

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

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### MISSION

The El Dorado Health and Human Services Agency (HHS) is a public agency that partners with the community on health and welfare issues. With integrity and respect HHS provides effective, efficient, collaborative services that strengthen, empower and protect individuals, families and communities, thereby enhancing their quality of life.

### AGENCY PROGRAM SUMMARY

	Appropriations	Revenues	Net County Cost/General Fund Contribution	Staffing
Administration	\$ 5,334,051	\$ 3,949,550	\$ 1,384,501	68.00
Human Services	\$ 73,449,969	\$ 69,452,986	\$ 6,308,256	338.62
Public Health	\$ 47,770,416	\$ 45,707,625	\$ 6,106,127	94.80
Behavioral Health	\$ 38,288,621	\$ 38,288,621	\$ 16,510	92.55
<b>Total</b>	<b>\$ 164,843,057</b>	<b>\$ 157,398,782</b>	<b>\$ 13,815,394</b>	<b>593.97</b>

### Service Integration

HHS is committed to its vision of "Transforming Lives and Improving Futures". HHS is now in the beginning stages of service integration which is aimed at improving our service delivery to the community through co-location and enhanced integrated services, moving towards more client/family centered, holistic care (or whole person care). Currently, many HHS programs serve the same clients and families. Many of these individuals have multiple needs that could benefit from our various programs. However, HHS programs historically operated in silos that limit our ability to comprehensively serve clients in a holistic manner. Our current systems can also hinder internal communication, collaboration, referrals and ultimately services provided to our clients. Service Integration is a continuous process and will take time and patience. This will be a phased approach.

During the first and second quarters of FY 2016-17, HHS's Strategic Plan was updated to place a strong emphasis on Service Integration. While some plan objectives became Division specific areas of focus, the fifth goal of Service Integration and Co-Location was expanded. New Projects in this plan focus on Audit Preparedness, Accreditation and Performance Management, Remote Services/Service Expansion, Information Sharing, Transportation and Housing. HHS's Strategic Plan dovetails with the County's Strategic Plan on Goal #1 -Healthy Communities, which is an HHS driven initiative.

HHS is currently moving towards a new organizational structure that was created to support Service Integration and consists of an Adult System of Care, Children and Youth System of Care, Administration and Financial Services, Community Support Services and Public Health. The goal is for this new organizational structure to take effect by July 1, 2018. Each area of service will have a Lead Administrator (the Public Health Officer will be the Lead Administrator of Public Health, while Assistant Directors will lead the other areas of service); the current Chief Assistant Director position has been deleted. Currently, each area of service has developed mission and belief statements, in order to clearly define their focus and subsequently develop performance outcome measures to determine whether they are meeting their defined outcomes.

Over the next fiscal year, HHS will continue to focus on developing the system of care model while detailing programmatic space needs. Review of building layout and program design will be a key component to the success of the service integration project.

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## PENDING ISSUES AND POLICY CONSIDERATIONS

### IHSS State Cost Shift to Counties

Perhaps the most significant budget issue for counties at this time is the elimination of the Coordinated Care Initiative and the resulting reversal of the Administration's plan for managing In Home Supportive Services (IHSS) costs. The transfer of IHSS responsibilities back to counties also transfers the cost of the program back to counties. For El Dorado County, it is estimated that this shift will increase costs by approximately \$1.6 million in FY 2017-18. This is on top of program growth related cost increases. Since its realignment to counties in 1991, the IHSS program has been generally underfunded relative to caseload and cost increases. The anticipated \$1.6 million increase includes costs related to caseload increases that have occurred over the past several years (during the time that the state had been covering these program costs), as well as costs anticipated due to the minimum wage increase recently enacted by the state, the state's extension of three paid sick leave days to IHSS workers, and required implementation of new federal overtime regulations. It is important to note that due to the way the initiative was structured, this decision does not require approval through the state budget process. While the Governor has proposed in his "May Revise" Budget proposal to forestall this shift back to counties, as of the date of this writing, the State Legislature has not taken action to alleviate the impact of the cost shift.

Rather than increase the General Fund contribution to Human Services to make up for the State's decision to no longer contribute their share of cost to the program, HHS has been asked to absorb the estimated \$1.6 million additional costs for the IHSS Program. The following outlines the proposed method to absorb the additional IHSS costs, within the Social Services and HHS Administrative and Finance Divisions, with minimal impact to the other programmatic divisions.

#### *Summary of Savings*

<b>Total Additional IHSS Costs to be Absorbed</b>	<b>\$1,600,000</b>
#1 Exercise the 1991 Realignment Transfers	\$860,593
#2 Reduce Vacancy Rate and Vacant Positions	\$288,043
#3 Reduce Foster Care and Adoption Assistance	\$0
#4 Reduction of Other Expenses and Increase Fund Balance	\$299,987
#5 Delete vacant Chief Assistant Director from Dept. 45	\$151,377
<b>Remaining Deficit</b>	<b>\$0</b>

Counties are authorized by State statute to transfer 10% of the annual 1991 Public Health Realignment and 10% of the annual 1991 Mental Health Realignment allocations to Social Services. The Public Health Realignment transfer had already been included in the HHS budget request. The Department is proposing to transfer 10% of the Mental Health Realignment allocation in order to offset a portion of the IHSS cost shift. This is currently recommended as a one-time shift, as on-going transfers would reduce funding available for Mental Health programs.

#### *#1: 1991 Realignment Transfers*

10% 1991 Public Health Realignment	\$466,731
10% 1991 Mental Health Realignment	\$393,862
<b>Total Savings</b>	<b>\$860,593</b>

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### *#2: Reduce the vacancy rate and chronically vacant positions from Social Services*

Reducing the number of positions in the IHSS program results in little savings due to a commensurate reduction of federal and state revenue. Due to cost-claiming regulations, the Income Maintenance Division has not been able to recuperate reimbursements for all County costs charged to that division. Therefore, it is recommended that vacant positions in the Income Maintenance Division be deleted in order to shift administration and overhead charges to other programs which are able to receive reimbursement. The savings are a result of eliminating chronically vacant positions, and decreasing the budgeted vacancy rate. This method will have minimal impact on programs and the Administration Division.

	FTEs	Savings Including Dept. 45
Income Maintenance Position		
Eligibility Worker I/II (Includes Dept. 45 ICR)	6.4	\$493,749
Reduce Savings by Decreasing Vacancy Rate 2% (new vacancy rate will be 6%)		(\$205,706)
<b>Total Savings</b>		<b>\$288,043</b>

### *#3: Reduce Budgeted Amounts for Foster Care and Adoption Assistance*

It is recommended that the budgeted cost for the Foster Care and Adoption Assistance programs be reduced to accommodate a portion of the increased budget pressure from the IHSS cost shift. The programs are budgeted based on historical trends in addition to taking into consideration changes in legislation. Foster Care and Adoption Assistance payments are largely out of our control, as these are entitlement programs. Generally, cost has increased in these programs. However, cost in these programs can be unpredictable, and may result in savings in certain years. Budget reductions in these areas may create appropriation issues during the year should client/caseload numbers increase.

### *#4 Reduction of other expenses, and Use of estimated 1991 Realignment fund balance*

Additional reductions were made in various program budgets, including: IT Support was reduced by \$90,000; the District Attorney Fraud transfer amount was reduced by \$51,000; the Realignment special revenue fund (7776302) has carried a fund balance over the last couple of years due to additional revenues being received over budget at year end, and those funds are proposed to be used in FY 2017-18. These additional changes are not anticipated to impact programs or service levels.

Reduction of S/O 7231	\$90,000
Reduction of the DA Fraud Transfer	\$51,000
Increase to Special Revenue Fund Balance	\$158,987
<b>Total Other Savings</b>	<b>\$299,987</b>

### *#5 Delete Chief Assistant Director from Administration budget*

This position was scheduled to be deleted and under-filled with an Assistant Director of the Children's System of Care position. It was anticipated that this action would be incorporated in the Department budget during the FY 2017-18 Addenda process. However, the Chief Assistant Director position is vacant and can be deleted from the Administration budget, which will create significant savings in the overall cost of Human Services programs. This savings will be partially offset by the revenue decrease in

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Administration due to the deletion of 6.4 vacant positions in the Social Services Income Maintenance Division, yet still results in an overall reduction in cost.

Deletion of the Chief Assistant Director	\$187,107
Increase Due to IM 6.4 FTE Reduction	(\$35,730)
<b>Net Administration Savings</b>	<b>\$151,377</b>

### Potential Income Maintenance Program Impacts

Currently, the Income Maintenance (IM) program serves over 27,700 of the County's vulnerable clients in programs such as CalFresh, CalWORKS and Medi-Cal. Historically, the IM programs have had a chronically high vacancy rate. This is not unique to El Dorado County. The challenge of meeting State mandates regarding application processing timelines, annual application reviews, reporting, and minimizing error rates is directly related to the ability to retain skilled staff in this program. The program must be sufficiently staffed to meet reporting requirements or run the risk of audit findings or, in the worst case, financial sanctions.

Over the years, the vacant positions have been used as a recruitment tool to mitigate the extraordinarily long County recruitment process, in an effort to keep the maximum number of trained personnel working in these programs. In a program with complicated rules and regulations, reducing IM positions has the potential to increase the challenge of meeting mandates and ensuring clients receive benefits in a timely manner.

### HHSA Facility Issues

Facility needs are part of the HHSA strategic plan as we move toward service integration and co-location of programs. HHSA facilities are essentially at capacity and it will be difficult to continue meeting staffing and service demands required by the State without identifying additional space, particularly at Briw Road as well as at the Behavioral Health facility in Diamond Springs. In this regard, HHSA has been working with the CAO – Facilities Management Division to assess Agency space needs.

The space issue is compounded in South Lake Tahoe where there are limited facilities available for use, especially in the El Dorado Center, making it very difficult to serve clients and hold staff meetings and to provide staff development opportunities. On June 9, 2015, the Board designated \$5 million in Public Health funding to purchase and/or build a new building to be shared between all HHSA programs with the exception of Behavioral Health, to one building. The rationale is that Social Services programs would then "rent" their portion of the building from Public Health, a practice successfully used in other jurisdictions, providing valuable space for clients and services. Public Health still maintains this funding reserve, however, additional space in South Lake Tahoe has not yet been identified. On May 9, 2016, the Board of Supervisors authorized the CAO to enter into negotiations for additional space in order to address these concerns. Negotiations are ongoing at this time.

### El Dorado County Homelessness

Recently, homelessness services have become a very high profile issue throughout the State of California. In FY 2015-16, HHSA was awarded approximately \$470,000 in funding related to the Housing Support Program which has provided long term housing for families. This program continued into FY 2016-17 and was highly successful in providing housing assistance to over 80

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clients and families. The program will continue in FY 2017-18 by providing valuable housing resources to clients who meet the program eligibility requirements.

### HHSA Volunteer Coordinator

HHSA relies on approximately 500 volunteers who support our programs. Some of the volunteer time provides an in-kind match to various grant programs, which allows HHSA to maintain funding for permanent staff. Without the volunteers, particularly in our Senior Services programs, there would have to be an increase in General Fund support or a reduction in service levels.

In FY 2014-15, HHSA requested a new position to serve as a Volunteer Coordinator to support volunteers and to recruit additional volunteers as needed. This responsibility is becoming more and more difficult as the administrative workload on existing staff continues to increase. Understanding additional funding is limited and annual budget directions require submission of a "status quo" budget, HHSA has not requested this position since the original request in FY 2014-15. However, the Department continues to feel that a position in either HHSA or another County department would assist departments and would allow for better volunteer recruitment, screening, tracking and retention.

### General Fund Contributions

HHSA has been absorbing the majority of general government cost increases with available state, federal, and Realignment funding. As some countywide overhead costs have increased, HHSA has worked to keep the increase in County General Fund contributions to a minimum. The Department has seen budget pressures grow in General Fund programs such as Animal Services and Public Guardian. These two programs operate with minimum program staff and office support staff. To meet a status quo budget, these programs have maintained their staffing levels and have deferred needed equipment purchases.

Due to budgeting practices, these relatively small HHSA programs are not currently able to benefit during the budget year from the savings of larger programs, which have resulted from staffing vacancies or programmatic efficiencies. The Department will be looking for additional flexibility in the Agency's General Fund usage with the implementation of the service integration project, since the project may require staffing or service shifts that will require the use of General Fund dollars due to grant or other funding restrictions.

HHSA has requested that its General Fund contribution be viewed as an Agency contribution as opposed to an individual program. HHSA would also like to develop a rolling reserve where funds could be retained when General Fund expenditures are less than the approved budget. The Chief Administrative Office will be working with the Agency to evaluate options to ensure program efficiencies and flexibility, while preserving the Board's discretion over the use of undesignated General Fund dollars.

### Changing the Fund Structure of Social Services

Currently Human Services-Social Services is included in the General Fund. The majority of funding for Social Services is State, Federal and realignment dollars. The Chief Administrative Office will be working with the Department and the Auditor's office to move Social Services out of the General Fund and into a Special Revenue Fund, similar to Public Health, Community Services, and Behavioral Health. This transition will allow the Division to more easily identify and retain non-General Fund savings within its own fund.

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## 1991 Realignment

1991 Realignment funds programs in three different HHS areas: Public Health, Behavioral Health and Social Services. Historically, 1991 Social Services Realignment has been insufficient to fund the County's share of programmatic expenditures. With the current State changes to the In-Home Supportive Services (IHSS) program funding and the discontinuance of the Coordinated Care Initiative, HHS is seeing a continued reduction in available 1991 Realignment resources to fund mandated programs. To prepare for a future economic downturn, HHS recommends that a policy be developed to create a prudent reserve in the 1991 Social Services Realignment Special Revenue Fund. If this request is not approved, during an economic downturn that results in less revenue, HHS will be required to reduce staffing at a time when client need and workload are increasing.

## AB403 (Stone)/Continuum of Care Reform

AB 403, which took effect in January 2017, is a comprehensive reform effort to ensure that youth in foster care have their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and that they have the opportunity to grow into self-sufficient, successful adults.

HHS is beginning to phase in certain components of the legislation. HHS is developing the Child Family Teams that are required for each child with an open Child Welfare case. HHS also received State funding to launch Foster Parent Training and Recruitment Services/Supports (FPRS) to begin the challenging process of bringing new Foster Parents into the county system. A major component of Continuum of Care Reform (CCR) is a restructuring of the Foster Care system, with an emphasis on reducing group home placements and increasing the number of licensed skilled foster family homes through the Resource Family Approval Program (RFA). The RFA process is expected to increase the amount of time it takes to have a foster family approved to receive assistance payments which causes financial hardships and discourages families to participate in the program. The State projects that the reduction of group home usage will eventually result in assistance payment savings, which the state is expecting to recoup from the 2011 Realignment allocations to counties.

In the interim, the costs are projected to increase as Foster Care assistance payments are restructured, and legislation increases the need for Social Workers, Mental Health Services and Community Based Services. Foster Care assistance is being restructured from an age-based system to a need-based system; with the base need level receiving an immediate payment increase over the base age level of about 33%. Complying with the legislated increase in Foster Care services and treatment will also be fiscally challenging, as the minimal State General Fund appropriations for these services are not expected to fully fund the costs of providing the service.

AB 403 will have the greatest impact to the Social Services and Behavioral Health Divisions at this time, the full impact of AB403, both programmatic and financial, is unknown, but the California Welfare Director's Association (CWDA) and the California Behavioral Health Director's Association (CBHDA) both feel the funding from the State will not be sufficient to comply with the new mandates. While CWDA anticipates additional funding for Social Services, the Legislative Analysis Office concluded AB 403 will have a major fiscal impact in the tens of millions of dollars to mental health services, and that due to 1991 Realignment, the responsibility of providing services rests with counties.

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### PERSONNEL ALLOCATION

Classification Title	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recommended	Diff from Adjusted
Director of Health & Human Services	1.00	1.00	1.00	-
Accountant I/II	8.00	9.00	9.00	1.00
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	2.00	2.00	2.00	-
Administrative Technician	7.50	7.50	7.50	-
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	6.00	6.00	-
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Adm & Finance	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	2.00	2.00	2.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Assistant Director of HHS	1.00	1.00	-	(1.00)
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	7.00	2.00	2.00	(5.00)
Community Health Advocate -LT	-	5.00	5.00	5.00
Community Public Health Nurse Div Mgr	1.00	1.00	1.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	18.00	18.00	18.00	-
Deputy Director	5.00	4.00	4.00	(1.00)
Deputy Public Guardian I/II	7.00	7.00	7.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Supervisor I	13.00	14.00	14.00	1.00
Eligibility Systems Specialist	4.00	3.00	3.00	(1.00)
Eligibility Worker I/II/III	88.00	88.00	81.60	(6.40)
Employment & Training Worker I/II/III	22.50	18.50	18.50	(4.00)
Employment & Training Worker Supv	4.00	4.00	4.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.40	0.40	0.40	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	3.00	3.00	3.00	-
Energy Weatherization Technician I/II -LT	1.00	1.00	1.00	-
Epidemiologist I/II	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Fair Hearing Officer	1.00	1.00	1.00	-
Fiscal Assistant I/II	3.00	3.00	3.00	-
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	14.00	14.00	14.00	-
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-

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## PERSONNEL ALLOCATION (CONTINUED)

Classification Title	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recommended	Diff from Adjusted
Health Education Coordinator	9.50	7.50	7.50	(2.00)
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	4.50	6.50	6.50	2.00
Health Program Specialist -LT	1.80	1.80	1.80	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	1.00	1.00	1.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk III	1.00	1.00	1.00	-
Manager of Mental Health Programs	3.00	2.00	2.00	(1.00)
Mealsite Coordinator	6.31	6.31	6.31	-
Medical Office Assistant I/II	10.80	10.80	10.80	-
Medical Office Assistant I/II -LT	0.20	-	-	(0.20)
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.35	6.25	6.25	(0.10)
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	27.50	27.50	27.50	-
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	0.40	0.40	0.40	-
Mental Health Program Coordinator IA/IB/II	5.00	5.00	5.00	-
Mental Health Worker I/II	11.00	11.00	11.00	-
Mental Health Worker I/II -LT	3.50	3.50	3.50	-
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant I/II	6.50	6.50	6.50	-
Office Assistant I/II/III	25.00	25.00	25.00	-
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II*	1.00	1.00	-	(1.00)
Program Aide	7.55	7.55	7.55	-
Program Assistant	21.85	21.85	21.85	-
Program Assistant -LT	0.50	0.50	0.50	-
Program Coordinator	4.00	4.00	4.00	-
Program Manager	10.00	12.00	12.00	2.00
Program Manager - Protective Services	1.00	-	-	(1.00)
Psychiatric Technician I/II	3.00	3.00	3.00	-
Psychiatrist I/II	1.00	1.00	1.00	-
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Nurse I/II	14.40	9.40	9.40	(5.00)
Public Health Nurse I/II -LT	-	5.00	5.00	5.00
Public Health Nurse Practitioner	1.80	1.80	1.80	-
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-



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PERSONNEL ALLOCATION (CONTINUED)

Classification Title	2016-17 Adjusted Allocation	2017-18 Dept Request	2017-18 CAO Recommended	Diff from Adjusted
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	0.70	0.70	0.70	-
Screener	5.00	5.00	5.00	-
Secretary*	1.00	1.00	-	(1.00)
Senior Citizens Attorney I/II/III*	2.50	2.50	-	(2.50)
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-
Services Support Assistant III	3.00	3.00	3.00	-
Social Services Aide	16.00	17.00	17.00	1.00
Social Services Program Manager	5.00	6.00	6.00	1.00
Social Services Supervisor I/II	11.00	12.00	12.00	1.00
Social Worker Clinician	1.00	1.00	1.00	-
Social Worker I/II/III/IV	60.20	60.20	60.20	-
Social Worker I/II/III/IV -LT	1.00	1.00	1.00	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	3.00	2.00	2.00	(1.00)
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Medical Office Assistant	1.00	1.00	1.00	-
Sr. Office Assistant	7.00	7.00	7.00	-
Staff Services Analyst I/II	9.00	8.00	8.00	(1.00)
Supervising Accountant/Auditor	5.00	6.00	6.00	1.00
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	5.00	5.00	5.00	-
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-
Supervising Public Health Nurse	4.00	3.00	3.00	(1.00)
Supervising Public Health Nurse -LT	-	1.00	1.00	1.00
Vocational Counselor	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>608.17</b>	<b>605.87</b>	<b>593.97</b>	<b>(14.20)</b>

\*Recommend reduction no later than August 4, 2017



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### MISSION

The County of El Dorado, Health & Human Services Agency (HHS), Administration and Financial Services Division provides administrative and fiscal support to the four programmatic divisions of HHS including Behavioral Health, Public Health, Community Services, and Social Services. The Agency's mission statement is: With integrity and respect we provide effective, efficient, collaborative services that strengthen, empower and protect individuals, families and communities, thereby enhancing their quality of life.

### DEPARTMENT BUDGET SUMMARY

	15/16 Actuals	16/17 Budget	17/18 Dept Requested	17/18 CAO Recommend	Change from Budget to Recommend	% Change
Charges for Service	\$ 4,294,552	\$ 4,255,220	\$ 3,949,550	\$ 3,949,550	\$ (305,670)	-7%
Miscellaneous	\$ 295	\$ -	\$ -		\$ -	0%
<b>Total Revenue</b>	<b>\$ 4,294,847</b>	<b>\$ 4,255,220</b>	<b>\$ 3,949,550</b>	<b>\$ 3,949,550</b>	<b>\$ (305,670)</b>	<b>-7%</b>
Salaries and Benefits	\$ 6,395,506	\$ 7,084,607	\$ 7,477,637	\$ 7,290,531	\$ 205,924	3%
Services & Supplies	\$ 1,324,755	\$ 2,475,938	\$ 1,504,471	\$ 1,504,471	\$ (971,467)	-39%
Fixed Assets	\$ -	\$ 43,500	\$ 47,000	\$ 47,000	\$ 3,500	0%
Intrafund Transfers	\$ 302,798	\$ 455,193	\$ 672,790	\$ 672,790	\$ 217,597	48%
Intrafund Abatements	\$ (4,894,469)	\$ (4,752,731)	\$ (4,216,470)	\$ (4,180,741)	\$ 571,990	-12%
<b>Total Appropriations</b>	<b>\$ 3,128,590</b>	<b>\$ 5,306,507</b>	<b>\$ 5,485,428</b>	<b>\$ 5,334,051</b>	<b>\$ 27,544</b>	<b>1%</b>
<b>Net County Cost</b>	<b>\$ (1,166,257)</b>	<b>\$ 1,051,287</b>	<b>\$ 1,535,878</b>	<b>\$ 1,384,501</b>	<b>\$ 333,214</b>	<b>32%</b>
<b>FTEs</b>	<b>65</b>	<b>67</b>	<b>69</b>	<b>68</b>	<b>1</b>	<b>1%</b>

### MAJOR BUDGET CHANGES

#### Revenues

(\$305,370) Reduction in Charges for services to other HHS programs based on a lower Internal Cost Rate (ICR) percentage. The ICR is calculated on prior year fiscal activity (FY 2015-16), and results in reconciliation of the over/under collections that occur over time.

#### Appropriations

##### *Salaries and Benefits*

\$205,924 Increase is due primarily to the addition of the Assistant Director of Finance and Administration position and the deletion of the Chief Assistant Director HHS position, in accordance with Service Integration Plan, as well as adjustments and true-ups for position transfers between HHS divisions.

# Administration and Financial Services Division

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### *Services and Supplies*

(\$1,000,000) Decrease related to one-time adjustment in FY 2016-17 to account for over-collection of indirect costs.

\$28,533 Various adjustments to bring budget in line with actuals.

### *Fixed Assets*

\$30,000 Increase due to cube (POD) and building design changes to more efficiently align staff.

\$17,000 Security equipment upgrades and tenant improvements to the Briw building.

### *Intrafund Transfers*

\$217,597 Increase primarily due to additional A-87 Cost Plan charges for support from General Fund departments.

### *Intrafund Abatements*

\$571,990 Decrease in charges to other divisions within HHSA related to indirect cost allocations.

## BUDGET SUMMARY BY PROGRAM

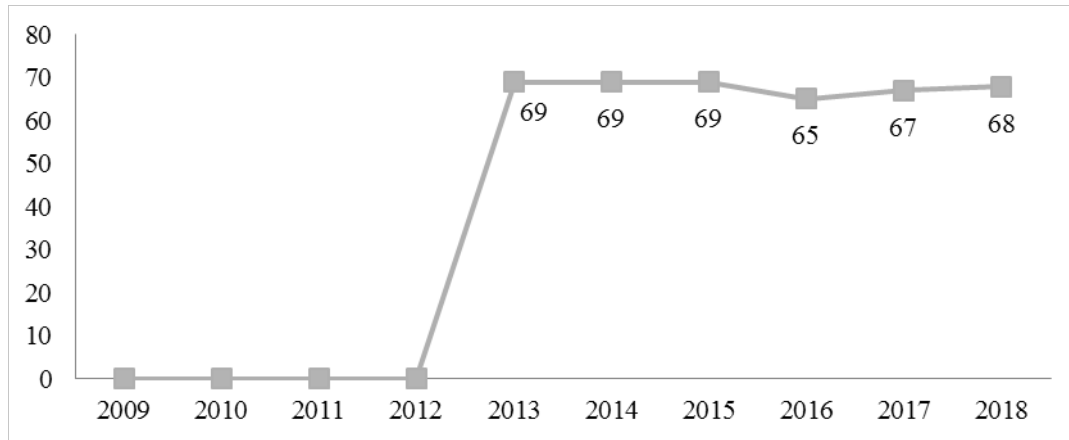
	<b>Appropriations</b>	<b>Revenues</b>	<b>Net County Cost</b>	<b>Staffing</b>
Administration	\$ 5,334,051	\$ 3,949,550	\$ 1,384,501	\$ 68
<b>TOTAL</b>	\$ 5,334,051	\$ 3,949,550	\$ 1,384,501	\$ 68

## PROGRAM SUMMARY

HHSA Administration was created in July 2013 to provide efficiencies in administrative and fiscal support to all the various programs in each of the four programmatic divisions of the agency. The division provides a wide range of services to the four program divisions, including maintaining and monitoring contracts, providing fiscal and budget support, facility maintenance, purchasing, billing, payroll, grant reporting, preparing items for submission to the Board of Supervisors, and internal personnel processing. The division charges programs for use of its services and recovers costs from each of the four divisions of HHSA through an Indirect Cost Rate (ICR).

