

CHIEF ADMINISTRATIVE OFFICE

Mission

The mission of the Chief Administrative Office is to ensure the sound and effective management of County government, pursuant to Board policy and direction by providing leadership; developing policy and procedures; providing budgetary and legislative analyses; and acting as the liaison between County departments and the Board of Supervisors. The Chief Administrative Office oversees the facility, procurement, Economic Development, and Parks functions of the County and maintains a centralized fiscal unit to provide services to the Divisions of the Department as well as other County Departments which have fiscal resource needs.

Chief Administrative Office Financial Summary

| | 14/15 Actuals | 15/16 Budget | 16/17 Dept Requested | 16/17 CAO Recommend | Change from Budget to Recommend | % Change |
|-----------------------------|-------------------|-------------------|----------------------------|---------------------------|---------------------------------------|-------------|
| Revenue | | | | | | |
| Use of Money | 22,447 | 14,340 | 15,000 | 15,000 | 660 | 5% |
| State | 500,444 | 861,871 | 453,152 | 453,152 | (408,719) | -47% |
| Charges for Service | 424,918 | 449,669 | 350,527 | 350,527 | (99,142) | -22% |
| Misc. | 21,054 | 6,215 | 2,786 | 2,786 | (3,429) | -55% |
| Other Financing Sources | 1,239,215 | 1,574,398 | 1,439,828 | 1,439,828 | (134,570) | -9% |
| Total Revenue | 2,208,078 | 2,906,493 | 2,261,293 | 2,261,293 | (645,200) | -22% |
| Appropriations | | | | | | |
| Salaries & Benefits | 7,398,909 | 7,994,294 | 8,176,096 | 8,176,096 | 181,802 | 2% |
| Services & Supplies | 3,826,153 | 4,252,969 | 3,924,606 | 3,925,606 | (327,363) | -8% |
| Other Charges | 458,614 | 226,831 | 353,471 | 353,471 | 126,640 | 56% |
| Fixed Assets | 16,798 | 112,025 | 44,000 | 44,000 | (68,025) | -61% |
| Intrafund Transfers | 160,806 | 79,364 | 59,824 | 59,824 | (19,540) | -25% |
| Intrafund Abatements | (495,118) | (350,242) | (412,961) | (412,961) | (62,719) | 18% |
| Total Appropriations | 11,366,162 | 12,315,241 | 12,145,036 | 12,146,036 | (169,205) | -1% |
| NCC | 9,158,084 | 9,408,748 | 9,883,743 | 9,884,743 | 475,995 | 5% |
| FTE's | 73 | 70 | 71 | 71 | 1 | 1% |

Source of Funds

Use of Money (\$15,000): Rental income from SPTC corridor.

State (\$453,152): Grant funds for Parks and Rubicon (\$389,058), reimbursement from the Court's for utility and custodial costs in County owned Court facilities (\$64,094).

Charge for Services (\$350,527): Primarily comprised of charges to other department for central fiscal services (\$206,350), stores and mail services and facilities projects.

Miscellaneous (\$2,786): Funds from vending machines and stores and mail reimbursements.

Other Financing Sources (\$1,439,828): Primarily comprised of funding from the Accumulative Capital Outlay fund (\$1,045,491) for facilities projects, river fees (\$179,336), park fees (\$82,000), OHV funding (\$97,366), SMUD funds (\$34,635) and AB109 (\$1,000).

Net County Cost (\$9,884,743): The Department is primarily funded with

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discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

Use of Funds

Salaries & Benefits (\$8,176,096): Primarily comprised of permanent salaries (\$5,169,991), health insurance (\$1,230,448), and retirement (\$1,070,561).

Services & Supplies (\$3,925,606): Primarily comprised of utilities (\$1,074,000), contracts and services primarily related to economic development (\$1,222,428), building maintenance and improvements (\$424,025), general liability insurance (\$182,001), equipment rental/purchase (\$147,859), and refuse disposal (\$115,000).

Other Charges (\$353,471): Annual contract with the Community Foundation funded with TOT funds for Veteran’s Services (\$147,558), payment to the SPTC JPA (\$27,500), charges from the Sheriff for patrol services along the SPTC corridor (\$52,800) and charges from DOT for work on various park, Rubicon and facility projects (\$100,000).

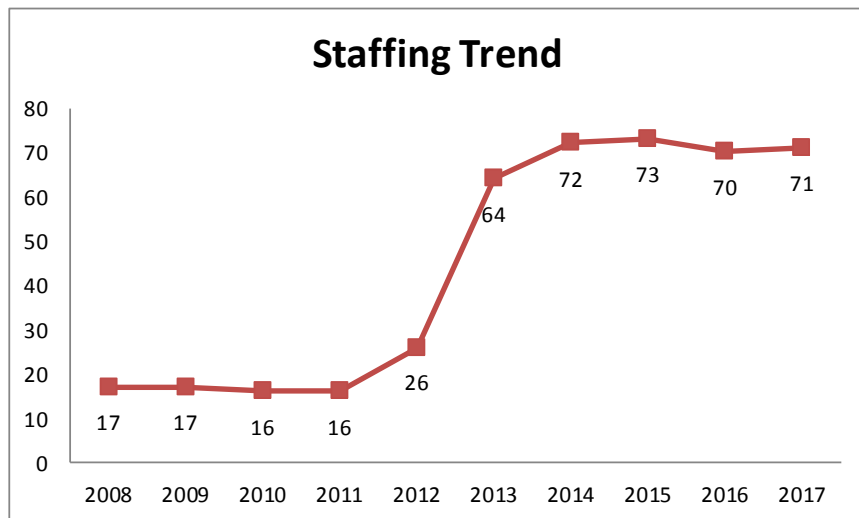
Fixed Assets (\$44,000) : Polaris RZR (\$35,000) and storage shed (\$9,000) for the Rubicon (offset with grant funding).

Intra-fund Transfers (\$59,824): Includes charges from other departments for services such as stores and mail.

Intra-fund Abatement: (-\$412,961): Includes charges to other departments for mail service (-\$166,501), stores support (-\$49,604), building maintenance and improvements (-\$163,929) and Central Fiscal Admin support charges to various General Fund departments (-\$32,927).

Staffing Trend

Staffing for the Chief Administrative Office over the past ten years reflects fluctuations due to a variety of internal service functions moving in and out. In FY 2011-12 a centralized fiscal and administrative group was formed adding 7 FTE’s as well as 3 FTE’s added for facilities functions offset with reductions in administrative and fiscal staff in other departments. In FY 2012-13, 31 positions were transferred from the Department of Transportation related to facilities, grounds and custodial functions. All positions in the Chief Administrative Office are located in Placerville except for 6 FTE’s in the facilities unit located in South Lake Tahoe. The FY 2016-17 budget includes the addition of 1 FTE Communications and Outreach Manager (formerly referred to as a Public Information Officer).



