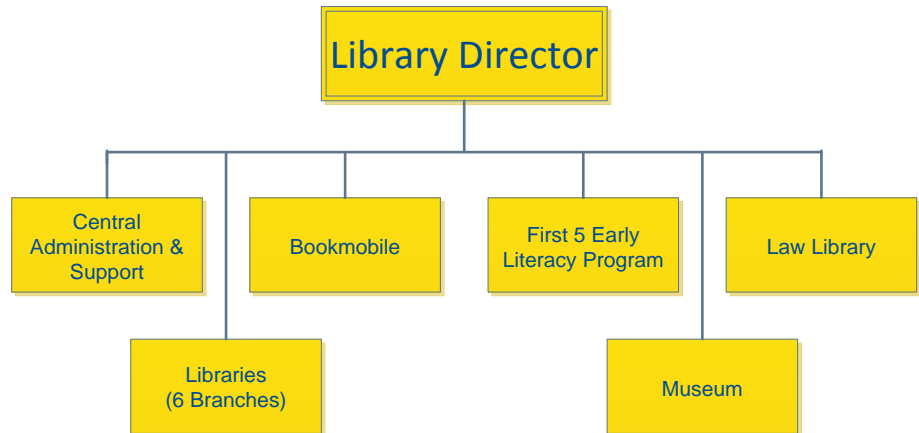




# Library

## Organizational Chart



### Goals

Retain current operating hours

Landscape area adjacent to El Dorado Hills Library with volunteer assistance and donations to allow outdoor programming space and demonstration of water-wise landscaping

Upgrade public wireless access in South Lake Tahoe Library

With Friends of the Library funding, upgrade picture book shelving in the Placerville Library to up-to-date browsing bins for efficient use

Establish Memorandum of Understanding with Friends of the Library of El Dorado County, Inc. to better clarify roles and responsibilities for volunteer support and special events

Complete the new exhibit "40 Objects – 40 Years" celebrating over 40 years of the County Historical Museum with an on-line exhibit, publication, and Open House

Install a new exhibit highlighting historical military uniforms donated by local residents

Establish Memorandum of Understanding with the El Dorado Western Railway Foundation, and complete the five year plan

Complete the master plan for the El Dorado County Historical Railroad Park, collaborating with the County Parks Division

Increase visitation to the County Historical Museum and the El Dorado Western Railroad by utilizing more on-line publicity resources, public events and programming, outreach, signage, publications and signage donated by volunteers

### Department Overview

El Dorado County Libraries provide public education for all ages by offering classes, instructional programs and research assistance, and by loaning print, electronic and educational resources in welcoming environments open to the entire community.

The mission of the El Dorado County Historical Museum is to exhibit and interpret the heritage of the County in a current, accurate, and engaging manner; to be a valuable historical resource to the community through its well organized research facility, historical exhibits and educational programs; to collect, document, and preserve artifacts and records significant to the history of El Dorado County using the highest standards of scholarship and professional museum and archival practices; and to provide a rewarding experience for volunteers and visitors and enhance the Museum's significance to the community.

### 2015-16 Summary of Department Programs

|                                | Appropriation      | Revenue            | Net County Cost    | Staffing     |
|--------------------------------|--------------------|--------------------|--------------------|--------------|
| Administration & Support       | \$824,469          | \$0                | \$824,469          | 7.65         |
| Libraries                      | \$2,395,264        | \$1,754,335        | \$640,929          | 26.95        |
| Bookmobile                     | \$14,200           | \$14,000           | \$200              | 0.25         |
| First 5 Early Literacy Program | \$236,500          | \$236,500          | \$0                | 2.80         |
| Museum                         | \$143,913          | \$14,000           | \$129,913          | 1.00         |
| Law Library                    | \$34,717           | \$0                | \$34,717           | 0.00         |
| <b>TOTAL</b>                   | <b>\$3,649,063</b> | <b>\$2,018,835</b> | <b>\$1,630,228</b> | <b>38.65</b> |

## Recommended Budget Highlights for Library

The Recommended Budget represents an overall increase of \$148,745 or 8% in revenues and an increase of \$46,855 or 1.3% in appropriations when compared to the FY 2014-15 approved budget. As a result, the Net County Cost has decreased \$101,890 or 6%.

Revenues are increasing by \$148,745 due to increased grant funding from First 5 El Dorado (\$24,000), projected increases in charges for services (\$4,275) and most notably from the use of additional revenue from fund balance in the various library zones an (increase of \$162,220 from FY 2014-15 for a total of \$335,000 in FY 2015-16). There is also a projected decrease in revenues from donations from the Friends of the Library and other donations (\$46,600). As donations are received, they will be brought to the Board for acceptance and added to the budget at that time.