**STAFFING TREND**

Staffing for the Health and Human Services Agency Administration reflects an increase of .90 FTEs for a total of 68.0 FTEs. This includes the addition of an Assistant Director of Finance and Administration which is part of the new organization structure created to support Service Integration goals, the deletion of the Chief Assistant Director of HHSA position and true-ups and adjustments in personnel allocations between HHSA divisions. The division currently has 66.0 FTEs on the West Slope and 1.00 FTE at South Lake Tahoe.



**RECOMMENDED BUDGET**

The Budget is recommended at \$5,334,051. The Recommended Budget reflects a decrease in revenue of \$305,670 (7%), and an increase in appropriations of \$27,544 (1%) when compared to the FY 2016-17 Adopted Budget.

Net County Cost is recommended at \$1,384,501. Overall, Net County Cost is increasing by \$333,214, or 32%.

The increase in Net County Cost is due to the timing difference between when costs are incurred and when they are allocated to other HHSA divisions. Because the Indirect Cost Rate (ICR) is based on costs incurred in the prior year, the incoming charges will never exactly offset the outgoing allocations. For example, the increase in A-87 Cost Plan charges and other incoming General Fund costs are not allocated to other HHSA divisions until the following budget year.

The Recommended Budget includes the addition of an Assistant Director of Finance and Administration. This position is part of a new organization structure that was created to support Service Integration goals and the System of Care model. The Recommended Budget also includes the deletion of the Chief Assistant Director of HHSA position following a retirement in May 2017. Both of these changes were approved by the Board of Supervisors on March 7, 2017.

# Administration and Financial Services Division

RECOMMENDED BUDGET • FY 2017 - 18

## CAO Adjustments

Adjustments were made to lower expenditures for desktops across the HHS Agency due to the pending implementation of VDI. Adjustments were also made to align budgets with prior year actuals. As a result of these changes the budget for the HHS Administrative division decreased by \$4,920.

HHS was asked to absorb the \$1.6 million cost increase to the Human Services – Social Service divisions that will occur as a result of the State’s decision to eliminate the Coordinated Care Initiative and the In Home Support Services (IHSS) Maintenance of Effort. This is discussed in further detail in the HHS Agency budget narrative. The Chief Assistant Director of HHS position was deleted to help offset the increased impact to the General Fund. Salary and benefit savings associated with deleting this vacant position equate to \$187,106.

## Source & Uses of Funds

The Health and Human Services Agency Administration Division was created to provide efficiencies in administrative and fiscal support to all the various programs across the agency. The division passes these fiscal and administrative costs to programs within the agency based on direct program salaries. All Administrative Division costs are funded from state, federal, realignment, donations/fees, and General Fund.

At the beginning of the year the Division calculates an Indirect Cost Rate (ICR) that is charged out to all Divisions in the Health and Human Services Agency based on direct salary dollars. The ICR is based on actual costs from the prior year. Due to fluctuations in actual salary dollars spent throughout the year, sometimes the department collects more revenue than necessary which rolls into the General Fund as fund balance and will be used to fund the Net County Cost in future years. Although the department is budgeting an increase to Net County Cost for FY 2017-18, the department over-collected in prior years. Over the past four years the department has over-collected approximately \$820,161, which was returned to the General Fund in prior years.

## FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 45 HEALTH & HUMAN SERVICES AGENCY ADM

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
1800	INTERFND REV: SERVICE BETWEEN FUND	3,955,742	4,255,220	3,949,550	3,949,550	-305,670
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,955,742	4,255,220	3,949,550	3,949,550	-305,670
<b>TYPE: R SUBTOTAL</b>		3,955,742	4,255,220	3,949,550	3,949,550	-305,670

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 45 HEALTH & HUMAN SERVICES AGENCY ADM

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	4,487,631	4,716,951	5,019,060	4,860,210	143,259
3002	OVERTIME	55,498	20,000	20,000	20,000	0
3004	OTHER COMPENSATION	17,613	4,200	4,200	4,200	0
3005	TAHOE DIFFERENTIAL	2,413	2,400	2,400	2,400	0
3020	RETIREMENT EMPLOYER SHARE	916,084	1,023,249	1,066,576	1,052,894	29,645
3022	MEDI CARE EMPLOYER SHARE	60,977	68,425	72,810	70,507	2,082
3040	HEALTH INSURANCE EMPLOYER	1,130,745	1,035,927	1,064,322	1,058,448	22,521
3042	LONG TERM DISABILITY EMPLOYER	11,787	11,787	12,544	12,147	360
3043	DEFERRED COMPENSATION EMPLOYER	5,955	7,589	7,560	7,560	-29
3046	RETIREE HEALTH: DEFINED	68,497	68,497	75,700	75,700	7,203
3060	WORKERS' COMPENSATION EMPLOYER	52,982	52,982	54,465	54,465	1,483
3080	FLEXIBLE BENEFITS	1,200	72,600	78,000	72,000	-600
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>6,811,382</b>	<b>7,084,607</b>	<b>7,477,637</b>	<b>7,290,531</b>	<b>205,924</b>
4040	TELEPHONE COMPANY VENDOR	1,331	1,400	1,400	1,400	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	14,186	15,000	15,000	15,000	0
4080	HOUSEHOLD EXPENSE	8,000	8,000	8,000	8,000	0
4082	HOUSEHOLD EXP: OTHER	3,000	3,000	3,000	3,000	0
4086	JANITORIAL / CUSTODIAL SERVICES	59,580	62,280	62,280	62,280	0
4100	INSURANCE: PREMIUM	35,897	35,897	24,690	24,690	-11,207
4144	MAINT: COMPUTER	3,780	3,000	3,000	3,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	5,000	5,000	5,000	5,000	0
4220	MEMBERSHIPS	1,400	1,400	1,750	1,750	350
4260	OFFICE EXPENSE	35,000	35,000	35,850	35,850	850
4261	POSTAGE	60,000	60,000	60,000	60,000	0
4262	SOFTWARE	4,200	4,200	13,000	13,000	8,800
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	3,416	3,416	3,000	3,000	-416
4264	BOOKS / MANUALS	700	700	500	500	-200
4266	PRINTING / DUPLICATING SERVICES	1,500	1,500	2,000	2,000	500
4300	PROFESSIONAL & SPECIALIZED SERVICES	87,645	87,645	102,945	102,945	15,300
4337	OTHER GOVERNMENTAL AGENCIES	696	0	0	0	0
4400	PUBLICATION & LEGAL NOTICES	500	500	500	500	0
4420	RENT & LEASE: EQUIPMENT	185,000	185,000	199,820	199,820	14,820
4421	RENT & LEASE: SECURITY SYSTEM	23,376	23,964	24,552	24,552	588
4440	RENT & LEASE: BUILDING &	681,508	681,508	678,076	678,076	-3,432
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	0	20,000	20,000	20,000
4461	EQUIP: MINOR	2,527	2,400	0	0	-2,400
4462	EQUIP: COMPUTER	8,800	8,800	13,271	13,271	4,471
4463	EQUIP: TELEPHONE & RADIO	96	0	0	0	0
4500	SPECIAL DEPT EXPENSE	50	20,000	800	800	-19,200
4501	SPECIAL PROJECTS	0	1,000,000	0	0	-1,000,000
4502	EDUCATIONAL MATERIALS	2,000	2,000	0	0	-2,000

# Administration and Financial Services Division

RECOMMENDED BUDGET • FY 2017 - 18

## FINANCIAL INFORMATION BY FUND TYPE

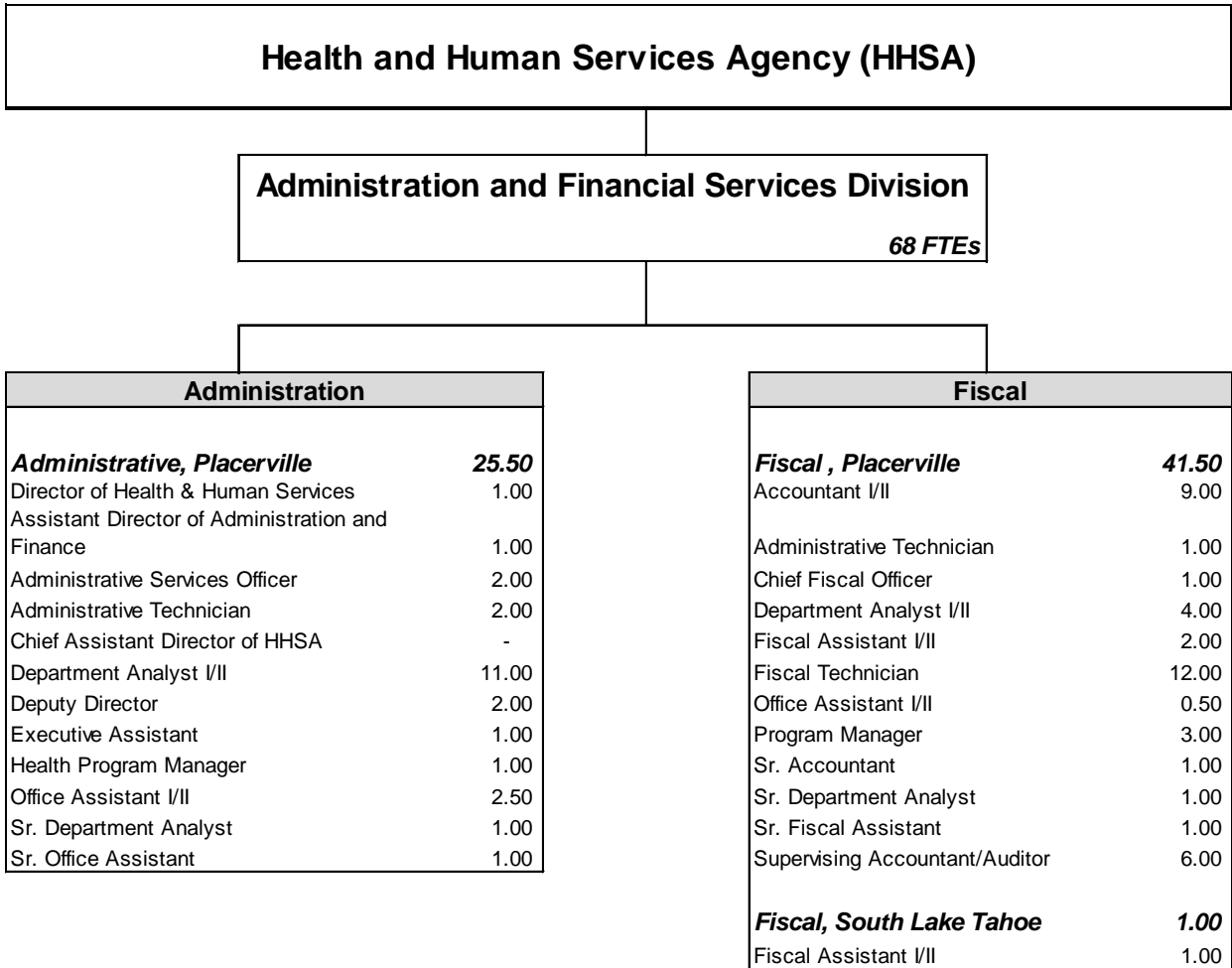
**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 45 HEALTH & HUMAN SERVICES AGENCY ADM

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4503	STAFF DEVELOPMENT	49,560	49,560	49,985	49,985	425
4529	SOFTWARE LICENSE	3,500	3,500	3,500	3,500	0
4540	STAFF DEVELOPMENT (NOT 1099)	1,016	0	0	0	0
4600	TRANSPORTATION & TRAVEL	3,302	3,302	5,840	5,840	2,538
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	7,990	7,990	6,500	6,500	-1,490
4605	RENT & LEASE: VEHICLE	417,287	388,500	388,500	388,500	0
4606	FUEL PURCHASES	135,360	281,000	281,500	281,500	500
4608	HOTEL ACCOMMODATIONS	2,300	2,300	1,400	1,400	-900
4620	UTILITIES	148,176	148,176	148,812	148,812	636
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	1,997,679	3,135,938	2,164,471	2,164,471	-971,467
4752	ALLOCATED FUEL PURCHASE	-543,147	-660,000	-660,000	-660,000	0
<b>CLASS: 41</b>	<b>SERVICE &amp; SUPPLIES ABATEMENTS</b>	-543,147	-660,000	-660,000	-660,000	0
6040	FIXED ASSET: EQUIPMENT	35,000	35,000	47,000	47,000	12,000
6042	FIXED ASSET: COMPUTER SYSTEM	8,500	8,500	0	0	-8,500
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	43,500	43,500	47,000	47,000	3,500
7200	INTRAFUND TRANSFERS: ONLY GENERAL	408,379	408,379	628,941	628,941	220,562
7223	INTRAFND: MAIL SERVICE	118	118	54	54	-64
7224	INTRAFND: STORES SUPPORT	1,696	1,696	2,234	2,234	538
7229	INTRAFND: PC SUPPORT	25,000	25,000	0	0	-25,000
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	20,000	20,000	41,561	41,561	21,561
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	455,193	455,193	672,790	672,790	217,597
7350	INTRFND ABATEMENTS: GF ONLY	-4,280,240	-4,752,731	-4,167,706	-4,131,977	620,754
7351	INTRFND ABATEMENTS: SOCIAL SERVICE	0	0	-48,764	-48,764	-48,764
7380	INTRFND ABATEMENTS: NOT GENERAL	-44,796	0	0	0	0
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-4,325,036	-4,752,731	-4,216,470	-4,180,741	571,990
<b>TYPE: E SUBTOTAL</b>		4,439,571	5,306,507	5,485,428	5,334,051	27,544
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	483,829	1,051,287	1,535,878	1,384,501	333,214
<b>DEPARTMENT: 45</b>	<b>SUBTOTAL</b>	483,829	1,051,287	1,535,878	1,384,501	333,214



Health and Human Services Agency  
RECOMMENDED BUDGET • FY 2017 - 18

ORGANIZATIONAL CHART





# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### MISSION

The County of El Dorado Health and Human Services Agency (HHS), Department of Health Services, Behavioral Health Division strives to alleviate the suffering of mental illness by providing recovery-oriented, client-centered, culturally competent treatment services in collaboration with clients, families, and community partners. The Division seeks to eliminate disparities in service access and to reduce the stigma associated with mental illness while offering the highest quality behavioral healthcare to improve the community's health and safety, to strengthen individuals' resilience, and to promote restoration of healthy families. The Division also provides substance-use disorder programs to address alcohol and other drug related issues affecting the community.

### DEPARTMENT BUDGET SUMMARY

	15/16 Actuals	16/17 Budget	17/18 Dept Requested	17/18 CAO Recommend	Change from Budget to Recommend	% Change
Fines, Forfeiture & Penalties	\$ 63,956	\$ 75,000	\$ 70,000	\$ 70,000	\$ (5,000)	-7%
Use of Money	\$ 38,456	\$ 42,000	\$ 42,000	\$ 42,000	\$ -	0
State	\$ 6,027,353	\$ 6,580,092	\$ 7,710,395	\$ 7,710,395	\$ 1,130,303	17%
Federal	\$ 8,442,862	\$ 7,911,329	\$ 7,869,572	\$ 7,869,572	\$ (41,757)	-1%
Charges for Service	\$ 714,254	\$ 603,900	\$ 603,900	\$ 603,900	\$ -	0%
Miscellaneous	\$ 415,160	\$ 104,000	\$ 755,050	\$ 755,050	\$ 651,050	626%
Other Financing Sources	\$ 8,857,247	\$ 8,989,497	\$ 7,967,258	\$ 7,573,397	\$ (1,416,100)	-16%
Use of Fund Balance	\$ -	\$ 13,378,562	\$ 13,664,307	\$ 13,664,307	\$ 285,745	2%
<b>Total Revenue</b>	<b>\$ 24,559,288</b>	<b>\$ 37,684,380</b>	<b>\$ 38,682,482</b>	<b>\$ 38,288,621</b>	<b>\$ 604,241</b>	<b>2%</b>
Salaries and Benefits	\$ 7,719,039	\$ 9,654,842	\$ 9,765,798	\$ 9,765,798	\$ 110,956	1%
Services & Supplies	\$ 5,449,411	\$ 8,155,655	\$ 7,017,826	\$ 7,017,826	\$ (1,137,829)	-14%
Other Charges	\$ 10,214,242	\$ 13,018,751	\$ 12,541,417	\$ 12,541,417	\$ (477,334)	-4%
Fixed Assets	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0%
Operating Transfers	\$ 250	\$ 500,000	\$ 673,000	\$ 673,000	\$ 173,000	35%
Intrafund Transfers	\$ 5,752,683	\$ 5,623,651	\$ 6,362,097	\$ 6,362,097	\$ 738,446	13%
Intrafund Abatements	\$ (5,752,683)	\$ (5,623,651)	\$ (6,362,097)	\$ (6,362,097)	\$ (738,446)	13%
Contingencies (MHSA)	\$ -	\$ 6,345,132	\$ 8,674,441	\$ 8,280,580	\$ 1,935,448	31%
<b>Total Appropriations</b>	<b>\$ 23,382,942</b>	<b>\$ 37,684,380</b>	<b>\$ 38,682,482</b>	<b>\$ 38,288,621</b>	<b>\$ 604,241</b>	<b>2%</b>
<b>General Fund Contribution</b>	<b>\$ 16,510</b>	<b>\$ 16,510</b>	<b>\$ 16,510</b>	<b>\$ 16,510</b>	<b>\$ -</b>	<b>0%</b>
<b>FTEs</b>	<b>87.00</b>	<b>93.80</b>	<b>92.55</b>	<b>92.55</b>	<b>(1.25)</b>	<b>-1%</b>

### MAJOR BUDGET CHANGES

#### Revenues

##### *State Intergovernmental*

\$1,130,303 Increase in Mental Health Services Act (MHSA) Funding.

##### *Miscellaneous*

\$651,050 Increase primarily due to \$611,050 cost settlement refund from Psychiatric Health Facility (PHF) contract for FY 2015-16.

# Behavioral Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

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### *Other Financing Sources*

(\$1,416,100) Net decrease in operating transfers, primarily for Outpatient and Alcohol and Drug Program (ADP) programs from 2011 Realignment funding (\$1,059,000), and transfers to Human Services Division to offset IHSS cost increase in Social Services (\$393,000).

### *Fund Balance*

\$285,745 Increase in estimated Fund Balance available based on projected FY 2016-17 activity.

### Appropriations

#### *Salaries and Benefits*

\$110,956 General increase related to on-going staff costs, salary and benefit adjustments and an increase in Temporary Employees expense.

#### *Services and Supplies*

(\$400,000) Decrease in Professional and Special Services in the MHSA Innovation Program based on estimated program requirements for FY 2017-18.

(\$413,057) Decrease in Special Projects and Special Department Expense based on estimated program requirements for FY 2017-18.

(\$197,800) Decrease in MHSA software Licenses due to one-time expense in prior year related to Avatar clinical system and access.

(\$126,972) Various adjustments to bring budget in line with actual expenditure requirements.

#### *Other Charges*

(\$145,335) Net Decrease in Ancillary Services and Ancillary Expenses for client services based on current trends.

(\$108,032) Decrease in Health Services contract costs for drug and alcohol counseling contracts that were not renewed.

(\$167,669) Decrease in Interfund charges from HHS Administration division due to change in Internal Cost Rate (ICR).

#### *Fixed Assets*

\$10,000 Appliance and Furniture replacements at the Psychiatric Health Facility (PHF).

#### *Other Financing Uses*

\$173,000 Increase in Operating Transfers for MHSA Innovation Project 2 (Community-Based Engagement and Support System) per MHSA plan.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

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### *Intrafund Transfers*

\$271,715      Increase in transfer of Mental Health plan Administration costs to MHSA for ADP.

\$466,731      Increase due to change in method of how 2011 Realignment is transferred to ADP.

### *Intrafund Abatement*

(\$271,715)    Increase in Abatement revenue (reimbursements shown as a negative cost) primarily due to allocation of additional ADP costs.

(\$466,731)    Increase in Abatement revenue (reimbursement shown as a negative cost) due to change in method of how 2011 Realignment is transferred to ADP.

### *Appropriation for Contingencies*

\$1,935,448    Increase to Contingency to balance the fund, due primarily to additional Proposition 63 revenue available for MHSA.

## BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Net County Cost GF Contribution	Staffing
Alcohol & Drug Programs	\$ 3,366,732	\$ 3,366,732	-	16.65
MHSA Programs	\$ 21,656,059	\$ 21,656,059	-	48.04
Traditional Programs	\$ 13,265,830	\$ 13,265,830	\$ 16,510	27.86
<b>TOTAL</b>	<b>\$ 38,288,621</b>	<b>\$ 38,288,621</b>	<b>\$ 16,510</b>	<b>92.55</b>

## PROGRAM SUMMARIES

### Traditional Behavioral Health Programs

The Behavioral Health Division's traditional programs include mandated and/or core programs that existed prior to the passage of the Mental Health Services Act (MHSA) in November 2004. The County General Fund contribution represents a required General Fund cash match to support mandated services. The majority of the services provided are Medi-Cal eligible services provided to predominantly Medi-Cal eligible clients. Primary traditional programs in order of relative magnitude include:

#### *Outpatient Mental Health Services for Children*

These programs are primarily provided through contracted resources that provide a variety of therapeutic interventions for severely emotionally disturbed children, including assessments, treatment at the County's juvenile detention facilities, and consultation with schools, other community partners and families.

# Behavioral Health Division

RECOMMENDED BUDGET • FY 2017 - 18

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## *Psychiatric Health Facility (PHF)*

Located in Placerville, El Dorado County contracts with Telecare Corporation to operate the PHF, a licensed, sixteen-bed, 24-hour, adult residential treatment facility providing inpatient services for persons requiring intensive psychiatric care, many of whom are involuntarily hospitalized. Although the County of El Dorado's residents receive first priority for required admissions, the Division contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis.

## *Institutional and Residential Care*

Involves appropriate placement and care of seriously mentally ill adults and seriously emotionally disturbed children when required, based on the level of severity of their illness/disturbance.

## *Outpatient Mental Health Services for Adults*

Provides initial mental health assessments for new clients, as well as mental health services for a limited number of severely mentally ill adults who are not enrolled in the MHSA Wellness and Recovery programs.

## *Psychiatric Emergency Services (PES)*

Ensures 24/7/365 on-call services provided predominantly at hospitals on both slopes of the County to respond to psychiatric crises, provide referrals for follow-up services and, when necessary, detain and admit individuals to a psychiatric hospital.

## *Utilization Review/Quality Improvement*

Ensures timely and appropriate access to services and compliance with Federal and State regulations, as well as quality improvement efforts, staff development programs, and clinical program evaluation.

Extra help staff and overtime is in support of traditional programs primarily to ensure availability of after-hours and on-call psychiatric emergency services. Extra help staff is sometimes used as a more cost effective way to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

## MHSA Programs

In November 2004, California voters passed Proposition 63, known as the Mental Health Services Act (MHSA). The MHSA is funded by a one percent (1%) tax on personal income in excess of \$1,000,000 for California residents. The Division's MHSA programs are designed to reduce disparity in service access and to promote mental health wellness and recovery by providing effective mental health interventions and critical supportive services to seriously mentally ill individuals, often to those client populations that were previously underserved or un-served. MHSA programs are designed to engage clients, and sometimes other supportive individuals, in playing a significant role in formulating client recovery plans. Community participation is also a key element of creating and monitoring our MHSA programs. MHSA funds cannot be used to supplant other funds, specifically Realignment, for programs that were in existence in 2004 when the Act was passed; however, MHSA funds can be used for expansion of traditional programs beyond the base 2004 service level.

MHSA is composed of the following five components:

- Community Services and Supports (CSS)
- Workforce Education and Training (WET)
- Prevention and Early Intervention (PEI)
- Innovation
- Capital Facilities and Technological Needs (CFTN)

MHD currently has approved plans for all components except Innovation. Funding for each of these components is provided through county allocations. The funding for each component must be expended within a certain period of time or the funding reverts back to the State for redistribution. The CSS, PEI and Innovation components have a three-year reversion policy and continue to receive allocations on an annual basis; CFTN and WET have a ten-year reversion policy and are operating from fund balances as these components are no longer allocated MHSA funds. Primary MHSA programs include the following components:

*Community Services and Supports (CSS)*

Adult Wellness and Recovery Services – integrates a variety of available services and supports for seriously mentally ill adults, based on the type and level of service required for each individual. Services range from outreach and engagement (to reach homeless individuals and other high-risk populations), to diversified wellness and recovery strategies (including life skills training, groups, medication management, etc.), to full service partnerships (client-driven, recovery-oriented service plans offering a range of services and supports). Full service partnership clients may be eligible for limited transitional housing beds and/or housing subsidies. The Wellness Center also provides supportive services, such as linkage to primary healthcare, and peer support services.

Youth and Family Strengthening – provides wraparound services for youth at risk for out-of-home placement plus a variety of programs and services employing evidence-based practices, such as Incredible Years, Aggression Replacement Treatment and Trauma-Focused Cognitive Behavioral Therapy. High-risk youth about to be released from the County’s juvenile detention facilities (and their families) will also be offered mental health, addiction and other specialized transition services to reduce recidivism and promote family reunification.

Housing offers funds for the development of permanent supportive housing and services for persons with serious mental illness who are homeless or at risk of homelessness and eligible to participate in the MHSA full service program. The housing program is jointly administered by the California Department of Health Care Services (DHCS) and the California Housing Finance Agency (CalHFA). Housing development funds allocated to the County have been assigned to CalHFA which is now responsible to review, approve and oversee housing developments after initial approval by the Board of Supervisors for the use of MHSA funds for the development.

Additional programs and/or services may be added as a result of community input into the FY 2017-18 MHSA planning process.

*Workforce Education and Training (WET)*

This program supports activities intended to remedy the shortage of qualified individuals to provide mental health services, as well as activities designed to assist in the transformation of current service delivery.

