES

Oral Health Program

The Public Health Division anticipates receiving approximately \$170,000 in funds from the California Department of Public Health (CDPH) for the Proposition 56 Local Oral Health Program. This is in addition to the Tobacco Use Prevention Fund resulting from Proposition 99 and Proposition 56 (new for FY 2017-18). The funding began in January of 2018.

Emergency Medical Services (EMS) Funding

The EMS program operations are being funded with the Ground Emergency Medical Transportation (GEMT) fund balance for the current year, which has been available since FY 2015-16, as well as an increased contribution from the General Fund. GEMT funding is unpredictable, and HHSA has requested a General Fund contribution for FY 2018-19 due to a reduction in GEMT available funds. The need for General Fund support may increase in future years, although an alternative for consideration is that a portion of the unfunded cost of the EMS program be covered by contributions from CSA 7 and CSA 3. The CSAs currently do not provide any funding for the EMS program.

1991 Public Health Realignment

Public Health has built a prudent fund balance over the last several years primarily due to 1991 Public Health Realignment Growth. The recent legislative changes to the In Home Support Services (IHSS) program will redirect all 1991 Realignment Growth to Social Services to cover increased IHSS costs. It is a concern that as costs continue to rise and the demand for Realignment revenue increases, mandated programs may require future General Fund support. The additional 10% transfer to Behavioral Health and 10% transfer to Social Services have been discontinued in FY 2018-19 to preserve the Public Health fund balance for capital projects. Without future 1991 Realignment Growth, it is anticipated that Public Health will not only cease to add to fund balance, but will require additional funding for the continuation of programs at current service levels.

South Lake Tahoe Facility

In coordination with County Facilities, HHSA is in the process of creating a South Lake Tahoe (SLT) HHSA campus by purchasing a building that will require capital improvements. HHSA is currently delivering client services through inadequate county facilities. The campus will allow for enhanced service integration of client services. HHSA will be utilizing Realignment reserves and future Realignment savings to ensure sufficient funding is available for the capital improvement projects.

Community HUB Funding

Since FY 2016-17, the Community Nursing HUB pilot program has established a presence in the libraries of all five Supervisor Districts. Open Houses were conducted in early February 2018 to inform the community of its services. The HUBs provide community support and access to HHSA services. This project is heavily funded by Mental Health Service Act (MHSA) Innovation, which expires in 2020. There are a number of funding concerns which include the under-utilization of MHSA Innovation funds, the over-utilization of PH 1991 Realignment, and the sustainability of the HUB program after MHSA has expired. Public Health does not have available funding to sustain the HUBs in its current structure after 2020. The program manager is actively seeking funding to sustain this program as the MHSA Innovation funding declines. HHSA will continue to keep the Board of Supervisors informed about the funding concerns and solutions for this program.

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Public Health Accreditation

Significant progress has been made toward the Public Health Accreditation, which is Project 3.6 of the HHSAs strategic plan, as well as the County's Healthy Communities strategic plan goal. Benefits of accreditation include identification of strengths and opportunities for improvement, and enhanced validity and accountability of Public Health programs and services. The accreditation process is expected to take several years to complete, and will provide the Public Health Division with enhanced funding opportunities, which could allow for the expansion of services to underserved populations. In addition, many of the principles learned through this process can be used to strengthen other divisions in HHSAs as the Agency moves toward service integration.

Service Provider Contracts

The contract for ambulance services with the El Dorado County Emergency Services Authority expires in 2018, and the contract with the California Tahoe Emergency Services Operations Authority expires in 2019. HHSAs anticipates completing negotiations of a new contract shortly with the El Dorado County Emergency Services Authority for services on the West Slope, and is preparing a Request for Proposals for a new contract on the East Slope to be effective July 1, 2019. Ambulance services throughout the state are facing fiscal challenges due to changes in payer mix and more individuals being covered by Medicare/Medi-Cal. As a result, it is important that the County work closely with the contractors to identify ways to operate more efficiently as well as monitor the revenue streams, keeping in mind we may need to increase revenues in future years in order to maintain existing levels of service.

BUDGET SUMMARY BY PROGRAM

2018-19 Summary of Department Programs

Public Health	Appropriations	Revenues	Use of Realignment	General Fund Contribution	Net County Cost	Staffing
<i>General Fund (FT 10)</i>						
Animal Services	\$ 3,789,745	\$ 1,666,706	\$ 256,759	\$ -	\$ 2,123,039	19.00
<i>Public Health Fund (FT 11)</i>						
Public Health Admin	\$ 5,511,233	\$ 5,511,233	\$ -	\$ -	\$ -	2.70
Communicable Disease, Vital Stats, & Public Health Preparedness	\$ 2,094,498	\$ 2,094,498	\$ 1,361,203	\$ -	\$ -	12.30
Community Nursing	\$ 6,028,765	\$ 6,028,765	\$ 1,852,464	\$ 383,505	\$ -	36.35
Multipurpose Senior Services Program (MSSP)	\$ 479,464	\$ 479,464	\$ 222,364	\$ -	\$ -	2.75
Aids & HIV Programs	\$ 18,183	\$ 18,183	\$ 5,767	\$ -	\$ -	0.10
Public Health Laboratory	\$ 193,901	\$ 193,901	\$ 213	\$ -	\$ -	0.05
Emergency Medical Services Agency	\$ 1,714,557	\$ 1,714,557	\$ -	\$ 161,436	\$ -	3.40
Institutional Care Program	\$ 4,028,409	\$ 4,028,409	\$ -	\$ 3,778,409	\$ -	-
Women Infants & Children (WIC)	\$ 1,095,736	\$ 1,095,736	\$ 261,730	\$ -	\$ -	9.10
Tobacco Programs	\$ 1,416,700	\$ 1,416,700	\$ -	\$ -	\$ -	-
Health Promotions	\$ 384,266	\$ 384,266	\$ 34,966	\$ -	\$ -	1.30
County Medical Services Program	\$ 349,075	\$ 349,075	\$ 15,583	\$ 233,492	\$ -	0.80
Tobacco Use Prevention	\$ 701,825	\$ 701,825	\$ 217,479	\$ -	\$ -	4.15
<i>Special Districts (FT 12)</i>						
CSAs	\$ 24,785,911	\$ 24,785,911	\$ -	\$ -	\$ -	2.00
Total	\$ 52,592,268	\$ 50,469,229	\$ 4,228,528	\$ 4,556,842	\$ 2,123,039	94.00

STAFFING TREND

The recommended staff allocation for FY 2018-19 is 94.00 FTEs. This is a net reduction of .3 FTE, and includes the addition of 1.0 Department Analyst I/II to support the Nursing Program and the transfer to the Administrative Division of 1.75 FTE to support the Quality Improvement Program as well as other adjustments among HHSA divisions. The vacant Public Health Lab Director position is being deleted to align with a change in service model that includes contracting for these services. The allocations are split as follows: 81.07 FTEs on the West Slope and 12.93 FTEs at South Lake Tahoe. Staff allocations include 73.00 FTEs for Public Health Programs, 2.0 FTEs for County Service Areas 3 & 7 and Ambulance Billing, and 19.0 FTEs for Animal Services.



RECOMMENDED BUDGET

The Budget for the Public Health Division is recommended at \$52,592,268, which is an increase of \$1,138,217 (2%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 12.7% of the funding for the Public Health division, and is increased by \$497,719 (8%) when compared to the FY 2017-18 Adopted Budget.

Net County Cost for Animal Services is \$2,123,039, which is a decrease of \$9,252. The General Fund provides 100% of the funding for Animal Services.

There is also a General Fund Contribution of \$4,556,842 to Public Health non-General Fund programs, which is an increase of \$506,971 (13%). This increase is attributed to the following:

- Increase of \$2,016 to California Children Services Admin/Diagnostic.
- Increase of \$161,436 to the EMS Agency due to lower GEMT funding.
- Increase of \$110,027 to the Jail and Juvenile Hall due to a contract increase.
- Increase of \$233,492 to CMSP due to the CMSP participation fee.

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In FY 2016-17 a one-time designated reserve of \$5.0 million was established for the purposes of purchasing or developing a new facility in South Lake Tahoe. A property has been identified for purchase, and \$1.5 million of Public Health fund balance is budgeted in FY 2017-18 to complete this purchase. For FY 2018-19, \$2.5 million of the \$5.0 million reserve is budgeted to be used for improvements to the property. \$2.5 million will remain in the reserve for future use on this capital project.

Unemployment Insurance fund charges are included at \$148,856; however, as noted in the Budget Summary, this reflects an incorrect system calculation and will be reduced in September of 2018 with the Adopted Budget.

CSAs/Ambulance Billing (Fund Type 12) consists of pre-hospital medical services provided through the various area fire districts. Ambulance billing services are also provided for County Service Area (CSA) 3, the South Lake Tahoe region, and CSA 7, the Western Slope of El Dorado County.

The Recommended Budget for the CSAs is \$24,785,911, which is a decrease of \$421,966 (1.7%). There is no Net County Cost or General Fund Contribution associated with these programs.

Revenues for CSA-3 and CSA-7 pre-hospital medical services and ambulance billing programs include charges for services (primarily ambulance services), assessments and taxes, and contract payments from the Miwok Tribe. The decrease in appropriation is offset by an increase to fund balance \$421,966 as a result of rolling fund balance from FY 2018-19 to be spent in FY 2019-20.

CAO Adjustments

The department requested a 1.0 FTE Office Assistant for the Nursing Program and a 1.0 FTE Assistant Administrator in EMS. These positions are not recommended at this time. The Chief Administrative Office recommended the reduction of \$43,250 in Animal Services to adjust for lower A-87 costs than expected and an adjustment to the vacancy rate to hold a vacancy open in the California Children Services (CSS) for savings of \$52,491. The Chief Administrative Office is recommending the purchase of an animal box for the replacement truck in Animal Services for \$35,000.

Sources & Uses of Funds

The Community Hub program began to use 1991 Realignment in FY 2017-18 as it became fully staffed. The Hubs are supported by a number of revenue sources, including Mental Health Services Act (MHSA) Innovation Plan. The MHSA funding is limited to three years, providing funding to the Hubs through FY 2019-20. For FY 2017-18, the MHSA contribution is \$673,000. Once this funding is expired, and for the continuation of the program, Community based funding needs to be identified. 1991 Realignment funding for the Hubs is \$228,000 for FY 2017-18 and is budgeted at \$206,561 for FY 2018-19.

Additionally, the Tobacco Settlement fund balance of \$1,247,700, combined with anticipated FY 2018-19 revenues, is being budgeted for capital improvements to the Placerville Spring Street facility.

Program	FY 2018-19 Beg. Fund Balance	Budgeted Use of Fund Balance	FY 2018-19 Ending Fund Balance	Notes
PH Admin	\$ 1,551,518	\$ (595,796)	\$ 2,147,314	For Public Health Programs
PH General	\$ 2,500,000	\$ 2,500,000	\$ -	Transfer from Reserve Fund for SLT
Medi-Cal Admin (MAA-SRF)	\$ 280,818	\$ 224,797	\$ 56,021	For Public Health Accreditation
EMS Agency	\$ 866,564	\$ 866,564	\$ -	GEMT Fund Balance
EMS Fund	\$ 288,457	\$ 288,457	\$ -	Fund 11-109-012
Tobacco Settlement	\$ 1,247,700	\$ 1,247,700	\$ -	For Capital Improvements to the HHS Spring Street Facility
Car Seat Restraint	\$ 8,747	\$ 8,747	\$ -	
Bicycle Helmets	\$ 3	\$ 3	\$ -	
CSA 3	\$ 2,636,491	\$ 890,066	\$ 1,746,425	Fund 12-153-100 SLT
CSA 7	\$ 6,940,514	\$ 1,706,886	\$ 5,233,628	Fund 12-157-001 WS
Animal Services SFR	\$ 236,916	\$ 236,916	\$ -	For Animal Services
Total	\$ 16,557,728	\$ 7,374,340	\$ 9,183,388	

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 40 HEALTH

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0200 LICENSE: ANIMAL	245,000	245,000	245,000	0
0201 LICENSE: VISCIOUS/DANGEROUS DOG	9,000	9,000	9,000	0
0202 KENNEL PERMITS	15,000	15,000	15,000	0
CLASS: 02 REV: LICENSE, PERMIT, &	269,000	269,000	269,000	0
0320 COURT FINE: OTHER	13,500	13,500	13,500	0
CLASS: 03 REV: FINE, FORFEITURE &	13,500	13,500	13,500	0
1200 REV: OTHER GOVERNMENTAL AGENCIES	854,270	861,947	861,947	7,677
1206 REV: SLT SURCHARGE	15,000	15,000	15,000	0
CLASS: 12 REV: OTHER GOVERNMENTAL	869,270	876,947	876,947	7,677
1560 HUMANE: SERVICES	3,000	3,000	3,000	0
1561 HUMANE: IMPOUNDS	125,000	125,000	125,000	0
1562 HUMANE: ADOPTIONS	110,000	110,000	110,000	0
1563 HUMANE: MICROCHIPS	700	700	700	0
1564 HUMANE: RESTITUTION	1,200	1,200	1,200	0
1740 CHARGES FOR SERVICES	2,000	2,000	2,000	0
CLASS: 13 REV: CHARGE FOR SERVICES	241,900	241,900	241,900	0
1940 MISC: REVENUE	8,600	8,600	8,600	0
CLASS: 19 REV: MISCELLANEOUS	8,600	8,600	8,600	0
2021 OPERATING TRANSFERS IN: VEHICLE	191,021	214,899	214,899	23,878
2027 OPERATING TRSNF IN: SALES TAX	64,094	41,860	41,860	-22,234
CLASS: 20 REV: OTHER FINANCING SOURCES	255,115	256,759	256,759	1,644
TYPE: R SUBTOTAL	1,657,385	1,666,706	1,666,706	9,321

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 40 HEALTH

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	969,912	959,104	959,104	-10,808
3001	TEMPORARY EMPLOYEES	51,166	147,730	147,730	96,564
3002	OVERTIME	77,000	77,000	77,000	0
3003	STANDBY PAY	25,000	25,000	25,000	0
3004	OTHER COMPENSATION	9,400	9,700	9,700	300
3005	TAHOE DIFFERENTIAL	12,000	9,600	9,600	-2,400
3020	RETIREMENT EMPLOYER SHARE	180,862	201,784	201,784	20,922
3022	MEDI CARE EMPLOYER SHARE	14,977	16,184	16,184	1,207
3040	HEALTH INSURANCE EMPLOYER	339,899	359,978	359,978	20,079
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	23,978	23,978	23,978
3042	LONG TERM DISABILITY EMPLOYER	2,423	2,396	2,396	-27
3046	RETIREE HEALTH: DEFINED	17,133	20,246	20,246	3,113
3060	WORKERS' COMPENSATION EMPLOYER	13,482	12,778	12,778	-704
3080	FLEXIBLE BENEFITS	12,000	12,000	12,000	0
CLASS: 30	SALARY & EMPLOYEE BENEFITS	1,725,254	1,877,478	1,877,478	152,224
4020	CLOTHING & PERSONAL SUPPLIES	11,700	11,700	11,700	0
4040	TELEPHONE COMPANY VENDOR	6,000	6,000	6,000	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	6,500	6,500	6,500	0
4080	HOUSEHOLD EXPENSE	7,000	7,000	7,000	0
4082	HOUSEHOLD EXP: OTHER	300	300	300	0
4085	REFUSE DISPOSAL	14,700	14,700	14,700	0
4086	JANITORIAL / CUSTODIAL SERVICES	29,100	29,100	29,100	0
4100	INSURANCE: PREMIUM	4,356	4,915	4,915	559
4101	INSURANCE: ADDITIONAL LIABILITY	8,082	8,082	8,082	0
4140	MAINT: EQUIPMENT	750	750	750	0
4143	MAINT: SERVICE CONTRACT	2,960	2,960	2,960	0
4144	MAINT: COMPUTER	7,300	10,500	10,500	3,200
4162	VEH MAINT: SUPPLIES	3,500	3,500	3,500	0
4164	VEH MAINT: TIRE & TUBES	500	500	500	0
4180	MAINT: BUILDING & IMPROVEMENTS	4,000	4,000	4,000	0
4200	MEDICAL, DENTAL & LABORATORY	60,629	91,717	91,717	31,088
4220	MEMBERSHIPS	800	800	800	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	590	590	590	0
4260	OFFICE EXPENSE	7,000	7,000	7,000	0
4261	POSTAGE	6,000	6,000	6,000	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	1,500	1,500	0
4264	BOOKS / MANUALS	1,200	1,200	1,200	0
4266	PRINTING / DUPLICATING SERVICES	500	500	500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	96,425	96,425	96,425	0
4313	LEGAL SERVICES	5,000	5,000	5,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,300	800	800	-2,500

Public Health
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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 40 HEALTH

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4400 PUBLICATION & LEGAL NOTICES	500	500	500	0
4420 RENT & LEASE: EQUIPMENT	10,000	10,000	10,000	0
4421 RENT & LEASE: SECURITY SYSTEM	2,460	2,460	2,460	0
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	2,000	2,000	2,000	0
4461 EQUIP: MINOR	6,000	6,000	6,000	0
4463 EQUIP: TELEPHONE & RADIO	1,900	1,900	1,900	0
4464 EQUIP: LAW ENFORCEMENT	12,000	12,000	12,000	0
4500 SPECIAL DEPT EXPENSE	65,000	5,000	5,000	-60,000
4503 STAFF DEVELOPMENT	9,275	9,275	9,275	0
4600 TRANSPORTATION & TRAVEL	5,282	5,282	5,282	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	1,325	1,325	1,325	0
4605 RENT & LEASE: VEHICLE	69,125	69,125	69,125	0
4606 FUEL PURCHASES	60,225	60,225	60,225	0
4608 HOTEL ACCOMMODATIONS	1,750	1,750	1,750	0
4620 UTILITIES	85,000	85,000	85,000	0
CLASS: 40 SERVICE & SUPPLIES	621,534	593,881	593,881	-27,653
5300 INTERFND: SERVICE BETWEEN FUND	117,690	109,770	109,770	-7,920
CLASS: 50 OTHER CHARGES	117,690	109,770	109,770	-7,920
6040 FIXED ASSET: EQUIPMENT	139,500	35,000	35,000	-104,500
CLASS: 60 FIXED ASSETS	139,500	35,000	35,000	-104,500
7200 INTRAFUND TRANSFERS: ONLY GENERAL	1,143,088	1,162,064	1,162,064	18,976
7210 INTRAFND: COLLECTIONS	350	0	0	-350
7223 INTRAFND: MAIL SERVICE	4,352	4,661	4,661	309
7224 INTRAFND: STORES SUPPORT	908	891	891	-17
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	37,000	6,000	6,000	-31,000
CLASS: 72 INTRAFUND TRANSFERS	1,185,698	1,173,616	1,173,616	-12,082
TYPE: E SUBTOTAL	3,789,676	3,789,745	3,789,745	69
FUND TYPE: 10 SUBTOTAL	2,132,291	2,123,039	2,123,039	-9,252

Health and Human Services Agency

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
 DEPARTMENT: 40 HEALTH

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
0261	LICENSE: MARRIAGE	115,000	115,000	115,000	0
CLASS: 02 REV: LICENSE, PERMIT, &		115,000	115,000	115,000	0
0320	COURT FINE: OTHER	25,500	25,500	25,500	0
0324	COURT FINE: EMS COUNTY	350,000	350,000	350,000	0
CLASS: 03 REV: FINE, FORFEITURE &		375,500	375,500	375,500	0
0400	REV: INTEREST	50,650	53,650	53,650	3,000
CLASS: 04 REV: USE OF MONEY & PROPERTY		50,650	53,650	53,650	3,000
0640	ST: CCS CA CHILDREN SERVICES	425,965	406,947	406,947	-19,018
0670	ST: TUBERCULOSIS CONTROL	20,000	10,000	10,000	-10,000
0680	ST: HEALTH	31,101	30,856	30,856	-245
0681	ST: HEALTH CHDP - CHILD DISABLITY	4,000	4,000	4,000	0
0687	ST: HEALTH DISCRETIONARY GENERAL	65,990	65,990	65,990	0
0688	ST: HEALTH MEDI CAL GENERAL FUND	328,954	331,237	331,237	2,283
0880	ST: OTHER	128,550	137,550	137,550	9,000
0895	ST: AB75 TOBACCO	374,068	484,246	484,246	110,178
0908	ST: TOBACCO SETTLEMENT FUND	160,000	160,000	160,000	0
CLASS: 05 REV: STATE INTERGOVERNMENTAL		1,538,628	1,630,826	1,630,826	92,198
1100	FED: OTHER	1,642,562	1,423,658	1,423,658	-218,904
1101	FED: BLOCK GRANT REVENUES	260,481	284,729	284,729	24,248
1107	FED: MEDI CAL	1,336,702	1,138,125	1,138,125	-198,577
CLASS: 10 REV: FEDERAL		3,239,745	2,846,512	2,846,512	-393,233
1200	REV: OTHER GOVERNMENTAL AGENCIES	352,100	414,600	414,600	62,500
CLASS: 12 REV: OTHER GOVERNMENTAL		352,100	414,600	414,600	62,500
1603	VITAL HEALTH STATISTIC FEE	95,000	95,000	95,000	0
1620	HEALTH FEES	116,000	116,000	116,000	0
1650	CCS - CA CHILDREN SERVICES	100	100	100	0
1800	INTERFND REV: SERVICE BETWEEN FUND	381,197	491,154	491,154	109,957
CLASS: 13 REV: CHARGE FOR SERVICES		592,297	702,254	702,254	109,957
1940	MISC: REVENUE	77,125	77,125	77,125	0
CLASS: 19 REV: MISCELLANEOUS		77,125	77,125	77,125	0
2020	OPERATING TRANSFERS IN	5,084,950	5,634,913	5,634,913	549,963
2021	OPERATING TRANSFERS IN: VEHICLE	3,361,881	4,246,433	4,246,433	884,552
2026	OPERATING TRANSFERS IN: PHD SRF	492,137	461,986	461,986	-30,151
2027	OPERATING TRSNF IN: SALES TAX	756,193	714,006	714,006	-42,187
CLASS: 20 REV: OTHER FINANCING SOURCES		9,695,161	11,057,338	11,057,338	1,362,177
0001	FUND BALANCE	6,420,292	4,243,807	4,243,807	-2,176,485
0002	FROM RESERVES	0	2,500,000	2,500,000	2,500,000
CLASS: 22 FUND BALANCE		6,420,292	6,743,807	6,743,807	323,515
TYPE: R SUBTOTAL		22,456,498	24,016,612	24,016,612	1,560,114
TYPE: E EXPENDITURE					
SUBOBJ SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	5,003,712	4,826,052	4,826,052	-177,660
3001	TEMPORARY EMPLOYEES	65,562	90,505	90,505	24,943
3002	OVERTIME	76,500	66,500	66,500	-10,000
3003	STANDBY PAY	54,000	54,000	54,000	0
3004	OTHER COMPENSATION	24,040	41,302	41,302	17,262
3005	TAHOE DIFFERENTIAL	21,600	26,400	26,400	4,800
3006	BILINGUAL PAY	24,648	37,960	37,960	13,312
3020	RETIREMENT EMPLOYER SHARE	996,273	1,111,839	1,111,839	115,566
3022	MEDI CARE EMPLOYER SHARE	73,262	72,036	72,036	-1,226
3040	HEALTH INSURANCE EMPLOYER	1,158,748	1,084,031	1,084,031	-74,717
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	121,916	121,916	121,916
3042	LONG TERM DISABILITY EMPLOYER	12,503	12,184	12,184	-319
3043	DEFERRED COMPENSATION EMPLOYER	13,044	7,225	7,225	-5,819
3046	RETIREE HEALTH: DEFINED	88,369	102,943	102,943	14,574
3060	WORKERS' COMPENSATION EMPLOYER	468,113	512,626	512,626	44,513
3080	FLEXIBLE BENEFITS	39,600	27,000	27,000	-12,600
CLASS: 30 SALARY & EMPLOYEE BENEFITS		8,119,974	8,194,519	8,194,519	74,545

