

**COUNTY OF EL DORADO  
FISCAL YEAR 2015 - 2016  
RECOMMENDED BUDGET**

**Recommended by  
Pamela Knorr  
Chief Administrative Officer**



## Cover Photos

On Top of Pyramid Peak, Courtesy of Chris Gandolfi; Close-up of Grapes in front of the Ag Department on Fair Lane, Courtesy of Jessica Honeycutt; Gold Panner at the Coloma Festival 2004; Courtesy of Tony Belli; Cronan Ranch Regional Trails Park Near Pilot Hill - Oak Tree, Photo Courtesy of the American River Conservancy.

**BOARD OF SUPERVISORS**

District I: Ron Mikulaco  
District II: Shiva Frentzen

District V: Sue Novasel

District III: Brian Veerkamp  
District IV: Michael Ranalli

**ELECTED COUNTY OFFICIALS**

Assessor ..... Karl Weiland  
Auditor-Controller ..... Joe Harn  
District Attorney ..... Vern Pierson  
Recorder-Clerk ..... William "Bill" Schultz  
Sheriff/Coroner/Public Administrator ..... John D'Agostini  
Surveyor ..... Rich Briner  
Treasurer/Tax Collector..... C. L. Raffety

**APPOINTED COUNTY OFFICIALS**

Agriculture Commissioner/Director of Weights and Measures ..... Charlene Carveth  
Chief Administrative Officer ..... Pamela Knorr  
Chief Probation Officer ..... Brian Richart  
Clerk of the Board of Supervisors ..... James Mitrisin  
Child Support Services Director ..... Don Semon  
Community Development Agency Director..... Steven Pedretti  
County Counsel..... Robyn Drivon  
Health & Human Services Agency Director ..... Don Ashton  
Human Resources Director ..... Pamela Knorr  
Information Technologies Director ..... vacant  
Library Services Director ..... Jeanne Amos  
Public Defender..... Teri Monterosso  
Veteran Affairs Officer (Interim)..... William "Bill" Schultz

# RECOMMENDED BUDGET

Fiscal Year Ending  
June 30, 2016



**RON MIKULACO,  
DISTRICT I**

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**SHIVA FRENTZEN,  
DISTRICT II**

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**BRIAN VEERKAMP,  
DISTRICT III**

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**MICHAEL RANALLI,  
DISTRICT IV**

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**SUE NOVASEL,  
DISTRICT V**

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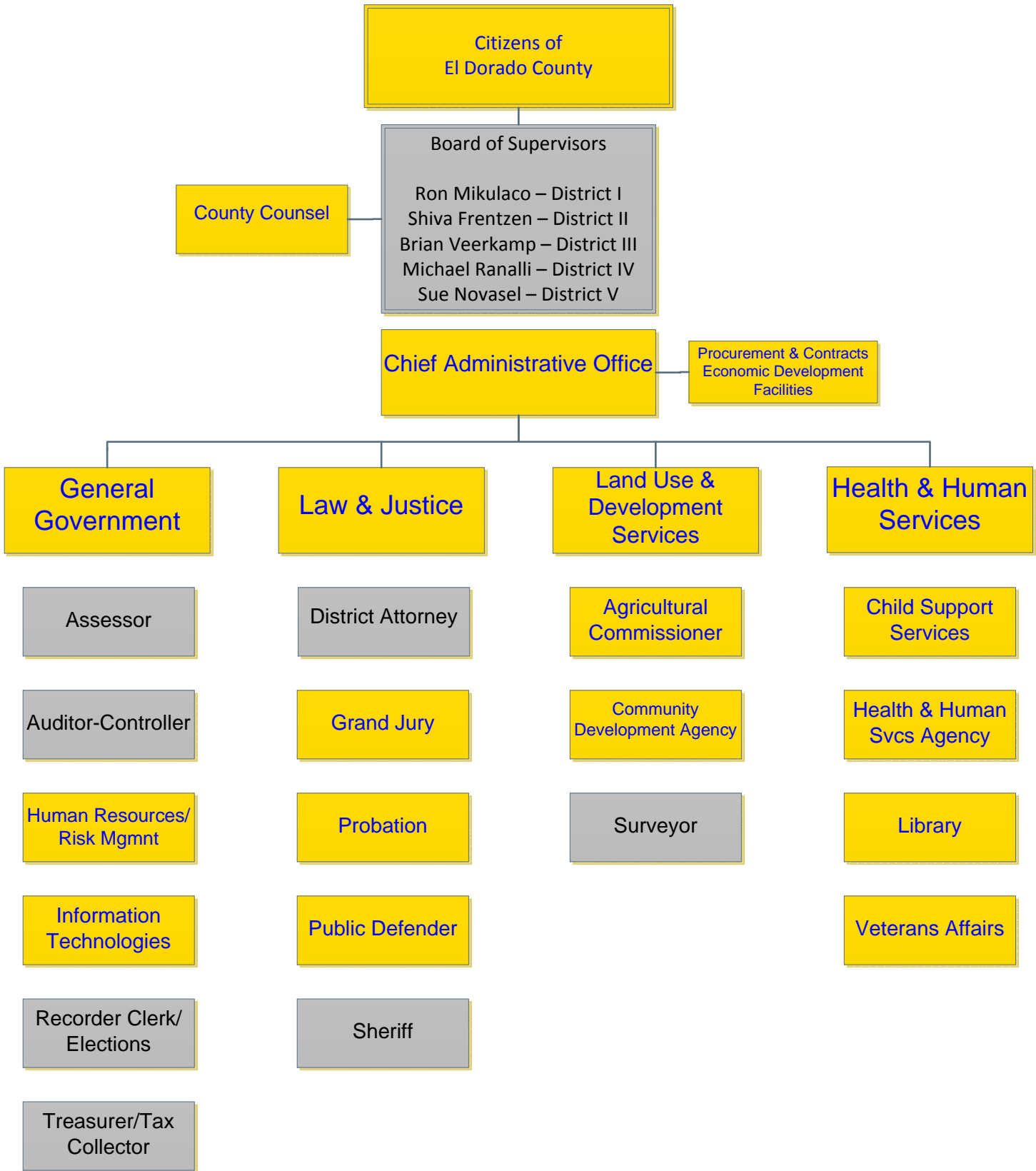
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Gray = Elected Official





# County of El Dorado

## Chief Administrative Office

330 Fair Lane  
Placerville, CA 95667-4197

*Pamela Knorr*  
Chief Administrative Officer

Phone (530) 621-5530  
Fax (530) 295-2537

May 22, 2015

The Honorable Board of Supervisors  
330 Fair Lane  
Placerville, CA 95667

Re: RECOMMENDED BUDGET FOR FISCAL YEAR 2015-2016

Dear Board Members:

Submitted for your consideration is the CAO Recommended Budget for Fiscal Year 2015-2016. The CAO Recommended Budget is the collaborative effort of Chief Administrative Office staff, input from department heads, and Board direction.

### **BUDGET DEVELOPMENT PROCESS**

The Board of Supervisors first began FY 2015-2016 budget activities on January 6, 2015, when the Board was made aware of the projected \$19 million General Fund deficit. Other steps in the process included:

- February 24, 2015: A Mid-Year Review of the FY 2014-2015 budget status and direction to work with departments to balance the budget and review of the operating impacts of 6.25% reductions to Net County Costs.
- April 1-10: CAO Analysts completed their initial review and met with departments to discuss budget submissions.
- April 15: CAO provided update to the Board on the FY 2015-16 Recommended Budget
- May 22: Recommended budget document provided to the Board

Since that time, through the hard work of county staff, the structural deficit has been reduced from \$19 million to \$8.4 million. As you know, the Board is scheduled to begin the budget special meetings on June 1<sup>st</sup>. Attachment B of this memo outlines the hearing schedule which sets forth the timeline for department presentations.

Within the budget document, each department summary provides a detailed list of program areas with corresponding budgetary information, number of staff, and net county cost and/or general fund contribution. Historic information is shown in a staffing allocation trend chart and a four year fiscal history chart. Organizational charts show the department's staff by allocation and distribution by program. Detailed financial information is shown by department, by fund type. CAO staff and departments will be available to discuss this information with the Board during the Budget Special Meetings.

As previously discussed, Budget Special Meetings begin on Monday, June 1, 2015. At that time staff will present the Recommended Budget and your Board will accept public comment. Presentations on individual department budgets will then commence. Once public comment and staff presentations are concluded, your Board will be asked to make decisions on appropriations, revenue and financing levels, approve the capital assets and the position allocation.

The purpose of the budget special meetings are to allow the Board of Supervisors with the opportunity to provide direction to staff to amend the Recommended Budget by;

- 1) Modifying appropriations and/or revenues
- 2) Transferring obligations to other agencies
- 3) Determining the use and level of reserves and/or contingency

Priorities are supported by aligning the appropriation of financial resources through the development of the budget. Following the conclusion of the budget special meetings, modifications to the Recommended Budget will be made based on the direction of the majority of the Board. The Budget will be submitted for approval at the regularly scheduled Board meeting on June 23<sup>rd</sup> and requires a majority vote of the Board of Supervisors for approval.

As such, the CAO Recommended Budget for FY 2015-2016 is intended to be a starting point for the Board of Supervisors. CAO staff will provide an overview of the Recommended Budget with department heads providing a more detailed analysis of the department. Following a comprehensive review of all of the department budgets and appropriations, the Board of Supervisors will be faced with the difficult choices of which services will be eliminated or reduced and will provide direction to staff for modifications to appropriations based on the priorities set forth by your Board.

Given that there is a significant projected structural budget deficit in the General Fund for FY 2015-2016, the Board will be required to make adjustments to the budget that will undoubtedly result in service delivery impacts. Additionally, the approval of the early separation incentive will result in a reduction of human resources which were previously available to deliver services.

The closure of the Recommended Budget special meeting will not conclude the FY 2015-16 Budget process. There are still many issues, including the final closing of the County books and the strategic plan. Budget Hearings are tentatively scheduled to begin on September 14<sup>th</sup> with approval of the Adopted FY 2015-16 Budget on September 29th.

## COUNTY BUDGET OUTLOOK

The total Recommended Budget for Government Funds for FY 2015-16 is \$490 million, which is \$43 million (8%) less than the Adopted FY 2014-15 budget of \$533 million. The County's proposed General Fund budget, which includes discretionary funds for County services, is \$254 million, which is \$1million (<1%) less than the Adopted FY 2014-15 budget of \$255 million. The chart below provides a five-year trend of County budget changes:

### *Five Year Budget Change* (\$\$ In Millions)

	2011-12	2012-13	2013-14	2014-15	2015-16
General Fund	\$209	\$216	\$249	\$255	\$254
% Change from prior year	4%	3%	15%	2.5%	0%
Non-General Fund	\$193	\$262	\$250	\$278	\$236
% Change from prior year	(9%)	36%	(3%)	11%	(15%)
Total	\$402	\$478	\$499	\$533	\$490
% Growth from prior year	(3%)	19%	5%	7%	(8%)

The Recommended Budget includes a slight decrease in General Fund discretionary revenue sources. Non-General Fund revenues are restricted in use. There was a decrease of \$42 million within the Non-General Fund revenue and appropriations.

The decrease in the revenue sources are as follows:

General Fund Revenue Description	Adopted FY 14/15	Recommended FY 15/16	Amount of Change
Taxes	\$92,151,998	\$98,481,580	\$6,329,582
Licenses, Permits	7,501,132	7,792,978	291,846
Forfeitures	1,019,750	851,049	(168,701)
Use of Money	171,090	154,140	(16,950)
State/Federal/Other Gov.	64,036,915	62,878,319	(1,158,596)
Charges for Service	20,854,561	21,327,093	472,532
Misc.	2,125,936	2,407,676	281,740
Other Financing Sources	32,761,433	35,316,148	2,554,715
Residual Equity	1,944,366	0	(1,944,366)
<i>Sub-Total</i>	<i>\$222,567,181</i>	<i>\$229,208,983</i>	<i>\$6,641,802</i>
Fund Balance	32,245,387	24,278,383	(7,967,034)
<b>Total Financing Sources</b>	<b>\$254,812,568</b>	<b>\$253,487,366</b>	<b>(\$1,325,202)</b>

<b>Non- General Fund Revenue Description</b>	<b>Adopted FY 14/15</b>	<b>Recommended FY 15/16</b>	<b>Amount of Change</b>
Taxes	\$5,826,993	\$6,831,129	1,004,136
Licenses, Permits	1,063,712	1,051,412	(12,300)
Forfeitures	928,333	1,332,555	404,222
Use of Money	325,097	235,265	(89,832)
State/Federal/Other Gov.	95,993,801	92,263,043	(3,730,758)
Charges for Service	12,794,484	12,580,979	1,786,395
Misc.	1,848,668	3,385,203	1,536,535
Other Financing Sources	84,044,409	66,186,597	(17,857,812)
Residual Equity	1,929,519	0	(1,929,519)
<i>Sub-Total</i>	<i>\$204,755,016</i>	<i>\$183,866,183</i>	<i>(\$20,888,833)</i>
Fund Balance	73,199,992	52,549,451	(20,650,541)
<b>Total Financing Sources</b>	<b>\$277,955,008</b>	<b>\$253,487,366</b>	<b>(\$41,539,374)</b>

## POSITION ALLOCATION

The most expensive investment that the County has is in human resources. Included in the budget detail is ten year staffing trends by departments. Over the past ten years the County has gone through many changes. The table below summarizes the changes in total FTE count by functional group.

<b>Functional Group</b>	<b>Total FTE's FY 2006-07</b>	<b>Total FTE's FY 2015-16</b>	<b>Variance</b>
General Government	297	258	-39
Law & Justice	598	586	-12
Land Use & Development Services	549	324	-225
Health and Human Services	684	665	-19
<b>Totals</b>	<b>2128</b>	<b>1833</b>	<b>-295</b>

The Recommended FY 2015-16 Budget includes funding for 1833.89 full-time equivalent positions (FTEs). This represents a 28.35 FTE decrease from the current FY 2014-15 allocation. The chart below details these changes:

Department	Position Additions	Position Reductions (Vacant)	Position Reductions (Filled)	Total
Assessor	1.0	-1.0		0
Auditor-Controller		-2.0		-2.0
Chief Administrative Office	1.5	-4.3	-1.0	-3.8
Community Development Agency	5.0	-5.0		0.0
County Counsel		-1.0		-1.0
District Attorney		-2.0		-2.0
Health & Human Services Agency	8.25	-20.3		-12.05
Human Resources	1.0	-1.5		-0.5
Information Technologies	1.0	-4.0		-3.0
Library	0.2	-0.2		0
Probation	2.0	-2.0		0
Public Defender			-1.0	-1.0
Sheriff	1.0	-2.0		-1.0
Surveyor			-2.0	-2.0
<b>Totals</b>	<b>20.95</b>	<b>-45.3</b>	<b>-4.0</b>	<b>-28.35</b>

In addition to the changes noted above, if the changes to Senior Services detailed within Health and Human Services budget are approved, total FTE's would be reduced further as follows:

- Reduced congregate meal sites – 4.36 Filled FTE reduction
- Closure of County Sr. Day Care – 10.65 Filled FTE reduction

Additional modifications will need to be made to the position allocation list based on any early retirement incentives approved by your Board or policy/budgetary decisions made by the Board to reduce services which would subsequently impact staffing levels.

### THE GENERAL FUND

The General Fund for FY 2015-2016 is \$253,487,366. The General Fund includes many programs and appropriation which are mandated. Most notably are the services performed by the Health and Human Services Agency.

The portion of the General Fund that is *discretionary* in nature, is as follows:

General Fund Discretionary Revenue FY 2015-2016	Net County Costs FY 2015-2016	Structural Deficit
\$112,952,296	\$117,278,170	\$4,325,874

Property values are expected to continue to increase at a projected rate of 4%.

The Recommended General Fund Budget remains relatively flat in appropriations compared to the FY 2014-2015 Adopted Budget. The Recommended FY 2015-16 budget does include using fund balance to purchase the land for the public safety facility (\$2.6 million) as well as funding for the Courthouse Road (\$3 million). The Recommended FY 2015-16 budget does not include any additional funding for roads or fire.

<b>Appropriation</b>	<b>FY 2014-2015</b>	<b>FY 2015-2016</b>
Fire Patch Costs	812,000	0
Contribution to Roads	500,000	0
Placerville Aquatic Center	20,000	0
CASA	75,000	0

The chart below reflects the increases and decreases in General Fund appropriations by expenditure class for the Recommended Budget. Salaries and benefits have increased \$2.9 million or 2%. This increase is primarily due to increased salaries, retirement and health insurance costs. Expenses have decreased \$5.3 million or 2%. Fixed assets have remained fairly static. Transfers to other funds have increased by \$1.8 million or 7%. The majority of this increase is due to changes in accounting methodology whereas appropriations that were previously categorized in the “expense” line item have been moved into the “transfer” line item. Therefore a large portion of this increase is offset with the \$5.3 million decrease in expenses. The FY 2015-16 Recommended Budget does not include an increase to the General Reserve. The FY 2015-16 Recommended Budget reduces the General Fund Contingency from \$3.9 million to \$3.5 million (approximately 1.6% of adjusted General Fund appropriations).

***Appropriations by Expenditure Class***

<b>Expenditure Class</b>	<b>FY 2014-15 Budget</b>	<b>FY 2015-16 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
Salaries & Benefits	152,992,671	155,917,121	2,924,450	2%
Expenses	70,055,503	64,752,907	(5,302,596)	(8%)
Fixed Assets	2,267,314	2,285,517	18,203	1%
Transfers to other funds	25,243,331	27,006,821	1,763,490	7%
Contingency	3,889,368	3,525,000	(364,368)	(9%)
Reserve/Designation	364,381	0	(364,381)	(100%)
<b>Appropriations</b>	<b>\$254,812,568</b>	<b>\$253,487,366</b>	<b>(\$1,325,202)</b>	<b>(1%)</b>

The charts below reflect the distribution of increases and decreases in General Fund appropriations, revenues and Net County Cost (NCC) by functional group. The largest change in appropriations is in General Government (\$1.4million) and Non-Departmental (\$836K). Land Use includes a \$1.5 million increase in revenues primarily related to increased building activity as well as a \$1.1 million use of fund balance to purchase a new LMIS system. The increased

revenue in Department 15 is related to 4% growth in property and sales tax as well as \$700K in A87 cost plan recovery costs from Non-General Fund departments. NCC has remained fairly static for Law & Justice and Health and Human Services. General Government has an overall reduction of \$1.8M in NCC. A large portion of this (\$861K) is in Economic Development due to the spend down of large carryforward TOT balances from prior years as well as the reduction from 75% to 51% in TOT funds available to fund NCC. Land Use includes a reduction of \$705K in NCC primarily related to increased revenues.

*Appropriations by Functional Group*

Functional Group	FY 2014-15 Budget	FY 2015-16 CAO Recm'd	\$ Increase/ (Decrease)	%Increase/ (Decrease)
General Gov't	39,925,306	38,561,183	(1,364,123)	(3%)
Law & Justice	90,402,755	90,470,755	68,000	0%
Land/Dev Svc	20,716,247	21,522,611	806,364	4%
Hlth/Human Svc	70,150,448	70,151,339	891	0%
Non Dept (Dept 15)	33,617,812	32,781,478	(836,334)	(2%)
<b>Appropriations</b>	<b>\$254,812,568</b>	<b>\$253,487,366</b>	<b>(\$1,325,202)</b>	<b>2%</b>

*Revenues by Functional Group*

Functional Group	FY 2014-15 Budget	FY 2015-16 CAO Recm'd	\$ Increase/ (Decrease)	%Increase/ (Decrease)
General Gov't	7,884,512	8,361,285	476,773	6%
Law & Justice	24,378,862	24,211,764	(167,098)	(1%)
Land/Dev Svc	14,104,893	15,616,976	1,512,083	11%
Hlth/Human Svc	65,165,722	65,010,203	(155,239)	0%
Non Dept (Dept 15)	111,033,192	116,008,755	4,975,563	4%
<b>Revenues</b>	<b>\$222,567,181</b>	<b>\$229,208,983</b>	<b>\$6,641,802</b>	<b>3%</b>

*Net County Cost by Functional Group*

Functional Group	FY 2014-15 Budget	FY 2015-16 CAO Recm'd	\$ Increase/ (Decrease)	% Increase/ (Decrease)
General Gov't	32,040,794	30,199,898	(1,840,896)	6%
Law & Justice	66,023,893	66,258,991	235,098	0%
Land/Dev Svc	6,611,354	5,905,635	(705,719)	11%
Hlth/Human Svc	4,984,726	5,141,136	156,410	3%
<b>Total</b>	<b>\$109,660,767</b>	<b>\$107,505,660</b>	<b>(\$2,155,107)</b>	<b>(2%)</b>

In addition to the Net County Cost noted above, the FY 2015-16 Recommended Budget includes the following General Fund contributions to programs (detail is provided in the General Fund – Other Operations section of the budget (aka Dept. 15)):

- \$4.7 million to Public Health programs
- \$1.8 million to Community Services programs
- \$96K to Airports
- \$63K to Housing, Community and Economic Development (HCED)

**FUND BALANCE, CONTINGENCY, RESERVES AND DESIGNATIONS**

**Fund Balance:**

The FY 2014-2015 fund balance projections are as follows:

Description	Amount
Unspent Contingency	\$3.8 million
Unspent Department Appropriations	\$6.6 million
Reduced GF Contributions to HHSA & HCED	\$1 million
Additional Property Tax Revenues	\$2.3 million
Unspent Accumulative Capital Outlay	\$5.8 million
Designation for Capital Projects	\$4.8 million
<b>Total Projected Fund Balance for FY 14/15</b>	<b>\$24.3 million</b>

The Recommended use of the projected Fund Balance FY 2015-2016 is as follows:

Description	Amount
Projected Fund Balance from FY 2014-2015	\$24.3 million
<b>Use of Fund Balance</b>	
Contingency	\$3.5 million
Public Safety Facility Land Acquisition	\$2.6 million
Courthouse Road	\$3 million
Contribution to recurring operating expenses (balancing the structural deficit)	\$4.3 million
Capital Projects	\$10.9 million
<b>Total Use of Fund Balance</b>	<b>\$24.3 million</b>

**Contingency and Reserve**

The Recommended FY 2015-2016 Budget funds Contingency and Reserve as follows:

Description	Projected FY 14/15	Recommended FY 15/16	Additional amount needed to fund at the recommended level
Contingency	\$3.8 million	\$3.5 million (1.6%)	\$3 million
Reserve	\$10 million	\$10 million (4.5%)	\$847 thousand



The County Budget Policy developed and recommended by the Budget Ad Hoc Committee and adopted by your Board on May 19, 2015, recommends that Contingency be set at 3% of adjusted General Fund appropriations and that the General Reserve be set at 5% of adjusted General Fund appropriations. Funding reserve and contingency at the recommended level in a one year period, would result in additional service level reductions to fund one time appropriations.

After a review of all special revenue funds to determine if there are any one time funds which can be directed to fund either the contingency or the reserve, the determination has been made that most of the dollars in these funds are restricted in nature and can not be added to contingency.

***Designations and Capital Projects:***

The Recommended FY 2015-16 Budget includes \$2.7 million in the Designation for Capital Projects fund balance set aside for the future facilities investment plan. The Capital Project work plan anticipates spending these funds next fiscal year to complete the Building A/B renovation project.

**MULTI-YEAR BUDGET PROJECTION**

Attachment A is the multi-year projection for the General Fund for the period of 5 years. While we have made significant progress in the last few months, this projection is a compelling indicator of the need to re-engineer the County. Simply stated; expenditures continue to outpace revenues. The projection includes 4% growth on discretionary General Fund Property and Sales Tax revenues and 3% growth on salaries and benefits.

In addition, all future year projections do not assume any additional fund balance as budgeting to actuals will result in diminished or minimal fund balances (other than the prior year contingency carry forward). In addition to the structural deficit in the General Fund, there are many priorities which the Board is discussing that remain unfunded.

<b>Anticipated Unfunded Liabilities</b>	<b>Estimated Cost</b>
Water	\$2,000,000
Public Safety Facility	\$50,000,000
Deferred Facility Maintenance	\$5,000,000 annually
General Plan Implementation	TBD
Roads	TBD
Parks	TBD
Property Tax System	\$2,000,000
Camino Interchange	TBD
Employee payout of leave accruals	\$4,300,000
Pre-funding Retiree Health	\$2,000,000-\$3,000,000 annually
BOS desire to continue service level of discretionary, non-General Fund activities when revenue is eliminated or reduced	TBD

## **ADDITIONAL BUDGET CHALLENGES**

### Mental Health

The Affordable Care Act has resulted in some ripples that may impact Mental Health Costs in the County. As a result of the Affordable Care Act and the state's effort to sign up more people for Medi-Cal, indigent patients who once received care in psychiatric hospitals at no charge now have Medi-Cal. Under Medi-Cal, counties are financially responsible for psychiatric hospitalizations. Currently the County does not provide any additional General Fund support for Mental Health. The Department is evaluating options to transition clients to lower level of care placements in MHSA programs, and implement cost effective ways to provide clients with the necessary treatment and care levels.

Additionally, the Mental Health Division has significant exposure from the cost of State Hospital beds. Proposition 47 allows certain felony crimes to be reclassified as misdemeanors resulting in the county being responsible for additional state hospital placements. El Dorado County was responsible for one case in Fiscal Year 2014-15 costing \$80,000 for approximately a four month stay. One state hospital bed is approximately \$292,000 per year.

### Capital Infrastructure Needs

The County has over 746,000 square feet of owned facilities under its direct operational control. The facilities are comprised of numerous administrative offices, senior centers, libraries, animal shelters, jails and juvenile halls, health facilities as well as workshops and storage facilities. The replacement value of these facilities is approximately \$250,000,000. The County owns over 70 buildings and structures. The average age of all owned buildings is approaching 40 years old.

In June of 2013, Vanir Construction Management produced a Conditions Assessment Report for the County. The report identified \$46 million in deferred maintenance costs for various County owned facilities. Of this amount \$8 million was determined to not be expended because the buildings were near end of life and not worth investing additional maintenance dollars into. These buildings were the Sheriff Administration Building, the District Attorney offices and the South Lake Tahoe El Dorado Center. Of the remaining \$38 million deferred maintenance required, the County has identified \$23 million in funding between the Accumulative Capital Outlay fund balance and monies set aside in the Designations for Capital Projects. The remaining \$15 million in deferred maintenance funding has not been identified. The Facilities division of the Chief Administrative Office estimates that this funding shortfall will hit during the middle of FY 2016-17. The County will need to identify approximately \$3 million annually beginning in FY 2016-17 for the next 5 years to complete the projects identified within the VANIR assessment. Once all projects identified in the VANIR assessment have been completed, the county will need to set aside an annual amount to maintain county buildings into the future. A standard metric used within the industry for determining the required budget to properly maintain public facilities is 2 to 4 percent of their replacement value. 2% of the \$250,000,000 current replacement value equates to \$5,000,000 in annual deferred maintenance funding beginning in FY 2022-23.

In addition to deferred maintenance, the County also needs to assess facility options for those facilities that have been identified as near end of life. The FY 2015-16 budget includes funding to purchase land for a new Public Safety Facility. Future year budgets do not include debt service payments which will need to be funded at approximately \$3 million annually.

Roads

The FY 2015-16 budget does not include any General Fund contributions for Road maintenance. As State transportation funding continues to decrease and without any General Fund contributions, the long term financial health of the Road Fund could be a concern.

Labor Negotiations

Labor negotiations will begin again in FY 2016-17. Currently the County does not have any additional funding identified for impacts related to future labor negotiations and/or the classification and compensation study.

Other Post-Employment Benefits (OPEB)

The County currently funds retiree health costs on a pay as you go basis. In other words, costs are paid for annually without any additional funds set aside to pre-fund the County’s retiree health future liability.

Employee Pension Costs

The table below includes the Cal PERS estimates related to increase in employee pension costs:

	New Rate	Projected Future Employee Contribution Rates				
	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Safety	33.4%	37.2%	38.9%	40.6%	42.3%	42.7%
Misc.	18.1%	19.5%	20.5%	21.4%	22.4%	22.3%

**STATE BUDGET IMPACTS**

The Governor’s May Revision was released on May 14, 2015. The revised budget proposal has a few items that may impact the County. The Governor has deferred to the Legislature to develop specific solutions for the significant funding shortfalls in transportation.

The May Revision does include funding to pay off the last of the pre-2004 mandate debt payments to counties. The Chief Administrative Office is working with the Auditor-Controller to determine the remaining amount owed to El Dorado County. The Chief Administrative Office recommends that any amounts received for mandate debt payments are put into the General Fund Contingency account to help bring our Contingency back up to the recommended level of 3%.

The May Revision also calls out a total of \$125.8 million in SB 678 – Community Corrections Performance Incentive Act that provides incentive funding to county probation departments for reducing admissions to state prison by individuals on felony probation, Mandatory Supervision, and Post Release Community Supervision (PRCS). The Chief Administrative Office is working

with the Probation Department to determine if additional funds will be available in FY 2015-16. Any changes to funding will be brought back during the September Addenda process.

The 2011 Realignment funding estimates have been updated in the May Revision and are still lower than the FY 2014-15 estimate. The amount will continue to change based on statewide sales tax performance until the data is finalized in August. Any required adjustments to Realignment funding will be brought back during the September Addenda process.

The May Revision does not provide adequate funding for Medi-Cal County Administration. The budget includes \$150 million for county Medi-Cal eligibility office workload. This amount does not cover the full-year costs of counties Affordable Care Act-associated workload and may result in longer response times for beneficiaries, reduced oversight activities, and delayed redetermination activities. The Chief Administrative Office will be working with Health and Human Services to determine service impacts and any related fiscal impacts of this inadequate funding.

## **KEY ISSUES**

The Board has some difficult decisions ahead as the County works towards a structurally balanced budget. While the Strategic Planning process is under way, definitive priorities have yet to be established. In the absence of these defined priorities, the Board has competing priorities as the County looks at ways to bring expenses in line with revenues and to begin setting aside funding for necessary Capital Improvements and unfunded liabilities.

During the budget special meetings the Chief Administrative Office will present the budget “tool” to the Board. This tool will detail out the discretionary programs funded by General Fund dollars as well as the Net County Costs for each department. If the Board chooses to make changes to the Recommended Budget, any costs associated with programs, services or staffing added back into the budget will have to have a corresponding reduction elsewhere.

## **CONCLUSION AND ACKNOWLEDGEMENTS**

I wish to acknowledge the Chief Administrative Office and department staff for their perseverance and dedication in preparing this document and the Auditor-Controller’s Office for providing the budget summary schedules. I also want to thank the Board of Supervisors for their support of the Chief Administrative Office. Staff and I look forward to collaborating with you as you review and discuss the Recommended Budget.

Respectfully submitted,



Pamela Knorr  
Chief Administrative Officer

**Attachment A**  
**CAO Recommendation**  
**5 year forecast as of May 4, 2015**

**COUNTY OF EL DORADO**  
**General Fund Revenue and Appropriation Projection**

	FY 2015-16	FY 2016-17	Projected FY 2017-18	FY 2018-19	FY 2019-20
<b>REVENUES</b>					
Property Tax	\$ 61,246,544	\$ 63,692,603	\$ 66,236,466	\$ 68,882,045	\$ 71,633,408
Other Local Taxes	37,235,035	38,592,772	40,004,736	41,473,095	43,000,104
Licenses/Permits/Franchises	7,792,978	7,868,479	7,945,369	8,023,680	8,103,448
Fines/Forfeitures/Penalties	851,049	857,219	863,450	869,744	876,101
Use of Funds/Property	154,140	154,351	154,565	154,781	154,998
Intergovernmental Revenue	66,907,359	70,249,522	70,495,497	70,768,485	71,019,183
Charges for Service	13,535,946	13,651,723	13,768,722	13,886,956	14,006,440
Other Revenue	6,134,133	6,153,175	6,172,407	6,191,831	6,211,450
Transfers from Other Funds	35,351,798	34,756,049	35,775,037	36,795,532	37,817,552
<b>Total Current Revenues</b>	<b>\$ 229,208,983</b>	<b>\$ 235,975,893</b>	<b>\$ 241,416,249</b>	<b>\$ 247,046,149</b>	<b>\$ 252,822,684</b>
Appropriation from Fund Balance*	24,278,383	3,525,000	6,665,000	6,810,000	6,955,000
<b>Total Revenues</b>	<b>\$ 253,487,366</b>	<b>\$ 239,500,893</b>	<b>\$ 248,081,249</b>	<b>\$ 253,856,149</b>	<b>\$ 259,777,684</b>
Discretionary Revenues	\$ 140,287,138	\$ 125,143,528	\$ 132,285,292	\$ 136,590,126	\$ 141,009,354
Departmental Revenues	113,200,228	114,357,366	115,795,957	117,266,023	118,768,330
<b>Total Revenues</b>	<b>\$ 253,487,366</b>	<b>\$ 239,500,893</b>	<b>\$ 248,081,249</b>	<b>\$ 253,856,149</b>	<b>\$ 259,777,684</b>
<b>APPROPRIATIONS (Category)</b>					
General Government	\$ 38,561,183	\$ 39,436,004	\$ 40,352,520	\$ 41,296,531	\$ 42,268,863
Law and Justice	90,470,755	92,711,670	95,019,812	97,397,198	99,845,906
Land Use & Development	21,522,611	21,951,760	22,393,809	22,849,145	23,318,169
Health/Human Services	70,151,339	71,268,697	72,419,575	73,604,980	74,825,947
Nondepartmental	32,781,478	19,612,853	19,945,770	20,284,325	20,638,686
<b>Total Appropriations</b>	<b>\$ 253,487,366</b>	<b>\$ 244,980,984</b>	<b>\$ 250,131,486</b>	<b>\$ 255,432,180</b>	<b>\$ 260,897,571</b>
<b>APPROPRIATIONS (Object)</b>					
Salaries/Benefits	\$ 155,917,121	\$ 160,584,364	\$ 165,401,949	\$ 170,364,088	\$ 175,475,118
Operating Expenses	64,752,907	64,755,024	64,757,204	64,759,449	64,761,762
Fixed Assets	2,285,517	2,285,517	2,285,517	2,285,517	2,285,517
Transfer to Other Funds	27,006,821	10,691,079	10,876,816	11,068,125	11,265,174
Appropriation for Contingency	3,525,000	6,665,000	6,810,000	6,955,000	7,110,000
<b>Total Appropriations</b>	<b>\$ 253,487,366</b>	<b>\$ 244,980,984</b>	<b>\$ 250,131,486</b>	<b>\$ 255,432,180</b>	<b>\$ 260,897,571</b>
<b>Revenue Surplus/(Shortfall)</b>	<b>\$ (0)</b>	<b>\$ (5,480,090)</b>	<b>\$ (2,050,237)</b>	<b>\$ (1,576,030)</b>	<b>\$ (1,119,888)</b>
<b>Designated for Capital Projects</b>	<b>\$ 2,679,797</b>	<b>\$ 2,679,797</b>	<b>\$ 2,679,797</b>	<b>\$ 2,679,797</b>	<b>\$ 2,679,797</b>
<b>Designated for Contingencies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>General Reserve</b>	<b>\$ 10,002,422</b>	<b>\$ 10,002,422</b>	<b>\$ 11,077,793</b>	<b>\$ 11,316,234</b>	<b>\$ 11,561,873</b>
<b>\$ Needed for 5% General Reserve</b>	<b>\$ 10,847,590</b>	<b>\$ 11,077,793</b>	<b>\$ 11,316,234</b>	<b>\$ 11,561,873</b>	<b>\$ 11,814,926</b>
<b>Additional Funds to Reach 5%</b>	<b>\$ -</b>	<b>\$ (1,075,371)</b>	<b>\$ (238,441)</b>	<b>\$ (245,639)</b>	<b>\$ (253,053)</b>
<b>Total Revenue Surplus/Shortfall</b>	<b>\$ (0)</b>	<b>\$ (6,555,462)</b>	<b>\$ (2,288,678)</b>	<b>\$ (1,821,669)</b>	<b>\$ (1,372,941)</b>

**Assumptions**  
Property Tax and other local taxes grown at 4% annually  
Sales tax grown at 4% annually  
All other Discretionary Rev remains flat  
3% growth on salaries, no growth on operating expenses  
No additional GF for roads or Fire  
Assumes 49% TOT for GF Operating Costs

## Attachment B-Budget Special Meeting Schedules

### Monday, June 1

9:00-10:00 Budget Overview – Pamela Knorr/Laura Schwartz

10:00-10:30 Public Comment

10:30 – 12:30 Health & Human Services

Child Support Services – Don Semon

HHSA – Don Ashton

Library – Jeanne Amos

Veteran’s Affairs – Bill Schultz

12:30-1:00 – Public Comment on Health and Human Services

1:00-2:00 Lunch Break

2:00 – 5:00 General Government

Assessor – Karl Weiland

Auditor – Joe Harn

Board of Supervisors – Jim Mitrisin

Chief Administrative Office – Pamela Knorr

County Counsel – Robyn Drivon

Human Resources – Pamela Knorr

Information Technologies – Vern Pierson

Recorder-Clerk/Registrar of Voters – Bill Schultz

Treasurer/Tax Collector – Cherie Rafferty

5:00 - 5:30 Public Comment on General Government

### Wednesday, June 3

8:30-10:30 Law & Justice

District Attorney – Vern Pierson

Probation – Brian Richart

Public Defender – Teri Monterosso

Sheriff – John D’Agostini

10:30-11:00 Public Comment on Law & Justice

11:00-1:00 Land Use & Development Services

Agricultural Commissioner – Charlene Carveth

Community Development Agency – Steve Pedretti

Surveyor – Rich Briner

1:00-2:00 Lunch

2:00-2:30 Public Comment on Land Use & Development Services

2:30 – 5:00 Final Wrap- Up Discussion

**Thursday, June 4 – If necessary**

9:00-12:00 Wrap up

# Statistical and Demographic Profile



# El Dorado County

El Dorado County is one of the original 27 counties into which the state of California was divided at its organization in 1850. El Dorado, the Gilded One, was deservedly complimented with the name as the county in which the discovery of gold was made in 1848, launching the Gold Rush and spurring the growth of our great state.

The first inhabitants to this region were Native Americans, descendants of Asians who made their way across the Bering Strait to Alaska thousands of years ago. The first Westerners set foot on this golden land recently, by comparison, in 1826 when Jedediah Smith led a fur trapping party overland from

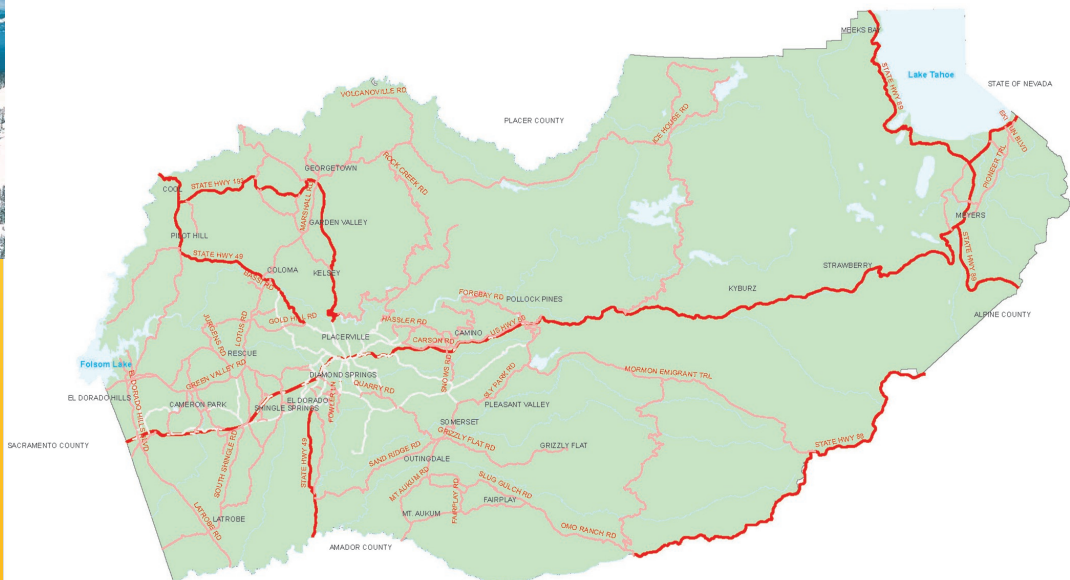
the east to California and was the first to cross the Sierra Nevada Mountains. In the years that followed, people began to settle the valleys and foothills. However, significant numbers did not arrive to El Dorado County until the Gold Rush. The height of the Gold Rush immigration came in 1852 when 67,000 people rushed to California.

## Current Demographics

Today, El Dorado County encompasses a total of 1,786 square miles of which 1,708 square miles are land and 78 square miles are water. The County is part of the six-county 2.4 million-person Sacramento Region, one of the fastest-growing regions in California. El Dorado County sits on Highway 50 and provides a mix of unique characteristics with the western portion integrated into the Region's large Highway 50 economic corridor (along with Rancho Cordova and Folsom in Sacramento County), the central portion spotted with farms and wineries, and the eastern portion containing the south shore of Lake Tahoe.

For those who enjoy nature or outdoor sports and recreation, El Dorado County is one of the most diverse, exciting, and beautiful areas to be found. Whitewater rafting on the American River, hiking the trails of the El Dorado National Forest (comprising about 57% of El Dorado County's land), jeeping the Rubicon Trail, skiing the Sierra Nevadas, fishing and camping at Lake Tahoe, visiting the orchards and farms at Apple Hill, wine tasting with over 70 wineries, strolling the shops of Historic Main Street Placerville, and exploring the "Adventure Loop" from Cool to Georgetown are just a few of the many possibilities for an unforgettable experience.

El Dorado County enjoys a diverse economy. Major employment sectors include: Government (17.8%); Health & Social Services (13.1%); Accommodation & Food Services (11.7%); Retail Trade (11.1%); Construction (7.5%); Administration & Waste Services (6%); Finance & Industry (5.2%); Manufacturing (4.3%); Arts, Entertainment & Recreation (2.9%).



Source for demographic data: U.S. Census Bureau; Center for Strategic Economic Research, El Dorado County Technical Assessment of Economic and Demographic Conditions, February 23, 2015. Photo Credits (from top): Reconstruction of Sutter's Mill in Coloma, EDC Photo Library; Historic Bell Tower on Main Street, Photo Courtesy of westernmininghistory.com; A Ski Jumper at Heavenly, So. Lake Tahoe, Photo Courtesy of Sgt.



# Statistical and Demographic Profile (continued)

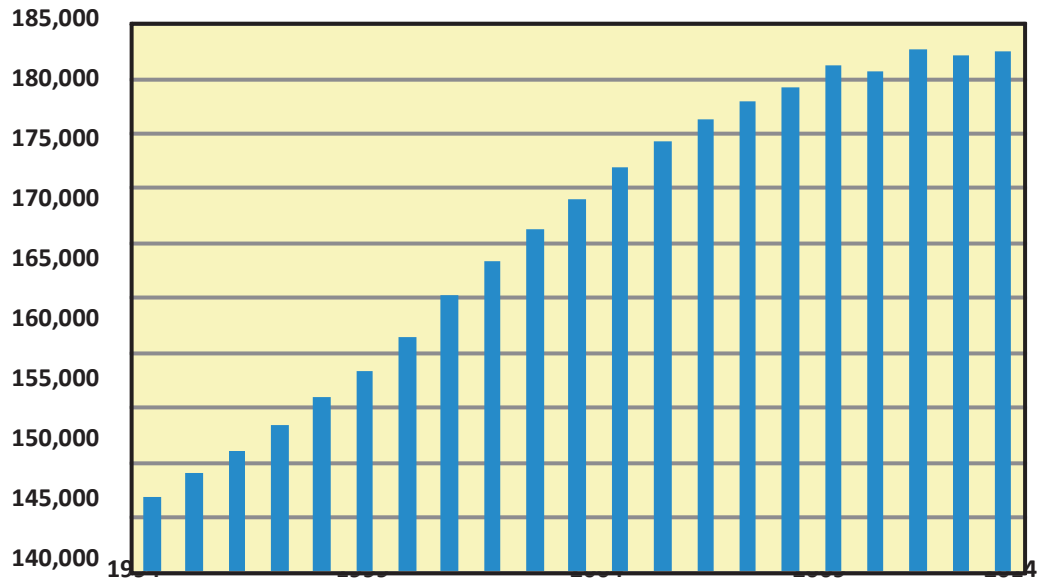


Source for text data: U.S. Census. Source of data for charts: State of California, Dept. of Finance, Population Estimates for Cities, Counties and the State. Photo credits from top: Toyota Land cruiser going through the little slues box on the fourth of July, courtesy of Bill Groce; American River Inn, Georgetown, courtesy of the El Dorado Film Commission; Sunset at Synapse Vineyard, courtesy of Synapse Winery.

## Current Demographics (continued)

The charts below illustrate El Dorado County's population growth and population distribution. In the past 10 years, the County added nearly 16,000 residents to reach a total population of 182,404 in January 2014. Over this 10-year period, El Dorado County grew 9.5 percent. The majority of El Dorado County citizens reside outside of the two incorporated cities of Placerville and South Lake Tahoe. Approximately 75% of citizens own their own homes. The median home value of owner-occupied housing was \$359,500 at the time of the most recent U.S. census update in 2013. The average per capita income in 2014 was \$36,446 (compared to \$28,657 state average) and the median income was \$66,416 (compared to \$58,469 state average). Additionally, almost 44% of the county's citizens have attained an Associate Degree or higher.

**Chart A – El Dorado County Population 1994-2014 (182,404 as of January 2014)**



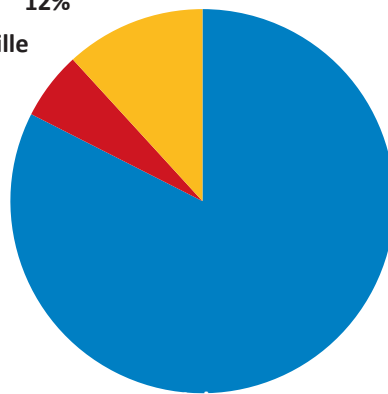
**Chart B – Population Distribution in El Dorado County**

City of South Lake Tahoe

12%

Placerville

6%

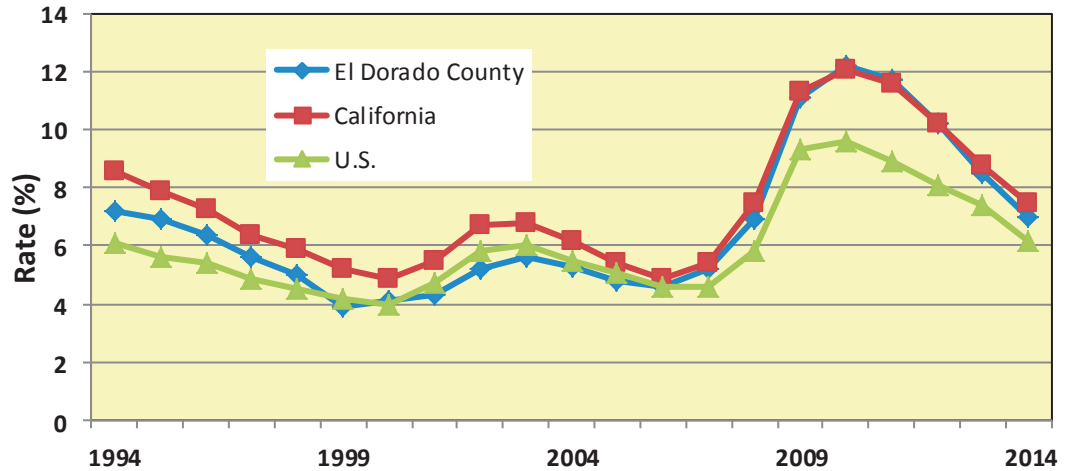


The unincorporated portion of El Dorado County – the area for which the County of El Dorado provides municipal services – represents 82% of the county's population. Residents and businesses within the City of South Lake Tahoe and the City of Placerville receive services from the city municipal governments and from the County of El Dorado.

## Employment Information



**Chart C - 20-Year Trend in Unemployment Rates:  
El Dorado County vs. California vs. U.S.**



**Chart D - Largest Employers in El Dorado County**

	Company Name	Number of Full Time Employees
1.	El Dorado County	1,850
2.	Blue Shield of California	1,839
3.	Marshall Medical Center	1,502
4.	Red Hawk Casino	1,400
5.	DST Output	850
6.	U.S. Government	800
7.	State of California	693
8.	Barton Hospital	604
9.	El Dorado County Office of Education	600
10.	Sierra at Tahoe Resort LLC	600
11.	El Dorado Union High School District	595
12.	Raley's Inc.	504
13.	Lake Tahoe Unified School District	400
14.	Buckeye Union Elementary School District	365
15.	El Dorado Irrigation District	220
16.	Lake Tahoe Resort Hotel	205
17.	Envision Pharmaceutical Services Inc.	203
18.	Umpqua Bank	199
19.	Roebbelen Contracting Inc.	188
20.	El Dorado Savings Bank	168
21.	City of South Lake Tahoe	165
22.	Wells Fargo & Co.	136
23.	Lake Tahoe Community College	111
24.	Rippey	90
25.	Alpha Research & Technology Inc.	88

Source: Sacramento Business Journal Book of Lists, December 26, 2014. A number of companies did not respond to inquiries. Among them were: Home Depot, which ranked No. 11 last year; Camp Richardson Resort, which ranked No. 16; and Doug Veerkamp General Engineering Inc., which ranked No. 23.

Photo credits from top: An Outdoor Café in El Dorado Hills, Courtesy of Uncle Vinny; The Government Center, Building C, Courtesy of Sherry Bahlman.

# El Dorado County Government



Photo credits from top: American Flag above the Rubicon, EDC Photo Library; American River Rafting, EDC Photo Library.

## County Government

El Dorado County has operated under a charter since 1994. The Board of Supervisors is comprised of five members, one elected from each County district. The term of office is four years. Board members are limited to two consecutive terms. The elections are held every two years with Districts One, Two and Three holding their next election 2016 and Districts Four and Five in 2018. The Board of Supervisors has authority to perform all the duties vested in it by the Constitution, general law, and the charter. The Board of Supervisors appoints the Chief Administrative Officer, members of boards and commissions and non-elected department heads.

The Board of Supervisors holds regular meetings on Tuesdays in the Board of Supervisors' meeting room at 330 Fair Lane, Placerville. Specific dates for this year's Board meetings, agendas and minutes are available on the Board's web page at: <http://www.edcgov.us/BOS/>.



# Property Tax Allocation



## Property Tax Revenue

All real, and some personal property (unless exempted), is assessed and taxed under the State Constitution and Revenue & Taxation Code. Proposition 13 establishes the current method of assessment. Property owners may also vote to include certain types of additional special assessments along with property taxes. The County Assessor maintains the inventory of assessable property and prepares the assessment rolls. The Auditor maintains the tax rates, calculates the taxes due and adds any special assessments. The Tax Collector is responsible for property tax billing, collection, and pursuit of delinquencies.

## Property Tax Distribution

Property taxes are a major source of unrestricted revenue for schools, cities, special districts and the County general fund. Generally, property taxes are allocated within a county based upon the historical share of property tax received by local agencies prior to Proposition 13. Under certain conditions, taxes may be reallocated.

## Property Tax Allocation—El Dorado County



**Schools (K-12, Community College & Office of Ed) – 38.8 %**      **South Tahoe Redevelopment Successor Agency – 1.8 %**      **County – 23.5%**



**Cities – 2.4%**      **Special Districts – 24.3 %**  
**Cities & County in Lieu\* – 9%**

\* Includes Cities in Lieu Vehicle License Fee - 0.9% and County in Lieu Vehicle License Fee - 6.3% – which represents the exchange of Property Tax for County/City's Vehicle License Fees (Senate Bill 1096, Chapter 211 Statutes of 2004); and Cities in Lieu Sales & Use Tax - 0.5% and County in Lieu Sales & Use Tax - 1.1% – which represents the exchange of Property Tax for County/City's Sales and Use Tax (Assembly Bill 1766, Chapter 162, Statutes 2003).

Photo credits from top: Starks Grade Barn, EDC Photo Library; 1900's Farm House on Pleasant Valley Rd., Placerville, Courtesy of Verne Pershing.

## Sales Tax Allocation



## Sales Tax Allocation

The Bradley-Burns Uniform Sales and Use Tax Law provides for a city/county rate of 1.25%. One-quarter cent of the levy is sent to the county-wide regional transportation fund. The balance goes to support local government general funds.

Effective July 1, 2004, 0.25 of the one percent local sales and use tax was diverted to guarantee state deficit bonds approved by Proposition 57. The Triple Flip is tentatively scheduled to end in fiscal year 2014-15. The withheld funds are backfilled from county property taxes each January and May in accordance with the state's "Triple Flip" borrowing plan.

Proposition 30, which was passed by voters in the November 2012 general election, increases the statewide sales tax rate by one-quarter cent. The increase is effective for four years from January 1, 2013 through December 31, 2016. Revenues from the tax will go to K-12 schools and community colleges. It will also fund public safety services that were transferred from the state to local governments in 2011.

The chart below illustrates how the El Dorado County sales tax is allocated:

## Sales Tax Allocation

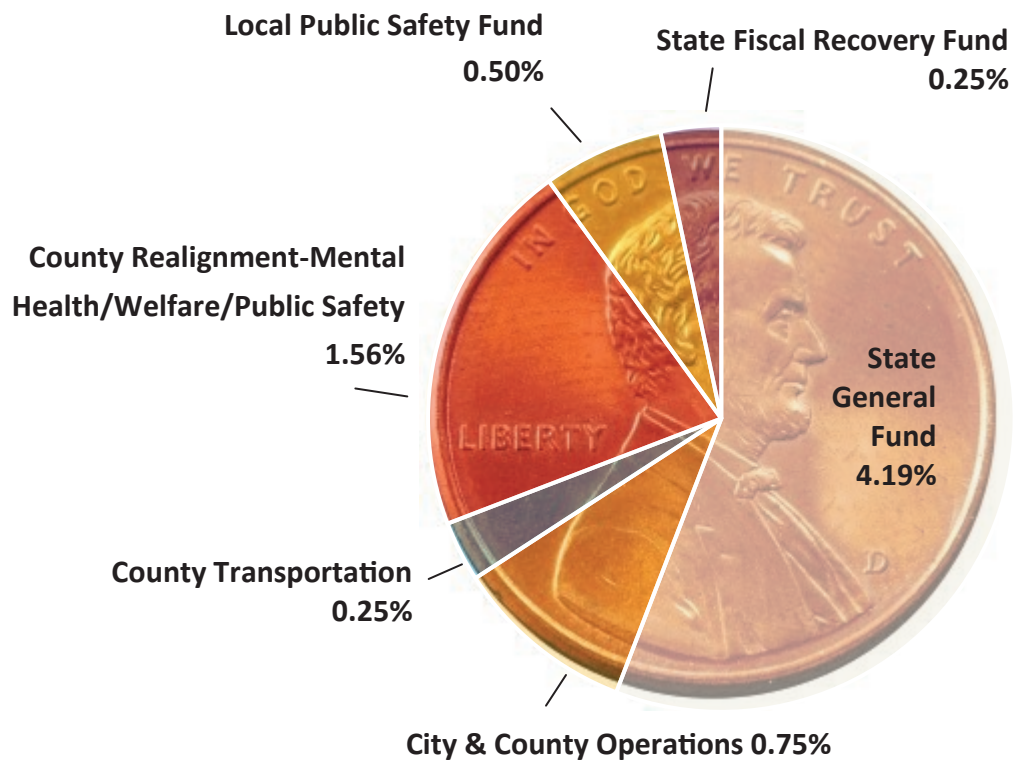
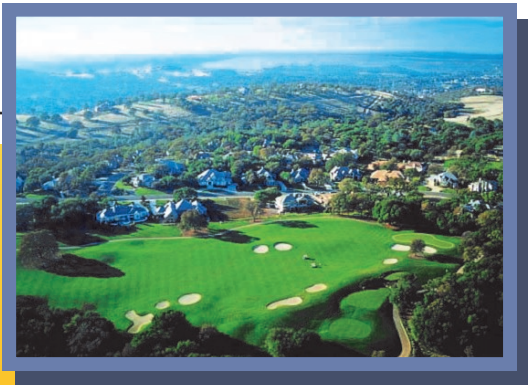


Photo credits from top: South Lake Tahoe Heavenly Village, EDC Photo Library; Main Street Placerville Christmas Stagecoach, EDC Photo Library.

El Dorado County, together with the cities of Placerville and South Lake Tahoe, receive 1% of the 7.5% statewide rate. The City of South Lake Tahoe imposes an additional 0.50% tax over the state rate.

# El Dorado County Supervisorial Districts








	<b>District 1</b>	–	<b>Ron Mikulaco</b>
	<b>District 2</b>	–	<b>Shiva Frentzen</b>
	<b>District 3</b>	–	<b>Brian Veerkamp</b>
	<b>District 4</b>	–	<b>Michael Ranalli</b>
	<b>District 5</b>	–	<b>Sue Novasel</b>

Photo credits from top left: The Georgetown Airport, EDC Photo Library; Yearly Pilgrimage to Apple Hill, Courtesy of Pashnit.com; Lake Tahoe in the Fall, EDC Photo Library; Aerial View of El Dorado Hills, Courtesy of Serrano / Parker Development Company; Cameron Park Lake Picnic Tables, Courtesy of Bob Darling Photography.

## El Dorado County Budget Policies – Adopted May 19, 2015

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1. **Pursue Operational Efficiencies:** Eliminate, combine or reorganize programs or processes to reduce expenditures and/or respond to changing needs or priorities. Identify lower priority programs that can be reduced or eliminated to free up resources to fund higher priority programs. Carefully review and justify all expenditure line items to identify possible cost reductions. Identify and implement training programs, utilize Information Technology and promote interdepartmental cooperation to maximize operational efficiencies.
2. **Maximize the Board's Discretion:** Except where the Board has previously made a decision to earmark revenues for a particular purpose, wherever legally possible, revenues are to be treated as discretionary resources, rather than as dedicated to a particular program or service. The goal is to give the Board as much flexibility as possible in allocating resources to local priorities, based on the strategic plan.
3. **Pursuit of New Revenues:** Pursue new revenues to the fullest extent possible for all services, as well as total cost identification (including departmental overhead and indirect costs) for fee setting purposes. To the extent possible, any new revenues for programs receiving General Fund support should be used to offset the cost of existing staff and programs, rather than funding new staff or programs.
4. **New or Enhanced Discretionary Programs:** Departments should not propose new or enhanced programs unless those programs are fully funded (including overhead costs) by a grant or other dedicated revenue source. Departments submitting requests for new or enhanced discretionary-funded programs should identify lower priority programs in the Department that can be reduced or eliminated to generate discretionary resources to fund the new programs. New or enhanced discretionary funded programs will only be recommended/approved to the extent the annual General Fund Five Year Forecast identifies sufficient funding capacity.
5. **County Share:** If funding is reduced, there should be no increased County share for programs funded primarily from non-General Fund sources unless increased County share is mandated or the Board of Supervisors has previously determined that this program is a high priority for use of limited General Fund dollars.
6. **Vacant and New Positions:** All unfunded positions should be clearly identified and discussed with the Chief Administrative Office. New positions will not be considered unless the positions are funded by secure, on-going, non-General Fund sources or there is a significant and compelling reason that the position is needed.
7. **General Fund Contingency:** Place a minimum of 3% of adjusted General Fund appropriations into Contingency to be used during the fiscal year to address unanticipated expenditure increases or revenue decreases. If a department's overall budget will be over-expended because of circumstances beyond the department's control, i.e., unbudgeted sick leave, vacation and comp time payoffs, equipment failure, operational emergencies, the department head shall request a transfer from contingency to cover such

## El Dorado County Budget Policies – Adopted May 19, 2015

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over-expenditures by submitting a Board agenda item and budget transfer to the Chief Administrative Office, providing adequate justification.

8. **General Reserves:** Transfer funds to and from the General Fund Reserves toward a goal of having General Fund Reserves equivalent to approximately 5% of adjusted General Fund. General Reserves are to be maintained at this level at all times, except in the case of a Board recognized fiscal emergency.
9. **Capital Reserves:** Once General Reserves and General Fund Contingency equal 8% of adjusted General Fund appropriations, the Board may choose to transfer any remaining un-appropriated discretionary resources to the Designations for Capital Projects to be retained to assist in addressing unmet capital needs and building a replacement reserve. A standard measurement used for determining the required budget to properly maintain public facilities is 2 to 4 percent of their replacement value. For example, currently the replacement value of County owned facilities is \$250,000,000. Beginning in FY 2016-17 the goal is to set aside 2%, or \$5,000,000, annually into the Capital Reserve.
10. **Other Post-Employment Benefits (OPEB):** Continue to pay as you go the County's OPEB liability. Allocate OPEB costs to the relevant County departments based on a State –approved allocation formula. If fiscal conditions improve, the Board may choose to allocate un-appropriated discretionary resources to fund the OPEB liability based on actuarial analysis. This section of the policy shall be reviewed in 2018.





# Budget Basics

Recommended Budget  
FY 2015-16

# What is the Recommended Budget?

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- A forecast of all planned revenue and expenses
- Provides a model for how the county might perform financially given certain assumptions about the future
- Enables the actual financial performance of the county to be measured against the forecast
- A budget should balance:
  - Total revenue equals total appropriations

# Is the Recommended Budget balanced?

- The Recommended Budget is balanced
  - Projected Revenue = Projected Appropriations



# What assumptions are built into the Recommended Budget?

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- Property tax revenue: \$61.1 million
- Property tax in lieu of Vehicle License Fees: \$17.6 million
- Sales tax revenue: \$11.7 million
  
- All include 4% growth over the FY 2014-15 year end projection

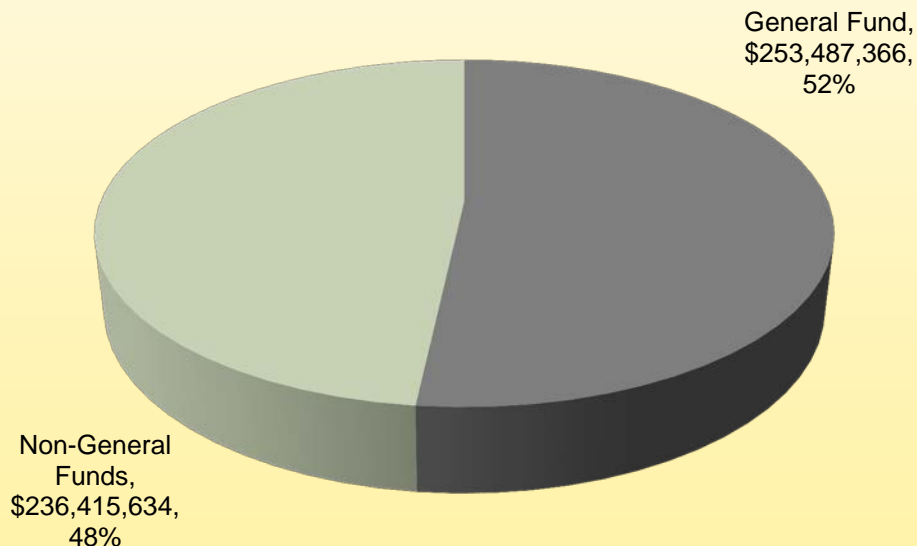
# How does the Recommended Budget compare to last year's budget?

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- Total budget decreased by \$43 million (-8%)
- General Fund decreased by \$1 million (< -1%)
- Full Time Equivalent employees (FTEs) decreased by 28.35.

# How big is the Recommended Budget?

- **TOTAL** Recommended Budget = \$489,903,000
  - General Fund = \$253,487,366
  - Non-General Funds = \$236,415,634



# What is the General Fund?

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- The General Fund is the slice of the budget primarily funded with discretionary dollars

# What are Non-general funds?

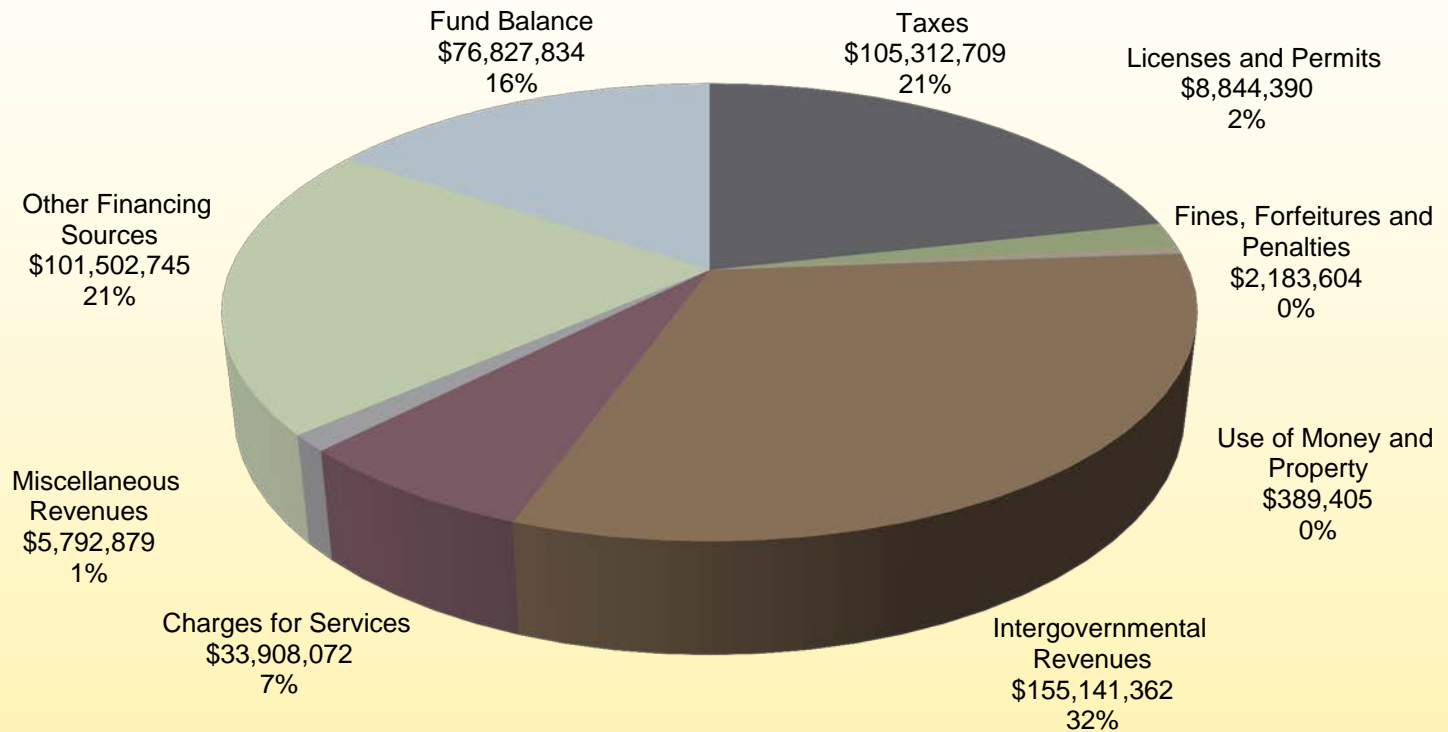
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- Non-General Fund spending is determined by state law or other special conditions



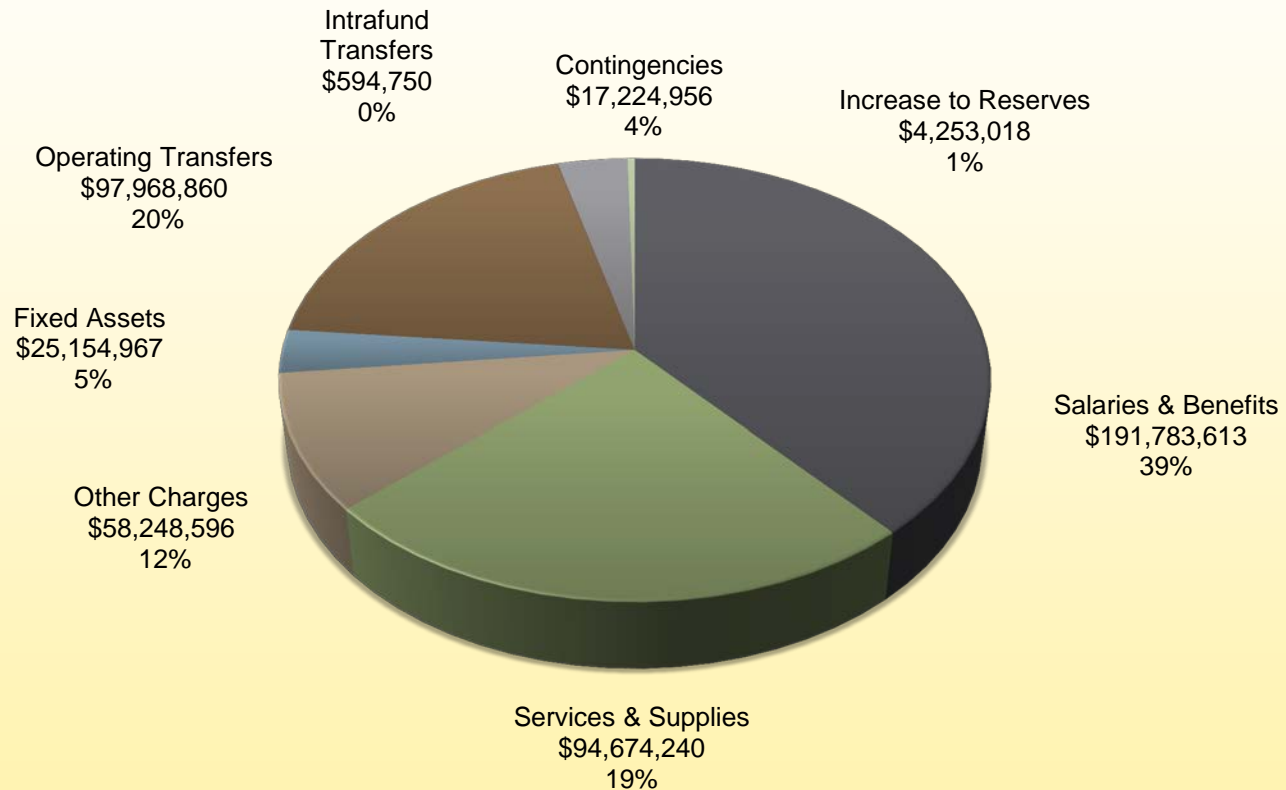


# Where does all the money come from in the Recommended Budget?



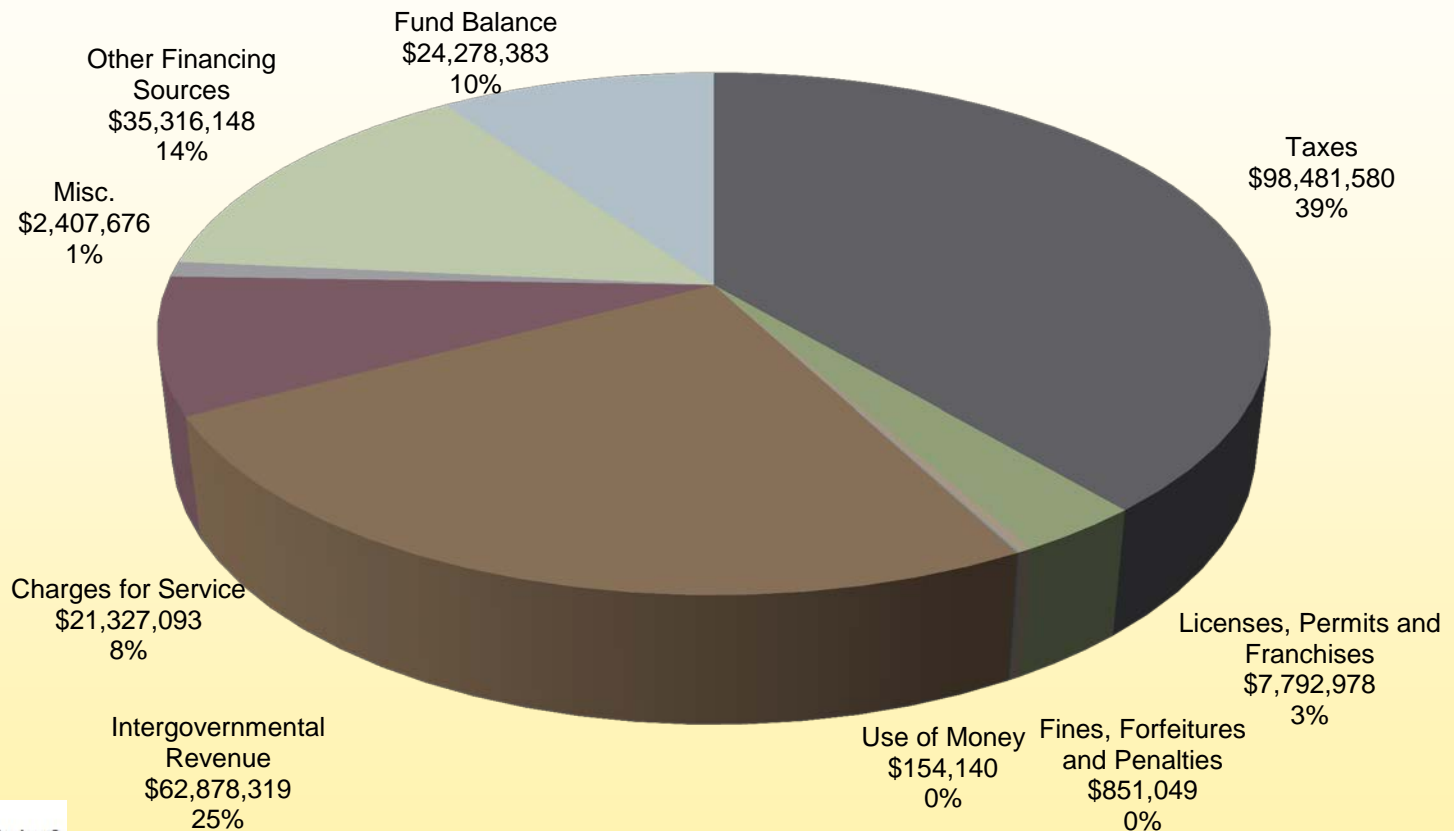
(revenue sources across all funds)

# What does the Recommended Budget pay for?



**Salaries & Benefits = People = Services to the Public**

# Where does the *General Fund* money come from?

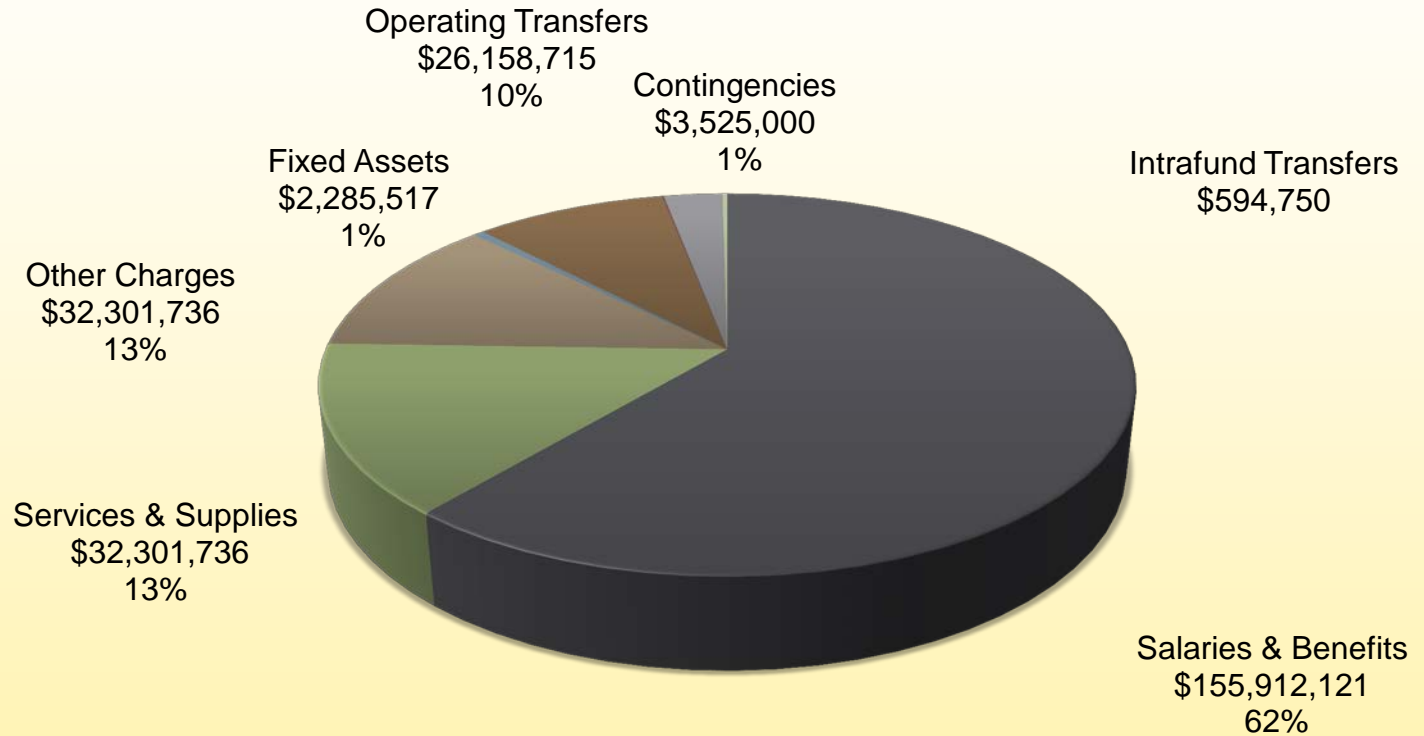


**General Fund**  
**\$253,487,366**

**How big is the Recommended Budget?**

- TOTAL Recommended Budget = \$489,903,000
- General Fund = \$253,487,366
- Non-General Funds = \$236,415,634

# What does the General Fund pay for?



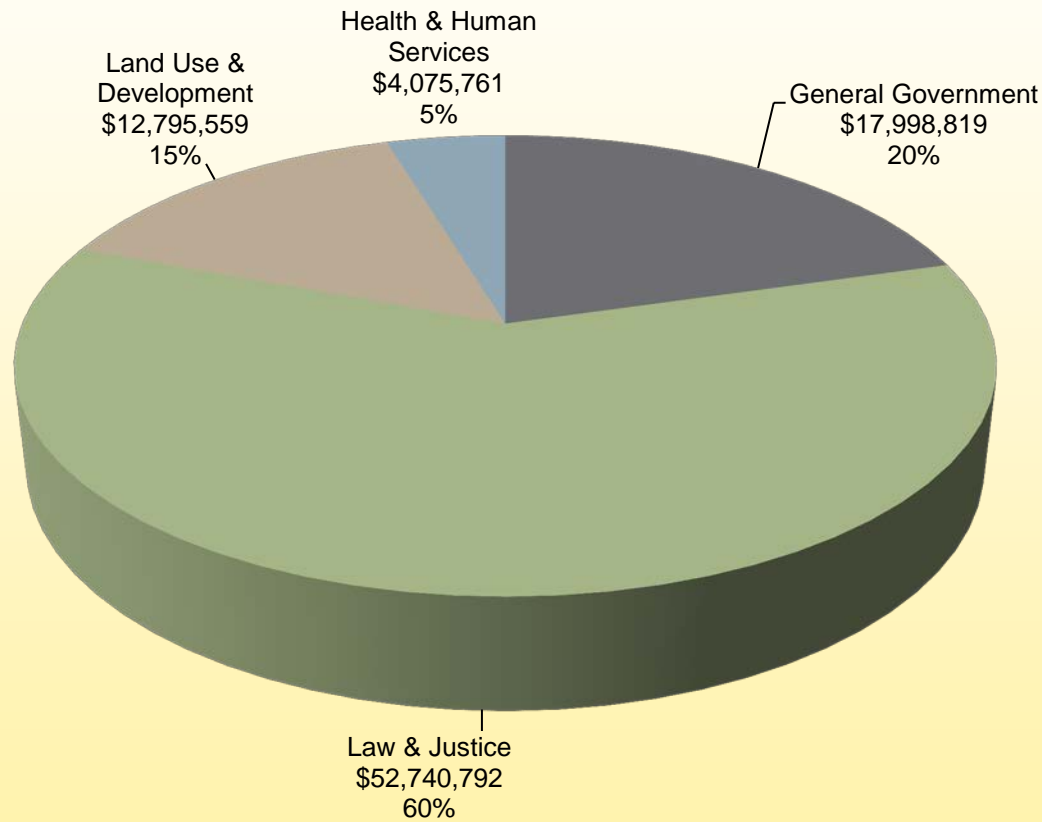
**Salaries & Benefits = People = Services to the Public**

# How does the General Fund support county programs?

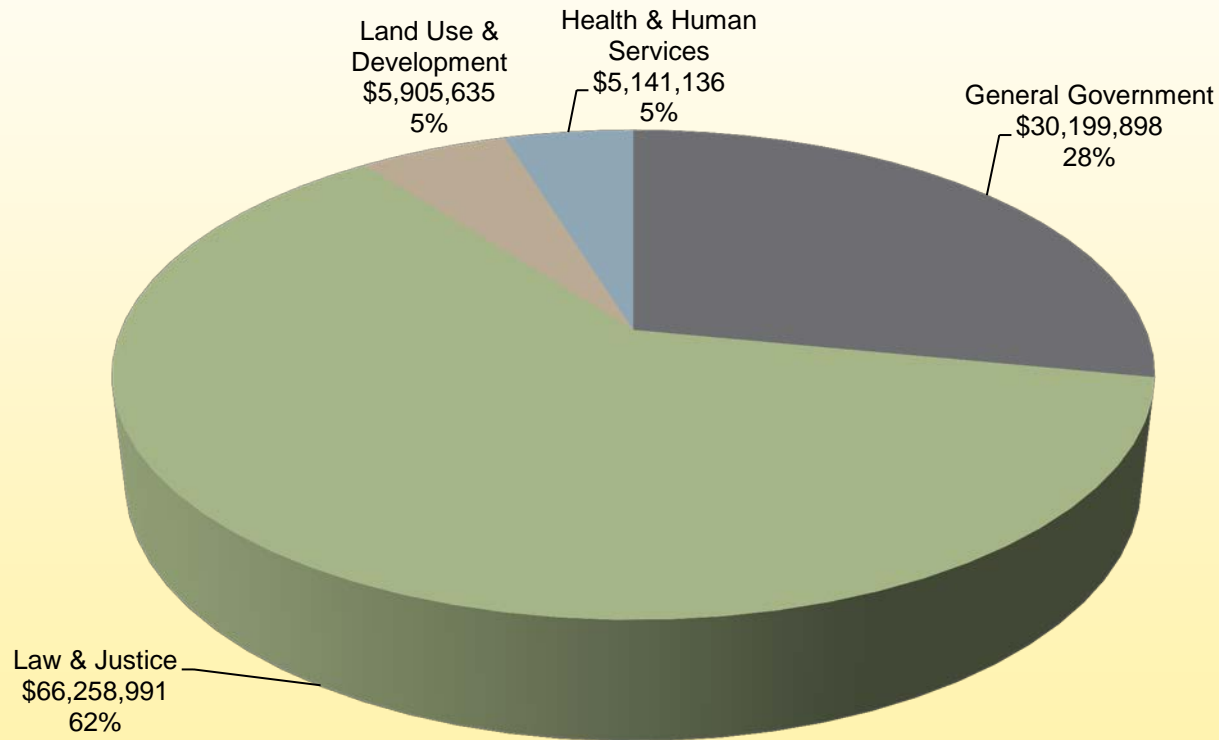
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- Departments get money from different sources
  - For example: grants, state & federal agencies, and charges for service
- When that doesn't cover all of the department's costs, the difference is made up with other General Fund discretionary dollars
- These other discretionary dollars are a department's **“Net County Cost”**
- Departments are required to live within their “Net County Cost” to ensure that no additional General Fund support is required

# Distribution of Net County Cost by Program Area FY 2006-07



# Distribution of Net County Cost by Program Area FY 2015-16



# Distribution of Net County Cost by Department FY 2015-16

	2015-16 NCC	% of Total NCC
BOS	1,441,900	1.34%
CAO	7,252,598	6.75%
A/C	2,815,297	2.62%
Treasurer	930,099	0.87%
Assessor	3,355,814	3.12%
County Counsel	2,608,762	2.43%
Human Resources	1,732,298	1.61%
Information Technologies	7,415,964	6.90%
Economic Development/Parks & Trails	1,675,813	1.56%
Recorder Clerk	971,353	0.90%
<b>Subtotal</b>	<b>30,199,898</b>	<b>28.09%</b>
Grand Jury	75,299	0.07%
Courts	1,190,650	1.11%
District Attorney	5,869,720	5.46%
Public Defender	3,302,172	3.07%
Sheriff	44,533,143	41.42%
Probation	11,288,007	10.50%
<b>Subtotal</b>	<b>66,258,991</b>	<b>61.63%</b>
Surveyor	1,257,404	1.17%
Agriculture	458,929	0.43%
DOT - County Engineer & Cemeteries	551,222	0.51%
Development Services	3,310,512	3.08%
Environmental Mgt	327,568	0.30%
<b>Subtotal</b>	<b>5,905,635</b>	<b>5.49%</b>
Health - Animal Control	1,470,296	1.37%
HHSA - Admin	(113,329)	-0.11%
Veterans	475,300	0.44%
Human Services	1,678,641	1.56%
Library	1,630,228	1.52%
Child Support Services	-	0.00%
<b>Subtotal</b>	<b>5,141,136</b>	<b>4.78%</b>
<b>Total Department</b>	<b>107,505,660</b>	<b>100.00%</b>



# Does the Recommended Budget contain reserve funds?

---

- 6.1% set aside for “rainy day” including:
  - \$10 million in reserves
    - 4.5% of adjusted General Fund appropriations
  - \$3.5 million for contingency
    - 1.6% of adjusted General Fund appropriations
- \$2.7 million set aside as designation for Capital Projects

# What does the Recommended Budget mean for the future?

- Future year deficits assume:
  - 4% growth in Property and Sales Tax
  - No use of fund balance for on-going expenses
  - Maintaining 8% reserve/contingency
  - Annual appropriations growth of 3% in salaries and no growth in other expenses

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
Total Revenues	\$253,487,366	\$239,500,893	\$248,081,249	\$253,856,149	\$259,777,684
Total Appropriations	\$253,487,366	\$246,056,355	\$250,369,927	\$255,677,819	\$261,150,624
Total Revenue Surplus/Shortfall	\$ -	\$ (6,555,462)	\$ (2,288,678)	\$ (1,821,670)	\$ (1,372,940)

Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Unreserved/ Undesignated June 30, 2015 (estimated)	Decreases to Reserves/ Designations/ Net Assets	Additional Financing Sources	Total Available Sources	Financing Uses	Increases to Reserves/ Designations/ Net Assets	Total Financing Uses
1	2	3	4	5	6	7	8
<b>Governmental Funds</b>							
General	\$ 19,478,006	\$ 4,800,377	\$ 229,208,983	\$ 253,487,366	\$ 253,487,366	\$ -	\$ 253,487,366
Special Revenue Funds	44,986,450	3,739,986	165,310,161	214,036,597	212,843,747	1,192,850	214,036,597
Capital Project Funds	3,823,015	-	18,556,022	22,379,037	19,318,869	3,060,168	22,379,037
Debt Service Funds	-	-	-	-	-	-	-
<b>Total Governmental Funds</b>	<b>\$ 68,287,471</b>	<b>\$ 8,540,363</b>	<b>\$ 413,075,166</b>	<b>\$ 489,903,000</b>	<b>\$ 485,649,982</b>	<b>\$ 4,253,018</b>	<b>\$ 489,903,000</b>
<b>Other Funds</b>							
Internal Service Funds	\$ 156,300	\$ -	\$ 42,862,383	\$ 43,018,683	\$ 43,018,683	\$ -	\$ 43,018,683
Enterprise Funds	354,136		1,247,959	1,602,095	1,304,645	297,450	1,602,095
Special Districts and Other Agencies	17,617,307	101,200	26,313,365	44,031,872	42,451,709	1,580,163	44,031,872
<b>Total Other Funds</b>	<b>\$ 18,127,743</b>	<b>\$ 101,200</b>	<b>\$ 70,423,707</b>	<b>\$ 88,652,650</b>	<b>\$ 86,775,037</b>	<b>\$ 1,877,613</b>	<b>\$ 88,652,650</b>
<b>Total All Funds</b>	<b>\$ 86,415,214</b>	<b>\$ 8,641,563</b>	<b>\$ 483,498,873</b>	<b>\$ 578,555,650</b>	<b>\$ 572,425,019</b>	<b>\$ 6,130,631</b>	<b>\$ 578,555,650</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Governmental Funds Summary Fiscal Year 2015-16				Schedule 2	
Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Unreserved/ Undesignated June 30, 2015 (estimated)	Decreases to Reserves/ Designations	Additional Financing Sources	Total Available Sources	Financing Uses	Increases to Reserves/ Designations	Total Financing Uses
1	2	3	4	5	6	7	8
<b>General Fund</b>							
General	\$ 19,478,006	\$ 4,800,377	\$ 229,208,983	\$ 253,487,366	\$ 253,487,366	\$ -	\$ 253,487,366
<b>Total General Fund</b>	<b>\$ 19,478,006</b>	<b>\$ 4,800,377</b>	<b>\$ 229,208,983</b>	<b>\$ 253,487,366</b>	<b>\$ 253,487,366</b>	<b>\$ -</b>	<b>\$ 253,487,366</b>
<b>Special Revenue Funds</b>							
Erosion Control	\$ -		\$ 3,555,002	\$ 3,555,002	\$ 3,555,002	\$ -	\$ 3,555,002
Road Fund	5,593,702	810,034	61,488,293	67,892,029	67,892,029		67,892,029
County Road District Tax Fund	604,313		5,593,538	6,197,851	6,197,851		6,197,851
Special Aviation	-		20,020	20,020	20,020		20,020
Fish and Game	-		9,200	9,200	9,200		9,200
Community Services	591,215		6,221,158	6,812,373	6,812,373		6,812,373
Housing, Community & Econ Devlp	165,000		1,503,941	1,668,941	1,503,941	165,000	1,668,941
Public Health	8,472,160		14,616,294	23,088,454	23,088,454		23,088,454
Mental Health	11,650,953		23,456,417	35,107,370	35,107,370		35,107,370
Social Services SB163 Wraparound	57,515		120	57,635	57,635		57,635
Planning: EIR Development Fees	-		-	-	-		-
Tobacco Settlement	-		-	-	-		-
Federal Forest Reserve	-		-	-	-		-
Jail Commissary	665,422		359,721	1,025,143	1,025,143		1,025,143
Placerville Union Cemetery	48,350		28,200	76,550	76,550		76,550
Countywide Special Revenue	17,137,820	2,929,952	48,458,257	68,526,029	67,498,179	1,027,850	68,526,029
<b>Total Special Revenue Funds</b>	<b>\$ 44,986,450</b>	<b>\$ 3,739,986</b>	<b>\$ 165,310,161</b>	<b>\$ 214,036,597</b>	<b>\$ 212,843,747</b>	<b>\$ 1,192,850</b>	<b>\$ 214,036,597</b>
<b>Capital Project Funds</b>							
Accumulative Capital Outlay	\$ 3,823,015	\$ -	\$ 18,556,022	\$ 22,379,037	\$ 19,318,869	\$ 3,060,168	\$ 22,379,037
<b>Total Capital Project Funds</b>	<b>\$ 3,823,015</b>	<b>\$ -</b>	<b>\$ 18,556,022</b>	<b>\$ 22,379,037</b>	<b>\$ 19,318,869</b>	<b>\$ 3,060,168</b>	<b>\$ 22,379,037</b>
<b>Debt Service Funds</b>							
El Dorado Hills Business Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Debt Service Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Governmental Funds</b>	<b>\$ 68,287,471</b>	<b>\$ 8,540,363</b>	<b>\$ 413,075,166</b>	<b>\$ 489,903,000</b>	<b>\$ 485,649,982</b>	<b>\$ 4,253,018</b>	<b>\$ 489,903,000</b>

Actual  
 Estimated



Fund Name	Total Fund Balance June 30, 2015 (estimated)	Less: Obligated Fund Balances			Fund Balance Available June 30, 2015 (estimated)
		Encumbrances	Nonspendable, Restricted and Committed	Assigned	
1	2	3	4	5	6
<b>General Fund</b>					
General	\$ 36,970,342	\$ -	\$ 17,492,336	\$ -	\$ 19,478,006
<b>Total General Fund</b>	<b>\$ 36,970,342</b>	<b>\$ -</b>	<b>\$ 17,492,336</b>	<b>\$ -</b>	<b>\$ 19,478,006</b>
<b>Special Revenue Funds</b>					
Erosion Control	\$ 19,199	\$ -	\$ 19,199	\$ -	\$ -
Road Fund	16,512,322	-	10,918,620	-	5,593,702
County Road District Tax Fund	1,208,626	-	604,313	-	604,313
Special Aviation	-	-	-	-	-
Fish and Game	-	-	-	-	-
Community Services	674,257	-	83,042	-	591,215
Housing, Community & Econ Devlp	168,750	-	3,750	-	165,000
Public Health	8,472,785	-	625	-	8,472,160
Mental Health	11,650,993	-	40	-	11,650,953
Social Services SB163 Wraparound	57,515	-	-	-	57,515
Planning: EIR Development Fees	-	-	-	-	-
Tobacco Settlement	-	-	-	-	-
Federal Forest Reserve	-	-	-	-	-
Jail Commissary	665,422	-	-	-	665,422
Placerville Union Cemetery	57,283	-	8,933	-	48,350
Countywide Special Revenue	77,764,719	-	60,626,899	-	17,137,820.00
<b>Total Special Revenue Funds</b>	<b>\$ 117,251,871</b>	<b>\$ -</b>	<b>\$ 72,265,421</b>	<b>\$ -</b>	<b>\$ 44,986,450</b>
<b>Capital Projects Funds</b>					
Accumulative Capital Outlay	\$ 3,823,015	\$ -	\$ -	\$ -	\$ 3,823,015
<b>Total Capital Project Funds</b>	<b>\$ 3,823,015</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,823,015</b>
<b>Debt Service Funds</b>					
El Dorado Hills Business Park	\$ 1,801,111	\$ -	\$ -	\$ 1,801,111	\$ -
<b>Total Debt Service Funds</b>	<b>\$ 1,801,111</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,801,111</b>	<b>\$ -</b>
<b>Total Governmental Funds</b>	<b>\$ 159,846,339</b>	<b>\$ -</b>	<b>\$ 89,757,757</b>	<b>\$ 1,801,111</b>	<b>\$ 68,287,471</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1	<b>El Dorado County</b> <b>Obligated Fund Balances - By Governmental Funds</b> <b>Fiscal Year 2015-16</b>	<b>Schedule 4</b>
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Fund Name and Fund Balance Descriptions	Obligated Fund Balances June 30, 2015 (estimated)	Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for the Budget Year
		Recommended	Adopted by the Board of Supervisors	Recommended	Adopted by the Board of Supervisors	
1	2	3	4	5	6	7

<b>General Fund</b>						
General Reserve	\$ 10,002,422	\$ -	\$ -	\$ -	\$ -	10,002,422
Committed - Capital Projects	7,480,174	4,800,377	-	-	-	2,679,797
Assigned - Imprest Cash	9,740					9,740
<b>Total General Fund</b>	<b>\$ 17,492,336</b>	<b>\$ 4,800,377</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>12,691,959</b>

<b>Special Revenue Funds</b>						
<b>Erosion Control</b>						
Unassigned	\$ 19,199	\$ -	\$ -	\$ -	\$ -	19,199
<b>Road Fund</b>						
Nonspendable - Inventory	732,559	-	-	-	-	732,559
Restricted - Imprest Cash	3,400					3,400
Committed - Capital Projects	10,182,661	810,034	-	-	-	9,372,627
<b>Road District Tax</b>						
Committed - Other	604,313	-	-	-	-	604,313
<b>Community Services</b>						
Nonspendable - Inventory	82,672	-	-	-	-	82,672
Restricted - Imprest Cash	370	-	-	-	-	370
<b>Housing, Community &amp; Econ Devlp</b>						
Committed - Other	3,750	-	-	165,000	-	168,750
<b>Public Health</b>						
Restricted - Imprest Cash	625	-	-	-	-	625
<b>Mental Health</b>						
Restricted - Imprest Cash	40	-	-	-	-	40
<b>Placerville Union Cemetery</b>						
Committed - Capital Projects	8,933	-	-	-	-	8,933
<b>Countywide Special Revenue</b>						
Restricted - Capital Projects	5,423,310	-	-	-	-	5,423,310
Restricted - Other	38,690,792	333,951	-	1,026,070	-	39,382,911
Committed - Capital Projects	12,185,948	2,585,501	-	-	-	9,600,447
Committed - Other	2,216,158	10,500	-	-	-	2,205,658
Assigned - Other	2,110,691	-	-	1,780	-	2,112,471
<b>Total Special Revenue Funds</b>	<b>\$ 72,265,421</b>	<b>\$ 3,739,986</b>	<b>\$ -</b>	<b>\$ 1,192,850</b>	<b>\$ -</b>	<b>69,699,086</b>

<b>Capital Project Funds</b>						
<b>Accumulative Capital Outlay</b>						
Committed - Capital Projects	\$ -	\$ -	\$ -	\$ 3,060,168	\$ -	-
<b>Total Capital Project Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,060,168</b>	<b>\$ -</b>	<b>-</b>

<b>Debt Service Funds</b>						
<b>El Dorado Hills Business Park</b>						
Assigned - Debt Service	\$ 1,801,111	\$ -	\$ -	\$ -	\$ -	1,801,111
<b>Total Debt Service Funds</b>	<b>\$ 1,801,111</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>1,801,111</b>

<b>State Controller Schedules</b> <b>County Budget Act</b> <b>January 2010 Edition, revision #1</b>	<b>El Dorado County</b> <b>Summary of Additional Financing Sources by Source and Fund</b> <b>Governmental Funds</b> <b>Fiscal Year 2015-16</b>	<b>Schedule 5</b>
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Description	2013-14 Actual	2014-15 Actual Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

<b>Summarization by Source</b>				
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Taxes	\$ 94,744,487	\$ 101,924,301	\$ 105,347,709	\$ 105,312,709
Licenses and Permits	7,576,440	7,801,613	9,048,208	8,844,390
Fines, Forfeitures and Penalties	2,524,333	1,725,356	2,183,604	2,183,604
Use of Money and Property	530,882	590,030	389,405	389,405
Intergovernmental Revenues	136,982,744	154,362,384	155,141,362	155,141,362
Charges for Services	35,215,003	31,157,504	33,901,072	33,908,072
Miscellaneous Revenues	8,746,389	3,510,532	5,786,579	5,792,879
Other Financing Sources	86,632,959	105,445,783	100,640,458	101,502,745
Residual Equity Transfers	140,433	3,258,287	861,554	-

<b>Total Summarization by Source</b>	<b>\$ 373,093,671</b>	<b>\$ 409,775,790</b>	<b>\$ 413,299,951</b>	<b>\$ 413,075,166</b>
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<b>Summarization by Fund</b>				
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General Fund	\$ 197,350,021	\$ 223,937,561	\$ 229,440,768	\$ 229,208,983
Erosion Control	1,609,451	3,436,316	3,555,002	3,555,002
Road Fund	54,187,168	71,718,563	61,488,293	61,488,293
County Road District Tax Fund	4,971,566	4,945,500	5,593,538	5,593,538
Special Aviation	20,005	20,002	20,020	20,020
Fish and Game	2,464	5,460	9,200	9,200
Community Services	6,781,358	7,247,875	6,221,158	6,221,158
Housing, Community & Econ Devlp	623,310	2,082,005	1,503,941	1,503,941
Public Health	15,114,828	13,517,401	14,616,294	14,616,294
Mental Health	16,507,426	23,200,109	23,456,417	23,456,417
Social Services SB163 Wraparound	130	120	120	120
Planning: EIR Development Fees	59	60	-	-
Tobacco Settlement	1	-	-	-
Federal Forest Reserve	161,912	-	-	-
Jail Commissary	400,718	741,417	359,721	359,721
Placerville Union Cemetery	35,674	33,830	28,200	28,200
Countywide Special Revenue	68,557,301	50,379,193	48,451,257	48,458,257
Accumulative Capital Outlay	6,766,154	8,506,944	18,556,022	18,556,022
El Dorado Hills Business Park	4,125	3,434	-	-

<b>Total Summarization by Fund</b>	<b>\$ 373,093,671</b>	<b>\$ 409,775,790</b>	<b>\$ 413,299,951</b>	<b>\$ 413,075,166</b>
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State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2015-16	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**General Fund**

**General Fund**

**Taxes**

0100	Property Taxes - Current Secured	\$	52,448,731	\$	57,782,758	\$	58,658,181	\$	58,658,181
0110	Property Taxes - Current Unsecured		1,174,827		1,229,944		1,333,218		1,333,218
0120	Property Taxes - Prior Secured		(12,092)		(12,920)		(11,919)		(11,919)
0130	Property Taxes - Prior Unsecured		(8,393)		23,130		22,240		22,240
0140	Supplemental Property Taxes - Current		796,828		101,505		780,000		780,000
0150	Supplemental Property Taxes - Prior		310,837		575,138		464,825		464,825
0160	Sales and Use Tax		7,608,572		8,308,884		8,676,116		8,676,116
0162	In-Lieu Local Sales and Use Tax		2,639,090		2,839,923		3,069,804		3,069,804
0171	Hotel and Motel Occupancy Tax		2,410,979		2,991,094		2,870,761		2,835,761
0172	Property Transfer Tax		1,924,898		1,840,697		1,926,673		1,926,673
0174	Timber Yield Tax		86,654		85,000		85,000		85,000
0178	Tax Loss Reserve		3,040,962		3,000,000		3,000,000		3,000,000
0179	Property Tax In-Lieu of Vehicle License Fee		16,155,386		16,963,155		17,641,681		17,641,681
<b>Total Taxes</b>		<b>\$</b>	<b>88,577,279</b>	<b>\$</b>	<b>95,728,308</b>	<b>\$</b>	<b>98,516,580</b>	<b>\$</b>	<b>98,481,580</b>

**Licenses, Permits and Franchises**

0200	Animal Licenses	\$	209,121	\$	234,600	\$	245,000	\$	245,000
0201	Viscious/Dangerous Dog		7,485		9,546		11,000		11,000
0202	Kennel Permits		16,435		17,350		17,350		17,350
0210	Business Licenses		351,915		345,000		345,000		441,000
0220	Construction Permits		3,352,160		3,222,482		3,642,600		3,642,600
0230	Road Privileges and Permits		-		-		52,000		52,000
0240	Zoning Permits Administration		136,169		142,536		125,000		125,000
0250	Franchise - Public Utility		238,688		305,208		458,391		458,391
0251	Franchise - Garbage		378,453		517,101		1,268,568		941,000
0252	Franchise - Cable		701,397		700,000		700,000		700,000
0260	Other License and Permits		183,023		166,223		177,935		205,685
0261	Marriage License		84,732		75,736		96,000		96,000
0263	Under Ground Storage Tank Permit		115,590		96,401		101,360		101,360
0265	Health Permit		12,602		22,535		23,244		23,244
0267	Food Facility Permit		468,021		392,048		412,575		412,575
0268	Pool and Spa Permit		102,736		97,473		101,889		101,889
0269	Water System Permit		64,735		51,079		43,384		43,384
0270	Well Permit		60,206		37,157		64,000		64,000
0272	Infectious Waste Permit		-		362		-		-
0274	Alarm Permit		100,650		95,000		95,000		95,000
0275	Carry Consealed Weapon Permit		27,687		16,500		16,500		16,500
<b>Total Licenses, Permits and Franchises</b>		<b>\$</b>	<b>6,611,805</b>	<b>\$</b>	<b>6,544,337</b>	<b>\$</b>	<b>7,996,796</b>	<b>\$</b>	<b>7,792,978</b>

**Fines, Forfeitures and Penalties**

0300	Vehicle Code Fines	\$	77,535	\$	48,564	\$	53,835	\$	53,835
0301	Vehicle Code Fines - Court		505,473		399,396		407,384		407,384
0320	Other Court Fines		57,225		53,554		55,508		55,508
0341	Restitution Fee		11,995		21,465		3,750		3,750
0342	Bad Check Restitution Fee		5,002		5,000		5,000		5,000
0346	Asset Forfeiture - State		278		-		-		-
0348	Penalty - Suspended Drivers License		15,450		16,500		16,500		16,500
0360	Penalties and Costs on Delinquent Taxes		437,400		313,103		309,072		309,072
<b>Total Fines, Forfeitures and Penalties</b>		<b>\$</b>	<b>1,110,358</b>	<b>\$</b>	<b>857,582</b>	<b>\$</b>	<b>851,049</b>	<b>\$</b>	<b>851,049</b>



Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**Revenue from Use of Money and Property**

0400	Interest		\$ 151,958	\$ 133,000	\$ 133,000	\$ 133,000
0402	Interest Refunds		1,338	-	-	-
0420	Rent - Land and Buildings		19,371	17,329	16,640	16,640
0421	Rent - Equipment		160	300	300	300
0422	Rent - Miscellaneous		3,850	4,200	4,200	4,200

**Total Revenue from Use of Money and Property** \$ **176,676** \$ **154,829** \$ **154,140** \$ **154,140**

**Intergovernmental Revenue - State**

0540	State - Motor Vehicle In-lieu Tax		\$ 65,445	\$ 70,000	\$ 70,000	\$ 70,000
0542	State - Vehicle Abatement Surcharge		200,854	110,000	110,000	110,000
0543	State - Vehicle License Collection		66,131	66,131	66,131	66,131
0544	State - Veh Lic Realignment - MentHlth		-	-	34,633	34,633
0545	State - Veh Lic Realignment - Health		4,721,221	3,743,505	1,993,990	1,993,990
0546	State - Veh Lic Realignment - Soc Serv		1,160,201	1,033,196	891,635	891,635
0580	State - Public Assistance Administration		3,240,866	4,556,819	4,186,170	4,186,170
0581	State - Food Stamp Administration		1,720,704	2,217,720	2,412,142	2,412,142
0584	State - Fraud Incentives		614	-	-	-
0601	State - Cw Two Parent Families		129,863	-	487,067	487,067
0602	State - Cw Zero Parent/All Other Families		796,079	67,122	1,931,842	1,931,842
0603	State - Foster Care		664	-	48,498	48,498
0604	State - Adoption		98	-	-	-
0605	State - Boarding Home License		33,551	33,798	160,910	160,910
0607	State - Kinship Guardian		57,936	-	144,604	144,604
0720	State - Agriculture		162,656	131,662	131,279	131,279
0722	State - Pesticide Use Enforcement		148,939	144,503	143,858	143,858
0723	State - Seed Inspection		200	200	200	200
0724	State - Nursery Inspection		1,170	500	500	500
0727	State - Weights and Measures		4,565	6,460	6,460	6,460
0728	State - Fruit and Vegetable Certificate		210	200	200	200
0729	State - Unclaimed Gas Tax Refund		277,390	273,421	273,421	273,421
0760	State - Corrections		118,525	114,690	113,910	113,910
0800	State - Veterans' Affairs		53,494	60,367	27,237	27,237
0820	State - Homeowners' Property Tax Relief		594,949	595,000	595,000	595,000
0860	State - Public Safety Sales Tax		8,923,656	8,935,886	9,754,580	9,754,580
0880	State - Other		2,026,361	1,892,821	2,515,547	2,515,547
0881	State - Mandated Reimbursements		3,991	442,500	23,500	23,500
0883	State - Peace Officers Training Program		52,801	45,000	50,000	50,000
0887	State - Child Support Incentives		1,345,745	1,420,207	1,451,158	1,451,158
0896	State - Vehicle Theft Alloc - VC9250.14		194,600	195,000	195,000	195,000
0898	State - Office of Emergency Serv (OES)		88,934	87,434	88,934	88,934
0900	State - Boating and Waterways		319,608	359,546	360,410	360,410
0908	State - Tobacco Settlement Fund		1,434,891	1,500,000	1,500,000	1,500,000

**Total Intergovernmental Revenue - State** \$ **27,946,912** \$ **28,103,688** \$ **29,768,816** \$ **29,768,816**

**Intergovernmental Revenue - Federal**

1000	Federal - Public Assistance Admin.		\$ 5,378,366	\$ 8,212,705	\$ 8,024,524	\$ 8,024,524
1001	Federal - Food Stamps		1,918,980	3,585,558	3,591,351	3,591,351
1004	Federal - Fraud Incentives		652	-	-	-
1021	Federal - Cw Two Parent Families		280,906	-	298,402	298,402
1022	Federal - Cw Zero Parent/All Other Families		1,218,366	2,936,389	1,216,776	1,216,776
1023	Federal - Foster Care		2,737,839	2,797,616	3,121,085	3,121,085

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
1024	Federal - Adoption		1,584,951	2,002,069	2,012,367	2,012,367
1025	Federal - Kinship Guardian		42,882	-	55,208	55,208
1026	Federal - Refugee Cash Assistance		(110)	-	-	-
1040	Federal - Health Administration		-	232,500	-	-
1080	Federal - Grazing Fee		59	70	70	70
1090	Federal - In-Lieu Taxes		327,838	300,000	300,000	300,000
1100	Federal - Other		1,107,236	1,620,314	654,154	654,154
1102	Federal - Child Support Incentives		267,600	284,827	284,827	284,827
1103	Federal - Child Support 356 66%		2,612,337	3,309,773	3,369,854	3,369,854
1107	Federal - Medi Cal		3,411,368	3,484,846	3,435,624	3,435,624
1121	Federal - SCAAP - ST Criminal Alien Asst P		36,562	36,562	8,398	8,398
1124	Federal - OES		76,238	76,238	272,834	272,834
1125	Federal - HAVA		-	105,529	66,602	66,602
1126	Federal - HAVA (Sec 261)		4,811	16,150	17,000	17,000
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 21,006,880</b>	<b>\$ 29,001,146</b>	<b>\$ 26,729,076</b>	<b>\$ 26,729,076</b>
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ 897,768	\$ 1,543,772	\$ 740,427	\$ 740,427
1202	Community Action- Responsive Educ		25,362	27,275	25,000	25,000
1206	SLT Surcharge		11,513	14,558	15,000	15,000
1207	Shingle Springs Rancheria		5,600,000	5,600,000	5,600,000	5,600,000
<b>Total Revenue Other Governmental Agencies</b>			<b>\$ 6,534,643</b>	<b>\$ 7,185,605</b>	<b>\$ 6,380,427</b>	<b>\$ 6,380,427</b>
<b>Charges for Services</b>						
1300	Assessment and Tax Collection Fees		\$ 2,122,956	\$ 1,704,876	\$ 1,706,051	\$ 1,706,051
1310	Special Assessments		89,884	89,884	89,900	89,900
1320	Audit and Accounting Fees		111,016	113,050	124,705	124,705
1321	Investment and Cash Management Fee		544,985	565,000	565,000	565,000
1340	Communication Services		4,894	7,000	7,000	7,000
1360	Election Services		85,432	325,467	120,000	120,000
1361	Candidate Filing Fee		76,554	46,489	15,000	15,000
1380	Legal Services		119,490	120,000	120,000	120,000
1381	Public Defender: Indigents		1,145	1,000	1,000	1,000
1400	Planning and Engineering Services		240,667	239,000	239,000	239,000
1401	Planning and Engineering Fees		21,759	20,100	30,000	30,000
1407	Residential Parcel Map		685	4,110	4,350	4,350
1408	Parcel Map Inspection Fee		67,334	67,780	72,335	72,335
1409	Subdiv Tentative / Final Map Plan Check		52,166	51,408	59,700	59,700
1410	Grading Application Fee		27,182	25,000	66,500	66,500
1411	Grading Inspection Plan Check (PC) Fee		919	1,200	39,775	39,775
1412	Development Projects (T&M)		553,082	549,425	812,254	812,254
1415	Ecological Preserve Fee		3,974	3,040	3,040	3,040
1460	RIF: Bassi		-	50	-	-
1480	Agricultural Services		18,607	3,550	31,050	31,050
1490	Civil Process Services		64,900	60,000	70,000	70,000
1500	Court Fees and Costs		1,309	803	843	843
1501	Court Fee		414	500	500	500
1502	Court Administration Fee - PC1205.d		161	-	-	-
1504	Summary Judgment		7,246	9,082	9,264	9,264
1508	Booking Fee		97,397	98,650	98,500	98,500
1510	Traffic School Bail - VC42007		546,303	357,438	364,587	364,587
1511	Traffic School Fees - VC42007.1		115,737	75,322	76,828	76,828

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
1512	Cite Fees - PC1463.07	GC29550	1,089	728	743	743
1513	AB233 - County Share State Penalty		259,658	204,765	208,859	208,859
1517	Conflict Attorney Reimbursement		1,684	1,144	1,167	1,167
1540	Estate Fees		13,164	7,000	8,000	8,000
1541	Public Guardian		157,695	132,329	132,329	132,329
1560	Humane Services		3,341	6,055	6,100	6,100
1561	Impounds		113,290	127,391	130,000	130,000
1562	Adoptions		107,178	109,801	113,000	113,000
1563	Microchip		1,325	753	2,000	2,000
1564	Restitution		6,132	4,067	5,000	5,000
1580	Law Enforcement Services		74,843	58,400	61,400	61,400
1581	United States Forest Service (USFS)		34,124	45,000	45,000	45,000
1582	Law Enforcement: Fingerprinting Services		25,848	20,000	20,000	20,000
1583	Law Enforcement: Vehicle Abatement		-	1,000	1,000	1,000
1600	Recording Fees		801,327	853,516	852,285	852,285
1604	Recording Fees CD Reproduction		7,250	6,400	6,500	6,500
1661	Water Sampling		57	100	100	100
1662	Loan Certification		1,063	719	1,000	1,000
1663	Business Plans		170,504	172,638	189,961	189,961
1680	Institutional Care and Services		176,360	203,480	180,000	180,000
1683	Probation - Adult Defendant		53,773	50,000	50,000	50,000
1684	Care In Juvenile Hall		82,559	70,000	70,000	70,000
1685	Urinalysis Testing		4,011	4,000	3,000	3,000
1700	Library Services		95,958	92,150	95,700	95,700
1701	Library Services - Video Rental		42,833	44,000	42,400	42,400
1702	Library Services - Comp Lab Printing		13,560	13,000	13,850	13,850
1703	Library Services - Microfilm		307	100	250	250
1704	Library Services - Copy Machine		2,284	2,475	2,550	2,550
1705	Library Services - Lost & Paid Books		10,605	10,175	10,550	10,550
1740	Charges for Services		1,007,212	1,309,548	1,549,508	1,549,508
1742	Miscellaneous Copy Fees		8,250	7,100	7,100	7,100
1744	Miscellaneous Inspections or Services		1,350	2,100	2,000	2,000
1746	Blood Draws		37,324	40,000	45,000	45,000
1747	Home Electronic Monitoring Prog (HEMP)		12,659	18,000	13,000	13,000
1748	In Custody Weekender Work Program		8,320	7,000	7,000	7,000
1749	Weekender Work Program		65,373	45,000	50,000	50,000
1751	Probation - Present Report Fee		1,565	2,000	2,000	2,000
1752	Building Investigation Fee		84,242	60,316	70,000	70,000
1768	Tahoe Regional Planning Agency (TRPA)		228,430	202,500	213,474	213,474
1800	Interfund Revenue		4,163,665	7,498,628	8,227,189	8,227,189
1802	Intrfnd Rev: Radio Equip & Support		2,095	1,000	1,000	1,000
1804	Intrfnd Rev: Mail Services		35,651	41,822	32,506	32,506
1805	Intrfnd Rev: Stores Support		10,309	9,597	7,357	7,357
1810	Intrfnd Rev: County Counsel		232,299	261,000	338,025	338,025
1816	Intrfnd Rev: IS Programming Support		35,262	44,855	40,000	40,000
1818	Intrfnd Rev: Maint Buildg & Improvmnt		74,553	83,673	83,673	83,673
1821	Intrfnd Rev: Collections		9,460	12,000	10,220	10,220
1830	Intrfnd Rev: Allocated Salaries & Benefits		2,337,381	3,181,646	3,637,815	3,637,815
1850	Intrfnd Rev: Parks and Recreation		153,600	-	-	-
1856	Intrfnd Rev: Road Dst Tax Fund		19,102	10,500	10,300	10,300

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2015-16	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**Total Charges for Services**    \$    15,766,121    \$    19,618,695    \$    21,327,093    \$    21,327,093

**Miscellaneous Revenues**

1900	Welfare Repayments		\$    87,091	\$    123,942	\$    165,000	\$    165,000
1901	Recoup Cw Two Parent/All Other Families		933	2,900	550	550
1902	Recoup Cw Zero Parent/All Other Families		40,461	63,000	39,600	39,600
1903	Recoup Cw Foster Care		245,898	188,000	284,900	284,900
1920	Other Sales		10,210	5,800	8,800	8,800
1940	Miscellaneous Revenue		641,725	591,209	614,800	621,100
1941	Miscellaneous Refund		35,369	-	-	-
1942	Miscellaneous Reimbursement		706,623	931,698	1,195,666	1,195,666
1943	Miscellaneous Donation		29,851	7,500	8,500	8,500
1945	Staled Dated Check		17,172	19,084	5,800	5,800
1951	Advertising		46,800	40,960	42,960	42,960
1952	Unclaimed Cash		124,812	300	800	800
1954	Misc Donations: Friends of Library		111,496	81,250	34,000	34,000

**Total Miscellaneous Revenues**    \$    2,098,440    \$    2,055,643    \$    2,401,376    \$    2,407,676

**Other Financing Sources**

2020	Operating Transfers In		\$ 17,299,114	\$ 21,097,167	\$ 22,725,702	\$ 22,725,702
2021	Operating Transfers In: Veh Lic Fee		244,282	2,268,134	891,635	891,635
2027	Operating Transfers In: Sales Tax Realignment		9,318,559	8,850,061	10,280,524	11,142,811
2028	Operating Transfers In: Computer Recording		260,000	200,000	270,000	270,000
2029	Operating Transfers In: Micrographics		232,032	305,000	260,000	260,000
2030	Operating Transfers In: Vital Statistics		20,000	20,000	25,000	25,000
2031	Operating Transfers In: License Notary		6,500	3,000	1,000	1,000

**Total Other Financing Sources**    \$    27,380,487    \$    32,743,362    \$    34,453,861    \$    35,316,148

**Residual Equity Transfers**

2100	Residual Equity Transfers In		\$    140,420	\$    1,944,366	\$    861,554	\$            -
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**Total Residual Equity Transfers**    \$    140,420    \$    1,944,366    \$    861,554    \$            -

**TOTAL General Fund Financing Sources**    \$    197,350,021    \$    223,937,561    \$    229,440,768    \$    229,208,983

**TOTAL General Fund Financing Sources**    \$    197,350,021    \$    223,937,561    \$    229,440,768    \$    229,208,983

**Special Revenue Funds**

**Erosion Control**

**Revenue from Use of Money and Property**

0400	Interest		\$            900	\$                -	\$                -	\$                -
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**Total Revenue from Use of Money and Property**    \$            900    \$                -    \$                -    \$                -

**Intergovernmental Revenue - State**

0742	State - California Tahoe Conservancy		\$    315,424	\$    911,449	\$    537,613	\$    537,613
0880	State - Other		-	705,238	419,000	419,000
0904	State - Cal Trans		-	-	574,000	574,000

**Total Intergovernmental Revenue - State**    \$    315,424    \$    1,616,687    \$    1,530,613    \$    1,530,613

**Intergovernmental Revenue - Federal**

1054	Federal - U.S. Forest Serv - B. Santini		\$    1,017,175	\$    719,500	\$    1,655,995	\$    1,655,995
1056	Federal - Congestion Mitig/Air Quality		(39,603)	939,435	-	-

**Total Intergovernmental Revenue - Federal**    \$    977,572    \$    1,658,935    \$    1,655,995    \$    1,655,995

**Charges for Services**

1768	Tahoe Regional Planning Agency (TRPA)		\$    211,304	\$    157,194	\$    368,394	\$    368,394
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Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
<b>Total Charges for Services</b>			<b>\$ 211,304</b>	<b>\$ 157,194</b>	<b>\$ 368,394</b>	<b>\$ 368,394</b>
<b>Miscellaneous Revenues</b>						
1920	Other Sales		\$ 850	\$ 3,500	\$ -	\$ -
1942	Miscellaneous Reimbursement		103,402	-	-	-
<b>Total Miscellaneous Revenues</b>			<b>\$ 104,252</b>	<b>\$ 3,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Erosion Control Financing Sources</b>			<b>\$ 1,609,451</b>	<b>\$ 3,436,316</b>	<b>\$ 3,555,002</b>	<b>\$ 3,555,002</b>
<b>Road Fund</b>						
<b>Taxes</b>						
0161	Trans Tax - Transportation Dev Act (TDA)		\$ 81,809	\$ 23,769	\$ 48,110	\$ 48,110
0174	Timber Yield Tax		9,316	5,049	5,050	5,050
<b>Total Taxes</b>			<b>\$ 91,125</b>	<b>\$ 28,818</b>	<b>\$ 53,160</b>	<b>\$ 53,160</b>
<b>Licenses, Permits and Franchises</b>						
0230	Road Privileges and Permits		\$ 59,671	\$ 50,818	\$ 55,000	\$ 55,000
0250	Franchise - Public Utility		795,351	690,792	606,609	606,609
<b>Total Licenses, Permits and Franchises</b>			<b>\$ 855,022</b>	<b>\$ 741,610</b>	<b>\$ 661,609</b>	<b>\$ 661,609</b>
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 9,643	\$ 10,244	\$ 8,000	\$ 8,000
0420	Rent - Land and Buildings		24,053	24,400	24,821	24,821
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 33,696</b>	<b>\$ 34,644</b>	<b>\$ 32,821</b>	<b>\$ 32,821</b>
<b>Intergovernmental Revenue - State</b>						
0520	State - Hwy Tax - 2104a Adm / Eng		\$ 20,004	\$ 20,004	\$ 20,000	\$ 20,000
0521	State - Hwy Tax - 2104b Snow Removal		906,794	917,380	917,000	917,000
0522	State - Hwy Tax - 2104d,e,f, Unrestric		2,153,142	2,469,064	2,319,978	2,319,978
0523	State - Hwy Tax - 2105 Prop 111		2,148,174	1,864,166	1,762,837	1,762,837
0524	State - Hwy Tax - 2106 Unrestricted		734,279	762,615	646,042	646,042
0526	State - Hwy Tax - 2103 Unrestricted		4,136,178	3,122,202	1,364,933	1,364,933
0744	State - Regional Surface Trans 182.6d1		1,069,209	650,000	700,000	700,000
0745	State - Regional Surface Trans 182.6g		147,016	-	273,000	273,000
0746	State - Regional Surface Trans 185.6h		359,164	359,164	359,164	359,164
0747	State - Regional Surface Trans 182.9		100,000	100,000	100,000	100,000
0880	State - Other		55,462	362,687	54,087	54,087
0904	State - Cal Trans		977,703	524,899	203,605	203,605
0914	State - Prop IB		7,800,296	4,162,055	280,707	280,707
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 20,607,420</b>	<b>\$ 15,314,236</b>	<b>\$ 9,001,353</b>	<b>\$ 9,001,353</b>
<b>Intergovernmental Revenue - Federal</b>						
1050	Federal - Construction		\$ 1,000	\$ 38,000	\$ -	\$ -
1052	Federal - Highway Bridges (HBRD)		2,668,762	7,718,501	11,428,180	11,428,180
1054	Federal - U.S. Forest Serv - B. Santini		136,642	-	-	-
1055	Federal - Hazard Elimination		1,376,228	1,052,719	2,290,605	2,290,605
1056	Federal - Congestion Mitig/Air Quality		55,346	1,342,519	946,822	946,822
1057	Federal - Trans Enhancement Activ (TEA)		-	70,000	-	-
1058	Federal - Surface Trans Program (STP)		199,251	1,207,000	-	-
1070	Federal - Forest Reserve Revenue		829,801	-	868,383	868,383
1100	Federal - Other		51,044	1,584,776	3,819,048	3,819,048
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 5,318,075</b>	<b>\$ 13,013,515</b>	<b>\$ 19,353,038</b>	<b>\$ 19,353,038</b>
<b>Charges for Services</b>						
1406	Abandonment of Easement		\$ -	\$ 1,444	\$ 3,714	\$ 3,714
1740	Charges for Services		714,275	1,246,241	2,871,406	2,871,406

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2015-16	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
1745	Public Utility Inspections		254,013	191,361	336,927	336,927
1761	Water Agency Contract Services		-	9,540	-	-
1763	Capital Improvement Project		46,204	198,052	303,825	303,825
1765	El Dorado Irrigation District (EID)		(6,536)	151,000	30,000	30,000
1768	Tahoe Regional Planning Agency (TRPA)		-	-	110,000	110,000
1800	Interfund Revenue		687,680	200,791	172,237	172,237
1830	Intrfnd Rev: Allocated Salaries & Benefits		1,231	60,000	180,925	180,925
1850	Intrfnd Rev: Parks and Recreation		369	-	-	-
1851	Intrfnd Rev: County Engineer		1,411,001	1,100,000	1,305,334	1,305,334
1856	Intrfnd Rev: Road Dst Tax Fund		78,146	50,000	251,970	251,970
<b>Total Charges for Services</b>			<b>\$ 3,186,383</b>	<b>\$ 3,208,429</b>	<b>\$ 5,566,338</b>	<b>\$ 5,566,338</b>
<b>Miscellaneous Revenues</b>						
1920	Other Sales		\$ 11,435	\$ 2,500	\$ 4,000	\$ 4,000
1940	Miscellaneous Revenue		5,277,900	10,000	46,265	46,265
1941	Miscellaneous Refund		25	-	-	-
1942	Miscellaneous Reimbursement		116,899	10,060	2,091,654	2,091,654
<b>Total Miscellaneous Revenues</b>			<b>\$ 5,406,259</b>	<b>\$ 22,560</b>	<b>\$ 2,141,919</b>	<b>\$ 2,141,919</b>
<b>Other Financing Sources</b>						
2001	Sale of Fixed Assets - Roads		\$ 30,670	\$ 21,503	\$ 10,000	\$ 10,000
2010	Operating Transfers In: Silva Valley Interchange		9,312,855	23,387,548	10,729,874	10,729,874
2011	Operating Transfers In: RIF Misc		139,145	-	-	-
2012	Operating Transfers In: County TIM		659,685	4,708,176	1,010,131	1,010,131
2014	Operating Transfers In: Interim HWY 50 TIM		57,103	166,034	126,288	126,288
2015	Operating Transfers In: Utility Inspections		3,943	12,000	10,000	10,000
2020	Operating Transfers In		2,970,040	4,924,376	5,819,404	5,819,404
2023	Operating Transfers In: RIF Advances		1,015,748	820,990	784,657	784,657
2024	Operating Transfers In: RDT		4,500,000	5,314,124	6,187,701	6,187,701
<b>Total Other Financing Sources</b>			<b>\$ 18,689,188</b>	<b>\$ 39,354,751</b>	<b>\$ 24,678,055</b>	<b>\$ 24,678,055</b>
<b>TOTAL Road Fund Financing Sources</b>			<b>\$ 54,187,168</b>	<b>\$ 71,718,563</b>	<b>\$ 61,488,293</b>	<b>\$ 61,488,293</b>
<b>Road District Tax Fund</b>						
<b>Taxes</b>						
0100	Property Taxes - Current Secured		\$ 4,738,153	\$ 4,750,300	\$ 5,314,133	\$ 5,314,133
0110	Property Taxes - Current Unsecured		99,713	105,000	121,255	121,255
0120	Property Taxes - Prior Secured		(1,087)	(2,000)	-	-
0130	Property Taxes - Prior Unsecured		(119)	1,700	500	500
0140	Supplemental Property Taxes - Current		55,573	6,000	63,928	63,928
0150	Supplemental Property Taxes - Prior		21,577	26,000	31,200	31,200
<b>Total Taxes</b>			<b>\$ 4,913,810</b>	<b>\$ 4,887,000</b>	<b>\$ 5,531,016</b>	<b>\$ 5,531,016</b>
<b>Fines, Forfeitures and Penalties</b>						
0360	Penalties and Costs on Delinquent Taxes		\$ 1,584	\$ 1,500	\$ 1,040	\$ 1,040
<b>Total Fines, Forfeitures and Penalties</b>			<b>\$ 1,584</b>	<b>\$ 1,500</b>	<b>\$ 1,040</b>	<b>\$ 1,040</b>
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 2,669	\$ 3,000	\$ 5,000	\$ 5,000
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 2,669</b>	<b>\$ 3,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>Intergovernmental Revenue - State</b>						
0820	State - Homeowners' Property Tax Relief		\$ 53,504	\$ 54,000	\$ 56,482	\$ 56,482
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 53,504</b>	<b>\$ 54,000</b>	<b>\$ 56,482</b>	<b>\$ 56,482</b>
<b>TOTAL Road District Tax Fund Financing Sources</b>			<b>\$ 4,971,566</b>	<b>\$ 4,945,500</b>	<b>\$ 5,593,538</b>	<b>\$ 5,593,538</b>

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**Special Aviation**

**Revenue from Use of Money and Property**

0400 Interest	\$	5	\$	2	\$	20	\$	20
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>5</b>	<b>\$</b>	<b>2</b>	<b>\$</b>	<b>20</b>	<b>\$</b>	<b>20</b>

**Intergovernmental Revenue - State**

0500 State - Aviation	\$	20,000	\$	20,000	\$	20,000	\$	20,000
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>20,000</b>	<b>\$</b>	<b>20,000</b>	<b>\$</b>	<b>20,000</b>	<b>\$</b>	<b>20,000</b>

<b>TOTAL Special Aviation Financing Sources</b>	<b>\$</b>	<b>20,005</b>	<b>\$</b>	<b>20,002</b>	<b>\$</b>	<b>20,020</b>	<b>\$</b>	<b>20,020</b>
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**Fish and Game**

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$	1,456	\$	1,500	\$	3,000	\$	3,000
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$</b>	<b>1,456</b>	<b>\$</b>	<b>1,500</b>	<b>\$</b>	<b>3,000</b>	<b>\$</b>	<b>3,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	8	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>8</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	1,000	\$	-	\$	-	\$	-
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>1,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Other Financing Sources**

2020 Operating Transfers In	\$	-	\$	3,960	\$	6,200	\$	6,200
<b>Total Other Financing Sources</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,960</b>	<b>\$</b>	<b>6,200</b>	<b>\$</b>	<b>6,200</b>

<b>TOTAL Fish and Game Financing Sources</b>	<b>\$</b>	<b>2,464</b>	<b>\$</b>	<b>5,460</b>	<b>\$</b>	<b>9,200</b>	<b>\$</b>	<b>9,200</b>
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**Community Services**

**Revenue from Use of Money and Property**

0400 Interest	\$	370	\$	608	\$	999	\$	999
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>370</b>	<b>\$</b>	<b>608</b>	<b>\$</b>	<b>999</b>	<b>\$</b>	<b>999</b>

**Intergovernmental Revenue - State**

0880 State - Other	\$	145,296	\$	193,943	\$	65,410	\$	65,410
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>145,296</b>	<b>\$</b>	<b>193,943</b>	<b>\$</b>	<b>65,410</b>	<b>\$</b>	<b>65,410</b>

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$	2,911,056	\$	2,777,391	\$	2,709,320	\$	2,709,320
1107 Federal - Medi Cal		175,032		187,463		53,000		53,000
1109 Federal - C1 Senior Nutrition		269,705		315,439		315,439		315,439
1110 Federal - C2 Senior Nutrition		141,116		152,973		152,973		152,973
1111 Federal - IIIB Social Programs		238,703		236,287		236,287		236,287
1113 Federal - Title 7B Elder Abuse		3,289		3,189		3,189		3,189
1114 Federal - 7A Ombudsman Supplement		22,478		23,554		23,554		23,554
1116 Federal - Dept of Agricultural (USDA)		81,102		103,824		103,824		103,824
1120 Federal - IIIF Disease Prevention- Aging		12,636		13,116		13,116		13,116
1122 Federal - IIIE Family Caregiver Support Prgm		97,676		103,638		103,638		103,638
<b>Total Intergovernmental Revenue - Federal</b>	<b>\$</b>	<b>3,952,794</b>	<b>\$</b>	<b>3,916,874</b>	<b>\$</b>	<b>3,714,340</b>	<b>\$</b>	<b>3,714,340</b>

**Charges for Services**

1740 Charges for Services	\$	454,882	\$	553,832	\$	525	\$	525
1759 Senior Nutrition Services		200,440		245,518		172,589		172,589
1800 Interfund Revenue		-		36,727		98,608		98,608

<b>Total Charges for Services</b>	<b>\$</b>	<b>655,322</b>	<b>\$</b>	<b>836,077</b>	<b>\$</b>	<b>271,722</b>	<b>\$</b>	<b>271,722</b>
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Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 18,796	\$ 13,274	\$ 12,304	\$ 12,304
1943	Miscellaneous Donation		514,228	298,943	394,529	394,529
<b>Total Miscellaneous Revenues</b>			<b>\$ 533,024</b>	<b>\$ 312,217</b>	<b>\$ 406,833</b>	<b>\$ 406,833</b>
<b>Other Financing Sources</b>						
2000	Sale of Fixed Assets		\$ 1,070	\$ -	\$ -	\$ -
2020	Operating Transfers In		1,493,469	1,988,156	1,761,854	1,761,854
<b>Total Other Financing Sources</b>			<b>\$ 1,494,539</b>	<b>\$ 1,988,156</b>	<b>\$ 1,761,854</b>	<b>\$ 1,761,854</b>
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ 12	\$ -	\$ -	\$ -
<b>Total Residual Equity Transfers</b>			<b>\$ 12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Community Services Financing Sources</b>			<b>\$ 6,781,358</b>	<b>\$ 7,247,875</b>	<b>\$ 6,221,158</b>	<b>\$ 6,221,158</b>
<b>Housing Community &amp; Economic Devlp</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 304	\$ 1,305	\$ 200	\$ 200
0401	Community Dev Block Grant Note		24,795	145,173	23,000	23,000
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 25,100</b>	<b>\$ 146,478</b>	<b>\$ 23,200</b>	<b>\$ 23,200</b>
<b>Intergovernmental Revenue - State</b>						
0880	State - Other		\$ -	\$ -	\$ 158,000	\$ 158,000
<b>Total Intergovernmental Revenue - State</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 158,000</b>	<b>\$ 158,000</b>
<b>Intergovernmental Revenue - Federal</b>						
1100	Federal - Other		\$ 333,137	\$ -	\$ 1,060,000	\$ 1,060,000
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 333,137</b>	<b>\$ -</b>	<b>\$ 1,060,000</b>	<b>\$ 1,060,000</b>
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 74	\$ 784	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			<b>\$ 74</b>	<b>\$ 784</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 118,000	\$ 62,741	\$ 62,741	\$ 62,741
2061	Community Dev Block Grant Loan Repay		146,999	1,627,380	200,000	200,000
<b>Total Other Financing Sources</b>			<b>\$ 264,999</b>	<b>\$ 1,690,121</b>	<b>\$ 262,741</b>	<b>\$ 262,741</b>
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ -	\$ 244,622	\$ -	\$ -
<b>Total Residual Equity Transfers</b>			<b>\$ -</b>	<b>\$ 244,622</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Housing Community &amp; Economic Devlp Financing Sources</b>			<b>\$ 623,310</b>	<b>\$ 2,082,005</b>	<b>\$ 1,503,941</b>	<b>\$ 1,503,941</b>
<b>Public Health</b>						
<b>Licenses, Permits and Franchises</b>						
0261	Marriage License		\$ 83,536	\$ 93,081	\$ 115,000	\$ 115,000
<b>Total Licenses, Permits and Franchises</b>			<b>\$ 83,536</b>	<b>\$ 93,081</b>	<b>\$ 115,000</b>	<b>\$ 115,000</b>
<b>Fines, Forfeitures and Penalties</b>						
0320	Other Court Fines		\$ 94,089	\$ 71,278	\$ 72,237	\$ 72,237
0324	Emergency Med Serv (EMS) - County		426,374	31,257	31,257	31,257
0325	Emergency Med Serv (EMS) - Admin		-	39,341	39,341	39,341
0326	Emergency Med Serv (EMS) - Physical		-	190,548	190,548	190,548
0327	Emergency Med Serv (EMS) - Hospital		-	82,132	82,132	82,132
<b>Total Fines, Forfeitures and Penalties</b>			<b>\$ 520,463</b>	<b>\$ 414,556</b>	<b>\$ 415,515</b>	<b>\$ 415,515</b>



Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**Revenue from Use of Money and Property**

0400 Interest	\$	10,199	\$	14,435	\$	16,025	\$	16,025
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>10,199</b>	<b>\$</b>	<b>14,435</b>	<b>\$</b>	<b>16,025</b>	<b>\$</b>	<b>16,025</b>

**Intergovernmental Revenue - State**

0640 State - Calif Children Services (CCS)	\$	258,578	\$	374,104	\$	443,478	\$	443,478
0670 State - Tuberculosis Control		5,072		21,148		41,650		41,650
0680 State - Health		85,292		91,690		91,689		91,689
0681 State - Child Hlth & Disab Prev (CHDP)		4,402		3,378		4,446		4,446
0687 State - Discretionary General Fund		103,335		66,143		66,143		66,143
0688 State - Medi Cal General Fund		270,772		270,191		293,144		293,144
0880 State - Other		-		-		128,550		128,550
0895 State - AB75 Tobacco		127,998		166,230		150,000		150,000
0908 State - Tobacco Settlement Fund		159,432		160,000		160,000		160,000
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>1,014,881</b>	<b>\$</b>	<b>1,152,884</b>	<b>\$</b>	<b>1,379,100</b>	<b>\$</b>	<b>1,379,100</b>

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$	594,279	\$	1,176,970	\$	1,200,967	\$	1,200,967
1101 Federal - Block Grant Revenues		1,798,756		248,820		321,080		321,080
1107 Federal - Medi Cal		638,507		845,048		1,066,148		1,066,148
1108 Federal - Perinatal Medi Cal		(111,131)		-		-		-
<b>Total Intergovernmental Revenue - Federal</b>	<b>\$</b>	<b>2,920,411</b>	<b>\$</b>	<b>2,270,838</b>	<b>\$</b>	<b>2,588,195</b>	<b>\$</b>	<b>2,588,195</b>

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$	72,500	\$	164,044	\$	114,600	\$	114,600
<b>Total Revenue Other Governmental Agencies</b>	<b>\$</b>	<b>72,500</b>	<b>\$</b>	<b>164,044</b>	<b>\$</b>	<b>114,600</b>	<b>\$</b>	<b>114,600</b>

**Charges for Services**

1603 Vital Health Statistic Fee	\$	72,079	\$	85,078	\$	92,000	\$	92,000
1620 Health Fees		79,018		99,709		113,705		113,705
1650 California Children Services (CCS)		105		220		220		220
1800 Interfund Revenue		173,304		179,801		375,829		375,829
<b>Total Charges for Services</b>	<b>\$</b>	<b>324,505</b>	<b>\$</b>	<b>364,808</b>	<b>\$</b>	<b>581,754</b>	<b>\$</b>	<b>581,754</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	222,302	\$	171,048	\$	245,200	\$	245,200
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>222,302</b>	<b>\$</b>	<b>171,048</b>	<b>\$</b>	<b>245,200</b>	<b>\$</b>	<b>245,200</b>

**Other Financing Sources**

2020 Operating Transfers In	\$	4,553,976	\$	4,810,232	\$	5,107,664	\$	5,107,664
2021 Operating Transfers In: Veh Lic Fee		3,466,169		2,938,947		1,794,591		1,794,591
2026 Operating Transfers In: PHD SRF		189,735		25,886		301,610		301,610
2027 Operating Transfers In: Sales Tax Realignment		1,736,152		1,096,642		1,957,040		1,957,040
<b>Total Other Financing Sources</b>	<b>\$</b>	<b>9,946,032</b>	<b>\$</b>	<b>8,871,707</b>	<b>\$</b>	<b>9,160,905</b>	<b>\$</b>	<b>9,160,905</b>

<b>TOTAL Public Health Financing Sources</b>	<b>\$</b>	<b>15,114,828</b>	<b>\$</b>	<b>13,517,401</b>	<b>\$</b>	<b>14,616,294</b>	<b>\$</b>	<b>14,616,294</b>
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**Mental Health**

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$	-	\$	93,905	\$	89,000	\$	89,000
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>93,905</b>	<b>\$</b>	<b>89,000</b>	<b>\$</b>	<b>89,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	21,178	\$	28,591	\$	25,700	\$	25,700
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>21,178</b>	<b>\$</b>	<b>28,591</b>	<b>\$</b>	<b>25,700</b>	<b>\$</b>	<b>25,700</b>

**Intergovernmental Revenue - State**

0662 State - Mental Health Medi Cal	\$	152,891	\$	-	\$	-	\$	-
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Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
0663	State - Mental Health Proposition 63		5,025,862	6,847,360	6,113,955	6,113,955
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 5,178,753</b>	<b>\$ 6,847,360</b>	<b>\$ 6,113,955</b>	<b>\$ 6,113,955</b>
<b>Intergovernmental Revenue - Federal</b>						
1100	Federal - Other		\$ 164,963	\$ 192,132	\$ 245,574	\$ 245,574
1101	Federal - Block Grant Revenues		-	718,451	718,743	718,743
1107	Federal - Medi Cal		4,494,451	5,525,491	6,041,625	6,041,625
1108	Federal - Perinatal Medi Cal		-	288,388	288,388	288,388
1127	Federal - Healthy Families		36,727	22,498	-	-
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 4,696,141</b>	<b>\$ 6,746,960</b>	<b>\$ 7,294,330</b>	<b>\$ 7,294,330</b>
<b>Charges for Services</b>						
1640	Mental Health Services: Private Insurance		\$ 246,359	\$ 87,260	\$ 227,400	\$ 227,400
1641	Mental Health Services: Private Payors		28,574	6,292	10,500	10,500
1642	Mental Health Services: Other County		298,461	821,250	821,250	821,250
1643	Mental Health Services: Co Collections		13,750	16,634	15,000	15,000
1644	Mental Health Services: Public Guardian		73,441	83,631	86,000	86,000
1649	Mental Health Services: Other		4,565	-	-	-
1740	Charges for Services		6,635	5,578	5,000	5,000
1742	Miscellaneous Copy Fees		30	86	-	-
1819	Intrfrnd Rev: Mental Health Sevices		46,315	50,000	52,800	52,800
<b>Total Charges for Services</b>			<b>\$ 718,133</b>	<b>\$ 1,070,731</b>	<b>\$ 1,217,950</b>	<b>\$ 1,217,950</b>
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 88	\$ 18,989	\$ 158,400	\$ 158,400
<b>Total Miscellaneous Revenues</b>			<b>\$ 88</b>	<b>\$ 18,989</b>	<b>\$ 158,400</b>	<b>\$ 158,400</b>
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 65,911	\$ 799,111	\$ 891,447	\$ 891,447
2021	Operating Transfers In: Veh Lic Fee		66,131	121,213	100,764	100,764
2026	Operating Transfers In: PHD SRF		2,170,008	3,230,162	3,942,950	3,942,950
2027	Operating Transfers In: Sales Tax Realignment		3,591,084	3,625,084	3,621,921	3,621,921
<b>Total Other Financing Sources</b>			<b>\$ 5,893,134</b>	<b>\$ 7,775,570</b>	<b>\$ 8,557,082</b>	<b>\$ 8,557,082</b>
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ -	\$ 618,003	\$ -	\$ -
<b>Total Residual Equity Transfers</b>			<b>\$ -</b>	<b>\$ 618,003</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Mental Health Financing Sources</b>			<b>\$ 16,507,426</b>	<b>\$ 23,200,109</b>	<b>\$ 23,456,417</b>	<b>\$ 23,456,417</b>
<b>Social Services SB163 Wraparound</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 130	\$ 120	\$ 120	\$ 120
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 130</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 120</b>
<b>TOTAL Social Services SB163 Wraparound Financing Sources</b>			<b>\$ 130</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 120</b>
<b>EIR Developemnt Fee</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 59	\$ 60	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 59</b>	<b>\$ 60</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EIR Developemnt Fee Financing Sources</b>			<b>\$ 59</b>	<b>\$ 60</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Tobacco Settlement</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 1	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 1</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