# Behavioral Health Division

RECOMMENDED BUDGET • FY 2017 - 18

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## *Prevention and Early Intervention (PEI)*

PEI promotes services aimed at preventing mental illness from becoming severe and debilitating. PEI programs also address health disparities, including culturally-specific outreach and engagement services, through contract providers, to the Latino and Native American populations. Our current health disparities program also addresses improved linkage between behavioral health, primary care, and natural community supports. Funding for training and technical assistance is also available locally on a limited basis. Statewide PEI programs are being addressed through the County's membership in CalMHSA, – a multi-county Joint Powers Authority.

## *Innovation*

Consists of program(s) that test a new or adapted mental health practice or approach for the purpose of learning new practices supporting the delivery of mental health services and supports.

## *Capital Facilities and Technological Needs (CFTN)*

Supports capital facilities and/or technology projects. This program includes the development and implementation of an integrated information system infrastructure which includes the establishment of an Electronic Health Record (EHR) system, electronic clinical assessment and outcome measurement tools for children and adults, an electronic care pathways system to facilitate linkage between behavioral health and primary health care providers, improvement of tele-psychiatry and videoconferencing capabilities to reach and serve underserved communities, related training and administrative/technical support, as well as updated technological hardware equipment and software.

Extra help staff and overtime is in support of MHSA programs primarily to ensure required level of service and activities identified in the approved MHSA plans. Extra help staff is sometimes used to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

## Alcohol and Drug Programs

These programs implement strategies designed to address alcohol and other drug related issues affecting communities, criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug free alternatives for youth and adults, drug free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities. Revenues in these programs include State and Federal funding, Local Realignment, miscellaneous revenues and court fines. The Local realignment is used for Drug Medi-Cal services and Drug Court Program.



## PENDING ISSUES AND POLICY CONSIDERATIONS

Traditional Behavioral Health program funding continues to present a challenge to the Agency since the majority of traditional funds are spent on out of county placements and placements in the Psychiatric Health Facility. Currently, two clients are placed in State Hospitals with an estimated cost of \$475,000 per year. The possible repeal of the ACA could impact federal Medi-Cal reimbursements which could further impact BHD funding.

### Mental Health Rehabilitation Center

The BHD is reviewing options for clients that reside in out of county long term placements. One option is establishing local alternatives, which could include a local Mental Health Rehabilitation Center (MHRC). This would bring clients closer to their support network of family and friends, as well as provide increased access to local Behavioral Health services. Determining the feasibility of establishing an MHRC in the County was approved by the BOS in January 2017. A portion of the traditional program fund balance has been earmarked as a possible funding source for this process.

### AB 403 – Continuum of Care Reform

AB 403 is a comprehensive reform effort to make sure that youth in foster care have their day-to-day physical, mental, and emotional needs met; that they have the greatest chance to grow up in permanent and supportive homes; and that they have the opportunity to grow into self-sufficient, successful adults. As noted previously, the full impact is unknown, but all indications are there will not be sufficient funding from the State to meet the new mandates. As stated earlier, a fiscal analysis conducted by the Legislative Analysis Office concluded that AB 403 would have a major fiscal impact on mental health services in the tens of millions of dollars statewide, and that due to 1991 Realignment, the responsibility of providing services rests on the counties.

### Alcohol Drug Programs (ADP)

ADP is currently having challenges fiscally sustaining the current level of services. Currently, there are insufficient funding reserves to maintain services without the additional transfer of \$467,000 in 1991 Realignment funding from the Public Health Division. Absent a reduction of expenses, ADP may require a larger portion of the Realignment funding it shares with mental health programs in the future in order to remain solvent. HHSA is currently reviewing service delivery models as part of service integration in order to establish program controls as well as reviewing mandated program requirements.

# Behavioral Health Division

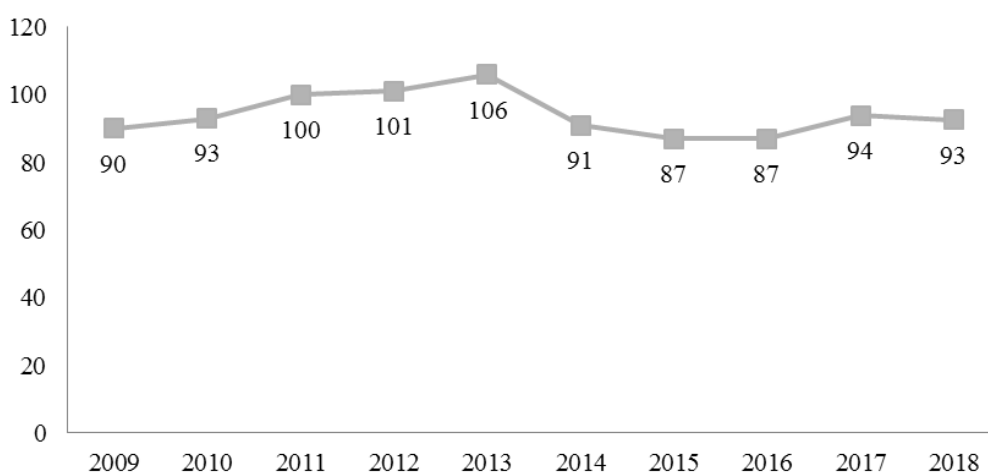
## RECOMMENDED BUDGET • FY 2017 - 18

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### STAFFING TREND

Staffing for the Behavioral Health programs over the past ten years has varied due to program requirements and funding changes. Staffing levels increased to a high of 127 FTEs in FY 2007-08, primarily due to new MHSA revenues and programs. During the next fiscal year, staffing was significantly reduced due to funding constraints in the traditional mental health program areas. Following the significant downsizing in FY 2008-09, staffing stabilized and then gradually increased, as MHSA programs were more fully implemented and financial systems were developed to support accurate cost accounting and billing.

The staff allocation for FY 2017-18 is 92.55 FTEs. This includes a net reduction of 1.25 FTEs, when compared to authorized personnel allocations, and includes the deletion of .30 FTE as well as position true-ups and adjustments among HHSA divisions. A total of 69.05 FTEs are located on the West Slope and 23.5 FTEs in South Lake Tahoe. There are 27.86 FTEs in Mental Health Traditional programs, 48.04 FTEs in MHSA programs, and 16.65 FTEs in Alcohol and Drug Programs.



### RECOMMENDED BUDGET

The total Budget is recommended at \$38,288,621, which is an increase of \$604,241 (2%) over the FY 2016-2017 Adopted Budget.

There is no Net County Cost for Behavioral Health. General Fund support is provided at \$16,510 for the division's Maintenance of Effort (MOE) as directed by the State Department of Healthcare Services. This amount is consistent with prior years.

The Behavioral Health Division (BHD) is focusing on shifting client services to Mental Health Services Act (MHSA) programs for expanded service delivery, which could decrease expenditures in traditional programs. The shift to MHSA focused programs is in correlation to the approved MHSA plan and allows the BHD to develop more comprehensive recovery-oriented programs for the underserved target populations.

A new MHSA plan is created every three years and updated annually with approval by the Board of Supervisors. The next three-year MHSA plan is anticipated to be presented to the BOS in June or July 2017.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

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### Traditional Behavioral Health Programs

The Recommended Budget for the Traditional Behavioral Health Programs is \$13,265,830, which represents an increase of approximately \$536,311 (4.3%) when compared to the FY 2016-17 Adopted Budget.

The Traditional programs are primarily funded by federal revenues, Realignment/State revenues, and charges for services to other counties and private payers. The increase is due to additional appropriations to transfer 1991 realignment funds to Social Services to cover the increase in In-Home Supportive Services costs, and an increase in contingency to reserve funds for future planning related to the feasibility of establishing a Mental Health Rehabilitation Center.

### Mental Health Services Act (MHSA) Program

The Recommended Budget for the MHSA Programs is \$21,656,059, which represents an increase of approximately \$996,199 (4.9%) when compared to the FY 2016-17 Adopted Budget.

The increase in the budget is primarily due to a projected increase in State revenue and corresponding increases in appropriations to include additional appropriations for the Community Hubs and increase in staff due to the anticipated change in the MHSA plan.

The Fiscal Year 2017-18 MHSA plan update is anticipated to be adopted in June or July 2017. MHSA programs are reviewed on an annual basis to determine which programs are successful in meeting program outcomes.

### Alcohol and Drug Programs

The Recommended Budget for Alcohol and Drug Programs is \$3,366,732, which represents a decrease of approximately \$928,269 (21.7%) when compared to the FY 2016-17 adopted budget. Alcohol and Drug Programs are funded primarily by realignment funds and federal revenues.

The decrease is primarily due to a decrease in staffing that was transferred to MHSA programs and an overall decrease in revenue. ADP is in the process of reorganizing their service delivery model due to decreased fund balances and reserves.

### CAO Adjustments

As discussed in other areas of the HHS budget, the Department was asked to absorb the \$1.6 million cost increase to the Human Services – Social Service division that will occur as a result of the State’s decision to eliminate the Coordinated Care Initiative and the In Home Support Services (IHSS) Maintenance of Effort. The Department’s original budget request included absorbing a portion of the cost (\$466,731). In order to help offset the remaining \$1.1 million cost increase, the Department budgeted the transfer of \$393,861 of 1991 Realignment funding from Behavioral Health to Social Services. There is no operational impact on Behavioral Health in FY 2017-18 due to this transfer, other than a relative decrease to Appropriations for Contingency when compared to what the Contingency would be without the budgeted transfer. This additional transfer has been reflected in the CAO Recommendation.

# Behavioral Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

### Source & Use of Funds

Based on the FY 2017-18 Governor's Budget, HHSa projects an 18 percent (\$658,000) decrease in 2011 Realignment revenue compared to the FY 2016-17 budgeted amounts, primarily due to a decrease in El Dorado County's allocation percentage of the State 2011 Behavioral Health subaccount. HHSa projects an additional 1 percent (\$33,000) decrease in 1991 Realignment funds, mainly due to an increase in the offset in this revenue for the care of two of the County's clients who are placed at state hospitals. HHSa projects a 19 percent (\$1.1 million) increase in MHSA revenue based on revenue projected from the Proposition 63 tax in the FY 2017-18 Governor's Budget.

The BHD use of Fund Balance (available fund balance, less appropriations for contingencies) is specific to sub-funds:

- \$1,090,599, a decrease of 0% , from Traditional Mental Health (Fund 11-110-001)
- \$4,110,045, a decrease of 26% (\$1.5 million), from MHSA (11-110-003)
- \$183,000, a decrease of 48% (\$168,000), from Alcohol and Drug Special Revenue Funds

A new 3-year MHSA plan will be submitted to the Board in June and could result in changes in the use of fund balance for MHSA as part of the addenda budget process.

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 41 MENTAL HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0320	COURT FINE: OTHER	67,005	75,000	70,000	70,000	-5,000
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	67,005	75,000	70,000	70,000	-5,000
0400	REV: INTEREST	41,477	42,000	42,000	42,000	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	41,477	42,000	42,000	42,000	0
0663	ST: MENTAL HEALTH PROPOSITION 63	6,625,739	6,102,097	7,232,400	7,232,400	1,130,303
0880	ST: OTHER	477,995	477,995	477,995	477,995	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	7,103,734	6,580,092	7,710,395	7,710,395	1,130,303
1100	FED: OTHER	342,607	342,607	342,948	342,948	341
1101	FED: BLOCK GRANT REVENUES	908,529	961,623	961,623	961,623	0
1107	FED: MEDI CAL	6,405,085	6,487,099	6,412,449	6,412,449	-74,650
1108	FED: PERINATAL MEDI CAL	140,211	120,000	152,552	152,552	32,552
1127	FED: HEALTHY FAMILIES	11,829	0	0	0	0
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	7,808,261	7,911,329	7,869,572	7,869,572	-41,757
1640	MENTAL HEALTH SERVICES: PRIVATE INS	87,400	87,400	87,400	87,400	0
1641	MENTAL HEALTH SERVICES: PRIVATE	33,688	10,500	10,500	10,500	0
1642	MENTAL HEALTH SERVICES: OTHER	400,000	400,000	400,000	400,000	0
1643	MENTAL HEALTH SERVICES: CO	15,000	15,000	15,000	15,000	0
1644	MENTAL HEALTH SERVICES: PUBLIC	86,000	86,000	86,000	86,000	0
1649	MENTAL HEALTH SERVICES: OTHER	80	0	0	0	0
1740	CHARGES FOR SERVICES	5,000	5,000	5,000	5,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	627,168	603,900	603,900	603,900	0
1940	MISC: REVENUE	104,794	104,000	755,050	755,050	651,050
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	104,794	104,000	755,050	755,050	651,050
2020	OPERATING TRANSFERS IN	827,487	996,305	996,305	996,305	0
2021	OPERATING TRANSFERS IN: VEHICLE	493,463	100,764	338,311	338,311	237,547
2026	OPERATING TRANSFERS IN: PHD SRF	3,499,272	4,135,676	3,076,024	3,076,024	-1,059,652
2027	OPERATING TRSNF IN: SALES TAX	3,573,390	3,756,752	3,556,618	3,162,757	-593,995
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	8,393,612	8,989,497	7,967,258	7,573,397	-1,416,100
0001	FUND BALANCE	4,261,880	13,378,562	13,664,307	13,664,307	285,745
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	4,261,880	13,378,562	13,664,307	13,664,307	285,745
<b>TYPE: R SUBTOTAL</b>		28,407,931	37,684,380	38,682,482	38,288,621	604,241

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 41 MENTAL HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	5,611,709	6,208,433	6,231,200	6,231,200	22,767
3001	TEMPORARY EMPLOYEES	262,515	178,499	294,707	294,707	116,208
3002	OVERTIME	128,695	62,164	68,575	68,575	6,411
3003	STANDBY PAY	39,840	69,100	69,100	69,100	0
3004	OTHER COMPENSATION	64,753	95,050	75,050	75,050	-20,000
3005	TAHOE DIFFERENTIAL	46,065	51,600	54,000	54,000	2,400
3006	BILINGUAL PAY	15,863	22,880	16,640	16,640	-6,240
3020	RETIREMENT EMPLOYER SHARE	1,139,410	1,395,606	1,254,237	1,254,237	-141,369
3022	MEDI CARE EMPLOYER SHARE	87,731	93,691	95,634	95,634	1,943
3040	HEALTH INSURANCE EMPLOYER	1,014,769	1,250,717	1,340,164	1,340,164	89,447
3042	LONG TERM DISABILITY EMPLOYER	15,972	15,972	16,308	16,308	336
3043	DEFERRED COMPENSATION EMPLOYER	9,042	13,019	16,035	16,035	3,016
3046	RETIREE HEALTH: DEFINED	91,435	91,435	107,423	107,423	15,988
3060	WORKERS' COMPENSATION EMPLOYER	67,976	67,976	74,225	74,225	6,249
3080	FLEXIBLE BENEFITS	36,925	38,700	52,500	52,500	13,800
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>8,632,700</b>	<b>9,654,842</b>	<b>9,765,798</b>	<b>9,765,798</b>	<b>110,956</b>
4020	CLOTHING & PERSONAL SUPPLIES	68	0	0	0	0
4040	TELEPHONE COMPANY VENDOR	11,767	11,750	11,750	11,750	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	12,450	12,900	12,900	12,900	0
4060	FOOD AND FOOD PRODUCTS	32,500	32,000	2,000	2,000	-30,000
4080	HOUSEHOLD EXPENSE	10,180	10,050	0	0	-10,050
4083	LAUNDRY	3,000	3,000	3,000	3,000	0
4084	EXPENDABLE EQUIPMENT	137	0	0	0	0
4085	REFUSE DISPOSAL	6,000	6,000	6,000	6,000	0
4086	JANITORIAL / CUSTODIAL SERVICES	34,140	34,140	36,705	36,705	2,565
4100	INSURANCE: PREMIUM	62,761	62,761	41,054	41,054	-21,707
4101	INSURANCE: ADDITIONAL LIABILITY	53,000	53,000	55,200	55,200	2,200
4143	MAINT: SERVICE CONTRACT	17,560	17,560	0	0	-17,560
4144	MAINT: COMPUTER	26,820	26,820	21,820	21,820	-5,000
4160	VEH MAINT: SERVICE CONTRACT	400	400	400	400	0
4180	MAINT: BUILDING & IMPROVEMENTS	5,100	5,100	5,100	5,100	0
4192	MAINTENANCE: LIGHTING	1,100	1,100	1,100	1,100	0
4200	MEDICAL, DENTAL & LABORATORY	52,275	52,275	52,000	52,000	-275
4220	MEMBERSHIPS	5,187	5,187	4,977	4,977	-210
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	12,755	13,575	13,575	13,575	0
4260	OFFICE EXPENSE	7,050	7,050	7,050	7,050	0
4261	POSTAGE	1,266	2,815	2,765	2,765	-50
4262	SOFTWARE	3,945	3,945	0	0	-3,945
4264	BOOKS / MANUALS	3,400	3,400	0	0	-3,400
4266	PRINTING / DUPLICATING SERVICES	1,550	3,050	12,250	12,250	9,200
4300	PROFESSIONAL & SPECIALIZED SERVICES	806,207	707,000	307,000	307,000	-400,000
4313	LEGAL SERVICES	2,500	2,500	2,500	2,500	0
4318	INTERPRETER	1,100	1,100	1,100	1,100	0
4323	PSYCHIATRIC MEDICAL SERVICES	4,377,220	4,249,728	4,249,728	4,249,728	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	3,000	3,550	3,000	3,000	-550
4337	OTHER GOVERNMENTAL AGENCIES	0	0	1,900	1,900	1,900
4341	SERVICE CONNECT EXPENSE	150	150	150	150	0

# Behavioral Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 41 MENTAL HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4400	PUBLICATION & LEGAL NOTICES	16,000	16,000	0	0	-16,000
4420	RENT & LEASE: EQUIPMENT	17,922	12,650	12,650	12,650	0
4421	RENT & LEASE: SECURITY SYSTEM	8,306	8,306	8,306	8,306	0
4440	RENT & LEASE: BUILDING &	357,288	352,132	359,017	359,017	6,885
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	50	50	50	50	0
4461	EQUIP: MINOR	33,474	31,100	2,500	2,500	-28,600
4462	EQUIP: COMPUTER	54,775	54,775	36,300	36,300	-18,475
4463	EQUIP: TELEPHONE & RADIO	1,832	1,832	1,832	1,832	0
4500	SPECIAL DEPT EXPENSE	142,161	132,032	4,500	4,500	-127,532
4501	SPECIAL PROJECTS	1,271,742	1,434,278	1,148,753	1,148,753	-285,525
4502	EDUCATIONAL MATERIALS	9,708	9,369	3,969	3,969	-5,400
4503	STAFF DEVELOPMENT	108,770	109,270	122,270	122,270	13,000
4529	SOFTWARE LICENSE	303,126	303,126	105,326	105,326	-197,800
4532	CLIENT PROGRAM SERVICES	1,500	1,500	0	0	-1,500
4540	STAFF DEVELOPMENT (NOT 1099)	950	800	800	800	0
4600	TRANSPORTATION & TRAVEL	43,432	43,948	43,948	43,948	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	26,493	26,631	26,631	26,631	0
4605	RENT & LEASE: VEHICLE	80,200	80,200	80,200	80,200	0
4606	FUEL PURCHASES	41,850	41,950	41,950	41,950	0
4608	HOTEL ACCOMMODATIONS	27,050	26,800	26,800	26,800	0
4620	UTILITIES	137,000	137,000	137,000	137,000	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>8,238,217</b>	<b>8,155,655</b>	<b>7,017,826</b>	<b>7,017,826</b>	<b>-1,137,829</b>
5000	SUPPORT & CARE OF PERSONS	231,000	233,000	231,000	231,000	-2,000
5002	INSTITUTE MENTAL DISEASE MENTAL	1,448,145	2,421,070	2,421,070	2,421,070	0
5009	HOUSING	488,126	488,126	437,726	437,726	-50,400
5010	TRANSPORTATION SERVICES	2,500	2,500	2,500	2,500	0
5011	TRANSPORTATION EXPENSES	15,388	20,900	18,000	18,000	-2,900
5012	ANCILLARY SERVICES	544,023	544,023	296,813	296,813	-247,210
5013	ANCILLARY EXPENSES	22,684	22,500	124,375	124,375	101,875
5014	HEALTH SERVICES	4,878,545	6,537,888	6,429,856	6,429,856	-108,032
5300	INTERFND: SERVICE BETWEEN FUND	2,539,434	2,694,218	2,526,549	2,526,549	-167,669
5304	INTERFND: MAIL SERVICE	5,075	4,060	3,985	3,985	-75
5305	INTERFND: STORES SUPPORT	3,510	2,808	1,885	1,885	-923
5316	INTERFND: IS PROGRAMMING SUPPORT	21,487	20,000	20,000	20,000	0
5318	INTERFND: MAINTENANCE BLDG & IMPRV	27,658	27,658	27,658	27,658	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>10,227,575</b>	<b>13,018,751</b>	<b>12,541,417</b>	<b>12,541,417</b>	<b>-477,334</b>
6040	FIXED ASSET: EQUIPMENT	10,000	10,000	10,000	10,000	0
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>
7000	OPERATING TRANSFERS OUT	500,000	500,000	673,000	673,000	173,000
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	<b>500,000</b>	<b>500,000</b>	<b>673,000</b>	<b>673,000</b>	<b>173,000</b>
7250	INTRAFND: NOT GEN FUND / SAME FUND	5,958,116	5,623,651	5,895,366	5,895,366	271,715
7258	INTRAFND: REALIGNMENT FUNDS	0	0	466,731	466,731	466,731
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>5,958,116</b>	<b>5,623,651</b>	<b>6,362,097</b>	<b>6,362,097</b>	<b>738,446</b>
7380	INTRFND ABATEMENTS: NOT GENERAL	-5,960,769	-5,623,651	-5,895,366	-5,895,366	-271,715
7388	INTRFND ABATEMENTS: REALIGNMENT	0	0	-466,731	-466,731	-466,731
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-5,960,769</b>	<b>-5,623,651</b>	<b>-6,362,097</b>	<b>-6,362,097</b>	<b>-738,446</b>
7700	APPROPRIATION FOR CONTINGENCIES	0	6,345,132	8,674,441	8,280,580	1,935,448
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	<b>0</b>	<b>6,345,132</b>	<b>8,674,441</b>	<b>8,280,580</b>	<b>1,935,448</b>
<b>TYPE: E SUBTOTAL</b>		<b>27,605,839</b>	<b>37,684,380</b>	<b>38,682,482</b>	<b>38,288,621</b>	<b>604,241</b>
<b>FUND TYPE: 11 SUBTOTAL</b>		<b>-802,092</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 41 SUBTOTAL</b>		<b>-802,092</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2017 - 18

## ORGANIZATIONAL CHART

<b>Health and Human Services Agency</b>	
<b>Health Services Department</b>	
<b>Behavioral Health Division</b>	
<i>92.55 FTEs</i>	
<b>Traditional Behavioral Health Programs 27.86 FTE</b>	<b>Men Hlth Svcs Act (MHSA) Programs 48.04 FTE</b>
<b><i>Placerville</i></b> <span style="float: right;"><b>22.98</b></span>	<b><i>Placerville</i></b> <span style="float: right;"><b>34.32</b></span>
Administrative Secretary 1.00	Administrative Technician 1.10
Administrative Technician 0.90	Department Analyst I/II 1.00
Assistant Director of Health Services 0.50	Health Education Coordinator 0.15
Deputy Director 1.00	Manager of Mental Health Programs 0.30
Manager of Mental Health Programs 0.70	Mental Health Aide 4.45
Medical Office Assistant I/II 4.00	Mental Health Clinical Nurse 0.50
Medical Records Technician 0.90	Mental Health Clinician IA/IB/II 14.95
Mental Health Aide 1.80	Mental Health Medical Director 0.29
Mental Health Clinical Nurse 0.50	Mental Health Program Coordinator 2.47
Mental Health Clinician IA/IB/II 4.55	Mental Health Worker I/II 6.44
Mental Health Medical Director 0.71	Program Assistant 0.10
Mental Health Patient's Rights Advocate 0.40	Program Manager 0.20
Mental Health Program Coordinator 1.03	Psychiatric Technician I/II 1.45
Mental Health Worker I/II 1.56	Psychiatrist I/II 0.41
Program Manager 0.80	Public Health Nurse Practitioner 0.51
Psychiatric Technician I/II 0.55	<b><i>South Lake Tahoe</i></b> <span style="float: right;"><b>13.72</b></span>
Psychiatrist I/II 0.59	Administrative Technician 0.05
Public Health Nurse Practitioner 0.49	Health Education Coordinator 0.10
Sr. Office Assistant 1.00	Manager of Mental Health Programs 0.25
<b><i>South Lake Tahoe</i></b> <span style="float: right;"><b>4.88</b></span>	Medical Office Assistant I/II 0.25
Administrative Technician 0.95	Mental Health Clinician IA/IB/II 4.62
Manager of Mental Health Programs 0.75	Mental Health Program Coordinator 1.00
Medical Office Assistant I/II 0.75	Mental Health Worker I/II 3.00
Mental Health Clinician IA/IB/II 1.38	Mental Health Worker I/II -LT 3.50
Program Manager 1.00	Psychiatric Technician I/II 0.95
Psychiatric Technician I/II 0.05	
	<b><i>Alcohol &amp; Drug Programs 16.65 FTE</i></b>
	<b><i>Placerville</i></b> <span style="float: right;"><b>11.75</b></span>
	Alcohol and Drug Program Division Mgr 1.00
	Disease Investigtn/Contrl Specialist I/II 0.50
	Health Education Coordinator 4.35
	Health Program Specialist 2.00
	Mental Health Clinician IA/IB/II 1.00
	Mental Health Program Coordinator 0.50
	Office Assistant I/II 0.50
	Program Assistant 0.90
	Supv Health Education Coordinator 1.00
	<b><i>South Lake Tahoe</i></b> <span style="float: right;"><b>4.90</b></span>
	Health Education Coordinator 1.90
	Health Program Specialist 1.00
	Mental Health Clinician IA/IB/II 1.00
	Supv Health Education Coordinator 1.00





# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### MISSION

The County of El Dorado Health and Human Services Agency (HHS), Department of Human Services (DHS), Community Services and Social Services Divisions provide a range of programs to assist persons in attaining or maintaining their self-sufficiency, independence, safety and/or well-being. The Department's mission is to respectfully serve all persons in a manner that improves the overall quality of life in El Dorado County.