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 40 HEALTH

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4040	TELEPHONE COMPANY VENDOR	9,440	9,440	9,440	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	15,650	14,934	14,934	-716
4044	CABLE/INTERNET SERVICE	720	720	720	0
4060	FOOD AND FOOD PRODUCTS	3,180	3,180	3,180	0
4080	HOUSEHOLD EXPENSE	5,150	4,650	4,650	-500
4083	LAUNDRY	4,500	3,500	3,500	-1,000
4085	REFUSE DISPOSAL	4,500	4,500	4,500	0
4100	INSURANCE: PREMIUM	37,163	42,165	42,165	5,002
4101	INSURANCE: ADDITIONAL LIABILITY	151,220	151,220	151,220	0
4140	MAINT: EQUIPMENT	15,000	0	0	-15,000
4144	MAINT: COMPUTER	110,974	54,027	54,027	-56,947
4200	MEDICAL, DENTAL & LABORATORY	55,925	55,925	55,925	0
4201	MEDICAL: FIELD SUPPLY	54,200	4,200	4,200	-50,000
4220	MEMBERSHIPS	7,419	7,419	7,419	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,576	13,076	13,076	-500
4240	MISC: EXPENSE	20,000	20,000	20,000	0
4260	OFFICE EXPENSE	58,103	56,603	56,603	-1,500
4261	POSTAGE	12,957	11,957	11,957	-1,000
4262	SOFTWARE	250	280	280	30
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,350	1,350	1,350	0
4264	BOOKS / MANUALS	6,250	6,250	6,250	0
4266	PRINTING / DUPLICATING SERVICES	21,773	21,773	21,773	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	378,547	498,827	498,827	120,280
4313	LEGAL SERVICES	9,600	9,600	9,600	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	4,003,120	4,053,850	4,053,850	50,730
4327	EMS: HOSPITAL EMERG MEDICAL	75,000	75,000	75,000	0
4328	EMS: PHYSICIAN EMERG MEDICAL	165,000	165,000	165,000	0
4337	OTHER GOVERNMENTAL AGENCIES	20,000	20,000	20,000	0
4351	JAIL MEDICAL OVERRUNS	136,737	136,737	136,737	0
4420	RENT & LEASE: EQUIPMENT	12,720	12,720	12,720	0
4421	RENT & LEASE: SECURITY SYSTEM	5,964	5,964	5,964	0
4440	RENT & LEASE: BUILDING &	2,984	2,984	2,984	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	3,500	3,500	3,500	0
4461	EQUIP: MINOR	4,200	3,200	3,200	-1,000
4462	EQUIP: COMPUTER	24,700	0	0	-24,700
4500	SPECIAL DEPT EXPENSE	268,685	653,177	653,177	384,492
4501	SPECIAL PROJECTS	88,466	34,897	34,897	-53,569
4502	EDUCATIONAL MATERIALS	4,040	16,054	16,054	12,014
4503	STAFF DEVELOPMENT	56,555	73,055	73,055	16,500
4529	SOFTWARE LICENSE	280	0	0	-280
4600	TRANSPORTATION & TRAVEL	30,539	28,739	28,739	-1,800
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	49,910	49,210	49,210	-700
4605	RENT & LEASE: VEHICLE	35,600	31,100	31,100	-4,500
4606	FUEL PURCHASES	10,690	10,250	10,250	-440
4608	HOTEL ACCOMMODATIONS	8,550	8,550	8,550	0
4620	UTILITIES	37,000	37,000	37,000	0
CLASS: 40	SERVICE & SUPPLIES	6,041,687	6,416,583	6,416,583	374,896
5000	SUPPORT & CARE OF PERSONS	148,000	173,000	173,000	25,000
5011	TRANSPORTATION EXPENSES	10,994	10,994	10,994	0
5012	ANCILLARY SERVICES	152,246	153,321	153,321	1,075
5014	HEALTH SERVICES	30,000	30,000	30,000	0
5300	INTERFND: SERVICE BETWEEN FUND	2,157,013	2,445,987	2,445,987	288,974
5304	INTERFND: MAIL SERVICE	8,742	7,634	7,634	-1,108
5305	INTERFND: STORES SUPPORT	628	1,153	1,153	525
5316	INTERFND: IS PROGRAMMING SUPPORT	0	1,400	1,400	1,400
5318	INTERFND: MAINTENANCE BLDG & IMPRV	54,500	0	0	-54,500
CLASS: 50	OTHER CHARGES	2,562,123	2,823,489	2,823,489	261,366

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND
DEPARTMENT: 40 HEALTH

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
6040 FIXED ASSET: EQUIPMENT	350,000	0	0	-350,000
CLASS: 60 FIXED ASSETS	350,000	0	0	-350,000
7000 OPERATING TRANSFERS OUT	1,757,088	4,378,686	4,378,686	2,621,598
CLASS: 70 OTHER FINANCING USES	1,757,088	4,378,686	4,378,686	2,621,598
7254 INTRAFND: PUBLIC HEALTH	532,828	521,956	521,956	-10,872
7259 INTRAFND: PHD SRF	80,000	80,000	80,000	0
CLASS: 72 INTRAFUND TRANSFERS	612,828	601,956	601,956	-10,872
7384 INTRFND ABATEMENTS: PUBLIC HEALTH	-532,828	-521,956	-521,956	10,872
7389 INTRFND ABATEMENTS: PHD SRF	-80,000	-80,000	-80,000	0
CLASS: 73 INTRAFUND ABATEMENT	-612,828	-601,956	-601,956	10,872
7700 APPROPRIATION FOR CONTINGENCIES	3,625,626	2,203,335	2,203,335	-1,422,291
CLASS: 77 APPROPRIATION FOR	3,625,626	2,203,335	2,203,335	-1,422,291
TYPE: E SUBTOTAL	22,456,498	24,016,612	24,016,612	1,560,114
FUND TYPE: 11 SUBTOTAL	0	0	0	0

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 40 HEALTH

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0100 PROP TAX: CURR SECURED	3,105,500	3,105,500	3,105,500	0
0175 TAX: SPECIAL TAX	1,745,700	1,745,700	1,745,700	0
CLASS: 01 REV: TAXES	4,851,200	4,851,200	4,851,200	0
0360 PENALTY & COST DELINQUENT TAXES	28,750	28,750	28,750	0
CLASS: 03 REV: FINE, FORFEITURE &	28,750	28,750	28,750	0
0400 REV: INTEREST	40,000	40,000	40,000	0
CLASS: 04 REV: USE OF MONEY & PROPERTY	40,000	40,000	40,000	0
0820 ST: HOMEOWNER PROP TAX RELIEF	29,000	29,000	29,000	0
CLASS: 05 REV: STATE INTERGOVERNMENTAL	29,000	29,000	29,000	0
1310 SPECIAL ASSESSMENTS	561,700	561,700	561,700	0
1686 AMBULANCE SERVICES	9,398,256	9,398,256	9,398,256	0
CLASS: 13 REV: CHARGE FOR SERVICES	9,959,956	9,959,956	9,959,956	0
1940 MISC: REVENUE	300,000	300,000	300,000	0
CLASS: 19 REV: MISCELLANEOUS	300,000	300,000	300,000	0
0001 FUND BALANCE	9,998,971	9,577,005	9,577,005	-421,966
CLASS: 22 FUND BALANCE	9,998,971	9,577,005	9,577,005	-421,966
TYPE: R SUBTOTAL	25,207,877	24,785,911	24,785,911	-421,966

Public Health
RECOMMENDED BUDGET • FY 2018-19

FINANCIAL INFORMATION BY FUND TYPE

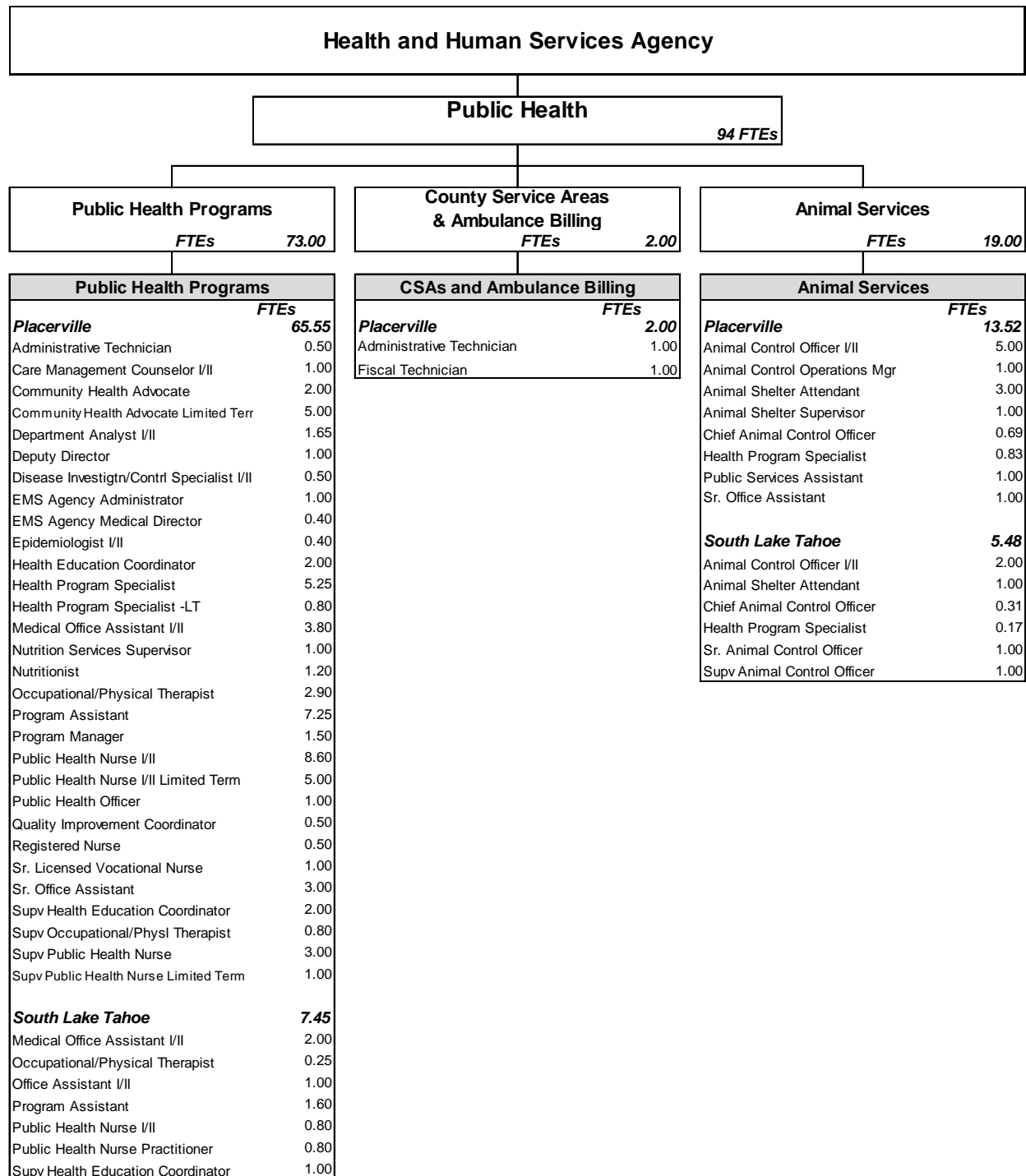
FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 40 HEALTH

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	118,470	118,470	118,470	0
3020 RETIREMENT EMPLOYER SHARE	25,070	28,132	28,132	3,062
3022 MEDI CARE EMPLOYER SHARE	1,718	1,718	1,718	0
3040 HEALTH INSURANCE EMPLOYER	23,815	29,507	29,507	5,692
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	2,962	2,962	2,962
3042 LONG TERM DISABILITY EMPLOYER	296	296	296	0
3046 RETIREE HEALTH: DEFINED	2,093	2,501	2,501	408
3060 WORKERS' COMPENSATION EMPLOYER	11,084	12,454	12,454	1,370
CLASS: 30 SALARY & EMPLOYEE BENEFITS	182,546	196,040	196,040	13,494
4041 COUNTY PASS THRU TELEPHONE CHARGES	6,300	6,300	6,300	0
4100 INSURANCE: PREMIUM	869	1,006	1,006	137
4260 OFFICE EXPENSE	750	750	750	0
4261 POSTAGE	2,100	2,100	2,100	0
4266 PRINTING / DUPLICATING SERVICES	10,500	10,500	10,500	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	983,618	983,618	983,618	0
4306 COLLECTION SERVICES	7,500	7,500	7,500	0
4313 LEGAL SERVICES	75,000	75,000	75,000	0
4400 PUBLICATION & LEGAL NOTICES	150	150	150	0
4503 STAFF DEVELOPMENT	1,800	1,800	1,800	0
4600 TRANSPORTATION & TRAVEL	1,400	1,400	1,400	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	100	100	100	0
4605 RENT & LEASE: VEHICLE	500	500	500	0
CLASS: 40 SERVICE & SUPPLIES	1,090,587	1,090,724	1,090,724	137
5240 CONTRIB: NON-CNTY GOVERNMENTAL	15,586,333	16,358,450	16,350,450	764,117
5300 INTERFND: SERVICE BETWEEN FUND	61,650	70,463	78,463	16,813
5310 INTERFND: COUNTY COUNSEL	80,000	80,000	80,000	0
5321 INTERFND: COLLECTIONS	10,700	10,000	10,000	-700
CLASS: 50 OTHER CHARGES	15,738,683	16,518,913	16,518,913	780,230
7223 INTRAFND: MAIL SERVICE	141	181	181	40
7250 INTRAFND: NOT GEN FUND / SAME FUND	64,671	4,550	4,550	-60,121
7259 INTRAFND: PHD SRF	933,701	1,109,804	1,109,804	176,103
CLASS: 72 INTRAFUND TRANSFERS	998,513	1,114,535	1,114,535	116,022
7380 INTRFND ABATEMENTS: NOT GENERAL	-64,671	-4,550	-4,550	60,121
7389 INTRFND ABATEMENTS: PHD SRF	-933,701	-1,109,804	-1,109,804	-176,103
CLASS: 73 INTRAFUND ABATEMENT	-998,372	-1,114,354	-1,114,354	-115,982
7700 APPROPRIATION FOR CONTINGENCIES	8,195,920	6,980,053	6,980,053	-1,215,867
CLASS: 77 APPROPRIATION FOR	8,195,920	6,980,053	6,980,053	-1,215,867
TYPE: E SUBTOTAL	25,207,877	24,785,911	24,785,911	-421,966
FUND TYPE: 12 SUBTOTAL	0	0	0	0
DEPARTMENT: 40 SUBTOTAL	2,132,291	2,123,039	2,123,039	-9,252

Health and Human Services Agency

RECOMMENDED BUDGET • FY 2018-19

ORGANIZATIONAL CHART



Library & Museum
RECOMMENDED BUDGET • FY 2018 - 19

MISSION

The El Dorado County Library enriches the lives of residents by promoting lifelong learning and literacy for all ages through its research and information services, educational programs and classes, community facilities, and comprehensive collections of traditional and current resources.

The Mission of the El Dorado County Historical Museum is to exhibit and interpret the heritage of the County in a current, accurate, and engaging manner; to be a valuable historical resource to the community through its well organized research facility, historical exhibits and educational programs; to collect, document, and preserve artifacts and records significant to the history of El Dorado County using the highest standards of scholarship and professional museum and archival practices; and to provide a rewarding experience for volunteers and visitors and enhance the Museum’s significance to the community.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
Use of Money	\$ 2,555	\$ 2,650	\$ 2,350	\$ 2,350	\$ (300)	-11%
State	\$ 316,139	\$ 263,000	\$ 276,000	\$ 276,000	\$ 13,000	5%
Federal	\$ 23,585	\$ 2,621	\$ -	\$ -	\$ (2,621)	-100%
Charges for Service	\$ 163,903	\$ 161,375	\$ 155,525	\$ 155,525	\$ (5,850)	-4%
Miscellaneous	\$ 158,604	\$ 155,095	\$ 144,000	\$ 144,000	\$ (11,095)	-7%
Other Financing Sources	\$ 1,220,887	\$ 1,512,473	\$ 1,671,972	\$ 1,671,972	\$ 159,499	11%
Total Revenue	\$ 1,885,673	\$ 2,097,214	\$ 2,249,847	\$ 2,249,847	\$ 152,633	7%
Salaries and Benefits	\$ 2,579,735	\$ 2,777,125	\$ 2,900,953	\$ 2,872,730	\$ 95,605	3%
Services & Supplies	\$ 814,536	\$ 860,750	\$ 964,136	\$ 964,136	\$ 103,386	12%
Other Charges	\$ 5,083	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	0%
Intrafund Transfers	\$ 31,020	\$ 26,713	\$ 30,448	\$ 30,448	\$ 3,735	14%
Total Appropriations	\$ 3,430,374	\$ 3,666,588	\$ 3,897,537	\$ 3,869,314	\$ 202,726	6%
Net County Cost	\$ 1,544,701	\$ 1,569,374	\$ 1,647,690	\$ 1,619,467	\$ 50,093	3%
FTEs	37.65	35.25	35.85	35.85	0.60	2%

MAJOR BUDGET CHANGES

Revenue

\$152,633 Increase due to an increase in Operating Transfers from Special Revenue Funds, to offset increased expenses.

Appropriations

Salaries and Benefits

\$103,437 Net increase in Salary cost due primarily to the addition of 0.6 FTE (Library Assistant II) to the South Lake Tahoe Library as required and funded by donation (reflected in Operating Transfer revenue) and an upward reclassification of a vacant Office Assistant position to an Early Childhood Literacy Specialist.

Library & Museum

RECOMMENDED BUDGET • FY 2018 - 19

Services and Supplies

\$17,424	Increased cost of Internet services.
\$36,747	Increased cost associated with Library operating systems.
\$43,600	Increase in professional services for Strategic Plan development.

PROGRAM SUMMARIES

Central Administration and Support

Provides oversight, direction and support for the Department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Also provides book ordering, cataloging and processing support for all branches.

Bookmobile

Provides access to library materials and collections at various community sites. Limited Bookmobile service was reinstated in October 2009 with the use of donations.

First 5 Early Literacy Program

Promotes the development of early literacy skills by providing early literacy programs and services for children 0-5 years old and their caregivers. Services are provided at all county branch libraries. This program is partially funded by a grant from First 5 El Dorado.

Law Library

This division represents the County's contribution to the Law Library for rent, custodial services, and utilities. Other expenses associated with the Law Library are funded with court filing fees and administered by the County Law Library Board.

Libraries

Cameron Park Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 66,000 books and other items, and circulates 130,000 items annually. Open five days per week. Revenue sources are library assessments, fines and fees, donations, and fund balance.

El Dorado Hills Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 73,000 books and other items, and circulates 202,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

Georgetown Library

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 24,000 books and other items, and circulates 32,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

Main Library – Placerville

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 125,000 books and other items, and circulates 255,000 items annually. Open five days per week. Revenue sources are fines and fees, donations, and fund balance.

Pollock Pines Library

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 14,000 books and other items, and circulates 18,000 items annually. Open three days per week. Revenue sources are fines and fees, and donations.

South Lake Tahoe Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 64,000 books and other items, and circulates 118,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

Museum

Provides public access to a large collection of exhibits, artifacts and documents related to El Dorado County. Open six days per week. Revenues are from entrance fees and the sale of historical books and photographs. Volunteers are used extensively to provide access to the museum and for historical research.

Library & Museum

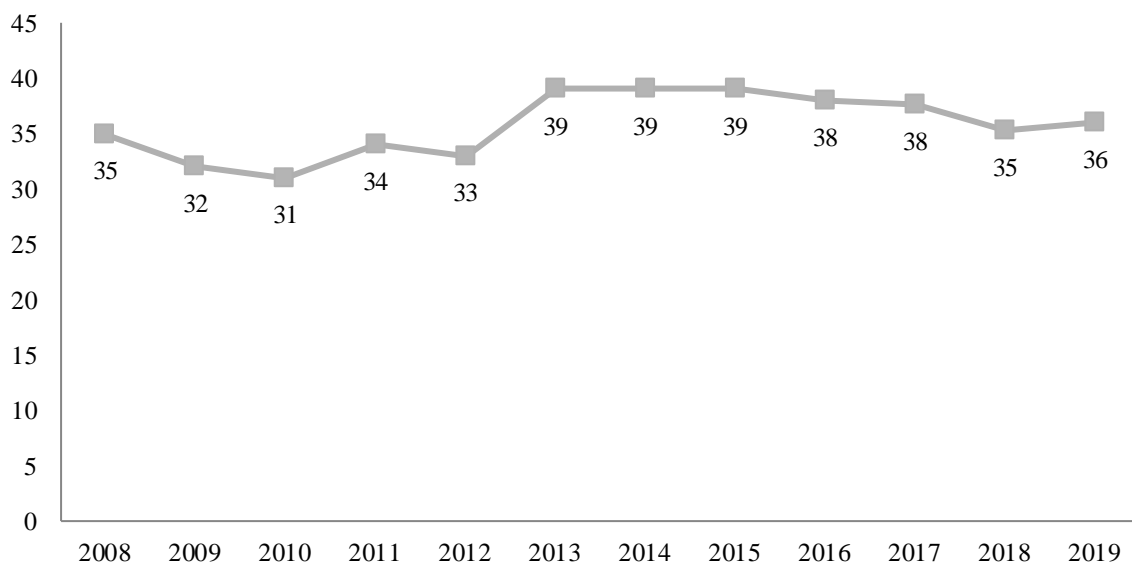
RECOMMENDED BUDGET • FY 2018 - 19

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Administration & Support	\$ 861,686	\$ 12,500	\$ 849,186	6.55
Bookmobile	\$ 4,198	\$ -	\$ 4,198	0.25
First 5 Early Literacy Program	\$ 276,000	\$ 276,000	\$ -	4.5
Law Library	\$ 35,527	\$ -	\$ 35,527	0
Libraries				
Cameron Park Library	\$ 438,590	\$ 362,346	\$ 76,244	3.48
El Dorado Hills Library	\$ 605,497	\$ 604,691	\$ 806	5.05
Georgetown Library	\$ 167,390	\$ 151,019	\$ 16,371	1.65
Main Library – Placerville	\$ 549,872	\$ 131,904	\$ 417,968	6.57
Pollock Pines Library	\$ 58,515	\$ 13,475	\$ 45,040	0.85
South Lake Tahoe Library	\$ 697,907	\$ 691,212	\$ 6,695	5.95
Museum	\$ 174,132	\$ 6,700	\$ 167,432	1
Total	\$ 3,869,314	\$ 2,249,847	\$ 1,619,467	35.85

STAFFING TREND

Staffing for the Library was increased from 35.25 FTEs to 35.85 FTEs at the end of FY 2017-18 due to addition 0.6 FTE (Library Assistant II) at the South Lake Tahoe Library.



BEST PRACTICES & SERVICE INDICATORS

In accordance with the Strategic Plan, the following best practices and service indicators will be implemented and measured throughout FY 2018-19. Results will be included in the following budget, and each year thereafter, to measure progress and levels of service.

