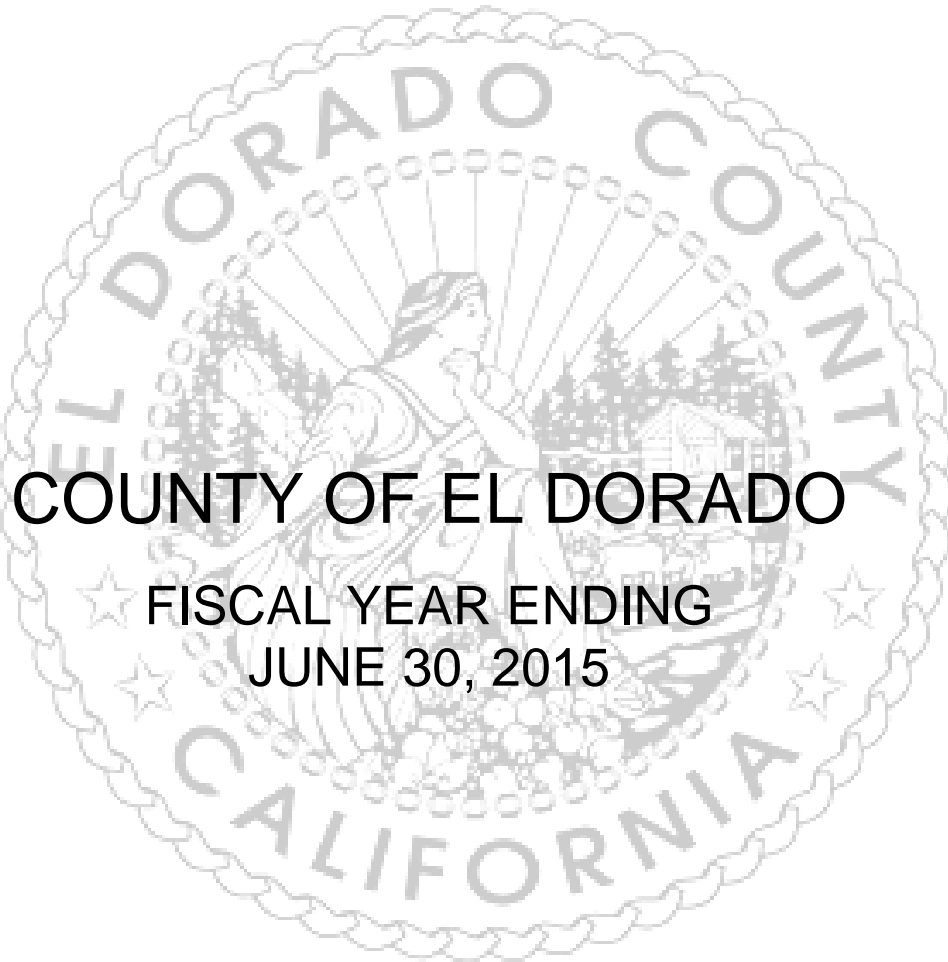


# RECOMMENDED BUDGET & WORKPLAN



COUNTY OF EL DORADO

FISCAL YEAR ENDING  
JUNE 30, 2015

RON MIKULACO  
RAY NUTTING  
BRIAN VEERKAMP  
RON BRIGGS  
NORMA SANTIAGO

DISTRICT I  
DISTRICT II  
DISTRICT III  
DISTRICT IV  
DISTRICT V

**BOARD OF SUPERVISORS**

District I: Ron Mikulaco  
District II: Ray Nutting

District V: Norma Santiago

District III: Brian Veerkamp  
District IV: Ron Briggs

**ELECTED COUNTY OFFICIALS**

Assessor ..... Karl Weiland  
Auditor-Controller ..... Joe Harn  
District Attorney ..... Vern Pierson  
Recorder-Clerk ..... William "Bill" Schultz  
Sheriff/Coroner/Public Administrator ..... John D'Agostini  
Surveyor ..... Rich Briner  
Treasurer/Tax Collector..... C. L. Raffety

**APPOINTED COUNTY OFFICIALS**

Agriculture Commissioner/Director of Weights and Measures ..... Charlene Carveth  
Chief Administrative Officer ..... Terri Daly  
Chief Probation Officer ..... Brian Richart  
Clerk of the Board of Supervisors ..... James Mitrisin  
Child Support Services Director ..... Laura Roth  
Community Development Agency ..... Steven Pedretti  
County Counsel..... Edward Knapp  
Health & Human Services Agency Director ..... Don Ashton  
Human Resources Director ..... Pamela Knorr  
Information Technologies Director (Interim) ..... Kelly Webb  
Library Services Director ..... Jeanne Amos  
Public Defender..... Teri Monterosso  
Veteran Affairs Officer (Interim)..... William "Bill" Schultz

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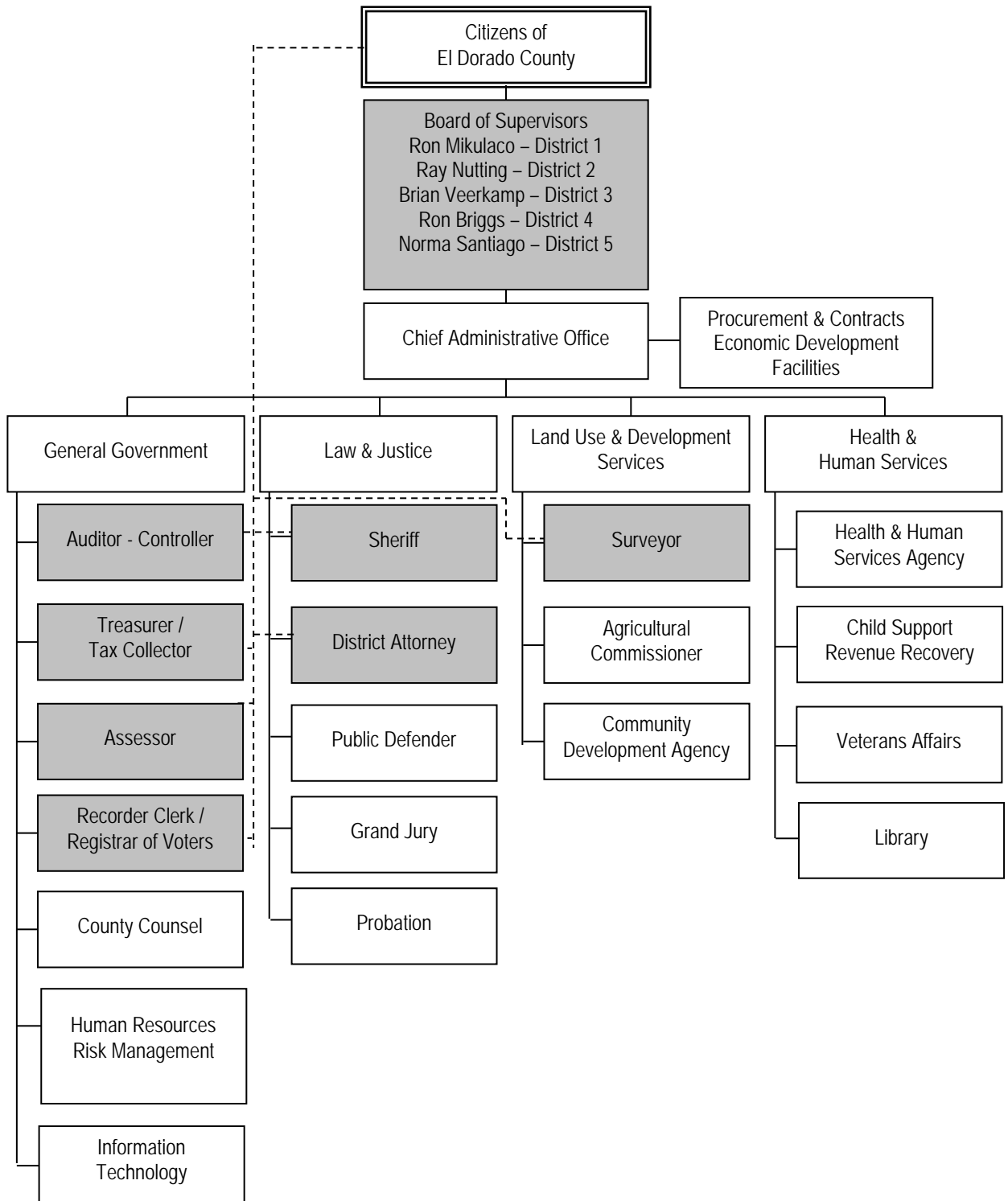
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Gray = Elected Official



# County of El Dorado

## Chief Administrative Office

330 Fair Lane  
Placerville, CA 95667-4197

Terri Daly  
Chief Administrative Officer

Phone (530) 621-5530  
Fax (530) 295-2537

May 23, 2014

Honorable Board Members:

Submitted for your review and consideration is the Chief Administrator's Recommended Budget for FY 2014-15. This budget is balanced. This budget continues to be based on the Board adopted Investment Plan with long term strategies geared towards limiting government and enhancing services. These strategies include moving forward with replacement of costly, inefficient systems that require more and more resources to maintain, allowing employees to become more efficient and turning these savings into enhanced services. This budget is based on the core principals of spending conservatively, investing wisely and being flexible and ready to act. The strategy is to minimize future shortfalls by holding down spending until efficiencies can be gained through system and process improvements. Any "surplus" or unanticipated fund balance should be invested wisely based on the investment plan. One time funds strategically invested result in future on-going operational savings to help close our structural deficit and enhance services.

The following chart shows a few key economic indicators that are impacting us:

	2010	2011	2012	2013	2014
Median Housing Price (March)	\$294,950	\$268,000	\$255,000	\$309,000	\$386,000
Unemployment Rate	13.6%	11.9%	10.9%	9%	8%

The County continues to have a structural deficit (see Attachment A) resulting in a projected shortfall of \$12.5 million in FY 2015-16. Many of the projects in the Board adopted Strategic Investment Plan are already underway and as efficiencies are recognized this projected shortfall will decrease.

Each department summary provides a detailed list of program areas with corresponding budgetary information, number of staff, extra help costs, and net county cost and/or general fund contribution. Ten year information is shown in a staffing allocation trend chart and a ten year fiscal history by line item class. Organizational charts show the department's staff by allocation and distribution by program. Detailed financial information is shown by department, by fund type. Additionally the Budget Basics has

been updated to include current data and is incorporated into the Recommended Budget document. CAO staff and departments will be available to discuss this information with the Board in functional group meetings and during the Budget Special Meetings.

The Budget Special Meetings will be formally set at the Board of Supervisors meeting scheduled for June 10, 2014. CAO staff will provide an overview of the Recommended Budget as well as present a new Personnel Resolution for adoption. Budget Hearings are scheduled to begin on September 15<sup>th</sup> with approval of the Adopted FY 2014-15 Budget on September 30th.

## OVERALL BUDGET OUTLOOK

The total Recommended Budget for Government Funds for FY 2014-15 is \$485M, which is \$13M (3%) less than the Adopted FY 2013-14 budget of \$499M. The County's proposed General Fund budget, which includes discretionary funds for County services, is \$254M, which is \$5M (2%) more than the Adopted FY 2013-14 budget of \$249M. The chart below provides a five-year trend of County budget changes:

### *Five Year Budget Growth* (\$\$ In Millions)

	2010-11	2011-12	2012-13	2013-14	2014-15
General Fund	\$201	\$209	\$216	\$249	\$254
% Growth from prior year	<b>3%</b>	<b>4%</b>	<b>3%</b>	<b>15%</b>	<b>2%</b>
Non-General Fund	\$213	\$193	\$262	\$250	\$231
% Growth from prior year	<b>(19%)</b>	<b>(9%)</b>	<b>36%</b>	<b>(3%)</b>	<b>(7%)</b>
Total	\$414	\$402	\$478	\$499	\$485
% Growth from prior year	<b>(10%)</b>	<b>(3%)</b>	<b>19%</b>	<b>5%</b>	<b>(3%)</b>

The Recommended Budget includes slight growth in the General Fund discretionary revenue sources. Non-General Fund revenues are restricted in their use for programs delivered by the Department of Transportation, Public Health, Mental Health, Community Services and Erosion Control. The decrease of \$19M within Non-General Fund revenues and appropriations are primarily related to a decreases in the Road Fund (\$10M), Housing, Community and Economic Development (\$4M), Public Health (\$6.5M), and the Accumulative Capital Outlay fund (\$1.5), offset with an increase in Mental Health (\$3M).



The Recommended FY 2014-15 Budget includes funding for 1837.34 full-time equivalent positions (FTEs). This represents a 9.64 FTE decrease from the current FY 2013-14 allocation. The chart below details these changes and includes only departments with personnel allocation changes.

<b>Department</b>	<b>Position Additions</b>	<b>Position Reductions</b>	<b>Total</b>
Assessor	1.00	-1.00	0.00
Auditor-Controller	5.00	-5.00	0.00
Chief Administrative Office	2.00	-3.00	-1.00
Child Support Services	3.00	-9.00	-6.00
Community Development Agency	14.00	-26.00	-12.00
District Attorney	1.00	-3.60	-2.60
Health & Human Services Agency	26.76	-17.80	8.96
Human Resources	3.00	-2.00	1.00
Information Technologies	5.00	-4.00	1.00
Library	2.00	-2.00	0.00
Public Defender	2.00	-1.00	1.00
Recorder Clerk/Elections	1.00	-1.00	0.00
Sheriff	1.00	-2.00	-1.00
Treasurer/Tax Collector	1.00	0.00	1.00
<b>Totals</b>	<b>67.76</b>	<b>-77.40</b>	<b>-9.64</b>

## **DEPARTMENT REQUESTS “PARKED” UNTIL SEPTEMBER**

In an effort to balance the Recommended Budget, the Chief Administrative Office held to the Board direction of essentially a “status quo” budget. The list below details department requests that were considered to be an “add” to the budget. The Chief Administrative Office is recommending that these requests be “parked” until the September budget hearings at which time we will have a final fund balance figure and have started discussions on Priority Based Budgeting.

- Chief Administrative Office – Addition of 1 Administrative Technician to help with the increased facilities workload as projects related to the Vanir study increase
- Chief Administrative Office - \$70,000 for professional services related to Federal Advocacy
- Probation Department – 3 FTE’s at an annual cost of approximately \$300K in the areas of Administration, Juvenile Supervision and Adult Supervision.
- Public Defender – 2 FTE’s to create a fully staffed investigative unit for a total cost of approximately \$250K.
- Animal Services – Addition of 1 Animal Services Officer to help absorb workload impacts at an annual cost of approximately \$70K
- HHS Administration – Addition of 1 Program Coordinator to develop a volunteer and internship program within the agency
- HHS Social Services – Addition of a Paralegal for the Child Protective Services program

- HHSA – Community Services – Addition of a 0.5 Mental Health driver for the Public Guardian program

## GENERAL FUND SUMMARY

The chart below reflects the increases and decreases in General Fund appropriations by expenditure class for the Recommended Budget. Salaries and benefits have increased \$11.8 or 8%. This increase is primarily due to increased salaries, retirement and health insurance costs. Expenses have increased slightly at 2% primarily related to costs for the facilities investment plan. Fixed assets and other expenses have decreased overall by approximately \$787K. Operating Transfers have decreased slightly by \$591K or 2%. The majority of this decrease is related to a reduction in the General Fund contribution to DOT (\$1.8M). The FY 2014-15 Recommended Budget does include an increase of \$739,366 to the General Reserve bringing that total to \$10,741,788 or 5% of adjusted General Fund appropriations. In FY 2013-14 General Fund contingency was increased significantly to help offset future costs related to employee negotiations. The FY 2014-15 Recommended Budget reduces the General Fund Contingency from \$10.3M to \$6.5M (approximately 3% of adjusted General Fund appropriations).

### *Appropriations by Expenditure Class*

<b>Expenditure Class</b>	<b>FY 2013-14 Budget</b>	<b>FY 2014-15 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
Salaries & Benefits	141,905,049	153,663,316	11,758,267	8%
Expenses	67,281,259	65,827,205	1,454,054	2%
Fixed Assets	1,702,326	1,001,475	(700,851)	(41%)
Other	90,070	3,600	(86,470)	(96%)
Transfers	27,236,784	26,671,555	(565,229)	(2%)
Contingency	10,330,221	6,450,000	(3,880,221)	(37%)
Reserve/Designation	621,201	739,366	118,165	19%
<b>Appropriations</b>	<b>\$249,166,910</b>	<b>\$254,356,517</b>	<b>\$5,189,607</b>	<b>2%</b>

The charts below reflect the distribution of increases and decreases in General Fund appropriations, revenues and Net County Cost (NCC) by functional group. The largest change in appropriations is in Non Departmental, comprised of the decrease of \$4M in Contingency, \$2M to ACO, \$1.8M to DOT, approximately \$1M in pass through funding and \$500K to the Meyers Landfill Special Revenue Fund. The increase in NCC for the General Government functional group is related to the change in methodology regarding Information Technology cost applied charges. In the past, charges for network, mainframe and PC support were spread across all departments. With the FY 2014-15 budget, these costs remain 100% in Information Technologies resulting in an increased Net County Cost of \$5.4M. NCC for Law and Justice has increased 7% or \$4.6M. This is the result of decreased revenues and increased appropriations. All groups experienced large increases in workers compensation and general liability insurance due to the lifting of the rate holiday applied in FY 2013-14. Land Use has remained fairly static with a 1% or \$108K increase in NCC. Health and Human services actually saw a reduction in NCC of 10% or \$476K related to increased revenues.

### ***Appropriations by Functional Group***

<b>Functional Group</b>	<b>FY 2013-14 Budget</b>	<b>FY 2014-15 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
General Gov't	35,293,211	40,068,777	4,775,566	13%
Law & Justice	85,905,308	89,855,169	3,949,861	4%
Land/Dev Svc	19,792,427	20,625,720	833,293	4%
Hlth/Human Svc	62,017,789	66,892,348	4,874,559	7%
Non Dept	46,158,175	36,914,503	(9,269,694)	(20%)
<b>Appropriations</b>	<b>\$249,166,910</b>	<b>\$254,356,517</b>	<b>\$5,189,607</b>	<b>2%</b>

### ***Revenues by Functional Group***

<b>Functional Group</b>	<b>FY 2013-14 Budget</b>	<b>FY 2014-15 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
General Gov't	10,301,009	8,642,925	(1,658,084)	(16%)
Law & Justice	23,812,423	23,158,586	(653,837)	(2%)
Land/Dev Svc	12,891,361	13,616,159	724,798	5%
Hlth/Human Svc	57,388,347	62,739,311	5,350,964	9%
Non Dept	104,193,390	110,434,442	(1,860,747)	(1%)
<b>Revenues</b>	<b>\$208,586,530</b>	<b>\$218,591,423</b>	<b>\$10,004,893</b>	<b>4%</b>

### ***Net County Cost by Functional Group***

<b>Functional Group</b>	<b>FY 2013-14 Budget</b>	<b>FY 2014-15 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>% Increase/ (Decrease)</b>
General Gov't	24,992,202	31,425,852	6,433,650	25%
Law & Justice	62,092,885	66,696,583	4,603,698	7%
Land/Dev Svc	6,901,066	7,009,561	108,495	1%
Hlth/Human Svc	4,629,442	4,153,037	(476,405)	(10%)
<b>Total</b>	<b>\$98,615,595</b>	<b>\$109,285,033</b>	<b>\$10,669,438</b>	<b>10%</b>

In addition to the Net County Cost noted above, the FY 2014-15 Recommended Budget includes the following General Fund contributions to programs (detail is provided in the General Fund – Other Operations section of the budget (aka Dept. 15)):

- \$500K to the Road fund for Road Maintenance
- \$268K to Airports
- \$4M to Public Health programs
- \$2.5M to Community Services programs

**Appropriated fund balance:** The current fund balance estimate of \$35.8M includes \$8.6M in roll-over contingency, approximately \$9M in departmental savings, \$4.1M in additional non-departmental revenues, \$2.2M in use of Designation for Capital Projects and \$11M in savings in the ACO fund that will be carried forward to FY 2014-15 for various projects (including \$4.5M for FENIX). This estimate is subject to change with the close of the FY 2013-14 financial records in August.

**Contingency / Reserves Budgeted at 8%:** The Recommended FY 2014-15 Budget sets aside 8% for “rainy-day” reserves. The contingency fund is proposed to be \$6.5M or 3% of adjusted General Fund appropriations. The reserve fund is proposed to be \$10.7M or 5% of adjusted General Fund appropriations. The reserve has increased \$739K from FY 2013-14 due to the increase in General Fund appropriations. With the high degree of uncertainty we are facing it is critical to have resources to address those unknown but highly likely future fiscal challenges.

**Designations:** The Recommended FY 2014-15 Budget includes \$4.9M in the Designation for Capital Projects fund balance set aside for the future facilities investment plan.

## **OTHER SCHEDULES**

Provided in a separate section of the budget document, “Other Schedules,” is a list of proposed fixed assets and memberships included in the Recommended Budget.

## **THE OUT YEARS**

Attachment A is the five-year projection for the General Fund. While we have made much progress in the past year, this projection indicates on going potential deficits if current fiscal conditions continue. Appropriations are still growing at a higher rate than revenues resulting in a structural deficit. The FY 2014-15 Recommended Budget does include some discretionary revenue growth. However, there are potential increases in the range of 4-7% in our PERS rates, and there is still much uncertainty in regards to State actions. The Board has adopted the Investment Plan which relies on a long term strategy of limiting government and enhancing services by spending conservatively, investing wisely, and being flexible and ready to act. Through strategic investments the

County will reduce operating costs and allow employees to become more efficient moving towards closing the structural deficit.

## BUDGET AND BEYOND

The closure of the Recommended Budget special meeting will not conclude the FY 2014-15 Budget process. There are still many issues at play including the State budget, the final closing of the County books, and investment strategies. The Chief Administrative Office will be returning to the Board multiple times over the next several months with a goal of implementing Priority Based Budgeting.

The most expensive investment that the County has is in staff. Included in the budget detail are ten year histories by department with summaries at the functional group level. Over the past ten years the County has gone through many changes. The table below summarizes the changes in total FTE count by functional group.

Functional Group	Total FTE's FY 2005-06	Total FTE's FY 2014-15	Variance
General Government	280	267	-13
Law & Justice	582	583	1
Land Use & Development Services	517	313	-204
Health and Human Services	678	678	0
<b>Totals</b>	<b>2057</b>	<b>1841</b>	<b>-216</b>

While overall staffing levels have dropped, total Net County Cost has steadily increased. The chart below summarizes the changes in Net County Cost by functional group between FY 2005-06 and FY 2014-15.

Functional Group	NCC FY 2005-06	NCC FY 2014-15	\$ Variance	% Variance
General Government*	\$15,423,183	\$31,425,852*	\$16,002,669*	103%*
Law & Justice	46,428,248	66,696,583	20,268,335	43%
Land Use & Development Services	6,391,857	7,009,561	617,704	9%
Health and Human Services	2,184,615	4,153,037	1,968,422	90%
<b>Totals</b>	<b>70,427,903</b>	<b>109,285,033</b>	<b>38,857,130</b>	<b>55%</b>

\* Approximately \$5M of the increased NCC in General Government is related to the change in the Information Technology (IT) methodology regarding charges for Network, Mainframe and PC support. In the past these charges have been spread to all departments. In FY 2014-15, these charges will remain in IT which results in the disproportionate increase of 103% compared to FY 2005-06.

The County will continue to face fiscal challenges as costs increase at a greater rate than revenues. We need to develop a budget plan that supports the County's core functions for the long term. We need to adopt strategic questions to focus future discussions of community values and the relative benefits of different programs and services. Over the next twelve to eighteen months the Chief Administrative Office will be working with the Board and departments to better define priorities and link these priorities to programs.

## CONCLUSION / ACKNOWLEDGEMENTS

This year's budget document is the culmination of continuous budget review and dialogue with department heads, their staffs and the Board over the past several months. This budget could not have been balanced without their assistance.

I wish to acknowledge my staff, and especially Chief Budget Officer Laura Schwartz, for their perseverance and dedication in preparing this document and the Auditor-Controller's Office for providing the budget summary schedules. I also want to thank the Board of Supervisors for their support of this office. My staff and I look forward to working with you as you review and discuss the Recommended Budget.

Respectfully submitted,

A handwritten signature in blue ink that reads "Terri Daly". The signature is written in a cursive style and is positioned above a horizontal line.

Terri Daly  
Chief Administrative Officer

**Attachment A**  
**5 year forecast as of May 23, 2014**

**COUNTY OF EL DORADO**  
**General Fund Revenue and Appropriation Projection**

	FY 2014-15	FY 2015-16	Projected FY 2016-17	FY 2017-18	FY 2018-19
<b>REVENUES</b>					
Property Tax	\$ 56,452,078	\$ 57,579,894	\$ 58,730,254	\$ 59,903,608	\$ 61,100,418
Other Local Taxes	35,515,534	36,505,438	37,532,285	38,597,669	39,703,265
Licenses/Permits/Franchises	6,958,346	7,072,777	7,190,706	7,312,273	7,437,623
Fines/Forfeitures/Penalties	1,019,750	1,026,198	1,032,709	1,039,287	1,045,929
Use of Funds/Property	181,090	181,301	181,514	181,729	181,946
Intergovernmental Revenue	62,924,661	68,963,273	73,585,653	74,980,378	76,454,578
Charges for Service	19,614,338	14,591,155	14,713,739	14,837,595	14,962,737
Other Revenue	5,014,204	5,028,032	5,044,523	5,061,180	5,078,003
Transfers from Other Funds	30,911,422	29,988,576	29,427,237	30,421,188	31,416,398
<b>Total Current Revenues</b>	<b>\$ 218,591,423</b>	<b>\$ 220,936,645</b>	<b>\$ 227,438,621</b>	<b>\$ 232,334,908</b>	<b>\$ 237,380,897</b>
Appropriation from Fund Balance*	35,765,094	13,450,000	15,610,000	18,860,000	19,150,000
<b>Total Revenues</b>	<b>\$ 254,356,517</b>	<b>\$ 234,386,645</b>	<b>\$ 243,048,621</b>	<b>\$ 251,194,908</b>	<b>\$ 256,530,897</b>
Discretionary Revenues	\$ 146,199,536	\$ 126,360,403	\$ 132,493,942	\$ 138,028,978	\$ 140,667,641
Departmental Revenues	108,156,981	108,026,243	110,554,679	113,165,930	115,863,255
<b>Total Revenues</b>	<b>\$ 254,356,517</b>	<b>\$ 234,386,645</b>	<b>\$ 243,048,621</b>	<b>\$ 251,194,908</b>	<b>\$ 256,530,897</b>
<b>APPROPRIATIONS (Category)</b>					
General Government	\$ 40,068,777	\$ 38,876,810	\$ 40,373,221	\$ 41,933,294	\$ 43,559,820
Law and Justice	89,855,169	93,478,798	97,257,093	101,196,846	105,305,152
Land Use & Development	20,625,720	21,391,602	22,188,697	23,018,345	23,881,943
Health/Human Services	66,892,348	69,152,816	71,500,010	73,937,535	76,469,150
Nondepartmental	36,175,137	23,710,924	24,175,707	24,686,933	25,164,796
<b>Total Appropriations</b>	<b>\$ 253,617,151</b>	<b>\$ 246,610,949</b>	<b>\$ 255,494,728</b>	<b>\$ 264,772,953</b>	<b>\$ 274,380,860</b>
<b>APPROPRIATIONS (Object)</b>					
Salaries/Benefits	\$ 153,663,316	\$ 159,887,729	\$ 167,073,117	\$ 174,581,835	\$ 182,428,433
Operating Expenses	65,827,205	65,503,543	66,717,230	67,955,214	69,217,981
Fixed Assets	1,001,475	1,022,055	1,042,413	1,063,179	1,084,360
Other Financing Uses	3,600	3,672	3,745	3,820	3,897
Transfer to Other Funds	26,671,555	13,583,950	13,798,222	14,018,905	14,246,190
Appropriation for Contingency	6,450,000	6,610,000	6,860,000	7,150,000	7,400,000
<b>Total Appropriations</b>	<b>\$ 253,617,151</b>	<b>\$ 246,610,949</b>	<b>\$ 255,494,728</b>	<b>\$ 264,772,953</b>	<b>\$ 274,380,860</b>
<b>Revenue Surplus/(Shortfall)</b>	<b>\$ 739,366</b>	<b>\$ (12,224,303)</b>	<b>\$ (12,446,107)</b>	<b>\$ (13,578,045)</b>	<b>\$ (17,849,964)</b>
<b>Designated for Capital Projects</b>	<b>\$ 4,876,355</b>	<b>\$ 4,876,355</b>	<b>\$ 4,876,355</b>	<b>\$ 4,876,355</b>	<b>\$ 4,876,355</b>
<b>Designated for Contingencies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>General Reserve</b>	<b>\$ 10,002,422</b>	<b>\$ 10,741,788</b>	<b>\$ 11,008,964</b>	<b>\$ 11,423,905</b>	<b>\$ 11,855,947</b>
<b>\$ Needed for 5% General Reserve</b>	<b>\$ 10,741,788</b>	<b>\$ 11,008,964</b>	<b>\$ 11,423,905</b>	<b>\$ 11,855,947</b>	<b>\$ 12,305,826</b>
<b>Additional Funds to Reach 5%</b>	<b>\$ (739,366)</b>	<b>\$ (267,176)</b>	<b>\$ (414,941)</b>	<b>\$ (432,042)</b>	<b>\$ (449,879)</b>
<b>Total Revenue Surplus/Shortfall</b>	<b>\$ 0</b>	<b>\$ (12,491,480)</b>	<b>\$ (12,861,049)</b>	<b>\$ (14,010,087)</b>	<b>\$ (18,299,843)</b>

**FY 2014-15 Assumptions**

Property Tax and other local taxes grown at 2% annually  
 Sales tax grown at 5% annually  
 All other Discretionary Rev remains flat  
 1% growth on departmental revenues  
 Funding of \$500K for roads  
 4.5% growth on salaries and benefits, 2% growth in all other operating costs  
 Assumes 25% (Approx \$500K) TOT for GF Operating Costs

**\* Investment Strategy Savings**

**Included in Fund Balance**  
 Assumes \$5M in FY 15-16  
 Assumes \$7M in FY 16-17  
 Assumes \$10M in FY 17-18  
 Assumes \$10M in FY 18-19

**FY 2015-16 through FY 2018-19**

Fund balance = Contingency plus \$2M departmental savings / increased revenues plus Investment Strategy Savings  
 All other assumptions remain the same as FY 2014-15



# Budget Basics

Recommended Budget  
FY 2014-15



# What is the Recommended Budget?

---

- A forecast of all planned revenue and expenses
- Provides a model for how the county might perform financially given certain assumptions about the future
- Enables the actual financial performance of the county to be measured against the forecast
- A budget should balance:
  - Total revenue equals total appropriations

# Is the Recommended Budget balanced?

- The Recommended Budget is balanced
  - Projected Revenue = Projected Appropriations



# What assumptions are built into the Recommended Budget?

---

- Property tax revenue: \$56.3 million
  - 2% growth over the FY 2013-14 year end projection
- Property tax in lieu of Vehicle License Fees: \$16.4 million
  - 2% growth over the FY 2013-14 year end projection
- Sales tax revenue: \$11.4 million
  - 5% growth over the FY 2013-14 year end projection

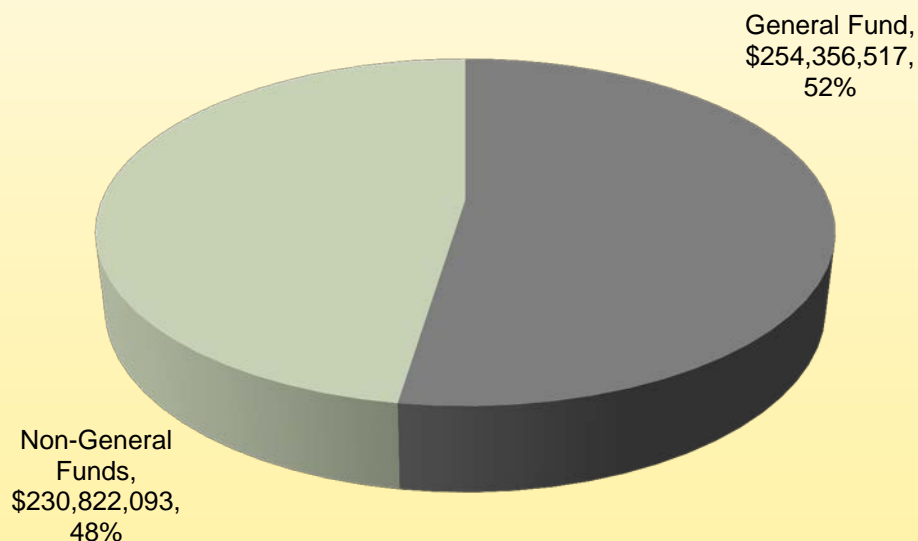
# How does the Recommended Budget compare to last year's budget?

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- Total budget decreased by \$13.5 million (-2.7%)
- General Fund increased by \$5.2 million (2.1%)
- Full Time Equivalent employees (FTEs) decreased by 9.64.

# How big is the Recommended Budget?

- **TOTAL** Recommended Budget = \$485,178,610
  - General Fund = \$254,356,517
  - Non-General Funds = \$230,822,093



# What is the General Fund?

---

- The General Fund is the slice of the budget primarily funded with discretionary dollars

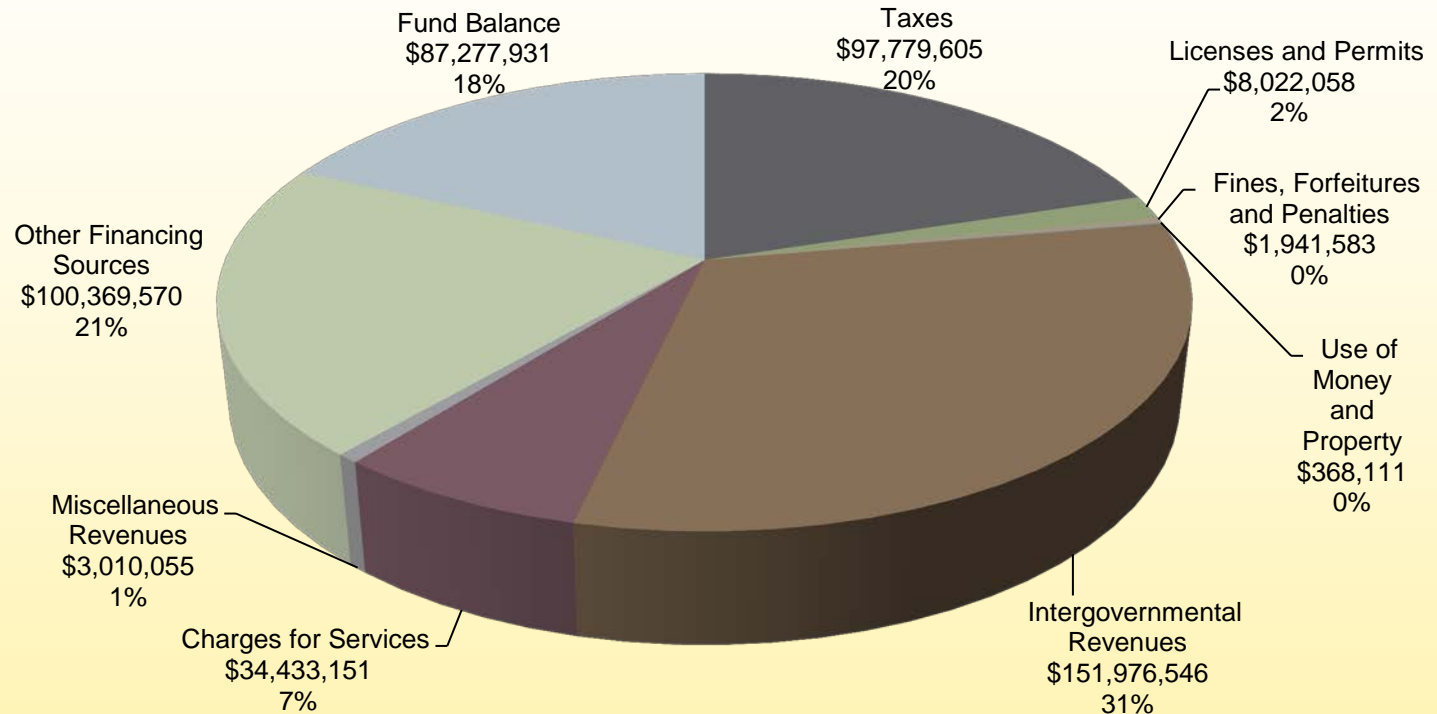
# What are Non-general funds?

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- Non-General Fund spending is determined by state law or other special conditions



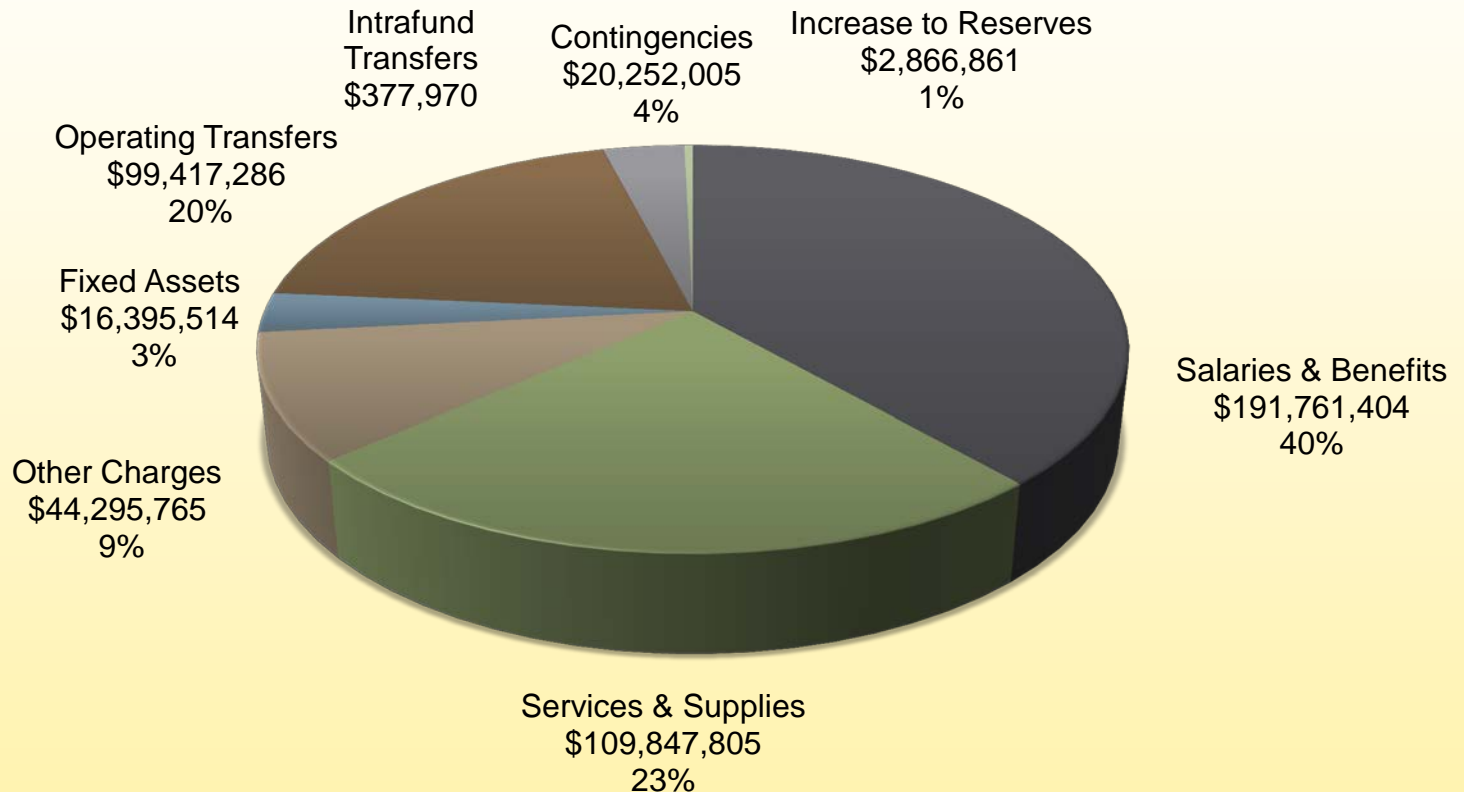
# Where does all the money come from in the Recommended Budget?



(revenue sources across all funds)

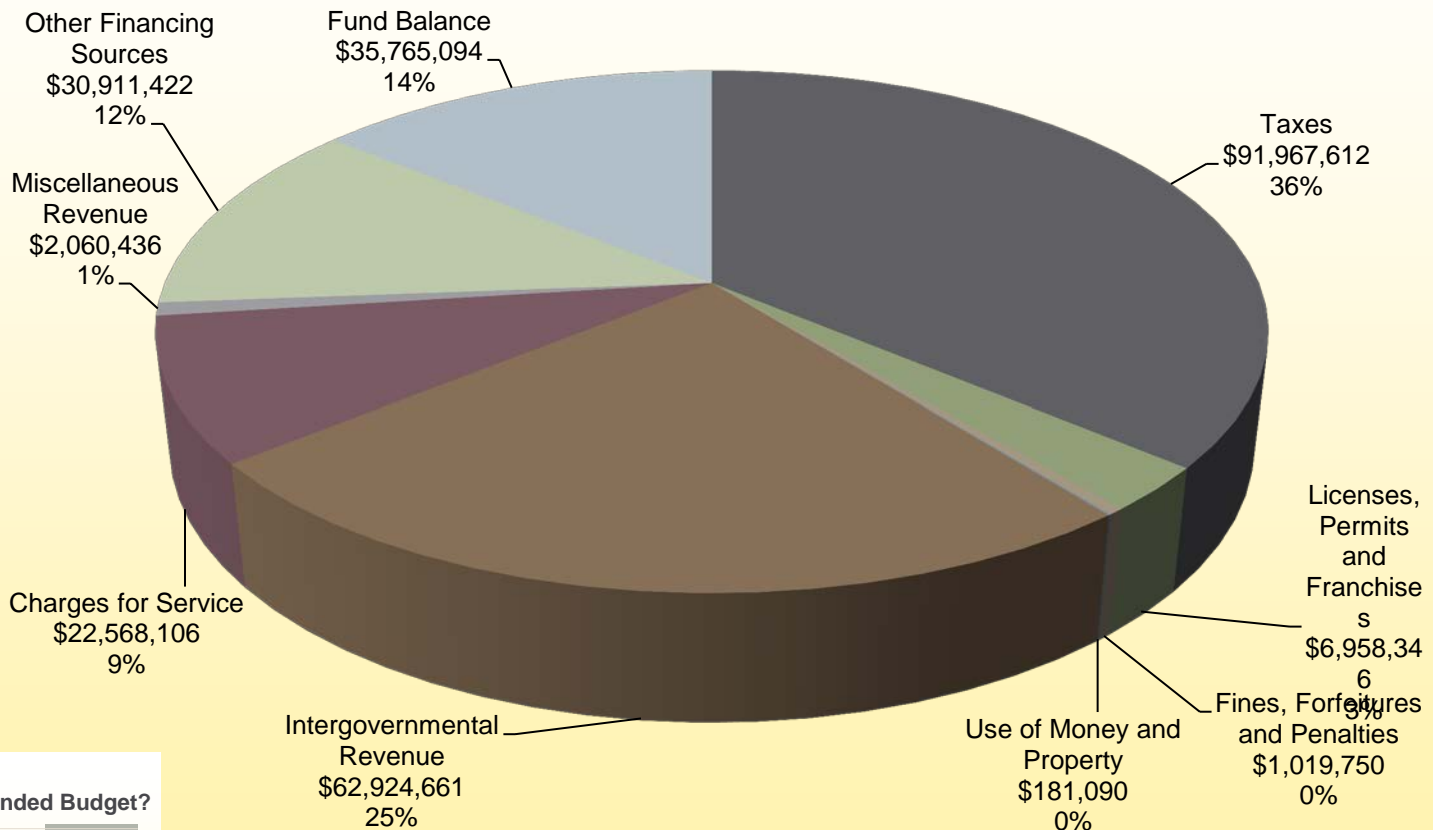


# What does the Recommended Budget pay for?



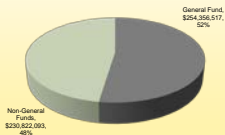
**Salaries & Benefits = People = Services to the Public**

# Where does the *General Fund* money come from?



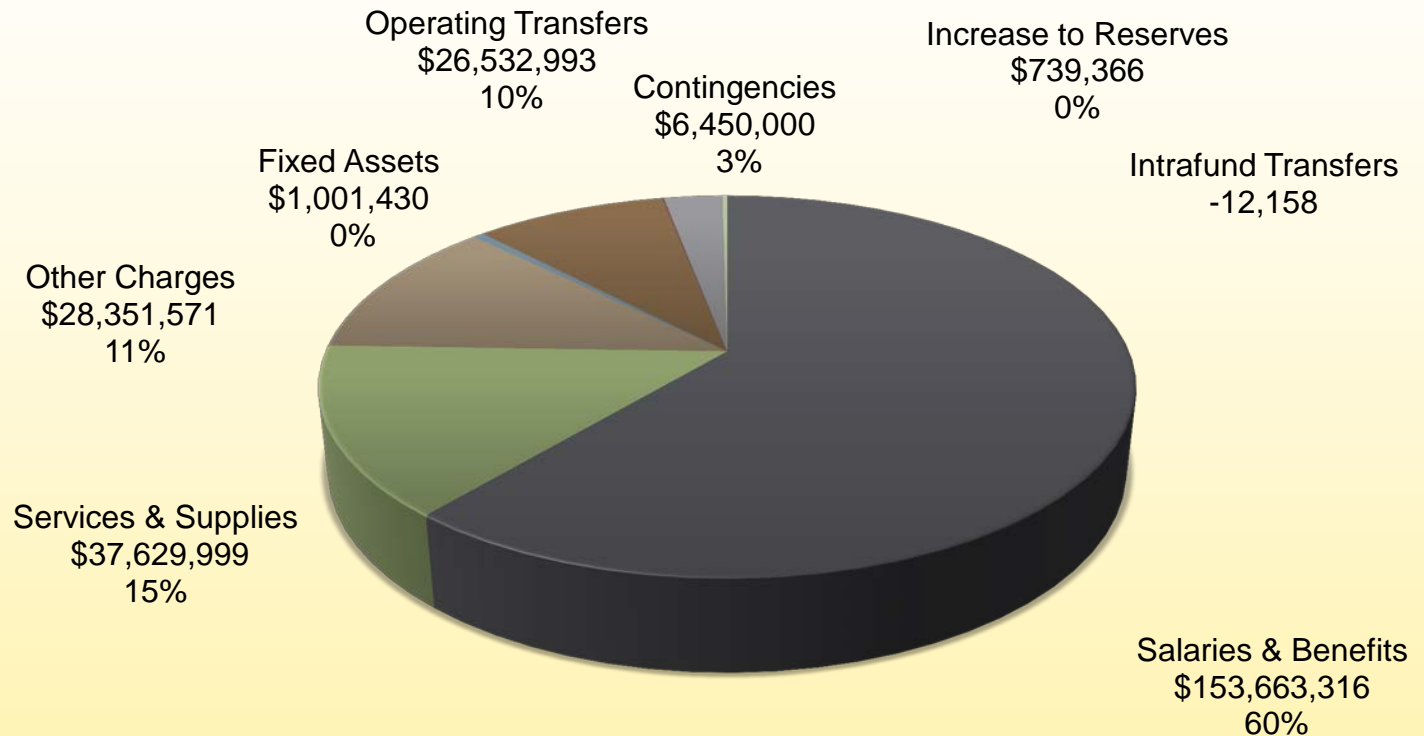
## How big is the Recommended Budget?

- **TOTAL** Recommended Budget = \$485,178,610
- General Fund = \$254,356,517
- Non-General Funds = \$230,822,093



**General Fund**  
**\$254,356,517**

# What does the General Fund pay for?



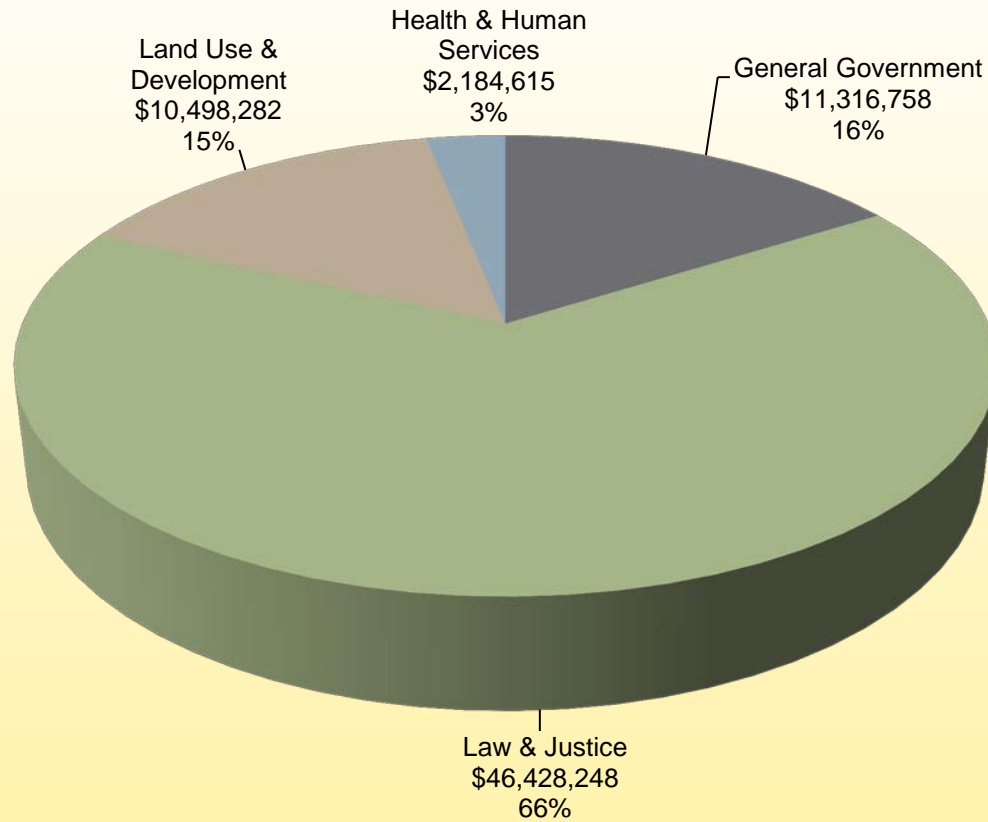
**Salaries & Benefits = People = Services to the Public**

# How does the General Fund support county programs?

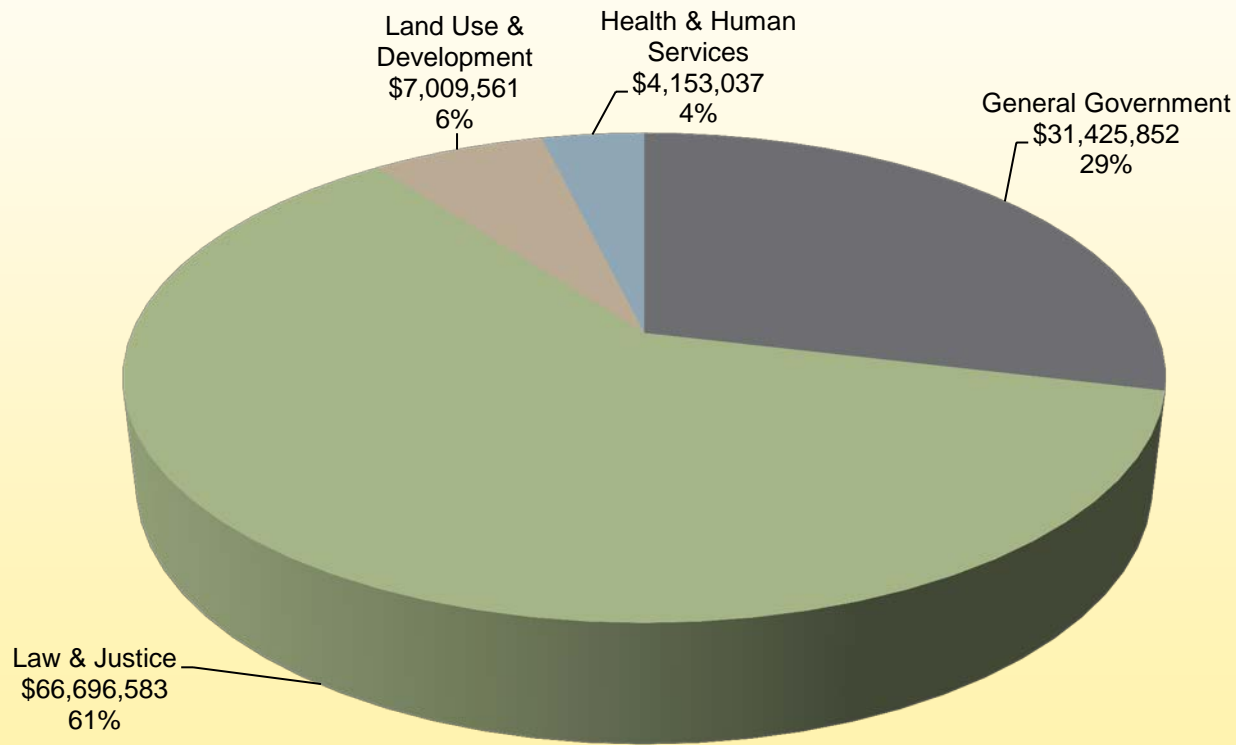
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- Departments get money from different sources
  - For example: grants, state & federal agencies, and charges for service
- When that doesn't cover all of the department's costs, the difference is made up with other General Fund discretionary dollars
- These other discretionary dollars are a department's **“Net County Cost”**
- Departments are required to live within their “Net County Cost” to ensure that no additional General Fund support is required

# Distribution of Net County Cost by Program Area FY 2005-06



# Distribution of Net County Cost by Program Area FY 2014-15



# Distribution of Net County Cost by Department FY 2014-15

	2014-15 NCC	% of Total NCC
BOS	1,768,737	1.62%
CAO	6,590,063	6.03%
A/C	2,595,355	2.37%
Treasurer	1,135,938	1.04%
Assessor	3,218,712	2.95%
County Counsel	2,650,126	2.42%
Human Resources	1,856,604	1.70%
Information Technologies	7,991,452	7.31%
Economic Development/Parks & Trails	2,678,901	2.45%
Recorder Clerk	939,964	0.86%
<b>Subtotal</b>	<b>31,425,852</b>	<b>28.76%</b>
Grand Jury	80,147	0.07%
Courts	1,720,500	1.57%
District Attorney	5,689,014	5.21%
Public Defender	3,278,073	3.00%
Sheriff	45,283,765	41.44%
Probation	10,645,084	9.74%
<b>Subtotal</b>	<b>66,696,583</b>	<b>61.03%</b>
Surveyor	1,640,123	1.50%
Agriculture	500,193	0.46%
DOT - County Engineer & Cemeteries	665,413	0.61%
Development Services	4,203,832	3.85%
Environmental Mgt	-	0.00%
<b>Subtotal</b>	<b>7,009,561</b>	<b>6.41%</b>
Health - Animal Control	1,249,130	1.14%
HHSA - Admin	(995,547)	-0.91%
Veterans	400,396	0.37%
Human Services	1,661,810	1.52%
Library	1,837,248	1.68%
Child Support Services	-	0.00%
<b>Subtotal</b>	<b>4,153,037</b>	<b>3.80%</b>
<b>Total Department</b>	<b>109,285,033</b>	<b>100.00%</b>

# Does the Recommended Budget contain reserve funds?

---

- 8% set aside for “rainy day” including:
  - \$10.7 million in reserves
    - 5% of adjusted General Fund appropriations
  - \$6.5 million for contingency
    - 3% of adjusted General Fund appropriations
- \$4.8 million set aside as designation for Capital Projects



# What does the Recommended Budget mean for the future?

- Future year deficits assume:
  - 2% growth in Discretionary Revenues
  - \$2 million in operational savings each year
  - Annual savings from the investment strategy
  - Maintaining 8% reserve/contingency
  - Annual appropriations growth of 4.5% in salaries and 2% in other expenses

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
Total Revenues	\$254,356,517	\$234,386,645	\$243,048,621	\$251,194,908	\$256,530,897
Total Appropriations	\$254,356,517	\$246,878,125	\$255,909,670	\$265,204,995	\$274,830,740
Total Revenue Surplus/Shortfall	\$ -	\$ (12,491,480)	\$ (12,861,049)	\$ (14,010,087)	\$ (18,299,843)

Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Unreserved/ Undesignated June 30, 2014 (estimated)	Decreases to Reserves/ Designations/ Net Assets	Additional Financing Sources	Total Available Sources	Financing Uses	Increases to Reserves/ Designations/ Net Assets	Total Financing Uses
1	2	3	4	5	6	7	8
<b>Governmental Funds</b>							
General	\$ 33,525,656	\$ 2,239,438	\$ 218,591,423	\$ 254,356,517	\$ 253,617,151	\$ 739,366	\$ 254,356,517
Special Revenue Funds	40,788,659	6,186,081	163,515,732	210,490,472	208,630,072	1,860,400	210,490,472
Capital Project Funds	4,538,097	-	15,793,524	20,331,621	20,331,621	-	20,331,621
Debt Service Funds	-	-	-	-	-	-	-
<b>Total Governmental Funds</b>	<b>\$ 78,852,412</b>	<b>\$ 8,425,519</b>	<b>\$ 397,900,679</b>	<b>\$ 485,178,610</b>	<b>\$ 482,578,844</b>	<b>\$ 2,599,766</b>	<b>\$ 485,178,610</b>
<b>Other Funds</b>							
Internal Service Funds	\$ 628,350	\$ -	\$ 45,353,778	\$ 45,982,128	\$ 45,982,128	\$ -	\$ 45,982,128
Enterprise Funds	446,196	-	1,455,638	1,901,834	1,400,584	501,250	1,901,834
Special Districts and Other Agencies	12,450,649	672,218	26,322,365	39,445,232	38,757,185	688,047	39,445,232
<b>Total Other Funds</b>	<b>\$ 13,525,195</b>	<b>\$ 672,218</b>	<b>\$ 73,131,781</b>	<b>\$ 87,329,194</b>	<b>\$ 86,139,897</b>	<b>\$ 1,189,297</b>	<b>\$ 87,329,194</b>
<b>Total All Funds</b>	<b>\$ 92,377,607</b>	<b>\$ 9,097,737</b>	<b>\$ 471,032,460</b>	<b>\$ 572,507,804</b>	<b>\$ 568,718,741</b>	<b>\$ 3,789,063</b>	<b>\$ 572,507,804</b>

State Controller Schedules County Budget Act January 2010, revision #1		El Dorado County Governmental Funds Summary Fiscal Year 2014-15				Schedule 2	
Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Unreserved/ Undesignated June 30, 2014 (estimated)	Decreases to Reserves/ Designations	Additional Financing Sources	Total Available Sources	Financing Uses	Increases to Reserves/ Designations	Total Financing Uses
1	2	3	4	5	6	7	8
<b>General Fund</b>							
General	\$ 33,525,656	\$ 2,239,438	\$ 218,591,423	\$ 254,356,517	\$ 253,617,151	\$ 739,366	\$ 254,356,517
<b>Total General Fund</b>	<b>\$ 33,525,656</b>	<b>\$ 2,239,438</b>	<b>\$ 218,591,423</b>	<b>\$ 254,356,517</b>	<b>\$ 253,617,151</b>	<b>\$ 739,366</b>	<b>\$ 254,356,517</b>
<b>Special Revenue Funds</b>							
Erosion Control	\$ -	\$ -	\$ 3,677,800	\$ 3,677,800	\$ 3,677,800	\$ -	\$ 3,677,800
Road Fund	4,853,894	291,506	62,053,586	67,198,986	67,198,986	-	67,198,986
County Road District Tax Fund	-	-	4,774,500	4,774,500	4,774,500	-	4,774,500
Special Aviation	-	-	20,000	20,000	20,000	-	20,000
Fish and Game	-	-	-	-	-	-	-
Community Services	870,802	-	8,988,228	9,859,030	9,859,030	-	9,859,030
Housing, Community & Econ Devlp	-	-	182,876	182,876	182,876	-	182,876
Public Health	6,079,073	-	13,010,598	19,089,671	19,089,671	-	19,089,671
Mental Health	9,325,685	-	22,288,297	31,613,982	31,613,982	-	31,613,982
Social Services SB163 Wraparound	54,808	-	120	54,928	54,928	-	54,928
Planning: EIR Development Fees	-	-	-	-	-	-	-
Tobacco Settlement	-	-	-	-	-	-	-
Federal Forest Reserve	-	-	-	-	-	-	-
Jail Commissary	992,484	-	359,721	1,352,205	1,352,205	-	1,352,205
Placerville Union Cemetery	12,728	47,482	27,800	88,010	88,010	-	88,010
Countywide Special Revenue	18,599,185	5,847,093	48,132,206	72,578,484	70,718,084	1,860,400	72,578,484
<b>Total Special Revenue Funds</b>	<b>\$ 40,788,659</b>	<b>\$ 6,186,081</b>	<b>\$ 163,515,732</b>	<b>\$ 210,490,472</b>	<b>\$ 208,630,072</b>	<b>\$ 1,860,400</b>	<b>\$ 210,490,472</b>
<b>Capital Project Funds</b>							
Accumulative Capital Outlay	\$ 4,538,097	\$ -	\$ 15,793,524	\$ 20,331,621	\$ 20,331,621	\$ -	\$ 20,331,621
<b>Total Capital Project Funds</b>	<b>\$ 4,538,097</b>	<b>\$ -</b>	<b>\$ 15,793,524</b>	<b>\$ 20,331,621</b>	<b>\$ 20,331,621</b>	<b>\$ -</b>	<b>\$ 20,331,621</b>
<b>Debt Service Funds</b>							
El Dorado Hills Business Park	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Governmental Funds</b>	<b>\$ 78,852,412</b>	<b>\$ 8,425,519</b>	<b>\$ 397,900,679</b>	<b>\$ 485,178,610</b>	<b>\$ 482,578,844</b>	<b>\$ 2,599,766</b>	<b>\$ 485,178,610</b>

Actual Estimated

Fund Name	Total Fund Balance June 30, 2014 (estimated)	Less: Obligated Fund Balances			Fund Balance Available June 30, 2014 (estimated)
		Encumbrances	Nonspendable, Restricted and Committed	Assigned	
1	2	3	4	5	6
<b>General Fund</b>					
General Fund	\$ 50,653,661	\$ -	\$ 17,128,005	\$ -	\$ 33,525,656
<b>Total General Fund</b>	<b>\$ 50,653,661</b>	<b>\$ -</b>	<b>\$ 17,128,005</b>	<b>\$ -</b>	<b>\$ 33,525,656</b>
<b>Special Revenue Funds</b>					
Erosion Control	\$ 64,724	\$ -	\$ 64,724	\$ -	\$ -
Road Fund	16,100,546	-	11,246,652	-	4,853,894
County Road District Tax Fund	-	-	-	-	-
Special Aviation	-	-	-	-	-
Fish and Game	-	-	-	-	-
Community Services	951,089	-	80,287	-	870,802
Housing, Community & Econ Devlp	-	-	-	-	-
Public Health	6,079,698	-	625	-	6,079,073
Mental Health	11,224,009	-	1,898,324	-	9,325,685
Social Services SB163 Wraparound	54,808	-	-	-	54,808
Planning: EIR Development Fees	-	-	-	-	-
Tobacco Settlement	-	-	-	-	-
Federal Forest Reserve	-	-	-	-	-
Jail Commissary	992,484	-	-	-	992,484
Placerville Union Cemetery	69,143	-	56,415	-	12,728
Countywide Special Revenue	89,264,948	-	70,665,763	-	18,599,185
<b>Total Special Revenue Funds</b>	<b>\$ 124,801,449</b>	<b>\$ -</b>	<b>\$ 84,012,790</b>	<b>\$ -</b>	<b>\$ 40,788,659</b>
<b>Capital Projects Funds</b>					
Accumulative Capital Outlay	\$ 4,538,097	\$ -	\$ -	\$ -	\$ 4,538,097
<b>Total Capital Project Funds</b>	<b>\$ 4,538,097</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,538,097</b>
<b>Debt Service Funds</b>					
El Dorado Hills Business Park	\$ 1,796,887	\$ -	\$ -	\$ 1,796,887	\$ -
<b>Total Debt Service Funds</b>	<b>\$ 1,796,887</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,796,887</b>	<b>\$ -</b>
<b>Total Governmental Funds</b>	<b>\$ 181,790,093</b>	<b>\$ -</b>	<b>\$ 101,140,795</b>	<b>\$ 1,796,887</b>	<b>\$ 78,852,412</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Obligated Fund Balances - By Governmental Funds Fiscal Year 2014-15				Schedule 4	
		Decreases or Cancellations		Increases or New Obligated Fund Balances		Total Obligated Fund Balances for the Budget Year	
Fund Name and Fund Balance Descriptions	Obligated Fund Balances June 30, 2014 (estimated)	Recommended	Adopted by the Board of Supervisors	Recommended	Adopted by the Board of Supervisors		
1	2	3	4	5	6		7
<b>General Fund</b>							
General Reserve	\$ 10,002,422	\$ -	\$ -	\$ 739,366	\$ -	10,741,788	
Committed - Capital Projects	7,115,793	2,239,438	-	-	-	4,876,355	
Assigned - Imprest Cash	9,790					9,790	
<b>Total General Fund</b>	<b>\$ 17,128,005</b>	<b>\$ 2,239,438</b>	<b>\$ -</b>	<b>\$ 739,366</b>	<b>\$ -</b>	<b>15,627,933</b>	
<b>Special Revenue Funds</b>							
Erosion Control							
Restricted - Other	\$ 64,724	\$ -	\$ -	\$ -	\$ -	64,724	
Road Fund							
Nonspendable - Inventory	712,156	-	-	-	-	712,156	
Restricted - Imprest Cash	3,400					3,400	
Committed - Capital Projects	10,531,096	291,506	-	-	-	10,239,590	
Community Services							
Nonspendable - Inventory	79,867	-	-	-	-	79,867	
Restricted - Imprest Cash	420	-	-	-	-	420	
Public Health							
Restricted - Imprest Cash	625	-	-	-	-	625	
Mental Health							
General Reserve	1,898,284	-	-	-	-	1,898,284	
Restricted - Imprest Cash	40	-	-	-	-	40	
Placerville Union Cemetery							
Committed - Capital Projects	56,415	47,482	-	-	-	8,933	
Countywide Special Revenue							
Restricted - Capital Projects	10,010,255	-	-	-	-	10,010,255	
Restricted - Other	39,105,954	5,847,093	-	-	-	33,258,861	
Committed - Capital Projects	5,426,000	-	-	-	-	5,426,000	
Committed - Other	8,551,158	-	-	1,860,400	-	10,411,558	
Assigned - Other	7,572,396	-	-	-	-	7,572,396	
<b>Total Special Revenue Funds</b>	<b>\$ 84,012,790</b>	<b>\$ 6,186,081</b>	<b>\$ -</b>	<b>\$ 1,860,400</b>	<b>\$ -</b>	<b>79,687,109</b>	
<b>Capital Project Funds</b>							
Accumulative Capital Outlay							
Committed - Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	-	
<b>Total Capital Project Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	
<b>Debt Service Funds</b>							
El Dorado Hills Business Park							
Assigned - Debt Service	\$ 1,796,887	\$ -	\$ -	\$ -	\$ -	1,796,887	
<b>Total Debt Service Funds</b>	<b>\$ 1,796,887</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>1,796,887</b>	
<b>Total Governmental Funds</b>	<b>\$ 102,937,682</b>	<b>\$ 8,425,519</b>	<b>\$ -</b>	<b>\$ 2,599,766</b>	<b>\$ -</b>	<b>97,111,929</b>	

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Summary of Additional Financing Sources by Source and Fund Governmental Funds Fiscal Year 2014-15			Schedule 5	
Description	2012-13 Actual	2013-14 Actual Estimated	<input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended	
1	2	3		4	5	
<b>Summarization by Source</b>						
Taxes	\$ 92,367,603	\$ 95,812,481		\$ 97,779,605	\$ 97,779,605	
Licenses and Permits	6,719,825	8,113,010		8,055,058	8,022,058	
Fines, Forfeitures and Penalties	2,529,596	1,821,083		1,941,583	1,941,583	
Use of Money and Property	586,910	406,610		368,347	368,111	
Intergovernmental Revenues	152,388,567	157,003,743		147,405,316	151,976,546	
Charges for Services	27,011,489	41,421,411		33,924,651	34,433,151	
Miscellaneous Revenues	2,822,499	8,330,355		3,010,055	3,010,055	
Other Financing Sources	78,217,967	113,162,114		100,413,880	100,369,570	
Residual Equity Transfers	45,165	860,444		-	-	
<b>Total Summarization by Source</b>	<b>\$ 362,689,621</b>	<b>\$ 426,931,251</b>		<b>\$ 392,898,495</b>	<b>\$ 397,900,679</b>	
<b>Summarization by Fund</b>						
General Fund	\$ 196,787,102	\$ 212,415,380		\$ 218,298,598	\$ 218,591,423	
Erosion Control	2,762,015	2,695,077		3,677,800	3,677,800	
Road Fund	57,790,534	72,075,246		62,053,586	62,053,586	
County Road District Tax Fund	4,797,458	4,786,500		4,774,500	4,774,500	
Special Aviation	20,002	20,000		20,000	20,000	
Fish and Game	1,548	7,666		-	-	
Community Services	10,401,765	7,654,428		8,988,228	8,988,228	
Housing, Community & Econ Devlp	-	4,142,597		-	182,876	
Public Health	15,769,378	19,600,705		13,010,598	13,010,598	
Mental Health	16,155,037	16,883,718		22,288,297	22,288,297	
Social Services SB163 Wraparound	124	100		120	120	
Planning: EIR Development Fees	-	54		-	-	
Tobacco Settlement	28	20		-	-	
Federal Forest Reserve	152,211	25,219		-	-	
Jail Commissary	403,545	357,950		359,721	359,721	
Placerville Union Cemetery	17,493	47,917		27,800	27,800	
Countywide Special Revenue	55,057,905	66,856,641		43,605,723	48,132,206	
Accumulative Capital Outlay	2,569,857	19,362,033		15,793,524	15,793,524	
El Dorado Hills Business Park	3,618	-		-	-	
<b>Total Summarization by Fund</b>	<b>\$ 362,689,621</b>	<b>\$ 426,931,251</b>		<b>\$ 392,898,495</b>	<b>\$ 397,900,679</b>	

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**General Fund**

**General Fund**

**Taxes**

0100	Property Taxes - Current Secured	\$ 51,534,421	\$ 53,700,000	\$ 54,774,000	\$ 54,774,000
0101	Property Taxes - Current Secured ERAF	-	1,200,000	-	-
0110	Property Taxes - Current Unsecured	1,198,836	122,578	1,346,578	1,346,578
0120	Property Taxes - Prior Secured	(25,991)	(25,000)	(25,500)	(25,500)
0130	Property Taxes - Prior Unsecured	22,964	-	-	-
0140	Supplemental Property Taxes - Current	19,580	50,000	51,000	51,000
0150	Supplemental Property Taxes - Prior	126,526	300,000	306,000	306,000
0160	Sales and Use Tax	7,250,826	8,100,000	8,505,000	8,505,000
0162	In-Lieu Local Sales and Use Tax	2,332,151	2,800,000	2,940,000	2,940,000
0171	Hotel and Motel Occupancy Tax	2,186,216	2,418,622	2,484,484	2,484,484
0172	Property Transfer Tax	1,751,015	2,000,000	2,040,000	2,040,000
0174	Timber Yield Tax	52,913	67,556	67,556	67,556
0178	Tax Loss Reserve	4,074,427	3,000,000	3,000,000	3,000,000
0179	Property Tax In-Lieu of Vehicle License Fee	15,987,974	16,122,386	16,478,494	16,478,494
	<b>Total Taxes</b>	<b>\$ 86,511,857</b>	<b>\$ 89,856,142</b>	<b>\$ 91,967,612</b>	<b>\$ 91,967,612</b>

**Licenses, Permits and Franchises**

0200	Animal Licenses	\$ 283,099	\$ 186,415	\$ 245,000	\$ 245,000
0201	Viscious/Dangerous Dog	13,486	9,221	11,000	11,000
0202	Kennel Permits	14,710	17,350	17,350	17,350
0210	Business Licenses	338,306	345,000	345,000	345,000
0220	Construction Permits	2,493,401	3,246,470	3,236,262	3,236,262
0240	Zoning Permits Administration	94,811	228,625	120,000	120,000
0250	Franchise - Public Utility	294,948	483,590	422,288	422,288
0251	Franchise - Garbage	318,864	1,160,642	908,382	908,382
0252	Franchise - Cable	544,673	545,000	600,000	600,000
0260	Other License and Permits	156,479	169,494	165,651	165,651
0261	Marriage License	78,084	81,000	80,000	80,000
0263	Under Ground Storage Tank Permit	133,771	110,000	96,401	96,401
0265	Health Permit	13,731	4,800	22,535	22,535
0267	Food Facility Permit	432,962	369,173	392,048	392,048
0268	Pool and Spa Permit	97,633	90,550	97,473	97,473
0269	Water System Permit	70,929	54,912	51,079	51,079
0270	Well Permit	31,278	41,599	36,015	36,015
0272	Infectious Waste Permit	-	-	362	362
0274	Alarm Permit	96,535	100,000	95,000	95,000
0275	Carry Consealed Weapon Permit	15,411	15,000	16,500	16,500
	<b>Total Licenses, Permits and Franchises</b>	<b>\$ 5,523,109</b>	<b>\$ 7,258,841</b>	<b>\$ 6,958,346</b>	<b>\$ 6,958,346</b>

**Fines, Forfeitures and Penalties**

0300	Vehicle Code Fines	\$ 70,239	\$ 50,000	\$ 55,000	\$ 55,000
0301	Vehicle Code Fines - Court	522,555	400,000	435,000	435,000
0320	Other Court Fines	62,340	53,191	61,500	61,500
0341	Restitution Fee	10,182	11,000	3,750	3,750
0342	Bad Check Restitution Fee	6,348	5,000	5,000	5,000
0343	Consumer Fraud	1,680	-	-	-
0348	Penalty - Suspended Drivers License	15,050	16,500	16,500	16,500
0360	Penalties and Costs on Delinquent Taxes	344,647	395,000	443,000	443,000
	<b>Total Fines, Forfeitures and Penalties</b>	<b>\$ 1,033,041</b>	<b>\$ 930,691</b>	<b>\$ 1,019,750</b>	<b>\$ 1,019,750</b>

State Controller Schedules County Budget Act January 2010 Edition, revision #1		El Dorado County Summary of Financing Uses by Function and Fund Governmental Funds Fiscal Year 2014-15			Schedule 7	
Description	2012-13 Actual	2013-14 Actual Estimated <input type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended		
1	2	3	4	5		
<b>Summarization by Function</b>						
General Government	\$ 60,875,277	\$ 99,930,594	\$ 94,569,444	\$ 94,375,851		
Public Protection	103,023,472	120,996,138	128,644,946	131,813,661		
Public Ways & Facilities	70,083,919	98,222,996	96,064,028	95,989,028		
Health & Sanitation	43,689,037	52,012,913	57,590,469	57,590,469		
Public Assistance	65,674,441	75,722,093	77,455,742	77,455,742		
Education	3,122,484	3,381,914	3,479,032	3,479,032		
Recreation & Cultural Services	1,312,014	2,186,398	1,623,056	1,623,056		
<b>Total Financing Uses by Function</b>	<b>\$ 347,780,644</b>	<b>\$ 452,453,046</b>	<b>\$ 459,426,717</b>	<b>\$ 462,326,839</b>		
<b>Appropriations for Contingencies</b>						
General Fund	\$ -	-	\$ 6,450,000	\$ 6,450,000		
Community Services	-	-	119,084	119,084		
Public Health	-	-	4,194,098	4,194,098		
Mental Health	-	-	3,881,452	3,881,452		
Jail Commissary	-	-	754,412	754,412		
Placerville Union Cemetery	-	-	10,000	10,000		
Countywide Special Revenue	-	-	603,000	603,000		
Accumulative Capital Outlay	-	-	4,285,099	4,239,959		
<b>Total Appropriations for Contingencies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,297,145</b>	<b>\$ 20,252,005</b>		
<b>Subtotal Financing Uses</b>	<b>\$ 347,780,644</b>	<b>\$ 452,453,046</b>	<b>\$ 479,723,862</b>	<b>\$ 482,578,844</b>		
<b>Provisions for Obligated Fund Balances</b>						
General Fund	\$ 9,934,875	\$ 621,201	\$ 739,366	\$ 739,366		
Erosion Control	-	64,724	-	-		
Road Fund	9,463,673	1,135,893	-	-		
Community Services	(1,196)	-	-	-		
Mental Health	(1,898,284)	1,898,284	-	-		
Placerville Union Cemetery	25,274	31,141	-	-		
Countywide Special Revenue	32,345,032	4,968,718	1,860,400	1,860,400		
<b>Total Obligated Fund Balances</b>	<b>\$ 49,869,374</b>	<b>\$ 8,719,961</b>	<b>\$ 2,599,766</b>	<b>\$ 2,599,766</b>		
<b>Total Financing Uses</b>	<b>\$ 397,650,018</b>	<b>\$ 461,173,007</b>	<b>\$ 482,323,628</b>	<b>\$ 485,178,610</b>		
<b>Summarization by Fund</b>						
General Fund	\$ 192,818,188	\$ 234,546,139	\$ 255,572,532	\$ 254,356,517		
Erosion Control	2,789,806	2,745,771	3,677,800	3,677,800		
Road Fund	62,484,746	72,688,419	67,273,986	67,198,986		
County Road District Tax Fund	9,504,428	4,760,337	4,774,500	4,774,500		
Special Aviation	20,000	20,000	20,000	20,000		
Fish and Game	1,728	7,666	-	-		
Community Services	10,321,034	8,518,716	9,859,030	9,859,030		
Housing, Community & Econ Devlp	-	4,142,597	182,876	182,876		
Public Health	15,127,252	20,030,275	19,089,671	19,089,671		
Mental Health	12,623,926	18,846,407	31,613,982	31,613,982		
Social Services SB163 Wraparound	21,222	56,237	54,928	54,928		
Planning: EIR Development Fees	-	-	-	-		
Tobacco Settlement	-	13,975	-	-		
Federal Forest Reserve	275,134	51,000	-	-		
Jail Commissary	311,279	607,950	1,352,205	1,352,205		
Placerville Union Cemetery	52,554	84,511	88,010	88,010		
Countywide Special Revenue	88,320,129	72,177,189	68,432,487	72,578,484		
Accumulative Capital Outlay	2,978,592	21,875,818	20,331,621	20,331,621		
El Dorado Hills Business Park	-	-	-	-		
<b>Total Financing Uses</b>	<b>\$ 397,650,018</b>	<b>\$ 461,173,007</b>	<b>\$ 482,323,628</b>	<b>\$ 485,178,610</b>		



El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2014-15

Function, Activity and Budget Unit	2012-13 Actual	2013-14 Actual Estimated <input type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5
<b>General Government</b>				
Legislative and Administrative				
1011 Board of Supervisors	\$ 1,318,258	\$ 1,542,006	\$ 1,771,572	\$ 1,771,572
1012 Chief Administrative Office	1,767,334	2,033,746	2,465,079	2,395,079
1013 Annual Audit	89,125	72,000	92,000	92,000
<b>Total Legislative and Administrative</b>	<b>\$ 3,174,718</b>	<b>\$ 3,647,752</b>	<b>\$ 4,328,651</b>	<b>\$ 4,258,651</b>
Finance				
1021 Auditor-Controller	\$ 2,475,670	\$ 2,972,230	\$ 3,041,255	\$ 3,041,255
1021 Auditor-Controller Countywide Special Revenue	3,438	-	-	-
1022 Treasurer-Tax Collector	2,249,685	2,911,501	3,026,994	2,963,772
1022 Treasurer-Tax Collector Countywide Special Revenue	6,272	7,200	7,200	7,200
1023 Assessor	3,025,105	3,549,674	3,682,563	3,668,112
1023 Assessor Countywide Special Revenue	-	16,700	19,700	19,700
1024 Purchasing	554,826	576,641	625,404	625,404
1025 Revenue Recovery	556,295	794,196	900,678	900,678
<b>Total Finance</b>	<b>\$ 8,871,291</b>	<b>\$ 10,828,142</b>	<b>\$ 11,303,794</b>	<b>\$ 11,226,121</b>
Counsel				
1031 County Counsel	\$ 2,596,571	\$ 2,840,541	\$ 3,091,126	\$ 3,131,126
<b>Total Counsel</b>	<b>\$ 2,596,571</b>	<b>\$ 2,840,541</b>	<b>\$ 3,091,126</b>	<b>\$ 3,131,126</b>
Personnel				
1041 Human Resources	\$ 1,078,437	\$ 1,376,630	\$ 1,998,627	\$ 1,856,604
<b>Total Personnel</b>	<b>\$ 1,078,437</b>	<b>\$ 1,376,630</b>	<b>\$ 1,998,627</b>	<b>\$ 1,856,604</b>
Elections				
1051 Elections	\$ 2,175,843	\$ 1,700,482	\$ 1,667,494	\$ 1,667,494
<b>Total Elections</b>	<b>\$ 2,175,843</b>	<b>\$ 1,700,482</b>	<b>\$ 1,667,494</b>	<b>\$ 1,667,494</b>
Communications				
1061 Communications	\$ 1,041,945	\$ 1,313,441	\$ 1,642,438	\$ 1,640,382
1062 Courier	(33,709)	35,559	21,003	21,003
<b>Total Communications</b>	<b>\$ 1,008,237</b>	<b>\$ 1,349,000</b>	<b>\$ 1,663,441</b>	<b>\$ 1,661,385</b>
Property Management				
1071 Building and Grounds	\$ 4,716,815	\$ 5,282,064	\$ 5,122,623	\$ 5,122,623
<b>Total Property Management</b>	<b>\$ 4,716,815</b>	<b>\$ 5,282,064</b>	<b>\$ 5,122,623</b>	<b>\$ 5,122,623</b>
Plant Acquisition				
1081 Plant Acquisition Accumulated Capital Outlay	\$ 2,978,592	\$ 21,875,818	\$ 16,046,522	\$ 16,091,662
1081 Plant Acquisition Countywide Special Revenue	466,591	1,818,590	725,500	725,500
<b>Total Plant Acquisition</b>	<b>\$ 3,445,183</b>	<b>\$ 23,694,408</b>	<b>\$ 16,772,022</b>	<b>\$ 16,817,162</b>
Promotion				
1091 County Promotion	\$ 856,309	\$ 1,290,975	\$ 2,992,895	\$ 2,992,895
<b>Total Promotion</b>	<b>\$ 856,309</b>	<b>\$ 1,290,975</b>	<b>\$ 2,992,895</b>	<b>\$ 2,992,895</b>