<b>TOTAL Tobacco Settlement Financing Sources</b>			\$ 1	\$ -	\$ -	\$ -
<b>Federal Forest Reserve</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 260	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 260	\$ -	\$ -	\$ -
<b>Intergovernmental Revenue - Federal</b>						
1070	Federal - Forest Reserve Revenue		\$ 136,673	\$ -	\$ -	\$ -
<b>Total Intergovernmental Revenue - Federal</b>			\$ 136,673	\$ -	\$ -	\$ -
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 24,978	\$ -	\$ -	\$ -
<b>Total Other Financing Sources</b>			\$ 24,978	\$ -	\$ -	\$ -
<b>TOTAL Federal Forest Reserve Financing Sources</b>			\$ 161,912	\$ -	\$ -	\$ -
<b>Jail Commissary</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 1,999	\$ 1,920	\$ 1,920	\$ 1,920
<b>Total Revenue from Use of Money and Property</b>			\$ 1,999	\$ 1,920	\$ 1,920	\$ 1,920
<b>Miscellaneous Revenues</b>						
1944	Inmate Welfare Trust		\$ 398,718	\$ 357,801	\$ 357,801	\$ 357,801
<b>Total Miscellaneous Revenues</b>			\$ 398,718	\$ 357,801	\$ 357,801	\$ 357,801
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ -	\$ 381,696	\$ -	\$ -
<b>Total Residual Equity Transfers</b>			\$ -	\$ 381,696	\$ -	\$ -
<b>TOTAL Jail Commissary Financing Sources</b>			\$ 400,718	\$ 741,417	\$ 359,721	\$ 359,721
<b>Placerville Union Cemetery</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 217	\$ 230	\$ 300	\$ 300
<b>Total Revenue from Use of Money and Property</b>			\$ 217	\$ 230	\$ 300	\$ 300
<b>Charges for Services</b>						
1740	Charges for Services		\$ 11,310	\$ 15,000	\$ 13,950	\$ 13,950
<b>Total Charges for Services</b>			\$ 11,310	\$ 15,000	\$ 13,950	\$ 13,950
<b>Miscellaneous Revenues</b>						
1920	Other Sales		\$ 3,900	\$ 13,000	\$ 8,050	\$ 8,050
1940	Miscellaneous Revenue		20,247	5,600	5,900	5,900
<b>Total Miscellaneous Revenues</b>			\$ 24,147	\$ 18,600	\$ 13,950	\$ 13,950
<b>TOTAL Placerville Union Cemetery Financing Sources</b>			\$ 35,674	\$ 33,830	\$ 28,200	\$ 28,200
<b>CAO Countywide Special Revenue</b>						
<b>Fines, Forfeitures and Penalties</b>						
0322	Criminal Justice Construction		\$ 274,285	\$ 250,000	\$ 250,000	\$ 250,000
0323	Court Construction		19,153	-	-	-
<b>Total Fines, Forfeitures and Penalties</b>			\$ 293,437	\$ 250,000	\$ 250,000	\$ 250,000
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 11,973	\$ 666	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 11,973	\$ 666	\$ -	\$ -
<b>Intergovernmental Revenue - State</b>						
0897	State - Off Highway Motor Veh License		\$ 140,588	\$ 58,219	\$ 16,500	\$ 16,500

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
<b>Total Intergovernmental Revenue - State</b>			\$ 140,588	\$ 58,219	\$ 16,500	\$ 16,500
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ -	\$ -	\$ 732,723	\$ 732,723
<b>Total Revenue Other Governmental Agencies</b>			\$ -	\$ -	\$ 732,723	\$ 732,723
<b>Charges for Services</b>						
1416	Public Safety Impact Fee		\$ 57,089	\$ -	\$ -	\$ -
1501	Court Fee		18,044	-	-	-
1506	Dispute Resolution Fee		32,414	-	-	-
<b>Total Charges for Services</b>			\$ 107,546	\$ -	\$ -	\$ -
<b>Miscellaneous Revenues</b>						
1943	Miscellaneous Donation		\$ 125,000	\$ -	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			\$ 125,000	\$ -	\$ -	\$ -
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>Total Other Financing Sources</b>			\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
<b>TOTAL CAO Countywide Special Revenue Financing Sources</b>			\$ 693,544	\$ 323,885	\$ 1,014,223	\$ 1,014,223
<b>Auditor-Controller Countywide Special Revenue</b>						
<b>Fines, Forfeitures and Penalties</b>						
0360	Penalties and Costs on Delinquent Taxes		\$ 78,832	\$ 67,000	\$ 526,000	\$ 526,000
<b>Total Fines, Forfeitures and Penalties</b>			\$ 78,832	\$ 67,000	\$ 526,000	\$ 526,000
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 62	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 62	\$ -	\$ -	\$ -
<b>Charges for Services</b>						
1310	Special Assessments		\$ 443,501	\$ 450,000	\$ -	\$ -
<b>Total Charges for Services</b>			\$ 443,501	\$ 450,000	\$ -	\$ -
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 3,699	\$ 3,500	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			\$ 3,699	\$ 3,500	\$ -	\$ -
<b>TOTAL Auditor-Controller Countywide Special Revenue Financing Sources</b>			\$ 526,094	\$ 520,500	\$ 526,000	\$ 526,000
<b>Treas / Tax Collector Countywide Special Revenue</b>						
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 2,379	\$ 3,600	\$ 3,600	\$ 3,600
<b>Total Miscellaneous Revenues</b>			\$ 2,379	\$ 3,600	\$ 3,600	\$ 3,600
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 2,738	\$ 3,600	\$ 3,600	\$ 3,600
<b>Total Other Financing Sources</b>			\$ 2,738	\$ 3,600	\$ 3,600	\$ 3,600
<b>TOTAL Treas / Tax Collector Countywide Special Revenue Financing Sources</b>			\$ 5,117	\$ 7,200	\$ 7,200	\$ 7,200
<b>Assessor Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 395	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 395	\$ -	\$ -	\$ -
<b>Charges for Services</b>						
1740	Charges for Services		\$ 18,501	\$ 19,700	\$ -	\$ -

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
<b>Total Charges for Services</b>			\$ 18,501	\$ 19,700	\$ -	\$ -
<b>TOTAL Assessor Countywide Special Revenue Financing Sources</b>			\$ 18,897	\$ 19,700	\$ -	\$ -
<b>General Services Countywide Special Revenue</b>						
<b>Licenses, Permits and Franchises</b>						
	0264	River Use Permit	\$ 155,676	\$ 165,000	\$ 166,303	\$ 166,303
<b>Total Licenses, Permits and Franchises</b>			\$ 155,676	\$ 165,000	\$ 166,303	\$ 166,303
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 1,391	\$ 717	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 1,391	\$ 717	\$ -	\$ -
<b>Charges for Services</b>						
	1405	Quimby Fee	\$ 2,081	\$ -	\$ -	\$ -
	1720	Park and Recreation Fees	84,091	96,723	75,780	75,780
<b>Total Charges for Services</b>			\$ 86,172	\$ 96,723	\$ 75,780	\$ 75,780
<b>Miscellaneous Revenues</b>						
	1940	Miscellaneous Revenue	\$ 1,012	\$ 840	\$ 1,000	\$ 1,000
	1943	Miscellaneous Donation	5,363	14,000	4,000	4,000
<b>Total Miscellaneous Revenues</b>			\$ 6,374	\$ 14,840	\$ 5,000	\$ 5,000
<b>TOTAL General Services Countywide Special Revenue Financing Sources</b>			\$ 249,614	\$ 277,280	\$ 247,083	\$ 247,083
<b>District Attorney Countywide Special Revenue</b>						
<b>Fines, Forfeitures and Penalties</b>						
	0343	Consumer Fraud	\$ 11,552	\$ 39,000	\$ 45,000	\$ 45,000
	0346	Asset Forfeiture - State	2,077	-	-	-
	0347	Asset Forfeiture - Federal	29,089	-	-	-
<b>Total Fines, Forfeitures and Penalties</b>			\$ 42,718	\$ 39,000	\$ 45,000	\$ 45,000
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 1,444	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 1,444	\$ -	\$ -	\$ -
<b>Intergovernmental Revenue - State</b>						
	0885	State - Auto Insurance Fraud	\$ 428,398	\$ 285,000	\$ 280,000	\$ 280,000
	0886	State - Workers' Compensation Fraud	98,217	263,587	258,408	258,408
<b>Total Intergovernmental Revenue - State</b>			\$ 526,615	\$ 548,587	\$ 538,408	\$ 538,408
<b>Charges for Services</b>						
	1600	Recording Fees	\$ 120,031	\$ 108,000	\$ 73,376	\$ 73,376
<b>Total Charges for Services</b>			\$ 120,031	\$ 108,000	\$ 73,376	\$ 73,376
<b>TOTAL District Attorney Countywide Special Revenue Financing Sources</b>			\$ 690,808	\$ 695,587	\$ 656,784	\$ 656,784
<b>Sheriff Countywide Special Revenue</b>						
<b>Fines, Forfeitures and Penalties</b>						
	0320	Other Court Fines	\$ 104,991	\$ -	\$ -	\$ -
	0346	Asset Forfeiture - State	86,254	-	-	-
	0347	Asset Forfeiture - Federal	283,859	-	-	-
<b>Total Fines, Forfeitures and Penalties</b>			\$ 475,103	\$ -	\$ -	\$ -
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 7,234	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 7,234	\$ -	\$ -	\$ -

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**Intergovernmental Revenue - State**

0760 State - Corrections	\$	-	\$	57,750	\$	-	\$	-
0880 State - Other			883,379	274,899		-		-
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>883,379</b>	<b>\$</b>	<b>332,649</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Charges for Services**

1490 Civil Process Services	\$	37,340	\$	-	\$	-	\$	-
1680 Institutional Care and Services		253,992		150,000		-		-
<b>Total Charges for Services</b>	<b>\$</b>	<b>291,332</b>	<b>\$</b>	<b>150,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Residual Equity Transfers**

2100 Residual Equity Transfers In	\$	-	\$	69,600	\$	-	\$	-
<b>Total Residual Equity Transfers</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>69,600</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>TOTAL Sheriff Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>1,657,047</b>	<b>\$</b>	<b>552,249</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Probation Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	384	\$	100	\$	100	\$	100
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>384</b>	<b>\$</b>	<b>100</b>	<b>\$</b>	<b>100</b>	<b>\$</b>	<b>100</b>

**Intergovernmental Revenue - State**

0880 State - Other	\$	200,000	\$	200,000	\$	200,000	\$	200,000
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>200,000</b>	<b>\$</b>	<b>200,000</b>	<b>\$</b>	<b>200,000</b>	<b>\$</b>	<b>200,000</b>

<b>TOTAL Probation Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>200,384</b>	<b>\$</b>	<b>200,100</b>	<b>\$</b>	<b>200,100</b>	<b>\$</b>	<b>200,100</b>
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**Agriculture Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	101	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>101</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>TOTAL Agriculture Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>101</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Building Countywide Special Revenue**

**Licenses, Permits and Franchises**

0220 Construction Permits	\$	(26,232)	\$	-	\$	-	\$	-
<b>Total Licenses, Permits and Franchises</b>	<b>\$</b>	<b>(26,232)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	200	\$	13	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>200</b>	<b>\$</b>	<b>13</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Charges for Services**

1400 Planning and Engineering Services	\$	50	\$	-	\$	-	\$	-
1412 Development Projects (T&M)		(127,718)		63,147		63,000		70,000
1740 Charges for Services		374		-		-		-
1744 Miscellaneous Inspections or Services		31,000		15,000		33,000		33,000
<b>Total Charges for Services</b>	<b>\$</b>	<b>(96,294)</b>	<b>\$</b>	<b>78,147</b>	<b>\$</b>	<b>96,000</b>	<b>\$</b>	<b>103,000</b>

<b>TOTAL Building Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>(122,327)</b>	<b>\$</b>	<b>78,160</b>	<b>\$</b>	<b>96,000</b>	<b>\$</b>	<b>103,000</b>
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**Recorder Countywide Special Revenue**

**Licenses, Permits and Franchises**

0262 Notary Confidential Marriage License	\$	3,300	\$	3,000	\$	1,000	\$	1,000
<b>Total Licenses, Permits and Franchises</b>	<b>\$</b>	<b>3,300</b>	<b>\$</b>	<b>3,000</b>	<b>\$</b>	<b>1,000</b>	<b>\$</b>	<b>1,000</b>

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**Revenue from Use of Money and Property**

0400 Interest	\$	3,781	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>3,781</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Charges for Services**

1600 Recording Fees	\$	112,000	\$	70,000	\$	50,000	\$	50,000
1601 Computer Recording Fee		234,239		200,000		200,000		200,000
1602 Micrographics		162,630		155,000		155,000		155,000
1603 Vital Health Statistic Fee		24,390		20,000		25,000		25,000
<b>Total Charges for Services</b>	<b>\$</b>	<b>533,259</b>	<b>\$</b>	<b>445,000</b>	<b>\$</b>	<b>430,000</b>	<b>\$</b>	<b>430,000</b>

<b>TOTAL Recorder Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>540,340</b>	<b>\$</b>	<b>448,000</b>	<b>\$</b>	<b>431,000</b>	<b>\$</b>	<b>431,000</b>
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**Planning Countywide Special Revenue**

**Licenses, Permits and Franchises**

0240 Zoning Permits Administration	\$	(114,205)	\$	247,085	\$	100,000	\$	100,000
0266 Septic Permit		2,000		-		-		-
<b>Total Licenses, Permits and Franchises</b>	<b>\$</b>	<b>(112,205)</b>	<b>\$</b>	<b>247,085</b>	<b>\$</b>	<b>100,000</b>	<b>\$</b>	<b>100,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	2,900	\$	2,600	\$	2,800	\$	2,800
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>2,900</b>	<b>\$</b>	<b>2,600</b>	<b>\$</b>	<b>2,800</b>	<b>\$</b>	<b>2,800</b>

**Charges for Services**

1404 Specific Plan Project Fee	\$	11,275	\$	-	\$	-	\$	-
1409 Subdiv Tentative / Final Map Plan Check		109,763		89,000		70,000		70,000
1415 Ecological Preserve Fee		54,949		90,000		90,000		90,000
1417 Oak Woodland Conservation Fee		32,242		3,000		-		-
1740 Charges for Services		1,175		-		-		-
1741 Special Project Staff Hours		7,975		25,200		10,000		10,000
<b>Total Charges for Services</b>	<b>\$</b>	<b>217,378</b>	<b>\$</b>	<b>207,200</b>	<b>\$</b>	<b>170,000</b>	<b>\$</b>	<b>170,000</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	(357,137)	\$	-	\$	-	\$	-
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>(357,137)</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

<b>TOTAL Planning Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>(249,065)</b>	<b>\$</b>	<b>456,885</b>	<b>\$</b>	<b>272,800</b>	<b>\$</b>	<b>272,800</b>
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**Dept of Transportation Countywide Special Revenue**

**Licenses, Permits and Franchises**

0230 Road Privileges and Permits	\$	5,538	\$	7,500	\$	7,500	\$	7,500
<b>Total Licenses, Permits and Franchises</b>	<b>\$</b>	<b>5,538</b>	<b>\$</b>	<b>7,500</b>	<b>\$</b>	<b>7,500</b>	<b>\$</b>	<b>7,500</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	163,191	\$	141,444	\$	108,100	\$	108,100
0401 Community Dev Block Grant Note		45,122		45,000		-		-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>208,314</b>	<b>\$</b>	<b>186,444</b>	<b>\$</b>	<b>108,100</b>	<b>\$</b>	<b>108,100</b>

**Revenue Other Governmental Agencies**

1207 Shingle Springs Rancheria	\$	2,600,000	\$	2,600,000	\$	2,600,000	\$	2,600,000
<b>Total Revenue Other Governmental Agencies</b>	<b>\$</b>	<b>2,600,000</b>	<b>\$</b>	<b>2,600,000</b>	<b>\$</b>	<b>2,600,000</b>	<b>\$</b>	<b>2,600,000</b>

**Charges for Services**

1412 Development Projects (T&M)	\$	404,791	\$	748,000	\$	775,000	\$	775,000
1470 TIM: Traffic Impact Mitigation		12,192,090		3,543,000		2,899,715		2,899,715
1744 Miscellaneous Inspections or Services		-		-		-		-
1745 Public Utility Inspections		3,598		12,000		10,000		10,000

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
<b>Total Charges for Services</b>			\$ 12,600,479	\$ 4,303,000	\$ 3,684,715	\$ 3,684,715
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ -	\$ 30,000	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			\$ -	\$ 30,000	\$ -	\$ -
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 60,971	\$ -	\$ -	\$ -
2042	Long Term Advance Proceeds		11,094,966	-	-	-
<b>Total Other Financing Sources</b>			\$ 11,155,937	\$ -	\$ -	\$ -
<b>TOTAL Dept of Transportation Countywide Special Revenue Financing Sources</b>			\$ 26,570,267	\$ 7,126,944	\$ 6,400,315	\$ 6,400,315
<b>Public Health Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 590	\$ -	\$ 600	\$ 600
<b>Total Revenue from Use of Money and Property</b>			\$ 590	\$ -	\$ 600	\$ 600
<b>Charges for Services</b>						
1740	Charges for Services		\$ 4,850	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total Charges for Services</b>			\$ 4,850	\$ 10,000	\$ 10,000	\$ 10,000
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 21,005	\$ 42,100	\$ 52,500	\$ 52,500
1943	Miscellaneous Donation		1,377	-	-	-
<b>Total Miscellaneous Revenues</b>			\$ 22,382	\$ 42,100	\$ 52,500	\$ 52,500
<b>TOTAL Public Health Countywide Special Revenue Financing Sources</b>			\$ 27,822	\$ 52,100	\$ 63,100	\$ 63,100
<b>Environmental Mngmnt Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ (1,097)	\$ (675)	\$ 10	\$ 10
<b>Total Revenue from Use of Money and Property</b>			\$ (1,097)	\$ (675)	\$ 10	\$ 10
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 1,066,808	\$ 680,031	\$ 750,000	\$ 750,000
<b>Total Other Financing Sources</b>			\$ 1,066,808	\$ 680,031	\$ 750,000	\$ 750,000
<b>TOTAL Environmental Mngmnt Countywide Special Revenue Financing Sources</b>			\$ 1,065,712	\$ 679,356	\$ 750,010	\$ 750,010
<b>Veterans' Services Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 69	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 69	\$ -	\$ -	\$ -
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 6,527	\$ 7,496	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			\$ 6,527	\$ 7,496	\$ -	\$ -
<b>TOTAL Veterans' Services Countywide Special Revenue Financing Sources</b>			\$ 6,596	\$ 7,496	\$ -	\$ -
<b>Human Services Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 175	\$ 150	\$ 150	\$ 150
<b>Total Revenue from Use of Money and Property</b>			\$ 175	\$ 150	\$ 150	\$ 150
<b>Intergovernmental Revenue - State</b>						
0880	State - Other		\$ 4,025	\$ 3,917	\$ 3,917	\$ 3,917



Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 4,025</b>	<b>\$ 3,917</b>	<b>\$ 3,917</b>	<b>\$ 3,917</b>
<b>Charges for Services</b>						
1600	Recording Fees		\$ 13,539	\$ 16,800	\$ 12,000	\$ 12,000
1603	Vital Health Statistic Fee		1,630	2,000	2,000	2,000
<b>Total Charges for Services</b>			<b>\$ 15,169</b>	<b>\$ 18,800</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>
<b>TOTAL Human Services Countywide Special Revenue Financing Sources</b>			<b>\$ 19,369</b>	<b>\$ 22,867</b>	<b>\$ 18,067</b>	<b>\$ 18,067</b>
<b>Library Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 48	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 12,298	\$ -	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			<b>\$ 12,298</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Library Countywide Special Revenue Financing Sources</b>			<b>\$ 12,346</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fish and Game Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 22	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Fish and Game Countywide Special Revenue Financing Sources</b>			<b>\$ 22</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Health and Welfare Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 9,284	\$ 5,900	\$ 11,900	\$ 11,900
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 9,284</b>	<b>\$ 5,900</b>	<b>\$ 11,900</b>	<b>\$ 11,900</b>
<b>Intergovernmental Revenue - State</b>						
0606	State - Sales Tax Realignment		\$ 8,651,099	\$ 10,101,073	\$ 9,901,888	\$ 9,901,888
0660	State - Mental Health		-	3,885,859	-	-
0661	State - Sales Tax Realignment Mentl Hlth		3,222,777	-	3,203,651	3,203,651
0686	State - Sales Tax Realignment Health		1,195,162	315,194	2,168,715	2,168,715
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 13,069,038</b>	<b>\$ 14,302,126</b>	<b>\$ 15,274,254</b>	<b>\$ 15,274,254</b>
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 720,699	\$ 720,702	\$ 720,702	\$ 720,702
2021	Operating Transfers In: Veh Lic Fee		4,533,437	4,842,832	2,986,389	2,986,389
<b>Total Other Financing Sources</b>			<b>\$ 5,254,136</b>	<b>\$ 5,563,534</b>	<b>\$ 3,707,091</b>	<b>\$ 3,707,091</b>
<b>TOTAL Health and Welfare Countywide Special Revenue Financing Sources</b>			<b>\$ 18,332,458</b>	<b>\$ 19,871,560</b>	<b>\$ 18,993,245</b>	<b>\$ 18,993,245</b>
<b>County Local Revenue Fund</b>						
<b>Intergovernmental Revenue - State</b>						
0680	State - Health		\$ 3,016,984	\$ 3,647,004	\$ 3,542,950	\$ 3,542,950
0880	State - Other		14,393,669	14,689,572	14,722,880	14,722,880
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 17,410,653</b>	<b>\$ 18,336,576</b>	<b>\$ 18,265,830</b>	<b>\$ 18,265,830</b>
<b>TOTAL County Local Revenue Fund Financing Sources</b>			<b>\$ 17,410,653</b>	<b>\$ 18,336,576</b>	<b>\$ 18,265,830</b>	<b>\$ 18,265,830</b>

Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**SLESF Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	1,494	\$	500	\$	500	\$	500
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>1,494</b>	<b>\$</b>	<b>500</b>	<b>\$</b>	<b>500</b>	<b>\$</b>	<b>500</b>

**Intergovernmental Revenue - State**

0884 State - Suppl Law Enforce Serv (SLESF)	\$	900,006	\$	702,248	\$	509,000	\$	509,000
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>900,006</b>	<b>\$</b>	<b>702,248</b>	<b>\$</b>	<b>509,000</b>	<b>\$</b>	<b>509,000</b>

<b>TOTAL SLESF Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>901,501</b>	<b>\$</b>	<b>702,748</b>	<b>\$</b>	<b>509,500</b>	<b>\$</b>	<b>509,500</b>
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<b>TOTAL Special Revenue Funds Financing Sources</b>	<b>\$</b>	<b>168,973,371</b>	<b>\$</b>	<b>177,327,851</b>	<b>\$</b>	<b>165,303,161</b>	<b>\$</b>	<b>165,310,161</b>
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**Capital Project Funds**

**Accumulated Capital Outlay**

**Taxes**

0100 Property Taxes - Current Secured	\$	1,116,348	\$	1,218,953	\$	1,218,953	\$	1,218,953
0110 Property Taxes - Current Unsecured		23,997		48,152		25,000		25,000
0120 Property Taxes - Prior Secured		(262)		(563)		-		-
0130 Property Taxes - Prior Unsecured		(29)		808		-		-
0140 Supplemental Property Taxes - Current		13,374		2,703		-		-
0150 Supplemental Property Taxes - Prior		5,205		7,241		-		-
0174 Timber Yield Tax		3,641		2,881		3,000		3,000
<b>Total Taxes</b>	<b>\$</b>	<b>1,162,273</b>	<b>\$</b>	<b>1,280,175</b>	<b>\$</b>	<b>1,246,953</b>	<b>\$</b>	<b>1,246,953</b>

**Fines, Forfeitures and Penalties**

0360 Penalties and Costs on Delinquent Taxes	\$	382	\$	313	\$	3,000	\$	3,000
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$</b>	<b>382</b>	<b>\$</b>	<b>313</b>	<b>\$</b>	<b>3,000</b>	<b>\$</b>	<b>3,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	4,525	\$	5,264	\$	5,000	\$	5,000
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>4,525</b>	<b>\$</b>	<b>5,264</b>	<b>\$</b>	<b>5,000</b>	<b>\$</b>	<b>5,000</b>

**Intergovernmental Revenue - State**

0820 State - Homeowners' Property Tax Relief	\$	12,876	\$	12,737	\$	13,000	\$	13,000
<b>Total Intergovernmental Revenue - State</b>	<b>\$</b>	<b>12,876</b>	<b>\$</b>	<b>12,737</b>	<b>\$</b>	<b>13,000</b>	<b>\$</b>	<b>13,000</b>

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$	4,550	\$	4,610	\$	4,000	\$	4,000
<b>Total Revenue Other Governmental Agencies</b>	<b>\$</b>	<b>4,550</b>	<b>\$</b>	<b>4,610</b>	<b>\$</b>	<b>4,000</b>	<b>\$</b>	<b>4,000</b>

**Miscellaneous Revenues**

1920 Other Sales	\$	2,565	\$	-	\$	-	\$	-
1940 Miscellaneous Revenue		18,318		-		-		-
1941 Miscellaneous Refund		-		4,949		-		-
1942 Miscellaneous Reimbursement		115,680		442,905		-		-
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>136,563</b>	<b>\$</b>	<b>447,854</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Other Financing Sources**

2020 Operating Transfers In	\$	5,444,984	\$	6,755,991	\$	17,284,069	\$	17,284,069
<b>Total Other Financing Sources</b>	<b>\$</b>	<b>5,444,984</b>	<b>\$</b>	<b>6,755,991</b>	<b>\$</b>	<b>17,284,069</b>	<b>\$</b>	<b>17,284,069</b>

<b>TOTAL Accumulated Capital Outlay Financing Sources</b>	<b>\$</b>	<b>6,766,154</b>	<b>\$</b>	<b>8,506,944</b>	<b>\$</b>	<b>18,556,022</b>	<b>\$</b>	<b>18,556,022</b>
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Fund Name	Financing Source Category	Financing Source Account	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5	6	7

**TOTAL Capital Project Funds Financing Sources** \$ 6,766,154 \$ 8,506,944 \$ 18,556,022 \$ 18,556,022

**Debt Service Funds**

El Dorado Hills Business Park

**Revenue from Use of Money and Property**

0400 Interest	\$ 4,125	\$ 3,434	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>	<b>\$ 4,125</b>	<b>\$ 3,434</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL El Dorado Hills Business Park Financing Sources</b>	<b>\$ 4,125</b>	<b>\$ 3,434</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Debt Service Funds Financing Sources</b>	<b>\$ 4,125</b>	<b>\$ 3,434</b>	<b>\$ -</b>	<b>\$ -</b>

**TOTAL ALL FUNDS** \$ 373,093,671 \$ 409,775,790 \$ 413,299,951 \$ 413,075,166

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Summary of Financing Uses by Function and Fund Governmental Funds Fiscal Year 2015-16				Schedule 7
Description	2013-14 Actual	2014-15 Actual Estimated	<input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3		4	5
<b>Summarization by Function</b>					
General Government	\$ 71,571,917	\$ 83,888,169		\$ 96,135,103	\$ 95,960,540
Public Protection	108,196,697	132,285,024		137,267,365	134,200,065
Public Ways & Facilities	66,037,000	115,539,107		91,790,561	91,996,951
Health & Sanitation	40,492,888	53,619,903		60,341,080	60,341,080
Public Assistance	63,808,888	81,820,620		80,558,590	80,558,590
Education	3,253,531	3,456,259		3,519,150	3,519,150
Recreation & Cultural Services	1,427,350	1,639,359		1,848,650	1,848,650
<b>Total Financing Uses by Function</b>	<b>\$ 354,788,272</b>	<b>\$ 472,248,441</b>		<b>\$ 471,460,499</b>	<b>\$ 468,425,026</b>
<b>Appropriations for Contingencies</b>					
General Fund	\$ -			\$ 3,525,000	\$ 3,525,000
Community Services	-	-		95,714	95,714
Public Health	-	-		6,203,652	6,203,652
Mental Health	-	-		6,305,526	6,305,526
Jail Commissary	-	-		395,064	395,064
Countywide Special Revenue	-	-		700,000	700,000
<b>Total Appropriations for Contingencies</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 17,224,956</b>	<b>\$ 17,224,956</b>
<b>Subtotal Financing Uses</b>	<b>\$ 354,788,272</b>	<b>\$ 472,248,441</b>		<b>\$ 488,685,455</b>	<b>\$ 485,649,982</b>
<b>Provisions for Obligated Fund Balances</b>					
General Fund	\$ 9,913,614	\$ 364,381		\$ -	\$ -
Erosion Control	(64,724)				
Road Fund	(1,156,296)	-		-	-
Community Services	(2,805)	-			
Housing, Community & Econ Devlp	-	70,765		165,000	165,000
Placerville Union Cemetery	(31,141)	-		-	-
Countywide Special Revenue	11,055,280	1,816,827		1,151,085	1,027,850
Accumulative Capital Outlay	-	-		3,060,168	3,060,168
<b>Total Obligated Fund Balances</b>	<b>\$ 19,713,928</b>	<b>\$ 2,251,973</b>		<b>\$ 4,376,253</b>	<b>\$ 4,253,018</b>
<b>Total Financing Uses</b>	<b>\$ 374,502,200</b>	<b>\$ 474,500,414</b>		<b>\$ 493,061,708</b>	<b>\$ 489,903,000</b>
<b>Summarization by Fund</b>					
General Fund	\$ 214,972,572	\$ 245,360,196		\$ 256,736,229	\$ 253,487,366
Erosion Control	1,590,251	3,398,984		3,555,002	3,555,002
Road Fund	48,344,592	76,931,750		67,892,029	67,892,029
County Road District Tax Fund	4,509,890	5,324,057		6,197,851	6,197,851
Special Aviation	20,000	20,062		20,020	20,020
Fish and Game	2,741	5,460		9,200	9,200
Community Services	6,832,186	7,990,805		6,812,373	6,812,373
Housing, Community & Econ Devlp	558,230	2,083,030		1,668,941	1,668,941
Public Health	12,500,270	14,972,731		23,088,454	23,088,454
Mental Health	14,359,557	23,909,986		35,107,370	35,107,370
Social Services SB163 Wraparound	(1,248)	57,635		57,635	57,635
Planning: EIR Development Fees	-	-		-	-
Tobacco Settlement	13,956	-		-	-
Federal Forest Reserve	51,000	136,693		-	-
Jail Commissary	277,838	979,489		1,025,143	1,025,143
Placerville Union Cemetery	2,820	73,560		76,550	76,550
Countywide Special Revenue	63,042,885	85,484,703		68,435,874	68,526,029
Accumulative Capital Outlay	7,424,661	7,771,273		22,379,037	22,379,037
<b>Total Financing Uses</b>	<b>\$ 374,502,200</b>	<b>\$ 474,500,414</b>		<b>\$ 493,061,708</b>	<b>\$ 489,903,000</b>

El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2015-16

Function, Activity and Budget Unit	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**General Government**

Legislative and Administrative

1011 Board of Supervisors	\$ 1,359,674	\$ 1,422,963	\$ 1,444,735	\$ 1,444,735
1012 Chief Administrative Office	1,848,886	2,593,911	2,467,288	2,467,288
1013 Annual Audit	80,875	68,500	90,555	90,555
<b>Total Legislative and Administrative</b>	<b>\$ 3,289,435</b>	<b>\$ 4,085,374</b>	<b>\$ 4,002,578</b>	<b>\$ 4,002,578</b>

Finance

1021 Auditor-Controller	\$ 2,553,922	\$ 3,094,832	\$ 3,330,832	\$ 3,330,832
1021 Auditor-Controller Countywide Special Revenue	-	-	27,000	27,000
1022 Treasurer-Tax Collector	2,396,415	2,953,492	3,107,693	2,933,130
1022 Treasurer-Tax Collector Countywide Special Revenue	5,117	7,200	7,200	7,200
1023 Assessor	3,131,339	3,562,456	3,855,214	3,855,214
1023 Assessor Countywide Special Revenue	-	19,700	19,700	19,700
1024 Purchasing	561,281	625,168	663,742	663,742
1025 Revenue Recovery	760,508	900,678	928,736	928,736
<b>Total Finance</b>	<b>\$ 9,408,582</b>	<b>\$ 11,163,526</b>	<b>\$ 11,940,117</b>	<b>\$ 11,765,554</b>

Counsel

1031 County Counsel	\$ 2,756,559	\$ 3,059,669	\$ 3,066,787	\$ 3,066,787
<b>Total Counsel</b>	<b>\$ 2,756,559</b>	<b>\$ 3,059,669</b>	<b>\$ 3,066,787</b>	<b>\$ 3,066,787</b>

Personnel

1041 Human Resources	\$ 1,336,690	\$ 1,924,931	\$ 1,732,298	\$ 1,732,298
<b>Total Personnel</b>	<b>\$ 1,336,690</b>	<b>\$ 1,924,931</b>	<b>\$ 1,732,298</b>	<b>\$ 1,732,298</b>

Elections

1051 Elections	\$ 1,364,589	\$ 1,774,244	\$ 1,515,324	\$ 1,515,324
<b>Total Elections</b>	<b>\$ 1,364,589</b>	<b>\$ 1,774,244</b>	<b>\$ 1,515,324</b>	<b>\$ 1,515,324</b>

Communications

1061 Communications	\$ 1,515,534	\$ 1,415,974	\$ 1,484,614	\$ 1,484,614
1062 Courier	22,359	32,530	34,821	34,821
<b>Total Communications</b>	<b>\$ 1,537,893</b>	<b>\$ 1,448,504</b>	<b>\$ 1,519,435</b>	<b>\$ 1,519,435</b>

Property Management

1071 Building and Grounds	\$ 4,868,154	\$ 5,405,613	\$ 5,625,302	\$ 5,625,302
<b>Total Property Management</b>	<b>\$ 4,868,154</b>	<b>\$ 5,405,613</b>	<b>\$ 5,625,302</b>	<b>\$ 5,625,302</b>

Plant Acquisition

1081 Plant Acquisition Accumulated Capital Outlay	\$ 7,424,661	\$ 7,771,273	\$ 19,318,869	\$ 19,318,869
1081 Plant Acquisition Countywide Special Revenue	915,915	673,094	500,000	500,000
<b>Total Plant Acquisition</b>	<b>\$ 8,340,576</b>	<b>\$ 8,444,367</b>	<b>\$ 19,818,869</b>	<b>\$ 19,818,869</b>

Promotion

1091 County Promotion	\$ 1,257,562	\$ 2,281,975	\$ 1,405,311	\$ 1,405,311
<b>Total Promotion</b>	<b>\$ 1,257,562</b>	<b>\$ 2,281,975</b>	<b>\$ 1,405,311</b>	<b>\$ 1,405,311</b>

El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2015-16

Function, Activity and Budget Unit	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested <input checked="" type="checkbox"/>	2015-16 CAO Recommended
1	2	3	4	5

Other General				
1101 Information Services	\$ 5,946,838	\$ 6,540,408	\$ 6,613,004	\$ 6,613,004
1102 Surveyor	1,441,177	1,654,144	1,348,385	1,348,385
1104 Employee Benefits	19,666	20,000	30,000	30,000
1105 Engineer	1,787,452	1,835,000	2,092,334	2,092,334
1105 Engineer Countywide Special Revenue	410,329	755,500	782,500	782,500
1108 Contributions to Other Funds	20,931,074	26,401,018	28,483,686	28,483,686
1109 Contributions to Other Agencies	958,387	962,638	154,726	154,726
1110 Contributions to Airport	82,248	253,961	96,344	96,344
1111 Other General	4,923,836	4,601,342	4,330,605	4,330,605
1111 Other General Tobacco Settlement	13,956	-	-	-
1111 Other General Countywide Special Revenue	838,407	1,123,300	1,570,141	1,570,141
1113 Other General Federal Forest Reserve	51,000	136,693	-	-
1115 Central Services	7,505	15,962	7,357	7,357
<b>Total Other General</b>	<b>\$ 37,411,876</b>	<b>\$ 44,299,966</b>	<b>\$ 45,509,082</b>	<b>\$ 45,509,082</b>
<b>Total General Government</b>	<b>\$ 71,571,917</b>	<b>\$ 83,888,169</b>	<b>\$ 96,135,103</b>	<b>\$ 95,960,540</b>

Public Protection				
Judicial				
2011 Superior Court	\$ 3,023,918	\$ 2,383,516	\$ 2,331,068	\$ 2,331,068
2011 Superior Court Countywide Special Revenue	31,230	48,500	-	-
2013 Grand Jury	50,950	80,147	75,299	75,299
2014 District Attorney	8,168,657	8,337,491	8,829,861	8,829,861
2014 District Attorney Countywide Special Revenue	731,303	824,983	783,079	783,079
2015 Child Support Services	4,305,205	5,014,807	5,105,838	5,105,838
2016 Public Defender	2,972,472	3,774,600	3,654,946	3,654,946
2017 Sheriff - Bailiff	2,959,053	3,928,269	3,464,228	2,590,412
2017 Sheriff - Bailiff Countywide Special Revenue Fund	2,223,355	3,265,780	2,792,004	2,792,004
<b>Total Judicial</b>	<b>\$ 24,466,144</b>	<b>\$ 27,658,093</b>	<b>\$ 27,036,323</b>	<b>\$ 26,162,507</b>
Police Protection/Detention				
2021 Sheriff	\$ 30,717,576	\$ 35,138,974	\$ 37,131,326	\$ 36,165,142
2021 Sheriff Countywide Special Revenue	916,850	1,080,680	662,403	662,403
2022 Central Dispatch	1,791,961	2,492,432	2,433,836	2,273,836
<b>Total Police Protection/Detention</b>	<b>\$ 33,426,388</b>	<b>\$ 38,712,086</b>	<b>\$ 40,227,565</b>	<b>\$ 39,101,381</b>
Detention and Correction				
2031 Jail	\$ 12,374,349	\$ 14,728,681	\$ 16,059,007	\$ 15,159,007
2031 Jail Jail Commissary	277,838	979,489	630,079	630,079
2031 Jail Countywide Special Revenue	54,777	772,600	-	-
2032 Juvenile Hall Countywide Special Revenue	996,588	1,106,501	1,181,214	1,181,214
2032 Juvenile Hall	5,461,447	6,301,825	6,516,417	6,516,417
2033 Probation	7,432,740	9,128,115	10,008,912	10,008,912
2033 Probation Countywide Special Revenue	3,496,490	4,785,409	4,834,209	4,834,209
<b>Total Detention and Correction</b>	<b>\$ 30,094,228</b>	<b>\$ 37,802,620</b>	<b>\$ 39,229,838</b>	<b>\$ 38,329,838</b>

El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2015-16

Function, Activity and Budget Unit	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested <input checked="" type="checkbox"/>	2015-16 CAO Recommended
1	2	3	4	5
<b>Flood Contr. &amp; Soil/Water Conserv.</b>				
2051 Erosion Control	\$ 1,654,975	\$ 3,398,984	\$ 3,555,002	\$ 3,555,002
<b>Total Flood Contr. &amp; Soil/Water Conserv.</b>	<b>\$ 1,654,975</b>	<b>\$ 3,398,984</b>	<b>\$ 3,555,002</b>	<b>\$ 3,555,002</b>
<b>Protection Inspection</b>				
2061 Agricultural Commissioner	\$ 1,192,533	\$ 1,309,014	\$ 1,318,968	\$ 1,318,968
2062 Building Inspector	4,079,264	4,856,372	5,381,861	5,222,561
2062 Building Inspector Countywide Special Revenue	65,939	83,118	96,000	103,000
<b>Total Protection Inspection</b>	<b>\$ 5,337,736</b>	<b>\$ 6,248,504</b>	<b>\$ 6,796,829</b>	<b>\$ 6,644,529</b>
<b>Other Protection</b>				
2071 Coroner	\$ 1,185,522	\$ 1,320,597	\$ 1,360,483	\$ 1,360,483
2072 Emergency Services	699,429	822,595	890,318	890,318
2073 Recorder / Clerk	1,285,792	1,488,093	1,547,044	1,547,044
2073 Recorder / Clerk Countywide Special Revenue	565,685	598,000	606,000	606,000
2074 Planning and Zoning	5,514,269	7,738,140	9,698,190	9,683,190
2074 Planning and Zoning Countywide Special Revenue	391,307	1,581,285	1,330,000	1,330,000
2075 Animal Control Countywide Special Revenue	10,701	327,897	147,157	147,157
2075 Animal Control	2,021,498	2,544,544	2,717,886	2,717,886
2076 Public Guardian	1,445,321	1,880,475	1,938,963	1,938,963
2077 Fish and Game	2,741	5,460	9,200	9,200
2077 Fish and Game Countywide Special Revenue	(313)	3,960	9,000	9,000
2080 Cemetery Administration	61,314	80,131	91,017	91,017
2080 Cemetery Administration Placerville Union Cemetery	33,961	73,560	76,550	76,550
<b>Total Other Protection</b>	<b>\$ 13,217,227</b>	<b>\$ 18,464,737</b>	<b>\$ 20,421,808</b>	<b>\$ 20,406,808</b>
<b>Total Public Protection</b>	<b>\$ 108,196,697</b>	<b>\$ 132,285,024</b>	<b>\$ 137,267,365</b>	<b>\$ 134,200,065</b>
<b>Public Ways and Facilities</b>				
<b>Public Ways</b>				
3011 Road Construction & Maint Road Fund	\$ 49,500,888	\$ 76,931,750	\$ 67,892,029	\$ 67,892,029
3011 Road Construction & Maint Countywide Special Revenue	12,006,222	33,263,238	17,680,661	17,887,051
3012 Road District Tax Fund	4,509,890	5,324,057	6,197,851	6,197,851
<b>Total Public Ways</b>	<b>\$ 66,017,000</b>	<b>\$ 115,519,045</b>	<b>\$ 91,770,541</b>	<b>\$ 91,976,931</b>
<b>Transportation Terminals</b>				
3021 Special Aviation	\$ 20,000	\$ 20,062	\$ 20,020	\$ 20,020
<b>Total Transportation Terminals</b>	<b>\$ 20,000</b>	<b>\$ 20,062</b>	<b>\$ 20,020</b>	<b>\$ 20,020</b>
<b>Total Public Ways and Facilities</b>	<b>\$ 66,037,000</b>	<b>\$ 115,539,107</b>	<b>\$ 91,790,561</b>	<b>\$ 91,996,951</b>

El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2015-16

Function, Activity and Budget Unit	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Health and Sanitation**

Health				
4011 Public Health Countywide Special Revenue	\$ 7,556,272	\$ 8,409,895	\$ 8,813,847	\$ 8,813,847
4011 Public Health	10,750,320	13,737,897	16,656,028	16,656,028
4012 Drug and Alcohol Abuse Service	1,749,949	4,172,201	4,942,663	4,942,663
4013 Mental Health	14,359,557	20,972,619	24,087,955	24,087,955
4013 Mental Health Countywide Special Revenue	3,224,577	3,968,500	3,322,925	3,322,925
4014 Environmental Management	1,716,237	1,749,429	1,766,156	1,766,156
4014 Environmental Management Countywide Special Revenue	1,135,976	609,362	751,506	751,506
<b>Total Health</b>	<b>\$ 40,492,888</b>	<b>\$ 53,619,903</b>	<b>\$ 60,341,080</b>	<b>\$ 60,341,080</b>
<b>Total Health and Sanitation</b>	<b>\$ 40,492,888</b>	<b>\$ 53,619,903</b>	<b>\$ 60,341,080</b>	<b>\$ 60,341,080</b>

**Public Assistance**

Administration				
5011 Social Services Administration	\$ 14,926,823	\$ 21,039,066	\$ 21,128,103	\$ 21,128,103
5011 Social Services Administration Countywide Special Revenue	6,143,538	7,132,260	7,918,260	7,918,260
5012 Social Services Programs	7,752,921	9,623,542	8,984,282	8,984,282
5012 Social Services Programs Countywide Special Revenue	10,066,557	12,830,451	12,465,680	12,465,680
<b>Total Administration</b>	<b>\$ 38,889,839</b>	<b>\$ 50,625,319</b>	<b>\$ 50,496,325</b>	<b>\$ 50,496,325</b>
Aid Programs				
5021 Categorical Aids	\$ 17,030,393	\$ 20,454,920	\$ 21,138,560	\$ 21,138,560
5021 Wraparound Program - SB 163 Social Services SB163 Wraparound	(1,248)	57,635	57,635	57,635
<b>Total Aid Programs</b>	<b>\$ 17,029,144</b>	<b>\$ 20,512,555</b>	<b>\$ 21,196,195</b>	<b>\$ 21,196,195</b>
General Relief				
5031 Aid to Indigents	\$ 91,853	\$ 111,500	\$ 124,840	\$ 124,840
<b>Total General Relief</b>	<b>\$ 91,853</b>	<b>\$ 111,500</b>	<b>\$ 124,840</b>	<b>\$ 124,840</b>
Veterans Affairs				
5051 Veterans Affairs	\$ 388,736	\$ 532,255	\$ 505,630	\$ 505,630
5051 Veterans Affairs Countywide Special Revenue	16,096	35,921	15,000	15,000
<b>Total Veterans Affairs</b>	<b>\$ 404,832</b>	<b>\$ 568,176</b>	<b>\$ 520,630</b>	<b>\$ 520,630</b>
Other Assistance				
5061 Community Services	\$ 3,999,418	\$ 4,734,780	\$ 3,373,158	\$ 3,373,158
5061 Housing, Community & Economic Development	558,230	2,012,265	1,503,941	1,503,941
5062 Senior Services	2,835,572	3,256,025	3,343,501	3,343,501
<b>Total Other Assistance</b>	<b>\$ 7,393,220</b>	<b>\$ 10,003,070</b>	<b>\$ 8,220,600</b>	<b>\$ 8,220,600</b>
<b>Total Public Assistance</b>	<b>\$ 63,808,889</b>	<b>\$ 81,820,620</b>	<b>\$ 80,558,590</b>	<b>\$ 80,558,590</b>

**Education**

Library Services				
6021 County Library	\$ 3,243,598	\$ 3,447,059	\$ 3,505,150	\$ 3,505,150
6021 County Library Countywide Special Revenue	9,934	9,200	14,000	14,000
<b>Total Library Services</b>	<b>\$ 3,253,531</b>	<b>\$ 3,456,259</b>	<b>\$ 3,519,150</b>	<b>\$ 3,519,150</b>



El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2015-16

Function, Activity and Budget Unit	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
<b>Total Education</b>	<b>\$ 3,253,531</b>	<b>\$ 3,456,259</b>	<b>\$ 3,519,150</b>	<b>\$ 3,519,150</b>
<b>Recreation &amp; Cultural Services</b>				
<b>Recreation Facilities</b>				
7011 Recreation	\$ 1,138,420	\$ 1,161,421	\$ 1,449,434	\$ 1,449,434
7011 Recreation Countywide Special Revenue	174,752	337,542	241,303	241,303
<b>Total Recreation Facilities</b>	<b>\$ 1,313,173</b>	<b>\$ 1,498,963</b>	<b>\$ 1,690,737</b>	<b>\$ 1,690,737</b>
<b>Cultural Services</b>				
7021 Historical Museum Countywide Special Revenue	\$ -	\$ 14,000	\$ 14,000	\$ 14,000
7021 Historical Museum	114,177	126,396	143,913	143,913
<b>Total Cultural Services</b>	<b>\$ 114,177</b>	<b>\$ 140,396</b>	<b>\$ 157,913</b>	<b>\$ 157,913</b>
<b>Total Recreation &amp; Cultural Services</b>	<b>\$ 1,427,350</b>	<b>\$ 1,639,359</b>	<b>\$ 1,848,650</b>	<b>\$ 1,848,650</b>
<b>Grand Totals</b>	<b>\$ 354,788,272</b>	<b>\$ 472,248,441</b>	<b>\$ 471,460,499</b>	<b>\$ 468,425,026</b>

# GENERAL GOVERNMENT

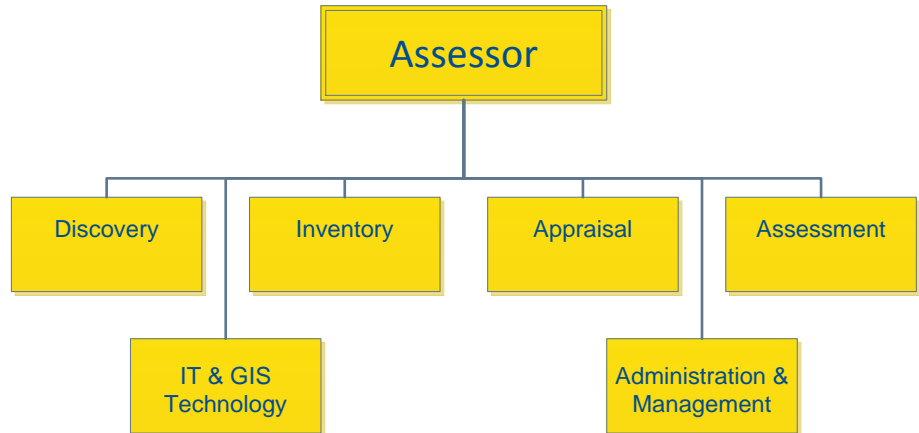
Department	Page	Appropriation	Revenue	NCC	Staffing
Assessor	3	\$3,855,214	\$499,400	\$3,355,814	35.80
Auditor Controller	11	\$3,330,832	\$515,535	\$2,815,297	24.60
Board of Supervisors	19	\$1,444,735	\$2,835	\$1,441,900	14.00
Chief Administrative Office	25	\$31,177,547	\$24,924,949	\$7,252,598	62.00
Economic Development/Parks	39	\$4,523,686	\$2,847,873	\$1,675,813	6.70
County Counsel	51	\$3,066,787	\$458,025	\$2,608,762	17.00
General Fund Other Operations	59				
Human Resources/Risk Management	69	\$42,720,409	\$40,988,111	\$1,732,298	15.50
Information Technologies	81	\$7,482,564	\$66,600	\$7,415,964	40.00
Recorder Clerk/Elections	91	\$3,062,368	\$2,091,015	\$971,353	23.50
Treasurer/Tax Collector	101	\$2,933,130	\$2,003,031	\$930,099	20.00
<b>TOTAL FUNCTIONAL GROUP</b>		<b>\$103,597,272</b>	<b>\$74,397,374</b>	<b>\$30,199,898</b>	<b>259.10</b>





# Assessor

## Organizational Chart



### Goals

Continue the high level of fair and impartial assessments and outstanding public service for which the office has maintained an excellent reputation.

Provide for adequate staff resources for adequate processing of sales and new construction as real estate market recovers.

Develop more efficient procedures for Proposition 8 reviews while ensuring properties receive a fair, impartial and quality appraisal.

Participate in the California Assessor's efforts to implement the electronic deployment of all Assessors' forms which will allow citizens to download, complete and fill any form required by an Assessor's office.

Hire Assistant Assessor and implement management restructuring to prepare the Assessor for transition to a new property system. Work with the Auditor and Tax Collector in the selection and implementation of the new system.

### Accomplishments

Developed and implemented paperless workflow process

Implemented on line electronic business statement process

Prerequisite steps in the development of a paperless property records

### ***Department Overview***

The Assessor is responsible for discovering, inventorying and valuing all taxable property in the County, including residential, commercial, industrial and undeveloped properties, as well as personal property used in the course of business, boats, airplanes, and mining claims. The Assessor prepares and submits the secured, unsecured, and supplemental assessment rolls for use in preparation of assessments for taxation by the various taxing agencies. The Assessor has the duty of local administration, preparation and maintenance of the master property file, ownership records of all assessable real and personal property, Assessor's Parcel Number's and accounts as well as the efficient and effective use of resources.

### **2015-16 Summary of Department Programs**

	Appropriation	Revenue	Net County Cost	Staffing
Discovery	\$705,545	\$0	\$705,545	7.30
Inventory	\$605,315	\$0	\$605,315	6.50
Appraisal	\$1,422,902	\$0	\$1,422,902	12.70
Assessment	\$595,361	\$474,400	\$120,961	5.45
IT & GIS Technology	\$314,796	\$25,000	\$289,796	2.10
Administration & Management	\$211,295	\$0	\$211,295	1.75
<b>TOTAL</b>	<b>\$3,855,214</b>	<b>\$499,400</b>	<b>\$3,355,814</b>	<b>35.80</b>

**Recommended Budget Highlights for Assessor**

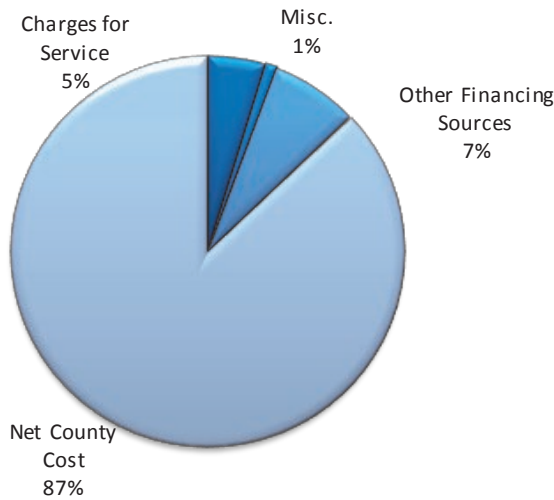
The Recommended Budget represents an overall increase of \$50,000 or 11% in revenues and an increase of \$292,758 or 8% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has increased \$242,758 or 8%.

Revenues are increasing slightly over FY 14-15. The increase in appropriations is related to salaries and benefits. Funding is included to fill the vacant Assistant Assessor position that has remained vacant for four years. The Recommended Budget includes the deletion of 1.0 FTE Branch Supervising Appraiser and the addition of 1.0 FTE Supervising Appraiser to true up the department's personnel allocation for a previously authorized underfill at the Supervising Appraiser level.

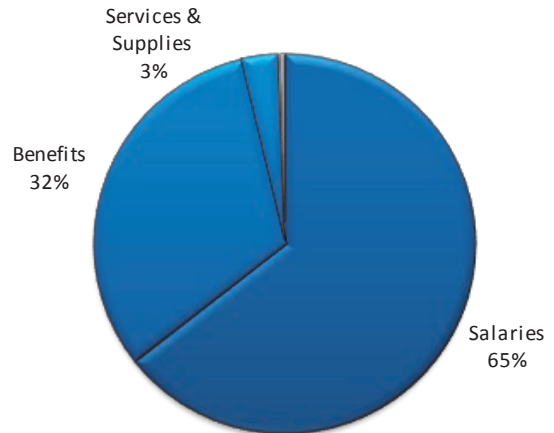
The Assessor indicates that the most important task facing his office with the greatest potential to impact County revenue is the annual review and adjustment of Proposition 8 property values. Sufficient resources in the Assessor's Office are needed to conduct those reviews and ensure that properties receive a fair, impartial and quality appraisal.

	<b>12/13</b>	<b>13/14</b>	<b>14/15</b>	<b>15/16</b>	<b>15/16</b>
	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Dept Req</b>	<b>CAO Rec</b>
Charges for Service	128,065	238,534	135,000	180,000	180,000
Misc.	28,835	33,140	35,000	40,000	40,000
Other Financing Sources	245,462	261,967	279,400	279,400	279,400
<b>Total Revenue</b>	<b>402,362</b>	<b>533,641</b>	<b>449,400</b>	<b>499,400</b>	<b>499,400</b>
Salaries	1,957,949	2,102,126	2,262,349	2,482,144	2,482,144
Benefits	952,522	914,586	1,153,863	1,232,027	1,232,027
Services & Supplies	90,857	106,579	129,981	119,233	119,233
Other Charges	-	-	500	500	500
Fixed Assets	-	-	5,000	7,500	7,500
Intrafund Transfers	23,777	8,048	10,763	13,810	13,810
<b>Total Appropriations</b>	<b>3,025,105</b>	<b>3,131,339</b>	<b>3,562,456</b>	<b>3,855,214</b>	<b>3,855,214</b>
<b>NCC</b>	<b>2,622,743</b>	<b>2,597,698</b>	<b>3,113,056</b>	<b>3,355,814</b>	<b>3,355,814</b>
<b>FTE's</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>36</b>

### Source of Funds



### Use of Funds



#### Source of Funds—Assessor

**Charges for Services (\$180,000):** The bulk of this revenue is in Assessment & Tax Collection (\$175,000): The department receives a share of the County’s 5% administration fee for the supplemental roll. The revenue is shared among the property tax administration departments (Auditor-Controller, Treasurer-Tax Collector, and Assessor). The remainder of revenues in this character is derived from various services provided to the public and the development community and sales of roll data.

**Miscellaneous (\$40,000):** Revenue budgeted from Proposition 90 application fees is estimated at \$40,000, based on projected applications for the fiscal year.

**Operating Transfers (\$279,400):** The bulk of this revenue (\$259,970) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. A transfer from the department’s automation special revenue fund of \$19,700 will fund replacements for obsolete computer equipment as well as software licenses.

**Net County Cost (\$3,355,814):** The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County’s cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments. This revenue is budgeted at \$1,182,051.

#### Use of Funds—Assessor

**Salaries & Benefits (\$3,714,171):** Primarily comprised of permanent salaries (\$2,482,144), retirement (\$551,455), and health insurance (\$562,262).

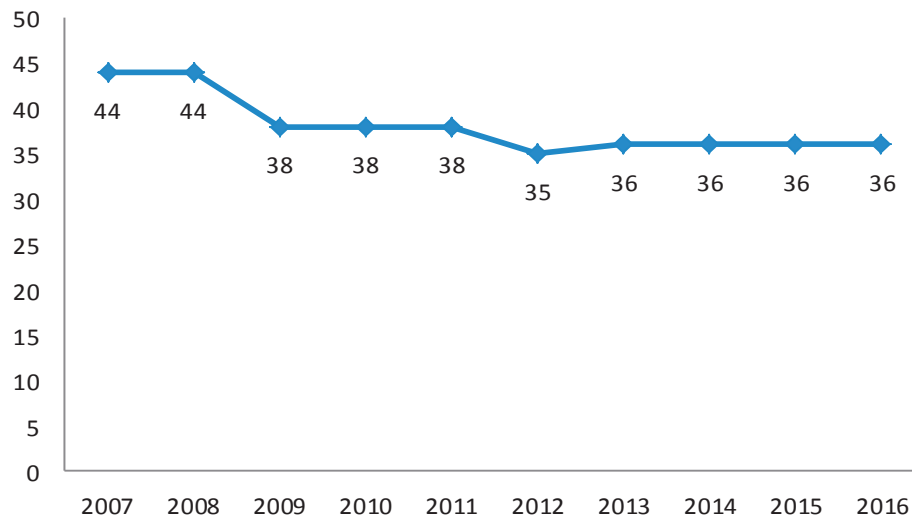
**Services & Supplies (\$119,233):** Major expenses include liability insurance (\$16,725), office expense (\$12,000), postage (\$22,000), subscriptions (\$13,022), equipment rental (\$9,895), and employee mileage reimbursement (\$8,000).

**Other Charges (\$500) –** Charges from other county departments for miscellaneous services.

**Fixed Assets (\$7,500):** Fixed asset appropriations are for a replacement scanner and a large screen monitor/projector for the Assessor conference room.

**Intrafund Transfers (\$13,810):** Intrafund transfers consist of charges from other departments for services such as IT programming support (\$2,500) mail services (\$10,485) and stores support (\$575).

### Staffing Trend for Assessor



Staffing for the Assessor over the past ten years has gone from 44 FTE in FY 2005-06 to 35.8 FTE. Reductions in FY 2008-09 were primarily from the loss of the State Property Tax Administration Program. Total allocations for FY 2015-16 remain the same at 35.8 consisting of 30.8 FTE'S on the West Slope and 5 FTE'S in South Lake Tahoe.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr	11.00	11.00	11.00	-
Assessment Technician I/II/Sr	7.80	7.80	7.80	-
Assistant Assessor	1.00	1.00	1.00	-
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Branch Supervising Appraiser	1.00	-	-	(1.00)
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	2.00	2.00	1.00
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
<b>Department Total</b>	<b>35.80</b>	<b>35.80</b>	<b>35.80</b>	<b>-</b>

## ***Discovery Program***

### **Program Summary:**

This function in the Assessors Office is responsible for locating and identifying potential changes in the ownership, character and configuration of all assessable property. Reviews recorded documents, recorded maps, unrecorded information from property owners, lessors, federal and state, county and city governments. Catalogs and determines appropriate processing to be applied to identified changes in ownership, new construction, partial interest transfers and business assets, possessory interests, mining claims, boats, aircraft and others. Initiates inquiry to clarify assessable nature of various transactions of indeterminate nature. Includes the position classes of Cadastral drafter, GIS analyst, Assessment Technician, Appraiser and Auditor/Appraiser.

## ***Inventory Program***

### **Program Summary:**

This function is charged with the responsibility for analyzing and processing all changes to the master property inventory. Also processes parcel map changes and makes Jarvis/Gann reappraisability determinations. Responds to public inquiry about reassessability of proposed actions and initiates inquiry where clarification is required. Processes exemption applications from homeowners, veterans, disabled veterans and transactions qualifying for exclusion as parent/child or replacement residence transfers as well as organizations meeting the requirements for educational, welfare or religious or other organizational exemptions. Maintains inventory of more than 100,000 parcels, 30,000 timeshares, 4,500 businesses, 4,000 boats, mining claims, mutual water companies, apartments, possessory interests and other assessable personal property. Position classes include Assessment Technician, Property Transfer Specialist and Cadastral Drafter.

## ***Appraisal Program***

### **Program Summary:**

This function is responsible for determining the fair market value of real property that has undergone a complete or partial change of ownership, new construction or other event which triggers a reappraisal under California Property Tax law. Conducts field appraisal work, enrolls unpermitted construction and performs special appraisals of Williamson Act and Timber Production Zone property. Real Property includes land, mines, quarries, timber, structures, buildings, fixtures, fences, fruit or nut bearing trees and vines not exempted. Also responsible for annual appraisal of business property and assessable personal property such as boats, airplanes, apartment/ hotel/motel furnishings and possessory interests. Under Prop 8, this function also determines the lower of factored base year value or market value. This function also includes the audit of reporting, appraisal and assessment of business property and determines the value of property acquired by public agencies when necessary or requested. Appraisers and Auditor/Appraisers also research, negotiate, prepare and defend values and represent the Assessor before the Assessment Appeals Board. All staff in this function making value determinations is required to maintain valid certification through the State Board of Equalization and meet State continuing education requirements. Major position classes include Appraiser, Auditor/Appraiser.



## ***Assessment Program***

### **Program Summary:**

Upon receipt of reappraised property value from the Appraisal function, this group is responsible for the accurate generation of appropriate assessments. This includes providing lawful notice to the property owner, record keeping and assessment transmission to the Auditor for tax calculation. Also responsible for processing all assessment roll corrections and escape assessments. Makes all changes to property characteristic data and other information in the property system. Revenues include the department's share of the County's 5% of supplemental taxes that is allocated among the three property tax administration departments and timeshare handling charges. Position classes include Appraiser Aide and Assessment Technician.

## ***IT & GIS Technology Program***

### **Program Summary:**

The Assessor's computerized property system consists of the mainframe computer property system and several substantial additional systems operating on the Intranet. A portion of this function is responsible for the operation, maintenance and enhancement of these systems. The GIS analyst position is responsible for all parcel map activity, as well as mapping related tasks unique to the Assessor such as Tax Rate Area changes, parcel renumber operations and the library of historical parcel maps. A small amount of revenue is derived from the sale of assessment data. Position classes include IT Departmental Coordinator and GIS Analyst.

## ***Administration & Management Program***

### **Program Summary:**

Provides leadership, oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Positions include Assessor, Assistant Assessor, and Administrative Technician.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **05 Assessor**  
 Function **General Government**  
 Activity **Finance**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Charges for Services**

1300 Assessment and Tax Collection Fees	\$ 238,534	\$ 125,000	\$ 175,000	\$ 175,000
1740 Charges for Services	-	10,000	5,000	5,000
Total Charges for Services	\$ 238,534	\$ 135,000	\$ 180,000	\$ 180,000

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 33,140	\$ 35,000	\$ 40,000	\$ 40,000
Total Miscellaneous Revenues	\$ 33,140	\$ 35,000	\$ 40,000	\$ 40,000

**Other Financing Sources**

2020 Operating Transfers In	\$ 261,967	\$ 279,400	\$ 279,400	\$ 279,400
Total Other Financing Sources	\$ 261,967	\$ 279,400	\$ 279,400	\$ 279,400

<b>Total Revenue</b>	<b>\$ 533,641</b>	<b>\$ 449,400</b>	<b>\$ 499,400</b>	<b>\$ 499,400</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 2,043,288	\$ 2,248,269	\$ 2,468,064	\$ 2,468,064
3001 Temporary Employees	38,808	-	-	-
3004 Other Compensation	5,900	-	-	-
3005 Tahoe Differential	12,045	12,000	12,000	12,000
3006 Bilingual Pay	2,085	2,080	2,080	2,080
3020 Employer Share - Employee Retirement	400,150	482,135	551,455	551,455
3022 Employer Share - Medi Care	28,982	33,172	35,396	35,396
3040 Employer Share - Health Insurance	437,042	561,953	562,262	562,262
3041 Employer Share - Unemployment Insurance	952	-	-	-
3042 Employer Share - Long Term Disab Insurance	3,466	5,866	6,245	6,245
3043 Employer Share - Deferred Compensation	3,566	6,171	6,856	6,856
3046 Retiree Health - Defined Contributions	34,038	34,972	36,775	36,775
3060 Employer Share - Workers' Compensation	6,110	17,594	21,038	21,038
3080 Flexible Benefits	280	12,000	12,000	12,000
Total Salaries and Employee Benefits	\$ 3,016,712	\$ 3,416,212	\$ 3,714,171	\$ 3,714,171

**Services and Supplies**

4041 Cnty Pass thru Telephone Chrges to Depts	\$ 870	\$ 1,086	\$ 1,086	\$ 1,086
4100 Insurance - Premium	8,253	16,195	16,725	16,725
4140 Maintenance - Equipment	-	650	650	650
4144 Maintenance - Computer System Supplies	1,252	-	-	-
4220 Memberships	245	435	435	435
4221 Memberships - Legislative Advocacy	520	520	520	520
4260 Office Expense	11,664	12,000	12,000	12,000
4261 Postage	34,532	22,000	22,000	22,000
4262 Software	-	7,500	2,500	2,500
4263 Subscription / Newspaper / Journals	9,995	19,300	13,022	13,022
4266 Printing / Duplicating	2,322	12,500	12,500	12,500
4300 Professional and Specialized Services	65	2,800	2,800	2,800
4337 Other Governmental Agencies	487	1,000	1,000	1,000
4420 Rents and Leases - Equipment	8,358	9,895	9,895	9,895
4440 Rent & Lease - Building/Improvements	500	-	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

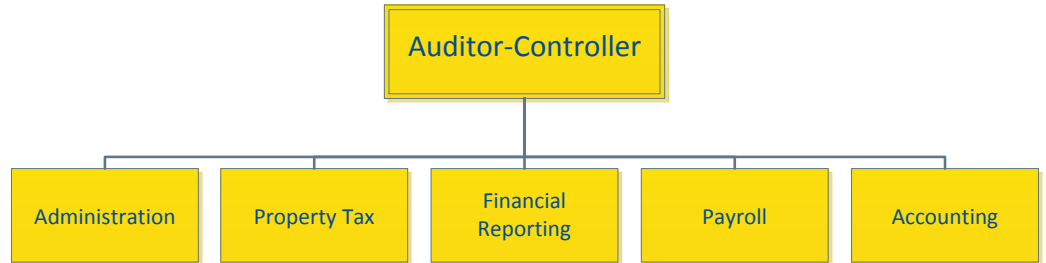
Budget Unit **05 Assessor**  
 Function **General Government**  
 Activity **Finance**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5
4461 Minor Equipment	3,400	1,800	1,800	1,800
4462 Minor Computer Equipment	1,294	-	-	-
4500 Special Departmental Expense	190	-	-	-
4503 Staff Development	1,256	3,000	3,000	3,000
4529 Software License	540	1,300	1,300	1,300
4600 Transportation and Travel	2,295	2,000	2,000	2,000
4602 Employee - Private Auto Mileage	5,074	8,000	8,000	8,000
4605 Vehicle - Rent or Lease	5,154	3,000	3,000	3,000
4606 Fuel Purchases	4,139	2,500	2,500	2,500
4608 Hotel Accommodations	4,099	2,500	2,500	2,500
4620 Utilities	75	-	-	-
Total Services and Supplies	\$ 106,579	\$ 129,981	\$ 119,233	\$ 119,233
<b>Other Charges</b>				
5300 Interfund Expenditures	\$ -	\$ 500	\$ 500	\$ 500
Total Other Charges	\$ -	\$ 500	\$ 500	\$ 500
<b>Fixed Assets</b>				
6042 Fixed Assets - Computer Sys Equipment	\$ -	\$ 5,000	\$ 7,500	\$ 7,500
Total Fixed Assets	\$ -	\$ 5,000	\$ 7,500	\$ 7,500
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 25	\$ -	\$ -	\$ -
7223 Intrafund: Mail Service	7,657	7,710	10,485	10,485
7224 Intrafund: Stores Support	366	303	575	575
7231 Intrafund: IS Programming Support	-	2,500	2,500	2,500
7232 Intrafund: Maint Bldg & Improvmnts	-	250	250	250
Total Intrafund Transfers	\$ 8,048	\$ 10,763	\$ 13,810	\$ 13,810
<b>Total Expenditures/Appropriations</b>	<b>\$ 3,131,339</b>	<b>\$ 3,562,456</b>	<b>\$ 3,855,214</b>	<b>\$ 3,855,214</b>
<b>Net Cost</b>	<b>\$ (2,597,698)</b>	<b>\$ (3,113,056)</b>	<b>\$ (3,355,814)</b>	<b>\$ (3,355,814)</b>



# Auditor—Controller

## Organizational Chart



### Mission Statement

The Office of the Auditor-Controller’s primary mission is to ensure the fiscal integrity of the County’s financial records and to provide service, assistance and information to the Public, Board of Supervisors, County Administrator’s Office, County Departments and Employees, Special Districts and some regional non-county agencies. We are committed to providing exemplary professional service to all of our customers, while at all times treating them with fairness, integrity, respect and trust.

### ***Department Overview***

The Auditor-Controller is an elected official who serves as the County's chief accounting and disbursing officer. Responsibilities of the Auditor-Controller include: pre-audits and payment of claims made by the County for goods and services; property control for County government fixed assets; accounting for and issuance of payroll to County employees; maintenance of revenue and expenditure accounts for all units of County government and special districts; financial control over fund balances and property tax collections; field audits for special districts; development and implementation of accounting systems; technical assistance in budget preparation; preparation of the A-87 Cost Allocation Plan and other special budgetary information; preparation of claims for State-mandated costs (SB90); assistance in development of long-range financial planning.

### **2015-16 Summary of Department Programs**

	Appropriation	Revenue	Net County Cost	Staffing
Administration	\$491,755	\$32,730	\$459,025	2.25
Property Tax	\$473,418	\$322,275	\$151,143	3.55
Financial Reporting	\$743,630	\$24,930	\$718,700	4.80
Payroll	\$336,174	\$16,600	\$319,574	3.00
Accounting	\$1,285,855	\$119,000	\$1,166,855	11.00
<i>TOTAL</i>	<i>\$3,330,832</i>	<i>\$515,535</i>	<i>\$2,815,297</i>	<i>24.60</i>

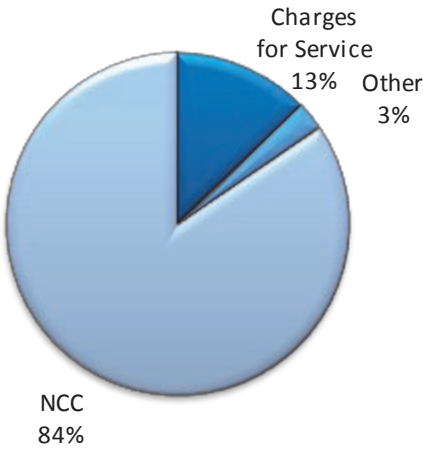
**Recommended Budget Highlights for Auditor-Controller**

The Recommended Budget represents an overall increase of \$69,635 or 16% in revenues and \$164,325 or 5% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has increased \$94,690 or 3.5%.

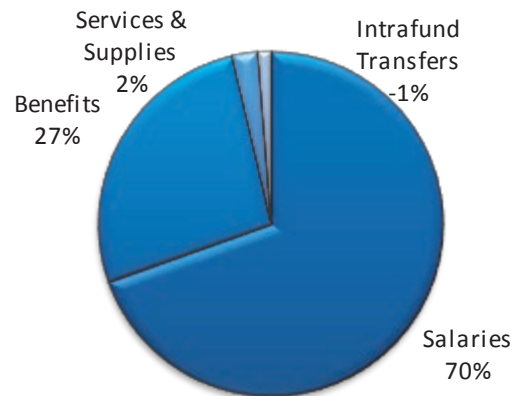
The increase in revenues is primarily related to fees, reimbursement for ERP personnel costs from the Accumulative Capital Outlay fund and one-time revenues of \$27,000 from the Automation special revenue fund. The increase in appropriations is primarily related to reduced intrafund abatements due to less accounting services provided to the District Attorney, Social Services, Public Health, Mental Health and Child Support. Salaries and benefits increased \$64K related to compensation and retirement costs. This increase would have been significantly higher, however the Auditor's office is recommending deleting two positions resulting in savings of \$252K as well as reduced extra help of \$66K.

	<b>12/13</b>	<b>13/14</b>	<b>14/15</b>	<b>15/16</b>	<b>15/16</b>
	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Dept Req</b>	<b>CAO Rec</b>
Charges for Service	439,179	377,653	377,300	426,305	426,305
Misc.	-	696	138	-	-
Other	62,949	48,488	60,500	89,230	89,230
<b>Total Revenue</b>	<b>502,128</b>	<b>426,837</b>	<b>437,938</b>	<b>515,535</b>	<b>515,535</b>
Salaries	1,805,793	1,967,374	2,302,569	2,372,616	2,372,616
Benefits	692,025	666,216	848,482	916,450	916,450
Services & Supplies	98,519	68,697	80,619	81,941	81,941
Other Charges	-	-	-	-	-
Fixed Assets	1,706	-	-	-	-
Intrafund Transfers	(122,373)	(148,365)	(136,838)	(40,175)	(40,175)
<b>Total Appropriations</b>	<b>2,475,670</b>	<b>2,553,922</b>	<b>3,094,832</b>	<b>3,330,832</b>	<b>3,330,832</b>
<b>NCC</b>	<b>1,973,542</b>	<b>2,127,085</b>	<b>2,656,894</b>	<b>2,815,297</b>	<b>2,815,297</b>
<b>FTE's</b>	<b>25</b>	<b>25</b>	<b>27</b>	<b>25</b>	<b>25</b>

### Source of Funds



### Use of Funds



#### Source of Funds—Auditor—Controller

**Charges for Services (\$426,305):** The bulk of this revenue is generated in the Property Tax section, and consists of handling charges on parcel taxes (\$250,000) and the department’s share of the County’s 5% supplemental tax roll (\$14,000). Additional revenue is generated in the Financial Reporting section for accounting and audit services provided to special districts and other agencies (\$22,705) and to departments (\$5,100). Additional revenue in this character is generated in the Accounting section, mainly through accounting charges to the Mello Roos districts (\$25,000), rebates associated with the Purchase Card program (\$77,000) and reimbursement from the Accumulative Capital Outlay fund for staff time related to the ERP (\$32,500).

**Operating Transfers (\$89,230):** The bulk of this revenue (\$56,500) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. One-time revenue (\$27,000) is included from the Automation special revenue account. The department is liquidating this remaining fund balance and will close this account at the end of FY 2015-16. The remainder is a transfer in from the cash overage account (\$5,730).

**Net County Cost (\$2,815,297):** The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County’s cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.

#### Use of Funds—Auditor—Controller

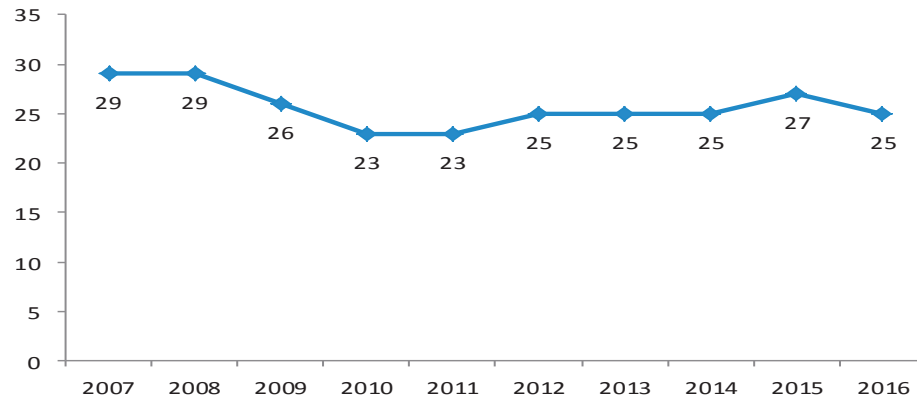
**Salaries & Benefits (\$3,289,066):** Primarily comprised of permanent salaries (\$2,190,902), retirement (\$473,098) and health insurance (\$262,535). The budget includes \$68,306 for extra help to continue the department’s record scanning program and to backfill work assignments related to implementation of the Enterprise Resource Planning System.

**Services & Supplies (\$81,941):** Primarily comprised of professional and specialized services for database programming and cost plan services (\$16,150), general liability premium (\$19,714), postage (\$16,200) for mailing vendor checks and other documents and office expense (\$16,600).

**Intrafund Transfers (\$10,367):** Intrafund transfers consist of charges from other departments for stores and mail services.

**Intrafund Abatements (\$50,542):** These are charges to County departments for accounting and audit services, which are primarily paid by Human Services (\$40,642), Child Support (\$2,000), and Probation (\$6,400).

### Staffing Trend for Auditor—Controller



Staffing for the department has fluctuated little over the past ten years. The proposed staff allocation for FY 2015-16 is 24.6. This includes a reduction of 2 FTE's. All staff is located on the West Slope.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Auditor-Controller	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accountant I/II	1.60	1.60	1.60	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	2.00	1.00	1.00	(1.00)
Administrative Technician	3.00	3.00	3.00	-
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	5.00	5.00	5.00	-
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	2.00	1.00	1.00	(1.00)
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
<b>Department Total</b>	<b>26.60</b>	<b>24.60</b>	<b>24.60</b>	<b>(2.00)</b>

### **Administration Program**

This Division trains and organizes workgroups to perform basic accounting and governmental record keeping tasks; coordinates bookkeeping activities of and provides general supervision over the accounts of all organizations under the fiscal control of the County Board of Supervisors. This Division prescribes accounting forms and methods of keeping the County's accounts and is responsible for the preparation and publication of the annual final budget schedules for the County.

Annual revenues derived from the Cash Overage fund are estimated to be \$5,730 this fiscal year. In addition a one-time revenue source in the amount of \$27,000 will be utilized from the department's equipment automation fund.

### **Property Tax Program**

#### **Program Summary:**

This Division calculates over 150,000+ property tax liabilities, including changes/refunds, based upon assessed value totaling over \$300 million. The Division places 600,000+ line items of direct charges totaling over \$30 million on the secured tax bills by working with 60 different taxing agencies with 250 different types of direct charges. The Division calculates and distributes property tax revenues to over 85 local taxing agencies. The Division files various State required reports and continually implements new legislation related to property taxes, redevelopment agencies, Educational Revenue Augmentation Fund (ERAF), Triple Flip, Vehicle License Fee (VLF) Swap, etc.

Each of the revenue sources for this Division would be characterized as on-going. The revenue for this Division is from the handling charges on parcel taxes in the amount of \$250,000, the handling charges on supplemental taxes in the amount of \$14,000, and the handling charges on timeshare assessments in the amount of \$56,500. The administrative charges for calculating, preparing and collecting the LAFCO charges to cities and special districts are estimated to be \$1,775.

### **Financial Reporting Program**

#### **Program Summary:**

This Division provides financial reporting, accounting, and auditing support services to County operating departments and independent special districts. The Auditor-Controller's staff acts as fiscal liaison between the County, State, and Federal funding agencies, and assists departmental managers in the design and implementation of accounting and bookkeeping procedures. This Division provides professional review of financial and other cost reports for departments prior to their submission to the State. Staff performs analytical review of cost applied rates such as the fleet rates and worker's compensation rates. Staff prepares the annual A87 Cost Plan and the annual draft financial statements for the county's external auditors. The county's fixed asset accounting is managed by this Division as well as the accounting and distribution of the State Transportation Development Act (TDA) funds to the various claimants. Staff within this Division is responsible for the daily management of Positive Pay with the County's bank to provide validation of daily checks issued. This Division prepares the State's required annual financial reports on behalf of 35 independent special districts as well as all of the Board governed districts.

Each of the revenue sources for this Division is ongoing. Accounting services for the departmental financial/cost report reviews are estimated at \$4,000. The TDA accounting services will generate \$20,930 in revenue.



## ***Payroll Program***

### **Program Summary:**

Payroll accounting prepares biweekly payroll instruments and “wage/tax reports” for County and 18 affiliated local governmental agencies; processes “gross to net” deductions for health insurance and other benefits, association dues, credit union banking, retirement and legal attachments (garnishments); and administers deferred compensation program for over 1,000 county employees.

The \$600 of revenues is generated from charges to departments to cover costs for the preparation of supplemental payroll checks and retroactive pay increases. All of these revenues will continue to be ongoing subject to the number of checks of each type that has to be issued. A second component of the revenues is a \$16,000 the reimbursement for the ERP stipend for the payroll project lead.

## ***Accounting Program***

### **Program Summary:**

This Division reviews and processes accounts payable disbursement items, including employee travel reimbursements, contract payments and payments for product purchases; maintains ledger accounts and processes transactions for 40 Special Districts having independent governing boards; provides computerized financial reporting for budget item detail and account summary information to all departments and agencies, using the County Treasury as their cash depository. This Division reviews and processes the daily deposits for all county departments, schools and other agencies. The County’s purchase card program (PCard) is managed by the staff within this Division. This includes the issuance of purchase cards (300 cards), continuous modification of commodity types and dollar thresholds for cardholders, review of in excess of 8,200 purchase card transactions which amount to over \$5 million in charges, reconciliation and distribution of bi-weekly purchase card statements and the posting of the purchase card charges to the department budgets. This Division is responsible for the records management of the department. Annually, it scans and catalogs in excess of 100,000 document types containing more than 300,000 individual transactions with more than 500,000 pages of supporting documentation. This Division administers five Mello Roos districts providing all accounting services, annual reports, calculating the annual special tax levy, debt service management, and administration of all delinquencies. Staff administers funding for the Missouri Flat MC&FP development through an analysis of the quarterly sales tax reports from BOE to determine the amounts generated from new businesses that must be transferred to the restricted fund for this project.

The on-going revenues are generated from accounting service charges to the Mello Roos Districts in the amount of \$25,000 and the annual rebate for the PCard purchases in the amount of \$77,000. Another component of the revenues is a \$16,500 the reimbursement for the ERP stipend for the accounts payable project lead. In addition there is \$500 in estimated revenue from charges to county departments to cover costs for hand typed vendor checks.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **03 Auditor-Controller**  
 Function **General Government**  
 Activity **Finance**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested <input checked="" type="checkbox"/>	CAO Recommended
1	2	3	4	5

**Charges for Services**

1300 Assessment and Tax Collection Fees	\$ 251,265	\$ 251,075	\$ 264,000	\$ 264,000
1320 Audit and Accounting Fees	111,016	113,050	124,705	124,705
1800 Interfund Revenue	15,372	13,175	37,600	37,600
<b>Total Charges for Services</b>	<b>\$ 377,652</b>	<b>\$ 377,300</b>	<b>\$ 426,305</b>	<b>\$ 426,305</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue :	\$ 696	\$ 138	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>	<b>\$ 696</b>	<b>\$ 138</b>	<b>\$ -</b>	<b>\$ -</b>

**Other Financing Sources**

2020 Operating Transfers In	\$ 48,488	\$ 60,500	\$ 89,230	\$ 89,230
<b>Total Other Financing Sources</b>	<b>\$ 48,488</b>	<b>\$ 60,500</b>	<b>\$ 89,230</b>	<b>\$ 89,230</b>

<b>Total Revenue</b>	<b>\$ 426,837</b>	<b>\$ 437,938</b>	<b>\$ 515,535</b>	<b>\$ 515,535</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 1,872,337	\$ 2,167,554	\$ 2,190,902	\$ 2,190,902
3001 Temporary Employees	36,086	17,149	68,306	68,306
3002 Overtime	28,683	42,820	39,100	39,100
3004 Other Compensation	30,268	75,046	74,308	74,308
3020 Employer Share - Employee Retirement	360,339	429,214	473,098	473,098
3022 Employer Share - Medi Care	28,729	32,817	31,141	31,141
3040 Employer Share - Health Insurance	183,755	278,988	262,535	262,535
3041 Employer Share - Unemployment Insurance	316	-	-	-
3042 Employer Share - Long Term Disab Insurance	3,175	5,077	5,337	5,337
3043 Employer Share - Deferred Compensation	18,576	20,986	27,461	27,461
3046 Retiree Health - Defined Contributions	20,034	24,031	27,324	27,324
3060 Employer Share - Workers' Compensation	7,295	22,954	23,554	23,554
3080 Flexible Benefits	43,996	34,415	66,000	66,000
<b>Total Salaries and Employee Benefits</b>	<b>\$ 2,633,589</b>	<b>\$ 3,151,051</b>	<b>\$ 3,289,066</b>	<b>\$ 3,289,066</b>

**Services and Supplies**

4041 Cnty Pass thru Telephone Chrges to Depts	\$ 420	\$ 400	\$ 400	\$ 400
4080 Household Expense	49	-	100	100
4100 Insurance - Premium	9,366	22,085	19,714	19,714
4220 Memberships	2,400	1,927	1,997	1,997
4221 Memberships - Legislative Advocacy	450	450	450	450
4260 Office Expense	16,474	16,500	16,600	16,600
4261 Postage	15,529	15,489	16,200	16,200
4266 Printing / Duplicating	1,868	836	900	900
4300 Professional and Specialized Services	12,235	12,939	16,150	16,150
4400 Publication and Legal Notices	35	85	100	100
4420 Rents and Leases - Equipment	3,980	4,315	3,900	3,900
4460 Small Tools and Instruments	351	-	-	-
4461 Minor Equipment	810	-	-	-
4462 Minor Computer Equipment	2,145	1,736	-	-
4500 Special Departmental Expense	-	-	1,000	1,000

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **03 Auditor-Controller**  
 Function **General Government**  
 Activity **Finance**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
4503 Staff Development	1,933	2,400	2,400	2,400
4540 Staff Development	72	-	-	-
4600 Transportation and Travel	206	550	750	750
4602 Employee - Private Auto Mileage	199	227	475	475
4605 Vehicle - Rent or Lease	-	120	120	120
4606 Fuel Purchases	-	173	160	160
4608 Hotel Accommodations	175	387	525	525
Total Services and Supplies	\$ 68,697	\$ 80,619	\$ 81,941	\$ 81,941
<b>Intrafund Transfers</b>				
7223 Intrafund: Mail Service	\$ 9,031	\$ 8,661	\$ 9,195	\$ 9,195
7224 Intrafund: Stores Support	219	346	172	172
7231 Intrafund: IS Programming Support	965	-	1,000	1,000
Total Intrafund Transfers	\$ 10,215	\$ 9,007	\$ 10,367	\$ 10,367
<b>Intrafund Abatement</b>				
7350 Intrafund Abatement: Only General Fund	\$ (158,580)	\$ (145,845)	\$ (50,542)	\$ (50,542)
Total Intrafund Abatement	\$ (158,580)	\$ (145,845)	\$ (50,542)	\$ (50,542)
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,553,922</b>	<b>\$ 3,094,832</b>	<b>\$ 3,330,832</b>	<b>\$ 3,330,832</b>
<b>Net Cost</b>	<b>\$ (2,127,085)</b>	<b>\$ (2,656,894)</b>	<b>\$ (2,815,297)</b>	<b>\$ (2,815,297)</b>



# Board of Supervisors

## Organizational Chart

Board of Supervisors  
Office

Board of Supervisors  
(5 Districts)

Clerk of the Board of  
Supervisors

### Mission Statement

“El Dorado County government shall provide efficient, courteous, effective services and infrastructure for safety, protection, and well-being of our residents, businesses and visitors.”

### Vision

“Safe, healthy and vibrant communities, respecting our natural resources, and historical heritage”

### Goals

- Infrastructure
- Economic Development
- Public Safety
- Effective Services
- Financial Sustainability

### ***Department Overview***

The Board of Supervisors is a five-member governing body of the County serving a population of 181,737 residents operating within the County Charter and State Law. Each board member is elected for a four-year term and represents a geographic jurisdiction referred to as “District”. The presiding official is the Board Chair who is elected annually among the five members. The Board convenes in regular sessions weekly on Tuesdays at the County Government Center in Placerville.

Pursuant to its constitutional and statutory power, the El Dorado County Board of Supervisors sets policy for County departments, oversees a budget of over \$500 million and adopts ordinances on local matters, as well as land use policies that affect unincorporated areas.

The Board also sits as the El Dorado County Bond Authority, In-Home Supportive Services Public Authority, Public Housing Authority, and is the Governing Board of the County Air Quality Management District and County Service Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Board of Supervisors	\$1,444,735	\$2,835	\$1,441,900	14.00
<i>TOTAL</i>	<i>\$1,444,735</i>	<i>\$2,835</i>	<i>\$1,441,900</i>	<i>14.00</i>

### Recommended Budget Highlights for Board of Supervisors

The Recommended Budget for the Board of Supervisors includes no change to revenues and a decrease of \$281,163 or 16% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has decreased \$281,163 or 16%.

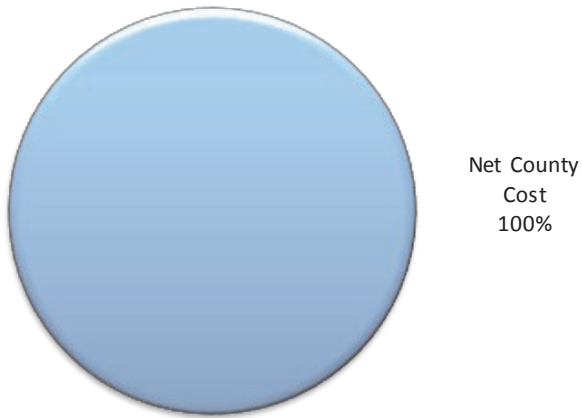
The decrease in appropriations is comprised of reductions to employee salaries and benefits (-\$208,756), services and supplies (-\$63,486), fixed assets (-\$9,500), and a small increase in intrafund transfers (\$579).

The Chief Administrative Office recommends the Board consider rescinding Board Policy D-5, Board of Supervisors Departmental Budget and Expense Reimbursement, consolidate the District budgets into a single budget unit, and establish salaries and benefits appropriations at the estimated cost of current permanent employees. Following adoption of Policy D-5, beginning in FY 2009-10 salaries and benefits for each district were budgeted to include costs associated with each Supervisor, and the cost of each Supervisor's Assistant at Step 5 of the salary schedule plus 10% of base salary so that each district received the same level of funding. This resulted in over budgeting in those districts where actual employee costs were lower. This change results in a budget reduction of \$149,025. Further, in an effort to meet targeted budget reductions, appropriations reflect the voluntary waiver of salary from the supervisor in District III resulting in a savings of \$98,838.

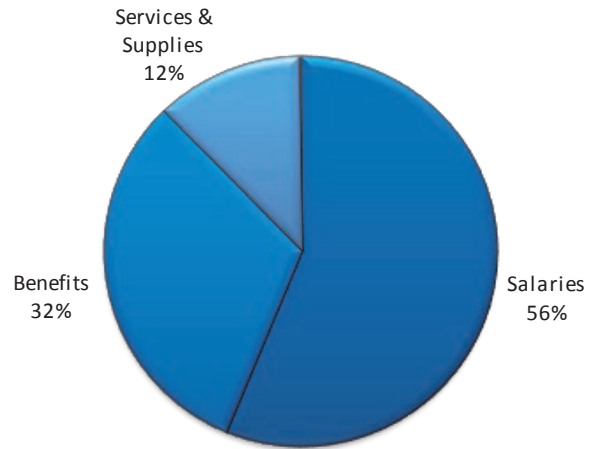
Services and supplies are reduced by \$63,486, including decreases in liability insurance (\$29,791), professional services (\$20,000), minor equipment (\$8,050) and transportation/travel (\$4,600). An appropriation of \$2,000 for each district is recommended for individual board member expenses such as county owned cell phone use and mileage reimbursement, a decrease from \$2,500 per district in previous years. Further, it should be noted that with the revisions to salaries and benefits identified above, no funding is provided for leased office space.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Charges for Service	11,320	2,640	2,500	2,500	2,500
Misc.	180	72	30	35	35
Other Financing Sources	351	467	300	300	300
<b>Total Revenue</b>	<b>11,851</b>	<b>3,179</b>	<b>2,830</b>	<b>2,835</b>	<b>2,835</b>
Salaries	877,400	849,262	785,511	812,362	812,362
Benefits	364,730	351,721	363,277	455,691	455,691
Services & Supplies	58,422	134,172	261,373	172,801	172,801
Other Charges	-	676	-	-	-
Fixed Assets	3,095	12,267	9,500	-	-
Intrafund Transfers	14,611	11,575	3,302	3,881	3,881
<b>Total Appropriations</b>	<b>1,318,258</b>	<b>1,359,673</b>	<b>1,422,963</b>	<b>1,444,735</b>	<b>1,444,735</b>
<b>NCC</b>	<b>1,306,407</b>	<b>1,356,494</b>	<b>1,420,133</b>	<b>1,441,900</b>	<b>1,441,900</b>
<b>FTE's</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

### Source of Funds



### Use of Funds



#### Source of Funds—Board of Supervisors

Charge for Services (\$2,500): Assessment Appeals filing fees.

Misc. (\$35): This is the expected revenue from the sale of copies of documents and Board meeting DVD's to the public.

Other Financing Sources (\$300): This is the Board Clerk's share of revenue derived from the fees charged on timeshare projects pursuant to County ordinance Chapter 40.

Net County Cost (\$1,441,900): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

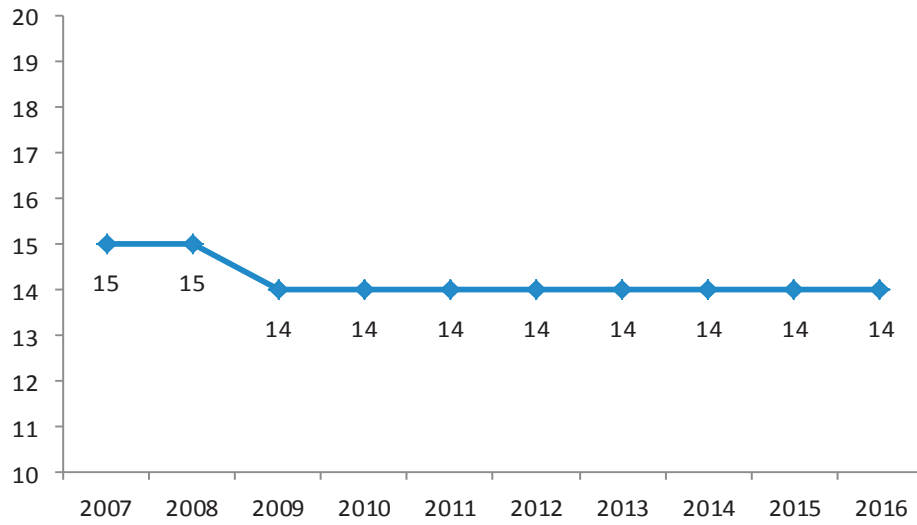
#### Use of Funds—Board of Supervisors

Salaries & Benefits (\$1,268,053): Primarily comprised of permanent salaries (\$807,362), retirement (\$199,289) and health insurance (\$128,485).

Services & Supplies (\$172,801): Major expenses include general liability insurance (\$87,351), professional services (\$35,000), travel/training (\$15,100), and special department expense (\$10,000 total, \$2,000 for each district).

Intrafund Transfers (\$3,881): Intrafund transfers consist of charges from other departments for services such as mail service (\$2,594), stores support (\$287) and IT programming support (\$1,000).

### Staffing Trend for Board of Supervisors



Staffing for the Board of Supervisors Office over the past seven years has remained steady at 14.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Supervisors	5.00	5.00	5.00	-
Clerk of the Board Of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	2.00	2.00	2.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Supervisor's Assistant	5.00	5.00	5.00	-
<b>Department Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>-</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **01 Board of Supervisors**  
 Function **General Government**  
 Activity **Legislative and Administrative**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested <input checked="" type="checkbox"/>	2015-16 CAO Recommended
1	2	3	4	5

**Charges for Services**

1740 Charges for Services	\$ 2,640	\$ 2,500	\$ 2,500	\$ 2,500
Total Charges for Services	\$ 2,640	\$ 2,500	\$ 2,500	\$ 2,500

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 72	\$ 30	\$ 35	\$ 35
Total Miscellaneous Revenues	\$ 72	\$ 30	\$ 35	\$ 35

**Other Financing Sources**

2020 Operating Transfers In	\$ 467	\$ 300	\$ 300	\$ 300
Total Other Financing Sources	\$ 467	\$ 300	\$ 300	\$ 300

<b>Total Revenue</b>	<b>\$ 3,179</b>	<b>\$ 2,830</b>	<b>\$ 2,835</b>	<b>\$ 2,835</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 814,068	\$ 752,502	\$ 807,362	\$ 807,362
3001 Temporary Employees	26,066	18,545	-	-
3004 Other Compensation	9,128	14,464	5,000	5,000
3020 Employer Share - Employee Retirement	144,077	120,263	199,289	199,289
3022 Employer Share - Medi Care	12,544	11,186	14,324	14,324
3040 Employer Share - Health Insurance	147,064	168,801	128,485	128,485
3041 Employer Share - Unemployment Insurance	262	-	-	-
3042 Employer Share - Long Term Disab Insurance	1,386	2,202	2,470	2,470
3043 Employer Share - Deferred Compensation	-	2,855	2,477	2,477
3046 Retiree Health - Defined Contributions	13,615	13,676	14,381	14,381
3060 Employer Share - Workers' Compensation	3,030	7,802	10,265	10,265
3080 Flexible Benefits	29,744	36,492	84,000	84,000
Total Salaries and Employee Benefits	\$ 1,200,983	\$ 1,148,788	\$ 1,268,053	\$ 1,268,053

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ 2,902	\$ 2,134	\$ -	\$ -
4041 Cnty Pass thru Telephone Chrges to Depts	953	770	-	-
4060 Food and Food Products	493	161	-	-
4100 Insurance - Premium	49,507	117,142	87,351	87,351
4140 Maintenance - Equipment	-	500	500	500
4144 Maintenance - Computer System Supplies	426	120	-	-
4180 Maintenance - Building and Improvements	-	500	-	-
4220 Memberships	225	250	250	250
4221 Memberships - Legislative Advocacy	200	200	200	200
4260 Office Expense	5,348	3,031	4,000	4,000
4261 Postage	486	300	500	500
4266 Printing / Duplicating	-	800	500	500
4300 Professional and Specialized Services	25,793	68,000	35,000	35,000
4400 Publication and Legal Notices	692	993	1,500	1,500
4420 Rents and Leases - Equipment	8,092	7,323	9,000	9,000
4440 Rent & Lease - Building/Improvements	15,600	19,200	-	-
4461 Minor Equipment	1,940	9,050	1,000	1,000
4462 Minor Computer Equipment	2,452	2,800	5,000	5,000



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

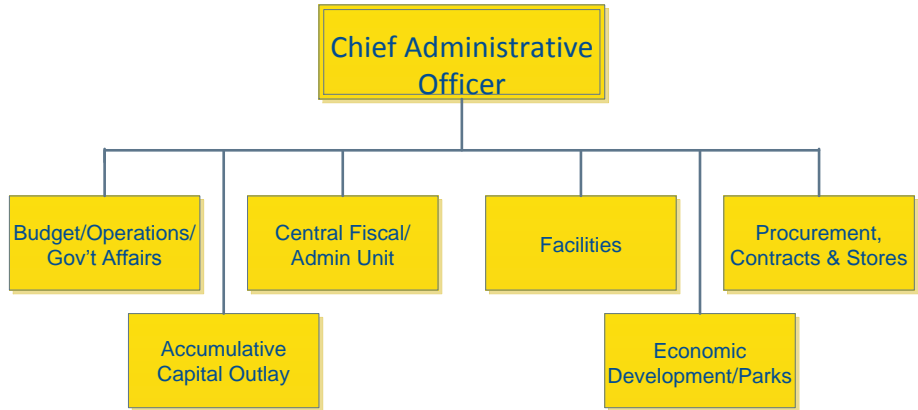
Budget Unit **01 Board of Supervisors**  
 Function **General Government**  
 Activity **Legislative and Administrative**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4463 Minor Telephone and Radio Equipment	364	-	-	-
4500 Special Departmental Expense	108	12,500	10,000	10,000
4503 Staff Development	9,568	8,673	11,700	11,700
4600 Transportation and Travel	5,683	3,663	3,400	3,400
4602 Employee - Private Auto Mileage	1,344	1,056	300	300
4606 Fuel Purchases	-	-	100	100
4608 Hotel Accommodations	1,997	2,207	2,500	2,500
Total Services and Supplies	\$ 134,172	\$ 261,373	\$ 172,801	\$ 172,801
<b>Other Charges</b>				
5300 Interfund Expenditures	\$ 676	\$ -	\$ -	\$ -
Total Other Charges	\$ 676	\$ -	\$ -	\$ -
<b>Fixed Assets</b>				
6041 Fixed Assets - Data Proc Sys Devel Equip	\$ 12,267	\$ -	\$ -	\$ -
6042 Fixed Assets - Computer Sys Equipment	-	9,500	-	-
Total Fixed Assets	\$ 12,267	\$ 9,500	\$ -	\$ -
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 25	\$ -	\$ -	\$ -
7223 Intrafund: Mail Service	2,377	2,043	2,594	2,594
7224 Intrafund: Stores Support	256	259	287	287
7231 Intrafund: IS Programming Support	3,772	1,000	1,000	1,000
7232 Intrafund: Maint Bldg & Improvmnts	5,145	-	-	-
Total Intrafund Transfers	\$ 11,575	\$ 3,302	\$ 3,881	\$ 3,881
<b>Total Expenditures/Appropriations</b>	<b>\$ 1,359,674</b>	<b>\$ 1,422,963</b>	<b>\$ 1,444,735</b>	<b>\$ 1,444,735</b>
<b>Net Cost</b>	<b>\$ (1,356,495)</b>	<b>\$ (1,420,133)</b>	<b>\$ (1,441,900)</b>	<b>\$ (1,441,900)</b>



# Chief Administrative Office

## Organizational Chart



### Mission Statement

The mission of the Chief Administrative Office is to ensure the sound and effective management of County government, procurement and facilities, pursuant to Board policy and direction by providing leadership; developing policy and procedures; providing budgetary and legislative analyses; and acting as liaison between County departments and the Board of Supervisors.

### Goals

Ensure long term financial stability by balancing revenues and expenditures in a manner that is consistent with the County's strategic priorities.

Provide organizational leadership both within the county and with our partners outside the County to implement policies and accomplish goals established by the Board of Supervisors that are in the best interest of the County.

Foster collaboration and partnership among all offices and departments, both elective and appointed, to achieve efficiencies and economy in all county operations while providing customer oriented services that meet the needs of the citizens.

Develop, empower, and maximize our human resources by providing employees with an environment for professional growth and development.

Develop a cohesive plan to address the County's facilities needs including the implementation of the FENIX system, the construction of a new Public Safety facility, the construction of a new courthouse and the renovation of County buildings due to deferred maintenance.

### Department Overview

The Chief Administrative Office monitors and oversees County operations to assure that Board policies are carried out in the most efficient, cost effective and service oriented manner. The Chief Administrative Officer recommends an annual budget and has responsibility for the administration of the budget after its adoption by the Board. The Department works with all government entities, federal, state, regional and local, in the best interest of the county. The Department provides a Central Fiscal and Administrative Unit that provides services to the Chief Administrative Office as well as Information Technologies, Human Resources, Risk Management, and the County Surveyor. The Chief Administrative Office is also responsible for all Facility Management including maintenance and capital projects. The Procurement and Contracts division provides centralized support for contracts and purchase orders. The Economic Development Division coordinates the Economic Development for the County and manages Parks, the River Program and trails.

Finally, the Chief Administrative Office provides administrative support to many of the County's Commissions and Committees.

2015-16 Summary of Department Programs				
	Appropriation	Revenue	Net County Cost	Staffing
Budget/Operation/Gov't Affairs	\$1,811,144	\$154,360	\$1,656,784	9.00
Central Fiscal/Admin Unit	\$656,144	\$171,773	\$484,371	7.00
Procurement & Contract/Stores/Mail	\$705,920	\$42,178	\$663,742	7.00
Facilities	\$5,625,302	\$1,177,601	\$4,447,701	39.00
Accumulative Capital Outlay Fund	\$23,379,037	\$23,379,037	\$0	0.00
<i>Sub-Total</i>	\$32,177,547	\$24,924,949	\$7,252,598	
Economic Development/Parks	\$4,365,686	\$2,689,873	\$1,675,813	6.70
<i>TOTAL</i>	\$36,543,233	\$27,614,822	\$8,928,411	68.70

## **Recommended Budget Highlights for Chief Administrative Office**

### Fund Type 10 – General Fund

The Recommended Budget represents an overall increase of \$52,281 or 3.5% in revenues and a decrease of \$47,289 or less than 1% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost is decreased by \$99,570 or 1.5%.

The increase in revenues is primarily related to increased charges for service due to higher facility requests than anticipated. The decrease in appropriations is comprised of several factors. Salaries and benefits are increasing by \$275K. This number would have been much larger but the department is recommending the deletion of 4 FTE's, in the areas of government affairs (2 FTE's), custodial (1 FTE) and stores/courier (1 FTE). The budget also includes reduced extra help of \$70K, primarily related to custodial services. Services and supplies have decreased \$359K primarily related to insurance (\$101K); utilities (\$50K); building maintenance (\$40K), and staff development (\$24K).

The Department is requesting an add/delete of a Building Maintenance Worker with a Building Operations Technician to true up an existing underfill. This change results in cost savings for the department. The department is requesting the deletion of 2 vacant CAO Administrative Analysts, 1 custodian (anticipated to be vacant due to a retirement), and 1 Storekeeper/Courier that will result in a reduction in force. These changes result in a net savings of approximately \$283K annually.

### Service Impacts

Changes within central mail/stores will result in reduced mail and stores delivery for departments. Departments located in the government center will need to coordinate pick up and drop off of mail to the mailroom instead of direct delivery from the courier. Mailroom staff will deliver U.S. mail, interoffice mail, and stores orders to remote sites only. Reductions in custodial staff and extra help will result in reduced daily custodial activities to include trash and bathroom only, eliminate the Building C recycle programs, less frequent light bulb replacement, and some facilities such as Main Library may go to every other day schedule. Reduced CAO analyst staffing primarily affects public information requests, intergovernmental affairs and special projects.

### Fund 13 – Accumulative Capital Outlay

#### *Capital Facilities Workplan*

The table below includes the preliminary Facilities Capital Workplan. The total workplan budget is \$19,274,969. This amount includes the land acquisition for a public safety facility and the courthouse road. This budget also includes the projected FENIX remaining budget of \$3.8M as well as \$6.8M for implementation of the VANIR study including a large portion of the Building A&B renovations.

**Recommended Budget Highlights for Chief Administrative Office (cont)**

CAO FY 2015-16 Facilities Capital Budget PROPOSED WORKPLAN AS OF FINAL BUDGET			
Project #	Project Title	Requested Amount for FY 2015/16	Funding Source
160000	Countywide Special Projects / Deferred Maintenance	600,000	ACO Fund
160101	Countywide Security	50,000	ACO Fund
160151	Countywide HVAC Repairs	200,000	ACO Fund
160201	Countywide Exterior Paint	40,000	ACO Fund
160251	Countywide Mold, Lead & Asbestos Abatement	20,000	ACO Fund
160252	Countywide Parking Lot Improvements & Repairs	90,000	ACO Fund
160301	Countywide ADA Evaluation / Compliance	100,000	ACO Fund
160402	Countywide Interior Paint	10,000	ACO Fund
150403	Facilities Planning	100,000	ACO Fund
150404	Public Safety Facility	3,250,000	\$600,000 Designation of Capital Project \$2,650,000 General Fund (land acquisition)
160406	Criminal Justice Special Projects / Deferred Maintenance	100,000	Criminal Justice Special Revenue
140455	Expansion space	450,000	ACO Fund
165000	Animal Control PVL generator	50,000	ACO Fund
167000	Courthouse - Ray Lawyer Drive Extension	3,000,000	General Fund
B15009	AQMD EV Charging Stations - Facility Owned Locations	20,000	AQMD Grant
B15013	SLT Vector Parking Lot	125,000	CSA #3
	Georgetown Airport	9,500	ACO Fund
	Placerville Airport	34,400	ACO Fund
150456	Vanir Facilities Assessment	6,770,609	\$6,370,609 Designation Capital Projects \$400,000 Criminal Justice SRF
Various	Parks/Trails - (See Parks workplan for details)	158,000	Housing Grant
		237,000	ACO Funds
ERP001	FENIX	3,860,460	Designation Capital Projects
	Total ACO Workplan	19,274,969	

Totals by Funding Source	
ACO	1,990,900
Criminal Justice SRF	500,000
Community Service Area	125,000
Designation for Capital Projects	10,831,069
General Fund	5,650,000
AQMD Grant	20,000
Housing Grant	158,000
<b>Total</b>	<b>19,274,969</b>

**Recommended Budget Highlights for Chief Administrative Office (cont)**

Project #	Vanir Subtotals by Building:	
7000AB	Buildings A / B (See note below)	\$4,240,000
700115	115 Building C	\$90,000
700120	120 Sheriff Administration	\$20,000
700123	123 Juvenile Hall	\$20,000
700126	126 Main Jail	\$1,130,668
700160	160 Main Library	\$179,737
700221	221 District Attorney	\$20,000
700330	330 DOT Administration - Headquarters	\$60,865
700362	362 Cameron Park Library	\$39,128
700440	440 PHF	\$212,813
700440	440A Sr Day Car Center	\$113,480
700441	441 Health Department	\$97,591
700470	470 Community Services / Sr Nutrition	\$80,000
700600	600 South Lake Tahoe Administration	\$233,443
700610	610 South Lake Tahoe El Dorado Center	\$15,315
700620	620 South Lake Tahoe Juvenile Treatment	\$30,000
700621	621, 622 & 631 South Lake Tahoe Jail	\$157,569
700760	760 South Lake Tahoe Library	\$30,000
	<b>Vanir Total</b>	<b>6,770,609</b>

Project 7000AB renovation project of Buildings A & B cost estimate approximates \$10M:  
 Cost reflected above represent year two of the project's four year timeline  
 FY 16/17 anticipated budget: \$3,990,000  
 FY 17/18 anticipated budget: \$1,420,000

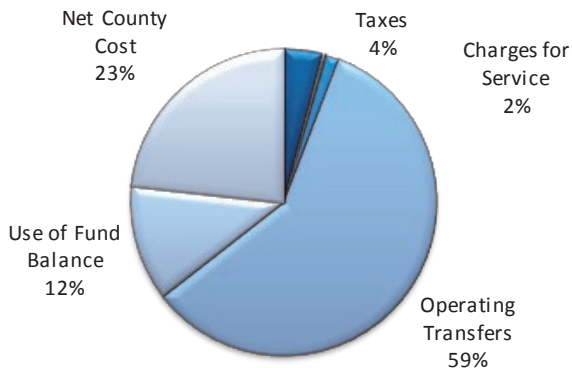
The above projects do not reflect grant award from the Department of Water Resources Integrated Regional Water Management Plan (IRWMP) of approximately \$1.775M of which the County has received verbal approval (pending formal notification).

Parks / Trails Workplan			
Project #	Project Title	Budget	Funding Source
HLP	River Stabilization	50,000	ACO Fund
Pioneer	Misc Projects	10,000	ACO Fund
Trail	SPTC Mitigation Measures	77,000	ACO Fund
Forebay	ADA Improvements	50,000	ACO Fund
Diamond Springs Rail Park	Concept Plan	50,000	ACO Fund
Diamond Springs Rail	Park Restroom	158,000	Housing Grant
	<b>Parks / Trails Total</b>	<b>395,000</b>	

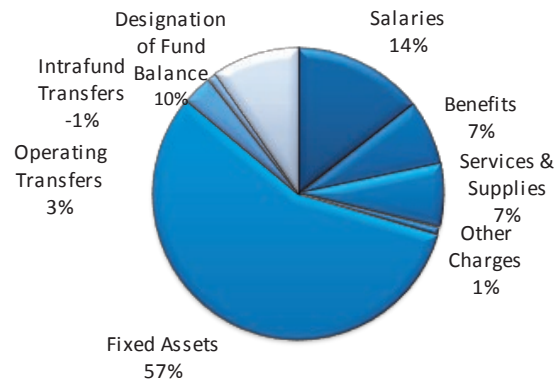
**Chief Administrative Office**

	12/13 Actual	13/14 Actual	14/15 Projected	15/16 Dept Req	15/16 CAO Rec
Taxes	1,118,852	1,162,273	1,280,175	1,246,953	1,246,953
Fines, Forfeitures	593	382	313	3,000	3,000
Use of Money	25,857	19,994	20,353	19,340	19,340
State	698,375	71,348	88,302	91,188	91,188
Other Government	5,500	4,550	4,610	4,000	4,000
Charges for Service	666,211	1,122,142	760,604	446,754	446,754
Misc.	32,771	141,924	2,865	3,715	3,715
Operating Transfers	1,514,914	5,487,229	7,672,269	18,286,984	18,286,984
Use of Fund Balance	-	-	-	3,823,015	3,823,015
<b>Total Revenue</b>	<b>4,063,073</b>	<b>8,009,842</b>	<b>9,829,491</b>	<b>23,924,949</b>	<b>23,924,949</b>
Salaries	3,412,976	3,689,716	4,640,574	4,619,847	4,619,847
Benefits	1,589,720	1,708,320	2,078,778	2,308,784	2,308,784
Services & Supplies	3,710,359	2,200,029	2,272,620	2,203,230	2,203,230
Other Charges	1,311,119	922,775	50,938	259,860	259,860
Fixed Assets	748,053	6,401,131	6,780,591	18,017,109	18,017,109
Operating Transfers	83,202	128,433	1,004,026	1,043,900	1,043,900
Intrafund Transfers	(121,437)	(314,827)	(381,539)	(335,351)	(335,351)
Contingency	-	-	735,671	-	-
Designation of Fund Balance	-	-	-	3,060,168	3,060,168
<b>Total Appropriations</b>	<b>10,733,992</b>	<b>14,735,577</b>	<b>17,181,659</b>	<b>31,177,547</b>	<b>31,177,547</b>
<b>NCC</b>	<b>6,670,919</b>	<b>6,725,735</b>	<b>7,352,168</b>	<b>7,252,598</b>	<b>7,252,598</b>
<b>FTE's</b>	<b>64</b>	<b>72</b>	<b>73</b>	<b>69</b>	<b>69</b>

**Source of Funds**



**Use of Funds**



### Source of Funds—Chief Administrative Office

Use of Money (\$14,340): Rental income from SPTC corridor.

State (\$78,188): Reimbursement from the Court’s for utilities costs in County owned Court facilities.

Charge for Services (\$446,754): Primarily comprised of charges to other departments for facilities and fiscal services.

Miscellaneous (\$3,715): Funds from vending machines and stores and mail reimbursements.

Other Financing Sources (\$1,002,915): Primarily comprised of reimbursement from the Accumulative Outlay fund for staff time on capital projects.

Net County Cost (\$7,252,598): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds—Chief Administrative Office

Salaries & Benefits (\$6,928,631): Primarily comprised of permanent salaries (\$4,433,947), health insurance (\$991,799), and retirement (\$902,554).

Services & Supplies (\$2,678,230): Primarily comprised of utilities (\$950,000), building maintenance and improvements (\$440,700), postage (\$350,000), stores inventory (\$175,000), refuse disposal (\$100,100), and professional services (\$95,200).

Services & Supplies Abatements (-\$525,000): Comprised of charges to other departments for central stores inventory (-\$175,000) and bulk postage (-\$330,000). Fully offset’s the costs noted in services and supplies above.

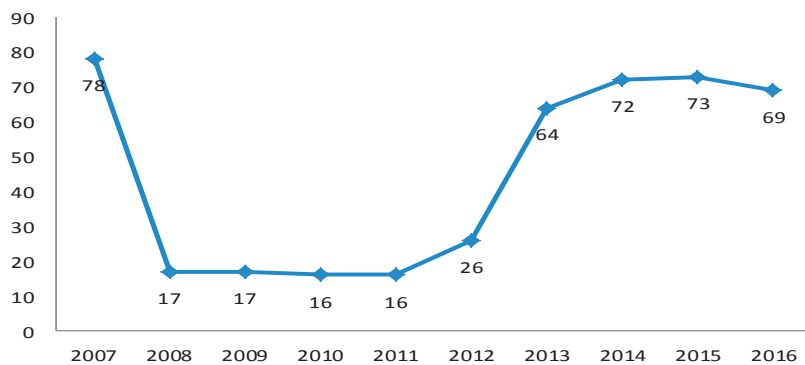
Other Charges (\$48,000): Primarily charges from DOT and AQMD for work on various facility projects.

Fixed Assets (\$4,000) : Purchase of a replacement shop welder.

Intra-fund Transfers (\$14,891): Includes charges from other departments for services such as stores and mail.

Intra-fund Abatement: (-\$350,242): Includes charges to other departments for mail service (-\$126,832), stores support (-\$31,552), building maintenance and improvements (-\$143,606) and Central Fiscal Admin support charges to various departments (-\$48,252).

### Staffing Trend for Chief Administrative Office



Staffing for the Chief Administrative Office over the past ten years reflects fluctuations due to a variety of internal service functions moving in and out. In FY 2011-12 a centralized fiscal and administrative group was formed adding 7 FTE’s as well as 3 FTE’s added for facilities functions offset with reductions in administrative and fiscal staff in other departments. In FY 2012-13, 31 positions were transferred from the Department of Transportation related to facilities, grounds and custodial functions. All positions in the Chief Administrative Office are located in Placerville except for 6 FTE’s in the facilities unit located in South Lake Tahoe. Staff allocated to Economic Development and Parks & Trails are fiscally budgeted under the Economic Development budget, but the personnel allocation is included in the Chief Administrative Office as these employees are a division of the Chief Administrative Office.

Classification Title	2014-15	2015-16	2015-16	Diff from Adjusted
	Adjusted	Dept	CAO	
	Allocation	Request	Recm'd	
Chief Administrative Officer	1.00	1.00	1.00	0.00
Accountant/Auditor	1.00	1.00	1.00	0.00
Administrative Technician	4.00	4.00	4.00	0.00
Assistant Chief Administrative Officer	1.00	1.00	1.00	0.00
Building and Grounds Superintendent	1.00	1.00	1.00	0.00
Building Maintenance Worker I/II/Sr	6.00	7.00	7.00	1.00
Building Operations Supervisor	2.00	2.00	2.00	0.00
Building Operations Technician	5.00	4.00	4.00	(1.00)
Buyer I/II	1.00	1.00	1.00	0.00
CAO Administrative Analyst *	1.00	0.00	0.00	(1.00)
CAO Administrative Analyst (Limited Term)	1.00	0.00	0.00	(1.00)
Chief Budget Officer	1.00	1.00	1.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Custodian	10.50	9.50	9.50	(1.00)
Custodian Supervisor	1.00	1.00	1.00	0.00
Department Analyst I/II	4.00	4.00	4.00	0.00
Economic & Business Relations Manager	1.00	1.00	1.00	0.00
Facilities Manager	1.00	1.00	1.00	0.00
Facilities Project Manager I/II	2.00	2.00	2.00	0.00
Facilities Project Manager I/II (Limited Term)	1.00	1.00	1.00	0.00
Fiscal Assistant I/II	1.00	1.00	1.00	0.00
Fiscal Technician	1.00	1.00	1.00	0.00
Grounds Maintenance Worker I/II	2.00	2.00	2.00	0.00
Parks Manager	1.00	1.00	1.00	0.00
Principal Administrative Analyst	4.00	4.00	4.00	0.00
Principal Administrative Analyst (Limited Term)	1.00	1.00	1.00	0.00
Procurement & Contracts Manager	1.00	1.00	1.00	0.00
Program Manager (Limited Term)	1.00	1.00	1.00	0.00
River Recreation Supervisor	1.00	1.00	1.00	0.00
Service Operations Coordinator	1.00	1.00	1.00	0.00
Sr. Buyer	1.00	1.00	1.00	0.00
Sr. Custodian	1.00	1.00	1.00	0.00
Sr. Department Analyst	2.00	2.00	2.00	0.00
Sr. Engineering Technician (Limited Term)	1.00	0.70	0.70	(0.30)
Sr. Grounds Maintenance Worker	3.00	3.00	3.00	0.00
Sr. Office Assistant	0.00	0.50	0.50	0.50
Storekeeper I/II	2.00	2.00	2.00	0.00
Storekeeper/Courier	1.00	0.00	0.00	(1.00)
Supervisor Grounds Maintenance	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>72.50</b>	<b>68.70</b>	<b>68.70</b>	<b>(3.80)</b>



## **Budget/Operations/Government Affairs Program**

### **Program Summary:**

The Chief Administrative Office exercises overall responsibility for the coordination of County department activities to ensure the sound and effective management of County government, pursuant to Board policy and the adopted budget. Primary areas of responsibility are: effective overall management of County resources; long-range financial and organizational planning; ensuring that County departments are producing services and results in accord with Board goals, policies, and budgets; improving management and information systems to ensure the most effective use of County personnel, money, facilities, and equipment; providing leadership and developing a County management team that can plan for and meet future challenges; and performing other duties as assigned by the Board. The Chief Administrative Office is charged with the responsibility of acting as advisor to the Board of Supervisors and in this role provides objective commentary on policy and management considerations. The Chief Administrative Office is responsible for recommending an annual budget and administering that budget after its adoption by the Board.

### **Program Accomplishments:**

- ◆ Took the lead on a multitude of issues resulting from the Sand and King fires, including operating a call center and coordinating efforts with the Forest Service and Resource Conservation Districts and acted as a liaison with communities affected by the fires
- ◆ Attended training on Priority Based Budgeting and initiated steps related to program inventories and benchmarking services with other communities
- ◆ Leading the Financial Sustainability and Economic Development Strategic Teams
- ◆ FENIX analysis and implementation of the new Chart of Accounts
- ◆ Assisted the Health & Human Services Agency in successfully transitioning the operation of the Psychiatric Health Facility (PHF) to Telecare Corporation

## **Central Fiscal/Admin Unit Program**

### **Program Summary:**

The central financial and administrative unit was established in FY 2011-12 within the Chief Administrative Office. This unit provides services to the Chief Administrative Office, Facilities, Human Resources, Risk Management, Information Technologies, Surveyor, and Indigent Defense. These services include accounts payable/receivable, payroll, journal entries, budgeting, financial reporting and administration.

### **Program Accomplishments:**

- ◆ Developed and implemented the central fiscal contract policy and procedure.

## **Procurement and Contracts/Stores/Mail Program**

### **Program Summary:**

#### *Procurement and Contracts:*

Provides purchasing and contract processing services to other County departments. The Division is also responsible for administering the County's surplus property program.

#### *Central Stores:*

Provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

#### *Mail Support:*

Provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

## **Facilities Program**

### **Program Summary:**

The Chief Administrative Office has assumed the facilities functions previously performed by the Department of Transportation. These functions include buildings and grounds maintenance, custodial and facilities capital projects.

### **Program Accomplishments:**

- ◆ Completion of the new Animal Shelter
- ◆ Awarded \$1.775 M Integrated Water Management Grant
- ◆ ADA upgrades completed at the following facilities: Placerville Main Jail, Buildings A and B, Juvenile Hall, Johnson Center in SLT and the Placerville Main Library
- ◆ Installed HVAC upgrades at the Veteran's Hall
- ◆ Parking lot refurbishments in Buildings A, B & C
- ◆ Installation of 10 EV charging stations in the parking lot of Building B
- ◆ Exterior beam refurbishment and roof replacement over breezeway of Building C
- ◆ Completion of the El Dorado Hills Sr. Day Care Center
- ◆ Flooring replacement at the Cameron Park Library
- ◆ Remodel at the Placerville Main Jail that includes, a kitchen renovation, upgrades installed for the jail cell controls project, and installation of a new Make-up Air Unit (MAU)
- ◆ Public Safety Facility: Purchase and Sale Agreement settled, completion of due diligence and posting of Notice of Preparation and site selection completed

## **Accumulative Capital Outlay Program**

### **Program Summary:**

This program, which is staffed by the Facilities unit, is responsible for the project development and construction of facilities and parks that support County functions. In addition, the program performs major maintenance projects on existing County buildings, parks and infrastructure.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **02 Administration**  
 Function **General Government**  
 Activity **Legislative and Administrative**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Revenue from Use of Money and Property**

0402 Interest Refunds	\$ 1,338	\$ -	\$ -	\$ -
0420 Rent - Land and Buildings	14,131	15,089	14,340	14,340
Total Revenue from Use of Money and Property	\$ 15,469	\$ 15,089	\$ 14,340	\$ 14,340

**Intergovernmental Revenue - State**

0880 State - Other	\$ 58,471	\$ 75,565	\$ 78,188	\$ 78,188
Total Intergovernmental Revenue - State	\$ 58,471	\$ 75,565	\$ 78,188	\$ 78,188

**Charges for Services**

1740 Charges for Services	\$ 2,154	\$ 1,518	\$ -	\$ -
1800 Interfund Revenue	999,474	176,140	323,218	323,218
1804 Infrnd Rev: Mail Services	35,651	41,822	32,506	32,506
1805 Infrnd Rev: Stores Support	10,309	9,597	7,357	7,357
1818 Infrnd Rev: Maint Buildg & Improvmnt	74,553	83,673	83,673	83,673
Total Charges for Services	\$ 1,122,142	\$ 312,750	\$ 446,754	\$ 446,754

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 1,942	\$ 2,865	\$ 3,715	\$ 3,715
1941 Miscellaneous Refund	1,968	-	-	-
1942 Miscellaneous Reimbursement	1,450	-	-	-
Total Miscellaneous Revenues	\$ 5,361	\$ 2,865	\$ 3,715	\$ 3,715

**Other Financing Sources**

2020 Operating Transfers In	\$ 42,245	\$ 916,278	\$ 1,002,915	\$ 1,002,915
Total Other Financing Sources	\$ 42,245	\$ 916,278	\$ 1,002,915	\$ 1,002,915

<b>Total Revenue</b>	<b>\$ 1,243,687</b>	<b>\$ 1,322,547</b>	<b>\$ 1,545,912</b>	<b>\$ 1,545,912</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 3,550,542	\$ 4,198,639	\$ 4,433,947	\$ 4,433,947
3001 Temporary Employees	21,937	19,370	-	-
3002 Overtime	26,484	40,662	34,250	34,250
3003 Standby Pay	-	589	550	550
3004 Other Compensation	120,507	366,986	136,600	136,600
3005 Tahoe Differential	13,993	14,278	14,400	14,400
3007 Hazard Pay	127	50	100	100
3020 Employer Share - Employee Retirement	670,331	752,848	902,554	902,554
3022 Employer Share - Medi Care	53,724	66,104	62,716	62,716
3040 Employer Share - Health Insurance	807,658	1,058,298	991,799	991,799
3041 Employer Share - Unemployment Insurance	3,509	-	-	-
3042 Employer Share - Long Term Disab Insurance	5,917	6,075	11,237	11,237
3043 Employer Share - Deferred Compensation	11,387	15,736	24,324	24,324
3046 Retiree Health - Defined Contributions	49,599	69,847	74,472	74,472
3060 Employer Share - Workers' Compensation	23,370	73,813	103,682	103,682
3080 Flexible Benefits	38,951	36,057	138,000	138,000
Total Salaries and Employee Benefits	\$ 5,398,036	\$ 6,719,352	\$ 6,928,631	\$ 6,928,631

**Services and Supplies**

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **02 Administration**  
 Function **General Government**  
 Activity **Legislative and Administrative**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
4020 Clothing and Personal Supplies	\$ 2,321	\$ 870	\$ 1,500	\$ 1,500
4040 Telephone Company Vendor Payments	3,351	3,458	4,100	4,100
4041 Cnty Pass thru Telephone Chrges to Depts	4,319	3,689	6,860	6,860
4080 Household Expense	32,951	12,927	26,550	26,550
4082 Household Expense - Other	973	1,130	1,000	1,000
4083 Household Expense - Laundry	34,977	15,470	33,200	33,200
4085 Household Expense - Refuse Disposal	99,674	97,582	100,100	100,100
4086 Household Expense - Janitorial/Custodial	33,352	33,073	33,250	33,250
4087 Household Expense - Exterm/Fumigation Serv	7,725	7,000	7,725	7,725
4100 Insurance - Premium	85,189	153,789	53,087	53,087
4140 Maintenance - Equipment	4,735	35,878	30,200	30,200
4141 Maintenance - Office Equipment	-	-	150	150
4143 Maintenance - Service Contracts	18,971	35,000	35,000	35,000
4144 Maintenance - Computer System Supplies	-	3,750	-	-
4145 Maintenance - Equipment Parts	5,114	24,675	25,900	25,900
4160 Maintenance Vehicles - Service Contract	-	95	-	-
4180 Maintenance - Building and Improvements	258,307	277,286	275,500	275,500
4183 Maintenance - Grounds	(73)	-	-	-
4185 Maintenance - Park	1,995	-	-	-
4197 Maintenance - Building Supplies	170,821	180,220	165,200	165,200
4200 Medical, Dental and Laboratory Supplies	28	-	-	-
4220 Memberships	3,808	90	1,110	1,110
4221 Memberships - Legislative Advocacy	1,138	9,382	4,869	4,869
4260 Office Expense	14,096	9,266	15,050	15,050
4261 Postage	2,776	651	1,725	1,725
4262 Software	960	-	500	500
4263 Subscription / Newspaper / Journals	640	476	650	650
4264 Books / Manuals	-	675	300	300
4266 Printing / Duplicating	2,545	837	600	600
4300 Professional and Specialized Services	114,730	135,173	95,200	95,200
4324 Medical, Dental and Lab Services	4,640	60	2,250	2,250
4334 Fire Prevention and Inspection	19,982	20,000	5,000	5,000
4337 Other Governmental Agencies	11,800	13,448	13,100	13,100
4400 Publication and Legal Notices	814	-	250	250
4420 Rents and Leases - Equipment	45,980	26,243	46,860	46,860
4421 Security System	7,740	6,597	8,250	8,250
4460 Small Tools and Instruments	10,011	6,554	10,400	10,400
4461 Minor Equipment	54,833	28,499	39,400	39,400
4462 Minor Computer Equipment	13,254	6,600	5,000	5,000
4500 Special Departmental Expense	19,105	3,292	3,500	3,500
4502 Educational Materials	135	-	100	100
4503 Staff Development	8,084	14,610	5,750	5,750
4507 Fire and Safety Supplies	443	1,003	1,000	1,000
4508 Snow Removal	7,993	15,000	30,000	30,000
4513 Central Stores Inventory - General Serv	113,715	109,818	175,000	175,000
4514 Bulk Postage Purchase - General Serv	255,963	375,684	350,000	350,000

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **02 Administration**  
 Function **General Government**  
 Activity **Legislative and Administrative**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4529 Software License	329	-	5,500	5,500
4600 Transportation and Travel	634	6,386	3,100	3,100
4602 Employee - Private Auto Mileage	3,925	2,894	1,000	1,000
4605 Vehicle - Rent or Lease	45,013	43,908	55,794	55,794
4606 Fuel Purchases	52,020	26,944	46,150	46,150
4608 Hotel Accommodations	1,317	2,864	1,500	1,500
4620 Utilities	961,017	1,000,000	950,000	950,000
Total Services and Supplies	\$ 2,544,169	\$ 2,752,846	\$ 2,678,230	\$ 2,678,230
<b>Services and Supplies Abatements</b>				
4750 Central Stores Inventory Abatements	\$ (118,444)	\$ (109,818)	\$ (175,000)	\$ (175,000)
4751 Bulk Postage Purchase Abatements	(253,265)	(374,166)	(350,000)	(350,000)
Total Services and Supplies Abatements	\$ (371,709)	\$ (483,984)	\$ (525,000)	\$ (525,000)
<b>Other Charges</b>				
5300 Interfund Expenditures	\$ 25,874	\$ 50,938	\$ 48,000	\$ 48,000
Total Other Charges	\$ 25,874	\$ 50,938	\$ 48,000	\$ 48,000
<b>Fixed Assets</b>				
6020 Fixed Assets - Building and Improvement	\$ 12,325	\$ -	\$ 4,000	\$ 4,000
6029 Fixed Asset: Construction Materials	3,353	4,550	-	-
6040 Fixed Assets - Equipment	12,355	12,552	-	-
6041 Fixed Assets - Data Proc Sys Devel Equip	1,339	-	-	-
Total Fixed Assets	\$ 29,373	\$ 17,102	\$ 4,000	\$ 4,000
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 198	\$ 150	\$ 1,150	\$ 1,150
7223 Intrafund: Mail Service	8,864	4,893	7,985	7,985
7224 Intrafund: Stores Support	5,154	3,090	5,656	5,656
7231 Intrafund: IS Programming Support	2,124	-	100	100
7232 Intrafund: Maint Bldg & Improvmnts	4,615	-	-	-
Total Intrafund Transfers	\$ 20,956	\$ 8,133	\$ 14,891	\$ 14,891
<b>Intrafund Abatement</b>				
7350 Intrafund Abatement: Only General Fund	\$ (17,871)	\$ (58,962)	\$ (48,252)	\$ (48,252)
7357 Intrafund Abatement: Mail Service	(151,398)	(155,320)	(126,832)	(126,832)
7358 Intrafund Abatement: Stores Support	(29,647)	(35,924)	(31,552)	(31,552)
7366 Intrafund Abatement: Maint Bldg & Improvmnts	(136,867)	(139,466)	(143,606)	(143,606)
Total Intrafund Abatement	\$ (335,783)	\$ (389,672)	\$ (350,242)	\$ (350,242)
<b>Total Expenditures/Appropriations</b>	<b>\$ 7,310,917</b>	<b>\$ 8,674,715</b>	<b>\$ 8,798,510</b>	<b>\$ 8,798,510</b>
<b>Net Cost</b>	<b>\$ (6,067,229)</b>	<b>\$ (7,352,168)</b>	<b>\$ (7,252,598)</b>	<b>\$ (7,252,598)</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **02 Accumulative Capital Outlay**  
 Function **General Government**  
 Activity **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Taxes**

0100 Property Taxes - Current Secured	\$ 1,116,348	\$ 1,218,953	\$ 1,218,953	\$ 1,218,953
0110 Property Taxes - Current Unsecured	23,997	48,152	25,000	25,000
0120 Property Taxes - Prior Secured	(262)	(563)	-	-
0130 Property Taxes - Prior Unsecured	(29)	808	-	-
0140 Supplemental Property Taxes - Current	13,374	2,703	-	-
0150 Supplemental Property Taxes - Prior	5,205	7,241	-	-
0174 Timber Yield Tax	3,641	2,881	3,000	3,000
<b>Total Taxes</b>	<b>\$ 1,162,273</b>	<b>\$ 1,280,175</b>	<b>\$ 1,246,953</b>	<b>\$ 1,246,953</b>

**Fines, Forfeitures and Penalties**

0360 Penalties and Costs on Delinquent Taxes	\$ 382	\$ 313	\$ 3,000	\$ 3,000
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$ 382</b>	<b>\$ 313</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$ 4,525	\$ 5,264	\$ 5,000	\$ 5,000
<b>Total Revenue from Use of Money and Property</b>	<b>\$ 4,525</b>	<b>\$ 5,264</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

**Intergovernmental Revenue - State**

0820 State - Homeowners' Property Tax Relief	\$ 12,876	\$ 12,737	\$ 13,000	\$ 13,000
<b>Total Intergovernmental Revenue - State</b>	<b>\$ 12,876</b>	<b>\$ 12,737</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 4,550	\$ 4,610	\$ 4,000	\$ 4,000
<b>Total Revenue Other Governmental Agencies</b>	<b>\$ 4,550</b>	<b>\$ 4,610</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>

**Miscellaneous Revenues**

1920 Other Sales	\$ 2,565	\$ -	\$ -	\$ -
1940 Miscellaneous Revenue	18,318	-	-	-
1941 Miscellaneous Refund	-	4,949	-	-
1942 Miscellaneous Reimbursement	115,680	442,905	-	-
<b>Total Miscellaneous Revenues</b>	<b>\$ 136,563</b>	<b>\$ 447,854</b>	<b>\$ -</b>	<b>\$ -</b>

**Other Financing Sources**

2020 Operating Transfers In	\$ 5,444,984	\$ 6,755,991	\$ 17,284,069	\$ 17,284,069
<b>Total Other Financing Sources</b>	<b>\$ 5,444,984</b>	<b>\$ 6,755,991</b>	<b>\$ 17,284,069</b>	<b>\$ 17,284,069</b>

<b>Total Revenue</b>	<b>\$ 6,766,154</b>	<b>\$ 8,506,944</b>	<b>\$ 18,556,022</b>	<b>\$ 18,556,022</b>
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**Services and Supplies**

4261 Postage	\$ 17	\$ -	\$ -	\$ -
4263 Subscription / Newspaper / Journals	308	1,902	-	-
4300 Professional and Specialized Services	14,417	-	-	-
4400 Publication and Legal Notices	(213)	-	-	-
4500 Special Departmental Expense	13,039	1,856	50,000	50,000
<b>Total Services and Supplies</b>	<b>\$ 27,569</b>	<b>\$ 3,758</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

**Other Charges**

5300 Interfund Expenditures	\$ 896,901	\$ -	\$ 211,860	\$ 211,860
<b>Total Other Charges</b>	<b>\$ 896,901</b>	<b>\$ -</b>	<b>\$ 211,860</b>	<b>\$ 211,860</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **02 Accumulative Capital Outlay**  
 Function **General Government**  
 Activity **Plant Acquisition**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5

**Fixed Assets**

6000 Fixed Assets - Land	\$ -	\$ 71,370	\$ 2,650,000	\$ 2,650,000
6020 Fixed Assets - Building and Improvement	4,915,099	5,095,274	8,740,293	8,740,293
6022 Fixed Assets - Project Management	791,134	1,412,016	2,480,845	2,480,845
6024 Fixed Assets - Utilities	7,853	11,532	20,261	20,261
6025 Fixed Assets - Leasehold Improvements	381,694	31,861	55,978	55,978
6028 Fixed Assets - Construction Rental	8,559	1,974	3,468	3,468
6029 Fixed Asset: Construction Materials	106,370	114,860	201,804	201,804
6040 Fixed Assets - Equipment	2,439	-	-	-
6042 Fixed Assets - Computer Sys Equipment	109,641	3,337	3,860,460	3,860,460
6047 Fixed Asset: Software/Maintenance	3,742	21,265	-	-
6048 Fixed Asset: Software License	45,226	-	-	-
<b>Total Fixed Assets</b>	<b>\$ 6,371,759</b>	<b>\$ 6,763,489</b>	<b>\$ 18,013,109</b>	<b>\$ 18,013,109</b>

**Other Financing Uses**

7000 Operating Transfers Out	\$ 128,433	\$ 1,004,026	\$ 1,043,900	\$ 1,043,900
<b>Total Other Financing Uses</b>	<b>\$ 128,433</b>	<b>\$ 1,004,026</b>	<b>\$ 1,043,900</b>	<b>\$ 1,043,900</b>

**Appropriations for Contingencies**

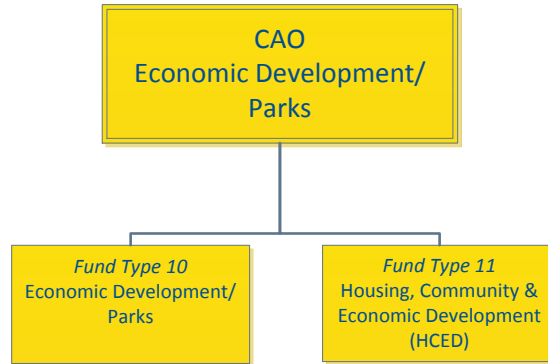
7700 Contingency	\$ -	\$ 735,671	\$ -	\$ -
<b>Total Appropriations for Contingencies</b>	<b>\$ -</b>	<b>\$ 735,671</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Expenditures/Appropriations</b>	<b>\$ 7,424,661</b>	<b>\$ 8,506,944</b>	<b>\$ 19,318,869</b>	<b>\$ 19,318,869</b>
<b>Net Cost</b>	<b>\$ (658,506)</b>	<b>\$ -</b>	<b>\$ (762,847)</b>	<b>\$ (762,847)</b>



# CAO—Economic Development/Parks

## Organizational Chart



### Goals

#### Economic Development:

Develop and implement a comprehensive program for Economic Development in El Dorado County which is aligned with the Countywide Strategic Plan.

#### Parks:

The principal goal for the Parks program is to develop a long-range plan to implement program priorities as developed by the Board of Supervisors.

#### Housing, Community and Economic Development (HCED):

The HCED program aims to support and expand grant-funded programs that provide an overall economic benefit to the County through the support of low to moderate-income households, workers, and business owners.

### Department Overview

The Economic Development & Parks budget (formerly identified as “County Promotions”) provides funding for economic development for direct County economic development activities and through Promotions grants to outside agencies.

The Promotions grant funding supports four key principles:

- Sustainable marketing of the County’s business and tourism amenities;
- Promotion of the County’s culture and environment through the arts and film;
- Community-based partnerships that will leverage County revenues, thereby enhancing greater program outcomes; and
- Strategic vision for long-term promotional programming.

The Housing, Community and Economic Development (HCED) program is directed by the policy and objectives of the General Plan Housing Element. HCED is responsible for implementing and reporting the policies and objectives of the Housing Element of the General Plan.

The Parks and Trails program provides support for our County parks, the Rubicon Trail and River Management. The program supports the County’s vision of safe, healthy and vibrant communities while wisely managing our natural resources and preserving our local heritage.

2015-16 Summary of Department Programs				
	Appropriation	Revenue	Net County Cost	Staffing
Economic Development/Parks - Fund Type 10	\$2,854,745	\$1,178,932	\$1,675,813	4.70
HCED - Fund Type 11	\$1,668,941	\$1,668,941	\$0	2.00
<i>TOTAL</i>	<i>\$4,523,686</i>	<i>\$2,847,873</i>	<i>\$1,675,813</i>	<i>6.70</i>



## **Recommended Budget Highlights for CAO—Economic Development, Parks & HCED**

### *Fund Type 10 - Economic Development, Parks , River & Rubicon Trail Grants*

The Recommended Budget represents an overall increase of \$312,739 or 36% in revenues and a decrease of \$548,924 or 16% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost is decreased by \$861,663 or 34%.

For the Rubicon program, the budget is increasing (\$313K) primarily due to an increase grant funding (\$313K), with a corresponding increase in appropriations tied to Rubicon activities and salary and benefits. There is no Net County Cost associated with the Rubicon program.