Service Indicators

Operational Metrics

- 1) Number of Library cards. (Annually beginning FY 2018-19)
- 2) Number of checkouts. (Annually beginning FY 2018-19)
- 3) Attendance at classes. (Annually beginning FY 2018-19)
- 4) Museum visits. (Annually beginning FY 2018-19)
- 5) Research statistics. (Annually beginning FY 2018-19)

Service Delivery Metrics

- 1) Percentage of those responding to survey expressing satisfaction and above. (Quarterly beginning FY 2018-19)
- 2) Using project outcome surveys to measure change in those attending classes. (Quarterly beginning FY 2018-19)

Best Practices

- 1) Partner with other agencies/County Departments to leverage resources to achieve common goals:
 - Increase the number of children and families who show improvement on the Community Hub Family Survey.
- 2) Review and update Department policies and procedures:
 - Review all Department policies and procedures every three years (in progress).
 - Review and update Continuity of Operations plan.
- 3) Improve access to services and update facilities to respond to community needs:
 - Increase service hours and make improvements to the arrangement of the South Lake Tahoe Library.

RECOMMENDED BUDGET

This Budget is recommended at \$3,869,314, which is an increase of \$202,726 (5.5%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 41.9% of the funding for the Department, and is increased by \$50,093 (3.2%) when compared to the FY 2017-18 Adopted Budget.

This does not represent a status quo budget, as service levels at the South Lake Tahoe Library are recommended to increase. The Library received a new donation beginning in FY 2017-18 that provides funding for additional hours of operation and staffing (0.6 FTE Library Assistant II) at the South Lake Tahoe Library.

Library & Museum

RECOMMENDED BUDGET • FY 2018 - 19

Changes in Net County Cost are associated with a \$95,605 increase in salaries and benefits and a \$103,386 increase in the cost of services and supplies, due to increased cost of Internet services and on-line subscriptions, updated modules for Library operating systems, and an increase in professional services for the development of a strategic plan for the Department. A portion of these cost increases are offset by the use of special revenue funds.

In keeping with the Healthy Communities Element of the County's Strategic Plan, the increase in the cost of services and supplies is essential to maintaining the Library's Mission.

CAO Adjustments

The Recommended Budget reflects a \$28,223 decrease in salary and employee benefits compared to the Department's requested budget. The difference is due to a correction that was entered to reflect revised calculated charges for Unemployment Insurance trust fund.

Sources & Uses of Funds

The Department is primarily funded with discretionary General Fund tax revenue and special taxes collected in the various library zones of benefit that are held in special revenue funds and transferred to the Library operating budget, with smaller amounts of revenue from donations, state grant funds, and charges for services.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 60 LIBRARY

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0420 RENT: LAND & BUILDINGS	2,650	2,350	2,350	-300
CLASS: 04 REV: USE OF MONEY & PROPERTY	2,650	2,350	2,350	-300
0880 ST: OTHER	263,000	276,000	276,000	13,000
CLASS: 05 REV: STATE INTERGOVERNMENTAL	263,000	276,000	276,000	13,000
1100 FED: OTHER	2,621	0	0	-2,621
CLASS: 10 REV: FEDERAL	2,621	0	0	-2,621
1700 LIBRARY SERVICES	92,700	86,900	86,900	-5,800
1701 LIBRARY SVCS - VIDEO RENTAL	44,300	43,900	43,900	-400
1702 LIBRARY SVCS - COMP LAB PRINTING	16,100	17,175	17,175	1,075
1703 LIBRARY SVCS - MICROFILM	50	0	0	-50
1704 LIBRARY SVCS - COPY MACHINE	450	650	650	200
1705 LIBRARY SVCS - LOST & PAID BOOKS	7,775	6,900	6,900	-875
CLASS: 13 REV: CHARGE FOR SERVICES	161,375	155,525	155,525	-5,850
1940 MISC: REVENUE	47,095	61,000	61,000	13,905
1943 MISC: DONATION	38,500	3,500	3,500	-35,000
1954 MISC DONATIONS: FRIENDS OF LIBRARY	69,500	79,500	79,500	10,000
CLASS: 19 REV: MISCELLANEOUS	155,095	144,000	144,000	-11,095
2020 OPERATING TRANSFERS IN	1,512,473	1,671,972	1,671,972	159,499
CLASS: 20 REV: OTHER FINANCING SOURCES	1,512,473	1,671,972	1,671,972	159,499
TYPE: R SUBTOTAL	2,097,214	2,249,847	2,249,847	152,633

Library & Museum

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FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 60 LIBRARY

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000	1,726,163	1,820,984	1,829,600	103,437
3001	43,300	48,600	48,600	5,300
3005	15,600	15,600	15,600	0
3006	4,680	4,680	4,680	0
3020	417,133	427,071	427,071	9,938
3022	24,221	22,947	22,947	-1,274
3040	441,235	416,881	416,881	-24,354
3041	0	44,540	7,701	7,701
3042	4,619	4,451	4,451	-168
3043	3,683	3,852	3,852	169
3046	43,117	42,197	42,197	-920
3060	41,374	37,150	37,150	-4,224
3080	12,000	12,000	12,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	2,777,125	2,900,953	2,872,730	95,605
4040	0	210	210	210
4041	13,550	12,175	12,175	-1,375
4044	52,826	70,250	70,250	17,424
4081	1,500	1,975	1,975	475
4085	5,000	5,000	5,000	0
4086	31,740	33,116	33,116	1,376
4100	11,494	11,844	11,844	350
4140	15,750	15,750	15,750	0
4144	61,423	98,170	98,170	36,747
4180	20,000	0	0	-20,000
4220	5,630	5,700	5,700	70
4221	1,425	1,425	1,425	0
4260	30,200	30,503	30,503	303
4261	5,300	5,225	5,225	-75
4266	3,500	1,700	1,700	-1,800
4267	66,000	82,500	82,500	16,500
4300	56,500	100,100	100,100	43,600
4324	1,050	1,800	1,800	750
4400	155	120	120	-35
4420	11,800	11,750	11,750	-50
4421	6,128	6,166	6,166	38
4440	54,686	54,987	54,987	301
4461	42,500	12,500	12,500	-30,000
4462	3,250	8,300	8,300	5,050
4500	36,380	25,700	25,700	-10,680
4501	7,500	0	0	-7,500
4503	1,800	2,550	2,550	750
4508	500	500	500	0
4516	102,691	151,200	151,200	48,509
4517	19,250	12,000	12,000	-7,250
4518	19,125	21,000	21,000	1,875
4519	3,225	3,800	3,800	575
4540	1,500	1,500	1,500	0
4542	15,000	11,000	11,000	-4,000
4600	2,600	2,600	2,600	0
4602	5,370	6,020	6,020	650
4605	1,250	1,150	1,150	-100
4606	1,252	1,250	1,250	-2
4608	600	0	0	-600
4620	141,300	152,600	152,600	11,300

Library & Museum

RECOMMENDED BUDGET • FY 2018 - 19

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 60 LIBRARY

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
CLASS: 40 SERVICE & SUPPLIES	860,750	964,136	964,136	103,386
5300 INTERFND: SERVICE BETWEEN FUND	2,000	2,000	2,000	0
CLASS: 50 OTHER CHARGES	2,000	2,000	2,000	0
7210 INTRAFND: COLLECTIONS	2,500	2,000	2,000	-500
7223 INTRAFND: MAIL SERVICE	14,028	12,879	12,879	-1,149
7224 INTRAFND: STORES SUPPORT	5,585	2,569	2,569	-3,016
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	4,600	13,000	13,000	8,400
CLASS: 72 INTRAFUND TRANSFERS	26,713	30,448	30,448	3,735
TYPE: E SUBTOTAL	3,666,588	3,897,537	3,869,314	202,726
FUND TYPE: 10 SUBTOTAL	1,569,374	1,647,690	1,619,467	50,093

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS
DEPARTMENT: 60 LIBRARY

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE				
SUBOBJ SUBOBJ TITLE				
0175 TAX: SPECIAL TAX	1,019,000	1,038,000	1,038,000	19,000
CLASS: 01 REV: TAXES	1,019,000	1,038,000	1,038,000	19,000
0360 PENALTY & COST DELINQUENT TAXES	10,500	7,050	7,050	-3,450
CLASS: 03 REV: FINE, FORFEITURE &	10,500	7,050	7,050	-3,450
0400 REV: INTEREST	5,100	7,900	7,900	2,800
CLASS: 04 REV: USE OF MONEY & PROPERTY	5,100	7,900	7,900	2,800
1310 SPECIAL ASSESSMENTS	245,185	244,915	244,915	-270
CLASS: 13 REV: CHARGE FOR SERVICES	245,185	244,915	244,915	-270
0001 FUND BALANCE	951,843	735,157	735,157	-216,686
CLASS: 22 FUND BALANCE	951,843	735,157	735,157	-216,686
TYPE: R SUBTOTAL	2,231,628	2,033,022	2,033,022	-198,606
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
7000 OPERATING TRANSFERS OUT	1,496,471	1,576,022	1,576,022	79,551
CLASS: 70 OTHER FINANCING USES	1,496,471	1,576,022	1,576,022	79,551
7700 APPROPRIATION FOR CONTINGENCIES	735,157	457,000	457,000	-278,157
CLASS: 77 APPROPRIATION FOR	735,157	457,000	457,000	-278,157
TYPE: E SUBTOTAL	2,231,628	2,033,022	2,033,022	-198,606
FUND TYPE: 12 SUBTOTAL	0	0	0	0
DEPARTMENT: 60 SUBTOTAL	1,569,374	1,647,690	1,619,467	50,093

Library & Museum

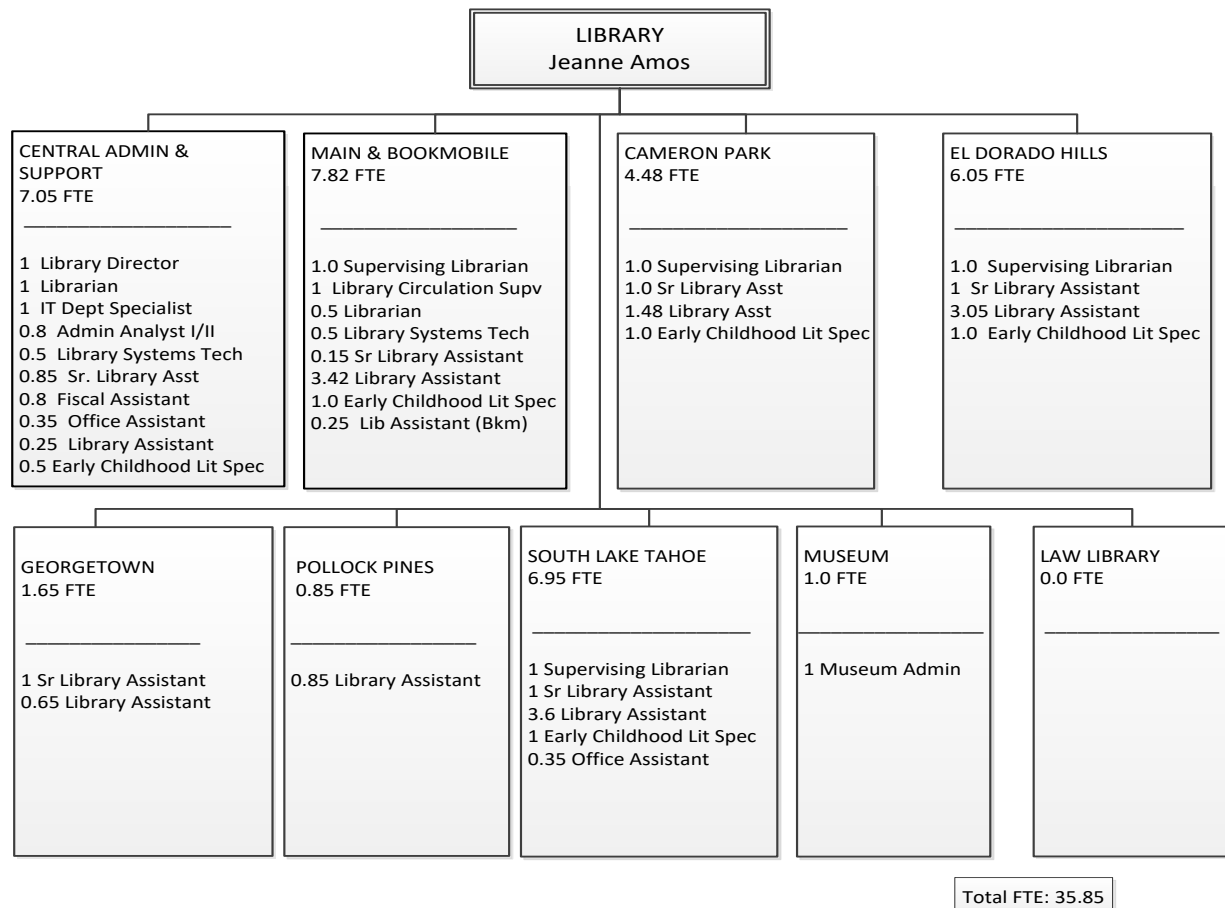
RECOMMENDED BUDGET • FY 2018 - 19

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Director of Library Services	1.00	1.00	1.00	-
Administrative Analyst II	0.80	0.80	0.80	-
Early Childhood Literacy Specialist	4.00	4.50	4.50	0.50
Fiscal Assistant I/II	0.80	0.80	0.80	-
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	1.50	1.50	1.50	-
Library Assistant I/II*	13.55	13.55	13.55	-
Library Circulation Supervisor	1.00	1.00	1.00	-
Library Systems Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant I/II	1.20	0.70	0.70	(0.50)
Sr. Library Assistant	5.00	5.00	5.00	-
Supervising Librarian	4.00	4.00	4.00	-
Department Total	35.85	35.85	35.85	-

*0.6 FTE added at end of FY 2017-18.

ORGANIZATIONAL CHART





MISSION

The mission of County of El Dorado Veteran Affairs is to assist veterans with any facet of their military experience and the administration of laws resulting from such service, as well as, to assist their dependents and survivors through the adjudication of claims to the U.S. Government, and that the benefits received are the maximum possible under the full extent of the law. Veteran Affairs is the collaborative point of contact between the County, veterans and various veteran service organizations in the Community.

DEPARTMENT BUDGET SUMMARY

	16-17 Actuals	17-18 Budget	18-19 Dept Requested	18-19 CAO Recommend	Change from Budget to Recommend	% Change
State	\$ 59,245	\$ 54,000	\$ 59,000	\$ 59,000	\$ 5,000	9%
Federal	\$ 7,367	\$ 7,367	\$ 4,143	\$ 4,143	\$ (3,224)	-44%
Other Financing Sources	\$ 32,429	\$ 23,442	\$ 18,000	\$ 18,000	\$ (5,442)	-23%
Total Revenue	\$ 99,041	\$ 84,809	\$ 81,143	\$ 81,143	\$ (3,666)	-4%
Salaries and Benefits	\$ 340,849	\$ 422,242	\$ 433,131	\$ 427,662	\$ 5,420	1%
Services & Supplies	\$ 70,567	\$ 81,906	\$ 74,660	\$ 74,660	\$ (7,246)	-9%
Intrafund Transfers	\$ 9,160	\$ 4,719	\$ 9,836	\$ 91,493	\$ 86,774	1839%
Total Appropriations	\$ 420,576	\$ 508,867	\$ 517,627	\$ 593,815	\$ 84,948	17%
Net County Cost	321,535	424,058	436,484	512,672	88,614	21%
FTEs	5.0	5.0	6.0	5.0	-	0%

MAJOR BUDGET CHANGES

Revenue

Intergovernmental-State

\$5,000 Increase in California Department of Veteran Affairs (Cal-Vet) administration funding based on current revenue estimates. This funding is for administration and training, and is distributed to counties based on a pro-rata basis using allowable subvention workload units according to the California Military and Veteran Code (CMVC) § 972.1.

Intergovernmental-Federal

(\$3,224) Decrease in Federal Medi-Cal funding based on current revenue estimates. The Federal Department of Veteran Affairs obtains matching funds to contribute toward expenses of County Veteran Service Officers on a pro-rate basis for Medi-Cal related activities under CMVC § 972.5.

Veteran Affairs

RECOMMENDED BUDGET • FY 2018-2019

Other Financing Sources

(\$5,442) Decrease in transfer from the Veterans License Plate Program under CMVC § 972.2 based upon updated estimates of License Plate Fee special revenue account. The amount being transferred in from the License Plate Program totals is \$18,000 and will offset specific costs related to extra office help.

Appropriations

Salaries and Benefits

\$5,420 Net increase in salaries and benefits based on updated employee elected benefit projections.

Services and Supplies

(\$7,246) Decrease reflecting reductions in insurance premiums, computer equipment and mileage.

Intra-fund Transfers

\$81,637 Increase attributable to dedicated Fiscal Assistant position to be hired by Health and Human Services Agency (HHS) to support fiscal and administrative functions of the department. This position will report to HHS, but will be charged to Veteran Affairs department via the Internal Cost Rate. The position will be located at the Veteran Memorial Building.

\$5,500 Increase in building maintenance expense to bring budget in line with prior year actual.

PROGRAM SUMMARY

Staff provides information, benefit counseling, application assistance, case management, intercession and appellate advocacy with any facet of State and Federal law providing for the relief and assistance of persons who served in the military as well as for their dependents and survivors. Assistance may include home loans, war-time pensions, compensation, insurance, medical and domiciliary care, education programs, , burial assistance, veterans employment preference, survivors benefits, military retirement benefits, referral to mental health services, referral to services provided by County and other local veteran service providers. Staff must be trained and knowledgeable in all aspects of Title 38 United States Code (U.S.C.), much of Title 10 U.S.C., the California Military and Veterans Code and changing legislation.

This program also provides community based coordination and delivery of federal and state programs providing relief for chronically homeless veterans and their survivors caused by disability or death, as well as providing services that ensure the re-assimilation of returning war veterans, the rehabilitation of wounded. The program provides assistance to the Veterans Treatment Court, and outreach services to incarcerated veterans and their families.

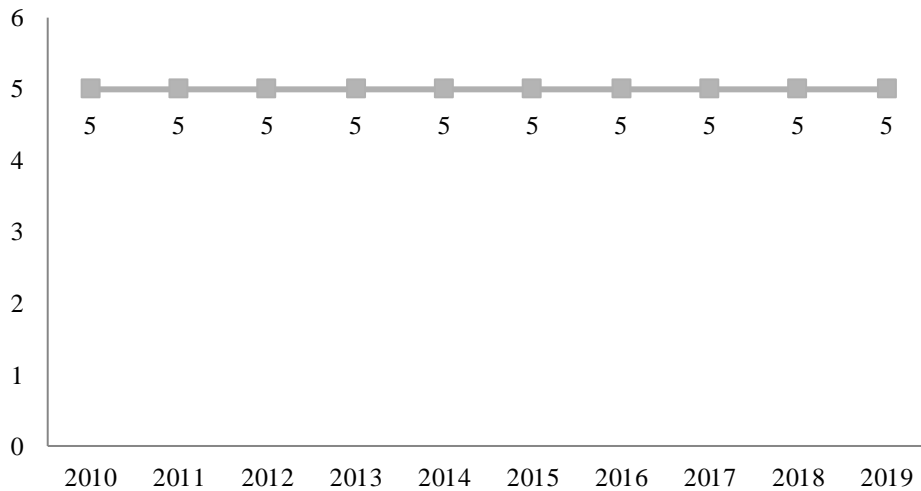
Staff also provides guidance on Veterans Affairs to the Board of Supervisors and administrative support for the Veterans Affairs Commission, and the Veterans Memorial Building House Council.

BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost	Staffing
Veteran Affairs	\$ 593,815	\$ 81,143	\$ 512,672	5
Total	\$ 593,815	\$ 81,143	\$ 512,672	5

STAFFING TREND

The proposed staff allocation for FY 2018-19 remains at 5 FTEs. As a result of the department moving to HHSA, a dedicated Fiscal Assistant will provide fiscal and administrative tasks for Veteran Affairs. Although this position will report to HHSA they will be located at the Veterans Memorial Building.



BEST PRACTICES & SERVICE INDICATORS

In accordance with the Strategic Plan, the following best practices and service indicators will be implemented and measured throughout FY 2018-19. Results will be included in the following budget, and each year thereafter, to measure progress and levels of service.

Service Indicators

1. Average Number of Veterans Served per Day
2. Average Number of Veterans Served per Day
3. Number of Veterans and Families Services Annually
4. Number of Claims Submitted
5. Dollars of College Fees Waived
6. % of Veterans Receiving USDVA (U.S. Dept. of Veterans Affairs) Compensation or Pension

Veteran Affairs

RECOMMENDED BUDGET • FY 2018-2019

RECOMMENDED BUDGET

This Budget is recommended at \$593,815, which is an increase of \$84,948 (16.7%) when compared to the FY 2017-18 Adopted Budget. The General Fund provides 86.3% of the funding for Veteran's Affairs, and is increased by \$88,614 (20.9%) when compared to the FY 2017-18 Adopted Budget.

The increase in General Fund cost is attributed to the addition of a dedicated Fiscal Assistant position that will report to HHSA. This position will be charged to Veteran Affairs via HHSA's Internal Cost Rate (ICR). In FY 2017-18 the Board approved transferring Veteran Affairs to become a program within HHSA.

In addition to a dedicated Fiscal Assistant, Veteran Affairs will be able to utilize the many support services available within HHSA such as contract management, hiring and recruitment, budgeting and budget monitoring, accounts payable, and payroll, thereby allowing Veteran Affairs staff more time to support veteran clients and veteran related commissions and committees.

CAO Adjustments

The CAO office has added the cost for the dedicated Fiscal Assistant. This dedicated level of support will be charged to Veteran Affairs via HHSA's ICR (Internal Cost Rate) and the estimated cost will be \$81,637 for FY 2018-19.

The Department requested the addition of an Office Assistant I position to help provide clerical support. This supplemental request is not recommended at this time.

Extra Help is recommended to be funded by the Vehicle License Plate Program.

Sources & Uses of Funds

The department is primarily funded with discretionary General Fund revenue. These revenues are collected in Department 15 – General Fund Other Operations.

The department also plans to transfer \$18,000 from a special revenue fund established under CMVC § 972.2 for the collection of special interest license plate fees. These funds will be used to pay for Extra Help and operating costs related to Veteran outreach programs.