El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2014-15

Function, Activity and Budget Unit	2012-13 Actual	2013-14 Actual Estimated <input type="checkbox"/>	2014-15 Department Requested <input checked="" type="checkbox"/>	2014-15 CAO Recommended
1	2	3	4	5

Other General				
1101 Information Services	\$ 5,009,238	\$ 4,004,781	\$ 7,020,317	\$ 7,017,117
1102 Surveyor	1,453,470	1,607,117	1,710,563	1,710,563
1104 Employee Benefits	16,320	-	20,000	20,000
1105 Engineer	1,403,771	2,135,505	1,798,265	1,798,265
1105 Engineer Countywide Special Revenue	286,600	407,220	550,000	550,000
1108 Contributions to Other Funds	14,682,881	34,057,426	28,335,756	28,335,756
1109 Contributions to Other Agencies	146,642	-	-	-
1110 Contributions to Airport	73,062	131,387	268,092	268,092
1111 Other General	945,401	4,599,122	4,978,703	4,978,703
1111 Other General Tobacco Settlement	-	13,975	-	-
1111 Other General Countywide Special Revenue	8,577,556	895,099	941,993	958,212
1113 Other General Federal Forest Reserve	275,134	51,000	-	-
1115 Central Services	81,800	17,968	5,082	5,082
<b>Total Other General</b>	<b>\$ 32,951,873</b>	<b>\$ 47,920,600</b>	<b>\$ 45,628,771</b>	<b>\$ 45,641,790</b>
<b>Total General Government</b>	<b>\$ 60,875,277</b>	<b>\$ 99,930,594</b>	<b>\$ 94,569,444</b>	<b>\$ 94,375,851</b>

Public Protection				
Judicial				
2011 Superior Court	\$ 2,859,261	\$ 3,066,000	\$ 3,084,000	\$ 3,084,000
2011 Superior Court Countywide Special Revenue	28,758	111,000	48,500	48,500
2013 Grand Jury	51,945	91,949	88,647	88,647
2014 District Attorney	7,793,806	8,148,071	8,420,878	8,364,076
2014 District Attorney Countywide Special Revenue	943,781	832,437	822,983	822,983
2015 Child Support Services	4,585,471	5,033,083	5,001,813	5,001,813
2016 Public Defender	2,822,343	3,050,376	3,985,604	3,603,594
2017 Sheriff - Bailiff	2,865,093	3,621,347	3,723,853	3,722,489
2017 Sheriff - Bailiff Countywide Special Revenue Fund	2,233,471	3,000,000	3,000,000	3,000,000
<b>Total Judicial</b>	<b>\$ 24,183,929</b>	<b>\$ 26,954,263</b>	<b>\$ 28,176,278</b>	<b>\$ 27,736,102</b>
Police Protection/Detention				
2021 Sheriff	\$ 29,046,205	\$ 31,541,549	\$ 35,860,826	\$ 35,741,219
2021 Sheriff Countywide Special Revenue	1,408,147	1,077,760	722,218	722,218
2022 Central Dispatch	1,898,024	2,339,653	2,272,990	2,261,690
<b>Total Police Protection/Detention</b>	<b>\$ 32,352,376</b>	<b>\$ 34,958,962</b>	<b>\$ 38,856,034</b>	<b>\$ 38,725,127</b>
Detention and Correction				
2031 Jail Countywide Special Revenue	\$ 52,048	\$ 50,000	\$ 443,000	\$ 443,000
2031 Jail	12,105,144	14,565,039	14,896,958	14,873,982
2031 Jail Jail Commissary	311,279	607,950	597,793	597,793
2032 Juvenile Hall	5,336,948	6,071,126	6,495,441	6,495,441
2032 Juvenile Hall Countywide Special Revenue	1,037,942	1,079,156	1,018,999	1,018,999
2033 Probation	7,031,680	8,158,255	9,129,928	8,907,912
2033 Probation Countywide Special Revenue	3,835,223	4,895,215	270,100	4,399,878
<b>Total Detention and Correction</b>	<b>\$ 29,710,265</b>	<b>\$ 35,426,741</b>	<b>\$ 32,852,219</b>	<b>\$ 36,737,005</b>

El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2014-15

Function, Activity and Budget Unit	2012-13 Actual	2013-14 Actual Estimated <input type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5

**Flood Contr. & Soil/Water Conserv.**

2051 Erosion Control	\$ 2,789,806	\$ 2,681,047	\$ 3,677,800	\$ 3,677,800
<b>Total Flood Contr. &amp; Soil/Water Conserv.</b>	<b>\$ 2,789,806</b>	<b>\$ 2,681,047</b>	<b>\$ 3,677,800</b>	<b>\$ 3,677,800</b>

**Protection Inspection**

2061 Agricultural Commissioner	\$ 1,165,693	\$ 1,316,871	\$ 1,348,190	\$ 1,342,690
2062 Building Inspector	3,703,387	4,277,867	5,201,889	5,180,845
2062 Building Inspector Countywide Special Revenue	35,879	140,000	220,000	220,000
<b>Total Protection Inspection</b>	<b>\$ 4,904,959</b>	<b>\$ 5,734,738</b>	<b>\$ 6,770,079</b>	<b>\$ 6,743,535</b>

**Other Protection**

2071 Coroner	\$ 1,172,007	\$ 1,228,374	\$ 1,322,303	\$ 1,320,597
2072 Emergency Services	702,216	761,202	830,003	822,595
2073 Recorder / Clerk Countywide Special Revenue	515,358	666,500	598,000	598,000
2073 Recorder / Clerk	1,218,357	1,687,967	1,554,689	1,554,689
2074 Planning and Zoning	1,474,388	6,108,284	8,567,003	8,564,288
2074 Planning and Zoning Countywide Special Revenue	615,718	120,000	245,000	245,000
2075 Animal Control	2,039,634	2,478,922	2,725,372	2,654,470
2075 Animal Control Countywide Special Revenue	5,187	283,777	288,777	288,777
2076 Public Guardian	1,206,476	1,779,150	2,001,803	1,966,090
2077 Fish and Game	1,728	7,666	-	-
2077 Fish and Game Countywide Special Revenue	5,348	5,166	-	-
2080 Cemetery Administration	98,441	60,009	101,576	101,576
2080 Cemetery Administration Placerville Union Cemetery	27,280	53,370	78,010	78,010
<b>Total Other Protection</b>	<b>\$ 9,082,137</b>	<b>\$ 15,240,387</b>	<b>\$ 18,312,536</b>	<b>\$ 18,194,092</b>
<b>Total Public Protection</b>	<b>\$ 103,023,472</b>	<b>\$ 120,996,138</b>	<b>\$ 128,644,946</b>	<b>\$ 131,813,661</b>

**Public Ways and Facilities**

**Public Ways**

3011 Road Construction & Maint Road Fund	\$ 53,021,073	\$ 71,552,526	\$ 67,273,986	\$ 67,198,986
3011 Road Construction & Maint Countywide Special Revenue	7,538,418	21,890,133	23,995,542	23,995,542
3012 Road District Tax Fund	9,504,428	4,760,337	4,774,500	4,774,500
<b>Total Public Ways</b>	<b>\$ 70,063,919</b>	<b>\$ 98,202,996</b>	<b>\$ 96,044,028</b>	<b>\$ 95,969,028</b>

**Transportation Terminals**

3021 Special Aviation	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total Transportation Terminals</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>Total Public Ways and Facilities</b>	<b>\$ 70,083,919</b>	<b>\$ 98,222,996</b>	<b>\$ 96,064,028</b>	<b>\$ 95,989,028</b>

El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2014-15

Function, Activity and Budget Unit	2012-13 Actual	2013-14 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5

**Health and Sanitation**

Health				
4011 Public Health	\$ 12,836,123	\$ 16,018,505	\$ 14,726,601	\$ 14,726,601
4011 Public Health Countywide Special Revenue	6,592,959	8,370,914	8,409,895	8,409,895
4012 Drug and Alcohol Abuse Service	2,291,129	4,011,770	4,466,830	4,466,830
4013 Mental Health	14,522,210	16,948,123	23,434,672	23,434,672
4013 Mental Health Countywide Special Revenue	4,611,487	3,251,192	3,874,978	3,874,978
4014 Environmental Management	2,128,892	2,337,296	1,927,493	1,927,493
4014 Environmental Management Countywide Special Revenue	706,238	1,075,113	750,000	750,000
<b>Total Health</b>	<b>\$ 43,689,037</b>	<b>\$ 52,012,913</b>	<b>\$ 57,590,469</b>	<b>\$ 57,590,469</b>
<b>Total Health and Sanitation</b>	<b>\$ 43,689,037</b>	<b>\$ 52,012,913</b>	<b>\$ 57,590,469</b>	<b>\$ 57,590,469</b>

**Public Assistance**

Administration				
5011 Social Services Administration	\$ 15,473,995	\$ 19,829,145	\$ 20,369,596	\$ 20,369,596
5011 Social Services Administration Countywide Special Revenue	6,603,344	6,547,445	6,270,278	6,270,278
5012 Social Services Programs Countywide Special Revenue	9,539,731	10,263,885	12,433,173	12,433,173
5012 Social Services Programs	7,051,899	8,446,358	8,749,858	8,749,858
<b>Total Administration</b>	<b>\$ 38,668,969</b>	<b>\$ 45,086,833</b>	<b>\$ 47,822,905</b>	<b>\$ 47,822,905</b>
Aid Programs				
5021 Categorical Aids	\$ 16,217,662	\$ 17,354,014	\$ 19,114,856	\$ 19,114,856
5021 Wraparound Program - SB 163 Social Services SB163 Wraparound	21,222	56,237	54,928	54,928
<b>Total Aid Programs</b>	<b>\$ 16,238,884</b>	<b>\$ 17,410,251</b>	<b>\$ 19,169,784</b>	<b>\$ 19,169,784</b>
General Relief				
5031 Aid to Indigents	\$ 58,597	\$ 85,300	\$ 99,800	\$ 99,800
<b>Total General Relief</b>	<b>\$ 58,597</b>	<b>\$ 85,300</b>	<b>\$ 99,800</b>	<b>\$ 99,800</b>
Veterans Affairs				
5051 Veterans Affairs	\$ 330,761	\$ 436,737	\$ 432,935	\$ 432,935
5051 Veterans Affairs Countywide Special Revenue	55,000	41,659	7,496	7,496
<b>Total Veterans Affairs</b>	<b>\$ 385,761</b>	<b>\$ 478,396</b>	<b>\$ 440,431</b>	<b>\$ 440,431</b>
Other Assistance				
5061 Community Services	\$ 7,600,263	\$ 9,374,993	\$ 6,261,092	\$ 6,261,092
5062 Senior Services	2,721,967	3,286,320	3,661,730	3,661,730
<b>Total Other Assistance</b>	<b>\$ 10,322,230</b>	<b>\$ 12,661,313</b>	<b>\$ 9,922,822</b>	<b>\$ 9,922,822</b>
<b>Total Public Assistance</b>	<b>\$ 65,674,441</b>	<b>\$ 75,722,093</b>	<b>\$ 77,455,742</b>	<b>\$ 77,455,742</b>

**Education**

Library Services				
6021 County Library	\$ 3,101,356	\$ 3,369,664	\$ 3,469,832	\$ 3,469,832
6021 County Library Countywide Special Revenue	21,129	12,250	9,200	9,200
<b>Total Library Services</b>	<b>\$ 3,122,484</b>	<b>\$ 3,381,914</b>	<b>\$ 3,479,032</b>	<b>\$ 3,479,032</b>

El Dorado County  
 Detail of Financing Uses by Function, Activity and Budget Unit  
 Governmental Funds  
 Fiscal Year 2014-15

Function, Activity and Budget Unit	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5

<b>Total Education</b>	<b>\$ 3,122,484</b>	<b>\$ 3,381,914</b>	<b>\$ 3,479,032</b>	<b>\$ 3,479,032</b>
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**Recreation & Cultural Services**

**Recreation Facilities**

7011 Recreation	\$ 941,342	\$ 1,705,673	\$ 1,171,995	\$ 1,171,995
7011 Recreation Countywide Special Revenue	249,475	336,060	282,555	282,555
<b>Total Recreation Facilities</b>	<b>\$ 1,190,817</b>	<b>\$ 2,041,733</b>	<b>\$ 1,454,550</b>	<b>\$ 1,454,550</b>

**Cultural Services**

7021 Historical Museum Countywide Special Revenue	\$ -	\$ 14,000	\$ 14,000	\$ 14,000
7021 Historical Museum	121,197	130,665	154,506	154,506
<b>Total Cultural Services</b>	<b>\$ 121,197</b>	<b>\$ 144,665</b>	<b>\$ 168,506</b>	<b>\$ 168,506</b>

<b>Total Recreation &amp; Cultural Services</b>	<b>\$ 1,312,014</b>	<b>\$ 2,186,398</b>	<b>\$ 1,623,056</b>	<b>\$ 1,623,056</b>
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<b>Grand Totals</b>	<b>\$ 347,780,644</b>	<b>\$ 452,453,046</b>	<b>\$ 459,426,717</b>	<b>\$ 462,326,839</b>
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Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Revenue from Use of Money and Property**

0400	Interest		\$ 88,897	\$ 140,000	\$ 160,000	\$ 160,000
0420	Rent - Land and Buildings		18,307	16,540	16,590	16,590
0421	Rent - Equipment		224	300	300	300
0422	Rent - Miscellaneous		4,200	4,200	4,200	4,200
Total Revenue from Use of Money and Property			\$ 111,628	\$ 161,040	\$ 181,090	\$ 181,090

**Intergovernmental Revenue - State**

0540	State - Motor Vehicle In-lieu Tax		\$ 79,074	\$ 80,000	\$ 80,000	\$ 80,000
0542	State - Vehicle Abatement Surcharge		32,387	110,000	110,000	110,000
0543	State - Vehicle License Collection		66,131	66,131	66,131	66,131
0545	State - Veh Lic Realignment - Health		5,177,946	5,628,334	3,743,505	3,743,505
0546	State - Veh Lic Realignment - Soc Serv		231,666	244,282	1,271,768	1,271,768
0580	State - Public Assistance Administration		2,911,681	4,003,915	3,724,583	3,724,583
0581	State - Food Stamp Administration		1,879,223	2,196,281	2,206,945	2,206,945
0584	State - Fraud Incentives		160	-	-	-
0600	State - Public Assistance Programs		2,920	-	-	-
0601	State - Cw Two Parent Families		206,476	-	-	-
0602	State - Cw Zero Parent/All Other Families		966,136	1,252,337	67,122	67,122
0603	State - Foster Care		1,787	-	-	-
0604	State - Adoption		(1,150)	-	-	-
0605	State - Boarding Home License		34,173	34,524	32,559	32,559
0607	State - Kinship Guardian		47,784	-	-	-
0720	State - Agriculture		173,935	167,565	162,757	162,757
0722	State - Pesticide Use Enforcement		139,664	132,838	144,503	144,503
0723	State - Seed Inspection		200	200	200	200
0724	State - Nursery Inspection		500	500	500	500
0727	State - Weights and Measures		5,100	4,300	6,460	6,460
0728	State - Fruit and Vegetable Certificate		500	200	200	200
0729	State - Unclaimed Gas Tax Refund		298,440	289,554	273,421	273,421
0760	State - Corrections		111,925	116,050	60,225	60,225
0800	State - Veterans' Affairs		25,199	54,671	23,390	23,390
0820	State - Homeowners' Property Tax Relief		596,567	595,000	595,000	595,000
0860	State - Public Safety Sales Tax		8,599,565	8,663,751	8,663,751	8,935,886
0880	State - Other		2,271,796	2,681,098	1,888,146	1,888,146
0881	State - Mandated Reimbursements		9,332	5,166	23,500	23,500
0883	State - Peace Officers Training Program		72,841	60,000	45,000	45,000
0887	State - Child Support Incentives		1,464,265	1,426,421	1,415,790	1,415,790
0896	State - Vehicle Theft Alloc - VC9250.14		188,407	195,000	195,000	195,000
0898	State - Office of Emergency Serv (OES)		101,442	89,000	87,434	87,434
0900	State - Boating and Waterways		284,201	319,546	319,546	319,546
0908	State - Tobacco Settlement Fund		-	1,500,000	1,500,000	1,500,000
Total Intergovernmental Revenue - State			\$ 25,980,272	\$ 29,916,664	\$ 26,707,436	\$ 26,979,571

**Intergovernmental Revenue - Federal**

1000	Federal - Public Assistance Admin.		\$ 5,692,336	\$ 7,454,883	\$ 8,135,645	\$ 8,135,645
1001	Federal - Food Stamps		2,155,276	3,047,236	3,585,558	3,585,558
1004	Federal - Fraud Incentives		585	-	-	-
1021	Federal - Cw Two Parent Families		318,640	-	-	-
1022	Federal - Cw Zero Parent/All Other Families		1,306,547	1,654,073	2,936,389	2,936,389
1023	Federal - Foster Care		2,571,875	2,626,950	2,797,616	2,797,616
1024	Federal - Adoption		1,342,259	1,411,394	2,002,069	2,002,069

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7
1025	Federal - Kinship Guardian		13,147	-	-	-
1026	Federal - Refugee Cash Assistance		(105)	-	-	-
1080	Federal - Grazing Fee		70	70	70	70
1090	Federal - In-Lieu Taxes		184,931	190,000	190,000	190,000
1100	Federal - Other		1,951,259	1,473,035	1,650,550	1,650,550
1102	Federal - Child Support Incentives		256,552	284,827	284,827	284,827
1103	Federal - Child Support 356 66%		2,846,688	3,321,835	3,301,196	3,301,196
1107	Federal - Medi Cal		3,079,222	3,617,596	3,484,690	3,484,690
1121	Federal - SCAAP - ST Criminal Alien Asst P		32,884	29,000	36,562	36,562
1124	Federal - OES		76,238	76,000	76,238	76,238
1125	Federal - HAVA		45,912	45,920	105,529	105,529
1126	Federal - HAVA (Sec 261)		14,676	16,150	16,150	16,150
Total Intergovernmental Revenue - Federal			\$ 21,888,992	\$ 25,248,969	\$ 28,603,089	\$ 28,603,089
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ 1,578,837	\$ 1,566,847	\$ 1,717,001	\$ 1,717,001
1202	Community Action- Responsive Educ		27,500	25,000	25,000	25,000
1206	SLT Surcharge		14,193	5,805	-	-
1207	Shingle Springs Rancheria		5,600,000	5,600,000	5,600,000	5,600,000
Total Revenue Other Governmental Agencies			\$ 7,220,529	\$ 7,197,652	\$ 7,342,001	\$ 7,342,001
<b>Charges for Services</b>						
1300	Assessment and Tax Collection Fees		\$ 2,486,117	\$ 2,006,110	\$ 2,022,500	\$ 2,022,500
1310	Special Assessments		88,807	-	-	-
1320	Audit and Accounting Fees		133,216	115,599	119,000	119,000
1321	Investment and Cash Management Fee		611,838	590,000	565,000	565,000
1340	Communication Services		20,298	7,500	7,000	7,000
1360	Election Services		235,669	95,037	120,000	120,000
1361	Candidate Filing Fee		-	38,788	-	-
1380	Legal Services		82,522	120,000	120,000	120,000
1381	Public Defender: Indigents		1,966	1,000	1,000	1,000
1400	Planning and Engineering Services		201,485	239,000	239,000	239,000
1401	Planning and Engineering Fees		50,482	20,100	20,100	20,100
1406	Abandonment of Easement		-	500	1,000	1,000
1407	Residential Parcel Map		1,198	800	2,750	2,750
1408	Parcel Map Inspection Fee		58,259	54,815	51,973	51,973
1409	Subdiv Tentative / Final Map Plan Check		27,069	66,257	46,000	46,000
1410	Grading Application Fee		22,666	25,300	25,600	25,600
1411	Grading Inspection Plan Check (PC) Fee		-	450	1,100	1,100
1412	Development Projects (T&M)		263,986	495,000	655,678	655,678
1415	Ecological Preserve Fee		3,054	2,310	3,040	3,040
1480	Agricultural Services		39,967	11,050	3,550	3,550
1490	Civil Process Services		105,360	80,000	60,000	60,000
1500	Court Fees and Costs		2,532	2,075	2,075	2,075
1501	Court Fee		439	500	500	500
1502	Court Administration Fee - PC1205.d		166	200	-	-
1504	Summary Judgment		26,283	15,000	12,000	12,000
1508	Booking Fee		77,673	54,118	98,650	98,650
1510	Traffic School Bail - VC42007		492,727	500,000	490,000	490,000
1511	Traffic School Fees - VC42007.1		101,874	100,000	100,000	100,000
1512	Cite Fees - PC1463.07 GC29550		1,712	1,500	1,000	1,000
1513	AB233 - County Share State Penalty		280,987	250,000	236,500	236,500

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7
1517	Conflict Attorney Reimbursement		2,007	2,000	2,000	2,000
1540	Estate Fees		2,248	7,000	7,000	7,000
1541	Public Guardian		122,081	144,664	151,500	151,500
1560	Humane Services		3,662	4,081	3,700	3,700
1561	Impounds		119,550	124,598	123,000	123,000
1562	Adoptions		112,990	121,852	115,000	115,000
1563	Microchip		1,580	1,532	2,000	2,000
1564	Restitution		4,589	9,011	5,000	5,000
1580	Law Enforcement Services		71,719	113,400	58,400	58,400
1581	United States Forest Service (USFS)		64,923	67,196	45,000	45,000
1582	Law Enforcement: Fingerprinting Services		25,814	20,000	20,000	20,000
1583	Law Enforcement: Vehicle Abatement		190	1,000	1,000	1,000
1600	Recording Fees		1,176,021	940,000	955,000	955,000
1604	Recording Fees CD Reproduction		8,030	10,000	8,000	8,000
1661	Water Sampling		57	100	100	100
1662	Loan Certification		2,766	1,000	500	500
1663	Business Plans		165,199	168,892	172,638	172,638
1680	Institutional Care and Services		270,120	165,000	165,000	165,000
1681	State and Federal Prisoner Holds		43,910	-	-	-
1683	Probation - Adult Defendant		51,035	50,000	50,000	50,000
1684	Care In Juvenile Hall		93,323	80,000	90,000	90,000
1685	Urinalysis Testing		3,917	4,000	4,000	4,000
1686	Ambulance Services		-	5	-	-
1700	Library Services		101,654	103,600	93,900	93,900
1701	Library Services - Video Rental		42,233	41,900	41,400	41,400
1702	Library Services - Comp Lab Printing		13,274	12,850	13,150	13,150
1703	Library Services - Microfilm		170	150	250	250
1704	Library Services - Copy Machine		2,828	3,400	2,500	2,500
1705	Library Services - Lost & Paid Books		11,530	11,250	9,825	9,825
1740	Charges for Services		859,216	1,086,378	1,345,070	1,345,070
1742	Miscellaneous Copy Fees		8,539	7,169	7,100	7,100
1744	Miscellaneous Inspections or Services		1,425	2,000	2,000	2,000
1746	Blood Draws		43,754	45,000	40,000	40,000
1747	Home Electronic Monitoring Prog (HEMP)		14,794	11,000	10,000	10,000
1748	In Custody Weekender Work Program		3,960	3,000	7,000	7,000
1749	Weekender Work Program		61,568	50,000	45,000	45,000
1751	Probation - Present Report Fee		3,456	1,500	3,000	3,000
1752	Building Investigation Fee		55,898	90,000	90,000	90,000
1768	Tahoe Regional Planning Agency (TRPA)		147,564	176,829	128,384	128,384
1771	Superior Court Services		92,345	-	-	-
1800	Interfund Revenue		2,481,741	6,357,103	9,313,653	9,378,653
1801	Intrfnd Rev: Telephone Equip & Support		245,562	250,000	-	-
1802	Intrfnd Rev: Radio Equip & Support		979	1,500	1,000	1,000
1804	Intrfnd Rev: Mail Services		33,815	33,381	29,919	29,919
1805	Intrfnd Rev: Stores Support		10,009	13,804	7,306	7,306
1806	Intrfnd Rev: Central Duplicating		586	-	-	-
1808	Intrfnd Rev: Internal Data Processing		-	359,740	-	-
1810	Intrfnd Rev: County Counsel		303,784	285,000	361,000	361,000
1814	Intrfnd Rev: PC Support		16,051	407,571	-	-
1816	Intrfnd Rev: IS Programming Support		161,256	490,860	88,120	88,120
1818	Intrfnd Rev: Maint Buildg & Improvmnt		11,459	-	233,246	233,246



State Controller Schedules County Budget Act January 2010 Edition, revision #1	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2014-15	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7
1820	Intrfrnd Rev:	Network Support	-	522,100	-	-
1821	Intrfrnd Rev:	Collections	5,892	12,000	12,000	12,000
1830	Intrfrnd Rev:	Allocated Salaries & Benefits	-	3,107,814	3,623,929	3,623,929
1856	Intrfrnd Rev:	Road Dst Tax Fund	-	17,157	10,500	10,500
Total Charges for Services			\$ 12,499,424	\$ 20,432,396	\$ 22,503,106	\$ 22,568,106
<b>Miscellaneous Revenues</b>						
1900	Welfare Repayments		\$ 126,569	\$ 151,260	\$ 123,942	\$ 123,942
1901	Recoup Cw Two Parent/All Other Families		-	2,900	2,900	2,900
1902	Recoup Cw Zero Parent/All Other Families		-	63,000	63,000	63,000
1903	Recoup Cw Foster Care		-	188,000	188,000	188,000
1920	Other Sales		4,193	5,200	6,400	6,400
1940	Miscellaneous Revenue		670,938	552,477	554,673	554,673
1941	Miscellaneous Refund		402	-	-	-
1942	Miscellaneous Reimbursement		27,539	385,468	1,040,427	1,040,427
1943	Miscellaneous Donation		34,315	17,154	7,500	7,500
1945	Staled Dated Check		3,410	1,100	19,084	19,084
1951	Advertising		45,000	44,000	40,960	40,960
1952	Unclaimed Cash		769	300	300	300
1954	Misc Donations: Friends of Library		87,735	98,310	13,250	13,250
Total Miscellaneous Revenues			\$ 1,000,870	\$ 1,509,169	\$ 2,060,436	\$ 2,060,436
<b>Other Financing Sources</b>						
2000	Sale of Fixed Assets		\$ 5,000	\$ -	\$ -	\$ -
2020	Operating Transfers In		24,844,342	19,388,254	19,333,208	19,288,898
2021	Operating Transfers In: Veh Lic Fee		218,261	244,282	1,478,946	1,478,946
2027	Operating Transfers In: Sales Tax Realignment		9,450,969	9,250,233	9,615,578	9,615,578
2028	Operating Transfers In: Computer Recording		260,000	260,000	200,000	200,000
2029	Operating Transfers In: Micrographics		212,309	310,000	305,000	305,000
2030	Operating Transfers In: Vital Statistics		20,000	20,000	20,000	20,000
2031	Operating Transfers In: License Notary		6,500	6,500	3,000	3,000
Total Other Financing Sources			\$ 35,017,380	\$ 29,479,269	\$ 30,955,732	\$ 30,911,422
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ -	\$ 424,547	\$ -	\$ -
Total Residual Equity Transfers			\$ -	\$ 424,547	\$ -	\$ -
<b>TOTAL General Fund Financing Sources</b>			<b>\$ 196,787,102</b>	<b>\$ 212,415,380</b>	<b>\$ 218,298,598</b>	<b>\$ 218,591,423</b>
<b>TOTAL General Fund Financing Sources</b>			<b>\$ 196,787,102</b>	<b>\$ 212,415,380</b>	<b>\$ 218,298,598</b>	<b>\$ 218,591,423</b>

### Special Revenue Funds

#### Erosion Control

##### Revenue from Use of Money and Property

0400	Interest		\$ 66	\$ 250	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 66	\$ 250	\$ -	\$ -

##### Intergovernmental Revenue - State

0742	State - California Tahoe Conservancy		\$ 707,514	\$ 468,624	\$ 1,271,500	\$ 1,271,500
0880	State - Other		-	96,100	496,500	496,500
Total Intergovernmental Revenue - State			\$ 707,514	\$ 564,724	\$ 1,768,000	\$ 1,768,000

##### Intergovernmental Revenue - Federal

1054	Federal - U.S. Forest Serv - B. Santini		\$ 1,370,994	\$ 1,815,500	\$ 708,815	\$ 708,815
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Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7
1056	Federal - Congestion Mitig/Air Quality		252,320	-	939,435	939,435
		Total Intergovernmental Revenue - Federal	\$ 1,623,314	\$ 1,815,500	\$ 1,648,250	\$ 1,648,250
<b>Charges for Services</b>						
1768	Tahoe Regional Planning Agency (TRPA)		\$ 372,725	\$ 264,850	\$ 246,250	\$ 246,250
		Total Charges for Services	\$ 372,725	\$ 264,850	\$ 246,250	\$ 246,250
<b>Miscellaneous Revenues</b>						
1920	Other Sales		\$ 1,300	\$ 680	\$ -	\$ -
1942	Miscellaneous Reimbursement		57,096	49,073	15,300	15,300
		Total Miscellaneous Revenues	\$ 58,396	\$ 49,753	\$ 15,300	\$ 15,300
		<b>TOTAL Erosion Control Financing Sources</b>	<b>\$ 2,762,015</b>	<b>\$ 2,695,077</b>	<b>\$ 3,677,800</b>	<b>\$ 3,677,800</b>
<b>Road Fund</b>						
<b>Taxes</b>						
0161	Trans Tax - Transportation Dev Act (TDA)		\$ -	\$ 99,339	\$ 35,596	\$ 35,596
0174	Timber Yield Tax		5,688	8,000	8,500	8,500
		Total Taxes	\$ 5,688	\$ 107,339	\$ 44,096	\$ 44,096
<b>Licenses, Permits and Franchises</b>						
0230	Road Privileges and Permits		\$ 47,447	\$ 55,000	\$ 55,000	\$ 55,000
0250	Franchise - Public Utility		699,453	512,410	573,712	573,712
		Total Licenses, Permits and Franchises	\$ 746,900	\$ 567,410	\$ 628,712	\$ 628,712
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ (6,063)	\$ 4,600	\$ 5,800	\$ 5,800
0420	Rent - Land and Buildings		21,721	21,721	24,821	24,821
		Total Revenue from Use of Money and Property	\$ 15,658	\$ 26,321	\$ 30,621	\$ 30,621
<b>Intergovernmental Revenue - State</b>						
0520	State - Hwy Tax - 2104a Adm / Eng		\$ 20,004	\$ 20,000	\$ 20,000	\$ 20,000
0521	State - Hwy Tax - 2104b Snow Removal		878,843	905,791	900,000	900,000
0522	State - Hwy Tax - 2104d,e,f, Unrestric		2,102,122	2,054,702	2,265,855	2,265,855
0523	State - Hwy Tax - 2105 Prop 111		1,382,617	1,369,987	1,515,344	1,515,344
0524	State - Hwy Tax - 2106 Unrestricted		711,432	702,007	609,104	609,104
0526	State - Hwy Tax - 2103 Unrestricted		2,345,551	4,032,664	3,128,100	3,128,100
0742	State - California Tahoe Conservancy		(10)	-	-	-
0744	State - Regional Surface Trans 182.6d1		808,075	642,970	650,000	650,000
0745	State - Regional Surface Trans 182.6g		150,000	-	-	-
0746	State - Regional Surface Trans 185.6h		359,164	359,164	359,164	359,164
0747	State - Regional Surface Trans 182.9		100,000	100,000	100,000	100,000
0880	State - Other		-	-	54,087	54,087
0904	State - Cal Trans		1,558	1,187,581	241,441	241,441
0914	State - Prop IB		16,158,832	12,883,846	400,000	400,000
		Total Intergovernmental Revenue - State	\$ 25,018,188	\$ 24,258,712	\$ 10,243,095	\$ 10,243,095
<b>Intergovernmental Revenue - Federal</b>						
1050	Federal - Construction		\$ 1,000	\$ -	\$ -	\$ -
1052	Federal - Highway Bridges (HBRD)		3,417,488	5,645,834	9,484,608	9,484,608
1054	Federal - U.S. Forest Serv - B. Santini		-	136,642	-	-
1055	Federal - Hazard Elimination		448,299	1,194,533	3,299,193	3,299,193
1056	Federal - Congestion Mitig/Air Quality		4,502,536	368,696	1,559,344	1,559,344
1057	Federal - Trans Enhancement Activ (TEA)		-	-	70,000	70,000
1058	Federal - Surface Trans Program (STP)		79,134	662,414	258,000	258,000
1070	Federal - Forest Reserve Revenue		921,073	877,444	880,000	880,000

El Dorado County  
 Detail of Additional Financing Sources by Fund and Account  
 Governmental Funds  
 Fiscal Year 2014-15

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7
1100	Federal - Other		-	293,100	1,500,130	1,500,130
Total Intergovernmental Revenue - Federal			\$ 9,369,530	\$ 9,178,663	\$ 17,051,275	\$ 17,051,275
<b>Charges for Services</b>						
1406	Abandonment of Easement		\$ 2,880	\$ -	\$ 1,558	\$ 1,558
1740	Charges for Services		1,787,244	991,072	2,036,615	2,036,615
1744	Miscellaneous Inspections or Services		79,944	-	-	-
1745	Public Utility Inspections		103,508	82,067	191,361	191,361
1761	Water Agency Contract Services		-	-	9,540	9,540
1763	Capital Improvement Project		30,949	225,973	438,270	438,270
1765	El Dorado Irrigation District (EID)		26,270	63,592	127,184	127,184
1768	Tahoe Regional Planning Agency (TRPA)		-	20,000	-	-
1800	Interfund Revenue		1,183,904	1,052,613	213,225	213,225
1830	Intrfnd Rev: Allocated Salaries & Benefits		-	-	171,815	171,815
1850	Intrfnd Rev: Parks and Recreation		214,523	1,311	26,400	26,400
1851	Intrfnd Rev: County Engineer		1,350,615	1,357,836	1,424,350	1,424,350
1856	Intrfnd Rev: Road Dst Tax Fund		182,709	141,052	128,191	128,191
Total Charges for Services			\$ 4,962,546	\$ 3,935,516	\$ 4,768,509	\$ 4,768,509
<b>Miscellaneous Revenues</b>						
1920	Other Sales		\$ 11,022	\$ 8,000	\$ 5,000	\$ 5,000
1940	Miscellaneous Revenue		8,508	4,958,346	48,084	48,084
1941	Miscellaneous Refund		-	25	-	-
1942	Miscellaneous Reimbursement		43,734	24,332	13,413	13,413
Total Miscellaneous Revenues			\$ 63,264	\$ 4,990,703	\$ 66,497	\$ 66,497
<b>Other Financing Sources</b>						
2001	Sale of Fixed Assets - Roads		\$ 5,683	\$ -	\$ -	\$ -
2010	Operating Transfers In: Silva Valley Interchange		4,283,094	16,169,801	18,226,731	18,226,731
2011	Operating Transfers In: RIF Misc		-	139,247	-	-
2012	Operating Transfers In: County TIM		1,311,157	2,347,332	3,655,220	3,655,220
2014	Operating Transfers In: Interim HWY 50 TIM		271,557	174,000	255,605	255,605
2015	Operating Transfers In: Utility Inspections		19,358	19,500	10,000	10,000
2016	Operating Transfers In: TDA		4	-	-	-
2020	Operating Transfers In		698,580	4,282,921	1,347,984	1,347,984
2023	Operating Transfers In: RIF Advances		1,525,031	1,127,334	960,891	960,891
2024	Operating Transfers In: RDT		9,494,297	4,750,447	4,764,350	4,764,350
Total Other Financing Sources			\$ 17,608,760	\$ 29,010,582	\$ 29,220,781	\$ 29,220,781
<b>TOTAL Road Fund Financing Sources</b>			<b>\$ 57,790,534</b>	<b>\$ 72,075,246</b>	<b>\$ 62,053,586</b>	<b>\$ 62,053,586</b>
<b>Road District Tax Fund</b>						
<b>Taxes</b>						
0100	Property Taxes - Current Secured		\$ 4,620,778	\$ 4,620,000	\$ 4,600,000	\$ 4,600,000
0110	Property Taxes - Current Unsecured		101,016	100,000	100,000	100,000
0120	Property Taxes - Prior Secured		(2,490)	(1,000)	-	-
0130	Property Taxes - Prior Unsecured		1,651	(2,000)	1,500	1,500
0140	Supplemental Property Taxes - Current		1,496	3,000	2,000	2,000
0150	Supplemental Property Taxes - Prior		8,755	10,000	13,000	13,000
Total Taxes			\$ 4,731,205	\$ 4,730,000	\$ 4,716,500	\$ 4,716,500
<b>Fines, Forfeitures and Penalties</b>						
0360	Penalties and Costs on Delinquent Taxes		\$ 2,444	\$ 2,000	\$ 2,000	\$ 2,000
Total Fines, Forfeitures and Penalties			\$ 2,444	\$ 2,000	\$ 2,000	\$ 2,000

El Dorado County  
 Detail of Additional Financing Sources by Fund and Account  
 Governmental Funds  
 Fiscal Year 2014-15

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Revenue from Use of Money and Property**

0400 Interest	\$	10,228	\$	1,500	\$	2,000	\$	2,000
Total Revenue from Use of Money and Property	\$	10,228	\$	1,500	\$	2,000	\$	2,000

**Intergovernmental Revenue - State**

0820 State - Homeowners' Property Tax Relief	\$	53,580	\$	53,000	\$	54,000	\$	54,000
Total Intergovernmental Revenue - State	\$	53,580	\$	53,000	\$	54,000	\$	54,000

<b>TOTAL Road District Tax Fund Financing Sources</b>	<b>\$</b>	<b>4,797,458</b>	<b>\$</b>	<b>4,786,500</b>	<b>\$</b>	<b>4,774,500</b>	<b>\$</b>	<b>4,774,500</b>
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**Special Aviation**

**Revenue from Use of Money and Property**

0400 Interest	\$	2	\$	-	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	2	\$	-	\$	-	\$	-

**Intergovernmental Revenue - State**

0500 State - Aviation	\$	20,000	\$	20,000	\$	20,000	\$	20,000
Total Intergovernmental Revenue - State	\$	20,000	\$	20,000	\$	20,000	\$	20,000

<b>TOTAL Special Aviation Financing Sources</b>	<b>\$</b>	<b>20,002</b>	<b>\$</b>	<b>20,000</b>	<b>\$</b>	<b>20,000</b>	<b>\$</b>	<b>20,000</b>
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**Fish and Game**

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$	1,540	\$	2,500	\$	-	\$	-
Total Fines, Forfeitures and Penalties	\$	1,540	\$	2,500	\$	-	\$	-

**Revenue from Use of Money and Property**

0400 Interest	\$	8	\$	-	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	8	\$	-	\$	-	\$	-

**Other Financing Sources**

2020 Operating Transfers In	\$	-	\$	5,166	\$	-	\$	-
Total Other Financing Sources	\$	-	\$	5,166	\$	-	\$	-

<b>TOTAL Fish and Game Financing Sources</b>	<b>\$</b>	<b>1,548</b>	<b>\$</b>	<b>7,666</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Community Services**

**Revenue from Use of Money and Property**

0400 Interest	\$	1,732	\$	1,160	\$	1,360	\$	1,360
0401 Community Dev Block Grant Note		34,333		-		-		-
Total Revenue from Use of Money and Property	\$	36,065	\$	1,160	\$	1,360	\$	1,360

**Intergovernmental Revenue - State**

0880 State - Other	\$	183,147	\$	169,080	\$	171,698	\$	171,698
Total Intergovernmental Revenue - State	\$	183,147	\$	169,080	\$	171,698	\$	171,698

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$	6,760,806	\$	3,126,947	\$	4,258,219	\$	4,258,219
1107 Federal - Medi Cal		222,104		165,969		183,350		183,350
1109 Federal - C1 Senior Nutrition		267,389		259,140		276,554		276,554
1110 Federal - C2 Senior Nutrition		135,660		138,401		136,356		136,356
1111 Federal - IIIB Social Programs		230,656		230,435		231,571		231,571
1113 Federal - Title 7B Elder Abuse		3,264		3,135		3,135		3,135
1114 Federal - 7A Ombudsman Supplement		23,542		22,339		22,239		22,239
1116 Federal - Dept of Agricultural (USDA)		97,225		78,834		103,015		103,015
1120 Federal - IIIF Disease Prevention- Aging		12,356		12,255		12,255		12,255
1122 Federal - IIIE Family Caregiver Support Prgm		95,431		92,943		103,905		103,905
Total Intergovernmental Revenue - Federal	\$	7,848,432	\$	4,130,398	\$	5,330,599	\$	5,330,599

El Dorado County  
 Detail of Additional Financing Sources by Fund and Account  
 Governmental Funds  
 Fiscal Year 2014-15

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Revenue Other Governmental Agencies**

1200	Other - Governmental Agencies		\$ 10,000	\$ -	\$ -	\$ -
Total Revenue Other Governmental Agencies			\$ 10,000	\$ -	\$ -	\$ -

**Charges for Services**

1740	Charges for Services		\$ 397,422	\$ 432,154	\$ 603,499	\$ 603,499
1759	Senior Nutrition Services		351,669	200,000	200,000	200,000
1800	Interfund Revenue		-	104,225	-	-
Total Charges for Services			\$ 749,091	\$ 736,379	\$ 803,499	\$ 803,499

**Miscellaneous Revenues**

1940	Miscellaneous Revenue		\$ 11,858	\$ 19,256	\$ 9,400	\$ 9,400
1943	Miscellaneous Donation		285,213	518,474	270,300	270,300
Total Miscellaneous Revenues			\$ 297,071	\$ 537,730	\$ 279,700	\$ 279,700

**Other Financing Sources**

2000	Sale of Fixed Assets		\$ 610	\$ -	\$ -	\$ -
2020	Operating Transfers In		1,082,836	2,079,681	2,401,372	2,401,372
2061	Community Dev Block Grant Loan Repay		189,955	-	-	-
Total Other Financing Sources			\$ 1,273,401	\$ 2,079,681	\$ 2,401,372	\$ 2,401,372

**Residual Equity Transfers**

2100	Residual Equity Transfers In		\$ 4,558	\$ -	\$ -	\$ -
Total Residual Equity Transfers			\$ 4,558	\$ -	\$ -	\$ -

<b>TOTAL Community Services Financing Sources</b>			<b>\$ 10,401,765</b>	<b>\$ 7,654,428</b>	<b>\$ 8,988,228</b>	<b>\$ 8,988,228</b>
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**Housing Community & Economic Devlp**

**Revenue from Use of Money and Property**

0400	Interest		\$ -	\$ 1,000	\$ -	\$ -
0401	Community Dev Block Grant Note		-	16,000	-	-
Total Revenue from Use of Money and Property			\$ -	\$ 17,000	\$ -	\$ -

**Intergovernmental Revenue - Federal**

1100	Federal - Other		\$ -	\$ 3,339,700	\$ -	\$ 182,876
Total Intergovernmental Revenue - Federal			\$ -	\$ 3,339,700	\$ -	\$ 182,876

**Other Financing Sources**

2020	Operating Transfers In		\$ -	\$ 100,000	\$ -	\$ -
2061	Community Dev Block Grant Loan Repay		-	250,000	-	-
Total Other Financing Sources			\$ -	\$ 350,000	\$ -	\$ -

**Residual Equity Transfers**

2100	Residual Equity Transfers In		\$ -	\$ 435,897	\$ -	\$ -
Total Residual Equity Transfers			\$ -	\$ 435,897	\$ -	\$ -

<b>TOTAL Housing Community &amp; Economic Devlp Financing Sources</b>			<b>\$ -</b>	<b>\$ 4,142,597</b>	<b>\$ -</b>	<b>\$ 182,876</b>
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**Public Health**

**Licenses, Permits and Franchises**

0261	Marriage License		\$ 77,188	\$ 104,949	\$ 115,000	\$ 115,000
Total Licenses, Permits and Franchises			\$ 77,188	\$ 104,949	\$ 115,000	\$ 115,000

**Fines, Forfeitures and Penalties**

0320	Other Court Fines		\$ 99,250	\$ 158,161	\$ 71,591	\$ 71,591
0324	Emergency Med Serv (EMS) - County		436,190	35,677	40,022	40,022
0325	Emergency Med Serv (EMS) - Admin		-	44,347	46,711	46,711
0326	Emergency Med Serv (EMS) - Physical		-	215,024	227,740	227,740

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7
		0327 Emergency Med Serv (EMS) - Hospital	-	92,683	98,164	98,164
		Total Fines, Forfeitures and Penalties	\$ 535,441	\$ 545,892	\$ 484,228	\$ 484,228
<b>Revenue from Use of Money and Property</b>						
		0400 Interest	\$ 7,825	\$ 3,621	\$ 2,800	\$ 2,800
		Total Revenue from Use of Money and Property	\$ 7,825	\$ 3,621	\$ 2,800	\$ 2,800
<b>Intergovernmental Revenue - State</b>						
		0640 State - Calif Children Services (CCS)	\$ 353,926	\$ 448,256	\$ 444,821	\$ 444,821
		0670 State - Tuberculosis Control	-	10,000	10,000	10,000
		0680 State - Health	89,935	92,113	91,504	91,504
		0681 State - Child Hlth & Disab Prev (CHDP)	3,868	8,101	6,434	6,434
		0686 State - Sales Tax Realignment Health	15,019	-	-	-
		0687 State - Discretionary General Fund	24,832	66,137	66,137	66,137
		0688 State - Medi Cal General Fund	258,127	291,867	263,957	263,957
		0895 State - AB75 Tobacco	161,853	150,000	150,000	150,000
		0908 State - Tobacco Settlement Fund	242,515	160,000	160,000	160,000
		Total Intergovernmental Revenue - State	\$ 1,150,075	\$ 1,226,474	\$ 1,192,853	\$ 1,192,853
<b>Intergovernmental Revenue - Federal</b>						
		1100 Federal - Other	\$ 462,934	\$ 606,195	\$ 335,509	\$ 335,509
		1101 Federal - Block Grant Revenues	888,675	1,173,289	218,601	218,601
		1107 Federal - Medi Cal	543,378	960,295	849,843	849,843
		1108 Federal - Perinatal Medi Cal	209,914	288,388	-	-
		Total Intergovernmental Revenue - Federal	\$ 2,104,901	\$ 3,028,167	\$ 1,403,953	\$ 1,403,953
<b>Revenue Other Governmental Agencies</b>						
		1200 Other - Governmental Agencies	\$ 80,010	\$ 191,376	\$ 259,600	\$ 259,600
		Total Revenue Other Governmental Agencies	\$ 80,010	\$ 191,376	\$ 259,600	\$ 259,600
<b>Charges for Services</b>						
		1602 Micrographics	\$ 662	\$ -	\$ -	\$ -
		1603 Vital Health Statistic Fee	57,011	42,711	47,700	47,700
		1620 Health Fees	111,385	113,705	113,705	113,705
		1622 Private Insurance	-	6,400	6,400	6,400
		1650 California Children Services (CCS)	55	220	220	220
		1800 Interfund Revenue	438,443	798,393	330,962	330,962
		Total Charges for Services	\$ 607,555	\$ 961,429	\$ 498,987	\$ 498,987
<b>Miscellaneous Revenues</b>						
		1940 Miscellaneous Revenue	\$ 214,428	\$ 238,802	\$ 145,125	\$ 145,125
		1941 Miscellaneous Refund	1,132	-	-	-
		Total Miscellaneous Revenues	\$ 215,560	\$ 238,802	\$ 145,125	\$ 145,125
<b>Other Financing Sources</b>						
		2020 Operating Transfers In	\$ 3,873,857	\$ 5,003,281	\$ 5,135,413	\$ 5,135,413
		2021 Operating Transfers In: Veh Lic Fee	4,878,335	5,164,400	3,020,306	3,020,306
		2026 Operating Transfers In: PHD SRF	743,870	1,468,699	64,351	64,351
		2027 Operating Transfers In: Sales Tax Realignment	1,455,327	1,663,615	687,982	687,982
		Total Other Financing Sources	\$ 10,951,389	\$ 13,299,995	\$ 8,908,052	\$ 8,908,052
<b>Residual Equity Transfers</b>						
		2100 Residual Equity Transfers In	\$ 39,434	\$ -	\$ -	\$ -
		Total Residual Equity Transfers	\$ 39,434	\$ -	\$ -	\$ -
<b>TOTAL Public Health Financing Sources</b>			<b>\$ 15,769,378</b>	<b>\$ 19,600,705</b>	<b>\$ 13,010,598</b>	<b>\$ 13,010,598</b>

El Dorado County  
 Detail of Additional Financing Sources by Fund and Account  
 Governmental Funds  
 Fiscal Year 2014-15

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Mental Health**

**Fines, Forfeitures and Penalties**

0320 Other Court Fines	\$	-	\$	-	\$	79,000	\$	79,000
<b>Total Fines, Forfeitures and Penalties</b>	\$	-	\$	-	\$	79,000	\$	79,000

**Revenue from Use of Money and Property**

0400 Interest	\$	15,742	\$	49,364	\$	20,250	\$	20,250
<b>Total Revenue from Use of Money and Property</b>	\$	15,742	\$	49,364	\$	20,250	\$	20,250

**Intergovernmental Revenue - State**

0662 State - Mental Health Medi Cal	\$	107	\$	-	\$	-	\$	-
0663 State - Mental Health Proposition 63		6,465,198		6,025,786		6,587,837		6,587,837
<b>Total Intergovernmental Revenue - State</b>	\$	6,465,305	\$	6,025,786	\$	6,587,837	\$	6,587,837

**Intergovernmental Revenue - Federal**

1100 Federal - Other	\$	170,466	\$	176,810	\$	176,810	\$	176,810
1101 Federal - Block Grant Revenues		-		-		954,899		954,899
1107 Federal - Medi Cal		3,269,590		3,824,698		4,622,098		4,622,098
1108 Federal - Perinatal Medi Cal		-		-		288,388		288,388
1127 Federal - Healthy Families		169,452		(15,565)		-		-
<b>Total Intergovernmental Revenue - Federal</b>	\$	3,609,507	\$	3,985,943	\$	6,042,195	\$	6,042,195

**Charges for Services**

1640 Mental Health Services: Private Insurance	\$	174,684	\$	238,174	\$	64,400	\$	64,400
1641 Mental Health Services: Private Payors		29,237		18,291		17,150		17,150
1642 Mental Health Services: Other County		393,139		310,300		821,250		821,250
1643 Mental Health Services: Co Collections		5,189		18,557		15,000		15,000
1644 Mental Health Services: Public Guardian		54,398		54,000		54,000		54,000
1649 Mental Health Services: Other		143,891		4,565		-		-
1740 Charges for Services		7,303		2,155		10,000		10,000
1742 Miscellaneous Copy Fees		15		180		-		-
1800 Interfund Revenue		-		177,784		-		-
1819 Infrnd Rev: Mental Health Sevices		24,463		50,000		50,000		50,000
<b>Total Charges for Services</b>	\$	832,318	\$	874,006	\$	1,031,800	\$	1,031,800

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	73	\$	51	\$	24,000	\$	24,000
1941 Miscellaneous Refund		2,142		-		-		-
1942 Miscellaneous Reimbursement		18,554		-		-		-
<b>Total Miscellaneous Revenues</b>	\$	20,768	\$	51	\$	24,000	\$	24,000

**Other Financing Sources**

2020 Operating Transfers In	\$	17,339	\$	124,422	\$	749,510	\$	749,510
2021 Operating Transfers In: Veh Lic Fee		66,131		66,131		66,131		66,131
2026 Operating Transfers In: PHD SRF		2,143,932		2,143,852		3,895,237		3,895,237
2027 Operating Transfers In: Sales Tax Realignment		2,983,995		3,614,163		3,792,337		3,792,337
<b>Total Other Financing Sources</b>	\$	5,211,396	\$	5,948,568	\$	8,503,215	\$	8,503,215

<b>TOTAL Mental Health Financing Sources</b>	\$	<b>16,155,037</b>	\$	<b>16,883,718</b>	\$	<b>22,288,297</b>	\$	<b>22,288,297</b>
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**Social Services SB163 Wraparound**

**Revenue from Use of Money and Property**

0400 Interest	\$	124	\$	100	\$	120	\$	120
<b>Total Revenue from Use of Money and Property</b>	\$	124	\$	100	\$	120	\$	120

<b>TOTAL Social Services SB163 Wraparound Financing Sources</b>	\$	<b>124</b>	\$	<b>100</b>	\$	<b>120</b>	\$	<b>120</b>
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Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**EIR Developemnt Fee**

**Revenue from Use of Money and Property**

0400 Interest	\$	-	\$	54	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	-	\$	54	\$	-	\$	-

<b>TOTAL EIR Developemnt Fee Financing Sources</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>54</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Tobacco Settlement**

**Revenue from Use of Money and Property**

0400 Interest	\$	28	\$	20	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	28	\$	20	\$	-	\$	-

<b>TOTAL Tobacco Settlement Financing Sources</b>	<b>\$</b>	<b>28</b>	<b>\$</b>	<b>20</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Federal Forest Reserve**

**Revenue from Use of Money and Property**

0400 Interest	\$	505	\$	241	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	505	\$	241	\$	-	\$	-

**Intergovernmental Revenue - Federal**

1070 Federal - Forest Reserve Revenue	\$	151,706	\$	-	\$	-	\$	-
Total Intergovernmental Revenue - Federal	\$	151,706	\$	-	\$	-	\$	-

**Other Financing Sources**

2020 Operating Transfers In	\$	-	\$	24,978	\$	-	\$	-
Total Other Financing Sources	\$	-	\$	24,978	\$	-	\$	-

<b>TOTAL Federal Forest Reserve Financing Sources</b>	<b>\$</b>	<b>152,211</b>	<b>\$</b>	<b>25,219</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Jail Commissary**

**Revenue from Use of Money and Property**

0400 Interest	\$	1,827	\$	-	\$	1,920	\$	1,920
Total Revenue from Use of Money and Property	\$	1,827	\$	-	\$	1,920	\$	1,920

**Miscellaneous Revenues**

1944 Inmate Welfare Trust	\$	401,718	\$	357,950	\$	357,801	\$	357,801
Total Miscellaneous Revenues	\$	401,718	\$	357,950	\$	357,801	\$	357,801

<b>TOTAL Jail Commissary Financing Sources</b>	<b>\$</b>	<b>403,545</b>	<b>\$</b>	<b>357,950</b>	<b>\$</b>	<b>359,721</b>	<b>\$</b>	<b>359,721</b>
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**Placerville Union Cemetery**

**Revenue from Use of Money and Property**

0400 Interest	\$	198	\$	400	\$	300	\$	300
Total Revenue from Use of Money and Property	\$	198	\$	400	\$	300	\$	300

**Charges for Services**

1740 Charges for Services	\$	9,945	\$	18,020	\$	15,000	\$	15,000
Total Charges for Services	\$	9,945	\$	18,020	\$	15,000	\$	15,000

**Miscellaneous Revenues**

1920 Other Sales	\$	4,050	\$	8,000	\$	8,000	\$	8,000
1940 Miscellaneous Revenue		3,300		21,497		4,500		4,500
Total Miscellaneous Revenues	\$	7,350	\$	29,497	\$	12,500	\$	12,500

<b>TOTAL Placerville Union Cemetery Financing Sources</b>	<b>\$</b>	<b>17,493</b>	<b>\$</b>	<b>47,917</b>	<b>\$</b>	<b>27,800</b>	<b>\$</b>	<b>27,800</b>
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**CAO Countywide Special Revenue**

**Fines, Forfeitures and Penalties**

0322 Criminal Justice Construction	\$	293,710	\$	250,000	\$	250,000	\$	250,000
0323 Court Construction		33,196		-		-		-



El Dorado County  
 Detail of Additional Financing Sources by Fund and Account  
 Governmental Funds  
 Fiscal Year 2014-15

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7
Total Fines, Forfeitures and Penalties			\$ 326,906	\$ 250,000	\$ 250,000	\$ 250,000
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 23,067	\$ 1,000	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 23,067	\$ 1,000	\$ -	\$ -
<b>Intergovernmental Revenue - State</b>						
0897	State - Off Highway Motor Veh License		\$ 26,684	\$ 54,768	\$ -	\$ 16,219
0908	State - Tobacco Settlement Fund		2,182,631	-	-	-
Total Intergovernmental Revenue - State			\$ 2,209,316	\$ 54,768	\$ -	\$ 16,219
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ 2,218,397	\$ -	\$ -	\$ -
1208	Indian Gaming Lcbc		25,000	-	-	-
Total Revenue Other Governmental Agencies			\$ 2,243,397	\$ -	\$ -	\$ -
<b>Charges for Services</b>						
1416	Public Safety Impact Fee		\$ 44,439	\$ -	\$ -	\$ -
1501	Court Fee		20,234	-	-	-
1506	Dispute Resolution Fee		33,963	30,000	-	-
Total Charges for Services			\$ 98,636	\$ 30,000	\$ -	\$ -
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ -	\$ 15,000	\$ -	\$ -
Total Other Financing Sources			\$ -	\$ 15,000	\$ -	\$ -
<b>TOTAL CAO Countywide Special Revenue Financing Sources</b>			<b>\$ 4,901,321</b>	<b>\$ 350,768</b>	<b>\$ 250,000</b>	<b>\$ 266,219</b>
<b>Auditor-Controller Countywide Special Revenue</b>						
<b>Fines, Forfeitures and Penalties</b>						
0360	Penalties and Costs on Delinquent Taxes		\$ 101,283	\$ 60,000	\$ 67,000	\$ 67,000
Total Fines, Forfeitures and Penalties			\$ 101,283	\$ 60,000	\$ 67,000	\$ 67,000
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 58	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 58	\$ -	\$ -	\$ -
<b>Charges for Services</b>						
1310	Special Assessments		\$ 448,802	\$ 443,000	\$ 450,000	\$ 450,000
Total Charges for Services			\$ 448,802	\$ 443,000	\$ 450,000	\$ 450,000
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 4,810	\$ 3,600	\$ 3,500	\$ 3,500
Total Miscellaneous Revenues			\$ 4,810	\$ 3,600	\$ 3,500	\$ 3,500
<b>TOTAL Auditor-Controller Countywide Special Revenue Financing Sources</b>			<b>\$ 554,953</b>	<b>\$ 506,600</b>	<b>\$ 520,500</b>	<b>\$ 520,500</b>
<b>Treas / Tax Collector Countywide Special Revenue</b>						
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 3,084	\$ 3,600	\$ 3,600	\$ 3,600
Total Miscellaneous Revenues			\$ 3,084	\$ 3,600	\$ 3,600	\$ 3,600
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 3,189	\$ 3,600	\$ 3,600	\$ 3,600
Total Other Financing Sources			\$ 3,189	\$ 3,600	\$ 3,600	\$ 3,600
<b>TOTAL Treas / Tax Collector Countywide Special Revenue Financing Sources</b>			<b>\$ 6,272</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>	<b>\$ 7,200</b>

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Assessor Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	309	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	\$	<b>309</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

**Charges for Services**

1740 Charges for Services	\$	19,340	\$	16,700	\$	19,700	\$	19,700
<b>Total Charges for Services</b>	\$	<b>19,340</b>	\$	<b>16,700</b>	\$	<b>19,700</b>	\$	<b>19,700</b>

<b>TOTAL Assessor Countywide Special Revenue Financing Sources</b>	\$	<b>19,649</b>	\$	<b>16,700</b>	\$	<b>19,700</b>	\$	<b>19,700</b>
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**General Services Countywide Special Revenue**

**Licenses, Permits and Franchises**

0264 River Use Permit	\$	156,577	\$	155,090	\$	155,000	\$	155,000
<b>Total Licenses, Permits and Franchises</b>	\$	<b>156,577</b>	\$	<b>155,090</b>	\$	<b>155,000</b>	\$	<b>155,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	1,176	\$	80	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	\$	<b>1,176</b>	\$	<b>80</b>	\$	<b>-</b>	\$	<b>-</b>

**Charges for Services**

1405 Quimby Fee	\$	695	\$	575	\$	-	\$	-
1720 Park and Recreation Fees		90,858		66,600		51,200		51,200
<b>Total Charges for Services</b>	\$	<b>91,553</b>	\$	<b>67,175</b>	\$	<b>51,200</b>	\$	<b>51,200</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	(475)	\$	-	\$	-	\$	-
1943 Miscellaneous Donation		5,880		14,000		14,000		14,000
<b>Total Miscellaneous Revenues</b>	\$	<b>5,405</b>	\$	<b>14,000</b>	\$	<b>14,000</b>	\$	<b>14,000</b>

<b>TOTAL General Services Countywide Special Revenue Financing Sources</b>	\$	<b>254,710</b>	\$	<b>236,345</b>	\$	<b>220,200</b>	\$	<b>220,200</b>
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**District Attorney Countywide Special Revenue**

**Fines, Forfeitures and Penalties**

0343 Consumer Fraud	\$	25,238	\$	30,000	\$	39,000	\$	39,000
0346 Asset Forfeiture - State		3,201		-		-		-
0347 Asset Forfeiture - Federal		36,468		-		-		-
<b>Total Fines, Forfeitures and Penalties</b>	\$	<b>64,908</b>	\$	<b>30,000</b>	\$	<b>39,000</b>	\$	<b>39,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	1,495	\$	500	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	\$	<b>1,495</b>	\$	<b>500</b>	\$	<b>-</b>	\$	<b>-</b>

**Intergovernmental Revenue - State**

0885 State - Auto Insurance Fraud	\$	275,000	\$	263,050	\$	285,000	\$	285,000
0886 State - Workers' Compensation Fraud		257,247		262,826		263,587		263,587
<b>Total Intergovernmental Revenue - State</b>	\$	<b>532,247</b>	\$	<b>525,876</b>	\$	<b>548,587</b>	\$	<b>548,587</b>

**Charges for Services**

1600 Recording Fees	\$	146,105	\$	98,000	\$	108,000	\$	108,000
<b>Total Charges for Services</b>	\$	<b>146,105</b>	\$	<b>98,000</b>	\$	<b>108,000</b>	\$	<b>108,000</b>

**Miscellaneous Revenues**

1942 Miscellaneous Reimbursement	\$	283	\$	-	\$	-	\$	-
<b>Total Miscellaneous Revenues</b>	\$	<b>283</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

<b>TOTAL District Attorney Countywide Special Revenue Financing Sources</b>	\$	<b>745,038</b>	\$	<b>654,376</b>	\$	<b>695,587</b>	\$	<b>695,587</b>
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Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Sheriff Countywide Special Revenue**

**Fines, Forfeitures and Penalties**

0320	Other Court Fines		\$ 113,199	\$ -	\$ -	\$ -
0346	Asset Forfeiture - State		29,669	-	-	-
0347	Asset Forfeiture - Federal		320,573	-	-	-
Total Fines, Forfeitures and Penalties			\$ 463,441	\$ -	\$ -	\$ -

**Revenue from Use of Money and Property**

0400	Interest		\$ 3,996	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 3,996	\$ -	\$ -	\$ -

**Intergovernmental Revenue - State**

0760	State - Corrections		\$ -	\$ -	\$ 57,750	\$ 57,750
0880	State - Other		372,621	310,646	266,000	266,000
Total Intergovernmental Revenue - State			\$ 372,621	\$ 310,646	\$ 323,750	\$ 323,750

**Charges for Services**

1490	Civil Process Services		\$ 67,205	\$ -	\$ -	\$ -
1680	Institutional Care and Services		289,720	-	150,000	150,000
Total Charges for Services			\$ 356,925	\$ -	\$ 150,000	\$ 150,000

**Other Financing Sources**

2020	Operating Transfers In		\$ 265,707	\$ -	\$ -	\$ -
Total Other Financing Sources			\$ 265,707	\$ -	\$ -	\$ -

<b>TOTAL Sheriff Countywide Special Revenue Financing Sources</b>			<b>\$ 1,462,690</b>	<b>\$ 310,646</b>	<b>\$ 473,750</b>	<b>\$ 473,750</b>
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**Probation Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400	Interest		\$ 498	\$ 207	\$ 100	\$ 100
Total Revenue from Use of Money and Property			\$ 498	\$ 207	\$ 100	\$ 100

**Intergovernmental Revenue - State**

0880	State - Other		\$ 400,148	\$ 200,000	\$ 200,000	\$ 200,000
Total Intergovernmental Revenue - State			\$ 400,148	\$ 200,000	\$ 200,000	\$ 200,000

**Miscellaneous Revenues**

1940	Miscellaneous Revenue		\$ 445	\$ -	\$ -	\$ -
Total Miscellaneous Revenues			\$ 445	\$ -	\$ -	\$ -

<b>TOTAL Probation Countywide Special Revenue Financing Sources</b>			<b>\$ 401,091</b>	<b>\$ 200,207</b>	<b>\$ 200,100</b>	<b>\$ 200,100</b>
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**Agriculture Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400	Interest		\$ 88	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 88	\$ -	\$ -	\$ -

<b>TOTAL Agriculture Countywide Special Revenue Financing Sources</b>			<b>\$ 88</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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**Building Countywide Special Revenue**

**Licenses, Permits and Franchises**

0220	Construction Permits		\$ 49,151	\$ -	\$ 57,000	\$ 57,000
Total Licenses, Permits and Franchises			\$ 49,151	\$ -	\$ 57,000	\$ 57,000

**Revenue from Use of Money and Property**

0400	Interest		\$ 345	\$ 10	\$ 6	\$ -
Total Revenue from Use of Money and Property			\$ 345	\$ 10	\$ 6	\$ -

El Dorado County  
 Detail of Additional Financing Sources by Fund and Account  
 Governmental Funds  
 Fiscal Year 2014-15

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Charges for Services**

1412	Development Projects (T&M)	\$	78,757	\$	90,000	\$	120,000	\$	120,000
1744	Miscellaneous Inspections or Services		-		50,000		43,000		43,000
	<b>Total Charges for Services</b>	\$	<b>78,757</b>	\$	<b>140,000</b>	\$	<b>163,000</b>	\$	<b>163,000</b>

	<b>TOTAL Building Countywide Special Revenue Financing Sources</b>	\$	<b>128,253</b>	\$	<b>140,010</b>	\$	<b>220,006</b>	\$	<b>220,000</b>
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**Recorder Countywide Special Revenue**

**Licenses, Permits and Franchises**

0262	Notary Confidential Marriage License	\$	3,300	\$	6,500	\$	-	\$	3,000
	<b>Total Licenses, Permits and Franchises</b>	\$	<b>3,300</b>	\$	<b>6,500</b>	\$	<b>-</b>	\$	<b>3,000</b>

**Revenue from Use of Money and Property**

0400	Interest	\$	2,986	\$	-	\$	-	\$	-
	<b>Total Revenue from Use of Money and Property</b>	\$	<b>2,986</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

**Charges for Services**

1600	Recording Fees	\$	154,130	\$	70,000	\$	-	\$	70,000
1601	Computer Recording Fee		358,875		260,000		-		200,000
1602	Micrographics		226,561		150,000		-		155,000
1603	Vital Health Statistic Fee		19,978		20,000		-		20,000
	<b>Total Charges for Services</b>	\$	<b>759,544</b>	\$	<b>500,000</b>	\$	<b>-</b>	\$	<b>445,000</b>

	<b>TOTAL Recorder Countywide Special Revenue Financing Sources</b>	\$	<b>765,831</b>	\$	<b>506,500</b>	\$	<b>-</b>	\$	<b>448,000</b>
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**Planning Countywide Special Revenue**

**Licenses, Permits and Franchises**

0240	Zoning Permits Administration	\$	159,460	\$	-	\$	136,000	\$	100,000
	<b>Total Licenses, Permits and Franchises</b>	\$	<b>159,460</b>	\$	<b>-</b>	\$	<b>136,000</b>	\$	<b>100,000</b>

**Revenue from Use of Money and Property**

0400	Interest	\$	2,484	\$	2,644	\$	2,630	\$	2,400
	<b>Total Revenue from Use of Money and Property</b>	\$	<b>2,484</b>	\$	<b>2,644</b>	\$	<b>2,630</b>	\$	<b>2,400</b>

**Charges for Services**

1409	Subdiv Tentative / Final Map Plan Check	\$	88,165	\$	-	\$	35,000	\$	35,000
1415	Ecological Preserve Fee		54,746		100,000		90,000		90,000
1417	Oak Woodland Conservation Fee		2,415		1,034		1,500		-
1741	Special Project Staff Hours		27,065		-		10,000		10,000
	<b>Total Charges for Services</b>	\$	<b>172,390</b>	\$	<b>101,034</b>	\$	<b>136,500</b>	\$	<b>135,000</b>

**Miscellaneous Revenues**

1940	Miscellaneous Revenue	\$	683,139	\$	-	\$	-	\$	-
	<b>Total Miscellaneous Revenues</b>	\$	<b>683,139</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

	<b>TOTAL Planning Countywide Special Revenue Financing Sources</b>	\$	<b>1,017,474</b>	\$	<b>103,678</b>	\$	<b>275,130</b>	\$	<b>237,400</b>
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**Dept of Transportation Countywide Special Revenue**

**Licenses, Permits and Franchises**

0230	Road Privileges and Permits	\$	4,140	\$	20,220	\$	5,000	\$	5,000
	<b>Total Licenses, Permits and Franchises</b>	\$	<b>4,140</b>	\$	<b>20,220</b>	\$	<b>5,000</b>	\$	<b>5,000</b>

**Revenue from Use of Money and Property**

0400	Interest	\$	115,898	\$	124,178	\$	113,000	\$	113,000
0401	Community Dev Block Grant Note		212,031		-		-		-
	<b>Total Revenue from Use of Money and Property</b>	\$	<b>327,929</b>	\$	<b>124,178</b>	\$	<b>113,000</b>	\$	<b>113,000</b>

El Dorado County  
 Detail of Additional Financing Sources by Fund and Account  
 Governmental Funds  
 Fiscal Year 2014-15

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7
<b>Revenue Other Governmental Agencies</b>						
1207	Shingle Springs Rancheria		\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000
Total Revenue Other Governmental Agencies			\$ 2,600,000	\$ 2,600,000	\$ 2,600,000	\$ 2,600,000
<b>Charges for Services</b>						
1412	Development Projects (T&M)		\$ 282,460	\$ 387,000	\$ 545,000	\$ 545,000
1470	TIM: Traffic Impact Mitigation		4,482,620	12,367,606	2,295,300	2,295,300
1745	Public Utility Inspections		19,358	19,500	10,000	10,000
Total Charges for Services			\$ 4,784,438	\$ 12,774,106	\$ 2,850,300	\$ 2,850,300
<b>Other Financing Sources</b>						
2042	Long Term Advance Proceeds		\$ -	\$ 11,101,968	\$ -	\$ -
Total Other Financing Sources			\$ -	\$ 11,101,968	\$ -	\$ -
<b>TOTAL Dept of Transportation Countywide Special Revenue Financing Sources</b>			<b>\$ 7,716,507</b>	<b>\$ 26,620,472</b>	<b>\$ 5,568,300</b>	<b>\$ 5,568,300</b>
<b>Public Health Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 482	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 482	\$ -	\$ -	\$ -
<b>Charges for Services</b>						
1740	Charges for Services		\$ 5,726	\$ 10,000	\$ 10,000	\$ 10,000
Total Charges for Services			\$ 5,726	\$ 10,000	\$ 10,000	\$ 10,000
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 17,761	\$ 15,100	\$ 20,100	\$ 20,100
Total Miscellaneous Revenues			\$ 17,761	\$ 15,100	\$ 20,100	\$ 20,100
<b>TOTAL Public Health Countywide Special Revenue Financing Sources</b>			<b>\$ 23,969</b>	<b>\$ 25,100</b>	<b>\$ 30,100</b>	<b>\$ 30,100</b>
<b>Environmental Mngmnt Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ (915)	\$ (380)	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ (915)	\$ (380)	\$ -	\$ -
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ -	\$ 571,400	\$ -	\$ -
Total Miscellaneous Revenues			\$ -	\$ 571,400	\$ -	\$ -
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 707,488	\$ 504,113	\$ -	\$ -
Total Other Financing Sources			\$ 707,488	\$ 504,113	\$ -	\$ -
<b>TOTAL Environmental Mngmnt Countywide Special Revenue Financing Sources</b>			<b>\$ 706,573</b>	<b>\$ 1,075,133</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Veterans' Services Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 119	\$ -	\$ -	\$ -
Total Revenue from Use of Money and Property			\$ 119	\$ -	\$ -	\$ -
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 11,268	\$ 4,000	\$ 7,496	\$ 7,496
Total Miscellaneous Revenues			\$ 11,268	\$ 4,000	\$ 7,496	\$ 7,496
<b>TOTAL Veterans' Services Countywide Special Revenue Financing Sources</b>			<b>\$ 11,387</b>	<b>\$ 4,000</b>	<b>\$ 7,496</b>	<b>\$ 7,496</b>

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Human Services Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	139	\$	100	\$	150	\$	150
Total Revenue from Use of Money and Property	\$	139	\$	100	\$	150	\$	150

**Intergovernmental Revenue - State**

0880 State - Other	\$	3,917	\$	3,917	\$	3,917	\$	3,917
Total Intergovernmental Revenue - State	\$	3,917	\$	3,917	\$	3,917	\$	3,917

**Charges for Services**

1600 Recording Fees	\$	13,860	\$	16,800	\$	16,800	\$	16,800
1603 Vital Health Statistic Fee		1,808		2,000		2,000		2,000
Total Charges for Services	\$	15,668	\$	18,800	\$	18,800	\$	18,800

<b>TOTAL Human Services Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>19,724</b>	<b>\$</b>	<b>22,817</b>	<b>\$</b>	<b>22,867</b>	<b>\$</b>	<b>22,867</b>
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**Library Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	44	\$	-	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	44	\$	-	\$	-	\$	-

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	3,833	\$	5,000	\$	-	\$	-
Total Miscellaneous Revenues	\$	3,833	\$	5,000	\$	-	\$	-

<b>TOTAL Library Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>3,877</b>	<b>\$</b>	<b>5,000</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Fish and Game Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	23	\$	-	\$	-	\$	-
Total Revenue from Use of Money and Property	\$	23	\$	-	\$	-	\$	-

<b>TOTAL Fish and Game Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>23</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>
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**Health and Welfare Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	7,799	\$	6,700	\$	5,500	\$	5,500
Total Revenue from Use of Money and Property	\$	7,799	\$	6,700	\$	5,500	\$	5,500

**Intergovernmental Revenue - State**

0603 State - Foster Care	\$	-	\$	3,168,800	\$	-	\$	-
0606 State - Sales Tax Realignment		10,093,333		6,044,489		9,862,473		9,862,473
0660 State - Mental Health		-		-		3,792,337		3,792,337
0661 State - Sales Tax Realignment Mentl Hlth		2,983,995		3,166,751		-		-
0686 State - Sales Tax Realignment Health		1,543,073		2,259,779		315,194		315,194
Total Intergovernmental Revenue - State	\$	14,620,400	\$	14,639,819	\$	13,970,004	\$	13,970,004

**Other Financing Sources**

2020 Operating Transfers In	\$	720,702	\$	720,702	\$	720,702	\$	720,702
2021 Operating Transfers In: Veh Lic Fee		1,642,457		2,403,459		5,081,404		5,081,404
Total Other Financing Sources	\$	2,363,159	\$	3,124,161	\$	5,802,106	\$	5,802,106

<b>TOTAL Health and Welfare Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>16,991,358</b>	<b>\$</b>	<b>17,770,680</b>	<b>\$</b>	<b>19,777,610</b>	<b>\$</b>	<b>19,777,610</b>
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Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**County Local Revenue Fund**

**Intergovernmental Revenue - State**

0680 State - Health	\$	3,005,547	\$	3,313,897	\$	3,647,004	\$	3,647,004
0880 State - Other		12,106,387		14,457,242		10,999,461		15,099,461
Total Intergovernmental Revenue - State	\$	15,111,934	\$	17,771,139	\$	14,646,465	\$	18,746,465

**Other Financing Sources**

2020 Operating Transfers In	\$	3,422,634	\$	-	\$	-	\$	-
Total Other Financing Sources	\$	3,422,634	\$	-	\$	-	\$	-

<b>TOTAL County Local Revenue Fund Financing Sources</b>	<b>\$</b>	<b>18,534,567</b>	<b>\$</b>	<b>17,771,139</b>	<b>\$</b>	<b>14,646,465</b>	<b>\$</b>	<b>18,746,465</b>
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**SLESF Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	1,388	\$	500	\$	500	\$	500
Total Revenue from Use of Money and Property	\$	1,388	\$	500	\$	500	\$	500

**Intergovernmental Revenue - State**

0884 State - Suppl Law Enforce Serv (SLESF)	\$	791,160	\$	528,770	\$	670,212	\$	670,212
Total Intergovernmental Revenue - State	\$	791,160	\$	528,770	\$	670,212	\$	670,212

<b>TOTAL SLESF Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>792,548</b>	<b>\$</b>	<b>529,270</b>	<b>\$</b>	<b>670,712</b>	<b>\$</b>	<b>670,712</b>
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<b>TOTAL Special Revenue Funds Financing Sources</b>	<b>\$</b>	<b>163,329,043</b>	<b>\$</b>	<b>195,153,838</b>	<b>\$</b>	<b>158,806,373</b>	<b>\$</b>	<b>163,515,732</b>
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**Capital Project Funds**

**Accumulated Capital Outlay**

**Taxes**

0100 Property Taxes - Current Secured	\$	1,089,983	\$	1,090,000	\$	1,021,332	\$	1,021,332
0110 Property Taxes - Current Unsecured		24,366		25,000		24,856		24,856
0120 Property Taxes - Prior Secured		(604)		-		-		-
0130 Property Taxes - Prior Unsecured		400		-		408		408
0140 Supplemental Property Taxes - Current		361		-		368		368
0150 Supplemental Property Taxes - Prior		2,123		2,000		2,165		2,165
0174 Timber Yield Tax		2,223		2,000		2,268		2,268
Total Taxes	\$	1,118,852	\$	1,119,000	\$	1,051,397	\$	1,051,397

**Fines, Forfeitures and Penalties**

0360 Penalties and Costs on Delinquent Taxes	\$	593	\$	-	\$	605	\$	605
Total Fines, Forfeitures and Penalties	\$	593	\$	-	\$	605	\$	605

**Revenue from Use of Money and Property**

0400 Interest	\$	9,875	\$	10,000	\$	6,000	\$	6,000
Total Revenue from Use of Money and Property	\$	9,875	\$	10,000	\$	6,000	\$	6,000

**Intergovernmental Revenue - State**

0820 State - Homeowners' Property Tax Relief	\$	12,926	\$	13,000	\$	13,000	\$	13,000
Total Intergovernmental Revenue - State	\$	12,926	\$	13,000	\$	13,000	\$	13,000

**Revenue Other Governmental Agencies**

1200 Other - Governmental Agencies	\$	5,500	\$	5,000	\$	3,500	\$	3,500
Total Revenue Other Governmental Agencies	\$	5,500	\$	5,000	\$	3,500	\$	3,500

**Charges for Services**

1800 Interfund Revenue	\$	-	\$	-	\$	100,000	\$	100,000
Total Charges for Services	\$	-	\$	-	\$	100,000	\$	100,000

El Dorado County  
 Detail of Additional Financing Sources by Fund and Account  
 Governmental Funds  
 Fiscal Year 2014-15

Fund Name	Financing Source Category	Financing Source Account	2012-13 Actual	2013-14 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2014-15 Department Requested	2014-15 CAO Recommended
1	2	3	4	5	6	7

**Miscellaneous Revenues**

1920 Other Sales	\$	260	\$	-	\$	-	\$	-
1940 Miscellaneous Revenue				27,213		-		-
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>27,473</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Other Financing Sources**

2020 Operating Transfers In	\$	1,393,464	\$	18,215,033	\$	14,619,022	\$	14,619,022
<b>Total Other Financing Sources</b>	<b>\$</b>	<b>1,393,464</b>	<b>\$</b>	<b>18,215,033</b>	<b>\$</b>	<b>14,619,022</b>	<b>\$</b>	<b>14,619,022</b>

**Residual Equity Transfers**

2100 Residual Equity Transfers In	\$	1,173	\$	-	\$	-	\$	-
<b>Total Residual Equity Transfers</b>	<b>\$</b>	<b>1,173</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**TOTAL Accumulated Capital Outlay Financing Sources** \$ 2,569,857 \$ 19,362,033 \$ 15,793,524 \$ 15,793,524

**TOTAL Capital Project Funds Financing Sources** \$ 2,569,857 \$ 19,362,033 \$ 15,793,524 \$ 15,793,524

**Debt Service Funds**

El Dorado Hills Business Park

**Revenue from Use of Money and Property**

0400 Interest	\$	3,618	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>3,618</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**TOTAL El Dorado Hills Business Park Financing Sources** \$ 3,618 \$ - \$ - \$ -

**TOTAL Debt Service Funds Financing Sources** \$ 3,618 \$ - \$ - \$ -

**TOTAL ALL FUNDS** \$ 362,689,621 \$ 426,931,251 \$ 392,898,495 \$ 397,900,679



# **GENERAL GOVERNMENT TEN YEAR**

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## **10 Year History General Government Functional Group**

## GENERAL GOVERNMENT TEN YEAR

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	3,145,338	157,750	182,186	179,838	173,103
Licenses, Permits	499,084	535,760	485,366	456,356	447,840
Fines, Forfeitures	84,970	85,680	77,659	74,840	68,350
Use of Money	-	-	-	-	-
State	39,106	7,436	29,314	11,175	4,999
Federal	-	-	-	-	2,120
Charges for Service	4,899,168	5,215,703	4,725,163	4,426,986	2,643,817
Franchise Fees	-	-	55,000	75,000	1,620,745
Misc.	585,125	611,043	582,039	416,302	2,131,200
Other Financing Sources	1,703,662	812,079	1,020,460	1,082,353	1,217,577
<b>Total Revenue</b>	<b>10,956,453</b>	<b>7,425,451</b>	<b>7,157,187</b>	<b>6,722,850</b>	<b>8,309,751</b>
Salaries	12,361,687	14,292,048	11,363,739	10,756,164	10,304,619
Benefits	5,584,294	5,948,620	4,624,172	4,579,927	4,236,592
Services & Supplies	6,037,049	7,560,072	2,483,101	2,503,247	2,484,928
Other Charges	4,653	18,654	26,928	26,978	164,829
Fixed Assets	481,005	1,793,177	241,845	351,420	(3,794,501)
Operating Transfers	4,275	4,285	4,240	3,994	20,333
Intrafund Transfers	1,284,050	1,270,905	(2,757,161)	(2,911,211)	4,945,452
<b>Total Appropriations</b>	<b>25,757,013</b>	<b>30,887,761</b>	<b>15,986,864</b>	<b>15,310,519</b>	<b>18,362,252</b>
<b>NCC</b>	<b>11,316,758</b>	<b>17,998,819</b>	<b>17,358,680</b>	<b>16,557,563</b>	<b>13,185,187</b>
<b>FTE's</b>	<b>280</b>	<b>297</b>	<b>236</b>	<b>160</b>	<b>155</b>

## GENERAL GOVERNMENT TEN YEAR

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	181,259	193,267	218,622	218,622	240,484
Licenses, Permits	441,413	451,539	443,630	456,000	456,000
Fines, Forfeitures	69,270	71,980	60,890	70,000	68,000
Use of Money	-	-	-	-	20,340
State	7,578	423,349	706,139	73,166	71,500
Federal	1,940	90,832	1,177,121	495,927	995,127
Charges for Service	4,577,203	4,105,569	4,020,043	6,102,644	4,258,022
Franchise Fees	76,500	76,500	-	-	-
Misc.	381,008	768,329	500,944	1,711,330	814,806
Other Financing Sources	1,282,978	960,290	1,024,663	3,712,133	5,682,897
<b>Total Revenue</b>	<b>7,019,149</b>	<b>7,141,655</b>	<b>8,152,052</b>	<b>12,839,822</b>	<b>12,607,176</b>
Salaries	10,741,318	13,317,951	15,378,841	18,061,367	20,568,206
Benefits	5,772,652	5,595,798	6,557,814	8,112,800	8,962,800
Services & Supplies	2,334,521	5,097,583	9,420,263	16,695,724	15,580,138
Other Charges	246	333,094	1,311,119	3,536,854	895,854
Fixed Assets	27,608	421,997	943,444	15,511,805	10,760,543
Operating Transfers	11,659	3,198	86,554	809,501	252,510
Intrafund Transfers	(2,406,154)	(2,168,211)	(634,032)	(2,335,211)	4,081,536
<b>Total Appropriations</b>	<b>16,481,850</b>	<b>22,601,410</b>	<b>33,064,003</b>	<b>60,392,840</b>	<b>61,101,587</b>
<b>NCC</b>	<b>14,656,084</b>	<b>15,221,433</b>	<b>22,284,433</b>	<b>23,501,694</b>	<b>31,425,852</b>
<b>FTE's</b>	<b>154</b>	<b>205</b>	<b>248</b>	<b>265</b>	<b>267</b>

## GENERAL GOVERNMENT TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	(2,904,854)	-92%
Licenses, Permits	(43,084)	-9%
Fines, Forfeitures	(16,970)	-20%
State	32,394	83%
Federal	995,127	N/A
Charges for Service	(641,146)	-13%
Franchise Fees	-	N/A
Misc.	229,681	39%
Other Financing Sources	3,979,235	234%
<b>Total Revenue</b>	<b>1,650,723</b>	<b>15%</b>
Salaries	8,206,519	66%
Benefits	3,378,506	61%
Services & Supplies	9,543,089	158%
Other Charges	891,201	19153%
Fixed Assets	10,279,538	2137%
Operating Transfers	248,235	5807%
Intrafund Transfers	2,797,486	218%
<b>Total Appropriations</b>	<b>35,344,574</b>	<b>137%</b>
<b>NCC</b>	<b>20,109,094</b>	<b>178%</b>
<b>FTE's</b>	<b>(13)</b>	<b>-5%</b>

### Notes

In FY 2012-13 the Facilities function was moved from DOT (Land Use) and added to the Chief Administrative Office (General Government). NCC for this function is \$3,837,644

# BOARD OF SUPERVISORS

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## Mission

“El Dorado County will remain the leader in supporting our safe, healthy, and vibrant communities, wisely managing our natural resources, and preserving our local heritage.