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| 2016-17 Summary of Department Programs | | | | |
|--|-------------------|-------------------|------------------|-------------|
| | Appropriations | Revenues | Net County Cost | Staffing |
| Budget & Operations | 2,112,850 | 1,000 | 2,111,850 | 9.0 |
| Central Fiscal/Admin Unit | 832,274 | 206,350 | 625,924 | 8.0 |
| Economic Development | 1,505,087 | - | 1,505,087 | 1.5 |
| Procurement & Contract/Stores/Mail | 683,829 | 50,173 | 633,656 | 8.0 |
| Parks & Trails | 516,073 | 234,288 | 281,785 | 2.5 |
| River Program | 179,336 | 179,336 | - | 1.0 |
| Rubicon | 368,771 | 368,771 | - | 1.0 |
| Facilities Administration | 1,403,587 | 674,597 | 728,990 | 8.5 |
| Custodial | 887,315 | 14,094 | 873,221 | 11.5 |
| Maintenance | 3,113,025 | 503,810 | 2,609,215 | 15.0 |
| Grounds | 543,889 | 28,874 | 515,015 | 5.0 |
| Accumulative Capital Outlay Fund | 23,440,875 | 23,440,875 | - | |
| TOTAL | 35,586,911 | 25,702,168 | 9,884,743 | 71.0 |

Program Summaries

Budget & Operations

The Chief Administrative Office exercises overall responsibility for the coordination of County department activities to ensure the sound and effective management of County government, pursuant to Board policy and the adopted budget. Primary areas of responsibility are: effective overall management of County resources; long-range financial and organizational planning; ensuring that County departments are producing services and results in accord with Board goals, policies, and budgets; improving management and information systems to ensure the most effective use of County personnel, money, facilities, and equipment; providing leadership and developing a County management team that can plan for and meet future challenges; and performing other duties as assigned by the Board. The Chief Administrative Office is charged with the responsibility of acting as advisor to the Board of Supervisors and in this role provides objective commentary on policy

and management considerations. The Chief Administrative Office is responsible for recommending an annual budget and administering that budget after its adoption by the Board.

Central Fiscal/Admin Unit

The central financial and administrative unit was established in FY 2011-12 within the Chief Administrative Office. This unit provides services to all divisions of the Chief Administrative Office, Human Resources, Risk Management, Information Technologies, Surveyor, District Attorney, and Indigent Defense. These services include accounts payable/receivable, payroll, journal entries, budgeting, financial reporting and administration.

Economic Development

This program is responsible for developing strategies and programs to stimulate business growth and economic expansion in El Dorado County. This includes retention of businesses that already exist in the County or may be interested in expansion and attraction of new businesses. Activities

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include developing and implementing technical assistance to enhance local employment and coordinating programs and services with County departments and community organizations. The office also provides staff assistance to the Community and Economic Development Advisory Committee.

Procurement and Contracts/Central Stores/Mail-Courier

Procurement and Contracts provides purchasing and contract processing services to other County departments. The Division is also responsible for administering the County's surplus property program.

Central Stores provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

Parks & Trails

The Park & Trails division oversees the operations of the established parks and trails in the County. These parks include Henningsen Lotus Park, Pioneer Park and Bradford Park and the El Dorado Trail and SPTC corridor. Operational components related to the parks and trails include park staffing, event scheduling, trail maintenance and ensuring proper usage of the parks and trails.

River Program

The River Management program is responsible for implementation of the El Dorado County River Management Plan (RMP) adopted in 2001. The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193, and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial

and non-commercial/private boaters navigating the river along with health and safety objectives identified in the RMP and other County Ordinances.

Rubicon

The Chief Administrative Office has assumed the grant administration responsibilities for the Rubicon Trail. Coordination of projects is done in conjunction with the Department of Transportation.

Facilities

Facilities administration manages the County Accumulative Capital Outlay program as well as providing oversight for buildings and grounds maintenance and custodial services.

Accumulative Capital Outlay Fund (ACO)

All expenses for facility capital programs are captured in the Accumulative Capital Outlay (ACO) fund. Annually the Chief Administrative Office brings forward the ACO work plan for approval. This program, which is staffed by the Facilities unit, is responsible for the project development and construction of facilities and parks that support County functions. In addition, the program performs major maintenance projects on existing County buildings, parks and infrastructure.

Chief Administrative Office Recommendation

Fund Type 10 – General Fund

In preparation for the new financial system, the Chief Administrative Office moved Economic Development, Parks & Trails, River and the Rubicon programs back under Department 02, the Chief Administrative Office. In prior years, these divisions were included in Department 11. The following

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numbers represent the combined total of Department 02 and Department 11.

The Recommended Budget represents an overall decrease of \$645,200 or 22% in revenues and a decrease of \$101,205 or less than 1% in appropriations when compared to the FY 2015-16 approved budget. As a result, the Net County Cost is increased by \$543,995 or 6%.

The department request is based on a status quo budget with the following exceptions:

- Addition of a Communications and Outreach Manager (formerly called the Public Information Officer) at an estimated cost of \$131,151
- Increased County-wide utility costs of approximately \$125,000. PG&E rates are increasing and with the upcoming construction in Buildings A & B, Facilities anticipates increased utility costs in FY 2016-17.

The decrease in revenues is primarily related to less grant funding for the Rubicon Trail and is offset with reductions in services and supplies, fixed assets and interfund charges. Salaries and benefits increased \$249,802 due in part to the addition of the Communications and Outreach Manager as well as increases related to health care and CalPERS.

Economic Development

The Recommended Budget for Economic Development is \$1,505,087 and has been calculated using 51% of estimated Transient Occupancy Tax (TOT) revenues for FY 2016-17 per General Plan Policy 10.1.6.4.

Recommended appropriations for Economic Development include funding for the operations of the Economic Development office; \$755K for the Economic Development Opportunity Grant program; \$225K for business outreach services, a regional fee study, a labor skills study and a hotel market analysis; \$100K for matching funds for a potential broadband grant; and contributions for the annual Wagon Train event (\$10K) and to CalTrans for Apple Hill traffic control services during the peak season.

Staffing Changes

The Department requested several additions and deletions to true up existing changes in staffing. These changes do not result in any additional salary and benefit costs or increased FTE allocations.

The department request includes the addition of one Communications and Outreach Manager (formerly called the Public Information Officer). The adoption of this job specification and salary range is currently being finalized and will be brought to the Board for approval at a later date.