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 51 VETERAN AFFAIRS

		CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: R REVENUE					
SUBOBJ	SUBOBJ TITLE				
0800	ST: VETERANS' AFFAIRS	54,000	59,000	59,000	5,000
CLASS: 05	REV: STATE INTERGOVERNMENTAL	54,000	59,000	59,000	5,000
1107	FED: MEDI CAL	7,367	4,143	4,143	-3,224
CLASS: 10	REV: FEDERAL	7,367	4,143	4,143	-3,224
2020	OPERATING TRANSFERS IN	23,442	18,000	18,000	-5,442
CLASS: 20	REV: OTHER FINANCING SOURCES	23,442	18,000	18,000	-5,442
TYPE: R SUBTOTAL		84,809	81,143	81,143	-3,666

FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 51 VETERAN AFFAIRS

	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
TYPE: E EXPENDITURE				
SUBOBJ SUBOBJ TITLE				
3000 PERMANENT EMPLOYEES / ELECTED	256,513	253,766	253,766	-2,747
3001 TEMPORARY EMPLOYEES	17,642	18,000	18,000	358
3020 RETIREMENT EMPLOYER SHARE	62,696	53,849	53,849	-8,847
3022 MEDI CARE EMPLOYER SHARE	4,085	3,678	3,678	-407
3040 HEALTH INSURANCE EMPLOYER	66,801	81,457	81,457	14,656
3041 UNEMPLOYMENT INSURANCE EMPLOYER	0	6,344	875	875
3042 LONG TERM DISABILITY EMPLOYER	704	634	634	-70
3046 RETIREE HEALTH: DEFINED	5,726	5,985	5,985	259
3060 WORKERS' COMPENSATION EMPLOYER	2,075	3,418	3,418	1,343
3080 FLEXIBLE BENEFITS	6,000	6,000	6,000	0
CLASS: 30 SALARY & EMPLOYEE BENEFITS	422,242	433,131	427,662	5,420
4040 TELEPHONE COMPANY VENDOR	733	733	733	0
4041 COUNTY PASS THRU TELEPHONE CHARGES	1,310	1,310	1,310	0
4085 REFUSE DISPOSAL	6,919	6,945	6,945	26
4086 JANITORIAL / CUSTODIAL SERVICES	4,380	4,380	4,380	0
4100 INSURANCE: PREMIUM	3,793	1,753	1,753	-2,040
4101 INSURANCE: ADDITIONAL LIABILITY	1,494	1,494	1,494	0
4140 MAINT: EQUIPMENT	186	186	186	0
4160 VEH MAINT: SERVICE CONTRACT	230	230	230	0
4163 VEH MAINT: INVENTORY	75	75	75	0
4180 MAINT: BUILDING & IMPROVEMENTS	0	300	300	300
4197 MAINTENANCE BUILDING: SUPPLIES	200	200	200	0
4220 MEMBERSHIPS	2,000	2,240	2,240	240
4260 OFFICE EXPENSE	3,000	2,800	2,800	-200
4261 POSTAGE	500	500	500	0
4262 SOFTWARE	0	650	650	650
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	208	200	200	-8
4264 BOOKS / MANUALS	490	490	490	0
4266 PRINTING / DUPLICATING SERVICES	650	0	0	-650
4300 PROFESSIONAL & SPECIALIZED SERVICES	3,172	3,172	3,172	0
4420 RENT & LEASE: EQUIPMENT	5,868	5,868	5,868	0
4461 EQUIP: MINOR	1,500	1,500	1,500	0
4462 EQUIP: COMPUTER	3,410	0	0	-3,410
4500 SPECIAL DEPT EXPENSE	1,250	0	0	-1,250
4540 STAFF DEVELOPMENT (NOT 1099)	1,800	1,800	1,800	0
4600 TRANSPORTATION & TRAVEL	3,817	3,817	3,817	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	750	800	800	50
4604 MILEAGE: VOLUNTEER PRIVATE AUTO	3,238	1,600	1,600	-1,638
4605 RENT & LEASE: VEHICLE	2,300	3,234	3,234	934
4606 FUEL PURCHASES	750	500	500	-250
4608 HOTEL ACCOMMODATIONS	3,000	3,000	3,000	0
4620 UTILITIES	24,883	24,883	24,883	0
CLASS: 40 SERVICE & SUPPLIES	81,906	74,660	74,660	-7,246
7200 INTRAFUND TRANSFERS: ONLY GENERAL	0	81,637	81,637	81,637
7223 INTRAFND: MAIL SERVICE	2,669	2,406	2,406	-263
7231 INTRAFND: IS PROGRAMMING SUPPORT	550	450	450	-100
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	1,500	7,000	7,000	5,500
CLASS: 72 INTRAFUND TRANSFERS	4,719	91,493	91,493	86,774
TYPE: E SUBTOTAL	508,867	599,284	593,815	84,948
FUND TYPE: 10 SUBTOTAL	424,058	518,141	512,672	88,614
DEPARTMENT: 51 SUBTOTAL	424,058	518,141	512,672	88,614

Veteran Affairs

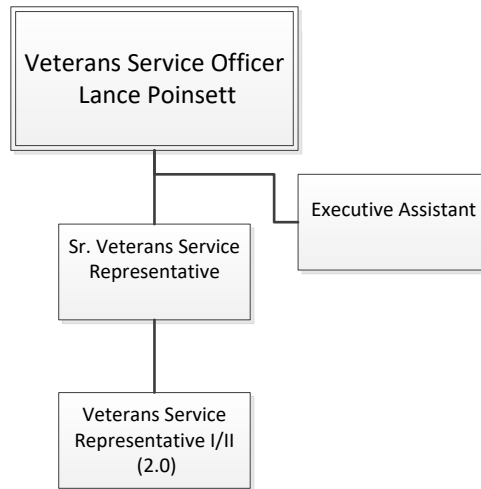
RECOMMENDED BUDGET • FY 2018-2019

PERSONNEL ALLOCATION

Classification Title	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recm'd	Diff from Adjusted
Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Office Assistant I/II	-	1.00	-	-
Sr. Veterans Service Representative	1.00	1.00	1.00	-
Veterans Service Representative I/II	2.00	2.00	2.00	-
Department Total	5.00	6.00	5.00	-

Effective July 1, 2018 Veterans Affairs will be moving under HHSA

ORGANIZATIONAL CHART



Total FTE
5.0

Effective July 1, 2018 Veterans Affairs
moving under HHSA

FIXED ASSETS

Recommended Budget Fixed Assets FY 2018-19

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<i>Fund Type 10: General Fund</i>					
<u>Chief Administrative Office</u>					
	6040	4	Truck utility box	\$ 10,000	\$ 20,000
Chief Administrative Office Total					\$ 20,000
<u>District Attorney</u>					
	6041	1	Multi-agency software platform	\$ 150,000	\$ 150,000
Chief Administrative Office Total					\$ 150,000
<u>Elections</u>					
	6042	1	Folding machine	\$ 4,169	\$ 4,169
	6042	1	Tabber machine	\$ 6,578	\$ 6,578
Chief Administrative Office Total					\$ 10,747
<u>Health and Human Services Agency</u>					
Public Health					
	6040	1	Dog box	\$ 35,000	\$ 35,000
Public Health Total					\$ 35,000
Health and Human Services Agency Total					\$ 35,000
<u>Information Technologies</u>					
	6040	1	Wireless controller appliance	\$ 30,000	\$ 30,000
	6042	1	Edge and distribution switch	\$ 60,000	\$ 60,000
	6042	1	Fluke network cabling copper tester kit	\$ 18,000	\$ 18,000
	6042	1	Rack mount server	\$ 5,500	\$ 5,500
Information Technologies Total					\$ 113,500
<u>Planning & Building</u>					
	6042	6	High production scanners	\$ 4,500	\$ 27,000
	6040	1	Systems Furniture	\$ 4,000	\$ 8,000
Probation Total					\$ 35,000
<u>Probation</u>					
	6040	2	Key Management System	\$ 7,667	\$ 15,334
	6040	1	Systems Furniture	\$ 5,000	\$ 5,000
Probation Total					\$ 20,334

FIXED ASSETS

Recommended Budget Fixed Assets FY 2018-19

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<u>Sheriff</u>	6040	40	Handheld Radios		
	6040	2	Filters		
	6040	3	Base Stations		
	6040	2	Respiratory Personal Protective Equipment		
	6040	1	Bomb Suit		
	6040	2	Ballistic Shields		
	6040	1	Snowmobile Trailer		
	6040	1	Body Scanner/Yard Upgrades		
	6040	5	Handheld Radios		
	6040	1	Refurbish Comm Van		
	6040	1	S.A.F.E. Boat		
	6040	1	X-Ray Device		
	6040	2	Repeaters		
	6040	1	UAS Upgrade		
	6042	1	CVSA Computer and Software		
	6042	1	Microwave Link		
	6042	1	Border Firewall		
	6042	1	Virtual Desktops		
	6042	2	VM Replacement and Upgrade		
	6042	1	Server replacement		
	6042	1	Video Storage		
	6042	1	Video Storage		
	6042	1	End Point Switches		
	6042	2	Live Scan Machines		
	6045	1	Truck		
	6045	1	Truck		
	6045	1	EOD Response Vehicle		
	6045	1	Truck		
	6045	1	Command Vehicle		
				Sheriff Grant/Special Revenue Funds \$	1,500,000
				Sheriff General Fund \$	1,317,500
				Sheriff Total \$	2,817,500
<u>Treasurer-Tax Collector</u>	6040	1	Folder/Inserter	\$ 40,000	\$ 40,000
				Treasurer-Tax Collector Total \$	40,000
				Fund Type 10: General Fund Total \$	3,242,081

FIXED ASSETS

Recommended Budget Fixed Assets FY 2018-19

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<i>Fund Type 11: Special Revenue Funds</i>					
<u>Transportation</u>					
	6043	7	Equipment lease purchases	varies	\$ 1,080,000
	6040	2	ALDIS / Gridsmart Camera Signal System	\$ 24,000	\$ 48,000
	6040	1	Heated Hot Pot	\$ 24,000	\$ 24,000
	6040	1	Graco Grinder	\$ 21,000	\$ 21,000
	6040	1	Multiple Equipment Diagnostics Scan Tool	\$ 9,300	\$ 9,300
	6040	2	Patch Roller	\$ 35,000	\$ 70,000
	6040	1	Pickup Truck 4x4	\$ 42,000	\$ 42,000
	6040	1	Walden Power Broom	\$ 30,000	\$ 30,000
	6040	1	Hook Loader Attachable Hot Patch	\$ 100,000	\$ 100,000
	6040	1	Norstar Spary Unit Hook Loader	\$ 80,000	\$ 80,000
	6040	1	Air Compressor Trailered Unit	\$ 30,000	\$ 30,000
	6040	1	Ignition Oven	\$ 12,200	\$ 12,200
			Transportation Total	\$	1,546,500
<u>Health and Human Services Agency</u>					
Human Services					
	6040	1	Refrigerator/freezer	\$ 9,676	\$ 9,676
	6040	1	Pressureless steamer	\$ 8,810	\$ 8,810
			Human Services Total	\$	18,486
Behavioral Health					
	6045	1	Early intervention van	\$ 100,000	\$ 100,000
	6045	1	Vehicle	\$ 33,000	\$ 33,000
			Behavioral Health Total	\$	133,000
			Health and Human Services Agency Total	\$	151,486
			Fund Type 11: Special Revenue Funds Total	\$	1,697,986

FIXED ASSETS

Recommended Budget Fixed Assets FY 2018-19

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<i>Fund Type 12: Special Revenue Funds: Districts</i>					
<u>Environmental Management</u>					
	6040	1	Tactical robot	\$ 30,000	\$ 30,000
	6040	1	Drone	\$ 19,000	\$ 19,000
	6040	1	Tempered eyewash shower unit	\$ 45,000	\$ 45,000
			Environmental Management Total	\$	\$ 94,000
 <u>Transportation</u>					
	6040	1	Snow gate for loader	\$ 10,000	\$ 10,000
			Transportation Total	\$	\$ 10,000
			Fund Type 12: Special Revenue Funds: Districts Total	\$	\$ 104,000
 <i>Fund Type 32: Internal Service Fund</i>					
<u>Transportation</u>					
	6040	1	Bulk oil containers and distribution system	\$ 5,000	\$ 5,000
	6045	TBD	Replacement fleet vehicles	varies	\$ 1,223,000
	6045	3	New vehicles for Building & Planning	varies	\$ 294,500
			Transportation Total	\$	\$ 1,522,500
			Fund Type 32: Internal Service Fund Total	\$	\$ 1,522,500
			Grand Total	\$	\$ 6,566,567

SPECIAL REVENUE FUND SCHEDULES

Special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. These schedules represent Countywide Special Revenue Funds.

The majority of the special revenue funds collect specific revenue sources and transfer those funds to County operating department budgets (i.e., Sheriff) for expenditure. The purpose of any associated expenses is therefore discussed in each Department's budget narrative.

Due to current system limitations, the schedules are presented in their direct output format. Please note that Revenues are reflected at the top of each schedule, and expenses (primarily in the form of Operating Transfers Out) are shown at the bottom of the schedule. Each special revenue fund balances revenue and expenses.

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702301 CRIMINAL JUSTICE FAC TEMP CONST GC76101
 TYPE :R REVENUE
 CLASS :03 REV: FINE, FORFEITURE & PENALTIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0322	COURT FINE: CRIMINAL	200,000		175,000	-25,000
CLASS 03 SUBTOTAL		200,000		175,000	-25,000
CLASS	:22	FUND BALANCE			
0001	FUND BALANCE	597,000			-597,000
CLASS 22 SUBTOTAL		597,000			-597,000
TYPE R SUBTOTAL		797,000		175,000	-622,000

REPORT:B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702301 CRIMINAL JUSTICE FAC TEMP CONST GC76101
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	797,000		175,000	-622,000
CLASS 70 SUBTOTAL		797,000		175,000	-622,000
TYPE X SUBTOTAL		797,000		175,000	-622,000
INDEX 7702301 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702309 ADR - ALTERNATIVE DISPUTE RESOLUTION
 TYPE :R REVENUE
 CLASS :13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1506	COURT: DISPUTE RESOL	24,000			-24,000
CLASS 13 SUBTOTAL		24,000			-24,000
CLASS :22		FUND BALANCE			
0001	FUND BALANCE	50,000	78,000	78,000	28,000
CLASS 22 SUBTOTAL		50,000	78,000	78,000	28,000
TYPE R SUBTOTAL		74,000	78,000	78,000	4,000

REPORT:B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702309 ADR - ALTERNATIVE DISPUTE RESOLUTION
 TYPE :X EXPENDITURE
 CLASS :40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECI	74,000	78,000	78,000	4,000
CLASS 40 SUBTOTAL		74,000	78,000	78,000	4,000
TYPE X SUBTOTAL		74,000	78,000	78,000	4,000
INDEX 7702309 SUBTOTAL					

REPORT:B350.IC
 DATE :05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702315 PUBLIC SAFETY IMPACT FEE
 TYPE :R REVENUE
 CLASS :22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	458,135			-458,135
		-----	-----	-----	-----
CLASS 22	SUBTOTAL	458,135			-458,135
		-----	-----	-----	-----
TYPE R	SUBTOTAL	458,135			-458,135

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702315 PUBLIC SAFETY IMPACT FEE
 TYPE :X EXPENDITURE
 CLASS :40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4500	SPECIAL DEPT EXPENSE	458,135			-458,135
		-----	-----	-----	-----
CLASS 40	SUBTOTAL	458,135			-458,135
		-----	-----	-----	-----
TYPE X	SUBTOTAL	458,135			-458,135
		-----	-----	-----	-----
INDEX 7702315	SUBTOTAL				

REPORT:B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702316 STATE OFF-HIGHWAY VEHICLE
 TYPE :R REVENUE
 CLASS :05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0897	ST: OFF HIGHWAY MOTO	70,775	68,984	68,984	-1,791
CLASS 05 SUBTOTAL		70,775	68,984	68,984	-1,791
CLASS :22		FUND BALANCE			
0001	FUND BALANCE	20,187	39,445	39,445	19,258
CLASS 22 SUBTOTAL		20,187	39,445	39,445	19,258
TYPE R SUBTOTAL		90,962	108,429	108,429	17,467

REPORT:B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702316 STATE OFF-HIGHWAY VEHICLE
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	90,962	108,429	108,429	17,467
CLASS 70 SUBTOTAL		90,962	108,429	108,429	17,467
TYPE X SUBTOTAL		90,962	108,429	108,429	17,467
INDEX 7702316 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702317 EL DORADO - SMUD COOPERATION AGREEMENT
 TYPE :R REVENUE
 CLASS :04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST		10,000	10,000	10,000
CLASS 04 SUBTOTAL			10,000	10,000	10,000
CLASS :12		REV: OTHER GOVERNMENTAL AGENCIES			
1200	REV: OTHER GOVERNMEN	709,000	720,000	720,000	11,000
CLASS 12 SUBTOTAL		709,000	720,000	720,000	11,000
TYPE R SUBTOTAL		709,000	730,000	730,000	21,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702317 EL DORADO - SMUD COOPERATION AGREEMENT
 TYPE :X EXPENDITURE
 CLASS :50 OTHER CHARGES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5240	CONTRIB: NON-CNTY GO	108,153	109,831	109,831	1,678
CLASS 50 SUBTOTAL		108,153	109,831	109,831	1,678
CLASS :70		OTHER FINANCING USES			
7000	OPERATING TRANSFERS	393,906	141,356	224,162	-169,744
CLASS 70 SUBTOTAL		393,906	141,356	224,162	-169,744
CLASS :77		APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	206,941	478,813	396,007	189,066
CLASS 77 SUBTOTAL		206,941	478,813	396,007	189,066
TYPE X SUBTOTAL		709,000	730,000	730,000	21,000
INDEX 7702317 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702318 VETERAN'S HOUSE COMMITTEE
 TYPE : R REVENUE
 CLASS : 20 REV: OTHER FINANCING SOURCES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
2020	OPERATING TRANSFERS	15,000	15,000	15,000	
CLASS 20 SUBTOTAL		15,000	15,000	15,000	
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	17,978	17,978	17,978	
CLASS 22 SUBTOTAL		17,978	17,978	17,978	
TYPE R SUBTOTAL		32,978	32,978	32,978	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702318 VETERAN'S HOUSE COMMITTEE
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4501	SPECIAL PROJECTS	15,000	15,000	15,000	
CLASS 40 SUBTOTAL		15,000	15,000	15,000	
CLASS : 77		APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	17,978	17,978	17,978	
CLASS 77 SUBTOTAL		17,978	17,978	17,978	
TYPE X SUBTOTAL		32,978	32,978	32,978	
INDEX 7702318 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702320 BSCC - RECIDIVISM REDUCTION GRANT
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	75,000			-75,000
		-----	-----	-----	-----
CLASS 22	SUBTOTAL	75,000			-75,000
		-----	-----	-----	-----
TYPE R	SUBTOTAL	75,000			-75,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702320 BSCC - RECIDIVISM REDUCTION GRANT
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECI	61,250			-61,250
		-----	-----	-----	-----
CLASS 40	SUBTOTAL	61,250			-61,250
		-----	-----	-----	-----
CLASS : 70	OTHER FINANCING USES				
7000	OPERATING TRANSFERS	13,750			-13,750
		-----	-----	-----	-----
CLASS 70	SUBTOTAL	13,750			-13,750
		-----	-----	-----	-----
TYPE X	SUBTOTAL	75,000			-75,000
		-----	-----	-----	-----
INDEX 7702320	SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702402 SKATEBOARD ROLLERBLADE ORD/VIOLATN/FINE
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE		338	338	338
	CLASS 22 SUBTOTAL		338	338	338
	TYPE R SUBTOTAL		338	338	338

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702402 SKATEBOARD ROLLERBLADE ORD/VIOLATN/FINE
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS		338	338	338
	CLASS 70 SUBTOTAL		338	338	338
	TYPE X SUBTOTAL		338	338	338
	INDEX 7702402 SUBTOTAL				

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702404 QUIMBY: PONDEROSA
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE		6,000	6,000	6,000
	CLASS 22 SUBTOTAL		6,000	6,000	6,000
	TYPE R SUBTOTAL		6,000	6,000	6,000

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702404 QUIMBY: PONDEROSA
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS		6,000	6,000	6,000
	CLASS 70 SUBTOTAL		6,000	6,000	6,000
	TYPE X SUBTOTAL		6,000	6,000	6,000
	INDEX 7702404 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702405 QUIMBY: POLLOCK PINES / CAMINO
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE			5,552	5,552
	CLASS 22 SUBTOTAL			5,552	5,552
	TYPE R SUBTOTAL			5,552	5,552

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702405 QUIMBY: POLLOCK PINES / CAMINO
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS			5,552	5,552
	CLASS 70 SUBTOTAL			5,552	5,552
	TYPE X SUBTOTAL			5,552	5,552
	INDEX 7702405 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702410 FEES: HENNINGSEN LOTUS PARK
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1720	PARK & RECREATION FE	100,000	101,225	101,225	1,225
CLASS 13 SUBTOTAL		100,000	101,225	101,225	1,225
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE			160,000	160,000
CLASS 22 SUBTOTAL				160,000	160,000
TYPE R SUBTOTAL		100,000	101,225	261,225	161,225

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702410 FEES: HENNINGSEN LOTUS PARK
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	100,000	101,225	261,225	161,225
CLASS 70 SUBTOTAL		100,000	101,225	261,225	161,225
TYPE X SUBTOTAL		100,000	101,225	261,225	161,225
INDEX 7702410 SUBTOTAL					

REPORT:B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702412 QUIMBY: TAHOE COUNTY SERVICE AREA #3
 TYPE :R REVENUE
 CLASS :22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE		762	762	762
	CLASS 22 SUBTOTAL		762	762	762
	TYPE R SUBTOTAL		762	762	762

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7702412 QUIMBY: TAHOE COUNTY SERVICE AREA #3
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS		762	762	762
	CLASS 70 SUBTOTAL		762	762	762
	TYPE X SUBTOTAL		762	762	762
	INDEX 7702412 SUBTOTAL				

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702413 TRAILS COMMITTEE
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE		2,024	2,024	2,024
		-----	-----	-----	-----
CLASS 22	SUBTOTAL		2,024	2,024	2,024
		-----	-----	-----	-----
TYPE R	SUBTOTAL		2,024	2,024	2,024

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702413 TRAILS COMMITTEE
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS		2,024	2,024	2,024
		-----	-----	-----	-----
CLASS 70	SUBTOTAL		2,024	2,024	2,024
		-----	-----	-----	-----
TYPE X	SUBTOTAL		2,024	2,024	2,024
		-----	-----	-----	-----
INDEX 7702413	SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702414 FEES: RIVER USE PERMIT
 TYPE : R REVENUE
 CLASS : 02 REV: LICENSE, PERMIT, & FRANCHISES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0264	PERMIT: RIVER USE	193,866	190,180	190,180	-3,686
CLASS 02 SUBTOTAL		193,866	190,180	190,180	-3,686
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	23,600	12,116	32,557	8,957
CLASS 22 SUBTOTAL		23,600	12,116	32,557	8,957
TYPE R SUBTOTAL		217,466	202,296	222,737	5,271

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7702414 FEES: RIVER USE PERMIT
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	217,466	222,737	222,737	5,271
CLASS 70 SUBTOTAL		217,466	222,737	222,737	5,271
TYPE X SUBTOTAL		217,466	222,737	222,737	5,271
INDEX 7702414 SUBTOTAL			20,441		

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7703306 OVERPAYMENTS GC29375.1
 TYPE : R REVENUE
 CLASS : 19 REV: MISCELLANEOUS

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1940	MISC: REVENUE	2,000	2,000	2,000	
	CLASS 19 SUBTOTAL	2,000	2,000	2,000	
	TYPE R SUBTOTAL	2,000	2,000	2,000	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7703306 OVERPAYMENTS GC29375.1
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	2,000	2,000	2,000	
	CLASS 70 SUBTOTAL	2,000	2,000	2,000	
	TYPE X SUBTOTAL	2,000	2,000	2,000	
	INDEX 7703306 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7703415 TIMESHARE ASSESSMENTS RT2188.8 2188.9
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1310	SPECIAL ASSESSMENTS	500,200	365,000	365,000	-135,200
CLASS 13 SUBTOTAL		500,200	365,000	365,000	-135,200
TYPE R SUBTOTAL		500,200	365,000	365,000	-135,200

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7703415 TIMESHARE ASSESSMENTS RT2188.8 2188.9
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	500,200	365,000	365,000	-135,200
CLASS 70 SUBTOTAL		500,200	365,000	365,000	-135,200
TYPE X SUBTOTAL		500,200	365,000	365,000	-135,200
INDEX 7703415 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7703419 RESERVE FOR COST - RT4653.8 / 4656.4
 TYPE :R REVENUE
 CLASS :03 REV: FINE, FORFEITURE & PENALTIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0360	PENALTY & COST DELIN	80,000	95,000	95,000	15,000
CLASS 03 SUBTOTAL		80,000	95,000	95,000	15,000
TYPE R SUBTOTAL		80,000	95,000	95,000	15,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7703419 RESERVE FOR COST - RT4653.8 / 4656.4
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	80,000	95,000	95,000	15,000
CLASS 70 SUBTOTAL		80,000	95,000	95,000	15,000
TYPE X SUBTOTAL		80,000	95,000	95,000	15,000
INDEX 7703419 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7704511 CHANGE DIFFERENCE: TAX COLLECTOR
 TYPE : R REVENUE
 CLASS : 20 REV: OTHER FINANCING SOURCES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
2020	OPERATING TRANSFERS	3,600	3,600	3,600	
	CLASS 20 SUBTOTAL	3,600	3,600	3,600	
	TYPE R SUBTOTAL	3,600	3,600	3,600	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7704511 CHANGE DIFFERENCE: TAX COLLECTOR
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4260	OFFICE EXPENSE	3,600	3,600	3,600	
	CLASS 40 SUBTOTAL	3,600	3,600	3,600	
	TYPE X SUBTOTAL	3,600	3,600	3,600	
	INDEX 7704511 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7704512 OVERAGE: TAX COLLECTOR
 TYPE : R REVENUE
 CLASS : 19 REV: MISCELLANEOUS