Expenditures remain relatively flat at \$3,649,063. Salaries and benefits are increasing by \$114,332; services and supplies are reduced by \$63,866; and fixed assets are reduced by \$13,500 to \$0. Expenditure reductions are primarily in the area of library materials, including books, audio and video materials, and subscriptions.

Grant funding from First 5 El Dorado is included in the department's Recommended Budget at \$236,500. These grant funds are used to support early literacy programs, including 2.8 FTE Early Childhood Literacy Specialist positions.

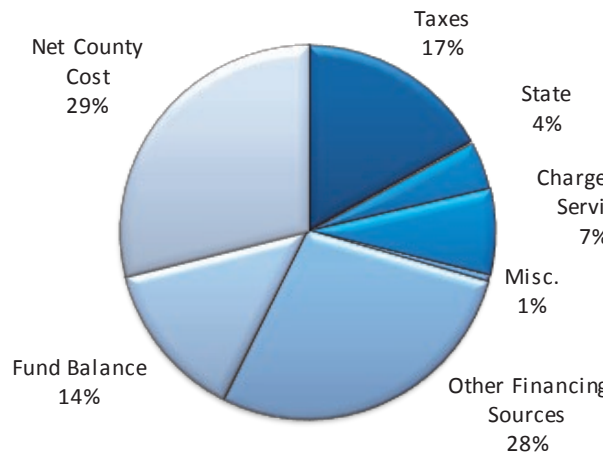
The Recommended Budget includes the deletion of 0.2 FTE Office Assistant I/II and the addition of 0.2 FTE Fiscal Assistant I/II to true up the department's personnel allocation for a previously authorized overfill at the Fiscal Assistant level.

### Impact of Budget Reductions:

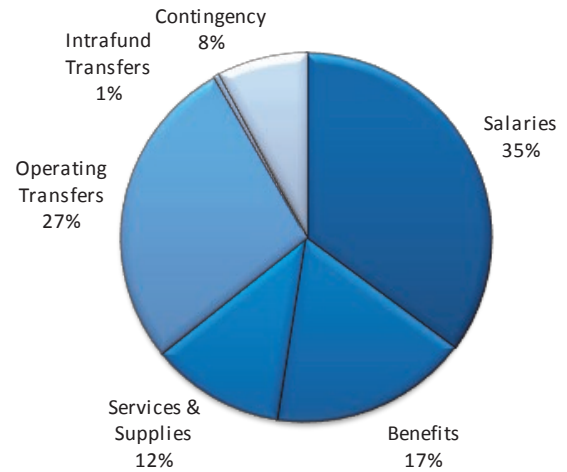
In order to meet targeted budget reductions, the department has reduced appropriations for library materials by \$73,866 and increased the use of library fund balance in an effort to minimize service level impacts and maintain current hours of operation at all library branches. In FY 2015-16, the budgeted use of library fund balance is over 43% of their total available fund balance. This is not sustainable and unless long-term solutions can be found, library hours will be reduced in future years.

|                             | 12/13            | 13/14            | 14/15            | 15/16            | 15/16            |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
|                             | Actual           | Actual           | Projected        | Dept Req         | CAO Rec          |
| Taxes                       | 942,117          | 956,813          | 963,500          | 957,000          | 957,000          |
| Fines, Forfeitures          | 8,297            | 8,814            | 3,950            | 6,000            | 6,000            |
| Use of Money                | 4,422            | 5,907            | 3,570            | 4,800            | 4,800            |
| State                       | 205,610          | 212,591          | 460,640          | 236,500          | 236,500          |
| Federal                     | 14,736           | 92,264           | 125,400          | -                | -                |
| Charges for Service         | 422,903          | 413,207          | 161,900          | 413,385          | 413,385          |
| Misc.                       | 130,058          | 159,184          | 84,750           | 38,150           | 38,150           |
| Other Financing Sources     | 1,251,443        | 1,209,166        | 1,254,548        | 1,576,585        | 1,576,585        |
| Fund Balance                |                  |                  | 737,447          | 772,000          | 772,000          |
| <b>Total Revenue</b>        | <b>2,979,586</b> | <b>3,057,946</b> | <b>3,795,705</b> | <b>4,004,420</b> | <b>4,004,420</b> |
| Salaries                    | 1,641,237        | 1,697,339        | 1,843,048        | 1,982,835        | 1,982,835        |
| Benefits                    | 784,017          | 706,781          | 925,469          | 972,383          | 972,383          |
| Services & Supplies         | 737,456          | 839,571          | 768,500          | 659,288          | 659,288          |
| Other Charges               | 2,936            | 2,825            | 1,500            | 2,000            | 2,000            |
| Fixed Assets                | 7,364            | 17,584           | 12,570           | -                | -                |
| Operating Transfers         | 1,230,314        | 1,265,842        | 1,246,913        | 1,548,585        | 1,548,585        |
| Intrafund Transfers         | 49,544           | 27,065           | 22,368           | 32,557           | 32,557           |
| Contingency                 |                  |                  | 707,454          | 437,000          | 437,000          |
| <b>Total Appropriations</b> | <b>4,452,868</b> | <b>4,557,007</b> | <b>5,527,822</b> | <b>5,634,648</b> | <b>5,634,648</b> |
| <b>NCC</b>                  | <b>1,473,282</b> | <b>1,499,061</b> | <b>1,732,117</b> | <b>1,630,228</b> | <b>1,630,228</b> |
| <b>FTE's</b>                | <b>39</b>        | <b>39</b>        | <b>39</b>        | <b>39</b>        | <b>39</b>        |