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Accumulative Capital Outlay (ACO) Financial Summary

| | 14/15 Actuals | 15/16 Budget | 16/17 Dept Requested | 16/17 CAO Recommend | Change from Budget to Recommend | % Change |
|-------------------------------|------------------|-------------------|----------------------------|---------------------------|---------------------------------------|-------------|
| Revenue | | | | | | |
| Taxes | 1,233,918 | 1,246,953 | 1,413,000 | 1,413,000 | 166,047 | 13% |
| Fines, Forfeitures | 244 | 3,000 | - | - | (3,000) | -100% |
| Use of Money | 3,731 | 5,000 | 13,000 | 13,000 | 8,000 | 160% |
| State | 12,899 | 13,000 | 1,643,217 | 1,643,217 | 1,630,217 | 12540% |
| Other Governmental | 4,983 | 4,000 | 5,000 | 5,000 | 1,000 | 25% |
| Misc. | 562,423 | - | - | - | - | 0% |
| Other Financing Sources | 6,910,151 | 17,878,596 | 18,926,960 | 18,926,960 | 1,048,364 | 6% |
| Use of Fund Balance | - | 4,881,928 | 1,439,698 | 1,439,698 | (3,442,230) | -71% |
| Total Revenue | 8,728,349 | 24,032,477 | 23,440,875 | 23,440,875 | (591,602) | -2% |
| Appropriations | | | | | | |
| Services & Supplies | 4,338 | 50,000 | 50,000 | 50,000 | - | 0% |
| Other Charges | 136,565 | 211,860 | 25,000 | 25,000 | (186,860) | -88% |
| Fixed Assets | 6,568,746 | 18,048,896 | 21,246,917 | 21,246,917 | 3,198,021 | 18% |
| Intrafund Transfers | 986,222 | 1,104,260 | 1,218,958 | 1,218,958 | 114,698 | 10% |
| Designation of Fund Balance | - | 4,617,461 | 900,000 | 900,000 | (3,717,461) | -81% |
| Total Appropriations | 7,695,871 | 24,032,477 | 23,440,875 | 23,440,875 | (591,602) | -2% |
| Change in Fund Balance | 1,032,478 | - | - | - | - | |
| Fund Balance | 4,899,588 | 4,635,121 | 4,095,423 | 4,095,423 | | |

Fund 13 – Accumulative Capital Outlay

The Accumulative Capital Outlay (ACO) Recommended Budget represents a decrease in revenues and appropriations of \$591,602 or 2% when compared to the FY 2015-16 approved budget.

Changes in revenues are primarily related to the addition of the CABY grant (\$1.6M) as well as an increase in other financing sources (\$1M) due to an increased General Fund contribution related to the Juvenile Hall project. These increases are offset with a reduced use of fund balance. Fund balance remaining in the ACO fund is designated for future year appropriations to complete the A/B renovation project (\$3.1M) and the Juvenile Hall project (\$900K).

Capital Facilities Work plan

The table below reflects the Facilities Capital Workplan.

Pending Issues and Policy Considerations

The Capital Work plan is funded through the end of FY 2016-17. If additional funding is not identified, implementation of the deferred maintenance noted in the Vanir report will not continue.

The County does not have a consistent practice for maintaining adequate reserves to ensure appropriate funding for facility needs. A plan for funding the public safety facility as well as other end of life facilities is needed. The County currently does not have a replacement reserve. A standard measurement used for determining the required budget to properly maintain public facilities is 2 to 4 percent of their replacement value, set aside on an annual basis. In FY 2013-14, the replacement value of County owned facilities were estimated at \$250M. Therefore, a 2% replacement reserve equates to \$5M. The County would need to set this amount aside annually to maintain an adequate reserve.

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The Department will be working aggressively over the next year to identify strategies to incorporate into County

operations and budget that will help meet the long-term capital facilities needs.

| CAO FY 2016-17 Facilities Capital Budget PROPOSED WORKPLAN | | | |
|---|--|------------------------------------|---|
| Project # | Project Title | Requested Amount for FY 2016-17 | Funding Source |
| 160000 | Countywide Special Projects / Deferred Maintenance | 600,000 | ACO Fund |
| 160101 | Countywide Security | 100,000 | ACO Fund |
| 160151 | Countywide HVAC Repairs | 100,000 | ACO Fund |
| 160201 | Countywide Exterior Paint | 50,000 | ACO Fund |
| 160251 | Countywide Mold, Lead & Asbestos Abatement | 20,000 | ACO Fund |
| 160252 | Countywide Parking Lot Improvements & Repairs | 100,000 | ACO Fund |
| 160301 | Countywide ADA Evaluation / Compliance | 100,000 | ACO Fund |
| 150403 | Facilities Planning | 200,000 | ACO Fund |
| 150404 | Public Safety Facility | 635,000 | ACO Fund |
| 160406 | Criminal Justice Special Projects / Deferred Maintenance | 150,000 | Criminal Justice Special Revenue |
| 140455 | Expansion space | 450,000 | ACO Fund |
| 167000 | Courthouse - Ray Lawyer Drive Extension | 3,000,000 | General Fund |
| 150404 | Juvenile Hall Replacement planning/design (FY 2016-17) | 300,000 | General Fund |
| | Juvenile Hall Replacement Future year designation | 900,000 | General Fund |
| | Charging Stations | 50,000 | AQMD funds |
| 150456 | Vanir Facilities Assessment (see detail below) | 12,564,734 | General Fund \$10,433,649, Criminal Justice SRF \$362,220, CABY Grant \$1,639,217, ACO Fund \$129,648 |
| ERP001 | FENIX | 3,411,091 | General Fund |
| Parks/Trails | Parks and Trails (see detail below) | 710,050 | ACO Fund |
| Total ACO Workplan | | 23,440,875 | |

| <i>Totals by Funding Source</i> | |
|---------------------------------|------------|
| ACO | 2,874,698 |
| Criminal Justice SRF | 512,220 |
| General Fund | 18,364,740 |
| CABY Grant | 1,639,217 |
| AQMD | 50,000 |
| Total | 23,440,875 |

| Parks / Trails Workplan | | | |
|------------------------------------|--|----------------|----------------|
| Project # | Project Title | Budget | Funding Source |
| Parks Program | Park Impact Fee Nexus Study | 25,000 | ACO Fund |
| | Depot Road Land Acquisition | 320,000 | General Fund |
| Railpark | Railpark Implementation | 50,000 | ACO Fund |
| SPTC | SPTC Natural Trail Improvements | 25,000 | ACO Fund |
| HLP | Construction documents for Tier 1 HLP improvements | 85,000 | ACO Fund |
| HLP | Trailhead and trail connection to Monroe Ridge Trail | 72,000 | ACO Fund |
| El Dorado Trail | Work by DOT to extend trail | 90,000 | ACO Fund |
| Forebay | Park maintenance | 43,050 | ACO Fund |
| Parks / Trails Total | | 710,050 | |

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| Project # | Vanir Subtotals by Building: | |
|-----------|---|-------------------|
| 7000AB* | Buildings A / B (FY 2016-17) | 9,222,237 |
| 700115 | 115 Building C | 75,000 |
| 700120 | 120 Sheriff Administration | 20,000 |
| 700123 | 123 Juvenile Hall | 100,000 |
| 700126 | 126 Main Jail | 620,000 |
| 700160 | 160 Main Library | 70,000 |
| 700221 | 221 District Attorney | 20,000 |
| 700330 | 330 DOT Administration | 39,000 |
| 700362 | 362 Cameron Park Library | 10,000 |
| 700440 | 440 PHF | 140,000 |
| 700440 | 440A Sr Day Car Center | 140,000 |
| 700441 | 441 Health Department | 140,000 |
| 700470 | 470 Community Services / Sr Nutrition | 140,000 |
| 700600 | 600 South Lake Tahoe Administration | 1,518,497 |
| 700610 | 610 South Lake Tahoe El Dorado Center | 20,000 |
| 700620 | 620 South Lake Tahoe Juvenile Treatment | 30,000 |
| 700621 | 621, 622 & 631 South Lake Tahoe Jail | 205,000 |
| 700760 | 760 South Lake Tahoe Library | 55,000 |
| | Vanir Total | 12,564,734 |