The Recommended Budget for Economic Development has been calculated using 51% of actual Transient Occupancy Tax (TOT) revenues for FY 2013-14; however, this amount will be revised in the Addenda process to reflect 51% of the actual TOT revenues for FY 2014-15, once that amount is known. Additionally, the Recommended Budget does not include the carry forward of any unspent funds from the current or prior fiscal years for the Economic Development program. Recommended appropriations for Economic Development include funding for the Business and Economic Development Manager and support staff; \$766K for promotional contracts; and \$115K for continuation of programs to benefit veterans and facilities that serve and honor veterans. Professional services are decreased by a total of \$201,584, or 9.2%. Promotional contracts are funded at current contract rates through September 2015 (the end of the contract term). The Recommended Budget also provides funding to extend the current promotions contracts through June 2016 with a 4.1% rate reduction for the extended 9-month period. This term extension will align the contract terms with the County's fiscal year cycle. Additional impacts of budget reductions include the elimination of the Micro Grant program (\$40,000), elimination of the Web Portal Project (\$75,750 unspent from the budgeted \$100,000 project), and terminating grant consulting services contract at the end of the contract term (July 31, 2015). No funding for special projects or contributions is included in the FY 2015-16 Recommended Budget for Economic Development.

The River budget has a decrease in revenues and appropriations of \$45K. Decreased appropriations are primarily in Special Projects (River Master Plan completed in FY 2014-15) offset with a slight increase in salaries and benefits. As such, less operating transfers from the River Management Special Revenue fund are needed as a form of Revenue. There is no no Net County Cost associated with the River program.

Staffing information for the Economic Development program is included in the Chief Administrative Office.

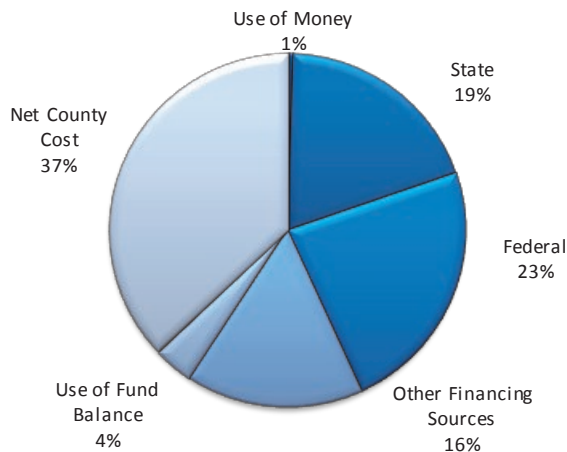
### *Fund Type 11 - Housing, Community & Economic Development (HCED)*

Fiscal Year 2015-16 is the second year that the Economic Development budget includes the Housing, Community and Economic Development (HCED) budget. Revenues and Expenditures are decreasing by \$1.5M. The HCED budget includes a \$63K General Fund contribution that supports General Plan implementation measures related to affordable housing. These reductions are primarily related to less anticipated principal loan/notes repayment on HCED loans, partially offset by an increase in Federal Grant funding.

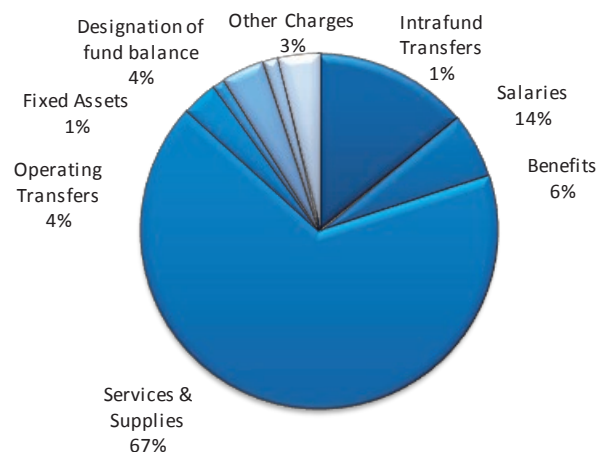
**CAO—Economic Development/Parks & HCED**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Use of Money	-	25,100	146,478	23,200	23,200
State	-	456,933	396,800	868,744	868,744
Federal	2,201	333,137	-	1,060,000	1,060,000
Charges for Service	-	658		-	-
Misc.	-	2,600	4,810	2,500	2,500
Other Financing Sources	2,500	692,412	2,404,136	728,429	728,429
Use of Fund Balance	-	-	1,025	165,000	165,000
<b>Total Revenue</b>	<b>4,701</b>	<b>1,510,840</b>	<b>2,953,249</b>	<b>2,847,873</b>	<b>2,847,873</b>
Salaries	67,137	487,866	530,416	636,285	636,285
Benefits	25,095	188,397	254,084	267,719	267,719
Services & Supplies	762,913	1,669,850	2,422,549	3,018,317	3,018,317
Other Charges	163	487,693	2,095,301	148,892	148,892
Fixed Assets	-	79,128	12,900	50,000	50,000
Operating Transfers	-	-	70,236	173,000	173,000
Intrafund Transfers	1,002	41,278	70,175	64,473	64,473
Designation of fund balance	-	-	70,765	165,000	165,000
<b>Total Appropriations</b>	<b>856,310</b>	<b>2,954,212</b>	<b>5,526,426</b>	<b>4,523,686</b>	<b>4,523,686</b>
<b>NCC</b>	<b>851,609</b>	<b>1,443,372</b>	<b>2,573,177</b>	<b>1,675,813</b>	<b>1,675,813</b>
<b>FTE's</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Source of Funds**



**Use of Funds**



**Source of Funds—CAO—Economic Development, Parks & HCED**

Interest (\$23,200): Interest from HCED Loan Program.

State (\$868,744): Grant funding for the Rubicon Trail.

Federal (\$1,060,000): Grant funding for HCED programs.

Misc. (\$2,500): Miscellaneous Revenue for Economic Development activities (\$2,500).

Other Financing Sources: (\$728,429): Transfers from the River trust fund (\$166,303), fees from park operations at Henningsen Lotus Park (\$75,000), SMUD funding (\$207,885), Principal on Loans (\$200,000) General Fund Contribution to HCED programs (\$62,741), and Green Sticker Fees (\$16,500).

Fund Balance (\$165,000): Use of Fund Balance for the HCED Program.

Net County Cost (\$1,675,813): The Department is primarily funded with Transit Occupancy Taxes (TOT) which flow through Department 15 as discretionary General Fund tax revenue

**Use of Funds—CAO—Economic Development, Parks & HCED**

Salaries & Benefits (\$904,004): Primarily comprised of permanent salaries (\$567,835), and health insurance (\$119,467), retirement (\$127,702) and temporary employees (\$65,000).

Services & Supplies (\$3,018,317): Primarily comprised of professional services related to promotions contracts (\$765,750), special projects related to economic development projects (\$135,000), and HCED Grant and Loan funds (\$1,249,183).

Other Charges (\$148,892): Primarily charges from DOT for work on the Rubicon Trail.

Fixed Asset Charges (\$50,000): Purchase of a vehicle for Rubicon Trail related activities.

Operating Transfers (\$173,000): Transfer to the Veteran's House Committee fund.

Intra-fund Transfers (\$64,473): Includes charges for charges from CAO fiscal support staff to Economic Development (\$48,252), charges from the Environmental Management division for water testing at Henningsen-Lotus Park (\$2,000), Information Technology Programming services (\$1,400) and building maintenance and improvement changes (\$12,500).

Designations of Fund Balance (\$165,000): Designations for Reserves in the HCED program.

## **CAO—Economic Development, Parks, River & Rubicon Trail Grant Programs (Fund Type 10)**

### **Program Summary:**

#### Economic Development

This program is responsible for stimulating business growth and economic expansion in El Dorado County. This includes retention of businesses that already exist in the County or may be interested in expansion and attraction of new businesses. Activities include developing and implementing technical assistance to enhance local employment and coordinating programs and services with County departments and community organizations to provide resource information regarding business management, marketing, accounting, cash flow management and customer service. The office also staffs the Community and Economic Development Advisory Committee.

#### River Management

The River Management program is responsible for implementation of the El Dorado County River Management Plan (RMP) adopted in 2001. The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193, and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial and non-commercial/private boaters navigating the river along with health and safety objectives identified in the RMP and other County Ordinances. The revenue generated in this program is from river use permits. The revenue is ongoing for this division.

#### Parks Operations

The Park Operations division oversees the operations of the established parks in the County. These parks include Henningsen Lotus Park, Pioneer Park and Bradford Park. Operational components related to the parks include park staffing, event scheduling, and ensuring proper usage of the parks. Revenue generated in this program is from park usage fees and facility rental fees. Revenue is ongoing for this division, however does not cover the cost of the program resulting in the net county cost.

The extra help Park Operations Assistants (1.5 positions) are seasonal staff at the Henningsen Lotus Park. Extra help employees collect park fees, sell light tokens, attend to weekend park maintenance, oversee onsite park facility rentals, and respond to park related emergencies, as needed. These positions are funded through revenue generated by park usage fees collected at the Henningsen Lotus Park.

#### Rubicon Trail Grant Programs

The Chief Administrative Office has assumed the grant administration for the Rubicon Trail. Coordination of the projects will be done in conjunction with the Department of Transportation. Procurement of goods and services, payment of claims, administration of the grants, and liaison with agencies will be provided by the Chief Administrative Office.

### **Program Accomplishments:**

- ◆ Completed the El Dorado County Technical Assessment of Economic and Demographic Conditions Study (CSER)
- ◆ Obtained grant awards of \$864,325 through grant writing consultant agreement (GMA)
- ◆ Supported promotional, cultural and other community activities (Marshall Hospital, El Dorado Community Foundation-Veterans Services, Tahoe Prosperity, Wagon Train, Pow Wow)
- ◆ Awarded microgrants to eight local non-profits
- ◆ Established a contract with an outside consultant to provide business technical assistance to microenterprises; continue to qualify business owners and potential business owners for upcoming workshops.
- ◆ Cleanup and Abatement Order issued by the Central Valley Regional Water Quality Control Board for the Rubicon Trail on April 23, 2009, was rescinded on October 10, 2014
- ◆ Completed a Master Plan for the Henningsen Lotus Park in Coloma
- ◆ Launched the Adopt a Trail program, which allows volunteer groups to adopt sections of the El Dorado Trail and the Sacramento-Placerville Transportation Corridor (SPTC) and the Rubicon Trail for maintenance activities

## **CAO—Housing, Community, & Economic Development (HCED) Program (Fund Type 11)**

### **Program Summary:**

HCED programs address affordable housing-related needs and support economic development activities for low to moderate income workers and families within the unincorporated areas of El Dorado County.

Community Development Block Grants (CDBG) and HOME Investment Partnerships Program (HOME) grants provide low interest loans to qualifying low-income homeowners in the unincorporated areas of the County for housing repair and rehabilitation and for gap-financing to enable eligible low-income families to purchase their first home. Grants also provide support for the development of multi-family rental housing projects, and support acquisition and/or renovation of facilities that serve specialized populations such as the homeless, seniors and disabled. CDBG Planning and Technical Assistance (PTA) grants fund economic development and/or feasibility studies for a specific project, program, program or geographic area of the County.

CDBG Economic Development Enterprise Fund (EDEF) Grants create or preserve jobs in the unincorporated county by providing business loans and technical assistance to businesses and low-income entrepreneurs for business starts or expansion, including working capital loans and loans for equipment, furniture/fixtures and site improvements.

Revolving Loan Funds constitute an ongoing revenue source for CDBG, HOME and EDEF activities. Loan repayments received provide for up to six methods of distribution for program income, including four revolving and two non-revolving loan activities.

The total budgeted General Fund Contribution for the HCED programs is for Affordable Housing General Plan implementation activities associated with the Housing Element of the General Plan or County match for grant programs supporting housing-related needs or economic development. The budgeted General Fund Contribution is \$62,741.

### **Program Accomplishments:**

- ◆ Successfully closed three First Time Homebuyer loans
- ◆ Assisted 7 homeowners with TIM fee offset applications for low income second dwelling units
- ◆ Updated Home Rehabilitation Loan Program Guidelines and Forms to reflect new program rules and income limits
- ◆ Continue to qualify homeowners for loan wait list

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **11 Economic Development and Parks**  
 Function **General Government**  
 Activity **Promotion**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Intergovernmental Revenue - State**

0880 State - Other	\$ 456,933	\$ 396,800	\$ 710,744	\$ 710,744
<b>Total Intergovernmental Revenue - State</b>	<b>\$ 456,933</b>	<b>\$ 396,800</b>	<b>\$ 710,744</b>	<b>\$ 710,744</b>

**Charges for Services**

1740 Charges for Services	\$ 658	\$ -	\$ -	\$ -
<b>Total Charges for Services</b>	<b>\$ 658</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 2,526	\$ 4,026	\$ 2,500	\$ 2,500
<b>Total Miscellaneous Revenues</b>	<b>\$ 2,526</b>	<b>\$ 4,026</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>

**Other Financing Sources**

2020 Operating Transfers In	\$ 427,414	\$ 469,393	\$ 465,688	\$ 465,688
<b>Total Other Financing Sources</b>	<b>\$ 427,414</b>	<b>\$ 469,393</b>	<b>\$ 465,688</b>	<b>\$ 465,688</b>

<b>Total Revenue</b>	<b>\$ 887,531</b>	<b>\$ 870,219</b>	<b>\$ 1,178,932</b>	<b>\$ 1,178,932</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 329,943	\$ 429,931	\$ 505,321	\$ 505,321
3001 Temporary Employees	50,073	63,337	65,000	65,000
3002 Overtime	401	-	450	450
3004 Other Compensation	10,674	-	3,000	3,000
3020 Employer Share - Employee Retirement	63,486	85,891	113,861	113,861
3022 Employer Share - Medi Care	5,580	6,265	7,458	7,458
3040 Employer Share - Health Insurance	69,884	84,473	93,103	93,103
3041 Employer Share - Unemployment Insurance	1,348	-	-	-
3042 Employer Share - Long Term Disab Insurance	503	1,068	1,113	1,113
3043 Employer Share - Deferred Compensation	2,747	2,838	3,127	3,127
3046 Retiree Health - Defined Contributions	-	5,000	-	-
3060 Employer Share - Workers' Compensation	351	4,102	5,423	5,423
3080 Flexible Benefits	2,822	12,299	12,000	12,000
<b>Total Salaries and Employee Benefits</b>	<b>\$ 537,811</b>	<b>\$ 695,204</b>	<b>\$ 809,856</b>	<b>\$ 809,856</b>

**Services and Supplies**

4020 Clothing and Personal Supplies	\$ 1,010	\$ 700	\$ -	\$ -
4022 Uniforms	-	1,250	-	-
4040 Telephone Company Vendor Payments	296	1,960	-	-
4041 Cnty Pass thru Telephone Chrges to Depts	524	200	565	565
4060 Food and Food Products	4,768	1,000	850	850
4080 Household Expense	1,984	2,000	2,050	2,050
4085 Household Expense - Refuse Disposal	14,695	15,500	12,900	12,900
4100 Insurance - Premium	476	58,575	69,148	69,148
4140 Maintenance - Equipment	2,312	500	1,700	1,700
4144 Maintenance - Computer System Supplies	-	1,000	-	-
4145 Maintenance - Equipment Parts	31	-	-	-
4161 Maintenance Vehicles - Parts/Direct Chrg	-	750	-	-
4190 Maintenance - Drainage	912	-	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **11 Economic Development and Parks**  
 Function **General Government**  
 Activity **Promotion**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
4197 Maintenance - Building Supplies	344	5	50	50
4220 Memberships	7,501	21,610	12,050	12,050
4260 Office Expense	1,777	2,370	3,754	3,754
4261 Postage	869	1,800	1,550	1,550
4263 Subscription / Newspaper / Journals	6,667	20,100	16,000	16,000
4266 Printing / Duplicating	40,805	9,730	6,850	6,529
4300 Professional and Specialized Services	975,073	1,346,742	997,063	997,063
4324 Medical, Dental and Lab Services	1,248	3,421	1,000	1,000
4400 Publication and Legal Notices	1,025	750	1,000	1,000
4420 Rents and Leases - Equipment	4,736	11,889	8,500	8,500
4440 Rent & Lease - Building/Improvements	1,625	500	2,000	2,000
4460 Small Tools and Instruments	111	436	370	370
4461 Minor Equipment	5,962	33,019	48,485	48,485
4462 Minor Computer Equipment	3,674	1,500	1,500	1,500
4463 Minor Telephone and Radio Equipment	4,601	-	-	-
4500 Special Departmental Expense	99,134	456,285	409,810	409,810
4501 Special Projects	44,940	83,494	135,000	135,000
4502 Educational Materials	-	4,161	-	-
4503 Staff Development	1,365	6,900	3,500	3,500
4529 Software License	687	1,530	2,000	2,000
4600 Transportation and Travel	-	3,500	1,000	1,000
4602 Employee - Private Auto Mileage	729	3,850	-	-
4605 Vehicle - Rent or Lease	1,781	3,000	1,900	1,900
4606 Fuel Purchases	2,949	3,111	2,900	2,900
4620 Utilities	23,155	26,000	23,350	23,350
<b>Total Services and Supplies</b>	<b>\$ 1,257,766</b>	<b>\$ 2,129,138</b>	<b>\$ 1,766,845</b>	<b>\$ 1,766,524</b>
<b>Other Charges</b>				
5240 Contribution To Non-county Governmental	\$ 27,500	\$ 457,500	\$ 27,500	\$ 27,500
5300 Interfund Expenditures	450,493	63,479	121,392	121,392
5310 Infrnd Exp: County Counsel	2,007	-	-	-
<b>Total Other Charges</b>	<b>\$ 479,999</b>	<b>\$ 520,979</b>	<b>\$ 148,892</b>	<b>\$ 148,892</b>
<b>Fixed Assets</b>				
6020 Fixed Assets - Building and Improvement	\$ 8,178	\$ -	\$ -	\$ -
6027 Fixed Assets - Infrastructure Acquisition	-	4,400	-	-
6040 Fixed Assets - Equipment	70,950	8,500	50,000	50,000
<b>Total Fixed Assets</b>	<b>\$ 79,128</b>	<b>\$ 12,900</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
<b>Total Other Financing Uses</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 20,348	\$ 56,275	\$ 50,252	\$ 50,252
7221 Intrafund: Radio Equipment and Support	108	-	-	-
7224 Intrafund: Stores Support	-	-	-	321
7231 Intrafund: IS Programming Support	2,097	1,400	1,400	1,400
7232 Intrafund: Maint Bldg & Improvmnts	18,726	12,500	12,500	12,500

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **11 Economic Development and Parks**  
 Function **General Government**  
 Activity **Promotion**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
Total Intrafund Transfers	\$ 41,278	\$ 70,175	\$ 64,152	\$ 64,473
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,395,982</b>	<b>\$ 3,443,396</b>	<b>\$ 2,854,745</b>	<b>\$ 2,854,745</b>
<b>Net Cost</b>	<b>\$ (1,508,452)</b>	<b>\$ (2,573,177)</b>	<b>\$ (1,675,813)</b>	<b>\$ (1,675,813)</b>



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **11 Housing, Community & Econ Devlp**  
 Function **Public Assistance**  
 Activity **Other Assistance**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5

**Revenue from Use of Money and Property**

0400 Interest	\$ 304	\$ 1,305	\$ 200	\$ 200
0401 Community Dev Block Grant Note	24,795	145,173	23,000	23,000
Total Revenue from Use of Money and Property	\$ 25,100	\$ 146,478	\$ 23,200	\$ 23,200

**Intergovernmental Revenue - State**

0880 State - Other	\$ -	\$ -	\$ 158,000	\$ 158,000
Total Intergovernmental Revenue - State	\$ -	\$ -	\$ 158,000	\$ 158,000

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 333,137	\$ -	\$ 1,060,000	\$ 1,060,000
Total Intergovernmental Revenue - Federal	\$ 333,137	\$ -	\$ 1,060,000	\$ 1,060,000

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 74	\$ 784	\$ -	\$ -
Total Miscellaneous Revenues	\$ 74	\$ 784	\$ -	\$ -

**Other Financing Sources**

2020 Operating Transfers In	\$ 118,000	\$ 62,741	\$ 62,741	\$ 62,741
2061 Community Dev Block Grant Loan Repay	146,999	1,627,380	200,000	200,000
Total Other Financing Sources	\$ 264,999	\$ 1,690,121	\$ 262,741	\$ 262,741

**Residual Equity Transfers**

2100 Residual Equity Transfers In	\$ -	\$ 244,622	\$ -	\$ -
Total Residual Equity Transfers	\$ -	\$ 244,622	\$ -	\$ -

<b>Total Revenue</b>	<b>\$ 623,310</b>	<b>\$ 2,082,005</b>	<b>\$ 1,503,941</b>	<b>\$ 1,503,941</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 95,464	\$ 37,046	\$ 62,514	\$ 62,514
3002 Overtime	-	102	-	-
3004 Other Compensation	1,311	-	-	-
3020 Employer Share - Employee Retirement	18,774	24,918	13,841	13,841
3022 Employer Share - Medi Care	1,369	1,659	906	906
3040 Employer Share - Health Insurance	20,960	25,398	16,558	16,558
3042 Employer Share - Long Term Disab Insurance	195	173	329	329
3043 Employer Share - Deferred Compensation	380	-	-	-
Total Salaries and Employee Benefits	\$ 138,452	\$ 89,296	\$ 94,148	\$ 94,148

**Services and Supplies**

4041 Cnty Pass thru Telephone Chrges to Depts	\$ 8	\$ -	\$ 60	\$ 60
4260 Office Expense	274	31	500	500
4261 Postage	231	56	500	500
4266 Printing / Duplicating	20	-	50	50
4300 Professional and Specialized Services	16,035	4,890	1,500	1,500
4400 Publication and Legal Notices	726	1,290	-	-
4500 Special Departmental Expense	383,973	287,144	1,249,183	1,249,183
4501 Special Projects	6,049	-	-	-
4529 Software License	4,750	-	-	-
4602 Employee - Private Auto Mileage	19	-	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **11 Housing, Community & Econ Devlp**  
 Function **Public Assistance**  
 Activity **Other Assistance**

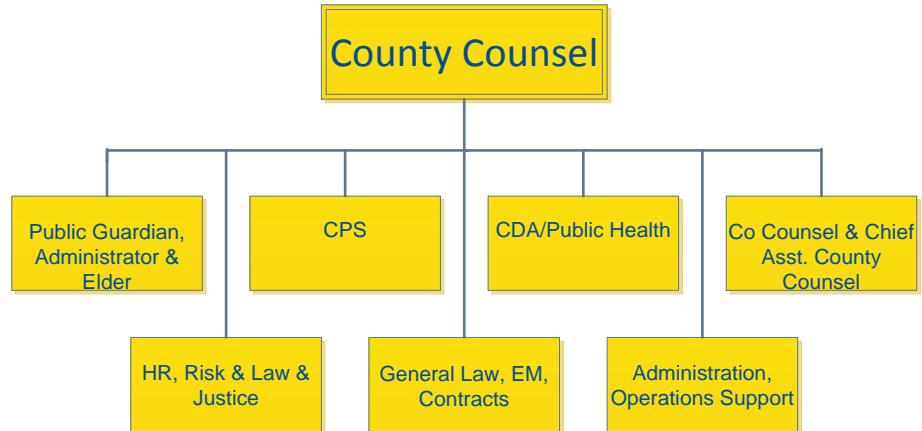
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
Total Services and Supplies	\$ 412,085	\$ 293,411	\$ 1,251,793	\$ 1,251,793
<b>Other Charges</b>				
5060 Retirement of Other Long Term Debt	\$ -	\$ 1,500,000	\$ -	\$ -
5100 Interest: Other Long Term Debt	-	74,322	-	-
5300 Interfund Expenditures	7,694	-	-	-
Total Other Charges	\$ 7,694	\$ 1,574,322	\$ -	\$ -
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ -	\$ 55,236	\$ 158,000	\$ 158,000
Total Other Financing Uses	\$ -	\$ 55,236	\$ 158,000	\$ 158,000
<b>Intrafund Transfers</b>				
7250 Intrafund Transfers: Non General Fund	\$ -	\$ 24,724	\$ 223,200	\$ 223,200
Total Intrafund Transfers	\$ -	\$ 24,724	\$ 223,200	\$ 223,200
<b>Intrafund Abatement</b>				
7380 Intrafund Abatement: Not General Fund	\$ -	\$ (24,724)	\$ (223,200)	\$ (223,200)
Total Intrafund Abatement	\$ -	\$ (24,724)	\$ (223,200)	\$ (223,200)
<b>Total Expenditures/Appropriations</b>	<b>\$ 558,230</b>	<b>\$ 2,012,265</b>	<b>\$ 1,503,941</b>	<b>\$ 1,503,941</b>
<b>Net Cost</b>	<b>\$ 65,080</b>	<b>\$ 69,740</b>	<b>\$ -</b>	<b>\$ -</b>





# County Counsel

## Organizational Chart



### Goals

Assist the Board of Supervisors and appropriate County staff to identify feasible options that will implement and achieve the goals, policies, and objectives of the Board of Supervisors.

Interpret the law in a fair, reasonable, and objective manner which recognizes legal problems or restrictions but which helps the Board identify feasible options that will enable it to attain its policy goals to the maximum extent possible.

Provide consistent successful representation in litigation involving the County and its various agencies in a manner that is in the best interest of the County while always being mindful of the fact that litigation inevitably involves significant expenditures of public funds.

Practice the highest ethical standards of the legal profession.

Respect the public trust by being courteous to the public and mindful that government does business for the public, while never forgetting that our client is the County and the Board of Supervisors and not the general public.

Continue to improve the timeliness of responses to client inquiries and requests for services.

### Department Overview

County Counsel is legal counsel in civil law matters for all County departments, boards, and commissions. General duties of the County Counsel include: representing the County in all civil legal proceedings and administrative hearings; preparing ordinances, resolutions and contracts for the County; advising the Board of Supervisors, other County officials, and department heads on legal issues; representing the Health and Human Services Agency in juvenile court dependency hearings and administrative hearings concerning eligibility; advising on legal issues regarding workers compensation, tort and liability cases; instituting conservatorships for probate and for gravely-disabled individuals, under the Lanterman-Petris-Short (LPS) Act.

2015-16 Summary of Department Programs				
	Appropriation	Revenue	Net County Cost	Staffing
Public Guardian & Elder Protection	\$388,342	\$120,000	\$268,342	2.00
Child Protective Services	\$397,908	\$0	\$397,908	2.00
CDA/Public Health	\$449,814	\$244,425	\$205,389	2.00
Co Counsel & Chief Asst. Co Co	\$504,249	\$0	\$504,249	2.00
HR, Risk and Law & Justice	\$642,019	\$50,000	\$592,019	3.00
General Law, EM & Contracts	\$180,817	\$43,600	\$137,217	1.00
Administration, Operations Support	\$503,638	\$0	\$503,638	5.00
<b>TOTAL</b>	<b>\$3,066,787</b>	<b>\$458,025</b>	<b>\$2,608,762</b>	<b>17.00</b>

### Recommended Budget Highlights for County Counsel

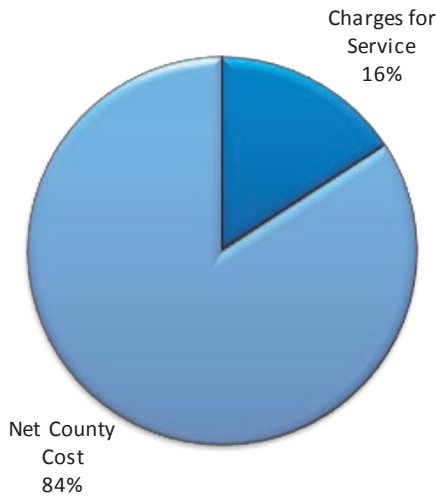
The Recommended Budget represents an overall decrease of \$22,975 or 5% in revenues and a decrease of \$92,882 or 3% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has decreased \$69,907 or 3%.

The change in revenues represents a minor reduction in charges to departments for legal services based on current year actual activity. The decrease in appropriations is comprised of salary savings of \$7,565 for the currently vacant Chief Assistant County Counsel, the Sr. Deputy County Counsel who is currently on acting assignment with the Chief Administrative Office, and the elimination of one vacant Legal Secretary I/II position. Additionally, County Counsel has reduced services and supplies by \$80,021 which is primarily related to the completion of a billing and case management software system upgrade in FY 2014-15 and the reduction of contracted legal services. The department is not requesting any fixed assets at this time.

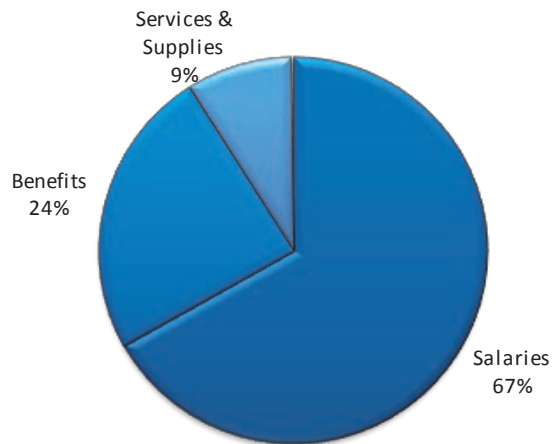
In an effort to minimize the service level impact of temporary position vacancies and the elimination of the 1.0 Legal Secretary position County Counsel has adjusted attorney workloads and continues to identify and implement operational efficiencies.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Charges for Service	386,306	351,788	381,000	458,025	458,025
Misc.	-	15	-	-	-
<b>Total Revenue</b>	<b>386,306</b>	<b>351,803</b>	<b>381,000</b>	<b>458,025</b>	<b>458,025</b>
Salaries	1,766,338	1,831,807	2,016,885	2,050,099	2,050,099
Benefits	592,233	592,535	717,918	740,739	740,739
Services & Supplies	235,541	327,245	319,189	269,168	269,168
Intrafund Transfers	2,459	4,972	5,677	6,781	6,781
<b>Total Appropriations</b>	<b>2,596,571</b>	<b>2,756,559</b>	<b>3,059,669</b>	<b>3,066,787</b>	<b>3,066,787</b>
<b>NCC</b>	<b>2,210,265</b>	<b>2,404,756</b>	<b>2,678,669</b>	<b>2,608,762</b>	<b>2,608,762</b>
<b>FTE's</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>17</b>	<b>17</b>

### Source of Funds



### Use of Funds



#### Source of Funds—County Counsel

Charge for services (\$458,025): The department charges departments with outside funding sources to cover the cost of its services. The largest portion of this revenue is derived from the Community Development Agency Transportation Division. The department also receives some revenues for legal services provided to conservatees. This revenue is projected at \$120,000.

Net County Cost (\$2,608,762): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

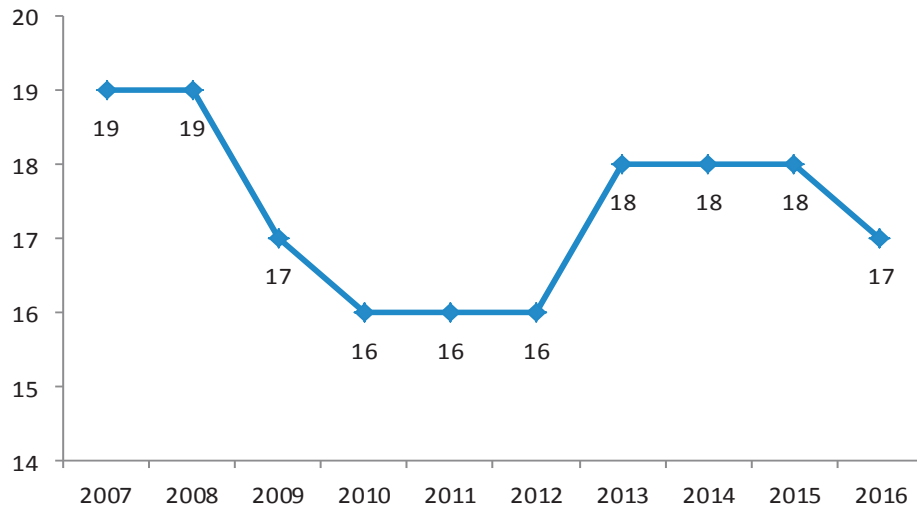
#### Use of Funds—County Counsel

Salaries and Benefits (\$2,790,838): Primarily comprised of general salaries and benefits (\$2,201,415), retirement (\$369,380), retiree health (\$18,490) workers’ compensation (\$19,291) and health insurance (\$182,262).

Services and Supplies (\$269,168): Major expenses include maintenance and updates to law library materials including code books and court updates (\$74,496), legal database subscription (\$26,088), office supplies (\$10,500), rent and lease equipment (\$9,004) contract attorney fees (\$60,000) for on-going litigation, and costs for staff training which is required by the California State Bar Association in order for the attorneys to maintain their license to practice law, Bar Association dues, and reimbursement for work related travel (\$48,755).

Intrafund Transfers (\$6,781): Intrafund transfers consist of charges from other departments for services such as mail service and stores supplies (\$5,571).

### Staffing Trend for County Counsel



County Counsel staffing has remained relatively static over the past 10 years. A reduction from 18 FTE to 17 FTE is included in the FY 2015-16 Recommended Budget. All staff is located on the West Slope, with travel to South Lake Tahoe as needed.

Classification Title	2014-2015 Adjusted Allocation	2015-2016 Dept Request	2015-2016 CAO Recm'd	Diff from Adjusted
County Counsel	1.00	1.00	1.00	-
Chief Assistant County Counsel	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	2.00	1.00	1.00	(1.00)
Principal Assistant County Counsel	1.00	1.00	1.00	-
Sr. Deputy County Counsel	3.00	3.00	3.00	-
Sr. Legal Secretary	3.00	3.00	3.00	-
<b>Department Total</b>	<b>18.00</b>	<b>17.00</b>	<b>17.00</b>	<b>(1.00)</b>

### ***Public Guardian & Elder Protection Program***

#### **Program Summary:**

These attorneys represent the Public Guardian in all facets of litigation on behalf of the County, including Probate, Limited and LPS Conservatorships from early disposition to judgment after jury or court trial and appeals to the Appellate and Supreme Courts. These attorneys also represent the Health and Human Services Agency (HHS) in areas of Elder Protection which represents the interests of senior citizens on conservatorship with the Public Guardian in all facets of litigation involving elder abuse, from detection and investigation of alleged elder abuse, to preparation of complex civil litigation for asset recovery from perpetrators. Staff provides training and renders advice to the Deputy Public Guardian staff concerning clients. When an estate or trust has assets, fees are requested and collected. Representation of the Public Guardian also encompasses advising Adult Protective Services, IHHS Programs and sometimes MSSP/Linkages. When there are sufficient assets to pay for the conservatee's needs, County Counsel will receive attorneys' fees commensurate with the conservatee's ability to pay. This discretionary program began in 2006 with the staff in the District Attorney's office, the Health and Human Services Agency (HHS), and County Counsel working in collaboration. These attorneys may provide back up to the Child Protective Services (CPS) caseloads.

### ***Child Protective Services Program***

#### **Program Summary:**

The attorneys for Health and Human Services Agency and Child Protective Services represent the Agency in all facets of litigation of Welfare & Institutions Code 300 cases from early disposition to disposition/judgment after trial, and appeals to the Appellate and Supreme Courts. The attorneys provide in-depth training, establish and review policies and procedures, and review and comment on current and proposed legislation and case law to the Agency personnel to improve case handling and outcomes including after hours consultations on warrants and placement of endangered minors. The cost of County Counsel representation for the Agency is allocated through the A-87 Cost Plan and is applied toward the County's match requirements for Social Services programs.

### ***CDA & Public Health Programs***

#### **Program Summary:**

The attorneys for Transportation, Land Use and Planning represent the Community Development Agency in all aspects of Transportation and Land Use. These attorneys represent the County in regards to Capital Improvement Programs, including the coordination of these projects from the planning and design, to the right of way acquisition/condemnation and utility relocation phase, through construction and claims management, and resolution. Staff represents the County in administrative claims and civil litigation regarding project approval, facilities and complex project development. These attorneys provide legal advice and support for all aspects of work for the transportation department, inclusive of airports and trails. These duties include the preparation, implementation, review, and defense of the County's General Plan, Zoning and Use Permits, development denials and approvals and CEQA compliance issues; Staff advises on complex land use issues such as Rare Plants, Affordable Housing, and INRMP; and reviews and guides implementation and defense of policies, procedures and programs such as the mitigation fee programs, and reviews County CEQA documents for Capital Improvement Projects. These attorneys advise the Economic Development Coordinator on Land Use issues and Human Services on Affordable Housing issues. These attorneys oversee, participate in, and / or perform defense of administrative and writ proceedings on Land Use policies and approvals. These attorneys sit with and advise various Land Use commissions including the Planning Commission and the Agriculture Commission. These attorneys advise on complex funding requirements through State and Federal sources. They also participate, advise and coordinate complex projects for other departments such as the selection of and contract for ambulance services which involve the potential for significant liability (e.g. anti-trust violations).



### ***County Counsel & Chief Assistant County Counsel Program***

#### **Program Summary:**

The County Counsel and Chief Assistant County Counsel plan and direct the activities and operations of the County Counsel's Office, and serve as the legal representative of the Board of Supervisors, all County departments, boards and commissions, on assigned litigation and business matters, mandated functions (e.g. County election proceedings, writs of habeas corpus, etc.) providing highly responsible and complex administrative support to the Board of Supervisors. In addition to evaluating day-to-day and long range legal matters having an impact on the County, the County Counsel and Chief Assistant County Counsel establish County-wide legal controls and procedures, and communicate these goals, programs, policies and procedures to staff, the public, the CAO, other County departments and state and local agencies. They maintain current knowledge of changes in directives, policies, statutes and regulations which affect operations, and make suggestions on proposed legislation and regulations concerning the County.

### ***HR, Risk and Law & Justice Program***

#### **Program Summary:**

These attorneys provide legal advice and support to all departments regarding personnel issues, grievances and disciplinary actions. These attorneys appear on behalf of departments at Civil Service Hearings, and represent the County at Public Employment Relations Board (PERB) hearings. These attorneys also sit as part of the County's Threat Assessment Team and advises on medical and disability issues in negotiations. Staff advise in labor negotiations including, Equal Employment Opportunity Commission (EEOC), Department of Fair Employment and Housing (DFEH). The attorney advising Risk Management advises in the implementation of the Affordable Care Act, health care and benefit contracts. As counsel for the Sheriff, in addition to advising on their personnel issues, this position reviews policy manuals and attends the Sheriff section meetings. On two occasions within the past several years one of our County Counsel attorneys has stepped into the position of Acting Director of Human Resources when requested by the Chief Administrative Office.

### ***General Law, EM & Contracts Program***

#### **Program Summary:**

The attorney in this assignment provides legal advice and support on a wide variety of legal issues that are encountered by any County Department. This may include the review of outside litigation claims and overseeing and assisting in directing the litigation being handled by outside counsel. Staff also review and develop responses to subpoenas and Public Record Act requests, and represent employees who have been subpoenaed as witnesses in various civil, criminal or administrative proceedings. This position represents various County Departments in writ proceedings in civil court, administrative proceedings including the State Department of Administrative Hearings, the Department of Housing and Urban Development, the Air District Hearing Board and the Assessment Appeals Board. In addition to litigation related duties, this attorney also provides support services for many County Departments and Agencies with contract review; review and advice on project bid reviews and advice regarding proposed rule adoption and ordinances. Staff also advises the Procurements and Contracts department and County Facilities Management.

### ***Administration, Operation Support Program***

#### **Program Summary:**

One Department Analyst provides administrative and fiscal support including budgeting, accounting, payroll, purchasing, and contract coordination. Three Sr. Legal Secretaries and one Legal Secretary II provide secretarial services for twelve attorneys along with direct interaction with client/departments and the general public. In addition to direct attorney support, each secretarial position is dedicated to a specific support function that works directly with client/departments in facilitating their individual programs such as Public Guardian, Child Protective Services, and General Government.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **07 County Counsel**  
 Function **General Government**  
 Activity **Counsel**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Charges for Services**

1380 Legal Services	\$ 119,490	\$ 120,000	\$ 120,000	\$ 120,000
1810 Infrnd Rev: County Counsel	232,299	261,000	338,025	338,025
Total Charges for Services	\$ 351,788	\$ 381,000	\$ 458,025	\$ 458,025

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 15	\$ -	\$ -	\$ -
Total Miscellaneous Revenues	\$ 15	\$ -	\$ -	\$ -

<b>Total Revenue</b>	<b>\$ 351,803</b>	<b>\$ 381,000</b>	<b>\$ 458,025</b>	<b>\$ 458,025</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 1,747,355	\$ 1,802,076	\$ 1,998,714	\$ 1,998,714
3001 Temporary Employees	7,439	-	-	-
3004 Other Compensation	77,013	214,809	51,385	51,385
3020 Employer Share - Employee Retirement	280,010	334,804	369,380	369,380
3022 Employer Share - Medi Care	26,986	29,268	28,910	28,910
3040 Employer Share - Health Insurance	208,799	185,454	182,262	182,262
3041 Employer Share - Unemployment Insurance	1,858	-	-	-
3042 Employer Share - Long Term Disab Insurance	2,965	4,984	4,984	4,984
3043 Employer Share - Deferred Compensation	19,142	21,080	15,422	15,422
3046 Retiree Health - Defined Contributions	15,560	17,584	18,490	18,490
3060 Employer Share - Workers' Compensation	8,097	16,744	19,291	19,291
3080 Flexible Benefits	29,119	108,000	102,000	102,000
Total Salaries and Employee Benefits	\$ 2,424,342	\$ 2,734,803	\$ 2,790,838	\$ 2,790,838

**Services and Supplies**

4041 Cnty Pass thru Telephone Chrges to Depts	\$ 262	\$ 456	\$ 456	\$ 456
4100 Insurance - Premium	6,502	12,733	12,627	12,627
4141 Maintenance - Office Equipment	53	285	285	285
4144 Maintenance - Computer System Supplies	3,772	4,350	4,350	4,350
4220 Memberships	10,426	10,609	11,075	11,075
4221 Memberships - Legislative Advocacy	2,285	2,519	2,602	2,602
4260 Office Expense	8,460	10,500	10,500	10,500
4261 Postage	1,578	2,170	2,170	2,170
4263 Subscription / Newspaper / Journals	1,649	1,985	1,785	1,785
4265 Law Books	69,055	74,496	74,496	74,496
4266 Printing / Duplicating	170	500	500	500
4267 On-Line Subscriptions	23,484	24,852	26,088	26,088
4300 Professional and Specialized Services	33,294	24,800	13,300	13,300
4315 Contract Legal Attorney	129,018	100,000	60,000	60,000
4400 Publication and Legal Notices	3,056	1,000	1,000	1,000
4420 Rents and Leases - Equipment	9,377	9,004	9,004	9,004
4461 Minor Equipment	459	-	-	-
4462 Minor Computer Equipment	402	-	-	-
4500 Special Departmental Expense	30	500	500	500
4503 Staff Development	5,701	7,680	7,680	7,680

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **07 County Counsel**  
 Function **General Government**  
 Activity **Counsel**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
4540 Staff Development	150	-	-	-
4600 Transportation and Travel	2,850	8,400	8,400	8,400
4602 Employee - Private Auto Mileage	10,765	13,200	13,200	13,200
4605 Vehicle - Rent or Lease	349	450	450	450
4606 Fuel Purchases	184	300	300	300
4608 Hotel Accommodations	3,914	8,400	8,400	8,400
Total Services and Supplies	\$ 327,245	\$ 319,189	\$ 269,168	\$ 269,168
<b>Intrafund Transfers</b>				
7210 Intrafund: Collections	\$ -	\$ 250	\$ 250	\$ 250
7223 Intrafund: Mail Service	4,580	4,854	5,341	5,341
7224 Intrafund: Stores Support	146	173	230	230
7231 Intrafund: IS Programming Support	-	-	560	560
7232 Intrafund: Maint Bldg & Improvments	245	400	400	400
Total Intrafund Transfers	\$ 4,972	\$ 5,677	\$ 6,781	\$ 6,781
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,756,559</b>	<b>\$ 3,059,669</b>	<b>\$ 3,066,787</b>	<b>\$ 3,066,787</b>
<b>Net Cost</b>	<b>\$ (2,404,756)</b>	<b>\$ (2,678,669)</b>	<b>\$ (2,608,762)</b>	<b>\$ (2,608,762)</b>

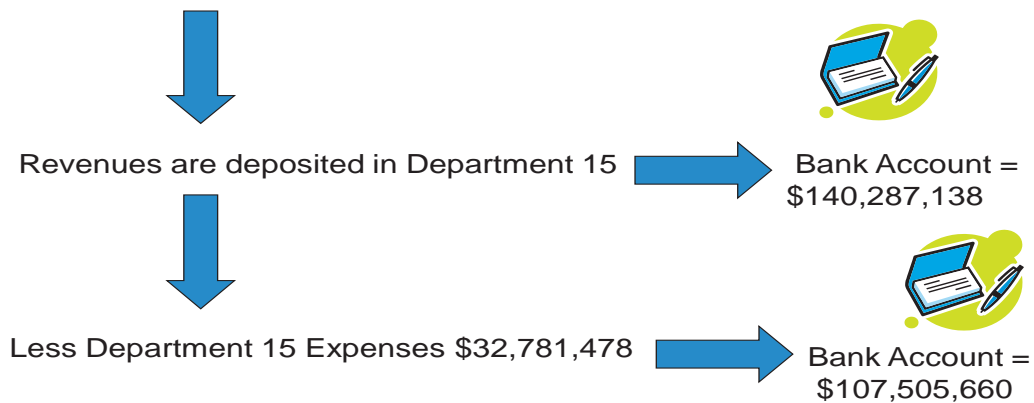


# General Fund Other Operations (Department 15)

**Department Overview**

The General Fund—Other Operations budget, commonly referred to as “Dept 15”, receives revenues not attributable to a specific County service or department. These revenues are discretionary and available to fund the Net County Cost for General Fund departments or fund discretionary programs within Non-General Fund departments in the form of a General Fund Contribution.

The Dept 15 budget includes expenditures not specific to a certain department and acts as the pass-thru account for Realignment revenues that must come through the General Fund and be passed thru to departments such as Health and Human Services.

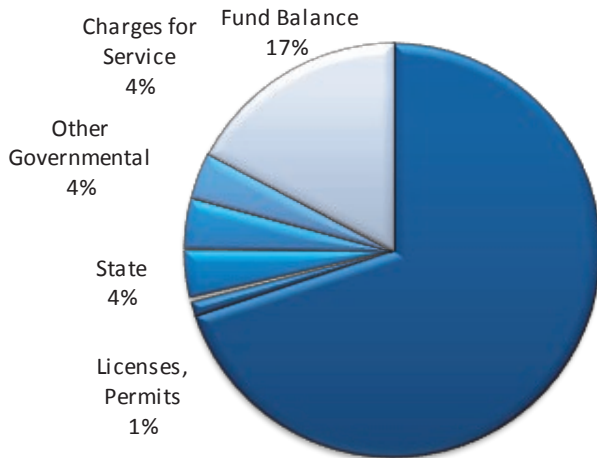


**\$107,505,660 is our annual discretionary revenue available to fund the NCC of departments**

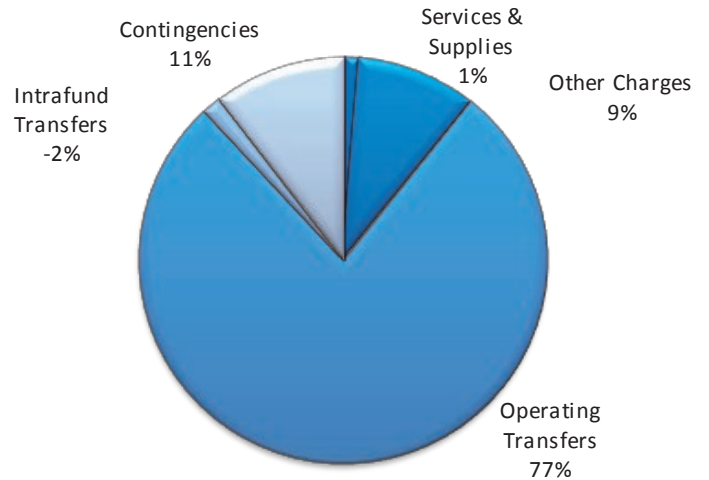
**General Fund Other Operations (Dept 15)**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Taxes	86,164,847	88,168,925	94,432,206	98,079,324	98,079,324
Licenses, Permits	819,673	976,397	975,000	1,641,000	1,641,000
Fines, Forfeitures	283,907	377,888	234,072	234,072	234,072
Use of Money	85,783	147,618	133,000	133,000	133,000
State	6,152,951	8,042,837	7,446,832	5,171,389	5,171,389
Federal	185,001	327,896	300,070	300,070	300,070
Other Governmental	5,362,823	5,319,404	5,481,697	5,381,700	5,381,700
Charges for Service	3,506,202	1,513,023	4,318,554	5,068,200	5,068,200
Misc.	31,956	142,540	-	-	-
Other Financing	7,745,184	13,956	-	-	-
Use of Reserve	-	-	-	-	-
Use of Fund Balance	-	-	-	24,278,383	24,278,383
<b>Total Revenue</b>	<b>110,338,327</b>	<b>105,030,484</b>	<b>113,321,431</b>	<b>140,287,138</b>	<b>140,287,138</b>
Benefits	16,320	19,594	20,000	25,000	25,000
Services & Supplies	513,327	414,878	463,500	415,555	415,555
Other Charges	3,291,057	3,984,183	4,009,442	3,186,276	3,186,276
Operating Transfers	12,200,829	18,829,226	18,354,679	26,140,115	26,140,115
Intrafund Transfers	(61,264)	104,721	(290,979)	(510,468)	(510,468)
Contingencies	-	-	81,000	3,525,000	3,525,000
Increase to reserve	-	-	-	-	-
<b>Total Appropriations</b>	<b>15,960,269</b>	<b>23,352,602</b>	<b>22,637,642</b>	<b>32,781,478</b>	<b>32,781,478</b>
<b>Total Discretionary Revenue</b>	<b>94,378,058</b>	<b>81,677,882</b>	<b>90,683,789</b>	<b>107,505,660</b>	<b>107,505,660</b>
Fund Balance	39,580,359	32,245,387	19,478,006		
General Reserve	9,381,221	10,002,422	10,002,422	10,002,422	1,002,422
Designation for Capital Projects	8,115,814	7,115,793	7,480,174	2,679,797	2,679,797

## Source of Funds



## Use of Funds



### Source of Funds—General Fund Other Operations (Dept 15)

Taxes (\$98,079,324):

Property Taxes (\$61,119,773): Property Tax is the County’s largest source of revenue in the General Fund. The property tax is annually imposed on the assessed value of real property (land and permanently attached improvements) and tangible personal property (movable property) as of January 1.

The FY 2015-16 Recommended Budget estimate for Property Tax revenue assumes 4% growth over FY 2014-15 year end projections.

#### Effect of Proposition 13

Proposition 13, passed by voters in 1978, limits the real property tax rate to one percent of assessed value, plus any rates imposed to fund indebtedness approved by the voters. Proposition 13 also allows increases to the value of real property at the rate of the CPI, not to exceed two percent per year based on the 1975 value, unless the property is improved or sold at which time the property is reassessed at market value. Since most property tax is guaranteed by placing a lien on the real property, properties are classified as secured or unsecured:

- Secured Property includes real and personal property located upon the property of the same owner. Secured roll property taxes are paid in two installments, due on December 10 and April 10.
- Unsecured Property is property for which the value of the lien is not sufficient to assure payment of the tax. Unsecured roll taxes are due on August 31.

#### Property Tax Distribution

El Dorado County distributes property tax proceeds to a number of local governments, school districts, and special districts within the County. The distribution is based on Assembly Bill 8 (Chapter 282, Statutes of 1979), which provides for the distribution of the proceeds generated by the 1% property tax. AB 8 allocates property tax in proportion to the share of property taxes received by a local entity prior to Proposition 13. In FY 1992-93, the State began imposing property tax shifts on local governments (discussed below). This action, coupled with annexation of territory by and subsequent growth in special districts, has resulted in a decreased proportion of property tax revenues to the County, from 31% of the Countywide tax rate in FY 1991-92 to 23.5% of the Countywide tax rate today. In other words, the County now receives only \$23.50 for every \$100 collected from County taxpayers.

## Source of Funds—General Fund Other Operations (Dept 15)

### Education Revenue Augmentation Fund (ERAF)

In FY 1992-93, the State took action to reduce its obligation for school funding, as mandated by Proposition 98, by shifting local property tax revenues to school districts via the Education Revenue Augmentation Fund (ERAF I). This was followed by two subsequent shifts in property taxes in 1993-94 (ERAF II) and FY 2004-05 (ERAF III). FY 2005-06 represented the second and last year of ERAF III where the County was obligated to shift \$1.45 million to the State as part of the State's budget solution in FY 2004-05.

Upon adoption of the ERAF program the voters were asked to approve Proposition 172 (Local Law Enforcement Sales Tax) as a backfill of property tax dollars shifted. It is important to note that the County only received 50 cents on the dollar and exchanged a discretionary revenue for one that is restricted to law enforcement (Sheriff, District Attorney, Probation and Public Defender) with statutory anti-supplanting language.

Motor Vehicle License Fees (VLF) (\$17,641,681): The VLF for each vehicle is calculated at a percentage of the vehicle's market value, as adjusted for depreciation. These fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State "in lieu" of local property taxes on the vehicle. The FY 2004-05 State budget included the second leg of the "triple flip" by swapping VLF for property tax. For FY 2014-15, the Recommended General Fund budget for discretionary Vehicle License Fees is \$17,641,681, which represents 4% growth from FY 2014-15 year end projections.

Sales Tax (\$8,676,116): The California State Board of Equalization administers revenues from sales taxes. Sales Taxes are collected at the point of sale, and then forwarded to the Board of Equalization. The County receives sales tax revenue payments based on estimates on a monthly basis with quarterly adjustments for actual receipts. Sales tax revenue can be used for any general purpose.

For FY 2015-16, the proposed estimate for sales tax receipts is \$8,676,116 which assumes 4% growth from the FY 2014-15 year end projection.

In Lieu Local Sales Tax (\$3,069,804): FY 2004-05 was the first year of the "triple flip" where one exchange included the swapping of equal amounts of sales tax revenues for property tax revenues and similarly VLF backfill revenues for property taxes. The "in lieu" sales tax amount for FY 2015-16 is budgeted at \$3,069,804 which assumes 4% growth from the FY 2014-15 year end projection.

Hotel/Motel Occupancy Tax (\$2,560,277): The Hotel/Motel Occupancy Tax is imposed on the daily rental price of a room in a lodging facility when used by visitors staying in the unincorporated portions of El Dorado County for less than 30 days. The tax rate for the County is 10% of gross room receipts and is allocated directly to General Fund functions. The FY 2015-16 Department 15 recommended budget includes \$2,560,277 in hotel/motel occupancy tax revenue which assumes no growth from projected FY 2014-15 actuals. This number does not include an additional 10% of Hotel/Motel Occupancy Tax which is distributed to the Treasurer-Tax Collector for services provided in the collection of this tax.

Other misc. taxes (\$5,011,673): This includes property transfer taxes, tax loss reserve, and timber yield.

Licenses/Permits/Franchise Fees (\$1,641,000): The County receives franchise fee from a number of garbage and cable companies. Several years ago, the majority of garbage franchise fees were shifted out of the discretionary General Fund pot and moved to the Environmental Management Department budget. The FY 2015-16 budget moves these annual fees, estimated at \$941,000 out of Environmental Management and back into Department 15 to reduce the overall structural deficit. Cable franchise fees total \$700,000.

Fines/Forfeitures/Penalties (\$234,072): Revenue recorded in this category represents delinquent property tax payments. Once again, revenue estimated includes no growth from the FY 2014-15 budget.

Use of Funds (\$133,000): Interest earnings with no growth assumed from FY 2014-15 year end projections.

State (\$5,171,389): The majority of these funds are pass-through realignment funds for Public Health, Mental Health and Human Services (\$3M). Tobacco Settlement monies (\$1.5M) are also included. El Dorado County also receives one source of State subvention revenues: homeowner property tax relief (\$595,000).

Federal (\$300,070): The County receives two sources of Federal revenue that are recorded in Department 15: Grazing Fees (\$70), and Payments in Lieu of Taxes (PILT) (\$300,000).

### **Source of Funds—General Fund Other Operations (Dept 15)**

Other Governmental (\$5,381,700): This includes casino funding in the amount of \$5,100,000 as well as funding from other governmental agencies (\$281,700).

Charges for Service (\$5,068,200): Charges for service includes a fee for the collection of property taxes for the cities of Placerville and South Lake Tahoe and a number of special districts under the account name "Assessment/Tax Collection Fees" (\$1,182,051); the General Fund charges to various non-General Fund operations, such as the Department of Transportation, Public Health, Mental Health and Environmental Management, for Building C Rent and for their share of indirect costs, referred to as A87 (\$3,703,414); and recording fees (\$182,735).

Fund Balance (\$24,278,383): The Chief Administrative Office is estimating fund balance of \$24,278,383 primarily comprised of unspent contingency (\$3.8M), departmental savings (\$6.6M), non-departmental savings (\$1M), additional non-departmental revenues (\$2.3M), and savings in the ACO fund (\$5.8M) that will be carried forward to FY 2015-16 for various projects as well as use of the Designation for Capital Projects (\$4.8M).



**Use of Funds—General Fund Other Operations (Dept 15)**

**FY 2015-16 DEPARTMENT 15 APPROPRIATIONS**

Description	Recommended Amount
General Fund Contingency	\$ 3,525,000
General Fund Contribution to the Accumulative Capital Outlay Facilities Investment	12,620,609
General Fund Contribution to the Miwok Indians for Health Programs	2,600,000
General Fund Contribution to DOT	-
General Fund Contribution to ACO fund for ERP	3,860,460
General Fund Contribution to Airports	96,344
General Fund Contribution to Parks	-
General Fund Contribution to HCED	62,741
General Fund Contribution to Health - Public Health Programs	3,973,086
Jail Medical Services Contract (CFMG)	2,138,469
Juvenile Hall Medical Services Contract (CFMG)	501,944
Emergency Medical Services (EMS)	625,542
County Medical Services Program (CMSP)	233,492
California Children's Services (CCS) Diagnostics Program Match	327,392
California Children's Services (CCS) Program Match	106,247
Healthy Families Program Match	40,000
General Fund Contribution to Human Services - Community Services	1,819,784
Area Agency on Aging Programs	1,505,543
Senior Day Care	182,373
In Home Supportive Services (IHSS) Public Authority	57,930
Community Services Administration	14,746
Special Services	981
Older American's Day	1,000
Workforce Investment Act	57,211
General Fund Contribution Health VLF Realignment	1,993,990
General Fund Contribution Health - State Local Program Realignment Match	704,192
General Fund Contribution Mental Health - VLF Realignment	100,764
General Fund Contribution Mental Health - State Local Program Realignment Match	16,510
General Fund Contribution Social Services VLF Realignment	891,635
Annual Audit Contract	70,555
Sales Tax Audit Services	20,000
CalPERS Survivor Benefit Premium Payment (annual)	25,000
CalPERS reports required for GASB 68	5,000
SB 90 Mandates	20,000
General Fund A87 Charges to Child Support (expenditure abatement)	(510,468)
University California Cooperative Extension (UCCE)	269,858
El Dorado Water & Power Authority (EDWPA)	300,000
Tahoe Regional Planning Agency (TRPA) Compact	40,000
Resource Conservation District Contracts (El Dorado & Georgetown)	154,726
General Fund Contribution to LAFCO	121,692
Increase to General Reserve	-
Increase to Reserves for Capital Projects	-
<b>TOTAL</b>	<b>\$ 32,781,478</b>

**Use of Funds—General Fund Other Operations (Dept 15)**

**Net County Cost distribution by Department  
(does not include General Fund contributions)**

	<b>2015-16 NCC</b>	<b>Prior Year NCC</b>	<b>Variance</b>	<b>% of Total NCC</b>
BOS	1,441,900	1,723,063	(281,163)	1.34%
CAO	7,252,598	7,352,168	(99,570)	6.75%
A/C	2,815,297	2,720,607	94,690	2.62%
Treasurer	930,099	1,125,658	(195,559)	0.87%
Assessor	3,355,814	3,113,056	242,758	3.12%
County Counsel	2,608,762	2,678,669	(69,907)	2.43%
Human Resources	1,732,298	1,975,710	(243,412)	1.61%
Information Technologies	7,415,964	7,841,019	(425,055)	6.90%
Economic Development/Parks & Trails	1,675,813	2,537,476	(861,663)	1.56%
Recorder Clerk	971,353	973,368	(2,015)	0.90%
<b>Subtotal</b>	<b>30,199,898</b>	<b>32,040,794</b>	<b>(1,840,896)</b>	<b>28.09%</b>
Grand Jury	75,299	80,147	(4,848)	0.07%
Courts	1,190,650	1,754,016	(563,366)	1.11%
District Attorney	5,869,720	5,566,031	303,689	5.46%
Public Defender	3,302,172	3,467,797	(165,625)	3.07%
Sheriff	44,533,143	44,193,100	340,043	41.42%
Probation	11,288,007	10,962,802	325,205	10.50%
<b>Subtotal</b>	<b>66,258,991</b>	<b>66,023,893</b>	<b>235,098</b>	<b>61.63%</b>
Surveyor	1,257,404	1,594,862	(337,458)	1.17%
Agriculture	458,929	466,517	(7,588)	0.43%
DOT - County Engineer & Cemeteries	551,222	663,647	(112,425)	0.51%
Development Services	3,310,512	3,886,328	(575,816)	3.08%
Environmental Mgt	327,568	-	327,568	0.30%
<b>Subtotal</b>	<b>5,905,635</b>	<b>6,611,354</b>	<b>(705,719)</b>	<b>5.49%</b>
Health - Animal Control	1,470,296	1,306,330	163,966	1.37%
HHSA - Admin	(113,329)	(310,096)	196,767	-0.11%
Veterans	475,300	486,537	(11,237)	0.44%
Human Services	1,678,641	1,769,837	(91,196)	1.56%
Library	1,630,228	1,732,118	(101,890)	1.52%
Child Support Services	-	-	-	0.00%
<b>Subtotal</b>	<b>5,141,136</b>	<b>4,984,726</b>	<b>156,410</b>	<b>4.78%</b>
<b>Total Department</b>	<b>107,505,660</b>	<b>109,660,767</b>	<b>(2,155,107)</b>	<b>100.00%</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **15 Gen Fund Other Operations**  
 Function **General Government**  
 Activity **Other General**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Taxes**

0100 Property Taxes - Current Secured	\$ 52,448,731	\$ 57,782,758	\$ 58,658,181	\$ 58,658,181
0110 Property Taxes - Current Unsecured	1,052,249	1,107,366	1,206,446	1,206,446
0120 Property Taxes - Prior Secured	(12,092)	(12,920)	(11,919)	(11,919)
0130 Property Taxes - Prior Unsecured	(8,393)	23,130	22,240	22,240
0140 Supplemental Property Taxes - Current	796,828	101,505	780,000	780,000
0150 Supplemental Property Taxes - Prior	310,837	575,138	464,825	464,825
0160 Sales and Use Tax	7,608,572	8,308,884	8,676,116	8,676,116
0162 In-Lieu Local Sales and Use Tax	2,639,090	2,839,923	3,069,804	3,069,804
0171 Hotel and Motel Occupancy Tax	2,125,202	2,750,610	2,560,277	2,560,277
0172 Property Transfer Tax	1,924,898	1,840,697	1,926,673	1,926,673
0174 Timber Yield Tax	86,654	85,000	85,000	85,000
0178 Tax Loss Reserve	3,040,962	3,000,000	3,000,000	3,000,000
0179 Property Tax In-Lieu of Vehicle License Fee	16,155,386	16,963,155	17,641,681	17,641,681
<b>Total Taxes</b>	<b>\$ 88,168,924</b>	<b>\$ 95,365,246</b>	<b>\$ 98,079,324</b>	<b>\$ 98,079,324</b>

**Licenses, Permits and Franchises**

0251 Franchise - Garbage	\$ 275,000	\$ 318,936	\$ 941,000	\$ 941,000
0252 Franchise - Cable	701,397	700,000	700,000	700,000
<b>Total Licenses, Permits and Franchises</b>	<b>\$ 976,397</b>	<b>\$ 1,018,936</b>	<b>\$ 1,641,000</b>	<b>\$ 1,641,000</b>

**Fines, Forfeitures and Penalties**

0346 Asset Forfeiture - State	\$ 278	\$ -	\$ -	\$ -
0360 Penalties and Costs on Delinquent Taxes	377,610	245,103	234,072	234,072
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$ 377,888</b>	<b>\$ 245,103</b>	<b>\$ 234,072</b>	<b>\$ 234,072</b>

**Revenue from Use of Money and Property**

0400 Interest	\$ 147,618	\$ 133,000	\$ 133,000	\$ 133,000
<b>Total Revenue from Use of Money and Property</b>	<b>\$ 147,618</b>	<b>\$ 133,000</b>	<b>\$ 133,000</b>	<b>\$ 133,000</b>

**Intergovernmental Revenue - State**

0540 State - Motor Vehicle In-lieu Tax	\$ 65,445	\$ 70,000	\$ 70,000	\$ 70,000
0543 State - Vehicle License Collection	66,131	66,131	66,131	66,131
0544 State - Veh Lic Realignment - MentHlth	-	-	34,633	34,633
0545 State - Veh Lic Realignment - Health	4,721,221	3,743,505	1,993,990	1,993,990
0546 State - Veh Lic Realignment - Soc Serv	1,160,201	1,033,196	891,635	891,635
0820 State - Homeowners' Property Tax Relief	594,949	595,000	595,000	595,000
0881 State - Mandated Reimbursements	-	439,000	20,000	20,000
0908 State - Tobacco Settlement Fund	1,434,891	1,500,000	1,500,000	1,500,000
<b>Total Intergovernmental Revenue - State</b>	<b>\$ 8,042,837</b>	<b>\$ 7,446,832</b>	<b>\$ 5,171,389</b>	<b>\$ 5,171,389</b>

**Intergovernmental Revenue - Federal**

1080 Federal - Grazing Fee	\$ 59	\$ 70	\$ 70	\$ 70
1090 Federal - In-Lieu Taxes	327,838	300,000	300,000	300,000
<b>Total Intergovernmental Revenue - Federal</b>	<b>\$ 327,896</b>	<b>\$ 300,070</b>	<b>\$ 300,070</b>	<b>\$ 300,070</b>

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 219,404	\$ 220,000	\$ 281,700	\$ 281,700
1207 Shingle Springs Rancheria	5,100,000	5,100,000	5,100,000	5,100,000

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **15 Gen Fund Other Operations**  
 Function **General Government**  
 Activity **Other General**

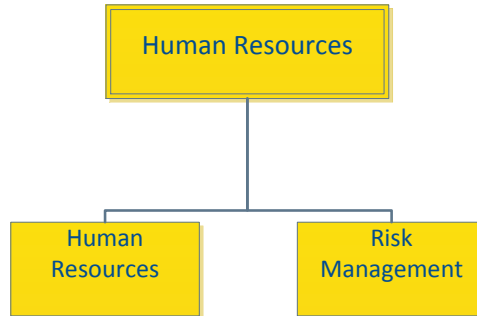
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested <input checked="" type="checkbox"/>	2015-16 CAO Recommended
1	2	3	4	5
Total Revenue Other Governmental Agencies	\$ 5,319,404	\$ 5,320,000	\$ 5,381,700	\$ 5,381,700
<b>Charges for Services</b>				
1300 Assessment and Tax Collection Fees	\$ 1,504,650	\$ 1,182,051	\$ 1,182,051	\$ 1,182,051
1600 Recording Fees	168,406	175,000	182,735	182,735
1800 Interfund Revenue	(160,033)	2,953,768	3,703,414	3,703,414
Total Charges for Services	\$ 1,513,023	\$ 4,310,819	\$ 5,068,200	\$ 5,068,200
<b>Miscellaneous Revenues</b>				
1940 Miscellaneous Revenue	\$ 18,912	\$ -	\$ -	\$ -
1952 Unclaimed Cash	123,628	-	-	-
Total Miscellaneous Revenues	\$ 142,540	\$ -	\$ -	\$ -
<b>Other Financing Sources</b>				
2020 Operating Transfers In	\$ 13,956	\$ -	\$ -	\$ -
Total Other Financing Sources	\$ 13,956	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 105,030,484</b>	<b>\$ 114,140,006</b>	<b>\$ 116,008,755</b>	<b>\$ 116,008,755</b>
<b>Salaries and Employee Benefits</b>				
3000 Permanent Employees / Elected Officials	\$ 19,541	\$ 20,000	\$ 25,000	\$ 25,000
3060 Employer Share - Workers' Compensation	53	-	-	-
Total Salaries and Employee Benefits	\$ 19,594	\$ 20,000	\$ 25,000	\$ 25,000
<b>Services and Supplies</b>				
4100 Insurance - Premium	\$ 72	\$ -	\$ -	\$ -
4300 Professional and Specialized Services	96,306	88,500	110,555	110,555
4500 Special Departmental Expense	-	-	5,000	5,000
4501 Special Projects	318,500	375,000	300,000	300,000
Total Services and Supplies	\$ 414,878	\$ 463,500	\$ 415,555	\$ 415,555
<b>Other Charges</b>				
5240 Contribution To Non-county Governmental	\$ 3,984,183	\$ 4,009,442	\$ 3,186,276	\$ 3,186,276
Total Other Charges	\$ 3,984,183	\$ 4,009,442	\$ 3,186,276	\$ 3,186,276
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 18,829,227	\$ 24,266,371	\$ 26,140,115	\$ 26,140,115
Total Other Financing Uses	\$ 18,829,227	\$ 24,266,371	\$ 26,140,115	\$ 26,140,115
<b>Intrafund Abatement</b>				
7367 Intrafund Abatement: Child Support Services	\$ 104,721	\$ (290,979)	\$ (510,468)	\$ (510,468)
Total Intrafund Abatement	\$ 104,721	\$ (290,979)	\$ (510,468)	\$ (510,468)
<b>Appropriations for Contingencies</b>				
7700 Contingency	\$ -	\$ -	\$ 3,525,000	\$ 3,525,000
Total Appropriations for Contingencies	\$ -	\$ -	\$ 3,525,000	\$ 3,525,000
<b>Total Expenditures/Appropriations</b>	<b>\$ 23,352,602</b>	<b>\$ 28,468,334</b>	<b>\$ 32,781,478</b>	<b>\$ 32,781,478</b>
<b>Net Cost</b>	<b>\$ 81,677,882</b>	<b>\$ 85,671,672</b>	<b>\$ 83,227,277</b>	<b>\$ 83,227,277</b>





# Human Resources

## Organizational Chart



### Goals

Expand and support recruitment and retention strategies

Project Management Team for the classification and compensation studies

Engage in Labor Negotiations with expiring MOUs.

Update Personnel Rules.

Complete the review and updating of pre-employment testing requirements for all job descriptions

Reduce workers' compensation and generate savings via focused analysis on utilization and bill review program performance.

Maintain regulatory compliance with complex Affordable Care Act (ACA) mandates to avoid fines and secure integrity of County health fund.

Finalize and assist implementation of revised Injury & Illness Prevention Program (IIPP) to comply with CAL/OSHA Create comprehensive Risk Management Annual Report

### Accomplishments

Conducted & completed countywide cultural assessment

Concluded countywide training of ethics and harassment training

Reduced workers compensation claims by 7.5% from prior year

### ***Department Overview***

In support of the County of El Dorado's commitment to a highly qualified, productive and service oriented workforce, the Human Resources Division supports employee and department success through organizational and employee development. The mission of the Risk Management Division is to provide proactive risk management solutions that will safeguard our citizens and employees, and strengthen and preserve the viability and economic stability of our County.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Human Resources	\$1,732,298		\$1,732,298	10.00
Risk Management	\$40,988,111	\$40,988,111	\$0	5.50
<i>TOTAL</i>	<i>\$42,720,409</i>	<i>\$40,988,111</i>	<i>\$1,732,298</i>	<i>15.50</i>

## Recommended Budget Highlights for Human Resources

The Recommended Budget represents an overall decrease of \$2,827,027 or 6% in revenues and a decrease of \$3,070,439 or 7% in appropriations when compared to the FY 2014-15 approved budget. The Net County Cost has decreased \$243,412 or 12%.

The Human Resources Division receives no revenues. Revenues for the Risk Management internal service fund are set based on full cost billing for Risk programs and have decreased \$2,827,027 from FY 2014-15 along with corresponding program cost decreases (primarily in the health insurance program). Funding for the Liability and Worker's Compensation programs is based on actuarial analysis and recommendations of Bickmore Risk Services and Consulting.

Appropriations are decreasing \$3,070,439 primarily due to reductions in costs for the County's health insurance programs. Salaries and benefits are decreasing based on savings for the Director of Human Resources for 6 months of the fiscal year, and a vacant 0.5 FTE Human Resources Technician that will be deleted.

Professional & specialized services for Human Resources and Risk Management are recommended at \$2,294,879 and are decreasing \$578,207 due to reductions in projected costs for legal services related to liability programs and third Party Administrator agreements (-\$154,299), and completion of contracts related to the County's cultural assessment in FY 2014-15 (-\$257,488). Professional & specialized services for Human Resources in FY 2015-16 include:

Classification Study	\$200,000
Labor Negotiations	\$75,000
Outside Investigations	\$65,000
NeoGov Employment Application system	\$35,000
Civil Service Commission	\$30,000
Legal Services	\$30,000
Recruitment Test Rentals	\$30,000
Unemployment Management contract	\$3,000

The Recommended Budget includes the deletion of 1.0 FTE Principal Risk Management Analyst and the addition of 1.0 FTE Risk Management Technician to true up the department's personnel allocation for a previously authorized underfill at the Risk Management Technician level, and the deletion of a vacant 0.5 FTE Human Resources Technician. Additionally, salary savings for the Director of Human Resources is included for 6 months of the fiscal year.

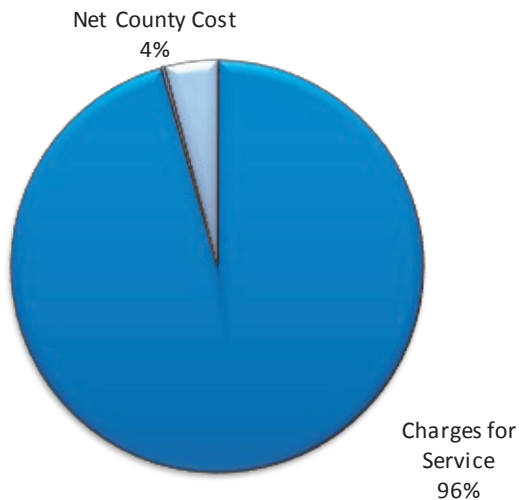
### Impact of Budget Reductions:

Reduced salaries and benefits related to the 6 month vacancy of the Human Resources Director position will result in less direct program oversight and deletion of 0.5 FTE Human Resources Technician will result in slower response times to departments requesting assistance for personnel matters and processing of personnel recruitments.

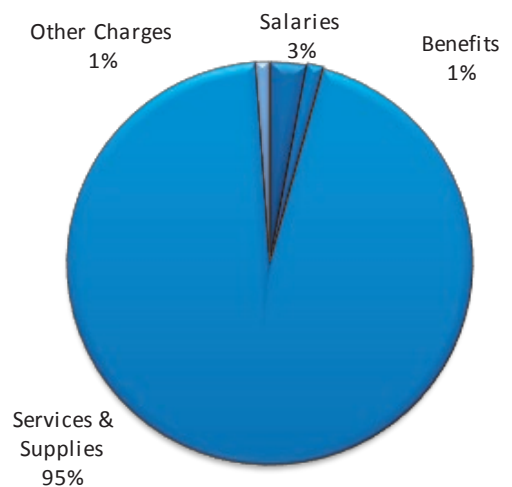
## Human Resources

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Taxes	-	40,946	-	-	-
Use of Money	72,832	64,364	36,086	30,000	30,000
Charges for Service	30,665,584	32,734,374	38,498,479	40,831,811	40,831,811
Misc.	33,065	422,152	69,055	-	-
Fund Balance	5,132,975	7,995,659	21,000	126,300	126,300
<b>Total Revenue</b>	<b>35,904,456</b>	<b>41,257,495</b>	<b>38,624,620</b>	<b>40,988,111</b>	<b>40,988,111</b>
Salaries	773,868	2,430,773	1,160,482	1,230,977	1,230,977
Benefits	415,176	4,933,620	616,738	587,370	587,370
Services & Supplies	35,446,693	34,781,408	37,978,453	40,459,541	40,459,541
Other Charges	335,080	442,812	576,008	440,641	440,641
Fixed Assets	3,840		2,000	-	-
Intrafund Transfers	8,207	5,502	209,925	1,880	1,880
<b>Total Appropriations</b>	<b>36,982,864</b>	<b>42,594,115</b>	<b>40,543,606</b>	<b>42,720,409</b>	<b>42,720,409</b>
<b>NCC</b>	<b>1,078,408</b>	<b>1,336,620</b>	<b>1,918,986</b>	<b>1,732,298</b>	<b>1,732,298</b>
<b>FTE's</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>16</b>	<b>16</b>

**Source of Funds**



**Use of Funds**





### **Source of Funds—Human Resources**

Use of Money & Property (\$30,000): Interest revenue is generated by the cash reserves held in the Risk Management special revenue fund.

Charge for Services (\$40,831,811): Revenues to fund the Liability Programs (\$4,069,091), the Workers Compensation & Medical Leave Programs (\$5,583,808), and the Employee Benefits programs (\$31,178,912) are generated through cost-applied charges to departments, employee payroll deductions, and payments from retirees.

Fund Balance (\$126,300): Use of fund balance is necessary to offset anticipated program expenses that were not included in the cost applied charges to departments.

Net County Cost (\$1,732,298): The Human Resources Division of the department is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### **Use of Funds—Human Resources**

Salaries & Benefits (\$1,818,347): Primarily comprised of general salaries and benefits (\$1,230,977), retirement (\$260,992), health insurance (\$138,992), retiree health (\$16,436), and workers' compensation (\$59,348).

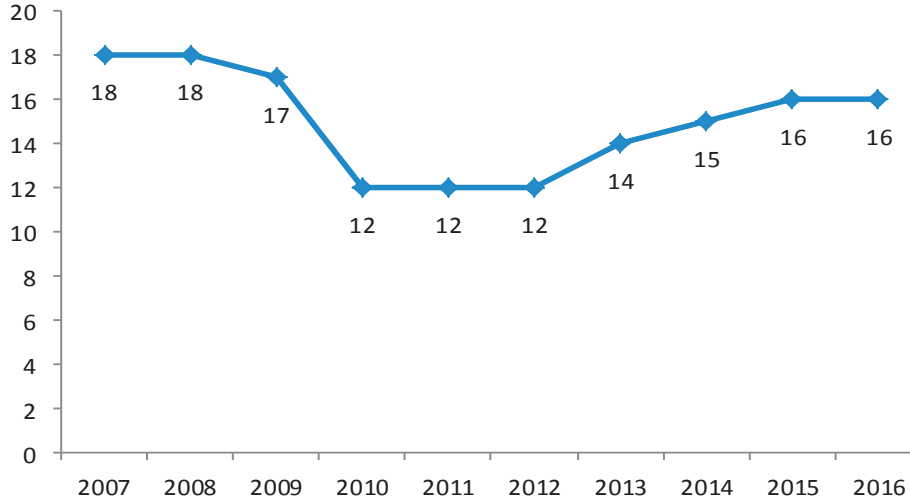
Services & Supplies (\$40,459,541): Primarily comprised of insurance premiums and claims payments in the Employee Health and Other Benefits programs (\$31,069,556), Workers Compensation & Medical Leave programs (\$5,202,257), and Liability programs (\$2,228,659); and professional & legal services for Risk Management programs (\$1,826,559) and Human Resources programs (\$468,320).

Other Charges (\$440,641) Charges to Risk Management by other County departments for services including Chief Administrative Office fiscal support, County Counsel, IT programming, and the Risk Management share of A-87 Cost Allocation Plan charges.

Intrafund Transfers (\$2,381,645): The largest portion of the appropriations in this character (\$1,874,000) is the transfer from the Retiree Health sub-fund into the health benefits sub-fund to cover the County's contribution for retiree health insurance. Other intrafund transfers include the sharing of internal administrative costs within the Risk program budgets (\$505,765) and charges from other departments to Human Resources General Fund functions for services such as mail service (\$1,703) and stores support (\$173).

Intrafund Abatements (-\$2,379,765): This amount reflects the abatement side of the internal transfers within the Risk Management funds described above (retiree health transfer and sharing of internal administrative costs).

### Staffing Trend for Human Resources



Staffing for the Human Resources Department declined from a high of 18 FTEs in 2007 to a low of 12 FTEs in 2009-2012 as a result of countywide budget reductions. In 2013, the County began to restore allocations for Human Resources/ Risk Management to 16 FTEs in FY 2014-15. The deletion of a vacant 0.5 FTE Human Resources Technician is included in the Recommended Budget for FY 2015-16 resulting in 15.5 FTEs for the department. All staff are located on the West Slope.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Director of Human Resources	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	-
Human Resources Technician	4.00	4.00	3.50	(0.50)
Office Assistant I/II	1.00	1.00	1.00	-
Principal Human Resources Analyst	1.00	1.00	1.00	-
Principal Risk Management Analyst	1.00	-	-	(1.00)
Risk Management Analyst	2.00	2.00	2.00	-
Risk Management Technician	-	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	-
Sr. Human Resources Analyst	2.00	2.00	2.00	-
Sr. Risk Management Analyst	1.00	1.00	1.00	-
Training and Organizational Development Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	<b>16.00</b>	<b>16.00</b>	<b>15.50</b>	<b>(0.50)</b>

## **Human Resources, Human Resources Program**

### **Program Summary:**

Responsible for business support functions including response to all public and departmental inquiries; processing and verifying all payroll/personnel changes; maintaining official personnel files; developing and modifying personnel policies and systems; maintaining and revising official position allocation lists, salary tables, classification descriptions; and developing and revising Countywide Human Resources programs and policies.

Under the Meyers-Millias-Brown Act, negotiate and administer all labor contracts; interpret MOU and policy provisions; investigate and respond to grievances; meet and confer on the development and modification of all Countywide and departmental policies affecting wages, hours, terms and conditions of employment. This program has responsibility for overseeing all bargaining unit modifications. The department utilizes the services of a third party administrator on an "as needed" basis to provide legal advice and representation in employment and labor relation matters.

Recruitment: Develop and administer classification related advertising, outreach, and testing methodology to maximize reasonable competition and ensure compliance with Civil Service Rules, Federal, and State laws. Prepare certified employment lists utilizing the results of the recruitment process.

Classification/Salary Administration: Conducts analytical studies to ensure that employees are working within stated classifications; maintains and revises the classification plan to appropriately reflect span of responsibility, typical duties, and required qualifications in accordance with Federal, State and local laws, local ordinances, rules and policies. This program has responsibility for interpretation and correct implementation of wage and hour requirements mandated by the Fair Labor Standards Act and labor contracts.

Discipline, EEO, Discrimination Complaints: Assists departments in the preparation of disciplinary actions; investigates discrimination complaints; interprets laws, rules and procedures, and maintains Equal Employment Opportunity (EEO) policies and standards to ensure compliance with Federal, State and local laws and regulations; and prepares Equal Employment Opportunity Plans (EEOs) required by the Federal and State governments for receipt of Federal and State program funding. A third party administrator provides investigative services on an "as needed" basis for discipline and discrimination complaints.

Training and Orientation: Conducts orientation sessions for new hires; develops, coordinates and provides training on topics which have applicability across departmental lines; and as appropriate within budgetary limitations.

### **Program Accomplishments:**

- ◆ Completed an I-9 Employment Eligibility Verification audit.
- ◆ Through effective management of unemployment claims, Human Resources was able to avoid \$146,664 potential unemployment liability.
- ◆ Four Memorandums of Understanding with labor groups were ratified and approved by the Board of Supervisors.
- ◆ Offered nine Employment Relations Consortium trainings, two webinars and three Human Resources lead trainings were provided to County employees in addition to the Supervisors' Academy.
- ◆ Human Resources managed 267 recruitments, which resulted in 6,012 applications.

## **Human Resources, Risk Management Program**

### **Program Summary:**

#### Operation Support

Responsible for administrative and business support functions to include the preparation and monitoring of the department's budget, accounting operations, payroll, purchasing and contract coordination, computer services and support. Respond to public and departmental contacts.

#### Loss Control

This program focuses on identifying El Dorado County's exposure to accidental losses, analyzing the risk factors associated with those losses, and the development of programs to prevent or reduce losses to both County employees and assets. Program elements include employee safety, Injury and Illness Prevention Program (IIPP), and attention to workplace violence prevention and other critical incidents.

#### Liability Programs

Liability management focuses on identifying El Dorado County's exposure to accidental losses, analyzing the risk factors associated with those losses, identifying trends in losses and managing their reduction. This program also coordinates procurement of insurance such as excess insurance, airport liability, medical malpractice, property, and other types of risk transfer. Program elements include contract review, insurance, risk transfer, pre-employment medicals, fitness-for-duty exams, ergonomics, employee safety, and violence prevention. The Liability Program, which includes Loss Control and Operations Support, is funded by revenues from cost applied charges to the departments.

#### Worker's Compensation & Medical Leave Management

Administration of all employee disability management programs such as workers' compensation, sick leave, long term disability (LTD), life insurance, Family & Medical Leave Act (FMLA), California Family Rights Act (CFRA), and CalPERS disability retirements. Early return to work is promoted through a modified work program, reasonable accommodation in accordance with the Americans with Disabilities Act (ADA), and coordination with employees on medical leaves, and their respective department supervisors and managers. The Medical Leave Management Program is funded by revenues from cost applied charges to the departments.

#### Employee Benefits

County-sponsored Health Benefits are provided for employees and their family members and eligible retirees. Benefits are delivered through a number of contracts establishing and administering both fully insured and self-insured health plans and add-in programs all with privacy compliance. The focus on privacy compliance is to ensure that countywide practices, procedures and training related to privacy issues are compliant with federal, state and local regulations and requirements, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA). Major vendors and contractors include Blue Shield of California, United Health Care, Kaiser, Delta Dental, and Vision Service Plans. The Employee Benefit Program supports the Retiree Health. The Employee Benefit Program is funded by revenues from cost applied charges to the departments and partial premium payments from employees and retirees.

### **Program Accomplishments:**

- ◆ Streamlined the pre-employment referral process for County departments by centralizing service through Risk Management Division.
- ◆ Hired a new Risk Management Technician to enhance best business practices and provide capacity to deliver services.
- ◆ Reduced FY2014 workers' compensation claims 7.5% from prior year.
- ◆ Recovered property losses totaling \$780,590 through aggressive subrogation claim efforts

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **08 Human Resources**  
 Function **General Government**  
 Activity **Personnel**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested <input checked="" type="checkbox"/>	CAO Recommended
1	2	3	4	5

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 70	\$ -	\$ -	\$ -
1942 Miscellaneous Reimbursement	-	5,945	-	-
Total Miscellaneous Revenues	\$ 70	\$ 5,945	\$ -	\$ -
<b>Total Revenue \$ 70 \$ 5,945 \$ - \$ -</b>				

**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 614,353	\$ 770,908	\$ 785,708	\$ 785,708
3001 Temporary Employees	21,666	30,000	30,000	30,000
3002 Overtime	1,467	2,347	2,000	2,000
3004 Other Compensation	5,974	5,000	5,000	5,000
3020 Employer Share - Employee Retirement	115,737	156,467	171,070	171,070
3022 Employer Share - Medi Care	9,254	11,333	11,392	11,392
3040 Employer Share - Health Insurance	137,970	131,477	120,849	120,849
3041 Employer Share - Unemployment Insurance	1,190	2,040	-	-
3042 Employer Share - Long Term Disab Insurance	1,025	2,061	1,965	1,965
3043 Employer Share - Deferred Compensation	400	1,200	-	-
3046 Retiree Health - Defined Contributions	6,214	7,815	8,218	8,218
3060 Employer Share - Workers' Compensation	1,936	7,836	8,904	8,904
3080 Flexible Benefits	9,066	60,000	58,500	58,500
Total Salaries and Employee Benefits	\$ 926,251	\$ 1,188,484	\$ 1,203,606	\$ 1,203,606

**Services and Supplies**

4041 Cnty Pass thru Telephone Chrges to Depts	\$ 551	\$ -	\$ -	\$ -
4060 Food and Food Products	1,876	3,700	2,000	2,000
4080 Household Expense	50	-	-	-
4100 Insurance - Premium	4,975	5,468	5,592	5,592
4141 Maintenance - Office Equipment	-	250	-	-
4220 Memberships	1,180	6,695	1,500	1,500
4260 Office Expense	5,417	4,000	4,000	4,000
4261 Postage	350	460	250	250
4263 Subscription / Newspaper / Journals	-	110	-	-
4264 Books / Manuals	-	1,350	1,350	1,350
4266 Printing / Duplicating	(85)	216	-	-
4300 Professional and Specialized Services	344,269	666,908	468,320	468,320
4312 Arbitrator	600	-	-	-
4400 Publication and Legal Notices	5,394	3,000	3,000	3,000
4420 Rents and Leases - Equipment	10,891	5,400	6,300	6,300
4461 Minor Equipment	1,919	636	500	500
4462 Minor Computer Equipment	9,940	2,000	1,500	1,500
4500 Special Departmental Expense	687	1,800	500	500
4502 Educational Materials	7,376	4,050	20,000	20,000
4503 Staff Development	4,564	14,300	10,000	10,000
4529 Software License	-	2,600	-	-
4600 Transportation and Travel	1,508	300	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **08 Human Resources**  
 Function **General Government**  
 Activity **Personnel**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4602 Employee - Private Auto Mileage	1,107	5,200	-	-
4605 Vehicle - Rent or Lease	145	250	-	-
4606 Fuel Purchases	30	-	-	-
4608 Hotel Accommodations	2,188	2,229	2,000	2,000
4620 Utilities	6	-	-	-
Total Services and Supplies	\$ 404,936	\$ 730,922	\$ 526,812	\$ 526,812
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 87	\$ -	\$ -	\$ -
7223 Intrafund: Mail Service	2,148	2,309	1,707	1,707
7224 Intrafund: Stores Support	-	216	173	173
7231 Intrafund: IS Programming Support	532	-	-	-
7232 Intrafund: Maint Bldg & Improvmnts	2,735	3,000	-	-
Total Intrafund Transfers	\$ 5,502	\$ 5,525	\$ 1,880	\$ 1,880
<b>Total Expenditures/Appropriations</b>	<b>\$ 1,336,690</b>	<b>\$ 1,924,931</b>	<b>\$ 1,732,298</b>	<b>\$ 1,732,298</b>
<b>Net Cost</b>	<b>\$ (1,336,620)</b>	<b>\$ (1,918,986)</b>	<b>\$ (1,732,298)</b>	<b>\$ (1,732,298)</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1	EI Dorado County Operation of Internal Service Fund Fiscal Year 2015-16				Schedule 10
				Fund Title	Risk
				Service Activity	Self Insurance
Operating Detail	2013-14 Actual	2014-15 Actual Estimated	2015-16 Department Requested	2015-16 CAO Recommended	
1	2	3	4	5	
<b>Operating Revenues</b>					
1760 Risk Management Program Services	\$ 32,734,374	\$ 38,489,340	\$ 40,831,811	\$ 40,831,811	
1800 Interfund Revenue	-	3,194	-	-	
<b>Charges for Services</b>	<b>32,734,374</b>	<b>38,492,534</b>	<b>40,831,811</b>	<b>40,831,811</b>	
<b>Total Operating Revenues</b>					
	<b>\$ 32,734,374</b>	<b>\$ 38,492,534</b>	<b>\$ 40,831,811</b>	<b>\$ 40,831,811</b>	
<b>Operating Expenses</b>					
<b>Salaries and Employee Benefits</b>					
3000 Permanent Employees / Elected Officials	\$ 331,398	\$ 352,097	\$ 406,139	\$ 406,139	
3002 Overtime	19	-	-	-	
3004 Other Compensation	1,455,898	130	2,130	2,130	
3020 Employer Share - Employee Retirement	61,729	71,182	89,922	89,922	
3022 Employer Share - Medi Care	5,096	5,096	5,889	5,889	
3040 Employer Share - Health Insurance	4,555,307	83,292	18,143	18,143	
3042 Employer Share - Long Term Disab Insurance	509	896	856	856	
3043 Employer Share - Deferred Compensation	1,644	-	-	-	
3046 Retiree Health - Defined Contributions	6,428	6,838	8,218	8,218	
3060 Employer Share - Workers' Compensation	7,813	36,165	50,444	50,444	
3080 Flexible Benefits	12,301	33,040	33,000	33,000	
Change in Compensated Absences	-	-	-	-	
<b>Salaries and Employee Benefits</b>	<b>6,438,142</b>	<b>588,736</b>	<b>614,741</b>	<b>614,741</b>	
4020 Clothing & Personal Supplies	14	-	-	-	
4041 Cnty Pass thru Telephone Charges to Depts	186	200	-	-	
4080 Household Expense	59	100	-	-	
4100 Insurance - Premium	25,244	82,459	67,840	67,840	
4101 Insurance - Premium Additional Liability	2,131,195	2,801,000	3,016,552	3,016,552	
4104 Insurance - Current Year Claims	30,873,064	32,136,650	35,048,560	34,970,862	
4140 Maintenance - Equipment	-	500	-	-	
4220 Memberships	485	980	500	500	
4221 Memberships - Legislative Advocacy	30,889	33,000	31,000	31,000	
4260 Office Expense	2,977	3,500	2,916	2,916	
4261 Postage	3,821	4,200	4,000	4,000	
4262 Software	-	7,500	-	-	
4263 Subscription / Newspaper / Journal	580	1,000	500	500	
4264 Books / Manuals	20	1,000	-	-	
4266 Printing / Duplicating	5,114	6,000	5,000	5,000	
4300 Professional and Specialized Services	9,017	342,129	246,000	246,000	
4304 Agency Administrative Fee	240,300	302,517	359,846	359,846	
4313 Legal Services	10,223	10,000	15,000	15,000	
4315 Contract Legal Attorney	516,306	700,000	586,501	586,501	
4323 Psychiatric Medical Services	-	5,000	5,000	5,000	
4324 Med, Dental, and Lab Services	-	60,000	60,000	60,000	
4338 Third Party Administrator - Risk Mngmt	513,468	576,212	554,212	554,212	
4400 Publication and Legal Notices	-	900	700	700	
4420 Rents and Leases - Equipment	-	4,500	800	800	
4440 Rents and Leases - Building and Improvements	-	413	-	-	
4461 Minor Equipment	553	1,000	650	650	
4462 Equipment - Computer	52	2,000	-	-	
4500 Special Department Expense	1,350	800	500	500	

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Operation of Internal Service Fund Fiscal Year 2015-16			Schedule 10	
				Fund Title Service Activity	Risk Self Insurance	
Operating Detail	2013-14 Actual	2014-15 Actual Estimated	2015-16 Department Requested	2015-16 CAO Recommended		
1	2	3	4	5		
4502 Educational Materials	899	1,500	-	-		
4503 Staff Development	5,140	15,500	-	-		
4507 Fire and Safety Supplies	3,750	8,500	4,250	4,250		
4529 Software License	-	130,900	-	-		
4600 Transportation and Travel	120	1,575	100	100		
4602 Employee - Private Auto Mileage	1,544	1,930	-	-		
4605 Rent and Lease: Vehicle	-	500	-	-		
4606 Fuel Purchases	-	350	-	-		
4608 Hotel Accomodations	102	3,216	-	-		
<b>Services and Supplies</b>	<b>34,376,472</b>	<b>37,247,531</b>	<b>40,010,427</b>	<b>39,932,729</b>		
<b>Other Charges</b>						
5140 Judgments and Damages	18,565	-	-	-		
5300 Interfund Expenditures	364,315	483,099	168,858	372,857		
5304 Infrnd Exp: Mail Service	3,264	3,271	2,767	2,767		
5305 Infrnd Exp: Stores Support	110	-	517	517		
5310 Infrnd Exp: County Counsel	48,368	65,000	50,000	50,000		
5316 Infrnd Exp: IS Programming Support	1,155	14,000	7,000	7,000		
5320 Infrnd Exp: Network Support	101	-	-	-		
5321 Infrnd Exp: Collections	3,254	6,638	3,500	3,500		
<b>Other Charges</b>	<b>439,130</b>	<b>572,008</b>	<b>232,642</b>	<b>436,641</b>		
<b>Intrafund Charges and Abatements</b>						
7250 Infrnd Transfers: Non General Fund	1,884,609	2,249,231	2,185,166	2,379,765		
7380 Infrnd Abatement: Not General Fund	(1,884,609)	(2,044,831)	(2,185,165)	(2,379,765)		
<b>Intrafund Charges and Abatements</b>	<b>-</b>	<b>204,400</b>	<b>1</b>	<b>-</b>		
<b>Depreciation</b>						
5200 Depreciation	3,682	4,000	4,000	4,000		
<b>Depreciation</b>	<b>3,682</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>		
<b>Total Operating Expenses</b>	<b>\$ 41,257,425</b>	<b>\$ 38,616,675</b>	<b>\$ 40,861,811</b>	<b>\$ 40,988,111</b>		
<b>Operating Income (Loss)</b>	<b>\$ (8,523,051)</b>	<b>\$ (124,141)</b>	<b>\$ (30,000)</b>	<b>\$ (156,300)</b>		
<b>Non-Operating Revenue (Expenses)</b>						
0161 Transportation Development Act	\$ 40,946	\$ -	\$ -	\$ -		
0400 Interest	64,364	36,086	30,000	30,000		
1940 Miscellaneous Revenue	113,059	29,988	-	-		
1942 Miscellaneous Reimbursement	309,023	39,067	-	-		
<b>Total Non-Operating Revenue (Expenses)</b>	<b>\$ 527,392</b>	<b>\$ 105,141</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>		
<b>Income Before Capital Contributions and Transfers</b>	<b>\$ (7,995,659)</b>	<b>\$ (19,000)</b>	<b>\$ -</b>	<b>\$ (126,300)</b>		
Capital Contributions	\$ -	\$ -	\$ -	\$ -		
<b>Change in Net Assets</b>	<b>\$ (7,995,659)</b>	<b>\$ (19,000)</b>	<b>\$ -</b>	<b>\$ (126,300)</b>		
<b>Net Assets - Beginning Balance</b>	<b>(5,129,135)</b>	<b>(13,124,794)</b>	<b>(13,143,794)</b>	<b>(13,143,794)</b>		
<b>Net Assets - Ending Balance</b>	<b>\$ (13,124,794)</b>	<b>\$ (13,143,794)</b>	<b>\$ (13,143,794)</b>	<b>\$ (13,270,094)</b>		
<b>Capital Assets</b>						
6042 Fixed Assets - Computer System Equipment	\$ -	\$ 2,000	\$ -	\$ -		
<b>TOTAL Capital Assets</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ -</b>		

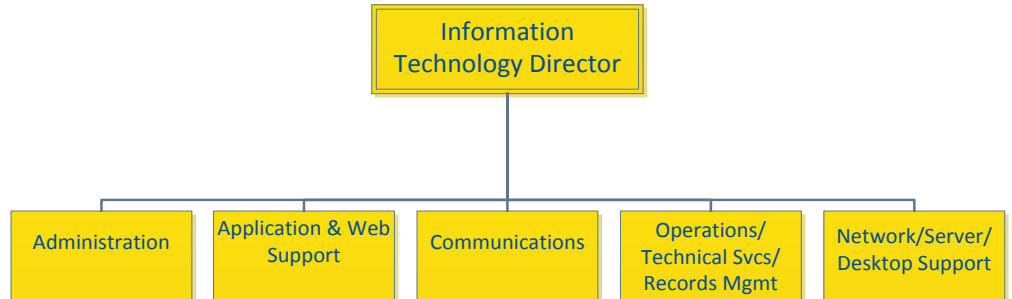






# Information Technologies

## Organizational Chart



### Mission Statement

The Mission of the Information Technologies Department is to deliver creative, cost effective solutions and services in support of the current and future technological needs of the County of El Dorado.

### Goals

Continue with security improvements including two-factor authentication to comply with HIPAA and other federal regulations, and implementation of vulnerability scanning

County Internet Website Update

Service catalog development (identification of all county systems that require IT support and departments' requirements for "uptime" in order to coordinate system maintenance during acceptable timeframes)

Establish circuit redundancy for Internet connectivity at primary government campuses and offsite locations

### ***Department Overview***

The Information Technologies Department is comprised of the following divisions:

- 1) Administration and Technology Research
- 2) Application and Web Support/Consulting Services
- 3) Operations/Technical Services/Records Management
- 4) Network/Server/Desktop Support
- 5) Telecommunications (Voice Communications)

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Administration	\$995,406	\$25,000	\$970,406	4.50
Application & Web Support	\$1,000,802	\$40,500	\$960,302	10.00
Communications	\$869,560	\$1,100	\$868,460	2.50
Operations/Technical Services	\$1,501,937	\$0	\$1,501,937	7.00
Network/Server/Desktop Support	\$3,114,859	\$0	\$3,114,859	16.00
<i>TOTAL</i>	<i>\$7,482,564</i>	<i>\$66,600</i>	<i>\$7,415,964</i>	<i>40.00</i>

## Recommended Budget Highlights for Information Technologies

The Recommended Budget represents an overall increase of \$31,100 or 88% in revenues and a decrease of \$393,955 or 5% in appropriations when compared to the FY 2014-15 approved budget. Overall, Net County Cost is decreasing by \$425,055 or 5%.

Historically, Information Technologies direct-billed each department for mainframe, network and PC support services. Beginning in FY 2014-15, these support charges were no longer direct-billed to departments or recorded in the Information Technologies budget. Instead, the charges are now processed through the County's A-87 Cost Allocation Plan which is developed and administered by the Auditor-Controller's Office.

IT continues to direct-bill departments for application and web programming support on an as-requested basis. These charges are reflected as revenues in Charges for Services (Class 13) at \$66,600 and Intrafund Abatements (Class 73) at \$225,000 and are projected based on current year actual activity levels.

In order to achieve targeted budget reductions, salaries and benefits for the Information Technologies Department are decreasing by \$154,774. Salary reductions include the elimination of the following vacant positions:

Deputy Director of Information Technologies	1.00
Department Systems Analyst	1.00
Sr. Office Assistant	0.50
Storekeeper II	0.50

Additionally, the Recommended Budget includes the deletion of 1.0 FTE System Support Specialist and the addition of 1.0 FTE Information Technology Technician Trainee/I/II/Sr. to true up the department's personnel allocation for a previously authorized underfill at Information Technology Technician level.

Services and supplies are decreasing overall by \$528,421 primarily from reduced costs for telephone services under the new CalNet 3 contracts with AT&T (\$100K); reduced telephone equipment costs as a result of the completion of the Voice Over Internet Protocol project in 2014 (\$100K); and reduced software costs for Microsoft licensing and the elimination of the FAMIS system support costs (\$291K).

Fixed assets are recommended at \$159,500 and consist primarily of network, server and disk storage components that are needed to replace or upgrade end of life equipment and to maintain network security.

## **Recommended Budget Highlights for Information Technologies (cont)**

### Impact of Budget Reductions:

The Director of Information Technologies position will remain vacant in FY 2015-16. Leadership and oversight of the Information Technologies Department will continue to be provided by the Chief Technology Officer and Assistant IT Director. Deletion of other vacant positions will have a number of impacts across the various IT functions. In general, the IT department will move into a “maintenance mode”. Without the appropriate staffing levels or investments in technology, the implementation and development of newer technologies will cease (with the exception of the current FENIX project). It is not feasible to maintain the current environment and develop new technology with reduced resources. The following summarizes the current state of each functional area within the IT department:

**Desktop Support:** In recent years, the County has moved to a primarily centralized IT model for network and desktop support. This model provides more cost effective and standardized services for County departments. Currently, the IT department supports approximately 1900 computers with a desktop support staff of 9 FTEs (including a supervisor). The industry standard for desktop computer support is 1 analyst for every 125 to 150 computers. The current ratio in the IT department is 1 analyst for every 238 computers, significantly higher than the industry standard. Insufficient staffing for desktop computer support results in delayed response times to helpdesk calls and a backlog of helpdesk job tickets and new computer set up/install requests. This ultimately results in a reduction in the efficiency and productivity of staff in County departments that rely on centralized IT support.

**Application & Web Support/Consulting Services:** The application support team is currently overtasked with maintaining and modifying older countywide legacy systems and department software applications. As a result the team is unable to gain newer and more relevant programming language experience that is needed to migrate and upgrade to more modern platforms and applications. Limited staffing in this area has also resulted in insufficient cross training and succession planning for staff that support critical programs such as the County’s financial and payroll systems.

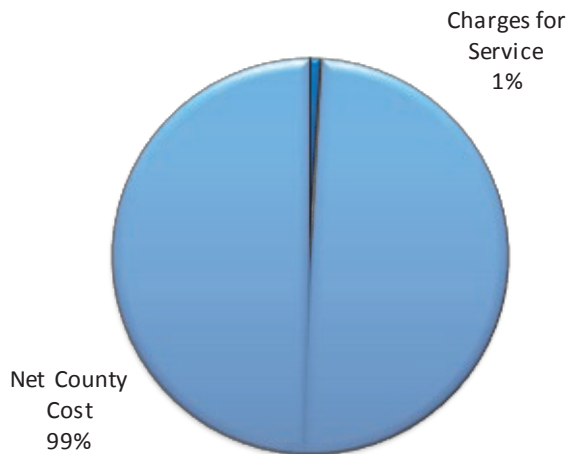
### **Server/Network Support:**

The server/network team (including telecommunications) is currently at capacity supporting existing systems. Any reductions in staffing for the server support function would have a negative impact on the implementation of projects currently in development as well as future initiatives. County-wide deployment of the new ERP solution (FENIX) will shift workload from the mainframe to the Windows server environment, requiring continuous performance monitoring and optimization in order to ensure adequate system usability. Development of a “SharePoint” infrastructure to foster greater collaboration and secure information sharing throughout the County will require a time investment of resources that is not possible given the current staff workload. The implementation of a “Virtual Desktop” model will lead to greater efficiencies in managing desktops in the field but also increases the work on the servers at the back end of that model. Additionally, when systems such as land management and permitting move from the mainframe platform to Windows/Intel based systems, the IT department will need a corresponding shift in resources from legacy system support to server/network support. This will present a significant challenge due to the lack of capacity for developing the needed skill sets for such a migration (as noted in the Application & Web Support function above).

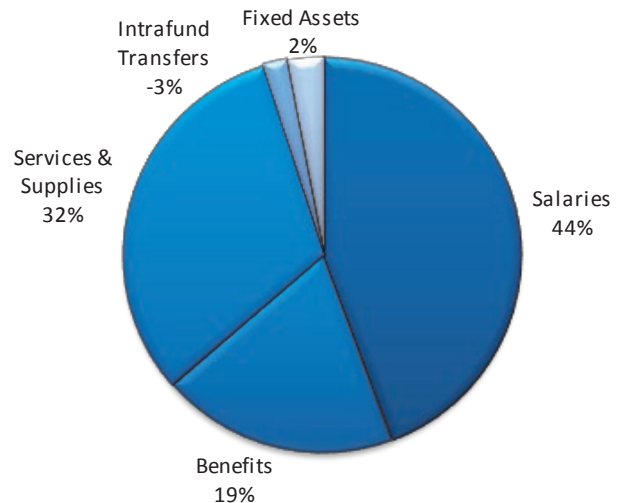
## Information Technologies

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Charges for Service	501,162	68,262	48,836	66,600	66,600
Misc.	1,868	33,400	574	-	-
<b>Total Revenue</b>	<b>503,030</b>	<b>101,662</b>	<b>49,410</b>	<b>66,600</b>	<b>66,600</b>
Salaries	2,501,479	3,181,833	3,204,686	3,512,973	3,512,973
Benefits	976,719	1,219,041	1,259,415	1,527,971	1,527,971
Services & Supplies	2,254,278	2,210,984	3,049,971	2,503,751	2,503,751
Other Charges	94,699	20,185	-	-	-
Fixed Assets	186,239	517,363	107,100	159,500	159,500
Intrafund Transfers	(637,240)	(297,371)	(248,658)	(221,631)	(221,631)
<b>Total Appropriations</b>	<b>5,376,174</b>	<b>6,852,035</b>	<b>7,372,514</b>	<b>7,482,564</b>	<b>7,482,564</b>
<b>NCC</b>	<b>4,873,144</b>	<b>6,750,373</b>	<b>7,323,104</b>	<b>7,415,964</b>	<b>7,415,964</b>
<b>FTE's</b>	<b>34</b>	<b>42</b>	<b>43</b>	<b>40</b>	<b>40</b>

### Source of Funds



### Use of Funds



### **Source of Funds—Information Technologies**

Charges for Service (\$66,600): Comprised of application program and web support charges to non-General fund departments.

Net County Cost (\$7,415,964): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

### **Use of Funds—Information Technologies**

Salaries & Benefits (\$5,040,944): Primarily comprised of salaries (\$3,493,973, retirement (\$715,731), health insurance (\$593,382), and overtime (\$19,000).

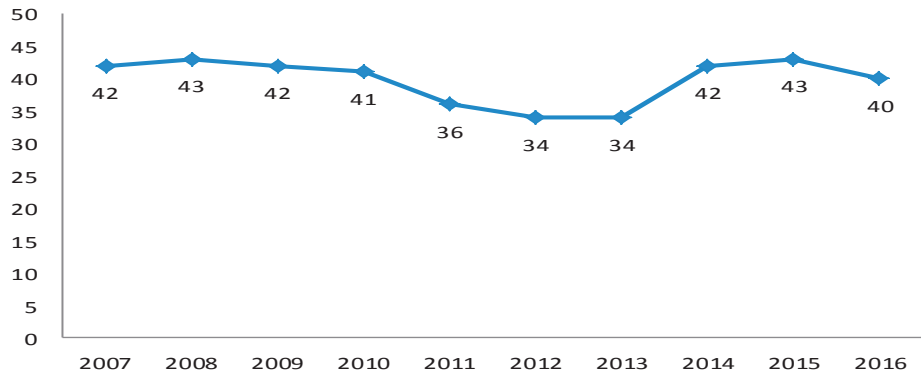
Services & Supplies (\$2,503,751): Primarily comprised of telephone company vendor payments (\$268,640), computer maintenance (\$971,690), equipment maintenance (\$188,100), telephone & radio equipment maintenance (\$120,250), equipment lease (\$15,200), professional & specialized services (\$98,695), telephone & radio equipment (\$10000), computer equipment (\$54,500), software (\$13,110), and software licensing (\$612,420).

Fixed Assets (\$159,500): Comprised of computer network, server and disk storage components.

Intra-fund Transfers (\$3,369): Includes charges from other departments for services such as stores and mail support.

Intra-fund Abatement: (-\$225,000): Includes charges to other General fund departments for application program and web support.

## Staffing Trend for Information Technologies



In FY 2008-09, IT took over the Print Shop from General Services resulting in the addition of 3.0 FTE. In FY 2013-14, IT took over all support of the Community Development Agency AND Health and Human Services Agency resulting in the addition of 8.0 FTE's. In FY 2014-15 one of the IT support positions for Health and Human Services was returned to that department to support the state mandated case management system for Child Protective Services. The FY 2015-16 personnel allocation for IT is reduced from 43 to 40 FTEs with the elimination 2 full time and 2 part time positions. All positions in the Information Technologies Department are located in Placerville.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Director of Information Technology	1.00	1.00	1.00	-
Assistant Director of Information Technology	1.00	1.00	1.00	-
Deputy Director of Information Technology	3.00	2.00	2.00	(1.00)
Department Systems Analyst	1.00	-	-	(1.00)
IT Analyst Tr/I/II - App/Web Dev/Support	4.00	4.00	4.00	-
IT Analyst Tr/I/II - Networking	2.00	2.00	2.00	-
IT Analyst Tr/I/II - Office Systems	4.00	4.00	4.00	-
IT Analyst Tr/I/II - Operating Systems	2.00	2.00	2.00	-
IT Analyst Tr/I/II - Server Admin	3.00	3.00	3.00	-
Information Technology Department Coordinator	2.00	2.00	2.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Information Technology Technician Trainee/I/II/Sr.	2.00	3.00	3.00	1.00
Sr. Department System Analyst	1.00	1.00	1.00	-
Sr. IT Analyst - App/Web Dev/Supt	3.00	3.00	3.00	-
Sr IT Analyst - Office Systems	1.00	1.00	1.00	-
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	-
Sr IT Analyst - Server Admin	1.00	1.00	1.00	-
Sr. IT Department Coordinator	2.00	2.00	2.00	-
Sr. Office Assistant	1.00	0.50	0.50	(0.50)
Storekeeper II	1.00	0.50	0.50	(0.50)
Supervising Information Technology Analyst I/II	3.00	3.00	3.00	-
System Support Specialist I/II	2.00	1.00	1.00	(1.00)
Telecommunications Technician I/II	1.00	1.00	1.00	-
<b>Department Total</b>	<b>43.00</b>	<b>40.00</b>	<b>40.00</b>	<b>(3.00)</b>

## **Administration Program**

### **Program Summary:**

Administration: Provides overall direction and support for all divisions and groups within I.T., including: financial planning, administrative support, policy development, asset management and implementation and administration of County Technology solutions. This area also performs technology research. I.T. provides contract administration for the cable TV franchises approved by the Board of Supervisors and the revenue is included in Department 15.

Technology Research: Provides research and analysis to I.T. and individual County departments regarding hardware, software and various technologies available to the County for current and future implementation. This function also reviews all technology purchased throughout the County for compliance with established County standards and to ensure procurements are optimized for cost. Reviews effective date and terms and conditions of software and hardware maintenance contracts to ensure compliance with contract administration and completes appropriate procurements practices in a timely manner to ensure coverage.

### **Program Accomplishments:**

- ◆ Designated a County Security Officer

## **Application & Web Support/Consulting Services Program**

### **Program Summary:**

Application Support/Consulting Services: Provides for complete life cycle application development, support and maintenance, and database design on multi-tiered platforms. This function also provides business processing analysis and project management services, and County-wide training for Google Apps (G-mail, Calendar, Documents), Adobe and Microsoft applications. This section will play a significant role in the future implementation of updated Countywide systems which will include Financial, Payroll, and Human Resources Management.

Web Services: Provides support for the design and maintenance of the County-wide Web presence as well as support for most departmental Web sites. This area is responsible for presenting a cohesive, easy to use Web portal to all County services and information. Standards are maintained that allow easy navigation and content management of pertinent and reliable information for all users and County constituents.

### **Program Accomplishments:**

- ◆ Assisted the Recorder Clerk with migrating their data off the mainframe
- ◆ Developed and implemented case management system for Public Defender

## **Communications Program**

### **Program Summary:**

Telecommunications (Voice Communications): Provides installation and support for an in-house PBX voice switching network, including support for over 2,000 telephones in over 35 locations throughout the County. The unit is responsible for all phone and data wiring in County facilities; supports countywide voicemail services; and coordinates with vendors who provide local and long distance services.

### **Program Accomplishments:**

- ◆ Completed major conversion of County telecommunications network to Voice Over Internet Protocol (VOIP)
- ◆ Replaced the County's voice mail system



## ***Operations/Technical Services/Records Management Program***

### **Program Summary:**

Computer Operations: Two shifts of computer operators provide controlled access to the County data center and manage mainframe based applications according to established schedules, in a centralized data center that is linked to all areas of County government.

Technical Services: Provides installation, customization, maintenance and support of hardware and software for the Enterprise Server and its sub systems. Provides installation, customization, maintenance and database administration support for County users of DB2 and M204 which support system including the Integrated Property System.

Records Management: Maintains all paper records storage based on Board approved records retention schedules.

### **Program Accomplishments:**

- ◆ Replaced County's Mainframe Hardware Components

## ***Network/Server/Desktop Support Program***

### **Program Summary:**

Network Administration: Provides technical support for the County's data network, including: network security, support for wide-area network (WAN) and local area networks (LAN's), planning and installation of networks, troubleshooting and maintenance of network hardware and software, and coordination with vendors for problem resolution. Manages wireless access points around the County. Works with the telecommunications staff on Voice over IP (VoIP) implementation. Works with Facilities on IT related wiring contracts throughout the County. Greater emphasis will be needed as the County moves towards newer technology which will require significantly higher use of network services and support.

Server Administration: Provides technical support for servers throughout the County, including: server security, hardware and software specifications and configurations, installation and customization, trouble-shooting and maintenance, and coordination with vendors for problem resolution.

Desktop/PC Support: Provides hardware and software support for approximately 1,800 County PC's including installation, maintenance, upgrades, trouble shooting of problems, problem tracking and reporting. The HELP DESK provides first and second level telephone support for PC, server, and enterprise server reported problems.

### **Program Accomplishments:**

- ◆ Implemented a wireless network for the public at the major campuses in Placerville and South Lake Tahoe
- ◆ Implemented a new and significantly improved backup solution for County servers to protect data integrity
- ◆ Built the County's internal cloud infrastructure

State Controller Schedules  
 County Budget Act  
 January 2010 Edition, revision #1

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Schedule 9

Budget Unit **10 Information Technologies**  
 Function **General Government**  
 Activity **Other General**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Charges for Services**

1740 Charges for Services	\$ 17,569	\$ 3,981	\$ 1,600	\$ 1,600
1800 Interfund Revenue	15,430	-	25,000	25,000
1816 Intrfrnd Rev: IS Programming Support	35,262	44,855	40,000	40,000
Total Charges for Services	\$ 68,261	\$ 48,836	\$ 66,600	\$ 66,600

**Miscellaneous Revenues**

1941 Miscellaneous Refund	\$ 33,400	\$ -	\$ -	\$ -
1942 Miscellaneous Reimbursement	-	574	-	-
Total Miscellaneous Revenues	\$ 33,400	\$ 574	\$ -	\$ -

<b>Total Revenue</b>	<b>\$ 101,662</b>	<b>\$ 49,410</b>	<b>\$ 66,600</b>	<b>\$ 66,600</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 3,080,251	\$ 3,068,001	\$ 3,304,493	\$ 3,304,493
3002 Overtime	17,509	20,596	19,000	19,000
3003 Standby Pay	21,416	21,382	125,200	125,200
3004 Other Compensation	62,657	94,707	64,280	64,280
3020 Employer Share - Employee Retirement	603,043	593,753	715,731	715,731
3022 Employer Share - Medi Care	42,123	39,363	46,034	46,034
3040 Employer Share - Health Insurance	513,746	528,797	593,382	593,382
3042 Employer Share - Long Term Disab Insurance	5,172	4,307	8,193	8,193
3043 Employer Share - Deferred Compensation	4,199	1,187	3,369	3,369
3046 Retiree Health - Defined Contributions	33,065	41,029	44,170	44,170
3060 Employer Share - Workers' Compensation	15,435	47,123	87,092	87,092
3080 Flexible Benefits	2,258	3,856	30,000	30,000
Total Salaries and Employee Benefits	\$ 4,400,875	\$ 4,464,101	\$ 5,040,944	\$ 5,040,944

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ 493,554	\$ 479,152	\$ 502,050	\$ 502,050
4041 Cnty Pass thru Telephone Chrges to Depts	(148,477)	(178,842)	(233,410)	(233,410)
4080 Household Expense	114	45	50	50
4086 Household Expense - Janitorial/Custodial	1,630	6,406	6,500	6,500
4100 Insurance - Premium	11,830	26,712	24,361	24,361
4140 Maintenance - Equipment	184,423	139,773	188,100	188,100
4141 Maintenance - Office Equipment	137	-	-	-
4142 Maintenance - Telephone / Radio	116,767	54,040	120,250	120,250
4143 Maintenance - Service Contracts	17,447	17,314	17,000	17,000
4144 Maintenance - Computer System Supplies	544,147	1,277,257	871,690	871,690
4145 Maintenance - Equipment Parts	615	-	-	-
4220 Memberships	298	675	675	675
4260 Office Expense	14,005	1,472	15,050	15,050
4261 Postage	79	69	210	210
4262 Software	25,351	29,750	13,110	13,110
4263 Subscription / Newspaper / Journals	468	-	500	500
4264 Books / Manuals	-	462	450	450
4266 Printing / Duplicating	-	292	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

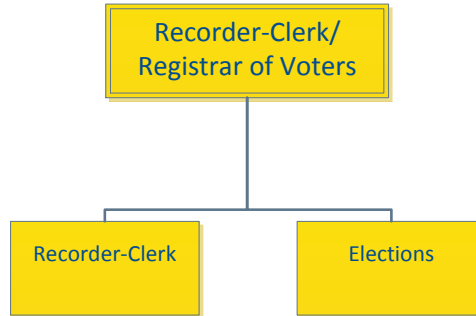
Budget Unit **10 Information Technologies**  
 Function **General Government**  
 Activity **Other General**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
4300 Professional and Specialized Services	136,982	129,048	98,695	98,695
4302 Construction and Engineering Contracts	-	5,000	5,000	5,000
4308 External Data Processing Services	79,801	108,000	75,000	75,000
4400 Publication and Legal Notices	-	100	50	50
4420 Rents and Leases - Equipment	4,443	10,012	15,200	15,200
4460 Small Tools and Instruments	732	722	650	650
4461 Minor Equipment	-	-	2,000	2,000
4462 Minor Computer Equipment	43,283	64,927	54,500	54,500
4463 Minor Telephone and Radio Equipment	102,784	109,405	10,000	10,000
4500 Special Departmental Expense	925	1,980	1,000	1,000
4502 Educational Materials	5,793	3,431	10,000	10,000
4503 Staff Development	27,449	29,386	55,000	55,000
4529 Software License	523,785	704,601	612,420	612,420
4600 Transportation and Travel	1,847	4,898	10,000	10,000
4602 Employee - Private Auto Mileage	4,037	2,774	5,000	5,000
4605 Vehicle - Rent or Lease	8,732	9,622	11,000	11,000
4606 Fuel Purchases	7,458	4,503	6,650	6,650
4608 Hotel Accommodations	546	6,985	5,000	5,000
<b>Total Services and Supplies</b>	<b>\$ 2,210,984</b>	<b>\$ 3,049,971</b>	<b>\$ 2,503,751</b>	<b>\$ 2,503,751</b>
<b>Other Charges</b>				
5140 Judgments & Damages	\$ 20,185	\$ -	\$ -	\$ -
<b>Total Other Charges</b>	<b>\$ 20,185</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ 3,152	\$ 102,100	\$ 159,500	\$ 159,500
6041 Fixed Assets - Data Proc Sys Devel Equip	1,564	-	-	-
6042 Fixed Assets - Computer Sys Equipment	512,647	5,000	-	-
<b>Total Fixed Assets</b>	<b>\$ 517,363</b>	<b>\$ 107,100</b>	<b>\$ 159,500</b>	<b>\$ 159,500</b>
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 150	\$ -	\$ 450	\$ 450
7223 Intrafund: Mail Service	2,110	1,122	2,459	2,459
7224 Intrafund: Stores Support	1,097	281	460	460
7232 Intrafund: Maint Bldg & Improvmnts	3,407	-	-	-
<b>Total Intrafund Transfers</b>	<b>\$ 6,764</b>	<b>\$ 1,403</b>	<b>\$ 3,369</b>	<b>\$ 3,369</b>
<b>Intrafund Abatement</b>				
7350 Intrafund Abatement: Only General Fund	\$ (1,083)	\$ -	\$ -	\$ -
7365 Intrafund Abatement: IS Programming Support	(303,052)	(250,061)	(225,000)	(225,000)
<b>Total Intrafund Abatement</b>	<b>\$ (304,135)</b>	<b>\$ (250,061)</b>	<b>\$ (225,000)</b>	<b>\$ (225,000)</b>
<b>Total Expenditures/Appropriations</b>	<b>\$ 6,852,035</b>	<b>\$ 7,372,514</b>	<b>\$ 7,482,564</b>	<b>\$ 7,482,564</b>
<b>Net Cost</b>	<b>\$ (6,750,373)</b>	<b>\$ (7,323,104)</b>	<b>\$ (7,415,964)</b>	<b>\$ (7,415,964)</b>



# Recorder Clerk/Registrar of Voters

## Organizational Chart



### Mission Statement

**Recorder-Clerk :** Our mission is to help you at significant times throughout your life- from birth to death – when you purchase a new home, open a business, or want to get married in a civil ceremony, just to name a few.

**Elections:** To ensure that the voters of El Dorado County have the tools they need, the equipment they trust, the information and access they deserve, and the right they value in order to participate in the Elections process.

### Goals

#### **Recorder-Clerk :**

Due to the downward trend in the housing and land title industry; the division’s goal in the upcoming year is to be as fiscally responsible, cutting expenditures wherever we can while maintain the same “golden” service policy.

#### **Elections:**

Conduct voter outreach.

Conduct Presidential primary election and other small district elections while preparing for the Presidential general election.

Partner with the schools for voter registration and poll worker recruitment.

Continue to train and obtain employees in the election process.

Continue user acceptance training for the implementation of the statewide voter registration database in preparation to go live in March 2016.

### ***Department Overview***

The Recorder-Clerk’s mission is to provide reliable repository for public records and to provide efficient service to the public in a way that exemplifies the highest standard of courtesy, cost effectiveness, and ethical performance. Public records will be readily accessible in a convenient manner while safeguarding confidentiality and the security of those records. The Clerk’s function provides Birth, and Death certified copies along with all types of licenses.

The Elections Office provides elections services to all County residents for Federal, State, City and Special District elections. The elected Recorder-Clerk is also the Registrar of Voters, and is responsible for assuring compliance with laws related to the Fair Political Practices Commission (FPPC) and voter outreach programs. Also, Elections must comply with the Help America Vote Act (HAVA) and comply and work with the Secretary of State to ensure compliance with voting machines and procedures.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Recorder Clerk	\$1,547,044	\$1,646,650	-\$99,606	16.00
Registrar of Voters	\$1,515,324	\$444,365	\$1,070,959	7.50
<i>TOTAL</i>	<i>\$3,062,368</i>	<i>\$2,091,015</i>	<i>\$971,353</i>	<i>23.50</i>

## Recommended Budget Highlights for Recorder Clerk/Registrar of Voters

The Recommended Budget represents an overall decrease of \$191,204 or 8% in revenues and a decrease of \$193,219 or 6% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has decreased by \$2,015 or .2%.

The decrease in Net County Cost for the Registrar of Voters is due to a reduction in appropriations. The reduction is related to an \$110,000 decrease in extra help employee funding (e.g. short-term personnel help during elections). The decrease is due to the Registrar of Voters being on a different election cycle (e.g. General Election in 2014 vs. Primary Election in 2016) and the division budgeting closer to its spending during similar elections from the past (e.g. other presidential primary elections). If certain election variables change during next fiscal year (e.g. legislature mandates one-stop election sites before Election Day or absentee ballots for all county registered voters instead of a voter having to request an absentee ballot) the division might have to come back to the Board of Supervisors for a contingency transfer to cover the new election mandates. The division is closely following state legislation to see if it will be affected. In addition, services and supplies decreased by approximately \$141,500. This decrease is generally due to the department not needing as many services and supplies during the upcoming primary election as compared to the prior general election.

The Recorder Clerk includes a Net County Cost increase of approximately \$138,300. This increase is due to two factors. One, salaries increased as a result of the five percent cost of living adjustment. Two, document recording fee revenues were reduced to align the budgeted revenue estimates to actual collection amounts over the last two fiscal years. The decrease in recording fees is mostly due to less property recordings (e.g. refinancing recordings etc.).

For the first time since 2003 and in most cases 1993, the Recorder Clerk's recommended budget includes increases to the following fees.

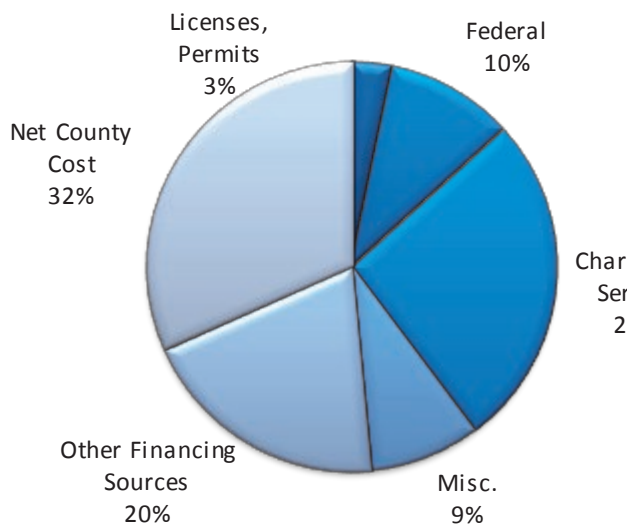
Document/Record Name	Current Fee	Proposed Fee	Year of Last Fee Change
Official Record	1st Page - \$1.50; Additional - \$.5	1st Page - \$3.00; Additional - \$1.00	1993
Map Small Copy	\$1.10	\$1.50 Per Page	1993
Assessor Map	\$1.00	\$1.50 Per Page	1993
Parcel Map	1st Page - \$1.50; Additional - \$.8	1st Page - \$3.00; Additional - \$1.00	1993
Record of Survey	1st Page - \$1.50; Additional - \$.8	1st Page - \$3.00; Additional - \$1.00	1993
Subdivision Map	1st Page - \$1.50; Additional - \$.8	1st Page - \$3.00; Additional - \$1.00	1993
Assessment Map	1st Page - \$1.50; Additional - \$.8	1st Page - \$3.00; Additional - \$1.00	1993
Certification Fee	\$1.00	\$2.00	1993
Preliminary 20 Day Notice	\$30.00	\$35.00	1993
Fictitious Business Name	\$30.00	\$35.00	1993
Fictitious Business Name - Each Additional Name on Statement	\$5.00	\$5.50	1993
Confidential Marriage License	\$53.00	\$58.00	2003
Regular Marriage License	\$61.00	\$68.00	2003
Duplicate License	\$5.00	\$25.00	Never Increased Fee
Marriage Ceremony Fee	\$37.00	\$40.00	2000
Deputy of the Day Program	\$40.00	\$50.00	Never Increased Fee
Witness Fee	\$0.00	\$5.00	New Fee

The above fees are proposed to increase due to many factors (e.g. align the fees more closely with regional and similar sized counties etc.). However, the main reason for the increases is due to the cost of completing the related tasks for the fees.

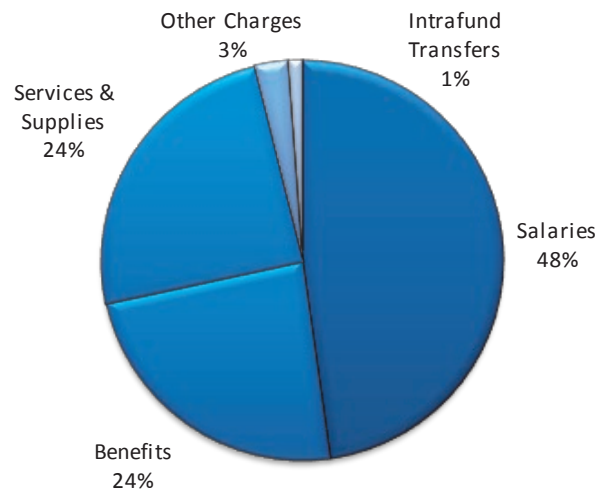
**Recorder Clerk/Registrar of Voters**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Licenses, Permits	78,084	84,732	75,736	96,000	96,000
State	7,764	3,991	3,500	3,500	3,500
Federal	1,177,121	317,931	432,719	305,865	305,865
Charges for Service	1,159,807	802,157	1,056,872	811,050	811,050
Misc.	266,140	240,540	252,000	268,600	268,600
Other Financing Sources	515,358	565,685	578,000	606,000	606,000
<b>Total Revenue</b>	<b>3,204,274</b>	<b>2,015,036</b>	<b>2,398,827</b>	<b>2,091,015</b>	<b>2,091,015</b>
Salaries	1,193,052	1,209,202	1,415,638	1,462,934	1,462,934
Benefits	616,484	559,857	737,641	729,907	729,907
Services & Supplies	1,524,638	859,360	958,876	752,298	752,298
Other Charges	-	-	83,750	83,105	83,105
Fixed Assets	4,351	-	10,000	-	-
Intrafund Transfers	55,676	21,962	56,432	34,124	34,124
<b>Total Appropriations</b>	<b>3,394,201</b>	<b>2,650,381</b>	<b>3,262,337</b>	<b>3,062,368</b>	<b>3,062,368</b>
<b>NCC</b>	<b>189,927</b>	<b>635,345</b>	<b>863,510</b>	<b>971,353</b>	<b>971,353</b>
<b>FTE's</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

**Source of Funds**



**Use of Funds**



### **Source of Funds—Recorder Clerk/Registrar of Voters**

License: Marriage (\$96,000): Fees from the issuance of marriage licenses. The fee for confidential marriage license is \$53.00 and the fee for a public marriage license is \$60.00.

State Intergovernmental (\$3,500): The Elections Division receives reimbursement from the State for sending out voter registration cards.

Federal Intergovernmental (\$305,865): The federal government provides funding through the Help America Vote Act (HAVA) for projects such as polling place improvement and election worker training.

Charge for Services (\$811,050): The Elections Division receives reimbursement for conducting elections for special districts (\$120,000). Recording fees have declined significantly in the past several years after peaking during the housing boom due to large volumes of documents related to real estate transactions. This revenue is projected to be \$669,550.

Miscellaneous (\$268,600): There are numerous Clerk functions, including but not limited to: filing fictitious business name statements, examination and posting of environmental documents, registration of process servers, and acceptance and filing of notary bonds. All functions have associated fees.

Operating Transfers (\$606,000): Various State laws require or permit the Recorder-Clerk to collect additional fees on certain documents for specified purposes. The Recorder is required to segregate those fees into separate funds. The funds are then transferred into the department to offset expenditures that are appropriate for reimbursement by those funds. The largest of these transfers, \$270,000, is coming from its Modernization fund to cover salaries and services and supplies. The Division will also transfer \$260,000 from the Micrographics fund to cover salaries, equipment costs, and services associated with the conversion of microfilm documents to digital image. The use of the Modernization fund is not as narrowly prescribed as the Micrographics fund and has been used extensively in the past several years to offset the Net County Cost of the division. The remaining transfers in come from the vital statistics fund and the notary fund.

Net County Cost (\$971,353): The department (due to the Elections Division) is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that the Recorder-Clerk is responsible for collecting the Property Transfer Tax, which is a tax that is levied on the sale of property at the time the transfer documents are recorded. This revenue posts in Department 15.

### **Use of Funds—Recorder Clerk/Registrar of Voters**

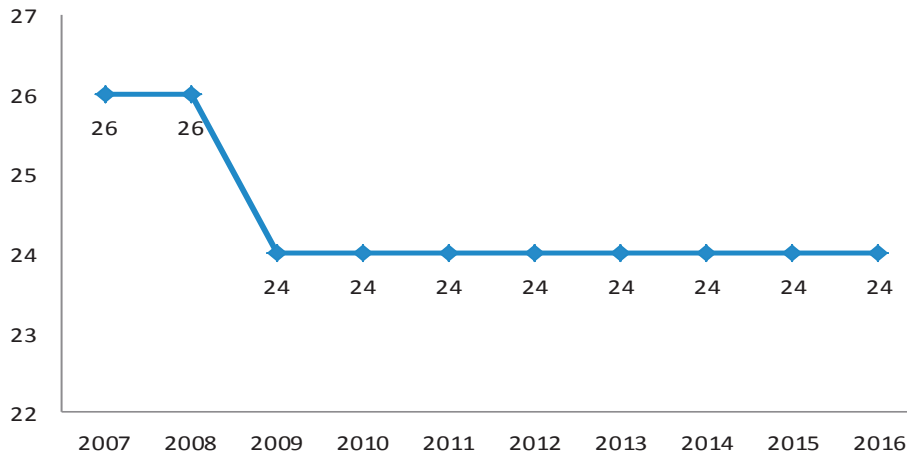
Salaries & Benefits (\$2,192,841): Primarily comprised of salaries (\$1,355,517), retirement (\$294,890), retiree health (\$24,140), workers' compensation (\$11,617) and health insurance (\$350,845). The Elections Division budget includes \$85,000 for extra help related to the June primary election.

Services & Supplies (\$752,298): Major components of this include postage (\$97,000) for mailing documents by the Recorder and mailing absentee ballots by the Elections Division. Professional and specialized services are budgeted at \$234,158 and are primarily attributable to the Recorder's project to digitize approximately 3.4 million microfiche images, redact 7.4 million records, and convert old paper records from 1911-1948 to digital image. These services are offset by revenues from the Micrographics fund. The appropriation for Special Departmental Expense of \$155,413 is for the purchase of elections materials, including sample and official ballots, absentee ballots, and other necessary supplies for one election. The Elections Division budget also includes \$55,000 to compensate the precinct boards for staffing the polling places on Election Day.

Other Charges (\$83,105) : Grant funding pass thru to other counties.

Intrafund Transfers (\$34,124): Intrafund transfers consist of charges from other departments for services such as mail service (\$13,076) and indirect charges (\$16,358).

**Staffing Trend for Recorder Clerk/Registrar of Voters**



Staffing for the Recorder-Clerk/Registrar of Voters over the past ten years has changed very little. The allocation was decreased by 2 FTEs during the downturn in the housing market. During that time, there was a lower volume of documents being recorded associated with real estate transactions. The proposed staff allocation for FY 2015-16 is 23.5 with 21.5 FTE on the West Slope and 2 FTE at South Lake Tahoe.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
County Recorder/Clerk	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Microfilm/Imaging Technician I/II	2.00	2.00	2.00	-
Recordable Document Examiner/Indexer I/II	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recordable Document Examiner/Indexer	2.00	2.00	2.00	-
<b>Division Total</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>-</b>
<b>Registrar of Voters</b>				
Administrative Technician	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	1.50	1.50	1.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
Sr. Elections Technician	1.00	1.00	1.00	-
<b>Division Total</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>-</b>
<b>Department Total</b>	<b>23.50</b>	<b>23.50</b>	<b>23.50</b>	<b>-</b>



## **Recorder Clerk Program**

### **Program Summary:**

#### **Recorder**

The Recorder is responsible for examination and recording of all documents presented for recording that deal with establishing ownership of land in the County or as required by statute; administers the real property transfer tax law and maintains a permanent record and indexes of all documents for public viewing plus providing certified copies requested by the public; recording of all lawful documents such as deeds of trust, judgments, liens, affidavits, Uniform Commercial Code Financial Statements, etc. and the filing of births, deaths and marriages. The office also files records of surveys, parcel maps, subdivisions and assessment maps. Also provided are copies of all Assessors' Plat Maps.

#### **Clerk**

The County Clerk provides non-judicial public services such as filing of Fictitious Business Name Statements, issuance of Photocopier, Process Server and Unlawful Detainer Assistant licenses and I.D. cards; maintains official County records and indices for documents pertaining to the above activities. The Clerk also handles notary bonds, process server bonds, official bonds, and oaths of elected and appointed officials and issues all marriage licenses, performs ceremonies and provides instruction for deputies authorized to perform marriages.

(Government Code 27230 – 27297 and the Family Code 400-500 prescribe most of the duties of the Recorder-Clerk.) It should be noted that two FTE's are located at the South Lake Tahoe Office, and perform all functions of the Recorder and Clerk with the exception of actual recording of documents.

### **Accomplishments:**

In 2014 there were 54,037 documents, 1,367 Fictitious Business name Statements, 2,302 confidential marriage licenses, 1,019 regular marriage licenses, 5,295 confidential marriage Certified Copies, 2,176 marriage license copies, 6,869 Official Record copies with 19,854 additional pages. We scanned and reviewed 221,957 pages of official records. Indexed and verified 199,549 grantor and grantee names; not included are the process server, photocopier, unlawful detainer assistants, Fish and Game (Wildlife) filings, instruction and assistance to taxpayers with the computers in our copy room, marriage ceremonies and, answering the multiple telephone lines.

#### **ELECTRONIC RECORDING (ERDS)**

**The County of El Dorado has been an early participant in the groundbreaking advance of Electronic Recording. This method of recording is regulated by the Department of Justice and provides a highly automated and safe method of recording.**

Since its inception we have recorded a total of 30,813 documents electronically. Once recorded the documents are automatically scanned and ready to be indexed; saving the time it normally takes to prepare the document for scanning and scanning the document; adding to the efficiency of the department.

## **Registrar of Voters (Elections) Program**

### **Program Summary:**

The Elections division provides elections services to all County residents for Federal, State, County, City and Special District elections in accordance with the current California Elections Code and the Help America Vote Act. The office provides ballot layout, Sample Ballot Mailer preparation, Vote by Mail preparation and mailing and when received from voters checks all signatures against original registration, provides all security, does drayage for delivery and pick up from all 106 polling places, does training of over 500 extra help polling place employees, does Voter Outreach and registration sign up for the public.

**FPPC filing and activity** as proscribed by the Secretary of State is provided by the Elections Office. All candidate filings and forms required are also administered.

**GIS mapping and updating** are provided by the Election staff. Also, during each census the office works to coordinate with the Census Bureau for collection of all data and input of data to our database. All precinct maps and boundaries are calculated by the office and provided to the public as needed.

### **Accomplishments:**

Conducted and certified the all mail ballot election of Special Districts, August 2014.

Conducted and certified the Special Supervisorial District II Election, September 2014.

Conducted and certified the Gubernatorial General Election, November 2014.

Conducted and certified the Audubon Hills CSD Recall Election, March 2015.

Currently conducting the Many Oaks Zone of Benefit election. May 5, 2015.

Obtained new polling places and poll workers.

Partnered with the State, election management vendor and CGI as a pilot count for implementation of the statewide voter registration system (VoteCal).