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1940	MISC: REVENUE		3,600	3,600	3,600
CLASS 19 SUBTOTAL			3,600	3,600	3,600
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	3,600			-3,600
CLASS 22 SUBTOTAL		3,600			-3,600
TYPE R SUBTOTAL		3,600	3,600	3,600	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7704512 OVERAGE: TAX COLLECTOR
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	3,600	3,600	3,600	
CLASS 70 SUBTOTAL		3,600	3,600	3,600	
TYPE X SUBTOTAL		3,600	3,600	3,600	
INDEX 7704512 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7705300 ASSESSOR: AB1653
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1740	CHARGES FOR SERVICES	22,000	22,000	22,000	
CLASS 13 SUBTOTAL		22,000	22,000	22,000	
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	224,000	76,800	76,800	-147,200
CLASS 22 SUBTOTAL		224,000	76,800	76,800	-147,200
TYPE R SUBTOTAL		246,000	98,800	98,800	-147,200

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7705300 ASSESSOR: AB1653
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	246,000	98,800	98,800	-147,200
CLASS 70 SUBTOTAL		246,000	98,800	98,800	-147,200
TYPE X SUBTOTAL		246,000	98,800	98,800	-147,200
INDEX 7705300 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722303 DA NARCO: FED SHARE AGREE 6/3/07
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	85,000			-85,000
CLASS 22 SUBTOTAL		85,000			-85,000
TYPE R SUBTOTAL		85,000			-85,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722303 DA NARCO: FED SHARE AGREE 6/3/07
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	85,000			-85,000
CLASS 70 SUBTOTAL		85,000			-85,000
TYPE X SUBTOTAL		85,000			-85,000
INDEX 7722303 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722331 AUTO FRAUD PROGRAM
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	1,000	1,000	1,000	
CLASS 04 SUBTOTAL		1,000	1,000	1,000	
CLASS : 05		REV: STATE INTERGOVERNMENTAL			
0885	ST: AUTO INSURANCE	237,400	237,400	237,400	
CLASS 05 SUBTOTAL		237,400	237,400	237,400	
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	142			-142
CLASS 22 SUBTOTAL		142			-142
TYPE R SUBTOTAL		238,542	238,400	238,400	-142

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722331 AUTO FRAUD PROGRAM
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	238,542	238,400	238,400	-142
CLASS 70 SUBTOTAL		238,542	238,400	238,400	-142
TYPE X SUBTOTAL		238,542	238,400	238,400	-142
INDEX 7722331 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722341 WORKERS' COMP FRAUD PROGRAM
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	1,000			-1,000
CLASS 04 SUBTOTAL		1,000			-1,000
CLASS	: 05	REV: STATE	INTERGOVERNMENTAL		
0886	ST: WORKERS' COMPENS	320,661	322,416	322,416	1,755
CLASS 05 SUBTOTAL		320,661	322,416	322,416	1,755
CLASS	: 22	FUND BALANCE			
0001	FUND BALANCE	755			-755
CLASS 22 SUBTOTAL		755			-755
TYPE R SUBTOTAL		322,416	322,416	322,416	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722341 WORKERS' COMP FRAUD PROGRAM
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	322,416	322,416	322,416	
CLASS 70 SUBTOTAL		322,416	322,416	322,416	
TYPE X SUBTOTAL		322,416	322,416	322,416	
INDEX 7722341 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722361 ENVIRONMENTAL FUND
 TYPE : R REVENUE
 CLASS : 03 REV: FINE, FORFEITURE & PENALTIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0343	PENALTY: CONSUMER FR	5,000	5,241	5,241	241
CLASS 03 SUBTOTAL		5,000	5,241	5,241	241
TYPE R SUBTOTAL		5,000	5,241	5,241	241

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722361 ENVIRONMENTAL FUND
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	5,000	5,241	5,241	241
CLASS 70 SUBTOTAL		5,000	5,241	5,241	241
TYPE X SUBTOTAL		5,000	5,241	5,241	241
INDEX 7722361 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722362 REAL ESTATE FRAUD PROSECUTION TRUST
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1600	RECORDING FEES	80,000	68,225	68,225	-11,775
CLASS 13 SUBTOTAL		80,000	68,225	68,225	-11,775
TYPE R SUBTOTAL		80,000	68,225	68,225	-11,775

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722362 REAL ESTATE FRAUD PROSECUTION TRUST
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	80,000	68,225	68,225	-11,775
CLASS 70 SUBTOTAL		80,000	68,225	68,225	-11,775
TYPE X SUBTOTAL		80,000	68,225	68,225	-11,775
INDEX 7722362 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722363 PROPOSITION 64
 TYPE : R REVENUE
 CLASS : 03 REV: FINE, FORFEITURE & PENALTIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0343	PENALTY: CONSUMER FR	20,000	11,439	11,439	-8,561
CLASS 03 SUBTOTAL		20,000	11,439	11,439	-8,561
TYPE R SUBTOTAL		20,000	11,439	11,439	-8,561

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7722363 PROPOSITION 64
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	20,000	11,439	11,439	-8,561
CLASS 70 SUBTOTAL		20,000	11,439	11,439	-8,561
TYPE X SUBTOTAL		20,000	11,439	11,439	-8,561
INDEX 7722363 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724301 FEES COLLECTED GC26746
 TYPE : R REVENUE
 CLASS : 03 REV: FINE, FORFEITURE & PENALTIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0320	COURT FINE: OTHER		30,000	30,000	30,000
CLASS 03 SUBTOTAL			30,000	30,000	30,000
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	29,800			-29,800
CLASS 22 SUBTOTAL		29,800			-29,800
TYPE R SUBTOTAL		29,800	30,000	30,000	200

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724301 FEES COLLECTED GC26746
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	29,800	30,000	30,000	200
CLASS 70 SUBTOTAL		29,800	30,000	30,000	200
TYPE X SUBTOTAL		29,800	30,000	30,000	200
INDEX 7724301 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724303 ASSET SEIZURE JUSTICE FUNDS
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE		125,000	125,000	125,000
		-----	-----	-----	-----
CLASS 22	SUBTOTAL		125,000	125,000	125,000
		-----	-----	-----	-----
TYPE R	SUBTOTAL		125,000	125,000	125,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724303 ASSET SEIZURE JUSTICE FUNDS
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS		125,000	125,000	125,000
		-----	-----	-----	-----
CLASS 70	SUBTOTAL		125,000	125,000	125,000
		-----	-----	-----	-----
TYPE X	SUBTOTAL		125,000	125,000	125,000
		-----	-----	-----	-----
INDEX 7724303	SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724309 CIVIL: EQUIPMENT GC26731
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	86,415	140,237	140,237	53,822
CLASS 22 SUBTOTAL		86,415	140,237	140,237	53,822
TYPE R SUBTOTAL		86,415	140,237	140,237	53,822

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724309 CIVIL: EQUIPMENT GC26731
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	86,415	140,237	140,237	53,822
CLASS 70 SUBTOTAL		86,415	140,237	140,237	53,822
TYPE X SUBTOTAL		86,415	140,237	140,237	53,822
INDEX 7724309 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7724310 CALMMET
 TYPE :R REVENUE
 CLASS :22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	164,591	118,739	118,739	-45,852
		-----	-----	-----	-----
CLASS 22	SUBTOTAL	164,591	118,739	118,739	-45,852
		-----	-----	-----	-----
TYPE R	SUBTOTAL	164,591	118,739	118,739	-45,852

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7724310 CALMMET
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	164,591	118,739	118,739	-45,852
		-----	-----	-----	-----
CLASS 70	SUBTOTAL	164,591	118,739	118,739	-45,852
		-----	-----	-----	-----
TYPE X	SUBTOTAL	164,591	118,739	118,739	-45,852
		-----	-----	-----	-----
INDEX 7724310	SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724311 CUSTODY SERVICES
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	68,600			-68,600
	CLASS 22 SUBTOTAL	68,600			-68,600
	TYPE R SUBTOTAL	68,600			-68,600

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724311 CUSTODY SERVICES
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	68,600			-68,600
	CLASS 70 SUBTOTAL	68,600			-68,600
	TYPE X SUBTOTAL	68,600			-68,600
	INDEX 7724311 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724312 RURAL COUNTIES
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	67,300	1,275,000	1,275,000	1,207,700
		-----	-----	-----	-----
	CLASS 22 SUBTOTAL	67,300	1,275,000	1,275,000	1,207,700
		-----	-----	-----	-----
	TYPE R SUBTOTAL	67,300	1,275,000	1,275,000	1,207,700

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724312 RURAL COUNTIES
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	67,300	1,275,000	1,275,000	1,207,700
		-----	-----	-----	-----
	CLASS 70 SUBTOTAL	67,300	1,275,000	1,275,000	1,207,700
		-----	-----	-----	-----
	TYPE X SUBTOTAL	67,300	1,275,000	1,275,000	1,207,700
		-----	-----	-----	-----
	INDEX 7724312 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724315 STATE ASSET SIEZURE
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	4,200			-4,200
	CLASS 22 SUBTOTAL	4,200			-4,200
	TYPE R SUBTOTAL	4,200			-4,200

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724315 STATE ASSET SIEZURE
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	4,200			-4,200
	CLASS 70 SUBTOTAL	4,200			-4,200
	TYPE X SUBTOTAL	4,200			-4,200
	INDEX 7724315 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724351 SEARCH AND RESCUE DONATION
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	1,595			-1,595
		-----	-----	-----	-----
	CLASS 22 SUBTOTAL	1,595			-1,595
		-----	-----	-----	-----
	TYPE R SUBTOTAL	1,595			-1,595

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724351 SEARCH AND RESCUE DONATION
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	1,595			-1,595
		-----	-----	-----	-----
	CLASS 70 SUBTOTAL	1,595			-1,595
		-----	-----	-----	-----
	TYPE X SUBTOTAL	1,595			-1,595
		-----	-----	-----	-----
	INDEX 7724351 SUBTOTAL				

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724353 FINGERPRINT IDENTIFICATION VC9250.19
 TYPE : R REVENUE
 CLASS : 05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0880	ST: OTHER	22,000	121,100	121,100	99,100
CLASS 05 SUBTOTAL		22,000	121,100	121,100	99,100
CLASS	: 22	FUND BALANCE			
0001	FUND BALANCE	99,000			-99,000
CLASS 22 SUBTOTAL		99,000			-99,000
TYPE R SUBTOTAL		121,000	121,100	121,100	100

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724353 FINGERPRINT IDENTIFICATION VC9250.19
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	121,000	121,100	121,100	100
CLASS 70 SUBTOTAL		121,000	121,100	121,100	100
TYPE X SUBTOTAL		121,000	121,100	121,100	100
INDEX 7724353 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724354 DNA IDENTIFICATION GC76104.6
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	160,000	180,000	180,000	20,000
		-----	-----	-----	-----
CLASS 22	SUBTOTAL	160,000	180,000	180,000	20,000
		-----	-----	-----	-----
TYPE R	SUBTOTAL	160,000	180,000	180,000	20,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7724354 DNA IDENTIFICATION GC76104.6
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	160,000	180,000	180,000	20,000
		-----	-----	-----	-----
CLASS 70	SUBTOTAL	160,000	180,000	180,000	20,000
		-----	-----	-----	-----
TYPE X	SUBTOTAL	160,000	180,000	180,000	20,000
		-----	-----	-----	-----
INDEX 7724354	SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7725301 ASSISTANCE FOR YOUTH
 TYPE :R REVENUE
 CLASS :22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	800	800	800	
	CLASS 22 SUBTOTAL	800	800	800	
	TYPE R SUBTOTAL	800	800	800	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7725301 ASSISTANCE FOR YOUTH
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	800	800	800	
	CLASS 70 SUBTOTAL	800	800	800	
	TYPE X SUBTOTAL	800	800	800	
	INDEX 7725301 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7725302 CCPIF SB678
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	300	1,000	1,000	700
CLASS 04 SUBTOTAL		300	1,000	1,000	700
CLASS	: 05	REV: STATE	INTERGOVERNMENTAL		
0880	ST: OTHER	300,000	240,000	240,000	-60,000
CLASS 05 SUBTOTAL		300,000	240,000	240,000	-60,000
CLASS	: 22	FUND BALANCE			
0001	FUND BALANCE	682			-682
CLASS 22 SUBTOTAL		682			-682
TYPE R SUBTOTAL		300,982	241,000	241,000	-59,982

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7725302 CCPIF SB678
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	300,100	241,000	241,000	-59,100
CLASS 70 SUBTOTAL		300,100	241,000	241,000	-59,100
CLASS	: 77	APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	882			-882
CLASS 77 SUBTOTAL		882			-882
TYPE X SUBTOTAL		300,982	241,000	241,000	-59,982
INDEX 7725302 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7725325 PUBLIC TELEPHONE REBATE
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	4,000	4,000	4,000	
		-----	-----	-----	-----
	CLASS 22 SUBTOTAL	4,000	4,000	4,000	
		-----	-----	-----	-----
	TYPE R SUBTOTAL	4,000	4,000	4,000	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7725325 PUBLIC TELEPHONE REBATE
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	4,000	4,000	4,000	
		-----	-----	-----	-----
	CLASS 70 SUBTOTAL	4,000	4,000	4,000	
		-----	-----	-----	-----
	TYPE X SUBTOTAL	4,000	4,000	4,000	
		-----	-----	-----	-----
	INDEX 7725325 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7725326 PROBATION AUTOMATION TRUST
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	122,305	123,500	123,500	1,195
CLASS 22 SUBTOTAL		122,305	123,500	123,500	1,195
TYPE R SUBTOTAL		122,305	123,500	123,500	1,195

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7725326 PROBATION AUTOMATION TRUST
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	122,000	123,500	123,500	1,500
CLASS 70 SUBTOTAL		122,000	123,500	123,500	1,500

CLASS : 77 APPROPRIATION FOR CONTINGENCIES

7700	APPROPRIATION FOR CO	305			-305
CLASS 77 SUBTOTAL		305			-305
TYPE X SUBTOTAL		122,305	123,500	123,500	1,195
INDEX 7725326 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728300 MICRO GC27361.4A
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1602	MICROGRAPHICS	160,000	180,000	180,000	20,000
CLASS 13 SUBTOTAL		160,000	180,000	180,000	20,000
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	199,452	207,747	207,747	8,295
CLASS 22 SUBTOTAL		199,452	207,747	207,747	8,295
TYPE R SUBTOTAL		359,452	387,747	387,747	28,295

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728300 MICRO GC27361.4A
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	290,000	250,000	250,000	-40,000
CLASS 70 SUBTOTAL		290,000	250,000	250,000	-40,000
CLASS : 77		APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	69,452	137,747	137,747	68,295
CLASS 77 SUBTOTAL		69,452	137,747	137,747	68,295
TYPE X SUBTOTAL		359,452	387,747	387,747	28,295
INDEX 7728300 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728301 COMPUTER SYSTEM GC273612.C
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1601	COMPUTER RECORDING F	200,000	260,000	260,000	60,000
CLASS 13 SUBTOTAL		200,000	260,000	260,000	60,000
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	216,297	322,277	322,277	105,980
CLASS 22 SUBTOTAL		216,297	322,277	322,277	105,980
TYPE R SUBTOTAL		416,297	582,277	582,277	165,980

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728301 COMPUTER SYSTEM GC273612.C
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	200,000	323,222	352,975	152,975
CLASS 70 SUBTOTAL		200,000	323,222	352,975	152,975
CLASS : 77		APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	216,297	259,055	229,302	13,005
CLASS 77 SUBTOTAL		216,297	259,055	229,302	13,005
TYPE X SUBTOTAL		416,297	582,277	582,277	165,980
INDEX 7728301 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728302 NOTARY PUBLIC CONFIDENTIAL MARRIAGE
 TYPE : R REVENUE
 CLASS : 02 REV: LICENSE, PERMIT, & FRANCHISES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0262	LICENSE: NOTARY CONF	1,000	1,000	1,000	
CLASS 02 SUBTOTAL		1,000	1,000	1,000	
CLASS	: 22	FUND BALANCE			
0001	FUND BALANCE	3,308	4,734	4,734	1,426
CLASS 22 SUBTOTAL		3,308	4,734	4,734	1,426
TYPE R SUBTOTAL		4,308	5,734	5,734	1,426

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728302 NOTARY PUBLIC CONFIDENTIAL MARRIAGE
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	1,000	1,000	1,000	
CLASS 70 SUBTOTAL		1,000	1,000	1,000	
CLASS	: 77	APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	3,308	4,734	4,734	1,426
CLASS 77 SUBTOTAL		3,308	4,734	4,734	1,426
TYPE X SUBTOTAL		4,308	5,734	5,734	1,426
INDEX 7728302 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728303 VITAL HEALTH STATISTICS HS103640B.3
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1603	VITAL HEALTH STATIST	25,000	20,000	20,000	-5,000
CLASS 13 SUBTOTAL		25,000	20,000	20,000	-5,000
CLASS : 22 FUND BALANCE					
0001	FUND BALANCE	36,198	37,065	37,065	867
CLASS 22 SUBTOTAL		36,198	37,065	37,065	867
TYPE R SUBTOTAL		61,198	57,065	57,065	-4,133

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728303 VITAL HEALTH STATISTICS HS103640B.3
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	30,000	40,000	40,000	10,000
CLASS 70 SUBTOTAL		30,000	40,000	40,000	10,000
CLASS : 77 APPROPRIATION FOR CONTINGENCIES					
7700	APPROPRIATION FOR CO	31,198	17,065	17,065	-14,133
CLASS 77 SUBTOTAL		31,198	17,065	17,065	-14,133
TYPE X SUBTOTAL		61,198	57,065	57,065	-4,133
INDEX 7728303 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728305 SOCIAL SECURITY TRUNCATION
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1600	RECORDING FEES	20,000	32,000	32,000	12,000
CLASS 13 SUBTOTAL		20,000	32,000	32,000	12,000
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	443,259	498,089	498,089	54,830
CLASS 22 SUBTOTAL		443,259	498,089	498,089	54,830
TYPE R SUBTOTAL		463,259	530,089	530,089	66,830

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7728305 SOCIAL SECURITY TRUNCATION
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	15,000	20,000	20,000	5,000
CLASS 70 SUBTOTAL		15,000	20,000	20,000	5,000
CLASS : 77		APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	448,259	510,089	510,089	61,830
CLASS 77 SUBTOTAL		448,259	510,089	510,089	61,830
TYPE X SUBTOTAL		463,259	530,089	530,089	66,830
INDEX 7728305 SUBTOTAL					

REPORT:B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7728306 ELECTRONIC RECORDING DELIVERY SYSTEM
 TYPE :R REVENUE
 CLASS :13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1600	RECORDING FEES	35,000	60,000	60,000	25,000
CLASS 13 SUBTOTAL		35,000	60,000	60,000	25,000
CLASS	:22	FUND BALANCE			
0001	FUND BALANCE	427,125	464,073	464,073	36,948
CLASS 22 SUBTOTAL		427,125	464,073	464,073	36,948
TYPE R SUBTOTAL		462,125	524,073	524,073	61,948

REPORT:B350.IC
 DATE :05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7728306 ELECTRONIC RECORDING DELIVERY SYSTEM
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	50,000	73,000	73,000	23,000
CLASS 70 SUBTOTAL		50,000	73,000	73,000	23,000
CLASS	:77	APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	412,125	451,073	451,073	38,948
CLASS 77 SUBTOTAL		412,125	451,073	451,073	38,948
TYPE X SUBTOTAL		462,125	524,073	524,073	61,948
INDEX 7728306 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730353 BOND: ENCROACHMENT PREPAYMENTS
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1745	PUBLIC UTILITY INSPE	10,000	10,000	10,000	
	CLASS 13 SUBTOTAL	10,000	10,000	10,000	
	TYPE R SUBTOTAL	10,000	10,000	10,000	

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730353 BOND: ENCROACHMENT PREPAYMENTS
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	10,000	10,000	10,000	
	CLASS 70 SUBTOTAL	10,000	10,000	10,000	
	TYPE X SUBTOTAL	10,000	10,000	10,000	
	INDEX 7730353 SUBTOTAL				

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730360 TRIBE AGREEMENT - PUBLIC IMPROVEMENTS
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	80,000	140,000	140,000	60,000
CLASS 04 SUBTOTAL		80,000	140,000	140,000	60,000

CLASS : 12 REV: OTHER GOVERNMENTAL AGENCIES

1207	REV: SHINGLE SPRINGS	2,600,000	2,705,040	2,705,040	105,040
CLASS 12 SUBTOTAL		2,600,000	2,705,040	2,705,040	105,040

CLASS : 22 FUND BALANCE

0001	FUND BALANCE	4,000,000	2,000,000	2,000,000	-2,000,000
0003	FROM DESIGNATIONS	1,133,522	6,763,771	6,763,771	5,630,249
CLASS 22 SUBTOTAL		5,133,522	8,763,771	8,763,771	3,630,249
TYPE R SUBTOTAL		7,813,522	11,608,811	11,608,811	3,795,289

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 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730360 TRIBE AGREEMENT - PUBLIC IMPROVEMENTS
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	7,813,522	11,608,811	11,608,811	3,795,289
CLASS 70 SUBTOTAL		7,813,522	11,608,811	11,608,811	3,795,289
TYPE X SUBTOTAL		7,813,522	11,608,811	11,608,811	3,795,289
INDEX 7730360 SUBTOTAL					

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730510 TIM - ZONE 8 EL DORADO HILLS
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	35,000	50,000	50,000	15,000
CLASS 04 SUBTOTAL		35,000	50,000	50,000	15,000

CLASS : 13 REV: CHARGE FOR SERVICES

1470	TIM - TRAFFIC IMPACT	3,467,240	3,084,075	3,084,075	-383,165
CLASS 13 SUBTOTAL		3,467,240	3,084,075	3,084,075	-383,165

CLASS : 20 REV: OTHER FINANCING SOURCES

2020	OPERATING TRANSFERS	99,760	62,938	62,938	-36,822
CLASS 20 SUBTOTAL		99,760	62,938	62,938	-36,822
TYPE R SUBTOTAL		3,602,000	3,197,013	3,197,013	-404,987

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730510 TIM - ZONE 8 EL DORADO HILLS
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	966,332	813,620	813,620	-152,712
CLASS 70 SUBTOTAL		966,332	813,620	813,620	-152,712

CLASS : 77 APPROPRIATION FOR CONTINGENCIES

7700	APPROPRIATION FOR CO	1,500,000	500,000	500,000	-1,000,000
CLASS 77 SUBTOTAL		1,500,000	500,000	500,000	-1,000,000

CLASS : 78 RESERVES: BUDGETARY ONLY

7801	DESIGNATIONS OF FUND	1,135,668	1,883,393	1,883,393	747,725
CLASS 78 SUBTOTAL		1,135,668	1,883,393	1,883,393	747,725
TYPE X SUBTOTAL		3,602,000	3,197,013	3,197,013	-404,987

INDEX 7730510 SUBTOTAL

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7730511 TIM - SILVA VALLEY INTERCHANGE
 TYPE :R REVENUE
 CLASS :04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	20,000	5,000	5,000	-15,000
CLASS 04 SUBTOTAL		20,000	5,000	5,000	-15,000