* \$3,177,763 currently in the ACO fund as designated fund balance for FY 2017-18 costs of A/B

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

| | MID-YEAR PROJECTION | CURRENT YR APPROVED BUDGET | DEPARTMENT REQUEST | CAO RECOMMENDED BUDGET | DIFFERENCE CURR YR CAO RECMD |
|---|------------------------|----------------------------------|-----------------------|------------------------------|------------------------------------|
| TYPE: R REVENUE | | | | | |
| SUBOBJ SUBOBJ TITLE | | | | | |
| 0420 RENT: LAND & BUILDINGS | 14,340 | 14,340 | 15,000 | 15,000 | 660 |
| CLASS: 04 REV: USE OF MONEY & PROPERTY | 14,340 | 14,340 | 15,000 | 15,000 | 660 |
| 0880 ST: OTHER | 78,188 | 78,188 | 453,152 | 453,152 | 374,964 |
| CLASS: 05 REV: STATE INTERGOVERNMENTAL | 78,188 | 78,188 | 453,152 | 453,152 | 374,964 |
| 1800 INTERFND REV: SERVICE BETWEEN FUND | 326,133 | 326,133 | 206,350 | 206,350 | -119,783 |
| 1804 INTERFND REV: MAIL SERVICE | 32,506 | 32,506 | 40,836 | 40,836 | 8,330 |
| 1805 INTERFND REV: STORES SUPPORT | 7,357 | 7,357 | 6,551 | 6,551 | -806 |
| 1818 INTERFND REV: MAINT BUILDG & IMPROVMNT | 75,927 | 83,673 | 96,790 | 96,790 | 13,117 |
| CLASS: 13 REV: CHARGE FOR SERVICES | 441,923 | 449,669 | 350,527 | 350,527 | -99,142 |
| 1940 MISC: REVENUE | 3,715 | 3,715 | 2,786 | 2,786 | -929 |
| CLASS: 19 REV: MISCELLANEOUS | 3,715 | 3,715 | 2,786 | 2,786 | -929 |
| 2020 OPERATING TRANSFERS IN | 1,061,360 | 1,061,360 | 1,410,332 | 1,439,828 | 378,468 |
| CLASS: 20 REV: OTHER FINANCING SOURCES | 1,061,360 | 1,061,360 | 1,410,332 | 1,439,828 | 378,468 |
| TYPE: R SUBTOTAL | 1,599,526 | 1,607,272 | 2,231,797 | 2,261,293 | 654,021 |

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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

| | | MID-YEAR PROJECTION | CURRENT YR APPROVED BUDGET | DEPARTMENT REQUEST | CAO RECOMMENDED BUDGET | DIFFERENCE CURR YR CAO RECMD |
|----------------------------|---------------------------------------|------------------------|----------------------------------|-----------------------|------------------------------|------------------------------------|
| TYPE: E EXPENDITURE | | | | | | |
| SUBOBJ SUBOBJ TITLE | | | | | | |
| 3000 | PERMANENT EMPLOYEES / ELECTED | 4,059,737 | 4,518,541 | 5,217,305 | 5,169,991 | 651,450 |
| 3001 | TEMPORARY EMPLOYEES | 133,644 | 15,000 | 84,000 | 84,000 | 69,000 |
| 3002 | OVERTIME | 34,250 | 34,250 | 37,200 | 27,200 | -7,050 |
| 3003 | STANDBY PAY | 550 | 550 | 1,500 | 500 | -50 |
| 3004 | OTHER COMPENSATION | 227,961 | 136,600 | 109,300 | 109,300 | -27,300 |
| 3005 | TAHOE DIFFERENTIAL | 14,400 | 14,400 | 14,400 | 14,400 | 0 |
| 3007 | HAZARD PAY | 100 | 100 | 500 | 500 | 400 |
| 3020 | RETIREMENT EMPLOYER SHARE | 803,951 | 915,647 | 1,079,447 | 1,070,561 | 154,914 |
| 3022 | MEDI CARE EMPLOYER SHARE | 62,984 | 63,763 | 75,120 | 74,434 | 10,671 |
| 3040 | HEALTH INSURANCE EMPLOYER | 962,404 | 1,018,244 | 1,258,984 | 1,230,448 | 212,204 |
| 3042 | LONG TERM DISABILITY EMPLOYER | 11,418 | 11,418 | 13,019 | 12,901 | 1,483 |
| 3043 | DEFERRED COMPENSATION EMPLOYER | 24,188 | 24,324 | 28,555 | 28,555 | 4,231 |
| 3046 | RETIREE HEALTH: DEFINED | 74,472 | 74,472 | 74,706 | 74,706 | 234 |
| 3060 | WORKERS' COMPENSATION EMPLOYER | 103,682 | 103,682 | 124,127 | 124,127 | 20,445 |
| 3080 | FLEXIBLE BENEFITS | 67,675 | 138,000 | 154,473 | 154,473 | 16,473 |
| CLASS: 30 | SALARY & EMPLOYEE BENEFITS | 6,581,416 | 7,068,991 | 8,272,636 | 8,176,096 | 1,107,105 |
| 4020 | CLOTHING & PERSONAL SUPPLIES | 1,500 | 1,500 | 3,275 | 3,275 | 1,775 |
| 4040 | TELEPHONE COMPANY VENDOR | 4,100 | 4,100 | 3,950 | 3,950 | -150 |
| 4041 | COUNTY PASS THRU TELEPHONE CHARGES | 6,860 | 6,860 | 8,153 | 8,153 | 1,293 |
| 4080 | HOUSEHOLD EXPENSE | 26,550 | 26,550 | 36,335 | 22,335 | -4,215 |
| 4082 | HOUSEHOLD EXP: OTHER | 1,000 | 1,000 | 1,000 | 1,000 | 0 |
| 4083 | LAUNDRY | 33,200 | 33,200 | 34,700 | 27,200 | -6,000 |
| 4085 | REFUSE DISPOSAL | 100,100 | 100,100 | 115,000 | 115,000 | 14,900 |
| 4086 | JANITORIAL / CUSTODIAL SERVICES | 33,250 | 33,250 | 43,036 | 34,000 | 750 |
| 4087 | EXTERMINATION / FUMIGATION SERVICES | 7,725 | 7,725 | 10,000 | 10,000 | 2,275 |
| 4100 | INSURANCE: PREMIUM | 53,087 | 53,087 | 182,001 | 182,001 | 128,914 |
| 4140 | MAINT: EQUIPMENT | 30,200 | 30,200 | 35,200 | 25,200 | -5,000 |
| 4141 | MAINT: OFFICE EQUIPMENT | 150 | 150 | 150 | 150 | 0 |
| 4143 | MAINT: SERVICE CONTRACT | 35,000 | 35,000 | 35,000 | 35,000 | 0 |
| 4144 | MAINT: COMPUTER | 0 | 0 | 2,250 | 2,250 | 2,250 |
| 4145 | MAINTENANCE: EQUIPMENT PARTS | 25,900 | 25,900 | 19,600 | 19,600 | -6,300 |
| 4180 | MAINT: BUILDING & IMPROVEMENTS | 265,000 | 265,000 | 250,000 | 250,000 | -15,000 |
| 4183 | MAINT: GROUNDS | 0 | 0 | 5,000 | 15,000 | 15,000 |
| 4187 | MAINT: TRAIL | 0 | 0 | 16,555 | 16,555 | 16,555 |
| 4197 | MAINTENANCE BUILDING: SUPPLIES | 164,675 | 165,200 | 177,025 | 174,025 | 8,825 |
| 4200 | MEDICAL, DENTAL & LABORATORY | 0 | 0 | 50 | 50 | 50 |
| 4220 | MEMBERSHIPS | 1,110 | 1,110 | 61,090 | 61,090 | 59,980 |
| 4221 | MEMBERSHIPS: LEGISLATIVE ADVOCACY | 4,869 | 4,869 | 4,691 | 4,691 | -178 |
| 4260 | OFFICE EXPENSE | 15,050 | 15,050 | 18,518 | 18,518 | 3,468 |
| 4261 | POSTAGE | 1,725 | 1,725 | 2,850 | 2,850 | 1,125 |
| 4262 | SOFTWARE | 500 | 500 | 750 | 750 | 250 |
| 4263 | SUBSCRIPTION / NEWSPAPER / JOURNALS | 650 | 650 | 16,125 | 16,125 | 15,475 |
| 4264 | BOOKS / MANUALS | 300 | 300 | 250 | 250 | -50 |
| 4266 | PRINTING / DUPLICATING SERVICES | 600 | 600 | 54,400 | 54,400 | 53,800 |
| 4300 | PROFESSIONAL & SPECIALIZED SERVICES | 334,848 | 334,848 | 467,428 | 467,428 | 132,580 |
| 4324 | MEDICAL,DENTAL,LAB & AMBULANCE SRV | 2,250 | 2,250 | 1,700 | 1,700 | -550 |
| 4334 | FIRE PREVENTION & INSPECTION | 5,000 | 5,000 | 2,500 | 2,500 | -2,500 |
| 4337 | OTHER GOVERNMENTAL AGENCIES | 13,100 | 13,100 | 14,000 | 14,000 | 900 |
| 4400 | PUBLICATION & LEGAL NOTICES | 250 | 250 | 1,150 | 1,150 | 900 |
| 4420 | RENT & LEASE: EQUIPMENT | 46,860 | 46,860 | 81,094 | 81,094 | 34,234 |
| 4421 | RENT & LEASE: SECURITY SYSTEM | 8,250 | 8,250 | 8,250 | 8,250 | 0 |
| 4440 | RENT & LEASE: BUILDING & | 0 | 0 | 500 | 500 | 500 |
| 4460 | EQUIP: SMALL TOOLS & INSTRUMENTS | 10,400 | 10,400 | 15,515 | 15,515 | 5,115 |
| 4461 | EQUIP: MINOR | 43,400 | 43,400 | 51,250 | 51,250 | 7,850 |
| 4462 | EQUIP: COMPUTER | 5,000 | 5,000 | 0 | 0 | -5,000 |