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **28 Recorder/Clerk**  
 Function **Public Protection**  
 Activity **Other Protection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Licenses, Permits and Franchises**

0261 Marriage License	\$ 84,732	\$ 75,736	\$ 96,000	\$ 96,000
Total Licenses, Permits and Franchises	\$ 84,732	\$ 75,736	\$ 96,000	\$ 96,000

**Intergovernmental Revenue - State**

0881 State - Mandated Reimbursements	\$ 3,991	\$ 3,500	\$ 3,500	\$ 3,500
Total Intergovernmental Revenue - State	\$ 3,991	\$ 3,500	\$ 3,500	\$ 3,500

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 313,120	\$ 311,040	\$ 222,263	\$ 222,263
1125 Federal - HAVA	-	105,529	66,602	66,602
1126 Federal - HAVA (Sec 261)	4,811	16,150	17,000	17,000
Total Intergovernmental Revenue - Federal	\$ 317,931	\$ 432,719	\$ 305,865	\$ 305,865

**Charges for Services**

1360 Election Services	\$ 85,432	\$ 325,467	\$ 120,000	\$ 120,000
1361 Candidate Filing Fee	76,554	46,489	15,000	15,000
1600 Recording Fees	632,921	678,516	669,550	669,550
1604 Recording Fees CD Reproduction	7,250	6,400	6,500	6,500
Total Charges for Services	\$ 802,157	\$ 1,056,872	\$ 811,050	\$ 811,050

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 240,540	\$ 252,000	\$ 268,600	\$ 268,600
Total Miscellaneous Revenues	\$ 240,540	\$ 252,000	\$ 268,600	\$ 268,600

**Other Financing Sources**

2020 Operating Transfers In	\$ 47,153	\$ 50,000	\$ 50,000	\$ 50,000
2028 Operating Transfers In: Computer Recording	260,000	200,000	270,000	270,000
2029 Operating Transfers In: Micrographics	232,032	305,000	260,000	260,000
2030 Operating Transfers In: Vital Statistics	20,000	20,000	25,000	25,000
2031 Operating Transfers In: License Notary	6,500	3,000	1,000	1,000
Total Other Financing Sources	\$ 565,685	\$ 578,000	\$ 606,000	\$ 606,000

<b>Total Revenue</b>	<b>\$ 2,015,035</b>	<b>\$ 2,398,827</b>	<b>\$ 2,091,015</b>	<b>\$ 2,091,015</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 1,089,430	\$ 1,195,628	\$ 1,355,517	\$ 1,355,517
3001 Temporary Employees	94,174	195,000	85,000	85,000
3002 Overtime	4,399	3,000	6,000	6,000
3004 Other Compensation	16,381	17,210	11,617	11,617
3005 Tahoe Differential	4,818	4,800	4,800	4,800
3020 Employer Share - Employee Retirement	208,907	251,828	294,890	294,890
3022 Employer Share - Medi Care	15,510	17,068	18,382	18,382
3040 Employer Share - Health Insurance	296,921	406,475	350,845	350,845
3041 Employer Share - Unemployment Insurance	4,098	-	-	-
3042 Employer Share - Long Term Disab Insurance	1,849	3,157	3,387	3,387
3043 Employer Share - Deferred Compensation	6,541	7,886	8,646	8,646
3046 Retiree Health - Defined Contributions	22,854	22,956	24,140	24,140
3060 Employer Share - Workers' Compensation	3,171	10,271	11,617	11,617

State Controller Schedules  
 County Budget Act  
 January 2010 Edition, revision #1

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Schedule 9

Budget Unit **28 Recorder/Clerk**  
 Function **Public Protection**  
 Activity **Other Protection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

3080 Flexible Benefits	6	18,000	18,000	18,000
Total Salaries and Employee Benefits	\$ 1,769,059	\$ 2,153,279	\$ 2,192,841	\$ 2,192,841

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ 456	\$ 480	\$ 480	\$ 480
4041 Cnty Pass thru Telephone Chrges to Depts	1,269	700	1,300	1,300
4080 Household Expense	185	172	150	150
4100 Insurance - Premium	4,283	9,808	9,295	9,295
4140 Maintenance - Equipment	18,096	22,000	22,000	22,000
4141 Maintenance - Office Equipment	-	1,550	1,550	1,550
4144 Maintenance - Computer System Supplies	64,809	48,863	98,098	98,098
4180 Maintenance - Building and Improvements	-	240	140	140
4221 Memberships - Legislative Advocacy	2,025	2,775	2,850	2,850
4260 Office Expense	21,206	23,000	19,000	19,000
4261 Postage	97,507	101,093	97,000	97,000
4262 Software	-	6,162	900	900
4263 Subscription / Newspaper / Journals	1,268	593	4,882	4,882
4264 Books / Manuals	427	450	450	450
4265 Law Books	3,835	4,340	592	592
4266 Printing / Duplicating	2,116	4,500	3,500	3,500
4300 Professional and Specialized Services	464,341	464,983	234,158	234,158
4307 Microfilm Services	478	1,600	1,500	1,500
4324 Medical, Dental and Lab Services	373	-	-	-
4400 Publication and Legal Notices	2,795	3,636	2,500	2,500
4420 Rents and Leases - Equipment	15,171	17,440	15,700	15,700
4440 Rent & Lease - Building/Improvements	1,170	1,080	1,230	1,230
4460 Small Tools and Instruments	-	200	100	100
4461 Minor Equipment	1,785	7,841	3,000	3,000
4462 Minor Computer Equipment	22,121	7,000	7,000	7,000
4500 Special Departmental Expense	78,092	150,000	155,413	155,413
4503 Staff Development	2,290	3,110	2,550	2,550
4511 Elections Outreach	1,148	600	1,200	1,200
4529 Software License	804	12,529	1,500	1,500
4531 Precinct Board Compensation	45,284	50,000	55,000	55,000
4600 Transportation and Travel	437	1,500	1,000	1,000
4602 Employee - Private Auto Mileage	2,274	3,300	3,100	3,100
4604 Volunteer - Private Auto Mileage	-	1,071	-	-
4605 Vehicle - Rent or Lease	1,240	1,700	1,300	1,300
4606 Fuel Purchases	636	1,060	1,060	1,060
4608 Hotel Accommodations	1,439	3,500	2,800	2,800
Total Services and Supplies	\$ 859,360	\$ 958,876	\$ 752,298	\$ 752,298

**Other Charges**

5240 Contribution To Non-county Governmental	\$ -	\$ 83,750	\$ 83,105	\$ 83,105
Total Other Charges	\$ -	\$ 83,750	\$ 83,105	\$ 83,105

**Fixed Assets**

6042 Fixed Assets - Computer Sys Equipment	\$ -	\$ 10,000	\$ -	\$ -
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El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **28 Recorder/Clerk**  
 Function **Public Protection**  
 Activity **Other Protection**

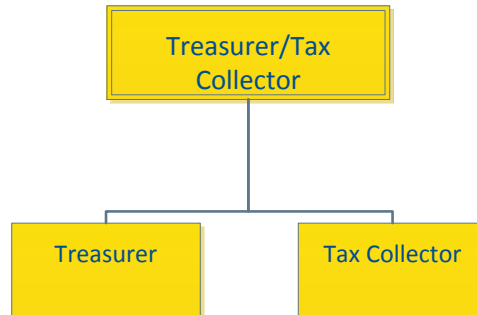
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
Total Fixed Assets	\$ -	\$ 10,000	\$ -	\$ -
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 7,506	\$ 15,000	\$ 16,358	\$ 16,358
7210 Intrafund: Collections	55	25	35	35
7220 Intrafund: Telephone Equipment and Support	-	-	960	960
7223 Intrafund: Mail Service	13,586	14,399	13,076	13,076
7224 Intrafund: Stores Support	585	908	595	595
7229 Intrafund: PC Support	-	-	3,000	3,000
7230 Intrafund: IS Software	-	-	100	100
7231 Intrafund: IS Programming Support	59	25,700	-	-
7232 Intrafund: Maint Bldg & Improvmnts	171	400	-	-
Total Intrafund Transfers	\$ 21,962	\$ 56,432	\$ 34,124	\$ 34,124
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,650,381</b>	<b>\$ 3,262,337</b>	<b>\$ 3,062,368</b>	<b>\$ 3,062,368</b>
<b>Net Cost</b>	<b>\$ (635,345)</b>	<b>\$ (863,510)</b>	<b>\$ (971,353)</b>	<b>\$ (971,353)</b>





# Treasurer—Tax Collector

## Organizational Chart



### Mission Statement

The Treasurer – Tax Collector and staff ensure adequate accountability in the County government by collecting amounts owed to the County, making wise investments, protecting County financial resources, maintaining reliable financial records and producing useful financial reports for County decision makers. They provide excellent customer service to County residents, property owners and businesses.

### Goals

Multi-APN taxpayers (phase 1)  
Go Green – electronic delivery of tax bills

Promote legislation affecting Transient Occupancy Tax

Increase compliance with County Ordinances using State electronic reports

Automate portion of reconciliation for online credit card payments

Staff development

### ***Department Overview***

The Treasurer – Tax Collector’s Department oversees two primary functions:

The Treasury function is responsible for treasury management and investment management.

The Tax Collector functions primary responsibility is to collect all secured, unsecured and supplemental property taxes. In addition, this function administers the business license program and the Transient Occupancy Tax (TOT) program for the County.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Treasurer	\$565,000	\$565,000	\$0	3.60
Tax Collector	\$2,368,130	\$1,438,031	\$930,099	16.40
<i>TOTAL</i>	<i>\$2,933,130</i>	<i>\$2,003,031</i>	<i>\$930,099</i>	<i>20.00</i>

### Recommended Budget Highlights for Treasurer-Tax Collector

The Recommended Budget represents an overall increase of \$175,197 or 9.6% in revenues and a decrease of \$20,362 or 0.7% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has decreased \$195,559 or 17%.

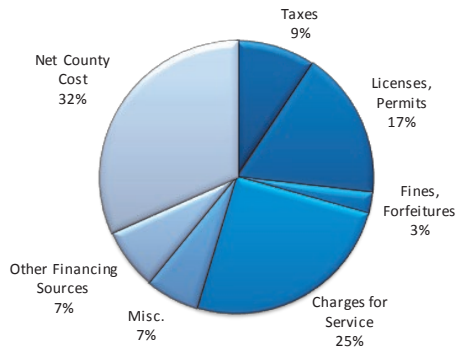
The increase in revenues is primarily related to a proposed increase in fees that have not been adjusted in many years. Proposed fee increases include e-check return fee, Vacation Home Rental violation hearing fee, Vacation Home Rental registration fee, Vacation Home Rental renewal fee, and a minimal increase to the Business License fee. Anticipated revenue from these increases is projected to be approximately \$130,000 annually.

The department requested the addition of a Sr. Accountant to look at ways to increase revenue collection in areas such as transient occupancy Tax (TOT), Vacation Home Rental compliance and delinquent tax collections. Although the enhanced collection efforts may result in additional revenues to the County, the Chief Administrative Office is not recommending this position at this time. In keeping with the County's Strategic Investment Plan, the Chief Administrative Office recommends the department first work with Information Technologies to identify ways to enhance collection efforts through improved use of technology, including potential solutions through the ERP, before any additional staffing is considered.

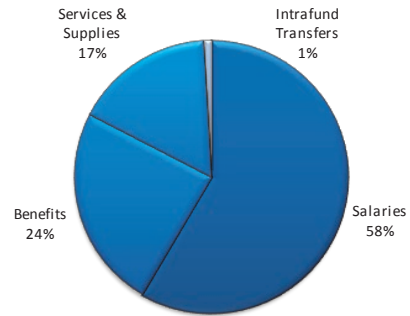
The Treasurer – Tax Collector met the net county cost reduction primarily through the proposed increase in fees as noted above. In addition several line items in services and supplies and costs associated with IT programming have been reduced.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Taxes	218,622	285,777	240,484	310,484	275,484
Licenses, Permits	365,546	383,410	376,000	385,000	508,750
Fines, Forfeitures	60,890	59,790	68,000	75,000	75,000
Charges for Service	727,964	673,494	776,750	743,147	743,147
Misc.	168,650	175,683	162,500	181,250	187,550
Other Financing Sources	200,543	200,767	204,100	213,100	213,100
<b>Total Revenue</b>	<b>1,742,215</b>	<b>1,778,921</b>	<b>1,827,834</b>	<b>1,907,981</b>	<b>2,003,031</b>
Salaries	1,332,953	1,383,051	1,536,514	1,826,669	1,712,834
Benefits	503,629	530,332	662,318	776,594	709,866
Services & Supplies	390,064	418,854	679,490	477,073	483,073
Fixed Assets	-	6,814	-	-	-
Operating Transfers	3,189	2,738	3,600	3,600	3,600
Intrafund Transfers	19,849	54,626	71,570	23,757	23,757
<b>Total Appropriations</b>	<b>2,249,684</b>	<b>2,396,415</b>	<b>2,953,492</b>	<b>3,107,693</b>	<b>2,933,130</b>
<b>NCC</b>	<b>507,469</b>	<b>617,494</b>	<b>1,125,658</b>	<b>1,199,712</b>	<b>930,099</b>
<b>FTE's</b>	<b>19</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>20</b>

## Source of Funds



## Use of Funds



### Source of Funds—Treasurer—Tax Collector

**Taxes (\$275,484):** The department receives a share of total receipts from the Transient Occupancy Tax to cover costs of administration and enforcement.

**License, Permits, Franchises (\$508,750):** The bulk of this revenue (\$340,000) is derived from business license fees. The remainder of the revenue is derived from vacation home rental permit fees.

**Fine, Forfeiture & Penalties (\$75,000):** The department charges penalties for delinquent taxes. Delinquent property tax installments are subject to a 10% penalty. Taxes which remain unpaid at the end of the fiscal year (June 30) are also subject to a 1.5% per month penalty.

**Charge for Services (\$743,147):** The bulk of the revenue in this class (\$565,000) is generated in the Treasury section, and is reimbursement for staff time spent on cash management and investment activities. The department's share of the County's 5% supplemental tax roll administration fee and the County's share of the State \$15 redemption fee for tax defaults also post here.

**Miscellaneous (\$187,550):** The bulk of these revenues are generated by tax sale fees which include excess proceeds refund fee, reimbursement for advertising and other costs of conducting the sales, returned check fees, alternative payment plan fees, and research fees.

**Operating Transfers (\$213,100):** A \$10 redemption fee to cover the department's costs for collecting delinquent taxes is collected in a special revenue fund and transferred to the department (\$76,000). The department also receives a share of the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance (\$133,500).

**Net County Cost (\$930,099):** The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.

### Use of Funds—Treasurer—Tax Collector

**Salaries & Benefits (\$2,422,700):** Primarily comprised of permanent salaries (\$1,578,615), retirement (\$327,052), health insurance (\$273,519) and temporary help (\$113,027) to assist the department at peak workload times associated with large mailings for various property tax notices, with special, revenue-generating projects, and to provide mandated services when permanent staff is unavailable or fully utilized.

**Services & Supplies (\$483,073):** Primarily comprised of professional & specialized services for government banking, armored car services, internet auction services, and deferred compensation plan consulting (\$123,300), printing of tax bills and associated notices (\$55,100) and postage (\$117,000).

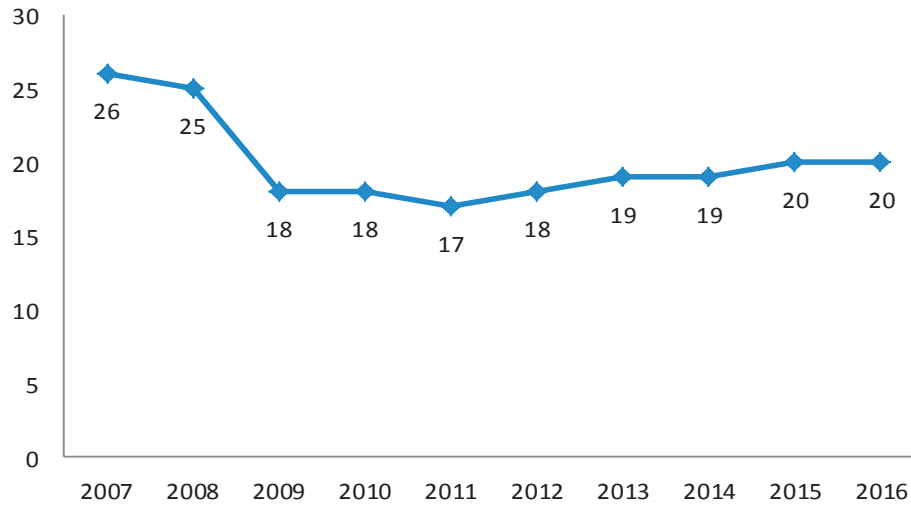
**Other Financing Uses (\$3,600):** Operating transfer to cover overpayments.

**Intrafund Transfers (\$33,757):** Intrafund transfers consist of charges from other departments for services such as Information Technologies programming services for departmental projects such as on-line payments and on-line business license applications (\$20,000), and mail service (\$13,270).

**Intrafund Abatements (-\$10,000):** The department receives reimbursement from departments to cover some banking fees.



### Staffing Trend for Treasurer-Tax Collector



Staffing for the Treasurer-Tax Collector has remained fairly flat over the past ten years, with an increase in allocations between 2004 and 2008. This reflects the period of time during which the Revenue Recovery function was housed in the department. The proposed staff allocation for FY 2015-16 is 20 and includes 1.0 FTE Sr. Accountant (Limited Term) for support related to the implementation of the FENIX system. All staff are located on the West Slope.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Treasurer/Tax Collector	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	6.00	6.00	6.00	-
Information Technology Departmental Specialist	1.00	1.00	1.00	-
Sr. Accountant *	1.00	2.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	<b>20.00</b>	<b>21.00</b>	<b>20.00</b>	<b>-</b>

\* Limited term position for FENIX project.

## **Treasurer Program**

### **Program Summary:**

The Treasurer is responsible for investing accounting for over one billion dollars deposited annually to the treasury. Based on historical data and current events, the Treasury anticipates the short term cash flow needs of the County, schools, and other outside agencies. In addition, the Department is responsible for the accounting and internal controls over same.

### **Program Accomplishments:**

- ◆ Implemented the “Good Neighbor Program” to encourage visitors to be courteous to neighbors and facilitate communication between South Lake Tahoe residents and vacation home rental owners.
- ◆ Provided business accounting support for FENIX project

## **Tax Collector Program**

### **Program Summary:**

The Tax Collector is responsible for positive public relations of the office in the process of collecting, accounting and depositing all tax receipts. The Department accounts for defaulted taxes and transfers delinquent amounts to the defaulted tax roll. The revenues associated with tax collections are allocated to most general fund departments and normally amount to 23% to 25% of the Board of Supervisor’s discretionary budget.

The Tax Collector administers the processes associated with Transient Occupancy Tax (TOT) and the Business License Ordinance.

### **Program Accomplishments:**

- ◆ Lobbied the state legislature to modify existing legislation to provide tax collectors better tools to increase collection of outstanding taxes
- ◆ Streamlined tax bill printing processes
- ◆ Installed an automated taxpayer important information screen in the lobby.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **04 Treasurer-Tax Collector**  
 Function **General Government**  
 Activity **Finance**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Taxes**

0171 Hotel and Motel Occupancy Tax	\$ 285,777	\$ 240,484	\$ 310,484	\$ 275,484
Total Taxes	\$ 285,777	\$ 240,484	\$ 310,484	\$ 275,484

**Licenses, Permits and Franchises**

0210 Business Licenses	\$ 346,900	\$ 340,000	\$ 340,000	\$ 436,000
0260 Other License and Permits	36,510	36,000	45,000	72,750
Total Licenses, Permits and Franchises	\$ 383,410	\$ 376,000	\$ 385,000	\$ 508,750

**Fines, Forfeitures and Penalties**

0360 Penalties and Costs on Delinquent Taxes	\$ 59,790	\$ 68,000	\$ 75,000	\$ 75,000
Total Fines, Forfeitures and Penalties	\$ 59,790	\$ 68,000	\$ 75,000	\$ 75,000

**Revenue from Use of Money and Property**

0400 Interest	\$ 620	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property	\$ 620	\$ -	\$ -	\$ -

**Charges for Services**

1300 Assessment and Tax Collection Fees	\$ 128,508	\$ 146,750	\$ 85,000	\$ 85,000
1321 Investment and Cash Management Fee	544,985	565,000	565,000	565,000
1800 Interfund Revenue	-	65,000	93,147	93,147
Total Charges for Services	\$ 673,493	\$ 776,750	\$ 743,147	\$ 743,147

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 175,063	\$ 162,500	\$ 181,250	\$ 187,550
Total Miscellaneous Revenues	\$ 175,063	\$ 162,500	\$ 181,250	\$ 187,550

**Other Financing Sources**

2020 Operating Transfers In	\$ 200,767	\$ 204,100	\$ 213,100	\$ 213,100
Total Other Financing Sources	\$ 200,767	\$ 204,100	\$ 213,100	\$ 213,100

<b>Total Revenue</b>	<b>\$ 1,778,921</b>	<b>\$ 1,827,834</b>	<b>\$ 1,907,981</b>	<b>\$ 2,003,031</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 1,276,436	\$ 1,367,307	\$ 1,692,450	\$ 1,578,615
3001 Temporary Employees	82,410	113,944	113,027	113,027
3002 Overtime	5,210	11,000	12,045	12,045
3004 Other Compensation	18,995	44,263	9,147	9,147
3020 Employer Share - Employee Retirement	241,170	278,702	352,002	327,052
3022 Employer Share - Medi Care	19,741	20,307	27,921	24,457
3040 Employer Share - Health Insurance	228,068	285,003	311,235	273,519
3041 Employer Share - Unemployment Insurance	1,729	-	-	-
3042 Employer Share - Long Term Disab Insurance	2,157	3,425	4,817	4,219
3043 Employer Share - Deferred Compensation	10,037	9,318	11,090	11,090
3046 Retiree Health - Defined Contributions	16,533	18,561	20,544	20,544
3060 Employer Share - Workers' Compensation	3,482	11,002	12,985	12,985
3080 Flexible Benefits	7,417	36,000	36,000	36,000
Total Salaries and Employee Benefits	\$ 1,913,384	\$ 2,198,832	\$ 2,603,263	\$ 2,422,700

**Services and Supplies**

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **04 Treasurer-Tax Collector**  
 Function **General Government**  
 Activity **Finance**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4040 Telephone Company Vendor Payments	\$ 69	\$ 100	\$ 100	\$ 100
4041 Cnty Pass thru Telephone Chrges to Depts	530	380	380	380
4100 Insurance - Premium	15,700	29,104	13,691	13,691
4140 Maintenance - Equipment	14,756	21,355	20,372	20,372
4144 Maintenance - Computer System Supplies	35,828	44,299	43,494	43,494
4220 Memberships	399	915	915	915
4221 Memberships - Legislative Advocacy	500	500	500	500
4260 Office Expense	16,719	18,600	18,600	18,600
4261 Postage	86,253	153,070	117,000	117,000
4262 Software	600	5,181	360	360
4263 Subscription / Newspaper / Journals	7,983	11,929	11,960	11,960
4266 Printing / Duplicating	48,742	90,100	55,100	55,100
4267 On-Line Subscriptions	264	775	225	225
4300 Professional and Specialized Services	122,047	209,050	115,300	123,300
4400 Publication and Legal Notices	17,587	16,600	18,000	18,000
4420 Rents and Leases - Equipment	32,623	33,300	33,300	33,300
4460 Small Tools and Instruments	75	-	-	-
4461 Minor Equipment	1,655	2,200	1,935	1,935
4462 Minor Computer Equipment	4,619	15,432	7,341	5,341
4463 Minor Telephone and Radio Equipment	-	200	-	-
4500 Special Departmental Expense	217	300	300	300
4502 Educational Materials	876	2,900	2,900	2,900
4503 Staff Development	2,668	4,350	4,650	4,650
4529 Software License	-	6,500	-	-
4540 Staff Development	49	1,800	500	500
4600 Transportation and Travel	761	3,000	3,000	3,000
4602 Employee - Private Auto Mileage	321	450	450	450
4605 Vehicle - Rent or Lease	3,825	4,500	3,700	3,700
4606 Fuel Purchases	2,577	2,600	3,000	3,000
4608 Hotel Accommodations	608	-	-	-
Total Services and Supplies	\$ 418,854	\$ 679,490	\$ 477,073	\$ 483,073
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ 6,814	\$ -	\$ -	\$ -
Total Fixed Assets	\$ 6,814	\$ -	\$ -	\$ -
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 2,738	\$ 3,600	\$ 3,600	\$ 3,600
Total Other Financing Uses	\$ 2,738	\$ 3,600	\$ 3,600	\$ 3,600
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 110	\$ 250	\$ 200	\$ 200
7223 Intrafund: Mail Service	16,333	15,749	13,270	13,270
7224 Intrafund: Stores Support	146	346	287	287
7231 Intrafund: IS Programming Support	45,208	67,725	20,000	20,000
7232 Intrafund: Maint Bldg & Improvmnts	-	500	-	-
Total Intrafund Transfers	\$ 61,797	\$ 84,570	\$ 33,757	\$ 33,757

**Intrafund Abatement**

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **04 Treasurer-Tax Collector**  
 Function **General Government**  
 Activity **Finance**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
7350 Infrnd Abatemnt: Only General Fund	\$ (1,688)	\$ (2,000)	\$ (2,000)	\$ (2,000)
7351 Infrnd Abatemnt: Social Services	(5,367)	(9,000)	(6,000)	(6,000)
7367 Infrnd Abatemnt: Child Support Services	(116)	(2,000)	(2,000)	(2,000)
Total Intrafund Abatement	\$ (7,171)	\$ (13,000)	\$ (10,000)	\$ (10,000)
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,396,415</b>	<b>\$ 2,953,492</b>	<b>\$ 3,107,693</b>	<b>\$ 2,933,130</b>
<b>Net Cost</b>	<b>\$ (617,494)</b>	<b>\$ (1,125,658)</b>	<b>\$ (1,199,712)</b>	<b>\$ (930,099)</b>

## LAW & JUSTICE

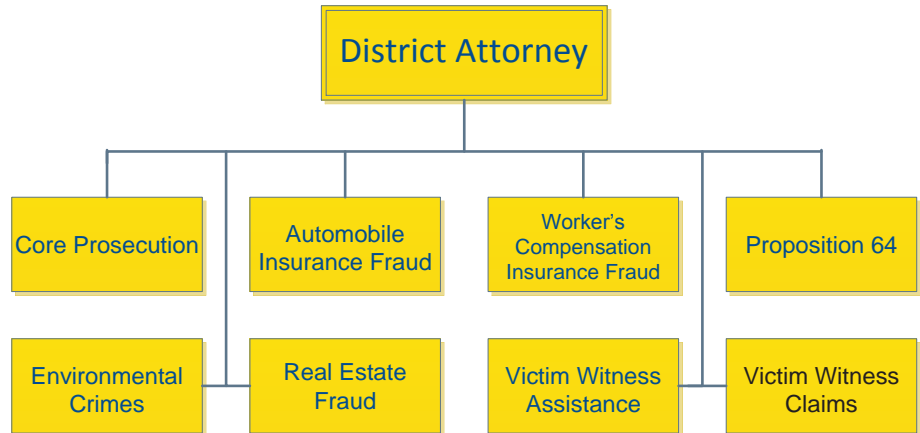
Budget Unit Name	Page	Appropriation	Revenue	NCC	Staffing
District Attorney	111	\$8,829,861	\$2,960,141	\$5,869,720	58.60
Grand Jury	123	\$75,299	\$0	\$75,299	0.00
Probation	127	\$16,525,329	\$5,237,322	\$11,288,007	131.00
Public Defender	139	\$3,654,946	\$352,774	\$3,302,172	23.00
Sheriff	147	\$59,054,252	\$14,521,109	\$44,533,143	371.00
Superior Court MOE	163	\$2,331,068	\$1,140,418	\$1,190,650	0.00
<b>TOTAL FUNCTIONAL GROUP</b>		<b>\$90,470,755</b>	<b>\$24,211,764</b>	<b>\$66,258,991</b>	<b>583.60</b>





# District Attorney

## Organizational Chart



### Mission Statement

The District Attorney's office is dedicated, while recognizing the dignity of all individuals, to objectively and effectively investigate and prosecute matters under the Law to achieve justice and minimize trauma to victims.

### ***Department Overview***

The Office of the District Attorney is one created in the California Constitution. The duties are prescribed by the Legislature and are set forth in the Government Code beginning with section 26500. The district attorney is the public prosecutor. The public prosecutor shall attend the courts, and within his or her discretion shall initiate and conduct on behalf of the people all prosecutions for public offenses. Additionally, the district attorney may sponsor, supervise, or participate in any project or program to improve the administration of justice.

### **2015-16 Summary of Department Programs**

	Appropriation	Revenue	Net County Cost	Staffing
Core Prosecution	\$7,684,012	\$1,952,316	\$5,731,696	48.60
Automobile Insurance Fraud	\$296,072	\$296,072	\$0	2.20
Workers Comp Insurance Fraud	\$258,408	\$258,408	\$0	1.45
Proposition 64	\$43,827	\$43,827	\$0	0.30
Environmental Crimes	\$5,000	\$5,000	\$0	0.15
Real Estate Fraud	\$73,376	\$73,376	\$0	0.10
Victim Witness Assistance	\$308,777	\$172,793	\$135,984	3.85
Victim Witness Claims	\$160,389	\$158,349	\$2,040	1.95
<i>TOTAL</i>	<i>\$8,829,861</i>	<i>\$2,960,141</i>	<i>\$5,869,720</i>	<i>58.60</i>



### Recommended Budget Highlights for District Attorney

The Recommended Budget represents an overall increase of \$269,681 or 10% in revenues and an increase of \$573,370 or 7% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost is increased by \$303,689 or 5%.

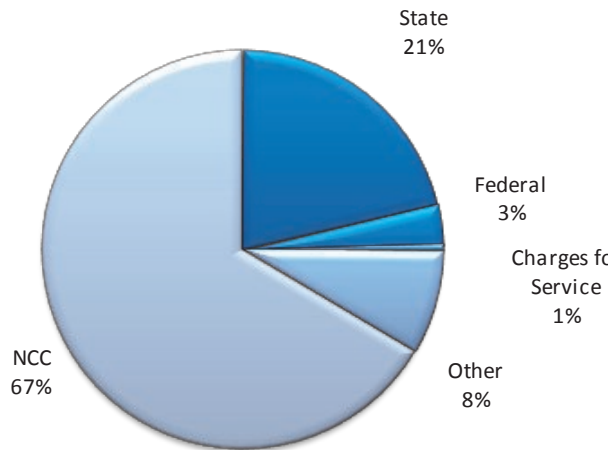
The increase in revenue is primarily related to the new grant award from the Office of Emergency Services to provide a collaborative effort between law enforcement and the Center for Violence-Free Relationships to provide response to victims of domestic violence.

The increase in appropriations is primarily related to increased salaries and benefits (\$940K). Services and supplies are decreasing \$199K primarily in general liability insurance (\$44K), medical/sobriety exams (\$30K), contract services (\$29K), and law enforcement equipment (\$27K). Other charges are increasing \$50K due to pass through grant funding to other law enforcement agencies. Interfund abatements are decreasing \$220K due to additional funding for welfare fraud investigations.

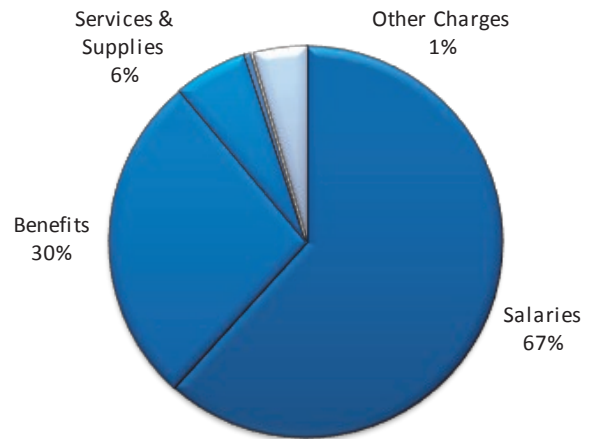
The recommended budget includes the deletion of two (2.0) vacant Deputy District Attorneys as well as one add/delete of a Department Analyst for a vacant Accountant Auditor to better support the departments fiscal needs. These changes result in approximately \$250,000 in savings in salaries and benefits.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Fines, Forfeitures	21,998	20,452	21,500	21,500	21,500
Use of Money	-	1,800	-	-	-
State	1,430,596	1,680,596	1,697,039	1,863,426	1,863,426
Federal	76,238	100,766	85,636	289,834	289,834
Charges for Service	44,193	37,739	40,500	45,500	45,500
Misc.	2,726	3,875	-	-	-
Other Financing Sources	930,114	769,259	845,785	739,881	739,881
<b>Total Revenue</b>	<b>2,505,865</b>	<b>2,614,487</b>	<b>2,690,460</b>	<b>2,960,141</b>	<b>2,960,141</b>
Salaries	5,108,242	5,367,165	5,363,872	5,951,150	5,951,150
Benefits	2,034,453	2,005,497	2,350,033	2,624,212	2,624,212
Services & Supplies	642,016	857,955	788,430	588,564	588,564
Other Charges	8,516	2,083	2,500	52,500	52,500
Fixed Assets	133,916	14,551	17,500	22,000	22,000
Operating Transfers	62,657	30,012	-	-	-
Intrafund Transfers	(195,994)	(108,606)	(184,844)	(408,565)	(408,565)
<b>Total Appropriations</b>	<b>7,793,806</b>	<b>8,168,657</b>	<b>8,337,491</b>	<b>8,829,861</b>	<b>8,829,861</b>
<b>NCC</b>	<b>5,287,941</b>	<b>5,554,170</b>	<b>5,647,031</b>	<b>5,869,720</b>	<b>5,869,720</b>
<b>FTE's</b>	<b>61</b>	<b>61</b>	<b>59</b>	<b>59</b>	<b>59</b>

### Source of Funds



### Use of Funds



#### Source of Funds—District Attorney

Fine, Forfeiture & Penalty (\$21,500): Includes Bad Check Restitution (\$5,000) and Suspended Drivers License (\$16,500)

State Intergovernmental (\$1,863,426): Includes revenue from Proposition 172 – Public Safety Sales Tax (\$968,880), Vehicle Theft Allocation (\$195,000), Office of Emergency Service (\$88,934), Office of Traffic Safety (\$452,263), and Victim Witness Claims (\$158,349).

Federal Intergovernmental (\$289,834): Includes revenue from Federal Office of Emergency Services.

Charges for Service (\$45,500): Includes Blood Draw revenue (\$45,000), and Misc Court Fee revenue (\$500).

Operating Transfers (\$739,881): Includes revenue from special revenue funds to support the following programs – Auto Fraud (\$296,072), Workers Compensation (\$258,408), Proposition 64 (\$43,827), Real Estate Fraud (\$73,376), Law Enforcement Services Account – AB109 (\$43,198), Foreclosure Crisis Recovery (\$20,000) and Environmental (\$5,000).

Net County Cost (\$5,869,720): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

#### Use of Funds—District Attorney

Salaries & Benefits (\$8,575,362): Primarily comprised of permanent salaries (\$5,951,150), retirement (\$1,412,665) and health insurance (\$892,606).

Services & Supplies (\$588,564): Primarily comprised of insurance premium (\$52,520), medical & sobriety (\$35,000), rents (\$65,000), vehicle rents (\$55,000), fuel (\$40,000), utilities (\$25,000), minor equipment (\$33,595) and transportation/travel (\$35,500).

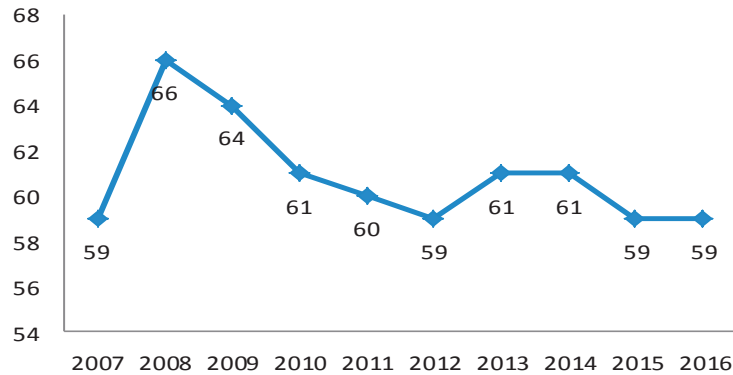
Other Charges (\$52,500): Primarily pass through expenses for grant activities performed by Placerville Police Department and South Lake Tahoe Police Department.

Fixed Assets (\$22,000) – Primarily comprised of computer equipment and a new telephone forensic device.

Intra-fund Transfers (\$67,435): Includes charges from other departments primarily from the Sheriff and Probation for grant related activities (\$49,000), and other charges for stores, mail and building maintenance.

Intra-fund Abatements (\$476,000): Funding from Human Services for Welfare Fraud Services.

### Staffing Trend for District Attorney



Staffing for the District Attorney over the past ten years has remained constant at 58.6. The District Attorney's office consists of 48.6 FTE in the Placerville office, and 10.0 FTE in the South Lake Tahoe Office.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
District Attorney	1.00	1.00	1.00	0.00
Accountant/Auditor	1.00	0.00	0.00	-1.00
Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Investigator (DA)	1.00	1.00	1.00	0.00
Department Analyst	0.00	1.00	1.00	1.00
Deputy District Attorney I-IV	20.00	18.00	18.00	-2.00
Executive Secretary-Law & Justice	1.00	1.00	1.00	0.00
Fiscal Assistant I/II	1.00	1.00	1.00	0.00
Investigative Assistant	2.00	2.00	2.00	0.00
Investigator (D.A.)	13.00	13.00	13.00	0.00
Legal Office Assistant I/II	2.80	2.80	2.80	0.00
Legal Secretarial Services Supervisor	2.00	2.00	2.00	0.00
Legal Secretary I/II	5.00	5.00	5.00	0.00
Office Assistant I/II	0.80	0.80	0.80	0.00
Program Manager I	1.00	1.00	1.00	0.00
Special Investigator - District Attorney	1.00	1.00	1.00	0.00
Supervising Investigator (DA)	1.00	1.00	1.00	0.00
Victim Witness Claims Specialist I/II	1.00	1.00	1.00	0.00
Victim Witness Program Coordinator	1.00	1.00	1.00	0.00
Victim Witness Program Specialist	3.00	3.00	3.00	0.00
<b>Department Total</b>	<b>60.60</b>	<b>58.60</b>	<b>58.60</b>	<b>-2.00</b>

## Core Prosecution Programs

### Program Summary:

Child Abuse - The Special Investigator coordinates and conducts interviews of children involved in child abuse cases. This employee is also a vital part of the Multidisciplinary Interview Center as well as assisting with victim coordination on the major felony cases.

Core Prosecution - The main functions of this unit are to prosecute adult and juvenile offenders for criminal offenses, evaluate law enforcement reports and documents, assist in search warrant preparation, prepare and file legal briefs and memoranda relating to prosecution activities and appeals, conduct original and supplemental investigation of cases, prepare for trials, conduct trials, post-trial and sentencing hearings and appeals.

Funding to support the core functions of the District Attorney's Office come mainly from Proposition 172 - Public Safety Sales Tax. Other supplemental funding comes from Vehicle Theft Allocation (estimated) and the Suspended Driver's License Program (SDLP).

Multi-Disciplinary Interview Center (MDIC) - The User Agencies comprised of the Sheriff, Placerville Police Department, Department of Human Services and District Attorney work together toward the mutual goal of facilitating the investigation of child abuse cases in order to minimize the trauma to child victims and their families residing in the western portion of El Dorado County and to maximize the effectiveness of criminal prosecution.

Alcohol and Drug Impaired Vertical Prosecution Program - This program has one Deputy District Attorney and one Investigator who are assigned to prosecute alcohol and drug impaired driving cases, as well as travel and training costs. These costs are offset with grant funding from the State Office of Traffic Safety. This grant was first awarded in FY 12-13.

Elder Abuse Prosecution - Deputy District Attorney's and Investigators work together with the Elder Protection Unit formed in 2006 to investigate and prosecute Elder Abuse Cases.

SB 90 - As required by law, the District Attorney's office is mandated by the State of California to appear on behalf of the District Attorney's office for cases where defendants were convicted of a crime and classified as one of the following: Sexually Violent Predator, Mentally Disordered Offender, Not Guilty By Reason of Insanity. The Deputy District Attorney appears at recommitment hearings to insure that the offender is not released back into the community.

Another subset of the SB 90 program is Child Abduction and Recovery. In most instances these abductions involve a parent that does not have custody of the child(ren) and has taken them out of the county/state. The investigator works with families and law enforcement agencies to recover the child and return them to their legal guardian.

Sexual Assault/Domestic Violence - This unit currently covers all of the adult sexual assault, child sexual assault, child pornography, child abuse, and sexual registrant violators or the entire county. This unit also handles all of the domestic violence cases on the Western Slope.

Due to the extremely sensitive nature these cases are vertically prosecuted. Deputy district attorney's spend a significant amount of time meeting with victims and their families. These cases are all extremely sensitive and involve substantial time outside of the courtroom preparing for trial and conducting follow up investigations. Most of these cases result in prison sentences. Many involve potential life sentences and end up going to trial.

Cold Case Homicides - Currently, there are approximately 53 cold case homicides to date. Of the 53 cases, 76% have been identified by the El Dorado County Sheriff's Office to have occurred in the last six years. The remaining 24% reside with the South Lake Tahoe Police Department. These figures do not include cold sexual assault cases which to date have not been identified.

One of the unique characteristics of cold homicide cases is that often the killer is a serial killer. In many cases there is evidence to indicate that the defendant(s) were responsible for other deaths that were never prosecuted. Due to increased technology in DNA testing the potential of bringing the killers to justice is now a possibility.

### ***Automobile Insurance Fraud Program***

#### **Program Summary:**

The El Dorado County District Attorney's Auto Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with the California Department of Insurance, California Department of Motor Vehicles, Insurance Investigators and the Arson Task force in the prevention, investigation and prosecution of various forms of automobile insurance fraud. The Auto Fraud Unit investigates not only the typical auto insurance fraud and perjury case (where an individual presents a false or fraudulent claim for non-existent injuries or damages) but also complex schemes involving car dealership fraud and conspiracy to defraud multiple customers relating to the sales, transfers, and loan payoffs concerning the purchase of new and used vehicles. This program is funded on an annual basis through a grant application to the State Department of Insurance.

### ***Workers Compensation Insurance Fraud Program***

#### **Program Summary:**

The El Dorado County Workers Compensation Unit provides the investigation and prosecution of Workers Compensation Insurance Fraud in El Dorado County. This includes claimant, premium, uninsured employer and medical provider fraud. Claimant fraud includes employees making false or exaggerated claims. Premium fraud occurs when employers misstate the type of work and or work experience of their employees in order to pay a lower premium. Uninsured employers are those who don't protect their employees by failing to obtain required workers compensation coverage. Medical provider fraud can occur when medical professional's bill for services not rendered, misrepresent the service provided, bill for unnecessary services, etc. This program is funded on an annual basis through a grant application to the State Department of Insurance.

### ***Proposition 64 Program***

#### **Program Summary:**

The El Dorado County District Attorney's Consumer Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, Amador, Sacramento and Yolo County District Attorney's Offices, the California Department of Corporations, California Department of Motor Vehicles, California Department of Weights & Measures, California Department of Forestry, California Department of Home Furnishings, California Bureau of Automotive Repair, and the El Dorado County Code Enforcement and Department of Agriculture, in the investigation and prosecution of various forms of consumer fraud and unlawful business practices. Further, this unit is involved with review and handling all of the District Attorney Fraud Hotline and Consumer Fraud Complaints, as well as community outreach and fraud alerts concerning current fraud schemes and tactics. This unit investigates unlawful business practices in various forms, including cases against companies who have been short-selling underweight product for years, and businesses that have been defrauding customers through false advertising and mislabeling of products. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various consumer protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices. This program is funded through the use of funds collected from defendant judgments.

### ***Environmental Crimes Program***

#### **Program Summary:**

Unit provides the investigation and prosecution of environmental cases. The El Dorado County District Attorney's Environmental Unit made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, El Dorado County Environmental Management, Code Enforcement, Department of Transportation, and California Department of Fish & Game, California Air Resources Board, California Attorney General's Office, California District Attorney Association, State Water Resources Control Board, Lahontan Regional Water Quality Control Board, California Department of Forestry, as well as statewide cases with various other District Attorney's Offices. This unit is responsible for review and filing of environmental cases throughout El Dorado County. This unit investigates various forms of environmental crimes, including Hazardous Waste & underground storage tank (UST) violations, Hazardous Material Business Plan violations (which put our first responders at risk to hazardous waste exposure), and illegal/improper release of deleterious materials to state waters and rivers in El Dorado County. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various environmental protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

Funding for this program is achieved through the use of defendant judgments that are deposited into a trust fund. These funds are ongoing as cases are prosecuted on an annual basis. The total amount of judgments can vary depending on case load within the fiscal year.

### ***Real Estate Fraud Program***

#### **Program Summary:**

Unit provides the investigation and prosecution of Real Estate Fraud. The funding for Real Estate Fraud is ongoing. As the real estate instruments specified under GC 27388 are recorded, a \$3.00 fee is assessed with 90% of the fee being deposited into a Special Revenue Account for use by the District Attorney's office for the investigation and prosecution of Real Estate Fraud. In addition to the recorded document fees funding from a specialized grant referenced above will be utilized.

### ***Victim Witness Assistance Program***

#### **Program Summary:**

The Victim Witness Assistance program serves as a resource to crime victims. The advocates funded under this grant are required to provide the following services: crisis intervention, emergency assistance, resource referral and assistance, direct counseling and therapy, claim assistance, property return, orientation, court escort, case status/ disposition, notification of family and friends.

Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis.

## ***Victim Witness Claims Program***

### **Program Summary:**

The Claims Specialist provide application intake, data entry, determine eligibility, and verify losses, including; medical, dental, wage loss, support loss, mental health counseling, funeral burial and relocation expenses. The benefit of having the claims processed in our county is that bills can be paid in a timely manner. The average processing time of claims done directly by the VCP Board is 3-6 months which causes ongoing stress to victims as providers will cut off services until payment is received. Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **22 District Attorney**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested <input checked="" type="checkbox"/>	CAO Recommended
1	2	3	4	5

**Fines, Forfeitures and Penalties**

0342 Bad Check Restitution Fee	\$ 5,002	\$ 5,000	\$ 5,000	\$ 5,000
0348 Penalty - Suspended Drivers License	15,450	16,500	16,500	16,500
Total Fines, Forfeitures and Penalties	\$ 20,452	\$ 21,500	\$ 21,500	\$ 21,500

**Revenue from Use of Money and Property**

0420 Rent - Land and Buildings	\$ 1,800	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property	\$ 1,800	\$ -	\$ -	\$ -

**Intergovernmental Revenue - State**

0860 State - Public Safety Sales Tax	\$ 903,184	\$ 902,745	\$ 968,880	\$ 968,880
0880 State - Other	493,878	511,860	610,612	610,612
0896 State - Vehicle Theft Alloc - VC9250.14	194,600	195,000	195,000	195,000
0898 State - Office of Emergency Serv (OES)	88,934	87,434	88,934	88,934
Total Intergovernmental Revenue - State	\$ 1,680,596	\$ 1,697,039	\$ 1,863,426	\$ 1,863,426

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 24,528	\$ 9,398	\$ 17,000	\$ 17,000
1124 Federal - OES	76,238	76,238	272,834	272,834
Total Intergovernmental Revenue - Federal	\$ 100,766	\$ 85,636	\$ 289,834	\$ 289,834

**Charges for Services**

1501 Court Fee	\$ 414	\$ 500	\$ 500	\$ 500
1746 Blood Draws	37,324	40,000	45,000	45,000
Total Charges for Services	\$ 37,739	\$ 40,500	\$ 45,500	\$ 45,500

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 3,875	\$ -	\$ -	\$ -
Total Miscellaneous Revenues	\$ 3,875	\$ -	\$ -	\$ -

**Other Financing Sources**

2020 Operating Transfers In	\$ 769,259	\$ 845,785	\$ 739,881	\$ 739,881
Total Other Financing Sources	\$ 769,259	\$ 845,785	\$ 739,881	\$ 739,881

<b>Total Revenue</b>	<b>\$ 2,614,486</b>	<b>\$ 2,690,460</b>	<b>\$ 2,960,141</b>	<b>\$ 2,960,141</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 4,721,457	\$ 5,026,432	\$ 5,547,810	\$ 5,547,810
3001 Temporary Employees	261,731	125,000	150,000	150,000
3002 Overtime	200,412	100,000	142,000	142,000
3003 Standby Pay	10,273	-	-	-
3004 Other Compensation	150,282	89,400	90,700	90,700
3005 Tahoe Differential	16,762	16,800	14,400	14,400
3006 Bilingual Pay	6,248	6,240	6,240	6,240
3020 Employer Share - Employee Retirement	1,054,166	1,149,607	1,335,790	1,335,790
3022 Employer Share - Medi Care	76,608	81,655	76,875	76,875
3040 Employer Share - Health Insurance	729,541	702,285	798,108	798,108
3041 Employer Share - Unemployment Insurance	3,428	-	-	-
3042 Employer Share - Long Term Disab Insurance	8,149	12,850	13,625	13,625
3043 Employer Share - Deferred Compensation	17,291	17,612	20,678	20,678



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **22 District Attorney**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
3046 Retiree Health - Defined Contributions	55,628	59,784	60,195	60,195
3060 Employer Share - Workers' Compensation	35,825	114,944	111,429	111,429
3080 Flexible Benefits	24,860	211,296	207,512	207,512
Total Salaries and Employee Benefits	\$ 7,372,662	\$ 7,713,905	\$ 8,575,362	\$ 8,575,362

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ 8,267	\$ 13,449	\$ 6,450	\$ 6,450
4041 Cnty Pass thru Telephone Chrges to Depts	11,964	2,000	-	-
4044 Cable/Internet Service	509	-	-	-
4060 Food and Food Products	293	-	-	-
4080 Household Expense	45	-	-	-
4085 Household Expense - Refuse Disposal	22	-	-	-
4086 Household Expense - Janitorial/Custodial	248	1,200	-	-
4100 Insurance - Premium	80,523	97,006	52,520	52,520
4120 Jury and Witness Expense	5,928	22,000	-	-
4121 Jury Expense - Civil	150	-	-	-
4123 Jury Expense - Meals	46,993	-	15,000	15,000
4124 Witness Fee	3,984	10,000	5,000	5,000
4128 Witness Mileage	10,687	3,500	5,000	5,000
4144 Maintenance - Computer System Supplies	4,716	2,000	4,500	4,500
4145 Maintenance - Equipment Parts	153	-	-	-
4180 Maintenance - Building and Improvements	6,775	-	-	-
4220 Memberships	15,282	15,795	15,982	15,982
4260 Office Expense	21,396	11,084	10,000	10,000
4261 Postage	6,609	5,000	5,000	5,000
4262 Software	222	-	-	-
4263 Subscription / Newspaper / Journals	2,886	3,050	3,050	3,050
4264 Books / Manuals	-	20,023	-	-
4265 Law Books	40,235	23	15,023	15,023
4266 Printing / Duplicating	854	500	500	500
4267 On-Line Subscriptions	2,500	-	6,500	6,500
4300 Professional and Specialized Services	72,773	44,000	15,000	15,000
4308 External Data Processing Services	42,052	35,000	25,000	25,000
4317 Criminal Investigation	4,439	1,500	2,000	2,000
4320 Verbatim Report - Transcription	20,393	12,000	10,000	10,000
4322 Medical and Sobriety Examinations	53,357	65,000	35,000	35,000
4324 Medical, Dental and Lab Services	2,591	3,000	3,000	3,000
4400 Publication and Legal Notices	180	500	-	-
4420 Rents and Leases - Equipment	18,989	18,653	18,000	18,000
4421 Security System	6,561	4,000	4,000	4,000
4440 Rent & Lease - Building/Improvements	52,580	79,000	65,000	65,000
4460 Small Tools and Instruments	2,526	1,500	1,500	1,500
4461 Minor Equipment	28,493	4,800	5,000	5,000
4462 Minor Computer Equipment	9,406	14,195	22,595	22,595
4463 Minor Telephone and Radio Equipment	16	-	-	-
4464 Minor Law Enforcement Equipment	4,788	27,092	-	-
4465 Minor Vehicle Equipment	704	500	6,000	6,000

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **22 District Attorney**  
 Function **Public Protection**  
 Activity **Judicial**

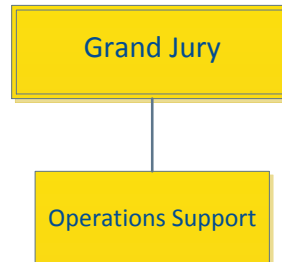
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4500 Special Departmental Expense	14,157	12,000	5,000	5,000
4501 Special Projects	-	43,198	43,198	43,198
4503 Staff Development	12,228	24,228	15,745	15,745
4529 Software License	69	3,900	3,500	3,500
4540 Staff Development	295	-	-	-
4600 Transportation and Travel	34,419	27,344	17,344	17,344
4602 Employee - Private Auto Mileage	7,430	5,000	6,000	6,000
4605 Vehicle - Rent or Lease	64,822	59,657	59,657	59,657
4606 Fuel Purchases	58,610	48,600	42,000	42,000
4608 Hotel Accommodations	35,704	14,500	14,500	14,500
4620 Utilities	39,132	32,633	25,000	25,000
Total Services and Supplies	\$ 857,955	\$ 788,430	\$ 588,564	\$ 588,564
<b>Other Charges</b>				
5240 Contribution To Non-county Governmental	\$ -	\$ -	\$ 50,000	\$ 50,000
5300 Interfund Expenditures	2,083	2,500	2,500	2,500
Total Other Charges	\$ 2,083	\$ 2,500	\$ 52,500	\$ 52,500
<b>Fixed Assets</b>				
6025 Fixed Assets - Leasehold Improvements	\$ 11,116	\$ -	\$ -	\$ -
6040 Fixed Assets - Equipment	3,435	-	-	-
6042 Fixed Assets - Computer Sys Equipment	-	17,500	22,000	22,000
Total Fixed Assets	\$ 14,551	\$ 17,500	\$ 22,000	\$ 22,000
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 30,012	\$ -	\$ -	\$ -
Total Other Financing Uses	\$ 30,012	\$ -	\$ -	\$ -
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 74,836	\$ 64,080	\$ 60,300	\$ 60,300
7221 Intrafund: Radio Equipment and Support	108	1,000	1,000	1,000
7223 Intrafund: Mail Service	3,577	3,567	3,848	3,848
7224 Intrafund: Stores Support	621	259	287	287
7231 Intrafund: IS Programming Support	17,756	250	-	-
7232 Intrafund: Maint Bldg & Improvmnts	5,625	2,000	2,000	2,000
Total Intrafund Transfers	\$ 102,523	\$ 71,156	\$ 67,435	\$ 67,435
<b>Intrafund Abatement</b>				
7352 Intrafund Abatement: DA / Family Support	\$ (211,129)	\$ (256,000)	\$ (476,000)	\$ (476,000)
Total Intrafund Abatement	\$ (211,129)	\$ (256,000)	\$ (476,000)	\$ (476,000)
<b>Total Expenditures/Appropriations</b>	\$ 8,168,657	\$ 8,337,491	\$ 8,829,861	\$ 8,829,861
<b>Net Cost</b>	\$ (5,554,170)	\$ (5,647,031)	\$ (5,869,720)	\$ (5,869,720)





# Grand Jury

## Organizational Chart



### Mission Statement

The Grand Jury ethically and responsibly investigates complaints, examines fiscal and management practices in County government, Cities and Special Districts and makes recommendations based on facts for correction.

### ***Department Overview***

Grand Juries are appointed by the local State Superior Court of California and serve as investigative bodies. Civil grand juries are empowered to inquire into alleged criminal acts within the County; examine fiscal and management practices in County government, departments, cities and special districts; and to investigate allegations of misconduct of any public office or officer within the County. If evidence warrants, the Jury files formal charges.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Operations Support	\$75,299	\$0	\$75,299	0.00
<i>TOTAL</i>	<i>\$75,299</i>	<i>\$0</i>	<i>\$75,299</i>	<i>0.00</i>

### ***Recommended Budget Highlights for Grand Jury***

The Recommended Budget decreases appropriations and Net County Cost by \$4,848 for a total Net County Cost of \$75,299.

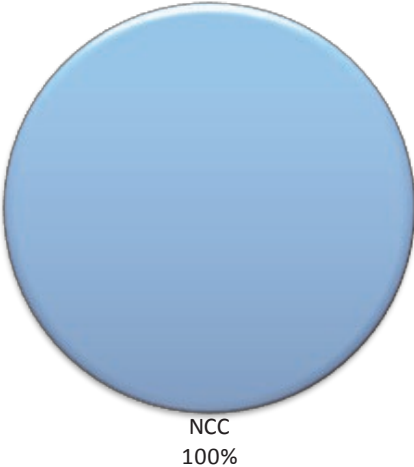
The membership and focus areas of the Grand Jury changes from year to year. The FY 2015-16 Recommended Budget includes a 6.25% decrease in general fund appropriations based on Board direction to reduce spending.

**Grand Jury**

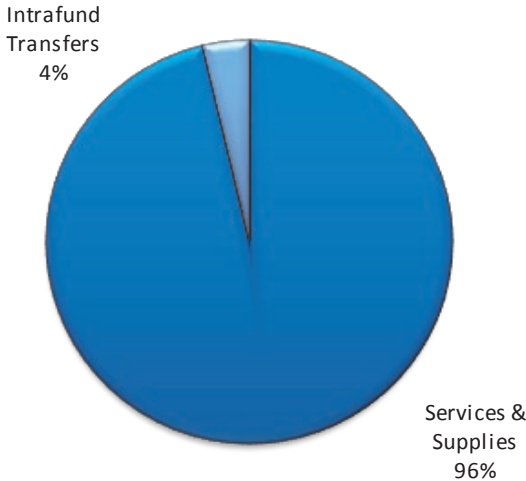
	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
<b>Total Revenue</b>	-	-	-	-	-
Salaries	-	-			
Benefits	520	-			
Services & Supplies	41,908	47,616	77,550	72,550	72,550
Intrafund Transfers	2,679	3,334	2,597	2,749	2,749
<b>Total Appropriations</b>	<b>45,107</b>	<b>50,950</b>	<b>80,147</b>	<b>75,299</b>	<b>75,299</b>
<b>NCC</b>	<b>45,107</b>	<b>50,950</b>	<b>80,147</b>	<b>75,299</b>	<b>75,299</b>
FTE's	-	-	-	-	-



**Source of Funds**



**Use of Funds**



**Source of Funds—Grand Jury**

Net County Cost (\$75,299): The Grand Jury is entirely funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

**Use of Funds—Grand Jury**

Services & Supplies (\$72,550): Primarily comprised of reimbursements for mileage (\$35,000) and reimbursements for meeting time (\$28,000).

Intrafund Transfers (\$2,749): Intrafund transfers consist of charges from other departments for mail services (\$2,449).

**Operations Support Program**

**Program Summary:**

The Grand Jury budget reflects the costs which may be incurred by the Civil Grand Jury members for their activities, as authorized by the California Penal Code and the local Superior Court.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **19 Grand Jury**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Services and Supplies**

4041 Cnty Pass thru Telephone Chrges to Depts	\$ 118	\$ 50	\$ 50	\$ 50
4080 Household Expense	65	-	-	-
4127 Grand Jury Expense	18,243	28,000	28,000	28,000
4260 Office Expense	312	1,500	1,500	1,500
4261 Postage	-	500	500	500
4262 Software	-	-	650	650
4266 Printing / Duplicating	790	650	-	-
4300 Professional and Specialized Services	1,004	5,000	-	-
4420 Rents and Leases - Equipment	2,651	2,500	2,500	2,500
4503 Staff Development	2,140	2,850	2,850	2,850
4600 Transportation and Travel	1,105	1,500	1,500	1,500
4602 Employee - Private Auto Mileage	21,188	35,000	35,000	35,000
Total Services and Supplies	\$ 47,616	\$ 77,550	\$ 72,550	\$ 72,550

**Intrafund Transfers**

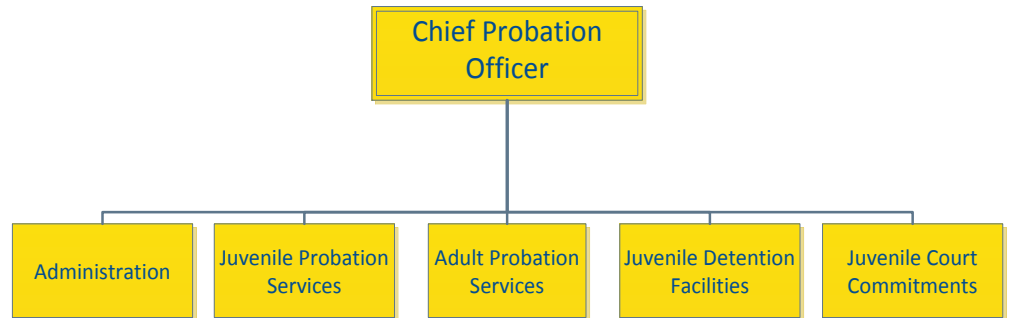
7200 Intrafund Transfers	\$ -	\$ 300	\$ 300	\$ 300
7223 Intrafund: Mail Service	2,112	2,254	2,449	2,449
7224 Intrafund: Stores Support	-	43	-	-
7231 Intrafund: IS Programming Support	1,222	-	-	-
Total Intrafund Transfers	\$ 3,334	\$ 2,597	\$ 2,749	\$ 2,749

<b>Total Expenditures/Appropriations</b>	<b>\$ 50,950</b>	<b>\$ 80,147</b>	<b>\$ 75,299</b>	<b>\$ 75,299</b>
<b>Net Cost</b>	<b>\$ (50,950)</b>	<b>\$ (80,147)</b>	<b>\$ (75,299)</b>	<b>\$ (75,299)</b>



# Probation

## Organizational Chart



### Mission Statement

The Mission of the Probation Department as a community corrections and public safety agency is to promote the health and safety of the residents in the County of El Dorado by conducting investigations for and providing recommendations to the Court, enforcing Court Orders, ensuring victim’s rights, engaging in crime and delinquency prevention partnerships, and facilitating the rehabilitation of offenders.

### Goals

Continue to implement the eight Evidence Based Practices in Probation

Revise and enhance the South Lake Tahoe Challenge camp program

Fiscal automation that will support the department’s pursuit of enhanced revenue

Develop data collection capabilities that will promote data driven decision making

Place our first delinquent youth in a local foster home

Further develop a use of force tactics and options training program

Support infrastructure needs for the department and all staff

### ***Department Overview***

The Probation Department’s responsibilities include youth and adult supervision.

Youth supervision includes case management and correctional intervention with delinquent youth and their families; monitoring youth who are placed in out of home settings, and operating two Juvenile Detention facilities

Adult supervision includes case management, adult community corrections partnerships with law and justice partners to ensure legal mandates, recommendations for alternatives to custody and adult monitoring.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Administration	\$4,026,460	\$181,434	\$3,845,026	23.00
Juvenile Probation Services	\$2,464,869	\$1,561,799	\$903,070	19.00
Adult Probation Services	\$3,517,583	\$2,153,340	\$1,364,243	30.00
Juvenile Detention Facilities	\$6,452,417	\$1,310,749	\$5,141,668	59.00
Juvenile Court Commitments	\$64,000	\$30,000	\$34,000	0.00
<b>TOTAL</b>	<b>\$16,525,329</b>	<b>\$5,237,322</b>	<b>\$11,288,007</b>	<b>131.00</b>



### **Recommended Budget Highlights for Probation**

The Recommended Budget represents an overall increase of \$208,226 or 4% in revenues and an increase of \$533,431 or 3.3% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost is increased by \$325,205 or 3%.

The increase in revenue is primarily related to an increased use of funding coming from special revenue accounts such as SB678 funding, AB109 funding and SLESF-JJCPA funding totaling \$164K. In addition the budget included an increase in Proposition 172 funding of \$46,153.

The increase in appropriations is primarily related to salaries and benefits (\$534K). \$109K of this increase is related to worker's compensation costs. The overall increase in salaries and benefits would have been significantly higher; however the department has left a number of vacant positions unfunded in order to meet the 6.25% mandated budget reduction. The use of salary savings accounts for an approximate \$873K reduction from the Probation Department's salaries and benefits budget.

The Probation Department has requested two personnel allocation changes which are included in the budget as part of the Probation Department appropriation reductions. Total FTE's for the department remain at 131.0.

- Delete 1.0 FTE Assistant Chief Probation Officer;
- Add 1.0 FTE Deputy Chief Probation Officer;
- Delete 1.0 FTE Sr. Legal Secretary;
- Add 1.0 FTE Legal Secretary I/II

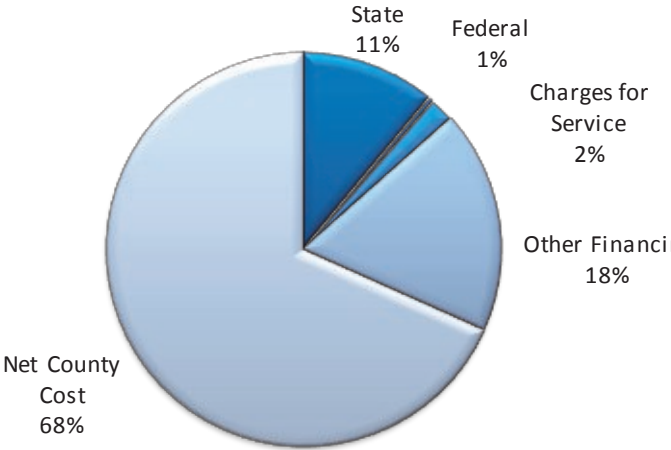
Services and supplies increased slightly by \$102,947, primarily due to liability insurance (\$49K). Other cost increases are in the areas of staff development, transportation costs and professional services. Costs associated with the care of juveniles fluctuate based on population. The budget has been adjusted based on anticipated population in the areas of food, and the medical care of juveniles. Other charges decreased \$26K due to an anticipated decrease in contracted ranch/camp commitments. Intrafund transfers decreased slightly by \$8,598.

Overall, the Probation Department budget as included for the FY 2015-16 year maintains services in all areas. In final review the Department had limited ability to make budget reductions in any area other than salaries and benefits without the elimination of services. Probation will closely monitor their budget status throughout the year to ensure required mandates are met.

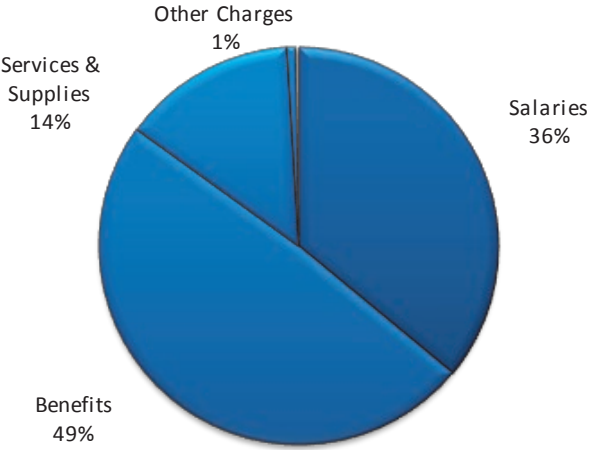
**Probation**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Fines, Forfeitures	9,364	11,995	3,750	3,750	3,750
State	1,634,643	1,801,298	1,780,151	1,804,080	1,804,080
Federal	69,750	30,122	40,000	55,000	55,000
Other Governmental	27,500	25,362	27,275	25,000	25,000
Charges for Service	436,719	330,813	347,480	318,000	318,000
Misc.	3,555	4,613	4,250	4,250	4,250
Other Financing	2,484,877	2,489,760	2,619,959	3,027,242	3,027,242
<b>Total Revenue</b>	<b>4,666,408</b>	<b>4,693,963</b>	<b>4,822,865</b>	<b>5,237,322</b>	<b>5,237,322</b>
Salaries	6,865,569	7,101,805	7,981,775	5,951,150	5,951,150
Benefits	3,801,308	3,950,428	5,241,224	8,086,797	8,086,797
Services & Supplies	1,488,739	1,557,629	1,979,804	2,328,826	2,328,826
Other Charges	109,796	145,816	121,888	117,500	117,500
Fixed Assets	32,381	75,168	70,945	2,600	2,600
Operating Transfers	-	22,472	-	-	-
Intrafund Transfers	70,834	40,869	34,304	38,456	38,456
<b>Total Appropriations</b>	<b>12,368,627</b>	<b>12,894,187</b>	<b>15,429,940</b>	<b>16,525,329</b>	<b>16,525,329</b>
<b>NCC</b>	<b>7,702,219</b>	<b>8,200,224</b>	<b>10,607,075</b>	<b>11,288,007</b>	<b>11,288,007</b>
<b>FTE's</b>	<b>131</b>	<b>131</b>	<b>131</b>	<b>131</b>	<b>131</b>

**Source of Funds**



**Use of Funds**



### **Source of Funds—Probation**

Fines, Forfeitures & Penalties (\$3,750): Administrative Fee for penalty restitution collections.

State Intergovernmental (\$1,804,080): Primarily comprised of Proposition 172, Public Safety Sales Tax (\$1,199,971), STC funding (\$60,225), and Juvenile Probation / Camp funding (\$547,949).

Federal Intergovernmental (\$55,000): Grant revenue.

Other Governmental Agencies (\$25,000): From Office of Education based on daily average attendance.

Charges for Services (\$318,000): Primarily comprised of Institutional Care and Support (\$180,000), Adult Probation Supervision Fees (\$50,000) and Care in Juvenile Hall (\$70,000).

Miscellaneous Revenue (\$4,250): For NSF Fees, SB90 Anger Management Fees and Domestic Violence fees.

Other Financing Sources (\$3,027,242): Includes AB109 (\$1,327,176), SLESF-JJCPA (\$643,214), Youth Offender Block Grant (\$518,000), CCPIF SB678 (\$200,100), Automation Trust (\$120,774), and State Sales Tax Realignment (\$156,756).

Net County Cost (\$11,288,007): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### **Use of Funds—Probation**

Salaries & Benefits (\$14,037,947): Primarily comprised of permanent salaries (\$7,528,952), retirement (\$2,671,023), and health insurance (\$2,209,611).

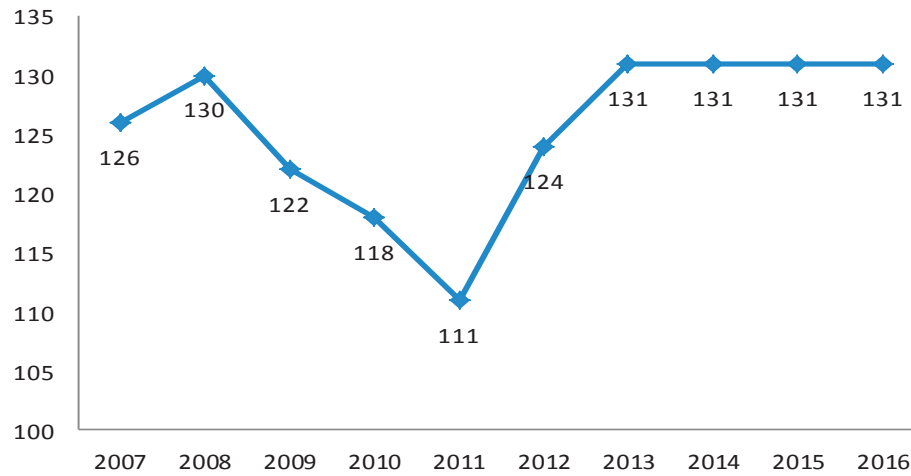
Services & Supplies (\$2,328,826): Primarily comprised of professional services (\$364,981), building lease (\$258,950), utilities (\$126,000), food and food products (\$158,000), and psychiatric medical care (\$169,550).

Other Charges (\$117,500): Primarily consists of costs associated with the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Facilities (DJF) (\$64,000) and Mental Health Services (\$52,800).

Fixed Assets (\$2,600): Includes \$2,600 for a steam table.

Intra-fund Transfers (\$38,456): Intra-fund transfers consist of charges from other departments for services such as building maintenance and Information Technologies programming.

### Staffing Trend for Probation



Staffing for the Probation Department remains constant at 131 FTE's, including 82 FTE on the West Slope and 49 FTE at South Lake Tahoe.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Chief Probation Officer	1.00	1.00	1.00	0.00
Accountant I/II	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	0.00
Administrative Technician	1.00	1.00	1.00	0.00
Assistant Chief Probation Officer	1.00	0.00	0.00	-1.00
Assistant Superintendent - Institutions	2.00	2.00	2.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Correctional Cook	4.00	4.00	4.00	0.00
Correctional Food Services Supervisor	2.00	2.00	2.00	0.00
Department Analyst	1.00	1.00	1.00	0.00
Deputy Chief Probation Officer	3.00	4.00	4.00	1.00
Deputy Probation Officer I/II	32.00	32.00	32.00	0.00
Deputy Probation Officer I/II - Institutions	31.00	31.00	31.00	0.00
Fiscal Technician	2.00	2.00	2.00	0.00
Legal Office Assistant I/II	1.50	1.50	1.50	0.00
Legal Secretarial Services Supervisor	2.00	2.00	2.00	0.00
Legal Secretary I/II	1.00	2.00	2.00	1.00
Mental Health Program Coordinator II	1.00	1.00	1.00	0.00
Sr. Department Analyst	1.00	1.00	1.00	0.00
Sr. Deputy Probation Officer	10.00	10.00	10.00	0.00
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
Sr. IT Department Coordinator	1.00	1.00	1.00	0.00
Sr. Legal Secretary	4.50	3.50	3.50	-1.00
Sr. Office Assistant	1.00	1.00	1.00	0.00
Supervising Deputy Probation Officer	8.00	8.00	8.00	0.00
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
<b>Department Total</b>	<b>131.00</b>	<b>131.00</b>	<b>131.00</b>	<b>0.00</b>

## Administration Program

### Program Summary:

Plan, organize and direct operations of the Probation Department. Lead the development of policy and procedure. Develop and oversee the departmental budget. Provide central department services such as fiscal, clerical, I.T., data, and H.R. Provide Internal Investigations related to complaints or discipline. Provide day-to-day management activities within assigned divisions.

### Fiscal/Personnel Services

Provide fiscal support to all divisions within the Department. Fiscal support includes revenue collection, victim restitution distribution and tracking, billing, time study auditing, grant/special revenue claiming and administration, auditing, accounts payable, purchasing, payroll processing, all personnel related activities, records management, coordinating mandated training programs and staff development activities. This unit also processes all Department contracts and Board of Supervisor agenda items.

### Clerical Support Services (WS and SLT)

Provide all clerical support functions within the WS Probation Division (Main Office) to include preparation of various legal and Court documents, Court filings, update law enforcement data systems, front reception, and records management. In addition, SLT prepares off-site deposits of revenue collected, office operational activities (order supplies, coordinate equipment repairs, coordinate various work order requests). The higher level position in the SLT unit supports the Manager in the Probation division.

**Revenues** include STC and returned check (NSF) fees. Both revenues are considered on-going. Automation Special Revenue Fund (SRF) transfer for Probation law enforcement data system. This revenue is one-time.

### Program Accomplishments:

- ◆ Began implementation of CopLink Law Enforcement Software to link data from multiple unique Law Enforcement databases and agencies, into one nation-wide database system.
- ◆ Began implementation of Automessenger notification service
- ◆ Established the firearms program to provide training to probation peace officers that is practical and can improve officers skill-sets in this area
- ◆ Provided additional training for cognitive behavioral interventions, including further training in Moral Reconciliation Therapy and the Change Companies journaling curriculum

## Juvenile Probation Services Program

### Program Summary:

The Juvenile Probation Services divisions provide countywide community supervision of juveniles, and provides investigations and reports regarding juveniles to the Superior Court. Activities in the division include supervision, intake services, court services, Juvenile Electronic Monitoring Program, Juvenile Court Work Program, Teen Court, Juvenile Drug Court, Probation Officers embedded at local high schools, enforcement of Court orders, placement services, and brokering community services.

**Revenues** include Public Safety Sales Tax; State funded programs including Juvenile Justice Crime Prevention Act (JJCPA); State Sales Tax Realignment; Federal Title IV-E claiming for foster care administrative activities; and Group Home visits funded by SB933. At this time, all revenues are considered on-going, but subject to changes within the state or federal budgets or guidelines.

### Program Accomplishments:

- ◆ 77.25 % of juvenile offenders were terminated from probation with a successful completion.
- ◆ Received a Technical Assistance grant for developing a countywide systems approach to handling Dual Status Youth who have exposure to both CPS and Probation

## **Adult Probation Services Program**

### **Program Summary:**

The Adult Probation Services division provides countywide community supervision of adult offenders, and provides investigations and reports regarding offenders to the Superior Court. Activities in this division include general supervision, Post Release Community Supervision (PRCS) and Mandatory Community Supervision (MCS), Court services and investigations, Electronic Monitoring Program, Proposition 36 Drug Court, Domestic Violence Court, DUI Court, Behavioral Health Court, Veteran's Court, enforcement of court orders, and brokering community services.

The Community Corrections Center will provide adult offender intake, assessment and referral services, as well as "One Stop" treatment, education, vocational, and substance abuse interventions. The CCC facility will include Probation, Human Services, Public Health, Mental Health, Education, and community-based services under Public Safety Realignment (AB 109).

**Revenues** include Public Safety Sales Tax; Adult Probation fees such as supervision and testing fees; SB678 (CA Community Corrections Performance Incentives); and AB109 (Public Safety Realignment). At this time, all revenues are considered on-going, but subject to changes within the state or federal budgets or guidelines. The collection of State sales tax could affect the amount projected in this budget proposal.

### **Program Accomplishments:**

- ◆ 94.23 % of Adult offenders in SLT were terminated from probation without a new arrest of violation of probation.
- ◆ Made considerable progress with implementing the eight principles of evidenced-based practices (EBP) in adult supervision and within the Community Corrections Center (CCC):
- ◆ Completing actuarial risk and needs assessments for all adult felony offenders under supervision of the department and providing enhanced substance abuse, mental health, and educational assessments for higher risk offenders.
- ◆ Targeting interventions to the higher risk populations through supervision and treatment programming.
- ◆ Targeting interventions to identified criminogenic needs
- ◆ Providing skill training and directed practices to CCC participants through Moral Recognition Therapy (MRT).
- ◆ Developed incentives program for CCC participants to increase positive reinforcement for pro-social behavior

## **Juvenile Detention Facilities Program**

### **Program Summary:**

Operation of two medium security, juvenile detention facilities (Placerville/South Lake Tahoe) where juveniles await adjudication of cases for (delinquent) acts, and serve court-ordered (dispositions) in efforts toward rehabilitation and promoting public safety. The JDFs provide mandated services and treatment programs to incarcerated youth. The South Lake Tahoe facility houses the six month El Dorado County Juvenile Ranch Commitment Program (Challenge). Facilities must comply with State regulations covering staffing ratios, (staff-to-juvenile), care and custody programming, housing conditions, facility maintenance, medical, educational, and treatment services, and custody transports to Juvenile Court and out of County institutions.

**Revenues** include Youthful Offender Block Grant (YOBG); Juvenile Probation Funding (JPF) per W&I 18220(c) to be used for purposes of Section 18221; Contract County detention reimbursement for housing out-of-county juveniles; Parental reimbursement for juvenile detention (WIC 903). All of the revenues included in this division are considered on-going at this time.

**Extra Help** employees in these divisions include the positions of Deputy Probation Officer-Institutions and Correctional Cooks. Extra help is used for transportation of minors to court appearances and medical treatment and also to meet minimum staffing ratios as mandated.

### **Program Accomplishments:**

- ◆ Implemented the Matrix drug treatment program at both detention facilities.
- ◆ Received a \$9.6 Million construction grant from the State of CA to assist in the replacement cost of the forty-four year old Juvenile Hall in Placerville.

## ***Juvenile Court Commitment Program***

### **Program Summary:**

This unit includes costs for the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Facilities (DJF) of the CA Dept. of Corr. And Rehab (CDCR). Revenue for this program comes from the Youthful Offender Block Grant.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **25 Probation**  
 Function **Public Protection**  
 Activity **Detention and Correction**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested <input checked="" type="checkbox"/>	CAO Recommended
1	2	3	4	5

**Fines, Forfeitures and Penalties**

0341 Restitution Fee	\$ 11,995	\$ 3,750	\$ 3,750	\$ 3,750
Total Fines, Forfeitures and Penalties	\$ 11,995	\$ 3,750	\$ 3,750	\$ 3,750

**Intergovernmental Revenue - State**

0760 State - Corrections	\$ 61,050	\$ 56,940	\$ 56,160	\$ 56,160
0860 State - Public Safety Sales Tax	1,153,754	1,153,818	1,199,971	1,199,971
0880 State - Other	586,494	569,393	547,949	547,949
Total Intergovernmental Revenue - State	\$ 1,801,298	\$ 1,780,151	\$ 1,804,080	\$ 1,804,080

**Intergovernmental Revenue - Federal**

1000 Federal - Public Assistance Admin.	\$ 30,122	\$ 40,000	\$ 55,000	\$ 55,000
Total Intergovernmental Revenue - Federal	\$ 30,122	\$ 40,000	\$ 55,000	\$ 55,000

**Revenue Other Governmental Agencies**

1202 Community Action- Responsive Educ	\$ 25,362	\$ 27,275	\$ 25,000	\$ 25,000
Total Revenue Other Governmental Agencies	\$ 25,362	\$ 27,275	\$ 25,000	\$ 25,000

**Charges for Services**

1502 Court Administration Fee - PC1205.d	\$ 161	\$ -	\$ -	\$ -
1680 Institutional Care and Services	176,360	203,480	180,000	180,000
1683 Probation - Adult Defendant	53,773	50,000	50,000	50,000
1684 Care In Juvenile Hall	82,559	70,000	70,000	70,000
1685 Urinalysis Testing	4,011	4,000	3,000	3,000
1747 Home Electronic Monitoring Prog (HEMP)	12,384	18,000	13,000	13,000
1751 Probation - Present Report Fee	1,565	2,000	2,000	2,000
Total Charges for Services	\$ 330,813	\$ 347,480	\$ 318,000	\$ 318,000

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 4,613	\$ 4,250	\$ 4,250	\$ 4,250
Total Miscellaneous Revenues	\$ 4,613	\$ 4,250	\$ 4,250	\$ 4,250

**Other Financing Sources**

2020 Operating Transfers In	\$ 2,333,462	\$ 2,463,203	\$ 2,870,486	\$ 2,870,486
2027 Operating Transfers In: Sales Tax Realignment	156,298	156,756	156,756	156,756
Total Other Financing Sources	\$ 2,489,760	\$ 2,619,959	\$ 3,027,242	\$ 3,027,242

<b>Total Revenue</b>	<b>\$ 4,693,963</b>	<b>\$ 4,822,865</b>	<b>\$ 5,237,322</b>	<b>\$ 5,237,322</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 6,371,509	\$ 7,343,138	\$ 7,528,952	\$ 7,528,952
3001 Temporary Employees	114,018	151,048	116,760	116,760
3002 Overtime	302,870	165,129	378,080	378,080
3003 Standby Pay	20,152	20,468	20,468	20,468
3004 Other Compensation	177,876	167,032	108,035	108,035
3005 Tahoe Differential	105,656	115,200	117,600	117,600
3006 Bilingual Pay	9,724	19,760	13,520	13,520
3020 Employer Share - Employee Retirement	2,042,106	2,425,391	2,671,023	2,671,023
3022 Employer Share - Medi Care	99,896	117,776	124,077	124,077
3040 Employer Share - Health Insurance	1,537,381	2,067,267	2,209,611	2,209,611



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **25 Probation**  
 Function **Public Protection**  
 Activity **Detention and Correction**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
3041 Employer Share - Unemployment Insurance	9,516	-	-	-
3042 Employer Share - Long Term Disab Insurance	10,857	19,947	21,001	21,001
3043 Employer Share - Deferred Compensation	13,710	17,898	20,466	20,466
3046 Retiree Health - Defined Contributions	104,545	127,970	134,566	134,566
3060 Employer Share - Workers' Compensation	129,829	410,975	519,788	519,788
3080 Flexible Benefits	2,587	54,000	54,000	54,000
Total Salaries and Employee Benefits	\$ 11,052,233	\$ 13,222,999	\$ 14,037,947	\$ 14,037,947
<b>Services and Supplies</b>				
4000 Agriculture	\$ (1)	\$ -	\$ -	\$ -
4020 Clothing and Personal Supplies	22,377	19,060	18,000	18,000
4022 Uniforms	6,574	4,221	2,000	2,000
4040 Telephone Company Vendor Payments	4,914	6,200	21,432	21,432
4041 Cnty Pass thru Telephone Chrges to Depts	5,109	16,440	12,000	12,000
4044 Cable/Internet Service	1,996	2,217	2,484	2,484
4060 Food and Food Products	143,937	150,000	158,000	158,000
4080 Household Expense	44,887	44,300	45,500	45,500
4085 Household Expense - Refuse Disposal	18,362	20,100	19,200	19,200
4086 Household Expense - Janitorial/Custodial	12,929	18,000	18,000	18,000
4100 Insurance - Premium	34,112	100,201	149,119	149,119
4140 Maintenance - Equipment	1,292	3,500	3,500	3,500
4143 Maintenance - Service Contracts	-	2,000	-	-
4144 Maintenance - Computer System Supplies	43,345	39,265	44,479	44,479
4145 Maintenance - Equipment Parts	461	1,000	1,000	1,000
4180 Maintenance - Building and Improvements	14,979	38,457	37,593	37,593
4197 Maintenance - Building Supplies	1,150	800	800	800
4200 Medical, Dental and Laboratory Supplies	155	200	200	200
4201 Medical Supplies - Field	-	356	-	-
4220 Memberships	520	1,116	965	965
4221 Memberships - Legislative Advocacy	4,025	4,146	4,025	4,025
4260 Office Expense	40,056	38,500	39,200	39,200
4261 Postage	7,509	8,350	8,850	8,850
4262 Software	61	1,613	-	-
4263 Subscription / Newspaper / Journals	180	387	180	180
4264 Books / Manuals	9,476	3,435	13,400	13,400
4265 Law Books	550	300	-	-
4266 Printing / Duplicating	4,150	4,800	6,300	6,300
4300 Professional and Specialized Services	119,669	193,798	364,981	364,981
4308 External Data Processing Services	3,108	3,348	3,348	3,348
4318 Interpreter	-	-	500	500
4320 Verbatim Report - Transcription	213	500	500	500
4323 Psychiatric Medical Services	160,512	128,662	169,550	169,550
4324 Medical, Dental and Lab Services	63,871	64,693	62,909	62,909
4329 Probation - Non Govmt Agency Assist	1,025	1,300	1,800	1,800
4334 Fire Prevention and Inspection	168	2,286	2,622	2,622
4400 Publication and Legal Notices	50	600	600	600
4420 Rents and Leases - Equipment	22,489	24,356	24,904	24,904

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2015-16			Schedule 9
Budget Unit <b>25 Probation</b>					
Function <b>Public Protection</b>					
Activity <b>Detention and Correction</b>					
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended	
1	2	3	4	5	
4440 Rent & Lease - Building/Improvements	227,374	250,185	258,950	258,950	
4460 Small Tools and Instruments	939	1,300	1,200	1,200	
4461 Minor Equipment	42,929	35,127	56,217	56,217	
4462 Minor Computer Equipment	47,236	40,375	16,715	16,715	
4463 Minor Telephone and Radio Equipment	491	9,765	12,630	12,630	
4464 Minor Law Enforcement Equipment	16,768	132,133	60,175	60,175	
4465 Minor Vehicle Equipment	710	332	1,300	1,300	
4500 Special Departmental Expense	6,429	28,950	119,565	119,565	
4501 Special Projects	-	500	200	200	
4503 Staff Development	3,957	14,450	46,564	46,564	
4505 SB 924 - Transportation and Travel	159,045	152,500	151,529	151,529	
4508 Snow Removal	631	-	-	-	
4529 Software License	8,918	47,510	43,813	43,813	
4534 Ammunition	10,187	28,800	34,268	34,268	
4600 Transportation and Travel	2,671	3,740	2,948	2,948	
4602 Employee - Private Auto Mileage	7,934	11,580	12,072	12,072	
4605 Vehicle - Rent or Lease	71,406	98,485	97,022	97,022	
4606 Fuel Purchases	40,260	40,000	45,012	45,012	
4608 Hotel Accommodations	2,472	4,425	4,705	4,705	
4620 Utilities	113,064	131,140	126,000	126,000	
Total Services and Supplies	\$ 1,557,629	\$ 1,979,804	\$ 2,328,826	\$ 2,328,826	
<b>Other Charges</b>					
5000 Support and Care of Persons	\$ 98,982	\$ 71,888	\$ 64,000	\$ 64,000	
5300 Interfund Expenditures	318	-	700	700	
5302 Infrnd Exp: Radio Equipment and Support	200	-	-	-	
5319 Infrnd Exp: Mental Health Services	46,315	50,000	52,800	52,800	
Total Other Charges	\$ 145,816	\$ 121,888	\$ 117,500	\$ 117,500	
<b>Fixed Assets</b>					
6040 Fixed Assets - Equipment	\$ 68,107	\$ 61,000	\$ 2,600	\$ 2,600	
6042 Fixed Assets - Computer Sys Equipment	7,061	9,945	-	-	
Total Fixed Assets	\$ 75,168	\$ 70,945	\$ 2,600	\$ 2,600	
<b>Other Financing Uses</b>					
7000 Operating Transfers Out	\$ 22,472	\$ -	\$ -	\$ -	
Total Other Financing Uses	\$ 22,472	\$ -	\$ -	\$ -	
<b>Intrafund Transfers</b>					
7200 Intrafund Transfers	\$ 2,285	\$ 4,000	\$ 6,440	\$ 6,440	
7210 Intrafund: Collections	4,734	5,880	4,600	4,600	
7221 Intrafund: Radio Equipment and Support	366	500	2,000	2,000	
7223 Intrafund: Mail Service	8,262	8,336	8,765	8,765	
7224 Intrafund: Stores Support	3,583	3,588	4,651	4,651	
7231 Intrafund: IS Programming Support	38	2,000	2,000	2,000	
7232 Intrafund: Maint Bldg & Improvmnts	21,602	10,000	10,000	10,000	
Total Intrafund Transfers	\$ 40,869	\$ 34,304	\$ 38,456	\$ 38,456	
<b>Total Expenditures/Appropriations</b>	\$ 12,894,187	\$ 15,429,940	\$ 16,525,329	\$ 16,525,329	

State Controller Schedules  
 County Budget Act  
 January 2010 Edition, revision #1

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Schedule 9

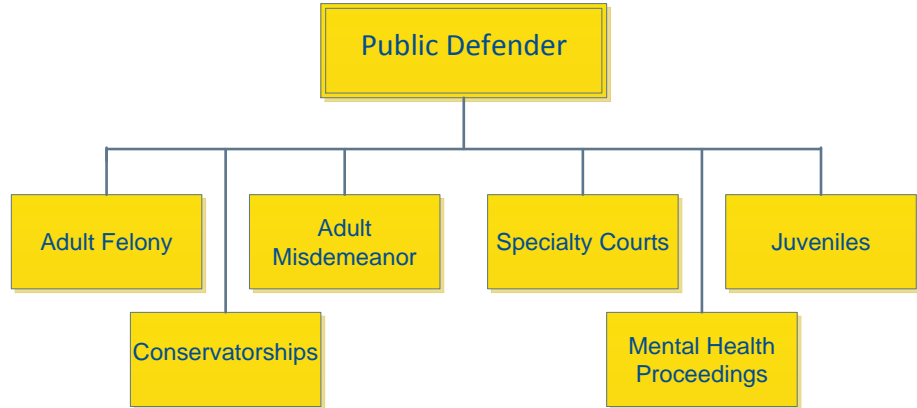
Budget Unit **25 Probation**  
 Function **Public Protection**  
 Activity **Detention and Correction**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
<b>Net Cost \$ (8,200,224) \$ (10,607,075) \$ (11,288,007) \$ (11,288,007)</b>				



# Public Defender

## Organizational Chart



### Mission Statement

The Public Defender's office protects the rights of the accused, through ethical, compassionate, efficient, and creative legal advocacy. The Department is guardian of those liberty interests protected by the United States and California Constitutions, providing balance and fairness in the administrative of justice, regardless of the individual's ability to pay.

### Goals

Plan and implement Phase II second phase of new case management system

Continue evaluating grant funding opportunities or funding streams

Identify and implement ongoing efficiencies

(Public Defender of the Day; becoming an MCLE provider; restructuring departmental management and oversight)

Partner with interested Law & Justice agencies and HHSa to evaluate implementation of Laura's Law (Assisted Outpatient Treatment)

Secure funding for a Social Worker, to assist in evaluation, treatment, and rehabilitation of clients

Improve website presence to increase public awareness, provide data to the community, and to reduce common inquiries to staff and attorneys

Secure a new lease for a functional and efficient office space

### **Department Overview**

The Public Defender's office provides quality legal representation for adults accused of crimes who cannot afford private counsel; juveniles accused of crimes whose parents cannot afford private counsel; mentally ill clients who are alleged to need conservatorship or involuntary medication; senior citizens or the developmentally delayed who are alleged to be in need of conservatorship; clients in specialty courts (Veteran's Court, Behavioral Health Court, the Family Wellness Court, Proposition 36 Court and DUI Court).

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Public Defender	\$3,654,946	\$352,774	\$3,302,172	23.00
(Adult Felony, Adult Misdemeanor				
Specialty Courts, Juveniles,				
Conservatorships, MH Proceedings)				
<b>TOTAL</b>	<b>\$3,654,946</b>	<b>\$352,774</b>	<b>\$3,302,172</b>	<b>23.00</b>

### Recommended Budget Highlights for Public Defender

The Recommended Budget represents an overall increase of \$21,253 or 6.4% in revenues and a decrease of \$144,372 or 3.8% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost is decreased by \$165,625 or 4.8%.

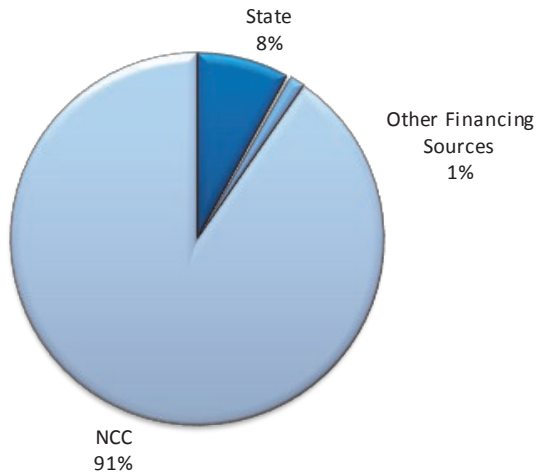
Revenue has increased slightly for Prop 172, Public Safety Sales Tax (\$11,253). In addition the department worked with Superior Court Judge Dylan Sullivan, the court Executive Team and County law and justice partners to apply for and receive a Recidivism Reduction Fund Court grant in the amount of \$10,000

Appropriation decreases are primarily related to salaries and benefits (\$105K). The special projects line item includes funding to move the Public Defender office in Placerville to a new location (\$60K). This one-time expense is carried over from FY2014-15 because the anticipated new location fell through. The department has occupied the current location for approximately 10 years, but has now outgrown the space. Suitable office space is difficult to come by in the Placerville area. The department is working with Facilities Management to identify new space.

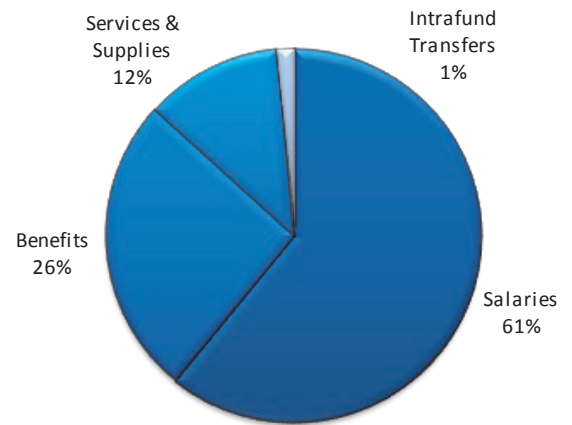
The budget includes the elimination of one filled Legal Office Assistant I/II in the Placerville office as a budget cut towards meeting the 6.25% budget target directed by the Board of Supervisors. The deletion of this position will result in a reduction in force. The department anticipates that the "ACES" (Affording the Community Excellent Service") case management system being programmed for the Public Defender's office by the County Information Technologies Department will allow the attorneys and other staff to function effectively without this clerical position. The Public Defender also cut services and supplies by \$36,036 and did not include any fixed asset purchases in the budget. The budget plan for FY 2015-16 maintains the investigation positions added in the FY 2014-15 budget which is critical to the effectiveness of the Department.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
State	281,758	281,793	281,323	292,576	292,576
Charges for Service	31,133	1,145	1,000	1,000	1,000
Misc.	200	100	-	10,000	10,000
Other Financing Sources	-	-	49,198	49,198	49,198
<b>Total Revenue</b>	<b>313,091</b>	<b>283,038</b>	<b>331,521</b>	<b>352,774</b>	<b>352,774</b>
Salaries	1,904,896	1,860,145	2,271,165	2,224,162	2,224,162
Benefits	686,751	687,696	983,709	945,104	945,104
Services & Supplies	213,768	404,813	463,066	432,330	432,330
Fixed Assets	-	-	4,000	-	-
Intrafund Transfers	16,928	19,818	52,660	53,350	53,350
<b>Total Appropriations</b>	<b>2,822,343</b>	<b>2,972,472</b>	<b>3,774,600</b>	<b>3,654,946</b>	<b>3,654,946</b>
<b>NCC</b>	<b>2,509,252</b>	<b>2,689,434</b>	<b>3,443,079</b>	<b>3,302,172</b>	<b>3,302,172</b>
<b>FTE's</b>	<b>19</b>	<b>21</b>	<b>24</b>	<b>23</b>	<b>23</b>

### Source of Funds



### Use of Funds



#### Source of Funds—Public Defender

State Intergovernmental (\$292,576): Includes revenue from Proposition 172 – Public Safety Sales Tax.

Charges for Service (\$1,000): Charges for service are comprised of charges for Public Defender Services.

Misc. (\$10,000) : Revenue from the Courts for the Recidivism Reduction Grant.

Other Financing Sources (\$49,198): Revenue for AB 109 services

Net County Cost (\$3,302,172): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

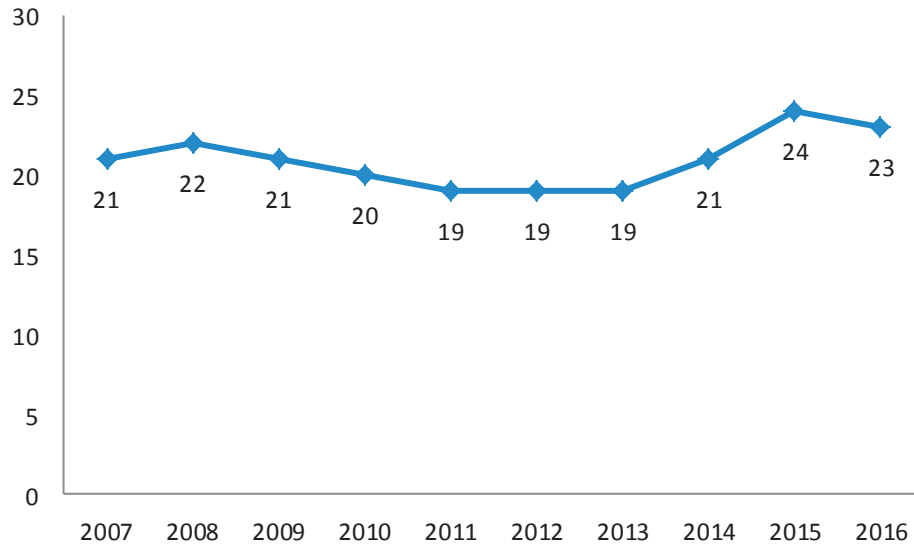
#### Use of Funds—Public Defender

Salaries & Benefits (\$3,169,266): Primarily comprised of permanent salaries (\$2,179,002), retirement (\$458,691) and health insurance (\$281,297).

Services & Supplies (\$432,330): Primarily comprised of building rents & leases (\$84,895), special projects related to anticipated one-time move costs and AB109 services (\$105,000), professional services (\$38,330) and psychiatric medical (\$15,000).

Intrafund Transfers (\$53,350): Primarily comprised of charges from other departments including a one-time charge from Information Technologies related to programming for a new case management system (\$49,440).

### Staffing Trend for Public Defender



Staffing for the Public Defender over the past ten years has gone from 19 in FY 2005-06 to 24 in FY 2014-15. The proposed staff allocation for FY 2015-16 includes 23 FTE, 18 FTE's on the West Slope and 5 FTE's in South Lake Tahoe.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Public Defender	1.00	1.00	1.00	0.00
Administrative Services Officer	1.00	1.00	1.00	0.00
Assistant Public Defender	1.00	1.00	1.00	0.00
Chief Assistant Public Defender	1.00	1.00	1.00	0.00
Deputy Public Defender II-IV	11.00	11.00	11.00	0.00
Investigative Assistant	1.00	1.00	1.00	0.00
Investigator (Public Defender)	2.00	2.00	2.00	0.00
Legal Office Assistant I/II	2.00	1.00	1.00	-1.00
Legal Secretary I/II	3.00	3.00	3.00	0.00
Sr. Investigator	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>24.00</b>	<b>23.00</b>	<b>23.00</b>	<b>-1.00</b>

## ***Public Defender Services Program***

### **Program Summary:**

The Public Defender's Office provides legal representation to adults and juveniles charged with criminal offenses. The Department also represents those who require conservatorship due to grave disability who are unable to care for themselves and/or to manage their financial affairs.

### **Program Accomplishments:**

- ◆ Researched, planned, and implemented Phase I of ACES, new case management system (May /June 2015)
- ◆ Investigations Unit functional for 4,500+ cases/year; analysis and development of investigation needs and resources; development of Policies and Procedures
- ◆ Collaborated with El Dorado Superior Court and other Law & Justice partners to apply for \$600,000 Recidivism Reduction Grant, Pretrial Release Program
- ◆ Collaborated with Law & Justice partners in the creation of The Family Wellness Court, a unique model of collaboration for the entire Country; including participation in several subcommittees
- ◆ Maintained or increased public service levels, despite budget reductions. Successfully integrated new caseload for Proposition 47 petitions, resulting in hundreds of petitions and subsequent relief for hundreds of clients, with no corresponding increase in funding or staffing
- ◆ Continued working on cultural shift for long –neglected Department; development of Policies and Procedures.
- ◆ Significant participation in: Community Corrections Partnership, Strategic Planning meetings, subcommittees, and workshops, the Juvenile Justice Commission, Realignment trainings

## ***Public Defender—Adult Felonies & Misdemeanors***

### **Program Summary:**

These attorneys represent people accused of criminal offenses, from their initial appearance at arraignment, through the pretrial court process, through disposition. The attorneys read and evaluate the discovery and evidence provided from law enforcement agencies and the District Attorney's Office, prepare and file legal briefs and memoranda where appropriate, appear at preliminary hearings, direct additional investigative services in defense of their clients, prepare for trials, prepare for and attend sentencing hearings and other post-disposition appearances, and evaluate and file appeals as appropriate.

Approximately 70% of all felony cases and approximately 50% of all misdemeanor cases filed by the District Attorney's Office are handled by the attorneys, with far fewer resources available. Funding to support these core functions come from Proposition 172- the Public Safety Sales Tax- and the General Fund. Almost all of the units described by the District Attorney's Office which file and handle cases are also handled on the defense side by the attorneys in this office, from homicides, to assaults, to fraud, and to the lesser misdemeanor offenses.

## ***Public Defender—Mental Health Proceedings***

### **Program Summary:**

The attorneys handling these proceedings represent individuals for whom the government wishes to forcibly medicate, due to an alleged inability to make informed decisions ("Reise" hearings). Attorneys can also handle cases in which the individual was convicted of a crime and is classified as a Mentally Disordered Offender, or "Not Guilty By Reason of Insanity" (NGI), or Sexually Violent Predator. The attorneys appear at all stages of these proceedings, which usually involves either lengthy commitment or lifetime commitment to a locked facility.



### ***Public Defender—Specialty Courts***

#### **Program Summary:**

The attorneys who appear in the specialty, or "treatment courts," are dedicated to rehabilitation efforts in our community. Specialty courts include Behavioral Health Court for the mentally ill, Veteran's Court for veterans in the criminal justice system, Proposition 36 & DUI courts for those people struggling with addiction issues, and the Family Wellness Court, a new collaborative court model which will serve those local tribe members who are in or who are anticipated to be in the criminal justice system.

The attorneys frequently meet with other County agencies serving this population (Probation, Health & Human Services Agency, and Mental Health), working towards a better understanding of the clients' needs. The attorneys meet more frequently with their clients, who typically have more complex issues, and the attorneys attend court proceedings which ensure compliance with rehabilitation efforts. The attorneys staffing these courts do so on a volunteer basis, with no additional funding or resources.

### ***Public Defender—Juveniles***

#### **Program Summary:**

One attorney is dedicated to the representation of children under the age of 18 years who are accused of committing felony and/or misdemeanor offenses. The attorney engages in almost all of the same functions as those attorneys who represent adults. The attorney reads and evaluates discovery and evidence, prepares legal briefs and arguments where appropriate, directs additional investigative services where needed, appears in court at all stages of the proceedings (from detention to sentencing and post-disposition relief).

### ***Public Defender—Conservatorships***

#### **Program Summary:**

The attorney who handles the conservatorship caseload represents the individuals for whom a conservatorship petition has been filed. The cases include the significantly mentally ill, the developmentally-delayed, and the elderly clients who the government claim cannot care for themselves. This caseload is mandated by statute and can include many of the same functions to perform as the attorneys who appear on criminal cases. The attorney evaluates the evidence and information, the attorney meets with individual clients, family members, professionals such as physicians and psychiatrists, the attorney appears in court at all stages of the proceeding, which can also include jury trials, since at issue is the client's potential loss of liberty, self-determination, and constitutional rights.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **23 Public Defender**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Intergovernmental Revenue - State**

0860 State - Public Safety Sales Tax	\$ 281,793	\$ 281,323	\$ 292,576	\$ 292,576
Total Intergovernmental Revenue - State	\$ 281,793	\$ 281,323	\$ 292,576	\$ 292,576

**Charges for Services**

1381 Public Defender: Indigents	\$ 1,145	\$ 1,000	\$ 1,000	\$ 1,000
Total Charges for Services	\$ 1,145	\$ 1,000	\$ 1,000	\$ 1,000

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 100	\$ -	\$ 10,000	\$ 10,000
Total Miscellaneous Revenues	\$ 100	\$ -	\$ 10,000	\$ 10,000

**Other Financing Sources**

2020 Operating Transfers In	\$ -	\$ 49,198	\$ 49,198	\$ 49,198
Total Other Financing Sources	\$ -	\$ 49,198	\$ 49,198	\$ 49,198

<b>Total Revenue</b>	<b>\$ 283,038</b>	<b>\$ 331,521</b>	<b>\$ 352,774</b>	<b>\$ 352,774</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 1,738,226	\$ 2,195,223	\$ 2,178,002	\$ 2,178,002
3001 Temporary Employees	10,568	-	-	-
3002 Overtime	-	10,000	10,000	10,000
3004 Other Compensation	95,218	47,702	20,000	20,000
3005 Tahoe Differential	12,045	12,000	12,000	12,000
3006 Bilingual Pay	4,088	6,240	4,160	4,160
3020 Employer Share - Employee Retirement	331,246	406,169	458,691	458,691
3022 Employer Share - Medi Care	27,055	33,912	34,715	34,715
3040 Employer Share - Health Insurance	247,033	388,130	281,297	281,297
3041 Employer Share - Unemployment Insurance	1,423	-	-	-
3042 Employer Share - Long Term Disab Insurance	2,940	5,820	5,942	5,942
3043 Employer Share - Deferred Compensation	24,046	24,202	29,184	29,184
3046 Retiree Health - Defined Contributions	18,478	20,514	24,653	24,653
3060 Employer Share - Workers' Compensation	4,687	14,962	20,622	20,622
3080 Flexible Benefits	30,788	90,000	90,000	90,000
Total Salaries and Employee Benefits	\$ 2,547,841	\$ 3,254,874	\$ 3,169,266	\$ 3,169,266

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
4041 Cnty Pass thru Telephone Chrges to Depts	1,175	1,460	1,460	1,460
4080 Household Expense	341	300	300	300
4086 Household Expense - Janitorial/Custodial	4,380	4,380	4,380	4,380
4100 Insurance - Premium	7,868	15,484	16,481	16,481
4197 Maintenance - Building Supplies	12	-	-	-
4220 Memberships	6,340	7,180	7,290	7,290
4221 Memberships - Legislative Advocacy	-	585	780	780
4260 Office Expense	9,764	12,203	11,403	11,403
4261 Postage	456	600	600	600
4262 Software	458	540	540	540

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

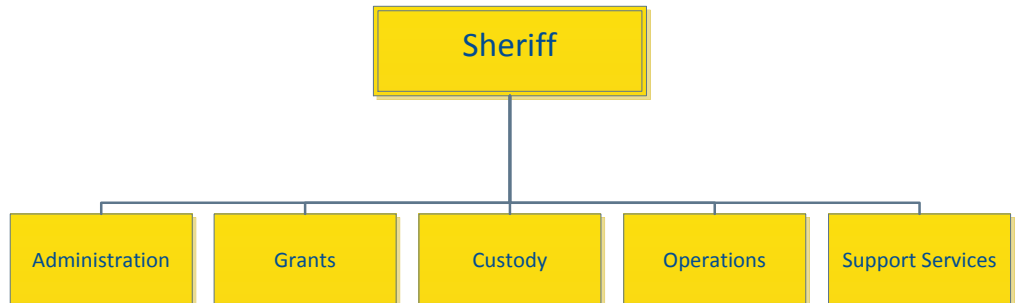
Budget Unit **23 Public Defender**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4263 Subscription / Newspaper / Journals	1,309	1,013	1,500	1,500
4264 Books / Manuals	25	487	-	-
4265 Law Books	2,030	1,366	2,500	2,500
4266 Printing / Duplicating	242	500	500	500
4267 On-Line Subscriptions	17,555	19,153	19,853	19,853
4300 Professional and Specialized Services	30,031	45,545	38,330	38,330
4317 Criminal Investigation	206,742	92,337	-	-
4318 Interpreter	1,665	4,000	5,000	5,000
4320 Verbatim Report - Transcription	4,642	5,500	6,000	6,000
4323 Psychiatric Medical Services	2,650	7,500	15,000	15,000
4324 Medical, Dental and Lab Services	7,766	7,500	7,500	7,500
4420 Rents and Leases - Equipment	7,906	8,319	8,319	8,319
4440 Rent & Lease - Building/Improvements	59,563	63,000	84,895	84,895
4461 Minor Equipment	-	2,000	2,000	2,000
4462 Minor Computer Equipment	-	3,750	21,300	21,300
4463 Minor Telephone and Radio Equipment	-	240	250	250
4500 Special Departmental Expense	250	12	-	-
4501 Special Projects	-	109,198	103,371	103,371
4502 Educational Materials	-	1,134	-	-
4503 Staff Development	4,577	6,250	15,250	15,250
4600 Transportation and Travel	1,518	1,500	1,500	1,500
4602 Employee - Private Auto Mileage	7,802	9,000	9,000	9,000
4605 Vehicle - Rent or Lease	554	7,500	14,724	14,724
4606 Fuel Purchases	190	4,000	8,000	8,000
4608 Hotel Accommodations	4,331	5,950	5,950	5,950
4620 Utilities	12,672	12,580	17,354	17,354
<b>Total Services and Supplies</b>	<b>\$ 404,813</b>	<b>\$ 463,066</b>	<b>\$ 432,330</b>	<b>\$ 432,330</b>
<b>Fixed Assets</b>				
6042 Fixed Assets - Computer Sys Equipment	\$ -	\$ 4,000	\$ -	\$ -
<b>Total Fixed Assets</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 50	\$ 100	\$ 100	\$ 100
7210 Intrafund: Collections	-	250	250	250
7223 Intrafund: Mail Service	2,326	2,481	2,699	2,699
7224 Intrafund: Stores Support	366	389	861	861
7231 Intrafund: IS Programming Support	16,205	49,440	49,440	49,440
7232 Intrafund: Maint Bldg & Improvmnts	872	-	-	-
<b>Total Intrafund Transfers</b>	<b>\$ 19,818</b>	<b>\$ 52,660</b>	<b>\$ 53,350</b>	<b>\$ 53,350</b>
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,972,472</b>	<b>\$ 3,774,600</b>	<b>\$ 3,654,946</b>	<b>\$ 3,654,946</b>
<b>Net Cost</b>	<b>\$ (2,689,434)</b>	<b>\$ (3,443,079)</b>	<b>\$ (3,302,172)</b>	<b>\$ (3,302,172)</b>



# Sheriff

## Organizational Chart



### Mission Statement

The mission of the El Dorado County Sheriff's Office is to uphold the law through the investigation and enforcement of criminal and civil law, to provide leadership and law enforcement support to allied law enforcement agencies, to deliver consistent and humane treatment to those placed in our care and custody, and to perform these responsibilities in a manner that is responsive to the needs of our community and faithful to the Constitution of the United States and the Constitution of the State of California.

### ***Department Overview***

The Sheriff is the chief law enforcement office for the County of El Dorado providing a full range of law enforcement services throughout the unincorporated areas of the county. The Sheriff-Coroner Office provides the following services: patrol, civil, detention, coroner, investigation, bailiff and a variety of law enforcement services.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Administration	\$3,794,500	\$1,102,003	\$2,692,497	15.00
Grants	\$922,988	\$922,988	\$0	1.00
Custody	\$18,774,562	\$5,330,855	\$13,443,707	149.00
Operations	\$24,823,132	\$6,464,693	\$18,358,439	136.00
Support Services	\$10,739,070	\$700,570	\$10,038,500	70.00
<i>TOTAL</i>	<i>\$59,054,252</i>	<i>\$14,521,109</i>	<i>\$44,533,143</i>	<i>371.00</i>

## **Recommended Budget Highlights for Sheriff**

### **Fund Type 10**

The Recommended Budget represents a decrease of \$443,176 or 3% in revenues and a slight decrease of \$103,133 or 0.2% in appropriations when compared to the FY 2014-15 approved budget. Overall, the Net County Cost is increasing slightly by \$340,043 or 0.8%.

The largest source of revenue for the Sheriff's Office continues to be Proposition 172 - Public Safety Sales Tax revenue. The CAO's office closely monitors this revenue stream and if any adjustments are necessary, they will be made in the addenda process.

Reductions in revenue in Federal: Other is primarily related to Homeland Security Grant funds. Homeland Security funding will be added in the addenda process or by agenda item when the grant is awarded. A reduction of \$620,399 represents a reduction for special revenue funds coming into the Sheriff's operating budget. This funding may be adjusted in the addenda process once more funding information is received from funding agencies.

Salaries and benefits increased overall by \$4,036,236, mostly due to Board approved salary increases and increases in cost applied relating to labor. The Sheriff, in cooperation with the Chief Administration Office, has agreed to further reduce salaries and benefits by \$2,900,000 in order to reduce the overall net county cost of the Sheriff's Office. The amount was determined by looking at historical vacancy rates and assumes a vacancy rate of approximately 5.6 %. This reduction in salaries and benefits does not result in any positions being eliminated or reductions in force. However, the Sheriff will fill vacancies based on public safety needs and the CAO will return to the Board with any budget transfer requests, if necessary. The budget transfer requests may consist of moving savings from other Sheriff's Office budget areas such as services & supplies or requesting an increase in appropriations from the Board.

In cooperation with the Chief Administration Office, the Sheriff reduced services and supplies by \$1,199,079 or almost 13%. In addition, the Sheriff reduced fixed assets by \$19,130 when compared to the FY 2014-15 budget. In discussing budget reduction impacts with the Sheriff, it is difficult to predict the amount or extent of impacts since they are often event driven.

The Sheriff is requesting the following changes in staffing:

- Delete 1.0 Correctional Food Services Supervisor;
- Anticipated Savings of \$78,000

A new classification of Food Services Manager will be created to consolidate two Food Services Supervisor positions down to one Food Services Manager position. The Department has been having difficulty filling a vacant Food Services Supervisor position since August 2014. Since August, the remaining Food Services Supervisor has managed food ordering and day to day operation of both jail facilities. During this time, the Department has been able to make changes that they feel can be sustained over time. Adding the Food Services Manager will allow for better continuity and streamlined operation between the two jail facilities. This new classification and allocation change will be brought to the Board of Supervisors as a separate agenda item before September 2015 to put this plan into place. For now, the Department is eliminating 1.0 FTE vacant Correctional Food Services Supervisor.

- Delete 1.0 Work Program Officer;
- Add 1.0 Sheriff's Technician
- Anticipated Savings of \$7,000

The Work Program Officer position will be vacant as of July , 2015. At that time, the Department would like to eliminate the single position classification and replace it with the Sheriff's Technician classification. This change results in a small savings to the Department.

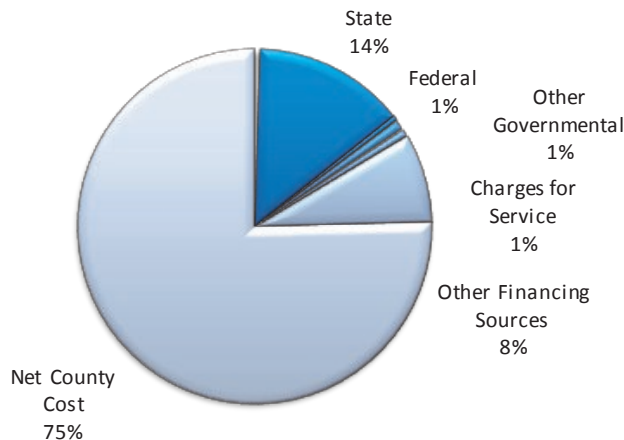
### **Fund Type 11 – Jail Commissary**

The Jail Commissary budget is projected at a total of \$1,025,143. This budget is completely offset by revenue from the Inmate Welfare Trust account. There is no Net County Cost associated with this program.

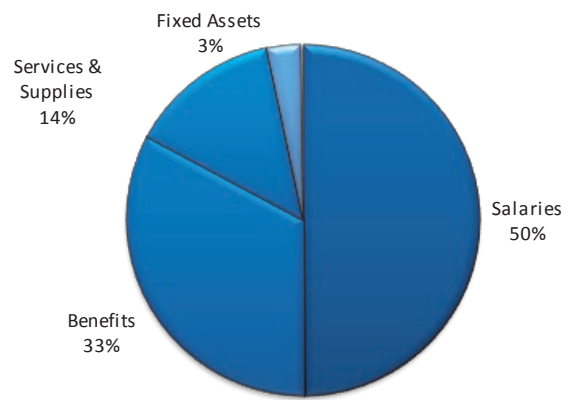
## Sheriff

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Taxes	128,388	122,578	122,578	126,772	126,772
Licenses, Permits	114,343	130,671	114,700	114,700	114,700
Fines, Forfeitures	49,487	53,824	35,000	40,000	40,000
Use of Money	4,200	5,849	4,200	4,200	4,200
State	7,326,153	7,338,450	7,296,999	8,202,867	8,202,867
Federal	751,637	663,366	1,084,365	285,951	285,951
Other Governmental	500,000	562,457	500,000	525,000	525,000
Charges for Service	609,786	423,236	388,625	408,000	408,000
Misc.	65,172	474,086	57,060	63,260	63,260
Other Financing Sources	4,213,481	4,315,488	5,666,538	4,750,359	4,750,359
<b>Total Revenue</b>	<b>13,762,647</b>	<b>14,090,005</b>	<b>15,270,065</b>	<b>14,521,109</b>	<b>14,521,109</b>
Salaries	27,680,629	28,438,838	29,936,187	32,390,468	29,490,468
Benefits	13,267,570	13,530,448	17,821,159	19,424,114	19,424,114
Services & Supplies	6,534,278	7,588,258	9,256,993	8,199,659	8,199,659
Other Charges	277,347	27,258	32,736	10,100	10,100
Fixed Assets	535,529	912,417	1,835,828	1,797,453	1,797,453
Operating Transfers	26,224	55,773	-	-	-
Intrafund Transfers	146,498	60,340	130,982	132,458	132,458
<b>Total Appropriations</b>	<b>48,468,075</b>	<b>50,613,332</b>	<b>59,013,885</b>	<b>61,954,252</b>	<b>59,054,252</b>
<b>NCC</b>	<b>34,705,428</b>	<b>36,523,327</b>	<b>43,743,820</b>	<b>47,433,143</b>	<b>44,533,143</b>
<b>FTE's</b>	<b>369</b>	<b>369</b>	<b>372</b>	<b>371</b>	<b>371</b>

**Source of Funds**



**Use of Funds**



### **Source of Funds—Sheriff**

Taxes (\$126,772): Includes revenue from Unsecured Property Tax.

License, Permit and Franchises (\$114,700): Primarily comprised of alarm permit licensing (\$95,000) and permits to carry a concealed weapon (\$16,500).

Fines, Forfeitures and Penalties: (\$40,000): Includes vehicle code fines.

Use of Money & Property (\$4,200): Includes miscellaneous rents on antennas on County property supporting cellular phones and interest.

State Intergovernmental (\$8,202,867): Comprised of Proposition 172, Public Safety Sales Tax (\$7,293,153), Boating & Waterways (\$360,410), POST – Peace Officers Training Program (\$50,000), Vehicle Abatement Surcharge (\$110,000), and Other State Revenue (\$331,554).

Federal Intergovernmental (\$285,951): Comprised of Other Federal Revenue (\$277,553) and State Criminal Alien Assistant Program (SCAAP) (\$8,398).

Other Governmental Agencies (\$525,000): Includes revenue from Shingle Springs Rancheria (\$525,000).

Charges for Service (\$408,000): Primarily comprised of revenue from booking fees (\$98,500), weekender/work programs (\$50,000), civil process services (\$70,000), law enforcement services (\$61,400), Forest Service patrol (\$45,000), estate fees (\$8,000), and miscellaneous charges for services (\$31,000).

Miscellaneous (\$421,061): Primarily comprised of revenue from the Inmate Welfare Trust (\$357,801), advertising (\$42,960), other sales (\$5,000), and Miscellaneous (\$9,500).

Operating Transfers (\$4,750,359): Includes revenue from special revenue funds to support the following programs – Trial Court Security (\$2,792,004), Live Scan (\$15,500), Community Corrections – AB109 (\$1,187,000), DOJ DNA Analysis (\$130,000), CalMMET (\$488,003), and Civil Fees (\$28,900).

Fund Balance (\$665,422): Includes the Fund Balances for our Jail Commissaries (\$665,422).

Net County Cost (\$44,533,143): The Sheriff's Office is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

### **Use of Funds—Sheriff**

Salaries & Benefits (\$48,914,582): Primarily comprised of salaries (\$26,601,908), retirement (\$9,172,652), health insurance (\$5,549,148) and worker's compensation (\$3,052,949).

Services & Supplies (\$8,829,738): Primarily comprised of insurance premium (\$1,126,110), food and food products (\$679,475), utilities (\$751,408), vehicle rents (\$899,465), fuel (\$757,334), professional services (\$568,874), law enforcement equipment (\$117,778), medical, dental & lab (\$223,000), building rent (\$308,356), ammunition (\$149,449), and transportation and travel (\$103,947).

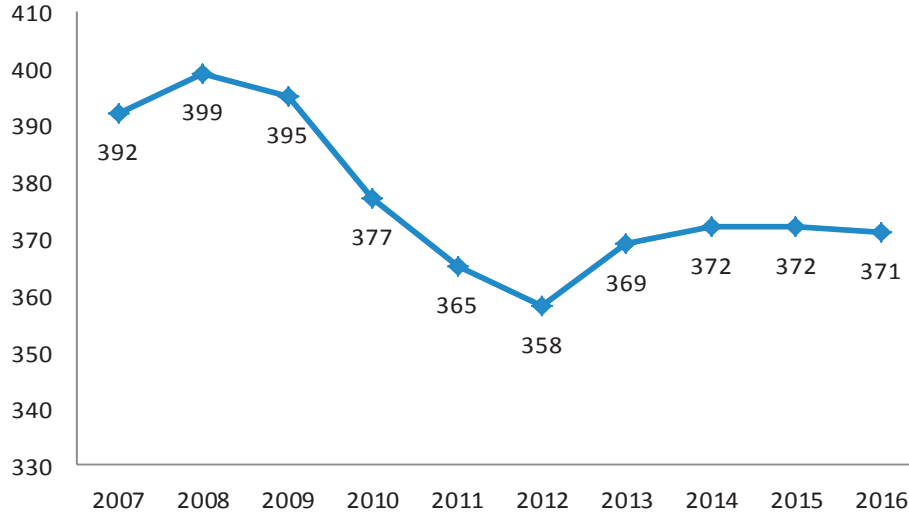
Other Charges (\$10,100): Comprised of the cost applied from County Fleet for Sheriff's Office vehicles.

Fixed Assets (\$1,797,453): Primarily includes fixed assets for law enforcement equipment (\$674,850) and computer equipment (\$1,022,102).

Intra-fund Transfers (\$132,458): Includes charges from other departments for services primarily for building maintenance (\$102,000).

Appropriation for Contingencies (\$395,064): Comprised of Jail Commissary funds set aside for the benefit of inmates.

### Staffing Trend for Sheriff



Staffing for the Sheriff's Department over the past ten years has gone from 391 in FY 2005-06 to 371 in FY 2014-15. The increase in staff from 358 in FY 2011-12 to 370 in the FY 2014-15 Recommended Budget primarily relates to positions added to the jails as a result of State Prison Realignments (AB109) and the Courts, the costs of which are 100% offset with revenue from the State. The Recommended staff allocation for FY 2015-16 is 371 with 302 FTE's in Placerville and 69 FTE's in South Lake Tahoe.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	0.00
Undersheriff	1.00	1.00	1.00	0.00
Administrative Technician	2.00	2.00	2.00	0.00
Assistant Public Administrator	1.00	1.00	1.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Community Services Officer	6.00	6.00	6.00	0.00
Correctional Cook	6.00	6.00	6.00	0.00
Correctional Food Services Supervisor	2.00	1.00	1.00	(1.00)
Correctional Lieutenant	2.00	2.00	2.00	0.00
Correctional Officer I/II	85.00	85.00	85.00	0.00
Correctional Sergeant	11.00	11.00	11.00	0.00
Crime Analyst	1.00	1.00	1.00	0.00
Department Analyst I/II	2.00	2.00	2.00	0.00
Department Systems Analyst	5.00	5.00	5.00	0.00
Deputy Sheriff I/II	128.00	128.00	128.00	0.00
Detention Aide	4.00	4.00	4.00	0.00
Executive Secretary - Law & Justice	1.00	1.00	1.00	0.00
Human Resource Technician	1.00	1.00	1.00	0.00



Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Property/Evidence Technician	3.00	3.00	3.00	0.00
Public Safety Dispatcher I/II	15.00	15.00	15.00	0.00
Radio Maintenance Technician	2.00	2.00	2.00	0.00
Sheriff's Captain	3.00	3.00	3.00	0.00
Sheriff's Communication Manager	1.00	1.00	1.00	0.00
Sheriff's Fiscal Technician	3.00	3.00	3.00	0.00
Sheriff's Lieutenant	7.00	7.00	7.00	0.00
Sheriff's Records Supervisor	1.00	1.00	1.00	0.00
Sheriff's Security Officer	10.00	10.00	10.00	0.00
Sheriff's Sergeant	24.00	24.00	24.00	0.00
Sheriff's Support Services Manager	1.00	1.00	1.00	0.00
Sheriff's Technician I/II	24.00	25.00	25.00	1.00
Sheriff's Training Coordinator	1.00	1.00	1.00	0.00
Sr. Department Analyst	1.00	1.00	1.00	0.00
Sr. Property/Evidence Technician	1.00	1.00	1.00	0.00
Sr. Public Safety Dispatcher	5.00	5.00	5.00	0.00
Sr. Sheriff's Technician	5.00	5.00	5.00	0.00
Supervising Public Safety Dispatcher	4.00	4.00	4.00	0.00
Work Program Officer	1.00	0.00	0.00	(1.00)
<b>Department Total</b>	<b>372.00</b>	<b>371.00</b>	<b>371.00</b>	<b>(1.00)</b>

### Administration Program

#### Program Summary:

Sheriff's Administration is responsible for the overall management of the Sheriff's Office and includes the office of the Sheriff, Captains, Sheriff's Executive Secretary, and Live Scan Fingerprinting. Also included within Administration is the Fiscal Services Division which is responsible for grant administration, accounting, budgeting, payroll, purchasing, and contract administration.

ADMINISTRATION	FTE	Appropriations	Revenue	NCC	Extra Help	Overtime
Administration/Financial	15	\$3,306,497	\$593,000	\$2,713,497	\$0	\$6,000
Livescan Fingerprinting	0	\$488,003	\$509,003	(\$21,000)	\$0	\$0
	<b>15</b>	<b>\$3,794,500</b>	<b>\$1,102,003</b>	<b>\$2,692,497</b>	<b>\$0</b>	<b>\$6,000</b>

**Revenue:** The revenue budgeted within Administration is ongoing and is generated by the County's Parking Citation Program, the Cal-ID Remote Access Network Special Revenue Fund, and 7.75% of the Sheriff's allocation for Proposition 172, Public Safety Sales Tax, the Public Safety half-cent sales tax initiative.

## Grants Program

### Program Summary:

The Sheriff's Office administers a variety of State and Federal Grants, including grants relative to homeland security and funding to cover costs associated with providing law enforcement services on the County's lakes and waterways.

GRANT PROGRAMS	FTE	Appropriations	Revenue	NCC	Extra Help	Overtime
Boating & Waterways	1	\$487,182	\$487,182	\$0	\$151,631	\$33,140
OHV Rubicon	0	\$435,806	\$435,806	\$0	\$0	\$167,633
	<b>1</b>	<b>\$922,988</b>	<b>\$922,988</b>	<b>\$0</b>	<b>\$151,631</b>	<b>\$200,773</b>

**Extra Help:** The extra help staffing utilized in the State of California's Boating & Waterways grant is for seasonal law enforcement and subvention programs on the County's lakes and rivers. There is no County General Fund cost associated with this extra help staffing.

## Custody Program

### Program Summary:

The Custody Division is responsible for the operation of the County's two adult custody facilities in Placerville and South Lake Tahoe. The Custody Division offers work programs, warrant services, courtroom security and perimeter security for our local Courts, transportation and supervision of inmates to court proceedings, and movement to other correctional facilities. The jails also provide a Commissary and contracted medical care for the inmates.

CUSTODY DIVISION	FTE	Appropriation	Revenue	NCC	Extra Help	Overtime
PV Jail	79	\$8,750,448	\$1,450,608	\$7,299,840	\$0	\$230,000
Jail Commissary	0	\$1,025,143	\$1,025,143	\$0	\$0	\$0
WS Transportation	3	\$655,219	\$25,000	\$630,219	\$0	\$60,000
SLT Jail	45	\$5,534,743	\$38,100	\$5,496,643	\$0	\$145,000
SLT Transportation	0	\$17,005	\$0	\$17,005	\$0	\$2,500
Superior Courts	22	\$2,792,004	\$2,792,004	\$0	\$0	\$80,000
	<b>149</b>	<b>\$18,774,562</b>	<b>\$5,330,855</b>	<b>\$13,443,707</b>	<b>\$0</b>	<b>\$517,500</b>

**Revenue:** The revenue sources within the Custody Division are ongoing but much of it is dependent upon the continuation of the level of State and Federal funding. These revenues include reimbursements for the housing of State and Federal prisoners, booking fees, Standards and Training for Corrections, and prisoner extradition costs. Revenue is also generated from the "weekend in-custody" program, the work program, and the bail bond advertising space that is made available in the jail lobbies. The Commissaries receive revenues from the commissions on Commissary sales.

## Operations Program

### Program Summary:

Patrol Services is responsible for County-wide law enforcement patrol activities; responding to calls for service; recording crime reports from citizens and handling investigations of crimes; making arrests where there is a violation of local, State, or Federal laws, codes, or ordinances; assisting other agencies during emergencies; and responding to any and all safety needs of the citizens of El Dorado County.

Included within the Patrol Services Division are the Crime Scene Investigators and Detective Units that are responsible for county-wide investigation of criminal cases, narcotics investigations and follow-up investigation of crimes referred by the Patrol Deputies, cases from the District Attorney and/or Probation Departments, and the coordination of investigations with multi-jurisdictional task forces. Additionally, Fleet, Bomb Squad, Search & Rescue, SWAT, K-9, the Dive Team, the Crisis Negotiation Team, Reserves, Explorers, Office of Emergency Services, the Public Information Officer, and the Sheriff's substations come under the Patrol Services Division.

PATROL SERVICES	FTE	Appropriation	Revenue	NCC	Extra Help	Overtime
PV Patrol	79	\$12,141,609	\$6,015,140	\$6,126,469	\$0	\$396,100
SLT Patrol	20	\$3,702,567	\$26,000	\$3,676,567	\$0	\$100,000
Substations	0	\$36,318	\$0	\$36,318	\$0	\$0
	<b>99</b>	<b>\$17,805,637</b>	<b>\$7,066,283</b>	<b>\$9,839,354</b>	<b>\$0</b>	<b>\$496,100</b>
DETECTIVE UNITS						
PV Detectives	18	\$3,795,915	\$130,000	\$3,665,915	\$0	\$178,000
PV Narcotics	7	\$1,748,665	\$130,000	\$1,618,665	\$0	\$265,196
SLT Detectives	3	\$586,011	\$0	\$586,011	\$0	\$20,000
	<b>28</b>	<b>\$6,130,591</b>	<b>\$260,000</b>	<b>\$5,870,591</b>	<b>\$0</b>	<b>\$463,196</b>
SPECIALTY UNITS						
Fleet Vehicles	0	\$192,815	\$0	\$192,815	\$0	\$0
EOD Bomb Squad	0	\$343,885	\$0	\$343,885	\$0	\$10,000
SWAT	0	\$211,398	\$0	\$211,398	\$0	\$100,000
Canine Program	4	\$807,079	\$0	\$807,079	\$0	\$60,000
Reserves	0	\$13,950	\$0	\$13,950	\$0	\$0
Explorers	0	\$7,650	\$0	\$7,650	\$0	\$3,000
Crisis Negotiation Team	0	\$12,294	\$0	\$12,294	\$0	\$3,000
Office of Emergency Services	4	\$890,318	\$163,553	\$726,765	\$0	\$24,000
Search & Rescue – WS	0	\$55,589	\$0	\$55,589	\$0	\$21,000
Search & Rescue – SLT	1	\$250,597	\$0	\$250,597	\$0	\$25,000
Dive Team	0	\$26,472	\$0	\$26,472	\$0	\$6,000
	<b>9</b>	<b>\$2,812,047</b>	<b>\$163,553</b>	<b>\$2,648,494</b>	<b>\$0</b>	<b>\$252,000</b>
<b>TOTALS</b>	<b>136</b>	<b>\$24,823,132</b>	<b>\$6,464,693</b>	<b>\$18,358,439</b>	<b>\$0</b>	<b>\$1,211,296</b>

**Revenue:** The revenue sources in the Operations Division are ongoing, but again, dependent on the level of the continuation of State and Federal funding. Patrol receives 88.5% of the Sheriff's allocation for Proposition 172, the Public Safety half-cent sales tax initiative. In prior years, the Sheriff's Office received the total revenue appropriation for Title III – Timber Tax to offset General Fund costs for search and rescue services. At the moment of submittal of the Sheriff's Office Proposed FY 2015/16 Budget to the CAO's Office, it is unknown how much of the Timber Tax revenue will be given to the Sheriff's Office. The Department of Justice and the US Forest Service both contribute revenues for the reimbursement of salary and overtime costs for narcotic related investigations. The US Forest Service also reimburses the Sheriff's Office for US Forest patrol. The Shingle Springs Rancheria contributes \$500,000 annually to the Sheriff's budget to help offset the impact of the Red Hawk Casino. Approximately \$40,000 in revenue is received each year for contracted law enforcement services requested by organizations in the community for providing security at meetings, sporting events, concerts and special events. The Office of Emergency Services receives revenue from the Emergency Management Performance Grant.

## Support Services Program

### Program Summary:

Support Services provides the public with employment opportunities, public records and property, the office of the Coroner, civil process, Vehicle Abatement, the Range/Armory, the Radio Shop, and Information Technology support to the Sheriff's Office. Also included within the Support Services Division are the Sheriff's Training section, Dispatch, the Professional Standards and Background Investigative Unit, Radio Communications staff, the Sheriff's Team of Active Retiree (STAR) program, the Honor Guard, and the Assistant Public Administrator.