### DEPARTMENT BUDGET SUMMARY

	15/16 Actuals	16/17 Budget	17/18 Dept Requested	17/18 CAO Recommend	Change from Budget to Recommend	% Change
Use of Money	\$ (199)	\$ 3,619	\$ 3,180	\$ 3,180	\$ (439)	-12.1%
State	\$ 8,564,049	\$ 8,155,470	\$ 7,870,007	\$ 7,870,007	\$ (285,463)	-3.5%
Federal	\$ 29,417,695	\$ 33,061,269	\$ 34,032,092	\$ 34,028,872	\$ 967,603	2.9%
Other Governmental	\$ 6,353	\$ 18,000	\$ 18,000	\$ 18,000	\$ -	0.0%
Charges for Service	\$ 1,141,812	\$ 1,280,593	\$ 1,100,742	\$ 1,100,742	\$ (179,851)	-14.0%
Misc.	\$ 732,936	\$ 937,716	\$ 924,329	\$ 851,329	\$ (86,387)	-9.2%
Other Financing Sources	\$ 20,820,818	\$ 23,610,886	\$ 24,585,366	\$ 24,870,436	\$ 1,259,550	5.3%
Use of Fund Balance	\$ -	\$ 826,326	\$ 710,420	\$ 710,420	\$ (115,906)	-14.0%
<b>Total Revenue</b>	<b>\$ 60,683,464</b>	<b>\$ 67,893,879</b>	<b>\$ 69,244,136</b>	<b>\$ 69,452,986</b>	<b>\$ 1,559,107</b>	<b>2.3%</b>
Salaries and Benefits	\$ 24,202,090	\$ 27,365,082	\$ 27,835,165	\$ 27,276,918	\$ (88,164)	-0.3%
Services & Supplies	\$ 3,400,171	\$ 5,574,940	\$ 5,174,730	\$ 5,084,353	\$ (490,587)	-8.8%
Other Charges	\$ 26,702,805	\$ 30,688,116	\$ 33,176,840	\$ 33,172,748	\$ 2,484,632	8.1%
Fixed Assets	\$ 49,822	\$ 43,300	\$ 30,450	\$ 30,450	\$ (12,850)	-29.7%
Operating Transfers	\$ 500	\$ 1	\$ -	\$ -	\$ (1)	-100.0%
Intrafund Transfers	\$ 5,172,198	\$ 8,363,429	\$ 8,121,344	\$ 7,944,615	\$ (418,814)	-5.0%
Intrafund Abatements	\$ (178,303)	\$ (162,911)	\$ (184,115)	\$ (184,115)	\$ (21,204)	13.0%
Contingency	\$ -	\$ -	\$ 68,598	\$ -	\$ -	0.0%
Reserves	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	0.0%
<b>Total Appropriations</b>	<b>\$ 59,349,283</b>	<b>\$ 71,871,957</b>	<b>\$ 74,223,012</b>	<b>\$ 73,449,969</b>	<b>\$ 1,578,012</b>	<b>2.2%</b>
<b>Net County Cost</b>	<b>\$ (1,334,181)</b>	<b>\$ 3,978,078</b>	<b>\$ 4,978,876</b>	<b>\$ 3,996,983</b>	<b>\$ 18,905</b>	<b>-0.1%</b>
<b>General Fund Contribution</b>	<b>\$ 2,309,074</b>	<b>\$ 2,463,935</b>	<b>\$ 2,579,051</b>	<b>\$ 2,311,273</b>	<b>\$ (152,662)</b>	<b>-6.2%</b>
FTEs	345.00	352.52	350.52	338.62	(13.90)	-3.9%

### MAJOR BUDGET CHANGES: GENERAL FUND (TYPE 10)

#### Revenues

##### *State Intergovernmental*

(\$87,080) Net decrease in State funding for CalWORKs and CalFresh Administrative Activities (\$171,490) which is offset by an increase in State funding for Foster Care Assistance of \$84,410.

##### *Federal Intergovernmental*

\$1,343,555 Increase in federal funding, primarily for Admin Public Assistance of \$1,001,580, Foster Care of \$380,000, Adoption of \$235,000, Medi-Cal of \$95,332 offset by decrease in funding for CalFresh Administrative Activities (\$489,492).

# Human Services Division

## RECOMMENDED BUDGET • FY 2017 - 18

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### *Other Financing Sources*

\$1,412,212 Increase in Other Financing Sources, mostly due to a budgeted increased use of 2011 Protective Services Realignment for AB403 activities, and an increased use of 1991 Realignment due to an increase of IHSS costs. The 1991 Realignment transfer authority between Social Services, Public Health and Behavioral Health was used to increase 1991 Social Services Realignment availability to help offset the increased costs by \$1,019,579.

### Appropriations

#### *Salaries and Benefits*

\$154,621 Increase primarily due to adjustments in salary and benefits, an increase in Overtime to bring budget in line with actual historical trends (\$171,711), offset with a reduction of for the elimination of 6.4 vacant positions (\$252,224) in order to absorb the IHSS cost transfers from the State.

#### *Services and Supplies*

\$161,961 Increase primarily due to an increase in Children's Welfare Service contracts of \$232,110, an increase in Children's Welfare Service system requirements and facility needs of \$197,966, offset by a decrease in Insurance Premiums (\$109,107) and a decrease in Special Projects (\$138,669).

#### *Other Charges*

\$2,811,028 Increase primarily due to an increase in IHSS Program costs of \$1,261,717, an increase in CalWORKs Assistance payments of \$327,391, an increase in Foster Care Assistance payments of \$781,000, and an increase in Adoption Assistance payments of \$470,000, all due to state legislative changes, offset by slight decreases in Client Health Services and SNAP Ed (\$68,072).

#### *Intrafund Transfers*

(\$440,018) Decrease primarily due to a decrease in the HHSA Admin Indirect Cost Rate from 30% in FY 2016-17 to 27% in FY 2017-18 (\$262,268), a reduction in the departmental transfer for fraud investigations (\$51,000), and a reduction in the departmental transfer for programing support (\$90,000).

## MAJOR BUDGET CHANGES: SPECIAL REVENUE FUND (TYPE 11)

### Revenue

#### *Federal Intergovernmental*

(\$602,365) Decrease in funding mostly due to a decrease of the Low Income Home Energy Assistance Program (LIHEAP) (\$707,980), offset by an increase for the CalOES Victim Services Grant award \$136,319.

Health and Human Services Agency  
RECOMMENDED BUDGET • FY 2017 - 18

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*Charges for Services*

(\$191,181) Decrease primarily due to a reduction in revenue for Senior Day Care services (\$151,500), and a reduction in revenue for Aging Programs (\$47,380).

*Miscellaneous Revenue*

(\$86,387) Decrease mostly due to a decrease in expected donations, resulting in a decrease in Aging Programs (\$73,000).

*Other Financing Sources*

(\$192,679) Decrease in overall General Fund contribution, due to a reduction of Aging Programs (\$267,778), offset by an increase for the Senior Nutrition Cameron Park site added during FY 2016-17 (\$75,009).

*Fund Balance*

(\$45,885) Decrease to the expected beginning fund balance available primarily in Aging Programs (\$36,126) and MAA (\$8,724).

Appropriations

*Salaries and Benefits*

(\$189,092) Decrease in salaries and benefits primarily due to the reduction in Aging Programs (\$306,023), offset by an increase from the Workforce Innovation Opportunity Act (WIOA) service integration (\$47,898), an increase of Overtime (\$32,000), and increases in other benefits (\$37,033).

*Services and Supplies*

(\$630,710) Decrease due to a reduction of Special Projects in LIHEAP (\$150,613), Senior Day Care (\$119,256), and Aging Programs (\$240,953).

*Other Charges*

(\$410,483) Decrease due primarily to a reduction in LIHEAP contract Voucher payments to clients (\$580,290), offset by an increase for the award of the CalOES Victim Services Grant (\$136,319).

*Fixed Assets*

\$23,450 Replacement of the Fast Freezer in Placerville central kitchen.

\$7,000 Replacement of the stovetop/oven for the El Dorado Hills Senior Nutrition site.

*Reserves*

\$125,000 Increase due to the designation for a reserve for donations related to Aging Programs.

# Human Services Division

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## MAJOR BUDGET CHANGES: SPECIAL REVENUE FUND (TYPE 12)

### Revenue

#### *State Intergovernmental*

(\$198,383) Decrease in State funding due to the anticipated elimination of the IHSS Maintenance of Effort (MOE).

#### *Federal Intergovernmental*

\$226,413 Increase in federal funding due to Title XIX revenue to IHSS Public Authority of \$149,565 and to Public Housing of \$76,848.

### Appropriations

#### *Salaries and Benefits*

(\$53,693) Decrease primarily due to a decrease in overtime (\$33,001) to align with actual spending, and adjustments to retirement and health benefits.

#### *Services and Supplies*

(\$21,838) Decrease primarily due to a reduction in Special Projects (\$10,783), and a decrease in Computer Equipment (\$9,595).

#### *Other Services*

\$84,087 Increase due primarily to the Public Authority and IHSS Provider costs of \$29,177, and housing in Public Housing Authority (PHA) \$54,910.

## BUDGET SUMMARY BY PROGRAM

	<b>Appropriations</b>	<b>Revenues</b>	<b>Net County Cost</b>	<b>GF Contribution</b>	<b>Staffing</b>
Community Programs	\$ 2,653,160	\$ 2,653,160	\$ -	\$ 121,000	10.55
Workforce Innovation (WIOA)	\$ 536,562	\$ 536,562	\$ -	\$ 80,000	4.17
Public Housing Authority	\$ 3,295,601	\$ 3,295,601	\$ -	\$ 19,401	3.55
Aging and Adult Continuum of Care	\$ 6,712,706	\$ 5,061,294	\$ 1,651,412	\$ 2,000,256	46.52
IHSS Public Authority	\$ 1,077,224	\$ 1,077,224	\$ -	\$ 90,616	4.20
<b>Community Services Total</b>	<b>14,275,253</b>	<b>12,623,841</b>	<b>1,651,412</b>	<b>2,311,273</b>	<b>68.99</b>
SB 163 Wraparound	\$ 58,040	\$ 58,040	\$ -	\$ -	0.00
CalOES Elder Abuse Grant	\$ 227,520	\$ 227,520	\$ -	\$ -	1.00
CalOES Victim Services Grant	\$ 136,319	\$ 136,319	\$ -	\$ -	0.00
SS Admin & Public Assistance	\$ 58,752,837	\$ 56,407,266	\$ 2,345,571	\$ -	268.63
<b>Social Services</b>	<b>\$ 59,174,716</b>	<b>\$ 56,829,145</b>	<b>\$ 2,345,571</b>	<b>\$ -</b>	<b>269.63</b>
<b>Total</b>	<b>\$ 73,449,969</b>	<b>\$ 69,452,986</b>	<b>\$ 3,996,983</b>	<b>\$ 2,311,273</b>	<b>338.62</b>

## PROGRAM SUMMARIES

### Community Programs

Community Programs provide a range of services designed to meet specific special needs of low-income, disabled and other targeted County resident population groups. These services help qualified applicants meet basic needs to ensure their health and well-being, maintain their independence, acquire permanent housing and/or continue living in their own homes.

Community Programs include the federally funded Low-Income Home Energy Assistance Program (LIHEAP), which assists with the purchase of home heating fuel or firewood; LIHEAP and Department of Energy (DOE) Weatherization Assistance Program which provides families with more energy efficient structures; the Community Services Block Grant (CSBG) that is used to offset administrative costs for Community Programs. Funding for these programs is ongoing.

Community Programs funding is 81.19% Federal, 14.25% Fees/Donations/Other and 4.56% County funds. Revenues are ongoing in nature. The General Fund contribution is used to offset excess administrative allotment of Community Program low-income grants and designated initiatives.

### Workforce Innovation and Opportunity Act (WIOA)

Workforce Innovation and opportunity Act (WIOA) Program provides funding for training and/or retraining of youth and adults to meet the demands of the local workforce and funds the operation of the Connections Workforce One Stop Resource Centers to help meet multiple needs of the unemployed and businesses in El Dorado County.

WIOA is funded with 88.32% Federal revenues that are ongoing in nature and 11.66% County Fund.

### Public Housing Authority (PHA)

The Public Housing Authority (PHA), through the Housing Choice Voucher Program, enables eligible households to rent existing and safe housing by making housing assistance payments to private landlords. Federal funds are also used to reimburse clients for utility costs. The Family Self-Sufficiency Program provides a monetary incentive to clients in order to promote self-sufficiency and decrease the use of public assistance.

PHA funding is Federal, Fees/Donations/Other. Revenues are ongoing in nature with the exception of \$24,863 which represents amount reserved for operating fund balance.

### Aging and Adult Continuum of Care

Aging and Adult Continuum of Care consists of a wide array of programs that assist seniors age 60 and over and functionally disabled or mentally impaired adults to remain safe and stable, as well as active and independent to the greatest extent possible. El Dorado County operates as the Area Agency on Aging for the County, enabling the County to receive federal funding to provide an array of Senior Services.

Programs include: Information and Assistance; Senior Legal Services; Ombudsman services for residents of local care facilities; Senior Center (social and recreational programs); Senior Nutrition services, with meals served daily at eight congregate meal sites and countywide home-delivered meals; Family Caregiver Support services to assist families who are caring for a dependent adult in their home.

# Human Services Division

## RECOMMENDED BUDGET • FY 2017 - 18

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The mandated Public Guardian Program establishes and administers conservatorships of the person and/or the estates of individuals who are functionally disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse. Public Guardian case managers are working in collaboration with the Sheriff's Office and Probation Department to ensure that offenders in the custody of the Sheriff and/or under the supervision of the Probation Officer will receive the services and support necessary to successfully re-integrate into the community.

Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM), programs which are administered by the California Department of Health Care Services, leverage allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities & case management services.

Aging and Adult Continuum of Care funding includes Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature, with the exception of \$592,500 which is one-time-only MAA/Linkages Fund Balance reserved for pending outstanding audits.

### IHSS Public Authority

The mission of the In Home Support Services (IHSS) Public Authority (PA) is to improve the availability and quality of in-home supportive services by providing IHSS recipients with access to care providers who have received the training and met the standards set by the State of California. IHSS Public Authority funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature.

### SB 163 Wraparound Program

The SB 163 Wraparound Program is designed to improve youth outcomes. Until June 30, 2009 County participation was funded by filling six slots for high-risk youth, with savings available for reinvestment to provide additional services to at-risk youth in the community. As of FY 2010-11 services provided in the community were funded entirely from use of the fund balance and interest earnings related to this program from prior years. Use of the remaining fund balance in FY 2017-18 is budgeted to pay for special projects to continue working with high-risk youth and their families.

### CalOES Victim Services Grant

El Dorado County was awarded a two year Victim Services Grant from the California Office of Emergency Services (CalOES). This grant will provide enhanced funding to CASA of El Dorado County for increased services and support to victimized youth in Foster Care.

### Social Services Administration and Public/Client Assistance

Social Services Public Assistance Programs are designed to protect and meet the basic needs of El Dorado County's most vulnerable population groups, and are Federal and/or State mandated requiring that the County provide assistance to eligible applicants regardless of the availability of local resources. The lack of County compliance with applicable regulations can result in Federal and/or State fiscal sanctions and a resultant loss of funding. Public Assistance Programs include the California Work Opportunity and Responsibility to Kids (CalWORKs), Cal-Fresh, Homeless Assistance, Adoption Assistance, Foster Care Assistance, and Supportive General Assistance.

Social Services Administration staff determine eligibility for: CalWORKs, Medi-Cal, Cal-Fresh, Temporary Assistance for Needy Families (TANF), County Medical Services Program (CMSP) and General Assistance (GA). Protective services programs provided through Social Services Administration

include Child Protective Services (CPS), Adult Protective Services (APS) and In-Home Supportive Services (IHSS).

Social Services programs, both administrative and assistance, operate mostly on a cost sharing basis where the County is required to expend a percentage of the non-federal share of costs for the provision of services. This percentage varies by program, and the County share is generally paid for with Realignment funding sources. The CalWORKs administrative program operates under a Maintenance of Effort (MOE) basis, where the County is required to contribute a minimum amount of funding toward the administration of the program, after which, the County is reimbursed with Federal and/or State funding up to a capped allocated amount. In addition to traditional funding, APS was also awarded a two year grant from the California Office of Emergency Services for Elder Abuse. Collaboration between the District Attorney's Office and Social Services will provide enhanced services and support to elderly victims of crime.

Social Services Administration and Public/Client Assistance funding is from Federal, State, and Realignment sources. The revenues are generally ongoing in nature.

#### In-Home Supportive Services Program

Perhaps the most significant budget issue for counties at this time is the elimination of the Coordinated Care Initiative and the resulting reversal of the Administration's plan for managing In Home Supportive Services costs.

On January 10, 2017, the Director of the Department of Finance issued notice that the state will end the Coordinated Care Initiative (CCI) and eliminate the In-Home Supportive Services (IHSS) Maintenance of Effort (MOE) arrangement that was enacted in 2012 and 2013, which had limited county IHSS costs to a base year calculation of 2011-12 costs plus an annual 3.5 percent inflator. This reversal shifts an estimated \$625 million shift of new program costs to counties statewide. El Dorado County's estimated cost increase is \$1.6 million.

This is on top of program growth related cost increases. Since its realignment to counties in 1991, the IHSS program has been generally underfunded relative to caseload and cost increases. The anticipated \$1.6 million increase includes costs related to caseload increases that have occurred over the past several years (during the time that the state had been covering these program costs), as well as costs anticipated due to the minimum wage increase recently enacted by the state (up to \$15 per hour by 2022), the state's extension of three paid sick leave days to IHSS workers (SB3, 2016), and required implementation of new federal overtime regulations.

IHSS is a federal entitlement Medicaid program and receives 50 percent federal funding. Absent the MOE deal with the State which capped the county cost, the remaining 50 percent of cost is shared by California and counties, with the state paying 65 percent of the nonfederal share and the counties paying 35 percent. Program growth, and therefore the County's cost, is not limited. Counties must administer the program in accordance with federal law and cannot reduce or alter the program in response to cost or budget pressures.

The IHSS program was created to reduce the number of people who required expensive institutional care. IHSS recipients are allowed to choose their IHSS care providers, and family members may qualify. County social workers determine the number of IHSS hours for each consumer based on the client's needs. The IHSS Public Authority maintains a registry of approved providers, and conducts employment, administration, and initial timecard setup.

# Human Services Division

## RECOMMENDED BUDGET • FY 2017 - 18

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The IHSS program grows roughly 6 to 7 percent a year, mostly due to demographics and an aging population. Counties use dedicated 1991 Realignment revenues to pay for IHSS program costs. Further, IHSS is a caseload-driven program within 1991 Realignment, meaning increases in caseload are given priority for any growth funding. Increases in IHSS costs could affect the future share of growth funding received by the Health and Mental Health Subaccounts. Further, realignment revenues in the years in which the MOE was in effect were sufficient to cover the county share of costs for the program. Realignment revenues are currently less stable due to slowdowns in parts of the economy, and are not sufficient to cover the additional program costs enacted or imposed since 2012.

It is important to note that, due to the way the initiative was structured, this decision does not require approval through the state budget process. While the Governor has proposed in his “May Revise” Budget proposal to forestall this shift back to counties, as of the date of this writing, the State Legislature has not taken action to alleviate the impact of the cost shift.

Rather than increase the General Fund contribution to Human Services to make up for the State’s decision to no longer contribute their share of cost to the program, HHSA has been asked to absorb the estimated \$1.6 million additional costs for the IHSS Program. For FY 2017-18 HHSA is proposing to exercise additional 1991 Realignment Transfers from Public Health and Mental Health, reduce vacant staffing, and reduce other expenses, in order to absorb the additional IHSS costs within the Social Services and HHSA Administrative and Finance Divisions, with minimal impact to the other programmatic divisions in the budget year. This proposal is further detailed in the Recommended Budget section of this narrative and in the HHSA Agency budget narrative.

### New Services

#### *Social Services Division*

##### AB 403 - Continuum of Care Reform

- In response to AB 403, the Continuum of Care Reform (CCR) for Foster Youth, SSD is continuing to increase its participation in the AB 2129 Foster Parent Training and Recruitment Program (FPT&R). This program is funded with Federal and Protective Services Realignment revenue, and will allow SSD to concentrate efforts on recruiting, training and retaining additional local foster family homes.
- The State implemented the Resource Family Approval (RFA) Program which consolidates and replaces existing requirements for foster parent licensing, relative and guardian approval, and adoption. It will no longer be necessary for a family caring for a foster youth to obtain additional licensing or approval if they wish to pursue adoption or permanent guardianship.
- The State implemented the Child and Family Team (CFT) Program. Each youth placed in Foster Care is required to have a Child and Family Team consisting of the child, youth and family, and a formal and informal support network who will advocate for the child throughout the duration of the case. It is intended to reduce the amount of time a child spends in Foster Care, focusing on stability and permanency.

##### Foster Parent Recruitment and Retention Services

The Foster Parent Recruitment and Retention Services (FPRRS) Program also provides planning, recruitment and training activities to increase the number of licensed skilled foster and adoptive families. This program is funded with federal and state revenue.



#### CalWORKs Housing Support Program

The CalWORKs program received increased funding for the Housing Support Program (HSP), which will target the reduction of homelessness for those who may not qualify for traditional CalWORKs housing support. HHSA received an additional \$330K Federal allocation, for a total of \$803K, which will provide housing and other support services for families in need. Some of the allowable costs are rent and rental deposits, utility deposits, moving costs, and credit repair services to help families find affordable and sustainable homes.

#### California Office of Emergency Services Grants

During FY 2016-17, SSD was awarded two grants from the California Office of Emergency Services (CalOES). The first is a two year grant focusing on providing enhanced services to victims of elder abuse. Services are being provided through collaboration between the District Attorney, who is providing a Victim Witness Specialist, and the Social Services Adult Protective unit, who is providing Social Worker support and emergency services. The second is also a two year grant which provides CASA of El Dorado County enhanced funding for the purpose of providing additional youth victim support services. Community Services Division

There are no new client services in the Community Services Division.

#### PENDING ISSUES AND POLICY CONSIDERATIONS

##### Social Services Division

The costs of programs that are largely funded with realignment revenue sources are increasing, which creates a greater financial risk to the County should the State experience an economic downturn. Most Social Services programs are mandated and include a county share of cost, which is paid in concept with Realignment funding. Social Services funding allocations are typically capped at levels established by the State, which when exceeded will require additional funding in excess of the share of cost ratio. Historically, the County has not established a Realignment reserve account in order to protect the delivery of services. Additional County General Fund may be required in the event costs increase at a higher rate than revenues are realized. Recently, the State has made some legislative decisions that will increase the cost of services in the areas of CalWORKs, Child Welfare Services, and IHSS.

##### *In-Home Supportive Services Program*

The status of the IHSS program and the cost sharing arrangement with the State will continue to be a concern for the foreseeable future. It likely that any budget solution adopted by the State will impact counties with a shift of cost above that which was anticipated under the MOE arrangement. Counties will need to prepare in the current budget year and remain diligent in future years to be able to absorb any cost shift or increase its General Fund contributions to cover these program costs.

##### *In Home Supportive Services - Public Authority (IHSS-PA)*

In Home Supportive Services - Public Authority (IHSS-PA) will require an ongoing County General Fund contribution due to the elimination of the IHSS MOE.

# Human Services Division

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## *CalWORKs Max Family Grant Increase*

With the repeal of the CalWORKs Max Family Grant (MFG), CalWORKs recipients will now be entitled to an increase in benefits as the size of their families grow. In the 1990's California implemented the Max Family Grant law that would not allow for additional cash benefits to be awarded to a CalWORKs recipient who had a child while receiving cash aide. As of January 1, 2017, recipients who were previously denied benefits for children under this law will now receive an increase to their cash assistance payments.

## *Permanent Homeless Assistance*

Also, as of January 1, 2017, the CalWORKs "Once in a Lifetime" Permanent Homeless Assistance payment was repealed and Permanent Homeless Assistance now can be claimed by a recipient annually. SSD has already seen a marked increase in the processing of applications for this benefit; while the State simultaneously cut the budgeted allocation for CalWORKs administrative activities.

## *AB 403 - Continuum of Care Reform*

AB 403, the Continuum of Care Reform (CCR) for Child Welfare Services (CWS), went into effect January 1, 2017. CCR reforms CWS programs with an increase to services and support for children in Foster Care, a reduction in the amount of children placed in high level group homes, and a restructuring of the foster care assistance payments from an age based system to needs based. Additional programs include the Resource Family Approval (RFA) and the implementation of Child and Family Teams (CFT). The State is assuming that the stepping down of children from high cost group homes will result in savings that could be used to fund the increase in administrative activities for children's programs. In reality, the restructuring of Foster Care Assistance resulted in an across the board benefit increase to children placed in low level care and family settings. Any savings from successfully stepping children down from group home placements will not be enough to offset the benefit increases. If the County does realize assistance savings in the average cost per case, the savings will be recouped by the State from the 2011 Protective Services Realignment Subaccount to fund the State's increased cost in administrative activities. The savings calculation is being evaluated by the State on a county by county basis.

## *Child Welfare Services - AB 12*

In 2010 AB 12 was implemented, which extends foster care services to children up to 21 years of age, and was considered by California Counties to be mandated and reimbursable. However, in March of 2016, counties were notified that as a result of 2011 Realignment, the level of services above the original realigned amount is discretionary and increased costs are not reimbursable. Counties grew the programs under AB 12, and now are looking at potentially cutting back the levels of service due to an increasing shortage of realignment funding.

## *Community Services Division*

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### *Targeted Case Management Program*

Public Guardian (PG) Target Case Management (TCM) Program has been recently going through audits that are retroactive back to FY 2010-11. This is due to the State changing the methodologies for TCM time studies and financial reporting in FY 2013-14, and applying the new regulations back to FY 2010-11. This resulted in amounts due back to the State for audited prior years' over collections. It is estimated that the PG TCM program could be required to return an estimated \$100,000 to the State over the next couple of years, as prior year audits are completed.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

Going forward, PG receives TCM revenues periodically throughout the year by invoicing the State for case management services provided to the target populations. After the close of the fiscal year, the revenues received during the year are trued up to the cost of doing business and available funding for Certified Public Expenditures (CPE) through an annual cost report. The cost report also establishes the rate for services for the following year. Due to the fiscal nature of the TCM Program, the annual cost report will often result in an amount due back to the State for the prior year. PG is a General Fund program, so the cost report settlements can create General Fund issues. It is recommended that the audit reserve, established in FY 2015-16, continue to be funded and utilized for the stability of cash flow.