## Source of Funds



## Use of Funds



### Source of Funds—Library

Use of Money and Property (\$2,300): Charges for meeting room rental to outside agencies and the public.

State Intergovernmental (\$236,500): Estimated grant revenue from First 5 El Dorado.

Charges for Services (\$165,300): Library fines and fees and lost book fees for all branches.

Miscellaneous (\$38,150): Donations from Friends of the Library groups and others.

Other Financing Sources (\$1,576,585): Primarily operating transfers from the special taxes collected in the various library zones of benefit (\$1,604,585) with the remainder from other department special revenue funds (\$28,000).

Net County Cost (\$1,630,228): The department is also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds—Library

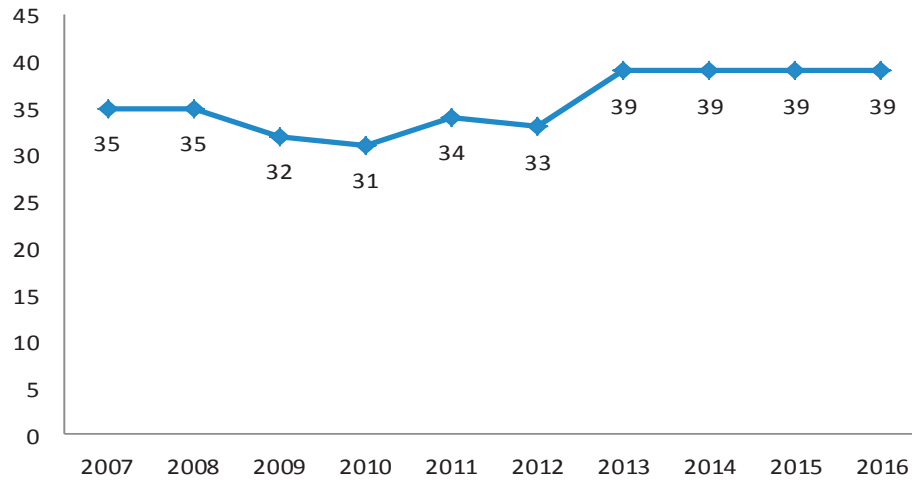
Salaries & Benefits (\$2,955,218): Primarily comprised of salaries (\$1,924,390), retirement (\$413,260) and health insurance (\$427,270).

Services & Supplies (\$659,288): Primarily comprised of facility costs including rent, utilities, janitorial services (\$218,092); library circulation and reference materials including books, audio materials and subscriptions (\$167,650); computer hardware and software maintenance for library operations (\$76,699); office expenses, postage and RFID system tag expenses (\$30,500); and early literacy project expenses (\$25,199).

Other Charges (\$2,000): For fleet maintenance costs associated with the bookmobile.

Intrafund Transfers (\$32,557): Primarily comprised of charges from other departments for Revenue Recovery (\$2,500), Mail Service (\$13,857), Stores Support (\$3,100), building maintenance (\$3,100) and a potential Internet upgrade at the South Lake Tahoe Library (\$10,000).