SUPPORT SERVICES	FTE	Appropriation	Revenue	NCC	Extra Help	Overtime
Personnel	6	\$1,515,825	\$0	\$1,515,825	\$10,000	\$9,000
Training	2	\$415,695	\$50,000	\$365,695	\$0	\$8,400
Dispatch	25	\$2,273,836	\$357,370	\$1,916,466	\$0	\$97,835
Vehicle Abatement	0	\$2,730	\$111,400	(\$108,670)	\$0	\$0
Honor Guard	0	\$7,764	\$0	\$7,764	\$0	\$7,500
STARS	1	\$145,125	\$5,000	\$140,125	\$0	\$0
Range/Armory	0	\$189,809	\$0	\$189,809	\$0	\$10,000
	<b>34</b>	<b>\$4,710,784</b>	<b>\$523,770</b>	<b>\$4,027,014</b>	<b>\$10,000</b>	<b>\$132,735</b>
Information Tech	<b>6</b>	<b>\$2,192,858</b>	<b>\$0</b>	<b>\$2,192,858</b>	<b>\$0</b>	<b>\$6,250</b>
Public Administrator	1	\$129,248	\$8,000	\$121,248	\$0	\$0
Civil	3	\$413,401	\$114,400	\$299,001	\$0	\$1,800
Coroner	6	\$1,231,235	\$0	\$1,231,235	\$0	\$16,000
	<b>10</b>	<b>\$1,773,884</b>	<b>\$122,400</b>	<b>\$1,651,484</b>	<b>\$0</b>	<b>\$17,800</b>
Radio Shop	<b>3</b>	<b>\$615,054</b>	<b>\$12,200</b>	<b>\$602,854</b>	<b>\$0</b>	<b>\$1,000</b>
Records	13	\$1,213,361	\$33,900	\$1,113,277	\$0	\$10,000
Property/Evidence	4	\$459,313	\$8,300	\$451,013	\$0	\$3,802
	<b>17</b>	<b>\$1,672,674</b>	<b>\$42,200</b>	<b>\$1,564,290</b>	<b>\$0</b>	<b>\$13,802</b>
	<b>70</b>	<b>\$10,739,070</b>	<b>\$700,570</b>	<b>\$10,038,500</b>	<b>\$10,000</b>	<b>\$171,587</b>

**Revenue:** Support Services receives State funding for the reimbursement of the mandated POST certified training provided to Deputies and for a portion of the General Funds costs for the Vehicle Abatement Program. Support Services also receives the remaining 3.75% of the Sheriff's allocation for Proposition 172, the Public Safety half-cent sales tax initiative, along with a small amount of revenue each through donations to the STAR program, the sale of found property, and fees charged for various permits and services.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **24 Sheriff**  
 Function **Public Protection**  
 Activity **Police Protection/Detention**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested <input checked="" type="checkbox"/>	2015-16 CAO Recommended
1	2	3	4	5

**Taxes**

0110 Property Taxes - Current Unsecured	\$ 122,578	\$ 122,578	\$ 126,772	\$ 126,772
Total Taxes	\$ 122,578	\$ 122,578	\$ 126,772	\$ 126,772

**Licenses, Permits and Franchises**

0260 Other License and Permits	\$ 2,334	\$ 3,200	\$ 3,200	\$ 3,200
0274 Alarm Permit	100,650	95,000	95,000	95,000
0275 Carry Consealed Weapon Permit	27,687	16,500	16,500	16,500
Total Licenses, Permits and Franchises	\$ 130,671	\$ 114,700	\$ 114,700	\$ 114,700

**Fines, Forfeitures and Penalties**

0300 Vehicle Code Fines	\$ 53,824	\$ 35,000	\$ 40,000	\$ 40,000
Total Fines, Forfeitures and Penalties	\$ 53,824	\$ 35,000	\$ 40,000	\$ 40,000

**Revenue from Use of Money and Property**

0422 Rent - Miscellaneous	\$ 3,850	\$ 4,200	\$ 4,200	\$ 4,200
Total Revenue from Use of Money and Property	\$ 3,850	\$ 4,200	\$ 4,200	\$ 4,200

**Intergovernmental Revenue - State**

0542 State - Vehicle Abatement Surcharge	\$ 200,854	\$ 110,000	\$ 110,000	\$ 110,000
0760 State - Corrections	57,475	57,750	57,750	57,750
0860 State - Public Safety Sales Tax	6,584,925	6,598,000	7,293,153	7,293,153
0880 State - Other	122,787	126,703	331,554	331,554
0883 State - Peace Officers Training Program	52,801	45,000	50,000	50,000
0900 State - Boating and Waterways	319,608	359,546	360,410	360,410
Total Intergovernmental Revenue - State	\$ 7,338,450	\$ 7,296,999	\$ 8,202,867	\$ 8,202,867

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 626,804	\$ 1,047,803	\$ 277,553	\$ 277,553
1121 Federal - SCAAP - ST Criminal Alien Asst P	36,562	36,562	8,398	8,398
Total Intergovernmental Revenue - Federal	\$ 663,366	\$ 1,084,365	\$ 285,951	\$ 285,951

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 62,457	\$ -	\$ 25,000	\$ 25,000
1207 Shingle Springs Rancheria	500,000	500,000	500,000	500,000
Total Revenue Other Governmental Agencies	\$ 562,457	\$ 500,000	\$ 525,000	\$ 525,000

**Charges for Services**

1340 Communication Services	\$ 4,894	\$ 7,000	\$ 7,000	\$ 7,000
1490 Civil Process Services	64,900	60,000	70,000	70,000
1500 Court Fees and Costs	113	75	100	100
1508 Booking Fee	97,397	98,650	98,500	98,500
1540 Estate Fees	13,164	7,000	8,000	8,000
1580 Law Enforcement Services	74,843	58,400	61,400	61,400
1581 United States Forest Service (USFS)	34,124	45,000	45,000	45,000
1582 Law Enforcement: Fingerprinting Services	25,848	20,000	20,000	20,000
1583 Law Enforcement: Vehicle Abatement	-	1,000	1,000	1,000
1740 Charges for Services	22,561	31,000	31,000	31,000
1742 Miscellaneous Copy Fees	8,250	7,000	7,000	7,000
1747 Home Electronic Monitoring Prog (HEMP)	275	-	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **24 Sheriff**  
 Function **Public Protection**  
 Activity **Police Protection/Detention**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
1748 In Custody Weekender Work Program	8,320	7,000	7,000	7,000
1749 Weekender Work Program	65,373	45,000	50,000	50,000
1800 Interfund Revenue	1,080	500	1,000	1,000
1802 Infrnd Rev: Radio Equip & Support	2,095	1,000	1,000	1,000
<b>Total Charges for Services</b>	<b>\$ 423,236</b>	<b>\$ 388,625</b>	<b>\$ 408,000</b>	<b>\$ 408,000</b>
<b>Miscellaneous Revenues</b>				
1920 Other Sales	\$ 8,235	\$ 5,000	\$ 5,000	\$ 5,000
1940 Miscellaneous Revenue	12,998	6,800	9,500	9,500
1943 Miscellaneous Donation	6,152	4,000	5,000	5,000
1951 Advertising	46,800	40,960	42,960	42,960
1952 Unclaimed Cash	1,183	300	800	800
<b>Total Miscellaneous Revenues</b>	<b>\$ 75,368</b>	<b>\$ 57,060</b>	<b>\$ 63,260</b>	<b>\$ 63,260</b>
<b>Other Financing Sources</b>				
2020 Operating Transfers In	\$ 4,294,440	\$ 5,636,538	\$ 4,750,359	\$ 4,750,359
<b>Total Other Financing Sources</b>	<b>\$ 4,294,440</b>	<b>\$ 5,636,538</b>	<b>\$ 4,750,359</b>	<b>\$ 4,750,359</b>
<b>Residual Equity Transfers</b>				
2100 Residual Equity Transfers In	\$ 21,048	\$ 30,000	\$ -	\$ -
<b>Total Residual Equity Transfers</b>	<b>\$ 21,048</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenue</b>				
	<b>\$ 13,689,288</b>	<b>\$ 15,270,065</b>	<b>\$ 14,521,109</b>	<b>\$ 14,521,109</b>

**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 25,127,192	\$ 26,791,412	\$ 29,501,908	\$ 26,601,908
3001 Temporary Employees	486,356	212,692	161,631	161,631
3002 Overtime	1,904,902	1,915,600	2,107,156	2,107,156
3003 Standby Pay	61,029	80,756	-	-
3004 Other Compensation	635,294	686,787	366,353	366,353
3005 Tahoe Differential	184,850	192,000	194,400	194,400
3006 Bilingual Pay	32,919	33,020	30,940	30,940
3007 Hazard Pay	6,296	23,920	28,080	28,080
3020 Employer Share - Employee Retirement	7,284,769	8,472,166	9,172,652	9,172,652
3022 Employer Share - Medi Care	393,892	398,233	427,629	427,629
3040 Employer Share - Health Insurance	4,519,584	5,580,660	5,549,148	5,549,148
3041 Employer Share - Unemployment Insurance	15,102	-	-	-
3042 Employer Share - Long Term Disab Insurance	42,849	32,691	35,844	35,844
3043 Employer Share - Deferred Compensation	47,156	47,963	59,350	59,350
3046 Retiree Health - Defined Contributions	339,407	362,418	382,126	382,126
3060 Employer Share - Workers' Compensation	725,423	2,480,586	3,052,949	3,052,949
3080 Flexible Benefits	162,267	446,442	744,416	744,416
<b>Total Salaries and Employee Benefits</b>	<b>\$ 41,969,287</b>	<b>\$ 47,757,346</b>	<b>\$ 51,814,582</b>	<b>\$ 48,914,582</b>

**Services and Supplies**

4020 Clothing and Personal Supplies	\$ 110,620	\$ 128,234	\$ 116,420	\$ 116,420
4023 Non-cnty Employee Uniform Allowance	1,950	-	-	-
4040 Telephone Company Vendor Payments	120,833	153,605	153,628	153,628
4041 Cnty Pass thru Telephone Chrges to Depts	28,253	18,450	27,571	27,571



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **24 Sheriff**  
 Function **Public Protection**  
 Activity **Police Protection/Detention**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
4463 Minor Telephone and Radio Equipment	73,263	155,946	64,260	64,260
4464 Minor Law Enforcement Equipment	231,351	283,233	218,410	218,410
4465 Minor Vehicle Equipment	96,108	63,359	89,340	89,340
4500 Special Departmental Expense	86,805	120,758	64,030	64,030
4501 Special Projects	759	-	-	-
4502 Educational Materials	20	-	-	-
4503 Staff Development	109,563	112,506	156,898	156,898
4505 SB 924 - Transportation and Travel	51,681	63,096	63,096	63,096
4506 Film Development/Photography Supplies	-	50	50	50
4509 Detective Expense	10,000	-	-	-
4529 Software License	59,380	23,580	10,775	10,775
4534 Ammunition	110,934	193,350	149,449	149,449
4540 Staff Development	4,439	50,000	20,000	20,000
4600 Transportation and Travel	89,759	120,564	103,947	103,947
4601 Volunteer - Transportation and Travel	10,230	3,800	4,800	4,800
4602 Employee - Private Auto Mileage	15,059	26,247	21,667	21,667
4604 Volunteer - Private Auto Mileage	(189)	3,000	3,000	3,000
4605 Vehicle - Rent or Lease	842,749	892,532	899,465	899,465
4606 Fuel Purchases	711,801	833,034	757,334	757,334
4608 Hotel Accommodations	97,287	84,810	176,545	176,545
4620 Utilities	793,921	736,118	751,408	751,408
<b>Total Services and Supplies</b>	<b>\$ 7,310,420</b>	<b>\$ 9,256,993</b>	<b>\$ 8,199,659</b>	<b>\$ 8,199,659</b>
<b>Other Charges</b>				
5240 Contribution To Non-county Governmental	\$ -	\$ 26,736	\$ -	\$ -
5300 Interfund Expenditures	27,258	6,000	10,100	10,100
<b>Total Other Charges</b>	<b>\$ 27,258</b>	<b>\$ 32,736</b>	<b>\$ 10,100</b>	<b>\$ 10,100</b>
<b>Fixed Assets</b>				
6020 Fixed Assets - Building and Improvement	\$ 19,326	\$ 100,500	\$ 100,500	\$ 100,500
6040 Fixed Assets - Equipment	725,629	731,552	674,850	674,850
6041 Fixed Assets - Data Proc Sys Devel Equip	4,172	-	-	-
6042 Fixed Assets - Computer Sys Equipment	137,359	1,003,776	1,022,103	1,022,103
6045 Fixed Assets - Vehicles	25,931	-	-	-
<b>Total Fixed Assets</b>	<b>\$ 912,417</b>	<b>\$ 1,835,828</b>	<b>\$ 1,797,453</b>	<b>\$ 1,797,453</b>
<b>Other Financing Uses</b>				
7001 Operating Transfers Out: leet	\$ 55,773	\$ -	\$ -	\$ -
<b>Total Other Financing Uses</b>	<b>\$ 55,773</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 3,138	\$ 4,487	\$ 4,200	\$ 4,200
7210 Intrafund: Collections	51	200	-	-
7223 Intrafund: Mail Service	15,522	12,234	12,823	12,823
7224 Intrafund: Stores Support	8,883	12,061	13,435	13,435
7231 Intrafund: IS Programming Support	525	-	-	-
7232 Intrafund: Maint Bldg & Improvments	37,760	102,000	102,000	102,000
<b>Total Intrafund Transfers</b>	<b>\$ 65,880</b>	<b>\$ 130,982</b>	<b>\$ 132,458</b>	<b>\$ 132,458</b>



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **24 Sheriff**  
 Function **Public Protection**  
 Activity **Police Protection/Detention**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Intrafund Abatement**

7350 Intrafund Abatement: Only General Fund	\$ (4,104)	\$ -	\$ -	\$ -
7355 Intrafund Abatement: Radio Equipment and Support	(1,436)	-	-	-
<b>Total Intrafund Abatement</b>	<b>\$ (5,540)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Expenditures/Appropriations</b>	<b>\$ 50,335,495</b>	<b>\$ 59,013,885</b>	<b>\$ 61,954,252</b>	<b>\$ 59,054,252</b>
<b>Net Cost</b>	<b>\$ (36,646,207)</b>	<b>\$ (43,743,820)</b>	<b>\$ (47,433,143)</b>	<b>\$ (44,533,143)</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1	<b>El Dorado County</b> <b>Detail of Financing Sources and Financing Uses</b> <b>Governmental Funds</b> <b>Fiscal Year 2015-16</b>	<b>Schedule 9</b>		
	Budget Unit <b>24 Sheriff - Jail Commissary</b> Function <b>Public Protection</b> Activity <b>Detention and Correction</b>			
<b>Detail by Revenue Category and Expenditure Object</b>	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

<b>Revenue from Use of Money and Property</b>				
0400 Interest	\$ 1,999	\$ 1,920	\$ 1,920	\$ 1,920
Total Revenue from Use of Money and Property	\$ 1,999	\$ 1,920	\$ 1,920	\$ 1,920
<b>Miscellaneous Revenues</b>				
1944 Inmate Welfare Trust	\$ 398,718	\$ 357,801	\$ 357,801	\$ 357,801
Total Miscellaneous Revenues	\$ 398,718	\$ 357,801	\$ 357,801	\$ 357,801
<b>Residual Equity Transfers</b>				
2100 Residual Equity Transfers In	\$ -	\$ 381,696	\$ -	\$ -
Total Residual Equity Transfers	\$ -	\$ 381,696	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 400,718</b>	<b>\$ 741,417</b>	<b>\$ 359,721</b>	<b>\$ 359,721</b>

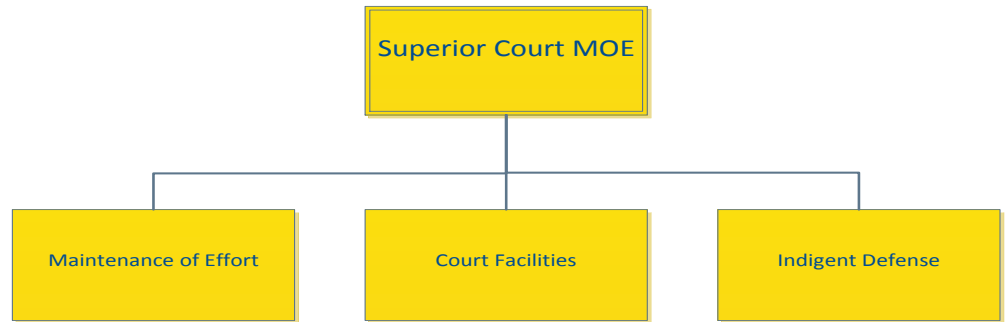
<b>Services and Supplies</b>				
4020 Clothing and Personal Supplies	\$ 190	\$ 4,400	\$ 6,000	\$ 6,000
4044 Cable/Internet Service	4,220	5,000	12,000	12,000
4080 Household Expense	511	-	2,579	2,579
4260 Office Expense	1,331	2,700	4,500	4,500
4261 Postage	934	5,200	6,000	6,000
4263 Subscription / Newspaper / Journals	-	500	500	500
4264 Books / Manuals	997	4,643	6,000	6,000
4265 Law Books	-	750	1,000	1,000
4266 Printing / Duplicating	420	-	500	500
4300 Professional and Specialized Services	54,695	95,000	100,000	100,000
4302 Construction and Engineering Contracts	-	10,000	15,000	15,000
4324 Medical, Dental and Lab Services	23,712	25,000	25,000	25,000
4420 Rents and Leases - Equipment	-	500	-	-
4460 Small Tools and Instruments	1,721	4,000	6,000	6,000
4461 Minor Equipment	5,870	9,000	12,000	12,000
4462 Minor Computer Equipment	-	1,100	3,000	3,000
4500 Special Departmental Expense	183,236	430,000	430,000	430,000
Total Services and Supplies	\$ 277,838	\$ 597,793	\$ 630,079	\$ 630,079
<b>Residual Equity Transfers</b>				
7100 Residual Equity Transfers Out	\$ -	\$ 381,696	\$ -	\$ -
Total Residual Equity Transfers	\$ -	\$ 381,696	\$ -	\$ -
<b>Appropriations for Contingencies</b>				
7700 Contingency	\$ -	\$ 809,046	\$ 395,064	\$ 395,064
Total Appropriations for Contingencies	\$ -	\$ 809,046	\$ 395,064	\$ 395,064
<b>Total Expenditures/Appropriations</b>	<b>\$ 277,838</b>	<b>\$ 1,788,535</b>	<b>\$ 1,025,143</b>	<b>\$ 1,025,143</b>
<b>Net Cost</b>	<b>\$ 122,880</b>	<b>\$ (1,047,118)</b>	<b>\$ (665,422)</b>	<b>\$ (665,422)</b>





# Superior Court MOE

## Organizational Chart



### Mission Statement

The mission of the County's Court Maintenance of Effort (MOE) Department Budget is to provide the level of financial support to the State of California, as required by law, for the Superior Court of California, El Dorado County.

### ***Department Overview***

The State of California is now responsible for overall funding and operation of trial courts, including Court employees. County Boards of Supervisors throughout the State are responsible for providing a level of ongoing funding support through annual revenue "maintenance of effort" payments to the State, as specified in the California Government Code. Fees and fines levied as a result of Court action are collected by the Court and other County agencies. Collections are distributed as directed by law, with portions of that distribution allocated to the County General Fund, cities, and other State special funds and agencies. The General Fund share of such revenue is recorded in the County's Court MOE Budget.

Counties also continue to be responsible for the provision of indigent defense services (court appointed counsel for indigents).

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Maintenance of Effort	\$940,000	\$1,120,418	-\$180,418	0.00
Court Facilities	\$334,000	\$0	\$334,000	0.00
Indigent Defense	\$1,057,068	\$20,000	\$1,037,068	0.00
<i>TOTAL</i>	<i>\$2,331,068</i>	<i>\$1,140,418</i>	<i>\$1,190,650</i>	<i>0.00</i>

### Recommended Budget Highlights for Superior Court MOE

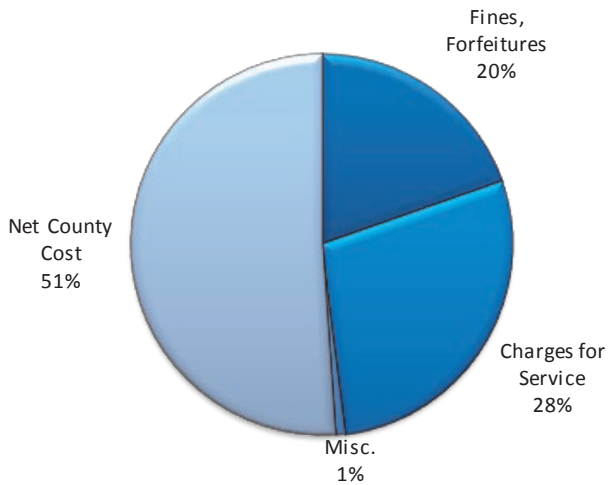
The Recommended Budget for the Court Maintenance of Effort represents a decrease in revenue of \$223,082 or 16% and a decrease in appropriations of \$786,448 or 25% from the FY 2014-15 approved budget. As a result, there is an overall decrease in Net County Cost of \$563,366 or 32%.

The Court facilities budget with Department 20 continues to reflect the full year funding for the County Facility Payment (CFP) as required by AB1491.

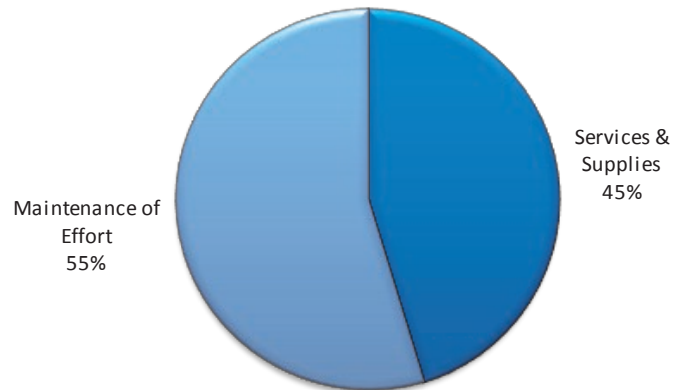
The appropriation for the conflict panel includes funding for ten attorneys, seven on the west slope and three in Lake Tahoe. The budget also includes \$10,000 to cover the cost of any criminal grand jury expenses should a panel be called during the year.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Fines, Forfeitures	590,232	575,109	449,242	458,227	458,227
State	24,933	-	-	-	-
Charges for Service	908,016	932,913	649,207	662,191	662,191
Misc.	27,259	29,518	20,000	20,000	20,000
<b>Total Revenue</b>	<b>1,550,440</b>	<b>1,537,540</b>	<b>1,118,449</b>	<b>1,140,418</b>	<b>1,140,418</b>
Services & Supplies	1,584,225	1,783,904	1,109,516	1,057,068	1,057,068
Maintenance of Effort	1,275,036	1,239,989	1,274,000	1,274,000	1,274,000
Intrafund Transfers	-	25	-		
<b>Total Appropriations</b>	<b>2,859,261</b>	<b>3,023,918</b>	<b>2,383,516</b>	<b>2,331,068</b>	<b>2,331,068</b>
<b>NCC</b>	<b>1,308,821</b>	<b>1,486,378</b>	<b>1,265,067</b>	<b>1,190,650</b>	<b>1,190,650</b>
<b>FTE's</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Source of Funds



### Use of Funds



#### Source of Funds—Superior Court MOE

Fine, Forfeiture & Penalties (\$458,227): Includes vehicle fines (\$13,835), Court fines (\$407,384), and other miscellaneous fines (\$37,008).

Charges for Service (\$662,191): Primarily comprised of Court fees associated with traffic school fees (\$441,415), and the County share of State Penalty fees (\$208,859).

Miscellaneous Revenue (\$20,000)

Net County Cost: (\$1,190,650): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

#### Use of Funds—Superior Court MOE

Services & Supplies (\$1,057,068): Primarily comprised of the contractual service program for court appointed attorneys (\$748,696), professional and specialized services for indigent defense services (\$10,000), criminal investigation for indigent defense cases (\$75,000) and psychiatric medical for indigent defense cases (\$60,000).

Other Charges (\$1,274,000): The County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court.

### ***Staffing Trend for Superior Court MOE***

There is no staffing within this Department. There are contractual agreements with ten attorneys for indigent defense services.

### ***Maintenance of Effort Program***

#### **Program Summary:**

The Court Maintenance of Effort budget unit reflects the County's share of fines and fees levied during Court proceedings, some of which are collected and distributed by the State Superior Court, El Dorado County branch. The Court MOE budget unit also includes appropriations for the County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court. (Appropriations for local Court operations are not reflected in the County Budget since the Court is now a part of the State system. The State's appropriations to the local courts Statewide are determined by the State Judicial Council based upon recommendations from the State Administrative Office of Courts.)

### ***Court Facilities Program***

#### **Program Summary:**

Appropriations for court facilities are provided in compliance with statutory requirements that the County pay for the operation and maintenance of court facilities. This budget provides funding for the County Facility Payment (CFP) under AB1491.AB1491 (formerly SB1732), the State Trial Court Facilities Act, required the County to transfer Court occupied facilities and properties to the State either by title or responsibility. The County completed the transfer of Court facilities in November 2008 with the transfer becoming effective January 2, 2009. Upon transfer of the facilities and properties an annual County Facilities Payment (CFP) was established requiring the County to sustain a level of financial support for the on-going maintenance and utilities of the State's court facilities.

### ***Indigent Defense Program***

#### **Program Summary:**

The Indigent Defense program consists of Court appointed private attorneys serving as indigent conflict counsel for those cases where either the Judge or the County Public Defender has determined a conflict exists. Conflicts can exist for a number of different reasons. Examples include a case where the Public Defender may already be defending a client on a different case or where a client is linked to circumstances in a different client's case. Conflict panel attorneys can also be assigned by the Judges to cases where there are multiple defendants in a case or where special circumstances exist such as the death penalty which requires, by law, a minimum of two attorneys, one of which would come from the conflict panel.

The program consists of 10 attorneys (7 West Slope and 3 South Lake Tahoe). In addition, this budget includes funding for court ordered services associated with the defense of indigent clients. It also includes \$10,000 for criminal grand jury expenses in the event a criminal grand jury is called during the year.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **20 Superior Court MOE**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual Estimated <input type="checkbox"/>		
1	2	3	4	5

**Fines, Forfeitures and Penalties**

0300 Vehicle Code Fines	\$ 23,711	\$ 13,564	\$ 13,835	\$ 13,835
0301 Vehicle Code Fines - Court	505,473	399,396	407,384	407,384
0320 Other Court Fines	45,925	36,282	37,008	37,008
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$ 575,109</b>	<b>\$ 449,242</b>	<b>\$ 458,227</b>	<b>\$ 458,227</b>

**Charges for Services**

1500 Court Fees and Costs	\$ 1,196	\$ 728	\$ 743	\$ 743
1504 Summary Judgment	7,246	9,082	9,264	9,264
1510 Traffic School Bail - VC42007	546,303	357,438	364,587	364,587
1511 Traffic School Fees - VC42007.1	115,737	75,322	76,828	76,828
1512 Cite Fees - PC1463.07 GC29550	1,089	728	743	743
1513 AB233 - County Share State Penalty	259,658	204,765	208,859	208,859
1517 Conflict Attorney Reimbursement	1,684	1,144	1,167	1,167
<b>Total Charges for Services</b>	<b>\$ 932,913</b>	<b>\$ 649,207</b>	<b>\$ 662,191</b>	<b>\$ 662,191</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 7,097	\$ -	\$ -	\$ -
1942 Miscellaneous Reimbursement	22,420	20,000	20,000	20,000
<b>Total Miscellaneous Revenues</b>	<b>\$ 29,518</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>

<b>Total Revenue</b>	<b>\$ 1,537,540</b>	<b>\$ 1,118,449</b>	<b>\$ 1,140,418</b>	<b>\$ 1,140,418</b>
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**Services and Supplies**

4120 Jury and Witness Expense	\$ -	\$ 10,000	\$ 5,000	\$ 5,000
4123 Jury Expense - Meals	100	-	-	-
4126 Jury Mileage: Criminal	3,027	2,000	2,000	2,000
4127 Grand Jury Expense	3,120	7,500	6,372	6,372
4300 Professional and Specialized Services	68,910	30,000	10,000	10,000
4310 Contractual Services Program	639,029	734,016	748,696	748,696
4313 Legal Services	518,415	180,000	145,000	145,000
4317 Criminal Investigation	190,327	75,000	75,000	75,000
4320 Verbatim Report - Transcription	8,584	5,000	5,000	5,000
4323 Psychiatric Medical Services	282,980	66,000	60,000	60,000
4422 Rent & Lease - Computer Equipment	450	-	-	-
4440 Rent & Lease - Building/Improvements	2,850	-	-	-
4608 Hotel Accommodations	66,112	-	-	-
<b>Total Services and Supplies</b>	<b>\$ 1,783,904</b>	<b>\$ 1,109,516</b>	<b>\$ 1,057,068</b>	<b>\$ 1,057,068</b>

**Other Charges**

5240 Contribution To Non-county Governmental	\$ 333,638	\$ 334,000	\$ 334,000	\$ 334,000
5242 AB233 Court Revenue Maint of Effort (MOE)	906,351	940,000	940,000	940,000
<b>Total Other Charges</b>	<b>\$ 1,239,989</b>	<b>\$ 1,274,000</b>	<b>\$ 1,274,000</b>	<b>\$ 1,274,000</b>

**Intrafund Transfers**

7200 Intrafund Transfers	\$ 25	\$ -	\$ -	\$ -
<b>Total Intrafund Transfers</b>	<b>\$ 25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Expenditures/Appropriations</b>	<b>\$ 3,023,918</b>	<b>\$ 2,383,516</b>	<b>\$ 2,331,068</b>	<b>\$ 2,331,068</b>
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State Controller Schedules  
 County Budget Act  
 January 2010 Edition, revision #1

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Schedule 9

Budget Unit **20 Superior Court MOE**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
<b>Net Cost \$ (1,486,378) \$ (1,265,067) \$ (1,190,650) \$ (1,190,650)</b>				

## LAND USE & DEVELOPMENT SERVICES

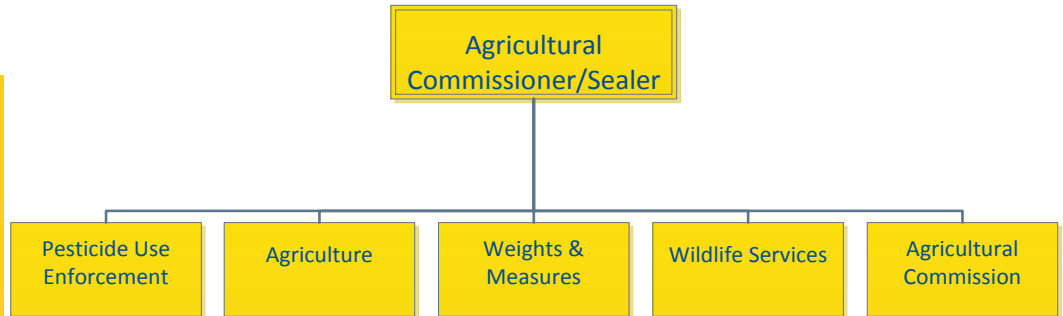
Budget Unit Name	Page	Appropriation	Revenue	NCC	Staffing
Agricultural Commissioner	171	\$1,318,968	\$860,039	\$458,929	10.00
Community Development Agency	183				
Transportation Division	187	\$87,686,012	\$87,134,790	\$551,222	160.40
Development Services Division	225	\$14,905,751	\$11,595,239	\$3,310,512	105.40
Environmental Management Division	237	\$9,509,605	\$9,182,037	\$327,568	31.50
Fish and Game	253	\$9,200	\$9,200	\$0	0.00
Surveyor	257	\$1,348,385	\$90,981	\$1,257,404	10.00
<b>TOTAL FUNCTIONAL GROUP</b>		<b>\$114,777,921</b>	<b>\$108,872,286</b>	<b>\$5,905,635</b>	<b>317.30</b>





# Agricultural Commissioner

## Organizational Chart



### Mission Statement

The Department of Agriculture, Weights & Measures' mission is to protect, enhance and promote the preservation of agriculture and the environment while sustaining the public health, safety and welfare of all citizens, and to provide consumer and marketplace protections through the fair and equitable enforcement of laws and regulations.

### Goals

Perform compliance monitoring of pesticide applications to protect the public, pesticide applicators, farmworkers and the environment from misuse of pesticides.

Continue inspections and surveys to help detect and prevent the introduction of harmful insects, diseases, or noxious weeds.

Protect the consumer and local businesses by inspecting and certifying all commercial weighing and measuring devices for accuracy.

Continue public education to decrease overall damages from nuisance animals.

Continue working with other county departments to agenzize and review projects in a timely manner.

### ***Department Overview***

The Department of Agriculture, Weights & Measures is responsible for enforcing laws and regulations from the California Food and Agricultural Code, the Business and Professions Code, the Health & Safety Code, the Government Code, the Civil Code, the California Code of Regulations and the County of El Dorado Codes pertaining to agriculture, and weights and measures.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Pesticide Use Enforcement	\$387,313	\$213,613	\$173,700	3.27
Agriculture	\$530,007	\$459,243	\$70,764	3.64
Weights & Measures	\$166,772	\$121,537	\$45,235	1.38
Wildlife Services	\$177,435	\$49,591	\$127,844	1.30
Agricultural Commission	\$57,441	\$16,055	\$41,386	0.41
<b>TOTAL</b>	<b>\$1,318,968</b>	<b>\$860,039</b>	<b>\$458,929</b>	<b>10.00</b>

## ***Recommended Budget Highlights for Agricultural Commissioner***

The Recommended Budget represents an increase \$17,542 or 2.0% in revenues and an increase of \$9,954 or 0.8% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost decreased by \$7,588 or 1.6%.

The change in revenue reflects an increase in funding for small farm inspections (based on three year cycle) and noxious weed funding, both through the Sierra Nevada Conservancy, offset with a decrease for the Sudden Oak Death (SOD) program (\$31,478) as identified during the mid-year FY 2014-15 budget update. Funds from the State for SOD activities have been greatly reduced due to no positive SOD finds over the past two years. As such, the State has transitioned the County's status to non-infested and non-regulated within the County. Department staff will continue to look for signs of SOD during regular inspections, however only State requests for SOD inspections will be reimbursed. The estimated Unclaimed Gas Tax funding amount for FY 2015-16 is \$273,421 and is based on the actual amount received in FY 2014-15.

Appropriations remain relatively flat with a slight increase of \$9,954. Salaries and benefits are increasing \$55,371, largely offset by a decrease in services and supplies (\$38,160), and other smaller reductions (totaling \$7,257). Extra help employees utilized for weed eradication and similar duties are largely funded through State, Federal, and local grants totaling \$204,572 for FY 2015-16.

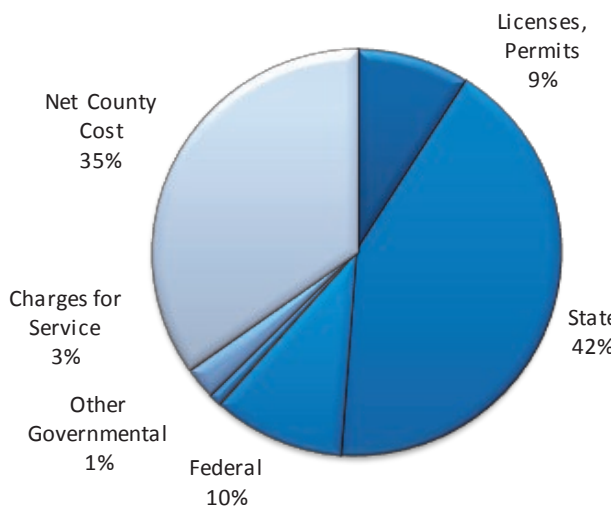
### Service Impacts

In order to meet the 6.25% reduction target set by the Board, the Department is recommending a decrease in funding for a contract with the USDA for Wildlife services that will likely result in citizens needing to contract for pest control services with private professional pest control operators. Staff will explore options for either funding this contract entirely or locating like services to assist resident.

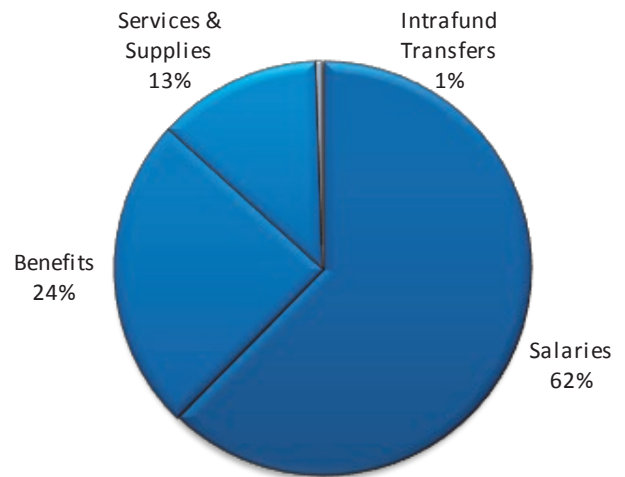
**Agricultural Commissioner**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Licenses, Permits	108,259	123,725	117,363	118,863	118,863
Fines, Forfeitures	1,680	-	-	-	-
Use of Money	224	160	300	300	300
State	618,339	595,130	556,946	555,918	555,918
Federal	67,636	50,520	126,673	137,338	137,338
Other Governmental	13,727	28,727	13,727	13,727	13,727
Charges for Service	41,948	20,499	6,193	33,693	33,693
Misc.	7,022	176	200	200	200
<b>Total Revenue</b>	<b>858,835</b>	<b>818,937</b>	<b>821,402</b>	<b>860,039</b>	<b>860,039</b>
Salaries	683,818	729,800	786,143	821,960	821,960
Benefits	315,903	274,458	318,525	322,279	322,279
Services & Supplies	143,468	181,427	196,281	167,921	167,921
Other Charges	9,020	3,504	3,248	1,000	1,000
Fixed Assets	5,304	-	-	-	-
Intrafund Transfers	8,180	3,344	4,817	5,808	5,808
<b>Total Appropriations</b>	<b>1,165,693</b>	<b>1,192,533</b>	<b>1,309,014</b>	<b>1,318,968</b>	<b>1,318,968</b>
<b>NCC</b>	<b>306,858</b>	<b>373,596</b>	<b>487,612</b>	<b>458,929</b>	<b>458,929</b>
<b>FTE's</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

**Source of Funds**



**Use of Funds**



### **Source of Funds—Agricultural Commissioner**

License, Permit, & Franchises (\$118,863): This revenue is from registration and license fees from structural and other pest control operators and pilots, as well as commercial weighing and measuring device registration fees.

Use of Money & Property (\$300): The department rents a gopher machine, spray and weed equipment to the general public.

State Contracts (\$555,918): The Agriculture Department's largest revenue source outside of the County's General Fund is unclaimed gas tax at \$273,421. Other large sources of funding in the state category include \$131,279 for state contracts and reimbursements for pest detection, and \$143,858 reimbursement for the County portion of the State mill assessment based on pesticide sales.

Federal (\$137,338): This includes federally funded grants for the noxious weed program through the California Department of Food and Agriculture. This year the department secured new funding through Sierra Nevada Conservancy for the noxious weed eradication program. With these funds we are able to continue our survey and detection efforts to protect El Dorado County from noxious weeds. This funding is integral to our continued efforts in protecting agriculture and our natural resources detrimental effects of noxious weeds.

Other Governmental Agencies (\$13,727): This category includes contracts with Alpine County to enforce agricultural, weights & measures services.

Charge for Services (\$33,693): Charges for service primarily consists of the Agricultural Commission's review fees for agriculture zoning related issues for general plan implementation, and small farm inspections for El Dorado Irrigation District. Other charges include hazardous materials emergency business plan inspections, and testing of non-commercial scales at an hourly charge.

Miscellaneous (\$200): A small amount of revenue is generated from the sale of Neutroleum Alpha, an odor masker and the sale of nonrestricted-use pesticide gas cartridges for ground squirrel control.

Net County Cost (\$458,929): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### **Use of Funds—Agricultural Commissioner**

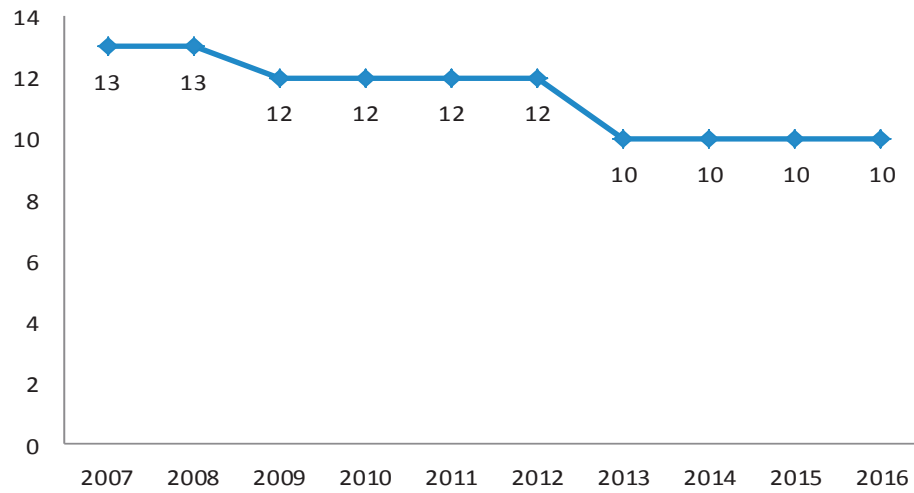
Salaries & Benefits (\$1,144,239): Primarily comprised of permanent salaries (\$693,617), health insurance (\$123,481), temporary help (\$116,259) and retirement (\$149,396).

Services & Supplies (\$167,921): Primarily comprised of & specialized services related to Agricultural and Weights & Measures purchases; United State Department of Agriculture, Animal & Plant Health Inspection Service Contract (\$53,000) with department cuts of < \$25,000, leaving \$28,000 of funds for the program, rental and lease of vehicles (\$32,086), general liability insurance (\$5,257) and fuel purchases (\$23,413).

Other Charges (\$1,000): Other charges consist of charges from the Department of Transportation for maintenance services on county owned vehicles.

Intrafund Transfers (\$5,808): Primarily charges for aerial photos, IT programming, mail and stores cost applied charges.

### Staffing Trend for Agricultural Commissioner



Staffing for the Agriculture Department has decreased slightly over the past several years. The Department is not requesting any staffing changes in FY 2015-16.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Deputy Ag Commissioneer	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>



## ***Pesticide Use Enforcement Program***

### **Program Summary:**

The pesticide laws and regulations of California require safe, responsible handling of pesticides from the time of purchase through transportation, storage, usage and disposal. The safety of employees, the environment, and the public are of paramount importance in this program. The enforcement of the regulations by this department applies to all agricultural, -agricultural and structural usage. The more toxic pesticides are regulated under the restricted materials permit program.

The two main revenue sources are: California Department of Food and Agriculture unclaimed gas tax for Pesticide Regulatory Activities pursuant to §224(a) of the Food and Agricultural Code, and the California Department of Pesticide Regulation distribution of the Pesticide Mill Assessment collections in accordance with §12844 of the Food and Agricultural Code.

### **Program Accomplishments:**

- ◆ Issued 120 restricted materials permits and 365 operator identification numbers.
- ◆ Reviewed 240 24 hour notice of intents for restricted material applications.
- ◆ Performed pre-application site inspections that met state standards.
- ◆ Conducted continuing education sessions to pesticide applicators to aid in compliance of pesticide laws & regulations.
- ◆ Completed our three year enforcement work plan and submitted it to the State.

## ***Agriculture Program***

### **Program Summary:**

Responsible for numerous mandated programs that promote, protect and enhance various aspects of agricultural activities: **Pest Exclusion** - plant protection and quarantine; **Pest Detection** - early detection of exotic pests using insect detection traps; **Pest Management-Vegetation Management** - There are nine different noxious weed species under eradication throughout the County. Most weed species in El Dorado County are listed as 'A' rated weeds by the State, and are of limited distribution throughout California; **Glassy-winged Sharpshooter (GWSS)** - initiated in 1999 to prevent the introduction of this insect to El Dorado County. GWSS is known to spread Pierce's Disease, which can devastate vineyard plantings. The pest-monitoring program includes inspections of all nursery stock shipped into the County from known infested areas. Historically the department utilizes extra-help Agricultural Biology Technician employees (6) for Pest Management programs; **Vertebrate Pest Management** - advice on rodent control; **Integrated Pest Management** - emphasizes preventive methods that provide economical, long-term solutions to pest problems; **Nursery and Seed inspections** -- protecting customers and growers; **Apiary Inspection** - inspections are made for the purpose of sustaining the continued health of the bee industry in California which directly translates into the successful production of numerous crops; **Fresh Fruit, Nut, and Vegetable, Honey Quality Control and Egg Quality Control** – enforcement of quality standards protecting the consumer;

**Certified Farmers' Market (Direct Marketing)** - markets give the producers of farm products the option of selling directly to the consumer without the requirements of meeting size, pack, container, and labeling requirements (Standardization). These markets give the public a "direct" link to the production of the crop by buying the produce from the grower; **Organic Producers** – Our department is the local enforcement agency concerning the registration, investigation of complaints and auditing of organic producers and handlers; and **Crop Report** – California Food and Agricultural Code requirement for the purpose of publishing an accurate and meaningful report concerning the agricultural conditions in El Dorado/Alpine County.

Administration positions are proportionally allocated to provide oversight, direction and support for Agriculture programs which includes budgeting, accounting, personnel, payroll, purchasing, office support and contract administration of contracts through the State of California, Department of Food and Agriculture and private grants. The principle funding source for these programs is the County's share of unclaimed gas tax as authorized by the Food and Agricultural Code § 224(g)

### **Program Accomplishments:**

- ◆ Placed 1080 insect traps in both urban and rural areas, and serviced them 7600 times, to detect and prevent the establishment of exotic and harmful pests.
- ◆ Certified 13 Farmers' Markets and 74 Certified Producers
- ◆ Registered 24 organic producers and businesses
- ◆ Conducted 290 inspections at over 220 locations (retail nurseries, residential locations and rural locations) from out of state or quarantined areas to prevent the introduction of detrimental insects, diseases or noxious weeds.
- ◆ Conducted early detection for noxious weeds at over 500 sites.

## **Weights & Measures Program**

### **Program Summary:**

The mission of weights and measures is to allow a good value comparison to the consumer while maintaining fair competition between businesses. Weights & Measures affects everyone's daily life through the inspections of all commercially used devices such as gas pumps, scales and scanners and also the testing of packages to ensure the product inside the package actually weighs or measures as much as is stated on the label. The department also enforces requirements for petroleum products including antifreeze, brake fluid, motor oil, grades of diesel and octane levels of gasoline. This year the expanded weighmaster contract is intended to deter fraudulent transactions at junk dealers and recyclers, to decrease the sale of stolen property.

The department's revenue sources include inspection reimbursement for Service Agents, Petroleum Products Compliance and Weighmaster Enforcement through the State of California, Department of Food and Agriculture Division of Measurement Standards and the annual device registration for commercially used devices such as gasoline dispensers, scales, taxicabs, etc.

### **Program Accomplishments:**

- ◆ Inspected 2900 commercial weighing and measuring devices
- ◆ Completed 60 Petroleum Inspections
- ◆ Conducted Weighmaster inspections of junk dealers and recyclers when notified of their license renewal by the state.
- ◆ Investigated price verification complaints in a timely manner.
- ◆ Investigated numerous fuel quality complaints.

## **Wildlife Services Program**

### **Program Summary:**

The Wildlife Services works to maintain a biologically-sound integrated wildlife damage management program assisting public agencies, businesses, private citizens, schools, property owners, farmers, and ranchers in a cooperative venture between El Dorado/Alpine County, United States Department of Agriculture and California Fish and Wildlife. Wildlife services is the counties program intended to provide Federal leadership and skill to resolve wildlife interactions that threaten public health and safety, as well as agricultural, property, and natural resources.

The main focus of the program is to remove only the animals that are causing the problem.

Administration and oversight are provided by the Agricultural Commissioner and the USDA Regional Wildlife Services Supervisor. The department's appropriations include a contract with USDA. Revenue's include a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture. The USDA provides 1.0 FTE through contract to match the County's 1.0 FTE dedicated to this program.

### **Program Accomplishments:**

- ◆ Assistance to farmers and property owners with predator identification when livestock was killed or property was damaged.
- ◆ 1,343 field visits to offer education and technical assistance to the public.
- ◆ Conducted over 263 Health and Safety visits.
- ◆ Protected over 25,239 acres.
- ◆ Passed out over 275 leaflets

## **Agricultural Commission Program**

### **Program Summary:**

Created in 1967 by the Board of Supervisors, the seven member Agricultural Commission acts in an advisory capacity to the Board and the Planning Commission on all matters related to agriculture. The Agricultural Commission's scope of interest includes a wide variety of agricultural, timber and land use issues including agricultural land preservation, agricultural production, forestland preservation and forest production. The Commission also advises the Board of procedures and techniques requiring legislative or policy actions that would encourage and promote agricultural activities that are conducive to the continued well-being of El Dorado/Alpine County.

### **Program Accomplishments:**

- ◆ Began posting meeting agendas (including staff reports and minutes) on Legistar
- ◆ Reviewed and provided comments on the TGPA-ZOU Draft EIR.
- ◆ Reviewed and approved three Agricultural Setback Relief applications
- ◆ Reviewed and provided recommendations on an Employee Temporary Mobile Home application that was in arrears by three, two-year cycles and created a spread sheet to track when these temporary situations should come up for review.
- ◆ Provided timely recommendations to the Board of Supervisors to fill member positions.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **26 Agricultural Commissioner**  
 Function **Public Protection**  
 Activity **Protection Inspection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested <input checked="" type="checkbox"/>	2015-16 CAO Recommended
1	2	3	4	5

**Licenses, Permits and Franchises**

0210 Business Licenses	\$ 5,015	\$ 5,000	\$ 5,000	\$ 5,000
0260 Other License and Permits	118,710	112,363	113,863	113,863
Total Licenses, Permits and Franchises	\$ 123,725	\$ 117,363	\$ 118,863	\$ 118,863

**Revenue from Use of Money and Property**

0421 Rent - Equipment	\$ 160	\$ 300	\$ 300	\$ 300
Total Revenue from Use of Money and Property	\$ 160	\$ 300	\$ 300	\$ 300

**Intergovernmental Revenue - State**

0720 State - Agriculture	\$ 162,656	\$ 131,662	\$ 131,279	\$ 131,279
0722 State - Pesticide Use Enforcement	148,939	144,503	143,858	143,858
0723 State - Seed Inspection	200	200	200	200
0724 State - Nursery Inspection	1,170	500	500	500
0727 State - Weights and Measures	4,565	6,460	6,460	6,460
0728 State - Fruit and Vegetable Certificate	210	200	200	200
0729 State - Unclaimed Gas Tax Refund	277,390	273,421	273,421	273,421
Total Intergovernmental Revenue - State	\$ 595,131	\$ 556,946	\$ 555,918	\$ 555,918

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 50,520	\$ 126,673	\$ 137,338	\$ 137,338
Total Intergovernmental Revenue - Federal	\$ 50,520	\$ 126,673	\$ 137,338	\$ 137,338

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 28,727	\$ 13,727	\$ 13,727	\$ 13,727
Total Revenue Other Governmental Agencies	\$ 28,727	\$ 13,727	\$ 13,727	\$ 13,727

**Charges for Services**

1480 Agricultural Services	\$ 18,607	\$ 3,550	\$ 31,050	\$ 31,050
1742 Miscellaneous Copy Fees	-	100	100	100
1744 Miscellaneous Inspections or Services	1,350	2,000	2,000	2,000
1800 Interfund Revenue	541	543	543	543
Total Charges for Services	\$ 20,499	\$ 6,193	\$ 33,693	\$ 33,693

**Miscellaneous Revenues**

1920 Other Sales	\$ 176	\$ 200	\$ 200	\$ 200
Total Miscellaneous Revenues	\$ 176	\$ 200	\$ 200	\$ 200

<b>Total Revenue</b>	<b>\$ 818,937</b>	<b>\$ 821,402</b>	<b>\$ 860,039</b>	<b>\$ 860,039</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 623,932	\$ 664,536	\$ 693,617	\$ 693,617
3001 Temporary Employees	94,219	110,073	116,259	116,259
3002 Overtime	5,922	5,000	5,000	5,000
3004 Other Compensation	5,727	6,534	7,084	7,084
3020 Employer Share - Employee Retirement	122,864	138,501	149,396	149,396
3022 Employer Share - Medi Care	10,319	11,399	11,648	11,648
3040 Employer Share - Health Insurance	122,669	132,216	123,481	123,481
3041 Employer Share - Unemployment Insurance	839	2,132	-	-
3042 Employer Share - Long Term Disab Insurance	1,062	1,694	1,734	1,734

El Dorado County  
 Detail of Financing Sources and Financing Uses  
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 Fiscal Year 2015-16

Budget Unit **26 Agricultural Commissioner**  
 Function **Public Protection**  
 Activity **Protection Inspection**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested <input checked="" type="checkbox"/>	CAO Recommended
1	2	3	4	5
3043 Employer Share - Deferred Compensation	3,220	3,353	3,695	3,695
3046 Retiree Health - Defined Contributions	11,184	9,769	10,272	10,272
3060 Employer Share - Workers' Compensation	1,945	7,461	10,053	10,053
3080 Flexible Benefits	356	12,000	12,000	12,000
Total Salaries and Employee Benefits	\$ 1,004,258	\$ 1,104,668	\$ 1,144,239	\$ 1,144,239

**Services and Supplies**

4000 Agriculture	\$ -	\$ 4,000	\$ 4,000	\$ 4,000
4020 Clothing and Personal Supplies	676	750	1,500	1,500
4040 Telephone Company Vendor Payments	831	1,200	1,200	1,200
4041 Cnty Pass thru Telephone Chrges to Depts	292	500	500	500
4080 Household Expense	487	500	500	500
4100 Insurance - Premium	33,882	5,492	5,257	5,257
4140 Maintenance - Equipment	-	500	500	500
4141 Maintenance - Office Equipment	-	300	200	200
4144 Maintenance - Computer System Supplies	1,200	1,237	1,237	1,237
4160 Maintenance Vehicles - Service Contract	341	2,000	4,000	4,000
4161 Maintenance Vehicles - Parts/Direct Chrg	593	1,000	500	500
4162 Maintenance Vehicles - Supplies	-	100	100	100
4164 Maintenance Vehicles - Tires and Tubes	-	500	1,000	1,000
4165 Maintenance Vehicles - Oil and Grease	-	100	100	100
4180 Maintenance - Building and Improvements	-	400	400	400
4220 Memberships	3,725	4,620	4,620	4,620
4221 Memberships - Legislative Advocacy	14,003	14,003	14,316	14,316
4260 Office Expense	2,069	5,000	4,000	4,000
4261 Postage	1,912	3,200	3,200	3,200
4262 Software	-	2,600	2,600	2,600
4263 Subscription / Newspaper / Journals	278	300	300	300
4264 Books / Manuals	-	300	300	300
4265 Law Books	-	275	275	275
4266 Printing / Duplicating	797	1,250	1,000	1,000
4300 Professional and Specialized Services	37,837	49,404	36,400	36,400
4324 Medical, Dental and Lab Services	2,596	1,646	1,323	1,323
4400 Publication and Legal Notices	139	400	400	400
4420 Rents and Leases - Equipment	7,450	4,500	3,500	3,500
4460 Small Tools and Instruments	1,331	2,400	1,500	1,500
4461 Minor Equipment	2,972	2,600	2,000	2,000
4462 Minor Computer Equipment	2,311	3,194	3,194	3,194
4464 Minor Law Enforcement Equipment	-	2,360	-	-
4500 Special Departmental Expense	865	1,600	1,900	1,900
4503 Staff Development	1,142	2,000	2,000	2,000
4529 Software License	-	3,300	3,300	3,300
4534 Ammunition	212	500	500	500
4600 Transportation and Travel	492	1,800	2,300	2,300
4602 Employee - Private Auto Mileage	441	950	1,500	1,500
4605 Vehicle - Rent or Lease	34,344	34,500	32,086	32,086
4606 Fuel Purchases	27,769	34,000	23,413	23,413

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **26 Agricultural Commissioner**  
 Function **Public Protection**  
 Activity **Protection Inspection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15		2015-16 Department Requested	2015-16 CAO Recommended
		Actual	Estimated		
		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
1	2	3	4	5	
4608 Hotel Accommodations	442	1,000	1,000	1,000	
Total Services and Supplies	\$ 181,427	\$ 196,281	\$ 167,921	\$ 167,921	
<b>Other Charges</b>					
5300 Interfund Expenditures	\$ 3,504	\$ 3,248	\$ 1,000	\$ 1,000	
Total Other Charges	\$ 3,504	\$ 3,248	\$ 1,000	\$ 1,000	
<b>Intrafund Transfers</b>					
7200 Intrafund Transfers	\$ -	\$ -	\$ 500	\$ 500	
7223 Intrafund: Mail Service	2,780	2,774	3,021	3,021	
7224 Intrafund: Stores Support	110	43	287	287	
7231 Intrafund: IS Programming Support	207	1,500	1,500	1,500	
7232 Intrafund: Maint Bldg & Improvmnts	247	500	500	500	
Total Intrafund Transfers	\$ 3,344	\$ 4,817	\$ 5,808	\$ 5,808	
<b>Total Expenditures/Appropriations</b>	<b>\$ 1,192,533</b>	<b>\$ 1,309,014</b>	<b>\$ 1,318,968</b>	<b>\$ 1,318,968</b>	
<b>Net Cost</b>	<b>\$ (373,596)</b>	<b>\$ (487,612)</b>	<b>\$ (458,929)</b>	<b>\$ (458,929)</b>	





# Community Development Agency (CDA)

## Organizational Chart



### Mission Statement

The mission of the Community Development Agency is to deliver effective public service that coordinates development in El Dorado County with the goals of ensuring public safety, maintaining environmental sensitivity, and improving economic prosperity.

### Goals

**Long Range Planning:** Make significant progress towards completion of LRP's priority list.

**Development Services:** Complete numerous process and technological improvements to improve customer service and streamline operations.

**Economic Development:** Coordinate with the CAO's office and Economic Development Division on programs/projects that enhance the EDC economy.

**Funding:** Stabilize and secure long-term funding to defray Agency costs and maximize delivery of services.

**Staffing:** Fully integrate all staff into a unified CDA culture.

### ***Agency Overview***

The Community Development Agency was formed to better coordinate the County's planning, public works and public health and safety functions while improving cost effectiveness, efficiency, and customer service. This single entity is responsible for planning, financing, coordinating, designing, constructing, inspecting and maintaining the infrastructure that creates "great infrastructure for great communities" in El Dorado County.

### **2015-16 Summary of Department Programs**

	Appropriation	Revenue	Net County Cost/GF Contribution	Staffing
Transportation	\$87,686,012	\$87,134,790	\$551,222	160.40
Development Services	\$14,905,751	\$11,595,239	\$3,310,512	105.40
Environmental Management	\$9,509,605	\$9,182,037	\$327,568	31.50
<i>TOTAL</i>	<i>\$112,101,368</i>	<i>\$107,912,066</i>	<i>\$4,189,302</i>	<i>297.30</i>



<b>Classification Title</b>	<b>2014-15 Adjusted Allocation</b>	<b>2015-16 Dept Request</b>	<b>2015-16 CAO Recm'd</b>	<b>Diff from Adjusted</b>
Director, Community Development Agency	1.00	1.00	1.00	0.00
Accountant I/II	2.00	2.00	2.00	0.00
Administrative Secretary	2.00	2.00	2.00	0.00
Administrative Service Officer	5.00	5.00	5.00	0.00
Administrative Technician	11.80	11.80	11.80	0.00
Airport Operations Supervisor	1.00	1.00	1.00	0.00
Airport Technician I/II	2.00	2.00	2.00	0.00
Assistant Director of Administration and Finance	1.00	1.00	1.00	0.00
Assistant Director of Community Development	1.00	1.00	1.00	0.00
Assistant in Civil Engineering	13.00	12.00	12.00	(1.00)
Assistant in Land Surveying	1.00	1.00	1.00	0.00
Assistant in Right of Way	1.00	1.00	1.00	0.00
Assistant/Associate Planner	5.00	6.00	6.00	1.00
Associate Civil Engineer	6.00	6.00	6.00	0.00
Associate Land Surveyor	2.00	2.00	2.00	0.00
Associate Right of Way Agent	1.00	1.00	1.00	0.00
Bridge Maintenance Supervisor	1.00	1.00	1.00	0.00
Bridge Maintenance Worker I/II/III	2.00	2.00	2.00	0.00
Building Inspector I/II/III	16.00	16.00	16.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Clerk of Planning Commission	1.00	1.00	1.00	0.00
Code Enforcement Officer I/II	1.00	1.00	1.00	0.00
Department Analyst I/II	7.00	8.00	8.00	1.00
Deputy Building Official	1.00	1.00	1.00	0.00
Deputy Director Dev Svcs/Building Official	1.00	1.00	1.00	0.00
Deputy Director Engineering	3.00	3.00	3.00	0.00
Deputy Director Environmental Mgmt	1.00	1.00	1.00	0.00
Deputy Director of Maint & Operations	1.00	1.00	1.00	0.00
Development Aide I/II	4.00	4.00	4.00	0.00
Development Services Division Director	1.00	1.00	1.00	0.00
Development Technician I/II	12.00	12.00	12.00	0.00
Disposal Site Supervisor	1.00	1.00	1.00	0.00

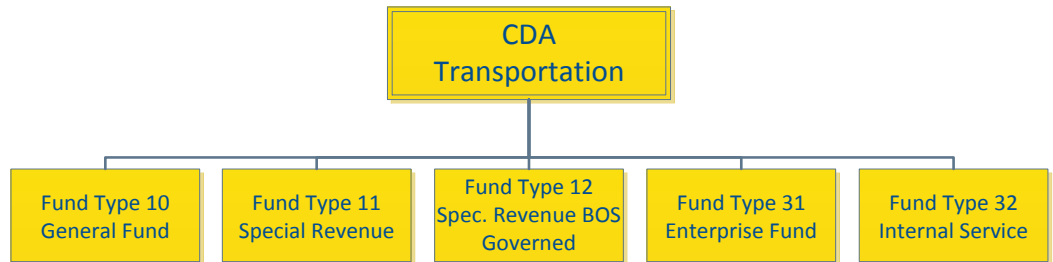
<b>Classification Title</b>	<b>2014-15 Adjusted Allocation</b>	<b>2015-16 Dept Request</b>	<b>2015-16 CAO Recm'd</b>	<b>Diff from Adjusted</b>
Environmental Health Manager	1.00	1.00	1.00	0.00
Environmental Health Specialist I/II/Sr	8.00	7.00	7.00	(1.00)
Environmental Management Division Director	1.00	1.00	1.00	0.00
Equipment Maintenance Supervisor	2.00	2.00	2.00	0.00
Equipment Mechanic I/II	10.00	10.00	10.00	0.00
Equipment Mechanic III	1.00	1.00	1.00	0.00
Equipment Superintendent	1.00	1.00	1.00	0.00
Executive Secretary	1.00	1.00	1.00	0.00
Fiscal Assistant I/II	3.00	3.00	3.00	0.00
Fiscal Services Supervisor	1.00	1.00	1.00	0.00
Fiscal Technician	2.00	2.00	2.00	0.00
Fleet Services Technician I/II	2.00	2.00	2.00	0.00
Geologist	1.00	1.00	1.00	0.00
Haz Mat/Recycling Specialist	2.00	2.00	2.00	0.00
Haz Mat/Recycling Technician	1.00	1.00	1.00	0.00
Highway Maintenance Supervisor	7.00	7.00	7.00	0.00
Highway Maintenance Worker I/II/III	36.00	37.00	37.00	1.00
Highway Maintenance Worker IV	6.00	5.00	5.00	(1.00)
Highway Superintendent	2.00	2.00	2.00	0.00
Office Assistant I/II	6.00	6.00	6.00	0.00
Office Services Supervisor	1.00	1.00	1.00	0.00
Operations Supervisor	1.00	1.00	1.00	0.00
Parts Technician	1.00	1.00	1.00	0.00
Principal Engineering Technician	5.00	5.00	5.00	0.00
Principal Planner	5.00	5.00	5.00	0.00
Right of Way Supervisor	1.00	1.00	1.00	0.00
Services Operations Coordinator	3.00	3.00	3.00	0.00
Solid Waste Technician	2.00	2.00	2.00	0.00

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Sr. Accountant	1.00	1.00	1.00	0.00
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	0.00
Sr. CADD Technician	3.00	3.00	3.00	0.00
Sr. Civil Engineer	12.00	12.00	12.00	0.00
Sr. Department Analyst	4.00	4.00	4.00	0.00
Sr. Development Aide	1.00	1.00	1.00	0.00
Sr. Development Technician	2.00	2.00	2.00	0.00
Sr. Engineering Technician	10.00	11.00	11.00	1.00
Sr. Equipment Mechanic	2.00	2.00	2.00	0.00
Sr. Fiscal Assistant	2.00	2.00	2.00	0.00
Sr. Fleet Services Technician	1.00	1.00	1.00	0.00
Sr. Highway Maintenance Worker	4.00	4.00	4.00	0.00
Sr. Office Assistant	2.50	2.50	2.50	0.00
Sr. Planner	6.00	4.00	4.00	(2.00)
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	0.00
Supervising Accountant / Auditor	1.00	1.00	1.00	0.00
Supervising Civil Engineer	1.00	1.00	1.00	0.00
Supervising Code Enforcement Officer	1.00	1.00	1.00	0.00
Supervising Development Technician	1.00	1.00	1.00	0.00
Supervising Environmental Health Specialist	2.00	3.00	3.00	1.00
Supervising Haz Mat Specialist	0.00	0.00	0.00	0.00
Supervising Waste Specialist	1.00	1.00	1.00	0.00
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	0.00
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	0.00
Traffic Engineer	1.00	1.00	1.00	0.00
Traffic Operations Technician	1.00	1.00	1.00	0.00
Traffic Superintendent	1.00	1.00	1.00	0.00
Transportation Division Director	1.00	1.00	1.00	0.00
Transportation Planner	1.00	1.00	1.00	0.00
Vector Control Technician II (Limited Term)	2.00	2.00	2.00	0.00
Waste Management Technician I/II/III	2.00	2.00	2.00	0.00
<b>Department Total</b>	<b>297.30</b>	<b>297.30</b>	<b>297.30</b>	<b>0.00</b>



# CDA—Transportation

## Organizational Chart



### Mission Statement

The mission of the Transportation Division is to provide a safe, congestion free highway system that is responsive to the needs of the County's citizens, and is environmentally sensitive; additionally, to protect the County's investment in vehicles and airport facilities; and to provide efficient, quality service to our internal customers and the citizens of El Dorado County.

### Goals

- \*Continue to include and expand the use of Project Management within the Division
- \*Update of County Design Guidelines/Standards
- \*Acquisition in progress on 40 parcels for 10 additional projects
- \*Apply for and receive more funding from grants in FY 2015/16
- \*Complete all work promised to be accomplished with the additional \$1.25 million in supplemental funding proposed to be given to Maintenance in FY 2015/16

### ***Department Overview***

The Transportation Division of the Community Development Agency is organized to operate in five separate funds:

Fund Type 10	General Fund: County Engineer & Cemetery Operations
Fund Type 11	Special Revenue: Maintenance; Right of Way; Engineering; Director's Office; General Dept. Costs; Capital Roadway Improvements; Erosion Control Improvements; Road District Tax; Placerville Union Cemetery and Special Aviation
Fund Type 12	Special Revenue, BOS Governed Districts: Special Districts and Zones of Benefits
Fund Type 31	Enterprise Funds: Airports
Fund Type 32	Internal Service Fund: Fleet Shop

### **2015-16 Summary of Department Programs**

	Appropriation	Revenue	Net County Cost/GF Contribution	Staffing
County Engineer / Cemeteries	\$2,183,351	\$1,632,129	\$551,222	0.80
Road Fund	\$77,741,452	\$77,741,452	\$0	152.00
Special Districts	\$4,128,542	\$4,128,542	\$0	0.60
Airports	\$1,602,095	\$1,602,095	\$0	3.00
Fleet	\$2,030,572	\$2,030,572	\$0	4.00
<i>TOTAL</i>	<i>\$87,686,012</i>	<i>\$87,134,790</i>	<i>\$551,222</i>	<i>160.40</i>

**Recommended Budget Highlights for CDA—Transportation Division**

**General Fund – Fund Type 10**

Within the General Fund programs in the Transportation Division, the Recommended Budget represents an increase of \$397,701 or 32.2% in revenues and an increase of \$285,276 or 15% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost is decreasing by \$112,425 or 16.9%.

County Engineer

The Recommended Budget for the County Engineer includes an increase in appropriations of \$294,069 and an increase in revenues of \$395,001 resulting in a decrease in Net County Cost of \$100,932. Net County Cost for this program is \$478,605. The increase in revenue is related to an increase in projected activity for developer funded work, offset with an increase in appropriations related to consultant contracts for engineering work that is anticipated to outpace staff availability for such work.

Cemetery Operations

The Recommended Budget for Cemetery operations includes a decrease in appropriations of \$8,793 and an increase in revenue of \$2,700 resulting in a Net County Cost decrease of \$11,493, for a Net County Cost of \$72,617. This decrease is due to an increase in salary and benefits of \$5,800 offset by a decrease in services and supplies (\$14,200) primarily related to decreased professional service contracts for cemetery maintenance costs. Revenue is projected to increase based on a projected increase in plot sales coupled with a slight increase in fee amounts tied to a fee schedule review currently underway.

**Special Revenue Fund – Fund Type 11**

The Recommended Budget represents a decrease of \$19,519,410 or 20.1% in revenue and appropriations when compared to the FY 2014-15 approved budget. The budget does not include a General Fund contribution for FY 2015-16 (\$500,000 for the road maintenance program in FY 2014-15).

The Special Revenue Fund budget is comprised of Road Fund Operations, Road Capital Improvement Program, Road District Taxes, Erosion Control, Placerville Union Cemetery, and Special Aviation. The chart below details the total revenues, appropriations and use of fund balance included in the Recommended Budget for FY 2015-16.

Program	Revenue	Appropriations	Use of Fund Balance
Road Fund Operations	\$18,442,869	\$23,934,248	\$5,491,379
Road CIP	\$43,045,424	\$43,957,781	\$912,357
Road District Taxes*	\$5,593,538	\$6,197,851	\$604,313
Erosion Control	\$3,555,002	\$3,555,002	\$0
Placerville Union Cemetery	\$28,200	\$76,550	\$48,350
Special Aviation	\$20,020	\$20,020	\$0
Total	\$70,685,053	\$77,741,452	\$7,056,399

\*Road District Taxes are transferred into Road Fund Operations (i.e. the \$18.8M in revenue in Road Fund Operations includes \$6.2M of Road District Taxes)

**Recommended Budget Highlights for CDA—Transportation Division (cont)**

The use of Road Fund - fund balance for the recommended budget is increasing by \$602,529 or 10% compared to the approved FY 2014-15 budget. This increase is related to the CIP program (\$240,914) and additional various operational increases for the Transportation Division (\$361,615). The use of Fund Balance is a one-time revenue source and the division will need to identify new revenues or sustainable savings to fund operations in the long term. Long-term financial health of the Road Fund appears to be a concern in the near future unless significant changes are made within the Division. Gas Tax revenue has declined significantly and long-term solutions are needed to structurally balance the Road Fund.

Road Fund Operations

Road Fund Operations includes the Maintenance Division, Transportation Planning and Land Development, and Engineering functions. The Recommended Budget includes a decrease in revenues of \$1,321,943 and a decrease in appropriations of \$733,196 when compared to the current year approved budget. The reduction in revenue is primarily attributable to a reduction in the allocation of Local Tribe Funding contributions that will only be partially re-budgeted in FY 2015-16 per Board direction on March 31, 2015 (\$1.25M for Road Maintenance activities; \$1.25 to be “saved” for the Diamond Springs Parkway project). This amount is down from the \$2.5M allocated to the Road Maintenance program in the FY 2014-15 approved budget. Additionally, Highway Users Tax/Gas Tax is being reduced (\$1.4M) partially offset with an increase in Regional Surface Transportation Program (RSTP) from the State (\$273K).

Appropriations are reduced primarily related to salary savings (\$102K), reduced services and supplies (\$914K) related to less road maintenance contracted work, and fixed asset reductions (\$458K). Large items on the Capital Asset purchase list include a Thermoplastic hot Pot and Cart, Rotary Snow Plow (carryover), Road Paint Striper Truck (carryover), Dump Truck with Hook Loader, Pull Broom and Falcon Asphalt Hot-Box Recycler with 4-foot trailer.

There is no General Fund contribution to the road fund included in the Recommended Budget which represents a decrease of \$500K from FY 2014-15. This reduction is consistent with the Board direction to reduce the overall General Fund budget.

Within the General Fund, Public Utility Franchise Fees are utilized to fund half of the NPDES program as well as Road Maintenance activities. It is important to note that the Public Utility Franchise Fees (PUFF) are a discretionary source of revenue and can be spent on any County function. The table below summarizes the recommended use of these funds in FY 2015-16, and represent a \$69,000 or 6.9% increase in total PUFF revenue.

Public Utility Franchise Fees	Amount
50% of NPDES program (now in LRP)	\$458,391
Road Maintenance	\$606,609
Total	\$1,065,000

## **Recommended Budget Highlights for CDA—Transportation Division (cont)**

### Road Fund Capital Improvement Program (CIP)

The Recommended Budget for the Road Fund Capital Improvement Program (CIP) represents a decrease of \$18,833,835 in revenues and appropriations when compared to the FY 2014-15 approved budget. This budget fluctuates depending on the Board approved CIP, as well as with the availability of funding. Funding and appropriations are consistent with the Proposed 2015 CIP and is based on a per project basis.

Example of Major projects scheduled for construction during FY 2015-16 include:

- U.S. 50/Missouri Flat Road Interchange Improvements - Phase 1B.2
- U.S. 50/Silva Valley Road Parkway Interchange – Phase 1
- Gold Hill Road Overlay
- Silva Valley/Serrano Parkway Traffic Circulation Improvement Project
- Ice House Road Surface Rehabilitation
- Tahoe Basin Overlays (Black Bart Avenue, Barbara Avenue and Martin Avenue)
- Class II Bikeway on Green Valley Road
- Hollow Oak Drainage Improvements
- Cold Springs Road Realignment
- Salmon Falls Road at Glenesk Lane – Realignment
- Green Valley Road at Weber Creek – Bridge Replacement
- Pleasant Valley Road at Oak Hill Road Intersection Improvements

### Erosion Control Program

The Tahoe Environmental Improvement Program (EIP) is included in the division's Proposed 2015 CIP program and the budget is being submitted consistent with that document. The Recommended Budget represents a decrease of \$159,798 in revenues and appropriations when compared to the FY 2014-15 approved budget. This budget fluctuates depending on the Board approved CIP, as well as with the availability of funding. The Tahoe program is funded through available grant funds primarily USFS, CMAQ, CTC, and TRPA mitigation funds. There is no cost to the General Fund for this program.

Projects scheduled for construction include:

- Tahoe Hills Erosion Control Project
- Montgomery Estates Area 3 Erosion Control Project
- Lake Tahoe Boulevard Erosion Control Project
- Sawmill 2B Bike Path and Erosion Control Project

## **Recommended Budget Highlights for CDA—Transportation Division (cont)**

### **Special Districts – Fund Type 12**

Special Districts provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit (ZOB), and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area. Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

The Recommended Budget represents an increase of \$142,336 or 3.5% in revenue and appropriations when compared to the FY 2014-15 approved budget. This increase in appropriations is primarily due to the net effect of decreased fixed asset appropriations (\$366K) related to a one-time purchases in FY 2014-15 (Grader), an increase in retirement of debt to the General Fund for the Grader (\$69K), and increased charges from Road Fund staff to perform work on drainage projects within the drainage ZOB's (\$124K) and a increase in professional services (\$217K) for the distributed among CSAs 2, 3, 5, and 9 housed within CDA. Revenue increases are primarily related to the use of Fund Balance increasing (\$346K).

### **Airports /South Lake Tahoe Transit – Fund Type 31**

The Airports are included in what is referred to as an Enterprise Fund. In governmental accounting an Enterprise Fund is defined as a fund that provides goods or services to the public for a fee that makes the entity self-supporting.

Both the Placerville and Georgetown Airports continue to require General Fund contributions to sustain operations. Staff continues to explore alternatives to reaching sustainable operations including a possible fee increase, alternative staffing patterns, and capital improvements to provide additional hangers. A fee study is currently underway and is anticipated to be brought before the Board for consideration in the Summer/Fall of 2015.

The Recommended Budget represents a decrease of \$477,139 or 22.9% in revenues and appropriations when compared to the FY 2014-15 approved budget. The total revenue includes a General Fund contribution of \$96,344, a reduction of \$172K from FY 2014-15. This change is primarily related to the removal of the Placerville Airport waterline project from the 2015 CIP book as this project will require further discussion prior to implementation. Additional savings are seen in Salaries and Benefits (\$16K) as the result of utilizing some Airport staff for other DOT billable work primarily in drainage ZOB's, and designations of Fund Balance was reduced (\$204K), along with a reduction related to professional service contracts tied to Airport capital improvements. Revenue reductions are seen through Federal revenue (\$154K) due to the timing of Airport capital projects, and a reduced General Fund contribution for the delayed Placerville Airport waterline project and less use of fund balance (\$106K).

### **Fleet – Fund Type 32**

Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County vehicles. Fleet Services receives funding primarily from charges to County departments to recover costs of maintaining, operating, and replacement of the fleet.

The Recommended Budget represents an increase of \$284,948 or 16.3% in revenues and appropriations when compared to the FY 2014-15 approved budget. This budget includes an appropriation for the purchase of 56 replacement vehicles (9 carried over from FY 2015-16), of which 19 are for the Sheriff's Department, for a total cost of \$1,774,000. These vehicles are anticipated to exceed the replacement target mileage by December 2015. Increased revenue from the Air Quality Management District to fund the incremental cost of upgrading 17 vehicles from gasoline powered to hybrid technology is recognized (\$119K) along with increased charges for services related to faster depreciation of vehicles due to increased mileage driven (\$163K). There is a like increase in appropriations for vehicle depreciation, along with increased OMB A-87 charges (\$40k) and increased appropriations for contingency (\$92K).

### **Staffing Changes**

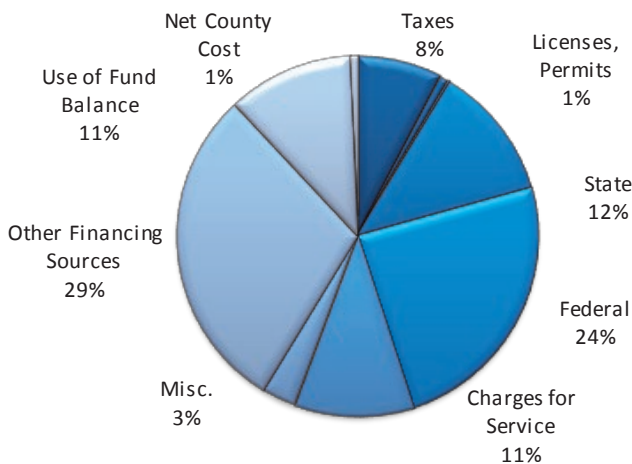
Overall, the Transportation Division had a net zero change to FTE's (static at 160.4). However there were several "add/deletes" where one position was removed and another added to better meet the operational needs and budget of the Division. The revisions are as follows: Add 1.0 Sr. Engineering Technician - Delete 1.0 Assistant in Civil Engineering, Add 1.0 Highway Maintenance Worker I/II/III – Delete 1.0 Highway Maintenance Worker IV. Staff is looking at opportunities to address budgetary restrictions at the Airports on an ongoing basis. For FY 2015-16, 0.2 FTE for each of the three allocations in Airports (1.0 Airport Operations Supervisor, 2.0 Airport Technicians) will be funded through work done on drainage ZOB's, although the entire FTE's reside within the Airport unit.



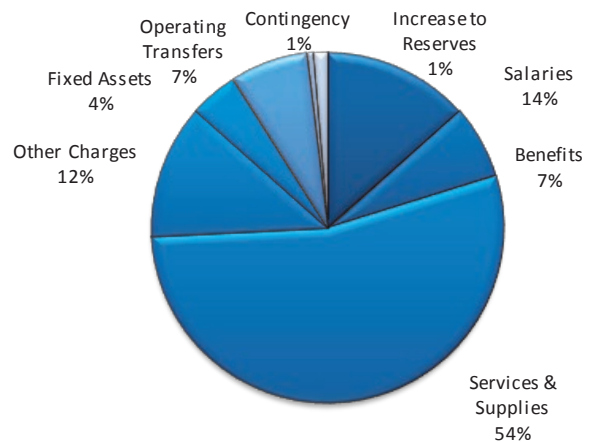
**CDA—Transportation Division**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Taxes	5,725,023	6,005,709	5,933,849	6,591,737	6,591,737
Licenses, Permits	1,041,848	1,022,717	741,610	661,609	661,609
Fines Forfeitures	10,179	11,445	19,215	1,040	1,040
Use of Money	296,982	299,788	261,003	251,647	251,647
State	25,800,342	20,997,404	17,006,423	10,608,448	10,608,448
Federal	11,708,126	6,287,081	14,861,698	21,404,133	21,404,133
Charges for Service	7,751,096	6,228,849	6,614,668	9,221,855	9,221,855
Misc.	694,576	6,138,131	657,556	2,724,358	2,724,358
Other Financing Sources	18,067,597	19,492,060	40,680,271	25,739,819	25,739,819
Use of Fund Balance			7,832,286	9,930,144	9,930,144
<b>Total Revenue</b>	<b>71,095,769</b>	<b>66,483,184</b>	<b>94,608,579</b>	<b>87,134,790</b>	<b>87,134,790</b>
Salaries	12,241,646	9,836,838	10,887,697	11,829,183	11,829,183
Benefits	5,641,893	4,181,978	5,722,387	5,888,806	5,888,806
Services & Supplies	33,901,406	34,374,049	60,383,101	47,358,716	47,358,716
Other Charges	7,559,056	6,480,520	7,510,253	10,848,626	10,848,626
Fixed Assets	1,496,413	1,878,483	4,030,759	3,868,765	3,868,765
Operating Transfers	9,515,470	4,851,813	5,337,906	6,207,721	6,207,721
Intrafund Transfers	10,292	23,536	25,424	86,444	86,444
Contingency		-	332,474	498,567	498,567
Increase to Reserves		-	936,692	1,099,184	1,099,184
<b>Total Appropriations</b>	<b>70,366,176</b>	<b>61,627,217</b>	<b>95,166,693</b>	<b>87,686,012</b>	<b>87,686,012</b>
<b>NCC</b>	<b>665,109</b>	<b>697,032</b>	<b>558,114</b>	<b>551,222</b>	<b>551,222</b>
<b>General Fund Contribution</b>	<b>503,400</b>	<b>2,163,375</b>	<b>706,050</b>	<b>-</b>	<b>-</b>
<b>FTE's</b>	<b>203</b>	<b>163</b>	<b>161</b>	<b>160</b>	<b>160</b>
<b>Fund Balance</b>					
Road Fund	14,442,291	19,108,168	13,855,191	5,027,927	5,027,927
Erosion Control	64,724	19,200	27,392	27,392	27,392
Road District Tax	88,097	549,774	171,217	-	-

**Source of Funds**



**Use of Funds**



## Source of Funds—CDA—Transportation Division

Taxes (\$6,591,737): These revenues are made up of Road District property taxes (\$5.53M), Special District property taxes and assessments (\$1.01M), and TDA Transportation taxes (\$0.05M).

License & Prmits (\$661,609): Primarily composed of public utility franchise fees (\$607,000) and road permits (\$55,000).

Fines & Forfeitures: (\$1,040) : Misc. fines/penalties

Use of Money (\$251,647): Rent (\$234,000) and interest (\$17,000).

State (\$10,608,448): State funds are primarily comprised of the Highway Users Tax / Gas Tax (\$7.03M), provided under the Streets and Highway Code, Sections 2104-2106 based on the number of registered vehicles and maintained mileage in the County; State *Regional Surface Transportation Program* (RSTP) (\$1.43M); California Tahoe Conservancy (CTC) funds (\$0.54M) which are provided through grant agreements partially through a competitive process and partially through an annual allocation; State Prop 84 funds for Erosion Control projects (\$0.42M); Proposition 1B funds (\$0.28M) under the Corridor Mobility Improvement Account (CMIA) program; State BTA funding for the Green Valley Bike Lane, Sawmill Bike Path and Highway 89 Bike Path (\$0.78M); State Homeowners Property Tax Relief payment to Road District Tax (\$0.06M); State AQMD funding for diesel vehicle retrofitting (\$0.05M); and State Aviation funding for Airports operation and capital improvements (\$0.02M).

Federal (\$21,404,133): Federal funds are primarily comprised of the Highway Bridge program (\$11.43M); Federal Lands Access Program (FLAP) fund (\$3.67M); Hazard Elimination/Highway Safety Improvement Program funds (\$2.29M), grants are awarded for individual projects based on the ability of the project to reduce or eliminate the number/severity of traffic accidents; United States Forest Service (\$1.66M) for Erosion Control projects to manage forest resources including water quality and outdoor recreation, allocation is competitively determined; Congestion Mitigation and Air Quality (CMAQ) funds (\$0.95M); Federal Forest Reserve revenue (\$0.87M); FAA Grants (\$0.39M) for the Airport Capital Improvement Program; and Recreational Trails Program (RTP) funds (\$0.15M).

Charges for Service (\$9,221,855): Primarily comprised of charges to the Missouri Flat MC&FP for roadwork (\$2.87M); charges to departments for fleet mileage and rental billings (\$1.76M); charges to the County Engineer program for road fund staff and overhead costs (\$1.31M); charges to special districts and special assessments (\$0.88M); charges for County Engineer plan checking (\$0.83M); charges to the Tahoe Regional Planning Agency (TRPA) mitigation funds for Erosion Control project and Road Capital Improvement project costs in the Tahoe basin (\$0.48M); Public Utility inspections (\$0.34M); charges to the Bass Lake Hills Specific Plan PFFP for roadwork in the plan area (\$0.30M); charges to Long Range Planning for work performed by Road Fund staff (\$0.18M); charges to the CAO Office (to be billed to State by CAO) for road fund work completed on the Rubicon Trail (\$0.05M); charges to Fleet for road fund labor reimbursement (\$0.05M); ACO fund for road fund staff work on the new courthouse and Ray Lawyer extension (\$0.05M); Fleet charges to other departments for cost-applied work on vehicles (\$0.04M); miscellaneous charges for cemetery services (\$0.03M); El Dorado Irrigation for the Silva Valley Interchange (\$0.03M); and charges to Airports for Road Fund staff work (\$0.01M).

Miscellaneous (\$2,724,358): Utility company funding for the Road Capital Improvement Program (\$2.08M), revenue from sale of fuel at the Placerville and Georgetown airports (\$0.48M), charges to departments and reimbursements from insurance companies for fleet accident fund (\$0.08M), revenue for maintenance and sweeping of Tahoe bike paths (\$0.04M), reimbursements for damage to County property due to traffic accidents (\$0.01M), and miscellaneous revenue/reimbursements for Airports, Fleet Services, Cemeteries and Special Districts (\$0.03M).

Other Financing Sources (\$25,739,819): Primarily comprised of Traffic Impact Mitigation (TIM) fees (\$12.65M); Road District Tax funds (\$6.19M); local tribe funds (\$5.22M); subdivision time and material deposits for County Engineer charges (\$0.78M); SMUD funds for the CIP program (\$0.59M); grant funding from AQMD to upgrade from gasoline fleet vehicles to hybrid vehicles (\$0.12M); General Fund contribution for Airports operations (\$0.10M); an ACO Fund contribution for the Airports capital program (\$0.04M); the operating transfer of state aviation funds (\$0.02M), sale of fixed assets (\$0.01M); and a transfer of utility inspection prepaid fees (\$0.01M).

Use of Fund Balance (\$9,930,144): The department anticipates utilizing \$9.9M in various fund balances to fund operations, including \$6.4M out of the Road Fund.

Net County Cost (\$551,222): The net county cost supports the County Engineer function of the Transportation Division and the operation of the cemeteries.

### **Use of Funds—CDA—Transportation Division**

Salaries & Benefits (\$17,717,989): Primarily comprised of salaries (\$11.39M), health insurance (\$2.98M), retirement (\$2.31M), temporary employees (\$0.43M), worker's comp (\$0.37M), retiree health (\$0.17M), and other benefits (\$0.07M).

Services & Supplies (\$47,358,716): Primarily comprised of construction and road maintenance contracts (\$30.55M), professional and specialized services (\$8.10M): generally consisting of \$6.45M in contracts for engineering, geological studies, appraisals, construction management, environmental reviews etc. related to the road capital improvement program, \$0.32M for CIP major update and TIM fee update consultants for the DRE unit of Transportation, \$0.70M for County Engineer consultants, \$0.27M for environmental review, appraisal, monitoring, and materials testing for the erosion control program, \$0.03M in burial services for the cemeteries, \$0.12M for consultants for the Airport capital projects, \$0.03M in contracts for Special Districts, and \$0.18M in miscellaneous small contracts throughout the division; Road materials (\$2.50M), maintenance of equipment and facilities (\$1.55M), special projects budget for special districts (\$1.31M), liability insurance (\$0.79M), fuel purchases (\$0.68M), rents and leases of buildings, vehicles and equipment (\$0.40M), utilities (\$0.33M), staff development / memberships / computer / software (\$0.18M), household supplies (\$0.11M), and miscellaneous routine costs and supplies (\$0.86M).

Other Charges (\$10,848,626): Primarily comprised of right of way charges (\$2.87M), interfund expenditures including: \$3.14M in charges from CDA Administration and Long-Range Planning, \$1.60M in charges from A87 County cost plan, \$0.10M for litter removal, \$0.16M County Counsel, \$0.01M to Surveyor for LMIS/GIS charges, Transportation Division charges for staff and overhead costs to provide services to the County Engineer \$1.31M, Fleet Management \$0.05M, special districts \$0.27M, and miscellaneous small charges from other departments \$0.08M for a total interfund charge of (\$6.72M), depreciation expense on fleet vehicles and airport property (\$1.17M), contributions to non-county government agencies (\$0.01M), and miscellaneous routine small charges (\$0.08M).

Fixed Assets (\$5,642,765): These are primarily comprised of purchase of heavy maintenance equipment (\$1.64M), acquisition of road capital facilities through reimbursements to developers (\$1.15M), purchase of replacement equipment or diesel retrofit equipment for the road maintenance and special districts programs either due to high maintenance costs or non-compliance with stricter emission standards (\$0.07M), construction of a wash rack for the maintenance heavy equipment (\$0.71M), purchase of 56 Fleet vehicles (\$1.77M), Airport CIP projects (\$0.30M), building improvements to cemetery facilities (\$0.06M), miscellaneous vehicle shop and maintenance yard equipment (\$0.17M), surveying and construction tools (\$0.06M), and replacement of outdated or purchase of new computer equipment (\$0.01M). A detailed listing of fixed assets is included as a separate schedule in the Recommended Budget book. This amount is reduced by the amount of the capitalized building and improvement costs of the Airport capital improvements (-\$0.30M).

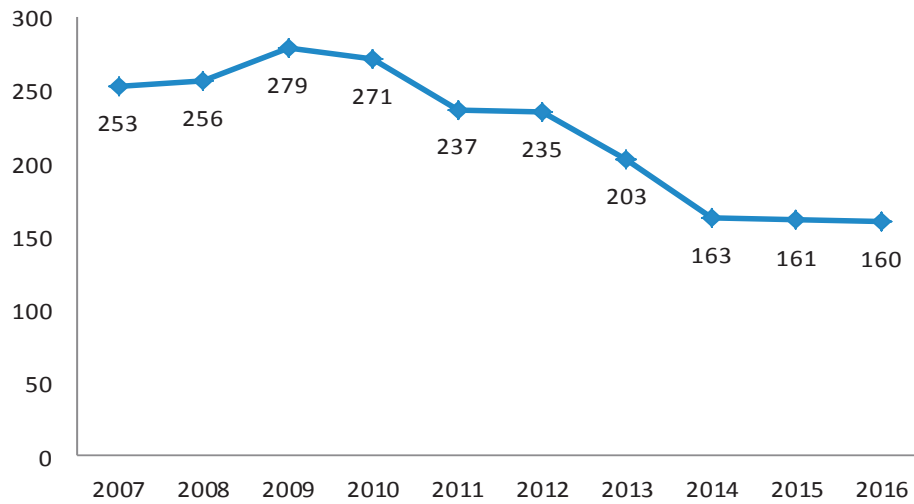
Capitalized Fixed Assets (-\$1,774,000): This is representative of the capitalization of the new vehicles purchased for Fleet Services.

Operating Transfers (\$6,207,721): Consists mainly of the transfer of Road District Taxes from Special Revenue account to Transportation; along with the transfer of Airport Special Revenues from State Aviation funding.

Intrafund Transfers/Abatements (\$86,444): Consists primarily of transfers between Transportation programs. Remaining transfers are charges from the CDA Long-Range Planning unit for the County Engineer function (\$78,000), CDA Administration/Finance charges to Cemetery Operations (\$11,000), along with a charge from Revenue Recovery for collections fees (\$2,000) and CSA #9 administration in support of CSA #10 functions (-\$4,000).

Contingencies and Reserves (\$1,597,751): Consists of Special District reserves for use on future Road and Drainage improvements (\$0.80M), a designation of fund balance for the airport capital projects (\$0.30M), an appropriation for contingencies for Special Districts (\$0.38M), and an appropriation for contingencies for Fleet Services (\$0.12M).

### Staffing Trend for CDA—Transportation Division



Staffing for the Department of Transportation (now a division in the Community Development Agency) has increased and decreased over the last 10 years due to a number of organizational changes including the addition and removal of various programs including airports, fleet services, and facility services. Additionally, 25.4 Administration staff was moved from Transportation to CDA Administration Division in 2014. The net change for Transportation as a whole over this period is a reduction of 93.2 FTEs, and a reduction of 119.2 FTEs from its peak staffing in FY 2008-09. The recommended staff allocation for FY 2015-16 is 160.4 FTE. The division has 32 FTEs in its Tahoe engineering, maintenance, and shop operations.

## CDA—Transportation Division, Fund Type 10 Programs

### Program Summary:

#### County Engineer

The County Engineer Program provides civil engineering functions associated with subdivision and parcel map development including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. Staff supporting the County Engineer function are initially funded in the Road Fund in various cost centers to include the Engineering/Construction unit and the Development/Right of Way/Environmental unit, as well as in the Agency's Long-Range Planning division. These labor costs are secondarily billed to the County Engineer function which accounts for the fact that the Full Time Equivalent (FTE) positions are shown as zero.

The County Engineer Unit's revenue sources are from development, flat-rate fees and time & material charges for work performed by the unit.

#### Cemetery Operations

This unit provides for the administration and maintenance of the County cemeteries. Cemetery Operations receives funding from charges for burial services.

### Accomplishments:

- ◆ Reviewed and approved 12 sets of subdivision grading and improvement plans, processed 2 final maps and improvement agreements, processed 8 subdivision grading agreements, issued and inspected 58 encroachment and grading permits, 344 utility encroachment permits, inspected site improvements for 14 active subdivisions which includes many carried over from last year

## CDA—Transportation Division, Fund Type 11 Programs

### Program Summary:

#### Maintenance

This unit is responsible for the maintenance of approximately 1,070 miles of roadway in El Dorado County. The maintenance program includes asphalt patching and paving, roadside brushing and tree trimming, crack sealing, ditch cleaning, roadway sweeping, storm drain and culvert cleaning, bridge maintenance and the roadside vegetation control (herbicide) program. In addition, it conducts the snow removal program and the surface treatment (overlay and chip seal) program as funding becomes available. This unit is also responsible for Traffic Operations, which provides installation and maintenance of roadway signs, traffic signals and roadway striping. Additionally, the Maintenance unit operates the equipment maintenance facilities that maintain heavy equipment and County vehicles. A Board directed contribution of Local Tribe Funds of approximately \$400,000 is planned for chip sealing of roadways in the County.

Major Revenue Sources for this unit include: Local Tribe Funds, reimbursement from Special Districts for drainage maintenance, reimbursement from the CAO for Rubicon Trail maintenance, charges to the Road Capital Improvement Program for maintenance staff work, charges to the Fleet Services unit, State Grants for retrofitting of diesel equipment, Measure R funding for maintenance of various bike trails in the Tahoe Basin, RSTP, and billings for repair of County property damaged during traffic accidents.

*\* Numerous Extra Help employees are needed seasonally for snow removal and/or labor intensive maintenance projects such as asphalt patching, bridge maintenance, sign maintenance, road marking, and zone of benefit work.*

## **CDA—Transportation Division, Fund Type 11 Programs (cont)**

### **Program Summary:**

#### Development, Right-of-Way & Environmental

The Development, Right-of-Way and Environmental (DRE) Unit is responsible for discretionary review of projects where development is conditioned to construct improvements to mitigate impacts resulting from the proposed project. The unit is also responsible for acquiring right-of-way and performing environmental reviews for the Capital Improvement Program (CIP). DRE also oversees public utility facilities construction activities within the County road right-of-way on the west slope of the County and performs the subdivision inspection function of the County Engineer. The DRE unit additionally seeks, compiles data, and applies for State and Federal grants that provide revenue for the various units in the Transportation Division of the CDA.

Revenue Sources for this unit include: charges to County Engineer, charges to the Road Capital Improvement Program, charges to the County's TIM fee funds for work performed by DRE and Long Range Planning (through charges from Long Range Planning to DRE) on the TIM fee and CIP programs, charges to Long Range Planning for work performed on General Fund and NPDES programs, fees for public utility inspections, and road permits.

*\*An extra help Office Assistant I is needed for this unit to provide for scanning of documents and general office support.*

#### Engineering

The Engineering unit includes both West Slope and Tahoe, as well as the Office Engineer and the Materials Lab. The units are responsible for the construction of the division's Capital Improvement Program (CIP) and the Environmental Improvement Program (EIP). The construction of these projects includes planning, designing, engineering, surveying and constructing County roads, highways, bridges, interchanges and storm water quality and environmental restoration projects. The unit also performs inspections and material testing for roadway construction, including developer-advanced road projects, and oversees public utility facilities construction activities within the County road right-of-way in South Lake Tahoe. The Office Engineer is responsible for the creation of operating standards to facilitate project delivery and the creation of policy and guidelines for the division's Continuous Quality Improvement Program (CQIP). The Appropriations shown above are negative because this unit supports the CIP and Erosion Control Programs which generate overhead recovery. The revenue is realized as an intrafund abatement to the appropriations rather than in a revenue classification.

Major Revenue Sources for this unit include: Charges to County Engineer for staff time, Public Utility inspections, charges to Long Range Planning for staff work on the NPDES program in the Tahoe Basin, and charges to various departments for Engineering services.

*Extra Help employees are needed seasonally to provide the Engineering & Construction unit with engineering support during the peak construction season. Two Engineering Aides are budgeted in FY2015-16 in West Slope Engineering/Construction and a Senior Engineering Tech is budgeted in Tahoe Engineering to provide this assistance.*

#### Transportation Director's Office

The Director's Office manages and has overall responsibility for all units within the Transportation Division. Division wide administrative costs, such as the allocation of CDA Administration costs, A-87 cost plan allocation charges, and division specific software costs, are included in this unit's appropriations. These costs are allocated and recovered throughout the division in the administrative component of the division's labor rates.

#### General Department Costs

General costs include items such as liability insurance, County Counsel charges, utilities, telephone charges, etc. Additionally, cost for the construction of the Headington Road facility equipment wash rack is included in this budget unit. Where these services are provided to restricted road fund programs, costs are recovered through the billing rates charged to that program.

The Road Fund discretionary revenue sources are received in this unit. Major revenue sources are: State Highway Taxes (Gas Tax), Road District Taxes, and Public Utility Franchise Fees. Federal Forest Reserve fees are expected to increase based on the passing of an extension to the Secure Rural Schools and Self-Determination Act as a trailer to "The Children's Health Insurance Program Reauthorization Act of 2015" by the House of Representatives on 3/23/15, and the budgeted amount reflects this increase.

## **CDA—Transportation Division, Fund Type 11 Programs (cont)**

### **Program Summary:**

#### **Capital Roadway Improvements**

This program (with the staff provided by Engineering and Development, Right-of-Way and Environmental) provides for the project development and construction of County roadway capital improvements. The Capital Improvement Program (CIP) focuses on the transportation system within the County, consisting of the roadway network and bicycle and pedestrian facilities. The CIP provides for rehabilitation of existing infrastructure as well as providing for expansion of existing facilities and systems. The appropriations included in the proposed budget are consistent with the Proposed 2015 CIP.

Significant revenue sources for the Capital Roadway Improvement program are: Traffic Impact Mitigation Fees, Local Tribe Funds, Utility Companies, SMUD Funds, Bass Lake Hills PFFP, Missouri Flat MC&FP, Federal Grants from: Highway Bridge Program (HBP), Congestion Mitigation Air Quality (CMAQ), High Risk Rural Roads Program (HRRRP), Federal Lands Access Program (FLAP) and State Grants from: Safe Routes to School (SR2S), and Regional Surface Transportation Program (RSTP).

#### **Erosion Control Improvements**

The primary objective of the Erosion Control Program is to utilize grant funding and local TRPA mitigation funds to construct the El Dorado County storm water quality improvement projects and environmental restoration projects contained within the Lake Tahoe Basin Environmental Improvement Program (EIP), which is incorporated into the CIP. Resources provided by the Engineering (Tahoe) are utilized to accomplish this objective. The Lake Tahoe Basin EIP and Federal water quality mandates have objectives designed to accelerate achievement of water quality improvement goals established for the Lake Tahoe region. The Erosion Control Program also includes efforts related to the implementation of bicycle facilities identified in the Lake Tahoe EIP to assist in the attainment of air quality thresholds.

Funding for the Erosion Control program largely comes from: US Forest Service, the California Tahoe Conservancy, the Tahoe Regional Planning Agency, Regional Surface Transportation Program, Caltrans Bicycle Transportation Account, and Prop 84 funds.

#### **Road District Tax**

This budget unit is established for the purpose of initially capturing property taxes designated for road purposes as Road District Tax revenues which are subsequently transferred out of this fund and recorded as funding sources to the Road Fund. Since the enactment of ERAF I (Education Revenue Augmentation Fund I) by the State of California, an annual subsidy from the Road District Tax fund to the Cameron Park Airport District has been provided for road maintenance.

The Road District Tax unit receives all its revenue from property taxes and homeowner's tax relief funds.

## **CDA—Transportation Division, Fund Type 11 Programs (cont)**

### **Program Summary:**

#### ***Placerville Union Cemetery***

This special revenue fund provides for the operation and maintenance of the Placerville Union Cemetery. Staffing for this unit is provided by employees of the CDA Administration and Finance Division, and Cemetery Operations (shown herein under the Transportation Division's Program Summary).

The Placerville Union Cemetery unit receives its revenue from plot sales and burial service charges.

#### ***Special Aviation***

This is a 'pass through' fund. State Aviation revenue and interest income is recognized in this Special Revenue Fund and dispersed equally to both the Placerville and Georgetown Airports for operations.

### **Accomplishments:**

- ◆ Finished Northside Bike Path and Phase Zero and won ASCE awards on both
- ◆ In house training classes given on TIM Fees, Estimating CIP Projects, Correct way to construct a Change Order, Maintenance 101 and County Standard Plans and changes that are anticipated for 2015-2016
- ◆ Completed the construction of four major water quality projects in the Tahoe Basin.
- ◆ Reviewed and approved 12 sets of subdivision grading and improvement plans, processed 2 final maps and improvement agreements, processed 8 subdivision grading agreements, issued and inspected 58 encroachment and grading permits, 344 utility encroachment permits, inspected site improvements for 14 active subdivisions which includes many carried over from last year
- ◆ Acquired Right-of-Way/easements on 23 parcels for 8 County projects
- ◆ Completed or will complete all work promised to be accomplished with the additional \$2.5 million given to Maintenance in 2014/2015
- ◆ Completed more than 100 emergency responses after hours or on weekends



### ***CDA—Transportation Division, Fund Type 12 Programs***

#### **Program Summary:**

##### ***Special District & Zones of Benefits***

This program provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area.

Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

### ***CDA—Transportation Division, Fund Type 31 Programs***

#### **Program Summary:**

##### ***Airports***

This program provides for the operation and maintenance of the general aviation facilities located at the Placerville and Georgetown airports and provides for oversight of capital improvement projects at the airports. The General Fund contribution supports operations at the Placerville and Georgetown airports, and provides a contribution to the Airports to allocate property tax representative of the amount collected at the Placerville and Georgetown airports.

The Airports Unit receives funding from the sale of aviation fuel, rental of tie-downs and hangers at the airports, the aforementioned General Fund Contribution, State Aviation funds, and revenue from the sale of gate openers. Federal and State Grants and an ACO Contribution are received to fund the capital improvement projects.

### ***CDA—Transportation Division, Fund Type 32 Programs***

#### **Program Summary:**

##### ***Fleet Shop***

The Fleet Services unit is overseen by the Transportation Division's Maintenance unit. Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County fleet vehicles.

Fleet Services receives funding primarily from charges to County Departments to recover costs of maintaining, operating, and replacement of the fleet; as well as one-time funding from AQMD to upgrade standard gasoline fleet vehicle purchases to hybrid vehicles.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 County Engineer**  
 Function **General Government**  
 Activity **Other General**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16	2015-16
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Licenses, Permits and Franchises**

0250 Franchise - Public Utility	\$ 167,695	\$ -	\$ -	\$ -
Total Licenses, Permits and Franchises	\$ 167,695	\$ -	\$ -	\$ -

**Fines, Forfeitures and Penalties**

0341 Restitution Fee	\$ -	\$ 17,715	\$ -	\$ -
Total Fines, Forfeitures and Penalties	\$ -	\$ 17,715	\$ -	\$ -

**Charges for Services**

1407 Residential Parcel Map	\$ 685	\$ 4,110	\$ 4,350	\$ 4,350
1408 Parcel Map Inspection Fee	850	900	650	650
1409 Subdiv Tentative / Final Map Plan Check	3,535	6,800	9,700	9,700
1410 Grading Application Fee	1,532	1,000	3,500	3,500
1411 Grading Inspection Plan Check (PC) Fee	919	1,200	775	775
1412 Development Projects (T&M)	549,935	552,572	812,254	812,254
1740 Charges for Services	1,675	6,120	4,500	4,500
1800 Interfund Revenue	2,293	-	-	-
1856 Infrnd Rev: Road Dst Tax Fund	10,486	10,500	10,300	10,300
Total Charges for Services	\$ 571,911	\$ 583,202	\$ 846,029	\$ 846,029

**Miscellaneous Revenues**

1920 Other Sales	\$ 1,800	\$ 600	\$ 3,600	\$ 3,600
Total Miscellaneous Revenues	\$ 1,800	\$ 600	\$ 3,600	\$ 3,600

**Other Financing Sources**

2020 Operating Transfers In	\$ 410,329	\$ 755,500	\$ 782,500	\$ 782,500
Total Other Financing Sources	\$ 410,329	\$ 755,500	\$ 782,500	\$ 782,500

<b>Total Revenue</b>	<b>\$ 1,151,734</b>	<b>\$ 1,357,017</b>	<b>\$ 1,632,129</b>	<b>\$ 1,632,129</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 42,177	\$ 41,529	\$ 49,918	\$ 49,918
3020 Employer Share - Employee Retirement	8,294	8,575	11,052	11,052
3022 Employer Share - Medi Care	612	603	724	724
3042 Employer Share - Long Term Disab Insurance	45	64	125	125
3046 Retiree Health - Defined Contributions	-	673	689	689
3060 Employer Share - Workers' Compensation	-	356	411	411
Total Salaries and Employee Benefits	\$ 51,128	\$ 51,800	\$ 62,919	\$ 62,919

**Services and Supplies**

4184 Maintenance - Cemetery	\$ -	\$ 5,000	\$ 5,500	\$ 5,500
4197 Maintenance - Building Supplies	-	100	-	-
4220 Memberships	180	120	132	132
4300 Professional and Specialized Services	308,659	705,500	705,000	705,000
4333 Burial Services	1,675	6,120	4,500	4,500
4337 Other Governmental Agencies	10,706	7,500	7,500	7,500
4400 Publication and Legal Notices	-	250	250	250
4460 Small Tools and Instruments	-	100	100	100
4500 Special Departmental Expense	30,353	1,000	1,000	1,000

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 County Engineer**  
 Function **General Government**  
 Activity **Other General**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
Total Services and Supplies	\$ 351,573	\$ 725,690	\$ 723,982	\$ 723,982
<b>Other Charges</b>				
5180 Taxes & Assessments	\$ 234	\$ 235	\$ 236	\$ 236
5351 Infrnd Exp: County Engineer	1,411,001	1,100,000	1,305,334	1,305,334
Total Other Charges	\$ 1,411,236	\$ 1,100,235	\$ 1,305,570	\$ 1,305,570
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 31,881	\$ 34,906	\$ 89,380	\$ 89,380
7210 Intrafund: Collections	2,948	2,500	1,500	1,500
Total Intrafund Transfers	\$ 34,830	\$ 37,406	\$ 90,880	\$ 90,880
<b>Total Expenditures/Appropriations</b>	<b>\$ 1,848,766</b>	<b>\$ 1,915,131</b>	<b>\$ 2,183,351</b>	<b>\$ 2,183,351</b>
<b>Net Cost</b>	<b>\$ (697,032)</b>	<b>\$ (558,114)</b>	<b>\$ (551,222)</b>	<b>\$ (551,222)</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 Erosion Control**  
 Function **Public Protection**  
 Activity **Flood Contr. & Soil/Water Conserv.**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Revenue from Use of Money and Property**

0400 Interest	\$ 900	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property	\$ 900	\$ -	\$ -	\$ -

**Intergovernmental Revenue - State**

0742 State - California Tahoe Conservancy	\$ 315,424	\$ 911,449	\$ 537,613	\$ 537,613
0880 State - Other	-	705,238	419,000	419,000
0904 State - Cal Trans	-	-	574,000	574,000
Total Intergovernmental Revenue - State	\$ 315,424	\$ 1,616,687	\$ 1,530,613	\$ 1,530,613

**Intergovernmental Revenue - Federal**

1054 Federal - U.S. Forest Serv - B. Santini	\$ 1,017,175	\$ 719,500	\$ 1,655,995	\$ 1,655,995
1056 Federal - Congestion Mitig/Air Quality	(39,603)	939,435	-	-
Total Intergovernmental Revenue - Federal	\$ 977,572	\$ 1,658,935	\$ 1,655,995	\$ 1,655,995

**Charges for Services**

1768 Tahoe Regional Planning Agency (TRPA)	\$ 211,304	\$ 157,194	\$ 368,394	\$ 368,394
Total Charges for Services	\$ 211,304	\$ 157,194	\$ 368,394	\$ 368,394

**Miscellaneous Revenues**

1920 Other Sales	\$ 850	\$ 3,500	\$ -	\$ -
1942 Miscellaneous Reimbursement	103,402	-	-	-
Total Miscellaneous Revenues	\$ 104,252	\$ 3,500	\$ -	\$ -

<b>Total Revenue</b>	<b>\$ 1,609,451</b>	<b>\$ 3,436,316</b>	<b>\$ 3,555,002</b>	<b>\$ 3,555,002</b>
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**Services and Supplies**

4266 Printing / Duplicating	\$ 2,595	\$ 35,000	\$ 1,000	\$ 1,000
4300 Professional and Specialized Services	4,247	214,487	266,006	266,006
4302 Construction and Engineering Contracts	683,361	2,515,000	2,419,600	2,419,600
4337 Other Governmental Agencies	22,185	43,500	38,500	38,500
4400 Publication and Legal Notices	2,042	18,000	3,600	3,600
4461 Minor Equipment	-	2,000	-	-
4500 Special Departmental Expense	6,326	48,000	18,100	18,100
4566 Road: Plant Mix	9,895	-	-	-
4571 Road: Signs	-	3,500	1,800	1,800
Total Services and Supplies	\$ 730,651	\$ 2,879,487	\$ 2,748,606	\$ 2,748,606

**Other Charges**

5160 Rights of Way	\$ 185,414	\$ -	\$ 1,500	\$ 1,500
5310 Infrnd Exp: County Counsel	4,046	10,500	9,000	9,000
5330 Infrnd Exp: Allocated Salaries & Benefits	8,447	50,000	18,162	18,162
Total Other Charges	\$ 197,907	\$ 60,500	\$ 28,662	\$ 28,662

**Intrafund Transfers**

7253 Intrafund: Erosion Control	\$ 824,062	\$ 1,074,116	\$ 1,060,340	\$ 1,060,340
Total Intrafund Transfers	\$ 824,062	\$ 1,074,116	\$ 1,060,340	\$ 1,060,340

**Intrafund Abatement**

7383 Intrafund Abatement: Erosion Control	\$ (97,645)	\$ (615,119)	\$ (282,606)	\$ (282,606)
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El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 Erosion Control**  
 Function **Public Protection**  
 Activity **Flood Contr. & Soil/Water Conserv.**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
Total Intrafund Abatement	\$ (97,645)	\$ (615,119)	\$ (282,606)	\$ (282,606)
<b>Total Expenditures/Appropriations</b>	<b>\$ 1,654,975</b>	<b>\$ 3,398,984</b>	<b>\$ 3,555,002</b>	<b>\$ 3,555,002</b>
<b>Net Cost</b>	<b>\$ (45,524)</b>	<b>\$ 37,332</b>	<b>\$ -</b>	<b>\$ -</b>

El Dorado County  
Detail of Financing Sources and Financing Uses  
Governmental Funds  
Fiscal Year 2015-16

Budget Unit **30 Department of Transportation**  
Function **Public Ways and Facilities**  
Activity **Public Ways**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Taxes**

0161 Trans Tax - Transportation Dev Act (TDA)	\$ 81,809	\$ 23,769	\$ 48,110	\$ 48,110
0174 Timber Yield Tax	9,316	5,049	5,050	5,050
<b>Total Taxes</b>	<b>\$ 91,125</b>	<b>\$ 28,818</b>	<b>\$ 53,160</b>	<b>\$ 53,160</b>

**Licenses, Permits and Franchises**

0230 Road Privileges and Permits	\$ 59,671	\$ 50,818	\$ 55,000	\$ 55,000
0250 Franchise - Public Utility	795,351	690,792	606,609	606,609
<b>Total Licenses, Permits and Franchises</b>	<b>\$ 855,022</b>	<b>\$ 741,610</b>	<b>\$ 661,609</b>	<b>\$ 661,609</b>

**Revenue from Use of Money and Property**

0400 Interest	\$ 9,643	\$ 10,244	\$ 8,000	\$ 8,000
0420 Rent - Land and Buildings	24,053	24,400	24,821	24,821
<b>Total Revenue from Use of Money and Property</b>	<b>\$ 33,696</b>	<b>\$ 34,644</b>	<b>\$ 32,821</b>	<b>\$ 32,821</b>

**Intergovernmental Revenue - State**

0520 State - Hwy Tax - 2104a Adm / Eng	\$ 20,004	\$ 20,004	\$ 20,000	\$ 20,000
0521 State - Hwy Tax - 2104b Snow Removal	906,794	917,380	917,000	917,000
0522 State - Hwy Tax - 2104d,e,f, Unrestric	2,153,142	2,469,064	2,319,978	2,319,978
0523 State - Hwy Tax - 2105 Prop 111	2,148,174	1,864,166	1,762,837	1,762,837
0524 State - Hwy Tax - 2106 Unrestricted	734,279	762,615	646,042	646,042
0526 State - Hwy Tax - 2103 Unrestricted	4,136,178	3,122,202	1,364,933	1,364,933
0744 State - Regional Surface Trans 182.6d1	1,069,209	650,000	700,000	700,000
0745 State - Regional Surface Trans 182.6g	147,016	-	273,000	273,000
0746 State - Regional Surface Trans 185.6h	359,164	359,164	359,164	359,164
0747 State - Regional Surface Trans 182.9	100,000	100,000	100,000	100,000
0880 State - Other	55,462	362,687	54,087	54,087
0904 State - Cal Trans	977,703	524,899	203,605	203,605
0914 State - Prop IB	7,800,296	4,162,055	280,707	280,707
<b>Total Intergovernmental Revenue - State</b>	<b>\$ 20,607,420</b>	<b>\$ 15,314,236</b>	<b>\$ 9,001,353</b>	<b>\$ 9,001,353</b>

**Intergovernmental Revenue - Federal**

1050 Federal - Construction	\$ 1,000	\$ 38,000	\$ -	\$ -
1052 Federal - Highway Bridges (HBRD)	2,668,762	7,718,501	11,428,180	11,428,180
1054 Federal - U.S. Forest Serv - B. Santini	136,642	-	-	-
1055 Federal - Hazard Elimination	1,376,228	1,052,719	2,290,605	2,290,605
1056 Federal - Congestion Mitig/Air Quality	55,346	1,342,519	946,822	946,822
1057 Federal - Trans Enhancement Activ (TEA)	-	70,000	-	-
1058 Federal - Surface Trans Program (STP)	199,251	1,207,000	-	-
1070 Federal - Forest Reserve Revenue	829,801	-	868,383	868,383
1100 Federal - Other	51,044	1,584,776	3,819,048	3,819,048
<b>Total Intergovernmental Revenue - Federal</b>	<b>\$ 5,318,075</b>	<b>\$ 13,013,515</b>	<b>\$ 19,353,038</b>	<b>\$ 19,353,038</b>

**Charges for Services**

1406 Abandonment of Easement	\$ -	\$ 1,444	\$ 3,714	\$ 3,714
1740 Charges for Services	714,275	1,246,241	2,871,406	2,871,406
1745 Public Utility Inspections	254,013	191,361	336,927	336,927
1761 Water Agency Contract Services	-	9,540	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 Department of Transportation**  
 Function **Public Ways and Facilities**  
 Activity **Public Ways**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
1763 Capital Improvement Project	46,204	198,052	303,825	303,825
1765 El Dorado Irrigation District (EID)	(6,536)	151,000	30,000	30,000
1768 Tahoe Regional Planning Agency (TRPA)	-	-	110,000	110,000
1800 Interfund Revenue	687,680	200,791	172,237	172,237
1830 Infrnd Rev: Allocated Salaries & Benefits	1,231	60,000	180,925	180,925
1850 Infrnd Rev: Parks and Recreation	369	-	-	-
1851 Infrnd Rev: County Engineer	1,411,001	1,100,000	1,305,334	1,305,334
1856 Infrnd Rev: Road Dst Tax Fund	78,146	50,000	251,970	251,970
<b>Total Charges for Services</b>	<b>\$ 3,186,383</b>	<b>\$ 3,208,429</b>	<b>\$ 5,566,338</b>	<b>\$ 5,566,338</b>
<b>Miscellaneous Revenues</b>				
1920 Other Sales	\$ 11,435	\$ 2,500	\$ 4,000	\$ 4,000
1940 Miscellaneous Revenue	5,277,900	10,000	46,265	46,265
1941 Miscellaneous Refund	25	-	-	-
1942 Miscellaneous Reimbursement	116,899	10,060	2,091,654	2,091,654
<b>Total Miscellaneous Revenues</b>	<b>\$ 5,406,259</b>	<b>\$ 22,560</b>	<b>\$ 2,141,919</b>	<b>\$ 2,141,919</b>
<b>Other Financing Sources</b>				
2001 Sale of Fixed Assets - Roads	\$ 30,670	\$ 21,503	\$ 10,000	\$ 10,000
2010 Operating Transfers In: Silva Valley Interchange	9,312,855	23,387,548	10,729,874	10,729,874
2011 Operating Transfers In: RIF Misc	139,145	-	-	-
2012 Operating Transfers In: County TIM	659,685	4,708,176	1,010,131	1,010,131
2014 Operating Transfers In: Interim HWY 50 TIM	57,103	166,034	126,288	126,288
2015 Operating Transfers In: Utility Inspections	3,943	12,000	10,000	10,000
2020 Operating Transfers In	2,970,040	4,924,376	5,819,404	5,819,404
2023 Operating Transfers In: RIF Advances	1,015,748	820,990	784,657	784,657
2024 Operating Transfers In: RDT	4,500,000	5,314,124	6,187,701	6,187,701
<b>Total Other Financing Sources</b>	<b>\$ 18,689,188</b>	<b>\$ 39,354,751</b>	<b>\$ 24,678,055</b>	<b>\$ 24,678,055</b>
<b>Total Revenue</b>	<b>\$ 54,187,168</b>	<b>\$ 71,718,563</b>	<b>\$ 61,488,293</b>	<b>\$ 61,488,293</b>

**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 8,486,247	\$ 9,595,090	\$ 10,208,930	\$ 10,208,930
3001 Temporary Employees	299,817	257,892	434,363	434,363
3002 Overtime	378,776	315,431	505,658	505,658
3003 Standby Pay	19,622	22,927	19,129	19,129
3004 Other Compensation	164,617	161,415	144,344	144,344
3005 Tahoe Differential	71,616	66,701	76,800	76,800
3007 Hazard Pay	1	-	-	-
3020 Employer Share - Employee Retirement	1,671,812	1,903,862	2,057,123	2,057,123
3022 Employer Share - Medi Care	131,123	139,944	157,692	157,692
3040 Employer Share - Health Insurance	1,852,201	2,849,292	2,835,749	2,835,749
3041 Employer Share - Unemployment Insurance	5,809	-	-	-
3042 Employer Share - Long Term Disab Insurance	14,530	24,609	27,307	27,307
3043 Employer Share - Deferred Compensation	16,650	39,837	26,043	26,043
3046 Retiree Health - Defined Contributions	151,096	159,229	164,868	164,868
3060 Employer Share - Workers' Compensation	118,603	362,527	347,638	347,638
3080 Flexible Benefits	8,615	4,287	6,369	6,369

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 Department of Transportation**  
 Function **Public Ways and Facilities**  
 Activity **Public Ways**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

Total Salaries and Employee Benefits	\$ 13,391,134	\$ 15,903,043	\$ 17,012,013	\$ 17,012,013
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**Services and Supplies**

4020 Clothing and Personal Supplies	\$ 11,236	\$ 15,100	\$ 14,650	\$ 14,650
4040 Telephone Company Vendor Payments	950	1,000	950	950
4041 Cnty Pass thru Telephone Chrges to Depts	12,033	3,000	3,000	3,000
4044 Cable/Internet Service	235	-	-	-
4080 Household Expense	4,283	4,000	4,000	4,000
4083 Household Expense - Laundry	10,350	12,000	12,000	12,000
4085 Household Expense - Refuse Disposal	66,125	72,600	56,600	56,600
4086 Household Expense - Janitorial/Custodial	27,608	26,606	27,490	27,490
4100 Insurance - Premium	476,717	681,204	793,411	793,411
4140 Maintenance - Equipment	25,245	20,245	27,000	27,000
4141 Maintenance - Office Equipment	10,911	8,650	3,475	3,475
4142 Maintenance - Telephone / Radio	404	-	-	-
4143 Maintenance - Service Contracts	73,456	102,500	105,000	105,000
4144 Maintenance - Computer System Supplies	142,463	75,135	93,730	93,730
4145 Maintenance - Equipment Parts	42,133	25,500	5,500	5,500
4160 Maintenance Vehicles - Service Contract	47,508	80,000	80,000	80,000
4161 Maintenance Vehicles - Parts/Direct Chrg	8,132	24,000	29,000	29,000
4162 Maintenance Vehicles - Supplies	64,081	65,000	65,000	65,000
4163 Maintenance Vehicles - Inventory	358,629	295,000	305,000	305,000
4164 Maintenance Vehicles - Tires and Tubes	128,920	115,000	115,000	115,000
4165 Maintenance Vehicles - Oil and Grease	533	208	-	-
4180 Maintenance - Building and Improvements	-	200	-	-
4197 Maintenance - Building Supplies	2,312	2,600	2,600	2,600
4220 Memberships	5,575	9,192	9,401	9,401
4221 Memberships - Legislative Advocacy	20,464	21,079	22,675	22,675
4260 Office Expense	31,582	-	-	-
4261 Postage	5,125	-	-	-
4262 Software	-	4,370	-	-
4263 Subscription / Newspaper / Journals	-	1,717	1,455	1,455
4264 Books / Manuals	3,811	4,000	6,985	6,985
4266 Printing / Duplicating	8,520	5,001	3,700	3,700
4300 Professional and Specialized Services	2,911,465	11,067,505	6,844,013	6,844,013
4301 Engineer Design and Architectural Serv	-	34,512	-	-
4302 Construction and Engineering Contracts	22,278,104	34,510,762	26,857,282	26,857,282
4303 Road Maintenance and Construction	229,929	821,500	301,500	301,500
4313 Legal Services	59,619	30,000	-	-
4324 Medical, Dental and Lab Services	13,611	7,273	8,600	8,600
4334 Fire Prevention and Inspection	2,620	5,300	5,050	5,050
4337 Other Governmental Agencies	157,907	621,500	20,000	20,000
4341 Service Connect Expense	2,967	30,000	-	-
4400 Publication and Legal Notices	10,606	9,500	21,500	21,500
4420 Rents and Leases - Equipment	218,551	197,720	168,120	168,120
4421 Security System	1,488	1,488	1,488	1,488
4440 Rent & Lease - Building/Improvements	61,032	49,389	49,957	49,957



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 Department of Transportation**  
 Function **Public Ways and Facilities**  
 Activity **Public Ways**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
4460 Small Tools and Instruments	10,064	16,970	18,850	18,850
4461 Minor Equipment	16,162	20,200	31,850	31,850
4462 Minor Computer Equipment	34,188	-	6,960	6,960
4463 Minor Telephone and Radio Equipment	1,137	5,344	-	-
4500 Special Departmental Expense	120,853	444,000	333,205	333,205
4502 Educational Materials	-	374	-	-
4503 Staff Development	26,909	39,005	47,705	47,705
4507 Fire and Safety Supplies	7,204	8,700	10,350	10,350
4508 Snow Removal	26,206	-	-	-
4529 Software License	1,768	4,140	8,280	8,280
4540 Staff Development	200	-	-	-
4560 Road: Bridge Material Inventory	22,369	40,000	10,000	10,000
4561 Road: Guardrail Inventory	16,347	10,000	10,000	10,000
4562 Road: Marking Supplies	36,488	24,000	21,000	21,000
4563 Road: Materials Testing	-	1,000	1,000	1,000
4564 Road: Herbicide	133,096	100,000	100,000	100,000
4565 Road: Chips	265,020	97,000	230,000	230,000
4566 Road: Plant Mix	915,632	1,230,000	880,000	880,000
4567 Road: AB Rock	6,483	6,500	6,000	6,000
4568 Road: Crack Filler	27,214	10,000	10,000	10,000
4569 Road: Culverts	22,033	5,000	9,500	9,500
4570 Road: Emulsion	933,185	490,000	675,000	675,000
4571 Road: Signs	121,490	99,000	51,500	51,500
4572 Road: Beads	33,370	33,000	35,000	35,000
4573 Road: Paint	155,735	130,000	147,000	147,000
4574 Road: Salt and Sand - Snow Removal	37,115	45,000	56,000	56,000
4575 Road: Signal Materials	92,266	95,000	95,000	95,000
4590 Road: Hauling - Plant Mix	168,145	210,000	110,000	110,000
4591 Road: Hauling - Ab Rock	-	830	-	-
4592 Road: Hauling Emulsion	33,929	819	8,000	8,000
4600 Transportation and Travel	822	7,050	12,300	12,300
4602 Employee - Private Auto Mileage	6,366	400	200	200
4605 Vehicle - Rent or Lease	170,216	215,000	171,500	171,500
4606 Fuel Purchases	514,914	500,500	675,000	675,000
4608 Hotel Accommodations	331	393	-	-
4620 Utilities	248,619	247,797	255,797	255,797
<b>Total Services and Supplies</b>	<b>\$ 31,743,112</b>	<b>\$ 53,198,378</b>	<b>\$ 40,092,129</b>	<b>\$ 40,092,129</b>
<b>Other Charges</b>				
5140 Judgments & Damages	\$ -	\$ 25,000	\$ -	\$ -
5160 Rights of Way	1,404,077	321,400	2,864,400	2,864,400
5180 Taxes & Assessments	700	674	700	700
5240 Contribution To Non-county Governmental	10,000	10,000	10,000	10,000
5300 Interfund Expenditures	(185,072)	1,362,194	1,656,777	1,656,777
5302 Infrnd Exp: Radio Equipment and Support	-	1,000	1,000	1,000
5304 Infrnd Exp: Mail Service	5,427	-	-	-
5305 Infrnd Exp: Stores Support	3,838	-	-	-

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2015-16			Schedule 9
Budget Unit <b>30 Department of Transportation</b> Function <b>Public Ways and Facilities</b> Activity <b>Public Ways</b>					
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended	
1	2	3	4	5	
5310 Infrnd Exp: County Counsel	110,343	145,000	151,500	151,500	
5316 Infrnd Exp: IS Programming Support	-	3,000	-	-	
5318 Infrnd Exp: Maint Buildg & Imprvmnts	19,107	20,000	-	-	
5321 Infrnd Exp: Collections	2,698	1,500	1,500	1,500	
5330 Infrnd Exp: Allocated Salaries & Benefits	2,013,364	2,819,281	3,075,479	3,075,479	
5350 Infrnd Exp: IS Programming Support	153,600	-	-	-	
Total Other Charges	\$ 3,538,082	\$ 4,709,049	\$ 7,761,356	\$ 7,761,356	
<b>Fixed Assets</b>					
6020 Fixed Assets - Building and Improvement	\$ -	\$ 20,000	\$ 705,000	\$ 705,000	
6027 Fixed Assets - Infrastructure Acquisition	995,863	1,262,565	1,151,015	1,151,015	
6040 Fixed Assets - Equipment	439,531	2,309,694	1,937,250	1,937,250	
6042 Fixed Assets - Computer Sys Equipment	42,087	-	11,000	11,000	
Total Fixed Assets	\$ 1,477,481	\$ 3,592,259	\$ 3,804,265	\$ 3,804,265	
<b>Other Financing Uses</b>					
7000 Operating Transfers Out	\$ 77,497	\$ -	\$ -	\$ -	
Total Other Financing Uses	\$ 77,497	\$ -	\$ -	\$ -	
<b>Intrafund Transfers</b>					
7252 Intrafund: Capital Improvement	\$ 4,016,912	\$ 5,000,000	\$ 6,372,304	\$ 6,372,304	
7253 Intrafund: Erosion Control	97,645	615,119	282,606	282,606	
Total Intrafund Transfers	\$ 4,114,557	\$ 5,615,119	\$ 6,654,910	\$ 6,654,910	
<b>Intrafund Abatement</b>					
7382 Intrafund Abatemnt: Capital Improvement	\$ (4,016,912)	\$ (5,000,000)	\$ (6,372,304)	\$ (6,372,304)	
7383 Intrafund Abatemnt: Erosion Control	(824,062)	(1,086,098)	(1,060,340)	(1,060,340)	
Total Intrafund Abatement	\$ (4,840,974)	\$ (6,086,098)	\$ (7,432,644)	\$ (7,432,644)	
<b>Total Expenditures/Appropriations</b>	\$ 49,500,888	\$ 76,931,750	\$ 67,892,029	\$ 67,892,029	
<b>Net Cost</b>	\$ 4,686,280	\$ (5,213,187)	\$ (6,403,736)	\$ (6,403,736)	

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Taxes**

0100 Property Taxes - Current Secured	\$ 4,738,153	\$ 4,750,300	\$ 5,314,133	\$ 5,314,133
0110 Property Taxes - Current Unsecured	99,713	105,000	121,255	121,255
0120 Property Taxes - Prior Secured	(1,087)	(2,000)	-	-
0130 Property Taxes - Prior Unsecured	(119)	1,700	500	500
0140 Supplemental Property Taxes - Current	55,573	6,000	63,928	63,928
0150 Supplemental Property Taxes - Prior	21,577	26,000	31,200	31,200
<b>Total Taxes</b>	<b>\$ 4,913,810</b>	<b>\$ 4,887,000</b>	<b>\$ 5,531,016</b>	<b>\$ 5,531,016</b>

**Fines, Forfeitures and Penalties**

0360 Penalties and Costs on Delinquent Taxes	\$ 1,584	\$ 1,500	\$ 1,040	\$ 1,040
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$ 1,584</b>	<b>\$ 1,500</b>	<b>\$ 1,040</b>	<b>\$ 1,040</b>

**Revenue from Use of Money and Property**

0400 Interest	\$ 2,669	\$ 3,000	\$ 5,000	\$ 5,000
<b>Total Revenue from Use of Money and Property</b>	<b>\$ 2,669</b>	<b>\$ 3,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>

**Intergovernmental Revenue - State**

0820 State - Homeowners' Property Tax Relief	\$ 53,504	\$ 54,000	\$ 56,482	\$ 56,482
<b>Total Intergovernmental Revenue - State</b>	<b>\$ 53,504</b>	<b>\$ 54,000</b>	<b>\$ 56,482</b>	<b>\$ 56,482</b>

<b>Total Revenue</b>	<b>\$ 4,971,566</b>	<b>\$ 4,945,500</b>	<b>\$ 5,593,538</b>	<b>\$ 5,593,538</b>
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**Other Charges**

5240 Contribution To Non-county Governmental	\$ 9,890	\$ 9,933	\$ 10,150	\$ 10,150
<b>Total Other Charges</b>	<b>\$ 9,890</b>	<b>\$ 9,933</b>	<b>\$ 10,150</b>	<b>\$ 10,150</b>

**Other Financing Uses**

7000 Operating Transfers Out	\$ 4,500,000	\$ 5,314,124	\$ 6,187,701	\$ 6,187,701
<b>Total Other Financing Uses</b>	<b>\$ 4,500,000</b>	<b>\$ 5,314,124</b>	<b>\$ 6,187,701</b>	<b>\$ 6,187,701</b>

<b>Total Expenditures/Appropriations</b>	<b>\$ 4,509,890</b>	<b>\$ 5,324,057</b>	<b>\$ 6,197,851</b>	<b>\$ 6,197,851</b>
<b>Net Cost</b>	<b>\$ 461,676</b>	<b>\$ (378,557)</b>	<b>\$ (604,313)</b>	<b>\$ (604,313)</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 Special Aviation**  
 Function **Public Ways and Facilities**  
 Activity **Transportation Terminals**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
<b>Revenue from Use of Money and Property</b>				
0400 Interest	\$ 5	\$ 2	\$ 20	\$ 20
Total Revenue from Use of Money and Property	\$ 5	\$ 2	\$ 20	\$ 20
<b>Intergovernmental Revenue - State</b>				
0500 State - Aviation	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total Intergovernmental Revenue - State	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total Revenue</b>	<b>\$ 20,005</b>	<b>\$ 20,002</b>	<b>\$ 20,020</b>	<b>\$ 20,020</b>
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 20,000	\$ 20,062	\$ 20,020	\$ 20,020
Total Other Financing Uses	\$ 20,000	\$ 20,062	\$ 20,020	\$ 20,020
<b>Total Expenditures/Appropriations</b>	<b>\$ 20,000</b>	<b>\$ 20,062</b>	<b>\$ 20,020</b>	<b>\$ 20,020</b>
<b>Net Cost</b>	<b>\$ 5</b>	<b>\$ (60)</b>	<b>\$ -</b>	<b>\$ -</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **30 Placerville Union Cemetery**  
 Function **Public Protection**  
 Activity **Other Protection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Revenue from Use of Money and Property**

0400 Interest	\$ 217	\$ 230	\$ 300	\$ 300
Total Revenue from Use of Money and Property	\$ 217	\$ 230	\$ 300	\$ 300

**Charges for Services**

1740 Charges for Services	\$ 11,310	\$ 15,000	\$ 13,950	\$ 13,950
Total Charges for Services	\$ 11,310	\$ 15,000	\$ 13,950	\$ 13,950

**Miscellaneous Revenues**

1920 Other Sales	\$ 3,900	\$ 13,000	\$ 8,050	\$ 8,050
1940 Miscellaneous Revenue	20,247	5,600	5,900	5,900
Total Miscellaneous Revenues	\$ 24,147	\$ 18,600	\$ 13,950	\$ 13,950

<b>Total Revenue</b>	<b>\$ 35,674</b>	<b>\$ 33,830</b>	<b>\$ 28,200</b>	<b>\$ 28,200</b>
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**Services and Supplies**

4184 Maintenance - Cemetery	\$ 21,640	\$ 24,000	\$ 32,000	\$ 32,000
4197 Maintenance - Building Supplies	-	700	700	700
4300 Professional and Specialized Services	-	1,000	6,000	6,000
4333 Burial Services	12,085	15,000	13,950	13,950
4337 Other Governmental Agencies	-	1,500	-	-
4400 Publication and Legal Notices	-	150	300	300
4460 Small Tools and Instruments	-	250	350	350
4500 Special Departmental Expense	-	200	3,000	3,000
4620 Utilities	236	260	250	250
Total Services and Supplies	\$ 33,961	\$ 43,060	\$ 56,550	\$ 56,550

**Other Charges**

5300 Interfund Expenditures	\$ -	\$ 2,000	\$ -	\$ -
Total Other Charges	\$ -	\$ 2,000	\$ -	\$ -

**Fixed Assets**

6020 Fixed Assets - Building and Improvement	\$ -	\$ 28,500	\$ 20,000	\$ 20,000
Total Fixed Assets	\$ -	\$ 28,500	\$ 20,000	\$ 20,000

<b>Total Expenditures/Appropriations</b>	<b>\$ 33,961</b>	<b>\$ 73,560</b>	<b>\$ 76,550</b>	<b>\$ 76,550</b>
<b>Net Cost</b>	<b>\$ 1,713</b>	<b>\$ (39,730)</b>	<b>\$ (48,350)</b>	<b>\$ (48,350)</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Operation of Internal Service Fund Fiscal Year 2015-16			Schedule 10	
				Fund Title	Fleet	
				Service Activity	Transportation	
Operating Detail	2013-14 Actual	2014-15 Actual Estimated	2015-16 Department Requested	2015-16 CAO Recommended		
1	2	3	4	5		
<b>Operating Revenues</b>						
1740 Charges for Services	\$ 1,570,505	\$ 2,000,000	\$ 1,758,112	\$ 1,758,112		
1800 Interfund Revenue	38,530	36,500	41,660	41,660		
<b>Charges for Services</b>	<b>1,609,035</b>	<b>2,036,500</b>	<b>1,799,772</b>	<b>1,799,772</b>		
1949 Auto Physical Damage	66,424	82,111	55,980	55,980		
<b>Miscellaneous Revenues</b>	<b>66,424</b>	<b>82,111</b>	<b>55,980</b>	<b>55,980</b>		
<b>Total Operating Revenues</b>	<b>\$ 1,675,459</b>	<b>\$ 2,118,611</b>	<b>\$ 1,855,752</b>	<b>\$ 1,855,752</b>		
<b>Operating Expenses</b>						
<b>Salaries &amp; Employee Benefits</b>						
3000 Permanent Employees / Elected Officials	\$ 165,079	\$ 189,411	\$ 202,225	\$ 202,225		
3002 Overtime	127	35	-	-		
3004 Other Compensation	7,283	600	900	900		
3020 Employer Share - Employee Retirement	29,423	33,405	36,683	36,683		
3022 Employer Share - Medi Care	2,351	2,646	2,932	2,932		
3040 Employer Share - Health Insurance	41,510	70,202	61,525	61,525		
3041 Employer Share - Unemployment Insurance	238	-	-	-		
3042 Employer Share - Long Term Disab Insurance	282	423	506	506		
3046 Retiree Health - Defined Contributions	4,863	3,907	4,109	4,109		
3060 Employer Share - Workers' Compensation	21,422	18,367	18,081	18,081		
<b>Salaries &amp; Employee Benefits</b>	<b>272,578</b>	<b>318,996</b>	<b>326,961</b>	<b>326,961</b>		
4020 Clothing and Personal Supplies	331	350	350	350		
4040 Telephone Company Vendor Payments	5	-	-	-		
4041 Cnty Pass thru Telephone Charges to Depts	134	150	80	80		
4080 Household Expense	233	400	500	500		
4083 Household Expense - Laundry	2,873	3,000	3,000	3,000		
4086 Household Expense - Janitorial / Custodial	2,520	2,520	3,240	3,240		
4100 Insurance - Premium	732	1,404	1,507	1,507		
4140 Maintenance - Equipment	1,635	1,750	2,600	2,600		
4144 Maintenance - Computer System / Software / License	2,670	4,250	5,000	5,000		
4145 Maintenance - Equipment Parts	989	900	1,000	1,000		
4160 Maintenance Vehicles - Service Contract	254,687	255,000	255,000	255,000		
4161 Maintenance Vehicles - Parts/Direct Chrg	(245)	500	730	730		
4162 Maintenance Vehicles - Supplies	8,634	9,000	9,000	9,000		
4163 Maintenance Vehicles - Inventory	94,049	112,000	112,000	112,000		
4164 Maintenance Vehicles - Tires and Tubes	128,679	132,000	132,000	132,000		
4165 Maintenance Vehicles - Oil and Grease	-	100	-	-		
4197 Maintenance - Building Supplies	92	125	100	100		
4260 Office Expense	1,381	-	-	-		
4261 Postage	62	-	-	-		
4262 Software	-	1,000	-	-		
4263 Subscription/ Newspaper/ Journals	-	1,500	1,500	1,500		
4264 Books/Manuals	-	100	100	100		
4300 Professional and Specialized Services	44	250	-	-		
4334 Fire Prevention and Inspection	33	350	350	350		
4420 Rents and Leases - Equipment	3,391	200	7,880	7,880		
4460 Small Tools and Instruments	616	900	600	600		
4461 Minor Equipment	1,107	3,500	1,500	1,500		
4463 Equipment: Telephone & Radio	318	-	-	-		
4500 Special Departmental Expense	175	150	150	150		
4501 Special Projects	-	-	30,000	30,000		
4503 Staff Development	240	1,000	1,000	1,000		

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Operation of Internal Service Fund Fiscal Year 2015-16			Schedule 10	
				Fund Title Service Activity	Fleet Transportation	
Operating Detail	2013-14 Actual	2014-15 Actual Estimated	2015-16 Department Requested	2015-16 CAO Recommended		
1	2	3	4	5		
4571 Road:Signs	26	11	-	-		
4605 Vehicle - Rent or Lease	805	1,000	800	800		
4606 Fuel Purchases	2,094	1,400	1,800	1,800		
4620 Utilities	4,986	6,000	6,000	6,000		
<b>Services &amp; Supplies</b>	<b>513,295</b>	<b>540,810</b>	<b>577,787</b>	<b>577,787</b>		
<b>Other Charges</b>						
5300 Interfund Expenditures	24,217	62,196	118,884	118,884		
5310 Infrnd Exp: County Counsel	136	-	-	-		
5330 Infrnd Exp: Allocated Salaries/Benefits	31,598	41,607	46,527	46,527		
<b>Other Charges</b>	<b>55,951</b>	<b>103,803</b>	<b>165,411</b>	<b>165,411</b>		
<b>Intrafund Charges and Abatements</b>						
7250 Infrnd Transfers: Non General Fund	94,936	106,111	108,800	108,800		
7380 Infrnd Abatement: Not General Fund	(94,936)	(106,111)	(108,800)	(108,800)		
<b>Intrafund Charges and Abatements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Appropriations for Contingencies</b>						
7700 Appropriation for Contingencies	-	-	119,000	119,000		
<b>Appropriations for Contingencies</b>	<b>-</b>	<b>-</b>	<b>119,000</b>	<b>119,000</b>		
<b>Depreciation</b>						
5200 Depreciation	830,846	865,112	841,413	841,413		
<b>Depreciation</b>	<b>830,846</b>	<b>865,112</b>	<b>841,413</b>	<b>841,413</b>		
<b>Total Operating Expenses</b>	<b>\$ 1,672,670</b>	<b>\$ 1,828,721</b>	<b>\$ 2,030,572</b>	<b>\$ 2,030,572</b>		
<b>Operating Income (Loss)</b>	<b>\$ 2,789</b>	<b>\$ 289,890</b>	<b>\$ (174,820)</b>	<b>\$ (174,820)</b>		
<b>Non-Operating Revenue (Expenses)</b>						
0400 Interest	\$ 3,823	\$ 4,208	\$ 3,820	\$ 3,820		
0880 Other State	-	1,500	-	-		
1942 Miscellaneous Reimbursement	39,849	17,635	22,000	22,000		
2000 Sale of Fixed Assets	(45,183)	-	-	-		
<b>Total Non-Operating Revenue (Expenses)</b>	<b>\$ (1,511)</b>	<b>\$ 23,343</b>	<b>\$ 25,820</b>	<b>\$ 25,820</b>		
<b>Income Before Capital Contributions and Transfers</b>	<b>\$ 1,278</b>	<b>\$ 313,233</b>	<b>\$ (149,000)</b>	<b>\$ (149,000)</b>		
Capital Contributions	\$ 25,931	\$ -	\$ -	\$ -		
2022 Operating Transfers In: Fleet	55,773	63,000	119,000	119,000		
7100 Residual Equity Transfer Out	21,048	-	-	-		
<b>Change in Net Assets</b>	<b>\$ 104,030</b>	<b>\$ 376,233</b>	<b>\$ (30,000)</b>	<b>\$ (30,000)</b>		
<b>Net Assets - Beginning Balance</b>	<b>(30,039)</b>	<b>73,991</b>	<b>450,224</b>	<b>450,224</b>		
<b>Net Assets - Ending Balance</b>	<b>\$ 73,991</b>	<b>\$ 450,224</b>	<b>\$ 420,224</b>	<b>\$ 420,224</b>		
<b>Capital Assets</b>						
6040 Fixed Assets - Equipment	\$ 10,945	\$ -	\$ -	\$ -		
6045 Fixed assets - Vehicles	1,159,451	1,430,926	1,774,000	1,774,000		
<b>TOTAL Capital Assets</b>	<b>\$ 1,170,396</b>	<b>\$ 1,430,926</b>	<b>\$ 1,774,000</b>	<b>\$ 1,774,000</b>		

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Operation of Enterprise Fund Fiscal Year 2015-16			Schedule 11	
				Fund Title Service Activity	Georgetown Airport Aviation	
Operating Detail	2013-14 Actual	2014-15 Actual Estimated		2015-16 Department Requested	2015-16 CAO Recommended	
1	2	3		4	5	
<b>Operating Revenues</b>						
0423 Rent - Airport Fixed Base Operator	\$ 10,118	\$ 10,881		\$ 9,482	\$ 9,482	
0425 Rent - Airport Tie Down	9,124	4,400		5,808	5,808	
0426 Rent - Airport Land Use Space	18,798	15,300		17,488	17,488	
<b>Rents and Concessions</b>	<b>38,040</b>	<b>30,581</b>		<b>32,778</b>	<b>32,778</b>	
1920 Other Sales	27,186	34,100		27,200	27,200	
<b>Miscellaneous Revenues</b>	<b>27,186</b>	<b>34,100</b>		<b>27,200</b>	<b>27,200</b>	
<b>Total Operating Revenues</b>	<b>\$ 65,227</b>	<b>\$ 64,681</b>		<b>\$ 59,978</b>	<b>\$ 59,978</b>	
<b>Operating Expenses</b>						
<b>Services &amp; Supplies</b>						
4080 Household Expense	\$ -	\$ 100		\$ 100	\$ 100	
4100 Insurance - Premium	825	-		-	-	
4101 Insurance - Additional Liability	8,267	8,500		8,505	8,505	
4140 Maintenance - Equipment	181	1,300		1,700	1,700	
4143 Maintenance - Service Contract	3,355	2,750		2,750	2,750	
4144 Maintenance - Computer System/Software	-	500		1,500	1,500	
4145 Maintenance - Equipment Parts	3,131	1,500		2,400	2,400	
4180 Maintenance - Building and Improvements	-	250		5,300	5,300	
4183 Maintenance - Grounds	-	-		250	250	
4197 Maintenance - Building Supplies	990	1,000		500	500	
4240 Miscellaneous Expense	639	900		700	700	
4300 Professional and Specialized Services	23,319	155,900		91,775	91,775	
4334 Fire Prevention & Inspection	474	-		-	-	
4337 Other Governmental Agencies	8,968	2,500		2,000	2,000	
4460 Small Tools and Instruments	-	50		100	100	
4461 Minor Equipment	188	-		-	-	
4500 Special Department Expense	1,612	2,515		3,763	3,763	
4515 Bulk Fuel Purchases	25,068	31,000		25,000	25,000	
4564 Road: Herbicide	827	-		-	-	
4620 Utilities	5,632	6,000		6,800	6,800	
<b>Services &amp; Supplies</b>	<b>83,476</b>	<b>214,765</b>		<b>153,143</b>	<b>153,143</b>	
<b>Other Charges</b>						
5300 Interfund Expenditures	2,861	2,127		1,000	1,000	
5310 Infrnd Exp: County Counsel	920	250		1,300	1,300	
5321 Infrnd Exp: Collections	-	400		400	400	
<b>Other Charges</b>	<b>3,781</b>	<b>2,777</b>		<b>2,700</b>	<b>2,700</b>	
<b>Intrafund Transfers and Abatements</b>						
7250 Infrnd Transfers: Non General Fund	55,468	66,413		62,146	62,146	
<b>Intrafund Transfers and Abatements</b>	<b>55,468</b>	<b>66,413</b>		<b>62,146</b>	<b>62,146</b>	
<b>Depreciation</b>						
5200 Depreciation	79,033	82,000		80,000	80,000	
<b>Total Depreciation</b>	<b>79,033</b>	<b>82,000</b>		<b>80,000</b>	<b>80,000</b>	
<b>Total Operating Expenses</b>	<b>\$ 221,758</b>	<b>\$ 365,955</b>		<b>\$ 297,989</b>	<b>\$ 297,989</b>	
<b>Operating Income (Loss)</b>	<b>\$ (156,531)</b>	<b>\$ (301,274)</b>		<b>\$ (238,011)</b>	<b>\$ (238,011)</b>	
<b>Non-Operating Revenue (Expenses)</b>						
0400 Interest	\$ 66	\$ 68		\$ 50	\$ 50	
1940 Miscellaneous Revenue	250	250		-	-	
1942 Miscellaneous Reimbursement	-	-		900	900	
1943 Miscellaneous Donation	-	500		-	-	
<b>Total Non-Operating Revenue (Expenses)</b>	<b>\$ 316</b>	<b>\$ 818</b>		<b>\$ 950</b>	<b>\$ 950</b>	



State Controller Schedules  
 County Budget Act  
 January 2010 Edition, revision #1

El Dorado County  
 Operation of Enterprise Fund  
 Fiscal Year 2015-16

Schedule 11

Fund Title Service Activity	Georgetown Airport Aviation
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Operating Detail 1	2013-14 Actual 2	2014-15 Actual Estimated 3	2015-16 Department Requested 4	2015-16 CAO Recommended 5
<b>Income Before Capital Contributions and Transfers</b>	\$ (156,215)	\$ (300,456)	\$ (237,061)	\$ (237,061)
1100 Federal - Other	\$ 16,698	\$ 138,128	\$ 85,500	\$ 85,500
2020 Operating Transfers In	63,473	80,328	76,561	76,561
<b>Change in Net Assets</b>	\$ (76,044)	\$ (82,000)	\$ (75,000)	\$ (75,000)
<b>Net Assets - Beginning Balance</b>	(78,945)	(154,989)	(236,989)	(236,989)
<b>Net Assets - Ending Balance</b>	\$ (154,989)	\$ (236,989)	\$ (311,989)	\$ (311,989)
<b>Capital Assets</b>				
6021 Fixed Assets - Design Services	\$ -	\$ -	\$ 5,000	\$ 5,000
<b>TOTAL Capital Assets</b>	\$ -	\$ -	\$ 5,000	\$ 5,000