El Dorado County government will provide efficient, courteous, and effective services and infrastructure for the safety, protection, and well-being of our residents, businesses and visitors.

All customers will receive quality service and accurate information in a courteous, professional, and timely manner.”

The Board of Supervisors is a five-member governing body of the County serving a population of 181,058 residents operating within the County Charter and State Law. Each board member is elected for a four-year term and represents a geographic jurisdiction. The presiding official, Chair, is elected annually among the five members. The Board convenes in regular sessions weekly on Tuesday at the County Government Center in Placerville.

Pursuant to its constitutional and statutory power, the El Dorado County Board of Supervisors sets policy for County departments, oversees a budget of over \$530 million and adopts ordinances on local matters, as well as land use policies that affect unincorporated areas.

The Board also sits as the El Dorado County Bond Authority, In-Home Supportive Services Public Authority, and is the Governing Board of the County Air Quality Management District and County Service Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

This fiscal year the County will be completing the redistricting process affecting the current district boundaries to equalize the population within each district.

The Board of Supervisors department has a staff of 14 employees, inclusive of the Supervisors, Supervisors Assistants and the Clerk of the Board staff.

## Program Summaries

**District 1**  
**Positions: 2 FTE**

**Total Appropriations: \$235,159**  
**Total Revenues: \$0**  
**Net County Cost: \$235,159**

The first supervisorial district includes the unincorporated areas in the western part of El Dorado County including El Dorado Hills.

**District 2**  
**Positions: 2 FTE**

**Total Appropriations: \$235,159**  
**Total Revenues: \$0**  
**Net County Cost: \$235,159**

The second supervisorial district includes the unincorporated areas in the southern part of El Dorado County including the communities of Latrobe, Mt. Aukum, Fairplay. Outingdale, Omo

## **BOARD OF SUPERVISORS**

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Ranch, Happy Valley, Nashville, Somerset, Pleasant Valley, Grizzly Flat, Cameron Park, and portions of El Dorado Hills.

**District 3**  
**Positions: 2 FTE**

**Total Appropriations: \$235,159**  
**Total Revenues: \$0**  
**Net County Cost: \$235,159**

The third supervisorial district includes City of Placerville as well as the unincorporated communities of Camino, Smith Flat, Diamond Springs and El Dorado.

**District 4**  
**Positions: 2 FTE**

**Total Appropriations: \$235,159**  
**Total Revenues: \$0**  
**Net County Cost: \$235,159**

The fourth supervisorial district includes the unincorporated areas in the northern part of El Dorado County including the communities of Cameron Park, Rescue, Cold Springs, Pilot Hill, Cool, Lotus, Coloma, Spanish Flat, Kelsey, Mosquito, Swansboro, Greenwood, Garden Valley, Georgetown, Volcanoville, Quintette, and portions of El Dorado Hills, Cameron Park, and Shingle Springs.

**District 5**  
**Positions: 2 FTE**

**Total Appropriations: \$235,159**  
**Total Revenues: \$0**  
**Net County Cost: \$235,159**

The fifth supervisorial district includes the City of South Lake Tahoe as well as the communities of Fallen Leaf, Meyers, Twin Bridges, Straweberry, Sciots Camp, Kyburz, White Hall, and Pollock Pines.

**Clerk of the Board of Supervisors**  
**Positions: 4 FTE**

**Total Appropriations: \$595,777**  
**Total Revenues: \$2,835**  
**Net County Cost: \$592,942**

The office of the Clerk of the Board is committed to providing professional and courteous service to the Board of Supervisors and the public as well as maintaining accurate records of the past and present for the future of the County of El Dorado.

The Clerk of the Board (COB) directs business functions of the Board of Supervisors, services and distributes information to all citizens, officials, and staff regarding Board of Supervisors hearing matters, provides the Board of Supervisors' agendas and minutes with supporting documentation as well as current status of filled and vacant positions of approximately 70 Board-appointed boards and commissions. The COB prepares and publishes Board meeting agendas consistent with the open meetings provisions of the Ralph M. Brown Act, records and maintains minutes, and acts as custodian of the BOS official record from 1850 to the present. In addition, the Clerk of the Board administers the Assessment Appeals Board Program.

# BOARD OF SUPERVISORS

## Financial Charts

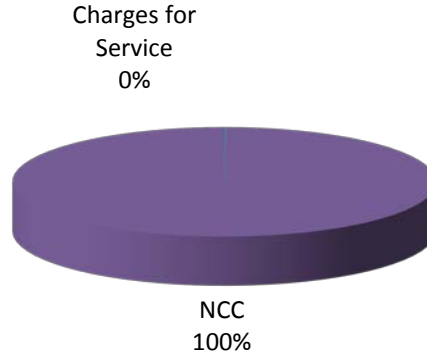
### Source of Funds

Charge for Services (\$2,500): Assessment Appeals filing fees.

Miscellaneous (\$35): This is the expected revenue from the sale of copies of documents and Board meeting DVD's to the public.

Other Financing Sources (\$300): This is the Board Clerk's share of revenue derived from the fees charged on timeshare projects pursuant to County ordinance Chapter 40.

Net County Cost (\$1,768,737): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



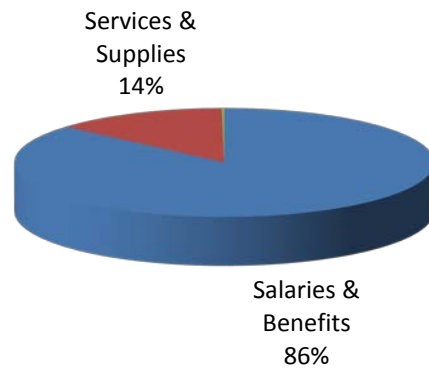
### Use of Funds

Salaries & Benefits (\$1,522,483): Primarily comprised of permanent salaries (\$1,090,723), retirement (\$162,535) and health insurance (\$146,539).

Services & Supplies (\$236,287): Major expenses include general liability insurance (\$117,142), professional services (\$55,000), and travel/training (\$18,000).

Fixed Assets (\$9,500): The Clerk of the Board is requesting replacement video and camera equipment for the Board Chambers.

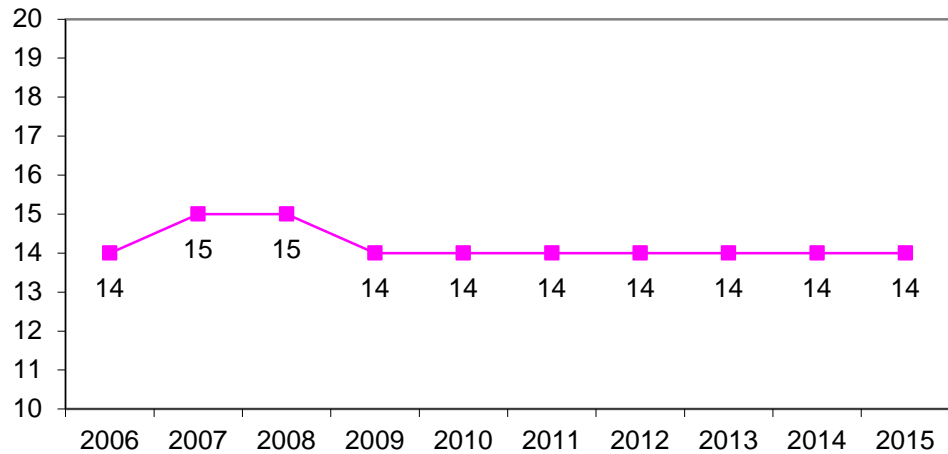
Intrafund Transfers (\$3,302): Intrafund transfers consist of charges from other departments for services such as mail service (\$2,043), stores support (\$259) and IT programming support (\$1,000).



# BOARD OF SUPERVISORS

## Staffing Trend

Staffing for the Board of Supervisors Office over the past seven years has remained steady at 14.



## Chief Administrative Comments

The Recommended Budget represents an overall decrease of \$6,572 or 70% in revenues and an increase of \$39,761 or 2% in appropriations when compared to the FY 2013-14 Adopted Budget. As a result, the Net County Cost has increased \$46,333 or 3%.

The change in revenues is due to a decrease in charges for services (\$6K) related to a decrease in Board of Equalization hearings held for property reassessments.

The increase in appropriations is comprised of employee salaries, health insurance and retirement costs (\$98K). Decreases in other appropriations help to offset this increase and include \$12K in services in supplies, \$13,500 in fixed assets and \$32,769 in intrafund transfers (related to the change in billing practice for County Information Technology cost applied charges).

In FY 2013-14, the Board of Supervisors budget included appropriations of \$95,000 for the anticipated launch of the Home Care Aide Registry for Elder and/or Dependent Adult Caregivers in support of the county's elder protection efforts. The \$95,000 had been appropriated in the Clerk of the Board budget based on prior year savings in the District IV Supervisor's budget. In FY 2014-15 the funding for this effort has been included in the Health and Human Services Agency recommended budget for the purposes of implementation.

Fixed asset appropriations of \$9,500 are recommended for updating the video and camera equipment in the Board of Supervisors Chambers. The current equipment is over 20 years old.



# BOARD OF SUPERVISORS

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 01 BOS - BOARD OF SUPERVISORS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
1740	1,000	9,000	2,500	2,500	-6,500
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	1,000	9,000	2,500	-6,500
1940	35	107	35	35	-72
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	35	107	35	-72
2020	38	300	300	300	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	38	300	300	0
<b>TYPE: R SUBTOTAL</b>	1,073	9,407	2,835	2,835	-6,572

# BOARD OF SUPERVISORS

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 01 BOS - BOARD OF SUPERVISORS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	CAO DEPARTMENT REQUEST	RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	813,778	925,375	1,080,078	1,080,078	154,703
3001	TEMPORARY EMPLOYEES	30,229	0	0	0	0
3004	OTHER COMPENSATION	9,735	9,145	10,645	10,645	1,500
3020	RETIREMENT EMPLOYER SHARE	137,533	163,622	162,535	162,535	-1,087
3022	MEDI CARE EMPLOYER SHARE	12,200	13,416	12,763	12,763	-653
3040	HEALTH INSURANCE EMPLOYER	186,801	194,366	146,539	146,539	-47,827
3041	UNEMPLOYMENT INSURANCE EMPLOYER	546	1,960	0	0	-1,960
3042	LONG TERM DISABILITY EMPLOYER	3,334	3,334	2,202	2,202	-1,132
3043	DEFERRED COMPENSATION EMPLOYER	4,000	4,000	2,243	2,243	-1,757
3046	RETIREE HEALTH: DEFINED	23,340	23,340	13,676	13,676	-9,664
3060	WORKERS' COMPENSATION EMPLOYER	1,451	1,451	7,802	7,802	6,351
3080	FLEXIBLE BENEFITS	28,874	84,000	84,000	84,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	1,251,821	1,424,009	1,522,483	1,522,483	98,474
4040	TELEPHONE COMPANY VENDOR	2,905	0	0	0	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	770	770	770	770	0
4060	FOOD AND FOOD PRODUCTS	0	100	100	100	0
4100	INSURANCE: PREMIUM	27,216	27,216	117,142	117,142	89,926
4140	MAINT: EQUIPMENT	500	500	500	500	0
4144	MAINT: COMPUTER	326	0	0	0	0
4180	MAINT: BUILDING & IMPROVEMENTS	250	250	500	500	250
4220	MEMBERSHIPS	225	475	225	225	-250
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	200	200	200	200	0
4260	OFFICE EXPENSE	4,941	6,000	6,000	6,000	0
4261	POSTAGE	431	1,200	1,000	1,000	-200
4266	PRINTING / DUPLICATING SERVICES	1,250	1,250	800	800	-450
4300	PROFESSIONAL & SPECIALIZED SERVICES	68,330	67,390	55,000	55,000	-12,390
4400	PUBLICATION & LEGAL NOTICES	1,600	1,600	1,600	1,600	0
4420	RENT & LEASE: EQUIPMENT	8,439	10,800	9,800	9,800	-1,000
4440	RENT & LEASE: BUILDING &	15,600	0	0	0	0
4461	EQUIP: MINOR	500	500	9,050	9,050	8,550
4462	EQUIP: COMPUTER	2,130	2,130	2,800	2,800	670
4500	SPECIAL DEPT EXPENSE	35,364	47,500	12,500	12,500	-35,000
4501	SPECIAL PROJECTS	60,950	60,950	0	0	-60,950
4503	STAFF DEVELOPMENT	3,901	1,200	10,000	10,000	8,800
4600	TRANSPORTATION & TRAVEL	16,441	18,000	8,000	8,000	-10,000
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,485	600	200	200	-400
4606	FUEL PURCHASES	100	100	100	100	0
4608	HOTEL ACCOMMODATIONS	260	0	0	0	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	254,114	248,731	236,287	236,287	-12,444
6040	FIXED ASSET: EQUIPMENT	0	23,000	0	0	-23,000
6042	FIXED ASSET: COMPUTER SYSTEM	0	0	9,500	9,500	9,500
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	0	23,000	9,500	9,500	-13,500
7220	INTRAFND: TELEPHONE EQUIPMENT &	8,400	8,400	0	0	-8,400
7223	INTRAFND: MAIL SERVICE	2,303	2,303	2,043	2,043	-260
7224	INTRAFND: STORES SUPPORT	232	232	259	259	27
7225	INTRAFND: CENTRAL DUPLICATING	800	800	0	0	-800
7227	INTRAFND: MAINFRAME SUPPORT	4,530	4,530	0	0	-4,530
7229	INTRAFND: PC SUPPORT	1,750	1,750	0	0	-1,750
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,000	1,000	1,000	1,000	0
7234	INTRAFND: NETWORK SUPPORT	17,056	17,056	0	0	-17,056
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	36,071	36,071	3,302	3,302	-32,769
<b>TYPE: E SUBTOTAL</b>		1,542,006	1,731,811	1,771,572	1,771,572	39,761
<b>FUND TYPE:</b>	<b>10 SUBTOTAL</b>	1,540,933	1,722,404	1,768,737	1,768,737	46,333
<b>DEPARTMENT:</b>	<b>01 SUBTOTAL</b>	1,540,933	1,722,404	1,768,737	1,768,737	46,333

## BOARD OF SUPERVISORS

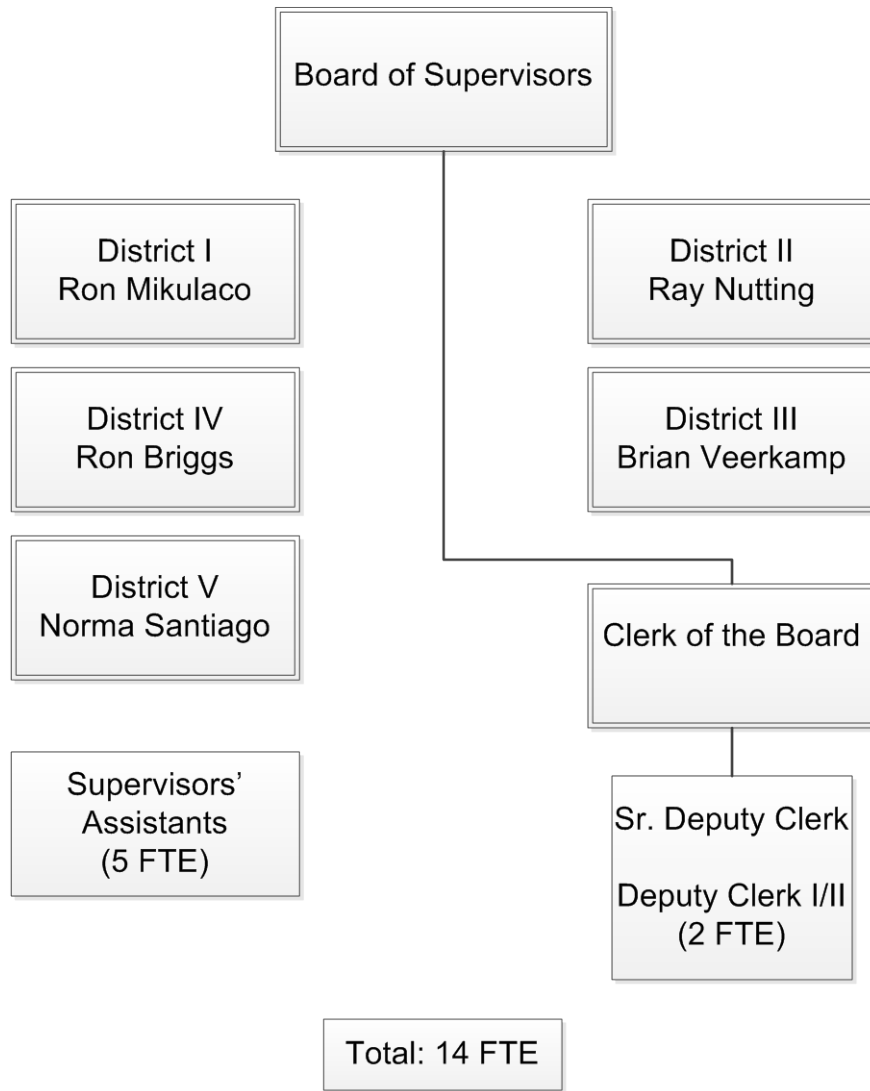
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### Personnel Allocation

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Supervisors	5.00	5.00	5.00	-
Clerk of the Board Of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	2.00	2.00	2.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Supervisor's Assistant	5.00	5.00	5.00	-
<b>Department Total</b>	14.00	14.00	14.00	-

# BOARD OF SUPERVISORS

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## BOARD OF SUPERVISORS

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### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Charges for Service	28,249	28,249	28,249	28,249	69,479
Misc.	1,589	914	796	977	521
Other Financing Sources	-	-	-	461	595
<b>Total Revenue</b>	<b>29,838</b>	<b>29,163</b>	<b>29,045</b>	<b>29,687</b>	<b>70,595</b>
Salaries	756,189	829,208	930,986	947,777	903,475
Benefits	345,344	335,369	378,209	376,180	362,520
Services & Supplies	72,933	95,474	57,419	76,262	79,293
Other Charges	113	279	-	130	55
Fixed Assets	-	1,508	-	-	-
Intrafund Transfers	46,189	48,658	50,012	51,314	50,435
<b>Total Appropriations</b>	<b>1,220,768</b>	<b>1,310,496</b>	<b>1,416,626</b>	<b>1,451,663</b>	<b>1,395,778</b>
<b>NCC</b>	<b>1,190,930</b>	<b>1,281,333</b>	<b>1,387,581</b>	<b>1,421,976</b>	<b>1,325,183</b>
<b>FTE's</b>	<b>14</b>	<b>15</b>	<b>15</b>	<b>14</b>	<b>14</b>

# BOARD OF SUPERVISORS

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Charges for Service	36,979	9,610	11,320	1,000	2,500
Misc.	906	482	180	35	35
Other Financing Sources	80	275	351	38	300
<b>Total Revenue</b>	<b>37,965</b>	<b>10,367</b>	<b>11,851</b>	<b>1,073</b>	<b>2,835</b>
Salaries	901,679	908,790	877,400	853,742	1,090,723
Benefits	364,168	379,831	364,730	398,079	431,760
Services & Supplies	58,536	66,162	58,422	254,114	236,287
Other Charges	-	-	-	-	-
Fixed Assets	1,558	-	3,095	-	9,500
Intrafund Transfers	50,264	43,903	14,611	36,071	3,302
<b>Total Appropriations</b>	<b>1,376,205</b>	<b>1,398,686</b>	<b>1,318,258</b>	<b>1,542,006</b>	<b>1,771,572</b>
<b>NCC</b>	<b>1,338,240</b>	<b>1,388,319</b>	<b>1,306,407</b>	<b>1,540,933</b>	<b>1,768,737</b>
<b>FTE's</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

10 Year Variance		
	\$ Change	% Change
Charges for Service	(25,749)	-91%
Misc.	(1,554)	-98%
<b>Total Revenue</b>	<b>(27,003)</b>	<b>-90%</b>
Salaries	334,534	44%
Benefits	86,416	25%
Services & Supplies	163,354	224%
Other Charges	(113)	-100%
Fixed Assets	9,500	N/A
Intrafund Transfers	(42,887)	-93%
<b>Total Appropriations</b>	<b>550,804</b>	<b>45%</b>
<b>NCC</b>	<b>577,807</b>	<b>49%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

Notes

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# CHIEF ADMINISTRATIVE OFFICE

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## Mission

The mission of the Chief Administrative Office is to ensure the sound and effective management of County government, procurement and facilities, pursuant to Board policy and direction by providing leadership; developing policy and procedures; providing budgetary and legislative analyses; and acting as liaison between County departments and the Board of Supervisors.

## Program Summaries

### Budget/Operations/Government Affairs

Positions: 10 FTE

Total Appropriations: \$1,825,162

Total Revenues: \$250,409

Net County Cost: \$1,574,753

The Chief Administrative Office exercises overall responsibility for the coordination of County department activities to ensure the sound and effective management of County government, pursuant to Board policy and the adopted budget. Primary areas of responsibility are: effective overall management of County resources; long-range financial and organizational planning; ensuring that County departments are producing services and results in accord with Board goals, policies, and budgets; improving management and information systems to ensure the most effective use of County personnel, money, facilities, and equipment; providing leadership and developing a County management team that can plan for and meet future challenges; and performing other duties as assigned by the Board. The Chief Administrative Office is charged with the responsibility of acting as advisor to the Board of Supervisors and in this role provides objective commentary on policy and management considerations. The Chief Administrative Office is responsible for recommending an annual budget and administering that budget after its adoption by the Board.

### Central Fiscal/Admin Unit

Positions: 7.0 FTE

Total Appropriations: \$569,917

Total Revenue: \$231,286

Net County Cost: \$338,631

The central financial and administrative unit was established in FY 2011-12 within the Chief Administrative Office. This unit provides services to the Chief Administrative Office, Facilities, Human Resources, Risk Management, Information Technologies, Surveyor, Public Defender, and Indigent Defense. These services include accounts payable/receivable, payroll, journal entries, budgeting, financial reporting and administration.

### Procurement and Contracts/Central Stores/Mail-Courier

Positions: 8.0 FTE

Total Appropriations: \$651,489

Total Revenues: \$39,861

Net County Cost: \$611,628

#### Procurement and Contracts (5.0 FTE):

Provides purchasing and contract processing services to other County departments. The Division is also responsible for administering the County's surplus property program.

#### Central Stores (2.0 FTE):

Provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

## CHIEF ADMINISTRATIVE OFFICE

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Mail Support (1.0 FTE):

Provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

**Facilities**

**Positions: 39.5 FTE**

**Total Appropriations: \$5,122,623**

**Total Revenues: \$1,057,572**

**Net County Cost: \$4,065,051**

The Chief Administrative Office has assumed the facilities functions previously performed by the Department of Transportation. These functions include buildings and grounds maintenance, custodial and facilities capital projects.

**Accumulative Capital Outlay Fund**

**Positions: 0 FTE**

**Total Appropriations: \$20,331,621**

**Total Revenues: \$20,331,621**

**Net County Cost: \$0**

This program, which is staffed by the Facilities unit, is responsible for the project development and construction of facilities and parks that support County functions. In addition, the program performs major maintenance projects on existing County buildings, parks and infrastructure.

**Source of Funds**

Use of Money (\$14,340): Rental income from SPTC corridor.

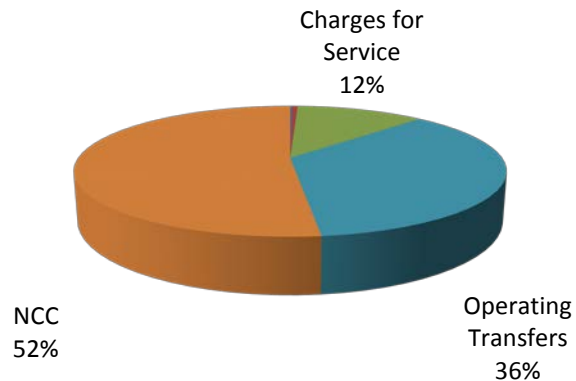
State (\$55,000): Reimbursement from the Court's for utilities costs in County owned Court facilities.

Charge for Services (\$1,380,752): Primarily comprised of charges to other department and the Accumulative Capital Outlay fund for facilities projects (\$1,110,281).

Miscellaneous (\$4,036): Funds from vending machines and stores and mail reimbursements.

Other Financing Sources (\$125,000): AB109 funding for the CAO Administrative Analyst primarily assigned to AB109 issues.

Net County Cost (\$6,590,063): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



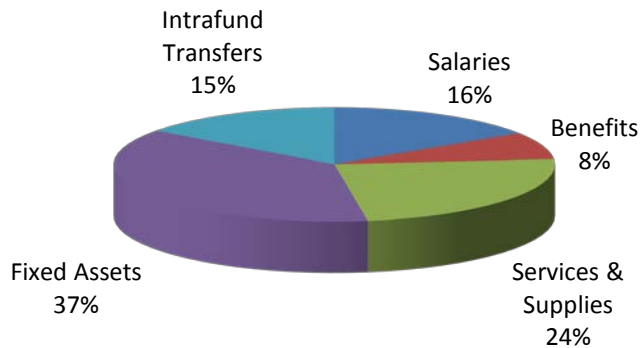
# CHIEF ADMINISTRATIVE OFFICE

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## Use of Funds

Salaries & Benefits (\$6,670,837): Primarily comprised of permanent salaries (\$4,209,471), health insurance (\$991,302), and retirement (\$825,818).

Services & Supplies (\$2,569,043): Primarily comprised of utilities (\$850,000), building maintenance and improvements (\$410,000), postage (\$330,000), general liability insurance (\$154,192), refuse disposal (\$93,000), stores inventory (\$85,000) and professional services (\$74,454).



Services & Supplies Abatements (-\$415,000): Comprised of charges to other departments for central stores inventory (-\$85,000) and bulk postage (-\$330,000). Fully offset's the costs noted in services and supplies above.

Other Charges (\$40,000): Primarily charges from DOT for work on various facility projects.

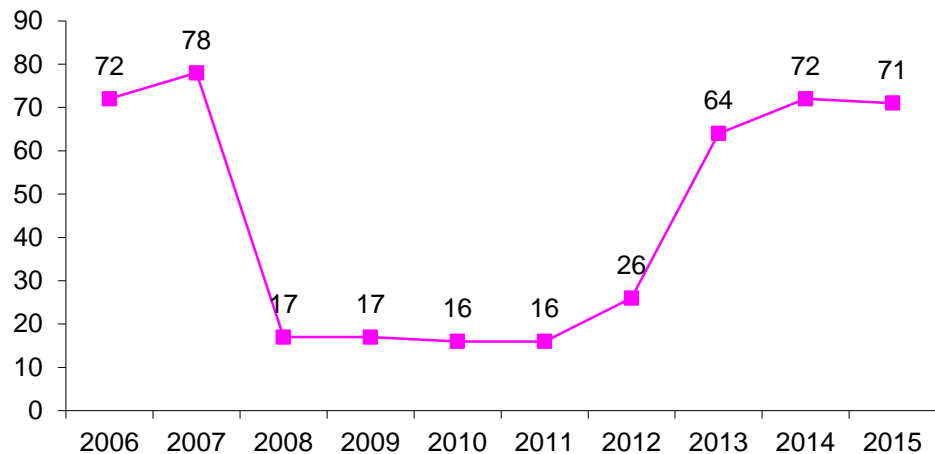
Fixed Assets (\$9,000) : Primarily computer equipment and building improvements.

Intra-fund Transfers (\$19,469): Includes charges from other departments for services such as stores and mail.

Intra-fund Abatement: (-\$724,158): Includes charges to other departments for mail service (-\$167,224), stores support (-\$38,216), building maintenance and improvements (\$351,948) and Central Fiscal Admin support charges to various departments (-\$166,770).

## Staffing Trend

Staffing for the Chief Administrative Office over the past ten years reflects fluctuations due to a variety of internal service functions moving in and out. In FY 2011-12 a centralized fiscal and



## **CHIEF ADMINISTRATIVE OFFICE**

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administrative group was formed adding 7 FTE's as well as 3 FTE's added for facilities functions offset with reductions in administrative and fiscal staff in other departments. In FY 2012-13, 31 positions were transferred from the Department of Transportation related to facilities, grounds and custodial functions. All positions in the Chief Administrative Office are located in Placerville except for 6 FTE's in the facilities unit located in South Lake Tahoe. Staff allocated to Economic Development and Parks & Trails are fiscally budgeted under the Economic Development budget, but the personnel allocation is included in the Chief Administrative Office as these employees are a division of the Chief Administrative Office.

### **Chief Administrative Office Comments**

#### Fund Type 10 – General Fund

The Recommended Budget represents an overall decrease of \$148,951 or 9% in revenues and an increase of \$223,213 or 3% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$372,164 or 6%.

The table below summarizes these changes by function:

Function	Change in Revenues	Change in Appropriations	Change to NCC
Budget & Operations	\$72,629	\$367,615	\$294,986
Central Fiscal/Admin Unit	86,862	(6,282)	(93,144)
Procurement	(9,682)	21,321	31,003
Facilities	(298,760)	(159,441)	139,319
<b>Total</b>	<b>(148,951)</b>	<b>223,213</b>	<b>372,164</b>

#### Budget & Operations

The Recommended Budget for this unit represents an overall increase of \$72,629 in revenues and \$367,615 in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$294,986. A large portion of the increased Net County Cost is related to the full cost of the Assistant Chief Administrative Officer (ACAO). This cost was largely offset in FY 2013-14 due to the ACAO serving as the Acting Director of Community Development. General liability insurance also increased \$103K as well as increased salaries and benefits of \$125K as a result of negotiated labor increases.

#### Central Fiscal/Administrative

The Recommended Budget for this unit represents an increase in revenues of \$86,862 and a decrease in appropriations of \$6,282 resulting in a decrease to Net County Cost of \$93,144 when compared to the FY 2013-14 approved budget. These changes are primarily related to increased charges for services to other departments.

## CHIEF ADMINISTRATIVE OFFICE

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### Procurement

The Recommended Budget for this unit represents a decrease of \$9,682 in revenues and an increase of \$21,321 in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$31,003. The increase in appropriations is primarily related to increased salaries and benefits as a result of negotiated labor increases.

### Facilities

The Recommended Budget for this unit represents a decrease in revenues of \$298,760 and \$159,441 in appropriations when compared to the FY 2013-14 approved budget. This results in an increase to Net County Cost of \$139,319. The decreased revenue is offset with increased intrafund abatements due to a change in methodology related to charges to departments for building and maintenance services. The remaining increase in appropriations is related to increased salaries and benefits as a result of negotiated labor increases.

### Staffing Changes

The Department requested the deletion of the Office Assistant position along with a request to move the position to Human Resources. The Department also requested the addition of an Administrative Technician to help with the large facility workload related to implementation of the Vanir assessment. The Administrative Technician position request has been placed on hold and will be added to the “wish list” for possible funding in September.

### Fund 13 – Accumulative Capital Outlay

#### *Capital Facilities Workplan*

The table below includes the Facilities Capital Workplan. This is a preliminary plan and the Department will be returning to the Board for a more in depth discussion of the Facilities Capital Improvement Plan.

## CHIEF ADMINISTRATIVE OFFICE

CAO FY 2014-15 Facilities Capital Budget PROPOSED WORKPLAN AS OF RECOMMENDED BUDGET			
Project #	Project Title	Requested Amount for FY 2014/15	Funding Source
150000	Countywide Special Projects / Deferred Maintenance	300,000	ACO Fund
150101	Countywide Security	50,000	ACO Fund
150151	Countywide HVAC Repairs	200,000	ACO Fund
150201	Countywide Exterior Paint	45,000	ACO Fund
150251	Countywide Mold, Lead & Asbestos Abatement	15,000	ACO Fund
150252	Countywide Parking Lot Improvements & Repairs	188,000	ACO Fund
150301	Countywide ADA Evaluation / Compliance	100,000	ACO Fund
150351	Countywide Bird Control	10,000	ACO Fund
150401	Countywide Department Moves - CEQA	5,000	ACO Fund
150402	Countywide Interior Paint	25,000	ACO Fund
150403	Facilities Planning	90,000	ACO Fund
150404	Sheriff Admin Center	500,000	Designation Capital Projects
150406	Criminal Justice Special Projects / Deferred Maintenance	300,000	Criminal Justice Spec. Rev. Fund
90211A	SLT Jail Surveillance Equipment Upgrade	25,500	Criminal Justice Spec. Rev. Fund
150451	Jail PVL - Control Panel Upgrade	250,000	Criminal Justice Spec. Rev. Fund
	Jail - Misc. Custody Facility Projects	405,000	Sheriff Custody SRF 7724311
90100A	Court PVL - Courthouse Main Street - Corbel Replace/Repair/Remove	60,000	Court Construction Spec. Rev. Fund
90103A	Court ADA Improvements - CP	65,000	Court Construction Spec. Rev. Fund
90104A	ADA Improvements - Court - Bldg C	25,000	Court Construction Spec. Rev. Fund
90600A	Animal Control PVL - Animal Control	2,000,000	General Fund - Tobacco Settlement
150455	Expansion space	450,000	Designation Capital Projects
150456	Vanir Facilities Assessment -Year 2 (See tables below for detail)	5,951,778	Designation Capital Projects
B15005	SLT Mental Health Move	100,000	Mental Health
Various	Parks/Trails - (See Parks workplan for details)	23,769	Quimby Fees
		299,500	ACO Funds
ERP001	FENIX	4,562,975	Designation Capital Projects
	Total Facilities Workplan	16,046,522	

<i>Totals by Funding Source</i>	
ACO	1,327,500
Criminal Justice SRF	575,500
Court Construction SRF	150,000
Sheriff	405,000
Designation for Capital Projects	11,464,753
General Fund	2,000,000
Mental Health Funding - Tobacco Settlement	100,000
Quimby Fees	23,769
Total	16,046,522

## CHIEF ADMINISTRATIVE OFFICE

Project #	Vanir Subtotals by Building:	
700100	100 Building A Sub Total	1,212,995
700110	110 Building B Sub Total	677,247
700115	115 Building C Sub Total	334,151
700120	120 Sheriff Administration Sub Total	178,491
700123	123 Juvenile Hall Sub total	615,824
700126	126 Main Jail Sub total	950,752
700160	160 Main Library Sub Total	32,556
700221	221 District Attorney Sub Total	52,900
700330	330 DOT Administration Sub Total	113,008
700362	362 Cameron Park Library Sub Total	64,075
700440	440 PHF Sub Total	223,767
700440	440A Sr Day Car Center Sub Total	258,307
700441	441 Health Department Sub Total	351,358
700470	470 Community Services / Sr Nutrition Sub Total	167,296
700600	600 South Lake Tahoe Administration Sub Total	607,318
700610	610 South Lake Tahoe El Dorado Center Sub Total	33,707
700620	620 South Lake Tahoe Juvenile Treatment Sub Total	5,150
700621	621, 622 & 631 South Lake Tahoe Jail Sub Total	40,551
700760	760 South Lake Tahoe Library Sub Total	32,325
	<b>Vanir Total</b>	<b>5,951,778</b>

Parks / Trails Workplan	Budget	Funding Source
HLP - Ball Field CMU wall repair replacement	2,000	ACO Fund
HLP - Retaining wall lower trail	15,000	ACO Fund
CEQA Concept Plan	47,000	ACO Fund
Bradford - Drainage modifications	2,000	ACO Fund
Slurry Seal and Striping	4,000	ACO Fund
Pioneer - Re stripe and slurry parking area	8,000	ACO Fund
Pioneer - ADA path of travel to bridge	2,500	ACO Fund
Playground to Basketball Court	2,000	ACO Fund
Trails - Re Screw Trestle Bridge deck as necessary	10,000	ACO Fund
Trails - Install folding bollards	4,000	ACO Fund
Trails - Misc. crack seal	3,000	ACO Fund
Other - Forebay Park - Complete site assessment including project cost and scope	50,000	ACO Fund
Concept Plan	50,000	ACO Fund
Grant Match of CMAQ funding	100,000	ACO Fund
Motherlode Quimby Projects	8,975	Quimby Funds
Gold Trail Quimby Projects	1,395	Quimby Funds
Ponderosa Quimby Projects	13,399	Quimby Funds
<b>Parks/ Trails Total</b>	<b>323,269</b>	

# CHIEF ADMINISTRATIVE OFFICE

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
0420	RENT: LAND & BUILDINGS	14,340	14,340	14,340	14,340	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	14,340	14,340	14,340	14,340	0
0880	ST: OTHER	55,000	55,000	55,000	55,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	55,000	55,000	55,000	55,000	0
1800	INTERFND REV: SERVICE BETWEEN FUND	1,401,785	1,401,785	1,110,281	1,110,281	-291,504
1804	INTERFND REV: MAIL SERVICE	33,381	33,381	29,919	29,919	-3,462
1805	INTERFND REV: STORES SUPPORT	13,804	13,804	7,306	7,306	-6,498
1818	INTERFND REV: MAINT BUILDG & IMPROVMNT	0	0	233,246	233,246	233,246
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	1,448,970	1,448,970	1,380,752	1,380,752	-68,218
1940	MISC: REVENUE	3,758	3,758	4,036	4,036	278
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	3,758	3,758	4,036	4,036	278
2020	OPERATING TRANSFERS IN	206,011	206,011	125,000	125,000	-81,011
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	206,011	206,011	125,000	125,000	-81,011
<b>TYPE: R SUBTOTAL</b>		1,728,079	1,728,079	1,579,128	1,579,128	-148,951



# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	3,957,370	3,957,370	4,209,471	4,209,471	252,101
3001	TEMPORARY EMPLOYEES	1,000	1,000	55,000	55,000	54,000
3002	OVERTIME	20,000	20,000	29,000	29,000	9,000
3004	OTHER COMPENSATION	83,200	83,200	171,500	171,500	88,300
3005	TAHOE DIFFERENTIAL	14,400	14,400	14,400	14,400	0
3007	HAZARD PAY	0	0	100	100	100
3020	RETIREMENT EMPLOYER SHARE	736,099	736,099	825,818	825,818	89,719
3022	MEDI CARE EMPLOYER SHARE	55,308	55,308	60,687	60,687	5,379
3040	HEALTH INSURANCE EMPLOYER	980,533	980,533	991,302	991,302	10,769
3041	UNEMPLOYMENT INSURANCE EMPLOYER	9,038	9,038	0	0	-9,038
3042	LONG TERM DISABILITY EMPLOYER	13,832	13,832	10,521	10,521	-3,311
3043	DEFERRED COMPENSATION EMPLOYER	8,295	8,295	15,378	15,378	7,083
3046	RETIREE HEALTH: DEFINED	49,599	49,599	69,847	69,847	20,248
3060	WORKERS' COMPENSATION EMPLOYER	21,899	21,899	73,813	73,813	51,914
3080	FLEXIBLE BENEFITS	138,000	138,000	144,000	144,000	6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>6,088,573</b>	<b>6,088,573</b>	<b>6,670,837</b>	<b>6,670,837</b>	<b>582,264</b>
4020	CLOTHING & PERSONAL SUPPLIES	2,200	2,200	2,500	2,500	300
4040	TELEPHONE COMPANY VENDOR	2,000	2,000	2,000	2,000	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	750	750	650	650	-100
4080	HOUSEHOLD EXPENSE	35,000	35,000	26,550	26,550	-8,450
4082	HOUSEHOLD EXP: OTHER	0	0	1,000	1,000	1,000
4083	LAUNDRY	33,000	33,000	32,700	32,700	-300
4085	REFUSE DISPOSAL	105,900	105,900	93,000	93,000	-12,900
4086	JANITORIAL / CUSTODIAL SERVICES	20,000	20,000	25,000	25,000	5,000
4087	EXTERMINATION / FUMIGATION SERVICES	7,000	7,000	7,000	7,000	0
4100	INSURANCE: PREMIUM	85,189	85,189	154,192	154,192	69,003
4140	MAINT: EQUIPMENT	2,750	2,750	2,900	2,900	150
4141	MAINT: OFFICE EQUIPMENT	0	0	150	150	150
4143	MAINT: SERVICE CONTRACT	56,000	56,000	53,500	53,500	-2,500
4144	MAINT: COMPUTER	3,500	3,500	3,750	3,750	250
4145	MAINTENANCE: EQUIPMENT PARTS	5,750	5,750	4,500	4,500	-1,250
4180	MAINT: BUILDING & IMPROVEMENTS	210,500	210,500	205,000	205,000	-5,500
4183	MAINT: GROUNDS	11,000	11,000	8,500	8,500	-2,500
4185	MAINT: PARK	36,011	36,011	30,000	30,000	-6,011
4187	MAINT: TRAIL	15,000	15,000	12,000	12,000	-3,000
4197	MAINTENANCE BUILDING: SUPPLIES	204,000	204,000	205,500	205,500	1,500
4200	MEDICAL, DENTAL & LABORATORY	0	0	100	100	100
4220	MEMBERSHIPS	1,110	1,110	1,110	1,110	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	5,500	5,500	4,869	4,869	-631
4260	OFFICE EXPENSE	14,360	14,360	14,000	14,000	-360
4261	POSTAGE	3,600	3,600	1,870	1,870	-1,730
4262	SOFTWARE	0	0	1,000	1,000	1,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	650	650	150
4264	BOOKS / MANUALS	725	725	775	775	50
4266	PRINTING / DUPLICATING SERVICES	0	0	750	750	750
4300	PROFESSIONAL & SPECIALIZED SERVICES	59,750	59,750	145,454	75,454	15,704
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	0	0	4,500	4,500	4,500
4334	FIRE PREVENTION & INSPECTION	0	0	20,000	20,000	20,000
4337	OTHER GOVERNMENTAL AGENCIES	4,000	4,000	3,500	3,500	-500
4400	PUBLICATION & LEGAL NOTICES	0	0	425	425	425
4420	RENT & LEASE: EQUIPMENT	50,500	50,500	44,448	44,448	-6,052
4421	RENT & LEASE: SECURITY SYSTEM	10,000	10,000	7,500	7,500	-2,500
4440	RENT & LEASE: BUILDING &	500	500	500	500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	7,750	7,750	8,950	8,950	1,200
4461	EQUIP: MINOR	26,200	26,200	26,700	26,700	500

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4462 EQUIP: COMPUTER	9,500	9,500	14,100	14,100	4,600
4500 SPECIAL DEPT EXPENSE	7,500	7,500	5,000	5,000	-2,500
4502 EDUCATIONAL MATERIALS	0	0	100	100	100
4503 STAFF DEVELOPMENT	28,000	28,000	28,000	28,000	0
4507 FIRE & SAFETY SUPPLIES	1,000	1,000	1,000	1,000	0
4508 SNOW REMOVAL	50,000	50,000	50,000	50,000	0
4513 INVENTORY: CENTRAL STORES GENERAL	175,000	175,000	85,000	85,000	-90,000
4514 BULK: POSTAGE PURCHASE GENERAL	350,000	350,000	330,000	330,000	-20,000
4529 SOFTWARE LICENSE	0	0	16,500	16,500	16,500
4600 TRANSPORTATION & TRAVEL	6,000	6,000	4,050	4,050	-1,950
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	4,500	4,500	3,800	3,800	-700
4605 RENT & LEASE: VEHICLE	39,500	39,500	44,450	44,450	4,950
4606 FUEL PURCHASES	54,650	54,650	48,300	48,300	-6,350
4608 HOTEL ACCOMMODATIONS	0	0	1,250	1,250	1,250
4620 UTILITIES	850,000	850,000	850,000	850,000	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>2,595,695</b>	<b>2,595,695</b>	<b>2,639,043</b>	<b>2,569,043</b>	<b>-26,652</b>
4750 CENTRAL STORES INVENTORY	-175,000	-175,000	-85,000	-85,000	90,000
4751 BULK PURCHASE POSTAGE ABATEMENTS	-350,000	-350,000	-330,000	-330,000	20,000
<b>CLASS: 41 SERVICE &amp; SUPPLIES ABATEMENTS</b>	<b>-525,000</b>	<b>-525,000</b>	<b>-415,000</b>	<b>-415,000</b>	<b>110,000</b>
5300 INTERFND: SERVICE BETWEEN FUND	40,000	40,000	40,000	40,000	0
<b>CLASS: 50 OTHER CHARGES</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	0	0	4,000	4,000	4,000
6040 FIXED ASSET: EQUIPMENT	26,450	26,450	0	0	-26,450
6042 FIXED ASSET: COMPUTER SYSTEM	4,800	4,800	5,000	5,000	200
<b>CLASS: 60 FIXED ASSETS</b>	<b>31,250</b>	<b>31,250</b>	<b>9,000</b>	<b>9,000</b>	<b>-22,250</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	3,250	3,250	3,225	3,225	-25
7220 INTRAFND: TELEPHONE EQUIPMENT &	21,325	21,325	0	0	-21,325
7223 INTRAFND: MAIL SERVICE	8,807	8,807	9,787	9,787	980
7224 INTRAFND: STORES SUPPORT	283	283	6,182	6,182	5,899
7227 INTRAFND: MAINFRAME SUPPORT	35,448	35,448	0	0	-35,448
7231 INTRAFND: IS PROGRAMMING SUPPORT	0	0	275	275	275
7234 INTRAFND: NETWORK SUPPORT	42,256	42,256	0	0	-42,256
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>111,369</b>	<b>111,369</b>	<b>19,469</b>	<b>19,469</b>	<b>-91,900</b>
7350 INTRFND ABATEMENTS: GF ONLY	-215,120	-215,120	-166,770	-166,770	48,350
7357 INTRFND ABATEMENTS: MAIL SERVICE	-154,817	-154,817	-167,224	-167,224	-12,407
7358 INTRFND ABATEMENTS: STORES SUPPORT	-25,972	-25,972	-38,216	-38,216	-12,244
7366 INTRFND ABATEMENTS: MAINT BLDG &	0	0	-351,948	-351,948	-351,948
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-395,909</b>	<b>-395,909</b>	<b>-724,158</b>	<b>-724,158</b>	<b>-328,249</b>
<b>TYPE: E SUBTOTAL</b>	<b>7,945,978</b>	<b>7,945,978</b>	<b>8,239,191</b>	<b>8,169,191</b>	<b>223,213</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>6,217,899</b>	<b>6,217,899</b>	<b>6,660,063</b>	<b>6,590,063</b>	<b>372,164</b>

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

**FUND TYPE:** 13 CAPITAL PROJECT FUND  
**DEPARTMENT:** 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	1,090,000	1,090,000	1,021,332	1,021,332	-68,668
0110	PROP TAX: CURR UNSECURED	25,000	25,000	24,856	24,856	-144
0130	PROP TAX: PRIOR UNSECURED	0	0	408	408	408
0140	PROP TAX: SUPP CURRENT	0	0	368	368	368
0150	PROP TAX: SUPP PRIOR	2,000	2,000	2,165	2,165	165
0174	TAX: TIMBER YIELD	2,000	2,000	2,268	2,268	268
<b>CLASS: 01</b>	<b>REV: TAXES</b>	1,119,000	1,119,000	1,051,397	1,051,397	-67,603
0360	PENALTY & COST DELINQUENT TAXES	0	0	605	605	605
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	0	0	605	605	605
0400	REV: INTEREST	10,000	10,000	6,000	6,000	-4,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	10,000	10,000	6,000	6,000	-4,000
0820	ST: HOMEOWNER PROP TAX RELIEF	13,000	13,000	13,000	13,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	13,000	13,000	13,000	13,000	0
1200	REV: OTHER GOVERNMENTAL AGENCIES	5,000	5,000	3,500	3,500	-1,500
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	5,000	5,000	3,500	3,500	-1,500
1800	INTERFND REV: SERVICE BETWEEN FUND	0	0	100,000	100,000	100,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	0	0	100,000	100,000	100,000
2020	OPERATING TRANSFERS IN	18,215,033	18,215,033	14,619,022	14,619,022	-3,596,011
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	18,215,033	18,215,033	14,619,022	14,619,022	-3,596,011
0001	FUND BALANCE	2,513,785	2,513,785	4,538,097	4,538,097	2,024,312
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	2,513,785	2,513,785	4,538,097	4,538,097	2,024,312
<b>TYPE: R SUBTOTAL</b>		21,875,818	21,875,818	20,331,621	20,331,621	-1,544,197

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 13 CAPITAL PROJECT FUND  
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
4085	REFUSE DISPOSAL	5,000	5,000	0	0	-5,000
4143	MAINT: SERVICE CONTRACT	50,000	50,000	0	0	-50,000
4180	MAINT: BUILDING & IMPROVEMENTS	500,000	500,000	0	0	-500,000
4197	MAINTENANCE BUILDING: SUPPLIES	47,000	47,000	0	0	-47,000
4262	SOFTWARE	70,000	70,000	0	0	-70,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,385,852	2,385,852	0	0	-2,385,852
4302	CONSTRUCT & ENGINEER CONTRACTS	100,000	100,000	90,000	90,000	-10,000
4400	PUBLICATION & LEGAL NOTICES	2,000	2,000	0	0	-2,000
4420	RENT & LEASE: EQUIPMENT	5,000	5,000	0	0	-5,000
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	5,000	5,000	0	0	-5,000
4461	EQUIP: MINOR	15,000	15,000	0	0	-15,000
4500	SPECIAL DEPT EXPENSE	50,000	50,000	10,000	10,000	-40,000
4501	SPECIAL PROJECTS	5,000	5,000	4,562,975	4,562,975	4,557,975
4529	SOFTWARE LICENSE	28,900	28,900	0	0	-28,900
4620	UTILITIES	5,000	5,000	0	0	-5,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>3,273,752</b>	<b>3,273,752</b>	<b>4,662,975</b>	<b>4,662,975</b>	<b>1,389,223</b>
5300	INTERFND: SERVICE BETWEEN FUND	2,827,723	2,827,723	771,604	771,604	-2,056,119
5350	INTERFND: FACILITIES, PARKS & REC	584,881	584,881	0	0	-584,881
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>3,412,604</b>	<b>3,412,604</b>	<b>771,604</b>	<b>771,604</b>	<b>-2,641,000</b>
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	7,694,870	7,694,870	9,320,898	9,320,898	1,626,028
6022	FIXED ASSET: PROJECT MANAGEMENT	0	0	1,014,033	1,014,033	1,014,033
6023	FIXED ASSET: CONSTRUCTION SERVICES	6,765,088	6,765,088	0	0	-6,765,088
6024	FIXED ASSET: UTILITIES	0	0	6,777	6,777	6,777
6025	LEASEHOLD IMPROVEMENTS	588,697	588,697	175,212	175,212	-413,485
6029	FIXED ASSET: CONSTRUCTION MATERIALS	0	0	95,023	95,023	95,023
6042	FIXED ASSET: COMPUTER SYSTEM	60,000	60,000	0	0	-60,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>15,108,655</b>	<b>15,108,655</b>	<b>10,611,943</b>	<b>10,611,943</b>	<b>-4,496,712</b>
7000	OPERATING TRANSFERS OUT	80,807	80,807	0	45,140	-35,667
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	<b>80,807</b>	<b>80,807</b>	<b>0</b>	<b>45,140</b>	<b>-35,667</b>
7700	APPROPRIATION FOR CONTINGENCIES	0	0	4,285,099	4,239,959	4,239,959
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	<b>0</b>	<b>0</b>	<b>4,285,099</b>	<b>4,239,959</b>	<b>4,239,959</b>
<b>TYPE: E SUBTOTAL</b>		<b>21,875,818</b>	<b>21,875,818</b>	<b>20,331,621</b>	<b>20,331,621</b>	<b>-1,544,197</b>
<b>FUND TYPE: 13</b>	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 02</b>	<b>SUBTOTAL</b>	<b>6,217,899</b>	<b>6,217,899</b>	<b>6,660,063</b>	<b>6,590,063</b>	<b>372,164</b>

## CHIEF ADMINISTRATIVE OFFICE

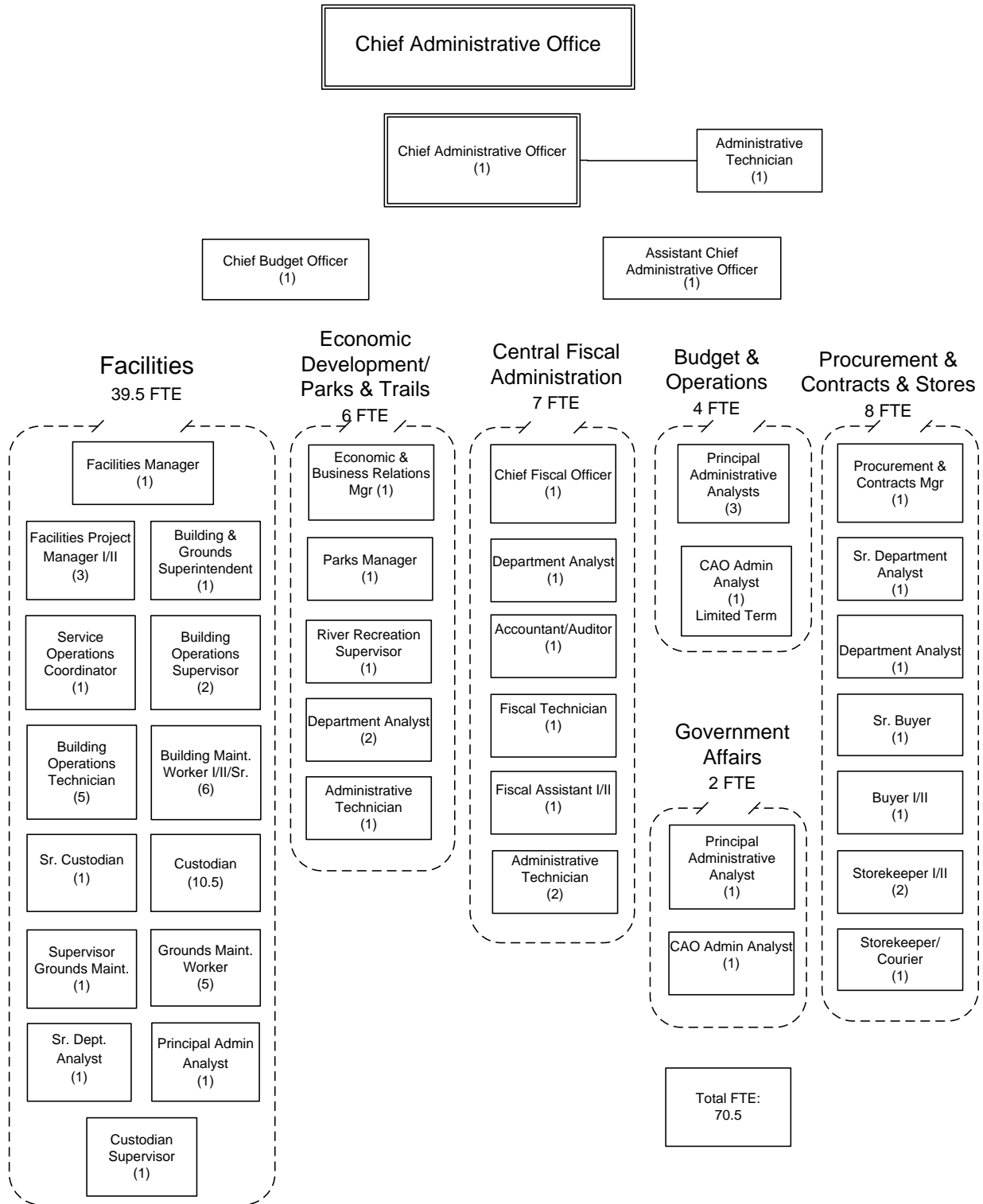
### Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Chief Administrative Officer	1.00	1.00	1.00	0.00
Accountant/Auditor	1.00	1.00	1.00	0.00
Administrative Services Officer	1.00	0.00	0.00	(1.00)
Administrative Technician	4.00	5.00	4.00	0.00
Assistant Chief Administrative Officer	1.00	1.00	1.00	0.00
Building and Grounds Superintendent	1.00	1.00	1.00	0.00
Building Maintenance Worker I/II/Sr	6.00	6.00	6.00	0.00
Building Operations Supervisor	2.00	2.00	2.00	0.00
Building Operations Technician	5.00	5.00	5.00	0.00
Buyer VII	1.00	1.00	1.00	0.00
CAO Administrative Analyst *	1.00	2.00	2.00	1.00
Chief Budget Officer	1.00	1.00	1.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Custodian	10.50	10.50	10.50	0.00
Custodian Supervisor	1.00	1.00	1.00	0.00
Department Analyst I/II	3.00	4.00	4.00	1.00
Economic & Business Relations Manager	1.00	1.00	1.00	0.00
Facilities Manager	1.00	1.00	1.00	0.00
Facilities Project Manager VII**	3.00	3.00	3.00	0.00
Fiscal Assistant I/II	1.00	1.00	1.00	0.00
Fiscal Technician	1.00	1.00	1.00	0.00
Grounds Maintenance Worker I/II	2.00	2.00	2.00	0.00
Office Assistant I/II	1.00	0.00	0.00	(1.00)
Parks Manager	1.00	1.00	1.00	0.00
Principal Administrative Analyst	5.00	5.00	5.00	0.00
Procurement & Contracts Manager	1.00	1.00	1.00	0.00
River Recreation Supervisor	1.00	1.00	1.00	0.00
Service Operations Coordinator	1.00	1.00	1.00	0.00
Sr. Buyer	1.00	1.00	1.00	0.00
Sr. Custodian	1.00	1.00	1.00	0.00
Sr. Department Analyst	3.00	2.00	2.00	(1.00)
Sr. Grounds Maintenance Worker	3.00	3.00	3.00	0.00
Storekeeper I/II	2.00	2.00	2.00	0.00
Storekeeper/Courier	1.00	1.00	1.00	0.00
Supervisor Grounds Maintenance	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>71.50</b>	<b>71.50</b>	<b>70.50</b>	<b>(1.00)</b>

\* 1 CAO Admin Analyst is limited term position for AB109 related activities

\*\*1 Facilities Project Manager is limited term

# CHIEF ADMINISTRATIVE OFFICE



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## CHIEF ADMINISTRATIVE OFFICE

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	-	-	-	-	-
Licenses, Permits	55,000	55,000	-	-	-
Fines, Forfeitures	-	-	-	-	-
Use of Money	-	-	-	-	-
State	-	-	-	-	-
Federal	-	-	-	-	83,002
Other Government	-	-	-	-	-
Charges for Service	1,306,147	1,499,788	-	137,028	125,397
Misc.	9,443	615	9	3,667	6,342
Operating Transfers	-	-	-	-	32,447
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>1,370,590</b>	<b>1,555,403</b>	<b>9</b>	<b>140,695</b>	<b>247,188</b>
Salaries	4,321,148	4,809,738	1,360,812	1,433,624	1,264,097
Benefits	1,915,491	2,036,683	602,266	598,210	504,831
Services & Supplies	3,077,725	3,536,521	301,808	201,669	232,899
Other Charges	1,555	1,510	26,639	26,748	14,328
Fixed Assets	335,952	752,766	-	-	4,537
Operating Transfers	-	-	-	-	-
Intrafund Transfers	(3,385,413)	(3,560,769)	53,805	(139,172)	(90,740)
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>6,266,458</b>	<b>7,576,449</b>	<b>2,345,330</b>	<b>2,121,079</b>	<b>1,929,952</b>
<b>NCC</b>	<b>4,895,868</b>	<b>6,021,046</b>	<b>2,345,321</b>	<b>1,980,384</b>	<b>1,682,764</b>
<b>FTE's</b>	<b>72</b>	<b>78</b>	<b>17</b>	<b>17</b>	<b>16</b>



## CHIEF ADMINISTRATIVE OFFICE

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	-	-	1,118,852	1,119,000	1,051,397
Licenses, Permits	-	-	-	-	-
Fines, Forfeitures	-	-	593	-	605
Use of Money	-	-	25,857	24,340	20,340
State	-	420,099	698,375	68,000	68,000
Federal	120,064	27,455	-	-	-
Other Government	-	-	5,500	5,000	3,500
Charges for Service	244,419	282,652	666,211	1,448,970	1,480,752
Misc.	2,723	393,028	32,771	3,758	4,036
Operating Transfers	41,444	53,718	1,514,914	18,421,044	14,744,022
Use of Fund Balance	-	-	-	2,513,785	4,538,097
<b>Total Revenue</b>	<b>408,650</b>	<b>1,176,952</b>	<b>4,063,073</b>	<b>23,603,897</b>	<b>21,910,749</b>
Salaries	1,515,344	1,560,019	3,412,976	4,075,970	4,479,471
Benefits	590,745	624,273	1,589,720	2,012,603	2,191,366
Services & Supplies	159,614	606,179	3,710,359	5,344,447	6,817,018
Other Charges	246	333,094	1,311,119	3,452,604	811,604
Fixed Assets	3,376	53,772	748,053	15,139,905	10,620,943
Operating Transfers	-	-	83,202	80,807	45,140
Intrafund Transfers	(189,009)	(157,149)	(121,437)	(284,540)	(704,689)
Contingency	-	-	-	-	4,239,959
<b>Total Appropriations</b>	<b>2,080,316</b>	<b>3,020,188</b>	<b>10,733,992</b>	<b>29,821,796</b>	<b>28,500,812</b>
<b>NCC</b>	<b>1,671,666</b>	<b>1,843,236</b>	<b>6,670,919</b>	<b>6,217,899</b>	<b>6,590,063</b>
<b>FTE's</b>	<b>16</b>	<b>26</b>	<b>64</b>	<b>72</b>	<b>71</b>

## CHIEF ADMINISTRATIVE OFFICE

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<b>10 Year Variance</b>		
	<b>\$ Change</b>	<b>% Change</b>
Licenses, Permits	(55,000)	-100%
State	68,000	N/A
Federal	-	N/A
Charges for Service	174,605	N/A
Misc.	(5,407)	0%
Operating Transfers	4,538,097	48058%
<b>Total Revenue</b>	<b>20,540,159</b>	<b>1499%</b>
Salaries	158,323	4%
Benefits	275,875	14%
Services & Supplies	3,739,293	121%
Other Charges	810,049	52093%
Fixed Assets	10,284,991	3061%
Operating Transfers	45,140	N/A
Intrafund Transfers	4,239,959	-79%
<b>Total Appropriations</b>	<b>22,234,354</b>	<b>355%</b>
<b>NCC</b>	<b>1,694,195</b>	<b>35%</b>
<b>FTE's</b>	<b>(1)</b>	<b>-1%</b>

<b>Notes</b>
FY 2007-08 Human Resources/Risk Management moved out (18 FTE's), IT moved out (43 FTE's)
FY 2008-09 Stores was shifted to Chief Administrative Office (5 FTE's)
FY 2011-12 Central Fiscal/Admin group was established (7 FTE's), plus some Facilities personnel (3 FTE's)
FY 2012-13 Facilities transferred from DOT (31 FTE's), NCC \$3,837,644 plus Central Fiscal/Admin NCC \$382,160
FY 2013-14 Housing Community and Economic Development (HCED) transferred from Human Services (2 FTE's)

# AUDITOR-CONTROLLER

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## Mission

The Auditor-Controller is an elected official who serves as the County's chief accounting and disbursing officer. Responsibilities of the Auditor-Controller include: pre-audits and payment of claims made by the County for goods and services; property control for County government fixed assets; accounting for and issuance of payroll to County employees; maintenance of revenue and expenditure accounts for all units of County government and special districts; financial control over fund balances and property tax collections; field audits for special districts; development and implementation of accounting systems; technical assistance in budget preparation; preparation of the A-87 Cost Allocation Plan and other special budgetary information; preparation of claims for State-mandated costs (SB90); assistance in development of long-range financial planning.

## Program Summaries

### Administration

**Positions: 2.25 FTE**  
**Extra Help: \$63,555**

**Total Appropriations: \$470,283**  
**Total Revenues: \$4,000**  
**Net County Cost: \$466,283**

This Division trains and organizes workgroups to perform basic accounting and governmental record keeping tasks; coordinates bookkeeping activities of and provides general supervision over the accounts of all organizations under the fiscal control of the County Board of Supervisors. This Division prescribes accounting forms and methods of keeping the County's accounts and is responsible for the preparation and publication of the annual final budget schedules for the County.

Annual revenues are derived from the Cash Overage fund, which is estimated to be \$4,000 this fiscal year.

### Property Tax

**Positions: 3.55 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$451,249**  
**Total Revenues: \$304,100**  
**Net County Cost: \$147,149**

This Division calculates over 150,000+ property tax liabilities, including changes/refunds, based upon assessed value totaling over \$300 million. The Division places 600,000+ line items of direct charges totaling over \$30 million on the secured tax bills by working with 60 different taxing agencies with 250 different types of direct charges. The Division calculates and distributes property tax revenues to over 85 local taxing agencies. The Division files various State required reports and continually implements new legislation related to property taxes, redevelopment agencies, Educational Revenue Augmentation Fund (ERAF), Triple Flip, Vehicle License Fee (VLF) Swap, etc.

Each of the revenue sources for this Division would be characterized as on-going. The revenue for this Division is from the handling charges on parcel taxes in the amount of \$232,600, the handling charges on supplemental taxes in the amount of \$12,000, and the handling charges on timeshare assessments in the amount of \$56,500. The administrative charges for calculating, preparing and collecting the LAFCO charges to cities and special districts are estimated to be

## **AUDITOR-CONTROLLER**

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\$1,500. The revenue from the share of the costs for administering and processing the taxpayer claims for excess proceeds from tax sales is estimated to be \$1,500.

### **Financial Reporting**

**Positions: 4.8 FTE**

**Extra Help: \$0**

**Total Appropriations: \$660,084**

**Total Revenues: \$56,700**

**Net County Cost: \$603,384**

This Division provides financial reporting, accounting, and auditing support services to County operating departments and independent special districts. The Auditor-Controller's staff acts as fiscal liaison between the County, State, and Federal funding agencies, and assists departmental managers in the design and implementation of accounting and bookkeeping procedures. This Division provides professional review of financial and other cost reports for departments prior to their submission to the State. Staff performs analytical review of cost applied rates such as the fleet rates and worker's compensation rates. Staff prepares the annual A87 Cost Plan and the annual draft financial statements for the county's external auditors. The county's fixed asset accounting is managed by this Division as well as the accounting and distribution of the State Transportation Development Act (TDA) funds to the various claimants. Staff within this Division is responsible for the daily management of Positive Pay with the County's bank to provide validation of daily checks issued. This Division prepares the State's required annual financial reports on behalf of 35 independent special districts as well as all of the Board governed districts.

Each of the revenue sources for this Division is ongoing. Auditing fees for special district and other agency audits are estimated at \$18,000. Accounting services for the departmental financial/cost report reviews are estimated at \$19,200. The TDA accounting services will generate \$19,500 in revenue.

### **Payroll**

**Positions: 3.0 FTE**

**Extra Help: \$45,900**

**Total Appropriations: \$365,507**

**Total Revenues: \$600**

**Net County Cost: \$364,907**

Payroll accounting prepares biweekly payroll instruments and "wage/tax reports" for County and 18 affiliated local governmental agencies; processes "gross to net" deductions for health insurance and other benefits, association dues, credit union banking, retirement and legal attachments (garnishments); administers the Optional Benefits Program for over 400 county employees; and administers deferred compensation program for over 1,000 county employees.

The \$600 of revenues is generated from charges to departments to cover costs for the preparation of supplemental payroll checks and retroactive pay increases. All of these revenues will continue to be ongoing subject to the number of checks of each type that has to be issued.

# AUDITOR-CONTROLLER

**Accounting**  
**Positions: 11.0 FTE**  
**Extra Help: \$25,395**

**Total Appropriations: \$1,094,132**  
**Total Revenues: \$80,500**  
**Net County Cost: \$1,013,632**

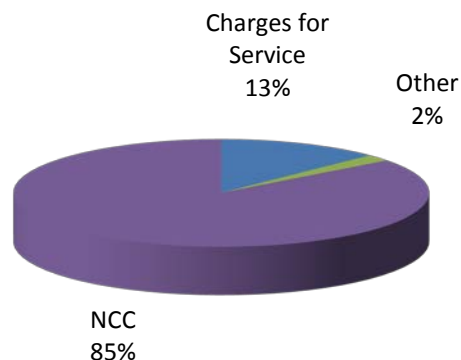
This Division reviews and processes accounts payable disbursement items, including employee travel reimbursements, contract payments and payments for product purchases; maintains ledger accounts and processes transactions for 40 Special Districts having independent governing boards; provides computerized financial reporting for budget item detail and account summary information to all departments and agencies, using the County Treasury as their cash depository. This Division reviews and processes the daily deposits for all county departments, schools and other agencies. The County's purchase card program (PCard) is managed by the staff within this Division. This includes the issuance of purchase cards (300 cards), continuous modification of commodity types and dollar thresholds for cardholders, review of in excess of 8,200 purchase card transactions which amount to over \$5 million in charges, reconciliation and distribution of bi-weekly purchase card statements and the posting of the purchase card charges to the department budgets. This Division is responsible for the records management of the department. Annually, it scans and catalogs in excess of 100,000 document types containing more than 300,000 individual transactions with more than 500,000 pages of supporting documentation. This Division administers five Mello Roos districts providing all accounting services, annual reports, calculating the annual special tax levy, debt service management, and administration of all delinquencies. Staff administers funding for the Missouri Flat MC&FP development through an analysis of the quarterly sales tax reports from BOE to determine the amounts generated from new businesses that must be transferred to the restricted fund for this project.

The on-going revenues are generated from accounting service charges to the Mello Roos Districts in the amount of \$25,000 and the annual rebate for the PCard purchases in the amount of \$55,000. In addition there is \$500 in estimated revenue from charges to county departments to cover costs for hand typed vendor checks.

## Financial Charts

### Source of Funds

Charges for Services (\$385,400): The bulk of this revenue is generated in the Property Tax section, and consists of handling charges on parcel taxes (\$232,600) and the department's share of the County's 5% supplemental tax roll (\$12,000). Additional revenue is generated in the Financial Reporting section for accounting and audit services provided to special districts and other agencies



## AUDITOR-CONTROLLER

(\$37,500) and to departments (\$20,300). The remainder of the revenue in this character is generated in the Accounting section, mainly through accounting charges to the Mello Roos districts (\$25,000) and rebates associated with the Purchase Card program (\$55,000).

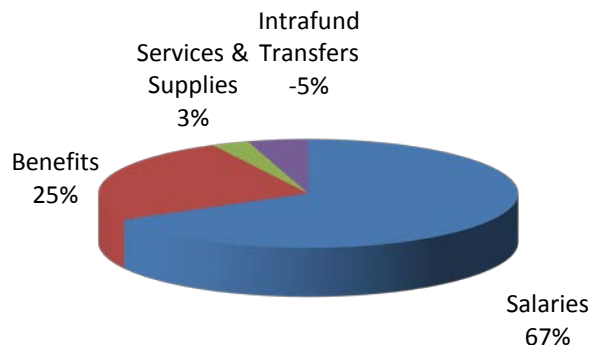
Operating Transfers (\$60,500): The bulk of this revenue (\$56,500) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. The remainder is a transfer in from the cash overage account.

Net County Cost (\$2,595,355): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.

### Use of Funds

Salaries & Benefits (\$3,099,933): Primarily comprised of permanent salaries (\$2,069,669), retirement (\$416,209) and health insurance (\$260,916). The budget includes \$134,850 for extra help to continue the department's record scanning program, provide support to the Payroll Division and to backfill work assignments related to implementation of the Enterprise Resource Planning System.



Services & Supplies (\$96,193):

Primarily comprised of professional and specialized services for database programming and cost plan services (\$21,650), general liability premium (\$22,085), postage (\$18,060) for mailing vendor checks and other documents and office expense (\$18,276).

Fixed Assets (\$1,600): Replacement of a color printer.

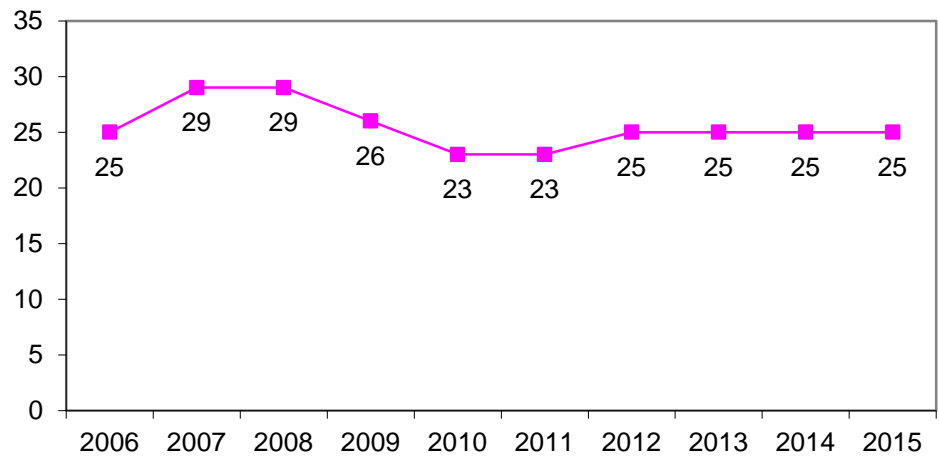
Intrafund Transfers (\$9,007): Intrafund transfers consist of charges from other departments for stores and mail services.

Intrafund Abatements (\$165,478): These are charges to County departments for accounting and audit services, which are primarily paid by Human Services (\$73,898), Child Support (\$15,000), Probation (\$11,250), and the District Attorney (\$64,080).

## AUDITOR-CONTROLLER

### Staffing Trend

Staffing for the department has fluctuated little over the past ten years. The proposed staff allocation for FY 2014-15 is 24.6. All staff is located on the West Slope.



### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$9,920 or 2% in revenues and \$150,223 or 5% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost has decreased \$140,303 or 5%.

The decrease in revenues and appropriations is primarily related to a change in methodology for mainframe cost applied charges. Salaries and benefits increased \$153K related to compensation and retirement costs. Intrafund transfers decreased \$294K due to the deletion of mainframe and network cost applied charges. The net of the increased salaries and benefits and decreased intrafund transfers results in the overall decrease of \$150K in appropriations.

The Chief Administrative Office is recommending several add/deletes to the Auditor's personnel allocation to true up the allocations with the actual filled positions. These changes do not impact the Net County Cost as the salaries budgeted match the recommended add/deletes.

# AUDITOR-CONTROLLER

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 03 AUDITOR / CONTROLLER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
1300 ASSESSMENT & TAX COLLECTION FEES	245,470	251,250	246,100	246,100	-5,150
1320 AUDIT & ACCOUNTING FEES	115,599	107,820	119,000	119,000	11,180
1800 INTERFND REV: SERVICE BETWEEN FUND	21,450	37,250	20,300	20,300	-16,950
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	<b>382,519</b>	<b>396,320</b>	<b>385,400</b>	<b>385,400</b>	<b>-10,920</b>
1940 MISC: REVENUE	437	0	0	0	0
<b>CLASS: 19 REV: MISCELLANEOUS</b>	<b>437</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
2020 OPERATING TRANSFERS IN	59,500	59,500	60,500	60,500	1,000
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	<b>59,500</b>	<b>59,500</b>	<b>60,500</b>	<b>60,500</b>	<b>1,000</b>
<b>TYPE: R SUBTOTAL</b>	<b>442,456</b>	<b>455,820</b>	<b>445,900</b>	<b>445,900</b>	<b>-9,920</b>



# AUDITOR-CONTROLLER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 03 AUDITOR / CONTROLLER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	1,848,386	1,935,800	2,069,669	2,069,669	133,869
3001 TEMPORARY EMPLOYEES	53,361	134,895	134,850	134,850	-45
3002 OVERTIME	21,205	16,726	18,456	18,456	1,730
3004 OTHER COMPENSATION	51,492	27,344	22,645	22,645	-4,699
3020 RETIREMENT EMPLOYER SHARE	354,602	372,715	416,209	416,209	43,494
3022 MEDI CARE EMPLOYER SHARE	28,178	27,496	29,598	29,598	2,102
3040 HEALTH INSURANCE EMPLOYER	244,447	307,050	260,916	260,916	-46,134
3041 UNEMPLOYMENT INSURANCE EMPLOYER	6,842	3,500	0	0	-3,500
3042 LONG TERM DISABILITY EMPLOYER	6,790	6,790	5,077	5,077	-1,713
3043 DEFERRED COMPENSATION EMPLOYER	18,787	21,874	23,528	23,528	1,654
3046 RETIREE HEALTH: DEFINED	20,034	20,034	24,031	24,031	3,997
3060 WORKERS' COMPENSATION EMPLOYER	6,458	6,458	22,954	22,954	16,496
3080 FLEXIBLE BENEFITS	66,000	66,000	72,000	72,000	6,000
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,726,582</b>	<b>2,946,682</b>	<b>3,099,933</b>	<b>3,099,933</b>	<b>153,251</b>
4041 COUNTY PASS THRU TELEPHONE CHARGES	200	400	400	400	0
4080 HOUSEHOLD EXPENSE	50	0	100	100	100
4100 INSURANCE: PREMIUM	21,363	21,363	22,085	22,085	722
4140 MAINT: EQUIPMENT	0	250	250	250	0
4220 MEMBERSHIPS	2,001	2,361	2,212	2,212	-149
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	450	450	450	450	0
4260 OFFICE EXPENSE	18,341	17,968	18,276	18,276	308
4261 POSTAGE	16,697	18,060	18,060	18,060	0
4266 PRINTING / DUPLICATING SERVICES	598	500	800	800	300
4300 PROFESSIONAL & SPECIALIZED SERVICES	18,325	23,700	21,650	21,650	-2,050
4324 MEDICAL, DENTAL, LAB & AMBULANCE SRV	50	150	100	100	-50
4400 PUBLICATION & LEGAL NOTICES	90	100	100	100	0
4420 RENT & LEASE: EQUIPMENT	3,981	4,540	4,540	4,540	0
4462 EQUIP: COMPUTER	1,010	800	600	600	-200
4500 SPECIAL DEPT EXPENSE	650	1,000	1,000	1,000	0
4503 STAFF DEVELOPMENT	2,125	2,500	3,050	3,050	550
4600 TRANSPORTATION & TRAVEL	500	1,350	1,250	1,250	-100
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	270	1,050	775	775	-275
4605 RENT & LEASE: VEHICLE	200	200	120	120	-80
4606 FUEL PURCHASES	125	120	100	100	-20
4608 HOTEL ACCOMMODATIONS	200	275	275	275	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>87,226</b>	<b>97,137</b>	<b>96,193</b>	<b>96,193</b>	<b>-944</b>
6040 FIXED ASSET: EQUIPMENT	0	0	1,600	1,600	1,600
<b>CLASS: 60 FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>
7220 INTRAFND: TELEPHONE EQUIPMENT &	10,493	10,400	0	0	-10,400
7223 INTRAFND: MAIL SERVICE	8,584	8,584	8,661	8,661	77
7224 INTRAFND: STORES SUPPORT	257	257	346	346	89
7225 INTRAFND: CENTRAL DUPLICATING	0	2,150	0	0	-2,150
7227 INTRAFND: MAINFRAME SUPPORT	241,870	241,870	0	0	-241,870
7229 INTRAFND: PC SUPPORT	990	4,520	0	0	-4,520
7231 INTRAFND: IS PROGRAMMING SUPPORT	615	1,735	0	0	-1,735
7234 INTRAFND: NETWORK SUPPORT	33,827	33,827	0	0	-33,827
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>296,636</b>	<b>303,343</b>	<b>9,007</b>	<b>9,007</b>	<b>-294,336</b>
7350 INTRAFND ABATEMENTS: GF ONLY	-138,214	-155,684	-165,478	-165,478	-9,794
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-138,214</b>	<b>-155,684</b>	<b>-165,478</b>	<b>-165,478</b>	<b>-9,794</b>
<b>TYPE: E SUBTOTAL</b>	<b>2,972,230</b>	<b>3,191,478</b>	<b>3,041,255</b>	<b>3,041,255</b>	<b>-150,223</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>2,529,774</b>	<b>2,735,658</b>	<b>2,595,355</b>	<b>2,595,355</b>	<b>-140,303</b>
<b>DEPARTMENT: 03 SUBTOTAL</b>	<b>2,529,774</b>	<b>2,735,658</b>	<b>2,595,355</b>	<b>2,595,355</b>	<b>-140,303</b>

## AUDITOR-CONTROLLER

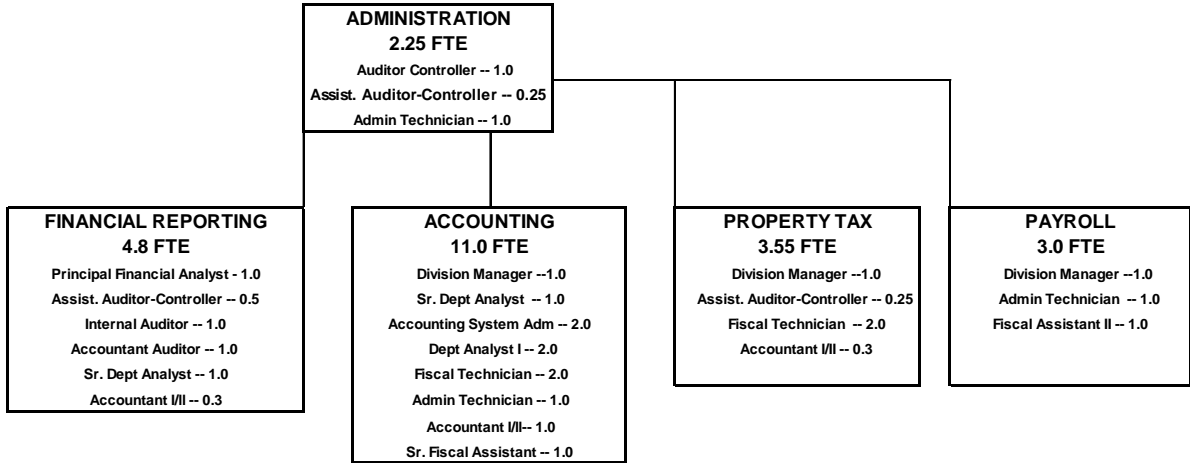
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### Personnel Allocation

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Auditor-Controller	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accountant I/II	1.60	1.60	1.60	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	1.00	1.00	2.00	1.00
Administrative Technician	1.00	1.00	3.00	2.00
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Cost Accountant	1.00	1.00	-	(1.00)
Department Analyst I/II	2.00	2.00	2.00	-
Fiscal Assistant I/II	-	-	1.00	1.00
Fiscal Technician	6.00	6.00	4.00	(2.00)
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	1.00	1.00	1.00	-
Sr. Department Analyst	4.00	4.00	2.00	(2.00)
Sr. Fiscal Assistant	-	-	1.00	1.00
<b>Department Total</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>	<b>-</b>

# AUDITOR-CONTROLLER

## EL DORADO COUNTY -- OFFICE OF THE AUDITOR-CONTROLLER PROPOSED ORGANIZATION CHART



## AUDITOR-CONTROLLER

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### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Charges for Service	481,918	422,974	434,445	364,377	408,514
Misc.	-	38,586	656	-	6
Other	62,326	59,509	77,464	53,295	54,876
<b>Total Revenue</b>	<b>544,244</b>	<b>521,069</b>	<b>512,565</b>	<b>417,672</b>	<b>463,396</b>
Salaries	1,587,017	1,892,676	1,929,511	1,878,871	1,813,592
Benefits	650,814	725,152	754,811	791,358	734,426
Services & Supplies	82,610	131,695	95,238	75,021	81,691
Other Charges	400	640	-	-	-
Fixed Assets	5,860	-	-	-	-
Intrafund Transfers	241,450	261,696	249,927	249,396	235,297
<b>Total Appropriations</b>	<b>2,568,151</b>	<b>3,011,859</b>	<b>3,029,487</b>	<b>2,994,646</b>	<b>2,865,006</b>
<b>NCC</b>	<b>2,023,907</b>	<b>2,490,790</b>	<b>2,516,922</b>	<b>2,576,974</b>	<b>2,401,610</b>
<b>FTE's</b>	<b>25</b>	<b>29</b>	<b>29</b>	<b>26</b>	<b>23</b>

## AUDITOR-CONTROLLER

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Charges for Service	386,533	405,277	439,179	382,519	385,400
Misc.	38	-	-	437	-
Other	54,909	59,933	62,949	59,500	60,500
<b>Total Revenue</b>	<b>441,480</b>	<b>465,210</b>	<b>502,128</b>	<b>442,456</b>	<b>445,900</b>
Salaries	1,771,433	1,736,208	1,805,793	1,974,444	2,245,620
Benefits	710,114	701,031	692,025	752,138	854,313
Services & Supplies	86,951	93,663	98,519	87,226	96,193
Other Charges	-	-	-	-	-
Fixed Assets	-	5,753	1,706	-	1,600
Intrafund Transfers	209,704	187,975	(122,373)	158,422	(156,471)
<b>Total Appropriations</b>	<b>2,778,202</b>	<b>2,724,630</b>	<b>2,475,670</b>	<b>2,972,230</b>	<b>3,041,255</b>
<b>NCC</b>	<b>2,336,722</b>	<b>2,259,420</b>	<b>1,973,542</b>	<b>2,529,774</b>	<b>2,595,355</b>
<b>FTE's</b>	<b>23</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>

10 Year Variance		
	\$ Change	% Change
Charges for Service	(96,518)	-20%
Misc.	-	N/A
Other	(1,826)	-3%
<b>Total Revenue</b>	<b>(98,344)</b>	<b>-18%</b>
Salaries	658,603	41%
Benefits	203,499	31%
Services & Supplies	13,583	16%
Other Charges	(400)	-100%
Fixed Assets	(4,260)	-73%
Intrafund Transfers	(397,921) <span style="color: green;">▲</span>	1160%
<b>Total Appropriations</b>	<b>473,104</b>	<b>18%</b>
<b>NCC</b>	<b>571,448</b>	<b>28%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

Notes

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# TREASURER/TAX COLLECTOR

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## Mission

The Treasurer-Tax Collector's Department administers the treasury and collection of property taxes, including secured, unsecured, and supplemental taxes. The Department is also responsible for the Transient Occupancy Tax program and the Business License Program.