### *Workforce Innovation and Opportunity Act*

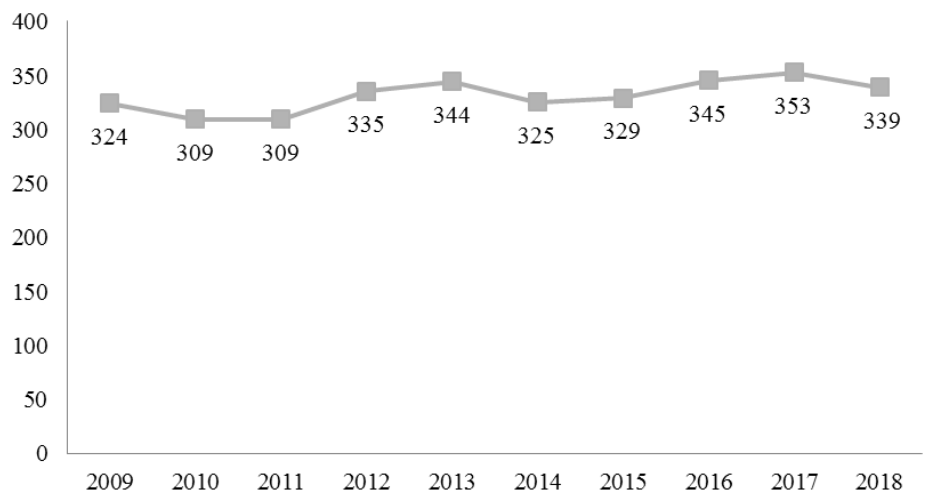
Continual decreases of El Dorado County's funding in the Workforce Innovation and Opportunity Act (WIOA) are an area of concern. The grant decreased funding for program staff while the client service output requirement doubled. HHSA is concerned that we will not be able to meet the requirements of this grant with the current staffing and funding. It is projected this program will require a higher level of ongoing general fund support.

### *Public Housing Authority*

Public Housing Authority's operation funding continues to be short of actual cost, resulting in on going use of fund balance. HHSA anticipates exhausting this fund balance and the need for General Fund support going forward. The program requirements and fair market rent cost changes create a challenge for program operations.

## STAFFING TREND

Staffing for the Department of Human Services has increased slightly in recent years due to changes in workload and program funding. The recommended staff allocation for FY 2017-18 is 338.62. This includes the department request to delete 2.0 vacant Employment & Training Worker I/II positions in Community Services, as well as adjustments for true-ups among HHSA divisions. Part of the solution to absorb the increased IHSS costs, was to delete 6.4 chronically vacant positions in the Income Maintenance Division. The recommended staff allocation also includes the reduction of 3.5 positions in the Senior Legal Program. As currently recommended, this would result in a Reduction in Force of 3.5 FTEs, with a recommended effective date of August 4<sup>th</sup>. There is also one over-fill position that will be vacant and deleted effective in July. The Department currently has 352.52 FTEs.



# Human Services Division

## RECOMMENDED BUDGET • FY 2017 - 18

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### RECOMMENDED BUDGET

Overall, the Budget for Human Services is recommended at \$73,449,969. The Recommended Budget reflects an increase in revenue of \$1,559,107 (2%) and an increase in appropriations of \$1,578,012 (2%) when compared to the FY 2016-17 Adopted Budget.

Net County Cost is \$3,996,983, which is an increase of \$18,905 (0% increase) compared to the FY 2016-17 Adopted Budget. General Fund Contribution is \$2,311,273, which is a decrease of (\$152,662) or 6% compared to FY 2016-17 Adopted Budget.

### Social Services Division

The Social Services budget is recommended at \$59,174,716, which includes \$2,345,571 in General Fund support. General Fund support represents approximately 4% of the total Social Services budget for FY 2017-18. General Fund support is increasing by \$92,105 from the FY 2016-17 Adopted Budget primarily due to an increase in General Admin costs of \$32,477, an increase in indigent burials based on actuals of \$24,000, and an increase in unfunded A-87 Cost Plan allocation costs of \$36,628.

As a result of the Governor's proposal to eliminate the Coordinated Care Initiative (CCI) and the In Home Support Services (IHSS) Maintenance of Effort (MOE), approximately \$1.6 million in cost will be transferred from the State to the County in FY 2017-18. This amount is proposed to be absorbed by HHSA by the following actions, all of which are included in the Recommended Budget:

1. The Department will exercise transfer authority to move 1991 Realignment funding from Public Health (10%) and Behavioral Health (10%) divisions of \$860,593.
2. Chronically vacant positions will be reduced within Social Services for 6.4 Eligibility Worker I/II positions, offset by a decrease in the budgeted vacancy rate for the division for a net cost decrease of (\$288,043).
3. Reduce Foster Care and Adoption Assistance, net cost impact zero.
4. Reduce other expenses that are billed from other Departments (IT custom programming and District Attorney Fraud Transfer) to match what those Departments have budgeted to bill out for and increase Special Revenue Fund Balance for a total of (\$299,987).
5. Delete the vacant Chief Assistant Director position from the Administrative and Financial Services Division for a savings of (\$151,377).

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

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### Community Services Division

The Community Services budget is recommended at \$14,275,253, which includes \$3,962,685 in General Fund support. General Fund support represents approximately 27.8% of the total Community Services budget for FY 2017-18. General Fund support is decreasing by (\$225,862), or (5.4%) from the FY 2016-17 Adopted Budget of \$4,188,547.

### CAO Adjustments

The Chief Administrative Office asked the Department to reduce PC and Desktop purchases due to the rollout of VDI to HHSA. As a result the budget for the Social Services division was reduced by \$15,720.

The CAO office requested that HHSA absorb the entire \$1.6 million IHSS Social Services cost increase due to the change in State funding for the IHSS MOE, thereby further reducing the General Fund impact by approximately \$1.1 million. The Department budget request included absorbing \$466,731 from Realignment transfers in their original budget submission.

The CAO office is recommending the elimination of the Senior Legal Services Program in Community Services. The Senior Legal program in El Dorado County is the only model in the State that employs our own attorneys and this has resulted in a very high level of service to our residents, such as free legal services regardless of their income and ability to pay. However, this also carries a certain level of risk and liability to the County. Due to the budget challenges facing the County in future years, the Board should prioritize mandated programs and service levels, as well as those programs and priorities that are consistent with the County's strategic plan. While Senior Legal provides a valuable service, unlike our other senior programs such as senior day care and meals on wheels which have a direct relationship to Healthy Communities, senior legal services does not have a direct relationship to our strategic plan. Furthermore, the Chief Administrative Office believes that there are alternatives to providing legal aid to vulnerable populations, and these alternatives should be explored and promoted.

The recommendation results in a Reduction in Force of 3.5 positions: 1.5 Senior Citizen Attorney I/II positions, 1.0 Paralegal I/II position and 1.0 Secretary position. There is also one over-fill position that was previously planned to be vacant and deleted effective in July, and does not result in a reduction in force. This reduces the General Fund costs by (\$267,778). It is recommended that the positions be reduced no later than August 4<sup>th</sup>, 2017. It is further recommended that the Department work with the State to update the Area Agency on Aging plan and to determine alternative service delivery methods, including updating the Department web-site, to provide a listing of alternate sources of information to ensure that low-income seniors are able to access necessary resources to assist with legal matters which fall under the core purpose of a senior legal program.

### Sources and Uses of Funds

#### *Social Services Division*

Revenue changes net to an increase of about \$2.3 million from the prior fiscal year:

- Increase of about \$1.5 million in federal revenue mostly due to CCR and an increase in Child Welfare Services costs.
- A net decrease of about (\$74,000) in State revenue due to State Budget cuts in CalWORKs and Cal-Fresh administrative allocations, offset by a slight increase in State General Fund support for Children's programs.

# Human Services Division

## RECOMMENDED BUDGET • FY 2017 - 18

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- Increase of about \$900,000 in Realignment funding due to CCR and an increased usage of 2011 Protective Services Realignment for Child Welfare Services.

The Social Services Division (SSD) SB 163 Wraparound program in Fund Type 11 is budgeted to utilize all of its fund balance of \$58,040 in FY 2017-18.

### *Community Services Division*

#### Revenue Changes:

- The Workforce Innovation and Opportunity Act (WIOA) grant has steadily decreased over the past few years. The program has increased the required client services to be delivered while substantially reducing the funding for staffing. Additionally, the grant limits the amount of reimbursement for indirect costs. In FY 2017-18 WIOA will be integrated into the Social Services CalWORKs program, the increased management costs are resulting in an increase in general fund of about \$8,000.
- Over the last several years, the Public Housing Authority (PHA) has not received sufficient funding for operations, requiring the use of fund balance to maintain current service levels. HHSAA anticipates the administration fund balance to be depleted in FY 2017-18, requiring general fund support to continue the delivery of services. PHA is requesting about \$19,000 in General Fund support for FY 2017-18.
- Senior Day Care, rebranded as Adult Day Services, continues to struggle with maintaining sufficient client attendance to meet budgeted revenues. The program is performing outreach activities, with plans to employ the HHSAA Continuous Quality Improvement (CQI) team to develop a more effective outreach approach. Additionally, the client base is vulnerable, and therefore unpredictable as long term revenue support. SDC is requesting about \$50,000 in County General Fund support.

#### General Fund Contribution (GFC) Changes:

- Low-Income Home Energy Program (LIHEAP), including Weatherization Inventory, and Community Services Administration decreased GFC by (\$3,000) for a total GFC request of \$120,000.
- Senior Day Care Program (SDC) and Special Services increased GFC by \$49,708 for a total GFC request of \$522,623.
- Workforce Innovation and Opportunity Act (WIOA, formally known as WIA) increased GFC by \$8,091 for a total GFC request of \$80,000.
- Area Agency on Aging Programs (AAA) is recommended to decrease in GFC by (\$246,478) for a total GFC request of \$1,477,633. This includes a reduction of the Senior Legal Services Program of (\$267,778) offset by an increase for Cameron Park Senior Nutrition site cost of \$21,300, which was not included in the FY 2016-17 budget.

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## RECOMMENDED BUDGET • FY 2017 - 18

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- In-Home Supportive Services, Public Authority (IHSS PA) is requesting an increase in GFC of \$20,616 for a total GFC request of \$90,616 to accommodate change in State law regarding the In Home Support Services Maintenance of Effort (IHSS MOE). The IHSS MOE will end as of July 1, 2017.
- Public Housing Authority (PHA) is requesting GFC support of \$19,401. PHA operations have been using Fund Balance for the past several years. HHS anticipates fund balance will be exhausted and require GFC support going forward.
- Public Guardian Program (PG) and Community Corrections Partnership (CCP) is requesting a decrease in Net County Cost of \$73,200 due to salary and benefit savings, The total NCC request for these programs is \$1,651,412.

# Human Services Division

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0580	ST: ADMIN PUBLIC ASSISTANCE	4,796,940	4,613,769	4,515,779	4,515,779	-97,990
0581	ST: ADMIN CAL FRESH	2,310,954	2,310,954	2,237,454	2,237,454	-73,500
0603	ST: FOSTER CARE	149,556	95,590	180,000	180,000	84,410
0605	ST: BOARDING HOME LICENSE	506,323	506,323	506,323	506,323	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	7,763,773	7,526,636	7,439,556	7,439,556	-87,080
1000	FED: ADMIN PUBLIC ASSISTANCE	9,471,076	10,418,520	11,420,100	11,420,100	1,001,580
1001	FED: SUPPLEMENTAL NUTRITION ASST	3,301,960	3,301,960	2,812,468	2,812,468	-489,492
1021	FED: CW TWO PARENT FAMILIES	289,452	407,212	431,439	431,439	24,227
1022	FED: CW ZERO PARENT/ALL OTHER	1,398,265	1,628,850	1,725,758	1,725,758	96,908
1023	FED: FOSTER CARE	2,632,630	2,818,430	3,198,430	3,198,430	380,000
1024	FED: ADOPTION	1,782,811	1,921,000	2,156,000	2,156,000	235,000
1107	FED: MEDI CAL	4,651,457	4,651,457	4,746,789	4,746,789	95,332
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	23,527,651	25,147,429	26,490,984	26,490,984	1,343,555
1200	REV: OTHER GOVERNMENTAL AGENCIES	5,000	5,000	5,000	5,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	5,000	5,000	5,000	5,000	0
1541	PUBLIC GUARDIAN	180,689	152,000	152,000	152,000	0
1740	CHARGES FOR SERVICES	35,916	35,000	35,000	35,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	216,605	187,000	187,000	187,000	0
1900	WELFARE REPAYMENTS	135,000	135,000	135,000	135,000	0
1901	RECOUP CW TWO PARENT/ALL OTHER	580	550	550	550	0
1902	RECOUP CW ZERO PARENT/ALL OTHER	39,600	39,600	39,600	39,600	0
1903	RECOUP CW FOSTER CARE	284,900	284,900	284,900	284,900	0
1940	MISC: REVENUE	14,200	14,200	14,200	14,200	0
1945	STALE DATED CHECK	5,800	5,800	5,800	5,800	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	480,080	480,050	480,050	480,050	0
2020	OPERATING TRANSFERS IN	7,528,010	8,812,677	9,595,925	9,595,925	783,248
2021	OPERATING TRANSFERS IN: VEHICLE	240,690	240,690	240,690	240,690	0
2027	OPERATING TRSNF IN: SALES TAX	11,115,534	12,093,584	12,169,700	12,722,548	628,964
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	18,884,234	21,146,951	22,006,315	22,559,163	1,412,212
<b>TYPE: R SUBTOTAL</b>		50,877,343	54,493,066	56,608,905	57,161,753	2,668,687



# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	12,852,874	14,211,735	14,365,114	14,232,831	21,096
3001	TEMPORARY EMPLOYEES	59,564	0	0	0	0
3002	OVERTIME	440,835	228,000	399,619	399,711	171,711
3003	STANDBY PAY	121,297	100,087	100,087	100,087	0
3004	OTHER COMPENSATION	151,713	121,928	121,508	121,508	-420
3005	TAHOE DIFFERENTIAL	118,752	107,280	116,208	117,312	10,032
3006	BILINGUAL PAY	50,106	49,753	48,464	49,005	-748
3020	RETIREMENT EMPLOYER SHARE	2,703,442	3,240,152	3,039,989	3,030,753	-209,399
3022	MEDI CARE EMPLOYER SHARE	187,316	208,339	210,664	208,771	432
3040	HEALTH INSURANCE EMPLOYER	3,421,115	3,759,405	3,997,934	3,887,717	128,312
3042	LONG TERM DISABILITY EMPLOYER	24,608	35,529	35,912	35,580	51
3043	DEFERRED COMPENSATION EMPLOYER	6,252	9,180	8,991	8,991	-189
3046	RETIREE HEALTH: DEFINED	303,697	303,697	334,068	334,068	30,371
3060	WORKERS' COMPENSATION EMPLOYER	521,604	521,604	526,115	526,115	4,511
3080	FLEXIBLE BENEFITS	2,018	63,600	62,461	62,461	-1,139
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>20,965,193</b>	<b>22,960,289</b>	<b>23,367,134</b>	<b>23,114,910</b>	<b>154,621</b>
4020	CLOTHING & PERSONAL SUPPLIES	2,400	2,400	2,400	2,400	0
4040	TELEPHONE COMPANY VENDOR	7,332	7,200	7,500	7,500	300
4041	COUNTY PASS THRU TELEPHONE CHARGES	15,591	15,800	15,800	15,800	0
4060	FOOD AND FOOD PRODUCTS	165	0	0	0	0
4080	HOUSEHOLD EXPENSE	4,300	4,300	4,000	4,000	-300
4082	HOUSEHOLD EXP: OTHER	2,500	2,500	2,500	2,500	0
4087	EXTERMINATION / FUMIGATION SERVICES	200	200	200	200	0
4100	INSURANCE: PREMIUM	394,462	394,462	285,143	285,143	-109,319
4124	WITNESS FEE	500	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	2,000	2,000	2,000	2,000	0
4144	MAINT: COMPUTER	41,775	42,300	42,300	42,300	0
4160	VEH MAINT: SERVICE CONTRACT	290	2,000	2,000	2,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	114	114	114	114	0
4220	MEMBERSHIPS	4,410	4,410	4,610	4,610	200
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	45,271	45,423	49,965	49,965	4,542
4260	OFFICE EXPENSE	119,250	119,250	123,952	123,952	4,702
4261	POSTAGE	106,798	153,750	138,750	138,750	-15,000
4262	SOFTWARE	3,600	3,600	3,600	3,600	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	5,750	5,750	5,750	5,750	0
4264	BOOKS / MANUALS	700	700	700	700	0
4266	PRINTING / DUPLICATING SERVICES	15,329	15,329	15,329	15,329	0
4267	ON-LINE SUBSCRIPTIONS	1,055	0	0	0	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	661,750	667,980	900,090	900,090	232,110
4308	EXTERNAL DATA PROCESSING SERVICES	51,924	109,650	102,982	102,982	-6,668
4318	INTERPRETER	3,063	3,063	3,063	3,063	0

# Human Services Division

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4320	VERBATIM: TRANSCRIPTION	1,000	1,000	1,000	1,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	4,491	15,100	15,100	15,100	0
4330	FOOD STAMP SERVICE	8,470	8,470	8,470	8,470	0
4337	OTHER GOVERNMENTAL AGENCIES	6,230	0	0	0	0
4400	PUBLICATION & LEGAL NOTICES	2,000	2,000	2,000	2,000	0
4420	RENT & LEASE: EQUIPMENT	15,582	15,582	17,182	17,182	1,600
4421	RENT & LEASE: SECURITY SYSTEM	1,500	1,500	1,500	1,500	0
4440	RENT & LEASE: BUILDING &	44,796	43,296	44,160	44,160	864
4461	EQUIP: MINOR	40,389	40,389	136,977	136,977	96,588
4462	EQUIP: COMPUTER	256,098	256,098	354,501	354,501	98,403
4463	EQUIP: TELEPHONE & RADIO	1,435	0	0	0	0
4500	SPECIAL DEPT EXPENSE	51,308	51,000	51,300	51,300	300
4501	SPECIAL PROJECTS	88,129	117,446	0	0	-117,446
4502	EDUCATIONAL MATERIALS	800	800	800	800	0
4503	STAFF DEVELOPMENT	100,778	75,235	99,855	99,855	24,620
4506	FILM DEVELOPMENT & PHOTOGRAPHY	150	150	150	150	0
4529	SOFTWARE LICENSE	3,835	4,600	4,600	4,600	0
4600	TRANSPORTATION & TRAVEL	99,746	99,308	91,478	91,478	-7,830
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	800	800	800	800	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	95,400	95,215	64,650	64,650	-30,565
4605	RENT & LEASE: VEHICLE	170,930	172,600	168,800	168,800	-3,800
4606	FUEL PURCHASES	65,044	65,550	70,650	70,650	5,100
4608	HOTEL ACCOMMODATIONS	39,260	39,260	23,180	23,180	-16,080
4620	UTILITIES	16,513	16,513	16,153	16,153	-360
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>2,605,213</b>	<b>2,724,593</b>	<b>2,886,554</b>	<b>2,886,554</b>	<b>161,961</b>
5000	SUPPORT & CARE OF PERSONS	1,854,324	2,388,669	3,650,386	3,650,386	1,261,717
5004	RESIDENT EXPENSE GENERAL	19,955	24,000	24,000	24,000	0
5005	CASH AID GENERAL RELIEF	80,997	71,000	70,000	70,000	-1,000
5006	CHILD CARE	195,300	195,300	195,300	195,300	0
5007	INDEPENDENT LIVING PROGRAM:	1,000	1,000	1,000	1,000	0
5008	INDEPENDENT LIVING PROGRAM: EXPENSES	41,250	41,250	41,250	41,250	0
5009	HOUSING	691,390	686,100	696,868	696,776	10,676
5010	TRANSPORTATION SERVICES	26,000	26,000	31,316	31,316	5,316
5011	TRANSPORTATION EXPENSES	198,125	196,250	196,250	196,250	0
5012	ANCILLARY SERVICES	116,500	116,500	140,500	140,500	24,000
5013	ANCILLARY EXPENSES	84,000	84,000	84,000	84,000	0
5014	HEALTH SERVICES	1,203,335	1,203,335	1,165,961	1,165,961	-37,374
5015	CW: TWO PARENT FAMILIES	855,026	1,176,000	1,234,800	1,234,800	58,800
5016	CW: ZERO PARENT/ALL OTHER FAMILIES	4,748,610	5,371,813	5,640,404	5,640,404	268,591
5017	FOSTER CARE	7,590,296	7,810,000	8,591,000	8,591,000	781,000
5018	AID TO ADOPTION	4,423,623	4,700,000	5,170,000	5,170,000	470,000
5021	KINSHIP GUARDIAN	302,105	250,000	250,000	250,000	0
5022	COUNTY FOSTER CARE	2,810	5,000	5,000	5,000	0
5300	INTERFND: SERVICE BETWEEN FUND	239,527	239,527	208,829	208,829	-30,698
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>22,674,173</b>	<b>24,585,744</b>	<b>27,396,864</b>	<b>27,396,772</b>	<b>2,811,028</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	7,048,091	7,444,459	7,217,920	7,182,191	-262,268
7201	INTRAFND: SOCIAL SERVICES	158,770	158,770	122,525	122,525	-36,245
7202	INTRAFND: DA/FS CONTRACT	476,000	476,000	476,000	425,000	-51,000
7210	INTRAFND: COLLECTIONS	300	300	300	300	0
7223	INTRAFND: MAIL SERVICE	9,215	9,215	9,888	9,888	673
7224	INTRAFND: STORES SUPPORT	2,574	2,574	1,396	1,396	-1,178
7231	INTRAFND: IS PROGRAMMING SUPPORT	100,000	100,000	100,000	10,000	-90,000
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	9,200	9,200	9,200	9,200	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>7,804,150</b>	<b>8,200,518</b>	<b>7,937,229</b>	<b>7,760,500</b>	<b>-440,018</b>
<b>TYPE: E SUBTOTAL</b>		<b>54,048,729</b>	<b>58,471,144</b>	<b>61,587,781</b>	<b>61,158,736</b>	<b>2,687,592</b>
<b>FUND TYPE: 10 SUBTOTAL</b>		<b>3,171,386</b>	<b>3,978,078</b>	<b>4,978,876</b>	<b>3,996,983</b>	<b>18,905</b>

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0400 REV: INTEREST	-1,206	1,119	1,480	1,480	361
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	-1,206	1,119	1,480	1,480	361
0880 ST: OTHER	72,848	72,848	72,848	72,848	0
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	72,848	72,848	72,848	72,848	0
1100 FED: OTHER	2,847,325	3,382,975	2,746,820	2,746,820	-636,155
1107 FED: MEDICAL	53,000	53,000	53,000	53,000	0
1109 FED: C1 SENIOR NUTRITION	296,306	303,976	296,306	296,306	-7,670
1110 FED: C2 SENIOR NUTRITION	182,466	155,430	182,466	182,466	27,036
1111 FED: 111B SOCIAL PROGRAMS	236,137	231,366	236,137	236,137	4,771
1113 FED: TITLE 7B ELDER ABUSE	3,220	3,137	3,220	0	-3,137
1114 FED: TITLE 7A OMBUDSMAN SUPPLEMENT	23,797	23,245	23,797	23,797	552
1116 FED: NSIP: NUTRITION SRV INCENTIVE PRG	118,429	118,429	118,429	118,429	0
1120 FED: IIID PREVENTIVE HEALTH	12,918	12,411	12,918	12,918	507
1122 FED: IIIIE - FAMILY CAREGIVER SUPPORT	114,010	102,279	114,010	114,010	11,731
<b>CLASS: 10 REV: FEDERAL</b>	3,887,608	4,386,248	3,787,103	3,783,883	-602,365
1740 CHARGES FOR SERVICES	526,243	773,505	594,900	594,900	-178,605
1759 SENIOR NUTRITION SERVICES	214,519	235,500	215,000	215,000	-20,500
1800 INTERFND REV: SERVICE BETWEEN FUND	21,796	19,418	27,342	27,342	7,924
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	762,558	1,028,423	837,242	837,242	-191,181
1940 MISC: REVENUE	10,614	10,000	10,000	10,000	0
1942 MISC: REIMBURSEMENT	40,566	40,566	34,279	34,279	-6,287
1943 MISC: DONATION	207,896	407,100	400,000	327,000	-80,100
<b>CLASS: 19 REV: MISCELLANEOUS</b>	259,076	457,666	444,279	371,279	-86,387
2020 OPERATING TRANSFERS IN	2,321,591	2,393,935	2,469,034	2,201,256	-192,679
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	2,321,591	2,393,935	2,469,034	2,201,256	-192,679
0001 FUND BALANCE	99,841	696,305	650,420	650,420	-45,885
<b>CLASS: 22 FUND BALANCE</b>	99,841	696,305	650,420	650,420	-45,885
<b>TYPE: R SUBTOTAL</b>	7,402,316	9,036,544	8,262,406	7,918,408	-1,118,136
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	2,347,118	2,363,464	2,411,362	2,173,761	-189,703
3001 TEMPORARY EMPLOYEES	59,251	49,988	49,988	49,988	0
3002 OVERTIME	21,239	46,000	78,000	78,000	32,000
3004 OTHER COMPENSATION	21,840	1,998	1,998	1,998	0
3005 TAHOE DIFFERENTIAL	9,632	10,800	10,800	10,800	0
3006 BILINGUAL PAY	2,100	2,080	2,080	2,080	0
3020 RETIREMENT EMPLOYER SHARE	492,584	520,272	525,263	503,019	-17,253
3022 MEDI CARE EMPLOYER SHARE	31,684	33,262	33,958	30,512	-2,750
3040 HEALTH INSURANCE EMPLOYER	637,360	623,835	639,307	605,365	-18,470
3042 LONG TERM DISABILITY EMPLOYER	5,915	5,915	6,029	5,436	-479
3043 DEFERRED COMPENSATION EMPLOYER	6,776	7,196	7,169	4,492	-2,704
3046 RETIREE HEALTH: DEFINED	50,937	50,937	55,710	55,710	4,773
3060 WORKERS' COMPENSATION EMPLOYER	18,829	18,829	29,843	29,843	11,014
3080 FLEXIBLE BENEFITS	14,880	16,200	16,200	10,680	-5,520
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	3,720,145	3,750,776	3,867,707	3,561,684	-189,092