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

| | MID-YEAR PROJECTION | CURRENT YR APPROVED BUDGET | DEPARTMENT REQUEST | CAO RECOMMENDED BUDGET | DIFFERENCE CURR YR CAO RECMD |
|-------------------------------|--|----------------------------------|-----------------------|------------------------------|------------------------------------|
| 4463 | EQUIP: TELEPHONE & RADIO | 0 | 0 | 50 | 50 |
| 4263 | SUBSCRIPTION / NEWSPAPER / JOURNALS | 650 | 650 | 16,125 | 15,475 |
| 4264 | BOOKS / MANUALS | 300 | 300 | 250 | -50 |
| 4266 | PRINTING / DUPLICATING SERVICES | 600 | 600 | 54,400 | 53,800 |
| 4300 | PROFESSIONAL & SPECIALIZED SERVICES | 334,848 | 334,848 | 467,428 | 132,580 |
| 4324 | MEDICAL,DENTAL,LAB & AMBULANCE SRV | 2,250 | 2,250 | 1,700 | -550 |
| 4334 | FIRE PREVENTION & INSPECTION | 5,000 | 5,000 | 2,500 | -2,500 |
| 4337 | OTHER GOVERNMENTAL AGENCIES | 13,100 | 13,100 | 14,000 | 900 |
| 4400 | PUBLICATION & LEGAL NOTICES | 250 | 250 | 1,150 | 900 |
| 4420 | RENT & LEASE: EQUIPMENT | 46,860 | 46,860 | 81,094 | 34,234 |
| 4421 | RENT & LEASE: SECURITY SYSTEM | 8,250 | 8,250 | 8,250 | 0 |
| 4440 | RENT & LEASE: BUILDING & | 0 | 0 | 500 | 500 |
| 4460 | EQUIP: SMALL TOOLS & INSTRUMENTS | 10,400 | 10,400 | 15,515 | 5,115 |
| 4461 | EQUIP: MINOR | 43,400 | 43,400 | 51,250 | 7,850 |
| 4462 | EQUIP: COMPUTER | 5,000 | 5,000 | 0 | -5,000 |
| 4463 | EQUIP: TELEPHONE & RADIO | 0 | 0 | 50 | 50 |
| 4500 | SPECIAL DEPT EXPENSE | 3,500 | 3,500 | 143,253 | 139,753 |
| 4501 | SPECIAL PROJECTS | 0 | 0 | 755,000 | 755,000 |
| 4502 | EDUCATIONAL MATERIALS | 100 | 100 | 100 | 0 |
| 4503 | STAFF DEVELOPMENT | 5,750 | 5,750 | 37,300 | 31,550 |
| 4506 | FILM DEVELOPMENT & PHOTOGRAPHY | 0 | 0 | 850 | 850 |
| 4507 | FIRE & SAFETY SUPPLIES | 1,000 | 1,000 | 1,500 | 500 |
| 4508 | SNOW REMOVAL | 30,000 | 30,000 | 30,000 | 0 |
| 4513 | INVENTORY: CENTRAL STORES GENERAL | 175,000 | 175,000 | 175,000 | 0 |
| 4514 | BULK: POSTAGE PURCHASE GENERAL | 350,000 | 350,000 | 350,000 | 0 |
| 4529 | SOFTWARE LICENSE | 5,500 | 5,500 | 5,500 | 0 |
| 4600 | TRANSPORTATION & TRAVEL | 3,100 | 3,100 | 9,550 | 6,450 |
| 4602 | MILEAGE: EMPLOYEE PRIVATE AUTO | 1,000 | 1,000 | 3,950 | 1,950 |
| 4605 | RENT & LEASE: VEHICLE | 55,794 | 55,794 | 69,048 | 13,254 |
| 4606 | FUEL PURCHASES | 46,150 | 46,150 | 47,450 | 1,300 |
| 4608 | HOTEL ACCOMMODATIONS | 1,500 | 1,500 | 2,250 | 750 |
| 4620 | UTILITIES | 950,000 | 950,000 | 1,074,000 | 124,000 |
| CLASS: 40 | SERVICE & SUPPLIES | 2,910,853 | 2,911,378 | 4,485,142 | 1,539,228 |
| 4750 | CENTRAL STORES INVENTORY | -175,000 | -175,000 | -175,000 | 0 |
| 4751 | BULK PURCHASE POSTAGE ABATEMENTS | -350,000 | -350,000 | -350,000 | 0 |
| CLASS: 41 | SERVICE & SUPPLIES ABATEMENTS | -525,000 | -525,000 | -525,000 | 0 |
| 5240 | CONTRIB: NON-CNTY GOVERNMENTAL | 0 | 0 | 174,500 | 197,058 |
| 5300 | INTERFND: SERVICE BETWEEN FUND | 48,000 | 48,000 | 156,413 | 108,413 |
| CLASS: 50 | OTHER CHARGES | 48,000 | 48,000 | 330,913 | 305,471 |
| 6020 | FIXED ASSET: BUILDING & IMPROVEMENTS | 0 | 0 | 9,000 | 9,000 |
| 6040 | FIXED ASSET: EQUIPMENT | 11,025 | 10,500 | 35,000 | 24,500 |
| CLASS: 60 | FIXED ASSETS | 11,025 | 10,500 | 44,000 | 33,500 |
| 7200 | INTRAFUND TRANSFERS: ONLY GENERAL | 1,150 | 1,150 | 36,327 | 35,177 |
| 7223 | INTRAFND: MAIL SERVICE | 7,985 | 7,985 | 10,199 | 2,214 |
| 7224 | INTRAFND: STORES SUPPORT | 5,656 | 5,656 | 8,598 | 2,942 |
| 7231 | INTRAFND: IS PROGRAMMING SUPPORT | 100 | 100 | 2,700 | 2,600 |
| 7232 | INTRAFND: MAINT BLDG & IMPROVMNTS | 0 | 0 | 2,000 | 2,000 |
| CLASS: 72 | INTRAFUND TRANSFERS | 14,891 | 14,891 | 59,824 | 44,933 |
| 7350 | INTRFND ABATEMENTS: GF ONLY | -48,252 | -48,252 | -32,927 | 15,325 |
| 7357 | INTRFND ABATEMENTS: MAIL SERVICE | -126,832 | -126,832 | -166,501 | -39,669 |
| 7358 | INTRFND ABATEMENTS: STORES SUPPORT | -31,552 | -31,552 | -49,604 | -18,052 |
| 7366 | INTRFND ABATEMENTS: MAINT BLDG & | -143,606 | -143,606 | -163,929 | -20,323 |
| CLASS: 73 | INTRAFUND ABATEMENT | -350,242 | -350,242 | -412,961 | -62,719 |
| TYPE: E SUBTOTAL | 8,690,943 | 9,178,518 | 12,254,554 | 12,146,036 | 2,967,518 |
| FUND TYPE: 10 SUBTOTAL | 7,091,417 | 7,571,246 | 10,022,757 | 9,884,743 | 2,313,497 |