## Program Summaries

### Treasurer

**Positions: 3.6 FTE**

**Total Appropriations: \$565,000**

**Total Revenues: \$565,000**

**Net County Cost: \$0**

The Department is responsible for investing accounting for over one billion dollars deposited annually to the treasury. Based on historical data and current events, the Treasury anticipates the short term cash flow needs of the County, schools, and other outside agencies. In addition, the Department is responsible for the accounting and internal controls over same.

### Tax Collector

**Positions: 15.4 FTE**

**Extra Help: \$113,944**

**Total Appropriations: \$2,398,772**

**Total Revenues: \$1,262,834**

**County Cost: \$1,135,938**

The Tax Collector is responsible for positive public relations of the office in the process of collecting, accounting and depositing all tax receipts. The Department accounts for defaulted taxes and transfers delinquent amounts to the defaulted tax roll. The revenues associated with tax collections are allocated to most general fund departments and normally amount to 23% to 25% of the Board of Supervisor's discretionary budget.

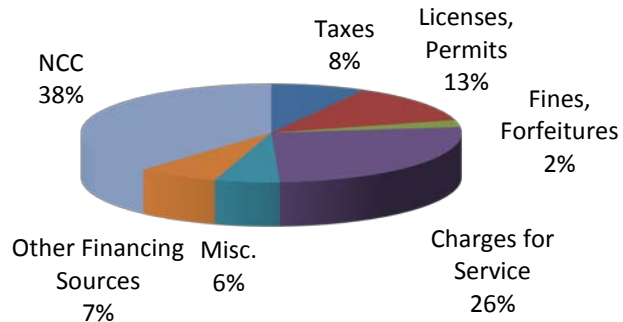
The Tax Collector administers the processes associated with Transient Occupancy Tax (TOT) and the Business License Ordinance.

# TREASURER/TAX COLLECTOR

## Financial Charts

### Source of Funds

Taxes (\$240,484): The department receives a share of total receipts from the Transient Occupancy Tax to cover costs of administration and enforcement.



License, Permits, Franchises (\$376,000): The bulk of this revenue (\$340,000) is derived from business license fees. The remainder of the revenue is derived from vacation home rental permit fees.

Fine, Forfeiture & Penalties (\$68,000): The department charges penalties for delinquent taxes. Delinquent property tax installments are subject to a 10% penalty. Taxes which remain unpaid at the end of the fiscal year (June 30) are also subject to a 1.5% per month penalty.

Charge for Services (\$776,750): The bulk of the revenue in this class (\$565,000) is generated in the Treasury section, and is reimbursement for staff time spent on cash management and investment activities. The department's share of the County's 5% supplemental tax roll administration fee and the County's share of the State \$15 redemption fee for tax defaults also post here.

Miscellaneous (\$162,500): The bulk of these revenues are generated by tax sale fees which include excess proceeds refund fee, reimbursement for advertising and other costs of conducting the sales, returned check fees, alternative payment plan fees, and research fees.

Operating Transfers (\$204,100): A \$10 redemption fee to cover the department's costs for collecting delinquent taxes is collected in a special revenue fund and transferred to the department (\$60,000). The department also receives a share of the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance (\$135,500).

Net County Cost (\$1,135,938): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

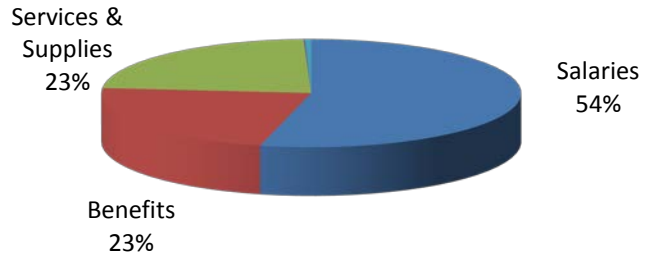
It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.



# TREASURER/TAX COLLECTOR

## Use of Funds

Salaries & Benefits (\$2,266,837): Primarily comprised of permanent salaries (\$1,435,312), retirement (\$278,702), health insurance (\$285,003) and temporary help (\$113,944) to assist the department at peak workload times associated with large mailings for various property tax notices, with special, revenue-generating projects, and to provide mandated services when permanent staff is unavailable or fully utilized.



Services & Supplies (\$679,490): Primarily comprised of professional & specialized services for government banking, armored car services, internet auction services, and deferred compensation plan consulting (\$209,050), printing of tax bills and associated notices (\$90,100) and postage (\$153,070).

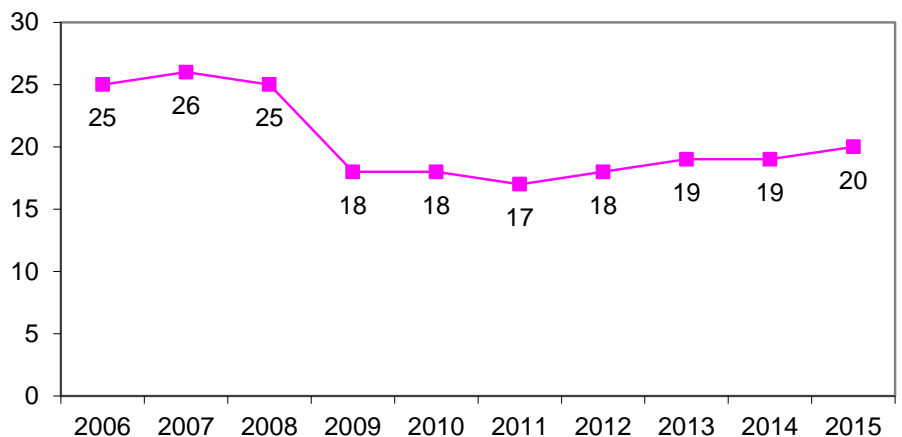
Other Financing Uses (\$3,600): Operating transfer to cover overpayments.

Intrafund Transfers (\$26,845): Intrafund transfers consist of charges from other departments for services such as Information Technologies programming services for departmental projects such as on-line payments and on-line business license applications (\$10,000), and mail service (\$15,749).

Intrafund Abatements (-\$13,000): The department receives reimbursement from departments to cover some banking fees.

## Staffing Trend

Staffing for the Treasurer-Tax Collector has remained fairly flat over the past ten years, with an increase in allocations between 2004 and 2008. This reflects the period of time during which the Revenue Recovery function was housed in the department. The proposed staff allocation for FY 2014-15 is 20 and includes the addition of 1.0 FTE Sr.



## TREASURER/TAX COLLECTOR

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Accountant (Limited Term) for support related to the implementation of the FENIX system. All staff are located on the West Slope.

### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$83,272 or 5% in revenues and an increase of \$52,271 or 2% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost has decreased \$31,001 or 3%.

The increase in revenues is primarily related to Interfund revenue from the County ACO fund to offset increased appropriations for a limited term Sr. Accountant position that will be assisting with the Enterprise Resource Planning (ERP) system implementation efforts (\$65,000). This position was approved by the ERP Executive Steering Committee. Other revenue increases include an increase in anticipated Transient Occupancy Tax revenues (\$21,862).

The department also requested the addition of a Sr. Accountant to assist with development and implementation of an enhanced collection program for delinquent unsecured taxes. Although the enhanced collection efforts may result in additional revenues to the County, the Chief Administrative Office is not recommending this position at this time. In keeping with the County's Strategic Investment Plan, the Chief Administrative Office recommends the department first work with Information Technologies to identify ways to enhance collection efforts through improved use of technology, including potential solutions through the ERP, before any additional staffing is considered.

# TREASURER/TAX COLLECTOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0171 TAX: HOTEL & MOTEL OCCUPANCY	218,622	218,622	240,484	240,484	21,862
<b>CLASS: 01 REV: TAXES</b>	218,622	218,622	240,484	240,484	21,862
0210 LICENSE: BUSINESS	340,000	340,000	340,000	340,000	0
0260 OTHER LICENSE & PERMITS	35,000	35,000	36,000	36,000	1,000
<b>CLASS: 02 REV: LICENSE, PERMIT, &amp;</b>	375,000	375,000	376,000	376,000	1,000
0360 PENALTY & COST DELINQUENT TAXES	70,000	70,000	68,000	68,000	-2,000
<b>CLASS: 03 REV: FINE, FORFEITURE &amp;</b>	70,000	70,000	68,000	68,000	-2,000
1300 ASSESSMENT & TAX COLLECTION FEES	130,990	130,990	146,750	146,750	15,760
1321 INVESTMENT & CASH MANAGEMENT FEE	590,000	590,000	565,000	565,000	-25,000
1800 INTERFND REV: SERVICE BETWEEN FUND	0	0	0	65,000	65,000
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	720,990	720,990	711,750	776,750	55,760
1940 MISC: REVENUE	162,850	162,850	162,500	162,500	-350
<b>CLASS: 19 REV: MISCELLANEOUS</b>	162,850	162,850	162,500	162,500	-350
2020 OPERATING TRANSFERS IN	197,100	197,100	202,100	204,100	7,000
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	197,100	197,100	202,100	204,100	7,000
<b>TYPE: R SUBTOTAL</b>	1,744,562	1,744,562	1,760,834	1,827,834	83,272

# TREASURER/TAX COLLECTOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,282,687	1,282,687	1,428,421	1,435,312	152,625
3001	TEMPORARY EMPLOYEES	113,721	113,721	113,944	113,944	223
3002	OVERTIME	11,000	11,000	11,000	11,000	0
3004	OTHER COMPENSATION	37,323	37,323	44,263	44,263	6,940
3020	RETIREMENT EMPLOYER SHARE	245,298	245,298	290,410	278,702	33,404
3022	MEDI CARE EMPLOYER SHARE	18,373	18,373	21,129	20,307	1,934
3040	HEALTH INSURANCE EMPLOYER	233,042	233,042	293,704	285,003	51,961
3041	UNEMPLOYMENT INSURANCE EMPLOYER	2,660	2,660	0	0	-2,660
3042	LONG TERM DISABILITY EMPLOYER	4,563	4,563	3,567	3,425	-1,138
3043	DEFERRED COMPENSATION EMPLOYER	9,253	9,253	9,318	9,318	65
3046	RETIREE HEALTH: DEFINED	16,533	16,533	18,561	18,561	2,028
3060	WORKERS' COMPENSATION EMPLOYER	3,482	3,482	11,002	11,002	7,520
3080	FLEXIBLE BENEFITS	36,000	36,000	43,600	36,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,013,935</b>	<b>2,013,935</b>	<b>2,288,919</b>	<b>2,266,837</b>	<b>252,902</b>
4040	TELEPHONE COMPANY VENDOR	100	100	100	100	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	380	380	380	380	0
4100	INSURANCE: PREMIUM	15,700	15,700	29,104	29,104	13,404
4140	MAINT: EQUIPMENT	20,141	20,141	21,355	21,355	1,214
4144	MAINT: COMPUTER	44,129	44,129	44,299	44,299	170
4220	MEMBERSHIPS	2,415	2,415	1,055	915	-1,500
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	300	300	500	500	200
4260	OFFICE EXPENSE	18,000	18,000	18,600	18,600	600
4261	POSTAGE	138,000	138,000	153,070	153,070	15,070
4262	SOFTWARE	3,550	3,550	12,181	5,181	1,631
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	7,044	7,044	11,929	11,929	4,885
4266	PRINTING / DUPLICATING SERVICES	84,350	84,350	90,100	90,100	5,750
4267	ON-LINE SUBSCRIPTIONS	370	370	775	775	405
4300	PROFESSIONAL & SPECIALIZED SERVICES	185,002	185,002	209,050	209,050	24,048
4400	PUBLICATION & LEGAL NOTICES	14,500	14,500	16,600	16,600	2,100
4420	RENT & LEASE: EQUIPMENT	33,900	33,900	33,300	33,300	-600
4461	EQUIP: MINOR	2,720	2,720	2,200	2,200	-520
4462	EQUIP: COMPUTER	8,700	8,700	15,432	15,432	6,732
4463	EQUIP: TELEPHONE & RADIO	200	200	200	200	0
4500	SPECIAL DEPT EXPENSE	300	300	300	300	0
4502	EDUCATIONAL MATERIALS	1,000	1,000	2,900	2,900	1,900
4503	STAFF DEVELOPMENT	4,350	4,350	4,350	4,350	0
4529	SOFTWARE LICENSE	6,300	6,300	6,500	6,500	200
4540	STAFF DEVELOPMENT (NOT 1099)	0	0	1,800	1,800	1,800
4600	TRANSPORTATION & TRAVEL	2,500	2,500	3,000	3,000	500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	200	200	450	450	250
4605	RENT & LEASE: VEHICLE	3,600	3,600	4,500	4,500	900

# TREASURER/TAX COLLECTOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
4606 FUEL PURCHASES	2,200	2,200	2,600	2,600	400
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	599,951	599,951	686,630	679,490	79,539
6040 FIXED ASSET: EQUIPMENT	19,000	19,000	0	0	-19,000
<b>CLASS: 60 FIXED ASSETS</b>	19,000	19,000	0	0	-19,000
7000 OPERATING TRANSFERS OUT	3,600	3,600	3,600	3,600	0
<b>CLASS: 70 OTHER FINANCING USES</b>	3,600	3,600	3,600	3,600	0
7200 INTRAFUND TRANSFERS: ONLY GENERAL	250	250	250	250	0
7220 INTRAFND: TELEPHONE EQUIPMENT &	8,000	8,000	8,000	0	-8,000
7223 INTRAFND: MAIL SERVICE	15,345	15,345	15,749	15,749	404
7224 INTRAFND: STORES SUPPORT	309	309	346	346	37
7227 INTRAFND: MAINFRAME SUPPORT	208,597	208,597	0	0	-208,597
7229 INTRAFND: PC SUPPORT	1,000	1,000	1,000	0	-1,000
7231 INTRAFND: IS PROGRAMMING SUPPORT	20,000	20,000	35,000	10,000	-10,000
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	500	500	500	500	0
7234 INTRAFND: NETWORK SUPPORT	35,014	35,014	0	0	-35,014
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	289,015	289,015	60,845	26,845	-262,170
7350 INTRFND ABATEMENTS: GF ONLY	-2,500	-2,500	-2,000	-2,000	500
7351 INTRFND ABATEMENTS: SOCIAL SERVICE	-9,000	-9,000	-9,000	-9,000	0
7367 INTRFND ABATEMENTS: CHILD SUPPORT	-2,500	-2,500	-2,000	-2,000	500
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	-14,000	-14,000	-13,000	-13,000	1,000
<b>TYPE: E SUBTOTAL</b>	2,911,501	2,911,501	3,026,994	2,963,772	52,271
<b>FUND TYPE: 10 SUBTOTAL</b>	1,166,939	1,166,939	1,266,160	1,135,938	-31,001
<b>DEPARTMENT: 04 SUBTOTAL</b>	1,166,939	1,166,939	1,266,160	1,135,938	-31,001

## TREASURER/TAX COLLECTOR

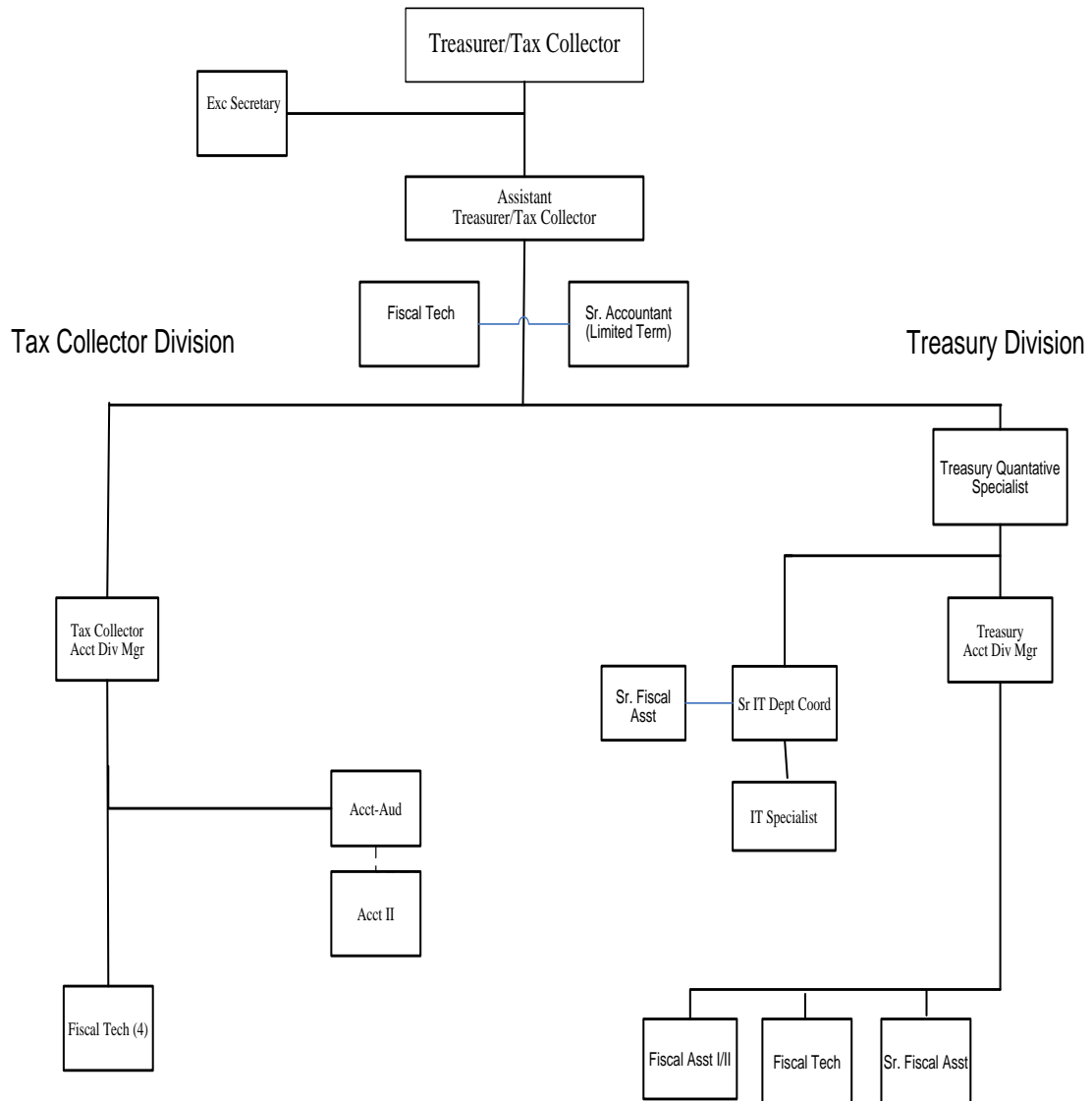
### Personnel Allocation

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Treasurer/Tax Collector	1.00	1.00	1.00	-
Accountant VII	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Assistant VII	1.00	1.00	1.00	-
Fiscal Technician	6.00	6.00	6.00	-
Information Technology Departmental Specialist	1.00	1.00	1.00	-
Sr. Accountant *	-	-	1.00	1.00
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	<b>19.00</b>	<b>19.00</b>	<b>20.00</b>	<b>1.00</b>

\* Limited term position for FENIX project.

# TREASURER/TAX COLLECTOR

El Dorado County Treasurer-Tax Collector's Office  
Fiscal Year 2014-2015 (Proposed)



## TREASURER/TAX COLLECTOR

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	137,000	157,750	182,186	179,838	173,103
Licenses, Permits	330,698	369,869	385,865	359,193	360,371
Fines, Forfeitures	84,970	85,680	77,659	74,840	68,350
Charges for Service	681,220	946,992	993,157	636,461	598,675
Misc.	134,439	102,278	102,067	93,086	113,210
Other Financing Sources	155,623	129,370	192,187	180,934	210,458
<b>Total Revenue</b>	<b>1,523,950</b>	<b>1,791,939</b>	<b>1,933,121</b>	<b>1,524,352</b>	<b>1,524,167</b>
Salaries	1,154,251	1,520,355	1,634,310	1,231,268	1,252,870
Benefits	479,214	566,782	596,550	482,297	464,369
Services & Supplies	345,525	412,179	383,032	410,618	466,634
Other Charges	1,049	618	-	-	84
Fixed Assets	94,892	45,886	-	-	-
Operating Transfers	4,275	4,285	4,240	3,994	3,694
Intrafund Transfers	307,129	342,265	382,084	354,806	387,595
<b>Total Appropriations</b>	<b>2,386,335</b>	<b>2,892,370</b>	<b>3,000,216</b>	<b>2,482,983</b>	<b>2,575,246</b>
<b>NCC</b>	<b>862,385</b>	<b>1,100,431</b>	<b>1,067,095</b>	<b>958,631</b>	<b>1,051,079</b>
<b>FTE's</b>	<b>25</b>	<b>26</b>	<b>25</b>	<b>18</b>	<b>18</b>



## TREASURER/TAX COLLECTOR

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	181,259	193,267	218,622	218,622	240,484
Licenses, Permits	359,201	370,603	365,546	375,000	376,000
Fines, Forfeitures	69,270	71,980	60,890	70,000	68,000
Charges for Service	602,047	623,836	727,964	720,990	776,750
Misc.	111,178	111,386	168,650	162,850	162,500
Other Financing Sources	205,993	173,797	200,543	197,100	204,100
<b>Total Revenue</b>	<b>1,528,948</b>	<b>1,544,869</b>	<b>1,742,215</b>	<b>1,744,562</b>	<b>1,827,834</b>
Salaries	1,298,362	1,298,916	1,332,953	1,444,731	1,597,628
Benefits	497,106	484,301	503,629	569,204	669,209
Services & Supplies	433,959	423,283	390,064	599,951	679,490
Other Charges	-	-	-	-	-
Fixed Assets	5,233	27,019	-	19,000	-
Operating Transfers	3,072	3,198	3,189	3,600	3,600
Intrafund Transfers	294,885	286,697	19,849	275,015	13,845
<b>Total Appropriations</b>	<b>2,532,617</b>	<b>2,523,414</b>	<b>2,249,684</b>	<b>2,911,501</b>	<b>2,963,772</b>
<b>NCC</b>	<b>1,003,669</b>	<b>978,545</b>	<b>507,469</b>	<b>1,166,939</b>	<b>1,135,938</b>
<b>FTE's</b>	<b>17</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>

10 Year Variance		
	\$ Change	% Change
Taxes	103,484	76%
Licenses, Permits	45,302	14%
Fines, Forfeitures	(16,970)	-20%
Charges for Service	95,530	14%
Misc.	28,061	21%
Other Financing Sources	48,477	31%
<b>Total Revenue</b>	<b>303,884</b>	<b>20%</b>
Salaries	443,377	38%
Benefits	189,995	40%
Services & Supplies	333,965	97%
Other Charges	(1,049)	-100%
Fixed Assets	(94,892)	-100%
Operating Transfers	(675)	-16%
Intrafund Transfers	(293,284)	-95%
<b>Total Appropriations</b>	<b>577,437</b>	<b>24%</b>
<b>NCC</b>	<b>273,553</b>	<b>32%</b>
<b>FTE's</b>	<b>(5)</b>	<b>-20%</b>

#### Notes

Revenue Recovery function (5 FTE's) moved in FY 2004-05 and out in FY 2008-09.

Limited Term Sr. Accountant added in FY 2014-15 for implementation of FENIX

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# ASSESSOR

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## Mission

The Assessor is responsible for discovering, inventorying and valuing all taxable property in the County, including residential, commercial, industrial and undeveloped properties, as well as personal property used in the course of business, boats, airplanes, and mining claims. The Assessor prepares and submits the secured, unsecured, and supplemental assessment rolls for use in preparation of assessments for taxation by the various taxing agencies. The Assessor has the duty of local administration, preparation and maintenance of the master property file, ownership records of all assessable real and personal property, Assessor's Parcel Number's and accounts as well as the efficient and effective use of resources.

## Program Summaries

### Discovery

Positions: 7.3 FTE

Total Appropriations: \$657,919

Total Revenues: \$0

Net County Cost: \$657,919

This function in the Assessor's Office is responsible for locating and identifying potential changes in the ownership, character and configuration of all assessable property. Reviews recorded documents, recorded maps, unrecorded information from property owners, lessors, federal and state, county and city governments. Catalogs and determines appropriate processing to be applied to identified changes in ownership, new construction, partial interest transfers and business assets, possessory interests, mining claims, boats, aircraft and others. Initiates inquiry to clarify assessable nature of various transactions of indeterminate nature. Includes the position classes of Cadastral drafter, GIS analyst, Assessment Technician, Appraiser and Auditor/Appraiser.

### Inventory

Positions: 6.5 FTE

Total Appropriations: \$561,620

Total Revenues: \$0

Net County Cost: \$561,620

This function is charged with the responsibility for analyzing and processing all changes to the master property inventory. Also processes parcel map changes and makes Jarvis/Gann reappraisability determinations. Responds to public inquiry about reassessability of proposed actions and initiates inquiry where clarification is required. Processes exemption applications from homeowners, veterans, disabled veterans and transactions qualifying for exclusion as parent/child or replacement residence transfers as well as organizations meeting the requirements for educational, welfare or religious or other organizational exemptions. Maintains inventory of more than 100,000 parcels, 30,000 timeshares, 4,500 businesses, 4,000 boats, mining claims, mutual water companies, apartments, possessory interests and other assessable personal property. Position classes include Assessment Technician, Property Transfer Specialist and Cadastral Drafter.

## **ASSESSOR**

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**Appraisal**  
**Positions: 12.7 FTE**

**Total Appropriations: \$1,349,729**  
**Total Revenues: \$0**  
**Net County Cost: \$1,349,729**

This function is responsible for determining the fair market value of real property that has undergone a complete or partial change of ownership, new construction or other event which triggers a reappraisal under California Property Tax law. Conducts field appraisal work, enrolls unpermitted construction and performs special appraisals of Williamson Act and Timber Production Zone property. Real Property includes land, mines, quarries, timber, structures, buildings, fixtures, fences, fruit or nut bearing trees and vines not exempted. Also responsible for annual appraisal of business property and assessable personal property such as boats, airplanes, apartment/ hotel/motel furnishings and possessory interests. Under Prop 8, this function also determines the lower of factored base year value or market value. This function also includes the audit of reporting, appraisal and assessment of business property and determines the value of property acquired by public agencies when necessary or requested. Appraisers and Auditor/Appraisers also research, negotiate, prepare and defend values and represent the Assessor before the Assessment Appeals Board. All staff in this function making value determinations are required to maintain valid certification through the State Board of Equalization and meet State continuing education requirements. Major position classes include Appraiser, Auditor/Appraiser.

**Assessment**  
**Positions: 5.45 FTE**

**Total Appropriations: \$557,900**  
**Total Revenues: \$429,400**  
**Net County Cost: \$128,500**

Upon receipt of reappraised property value from the Appraisal function, this group is responsible for the accurate generation of appropriate assessments. This includes providing lawful notice to the property owner, record keeping and assessment transmission to the Auditor for tax calculation. Also responsible for processing all assessment roll corrections and escape assessments. Makes all changes to property characteristic data and other information in the property system. Revenues include the department's share of the County's 5% of supplemental taxes that is allocated among the three property tax administration departments and timeshare handling charges. Position classes include Appraiser Aide and Assessment Technician.

**IT & GIS Technology**  
**Positions: 2.1 FTE**

**Total Appropriations: \$242,251**  
**Total Revenues: \$20,000**  
**Net County Cost: \$222,251**

The Assessor's computerized property system consists of the mainframe computer property system and several substantial additional systems operating on the Intranet. A portion of this function is responsible for the operation, maintenance and enhancement of these systems. The GIS analyst position is responsible for all parcel map activity, as well as mapping related tasks unique to the Assessor such as Tax Rate Area changes, parcel renumber operations and the library of historical parcel maps. A small amount of revenue is derived from the sale of assessment data. Position classes include IT Departmental Coordinator and GIS Analyst.

# ASSESSOR

**Administration & Management**  
**Positions: 3.1 FTE**

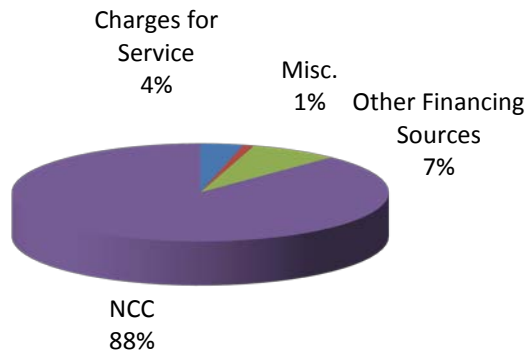
**Total Appropriations: \$298,693**  
**Total Revenues: \$0**  
**Net County Cost: \$298,693**

Provides leadership, oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Positions include Assessor, Assistant Assessor, and Administrative Technician.

## Financial Charts

### Source of Funds

Charges for Services (\$135,000): The bulk of this revenue is in Assessment & Tax Collection (\$125,000): The department receives a share of the County's 5% administration fee for the supplemental roll. The revenue is shared among the property tax administration departments (Auditor-Controller, Treasurer-Tax Collector, Assessor). This revenue has declined sharply as property values have fallen. The remainder of revenues in this character is derived from various services provided to the public and the development community and sales of roll data.



Miscellaneous (\$35,000): Revenue budgeted from Proposition 90 application fees is estimated at \$35,000, based on a projected applications for the fiscal year.

Operating Transfers (\$279,400): The bulk of this revenue (\$259,970) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. A transfer from the department's automation special revenue fund of \$19,700 will fund replacements for obsolete computer equipment as well as software licenses.

Net County Cost (\$3,218,712): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

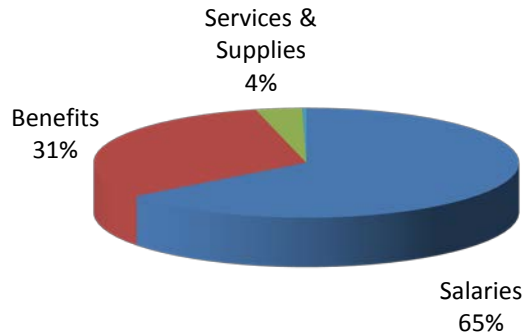
# ASSESSOR

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments. This revenue is budgeted at \$1,504,650.

## Use of Funds

Salaries & Benefits (\$3,521,868): Primarily comprised of permanent salaries (\$2,368,005), retirement (\$482,135), and health insurance (\$561,953).

Services & Supplies (\$129,981): Major expenses include liability insurance (\$16,195), office expense (\$12,000), postage (\$22,000), subscriptions (\$19,300), equipment rental (\$9,895), and employee mileage reimbursement (\$8,000).



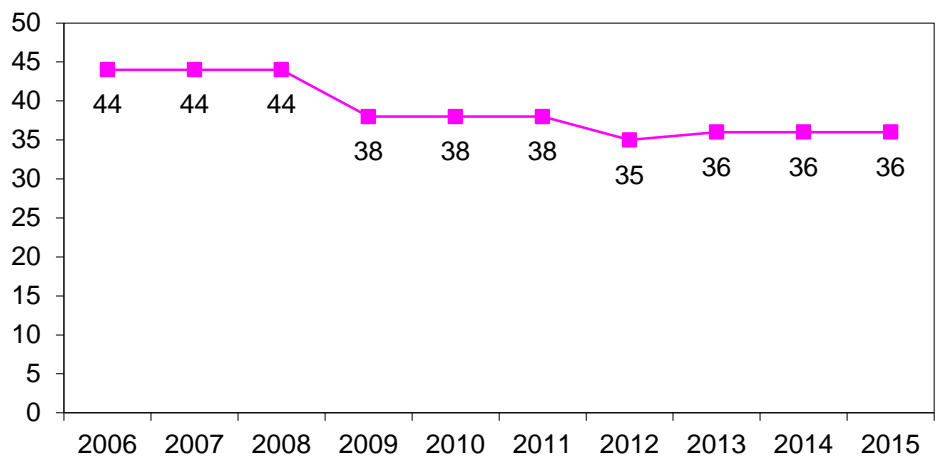
Other Charges (\$500) – Charges from other county departments for miscellaneous services.

Fixed Assets (\$5,000): Fixed asset appropriations are for a replacement scanner.

Intrafund Transfers (\$10,763): Intrafund transfers consist of charges from other departments for services such as IT programming support (\$2,500) mail services (\$7,710) and stores support (\$303).

## Staffing Trend

Staffing for the Assessor over the past ten years has gone from 44 FTE in FY 2005-06 to 35.8 FTE. Reductions in FY 2008-09 were primarily from the loss of the State Property Tax Administration Program. Total allocations for FY 2014-15 remain the same at 35.8 consisting of 30.8 FTE'S on the West Slope and 5 FTE'S in South Lake Tahoe.



## **ASSESSOR**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall increase of \$16,690 or 4% in revenues and an increase of \$118,438 or 3% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost has increased \$101,748 or 3%.

Revenues for the most part remain flat. The increase in appropriations is related to salaries and benefits. The Assistant Assessor position has remained vacant and unfunded for three years. The department is requesting to fund and fill this position in FY 2014-15 at a cost of approximately \$149,000. The Recommended Budget includes the deletion of 1.0 FTE Assessment Technician and the addition of 1.0 FTE Appraiser to true up the department's personnel allocation for a previously authorized overfill at the Appraiser level.

# ASSESSOR

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 05 ASSESSOR

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
1300	ASSESSMENT & TAX COLLECTION FEES	125,000	125,000	125,000	125,000	0
1740	CHARGES FOR SERVICES	10,000	10,000	10,000	10,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	135,000	135,000	135,000	135,000	0
1940	MISC: REVENUE	25,000	25,000	35,000	35,000	10,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	25,000	25,000	35,000	35,000	10,000
2020	OPERATING TRANSFERS IN	272,710	272,710	275,710	279,400	6,690
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	272,710	272,710	275,710	279,400	6,690
<hr/>						
<b>TYPE: R SUBTOTAL</b>		432,710	432,710	445,710	449,400	16,690



# ASSESSOR

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 05 ASSESSOR

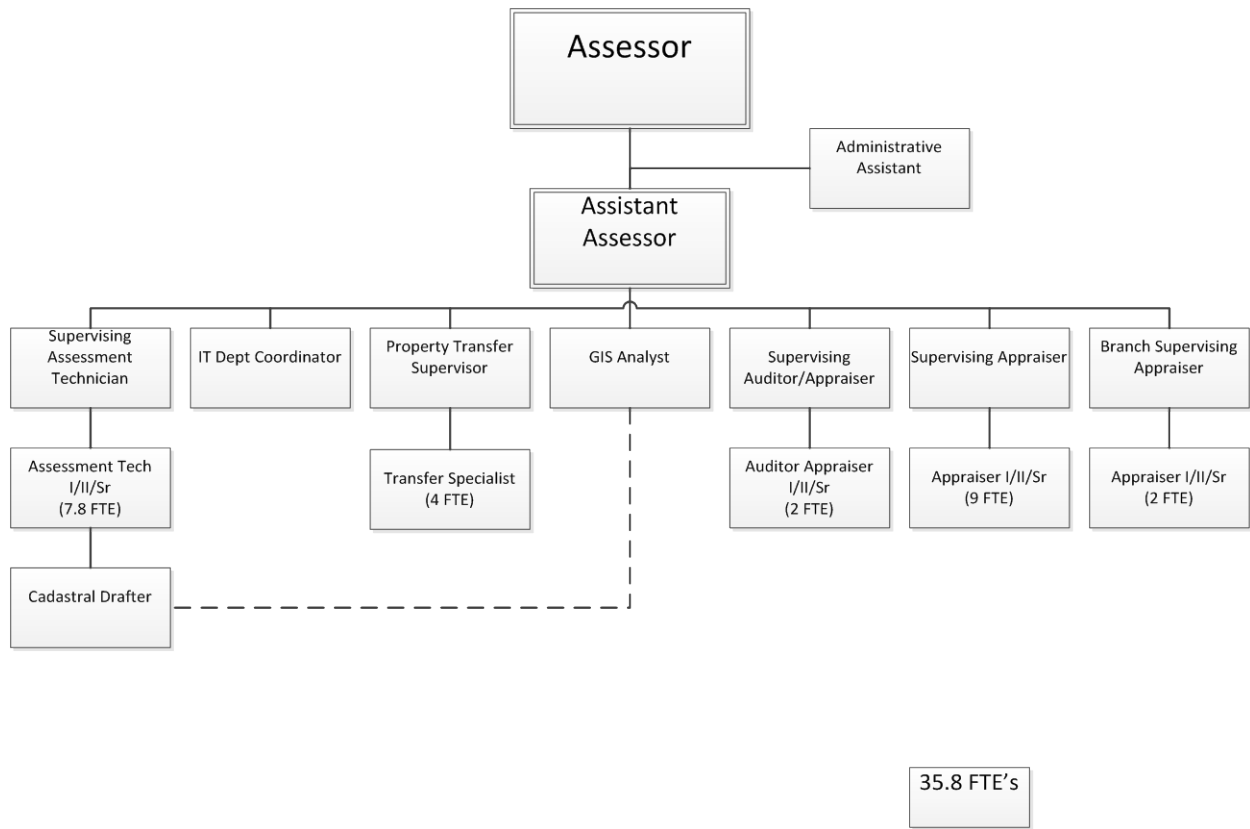
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
3000 PERMANENT EMPLOYEES / ELECTED	2,088,963	2,088,963	2,353,925	2,353,925	264,962
3005 TAHOE DIFFERENTIAL	12,000	12,000	12,000	12,000	0
3006 BILINGUAL PAY	2,080	2,080	2,080	2,080	0
3020 RETIREMENT EMPLOYER SHARE	408,330	408,330	482,135	482,135	73,805
3022 MEDI CARE EMPLOYER SHARE	29,499	29,499	33,172	33,172	3,673
3040 HEALTH INSURANCE EMPLOYER	546,563	546,563	561,953	561,953	15,390
3041 UNEMPLOYMENT INSURANCE EMPLOYER	4,900	4,900	0	0	-4,900
3042 LONG TERM DISABILITY EMPLOYER	7,493	7,493	5,866	5,866	-1,627
3043 DEFERRED COMPENSATION EMPLOYER	5,754	5,754	6,171	6,171	417
3046 RETIREE HEALTH: DEFINED	34,038	34,038	34,972	34,972	934
3060 WORKERS' COMPENSATION EMPLOYER	6,110	6,110	17,594	17,594	11,484
3080 FLEXIBLE BENEFITS	12,000	12,000	12,000	12,000	0
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>3,157,730</b>	<b>3,157,730</b>	<b>3,521,868</b>	<b>3,521,868</b>	<b>364,138</b>
4041 COUNTY PASS THRU TELEPHONE CHARGES	0	0	1,086	1,086	1,086
4100 INSURANCE: PREMIUM	8,253	8,253	16,195	16,195	7,942
4140 MAINT: EQUIPMENT	1,086	1,086	800	650	-436
4144 MAINT: COMPUTER	800	800	0	0	-800
4220 MEMBERSHIPS	285	285	285	435	150
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	520	520	520	520	0
4260 OFFICE EXPENSE	12,000	12,000	12,000	12,000	0
4261 POSTAGE	22,000	22,000	22,000	22,000	0
4262 SOFTWARE	7,500	7,500	7,500	7,500	0
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	13,900	13,900	19,300	19,300	5,400
4266 PRINTING / DUPLICATING SERVICES	12,500	12,500	12,500	12,500	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	2,800	2,800	2,800	2,800	0
4337 OTHER GOVERNMENTAL AGENCIES	1,000	1,000	1,000	1,000	0
4420 RENT & LEASE: EQUIPMENT	9,895	9,895	9,895	9,895	0
4461 EQUIP: MINOR	1,800	1,800	1,800	1,800	0
4462 EQUIP: COMPUTER	5,000	5,000	0	0	-5,000
4503 STAFF DEVELOPMENT	3,000	3,000	3,000	3,000	0
4529 SOFTWARE LICENSE	1,300	1,300	1,300	1,300	0
4600 TRANSPORTATION & TRAVEL	2,000	2,000	2,000	2,000	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	8,000	8,000	8,000	8,000	0
4605 RENT & LEASE: VEHICLE	3,000	3,000	3,000	3,000	0
4606 FUEL PURCHASES	2,500	2,500	2,500	2,500	0
4608 HOTEL ACCOMMODATIONS	2,500	2,500	2,500	2,500	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>121,639</b>	<b>121,639</b>	<b>129,981</b>	<b>129,981</b>	<b>8,342</b>
5300 INTERFND: SERVICE BETWEEN FUND	500	500	500	500	0
<b>CLASS: 50 OTHER CHARGES</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>
6042 FIXED ASSET: COMPUTER SYSTEM	0	0	5,000	5,000	5,000
<b>CLASS: 60 FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
7220 INTRAFND: TELEPHONE EQUIPMENT &	11,951	11,951	11,951	0	-11,951
7223 INTRAFND: MAIL SERVICE	6,969	6,969	7,710	7,710	741
7224 INTRAFND: STORES SUPPORT	309	309	303	303	-6
7225 INTRAFND: CENTRAL DUPLICATING	0	0	2,500	0	0
7227 INTRAFND: MAINFRAME SUPPORT	200,091	200,091	0	0	-200,091
7231 INTRAFND: IS PROGRAMMING SUPPORT	2,500	2,500	2,500	2,500	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	250	250	250	250	0
7234 INTRAFND: NETWORK SUPPORT	47,735	47,735	0	0	-47,735
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>269,805</b>	<b>269,805</b>	<b>25,214</b>	<b>10,763</b>	<b>-259,042</b>
<b>TYPE: E SUBTOTAL</b>	<b>3,549,674</b>	<b>3,549,674</b>	<b>3,682,563</b>	<b>3,668,112</b>	<b>118,438</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>3,116,964</b>	<b>3,116,964</b>	<b>3,236,853</b>	<b>3,218,712</b>	<b>101,748</b>
<b>DEPARTMENT: 05 SUBTOTAL</b>	<b>3,116,964</b>	<b>3,116,964</b>	<b>3,236,853</b>	<b>3,218,712</b>	<b>101,748</b>

# ASSESSOR

## Personnel Allocation

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Assessor	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Appraiser I/II/Sr	10.00	11.00	11.00	1.00
Assessment Technician I/II/Sr	8.80	7.80	7.80	(1.00)
Assistant Assessor	1.00	1.00	1.00	-
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Branch Supervising Appraiser	1.00	1.00	1.00	-
Cadastral Drafter	1.00	1.00	1.00	-
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	1.00	1.00	-
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
<b>Department Total</b>	<b>35.80</b>	<b>35.80</b>	<b>35.80</b>	<b>(0.00)</b>

# ASSESSOR



# ASSESSOR

## Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	35	-	-	-	-
State	-	-	-	-	-
Charges for Service	863,886	618,137	387,095	249,339	170,618
Misc.	580	12,305	3,334	1,772	1,325
Other Financing Sources	533,453	184,940	259,567	245,465	245,048
<b>Total Revenue</b>	<b>1,397,954</b>	<b>815,382</b>	<b>649,996</b>	<b>496,576</b>	<b>416,991</b>
Salaries	2,177,775	2,452,639	2,513,140	2,395,830	2,199,114
Benefits	1,129,328	1,135,601	1,093,669	1,092,735	972,492
Services & Supplies	163,287	142,983	139,817	115,053	107,534
Other Charges	480	237	20	-	-
Fixed Assets	1,532	1,608	-	-	-
Intrafund Transfers	472,384	419,097	437,702	367,681	300,829
<b>Total Appropriations</b>	<b>3,944,786</b>	<b>4,152,165</b>	<b>4,184,348</b>	<b>3,971,299</b>	<b>3,579,969</b>
<b>NCC</b>	<b>2,546,832</b>	<b>3,336,783</b>	<b>3,534,352</b>	<b>3,474,723</b>	<b>3,162,978</b>
<b>FTE's</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>38</b>	<b>38</b>

# ASSESSOR

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	-	-	-	-	-
State	-	-	-	-	-
Charges for Service	137,031	94,985	128,065	135,000	135,000
Misc.	16,615	27,105	28,835	25,000	35,000
Other Financing Sources	305,632	258,830	245,462	272,710	279,400
<b>Total Revenue</b>	<b>459,278</b>	<b>380,920</b>	<b>402,362</b>	<b>432,710</b>	<b>449,400</b>
Salaries	2,272,465	1,944,236	1,957,949	2,103,043	2,368,005
Benefits	1,007,385	923,495	952,522	1,054,687	1,153,863
Services & Supplies	153,935	93,095	90,857	121,639	129,981
Other Charges	-	-	-	500	500
Fixed Assets	3,101	-	-	-	5,000
Intrafund Transfers	276,453	272,629	23,777	269,805	10,763
<b>Total Appropriations</b>	<b>3,713,339</b>	<b>3,233,455</b>	<b>3,025,105</b>	<b>3,549,674</b>	<b>3,668,112</b>
<b>NCC</b>	<b>3,254,061</b>	<b>2,852,535</b>	<b>2,622,743</b>	<b>3,116,964</b>	<b>3,218,712</b>
<b>FTE's</b>	<b>38</b>	<b>35</b>	<b>36</b>	<b>36</b>	<b>36</b>

10 Year Variance		
	\$ Change	% Change
Taxes	(35)	-100%
State	-	N/A
Charges for Service	(728,886)	-84%
Misc.	34,420	5934%
Other Financing Sources	(254,053)	-48%
<b>Total Revenue</b>	<b>(948,554)</b>	<b>-68%</b>
Salaries	190,230	9%
Benefits	24,535	2%
Services & Supplies	(33,306)	-20%
Other Charges	20	4%
Fixed Assets	3,468	226%
Intrafund Transfers	(461,621)	-98%
<b>Total Appropriations</b>	<b>(276,674)</b>	<b>-7%</b>
<b>NCC</b>	<b>671,880</b>	<b>26%</b>
<b>FTE's</b>	<b>(8)</b>	<b>-18%</b>

Notes

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# COUNTY COUNSEL

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## Mission

County Counsel is legal counsel in civil law matters for all County departments, boards, and commissions. General duties of the County Counsel include: representing the County in all civil legal proceedings and administrative hearings; preparing ordinances, resolutions and contracts for the County; advising the Board of Supervisors and other County officials, and department heads on legal issues; instituting actions to declare minors free from parental custody; instituting guardianships of minors; representing the Health and Human Services Agency in juvenile court dependency hearings and administrative hearings concerning eligibility; advising on legal issues regarding workers compensation, tort and liability cases; instituting conservatorships for probate and for gravely-disabled individuals, under the Lanterman-Petris-Short (LPS) Act.

## Program Summaries

The programs set forth below highlight the core legal functions of the particular area described. Allocation of Full Time Employee (FTE) represents an equivalent of full time employees since most duties are performed by multiple attorneys depending on current staffing. In addition to those primary duties, all of the attorneys in the office appear and advise on a wide variety of matters including: all aspects of civil litigation inclusive of writ proceedings, court hearings, public records and subpoena/deposition requests, etc. Deputies are involved in the development and rendering of both oral and written legal advice regarding the resolution of issues that may have far reaching implications for County operations and programs. Deputies act as general legal advisors to the assigned County department, and supervise and participate in the resolution of difficult or complex legal questions regarding department's respective powers, duties, procedures and operations. All attorneys draft and review contracts, ordinances, resolutions, and other legal instruments as part of the day-to-day operations of this department.

## Statutory/State Programs

<b><u>Public Guardian, Elder Protection, Public Administrator</u></b>	<b>Total Appropriations: \$349,931</b>
<b>Positions: 2 FTE</b>	<b>Total Revenues: \$120,000</b>
<b>Extra Help: \$0</b>	<b>Net County Cost: \$229,931</b>

These attorneys represent the Public Guardian in all facets of litigation on behalf of the County, including Probate, Limited and LPS Conservatorships from early disposition to judgment after jury or court trial and appeals to the Appellate and Supreme Courts. These attorneys also represent the Health and Human Services Agency (HHSA) in areas of Elder Protection which represents the interests of senior citizens on conservatorship with the Public Guardian in all facets of litigation involving elder abuse, from detection and investigation of alleged elder abuse, to preparation of complex civil litigation for asset recovery from perpetrators. Staff provides training and renders advice to the Deputy Public Guardian staff concerning clients. When an estate or trust has assets, fees are requested and collected. Representation of the Public Guardian also encompasses advising Adult Protective Services, IHHS Programs and sometimes MSSP/Linkages. When there are sufficient assets to pay for the conservatee's needs, County Counsel will receive attorneys' fees commensurate with the conservatee's ability

## **COUNTY COUNSEL**

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to pay. This discretionary program began in 2006 with the staff in the District Attorney's office, the Health and Human Services Agency (HHS), and County Counsel working in collaboration. These attorneys may provide back up to the Children's Protective Services (CPS) caseloads.

**Children's Protective Services**

**Positions: 2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$354,504**

**Total Revenues: \$0**

**Net County Cost: \$354,504**

The attorneys for Health and Human Services Agency and Children's Protective Services represent the Agency in all facets of litigation of Welfare & Institutions Code 300 cases from early disposition to disposition/judgment after trial, and appeals to the Appellate and Supreme Courts. The attorneys provide in-depth training, establish and review policies and procedures, and review and comment on current and proposed legislation and case law to the Agency personnel to improve case handling and outcomes including after-hours consultations on warrants and placement of endangered minors. The cost of County Counsel representation for the Agency is allocated through the A-87 Cost Plan and is applied toward the County's match requirements for Social Services programs.

### **Land Use/Transportation/Capital Improvement Programs**

**Community Development Agency/Public Health**

**Positions: 2.75 FTE**

**Extra Help: \$0**

**Total Appropriations: \$555,963**

**Total Revenues: \$204,850**

**Net County Cost: \$351,113**

The attorneys for Transportation, Land Use and Planning represent the Community Development Agency in all aspects of Transportation and Land Use. These attorneys represent the County in regards to Capital Improvement Programs, including the coordination of these projects from the planning and design, to the right of way acquisition/condemnation and utility relocation phase, through construction and claims management, and resolution. Staff represents the County in administrative claims and civil litigation regarding project approval, facilities and complex project development. These attorneys provide legal advice and support for all aspects of work for the transportation department, inclusive of airports and trails. These duties include the preparation, implementation, review, and defense of the County's General Plan, Zoning and Use Permits, development denials and approvals and CEQA compliance issues; Staff advises on complex land use issues such as Rare Plants, Affordable Housing, and INRMP; and reviews and guides implementation and defense of policies, procedures and programs such as the mitigation fee programs, and reviews County CEQA documents for Capital Improvement Projects. These attorneys advise the Economic Development Coordinator on Land Use issues and Human Services on Affordable Housing issues. These attorneys oversee, participate in, and / or perform defense of administrative and writ proceedings on Land Use policies and approvals. These attorneys sit with and advise various Land Use commissions including the Planning Commission and the Agriculture Commission. These attorneys advise on complex funding requirements through State and Federal sources. They also participate, advise and coordinate complex projects for other departments such as the selection of and contract for ambulance services which involve the potential for significant liability (e.g. anti-trust violations).



# COUNTY COUNSEL

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## Administrative/General Government

### County Counsel and Chief Assistant

#### County Counsel

Positions: 1.25 FTE

Extra Help: \$0

Total Appropriations: \$514,865

Total Revenues: \$0

Net County Cost: \$514,865

The County Counsel and Chief Assistant County Counsel plan and direct the activities and operations of the County Counsel's Office, and serve as the legal representative of the Board of Supervisors, all County departments, boards and commissions, on assigned litigation and business matters, mandated functions (e.g. County election proceedings, writs of habeas corpus, etc.) providing highly responsible and complex administrative support to the Board of Supervisors. In addition to evaluating day-to-day and long range legal matters having an impact on the County, the County Counsel and Chief Assistant County Counsel establish County-wide legal controls and procedures, and communicate these goals, programs, policies and procedures to staff, the public, the CAO, other County departments and state and local agencies. They maintain current knowledge of changes in directives, policies, statutes and regulations which affect operations, and make suggestions on proposed legislation and regulations concerning the County.

### Human Resources, Risk Management and Law & Justice

Positions: 3 FTE

Extra Help: \$0

Total Appropriations: \$656,296

Total Revenues: \$65,000

Net County Cost: \$591,296

These attorneys provide legal advice and support to all departments regarding personnel issues, grievances and disciplinary actions. These attorneys appear on behalf of departments at Civil Service Hearings, and represent the County at Public Employment Relations Board (PERB) hearings. These attorneys also sit as part of the County's Threat Assessment Team and advises on medical and disability issues in negotiations. Staff advise in labor negotiations including, Equal Employment Opportunity Commission (EEOC), Department of Fair Employment and Housing (DFEH). The attorney advising Risk Management advises in the implementation of the Affordable Care Act, health care and benefit contracts. As counsel for the Sheriff, in addition to advising on their personnel issues, this position reviews policy manuals and attends the Sheriff section meetings.

### General Law, Litigation,

#### Environmental Management, Contracts,

#### all other departments

Positions: 1 FTE

Extra Help: \$0

Total Appropriations: \$160,851

Total Revenues: \$91,150

Net County Cost: \$69,701

The attorney in this assignment provides legal advice and support on a wide variety of legal issues that are encountered by any County Department. This may include the review of outside litigation claims and overseeing and assisting in directing the litigation being handled by outside counsel. Staff also review and develop responses to subpoenas and Public Record Act requests, and represent employees who have been subpoenaed as witnesses in various civil, criminal or administrative proceedings. This position represents various County Departments in writ proceedings in civil court, administrative proceedings including the State Department of Administrative Hearings, the Department of Housing and Urban Development, the Air District Hearing Board and the Assessment Appeals Board. In addition to litigation related duties, this

# COUNTY COUNSEL

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attorney also provides support services for many County Departments and Agencies with contract review; review and advice on project bid reviews and advice regarding proposed rule adoption and ordinances. Staff also advises the Procurements and Contracts department and County Facilities Management.

## Administrative/Office Support

**Administration, Operations Support**  
**Positions: 6 FTE**

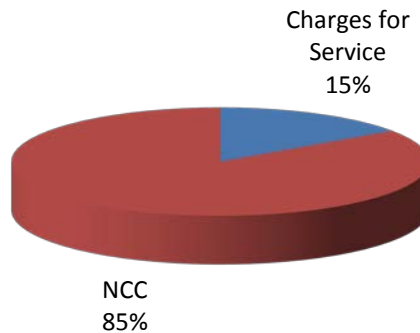
**Total Appropriations: \$538,716**  
**Total Revenues: \$0**  
**Net County Cost: \$538,716**

One Department Analyst provides administrative and fiscal support including budgeting, accounting, payroll, purchasing, and contract coordination. Three Sr. Legal Secretaries and two Legal Secretaries provide secretarial services for twelve attorneys along with direct interaction with client/departments and the general public. In addition to direct attorney support, each secretarial position is dedicated to a specific support function that works directly with client/departments in facilitating their individual programs such as Public Guardian, Children's Protective Services, and General Government.

## Financial Charts

### Source of Funds

Charges for services (\$481,000): The department charges departments with outside funding sources to cover the cost of its services. The largest portion of this revenue is derived from the Community Development Agency Transportation Division. The department also receives some



revenues for legal services provided to conservatees. This revenue is projected at \$120,000.

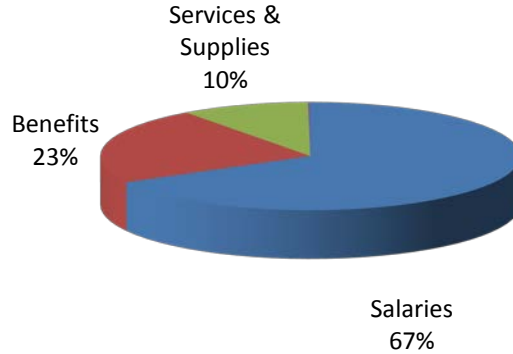
Net County Cost (\$2,650,126): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

# COUNTY COUNSEL

## Use of Funds

Salaries and Benefits (\$2,809,860): Primarily comprised of permanent salaries (\$1,944,133, retirement (\$334,804), and health insurance (\$185,454).

Services and Supplies (\$309,189): Major expenses include maintenance and updates to the law library (\$78,496), an upgrade to County Counsel's case management and billing system, legal database subscription (\$24,852), rent and lease of equipment (\$10,000), contract attorney fees for litigation (\$60,000), and costs for staff training which is required by the California State Bar Association in order for the attorneys to maintain their license to practice law, Bar Association dues, and mileage for work related travel (\$48,289).

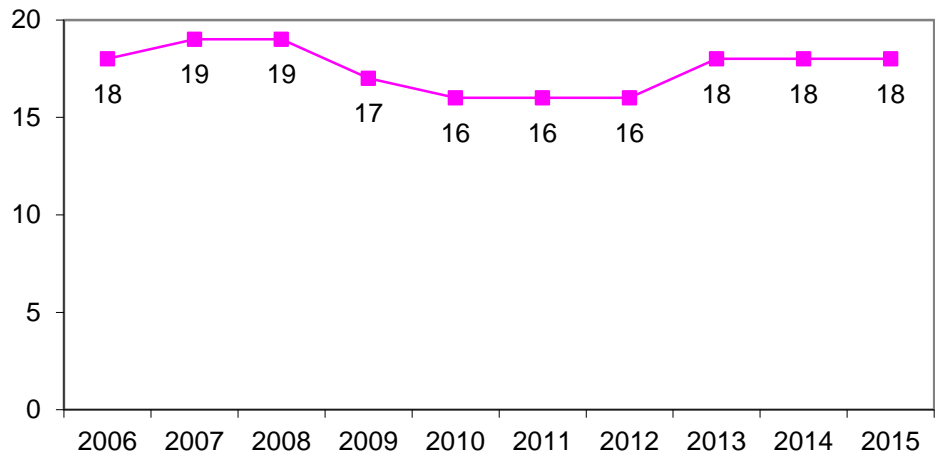


Fixed Assets (\$6,400): 4 Computer tablets

Intrafund Transfers (\$5,677): Intrafund transfers consist of charges from other departments for services such as mail service and stores support (\$5,027).

## Staffing Trend

County Counsel staffing has remained fairly constant over the past 10 years, from 18 FTE in FY 2005-06 to 18 FTE in FY 2014-15. All staff is located on the West Slope.



## COUNTY COUNSEL

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### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$13,250 or 3% in revenues and an increase of \$249,870 or 9% in appropriations when compared to the FY 2013-14 Adopted Budget. As a result, the Net County Cost has increased \$236,620 or 10%.

The change in revenues is based on current approved billing rates and the projected need for legal services from departments. The increase in appropriations is related to costs associated with the anticipated retirement of the current County Counsel, previously approved salary increases, and the re-budgeting of \$40,000 for an update to County Counsel's case management system that was approved in FY 2013-14 but not yet implemented. Fixed assets of \$6,400 are for computer tablets to be used by attorneys that spend much of their work day in court.

# COUNTY COUNSEL

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 07 CC - COUNTY COUNSEL

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<hr/>					
TYPE: R REVENUE					
SUBOBJ SUBOBJ TITLE					
1380	LEGAL SERVICES	120,000	120,000	120,000	0
1810	INTERFND REV: COUNTY COUNSEL	285,000	347,750	361,000	13,250
CLASS: 13	REV: CHARGE FOR SERVICES	405,000	467,750	481,000	13,250
<hr/>					
TYPE: R	SUBTOTAL	405,000	467,750	481,000	13,250

# COUNTY COUNSEL

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 07 CC - COUNTY COUNSEL

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	1,761,369	1,838,556	1,944,133	1,944,133	105,577
3004 OTHER COMPENSATION	92,449	59,475	147,809	147,809	88,334
3020 RETIREMENT EMPLOYER SHARE	299,726	298,244	334,804	334,804	36,560
3022 MEDI CARE EMPLOYER SHARE	27,522	27,522	29,268	29,268	1,746
3040 HEALTH INSURANCE EMPLOYER	212,454	212,454	185,454	185,454	-27,000
3041 UNEMPLOYMENT INSURANCE EMPLOYER	2,520	2,520	0	0	-2,520
3042 LONG TERM DISABILITY EMPLOYER	6,831	6,831	4,984	4,984	-1,847
3043 DEFERRED COMPENSATION EMPLOYER	19,307	19,307	21,080	21,080	1,773
3046 RETIREE HEALTH: DEFINED	15,560	15,560	17,584	17,584	2,024
3060 WORKERS' COMPENSATION EMPLOYER	3,769	3,769	16,744	16,744	12,975
3080 FLEXIBLE BENEFITS	108,000	108,000	108,000	108,000	0
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,549,507</b>	<b>2,592,238</b>	<b>2,809,860</b>	<b>2,809,860</b>	<b>217,622</b>
4041 COUNTY PASS THRU TELEPHONE CHARGES	384	384	456	456	72
4100 INSURANCE: PREMIUM	6,865	6,865	12,733	12,733	5,868
4141 MAINT: OFFICE EQUIPMENT	285	285	285	285	0
4144 MAINT: COMPUTER	3,772	3,772	4,350	4,350	578
4220 MEMBERSHIPS	10,420	10,420	10,609	10,609	189
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,300	2,300	2,519	2,519	219
4260 OFFICE EXPENSE	10,500	10,500	10,500	10,500	0
4261 POSTAGE	2,160	2,160	2,170	2,170	10
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	1,935	1,935	1,985	1,985	50
4265 LAW BOOKS	74,496	74,496	74,496	74,496	0
4266 PRINTING / DUPLICATING SERVICES	1,000	1,000	500	500	-500
4267 ON-LINE SUBSCRIPTIONS	23,604	21,588	24,852	24,852	3,264
4300 PROFESSIONAL & SPECIALIZED SERVICES	14,050	14,050	14,800	54,800	40,750
4315 CONTRACT: LEGAL ATTORNEY	90,000	90,000	60,000	60,000	-30,000
4400 PUBLICATION & LEGAL NOTICES	1,000	1,000	1,000	1,000	0
4420 RENT & LEASE: EQUIPMENT	10,000	10,000	9,004	9,004	-996
4500 SPECIAL DEPT EXPENSE	500	500	500	500	0
4503 STAFF DEVELOPMENT	7,680	7,680	7,680	7,680	0
4600 TRANSPORTATION & TRAVEL	8,400	8,400	8,400	8,400	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	13,200	13,200	13,200	13,200	0
4605 RENT & LEASE: VEHICLE	450	450	450	450	0
4606 FUEL PURCHASES	300	300	300	300	0
4608 HOTEL ACCOMMODATIONS	8,400	8,400	8,400	8,400	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>291,701</b>	<b>289,685</b>	<b>269,189</b>	<b>309,189</b>	<b>19,504</b>
6042 FIXED ASSET: COMPUTER SYSTEM	0	0	6,400	6,400	6,400
<b>CLASS: 60 FIXED ASSETS</b>	<b>0</b>	<b>0</b>	<b>6,400</b>	<b>6,400</b>	<b>6,400</b>
7210 INTRAFND: COLLECTIONS	250	250	250	250	0
7220 INTRAFND: TELEPHONE EQUIPMENT &	7,937	7,937	0	0	-7,937
7223 INTRAFND: MAIL SERVICE	4,434	4,434	4,854	4,854	420
7224 INTRAFND: STORES SUPPORT	350	350	173	173	-177
7227 INTRAFND: MAINFRAME SUPPORT	4,373	4,373	0	0	-4,373
7229 INTRAFND: PC SUPPORT	2,000	2,000	0	0	-2,000
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	400	400	400	400	0
7234 INTRAFND: NETWORK SUPPORT	16,589	16,589	0	0	-16,589
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>36,333</b>	<b>36,333</b>	<b>5,677</b>	<b>5,677</b>	<b>-30,656</b>
7350 INTRAFND ABATEMENTS: GF ONLY	-37,000	-37,000	0	0	37,000
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-37,000</b>	<b>-37,000</b>	<b>0</b>	<b>0</b>	<b>37,000</b>
<b>TYPE: E SUBTOTAL</b>	<b>2,840,541</b>	<b>2,881,256</b>	<b>3,091,126</b>	<b>3,131,126</b>	<b>249,870</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>2,435,541</b>	<b>2,413,506</b>	<b>2,610,126</b>	<b>2,650,126</b>	<b>236,620</b>
<b>DEPARTMENT: 07 SUBTOTAL</b>	<b>2,435,541</b>	<b>2,413,506</b>	<b>2,610,126</b>	<b>2,650,126</b>	<b>236,620</b>

## COUNTY COUNSEL

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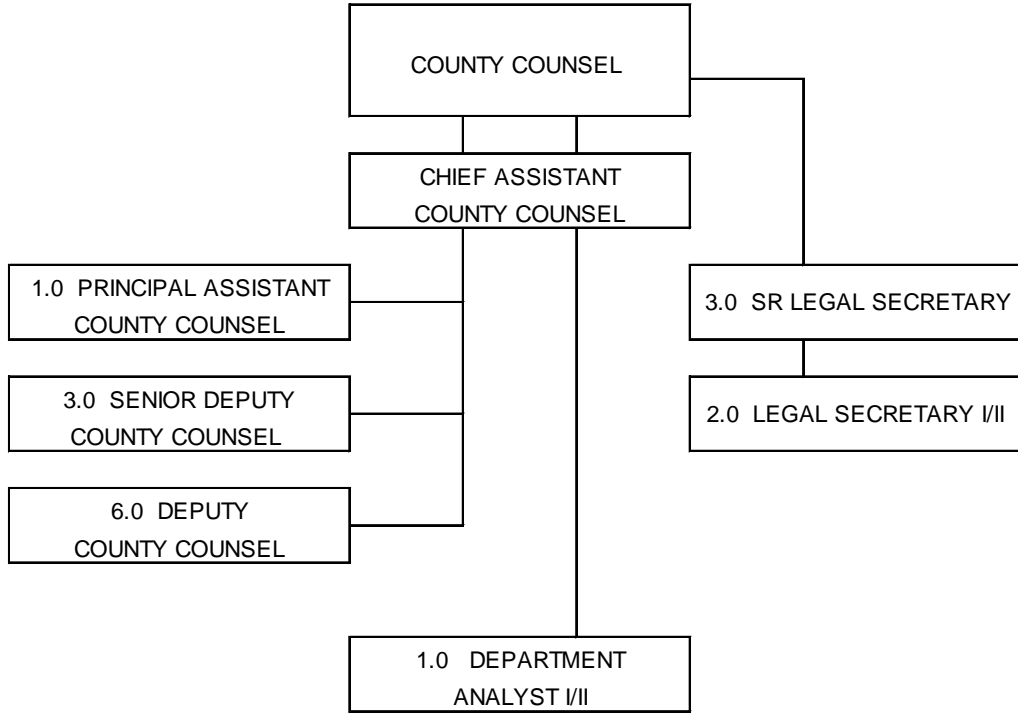
### Personnel Allocation

<b>Classification Title</b>	<b>2013-14 Adjusted Allocation</b>	<b>2014-15 Dept Request</b>	<b>2014-15 CAO Recm'd</b>	<b>Diff from Adjusted</b>
County Counsel	1.00	1.00	1.00	-
Chief Assistant County Counsel	1.00	1.00	1.00	-
Department Analyst I/II	1.00	1.00	1.00	-
Deputy County Counsel	6.00	6.00	6.00	-
Legal Secretary I/II	2.00	2.00	2.00	-
Principal Assistant County Counsel	1.00	1.00	1.00	-
Sr. Deputy County Counsel	3.00	3.00	3.00	-
Sr. Legal Secretary	3.00	3.00	3.00	-
<b>Department Total</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>-</b>

# COUNTY COUNSEL

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## COUNTY COUNSEL FY 2014-15



FTE: 18.0



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## COUNTY COUNSEL

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### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Charges for Service	492,706	656,559	646,312	622,743	671,704
Misc.	-	-	-	6,588	426
<b>Total Revenue</b>	<b>492,706</b>	<b>656,559</b>	<b>646,312</b>	<b>629,331</b>	<b>672,130</b>
Salaries	1,298,180	1,506,142	1,615,593	1,588,461	1,595,876
Benefits	516,660	548,554	580,491	616,775	583,602
Services & Supplies	1,142,939	554,217	300,197	173,329	191,398
Other Charges	240	240	-	-	-
Fixed Assets	-	37,879	-	-	-
Intrafund Transfers	11,858	17,434	(16,252)	25,571	10,590
<b>Total Appropriations</b>	<b>2,969,877</b>	<b>2,664,466</b>	<b>2,480,029</b>	<b>2,404,136</b>	<b>2,381,466</b>
<b>NCC</b>	<b>2,477,171</b>	<b>2,007,907</b>	<b>1,833,717</b>	<b>1,774,805</b>	<b>1,709,336</b>
<b>FTE's</b>	<b>18</b>	<b>19</b>	<b>19</b>	<b>17</b>	<b>16</b>

## COUNTY COUNSEL

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Charges for Service	600,849	518,509	386,306	405,000	481,000
Misc.	-	-	-	-	-
<b>Total Revenue</b>	<b>600,849</b>	<b>518,509</b>	<b>386,306</b>	<b>405,000</b>	<b>481,000</b>
Salaries	1,662,993	1,551,005	1,766,338	1,853,818	2,091,942
Benefits	603,124	605,859	592,233	695,689	717,918
Services & Supplies	204,933	214,910	235,541	291,701	309,189
Other Charges	-	-	-	-	-
Fixed Assets	-	-	-	-	6,400
Intrafund Transfers	24,228	27,579	2,459	(667)	5,677
<b>Total Appropriations</b>	<b>2,495,278</b>	<b>2,399,353</b>	<b>2,596,571</b>	<b>2,840,541</b>	<b>3,131,126</b>
<b>NCC</b>	<b>1,894,429</b>	<b>1,880,844</b>	<b>2,210,265</b>	<b>2,435,541</b>	<b>2,650,126</b>
<b>FTE's</b>	<b>16</b>	<b>16</b>	<b>18</b>	<b>18</b>	<b>18</b>

10 Year Variance		
	\$ Change	% Change
Charges for Service	(11,706)	-2%
Misc.	-	N/A
<b>Total Revenue</b>	<b>(11,706)</b>	<b>-2%</b>
Salaries	793,762	61%
Benefits	201,258	39%
Services & Supplies	(833,750)	-73%
Other Charges	(240)	-100%
Fixed Assets	6,400	N/A
Intrafund Transfers	(6,181)	-52%
<b>Total Appropriations</b>	<b>161,249</b>	<b>5%</b>
<b>NCC</b>	<b>172,955</b>	<b>7%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

Notes
FY 2012-13 Two FTE's added for Public Guardian services

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# HUMAN RESOURCES

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## Mission

In support of the County of El Dorado's commitment to a highly qualified, productive and service oriented workforce, the Human Resources Division supports employee and department success through organizational and employee development. The mission of the Risk Management Division is to provide proactive risk management solutions that will safeguard our citizens and employees, and strengthen and preserve the viability and economic stability of our County.

## Program Summaries

### Human Resources

#### Human Resources

**Positions: 9.5 FTE**

**Extra Help: \$30,000**

**Total Appropriations: \$1,856,604**

**Total Revenues: \$0**

**Net County Cost: \$1,856,604**

Responsible for business support functions including response to all public and departmental inquiries; processing and verifying all payroll/personnel changes; maintaining official personnel files; developing and modifying personnel policies and systems; maintaining and revising official position allocation lists, salary tables, classification descriptions; and developing and revising Countywide Human Resources programs and policies.

Under the Meyers-Millias-Brown Act, negotiate and administer all labor contracts; interpret MOU and policy provisions; investigate and respond to grievances; meet and confer on the development and modification of all Countywide and departmental policies affecting wages, hours, terms and conditions of employment. This program has responsibility for overseeing all bargaining unit modifications. The department utilizes the services of a third party administrator on an "as needed" basis to provide legal advice and representation in employment and labor relation matters.

Recruitment: Develop and administer classification related advertising, outreach, and testing methodology to maximize reasonable competition and ensure compliance with Civil Service Rules, Federal, and State laws. Prepare certified employment lists utilizing the results of the recruitment process.

Classification/Salary Administration: Conducts analytical studies to ensure that employees are working within stated classifications; maintains and revises the classification plan to appropriately reflect span of responsibility, typical duties, and required qualifications in accordance with Federal, State and local laws, local ordinances, rules and policies. This program has responsibility for interpretation and correct implementation of wage and hour requirements mandated by the Fair Labor Standards Act and labor contracts.

Discipline, EEO, Discrimination Complaints: Assists departments in the preparation of disciplinary actions; investigates discrimination complaints; interprets laws, rules and procedures, and maintains Equal Employment Opportunity (EEO) policies and standards to ensure compliance with Federal, State and local laws and regulations; and prepares Equal Employment Opportunity Plans (EEOs) required by the Federal and State governments for

## HUMAN RESOURCES

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receipt of Federal and State program funding. A third party administrator provides investigative services on an “as needed” basis for discipline and discrimination complaints.

Training and Orientation: Conducts orientation sessions for new hires; develops, coordinates and provides training on topics which have applicability across departmental lines; and as appropriate within budgetary limitations.

### Risk Management

#### Operations Support

Positions: 0.60 FTE

Extra Help: \$0

Total Appropriations: \$577,350

Total Revenues: \$577,350

Net County Cost: \$0

Responsible for administrative and business support functions to include the preparation and monitoring of the department’s budget, accounting operations, payroll, purchasing and contract coordination, computer services and support. Respond to public and departmental contacts.

### Loss Control

Positions: 0.00 FTE

Extra Help: None

Total Appropriations: \$115,000

Total Revenues: \$115,000

Net County Cost: \$0

This program focuses on identifying El Dorado County’s exposure to accidental losses, analyzing the risk factors associated with those losses, and the development of programs to prevent or reduce losses to both County employees and assets. Program elements include employee safety, Injury and Illness Prevention Program (IIPP), and attention to workplace violence prevention and other critical incidents.

### Liability Programs

Positions: 2.55 FTE

Extra Help: \$0

Total Appropriations: \$3,858,316

Total Revenues: \$3,858,316

Net County Cost: \$0

Liability management focuses on identifying El Dorado County’s exposure to accidental losses, analyzing the risk factors associated with those losses, identifying trends in losses and managing their reduction. This program also coordinates procurement of insurance such as excess insurance, airport liability, medical malpractice, property, and other types of risk transfer. Program elements include contract review, insurance, risk transfer, pre-employment medicals, fitness-for-duty exams, ergonomics, employee safety, and violence prevention. The Liability Program, which includes Loss Control and Operations Support, is funded by revenues from cost applied charges to the departments.

### Workers Compensation & Medical Leave Management

Positions: 1.55 FTE

Extra Help: \$0

Total Appropriations: \$4,647,568

Total Revenues: \$4,647,568

Net County Cost: \$0

Administration of all employee disability management programs such as workers’ compensation, sick leave, long term disability (LTD), life insurance, Family & Medical Leave Act (FMLA), California Family Rights Act (CFRA), and CalPERS disability retirements. Early return to work is promoted through a modified work program, reasonable accommodation in accordance with the Americans with Disabilities Act (ADA), and coordination with employees on

## HUMAN RESOURCES

medical leaves, and their respective department supervisors and managers. The Medical Leave Management Program is funded by revenues from cost applied charges to the departments.

**Employee Benefits**  
**Positions: 1.8 FTE**  
**Extra Help: None**

**Total Appropriations: \$35,185,224**  
**Total Revenues: \$35,185,224**  
**Net County Cost: \$0**

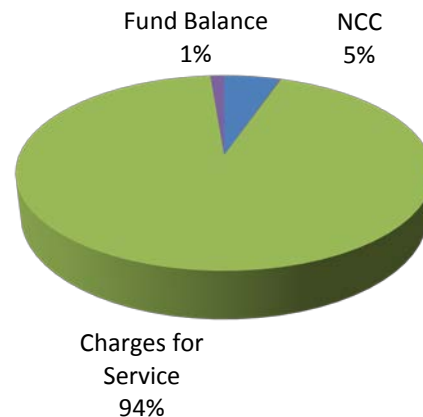
County-sponsored Health Benefits are provided for employees and their family members and eligible retirees. Benefits are delivered through a number of contracts establishing and administering both fully insured and self-insured health plans and add-in programs all with privacy compliance. The focus on privacy compliance is to ensure that countywide practices, procedures and training related to privacy issues are compliant with federal, state and local regulations and requirements, including the Health Insurance Portability and Accountability Act of 1996 (HIPPA). Major vendors and contractors include Blue Shield of California, United Health Care, Kaiser, Delta Dental, and Vision Service Plans. The Employee Benefit Program supports the Retiree Health. The Employee Benefit Program is funded by revenues from cost applied charges to the departments and partial premium payments from employees and retirees.

### Financial Charts

#### Source of Funds

Use of Money & Property (\$25,000): Interest revenue is generated by the cash reserves held in the Risk Management special revenue fund.

Charge for Services (\$43,645,108): Revenues to fund the Liability Programs (\$3,858,316), the Workers Compensation & Medical Leave Programs (\$4,647,568), and the Employee Benefits programs (\$35,185,224) are generated through cost-applied charges to departments, employee payroll deductions, and payments from retirees.



## HUMAN RESOURCES

Net County Cost (\$1,856,604): The Human Resources Division of the department is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

Fund Balance (\$598,350): In the Liability fund, use of fund balance is recommended to eliminate any remaining prior year surpluses and bring the actual funding level down to a 70% confidence level (\$577,350) and in the Retiree Health fund, use of fund balance is necessary to offset the anticipated actuarial expense that was not included in the cost applied charges to departments (\$21,000).