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Operation of Enterprise Fund Fiscal Year 2015-16			Schedule 11	
Operating Detail	2013-14 Actual	2014-15 Actual Estimated	2015-16 Department Requested	2015-16 CAO Recommended	
1	2	3	4	5	
<b>Operating Revenues</b>					
0423 Rent - Airport Fixed Base Operator	\$ 52,846	\$ 58,250	\$ 49,663	\$ 49,663	
0424 Rent - Airport Hangar	22,238	17,026	18,000	18,000	
0425 Rent - Airport Tie Down	36,921	30,000	29,216	29,216	
0426 Rent - Airport Land Use Space	85,488	82,536	79,899	79,899	
<b>Rents and Concessions</b>	<b>197,494</b>	<b>187,812</b>	<b>176,778</b>	<b>176,778</b>	
1920 Other Sales	462,463	469,700	453,514	453,514	
<b>Miscellaneous Revenues</b>	<b>462,463</b>	<b>469,700</b>	<b>453,514</b>	<b>453,514</b>	
<b>Total Operating Revenues</b>	<b>\$ 659,957</b>	<b>\$ 657,512</b>	<b>\$ 630,292</b>	<b>\$ 630,292</b>	
<b>Operating Expenses</b>					
<b>Salaries and Benefits</b>					
3000 Permanent Employees / Elected Officials	\$ 144,911	\$ 158,497	\$ 136,073	\$ 136,073	
3001 Temporary Employees	6,298	5,200	-	-	
3002 Overtime	8	186	-	-	
3004 Other Compensation	5,101	2,504	1,160	1,160	
3020 Employer Share - Employee Retirement	28,486	31,541	26,604	26,604	
3022 Employer Share - Medi Care	2,069	2,298	1,973	1,973	
3040 Employer Share - Health Insurance	47,690	65,364	67,097	67,097	
3041 Employer Share - Unemployment Insurance	301	-	-	-	
3042 Employer Share - Long Term Disab Insurance	247	376	340	340	
3046 Retiree Health - Defined Contribution	2,918	-	2,567	2,567	
3060 Employer Share - Workers' Compensation	417	-	5,413	5,413	
<b>Salaries and Benefits</b>	<b>238,444</b>	<b>265,966</b>	<b>241,227</b>	<b>241,227</b>	
4020 Clothing and Personal Supplies	62	75	75	75	
4040 Telephone Company Vendor Payments	-	720	2,160	2,160	
4041 Cnty Pass thru Telephone Charges to Depts	1,609	360	360	360	
4080 Household Expense	490	400	450	450	
4083 Household Expense - Laundry	151	258	275	275	
4085 Household Expense - Refuse Disposal	1,912	1,950	1,990	1,990	
4100 Insurance - Premium	742	-	-	-	
4101 Insurance - Additional Liability	8,267	8,500	8,500	8,500	
4140 Maintenance - Equipment	1,410	3,000	2,500	2,500	
4143 Maintenance - Service Contract	595	800	800	800	
4144 Maintenance - Computer System/Software/License	913	995	995	995	
4145 Maintenance - Equipment Parts	2,351	6,625	3,800	3,800	
4180 Maintenance - Building and Improvements	23	1,000	1,000	1,000	
4197 Maintenance - Building Supplies	1,712	1,500	2,525	2,525	
4220 Memberships	-	39	39	39	
4240 Miscellaneous Expense	10,314	9,300	10,000	10,000	
4260 Office Expense	515	-	-	-	
4261 Postage	205	-	-	-	
4266 Printing / Duplicating	70	-	-	-	
4300 Professional and Specialized Services	7,965	21,625	41,595	41,595	
4334 Fire Prevention and Inspection	540	100	100	100	
4337 Other Governmental Agencies	224	1,000	1,000	1,000	
4400 Publication and Legal Notices	-	3,600	2,800	2,800	
4460 Small Tools and Instruments	180	275	700	700	
4461 Minor Equipment	-	200	1,300	1,300	
4500 Special Departmental Expense	1,806	8,314	3,069	3,069	
4503 Staff Development	-	50	50	50	
4515 Bulk Fuel Purchases	402,456	427,000	411,000	411,000	
4564 Road: Herbicide	2,090	-	-	-	
4571 Road: Signs	282	-	-	-	
4605 Vehicle - Rent or Leases	2,187	3,100	2,600	2,600	

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Operation of Enterprise Fund Fiscal Year 2015-16			Schedule 11	
				Operating Detail	2013-14 Actual
1	2	3	4	5	
4606 Fuel Purchases	2,858	2,000	3,000	3,000	
4620 Utilities	12,798	14,300	16,150	16,150	
<b>Services and Supplies</b>	<b>464,728</b>	<b>517,086</b>	<b>518,833</b>	<b>518,833</b>	
<b>Other Charges</b>					
5300 Interfund Expenditures	7,664	14,158	15,199	15,199	
5310 Infrnd Exp: County Counsel	532	2,550	2,625	2,625	
5321 Infrnd Exp: Collections	651	500	500	500	
5330 Infrnd Exp: Allocated Salaries/Benefits	28,948	36,681	40,418	40,418	
5350 Infrnd Exp: Facilities, Parks & Rec	369	-	-	-	
<b>Other Charges</b>	<b>38,164</b>	<b>53,889</b>	<b>58,742</b>	<b>58,742</b>	
<b>Intrafund Transfers and Abatements</b>					
7250 Infrnd Transfers: Non General Fund	229,256	249,841	236,523	236,523	
7380 Infrnd Abatements: Not General Fund	(284,724)	(316,254)	(298,669)	(298,669)	
<b>Intrafund Transfers and Abatements</b>	<b>(55,468)</b>	<b>(66,413)</b>	<b>(62,146)</b>	<b>(62,146)</b>	
<b>Depreciation</b>					
5200 Depreciation	218,384	300,000	250,000	250,000	
<b>Depreciation</b>	<b>218,384</b>	<b>300,000</b>	<b>250,000</b>	<b>250,000</b>	
<b>Total Operating Expenses</b>	<b>\$ 904,251</b>	<b>\$ 1,070,528</b>	<b>\$ 1,006,656</b>	<b>\$ 1,006,656</b>	
<b>Operating Income (Loss)</b>	<b>\$ (244,294)</b>	<b>\$ (413,016)</b>	<b>\$ (376,364)</b>	<b>\$ (376,364)</b>	
<b>Non-Operating Revenue (Expenses)</b>					
0400 Interest	\$ (108)	\$ 218	\$ 80	\$ 80	
1940 Miscellaneous Revenue	1,000	2,000	270	270	
1942 Miscellaneous Reimbursement	-	2,000	1,025	1,025	
<b>Total Non-Operating Revenue (Expenses)</b>	<b>\$ 892</b>	<b>\$ 4,218</b>	<b>\$ 1,375</b>	<b>\$ 1,375</b>	
<b>Income Before Capital Contributions and Transfers</b>	<b>\$ (243,402)</b>	<b>\$ (408,798)</b>	<b>\$ (374,989)</b>	<b>\$ (374,989)</b>	
1100 Federal - Other	\$ (25,264)	\$ 51,120	\$ 309,600	\$ 309,600	
2020 Operating Transfers In	85,212	220,642	83,703	83,703	
<b>Change in Net Assets</b>	<b>\$ (183,454)</b>	<b>\$ (137,036)</b>	<b>\$ 18,314</b>	<b>\$ 18,314</b>	
<b>Net Assets - Beginning Balance</b>	<b>606,422</b>	<b>422,968</b>	<b>285,932</b>	<b>285,932</b>	
<b>Net Assets - Ending Balance</b>	<b>\$ 422,968</b>	<b>\$ 285,932</b>	<b>\$ 304,246</b>	<b>\$ 304,246</b>	
<b>Capital Assets</b>					
6021 Fixed Assets - Design Services	\$ -	\$ 62,200	\$ 70,450	\$ 70,450	
6022 Fixed Assets - Project Management	3,909	-	-	-	
6023 Fixed Assets - Construction	14,350	141,000	222,000	222,000	
<b>TOTAL Capital Assets</b>	<b>\$ 18,260</b>	<b>\$ 203,200</b>	<b>\$ 292,450</b>	<b>\$ 292,450</b>	

El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

CDA - County Service Area #2

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Taxes**

0100	Property Taxes - Current Secured	\$ 20,870	\$ 21,369	\$ 21,369	\$ 21,369
0110	Property Taxes - Current Unsecured	440	-	-	-
0120	Property Taxes - Prior Secured	(5)	-	-	-
0130	Property Taxes - Prior Unsecured	(1)	-	25,929	25,929
0140	Supplemental Property Taxes - Current	245	-	-	-
0150	Supplemental Property Taxes - Prior	96	-	-	-
	Total Taxes	\$ 21,646	\$ 21,369	\$ 47,298	\$ 47,298

**Fines, Forfeitures and Penalties**

0360	Penalties and Costs on Delinquent Taxes	\$ 56	\$ -	\$ -	\$ -
	Total Fines, Forfeitures and Penalties	\$ 56	\$ -	\$ -	\$ -

**Revenue from Use of Money and Property**

0400	Interest	\$ 322	\$ -	\$ -	\$ -
	Total Revenue from Use of Money and Property	\$ 322	\$ -	\$ -	\$ -

**Intergovernmental Revenue - State**

0820	State - Homeowners' Property Tax Relief	\$ 236	\$ -	\$ -	\$ -
	Total Intergovernmental Revenue - State	\$ 236	\$ -	\$ -	\$ -

**Charges for Services**

1310	Special Assessments	\$ 67,887	\$ 67,518	\$ 41,457	\$ 41,457
	Total Charges for Services	\$ 67,887	\$ 67,518	\$ 41,457	\$ 41,457

<b>Total Revenue</b>	<b>\$ 90,149</b>	<b>\$ 88,887</b>	<b>\$ 88,755</b>	<b>\$ 88,755</b>
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**Services and Supplies**

4260	Office Expense	\$ 37	\$ 50	\$ -	\$ -
4303	Road Maintenance and Construction	117,639	110,602	123,097	123,097
4400	Publication and Legal Notices	29	60	75	75
4440	Rent & Lease - Building/Improvements	30	30	30	30
4501	Special Projects	-	19,510	33,507	33,507
4564	Road: Herbicide	348	350	350	350
4566	Road: Plant Mix	1,135	2,000	-	-
4567	Road: AB Rock	-	-	940	940
4590	Road: Hauling - Plant Mix	176	-	-	-
4606	Fuel Purchases	266	150	150	150
	Total Services and Supplies	\$ 119,660	\$ 132,752	\$ 158,149	\$ 158,149

**Intrafund Transfers**

7250	Intrafund Transfers: Non General Fund	\$ -	\$ 5,200	\$ 5,200	\$ 5,200
7257	Intrafund: CSA Insurance	6,160	6,800	6,800	6,800
7260	Intrafund: Allocated Salary & Admin	4,196	-	-	-
	Total Intrafund Transfers	\$ 10,356	\$ 12,000	\$ 12,000	\$ 12,000

<b>Total Expenditures/Appropriations</b>	<b>\$ 130,016</b>	<b>\$ 144,752</b>	<b>\$ 170,149</b>	<b>\$ 170,149</b>
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<b>Net Cost</b>	<b>\$ (39,868)</b>	<b>\$ (55,865)</b>	<b>\$ (81,394)</b>	<b>\$ (81,394)</b>
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State Controller Schedules County Budget Act January 2010 Edition, Revision #1	<b>El Dorado County</b> <b>Special Districts and Other Agencies</b> <b>Financing Sources and Uses by Budget Unit by Object</b> <b>Fiscal Year 2015-16</b>  <b>CDA - County Service Area #3</b>	<b>Schedule 15</b>
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Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

<b>Taxes</b>				
0130 Property Taxes - Prior Unsecured	\$	10	\$ -	\$ -
0175 Direct Assessment		12,900	12,820	12,763
Total Taxes	\$	12,910	\$ 12,820	\$ 12,763

<b>Fines, Forfeitures and Penalties</b>				
0360 Penalties and Costs on Delinquent Taxes	\$	1,198	\$ -	\$ -
Total Fines, Forfeitures and Penalties	\$	1,198	\$ -	\$ -

<b>Revenue from Use of Money and Property</b>				
0400 Interest	\$	1,732	\$ 240	\$ -
Total Revenue from Use of Money and Property	\$	1,732	\$ 240	\$ -

<b>Charges for Services</b>				
1310 Special Assessments	\$	224,978	\$ 224,671	\$ 222,827
Total Charges for Services	\$	224,978	\$ 224,671	\$ 222,827

<b>Other Financing Sources</b>				
2020 Operating Transfers In	\$	233,268	\$ 205,000	\$ -
Total Other Financing Sources	\$	233,268	\$ 205,000	\$ -

<b>Total Revenue</b>	<b>\$</b>	<b>474,087</b>	<b>\$ 442,731</b>	<b>\$ 235,590</b>	<b>\$ 235,590</b>
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<b>Services and Supplies</b>				
4400 Publication and Legal Notices	\$	29	\$ 220	\$ 220
4420 Rents and Leases - Equipment		-	2,765	-
4501 Special Projects		-	215,202	239,530
Total Services and Supplies	\$	29	\$ 218,187	\$ 239,750

<b>Other Charges</b>				
5060 Retirement of Other Long Term Debt	\$	-	\$ 68,333	\$ 68,333
5100 Interest: Other Long Term Debt		-	288	385
5356 Infrnd Exp: Road Dst Tax Fund		-	6,500	6,500
Total Other Charges	\$	-	\$ 75,121	\$ 75,218

<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$	376,763	\$ 380,000	\$ -
Total Fixed Assets	\$	376,763	\$ 380,000	\$ -

<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$	233,268	\$ 3,720	\$ -
Total Other Financing Uses	\$	233,268	\$ 3,720	\$ -

<b>Intrafund Transfers</b>				
7250 Intrafund Transfers: Non General Fund	\$	-	\$ 4,600	\$ 2,870
7257 Intrafund: CSA Insurance		389	389	389
7260 Intrafund: Allocated Salary & Admin		3,218	-	-
Total Intrafund Transfers	\$	3,606	\$ 4,989	\$ 3,259

<b>Total Expenditures/Appropriations</b>	<b>\$</b>	<b>613,666</b>	<b>\$ 682,017</b>	<b>\$ 318,227</b>	<b>\$ 318,227</b>
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<b>Net Cost</b>	<b>\$</b>	<b>(139,579)</b>	<b>\$ (239,286)</b>	<b>\$ (82,637)</b>	<b>\$ (82,637)</b>
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State Controller Schedules County Budget Act January 2010 Edition, Revision #1	El Dorado County Special Districts and Other Agencies Financing Sources and Uses by Budget Unit by Object Fiscal Year 2015-16			Schedule 15
CDA - County Service Area #5				
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

<b>Taxes</b>					
0100	Property Taxes - Current Secured	\$ 39,540	\$ 40,504	\$ 41,689	\$ 41,689
0110	Property Taxes - Current Unsecured	838	-	-	-
0120	Property Taxes - Prior Secured	(9)	-	-	-
0130	Property Taxes - Prior Unsecured	(1)	-	-	-
0140	Supplemental Property Taxes - Current	467	-	-	-
0150	Supplemental Property Taxes - Prior	181	-	-	-
	Total Taxes	\$ 41,015	\$ 40,504	\$ 41,689	\$ 41,689
<b>Fines, Forfeitures and Penalties</b>					
0360	Penalties and Costs on Delinquent Taxes	\$ 13	\$ -	\$ -	\$ -
	Total Fines, Forfeitures and Penalties	\$ 13	\$ -	\$ -	\$ -
<b>Revenue from Use of Money and Property</b>					
0400	Interest	\$ 1,433	\$ -	\$ -	\$ -
	Total Revenue from Use of Money and Property	\$ 1,433	\$ -	\$ -	\$ -
<b>Intergovernmental Revenue - State</b>					
0820	State - Homeowners' Property Tax Relief	\$ 449	\$ -	\$ -	\$ -
	Total Intergovernmental Revenue - State	\$ 449	\$ -	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 42,911</b>	<b>\$ 40,504</b>	<b>\$ 41,689</b>	<b>\$ 41,689</b>
<b>Services and Supplies</b>					
4501	Special Projects	\$ -	\$ 10,884	\$ 31,616	\$ 31,616
	Total Services and Supplies	\$ -	\$ 10,884	\$ 31,616	\$ 31,616
<b>Other Charges</b>					
5356	Intrfnd Exp: Road Dst Tax Fund	\$ -	\$ 11,423	\$ 11,423	\$ 11,423
	Total Other Charges	\$ -	\$ 11,423	\$ 11,423	\$ 11,423
<b>Intrafund Transfers</b>					
7250	Intrafund Transfers: Non General Fund	\$ -	\$ 600	\$ 650	\$ 650
7260	Intrafund: Allocated Salary & Admin	353	-	-	-
	Total Intrafund Transfers	\$ 353	\$ 600	\$ 650	\$ 650
<b>Total Expenditures/Appropriations</b>		<b>\$ 353</b>	<b>\$ 22,907</b>	<b>\$ 43,689</b>	<b>\$ 43,689</b>
<b>Net Cost</b>		<b>\$ 42,558</b>	<b>\$ 17,597</b>	<b>\$ (2,000)</b>	<b>\$ (2,000)</b>

El Dorado County  
Special Districts and Other Agencies  
Financing Sources and Uses by Budget Unit by Object  
Fiscal Year 2015-16

CDA - County Service Area #9

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Taxes**

0100	Property Taxes - Current Secured	\$ 32,573	\$ 33,363	\$ -	\$ -
0110	Property Taxes - Current Unsecured	691	-	-	-
0120	Property Taxes - Prior Secured	(8)	-	-	-
0130	Property Taxes - Prior Unsecured	(1)	-	-	-
0140	Supplemental Property Taxes - Current	385	-	-	-
0150	Supplemental Property Taxes - Prior	150	-	-	-
0175	Direct Assessment	891,411	909,975	329,116	329,116
	<b>Total Taxes</b>	<b>\$ 925,202</b>	<b>\$ 943,338</b>	<b>\$ 329,116</b>	<b>\$ 329,116</b>

**Fines, Forfeitures and Penalties**

0360	Penalties and Costs on Delinquent Taxes	\$ 8,593	\$ -	\$ -	\$ -
	<b>Total Fines, Forfeitures and Penalties</b>	<b>\$ 8,593</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Revenue from Use of Money and Property**

0400	Interest	\$ 19,706	\$ -	\$ -	\$ -
	<b>Total Revenue from Use of Money and Property</b>	<b>\$ 19,706</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Intergovernmental Revenue - State**

0820	State - Homeowners' Property Tax Relief	\$ 371	\$ -	\$ -	\$ -
	<b>Total Intergovernmental Revenue - State</b>	<b>\$ 371</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Charges for Services**

1310	Special Assessments	\$ 339,750	\$ 306,965	\$ 100,657	\$ 100,657
1740	Charges for Services	6,290	15,189	12,189	12,189
	<b>Total Charges for Services</b>	<b>\$ 346,040</b>	<b>\$ 322,154</b>	<b>\$ 112,846</b>	<b>\$ 112,846</b>

**Miscellaneous Revenues**

1920	Other Sales	\$ 3,900	\$ 4,000	\$ 4,000	\$ 4,000
1940	Miscellaneous Revenue	600	-	-	-
	<b>Total Miscellaneous Revenues</b>	<b>\$ 4,500</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>

**Other Financing Sources**

2020	Operating Transfers In	\$ -	\$ 1,050	\$ -	\$ -
	<b>Total Other Financing Sources</b>	<b>\$ -</b>	<b>\$ 1,050</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Revenue</b>	<b>\$ 1,304,412</b>	<b>\$ 1,270,542</b>	<b>\$ 445,962</b>	<b>\$ 445,962</b>
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**Salaries and Employee Benefits**

3000	Permanent Employees / Elected Officials	\$ 44,306	\$ 70,279	\$ 49,683	\$ 49,683
3002	Overtime	853	-	-	-
3020	Employer Share - Employee Retirement	8,684	-	11,000	11,000
3022	Employer Share - Medi Care	624	-	720	720
3040	Employer Share - Health Insurance	11,019	-	12,247	12,247
3042	Employer Share - Long Term Disab Insurance	47	-	124	124
3046	Retiree Health - Defined Contributions	-	-	686	686
3060	Employer Share - Workers' Compensation	-	-	409	409
	<b>Total Salaries and Employee Benefits</b>	<b>\$ 65,533</b>	<b>\$ 70,279</b>	<b>\$ 74,869</b>	<b>\$ 74,869</b>

**Services and Supplies**

4085	Household Expense - Refuse Disposal	\$ 305	\$ 370	\$ 1,182	\$ 1,182
4102	Insurance - County Service Areas (CSA)	36,079	61,962	-	-
4183	Maintenance - Grounds	19,913	20,000	-	-
4184	Maintenance - Cemetery	22,057	9,255	9,750	9,750
4189	Maintenance - Water System	298	600	-	-

El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

CDA - County Service Area #9

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4197 Maintenance - Building Supplies	-	1,000	500	500
4260 Office Expense	164	2,120	200	200
4261 Postage	310	1,154	210	210
4266 Printing / Duplicating	38	-	-	-
4300 Professional and Specialized Services	11,274	41,350	10,000	10,000
4302 Construction and Engineering Contracts	10,400	-	-	-
4303 Road Maintenance and Construction	189,589	823,492	-	-
4333 Burial Services	7,985	12,000	9,000	9,000
4337 Other Governmental Agencies	-	214	-	-
4400 Publication and Legal Notices	638	2,841	1,580	1,580
4440 Rent & Lease - Building/Improvements	290	975	-	-
4461 Minor Equipment	409	500	500	500
4500 Special Departmental Expense	1,322	10,550	5,050	5,050
4501 Special Projects	-	850,488	436,088	436,088
4562 Road: Marking Supplies	24	-	-	-
4564 Road: Herbicide	3,113	-	-	-
4566 Road: Plant Mix	4,381	10,500	-	-
4567 Road: AB Rock	314	5,900	1,500	1,500
4591 Road: Hauling - Ab Rock	703	-	-	-
4620 Utilities	23,959	46,731	1,300	1,300
Total Services and Supplies	\$ 333,564	\$ 1,902,002	\$ 476,860	\$ 476,860
<b>Other Charges</b>				
5300 Interfund Expenditures	\$ -	\$ 2,200	\$ 2,200	\$ 2,200
5330 Infrnd Exp: Allocated Salaries & Benefits	-	10,443	11,434	11,434
5356 Infrnd Exp: Road Dst Tax Fund	97,248	121,768	189,055	189,055
Total Other Charges	\$ 97,248	\$ 134,411	\$ 202,689	\$ 202,689
<b>Fixed Assets</b>				
6020 Fixed Assets - Building and Improvement	\$ 14,023	\$ 30,000	\$ 44,500	\$ 44,500
Total Fixed Assets	\$ 14,023	\$ 30,000	\$ 44,500	\$ 44,500
<b>Intrafund Transfers</b>				
7250 Intrafund Transfers: Non General Fund	\$ -	\$ 78,716	\$ 23,050	\$ 23,050
7257 Intrafund: CSA Insurance	52,053	54,773	12,734	12,734
7260 Intrafund: Allocated Salary & Admin	52,292	-	-	-
Total Intrafund Transfers	\$ 104,345	\$ 133,489	\$ 35,784	\$ 35,784
<b>Intrafund Abatement</b>				
7380 Intrafund Abatement: Not General Fund	\$ -	\$ (89,116)	\$ (86,755)	\$ (86,755)
7387 Intrafund Abatement: CSA Insurance	(58,602)	(61,962)	-	-
7390 Intrafund Abatement: Allocated Sal & Admin	(71,353)	-	-	-
Total Intrafund Abatement	\$ (129,955)	\$ (151,078)	\$ (86,755)	\$ (86,755)
<b>Appropriations for Contingencies</b>				
7700 Contingency	\$ -	\$ 332,474	\$ -	\$ -
Total Appropriations for Contingencies	\$ -	\$ 332,474	\$ -	\$ -
<b>Total Expenditures/Appropriations</b>	<b>\$ 484,758</b>	<b>\$ 2,451,577</b>	<b>\$ 747,947</b>	<b>\$ 747,947</b>
<b>Net Cost</b>	<b>\$ 819,653</b>	<b>\$ (1,181,035)</b>	<b>\$ (301,985)</b>	<b>\$ (301,985)</b>

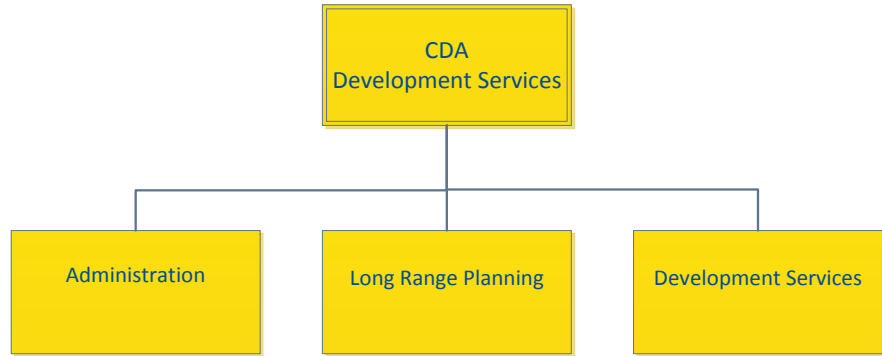






# CDA—Development Services

## Organizational Chart



### Mission Statement

**Development Services:** The mission of the Development Services Division is to guide land use and development consistent with the General Plan, Building Codes and related regulations, by providing accurate, timely and courteous professional and technical services to customers, to maintain the County's unique quality of life, protect public safety and the environment and promote economic vitality for current and future generations .

**Long Range Planning:** The mission of Long Range Planning is to serve the needs of El Dorado County's current and future residents, businesses and visitors by providing accurate information, impartial analysis and forums for stakeholder discussions to support well-informed long range planning decisions, and facilitating implementation of Board-adopted plans, policies/ordinances.

**Administration:** The mission of CDA Administration & Finance is to support the provision of great infrastructure for great communities through efficient and courteous customer-oriented service.

### ***Department Overview***

The Development Services Division of the Community Development Agency is organized to operate in Fund Type 10 categorized below:

Fund Type 10      General Fund: Administration & Finance and Code Enforcement  
 Fund Type 10      General Fund: Long Range Planning, NPDES implementation  
 Fund Type 10      General Fund: Development Services – Building Services; Planning Services; Commercial Grading and Planning Commission

<b>2015-16 Summary of Division Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Administration	\$4,470,637	\$4,167,928	\$302,709	39.50
Long Range Planning	\$3,837,150	\$2,368,271	\$1,468,879	12.00
Development Services	\$6,597,964	\$5,059,040	\$1,538,924	53.90
<i>TOTAL</i>	<i>\$14,905,751</i>	<i>\$11,595,239</i>	<i>\$3,310,512</i>	<i>105.40</i>

## **Recommended Budget Highlights for CDA, Development Services Division**

The Recommended Budget for FY 2015-16 for the Development Services Division includes numerous programs that are organized within three subgroups. These subgroups include; Development Services (including building services, planning services, commercial grading and the planning commission), Long Range Planning (LRP), and Administration (including the CDA Director's office, overall CDA Administration, and Code Enforcement). The budgets for these programs are included in the Development Services Division budget.

The Recommended Budget for Development Services represents an overall increase of \$1,521,268 or 15.1% in revenues and an increase of \$945,452 or 6.8% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has decreased \$575,816 or 14.9%.

Increases to revenues are primarily related to operating transfers in the Agency Administration group from the CSA #10 Solid Waste fund, for the purchase of the new permit processing system (replacing LMIS) that will include an electronic plan check component (\$1.1M). Additional revenue increases are tied to increases in charges to developers for staff and consultant work on environmental impact reports (\$498K) and from the Missouri Flat Master Circulation and Funding Plan (MC&FP) account for phase 2 of the project (\$299K). Partially offsetting these revenue increases are decreases related to less funding from developers tied to specific plan funding agreements (\$328K) and reduced revenue from decreased development permit fee projections (\$92K).

Expenditures are increasing primarily related to the purchase of the permit processing system replacement as noted in the revenue section above (\$1.1M), salary and benefit increases (\$279K) tied to the 5% salary increases per labor MOU's partially offset with salary savings, along with reductions in professional services for contracts associated with Long Range Planning activities (\$655K) due to a shift in workload and completion of several major projects.

The Recommended Budget includes fixed assets totaling \$100,704, an increase of \$3,079, for the purchase of; one document scanner for agency wide use, one document scanner for the building file room, replacement of 16 desktop computers as part of the replacement lifecycle, replace 3 aging laptop computers, 3 new tablets for the Environmental Management Division for field use to track treatment sites, 5 new tablets for use by field inspectors in Development Services, and replace two police radios for the Code Enforcement unit.

Service level impacts associated with the recent budget reductions are expected. These impacts are expected to include increased wait times when applying for permits, delays in plan checking, delayed project inspections and delayed and/or reduced availability for code enforcement responses.

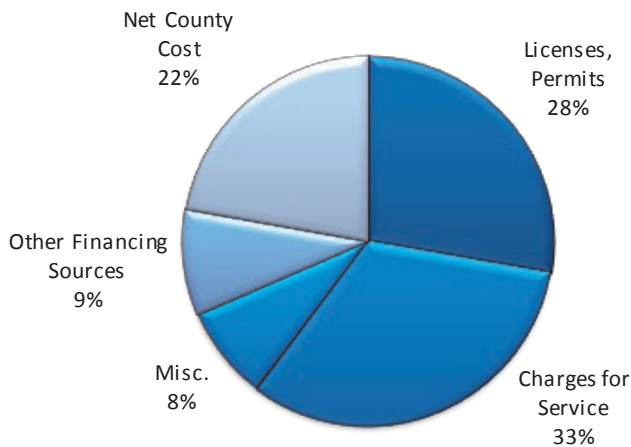
### Staffing Changes

The Department is requesting several staffing changes. Administration would like to add 1.0 Department Analyst, Development Services would add 1.0 Assistant/Associate Planner and delete 2.0 Senior Planners (one as an add/delete), and Long Range Planning would remain static. Overall allocations would remain at 105.4 after all requested revisions.

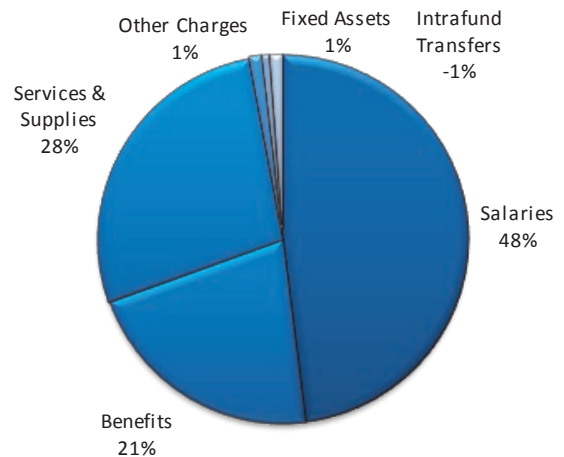
**CDA—Development Services Division**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Licenses, Permits	2,477,733	3,413,846	3,547,744	4,135,391	4,135,391
Use of Money	52	59	-	-	-
Charges for Service	562,433	3,320,969	4,060,632	4,846,182	4,846,182
Misc.	100,480	750,874	979,029	1,230,666	1,230,666
Other Financing Sources	578,188	422,834	444,403	1,383,000	1,383,000
<b>Total Revenue</b>	<b>3,718,886</b>	<b>7,908,582</b>	<b>9,031,808</b>	<b>11,595,239</b>	<b>11,595,239</b>
Salaries	3,021,825	5,693,317	6,551,566	7,413,427	7,313,912
Benefits	1,338,253	2,354,126	3,006,226	3,331,540	3,271,755
Services & Supplies	594,868	1,583,603	3,059,851	4,219,324	4,204,324
Other Charges	1,542	1,356	60,000	179,919	179,919
Fixed Assets	3,077	28,373	72,275	100,704	100,704
Intrafund Transfers	218,210	(67,241)	(155,406)	(164,863)	(164,863)
<b>Total Appropriations</b>	<b>5,177,775</b>	<b>9,593,534</b>	<b>12,594,512</b>	<b>15,080,051</b>	<b>14,905,751</b>
<b>NCC</b>	<b>1,458,889</b>	<b>1,684,952</b>	<b>3,562,704</b>	<b>3,484,812</b>	<b>3,310,512</b>
<b>FTE's</b>	<b>47</b>	<b>101</b>	<b>101</b>	<b>105</b>	<b>105</b>

**Source of Funds**



**Use of Funds**



### **Source of Funds—CDA, Development Services Division**

Licenses, Permits (\$4,135,391): Building permit fees (\$3,625,000), encroachment permit fees (\$52,000) and Public Utility Franchise Fees (PUFF) to support 50% of the NPDES costs in Long Range Planning (\$458,000).

Charges for Services (\$4,846,182): Primarily comprised of charges to the Transportation Division for staff and overhead costs for administrative and long-range planning services (\$3,093,000), allocation for administrative services to the Environmental Management Division's CSA#10 and CSA#3 units (\$334,000), planning site review fee revenue (\$239,000), revenue from the Missouri Flat MC&FP for work performed by Long Range Planning (\$531,000), TRPA building allocation revenues (\$200,000), allocation for administrative services to the Air Quality Management District (\$112,000), grading fees (\$78,000), Code Enforcement building investigation fees (\$70,000), allocation to the Transportation Division Fleet Services unit for administrative and contract services work (\$47,000), allocation to Airports for administrative and contract services work (\$40,000), subdivision tentative/final map plan checking fees (\$50,000), grading permit application fees (\$24,000), allocation to Special Districts for administrative and contract services work (\$11,000), TRPA revenue for Long Range Planning's work on the Meyers Area Plan (\$13,000) and ecological preserve fees (\$3,000).

Miscellaneous Revenue (\$1,230,666): Made up of reimbursement from specific plan funding agreements (\$1,176,000), TRPA Building Permits (\$45,000), and miscellaneous Planning fees (\$10,000).

Other Financing Sources (\$1,383,000): Comprised of transfers from CSA#10 for use to finance the replacement for the Agency's aging land management information system (LMIS) (\$1,100,000); and transfers from Special Revenue Funds for planning work based on time and materials (\$180,000) as well as grading (\$70,000) and code enforcement work (\$33,000).

Net County Cost (NCC) (\$3,310,512): Approximately 22% of the division's expenditures are funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### **Use of Funds—CDA, Development Services Division**

Salaries and Benefits (\$10,585,667): Primarily comprised of salaries (\$7,314,000), retirement (\$1,445,000), health insurance (\$1,473,000), retiree health costs (\$98,000), workers compensation costs (\$73,000), Medicare (\$103,000) and other miscellaneous benefit costs (\$80,000).

Services and Supplies (\$4,204,324): Primarily comprised of professional and specialized services related to long range and current planning activities and pass through costs for grading, code enforcement and planning (\$2,315,000), cost of replacement for existing land management information system (LMIS) (\$1,100,000), fleet vehicle and fuel costs (\$131,000), office expenses, postage and books for the entire agency (\$119,000), liability insurance (\$108,000), copier/scanner leases (\$105,000), staff development and related costs (\$75,000), NPDES permit fee (\$40,000), rent/lease for potential office move in Tahoe for Development Services (\$36,000), minor equipment computer (\$33,000), computer system/software/license (\$31,000), printing publication and legal notices (\$21,000), telephone related charges (\$17,000), Long Range Planning's share of Tahoe building costs (\$17,000), and other small miscellaneous services and supplies (\$56,000).

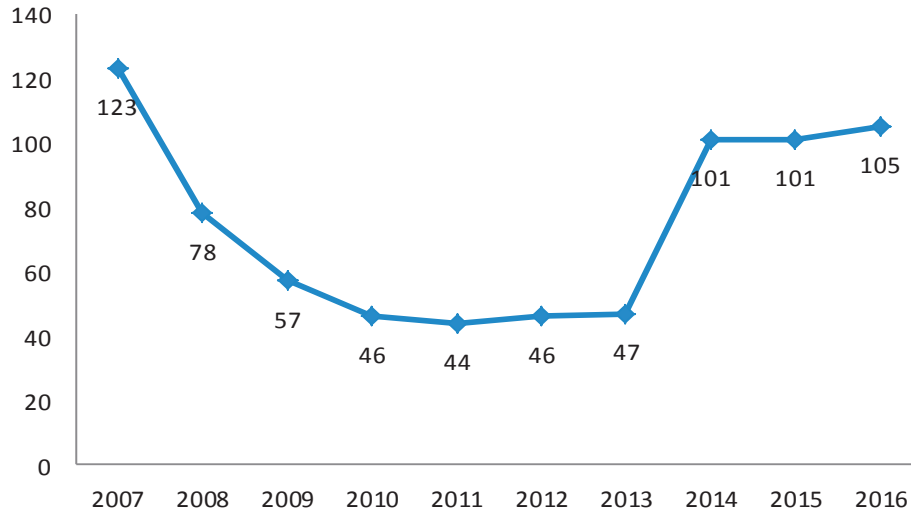
Other Charges (\$179,919): Interfund expenses payable to Transportation for staff support to the CDA Long-Range Planning division, primarily for work related to NPDES.

Fixed Assets (\$100,704): Primarily costs consist of computer equipment that is required for the entire agency. See Fixed Asset form for additional details.

Intrafund Transfers (\$1,253,807): Primarily consists of CDA Administration charges for Development Services, Long Range Planning and Code Enforcement (\$1,047,000), IT programming support (\$150,000), charges to Long Range Planning for Development Services staff work on the NPDES program (\$25,000), mail service (\$17,000), collections charges (\$6,000), stores support (\$5,000), charges for Facilities to paint the CDA conference rooms (\$2,500), and charges for deposit permits and hand-typed checks (\$1,500)

Intrafund Abatements (-\$1,418,670): Offset for administrative support provided to the General Fund units in the Environmental Management Division, Development Services Division, Long Range Planning, Cemeteries and Code Enforcement, (-\$1,316,000), for Long Range Planning staff support to the County Engineer (-\$78,000), and for Development Services staff's work on the NPDES program in Long Range Planning (-\$25,000).

### Staffing Trend for CDA, Development Services Division



Development Services staffing has decreased significantly since FY 2006-2007 due to changes in the economy and development conditions. This program has averaged 75 full time equivalent positions (FTEs) over the last ten years and the allocation for FY 2012-13 was 47 FTEs (this was the last fiscal year before the creation of the Community Development Agency).

Starting in FY 2013-14, because of the structure of budget unit roll-ups, the Development Services budget included the allocations for the Community Development Agency's Administration & Finance Division and the Long Range Planning Unit and therefore increased to 94 FTE. The Recommended FY 2015-16 Budget again includes the allocations for Development Services (53.9 FTE), Code Enforcement (3.1 FTE), Community Development Agency's Administration & Finance Division and Director's office (36.4 FTE) and the Long Range Planning unit (12 FTE) for a total of 105.4 FTE.

## **CDA, Development Services Division, Administration & Finance Program**

### **Program Summary:**

#### **Administration & Finance**

The Administration and Finance Division provides centralized administration and fiscal services to the Community Development Agency (CDA), consisting of the divisions of Development Services, Environmental Management and Transportation. This division also provides support to the Air Quality Management District. The division is comprised of seven units:

1. Community Development Director's Office - manages all divisions of the CDA with overall responsibility for the Agency.
2. Contracts & Procurement Unit - prepares contracts for the Agency, tracks insurance and DBE requirements, performs purchasing functions, and prepares and issues RFQs and RFPs.
3. Operations Unit - administers Airport and Cemetery functions, performs facility & space planning functions, and provides IT coordination for the Agency.
4. Personnel Unit - administers recruitments for Agency vacancies, oversees disciplinary actions, coordinates injury and long-term illnesses, and provides safety & training services.
5. Finance Unit - is in charge of providing accounting and budgeting services for the Agency, administers the Zone of Benefit program, and coordinates funding for the Transportation Division's capital projects.
6. Payroll & AP/AR - provides accounts payable and accounts receivable functions, and processes payroll for the Agency.
7. Business Analysis & Special Projects - will assist with FENIX implementation, will develop Agency policies and procedures, will analyze improvements for Agency processes and will work on special projects.

Revenue for this division is from overhead allocations charged via interfund transfers to the Transportation Division, Environmental Management Division's CSA #3 and CSA #10, Special Districts, Fleet Management, Airports and the Air Quality Management District. Additionally, the division transfers administrative costs through intrafund abatements: to the Development Services Division, the Long Range Planning Division, the Environmental Management Division, the Code Enforcement unit, and Cemetery Operations.

*\*For FY2015-16, one extra help Administrative Services Officer is budgeted for project management and process improvements related to the Agency's permit processing systems.*

#### **Code Enforcement**

The Code Enforcement Unit operates under the CDA Director and performs investigations and enforces violations of the County Code and other related codes and ordinances for all applicable divisions of the Community Development Agency.

Investigations are initiated by responding to citizen inquiries and complaints and upon the request of other health and safety agencies. Enforcement actions specifically address safety-related or non-permitted items such as: illegal businesses, fire-created hazards, and substandard or dangerous housing. Code Enforcement is also used for the initial investigation and subsequent tracking of complaints that may affect multiple departments.

Revenue sources for this unit are building inspection/investigation fees and an operating transfer from the Abatement of Dangerous Buildings special revenue account.

### **Accomplishments:**

- ◆ Conducted Agency-wide fee study and consolidation for consideration by the Board anticipated in Summer 2015
- ◆ Processed 71 new requests to fill position vacancies
- ◆ Developed a comprehensive resource packet for recruitment; provided associated training for managers and supervisors
- ◆ Developed electronic processes for requesting and tracking purchases; provided multiple Agency training classes
- ◆ Completed initial development of the chart of accounts, project ledger, inventory, and general billing modules for the FENIX system, along with subsequent analysis of the work order module

## **CDA, Development Services, Long Range Planning Program**

### **Program Summary:**

This division is responsible for long range transportation and development planning, including General Plan updates and implementation, zoning ordinance updates, development of community plans and design standards, processing specific plan applications, traffic study scoping and review, travel demand modeling for internal and external customers, and administration of and updates to the Capital Improvement Program and the Traffic Impact Mitigation (TIM) fee program. The division is also responsible for coordination with regional transportation entities such as the El Dorado Transportation Commission (EDCTC), the Sacramento Area Council of Governments (SACOG) and for input into the State Transportation Improvement Program (STIP). This division provides for the implementation of the National Pollutant Discharge Elimination System (NPDES) program involving the implementation of a Storm Water Management Plan as required by the Regional Water Quality Control Board under the Statewide Phase II Storm Water permit.

Major revenue sources for this division include: Developer reimbursements for EIR and application processing costs, charges to the Transportation Division Road Fund for staff and overhead costs for long-range planning services, Public Utility Franchise Fees (PUFF) equal to 50% of NPDES costs, and revenue from the Missouri Flat MC&FP and TIM fee program.

### **Accomplishments:**

- ◆ Initiated Major CIP/TIM Fee project, MC&FP Phase II, and Biological Policies Update
- ◆ Completed Community Planning Guide and related outreach
- ◆ Completed Green Valley Road Corridor Study, Traffic Impact Study guidelines, and Travel Demand Model updates
- ◆ Met requirements for both NPDES permits, including adoption of a new storm water ordinance and various reports
- ◆ Completed CEQA on Sign Ordinance and presented to Planning Commission for recommendation



## **CDA, Development Services, Development Services Programs**

### **Program Summary:**

#### **Administration**

Administration provides executive leadership and oversight for the Development Services Division. Appropriations include salaries and other general costs for the division.

#### **Building Services**

The Building Services unit provides all building permit and inspection services for the West Slope and the South Lake Tahoe Areas of El Dorado County, and the Tahoe Regional Planning Agency (TRPA). TRPA services are provided pursuant to the Memorandum of Understanding and include plan review and enforcement of complex TRPA regulations and standards. The unit tracks the permit process from application through issuance, to final status. General project types include requested research services, inspections, non-residential building and grading, and residential and miscellaneous structure.

Revenues are obtained through construction permits, administration charges for processing Fire Protection and Community Service District development impact fees, building investigation fees, TRPA administration, filing, land capacity verification, allocation fees, charges for inspection services, and miscellaneous revenue for research and re-inspections. This unit also receives revenue from for managing the Ecological Preserve Trust Fund.

#### **Planning Services**

This Current Planning unit is focused on processing discretionary development applications such as land divisions, special use permits and zoning applications, including the required California Environmental Quality Act (CEQA) analysis. Staff provides information to the public regarding the development review process. This unit also assists in the permit center with planning compliance services.

#### **Commercial Grading**

This unit provides plan review and inspection services associated with commercial grading. Revenues are from time and material billings to developers for services provided.

#### **Planning Commission**

The Planning Commission is the Board of Supervisor's advisor on land use planning. The Commission reviews matters related to planning and development (e.g., specific plans, rezoning, use permits, and subdivisions). Depending upon provisions in the County Code, the Commission either approves/denies or makes recommendations to the Board regarding land use proposals.

### **Accomplishments:**

- ◆ Issuance of 5,200 building permits (as of April 17, 2015), with a projection of over 6,000 by end of year
- ◆ 66 new discretionary applications submitted
- ◆ Public notice of Environmental Impact Reports expanded to one mile radius from development site boundaries
- ◆ All Public hearing notices were and will continue to be conveniently posted on County home webpage
- ◆ Planning Commission agendas are accessible through Legistar, for easier public access.

State Controller Schedules County Budget Act January 2010 Edition, revision #1	<b>El Dorado County</b> <b>Detail of Financing Sources and Financing Uses</b> <b>Governmental Funds</b> <b>Fiscal Year 2015-16</b>	<b>Schedule 9</b>
Budget Unit <b>34 Development Services</b> Function <b>Public Protection</b> Activity <b>Protection Inspection</b>		

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Licenses, Permits and Franchises**

0220 Construction Permits	\$ 3,206,684	\$ 3,100,000	\$ 3,500,000	\$ 3,500,000
0230 Road Privileges and Permits	-	-	52,000	52,000
0240 Zoning Permits Administration	136,169	142,536	125,000	125,000
0250 Franchise - Public Utility	70,993	305,208	458,391	458,391
Total Licenses, Permits and Franchises	\$ 3,413,846	\$ 3,547,744	\$ 4,135,391	\$ 4,135,391

**Charges for Services**

1400 Planning and Engineering Services	\$ 240,667	\$ 239,000	\$ 239,000	\$ 239,000
1409 Subdiv Tentative / Final Map Plan Check	48,631	44,608	50,000	50,000
1410 Grading Application Fee	25,650	24,000	63,000	63,000
1411 Grading Inspection Plan Check (PC) Fee	-	-	39,000	39,000
1412 Development Projects (T&M)	3,147	(3,147)	-	-
1415 Ecological Preserve Fee	3,974	3,040	3,040	3,040
1740 Charges for Services	155,883	306,569	530,853	530,853
1744 Miscellaneous Inspections or Services	-	100	-	-
1752 Building Investigation Fee	84,242	60,316	70,000	70,000
1768 Tahoe Regional Planning Agency (TRPA)	228,430	202,500	213,474	213,474
1800 Interfund Revenue	30,749	2,000	-	-
1830 Infrnd Rev: Allocated Salaries & Benefits	2,337,381	3,181,646	3,637,815	3,637,815
1850 Infrnd Rev: Parks and Recreation	153,600	-	-	-
1856 Infrnd Rev: Road Dst Tax Fund	8,616	-	-	-
Total Charges for Services	\$ 3,320,969	\$ 4,060,632	\$ 4,846,182	\$ 4,846,182

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 68,294	\$ 74,000	\$ 55,000	\$ 55,000
1942 Miscellaneous Reimbursement	682,580	905,029	1,175,666	1,175,666
Total Miscellaneous Revenues	\$ 750,874	\$ 979,029	\$ 1,230,666	\$ 1,230,666

**Other Financing Sources**

2020 Operating Transfers In	\$ 422,834	\$ 444,403	\$ 1,383,000	\$ 1,383,000
Total Other Financing Sources	\$ 422,834	\$ 444,403	\$ 1,383,000	\$ 1,383,000

<b>Total Revenue</b>	<b>\$ 7,908,524</b>	<b>\$ 9,031,808</b>	<b>\$ 11,595,239</b>	<b>\$ 11,595,239</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 5,314,345	\$ 6,274,352	\$ 7,128,306	\$ 7,033,591
3001 Temporary Employees	136,215	95,718	42,000	42,000
3002 Overtime	69,784	66,485	120,350	120,350
3004 Other Compensation	164,306	101,318	110,771	105,971
3005 Tahoe Differential	8,667	13,693	12,000	12,000
3020 Employer Share - Employee Retirement	1,023,497	1,233,220	1,465,130	1,445,386
3022 Employer Share - Medi Care	78,138	90,927	103,891	103,081
3040 Employer Share - Health Insurance	1,087,651	1,446,881	1,512,104	1,473,323
3041 Employer Share - Unemployment Insurance	6,183	-	-	-
3042 Employer Share - Long Term Disab Insurance	9,164	17,550	18,137	17,997
3043 Employer Share - Deferred Compensation	19,738	26,005	29,739	29,429
3046 Retiree Health - Defined Contributions	80,362	90,481	97,546	97,546

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **34 Development Services**  
 Function **Public Protection**  
 Activity **Protection Inspection**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

3060 Employer Share - Workers' Compensation	23,206	73,733	72,757	72,757
3080 Flexible Benefits	26,187	27,429	32,236	32,236
Total Salaries and Employee Benefits	\$ 8,047,444	\$ 9,557,792	\$ 10,744,967	\$ 10,585,667

**Services and Supplies**

4020 Clothing and Personal Supplies	\$ 33	\$ -	\$ -	\$ -
4040 Telephone Company Vendor Payments	2,154	3,670	15,070	15,070
4041 Cnty Pass thru Telephone Chrges to Depts	2,334	1,900	1,900	1,900
4081 Household Expense - Paper Goods	-	200	-	-
4086 Household Expense - Janitorial/Custodial	-	1,699	1,669	1,669
4100 Insurance - Premium	75,959	103,918	108,479	107,675
4140 Maintenance - Equipment	-	250	250	250
4141 Maintenance - Office Equipment	308	100	100	100
4144 Maintenance - Computer System Supplies	11,961	10,846	21,117	21,117
4145 Maintenance - Equipment Parts	-	600	100	100
4160 Maintenance Vehicles - Service Contract	-	22	-	-
4197 Maintenance - Building Supplies	2	-	-	-
4220 Memberships	1,048	8,309	11,688	11,688
4221 Memberships - Legislative Advocacy	780	1,631	4,147	4,147
4241 Cash Shortage	-	1,404	-	-
4260 Office Expense	38,722	86,000	81,039	81,039
4261 Postage	12,845	22,000	22,000	22,000
4262 Software	2,319	12,335	3,230	3,230
4263 Subscription / Newspaper / Journals	523	771	738	738
4264 Books / Manuals	12,967	9,186	16,008	16,008
4266 Printing / Duplicating	10,513	5,571	8,046	8,046
4300 Professional and Specialized Services	1,182,563	2,124,642	3,397,874	3,382,874
4313 Legal Services	36,087	130,741	35,000	35,000
4322 Medical and Sobriety Examinations	-	832	-	-
4324 Medical, Dental and Lab Services	2,044	1,000	2,000	2,000
4337 Other Governmental Agencies	-	2,500	5,000	5,000
4400 Publication and Legal Notices	7,698	12,700	12,600	13,404
4420 Rents and Leases - Equipment	40,521	88,500	115,860	115,860
4440 Rent & Lease - Building/Improvements	130	12,096	49,596	49,596
4460 Small Tools and Instruments	883	7,800	6,300	6,300
4461 Minor Equipment	2,747	4,725	7,150	7,150
4462 Minor Computer Equipment	21,195	159,766	32,510	32,510
4463 Minor Telephone and Radio Equipment	3	-	-	-
4500 Special Departmental Expense	2,714	39,809	41,015	41,015
4502 Educational Materials	-	431	175	175
4503 Staff Development	13,905	46,245	56,580	56,580
4507 Fire and Safety Supplies	52	2,000	-	-
4529 Software License	143	18,223	7,365	7,365
4540 Staff Development	161	2,500	2,500	2,500
4600 Transportation and Travel	904	8,400	10,192	10,192
4602 Employee - Private Auto Mileage	2,911	4,408	4,250	4,250
4605 Vehicle - Rent or Lease	56,898	71,007	79,771	79,771

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **34 Development Services**  
 Function **Public Protection**  
 Activity **Protection Inspection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4606 Fuel Purchases	39,576	45,725	51,000	51,000
4608 Hotel Accommodations	-	4,373	5,735	5,735
4620 Utilities	-	1,016	1,270	1,270
Total Services and Supplies	\$ 1,583,603	\$ 3,059,851	\$ 4,219,324	\$ 4,204,324
<b>Other Charges</b>				
5310 Infrnd Exp: County Counsel	\$ 125	\$ -	\$ -	\$ -
5330 Infrnd Exp: Allocated Salaries & Benefits	1,231	60,000	179,919	179,919
Total Other Charges	\$ 1,356	\$ 60,000	\$ 179,919	\$ 179,919
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ -	\$ -	\$ 3,600	\$ 3,600
6041 Fixed Assets - Data Proc Sys Devel Equip	2,340	-	-	-
6042 Fixed Assets - Computer Sys Equipment	26,033	72,275	97,104	97,104
Total Fixed Assets	\$ 28,373	\$ 72,275	\$ 100,704	\$ 100,704
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 672,831	\$ 943,485	\$ 1,076,241	\$ 1,076,241
7210 Intrafund: Collections	4,084	6,072	6,000	6,000
7223 Intrafund: Mail Service	3,914	9,000	16,743	16,743
7224 Intrafund: Stores Support	402	2,000	4,823	4,823
7231 Intrafund: IS Programming Support	145,859	130,000	150,000	150,000
7232 Intrafund: Maint Bldg & Improvmnts	133	-	-	-
Total Intrafund Transfers	\$ 827,223	\$ 1,090,557	\$ 1,253,807	\$ 1,253,807
<b>Intrafund Abatement</b>				
7350 Infrnd Abatemnt: Only General Fund	\$ (894,464)	\$ (1,245,963)	\$ (1,418,670)	\$ (1,418,670)
Total Intrafund Abatement	\$ (894,464)	\$ (1,245,963)	\$ (1,418,670)	\$ (1,418,670)
<b>Total Expenditures/Appropriations</b>	<b>\$ 9,593,534</b>	<b>\$ 12,594,512</b>	<b>\$ 15,080,051</b>	<b>\$ 14,905,751</b>
<b>Net Cost</b>	<b>\$ (1,685,010)</b>	<b>\$ (3,562,704)</b>	<b>\$ (3,484,812)</b>	<b>\$ (3,310,512)</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **34 Development Services**  
 Function **Public Protection**  
 Activity **Other Protection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

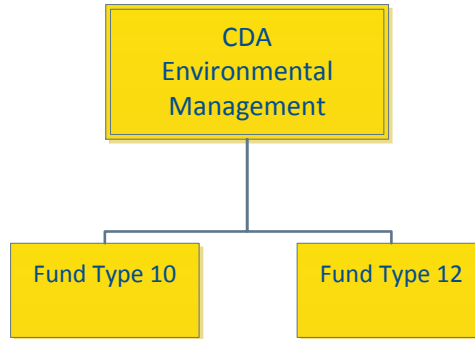
**Revenue from Use of Money and Property**

0400 Interest	\$ 59	\$ 60	\$ -	\$ -
Total Revenue from Use of Money and Property	\$ 59	\$ 60	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 59</b>	<b>\$ 60</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Cost</b>	<b>\$ 59</b>	<b>\$ 60</b>	<b>\$ -</b>	<b>\$ -</b>



# CDA—Environmental Management

## Organizational Chart



### Mission Statement

The mission of the Environmental Management Division is to protect, preserve and enhance the public health, safety, and the environment through a balanced program of environmental monitoring and enforcement, innovative leadership, community education, customer service, and emergency response for the citizens of and visitors to the County of El Dorado.

### Goals

\*Revise Water Well, Construction and Demolition Debris Recycling and Solid Waste ordinances for adoption by the Board.

\*Develop the Local Agency Management Program for onsite sewage treatment systems

\*Establish new franchise agreements for Amador Disposal Service and Tahoe Truckee Sierra Disposal

\*Expand West Slope Mosquito Abatement Program in response to drought and increased prevalence of West Nile virus – subject to funding availability

\*Expand Solid Waste and Litter Abatement program to meet demand for services and assist with new NPDES requirements (“Trash Amendments”) – subject to funding availability

### ***Department Overview***

The Environmental Management Division of the Community Development Agency is organized to operate in two separate funds:

- Fund Type 10    General Fund: Administration/General Support; Environmental Health and Hazardous Materials-CUPA
- Fund Type 12    Special Revenue, BOS Governed Districts: CSA #3-South Lake Tahoe Vector Control; CSA #3-South Lake Tahoe City Snow Removal; CSA #10-Solid Waste; CSA #10-Household Hazardous Waste/Incident Response and CSA #10-Liquid Waste

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
<i>Fund Type 10</i>				
Administration/General Support	\$231,526	\$0	\$231,526	0.90
Environmental Health	\$1,151,965	\$1,131,395	\$20,570	7.90
Hazardous Materials-CUPA	\$382,665	\$307,193	\$75,472	2.57
<i>Fund Type 12</i>				
CSA #3-SLT Vector Control	\$670,967	\$670,967	\$0	2.85
CSA #3-SLT City Snow Removal	\$227,000	\$227,000	\$0	0.00
CSA #10-Solid Waste	\$5,376,420	\$5,376,420	\$0	12.60
CSA#10-Household Hazardous	\$500,895	\$500,895	\$0	2.13
CSA#10-Liquid Waste	\$968,167	\$968,167	\$0	2.55
<b>TOTAL</b>	<b>\$9,509,605</b>	<b>\$9,182,037</b>	<b>\$327,568</b>	<b>31.50</b>

## **Recommended Budget Highlights for CDA—Environmental Management Division**

### **General Fund – Fund Type 10**

General Fund programs include: Administration, Environmental Health, and Hazardous Materials—CUPA. The Recommended Budget represents an overall decrease of \$444,969 or 23.6% in revenues and \$117,401 or 6.2% in appropriations when compared to the FY 2014-15 approved budget. The Net County Cost increased from zero to \$327,568.

The General Fund programs within the Environmental Management Division have historically been funded in part with solid waste franchise fees. These fees are estimated at \$941,000 for FY 2015-16, are discretionary and can be utilized to fund any County costs. The FY 2014-15 budget included \$275,000 of these fees in Department 15 to fund countywide programs with the remaining \$710,000 funding Environmental Management programs (split between Fund Type 10 and 12). Due to the discretionary nature of this revenue stream, all estimated solid waste franchise fees are being recognized in Department 15 for FY 2015-16 to help fund countywide programs, including Environmental Management. Because these funds are now recognized in Department 15, Environmental Management now has a Net County Cost (funded with Franchise Fees). The Division will continue to identify cost savings measures to reduce Net County Costs and increase operational efficiencies.

Decreases in revenue are attributable to not recognizing franchise fee revenue (\$500K), reduced federal revenue from the removal of a one-time grant (\$78K), with partial offsetting increases in permit revenue (\$53K) due to increased activity, and operating transfers (\$57K) tied to realignment fund revenue transferred from the Health and Human Services special revenue fund.

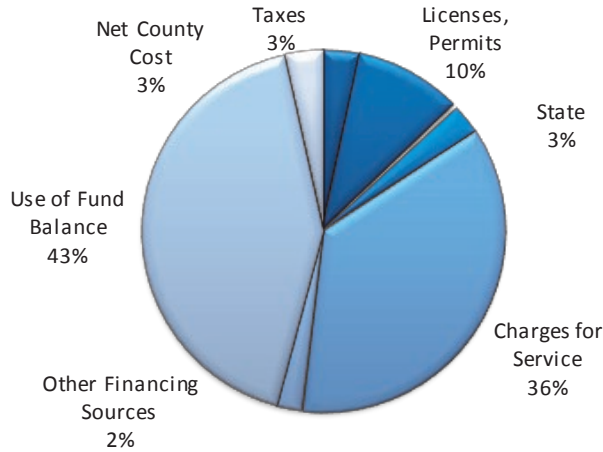
Reductions in appropriations are primarily in salary and benefits (\$150K) due to salary savings, and various small decreases in services and supplies (total \$30K).

### **CSA #10 & CSA #3 – Fund Type 12**

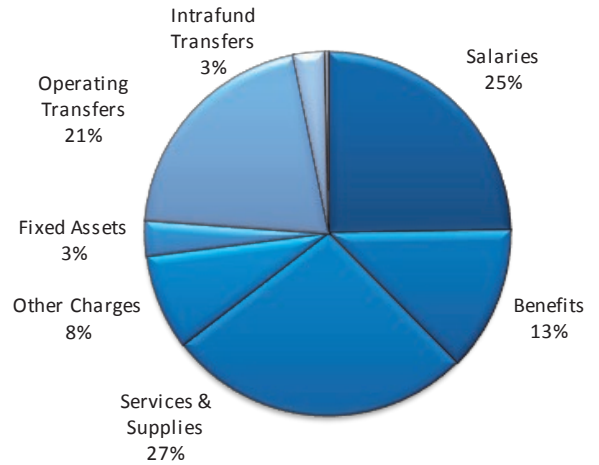
The non-general fund programs within Environmental Management include South Lake Tahoe Vector Control/Snow Removal (CSA #3), Household Hazardous Waste/Incident Response (CSA #10), Solid Waste (CSA #10), and Liquid Waste (CSA #10).

There is no Net County Cost associated with these programs; however as noted in the Fund Type 10 discussion above, the Division has traditionally received solid waste franchise fees. These fees are now being recognized in Department 15 for countywide programs as they are discretionary. Revenues and appropriations have increased \$557,672. This increase in revenue is primarily associated with an increased use of fund balance (\$674K). Appropriations are increased primarily due to increased salaries and benefits due to the redistribution of Divisions staff and 5% salary increases (\$347K), along with significant reductions in professional services (\$1.1M) due primarily to reductions in contracts for the Liquid Waste program based on actual appropriations from the 5 prior years. Additionally, operating transfers increased significantly (\$1.3M) primarily due to a one time transfer to the CDA Administration and Finance group for the purchase of a replacement for the County's aging Land Management Information System (LMIS - \$1.1M). CSA 10 has a very large fund balance (approximately \$11M). A large portion of this fund balance is attributable to discretionary franchise fees that have accumulated over several years. The purchase of the Land Management Information System is being funded with a portion of this fund balance.

### Source of Funds



### Use of Funds



### Source of Funds—CDA—Environmental Management Division

**Taxes (\$310,531):** This is CSA #3 revenue derived through ad valorem taxes and from special tax assessments on improved property.

**License, Permits & Franchises (\$902,624):** Major sources of permit revenue include food facility (\$413,000), construction (\$140,000), water system & well (\$107,000), pool & spa (\$102,000), underground storage tanks (\$101,000), health permits (\$23,000), and other permits (\$16,000).

**Fine, Forfeiture & Penalties (\$6,417):** Minor revenue from penalties for delinquent taxes and fines primarily in CSA #10 and CSA #3.

**Use of Money & Property (\$16,172):** Interest revenue in CSA #10 solid, liquid and household and hazardous waste, and CSA #3 vector/snow removal.

**State Intergovernmental (\$256,314):** Primarily State grant funding for programs such as the California Oil Payment Program (OPP), City/County Payment Program, Tire Derived Product, and the Waste Tire Enforcement (TEA) Program.

**Other Governmental (\$3,000):** Miscellaneous revenue from other governmental agencies. (RDA pass thru)

**Charge for Services (\$3,433,967):** Special assessments on parcels for CSA #3 vector control (\$115,000) and City of SLT snow removal (\$224,000), CSA #10 solid waste (\$1,360,000), liquid waste (\$426,000), household and hazardous waste (\$326,000), Clean Tahoe (\$27,000), and AB 939 waste management plan (\$89,000); the gate fee surcharge paid by transfer station operators (\$200,000), business plan review (\$190,000), septage hauler fees (\$318,000), funds from the Transportation Division to pay for roadside litter removal (\$100,000), funds from Health and Human Services for Environmental Management's work on the Bioterrorism grant (\$15,000), planning and engineering fees (\$30,000), miscellaneous fees for certifications and courses (\$13,000), and charges to other County departments for business plan/underground tank/geologist costs (\$1,000).

**Other Financing Sources (\$216,209):** Operating transfers in for state health realignment funds.

**Use of Fund Balance (\$4,036,803):** All use of fund balance is in non-general fund programs including CSA #3 vector control (\$236,000); CSA #10 solid waste (\$3,321,000), liquid waste (\$218,000), and household and hazardous materials (\$262,000).

**Net County Cost (\$327,568).**



### **Use of Funds—CDA—Environmental Management Division**

Salaries & Benefits (\$3,569,671): Comprised of permanent salaries (\$2,202,000), health insurance (\$533,000), retirement (\$485,000) temporary employees (\$151,000), workers comp (\$151,000), retiree health (\$33,000), and other benefits (\$15,000).

Services & Supplies (\$2,575,613): Major expenses in this category include professional and specialized services primarily related to CSA #10 (\$1,078,000), facility and grounds maintenance (\$296,000), equipment maintenance (\$271,000), utilities (\$215,000), vehicle and equipment rent and fuel (\$132,000), transfer of funds to city of South Lake Tahoe for Clean Tahoe and Waste Management Plan work (\$93,000), permits (\$88,000), staff development and travel (\$80,000), small tools and minor equipment (\$63,000), computer system minor equipment/software/license (\$48,000), educational materials for environmental programs (\$43,000), water treatment chemicals (\$35,000), memberships (\$22,000), liability insurance costs (\$17,000), printing and publication of notices (\$14,000), and other small miscellaneous costs required for the day-to-day operation of the programs in the division (\$81,000).

Other Charges (\$799,947): Includes CDA Administration/Finance costs for CSA#3 and CSA#10 units (\$335,000), pass thru of tax assessments to the City of South Lake Tahoe (\$227,000) reimbursement to Health and Human Services for LEA grant work (\$111,000), charges from County Counsel for legal services (\$19,000), OMB A-87 cost allocation (\$88,000), charges from Fleet for vehicle costs (\$16,000), and taxes and assessments to the Board of Equalization (\$4,000).

Fixed Assets (\$297,000): Comprised of an Ion Chromatograph to test for nitrates (\$55,000), building improvements for CSA#10 Household & Hazardous Waste (\$100,000), a truck for CSA#3 Vector Control (\$50,000) which is a carryover from FY14/15 as the vehicle is not expected to be delivered before 6/30/15, a Sport Utility Vehicle (SUV) for the CSA#10 Solid Waste Program (\$35,000), and various smaller equipment purchases (\$57,000). See Fixed Asset form for details.

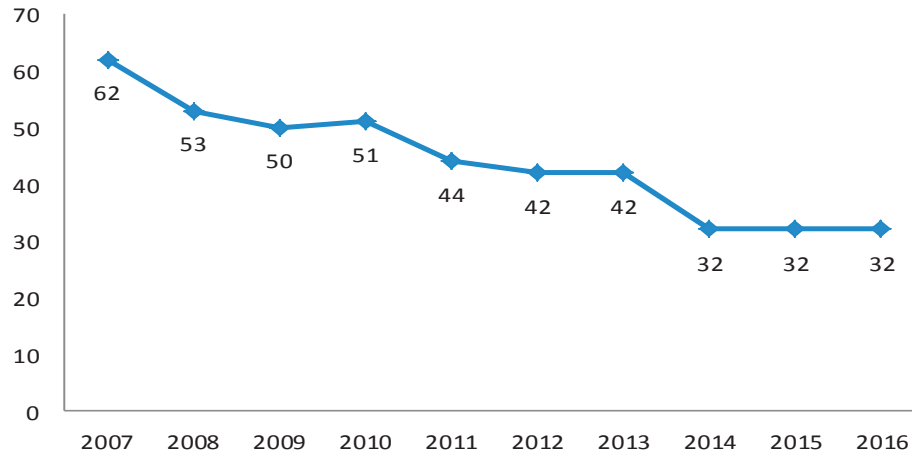
Other Financing Uses (\$1,975,000): Consists of an operating transfer to CDA Administration for the financing of a replacement for the aging land management and information system (LMIS) and an electronic plan check system (\$1,100,000), an operating transfer to the Meyers Landfill special revenue account to support the closure efforts at the Meyers Landfill (\$750,000) and an operating transfer to Facilities for parking lot improvements at the Vector Control facility (\$125,000).

Intrafund Transfers (\$899,438): Primarily related to transfers between programs within the division (ie. funding from Solid Waste applicable to the support of liquid waste and litter abatement) (\$638,000), allocation for CDA Administration costs (\$257,000), and charges from the Transportation Zone of Benefits to CSA#10 Solid Waste for administrative assistance (\$4,000).

Intrafund Abatements (-\$634,554): Wholly comprised of transfers between solid waste and liquid waste/litter abatement programs in the division.

Appropriations for Contingencies (\$27,490)

## Staffing Trend for CDA, Environmental Management Division



Staffing for the Environmental Management Department (now a division in the Community Development Agency) has decreased over the past several years and has averaged at 47 FTEs over the last 10 years. Air Quality Management District was moved out of Environmental Management which accounts for the reduction of 7 FTEs in 2011. A total of 7 Administration staff was moved from Environmental Management to the CDA Administration and Finance Division in 2014. The requested staff allocation for FY 2015-16 is 31.5 FTEs.

## CDA, Environmental Management Division, Fund Type 10 Programs

### **Program Summary:**

#### Administration General Support

The Environmental Management Division Administration/General Support unit provides executive leadership and oversight for the Environmental Management Division.

#### Environmental Health (PV/SLT/WS Vector)

The Environmental Health program is responsible for ensuring countywide compliance with applicable state laws, regulations, and County Ordinances concerning many fundamental public health issues, such as food facilities, public swimming pools/spas, wells, small water systems and septic systems. This program participates in epidemiological investigation and emerging pathogen response such as norovirus outbreaks and West Nile Virus. Small components of the program activities relate to the reduction in mosquito breeding sources on the West Slope that may impose a threat of West Nile Virus and other diseases carried by mosquitoes and addressing solid waste complaints. Revenue generated in this program is a result of health permits, land use permits, realignment distribution and solid waste franchise fees.

*\*For FY2015-16, one seasonal extra help Vector Control Technician is budgeted for the West Slope Mosquito Abatement Program.*

#### Hazardous Materials—CUPA

The Hazardous Materials/CUPA program administers and implements the State mandated Certified Unified Program Agency (CUPA) program for commercial facilities that store hazardous materials countywide. Activities include underground and above ground storage tank inspections, hazardous materials and hazardous waste management, response to hazardous materials release incidents at fixed facilities, and support for Air Quality Management District related activities. Revenue generated in this program is a result of facility permits and business plans related to the program components.

### **Accomplishments:**

- ◆ Assisted Sand and King fire property owners with hazmat and debris removal and recovery

## **CDA, Environmental Management Division, Fund Type 12 Programs**

### **Program Summary:**

#### CSA #3—South Lake Tahoe Vector Control

The SLT Vector Control program carries out activities for the control of mosquitoes, plague, Hantavirus, and yellow jackets in the South Lake Tahoe Basin. Program revenue is derived from ad valorem taxes and from special tax assessments on improved property.

*\* For FY2015-16, four seasonal extra help Vector Control Technicians are budgeted for the SLT Vector Control Program.*

#### CSA #3—South Lake Tahoe City Snow Removal

This is a pass thru to the City of South Lake Tahoe. Special tax assessment fees have been levied against properties within the incorporated area of South Lake Tahoe to fund city snow removal services. These assessments are collected by the County and passed on to the City.

#### CSA #10—Solid Waste

The Solid Waste program implements the Integrated Waste Management Plan (AB939), administers solid waste contracts and franchise agreements, implements the Construction and Demolition Ordinance (C&D), operates Union Mine Landfill, and provides regulatory services at other landfill sites. This program promotes various recycling programs through grants including, used oil and bottle recycling, used tire collection and disposal, household hazardous waste disposal, and e-waste recycling. This program includes the West Slope Litter Abatement wherein activities include removal of roadside litter, solid waste complaints, procurement of grants and contracts to fund litter abatement activities, and prosecution of litter or illegal dumping violations.

This program includes collection of a designated special assessment for the Clean Tahoe Program (pass through) which provides for litter pickup and control in the unincorporated area of the South Lake Tahoe Basin.

Revenue generated in this program is from special assessments on improved parcels, solid waste franchise fees, and funding from the Agency's Transportation Division for litter abatement. There are several one-time funding sources identified within the solid waste program that are grant funded programs. Appropriations associated with these grants are also one time in nature.

*\* For FY2015-16, an extra help Work Program Officer is budgeted to work three days per week supervising El Dorado County jail inmates as they collect litter from the County roadways.*

#### CSA #10—Household Hazardous Waste/Incident Response

The Household Hazardous Waste program administers the countywide household hazardous waste collection and disposal program, including activities that promote education and safe recycling related to used and re-refined oil, as well as recycling of computers and other electronic equipment. The program operates the hazardous materials incident response team, which has been expanded to include response to incidents involving household hazardous waste and functions as the County's first responder to all hazards emergencies. Program revenue is from special assessments on improved parcels within the County.

## **CDA, Environmental Management Division, Fund Type 12 Programs (cont)**

### **Program Summary:**

#### **CSA #10—Liquid Waste**

The Liquid Waste program operates the Union Mine Wastewater Treatment Facility. This facility annually accepts and processes up to 3.8 million gallons of septic tank waste (septage), portable toilet waste, and leachate generated from the Union Mine Landfill. The facility is comprised of a 2 million gallon Class II surface impoundment for the collection of leachate, a receiving station for septage and portable toilet waste haulers, two 500,000 gallon aerobic digesters, two 2 million gallon storage tanks for holding processed wastewater, two high speed centrifuges for the processing of solids, and a multitude of pumps, blowers and other equipment necessary to receive, process, store and discharge the liquid wastes received by the facility. Revenue generated in this program is from special assessments on improved parcels (ongoing) and charges for services for disposal of septage at the Union Mine Wastewater Treatment Facility (variable depending on usage).

### **Accomplishments:**

- ◆ Established new franchise agreements for solid waste collection with El Dorado Disposal, Sierra Disposal and American River Disposal
- ◆ Met multiple goals and objectives ("Strategies) of the Solid Waste Management Plan through the incorporation of said strategies into the new franchise agreements
- ◆ Completed remediation of former asphalt batch plant at Meyers Landfill and received approval from Regional Water Board of no further action required
- ◆ Completed clean out, repair and maintenance of the 500,000 gallon digester at the Union Mine Waste Water Treatment Plant; completed Fill Plan for the landfill; and completed the repair and reconstruction of the south sedimentation storm water basin

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **42 Environmental Management**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Licenses, Permits and Franchises**

0220 Construction Permits	\$ 143,386	\$ 120,216	\$ 140,300	\$ 140,300
0251 Franchise - Garbage	103,453	198,165	327,568	-
0260 Other License and Permits	25,469	14,660	15,872	15,872
0263 Under Ground Storage Tank Permit	115,590	96,401	101,360	101,360
0265 Health Permit	12,602	22,535	23,244	23,244
0267 Food Facility Permit	468,021	392,048	412,575	412,575
0268 Pool and Spa Permit	102,736	97,473	101,889	101,889
0269 Water System Permit	64,735	51,079	43,384	43,384
0270 Well Permit	60,206	37,157	64,000	64,000
0272 Infectious Waste Permit	-	362	-	-
Total Licenses, Permits and Franchises	\$ 1,096,198	\$ 1,030,096	\$ 1,230,192	\$ 902,624

**Intergovernmental Revenue - State**

0880 State - Other	\$ 51,360	\$ -	\$ -	\$ -
Total Intergovernmental Revenue - State	\$ 51,360	\$ -	\$ -	\$ -

**Intergovernmental Revenue - Federal**

1040 Federal - Health Administration	\$ -	\$ 232,500	\$ -	\$ -
Total Intergovernmental Revenue - Federal	\$ -	\$ 232,500	\$ -	\$ -

**Charges for Services**

1310 Special Assessments	\$ 89,884	\$ 89,884	\$ 89,900	\$ 89,900
1401 Planning and Engineering Fees	21,759	20,100	30,000	30,000
1661 Water Sampling	57	100	100	100
1662 Loan Certification	1,063	719	1,000	1,000
1663 Business Plans	170,504	172,638	189,961	189,961
1740 Charges for Services	12,067	13,854	9,800	9,800
1800 Interfund Revenue	40,621	21,335	500	500
Total Charges for Services	\$ 335,954	\$ 318,630	\$ 321,261	\$ 321,261

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 12,344	\$ 10,791	\$ -	\$ -
1942 Miscellaneous Reimbursement	102	-	-	-
Total Miscellaneous Revenues	\$ 12,446	\$ 10,791	\$ -	\$ -

**Other Financing Sources**

2027 Operating Transfers In: Sales Tax Realingment	\$ 220,281	\$ 157,412	\$ 214,703	\$ 214,703
Total Other Financing Sources	\$ 220,281	\$ 157,412	\$ 214,703	\$ 214,703

**Total Revenue** \$ 1,716,239 \$ 1,749,429 \$ 1,766,156 \$ 1,438,588

**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 938,310	\$ 864,958	\$ 773,460	\$ 773,460
3001 Temporary Employees	23,629	25,000	36,000	36,000
3002 Overtime	13,393	10,763	13,000	13,000
3003 Standby Pay	5,695	5,395	2,894	2,894
3004 Other Compensation	5,901	12,968	5,749	5,749
3005 Tahoe Differential	5,393	4,220	5,040	5,040

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **42 Environmental Management**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
3007 Hazard Pay	5,856	6,239	5,723	5,723
3020 Employer Share - Employee Retirement	188,901	177,648	169,887	169,887
3022 Employer Share - Medi Care	14,131	12,897	12,158	12,158
3040 Employer Share - Health Insurance	109,735	175,919	174,615	174,615
3041 Employer Share - Unemployment Insurance	595	-	-	-
3042 Employer Share - Long Term Disab Insurance	1,591	2,349	2,069	2,069
3043 Employer Share - Deferred Compensation	4,045	5,036	2,062	2,062
3046 Retiree Health - Defined Contributions	28,786	14,978	12,134	12,134
3060 Employer Share - Workers' Compensation	5,344	38,580	55,675	55,675
3080 Flexible Benefits	3,668	8,100	583	583
Total Salaries and Employee Benefits	\$ 1,354,973	\$ 1,365,050	\$ 1,271,049	\$ 1,271,049
<b>Services and Supplies</b>				
4000 Agriculture	\$ 971	\$ 2,375	\$ 2,500	\$ 2,500
4020 Clothing and Personal Supplies	-	17	500	500
4040 Telephone Company Vendor Payments	2,510	2,910	2,650	2,650
4041 Cnty Pass thru Telephone Chrges to Depts	3,232	1,590	925	925
4080 Household Expense	154	700	325	325
4082 Household Expense - Other	-	750	250	250
4100 Insurance - Premium	8,057	8,015	7,593	7,593
4140 Maintenance - Equipment	-	450	450	450
4144 Maintenance - Computer System Supplies	40,381	52,128	44,470	44,470
4145 Maintenance - Equipment Parts	209	-	-	-
4160 Maintenance Vehicles - Service Contract	-	100	-	-
4162 Maintenance Vehicles - Supplies	-	350	350	350
4164 Maintenance Vehicles - Tires and Tubes	-	250	250	250
4165 Maintenance Vehicles - Oil and Grease	(93)	243	-	-
4200 Medical, Dental and Laboratory Supplies	12	575	675	675
4220 Memberships	1,730	3,622	4,274	4,274
4221 Memberships - Legislative Advocacy	1,190	1,819	2,037	2,037
4260 Office Expense	5,368	-	-	-
4261 Postage	3,394	-	-	-
4262 Software	-	500	500	500
4263 Subscription / Newspaper / Journals	207	750	656	656
4264 Books / Manuals	32	600	600	600
4266 Printing / Duplicating	525	875	550	550
4300 Professional and Specialized Services	3,371	5,663	4,000	4,000
4324 Medical, Dental and Lab Services	2,783	2,000	1,500	1,500
4334 Fire Prevention and Inspection	780	-	-	-
4400 Publication and Legal Notices	375	900	150	150
4420 Rents and Leases - Equipment	26,130	191	-	-
4460 Small Tools and Instruments	633	1,315	950	950
4461 Minor Equipment	1,925	3,900	4,300	4,300
4462 Minor Computer Equipment	6,735	53	-	-
4463 Minor Telephone and Radio Equipment	11,270	675	450	450
4500 Special Departmental Expense	(7,321)	2,878	2,100	2,100
4502 Educational Materials	1,794	3,750	3,250	3,250

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **42 Environmental Management**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested <input checked="" type="checkbox"/>	CAO Recommended
1	2	3	4	5
4503 Staff Development	1,611	15,200	15,000	15,000
4507 Fire and Safety Supplies	-	-	1,000	1,000
4600 Transportation and Travel	1,323	17,300	15,000	15,000
4602 Employee - Private Auto Mileage	-	500	500	500
4605 Vehicle - Rent or Lease	25,965	41,946	35,749	35,749
4606 Fuel Purchases	17,373	12,958	20,900	20,900
4608 Hotel Accommodations	3,405	6,800	7,200	7,200
<b>Total Services and Supplies</b>	<b>\$ 166,030</b>	<b>\$ 194,648</b>	<b>\$ 181,604</b>	<b>\$ 181,604</b>
<b>Other Charges</b>				
5300 Interfund Expenditures	\$ 123	\$ 2,500	\$ 1,500	\$ 1,500
<b>Total Other Charges</b>	<b>\$ 123</b>	<b>\$ 2,500</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ -	\$ -	\$ 55,000	\$ 55,000
<b>Total Fixed Assets</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 55,000</b>	<b>\$ 55,000</b>
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 190,502	\$ 189,251	\$ 257,003	\$ 257,003
7210 Intrafund: Collections	796	280	-	-
7223 Intrafund: Mail Service	3,261	-	-	-
7224 Intrafund: Stores Support	914	-	-	-
7232 Intrafund: Maint Bldg & Improvmnts	2,039	-	-	-
<b>Total Intrafund Transfers</b>	<b>\$ 197,513</b>	<b>\$ 189,531</b>	<b>\$ 257,003</b>	<b>\$ 257,003</b>
<b>Intrafund Abatement</b>				
7350 Intrafund Abatement: Only General Fund	\$ (2,402)	\$ (2,300)	\$ -	\$ -
<b>Total Intrafund Abatement</b>	<b>\$ (2,402)</b>	<b>\$ (2,300)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Expenditures/Appropriations</b>	<b>\$ 1,716,237</b>	<b>\$ 1,749,429</b>	<b>\$ 1,766,156</b>	<b>\$ 1,766,156</b>
<b>Net Cost</b>	<b>\$ 2</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (327,568)</b>

State Controller Schedules County Budget Act January 2010 Edition, Revision #1	<b>El Dorado County</b> <b>Special Districts and Other Agencies</b> <b>Financing Sources and Uses by Budget Unit by Object</b> <b>Fiscal Year 2015-16</b>  <b>Environmental Management - County Service Area #3</b>	Schedule 15
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Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Taxes**

0100 Property Taxes - Current Secured	\$ 314,891	\$ 301,376	\$ 301,376	\$ 301,376
0110 Property Taxes - Current Unsecured	7,265	7,660	7,660	7,660
0120 Property Taxes - Prior Secured	(78)	(85)	-	-
0130 Property Taxes - Prior Unsecured	(3)	122	-	-
0140 Supplemental Property Taxes - Current	4,049	410	202	202
0150 Supplemental Property Taxes - Prior	1,557	1,096	646	646
0174 Timber Yield Tax	830	647	647	647
<b>Total Taxes</b>	<b>\$ 328,511</b>	<b>\$ 311,226</b>	<b>\$ 310,531</b>	<b>\$ 310,531</b>

**Licenses, Permits and Franchises**

0251 Franchise - Garbage	\$ -	\$ 2,000	\$ -	\$ -
<b>Total Licenses, Permits and Franchises</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ -</b>

**Fines, Forfeitures and Penalties**

0360 Penalties and Costs on Delinquent Taxes	\$ 2,788	\$ 2,586	\$ 2,586	\$ 2,586
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$ 2,788</b>	<b>\$ 2,586</b>	<b>\$ 2,586</b>	<b>\$ 2,586</b>

**Revenue from Use of Money and Property**

0400 Interest	\$ 2,679	\$ 1,650	\$ 2,350	\$ 2,350
<b>Total Revenue from Use of Money and Property</b>	<b>\$ 2,679</b>	<b>\$ 1,650</b>	<b>\$ 2,350</b>	<b>\$ 2,350</b>

**Intergovernmental Revenue - State**

0820 State - Homeowners' Property Tax Relief	\$ 3,898	\$ 3,800	\$ 3,800	\$ 3,800
<b>Total Intergovernmental Revenue - State</b>	<b>\$ 3,898</b>	<b>\$ 3,800</b>	<b>\$ 3,800</b>	<b>\$ 3,800</b>

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 5,034	\$ 3,000	\$ 3,000	\$ 3,000
<b>Total Revenue Other Governmental Agencies</b>	<b>\$ 5,034</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

**Charges for Services**

1310 Special Assessments	\$ 341,344	\$ 345,770	\$ 339,436	\$ 339,436
<b>Total Charges for Services</b>	<b>\$ 341,344</b>	<b>\$ 345,770</b>	<b>\$ 339,436</b>	<b>\$ 339,436</b>

**Other Financing Sources**

2020 Operating Transfers In	\$ 77,497	\$ -	\$ -	\$ -
<b>Total Other Financing Sources</b>	<b>\$ 77,497</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Revenue</b>	<b>\$ 761,750</b>	<b>\$ 670,032</b>	<b>\$ 661,703</b>	<b>\$ 661,703</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 65,266	\$ 92,415	\$ 152,861	\$ 152,861
3001 Temporary Employees	101,441	86,967	90,000	90,000
3002 Overtime	1,699	3,200	3,200	3,200
3004 Other Compensation	1,418	2,027	240	240
3005 Tahoe Differential	1,085	2,375	6,360	6,360
3020 Employer Share - Employee Retirement	15,505	19,703	34,503	34,503
3022 Employer Share - Medi Care	2,451	1,904	2,485	2,485
3040 Employer Share - Health Insurance	11,854	14,927	37,769	37,769
3041 Employer Share - Unemployment Insurance	553	-	-	-
3042 Employer Share - Long Term Disab Insurance	107	154	412	412
3043 Employer Share - Deferred Compensation	80	80	80	80
3046 Retiree Health - Defined Contributions	1,021	-	2,401	2,401
3060 Employer Share - Workers' Compensation	15,332	604	11,018	11,018
3080 Flexible Benefits	312	1,200	212	212



El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

Environmental Management - County Service Area #3

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

Total Salaries and Employee Benefits	\$ 218,123	\$ 225,556	\$ 341,541	\$ 341,541
<b>Services and Supplies</b>				
4000 Agriculture	\$ 9,771	\$ 9,986	\$ 10,000	\$ 10,000
4020 Clothing and Personal Supplies	1,164	2,000	2,000	2,000
4040 Telephone Company Vendor Payments	266	300	300	300
4041 Cnty Pass thru Telephone Chrges to Depts	1,314	-	-	-
4080 Household Expense	238	500	500	500
4083 Household Expense - Laundry	1,982	3,700	3,000	3,000
4085 Household Expense - Refuse Disposal	347	442	469	469
4100 Insurance - Premium	250	423	329	329
4140 Maintenance - Equipment	209	2,000	2,000	2,000
4141 Maintenance - Office Equipment	-	150	150	150
4161 Maintenance Vehicles - Parts/Direct Chrg	-	500	500	500
4162 Maintenance Vehicles - Supplies	-	750	750	750
4164 Maintenance Vehicles - Tires and Tubes	-	1,500	1,500	1,500
4165 Maintenance Vehicles - Oil and Grease	-	200	200	200
4183 Maintenance - Grounds	-	500	500	500
4197 Maintenance - Building Supplies	-	200	200	200
4200 Medical, Dental and Laboratory Supplies	-	800	800	800
4220 Memberships	3,663	5,971	6,387	6,387
4260 Office Expense	299	-	-	-
4261 Postage	34	-	-	-
4264 Books / Manuals	-	500	500	500
4324 Medical, Dental and Lab Services	-	5,000	2,000	2,000
4334 Fire Prevention and Inspection	-	303	500	500
4337 Other Governmental Agencies	-	210	-	-
4400 Publication and Legal Notices	15	150	150	150
4440 Rent & Lease - Building/Improvements	75	-	-	-
4460 Small Tools and Instruments	686	2,000	1,000	1,000
4461 Minor Equipment	-	824	3,500	3,500
4500 Special Departmental Expense	652	2,390	8,173	8,173
4502 Educational Materials	-	1,000	1,000	1,000
4503 Staff Development	385	3,200	3,200	3,200
4507 Fire and Safety Supplies	17	-	-	-
4600 Transportation and Travel	289	1,500	1,500	1,500
4605 Vehicle - Rent or Lease	1,959	3,000	1,313	1,313
4606 Fuel Purchases	6,029	5,400	5,400	5,400
4608 Hotel Accommodations	469	1,000	1,000	1,000
4620 Utilities	5,653	5,000	5,000	5,000
Total Services and Supplies	\$ 35,765	\$ 61,399	\$ 63,821	\$ 63,821
<b>Other Charges</b>				
5240 Contribution To Non-county Governmental	\$ 253,713	\$ 231,300	\$ 227,000	\$ 227,000
5300 Interfund Expenditures	(1,622)	36,971	31,087	31,087
5310 Infrnd Exp: County Counsel	206	550	-	-
5320 Infrnd Exp: Network Support	-	-	59,518	59,518
5330 Infrnd Exp: Allocated Salaries & Benefits	32,609	47,397	-	-
Total Other Charges	\$ 284,906	\$ 316,218	\$ 317,605	\$ 317,605
<b>Fixed Assets</b>				

El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

Environmental Management - County Service Area #3

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
6020 Fixed Assets - Building and Improvement	\$ -	\$ 75,000	\$ -	\$ -
6040 Fixed Assets - Equipment	2,300	12,600	-	-
6045 Fixed Assets - Vehicles	-	60,000	50,000	50,000
Total Fixed Assets	\$ 2,300	\$ 147,600	\$ 50,000	\$ 50,000
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 822	\$ -	\$ 125,000	\$ 125,000
Total Other Financing Uses	\$ 822	\$ -	\$ 125,000	\$ 125,000
<b>Intrafund Abatement</b>				
7380 Intrafund Abatement: Not General Fund	\$ (7,238)	\$ -	\$ -	\$ -
Total Intrafund Abatement	\$ (7,238)	\$ -	\$ -	\$ -
<b>Total Expenditures/Appropriations</b>	<b>\$ 534,678</b>	<b>\$ 750,773</b>	<b>\$ 897,967</b>	<b>\$ 897,967</b>
<b>Net Cost</b>	<b>\$ 227,072</b>	<b>\$ (80,741)</b>	<b>\$ (236,264)</b>	<b>\$ (236,264)</b>

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Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Taxes**

0130 Property Taxes - Prior Unsecured	\$ 100	\$ -	\$ -	\$ -
Total Taxes	\$ 100	\$ -	\$ -	\$ -

**Licenses, Permits and Franchises**

0251 Franchise - Garbage	\$ 442,981	\$ 465,899	\$ 338,432	\$ -
0260 Other License and Permits	6,204	-	-	-
0272 Infectious Waste Permit	5,530	-	-	-
Total Licenses, Permits and Franchises	\$ 454,715	\$ 465,899	\$ 338,432	\$ -

**Fines, Forfeitures and Penalties**

0360 Penalties and Costs on Delinquent Taxes	\$ 31,770	\$ 11,838	\$ 3,831	\$ 3,831
Total Fines, Forfeitures and Penalties	\$ 31,770	\$ 11,838	\$ 3,831	\$ 3,831

**Revenue from Use of Money and Property**

0400 Interest	\$ 20,274	\$ 17,862	\$ 13,822	\$ 13,822
Total Revenue from Use of Money and Property	\$ 20,274	\$ 17,862	\$ 13,822	\$ 13,822

**Intergovernmental Revenue - State**

0880 State - Other	\$ 109,439	\$ 196,283	\$ 252,514	\$ 252,514
Total Intergovernmental Revenue - State	\$ 109,439	\$ 196,283	\$ 252,514	\$ 252,514

**Charges for Services**

1310 Special Assessments	\$ 2,131,765	\$ 2,152,909	\$ 2,137,770	\$ 2,137,770
1401 Planning and Engineering Fees	288,575	263,859	318,000	318,000
1660 Garbage Billing Surcharge	116,823	120,000	200,000	200,000
1753 Emergency Response Recovery (ERR)	2,950	2,950	2,500	2,500
1800 Interfund Revenue	82,799	100,000	115,000	115,000
Total Charges for Services	\$ 2,622,911	\$ 2,639,718	\$ 2,773,270	\$ 2,773,270

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 2,178	\$ -	\$ -	\$ -
Total Miscellaneous Revenues	\$ 2,178	\$ -	\$ -	\$ -

**Other Financing Sources**

2000 Sale of Fixed Assets	\$ -	\$ 3,680	\$ -	\$ -
2020 Operating Transfers In	-	-	1,506	1,506
Total Other Financing Sources	\$ -	\$ 3,680	\$ 1,506	\$ 1,506

<b>Total Revenue</b>	<b>\$ 3,241,388</b>	<b>\$ 3,335,280</b>	<b>\$ 3,383,375</b>	<b>\$ 3,044,943</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 648,655	\$ 883,623	\$ 1,168,025	\$ 1,168,025
3001 Temporary Employees	24,719	32,070	25,000	25,000
3002 Overtime	11,261	19,768	40,900	40,900
3003 Standby Pay	4,698	4,981	5,538	5,538
3004 Other Compensation	9,210	6,273	17,326	17,326
3005 Tahoe Differential	1	660	600	600
3007 Hazard Pay	651	703	1,010	1,010
3020 Employer Share - Employee Retirement	125,943	175,168	248,076	248,076
3022 Employer Share - Medi Care	9,870	13,132	18,277	18,277
3040 Employer Share - Health Insurance	138,788	243,497	320,820	320,820
3041 Employer Share - Unemployment Insurance	1,190	-	-	-
3042 Employer Share - Long Term Disab Insurance	1,114	2,503	3,143	3,143
3043 Employer Share - Deferred Compensation	104	3,606	5,628	5,628

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Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
3046 Retiree Health - Defined Contributions	12,983	16,282	18,336	18,336
3060 Employer Share - Workers' Compensation	4,581	41,933	84,137	84,137
3080 Flexible Benefits	390	8,700	265	265
Total Salaries and Employee Benefits	\$ 994,156	\$ 1,452,899	\$ 1,957,081	\$ 1,957,081
<b>Services and Supplies</b>				
4000 Agriculture	\$ 157	\$ 200	\$ 5,200	\$ 5,200
4020 Clothing and Personal Supplies	3,857	3,700	6,400	6,400
4040 Telephone Company Vendor Payments	2,454	2,943	2,691	2,691
4041 Cnty Pass thru Telephone Chrges to Depts	2,432	260	120	120
4080 Household Expense	800	5,650	7,950	7,950
4081 Household Expense - Paper Goods	-	50	-	-
4082 Household Expense - Other	-	6	-	-
4083 Household Expense - Laundry	1,967	3,090	4,600	4,600
4085 Household Expense - Refuse Disposal	1,615	1,750	3,654	3,000
4100 Insurance - Premium	1,313	8,632	8,698	7,545
4140 Maintenance - Equipment	5,394	229,827	184,100	184,600
4144 Maintenance - Computer System Supplies	35,550	-	-	-
4145 Maintenance - Equipment Parts	53,479	75,400	74,150	74,150
4160 Maintenance Vehicles - Service Contract	-	1,000	1,000	1,000
4161 Maintenance Vehicles - Parts/Direct Chrg	3,004	5,750	2,750	2,750
4162 Maintenance Vehicles - Supplies	44	1,116	1,200	1,200
4164 Maintenance Vehicles - Tires and Tubes	4	100	600	600
4165 Maintenance Vehicles - Oil and Grease	149	600	600	600
4180 Maintenance - Building and Improvements	-	76,500	78,000	78,000
4183 Maintenance - Grounds	-	382,500	205,000	205,000
4197 Maintenance - Building Supplies	542	2,509	12,500	12,500
4200 Medical, Dental and Laboratory Supplies	1,056	3,600	3,600	3,600
4220 Memberships	579	1,761	2,850	2,850
4221 Memberships - Legislative Advocacy	6,000	6,215	6,000	6,000
4260 Office Expense	342	50	-	-
4261 Postage	578	-	-	-
4263 Subscription / Newspaper / Journals	-	150	150	150
4264 Books / Manuals	-	150	150	150
4266 Printing / Duplicating	1,331	-	-	-
4300 Professional and Specialized Services	603,228	1,802,158	1,074,480	1,074,480
4313 Legal Services	6,822	-	-	-
4324 Medical, Dental and Lab Services	636	4,095	4,250	4,250
4334 Fire Prevention and Inspection	1,191	1,495	3,000	3,000
4337 Other Governmental Agencies	96,036	116,694	92,500	92,500
4400 Publication and Legal Notices	8,728	3,550	13,550	13,550
4420 Rents and Leases - Equipment	2,559	6,000	18,000	18,000
4460 Small Tools and Instruments	1,302	13,200	22,700	22,700
4461 Minor Equipment	12,542	30,650	34,300	34,415
4462 Minor Computer Equipment	6,938	-	-	-
4463 Minor Telephone and Radio Equipment	316	50	100	100
4500 Special Departmental Expense	70,347	52,835	77,749	78,941
4502 Educational Materials	720	91,665	38,250	38,250
4503 Staff Development	1,293	11,350	24,200	24,200

El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

Environmental Management - County Service Area #10

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15		2015-16 Department Requested	2015-16 CAO Recommended
		Actual	Estimated <input checked="" type="checkbox"/>		
1	2	3		4	5
4507 Fire and Safety Supplies	78	2,200		2,200	2,200
4530 Water Treatment Chemicals	23,606	30,000		35,000	35,000
4540 Staff Development	87	1,000		-	-
4571 Road: Signs	938	1,250		2,000	2,000
4600 Transportation and Travel	1,362	11,565		10,670	10,670
4605 Vehicle - Rent or Lease	9,716	12,050		16,613	16,613
4606 Fuel Purchases	21,771	30,198		34,463	34,463
4608 Hotel Accommodations	1,431	2,100		4,200	4,200
4620 Utilities	161,563	190,800		210,000	210,000
<b>Total Services and Supplies</b>	<b>\$ 1,155,853</b>	<b>\$ 3,228,414</b>		<b>\$ 2,330,188</b>	<b>\$ 2,330,188</b>
<b>Other Charges</b>					
5180 Taxes & Assessments	\$ 2,324	\$ 1,915		\$ 3,500	\$ 3,500
5300 Interfund Expenditures	158,929	182,458		183,052	183,052
5302 Infrnd Exp: Radio Equipment and Support	148	-		-	-
5310 Infrnd Exp: County Counsel	11,562	78,600		18,600	18,600
5318 Infrnd Exp: Maint Buildg & Imprvmnts	464	-		-	-
5330 Infrnd Exp: Allocated Salaries & Benefits	133,406	208,374		275,690	275,690
<b>Total Other Charges</b>	<b>\$ 306,833</b>	<b>\$ 471,347</b>		<b>\$ 480,842</b>	<b>\$ 480,842</b>
<b>Fixed Assets</b>					
6020 Fixed Assets - Building and Improvement	\$ -	\$ 20,000		\$ 100,000	\$ 100,000
6040 Fixed Assets - Equipment	6,819	18,500		57,000	57,000
6045 Fixed Assets - Vehicles	61,183	-		35,000	35,000
<b>Total Fixed Assets</b>	<b>\$ 68,002</b>	<b>\$ 38,500</b>		<b>\$ 192,000</b>	<b>\$ 192,000</b>
<b>Other Financing Uses</b>					
7000 Operating Transfers Out	\$ -	\$ 680,031		\$ 1,850,000	\$ 1,850,000
<b>Total Other Financing Uses</b>	<b>\$ -</b>	<b>\$ 680,031</b>		<b>\$ 1,850,000</b>	<b>\$ 1,850,000</b>
<b>Intrafund Transfers</b>					
7250 Intrafund Transfers: Non General Fund	\$ 291,090	\$ 491,478		\$ 642,435	\$ 642,435
7260 Intrafund: Allocated Salary & Admin	11,294	-		-	-
<b>Total Intrafund Transfers</b>	<b>\$ 302,385</b>	<b>\$ 491,478</b>		<b>\$ 642,435</b>	<b>\$ 642,435</b>
<b>Intrafund Abatement</b>					
7380 Infrnd Abatemnt: Not General Fund	\$ (283,853)	\$ (484,164)		\$ (634,554)	\$ (634,554)
<b>Total Intrafund Abatement</b>	<b>\$ (283,853)</b>	<b>\$ (484,164)</b>		<b>\$ (634,554)</b>	<b>\$ (634,554)</b>
<b>Appropriations for Contingencies</b>					
7700 Contingency	\$ -	\$ -		\$ 27,490	\$ 27,490
<b>Total Appropriations for Contingencies</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 27,490</b>	<b>\$ 27,490</b>
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,543,376</b>	<b>\$ 5,878,505</b>		<b>\$ 6,845,482</b>	<b>\$ 6,845,482</b>
<b>Net Cost</b>	<b>\$ 698,012</b>	<b>\$ (2,543,225)</b>		<b>\$ (3,462,107)</b>	<b>\$ (3,800,539)</b>



# Fish & Game

## Organizational Chart



### Mission Statement

The Fish and Game Commission is appointed by the Board of Supervisors for the purpose of advising the Board on matters related to the conservation of fish and game and overseeing the expenditure of the fish and game funds received from fines collected by the Courts.

### Goals

Encourage responsible stewardship of El Dorado County's fish and wildlife resources

Expand Commission's community outreach

Design new projects to encourage responsible growth & development of fish and wildlife resources

### ***Department Overview***

The El Dorado Fish and Game Commission advises the Board of Supervisors on matters pertaining to the conservation of Fish and Game. The commission also makes recommendations to the Board on the expenditure of Fish and Game propagation funds and fine revenue and performs other duties and functions as directed by the Board. The commission is comprised of seven members, one for each supervisorial district and two At Large members appointed by the Board of Supervisors.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Fish & Game	\$9,200	\$9,200	\$0	0.00
<i>TOTAL</i>	<i>\$9,200</i>	<i>\$9,200</i>	<i>\$0</i>	<i>0.00</i>

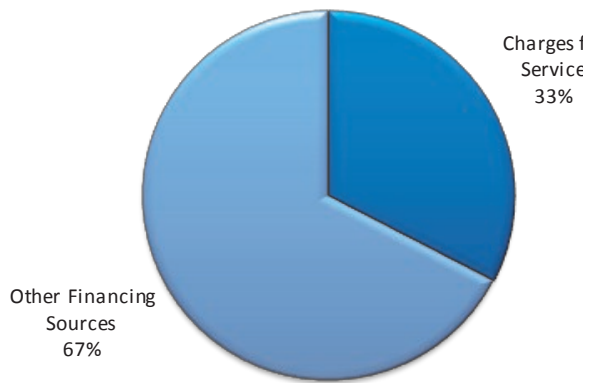
### ***Recommended Budget Highlights for Fish & Game***

The Recommended Budget represents an overall increase of \$3,740 in revenues and appropriations. There is no Net County Cost for the Fish and Game Commission.

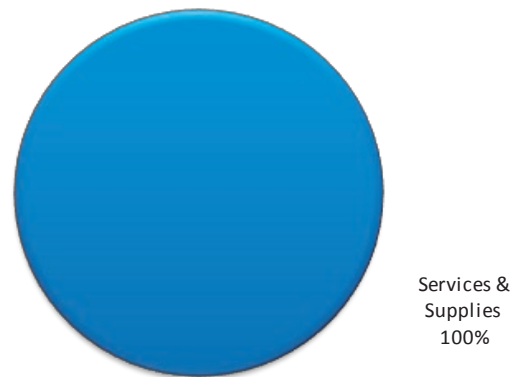
**Fish & Game**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Fines and Forfeitures	1,540	1,456	1,500	3,000	3,000
Interest	8	8			
Misc.	-	1,000			
Other Financing Sources	-	-	3,960	6,200	6,200
<b>Total Revenue</b>	<b>1,548</b>	<b>2,464</b>	<b>5,460</b>	<b>9,200</b>	<b>9,200</b>
Services & Supplies	1,728	2,741	5,460	9,200	9,200
<b>Total Appropriations</b>	<b>1,728</b>	<b>2,741</b>	<b>5,460</b>	<b>9,200</b>	<b>9,200</b>
<b>Use of Fund Balance</b>	<b>180</b>	<b>277</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fund Balance</b>	<b>4,140</b>	<b>3,960</b>	<b>6,639</b>	<b>6,639</b>	<b>6,639</b>

**Source of Funds**



**Use of Funds**



***Source of Funds—Fish & Game***

Fines (\$3,000): Court fines.

Other Financing Sources (\$6,200): Revenue from the Sawmill Pond Restocking project.

***Use of Funds—Agricultural Commissioner***

Services & Supplies (\$9,200): Primarily funding to re-stock ponds with fish.

***Staffing Trend for Fish & Game***

There is no County staff related to the Fish and Game Commission



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **70 Fish and Game Preservation**  
 Function **Public Protection**  
 Activity **Other Protection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$ 1,456	\$ 1,500	\$ 3,000	\$ 3,000
Total Fines, Forfeitures and Penalties	\$ 1,456	\$ 1,500	\$ 3,000	\$ 3,000

**Revenue from Use of Money and Property**

0400 Interest	\$ 8	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property	\$ 8	\$ -	\$ -	\$ -

**Miscellaneous Revenues**

1940 Miscellaneous Revenues	\$ 1,000	\$ -	\$ -	\$ -
Total Miscellaneous Revenues	\$ 1,000	\$ -	\$ -	\$ -

**Other Financing Sources**

2020 Operating Transfers In	\$ -	\$ 3,960	\$ 6,200	\$ 6,200
Total Other Financing Sources	\$ -	\$ 3,960	\$ 6,200	\$ 6,200

<b>Total Revenue</b>	<b>\$ 2,464</b>	<b>\$ 5,460</b>	<b>\$ 9,200</b>	<b>\$ 9,200</b>
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**Services and Supplies**

4500 Special Departmental Expense	\$ 52	\$ -	\$ -	\$ -
4501 Special Projects	2,249	5,460	9,200	9,200
4602 Employee - Private Auto Mileage	294	-	-	-
4605 Vehicle - Rent or Lease	95	-	-	-
4606 Fuel Purchases	51	-	-	-
Total Services and Supplies	\$ 2,741	\$ 5,460	\$ 9,200	\$ 9,200

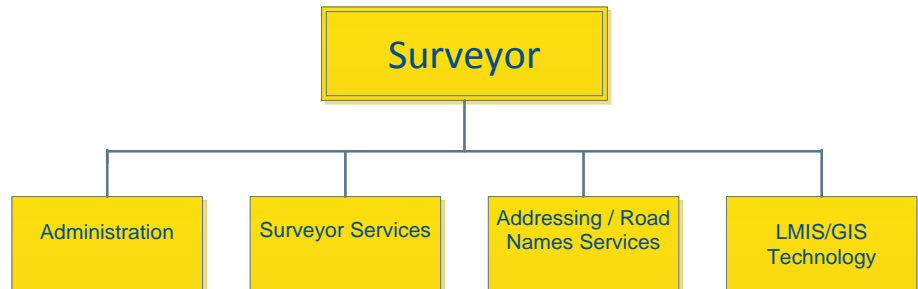
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,741</b>	<b>\$ 5,460</b>	<b>\$ 9,200</b>	<b>\$ 9,200</b>
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<b>Net Cost</b>	<b>\$ (277)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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# Surveyor

## Organizational Chart



### Mission Statement

To provide leadership in the collection, coordination, and distribution of survey related information and to promote the highest standards of professional conduct in the practice of surveying

### Goals

Maintain Time lines with an even larger increase in workload

Test run "all digital" map checking submittals

Migrate the GIS database from unsupported platforms to SQL Server.

### ***Department Overview***

The County Surveyor is responsible for providing information to the public on the complex issues of Property Ownership and the timely review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses, Abandonment of Public Easements and Irrevocable Offers of Dedication to facilitate development, serving the public, County departments and outside agencies.

The County Surveyor is also responsible for the County's Land Management Information System (LMIS) and the County's Geographic Information System (GIS) including operation, maintenance and enhancements of both systems. The systems are used to manage a variety of project and permitting databases and to interpret data in conjunction with location to create maps providing responsive service to the public, County departments and outside agencies

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Administration	\$415,454	\$0	\$415,454	2.20
Surveyor Services	\$277,445	\$71,685	\$205,760	2.00
Addressing/Road Names Services	\$73,959	\$15,296	\$58,663	0.80
LMIS/GIS Services	\$581,527	\$4,000	\$577,527	5.00
<i>TOTAL</i>	<i>\$1,348,385</i>	<i>\$90,981</i>	<i>\$1,257,404</i>	<i>10.00</i>

## Recommended Budget Highlights for Surveyor

The Recommended Budget represents an overall increase of \$20,541 or 29% in revenues and a decrease of \$316,917 or 19% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost is decreased by \$337,458 or 21% .

The increase in revenue is entirely related to charges for map check fees and parcel map inspections due to an increase in projected development activity, as well as an assumed 5% fee increase during the fiscal year. The Surveyor will be reviewing the current service related fees as most fees have not been updated for over a decade.

Overall appropriations are decreasing by \$316,917. Salaries and benefits are decreasing by \$243,305. This decrease relates to the elimination of two GIS Analyst positions, along with transferring out one Sr. GIS Analyst position, whose primary work duty is managing the Land Management Information System (LMIS) for the County. The deletion of the two GIS Analyst positions will result in a Reduction in Force (RIF) process as these are currently filled positions. Options for re-locating the LMIS supporting GIS analyst position are being explored at this time. The bulk of the work performed by this positions is directly related to the Community Development Agency. By re-locating the position either within CDA or within Information Technologies, time spent on CDA activities will be billed to funding sources other than the General Fund resulting in Net County Cost savings. For FY 2015-16, the budget continues to include \$10,000 for extra help to address seasonal map checking work and to assist GIS staff with data entry work associated with General Plan Implementation efforts. Services and supplies are decreasing by \$47,869 primarily related to reduced GIS related licenses (\$10,300) and outside surveyor contract reductions (\$9,750) along with other small reductions. Intrafund transfer appropriations are decreasing by \$25,742 primarily due to the removal of cost applied charges for Information Technology Program Services (\$26,000).

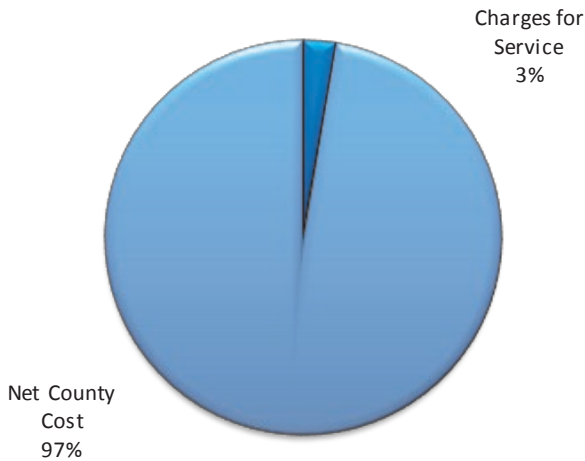
The Surveyor has requested one fixed asset, a laptop computer (end of life replacement), totaling \$1,761.

### Service Level Impacts

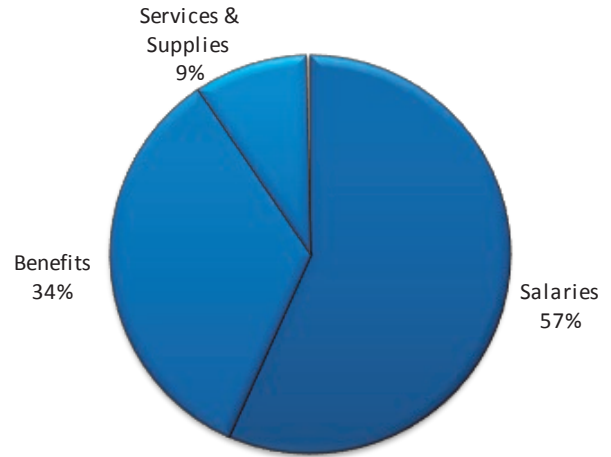
Service level impacts are expected as a result of budget reductions in the Surveyor's office. These impacts are primarily focused on reduced or unsupported GIS related services to County departments, residents and others needing GIS related services. The outward looking GIS program available to the public, GotNet, will no longer be supported. Likewise, departments that utilize the GotNet system will see a decrease in usage for the system when it becomes outdated and unreliable (such as Building Services, Planning and Transportation as part of the permit intake process).

	12/13 Actual	13/14 Actual	14/15 Projected	15/16 Dept Req	15/16 CAO Rec
Charges for Service	73,503	89,074	86,576	90,981	90,981
<b>Total Revenue</b>	<b>73,503</b>	<b>89,074</b>	<b>86,576</b>	<b>90,981</b>	<b>90,981</b>
Salaries	979,293	966,841	1,068,329	764,327	764,327
Benefits	384,113	347,354	400,012	455,799	455,799
Services & Supplies	72,473	100,045	155,361	123,560	123,560
Other Charges	191	360	300	300	300
Fixed Assets	7,899	3,905	1,761	1,760	1,760
Intrafund Transfers	9,500	22,672	28,381	2,639	2,639
<b>Total Appropriations</b>	<b>1,453,469</b>	<b>1,441,177</b>	<b>1,654,144</b>	<b>1,348,385</b>	<b>1,348,385</b>
<b>NCC</b>	<b>1,379,966</b>	<b>1,352,103</b>	<b>1,567,568</b>	<b>1,257,404</b>	<b>1,257,404</b>
<b>FTE's</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>11</b>	<b>10</b>

**Source of Funds**



**Use of Funds**



**Source of Funds—Surveyor**

Charges for Service (\$90,981): Includes revenue Parcel Map Inspection (\$71,685) and Misc. Charges (\$19,296).

Net County Cost (\$1,257,404): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

**Use of Funds—Surveyor**

Salaries & Benefits (\$1,220,126): Primarily comprised of salaries (\$755,627), retirement (\$242,454) and health insurance (\$148,650).

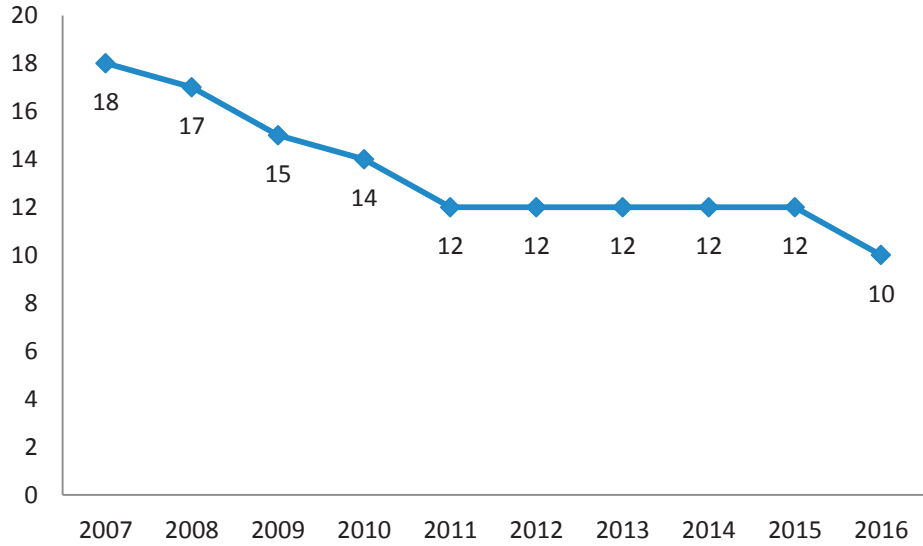
Services & Supplies (\$123,560): Primarily comprised of computer system maintenance (\$38,000), insurance premium (\$55,510), and equipment rent/leases (\$5,300).

Other Charges (\$300): For fleet vehicle maintenance charges.

Fixed Assets (\$1,760): One laptop replacement for current device that is at end of life.

Intra-fund Transfers (\$2,639): Includes mail services (\$2,467) and central store changes (\$172 ).

### Staffing Trend for Surveyor



Staffing for the Surveyor over the past ten years reflects growth in FY 2005-06 and FY 2006-07 due to combining GIS related staff from other departments under the Surveyor's Office. Position reductions since that time were related to the elimination of vacant positions. Staffing remained at 12 FTEs from 2011-2014, however there is a reduction of 3 FTE's in the Recommended FY 2015-16 budget (Geographic Information System Analysts). All positions in the Surveyor's office are located in Placerville.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Deputy Surveyor	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	5.00	3.00	(2.00)
Manager of GIS	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
Surveyor's Technician I/II	1.00	1.00	1.00	-
<b>Department Total</b>	<b>12.00</b>	<b>12.00</b>	<b>10.00</b>	<b>(2.00)</b>

### **Administration Program**

#### **Program Summary:**

Provides oversight, direction and support for the department including Services and Supplies and Fixed Asset line items, and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

### **Surveyor Services Program**

#### **Program Summary:**

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including Map Checking and Certificate of Compliance issues.

**Revenue:** Sources include public requests, General Fund, and Inter Fund Departments. Revenue is expected to be on-going.

#### **Program Accomplishments:**

- ◆ Maintain Time lines with large increase in workload
- ◆ Assist CAO and Facilities with Boundary Surveys and mapping of Court House and Forebay Park projects
- ◆ Subject Matter Expert Assistance to all County departments as requested.
- ◆ Update process and time lines for Abandonment of Easements and Offers of Dedication

### **Addressing/Road Name Services Program**

#### **Program Summary:**

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including structure and suite addressing for building permits, and collaboration with emergency services.

#### **Program Accomplishments:**

- ◆ Add nearly instantaneous address review for over the counter building permits
- ◆ Maintain 24 hour turnaround with large increase in workload
- ◆ Start a Commercial Suite Numbers addressing element
- ◆ Cross train staff in Addressing Rules and requirements

### **LMIS/GIS Technology Program**

#### **Program Summary:**

Manages centralized databases and software applications to support the County's Building Permit, Code Enforcement, and project tracking programs. Creates and manages an enterprise database and software applications comprising approximately 50 separate layers to support the County's Development and Emergency Services, General Plan implementation and to serve many other County departments and outside agencies to find solutions to their problems.

#### **Program Accomplishments:**

- ◆ Add nearly instantaneous Parcel Eligibility review for over the counter building permits
- ◆ Maintain 24 hour turnaround with the large increase in workload

State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Financing Sources and Financing Uses Governmental Funds Fiscal Year 2015-16			Schedule 9
Budget Unit <b>12 Surveyor</b>				
Function <b>General Government</b>				
Activity <b>Other General</b>				
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Charges for Services**

1408 Parcel Map Inspection Fee	\$ 66,484	\$ 66,880	\$ 71,685	\$ 71,685
1740 Charges for Services	22,590	19,696	19,296	19,296
Total Charges for Services	\$ 89,074	\$ 86,576	\$ 90,981	\$ 90,981

<b>Total Revenue</b>	<b>\$ 89,074</b>	<b>\$ 86,576</b>	<b>\$ 90,981</b>	<b>\$ 90,981</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 955,691	\$ 1,046,264	\$ 745,627	\$ 745,627
3001 Temporary Employees	-	-	10,000	10,000
3002 Overtime	-	7,179	3,600	3,600
3003 Standby Pay	-	220	100	100
3004 Other Compensation	11,150	14,666	5,000	5,000
3020 Employer Share - Employee Retirement	182,144	205,934	242,454	242,454
3022 Employer Share - Medi Care	12,594	13,910	15,155	15,155
3040 Employer Share - Health Insurance	123,751	155,227	148,650	148,650
3042 Employer Share - Long Term Disab Insurance	1,640	813	2,857	2,857
3043 Employer Share - Deferred Compensation	6,779	5,636	6,663	6,663
3046 Retiree Health - Defined Contributions	11,670	6,349	12,327	12,327
3060 Employer Share - Workers' Compensation	2,703	4,473	9,693	9,693
3080 Flexible Benefits	6,072	7,670	18,000	18,000
Total Salaries and Employee Benefits	\$ 1,314,195	\$ 1,468,341	\$ 1,220,126	\$ 1,220,126

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ 552	\$ 350	\$ 350	\$ 350
4041 Cnty Pass thru Telephone Chrges to Depts	232	-	250	250
4080 Household Expense	22	10	-	-
4100 Insurance - Premium	35,406	62,836	55,510	55,510
4140 Maintenance - Equipment	2,699	2,400	2,400	2,400
4144 Maintenance - Computer System Supplies	31,283	48,300	38,000	38,000
4161 Maintenance Vehicles - Parts/Direct Chrg	-	1,000	-	-
4220 Memberships	928	1,068	-	-
4260 Office Expense	6,431	6,000	-	-
4261 Postage	62	250	50	50
4262 Software	400	400	50	50
4264 Books / Manuals	207	360	200	200
4300 Professional and Specialized Services	118	2,000	250	250
4420 Rents and Leases - Equipment	5,110	5,300	5,300	5,300
4460 Small Tools and Instruments	86	33	-	-
4461 Minor Equipment	932	2,170	1,000	1,000
4462 Minor Computer Equipment	5,039	3,585	-	-
4503 Staff Development	1,248	1,000	7,000	7,000
4529 Software License	2,382	5,183	-	-
4600 Transportation and Travel	3,212	3,520	5,000	5,000
4602 Employee - Private Auto Mileage	735	696	-	-
4605 Vehicle - Rent or Lease	-	500	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **12 Surveyor**  
 Function **General Government**  
 Activity **Other General**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4606 Fuel Purchases	146	500	200	200
4608 Hotel Accommodations	2,815	7,900	8,000	8,000
Total Services and Supplies	\$ 100,045	\$ 155,361	\$ 123,560	\$ 123,560
<b>Other Charges</b>				
5300 Interfund Expenditures	\$ 360	\$ 300	\$ 300	\$ 300
Total Other Charges	\$ 360	\$ 300	\$ 300	\$ 300
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ 2,148	\$ -	\$ -	\$ -
6041 Fixed Assets - Data Proc Sys Devel Equip	-	-	1,760	1,760
6042 Fixed Assets - Computer Sys Equipment	1,757	1,761	-	-
Total Fixed Assets	\$ 3,905	\$ 1,761	\$ 1,760	\$ 1,760
<b>Intrafund Transfers</b>				
7223 Intrafund: Mail Service	\$ 2,161	\$ 2,251	\$ 2,467	\$ 2,467
7224 Intrafund: Stores Support	73	130	172	172
7231 Intrafund: IS Programming Support	20,438	26,000	-	-
Total Intrafund Transfers	\$ 22,672	\$ 28,381	\$ 2,639	\$ 2,639
<b>Total Expenditures/Appropriations</b>	<b>\$ 1,441,177</b>	<b>\$ 1,654,144</b>	<b>\$ 1,348,385</b>	<b>\$ 1,348,385</b>
<b>Net Cost</b>	<b>\$ (1,352,103)</b>	<b>\$ (1,567,568)</b>	<b>\$ (1,257,404)</b>	<b>\$ (1,257,404)</b>





## HEALTH & HUMAN SERVICES

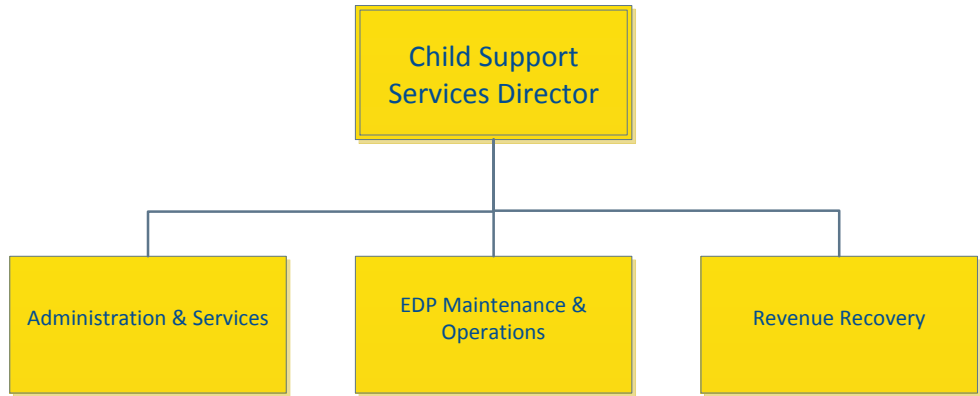
Budget Unit Name	Page	Appropriation	Revenue	NCC	Staffing
Child Support Services	267	\$6,034,574	\$6,034,574	\$0	60.00
Health & Human Services Agency	275				
Public Health	283	\$47,133,926	\$45,663,630	\$6,147,574	83.27
Mental Health	303	\$35,107,370	\$35,107,370	\$16,510	81.98
Human Services	317	\$64,468,493	\$62,789,852	\$3,498,425	333.89
Administration & Finance	341	\$3,929,438	\$4,042,767	-\$113,329	64.10
Library	349	\$3,649,063	\$2,018,835	\$1,630,228	38.65
Veterans Affairs	359	\$505,630	\$30,330	\$475,300	5.00
<b>TOTAL FUNCTIONAL GROUP</b>		<b>\$160,828,494</b>	<b>\$155,687,358</b>	<b>\$11,654,708</b>	<b>666.89</b>





# Child Support Services

## Organizational Chart



### Goals

Increase Total Distributed Collections by 2.4%

Define CSS customer service standards, develop survey and train all staff in customer service

Evaluate our philosophy in setting and modifying support orders

Develop & strengthen collaborative partnerships with Shingle Springs Miwoks, EDC Health & Human Services Agency and the El Dorado Superior Court

Continue with a focus on change management to improve organizational culture

Increase the total collections for both the Superior Court and the County Departments

Increase Small Claims Judgments by 10% in an effort to increase enforcement actions and extend the collection period for County Department Collections

Attend the California Revenue Officer's Association (CROA) annual training conference with the goal of improving upon our collection strategies

Continue data clean up and revision of existing procedure manuals

Continue with a focus on change management to improve organizational culture

### Department Overview

The mission of the California Child Support Program is to promote the well being of children and the self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. El Dorado County Child Support Services meets the State's mission by providing County residents the opportunity to receive services in the Shingle Springs and South Lake Tahoe offices.

Child Support Services also oversees the County Revenue Recovery program. The mission of the Revenue Recovery program is to carry out the Board of Supervisor's fiduciary duty of collecting just and legal obligations through efficient collection practices.

2015-16 Summary of Department Programs				
	Appropriation	Revenue	Net County Cost	Staffing
Administration and Services	\$4,747,119	\$4,747,119	\$0	50.00
EDP Maintenance & Operations	\$358,720	\$358,720	\$0	1.00
Revenue Recovery	\$928,735	\$928,735	\$0	9.00
<b>TOTAL</b>	<b>\$6,034,574</b>	<b>\$6,034,574</b>	<b>\$0</b>	<b>60.00</b>

### Recommended Budget Highlights for Child Support Services

The Department of Child Support Services is 100% funded through the State Department of Child Support Services (DCSS). The funding source is 66% Federal funds and 34% State funds. The Child Support budget is separated into Administration and EDP/MNO (Electronic Data Processing – Maintenance and Operations) categories and funded as such. Administration funding is intended to support all Child Support operations, such as salaries, benefits, vehicles, rent and utilities, supplies, and contracts. EDP/MNO funding is provided to support the Child Support Automation Program, IT staff, network costs and other automation related expenses. The Department’s revenues are a reimbursement for authorized expenditures by the State DCSS. Expense claims are submitted on a quarterly basis. The DCSS does not cost the El Dorado County General Fund any operation dollars. DCSS is zero county cost.

DCSS also has the responsibility of managing the County Revenue Recovery Division. The Revenue Recovery Division is revenue-producing and is mainly funded by the courts and other El Dorado County departments. The permanent FTE count in Revenue Recovery will remain at 9 FTEs. However, several Child Support staff members spend a portion of their time providing support and oversight of the division in various capacities. Staff completes detailed time studies and any costs incurred for Revenue Recovery activity will be transferred accordingly.

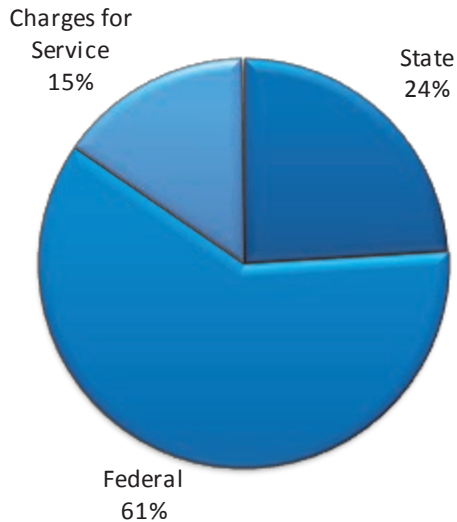
The Recommended Budget for Child Support Services and Revenue Recovery represents an overall increase of \$132,083 or 2% in revenues and appropriations when compared to the FY 2014-15 approved budget. All costs are offset by revenues – there is no Net County Cost for the department.

Increased revenues are from federal and state allocations for Child Support programs (\$104,026) and charges for service related to revenue recovery services to county departments and other agencies (\$28,057).

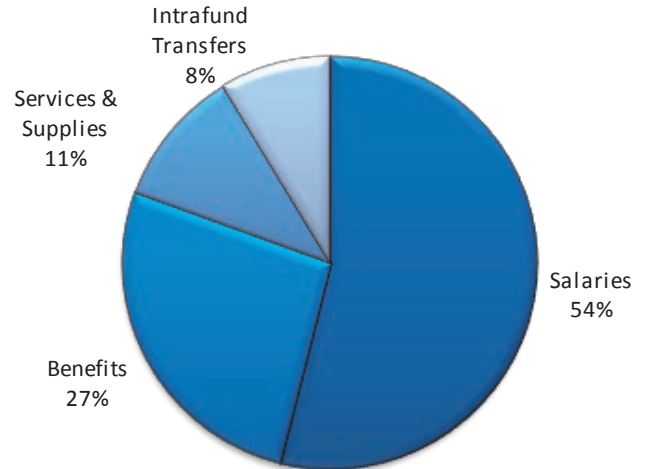
Several increased costs are affecting the department’s spending plan including lease expenses, salaries, workers compensation, and the department’s allocation of OMB A-87 costs. In order to mitigate these increases, the department has reduced expenses where possible and included an estimated 3.5% salary savings based on historical vacancy rates for existing employees and savings from three specific positions that will be held vacant. Due to the transferring of our inbound call center call volume to another Local Child Support Agency (LCSA) in 2014, coupled with more efficient case processing, the Child Support Administrative area plans to keep one Child Support Specialist, one Legal Clerk, and one Accounting Technician position vacant and utilize that salary savings, as well as an anticipated 3.5% salary savings for existing employees, to cover increases in costs. The department and the Chief Administrative Office will carefully monitor salary and benefit expenses during the fiscal year to ensure they remain within budget.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Use of Funds	3,062	3,719	-	-	-
State	1,464,265	1,388,767	1,420,207	1,451,158	1,451,158
Federal	3,103,240	2,879,938	3,594,600	3,654,681	3,654,681
Charges for Service	535,467	746,880	886,678	914,735	914,735
Misc.	10,794	12,053	14,000	14,000	14,000
<b>Total Revenue</b>	<b>5,116,828</b>	<b>5,031,357</b>	<b>5,915,485</b>	<b>6,034,574</b>	<b>6,034,574</b>
Salaries	2,983,186	3,108,457	3,737,191	3,252,523	3,252,523
Benefits	1,461,376	1,335,951	1,162,784	1,610,574	1,610,574
Services & Supplies	554,899	706,644	721,682	651,799	651,799
Intrafund Transfers	142,305	(85,338)	293,828	519,678	519,678
<b>Total Appropriations</b>	<b>5,141,766</b>	<b>5,065,714</b>	<b>5,915,485</b>	<b>6,034,574</b>	<b>6,034,574</b>
<b>NCC</b>	<b>24,938</b>	<b>34,357</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FTE's</b>	<b>64</b>	<b>66</b>	<b>60</b>	<b>60</b>	<b>60</b>

## Source of Funds



## Use of Funds



### Source of Funds—Child Support Services

State and Federal Revenues (\$5,105,839): Revenues for the Child Support Services Division include a combination of State (\$1,451,158) and Federal (\$3,654,681) funds.

Charges for Services (\$914,735): Revenues from Courts and County departments for Revenue Recovery services.

Miscellaneous (\$14,000): Revenues for other Revenue Recovery services.

### Use of Funds—Child Support Services

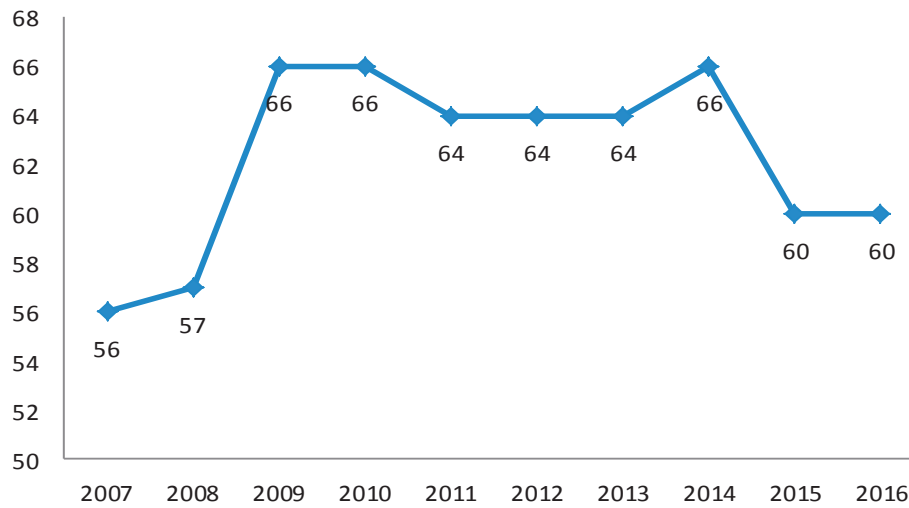
Salaries & Benefits (\$4,863,097): Primarily comprised of salaries (\$3,231,323), health insurance (\$691,474), and retirement (\$713,469).

Services & Supplies (\$651,799): Primarily comprised of facility costs including rent, utilities, janitorial services (\$329,600); office expenses and postage (\$100,089); fleet vehicle and fuel charges (\$42,553); County liability insurance charges (\$37,526); contracts for process server and locate services, external data processing, and lab testing services (\$42,450); and staff development and travel (\$15,000).

Intrafund Transfers (\$534,808): Primarily comprised of A-87 cost allocation charges (\$510,469) and mail service (\$19,592).

Intrafund Abatements (\$-15,130): Transfers for charges to General Fund departments for revenues collected on their behalf.

### Staffing Trend for Child Support Services



Staffing for Child Support Services over the past ten years has fluctuated based on funding allocations provided by the State, and the transfer of the County's Revenue Recovery Program to the department in FY 2008-09. In FY 2014-15, six vacant positions were deleted due to increasing expenses and stagnant revenue from the state and federal government. The recommended personnel allocation for FY 2015-16 remains at 60 FTEs, with 55.5 FTEs on the West Slope and 4.5 FTEs at South Lake Tahoe.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	4.00	4.00	4.00	-
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Program Manager	1.00	1.00	1.00	-
Child Support Specialist I/II	18.00	18.00	18.00	-
Child Support Specialist III	5.00	5.00	5.00	-
Child Support Supervisor	4.00	4.00	4.00	-
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Fiscal Technician	1.00	1.00	1.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	5.00	5.00	5.00	-
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Revenue Recovery Officer I/II	5.00	5.00	5.00	-
Sr Revenue Recovery Officer	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	2.00	2.00	2.00	-
Supervising Revenue Recovery Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>	<b>-</b>

## ***Administration and Services Program***

### **Program Summary:**

The Child Support Program is a Federal/State/Local mandated partnership aimed at establishing paternity and enforcement of child support and medical support. The Federal Child Support Enforcement Program was established in 1975 nationwide. A restructuring of the child support program in 2000 through State reform legislation allows counties to independently operate under the State Department of Child Support Services. The goals of the program are to promote the well being of children and self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. Revenues for services are ongoing and are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

### **Program Accomplishments:**

- ◆ Achieved an increase in Total Distributed Collection by \$352,159 over prior year
- ◆ Achieved 69.2% in Collections on Current Support
- ◆ For every dollar spent, collected \$3.07 in return (Cost Effectiveness)
- ◆ All CSS staff successfully completed the Arbinger Core at Work Curriculum
- ◆ Initiated change management process under leadership of new department head

## ***EDP Maintenance & Operations Program***

### **Program Summary:**

This refers to the Electronic Data Processing/Maintenance and Operations arm of the Division. Funding is provided by the State and Federal government for specific, identifiable child support automation duties and responsibilities. Funding covers Information technology support, network costs and other automation related expenses. At this time, the State Department of Child Support Services (DCSS) has not released the initial planning EDP allocation amount.

## ***Revenue and Recovery Program***

### **Program Summary:**

The Revenue Recovery Division is responsible for enforcement and collection of debts owed to many County Departments. Although Revenue Recovery is a General Fund program, costs for operating the program are fully offset by a portion of the revenues collected for the County departments served and charges for services to the agencies being served (such as Superior Court).

### **Program Accomplishments:**

- ◆ Successful conversion from DOS based collections system to Revenue Results, allowing for creation specific work lists to target accounts for collection
- ◆ Revenue Recovery total year to date collections through March 2015 are \$2,512,701, an increase of \$310,717 over the same time last year
- ◆ Collections on behalf of Post Probation Victim Restitution of \$14,555 have been made from the inception of the program.
- ◆ Collections on behalf of other county departments through March 2015 are \$135,412, an increase of \$10,031 over the same time last year.
- ◆ All RR staff successfully completed the Arbinger Core at Work Curriculum
- ◆ Initiated change management process under leadership of new department head



El Dorado County  
Detail of Financing Sources and Financing Uses  
Governmental Funds  
Fiscal Year 2015-16

Budget Unit **79 Child Support Services**  
Function **Public Protection**  
Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Revenue from Use of Money and Property**

0400 Interest	\$ 3,719	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property	\$ 3,719	\$ -	\$ -	\$ -

**Intergovernmental Revenue - State**

0880 State - Other	\$ 43,022	\$ -	\$ -	\$ -
0887 State - Child Support Incentives	1,345,745	1,420,207	1,451,158	1,451,158
Total Intergovernmental Revenue - State	\$ 1,388,767	\$ 1,420,207	\$ 1,451,158	\$ 1,451,158

**Intergovernmental Revenue - Federal**

1102 Federal - Child Support Incentives	\$ 267,600	\$ 284,827	\$ 284,827	\$ 284,827
1103 Federal - Child Support 356 66%	2,612,337	3,309,773	3,369,854	3,369,854
Total Intergovernmental Revenue - Federal	\$ 2,879,937	\$ 3,594,600	\$ 3,654,681	\$ 3,654,681

**Charges for Services**

1740 Charges for Services	\$ 737,421	\$ 874,678	\$ 904,515	\$ 904,515
1821 Infrnd Rev: Collections	9,460	12,000	10,220	10,220
Total Charges for Services	\$ 746,880	\$ 886,678	\$ 914,735	\$ 914,735

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 12,053	\$ 14,000	\$ 14,000	\$ 14,000
Total Miscellaneous Revenues	\$ 12,053	\$ 14,000	\$ 14,000	\$ 14,000

<b>Total Revenue</b>	<b>\$ 5,031,357</b>	<b>\$ 5,915,485</b>	<b>\$ 6,034,574</b>	<b>\$ 6,034,574</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 2,958,932	\$ 2,982,276	\$ 3,231,323	\$ 3,231,323
3001 Temporary Employees	8,509	-	-	-
3002 Overtime	8,117	-	-	-
3004 Other Compensation	106,286	-	-	-
3005 Tahoe Differential	16,171	18,480	10,800	10,800
3006 Bilingual Pay	10,442	10,400	10,400	10,400
3020 Employer Share - Employee Retirement	560,409	726,035	713,469	713,469
3022 Employer Share - Medi Care	43,491	52,223	49,312	49,312
3040 Employer Share - Health Insurance	622,748	945,762	691,474	691,474
3041 Employer Share - Unemployment Insurance	2,735	-	-	-
3042 Employer Share - Long Term Disab Insurance	5,013	8,962	8,450	8,450
3043 Employer Share - Deferred Compensation	15,250	14,699	11,502	11,502
3046 Retiree Health - Defined Contributions	62,241	64,473	61,633	61,633
3060 Employer Share - Workers' Compensation	9,037	27,080	29,734	29,734
3080 Flexible Benefits	15,028	49,585	45,000	45,000
Total Salaries and Employee Benefits	\$ 4,444,408	\$ 4,899,975	\$ 4,863,097	\$ 4,863,097

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ 10,645	\$ 10,800	\$ 10,320	\$ 10,320
4041 Cnty Pass thru Telephone Chrges to Depts	4,951	5,400	3,360	3,360
4080 Household Expense	107	39	28	28
4086 Household Expense - Janitorial/Custodial	-	500	-	-
4100 Insurance - Premium	10,878	50,185	37,526	37,526

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **79 Child Support Services**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4140 Maintenance - Equipment	1,813	1,580	1,750	1,750
4144 Maintenance - Computer System Supplies	17,119	6,360	16,124	16,124
4180 Maintenance - Building and Improvements	896	500	914	914
4220 Memberships	11,574	12,176	11,285	11,285
4260 Office Expense	39,114	34,100	30,737	30,737
4261 Postage	51,823	64,000	56,000	56,000
4262 Software	8,079	500	500	500
4263 Subscription / Newspaper / Journals	19,647	40,330	11,232	11,232
4264 Books / Manuals	384	-	-	-
4265 Law Books	976	6,000	1,500	1,500
4266 Printing / Duplicating	1,419	3,500	-	-
4267 On-Line Subscriptions	326	2,352	120	120
4300 Professional and Specialized Services	49,675	33,000	31,350	31,350
4308 External Data Processing Services	3,108	1,550	3,500	3,500
4320 Verbatim Report - Transcription	352	500	100	100
4324 Medical, Dental and Lab Services	5,496	7,000	7,500	7,500
4400 Publication and Legal Notices	-	500	100	100
4420 Rents and Leases - Equipment	24,580	30,500	28,000	28,000
4440 Rent & Lease - Building/Improvements	275,157	278,903	285,000	285,000
4460 Small Tools and Instruments	1,055	-	-	-
4461 Minor Equipment	6,206	-	600	600
4462 Minor Computer Equipment	11,296	2,207	600	600
4500 Special Departmental Expense	7,131	3,100	9,000	9,000
4502 Educational Materials	1,931	-	-	-
4503 Staff Development	43,276	9,500	9,500	9,500
4529 Software License	-	11,000	-	-
4540 Staff Development	834	-	-	-
4600 Transportation and Travel	6,462	6,000	5,500	5,500
4602 Employee - Private Auto Mileage	7,579	3,500	2,500	2,500
4605 Vehicle - Rent or Lease	28,257	32,000	26,953	26,953
4606 Fuel Purchases	15,752	18,400	15,600	15,600
4608 Hotel Accommodations	7,026	-	-	-
4620 Utilities	31,724	45,700	44,600	44,600
<b>Total Services and Supplies</b>	<b>\$ 706,644</b>	<b>\$ 721,682</b>	<b>\$ 651,799</b>	<b>\$ 651,799</b>
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 10,825	\$ 17,000	\$ 2,000	\$ 2,000
7223 Intrafund: Mail Service	17,414	18,967	19,592	19,592
7224 Intrafund: Stores Support	1,243	518	747	747
7231 Intrafund: IS Programming Support	732	2,000	2,000	2,000
7232 Intrafund: Maint Bldg & Improvmts	4,715	-	-	-
7233 Intrafund: Child Support Services	(104,605)	275,143	510,469	510,469
<b>Total Intrafund Transfers</b>	<b>\$ (69,676)</b>	<b>\$ 313,628</b>	<b>\$ 534,808</b>	<b>\$ 534,808</b>
<b>Intrafund Abatement</b>				
7353 Intrafund Abatement: Collections	\$ (15,662)	\$ (19,800)	\$ (15,130)	\$ (15,130)
<b>Total Intrafund Abatement</b>	<b>\$ (15,662)</b>	<b>\$ (19,800)</b>	<b>\$ (15,130)</b>	<b>\$ (15,130)</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

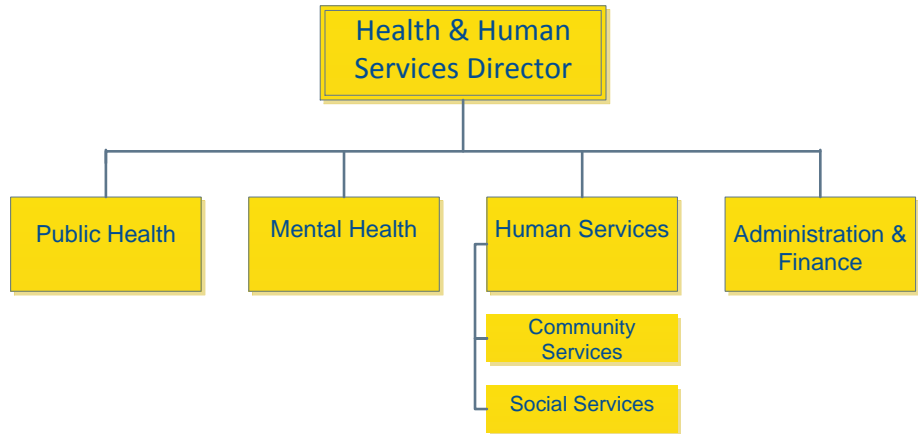
Budget Unit **79 Child Support Services**  
 Function **Public Protection**  
 Activity **Judicial**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
Total Expenditures/Appropriations	\$ 5,065,714	\$ 5,915,485	\$ 6,034,574	\$ 6,034,574
Net Cost	\$ (34,357)	\$ -	\$ -	\$ -



# Health & Human Services Agency

## Organizational Chart



### Mission Statement

With integrity and respect, we provide effective, efficient, collaborative services that strengthen, empower and protect individuals, families and communities, thereby enhancing their quality of life.