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 13 CAPITAL PROJECT FUND
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

| | | MID-YEAR PROJECTION | CURRENT YR APPROVED BUDGET | DEPARTMENT REQUEST | CAO RECOMMENDED BUDGET | DIFFERENCE CURR YR CAO RECMD |
|-------------------------|---|------------------------|----------------------------------|-----------------------|------------------------------|------------------------------------|
| TYPE: R REVENUE | | | | | | |
| SUBOBJ | SUBOBJ TITLE | | | | | |
| 0100 | PROP TAX: CURR SECURED | 1,218,953 | 1,218,953 | 1,348,000 | 1,348,000 | 129,047 |
| 0110 | PROP TAX: CURR UNSECURED | 25,000 | 25,000 | 49,000 | 49,000 | 24,000 |
| 0130 | PROP TAX: PRIOR UNSECURED | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 0140 | PROP TAX: SUPP CURRENT | 0 | 0 | 2,000 | 2,000 | 2,000 |
| 0150 | PROP TAX: SUPP PRIOR | 0 | 0 | 8,000 | 8,000 | 8,000 |
| 0174 | TAX: TIMBER YIELD | 3,000 | 3,000 | 5,000 | 5,000 | 2,000 |
| CLASS: 01 | REV: TAXES | 1,246,953 | 1,246,953 | 1,413,000 | 1,413,000 | 166,047 |
| 0360 | PENALTY & COST DELINQUENT TAXES | 3,000 | 3,000 | 0 | 0 | -3,000 |
| CLASS: 03 | REV: FINE, FORFEITURE & | 3,000 | 3,000 | 0 | 0 | -3,000 |
| 0400 | REV: INTEREST | 5,000 | 5,000 | 13,000 | 13,000 | 8,000 |
| CLASS: 04 | REV: USE OF MONEY & PROPERTY | 5,000 | 5,000 | 13,000 | 13,000 | 8,000 |
| 0820 | ST: HOMEOWNER PROP TAX RELIEF | 13,000 | 13,000 | 4,000 | 4,000 | -9,000 |
| 0880 | ST: OTHER | 0 | 0 | 1,639,217 | 1,639,217 | 1,639,217 |
| CLASS: 05 | REV: STATE INTERGOVERNMENTAL | 13,000 | 13,000 | 1,643,217 | 1,643,217 | 1,630,217 |
| 1200 | REV: OTHER GOVERNMENTAL AGENCIES | 4,000 | 4,000 | 5,000 | 5,000 | 1,000 |
| CLASS: 12 | REV: OTHER GOVERNMENTAL | 4,000 | 4,000 | 5,000 | 5,000 | 1,000 |
| 2020 | OPERATING TRANSFERS IN | 17,878,596 | 17,878,596 | 18,926,960 | 18,926,960 | 1,048,364 |
| CLASS: 20 | REV: OTHER FINANCING SOURCES | 17,878,596 | 17,878,596 | 18,926,960 | 18,926,960 | 1,048,364 |
| 0001 | FUND BALANCE | 4,881,928 | 4,881,928 | 0 | 0 | -4,881,928 |
| 0003 | FROM DESIGNATIONS | 0 | 0 | 1,439,698 | 1,439,698 | 1,439,698 |
| CLASS: 22 | FUND BALANCE | 4,881,928 | 4,881,928 | 1,439,698 | 1,439,698 | -3,442,230 |
| TYPE: R SUBTOTAL | | 24,032,477 | 24,032,477 | 23,440,875 | 23,440,875 | -591,602 |