### Use of Funds

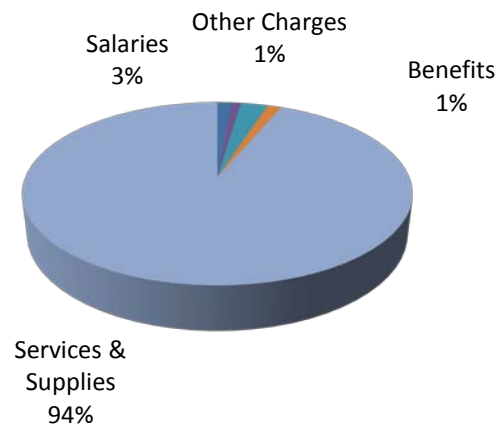
Salaries & Benefits (\$1,869,361): Primarily comprised of general salaries and benefits (\$1,210,510), retirement (\$235,400), health insurance (\$218,467), retiree health (\$14,653), and workers' compensation (\$44,001).

Services & Supplies (\$43,171,482): Primarily comprised of insurance premiums and claims payments in the Employee Health and Other Benefits programs (\$34,432,033), Workers Compensation & Medical Leave programs (\$3,819,031), and Liability programs (\$2,192,141); and professional & legal services for Risk Management programs (\$1,927,354) and Human Resources programs (\$512,420).

Other Charges (\$646,463): Charges to Risk Management by other County departments for services including Chief Administrative Office support (Assistant CAO and fiscal support staff), County Counsel, IT programming support, and the Risk Management share of A-87 Cost Allocation Plan charges.

Fixed Assets (\$2,000): Laptop computer

Intrafund Transfers (\$2,251,756): The largest portion of the appropriations in this character (\$1,816,000) is the transfer from the Retiree Health sub-fund into the health benefits sub-fund to cover the County's contribution for retiree health insurance. Other intrafund transfers include the sharing of internal administrative costs within the Risk program budgets (\$432K) and charges from other departments to Human Resources General Fund functions for services such as mail service (\$2,309) and stores support (\$216).



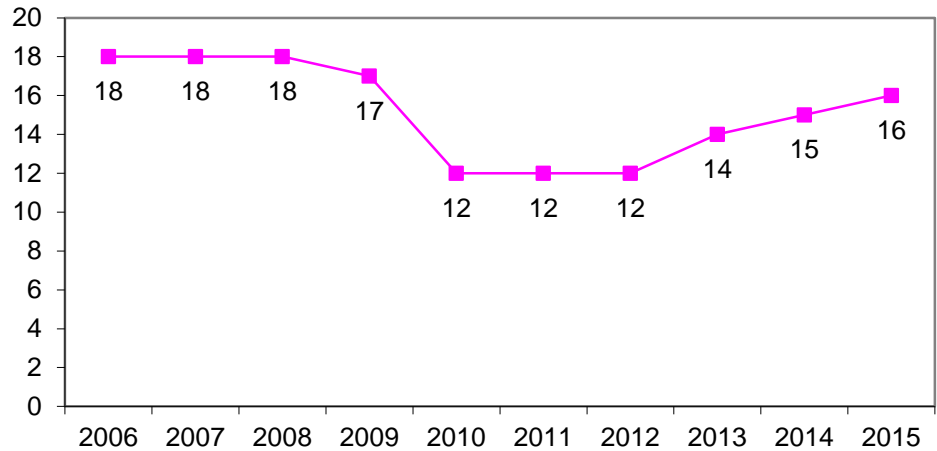


## HUMAN RESOURCES

Intrafund Abatements (-\$1,816,000): These charges are wholly attributable to the transfer from the Retiree Health sub-fund into the health benefits sub-fund to cover the County’s contribution for retiree health insurance.

### Staffing Trend

Staffing for the Human Resources Department has declined over the past ten years. The recommended staff allocation for FY 2014-15 is 16 FTE’s. All staff are located on the West Slope.



### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$4,400,354 or 11% in revenues and an increase of \$4,656,227 or 11.2% in appropriations when compared to the FY 2013-14 approved budget. The Net County Cost has increased \$255,873 or 16%.

The Human Resources Division receives no revenues. Revenues for the Risk Management internal service fund are increasing primarily due to a return to full-cost billing for Risk programs following the recent “rate holiday” that was implemented to bring internal service fund balances down to a targeted 70% confidence level. Funding for the Liability and Worker’s Compensation programs is based on actuarial analysis and recommendations of Bickmore Risk Services and Consulting.

Appropriation increases of \$4,656,227 are associated primarily with the increase in the cost of health benefits in Risk Management (\$3.2M). Professional & specialized services for Risk Management include legal services related to liability programs (\$700,000) and third Party Administrator agreements for liability, workers comp and health (\$576,212). Professional & specialized services for Human Resources include:

Legal services	\$100,000
Classification Study	\$100,000
Cultural survey, coaching & relates services	\$100,000
Labor Negotiations	\$70,000
Civil Service Commission	\$43,800
NeoGov Employment Application system	\$35,000
Performance evaluation system	\$30,000
Recruitment test rentals	\$30,000

## HUMAN RESOURCES

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Funding for the County's contribution for retiree health insurance is on a "pay as you go" basis, as in the previous two fiscal years. The Retiree Health Contribution Plan Document caps the amount to be spent on this benefit at 1.2% of Total Payroll. The estimated calculated cap is \$1,816,000 which is based on actuarial data. This amount will be paid through cost-applied charges to the departments.

On Tuesday, May 13, 2014, the Board approved the addition of \$250,000 for departmental facilitation and coaching contracts in order to improve the overall workplace culture within the County. This funding will be added at Addenda. The department has sufficient appropriations within services and supplies to begin work on these contracts.

### Recommended Staffing Changes

The Recommended Budget includes two position changes to true up the personnel allocation based on actual staff and the addition of 1.0 Office Assistant I/II to Human Resources/Risk Management which is offset by the deletion of 1.0 Office Assistant I/II position in the Chief Administrative Office. The department also requested the addition of 1.0 Principal Human Resources Analyst; however, that request is currently under review and is not included in the budget at this time. The Chief Administrative is working with the Human Resources Director and the Human Resources Strategic Investment Team regarding the staffing needs for the department and will return to the Board with recommendations at a later date.

# HUMAN RESOURCES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 08 HR - HUMAN RESOURCES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
1742 MISC: COPY FEES	69	0	0	0	0
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	69	0	0	0	0
<b>TYPE: R SUBTOTAL</b>	69	0	0	0	0

	CURRENT YR	CAO MID-YEAR PROJECTION	APPROVED BUDGET	DEPARTMENT REQUEST	RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000 PERMANENT EMPLOYEES / ELECTED	629,017	719,319	995,074	853,051	133,732	
3001 TEMPORARY EMPLOYEES	27,857	57,610	30,000	30,000	-27,610	
3002 OVERTIME	1,394	0	0	0	0	
3004 OTHER COMPENSATION	21,280	8,500	0	0	-8,500	
3020 RETIREMENT EMPLOYER SHARE	104,051	141,349	163,953	163,953	22,604	
3022 MEDI CARE EMPLOYER SHARE	8,500	10,427	11,951	11,951	1,524	
3040 HEALTH INSURANCE EMPLOYER	137,075	139,317	139,479	139,479	162	
3041 UNEMPLOYMENT INSURANCE EMPLOYER	2,040	1,358	2,040	2,040	682	
3042 LONG TERM DISABILITY EMPLOYER	0	2,368	2,061	2,061	-307	
3043 DEFERRED COMPENSATION EMPLOYER	686	400	1,200	1,200	800	
3046 RETIREE HEALTH: DEFINED	6,214	6,214	7,815	7,815	1,601	
3060 WORKERS' COMPENSATION EMPLOYER	1,267	1,267	7,836	7,836	6,569	
3080 FLEXIBLE BENEFITS	11,908	58,200	60,000	60,000	1,800	
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	951,289	1,146,329	1,421,409	1,279,386	133,057	
4041 COUNTY PASS THRU TELEPHONE CHARGES	200	500	0	0	-500	
4060 FOOD AND FOOD PRODUCTS	2,880	2,880	3,700	3,700	820	
4080 HOUSEHOLD EXPENSE	0	100	0	0	-100	
4100 INSURANCE: PREMIUM	4,975	4,975	5,468	5,468	493	
4141 MAINT: OFFICE EQUIPMENT	0	500	250	250	-250	
4220 MEMBERSHIPS	5,720	5,720	6,695	6,695	975	
4260 OFFICE EXPENSE	3,124	6,650	4,000	4,000	-2,650	
4261 POSTAGE	104	350	300	300	-50	
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	110	110	110	110	0	
4264 BOOKS / MANUALS	1,000	1,000	1,350	1,350	350	
4300 PROFESSIONAL & SPECIALIZED SERVICES	319,185	332,290	512,420	512,420	180,130	
4312 ARBITRATOR	1,029	0	0	0	0	
4400 PUBLICATION & LEGAL NOTICES	5,000	5,000	3,000	3,000	-2,000	
4420 RENT & LEASE: EQUIPMENT	8,043	8,043	5,400	5,400	-2,643	
4461 EQUIP: MINOR	2,500	2,500	0	0	-2,500	
4462 EQUIP: COMPUTER	6,527	2,220	2,000	2,000	-220	
4500 SPECIAL DEPT EXPENSE	15,000	25,000	1,800	1,800	-23,200	
4502 EDUCATIONAL MATERIALS	2,500	2,500	4,050	4,050	1,550	
4503 STAFF DEVELOPMENT	11,195	19,500	14,300	14,300	-5,200	
4529 SOFTWARE LICENSE	1,572	1,572	2,600	2,600	1,028	
4600 TRANSPORTATION & TRAVEL	1,295	300	300	300	0	
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	2,490	6,000	5,200	5,200	-800	
4605 RENT & LEASE: VEHICLE	0	250	250	250	0	
4606 FUEL PURCHASES	0	250	0	0	-250	
4608 HOTEL ACCOMMODATIONS	5,500	600	1,500	1,500	900	
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	399,949	428,810	574,693	574,693	145,883	

# HUMAN RESOURCES

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 08 HR - HUMAN RESOURCES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7200 INTRAFUND TRANSFERS: ONLY GENERAL	0	200	0	0	-200
7220 INTRAFND: TELEPHONE EQUIPMENT &	8,400	8,400	0	0	-8,400
7223 INTRAFND: MAIL SERVICE	2,146	2,146	2,309	2,309	163
7224 INTRAFND: STORES SUPPORT	129	129	216	216	87
7227 INTRAFND: MAINFRAME SUPPORT	1,804	1,804	0	0	-1,804
7234 INTRAFND: NETWORK SUPPORT	12,913	12,913	0	0	-12,913
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>25,392</b>	<b>25,592</b>	<b>2,525</b>	<b>2,525</b>	<b>-23,067</b>
<hr/>					
<b>TYPE: E SUBTOTAL</b>	<b>1,376,630</b>	<b>1,600,731</b>	<b>1,998,627</b>	<b>1,856,604</b>	<b>255,873</b>
<hr/>					
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>1,376,561</b>	<b>1,600,731</b>	<b>1,998,627</b>	<b>1,856,604</b>	<b>255,873</b>

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 08 HR - HUMAN RESOURCES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<hr/>					
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0400 REV: INTEREST	35,000	35,000	25,000	25,000	-10,000
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	<b>35,000</b>	<b>35,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-10,000</b>
1760 RISK MANAGEMENT PROGRAM SERVICES	33,097,182	33,097,182	43,645,108	43,645,108	10,547,926
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	<b>33,097,182</b>	<b>33,097,182</b>	<b>43,645,108</b>	<b>43,645,108</b>	<b>10,547,926</b>
0001 FUND BALANCE	6,735,922	6,735,922	598,350	598,350	-6,137,572
<b>CLASS: 22 FUND BALANCE</b>	<b>6,735,922</b>	<b>6,735,922</b>	<b>598,350</b>	<b>598,350</b>	<b>-6,137,572</b>
<hr/>					
<b>TYPE: R SUBTOTAL</b>	<b>39,868,104</b>	<b>39,868,104</b>	<b>44,268,458</b>	<b>44,268,458</b>	<b>4,400,354</b>

# HUMAN RESOURCES

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 08 HR - HUMAN RESOURCES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	405,165	405,165	357,459	357,459	-47,706
3004	OTHER COMPENSATION	10,626	10,626	0	0	-10,626
3020	RETIREMENT EMPLOYER SHARE	77,876	77,876	71,447	71,447	-6,429
3022	MEDI CARE EMPLOYER SHARE	5,826	5,826	5,182	5,182	-644
3040	HEALTH INSURANCE EMPLOYER	104,185	104,185	78,988	78,988	-25,197
3041	UNEMPLOYMENT INSURANCE EMPLOYER	1,463	1,463	0	0	-1,463
3042	LONG TERM DISABILITY EMPLOYER	1,400	1,400	896	896	-504
3046	RETIREE HEALTH: DEFINED	6,428	6,428	6,838	6,838	410
3060	WORKERS' COMPENSATION EMPLOYER	1,107	1,107	36,165	36,165	35,058
3080	FLEXIBLE BENEFITS	34,200	34,200	33,000	33,000	-1,200
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>648,276</b>	<b>648,276</b>	<b>589,975</b>	<b>589,975</b>	<b>-58,301</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	200	200	200	200	0
4080	HOUSEHOLD EXPENSE	0	0	100	100	100
4100	INSURANCE: PREMIUM	21,679	21,679	82,459	82,459	60,780
4101	INSURANCE: ADDITIONAL LIABILITY	2,250,908	2,250,908	2,176,682	2,176,682	-74,226
4104	INSURANCE: CY CLAIMS CURRENT YEAR	34,572,801	34,572,801	38,184,064	38,184,064	3,611,263
4140	MAINT: EQUIPMENT	500	500	500	500	0
4220	MEMBERSHIPS	1,485	1,485	980	980	-505
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	31,000	31,000	33,000	33,000	2,000
4260	OFFICE EXPENSE	3,250	3,250	3,500	3,500	250
4261	POSTAGE	4,200	4,200	4,200	4,200	0
4262	SOFTWARE	1,000	1,000	7,500	7,500	6,500
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	1,500	500	500	-1,000
4264	BOOKS / MANUALS	0	0	1,000	1,000	1,000
4266	PRINTING / DUPLICATING SERVICES	0	0	6,000	6,000	6,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	107,046	107,046	326,150	326,150	219,104
4304	AGENCY ADMINISTRATION FEE	233,440	233,440	264,992	264,992	31,552
4313	LEGAL SERVICES	175,000	175,000	0	0	-175,000
4315	CONTRACT: LEGAL ATTORNEY	600,000	600,000	700,000	700,000	100,000
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	5,000	5,000	60,000	60,000	55,000
4338	THIRD PARTY ADMINISTRATOR: RISK MNGMT	571,908	571,908	576,212	576,212	4,304
4400	PUBLICATION & LEGAL NOTICES	900	900	900	900	0
4420	RENT & LEASE: EQUIPMENT	4,500	4,500	4,500	4,500	0
4461	EQUIP: MINOR	1,000	1,000	1,000	1,000	0
4462	EQUIP: COMPUTER	2,000	2,000	2,000	2,000	0
4500	SPECIAL DEPT EXPENSE	0	0	500	500	500
4502	EDUCATIONAL MATERIALS	0	0	1,500	1,500	1,500
4503	STAFF DEVELOPMENT	4,000	4,000	15,500	15,500	11,500
4507	FIRE & SAFETY SUPPLIES	3,000	3,000	8,500	8,500	5,500
4529	SOFTWARE LICENSE	900	900	130,900	130,900	130,000
4600	TRANSPORTATION & TRAVEL	750	750	1,000	1,000	250

# HUMAN RESOURCES

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 08 HR - HUMAN RESOURCES

			MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4602	MILEAGE: EMPLOYEE PRIVATE AUTO		775	775	1,600	1,600	825
4605	RENT & LEASE: VEHICLE		500	500	500	500	0
4606	FUEL PURCHASES		350	350	350	350	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>		38,599,592	38,599,592	42,596,789	42,596,789	3,997,197
5200	DEPRECIATION		2,402	2,402	4,000	4,000	1,598
5300	INTERFND: SERVICE BETWEEN FUND		420,097	420,097	556,692	556,692	136,595
5301	INTERFND: TELEPHONE EQUIPMENT &		3,250	3,250	0	0	-3,250
5304	INTERFND: MAIL SERVICE		3,298	3,298	3,271	3,271	-27
5305	INTERFND: STORES SUPPORT		206	206	0	0	-206
5308	INTERFND: MAINFRAME SUPPORT		8,343	8,343	0	0	-8,343
5310	INTERFND: COUNTY COUNSEL		65,000	65,000	65,000	65,000	0
5314	INTERFND: PC SUPPORT		500	500	0	0	-500
5316	INTERFND: IS PROGRAMMING SUPPORT		18,133	18,133	14,000	14,000	-4,133
5320	INTERFND: NETWORK SUPPORT		8,507	8,507	0	0	-8,507
5321	INTERFND: COLLECTIONS		1,500	1,500	3,500	3,500	2,000
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>		531,236	531,236	646,463	646,463	115,227
6042	FIXED ASSET: COMPUTER SYSTEM		4,000	4,000	2,000	2,000	-2,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>		4,000	4,000	2,000	2,000	-2,000
7000	OPERATING TRANSFERS OUT		85,000	85,000	0	0	-85,000
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>		85,000	85,000	0	0	-85,000
7250	INTRAFND: NOT GEN FUND / SAME FUND		1,642,068	1,642,068	2,249,231	2,249,231	607,163
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>		1,642,068	1,642,068	2,249,231	2,249,231	607,163
7380	INTRFND ABATEMENTS: NOT GENERAL		-1,642,068	-1,642,068	-1,816,000	-1,816,000	-173,932
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>		-1,642,068	-1,642,068	-1,816,000	-1,816,000	-173,932
<b>TYPE: E SUBTOTAL</b>			39,868,104	39,868,104	44,268,458	44,268,458	4,400,354
<b>FUND TYPE: 32 SUBTOTAL</b>			0	0	0	0	0
<b>DEPARTMENT: 08 SUBTOTAL</b>			1,376,561	1,600,731	1,998,627	1,856,604	255,873

## HUMAN RESOURCES

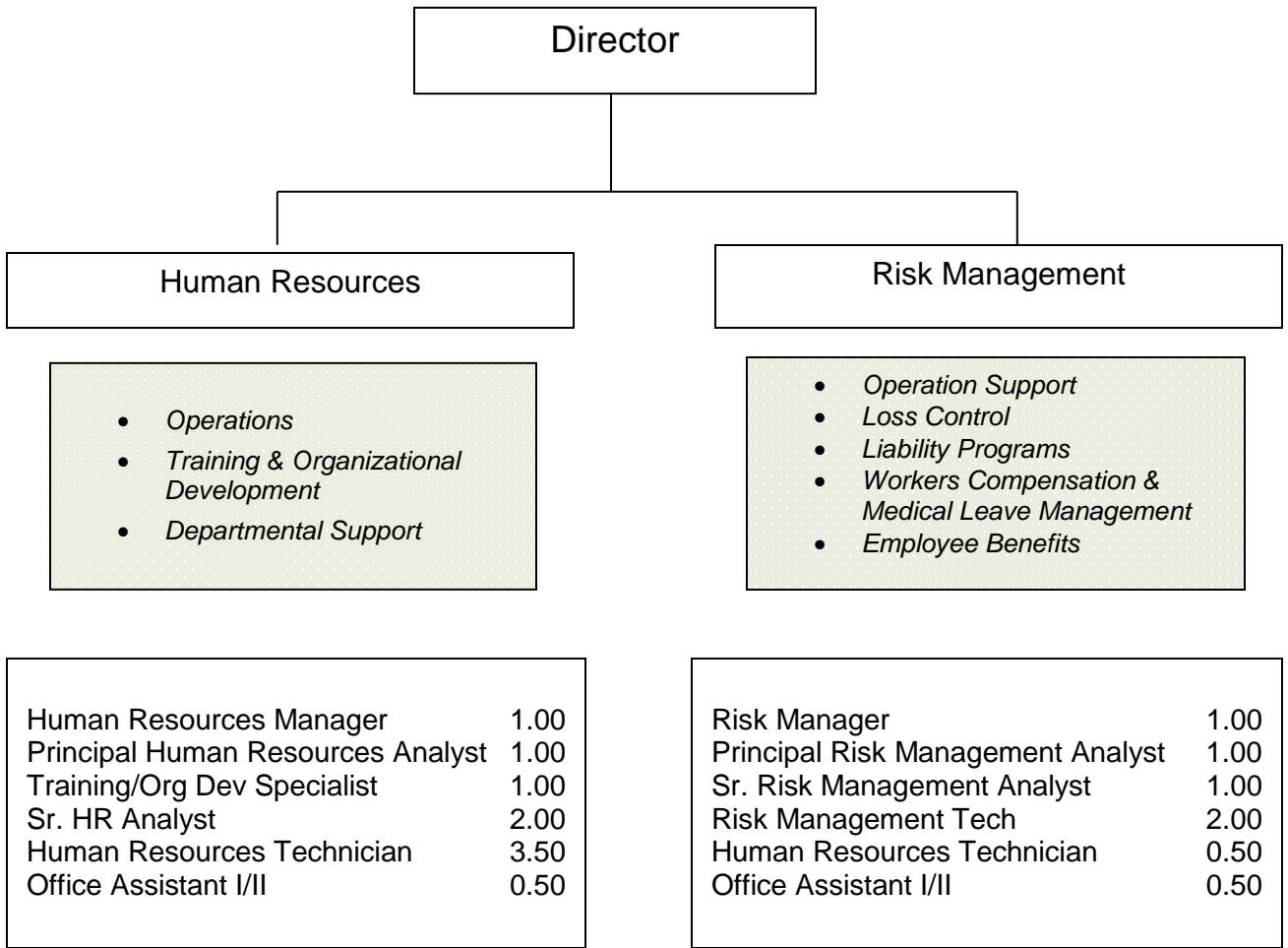
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### Personnel Allocation

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Director of Human Resources	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	-	(1.00)
Human Resources Manager	1.00	1.00	1.00	-
Human Resources Technician	3.00	3.00	4.00	1.00
Office Assistant I/II	-	1.00	1.00	1.00
Principal Human Resources Analyst	2.00	2.00	1.00	(1.00)
Principal Risk Management Analyst	1.00	2.00	1.00	-
Risk Management Technician	2.00	2.00	2.00	-
Risk Manager	1.00	1.00	1.00	-
Sr. Human Resources Analyst	1.00	1.00	2.00	1.00
Sr. Risk Management Analyst	1.00	1.00	1.00	-
Training and Organizational Development Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	<b>15.00</b>	<b>17.00</b>	<b>16.00</b>	<b>1.00</b>

# HUMAN RESOURCES

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Total FTEs 16.00



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## HUMAN RESOURCES

### Human Resources Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Charges for Service	-	-	60	60	83
Misc.	-	-	(598)	174	-
<b>Total Revenue</b>	-	-	<b>(538)</b>	<b>234</b>	<b>83</b>
Salaries	<i>Division</i>	<i>Division</i>	630,119	538,461	399,412
Benefits	<i>of</i>	<i>of</i>	290,443	240,183	172,032
Services & Supplies	<i>CAO</i>	<i>CAO</i>	120,133	91,602	71,711
Other Charges	-	-	230	-	-
Intrafund Transfers	-	-	30,401	29,470	29,217
<b>Total Appropriations</b>	-	-	<b>1,071,326</b>	<b>899,716</b>	<b>672,372</b>
<b>NCC</b>	-	-	<b>1,071,864</b>	<b>899,482</b>	<b>672,289</b>
<b>FTE's</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>11</b>	<b>6</b>

# HUMAN RESOURCES

## Human Resources Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Charges for Service	421	77	29	69	-
Misc.	-	-	-	-	-
<b>Total Revenue</b>	<b>421</b>	<b>77</b>	<b>29</b>	<b>69</b>	<b>-</b>
Salaries	398,381	360,649	530,901	679,548	883,051
Benefits	164,451	151,520	244,657	271,741	396,335
Services & Supplies	76,201	121,481	294,672	399,949	574,693
Other Charges	-	-	-	-	-
Intrafund Transfers	30,563	27,370	8,207	25,392	2,525
<b>Total Appropriations</b>	<b>669,596</b>	<b>661,020</b>	<b>1,078,437</b>	<b>1,376,630</b>	<b>1,856,604</b>
<b>NCC</b>	<b>669,175</b>	<b>660,943</b>	<b>1,078,408</b>	<b>1,376,561</b>	<b>1,856,604</b>
<b>FTE's</b>	<b>6</b>	<b>6</b>	<b>8</b>	<b>9</b>	<b>10</b>

7 Year Variance		
	\$ Change	% Change
Charges for Service	(60)	-100%
Misc.	(174)	-100%
<b>Total Revenue</b>	<b>(234)</b>	<b>-100%</b>
Salaries	344,590	64%
Benefits	156,152	65%
Services & Supplies	483,091	527%
Other Charges	-	N/A
Intrafund Transfers	(26,945)	-91%
<b>Total Appropriations</b>	<b>1,856,604</b>	<b>206%</b>
<b>NCC</b>	<b>957,122</b>	<b>106%</b>
<b>FTE's</b>	<b>(1)</b>	<b>-9%</b>

### Notes

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## HUMAN RESOURCES

### Risk Management Ten Year History

	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>	<b>08/09</b>	<b>09/10</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Use of Money	1,055,925	1,697,876	1,409,111	630,855	131,800
Charges for Service	29,154,624	30,115,260	32,076,357	34,037,830	32,255,680
Misc.	716,012	630,498	881,039	566,011	1,200,622
Other Financing Sources	1,060,768	-	-	-	-
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>31,987,329</b>	<b>32,443,634</b>	<b>34,366,507</b>	<b>35,234,696</b>	<b>33,588,102</b>
Salaries	430,988	454,957	497,863	407,773	386,287
Benefits	206,114	238,467	202,273	210,131	170,978
Services & Supplies	24,339,049	26,150,721	28,158,739	30,073,372	32,617,442
Other Charges	323,468	124,115	274,174	274,157	219,844
Fixed Assets	-	-	-	-	-
Operating Transfers	1,060,768	-	-	-	-
Intrafund Transfers	1,473	-	-	-	-
<b>Total Appropriations</b>	<b>26,361,860</b>	<b>26,968,260</b>	<b>29,133,049</b>	<b>30,965,433</b>	<b>33,394,551</b>
<b>Change in Fund Balance</b>	<b>5,625,469</b>	<b>5,475,374</b>	<b>5,233,458</b>	<b>4,269,263</b>	<b>193,551</b>
<b>FTE's</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Fund Balance</b>	<b>30,991,274</b>	<b>36,507,863</b>	<b>41,830,473</b>	<b>47,147,570</b>	<b>46,795,625</b>

## HUMAN RESOURCES

### Risk Management Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Use of Money	121,942	108,017	72,832	35,000	25,000
Charges for Service	32,461,167	31,897,743	30,665,555	33,097,182	43,645,108
Misc.	928,579	115,137	33,065	-	-
Other Financing Sources	-	-	-	-	-
Use of Fund Balance	-	-	-	6,735,922	598,350
<b>Total Revenue</b>	<b>33,511,688</b>	<b>32,120,897</b>	<b>30,771,452</b>	<b>39,868,104</b>	<b>44,268,458</b>
Salaries	455,764	308,154	242,967	415,791	357,459
Benefits	166,536	176,202	170,519	232,485	232,516
Services & Supplies	33,896,270	33,908,668	35,152,022	38,599,592	42,596,789
Other Charges	546,993	319,395	335,080	531,236	646,463
Fixed Assets	-	-	3,840	4,000	2,000
Operating Transfers	-	-	-	85,000	-
Intrafund Transfers	-	-	-	-	433,231
<b>Total Appropriations</b>	<b>35,065,563</b>	<b>34,712,419</b>	<b>35,904,428</b>	<b>39,868,104</b>	<b>44,268,458</b>
<b>Change in Fund Balance</b>	<b>(1,553,875)</b>	<b>(2,591,522)</b>	<b>(5,132,976)</b>	-	-
<b>FTE's</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Fund Balance</b>	<b>45,241,750</b>	<b>42,650,228</b>	<b>37,517,252</b>	<b>30,781,330</b>	<b>30,182,980</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	(1,030,925)	-98%
Charges for Service	14,490,484	50%
Misc.	(716,012)	-100%
Other Financing Sources	(1,060,768)	-100%
Use of Fund Balance	598,350	N/A
<b>Total Revenue</b>	<b>12,281,129</b>	<b>38%</b>
Salaries	(73,529)	-17%
Benefits	26,402	13%
Services & Supplies	18,257,740	75%
Other Charges	322,995	100%
Fixed Assets	-	#DIV/0!
Operating Transfers	(1,060,768)	-100%
Intrafund Transfers	527	36%
<b>Total Appropriations</b>	<b>17,906,598</b>	<b>68%</b>
<b>FTE's</b>	<b>(1)</b>	<b>-14%</b>

Notes

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# INFORMATION TECHNOLOGIES

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## Mission

The Mission of the Information Technologies Department is to deliver creative, cost effective solutions and services in support of the current and future technological needs of the County of El Dorado.

## Program Summaries

### Administration:

**Positions: 3.00 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$758,944**

**Total Revenues: \$ -0-**

**Net County Cost: \$758,944**

Administration: Provides overall direction and support for all divisions and groups within I.T., including: financial planning, administrative support, policy development, asset management and implementation and administration of County Technology solutions. This area also performs technology research. I.T. provides contract administration for the cable TV franchises approved by the Board of Supervisors and the revenue is included in Department 15.

Technology Research: Provides research and analysis to I.T. and individual County departments regarding hardware, software and various technologies available to the County for current and future implementation. This function also reviews all technology purchased throughout the County for compliance with established County standards and to ensure procurements are optimized for cost. Reviews effective date and terms and conditions of software and hardware maintenance contracts to ensure compliance with contract administration and completes appropriate procurements practices in a timely manner to ensure coverage.

### Application & Web Support/Consulting Services:

**Positions: 12.00 FTE**

**Extra Help: \$ 0**

**Overtime: \$4,000**

**Total Appropriations: \$1,016,611**

**Total Revenues: \$88,620**

**Net County Cost: \$927,991**

Application Support/Consulting Services: Provides for complete life cycle application development, support and maintenance, and database design on multi-tiered platforms. This function also provides business processing analysis and project management services, and County-wide training for Google Apps (G-mail, Calendar, Documents), Adobe and Microsoft applications. This section will play a significant role in the future implementation of updated Countywide systems which will include Financial, Payroll, and Human Resources Management.

Web Services: Provides support for the design and maintenance of the County-wide Web presence as well as support for most departmental Web sites. This area is responsible for presenting a cohesive, easy to use Web portal to all County services and information. Standards are maintained that allow easy navigation and content management of pertinent and reliable information for all users and County constituents.

## **INFORMATION TECHNOLOGIES**

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**Operations/Technical Services/Records Management:**    **Total Appropriations: \$1,515,367**  
**Positions: 7.00 FTE**    **Total Revenues: \$0**  
**Extra Help: \$0**    **Net County Cost: \$1,515,367**  
**Overtime: \$2,000**

Computer Operations: Two shifts of computer operators provide controlled access to the County data center and manage mainframe based applications according to established schedules, in a centralized data center that is linked to all areas of County government.

Technical Services: Provides installation, customization, maintenance and support of hardware and software for the Enterprise Server and its sub systems. Provides installation, customization, maintenance and database administration support for County users of DB2 and M204 which support system including the Integrated Property System.

Records Management: Maintains all paper records storage based on Board approved records retention schedules.

**Network/Server/Desktop Support:**    **Total Appropriations: \$ 3,726,195**  
**Positions: 19.5 FTE**    **Total Revenues: \$ 0**  
**Extra Help: \$0**    **Net County Cost: \$3,726,195**  
**Overtime: \$6,000**

Network Administration: Provides technical support for the County's data network, including: network security, support for wide-area network (WAN) and local area networks (LAN's), planning and installation of networks, troubleshooting and maintenance of network hardware and software, and coordination with vendors for problem resolution. Manages wireless access points around the County. Works with the telecommunications staff on Voice over IP (VoIP) implementation. Works with Facilities on IT related wiring contracts throughout the County. Greater emphasis will be needed as the County moves towards newer technology which will require significantly higher use of network services and support.

Server Administration: Provides technical support for servers throughout the County, including: server security, hardware and software specifications and configurations, installation and customization, trouble-shooting and maintenance, and coordination with vendors for problem resolution.

Desktop/PC Support: Provides hardware and software support for approximately 1,800 County PC's including installation, maintenance, upgrades, trouble shooting of problems, problem tracking and reporting. The HELP DESK provides first and second level telephone support for PC, server, and enterprise server reported problems.

**Communications:**    **Total Appropriations: \$1,062,955**  
**Positions: 1.50 FTE**    **Total Revenues: \$0**  
**Extra Help: \$ 0**    **Net County Cost: \$1,062,955**  
**Overtime: \$2,000**

Telecommunications (Voice Communications): Provides installation and support for an in-house PBX voice switching network, including support for over 2,000 telephones in over 35 locations



## INFORMATION TECHNOLOGIES

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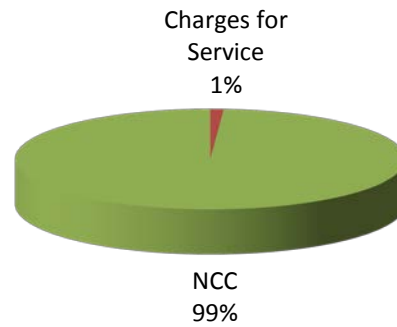
throughout the County. The unit is responsible for all phone and data wiring in County facilities; supports countywide voicemail services; and coordinates with vendors who provide local and long distance services.

### Financial Charts

#### Source of Funds

**Charges for Service (\$88,620):** Comprised of application program and web support charges to non-General fund departments.

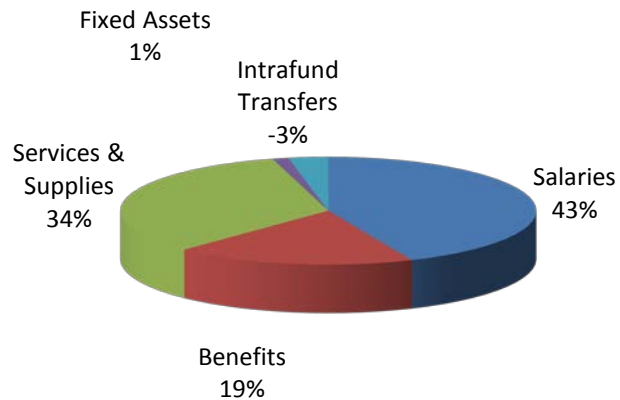
**Net County Cost (\$7,991,452):** The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



#### Use of Funds

**Salaries & Benefits (\$5,352,716):** Primarily comprised of salaries (\$3,669,757), retirement (\$754,385), health insurance (\$682,245), and overtime (\$14,000).

**Services & Supplies (\$2,887,522):** Primarily comprised of telephone company vendor payments (\$602,000), computer maintenance (\$1,153,345), equipment maintenance (\$165,100), telephone & radio equipment maintenance (\$120,000), equipment lease (\$11,200), professional & specialized services (\$69,000), telephone & radio equipment (\$141,000), computer equipment (\$62,100), software (\$31,000), and software license (\$552,440).



## INFORMATION TECHNOLOGIES

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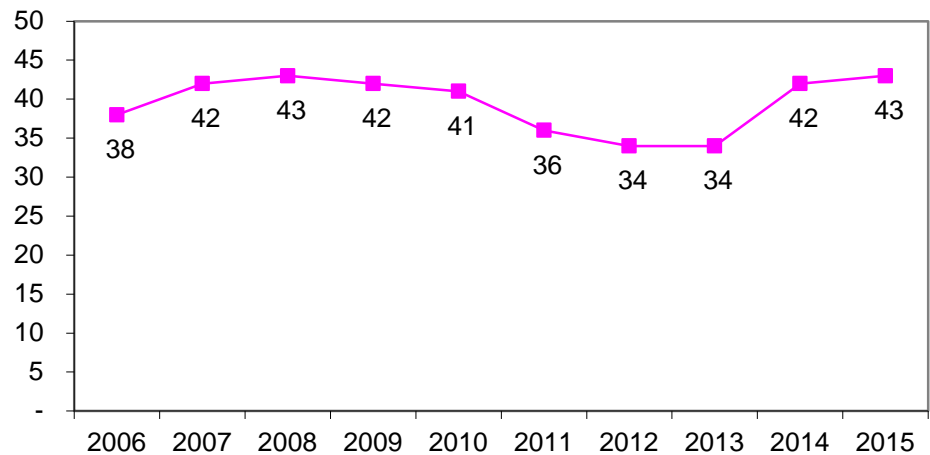
Fixed Assets (\$107,100): Comprised of computer network and telephone system equipment (\$30,000).

Intra-fund Transfers (\$4,119): Includes charges from other departments for services such as stores and mail support.

Intra-fund Abatement: (-\$271,385): Includes charges to other General fund departments for application program and web support.

### Staffing Trend

In FY 2008-09, IT took over the Print Shop from General Services resulting in the addition of 3.0 FTE. In FY 2013-14, IT took over all support of the Community Development Agency AND Health and Human Services Agency resulting in the addition of 8.0 FTE's. In FY 2014-15 recommended staffing includes the addition of 1.0 FTE to provide support to the District Attorney's office. All positions in the Information Technologies Department are located in Placerville.



### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$2,026,651 or 96% in revenues and an increase of \$3,424,666 or 74% in appropriations when compared to the FY 2013-14 approved budget. Overall, Net County Cost is increasing by \$5,451,317 or 215%.

In May 2014, the department advised the Board of recommended changes in cost applied methodologies and billing practices. Historically, the Information Technologies has direct-billed each department for mainframe, network and PC support services. These support charges will no longer be direct-billed to departments or recorded in the Information Technologies budget. Instead, the charges will be processed through the County's A-87 Cost Plan which is developed and administered by the Auditor-Controller's Office.

The increased Net County Cost in the Information Technologies budget will be partially offset by reduced expenditures in other General Fund departmental budgets as they will not be direct-billed for Mainframe, Network or PC support services.

## INFORMATION TECHNOLOGIES

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Non-General Fund departments will pay for IT support costs through the County's A-87 Cost Allocation Plan which will result in additional revenue in Department 15 (General Fund Other Operations). It should be noted a that there is a two-year lag in charges associated with the A-87 Cost Plan so it will take two years for this change in billing practice to "catch up" in Department 15.

The remaining sources of revenue in Information Technologies are for application programming and web support. This revenue is a combination of Charges for Services (Class 13) and Intrafund Abatements (Class 73, shown in the appropriations section).

Salaries and benefits for the Information Technologies Department are increasing \$582,128 primarily as a result of approved compensation increases as well as a number of position additions/deletions that better align the allocations with current and anticipated program and service delivery needs:

Department Systems Analyst	- 1.00
IT Analyst Trainee/I/II - Office Systems	+2.00
Sr. IT Analyst - App/Web Dev/Support	+1.00
Sr. IT Department Coordinator	- 1.00
System Support Specialist I/II	+1.00
IT Analyst Trainee/I/II - Networking	+1.00
Sr. IT Analyst - Network	- 1.00
IT Analyst Trainee/I/II - Telecomm	<u>- 1.00</u>
<b>Net Change</b>	<b>1.00</b>

The net change to allocations is an increase of 1.0 FTE, however this increase is offset by the deletion of 1.0 FTE IT Department Coordinator in the District Attorney's office. This change will allow IT to provide service to the District Attorney from a centralized support model.

In the area of staffing the Department continues to look for ways to meet current operational needs for old mainframe based systems, while at the same time, trying to adjust for various skill sets that will be required to meet new technology needs.

Services and supplies are decreasing overall by \$32,719. There are decreases in a number of areas as a result of completing mainframe equipment and telephone technology projects in FY 2013-14 and the transfer of videotaping of Board meetings to the Board Clerk's budget. The Recommended Budget includes increased funding for software license agreements, and continued implementation of e-Fax and a new (replacement) voice mail system.

Fixed assets have been budgeted at \$107,100 and consist primarily of network and server components that are needed to replace end of life equipment and to improve network management efficiency (\$72,100); telephone trunk controllers to support management of the countywide telephone system (\$30,000); and a smart board appliance to support project planning and implementation efforts (\$5,000).

# INFORMATION TECHNOLOGIES

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
1740	85,000	85,000	500	500	-84,500	
1801	250,000	250,000	0	0	-250,000	
1808	359,740	359,740	0	0	-359,740	
1814	407,571	407,571	0	0	-407,571	
1816	490,860	490,860	88,120	88,120	-402,740	
1820	522,100	522,100	0	0	-522,100	
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	<b>2,115,271</b>	<b>2,115,271</b>	<b>88,620</b>	<b>88,620</b>	<b>-2,026,651</b>
<hr/>						
<b>TYPE: R SUBTOTAL</b>	<b>2,115,271</b>	<b>2,115,271</b>	<b>88,620</b>	<b>88,620</b>	<b>-2,026,651</b>	

# INFORMATION TECHNOLOGIES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	3,252,494	3,252,494	3,669,757	3,669,757	417,263
3002	OVERTIME	14,000	14,000	14,000	14,000	0
3003	STANDBY PAY	22,000	22,000	21,400	21,400	-600
3004	OTHER COMPENSATION	35,900	35,900	37,500	37,500	1,600
3020	RETIREMENT EMPLOYER SHARE	639,438	639,438	754,385	754,385	114,947
3022	MEDI CARE EMPLOYER SHARE	45,921	45,921	47,850	47,850	1,929
3040	HEALTH INSURANCE EMPLOYER	677,247	677,247	682,245	682,245	4,998
3041	UNEMPLOYMENT INSURANCE EMPLOYER	6,020	6,020	0	0	-6,020
3042	LONG TERM DISABILITY EMPLOYER	11,704	11,704	9,173	9,173	-2,531
3043	DEFERRED COMPENSATION EMPLOYER	4,003	4,003	4,254	4,254	251
3046	RETIREE HEALTH: DEFINED	33,065	33,065	41,029	41,029	7,964
3060	WORKERS' COMPENSATION EMPLOYER	4,796	4,796	47,123	47,123	42,327
3080	FLEXIBLE BENEFITS	24,000	24,000	24,000	24,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>4,770,588</b>	<b>4,770,588</b>	<b>5,352,716</b>	<b>5,352,716</b>	<b>582,128</b>
4040	TELEPHONE COMPANY VENDOR	590,000	590,000	602,000	602,000	12,000
4041	COUNTY PASS THRU TELEPHONE CHARGES	-65,000	-65,000	-300,000	-300,000	-235,000
4086	JANITORIAL / CUSTODIAL SERVICES	5,000	5,000	5,000	5,000	0
4100	INSURANCE: PREMIUM	15,706	15,706	26,712	26,712	11,006
4140	MAINT: EQUIPMENT	260,200	260,200	165,100	165,100	-95,100
4142	MAINT: TELEPHONE / RADIO	135,000	135,000	120,000	120,000	-15,000
4143	MAINT: SERVICE CONTRACT	0	0	17,000	17,000	17,000
4144	MAINT: COMPUTER	858,250	858,250	1,153,345	1,153,345	295,095
4220	MEMBERSHIPS	340	340	675	675	335
4260	OFFICE EXPENSE	13,000	13,000	13,000	13,000	0
4261	POSTAGE	1,075	1,075	1,100	1,100	25
4262	SOFTWARE	50,500	50,500	31,000	31,000	-19,500
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	2,000	2,000	2,750	2,750	750
4264	BOOKS / MANUALS	800	800	400	400	-400
4300	PROFESSIONAL & SPECIALIZED SERVICES	189,750	189,750	69,000	69,000	-120,750
4302	CONSTRUCT & ENGINEER CONTRACTS	15,000	15,000	5,000	5,000	-10,000
4308	EXTERNAL DATA PROCESSING SERVICES	119,500	119,500	107,500	107,500	-12,000
4420	RENT & LEASE: EQUIPMENT	11,200	11,200	11,200	11,200	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,500	1,500	750	750	-750
4461	EQUIP: MINOR	1,500	1,500	3,100	3,100	1,600
4462	EQUIP: COMPUTER	50,000	50,000	62,100	62,100	12,100
4463	EQUIP: TELEPHONE & RADIO	130,000	130,000	141,000	141,000	11,000
4502	EDUCATIONAL MATERIALS	26,000	26,000	10,000	10,000	-16,000
4503	STAFF DEVELOPMENT	69,800	69,800	55,000	55,000	-14,800
4529	SOFTWARE LICENSE	387,820	387,820	552,440	552,440	164,620
4600	TRANSPORTATION & TRAVEL	25,700	25,700	10,000	10,000	-15,700
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	6,300	6,300	5,000	5,000	-1,300

# INFORMATION TECHNOLOGIES

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 10 IT - INFORMATION TECHNOLOGIES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4605 RENT & LEASE: VEHICLE	8,500	8,500	8,500	8,500	0
4606 FUEL PURCHASES	5,800	5,800	8,850	8,850	3,050
4608 HOTEL ACCOMMODATIONS	5,000	5,000	0	0	-5,000
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>2,920,241</b>	<b>2,920,241</b>	<b>2,887,522</b>	<b>2,887,522</b>	<b>-32,719</b>
6040 FIXED ASSET: EQUIPMENT	297,500	297,500	102,100	102,100	-195,400
6042 FIXED ASSET: COMPUTER SYSTEM	5,400	5,400	5,000	5,000	-400
<b>CLASS: 60 FIXED ASSETS</b>	<b>302,900</b>	<b>302,900</b>	<b>107,100</b>	<b>107,100</b>	<b>-195,800</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	1,000	1,000	0	0	-1,000
7220 INTRAFND: TELEPHONE EQUIPMENT &	142,960	142,960	3,200	0	-142,960
7223 INTRAFND: MAIL SERVICE	2,086	2,086	2,086	2,086	0
7224 INTRAFND: STORES SUPPORT	2,033	2,033	2,033	2,033	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	1,850	1,850	0	0	-1,850
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>149,929</b>	<b>149,929</b>	<b>7,319</b>	<b>4,119</b>	<b>-145,810</b>
7350 INTRFND ABATEMENTS: GF ONLY	-12,500	-12,500	0	0	12,500
7354 INTRFND ABATEMENTS: TELEPHONE EQUIP	-675,000	-675,000	0	0	675,000
7361 INTRFND ABATEMENTS: MAINFRAME	-1,420,552	-1,420,552	0	0	1,420,552
7363 INTRFND ABATEMENTS: PC SUPPORT	-153,700	-153,700	0	0	153,700
7365 INTRFND ABATEMENTS: IS PROGRAMMING	-226,500	-226,500	-271,385	-271,385	-44,885
7368 INTRFND ABATEMENTS: IS NETWORK	-1,000,000	-1,000,000	0	0	1,000,000
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-3,488,252</b>	<b>-3,488,252</b>	<b>-271,385</b>	<b>-271,385</b>	<b>3,216,867</b>
<b>TYPE: E SUBTOTAL</b>	<b>4,655,406</b>	<b>4,655,406</b>	<b>8,083,272</b>	<b>8,080,072</b>	<b>3,424,666</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>2,540,135</b>	<b>2,540,135</b>	<b>7,994,652</b>	<b>7,991,452</b>	<b>5,451,317</b>
<b>DEPARTMENT: 10 SUBTOTAL</b>	<b>2,540,135</b>	<b>2,540,135</b>	<b>7,994,652</b>	<b>7,991,452</b>	<b>5,451,317</b>

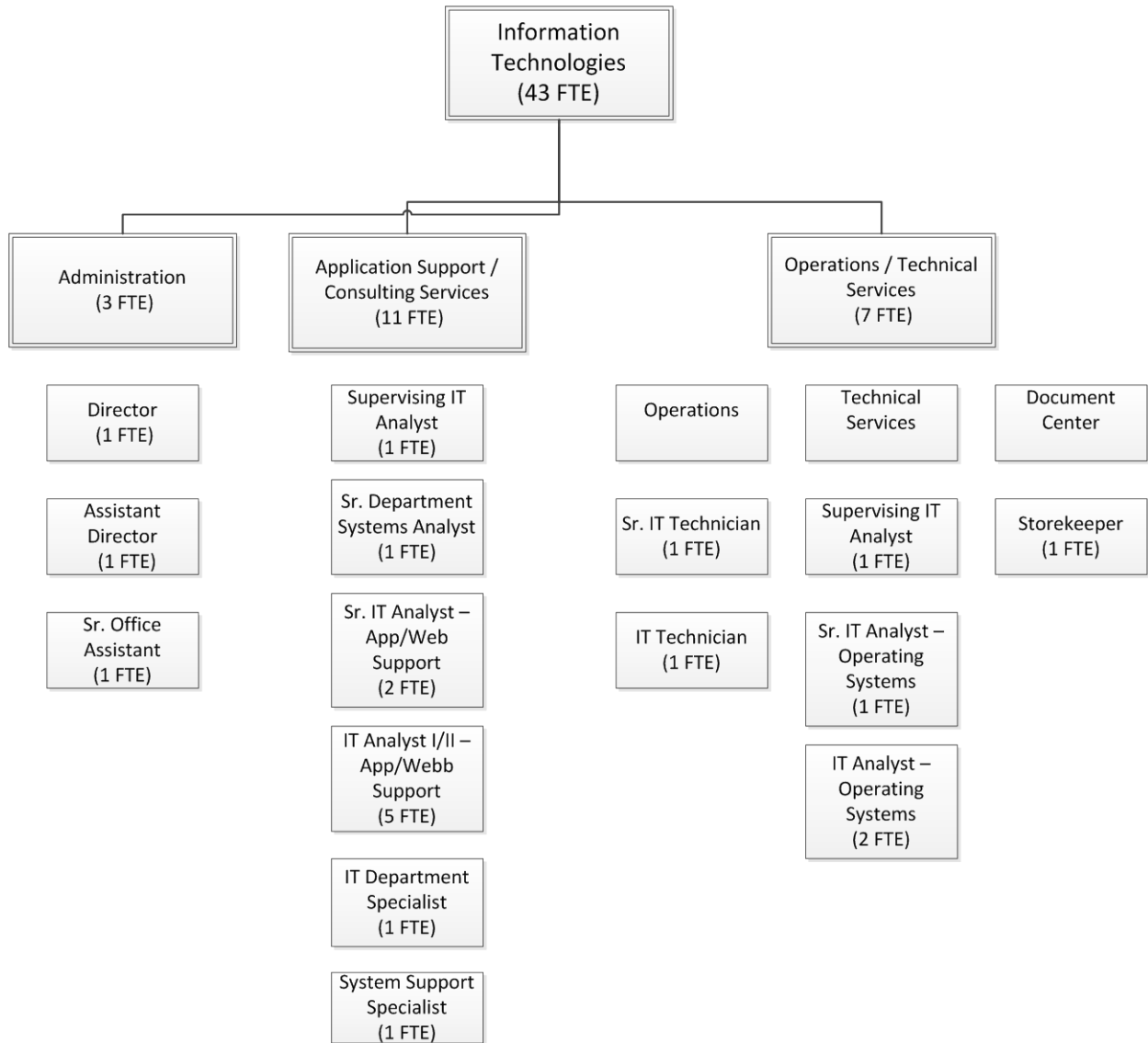
## INFORMATION TECHNOLOGIES

### Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Director of Information Technology	1.00	1.00	1.00	-
Assistant Director of Information Technology	1.00	1.00	1.00	-
Department Systems Analyst	2.00	1.00	1.00	(1.00)
IT Analyst Tr/VII - App/Web Dev/Support	4.00	4.00	4.00	-
IT Analyst Tr/VII - Networking	1.00	1.00	2.00	1.00
IT Analyst Tr/VII - Office Systems	2.00	4.00	4.00	2.00
IT Analyst Tr/VII - Operating Systems	2.00	2.00	2.00	-
IT Analyst Tr/VII - Server Admin	3.00	3.00	3.00	-
IT Analyst Tr/VII - Telecomm	1.00	-	-	(1.00)
Information Technology Department Coordinator	2.00	2.00	2.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Information Technology Technician Trainee/III/Sr.	2.00	2.00	2.00	-
Sr. Department System Analyst	1.00	1.00	1.00	-
Sr. IT Analyst - App/Web Dev/Supt	2.00	3.00	3.00	1.00
Sr. IT Analyst - Network	1.00	-	-	(1.00)
Sr IT Analyst - Office Systems	1.00	1.00	1.00	-
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	-
Sr IT Analyst - Server Admin	1.00	1.00	1.00	-
Sr. IT Department Coordinator	4.00	3.00	3.00	(1.00)
Sr. Office Assistant	1.00	1.00	1.00	-
Storekeeper II	1.00	1.00	1.00	-
Supervising Information Technology Analyst I/II	4.00	4.00	4.00	-
System Support Specialist I/II	2.00	3.00	3.00	1.00
Telecommunications Technician I/II	1.00	1.00	1.00	-
<b>Department Total</b>	<b>42.00</b>	<b>42.00</b>	<b>43.00</b>	<b>1.00</b>

# INFORMATION TECHNOLOGIES

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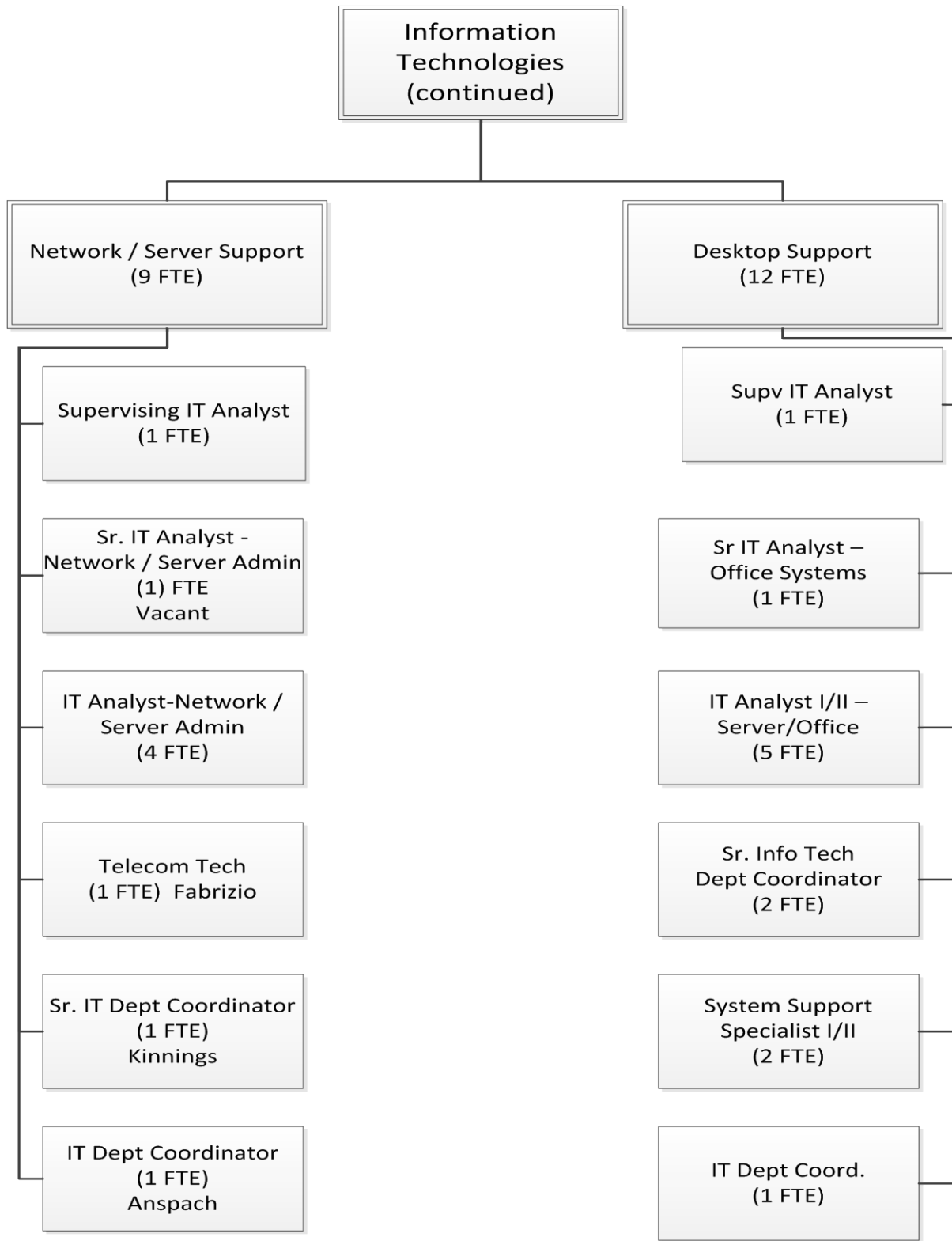


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# INFORMATION TECHNOLOGIES

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## INFORMATION TECHNOLOGIES

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Cable Franchise Fees	-	-	55,000	75,000	75,000
Charges for Service	-	-	1,583,430	1,749,521	1,620,745
Misc.	-	-	94,296	783	8,735
<b>Total Revenue</b>	-	-	<b>1,732,726</b>	<b>1,825,304</b>	<b>1,704,480</b>
Salaries	<i>Division</i>	<i>Division</i>	3,296,810	3,410,525	3,173,714
Benefits	<i>of</i>	<i>of</i>	1,275,261	1,332,352	1,194,832
Services & Supplies	<i>CAO</i>	<i>CAO</i>	2,875,564	2,585,382	2,459,222
Other Charges		-	-	100	-
Fixed Assets	-	-	225,806	327,671	150,362
Intrafund Transfers	-	-	(4,042,299)	(4,145,380)	(3,855,254)
<b>Total Appropriations</b>	-	-	<b>3,631,142</b>	<b>3,510,650</b>	<b>3,122,876</b>
<b>NCC</b>	-	-	<b>1,898,416</b>	<b>1,685,346</b>	<b>1,418,396</b>
<b>FTE's</b>	<b>38</b>	<b>42</b>	<b>43</b>	<b>42</b>	<b>41</b>

## INFORMATION TECHNOLOGIES

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Cable Franchise Fees	76,500	76,500	-	-	-
Charges for Service	1,575,148	1,261,687	501,162	2,115,271	88,620
Misc.	762	4,152	1,868	-	-
<b>Total Revenue</b>	<b>1,652,410</b>	<b>1,342,339</b>	<b>503,030</b>	<b>2,115,271</b>	<b>88,620</b>
Salaries	2,991,269	2,685,922	2,501,479	3,324,394	3,742,657
Benefits	1,185,999	1,058,653	976,719	1,446,194	1,610,059
Services & Supplies	2,078,049	2,302,218	2,254,278	2,920,241	2,887,522
Other Charges	-	-	94,699	-	-
Fixed Assets	8,011	289,120	186,239	302,900	107,100
Intrafund Transfers	(3,521,506)	(3,218,115)	(637,240)	(3,338,323)	(267,266)
<b>Total Appropriations</b>	<b>2,741,822</b>	<b>3,117,798</b>	<b>5,376,174</b>	<b>4,655,406</b>	<b>8,080,072</b>
<b>NCC</b>	<b>1,089,412</b>	<b>1,775,459</b>	<b>4,873,144</b>	<b>2,540,135</b>	<b>7,991,452</b>
<b>FTE's</b>	<b>36</b>	<b>34</b>	<b>34</b>	<b>42</b>	<b>43</b>

7 Year Variance		
	\$ Change	% Change
Cable Franchise Fees	(55,000)	-100%
Charges for Service	(1,494,810)	-94%
Misc.	(94,296)	-100%
<b>Total Revenue</b>	<b>(1,644,106)</b>	<b>-95%</b>
Salaries	445,847	14%
Benefits	334,798	26%
Services & Supplies	11,958	0%
Other Charges	-	N/A
Fixed Assets	(118,706)	-53%
Intrafund Transfers	3,775,033	-93%
<b>Total Appropriations</b>	<b>4,448,930</b>	<b>123%</b>
<b>NCC</b>	<b>6,093,036</b>	<b>321%</b>
<b>FTE's</b>	<b>5</b>	<b>13%</b>

#### Notes

Print Shop was added in FY 2008-09 (3 FTE's)

FY 13-14 four (4) FTE's shifted from to centralize IT function of Community Development Agency and four (4) from Health and Human Services Agency

FY 2014-15 - Change in methodology for mainframe, network and PC support resulting in significant decrease in charges for service as these costs will be collected through A87 charges. 1 FTE added

## INFORMATION TECHNOLOGIES

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# ECONOMIC DEVELOPMENT & PARKS

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## Mission

The Economic Development & Parks budget (formerly identified in the Recommended Budget as “County Promotions”) provides funding for economic development for direct County economic development activities and through Promotions grants to outside agencies.

The Promotions grant funding supports four key principles:

- Sustainable marketing of the County’s business and tourism amenities;
- Promotion of the County’s culture and environment through the arts and film;
- Community-based partnerships that will leverage County revenues, thereby enhancing greater program outcomes; and
- Strategic vision for long-term promotional programming.

The Parks and Trails program provides support for our County parks, the Rubicon Trail and River Management. The program supports the County’s vision of safe, healthy and vibrant communities while wisely managing our natural resources and preserving our local heritage.

## Program Summaries

### **Economic Development**

**Positions: 1.0 FTE**

**Total Appropriations: \$559,509**

**Total Revenue: \$2,500**

**Total Net County Cost: \$557,009**

This program is responsible for stimulating business growth and economic expansion in El Dorado County. This includes retention of businesses that already exist in the County or may be interested in expansion and attraction of new businesses. Activities include developing and implementing technical assistance to enhance local employment and coordinating programs and services with County departments and community organizations to provide resource information regarding business management, marketing, accounting, cash flow management and customer service. The office also staffs the Community and Economic Development Advisory Committee.

### **Promotions**

**Positions: 0.0 FTE**

**Total Appropriations: \$776,780**

**Net County Cost: \$776,780**

The Promotions program is currently in the process of evaluating the policies and procedures for securing promotions related services. The current program obligations are budgeted at \$194,195 and the remainder of the budget is to be programmed following the adoption of the proposed policies and procedures.

## ECONOMIC DEVELOPMENT & PARKS

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**Special Projects**  
**Positions: 0.0 FTE**

**Total Appropriations: \$945,000**  
**Net County Cost: \$945,000**

The FY 2014-15 budget includes funding for the following special projects::

Grant Management	\$ 55,000
Community Development Micro Grant Program	\$ 40,000
Web Portal Development	\$ 60,000
To be programmed – Special Projects	\$790,000

**River Management**  
**Positions: 1.0 FTE**  
**Extra Help: \$31,337**

**Total Appropriations: \$207,586**  
**Total Revenues: \$207,586**  
**Net County Cost: \$0**

The River Management program is responsible for implementation of the El Dorado County River Management Plan (RMP) adopted in 2001. The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193, and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial and non-commercial/private boaters navigating the river along with health and safety objectives identified in the RMP and other County Ordinances. The revenue generated in this program is from river use permits. The revenue is ongoing for this division.

**Extra Help Justification**  
**River Instructor (2 Seasonal Positions)**

The extra help River Instructors administer the river program as described in the River Management Plan. Their role in the program is to educate the public on relevant laws, provide first aid and river rescue as needed, monitor the river usage, audit the outfitter permit requirements, and review river use permits. These extra help employees work the program during the busy river use months, which is typically from mid-April to mid-September. These positions are funded from revenue generated by river use permits.

**Park Operations**  
**Positions: 2.0 FTE**  
**Extra Help: \$32,000**

**Total Appropriations: \$473,070**  
**Total Revenues: \$220,649**  
**Net County Cost: \$252,421**

The Park Operations division oversees the operations of the established parks in the County. These parks include Henningsen Lotus Park, Pioneer Park and Bradford Park. Operational components related to the parks include park staffing, event scheduling, and ensuring proper usage of the parks. Revenue generated in this program is from park usage fees and facility rental fees. Revenue is ongoing for this division, however does not cover the cost of the program resulting in the net county cost.

**Extra Help Justification**  
**Park Assistants (2 Seasonal Positions)**

The extra help Park Operations Assistants are seasonal staff at the Henningsen Lotus Park. Extra help employees collect park fees, sell light tokens, attend to weekend park maintenance,

## **ECONOMIC DEVELOPMENT & PARKS**

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oversee onsite park facility rentals, and respond to park related emergencies, as needed. These positions are funded through revenue generated by park usage fees collected at the Henningsen Lotus Park.

**Rubicon Trail Grant Programs**  
**Positions: 0 FTE**

**Total Appropriations: \$491,339**  
**Total Revenues: \$491,339**  
**Net County Cost: \$0**

The Chief Administrative Office has assumed the grant administration for the Rubicon Trail. Coordination of the projects will be done in conjunction with the Department of Transportation. Procurement of goods and services, payment of claims, administration of the grants, and liaison with agencies will be provided by the Chief Administrative Office.

**Housing, Community & Economic Development (HCED)**

**Positions: 2.0**  
**Extra Help: \$0**

**Total Appropriations: \$894,482**  
**Total Revenues: \$746,791**  
**Net County Cost: \$147,691**

HCED programs address affordable housing-related needs and support economic development activities for low to moderate income workers and families within the unincorporated areas of El Dorado County.

Community Development Block Grants (CDBG) and HOME Investment Partnerships Program (HOME) grants provide low interest loans to qualifying low-income homeowners in the unincorporated areas of the County for housing repair and rehabilitation and for gap-financing to enable eligible low-income families to purchase their first home. Grants also provide support for the development of multi-family rental housing projects, and support acquisition and/or renovation of facilities that serve specialized populations such as the homeless, seniors and disabled. CDBG Planning and Technical Assistance (PTA) grants fund economic development and/or feasibility studies for a specific project, program, program or geographic area of the County.

CDBG Economic Development Enterprise Fund (EDEF) Grants create or preserve jobs in the unincorporated county by providing business loans and technical assistance to businesses and low-income entrepreneurs for business starts or expansion, including working capital loans and loans for equipment, furniture/fixtures and site improvements.

Revolving Loan Funds constitute an ongoing revenue source for CDBG, HOME and EDEF activities. Loan repayments received provide for up to six methods of distribution for program income, including four revolving and two non-revolving loan activities.

The total budgeted General Fund Contribution for the HCED programs is for Affordable Housing General Plan implementation activities associated with the Housing Element of the General Plan or County match for grant programs supporting housing-related needs or economic development.

# ECONOMIC DEVELOPMENT & PARKS

## Financial Charts

### Source of Funds

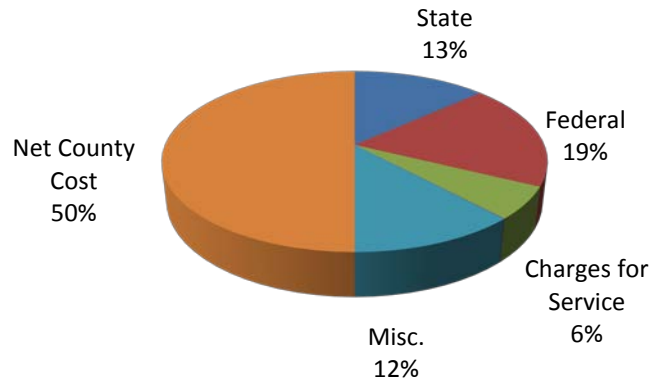
State (\$396,800): Grant funding for the Rubicon Trail.

Federal (\$745,284): Grant funding for HCED programs.

Charges for Services (\$171,046): Rubicon Grant charges and HDEC charges.

Misc. (\$2,500) : Miscellaneous Revenue for Economic Development activities (\$2,500).

Other Financing Sources: (\$353,735): Transfers from the River trust fund (\$207,586), fees from park operations at Henningsen Lotus Park (\$51,200), and SMUD funding (\$94,449).

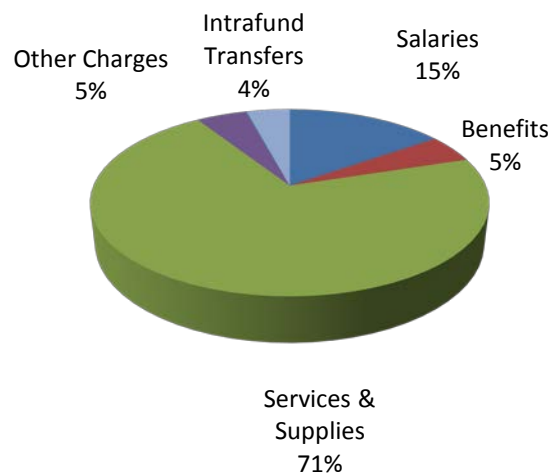


Net County Cost (\$2,678,901): The Department is primarily funded with Transit Occupancy Taxes (TOT) which flow through as discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

Salaries & Benefits (\$1,020,087): Primarily comprised of permanent salaries (\$745,502), and health insurance (\$91,908), retirement (\$119,340) and temporary employees (\$63,337).

Services & Supplies (\$2,947,639): Primarily comprised of professional services related to promotions contracts (\$927,560), River Management Plan Update (\$60,000) special department expense related to economic development expenses (\$365,000) and special projects related to economic development projects (\$600,000).



Other Charges (\$203,770): Primarily charges from DOT for work on the Rubicon Trail.



## **ECONOMIC DEVELOPMENT & PARKS**

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Fixed Asset Charges (\$3,500): Purchase of a field tablet.

Intra-fund Transfers (\$172,770): Includes charges for charges from CAO administrative staff to Economic Development (\$71,663), and charges from CAO fiscal support staff to Economic Development (\$50,056) and HCED (\$45,051).

### **Staffing**

The staffing allocations for the Economic Development / Parks & Trails division is allocated in the Chief Administrative Office. Total staff includes 6 FTE's, all located on the West Slope.

### **Chief Administrative Office Comments**

#### Fund Type 10

The Recommended Budget represents an overall increase of \$539,240 or 57% in revenues and an increase of \$818,099 or 24% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$278,859 or 12%.

FY 2014-15 is the first full year that the Economic Development budget includes the Housing, Community and Economic Development (HCED) budget. The increase in revenue is primarily related to Federal revenues (\$562K) related to the HCED program. The increase in appropriations is primarily related to HCED (\$711K), as well as a slight increase (\$155K) related to increased special projects funding in Economic Development due to an anticipated increase in TOT funding for FY 2014-15.

The Recommended Budget for Economic Development has been calculated using 75% of actual Transient Occupancy Tax (TOT) revenues for FY 2012-13; however, this amount will be revised in the Addenda process to reflect 75% of the actual TOT revenues for FY 2013-14, once that amount is known. Appropriations for Economic Development include funding for the Business and Economic Development Manager, \$927,560 for promotional contracts, and \$790,000 to be programmed at a later date based on input from the County's Economic Investment Team and the Community and Economic Development Advisory Committee and direction from the Board of Supervisors.

The Recommended Budget for the Rubicon is decreasing primarily due to less grant funding in FY 2014-15. There is no Net County Cost associated with the Rubicon budget. The Parks and River budget remain flat with no significant changes from FY 2013-14.

Staffing for the Economic Development program is included in the Chief Administrative Office. The Recommended Budget includes one add/delete with the deletion of one Administrative Services Officer and addition of one Department Analyst I/II to true up an existing underfill.

#### Fund Type 11

The HCED budget is still being refined and will be finalized at Addenda. The Recommended budget includes \$182,876 is revenues and appropriations.

# ECONOMIC DEVELOPMENT & PARKS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 11 COUNTY PROMOTION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0880 ST: OTHER	929,878	575,574	396,800	396,800	-178,774
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	929,878	575,574	396,800	396,800	-178,774
1100 FED: OTHER	0	0	562,408	562,408	562,408
<b>CLASS: 10 REV: FEDERAL</b>	0	0	562,408	562,408	562,408
1800 INTERFND REV: SERVICE BETWEEN FUND	0	0	171,046	171,046	171,046
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	0	0	171,046	171,046	171,046
1940 MISC: REVENUE	2,500	0	2,500	2,500	2,500
<b>CLASS: 19 REV: MISCELLANEOUS</b>	2,500	0	2,500	2,500	2,500
2020 OPERATING TRANSFERS IN	501,353	371,175	353,235	353,235	-17,940
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	501,353	371,175	353,235	353,235	-17,940
<b>TYPE: R SUBTOTAL</b>	1,433,731	946,749	1,485,989	1,485,989	539,240

# ECONOMIC DEVELOPMENT & PARKS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 11 COUNTY PROMOTION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	312,807	350,920	573,538	573,538	222,618
3001	TEMPORARY EMPLOYEES	61,000	68,000	63,337	63,337	-4,663
3002	OVERTIME	16	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	53,565	68,991	93,337	93,337	24,346
3022	MEDI CARE EMPLOYER SHARE	4,210	5,088	6,791	6,791	1,703
3040	HEALTH INSURANCE EMPLOYER	56,150	77,386	69,097	69,097	-8,289
3041	UNEMPLOYMENT INSURANCE EMPLOYER	420	700	0	0	-700
3042	LONG TERM DISABILITY EMPLOYER	1,263	1,263	1,171	1,171	-92
3043	DEFERRED COMPENSATION EMPLOYER	0	0	2,838	2,838	2,838
3046	RETIREE HEALTH: DEFINED	0	0	5,000	5,000	5,000
3060	WORKERS' COMPENSATION EMPLOYER	0	0	4,102	4,102	4,102
3080	FLEXIBLE BENEFITS	6,000	12,000	18,000	18,000	6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>495,431</b>	<b>584,348</b>	<b>837,211</b>	<b>837,211</b>	<b>252,863</b>
4020	CLOTHING & PERSONAL SUPPLIES	700	700	700	700	0
4022	UNIFORMS	1,250	1,250	1,250	1,250	0
4040	TELEPHONE COMPANY VENDOR	1,210	1,210	1,480	1,480	270
4041	COUNTY PASS THRU TELEPHONE CHARGES	650	650	50	50	-600
4060	FOOD AND FOOD PRODUCTS	7,200	4,350	2,000	2,000	-2,350
4085	REFUSE DISPOSAL	17,050	14,050	15,500	15,500	1,450
4100	INSURANCE: PREMIUM	0	0	58,575	58,575	58,575
4161	VEH MAINT: PARTS DIRECT CHARGE	1,000	1,000	1,000	1,000	0
4220	MEMBERSHIPS	10,845	10,845	21,600	21,600	10,755
4260	OFFICE EXPENSE	3,151	3,151	3,100	3,100	-51
4261	POSTAGE	2,400	3,400	1,800	1,800	-1,600
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	13,334	15,000	20,100	20,100	5,100
4266	PRINTING / DUPLICATING SERVICES	5,500	7,500	6,500	6,500	-1,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,384,843	946,823	1,305,206	1,305,206	358,383
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	3,421	3,421	3,421	3,421	0
4400	PUBLICATION & LEGAL NOTICES	1,200	1,200	750	750	-450
4420	RENT & LEASE: EQUIPMENT	4,808	6,800	3,800	3,800	-3,000
4440	RENT & LEASE: BUILDING &	0	0	500	500	500
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	600	600	350	350	-250
4461	EQUIP: MINOR	17,900	18,400	40,519	40,519	22,119
4462	EQUIP: COMPUTER	3,666	1,500	1,500	1,500	0
4500	SPECIAL DEPT EXPENSE	85,000	753,263	810,708	810,708	57,445
4501	SPECIAL PROJECTS	20,000	70,000	600,000	600,000	530,000
4503	STAFF DEVELOPMENT	3,000	5,500	6,900	6,900	1,400
4529	SOFTWARE LICENSE	1,067	380	1,380	1,380	1,000
4600	TRANSPORTATION & TRAVEL	1,500	2,500	3,500	3,500	1,000
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	850	1,850	3,850	3,850	2,000
4605	RENT & LEASE: VEHICLE	4,000	4,000	3,000	3,000	-1,000

# ECONOMIC DEVELOPMENT & PARKS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 11 COUNTY PROMOTION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4606	FUEL PURCHASES	2,600	2,600	2,600	2,600	0
4620	UTILITIES	26,000	26,000	26,000	26,000	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	1,624,745	1,907,943	2,947,639	2,947,639	1,039,696
5240	CONTRIB: NON-CNTY GOVERNMENTAL	35,072	120,852	27,500	27,500	-93,352
5300	INTERFND: SERVICE BETWEEN FUND	690,022	588,888	176,270	176,270	-412,618
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	725,094	709,740	203,770	203,770	-505,970
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	78,178	0	0	0	0
6040	FIXED ASSET: EQUIPMENT	11,000	0	3,500	3,500	3,500
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	89,178	0	3,500	3,500	3,500
7200	INTRAFUND TRANSFERS: ONLY GENERAL	46,580	127,140	179,480	179,480	52,340
7220	INTRAFND: TELEPHONE EQUIPMENT &	14,620	14,620	0	0	-14,620
7229	INTRAFND: PC SUPPORT	500	1,000	0	0	-1,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	500	2,000	0	0	-2,000
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	62,200	144,760	179,480	179,480	34,720
7350	INTRFND ABATEMENTS: GF ONLY	0	0	-6,710	-6,710	-6,710
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	0	0	-6,710	-6,710	-6,710
<b>TYPE: E SUBTOTAL</b>		2,996,648	3,346,791	4,164,890	4,164,890	818,099
<b>FUND TYPE: 10 SUBTOTAL</b>		1,562,917	2,400,042	2,678,901	2,678,901	278,859

# ECONOMIC DEVELOPMENT & PARKS

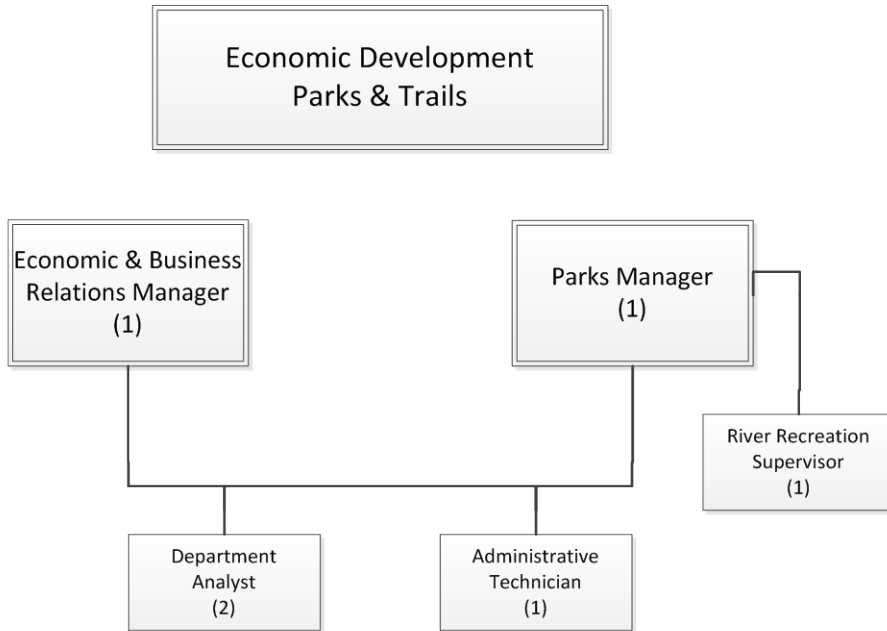
## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 11 COUNTY PROMOTION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0400	REV: INTEREST	1,000	1,000	0	-1,000
0401	REV: INTEREST ON LOAN/NOTES	16,000	16,000	0	-16,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	17,000	17,000	0	-17,000
1100	FED: OTHER	3,339,700	3,339,700	0	182,876
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	3,339,700	3,339,700	0	182,876
2020	OPERATING TRANSFERS IN	100,000	100,000	0	0
2061	PRINCIPAL LOAN/NOTES REPAYMENT	250,000	250,000	0	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	350,000	350,000	0	0
2100	RESIDUAL EQUITY TRANSFERS IN	435,897	435,897	0	0
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	435,897	435,897	0	0
<b>TYPE: R SUBTOTAL</b>		4,142,597	4,142,597	0	182,876
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	112,120	112,120	125,921	125,921
3020	RETIREMENT EMPLOYER SHARE	22,043	22,043	26,003	26,003
3022	MEDI CARE EMPLOYER SHARE	1,625	1,625	1,826	1,826
3040	HEALTH INSURANCE EMPLOYER	34,824	34,824	22,811	22,811
3041	UNEMPLOYMENT INSURANCE EMPLOYER	280	280	0	0
3042	LONG TERM DISABILITY EMPLOYER	405	405	315	315
3080	FLEXIBLE BENEFITS	6,000	6,000	6,000	6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	177,297	177,297	182,876	182,876
4300	PROFESSIONAL & SPECIALIZED SERVICES	100,000	100,000	0	0
4501	SPECIAL PROJECTS	3,865,300	3,865,300	0	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	3,965,300	3,965,300	0	0
<b>TYPE: E SUBTOTAL</b>		4,142,597	4,142,597	182,876	182,876
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	182,876	0
<b>DEPARTMENT: 11</b>	<b>SUBTOTAL</b>	1,562,917	2,400,042	2,861,777	2,678,901

# ECONOMIC DEVELOPMENT & PARKS

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FTE TOTAL included  
with CAO Budget

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## ECONOMIC DEVELOPMENT & PARKS

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Use of Money	-	-	-	-	-
State	-	-	-	-	-
Federal	-	-	-	-	-
Charges for Service	-	-	-	-	-
Misc.	-	-	-	-	-
Other Financing Sources	-	-	848	-	-
<b>Total Revenue</b>	-	-	<b>848</b>	-	-
Salaries	-	-	-	-	89,247
Benefits	-	-	-	-	35,753
Services & Supplies	381,994	627,607	588,475	621,146	704,697
Other Charges	-	-	-	-	-
Fixed Assets	-	-	-	-	-
Operating Transfers	56,550	100,000	-	-	16,639
Intrafund Transfers	60	25,000	-	-	20,000
<b>Total Appropriations</b>	<b>438,604</b>	<b>752,607</b>	<b>588,475</b>	<b>621,146</b>	<b>866,336</b>
<b>NCC</b>	<b>438,604</b>	<b>752,607</b>	<b>587,627</b>	<b>621,146</b>	<b>866,336</b>
<b>FTE's</b>	-	-	-	-	-



## ECONOMIC DEVELOPMENT & PARKS

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Use of Money	-	-	-	17,000	-
State	-	-	-	929,878	396,800
Federal	-	-	2,201	3,339,700	562,408
Charges for Service	-	-	-	-	171,046
Misc.	-	-	-	2,500	2,500
Other Financing Sources	-	-	2,500	1,287,250	353,235
<b>Total Revenue</b>	-	-	<b>4,701</b>	<b>5,576,328</b>	<b>1,485,989</b>
Salaries	-	-	67,137	485,943	636,875
Benefits	-	-	25,095	186,785	200,336
Services & Supplies	518,962	666,531	762,913	5,590,045	2,947,639
Other Charges	8,587	-	163	725,094	203,770
Fixed Assets	-	-	-	89,178	3,500
Operating Transfers	-	-	-	-	-
Intrafund Transfers	70,532	30,390	1,002	62,200	172,770
<b>Total Appropriations</b>	<b>598,081</b>	<b>696,921</b>	<b>856,310</b>	<b>7,139,245</b>	<b>4,164,890</b>
<b>NCC</b>	<b>598,081</b>	<b>696,921</b>	<b>851,609</b>	<b>1,562,917</b>	<b>2,678,901</b>
<b>FTE's</b>	-	-	-	-	-

10 Year Variance		
	\$ Change	% Change
Use of Money	-	N/A
State	396,800	N/A
Federal	562,408	N/A
Charges for Service	171,046	N/A
Misc.	2,500	N/A
Other Financing Sources	353,235	N/A
<b>Total Revenue</b>	<b>1,485,989</b>	<b>N/A</b>
Salaries	636,875	N/A
Benefits	200,336	N/A
Services & Supplies	2,947,639	672%
Other Charges	203,770	N/A
Fixed Assets	3,500	N/A
Operating Transfer	-	-100%
Intrafund Transfers	172,770	287850%
<b>Total Appropriations</b>	<b>3,726,286</b>	<b>850%</b>
<b>NCC</b>	<b>2,240,297</b>	<b>511%</b>
<b>FTE's</b>	-	<b>N/A</b>

#### Notes

FTE's are included in the Chief Administrative Office allocation

FY 2013-14 Includes the addition of Parks, Trails, Rubicon, River and Housing Community and Economic Development (HCED)

FTE's are included in the Chief Administrative Office

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## DESIGNATED CONTRIBUTIONS

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***\*Designated Contributions will be added at Addenda if funding is available for Fiscal Year 2014-15***

## DESIGNATED CONTRIBUTIONS

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# GENERAL FUND OTHER OPERATIONS

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## Mission

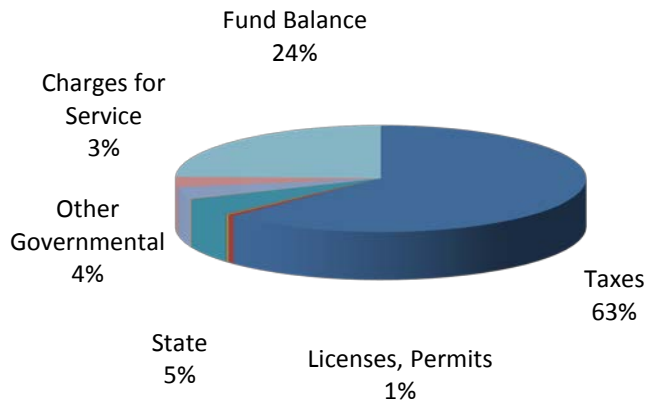
The General Fund Other Operations budget unit accounts for the discretionary revenues for the General Fund that are allocated out to departments to cover net county cost allocations. In addition, this budget appropriates monies for contingency, pass-thru realignment funding, General Fund contributions to departments as well as miscellaneous outside programs.