CLASS :13 REV: CHARGE FOR SERVICES

1470	TIM - TRAFFIC IMPACT	1,493,184	1,321,746	1,321,746	-171,438
CLASS 13 SUBTOTAL		1,493,184	1,321,746	1,321,746	-171,438

CLASS :20 REV: OTHER FINANCING SOURCES

2020	OPERATING TRANSFERS	206,816	130,480	130,480	-76,336
CLASS 20 SUBTOTAL		206,816	130,480	130,480	-76,336

CLASS :22 FUND BALANCE

0001	FUND BALANCE	1,797,203	696,458	696,458	-1,100,745
CLASS 22 SUBTOTAL		1,797,203	696,458	696,458	-1,100,745
TYPE R SUBTOTAL		3,517,203	2,153,684	2,153,684	-1,363,519

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7730511 TIM - SILVA VALLEY INTERCHANGE
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	3,517,203	1,953,684	1,953,684	-1,563,519
CLASS 70 SUBTOTAL		3,517,203	1,953,684	1,953,684	-1,563,519

CLASS :77 APPROPRIATION FOR CONTINGENCIES

7700	APPROPRIATION FOR CO		200,000	200,000	200,000
CLASS 77 SUBTOTAL			200,000	200,000	200,000
TYPE X SUBTOTAL		3,517,203	2,153,684	2,153,684	-1,363,519
INDEX 7730511 SUBTOTAL					

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730512 TIM - ZONES 1-7
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	40,000	55,000	55,000	15,000
CLASS 04 SUBTOTAL		40,000	55,000	55,000	15,000

CLASS : 13 REV: CHARGE FOR SERVICES

1470	TIM - TRAFFIC IMPACT	1,806,576	1,139,766	1,139,766	-666,810
CLASS 13 SUBTOTAL		1,806,576	1,139,766	1,139,766	-666,810

CLASS : 22 FUND BALANCE

0001	FUND BALANCE	2,062,482	2,806,078	2,991,078	928,596
CLASS 22 SUBTOTAL		2,062,482	2,806,078	2,991,078	928,596
TYPE R SUBTOTAL		3,909,058	4,000,844	4,185,844	276,786

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730512 TIM - ZONES 1-7
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	3,909,058	3,800,844	3,985,844	76,786
CLASS 70 SUBTOTAL		3,909,058	3,800,844	3,985,844	76,786

CLASS : 77 APPROPRIATION FOR CONTINGENCIES

7700	APPROPRIATION FOR CO		200,000	200,000	200,000
CLASS 77 SUBTOTAL			200,000	200,000	200,000
TYPE X SUBTOTAL		3,909,058	4,000,844	4,185,844	276,786
INDEX 7730512 SUBTOTAL					

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730513 TIM - HWY 50
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	50,000	100,000	100,000	50,000
CLASS 04 SUBTOTAL		50,000	100,000	100,000	50,000

CLASS : 13 REV: CHARGE FOR SERVICES

1470	TIM - TRAFFIC IMPACT	3,000,000	4,731,201	4,731,201	1,731,201
CLASS 13 SUBTOTAL		3,000,000	4,731,201	4,731,201	1,731,201
TYPE R SUBTOTAL		3,050,000	4,831,201	4,831,201	1,781,201

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7730513 TIM - HWY 50
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	250,000	103,000	103,000	-147,000
CLASS 70 SUBTOTAL		250,000	103,000	103,000	-147,000

CLASS : 77 APPROPRIATION FOR CONTINGENCIES

7700	APPROPRIATION FOR CO	300,000	1,000,000	1,000,000	700,000
CLASS 77 SUBTOTAL		300,000	1,000,000	1,000,000	700,000

CLASS : 78 RESERVES: BUDGETARY ONLY

7801	DESIGNATIONS OF FUND	2,500,000	3,728,201	3,728,201	1,228,201
CLASS 78 SUBTOTAL		2,500,000	3,728,201	3,728,201	1,228,201
TYPE X SUBTOTAL		3,050,000	4,831,201	4,831,201	1,781,201

INDEX 7730513 SUBTOTAL

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7733301 COUNTY ENGINEER TIME AND MATERIALS
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1412	TIME & MATERIALS DEV	850,000	1,100,000	1,100,000	250,000
CLASS 13 SUBTOTAL		850,000	1,100,000	1,100,000	250,000
TYPE R SUBTOTAL		850,000	1,100,000	1,100,000	250,000

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7733301 COUNTY ENGINEER TIME AND MATERIALS
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	850,000	1,100,000	1,100,000	250,000
CLASS 70 SUBTOTAL		850,000	1,100,000	1,100,000	250,000
TYPE X SUBTOTAL		850,000	1,100,000	1,100,000	250,000
INDEX 7733301 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7733302 PLANNING PROJECTS STAFF
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1412	TIME & MATERIALS DEV	360,000	360,000	360,000	
CLASS 13 SUBTOTAL		360,000	360,000	360,000	
TYPE R SUBTOTAL		360,000	360,000	360,000	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7733302 PLANNING PROJECTS STAFF
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	360,000	360,000	360,000	
CLASS 70 SUBTOTAL		360,000	360,000	360,000	
TYPE X SUBTOTAL		360,000	360,000	360,000	
INDEX 7733302 SUBTOTAL					

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7733305 COMMERCIAL GRADING
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1412	TIME & MATERIALS DEV	80,000	100,000	100,000	20,000
CLASS 13 SUBTOTAL		80,000	100,000	100,000	20,000
TYPE R SUBTOTAL		80,000	100,000	100,000	20,000

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7733305 COMMERCIAL GRADING
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	80,000	100,000	100,000	20,000
CLASS 70 SUBTOTAL		80,000	100,000	100,000	20,000
TYPE X SUBTOTAL		80,000	100,000	100,000	20,000
INDEX 7733305 SUBTOTAL					

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7733306 ABATEMENT OF DANGEROUS BUILDINGS
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1744	MISC: INSPECTIONS OR	38,000	33,000	33,000	-5,000
CLASS 13 SUBTOTAL		38,000	33,000	33,000	-5,000
TYPE R SUBTOTAL		38,000	33,000	33,000	-5,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7733306 ABATEMENT OF DANGEROUS BUILDINGS
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	38,000	33,000	33,000	-5,000
CLASS 70 SUBTOTAL		38,000	33,000	33,000	-5,000
TYPE X SUBTOTAL		38,000	33,000	33,000	-5,000
INDEX 7733306 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7734504 ECOLOGICAL PRESERVE FEE
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	7,000	7,000	7,000	
CLASS 04 SUBTOTAL		7,000	7,000	7,000	
CLASS : 13		REV: CHARGE FOR SERVICES			
1415	ECOLOGICAL PRESERVE	152,000	152,000	152,000	
CLASS 13 SUBTOTAL		152,000	152,000	152,000	
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	341,000	341,000	341,000	
CLASS 22 SUBTOTAL		341,000	341,000	341,000	
TYPE R SUBTOTAL		500,000	500,000	500,000	

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7734504 ECOLOGICAL PRESERVE FEE
 TYPE : X EXPENDITURE
 CLASS : 60 FIXED ASSETS

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
6000	FIXED ASSET: LAND	500,000	500,000	500,000	
CLASS 60 SUBTOTAL		500,000	500,000	500,000	
TYPE X SUBTOTAL		500,000	500,000	500,000	
INDEX 7734504 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7740700 ANIMAL: ANIMALS FOR RETIRED FRIENDS
 TYPE : R REVENUE
 CLASS : 19 REV: MISCELLANEOUS

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1940	MISC: REVENUE	2,500	2,500	2,500	
CLASS 19 SUBTOTAL		2,500	2,500	2,500	
CLASS	: 22	FUND BALANCE			
0001	FUND BALANCE	9,822	9,822	9,822	
CLASS 22 SUBTOTAL		9,822	9,822	9,822	
TYPE R SUBTOTAL		12,322	12,322	12,322	

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7740700 ANIMAL: ANIMALS FOR RETIRED FRIENDS
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECI	12,322	12,322	12,322	
CLASS 40 SUBTOTAL		12,322	12,322	12,322	
TYPE X SUBTOTAL		12,322	12,322	12,322	
INDEX 7740700 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7740701 ANIMAL: NEUTER DEPOSITS
 TYPE : R REVENUE
 CLASS : 13 REV: CHARGE FOR SERVICES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1740	CHARGES FOR SERVICES	10,000	10,000	10,000	
CLASS 13 SUBTOTAL		10,000	10,000	10,000	
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	10,059	10,059	10,059	
CLASS 22 SUBTOTAL		10,059	10,059	10,059	
TYPE R SUBTOTAL		20,059	20,059	20,059	

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7740701 ANIMAL: NEUTER DEPOSITS
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECI	20,059	20,059	20,059	
CLASS 40 SUBTOTAL		20,059	20,059	20,059	
TYPE X SUBTOTAL		20,059	20,059	20,059	
INDEX 7740701 SUBTOTAL					

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7740702 ANIMAL: PET AID PROGRAM
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	1,000	1,000	1,000	
CLASS 04 SUBTOTAL		1,000	1,000	1,000	
CLASS : 19		REV: MISCELLANEOUS			
1943	MISC: DONATION	35,000	35,000	35,000	
CLASS 19 SUBTOTAL		35,000	35,000	35,000	
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	217,035	217,035	217,035	
CLASS 22 SUBTOTAL		217,035	217,035	217,035	
TYPE R SUBTOTAL		253,035	253,035	253,035	

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7740702 ANIMAL: PET AID PROGRAM
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECI	35,000	35,000	35,000	
4500	SPECIAL DEPT EXPENSE	1,000	1,000	1,000	
4501	SPECIAL PROJECTS	216,035	217,035	217,035	1,000
CLASS 40 SUBTOTAL		252,035	253,035	253,035	1,000
CLASS : 50		OTHER CHARGES			
5300	INTERFND: SERVICE BE	1,000			-1,000
CLASS 50 SUBTOTAL		1,000			-1,000
TYPE X SUBTOTAL		253,035	253,035	253,035	
INDEX 7740702 SUBTOTAL					

REPORT:B350.IC
 DATE :05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7742301 AB2948 COUNTY HAZARDOUS WASTE MGMNT PLAN
 TYPE :R REVENUE
 CLASS :04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	8	8	8	
CLASS 04 SUBTOTAL		8	8	8	
CLASS	:22	FUND BALANCE			
0001	FUND BALANCE	1,512	1,512	1,512	
CLASS 22 SUBTOTAL		1,512	1,512	1,512	
TYPE R SUBTOTAL		1,520	1,520	1,520	

REPORT:B350.IC
 DATE :05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7742301 AB2948 COUNTY HAZARDOUS WASTE MGMNT PLAN
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	1,520	1,520	1,520	
CLASS 70 SUBTOTAL		1,520	1,520	1,520	
TYPE X SUBTOTAL		1,520	1,520	1,520	
INDEX 7742301 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7742302 OIL PAYMENT PROGRAM GRANT
 TYPE : R REVENUE
 CLASS : 05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0880	ST: OTHER	106,952	106,952	106,952	
		-----	-----	-----	-----
CLASS	05 SUBTOTAL	106,952	106,952	106,952	
		-----	-----	-----	-----
TYPE	R SUBTOTAL	106,952	106,952	106,952	

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7742302 OIL PAYMENT PROGRAM GRANT
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	106,952	106,952	106,952	
		-----	-----	-----	-----
CLASS	70 SUBTOTAL	106,952	106,952	106,952	
		-----	-----	-----	-----
TYPE	X SUBTOTAL	106,952	106,952	106,952	
		-----	-----	-----	-----
INDEX	7742302 SUBTOTAL				

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7742306 MEYERS LANDFILL SITE
 TYPE : R REVENUE
 CLASS : 20 REV: OTHER FINANCING SOURCES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
2020	OPERATING TRANSFERS	15,000	15,000	15,000	
		-----	-----	-----	-----
	CLASS 20 SUBTOTAL	15,000	15,000	15,000	
		-----	-----	-----	-----
	TYPE R SUBTOTAL	15,000	15,000	15,000	

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7742306 MEYERS LANDFILL SITE
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4313	LEGAL SERVICES	15,000	15,000	15,000	
		-----	-----	-----	-----
	CLASS 40 SUBTOTAL	15,000	15,000	15,000	
		-----	-----	-----	-----
	TYPE X SUBTOTAL	15,000	15,000	15,000	
		-----	-----	-----	-----
	INDEX 7742306 SUBTOTAL				

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7742307 CIVIL PENALTIES-PHILLIPS 66 CO-2015
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	262	262	262	
CLASS 04 SUBTOTAL		262	262	262	
CLASS : 22 FUND BALANCE					
0001	FUND BALANCE	36,943	36,943	36,943	
CLASS 22 SUBTOTAL		36,943	36,943	36,943	
TYPE R SUBTOTAL		37,205	37,205	37,205	

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7742307 CIVIL PENALTIES-PHILLIPS 66 CO-2015
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	20,000	37,205		-20,000
CLASS 70 SUBTOTAL		20,000	37,205		-20,000
CLASS : 77 APPROPRIATION FOR CONTINGENCIES					
7700	APPROPRIATION FOR CO	17,205		37,205	20,000
CLASS 77 SUBTOTAL		17,205		37,205	20,000
TYPE X SUBTOTAL		37,205	37,205	37,205	
INDEX 7742307 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7751301 LICENSE PLATE FEES MVC972.2
 TYPE : R REVENUE
 CLASS : 19 REV: MISCELLANEOUS

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1940	MISC: REVENUE	6,000		6,000	
CLASS 19 SUBTOTAL		6,000		6,000	
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	22,859		15,578	-7,281
CLASS 22 SUBTOTAL		22,859		15,578	-7,281
TYPE R SUBTOTAL		28,859		21,578	-7,281

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7751301 LICENSE PLATE FEES MVC972.2
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	23,442		18,000	-5,442
CLASS 70 SUBTOTAL		23,442		18,000	-5,442
CLASS : 77		APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	5,417		3,578	-1,839
CLASS 77 SUBTOTAL		5,417		3,578	-1,839
TYPE X SUBTOTAL		28,859		21,578	-7,281
INDEX 7751301 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7753313 COUNTY CHILDREN
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	200	200	200	
CLASS 04 SUBTOTAL		200	200	200	
CLASS : 05 REV: STATE INTERGOVERNMENTAL					
0880	ST: OTHER	18,745	18,745	18,745	
CLASS 05 SUBTOTAL		18,745	18,745	18,745	
CLASS : 13 REV: CHARGE FOR SERVICES					
1600	RECORDING FEES	12,000	12,000	12,000	
1603	VITAL HEALTH STATIST	2,000	2,000	2,000	
CLASS 13 SUBTOTAL		14,000	14,000	14,000	
CLASS : 22 FUND BALANCE					
0001	FUND BALANCE	61,939	61,939	61,939	
CLASS 22 SUBTOTAL		61,939	61,939	61,939	
TYPE R SUBTOTAL		94,884	94,884	94,884	

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7753313 COUNTY CHILDREN
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECI	86,411	86,411	86,411	
CLASS 40 SUBTOTAL		86,411	86,411	86,411	
CLASS : 70 OTHER FINANCING USES					
7000	OPERATING TRANSFERS	8,473	8,473	8,473	
CLASS 70 SUBTOTAL		8,473	8,473	8,473	
TYPE X SUBTOTAL		94,884	94,884	94,884	
INDEX 7753313 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7753420 RONALD NEWMAN TRUST
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	700	800	800	100
CLASS 04 SUBTOTAL		700	800	800	100
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	143,424	143,424	143,424	
CLASS 22 SUBTOTAL		143,424	143,424	143,424	
TYPE R SUBTOTAL		144,124	144,224	144,224	100

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7753420 RONALD NEWMAN TRUST
 TYPE : X EXPENDITURE
 CLASS : 77 APPROPRIATION FOR CONTINGENCIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7700	APPROPRIATION FOR CO	144,124	144,224	144,224	100
CLASS 77 SUBTOTAL		144,124	144,224	144,224	100
TYPE X SUBTOTAL		144,124	144,224	144,224	100
INDEX 7753420 SUBTOTAL					

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7760305 LIBRARY: BOOKMOBILE
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	2			-2
		-----	-----	-----	-----
	CLASS 22 SUBTOTAL	2			-2
		-----	-----	-----	-----
	TYPE R SUBTOTAL	2			-2

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7760305 LIBRARY: BOOKMOBILE
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	2			-2
		-----	-----	-----	-----
	CLASS 70 SUBTOTAL	2			-2
		-----	-----	-----	-----
	TYPE X SUBTOTAL	2			-2
		-----	-----	-----	-----
	INDEX 7760305 SUBTOTAL				

REPORT:B350.IC
 DATE :05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7760306 LIBRARY: GLORIA HAROOTUNIAN TRUST
 TYPE :R REVENUE
 CLASS :22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	10,000	10,000	10,000	
		-----	-----	-----	-----
	CLASS 22 SUBTOTAL	10,000	10,000	10,000	
		-----	-----	-----	-----
	TYPE R SUBTOTAL	10,000	10,000	10,000	

REPORT:B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7760306 LIBRARY: GLORIA HAROOTUNIAN TRUST
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	10,000	10,000	10,000	
		-----	-----	-----	-----
	CLASS 70 SUBTOTAL	10,000	10,000	10,000	
		-----	-----	-----	-----
	TYPE X SUBTOTAL	10,000	10,000	10,000	
		-----	-----	-----	-----
	INDEX 7760306 SUBTOTAL				

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7760308 LIBRARY: SLT MEYERS TRUST
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE		79,250	79,250	79,250
	CLASS 22 SUBTOTAL		79,250	79,250	79,250
	TYPE R SUBTOTAL		79,250	79,250	79,250

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7760308 LIBRARY: SLT MEYERS TRUST
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS		79,250	79,250	79,250
	CLASS 70 SUBTOTAL		79,250	79,250	79,250
	TYPE X SUBTOTAL		79,250	79,250	79,250
	INDEX 7760308 SUBTOTAL				

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7760350 MUSEUM DONATIONS
 TYPE : R REVENUE
 CLASS : 19 REV: MISCELLANEOUS

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1943	MISC: DONATION	4,000			-4,000
CLASS 19 SUBTOTAL		4,000			-4,000
CLASS	: 22	FUND BALANCE			
0001	FUND BALANCE	2,000	6,000	6,700	4,700
CLASS 22 SUBTOTAL		2,000	6,000	6,700	4,700
TYPE R SUBTOTAL		6,000	6,000	6,700	700

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7760350 MUSEUM DONATIONS
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	6,000	6,000	6,700	700
CLASS 70 SUBTOTAL		6,000	6,000	6,700	700
TYPE X SUBTOTAL		6,000	6,000	6,700	700
INDEX 7760350 SUBTOTAL					

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7771300 SAWMILL POND RESTOCKING PROJECT
 TYPE : R REVENUE
 CLASS : 19 REV: MISCELLANEOUS

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1940	MISC: REVENUE	3,000	3,000	3,000	
CLASS 19 SUBTOTAL		3,000	3,000	3,000	
TYPE R SUBTOTAL		3,000	3,000	3,000	

REPORT: B350.IC
 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7771300 SAWMILL POND RESTOCKING PROJECT
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4501	SPECIAL PROJECTS		3,000	3,000	3,000
CLASS 40 SUBTOTAL			3,000	3,000	3,000
CLASS : 70 OTHER FINANCING USES					
7000	OPERATING TRANSFERS	3,000			-3,000
CLASS 70 SUBTOTAL		3,000			-3,000
TYPE X SUBTOTAL		3,000	3,000	3,000	
INDEX 7771300 SUBTOTAL					

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7776300 HEALTH & WELFARE: HEALTH
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	7,000	7,000	7,000	
CLASS 04 SUBTOTAL		7,000	7,000	7,000	

CLASS : 05 REV: STATE INTERGOVERNMENTAL

0545	ST: VEH LIC HEALTH	4,643,169	4,643,169	4,643,169	
0686	ST: HEALTH SALES TAX	350,000	350,000	350,000	
CLASS 05 SUBTOTAL		4,993,169	4,993,169	4,993,169	

CLASS : 20 REV: OTHER FINANCING SOURCES

2020	OPERATING TRANSFERS	704,192	704,192	704,192	
CLASS 20 SUBTOTAL		704,192	704,192	704,192	

CLASS : 22 FUND BALANCE

0001	FUND BALANCE	228,921			-228,921
CLASS 22 SUBTOTAL		228,921			-228,921
TYPE R SUBTOTAL		5,933,282	5,704,361	5,704,361	-228,921

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7776300 HEALTH & WELFARE: HEALTH
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	4,911,756	5,704,361	5,704,361	792,605
CLASS 70 SUBTOTAL		4,911,756	5,704,361	5,704,361	792,605

CLASS : 72 INTRAFUND TRANSFERS

7258	INTRAFND: REALIGNMEN	1,021,526			-1,021,526
CLASS 72 SUBTOTAL		1,021,526			-1,021,526
TYPE X SUBTOTAL		5,933,282	5,704,361	5,704,361	-228,921
INDEX 7776300 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7776301 HEALTH & WELFARE: MENTAL HEALTH
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	2,000	2,000	2,000	
CLASS 04 SUBTOTAL		2,000	2,000	2,000	

CLASS : 05 REV: STATE INTERGOVERNMENTAL

0544	ST: VEH LIC MENTAL H	517,244	517,244	517,244	
0661	ST: MH SALES TAX REA	3,087,736	3,087,736	3,087,736	
CLASS 05 SUBTOTAL		3,604,980	3,604,980	3,604,980	

CLASS : 20 REV: OTHER FINANCING SOURCES

2020	OPERATING TRANSFERS	16,510	16,510	16,510	
CLASS 20 SUBTOTAL		16,510	16,510	16,510	
TYPE R SUBTOTAL		3,623,490	3,623,490	3,623,490	

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 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7776301 HEALTH & WELFARE: MENTAL HEALTH
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	4,145,699	3,623,490	3,623,490	-522,209
CLASS 70 SUBTOTAL		4,145,699	3,623,490	3,623,490	-522,209

CLASS : 73 INTRAFUND ABATEMENT

7388	INTRFND ABATEMENTS:	-522,209			522,209
CLASS 73 SUBTOTAL		-522,209			522,209
TYPE X SUBTOTAL		3,623,490	3,623,490	3,623,490	
INDEX 7776301 SUBTOTAL					

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 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7776302 HEALTH & WELFARE: SOCIAL SERVICES
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	7,000	10,000	10,000	3,000
CLASS 04 SUBTOTAL		7,000	10,000	10,000	3,000

CLASS : 05 REV: STATE INTERGOVERNMENTAL

0546	ST: VEH LIC SOCIAL S	240,690	849,553	849,553	608,863
0606	ST: SOC SVC SALES TA	8,050,949	8,442,497	8,442,497	391,548
CLASS 05 SUBTOTAL		8,291,639	9,292,050	9,292,050	1,000,411

CLASS : 22 FUND BALANCE

0001	FUND BALANCE	795,402	795,402	795,402	
CLASS 22 SUBTOTAL		795,402	795,402	795,402	
TYPE R SUBTOTAL		9,094,041	10,097,452	10,097,452	1,003,411

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7776302 HEALTH & WELFARE: SOCIAL SERVICES
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	9,593,358	10,097,452	10,097,452	504,094
CLASS 70 SUBTOTAL		9,593,358	10,097,452	10,097,452	504,094

CLASS : 73 INTRAFUND ABATEMENT

7380	INTRFND ABATEMENTS:	-499,317			499,317
CLASS 73 SUBTOTAL		-499,317			499,317
TYPE X SUBTOTAL		9,094,041	10,097,452	10,097,452	1,003,411
INDEX 7776302 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7776303 HEALTH & WELFARE: CALWORKS MOE
 TYPE :R REVENUE
 CLASS :04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	1,300	1,300	1,300	
CLASS 04 SUBTOTAL		1,300	1,300	1,300	
CLASS :05 REV: STATE INTERGOVERNMENTAL					
0606	ST: SOC SVC SALES TA	2,380,674	2,380,674	2,380,674	
CLASS 05 SUBTOTAL		2,380,674	2,380,674	2,380,674	
TYPE R SUBTOTAL		2,381,974	2,381,974	2,381,974	