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 13 CAPITAL PROJECT FUND
DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

| | MID-YEAR PROJECTION | CURRENT YR APPROVED BUDGET | DEPARTMENT REQUEST | CAO RECOMMENDED BUDGET | DIFFERENCE CURR YR CAO RECMD |
|---|------------------------|----------------------------------|-----------------------|------------------------------|------------------------------------|
| TYPE: E EXPENDITURE | | | | | |
| SUBOBJ SUBOBJ TITLE | | | | | |
| 4500 SPECIAL DEPT EXPENSE | 50,000 | 50,000 | 50,000 | 50,000 | 0 |
| CLASS: 40 SERVICE & SUPPLIES | 50,000 | 50,000 | 50,000 | 50,000 | 0 |
| 5300 INTERFND: SERVICE BETWEEN FUND | 211,860 | 211,860 | 25,000 | 25,000 | -186,860 |
| CLASS: 50 OTHER CHARGES | 211,860 | 211,860 | 25,000 | 25,000 | -186,860 |
| 6000 FIXED ASSET: LAND | 2,650,000 | 2,650,000 | 320,000 | 320,000 | -2,330,000 |
| 6020 FIXED ASSET: BUILDING & IMPROVEMENTS | 8,995,449 | 8,995,449 | 13,420,826 | 13,420,826 | 4,425,377 |
| 6021 FIXED ASSET: DESIGN SERVICES | 0 | 0 | 935,000 | 935,000 | 935,000 |
| 6022 FIXED ASSET: PROJECT MANAGEMENT | 2,480,845 | 2,480,845 | 2,500,000 | 2,500,000 | 19,155 |
| 6024 FIXED ASSET: UTILITIES | 20,261 | 20,261 | 0 | 0 | -20,261 |
| 6025 LEASEHOLD IMPROVEMENTS | 55,978 | 55,978 | 60,000 | 60,000 | 4,022 |
| 6028 FIXED ASSET: CONSTRUCTION RENTALS | 3,468 | 3,468 | 200,000 | 200,000 | 196,532 |
| 6029 FIXED ASSET: CONSTRUCTION MATERIALS | 201,804 | 201,804 | 400,000 | 400,000 | 198,196 |
| 6042 FIXED ASSET: COMPUTER SYSTEM | 3,641,091 | 3,641,091 | 3,411,091 | 3,411,091 | -230,000 |
| CLASS: 60 FIXED ASSETS | 18,048,896 | 18,048,896 | 21,246,917 | 21,246,917 | 3,198,021 |
| 7000 OPERATING TRANSFERS OUT | 1,104,260 | 1,104,260 | 1,218,958 | 1,218,958 | 114,698 |
| CLASS: 70 OTHER FINANCING USES | 1,104,260 | 1,104,260 | 1,218,958 | 1,218,958 | 114,698 |
| 7801 DESIGNATIONS OF FUND BALANCE | 4,617,461 | 4,617,461 | 900,000 | 900,000 | -3,717,461 |
| CLASS: 78 RESERVES: BUDGETARY ONLY | 4,617,461 | 4,617,461 | 900,000 | 900,000 | -3,717,461 |
| TYPE: E SUBTOTAL | 24,032,477 | 24,032,477 | 23,440,875 | 23,440,875 | -591,602 |
| FUND TYPE: 13 SUBTOTAL | 0 | 0 | 0 | 0 | 0 |
| DEPARTMENT: 02 SUBTOTAL | 7,091,417 | 7,571,246 | 10,022,757 | 9,884,743 | 2,313,497 |

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND

DEPARTMENT: 11 ECONOMIC DEV, PARKS/TRAILS, RIVER, RUBICON (MOVED TO DEPARTMENT 02 IN FY 2016-17)

| | | MID-YEAR PROJECTION | CURRENT YR APPROVED BUDGET | DEPARTMENT REQUEST | CAO RECOMMENDED BUDGET | DIFFERENCE CURR YR CAO RECMD |
|-------------------------|-------------------------------------|------------------------|----------------------------------|-----------------------|------------------------------|------------------------------------|
| TYPE: R REVENUE | | | | | | |
| SUBOBJ | SUBOBJ TITLE | | | | | |
| 0880 | ST: OTHER | 783,683 | 783,683 | 0 | 0 | -783,683 |
| CLASS: 05 | REV: STATE INTERGOVERNMENTAL | 783,683 | 783,683 | 0 | 0 | -783,683 |
| 1940 | MISC: REVENUE | 2,500 | 2,500 | 0 | 0 | -2,500 |
| CLASS: 19 | REV: MISCELLANEOUS | 2,500 | 2,500 | 0 | 0 | -2,500 |
| 2020 | OPERATING TRANSFERS IN | 513,038 | 513,038 | 0 | 0 | -513,038 |
| CLASS: 20 | REV: OTHER FINANCING SOURCES | 513,038 | 513,038 | 0 | 0 | -513,038 |
| TYPE: R SUBTOTAL | | 1,299,221 | 1,299,221 | 0 | 0 | -1,299,221 |

CHIEF ADMINISTRATIVE OFFICE

Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND

DEPARTMENT: 11 ECONOMIC DEV, PARKS/TRAILS, RIVER, RUBICON (MOVED TO DEPARTMENT 02 IN FY 2016-17)