## Financial Charts

### Sources of Funds

Taxes (\$91,604,550):

Property Taxes (\$56,329,500): Property Tax is the County's largest source of revenue in the General Fund. The property tax is annually imposed on the assessed value of real property (land and permanently attached improvements) and tangible personal property (movable property) as of January 1.



The FY 2014-15 Recommended Budget estimate for Property Tax revenue assumes 2% growth over FY 2013-14 year end projections.

### Effect of Proposition 13

Proposition 13, passed by voters in 1978, limits the real property tax rate to one percent of assessed value, plus any rates imposed to fund indebtedness approved by the voters. Proposition 13 also allows increases to the value of real property at the rate of the CPI, not to exceed two percent per year based on the 1975 value, unless the property is improved or sold at which time the property is reassessed at market value. Since most property tax is guaranteed by placing a lien on the real property, properties are classified as secured or unsecured:

- Secured Property includes real and personal property located upon the property of the same owner. Secured roll property taxes are paid in two installments, due on December 10 and April 10.
- Unsecured Property is property for which the value of the lien is not sufficient to assure payment of the tax. Unsecured roll taxes are due on August 31.

## GENERAL FUND OTHER OPERATIONS

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### Property Tax Distribution

El Dorado County distributes property tax proceeds to a number of local governments, school districts, and special districts within the County. The distribution is based on Assembly Bill 8 (Chapter 282, Statutes of 1979), which provides for the distribution of the proceeds generated by the 1% property tax. AB 8 allocates property tax in proportion to the share of property taxes received by a local entity prior to Proposition 13. In FY 1992-93, the State began imposing property tax shifts on local governments (discussed below). This action, coupled with annexation of territory by and subsequent growth in special districts, has resulted in a decreased proportion of property tax revenues to the County, from 31% of the Countywide tax rate in FY 1991-92 to 23% of the Countywide tax rate today. In other words, the County now receives only \$23 for every \$100 collected from County taxpayers.

### Education Revenue Augmentation Fund (ERAF)

In FY 1992-93, the State took action to reduce its obligation for school funding, as mandated by Proposition 98, by shifting local property tax revenues to school districts via the Education Revenue Augmentation Fund (ERAF I). This was followed by two subsequent shifts in property taxes in 1993-94 (ERAF II) and FY 2004-05 (ERAF III). FY 2005-06 represented the second and last year of ERAF III where the County was obligated to shift \$1.45 million to the State as part of the State's budget solution in FY 2004-05.

Upon adoption of the ERAF program the voters were asked to approve Proposition 172 (Local Law Enforcement Sales Tax) as a backfill of property tax dollars shifted. It is important to note that the County only received 50 cents on the dollar and exchanged a discretionary revenue for one that is restricted to law enforcement (Sheriff, District Attorney, Probation and Public Defender) with statutory anti-supplanting language.

Motor Vehicle License Fees (VLF) (\$16,478,494): The VLF for each vehicle is calculated at a percentage of the vehicle's market value, as adjusted for depreciation. These fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State "in lieu" of local property taxes on the vehicle. The FY 2004-05 State budget included the second leg of the "triple flip" by swapping VLF for property tax. For FY 2014-15, the Recommended General Fund budget for discretionary Vehicle License Fees is \$16,478,494, which represents 2% growth from FY 2013-14 year end projections.

Sales Tax (\$8,505,000): The California State Board of Equalization administers revenues from sales taxes. Sales Taxes are collected at the point of sale, and then forwarded to the Board of Equalization. The County receives sales tax revenue payments based on estimates on a monthly basis with quarterly adjustments for actual receipts. Sales tax revenue can be used for any general purpose.

For FY 2014-15, the proposed estimate for sales tax receipts is \$8,505,000 which assumes 5% growth from the FY 2013-14 year end projection.

In Lieu Local Sales Tax (\$2,940,000): FY 2004-05 was the first year of the "triple flip" where one exchange included the swapping of equal amounts of sales tax revenues for property tax revenues and similarly VLF backfill revenues for property taxes. It is anticipated that this swap of revenues will continue for another eight to 12 years as it is tied to the repayment of the Economic Recovery Bonds. The "in lieu" sales tax amount for FY 2014-15 is budgeted at \$2,940,000 which assumes 5% growth from the FY 2013-14 year end projection.

## **GENERAL FUND OTHER OPERATIONS**

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Hotel/Motel Occupancy Tax (\$2,244,000): The Hotel/Motel Occupancy Tax is imposed on the daily rental price of a room in a lodging facility when used by visitors staying in the unincorporated portions of El Dorado County for less than 30 days. The tax rate for the County is 10% of gross room receipts and is allocated directly to General Fund functions. The FY 2014-15 Department 15 recommended budget includes \$2,244,000 in hotel/motel occupancy tax revenue which assumes no growth from FY 2011-12 actuals. This number does not include an additional 10% of Hotel/Motel Occupancy Tax which is distributed to the Treasurer-Tax Collector for services provided in the collection of this tax.

Other misc. taxes (\$5,107,556): This includes property transfer taxes, tax loss reserve, and timber yield.

Licenses/Permits/Franchise Fees (\$875,000): The County receives franchise fee from a number of garbage and cable companies. The majority of garbage franchise fees are reflected in the Environmental Management Department budget with \$275,000 budgeted in Department 15. Cable franchise fees total \$600,000.

Fines/Forfeitures/Penalties (\$375,000): Revenue recorded in this category represents delinquent property tax payments. Once again, revenue estimated includes no growth from the FY 2013-14 budget.

Use of Funds (\$160,000): Interest earnings with no growth assumed from FY 2013-14 year end projections.

State (\$7,276,404): The majority of these funds are pass-through realignment funds for Public Health, Mental Health and Human Services (\$5.2 million). Tobacco Settlement monies (\$1.5 million) are also included. El Dorado County also receives one source of State subvention revenues: homeowner property tax relief (\$595,000).

Federal (\$190,070): The County receives two sources of Federal revenue that are recorded in Department 15: Grazing Fees (\$70), and Payments in Lieu of Taxes (PILT) (\$190,000).

Other Governmental (\$5,320,000): This includes casino funding in the amount of \$5,100,000 as well as funding from other governmental agencies (\$220,000).

Charges for Service (\$4,633,418): Charges for service includes a fee for the collection of property taxes for the cities of Placerville and South Lake Tahoe and a number of special districts under the account name "Assessment/Tax Collection Fees" (\$1,504,650); the General Fund charges to various non-General Fund operations, such as the Department of Transportation, Public Health, Mental Health and Environmental Management, for Building C Rent and for their share of indirect costs, referred to as A87 (\$2,953,768); and recording fees of \$175,000.

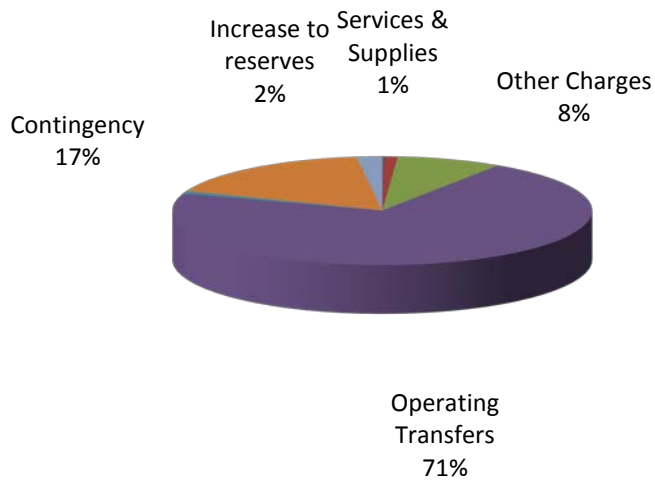
Fund Balance (\$33,525,656): The Chief Administrative Office is estimating fund balance of \$33,525,656 primarily comprised of unspent contingency (\$8.6M), departmental savings (\$9M), additional non-departmental revenues (\$4.1M), and savings in the ACO fund (\$11M) that will be carried forward to FY 2014-15 for various projects.

## GENERAL FUND OTHER OPERATIONS

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Use of Designation for Capital Projects (\$2,239,438): The Recommended Budget includes a use of approximately \$2.2M for FY 2014-15 facilities investments detailed in the Chief Administrative Office section of this document.

### Use of Funds





## GENERAL FUND OTHER OPERATIONS

### FY 2014-15 DEPARTMENT 15 APPROPRIATIONS

Description	Recommended Amount
General Fund Contingency	\$ 6,450,000
General Fund Contribution to the Accumulative Capital Outlay Facilities Investment	8,901,778
General Fund Contribution to the Miwok Indians for Health Programs	2,600,000
General Fund Contribution to DOT	500,000
General Fund Contribution to ACO fund for ERP	4,562,975
General Fund Contribution to Airports	268,092
General Fund Contribution to Parks	20,000
General Fund Contribution to Health - Public Health Programs	4,007,221
Jail Medical Services Contract (CFMG)	2,219,388
Juvenile Hall Medical Services Contract (CFMG)	502,098
Emergency Medical Services (EMS)	606,500
County Medical Services Program (CMSP)	233,492
California Children's Services (CCS) Diagnostics Program Match	280,794
California Children's Services (CCS) Program Match	114,949
Healthy Families Program Match	50,000
General Fund Contribution to Human Services - Community Services	2,487,221
Area Agency on Aging Programs	1,617,291
Senior Day Care	354,580
Caregiver Permit Program	95,000
In Home Supportive Services (IHSS) Public Authority	85,849
Community Services Administration	99,069
MSSP	62,498
Special Services	14,600
Older American's Day	1,000
Workforce Investment Act	157,334
Special Projects	-
General Fund Contribution Health VLF Realignment	3,743,505
General Fund Contribution Health - State Local Program Realignment Match	704,192
General Fund Contribution Mental Health - VLF Realignment	66,131
General Fund Contribution Mental Health - State Local Program Realignment Match	16,510
General Fund Contribution Social Services VLF Realignment	1,271,768
Annual Audit Contract	72,000
Sales Tax Audit Services	20,000
CalPERS Survivor Benefit Premium Payment (annual)	20,000
SB 90 Mandates	20,000
Grand Jury Publication	8,500
General Fund A87 Charges to Child Support (expenditure abatement)	(290,979)
University California Cooperative Extension (UCCE)	269,858
EI Dorado Water & Power Authority (EDWPA)	300,000
Tahoe Regional Planning Agency (TRPA) Compact	40,000
Resource Conservation District Contracts (EI Dorado & Georgetown)	-
General Fund Contribution to LAFCO	116,365
Increase to General Reserve	739,366
Increase to Reserves for Capital Projects	-
<b>TOTAL</b>	<b>\$ 36,914,503</b>

## GENERAL FUND OTHER OPERATIONS

### Net County Cost distribution by Department (does not include General Fund contributions)

	2014-15 NCC	Prior Year NCC	Variance	% of Total NCC
BOS	1,768,737	1,722,404	46,333	1.62%
CAO	6,590,063	6,217,899	372,164	6.03%
A/C	2,595,355	2,735,658	(140,303)	2.37%
Treasurer	1,135,938	1,166,939	(31,001)	1.04%
Assessor	3,218,712	3,116,964	101,748	2.95%
County Counsel	2,650,126	2,413,506	236,620	2.42%
Human Resources	1,856,604	1,600,731	255,873	1.70%
Information Technologies	7,991,452	2,540,135	5,451,317	7.31%
Economic Development/Parks & Trails	2,678,901	2,400,042	278,859	2.45%
Recorder Clerk	939,964	1,077,924	(137,960)	0.86%
<b>Subtotal</b>	<b>31,425,852</b>	<b>24,992,202</b>	<b>6,433,650</b>	<b>28.76%</b>
Grand Jury	80,147	83,449	(3,302)	0.07%
Courts	1,720,500	1,720,500	-	1.57%
District Attorney	5,689,014	5,573,302	115,712	5.21%
Public Defender	3,278,073	2,776,276	501,797	3.00%
Sheriff	45,283,765	41,805,631	3,478,134	41.44%
Probation	10,645,084	10,133,727	511,357	9.74%
<b>Subtotal</b>	<b>66,696,583</b>	<b>62,092,885</b>	<b>4,603,698</b>	<b>61.03%</b>
Surveyor	1,640,123	1,565,502	74,621	1.50%
Agriculture	500,193	519,487	(19,294)	0.46%
DOT - County Engineer & Cemeteries	665,413	764,351	(98,938)	0.61%
Development Services	4,203,832	4,051,726	152,106	3.85%
Environmental Mgt	-	-	-	0.00%
<b>Subtotal</b>	<b>7,009,561</b>	<b>6,901,066</b>	<b>108,495</b>	<b>6.41%</b>
Health - Animal Control	1,249,130	1,232,486	16,644	1.14%
HHS - Admin	(995,547)	-	(995,547)	-0.91%
Veterans	400,396	340,358	60,038	0.37%
Human Services	1,661,810	1,541,017	120,793	1.52%
Library	1,837,248	1,515,581	321,667	1.68%
Child Support Services	-	-	-	0.00%
<b>Subtotal</b>	<b>4,153,037</b>	<b>4,629,442</b>	<b>(476,405)</b>	<b>3.80%</b>
<b>Total Department</b>	<b>109,285,033</b>	<b>98,615,595</b>	<b>10,669,438</b>	<b>100.00%</b>

# GENERAL FUND OTHER OPERATIONS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 15 GENERAL FUND OTHER OPERATIONS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	53,700,000	52,049,765	54,774,000	54,774,000	2,724,235
0101	PROP TAX: CURR SEC - ERAF/SERAF	1,200,000	1,081,152	0	0	-1,081,152
0110	PROP TAX: CURR UNSECURED	0	0	1,224,000	1,224,000	1,224,000
0120	PROP TAX: PRIOR SECURED	-25,000	-25,000	-25,500	-25,500	-500
0130	PROP TAX: PRIOR UNSECURED	0	23,194	0	0	-23,194
0140	PROP TAX: SUPP CURRENT	50,000	19,776	51,000	51,000	31,224
0150	PROP TAX: SUPP PRIOR	300,000	127,791	306,000	306,000	178,209
0160	SALES AND USE TAX	8,100,000	7,250,000	8,505,000	8,505,000	1,255,000
0162	TAX: IN-LIEU LOCAL SALES AND USE TAX	2,800,000	2,330,000	2,940,000	2,940,000	610,000
0171	TAX: HOTEL & MOTEL OCCUPANCY	2,200,000	1,967,594	2,244,000	2,244,000	276,406
0172	TAX: PROPERTY TRANSFER	2,000,000	1,750,000	2,040,000	2,040,000	290,000
0174	TAX: TIMBER YIELD	67,556	53,000	67,556	67,556	14,556
0178	TAX: TAX LOSS RESERVE	3,000,000	3,000,000	3,000,000	3,000,000	0
0179	PROP TAX IN-LIEU VEHICLE LICENSE FEE	16,122,386	16,000,000	16,478,494	16,478,494	478,494
<b>CLASS: 01</b>	<b>REV: TAXES</b>	89,514,942	85,627,272	91,604,550	91,604,550	5,977,278
0251	FRANCHISE: GARBAGE	275,000	275,000	275,000	275,000	0
0252	FRANCHISE: CABLE	545,000	545,000	600,000	600,000	55,000
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	820,000	820,000	875,000	875,000	55,000
0360	PENALTY & COST DELINQUENT TAXES	325,000	275,000	375,000	375,000	100,000
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	325,000	275,000	375,000	375,000	100,000
0400	REV: INTEREST	140,000	100,000	160,000	160,000	60,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	140,000	100,000	160,000	160,000	60,000
0540	ST: MOTOR VEHICLE IN-LIEU TAX	80,000	80,000	80,000	80,000	0
0543	ST: VEH LIC COLLECTION MENTAL HEALTH	66,131	66,131	66,131	66,131	0
0545	ST: VEH LIC HEALTH REALIGNMENT	5,628,334	5,628,334	3,743,505	3,743,505	-1,884,829
0546	ST: VEH LIC SOCIAL SVCS REALIGNMENT	244,282	244,282	1,271,768	1,271,768	1,027,486
0820	ST: HOMEOWNER PROP TAX RELIEF	595,000	603,316	595,000	595,000	-8,316
0881	ST: MANDATED REIMBURSEMENTS	0	25,000	20,000	20,000	-5,000
0908	ST: TOBACCO SETTLEMENT FUND	1,500,000	1,500,000	1,500,000	1,500,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	8,113,747	8,147,063	7,276,404	7,276,404	-870,659
1080	FED: GRAZING FEE	70	70	70	70	0
1090	FED: IN-LIEU TAXES	190,000	190,000	190,000	190,000	0
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	190,070	190,070	190,070	190,070	0
1200	REV: OTHER GOVERNMENTAL AGENCIES	180,000	275,000	220,000	220,000	-55,000
1207	REV: SHINGLE SPRINGS RANCHERIA	5,100,000	5,100,000	5,100,000	5,100,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	5,280,000	5,375,000	5,320,000	5,320,000	-55,000
1300	ASSESSMENT & TAX COLLECTION FEES	1,504,650	1,982,491	1,504,650	1,504,650	-477,841
1600	RECORDING FEES	190,000	275,000	175,000	175,000	-100,000
1800	INTERFND REV: SERVICE BETWEEN FUND	1,387,519	1,387,519	2,953,768	2,953,768	1,566,249
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,082,169	3,645,010	4,633,418	4,633,418	988,408
2020	OPERATING TRANSFERS IN	13,975	13,975	0	0	-13,975
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	13,975	13,975	0	0	-13,975
0001	FUND BALANCE	30,045,565	30,045,565	33,525,656	33,525,656	3,480,091
0003	FROM DESIGNATIONS	10,534,815	10,534,815	2,239,438	2,239,438	-8,295,377
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	40,580,380	40,580,380	35,765,094	35,765,094	-4,815,286
<b>TYPE: R SUBTOTAL</b>		148,060,283	144,773,770	146,199,536	146,199,536	1,425,766

# GENERAL FUND OTHER OPERATIONS

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 15 GENERAL FUND OTHER OPERATIONS

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	0	20,000	20,000	20,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	0	20,000	20,000	20,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	92,000	162,000	112,000	112,000	-50,000
4400	PUBLICATION & LEGAL NOTICES	8,500	8,500	8,500	8,500	0
4501	SPECIAL PROJECTS	268,500	250,000	300,000	300,000	50,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	369,000	420,500	420,500	420,500	0
5240	CONTRIB: NON-CNTY GOVERNMENTAL	3,042,142	3,042,142	3,046,223	3,046,223	4,081
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	3,042,142	3,042,142	3,046,223	3,046,223	4,081
7000	OPERATING TRANSFERS OUT	31,122,453	31,836,704	26,529,393	26,529,393	-5,307,311
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	31,122,453	31,836,704	26,529,393	26,529,393	-5,307,311
7367	INTRFND ABATEMENTS: CHILD SUPPORT	-61,593	-61,593	-290,979	-290,979	-229,386
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-61,593	-61,593	-290,979	-290,979	-229,386
7700	APPROPRIATION FOR CONTINGENCIES	727,000	10,279,221	6,450,000	6,450,000	-3,829,221
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	727,000	10,279,221	6,450,000	6,450,000	-3,829,221
7800	TO RESERVE	621,201	621,201	739,366	739,366	118,165
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	621,201	621,201	739,366	739,366	118,165
<b>TYPE: E SUBTOTAL</b>		35,820,203	46,158,175	36,914,503	36,914,503	-9,243,672
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	-112,240,080	-98,615,595	-109,285,033	-109,285,033	-10,669,438
<b>DEPARTMENT: 15</b>	<b>SUBTOTAL</b>	-112,240,080	-98,615,595	-109,285,033	-109,285,033	-10,669,438

## GENERAL FUND OTHER OPERATIONS

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## GENERAL FUND OTHER OPERATIONS

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	77,532,216	87,707,800	90,850,777	91,981,033	88,382,595
Licenses, Permits	614,757	378,773	448,008	571,219	767,842
Fines, Forfeitures	554,226	486,571	386,616	331,274	328,111
Use of Money	2,932,574	2,616,765	1,537,828	269,282	44,859
State	13,880,562	10,651,852	8,888,543	8,759,787	7,881,257
Federal	111,694	110,551	271,327	246,182	183,705
Other Governmental	154,278	148,794	175,895	231,657	2,764,749
Charges for Service	3,552,117	3,668,416	5,014,076	5,661,771	5,128,815
Misc.	285,062	53,937	217,406	87,118	18,761
Other Financing	247,036	106,732	425,959	-	277,861
Change in reserves	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>99,864,522</b>	<b>105,930,191</b>	<b>108,216,435</b>	<b>108,139,323</b>	<b>105,778,555</b>
Benefits	9,108	9,878	12,264	11,190	9,954
Services & Supplies	248,847	324,751	554,488	518,396	468,898
Other Charges	1,571,552	1,435,018	1,601,182	1,567,918	562,463
Operating Transfers	16,714,116	20,270,752	19,060,132	16,265,986	14,366,626
Intrafund Transfers	(346,407)	(273,932)	(331,113)	(97,294)	(44,758)
Contingencies	-	-	-	-	-
Increase to reserve	-	-	-	-	-
<b>Total Appropriations</b>	<b>18,197,216</b>	<b>21,766,467</b>	<b>20,896,953</b>	<b>18,266,196</b>	<b>15,363,183</b>
<b>Total Discretionary Revenue</b>	<b>81,667,306</b>	<b>84,163,724</b>	<b>87,319,482</b>	<b>89,873,127</b>	<b>90,415,372</b>
Fund Balance	26,691,472	26,743,829	15,327,378	12,268,855	19,349,766
General Reserve	9,063,737	9,270,916	9,932,874	9,607,776	8,625,183
Designation for Capital Projects	3,758,462	-	3,774,167	3,416,150	-
Designation for Contingency	-	-	-	-	-

## GENERAL FUND OTHER OPERATIONS

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	84,572,178	82,984,944	86,164,847	89,514,942	91,604,550
Licenses, Permits	667,709	834,198	819,673	820,000	875,000
Fines, Forfeitures	297,340	380,217	283,907	325,000	375,000
Use of Money	49,512	84,720	85,783	140,000	160,000
State	7,224,155	6,800,516	6,152,951	8,113,747	7,276,404
Federal	183,877	189,251	185,001	190,070	190,070
Other Governmental	2,790,196	3,017,312	5,362,823	5,280,000	5,320,000
Charges for Service	4,822,055	4,283,077	3,506,202	3,082,169	4,633,418
Misc.	113,106	110,258	31,956	13,975	-
Other Financing	1,807,537	1,452,685	7,745,184	-	-
Use of Reserve	-	-	-	-	-
Use of Fund Balance	-	-	-	40,580,380	35,765,094
<b>Total Revenue</b>	<b>102,527,665</b>	<b>100,137,178</b>	<b>110,338,327</b>	<b>148,060,283</b>	<b>146,199,536</b>
Benefits	18,673	15,818	16,320	-	20,000
Services & Supplies	248,504	171,304	513,327	369,000	420,500
Other Charges	311,405	548,313	3,291,057	3,042,142	3,046,223
Operating Transfers	12,886,157	14,804,245	12,200,829	31,122,453	26,529,393
Intrafund Transfers	(133,206)	(120,848)	(61,264)	(61,593)	(290,979)
Contingencies	-	-	-	727,000	6,450,000
Increase to reserve	-	-	-	621,201	739,366
<b>Total Appropriations</b>	<b>13,331,533</b>	<b>15,418,832</b>	<b>15,960,269</b>	<b>35,820,203</b>	<b>36,914,503</b>
<b>Total Discretionary Revenue</b>	<b>89,196,132</b>	<b>84,718,346</b>	<b>94,378,058</b>	<b>112,240,080</b>	<b>109,285,033</b>
Fund Balance	22,572,107	26,530,905	39,580,359	35,765,094	-
General Reserve	8,746,513	8,981,140	9,381,221	10,002,422	10,741,788
Designation for Capital Projects	1,782,596	8,115,814	8,115,814	7,115,793	4,876,355
Designation for Contingency	-	-	-	-	-

## GENERAL FUND OTHER OPERATIONS

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10 Year Variance		
	\$ Change	% Change
Taxes	14,072,334	18%
Licenses, Permits	260,243	42%
Fines, Forfeitures	(179,226)	-32%
Use of Money	(2,772,574)	-95%
State	(6,604,158)	-48%
Federal	78,376	70%
Other Governmental	5,165,722	3348%
Charges for Service	1,081,301	30%
Misc.	(285,062)	-100%
Other Financing	(247,036)	-100%
Use of reserves	-	N/A
Use of Fund Balance	35,765,094	N/A
<b>Total Revenue</b>	<b>46,335,014</b>	<b>46%</b>
Benefits	10,892	120%
Services & Supplies	171,653	69%
Other Charges	1,474,671	94%
Operating Transfers	9,815,277	59%
Intrafund Transfers	(290,979)	-16%
Contingency	6,450,000	N/A
Increase to Reserves	739,366	N/A
<b>Total Appropriations</b>	<b>18,717,287</b>	<b>103%</b>
<b>Total Discretionary Revenue</b>	<b>27,617,727</b>	<b>34%</b>

### Notes



# RECORDER-CLERK/REGISTRAR OF VOTERS

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## Mission

The Recorder-Clerk's mission is to provide reliable repository for public records and to provide efficient service to the public in a way that exemplifies the highest standard of courtesy, cost effectiveness, and ethical performance. Public records will be readily accessible in a convenient manner while safeguarding confidentiality and the security of those records. The Clerk's function provides Birth, and Death certified copies along with all types of licenses.

The Elections Office provides elections services to all County residents for Federal, State, City and Special District elections. The elected Recorder-Clerk is also the Registrar of Voters, and is responsible for assuring compliance with laws related to the Fair Political Practices Commission (FPPC) and voter outreach programs. Also, the Registrar must comply with the Help America Vote Act (HAVA) and comply and work with the Secretary of State to ensure compliance with voting machines and procedures.

## Program Summaries

**Recorder-Clerk**  
**Positions: 16 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$1,554,689**  
**Total Revenues: \$1,726,000**  
**Net County Cost: -\$171,311**

### Recorder

The Recorder is responsible for examination and recording of all documents presented for recording that deal with establishing ownership of land in the County or as required by statute; administers the real property transfer tax law and maintains a permanent record and indexes of all documents for public viewing plus providing certified copies requested by the public; recording of all lawful documents such as deeds of trust, judgments, liens, affidavits, Uniform Commercial Code Financial Statements, etc. and the filing of births, deaths and marriages. The office also files records of surveys, parcel maps, subdivisions and assessment maps. Also provided are copies of all Assessors' Plat Maps.

### Clerk

The County Clerk provides non-judicial public services such as filing of Fictitious Business Name Statements, issuance of Photocopier, Process Server and Unlawful Detainer Assistant licenses and I.D. cards; maintains official County records and indices for documents pertaining to the above activities. The Clerk also handles notary bonds, process server bonds, official bonds, and oaths of elected and appointed officials and issues all marriage licenses, performs ceremonies and provides instruction for deputies authorized to perform marriages.

(Government Code 27230 – 27297 and the Family Code 400-500 prescribe most of the duties of the Recorder-Clerk.) It should be noted that two FTE's are located at the South Lake Tahoe Office, and perform all functions of the Recorder and Clerk with the exception of actual recording of documents.

## RECORDER-CLERK/REGISTRAR OF VOTERS

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**Elections**  
**Positions: 7.5 FTE**  
**Extra Help: \$145,000**

**Total Appropriations: \$1,667,494**  
**Total Revenues: \$556,219**  
**Net County Cost: \$1,111,275**

The Elections division provides elections services to all County residents for Federal, State, County, City and Special District elections in accordance with the current California Elections Code and the Help America Vote Act. The office provides ballot layout, Sample Ballot Mailer preparation, Vote by Mail preparation and mailing and when received from voters checks all signatures against original registration, provides all security, does drayage for delivery and pick up from all 106 polling places, does training of over 500 extra help polling place employees, does Voter Outreach and registration sign up for the public.

**FPPC filing and activity** as proscribed by the Secretary of State is provided by the Elections Office. All candidate filings and forms required are also administered.

**GIS mapping and updating** are provided by the Election staff. Also, during each census the office works to coordinate with the Census Bureau for collection of all data and input of data to our database. All precinct maps and boundaries are calculated by the office and provided to the public as needed.

### Financial Charts

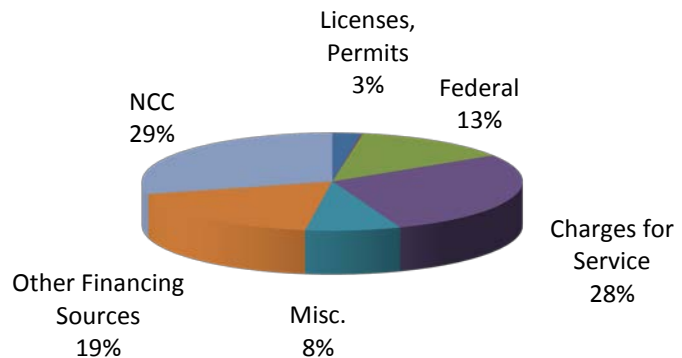
#### Source of Funds

License: Marriage (\$80,000): Fees from the issuance of marriage licenses. The fee for confidential marriage license is \$53.00 and the fee for a public marriage license is \$60.00.

State Intergovernmental (\$3,500): The Elections Division receives reimbursement from the State for sending out voter registration cards.

Federal Intergovernmental (\$432,719): The federal government provides funding through the Help America Vote Act (HAVA) for projects such as polling place improvement and election worker training.

Charge for Services (\$908,000): The Elections Division receives reimbursement for conducting elections for special districts (\$120,000). Recording fees have declined significantly in the past several years after peaking during the housing boom due to large volumes of documents related to real estate transactions. This revenue is projected to be \$788,000.



## RECORDER-CLERK/REGISTRAR OF VOTERS

Miscellaneous (\$260,000): There are numerous Clerk functions, including but not limited to: filing fictitious business name statements, examination and posting of environmental documents, registration of process servers, and acceptance and filing of notary bonds. All functions have associated fees.

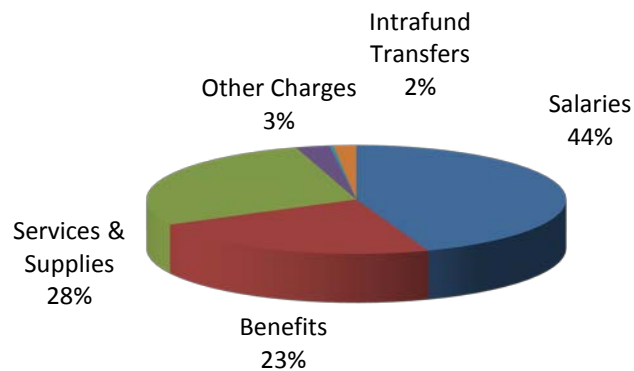
Operating Transfers (\$598,000): Various State laws require or permit the Recorder-Clerk to collect additional fees on certain documents for specified purposes. The Recorder is required to segregate those fees into separate funds. The funds are then transferred into the department to offset expenditures that are appropriate for reimbursement by those funds. The largest of these transfers, \$305,000, is coming from the Micrographics fund to cover salaries, equipment costs, and services associated with the conversion of microfilm documents to digital image. The Division will also transfer \$200,000 from its Modernization fund to cover salaries and services and supplies. The use of this fund is not as narrowly prescribed as the other funds and has been used extensively in the past several years to offset the Net County Cost of the division. The remaining transfers in come from the vital statistics fund and the notary fund.

Net County Cost (\$939,964): The department (due to the Elections Division) is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that the Recorder-Clerk is responsible for collecting the Property Transfer Tax, which is a tax that is levied on the sale of property at the time the transfer documents are recorded. This revenue posts in Department 15.

### Use of Funds

Salaries & Benefits (\$2,169,875): Primarily comprised of salaries (\$1,262,224), retirement (\$251,828), retiree health (\$22,956), workers' compensation (\$10,271) and health insurance (\$406,475). The Elections Division budget includes \$145,000 for extra help related to the November election.



Services & Supplies (\$902,126): Major components of this include postage (\$101,093) for mailing documents by the Recorder and mailing absentee ballots by the Elections Division. Professional and specialized services are budgeted at \$440,879 and are primarily attributable to the Recorder's project to digitize approximately 3.4 million microfiche images, redact 7.4 million records, and convert old paper records from 1911-1948 to digital image. These services are offset by revenues from the Micrographics fund. The appropriation for Special Departmental Expense of \$150,000 is for the purchase of elections materials, including sample and official ballots, absentee ballots, and other necessary supplies for one

## RECORDER-CLERK/REGISTRAR OF VOTERS

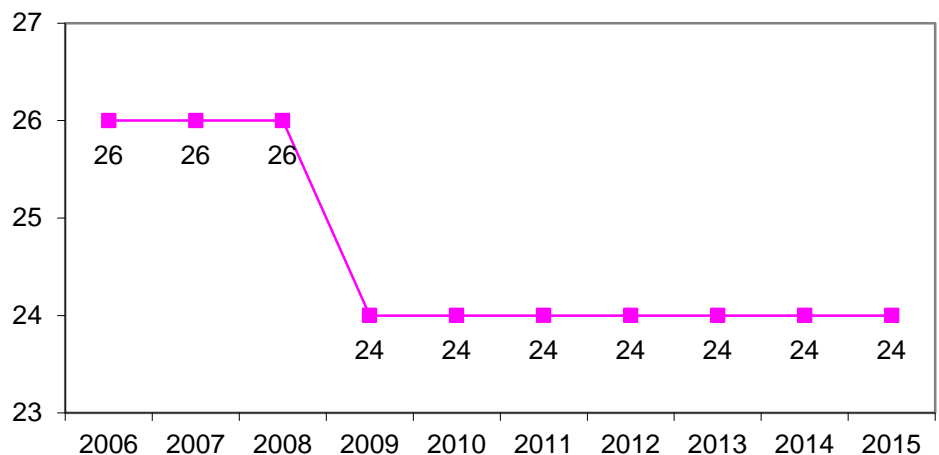
election. The Elections Division budget also includes \$50,000 to compensate the precinct boards for staffing the polling places on Election Day.

Fixed Assets (\$10,000): Funding from the Micrographics special revenue fund will be used to replace computers and servers as needed.

Intrafund Transfers (\$56,432): Intrafund transfers consist of charges from other departments for services such as mail service (\$14,399) and Information Services Programming Support (\$25,700).

### Staffing Trend

Staffing for the Recorder-Clerk/Registrar of Voters over the past ten years has changed very little. The allocation was decreased by 2 FTEs during the downturn in the housing market. During that time, there was a lower volume of documents being recorded associated with real estate transactions. The proposed staff allocation for FY 2014-15 is 23.5 with 21.5 FTE on the West Slope and 2 FTE at South Lake Tahoe.



### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$118,442 or 5% in revenues and a decrease of \$256,402 or 7% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost has decreased by \$137,960 or 13%.

The change in revenue and appropriations in the Registrar of Voters is related to the reduced funding for the Ease Grant. El Dorado County acts as the administrator of the grant for 13 other counties. The grant assists localities to explore technological improvements for military and overseas voters. Last fiscal year, the office collected a one-time online fee from the participating counties and in FY 2014-15 the County will only be collecting a smaller maintenance fee. The reduction in revenues is offset with a corresponding reduction in appropriations. In addition, the Recorder-Clerk's division is slowing down the amount of microfiche documents it is digitalizing, which will lower its professional and specialized services line-item by approximately \$172,600 compared to the FY 2013-14 approved budget.

The budget does include one staffing change to true up an underfill with the addition of an Elections Technician and the deletion of a Sr. Elections Technician.

# RECORDER-CLERK/REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 28 RECORDER / CLERK

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0261 LICENSE: MARRIAGE	81,000	81,000	80,000	80,000	-1,000
<b>CLASS: 02 REV: LICENSE, PERMIT, &amp;</b>	81,000	81,000	80,000	80,000	-1,000
0881 ST: MANDATED REIMBURSEMENTS	5,166	3,500	3,500	3,500	0
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	5,166	3,500	3,500	3,500	0
1100 FED: OTHER	433,857	433,857	311,040	311,040	-122,817
1125 FED:HAVA (HELP AMERICA VOTE ACT)	45,920	45,920	105,529	105,529	59,609
1126 FED:HAVA (SEC 261)	16,150	16,150	16,150	16,150	0
<b>CLASS: 10 REV: FEDERAL</b>	495,927	495,927	432,719	432,719	-63,208
1360 ELECTION SERVICES	95,037	90,500	120,000	120,000	29,500
1361 CANDIDATE FILING FEE	38,788	41,234	0	0	-41,234
1600 RECORDING FEES	750,000	780,000	780,000	780,000	0
1604 RECORDING FEES CD REPRODUCTION	10,000	10,000	8,000	8,000	-2,000
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	893,825	921,734	908,000	908,000	-13,734
1940 MISC: REVENUE	232,000	232,000	260,000	260,000	28,000
<b>CLASS: 19 REV: MISCELLANEOUS</b>	232,000	232,000	260,000	260,000	28,000
2020 OPERATING TRANSFERS IN	70,000	70,000	70,000	70,000	0
2028 OPERATING TRSNF IN: COMPUTER	260,000	260,000	200,000	200,000	-60,000
2029 OPERATING TRSNF IN: MICROGRAPHICS	310,000	310,000	305,000	305,000	-5,000
2030 OPERATING TRSNF IN: VITAL STATISTICS	20,000	20,000	20,000	20,000	0
2031 OPERATING TRSNF IN: LICENSE NOTARY	6,500	6,500	3,000	3,000	-3,500
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	666,500	666,500	598,000	598,000	-68,500
<b>TYPE: R SUBTOTAL</b>	2,374,418	2,400,661	2,282,219	2,282,219	-118,442

# RECORDER-CLERK/REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 28 RECORDER / CLERK

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	1,141,502	1,229,983	1,262,224	1,262,224	32,241
3001	TEMPORARY EMPLOYEES	88,323	75,000	145,000	145,000	70,000
3002	OVERTIME	1,800	1,500	3,000	3,000	1,500
3004	OTHER COMPENSATION	29,309	20,796	17,210	17,210	-3,586
3005	TAHOE DIFFERENTIAL	4,800	4,800	4,800	4,800	0
3020	RETIREMENT EMPLOYER SHARE	237,242	237,242	251,828	251,828	14,586
3022	MEDI CARE EMPLOYER SHARE	16,746	16,746	17,068	17,068	322
3040	HEALTH INSURANCE EMPLOYER	405,407	405,407	406,475	406,475	1,068
3041	UNEMPLOYMENT INSURANCE EMPLOYER	4,556	3,640	0	0	-3,640
3042	LONG TERM DISABILITY EMPLOYER	4,427	4,427	3,157	3,157	-1,270
3043	DEFERRED COMPENSATION EMPLOYER	5,778	5,478	7,886	7,886	2,408
3046	RETIREE HEALTH: DEFINED	22,854	22,854	22,956	22,956	102
3060	WORKERS' COMPENSATION EMPLOYER	10,670	10,670	10,271	10,271	-399
3080	FLEXIBLE BENEFITS	18,000	18,000	18,000	18,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,991,414</b>	<b>2,056,543</b>	<b>2,169,875</b>	<b>2,169,875</b>	<b>113,332</b>
4040	TELEPHONE COMPANY VENDOR	480	480	480	480	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	700	700	700	700	0
4080	HOUSEHOLD EXPENSE	100	100	150	150	50
4100	INSURANCE: PREMIUM	10,083	10,083	9,808	9,808	-275
4140	MAINT: EQUIPMENT	26,550	26,550	22,000	22,000	-4,550
4141	MAINT: OFFICE EQUIPMENT	2,000	2,000	1,550	1,550	-450
4144	MAINT: COMPUTER	64,296	61,296	25,876	25,876	-35,420
4180	MAINT: BUILDING & IMPROVEMENTS	240	240	240	240	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,850	2,075	2,775	2,775	700
4260	OFFICE EXPENSE	23,000	23,000	23,000	23,000	0
4261	POSTAGE	118,905	118,905	101,093	101,093	-17,812
4262	SOFTWARE	1,500	1,500	6,162	6,162	4,662
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	588	588	593	593	5
4264	BOOKS / MANUALS	350	350	450	450	100
4265	LAW BOOKS	4,202	3,984	4,340	4,340	356
4266	PRINTING / DUPLICATING SERVICES	5,200	5,200	4,500	4,500	-700
4300	PROFESSIONAL & SPECIALIZED SERVICES	583,532	613,532	440,879	440,879	-172,653
4307	MICROFILM IMAGING SERVICES	1,250	1,250	1,600	1,600	350
4400	PUBLICATION & LEGAL NOTICES	3,400	3,400	1,900	1,900	-1,500
4420	RENT & LEASE: EQUIPMENT	17,440	17,440	17,440	17,440	0
4440	RENT & LEASE: BUILDING &	1,800	1,800	1,000	1,000	-800
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	100	100	200	200	100
4461	EQUIP: MINOR	500	500	7,841	7,841	7,341
4462	EQUIP: COMPUTER	7,746	7,600	7,000	7,000	-600
4500	SPECIAL DEPT EXPENSE	152,000	152,000	150,000	150,000	-2,000
4503	STAFF DEVELOPMENT	3,110	2,310	3,110	3,110	800
4511	ELECTIONS OUTREACH	600	600	600	600	0
4529	SOFTWARE LICENSE	804	600	5,779	5,779	5,179
4531	PRECINCT BOARD COMPENSATION	45,000	45,000	50,000	50,000	5,000
4600	TRANSPORTATION & TRAVEL	1,375	1,375	1,500	1,500	125
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	3,000	3,000	3,300	3,300	300
4605	RENT & LEASE: VEHICLE	1,400	1,400	1,700	1,700	300
4606	FUEL PURCHASES	810	810	1,060	1,060	250
4608	HOTEL ACCOMMODATIONS	2,500	1,650	3,500	3,500	1,850
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>1,086,411</b>	<b>1,111,418</b>	<b>902,126</b>	<b>902,126</b>	<b>-209,292</b>

# RECORDER-CLERK/REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 28 RECORDER / CLERK

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5240	CONTRIB: NON-CNTY GOVERNMENTAL	83,750	83,750	83,750	83,750	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	83,750	83,750	83,750	83,750	0
6040	FIXED ASSET: EQUIPMENT	25,000	25,000	0	0	-25,000
6042	FIXED ASSET: COMPUTER SYSTEM	25,000	25,000	10,000	10,000	-15,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	50,000	50,000	10,000	10,000	-40,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	15,000	15,000	15,000	15,000	0
7210	INTRAFND: COLLECTIONS	25	25	25	25	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	12,220	12,220	0	0	-12,220
7223	INTRAFND: MAIL SERVICE	11,569	11,569	14,399	14,399	2,830
7224	INTRAFND: STORES SUPPORT	823	823	908	908	85
7225	INTRAFND: CENTRAL DUPLICATING	1,500	1,500	0	0	-1,500
7227	INTRAFND: MAINFRAME SUPPORT	49,298	49,298	0	0	-49,298
7229	INTRAFND: PC SUPPORT	6,000	6,000	0	0	-6,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,700	1,700	25,700	25,700	24,000
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	400	400	400	400	0
7234	INTRAFND: NETWORK SUPPORT	78,339	78,339	0	0	-78,339
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	176,874	176,874	56,432	56,432	-120,442
<b>TYPE: E SUBTOTAL</b>		3,388,449	3,478,585	3,222,183	3,222,183	-256,402
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,014,031	1,077,924	939,964	939,964	-137,960
<b>DEPARTMENT: 28</b>	<b>SUBTOTAL</b>	1,014,031	1,077,924	939,964	939,964	-137,960

## RECORDER-CLERK/REGISTRAR OF VOTERS

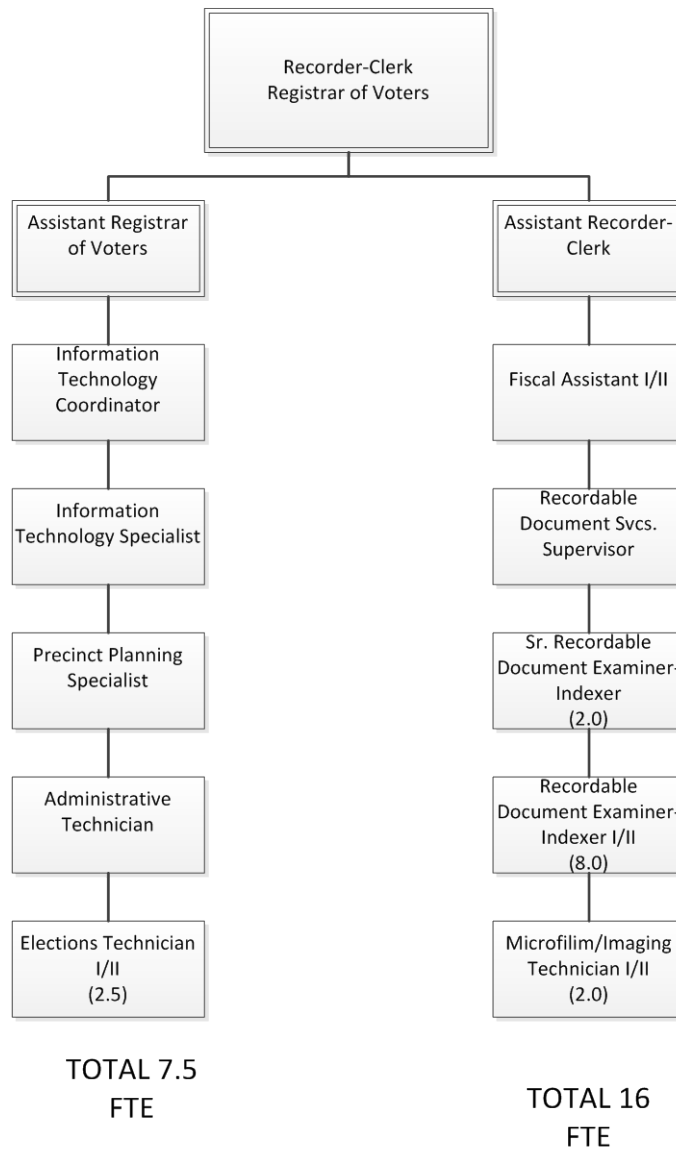
### Personnel Allocation

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
County Recorder/Clerk	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant VII	1.00	1.00	1.00	-
Microfilm/Imaging Technician VII	2.00	2.00	2.00	-
Recordable Document Examiner/Indexer VII	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recordable Document Examiner/Indexer	2.00	2.00	2.00	-
<b>Division Total</b>	16.00	16.00	16.00	-
<b>Elections</b>				
Administrative Technician	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician I/II	1.50	1.50	2.50	1.00
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
Sr. Elections Technician	1.00	1.00	-	(1.00)
<b>Division Total</b>	7.50	7.50	7.50	-
<b>Department Total</b>	23.50	23.50	23.50	-



# RECORDER-CLERK/REGISTRAR OF VOTERS

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## RECORDER-CLERK/REGISTRAR OF VOTERS

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	3,008,303	-	-	-	-
Licenses, Permits	113,386	110,891	99,501	97,163	87,469
State	39,106	7,436	29,314	11,175	4,999
Federal	154,939	2,002,722	12,284	88,978	2,120
Charges for Service	1,045,042	1,043,004	652,415	639,208	590,695
Misc.	439,074	456,345	381,479	309,255	304,807
Other Financing Sources	952,260	438,260	491,242	602,659	707,195
<b>Total Revenue</b>	<b>5,752,110</b>	<b>4,058,658</b>	<b>1,666,235</b>	<b>1,748,438</b>	<b>1,697,285</b>
Salaries	1,067,127	1,281,290	1,379,387	1,280,333	1,275,595
Benefits	547,443	600,479	618,176	622,372	614,352
Services & Supplies	770,036	2,059,396	617,115	830,149	620,782
Other Charges	816	15,130	39	-	-
Fixed Assets	42,769	953,530	16,039	23,749	26,999
Intrafund Transfers	204,980	156,755	151,264	155,931	145,458
<b>Total Appropriations</b>	<b>2,633,171</b>	<b>5,066,580</b>	<b>2,782,020</b>	<b>2,912,534</b>	<b>2,683,186</b>
<b>NCC</b>	<b>(3,118,939)</b>	<b>1,007,922</b>	<b>1,115,785</b>	<b>1,164,096</b>	<b>985,901</b>
<b>FTE's</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>24</b>	<b>24</b>

# RECORDER-CLERK/REGISTRAR OF VOTERS

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	-	-	-	-	-
Licenses, Permits	82,212	80,936	78,084	81,000	80,000
State	7,578	3,250	7,764	5,166	3,500
Federal	1,940	90,832	1,177,121	495,927	432,719
Charges for Service	993,776	908,936	1,159,807	893,825	908,000
Misc.	248,786	232,176	266,140	232,000	260,000
Other Financing Sources	716,364	467,455	515,358	666,500	598,000
<b>Total Revenue</b>	<b>2,050,656</b>	<b>1,783,585</b>	<b>3,204,274</b>	<b>2,374,418</b>	<b>2,282,219</b>
Salaries	1,319,042	1,272,206	1,193,052	1,265,734	1,432,234
Benefits	649,560	666,835	616,484	725,680	737,641
Services & Supplies	717,631	510,061	1,524,638	1,086,411	902,126
Other Charges	-	-	-	83,750	83,750
Fixed Assets	6,329	46,333	4,351	50,000	10,000
Intrafund Transfers	158,723	173,361	55,676	176,874	56,432
<b>Total Appropriations</b>	<b>2,851,285</b>	<b>2,668,796</b>	<b>3,394,201</b>	<b>3,388,449</b>	<b>3,222,183</b>
<b>NCC</b>	<b>800,629</b>	<b>885,211</b>	<b>189,927</b>	<b>1,014,031</b>	<b>939,964</b>
<b>FTE's</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

10 Year Variance		
	\$ Change	% Change
Taxes	(3,008,303)	-100%
Licenses, Permits	(33,386)	-29%
State	(35,606)	-91%
Federal	(612,323)	179%
Charges for Service	468,926	-13%
Misc.	(692,260)	-41%
Other Financing Sources	(5,154,110)	-37%
<b>Total Revenue</b>	<b>(3,469,891)</b>	<b>-60%</b>
Salaries	365,107	34%
Benefits	190,198	35%
Services & Supplies	132,090	17%
Other Charges	82,934	10163%
Fixed Assets	(32,769)	-77%
Intrafund Transfers	(148,548)	-72%
<b>Total Appropriations</b>	<b>589,012</b>	<b>22%</b>
<b>NCC</b>	<b>4,058,903</b>	<b>130%</b>
<b>FTE's</b>	<b>(2)</b>	<b>-8%</b>

### Notes

In FY 2006-07, Property transfer taxes were moved out of Recorder/Clerk and into Department 15 - Non Departmental

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## **LAW & JUSTICE TEN YEAR**

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### **10 Year History Law & Justice Functional Group**

## LAW & JUSTICE TEN YEAR

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	103,211	114,412	126,945	149,778	161,864
Licenses, Permits	114,859	131,418	118,761	112,445	104,983
Fines, Forfeitures	498,891	450,235	412,000	507,647	595,766
Use of Money	31	56	6,650	4,200	4,200
State	11,497,934	11,827,067	11,222,410	10,363,333	9,206,442
Federal	986,811	1,411,245	850,384	962,350	418,506
Other Governmental	178,284	94,550	414,108	226,863	633,163
Charges for Service	4,149,505	4,398,563	4,716,337	4,659,812	4,042,709
Misc.	89,258	104,731	42,732	76,044	67,454
Other Financing Sources	4,221,903	2,225,343	2,934,714	2,234,482	3,001,532
<b>Total Revenue</b>	<b>21,840,687</b>	<b>20,757,620</b>	<b>20,845,041</b>	<b>19,296,954</b>	<b>18,236,619</b>
Salaries	34,980,977	40,038,428	43,473,081	45,212,969	41,753,962
Benefits	19,109,815	19,377,670	20,863,285	21,751,106	21,654,037
Services & Supplies	9,462,702	10,576,123	11,312,402	10,649,193	10,457,720
Other Charges	1,752,035	285,911	211,428	542,669	219,636
Court Maintenance of Effort	1,143,655	964,928	1,007,797	1,164,643	1,562,203
Fixed Assets	710,356	829,003	996,820	740,716	524,268
Operating Transfers	-	197,492	69,963	92,337	12,779
Intrafund Transfers	1,109,395	1,228,857	1,318,515	1,072,088	741,396
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>68,268,935</b>	<b>73,498,412</b>	<b>79,253,291</b>	<b>81,225,721</b>	<b>76,926,001</b>
<b>NCC</b>	<b>46,428,248</b>	<b>52,740,792</b>	<b>58,408,250</b>	<b>61,928,767</b>	<b>58,689,382</b>
<b>FTE's</b>	<b>582</b>	<b>598</b>	<b>617</b>	<b>602</b>	<b>576</b>

## LAW & JUSTICE TEN YEAR

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	158,215	138,351	128,388	122,578	122,578
Licenses, Permits	103,220	111,278	114,343	118,200	114,700
Fines, Forfeitures	687,447	703,044	671,081	522,500	560,250
Use of Money	3,850	4,200	4,200	4,200	4,200
State	9,549,235	10,709,538	10,673,150	10,700,326	10,976,937
Federal	1,080,555	1,096,395	897,625	1,029,152	735,729
Other Governmental	407,492	722,167	527,500	526,800	525,000
Charges for Service	4,111,591	2,157,573	2,029,847	1,668,989	1,595,625
Misc.	101,887	123,002	98,712	80,350	81,310
Other Financing Sources	2,276,593	5,586,665	7,628,472	8,811,096	8,442,257
<b>Total Revenue</b>	<b>18,480,085</b>	<b>21,352,213</b>	<b>22,773,318</b>	<b>23,584,191</b>	<b>23,158,586</b>
Salaries	41,529,000	40,782,341	41,559,336	43,992,614	46,578,707
Benefits	20,276,107	19,774,592	19,790,602	23,075,357	26,482,309
Services & Supplies	10,082,005	10,097,292	10,504,934	13,431,057	14,636,285
Other Charges	77,215	208,843	395,659	273,084	152,275
Court Maintenance of Effort	1,793,062	1,186,508	1,275,036	1,256,000	1,274,000
Fixed Assets	252,342	512,226	701,826	1,149,231	683,144
Operating Transfers	8,622	22,780	88,881	55,800	-
Intrafund Transfers	715,055	550,328	40,945	461,128	48,449
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>74,733,408</b>	<b>73,134,910</b>	<b>74,357,219</b>	<b>83,694,271</b>	<b>89,855,169</b>
<b>NCC</b>	<b>56,253,323</b>	<b>51,782,697</b>	<b>51,583,901</b>	<b>60,110,080</b>	<b>66,696,583</b>
<b>FTE's</b>	<b>555</b>	<b>560</b>	<b>580</b>	<b>585</b>	<b>583</b>

## LAW & JUSTICE TEN YEAR

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10 Year Variance		
	\$ Change	% Change
Taxes	19,367	19%
Licenses, Permits	(159)	0%
Fines, Forfeitures	61,359	12%
Use of Money	4,169	13448%
State	(520,997)	-5%
Federal	(251,082)	-25%
Other Governmental	346,716	194%
Charges for Service	(2,553,880)	-62%
Misc.	(7,948)	-9%
Other Financing Sources	4,220,354	100%
<b>Total Revenue</b>	<b>1,317,899</b>	<b>6%</b>
Salaries	11,597,730	33%
Benefits	7,372,494	39%
Services & Supplies	5,173,583	55%
Other Charges	(1,599,760)	-91%
Court Maintenance of Effort	130,345	11%
Fixed Assets	(27,212)	-4%
Operating Transfers	-	N/A
Intrafund Transfers	(1,060,946)	-96%
Contingency	-	N/A
<b>Total Appropriations</b>	<b>21,586,234</b>	<b>32%</b>
<b>NCC</b>	<b>20,268,335</b>	<b>44%</b>
<b>FTE's</b>	<b>1</b>	<b>0%</b>

### Notes



# GRAND JURY

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## Mission

Grand Juries are appointed by the local State Superior Court of California and serve as investigative bodies. Civil grand juries are empowered to inquire into alleged criminal acts within the County; examine fiscal and management practices in County government, departments, cities and special districts; and to investigate allegations of misconduct of any public office or officer within the County. If evidence warrants, the Jury files formal charges.

## Program Summary

**Operations Support**  
**Positions: 0.0 FTE**

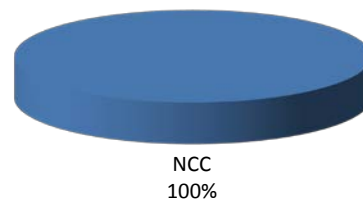
**Total Appropriations: \$80,147**  
**Total Revenues: \$0**  
**Net County Cost: \$80,147**

The Grand Jury budget reflects the costs which may be incurred by the Civil Grand Jury members for their activities, as authorized by the California Penal Code and the local Superior Court.

## Financial Charts

### Source of Funds

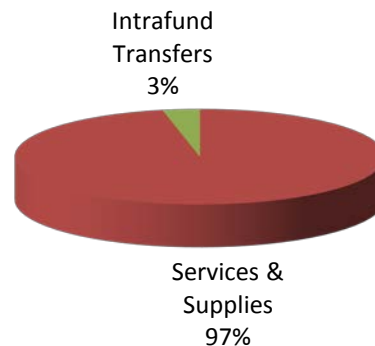
Net County Cost (\$80,147): The Grand Jury is entirely funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



### Use of Funds

Services & Supplies (\$77,550): Primarily comprised of reimbursements for mileage (\$35,000) and reimbursements for meeting time (\$28,000).

Intrafund Transfers (\$2,597): Intrafund transfers consist of charges from other departments for mail services (\$2,072).



# GRAND JURY

## Chief Administrative Office Comments

The membership and focus areas of the Grand Jury changes from year to year. The FY 2014-15 Recommended Budget is based on the FY 2013-14 request.

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 19 GRAND JURY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
4041					
4041					
4127					
4260					
4261					
4266					
4300					
4420					
4503					
4600					
4602					
<b>CLASS: 40</b>					
7200					
7220					
7223					
7224					
7227					
7234					
<b>CLASS: 72</b>					
<b>TYPE: E SUBTOTAL</b>					
<b>FUND TYPE: 10 SUBTOTAL</b>					
<b>DEPARTMENT: 19 SUBTOTAL</b>					

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# GRAND JURY

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## Ten Year History

	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>	<b>08/09</b>	<b>09/10</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
<b>Total Revenue</b>	-	-	-	-	-
Salaries	1,145	5,122	27	-	-
Benefits	1,374	1,060	294	187	216
Services & Supplies	76,435	109,862	123,586	71,652	80,864
Intrafund Transfers	8,122	8,493	10,406	9,325	8,959
<b>Total Appropriations</b>	<b>87,076</b>	<b>124,537</b>	<b>134,313</b>	<b>81,164</b>	<b>90,039</b>
<b>NCC</b>	<b>87,076</b>	<b>124,537</b>	<b>134,313</b>	<b>81,164</b>	<b>90,039</b>
<b>FTE's</b>	-	-	-	-	-

# GRAND JURY

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
<b>Total Revenue</b>	-	-	-	-	-
Salaries	-	-	-	-	-
Benefits	209	111	520	-	-
Services & Supplies	77,989	84,894	41,908	77,550	77,550
Intrafund Transfers	7,974	5,941	2,679	5,899	2,597
<b>Total Appropriations</b>	<b>86,172</b>	<b>90,946</b>	<b>45,107</b>	<b>83,449</b>	<b>80,147</b>
<b>NCC</b>	<b>86,172</b>	<b>90,946</b>	<b>45,107</b>	<b>83,449</b>	<b>80,147</b>
<b>FTE's</b>	-	-	-	-	-

10 Year Variance		
	\$ Change	% Change
<b>Total Revenue</b>	-	N/A
Benefits	(1,374)	N/A
Services & Supplies	1,115	1%
Intrafund Transfers	(5,525)	-68%
<b>Total Appropriations</b>	<b>(6,929)</b>	<b>-8%</b>
<b>NCC</b>	<b>(6,929)</b>	<b>-8%</b>
<b>FTE's</b>	-	0%

Notes

**GRAND JURY**

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# SUPERIOR COURT MOE

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## Mission

The mission of the County's Court Maintenance of Effort (MOE) Department Budget is to provide the level of financial support to the State of California, as required by law, for the Superior Court of California, El Dorado County.

The State of California is now responsible for overall funding and operation of trial courts, including Court employees. County Boards of Supervisors throughout the State are responsible for providing a level of ongoing funding support through annual revenue "maintenance of effort" payments to the State, as specified in the California Government Code. Fees and fines levied as a result of Court action are collected by the Court and other County agencies. Collections are distributed as directed by law, with portions of that distribution allocated to the County General Fund, cities, and other State special funds and agencies. The General Fund share of such revenue is recorded in the County's Court MOE Budget.

Counties also continue to be responsible for the provision of indigent defense services (court appointed counsel for indigents).

## Program Summaries

### Superior Court Maintenance of Effort

**Total Appropriations: \$940,000**  
**Total Revenue: \$1,343,500**  
**Net County Cost: (\$403,500)**

The Court Maintenance of Effort budget unit reflects the County's share of fines and fees levied during Court proceedings, some of which are collected and distributed by the State Superior Court, El Dorado County branch. The Court MOE budget unit also includes appropriations for the County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court. (Appropriations for local Court operations are not reflected in the County Budget since the Court is now a part of the State system. The State's appropriations to the local courts Statewide are determined by the State Judicial Council based upon recommendations from the State Administrative Office of Courts.)

### Court Facilities

**Total Appropriations: \$334,000**  
**Total Revenue: \$0**  
**Net County Cost: \$334,000**

Appropriations for court facilities are provided in compliance with statutory requirements that the County pay for the operation and maintenance of court facilities. This budget provides funding for the County Facility Payment (CFP) under AB1491.

AB1491 (formerly SB1732), the State Trial Court Facilities Act, required the County to transfer Court occupied facilities and properties to the State either by title or responsibility. The County completed the transfer of Court facilities in November 2008 with the transfer becoming effective January 2, 2009. Upon transfer of the facilities and properties an annual County Facilities Payment (CFP) was established requiring the County to sustain a level of financial support for the on-going maintenance and utilities of the State's court facilities.

# SUPERIOR COURT MOE

**Indigent Defense**  
**Contract Attorneys: 10**

**Total Appropriations: \$1,810,000**  
**Total Revenue: \$20,000**  
**Net County Cost: \$1,790,000**

The Indigent Defense program consists of Court appointed private attorneys serving as indigent conflict counsel for those cases where either the Judge or the County Public Defender has determined a conflict exists. Conflicts can exist for a number of different reasons. Examples include a case where the Public Defender may already be defending a client on a different case or where a client is linked to circumstances in a different client's case. Conflict panel attorneys can also be assigned by the Judges to cases where there are multiple defendants in a case or where special circumstances exist such as the death penalty which requires, by law, a minimum of two attorneys, one of which would come from the conflict panel.

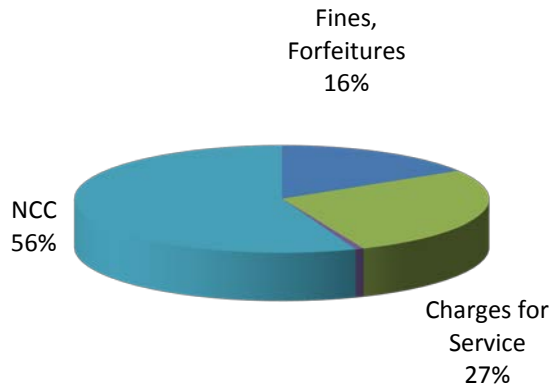
The program consists of 10 attorneys (7 West Slope and 3 South Lake Tahoe). In addition, this budget includes funding for court ordered services associated with the defense of indigent clients. It also includes \$10,000 for criminal grand jury expenses in the event a criminal grand jury is called during the year.

## Source of Funds

Fine, Forfeiture & Penalties (\$500,000): Includes vehicle fines (\$20,000), Court fines (\$435,000), and other miscellaneous fines (\$45,000).

Charges for Service (\$843,500): Primarily comprised of Court fees associated with traffic school fees (\$590,000), and the County share of State Penalty fees (\$253,500).

Miscellaneous Revenue (\$20,000)



Net County Cost: (\$1,720,500):

The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

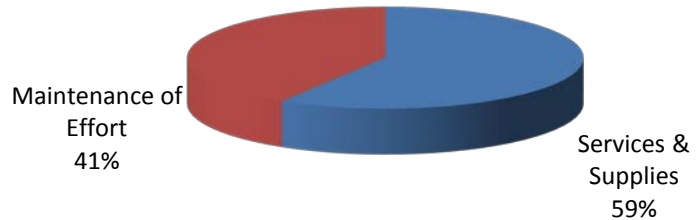


## SUPERIOR COURT MOE

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### Use of Funds

Services & Supplies (\$1,810,000): Primarily comprised of the contractual service program for court appointed attorneys (\$550,000), professional and specialized services for indigent defense services (\$700,500), criminal investigation for indigent defense cases (\$200,000) and psychiatric medical for indigent defense cases (\$215,000).



Other Charges (\$1,274,000):

The County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court.

### Staffing Trend

There is no staffing within this Department. There are contractual agreements with ten attorneys for indigent defense services.

### Chief Administrative Office Comments

The Recommended Budget for the Court Maintenance of Effort represents an increase in revenue of \$18,000 or 1% and an increase in appropriations of \$18,000 or 1% from the FY 2013-14 approved budget. As a result, there is no increase in Net County Cost.

The Court facilities budget with Department 20 continues to reflect the full year funding for the County Facility Payment (CFP) as required by AB1491.

The appropriation for the conflict panel includes funding for ten attorneys, seven on the west slope and three in Lake Tahoe. The budget also includes \$10,000 to cover the cost of any criminal grand jury expenses should a panel be called during the year.

# SUPERIOR COURT MOE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 20 SUPERIOR COURT MOE

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0300	15,000	15,000	20,000	20,000	5,000
0301	400,000	400,000	435,000	435,000	35,000
0320	40,000	40,000	45,000	45,000	5,000
<b>CLASS: 03 REV: FINE, FORFEITURE &amp;</b>	<b>455,000</b>	<b>455,000</b>	<b>500,000</b>	<b>500,000</b>	<b>45,000</b>
1500	2,000	2,000	2,000	2,000	0
1504	15,000	15,000	12,000	12,000	-3,000
1510	500,000	500,000	490,000	490,000	-10,000
1511	100,000	100,000	100,000	100,000	0
1512	1,500	1,500	1,000	1,000	-500
1513	250,000	250,000	236,500	236,500	-13,500
1517	2,000	2,000	2,000	2,000	0
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	<b>870,500</b>	<b>870,500</b>	<b>843,500</b>	<b>843,500</b>	<b>-27,000</b>
1942	20,000	20,000	20,000	20,000	0
<b>CLASS: 19 REV: MISCELLANEOUS</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
<b>TYPE: R SUBTOTAL</b>	<b>1,345,500</b>	<b>1,345,500</b>	<b>1,363,500</b>	<b>1,363,500</b>	<b>18,000</b>
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
4120	100,000	100,000	10,000	10,000	-90,000
4126	2,500	2,500	2,000	2,000	-500
4127	7,500	7,500	7,500	7,500	0
4300	750,000	750,000	120,000	120,000	-630,000
4310	675,000	675,000	700,500	700,500	25,500
4313	0	0	550,000	550,000	550,000
4317	200,000	200,000	200,000	200,000	0
4320	0	0	5,000	5,000	5,000
4323	75,000	75,000	215,000	215,000	140,000
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>1,810,000</b>	<b>1,810,000</b>	<b>1,810,000</b>	<b>1,810,000</b>	<b>0</b>
5240	334,000	334,000	334,000	334,000	0
5242	922,000	922,000	940,000	940,000	18,000
<b>CLASS: 50 OTHER CHARGES</b>	<b>1,256,000</b>	<b>1,256,000</b>	<b>1,274,000</b>	<b>1,274,000</b>	<b>18,000</b>
<b>TYPE: E SUBTOTAL</b>	<b>3,066,000</b>	<b>3,066,000</b>	<b>3,084,000</b>	<b>3,084,000</b>	<b>18,000</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>1,720,500</b>	<b>1,720,500</b>	<b>1,720,500</b>	<b>1,720,500</b>	<b>0</b>
<b>DEPARTMENT: 20 SUBTOTAL</b>	<b>1,720,500</b>	<b>1,720,500</b>	<b>1,720,500</b>	<b>1,720,500</b>	<b>0</b>

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## SUPERIOR COURT MOE

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Fines, Forfeitures	356,150	309,141	329,698	415,132	524,947
State	-	-	-	-	79,163
Other Governmental	-	-	-	-	-
Charges for Service	1,077,912	1,135,528	1,213,236	1,275,072	1,085,867
Misc.	2,305	1,540	3,139	3,420	14,346
<b>Total Revenue</b>	<b>1,436,367</b>	<b>1,446,209</b>	<b>1,546,073</b>	<b>1,693,624</b>	<b>1,704,323</b>
Services & Supplies	1,300,638	1,471,551	1,513,846	1,392,678	1,369,145
Maintenance of Effort	1,143,655	964,928	1,007,797	1,164,643	1,562,203
Other Charges	-	-	-	-	-
Intrafund Transfers	110	25	-	-	75
<b>Total Appropriations</b>	<b>2,444,403</b>	<b>2,436,504</b>	<b>2,521,643</b>	<b>2,557,321</b>	<b>2,931,423</b>
<b>NCC</b>	<b>1,008,036</b>	<b>990,295</b>	<b>975,570</b>	<b>863,697</b>	<b>1,227,100</b>
<b>FTE's</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## SUPERIOR COURT MOE

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Fines, Forfeitures	610,605	624,999	590,232	455,000	500,000
State	74,205	53,473	24,933	-	-
Other Governmental	-	127,249	-	-	-
Charges for Service	1,008,028	1,034,393	908,016	870,500	843,500
Misc.	22,647	24,406	27,259	20,000	20,000
<b>Total Revenue</b>	<b>1,715,485</b>	<b>1,864,520</b>	<b>1,550,440</b>	<b>1,345,500</b>	<b>1,363,500</b>
Services & Supplies	1,240,406	1,168,805	1,584,225	1,810,000	1,810,000
Maintenance of Effort	1,793,062	1,186,508	1,275,036	1,256,000	1,274,000
Other Charges	-	12,925	-	-	-
Intrafund Transfers	-	-	-	-	-
<b>Total Appropriations</b>	<b>3,033,468</b>	<b>2,368,238</b>	<b>2,859,261</b>	<b>3,066,000</b>	<b>3,084,000</b>
<b>NCC</b>	<b>1,317,983</b>	<b>503,718</b>	<b>1,308,821</b>	<b>1,720,500</b>	<b>1,720,500</b>
<b>FTE's</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

10 Year Variance		
	\$ Change	% Change
Fines, Forfeitures	143,850	40%
State	-	N/A
Other Governmental	-	N/A
Charges for Service	(234,412)	-22%
Misc.	17,695	768%
<b>Total Revenue</b>	<b>(72,867)</b>	<b>-5%</b>
Services & Supplies	509,362	39%
Maintenance of Effort	130,345	11%
<b>Total Appropriations</b>	<b>639,597</b>	<b>26%</b>
<b>NCC</b>	<b>712,464</b>	<b>71%</b>
<b>FTE's</b>	<b>-</b>	<b>N/A</b>

#### Notes

Services & supplies have grown over the years primarily due to growth in the indigent defense budget and Court occupied space in County facilities.

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# DISTRICT ATTORNEY

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## Mission

The District Attorney's office is dedicated, while recognizing the dignity of all individuals, to objectively and effectively investigate and prosecute matters under the Law to achieve justice and minimize trauma to victims.

## Program Summaries

### Child Abuse, Core Prosecution, MDIC (Multi Disciplinary Interview Center), Alcohol and Drug Impaired Vertical Prosecution, Elder Abuse, SB 90, Sexual Assault/Domestic Violence, Welfare Fraud and Cold Case Homicides

Positions: 48 FTE  
Extra Help: \$125,000

Total Appropriations: \$7,235,377  
Total Revenues: \$1,636,454  
Net County Cost: \$5,598,887

Child Abuse- The Special Investigator coordinates and conducts interviews of children involved in child abuse cases. This employee is also a vital part of the Multidisciplinary Interview Center as well as assisting with victim coordination on the major felony cases.

Core Prosecution - The main functions of this unit are to prosecute adult and juvenile offenders for criminal offenses, evaluate law enforcement reports and documents, assist in search warrant preparation, prepare and file legal briefs and memoranda relating to prosecution activities and appeals, conduct original and supplemental investigation of cases, prepare for trials, conduct trials, post-trial and sentencing hearings and appeals.

Funding to support the core functions of the District Attorney's Office come mainly from Proposition 172 - Public Safety Sales Tax. Other supplemental funding comes from Vehicle Theft Allocation (estimated) and the Suspended Driver's License Program (SDLP).

Multi-Disciplinary Interview Center (MDIC) - The User Agencies comprised of the Sheriff, Placerville Police Department, Department of Human Services and District Attorney work together toward the mutual goal of facilitating the investigation of child abuse cases in order to minimize the trauma to child victims and their families residing in the western portion of El Dorado County and to maximize the effectiveness of criminal prosecution.

Alcohol and Drug Impaired Vertical Prosecution Program – This program has one Deputy District Attorney and one Investigator who are assigned to prosecute alcohol and drug impaired driving cases, as well as travel and training costs. These costs are offset with grant funding from the State Office of Traffic Safety. This grant was first awarded in FY 12-13.

Elder Abuse Prosecution – Deputy District Attorney's and Investigators work together with the Elder Protection Unit formed in 2006 to investigate and prosecute Elder Abuse Cases.

SB 90- As required by law, the District Attorney's office is mandated by the State of California to appear on behalf of the District Attorney's office for cases where defendants were convicted of a crime and classified as one of the following: Sexually Violent Predator, Mentally Disordered Offender, Not Guilty By Reason of Insanity. The Deputy District Attorney appears at recommitment hearings to insure that the offender is not released back into the community.

## **DISTRICT ATTORNEY**

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Another subset of the SB 90 program is Child Abduction and Recovery. In most instances these abductions involve a parent that does not have custody of the child(ren) and has taken them out of the county/state. The investigator works with families and law enforcement agencies to recover the child and return them to their legal guardian.

Sexual Assault/Domestic Violence- This unit currently covers all of the adult sexual assault, child sexual assault, child pornography, child abuse, and sexual registrant violators or the entire county. This unit also handles all of the domestic violence cases on the Western Slope.

Due to the extremely sensitive nature these cases are vertically prosecuted. Deputy district attorney's spend a significant amount of time meeting with victims and their families. These cases are all extremely sensitive and involve substantial time outside of the courtroom preparing for trial and conducting follow up investigations. Most of these cases result in prison sentences. Many involve potential life sentences and end up going to trial.

Cold Case Homicides- Currently, there are approximately 53 cold case homicides to date. Of the 53 cases, 76% have been identified by the El Dorado County Sheriff's Office to have occurred in the last six years. The remaining 24% reside with the South Lake Tahoe Police Department. These figures do not include cold sexual assault cases which to date have not been identified.

One of the unique characteristics of cold homicide cases is that often the killer is a serial killer. In many cases there is evidence to indicate that the defendant(s) were responsible for other deaths that were never prosecuted. Due to increased technology in DNA testing the potential of bringing the killers to justice is now a possibility.

**Automobile Insurance Fraud**  
**Positions: 1.85 FTE**

**Total Appropriations: \$282,644**  
**Total Revenues: \$285,000**  
**Net County Cost: (\$2,356)**

The El Dorado County District Attorney's Auto Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with the California Department of Insurance, California Department of Motor Vehicles, Insurance Investigators and the Arson Task force in the prevention, investigation and prosecution of various forms of automobile insurance fraud. The Auto Fraud Unit investigates not only the typical auto insurance fraud and perjury case (where an individual presents a false or fraudulent claim for non-existent injuries or damages) but also complex schemes involving car dealership fraud and conspiracy to defraud multiple customers relating to the sales, transfers, and loan payoffs concerning the purchase of new and used vehicles. This program is funded on an annual basis through a grant application to the State Department of Insurance.

**Workers Compensation Insurance Fraud**  
**Positions: 1.50 FTE**

**Total Appropriations: \$244,602**  
**Total Revenues: \$263,587**  
**Net County Cost: (\$18,985)**

The El Dorado County Workers Compensation Unit provides the investigation and prosecution of Workers Compensation Insurance Fraud in El Dorado County. This includes claimant, premium, uninsured employer and medical provider fraud. Claimant fraud includes employees making false or exaggerated claims. Premium fraud occurs when employers misstate the type



## **DISTRICT ATTORNEY**

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of work and or work experience of their employees in order to pay a lower premium. Uninsured employers are those who don't protect their employees by failing to obtain required workers compensation coverage. Medical provider fraud can occur when medical professional's bill for services not rendered, misrepresent the service provided, bill for unnecessary services, etc. This program is funded on an annual basis through a grant application to the State Department of Insurance.

**Proposition 64**  
**Positions: 0.30 FTE**

**Total Appropriations: \$39,556**  
**Total Revenues: \$41,000**  
**Net County Cost: (\$1,444)**

The El Dorado County District Attorney's Consumer Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, Amador, Sacramento and Yolo County District Attorney's Offices, the California Department of Corporations, California Department of Motor Vehicles, California Department of Weights & Measures, California Department of Forestry, California Department of Home Furnishings, California Bureau of Automotive Repair, and the El Dorado County Code Enforcement and Department of Agriculture, in the investigation and prosecution of various forms of consumer fraud and unlawful business practices. Further, this unit is involved with review and handling all of the District Attorney Fraud Hotline and Consumer Fraud Complaints, as well as community outreach and fraud alerts concerning current fraud schemes and tactics. This unit investigates unlawful business practices in various forms, including cases against companies who have been short-selling underweight product for years, and businesses that have been defrauding customers through false advertising and mislabeling of products. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various consumer protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices. This program is funded through the use of funds collected from defendant judgments.

**Environmental Crimes**  
**Positions: 0.15 FTE**

**Total Appropriations: \$18,454**  
**Total Revenues: \$19,000**  
**Net County Cost: (\$546)**

Unit provides the investigation and prosecution of environmental cases. The El Dorado County District Attorney's Environmental Unit made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, El Dorado County Environmental Management, Code Enforcement, Department of Transportation, and California Department of Fish & Game, California Air Resources Board, California Attorney General's Office, California District Attorney Association, State Water Resources Control Board, Lahontan Regional Water Quality Control Board, California Department of Forestry, as well as statewide cases with various other District Attorney's Offices. This unit is responsible for review and filing of environmental cases throughout El Dorado County. This unit investigates various forms of environmental crimes, including Hazardous Waste & underground storage tank (UST) violations, Hazardous Material Business Plan violations (which put our first responders at risk to hazardous waste exposure), and illegal/improper release of deleterious materials to state waters and rivers in El Dorado County. Moreover, the unit files both criminal and civil complaints against individuals and businesses

## **DISTRICT ATTORNEY**

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who are committing violations of various environmental protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

Funding for this program is achieved through the use of defendant judgments that are deposited into a trust fund. These funds are ongoing as cases are prosecuted on an annual basis. The total amount of judgments can vary depending on case load within the fiscal year.

**Real Estate Fraud**

**Positions: 1 FTE**

**Total Appropriations: \$108,000**

**Total Revenues: \$108,000**

**Net County Cost: \$0**

Unit provides the investigation and prosecution of Real Estate Fraud. The funding for Real Estate Fraud is ongoing. As the real estate instruments specified under GC 27388 are recorded, a \$3.00 fee is assessed with 90% of the fee being deposited into a Special Revenue Account for use by the District Attorney's office for the investigation and prosecution of Real Estate Fraud. In addition to the recorded document fees funding from a specialized grant referenced above will be utilized.

**Victim Witness Assistance**

**Positions: 3.80 FTE**

**Total Appropriations: \$260,919**

**Total Revenues: \$163,672**

**Net County Cost: \$97,247**

The Victim Witness Assistance program serves as a resource to crime victims. The advocates funded under this grant are required to provide the following services: crisis intervention, emergency assistance, resource referral and assistance, direct counseling and therapy, claim assistance, property return, orientation, court escort, case status/ disposition, notification of family and friends.

Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis.

**Victim Witness Claims**

**Positions: 2 FTE**

**Total Appropriations: \$174,560**

**Total Revenues: \$158,349**

**Net County Cost: \$16,211**

The Claims Specialist provide application intake, data entry, determine eligibility, and verify losses, including; medical, dental, wage loss, support loss, mental health counseling, funeral burial and relocation expenses. The benefit of having the claims processed in our county is that bills can be paid in a timely manner. The average processing time of claims done directly by the VCP Board is 3-6 months which causes ongoing stress to victims as providers will cut off services until payment is received. Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis.