## Staffing Trend for Library



Staffing for the Library has averaged 35 full time equivalent positions (FTEs) over the last ten years. Increases in staffing during the mid-2000s were related to the opening of the El Dorado Hills Library and the transfer of the Museum program to the Library. Funding from First 5 El Dorado in FY 2010-11 allowed an increase in staff allocations to 33.05 FTEs. In 2012-13, the conversion of extra help employees to permanent part-time staff increased the personnel allocation by 6.15 FTEs to 39.20 FTEs. The Recommended Budget keeps the allocation at 38.65 FTEs in FY 2015-16 with 32.5 FTEs on the West Slope and 6.15 FTEs in South Lake Tahoe.

| Classification Title                | 2014-15<br>Adjusted<br>Allocation | 2015-16<br>Dept<br>Request | 2015-16<br>CAO<br>Recm'd | Diff from<br>Adjusted |
|-------------------------------------|-----------------------------------|----------------------------|--------------------------|-----------------------|
| Director of Library Services        | 1.00                              | 1.00                       | 1.00                     | -                     |
| Administrative Technician           | 0.80                              | 0.80                       | 0.80                     | -                     |
| Custodian                           | 0.05                              | 0.05                       | 0.05                     | -                     |
| Early Childhood Literacy Specialist | 4.00                              | 4.00                       | 4.00                     | -                     |
| Fiscal Assistant I/II               | 0.60                              | 0.80                       | 0.80                     | 0.20                  |
| IT Department Specialist            | 1.00                              | 1.00                       | 1.00                     | -                     |
| Librarian I/II                      | 2.50                              | 2.50                       | 2.50                     | -                     |
| Library Assistant I/II              | 14.10                             | 14.10                      | 14.10                    | -                     |
| Library Circulation Supervisor      | 1.00                              | 1.00                       | 1.00                     | -                     |
| Library Systems Technician          | 1.00                              | 1.00                       | 1.00                     | -                     |
| Museum Administrator                | 1.00                              | 1.00                       | 1.00                     | -                     |
| Office Assistant                    | 1.70                              | 1.50                       | 1.50                     | (0.20)                |
| Sr. Library Assistant               | 6.90                              | 6.90                       | 6.90                     | -                     |
| Supervising Librarian               | 3.00                              | 3.00                       | 3.00                     | -                     |
| <b>Department Total</b>             | <b>38.65</b>                      | <b>38.65</b>               | <b>38.65</b>             | <b>0.00</b>           |

## Central Administration & Support Program

### **Program Summary:**

Provides oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Also provides book ordering, cataloging and processing support for all branches.

### **Program Accomplishments:**

- ◆ New Library Catalog seamlessly integrates e-books, allowing patrons to download immediately
- ◆ Implementation of "Mobile Circ" allows easy library card registrations and checkouts in any location with an internet connection

## Libraries Program

### **Program Summary:**

#### Main Library, Placerville

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 140,000 books and other items, and circulates 300,000 items annually. Open five days per week. Revenue sources are fines and fees, donations, and fund balance.

#### South Lake Tahoe Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 60,000 books and other items, and circulates 130,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

#### Cameron Park Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 73,000 books and other items, and circulates 160,000 items annually. Open five days per week. Revenue sources are library assessments, fines and fees, donations, and fund balance.

#### Georgetown Library

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 23,000 books and other items, and circulates 35,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

#### El Dorado Hills Library

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 68,000 books and other items, and circulates 215,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

#### Pollock Pines Library

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 17,000 books and other items, and circulates 23,000 items annually. Open three days per week. Revenue sources are fines and fees, and donations.

### **Program Accomplishments:**

Customer Service Improvements:

- ◆ Re-carpeting/rearrangement of Cameron Park Library incorporating convenient one-desk service
- ◆ Innovative picture book shelving model, creating easy-to-find categories (dinosaurs, pets, growing up, etc.) for parents and children

Grants from State Library:

- ◆ Growing Teens – garden project at Placerville Library using Master Gardener volunteers
- ◆ STEAM Kits – easy to produce science and Technology projects for teens

Library Use – End of 2013/14:

- ◆ 87,000 Registered Library Cards
- ◆ 865,172 Checkouts of library items

### ***Bookmobile Program***

#### **Program Summary:**

Provides access to library materials and collections at various community sites. Limited Bookmobile service was reinstated in October 2009 with the use of donations.

### ***First 5 Early Literacy Program***

#### **Program Summary:**

Promotes the development of early literacy skills by providing early literacy programs and services for children 0-5 years old and their caregivers. Services are provided at all county branch libraries. This program is funded by a grant from First 5 El Dorado.

#### **Program Accomplishments:**

- ◆ Honored by State Librarian, Greg Lucas, Assembly members Beth Gaines and Frank Bigelow, and State Senator Ted Gaines for El Dorado County's Leadership and Achievements in advancing early literacy.

### ***Museum Program***

#### **Program Summary:**

Provides public access to a large collection of exhibits, artifacts and documents related to El Dorado County. Open six days per week. Revenues are from entrance fees and the sale of historical books and photographs. Volunteers are used extensively to provide access to the museum and for historical research.