REPORT:B350.IC
 DATE :05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7776303 HEALTH & WELFARE: CALWORKS MOE
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	2,381,974	2,381,974	2,381,974	
CLASS 70 SUBTOTAL		2,381,974	2,381,974	2,381,974	
TYPE X SUBTOTAL		2,381,974	2,381,974	2,381,974	
INDEX 7776303 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7776304 HEALTH & WELFARE: FAMILY SUPPORT
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	600	600	600	
CLASS 04 SUBTOTAL		600	600	600	

CLASS : 05 REV: STATE INTERGOVERNMENTAL

0606	ST: SOC SVC SALES TA	2,128,063	2,128,063	2,128,063	
CLASS 05 SUBTOTAL		2,128,063	2,128,063	2,128,063	
TYPE R SUBTOTAL		2,128,663	2,128,663	2,128,663	

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7776304 HEALTH & WELFARE: FAMILY SUPPORT
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	2,128,663	2,128,663	2,128,663	
CLASS 70 SUBTOTAL		2,128,663	2,128,663	2,128,663	
TYPE X SUBTOTAL		2,128,663	2,128,663	2,128,663	
INDEX 7776304 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777110 PROTECTIVE SERVICES SUB ACCOUNT
 TYPE : R REVENUE
 CLASS : 05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0606	ST: SOC SVC SALES TA	8,194,430	8,532,880	8,532,880	338,450
CLASS 05 SUBTOTAL		8,194,430	8,532,880	8,532,880	338,450
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	2,210,895	1,210,895	1,210,895	-1,000,000
CLASS 22 SUBTOTAL		2,210,895	1,210,895	1,210,895	-1,000,000
TYPE R SUBTOTAL		10,405,325	9,743,775	9,743,775	-661,550

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777110 PROTECTIVE SERVICES SUB ACCOUNT
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	9,262,475	9,743,775	9,743,775	481,300
CLASS 70 SUBTOTAL		9,262,475	9,743,775	9,743,775	481,300
CLASS : 77		APPROPRIATION FOR CONTINGENCIES			
7700	APPROPRIATION FOR CO	1,142,850			-1,142,850
CLASS 77 SUBTOTAL		1,142,850			-1,142,850
TYPE X SUBTOTAL		10,405,325	9,743,775	9,743,775	-661,550
INDEX 7777110 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777120 BEHAVIORAL HEALTH SUB ACCOUNT
 TYPE : R REVENUE
 CLASS : 05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0680	ST: HEALTH	2,987,760	2,987,760	2,987,760	
CLASS 05 SUBTOTAL		2,987,760	2,987,760	2,987,760	
CLASS : 22		FUND BALANCE			
0001	FUND BALANCE	205,847	205,847	205,847	
CLASS 22 SUBTOTAL		205,847	205,847	205,847	
TYPE R SUBTOTAL		3,193,607	3,193,607	3,193,607	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777120 BEHAVIORAL HEALTH SUB ACCOUNT
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	3,193,607	3,193,607	3,193,607	
CLASS 70 SUBTOTAL		3,193,607	3,193,607	3,193,607	
TYPE X SUBTOTAL		3,193,607	3,193,607	3,193,607	
INDEX 7777120 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7777210 TRIAL COURT SECURITY SUB ACCOUNT
 TYPE :R REVENUE
 CLASS :05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0880	ST: OTHER	2,700,000	2,700,000	2,700,000	
CLASS 05 SUBTOTAL		2,700,000	2,700,000	2,700,000	
CLASS :22		FUND BALANCE			
0001	FUND BALANCE	426,604	571,182	571,182	144,578
CLASS 22 SUBTOTAL		426,604	571,182	571,182	144,578
TYPE R SUBTOTAL		3,126,604	3,271,182	3,271,182	144,578

REPORT:B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT:77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE :20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE:7777210 TRIAL COURT SECURITY SUB ACCOUNT
 TYPE :X EXPENDITURE
 CLASS :70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	3,126,604	3,271,182	3,271,182	144,578
CLASS 70 SUBTOTAL		3,126,604	3,271,182	3,271,182	144,578
TYPE X SUBTOTAL		3,126,604	3,271,182	3,271,182	144,578
INDEX 7777210 SUBTOTAL					

REPORT: B350.IC
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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777220 ENHANCING LAW ENFORCEMENT ACTIVITIES
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	41,000	150,000	150,000	109,000
		-----	-----	-----	-----
	CLASS 22 SUBTOTAL	41,000	150,000	150,000	109,000
		-----	-----	-----	-----
	TYPE R SUBTOTAL	41,000	150,000	150,000	109,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777220 ENHANCING LAW ENFORCEMENT ACTIVITIES
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	41,000	150,000	150,000	109,000
		-----	-----	-----	-----
	CLASS 70 SUBTOTAL	41,000	150,000	150,000	109,000
		-----	-----	-----	-----
	TYPE X SUBTOTAL	41,000	150,000	150,000	109,000
		-----	-----	-----	-----
	INDEX 7777220 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777230 COMMUNITY CORRECTIONS SUB ACCOUNT
 TYPE : R REVENUE
 CLASS : 05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0880	ST: OTHER	3,791,163	4,050,456	4,050,456	259,293
CLASS 05 SUBTOTAL		3,791,163	4,050,456	4,050,456	259,293
CLASS : 22 FUND BALANCE					
0001	FUND BALANCE	1,872,169	1,705,638	1,705,638	-166,531
CLASS 22 SUBTOTAL		1,872,169	1,705,638	1,705,638	-166,531
TYPE R SUBTOTAL		5,663,332	5,756,094	5,756,094	92,762

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777230 COMMUNITY CORRECTIONS SUB ACCOUNT
 TYPE : X EXPENDITURE
 CLASS : 40 SERVICE & SUPPLIES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECI	303,250	285,827	285,827	-17,423
CLASS 40 SUBTOTAL		303,250	285,827	285,827	-17,423
CLASS : 50 OTHER CHARGES					
5240	CONTRIB: NON-CNTY GO	56,000	56,000	56,000	
CLASS 50 SUBTOTAL		56,000	56,000	56,000	
CLASS : 70 OTHER FINANCING USES					
7000	OPERATING TRANSFERS	4,804,082	4,914,267	4,914,267	110,185
CLASS 70 SUBTOTAL		4,804,082	4,914,267	4,914,267	110,185
CLASS : 77 APPROPRIATION FOR CONTINGENCIES					
7700	APPROPRIATION FOR CO	500,000	500,000	500,000	
CLASS 77 SUBTOTAL		500,000	500,000	500,000	
TYPE X SUBTOTAL		5,663,332	5,756,094	5,756,094	92,762
INDEX 7777230 SUBTOTAL			415		

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777240 DA/PUBLIC DEFENDER SUB ACCOUNT
 TYPE : R REVENUE
 CLASS : 05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0880	ST: OTHER	121,896	180,046	180,046	58,150
CLASS 05 SUBTOTAL		121,896	180,046	180,046	58,150
CLASS	: 22	FUND BALANCE			
0001	FUND BALANCE		20,205	20,205	20,205
CLASS 22 SUBTOTAL			20,205	20,205	20,205
TYPE R SUBTOTAL		121,896	200,251	200,251	78,355

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777240 DA/PUBLIC DEFENDER SUB ACCOUNT
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	121,896	200,251	200,251	78,355
CLASS 70 SUBTOTAL		121,896	200,251	200,251	78,355
TYPE X SUBTOTAL		121,896	200,251	200,251	78,355
INDEX 7777240 SUBTOTAL					

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777250 JUVENILE JUSTICE SUB ACCOUNT
 TYPE : R REVENUE
 CLASS : 05 REV: STATE INTERGOVERNMENTAL

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0880	ST: OTHER	490,000	490,000	490,000	
		-----	-----	-----	-----
CLASS	05 SUBTOTAL	490,000	490,000	490,000	
		-----	-----	-----	-----
TYPE	R SUBTOTAL	490,000	490,000	490,000	

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7777250 JUVENILE JUSTICE SUB ACCOUNT
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	490,000	490,000	490,000	
		-----	-----	-----	-----
CLASS	70 SUBTOTAL	490,000	490,000	490,000	
		-----	-----	-----	-----
TYPE	X SUBTOTAL	490,000	490,000	490,000	
		-----	-----	-----	-----
INDEX	7777250 SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7778303 SLESF: SHERIFF
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	190,500		112,000	-78,500
		-----	-----	-----	-----
CLASS 22	SUBTOTAL	190,500		112,000	-78,500
		-----	-----	-----	-----
TYPE R	SUBTOTAL	190,500		112,000	-78,500

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7778303 SLESF: SHERIFF
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	190,500		112,000	-78,500
		-----	-----	-----	-----
CLASS 70	SUBTOTAL	190,500		112,000	-78,500
		-----	-----	-----	-----
TYPE X	SUBTOTAL	190,500		112,000	-78,500
		-----	-----	-----	-----
INDEX 7778303	SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7778304 SLESF: JAIL
 TYPE : R REVENUE
 CLASS : 22 FUND BALANCE

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0001	FUND BALANCE	65,000			-65,000
		-----	-----	-----	-----
CLASS 22	SUBTOTAL	65,000			-65,000
		-----	-----	-----	-----
TYPE R	SUBTOTAL	65,000			-65,000

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7778304 SLESF: JAIL
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	65,000			-65,000
		-----	-----	-----	-----
CLASS 70	SUBTOTAL	65,000			-65,000
		-----	-----	-----	-----
TYPE X	SUBTOTAL	65,000			-65,000
		-----	-----	-----	-----
INDEX 7778304	SUBTOTAL				

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*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7778311 SLESF: JUVENILE JUSTICE
 TYPE : R REVENUE
 CLASS : 04 REV: USE OF MONEY & PROPERTY

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
0400	REV: INTEREST	1,000	1,000	1,000	
CLASS 04 SUBTOTAL		1,000	1,000	1,000	
CLASS : 05 REV: STATE INTERGOVERNMENTAL					
0884	ST: SLESF - SUPP LAW	501,317	501,317	501,317	
CLASS 05 SUBTOTAL		501,317	501,317	501,317	
CLASS : 22 FUND BALANCE					
0001	FUND BALANCE	296,540	200,000	200,000	-96,540
CLASS 22 SUBTOTAL		296,540	200,000	200,000	-96,540
TYPE R SUBTOTAL		798,857	702,317	702,317	-96,540

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 DATE : 05/22/2018

*** EL DORADO COUNTY SYSTEMWIDE REPORTWRITER ***
 FINANCIAL INFORMATION BY FUNDTYPE

DEPARTMENT: 77 COUNTYWIDE SPECIAL REVENUE
 FUNDTYPE : 20 COUNTYWIDE SPECIAL REVENUE
 INDEX CODE: 7778311 SLESF: JUVENILE JUSTICE
 TYPE : X EXPENDITURE
 CLASS : 70 OTHER FINANCING USES

SUB OBJ	SUBJECT TITLE	CURRENT YR APPROVED BUDGET	DEPARTMENT FINAL REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7000	OPERATING TRANSFERS	702,317	702,317	702,317	
CLASS 70 SUBTOTAL		702,317	702,317	702,317	
CLASS : 77 APPROPRIATION FOR CONTINGENCIES					
7700	APPROPRIATION FOR CO	96,540			-96,540
CLASS 77 SUBTOTAL		96,540			-96,540
TYPE X SUBTOTAL		798,857	702,317	702,317	-96,540
INDEX 7778311 SUBTOTAL					
FUNDTYPE 20 SUBTOTAL			20,441		
DEPARTMENT 77 SUBTOTAL			20,441		

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Agriculture				
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Deputy Ag Commissioner	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
Total	10.00	10.00	10.00	-
Air Quality Management District *				
Air Pollution Control Officer	1.00	1.00	1.00	-
Air Quality Engineer	2.00	2.00	2.00	-
Air Quality Specialist I/II	2.00	2.00	2.00	-
Development Aide II	1.00	1.00	1.00	-
Sr, Department Analyst	1.00	1.00	1.00	-
Sr. Air Quality Specialist	1.00	1.00	1.00	-
<i>*AQMD Budget is adopted separately</i>	Total	8.00	8.00	-
Assessor				
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr	13.00	13.00	13.00	-
Assessment Technician I/II/Sr	7.80	7.80	7.80	-
Assistant Assessor - Valuation	1.00	1.00	1.00	-
Assistant Assessor - System Support	1.00	1.00	1.00	-
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	1.00	1.00	-
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
Total	37.80	37.80	37.80	-

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)				Diff from Adjusted Allocation
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	2018-19 CAO Recmd	
<i>(as of 5/15/18)</i>					
Auditor-Controller					
Auditor-Controller	1.00	1.00	1.00		-
Accountant/Auditor	1.00	1.00	1.00		-
Accountant I/II	2.00	2.00	2.00		-
Accounting Division Manager	3.00	3.00	3.00		-
Accounting Systems Administrator	1.00	1.00	1.00		-
Administrative Technician	2.00	2.00	2.00		-
Chief Assistant Auditor-Controller	1.00	1.00	1.00		-
Department Analyst I/II	4.00	4.00	4.00		-
Fiscal Assistant I/II	1.00	1.00	1.00		-
Fiscal Technician	5.00	5.00	5.00		-
Internal Auditor	1.00	1.00	1.00		-
Principal Financial Analyst	1.00	1.00	1.00		-
Sr. Department Analyst	2.00	2.00	2.00		-
Sr. Fiscal Assistant	1.00	1.00	1.00		-
Total	26.00	26.00	26.00		-
Board of Supervisors					
Supervisor - Board of Supervisors	5.00	5.00	5.00		-
Clerk of the Board Of Supervisors	1.00	1.00	1.00		-
Deputy Clerk of the Board I/II	1.00	1.00	1.00		-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00		-
Supervisor's Assistant	5.00	5.00	5.00		-
Total	13.00	13.00	13.00		-
Chief Administrative Office					
<i>Administration - Budget and Operations</i>					
Chief Administrative Officer	1.00	1.00	1.00		-
Administrative Assistant I/II - Econ Dev	1.00	1.00	1.00		-
Administrative Technician	1.00	1.00	1.00		-
Assistant Chief Administrative Officer	1.00	1.00	1.00		-
Communications & Outreach Manager	1.00	1.00	1.00		-
Deputy Chief Administrative Officer - Comm. Dev.	1.00	1.00	1.00		-
Management Analyst	1.00	1.00	1.00		-
Principal Management Analyst	3.00	3.00	3.00		-
<i>Division Total</i>	<i>10.00</i>	<i>10.00</i>	<i>10.00</i>		-

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
<i>Central Fiscal/Admin, Facilities, Procurement</i>				
Deputy Chief Administrative Officer	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Building Maintenance Worker I/II/Sr	9.00	9.00	9.00	-
Building Maintenance Worker I/II/Sr-Limited Term	1.00	1.00	1.00	-
Building Operations Manager	1.00	1.00	1.00	-
Building Operations Supervisor	2.00	2.00	2.00	-
Building Operations Technician	2.00	2.00	2.00	-
Buyer I/II	1.00	1.00	1.00	-
Capital Programs Manager	1.00	1.00	1.00	-
Chief Fiscal Officer - UM	1.00	1.00	1.00	-
Custodian	9.50	9.50	9.50	-
Custodian Supervisor	1.00	1.00	1.00	-
Department Analyst I/II	4.00	4.00	4.00	-
Facilities Manager	1.00	1.00	1.00	-
Facilities Project Manager I/II	4.00	4.00	4.00	-
Fiscal Assistant I/II	2.00	1.00	1.00	(1.00)
Fiscal Technician	1.00	2.00	2.00	1.00
Grounds Maintenance Worker I/II	4.00	4.00	4.00	-
Highway Maintenance Worker I/II	1.00	1.00	1.00	-
Parks Manager	1.00	1.00	1.00	-
Procurement & Contracts Manager	1.00	1.00	1.00	-
River Recreation Supervisor	1.00	1.00	1.00	-
Service Operations Coordinator	1.00	1.00	1.00	-
Sr. Buyer	1.00	1.00	1.00	-
Sr. Custodian	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Storekeeper I/II	1.00	1.00	1.00	-
Storekeeper/Courier	2.00	2.00	2.00	-
Supervising Grounds Maintenance Worker	1.00	1.00	1.00	-
<i>Division Total</i>	<i>63.50</i>	<i>63.50</i>	<i>63.50</i>	<i>-</i>
Total	73.50	73.50	73.50	-

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Child Support Services				
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	3.00	2.00	2.00	(1.00)
Assistant Director of CSS/Chief Attorney	1.00	1.00	1.00	-
Child Support Attorney I-IV	2.00	2.00	2.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Program Manager	1.00	1.00	1.00	-
Child Support Specialist I/II	18.00	17.00	17.00	(1.00)
Child Support Specialist III	4.00	2.00	2.00	(2.00)
Child Support Supervisor	4.00	3.00	3.00	(1.00)
Information Systems Coordinator I/II	1.00	1.00	1.00	-
Legal Clerk I/II	3.00	3.00	3.00	-
Legal Clerk III	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	2.00	2.00	2.00	-
Total	46.00	41.00	41.00	(5.00)

Community Development Services -Admin & Finance

Accountant I/II	3.00	3.00	3.00	-
Administrative Services Officer	4.00	4.00	4.00	-
Administrative Technician	4.00	4.80	4.80	0.80
Airport Technician	-	1.00	1.00	1.00
Airport Operations Supervisor	-	1.00	1.00	1.00
Chief Fiscal Officer	1.00	1.00	1.00	-
Department Analyst I/II	4.40	5.00	5.00	0.60
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	3.00	3.00	3.00	-
Sr. Department Analyst	3.00	3.00	3.00	-
Sr. Fiscal Assistant	3.00	3.00	3.00	-
Sr. Office Assistant	3.00	3.00	3.00	-
Supervising Accountant/Auditor	1.00	1.00	1.00	-
Total	31.40	34.80	34.80	3.40

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
County Counsel				
County Counsel	1.00	1.00	1.00	-
Assistant County Counsel	1.00	1.00	1.00	-
Administrative Analyst I/II	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	1.00	1.00	1.00	-
Principal Deputy County Counsel	1.00	-	-	(1.00)
Sr. Deputy County Counsel	3.00	4.00	4.00	1.00
Sr. Legal Secretary	3.00	3.00	3.00	-
Total	17.00	17.00	17.00	-
District Attorney				
District Attorney	1.00	1.00	1.00	-
Administrative Technician	-	1.00	1.00	1.00
Assistant District Attorney	2.00	2.00	2.00	-
Chief Assistant District Attorney	1.00	1.00	1.00	-
Chief Investigator (DA)	1.00	1.00	1.00	-
Department Analyst I/II	1.00	-	-	(1.00)
Deputy District Attorney I-IV	18.00	18.00	18.00	-
Deputy District Attorney I-IV - Limited Term	1.00	1.00	1.00	-
Investigative Assistant	2.00	1.00	1.00	(1.00)
Investigator (D.A.)	13.00	12.00	12.00	(1.00)
Legal Office Assistant I/II	3.00	3.00	3.00	-
Legal Office Assistant I/II - Limited Term	1.00	1.00	1.00	-
Legal Secretary I/II	1.00	-	-	(1.00)
Office Assistant I/II	0.80	0.80	0.80	-
Paralegal	4.00	5.00	5.00	1.00
Program Manager I	1.00	1.00	1.00	-
Special Investigator - District Attorney	2.00	2.00	2.00	-
Supervising Investigator (DA)	2.00	2.00	2.00	-
Victim Witness Claims Specialist I/II	1.00	1.00	1.00	-
Victim Witness Program Specialist	4.00	4.00	4.00	-
Total	59.80	57.80	57.80	(2.00)

**Authorized Personnel Allocation
2018-19 Recommended Budget**

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Environmental Management				
Director of Environmental Management	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Development Aide I/II	2.00	1.00	1.00	(1.00)
Development Technician I/II	2.00	3.00	3.00	1.00
Disposal Site Supervisor	1.00	1.00	1.00	-
Environmental Health Manager	2.00	2.00	2.00	-
Environmental Health Specialist I/II/Sr	7.00	7.00	7.00	-
Geologist	1.00	1.00	1.00	-
Hazardous Material/Recycling Specialist	2.00	2.00	2.00	-
Hazardous Material/Recycling Technician	1.00	1.00	1.00	-
Solid Waste Technician	2.00	2.00	2.00	-
Supervising Environmental Health Specialist	3.00	3.00	3.00	-
Supervising Waste Specialist	1.00	1.00	1.00	-
Vector Control Technician II (Limited Term)	2.00	2.00	2.00	-
Waste Mangement Technician I/II/III	2.00	2.00	2.00	-
Total	30.00	30.00	30.00	-

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Health & Human Services Agency				
Director of Health & Human Services	1.00	1.00	1.00	-
Administrative Assistant I/II	-	1.00	1.00	1.00
Accountant I/II	9.00	9.00	9.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	2.00	2.00	2.00	-
Administrative Technician	8.50	8.50	8.50	-
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	7.00	7.00	1.00
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Adm & Finance	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	2.00	2.00	2.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	2.00	2.00	2.00	-
Community Health Advocate -LT	5.00	5.00	5.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	17.00	19.00	18.00	1.00
Deputy Director	5.00	5.00	5.00	-
Deputy Public Guardian I/II	7.00	6.00	6.00	(1.00)
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Specialist Trainee/I/II	62.60	62.60	62.60	-
Eligibility Specialist III	19.00	19.00	19.00	-
Eligibility Supervisor	14.00	13.00	13.00	(1.00)
Employment & Training Worker I/II	14.00	14.00	14.00	-
Employment & Training Worker III	4.50	4.50	4.50	-
Employment & Training Worker Supv	4.00	4.00	4.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Assistant Administrator	-	1.00	-	-
EMS Agency Medical Director	0.40	0.40	0.40	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	3.00	3.00	3.00	-
Energy Weatherization Technician I/II -LT	1.00	1.00	1.00	-
Epidemiologist I/II	1.00	1.00	1.00	-
Fair Hearing Officer	1.00	1.00	1.00	-
Fiscal Assistant I/II	3.00	4.00	4.00	1.00
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	15.00	16.00	16.00	1.00
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	8.50	11.50	11.50	3.00

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
	<i>(as of 5/15/18)</i>			
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	8.50	9.50	9.50	1.00
Health Program Specialist -LT	0.80	0.80	0.80	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	1.00	0.80	0.80	(0.20)
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator III	1.00	1.00	1.00	-
IT Department Specialist	-	1.00	1.00	1.00
IT Department Systems Analyst	-	1.00	1.00	1.00
Legal Clerk III	1.00	1.00	1.00	-
Manager of Mental Health Programs	2.00	2.00	2.00	-
Mealsite Coordinator	6.31	6.31	6.31	-
Medical Office Assistant I/II	10.80	10.80	10.80	-
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.25	6.25	6.25	-
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	28.50	30.50	30.50	2.00
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	0.40	0.40	0.40	-
Mental Health Program Coordinator IA/IB/II	4.00	6.00	6.00	2.00
Mental Health Worker I/II	11.00	11.00	11.00	-
Mental Health Worker I/II -LT	3.50	3.50	3.50	-
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.15	3.15	(0.20)
Office Assistant I/II	18.50	18.50	17.50	(1.00)
Office Assistant III-Merit	13.00	13.00	13.00	-
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	1.00	1.00	1.00	-
Program Aide	7.55	7.55	7.55	-
Program Assistant	21.85	21.85	21.85	-
Program Assistant -LT	0.50	0.50	0.50	-
Program Coordinator	4.00	4.00	4.00	-
Program Coordinator -LT	1.00	1.00	1.00	-
Program Manager	12.00	12.00	12.00	-
Psychiatric Technician I/II	3.00	3.00	3.00	-
Psychiatrist I/II	1.00	1.00	1.00	-
Public Health Laboratory Director	1.00	-	-	(1.00)
Public Health Nurse I/II	9.40	9.40	9.40	-
Public Health Nurse I/II -LT	5.00	5.00	5.00	-
Public Health Nurse Practitioner	1.80	1.80	1.80	-
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	1.00	1.00	(1.00)
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	0.70	0.70	0.70	-
Screener	5.00	5.00	5.00	-