# DISTRICT ATTORNEY

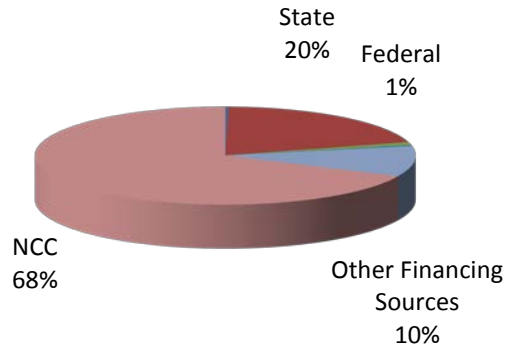
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## Financial Charts

### Source of Funds

Fine, Forfeiture & Penalty (\$21,500): Includes Bad Check Restitution (\$5,000) and Suspended Drivers License (\$16,500)

State Intergovernmental (\$1,697,039): Includes revenue from Proposition 172 – Public Safety Sales Tax (\$902,745), Vehicle Theft Allocation (\$195,000), Office of Emergency Service (\$254,213), Office of Traffic Safety (\$353,311), and Victim Witness Claims (\$158,349).



Federal Intergovernmental (\$76,238): Includes revenue from Federal Office of Emergency Services.

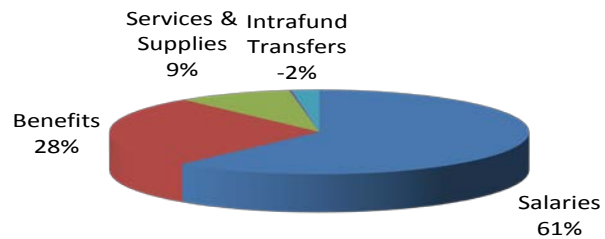
Charges for Service (\$40,500): Includes Blood Draw revenue (\$40,000), and Misc Court Fee revenue (\$500).

Operating Transfers (\$839,785): Includes revenue from special revenue funds to support the following programs – Auto Fraud (\$285,000), Workers Compensation (\$263,587), Proposition 64 (\$41,000), Real Estate Fraud (\$108,000), and Environmental (\$19,000).

Net County Cost (\$5,689,014): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

Salaries & Benefits (\$7,755,888): Primarily comprised of permanent salaries (\$5,093,974), retirement (\$1,207,688) and health insurance (\$702,285).



Services & Supplies (\$773,032): Primarily comprised of insurance

## DISTRICT ATTORNEY

premium (\$97,006), medical & sobriety (\$65,000), rents (\$79,000), vehicle rents (\$59,657), fuel (\$48,600), utilities (\$32,633), and transportation/travel (\$27,344).

Other Charges (\$2,500): Charges from other County departments for misc. activities.

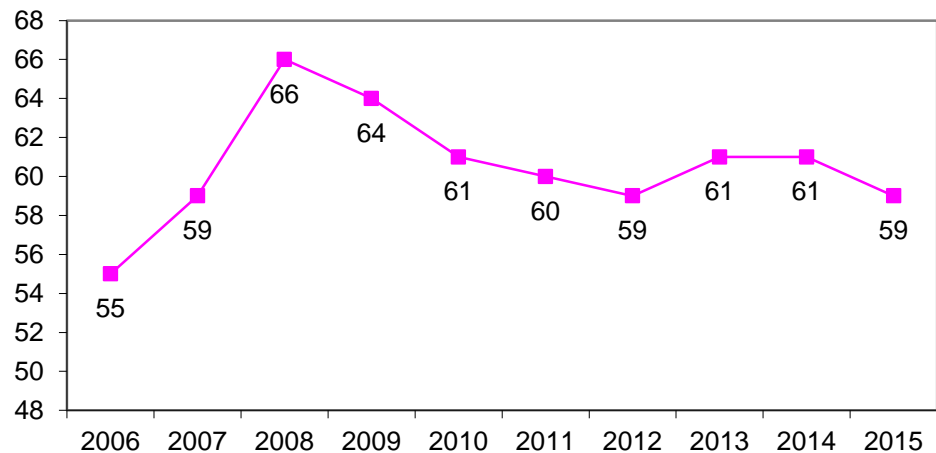
Fixed Assets (\$17,500) – Primarily comprised of computer equipment and a new telephone forensic device.

Intra-fund Transfers (\$71,156): Includes charges from other departments primarily from the Auditor's office for fiscal services office (\$64,080), and other charges for stores, mail and building maintenance.

Intra-fund Abatements (\$256,000): Funding from Human Services for Welfare Fraud Services.

### Staffing Trend

Staffing for the District Attorney over the past ten years has gone from 55 in FY 2005-06 to 58.6 in FY 2014-15 based on the approved budget. The District Attorney office consists of 48.6 FTE in the Placerville office, and 10.0 FTE in the South Lake Tahoe Office.



### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$124,063 or 5% in revenues and an increase of \$239,775 or 3% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$115,712 or 2%.

The increase in revenue is primarily related to the Office of Traffic Safety grant, a slight increase from Proposition 172 – Public Safety Sales Tax, and funding from the Indian Gaming grant.

The increase in appropriations is primarily related to increased salaries and benefits (\$337K) which includes \$100K budgeted for overtime costs related to cold case investigations. Services and supplies are increasing \$92K primarily in general liability insurance (\$32K), contract services (\$19K), and law enforcement equipment expense related to radios and rifle equipment (\$20K).

The recommended budget includes the deletion of one (1.0) vacant Legal Secretary and a (0.6) vacant Victim Witness Claims Specialist. The department is also requesting the transfer of one (1.0) Information Technology Department Coordinator to Central IT. The department is

## **DISTRICT ATTORNEY**

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requesting to delete a vacant Fiscal Administrative Manager and add a Program Manager I. This is a cost neutral add/delete. The Program Manager job description allows for more flexibility with this position. Currently the department receives fiscal support for grant administration and reporting, as well as budget monitoring from the Auditor-Controller's office. In order to fund these costs the Chief Administrative Office is recommending the deletion of a vacant Legal Secretary noted above.

# DISTRICT ATTORNEY

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 22 DISTRICT ATTORNEY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0342	PENALTY: BAD CHECK RESTITUTION	5,000	5,000	5,000	5,000	0
0348	PENALTY: SUSPENDED DRIVERS LICENSE	16,500	16,500	16,500	16,500	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	21,500	21,500	21,500	21,500	0
0860	ST: PUBLIC SAFETY SALES TAX	875,000	875,000	875,000	902,745	27,745
0880	ST: OTHER	483,530	483,530	511,860	511,860	28,330
0896	ST: VEHICLE THEFT ALLOCATION	195,000	195,000	195,000	195,000	0
0898	ST: OES - OFFICE EMERGENCY SERVICES	89,000	89,000	87,434	87,434	-1,566
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,642,530	1,642,530	1,669,294	1,697,039	54,509
1124	FED:OFFICE OF EMERGENCY SERVICES	76,000	76,000	76,238	76,238	238
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	76,000	76,000	76,238	76,238	238
1501	COURT: FEE	500	500	500	500	0
1746	BLOOD DRAWS	45,000	45,000	40,000	40,000	-5,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	45,500	45,500	40,500	40,500	-5,000
2020	OPERATING TRANSFERS IN	789,239	765,469	839,785	839,785	74,316
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	789,239	765,469	839,785	839,785	74,316
<b>TYPE: R SUBTOTAL</b>		2,574,769	2,550,999	2,647,317	2,675,062	124,063

# DISTRICT ATTORNEY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 22 DISTRICT ATTORNEY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	4,956,189	4,956,189	5,093,974	5,093,974	137,785
3001	TEMPORARY EMPLOYEES	175,000	175,000	175,000	125,000	-50,000
3002	OVERTIME	0	0	150,000	100,000	100,000
3004	OTHER COMPENSATION	7,700	7,700	8,400	8,400	700
3005	TAHOE DIFFERENTIAL	19,200	19,200	16,800	16,800	-2,400
3006	BILINGUAL PAY	6,240	6,240	6,240	6,240	0
3020	RETIREMENT EMPLOYER SHARE	1,133,785	1,133,785	1,207,688	1,207,688	73,903
3022	MEDI CARE EMPLOYER SHARE	69,731	69,731	79,428	79,428	9,697
3040	HEALTH INSURANCE EMPLOYER	732,281	732,281	702,285	702,285	-29,996
3041	UNEMPLOYMENT INSURANCE EMPLOYER	8,512	8,512	0	0	-8,512
3042	LONG TERM DISABILITY EMPLOYER	17,591	17,591	12,437	12,437	-5,154
3043	DEFERRED COMPENSATION EMPLOYER	18,042	18,042	17,612	17,612	-430
3046	RETIREE HEALTH: DEFINED	55,628	55,628	59,784	59,784	4,156
3060	WORKERS' COMPENSATION EMPLOYER	18,747	18,747	114,944	114,944	96,197
3080	FLEXIBLE BENEFITS	199,296	199,296	211,296	211,296	12,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>7,417,942</b>	<b>7,417,942</b>	<b>7,855,888</b>	<b>7,755,888</b>	<b>337,946</b>
4040	TELEPHONE COMPANY VENDOR	6,450	6,450	13,449	13,449	6,999
4041	COUNTY PASS THRU TELEPHONE CHARGES	2,000	2,000	2,000	2,000	0
4086	JANITORIAL / CUSTODIAL SERVICES	0	0	1,200	1,200	1,200
4100	INSURANCE: PREMIUM	65,004	65,004	97,006	97,006	32,002
4120	JURY & WITNESS EXPENSE	17,000	17,000	22,000	22,000	5,000
4124	WITNESS FEE	10,000	10,000	10,000	10,000	0
4128	WITNESS MILEAGE	3,500	3,500	3,500	3,500	0
4144	MAINT: COMPUTER	4,500	4,500	2,000	2,000	-2,500
4220	MEMBERSHIPS	19,985	19,985	15,795	15,795	-4,190
4260	OFFICE EXPENSE	10,000	10,000	11,084	11,084	1,084
4261	POSTAGE	5,000	5,000	5,000	5,000	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	3,050	3,050	3,050	3,050	0
4264	BOOKS / MANUALS	35,023	35,023	20,023	20,023	-15,000
4265	LAW BOOKS	0	0	23	23	23
4266	PRINTING / DUPLICATING SERVICES	500	500	500	500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	25,000	25,000	44,000	44,000	19,000
4308	EXTERNAL DATA PROCESSING SERVICES	35,000	35,000	35,000	35,000	0
4317	CRIMINAL INVESTIGATION	500	500	1,500	1,500	1,000
4320	VERBATIM: TRANSCRIPTION	12,000	12,000	12,000	12,000	0
4322	MEDICAL & SOBRIETY EXAMINATIONS	65,000	65,000	65,000	65,000	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	3,000	3,000	3,000	3,000	0
4400	PUBLICATION & LEGAL NOTICES	0	0	500	500	500
4420	RENT & LEASE: EQUIPMENT	18,000	18,000	18,653	18,653	653
4421	RENT & LEASE: SECURITY SYSTEM	4,000	4,000	4,000	4,000	0
4440	RENT & LEASE: BUILDING &	65,000	65,000	79,000	79,000	14,000
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,500	1,500	1,500	1,500	0
4461	EQUIP: MINOR	6,000	6,000	4,800	4,800	-1,200
4462	EQUIP: COMPUTER	15,291	15,291	14,195	14,195	-1,096
4463	EQUIP: TELEPHONE & RADIO	2,500	2,500	0	0	-2,500
4464	EQUIP: LAW ENFORCEMENT	0	0	20,337	20,337	20,337
4465	EQUIP: VEHICLE	0	0	500	500	500
4500	SPECIAL DEPT EXPENSE	12,000	12,000	12,000	12,000	0
4501	SPECIAL PROJECTS	43,198	43,198	0	43,198	0
4503	STAFF DEVELOPMENT	10,745	10,745	15,585	15,585	4,840
4529	SOFTWARE LICENSE	3,500	3,500	3,900	3,900	400

# DISTRICT ATTORNEY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 22 DISTRICT ATTORNEY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4600 TRANSPORTATION & TRAVEL	20,344	20,344	27,344	27,344	7,000
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	5,000	5,000	5,000	5,000	0
4605 RENT & LEASE: VEHICLE	59,657	59,657	59,657	59,657	0
4606 FUEL PURCHASES	47,000	47,000	48,600	48,600	1,600
4608 HOTEL ACCOMMODATIONS	14,500	14,500	14,500	14,500	0
4620 UTILITIES	30,000	30,000	32,633	32,633	2,633
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>680,747</b>	<b>680,747</b>	<b>729,834</b>	<b>773,032</b>	<b>92,285</b>
5300 INTERFND: SERVICE BETWEEN FUND	2,500	2,500	2,500	2,500	0
<b>CLASS: 50 OTHER CHARGES</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	23,770	0	0	0	0
6042 FIXED ASSET: COMPUTER SYSTEM	16,500	16,500	17,500	17,500	1,000
<b>CLASS: 60 FIXED ASSETS</b>	<b>40,270</b>	<b>16,500</b>	<b>17,500</b>	<b>17,500</b>	<b>1,000</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	68,439	68,439	64,080	64,080	-4,359
7220 INTRAFND: TELEPHONE EQUIPMENT &	21,000	21,000	0	0	-21,000
7221 INTRAFND: RADIO EQUIPMENT & SUPPORT	1,000	1,000	1,000	1,000	0
7223 INTRAFND: MAIL SERVICE	3,047	3,047	3,567	3,567	520
7224 INTRAFND: STORES SUPPORT	1,389	1,389	259	259	-1,130
7227 INTRAFND: MAINFRAME SUPPORT	23,124	23,124	0	0	-23,124
7231 INTRAFND: IS PROGRAMMING SUPPORT	250	250	250	250	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	2,000	2,000	2,000	2,000	0
7234 INTRAFND: NETWORK SUPPORT	86,363	86,363	0	0	-86,363
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>206,612</b>	<b>206,612</b>	<b>71,156</b>	<b>71,156</b>	<b>-135,456</b>
7352 INTRFND ABATEMENTS: DA/FS CONTRACT	-200,000	-200,000	-256,000	-256,000	-56,000
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-200,000</b>	<b>-200,000</b>	<b>-256,000</b>	<b>-256,000</b>	<b>-56,000</b>
<b>TYPE: E SUBTOTAL</b>	<b>8,148,071</b>	<b>8,124,301</b>	<b>8,420,878</b>	<b>8,364,076</b>	<b>239,775</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>5,573,302</b>	<b>5,573,302</b>	<b>5,773,561</b>	<b>5,689,014</b>	<b>115,712</b>
<b>DEPARTMENT: 22 SUBTOTAL</b>	<b>5,573,302</b>	<b>5,573,302</b>	<b>5,773,561</b>	<b>5,689,014</b>	<b>115,712</b>



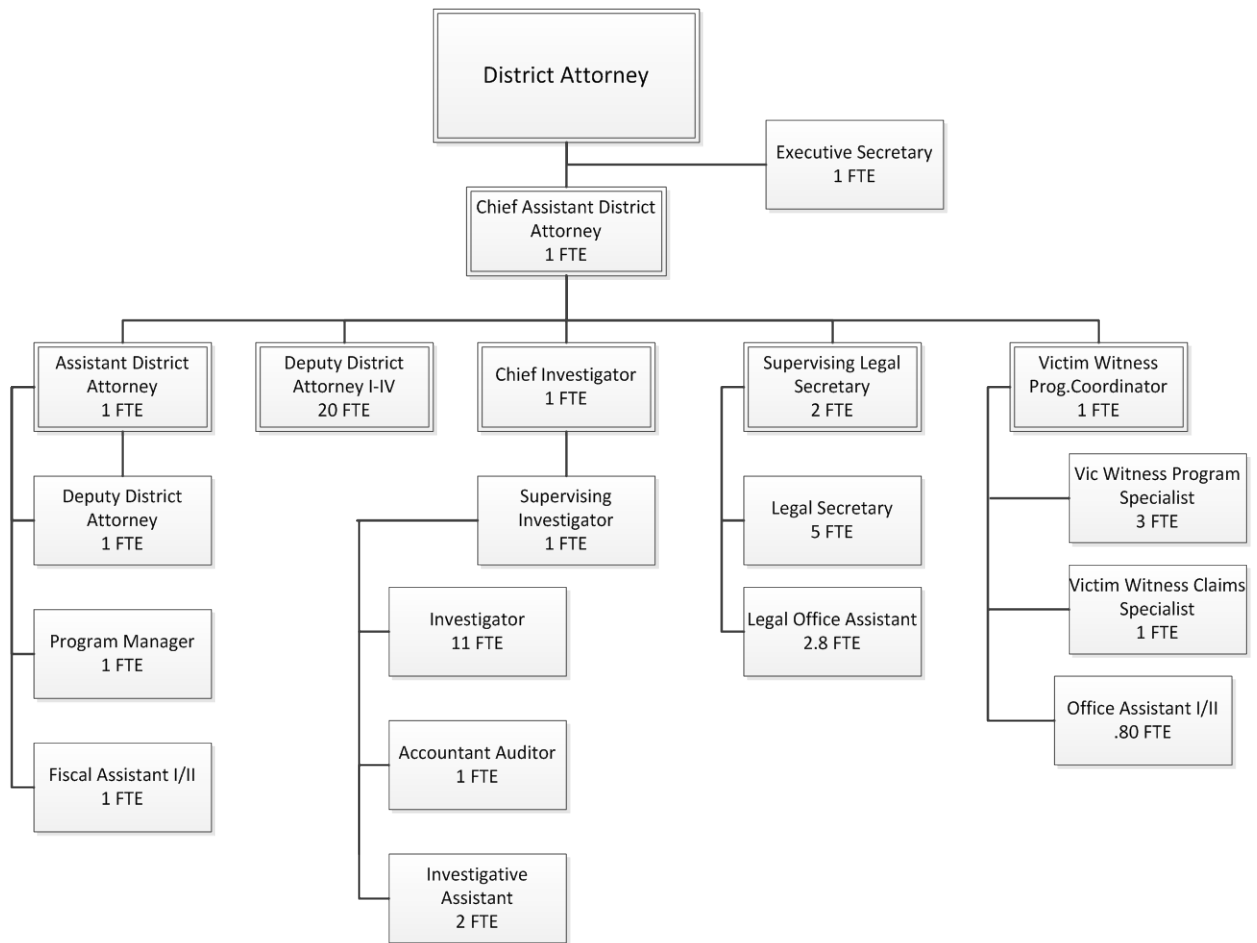
# DISTRICT ATTORNEY

## Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
District Attorney	1.00	1.00	1.00	0.00
Accountant/Auditor	1.00	1.00	1.00	0.00
Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Investigator (DA)	1.00	1.00	1.00	0.00
Deputy District Attorney I-IV	20.00	20.00	20.00	0.00
Executive Secretary-Law & Justice	1.00	1.00	1.00	0.00
Fiscal Administrative Manager	1.00	0.00	0.00	-1.00
Fiscal Assistant I/II	1.00	1.00	1.00	0.00
Information Technology Department Coordinator	1.00	0.00	0.00	-1.00
Investigative Assistant	2.00	2.00	2.00	0.00
Investigator (D.A.)	11.00	11.00	11.00	0.00
Legal Office Assistant I/II	2.80	2.80	2.80	0.00
Legal Secretarial Services Supervisor	2.00	2.00	2.00	0.00
Legal Secretary I/II	6.00	5.00	5.00	-1.00
Office Assistant I/II	0.80	0.80	0.80	0.00
Program Manager I	0.00	1.00	1.00	1.00
Special Investigator - District Attorney	1.00	1.00	1.00	0.00
Supervising Investigator (DA)	1.00	1.00	1.00	0.00
Victim Witness Claims Specialist I/II	1.60	1.00	1.00	-0.60
Victim Witness Program Coordinator	1.00	1.00	1.00	0.00
Victim Witness Program Specialist	3.00	3.00	3.00	0.00
<b>Department Total</b>	<b>61.20</b>	<b>58.60</b>	<b>58.60</b>	<b>-2.60</b>

# DISTRICT ATTORNEY

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Total FTE: 58.6

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## DISTRICT ATTORNEY

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Fines, Forfeitures	54,132	77,173	13,143	29,166	5,302
Use of Money		56		-	-
State	1,412,611	1,510,436	1,412,937	1,313,860	1,229,707
Federal	326,339	199,317	164,167	146,332	183,865
Other Governmental	-	2,105	67,334	641	35,207
Charges for Service	41,776	28,991	60,451	36,913	36,113
Misc.	9,581	10,975	10,542	10,708	13,326
Other Financing Sources	152,245	222,244	636,355	917,566	861,378
<b>Total Revenue</b>	<b>1,996,684</b>	<b>2,051,297</b>	<b>2,364,929</b>	<b>2,455,186</b>	<b>2,364,898</b>
Salaries	3,469,973	4,253,982	5,171,503	4,998,994	5,097,654
Benefits	1,663,299	1,827,660	2,116,802	2,215,741	2,133,146
Services & Supplies	646,750	600,335	673,289	538,678	660,426
Other Charges	1,294	1,355	784	6,314	2,428
Fixed Assets	57,022	57,381	11,042	6,551	16,885
Operating Transfers		15,709	-	-	12,779
Intrafund Transfers	119,005	138,784	200,103	73,035	1,332
<b>Total Appropriations</b>	<b>5,957,343</b>	<b>6,895,206</b>	<b>8,173,523</b>	<b>7,839,313</b>	<b>7,924,650</b>
<b>NCC</b>	<b>3,960,659</b>	<b>4,843,909</b>	<b>5,808,594</b>	<b>5,384,127</b>	<b>5,559,752</b>
<b>FTE's</b>	<b>55</b>	<b>59</b>	<b>66</b>	<b>64</b>	<b>61</b>

## DISTRICT ATTORNEY

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Fines, Forfeitures	7,451	21,998	21,998	21,500	21,500
Use of Money	-	-	-	-	-
State	1,199,392	1,388,162	1,430,596	1,697,039	1,697,039
Federal	95,422	86,931	76,238	76,238	76,238
Other Governmental	-	68,634	-	-	-
Charges for Service	26,243	45,207	44,193	40,500	40,500
Misc.	11,251	38,637	2,726	-	-
Other Financing Sources	901,129	948,665	930,114	796,587	839,785
<b>Total Revenue</b>	<b>2,240,888</b>	<b>2,598,234</b>	<b>2,505,865</b>	<b>2,631,864</b>	<b>2,675,062</b>
Salaries	4,884,062	4,829,460	5,108,242	5,417,714	5,350,414
Benefits	2,048,504	1,985,127	2,034,453	2,562,381	2,405,474
Services & Supplies	645,219	700,941	642,016	729,834	773,032
Other Charges	2,423	1,332	8,516	2,500	2,500
Fixed Assets	-	32,876	133,916	17,500	17,500
Operating Transfers	8,622	-	62,657	-	-
Intrafund Transfers	12,972	(37,093)	(195,994)	(184,844)	(184,844)
<b>Total Appropriations</b>	<b>7,601,802</b>	<b>7,512,643</b>	<b>7,793,806</b>	<b>8,545,085</b>	<b>8,364,076</b>
<b>NCC</b>	<b>5,360,914</b>	<b>4,914,409</b>	<b>5,287,941</b>	<b>5,913,221</b>	<b>5,689,014</b>
<b>FTE's</b>	<b>60</b>	<b>59</b>	<b>61</b>	<b>61</b>	<b>59</b>

## DISTRICT ATTORNEY

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10 Year Variance		
	\$ Change	% Change
Fines, Forfeitures	(32,632)	-60%
Use of Money	-	N/A
State	284,428	20%
Federal	(250,101)	-77%
Other Governmental	-	N/A
Charges for Service	(1,276)	-3%
Misc.	(9,581)	-100%
Other Financing Sources	687,540	452%
<b>Total Revenue</b>	<b>678,378</b>	<b>30%</b>
Salaries	1,880,441	54%
Benefits	742,175	45%
Services & Supplies	126,282	20%
Other Charges	1,206	93%
Fixed Assets	(39,522)	-69%
Operating Transfers	-	N/A
Intrafund Transfers	(303,849)	-255%
<b>Total Appropriations</b>	<b>2,406,733</b>	<b>40%</b>
<b>NCC</b>	<b>1,728,355</b>	<b>44%</b>
<b>FTE's</b>	<b>5</b>	<b>9%</b>

### Notes

# PUBLIC DEFENDER

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## Mission

The mission of the Public Defender's office is to provide legal representation for indigents who are charged with criminal offenses. The Public Defender's office is committed to serving the public in a respectful and professional manner while being mindful of the importance of protecting the constitutional rights of all persons.

## Program Summaries

### Public Defender

**Positions: Total FTE's: 22**

**Extra Help: \$20,000**

**Total Appropriations: \$3,603,594**

**Total Revenue: \$325,521**

**Net County Cost: \$3,278,073**

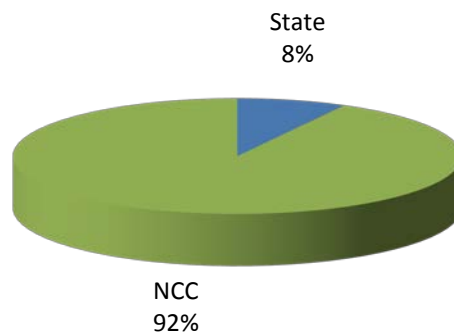
The Public Defender's Office provides legal representation to adults and juveniles charged with criminal offenses. The Department also represents those who require conservatorship due to grave disability who are unable to care for themselves and/or to manage their financial affairs.

## Source of Funds

State Intergovernmental (\$281,323): Includes revenue from Proposition 172 – Public Safety Sales Tax.

Charges for Service (\$1,000): Charges for service are comprised of charges for Public Defender Services.

Other Financing Sources (\$43,198): Revenue for AB 109 services



Net County Cost (\$3,278,073): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

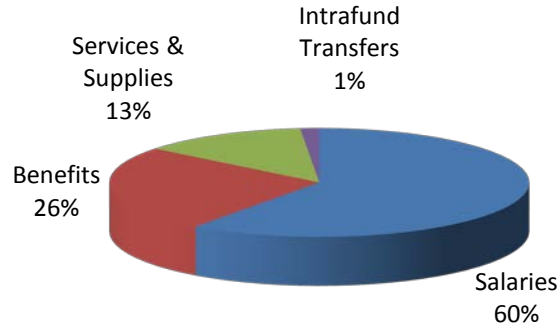
# PUBLIC DEFENDER

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## Use of Funds

**Salaries & Benefits (\$3,084,568):** Primarily comprised of permanent salaries (\$2,094,607), retirement (\$414,335) and health insurance (\$327,421).

**Services & Supplies (\$462,366):** Primarily comprised of building rents & leases (\$87,718), special projects related to anticipated one-time move costs (\$60,000), criminal investigations (\$61,217), special projects for AB 109 services (\$43,198), professional services (\$38,330) and psychiatric medical (\$15,000).

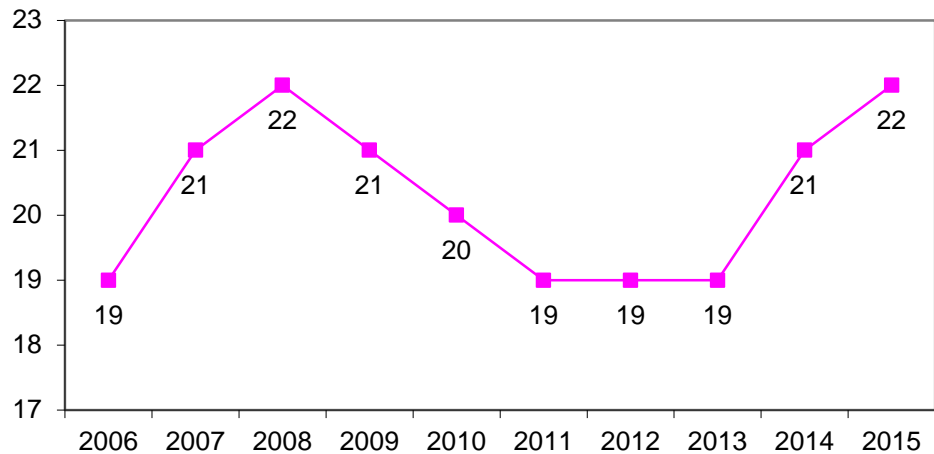


**Fixed Assets (\$4,000)** – The department is requesting two new laptop computers to help with court appearances.

**Intrafund Transfers (\$52,660):** Primarily comprised of charges from other departments including a one-time charge from Information Technologies related to programming for a new case management system (\$49,440).

## Staffing Trend

Staffing for the Public Defender over the past ten years has gone from 19 in FY 2005-06 to 22 in FY 2014-15. The proposed staff allocation for FY 2014-15 includes 17 FTE's on the West Slope and 5 FTE's in South Lake Tahoe.





## **PUBLIC DEFENDER**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall decrease of \$28,177 or 8% in revenues and an increase of \$473,620 or 15% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$501,797 or 18%.

Revenue has increased slightly for Prop 172, Public Safety Sales Tax (\$8K) which is offset with a decrease in charges for service (\$36K) due to the discontinuation of the contract with Alpine County for Public Defender services.

Appropriation increases are primarily related to salaries (\$295K), retirement (\$45K) and health insurance (\$36K). A large portion of this increase is related to the addition of a Sr. Investigator. The department has been contracting out for these services and after much analysis has determined that these services are better performed by staff. A portion of the increase in salaries is offset with a decrease in professional services (\$98K) in anticipation of this change. Special projects also increased (\$60K) due to a one-time expense related to move costs. The department has occupied the current location for approximately 10 years, but has now outgrown the space. The department is working with Facilities Management to identify new space.

The budget includes the true up of the following positions: addition of a Legal Secretary (underfill) and deletion of a Sr. Legal Secretary.

The Public Defender has identified an investment area in personnel, specifically, Investigative Staff. Since the initial appointment of the Public Defender in May 2013, she has identified the most critical need for the office as being the need to increase the number of Investigative Staff. When the FY 2013-14 budget was recommended, it was noted that the "Public Defender is in the process of re-evaluating the amount of investigative services required and adjustments may be made at Addenda." The Department was still engaged in research regarding the investigative needs of the Department, so no adjustments outside of extending the current contracts for two full time Investigators was done. After a comprehensive research of investigative requests spanning a five year period, the proposal is to add 1 FTE Sr. Investigator, 1 FTE Investigator, and 1 FTE Investigative Assistant. This would result in the creation of a much needed Investigative Unit consisting of 4 FTE's (the Department already has one Investigator allocation).

This Investigative unit would be capable of handling a wide variety of tasks to support the Deputy Public Defenders. Additional investigative staff would allow for activities such as conducting preliminary searches and completing more interviews in person rather than the less preferred and less effective method of over the phone interviews. Adding the investigative staff would also give investigative support to the South Lake Tahoe office and eliminate the need to continue to contract out investigative services for that office. The increases in salary and benefits for the three new positions will be partially offset by decreases in the investigative services budget. Time intensive tasks such as locating witnesses and serving subpoenas would be delegated to the Investigative Assistant, and higher level work would be assigned to the Investigators and Sr. Investigator. The Sr. Investigator would be responsible for reporting directly to the Public Defender and would assign investigative requests to the Investigative Staff. This lead position is crucial to the successful implementation and running of the unit. The result of adding these full-time allocations will assure the community that effective legal representation is achieved and that there is not a two-tier system of justice.

## **PUBLIC DEFENDER**

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In order to maintain the Board direction of a status quo budget, the Chief Administrative Office is recommending the addition of one Sr. Investigator (1) FTE in FY 2014-15 at an approximate cost of \$112K. The cost of the Sr. Investigator is offset with savings in professional services related to moving from contracted services to staff performing the work. The addition of the two remaining investigative staff will be added to the "department request list" and re-evaluated in September.

# PUBLIC DEFENDER

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## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 23 PUBLIC DEFENDER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0860 ST: PUBLIC SAFETY SALES TAX	273,000	273,000	273,000	281,323	8,323
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	273,000	273,000	273,000	281,323	8,323
1381 PUBLIC DEFENDER: INDIGENTS	1,000	2,500	1,000	1,000	-1,500
1740 CHARGES FOR SERVICES	0	35,000	0	0	-35,000
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	1,000	37,500	1,000	1,000	-36,500
1940 MISC: REVENUE	100	0	0	0	0
<b>CLASS: 19 REV: MISCELLANEOUS</b>	100	0	0	0	0
2020 OPERATING TRANSFERS IN	0	43,198	43,198	43,198	0
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	0	43,198	43,198	43,198	0
<b>TYPE: R SUBTOTAL</b>	274,100	353,698	317,198	325,521	-28,177

# PUBLIC DEFENDER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 23 PUBLIC DEFENDER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	1,738,628	1,799,240	2,327,306	2,094,607	295,367
3001	TEMPORARY EMPLOYEES	10,436	20,000	20,000	20,000	0
3002	OVERTIME	0	0	6,000	6,000	6,000
3004	OTHER COMPENSATION	82,000	20,000	20,000	20,000	0
3005	TAHOE DIFFERENTIAL	12,000	12,000	12,000	12,000	0
3006	BILINGUAL PAY	4,087	4,160	6,240	6,240	2,080
3020	RETIREMENT EMPLOYER SHARE	311,000	368,837	456,747	414,335	45,498
3022	MEDI CARE EMPLOYER SHARE	28,137	28,137	34,481	30,256	2,119
3040	HEALTH INSURANCE EMPLOYER	270,287	290,485	409,967	327,421	36,936
3041	UNEMPLOYMENT INSURANCE EMPLOYER	2,940	2,940	0	0	-2,940
3042	LONG TERM DISABILITY EMPLOYER	6,658	6,658	5,907	5,179	-1,479
3043	DEFERRED COMPENSATION EMPLOYER	22,472	22,472	23,454	23,054	582
3046	RETIREE HEALTH: DEFINED	18,478	18,478	20,514	20,514	2,036
3060	WORKERS' COMPENSATION EMPLOYER	1,969	1,969	14,962	14,962	12,993
3080	FLEXIBLE BENEFITS	85,910	90,000	96,000	90,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,595,002</b>	<b>2,685,376</b>	<b>3,453,578</b>	<b>3,084,568</b>	<b>399,192</b>
4040	TELEPHONE COMPANY VENDOR	0	200	1,000	1,000	800
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,460	1,460	1,460	1,460	0
4080	HOUSEHOLD EXPENSE	116	0	300	300	300
4086	JANITORIAL / CUSTODIAL SERVICES	4,380	4,400	4,380	4,380	-20
4100	INSURANCE: PREMIUM	13,365	13,365	15,484	15,484	2,119
4220	MEMBERSHIPS	7,140	7,140	7,180	7,180	40
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	0	0	780	780	780
4260	OFFICE EXPENSE	10,100	10,000	12,203	12,203	2,203
4261	POSTAGE	600	750	600	600	-150
4262	SOFTWARE	270	0	540	540	540
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	14,000	1,500	1,500	-12,500
4265	LAW BOOKS	2,499	2,500	2,500	2,500	0
4266	PRINTING / DUPLICATING SERVICES	500	500	500	500	0
4267	ON-LINE SUBSCRIPTIONS	12,500	0	19,153	19,153	19,153
4300	PROFESSIONAL & SPECIALIZED SERVICES	20,000	11,000	38,330	38,330	27,330
4317	CRIMINAL INVESTIGATION	209,496	159,920	61,217	61,217	-98,703
4318	INTERPRETER	1,000	500	5,000	5,000	4,500
4320	VERBATIM: TRANSCRIPTION	2,250	1,500	4,500	4,500	3,000
4323	PSYCHIATRIC MEDICAL SERVICES	10,000	20,000	15,000	15,000	-5,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	10,000	2,500	7,500	7,500	5,000
4420	RENT & LEASE: EQUIPMENT	8,000	8,000	8,319	8,319	319
4440	RENT & LEASE: BUILDING &	59,752	60,000	87,718	87,718	27,718
4461	EQUIP: MINOR	752	2,000	2,000	2,000	0
4462	EQUIP: COMPUTER	500	500	3,750	3,750	3,250
4463	EQUIP: TELEPHONE & RADIO	0	0	250	250	250
4500	SPECIAL DEPT EXPENSE	79	0	0	0	0
4501	SPECIAL PROJECTS	0	43,198	103,198	103,198	60,000
4503	STAFF DEVELOPMENT	5,500	5,500	6,250	6,250	750
4600	TRANSPORTATION & TRAVEL	3,750	3,750	1,500	1,500	-2,250
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	6,250	6,250	9,000	9,000	2,750
4605	RENT & LEASE: VEHICLE	0	0	14,724	14,724	14,724
4606	FUEL PURCHASES	0	0	8,000	8,000	8,000
4608	HOTEL ACCOMMODATIONS	3,500	3,500	5,950	5,950	2,450
4620	UTILITIES	12,000	12,000	12,580	12,580	580
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>407,259</b>	<b>394,433</b>	<b>462,366</b>	<b>462,366</b>	<b>67,933</b>
6042	FIXED ASSET: COMPUTER SYSTEM	0	2,000	4,000	4,000	2,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>0</b>	<b>2,000</b>	<b>4,000</b>	<b>4,000</b>	<b>2,000</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	50	100	100	100	0
7210	INTRAFND: COLLECTIONS	250	250	250	250	0

# PUBLIC DEFENDER

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 23 PUBLIC DEFENDER

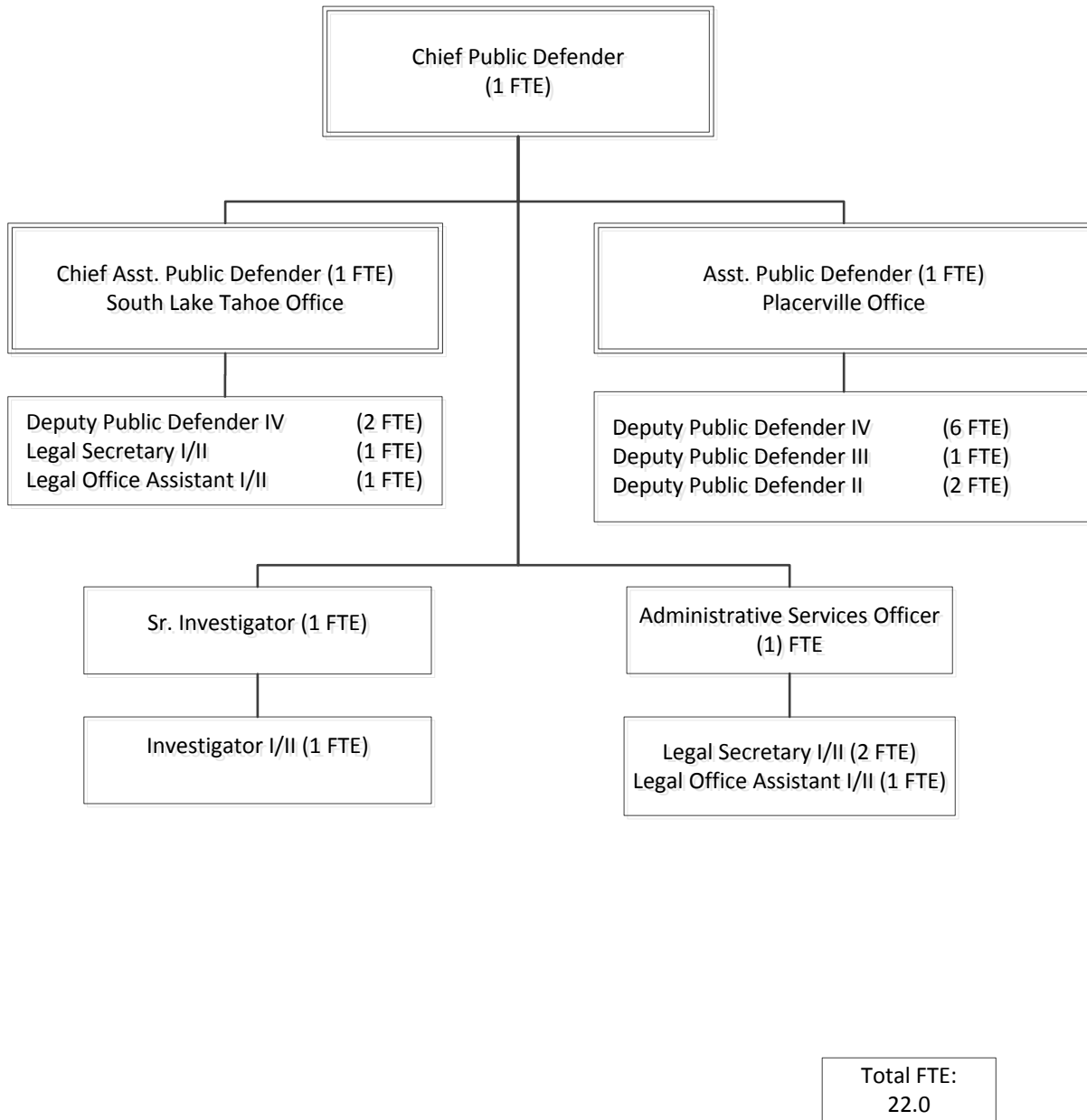
		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7220	INTRAFND: TELEPHONE EQUIPMENT &	13,000	13,000	13,000	0	-13,000
7223	INTRAFND: MAIL SERVICE	2,288	2,288	2,481	2,481	193
7224	INTRAFND: STORES SUPPORT	592	592	389	389	-203
7227	INTRAFND: MAINFRAME SUPPORT	5,535	5,535	0	0	-5,535
7229	INTRAFND: PC SUPPORT	3,000	3,000	0	0	-3,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	0	0	49,440	49,440	49,440
7234	INTRAFND: NETWORK SUPPORT	23,400	23,400	0	0	-23,400
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	48,115	48,165	65,660	52,660	4,495
<b>TYPE: E SUBTOTAL</b>		3,050,376	3,129,974	3,985,604	3,603,594	473,620
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	2,776,276	2,776,276	3,668,406	3,278,073	501,797
<b>DEPARTMENT: 23</b>	<b>SUBTOTAL</b>	2,776,276	2,776,276	3,668,406	3,278,073	501,797

## PUBLIC DEFENDER

### Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Public Defender	1.00	1.00	1.00	0.00
Administrative Services Officer	1.00	1.00	1.00	0.00
Assistant Public Defender	1.00	1.00	1.00	0.00
Chief Assistant Public Defender	1.00	1.00	1.00	0.00
Deputy Public Defender II-IV	11.00	11.00	11.00	0.00
Investigative Assistant	0.00	1.00	0.00	0.00
Investigator (Public Defender)	1.00	2.00	1.00	0.00
Legal Office Assistant I/II	2.00	2.00	2.00	0.00
Legal Secretary I/II	2.00	2.00	3.00	1.00
Sr. Investigator	0.00	1.00	1.00	1.00
Sr. Legal Secretary	1.00	1.00	0.00	-1.00
<b>Department Total</b>	<b>21.00</b>	<b>24.00</b>	<b>22.00</b>	<b>1.00</b>

# PUBLIC DEFENDER



## PUBLIC DEFENDER

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### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
State	320,676	300,732	292,454	252,837	221,703
Charges for Service	18,388	15,317	10,665	7,199	6,641
Misc.	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>339,064</b>	<b>316,049</b>	<b>303,119</b>	<b>260,036</b>	<b>228,344</b>
Salaries	1,427,284	1,707,223	1,912,422	2,012,197	1,841,242
Benefits	555,108	623,368	695,895	724,703	644,087
Services & Supplies	282,025	218,454	293,900	277,877	224,695
Other Charges	259	900	-	-	-
Fixed Assets	14,728	6,900	-	-	-
Intrafund Transfers	44,479	47,421	51,469	53,222	58,344
<b>Total Appropriations</b>	<b>2,323,883</b>	<b>2,604,266</b>	<b>2,953,686</b>	<b>3,067,999</b>	<b>2,768,368</b>
<b>NCC</b>	<b>1,984,819</b>	<b>2,288,217</b>	<b>2,650,567</b>	<b>2,807,963</b>	<b>2,540,024</b>
<b>FTE's</b>	<b>19</b>	<b>21</b>	<b>22</b>	<b>21</b>	<b>20</b>



# PUBLIC DEFENDER

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
State	249,487	264,242	281,758	273,000	281,323
Charges for Service	36,043	53,300	31,133	1,000	1,000
Misc.	-	900	200	100	-
Other Financing Sources	-	28,350	-	-	43,198
<b>Total Revenue</b>	<b>285,530</b>	<b>346,792</b>	<b>313,091</b>	<b>274,100</b>	<b>325,521</b>
Salaries	1,822,830	1,805,782	1,904,896	1,847,151	2,158,847
Benefits	676,300	702,882	686,751	747,851	925,721
Services & Supplies	254,283	234,313	213,768	407,259	462,366
Other Charges	-	-	-	-	-
Fixed Assets	-	-	-	-	4,000
Intrafund Transfers	62,836	47,494	16,928	48,115	52,660
<b>Total Appropriations</b>	<b>2,816,249</b>	<b>2,790,471</b>	<b>2,822,343</b>	<b>3,050,376</b>	<b>3,603,594</b>
<b>NCC</b>	<b>2,530,719</b>	<b>2,443,679</b>	<b>2,509,252</b>	<b>2,776,276</b>	<b>3,278,073</b>
<b>FTE's</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>21</b>	<b>22</b>

10 Year Variance		
	\$ Change	% Change
State	(39,353)	-12%
Charges for Service	(17,388)	-95%
Other Financing Sources	43,198	N/A
<b>Total Revenue</b>	<b>(13,543)</b>	<b>-4%</b>
Salaries	731,563	51%
Benefits	370,613	67%
Services & Supplies	180,341	64%
Other Charges	(259)	-100%
Fixed Assets	(10,728)	N/A
Intrafund Transfers	8,181	18%
<b>Total Appropriations</b>	<b>1,279,711</b>	<b>55%</b>
<b>NCC</b>	<b>1,293,254</b>	<b>65%</b>
<b>FTE's</b>	<b>3</b>	<b>16%</b>

Notes

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# SHERIFF

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## Mission

The mission of the El Dorado County Sheriff's Office is to uphold the law through the investigation and enforcement of criminal and civil law, to provide leadership and law enforcement support to allied law enforcement agencies, to deliver consistent and humane treatment to those placed in our care and custody, and to perform these responsibilities in a manner that is responsive to the needs of our community and faithful to the Constitution of the United States and the Constitution of the State of California.

## Program Summaries

### Administration

Sheriff's Administration is responsible for the overall management of the Sheriff's Office and includes the office of the Sheriff, Captains, Sheriff's Executive Secretary, and Live Scan Fingerprinting. Also included within Administration is the Fiscal Services Division which is responsible for grant administration, accounting, budgeting, payroll, purchasing, and contract administration.

**Revenue:** The revenue budgeted within Administration is ongoing and is generated by the County's Parking Citation Program, the CalID Remote Access Network Special Revenue Fund, and 7.75% of the Sheriff's allocation for Proposition 172, Public Safety Sales Tax, the Public Safety half-cent sales tax initiative.

### Administration

**Positions: 15.00 FTE**  
**Extra Help: \$0**  
**Overtime: \$3,500**

**Total Appropriations: \$3,609,611**  
**Total Revenue: \$616,500**  
**Net County Cost: \$2,993,111**

ADMINISTRATION	FTE	Appropriations	Revenue	NCC	Extra Help	Overtime
Administration/Financial	15.00	\$3,549,611	\$536,000	\$3,013,611	\$0	\$3,500
Live Scan Fingerprinting	0.00	\$60,000	\$80,500	(\$20,500)	\$0	\$0
	<b>15.00</b>	<b>\$3,609,611</b>	<b>\$616,500</b>	<b>\$2,993,111</b>	<b>\$0</b>	<b>\$3,500</b>

### Grants

The Sheriff's Office administers a variety of State and Federal Grants, including grants relative to homeland security and funding to cover costs associated with providing law enforcement services on the County's lakes and waterways.

## SHERIFF

**Grants**

**Positions: 1.00 FTE**  
**Extra Help: \$99,792**  
**Overtime: \$55,054**

**Total Appropriations: \$871,302**  
**Total Revenue: \$871,302**  
**Net County Cost: \$0**

GRANT PROGRAMS	FTE	Appropriations	Revenue	NCC	Extra Help	Overtime
Boating & Waterways	1.00	\$442,124	\$442,124	\$0	\$99,792	\$28,856
Homeland Security	0.00	\$210,062	\$210,062	\$0	\$0	\$0
OHV Rubicon	0.00	\$219,116	\$219,116	\$0	\$0	\$26,198
	<b>0.00</b>	<b>\$871,302</b>	<b>\$871,302</b>	<b>\$0</b>	<b>\$99,792</b>	<b>\$55,054</b>

**Extra Help:** The extra help staffing utilized in the State of California's Boating & Waterways grant is for seasonal law enforcement and subvention programs on the County's lakes and rivers. There is no County General Fund cost associated with this extra help staffing.

**Custody**

The Custody Division is responsible for the operation of the County's two adult custody facilities in Placerville and South Lake Tahoe. The Custody Division offers work programs, warrant services, courtroom security and perimeter security for our local Courts, transportation and supervision of inmates to court proceedings, and movement to other correctional facilities. The jails also provide a Commissary and contracted medical care for the inmates.

**Custody:**

**Positions: 148.00**  
**Extra Help: \$50,000**  
**Overtime: \$434,000**

**Total Appropriations: \$19,948,676**  
**Total Revenue: \$5,873,502**  
**Net County Cost: \$14,075,174**

**Revenue:** The revenue sources within the Custody Division are ongoing but much of it is dependent upon the continuation of the level of State and Federal funding. These revenues include reimbursements for the housing of State and Federal prisoners, booking fees, Standards and Training for Corrections, and prisoner extradition costs. Revenue is also generated from the "weekend in-custody" program, the work program, and the bail bond advertising space that is made available in the jail lobbies. The Commissaries receive revenues from the commissions on Commissary sales.

CUSTODY DIVISION	FTE	Appropriation	Revenue	NCC	Extra Help	Overtime
PV Jail	77.00	\$9,659,207	\$1,158,772	\$8,500,435	\$0	\$194,000
PV Commissary	0.00	\$892,968	\$892,968	\$0	\$0	\$0
WS Transportation	4.00	\$723,946	\$25,000	\$698,946	\$0	\$60,000
SLT Jail	46.00	\$5,214,775	\$337,525	\$4,877,250	\$0	\$150,000
SLT Commissary	0.00	\$459,237	\$459,237	\$0	\$0	\$0
SLT Transportation	0.00	\$1,144	\$0	\$1,144	\$0	\$0,000
Superior Courts	21.00	\$2,997,399	\$3,000,000	(\$2,601)	\$50,000	\$30,000
	<b>148.00</b>	<b>\$19,948,676</b>	<b>\$5,873,502</b>	<b>\$14,075,174</b>	<b>\$50,000</b>	<b>\$434,000</b>

# SHERIFF

## Operations

Patrol Services is responsible for County-wide law enforcement patrol activities; responding to calls for service; recording crime reports from citizens and handling investigations of crimes; making arrests where there is a violation of local, State, or Federal laws, codes, or ordinances; assisting other agencies during emergencies; and responding to any and all safety needs of the citizens of El Dorado County.

Included within the Patrol Services Division are the Crime Scene Investigators and Detective Units that are responsible for county-wide investigation of criminal cases, narcotics investigations and follow-up investigation of crimes referred by the Patrol Deputies, cases from the District Attorney and/or Probation Departments, and the coordination of investigations with multi-jurisdictional task forces. Additionally, Fleet, Bomb Squad, Search & Rescue, SWAT, K-9, the Dive Team, the Crisis Negotiation Team, the Sheriff's Honor Guard, Reserves, Explorers, Office of Emergency Services, the Public Information Officer, and the Sheriff's substations come under the Patrol Services Division.

## Operations

**Positions: 136.00 FTE**

**Extra Help: \$30,000**

**Overtime: \$1,242,296**

**Total Appropriations: \$25,640,305**

**Total Revenue: \$7,324,435**

**Net County Cost: \$18,315,870**

**Revenue:** The revenue sources in the Operations Division are ongoing, but again, dependent on the level of the continuation of State and Federal funding. Patrol receives 88.5% of the Sheriff's allocation for Proposition 172, the Public Safety half-cent sales tax initiative. In prior years, the Sheriff's Office received the total revenue appropriation for Title III – Timber Tax to offset General Fund costs for search and rescue services. At the moment of submittal of the Sheriff's Office Proposed (FY) 2014/15 Budget to the CAO's Office, it is unknown how much of the Timber Tax revenue will be given to the Sheriff's Office. The Department of Justice and the US Forest Service both contribute revenues for the reimbursement of salary and overtime costs for narcotic related investigations. The US Forest Service also reimburses the Sheriff's Office for US Forest patrol. The Shingle Springs Rancheria contributes \$500,000 annually to the Sheriff's budget to help offset the impact of the Red Hawk casino. Approximately \$30,000 in revenue is received each year for contracted law enforcement services requested by organizations in the community for providing security at meetings, sporting events, concerts and special events. The Office of Emergency Services receives revenue from the Emergency Management Performance Grant.

<b>PATROL SERVICES:</b>	<b>FTE</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>NCC</b>	<b>Extra Help</b>	<b>Overtime</b>
PV Patrol	81.00	\$13,653,113	\$6,626,907	\$7,026,206	\$0	\$396,100
SLT Patrol	19.00	\$3,441,388	\$33,000	\$3,408,388	\$0	\$100,000
Substations	0.00	\$36,048	\$0	\$36,048	\$0	\$0
	<b>100.00</b>	<b>\$17,130,549</b>	<b>\$6,659,907</b>	<b>\$10,470,642</b>	<b>\$0</b>	<b>\$496,100</b>
<b>DETECTIVE UNITS:</b>						
PV Detectives	17.00	\$3,575,832	\$130,000	\$3,445,832	\$30,000	\$178,000
PV Narcotics	7.00	\$1,676,699	\$105,000	\$1,571,699	\$0	\$276,196
SLT Detectives	3.00	\$580,993	\$0	\$580,993	\$0	\$20,000
	<b>27.00</b>	<b>\$5,833,524</b>	<b>\$235,000</b>	<b>\$5,598,524</b>	<b>\$30,000</b>	<b>\$474,196</b>
<b>SPECIALTY UNITS</b>						

## SHERIFF

Fleet Vehicles	0.00	\$160,940	\$0	\$160,940	\$0	\$0
CalMMET	0.00	\$266,000	\$266,000	\$0	\$0	\$0
EOD Bomb Squad	0.00	\$38,674	\$0	\$38,674	\$0	\$10,000
SWAT	0.00	\$149,359	\$0	\$149,359	\$0	\$100,000
Canine Program	4.00	\$830,483	\$0	\$830,483	\$0	\$60,000
Reserves	0.00	\$17,250	\$0	\$17,250	\$0	\$0
Explorers	0.00	\$10,000	\$0	\$10,000	\$0	\$3,000
Honor Guard	0.00	\$10,264	\$0	\$10,264	\$0	\$10,000
Crisis Negotiation Team	0.00	\$13,600	\$0	\$13,600	\$0	\$5,000
Office of Emergency Services	4.00	\$822,595	\$161,960	\$660,635	\$0	\$24,000
Search & Rescue – WS	0.00	\$59,747	\$0	\$59,747	\$0	\$25,000
Search & Rescue – SLT	1.00	\$268,935	\$1,568	\$267,367	\$0	\$25,000
Dive Team	0.00	\$28,385	\$0	\$28,385	\$0	\$7,500
	<b>9.00</b>	<b>\$2,676,232</b>	<b>\$429,528</b>	<b>\$2,246,704</b>	<b>\$0</b>	<b>\$272,000</b>
	<b>136.00</b>	<b>\$25,640,305</b>	<b>\$7,324,435</b>	<b>\$18,315,870</b>	<b>\$30,000</b>	<b>\$1,242,296</b>

### Support Services

Support Services provides the public with employment opportunities, public records and property, the office of the Coroner, civil process, Vehicle Abatement, the Range/Armory, the Radio Shop, and Information Technology support to the Sheriff's Office. Also included within the Support Services Division are the Sheriff's Training section, Dispatch, the Professional Standards and Background Investigative Unit, Radio Communications staff, the Sheriff's Team of Active Retiree (STAR) program, and the Assistant Public Administrator.

### Support Services

**Positions: 71.00 FTE**  
**Extra Help: \$57,900**  
**Overtime: \$180,750**

**Total Appropriations: \$10,602,310**  
**Total Revenue: \$702,700**  
**Net County Cost: \$9,899,610**

**Revenue:** Support Services receives State funding for the reimbursement of the mandated POST certified training provided to Deputies and for a portion of the General Funds costs for the Vehicle Abatement Program. Support Services also receives the remaining 3.75% of the Sheriff's allocation for Proposition 172, the Public Safety half-cent sales tax initiative, along with a small amount of revenue each through donations to the STAR program, the sale of found property, and fees charged for various permits and services.

SUPPORT SERVICES	FTE	Appropriation	Revenue	NCC	Extra Help	Overtime
Personnel	6.00	\$1,585,103	\$0	\$1,585,103	\$10,000	\$9,000
Training	2.00	\$439,915	\$45,000	\$394,915	\$0	\$8,400
Dispatch	25.00	\$2,261,690	\$332,500	\$1,929,190	\$19,000	\$108,000
Vehicle Abatement	0.25	\$57,538	\$111,400	(\$53,862)	\$0	\$800
STARS	1.00	\$152,036	\$4,000	\$148,036	\$0	\$0
Range/Armory	0.00	\$234,010	\$0	\$234,010	\$10,000	\$10,000
	<b>34.25</b>	<b>\$4,730,292</b>	<b>\$492,900</b>	<b>\$4,237,392</b>	<b>\$39,000</b>	<b>\$136,200</b>
Information Tech	<b>6.00</b>	<b>\$1,796,070</b>	<b>\$0</b>	<b>\$1,796,070</b>	<b>\$0</b>	<b>\$6,250</b>
Public Administrator	1.00	\$123,140	\$7,000	\$116,140	\$0	\$0
Civil	3.00	\$440,212	\$148,900	\$291,312	\$8,900	\$1,800

## SHERIFF

Coroner	5.75	\$1,197,457	\$0	\$1,197,457	\$0	\$16,000
	<b>9.75</b>	<b>\$1,760,809</b>	<b>\$155,900</b>	<b>\$1,604,909</b>	<b>\$8,900</b>	<b>\$17,800</b>
Radio Shop	3.00	\$577,427	\$12,200	\$565,227	\$0	\$1,500
Records	14.00	\$1,288,407	\$33,900	\$1,254,507	\$10,000	\$15,000
Property/Evidence	4.00	\$449,305	\$7,800	\$441,505	\$0	\$4,000
	<b>18.00</b>	<b>\$1,737,712</b>	<b>\$41,700</b>	<b>\$1,690,012</b>	<b>\$10,000</b>	<b>\$19,000</b>
	<b>71.00</b>	<b>\$10,602,310</b>	<b>\$702,700</b>	<b>\$9,899,610</b>	<b>\$57,900</b>	<b>\$180,750</b>

### Source of Funds

Taxes (\$122,578): Includes revenue from Unsecured Property Tax.

License, Permit and Franchises (\$114,700): Primarily comprised of alarm permit licensing (\$95,000) and permits to carry a concealed weapon (\$16,500).

Fines, Forfeitures and Penalties: (\$35,000): Includes vehicle code fines.

Use of Money & Property (\$6,120): Includes miscellaneous rents on antennas on County property supporting cellular phones (\$4,200) and interest (\$1,920).

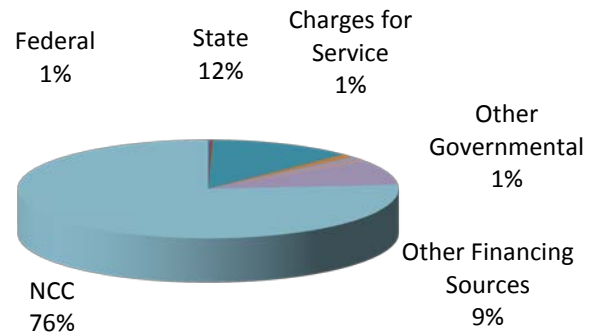
State Intergovernmental (\$7,241,583): Comprised of Proposition 172, Public Safety Sales Tax (\$6,598,000), Boating & Waterways (\$319,546), POST – Peace Officers Training Program (\$45,000), Vehicle Abatement Surcharge (\$110,000), and Other State Revenue (\$169,037).

Federal Intergovernmental (\$619,491): Comprised of Other Federal Revenue (\$582,929) and State Criminal Alien Assistant Program (SCAAP) (\$36,562).

Other Governmental Agencies (\$500,000): Includes revenue from Shingle Springs Rancheria (\$500,000).

Charges for Service (\$388,625): Primarily comprised of revenue from booking fees (\$98,650), weekender/work programs (\$52,000), civil process services (\$60,000), law enforcement services (\$58,400), Forest Service patrol (\$45,000), estate fees (\$7,000), and miscellaneous charges for services (\$31,000).

Miscellaneous (\$414,861): Primarily comprised of revenue from the Inmate Welfare Trust (\$357,801), advertising (\$40,960), other sales (\$5,000), and Miscellaneous (\$6,800).



# SHERIFF

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Operating Transfers (\$4,952,997): Includes revenue from special revenue funds to support the following programs – Trial Court Security (\$3,000,000), Live Scan (\$60,000), Community Corrections – AB109 (\$1,188,000), DOJ DNA Analysis (\$130,000), CalMMET (\$266,000), and Civil Fees (\$28,900).

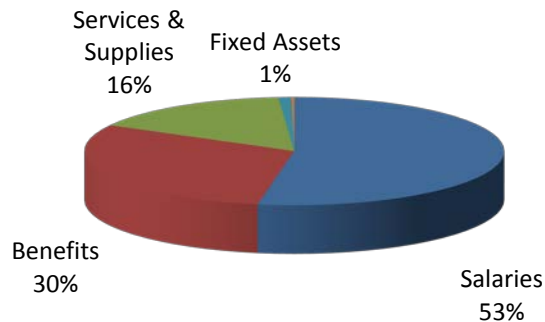
Fund Balance (\$992,484): Includes the Fund Balances for our Jail Commissaries (\$992,484).

Net County Cost (\$45,283,765): The Sheriff's Office is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

## Use of Funds

Salaries & Benefits (\$49,201,475): Primarily comprised of salaries (\$28,144,215), retirement (\$8,472,166) and health insurance (\$5,636,986).

Services & Supplies (\$9,988,636): Primarily comprised of insurance premium (\$1,251,604), food and food products (\$694,455), utilities (\$736,118), vehicle rents (\$921,632), fuel (\$890,534), professional services (\$851,384), law enforcement equipment (\$509,723), building rent (\$305,506), ammunition (\$181,500), and staff development (\$117,506).



Other Charges (\$6,000): Comprised of the cost applied from County Fleet for Sheriff's Office vehicles.

Fixed Assets (\$590,699): Primarily includes fixed assets for law enforcement equipment.

Intra-fund Transfers (\$130,982): Includes charges from other departments for services primarily for building maintenance (\$102,000).

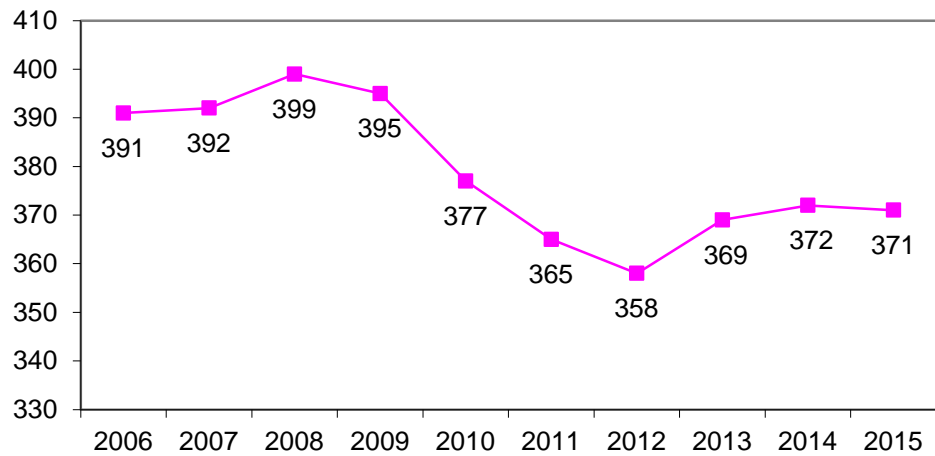
Appropriation for Contingencies (\$754,412): Comprised of Jail Commissary funds set aside for the benefit of inmates.



# SHERIFF

## Staffing Trend

Staffing for the Sheriff's Department over the past ten years has gone from 391 in FY 2005-06 to 371 in FY 2014-15. The increase in staff from 358 in FY 2011-12 to 370 in the FY 2014-15 Recommended Budget primarily relates to positions added to the jails as a result of State Prison Realignment (AB109) and the Courts, the costs of which are 100% offset with revenue from the State. The Recommended staff allocation for FY 2014-15 is 371 with 302 FTE's in Placerville and 69 FTE's in South Lake Tahoe.



## Chief Administrative Office Comments

### Fund Type 10

The Recommended Budget represents an overall decrease of \$675,115 or 5% in revenues and an increase of \$2,803,019 or 5% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$3,478,134 or 8%.

The largest source of revenue for the Sheriff's Office continues to be Proposition 172 - Public Safety Sales Tax revenue. The CAO's office closely monitors this revenue stream and if any adjustments are necessary, they will be made in the addenda process.

The reductions in revenue are related to Homeland Security Grant funds, Asset Forfeiture funds and Fingerprint ID funds. Appropriations have been reduced to offset the reductions in revenues. Currently the Homeland Security Grant funding is unknown and will be added once the grant is awarded. Fingerprint ID funds can't be added until the Cal-ID RAN Board meets and approves a budget. The Sheriff has not identified a need for Asset Forfeiture funds at this point. If a need is identified later, a budget transfer will be initiated.

Overall salaries and benefits are increasing by \$3,113,979. The majority of this increase (\$2M) is in worker's compensation costs. Permanent salaries have increased \$523K and retirement \$486K. Services and supplies are increasing \$510K overall related to increased general liability costs. Fixed assets is decreasing \$514K when compared to the FY 2013-14 budget primarily due to the one-time purchase of the Bear Cat armored vehicle in FY 2013-14. Intrafund transfers are decreasing \$210K due to changes in the cost applied methodology related to information technology charges.

## SHERIFF

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The Sheriff is requesting the following changes in staffing:

- Delete 1.0 Radio Maintenance Technician
- Delete 1.0 Sheriff's Fiscal Technician and add 1.0 Administrative Technician to work in the Sheriff's Fiscal division to improve day to day operations relative to budget and contract analysis along with implementation of the ERP.

### Fund Type 11 – Jail Commissary

The Jail Commissary budget is projected at a total of \$1,352,205. This budget is completely offset by revenue from the Inmate Welfare Trust account. There is no Net County Cost associated with this program.

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 24 SHERIFF

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0110	PROP TAX: CURR UNSECURED	122,578	122,578	122,578	122,578	0
<b>CLASS: 01</b>	<b>REV: TAXES</b>	122,578	122,578	122,578	122,578	0
0260	OTHER LICENSE & PERMITS	3,200	3,200	3,200	3,200	0
0274	PERMIT: ALARM	100,000	100,000	95,000	95,000	-5,000
0275	PERMIT: CARRY CONCEALED WEAPON	15,000	15,000	16,500	16,500	1,500
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	118,200	118,200	114,700	114,700	-3,500
0300	VEHICLE CODE: FINES	35,000	35,000	35,000	35,000	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	35,000	35,000	35,000	35,000	0
0422	RENT: MISCELLANEOUS	4,200	4,200	4,200	4,200	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	4,200	4,200	4,200	4,200	0
0542	ST: VEHICLE ABATEMENT SURCHARGE	110,000	110,000	110,000	110,000	0
0760	ST: CORRECTIONS	55,000	55,000	0	0	-55,000
0860	ST: PUBLIC SAFETY SALES TAX	6,398,000	6,398,000	6,398,000	6,598,000	200,000
0880	ST: OTHER	103,940	103,940	169,037	169,037	65,097
0883	ST: POST - PEACE OFFICERS TRAINING	60,000	60,000	45,000	45,000	-15,000
0900	ST: BOATING & WATERWAYS	319,546	319,546	319,546	319,546	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	7,046,486	7,046,486	7,041,583	7,241,583	195,097
1100	FED: OTHER	891,914	891,914	582,929	582,929	-308,985
1121	FED: SCAAP - ST CRIMINAL ALIEN ASST	29,000	29,000	36,562	36,562	7,562
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	920,914	920,914	619,491	619,491	-301,423
1200	REV: OTHER GOVERNMENTAL AGENCIES	1,800	1,800	0	0	-1,800
1207	REV: SHINGLE SPRINGS RANCHERIA	500,000	500,000	500,000	500,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	501,800	501,800	500,000	500,000	-1,800
1340	COMMUNICATION SERVICES	7,500	7,500	7,000	7,000	-500
1490	CIVIL PROCESS SERVICES	80,000	80,000	60,000	60,000	-20,000
1500	COURT: FEES & COSTS	75	75	75	75	0
1508	COURT: BOOKING FEE	54,118	54,118	98,650	98,650	44,532
1540	ESTATE FEES	7,000	7,000	7,000	7,000	0
1580	LAW ENFORCEMENT: SERVICES	113,400	113,400	58,400	58,400	-55,000
1581	LAW ENFORCEMENT: USFS -US FOREST	67,196	67,196	45,000	45,000	-22,196
1582	LAW ENFORCEMENT: FINGERPRINTING	20,000	20,000	20,000	20,000	0
1583	LAW ENFORCEMENT: VEHICLE ABATEMENT	1,000	1,000	1,000	1,000	0
1740	CHARGES FOR SERVICES	33,000	33,000	31,000	31,000	-2,000
1742	MISC: COPY FEES	7,000	7,000	7,000	7,000	0
1748	WEEKENDER: IN CUSTODY WORK	3,000	3,000	7,000	7,000	4,000
1749	WEEKENDER: WORK PROGRAM	50,000	50,000	45,000	45,000	-5,000
1800	INTERFND REV: SERVICE BETWEEN FUND	500	500	500	500	0
1802	INTERFND REV: RADIO EQUIPMENT &	1,500	1,500	1,000	1,000	-500
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	445,289	445,289	388,625	388,625	-56,664
1920	OTHER SALES	5,000	5,000	5,000	5,000	0
1940	MISC: REVENUE	6,800	6,800	6,800	6,800	0
1943	MISC: DONATION	0	0	4,000	4,000	4,000
1951	ADVERTISING	44,000	44,000	40,960	40,960	-3,040
1952	UNCLAIMED CASH	300	300	300	300	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	56,100	56,100	57,060	57,060	960
2020	OPERATING TRANSFERS IN	5,410,782	5,410,782	5,002,997	4,952,997	-457,785
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	5,410,782	5,410,782	5,002,997	4,952,997	-457,785
2100	RESIDUAL EQUITY TRANSFERS IN	50,000	50,000	0	0	-50,000
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	50,000	50,000	0	0	-50,000
<b>TYPE: R SUBTOTAL</b>		14,711,349	14,711,349	13,886,234	14,036,234	-675,115

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 24 SHERIFF

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	26,505,386	27,620,386	28,144,215	28,144,215	523,829
3001	TEMPORARY EMPLOYEES	213,249	213,249	237,692	237,692	24,443
3002	OVERTIME	1,988,043	1,988,043	1,915,600	1,915,600	-72,443
3003	STANDBY PAY	78,381	78,381	80,756	80,756	2,375
3004	OTHER COMPENSATION	528,394	678,394	686,787	686,787	8,393
3005	TAHOE DIFFERENTIAL	187,200	187,200	192,000	192,000	4,800
3006	BILINGUAL PAY	47,660	47,660	33,020	33,020	-14,640
3007	HAZARD PAY	26,000	26,000	23,920	23,920	-2,080
3020	RETIREMENT EMPLOYER SHARE	7,985,837	7,985,837	8,472,166	8,472,166	486,329
3022	MEDI CARE EMPLOYER SHARE	386,564	386,564	398,233	398,233	11,669
3040	HEALTH INSURANCE EMPLOYER	5,424,965	5,549,965	5,636,986	5,636,986	87,021
3041	UNEMPLOYMENT INSURANCE EMPLOYER	52,080	52,080	0	0	-52,080
3042	LONG TERM DISABILITY EMPLOYER	44,692	44,692	32,691	32,691	-12,001
3043	DEFERRED COMPENSATION EMPLOYER	46,737	46,737	47,963	47,963	1,226
3046	RETIREE HEALTH: DEFINED	332,599	332,599	362,418	362,418	29,819
3060	WORKERS' COMPENSATION EMPLOYER	406,940	406,940	2,480,586	2,480,586	2,073,646
3080	FLEXIBLE BENEFITS	321,769	442,769	456,442	456,442	13,673
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>44,576,496</b>	<b>46,087,496</b>	<b>49,201,475</b>	<b>49,201,475</b>	<b>3,113,979</b>
4020	CLOTHING & PERSONAL SUPPLIES	131,649	134,149	127,774	127,774	-6,375
4040	TELEPHONE COMPANY VENDOR	160,765	160,765	163,605	163,605	2,840
4041	COUNTY PASS THRU TELEPHONE CHARGES	19,259	19,259	18,450	18,450	-809
4044	CABLE/INTERNET SERVICE	1,640	1,640	8,160	8,160	6,520
4060	FOOD AND FOOD PRODUCTS	650,284	650,284	694,455	694,455	44,171
4080	HOUSEHOLD EXPENSE	117,445	117,445	123,684	123,684	6,239
4081	PAPER GOODS	0	0	500	500	500
4082	HOUSEHOLD EXP: OTHER	37,000	37,000	35,000	35,000	-2,000
4083	LAUNDRY	0	0	2,000	2,000	2,000
4084	EXPENDABLE EQUIPMENT	550	550	550	550	0
4085	REFUSE DISPOSAL	31,520	31,520	32,560	32,560	1,040
4086	JANITORIAL / CUSTODIAL SERVICES	23,408	23,408	22,800	22,800	-608
4100	INSURANCE: PREMIUM	606,327	606,327	1,251,604	1,251,604	645,277
4140	MAINT: EQUIPMENT	239,915	239,915	161,100	161,100	-78,815
4141	MAINT: OFFICE EQUIPMENT	950	950	1,500	1,500	550
4142	MAINT: TELEPHONE / RADIO	15,600	15,600	12,600	12,600	-3,000
4143	MAINT: SERVICE CONTRACT	45,161	45,161	21,845	21,845	-23,316
4144	MAINT: COMPUTER	284,513	284,513	247,144	247,144	-37,369
4145	MAINTENANCE: EQUIPMENT PARTS	41,885	41,885	33,300	33,300	-8,585
4160	VEH MAINT: SERVICE CONTRACT	9,760	9,760	9,760	9,760	0
4161	VEH MAINT: PARTS DIRECT CHARGE	5,530	5,530	6,030	6,030	500
4162	VEH MAINT: SUPPLIES	12,745	12,745	12,245	12,245	-500
4164	VEH MAINT: TIRE & TUBES	2,950	2,950	2,950	2,950	0
4165	VEH MAINT: OIL & GREASE	750	750	700	700	-50
4180	MAINT: BUILDING & IMPROVEMENTS	76,610	76,610	72,070	72,070	-4,540
4197	MAINTENANCE BUILDING: SUPPLIES	3,700	3,700	3,200	3,200	-500
4200	MEDICAL, DENTAL & LABORATORY	800	800	6,800	6,800	6,000
4220	MEMBERSHIPS	12,435	12,435	8,880	8,880	-3,555
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	6,200	6,200	6,900	6,900	700
4260	OFFICE EXPENSE	74,375	74,375	93,123	93,123	18,748
4261	POSTAGE	25,185	25,185	16,035	16,035	-9,150
4262	SOFTWARE	201,563	201,563	35,819	35,819	-165,744
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	4,505	4,505	4,310	4,310	-195
4264	BOOKS / MANUALS	10,700	10,700	11,656	11,656	956
4265	LAW BOOKS	3,025	3,025	2,925	2,925	-100
4266	PRINTING / DUPLICATING SERVICES	19,575	19,575	23,625	23,625	4,050

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 24 SHERIFF

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4300	PROFESSIONAL & SPECIALIZED SERVICES	702,878	780,378	851,384	851,384	71,006
4308	EXTERNAL DATA PROCESSING SERVICES	94,600	119,600	119,600	119,600	0
4320	VERBATIM: TRANSCRIPTION	7,100	7,100	7,100	7,100	0
4323	PSYCHIATRIC MEDICAL SERVICES	13,000	13,000	13,000	13,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	322,450	322,450	312,450	312,450	-10,000
4334	FIRE PREVENTION & INSPECTION	5,772	5,772	5,352	5,352	-420
4420	RENT & LEASE: EQUIPMENT	106,379	107,379	116,174	116,174	8,795
4421	RENT & LEASE: SECURITY SYSTEM	10,932	10,932	11,352	11,352	420
4440	RENT & LEASE: BUILDING &	308,085	309,085	305,506	305,506	-3,579
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	73,478	78,478	59,383	59,383	-19,095
4461	EQUIP: MINOR	136,799	137,799	134,671	134,671	-3,128
4462	EQUIP: COMPUTER	117,010	117,010	130,540	130,540	13,530
4463	EQUIP: TELEPHONE & RADIO	146,996	173,996	123,181	123,181	-50,815
4464	EQUIP: LAW ENFORCEMENT	195,907	284,407	509,723	509,723	225,316
4465	EQUIP: VEHICLE	57,758	57,758	59,069	59,069	1,311
4500	SPECIAL DEPT EXPENSE	136,845	136,845	93,338	93,338	-43,507
4503	STAFF DEVELOPMENT	43,073	43,073	117,506	117,506	74,433
4505	SB924: TRANSPORTATION & TRAVEL	54,450	54,450	63,096	63,096	8,646
4506	FILM DEVELOPMENT & PHOTOGRAPHY	6,050	6,050	50	50	-6,000
4509	DETECTIVE EXPENSE	10,000	10,000	0	0	-10,000
4529	SOFTWARE LICENSE	243,217	243,217	69,032	69,032	-174,185
4534	AMMUNITION	166,500	166,500	181,500	181,500	15,000
4540	STAFF DEVELOPMENT (NOT 1099)	50,000	50,000	50,000	50,000	0
4600	TRANSPORTATION & TRAVEL	119,040	119,040	106,036	106,036	-13,004
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	4,250	4,250	3,800	3,800	-450
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	19,222	19,222	26,247	26,247	7,025
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	3,000	3,000	3,000	3,000	0
4605	RENT & LEASE: VEHICLE	926,308	926,308	921,632	921,632	-4,676
4606	FUEL PURCHASES	843,894	901,394	890,534	890,534	-10,860
4608	HOTEL ACCOMMODATIONS	46,700	46,700	94,810	94,810	48,110
4620	UTILITIES	744,013	744,013	736,118	736,118	-7,895
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>8,593,985</b>	<b>8,879,985</b>	<b>9,390,843</b>	<b>9,390,843</b>	<b>510,858</b>
5240	CONTRIB: NON-CNTY GOVERNMENTAL	41,000	41,000	0	0	-41,000
5300	INTERFND: SERVICE BETWEEN FUND	6,000	6,000	6,000	6,000	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>47,000</b>	<b>47,000</b>	<b>6,000</b>	<b>6,000</b>	<b>-41,000</b>
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	38,850	38,850	31,000	31,000	-7,850
6040	FIXED ASSET: EQUIPMENT	800,524	800,524	232,249	232,249	-568,275
6042	FIXED ASSET: COMPUTER SYSTEM	265,450	265,450	327,450	327,450	62,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>1,104,824</b>	<b>1,104,824</b>	<b>590,699</b>	<b>590,699</b>	<b>-514,125</b>
7001	OPERATING TRANSFERS OUT: FLEET	55,800	55,800	0	0	-55,800
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	<b>55,800</b>	<b>55,800</b>	<b>0</b>	<b>0</b>	<b>-55,800</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	5,167	5,167	4,487	4,487	-680
7210	INTRAFND: COLLECTIONS	1,700	1,700	200	200	-1,500
7220	INTRAFND: TELEPHONE EQUIPMENT &	161,295	161,295	166,417	0	-161,295
7223	INTRAFND: MAIL SERVICE	14,287	14,287	12,234	12,234	-2,053
7224	INTRAFND: STORES SUPPORT	7,282	7,282	12,061	12,061	4,779
7227	INTRAFND: MAINFRAME SUPPORT	112,144	112,144	0	0	-112,144
7229	INTRAFND: PC SUPPORT	5,000	5,000	0	0	-5,000
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	35,000	35,000	102,000	102,000	67,000
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>341,875</b>	<b>341,875</b>	<b>297,399</b>	<b>130,982</b>	<b>-210,893</b>
<b>TYPE: E SUBTOTAL</b>		<b>54,719,980</b>	<b>56,516,980</b>	<b>59,486,416</b>	<b>59,319,999</b>	<b>2,803,019</b>
<b>FUND TYPE: 10 SUBTOTAL</b>		<b>40,008,631</b>	<b>41,805,631</b>	<b>45,600,182</b>	<b>45,283,765</b>	<b>3,478,134</b>

# SHERIFF

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 24 SHERIFF

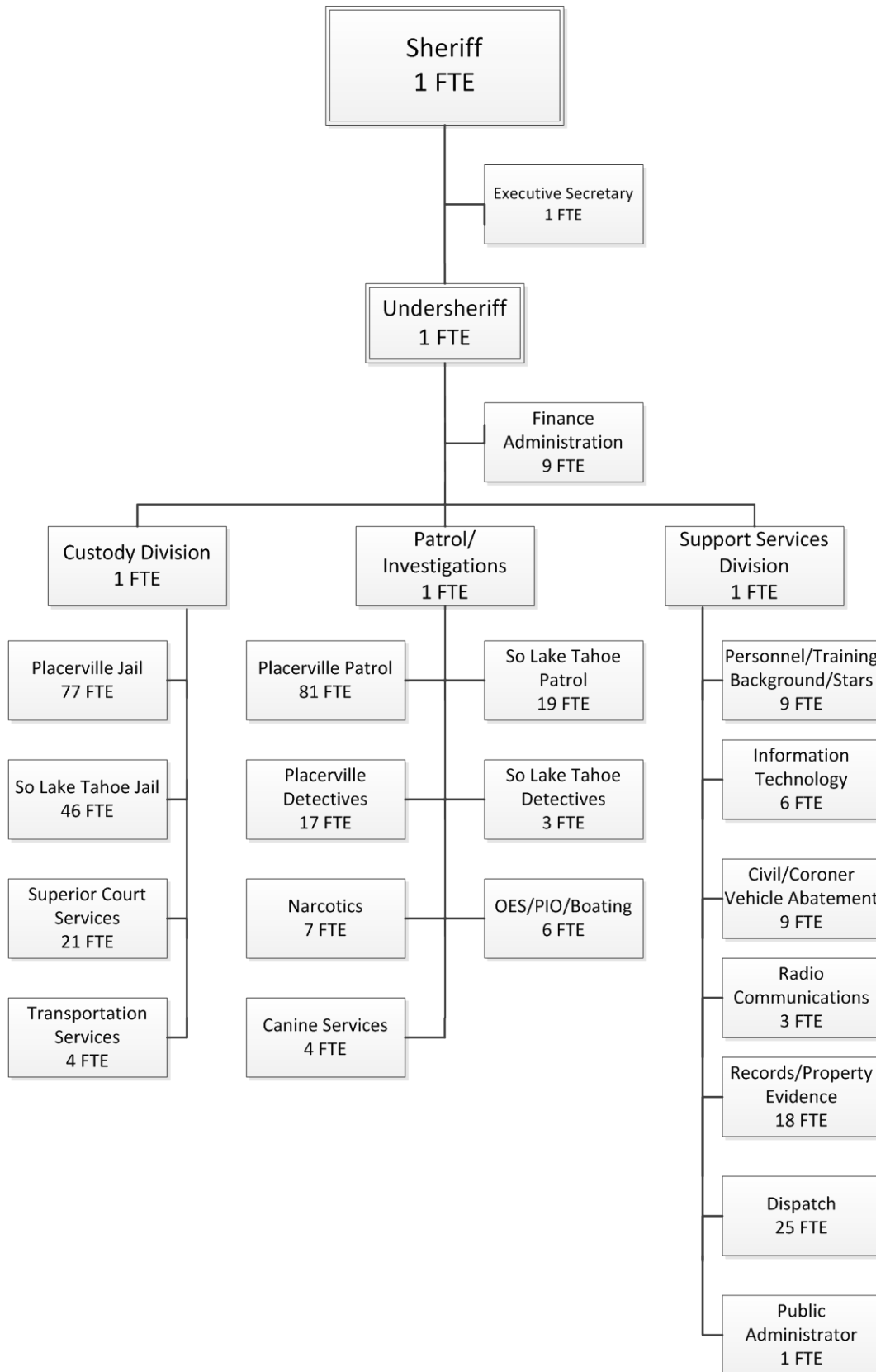
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0400	0	0	1,920	1,920	1,920
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>				
	0	0	1,920	1,920	1,920
1944	357,950	357,950	357,801	357,801	-149
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>				
	357,950	357,950	357,801	357,801	-149
0001	924,237	924,237	992,484	992,484	68,247
<b>CLASS: 22</b>	<b>FUND BALANCE</b>				
	924,237	924,237	992,484	992,484	68,247
<b>TYPE: R SUBTOTAL</b>	1,282,187	1,282,187	1,352,205	1,352,205	70,018
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
4020	4,000	4,000	4,400	4,400	400
4044	4,300	4,300	5,000	5,000	700
4260	1,200	1,200	2,700	2,700	1,500
4261	4,700	4,700	5,200	5,200	500
4263	350	350	500	500	150
4264	500	500	4,643	4,643	4,143
4265	150	150	750	750	600
4300	103,050	103,050	95,000	95,000	-8,050
4302	0	0	10,000	10,000	10,000
4324	25,000	25,000	25,000	25,000	0
4420	0	0	500	500	500
4460	1,000	1,000	4,000	4,000	3,000
4461	1,700	1,700	9,000	9,000	7,300
4462	0	0	1,100	1,100	1,100
4500	462,000	462,000	430,000	430,000	-32,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>				
	607,950	607,950	597,793	597,793	-10,157
7700	674,237	674,237	754,412	754,412	80,175
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>				
	674,237	674,237	754,412	754,412	80,175
<b>TYPE: E SUBTOTAL</b>	1,282,187	1,282,187	1,352,205	1,352,205	70,018
<b>FUND TYPE: 11 SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 24 SUBTOTAL</b>	40,008,631	41,805,631	45,600,182	45,283,765	3,478,134

# SHERIFF

## Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	0.00
Undersheriff	1.00	1.00	1.00	0.00
Administrative Technician	1.00	2.00	2.00	1.00
Assistant Public Administrator	1.00	1.00	1.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Community Services Officer	6.00	6.00	6.00	0.00
Correctional Cook	6.00	6.00	6.00	0.00
Correctional Food Services Supervisor	2.00	2.00	2.00	0.00
Correctional Lieutenant	2.00	2.00	2.00	0.00
Correctional Officer VII	85.00	85.00	85.00	0.00
Correctional Sergeant	11.00	11.00	11.00	0.00
Crime Analyst	1.00	1.00	1.00	0.00
Department Analyst I/II	2.00	2.00	2.00	0.00
Department Systems Analyst	5.00	5.00	5.00	0.00
Deputy Sheriff VII	128.00	128.00	128.00	0.00
Detention Aide	4.00	4.00	4.00	0.00
Executive Secretary - Law & Justice	1.00	1.00	1.00	0.00
Personnel Technician	1.00	1.00	1.00	0.00
Property/Evidence Technician	3.00	3.00	3.00	0.00
Public Safety Dispatcher I/II	15.00	15.00	15.00	0.00
Radio Maintenance Technician	3.00	2.00	2.00	(1.00)
Sheriff's Captain	3.00	3.00	3.00	0.00
Sheriff's Communication Manager	1.00	1.00	1.00	0.00
Sheriff's Fiscal Technician	4.00	3.00	3.00	(1.00)
Sheriff's Lieutenant	7.00	7.00	7.00	0.00
Sheriff's Records Supervisor	1.00	1.00	1.00	0.00
Sheriff's Security Officer	9.00	9.00	9.00	0.00
Sheriff's Sergeant	24.00	24.00	24.00	0.00
Sheriff's Support Services Manager	1.00	1.00	1.00	0.00
Sheriff's Technician I/II	24.00	24.00	24.00	0.00
Sheriff's Training Coordinator	1.00	1.00	1.00	0.00
Sr. Department Analyst	1.00	1.00	1.00	0.00
Sr. Property/Evidence Technician	1.00	1.00	1.00	0.00
Sr. Public Safety Dispatcher	5.00	5.00	5.00	0.00
Sr. Sheriff's Technician	5.00	5.00	5.00	0.00
Supervising Public Safety Dispatcher	4.00	4.00	4.00	0.00
Work Program Officer	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>372.00</b>	<b>371.00</b>	<b>371.00</b>	<b>(1.00)</b>

# SHERIFF





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# SHERIFF

## Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	103,211	114,412	126,945	149,778	161,864
Licenses, Permits	114,859	131,418	118,761	112,445	104,983
Fines, Forfeitures	64,936	40,945	39,621	46,419	52,620
Use of Money	31		6,650	4,200	4,200
State	7,975,787	8,281,036	7,693,928	7,421,460	6,461,438
Federal	660,472	1,131,162	594,889	816,018	168,914
Other Governmental	157,183	71,619	322,742	197,742	571,614
Charges for Service	2,394,552	2,465,515	2,754,643	2,692,726	2,364,059
Misc.	39,062	66,188	10,002	56,910	35,627
Other Financing Sources	2,831,657	912,317	1,177,324	675,347	894,379
<b>Total Revenue</b>	<b>14,341,750</b>	<b>13,214,612</b>	<b>12,845,505</b>	<b>12,173,045</b>	<b>10,819,698</b>
Salaries	24,671,800	27,765,516	29,782,422	31,474,930	28,204,671
Benefits	13,749,476	13,671,568	14,480,338	15,134,635	15,390,552
Services & Supplies	6,183,957	6,885,699	7,188,798	6,984,201	6,733,244
Other Charges	1,662,711	217,980	142,908	521,208	120,523
Fixed Assets	589,492	738,080	741,473	721,587	505,592
Operating Transfers	-	96,049	69,433	92,337	-
Intrafund Transfers	626,155	628,412	635,751	553,044	367,278
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>47,483,591</b>	<b>50,003,304</b>	<b>53,041,123</b>	<b>55,481,942</b>	<b>51,321,860</b>
<b>NCC</b>	<b>33,141,841</b>	<b>36,788,692</b>	<b>40,195,618</b>	<b>43,308,897</b>	<b>40,502,162</b>
<b>FTE's</b>	<b>391</b>	<b>392</b>	<b>399</b>	<b>395</b>	<b>377</b>

# SHERIFF

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	158,215	138,351	128,388	122,578	122,578
Licenses, Permits	103,220	111,278	114,343	118,200	114,700
Fines, Forfeitures	49,898	46,949	49,487	35,000	35,000
Use of Money	3,850	4,200	4,200	4,200	4,200
State	6,669,700	7,555,516	7,326,153	7,046,486	7,241,583
Federal	755,489	844,478	751,637	920,914	619,491
Other Governmental	377,167	624,977	500,000	501,800	500,000
Charges for Service	2,443,645	554,000	609,786	445,289	388,625
Misc.	64,215	56,629	65,172	56,100	57,060
Other Financing Sources	368,370	2,700,447	4,213,481	5,460,782	4,952,997
<b>Total Revenue</b>	<b>10,993,769</b>	<b>12,636,825</b>	<b>13,762,647</b>	<b>14,711,349</b>	<b>14,036,234</b>
Salaries	28,370,621	27,738,713	27,680,629	29,574,313	31,313,990
Benefits	14,006,862	13,472,449	13,267,570	15,002,183	17,887,485
Services & Supplies	6,476,496	6,501,937	6,534,278	8,593,985	9,390,843
Other Charges	68,777	153,494	277,347	47,000	6,000
Fixed Assets	247,448	466,746	535,529	1,104,824	590,699
Operating Transfers	-	-	26,224	55,800	-
Intrafund Transfers	349,466	306,028	146,498	341,875	130,982
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>49,519,670</b>	<b>48,639,367</b>	<b>48,468,075</b>	<b>54,719,980</b>	<b>59,319,999</b>
<b>NCC</b>	<b>38,525,901</b>	<b>36,002,542</b>	<b>34,705,428</b>	<b>40,008,631</b>	<b>45,283,765</b>
<b>FTE's</b>	<b>365</b>	<b>358</b>	<b>369</b>	<b>372</b>	<b>371</b>

## SHERIFF

10 Year Variance		
	\$ Change	% Change
Taxes	19,367	19%
Licenses, Permits	(159)	0%
Fines, Forfeitures	(29,936)	-46%
Use of Money	4,169	13448%
State	(734,204)	-9%
Federal	(40,981)	-6%
Other Governmental	342,817	218%
Charges for Service	(2,005,927)	-84%
Misc.	17,998	46%
Other Financing Sources	2,121,340	75%
<b>Total Revenue</b>	<b>(305,516)</b>	<b>-2%</b>
Salaries	6,642,190	27%
Benefits	4,138,009	30%
Services & Supplies	3,206,886	52%
Other Charges	(1,656,711)	-100%
Fixed Assets	1,207	0%
Operating Transfers	-	N/A
Intrafund Transfers	(495,173)	-79%
<b>Total Appropriations</b>	<b>11,836,408</b>	<b>25%</b>
<b>NCC</b>	<b>12,141,924</b>	<b>37%</b>
<b>FTE's</b>	<b>(21)</b>	<b>-5%</b>

### Notes

Correctional Officers were added in FY 2012-13 for AB109 services

# PROBATION

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## Mission

The Mission of the Probation Department as a community corrections and public safety agency is to promote the health and safety of the residents in the County of El Dorado by conducting investigations for and providing recommendations to the Court, enforcing Court Orders, ensuring victim's rights, engaging in crime and delinquency prevention partnerships, and facilitating the rehabilitation of offenders.