#### **Program Accomplishments:**

Exhibits:

- ◆ Installed a new exhibit called "Parties and Prom: Fashion and Needlework from the 1920s & 1930s" utilizing many Museum artifacts never before exhibited
- ◆ Integrated digital displays of historical photos and film in ongoing exhibits
- ◆ Installed an exhibit each month in the Lobby of the Placerville Library for "By the Decades: Reflections of the 20<sup>th</sup> Century" with a focus on a different aspect of El Dorado County history for each month.
- ◆ Volunteers - Provided service by working with 110 Museum Volunteers who contributed over 16,500 hours to the County Museum in 2014.

Special Programs:

- ◆ Outreach Programs to Service organizations and Senior Centers
- ◆ Gold Rush and Mining History Research Day (one day per month)
- ◆ Railroad rides for the public every Sunday provided by volunteers of El Dorado Western Railroad
- ◆ Visitors – Guided tours and Research Room assistance for more than 10,000 visitors. Fifty-four percent of visitors are from outside the county, including visitors from 41 states and 17 foreign countries. Approximately 2,000 visitors rode the El Dorado Western Railroad.

### ***Law Library Program***

#### **Program Summary:**

This division represents the County's contribution to the Law Library for rent, custodial services, and utilities. Other expenses associated with the Law Library are funded with court filing fees and administered by the County Law Library Board.

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **60 Library**  
 Function **Education**  
 Activity **Library Services**

| Detail by Revenue Category and<br>Expenditure Object | 2013-14 | 2014-15   | 2015-16                 | 2015-16            |
|--|---------|---|-------------------------|--------------------|
|  | Actual  | Actual<br>Estimated <input type="checkbox"/><br><input checked="" type="checkbox"/> | Department<br>Requested | CAO<br>Recommended |
| 1  | 2       | 3   | 4                       | 5                  |

**Revenue from Use of Money and Property**

|  |          |          |          |          |
|--|----------|----------|----------|----------|
| 0420 Rent - Land and Buildings               | \$ 3,440 | \$ 2,240 | \$ 2,300 | \$ 2,300 |
| Total Revenue from Use of Money and Property | \$ 3,440 | \$ 2,240 | \$ 2,300 | \$ 2,300 |

**Intergovernmental Revenue - State**

|   |            |            |            |            |
|---|------------|------------|------------|------------|
| 0880 State - Other                      | \$ 212,591 | \$ 212,500 | \$ 236,500 | \$ 236,500 |
| Total Intergovernmental Revenue - State | \$ 212,591 | \$ 212,500 | \$ 236,500 | \$ 236,500 |

**Intergovernmental Revenue - Federal**

|   |           |            |      |      |
|---|-----------|------------|------|------|
| 1100 Federal - ther                       | \$ 92,264 | \$ 125,400 | \$ - | \$ - |
| Total Intergovernmental Revenue - Federal | \$ 92,264 | \$ 125,400 | \$ - | \$ - |

**Charges for Services**

|   |            |            |            |            |
|---|------------|------------|------------|------------|
| 1700 Library Services                     | \$ 95,958  | \$ 92,150  | \$ 95,700  | \$ 95,700  |
| 1701 Library Services - Video Rental      | 42,833     | 44,000     | 42,400     | 42,400     |
| 1702 Library Services - Comp Lab Printing | 13,560     | 13,000     | 13,850     | 13,850     |
| 1703 Library Services - Microfilm         | 307        | 100        | 250        | 250        |
| 1704 Library Services - Copy Machine      | 2,284      | 2,475      | 2,550      | 2,550      |
| 1705 Library Services - Lost & Paid Books | 10,605     | 10,175     | 10,550     | 10,550     |
| Total Charges for Services                | \$ 165,548 | \$ 161,900 | \$ 165,300 | \$ 165,300 |

**Miscellaneous Revenues**

|   |            |           |           |           |
|---|------------|-----------|-----------|-----------|
| 1940 Miscellaneous Revenue              | \$ 23,990  | \$ -      | \$ 650    | \$ 650    |
| 1943 Miscellaneous Donation             | 23,699     | 3,500     | 3,500     | 3,500     |
| 1954 Misc Donations: Friends of Library | 111,496    | 81,250    | 34,000    | 34,000    |
| Total Miscellaneous Revenues            | \$ 159,184 | \$ 84,750 | \$ 38,150 | \$ 38,150 |