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			Diff from Adjusted Allocation
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	
	<i>(as of 5/15/18)</i>			
Secretary	1.00	1.00	1.00	-
Senior Citizens Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-
Services Support Assistant III	3.00	3.00	3.00	-
Social Services Aide	17.00	17.00	17.00	-
Social Services Program Manager	6.00	6.00	6.00	-
Social Services Supervisor I	4.00	4.00	4.00	-
Social Services Supervisor II	9.00	9.00	9.00	-
Social Worker Clinician	1.00	1.00	1.00	-
Social Worker I/II	9.00	9.00	9.00	-
Social Worker III	25.40	25.40	25.40	-
Social Worker IV	25.80	25.80	25.80	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	4.00	4.00	4.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Office Assistant	7.00	6.00	6.00	(1.00)
Staff Services Analyst I/II	7.00	7.00	7.00	-
Supervising Accountant/Auditor	6.00	6.00	6.00	-
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	5.00	5.00	5.00	-
Supervising Occupational/Physical Therapist	0.60	0.80	0.80	0.20
Supervising Public Health Nurse	3.00	3.00	3.00	-
Supervising Public Health Nurse -LT	1.00	1.00	1.00	-
System Support Analyst	3.00	3.00	3.00	-
System Support Analyst - LT	-	1.00	1.00	1.00
Vocational Counselor	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
Total	599.47	612.27	609.27	9.80

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Human Resources/Risk Management				
<i>Human Resources</i>				
Director of Human Resources	1.00	1.00	1.00	-
Administrative Technician (FENIX)	1.00	1.00	1.00	-
Assistant Human Resources Director	1.00	1.00	1.00	-
Human Resources Analyst I/II	2.00	2.00	2.00	-
Human Resources Technician	4.00	4.00	4.00	-
Labor Relations Manager	1.00	1.00	1.00	-
Sr. Human Resources Analyst	3.00	3.00	3.00	-
Sr. Office Assistant (limited term)	-	0.50	0.50	0.50
Sr. Office Assistant	0.50	0.50	0.50	-
<i>DivisionTotal</i>	<i>13.50</i>	<i>14.00</i>	<i>14.00</i>	<i>0.50</i>
<i>Risk Management</i>				
Risk Manager	1.00	1.00	1.00	-
Risk Management Analyst I/II - Benefits	1.00	1.00	1.00	-
Risk Management Analyst I/II - Loss Prevention	1.00	1.00	1.00	-
Risk Management Technician	1.00	1.00	1.00	-
Sr. Office Assistant (limited term)	-	0.50	0.50	0.50
Sr. Office Assistant	0.50	0.50	0.50	-
Sr. Risk Management Analyst	1.00	1.00	1.00	-
<i>DivisionTotal</i>	<i>5.50</i>	<i>6.00</i>	<i>6.00</i>	<i>0.50</i>
Total	19.00	20.00	20.00	1.00

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Information Technologies				
Director of Information Technology	1.00	1.00	1.00	-
Assistant Director of Information Technology	1.00	1.00	1.00	-
Deputy Director of Information Technology	3.00	3.00	3.00	-
IT Analyst Tr/I/II - App/Web Dev/Support	6.00	6.00	6.00	-
IT Analyst Tr/I/II - Networking	2.00	2.00	2.00	-
IT Analyst Tr/I/II - Office Systems	4.00	4.00	4.00	-
IT Analyst Tr/I/II - Operating Systems	1.00	1.00	1.00	-
IT Analyst Tr/I/II - Server Admin	3.00	3.00	3.00	-
IT Department Specialist*	1.00	1.00	1.00	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Specialist I/II	1.00	2.00	1.00	-
Information Technology Tech Trainee/I/II/Sr.	3.00	3.00	3.00	-
Program Manager (Limited Term)	1.00	1.00	1.00	-
Sr. Department System Analyst	1.00	1.00	1.00	-
Sr. IT Analyst - App/Web Dev/Supt	3.00	3.00	3.00	-
Sr IT Analyst - Office Systems	2.00	2.00	2.00	-
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	-
Sr IT Analyst - Server Admin	1.00	1.00	1.00	-
Sr. IT Department Coordinator*	1.00	1.00	1.00	-
Sr. Office Assistant	0.50	0.50	0.50	-
Storekeeper I/II	0.50	0.50	0.50	-
Supervising Information Technology Analyst I/II	3.00	3.00	3.00	-
Telecommunications Technician I/II	1.00	1.00	1.00	-
Total	42.00	43.00	42.00	-
<i>*2.0 Positions transferred from the Treasurer/Tax Collector in April 2018</i>				
Library				
Director of Library Services	1.00	1.00	1.00	-
Administrative Analyst II	0.80	0.80	0.80	-
Early Childhood Literacy Specialist	4.00	4.50	4.50	0.50
Fiscal Assistant I/II	0.80	0.80	0.80	-
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	1.50	1.50	1.50	-
Library Assistant I/II	13.55	13.55	13.55	-
Library Circulation Supervisor	1.00	1.00	1.00	-
Library Systems Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant I/II	1.20	0.70	0.70	(0.50)
Sr. Library Assistant	5.00	5.00	5.00	-
Supervising Librarian	4.00	4.00	4.00	-
Total	35.85	35.85	35.85	-

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Planning & Building				
Director of Planning & Building	1.00	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Assistant/Associate Planner	7.00	7.00	7.00	-
Assistant in Civil Eng	2.00	2.00	2.00	-
Building Inspector I/II/III	17.00	18.00	17.00	-
Clerk of Planning Commission	1.00	1.00	1.00	-
Code Enforcement Officer I/II	2.00	2.00	2.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Deputy Building Official	1.00	1.00	1.00	-
Deputy Director/Building Official	1.00	1.00	1.00	-
Deputy Director of Planning	1.00	1.00	1.00	-
Development Aide I/II	1.00	2.00	2.00	1.00
Development Technician I/II	11.00	11.00	10.00	(1.00)
Office Assistant I/II	4.00	4.00	4.00	-
Office Services Supervisor	1.00	1.00	1.00	-
Operations Supervisor	1.00	1.00	1.00	-
Principal Planner	4.00	4.00	4.00	-
Sr. Civil Engineer	2.00	1.00	1.00	(1.00)
Sr. Development Aide	2.00	1.00	1.00	(1.00)
Sr. Development Technician	1.00	2.00	2.00	1.00
Sr. Office Assistant	1.00	1.00	1.00	-
Sr. Planner	3.00	3.00	3.00	-
Supervising Civil Eng	1.00	1.00	1.00	-
Supervising Code Enforcement Officer	1.00	1.00	1.00	-
Supervising Development Technician	1.00	1.00	1.00	-
Traffic Engineer	0.80	-	-	(0.80)
Transportation Planner	1.00	-	-	(1.00)
Total	73.80	73.00	71.00	(2.80)

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Probation				
Chief Probation Officer	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Administrative Secretary	2.00	2.00	2.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Superintendant - Institutions	2.00	2.00	2.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Correctional Cook	4.00	4.00	4.00	-
Correctional Food Services Supervisor	2.00	2.00	2.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Deputy Chief Probation Officer	4.00	4.00	4.00	-
Deputy Probation Officer I/II	30.00	30.00	30.00	-
Deputy Probation Officer I/II - Limited Term	1.00	1.00	1.00	-
Deputy Probation Officer I/II - Institutions	30.00	27.00	27.00	(3.00)
Executive Secretary	-	1.00	1.00	1.00
Fiscal Assistant	0.50	1.00	1.00	0.50
Fiscal Technician	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Legal Secretarial Services Supervisor	2.00	2.00	2.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Mental Health Program Coordinator II	1.00	1.00	1.00	-
Probation Assistant	1.00	3.00	3.00	2.00
Probation Transport Driver	0.50	0.50	0.50	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Deputy Probation Officer	10.00	10.00	10.00	-
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Sr. IT Department Coordinator	1.00	1.00	1.00	-
Sr. Legal Secretary	3.50	3.50	3.50	-
Supervising Deputy Probation Officer	8.00	8.00	8.00	-
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Total	132.50	133.00	133.00	0.50

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Public Defender				
Public Defender	1.00	1.00	1.00	-
Assistant Public Defender	1.00	1.00	1.00	-
Chief Assistant Public Defender	1.00	-	-	(1.00)
Deputy Public Defender II-IV	11.00	11.00	11.00	-
Executive Secretary Law & Justice	1.00	1.00	1.00	-
Investigative Assistant	1.00	1.00	1.00	-
Investigator I/II (Public Defender)	2.00	2.00	2.00	-
Legal Secretary I/II	3.00	3.00	3.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Sr. Investigator	1.00	-	-	(1.00)
Supervising Investigator	-	1.00	1.00	1.00
Supervising Public Defender	-	1.00	1.00	1.00
Total	23.00	23.00	23.00	-

Recorder-Clerk

County Recorder/Clerk*	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Microfilm/Imaging Technician I/II	2.00	2.00	2.00	-
Recorder Document Examiner/Indexer I/II	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recorder Document Examiner/Indexer	2.00	2.00	2.00	-
Total	16.00	16.00	16.00	-

*Recorder-Clerk/Registrar of Voters retiring Dec. 2018, Elected County Recorder-Clerk (1.0) added effective Jan. 1, 2019

Registrar of Voters (Elections)

Registrar of Voters	-	1.00	1.00	1.00
Administrative Assistant I/II	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	2.50	2.50	2.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
Total	6.50	7.50	7.50	1.00

*Appointed Registrar of Voters position (1.0) added effective Nov 1 ,2018, incumbent Recorder-Clerk/Registrar of Voters, William "Bill" Schultz retiring Dec. 2018

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Sheriff				
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	-
Undersheriff	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Assistant Public Administrator	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Services Officer	3.00	3.00	3.00	-
Correctional Cook	6.00	6.00	6.00	-
Correctional Food Services Coordinator	1.00	1.00	1.00	-
Correctional Lieutenant	2.00	2.00	2.00	-
Correctional Officer I/II	85.00	85.00	85.00	-
Correctional Sergeant	11.00	11.00	11.00	-
Crime Analyst	1.00	1.00	1.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Department Systems Analyst	5.00	4.00	5.00	-
Deputy Sheriff I/II	131.00	135.00	135.00	4.00
Deputy Sheriff I/II (Limited Term)	1.00	1.00	1.00	-
Detention Aide	4.00	4.00	4.00	-
Executive Secretary - Law & Justice	1.00	1.00	1.00	-
Human Resource Technician	1.00	1.00	1.00	-
Property/Evidence Technician	3.00	3.00	3.00	-
Public Safety Dispatcher I/II	15.00	15.00	15.00	-
Radio Maintenance Technician	2.00	2.00	2.00	-
Sheriff's Captain	3.00	3.00	3.00	-
Sheriff's Communication Manager	1.00	1.00	1.00	-
Sheriff's Fiscal Technician	4.00	4.00	4.00	-
Sheriff's Lieutenant	7.00	7.00	7.00	-
Sheriff's Records Supervisor	1.00	1.00	1.00	-
Sheriff's Security Officer	10.00	10.00	10.00	-
Sheriff's Sergeant	25.00	25.00	25.00	-
Sheriff's Support Services Manager	1.00	1.00	1.00	-
Sheriff's Technician I/II	27.00	31.00	27.00	-
Sheriff's Training Coordinator	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Public Safety Dispatcher	5.00	5.00	5.00	-
Sr. Sheriff's Technician	5.00	5.00	5.00	-
Supervising Information Technology Analyst	-	1.00	-	-
Supervising Property Evidence Technician	1.00	1.00	1.00	-
Supervising Public Safety Dispatcher	4.00	4.00	4.00	-
Total	376.00	384.00	380.00	4.00

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Surveyor				
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Associate Surveyor	-	1.00	-	
Deputy Surveyor	1.00	1.00	1.00	-
Development Technician I/II	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	5.00	5.00	-
Manager of GIS	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
Surveyor's Technician I/II	1.00	1.00	1.00	-
Total	12.00	13.00	12.00	-
Transportation				
Director of Transportation	1.00	1.00	1.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Technician	3.80	1.00	1.00	(2.80)
Airport Operations Supervisors	1.00	-	-	(1.00)
Airport Technician I/II	1.00	-	-	(1.00)
Assistant in Civil Engineering	9.00	8.00	8.00	(1.00)
Assistant in Land Surveying	1.00	1.00	1.00	-
Associate Civil Engineer	7.00	7.00	7.00	-
Associate Land Surveyor	2.00	2.00	2.00	-
Associate Right of Way Agent	1.00	1.00	1.00	-
Bridge Maintenance Supervisor	1.00	1.00	1.00	-
Bridge Maintenance Worker I/II/III	2.00	2.00	2.00	-
Department Analyst I/II	4.60	4.00	4.00	(0.60)
Deputy Director Engineering	3.00	3.00	3.00	-
Deputy Director of Maint & Operations	1.00	1.00	1.00	-
Equipment Maintenance Supervisor	2.00	2.00	2.00	-
Equipment Mechanic I/II	10.00	5.00	5.00	(5.00)
Equipment Mechanic III	1.00	6.00	6.00	5.00
Equipment Superintendent	1.00	1.00	1.00	-
Executive Assistant	-	1.00	1.00	1.00
Executive Secretary	1.00	-	-	(1.00)
Fleet Services Technician I/II	2.00	2.00	2.00	-
Highway Maintenance Supervisor	7.00	7.00	7.00	-
Highway Maintenance Worker I/II/III	33.00	34.00	34.00	1.00
Highway Maintenance Worker IV	5.00	4.00	4.00	(1.00)
Highway Superintendent	2.00	2.00	2.00	-
Parts Technician	1.00	1.00	1.00	-
Principal Engineering Technician	5.00	5.00	5.00	-
Principal Planner	1.00	1.00	1.00	-
Right of Way Supervisor	1.00	1.00	1.00	-

Authorized Personnel Allocation 2018-19 Recommended Budget

Department	Full-Time Equivalent (FTE)			
	2017-18 Adjusted Allocation	2018-19 Dept Request	2018-19 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/18)</i>				
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	-
Sr. CADD Technician	3.00	3.00	3.00	-
Sr. Civil Engineer	10.00	12.00	12.00	2.00
Sr. Development Technician	1.00	1.00	1.00	-
Sr. Engineering Technician	9.00	9.00	9.00	-
Sr. Equipment Mechanic	2.00	2.00	2.00	-
Sr. Fleet Services Technician	1.00	1.00	1.00	-
Sr. Highway Maintenance Worker	5.00	5.00	5.00	-
Sr. Planner	1.00	1.00	1.00	-
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	-
Services Operations Coordinator	3.00	3.00	3.00	-
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	-
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	-
Traffic Engineer	-	0.80	0.80	0.80
Traffic Operations Technician	1.00	1.00	1.00	-
Traffic Superintendent	1.00	1.00	1.00	-
Transportation Planner	-	1.00	1.00	1.00
Total	156.40	153.80	153.80	(2.60)

Treasurer-Tax Collector

Treasurer/Tax Collector	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	6.00	7.00	6.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Revenue Recovery Officer	-	1.00	-	-
Sr. Revenue Recovery Officer	1.00	1.00	1.00	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
Total	19.00	21.00	19.00	-

Veteran Affairs

Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Office Assistant I/II	-	1.00	-	-
Sr. Veterans Service Representative	1.00	1.00	1.00	-
Veterans Service Representative I/II	2.00	2.00	2.00	-
Total	5.00	6.00	5.00	-

Effective July 1, 2018 Veterans Affairs will be moving under HHSA

GRAND TOTAL	1,869.02	1,890.32	1,876.32	7.30
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Glossary of Terms

Terms

ADOPTED BUDGET

Approved legal spending plan for a fiscal year, which pursuant to Government Code Secion 29088 must be approved by the Board of Supervisors by October 2 of each year

APPROPRIATION

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes (an appropriation usually is time limited and must be expended or obligated before that deadline)

ASSESSED VALUATION

A valuation set upon real estate or other property by a government as a basis for levying property taxes

AUDIT

An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results

AUTHORIZED POSITIONS

The number of permanent full-time and permanent part-time positions authorized by the Board of Supervisors (excludes extra-help), which represents the maximum number of permanent positions that may be filled at any one time

AVAILABLE FUND BALANCE

The amounts of fund balance available to finance the budget after deducting carryover encumbrances and reserves

BASIS OF BUDGETING

El Dorado County budgets using a modified-accrual form of accounting

BUDGET

The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for a given period of time, usually one year

Glossary of Terms

Terms (continued)

CAPITAL PROJECTS

The County's acquisitions, additions, and improvements to fixed assets; e.g., buildings, building improvements, and land purchases

CONTINGENCY

A budgetary provision representing that portion of the financing requirement set aside to meet unforeseen expenditure requirements

CORE FUNCTION

A group of related programs and activities aimed at accomplishing a major service, or line of business, for which a government entity is responsible

COUNTY FUNDS

Operating or governmental funds of the County that account for expenditures and revenues in accordance with the funds' purpose. Operating funds of the County and Board-governed special districts are accounted for in the County Budget

COUNTYWIDE GOALS

Community and organizational goals derived from the County's mission statement and approved by the Board of Supervisors to identify the most important priorities for the County

DEPARTMENT

An organizational device used by County management to group programs of a like nature under the direction of an elected or appointed County official

ENCUMBRANCE

An obligation in the form of a purchase order, contract or other commitment that is chargeable to an appropriation and for which part of the appropriation is reserved. In some cases encumbrances are carried over into succeeding fiscal years.

EXPENDITURE

Decreases in net financial resources, which include current operating expenses that require the current or future use of net current assets, debt service and capital outlays

EXTRA HELP

Temporary employees of the County who are not included in the Salary Ordinance and do not receive benefits (i.e., medical, dental, life insurance and paid vacation time)

Glossary of Terms

Terms (continued)

FINAL BUDGET

Adopted budget adjusted by all revisions throughout the fiscal year as of June 30.

FISCAL YEAR

Twelve-month period for which a budget is prepared, which for El Dorado County is July 1 through June 30

FIXED ASSET

An asset of long-term character such as land, buildings and equipment exceeding a \$5,000 unit value, also referred to as “capital asset”

FULL-TIME EQUIVALENT

This represents the budgeted number of full-time equivalent staffing. A full-time equivalent position is equal to 2,080 or 1,950 hours a year (40/37.5 hours/week x 52 weeks). For example: two half-time positions at 20 hours per week equal 1.0 FTE and a position allocated for 32 hours per week in a 40- hour job class equals 0.8 FTE.

FUNCTIONAL AREA

A categorizing of departments and services by general purpose, including Health and Human Services, Public Safety, Administration and Finance; Community Development and Public Works; and Community Services

FUND

An independent fiscal and accounting entity with a self-balancing set of asset, liability, and (usually) budgetary accounts

FUND BALANCE

The excess of assets and estimated revenues of a fund over its liability and appropriations at the end of a fiscal year. A portion of this balance may be available to finance the next fiscal year's budget

GENERAL FUND

The major countywide fund that directly funds unreimbursed costs of most programs and departments in County government

GRANT

A contribution from one governmental unit to another, usually made for a specific purpose and time period

Glossary of Terms

Terms (continued)

INTERFUND REIMBURSEMENTS

Payment received for services rendered to departments in other funds

INTERNAL SERVICE CHARGE

Annual budgetary charges from servicing departments (such as Information Services, Auditor-Controller, Human Resources), reimbursing costs incurred in the provision of internal County services to the departments receiving the services. For servicing organizations, the reimbursement is reflected as Intra-Fund Transfers offsetting their Gross Appropriation (from General Fund departments) or as Revenue (from non-General Fund departments). Services provided by these departments include computer support, telephone services and insurance.

INTRA-FUND CHARGES

A transfer of costs to the operating units within the same fund

MISSION

A clear, concise statement of purpose for the entire organization that focuses on the broad, yet distinct outcomes/results the organization achieves for its customers
Glossary of Terms and Acronyms

MODIFIED ACCRUAL

The modified accrual basis of accounting is used by all Governmental Funds. Revenues are recognized in the accounting period in which they become available and measurable. The primary revenue sources susceptible to (modified) accrual are property taxes, sales tax, inter-governmental revenues, rent, investment income and charges for services. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. One exception to this general rule is that principal and interest on general long-term debt is recognized when due. El Dorado County uses the modified accrual basis for budgeting in governmental funds and full accrual in proprietary funds; i.e. budgets are not constructed on a cash basis of accounting.

NET COUNTY COST Total requirements less total sources. This figure represents the part of a budget unit's appropriation that is financed by general purpose revenues, such as property taxes, sales taxes and interest earnings.

NON-DEPARTMENTAL Expenses, revenues, services, programs or resources that cannot be specifically tied to a single department

Glossary of Terms

Terms (continued)

ONE-TIME EXPENDITURES

Used to describe and differentiate non-recurring expenditures from routine ongoing costs within a given budget. Typically, fixed assets are one-time expenditures. This category may also include single-year appropriations for special purposes

OTHER CHARGES A payment to an agency, institution or person outside the County government. Example: 'Aid to Indigents'

PROGRAM

A defined set of activities that have a common purpose, intended result or target population

PROPOSITION 13

An initiative amendment to the California Constitution passed in June 1978. Tax rates on secured property are restricted to no more than 1% of "full cash value." Proposition 13 also defines assessed value and requires a two-thirds vote to change existing or levy new taxes.

PROPOSITION 172

Proposition 172 was passed in November 1993. It established a ½¢ sales tax whose proceeds are used to fund eligible public safety activities.

REAL PROPERTY

Land and the structures attached to it.

RECOMMENDED BUDGET

The final working document containing departmental requests and County Administrator's Office recommendations for revenues and expenditures for the upcoming fiscal year, presented to the Board of Supervisors for consideration and approval prior to June 30 of each year.

RESERVE

An amount in a fund used to meet certain cash requirements, emergency expenditures, or future defined requirements. A reserve is not an appropriation and there is no limitation on the amount of reserve that can be established.

REVENUE

Funds received to finance ongoing county governmental services

Glossary of Terms

Terms (continued)

SECURED ROLL

Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor

SECURED TAXES

Taxes levied on real properties in the county which are "secured" by liens on the properties

SPECIAL DISTRICT

A unit of local government generally organized to perform a single function such as street lighting, waterworks, landscape maintenance, and fire departments. Special districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their operations are accounted for in separate funds

SPECIAL FUNDS

Funds used to account for proceeds from specific revenue sources that are legally restricted as to how the revenues may be spent

STRATEGIC PLAN

Sets forth the purpose, goals, plans, and performance expectations for an organization for a certain period of time

SUPPLEMENTAL TAX ROLL

The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

TAX LEVY The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation

UNALLOCATED REVENUES

Revenues which are for general purposes. Also known as discretionary, unrestricted, or local-purpose revenues.

UNFUNDED POSITION

A vacant, allocated position for which funding is not included in the budget.

Glossary of Terms

Terms (continued)

UNINCORPORATED

The areas of the county outside city limits. Some county services are provided only in unincorporated areas or within area cities only on a cost-reimbursement basis. Example: Sheriff's patrol and building inspection.

UNSECURED TAX

A tax on properties such as office furniture, equipment and boats that are not affixed to property

VISION STATEMENT Serves to inspire action by describing what the future would look like if the organization were successful in achieving its stated mission and goals