### Goals

**Staff Investment:** To encourage a safe, supportive, empowering professional culture that values learning and growth, and enhances employee innovation and purpose.

**Fiscal Responsibility:** To develop and sustain Agency resources through thoughtful planning and efficient practices, and foster accountability and ownership at all levels of the Agency.

**Program Effectiveness/Integration:** To develop collaborative partnerships and community networks that focus on quality, performance standards, outcomes and accountability through mutual goals and continuous improvement.

**Agency Infrastructure:** To establish a strong Agency infrastructure through the advancement of technology, appropriate staffing levels, and facility development and utilization.

### **Agency Overview**

The Health and Human Services Agency is a public agency that partners with the community on health and welfare issues. It helps residents stay healthy and become self-sufficient through a variety of health and human services.

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost/GF Contributions	Staffing
Public Health	\$47,133,926	\$45,663,630	\$6,147,574	83.27
Mental Health	\$35,107,370	\$35,107,370	\$16,510	81.98
Human Services	\$64,468,493	\$62,789,852	\$3,498,425	333.89
Administration	\$3,929,438	\$4,042,767	-\$113,329	64.10
<b>TOTAL</b>	<b>\$150,639,227</b>	<b>\$147,603,619</b>	<b>\$9,549,180</b>	<b>563.24</b>

## Health & Human Services Agency

The Health and Human Services Agency (HHS) recognizes that ensuring the efficiency and effectiveness of program services requires systems, workforce, and infrastructure. The agency continues to implement an Agency Strategic Plan, which was developed in Fiscal Year 2013-14, to provide a guide for ensuring efficiency, transparency, accountability, improved performance, and an increased effectiveness of services provided to the residents of El Dorado County. The following are the Agency Strategic Plan objectives that the agency accomplished in Fiscal Year 2014-15. Each objective is underneath the project and goal that it is helping to achieve.

**Goal 1 - Staff Investment: To encourage a safe, supportive, empowering professional culture that values learning and growth, and enhances employee innovation and purpose.**

**Project 1.2: Staff Development/Training**

Objective 1.2.1: Create a Leadership Curriculum for HHS Managers and employees interested in developing and/or enhancing their leadership skills.

Objective 1.2.2: Clearly define Employee Responsibilities and Standards.

Objective 1.2.3: Enhance training coordination through the development of a Training Coordination Team.

**Project 1.3: Staff Safety**

Objective 1.3.1: Create an HHS Health and Safety Committee.

Objective 1.3.2: Create an HHS Ergonomic Program.

Objective 1.3.3: Create and Implement Personal and Employee Field Safety Guidelines.

Objective 1.3.4: Evaluate incidents to improve prevention and mitigation.

**Goal 2 - Fiscal Responsibility: To develop and sustain Agency resources through thoughtful planning and efficient practices, and foster accountability and ownership at all levels of the Agency.**

**Project 2.1: Process Improvement**

Objective 2.1.1: Develop and implement Purchasing Procedures in alignment with the County's Procurement Policies.

Objective 2.1.2: Develop a Budget Development process that facilitates Fiscal and Program accountability.

Objective 2.1.3: Create a cash handling process that ensures funds are properly accounted for and appropriately utilized.

Objective 2.1.4: Develop Contract Development Procedures for the timely execution and administration of Agency contracts.

Objective 2.1.5: Create a process to receive donated funds and ensure utilization based on Donor's intent.

**Project 2.2: Rate Development**

Objective 2.2.1: Develop a CSA 7 contract rate using the historical trend of prior year expenditures.

Objective 2.2.2: Develop an Indirect Cost Rate for each Division within HHS.

**Project 2.3: Credit Card/Transaction Implementation**

Objective 2.3.1: Implement GovPayNet Credit Card Service to provide automated payment options. (e.g. Animal Services)

**Health & Human Services Agency**

**Goal 3 - Program Effectiveness/Integration: To develop collaborative partnerships and community networks that focus on quality, performance standards, outcomes and accountability through mutual goals and continuous improvement.**

**Project 3.1: Program/Service Integration**

Objective 3.1.2: Support the multi-disciplinary development of the Community Correction Partnership through the provision of Agency services for eligible individuals per Assembly Bill 109.

Objective 3.1.4: Continue to foster team building between the Health & Human Services Agency and other County departments.

Objective 3.1.5: Integrate Mental Health and Alcohol Drug Program operations to reduce functional systemic barriers.

**Project 3.2: External/Community Collaboration**

Objective 3.2.1: Offer regularly scheduled workshops regarding HHSa programs and operations to the Board of Supervisors.

Objective 3.2.2: Increase collaboration with area providers.

Objective 3.2.3: Improve usability of HHSa public website.

Objective 3.2.4: Develop organized HHSa participation in community collaboratives.

Objective 3.2.5: Implement a standardized HHSa process for responding to audits, developing corrective action plans and tracking progress.

**Project 3.3: Mental Health Service Delivery Redesign**

Objective 3.3.1: Implement the Intensive Case Management model to maximize local Community Based Services and promote the least restrictive care.

Objective 3.3.4: Encourage Stakeholder's participation and involvement in the development of the Mental Health Services Act (MHSA) Plan.

Objective 3.3.5: Continue to explore the feasibility of implementing Laura's Law in El Dorado County.

**Project 3.5: Emergency Services**

Objective 3.5.1: Determine viability of obtaining AB678 funding for use in CSA 3 and CSA 7.

Objective 3.5.3: Request Salary and Position Reclassification of the EMS Medical Director.

Objective 3.5.4: Provide available Richie Funding to Marshall and Barton Hospitals.

Objective 3.5.5: Identify potential opportunities and develop efficiencies for Inter-Facility Transfers to Mental Health Facilities.

Objective 3.5.7: Compile, prepare and finalize documents for submission of the EMS Trauma Plan 30 days prior to the State determined deadline.

Objective 3.5.8: Compile, prepare and finalize documents for submission of the EMS Plan 30 days prior to the State determined deadline.

Objective 3.5.9: Provide Sidewalk CPR Training during the County's Annual EMS week.

**Project 3.6: Public Health Accreditation (PHAB)**

Objective 3.6.1: Identify estimated cost of accreditation activities and develop annual budget.

Objective 3.6.2: Obtain Board of Supervisors' support for Accreditation process.

Objective 3.6.5: Assess the Kaizen Performance Evaluation and Process Improvement learnings for implementation Agency wide.

**Project 3.7: Preparedness and Response**

Objective 3.7.1: Identify HHSa program requirements for Preparedness and Emergency Response.

Objective 3.7.2: Develop a coordinated Agency-wide Emergency Preparedness and Response Plan.

**Goal 4 - Agency Infrastructure: To establish a strong Agency infrastructure through the advancement of technology, appropriate staffing levels, and facility development and utilization.**

<b>Project 4.1: Information Technology</b>
Objective 4.1.1: Ensure the LIHEAP computer software (CAP 60) achieves effective program operations and reporting requirements.
Objective 4.1.2: Fully implement CMIPS II.
Objective 4.1.3: Ensure efficient and appropriate use of secure email within HHSA.
Objective 4.1.5: Fully implement PANORAMIC to provide for efficient and effective support to Adult Protective Services, Public Guardian and General Assistance, in order to enhance services.
Objective 4.1.6: Identify and implement a cost effective technology solution to replace the current 4-D program to facilitate the continued delivery of program services.
Objective 4.1.8: Improve current HHSA Intranet to provide intuitive access to relevant information.
<b>Project 4.2: Facilities</b>
Objective 4.2.5: Create an efficient process working with other County departments to ensure timely and consistent contracts, fiscal responsibility and satisfactory facilities for HHSA programs and staff.
Objective 4.2.6: Develop and implement a maintenance plan to ensure a clean, comfortable, safe Animal Shelter, while protecting the County's investment.
Objective 4.2.7: Move the SLT Mental Health Outpatient Clinic and Wellness Center to a new location that is beneficial for clients and staff.
Objective 4.2.8: Create a plan to relocate the Animal Shelter in an efficient and effective manner with an expected move-in date of Fall 2014.
Objective 4.2.9: Create an efficient process working with other County departments and outside vendors to ensure a smooth process for coordinating moves and ensuring efficient communication throughout the process.
Objective 4.2.10: Create an efficient process working with other County departments, landlords and outside vendors to ensure timely response to facility issues.
Objective 4.2.11: Create a standardized process to plan for the efficient use of HHSA's facilities, to address client, program, staff and administrative needs.
<b>Project 4.3: HIPAA Consent Policy/Forms</b>
Objective 4.3.1: Conduct an HHSA Privacy and Security Efficiency and Compliance Assessment.
Objective 4.3.2: Implement an HHSA Privacy and Security Compliance Monitoring Process.
<b>Project 4.5: Strategic Planning</b>
Objective 4.5.1: Provide ongoing support and online resources that guide, strengthen and enhance the strategic process.
Objective 4.5.2: Develop a Strategic Planning Budget that captures expenses and revenues across the Agency.
Objective 4.5.3: Monitor and evaluate the Strategic Plan and make recommendations to the HHSA Director and Project Managers.

<b>Classification Title</b>	<b>2014-15 Adjusted Allocation</b>	<b>2015-16 Dept Request</b>	<b>2015-16 CAO Recommended</b>	<b>Diff from Adjusted</b>
Director of Health & Human Services	1.00	1.00	1.00	-
Accountant I/II	9.00	8.00	8.00	(1.00)
Account Clerk I/II/III	-	-	-	-
Accounting Technician	-	-	-	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	3.00	2.00	2.00	(1.00)
Administrative Technician	9.50	8.50	8.50	(1.00)
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	6.00	6.00	-
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Administration and Finance	1.00	-	-	(1.00)
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	1.00	1.00	1.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Assistant Director of HHS	2.00	1.00	1.00	(1.00)
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	2.00	2.00	2.00	-
Community Public Health Nursing Div Mgr	1.00	1.00	1.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	16.00	17.00	17.00	1.00
Deputy Public Guardian I/II	7.00	7.00	7.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Supervisor I	12.00	12.00	12.00	-
Eligibility Systems Specialist	4.00	4.00	4.00	-
Eligibility Worker I/II/III	90.00	89.00	89.00	(1.00)
Employment & Training Worker I/II/III	22.50	22.50	22.50	-
Employment & Training Worker Supv	4.00	4.00	4.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.40	0.40	0.40	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	3.00	3.00	3.00	-
Epidemiologist	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Fair Hearing Officer	1.00	1.00	1.00	-
Fiscal Assistant I/II	2.00	2.00	2.00	-
Fiscal Services Supervisor	1.00	1.00	1.00	-



<b>Classification Title</b>	<b>2014-15 Adjusted Allocation</b>	<b>2015-16 Dept Request</b>	<b>2015-16 CAO Recommended</b>	<b>Diff from Adjusted</b>
Fiscal Technician	11.00	12.00	12.00	1.00
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	9.45	9.50	9.50	0.05
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	4.50	4.50	4.50	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist VII	1.00	1.00	1.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Manager of Mental Health Programs	4.00	3.00	3.00	(1.00)
Mealsite Coordinator	5.98	5.98	5.98	-
Medical Office Assistant VII	10.80	11.00	11.00	0.20
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.35	6.35	6.35	-
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	26.00	25.00	25.00	(1.00)
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	1.00	-	-	(1.00)
Mental Health Program Coordinator IA/IB/II	5.00	4.00	4.00	(1.00)
Mental Health Worker VII	7.00	8.00	8.00	1.00
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant VII	20.30	19.50	19.50	(0.80)
Office Assistant III	12.00	11.00	11.00	(1.00)
Office Assistant Supervisor VII	3.00	3.00	3.00	-
Paralegal VII	2.00	2.00	2.00	-
Program Aide	7.55	7.55	7.55	-
Program Assistant	24.65	23.15	23.15	(1.50)
Program Coordinator	3.00	3.00	3.00	-
Program Manager I	10.00	9.00	9.00	(1.00)
Program Manager II	4.00	4.00	4.00	-
Program Manager - Protective Services	4.00	4.00	4.00	-

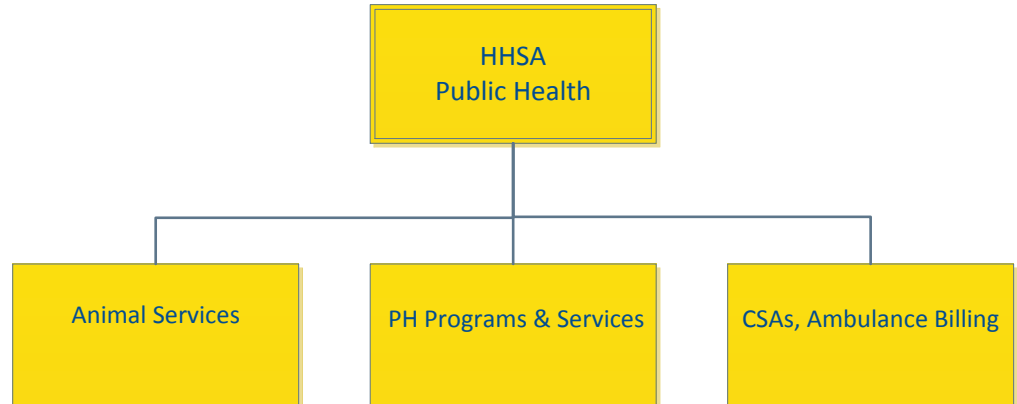
<b>Classification Title</b>	<b>2014-15 Adjusted Allocation</b>	<b>2015-16 Dept Request</b>	<b>2015-16 CAO Recommended</b>	<b>Diff from Adjusted</b>
Psychiatric Technician I/II	4.00	3.00	3.00	(1.00)
Psychiatrist I/II	2.00	1.00	1.00	(1.00)
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Nurse I/II	10.40	9.40	9.40	(1.00)
Public Health Nurse Practitioner	2.00	2.00	2.00	-
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	0.70	1.70	1.70	1.00
Screeener	5.00	5.00	5.00	-
Secretary	1.00	1.00	1.00	-
Senior Citizens Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-
Services Support Assistant III	2.00	3.00	3.00	1.00
Social Services Aide	15.00	15.00	15.00	-
Social Services Supervisor II	10.00	10.00	10.00	-
Social Worker Clinician	1.00	1.00	1.00	-
Social Worker I/II/III/IV	52.80	52.80	52.80	-
Sr. Accountant	2.00	1.00	1.00	(1.00)
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	4.00	4.00	2.00
Sr. Fiscal Assistant	4.00	4.00	4.00	-
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Medical Office Assistant	2.00	2.00	2.00	-
Sr. Office Assistant	7.00	7.00	7.00	-
Staff Services Analyst I/II	7.00	6.00	6.00	(1.00)
Supervising Accountant/Auditor	5.00	5.00	5.00	-
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	4.00	4.00	4.00	-
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-
Supervising Public Health Nurse	2.00	3.00	3.00	1.00
Utilization Review Coordinator	1.00	-	-	(1.00)
Vocational Counselor	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>575.29</b>	<b>563.24</b>	<b>563.24</b>	<b>(12.05)</b>





# HHSA—Public Health

## Organizational Chart



### Mission Statement

The mission of the County of El Dorado Health and Human Services Agency – Public Health Division is to promote the health and safety of people, their animals, and the communities of El Dorado County.

### Goals

**Staff Investment:** To encourage a safe, supportive, empowering professional culture that values learning and growth, and enhances employee innovation and purpose.

**Fiscal Responsibility:** To develop and sustain Agency resources through thoughtful planning and efficient practices, and foster accountability and ownership at all levels of the Agency.

**Program Effectiveness/Integration:** To develop collaborative partnerships and community networks that focus on quality, performance standards, outcomes and accountability through mutual goals and continuous improvement.

**Agency Infrastructure:** To establish a strong Agency infrastructure through the advancement of technology, appropriate staffing levels, and facility development and utilization.

### ***Department Overview***

The Public Health Division of the Health and Human Services Agency is organized to operate in three separate funds:

Fund Type 10	General Fund	Animal Services
Fund Type 11	Special Revenue Fund	Public Health Programs and Services
Fund Type 12	BOS Governed Districts	County Service Areas—CSA (Pre-Hospital Medical Service) and Ambulance Billing

<b>2015-16 Summary of Division Programs</b>				
	Appropriation	Revenue	Net County Cost/GF Contribution	Staffing
Animal Services	\$2,717,886	\$1,247,590	\$1,470,296	19.00
PH Program & Svcs	\$23,088,454	\$23,088,454	\$4,677,278	62.27
CSA's	\$21,327,586	\$21,327,586	\$0	2.00
<i>TOTAL</i>	<i>\$47,133,926</i>	<i>\$45,663,630</i>	<i>\$6,147,574</i>	<i>83.27</i>

## **Recommended Budget Highlights for HHS—Public Health Division**

The total Recommended Budget for the Public Health Division of the Health and Human Services Agency is \$47,129,926 with a Net County Cost of \$1,470,296 for Animal Services and a General Fund contribution \$4,677,278 for other programs. The General Fund contribution is approximately \$81,700 lower when compared to the FY 2014-15 Adopted Budget.

### **Animal Services – General Fund**

The Recommended Budget for Animal Services represents a decrease of \$130,927 or 9.5% in revenues and an increase of \$33,039 or 1% in appropriations when compared to the FY 2014-15 Approved Budget. As a result, the Net County Cost increased by \$163,966 or 12.5%.

The decrease in revenues is primarily due to a reduction in revenue from the City of South Lake Tahoe based on prior year actuals and work performance indicators. El Dorado County has a contract with the City of South Lake Tahoe to provide animal services.

Appropriations primarily increased due to personnel costs (salaries, retirement, etc.) with the cost of living adjustment.

### **Public Health Fund Type 11**

The Recommended Budget for Public Health programs has decreased by \$385,147 or 1.6%. This decrease is primarily due to a reduction in the use of Tobacco Settlement Program funds. In Fiscal Year 2014-15 those funds were used for one-time costs in Mental Health and Public Health, including moving expenses. In addition, Marshall Medical Treatment Center received a one-time contribution of \$480,000 in Tobacco Settlement Program funds for its Cancer Treatment Center. However, the fund type saw some costs rise like indirect costs and salaries and benefits due to the cost of living increase. The division plans to use approximately \$815,000 in fund balance, of its total \$5,972,000, to help pay for the increases. The budget includes a \$4,677,278 General Fund contribution for various programs.

Since the FY 2014-2015 Adopted Budget, the Public Health Division added the Multipurpose Senior Services Program (MSSP) from the Community Services Division. After analyzing the program's current duties, it was decided that more collaborative opportunities could be found within the Public Health Division. For example, the MSSP provides services that prevent premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services. These services align with many of the programs within Public Health.

### **National Public Health Department Accreditation**

On March 3, 2015, the Board of Supervisors approved the concept of pursuing Public Health Accreditation, as well as authorized HHS to negotiate a contract with a consultant to complete the community health assessment, a required component of Public Health Accreditation. Public Health budgeted the use of fund balance of \$425,000 in Fiscal Year 2015-16 to cover expenditures related to pursuing the accreditation.

The Public Health Division is developing a plan for the use of fund balance based on outcomes from the community health assessment. These funds could be utilized to pilot projects that would help serve targeted populations and help Public Health fulfill unmet community needs. However, these funds could be jeopardized long term due to Public Health Realignment being used for non-mandated Public Health functions. For example, approximately \$704,000 in Public Health Realignment funds are used to cover the costs of the California Forensic Medical Group contract that provides medical care in the jails and juvenile halls. Medical care to inmates/wards in jails and juvenile halls is not a State mandate of Public Health.

## **Recommended Budget Highlights for HHS—Public Health Division (cont)**

### Recommended Staffing Changes

The Public Health Division is requesting 3.95 additional FTEs compared to the FY 2014-15 Approved Budget. Of the 3.95 FTEs, 2.5 FTEs are related to the transfer of the MSSP program to Public Health. HHS is also allocating .45 FTE of an assistant director of health services to the Public Health division due to time study results. The division is requesting the addition of a supervising public health nurse position that will provide leadership and oversight to the Agency nursing staff. With the inclusion of MSSP into Public Health, the Agency is moving toward an agency wide nursing division model that will encompass all nursing personnel. An additional supervisor position will enable the Agency to provide nursing specific supervision and training to all nursing personnel. Currently, some existing nursing positions do not have any clinical oversight. The supervising public health nurse position will cost a total of approximately \$136,500 (this figure includes all budgeted salary and benefit costs).

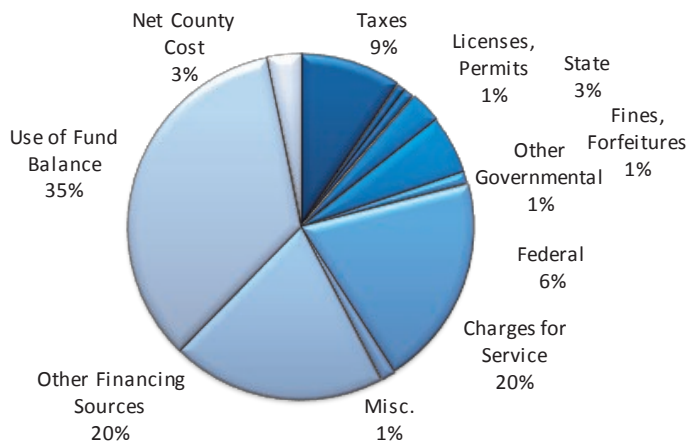
### CSA #3, CSA #7 and Ambulance Billing – Fund Type 12

The Recommended Budget for the CSA programs has decreased by \$303,784 or 1.4%. Revenues for CSA #3 and CSA #7 pre-hospital medical services and ambulance billing programs include charges for services (primarily ambulance services), assessments and taxes, and contract payments from the Miwok Tribe. The decrease in revenue is primarily due to reduced fund balance of approximately \$423,800 offset with reduced appropriations. Property tax revenues are estimated to remain the same compared to the FY 2014-15 Adopted Budget. Revenues from ambulance service charges are expected to remain unchanged from the FY 2014-15 budget.

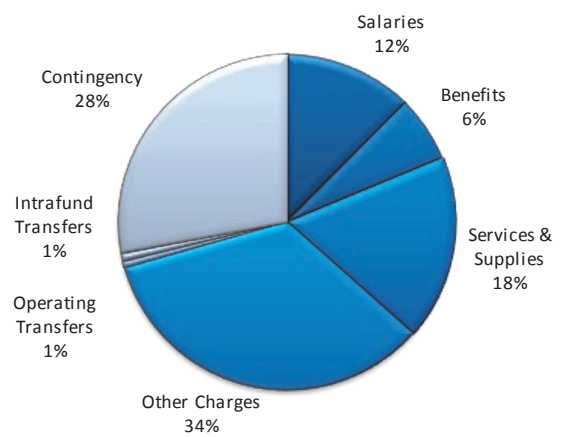
## HHSA—Public Health Division

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Taxes	4,239,277	4,323,858	4,453,314	4,453,343	4,453,343
Licenses, Permits	390,963	318,667	356,843	390,650	390,650
Fines, Forfeitures	589,044	551,975	457,749	462,765	462,765
Use of Money	29,193	34,870	39,851	41,525	41,525
State	1,178,387	1,042,992	1,181,884	1,408,100	1,408,100
Federal	2,104,901	2,920,411	2,270,838	2,588,195	2,588,195
Other Governmental	462,399	419,536	559,949	529,600	529,600
Charges for Service	10,223,450	9,077,206	9,191,052	9,407,193	9,407,193
Misc.	384,763	814,968	581,807	656,300	656,300
Other Financing Sources	11,165,446	10,206,367	9,177,896	9,429,645	9,429,645
Use of Fund Balance	39,434		2,722,638	16,296,314	16,296,314
<b>Total Revenue</b>	<b>30,807,257</b>	<b>29,710,850</b>	<b>30,993,821</b>	<b>45,663,630</b>	<b>45,663,630</b>
Salaries	4,532,708	4,245,327	4,612,766	5,855,696	5,855,696
Benefits	2,070,164	1,793,368	2,387,833	2,982,200	2,982,200
Services & Supplies	6,680,668	6,407,141	6,885,911	8,375,943	8,375,943
Other Charges	17,157,704	14,721,444	15,664,467	16,069,161	16,069,161
Fixed Assets	70,284	36,681	268,234	50,000	50,000
Operating Transfers	43,133	12,500	1,196,490	301,610	301,610
Intrafund Transfers	23,231	232,845	425,852	340,438	340,438
Contingency	-			13,158,878	13,158,878
<b>Total Appropriations</b>	<b>30,577,892</b>	<b>27,449,306</b>	<b>31,441,553</b>	<b>47,133,926</b>	<b>47,133,926</b>
<b>NCC - Animal Services</b>	<b>821,120</b>	<b>905,706</b>	<b>1,291,252</b>	<b>1,470,296</b>	<b>1,470,296</b>
<b>General Fund Contribution</b>	<b>2,784,577</b>	<b>3,220,739</b>	<b>4,510,820</b>	<b>4,677,278</b>	<b>4,677,278</b>
<b>FTE's</b>	<b>89</b>	<b>80</b>	<b>79</b>	<b>83</b>	<b>83</b>
<b>Fund Balance</b>					
Public Health	6,725,254	9,339,662	16,296,314	13,158,878	13,158,878
CSA 3	1,975,688	2,037,844	2,056,446	1,964,304	1,964,304
CSA 7	5,719,563	6,210,097	5,767,708	4,990,922	4,990,922

### Source of Funds



### Use of Funds



### **Source of Funds—HHSA—Public Health Division**

Taxes (\$4,453,343): Property Taxes and Special Tax (primarily in CSA7) for ambulance/pre-hospital medical services.

Licenses and Permits (\$390,650): Revenues from marriage licenses (\$115,000), and dog licenses and kennel licenses (\$275,650).

Fines and Penalties (\$462,765): The majority of this revenue is related to the EMS Fund (\$393,400), with the remainder from court fines in the Health Promotion programs (\$22,115), penalties on taxes in the CSA's (\$28,750) and fines received by Animal Services (\$18,500).

Use of Money and Property (\$41,525): Anticipated interest earnings in the Public Health and CSA budgets based on fund balance and cash flow estimates.

State Intergovernmental (\$1,408,100): State funding received for Communicable Disease, Public Health Preparedness (PHP), Community Nursing Services, Multipurpose Senior Services Program (MSSP), AIDS, Lab, Tobacco Settlement, Tobacco Use Prevention, and Homeowner Property Tax Relief in the CSA's (\$29,000).

Federal Intergovernmental (\$2,588,195): Public Health Preparedness programs, Community Nursing Services, Multipurpose Senior Services Program (MSSP), Women Infants and Children (WIC) program and Health Promotion program.

Other Governmental (\$529,600): Estimated other governmental revenue for Hospital Preparedness (HPP) (\$75,000), community nursing programs (\$30,000), EMS Program (\$9,600), and contracts with the City of Placerville and the City of SLT (\$415,000).

Charges for Services (\$9,407,193): Consisting of the following:

- Ambulance Services in CSA 3 and CSA 7 (\$8,006,195)
- Special Assessments in CSA 3 (\$560,644)
- Impounds, Adoptions, and Services in Animal Services (\$258,600)
- Health fees including Vital Statistic, EMS and Lab (\$205,925)
- Revenues from other departments (\$375,829) including: Service fees from Fund type 10 and Fund type 12 within Dept. 40 (\$146,741); Nursing fees for CPS (\$110,000), Environmental Management for mandated LEA services and water testing services (\$119,088).

Miscellaneous (\$656,300): Revenue in the CSAs is primarily from the Miwok Tribe contract (\$400,000), flu clinic and nursing service fees (\$34,125), revenue in EMS Program related to EMT 2010 (\$24,275), funding from the Vital Records Improvement Project trust for the Vital Statistics program (\$16,800), funding for First 5 Program related to the ACCEL and Children's Health initiatives (\$170,000), and fees in Animal Services related to euthanasia & cat carrier sales (\$11,100).



### **Source of Funds—HHSa—Public Health Division (cont)**

Other Financing Sources (\$9,429,645) include:

General Fund Contributions to Public Health of \$4,677,278 for the following programs:

Jail/Juvenile Medical (CFMG contract) \$2,640,413

State and Local Program Realignment (SLPR Match) to fund Jail medical \$704,192

EMS Agency \$625,542

CCS Admin & Diagnostics & Healthy Families Programs (match) \$473,639

CMSP-County Medical Services Program (match) \$233,492

Realignment and Miscellaneous Revenues (\$4,748,367) includes:

Health VLF and Sales Tax Revenue for Public Health programs \$3,579,602

Social Services Sales Tax Realignment for Community Nursing Programs \$473,639

CCP Realignment 2011 (AB109) \$426,386

Share of Realignment Sales Tax revenue allocated to Animal Services \$253,740

Pet Aid Special Revenue Fund revenue allocated to Animal Services \$15,000

Fund Balance (\$16,296,314) – these are estimated fund balances primarily in Public Health funds (\$8,472,160) and CSA funds (\$7,824,154). The Agency continues to monitor use of fund balances in current and future years in order to retain appropriate amounts for cash flow purposes.

### **Use of Funds—HHSa—Public Health Division**

Salaries & Benefits (\$8,837,896): Primarily comprised of regular salaries (\$5,507,904), overtime (\$145,000), other compensation (\$38,540), retirement (\$1,144,501), health insurance (\$1,271,614), retiree health (\$105,799), workers compensation (\$301,838) and other payroll/insurance costs (\$322,700).

Services & Supplies (\$8,375,943) primarily for:

- Professional services (\$5,128,462): CSA 3 and 7 contracts and ambulance billing services (\$697,394); Jail medical program (\$3,469,068); EMS payments to State, physicians and hospitals (\$409,000); professional and specialized services (\$424,072); miscellaneous medical, dental, and lab services (\$34,428); and Animal Services contracts for veterinary services, disposal services, and livestock shelter and care (\$94,500).
- Special Department Expense/Special Projects (\$2,070,238) including: appropriations from Public Health fund balance for operational contingencies for unanticipated Public Health needs or emergencies, or amounts that are intended to be used in future fiscal years or that are anticipated to be returned to State (based on non-use in grant period) (\$1,708,127); appropriations for such items as feed, medical supplies, microchips, etc. in the Animal Services program (\$62,111); and appropriations for CSA costs (\$300,000).

Operational costs (\$1,173,243): insurance (\$198,172); transportation, vehicle and fuel costs (\$239,326); telephone charges (\$26,612); maintenance and software licenses (\$48,483); memberships (\$21,980); medical/dental/lab supplies (\$132,825); utilities (\$131,800); office expenses/postage (\$55,780); rent/lease of equipment (\$55,070); miscellaneous services and supplies (\$206,460); and minor equipment purchase/maintenance (\$56,735).

### Use of Funds—HHSA—Public Health Division (cont)

Other Charges (\$16,069,161): Comprised of Support and Care of Persons (\$476,093) for payments to contract providers mostly within community nursing services, MSSP, AIDS, Health Promotion Services, and Indigent/Institutional Care; contribution to non-government agency (\$13,034,738), inter-fund expenditures (\$174,641) for services between funds within the division (including Public Health’s administrative cost allocation) as well as for other departmental and cost applied charges for such services as IT programming support, accounting and audit support, central stores/mail/courier services, and County A-87 charges and other department service cost (\$2,383,689).

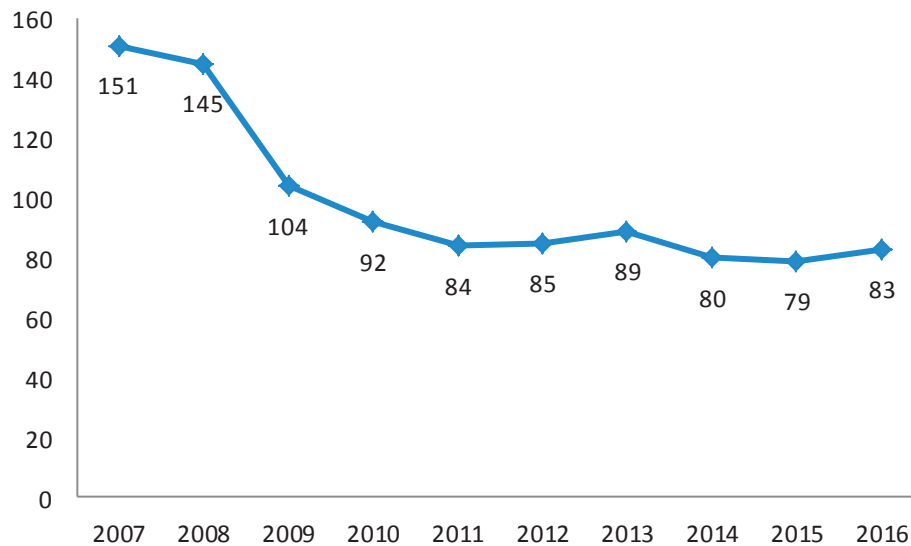
Fixed Assets (\$50,000): Primarily comprised of office/conference room reconfigurations, security system upgrades and lab equipment (\$30,000); computer equipment purchase/replacement primarily related to the planned replacement of aged Servers, Tape Backup Units, Domain Controllers, computers and printers (\$20,000). Computer equipment is primarily funded by non-General Fund sources.

Operating Transfers out (\$301,610): Transfers of realignment funding within the same sub-fund for MSSP, tobacco use prevention and preparedness programs.

Intrafund Transfers (\$1,450,522) and Abatements (-\$1,110,084) netting to \$340,438: In Animal Services this is primarily comprised of County cost applied charges such as central stores/mail/courier services; in Public Health programs this is primarily related to administrative indirect cost allocation and various other intrafund transfers (many related to the use of Special Revenue Funds); and also includes transfers between the CSAs and the Ambulance Billing program.

Appropriations for Contingencies (\$13,158,878): Primarily comprised of Public Health Administration (\$5,156,621), MAA program (\$455,838), and CSAs (\$6,955,226).

### Staffing Trend for HHSA—Public Health Division



The recommended staff allocation for FY 2015-16 is 83.27 FTEs. The staffing allocation for Public Health is slightly up from FY 2014-15 primarily due to the division receiving the Multipurpose Senior Services Program from the Community Services Division. The allocations are split as follows: 70.81 FTEs on the West Slope and 12.46 FTEs at South Lake Tahoe. Staff allocations include 62.27 FTEs for Public Health Programs, 2.0 FTEs for County Service Areas 3 & 7, and 19.0 FTEs for Animal Services. The large change in staff from 2008 to 2009 was due to Board reductions in personal healthcare services in the division’s clinics.

## **HHSA—Public Health, Animal Services Program**

### **Program Summary:**

#### Animal Services

For both the Western Slope and South Lake Tahoe areas of the County, Animal Services provides mandated services such as rabies control, impoundment of animals at large, investigations of aggressive dogs threatening humans and livestock, sheltering stray animals, veterinary treatment for sick or injured animals, animal licensing, and enforcement of State and local animal laws. Revenues in this program come from licensing, fees for services, penalties/fines, State Sales Tax Realignment, and contract payments from the City of Placerville and City of South Lake Tahoe.

## **HHSA—Public Health, Public Health Programs & Services**

### **Program Summary:**

#### Administration & Medi-Cal

This section includes the administrative and fiscal support to the Public Health Division (which manages about 40 program budgets per fiscal year), primarily addressing the areas of policies and procedures, accreditation, personnel, facilities, budgets, payroll, purchasing, payments, billings and receivables, contract management, and information technology. Revenues include use of Realignment to assist programs within Public Health for the purposes of supporting Administrative cost within the same sub fund 11 109 001 and for programs within their own sub fund that have non-billable administrative cost.

#### CD, Vital Stats & PH Preparedness

Programs in this section address Public Health preparedness planning and emergency response, communicable disease prevention, surveillance and control, vital statistics, and health information collection, analysis, and reporting. Preparedness programs address bioterrorism preparedness, hospital readiness, regional City readiness initiatives, and pandemic flu preparedness. Revenues in these programs include PH Realignment, health fees, State funding, Alpine County contract revenue, and Federal funding.

#### Community Nursing

The Public Health nurses and associated staff provide community/school based skilled early intervention and case management services designed to improve health outcomes, reduce disease incidence and protect the public from vaccine preventable illness with special emphasis on women of child bearing age and medically fragile children. In addition the Public Health Nurses provide direct support to preparedness and communicable disease areas related to mitigation efforts as appropriate. These activities are accomplished through administration of the following core programs: Maternal, Child, Adolescent Health (MCAH); California Children Services (CCS); Healthy Families; Child Health and Disability Prevention (CHDP); the Early Periodic Screening, Diagnosis, and Treatment (EPSDT a State and Federal mandate of Medi-Cal), Health Care for Children in Foster Care, Child Lead Poisoning Prevention Program, High Risk CPS Intervention and Immunization campaigns. Extra help funding is for public health nursing staff to assist with seasonal flu clinics, the new State mandate related to the Pertussis vaccine in school age children, and to assist with the CHDP program. The General Fund contribution reflects a required County match (from Department 15) for the CCS and Healthy Families programs. Revenues in these programs include PH Realignment, Social Services Realignment, Probation AB 109 Realignment, County General Fund (required match), Health Fees, transfer from Human Services, and State and Federal funding.

#### Multipurpose Senior Services Program (MSSP)

The Multipurpose Senior Services Program (MSSP) prevents premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services. Revenues in this program come from the State, Federal and PH Realignment.

## ***HHS—Public Health, Public Health Programs & Services (cont)***

### **Program Summary:**

#### **AIDS & HIV**

These programs provide for surveillance and testing activities related to AIDS and HIV, as well as services and assistance, such as housing and case management, to persons affected by HIV. Revenues in these programs come from State and Federal funding for AIDS/HIV.

#### **Public Health Laboratory/LEA**

The Laboratory tests specimens to identify infections and prevent/control the spread of communicable disease. Other testing services, such as water testing, are also provided. In addition, the Lab participates in bioterrorism preparedness and response planning and serves as a resource for emergency/medical personnel to protect public and environmental health. Local Enforcement Agency (LEA) responsibilities are mandated under the Public Resources Code and involve enforcement of State solid waste laws (currently primarily through contracted services). Revenue in this program comes from health fees, the State, transfer from various County departments for services, and PH Realignment.

#### **Emergency Medical Services Agency (EMS)**

Prehospital care, and transportation services to victims of illness or injury in El Dorado County. The EMS Agency also provides training and certification of emergency medical response personnel. The EMS program maintains a position for the Medical Director. This position is required within the EMS Agency to ensure medical oversight of the policies and protocols of pre-hospital care governing paramedics, etc. as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202. The EMS Agency is also responsible for management of the Medical Marijuana Identification Card program. The General Fund contribution reflects County support (from Department 15) for EMS Agency services. This section also includes the EMS Fund which receives court fines that fund emergency room services for indigents. Revenues in these programs include County General Fund, fees for services, and court fines.

#### **Institutional Care**

This section addresses the institutional medical care program, providing medical services for the inmate/ward populations at the County adult/juvenile detention facilities through a contract with the California Forensic Medical Group. The General Fund contribution reflects required County support (from Department 15) for detention medical services. Revenue in this program includes County General Fund and State and local program Realignment (SLPR) match.

#### **Women, Infants & Children (WIC)**

The Supplemental Food Program for Women, Infants and Children (WIC) serves low to moderate-income pregnant, breastfeeding, and postpartum women, and infant/children up to age 5 who are at nutritional risk. The program offers nutrition education, breastfeeding support and food vouchers.

#### **Tobacco Settlement Programs**

Funds made available through the Tobacco Settlement Agreement are allocated to several programs designed to prevent tobacco use, enhance the community health services system, and deliver improved health services.

#### **Health Promotions**

This section includes a variety of health promotion programs and targeted services. Included are outreach and enrollment services to identify and provide health insurance options, (particularly for uninsured/underinsured children), services to connect individuals to appropriate health care services, projects involving the use of technology to improve health care delivery, programs aimed at increasing child safety through the proper use of car seats and safety helmets, and other aligned services. Responsibilities also include evaluation and development of health promotion strategies to prevent chronic disease and improve health outcomes for general and targeted populations (including indigent, institutionalized, and CMSP populations) and administration of domestic violence prevention and response contracts. Revenues in these programs include marriage licenses, court fines, Federal funding, and grant funding.

## **HHS—Public Health, Public Health Programs & Services (cont)**

### **Program Summary:**

#### County Medical Services Program (CMSP)

El Dorado County ensures medical care is provided for medically indigent adults in our communities through contractual participation with 34 other counties in the County Medical Services Program (CMSP). The CMSP participation fee of \$233,492 is required to be paid from County General Fund, Department 15. Participation in CMSP enables the County to substantially meet its Welfare and Institutions Code 17000 responsibilities. Revenues in this program come from a required County General Fund contribution for the participation fee.

#### Tobacco Use Prevention Program (TUPP)

This program provides services targeted at tobacco use prevention and cessation. Revenues in these programs come from State tobacco funds available through AB 75 and the transfer of Realignment funds.

## **HHS—Public Health, CSA's & Ambulance Billing Program**

### **Program Summary:**

#### County Service Areas & Ambulance Billing

This section addresses pre-hospital medical services provided within County Service Area (CSA) 7, for the West Slope area, and CSA 3, for the South Lake Tahoe and Tahoe West Shore areas. This section also includes Ambulance Billing (i.e., patient billing and collection for ambulance services operating in the County), a service performed by Wittman Enterprises under a contract administered by Public Health. Revenues in these programs come from taxes, State funding, interest, ambulance fees, and contract payments from the Miwok Tribe.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **40 Animal Services**  
 Function **Public Protection**  
 Activity **Other Protection**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Licenses, Permits and Franchises**

0200 Animal Licenses	\$ 209,121	\$ 234,600	\$ 245,000	\$ 245,000
0201 Viscious/Dangerous Dog	7,485	9,546	11,000	11,000
0202 Kennel Permits	16,435	17,350	17,350	17,350
0220 Construction Permits	2,090	2,266	2,300	2,300
Total Licenses, Permits and Franchises	\$ 235,131	\$ 263,762	\$ 275,650	\$ 275,650

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$ 11,300	\$ 17,272	\$ 18,500	\$ 18,500
Total Fines, Forfeitures and Penalties	\$ 11,300	\$ 17,272	\$ 18,500	\$ 18,500

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 335,523	\$ 381,347	\$ 400,000	\$ 400,000
1206 SLT Surcharge	11,513	14,558	15,000	15,000
Total Revenue Other Governmental Agencies	\$ 347,036	\$ 395,905	\$ 415,000	\$ 415,000

**Charges for Services**

1460 RIF: Bassi	\$ -	\$ 50	\$ -	\$ -
1560 Humane Services	3,341	6,055	6,100	6,100
1561 Impounds	113,290	127,391	130,000	130,000
1562 Adoptions	107,178	109,801	113,000	113,000
1563 Microchip	1,325	753	2,000	2,000
1564 Restitution	6,132	4,067	5,000	5,000
1740 Charges for Services	1,668	1,688	2,500	2,500
1800 Interfund Revenue	20,247	9,600	-	-
Total Charges for Services	\$ 253,180	\$ 259,405	\$ 258,600	\$ 258,600

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 8,810	\$ 10,609	\$ 11,100	\$ 11,100
1942 Miscellaneous Reimbursement	-	150	-	-
Total Miscellaneous Revenues	\$ 8,810	\$ 10,759	\$ 11,100	\$ 11,100

**Other Financing Sources**

2020 Operating Transfers In	\$ -	\$ 22,000	\$ 15,000	\$ 15,000
2021 Operating Transfers In: Veh Lic Fee	-	207,178	-	-
2027 Operating Transfers In: Sales Tax Realingment	260,335	77,011	253,740	253,740
Total Other Financing Sources	\$ 260,335	\$ 306,189	\$ 268,740	\$ 268,740

<b>Total Revenue</b>	<b>\$ 1,115,792</b>	<b>\$ 1,253,292</b>	<b>\$ 1,247,590</b>	<b>\$ 1,247,590</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 681,048	\$ 813,147	\$ 953,021	\$ 953,021
3001 Temporary Employees	44,608	55,865	54,952	54,952
3002 Overtime	34,752	75,645	54,500	54,500
3003 Standby Pay	19,802	19,481	20,000	20,000
3004 Other Compensation	5,313	12,720	9,400	9,400
3005 Tahoe Differential	11,214	10,589	12,000	12,000
3020 Employer Share - Employee Retirement	134,803	145,923	182,286	182,286
3022 Employer Share - Medi Care	11,195	13,522	14,791	14,791

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **40 Animal Services**  
 Function **Public Protection**  
 Activity **Other Protection**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
3040 Employer Share - Health Insurance	221,797	329,304	319,341	319,341
3041 Employer Share - Unemployment Insurance	936	-	-	-
3042 Employer Share - Long Term Disab Insurance	1,167	1,116	2,383	2,383
3043 Employer Share - Deferred Compensation	400	400	-	-
3046 Retiree Health - Defined Contributions	17,505	18,564	19,516	19,516
3060 Employer Share - Workers' Compensation	30,177	19,584	10,451	10,451
3080 Flexible Benefits	2,160	6,000	12,000	12,000
<b>Total Salaries and Employee Benefits</b>	<b>\$ 1,216,877</b>	<b>\$ 1,521,860</b>	<b>\$ 1,664,641</b>	<b>\$ 1,664,641</b>
<b>Services and Supplies</b>				
4020 Clothing and Personal Supplies	\$ 5,206	\$ 19,600	\$ 8,600	\$ 8,600
4022 Uniforms	562	-	-	-
4040 Telephone Company Vendor Payments	1,932	2,812	2,812	2,812
4041 Cnty Pass thru Telephone Chrges to Depts	2,262	4,015	4,015	4,015
4080 Household Expense	3,775	4,900	4,900	4,900
4082 Household Expense - Other	-	220	220	220
4085 Household Expense - Refuse Disposal	12,045	19,721	14,700	14,700
4086 Household Expense - Janitorial/Custodial	10,920	24,506	29,100	29,100
4100 Insurance - Premium	31,690	14,804	11,863	11,863
4101 Insurance - Additional Liability	6,446	6,327	8,049	8,049
4140 Maintenance - Equipment	309	1,038	1,150	1,150
4141 Maintenance - Office Equipment	37	-	-	-
4143 Maintenance - Service Contracts	2,136	3,010	2,970	2,970
4144 Maintenance - Computer System Supplies	7,258	7,258	7,300	7,300
4162 Maintenance Vehicles - Supplies	1,160	4,000	4,000	4,000
4164 Maintenance Vehicles - Tires and Tubes	-	500	500	500
4180 Maintenance - Building and Improvements	-	2,500	2,500	2,500
4200 Medical, Dental and Laboratory Supplies	31,349	31,141	32,000	32,000
4220 Memberships	125	380	399	399
4221 Memberships - Legislative Advocacy	290	673	707	707
4260 Office Expense	6,083	8,000	7,000	7,000
4261 Postage	5,297	6,000	6,000	6,000
4262 Software	-	2,040	2,040	2,040
4263 Subscription / Newspaper / Journals	305	500	500	500
4264 Books / Manuals	44	620	620	620
4266 Printing / Duplicating	297	300	300	300
4300 Professional and Specialized Services	57,186	85,197	88,000	88,000
4302 Construction and Engineering Contracts	43	-	-	-
4306 Collection Services	-	700	700	700
4313 Legal Services	1,401	5,000	5,000	5,000
4320 Verbatim Report - Transcription	3	-	-	-
4324 Medical, Dental and Lab Services	1,671	800	800	800
4400 Publication and Legal Notices	-	450	450	450
4420 Rents and Leases - Equipment	8,840	8,740	8,740	8,740
4421 Security System	-	540	-	-
4440 Rent & Lease - Building/Improvements	102,089	41,634	-	-
4460 Small Tools and Instruments	590	1,500	1,500	1,500

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **40 Animal Services**  
 Function **Public Protection**  
 Activity **Other Protection**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4461 Minor Equipment	2,216	5,899	6,000	6,000
4462 Minor Computer Equipment	13,984	6,655	2,685	2,685
4463 Minor Telephone and Radio Equipment	108	4,100	4,100	4,100
4500 Special Departmental Expense	26,077	47,147	48,000	48,000
4501 Special Projects	-	-	14,111	14,111
4503 Staff Development	127	3,000	6,830	6,830
4529 Software License	736	-	-	-
4540 Staff Development	30	-	-	-
4600 Transportation and Travel	349	2,849	7,962	7,962
4602 Employee - Private Auto Mileage	376	1,025	1,025	1,025
4605 Vehicle - Rent or Lease	45,295	70,656	66,225	66,225
4606 Fuel Purchases	51,219	54,241	60,375	60,375
4608 Hotel Accommodations	131	1,488	1,000	1,000
4620 Utilities	63,006	75,418	94,800	94,800
Total Services and Supplies	\$ 505,004	\$ 581,904	\$ 570,548	\$ 570,548
<b>Other Charges</b>				
5300 Interfund Expenditures	\$ 63,218	\$ 103,071	\$ 132,259	\$ 132,259
5302 Infrnd Exp: Radio Equipment and Support	1,047	-	-	-
Total Other Charges	\$ 64,266	\$ 103,071	\$ 132,259	\$ 132,259
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ 2,505	\$ -	\$ -	\$ -
6042 Fixed Assets - Computer Sys Equipment	-	12,000	10,000	10,000
Total Fixed Assets	\$ 2,505	\$ 12,000	\$ 10,000	\$ 10,000
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 224,481	\$ 314,235	\$ 323,659	\$ 323,659
7210 Intrafund: Collections	397	350	350	350
7221 Intrafund: Radio Equipment and Support	358	3,500	3,500	3,500
7223 Intrafund: Mail Service	4,064	4,112	4,149	4,149
7224 Intrafund: Stores Support	1,462	1,512	1,780	1,780
7232 Intrafund: Maint Bldg & Improvmts	2,083	2,000	7,000	7,000
Total Intrafund Transfers	\$ 232,845	\$ 325,709	\$ 340,438	\$ 340,438
<b>Total Expenditures/Appropriations</b>	\$ 2,021,498	\$ 2,544,544	\$ 2,717,886	\$ 2,717,886
<b>Net Cost</b>	\$ (905,706)	\$ (1,291,252)	\$ (1,470,296)	\$ (1,470,296)



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **40 Public Health**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Licenses, Permits and Franchises**

0261 Marriage License	\$ 83,536	\$ 93,081	\$ 115,000	\$ 115,000
Total Licenses, Permits and Franchises	\$ 83,536	\$ 93,081	\$ 115,000	\$ 115,000

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$ 94,089	\$ 71,278	\$ 72,237	\$ 72,237
0324 Emergency Med Serv (EMS) - County	426,374	31,257	31,257	31,257
0325 Emergency Med Serv (EMS) - Admin	-	39,341	39,341	39,341
0326 Emergency Med Serv (EMS) - Physical	-	190,548	190,548	190,548
0327 Emergency Med Serv (EMS) - Hospital	-	82,132	82,132	82,132
Total Fines, Forfeitures and Penalties	\$ 520,463	\$ 414,556	\$ 415,515	\$ 415,515

**Revenue from Use of Money and Property**

0400 Interest	\$ 10,199	\$ 14,435	\$ 16,025	\$ 16,025
Total Revenue from Use of Money and Property	\$ 10,199	\$ 14,435	\$ 16,025	\$ 16,025

**Intergovernmental Revenue - State**

0640 State - Calif Children Services (CCS)	\$ 258,578	\$ 374,104	\$ 443,478	\$ 443,478
0670 State - Tuberculosis Control	5,072	21,148	41,650	41,650
0680 State - Health	85,292	91,690	91,689	91,689
0681 State - Child Hlth & Disab Prev (CHDP)	4,402	3,378	4,446	4,446
0687 State - Discretionary General Fund	103,335	66,143	66,143	66,143
0688 State - Medi Cal General Fund	270,772	270,191	293,144	293,144
0880 State - Other	-	-	128,550	128,550
0895 State - AB75 Tobacco	127,998	166,230	150,000	150,000
0908 State - Tobacco Settlement Fund	159,432	160,000	160,000	160,000
Total Intergovernmental Revenue - State	\$ 1,014,881	\$ 1,152,884	\$ 1,379,100	\$ 1,379,100

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 594,279	\$ 1,176,970	\$ 1,200,967	\$ 1,200,967
1101 Federal - Block Grant Revenues	1,798,756	248,820	321,080	321,080
1107 Federal - Medi Cal	638,507	845,048	1,066,148	1,066,148
1108 Federal - Perinatal Medi Cal	(111,131)	-	-	-
Total Intergovernmental Revenue - Federal	\$ 2,920,411	\$ 2,270,838	\$ 2,588,195	\$ 2,588,195

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 72,500	\$ 164,044	\$ 114,600	\$ 114,600
Total Revenue Other Governmental Agencies	\$ 72,500	\$ 164,044	\$ 114,600	\$ 114,600

**Charges for Services**

1603 Vital Health Statistic Fee	\$ 72,079	\$ 85,078	\$ 92,000	\$ 92,000
1620 Health Fees	79,018	99,709	113,705	113,705
1650 California Children Services (CCS)	105	220	220	220
1800 Interfund Revenue	173,304	179,801	375,829	375,829
Total Charges for Services	\$ 324,505	\$ 364,808	\$ 581,754	\$ 581,754

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 222,302	\$ 171,048	\$ 245,200	\$ 245,200
Total Miscellaneous Revenues	\$ 222,302	\$ 171,048	\$ 245,200	\$ 245,200

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **40 Public Health**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Other Financing Sources**

2020 Operating Transfers In	\$ 4,553,976	\$ 4,810,232	\$ 5,107,664	\$ 5,107,664
2021 Operating Transfers In: Veh Lic Fee	3,466,169	2,938,947	1,794,591	1,794,591
2026 Operating Transfers In: PHD SRF	189,735	25,886	301,610	301,610
2027 Operating Transfers In: Sales Tax Realingment	1,736,152	1,096,642	1,957,040	1,957,040
<b>Total Other Financing Sources</b>	<b>\$ 9,946,032</b>	<b>\$ 8,871,707</b>	<b>\$ 9,160,905</b>	<b>\$ 9,160,905</b>

<b>Total Revenue</b>	<b>\$ 15,114,828</b>	<b>\$ 13,517,401</b>	<b>\$ 14,616,294</b>	<b>\$ 14,616,294</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 3,141,478	\$ 3,292,338	\$ 4,327,251	\$ 4,327,251
3001 Temporary Employees	182,982	131,097	65,562	65,562
3002 Overtime	8,737	10,026	90,500	90,500
3003 Standby Pay	9,985	21,830	84,500	84,500
3004 Other Compensation	23,055	45,869	29,140	29,140
3005 Tahoe Differential	18,068	16,651	20,400	20,400
3006 Bilingual Pay	23,424	23,543	27,352	27,352
3020 Employer Share - Employee Retirement	604,338	620,930	938,500	938,500
3022 Employer Share - Medi Care	46,804	48,469	63,452	63,452
3040 Employer Share - Health Insurance	593,261	783,553	923,847	923,847
3041 Employer Share - Unemployment Insurance	3,968	-	-	-
3042 Employer Share - Long Term Disab Insurance	5,508	9,527	10,760	10,760
3043 Employer Share - Deferred Compensation	10,338	11,770	14,541	14,541
3046 Retiree Health - Defined Contributions	62,630	79,595	84,199	84,199
3060 Employer Share - Workers' Compensation	20,113	240,278	284,348	284,348
3080 Flexible Benefits	7,940	30,600	38,700	38,700
<b>Total Salaries and Employee Benefits</b>	<b>\$ 4,762,628</b>	<b>\$ 5,366,076</b>	<b>\$ 7,003,052</b>	<b>\$ 7,003,052</b>

**Services and Supplies**

4020 Clothing and Personal Supplies	\$ 8	\$ -	\$ -	\$ -
4040 Telephone Company Vendor Payments	3,916	9,152	10,450	10,450
4041 Cnty Pass thru Telephone Chrges to Depts	8,953	7,835	9,335	9,335
4044 Cable/Internet Service	219	697	1,224	1,224
4060 Food and Food Products	521	10,000	9,700	9,700
4080 Household Expense	22	2,000	9,050	9,050
4082 Household Expense - Other	25	64	100	100
4083 Household Expense - Laundry	3,927	3,966	3,975	3,975
4085 Household Expense - Refuse Disposal	4,304	4,361	4,618	4,618
4086 Household Expense - Janitorial/Custodial	2,375	3,578	4,598	4,598
4100 Insurance - Premium	18,967	38,147	35,984	35,984
4101 Insurance - Additional Liability	125,139	136,985	140,544	140,544
4140 Maintenance - Equipment	9,742	16,250	15,350	15,350
4141 Maintenance - Office Equipment	-	2,250	1,150	1,150
4143 Maintenance - Service Contracts	5,456	3,650	3,650	3,650
4144 Maintenance - Computer System Supplies	30,644	35,020	37,268	37,268
4160 Maintenance Vehicles - Service Contract	-	12	500	500
4180 Maintenance - Building and Improvements	497	3,000	4,500	4,500

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **40 Public Health**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5
4200 Medical, Dental and Laboratory Supplies	31,378	55,357	59,125	59,125
4201 Medical Supplies - Field	38,804	29,402	41,700	41,700
4220 Memberships	2,378	5,355	6,993	6,993
4221 Memberships - Legislative Advocacy	12,669	12,017	12,861	12,861
4260 Office Expense	25,027	24,827	29,156	29,156
4261 Postage	5,489	8,841	11,874	11,874
4262 Software	3,348	3,282	1,875	1,875
4263 Subscription / Newspaper / Journals	863	3,980	3,300	3,300
4264 Books / Manuals	2,918	6,975	6,725	6,725
4266 Printing / Duplicating	2,182	9,758	6,450	6,450
4300 Professional and Specialized Services	273,581	292,516	518,292	518,292
4313 Legal Services	(4,409)	29,600	22,100	22,100
4324 Medical, Dental and Lab Services	3,440,616	3,274,347	3,366,759	3,366,759
4327 Emergency Medical Serv (EMS) - Hospital	110,281	82,132	82,132	82,132
4328 Emergency Medical Serv (EMS) - Physician	252,368	190,460	190,548	190,548
4333 Burial Services	2,768	-	-	-
4337 Other Governmental Agencies	17,418	20,000	20,000	20,000
4341 Service Connect Expense	60	-	-	-
4351 Jail Medical Overruns	210,865	197,000	136,737	136,737
4400 Publication and Legal Notices	-	150	150	150
4420 Rents and Leases - Equipment	30,221	41,452	46,330	46,330
4421 Security System	-	5,964	6,100	6,100
4440 Rent & Lease - Building/Improvements	25,632	4,620	3,000	3,000
4460 Small Tools and Instruments	62	3,850	600	600
4461 Minor Equipment	2,773	8,955	12,800	12,800
4462 Minor Computer Equipment	28,465	18,850	13,500	13,500
4500 Special Departmental Expense	278,600	289,872	1,377,651	1,377,651
4501 Special Projects	343	331,656	334,476	334,476
4502 Educational Materials	8,349	1,921	2,090	2,090
4503 Staff Development	7,959	29,560	41,260	41,260
4529 Software License	12,533	1,180	1,080	1,080
4532 Client Program Services	1,042	-	-	-
4540 Staff Development	902	-	-	-
4600 Transportation and Travel	4,494	30,132	31,814	31,814
4602 Employee - Private Auto Mileage	26,965	26,833	39,345	39,345
4605 Vehicle - Rent or Lease	11,291	13,475	23,275	23,275
4606 Fuel Purchases	7,627	8,632	8,005	8,005
4608 Hotel Accommodations	2,653	11,288	6,950	6,950
4620 Utilities	32,156	36,300	37,000	37,000
<b>Total Services and Supplies</b>	<b>\$ 5,125,387</b>	<b>\$ 5,387,506</b>	<b>\$ 6,794,049</b>	<b>\$ 6,794,049</b>
<b>Other Charges</b>				
5000 Support and Care of Persons	\$ 1,543,906	\$ 210,446	\$ 393,159	\$ 393,159
5009 Housing	480	-	10,000	10,000
5011 Transportation Expenses	5,310	664	6,794	6,794
5012 Ancillary Services	-	119,968	36,140	36,140
5013 Ancillary Expenses	260	-	-	-

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **40 Public Health**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
5014 Health Services	-	32	30,000	30,000
5240 Contribution To Non-county Governmental	-	480,000	-	-
5300 Interfund Expenditures	972,473	1,823,878	2,186,057	2,186,057
5302 Infrnd Exp: Radio Equipment and Support	699	-	-	-
5304 Infrnd Exp: Mail Service	9,981	9,973	8,398	8,398
5305 Infrnd Exp: Stores Support	804	821	402	402
5316 Infrnd Exp: IS Programming Support	27,712	15,500	63,500	63,500
5318 Infrnd Exp: Maint Buildg & Imprvmnts	3,954	5,000	11,641	11,641
Total Other Charges	\$ 2,565,580	\$ 2,666,282	\$ 2,746,091	\$ 2,746,091
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ 26,340	\$ 220,000	\$ 30,000	\$ 30,000
6041 Fixed Assets - Data Proc Sys Devel Equip	7,836	-	-	-
6042 Fixed Assets - Computer Sys Equipment	-	36,234	10,000	10,000
Total Fixed Assets	\$ 34,176	\$ 256,234	\$ 40,000	\$ 40,000
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 12,500	\$ 125,886	\$ 301,610	\$ 301,610
Total Other Financing Uses	\$ 12,500	\$ 125,886	\$ 301,610	\$ 301,610
<b>Residual Equity Transfers</b>				
7100 Residual Equity Transfers Out	\$ -	\$ 1,070,604	\$ -	\$ -
Total Residual Equity Transfers	\$ -	\$ 1,070,604	\$ -	\$ -
<b>Intrafund Transfers</b>				
7250 Intrafund Transfers: Non General Fund	\$ -	\$ 100,000	\$ -	\$ -
7254 Intrafund: Public Health	120,724	118,497	213,383	213,383
7259 Intrafund: PHD SRF	42,843	31,257	70,598	70,598
Total Intrafund Transfers	\$ 163,566	\$ 249,754	\$ 283,981	\$ 283,981
<b>Intrafund Abatement</b>				
7384 Infrnd Abatemnt: Public Health	\$ (120,724)	\$ (118,354)	\$ (213,383)	\$ (213,383)
7389 Infrnd Abatemnt: PHD SRF Transfers	(42,843)	(31,257)	(70,598)	(70,598)
Total Intrafund Abatement	\$ (163,566)	\$ (149,611)	\$ (283,981)	\$ (283,981)
<b>Appropriations for Contingencies</b>				
7700 Contingency	\$ -	\$ -	\$ 6,203,652	\$ 6,203,652
Total Appropriations for Contingencies	\$ -	\$ -	\$ 6,203,652	\$ 6,203,652
<b>Total Expenditures/Appropriations</b>	<b>\$ 12,500,270</b>	<b>\$ 14,972,731</b>	<b>\$ 23,088,454</b>	<b>\$ 23,088,454</b>
<b>Net Cost</b>	<b>\$ 2,614,558</b>	<b>\$ (1,455,330)</b>	<b>\$ (8,472,160)</b>	<b>\$ (8,472,160)</b>

State Controller Schedules County Budget Act January 2010 Edition, Revision #1	<b>El Dorado County</b> <b>Special Districts and Other Agencies</b> <b>Financing Sources and Uses by Budget Unit by Object</b> <b>Fiscal Year 2015-16</b>	<b>Schedule 15</b>
<b>Public Health - County Service Area #3</b>		

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

<b>Taxes</b>				
0130 Property Taxes - Prior Unsecured	\$ 12	\$ -	\$ -	\$ -
0175 Direct Assessment	110,971	110,971	111,000	111,000
Total Taxes	\$ 110,983	\$ 110,971	\$ 111,000	\$ 111,000
<b>Fines, Forfeitures and Penalties</b>				
0360 Penalties and Costs on Delinquent Taxes	\$ 6,398	\$ 13,415	\$ 15,750	\$ 15,750
Total Fines, Forfeitures and Penalties	\$ 6,398	\$ 13,415	\$ 15,750	\$ 15,750
<b>Revenue from Use of Money and Property</b>				
0400 Interest	\$ 5,210	\$ 5,622	\$ 5,500	\$ 5,500
Total Revenue from Use of Money and Property	\$ 5,210	\$ 5,622	\$ 5,500	\$ 5,500
<b>Charges for Services</b>				
1310 Special Assessments	\$ 558,240	\$ 560,644	\$ 560,644	\$ 560,644
1686 Ambulance Services	1,776,682	1,876,523	1,876,523	1,876,523
Total Charges for Services	\$ 2,334,922	\$ 2,437,167	\$ 2,437,167	\$ 2,437,167
<b>Total Revenue</b>	<b>\$ 2,457,513</b>	<b>\$ 2,567,175</b>	<b>\$ 2,569,417</b>	<b>\$ 2,569,417</b>
<b>Services and Supplies</b>				
4041 Cnty Pass thru Telephone Chrges to Depts	\$ 116	\$ -	\$ -	\$ -
4261 Postage	1	-	-	-
4300 Professional and Specialized Services	52,861	97,890	59,600	59,600
4306 Collection Services	1,513	1,830	2,000	2,000
4400 Publication and Legal Notices	67	156	150	150
4500 Special Departmental Expense	-	-	50,000	50,000
Total Services and Supplies	\$ 54,558	\$ 99,876	\$ 111,750	\$ 111,750
<b>Other Charges</b>				
5240 Contribution To Non-county Governmental	\$ 2,222,557	\$ 2,249,583	\$ 2,329,633	\$ 2,329,633
5310 Infrnd Exp: County Counsel	170	30,621	30,000	30,000
5321 Infrnd Exp: Collections	85	4,700	4,700	4,700
Total Other Charges	\$ 2,222,811	\$ 2,284,904	\$ 2,364,333	\$ 2,364,333
<b>Intrafund Transfers</b>				
7250 Intrafund Transfers: Non General Fund	\$ 3,123	\$ 4,200	\$ 4,200	\$ 4,200
7259 Intrafund: PHD SRF	114,866	178,657	210,207	210,207
Total Intrafund Transfers	\$ 117,988	\$ 182,857	\$ 214,407	\$ 214,407
<b>Intrafund Abatement</b>				
7389 Intrafund Abatemnt: PHD SRF Transfers	\$ -	\$ (19,064)	\$ (28,931)	\$ (28,931)
Total Intrafund Abatement	\$ -	\$ (19,064)	\$ (28,931)	\$ (28,931)
<b>Appropriations for Contingencies</b>				
7700 Contingency	\$ -	\$ -	\$ 1,964,304	\$ 1,964,304
Total Appropriations for Contingencies	\$ -	\$ -	\$ 1,964,304	\$ 1,964,304
<b>Total Expenditures/Appropriations</b>	<b>\$ 2,395,357</b>	<b>\$ 2,548,573</b>	<b>\$ 4,625,863</b>	<b>\$ 4,625,863</b>
<b>Net Cost</b>	<b>\$ 62,156</b>	<b>\$ 18,602</b>	<b>\$ (2,056,446)</b>	<b>\$ (2,056,446)</b>

State Controller Schedules County Budget Act January 2010 Edition, Revision #1	<b>El Dorado County</b> <b>Special Districts and Other Agencies</b> <b>Financing Sources and Uses by Budget Unit by Object</b> <b>Fiscal Year 2015-16</b>  <b>Public Health - County Service Area #7</b>	Schedule 15
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Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

<b>Taxes</b>				
0100 Property Taxes - Current Secured	\$ 2,497,001	\$ 2,654,461	\$ 2,718,821	\$ 2,718,821
0110 Property Taxes - Current Unsecured	52,390	53,216	-	-
0120 Property Taxes - Prior Secured	(574)	(614)	-	-
0130 Property Taxes - Prior Unsecured	(63)	883	-	-
0140 Supplemental Property Taxes - Current	29,199	2,971	-	-
0150 Supplemental Property Taxes - Prior	11,400	7,904	-	-
0175 Direct Assessment	1,623,522	1,623,522	1,623,522	1,623,522
Total Taxes	\$ 4,212,875	\$ 4,342,343	\$ 4,342,343	\$ 4,342,343
<b>Fines, Forfeitures and Penalties</b>				
0360 Penalties and Costs on Delinquent Taxes	\$ 13,815	\$ 12,506	\$ 13,000	\$ 13,000
Total Fines, Forfeitures and Penalties	\$ 13,815	\$ 12,506	\$ 13,000	\$ 13,000
<b>Revenue from Use of Money and Property</b>				
0400 Interest	\$ 19,461	\$ 19,794	\$ 20,000	\$ 20,000
Total Revenue from Use of Money and Property	\$ 19,461	\$ 19,794	\$ 20,000	\$ 20,000
<b>Intergovernmental Revenue - State</b>				
0820 State - Homeowners' Property Tax Relief	\$ 28,111	\$ 29,000	\$ 29,000	\$ 29,000
Total Intergovernmental Revenue - State	\$ 28,111	\$ 29,000	\$ 29,000	\$ 29,000
<b>Charges for Services</b>				
1686 Ambulance Services	\$ 6,164,599	\$ 6,129,672	\$ 6,129,672	\$ 6,129,672
Total Charges for Services	\$ 6,164,599	\$ 6,129,672	\$ 6,129,672	\$ 6,129,672
<b>Miscellaneous Revenues</b>				
1940 Miscellaneous Revenue	\$ 583,857	\$ 400,000	\$ 400,000	\$ 400,000
Total Miscellaneous Revenues	\$ 583,857	\$ 400,000	\$ 400,000	\$ 400,000
<b>Total Revenue</b>	<b>\$ 11,022,717</b>	<b>\$ 10,933,315</b>	<b>\$ 10,934,015</b>	<b>\$ 10,934,015</b>

<b>Salaries and Employee Benefits</b>				
3000 Permanent Employees / Elected Officials	\$ 40,454	\$ 62,981	\$ 107,118	\$ 107,118
3002 Overtime	408	20,984	-	-
3020 Employer Share - Employee Retirement	7,704	11,367	23,715	23,715
3022 Employer Share - Medi Care	549	893	1,554	1,554
3040 Employer Share - Health Insurance	9,474	6,255	28,426	28,426
3042 Employer Share - Long Term Disab Insurance	63	290	267	267
3046 Retiree Health - Defined Contributions	486	2,462	2,084	2,084
3060 Employer Share - Workers' Compensation	52	7,431	7,039	7,039
Total Salaries and Employee Benefits	\$ 59,190	\$ 112,663	\$ 170,203	\$ 170,203

<b>Services and Supplies</b>				
4041 Cnty Pass thru Telephone Chrges to Depts	\$ 2,059	\$ -	\$ -	\$ -
4100 Insurance - Premium	92	1,180	877	877
4101 Insurance - Additional Liability	356	773	855	855
4220 Memberships	-	945	1,020	1,020
4260 Office Expense	508	400	750	750
4261 Postage	901	1,000	1,000	1,000
4266 Printing / Duplicating	6,381	9,000	6,500	6,500
4300 Professional and Specialized Services	459,107	798,819	632,294	632,294
4305 Auditing and Accounting Services	140,000	-	-	-
4306 Collection Services	3,852	3,208	3,500	3,500
4324 Medical, Dental and Lab Services	150	-	-	-

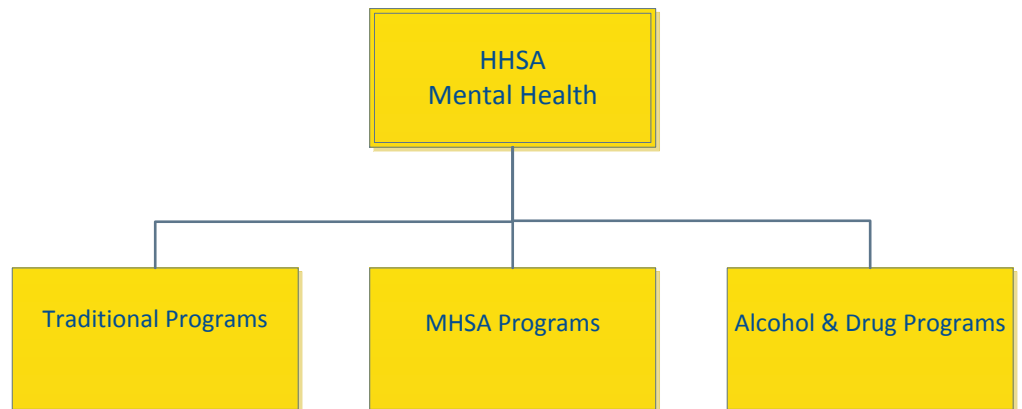
State Controller Schedules County Budget Act January 2010 Edition, Revision #1	<b>El Dorado County</b> <b>Special Districts and Other Agencies</b> <b>Financing Sources and Uses by Budget Unit by Object</b> <b>Fiscal Year 2015-16</b>  <b>Public Health - County Service Area #7</b>	Schedule 15
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Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4500 Special Departmental Expense	-	-	150,000	150,000
4501 Special Projects	108,669	-	100,000	100,000
4503 Staff Development	-	500	1,500	1,500
4600 Transportation and Travel	-	500	1,000	1,000
4602 Employee - Private Auto Mileage	118	100	100	100
4605 Vehicle - Rent or Lease	-	200	200	200
Total Services and Supplies	\$ 722,193	\$ 816,625	\$ 899,596	\$ 899,596
<b>Other Charges</b>				
5240 Contribution To Non-county Governmental	\$ 9,803,550	\$ 10,528,427	\$ 10,705,105	\$ 10,705,105
5300 Interfund Expenditures	14,508	39,573	65,373	65,373
5310 Infrnd Exp: County Counsel	50,682	36,210	50,000	50,000
5321 Infrnd Exp: Collections	48	6,000	6,000	6,000
Total Other Charges	\$ 9,868,788	\$ 10,610,210	\$ 10,826,478	\$ 10,826,478
<b>Intrafund Transfers</b>				
7259 Intrafund: PHD SRF	\$ 409,303	\$ 538,529	\$ 611,696	\$ 611,696
Total Intrafund Transfers	\$ 409,303	\$ 538,529	\$ 611,696	\$ 611,696
<b>Intrafund Abatement</b>				
7380 Infrnd Abatemnt: Not General Fund	\$ (3,123)	\$ (4,200)	\$ (4,200)	\$ (4,200)
7389 Infrnd Abatemnt: PHD SRF Transfers	(524,169)	(698,122)	(792,972)	(792,972)
Total Intrafund Abatement	\$ (527,291)	\$ (702,322)	\$ (797,172)	\$ (797,172)
<b>Appropriations for Contingencies</b>				
7700 Contingency	\$ -	\$ -	\$ 4,990,922	\$ 4,990,922
Total Appropriations for Contingencies	\$ -	\$ -	\$ 4,990,922	\$ 4,990,922
<b>Total Expenditures/Appropriations</b>	<b>\$ 10,532,182</b>	<b>\$ 11,375,705</b>	<b>\$ 16,701,723</b>	<b>\$ 16,701,723</b>
<b>Net Cost</b>	<b>\$ 490,535</b>	<b>\$ (442,390)</b>	<b>\$ (5,767,708)</b>	<b>\$ (5,767,708)</b>



# HHSA—Mental Health

## Organizational Chart



### Mission Statement

The County of El Dorado Health and Human Services Agency, Health Services Department, Mental Health Division strives to alleviate the suffering of mental illness by providing recovery-oriented, client-centered, culturally competent treatment services in collaboration with clients, families, and community partners. The Division seeks to eliminate disparities in service access and to reduce the stigma associated with mental illness while offering the highest quality behavioral healthcare to improve the community's health and safety, to strengthen individuals' resilience, and to promote restoration of healthy families. The Division also provides substance-use programs to address alcohol and other drug related issues affecting the community.

### Goals

**Staff Investment:** To encourage a safe, supportive, empowering professional culture that values learning and growth, and enhances employee innovation and purpose.

**Fiscal Responsibility:** To develop and sustain Agency resources through thoughtful planning and efficient practices, and foster accountability and ownership at all levels of the Agency.

**Program Effectiveness/Integration:** To develop collaborative partnerships and community networks that focus on quality, performance standards, outcomes and accountability through mutual goals and continuous improvement.

**Agency Infrastructure:** To establish a strong Agency infrastructure through the advancement of technology, appropriate staffing levels, and facility development and utilization.

### ***Department Overview***

The Mental Health Division of the Health and Human Services Agency is organized in one separate fund:

Fund Type 11 Special Revenue Fund Traditional Programs; MHSA Program; Alcohol & Drug Programs

<b>2015-16 Summary of Division Programs</b>				
	Appropriation	Revenue	Net County Cost/GF Contribution	Staffing
Traditional Programs	\$12,327,116	\$12,327,116	\$16,510	24.70
MHSA Programs	\$18,066,365	\$18,066,365	\$0	42.25
Alcohol & Drug Programs	\$4,713,889	\$4,713,889	\$0	15.03
<i>TOTAL</i>	<i>\$35,107,370</i>	<i>\$35,107,370</i>	<i>\$16,510</i>	<i>81.98</i>



## ***Recommended Budget Highlights for HHSA—Mental Health Division***

The total Recommended Budget for the Mental Health programs is \$35,107,370, an increase of \$770,481 or 2% when compared to the FY 2014-15 adopted budget. There is a General Fund contribution of \$16,510 for County match requirements.

### *Traditional Mental Health Programs*

The Recommended Budget for Traditional Mental Health Programs is \$12,327,116 and represents an overall increase of approximately \$194,200 or 1.6% when compared to the FY 2014-15 Adopted Budget. The increase is primarily due to higher charges for services (e.g. inpatient long-term placements or hospitalizations). The Traditional Programs plan to use approximately \$331,000 of its approximately \$1,670,000 fund balance to pay for inpatient long-term placements or hospitalizations.

### *Recommended Staffing Changes:*

The County's psychiatric health facility (PHF) was contracted out to Telecare Corporation last fiscal year. This was done to increase staffing levels to create a safer environment for clients and staff, while preventing the budget for the PHF from increasing substantially. During this transition, County PHF staff were given the opportunity to transition into other positions in the Health and Human Services Agency (HHSA). Due mostly to the contracting out the PHF and transferring personnel to other agency programs the Traditional Mental Health Programs saw a decrease in personnel of approximately 20 FTEs since the FY 2014-15 Recommended Budget. Financially the costs of this program shifted out of salaries and benefits and into services and supplies for the contracted services with Telecare.

### *Future Challenges*

HHSA continues to explore new methods to provide services to Traditional Mental Health clients to improve outcomes and ensure funds are available to continue to provide services into the future. However, state/realignment funding for Traditional Programs will not be sufficient if mandated services continue to increase. The following are issues facing the Traditional Mental Health Programs:

#### *Inpatient Placements*

The programs have seen a significant increase in expensive inpatient out-of-county placements for clients, a trend that is occurring throughout the state. The programs are evaluating options to transition clients to lower level of care placements in MHSAs programs, and implement cost effective ways to provide clients with the necessary treatment and care levels.

#### *State Hospital Beds*

The Mental Health Division has significant exposure from the cost of State Hospital beds. Proposition 47 allows certain felony crimes to be reclassified as misdemeanors resulting in the county being responsible for additional state hospital placements. El Dorado County was responsible for one case in Fiscal Year 2014-15 costing \$80,000 for approximately a four month stay. One state hospital bed is approximately \$292,000 per year.

## **Recommended Budget Highlights for HHS—Mental Health Division (cont)**

### **Mental Health Services Act (MHSA) Program**

The Recommended Budget for MHSA Programs is \$18,066,365 and represents an overall increase of approximately \$666,500 or 4% when compared to the FY 2014-15 Adopted Budget. MHSA programs are funded primarily by MHSA funds, but also include federal revenues for MHSA clients who are eligible under Medi-Cal programs. The MHSA program is planning to use approximately \$3,909,800 of its approximately \$8,853,900 of fund balance to fund programs in the MHSA plan. Now that yearly MHSA plans are being adopted near the beginning of the fiscal year more funds are needed than in the past. In the past, plans were adopted late in the fiscal year, which caused unused funds to drop to fund balance at the end of the fiscal year. Now that plans are being adopted earlier in the fiscal year the MHSA program is catching up on its past planned spending.

The MHSA programs are reviewed on an annual basis to determine which programs are successful (many of the programs are in the early stages of implementation) in meeting program outcomes. The Mental Health Division has been reassessing MHSA services and reviewing outcomes to ensure sufficient appropriations are available for future years to continue with the current staffing levels and contract expenditures.

### **MHSA Plan**

The MHSA plan is approved annually by the Board of Supervisors. The FY 2014-15 MHSA Plan continued the array of programs from the FY 2013-14 MHSA Plan, serving eligible individuals of all ages within the County. The budget includes appropriations for the continued implementation of the FY 2014-15 Plan. The MHSA Plan focuses on wellness, recovery and resiliency for those with a serious mental illness. Services for adults include treatment and psycho-educational groups at the Wellness Centers in Diamond Springs and South Lake Tahoe, and full implementation of the Intensive Case Management (ICM) Team to provide services to individuals with the highest mental health needs. Additionally, transitional housing continues to remain a focus of the MHSA Plan. Services for children are provided primarily through contracted providers, and include services such as Intensive Care Coordination (ICC) and Intensive Home-Based Services (IHBS).

### **Alcohol and Drug Programs**

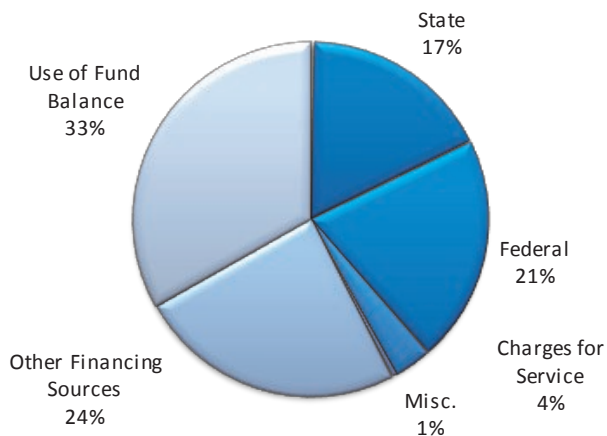
The Recommended Budget for the Alcohol and Drug Programs is approximately \$4,713,900 and represents an overall decrease of approximately \$90,200 or 2% when compared to the FY 2014-15 Adopted Budget. The decrease is primarily due to a reduction in Federal Block Grant revenue. The programs are budgeting all of their fund balance, or approximately \$1,126,700, due to the risk of reversion of grant funds .

Alcohol and Drug Programs implement strategies designed to address alcohol and other drug related issues affecting communities, criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug-free alternatives for youth and adults, drug-free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities. The amount budgeted for extra help is for assistance with grant activities and state reporting requirements. Revenues in these programs include State and Federal funding, Local Realignment, miscellaneous revenues and court fines. The Local realignment (historically was State General Fund Discretionary), is used for Drug Medi-Cal services and Drug Court Program. These programs were transferred from the Public Health Division in FY 2014-15.

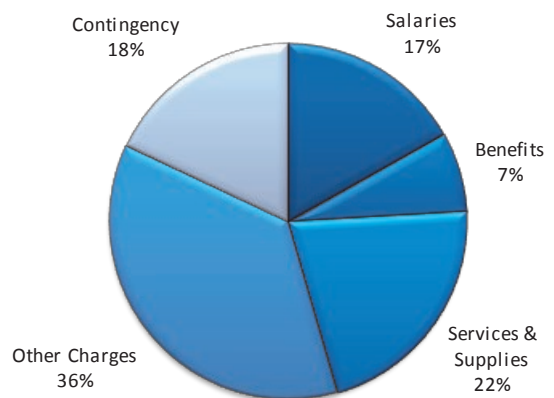
**HHSA—Mental Health Division**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Fines, Forfeiture & Penalties	-	-	93,905	89,000	89,000
Use of Money	15,742	21,178	28,591	25,700	25,700
State	6,465,305	5,178,753	6,847,360	6,113,955	6,113,955
Federal	3,609,507	4,696,141	6,746,960	7,294,330	7,294,330
Charges for Service	832,318	718,133	1,070,731	1,217,950	1,217,950
Misc.	20,768	88	18,989	158,400	158,400
Other Financing Sources	5,211,396	5,893,134	7,775,570	8,557,082	8,557,082
Use of Fund Balance	-	-	1,873,913	11,650,953	11,650,953
<b>Total Revenue</b>	<b>16,155,036</b>	<b>16,507,427</b>	<b>24,456,019</b>	<b>35,107,370</b>	<b>35,107,370</b>
Salaries	5,816,583	4,672,782	6,468,733	5,919,991	5,919,991
Benefits	2,461,436	1,672,524	2,594,554	2,536,186	2,536,186
Services & Supplies	4,400,782	4,639,541	4,173,062	7,524,721	7,524,721
Other Charges	1,828,679	3,061,558	10,769,026	12,775,770	12,775,770
Fixed Assets	14,731	138,828	41,889	45,176	45,176
Operating Transfers	-	174,325	-	-	-
Intrafund Transfers	-	-	(137,278)	-	-
Contingencies	-	-	-	6,305,526	6,305,526
<b>Total Appropriations</b>	<b>14,522,211</b>	<b>14,359,558</b>	<b>23,909,986</b>	<b>35,107,370</b>	<b>35,107,370</b>
<b>General Fund Contribution</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>
<b>FTE's</b>	<b>106</b>	<b>91</b>	<b>87</b>	<b>82</b>	<b>82</b>
<b>Fund Balance</b>					
Mental Health Traditional	1,075,039	1,670,431	1,670,431	1,361,435	1,361,435
Alcohol/Drug Programs	215,831	616,148	616,148	-	-
Mental Health Other	-	-	510,519	-	-
MHSA	9,430,465	10,982,942	8,684,356	4,944,091	4,994,091

**Source of Funds**



**Use of Funds**



## Source of Funds—HHSa Mental Health Division

Fine, Forfeiture, and Penalties (\$89,000): Court Fines from Alcohol & Drug Programs (ADP) Programs

Use of Money and Property (\$25,700): Interest

Revenue from State Inter-governmental (\$6,113,955): Mental Health Services Act (MHSA) Proposition 63

Federal Intergovernmental (\$7,294,330):

- Medi-Cal: Mental Health (MH) (\$6,330,013)
- Block Grant Revenues, ADP (\$718,743)
- Substance Abuse and Mental Health Services Administration: Mental Health (\$210,502)
- Projects for Assistance in Transition from Homelessness (PATH) fund: MH (\$35,072)

Charges for Services (\$1,217,950):

- Insurance and Private Payers: MH (\$237,900)
- Mental Health Services revenues from the Psychiatric Health Facility (PHF) (\$856,250)
- Collections (\$15,000)
- Supplemental Security Insurance (SSI) payments for client placements at Institutions for Mental Disease (\$56,000)
- Probation Department Reimbursement for services at the Juvenile Hall and Juvenile Treatment Center (\$52,800)

Miscellaneous Revenue (\$158,400)

- DUI and P.C. 1000 Fines: ADP (\$24,000)
- Transitional Housing Reimbursements (\$134,400)

Other Financing Sources (\$8,557,082):

- Public Safety Realignment 2011 - Community Corrections Partnership (\$874,937)
- General Fund State Local Program Realignment (SLPR) match (\$16,510)
- Vehicle License Fee (VLF) Realignment (\$100,764)
- 2011 Realignment (\$3,942,950)
- Sales Tax Realignment (\$3,621,921)

Fund Balance (\$11,650,953):

- MH Traditional Fund Balance (\$1,670,431)
- MHSA Programs Fund Balances: Community Services & Support (\$4,911,557), Prevention & Early Intervention (\$1,808,074), Workforce Education & Training (\$169,501), Innovation (\$1,656,206), Capital Facilities and Tech Needs (\$308,519).
- ADP Programs Fund Balances: Preventative Services (\$308,073), Treatment Services (\$308,073), AB 2086 Drunk Driver SRF (\$186,199), Drug Fines SRF (\$112,482), Alcohol Education & Prevention SRF (\$211,838)

## **Use of Funds—HHSA—Mental Health Division**

### Salaries & Benefits (\$8,456,177):

- Regular salaries (\$5,591,355)
- Overtime (\$185,400)
- Retirement (\$1,189,328)
- Health Insurance (\$1,057,033)
- Other payroll costs (\$433,061)

### Services & Supplies (\$7,524,721):

- Payments to contract providers for services and supports (\$5,115,728)
- Facility rents, utilities, janitorial and refuse disposal costs (\$514,434)
- Special Departmental Expenses (\$54,000)
- Memberships (\$18,555)
- Staff Training (\$77,270)
- Travel/Fuel Costs (\$179,825)
- Liability Insurance (\$59,811)
- Computer Minor Equipment (\$40,431)
- Educational materials (\$17,514)
- Special Projects (\$1,044,884)
- Software and licensing (\$130,626)
- Medical, household, laundry and food expenses (\$56,000)
- General Office expense (\$215,643)

### Other Charges (\$12,775,770):

- Includes Inpatient and Residential Placement costs (\$2,063,000) and housing and ancillary supports (\$7,987,129)
- Interfund Transfers (\$2,725,641):
  - Cost applied charges and charges from other departments (\$62,222)
  - A-87 costs (\$869,153)
  - HHSA Administration Costs (\$1,794,266)

### Fixed Assets (\$45,176):

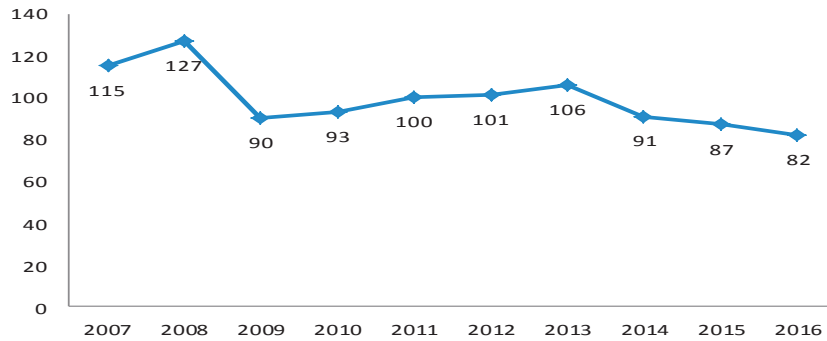
- Laptops- Replace-8, New-2 (\$17,176)
- Appliances for SLT Wellness Center (\$3,000)
- Appliances for WS Wellness Center (\$5,000)
- Storage Sheds for Wellness Centers (\$7,000)
- SLT Wellness Center Kitchen Updates (\$5,000)
- Master Leased Transitional Housing Items (\$8,000)

### Intrafund Transfers and Abatements (net of \$0):

- Intrafund transfers (\$5,392,333) that distributes the Indirect, MH Plan Admin, and MHSA Admin costs to the programs.
- Intrafund abatements (-\$5,392,333) that transfers out the Indirect, MH Plan Admin, and MHSA Admin costs from the Traditional and MHSA.

Appropriation for Contingencies and Reserves (\$6,305,526)

## Staffing Trend for HHS—Mental Health Division



Staffing for the Mental Health programs over the past ten years has varied due to program requirements and funding changes. Staffing levels increased to a high of 127 FTEs in FY 2007-08, primarily due to new MHSA revenues and programs. During the next fiscal year, staffing was significantly reduced due to funding constraints in the traditional mental health program areas. Following the significant downsizing in FY 2008-09, staffing stabilized and then gradually increased, as MHSA programs were more fully implemented and financial systems were developed to support accurate cost accounting and billing. The staff allocation for FY 2015-16 is 81.98 FTEs. The decrease is primarily due to the operations of the County's psychiatric health facility being contracted out during FY 2014-15. A total of 65.88 FTEs are located on the West Slope and 16.10 FTEs in South Lake Tahoe. There are 24.70 FTEs in Mental Health Traditional programs, 42.25 FTEs in MHSA programs, and 15.03 FTEs in Alcohol and Drug Programs.

## HHS—Mental Health, Traditional Programs

### Program Summary:

The Mental Health Division's traditional programs include mandated and/or core programs that existed prior to the passage of the Mental Health Services Act (MHSA) in November 2004. The County General Fund contributions represent a required General Fund cash match to support mandated services. The majority of the services provided are Medi-Cal eligible services provided to predominantly Medi-Cal eligible clients.

Primary traditional programs in order of relative magnitude include:

- Outpatient Mental Health Services for Children – these programs are primarily provided through contracted resources that provide a variety of therapeutic interventions for severely emotionally disturbed children, including assessments, treatment at the County's juvenile detention facilities, and consultation with schools, other community partners and families. Mental Health services required to enable a child to benefit from a free and appropriate public education have historically been mandated by AB 3632, Government Code Chapter 26.5. Although the State declared the mandate to be suspended in October 2010, the Federal Individuals with Disabilities Act (IDEA) mandates that the schools provide these services. The local Special Education Local Planning Agencies (SELPA) contracts with the Division to provide these services.
- Psychiatric Health Facility (PHF) – located in Placerville, El Dorado County contracts with Telecare Corporation to operate the PHF, a licensed, sixteen-bed, 24-hour, adult residential treatment facility providing inpatient services for persons requiring intensive psychiatric care, many of whom are involuntarily hospitalized. Although the County of El Dorado's residents receive first priority for required admissions, the Division contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis.
- Institutional and Residential Care – involves appropriate placement and care of seriously mentally ill adults and seriously emotionally disturbed children when required based on the level of severity of their illness/disturbance.
- Outpatient Mental Health Services for Adults – provides initial mental health assessments for new clients, as well as mental health services for a limited number of severely mentally ill adults who are not enrolled in the MHSA Wellness and Recovery programs.
- Psychiatric Emergency Services (PES) – ensures 24/7/365 on-call services provided predominantly at hospitals on both slopes of the County to respond to psychiatric crises, provide referrals for follow-up services and, when necessary, detain and admit individuals to a psychiatric hospital.

Utilization Review/Quality Improvement – ensures timely and appropriate access to services and compliance with Federal and State regulations, as well as quality improvement efforts, staff development programs, and clinical program evaluation. Extra help staff and overtime is in support of traditional programs primarily to ensure availability of after-hours and on-call psychiatric emergency services. Extra help staff is sometimes used as a more cost effective way to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

## ***HHS—Mental Health, MHS Programs***

### **Program Summary:**

In November 2004, California voters passed Proposition 63, known as the Mental Health Services Act (MHSA). The MHSA is funded by a one percent (1%) tax on personal income in excess of \$1,000,000 for California residents. The Division's MHSA programs are designed to reduce disparity in service access and to promote mental health wellness and recovery by providing effective mental health interventions and critical supportive services to seriously mentally ill individuals, often to those client populations that were previously underserved or un-served. MHSA programs are designed to engage clients, and sometimes other supportive individuals, in playing a significant role in formulating client recovery plans. Community participation is also a key element of creating and monitoring our MHSA programs. MHSA funds cannot be used to supplant other funds, specifically Realignment, for programs that were in existence in 2004 when the Act was passed; however, MHSA funds can be used for expansion of traditional programs beyond the base 2004 service level.

MHSA is composed of the following five components:

- Community Services and Supports (CSS)
- Workforce Education and Training (WET)
- Prevention and Early Intervention (PEI)
- Innovation
- Capital Facilities and Technological Needs (CFTN)

MHD currently has approved plans for all components except Innovation. Funding for each of these components is provided through county allocations. The funding for each component must be expended within a certain period of time or the funding reverts back to the State for redistribution. The CSS, PEI and Innovations components have a three-year reversion policy and continue to receive allocations on an annual basis; CFTN and WET have a ten-year reversion policy and are operating from fund balances as these components are no longer allocated MHSA funds.

Primary MHSA programs include the following components:

Community Services and Supports (CSS):

- Adult Wellness and Recovery Services – integrates a variety of available services and supports for seriously mentally ill adults, based on the type and level of service required for each individual. Services range from outreach and engagement (to reach homeless individuals and other high-risk populations), to diversified wellness and recovery strategies (including life skills training, groups, medication management, etc.), to full service partnerships (client-driven, recovery-oriented service plans offering a range of services and supports). Full service partnership clients may be eligible for limited transitional housing beds and/or housing subsidies. The Wellness Center also provides supportive services, such as linkage to primary healthcare, and peer support services.
- Youth and Family Strengthening – provides wraparound services for youth at risk for out-of-home placement plus a variety of programs and services employing evidence-based practices, such as Incredible Years, Aggression Replacement Treatment and Trauma-Focused Cognitive Behavioral Therapy. High-risk youth about to be released from the County's juvenile detention facilities (and their families) will also be offered mental health, addiction and other specialized transition services to reduce recidivism and promote family reunification.
- Housing offers funds for the development of permanent supportive housing and services for persons with serious mental illness who are homeless or at risk of homelessness and eligible to participate in the MHSA full service program. The housing program is jointly administered by the California Department of Health Care Services (DHCS) and the California Housing Finance Agency (CalHFA). Housing development funds allocated to the County have been assigned to CalHFA who is now responsible to review, approve and oversee housing developments after initial approval by the Board of Supervisors for the use of MHSA funds for the development.

Additional programs and/or services may be added as a result of community input into the FY 15-16 MHSA planning process

## **HHSA—Mental Health, MHSA Programs (cont)**

### **Program Summary:**

- Workforce Education and Training (WET) – supports activities intended to remedy the shortage of qualified individuals to provide mental health services, as well as activities designed to assist in the transformation of current service delivery.
- Prevention and Early Intervention (PEI) – promotes services aimed at preventing mental illness from becoming severe and debilitating. PEI programs also address health disparities, including culturally-specific outreach and engagement services, through contract providers, to the Latino and Native American populations. Our current health disparities program also addresses improved linkage between behavioral health, primary care, and natural community supports. Funding for training and technical assistance is also available locally on a limited basis. Statewide PEI programs are being addressed through the County’s membership in CalMHSA, – a multi-county Joint Powers Authority.
- Innovation – consists of program(s) that test a new or adapted mental health practice or approach for the purpose of learning new practices supporting the delivery of mental health services and supports.

Capital Facilities and Technological Needs (CFTN) – supports capital facilities and/or technology projects. This program includes the development and implementation of an integrated information system infrastructure which includes the establishment of an Electronic Health Record (EHR) system, electronic clinical assessment and outcome measurement tools for children and adults, an electronic care pathways system to facilitate linkage between behavioral health and primary health care providers, improvement of tele-psychiatry and videoconferencing capabilities to reach and serve underserved communities, related training and administrative/technical support, as well as updated technological hardware equipment and software.

Extra help staff and overtime is in support of MHSA programs primarily to ensure required level of service and activities identified in the approved MHSA plans. Extra help staff is sometimes used to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

## **HHSA—Mental Health, Alcohol & Drug Programs**

### **Program Summary:**

These programs implement strategies designed to address alcohol and other drug related issues affecting communities, criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug-free alternatives for youth and adults, drug-free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities. Revenues in these programs include State and Federal funding, Local Realignment, miscellaneous revenues and court fines. The Local realignment (historically was State General Fund Discretionary), is used for Drug Medi-Cal services and Drug Court Program.



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **41 Mental Health**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$ -	\$ 93,905	\$ 89,000	\$ 89,000
Total Fines, Forfeitures and Penalties	\$ -	\$ 93,905	\$ 89,000	\$ 89,000

**Revenue from Use of Money and Property**

0400 Interest	\$ 21,178	\$ 28,591	\$ 25,700	\$ 25,700
Total Revenue from Use of Money and Property	\$ 21,178	\$ 28,591	\$ 25,700	\$ 25,700

**Intergovernmental Revenue - State**

0662 State - Mental Health Medi Cal	\$ 152,891	\$ -	\$ -	\$ -
0663 State - Mental Health Proposition 63	5,025,862	6,847,360	6,113,955	6,113,955
Total Intergovernmental Revenue - State	\$ 5,178,753	\$ 6,847,360	\$ 6,113,955	\$ 6,113,955

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 164,963	\$ 192,132	\$ 245,574	\$ 245,574
1101 Federal - Block Grant Revenues	-	718,451	718,743	718,743
1107 Federal - Medi Cal	4,494,451	5,525,491	6,041,625	6,041,625
1108 Federal - Perinatal Medi Cal	-	288,388	288,388	288,388
1127 Federal - Healthy Families	36,727	22,498	-	-
Total Intergovernmental Revenue - Federal	\$ 4,696,141	\$ 6,746,960	\$ 7,294,330	\$ 7,294,330

**Charges for Services**

1640 Mental Health Services: Private Insurance	\$ 246,359	\$ 87,260	\$ 227,400	\$ 227,400
1641 Mental Health Services: Private Payors	28,574	6,292	10,500	10,500
1642 Mental Health Services: Other County	298,461	821,250	821,250	821,250
1643 Mental Health Services: Co Collections	13,750	16,634	15,000	15,000
1644 Mental Health Services: Public Guardian	73,441	83,631	86,000	86,000
1649 Mental Health Services: Other	4,565	-	-	-
1740 Charges for Services	6,635	5,578	5,000	5,000
1742 Miscellaneous Copy Fees	30	86	-	-
1819 Infrnd Rev: Mental Health Services	46,315	50,000	52,800	52,800
Total Charges for Services	\$ 718,133	\$ 1,070,731	\$ 1,217,950	\$ 1,217,950

**Miscellaneous Revenues**

1940 Miscellaneous Revenues	\$ 88	\$ 18,989	\$ 158,400	\$ 158,400
Total Miscellaneous Revenues	\$ 88	\$ 18,989	\$ 158,400	\$ 158,400

**Other Financing Sources**

2020 Operating Transfers In	\$ 65,911	\$ 799,111	\$ 891,447	\$ 891,447
2021 Operating Transfers In: Veh Lic Fee	66,131	121,213	100,764	100,764
2026 Operating Transfers In: PHD SRF	2,170,008	3,230,162	3,942,950	3,942,950
2027 Operating Transfers In: Sales Tax Realignment	3,591,084	3,625,084	3,621,921	3,621,921
Total Other Financing Sources	\$ 5,893,134	\$ 7,775,570	\$ 8,557,082	\$ 8,557,082

**Residual Equity Transfers**

2100 Residual Equity Transfers In	\$ -	\$ 618,003	\$ -	\$ -
Total Residual Equity Transfers	\$ -	\$ 618,003	\$ -	\$ -

<b>Total Revenue</b>	<b>\$ 16,507,426</b>	<b>\$ 23,200,109</b>	<b>\$ 23,456,417</b>	<b>\$ 23,456,417</b>
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El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **41 Mental Health**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 3,850,997	\$ 5,347,806	\$ 5,417,929	\$ 5,417,929
3001 Temporary Employees	417,479	782,455	173,426	173,426
3002 Overtime	203,638	160,360	185,400	185,400
3003 Standby Pay	46,793	46,482	11,200	11,200
3004 Other Compensation	123,467	80,880	89,050	89,050
3005 Tahoe Differential	20,389	30,697	28,551	28,551
3006 Bilingual Pay	10,020	20,053	14,435	14,435
3020 Employer Share - Employee Retirement	760,399	1,041,566	1,189,328	1,189,328
3022 Employer Share - Medi Care	64,757	92,521	81,694	81,694
3040 Employer Share - Health Insurance	651,468	1,138,365	1,057,033	1,057,033
3041 Employer Share - Unemployment Insurance	11,172	36,238	-	-
3042 Employer Share - Long Term Disab Insurance	6,764	31,902	13,977	13,977
3043 Employer Share - Deferred Compensation	9,013	21,448	12,262	12,262
3046 Retiree Health - Defined Contributions	98,418	115,755	68,454	68,454
3060 Employer Share - Workers' Compensation	62,600	71,759	75,359	75,359
3080 Flexible Benefits	7,933	45,000	38,079	38,079
<b>Total Salaries and Employee Benefits</b>	<b>\$ 6,345,306</b>	<b>\$ 9,063,287</b>	<b>\$ 8,456,177</b>	<b>\$ 8,456,177</b>

**Services and Supplies**

4020 Clothing and Personal Supplies	\$ 4,441	\$ 4,281	\$ -	\$ -
4040 Telephone Company Vendor Payments	13,315	13,651	14,550	14,550
4041 Cnty Pass thru Telephone Chrges to Depts	9,746	5,500	10,900	10,900
4060 Food and Food Products	60,456	43,038	34,150	34,150
4080 Household Expense	19,013	7,125	6,350	6,350
4081 Household Expense - Paper Goods	105	-	-	-
4082 Household Expense - Other	66	-	-	-
4083 Household Expense - Laundry	12,945	6,615	-	-
4084 Household Expense - Expendable Equipment	-	32	-	-
4085 Household Expense - Refuse Disposal	6,330	6,708	6,895	6,895
4086 Household Expense - Janitorial/Custodial	49,667	51,762	35,747	35,747
4100 Insurance - Premium	54,755	89,990	59,811	59,811
4101 Insurance - Additional Liability	53,182	53,693	53,983	53,983
4143 Maintenance - Service Contracts	5,816	10,560	17,560	17,560
4144 Maintenance - Computer System Supplies	1,371	11,820	31,820	31,820
4160 Maintenance Vehicles - Service Contract	160	342	400	400
4180 Maintenance - Building and Improvements	542	3,029	5,100	5,100
4192 Maintenance - Lighting	7	1,076	1,100	1,100
4197 Maintenance - Building Supplies	457	-	-	-
4200 Medical, Dental and Laboratory Supplies	56,593	39,914	15,500	15,500
4201 Medical Supplies - Field	983	-	-	-
4220 Memberships	-	3,354	5,187	5,187
4221 Memberships - Legislative Advocacy	8,731	13,039	13,368	13,368
4260 Office Expense	24,104	8,584	7,050	7,050
4261 Postage	3,041	2,790	2,815	2,815
4262 Software	-	4,200	4,975	4,975

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **41 Mental Health**  
 Function **Health and Sanitation**  
 Activity **Health**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4264 Books / Manuals	687	2,631	3,060	3,060
4266 Printing / Duplicating	1,109	3,686	3,600	3,600
4300 Professional and Specialized Services	623,323	2,639,937	863,000	863,000
4313 Legal Services	-	-	2,500	2,500
4318 Interpreter	390	1,451	1,100	1,100
4323 Psychiatric Medical Services	3,008,656	154,661	4,249,728	4,249,728
4324 Medical, Dental and Lab Services	38,188	43,914	3,000	3,000
4337 Other Governmental Agencies	-	2,342	-	-
4341 Service Connect Expense	99	222	150	150
4400 Publication and Legal Notices	-	14,000	16,000	16,000
4420 Rents and Leases - Equipment	18,228	17,514	17,630	17,630
4421 Security System	-	6,208	6,050	6,050
4440 Rent & Lease - Building/Improvements	189,173	309,532	351,042	351,042
4460 Small Tools and Instruments	-	94	50	50
4461 Minor Equipment	40,464	23,024	12,900	12,900
4462 Minor Computer Equipment	284	33,500	40,431	40,431
4463 Minor Telephone and Radio Equipment	741	50	50	50
4500 Special Departmental Expense	6,917	164,349	54,000	54,000
4501 Special Projects	40	3,623	1,044,884	1,044,884
4502 Educational Materials	606	28,532	17,514	17,514
4503 Staff Development	7,648	65,331	77,270	77,270
4529 Software License	139,604	72,146	130,626	130,626
4532 Client Program Services	-	1,000	1,500	1,500
4540 Staff Development	95	799	800	800
4600 Transportation and Travel	3,184	25,497	28,560	28,560
4602 Employee - Private Auto Mileage	7,692	14,035	26,015	26,015
4605 Vehicle - Rent or Lease	48,055	46,500	69,000	69,000
4606 Fuel Purchases	37,684	28,231	41,650	41,650
4608 Hotel Accommodations	2,264	2,848	14,600	14,600
4620 Utilities	78,583	86,302	120,750	120,750
<b>Total Services and Supplies</b>	<b>\$ 4,639,541</b>	<b>\$ 4,173,062</b>	<b>\$ 7,524,721</b>	<b>\$ 7,524,721</b>
<b>Other Charges</b>				
5000 Support and Care of Persons	\$ 52,449	\$ 532,830	\$ 2,140,550	\$ 2,140,550
5002 Institute For Mental Disease - MenHlth	1,636,921	2,230,884	2,063,000	2,063,000
5009 Housing	34,259	150,000	388,058	388,058
5010 Transportation Services	-	-	2,500	2,500
5011 Transportation Expenses	4,455	9,144	19,900	19,900
5012 Ancilliary Services	-	-	204,625	204,625
5013 Ancilliary Expenses	955	154,568	48,500	48,500
5014 Health Services	-	4,943,942	5,182,996	5,182,996
5300 Interfund Expenditures	1,300,051	2,716,274	2,675,419	2,675,419
5301 Infrnd Exp: Telephone Equip & Support	-	25	-	-
5304 Infrnd Exp: Mail Service	5,681	5,928	4,234	4,234
5305 Infrnd Exp: Stores Support	2,669	3,372	3,330	3,330
5316 Infrnd Exp: IS Programming Support	1,043	20,000	20,000	20,000
5318 Infrnd Exp: Maint Buildg & Imprvmts	21,112	2,059	22,658	22,658

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **41 Mental Health**  
 Function **Health and Sanitation**  
 Activity **Health**

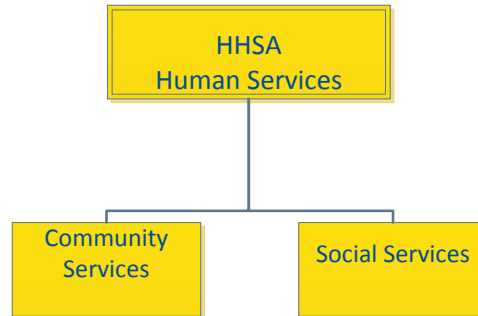
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
5321 Intrafund Exp: Collections	1,963	-	-	-
Total Other Charges	\$ 3,061,558	\$ 10,769,026	\$ 12,775,770	\$ 12,775,770
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ 138,828	\$ 2,500	\$ 28,000	\$ 28,000
6042 Fixed Assets - Computer Sys Equipment	-	39,389	17,176	17,176
Total Fixed Assets	\$ 138,828	\$ 41,889	\$ 45,176	\$ 45,176
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 174,325	-	-	-
Total Other Financing Uses	\$ 174,325	-	-	-
<b>Intrafund Transfers</b>				
7250 Intrafund Transfers: Non General Fund	\$ 1,529,439	\$ 4,942,181	\$ 5,392,333	\$ 5,392,333
Total Intrafund Transfers	\$ 1,529,439	\$ 4,942,181	\$ 5,392,333	\$ 5,392,333
<b>Intrafund Abatement</b>				
7380 Intrafund Abatement: Not General Fund	\$ (1,529,439)	\$ (5,079,459)	\$ (5,392,333)	\$ (5,392,333)
Total Intrafund Abatement	\$ (1,529,439)	\$ (5,079,459)	\$ (5,392,333)	\$ (5,392,333)
<b>Appropriations for Contingencies</b>				
7700 Contingency	-	-	6,305,526	6,305,526
Total Appropriations for Contingencies	-	-	6,305,526	6,305,526
<b>Total Expenditures/Appropriations</b>	<b>\$ 14,359,557</b>	<b>\$ 23,909,986</b>	<b>\$ 35,107,370</b>	<b>\$ 35,107,370</b>
<b>Net Cost</b>	<b>\$ 2,147,870</b>	<b>\$ (709,877)</b>	<b>\$ (11,650,953)</b>	<b>\$ (11,650,953)</b>





# HHSA—Human Services

## Organizational Chart



### Mission Statement

The Department of Agriculture, Weights & Measures' mission is to protect, enhance and promote the preservation of agriculture and the environment while sustaining the public health, safety and welfare of all citizens, and to provide consumer and marketplace protections through the fair and equitable enforcement of laws and regulations.

### Goals

**Staff Investment:** To encourage a safe, supportive, empowering professional culture that values learning and growth, and enhances employee innovation and purpose.

**Fiscal Responsibility:** To develop and sustain Agency resources through thoughtful planning and efficient practices, and foster accountability and ownership at all levels of the Agency.

**Program Effectiveness/Integration:** To develop collaborative partnerships and community networks that focus on quality, performance standards, outcomes and accountability through mutual goals and continuous improvement.

**Agency Infrastructure:** To establish a strong Agency infrastructure through the advancement of technology, appropriate staffing levels, and facility development and utilization.

### ***Department Overview***

The Human Services Division of the Health and Human Services Agency is organized to operate in three separate funds:

- Fund Type 10 General Fund: Social Services and Public/Client Assistance; Public Guardian
- Fund Type 11 Special Revenue: Community Programs; Workforce Investment Act (WIA); Aging and Adult Continuum of Care; SB163 Wraparound Program
- Fund Type 12 Special Revenue, BOS Governed Districts: Public Housing Authority; IHSS Public Authority

### **2015-16 Summary of Division Programs**

	Appropriation	Revenue	Net County Cost/ General Fund Contribution	Staffing
Fund Type 10	\$53,314,748	\$51,636,107	\$1,678,641	273.30
Fund Type 11	\$6,870,008	\$6,870,008	\$1,761,854	52.49
Fund Type 12	\$4,283,737	\$4,283,737	\$57,930	8.10
<b>TOTAL</b>	<b>\$64,468,493</b>	<b>\$62,789,852</b>	<b>\$3,498,425</b>	<b>333.89</b>

## **Recommended Budget Highlights for HHS—Human Services Division**

### **Social Services – Fund Type 10 and Public Guardian Fund Type 10**

The Recommended Budget represents an overall increase of \$161,574 or .3% in revenues and an increase of \$70,378 or .1% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost decreased by \$91,196 or 5%.

The decrease in Net County Cost is primarily due to the Public Guardian Program cutting a vacant Program Assistant position which will save the program approximately \$85,000.

#### **Realignment Concerns**

The Social Services Division receives a large amount of its funding from 1991 and 2011 Realignment, which is comprised of State Sales Tax and Vehicle License Fees. These revenues are directly related to the health of the economy and inversely related to the needs of the community (e.g. sales tax and Vehicles License Fees revenue decrease when the economy slows while the need for social services programs increases).

The State of California has fully realigned the funding for Foster Care and Adoptions Assistance, which is now supported only with Federal and Realignment funds. This shifts the risk to counties. Should another economic downturn occur resulting in decreases in Sales Tax and Vehicle License Fee revenue, this revenue may fall below the cost of the client assistance payments. The cost of Foster Care and Adoptions Assistance continues to rise at a rate of 10 to 15 percent per year while funding has leveled out. The increased costs and stagnant revenues are preventing HHS from setting aside a prudent reserve to fund programs during a downturn in the economy.

The Social Services 1991 Realignment no longer receives growth as determined by AB85 passed in 2013. Between FY 2012-13 and FY 2014-15, Foster Care and Adoption Assistance costs have increased over \$2.5 million. If this trend continues, in FY 2015-16 it will increase an additional \$1.3 million. Traditionally, these Foster Care and Adoption Assistance costs have been funded by Realignment Growth.

#### **CalFresh Administrative Match Waiver**

The unprecedented and unanticipated CalFresh caseload growth associated with the economic decline beginning in 2008 created substantial fiscal pressures on counties. To provide fiscal relief, a CalFresh Administrative Match Waiver was implemented relieving counties of their 15 percent share of administrative costs, as long as the County fully meets its required CalWorks/CalFresh maintenance of effort (MOE) in the CalFresh program. El Dorado County's MOE is approximately \$583,000, which is funded with 1991 realignment. The match waiver was originally enacted for two years beginning in FY 2010-11 and due to the high demand for benefits and the slow recovery of the economy, it was extended through FY 2014-15. The CalFresh Match Waiver will phase in with an increase of approximately \$225,000 each year through FY 2017-18. The impact to the County is the increased use of 1991 realignment.

#### **In-Home Supportive Services Maintenance of Effort**

The County's maintenance of effort (MOE) for In-Home Supportive Services (IHSS) has been increasing by 3.5 percent per year, beginning in FY 2014-15, estimated at approximately \$140,000 annually. Locally negotiated increases in IHSS provider wages and health benefits would also increase the county's MOE by the same amount. Any increase to the MOE is funded with 1991 realignment, which is a flat revenue source and would impact the ability to fund essential services in child welfare. Locally negotiated salary increases become a Net County Cost.

#### **Recommended Staffing Changes**

The Social Services Division is requesting the deletion of an Eligibility Worker position. The position was a short-term allocation from Mental Health while there was a need in Social Services for help.

## **Recommended Budget Highlights for HHSA—Human Services Division (cont)**

### **Community Services - Fund Type 11**

The Recommended Budget represents an overall decrease of \$3,158,386 or 31% in revenues and appropriations when compared to the FY 2014-15 approved budget. This change in funds can primarily be attributed to four different factors. One, the Multipurpose Senior Services Program (MMSP) was moved from Community Services to the Public Health Division. Two, the division saw federal funding for the Low Income Home Energy Assistance Program (LIHEAP) and Workforce Investment Act (WIA) go down by approximately \$1,049,800. Three, due to a proposed restructuring in the Senior Day Care program, the program's revenues are decreased by approximately \$623,600 (please see the section named, The County Discontinuing Providing Senior Day Care Services for more information on the proposed restructuring). Four, the General Fund Contribution to the Community Services programs was reduced.

The General Fund Contribution request has an overall decrease of approximately \$696,900 from the level of General Fund support included in the FY 2014-15 Adopted Budget. These decreases are related to the proposed 6.25% cut instruction by the Board of Supervisors for General Fund programs. The Health and Human Services Agency (HHSA) has very few programs that receive General Fund support. A large majority of these programs are located in the Community Services Division.

To meet the instruction by the Board of Supervisors, HHSA had to look closely at alternative methods of providing services in the Community Services Division. In order to meet the required budget reductions, the Senior Safety Net Programs had to reduce budget operating expenditures by approximately \$1.1 million. These reductions, if approved, will be completed in a manner that does not jeopardize the agency's Area on Aging Federal revenue estimated at approximately \$952,000 in FY 2015-16.

HHSA identified approximately \$180,000 in savings by reducing services such as the availability of telephone coverage for the Ombudsman program from eight hours per day to six hours per day, reducing the number of community outreach education events, and reducing expenditures in staff training to work with vulnerable populations, and not filling program vacancies. However, in order to achieve additional savings, HHSA will be required to significantly reduce and eliminate services in its Senior Nutrition, Senior Day Care program, and the transitional housing program at Perks Court. HHSA used one-time General Fund savings from other programs to cover an additional \$267,000 shortfall. The General Fund contributions request in future years will need to be increased by a similar amount for the programs that are not being recommended for cuts to continue to operate.

While there are a variety of options that can be implemented to achieve the required savings, based on discussions with subject matter experts, input from members on the Commission on Aging, and an analysis of the impact each program has on the citizens, HHSA is recommending the following:

#### **The County Discontinuing Providing Senior Day Care Services**

HHSA is exploring the feasibility of outsourcing the Senior Day Care Services program to a private organization that would be permitted to provide the services in the El Dorado Hills Senior Center and Placerville Senior Center.

El Dorado County is the only county in the State that staffs its senior day care model with County employees. In researching local options of private providers, the agency found providers charging rates comparable to El Dorado County, but also providing longer service hours. If HHSA is successful in identifying a private provider in each facility, the community impact will be minimal. Approval of this recommendation would result in a reduction in 10.65 full time equivalent positions (FTEs), totaling 13 full and part-time staff. The reduction would save the County approximately \$440,000 in General Fund dollars. At this time, the program has been budgeted for two months in FY 2015-16. Additional General Fund dollars will be needed to continue the operation beyond two months.



**Recommended Budget Highlights for HHS—Human Services Division (cont)**

**Community Services - Fund Type 11 (cont)**

Discontinue to Provide Congregate Meal Dining in Diamond Springs, Pollack Pines, Greenwood, Pioneer Park, and El Dorado Hills

In February 2014, the Commission on Aging issued a report concluding that despite the growing senior population, congregate dining is down and while the existing senior nutrition program appears to be a model of efficiency, the decline in congregate dining participation cannot be ignored. The Commission also inquired as to whether there is a better, more cost effective way to provide senior nutrition programs.

While an important service, the Commission on Aging has confirmed a declining attendance (since Fiscal Year 2011-12, attendance at the congregate meal sites has decreased by approximately 14%). In addition, the seniors who participate in the program are more mobile with greater access to transportation than other seniors who require services from HHS. Prepared meals at grocery stores are very popular and since this population is more mobile, alternatives are available. The most significant impact by eliminating these congregate programs is the reduction in opportunities for the seniors to socialize and establish relationships with others.

**Average Meals Provided at the Congregate Locations Being Considered for Closure**

Location	Average Meals per Day Provided
Diamond Springs	19
El Dorado Hills	32
Greenwood	16
Pioneer Park	15
Pollock Pines	28
<b>Total</b>	<b>110</b>

It is important to note that in order to participate in the Meals-on Wheels nutrition program the client is required to meet specific mobility restrictions. As a result, it is unlikely that any of the clients participating in the congregate meals program will be able to participate in the Meals-on-Wheels program.

In order to continue receiving Area on Aging Agency funds, the County is required to provide at least one congregate meal site. This proposal fulfills that requirement by continuing the Placerville congregate site, which is the only county owned kitchen large enough to prepare meals for the Meals-on-Wheels program on the West Slope. This proposal also continues the congregate meal site in South Lake Tahoe so that the Meals-on-Wheels program can continue on the East Slope.

Approval of this recommendation would result in a reduction in 4.36 FTEs, totaling 5 full and part-time staff. The reduction would save the County approximately \$210,000 in General Fund dollars.

Discontinue County Funding for Perks Court Transitional Housing

The Perks Court Transitional Housing program was funded using a portion of the \$95,000 in General Fund that was one-time dollars allocated to HHS by former Supervisor Ron Briggs to conduct outreach and education for a Caregiver Permit Program. The Caregiver Permit Program was delayed and as a result the Board of Supervisors approved using approximately \$1,100 per month to fund a transitional housing program at Perks Court.

The Perks Court Transitional housing facility has six beds and it is designed to help families obtain employment, permanent housing and self-sufficiency, while preventing homelessness. If this program is discontinued, it will reduce services to the homeless or soon to be homeless population.

Since this new program was funded by one-time General Fund dollars and considering that the Community Development Agency is recommending selling the property, even though the program has demonstrated success, HHS is recommending discontinuing these services effective June 30, 2015.

Approval of this recommendation would result in no County staff losing positions. The facility is staffed by a local community-based non-profit organization. The reduction would save the County approximately \$13,200 in General Fund dollars as well as on going maintenance cost for the building.

Future Issue – LIHEAP and Weatherization Programs

LIHEAP and Weatherization programs expect further funding reductions in future years. A decrease in funding will result in a decrease in services and reduction of current staffing levels.

***Recommended Budget Highlights for HHSA—Human Services Division (cont)***

**IHSS & Public Housing Authority – BOS Governed Special Districts Fund Type 12**

The Recommended Budget represents an overall decrease of \$139,582 or 3% in revenues and appropriations when compared to the FY 2013-14 Approved Budget. There is no Net County Cost/General Fund Contribution in this program. The decreased revenues are primarily related to Federal and State funding and have been offset with decreased appropriations.

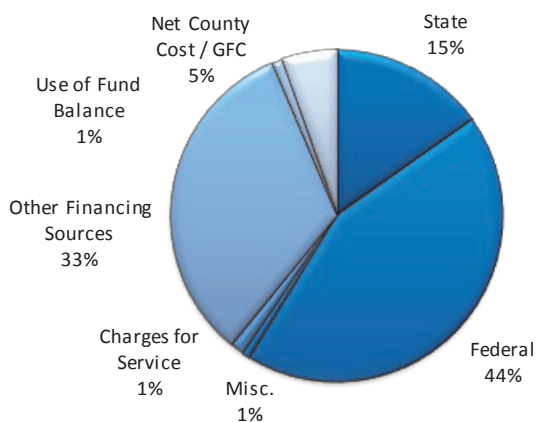
**Public Housing Authority Fund Balance**

The Public Housing Authority fund balance designated for administration will be exhausted in FY 2015-16, resulting in sustainability issues and cash flow challenges in future years. The program will likely require a General Fund Contribution in FY 2016-17. HHSA is currently reviewing the community impact of this program and working with the State to determine possible program options, including a feasibility of merging El Dorado County's Public Housing Authority with another county.

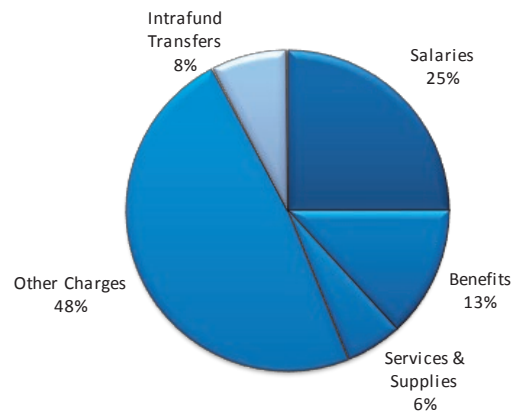
**HHS—Human Services Division**

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Use of Money	37,475	1,636	1,562	1,953	1,953
State	6,409,070	6,364,233	7,508,895	10,054,561	10,054,561
Federal	27,692,418	23,823,263	30,322,050	28,866,294	28,866,294
Other Governmental	1,191,551	355,985	941,666	32,968	32,968
Charges for Service	952,643	900,572	1,065,583	501,228	501,228
Misc.	436,130	939,185	723,343	916,883	916,883
Other Financing Sources	17,150,832	17,329,513	22,090,172	21,687,091	21,687,091
Use of Fund Balance	-	-	942,119	728,874	728,874
<b>Total Revenue</b>	<b>53,870,119</b>	<b>49,714,387</b>	<b>63,595,390</b>	<b>62,789,852</b>	<b>62,789,852</b>
Salaries	14,895,583	13,788,322	16,007,649	16,102,928	16,102,928
Benefits	7,557,253	5,999,725	8,728,149	8,530,581	8,530,581
Services & Supplies	9,360,000	5,019,577	4,865,690	3,650,709	3,650,709
Other Charges	22,115,958	23,691,632	30,435,199	31,148,756	31,148,756
Fixed Assets	75,111	14,826	110,612	101,900	101,900
Operating Transfers	6,846	41,392	408,333	-	-
Intrafund Transfers	446,727	3,397,058	4,620,863	4,837,905	4,837,905
Contingency	-	-	133,452	95,714	95,714
<b>Total Appropriations</b>	<b>54,457,478</b>	<b>51,952,532</b>	<b>65,309,947</b>	<b>64,468,493</b>	<b>64,468,493</b>
<b>NCC</b>	<b>587,359</b>	<b>2,238,145</b>	<b>1,714,557</b>	<b>1,678,641</b>	<b>1,678,641</b>
<b>General Fund Contribution</b>	<b>1,218,049</b>	<b>1,465,965</b>	<b>2,032,614</b>	<b>1,819,784</b>	<b>1,819,784</b>
<b>FTE's</b>	<b>344</b>	<b>325</b>	<b>340</b>	<b>334</b>	<b>334</b>
<b>Fund Balance</b>					
Community Services	1,090,526	1,113,674	628,801	-	-
SB 163 Wraparound	56,137	57,515	-	-	-
IHSS / PHA	347,401	108,295	100,073	-	-

**Source of Funds**



**Use of Funds**



## Source of Funds—HHS, Human Services Division

Use of Money and Property (\$1,953): Interest earned on fund balances.

State Intergovernmental (\$10,054,561): State share of funding for Social Services Administration (\$6,009,701), Social Services direct client assistance (\$2,612,011), Aging & Adult Continuum of Care (\$65,410), and the IHSS Public Authority and IHSS In-Home Provider Benefits (\$1,367,439).

Federal Intergovernmental (\$28,866,294): Federal share of funding for Social Services Administration and direct client assistance (\$21,568,244), Public Guardian TCM funding (\$129,000), Public Housing Authority (\$3,052,270), Low Income Community Programs (\$1,909,320), Aging & Adult Continuum of Care (\$1,005,020), Workforce Investment (\$800,000), and IHSS Public Authority and IHSS In-Home Provider Health Benefits (\$402,440).

Other Governmental (\$32,968): Funding for CMSP (\$20,000) and Housing Assistance Reimbursements from other Counties (\$12,968).

Charges for Services (\$501,228): Primarily comprised of fees for, Low-Income Community Programs (\$525), Public Guardian Estate and Rep-Payee Fees (\$170,273), Senior Nutrition Meals (\$172,589), and interfund abatements/reimbursements between department programs including IHSS In-Home Provider Benefits (\$59,233) and Community Service Administration (\$98,608).

Miscellaneous Revenue (\$916,883): Social Services Welfare Repayments & Recoupments (\$510,050), Aging Program donations to offset the cost of senior trips and legal programs (\$405,333), and miscellaneous other revenues primarily related to Senior Day Care Fees, Public Housing Authority Fees and collections recoupment (\$1,500).

Other Financing Sources (\$21,687,091) consisting of:

• Social Services Realignment SRF/Vehicle License Sales Tax and Interest	\$6,425,578
• CalWORKs MOE SRF and H&W Family Support SRF and Interest	\$3,742,717
• 2011 Protective Services Realignment SRF	\$8,232,298
• Operating Transfer of Public Safety Realignment (CCP)	\$219,862
• General Fund Contributions to Human Services of \$1,819,784 for the following Community Services Programs:	
Area Agency on Aging Programs	\$1,453,035
In Home Supportive services (IHSS) Public Authority	\$57,930
Workforce Investment Act	\$57,211
Special Services	\$981
Special Services – Older Americans Day	\$1,000
Community Services Administration	\$14,746
Salary/Benefit, pay off cost for RIF (funded by FY14/15 saving carry forward)	\$234,881

Fund Balance (\$728,874): Consisting of Aging Program fund balances (\$204,868), Public Housing Authority (\$80,144), Community Services fund balances including MAA/TCM (\$386,347), and carry over fund balance from the SB163 Wrap-around Program (\$57,515).

Net County Cost (\$1,678,641) – The Department’s Social Services and Public Guardian programs are also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

## Use of Funds—HHS, Human Services Division

Salaries & Benefits (\$24,633,509): Comprised of regular salaries (\$15,505,685), overtime (\$14,850), retirement (\$3,403,320), health insurance (\$4,069,293), retiree health (\$321,520), workers compensation insurance (\$384,617), Extra Help (\$51,352) and other payroll/insurance costs (\$882,872).

Services & Supplies (\$3,650,709): Comprised of direct assistance (including Housing Assistance to other counties, MAA/TCM payments to sub recipients) (\$551,049); building rents and related space costs (\$167,113); food, paper products and laundry (\$418,238); cost applied liability insurance (\$392,242); staff development (\$94,775); travel/transport (\$98,580); employee and volunteer mileage reimbursements (\$155,657); vehicle rents (\$164,414) and fuel (\$87,485); minor equipment purchase/maintenance (\$275,295); telephone and internet charges (\$37,103), maintenance and software licenses (\$201,170); professional and specialized services (\$411,113); miscellaneous services and supplies (\$214,508); memberships (\$54,627); general office expenses and postage (\$287,612); and leased copy machines (\$39,728).

Other Charges (\$31,148,756): Primarily direct client assistance costs, including CalWorks, General Assistance and Independent Living Program (\$9,562,225), Foster Care (\$9,291,128), Aid to Adoptions (\$4,775,469), Housing Assistance Payments (\$2,641,708), IHSS Provider Payments and Health Benefits (\$2,535,436), Energy Assistance and weatherization (\$754,178), WIA (\$111,489), Aging Program (\$342,115); transfers to other programs within Human Services including HHS Administration (\$903,080), IHSS In-Home Provider Benefits (\$216,201); cost applied charges for mail and central stores (\$15,727).

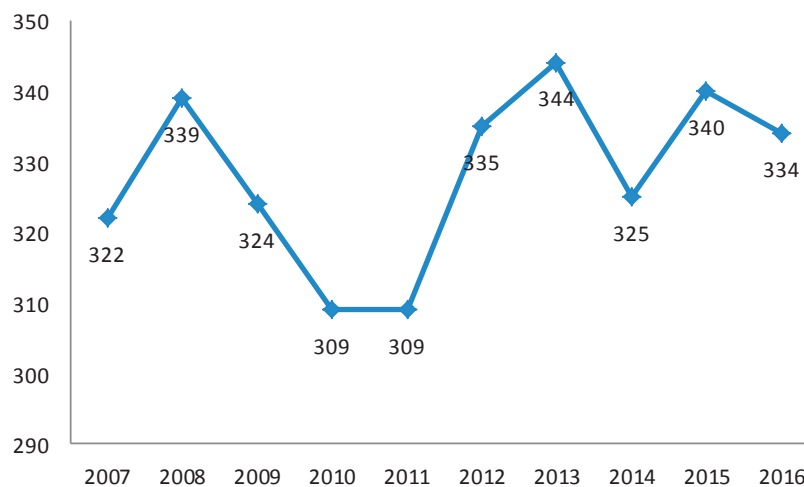
Fixed Assets (\$101,900): Replacement scanners for Social Services (\$75,000); replacement Senior Nutrition tilting steam-jacket kettle (\$23,500); replacement laptop computers for Information and Assistance Program and Sr. Health Education Program (\$3,400).

Intrafund Transfers (\$5,055,572): Comprised of charges from other departments for services such as Fraud Investigations (\$476,000); HHS and CS Administration support (\$4,405,450); Accounting/Auditing, Treasurer, and Sheriff's Office (\$46,642); collections, communications, mail/stores support (\$16,980); and IT support for programming services (\$110,500).

Interfund Abatements (-\$217,667): Allocated charges from CSD Admin abatement from same fund type (FT 11).

Appropriations for contingencies (\$95,714): Estimated donated funds being held in Community Services for Senior Legal Program use in FY 2016-17.

## Staffing Trend for HHS—Human Services



Staffing for the Department of Human Services has increased and decreased in recent years due to changes in workload (implementation of the Affordable Care Act), program funding and the addition of programs (e.g. Senior Daycare). The recommended staffing allocation for FY 2015-16 is 333.89. The division currently has 288.55 FTEs on the West Slope and 45.34 FTEs at South Lake Tahoe. The decrease in staff compared to the FY 2014-15 is primarily due to workload and funding changes.

## **HHSA, Human Services Division, Social Services Administration Program**

### **Program Summary:**

Social Services Public Assistance Programs are designed to protect and meet basic needs of El Dorado County's most vulnerable population groups and are Federal and/or State mandated requiring that the County provide assistance to eligible applicants regardless of the availability of local resources. Lack of County compliance with applicable regulations can result in Federal and/or State fiscal sanctions and resultant loss of funding. Public Assistance Programs include California Work Opportunity and Responsibility to Kids (CalWORKs), Cal-Fresh, Adoption Assistance, Foster Care, Supportive General Assistance and In-Home Supportive Services (IHSS).

Social Services Administration program staff determines eligibility for: CalWORKs, Medi-Cal, Cal-Fresh, Temporary Assistance for Needy Families (TANF), County Medical Services Program (CMSP) and General Assistance (GA). Protective services programs provided through Social Services Administration include Child Protective Services (CPS), Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Admin.

Some Social Services Administration programs operate on a Maintenance of Effort (MOE) basis where the County is required to expend funds for provision of services, after which the percentage of Federal and/or State funds allowable for each service is reimbursed; and other programs require the County to share a portion of the cost (match).

Social Services Administration and Public/Client Assistance funding is Federal, State, Fees/Donations/Other and County. The revenues are generally ongoing in nature.

## **HHSA, Human Services Division, Community Services Program**

### **Program Summary:**

#### **Community Programs**

Community Programs provide a range of services designed to meet specific special needs of low-income, disabled and other targeted County resident population groups. These services help qualified applicants meet basic needs to ensure their health and well-being, maintain their independence, acquire permanent housing and/or continue living in their own homes.

Community Programs include the federally funded Low-Income Home Energy Assistance Program (LIHEAP), which assists with the purchase of home heating fuel or firewood; Department of Energy (DOE) Weatherization Assistance Program which provides families with more energy efficient structures; the Community Services Block Grant (CSBG) that is used to offset administrative costs for Community Programs. Funding for these programs is ongoing.

Community Programs funding is 94.20% Federal, 4.97% Fees/Donations/Other and 0.83% County funds. Revenues are ongoing in nature. The General Fund contribution is used to offset excess administrative allotment of Community Program low-income grants.

#### **Workforce Investment Act (WIA)**

Workforce Investment Act (WIA) Program provides funding for training and/or retraining of youth and adults to meet the demands of the local workforce and funds the operation of the Connections Workforce One Stop Resource Centers to help meet multiple needs of the unemployed and businesses in El Dorado County. WIA Rapid Response funds activities to benefit businesses and their employees by providing lay off mitigation services.

Extra Help is used in the Work Experience (WEX) program which is drawn from the WIA-funded Youth Programs, hired by the Department and assigned to various DHS programs, or other County departments as Extra Help General Trainees in limited hour, term limited assignments, averaging six months or less. WEX positions may also be placed in temporary assignments with local business to obtain On the Job training (OJT). This is funded with Youth, Adult & Dislocated Worker grant fund through Golden Sierra Job Agency and not included in the total appropriations.

WIA is funded with 93.33% Federal revenues that are ongoing in nature and 6.67% County Fund.

## **HHSA, Human Services Division, Community Services Programs (cont)**

### **Program Summary:**

#### Aging and Adult Continuum of Care

Aging and Adult Continuum of Care consists of a wide array of programs that assist seniors age 60 and over and functionally disabled or mentally impaired adults to remain safe and stable, as well as, active and independent to the greatest extent possible.

Programs include: Information and Assistance; Senior Legal Services; Ombudsman services for residents of local care facilities; Senior Activities (social and recreational programs); Senior Nutrition services, with meals served daily at two congregate meal sites and countywide home-delivered meals; Family Caregiver Support services to assist families who are caring for a dependent adult in their home.

The mandated Public Guardian Program establishes and administers conservatorships of the person and/or the estates of individuals who are functionally disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse. Public Guardian case managers are working in collaboration with the Sheriff's Office and Probation Department to ensure that offenders in the custody of the Sheriff and/or under the supervision of the Probation Officer will receive the services and support necessary to successfully re-integrate into the community.

Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM), programs which are administered by the California Department of Health Care Services, leverage allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities & case management services.

Aging and Adult Continuum of Care funding is Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature, with the exception of \$458,123 which is one-time-only MAA/Linkages Fund Balance reserved for pending outstanding audits and \$204,868 which funds limited term paralegal in Senior Legal Program for succession planning; Sr. Legal Fund balance originated from donation.

#### SB 163 Wraparound Program

The SB 163 Wraparound Program is designed to improve youth outcomes. Until June 30, 2009 County participation was funded by filling six slots for high-risk youth, with savings available for reinvestment to provide additional services to at-risk youth in the community. As of FY 2010-11 services provided in the community were funded entirely from use of the fund balance and interest earnings related to this program from prior years. Use of the remaining fund balance in FY 2015-16 is budgeted to pay for special projects to continue working with high-risk youth and their families. The SB 163 Wraparound Program will be discontinued once the fund balance has been fully expended.

## **HHSA, Human Services Division, Community Services Programs (Fund Type 12)**

### **Program Summary:**

#### Public Housing Authority (PHA)

The Public Housing Authority (PHA), through the Housing Choice Voucher Program, enables eligible households to rent existing and safe housing by making housing assistance payments to private landlords. Federal funds are also used to reimburse clients for utility costs. The Family Self-Sufficiency Program provides a monetary incentive to clients in order to promote self-sufficiency and decrease the use of public assistance.

PHA funding is Federal, Fees/Donations/Other. Revenues are ongoing in nature with the exception of \$78,578 which represents amount reserved for operating fund balance.