# Human Services Division

RECOMMENDED BUDGET • FY 2017 - 18

## FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
4020	CLOTHING & PERSONAL SUPPLIES	2,400	2,400	3,300	3,300	900
4040	TELEPHONE COMPANY VENDOR	5,296	5,296	6,200	6,200	904
4041	COUNTY PASS THRU TELEPHONE CHARGES	7,699	8,105	8,468	8,168	63
4044	CABLE/INTERNET SERVICE	3,272	2,208	2,520	2,520	312
4060	FOOD AND FOOD PRODUCTS	538,300	538,300	689,151	626,714	88,414
4080	HOUSEHOLD EXPENSE	9,255	2,100	11,250	11,250	9,150
4081	PAPER GOODS	39,711	63,000	80,000	80,000	17,000
4082	HOUSEHOLD EXP: OTHER	6,714	4,500	10,000	10,000	5,500
4083	LAUNDRY	6,480	8,000	10,000	10,000	2,000
4084	EXPENDABLE EQUIPMENT	3,053	3,000	4,000	4,000	1,000
4085	REFUSE DISPOSAL	7,613	8,500	8,340	8,340	-160
4086	JANITORIAL / CUSTODIAL SERVICES	0	5,500	0	0	-5,500
4100	INSURANCE: PREMIUM	17,449	17,449	17,848	17,848	399
4101	INSURANCE: ADDITIONAL LIABILITY	6,140	6,140	6,000	6,000	-140
4140	MAINT: EQUIPMENT	2,250	2,250	2,750	2,750	500
4141	MAINT: OFFICE EQUIPMENT	2,820	0	0	0	0
4144	MAINT: COMPUTER	56,690	57,160	48,021	45,436	-11,724
4160	VEH MAINT: SERVICE CONTRACT	0	25	0	0	-25
4220	MEMBERSHIPS	18,425	68,753	70,990	69,910	1,157
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	300	300	300	300	0
4260	OFFICE EXPENSE	29,600	28,600	43,652	40,652	12,052
4261	POSTAGE	18,608	19,030	22,850	18,850	-180
4262	SOFTWARE	22,820	22,820	22,620	22,620	-200
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	578	500	200	200	-300
4264	BOOKS / MANUALS	900	1,900	600	300	-1,600
4265	LAW BOOKS	4,000	4,000	5,000	0	-4,000
4266	PRINTING / DUPLICATING SERVICES	62,192	61,800	89,476	88,976	27,176
4267	ON-LINE SUBSCRIPTIONS	2,500	2,500	3,000	0	-2,500
4300	PROFESSIONAL & SPECIALIZED SERVICES	46,144	62,800	50,120	50,120	-12,680
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	0	0	950	950	950
4337	OTHER GOVERNMENTAL AGENCIES	320	0	0	0	0
4400	PUBLICATION & LEGAL NOTICES	194	100	40,000	40,000	39,900
4420	RENT & LEASE: EQUIPMENT	43,265	46,638	52,668	51,018	4,380
4421	RENT & LEASE: SECURITY SYSTEM	7,504	7,320	7,020	7,020	-300
4440	RENT & LEASE: BUILDING &	28,848	27,148	28,948	28,948	1,800
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	8,000	8,000	10,000	10,000	2,000
4461	EQUIP: MINOR	19,957	19,450	19,350	19,350	-100
4462	EQUIP: COMPUTER	21,565	21,565	1,800	1,800	-19,765
4500	SPECIAL DEPT EXPENSE	69,578	59,500	28,000	28,000	-31,500
4501	SPECIAL PROJECTS	122,876	792,938	365,799	365,799	-427,139
4503	STAFF DEVELOPMENT	28,365	28,125	19,425	19,425	-8,700
4532	CLIENT PROGRAM SERVICES	20,598	365,369	0	0	-365,369
4600	TRANSPORTATION & TRAVEL	6,251	5,902	48,772	48,589	42,687
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	16,435	19,305	15,775	12,933	-6,372
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	59,421	59,800	62,800	62,800	3,000
4605	RENT & LEASE: VEHICLE	39,828	39,950	44,900	44,900	4,950
4606	FUEL PURCHASES	14,600	14,600	17,050	17,050	2,450
4608	HOTEL ACCOMMODATIONS	8,950	8,950	7,150	3,650	-5,300
4620	UTILITIES	125,601	142,200	146,400	146,400	4,200
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>1,563,365</b>	<b>2,673,796</b>	<b>2,133,463</b>	<b>2,043,086</b>	<b>-630,710</b>

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
5000	SUPPORT & CARE OF PERSONS	1,813	15,000	62,540	62,540	47,540
5010	TRANSPORTATION SERVICES	36,430	115	0	0	-115
5011	TRANSPORTATION EXPENSES	14,092	300,000	300,000	300,000	0
5012	ANCILLARY SERVICES	261,154	21,500	199,919	199,919	178,419
5013	ANCILLARY EXPENSES	984,325	1,453,290	857,875	857,875	-595,415
5014	HEALTH SERVICES	486	0	0	0	0
5300	INTERFND: SERVICE BETWEEN FUND	740,445	739,921	670,578	670,578	-69,343
5304	INTERFND: MAIL SERVICE	14,918	14,918	14,344	14,344	-574
5305	INTERFND: STORES SUPPORT	2,457	2,457	2,932	2,932	475
5316	INTERFND: IS PROGRAMMING SUPPORT	1,470	3,470	0	0	-3,470
5318	INTERFND: MAINTENANCE BLDG & IMPRV	18,000	18,000	54,000	50,000	32,000
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>2,075,590</b>	<b>2,568,671</b>	<b>2,162,188</b>	<b>2,158,188</b>	<b>-410,483</b>
6040	FIXED ASSET: EQUIPMENT	43,300	43,300	30,450	30,450	-12,850
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>43,300</b>	<b>43,300</b>	<b>30,450</b>	<b>30,450</b>	<b>-12,850</b>
7000	OPERATING TRANSFERS OUT	1	1	0	0	-1
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>-1</b>
7250	INTRAFND: NOT GEN FUND / SAME FUND	137,321	162,911	184,115	184,115	21,204
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>137,321</b>	<b>162,911</b>	<b>184,115</b>	<b>184,115</b>	<b>21,204</b>
7380	INTRFND ABATEMENTS: NOT GENERAL	-137,406	-162,911	-184,115	-184,115	-21,204
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-137,406</b>	<b>-162,911</b>	<b>-184,115</b>	<b>-184,115</b>	<b>-21,204</b>
7700	APPROPRIATION FOR CONTINGENCIES	0	0	68,598	0	0
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	<b>0</b>	<b>0</b>	<b>68,598</b>	<b>0</b>	<b>0</b>
7805	DESIGNATION FOR AUDIT RESERVE	0	0	0	125,000	125,000
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>125,000</b>	<b>125,000</b>
<b>TYPE: E SUBTOTAL</b>		<b>7,402,316</b>	<b>9,036,544</b>	<b>8,262,406</b>	<b>7,918,408</b>	<b>-1,118,136</b>
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0400	REV: INTEREST	2,289	2,500	1,700	1,700	-800
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	<b>2,289</b>	<b>2,500</b>	<b>1,700</b>	<b>1,700</b>	<b>-800</b>
0580	ST: ADMIN PUBLIC ASSISTANCE	483,529	555,986	357,603	357,603	-198,383
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	<b>483,529</b>	<b>555,986</b>	<b>357,603</b>	<b>357,603</b>	<b>-198,383</b>
1100	FED: OTHER	2,812,690	3,123,152	3,200,000	3,200,000	76,848
1107	FED: MEDI CAL	402,440	402,440	552,005	552,005	149,565
1115	FED: HAP PORTABLE ADMINISTRATION FEE	1,016	2,000	2,000	2,000	0
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	<b>3,216,146</b>	<b>3,527,592</b>	<b>3,754,005</b>	<b>3,754,005</b>	<b>226,413</b>
1200	REV: OTHER GOVERNMENTAL AGENCIES	4,914	13,000	13,000	13,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	<b>4,914</b>	<b>13,000</b>	<b>13,000</b>	<b>13,000</b>	<b>0</b>
1800	INTERFND REV: SERVICE BETWEEN FUND	65,170	65,170	76,500	76,500	11,330
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	<b>65,170</b>	<b>65,170</b>	<b>76,500</b>	<b>76,500</b>	<b>11,330</b>
2020	OPERATING TRANSFERS IN	70,000	70,000	110,017	110,017	40,017
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	<b>70,000</b>	<b>70,000</b>	<b>110,017</b>	<b>110,017</b>	<b>40,017</b>
0001	FUND BALANCE	95,195	130,021	60,000	60,000	-70,021
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	<b>95,195</b>	<b>130,021</b>	<b>60,000</b>	<b>60,000</b>	<b>-70,021</b>
<b>TYPE: R SUBTOTAL</b>		<b>3,937,243</b>	<b>4,364,269</b>	<b>4,372,825</b>	<b>4,372,825</b>	<b>8,556</b>

# Human Services Division

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	381,709	397,780	388,811	388,811	-8,969
3002	OVERTIME	328	40,000	6,999	6,999	-33,001
3004	OTHER COMPENSATION	6,749	1,250	1,250	1,250	0
3005	TAHOE DIFFERENTIAL	1,207	1,200	1,200	1,200	0
3020	RETIREMENT EMPLOYER SHARE	80,173	89,634	84,296	84,296	-5,338
3022	MEDI CARE EMPLOYER SHARE	5,357	5,785	5,656	5,656	-129
3040	HEALTH INSURANCE EMPLOYER	83,403	103,395	95,110	95,110	-8,285
3042	LONG TERM DISABILITY EMPLOYER	995	995	971	971	-24
3043	DEFERRED COMPENSATION EMPLOYER	2,911	738	736	736	-2
3046	RETIREE HEALTH: DEFINED	8,572	8,572	8,983	8,983	411
3060	WORKERS' COMPENSATION EMPLOYER	3,168	3,168	4,812	4,812	1,644
3080	FLEXIBLE BENEFITS	1,200	1,500	1,500	1,500	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>575,772</b>	<b>654,017</b>	<b>600,324</b>	<b>600,324</b>	<b>-53,693</b>
4040	TELEPHONE COMPANY VENDOR	38	456	0	0	-456
4041	COUNTY PASS THRU TELEPHONE CHARGES	450	450	450	450	0
4100	INSURANCE: PREMIUM	2,875	2,875	2,819	2,819	-56
4144	MAINT: COMPUTER	17,765	14,327	22,977	22,977	8,650
4220	MEMBERSHIPS	1,100	1,100	1,100	1,100	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	3,100	3,100	3,500	3,500	400
4260	OFFICE EXPENSE	6,450	6,450	4,167	4,167	-2,283
4261	POSTAGE	6,134	7,800	7,000	7,000	-800
4262	SOFTWARE	6,000	6,000	5,500	5,500	-500
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,600	1,600	1,600	1,600	0
4264	BOOKS / MANUALS	117	1,000	200	200	-800
4266	PRINTING / DUPLICATING SERVICES	3,091	3,500	500	500	-3,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	8,500	9,300	8,500	8,500	-800
4400	PUBLICATION & LEGAL NOTICES	83	300	300	300	0
4461	EQUIP: MINOR	3,450	3,450	1,000	1,000	-2,450
4462	EQUIP: COMPUTER	9,595	9,595	0	0	-9,595
4500	SPECIAL DEPT EXPENSE	8,500	8,500	12,000	12,000	3,500
4501	SPECIAL PROJECTS	0	10,783	0	0	-10,783
4503	STAFF DEVELOPMENT	1,325	1,825	3,500	3,500	1,675
4520	HAP: RENTALS HOUSING ASSIST PYMNT	9,674	15,000	15,000	15,000	0
4521	HAP: PORTABLE RENT TO OTHER COUNTIES	4,488	15,000	10,000	10,000	-5,000
4522	HAP: PORTABLE ADMINISTRATION FEE	432	750	1,000	1,000	250
4524	FSS: ESCROW ACCOUNT FAM SELF	1,163	20,000	25,000	25,000	5,000
4535	HAP - UTILITY REIMBURSEMENT	11,740	25,000	20,000	20,000	-5,000
4600	TRANSPORTATION & TRAVEL	1,240	1,240	1,400	1,400	160
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	65	300	300	300	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	200	1,210	600	600	-610
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	155	300	300	300	0

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

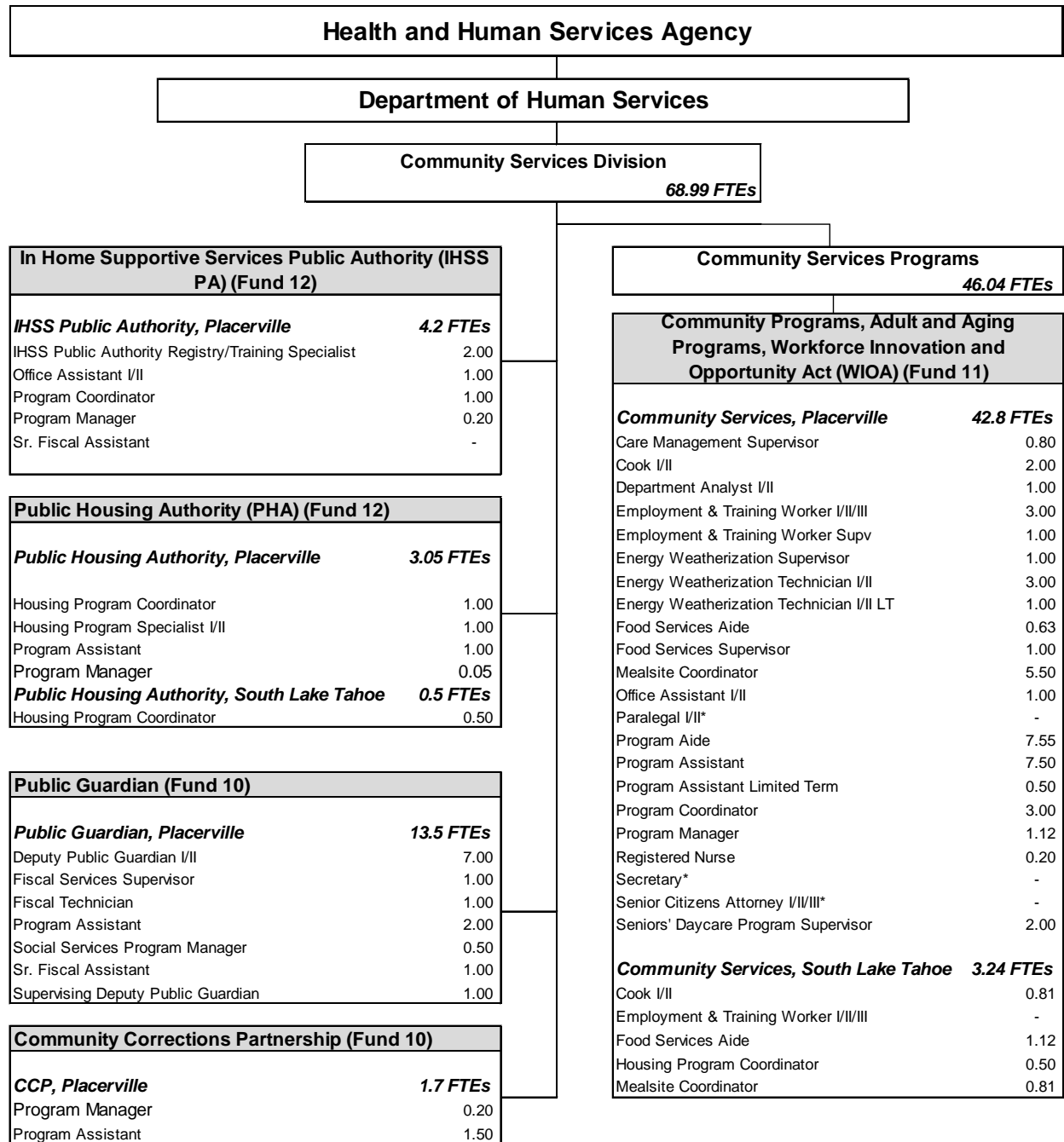
**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4605	RENT & LEASE: VEHICLE	3,388	2,600	4,000	4,000	1,400
4606	FUEL PURCHASES	1,247	1,200	1,300	1,300	100
4608	HOTEL ACCOMMODATIONS	840	1,540	700	700	-840
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	114,805	176,551	154,713	154,713	-21,838
5000	SUPPORT & CARE OF PERSONS	114,207	114,207	140,537	140,537	26,330
5009	HOUSING	2,481,701	2,763,256	2,830,459	2,830,459	67,203
5024	IHSS HEALTH BENEFIT COSTS	510,000	510,000	510,000	510,000	0
5300	INTERFND: SERVICE BETWEEN FUND	138,758	141,338	126,792	126,792	-14,546
5316	INTERFND: IS PROGRAMMING SUPPORT	2,000	4,900	10,000	10,000	5,100
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	3,246,666	3,533,701	3,617,788	3,617,788	84,087
<b>TYPE: E SUBTOTAL</b>		3,937,243	4,364,269	4,372,825	4,372,825	8,556
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 53</b>	<b>SUBTOTAL</b>	3,171,386	3,978,078	4,978,876	3,996,983	18,905

# Human Services Division

RECOMMENDED BUDGET • FY 2017 - 18

## ORGANIZATIONAL CHART

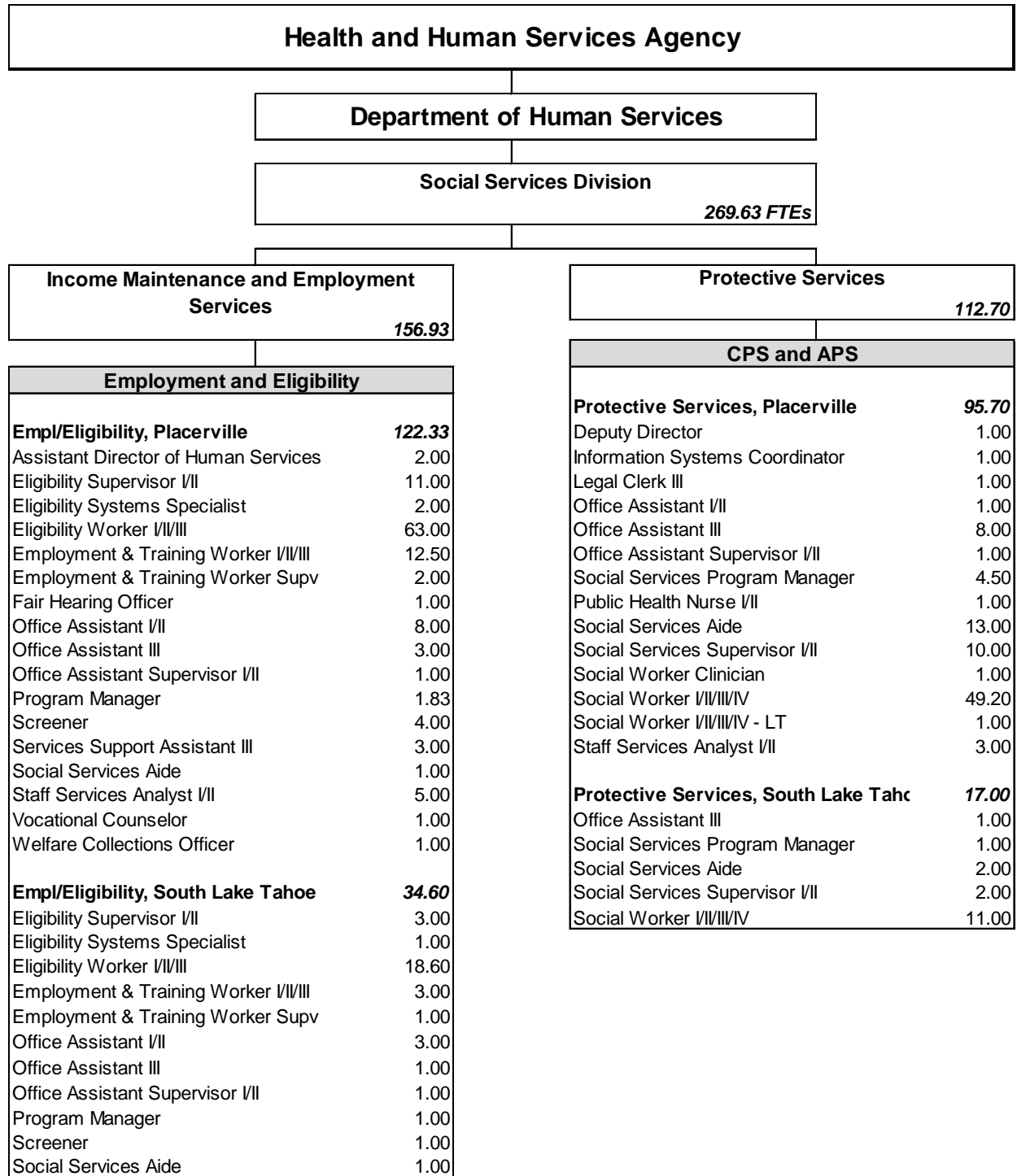


\*Recommended reduction no later than August 4, 2017



Health and Human Services Agency  
RECOMMENDED BUDGET • FY 2017 - 18

ORGANIZATIONAL CHART (CONTINUED)





# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### MISSION

The mission of the County of El Dorado Health and Human Services Agency, Department of Health Services - Public Health Division is to promote the health and safety of people, their animals, and the communities of El Dorado County. The division provides leadership and expertise in the areas of prevention, health care access, information sharing, collaboration with community partners, health and safety education, and direct client services aimed at promoting individual and family health and wellness particularly for at-risk, underserved, and uninsured populations.

The Division provides these services in a caring, professional, and fiscally responsible way, maximizing the resources available.

### DEPARTMENT BUDGET SUMMARY

	15/16 Actuals	16/17 Budget	17/18 Dept Requested	17/18 CAO Recommend	Change from Budget to Recommend	%
						Change
Taxes	\$ 4,625,035	\$ 4,712,379	\$ 4,899,500	\$ 4,899,500	\$ 187,121	4%
Licenses, Permits	\$ 340,912	\$ 408,350	\$ 384,000	\$ 384,000	\$ (24,350)	-6%
Fines, Forfeitures	\$ 361,822	\$ 463,170	\$ 415,450	\$ 415,450	\$ (47,720)	-10%
Use of Money	\$ 78,396	\$ 58,025	\$ 57,525	\$ 57,525	\$ (500)	-1%
State	\$ 1,262,723	\$ 1,518,834	\$ 1,417,124	\$ 1,417,124	\$ (101,710)	-7%
Federal	\$ 2,393,637	\$ 3,065,516	\$ 3,166,181	\$ 3,166,181	\$ 100,665	3%
Other Governmental	\$ 797,235	\$ 719,200	\$ 1,205,192	\$ 1,205,192	\$ 485,992	68%
Charges for Service	\$ 11,151,815	\$ 10,478,749	\$ 10,791,127	\$ 10,791,127	\$ 312,378	3%
Miscellaneous	\$ 1,273,991	\$ 383,300	\$ 379,725	\$ 379,725	\$ (3,575)	-1%
Other Financing Sources	\$ 8,529,793	\$ 9,617,378	\$ 9,472,091	\$ 9,472,091	\$ (145,287)	-2%
Use of Fund Balance	\$ -	\$ 20,177,520	\$ 13,519,710	\$ 13,519,710	\$ (6,657,810)	-33%
<b>Total Revenue</b>	<b>\$ 30,815,359</b>	<b>\$ 51,602,421</b>	<b>\$ 45,707,625</b>	<b>\$ 45,707,625</b>	<b>\$ (5,894,796)</b>	<b>-11%</b>
Salaries and Benefits	\$ 7,934,757	\$ 9,505,977	\$ 10,107,113	\$ 10,107,113	\$ 601,136	6%
Services & Supplies	\$ 5,608,305	\$ 8,424,975	\$ 7,518,165	\$ 7,518,165	\$ (906,810)	-11%
Other Charges	\$ 16,013,625	\$ 17,522,591	\$ 17,442,107	\$ 17,442,107	\$ (80,484)	0%
Fixed Assets	\$ 8,656	\$ 420,000	\$ 420,000	\$ 420,000	\$ -	0%
Operating Transfers	\$ 147,278	\$ 1,568,318	\$ 1,840,832	\$ 1,840,832	\$ 272,514	17%
Intrafund Transfers	\$ 1,334,410	\$ 2,119,165	\$ 2,576,070	\$ 2,576,070	\$ 456,905	22%
Intrafund Abatements	\$ (961,737)	\$ (1,139,739)	\$ (1,390,231)	\$ (1,390,231)	\$ (250,492)	22%
Contingency	\$ -	\$ 10,333,425	\$ 9,256,360	\$ 9,256,360	\$ (1,077,065)	-10%
Increase to Reserve	\$ -	\$ 5,000,000	\$ -	\$ -	\$ (5,000,000)	-100%
<b>Total Appropriations</b>	<b>\$ 30,085,294</b>	<b>\$ 53,754,712</b>	<b>\$ 47,770,416</b>	<b>\$ 47,770,416</b>	<b>\$ (5,984,296)</b>	<b>-11%</b>
<b>NCC - Animal Services</b>	<b>\$ 1,221,263</b>	<b>\$ 2,152,291</b>	<b>\$ 2,062,791</b>	<b>\$ 2,062,791</b>	<b>\$ (89,500)</b>	<b>-4%</b>
<b>General Fund Contribution</b>	<b>\$ 3,797,582</b>	<b>\$ 3,981,429</b>	<b>\$ 4,043,336</b>	<b>\$ 4,043,336</b>	<b>\$ 61,907</b>	<b>2%</b>
FTEs	83	94	95	95	1	1%

### MAJOR BUDGET CHANGES

#### Revenues

##### Taxes

\$187,121 Increase in property taxes and special tax (primarily in CSA-7) for ambulance/pre-hospital medical services.