**Other Financing Sources**

|                               |              |              |              |              |
|-------------------------------|--------------|--------------|--------------|--------------|
| 2020 Operating Transfers In   | \$ 1,209,166 | \$ 1,254,548 | \$ 1,576,585 | \$ 1,576,585 |
| Total Other Financing Sources | \$ 1,209,166 | \$ 1,254,548 | \$ 1,576,585 | \$ 1,576,585 |

|                      |                     |                     |                     |                     |
|----------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total Revenue</b> | <b>\$ 1,842,194</b> | <b>\$ 1,841,338</b> | <b>\$ 2,018,835</b> | <b>\$ 2,018,835</b> |
|----------------------|---------------------|---------------------|---------------------|---------------------|

**Salaries and Employee Benefits**

|   |              |              |              |              |
|---|--------------|--------------|--------------|--------------|
| 3000 Permanent Employees / Elected Officials    | \$ 1,549,165 | \$ 1,687,798 | \$ 1,924,390 | \$ 1,924,390 |
| 3001 Temporary Employees                        | 101,779      | 100,020      | 36,965       | 36,965       |
| 3002 Overtime                                   | 5,928        | -            | -            | -            |
| 3004 Other Compensation                         | 20,249       | 33,750       | -            | -            |
| 3005 Tahoe Differential                         | 15,336       | 16,800       | 16,800       | 16,800       |
| 3006 Bilingual Pay                              | 4,882        | 4,680        | 4,680        | 4,680        |
| 3020 Employer Share - Employee Retirement       | 282,900      | 336,086      | 413,260      | 413,260      |
| 3022 Employer Share - Medi Care                 | 21,537       | 23,256       | 24,351       | 24,351       |
| 3040 Employer Share - Health Insurance          | 342,161      | 456,826      | 427,272      | 427,272      |
| 3041 Employer Share - Unemployment Insurance    | 7,881        | -            | -            | -            |
| 3042 Employer Share - Long Term Disab Insurance | 2,639        | 4,476        | 4,672        | 4,672        |
| 3043 Employer Share - Deferred Compensation     | 3,638        | 3,521        | 3,711        | 3,711        |
| 3046 Retiree Health - Defined Contributions     | 32,628       | 37,755       | 39,702       | 39,702       |
| 3060 Employer Share - Workers' Compensation     | 7,933        | 51,549       | 47,415       | 47,415       |
| 3080 Flexible Benefits                          | 5,464        | 12,000       | 12,000       | 12,000       |

El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **60 Library**  
 Function **Education**  
 Activity **Library Services**

| Detail by Revenue Category and<br>Expenditure Object | 2013-14 | 2014-15  | 2015-16                 | 2015-16            |
|--|---------|--|-------------------------|--------------------|
|  | Actual  | Actual <input type="checkbox"/><br>Estimated <input checked="" type="checkbox"/> | Department<br>Requested | CAO<br>Recommended |
| 1  | 2       | 3  | 4                       | 5                  |

Total Salaries and Employee Benefits \$ 2,404,121 \$ 2,768,517 \$ 2,955,218 \$ 2,955,218