| | MID-YEAR PROJECTION | CURRENT YR APPROVED BUDGET | DEPARTMENT REQUEST | CAO RECOMMENDED BUDGET | DIFFERENCE CURR YR CAO RECMD |
|---|------------------------|----------------------------------|-----------------------|------------------------------|------------------------------------|
| TYPE: E EXPENDITURE | | | | | |
| SUBOBJ SUBOBJ TITLE | | | | | |
| 3000 | 534,268 | 534,268 | 0 | 0 | -534,268 |
| 3001 | 83,500 | 83,500 | 0 | 0 | -83,500 |
| 3002 | 450 | 450 | 0 | 0 | -450 |
| 3004 | 3,000 | 3,000 | 0 | 0 | -3,000 |
| 3020 | 113,861 | 113,861 | 0 | 0 | -113,861 |
| 3022 | 7,458 | 7,458 | 0 | 0 | -7,458 |
| 3040 | 93,103 | 93,103 | 0 | 0 | -93,103 |
| 3042 | 1,113 | 1,113 | 0 | 0 | -1,113 |
| 3043 | 3,127 | 3,127 | 0 | 0 | -3,127 |
| 3060 | 5,423 | 5,423 | 0 | 0 | -5,423 |
| 3080 | 12,000 | 12,000 | 0 | 0 | -12,000 |
| CLASS: 30 SALARY & EMPLOYEE BENEFITS | 857,303 | 857,303 | 0 | 0 | -857,303 |
| 4041 | 565 | 565 | 0 | 0 | -565 |
| 4060 | 850 | 850 | 0 | 0 | -850 |
| 4080 | 2,050 | 2,050 | 0 | 0 | -2,050 |
| 4085 | 12,900 | 12,900 | 0 | 0 | -12,900 |
| 4100 | 69,148 | 69,148 | 0 | 0 | -69,148 |
| 4140 | 1,700 | 1,700 | 0 | 0 | -1,700 |
| 4187 | 13,600 | 13,600 | 0 | 0 | -13,600 |
| 4197 | 50 | 50 | 0 | 0 | -50 |
| 4220 | 12,050 | 12,050 | 0 | 0 | -12,050 |
| 4260 | 3,754 | 3,754 | 0 | 0 | -3,754 |
| 4261 | 1,550 | 1,550 | 0 | 0 | -1,550 |
| 4263 | 16,000 | 16,000 | 0 | 0 | -16,000 |
| 4266 | 6,529 | 6,529 | 0 | 0 | -6,529 |
| 4300 | 951,055 | 951,055 | 0 | 0 | -951,055 |
| 4324 | 1,000 | 1,000 | 0 | 0 | -1,000 |
| 4400 | 1,000 | 1,000 | 0 | 0 | -1,000 |
| 4420 | 9,750 | 9,750 | 0 | 0 | -9,750 |
| 4440 | 2,000 | 2,000 | 0 | 0 | -2,000 |
| 4460 | 370 | 370 | 0 | 0 | -370 |
| 4461 | 54,485 | 54,485 | 0 | 0 | -54,485 |
| 4462 | 1,500 | 1,500 | 0 | 0 | -1,500 |
| 4500 | 610,560 | 610,560 | 0 | 0 | -610,560 |
| 4501 | 60,000 | 60,000 | 0 | 0 | -60,000 |
| 4503 | 3,500 | 3,500 | 0 | 0 | -3,500 |
| 4529 | 2,000 | 2,000 | 0 | 0 | -2,000 |
| 4600 | 1,000 | 1,000 | 0 | 0 | -1,000 |
| 4605 | 1,900 | 1,900 | 0 | 0 | -1,900 |
| 4606 | 2,900 | 2,900 | 0 | 0 | -2,900 |
| 4620 | 23,350 | 23,350 | 0 | 0 | -23,350 |
| CLASS: 40 SERVICE & SUPPLIES | 1,867,116 | 1,867,116 | 0 | 0 | -1,867,116 |
| 5240 | 27,500 | 27,500 | 0 | 0 | -27,500 |
| 5300 | 151,331 | 151,331 | 0 | 0 | -151,331 |
| CLASS: 50 OTHER CHARGES | 178,831 | 178,831 | 0 | 0 | -178,831 |
| 6040 | 101,000 | 101,000 | 0 | 0 | -101,000 |
| CLASS: 60 FIXED ASSETS | 101,000 | 101,000 | 0 | 0 | -101,000 |
| 7200 | 50,252 | 50,252 | 0 | 0 | -50,252 |
| 7224 | 321 | 321 | 0 | 0 | -321 |
| 7231 | 1,400 | 1,400 | 0 | 0 | -1,400 |
| 7232 | 12,500 | 12,500 | 0 | 0 | -12,500 |
| CLASS: 72 INTRAFUND TRANSFERS | 64,473 | 64,473 | 0 | 0 | -64,473 |
| TYPE: E SUBTOTAL | 3,068,723 | 3,068,723 | 0 | 0 | -3,068,723 |
| FUND TYPE: 10 SUBTOTAL | 1,769,502 | 1,769,502 | 0 | 0 | -1,769,502 |

CHIEF ADMINISTRATIVE OFFICE

Personnel Allocation

| Classification Title | 2015-16 Adjusted Allocation | 2016-17 Dept Request | 2016-17 CAO Recm'd | Diff from Adjusted |
|---|-----------------------------------|----------------------------|--------------------------|-----------------------|
| Chief Administrative Officer | 1.00 | 1.00 | 1.00 | 0.00 |
| Accountant/Auditor | 1.00 | 1.00 | 1.00 | 0.00 |
| Administrative Technician | 4.00 | 3.00 | 3.00 | (1.00) |
| Assistant Chief Administrative Officer | 1.00 | 1.00 | 1.00 | 0.00 |
| Building and Grounds Superintendent | 1.00 | 1.00 | 1.00 | 0.00 |
| Building Maintenance Worker VII/Sr | 8.00 | 8.00 | 8.00 | 0.00 |
| Building Maintenance Worker VII/Sr - Limited Term | 1.00 | 1.00 | 1.00 | 0.00 |
| Building Operations Supervisor | 2.00 | 3.00 | 3.00 | 1.00 |
| Building Operations Technician | 3.00 | 3.00 | 3.00 | 0.00 |
| Buyer I/II | 1.00 | 1.00 | 1.00 | 0.00 |
| Capital Programs Manager | 1.00 | 1.00 | 1.00 | 0.00 |
| Chief Budget Officer | 1.00 | 1.00 | 1.00 | 0.00 |
| Chief Fiscal Officer - UM | 1.00 | 1.00 | 1.00 | 0.00 |
| Custodian | 9.50 | 9.50 | 9.50 | 0.00 |
| Custodian Supervisor | 1.00 | 1.00 | 1.00 | 0.00 |
| Department Analyst I/II | 4.00 | 4.00 | 4.00 | 0.00 |
| Economic & Business Relations Manager | 1.00 | 1.00 | 1.00 | 0.00 |
| Facilities Manager | 1.00 | 1.00 | 1.00 | 0.00 |
| Facilities Project Manager I/II | 2.00 | 2.00 | 2.00 | 0.00 |
| Facilities Project Manager I/II (Limited Term) | 1.00 | 1.00 | 1.00 | 0.00 |
| Fiscal Assistant I/II | 1.00 | 1.00 | 1.00 | 0.00 |
| Fiscal Technician | 1.00 | 1.00 | 1.00 | 0.00 |
| Grounds Maintenance Worker I/II | 2.00 | 4.00 | 4.00 | 2.00 |
| Highway Maintenance Worker I/II | 0.00 | 1.00 | 1.00 | 1.00 |
| Parks Manager | 1.00 | 1.00 | 1.00 | 0.00 |
| Principal Administrative Analyst | 4.00 | 4.00 | 4.00 | 0.00 |
| Procurement & Contracts Manager | 1.00 | 1.00 | 1.00 | 0.00 |
| Communications & Outreach Manager | 0.00 | 1.00 | 1.00 | 1.00 |
| River Recreation Supervisor | 1.00 | 1.00 | 1.00 | 0.00 |
| Service Operations Coordinator | 1.00 | 1.00 | 1.00 | 0.00 |
| Sr. Buyer | 1.00 | 1.00 | 1.00 | 0.00 |
| Sr. Custodian | 1.00 | 1.00 | 1.00 | 0.00 |
| Sr. Department Analyst | 2.00 | 2.00 | 2.00 | 0.00 |
| Sr. Engineering Technician (Limited Term) | 1.00 | 0.00 | 0.00 | (1.00) |
| Sr. Grounds Maintenance Worker | 3.00 | 1.00 | 1.00 | (2.00) |
| Sr. Office Assistant | 0.50 | 1.50 | 1.50 | 1.00 |
| Storekeeper I/II | 2.00 | 2.00 | 2.00 | 0.00 |
| Storekeeper/Courier | 1.00 | 1.00 | 1.00 | 0.00 |
| Supervisor Grounds Maintenance | 1.00 | 0.00 | 0.00 | (1.00) |
| Department Total | 70.00 | 71.00 | 71.00 | 1.00 |

CHIEF ADMINISTRATIVE OFFICE