# Public Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

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### *State Funding*

(\$101,710) Decrease in State revenue due to anticipated reductions in State matching funds for California Children's Services, and reductions in Medi-Cal and Tobacco Tax revenues.

### *Federal Funding*

\$100,665 Increase in funding for SNAP Ed program, an evidence-based program that helps people lead healthier lives through education and community outreach.

### *Other Governmental*

\$385,992 Increase in revenue from the Cities of Placerville and South Lake Tahoe for share of cost for Animal Services.

\$100,000 Increase due to the new County Medical Services Program (CMSP) pilot project.

### *Charges for Service*

\$312,378 Increase due primarily to ambulance fees (\$407,208), offset by a decrease in Animal Service fees based on prior year actual (\$47,600) and a decrease in SNAP Ed revenue from Social Services (\$47,230).

### *Other Financing Sources*

(\$145,287) Realignment transfer decreased due to additional 10% transfer to Social Services.

### *Use of Fund Balance*

(\$5,000,000) Decrease due to one-time increase in reserves in FY 2016-17 to set aside funds for a Public Health facility in South Lake Tahoe.

(\$1,657,810) General decrease in use of Fund Balance based on anticipated funding requirements.

## Appropriations

### *Salaries and Benefits*

\$601,136 Increase due to the Community HUB Program being fully funded for FY 2017-18, whereas the positions were partially funded FY 2016-17. The program was approved in late 2016.

### *Services and Supplies*

(\$906,810) Decreases in several expenditures to bring budget in line with prior year actual, primarily in Special Department Expense (\$1,084,983), Computer Maintenance (\$51,255), offset by an increase in Medical, Dental and Lab Supplies of \$381,080.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### *Operating Transfers*

\$272,514      Increase primarily due to Tobacco settlement funding and changes in Administrative transfers to other programs.

### *Intrafund Transfers*

\$206,272      Increase in A-87 Cost Plan charges allocated to Animal Services.

\$250,492      Increase in Administration and other allocations that are charged to other Public Health divisions via the Intrafund Abatement (below).

### *Intrafund Abatements*

(\$250,492)    Increase in abatements to match incoming transfers above.

### *Contingency*

(\$1,077,065)    Decrease due to less undesignated fund balance available to include in the overall budget.

### *Increase to Reserve*

(\$5,000,000)    Decrease due to one-time increase to reserves in FY 2016-17 to set aside funds for a Public Health facility in South Lake Tahoe.

## BUDGET SUMMARY BY PROGRAM

	Appropriations	Revenues	Realignment	General Fund Contribution	Net County Cost	Staffing
<b>General Fund (FT 10)</b>						
Animal Services	\$ 3,691,474	\$ 1,628,683	\$ -	\$ -	\$ 2,062,791	19.00
<b>Public Health Fund (FT 11)</b>						
Public Health Admin	\$ 2,047,480	\$ 2,047,480	\$ 3,561,873	\$ -	\$ -	3.10
CD, Vital Stats, & Preparedness	\$ 2,415,008	\$ 2,415,008	\$ 1,685,005	\$ -	\$ -	14.33
Community Nursing	\$ 5,602,851	\$ 5,602,851	\$ 1,543,623	\$ 374,954	\$ -	34.35
MSSP	\$ 459,005	\$ 459,005	\$ 201,905	\$ -	\$ -	2.75
Aids & HIV Programs	\$ 17,892	\$ 17,892	\$ 5,261	\$ -	\$ -	0.10
Public Health Laboratory	\$ 459,949	\$ 459,949	\$ 244,891	\$ -	\$ -	1.00
Emergency Medical Services	\$ 1,630,682	\$ 1,630,682	\$ -	\$ -	\$ -	3.40
Institutional Care Program	\$ 3,918,382	\$ 3,918,382	\$ -	\$ 3,668,382	\$ -	-
WIC	\$ 1,039,425	\$ 1,039,425	\$ 209,322	\$ -	\$ -	9.25
Tobacco Programs	\$ 1,338,318	\$ 1,338,318	\$ -	\$ -	\$ -	-
Health Promotions	\$ 610,137	\$ 610,137	\$ 9,677	\$ -	\$ -	2.82
County Medical Services	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	0.80
Tobacco Use Prevention	\$ 294,703	\$ 294,703	\$ 144,703	\$ -	\$ -	1.90
<b>Special Districts (FT 12)</b>						
CSAs	\$ 24,145,110	\$ 24,145,110	\$ -	\$ -	\$ -	2.00
<b>Total</b>	<b>\$ 47,770,416</b>	<b>\$ 45,707,625</b>	<b>\$ 7,606,260</b>	<b>\$ 4,043,336</b>	<b>\$ 2,062,791</b>	<b>94.80</b>

# Public Health Division

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## PROGRAM SUMMARIES

### Animal Services

For both the Western Slope and South Lake Tahoe areas of the County, Animal Services provides mandated services such as rabies control, impoundment of animals at large, investigations of aggressive dogs threatening humans and livestock, sheltering stray animals, veterinary treatment for sick or injured animals, animal licensing, and enforcement of State and local animal laws. Revenues in this program come from licensing, fees for services, penalties/fines, State Sales Tax Realignment, and contract payments from the City of Placerville and City of South Lake Tahoe.

### Public Health (PH) Administration

This section includes the programmatic administrative support to the Public Health Division (which manages about 40 programs), primarily addressing the areas of policies and procedures and accreditation. Revenues include use of Realignment to assist programs within Public Health for the purposes of supporting administrative cost within the same sub fund 11-109- 001 and for programs within their own sub fund that have non-billable administrative cost. There is a slight decrease in the 1991 PH realignment funding from Special Revenue fund as additional 10% is budgeted to transfer to Social Services to reduce the burden on County General Fund for this fiscal year.

### Communicable Disease (CD), Vital Stats, & Public Health Preparedness

Programs in this section address Public Health preparedness planning and emergency response, communicable disease prevention, surveillance and control, vital statistics, and health information collection, analysis, and reporting. Preparedness programs address bioterrorism preparedness, hospital readiness, regional City readiness initiatives, and pandemic flu preparedness. Revenues in these programs include PH Realignment, health fees, State funding, Alpine County contract revenue, and Federal funding.

### Community Nursing

The Public Health nurses and associated staff provide community/school based skilled early intervention and case management services designed to improve health outcomes, reduce disease incidence and protect the public from vaccine preventable illness with special emphasis on women of child bearing age and medically fragile children. In addition, the Public Health Nurses provide direct support to preparedness and communicable disease areas related to mitigation efforts as appropriate. These activities are accomplished through administration of the following core programs: Maternal, Child, Adolescent Health (MCAH); California Children Services (CCS); Healthy Families; Community Hub Program, Child Health and Disability Prevention (CHDP); the Early Periodic Screening, Diagnosis, and Treatment (EPSDT, a State and Federal mandate of Medi-Cal), Health Care for Children in Foster Care, Child Lead Poisoning Prevention Program, High Risk CPS Intervention and Immunization campaigns. Extra help funding is for public health nursing staff to assist with seasonal flu clinics and to assist with the CHDP program. The General Fund contribution reflects a required County match (from Department 15) for the CCS and Healthy Families programs. Revenues in these programs include PH Realignment, Social Services Realignment, Mental Health Services Act (MHSA) Innovation Fund, First 5, Probation AB 109 Realignment, County General Fund (required match), Health Fees, transfer from Human Services, and State and Federal funding.

# Health and Human Services Agency

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## Multipurpose Senior Services Program (MSSP)

The Multipurpose Senior Services Program (MSSP) prevents premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services. Revenues in this program come from the State, Federal and PH Realignment.

## AIDS and HIV Programs

These programs provide for surveillance and testing activities related to AIDS and HIV, as well as services and assistance, such as housing and case management, to persons affected by HIV. Revenues in these programs come from State and Federal funding for AIDS/HIV and PH Realignment.

## Public Health Laboratory/LEA

The Laboratory tests specimens to identify infections and prevent/control the spread of communicable disease. Other testing services, such as water testing, are also provided. In addition, the Lab participates in bioterrorism preparedness and response planning and serves as a resource for emergency/medical personnel to protect public and environmental health. Local Enforcement Agency (LEA) responsibilities are mandated under the Public Resources Code and involve enforcement of State solid waste laws (currently primarily through contracted services). Revenue in this program comes from health fees, the State, transfer from various County departments for services, and PH Realignment.

## Emergency Medical Services Agency (EMS) and EMS Fund

The EMS Agency serves to coordinate and maintain an integrated system of rapid emergency response, high quality pre hospital care, and transportation services to victims of illness or injury in El Dorado County. The EMS Agency also provides training and certification of emergency medical response personnel. The EMS program maintains a position for the Medical Director. This position is required within the EMS Agency to ensure medical oversight of the policies and protocols of pre-hospital care governing paramedics, etc. as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202. The EMS Agency is also responsible for management of the Medical Marijuana Identification Card program. This section also includes the EMS Fund which receives court fines that fund emergency room services for indigents. Revenues in these programs include fund balance from Ground Emergency Medical Transportation (GEMT) funds, fees for services, and court fines.

## Institutional Care Programs

This section addresses the institutional medical care program, providing medical services for the inmate/ward populations at the County adult/juvenile detention facilities through a contract with the California Forensic Medical Group. The General Fund contribution reflects required County support (from Department 15) for detention medical services. Revenue in this program includes County General Fund, Probation AB 109 Realignment, and State and local program Realignment (SLPR) match.

## Women Infants and Children (WIC)

The Supplemental Food Program for Women, Infants and Children (WIC) serves low to moderate-income pregnant, breastfeeding, and postpartum women, and infant/children up to age 5 who are at nutritional risk. The program offers nutrition education, breastfeeding support and food vouchers. Revenue in this program includes Federal funding and PH Realignment.

# Public Health Division

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## Tobacco Settlement Programs

Funds made available through the Tobacco Settlement Agreement are allocated to several programs designed to prevent tobacco use, enhance the community health services system, and deliver improved health services.

## Health Promotions

This section includes a variety of health promotion programs and targeted services. Included are outreach and enrollment services to identify and provide health insurance options, (particularly for uninsured/underinsured children), implement focused nutrition education interventions, (particular for the people eligible for Supplemental Nutrition Assistance Program (SNAP)), services to connect individuals to appropriate health care services, programs aimed at increasing child safety through the proper use of car seats and safety helmets, and other aligned services. Responsibilities also include evaluation and development of health promotion strategies to prevent chronic disease and improve health outcomes for general and targeted populations (including indigent, institutionalized, and CMSP populations) and administration of domestic violence prevention and response contracts. Revenues in these programs include marriage licenses, court fines and Federal funding.

## County Medical Services Program (CMSP)

CMSP County Wellness & Prevention Pilot Project was approved by County Medical Services Program Governing Board on October 2016. This pilot project is to focus on Community Wellness through collaboration with community based healthcare providers, Eligibility Workers employed through the County Social Services Division of HHSA and Public Health division of HHSA in an effort to increase the number of CMSP enrollees and to further the efforts of Community Wellness within the County. The program was approved for a three –year period.

## Tobacco Use Prevention Program (TUPP)

This program provides services targeted at tobacco use prevention and cessation. Revenues in these programs come from State tobacco funds available through AB 75 and the transfer of Realignment funds.

## CSA 3, CSA 7, Ambulance Billing

### County Service Areas (Pre-Hospital Medical Services) and Ambulance Billing

This section addresses pre-hospital medical services provided within County Service Area (CSA) 7, for the West Slope area, and CSA 3, for the South Lake Tahoe and Tahoe West Shore areas. This section also includes Ambulance Billing (i.e., patient billing and collection for ambulance services operating in the County), a service performed by Intermedix (Advanced Data Processing) under a contract administered by Public Health. Revenues in these programs come from taxes, State funding, interest, ambulance fees, and contract payments from the Miwok Tribe.



## PENDING ISSUES AND POLICY CONSIDERATIONS

### Fund Types 10 and 11 – General Fund & Public Health Fund

#### *1991 Realignment*

Public Health 1991 Realignment is expected to meet increased program demands as other revenue sources expire and the county share of costs increase. Historically, 1991 Public Health Realignment has developed a fund balance, but this is expected to be significantly depleted over the next couple of years.

- The 10% transfer of \$467,000 to Behavioral Health to offset the increased costs with the Alcohol Drug Program and to offset the costs of clients utilizing State hospital beds.
- The 10% transfer of \$467,000 to Social Services to partially offset the increase in the county share of costs of the IHSS program. The increases in IHSS costs are anticipated to exceed Realignment revenues at least through FY 2018-19. In the long term, if the statewide sales tax and vehicle license fee collections continue to slow, Realignment revenue sources may not be able to fully fund the additional IHSS cost growth.
- The support of the Community Hubs for FY 2017-18 of \$228K. Post MHSA funding, the annual 1991 Realignment support is estimated at \$900,000.

#### *Emergency Medical Services*

Historically, the Emergency Medical Services (EMS) Division was supported by County General Fund. The Ground Emergency Medical Transportation (GEMT) funding, outlined in AB 678, allows for supplemental Medi-Cal reimbursements for ambulance services operating under a Public Utility Model. During the last two fiscal years, the State made four years of retroactive Medi-Cal supplemental payments, which provided EMS the ability to establish a fund balance.

Although beneficial, GEMT funding has proven to be an unreliable revenue source as revenue is not collected consistently during the fiscal year. HHSA has not yet been fully reimbursed for all of the submitted and accepted cost reports. In FY 2016-17 HHSA received only partial reimbursements, and are awaiting clarification from the State regarding revenue distribution. It is anticipated that General Fund Support will be needed in future years once the funding becomes normalized within FY 2017-18.

#### *Public Health Accreditation*

Significant progress has been made toward the Public Health Accreditation, which is Project 3.6 of the HHSA strategic plan, as well as the County's Healthy Communities strategic plan goal. Benefits of accreditation include identification of strengths and opportunities for improvement, and enhanced validity and accountability of Public Health programs and services. The accreditation process is expected to take several years to complete, and will provide the Public Health Division with enhanced funding opportunities, which could allow for the expansion of services to underserved populations. In addition, many of the principles learned through this process can be used to strengthen other divisions in HHSA as we move toward service integration.

#### *California Forensic Medical Group (CFMG)*

During FY 2016-17, the State of California released guidance for Counties that wanted to opt-in to the Medi-Cal Inmate Program. This program allows medical providers to bill for Medi-Cal services for inmates who are admitted to a medical institution (i.e. hospital) for at least 24 hours. During the current fiscal year, El Dorado County opted-in to participating in the program. By agreeing to participate, the

# Public Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

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County will now need to work with CFMG and determine if there are any contract language changes needed to be in compliance with the Medi-Cal program requirements. HHSa has been working closely with the Sheriff's office to determine if there are expenditure changes necessary in the FY 2017-18 budget. Since the County is in the beginning of the negotiations with CFMG, we have decided to not make any changes to expenditures in the proposed budget submission and both departments will return to the Board of Supervisors at a later date with the appropriate contract amendment and budget transfer if necessary.

### *New Electronic Health Record System*

The PHD Nursing Programs purchased a case management software system, Patagonia, which will provide client tracking and billing for certain Medi-Cal and Medicare services, such as immunizations. Patagonia will provide reports to track client services at all the HHSa locations including the Hubs. The PHD has not billed Medicare for nursing services for many years, therefore reestablishing the connection with state requirements for billing is a FY 2017-18 goal. The anticipated new revenues are not included in the FY 2017-18 Proposed budget but are expected to be available for the FY 2018-19 Recommended budget submission.

### *Deferred Maintenance for the Animal Shelter Building*

While the animal shelter facility is relatively new, HHSa recommends the County create a deferred maintenance reserve to ensure facility issues and maintenance can be regularly scheduled. This will help the County prepare for costly unexpected building issues as well as maintain a regular maintenance schedule on the building infrastructure.

## Fund Type 12—Special Districts

### *Service Provider Contracts*

The contract for ambulance services with the El Dorado County Emergency Services Authority expires in 2018, and the contract with the California Tahoe Emergency Services Operations Authority expires in 2019. Both contractors already anticipate costs for the existing levels of service to be increasing beyond existing revenues. While there is sufficient fund balance available to pay the increased costs for the short term, without additional revenue streams, the increased costs will not be sustainable. As a result, the County needs to begin considering ways to increase revenue, or begin discussing possible changes to operations and service levels.

### *Ambulance Service Delivery Changes on West Slope*

In FY 2017-18, the contract provider on the West Slope has budgeted the addition of a half-time medic unit to provide for service coverage related to the additional impacts to the ambulance system due to increased inter-facility transfers in and out of county. The "move-up and cover" system increases expenditures for fuel, ambulance maintenance and staffing assignments. The provider is hoping to see overall cost savings due to this addition to the ambulance system.

**STAFFING TREND**

The recommended staff allocation for FY 2017-18 is 94.80 FTEs. The allocations are split as follows: 82.04 FTEs on the West Slope and 12.76 FTEs at South Lake Tahoe. Staff allocations include 73.80 FTEs for Public Health Programs, 2.0 FTEs for County Service Areas 3 & 7, and 19.0 FTEs for Animal Services.



**RECOMMENDED BUDGET**

The total Budget for the Public Health Division is recommended at \$47,770,416. This reflects a decrease in appropriations of \$5,984,296, or 11%, when compared to the FY 2016-17 Adopted Budget.

Net County Cost is \$2,062,791 and this is attributed to the Animal Services program which resides in the General Fund in Fund Type 10. There is also a General Fund Contribution of \$4,043,336 to Public Health non-General Fund programs, representing \$3,668,382 for Institutional Care, and \$374,954 for California Children’s Services (CCS) Administrative, Diagnostic & Healthy Families Program (i.e., Community Nursing).

**Animal Services – General Fund**

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The Recommended Budget includes an increase of \$277,316 (21%) in revenues and an increase of \$187,816 (5%) in appropriations when compared to the FY 2016-17 Adopted Budget. As a result, the Net County Cost is decreasing by \$89,500 (4%). This represents a status quo budget.

The increase in revenues is primarily due to the City of Placerville’s and the City of South Lake Tahoe’s contribution for the shared expenditures of the Animal Services program of \$385,992 (includes A-87 overhead costs), which is offset by a decrease in animal licenses, impounds, adoptions and other financing sources of \$108,676.

The increase in appropriations is primarily due to an increase in County overhead costs allocated through the County’s A-87 Cost Allocation Plan of \$239,497. There is also an increase of \$28,500 for animal medical, dental and lab costs. These increases are offset by reductions in Salary and Benefits of \$36,626 (adjustments to overtime and retirement), professional and specialized services of \$12,500, insurance premiums of \$8,733, computer equipment of \$14,400, utilities of \$9,800 and various other adjustments.

# Public Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

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Fixed asset purchases are increasing by \$10,000 for the purchase of replacement dog boxes that are at end of life. Animal Services has budgeted for the purchase of two dog boxes at \$35,000 each, for a total of \$70,000.

### Public Health Fund Type 11

The Recommended Budget includes a decrease of \$6,472,034 (25%) in revenues and appropriations. In FY 2016-17 a one-time designated reserve of \$5,000,000 for a public health facility in South Lake Tahoe was budgeted and processed. This represented an increase in the FY 2016-17 Adopted Budget and will not be included in future years. The funds will remain in the reserve account for future use.

Overall, the General Fund Contribution is increasing by \$61,907 (1.6%) for a total General Fund contribution of \$4,043,336.

The General Fund contribution for Institution Care is \$3,688,382. This reflects an increase of \$127,098 (3.6%) when compared to the FY 2016-17 Adopted Budget due to a contract cost increase from California Forensic Medical Group (CFMG) for support to the Jail and Juvenile Hall. HHSA serves as a pass-through for the funding, with the Sheriff and Probation responsible for determining the service levels provided by CFMG.

The General Fund contribution for California Children's Services (CCS) Administrative, Diagnostic & Healthy Families Program (i.e. Community Nursing) of \$374,954 reflects a decrease of \$65,191 (14.8%) when compared to the FY 2016-17 Adopted Budget. This decrease is based on operating expenditure savings.

Fixed asset purchases are decreasing by \$10,000 to \$350,000, for the purchase, implementation and maintenance for an Electronic Prehospital Care Report (ePCR) system. This was budgeted in FY 2016-17 however costs will likely roll over to next fiscal year.

### CSA-3, CSA-7 and Ambulance Billing – Fund Type 12

Public Health Division (PHD) Fund Type 12 consists of pre-hospital medical services provided through the various area fire districts. Ambulance billing services are also provided for County Service Area (CSA) 3, the South Lake Tahoe region, and CSA 7, the Western Slope of El Dorado County.

The Recommended Budget represents an increase of \$299,922 (1%) in revenues and appropriations. There is no Net County Cost or General Fund Contribution associated with these programs.

Revenues for CSA-3 and CSA-7 pre-hospital medical services and ambulance billing programs include charges for services (primarily ambulance services), assessments and taxes, and contract payments from the Miwok Tribe. The increase in revenue is due to increases in property tax of \$119,363, special taxes and assessments \$82,086, and ambulance services \$392,880, offset by a decrease in use of fund balance of \$294,407. Ambulance service fees were increased in November 2015 by 28%, in order to help offset the decrease in fund balance. The increase of \$392,880 is based on the current payer mix and historical revenue trends.

Appropriations for contingency were increased by \$360,284 in order to reflect a corresponding decrease of the use of fund balance.

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

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### CAO Adjustments

Departments were asked to align budgets to prior year actuals where possible. As a result, the Public Health Division reduced budget appropriations in overtime (\$50,000), Medical, Dental and Laboratory Supplies (\$40,000) and fixed assets (\$10,000) for a net reduction to the General Fund of \$89,500.

### Sources & Uses of Funds

The Public Health Division (PHD) is budgeting the transfer of the legislative allowable 10% of 1991 Realignment revenue, in the amount of \$466,731, to the Behavioral Health Division to offset the increased costs with the Alcohol Drug Program and to offset the costs of clients utilizing State hospital beds. PHD is also budgeting the transfer of the same amount to the Social Service Division to partially offset the increase to In-Home Supportive Services (IHSS) costs that are anticipated to be in excess of available 1991 Social Services realignment revenues. It should be noted that this is an interim solution to help offset the increased County cost for IHSS that will occur as a result of the State's recent actions to eliminate the Coordinated Care Initiative and the related Maintenance of Effort arrangement between the State and counties. Should the State develop a long-term solution to the significant cost shift to counties, which reduces the need to transfer 1991 Public Health Realignment funds, the Department will return to the Board with recommended budget changes.

The Community Hub program will begin to use 1991 Realignment in FY 2017-18 as it becomes fully staffed. The Hubs are supported by a number of revenue sources, including Mental Health Services Act (MHSA) Innovation Plan. The MHSA funding is limited to three years, providing funding to the Hubs through FY 2018-19. For FY 2017-18, the MHSA contribution is \$673,000. Once this funding is expired, and for the continuation of the program, 1991 Realignment will need to cover program expenses. 1991 Realignment funding for the Hubs is \$228,000 for FY 2017-18.

To address the growing need for facility space, HHSA has set aside \$5,000,000 of Public Health fund balance to be reserved for a South Lake Tahoe building purchase (yet to be determined). Additionally, the Tobacco Settlement fund balance totaling approximately \$1,173,318 is being reserved for capital improvements to accommodate the co-location of services, and for the potential establishment of a Mental Health Rehabilitation Center (MHRC) within the County for mitigate the impact of out-of-county placements.