**Services and Supplies**

|   |         |         |         |         |
|---|---------|---------|---------|---------|
| 4040 Telephone Company Vendor Payments        | \$ 307  | \$ -    | \$ -    | \$ -    |
| 4041 Cnty Pass thru Telephone Chrges to Depts | 12,257  | -       | 18,790  | 18,790  |
| 4044 Cable/Internet Service                   | 2,318   | 2,782   | 3,920   | 3,920   |
| 4080 Household Expense                        | 626     | 335     | -       | -       |
| 4081 Household Expense - Paper Goods          | 1,450   | 1,900   | 1,975   | 1,975   |
| 4082 Household Expense - Other                | -       | 15      | -       | -       |
| 4085 Household Expense - Refuse Disposal      | 4,670   | 4,890   | 4,955   | 4,955   |
| 4086 Household Expense - Janitorial/Custodial | 21,083  | 22,028  | 22,757  | 22,757  |
| 4100 Insurance - Premium                      | 5,817   | 13,911  | 14,545  | 14,545  |
| 4140 Maintenance - Equipment                  | 12,400  | 16,975  | 18,250  | 18,250  |
| 4144 Maintenance - Computer System Supplies   | 60,578  | 68,997  | 58,449  | 58,449  |
| 4180 Maintenance - Building and Improvements  | 98      | 300     | 300     | 300     |
| 4220 Memberships                              | 3,983   | 4,500   | 4,600   | 4,600   |
| 4221 Memberships - Legislative Advocacy       | 310     | 1,395   | 1,400   | 1,400   |
| 4260 Office Expense                           | 30,106  | 30,300  | 30,500  | 30,500  |
| 4261 Postage                                  | 5,699   | 5,620   | 5,575   | 5,575   |
| 4262 Software                                 | -       | 300     | -       | -       |
| 4266 Printing / Duplicating                   | 10,742  | 400     | 8,500   | 8,500   |
| 4267 On-Line Subscriptions                    | 64,426  | 67,400  | 55,000  | 55,000  |
| 4300 Professional and Specialized Services    | 38,294  | 18,000  | 9,700   | 9,700   |
| 4324 Medical, Dental and Lab Services         | 2,189   | 3,000   | 3,000   | 3,000   |
| 4400 Publication and Legal Notices            | 55      | 155     | 155     | 155     |
| 4420 Rents and Leases - Equipment             | 15,799  | 15,887  | 12,700  | 12,700  |
| 4421 Security System                          | 5,346   | 7,472   | 7,420   | 7,420   |
| 4440 Rent & Lease - Building/Improvements     | 49,909  | 51,755  | 51,735  | 51,735  |
| 4461 Minor Equipment                          | 5,100   | 3,470   | 7,000   | 7,000   |
| 4462 Minor Computer Equipment                 | 14,062  | 11,034  | 6,000   | 6,000   |
| 4500 Special Departmental Expense             | 45,771  | 39,207  | 37,999  | 37,999  |
| 4503 Staff Development                        | 1,155   | 2,445   | 1,800   | 1,800   |
| 4508 Snow Removal                             | 60      | 250     | 500     | 500     |
| 4516 Library - Circulating Library Books      | 207,889 | 144,700 | 48,150  | 48,150  |
| 4517 Library - Adult / Audio Visual           | 32,354  | 26,750  | 26,750  | 26,750  |
| 4518 Library - Subscriptions                  | 22,693  | 20,265  | 19,525  | 19,525  |
| 4519 Library - Microfilm Purchase             | 3,052   | 3,210   | 3,225   | 3,225   |
| 4540 Staff Development                        | 960     | 698     | 1,500   | 1,500   |
| 4542 Library: Video                           | 9,128   | 14,750  | 15,000  | 15,000  |
| 4600 Transportation and Travel                | 1,737   | 11,680  | 4,660   | 4,660   |
| 4602 Employee - Private Auto Mileage          | 3,960   | 4,125   | 6,770   | 6,770   |
| 4603 Court Interpreter - Private Auto Mileage | 19      | -       | -       | -       |
| 4605 Vehicle - Rent or Lease                  | 51      | -       | -       | -       |
| 4606 Fuel Purchases                           | 2,512   | 2,550   | 2,583   | 2,583   |
| 4608 Hotel Accommodations                     | 1,317   | 149     | -       | -       |
| 4620 Utilities                                | 139,289 | 144,900 | 143,600 | 143,600 |



El Dorado County  
 Detail of Financing Sources and Financing Uses  
 Governmental Funds  
 Fiscal Year 2015-16

Budget Unit **60 Library**  
 Function **Education**  
 Activity **Library Services**

| Detail by Revenue Category and<br>Expenditure Object | 2013-14<br>Actual     | 2014-15<br>Actual<br>Estimated <input type="checkbox"/><br>Estimated <input checked="" type="checkbox"/> | 2015-16<br>Department<br>Requested | 2015-16<br>CAO<br>Recommended |
|--|-----------------------|--|------------------------------------|-------------------------------|
| 1  | 2                     | 3  | 4                                  | 5                             |
| Total Services and Supplies                          | \$ 839,571            | \$ 768,500   | \$ 659,288                         | \$ 659,288                    |
| <b>Other Charges</b>                                 |                       |  |                                    |                               |
| 5300 Interfund Expenditures                          | \$ 2,825              | \$ 1,500   | \$ 2,000                           | \$ 2,000                      |
| Total Other Charges                                  | \$ 2,825              | \$ 1,500   | \$ 2,000                           | \$ 2,000                      |
| <b>Fixed Assets</b>                                  |                       |  |                                    |                               |
| 6040 Fixed Assets - Equipment                        | \$ -                  | \$ 12,570  | \$ -                               | \$ -                          |
| 6042 Fixed Assets - Computer Sys Equipment           | 15,984                | -  | -                                  | -                             |
| 6047 Fixed Asset: Software/Maintenance               | 1,600                 | -  | -                                  | -                             |
| Total Fixed Assets                                   | \$ 17,584             | \$ 12,570  | \$ -                               | \$ -                          |
| <b>Other Financing Uses</b>                          |                       |  |                                    |                               |
| 7000 Operating Transfers Out                         | \$ 66,610             | \$ -   | \$ -                               | \$ -                          |
| Total Other Financing Uses                           | \$ 66,610             | \$ -   | \$ -                               | \$ -                          |
| <b>Intrafund Transfers</b>                           |                       |  |                                    |                               |
| 7200 Intrafund Transfers                             | \$ 25                 | \$ -   | \$ -                               | \$ -                          |
| 7210 Intrafund: Collections                          | 2,351                 | 2,000  | 2,500                              | 2,500                         |
| 7220 Intrafund: Telephone Equipment and Support      | -                     | -  | 10,000                             | 10,000                        |
| 7223 Intrafund: Mail Service                         | 13,470                | 12,945   | 13,857                             | 13,857                        |
| 7224 Intrafund: Stores Support                       | 2,011                 | 4,323  | 3,100                              | 3,100                         |
| 7232 Intrafund: Maint Bldg & Improvmnts              | 9,208                 | 3,100  | 3,100                              | 3,100                         |
| Total Intrafund Transfers                            | \$ 27,065             | \$ 22,368  | \$ 32,557                          | \$ 32,557                     |
| <b>Total Expenditures/Appropriations</b>             | <b>\$ 3,357,775</b>   | <b>\$ 3,573,455</b>  | <b>\$ 3,649,063</b>                | <b>\$ 3,649,063</b>           |
| <b>Net Cost</b>                                      | <b>\$ (1,515,581)</b> | <b>\$ (1,732,117)</b>  | <b>\$ (1,630,228)</b>              | <b>\$ (1,630,228)</b>         |