#### IHSS Public Authority

The mission of the In Home Support Services (IHSS) Public Authority (PA) is to improve the availability and quality of in-home supportive services by providing IHSS recipients with access to care providers who have received the training and met the standards set by the State of California. IHSS Public Authority funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **53 Human Services**  
 Function **Public Assistance**  
 Activity **Administration**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5

**Intergovernmental Revenue - State**

0580 State - Public Assistance Administration	\$ 3,240,866	\$ 4,556,819	\$ 4,186,170	\$ 4,186,170
0581 State - Food Stamp Administration	1,720,704	2,217,720	2,412,142	2,412,142
0584 State - Fraud Incentives	614	-	-	-
0601 State - Cw Two Parent Families	129,863	-	487,067	487,067
0602 State - Cw Zero Parent/All Other Families	796,079	67,122	1,931,842	1,931,842
0603 State - Foster Care	664	-	48,498	48,498
0604 State - Adoption	98	-	-	-
0605 State - Boarding Home License	33,551	33,798	160,910	160,910
0607 State - Kinship Guardian	57,936	-	144,604	144,604
0880 State - Other	826	-	-	-
Total Intergovernmental Revenue - State	\$ 5,981,200	\$ 6,875,459	\$ 9,371,233	\$ 9,371,233

**Intergovernmental Revenue - Federal**

1000 Federal - Public Assistance Admin.	\$ 5,348,244	\$ 8,172,705	\$ 7,969,524	\$ 7,969,524
1001 Federal - Food Stamps	1,918,980	3,585,558	3,591,351	3,591,351
1004 Federal - Fraud Incentives	652	-	-	-
1021 Federal - Cw Two Parent Families	280,906	-	298,402	298,402
1022 Federal - Cw Zero Parent/All Other Families	1,218,366	2,936,389	1,216,776	1,216,776
1023 Federal - Foster Care	2,737,839	2,797,616	3,121,085	3,121,085
1024 Federal - Adoption	1,584,951	2,002,069	2,012,367	2,012,367
1025 Federal - Kinship Guardian	42,882	-	55,208	55,208
1026 Federal - Refugee Cash Assistance	(110)	-	-	-
1107 Federal - Medi Cal	3,410,438	3,483,037	3,432,531	3,432,531
Total Intergovernmental Revenue - Federal	\$ 16,543,148	\$ 22,977,374	\$ 21,697,244	\$ 21,697,244

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 251,657	\$ 928,698	\$ 20,000	\$ 20,000
Total Revenue Other Governmental Agencies	\$ 251,657	\$ 928,698	\$ 20,000	\$ 20,000

**Charges for Services**

1541 Public Guardian	\$ 157,695	\$ 132,329	\$ 132,329	\$ 132,329
1740 Charges for Services	30,326	37,944	37,944	37,944
Total Charges for Services	\$ 188,021	\$ 170,273	\$ 170,273	\$ 170,273

**Miscellaneous Revenues**

1900 Welfare Repayments	\$ 87,091	\$ 123,942	\$ 165,000	\$ 165,000
1901 Recoup Cw Two Parent/All Other Families	933	2,900	550	550
1902 Recoup Cw Zero Parent/All Other Families	40,461	63,000	39,600	39,600
1903 Recoup Cw Foster Care	245,898	188,000	284,900	284,900
1940 Miscellaneous Revenue	14,575	14,200	14,200	14,200
1942 Miscellaneous Reimbursement	30	-	-	-
1945 Staled Dated Check	17,172	19,084	5,800	5,800
Total Miscellaneous Revenues	\$ 406,159	\$ 411,126	\$ 510,050	\$ 510,050

**Other Financing Sources**

2020 Operating Transfers In	\$ 6,817,166	\$ 7,597,812	\$ 8,458,060	\$ 8,458,060
2021 Operating Transfers In: Veh Lic Fee	244,282	2,060,956	891,635	891,635





El Dorado County  
 Detail of Financing Sources and Financing Uses  
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Budget Unit **53 Human Services**  
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Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5
4261 Postage	120,017	150,004	156,254	156,254
4262 Software	22,361	83,700	3,600	3,600
4263 Subscription / Newspaper / Journals	5,505	12,250	6,250	6,250
4264 Books / Manuals	-	1,000	1,000	1,000
4265 Law Books	243	-	-	-
4266 Printing / Duplicating	11,360	16,100	14,800	14,800
4300 Professional and Specialized Services	325,133	468,641	297,141	297,141
4308 External Data Processing Services	66,980	106,862	59,650	59,650
4318 Interpreter	736	4,053	3,116	3,116
4320 Verbatim Report - Transcription	-	1,000	1,000	1,000
4323 Psychiatric Medical Services	771,059	-	-	-
4324 Medical, Dental and Lab Services	241,253	23,865	16,965	16,965
4330 Food Stamp Service	5,899	7,200	8,069	8,069
4331 Homemaker Other Services	-	500	-	-
4332 Service Connect Expense	93,245	-	-	-
4333 Burial Services	43,066	-	-	-
4341 Service Connect Expense	61,578	-	-	-
4400 Publication and Legal Notices	-	2,000	2,000	2,000
4420 Rents and Leases - Equipment	9,432	14,424	12,624	12,624
4421 Security System	-	1,486	1,486	1,486
4440 Rent & Lease - Building/Improvements	42,324	244,308	42,816	42,816
4461 Minor Equipment	29,682	80,035	41,950	41,950
4462 Minor Computer Equipment	110,663	90,809	190,964	190,964
4463 Minor Telephone and Radio Equipment	5,689	-	-	-
4500 Special Departmental Expense	4,902	560,335	13,300	13,300
4501 Special Projects	105	295,072	67,490	67,490
4502 Educational Materials	-	800	800	800
4503 Staff Development	50,568	73,015	74,325	74,325
4506 Film Development/Photography Supplies	-	150	150	150
4529 Software License	1,467	7,150	4,600	4,600
4532 Client Program Services	-	1,960	1,960	1,960
4540 Staff Development	280	-	-	-
4600 Transportation and Travel	37,143	47,173	60,031	60,031
4601 Volunteer - Transportation and Travel	-	800	800	800
4602 Employee - Private Auto Mileage	41,701	53,691	56,678	56,678
4603 Court Interpreter - Private Auto Mileage	23	-	-	-
4605 Vehicle - Rent or Lease	136,597	130,000	132,314	132,314
4606 Fuel Purchases	73,826	88,019	64,369	64,369
4608 Hotel Accommodations	7,079	13,635	20,260	20,260
4620 Utilities	12,234	22,357	15,605	15,605
<b>Total Services and Supplies</b>	<b>\$ 2,690,953</b>	<b>\$ 3,077,575</b>	<b>\$ 1,948,847</b>	<b>\$ 1,948,847</b>
<b>Other Charges</b>				
5000 Support and Care of Persons	\$ 1,714,570	\$ 3,331,883	\$ 2,826,813	\$ 2,826,813
5004 Resident Expense - General Relief	12,220	16,000	15,600	15,600
5005 Cash Aid - General Relief	10,644	15,000	33,600	33,600
5006 Child Care	199,195	286,067	195,300	195,300

El Dorado County  
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 Fiscal Year 2015-16

Budget Unit **53 Human Services**  
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 Activity **Administration**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
5007 Independent Living Prgm: Services	-	2,500	1,000	1,000
5008 Independent Living Prgm: Expenses	19,674	28,000	41,250	41,250
5009 Housing	26,239	26,900	83,540	83,540
5010 Transportation Services	20,139	40,000	17,815	17,815
5011 Transportation Expenses	172,170	232,500	180,208	180,208
5012 Ancillary Services	1,495	10,000	96,800	96,800
5013 Ancillary Expenses	39,383	80,000	74,000	74,000
5014 Health Services	18,816	70,000	886,000	886,000
5015 Cw: Two Parent Families	966,599	1,324,613	1,343,673	1,343,673
5016 Cw: Zero Parent/All Other Families	4,668,354	6,824,231	5,569,890	5,569,890
5017 Foster Care	7,534,351	8,290,647	9,212,630	9,212,630
5018 Aid To Adoption	3,690,680	3,758,623	4,775,469	4,775,469
5021 Kinship Guardian	154,532	167,806	158,400	158,400
5022 County Foster Care	15,876	89,000	30,000	30,000
5300 Interfund Expenditures	111,681	196,448	216,327	216,327
Total Other Charges	\$ 19,376,620	\$ 24,790,218	\$ 25,758,315	\$ 25,758,315
<b>Fixed Assets</b>				
6042 Fixed Assets - Computer Sys Equipment	\$ -	\$ 47,600	\$ 75,000	\$ 75,000
Total Fixed Assets	\$ -	\$ 47,600	\$ 75,000	\$ 75,000
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 3,140,817	\$ 4,216,496	\$ 4,234,425	\$ 4,234,425
7201 Intrafund: Social Services	5,367	-	-	-
7202 Intrafund: DA/FS Contract	211,129	250,000	476,000	476,000
7210 Intrafund: Collections	245	500	300	300
7221 Intrafund: Radio Equipment and Support	496	-	-	-
7223 Intrafund: Mail Service	3,547	7,773	4,839	4,839
7224 Intrafund: Stores Support	2,011	2,248	2,641	2,641
7229 Intrafund: PC Support	-	3,700	4,500	4,500
7231 Intrafund: IS Programming Support	28,518	131,000	106,000	106,000
7232 Intrafund: Maint Bldg & Improvmnts	4,930	9,200	9,200	9,200
Total Intrafund Transfers	\$ 3,397,058	\$ 4,620,917	\$ 4,837,905	\$ 4,837,905
<b>Total Expenditures/Appropriations</b>	<b>\$ 41,247,311</b>	<b>\$ 53,109,503</b>	<b>\$ 53,314,748</b>	<b>\$ 53,314,748</b>
<b>Net Cost</b>	<b>\$ (2,014,660)</b>	<b>\$ (1,714,557)</b>	<b>\$ (1,679,374)</b>	<b>\$ (1,678,641)</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
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 Fiscal Year 2015-16

Budget Unit **53 Community Services**  
 Function **Public Assistance**  
 Activity **Other Assistance**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Revenue from Use of Money and Property**

0400 Interest	\$ 370	\$ 608	\$ 999	\$ 999
Total Revenue from Use of Money and Property	\$ 370	\$ 608	\$ 999	\$ 999

**Intergovernmental Revenue - State**

0880 State - Other	\$ 145,296	\$ 193,943	\$ 65,410	\$ 65,410
Total Intergovernmental Revenue - State	\$ 145,296	\$ 193,943	\$ 65,410	\$ 65,410

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 2,911,056	\$ 2,777,391	\$ 2,709,320	\$ 2,709,320
1107 Federal - Medi Cal	175,032	187,463	53,000	53,000
1109 Federal - C1 Senior Nutrition	269,705	315,439	315,439	315,439
1110 Federal - C2 Senior Nutrition	141,116	152,973	152,973	152,973
1111 Federal - IIIB Social Programs	238,703	236,287	236,287	236,287
1113 Federal - Title 7B Elder Abuse	3,289	3,189	3,189	3,189
1114 Federal - 7A Ombudsman Supplement	22,478	23,554	23,554	23,554
1116 Federal - Dept of Agricultural (USDA)	81,102	103,824	103,824	103,824
1120 Federal - IIIF Disease Prevention- Aging	12,636	13,116	13,116	13,116
1122 Federal - IIIE Family Caregiver Support Prgm	97,676	103,638	103,638	103,638
Total Intergovernmental Revenue - Federal	\$ 3,952,794	\$ 3,916,874	\$ 3,714,340	\$ 3,714,340

**Charges for Services**

1740 Charges for Services	\$ 454,882	\$ 553,832	\$ 525	\$ 525
1759 Senior Nutrition Services	200,440	245,518	172,589	172,589
1800 Interfund Revenue	-	36,727	98,608	98,608
Total Charges for Services	\$ 655,322	\$ 836,077	\$ 271,722	\$ 271,722

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 18,796	\$ 13,274	\$ 12,304	\$ 12,304
1943 Miscellaneous Donation	514,228	298,943	394,529	394,529
Total Miscellaneous Revenues	\$ 533,024	\$ 312,217	\$ 406,833	\$ 406,833

**Other Financing Sources**

2000 Sale of Fixed Assets	\$ 1,070	\$ -	\$ -	\$ -
2020 Operating Transfers In	1,493,469	1,988,156	1,761,854	1,761,854
Total Other Financing Sources	\$ 1,494,539	\$ 1,988,156	\$ 1,761,854	\$ 1,761,854

**Residual Equity Transfers**

2100 Residual Equity Transfers In	\$ 12	\$ -	\$ -	\$ -
Total Residual Equity Transfers	\$ 12	\$ -	\$ -	\$ -

<b>Total Revenue</b>	<b>\$ 6,781,358</b>	<b>\$ 7,247,875</b>	<b>\$ 6,221,158</b>	<b>\$ 6,221,158</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 2,290,823	\$ 2,324,679	\$ 1,926,432	\$ 1,926,432
3001 Temporary Employees	153,407	88,401	51,352	51,352
3002 Overtime	12,870	8,960	9,350	9,350
3004 Other Compensation	16,681	43,616	236,453	236,453
3005 Tahoe Differential	3,955	12,524	13,200	13,200
3006 Bilingual Pay	9,378	4,157	4,160	4,160

El Dorado County  
 Detail of Financing Sources and Financing Uses  
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 Fiscal Year 2015-16

Budget Unit **53 Community Services**  
 Function **Public Assistance**  
 Activity **Other Assistance**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
3020 Employer Share - Employee Retirement	459,298	446,269	405,457	405,457
3022 Employer Share - Medi Care	33,566	33,454	27,005	27,005
3040 Employer Share - Health Insurance	529,716	600,801	538,894	538,894
3041 Employer Share - Unemployment Insurance	4,924	-	-	-
3042 Employer Share - Long Term Disab Insurance	4,034	6,334	4,818	4,818
3043 Employer Share - Deferred Compensation	4,867	4,281	5,218	5,218
3046 Retiree Health - Defined Contributions	59,736	56,175	51,423	51,423
3060 Employer Share - Workers' Compensation	26,409	20,518	14,490	14,490
3080 Flexible Benefits	5,310	15,300	17,850	17,850
<b>Total Salaries and Employee Benefits</b>	<b>\$ 3,614,974</b>	<b>\$ 3,665,469</b>	<b>\$ 3,306,102</b>	<b>\$ 3,306,102</b>

**Services and Supplies**

4020 Clothing and Personal Supplies	\$ 333	\$ 592	\$ 2,000	\$ 2,000
4040 Telephone Company Vendor Payments	5,763	3,076	3,076	3,076
4041 Cnty Pass thru Telephone Chrges to Depts	5,073	5,794	5,233	5,233
4044 Cable/Internet Service	1,562	1,626	1,626	1,626
4060 Food and Food Products	416,251	406,745	339,741	339,741
4080 Household Expense	341	-	500	500
4081 Household Expense - Paper Goods	48,187	47,323	57,274	57,274
4082 Household Expense - Other	32,197	6,834	5,121	5,121
4083 Household Expense - Laundry	7,542	7,782	7,782	7,782
4084 Household Expense - Expendable Equipment	28	96	1,000	1,000
4085 Household Expense - Refuse Disposal	7,354	7,474	5,866	5,866
4100 Insurance - Premium	43,500	38,205	16,204	16,204
4101 Insurance - Additional Liability	28	140	140	140
4140 Maintenance - Equipment	5,536	7,346	2,250	2,250
4141 Maintenance - Office Equipment	-	50	506	506
4143 Maintenance - Service Contracts	609	-	-	-
4144 Maintenance - Computer System Supplies	14,234	350	68,020	68,020
4160 Maintenance Vehicles - Service Contract	23	25	25	25
4180 Maintenance - Building and Improvements	5,611	-	-	-
4200 Medical, Dental and Laboratory Supplies	4,320	44	-	-
4220 Memberships	8,648	7,622	4,897	4,897
4221 Memberships - Legislative Advocacy	200	200	210	210
4260 Office Expense	36,252	28,846	22,400	22,400
4261 Postage	14,939	17,527	26,250	26,250
4262 Software	-	143,430	3,520	3,520
4263 Subscription / Newspaper / Journals	69	320	330	330
4264 Books / Manuals	477	600	600	600
4265 Law Books	4,008	5,553	6,000	6,000
4266 Printing / Duplicating	13,526	13,889	28,405	28,405
4267 On-Line Subscriptions	-	2,007	-	-
4300 Professional and Specialized Services	17,629	32,332	33,806	33,806
4313 Legal Services	-	200	200	200
4318 Interpreter	-	400	400	400
4324 Medical, Dental and Lab Services	5,229	6,705	3,000	3,000
4400 Publication and Legal Notices	942	5,300	10,100	10,100

El Dorado County  
 Detail of Financing Sources and Financing Uses  
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 Fiscal Year 2015-16

Budget Unit **53 Community Services**  
 Function **Public Assistance**  
 Activity **Other Assistance**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5
4420 Rents and Leases - Equipment	22,200	27,447	27,104	27,104
4421 Security System	-	4,498	1,978	1,978
4440 Rent & Lease - Building/Improvements	20,689	24,888	4,800	4,800
4460 Small Tools and Instruments	6,406	8,033	8,000	8,000
4461 Minor Equipment	29,907	35,160	6,100	6,100
4462 Minor Computer Equipment	21,598	32,314	20,375	20,375
4463 Minor Telephone and Radio Equipment	60	-	-	-
4500 Special Departmental Expense	633	13,388	39,103	39,103
4501 Special Projects	465,743	355,687	604,676	604,676
4503 Staff Development	6,937	24,160	19,125	19,125
4532 Client Program Services	652,085	12,231	(199,720)	(199,720)
4540 Staff Development	10	10	-	-
4600 Transportation and Travel	4,392	14,488	7,159	7,159
4602 Employee - Private Auto Mileage	9,536	16,574	26,860	26,860
4604 Volunteer - Private Auto Mileage	51,776	60,974	69,410	69,410
4605 Vehicle - Rent or Lease	26,339	31,249	30,300	30,300
4606 Fuel Purchases	20,863	28,124	21,666	21,666
4608 Hotel Accommodations	3,605	9,502	9,050	9,050
4620 Utilities	96,551	62,802	94,248	94,248
<b>Total Services and Supplies</b>	<b>\$ 2,139,740</b>	<b>\$ 1,559,962</b>	<b>\$ 1,446,716</b>	<b>\$ 1,446,716</b>
<b>Other Charges</b>				
5000 Support and Care of Persons	\$ -	\$ 853,568	\$ 623,895	\$ 623,895
5010 Transportation Services	-	115	115	115
5011 Transportation Expenses	855	162,746	300,500	300,500
5012 Ancilliary Services	214,170	205,396	155,029	155,029
5013 Ancilliary Expenses	5,435	141,185	128,243	128,243
5300 Interfund Expenditures	769,739	849,911	672,362	672,362
5304 Infrnd Exp: Mail Service	8,054	11,723	13,201	13,201
5305 Infrnd Exp: Stores Support	2,435	2,291	2,526	2,526
5314 Infrnd Exp: PC Support	-	-	1,000	1,000
5316 Infrnd Exp: IS Programming Support	-	19,750	14,470	14,470
5318 Infrnd Exp: Maint Buildg & Imprvmnts	23,371	51,398	25,600	25,600
<b>Total Other Charges</b>	<b>\$ 1,024,058</b>	<b>\$ 2,298,083</b>	<b>\$ 1,936,941</b>	<b>\$ 1,936,941</b>
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ 14,826	\$ 46,632	\$ 23,500	\$ 23,500
6042 Fixed Assets - Computer Sys Equipment	-	12,380	3,400	3,400
<b>Total Fixed Assets</b>	<b>\$ 14,826</b>	<b>\$ 59,012</b>	<b>\$ 26,900</b>	<b>\$ 26,900</b>
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 13,265	\$ -	\$ -	\$ -
<b>Total Other Financing Uses</b>	<b>\$ 13,265</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Residual Equity Transfers</b>				
7100 Residual Equity Transfers Out	\$ 28,127	\$ 408,333	\$ -	\$ -
<b>Total Residual Equity Transfers</b>	<b>\$ 28,127</b>	<b>\$ 408,333</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Intrafund Transfers</b>				

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **53 Community Services**  
 Function **Public Assistance**  
 Activity **Other Assistance**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
7250 Intrafund Transfers: Non General Fund	\$ -	\$ 74,617	\$ 217,667	\$ 217,667
Total Intrafund Transfers	\$ -	\$ 74,617	\$ 217,667	\$ 217,667
<b>Intrafund Abatement</b>				
7380 Intrafund Abatement: Not General Fund	\$ -	\$ (74,671)	\$ (217,667)	\$ (217,667)
Total Intrafund Abatement	\$ -	\$ (74,671)	\$ (217,667)	\$ (217,667)
<b>Appropriations for Contingencies</b>				
7700 Contingency	\$ -	\$ 133,452	\$ 95,714	\$ 95,714
Total Appropriations for Contingencies	\$ -	\$ 133,452	\$ 95,714	\$ 95,714
<b>Total Expenditures/Appropriations</b>	<b>\$ 6,834,991</b>	<b>\$ 8,124,257</b>	<b>\$ 6,812,373</b>	<b>\$ 6,812,373</b>
<b>Net Cost</b>	<b>\$ (53,632)</b>	<b>\$ (876,382)</b>	<b>\$ (591,215)</b>	<b>\$ (591,215)</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **53 Social Services SB163 Wraparound**  
 Function **Public Assistance**  
 Activity **Administration**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5

**Revenue from Use of Money and Property**

0400 Interest	\$ 130	\$ 120	\$ 120	\$ 120
Total Revenue from Use of Money and Property	\$ 130	\$ 120	\$ 120	\$ 120

<b>Total Revenue</b>	<b>\$ 130</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 120</b>
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**Salaries and Employee Benefits**

3040 Employer Share - Health Insurance	\$ (1,448)	\$ -	\$ -	\$ -
3060 Employer Share - Workers' Compensation	80	-	-	-
Total Salaries and Employee Benefits	\$ (1,369)	\$ -	\$ -	\$ -

**Services and Supplies**

4100 Insurance - Premium	\$ 121	\$ -	\$ -	\$ -
4262 Software	-	7,500	7,500	7,500
4501 Special Projects	-	50,135	50,135	50,135
Total Services and Supplies	\$ 121	\$ 57,635	\$ 57,635	\$ 57,635

<b>Total Expenditures/Appropriations</b>	<b>\$ (1,248)</b>	<b>\$ 57,635</b>	<b>\$ 57,635</b>	<b>\$ 57,635</b>
<b>Net Cost</b>	<b>\$ 1,378</b>	<b>\$ (57,515)</b>	<b>\$ (57,515)</b>	<b>\$ (57,515)</b>



State Controller Schedules County Budget Act January 2010 Edition, Revision #1	<b>El Dorado County</b> <b>Special Districts and Other Agencies</b> <b>Financing Sources and Uses by Budget Unit by Object</b> <b>Fiscal Year 2015-16</b>  <b>Human Services - IHSS Public Authority</b>	<b>Schedule 15</b>
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Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

<b>Revenue from Use of Money and Property</b>					
0400	Interest	\$ 269	\$ 250	\$ 250	\$ 250
Total Revenue from Use of Money and Property		\$ 269	\$ 250	\$ 250	\$ 250
<b>Intergovernmental Revenue - State</b>					
0580	State - Public Assistance Administration	\$ 237,737	\$ 439,493	\$ 617,918	\$ 617,918
Total Intergovernmental Revenue - State		\$ 237,737	\$ 439,493	\$ 617,918	\$ 617,918
<b>Intergovernmental Revenue - Federal</b>					
1107	Federal - Medi Cal	\$ 427,667	\$ 402,440	\$ 402,440	\$ 402,440
Total Intergovernmental Revenue - Federal		\$ 427,667	\$ 402,440	\$ 402,440	\$ 402,440
<b>Charges for Services</b>					
1800	Interfund Revenue	\$ 57,229	\$ 59,233	\$ 59,233	\$ 59,233
Total Charges for Services		\$ 57,229	\$ 59,233	\$ 59,233	\$ 59,233
<b>Other Financing Sources</b>					
2020	Operating Transfers In	\$ (27,504)	\$ 70,000	\$ 57,930	\$ 57,930
Total Other Financing Sources		\$ (27,504)	\$ 70,000	\$ 57,930	\$ 57,930
<b>Total Revenue</b>		<b>\$ 695,398</b>	<b>\$ 971,416</b>	<b>\$ 1,137,771</b>	<b>\$ 1,137,771</b>

<b>Salaries and Employee Benefits</b>					
3000	Permanent Employees / Elected Officials	\$ 102,341	\$ 159,559	\$ 218,498	\$ 218,498
3004	Other Compensation	916	183	168	168
3020	Employer Share - Employee Retirement	19,934	30,502	47,434	47,434
3022	Employer Share - Medi Care	1,434	2,195	3,168	3,168
3040	Employer Share - Health Insurance	22,287	43,224	71,919	71,919
3042	Employer Share - Long Term Disab Insurance	178	393	545	545
3043	Employer Share - Deferred Compensation	401	3,457	589	589
3046	Retiree Health - Defined Contributions	2,500	3,310	5,833	5,833
3060	Employer Share - Workers' Compensation	1,026	1,209	1,644	1,644
3080	Flexible Benefits	-	1,200	1,200	1,200
Total Salaries and Employee Benefits		\$ 151,018	\$ 245,232	\$ 350,998	\$ 350,998

<b>Services and Supplies</b>					
4041	Cnty Pass thru Telephone Chrges to Depts	\$ 142	\$ 150	\$ 150	\$ 150
4082	Household Expense - Other	108	-	-	-
4085	Household Expense - Refuse Disposal	226	-	-	-
4100	Insurance - Premium	1,634	2,251	1,790	1,790
4144	Maintenance - Computer System Supplies	-	-	18,500	18,500
4180	Maintenance - Building and Improvements	52	-	-	-
4220	Memberships	2,363	-	-	-
4221	Memberships - Legislative Advocacy	-	2,803	2,950	2,950
4260	Office Expense	1,334	2,800	2,800	2,800
4261	Postage	2,288	2,800	5,300	5,300
4263	Subscription / Newspaper / Journals	-	600	600	600
4266	Printing / Duplicating	112	2,300	5,300	5,300
4300	Professional and Specialized Services	10,901	10,000	15,000	15,000
4324	Medical, Dental and Lab Services	-	150	150	150
4400	Publication and Legal Notices	-	200	3,200	3,200
4420	Rents and Leases - Equipment	423	-	-	-
4461	Minor Equipment	-	-	3,550	3,550
4462	Minor Computer Equipment	-	1,500	-	-

State Controller Schedules County Budget Act January 2010 Edition, Revision #1	El Dorado County Special Districts and Other Agencies Financing Sources and Uses by Budget Unit by Object Fiscal Year 2015-16			Schedule 15	
Human Services - IHSS Public Authority					
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended	
1	2	3	4	5	
4500 Special Departmental Expense	-	16,444	2,000	2,000	
4600 Transportation and Travel	232	512	100	100	
4601 Volunteer - Transportation and Travel	150	210	210	210	
4602 Employee - Private Auto Mileage	58	336	836	836	
4604 Volunteer - Private Auto Mileage	119	108	108	108	
4605 Vehicle - Rent or Lease	246	300	1,800	1,800	
4606 Fuel Purchases	470	650	650	650	
4620 Utilities	4,302	-	-	-	
Total Services and Supplies	\$ 25,158	\$ 44,114	\$ 64,994	\$ 64,994	
<b>Other Charges</b>					
5000 Support and Care of Persons	\$ (20,165)	\$ 108,270	\$ 108,270	\$ 108,270	
5012 Ancilliary Services	-	-	4,000	4,000	
5024 IHSS Health Benefit Costs	510,000	510,000	510,000	510,000	
5300 Interfund Expenditures	31,656	62,634	-	-	
5301 Infrnd Exp: Telephone Equip & Support	-	-	98,209	98,209	
5304 Infrnd Exp: Mail Service	346	-	-	-	
5305 Infrnd Exp: Stores Support	105	-	-	-	
5316 Infrnd Exp: IS Programming Support	-	1,300	1,300	1,300	
5318 Infrnd Exp: Maint Buildg & Imprvmnts	459	-	-	-	
Total Other Charges	\$ 522,400	\$ 682,204	\$ 721,779	\$ 721,779	
<b>Total Expenditures/Appropriations</b>	<b>\$ 698,576</b>	<b>\$ 971,550</b>	<b>\$ 1,137,771</b>	<b>\$ 1,137,771</b>	
<b>Net Cost</b>	<b>\$ (3,178)</b>	<b>\$ (134)</b>	<b>\$ -</b>	<b>\$ -</b>	

El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

Human Services - EDC Public Housing Authority

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Revenue from Use of Money and Property**

0400 Interest	\$ 867	\$ 584	\$ 584	\$ 584
Total Revenue from Use of Money and Property	\$ 867	\$ 584	\$ 584	\$ 584

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$ 2,894,030	\$ 3,022,953	\$ 3,049,861	\$ 3,049,861
1115 Federal - Housing Assistance Pymnt (HAP)	5,623	2,409	2,409	2,409
Total Intergovernmental Revenue - Federal	\$ 2,899,653	\$ 3,025,362	\$ 3,052,270	\$ 3,052,270

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$ 104,328	\$ 12,968	\$ 12,968	\$ 12,968
Total Revenue Other Governmental Agencies	\$ 104,328	\$ 12,968	\$ 12,968	\$ 12,968

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 1	\$ -	\$ -	\$ -
Total Miscellaneous Revenues	\$ 1	\$ -	\$ -	\$ -

<b>Total Revenue</b>	<b>\$ 3,004,850</b>	<b>\$ 3,038,914</b>	<b>\$ 3,065,822</b>	<b>\$ 3,065,822</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 162,505	\$ 175,512	\$ 193,812	\$ 193,812
3002 Overtime	77	-	500	500
3004 Other Compensation	120	980	1,040	1,040
3005 Tahoe Differential	425	896	1,200	1,200
3020 Employer Share - Employee Retirement	32,004	36,239	43,110	43,110
3022 Employer Share - Medi Care	2,246	2,461	2,828	2,828
3040 Employer Share - Health Insurance	37,791	30,517	32,124	32,124
3042 Employer Share - Long Term Disab Insurance	289	425	484	484
3043 Employer Share - Deferred Compensation	6	-	-	-
3046 Retiree Health - Defined Contributions	3,973	3,570	5,173	5,173
3060 Employer Share - Workers' Compensation	1,308	1,304	1,457	1,457
Total Salaries and Employee Benefits	\$ 240,744	\$ 251,904	\$ 281,728	\$ 281,728

**Services and Supplies**

4041 Cnty Pass thru Telephone Chrges to Depts	\$ 238	\$ 360	\$ 360	\$ 360
4082 Household Expense - Other	171	-	-	-
4100 Insurance - Premium	2,153	2,428	1,588	1,588
4144 Maintenance - Computer System Supplies	7,583	28,362	41,630	41,630
4180 Maintenance - Building and Improvements	1,061	-	-	-
4220 Memberships	275	350	1,050	1,050
4260 Office Expense	491	1,872	2,872	2,872
4261 Postage	3,116	3,154	3,154	3,154
4263 Subscription / Newspaper / Journals	1,969	1,000	1,000	1,000
4264 Books / Manuals	336	1,000	1,000	1,000
4266 Printing / Duplicating	-	500	500	500
4300 Professional and Specialized Services	287	800	800	800
4400 Publication and Legal Notices	18	300	300	300
4420 Rents and Leases - Equipment	556	-	-	-
4460 Small Tools and Instruments	-	135	-	-
4462 Minor Computer Equipment	-	1,200	1,600	1,600
4503 Staff Development	825	3,800	1,325	1,325
4520 Housing Assistance Pymt (HAP) - Rentals	105,445	13,116	13,116	13,116
4521 Housing Assist Pymt - Rent Other Cnty	24,436	18,132	18,132	18,132

El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

Human Services - EDC Public Housing Authority

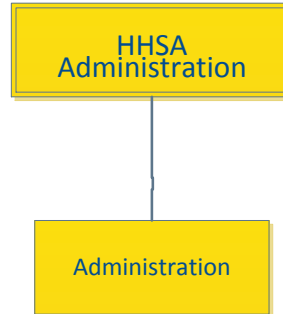
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4522 Housing Assist Pymt - Portable Admin Fee	2,078	725	725	725
4524 Family Self Sufficiency (FSS) Escrow Acct	(12,108)	16,980	16,980	16,980
4535 HAP - Utility Reimbursement	21,934	22,640	22,640	22,640
4600 Transportation and Travel	77	3,045	1,140	1,140
4602 Employee - Private Auto Mileage	192	855	965	965
4605 Vehicle - Rent or Lease	1,634	3,150	-	-
4606 Fuel Purchases	839	800	800	800
4608 Hotel Accommodations	-	1,700	840	840
Total Services and Supplies	\$ 163,605	\$ 126,404	\$ 132,517	\$ 132,517
<b>Other Charges</b>				
5009 Housing	\$ 2,730,059	\$ 2,592,898	\$ 2,641,708	\$ 2,641,708
5300 Interfund Expenditures	37,778	68,896	87,113	87,113
5304 Infrnd Exp: Mail Service	549	-	-	-
5305 Infrnd Exp: Stores Support	166	-	-	-
5316 Infrnd Exp: IS Programming Support	-	2,900	2,900	2,900
Total Other Charges	\$ 2,768,553	\$ 2,664,694	\$ 2,731,721	\$ 2,731,721
<b>Fixed Assets</b>				
6042 Fixed Assets - Computer Sys Equipment	\$ -	\$ 4,000	\$ -	\$ -
Total Fixed Assets	\$ -	\$ 4,000	\$ -	\$ -
<b>Total Expenditures/Appropriations</b>	<b>\$ 3,172,902</b>	<b>\$ 3,047,002</b>	<b>\$ 3,145,966</b>	<b>\$ 3,145,966</b>
<b>Net Cost</b>	<b>\$ (168,053)</b>	<b>\$ (8,088)</b>	<b>\$ (80,144)</b>	<b>\$ (80,144)</b>





# HHSA—Administration

## Organizational Chart



### Mission Statement

Health and Human Services Agency (HHSA) Administration provides administrative and fiscal support to the four programmatic divisions of HHSA including Mental Health, Public Health, Community Services, and Social Services. The Agency's mission statement is: With integrity and respect we provide effective, efficient, collaborative services that strengthen, empower and protect individuals, families and communities, thereby enhancing their quality of life.

### Goals

**Staff Investment:** To encourage a safe, supportive, empowering professional culture that values learning and growth, and enhances employee innovation and purpose.

**Fiscal Responsibility:** To develop and sustain Agency resources through thoughtful planning and efficient practices, and foster accountability and ownership at all levels of the Agency.

**Program Effectiveness/Integration:** To develop collaborative partnerships and community networks that focus on quality, performance standards, outcomes and accountability through mutual goals and continuous improvement.

**Agency Infrastructure:** To establish a strong Agency infrastructure through the advancement of technology, appropriate staffing levels, and facility development and utilization.

### *Department Overview*

The Administration of the Health and Human Services Agency is organized to operate in one fund:

Fund Type 10    General Fund                      Administration

2015-16 Summary of Division Programs				
	Appropriation	Revenue	Net County Cost	Staffing
Administration	\$3,929,438	\$4,042,767	-\$113,329	64.10
<i>TOTAL</i>	<i>\$3,929,438</i>	<i>\$4,042,767</i>	<i>-\$113,329</i>	<i>64.10</i>

## Recommended Budget Highlights for HHS—Administration

The Health and Human Services Agency Administration Division was created in July 2013 to provide efficiencies in administrative and fiscal support to all the various programs across the agency. The division passes these fiscal and administrative costs to programs within the agency based on direct program salaries. All Administrative Division costs are funded from State, Federal, realignment, donations/fees, and General Fund (e.g. General Fund dollars are approximately 6 percent of revenue for the division).

The Recommended Budget represents a decrease in revenues of \$452,185 or 10% and a decrease of \$255,418 or 6% in appropriations compared to the FY 2014-15 approved budget. There is a net county cost surplus of \$113,329 for FY 2015-16 due to an issue during the first year of charging agency programs in FY 2013-14. The net county surplus is going to pay back the General Fund for dollars that it lent it during its first year.

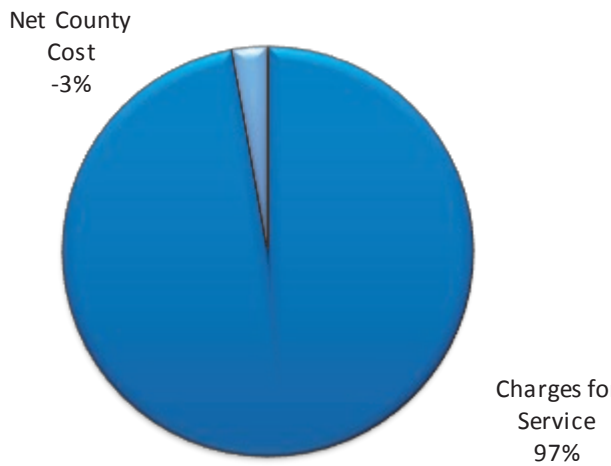
During the first year, the Health and Human Services Agency Administration, with assistance of the Chief Administrative Office and the Auditor-Controller's Office, created an indirect cost model on budgeted salaries instead of direct salaries expensed. Due to vacant positions in the programs, there were fewer charges than the budgeted model. Largely due to this reason, the division needed a cash advance from the General Fund in FY 2013-14. These funds will be paid back in total to the General Fund with the net county cost surplus during FY 2014-15 and FY 2015-16. This issue should not occur again, at the same level.

### Staffing Changes

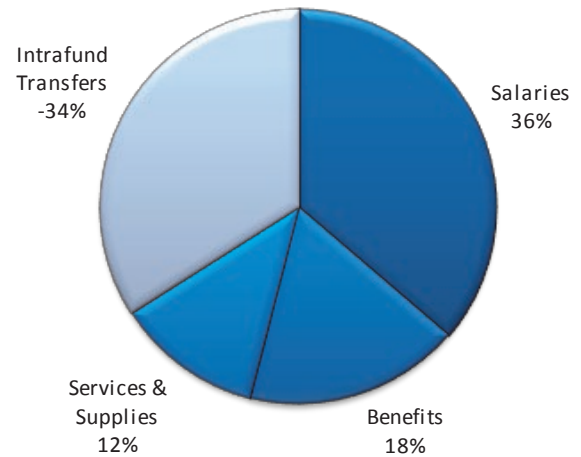
The Division requested 4.9 FTEs less than it had received during the FY 2014-15 Approved Budget. The division would like to delete two permanent vacant administration positions, while also deleting a time limited management position. The division is also requesting to transfer 1.9 FTEs to other divisions in HHS. The division is able to reduce its FTEs by 4.9 due to efficiencies obtained over the last two years since its creation. The division will continue to seek methods to obtain more efficiencies as to charge less administrative support costs to the other divisions within HHS.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Charges for Service	-	3,197,890	4,256,567	4,042,767	4,042,767
Misc.	-	40	28,113	-	-
<b>Total Revenue</b>	<b>-</b>	<b>3,197,930</b>	<b>4,284,680</b>	<b>4,042,767</b>	<b>4,042,767</b>
Salaries	-	3,951,291	4,493,313	4,466,753	4,466,753
Benefits	-	1,724,119	2,143,912	2,177,611	2,177,611
Services & Supplies	-	1,231,479	1,451,785	1,474,727	1,474,727
Fixed Assets	-	4,690	18,000	-	-
Operating Transfers		2,477	21,120	-	-
Intrafund Transfers	-	(3,270,572)	(4,289,005)	(4,189,653)	(4,189,653)
<b>Total Appropriations</b>	<b>-</b>	<b>3,643,484</b>	<b>3,839,125</b>	<b>3,929,438</b>	<b>3,929,438</b>
<b>NCC</b>	<b>-</b>	<b>445,554</b>	<b>(445,555)</b>	<b>(113,329)</b>	<b>(113,329)</b>
<b>FTE's</b>	<b>-</b>	<b>69</b>	<b>69</b>	<b>64</b>	<b>64</b>

## Source of Funds



## Use of Funds



### Source of Funds—HHS Administration

Charges for Services (\$4,042,767): Comprised of interfund abatements/ reimbursements between department programs for HHS Administration charges.

Net County Cost (-\$113,329) – There is a potential for an over collection of revenue from programmatic divisions due to the variance between the HHS Administration Indirect Cost Rate (ICR) and actual staffing levels. Any over/under collection would be recovered by HHS via a future year ICR.

### Use of Funds—HHS Administration

Salaries & Benefits (\$6,644,364): Comprised of regular salaries (\$4,439,313), overtime (\$20,000), retirement (\$937,390), health insurance (\$1,000,223), retiree health (\$48,279), workers compensation insurance (\$43,279), and other payroll/ insurance costs (\$155,880).

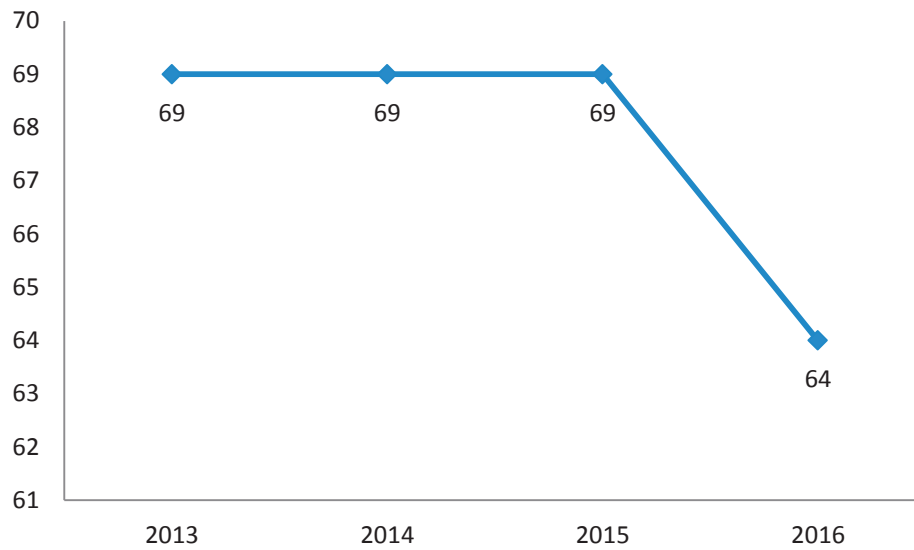
Services & Supplies (\$1,474,727): Comprised of building rents and related space costs (\$973,409); household expenses (\$8,500); cost applied liability insurance (\$31,004); staff development (\$17,285); travel/transport (\$4,140); employee and volunteer mileage reimbursements (\$10,570); vehicle rents (\$2,500) and fuel (\$700); minor equipment purchase/maintenance (\$32,134); telephone and internet charges (\$28,968), maintenance and software licenses (\$3,900); professional and specialized services (\$62,945); miscellaneous services and supplies (\$15,486); memberships (\$440); general office expenses and postage (\$87,791); and leased copy machines (\$194,955).

Intrafund Transfers (\$321,589): Comprised of charges from other departments for building maintenance and improvements (\$8,003), IT support for PC and programming services (\$40,500) and acc/auditing charges, tax collector charge and A-87 (\$273,086).

Intrafund Abatements (-\$4,511,242): Related to indirect cost allocation for HHS Administration charges.



### Staffing Trend for HHSA—Administration



Staffing for the Health and Human Services Agency Administration has decreased by 4.9 FTEs due to changes in workload and Agency needs. The recommended staff allocation for FY 2015-16 is 64.10. The division currently has 63.10 FTEs on the West Slope and 1.00 FTE at South Lake Tahoe.

### HHSA—Administration Program

#### Program Summary:

HHSA Administration was created in July 2013 to provide efficiencies in administrative and fiscal support to all the various programs in each of the four programmatic divisions of the agency. The division provides a wide range of services to the four program divisions, including maintaining and monitoring contracts, providing fiscal and budget support, facility maintenance, purchasing, billing, payroll, grant reporting, preparing items for submission to the Board of Supervisors, and internal personnel processing. The division charges programs for use of its services and recovers costs from each of the four divisions of HHSA through an Indirect Cost Rate (ICR).

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **45 Health & Human Services Agency**  
 Function **General Government**  
 Activity **Other General**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/>	2015-16 Department Requested <input checked="" type="checkbox"/>	2015-16 CAO Recommended
1	2	3	4	5

**Charges for Services**

1800 Interfund Revenue	\$	3,197,890	\$	4,256,567	\$	4,042,767	\$	4,042,767
Total Charges for Services	\$	3,197,890	\$	4,256,567	\$	4,042,767	\$	4,042,767

**Miscellaneous Revenues**

1942 Miscellaneous Reimbursement	\$	40	\$	-	\$	-	\$	-
Total Miscellaneous Revenues	\$	40	\$	-	\$	-	\$	-

**Other Financing Sources**

2020 Operating Transfers In	\$	-	\$	28,113	\$	-	\$	-
Total Other Financing Sources	\$	-	\$	28,113	\$	-	\$	-

<b>Total Revenue</b>	<b>\$</b>	<b>3,197,930</b>	<b>\$</b>	<b>4,284,680</b>	<b>\$</b>	<b>4,042,767</b>	<b>\$</b>	<b>4,042,767</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$	3,771,785	\$	4,313,983	\$	4,439,313	\$	4,439,313
3001 Temporary Employees		20,362		-		-		-
3002 Overtime		61,168		33,524		20,000		20,000
3004 Other Compensation		82,106		138,945		5,040		5,040
3005 Tahoe Differential		14,624		4,773		2,400		2,400
3006 Bilingual Pay		1,246		2,088		-		-
3020 Employer Share - Employee Retirement		709,091		857,456		937,390		937,390
3022 Employer Share - Medi Care		54,999		61,909		64,405		64,405
3040 Employer Share - Health Insurance		929,581		1,047,502		1,000,223		1,000,223
3041 Employer Share - Unemployment Insurance		2,632		-		-		-
3042 Employer Share - Long Term Disab Insurance		5,562		11,682		11,101		11,101
3043 Employer Share - Deferred Compensation		11,158		10,511		6,934		6,934
3046 Retiree Health - Defined Contributions		-		45,913		48,279		48,279
3060 Employer Share - Workers' Compensation		-		33,939		43,279		43,279
3080 Flexible Benefits		11,096		75,000		66,000		66,000
Total Salaries and Employee Benefits	\$	5,675,410	\$	6,637,225	\$	6,644,364	\$	6,644,364

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$	1,526	\$	1,368	\$	1,368	\$	1,368
4041 Cnty Pass thru Telephone Chrges to Depts		713		26,500		26,500		26,500
4044 Cable/Internet Service		374		1,100		1,100		1,100
4080 Household Expense		4,694		5,500		5,500		5,500
4082 Household Expense - Other		2,673		3,000		3,000		3,000
4086 Household Expense - Janitorial/Custodial		35,700		59,580		62,556		62,556
4100 Insurance - Premium		-		29,057		31,004		31,004
4101 Insurance - Additional Liability		-		760		760		760
4144 Maintenance - Computer System Supplies		-		3,000		3,000		3,000
4180 Maintenance - Building and Improvements		23,328		9,036		9,036		9,036
4182 Maintenance - Rental Property		-		205		205		205
4183 Maintenance - Grounds		-		8,148		8,148		8,148
4197 Maintenance - Building Supplies		331		-		-		-
4220 Memberships		-		404		440		440
4260 Office Expense		36,444		36,153		36,153		36,153

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **45 Health & Human Services Agency**  
 Function **General Government**  
 Activity **Other General**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15	2015-16 Department Requested	2015-16 CAO Recommended
		Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>		
1	2	3	4	5
4261 Postage	24,711	51,638	51,638	51,638
4262 Software	491	-	600	600
4263 Subscription / Newspaper / Journals	132	1,473	1,473	1,473
4264 Books / Manuals	-	700	700	700
4266 Printing / Duplicating	265	1,500	1,500	1,500
4300 Professional and Specialized Services	43,622	46,445	62,945	62,945
4400 Publication and Legal Notices	189	700	700	700
4420 Rents and Leases - Equipment	187,457	194,955	194,955	194,955
4421 Security System	-	23,376	24,552	24,552
4440 Rent & Lease - Building/Improvements	641,074	689,297	689,297	689,297
4460 Small Tools and Instruments	12	-	-	-
4461 Minor Equipment	8,497	7,000	11,900	11,900
4462 Minor Computer Equipment	21,151	28,400	17,234	17,234
4500 Special Departmental Expense	406	-	-	-
4502 Educational Materials	-	2,000	2,000	2,000
4503 Staff Development	8,348	16,884	17,285	17,285
4529 Software License	2,009	3,300	3,300	3,300
4600 Transportation and Travel	1,004	2,054	3,640	3,640
4602 Employee - Private Auto Mileage	3,970	3,788	10,570	10,570
4605 Vehicle - Rent or Lease	50	2,500	2,500	2,500
4606 Fuel Purchases	899	700	700	700
4608 Hotel Accommodations	463	1,840	500	500
4620 Utilities	180,945	189,424	187,968	187,968
<b>Total Services and Supplies</b>	<b>\$ 1,231,479</b>	<b>\$ 1,451,785</b>	<b>\$ 1,474,727</b>	<b>\$ 1,474,727</b>
<b>Fixed Assets</b>				
6042 Fixed Assets - Computer Sys Equipment	\$ 4,690	\$ 18,000	\$ -	\$ -
<b>Total Fixed Assets</b>	<b>\$ 4,690</b>	<b>\$ 18,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 2,477	\$ -	\$ -	\$ -
<b>Total Other Financing Uses</b>	<b>\$ 2,477</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 391	\$ 75	\$ -	\$ -
7223 Intrafund: Mail Service	-	-	47	47
7224 Intrafund: Stores Support	-	-	2,411	2,411
7229 Intrafund: PC Support	-	-	19,000	19,000
7231 Intrafund: IS Programming Support	16,797	15,500	21,500	21,500
7232 Intrafund: Maint Bldg & Improvmnts	12,608	5,545	5,545	5,545
7250 Intrafund Transfers: Non General Fund	-	-	273,086	273,086
<b>Total Intrafund Transfers</b>	<b>\$ 29,796</b>	<b>\$ 21,120</b>	<b>\$ 321,589</b>	<b>\$ 321,589</b>
<b>Intrafund Abatement</b>				
7350 Intrafund Abatement: Only Gen eral Fund	\$ (3,300,368)	\$ (4,289,005)	\$ (4,511,242)	\$ (4,511,242)
<b>Total Intrafund Abatement</b>	<b>\$ (3,300,368)</b>	<b>\$ (4,289,005)</b>	<b>\$ (4,511,242)</b>	<b>\$ (4,511,242)</b>
<b>Total Expenditures/Appropriations</b>	<b>\$ 3,643,484</b>	<b>\$ 3,839,125</b>	<b>\$ 3,929,438</b>	<b>\$ 3,929,438</b>

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **45 Health & Human Services Agency**  
 Function **General Government**  
 Activity **Other General**

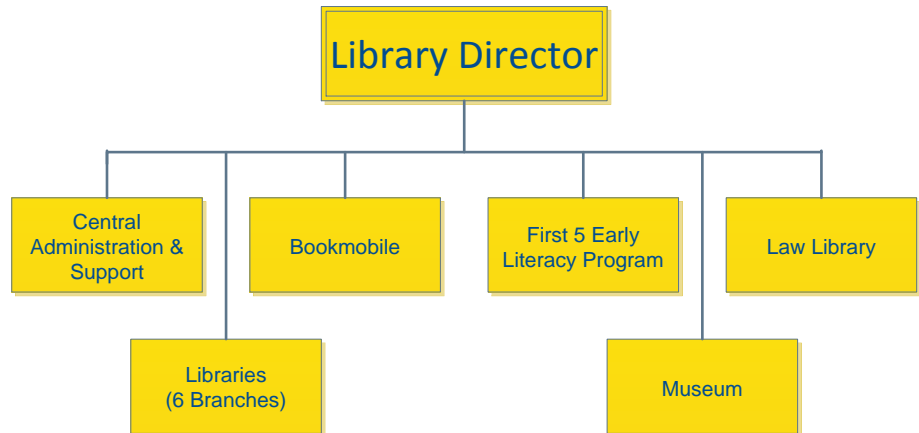
Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
<b>Net Cost \$ (445,554) \$ 445,555 \$ 113,329 \$ 113,329</b>				





# Library

## Organizational Chart



### Goals

Retain current operating hours

Landscape area adjacent to El Dorado Hills Library with volunteer assistance and donations to allow outdoor programming space and demonstration of water-wise landscaping

Upgrade public wireless access in South Lake Tahoe Library

With Friends of the Library funding, upgrade picture book shelving in the Placerville Library to up-to-date browsing bins for efficient use

Establish Memorandum of Understanding with Friends of the Library of El Dorado County, Inc. to better clarify roles and responsibilities for volunteer support and special events

Complete the new exhibit "40 Objects – 40 Years" celebrating over 40 years of the County Historical Museum with an on-line exhibit, publication, and Open House

Install a new exhibit highlighting historical military uniforms donated by local residents

Establish Memorandum of Understanding with the El Dorado Western Railway Foundation, and complete the five year plan

Complete the master plan for the El Dorado County Historical Railroad Park, collaborating with the County Parks Division

Increase visitation to the County Historical Museum and the El Dorado Western Railroad by utilizing more on-line publicity resources, public events and programming, outreach, signage, publications and signage donated by volunteers

### Department Overview

El Dorado County Libraries provide public education for all ages by offering classes, instructional programs and research assistance, and by loaning print, electronic and educational resources in welcoming environments open to the entire community.

The mission of the El Dorado County Historical Museum is to exhibit and interpret the heritage of the County in a current, accurate, and engaging manner; to be a valuable historical resource to the community through its well organized research facility, historical exhibits and educational programs; to collect, document, and preserve artifacts and records significant to the history of El Dorado County using the highest standards of scholarship and professional museum and archival practices; and to provide a rewarding experience for volunteers and visitors and enhance the Museum's significance to the community.

### 2015-16 Summary of Department Programs

	Appropriation	Revenue	Net County Cost	Staffing
Administration & Support	\$824,469	\$0	\$824,469	7.65
Libraries	\$2,395,264	\$1,754,335	\$640,929	26.95
Bookmobile	\$14,200	\$14,000	\$200	0.25
First 5 Early Literacy Program	\$236,500	\$236,500	\$0	2.80
Museum	\$143,913	\$14,000	\$129,913	1.00
Law Library	\$34,717	\$0	\$34,717	0.00
<b>TOTAL</b>	<b>\$3,649,063</b>	<b>\$2,018,835</b>	<b>\$1,630,228</b>	<b>38.65</b>

## Recommended Budget Highlights for Library

The Recommended Budget represents an overall increase of \$148,745 or 8% in revenues and an increase of \$46,855 or 1.3% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has decreased \$101,890 or 6%.

Revenues are increasing by \$148,745 due to increased grant funding from First 5 El Dorado (\$24,000), projected increases in charges for services (\$4,275) and most notably from the use of additional revenue from fund balance in the various library zones an (increase of \$162,220 from FY 2014-15 for a total of \$335,000 in FY 2015-16). There is also a projected decrease in revenues from donations from the Friends of the Library and other donations (\$46,600). As donations are received, they will be brought to the Board for acceptance and added to the budget at that time.

Expenditures remain relatively flat at \$3,649,063. Salaries and benefits are increasing by \$114,332; services and supplies are reduced by \$63,866; and fixed assets are reduced by \$13,500 to \$0. Expenditure reductions are primarily in the area of library materials, including books, audio and video materials, and subscriptions.

Grant funding from First 5 El Dorado is included in the department's Recommended Budget at \$236,500. These grant funds are used to support early literacy programs, including 2.8 FTE Early Childhood Literacy Specialist positions.

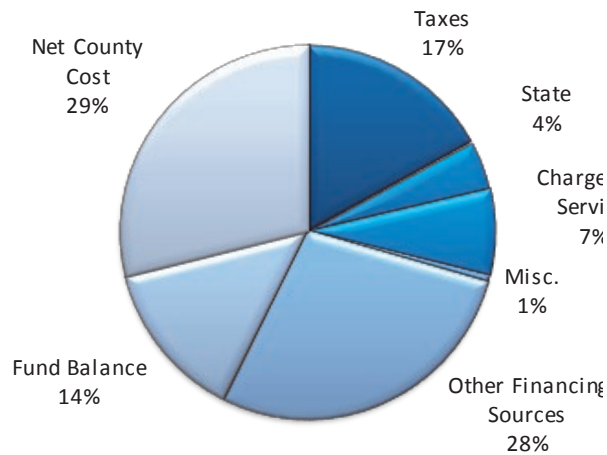
The Recommended Budget includes the deletion of 0.2 FTE Office Assistant I/II and the addition of 0.2 FTE Fiscal Assistant I/II to true up the department's personnel allocation for a previously authorized overfill at the Fiscal Assistant level.

### Impact of Budget Reductions:

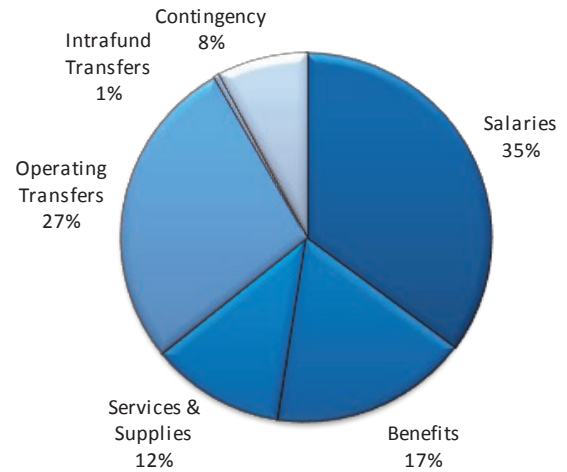
In order to meet targeted budget reductions, the department has reduced appropriations for library materials by \$73,866 and increased the use of library fund balance in an effort to minimize service level impacts and maintain current hours of operation at all library branches. In FY 2015-16, the budgeted use of library fund balance is over 43% of their total available fund balance. This is not sustainable and unless long-term solutions can be found, library hours will be reduced in future years.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
Taxes	942,117	956,813	963,500	957,000	957,000
Fines, Forfeitures	8,297	8,814	3,950	6,000	6,000
Use of Money	4,422	5,907	3,570	4,800	4,800
State	205,610	212,591	460,640	236,500	236,500
Federal	14,736	92,264	125,400	-	-
Charges for Service	422,903	413,207	161,900	413,385	413,385
Misc.	130,058	159,184	84,750	38,150	38,150
Other Financing Sources	1,251,443	1,209,166	1,254,548	1,576,585	1,576,585
Fund Balance			737,447	772,000	772,000
<b>Total Revenue</b>	<b>2,979,586</b>	<b>3,057,946</b>	<b>3,795,705</b>	<b>4,004,420</b>	<b>4,004,420</b>
Salaries	1,641,237	1,697,339	1,843,048	1,982,835	1,982,835
Benefits	784,017	706,781	925,469	972,383	972,383
Services & Supplies	737,456	839,571	768,500	659,288	659,288
Other Charges	2,936	2,825	1,500	2,000	2,000
Fixed Assets	7,364	17,584	12,570	-	-
Operating Transfers	1,230,314	1,265,842	1,246,913	1,548,585	1,548,585
Intrafund Transfers	49,544	27,065	22,368	32,557	32,557
Contingency			707,454	437,000	437,000
<b>Total Appropriations</b>	<b>4,452,868</b>	<b>4,557,007</b>	<b>5,527,822</b>	<b>5,634,648</b>	<b>5,634,648</b>
<b>NCC</b>	<b>1,473,282</b>	<b>1,499,061</b>	<b>1,732,117</b>	<b>1,630,228</b>	<b>1,630,228</b>
<b>FTE's</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>

## Source of Funds



## Use of Funds



### Source of Funds—Library

Use of Money and Property (\$2,300): Charges for meeting room rental to outside agencies and the public.

State Intergovernmental (\$236,500): Estimated grant revenue from First 5 El Dorado.

Charges for Services (\$165,300): Library fines and fees and lost book fees for all branches.

Miscellaneous (\$38,150): Donations from Friends of the Library groups and others.

Other Financing Sources (\$1,576,585): Primarily operating transfers from the special taxes collected in the various library zones of benefit (\$1,604,585) with the remainder from other department special revenue funds (\$28,000).

Net County Cost (\$1,630,228): The department is also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds—Library

Salaries & Benefits (\$2,955,218): Primarily comprised of salaries (\$1,924,390), retirement (\$413,260) and health insurance (\$427,270).

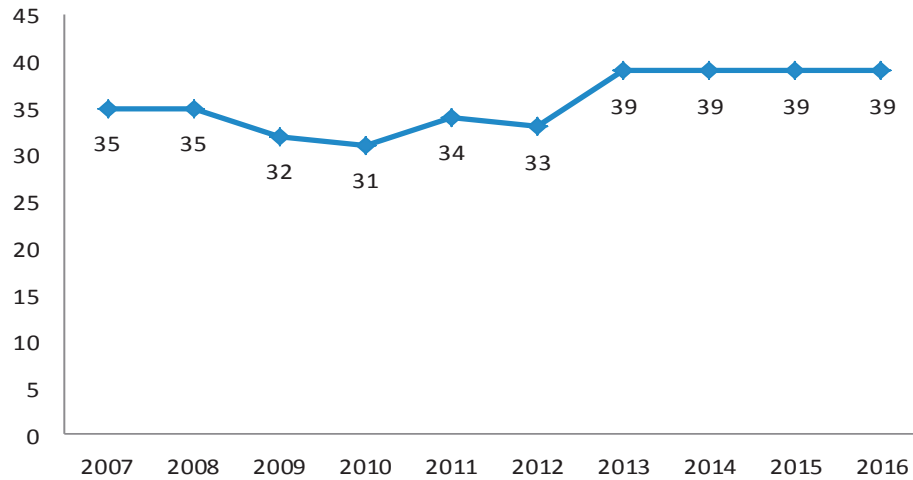
Services & Supplies (\$659,288): Primarily comprised of facility costs including rent, utilities, janitorial services (\$218,092); library circulation and reference materials including books, audio materials and subscriptions (\$167,650); computer hardware and software maintenance for library operations (\$76,699); office expenses, postage and RFID system tag expenses (\$30,500); and early literacy project expenses (\$25,199).

Other Charges (\$2,000): For fleet maintenance costs associated with the bookmobile.

Intrafund Transfers (\$32,557): Primarily comprised of charges from other departments for Revenue Recovery (\$2,500), Mail Service (\$13,857), Stores Support (\$3,100), building maintenance (\$3,100) and a potential Internet upgrade at the South Lake Tahoe Library (\$10,000).



### Staffing Trend for Library



Staffing for the Library has averaged 35 full time equivalent positions (FTEs) over the last ten years. Increases in staffing during the mid-2000s were related to the opening of the El Dorado Hills Library and the transfer of the Museum program to the Library. Funding from First 5 El Dorado in FY 2010-11 allowed an increase in staff allocations to 33.05 FTEs. In 2012-13, the conversion of extra help employees to permanent part-time staff increased the personnel allocation by 6.15 FTEs to 39.20 FTEs. The Recommended Budget keeps the allocation at 38.65 FTEs in FY 2015-16 with 32.5 FTEs on the West Slope and 6.15 FTEs in South Lake Tahoe.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Director of Library Services	1.00	1.00	1.00	-
Administrative Technician	0.80	0.80	0.80	-
Custodian	0.05	0.05	0.05	-
Early Childhood Literacy Specialist	4.00	4.00	4.00	-
Fiscal Assistant I/II	0.60	0.80	0.80	0.20
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	2.50	2.50	2.50	-
Library Assistant I/II	14.10	14.10	14.10	-
Library Circulation Supervisor	1.00	1.00	1.00	-
Library Systems Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant	1.70	1.50	1.50	(0.20)
Sr. Library Assistant	6.90	6.90	6.90	-
Supervising Librarian	3.00	3.00	3.00	-
<b>Department Total</b>	<b>38.65</b>	<b>38.65</b>	<b>38.65</b>	<b>0.00</b>

## Central Administration & Support Program

### **Program Summary:**

Provides oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Also provides book ordering, cataloging and processing support for all branches.

### **Program Accomplishments:**

- ◆ New Library Catalog seamlessly integrates e-books, allowing patrons to download immediately
- ◆ Implementation of “Mobile Circ” allows easy library card registrations and checkouts in any location with an internet connection

## Libraries Program

### **Program Summary:**

#### Main Library, Placerville

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children’s programs that promote education and literacy. Maintains collection of 140,000 books and other items, and circulates 300,000 items annually. Open five days per week. Revenue sources are fines and fees, donations, and fund balance.

#### South Lake Tahoe Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children’s programs that promote education and literacy. Maintains collection of 60,000 books and other items, and circulates 130,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

#### Cameron Park Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children’s programs that promote education and literacy. Maintains collection of 73,000 books and other items, and circulates 160,000 items annually. Open five days per week. Revenue sources are library assessments, fines and fees, donations, and fund balance.

#### Georgetown Library

Provides access to library materials and collections, public computers, reference and research assistance, and children’s programs that promote education and literacy. Maintains collection of 23,000 books and other items, and circulates 35,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

#### El Dorado Hills Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children’s programs that promote education and literacy. Maintains collection of 68,000 books and other items, and circulates 215,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

#### Pollock Pines Library

Provides access to library materials and collections, public computers, reference and research assistance, and children’s programs that promote education and literacy. Maintains collection of 17,000 books and other items, and circulates 23,000 items annually. Open three days per week. Revenue sources are fines and fees, and donations.

### **Program Accomplishments:**

Customer Service Improvements:

- ◆ Re-carpeting/rearrangement of Cameron Park Library incorporating convenient one-desk service
- ◆ Innovative picture book shelving model , creating easy-to-find categories (dinosaurs, pets, growing up, etc.) for parents and children

Grants from State Library:

- ◆ Growing Teens – garden project at Placerville Library using Master Gardener volunteers
- ◆ STEAM Kits – easy to produce science and Technology projects for teens

Library Use – End of 2013/14:

- ◆ 87,000 Registered Library Cards
- ◆ 865,172 Checkouts of library items

### ***Bookmobile Program***

#### **Program Summary:**

Provides access to library materials and collections at various community sites. Limited Bookmobile service was reinstated in October 2009 with the use of donations.

### ***First 5 Early Literacy Program***

#### **Program Summary:**

Promotes the development of early literacy skills by providing early literacy programs and services for children 0-5 years old and their caregivers. Services are provided at all county branch libraries. This program is funded by a grant from First 5 El Dorado.

#### **Program Accomplishments:**

- ◆ Honored by State Librarian, Greg Lucas, Assembly members Beth Gaines and Frank Bigelow, and State Senator Ted Gaines for El Dorado County's Leadership and Achievements in advancing early literacy.

### ***Museum Program***

#### **Program Summary:**

Provides public access to a large collection of exhibits, artifacts and documents related to El Dorado County. Open six days per week. Revenues are from entrance fees and the sale of historical books and photographs. Volunteers are used extensively to provide access to the museum and for historical research.

#### **Program Accomplishments:**

Exhibits:

- ◆ Installed a new exhibit called "Parties and Prom: Fashion and Needlework from the 1920s & 1930s" utilizing many Museum artifacts never before exhibited
- ◆ Integrated digital displays of historical photos and film in ongoing exhibits
- ◆ Installed an exhibit each month in the Lobby of the Placerville Library for "By the Decades: Reflections of the 20<sup>th</sup> Century" with a focus on a different aspect of El Dorado County history for each month.
- ◆ Volunteers - Provided service by working with 110 Museum Volunteers who contributed over 16,500 hours to the County Museum in 2014.

Special Programs:

- ◆ Outreach Programs to Service organizations and Senior Centers
- ◆ Gold Rush and Mining History Research Day (one day per month)
- ◆ Railroad rides for the public every Sunday provided by volunteers of El Dorado Western Railroad
- ◆ Visitors – Guided tours and Research Room assistance for more than 10,000 visitors. Fifty-four percent of visitors are from outside the county, including visitors from 41 states and 17 foreign countries. Approximately 2,000 visitors rode the El Dorado Western Railroad.

### ***Law Library Program***

#### **Program Summary:**

This division represents the County's contribution to the Law Library for rent, custodial services, and utilities. Other expenses associated with the Law Library are funded with court filing fees and administered by the County Law Library Board.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **60 Library**  
 Function **Education**  
 Activity **Library Services**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

**Revenue from Use of Money and Property**

0420 Rent - Land and Buildings	\$ 3,440	\$ 2,240	\$ 2,300	\$ 2,300
Total Revenue from Use of Money and Property	\$ 3,440	\$ 2,240	\$ 2,300	\$ 2,300

**Intergovernmental Revenue - State**

0880 State - Other	\$ 212,591	\$ 212,500	\$ 236,500	\$ 236,500
Total Intergovernmental Revenue - State	\$ 212,591	\$ 212,500	\$ 236,500	\$ 236,500

**Intergovernmental Revenue - Federal**

1100 Federal - ther	\$ 92,264	\$ 125,400	\$ -	\$ -
Total Intergovernmental Revenue - Federal	\$ 92,264	\$ 125,400	\$ -	\$ -

**Charges for Services**

1700 Library Services	\$ 95,958	\$ 92,150	\$ 95,700	\$ 95,700
1701 Library Services - Video Rental	42,833	44,000	42,400	42,400
1702 Library Services - Comp Lab Printing	13,560	13,000	13,850	13,850
1703 Library Services - Microfilm	307	100	250	250
1704 Library Services - Copy Machine	2,284	2,475	2,550	2,550
1705 Library Services - Lost & Paid Books	10,605	10,175	10,550	10,550
Total Charges for Services	\$ 165,548	\$ 161,900	\$ 165,300	\$ 165,300

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$ 23,990	\$ -	\$ 650	\$ 650
1943 Miscellaneous Donation	23,699	3,500	3,500	3,500
1954 Misc Donations: Friends of Library	111,496	81,250	34,000	34,000
Total Miscellaneous Revenues	\$ 159,184	\$ 84,750	\$ 38,150	\$ 38,150

**Other Financing Sources**

2020 Operating Transfers In	\$ 1,209,166	\$ 1,254,548	\$ 1,576,585	\$ 1,576,585
Total Other Financing Sources	\$ 1,209,166	\$ 1,254,548	\$ 1,576,585	\$ 1,576,585

<b>Total Revenue</b>	<b>\$ 1,842,194</b>	<b>\$ 1,841,338</b>	<b>\$ 2,018,835</b>	<b>\$ 2,018,835</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 1,549,165	\$ 1,687,798	\$ 1,924,390	\$ 1,924,390
3001 Temporary Employees	101,779	100,020	36,965	36,965
3002 Overtime	5,928	-	-	-
3004 Other Compensation	20,249	33,750	-	-
3005 Tahoe Differential	15,336	16,800	16,800	16,800
3006 Bilingual Pay	4,882	4,680	4,680	4,680
3020 Employer Share - Employee Retirement	282,900	336,086	413,260	413,260
3022 Employer Share - Medi Care	21,537	23,256	24,351	24,351
3040 Employer Share - Health Insurance	342,161	456,826	427,272	427,272
3041 Employer Share - Unemployment Insurance	7,881	-	-	-
3042 Employer Share - Long Term Disab Insurance	2,639	4,476	4,672	4,672
3043 Employer Share - Deferred Compensation	3,638	3,521	3,711	3,711
3046 Retiree Health - Defined Contributions	32,628	37,755	39,702	39,702
3060 Employer Share - Workers' Compensation	7,933	51,549	47,415	47,415
3080 Flexible Benefits	5,464	12,000	12,000	12,000

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **60 Library**  
 Function **Education**  
 Activity **Library Services**

Detail by Revenue Category and Expenditure Object	2013-14	2014-15	2015-16	2015-16
	Actual	Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	Department Requested	CAO Recommended
1	2	3	4	5

Total Salaries and Employee Benefits \$ 2,404,121 \$ 2,768,517 \$ 2,955,218 \$ 2,955,218

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ 307	\$ -	\$ -	\$ -
4041 Cnty Pass thru Telephone Chrges to Depts	12,257	-	18,790	18,790
4044 Cable/Internet Service	2,318	2,782	3,920	3,920
4080 Household Expense	626	335	-	-
4081 Household Expense - Paper Goods	1,450	1,900	1,975	1,975
4082 Household Expense - Other	-	15	-	-
4085 Household Expense - Refuse Disposal	4,670	4,890	4,955	4,955
4086 Household Expense - Janitorial/Custodial	21,083	22,028	22,757	22,757
4100 Insurance - Premium	5,817	13,911	14,545	14,545
4140 Maintenance - Equipment	12,400	16,975	18,250	18,250
4144 Maintenance - Computer System Supplies	60,578	68,997	58,449	58,449
4180 Maintenance - Building and Improvements	98	300	300	300
4220 Memberships	3,983	4,500	4,600	4,600
4221 Memberships - Legislative Advocacy	310	1,395	1,400	1,400
4260 Office Expense	30,106	30,300	30,500	30,500
4261 Postage	5,699	5,620	5,575	5,575
4262 Software	-	300	-	-
4266 Printing / Duplicating	10,742	400	8,500	8,500
4267 On-Line Subscriptions	64,426	67,400	55,000	55,000
4300 Professional and Specialized Services	38,294	18,000	9,700	9,700
4324 Medical, Dental and Lab Services	2,189	3,000	3,000	3,000
4400 Publication and Legal Notices	55	155	155	155
4420 Rents and Leases - Equipment	15,799	15,887	12,700	12,700
4421 Security System	5,346	7,472	7,420	7,420
4440 Rent & Lease - Building/Improvements	49,909	51,755	51,735	51,735
4461 Minor Equipment	5,100	3,470	7,000	7,000
4462 Minor Computer Equipment	14,062	11,034	6,000	6,000
4500 Special Departmental Expense	45,771	39,207	37,999	37,999
4503 Staff Development	1,155	2,445	1,800	1,800
4508 Snow Removal	60	250	500	500
4516 Library - Circulating Library Books	207,889	144,700	48,150	48,150
4517 Library - Adult / Audio Visual	32,354	26,750	26,750	26,750
4518 Library - Subscriptions	22,693	20,265	19,525	19,525
4519 Library - Microfilm Purchase	3,052	3,210	3,225	3,225
4540 Staff Development	960	698	1,500	1,500
4542 Library: Video	9,128	14,750	15,000	15,000
4600 Transportation and Travel	1,737	11,680	4,660	4,660
4602 Employee - Private Auto Mileage	3,960	4,125	6,770	6,770
4603 Court Interpreter - Private Auto Mileage	19	-	-	-
4605 Vehicle - Rent or Lease	51	-	-	-
4606 Fuel Purchases	2,512	2,550	2,583	2,583
4608 Hotel Accommodations	1,317	149	-	-
4620 Utilities	139,289	144,900	143,600	143,600

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **60 Library**  
 Function **Education**  
 Activity **Library Services**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
Total Services and Supplies	\$ 839,571	\$ 768,500	\$ 659,288	\$ 659,288
<b>Other Charges</b>				
5300 Interfund Expenditures	\$ 2,825	\$ 1,500	\$ 2,000	\$ 2,000
Total Other Charges	\$ 2,825	\$ 1,500	\$ 2,000	\$ 2,000
<b>Fixed Assets</b>				
6040 Fixed Assets - Equipment	\$ -	\$ 12,570	\$ -	\$ -
6042 Fixed Assets - Computer Sys Equipment	15,984	-	-	-
6047 Fixed Asset: Software/Maintenance	1,600	-	-	-
Total Fixed Assets	\$ 17,584	\$ 12,570	\$ -	\$ -
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 66,610	\$ -	\$ -	\$ -
Total Other Financing Uses	\$ 66,610	\$ -	\$ -	\$ -
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 25	\$ -	\$ -	\$ -
7210 Intrafund: Collections	2,351	2,000	2,500	2,500
7220 Intrafund: Telephone Equipment and Support	-	-	10,000	10,000
7223 Intrafund: Mail Service	13,470	12,945	13,857	13,857
7224 Intrafund: Stores Support	2,011	4,323	3,100	3,100
7232 Intrafund: Maint Bldg & Improvmnts	9,208	3,100	3,100	3,100
Total Intrafund Transfers	\$ 27,065	\$ 22,368	\$ 32,557	\$ 32,557
<b>Total Expenditures/Appropriations</b>	<b>\$ 3,357,775</b>	<b>\$ 3,573,455</b>	<b>\$ 3,649,063</b>	<b>\$ 3,649,063</b>
<b>Net Cost</b>	<b>\$ (1,515,581)</b>	<b>\$ (1,732,117)</b>	<b>\$ (1,630,228)</b>	<b>\$ (1,630,228)</b>

El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

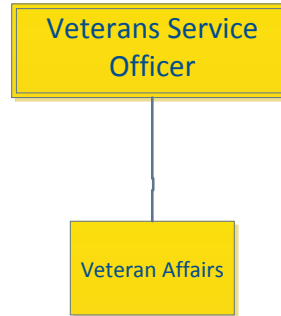
Library - County Service Area #10

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
<b>Taxes</b>				
0175 Direct Assessment	\$ 956,813	\$ 963,500	\$ 957,000	\$ 957,000
Total Taxes	\$ 956,813	\$ 963,500	\$ 957,000	\$ 957,000
<b>Fines, Forfeitures and Penalties</b>				
0360 Penalties and Costs on Delinquent Taxes	\$ 8,814	\$ 3,950	\$ 6,000	\$ 6,000
Total Fines, Forfeitures and Penalties	\$ 8,814	\$ 3,950	\$ 6,000	\$ 6,000
<b>Revenue from Use of Money and Property</b>				
0400 Interest	\$ 2,467	\$ 1,330	\$ 2,500	\$ 2,500
Total Revenue from Use of Money and Property	\$ 2,467	\$ 1,330	\$ 2,500	\$ 2,500
<b>Charges for Services</b>				
1310 Special Assessments	\$ 247,659	\$ 248,140	\$ 248,085	\$ 248,085
Total Charges for Services	\$ 247,659	\$ 248,140	\$ 248,085	\$ 248,085
<b>Total Revenue</b>	<b>\$ 1,215,752</b>	<b>\$ 1,216,920</b>	<b>\$ 1,213,585</b>	<b>\$ 1,213,585</b>
<b>Other Financing Uses</b>				
7000 Operating Transfers Out	\$ 1,199,233	\$ 1,246,913	\$ 1,548,585	\$ 1,548,585
Total Other Financing Uses	\$ 1,199,233	\$ 1,246,913	\$ 1,548,585	\$ 1,548,585
<b>Appropriations for Contingencies</b>				
7700 Contingency	\$ -	\$ 707,454	\$ 437,000	\$ 437,000
Total Appropriations for Contingencies	\$ -	\$ 707,454	\$ 437,000	\$ 437,000
<b>Total Expenditures/Appropriations</b>	<b>\$ 1,199,233</b>	<b>\$ 1,954,367</b>	<b>\$ 1,985,585</b>	<b>\$ 1,985,585</b>
<b>Net Cost</b>	<b>\$ 16,519</b>	<b>\$ (737,447)</b>	<b>\$ (772,000)</b>	<b>\$ (772,000)</b>



# Veteran Affairs

## Organizational Chart



### Mission Statement

To assist veterans with any facet of their military experience and the administration of laws resulting from such service as well as to assist their dependents and survivors through entitlement assistance and successful litigation of claims to the U.S. Government.

### Goals

The department assists veterans and their families with many filings for benefits:

- Compensation for service-related disabilities
- Re-evaluation Increase
- Dependency indemnity compensation for survivors annuity based upon service connected death
- Pension for war-era veteran
- Death pension for survivors of war-era veteran who die of non-service connected reasons
- Dependent allowances
- Housebound and A&A allowance
- California Yountville Veteran Home Admissions
- Request and Correction of Military Records
- Vocational Rehab
- Home Loans
- Education benefits
- Life Insurance
- Burial
- Waivers

### ***Department Overview***

The El Dorado County Department of Veteran Affairs was established by the Board of Supervisors of El Dorado County to assist veterans, their dependents, and survivors in obtaining entitlements from federal, state, and local agencies administering veterans programs. It is not affiliated with the Federal Department of Veteran Affairs (VA).

<b>2015-16 Summary of Department Programs</b>				
	Appropriation	Revenue	Net County Cost	Staffing
Veterans Affairs	\$505,630	\$30,330	\$475,300	5.00
<i>TOTAL</i>	<i>\$505,630</i>	<i>\$30,330</i>	<i>\$475,300</i>	<i>5.00</i>



### Recommended Budget Highlights for Veterans Affairs

The Recommended Budget represents an overall decrease of \$14,809 or 33% in revenues and a decrease of \$26,046 or 5% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has decreased by \$11,237 or 2%.

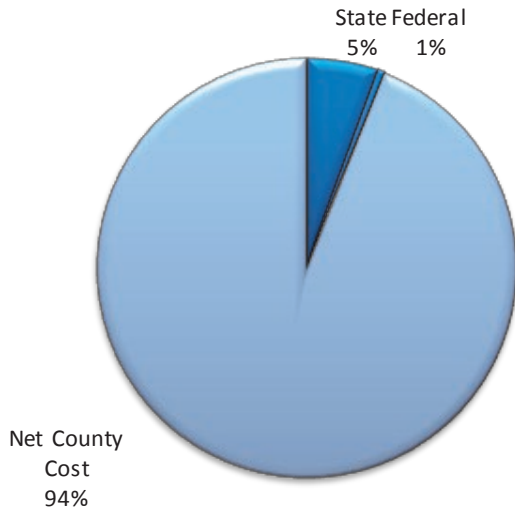
The decrease in revenue is primarily due to the Veteran license plate special revenues being lowered. The department has not budgeted Veteran license plate special revenue at this time.

The decrease in appropriations is primarily related to health insurance costs that went down due to employees' health care selections.

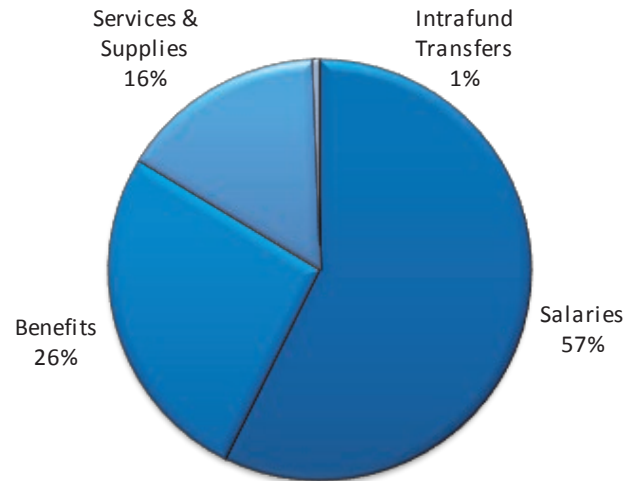
The Recorder-Clerk/Registrar of Voters continues to act as the department head for Veteran Affairs.

	12/13	13/14	14/15	15/16	15/16
	Actual	Actual	Projected	Dept Req	CAO Rec
State	25,199	53,494	60,367	27,237	27,237
Federal	2,919	930	1,809	3,093	3,093
Other Financing Sources	55,000	-	20,096	-	-
<b>Total Revenue</b>	<b>83,118</b>	<b>54,424</b>	<b>82,272</b>	<b>30,330</b>	<b>30,330</b>
Salaries	166,575	199,946	324,141	289,864	289,864
Benefits	81,645	111,468	123,968	133,393	133,393
Services & Supplies	71,770	72,361	78,147	79,544	79,544
Fixed Assets	-	2,635	-	-	-
Intrafund Transfers	10,771	2,326	5,999	2,829	2,829
<b>Total Appropriations</b>	<b>330,761</b>	<b>388,736</b>	<b>532,255</b>	<b>505,630</b>	<b>505,630</b>
<b>NCC</b>	<b>247,643</b>	<b>334,312</b>	<b>449,983</b>	<b>475,300</b>	<b>475,300</b>
<b>FTE's</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>

## Source of Funds



## Use of Funds



### Source of Funds—Veterans Affairs

State Intergovernmental (\$27,237): State subvention funding is distributed to counties that establish and maintain a county veteran services officer on a pro rata basis under the California Military and Veterans Code § 972.1.

Federal Intergovernmental (\$3,093): The California Department of Veterans Affairs obtains federal matching funds to contribute toward the salaries and expenses of county veteran service officers on a pro rata basis for Medi-Cal related activities under CMVC § 972.5.

Net County Cost (\$475,300): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

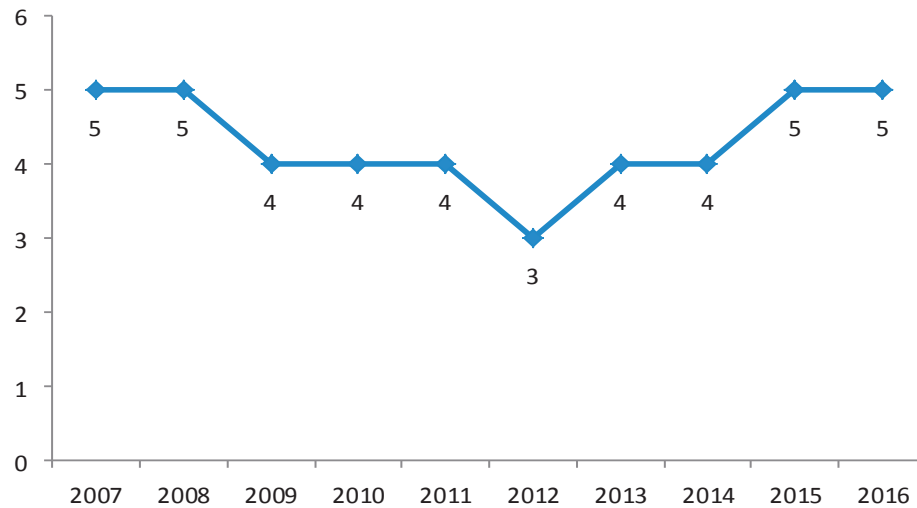
### Use of Funds—Veteran's Affairs

Salaries & Benefits (\$423,257): Primarily comprised of permanent salaries (\$269,864), health insurance (\$55,104), and retirement (\$59,747).

Services & Supplies (\$79,544): Primarily comprised of utilities (\$24,018), refuse disposal (\$6,792), rental & lease equipment (\$4,702), and janitorial services (\$4,380).

Intrafund Transfers (\$2,829): Intrafund transfers consist of charges for mail service (\$2,804).

### Staffing Trend for Veterans Affairs



The proposed staff allocation, for FY 2015-16, is 5 FTEs. The department received an additional Veteran Services Representative allocation during the FY 2014-15 addenda process. The department assigns 0.25 of a FTE for its Tahoe outreach.

Classification Title	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recm'd	Diff from Adjusted
Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Sr. Veterans Service Representative	1.00	1.00	1.00	-
Veterans Service Representative	2.00	2.00	2.00	-
<b>Department Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>

### Veterans Affairs Program

#### Program Summary:

Staff provides information, benefit counseling, application assistance, case management, intercession and appellate advocacy with any facet of State and Federal law providing for the relief and assistance of persons who served in the military as well as for their dependents and survivors. Assistance may include home loans, pension, compensation, insurance, medical and domiciliary care, education programs, work study, veterans preference, survivors benefits, military retirement benefits, and many others. This program also provides community based coordination and delivery of federal and state programs providing relief for chronically homeless veterans and their survivors caused by disability or death, as well as providing services that ensure the reassimilation of returning war veterans, the rehabilitation of wounded, and when necessary, limited coordination and assistance in the return and burial of the dead. Staff must be trained and knowledgeable in all aspects of Title 38 United States Code (U.S.C.), much of Title 10 U.S.C., the California Military and Veterans Code and changing legislation. Staff also provides administrative support to the Commission on Veterans Affairs, payment coordination associated with the Veterans Memorial Building and coordination between the County and the various veterans' organizations in the community.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **51 Veterans Services**  
 Function **Public Assistance**  
 Activity **Veterans Affairs**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5

**Intergovernmental Revenue - State**

0800 State - Veterans Affairs	\$ 53,494	\$ 60,367	\$ 27,237	\$ 27,237
Total Intergovernmental Revenue - State	\$ 53,494	\$ 60,367	\$ 27,237	\$ 27,237

**Intergovernmental Revenue - Federal**

1107 Federal - Medi Cal	\$ 930	\$ 1,809	\$ 3,093	\$ 3,093
Total Intergovernmental Revenue - Federal	\$ 930	\$ 1,809	\$ 3,093	\$ 3,093

**Other Financing Sources**

2020 Operating Transfers In	\$ -	\$ 20,096	\$ -	\$ -
Total Other Financing Sources	\$ -	\$ 20,096	\$ -	\$ -

<b>Total Revenue</b>	<b>\$ 54,424</b>	<b>\$ 82,272</b>	<b>\$ 30,330</b>	<b>\$ 30,330</b>
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**Salaries and Employee Benefits**

3000 Permanent Employees / Elected Officials	\$ 193,111	\$ 291,541	\$ 269,864	\$ 269,864
3001 Temporary Employees	6,835	32,600	20,000	20,000
3020 Employer Share - Employee Retirement	37,423	41,072	59,747	59,747
3022 Employer Share - Medi Care	2,710	2,972	3,915	3,915
3040 Employer Share - Health Insurance	65,069	67,740	55,104	55,104
3041 Employer Share - Unemployment Insurance	205	-	-	-
3042 Employer Share - Long Term Disab Insurance	327	514	676	676
3046 Retiree Health - Defined Contributions	2,918	3,907	5,136	5,136
3060 Employer Share - Workers' Compensation	578	1,763	2,815	2,815
3080 Flexible Benefits	2,238	6,000	6,000	6,000
Total Salaries and Employee Benefits	\$ 311,414	\$ 448,109	\$ 423,257	\$ 423,257

**Services and Supplies**

4040 Telephone Company Vendor Payments	\$ 694	\$ 893	\$ 500	\$ 500
4041 Cnty Pass thru Telephone Chrges to Depts	780	895	100	100
4080 Household Expense	-	50	50	50
4085 Household Expense - Refuse Disposal	6,761	6,761	6,792	6,792
4086 Household Expense - Janitorial/Custodial	4,380	4,380	4,380	4,380
4100 Insurance - Premium	4,060	7,434	5,504	5,504
4101 Insurance - Additional Liability	1,239	1,290	1,290	1,290
4141 Maintenance - Office Equipment	-	100	100	100
4143 Maintenance - Service Contracts	645	3,500	3,500	3,500
4160 Maintenance Vehicles - Service Contract	-	300	100	100
4163 Maintenance Vehicles - Inventory	-	50	50	50
4180 Maintenance - Building and Improvements	-	25	-	-
4197 Maintenance - Building Supplies	3	150	150	150
4220 Memberships	1,060	1,132	1,132	1,132
4260 Office Expense	3,975	3,000	3,000	3,000
4261 Postage	1,192	1,073	1,073	1,073
4262 Software	918	900	900	900
4263 Subscription / Newspaper / Journals	192	192	192	192
4264 Books / Manuals	376	1,080	1,080	1,080
4266 Printing / Duplicating	-	500	500	500

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **51 Veterans Services**  
 Function **Public Assistance**  
 Activity **Veterans Affairs**

Detail by Revenue Category and Expenditure Object	2013-14 Actual	2014-15 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2015-16 Department Requested	2015-16 CAO Recommended
1	2	3	4	5
4300 Professional and Specialized Services	3,494	2,916	2,916	2,916
4324 Medical, Dental and Lab Services	-	100	300	300
4335 El Dorado County (EDC) Dept or Agency	-	200	200	200
4400 Publication and Legal Notices	-	350	350	350
4420 Rents and Leases - Equipment	4,732	4,702	4,702	4,702
4461 Minor Equipment	673	-	-	-
4462 Minor Computer Equipment	3,353	2,386	3,647	3,647
4500 Special Departmental Expense	-	1,373	1,373	1,373
4503 Staff Development	950	-	-	-
4540 Staff Development	-	1,600	1,300	1,300
4600 Transportation and Travel	556	704	3,637	3,637
4602 Employee - Private Auto Mileage	449	350	683	683
4604 Volunteer - Private Auto Mileage	1,227	1,036	1,036	1,036
4605 Vehicle - Rent or Lease	2,021	2,123	1,939	1,939
4606 Fuel Purchases	1,079	1,146	1,050	1,050
4608 Hotel Accommodations	1,352	1,438	2,000	2,000
4620 Utilities	26,202	24,018	24,018	24,018
Total Services and Supplies	\$ 72,361	\$ 78,147	\$ 79,544	\$ 79,544
<b>Fixed Assets</b>				
6042 Fixed Assets - Computer Sys Equipment	\$ 2,635	\$ -	\$ -	\$ -
Total Fixed Assets	\$ 2,635	\$ -	\$ -	\$ -
<b>Intrafund Transfers</b>				
7200 Intrafund Transfers	\$ 25	\$ 25	\$ 25	\$ 25
7223 Intrafund: Mail Service	2,301	2,489	2,804	2,804
7232 Intrafund: Maint Bldg & Improvmnts	-	3,485	-	-
Total Intrafund Transfers	\$ 2,326	\$ 5,999	\$ 2,829	\$ 2,829
<b>Total Expenditures/Appropriations</b>	<b>\$ 388,736</b>	<b>\$ 532,255</b>	<b>\$ 505,630</b>	<b>\$ 505,630</b>
<b>Net Cost</b>	<b>\$ (334,312)</b>	<b>\$ (449,983)</b>	<b>\$ (475,300)</b>	<b>\$ (475,300)</b>

## FIXED ASSETS

### Recommended Budget Fixed Assets FY 2015-16

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<b><i>Fund Type 10: General Fund</i></b>					
<b><u>Assessor</u></b>					
	6042	1	Large screen monitor / projector / smartboard	\$ 2,500	\$ 2,500
	6042	1	Scanner	\$ 5,000	\$ 5,000
<b>Assessor Total</b>					<b>\$ 7,500</b>
<b><u>Economic Development</u></b>					
	6040	1	Rubicon vehicle	\$ 50,000	\$ 50,000
<b>Economic Development Total</b>					<b>\$ 50,000</b>
<b><u>Information Technology</u></b>					
	6040	1	Chassis Upgrade for Blade environment	\$ 55,000	\$ 55,000
	6040	2	Internet Router	\$ 5,000	\$ 10,000
	6040	1	Pure Disk Storage	\$ 85,000	\$ 85,000
	6040	1	Untangled Firewall	\$ 9,500	\$ 9,500
<b>Information Technology Total</b>					<b>\$ 159,500</b>
<b><u>Surveyor</u></b>					
	6041	1	Misc.	\$ 1,760	\$ 1,760
<b>Surveyor Total</b>					<b>\$ 1,760</b>
<b><u>District Attorney</u></b>					
	6042	1	Cellebrite	\$ 10,000	\$ 10,000
	6042	8	Laptop Computers	\$ 1,500	\$ 12,000
<b>District Attorney Total</b>					<b>\$ 22,000</b>
<b><u>Sheriff</u></b>					
	6040	1	Additional Storage Capacity for Cameras	\$ 17,000	\$ 17,000
	6040	2	Ballistic Vests	\$ 1,850	\$ 3,700
	6040	1	Body Armor and Carriers	\$ 5,500	\$ 5,500
	6040	1	Camera System for C-2, C-3, and Medical	\$ 45,000	\$ 45,000
	6040	1	Cameras in Laundry area	\$ 10,000	\$ 10,000
	6040	1	Cameras in public areas	\$ 6,400	\$ 6,400
	6040	32	Cell doors with food slots	\$ 2,813	\$ 90,000
	6040	1	Cellebrite Device	\$ 5,000	\$ 5,000
	6040	1	Meat Slicer	\$ 4,500	\$ 4,500
	6040	1	Commercial Ice Machine	\$ 4,000	\$ 4,000
	6042	1	Computer Equipment	\$ 10,000	\$ 10,000
	6042	2	Firewall Replacement and Upgrade	\$ 20,000	\$ 40,000
	6042	86	Grabem devices	\$ 3,000	\$ 258,003
	6042	2	Hard Drives	\$ 3,500	\$ 7,000
	6042	31	In-Car Video	\$ 7,700	\$ 238,700
	6040	1	Intercom/Camera System for Holding	\$ 14,000	\$ 14,000
	6040	1	Intercom/Camera System for Visit Room	\$ 10,000	\$ 10,000
	6040	1	Investigative Equipment	\$ 8,000	\$ 8,000
	6040	10	Light Bars	\$ 2,000	\$ 20,000
	6042	5	Live Scan Machines	\$ 26,400	\$ 132,000

## FIXED ASSETS

### Recommended Budget Fixed Assets FY 2015-16

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<b><u>Sheriff</u></b>	6042	65	Mobile Data Computers	\$ 4,000	\$ 260,000
<b><u>(continued)</u></b>	6042	2	Network Routers	\$ 3,200	\$ 6,400
	6040	1	Nurses call system	\$ 7,600	\$ 7,600
	6040	1	Radios and batteries	\$ 10,000	\$ 10,000
	6040	1	Repeater	\$ 25,000	\$ 25,000
	6040	1	Rifle Re-build	\$ 3,150	\$ 3,150
	6040	1	Robot for Bomb Squad	\$ 315,000	\$ 315,000
	6040	1	Robot for SWAT	\$ 62,000	\$ 62,000
	6042	1	Server	\$ 15,000	\$ 15,000
	6040	1	Storage Shed	\$ 2,000	\$ 2,000
	6042	1	Video Storage	\$ 20,000	\$ 20,000
	6042	2	VM Server Expansion	\$ 20,000	\$ 40,000
	6040	1	Wall Tent	\$ 2,000	\$ 2,000
<b>Sheriff Total</b>					<b>\$ 1,696,953</b>
<b><u>Probation</u></b>	6040	1	Steam Table	\$ 2,600	\$ 2,600
<b>Probation Total</b>					<b>\$ 2,600</b>
<b><u>Community Development Agency</u></b>					
<b>Development Services</b>					
	6042	1	Document Scanner	\$ 3,310	\$ 3,310
	6040	2	Police Radios and Accessories	\$ 1,800	\$ 3,600
<b>Development Services Total</b>					<b>\$ 6,910</b>
<b>Environmental Management</b>					
	6040	1	Ion Chromatograph	\$ 55,000	\$ 55,000
<b>Environmental Management Total</b>					<b>\$ 55,000</b>
<b>Administration</b>					
	6042	16	Desktop Computers	\$ 4,500	\$ 72,000
	6042	1	Document Scanner	\$ 4,481	\$ 4,481
	6042	3	Laptop Computers	\$ 1,625	\$ 4,875
	6042	3	Tablets	\$ 1,146	\$ 3,438
	6042	5	Tablets	\$ 1,800	\$ 9,000
<b>Administration Total</b>					<b>\$ 93,794</b>
<b>Community Development Agency Total</b>					<b>\$ 155,704</b>
<b><u>Health &amp; Human Services Agency</u></b>					
<b>Health</b>					
	6042	3	Computer/Laptop (Vehicle)	\$ 2,000	\$ 6,000
	6042	2	Computer/Laptop (Vehicle)	\$ 2,000	\$ 4,000
<b>Health Total</b>					<b>\$ 10,000</b>
<b>Human Services</b>					
	6042	30	Scanners with associated licenses	\$ 2,500	\$ 75,000
<b>Human Services Total</b>					<b>\$ 75,000</b>
<b>Health &amp; Human Services Agency Total</b>					<b>\$ 85,000</b>
 <b>Fund Type 10: General Fund Total</b>					 <b>\$ 2,181,017</b>

## FIXED ASSETS

### Recommended Budget Fixed Assets FY 2015-16

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
<b>Fund Type 11: Special Revenue Funds</b>					
<b>Community Development Agency</b>					
<b>Transportation</b>					
	6040	1	4 in 1 Loader Bucket	\$ 15,000	\$ 15,000
	6040	1	Bottom Dump Trailer	\$ 40,000	\$ 40,000
	6040	1	Construction Level	\$ 1,600	\$ 1,600
	6040	1	Dump Truck 4X2	\$ 100,000	\$ 100,000
	6040	1	Dump Truck 4X2 with swap loader	\$ 200,000	\$ 200,000
	6040	2	Engine retrofit - graders	\$ 24,000	\$ 48,000
	6040	1	Engine retrofit - loader	\$ 20,250	\$ 20,250
	6040	1	Equipment Trailer	\$ 2,000	\$ 2,000
	6040	1	Falcon Asphalt Hot-Box Recycler	\$ 45,000	\$ 45,000
	6040	1	Generator with Natural Gas	\$ 80,000	\$ 80,000
	6040	1	Generator with Propane	\$ 80,000	\$ 80,000
	6040	1	Metal Lathe	\$ 7,000	\$ 7,000
	6040	1	MIG Welder	\$ 2,500	\$ 2,500
	6042	1	Plotter/scanner	\$ 11,000	\$ 11,000
	6040	1	Pull Broom	\$ 28,000	\$ 28,000
	6040	1	Road Paint Striper Truck	\$ 450,000	\$ 450,000
	6040	1	Rotary Snow Plow	\$ 750,000	\$ 750,000
	6040	1	Surveying Instrument	\$ 50,000	\$ 50,000
	6040	1	Surveying Instrument	\$ 8,400	\$ 8,400
	6040	1	Thermoplastic Hot Pot and Cart	\$ 9,500	\$ 9,500
	<b>Transportation Total</b>				<b>\$ 1,948,250</b>
	<b>Community Development Agency Total</b>				<b>\$ 1,948,250</b>
<b>Health &amp; Human Services Agency</b>					
<b>Health</b>					
	6042	1	Auto-dialer with Modem (with text capability)	\$ 6,000	\$ 6,000
	6040	1	Lab Equipment	\$ 10,000	\$ 10,000
	6042	1	Laptop	\$ 2,000	\$ 2,000
	6040	1	Office Conference Room Redesigns	\$ 10,000	\$ 10,000
	6040	1	Office Furniture	\$ 10,000	\$ 10,000
	6042	1	Tablet, Level 2 - High Power	\$ 2,000	\$ 2,000
	<b>Health Total</b>				<b>\$ 40,000</b>
<b>Mental Health</b>					
	6040	1	Transitional Houses Appliances	\$ 8,000	\$ 8,000
	6040	1	Kitchen Island- SLT Wellness Center	\$ 5,000	\$ 5,000
	6042	1	Laptop computers	\$ 2,000	\$ 2,000
	6042	1	Laptop computers	\$ 2,000	\$ 2,000
	6042	1	Laptop for Mental Health First Aid Project.	\$ 1,800	\$ 1,800
	6042	1	Laptops	\$ 1,625	\$ 1,625
	6042	4	Laptops	\$ 1,625	\$ 6,500
	6042	1	Laptops	\$ 1,625	\$ 1,625
	6042	1	Laptops	\$ 1,626	\$ 1,626



## FIXED ASSETS

### Recommended Budget Fixed Assets FY 2015-16

Department Name	Sub-Object	Qty	Item Description	Unit Cost	Total Cost
HHSA	6040	1	Wellness Centers Appliances	\$ 5,000	\$ 5,000
(continued)	6040	1	Tuff Shed	\$ 4,000	\$ 4,000
	6040	1	Tuff Shed (8x10 Garden Ranch Style)	\$ 3,000	\$ 3,000
	6040	1	Wellness Center Appliance	\$ 3,000	\$ 3,000
<b>Mental Health Total</b>					<b>\$ 45,176</b>
<b>Human Services</b>					
	6040	1	60 gallon Tilting Steam-jacketed kettle	\$ 23,500	\$ 23,500
	6042	1	Computer	\$ 1,700	\$ 1,700
	6042	1	Computer	\$ 1,700	\$ 1,700
<b>Human Services Total</b>					<b>\$ 26,900</b>
<b>Health &amp; Human Services Agency Total</b>					<b>\$ 112,076</b>
<b>Fund Type 11: Special Revenue Funds Total</b>					<b>\$ 2,060,326</b>
<b><i>Fund Type 12: Special Revenue Funds: Districts</i></b>					
<b><u>Community Development Agency</u></b>					
<b>Environmental Management</b>					
	6040	1	3 - Inch gas pump	\$ 5,000	\$ 5,000
	6040	1	Cargo carrier	\$ 5,000	\$ 5,000
	6040	2	Class II impound pumps	\$ 6,500	\$ 13,000
	6040	1	Diesel tank pump	\$ 3,000	\$ 3,000
	6040	1	Sludge box	\$ 10,000	\$ 10,000
	6040	1	Small welder trailer	\$ 2,000	\$ 2,000
	6040	1	Trailer	\$ 14,000	\$ 14,000
	6040	1	VFD field discharge pump	\$ 5,000	\$ 5,000
<b>Environmental Management Total</b>					<b>\$ 57,000</b>
<b>Community Development Agency Total</b>					<b>\$ 57,000</b>
<b>Fund Type 12: Special Revenue Funds: Districts Total</b>					<b>\$ 57,000</b>
<b><i>Fund Type 13: Capital Project Fund</i></b>					
<b><u>Chief Administrative Office</u></b>					
	6042	1	FENIX Project	\$ 3,860,460	\$ 3,860,460
<b>Chief Administrative Office Total</b>					<b>\$ 3,860,460</b>
<b>Fund Type 13: Capital Project Fund Total</b>					<b>\$ 3,860,460</b>
<b><i>Fund Type 20: Countywide Special Revenue Funds</i></b>					
<b><u>Health &amp; Human Services Agency</u></b>					
<b>Health</b>					
	6040	1	Misc. Animal Shelter equipment	\$ 20,000	\$ 20,000
<b>Health &amp; Human Services Agency Total</b>					<b>\$ 20,000</b>
<b>Fund Type 20: Countywide Special Revenue Funds Total</b>					<b>\$ 20,000</b>
<b>Grand Total</b>					<b>\$ 8,178,803</b>

# Glossary of Terms and Acronyms

## Terms

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### **APPROPRIATION**

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes (an appropriation usually is time limited and must be expended or obligated before that deadline)

### **ASSESSED VALUATION**

A valuation set upon real estate or other property by a government as a basis for levying property taxes

### **AUDIT**

An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results

### **AUTHORIZED POSITIONS**

The number of permanent full-time and permanent part-time positions authorized by the Board of Supervisors (excludes extra-help), which represents the maximum number of permanent positions that may be filled at any one time

### **AVAILABLE FUND BALANCE**

The amounts of fund balance available to finance the budget after deducting carryover encumbrances and reserves

### **BASIS OF BUDGETING**

El Dorado County budgets using a modified-accrual form of accounting

### **BUDGET**

The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for a given period of time, usually one year

### **CAPITAL PROJECTS**

The County's acquisitions, additions, and improvements to fixed assets; e.g., buildings, building improvements, and land purchases

**CONTINGENCIES**

A budgetary provision representing that portion of the financing requirement set aside to meet unforeseen expenditure requirements

**CORE FUNCTION**

A group of related programs and activities aimed at accomplishing a major service, or line of business, for which a government entity is responsible

**COUNTY FUNDS**

Operating or governmental funds of the County that account for expenditures and revenues in accordance with the funds' purpose. Operating funds of the County and Board-governed special districts are accounted for in the County Budget

**COUNTYWIDE GOALS**

Community and organizational goals derived from the County's mission statement and approved by the Board of Supervisors to identify the most important priorities for the County

**DEPARTMENT**

An organizational device used by County management to group programs of a like nature under the direction of an elected or appointed County official

**ENCUMBRANCE**

An obligation in the form of a purchase order, contract or other commitment that is chargeable to an appropriation and for which part of the appropriation is reserved. In some cases encumbrances are carried over into succeeding fiscal years.

**EXPENDITURE**

Decreases in net financial resources, which include current operating expenses that require the current or future use of net current assets, debt service and capital outlays

**EXTRA HELP**

Temporary employees of the County who are not included in the Salary Ordinance and do not receive benefits (i.e., medical, dental, life insurance and paid vacation time)

**FINAL BUDGET**

Approved legal spending plan for a fiscal year, which for El Dorado County must be approved by the Board of Supervisors by September 30 of each year

**FISCAL YEAR**

Twelve-month period for which a budget is prepared, which for El Dorado County is July 1 through June 30

**FIXED ASSET**

An asset of long-term character such as land, buildings and equipment exceeding a \$5,000 unit value

**FULL-TIME EQUIVALENT**

This represents the budgeted number of full-time equivalent staffing. A full-time equivalent position is equal to 2,080 or 1,950 hours a year (40/37.5 hours/week x 52 weeks). For example: two half-time positions at 20 hours per week equal 1.0 FTE and a position allocated for 32 hours per week in a 40- hour job class equals 0.8 FTE.

**FUNCTIONAL AREA**

A categorizing of departments and services by general purpose, including Health and Human Services, Public Safety, Administration and Finance; Community Development and Public Works; and Community Services

**FUND**

An independent fiscal and accounting entity with a self-balancing set of asset, liability, and (usually) budgetary accounts

**FUND BALANCE**

The excess of assets and estimated revenues of a fund over its liability and appropriations at the end of a fiscal year. A portion of this balance may be available to finance the next fiscal year's budget

**GENERAL FUND**

The major countywide fund that directly funds unreimbursed costs of most programs and departments in County government

**GRANT**

A contribution from one governmental unit to another, usually made for a specific purpose and time period

**INTERFUND REIMBURSEMENTS**

Payment received for services rendered to departments in other funds

**INTERNAL SERVICE CHARGE**

Annual budgetary charges from servicing departments (such as Information Services, Auditor-Controller, Human Resources), reimbursing costs incurred in the provision of internal County services to the departments receiving the services. For servicing organizations, the reimbursement is reflected as Intra-Fund Transfers offsetting their Gross Appropriation (from General Fund departments) or as Revenue (from non-General Fund departments). Services provided by these departments include computer support, telephone services and insurance.

**INTRA-FUND CHARGES**

A transfer of costs to the operating units within the same fund

**MISSION**

A clear, concise statement of purpose for the entire organization that focuses on the broad, yet distinct outcomes/results the organization achieves for its customers  
Glossary of Terms and Acronyms

**MODIFIED ACCRUAL**

The modified accrual basis of accounting is used by all Governmental Funds. Revenues are recognized in the accounting period in which they become available and measurable. The primary revenue sources susceptible to (modified) accrual are property taxes, sales tax, inter-governmental revenues, rent, investment income and charges for services. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. One exception to this general rule is that principal and interest on general long-term debt is recognized when due. El Dorado County uses the modified accrual basis for budgeting in governmental funds and full accrual in proprietary funds; i.e. budgets are not constructed on a cash basis of accounting.

**NET COUNTY COST** Total requirements less total sources. This figure represents the part of a budget unit's appropriation that is financed by general purpose revenues, such as property taxes, sales taxes and interest earnings.

**NON-DEPARTMENTAL** Expenses, revenues, services, programs or resources that cannot be specifically tied to a single department

**ONE-TIME EXPENDITURES**

Used to describe and differentiate non-recurring expenditures from routine ongoing costs within a given budget. Typically, fixed assets are one-time expenditures. This category may also include single-year appropriations for special purposes

**OTHER CHARGES** A payment to an agency, institution or person outside the County government. Example: 'Aid to Indigents'

**PROGRAM**

A defined set of activities that have a common purpose, intended result or target population

**PROPOSED BUDGET**

The working document of departmental requests and County Administrator's Office recommendations for revenues and expenditures for the upcoming fiscal year. After receiving final tax estimates and available fund balances, along with other adjustments

and items for reconsideration, the Board of Supervisors adopts the annual Final Budget for each fiscal year.

**PROPOSITION 13**

An initiative amendment to the California Constitution passed in June 1978. Tax rates on secured property are restricted to no more than 1% of "full cash value." Proposition 13 also defines assessed value and requires a two-thirds vote to change existing or levy new taxes.

**PROPOSITION 172**

Proposition 172 was passed in November 1993. It established a ½¢ sales tax whose proceeds are used to fund eligible public safety activities.

**REAL PROPERTY**

Land and the structures attached to it

**RESERVE**

An amount in a fund used to meet certain cash requirements, emergency expenditures, or future defined requirements. A reserve is not an appropriation and there is no limitation on the amount of reserve that can be established.

**REVENUE**

Funds received to finance ongoing county governmental services

**SECURED ROLL**

Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor

**SECURED TAXES**

Taxes levied on real properties in the county which are "secured" by liens on the properties

**SPECIAL DISTRICT**

A unit of local government generally organized to perform a single function such as street lighting, waterworks, landscape maintenance, and fire departments. Special districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their operations are accounted for in separate funds

**SPECIAL FUNDS**

Funds used to account for proceeds from specific revenue sources that are legally restricted as to how the revenues may be spent

**STRATEGIC PLAN**

Sets forth the purpose, goals, plans, and performance expectations for an organization for a certain period of time

**SUPPLEMENTAL TAX ROLL**

The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

**TAX LEVY** The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation

**UNALLOCATED REVENUES**

Revenues which are for general purposes. Also known as discretionary, unrestricted, or local-purpose revenues.

**UNINCORPORATED**

The areas of the county outside city limits. Some county services are provided only in unincorporated areas or within area cities only on a cost-reimbursement basis. Example: Sheriffs patrol and building inspection.

**UNSECURED TAX**

A tax on properties such as office furniture, equipment and boats that are not affixed to property

**VISION STATEMENT** Serves to inspire action by describing what the future would look like if the organization were successful in achieving its stated mission and goals

## Acronyms

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**AAA** Area Agency on Aging

**AB 1234** Ethics training requirement for elected officials

**AB 1913** Juvenile Justice Crime Prevention Act of 2000

**ACLU** American Civil Liberties Union

**ADA** American with Disabilities Act

**ADI** Alternate Defenders, Inc.

**ADTP** Alcohol, Drug and Tobacco Programs

**AED** Automatic Electronic Defibrillator

**ALS** Advanced Life Support

**AOC** Administrative Office of the Courts

**APS** Adult Protective Services

**AWOS** Automated Weather Observation System  
**BCDC** Bay Conservation and Development Commission  
**BCP** Budget Change Proposal  
**BEST** Building Energy Efficient Structures Today  
**BOC** Board of Corrections  
**BT** Bioterrorism  
**CAD** Computer Aided Drafting software  
**CAHAN** California Health Alert Network  
**CALOMS** California Outcomes Measurement System, State mandated information management system for the Division of Alcohol, Drugs and Tobacco  
**CALWORKS** California Work Opportunity and Responsibility to Kids Program  
**CAMS** Cost Accounting Management System  
**CAPPS** County Assessor's Personal Property System  
**CARE** Comprehensive AIDS Resources Emergency  
**CCA** Community Choice Aggregation  
**CCS** California Children's Services program  
**CDA** Community Development Agency  
**CDBG** Community Development Block Grant  
**CDC** Centers for Disease Control  
**CDCI** Comprehensive Drug Court Initiative Implementation  
**CDF** California Department of Forestry and Fire Protection  
**CEQA** California Environmental Quality Act  
**CHAT** Child Abuse Treatment Program  
**CHDP** Children's Health Disability Prevention program  
**CHI** Children's Health Initiative  
**CICS** California Incident Command Certification System  
**CMHS** Community Mental Health Services  
**CMSP** County Medical Services Program  
**COP** Certificates of Participation  
**COPE** Coordination of Probation Enforcement  
**COPS** Citizens Options for Public Safety, also known as State Supplemental Law Enforcement Funding (SLESF)  
**CPR** Cardiopulmonary resuscitation  
**CPS** Child Protective Services  
**CQI** Continuous Quality Improvement  
**CSA** County Service Area  
**CSOC** Children's System of Care  
**CUPA** Certified Unified Program Agency  
**CWS** Child Welfare Services  
**DARWIN** District Attorney case management system  
**DCCS** Department of Child Support Services  
**DPRA** Dispute Resolution Program Act  
**DPW** Department of Public Works  
**DSW** Disaster Service Worker



**EBT** Electronic Benefit Transfer  
**ECC** Emergency Command Center  
**EDD** Employment Development Department  
**EEO** Equal Employment Opportunity  
**EHS** Environmental Health Services  
**EIR / EIS** Environmental Impact Report / Environmental Impact Statement  
**EJIS** Electronic Justice Integration System  
**EMS** Emergency Medical Services  
**EMT** Emergency Medical Technician  
**EOC** Emergency Operations Center  
**EOP** Emergency Operations Plan  
**EPCIS** Electronic Patient Care Information System, Emergency Medical Services program information management system  
**ERAF** Educational Revenue Augmentation Fund established by the State of California in FY 1992-93 for the required shift of property tax funds from counties, cities and special districts to offset State obligations to schools  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**FOMC** Friends of the El Dorado Center  
**FSET** Food Stamp Employment Training program  
**FYI** A County communication with brief updates and informational tidbits, published biweekly and distributed with paychecks  
**GA** General Assistance  
**GASB** Governmental Accounting Standards Board  
**GASB 34** Governmental Accounting Standards Board issued statement No. 34 changing the framework of financial reporting for State and local government (for example, GASB 34 changes how government agencies account for depreciation of assets such as facilities  
**GHG** Greenhouse gas  
**GIDEON** General Information for Defense Evaluation and Organization Network  
**GIS** Geographic Information System  
**HAVA** Help America Vote Act  
**HHS** Health & Human Services  
**HIT-IT** High Technology Identify Theft grant  
**HIPAA** Health Insurance Portability and Accountability Act  
**HMBP** Hazardous Material Business Plan  
**HOME** HOME Investment Partnerships Program  
**HOPWA** Housing Opportunities for Persons with AIDS Program  
**HOV** High Occupancy Vehicle  
**HRC** Human Rights Commission  
**HTTAP** High Technology Theft Apprehension and Prosecution grant  
**ICS** Incident Command System  
**IHSS** In-Home Support Services a State mandated program that provides in-home services to the elderly and disabled

**IIPP** Illness and Injury Prevention Program  
**IPM** Integrated Pest Management  
**ISC** Implementation Steering Committee for the County's Strategic Plan  
**IST** Information Services and Technology Department  
**IT** Information Technology  
**JPA** Joint Powers Agreement  
**JPCC** Jeannette Prandi Children's Center  
**JURIS** Justice Uniform Records Information System  
**LAFCO** Local Agency Formation Commission  
**LAN** Local Area Network  
**LEED** Leadership in Energy and Environmental Design  
**LHMP** Local Hazard Mitigation Plan  
**LPS** Lanterman-Petris Short conservatorships  
**MALT** El Dorado Agricultural Land Trust  
**MAPE** El Dorado Association of Public Employees, Service Employee Unions International (SEIU) Local Chapter 949  
**MCDVCC** El Dorado County Domestic Violence Coordinating Council  
**MCOE** El Dorado County Office of Education  
**MCH** Maternal Child Health  
**MCOSD** El Dorado County Open Space District  
**MEC** El Dorado Employment Connection  
**MERA** El Dorado Emergency Radio Authority  
**MERIT** El Dorado Enterprise Resource Integrated Technology  
**MFR** Managing for Results  
**MGH** El Dorado General Hospital  
**MIDAS** El Dorado Information and Data Access System, provides network access, web, mail and domain hosting for public agencies ([www.ElDorado.org](http://www.ElDorado.org))  
**MMHP** El Dorado Mental Health Plan  
**MOCA** El Dorado Organic Certified Agriculture Program.  
**MOE** Maintenance of Effort, a federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues  
**MOU** Memorandum of Understanding  
**MWC** El Dorado Women's Commission  
**NC3TF** Northern California Computer Crimes Task Force  
**NOW** National Organization of Women  
**OES** Office of Emergency Services  
**OSHA** Occupational Safety and Health Organization  
**PMR** Personnel Management Regulation  
**POST** Peace Officer Standards and Training  
**PRISM** Probation department case management system  
**REDDINET** Rapid Emergency Digital Data Information Network  
**RFP** Request for Proposals  
**RIINS** Records Information and Image Management System, Assessor-Recorder information management system

**RVPA** Ross Valley Paramedic Authority  
**SACPA** The Substance Abuse & Crime Prevention Act of 2000 allows for the diversion of non-violent offenders and parolees charged with simple possession or drug use offenses from incarceration to community based alcohol and other drug treatment programs.  
**SAFETEA-LU** Safe Accountable Flexible Efficient Transportation Equity Act  
**SAPP** Spousal Abuse Prosecution Program  
**SEMS** Standardized Emergency Management System  
**SIP** Self-Insured Plan  
**SIU** Special Investigative Units  
**SLESF** State Supplemental Law Enforcement Funding, also known as Citizens Options for Public Safety (COPS)  
**SMART** Sonoma-El Dorado Area Rail Transit  
**SMEMPS** Southern El Dorado Emergency Medical Paramedic System  
**SOD** Sudden Oak Death  
**SOS** Secretary of State  
**SSI / SSP** Supplemental Security Income/State Supplementary Payment  
**STAR** Support and Treatment After Release  
**STC** Standards and Training for Corrections Program  
**STRAW** Students and Teachers Restoring a Watershed  
**TAM** Transportation Authority of El Dorado  
**TANF** Temporary Assistance for Needy Families  
**TCFAC** Tobacco Control Fund Advisory Committee  
**TEP** Tobacco Education Program  
**TFCA** Transportation Funds for Clean Air  
**TPA** Third Party Administrator  
**TRANS** Tax Revenue Anticipation Notes, issued in anticipation of collection of taxes, usually retireable only from tax collections, and frequently only from the proceeds of the tax levy whose collection they anticipate  
**TTY** Telecommunication's device for the hearing impaired  
**UCCE** University of California Cooperative Extension  
**UWI** Urban Wildlife Interface  
**WHS** Women's Health Services  
**WIA** Workforce Investment Act  
**WIB** Workforce Investment Board  
**WIC** Women, Infants and Children  
**WNA** Western Nile Virus  
**WSW** Whistlestop Wheels

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
<b>Agriculture</b>				
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Deputy Ag Commissioner	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
<b>Total</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>
<b>Air Quality Management District *</b>				
Air Pollution Control Officer	1.00	1.00	1.00	-
Air Quality Engineer	2.00	2.00	2.00	-
Air Quality Specialist I/II	2.00	2.00	2.00	-
Development Aide II	1.00	1.00	1.00	-
Sr. Air Quality Specialist	1.00	1.00	1.00	-
<i>*AQMD Budget is adopted separately</i>				
<b>Total</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>
<b>Assessor</b>				
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr.	11.00	11.00	11.00	-
Assessment Technician I/II/Sr.	7.80	7.80	7.80	-
Assistant Assessor	1.00	1.00	1.00	-
Auditor-Appraiser/Sr. Auditor-Appraiser	2.00	2.00	2.00	-
Branch Supervising Appraiser	1.00	-	-	(1.00)
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	2.00	2.00	1.00
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
<b>Total</b>	<b>35.80</b>	<b>35.80</b>	<b>35.80</b>	<b>-</b>
<b>Auditor-Controller</b>				
Auditor-Controller	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accountant I/II	1.60	1.60	1.60	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	2.00	1.00	1.00	(1.00)
Administrative Technician	3.00	3.00	3.00	-
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
Fiscal Technician	5.00	5.00	5.00	-
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	2.00	1.00	1.00	(1.00)
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Fiscal Assistant	1.00	1.00	1.00	-
<b>Total</b>	<b>26.60</b>	<b>24.60</b>	<b>24.60</b>	<b>(2.00)</b>
<b>Board of Supervisors</b>				
Supervisors	5.00	5.00	5.00	-
Clerk of the Board Of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	2.00	2.00	2.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Supervisor's Assistant	5.00	5.00	5.00	-
<b>Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>-</b>
<b>Chief Administrative Office</b>				
Chief Administrative Officer	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Administrative Technician	4.00	4.00	4.00	-
Assistant Chief Administrative Officer	1.00	1.00	1.00	-
Building and Grounds Superintendent	1.00	1.00	1.00	-
Building Maintenance Worker I/II/Sr	6.00	7.00	7.00	1.00
Building Operations Supervisor	2.00	2.00	2.00	-
Building Operations Technician	5.00	4.00	4.00	(1.00)
Buyer I/II	1.00	1.00	1.00	-
CAO Administrative Analyst I/II	1.00	-	-	(1.00)
CAO Administrative Analyst I/II - Limited Term	1.00	-	-	(1.00)
Chief Budget Officer	1.00	1.00	1.00	-
Chief Fiscal Officer - UM	1.00	1.00	1.00	-
Custodian	10.50	9.50	9.50	(1.00)
Custodian Supervisor	1.00	1.00	1.00	-
Department Analysts I/II	4.00	4.00	4.00	-
Economic & Business Relations Manager	1.00	1.00	1.00	-
Facilities Manager	1.00	1.00	1.00	-
Facilities Project Manager	2.00	2.00	2.00	-
Facilities Project Manager I/II - Limited Term	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	1.00	1.00	1.00	-
Grounds Maintenance Worker I/II	2.00	2.00	2.00	-
Parks Manager	1.00	1.00	1.00	-
Principal Administrative Analyst	4.00	4.00	4.00	-
Principal Administrative Analyst - Limited Term	1.00	1.00	1.00	-
Procurement and Contracts Manager	1.00	1.00	1.00	-
Program Manager - Limited Term	1.00	1.00	1.00	-

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
River Recreation Supervisor	1.00	1.00	1.00	-
Service Operations Coordinator	1.00	1.00	1.00	-
Sr. Buyer	1.00	1.00	1.00	-
Sr. Custodian	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Engineering Technician - Limited Term	1.00	0.70	0.70	(0.30)
Sr. Grounds Maintenance Worker	3.00	3.00	3.00	-
Sr. Office Assistant	-	0.50	0.50	0.50
Storekeeper I/II	2.00	2.00	2.00	-
Storekeeper/Courier	1.00	-	-	(1.00)
Supervising Grounds Maintenance Worker	1.00	1.00	1.00	-
<b>Total</b>	<b>72.50</b>	<b>68.70</b>	<b>68.70</b>	<b>(3.80)</b>
<b>Child Support Services</b>				
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	4.00	4.00	4.00	-
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Program Manager	1.00	1.00	1.00	-
Child Support Specialist I/II	18.00	18.00	18.00	-
Child Support Specialist III	5.00	5.00	5.00	-
Child Support Supervisor	4.00	4.00	4.00	-
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Fiscal Technician	1.00	1.00	1.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	5.00	5.00	5.00	-
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Revenue Recovery Officer I/II	5.00	5.00	5.00	-
Sr. Revenue Recovery Officer	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	2.00	2.00	2.00	-
Supervising Revenue Recovery Officer	1.00	1.00	1.00	-
<b>Total</b>	<b>60.00</b>	<b>60.00</b>	<b>60.00</b>	<b>-</b>
<b>Community Development Agency</b>				
Director, Community Development Agency	1.00	1.00	1.00	-
Accountant I/II	2.00	2.00	2.00	-
Administrative Secretary	2.00	2.00	2.00	-
Administrative Services Officer	5.00	5.00	5.00	-
Administrative Technician	11.80	11.80	11.80	-
Airport Operations Supervisor	1.00	1.00	1.00	-
Airport Technician I/II	2.00	2.00	2.00	-
Assistant/Associate Planner	5.00	6.00	6.00	1.00

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
Assistant Director of Administration and Finance	1.00	1.00	1.00	-
Assistant Director of Community Development	1.00	1.00	1.00	-
Assistant in Civil Engineering	13.00	12.00	12.00	(1.00)
Assistant in Land Surveying	1.00	1.00	1.00	-
Assistant in Right of Way	1.00	1.00	1.00	-
Associate Civil Engineer	6.00	6.00	6.00	-
Associate Land Surveyor	2.00	2.00	2.00	-
Associate Right of Way Agent	1.00	1.00	1.00	-
Bridge Maintenance Supervisor	1.00	1.00	1.00	-
Bridge Maintenance Worker I/II/III	2.00	2.00	2.00	-
Building Inspector I/II/III	16.00	16.00	16.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Clerk of the Planning Commission	1.00	1.00	1.00	-
Code Enforcement Officer I/II	1.00	1.00	1.00	-
Department Analyst I/II	7.00	8.00	8.00	1.00
Deputy Building Official	1.00	1.00	1.00	-
Deputy Director Development Svcs - Building Official	1.00	1.00	1.00	-
Deputy Director Engineering	3.00	3.00	3.00	-
Deputy Director of Environmental Management	1.00	1.00	1.00	-
Deputy Director Maintenance & Operations	1.00	1.00	1.00	-
Development Aide I/II	4.00	4.00	4.00	-
Development Services Division Director	1.00	1.00	1.00	-
Development Technician I/II	12.00	12.00	12.00	-
Disposal Site Supervisor	1.00	1.00	1.00	-
Environmental Health Manager	1.00	1.00	1.00	-
Environmental Health Specialist I/II/Sr	8.00	7.00	7.00	(1.00)
Environmental Management Division Director	1.00	1.00	1.00	-
Equipment Maintenance Supervisor	2.00	2.00	2.00	-
Equipment Mechanic I/II	10.00	10.00	10.00	-
Equipment Mechanic III	1.00	1.00	1.00	-
Equipment Superintendent	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Assistant I/II	3.00	3.00	3.00	-
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	2.00	2.00	2.00	-
Fleet Services Technician I/II	2.00	2.00	2.00	-
Geologist	1.00	1.00	1.00	-
Hazardous Materials/Recycling Specialist	2.00	2.00	2.00	-
Hazardous Materials/Recycling Technician	1.00	1.00	1.00	-
Highway Maintenance Supervisor	7.00	7.00	7.00	-
Highway Maintenance Worker I/II/III	36.00	37.00	37.00	1.00
Highway Maintenance Worker IV	6.00	5.00	5.00	(1.00)
Highway Superintendent	2.00	2.00	2.00	-
Office Assistant I/II	6.00	6.00	6.00	-
Office Services Supervisor	1.00	1.00	1.00	-
Operations Supervisor	1.00	1.00	1.00	-

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
Parts Technician	1.00	1.00	1.00	-
Principal Engineering Technician	5.00	5.00	5.00	-
Principal Planner	5.00	5.00	5.00	-
Right of Way Supervisor	1.00	1.00	1.00	-
Services Operations Coordinator	3.00	3.00	3.00	-
Solid Waste Technician	2.00	2.00	2.00	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	-
Sr. CADD Technician	3.00	3.00	3.00	-
Sr. Civil Engineer	12.00	12.00	12.00	-
Sr. Department Analyst	4.00	4.00	4.00	-
Sr. Development Aide	1.00	1.00	1.00	-
Sr. Development Technician	2.00	2.00	2.00	-
Sr. Engineering Technician	10.00	11.00	11.00	1.00
Sr. Equipment Mechanic	2.00	2.00	2.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Fleet Services Technician	1.00	1.00	1.00	-
Sr. Highway Maintenance Worker	4.00	4.00	4.00	-
Sr. Office Assistant	2.50	2.50	2.50	-
Sr. Planner	6.00	4.00	4.00	(2.00)
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	-
Supervising Accountant/Auditor	1.00	1.00	1.00	-
Supervising Civil Engineer	1.00	1.00	1.00	-
Supervising Code Enforcement Officer	1.00	1.00	1.00	-
Supervising Development Technician	1.00	1.00	1.00	-
Supervising Environmental Health Specialist	2.00	3.00	3.00	1.00
Supervising Waste Specialist	1.00	1.00	1.00	-
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	-
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	-
Traffic Engineer	1.00	1.00	1.00	-
Traffic Operations Technician	1.00	1.00	1.00	-
Traffic Superintendent	1.00	1.00	1.00	-
Transportation Division Director	1.00	1.00	1.00	-
Transportation Planner	1.00	1.00	1.00	-
Vector Control Technician II - Limited Term	2.00	2.00	2.00	-
Waste Management Technician I/II/III	2.00	2.00	2.00	-
<b>Total</b>	297.30	297.30	297.30	-



## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
<b>County Counsel</b>				
County Counsel	1.00	1.00	1.00	-
Chief Assistant County Counsel	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	2.00	1.00	1.00	(1.00)
Principal Assistant County Counsel	1.00	1.00	1.00	-
Sr. Deputy County Counsel	3.00	3.00	3.00	-
Sr. Legal Secretary	3.00	3.00	3.00	-
<b>Total</b>	<b>18.00</b>	<b>17.00</b>	<b>17.00</b>	<b>(1.00)</b>
<b>District Attorney</b>				
District Attorney	1.00	1.00	1.00	-
Accountant/Auditor	1.00	-	-	(1.00)
Assistant District Attorney	1.00	1.00	1.00	-
Chief Assistant District Attorney	1.00	1.00	1.00	-
Chief Investigator (D.A.)	1.00	1.00	1.00	-
Department Analyst	-	1.00	1.00	1.00
Deputy District Attorney I-IV	20.00	18.00	18.00	(2.00)
Executive Secretary-Law and Justice	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Investigative Assistant	2.00	2.00	2.00	-
Investigator (D.A.)	13.00	13.00	13.00	-
Legal Office Assistant I/II	2.80	2.80	2.80	-
Legal Secretarial Services Supervisor	2.00	2.00	2.00	-
Legal Secretary I/II	5.00	5.00	5.00	-
Office Assistant I/II	0.80	0.80	0.80	-
Program Manager I	1.00	1.00	1.00	-
Special Investigator - District Attorney	1.00	1.00	1.00	-
Supervising Investigator (D.A.)	1.00	1.00	1.00	-
Victim Witness Claims Specialist I/II	1.00	1.00	1.00	-
Victim Witness Program Coordinator	1.00	1.00	1.00	-
Victim Witness Program Specialist	3.00	3.00	3.00	-
<b>Total</b>	<b>60.60</b>	<b>58.60</b>	<b>58.60</b>	<b>(2.00)</b>
<b>Health &amp; Human Services</b>				
Director, Health & Human Services Agency	1.00	1.00	1.00	-
Accountant I/II	9.00	8.00	8.00	(1.00)
Administrative Secretary	1.00	1.00	1.00	-
Administrative Service Officer	3.00	2.00	2.00	(1.00)
Administrative Technician	9.50	8.50	8.50	(1.00)
Alcohol and Drug Program Division Manager	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	6.00	6.00	-
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
Assistant Director of Administration and Finance	1.00	-	-	(1.00)
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	1.00	1.00	1.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Assistant Director of Health & Human Services	2.00	1.00	1.00	(1.00)
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	2.00	2.00	2.00	-
Community Public Health Nursing Division Manager	1.00	1.00	1.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	16.00	17.00	17.00	1.00
Deputy Public Guardian I/II	7.00	7.00	7.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Supervisor I	12.00	12.00	12.00	-
Eligibility Systems Specialist	4.00	4.00	4.00	-
Eligibility Worker I/II/III	90.00	89.00	89.00	(1.00)
Employment & Training Worker I/II/III	22.50	22.50	22.50	-
Employment & Training Worker Supervisor	4.00	4.00	4.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.40	0.40	0.40	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	3.00	3.00	3.00	-
Epidemiologist I/II	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Fair Hearing Officer	1.00	1.00	1.00	-
Fiscal Assistant II	2.00	2.00	2.00	-
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	11.00	12.00	12.00	1.00
Food Services Aide	1.75	1.75	1.75	-
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	9.45	9.50	9.50	0.05
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	4.50	4.50	4.50	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	1.00	1.00	1.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Manager of Mental Health Programs	4.00	3.00	3.00	(1.00)
Mealsite Coordinator	5.98	5.98	5.98	-
Medical Office Assistant I/II	10.80	11.00	11.00	0.20
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	6.35	6.35	6.35	-
Mental Health Clinical Nurse	1.00	1.00	1.00	-
Mental Health Clinician IA/IB/II	26.00	25.00	25.00	(1.00)
Mental Health Medical Director	1.00	1.00	1.00	-

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
Mental Health Patient's Rights Advocate	1.00	-	-	(1.00)
Mental Health Program Coordinator IA/IB/II	5.00	4.00	4.00	(1.00)
Mental Health Worker I/II	7.00	8.00	8.00	1.00
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant I/II	20.30	19.50	19.50	(0.80)
Office Assistant III	12.00	11.00	11.00	(1.00)
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	2.00	2.00	2.00	-
Program Aide	7.55	7.55	7.55	-
Program Assistant	24.65	23.15	23.15	(1.50)
Program Coordinator	3.00	3.00	3.00	-
Program Manager I	10.00	9.00	9.00	(1.00)
Program Manager II	4.00	4.00	4.00	-
Program Manager - Protective Services	4.00	4.00	4.00	-
Psychiatric Technician I/II	4.00	3.00	3.00	(1.00)
Psychiatrist I/II	2.00	1.00	1.00	(1.00)
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Nurse I/II	10.40	9.40	9.40	(1.00)
Public Health Nurse Practitioner/Physicians Assistant	2.00	2.00	2.00	-
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	0.70	1.70	1.70	1.00
Screener	5.00	5.00	5.00	-
Secretary	1.00	1.00	1.00	-
Senior Citizens Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	2.00	2.00	2.00	-
Services Support Assistant III	2.00	3.00	3.00	1.00
Social Services Aide	15.00	15.00	15.00	-
Social Services Supervisor I/II	10.00	10.00	10.00	-
Social Worker Clinician	1.00	1.00	1.00	-
Social Worker I/II/III/IV	52.80	52.80	52.80	-
Sr. Accountant	2.00	1.00	1.00	(1.00)
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	2.00	4.00	4.00	2.00
Sr. Fiscal Assistant	4.00	4.00	4.00	-
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Medical Office Assistant	2.00	2.00	2.00	-
Sr. Office Assistant	7.00	7.00	7.00	-
Staff Services Analyst I/II	7.00	6.00	6.00	(1.00)
Supervising Accountant/Auditor	5.00	5.00	5.00	-
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	4.00	4.00	4.00	-

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-
Supervising Public Health Nurse	2.00	3.00	3.00	1.00
Utilization Review Coordinator	1.00	-	-	(1.00)
Vocational Counselor	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
<b>Total</b>	575.29	563.24	563.24	(12.05)
<b>Human Resources/Risk Management</b>				
Director of Human Resources	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	-
Human Resources Technician	4.00	3.50	3.50	(0.50)
Office Assisant I/II	1.00	1.00	1.00	-
Principal Human Resources Analyst	1.00	1.00	1.00	-
Principal Risk Management Analyst	1.00	-	-	(1.00)
Risk Management Analyst I/II	2.00	2.00	2.00	-
Risk Management Technician	-	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	-
Sr. Human Resources Analyst	2.00	2.00	2.00	-
Sr. Risk Management Analyst	1.00	1.00	1.00	-
Training and Organizational Development Specialist	1.00	1.00	1.00	-
<b>Total</b>	16.00	15.50	15.50	(0.50)
<b>Information Technologies</b>				
Director of Information Technology	1.00	1.00	1.00	-
Assistant Director of Information Technology	1.00	1.00	1.00	-
Deputy Director of Information Technology	3.00	2.00	2.00	(1.00)
Department Systems Analyst	1.00	-	-	(1.00)
IT Analyst Tr/I/II - App/Web Dev/Supt	4.00	4.00	4.00	-
IT Anlayst Tr/I/II - Networking	2.00	2.00	2.00	-
IT Analyst Tr/I/II - Office Systems	4.00	4.00	4.00	-
IT Analyst Tr/I/II - Operating Systems	2.00	2.00	2.00	-
IT Analyst Tr/I/II - Server Admin	3.00	3.00	3.00	-
Information Technology Department Coordinator	2.00	2.00	2.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Information Technology Technician Trainee/I/II/Sr	2.00	3.00	3.00	1.00
Sr. Department Systems Analyst	1.00	1.00	1.00	-
Sr. IT Analyst - App/Web Dev/Supt	3.00	3.00	3.00	-
Sr. IT Analyst - Office Systems	1.00	1.00	1.00	-
Sr. IT Analyst - Operating Systems	1.00	1.00	1.00	-
Sr. IT Analyst - Server Admin	1.00	1.00	1.00	-
Sr. IT Department Coordinator	2.00	2.00	2.00	-
Sr. Office Assistant	1.00	0.50	0.50	(0.50)
Storekeeper I/II	1.00	0.50	0.50	(0.50)
Supervising Information Technology Analyst	3.00	3.00	3.00	-
System Support Specialist I/II	2.00	1.00	1.00	(1.00)
Telecommunications Technician I/II	1.00	1.00	1.00	-
<b>Total</b>	43.00	40.00	40.00	(3.00)

## Authorized Personnel Allocation

Department	Full-Time Equivalent			
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	Diff from Adjusted Allocation
<i>(as of 5/15/15)</i>				
<b>Library</b>				
Director	1.00	1.00	1.00	-
Administrative Technician	0.80	0.80	0.80	-
Custodian	0.05	0.05	0.05	-
Early Childhood Literacy Specialist	4.00	4.00	4.00	-
Fiscal Assistant I/II	0.60	0.80	0.80	0.20
Information Technology Department Specialist	1.00	1.00	1.00	-
Librarian I/II	2.50	2.50	2.50	-
Library Assistant I/II	14.10	14.10	14.10	-
Library Circulation Supervisor	1.00	1.00	1.00	-
Library Systems Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant I/II	1.70	1.50	1.50	(0.20)
Sr. Library Assistant	6.90	6.90	6.90	-
Supervising Librarian	3.00	3.00	3.00	-
<b>Total</b>	<b>38.65</b>	<b>38.65</b>	<b>38.65</b>	<b>0.00</b>
<b>Probation</b>				
Chief Probation Officer	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Administrative Secretary	2.00	2.00	2.00	-
Administrative Technician	1.00	1.00	1.00	-
Assistant Chief Probation Officer	1.00	-	-	(1.00)
Assistant Superintendant - Institutions	2.00	2.00	2.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Correctional Cook	4.00	4.00	4.00	-
Correctional Food Services Supervisor	2.00	2.00	2.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy Chief Probation Officer	3.00	4.00	4.00	1.00
Deputy Probation Officer I/II	32.00	32.00	32.00	-
Deputy Probation Officer I/II - Institutions	31.00	31.00	31.00	-
Fiscal Technician	2.00	2.00	2.00	-
Legal Office Assistant I/II	1.50	1.50	1.50	-
Legal Secretarial Services Supervisor	2.00	2.00	2.00	-
Legal Secretary I/II	1.00	2.00	2.00	1.00
Mental Health Program Coordinator II	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Deputy Probation Officer	10.00	10.00	10.00	-
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Sr. Legal Secretary	4.50	3.50	3.50	(1.00)
Sr. Office Assistant	1.00	1.00	1.00	-
Supervising Deputy Probation Officer	8.00	8.00	8.00	-
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	-
<b>Total</b>	<b>131.00</b>	<b>131.00</b>	<b>131.00</b>	<b>-</b>

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
<b>Public Defender</b>				
Public Defender	1.00	1.00	1.00	-
Administrative Services Officer	1.00	1.00	1.00	-
Assistant Public Defender	1.00	1.00	1.00	-
Chief Assistant Public Defender	1.00	1.00	1.00	-
Deputy Public Defender I-IV	11.00	11.00	11.00	-
Investigative Assistant	1.00	1.00	1.00	-
Investigator (Public Defender)	2.00	2.00	2.00	-
Legal Office Assistant I/II	2.00	1.00	1.00	(1.00)
Legal Secretary I/II	3.00	3.00	3.00	-
Sr. Investigator (Public Defender)	1.00	1.00	1.00	-
<b>Total</b>	<b>24.00</b>	<b>23.00</b>	<b>23.00</b>	<b>(1.00)</b>
<b>Recorder-Clerk / Elections</b>				
<u>Recorder-Clerk</u>				
County Recorder-Clerk	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Microfilm/Imaging Technician I/II	2.00	2.00	2.00	-
Recordable Document Examiner/Indexer I/II	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recordable Document Examiner/Indexer	2.00	2.00	2.00	-
<b>Division Total</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>-</b>
<u>Elections</u>				
Administrative Technician	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	2.50	2.50	2.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
<b>Division Total</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>-</b>
<b>Department Total</b>	<b>23.50</b>	<b>23.50</b>	<b>23.50</b>	<b>-</b>
<b>Sheriff</b>				
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	-
Undersheriff	1.00	1.00	1.00	-
Administrative Technician	2.00	2.00	2.00	-
Assistant Public Administrator	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Services Officer	6.00	6.00	6.00	-
Correctional Cook	6.00	6.00	6.00	-
Correctional Food Services Supervisor	2.00	1.00	1.00	(1.00)
Correctional Lieutenant	2.00	2.00	2.00	-
Correctional Officer I/II	85.00	85.00	85.00	-

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
Correctional Sergeant	11.00	11.00	11.00	-
Crime Analyst	1.00	1.00	1.00	-
Department Analyst I/II	2.00	2.00	2.00	-
Department Systems Analyst	5.00	5.00	5.00	-
Deputy Sheriff I/II	128.00	128.00	128.00	-
Detention Aide	4.00	4.00	4.00	-
Executive Secretary-Law and Justice	1.00	1.00	1.00	-
Human Resource Technician	1.00	1.00	1.00	-
Property/Evidence Technician	3.00	3.00	3.00	-
Public Safety Dispatcher I/II	15.00	15.00	15.00	-
Radio Maintenance Technician	2.00	2.00	2.00	-
Sheriff's Captain	3.00	3.00	3.00	-
Sheriff's Communication Manager	1.00	1.00	1.00	-
Sheriff's Fiscal Technician	3.00	3.00	3.00	-
Sheriff's Lieutenant	7.00	7.00	7.00	-
Sheriff's Records Supervisor	1.00	1.00	1.00	-
Sheriff's Security Officer	10.00	10.00	10.00	-
Sheriff's Sergeant	24.00	24.00	24.00	-
Sheriff's Support Services Manager	1.00	1.00	1.00	-
Sheriff's Technician I/II	24.00	25.00	25.00	1.00
Sheriff's Training Coordinator	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Property/Evidence Technician	1.00	1.00	1.00	-
Sr. Public Safety Dispatcher	5.00	5.00	5.00	-
Sr. Sheriff's Technician	5.00	5.00	5.00	-
Supervising Public Safety Dispatcher	4.00	4.00	4.00	-
Work Program Officer	1.00	-	-	(1.00)
<b>Total</b>	<b>372.00</b>	<b>371.00</b>	<b>371.00</b>	<b>(1.00)</b>
<b>Surveyor</b>				
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Deputy Surveyor	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	3.00	3.00	(2.00)
Manager of GIS	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
Surveyor's Technician I/II	1.00	1.00	1.00	-
<b>Total</b>	<b>12.00</b>	<b>10.00</b>	<b>10.00</b>	<b>(2.00)</b>

## Authorized Personnel Allocation

Department	Full-Time Equivalent			Diff from Adjusted Allocation
	2014-15 Adjusted Allocation	2015-16 Dept Request	2015-16 CAO Recmd	
<i>(as of 5/15/15)</i>				
<b>Treasurer-Tax Collector</b>				
Treasurer-Tax Collector	1.00	1.00	1.00	-
Accountant I/II	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager (TTC)	2.00	2.00	2.00	-
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
Fiscal Technician	6.00	6.00	6.00	-
Information Technology Departmental Specialist	1.00	1.00	1.00	-
Sr. Accountant - Limited Term	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
<b>Total</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>-</b>
<b>Veteran Affairs</b>				
Veteran Affairs Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Sr. Veterans Representative	1.00	1.00	1.00	-
Veterans Service Representative	2.00	2.00	2.00	-
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>-</b>
<b>GRAND TOTAL</b>	<b>1,862.24</b>	<b>1,833.89</b>	<b>1,833.89</b>	<b>(28.35)</b>



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