# Public Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0200 LICENSE: ANIMAL	221,229	265,000	245,000	245,000	-20,000
0201 LICENSE: VISCIOUS/DANGEROUS DOG	6,771	11,000	9,000	9,000	-2,000
0202 KENNEL PERMITS	13,494	17,350	15,000	15,000	-2,350
0220 PERMIT: CONSTRUCTION	829	0	0	0	0
<b>CLASS: 02 REV: LICENSE, PERMIT, &amp;</b>	<b>242,323</b>	<b>293,350</b>	<b>269,000</b>	<b>269,000</b>	<b>-24,350</b>
0320 COURT FINE: OTHER	13,104	18,500	13,500	13,500	-5,000
<b>CLASS: 03 REV: FINE, FORFEITURE &amp;</b>	<b>13,104</b>	<b>18,500</b>	<b>13,500</b>	<b>13,500</b>	<b>-5,000</b>
1200 REV: OTHER GOVERNMENTAL AGENCIES	552,706	452,100	838,092	838,092	385,992
1206 REV: SLT SURCHARGE	16,468	15,000	15,000	15,000	0
<b>CLASS: 12 REV: OTHER GOVERNMENTAL</b>	<b>569,174</b>	<b>467,100</b>	<b>853,092</b>	<b>853,092</b>	<b>385,992</b>
1560 HUMANE: SERVICES	3,431	6,100	3,000	3,000	-3,100
1561 HUMANE: IMPOUNDS	125,271	140,000	125,000	125,000	-15,000
1562 HUMANE: ADOPTIONS	121,406	138,000	113,000	113,000	-25,000
1563 HUMANE: MICROCHIPS	924	2,000	1,000	1,000	-1,000
1564 HUMANE: RESTITUTION	1,100	5,000	2,000	2,000	-3,000
1740 CHARGES FOR SERVICES	2,060	2,500	2,000	2,000	-500
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	<b>254,192</b>	<b>293,600</b>	<b>246,000</b>	<b>246,000</b>	<b>-47,600</b>
1940 MISC: REVENUE	8,735	11,100	8,600	8,600	-2,500
<b>CLASS: 19 REV: MISCELLANEOUS</b>	<b>8,735</b>	<b>11,100</b>	<b>8,600</b>	<b>8,600</b>	<b>-2,500</b>
2021 OPERATING TRANSFERS IN: VEHICLE	185,817	185,817	191,171	191,171	5,354
2027 OPERATING TRSNF IN: SALES TAX	81,900	81,900	47,320	47,320	-34,580
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	<b>267,717</b>	<b>267,717</b>	<b>238,491</b>	<b>238,491</b>	<b>-29,226</b>
<b>TYPE: R SUBTOTAL</b>	<b>1,355,245</b>	<b>1,351,367</b>	<b>1,628,683</b>	<b>1,628,683</b>	<b>277,316</b>
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	930,681	966,205	969,912	969,912	3,707
3001 TEMPORARY EMPLOYEES	121,799	51,166	51,166	51,166	0
3002 OVERTIME	31,430	94,500	70,000	70,000	-24,500
3003 STANDBY PAY	13,040	20,000	25,000	25,000	5,000
3004 OTHER COMPENSATION	36,093	9,400	9,400	9,400	0
3005 TAHOE DIFFERENTIAL	10,496	12,000	12,000	12,000	0
3020 RETIREMENT EMPLOYER SHARE	180,693	190,883	179,805	179,805	-11,078
3022 MEDI CARE EMPLOYER SHARE	15,966	14,927	14,977	14,977	50
3040 HEALTH INSURANCE EMPLOYER	336,784	349,050	339,899	339,899	-9,151
3042 LONG TERM DISABILITY EMPLOYER	2,417	2,417	2,423	2,423	6
3043 DEFERRED COMPENSATION EMPLOYER	2,044	0	0	0	0
3046 RETIREE HEALTH: DEFINED	19,990	19,990	16,965	16,965	-3,025
3060 WORKERS' COMPENSATION EMPLOYER	11,117	11,117	13,482	13,482	2,365
3080 FLEXIBLE BENEFITS	2,549	12,000	12,000	12,000	0
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,715,099</b>	<b>1,753,655</b>	<b>1,717,029</b>	<b>1,717,029</b>	<b>-36,626</b>

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4020	CLOTHING & PERSONAL SUPPLIES	11,000	11,000	11,700	700
4040	TELEPHONE COMPANY VENDOR	2,812	2,812	6,000	3,188
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,983	10,400	6,500	-3,900
4080	HOUSEHOLD EXPENSE	4,765	4,900	7,000	2,100
4082	HOUSEHOLD EXP: OTHER	220	220	300	80
4085	REFUSE DISPOSAL	8,003	14,700	14,700	0
4086	JANITORIAL / CUSTODIAL SERVICES	29,100	29,100	29,100	0
4100	INSURANCE: PREMIUM	13,093	13,093	4,356	-8,737
4101	INSURANCE: ADDITIONAL LIABILITY	8,082	8,082	8,082	0
4140	MAINT: EQUIPMENT	1,150	1,150	750	-400
4143	MAINT: SERVICE CONTRACT	2,940	2,970	2,960	-10
4144	MAINT: COMPUTER	7,300	7,300	7,300	0
4162	VEH MAINT: SUPPLIES	4,000	4,000	3,500	-500
4164	VEH MAINT: TIRE & TUBES	500	500	500	0
4180	MAINT: BUILDING & IMPROVEMENTS	2,500	2,500	0	-2,500
4200	MEDICAL, DENTAL & LABORATORY	32,000	32,000	60,500	28,500
4220	MEMBERSHIPS	550	550	800	250
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	578	578	590	12
4260	OFFICE EXPENSE	7,000	7,000	7,000	0
4261	POSTAGE	6,000	6,000	6,000	0
4262	SOFTWARE	2,040	2,040	0	-2,040
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	1,500	1,000
4264	BOOKS / MANUALS	620	620	1,200	580
4266	PRINTING / DUPLICATING SERVICES	338	300	500	200
4300	PROFESSIONAL & SPECIALIZED SERVICES	108,925	108,925	96,425	-12,500
4306	COLLECTION SERVICES	700	700	0	-700
4313	LEGAL SERVICES	5,000	5,000	5,000	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	800	800	3,300	2,500
4337	OTHER GOVERNMENTAL AGENCIES	192	0	0	0
4400	PUBLICATION & LEGAL NOTICES	450	450	500	50
4420	RENT & LEASE: EQUIPMENT	8,740	8,740	10,000	1,260
4421	RENT & LEASE: SECURITY SYSTEM	2,412	2,460	2,460	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,508	1,500	2,000	500
4461	EQUIP: MINOR	6,000	6,000	6,000	0
4462	EQUIP: COMPUTER	14,400	14,400	0	-14,400
4463	EQUIP: TELEPHONE & RADIO	4,109	4,100	1,900	-2,200
4464	EQUIP: LAW ENFORCEMENT	0	0	12,000	12,000
4500	SPECIAL DEPT EXPENSE	25,344	44,738	65,000	20,262
4503	STAFF DEVELOPMENT	10,105	10,105	9,275	-830
4600	TRANSPORTATION & TRAVEL	8,182	8,182	5,282	-2,900
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,325	1,325	1,325	0
4605	RENT & LEASE: VEHICLE	66,225	66,225	69,125	2,900
4606	FUEL PURCHASES	60,475	60,475	60,225	-250
4607	RENT & LEASE: MILEAGE RATE REBATE	750	750	0	-750
4608	HOTEL ACCOMMODATIONS	1,000	1,000	1,750	750
4620	UTILITIES	94,800	94,800	85,000	-9,800
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>568,516</b>	<b>602,990</b>	<b>617,405</b>	<b>617,405</b>	<b>14,415</b>
5300	INTERFND: SERVICE BETWEEN FUND	107,520	107,587	101,342	-6,245
<b>CLASS: 50 OTHER CHARGES</b>	<b>107,520</b>	<b>107,587</b>	<b>101,342</b>	<b>101,342</b>	<b>-6,245</b>
6040	FIXED ASSET: EQUIPMENT	60,000	60,000	70,000	10,000
<b>CLASS: 60 FIXED ASSETS</b>	<b>60,000</b>	<b>60,000</b>	<b>70,000</b>	<b>70,000</b>	<b>10,000</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	950,183	939,620	1,143,088	203,468
7210	INTRAFUND: COLLECTIONS	350	350	350	0
7221	INTRAFUND: RADIO EQUIPMENT & SUPPORT	3,500	3,500	0	-3,500
7223	INTRAFUND: MAIL SERVICE	4,435	4,435	4,352	-83
7224	INTRAFUND: STORES SUPPORT	1,521	1,521	908	-613
7232	INTRAFUND: MAINT BLDG & IMPROVMNTS	5,499	30,000	37,000	7,000
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>965,488</b>	<b>979,426</b>	<b>1,185,698</b>	<b>1,185,698</b>	<b>206,272</b>
<b>TYPE: E SUBTOTAL</b>	<b>3,416,623</b>	<b>3,503,658</b>	<b>3,691,474</b>	<b>3,691,474</b>	<b>187,816</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>2,061,378</b>	<b>2,152,291</b>	<b>2,062,791</b>	<b>2,062,791</b>	<b>-89,500</b>

# Public Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0261 LICENSE: MARRIAGE	91,425	115,000	115,000	115,000	0
<b>CLASS: 02 REV: LICENSE, PERMIT, &amp;</b>	91,425	115,000	115,000	115,000	0
0320 COURT FINE: OTHER	12,547	72,642	23,200	23,200	-49,442
0324 COURT FINE: EMS COUNTY	285,588	31,257	350,000	350,000	318,743
0325 COURT FINE: EMS ADMINISTRATION	0	39,341	0	0	-39,341
0326 COURT FINE: EMS PHYSICIAN	0	190,548	0	0	-190,548
0327 COURT FINE: EMS HOSPITAL	0	82,132	0	0	-82,132
<b>CLASS: 03 REV: FINE, FORFEITURE &amp;</b>	298,135	415,920	373,200	373,200	-42,720
0400 REV: INTEREST	48,052	18,025	17,525	17,525	-500
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	48,052	18,025	17,525	17,525	-500
0640 ST: CCS CA CHILDREN SERVICES	422,935	443,478	425,965	425,965	-17,513
0670 ST: TUBERCULOSIS CONTROL	13,365	20,000	20,000	20,000	0
0680 ST: HEALTH	104,665	104,665	104,665	104,665	0
0681 ST: HEALTH CHDP - CHILD DISABLITY	3,988	4,446	4,000	4,000	-446
0687 ST: HEALTH DISCRETIONARY GENERAL	65,990	65,990	65,990	65,990	0
0688 ST: HEALTH MEDI CAL GENERAL FUND	272,479	340,449	328,954	328,954	-11,495
0880 ST: OTHER	114,503	128,550	128,550	128,550	0
0895 ST: AB75 TOBACCO	196,138	222,256	150,000	150,000	-72,256
0908 ST: TOBACCO SETTLEMENT FUND	160,000	160,000	160,000	160,000	0
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	1,354,063	1,489,834	1,388,124	1,388,124	-101,710
1100 FED: OTHER	1,506,285	1,465,274	1,568,998	1,568,998	103,724
1101 FED: BLOCK GRANT REVENUES	266,679	281,906	260,481	260,481	-21,425
1107 FED: MEDI CAL	1,181,339	1,318,336	1,336,702	1,336,702	18,366
<b>CLASS: 10 REV: FEDERAL</b>	2,954,303	3,065,516	3,166,181	3,166,181	100,665
1200 REV: OTHER GOVERNMENTAL AGENCIES	242,500	252,100	352,100	352,100	100,000
<b>CLASS: 12 REV: OTHER GOVERNMENTAL</b>	242,500	252,100	352,100	352,100	100,000
1603 VITAL HEALTH STATISTIC FEE	84,912	95,000	95,000	95,000	0
1620 HEALTH FEES	81,470	113,705	116,000	116,000	2,295
1650 CCS - CA CHILDREN SERVICES	220	220	100	100	-120
1800 INTERFND REV: SERVICE BETWEEN FUND	348,032	410,176	360,771	360,771	-49,405
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	514,634	619,101	571,871	571,871	-47,230
1940 MISC: REVENUE	73,680	72,200	71,125	71,125	-1,075
<b>CLASS: 19 REV: MISCELLANEOUS</b>	73,680	72,200	71,125	71,125	-1,075
2020 OPERATING TRANSFERS IN	4,793,809	4,847,668	5,078,574	5,078,574	230,906
2021 OPERATING TRANSFERS IN: VEHICLE	3,188,048	3,188,048	3,020,916	3,020,916	-167,132
2026 OPERATING TRANSFERS IN: PHD SRF	193,100	395,000	482,514	482,514	87,514
2027 OPERATING TRSNF IN: SALES TAX	866,503	918,945	651,596	651,596	-267,349
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	9,041,460	9,349,661	9,233,600	9,233,600	-116,061
0001 FUND BALANCE	7,055,447	11,008,509	4,645,106	4,645,106	-6,363,403
<b>CLASS: 22 FUND BALANCE</b>	7,055,447	11,008,509	4,645,106	4,645,106	-6,363,403
<b>TYPE: R SUBTOTAL</b>	21,673,699	26,405,866	19,933,832	19,933,832	-6,472,034



# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	4,162,587	4,501,948	5,062,451	5,062,451	560,503
3001	TEMPORARY EMPLOYEES	0	65,562	65,562	65,562	0
3002	OVERTIME	14,823	245,000	81,500	81,500	-163,500
3003	STANDBY PAY	47,728	41,500	54,000	54,000	12,500
3004	OTHER COMPENSATION	73,709	26,740	27,040	27,040	300
3005	TAHOE DIFFERENTIAL	21,083	21,600	21,600	21,600	0
3006	BILINGUAL PAY	20,717	24,960	24,960	24,960	0
3020	RETIREMENT EMPLOYER SHARE	831,183	1,008,229	1,005,369	1,005,369	-2,860
3021	O.A.S.D.I. EMPLOYER SHARE	41	0	0	0	0
3022	MEDI CARE EMPLOYER SHARE	59,140	65,973	74,115	74,115	8,142
3040	HEALTH INSURANCE EMPLOYER	1,025,320	993,416	1,164,624	1,164,624	171,208
3042	LONG TERM DISABILITY EMPLOYER	11,260	11,260	12,652	12,652	1,392
3043	DEFERRED COMPENSATION EMPLOYER	9,629	14,661	13,044	13,044	-1,617
3046	RETIREE HEALTH: DEFINED	65,580	65,580	88,558	88,558	22,978
3060	WORKERS' COMPENSATION EMPLOYER	434,915	434,915	468,240	468,240	33,325
3080	FLEXIBLE BENEFITS	9,579	42,300	44,100	44,100	1,800
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>6,787,294</b>	<b>7,563,644</b>	<b>8,207,815</b>	<b>8,207,815</b>	<b>644,171</b>
4040	TELEPHONE COMPANY VENDOR	8,760	13,610	9,440	9,440	-4,170
4041	COUNTY PASS THRU TELEPHONE CHARGES	15,904	16,500	16,000	16,000	-500
4044	CABLE/INTERNET SERVICE	1,224	1,224	720	720	-504
4060	FOOD AND FOOD PRODUCTS	3,260	3,200	3,180	3,180	-20
4080	HOUSEHOLD EXPENSE	1,508	5,200	5,150	5,150	-50
4082	HOUSEHOLD EXP: OTHER	200	200	0	0	-200
4083	LAUNDRY	4,422	4,500	4,500	4,500	0
4085	REFUSE DISPOSAL	4,368	4,368	4,368	4,368	0
4086	JANITORIAL / CUSTODIAL SERVICES	578	4,598	0	0	-4,598
4100	INSURANCE: PREMIUM	45,416	45,416	37,173	37,173	-8,243
4101	INSURANCE: ADDITIONAL LIABILITY	150,437	151,220	151,220	151,220	0
4140	MAINT: EQUIPMENT	16,900	16,900	15,000	15,000	-1,900
4144	MAINT: COMPUTER	169,342	167,458	109,424	109,424	-58,034
4160	VEH MAINT: SERVICE CONTRACT	500	500	0	0	-500
4200	MEDICAL, DENTAL & LABORATORY	54,125	54,125	58,925	58,925	4,800
4201	MEDICAL: FIELD SUPPLY	38,314	42,700	65,198	65,198	22,498
4220	MEMBERSHIPS	7,267	7,267	7,419	7,419	152
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,058	13,258	13,576	13,576	318
4240	MISC: EXPENSE	1,000	1,000	20,000	20,000	19,000
4260	OFFICE EXPENSE	33,902	36,325	58,102	58,102	21,777
4261	POSTAGE	9,914	11,208	12,957	12,957	1,749
4262	SOFTWARE	1,414	1,325	250	250	-1,075
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,110	1,185	1,350	1,350	165
4264	BOOKS / MANUALS	5,824	6,450	6,250	6,250	-200
4266	PRINTING / DUPLICATING SERVICES	22,044	22,720	21,773	21,773	-947
4300	PROFESSIONAL & SPECIALIZED SERVICES	358,353	415,267	378,547	378,547	-36,720
4313	LEGAL SERVICES	0	9,600	9,600	9,600	0
4318	INTERPRETER	203	0	0	0	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,575,365	3,575,365	3,956,445	3,956,445	381,080
4327	EMS: HOSPITAL EMERG MEDICAL	60,302	82,132	75,000	75,000	-7,132
4328	EMS: PHYSICIAN EMERG MEDICAL	139,752	190,548	165,000	165,000	-25,548
4337	OTHER GOVERNMENTAL AGENCIES	20,000	20,000	20,000	20,000	0
4351	JAIL MEDICAL OVERRUNS	136,737	136,737	136,737	136,737	0
4400	PUBLICATION & LEGAL NOTICES	150	150	0	0	-150
4420	RENT & LEASE: EQUIPMENT	38,151	35,380	28,380	28,380	-7,000
4421	RENT & LEASE: SECURITY SYSTEM	6,076	6,100	6,100	6,100	0
4440	RENT & LEASE: BUILDING &	5,372	3,000	3,000	3,000	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	3,500	3,500	3,500	3,500	0
4461	EQUIP: MINOR	14,323	13,700	4,200	4,200	-9,500
4462	EQUIP: COMPUTER	61,661	64,000	24,700	24,700	-39,300
4463	EQUIP: TELEPHONE & RADIO	40	0	0	0	0

# Public Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
4500 SPECIAL DEPT EXPENSE	448,224	1,144,668	59,685	59,685	-1,084,983
4501 SPECIAL PROJECTS	91,649	135,405	84,150	84,150	-51,255
4502 EDUCATIONAL MATERIALS	5,090	4,590	4,040	4,040	-550
4503 STAFF DEVELOPMENT	52,735	52,635	56,555	56,555	3,920
4529 SOFTWARE LICENSE	1,180	1,180	280	280	-900
4540 STAFF DEVELOPMENT (NOT 1099)	541	0	0	0	0
4600 TRANSPORTATION & TRAVEL	30,769	31,369	30,539	30,539	-830
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	50,230	52,400	49,910	49,910	-2,490
4605 RENT & LEASE: VEHICLE	28,557	28,275	35,600	35,600	7,325
4606 FUEL PURCHASES	8,453	7,765	10,690	10,690	2,925
4608 HOTEL ACCOMMODATIONS	8,601	8,450	8,550	8,550	100
4620 UTILITIES	37,000	37,000	37,000	37,000	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>5,793,805</b>	<b>6,691,673</b>	<b>5,810,183</b>	<b>5,810,183</b>	<b>-881,490</b>
5000 SUPPORT & CARE OF PERSONS	169,172	178,159	145,000	145,000	-33,159
5009 HOUSING	30,000	30,000	0	0	-30,000
5011 TRANSPORTATION EXPENSES	6,794	6,794	10,994	10,994	4,200
5012 ANCILLARY SERVICES	131,725	165,640	152,140	152,140	-13,500
5013 ANCILLARY EXPENSES	840	0	0	0	0
5014 HEALTH SERVICES	4,230	30,000	30,000	30,000	0
5300 INTERFND: SERVICE BETWEEN FUND	1,958,086	2,076,865	2,173,082	2,173,082	96,217
5304 INTERFND: MAIL SERVICE	8,455	8,455	8,742	8,742	287
5305 INTERFND: STORES SUPPORT	1,053	1,053	628	628	-425
5310 INTERFND: COUNTY COUNSEL	0	17,000	0	0	-17,000
5316 INTERFND: IS PROGRAMMING SUPPORT	32,500	89,000	0	0	-89,000
5318 INTERFND: MAINTENANCE BLDG & IMPRV	24,000	32,000	54,500	54,500	22,500
<b>CLASS: 50 OTHER CHARGES</b>	<b>2,366,855</b>	<b>2,634,966</b>	<b>2,575,086</b>	<b>2,575,086</b>	<b>-59,880</b>
6040 FIXED ASSET: EQUIPMENT	360,000	360,000	350,000	350,000	-10,000
<b>CLASS: 60 FIXED ASSETS</b>	<b>360,000</b>	<b>360,000</b>	<b>350,000</b>	<b>350,000</b>	<b>-10,000</b>
7000 OPERATING TRANSFERS OUT	1,364,389	1,568,318	1,840,832	1,840,832	272,514
<b>CLASS: 70 OTHER FINANCING USES</b>	<b>1,364,389</b>	<b>1,568,318</b>	<b>1,840,832</b>	<b>1,840,832</b>	<b>272,514</b>
7254 INTRAFND: PUBLIC HEALTH	148,179	214,622	379,648	379,648	165,026
7259 INTRAFND: PHD SRF	69,803	70,598	80,000	80,000	9,402
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>217,982</b>	<b>285,220</b>	<b>459,648</b>	<b>459,648</b>	<b>174,428</b>
7384 INTRFND ABATEMENTS: PUBLIC HEALTH	-147,480	-214,622	-379,648	-379,648	-165,026
7389 INTRFND ABATEMENTS: PHD SRF	-69,803	-70,598	-80,000	-80,000	-9,402
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-217,283</b>	<b>-285,220</b>	<b>-459,648</b>	<b>-459,648</b>	<b>-174,428</b>
7700 APPROPRIATION FOR CONTINGENCIES	0	2,587,265	1,149,916	1,149,916	-1,437,349
<b>CLASS: 77 APPROPRIATION FOR</b>	<b>0</b>	<b>2,587,265</b>	<b>1,149,916</b>	<b>1,149,916</b>	<b>-1,437,349</b>
7801 DESIGNATIONS OF FUND BALANCE	5,000,000	5,000,000	0	0	-5,000,000
<b>CLASS: 78 RESERVES: BUDGETARY ONLY</b>	<b>5,000,000</b>	<b>5,000,000</b>	<b>0</b>	<b>0</b>	<b>-5,000,000</b>
<b>TYPE: E SUBTOTAL</b>	<b>21,673,042</b>	<b>26,405,866</b>	<b>19,933,832</b>	<b>19,933,832</b>	<b>-6,472,034</b>
<b>FUND TYPE: 11 SUBTOTAL</b>	<b>-657</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Health and Human Services Agency

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	3,127,305	2,986,137	3,105,500	3,105,500	119,363
0175	TAX: SPECIAL TAX	1,726,242	1,726,242	1,794,000	1,794,000	67,758
<b>CLASS: 01</b>	<b>REV: TAXES</b>	4,853,547	4,712,379	4,899,500	4,899,500	187,121
0360	PENALTY & COST DELINQUENT TAXES	14,065	28,750	28,750	28,750	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	14,065	28,750	28,750	28,750	0
0400	REV: INTEREST	56,582	40,000	40,000	40,000	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	56,582	40,000	40,000	40,000	0
0820	ST: HOMEOWNER PROP TAX RELIEF	33,312	29,000	29,000	29,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	33,312	29,000	29,000	29,000	0
1310	SPECIAL ASSESSMENTS	560,672	560,672	575,000	575,000	14,328
1686	AMBULANCE SERVICES	8,552,293	9,005,376	9,398,256	9,398,256	392,880
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	9,112,965	9,566,048	9,973,256	9,973,256	407,208
1940	MISC: REVENUE	424,000	300,000	300,000	300,000	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	424,000	300,000	300,000	300,000	0
0001	FUND BALANCE	1,490,443	9,169,011	8,874,604	8,874,604	-294,407
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	1,490,443	9,169,011	8,874,604	8,874,604	-294,407
<b>TYPE: R SUBTOTAL</b>		15,984,914	23,845,188	24,145,110	24,145,110	299,922

# Public Health Division

## RECOMMENDED BUDGET • FY 2017 - 18

### FINANCIAL INFORMATION BY FUND TYPE

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE CURR YR CAO RECMD	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	88,388	117,593	118,470	118,470	877
3020	RETIREMENT EMPLOYER SHARE	20,084	26,787	24,941	24,941	-1,846
3022	MEDI CARE EMPLOYER SHARE	1,220	1,705	1,718	1,718	13
3040	HEALTH INSURANCE EMPLOYER	21,230	29,225	23,815	23,815	-5,410
3042	LONG TERM DISABILITY EMPLOYER	294	294	296	296	2
3046	RETIREE HEALTH: DEFINED	1,714	1,714	2,072	2,072	358
3060	WORKERS' COMPENSATION EMPLOYER	11,360	11,360	10,957	10,957	-403
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>144,290</b>	<b>188,678</b>	<b>182,269</b>	<b>182,269</b>	<b>-6,409</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	6,300	6,300	6,300	6,300	0
4100	INSURANCE: PREMIUM	1,169	1,169	859	859	-310
4161	VEH MAINT: PARTS DIRECT CHARGE	36	0	0	0	0
4260	OFFICE EXPENSE	750	750	750	750	0
4261	POSTAGE	2,033	2,025	2,100	2,100	75
4266	PRINTING / DUPLICATING SERVICES	10,000	10,000	10,500	10,500	500
4300	PROFESSIONAL & SPECIALIZED SERVICES	873,618	873,618	983,618	983,618	110,000
4306	COLLECTION SERVICES	7,500	7,500	7,500	7,500	0
4313	LEGAL SERVICES	75,000	75,000	75,000	75,000	0
4400	PUBLICATION & LEGAL NOTICES	150	150	150	150	0
4500	SPECIAL DEPT EXPENSE	10,150	150,000	0	0	-150,000
4503	STAFF DEVELOPMENT	1,800	1,800	1,800	1,800	0
4600	TRANSPORTATION & TRAVEL	1,400	1,400	1,400	1,400	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	100	100	100	100	0
4605	RENT & LEASE: VEHICLE	500	500	500	500	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>990,506</b>	<b>1,130,312</b>	<b>1,090,577</b>	<b>1,090,577</b>	<b>-39,735</b>
5240	CONTRIB: NON-CNTY GOVERNMENTAL	14,617,610	14,617,610	14,617,610	14,617,610	0
5300	INTERFND: SERVICE BETWEEN FUND	48,138	61,728	57,369	57,369	-4,359
5301	INTERFND: TELEPHONE EQUIPMENT &	10,000	10,000	0	0	-10,000
5310	INTERFND: COUNTY COUNSEL	80,000	80,000	80,000	80,000	0
5321	INTERFND: COLLECTIONS	10,700	10,700	10,700	10,700	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>14,766,448</b>	<b>14,780,038</b>	<b>14,765,679</b>	<b>14,765,679</b>	<b>-14,359</b>
7223	INTRAFND: MAIL SERVICE	0	0	141	141	141
7250	INTRAFND: NOT GEN FUND / SAME FUND	7,289	4,550	4,550	4,550	0
7259	INTRAFND: PHD SRF	753,021	849,969	926,033	926,033	76,064
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>760,310</b>	<b>854,519</b>	<b>930,724</b>	<b>930,724</b>	<b>76,205</b>
7380	INTRFND ABATEMENTS: NOT GENERAL	-7,289	-4,550	-4,550	-4,550	0
7389	INTRFND ABATEMENTS: PHD SRF	-753,021	-849,969	-926,033	-926,033	-76,064
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-760,310</b>	<b>-854,519</b>	<b>-930,583</b>	<b>-930,583</b>	<b>-76,064</b>
7700	APPROPRIATION FOR CONTINGENCIES	0	7,746,160	8,106,444	8,106,444	360,284
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	<b>0</b>	<b>7,746,160</b>	<b>8,106,444</b>	<b>8,106,444</b>	<b>360,284</b>
<b>TYPE: E SUBTOTAL</b>		<b>15,901,244</b>	<b>23,845,188</b>	<b>24,145,110</b>	<b>24,145,110</b>	<b>299,922</b>
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	<b>-83,670</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 40</b>	<b>SUBTOTAL</b>	<b>1,977,051</b>	<b>2,152,291</b>	<b>2,062,791</b>	<b>2,062,791</b>	<b>-89,500</b>

# Health and Human Services Agency

RECOMMENDED BUDGET • FY 2017 - 18

## ORGANIZATIONAL CHART