El Dorado County  
 Special Districts and Other Agencies  
 Financing Sources and Uses by Budget Unit by Object  
 Fiscal Year 2015-16

Library - County Service Area #10

| Detail by Revenue Category<br>and Expenditure Object | 2013-14<br>Actual   | 2014-15<br>Actual <input type="checkbox"/><br>Estimated <input checked="" type="checkbox"/> | 2015-16<br>Department<br>Requested | 2015-16<br>CAO<br>Recommended |
|--|---------------------|---|------------------------------------|-------------------------------|
| 1  | 2                   | 3   | 4                                  | 5                             |
| <b>Taxes</b>   |                     |   |                                    |                               |
| 0175 Direct Assessment                               | \$ 956,813          | \$ 963,500  | \$ 957,000                         | \$ 957,000                    |
| Total Taxes  | \$ 956,813          | \$ 963,500  | \$ 957,000                         | \$ 957,000                    |
| <b>Fines, Forfeitures and Penalties</b>              |                     |   |                                    |                               |
| 0360 Penalties and Costs on Delinquent Taxes         | \$ 8,814            | \$ 3,950  | \$ 6,000                           | \$ 6,000                      |
| Total Fines, Forfeitures and Penalties               | \$ 8,814            | \$ 3,950  | \$ 6,000                           | \$ 6,000                      |
| <b>Revenue from Use of Money and Property</b>        |                     |   |                                    |                               |
| 0400 Interest  | \$ 2,467            | \$ 1,330  | \$ 2,500                           | \$ 2,500                      |
| Total Revenue from Use of Money and Property         | \$ 2,467            | \$ 1,330  | \$ 2,500                           | \$ 2,500                      |
| <b>Charges for Services</b>                          |                     |   |                                    |                               |
| 1310 Special Assessments                             | \$ 247,659          | \$ 248,140  | \$ 248,085                         | \$ 248,085                    |
| Total Charges for Services                           | \$ 247,659          | \$ 248,140  | \$ 248,085                         | \$ 248,085                    |
| <b>Total Revenue</b>                                 | <b>\$ 1,215,752</b> | <b>\$ 1,216,920</b>   | <b>\$ 1,213,585</b>                | <b>\$ 1,213,585</b>           |
| <b>Other Financing Uses</b>                          |                     |   |                                    |                               |
| 7000 Operating Transfers Out                         | \$ 1,199,233        | \$ 1,246,913  | \$ 1,548,585                       | \$ 1,548,585                  |
| Total Other Financing Uses                           | \$ 1,199,233        | \$ 1,246,913  | \$ 1,548,585                       | \$ 1,548,585                  |
| <b>Appropriations for Contingencies</b>              |                     |   |                                    |                               |
| 7700 Contingency                                     | \$ -                | \$ 707,454  | \$ 437,000                         | \$ 437,000                    |
| Total Appropriations for Contingencies               | \$ -                | \$ 707,454  | \$ 437,000                         | \$ 437,000                    |
| <b>Total Expenditures/Appropriations</b>             | <b>\$ 1,199,233</b> | <b>\$ 1,954,367</b>   | <b>\$ 1,985,585</b>                | <b>\$ 1,985,585</b>           |
| <b>Net Cost</b>                                      | <b>\$ 16,519</b>    | <b>\$ (737,447)</b>   | <b>\$ (772,000)</b>                | <b>\$ (772,000)</b>           |