## Program Summaries

### **Administration:**

**Positions: 23.0 FTE**

**Extra Help: \$10,089**

**Overtime: \$17,621**

**Total Appropriations: \$3,437,008**

**Total Revenues: \$129,725**

**Net County Cost: \$3,307,283**

Plan, organize and direct operations of the Probation Department. Lead the development of policy and procedure. Develop and oversee the departmental budget. Provide central department services such as fiscal, clerical, I.T., data, and H.R. Provide Internal Investigations related to complaints or discipline. Provide day-to-day management activities within assigned divisions.

### **Fiscal/Personnel Services:**

Provide fiscal support to all divisions within the Department. Fiscal support includes revenue collection, victim restitution distribution and tracking, billing, time study auditing, grant/special revenue claiming and administration, auditing, accounts payable, purchasing, payroll processing, all personnel related activities, records management, coordinating mandated training programs and staff development activities. This unit also processes all Department contracts and Board of Supervisor agenda items.

### **Clerical Support Services (WS and SLT):**

Provide all clerical support functions within the WS Probation Division (Main Office) to include preparation of various legal and Court documents, Court filings, update law enforcement data systems, front reception, and records management. In addition, SLT prepares off-site deposits of revenue collected, office operational activities (order supplies, coordinate equipment repairs, coordinate various work order requests). The higher level position in the SLT unit supports the Manager in the Probation division.

**Revenues** include STC and returned check (NSF) fees. Both revenues are considered on-going. Automation Special Revenue Fund (SRF) transfer for Probation law enforcement data system. This revenue is one-time.

## PROBATION

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**Juvenile Probation Services:**

**Positions: 21.0 FTE**

**Extra Help: \$0**

**Overtime: \$51,724**

**Total Appropriations: \$2,186,858**

**Total Revenues: \$1,470,025**

**Net County Cost: \$716,833**

The Juvenile Probation Services divisions provide countywide community supervision of juveniles, and provides investigations and reports regarding juveniles to the Superior Court. Activities in the division include supervision, intake services, court services, Juvenile Electronic Monitoring Program, Juvenile Court Work Program, Teen Court, Juvenile Drug Court, Probation Officers embedded at local high schools, enforcement of Court orders, placement services, and brokering community services.

**Revenues** include Public Safety Sales Tax; State funded programs including Juvenile Justice Crime Prevention Act (JJCPA); State Sales Tax Realignment; Federal Title IV-E claiming for foster care administrative activities; and Group Home visits funded by SB933. At this time, all revenues are considered on-going, but subject to changes within the state or federal budgets or guidelines.

**Adult Probation Services:**

**Positions: 28.0 FTE**

**Extra Help: \$0**

**Overtime: \$28,161**

**Total Appropriations: \$3,284,046**

**Total Revenues: \$1,928,450**

**Net County Cost: \$1,355,596**

The Adult Probation Services division provides countywide community supervision of adult offenders, and provides investigations and reports regarding offenders to the Superior Court. Activities in this division include general supervision, Post Release Community Supervision (PRCS) and Mandatory Community Supervision (MCS), Court services and investigations, Electronic Monitoring Program, Proposition 36 Drug Court, Domestic Violence Court, DUI Court, Behavioral Health Court, Veteran's Court, enforcement of court orders, and brokering community services.

The Community Corrections Center will provide adult offender intake, assessment and referral services, as well as "One Stop" treatment, education, vocational, and substance abuse interventions. The CCC facility will include Probation, Human Services, Public Health, Mental Health, Education, and community-based services under Public Safety Realignment (AB 109).

**Revenues** include Public Safety Sales Tax; Adult Probation fees such as supervision and testing fees; SB678 (CA Community Corrections Performance Incentives); and AB109 (Public Safety Realignment). At this time, all revenues are considered on-going, but subject to changes within the state or federal budgets or guidelines. The collection of State sales tax could affect the amount projected in this budget proposal.

## **PROBATION**

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**Juvenile Detention Facilities:**

**Positions: 59.0 FTE**  
**Extra Help: \$104,500**  
**Overtime: \$39,000**

**Total Appropriations: \$6,401,666**  
**Total Revenues: \$1,200,069**  
**Net County Cost: \$5,201,597**

Operation of two medium security, juvenile detention facilities (Placerville/South Lake Tahoe) where juveniles await adjudication of cases for (delinquent) acts, and serve court-ordered (dispositions) in efforts toward rehabilitation and promoting public safety. The JDFs provide mandated services and treatment programs to incarcerated youth. The South Lake Tahoe facility houses the six month El Dorado County Juvenile Ranch Commitment Program (Challenge). Facilities must comply with State regulations covering staffing ratios, (staff-to-juvenile), care and custody programming, housing conditions, facility maintenance, medical, educational, and treatment services, and custody transports to Juvenile Court and out of County institutions.

**Revenues** include Youthful Offender Block Grant (YOBG); Juvenile Probation Funding (JPF) per W&I 18220(c) to be used for purposes of Section 18221; Contract County detention reimbursement for housing out-of-county juveniles; Parental reimbursement for juvenile detention (WIC 903). All of the revenues included in this division are considered on-going at this time.

**Extra Help** employees in these divisions include the positions of Deputy Probation Officer-Institutions and Correctional Cooks. Extra help is only used to meet minimum staffing ratios.

Extra Help Deputy Probation Officer - Institutions performs all duties associated with the permanent position to include supervising minors in the facility, physically restraining minors for the purpose of detention, oral and written communication, transporting/searching minors housed in a juvenile facility, counseling/casework, oversight of housekeeping, computer data entry into case management database, and miscellaneous duties as required.

The Extra Help Correctional Cooks perform all duties associated with the permanent position to include supervising minors in the kitchen/dining area, preparing and serving meals, preparing menus, maintaining kitchen and equipment and keeping both clean and sanitary, accepting and storing food and supplies, and assisting with inventory and ordering.

The JDFs both utilize Extra Help Deputy Probation Officer-Institutions to transport minors to court appearances as mandated. These Officers also transport minors for medical treatment as authorized by the medical provider (California Forensic Medical Group), and to County commitments as ordered by the Court. The West Slope Juvenile Court has relocated under Juvenile Hall; however, the minors are still required to be escorted to Court by Probation staff.

**Juvenile Court Commitments**

**Positions: 0.0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$93,775**  
**Total Revenues: \$30,000**  
**Net County Cost: \$63,775**

This unit includes costs for the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Facilities (DJF) of the CA Dept. of Corr. And Rehab (CDCR). Revenue for this program comes from the Youthful Offender Block Grant.

# PROBATION

## Financial Charts

### Source of Funds

Fines, Forfeitures & Penalties (\$3,750): Administrative Fee for penalty restitution collections.

State Intergovernmental (\$1,756,992): Primarily comprised of Proposition 172, Public Safety Sales Tax (\$1,153,818), STC funding (\$60,225), and Juvenile Probation / Camp funding (\$542,949).

Federal Intergovernmental (\$40,000): Grant revenue.

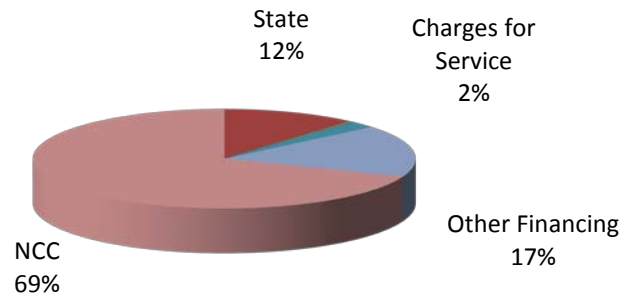
Other Governmental Agencies (\$25,000): From Office of Education based on daily average attendance.

Charges for Services (\$322,000): Primarily comprised of Institutional Care and Support (\$165,000), Adult Probation Supervision Fees (\$50,000) and Care in Juvenile Hall (\$90,000).

Miscellaneous Revenue (\$4,250): For NSF Fees, SB90 Anger Management Fees and Domestic Violence fees.

Other Financing Sources (\$2,606,277): Includes AB109 (\$1,140,000), SLESF-JJCPA (\$591,879), Youth Offender Block Grant (\$427,120), CCPIF SB678 (\$200,100), Automation Trust (\$65,000), and State Sales Tax Realignment (\$156,756).

Net County Cost (\$10,645,084): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



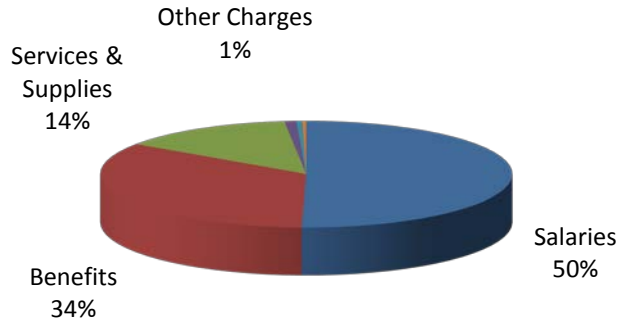


# PROBATION

## Use of Funds

Salaries & Benefits (\$13,019,085): Primarily comprised of permanent salaries (\$7,181,901), retirement (\$2,382,258), and health insurance (\$2,146,396).

Services & Supplies (\$2,122,494): Primarily comprised of professional services (\$300,068), building lease (\$256,890), utilities (\$130,840), food and food products (\$210,000), and psychiatric medical care (\$171,250).



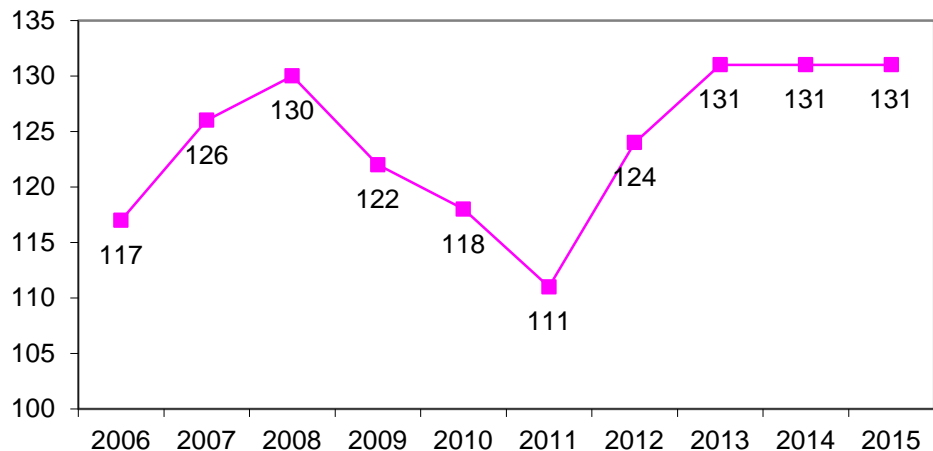
Other Charges (\$143,775): Primarily consists of costs associated with the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Facilities (DJF) (\$93,775) and Mental Health Services (\$50,000).

Fixed Assets (\$70,945): Includes \$55,000 for a use of force training simulator, \$9,945 for computer equipment, \$3,500 for office furniture and \$2,500 for a radio base station.

Intra-fund Transfers (\$47,054): Intra-fund transfers consist of charges from other departments for services such as building maintenance and Information Technologies programming.

## Staffing Trend

Staffing for the Probation Department remains constant at 131 FTE's, including 83 FTE on the West Slope and 48 FTE at South Lake Tahoe.



## PROBATION

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### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$92,608 or 2% in revenues and an increase of \$418,749 or 3% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$511,357 or 5%.

The reduction in revenue is primarily related to a decrease in SB678 funding, AB109 funding and SLESF-JJCPA funding totaling \$144K. These reductions are partially offset with an increase in the statewide allocation of ranch/camp funding as well as a slight increase in Prop 172 funds.

The increase in appropriations is primarily related to a \$808K increase in salaries and benefits. The majority of this increase is related to worker's compensation costs (\$357K), retirement (\$183K) and permanent salaries (\$141K). The majority of employees within the probation department belong to a bargaining unit still under negotiations with the Board. Therefore, no salary increases have been included for these employees. Salaries and benefits may need to be adjusted in September if an agreement has been reached.

Appropriation increases in salaries and benefits has been offset with reduced services and supplies (\$111K). The majority of these decreases are related to a reduction in special department expense related to reduced JJCPA services and a reduction in utilities as these costs have been shifted to the facilities budget to be included with all other county owned building utility costs. Other charges decreased \$121K due to an anticipated decrease in contracted ranch/camp commitments. Intrafund transfers decreased \$205K due to the change in methodology related to Information Technology cost applied charges.

The department included a request to add three (3) new positions in the FY 2014-15 budget. The Chief Administrative Office is not recommending these additions at this time. The positions will be added to the "wish list" for additional discussion in September.

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 25 PROBATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0341 PENALTY: RESTITUTION	11,000	3,750	3,750	3,750	0
<b>CLASS: 03 REV: FINE, FORFEITURE &amp;</b>	11,000	3,750	3,750	3,750	0
0760 ST: CORRECTIONS	61,050	61,050	60,225	60,225	-825
0860 ST: PUBLIC SAFETY SALES TAX	1,117,751	1,117,751	1,117,751	1,153,818	36,067
0880 ST: OTHER	505,000	522,949	542,949	542,949	20,000
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	1,683,801	1,701,750	1,720,925	1,756,992	55,242
1000 FED: ADMIN PUBLIC ASSISTANCE	32,000	32,000	40,000	40,000	8,000
<b>CLASS: 10 REV: FEDERAL</b>	32,000	32,000	40,000	40,000	8,000
1202 REV: CARE - COMM ACTION RESPONSIVE	25,000	25,000	25,000	25,000	0
<b>CLASS: 12 REV: OTHER GOVERNMENTAL</b>	25,000	25,000	25,000	25,000	0
1502 COURT: ADMIN PC1205.D	200	0	0	0	0
1680 INSTITUTIONAL CARE & SERVICES	165,000	200,000	165,000	165,000	-35,000
1683 PROBATION: ADULT DEFENDANT	50,000	35,000	50,000	50,000	15,000
1684 CARE IN JUVENILE HALL	80,000	80,000	90,000	90,000	10,000
1685 URINALYSIS TESTING	4,000	3,000	4,000	4,000	1,000
1747 HEMP - HOME ELECTRONIC MONITORING	11,000	13,500	10,000	10,000	-3,500
1751 PROBATION: PRESENT REPORT FEE	1,500	3,000	3,000	3,000	0
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	311,700	334,500	322,000	322,000	-12,500
1940 MISC: REVENUE	4,250	2,750	4,250	4,250	1,500
<b>CLASS: 19 REV: MISCELLANEOUS</b>	4,250	2,750	4,250	4,250	1,500
2020 OPERATING TRANSFERS IN	2,396,971	2,594,371	2,449,521	2,449,521	-144,850
2027 OPERATING TRSNF IN: SALES TAX	156,756	156,756	156,756	156,756	0
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	2,553,727	2,751,127	2,606,277	2,606,277	-144,850
<b>TYPE: R SUBTOTAL</b>	4,621,478	4,850,877	4,722,202	4,758,269	-92,608

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 25 PROBATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	6,746,781	7,040,609	7,305,443	7,181,901	141,292
3001	TEMPORARY EMPLOYEES	60,517	60,517	114,589	114,589	54,072
3002	OVERTIME	88,530	88,530	136,506	136,506	47,976
3003	STANDBY PAY	20,468	20,468	20,468	20,468	0
3004	OTHER COMPENSATION	113,300	113,300	167,512	167,032	53,732
3005	TAHOE DIFFERENTIAL	117,600	117,600	115,200	115,200	-2,400
3006	BILINGUAL PAY	6,240	6,240	19,760	19,760	13,520
3020	RETIREMENT EMPLOYER SHARE	2,199,411	2,199,411	2,420,506	2,382,258	182,847
3022	MEDI CARE EMPLOYER SHARE	102,994	102,994	108,210	106,412	3,418
3040	HEALTH INSURANCE EMPLOYER	2,186,616	2,186,616	2,198,034	2,146,396	-40,220
3041	UNEMPLOYMENT INSURANCE EMPLOYER	18,480	18,480	0	0	-18,480
3042	LONG TERM DISABILITY EMPLOYER	25,040	25,040	18,258	17,948	-7,092
3043	DEFERRED COMPENSATION EMPLOYER	18,074	18,074	17,670	17,670	-404
3046	RETIREE HEALTH: DEFINED	104,545	104,545	127,970	127,970	23,425
3060	WORKERS' COMPENSATION EMPLOYER	53,782	53,782	410,975	410,975	357,193
3080	FLEXIBLE BENEFITS	54,000	54,000	60,000	54,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>11,916,378</b>	<b>12,210,206</b>	<b>13,241,101</b>	<b>13,019,085</b>	<b>808,879</b>
4020	CLOTHING & PERSONAL SUPPLIES	18,000	18,000	18,000	18,000	0
4022	UNIFORMS	4,500	4,500	4,000	4,000	-500
4040	TELEPHONE COMPANY VENDOR	5,463	9,120	7,776	7,776	-1,344
4041	COUNTY PASS THRU TELEPHONE CHARGES	2,400	2,940	12,840	12,840	9,900
4044	CABLE/INTERNET SERVICE	2,173	2,167	2,267	2,267	100
4060	FOOD AND FOOD PRODUCTS	162,000	210,000	210,000	210,000	0
4080	HOUSEHOLD EXPENSE	43,000	43,000	43,500	43,500	500
4085	REFUSE DISPOSAL	18,600	18,600	20,100	20,100	1,500
4086	JANITORIAL / CUSTODIAL SERVICES	11,285	11,250	11,424	11,424	174
4100	INSURANCE: PREMIUM	54,426	54,426	100,201	100,201	45,775
4140	MAINT: EQUIPMENT	3,500	3,500	3,500	3,500	0
4144	MAINT: COMPUTER	84,850	84,850	45,228	45,228	-39,622
4145	MAINTENANCE: EQUIPMENT PARTS	0	0	1,000	1,000	1,000
4180	MAINT: BUILDING & IMPROVEMENTS	38,899	38,899	39,579	39,579	680
4197	MAINTENANCE BUILDING: SUPPLIES	528	0	800	800	800
4200	MEDICAL, DENTAL & LABORATORY	200	200	200	200	0
4220	MEMBERSHIPS	624	624	1,151	1,151	527
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	4,025	4,025	4,025	4,025	0
4260	OFFICE EXPENSE	30,745	28,400	34,200	34,200	5,800
4261	POSTAGE	9,950	10,950	8,850	8,850	-2,100
4262	SOFTWARE	61	0	1,613	1,613	1,613
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	355	355	372	372	17
4264	BOOKS / MANUALS	421	0	550	550	550
4265	LAW BOOKS	346	150	300	300	150
4266	PRINTING / DUPLICATING SERVICES	4,800	4,800	5,300	5,300	500
4300	PROFESSIONAL & SPECIALIZED SERVICES	167,375	311,957	300,068	300,068	-11,889
4308	EXTERNAL DATA PROCESSING SERVICES	3,960	3,960	3,120	3,120	-840
4318	INTERPRETER	500	500	500	500	0
4320	VERBATIM: TRANSCRIPTION	213	0	500	500	500
4323	PSYCHIATRIC MEDICAL SERVICES	149,884	166,725	171,250	171,250	4,525
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	64,990	64,844	79,394	79,394	14,550
4329	PROBATION: NON GOVERNMENT AGENCY	950	1,000	1,000	1,000	0
4400	PUBLICATION & LEGAL NOTICES	600	600	600	600	0
4420	RENT & LEASE: EQUIPMENT	21,766	21,125	21,200	21,200	75
4440	RENT & LEASE: BUILDING &	225,688	294,468	256,890	256,890	-37,578
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,600	1,600	1,200	1,200	-400
4461	EQUIP: MINOR	115,074	117,290	55,290	55,290	-62,000
4462	EQUIP: COMPUTER	29,533	27,897	40,375	40,375	12,478

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 25 PROBATION

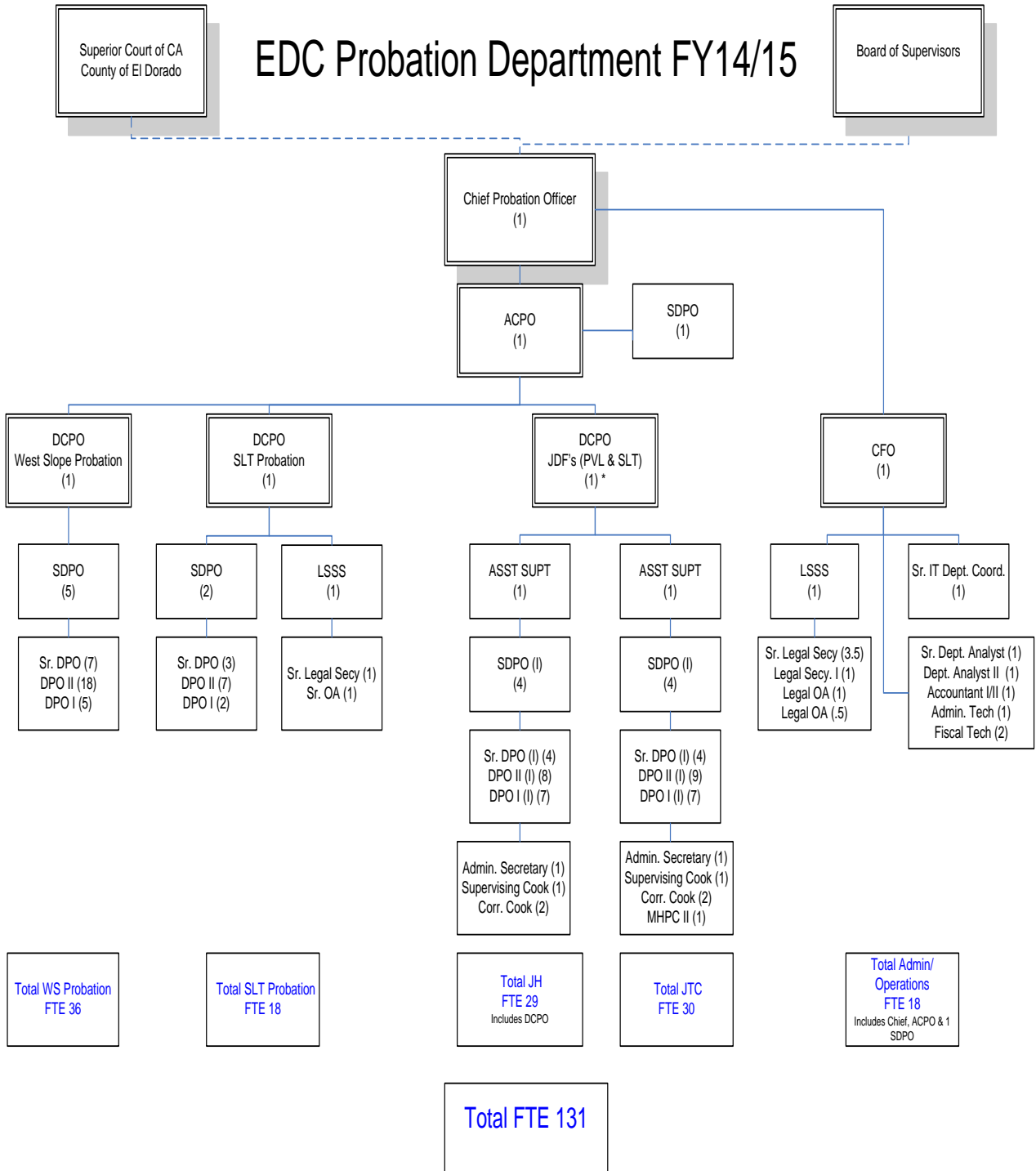
		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4463	EQUIP: TELEPHONE & RADIO	10,584	10,584	14,296	14,296	3,712
4464	EQUIP: LAW ENFORCEMENT	27,400	26,358	66,070	66,070	39,712
4500	SPECIAL DEPT EXPENSE	10,425	130,776	12,247	12,247	-118,529
4501	SPECIAL PROJECTS	200	200	500	500	300
4503	STAFF DEVELOPMENT	29,976	12,476	21,950	21,950	9,474
4505	SB924: TRANSPORTATION & TRAVEL	157,050	81,050	150,000	150,000	68,950
4529	SOFTWARE LICENSE	6,757	2,943	39,216	39,216	36,273
4534	AMMUNITION	16,287	16,287	24,185	24,185	7,898
4600	TRANSPORTATION & TRAVEL	3,020	3,004	3,952	3,952	948
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	9,292	9,100	11,772	11,772	2,672
4605	RENT & LEASE: VEHICLE	85,007	84,289	81,528	81,528	-2,761
4606	FUEL PURCHASES	47,662	62,397	49,945	49,945	-12,452
4608	HOTEL ACCOMMODATIONS	4,900	4,670	7,830	7,830	3,160
4620	UTILITIES	120,585	227,253	130,840	130,840	-96,413
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	1,812,429	2,234,109	2,122,494	2,122,494	-111,615
5000	SUPPORT & CARE OF PERSONS	173,584	215,000	93,775	93,775	-121,225
5319	INTERFND: MENTAL HEALTH SERVICES	50,000	50,000	50,000	50,000	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	223,584	265,000	143,775	143,775	-121,225
6040	FIXED ASSET: EQUIPMENT	23,000	23,000	61,000	61,000	38,000
6042	FIXED ASSET: COMPUTER SYSTEM	3,907	0	9,945	9,945	9,945
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	26,907	23,000	70,945	70,945	47,945
7200	INTRAFUND TRANSFERS: ONLY GENERAL	12,910	12,860	11,250	11,250	-1,610
7210	INTRAFND: COLLECTIONS	5,444	5,300	5,880	5,880	580
7220	INTRAFND: TELEPHONE EQUIPMENT &	44,580	46,980	0	0	-46,980
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	2,000	2,000	2,000	2,000	0
7223	INTRAFND: MAIL SERVICE	8,281	8,281	8,336	8,336	55
7224	INTRAFND: STORES SUPPORT	2,676	2,676	3,588	3,588	912
7227	INTRAFND: MAINFRAME SUPPORT	59,616	59,616	0	0	-59,616
7231	INTRAFND: IS PROGRAMMING SUPPORT	6,000	6,000	6,000	6,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	10,000	10,000	10,000	10,000	0
7234	INTRAFND: NETWORK SUPPORT	98,576	98,576	0	0	-98,576
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	250,083	252,289	47,054	47,054	-205,235
<b>TYPE: E SUBTOTAL</b>		14,229,381	14,984,604	15,625,369	15,403,353	418,749
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	9,607,903	10,133,727	10,903,167	10,645,084	511,357
<b>DEPARTMENT: 25</b>	<b>SUBTOTAL</b>	9,607,903	10,133,727	10,903,167	10,645,084	511,357

# PROBATION

## Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Chief Probation Officer	1.00	1.00	1.00	0.00
Accountant I/II	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	0.00
Administrative Technician	1.00	1.00	1.00	0.00
Assistant Chief Probation Officer	1.00	1.00	1.00	0.00
Assistant Superintendant - Institutions	2.00	2.00	2.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Correctional Cook	4.00	4.00	4.00	0.00
Correctional Food Services Supervisor	2.00	2.00	2.00	0.00
Department Analyst	1.00	2.00	1.00	0.00
Deputy Chief Probation Officer	3.00	3.00	3.00	0.00
Deputy Probation Officer I/II	32.00	34.00	32.00	0.00
Deputy Probation Officer I/II - Institutions	31.00	31.00	31.00	0.00
Fiscal Technician	2.00	2.00	2.00	0.00
Legal Office Assistant I/II	1.50	1.50	1.50	0.00
Legal Secretarial Services Supervisor	2.00	2.00	2.00	0.00
Legal Secretary I/II	1.00	1.00	1.00	0.00
Mental Health Program Coordinator II	1.00	1.00	1.00	0.00
Sr. Department Analyst	1.00	1.00	1.00	0.00
Sr. Deputy Probation Officer	10.00	10.00	10.00	0.00
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
Sr. IT Department Coordinator	1.00	1.00	1.00	0.00
Sr. Legal Secretary	4.50	4.50	4.50	0.00
Sr. Office Assistant	1.00	1.00	1.00	0.00
Supervising Deputy Probation Officer	8.00	8.00	8.00	0.00
Supervising Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
<b>Department Total</b>	<b>131.00</b>	<b>134.00</b>	<b>131.00</b>	<b>0.00</b>

# PROBATION



# PROBATION

## Ten Year History

	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>	<b>08/09</b>	<b>09/10</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Fines, Forfeitures	23,673	22,976	29,538	16,930	12,897
Use of Money	-	-	-	-	-
State	1,788,860	1,734,863	1,823,091	1,375,176	1,293,594
Federal	-	80,766	91,328	-	65,727
Other Governmental	21,101	20,826	24,032	28,480	26,342
Charges for Service	616,877	753,212	677,342	647,902	550,029
Misc.	38,310	26,028	19,049	5,006	4,155
Other Financing	1,238,001	1,090,782	1,121,035	641,569	1,245,775
<b>Total Revenue</b>	<b>3,726,822</b>	<b>3,729,453</b>	<b>3,785,415</b>	<b>2,715,063</b>	<b>3,198,519</b>
Salaries	5,410,775	6,306,585	6,606,707	6,726,848	6,610,395
Benefits	3,140,558	3,254,014	3,569,956	3,675,840	3,486,036
Services & Supplies	972,897	1,290,222	1,518,983	1,384,107	1,389,346
Other Charges	87,771	65,676	67,736	15,147	96,685
Fixed Assets	49,114	26,642	244,305	12,578	1,791
Operating Transfers	-	85,734	530	-	-
Intrafund Transfers	311,634	405,747	420,786	383,462	305,483
<b>Total Appropriations</b>	<b>9,972,749</b>	<b>11,434,620</b>	<b>12,429,003</b>	<b>12,197,982</b>	<b>11,889,736</b>
<b>NCC</b>	<b>6,245,927</b>	<b>7,705,167</b>	<b>8,643,588</b>	<b>9,482,919</b>	<b>8,691,217</b>
<b>FTE's</b>	<b>117</b>	<b>126</b>	<b>130</b>	<b>122</b>	<b>118</b>



## PROBATION

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Fines, Forfeitures	19,493	9,098	9,364	11,000	3,750
Use of Money	-	-	-	-	-
State	1,430,656	1,501,618	1,634,643	1,683,801	1,756,992
Federal	229,644	164,986	69,750	32,000	40,000
Other Governmental	30,325	28,556	27,500	25,000	25,000
Charges for Service	597,632	470,673	436,719	311,700	322,000
Misc.	3,774	3,330	3,555	4,250	4,250
Other Financing	1,007,094	1,937,553	2,484,877	2,553,727	2,606,277
<b>Total Revenue</b>	<b>3,318,618</b>	<b>4,115,814</b>	<b>4,666,408</b>	<b>4,621,478</b>	<b>4,758,269</b>
Salaries	6,451,487	6,408,386	6,865,569	7,153,436	7,755,456
Benefits	3,544,232	3,614,023	3,801,308	4,762,942	5,263,629
Services & Supplies	1,387,612	1,406,402	1,488,739	1,812,429	2,122,494
Other Charges	6,015	54,017	109,796	223,584	143,775
Fixed Assets	4,894	12,604	32,381	26,907	70,945
Operating Transfers	-	22,780	-	-	-
Intrafund Transfers	281,807	227,958	70,834	250,083	47,054
<b>Total Appropriations</b>	<b>11,676,047</b>	<b>11,746,170</b>	<b>12,368,627</b>	<b>14,229,381</b>	<b>15,403,353</b>
<b>NCC</b>	<b>8,357,429</b>	<b>7,630,356</b>	<b>7,702,219</b>	<b>9,607,903</b>	<b>10,645,084</b>
<b>FTE's</b>	<b>111</b>	<b>124</b>	<b>131</b>	<b>131</b>	<b>131</b>

## PROBATION

<b>10 Year Variance</b>		
	<b>\$ Change</b>	<b>% Change</b>
Fines, Forfeitures	(19,923)	-84%
Use of Money	-	N/A
State	(31,868)	-2%
Federal	40,000	N/A
Other Governmental	3,899	18%
Charges for Service	(294,877)	-48%
Misc.	(34,060)	-89%
Other Financing	1,368,276	111%
<b>Total Revenue</b>	<b>1,031,447</b>	<b>28%</b>
Salaries	2,344,681	43%
Benefits	2,123,071	68%
Services & Supplies	1,149,597	118%
Other Charges	56,004	64%
Fixed Assets	21,831	44%
Operating Transfers	-	N/A
Intrafund Transfers	(264,580)	-85%
<b>Total Appropriations</b>	<b>5,430,604</b>	<b>54%</b>
<b>NCC</b>	<b>4,399,157</b>	<b>70%</b>
<b>FTE's</b>	<b>14</b>	<b>12%</b>

**Notes**

In October 2012, the Board approved the addition of eight new positions to provide additional staff for the juvenile detention facilities.

**LAND USE AND DEVELOPMENT SERVICES TEN YEAR**

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**10 Year History  
Land Use and Development Functional Group**

## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	5,192,249	5,883,317	6,388,363	6,635,697	325,444
Licenses, Permits	7,270,837	6,757,444	6,079,674	3,958,881	11,029,635
Fines, Forfeitures	30,399	204,562	30,525	41,874	25,654
Use of Money	819,356	1,094,770	822,469	629,299	53,467
State	16,608,732	14,828,421	20,743,530	21,332,032	2,720,114
Federal	3,677,063	7,456,181	4,958,634	9,327,964	26,148,331
Other Governmental	60,628	44,265	28,488	30,390	16,859,964
Charges for Service	12,896,340	11,906,667	11,674,479	10,093,254	4,000,948
Misc.	939,945	1,271,015	1,397,741	1,776,434	7,082,463
Other Financing Sources	33,222,679	37,464,381	52,098,663	37,249,928	2,259,205
Use of Fund Balance	670,127	880,664	445,572	-	21,604,552
<b>Total Revenue</b>	<b>81,388,355</b>	<b>87,791,687</b>	<b>104,668,138</b>	<b>91,075,753</b>	<b>92,109,777</b>
Salaries	25,644,547	28,437,263	29,368,876	26,863,506	25,059,937
Benefits	11,878,553	12,499,697	12,949,740	12,136,570	9,969,964
Services & Supplies	32,445,293	36,853,202	50,058,295	42,298,119	41,942,051
Other Charges	12,828,806	9,857,500	9,900,097	7,901,992	9,162,603
Fixed Assets	4,144,850	3,671,174	3,233,160	5,281,855	2,819,456
Operating Transfers	4,809,692	6,330,409	7,537,662	5,541,656	5,786,557
Intrafund Transfers	(62,139)	6,960	191,640	666,473	576,835
Increase to Reserves	-	-	-	-	-
<b>Total Appropriations</b>	<b>91,689,602</b>	<b>97,656,205</b>	<b>113,239,470</b>	<b>100,690,171</b>	<b>95,317,403</b>
<b>NCC</b>	<b>10,498,282</b>	<b>12,795,559</b>	<b>12,158,255</b>	<b>11,479,283</b>	<b>5,309,282</b>
<b>FTE's</b>	<b>517</b>	<b>549</b>	<b>497</b>	<b>476</b>	<b>397</b>

## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	7,226,471	7,076,240	6,035,946	6,119,602	6,089,158
Licenses, Permits	3,444,967	4,841,244	5,245,529	6,776,011	7,145,849
Fines, Forfeitures	34,139	23,076	40,459	25,889	14,379
Use of Money	408,948	399,907	318,604	50,646	57,083
State	28,030,976	27,627,303	26,615,655	26,861,922	14,112,681
Federal	8,394,019	10,085,984	11,867,507	11,049,163	18,893,698
Other Governmental	34,036	141,057	19,939	16,727	16,727
Charges for Service	10,946,234	10,954,991	12,136,517	12,938,908	13,689,159
Misc.	1,228,423	949,942	810,787	5,493,031	1,187,599
Other Financing Sources	12,216,975	16,096,276	19,061,288	30,058,346	30,236,193
Use of Fund Balance	-	-	-	8,773,451	11,110,595
<b>Total Revenue</b>	<b>71,965,188</b>	<b>78,196,020</b>	<b>82,152,231</b>	<b>108,163,696</b>	<b>102,553,121</b>
Salaries	23,390,335	21,190,158	19,283,448	20,622,143	22,993,978
Benefits	10,434,051	9,612,997	8,662,428	9,233,727	10,703,394
Services & Supplies	36,042,739	38,318,804	36,051,024	53,047,657	55,885,266
Other Charges	7,832,236	6,804,620	8,378,247	16,025,207	9,713,425
Fixed Assets	3,490,332	3,404,629	1,596,938	2,691,296	4,505,243
Operating Transfers	84,673	4,834,286	9,515,470	4,770,447	4,784,350
Intrafund Transfers	616,249	706,507	246,182	3,700,341	213,162
Contingency	-	-	-	-	342,474
Increase to Reserves	-	-	-	2,621,639	688,047
<b>Total Appropriations</b>	<b>81,890,615</b>	<b>84,872,001</b>	<b>83,733,737</b>	<b>112,712,457</b>	<b>109,829,339</b>
<b>NCC</b>	<b>9,718,396</b>	<b>6,797,390</b>	<b>3,936,871</b>	<b>5,487,100</b>	<b>7,009,561</b>
<b>FTE's</b>	<b>352</b>	<b>347</b>	<b>314</b>	<b>325</b>	<b>313</b>

## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	896,909	17%
Licenses, Permits	(124,988)	-2%
Fines, Forfeitures	(16,020)	-53%
Use of Money	(762,273)	-93%
State	(2,496,051)	-15%
Federal	15,216,635	414%
Other Governmental	(43,901)	-72%
Charges for Service	792,819	6%
Misc.	247,654	26%
Other Financing Sources	(2,986,486)	-9%
Use of Fund Balance	10,440,468	1558%
<b>Total Revenue</b>	<b>21,164,766</b>	<b>26%</b>
Salaries	(2,650,569)	-10%
Benefits	(1,175,159)	-10%
Services & Supplies	23,439,973	72%
Other Charges	(3,115,381)	-24%
Fixed Assets	360,393	9%
Operating Transfers	(25,342)	-1%
Intrafund Transfers	275,301	-443%
<b>Total Appropriations</b>	<b>18,139,737</b>	<b>20%</b>
<b>NCC</b>	<b>(3,488,721)</b>	<b>-33%</b>
<b>FTE's</b>	<b>(204)</b>	<b>-39%</b>

### Notes

In FY 2012-13 the Facilities function was moved out of the Department of Transportation (Land Use) to the Chief Administrative Office (General Government). Total NCC for this function is \$3,837,644

# SURVEYOR

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## Mission

The County Surveyor is responsible for providing information to the public on the complex issues of Property Ownership and the timely review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses, Abandonment of Public Easements and Irrevocable Offers of Dedication to facilitate development, serving the public, County departments and outside agencies.

The County Surveyor is also responsible for the County's Land Management Information System (LMIS) and the County's Geographic Information System (GIS) including operation, maintenance and enhancements of both systems. The systems are used to manage a variety of project and permitting databases and to interpret data in conjunction with location to create maps providing responsive service to the public, County departments and outside agencies.

## Program Summaries

### Administration

**Positions: 2.2 FTE**  
**Extra Help: \$10,000**

**Total Appropriations: \$479,527**  
**Total Revenues: \$0**  
**Net County Cost: \$479,527**

Provides oversight, direction and support for the department including Services and Supplies and Fixed Asset line items, and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

### Surveyor Services

**Positions: 2.0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$245,945**  
**Total Revenues: \$51,073**  
**Net County Cost: \$194,872**

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including Map Checking and Certificate of Compliance issues.

**Revenue:** Sources include public requests, General Fund, and Inter Fund Departments. Revenue is expected to be on-going.

### Addressing / Road Name Services

**Positions: 0.8 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$62,152**  
**Total Revenues: \$14,967**  
**Net County Cost: \$47,185**

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes including structure and suite addressing for building permits, and collaboration with emergency services.

# SURVEYOR

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**LMIS Services**  
**Positions: 1.3 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$199,326**  
**Total Revenues: \$0**  
**Net County Cost: \$199,326**

Manages centralized databases and software applications to support the County's Building Permit, Code Enforcement, and project tracking programs.

**GIS Services**  
**Positions: 5.7 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$723,613**  
**Total Revenues: \$4,400**  
**Net County Cost: \$719,213**

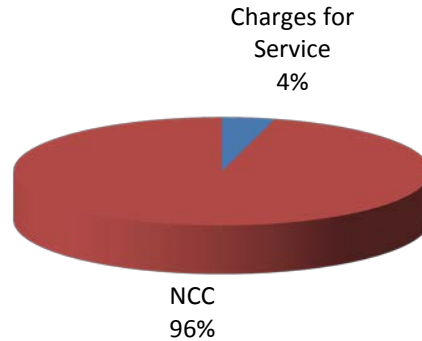
Creates and manages an enterprise database and software applications comprising approximately 50 separate layers to support the County's Development and Emergency Services, General Plan implementation and to serve many other County departments and outside agencies to find solutions to their problems.

## Financial Charts

### Source of Funds

Charges for Service (\$70,440): Includes revenue Parcel Map Inspection (\$51,073) and Misc. Charges (\$19,367).

Net County Cost (\$1,640,123): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



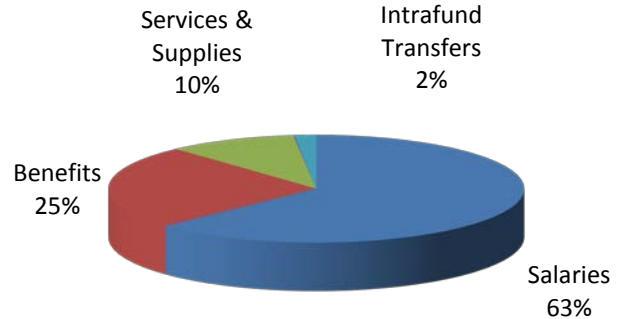


# SURVEYOR

## Use of Funds

Salaries & Benefits (\$1,508,692): Primarily comprised of salaries (\$1,064,575), retirement (\$212,146) and health insurance (\$161,191).

Services & Supplies (\$171,429): Primarily comprised of computer system maintenance (\$48,300), insurance premium (\$62,836), office expenses (\$6,000), and computer and other minor survey equipment (\$8,041).



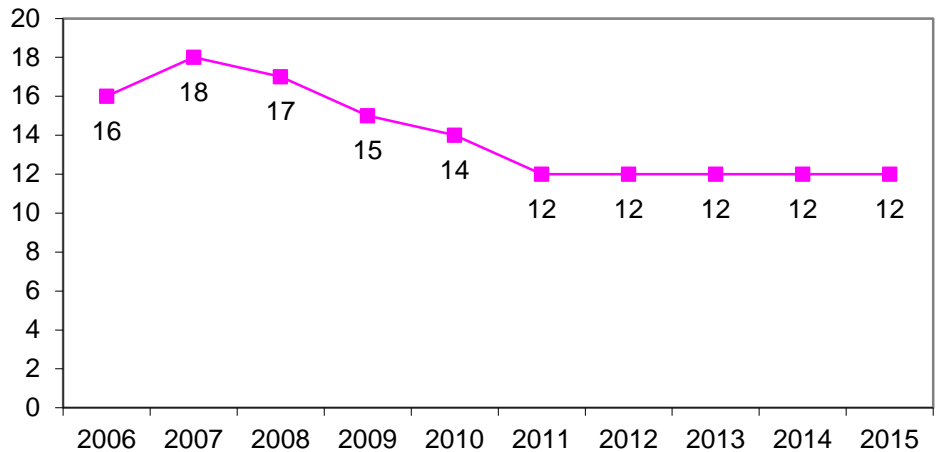
Other Charges (\$300): For fleet vehicle maintenance charges.

Fixed Assets (\$1,761): One laptop replacement for current device that is at end of life.

Intra-fund Transfers (\$28,381): Includes charges from other departments for services such as programming support (\$26,000) and mail services (\$2,251).

## Staffing Trend

Staffing for the Surveyor over the past ten years reflects growth in FY 2005-06 and FY 2006-07 due to combining GIS related staff from other departments under the Surveyor's Office. Position reductions since that time were related to the elimination of vacant positions. Staffing has remained at 12 FTEs since 2011. All positions in the Surveyor's office are located in Placerville.



## SURVEYOR

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### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$9,975 or 12% in revenues and an increase of \$64,646 or 4% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$74,621 or 5% compared to the FY 2013-14 approved budget.

The decrease in revenue is primarily related to charges for Geographic Information System (GIS) service fees and map check fees billed to Transportation for work related to various projects. The Surveyor's FY 2013-14 budget included \$13,200 for this work; however, no work was required of the Surveyor during that time. Interfund revenues for FY 2014-15 have been reduced accordingly. The Surveyor has reviewed other sources of revenue in the charges for services category (fees for addressing, map checks, and certificates of compliance) and has included an increase of \$3,517 based on current trends and information coming from the development community.

Overall appropriations are increasing by \$64,646. Salaries and benefits are increasing by \$53,548. For FY 2014-15, the budget includes \$10,000 for extra help to address seasonal map checking work and to assist GIS staff with data entry work associated General Plan Implementation efforts (\$10,000 reduction from the FY 2013-14 approved budget). Services and supplies are increasing by \$40,692 primarily related to General Liability Insurance premiums. Intrafund transfer appropriations are decreasing by \$24,417 primarily due to the removal of various cost applied charges such as Mainframe Support (\$15,429).

The Surveyor has requested one fixed asset, a laptop computer end of life replacement, totaling \$1,761 (decrease of \$5,677 from FY 2013-14).

# SURVEYOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 12 SURVEYOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
1408	PARCEL MAP INSPECTION FEE	54,215	51,365	51,073	-292
1740	CHARGES FOR SERVICES	22,000	15,850	19,367	3,517
1800	INTERFND REV: SERVICE BETWEEN FUND	4,200	13,200	0	-13,200
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	80,415	80,415	70,440	-9,975
<b>TYPE: R SUBTOTAL</b>	80,415	80,415	70,440	70,440	-9,975

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
3000	PERMANENT EMPLOYEES / ELECTED	978,051	993,051	1,064,575	71,524
3001	TEMPORARY EMPLOYEES	20,000	20,000	10,000	-10,000
3004	OTHER COMPENSATION	11,500	11,500	0	-11,500
3020	RETIREMENT EMPLOYER SHARE	190,072	190,072	212,146	22,074
3022	MEDI CARE EMPLOYER SHARE	13,176	13,176	13,978	802
3040	HEALTH INSURANCE EMPLOYER	177,180	185,180	161,191	-23,989
3041	UNEMPLOYMENT INSURANCE EMPLOYER	1,680	1,680	0	-1,680
3042	LONG TERM DISABILITY EMPLOYER	3,577	3,577	2,644	-933
3043	DEFERRED COMPENSATION EMPLOYER	5,976	5,976	6,178	202
3046	RETIREE HEALTH: DEFINED	11,670	11,670	11,722	52
3060	WORKERS' COMPENSATION EMPLOYER	1,262	1,262	8,258	6,996
3080	FLEXIBLE BENEFITS	6,000	18,000	18,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	1,420,144	1,455,144	1,508,692	53,548
4040	TELEPHONE COMPANY VENDOR	100	100	350	250
4041	COUNTY PASS THRU TELEPHONE CHARGES	250	250	250	0
4100	INSURANCE: PREMIUM	17,442	17,442	62,836	45,394
4140	MAINT: EQUIPMENT	2,400	2,400	2,400	0
4144	MAINT: COMPUTER	51,956	51,956	48,300	-3,656
4161	VEH MAINT: PARTS DIRECT CHARGE	1,000	1,000	1,000	0
4220	MEMBERSHIPS	1,008	1,008	1,068	60
4260	OFFICE EXPENSE	4,500	4,500	6,000	1,500
4261	POSTAGE	250	250	250	0
4262	SOFTWARE	3,768	3,768	0	-3,768
4264	BOOKS / MANUALS	477	477	360	-117
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,500	2,500	10,000	7,500
4420	RENT & LEASE: EQUIPMENT	5,300	5,300	5,300	0
4461	EQUIP: MINOR	2,713	2,713	2,170	-543
4462	EQUIP: COMPUTER	4,752	4,752	5,871	1,119
4503	STAFF DEVELOPMENT	8,950	8,950	6,975	-1,975
4529	SOFTWARE LICENSE	4,905	5,905	5,183	-722
4600	TRANSPORTATION & TRAVEL	6,120	6,120	3,520	-2,600
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	696	696	696	0
4605	RENT & LEASE: VEHICLE	500	500	500	0
4606	FUEL PURCHASES	500	500	500	0
4608	HOTEL ACCOMMODATIONS	9,650	9,650	7,900	-1,750
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	129,737	130,737	171,429	40,692
5300	INTERFND: SERVICE BETWEEN FUND	300	300	300	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	300	300	300	0

# SURVEYOR

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 12 SURVEYOR

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
6041					
6041	FIXED ASSET: DATA PROCESS SYSTEM	3,000	5,800	0	-5,800
6042	FIXED ASSET: COMPUTER SYSTEM	1,638	1,638	1,761	123
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	4,638	7,438	1,761	-5,677
7220	INTRAFND: TELEPHONE EQUIPMENT &	6,000	6,000	0	-6,000
7222	INTRAFND: PURCHASE & COURIER	2,088	2,088	0	-2,088
7223	INTRAFND: MAIL SERVICE	154	154	2,251	2,097
7224	INTRAFND: STORES SUPPORT	0	0	130	130
7227	INTRAFND: MAINFRAME SUPPORT	15,429	15,429	0	-15,429
7229	INTRAFND: PC SUPPORT	1,000	1,000	0	-1,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	0	0	26,000	26,000
7234	INTRAFND: NETWORK SUPPORT	28,127	28,127	0	-28,127
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	52,798	52,798	28,381	-24,417
7350	INTRFND ABATEMENTS: GF ONLY	-500	-500	0	500
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-500	-500	0	500
<b>TYPE: E SUBTOTAL</b>					
		1,607,117	1,645,917	1,710,563	1,710,563
		64,646			
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,526,702	1,565,502	1,640,123	1,640,123
		74,621			
<b>DEPARTMENT: 12</b>	<b>SUBTOTAL</b>	1,526,702	1,565,502	1,640,123	1,640,123
		74,621			

# SURVEYOR

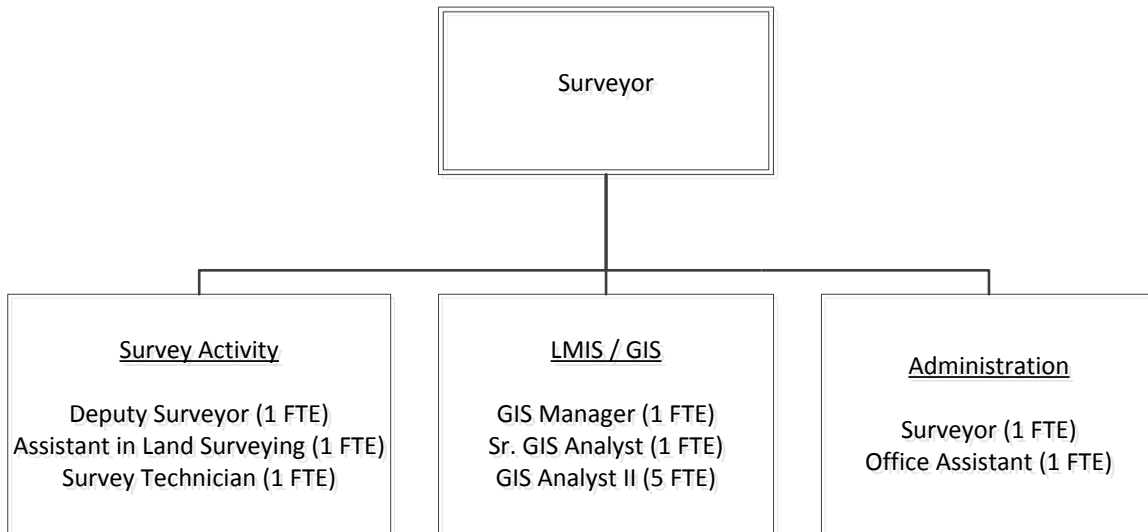
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## Personnel Allocations

<b>Classification Title</b>	<b>2013-14 Adjusted Allocation</b>	<b>2014-15 Dept Request</b>	<b>2014-15 CAO Recm'd</b>	<b>Diff from Adjusted</b>
Surveyor	1.00	1.00	1.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Deputy Surveyor	1.00	1.00	1.00	-
GIS Analyst I/II	5.00	5.00	5.00	-
Manager of GIS	1.00	1.00	1.00	-
Office Assistant I/II	1.00	1.00	1.00	-
Sr. GIS Analyst	1.00	1.00	1.00	-
Surveyor's Technician I/II	1.00	1.00	1.00	-
<b>Department Total</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>-</b>

# SURVEYOR

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Total FTE:  
12.0

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## SURVEYOR

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
State	-	-	1,362	-	-
Charges for Service	208,217	165,454	138,034	194,708	132,333
Misc.	-	-	575	-	-
<b>Total Revenue</b>	<b>208,217</b>	<b>165,454</b>	<b>139,971</b>	<b>194,708</b>	<b>132,333</b>
Salaries	1,198,732	1,254,691	1,330,964	1,289,839	1,173,901
Benefits	475,376	475,716	494,143	506,479	482,152
Services & Supplies	125,349	168,625	84,348	83,235	62,555
Other Charges	303	-	146	480	241
Fixed Assets	29,309	32,679	2,520	4,842	1,675
Intrafund Transfers	(345,228)	(276,202)	(174,102)	(179,119)	123,087
<b>Total Appropriations</b>	<b>1,483,841</b>	<b>1,655,509</b>	<b>1,738,019</b>	<b>1,705,756</b>	<b>1,843,611</b>
<b>NCC</b>	<b>1,275,624</b>	<b>1,490,055</b>	<b>1,598,048</b>	<b>1,511,048</b>	<b>1,711,278</b>
<b>FTE's</b>	<b>16</b>	<b>18</b>	<b>17</b>	<b>15</b>	<b>14</b>



# SURVEYOR

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
State	-	-	-	-	-
Charges for Service	121,978	56,558	73,503	80,415	70,440
Other Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>121,978</b>	<b>56,558</b>	<b>73,503</b>	<b>80,415</b>	<b>70,440</b>
Salaries	1,051,317	901,168	979,293	1,009,551	1,074,575
Benefits	396,464	350,691	384,113	410,593	434,117
Services & Supplies	71,480	95,623	72,473	129,737	171,429
Other Charges	57	149	191	300	300
Fixed Assets	1,810	8,697	7,899	4,638	1,761
Intrafund Transfers	97,995	84,110	9,500	52,298	28,381
<b>Total Appropriations</b>	<b>1,619,123</b>	<b>1,440,438</b>	<b>1,453,469</b>	<b>1,607,117</b>	<b>1,710,563</b>
<b>NCC</b>	<b>1,497,145</b>	<b>1,383,880</b>	<b>1,379,966</b>	<b>1,526,702</b>	<b>1,640,123</b>
<b>FTE's</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

10 Year Variance		
	\$ Change	% Change
State	-	N/A
Charges for Service	(137,777)	-66%
Misc.	-	N/A
<b>Total Revenue</b>	<b>(137,777)</b>	<b>-66%</b>
Salaries	(124,157)	-10%
Benefits	(41,259)	-9%
Services & Supplies	46,080	37%
Other Charges	(3)	-1%
Fixed Assets	(27,548)	-94%
Intrafund Transfers	373,609	-108%
<b>Total Appropriations</b>	<b>226,722</b>	<b>15%</b>
<b>NCC</b>	<b>364,499</b>	<b>29%</b>
<b>FTE's</b>	<b>(4)</b>	<b>-25%</b>

**Notes**

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# AGRICULTURAL COMMISSIONER

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## Mission

The Department of Agriculture, Weights & Measures' mission is to protect, enhance and promote the preservation of agriculture and the environment while sustaining the public health, safety and welfare of all citizens, and to provide consumer and marketplace protections through the fair and equitable enforcement of laws and regulations.

The Department of Agriculture, Weights & Measures is responsible for enforcing laws and regulations from the California Food and Agricultural Code, the Business and Professions Code, the Health & Safety Code, the Government Code, the Civil Code, the California Code of Regulations and the County of El Dorado Codes pertaining to agriculture, and weights and measures.

## Program Summaries

### **Pesticide Use Enforcement**

**Positions: 2.59 FTE**

**Extra Help: \$0**

**Total Appropriations: \$306,310**

**Total Revenues: \$210,183**

**Net County Cost: \$96,127**

The pesticide laws and regulations of California require safe, responsible handling of pesticides from the time of purchase through transportation, storage, usage and disposal. The safety of employees, the environment, and the public are of paramount importance in this program. The enforcement of the regulations by this department applies to all agricultural, non-agricultural and structural usage. The more toxic pesticides are regulated under the restricted materials permit program.

Administration positions are proportionally allocated to provide oversight, direction and support for the Pesticide Use Enforcement program which includes accounting, personnel, payroll, purchasing, office support, budgeting and contract administration. The two main revenue sources are: California Department of Food and Agriculture unclaimed gas tax for Pesticide Regulatory Activities pursuant to §224(a) of the Food and Agricultural Code, and the California Department of Pesticide Regulation distribution of the Pesticide Mill Assessment collections in accordance with §12844 of the Food and Agricultural Code.

### **Agriculture**

**Positions: 3.88 FTE**

**Extra Help: 6 Seasonal**

**Total Appropriations: \$604,242**

**Total Revenues: \$446,040**

**Net County Cost: \$158,202**

The department is responsible for numerous mandated programs that promote, protect and enhance various aspects of agricultural activities:

### **Pest Exclusion – Plant Protection & Quarantine Inspection**

Personnel working in this program inspect incoming commodities that may be carrying invasive pests that could be damaging to agriculture in El Dorado County or California. The goal of this program is to prevent non-indigenous, harmful pests from becoming established here. Pest Exclusion promotes a healthy agricultural economy, as California's crops are kept free of exotic pests that could require the imposition of restrictive quarantine measures and cost hundreds of thousands of dollars to control. This program facilitates the exportation of our unprocessed

## **AGRICULTURAL COMMISSIONER**

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agricultural products to other states and countries. Three staff members are trained and certified as USDA-APHIS Inspectors for issuing Federal Phytosanitary Certificates on commodities for export. This program is the first line of defense against importation and exportation of economically important pests.

### Pest Detection

The Pest Detection Program serves as the second line of defense for the pest prevention and quarantine programs. The basic premise for this program is the early detection of exotic pest infestations of some of the more potentially devastating pests, such as the Mediterranean fruit fly, Oriental fruit fly, Melon fly, Gypsy moth and Japanese beetle, before they become established in the county. Delimitation trapping for new pests of concern that have quarantine areas within the state include Light Brown Apple Moth, Asian Citrus Psyllid and European Grapevine Moth. This program also helps to prevent the need for increased pesticide usage while providing the agriculture industries the flexibility to ship products throughout the world.

Traps are also placed in vineyards to detect infestations of Glassy-winged Sharpshooter (GWSS) before they reach uncontrollable population levels.

### Pest Management – Vegetation Management

There are nine different noxious weed species under eradication throughout the County. Most weed species in El Dorado County are listed as 'A' rated weeds by the State, and are of limited distribution throughout California. By continuing with an early detection and rapid response strategy, the department is stopping the introduction and spread of these plants which helps to protect agriculture, including range and timberlands and the environment. Integrated Pest Management techniques are used whenever possible in this program.

### Glassy-winged Sharpshooter

The Glassy-winged Sharpshooter (GWSS) Pest Management Program was initiated in 1999 to prevent the introduction of this insect to El Dorado County. GWSS is known to spread Pierce's Disease, which can devastate vineyard plantings. The pest-monitoring program includes inspections of all nursery stock shipped into the County from known infested areas. In addition, over 336 insect traps were deployed and monitored in nurseries, vineyards and in urban and rural locations throughout the County.

Historically the department utilizes extra-help Agricultural Biology Technician employees (6) for Pest Management programs. Using extra-help for these part-time seasonal positions allows the Department to use lower paid non-certified inspectors and work crew members rather than full time employees with benefits. The Department is required to submit work plans for each season that include detailed labor hours which are calculated by using the lower seasonal extra help employee wages and incorporate contract work crews that can execute the short term seasonal work.

### Vertebrate Pest Management

The goal of this program is to target specific rodent pests without impacting other beneficial or non-target populations of mammals and birds.

Although the department previously sold rodenticides to growers and homeowners, the "restricted use" status of those materials has changed, making it no longer practical to offer these rodenticides for sale to the public. We now offer advice on rodent control in various settings. These rodents can cause tremendous agricultural and structural damage while also

## **AGRICULTURAL COMMISSIONER**

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acting as vectors for various life threatening diseases that are transmittable to humans. Some of the transmittable diseases include bubonic plague, rabies and hanta virus.

### Integrated Pest Management

Integrated Pest Management (IPM) helps growers, pest control advisors and home/garden owners use various mechanical, biological and chemical practices in handling pest infestations. IPM emphasizes preventive methods that provide economical, long-term solutions to pest problems while minimizing hazards to human health and the environment. IPM techniques also can reduce the use of pesticides.

### Nursery Inspection

Inspections are performed on nursery stock entering El Dorado/Alpine County and nursery stock produced within the County. These inspections help protect the environment and foster fair competition by assuring the customer that plants are free from certain plant pests. This allows growers to ship their products throughout the state, nation and world.

### Seed Inspection

The inspection of various seeds is designed to protect growers from purchasing and planting below standard seed. Seed must be labeled with an accurate percentage of germination, test date, kind of seed, and the percentage of hard seed and weed seed.

### Apiary Inspection

Apiary inspections are made for the purpose of sustaining the continued health of the bee industry in California which directly translates into the successful production of numerous crops.

### Fresh Fruit, Nut, Vegetable and Honey Quality Control

This program is responsible for enforcing quality standards for many of the fresh fruit, nuts, vegetables and honey available for sale at the wholesale and retail level. These standards are set by the industry and serve four purposes:

1. To assist the production agricultural industry in maintaining high quality produce, and
2. To permit the buying of produce "sight unseen" by ensuring that a "grade" placed on the produce is standardized throughout the industry, and
3. To protect the consumer from inferior quality produce, and
4. To promote fair competition.

### Egg Quality Control

This program is designed similarly to the fruit and vegetable quality control program above. It assures a standardized grading, sizing and cleanliness system so that the egg producing industry remains competitive while affording protection to the consumer. Additionally, some of the egg quality standards protect the health of the public.

### Certified Farmers' Market (Direct Marketing)

These locally important markets give the producers of farm products the option of selling directly to the consumer without the requirements of meeting size, pack, container, and labeling requirements (Standardization). These markets give the public a "direct" link to the production of the crop by buying the produce from the grower. Eight markets operate in the county with numerous growers from both in and out of the county participating in them.

# AGRICULTURAL COMMISSIONER

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## Organic Producers

The department is the local enforcement agency concerning the registration, investigation of complaints and auditing of organic producers and handlers. Producers and businesses are assisted with the registration process by explaining the requirements of the California Organic Law and Federal Organic Act.

## Crop Report

The annual crop report is required by the California Food and Agricultural Code for the purpose of publishing an accurate and meaningful report concerning the agricultural conditions in El Dorado/Alpine County. Lending/financial institutions and realty agencies, as well as prospective agricultural land purchasers, are extremely interested in the annual crop report.

Administration positions are proportionally allocated to provide oversight, direction and support for Agriculture programs which includes budgeting, accounting, personnel, payroll, purchasing, office support and contract administration of contracts through the State of California, Department of Food and Agriculture and private grants. The principle funding source for these programs is the County's share of unclaimed gas tax as authorized by the Food and Agricultural Code § 224(g)

## Weights & Measures

**Positions: 1.36 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$168,563**  
**Total Revenues: \$123,896**  
**Net County Cost: \$44,667**

Weights & Measures affects everyone's daily life through the inspections of all commercially used devices such as gas pumps, scales and scanners and also the testing of packages to ensure the product inside the package actually weighs or measures as much as is stated on the label. The department also enforces requirements for petroleum products including antifreeze, brake fluid, motor oil, grades of diesel and octane levels of gasoline. This year the expanded weighmaster contract is intended to deter fraudulent transactions at junk dealers and recyclers, to decrease the sale of stolen property.

The mission of weights and measures is to allow a good value comparison to the consumer while maintaining fair competition between businesses.

Administration positions are proportionally allocated to provide oversight, direction and support for the Weights & Measures programs. The department's revenue sources include inspection reimbursement for Service Agents, Petroleum Products Compliance and Weighmaster Enforcement through the State of California, Department of Food and Agriculture Division of Measurement Standards and the annual device registration for commercially used devices such as gasoline dispensers, scales, taxicabs, etc.

## Wildlife Services

**Positions: 1.3 FTE**  
**Contract with USDA**

**Total Appropriations: \$156,600**  
**Total Revenues: \$37,061**  
**Net County Cost: \$119,539**

The Wildlife Services program is a cooperative venture between El Dorado/Alpine County and the United States Department of Agriculture – The USDA provides 1.0 FTE through contract to

## **AGRICULTURAL COMMISSIONER**

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match the County's 1.0 FTE dedicated to this program. There are two types of protection offered under this program:

- *Urban animal damage.* These situations involve homeowners who have skunks, raccoons, or other wildlife that have taken up residence in the vicinity of their home, and are causing property damage or they are a threat to their pets or to human health and safety.
- *Farmers and ranchers with livestock, crop and/or property loss.* Typically, these situations involve both domestic and wild animal damage on agricultural land.

The main focus of the program is to remove only the animals that are causing the problem.

Administration and oversight are provided by the Agricultural Commissioner and the USDA Regional Wildlife Services Supervisor. The department's appropriations include a contract with USDA. Revenue's include a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture.

**Agricultural Commission**

**Positions: .87 FTE**

**Extra Help: \$0**

**Total Appropriations: \$106,975**

**Total Revenues: \$25,317**

**Net County Cost: \$81,658**

Created in 1967 by the Board of Supervisors, the Agricultural Commission acts in an advisory capacity to the Board and the Planning Commission on all matters related to agriculture. The Agricultural Commission's scope of interest includes a wide variety of agricultural, timber and land use issues including agricultural land preservation, agricultural production, forestland preservation and forest production. The Commission also advises the Board of procedures and techniques requiring legislative or policy actions that would encourage and promote agricultural activities that are conducive to the continued well being of El Dorado/Alpine County.

The Commission consists of seven members representing various aspects of the agricultural and timber industries. The Agricultural Commissioner/Sealer provides staff support for the Agricultural Commission. The County Agricultural Commissioner/Sealer acts as ex-officio member to the Commission.

**Agricultural Grading Permits-** Whenever agricultural grading activities convert one acre or more of undisturbed vegetation to agricultural cropland, the owner is required to obtain an agricultural permit through the Agricultural Commissioner's office. All erosion control measures included in the agricultural permit are required to be implemented. All agricultural practices, including fuel reduction and fire protection, that do not change the contour of the land and that use "best management practices" as recommended by the County Agricultural Commission and adopted by the Board of Supervisors are exempt from the permit requirement but not the application process.

Land Use-Project objectives for the Targeted General Plan Amendment and Zoning Ordinance Update included preservation and promotion of agriculture and natural resources within the county. The department staff has worked on the analysis of the Agricultural Districts and alternatives for different Ag marketing sections in the zoning ordinance. The department will

# AGRICULTURAL COMMISSIONER

work on implementation of any changes approved by the Board of Supervisors in the updated General Plan.

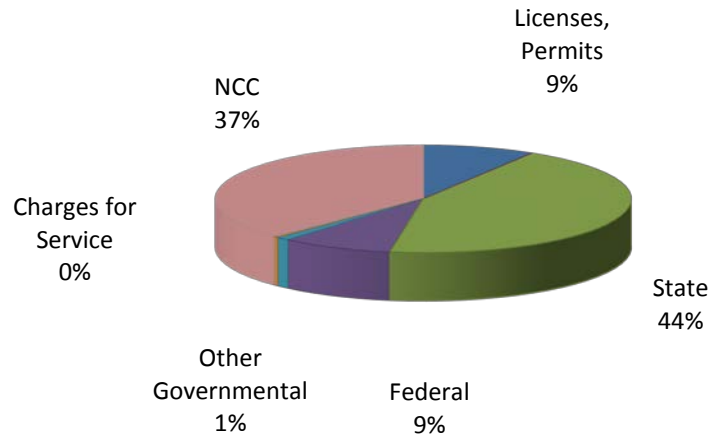
Biological Polices-Staff will work with the hired consultant in the development of comprehensive policies to address impacts of the County's important biological resources, resulting from new development pursuant to the County's General Plan.

Administration positions are proportionally allocated to provide oversight, direction and support for the Agricultural Commission which includes budgeting, accounting, personnel, payroll, purchasing, office support and fee processing. Revenue source is funded by a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture and fees pertaining to agricultural setback reduction requests.

## Financial Charts

### Source of Funds

State Contracts (\$588,041): The Agriculture Department's largest revenue source outside of the County's General Fund is unclaimed gas tax at \$273,421. Other large sources of funding in the state category include \$162,757 for state contracts and reimbursements for pest detection and enforcement, including invasive weeds, and \$144,503 reimbursement for the County portion of the State mill assessment based on pesticide sales.



Federal (\$116,673): This includes federally funded grants for the noxious weed program through the California Department of Food and Agriculture. This year the department secured new funding through Sierra Nevada Conservancy for the noxious weed eradication program. This funding represented a substantial increase in funds available to support our noxious weed program from the previous year. With these funds we are able to continue our survey and detection efforts to protect El Dorado County from noxious weeds. Coupling this with an early detection rapid response approach we are able to decrease the overall populations of noxious weeds, in all treatment areas. This funding is integral to our continued efforts in protecting agriculture and our natural resources detrimental effects of noxious weeds.

License, Permit, & Franchises (\$117,363): This revenue is from registration and license fees from structural and other pest control operators and pilots, as well as commercial weighing and measuring device registration fees.



## AGRICULTURAL COMMISSIONER

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Other Governmental Agencies (\$13,727): This category includes contracts with Alpine County to enforce agricultural, weights & measures services.

Charge for Services (\$6,193): Charges for service primarily consists of the Agricultural Commission's review fees for agriculture zoning related issues for general plan implementation, and small farm inspections for El Dorado Irrigation District. Other charges include hazardous materials emergency business plan inspections, and testing of non-commercial scales at an hourly charge.

Use of Money & Property (\$300): The department rents a gopher machine, spray and weed equipment to the general public.

Miscellaneous (\$200): A small amount of revenue is generated from the sale of Neutroleum Alpha, an odor masker and the sale of nonrestricted-use pesticide gas cartridges for ground squirrel control.

Net County Cost (\$500,193): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

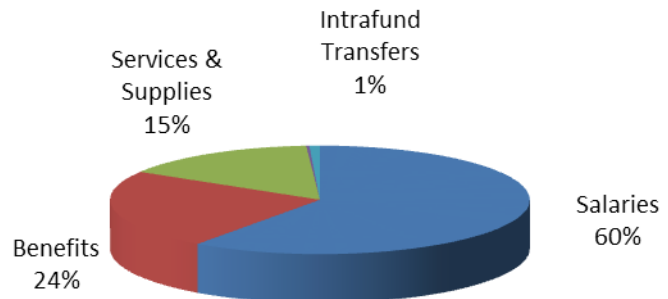
### Use of Funds

Salaries & Benefits (\$1,122,544): Primarily comprised of permanent salaries (\$682,412), health insurance (\$132,216), temporary help (\$110,073) and retirement (\$138,501).

Services & Supplies (\$206,081): Primarily comprised of & specialized services related to Agricultural and Weights & Measures purchases; United State Department of Agriculture, Animal & Plant Health Inspection Service Contract (\$43,004), rental and lease of vehicles (\$34,500), general liability insurance (\$5,492) and fuel purchases (\$34,000).

Intrafund Transfers (\$10,817): Primarily charges for aerial photos, IT programming, mail and stores cost applied charges.

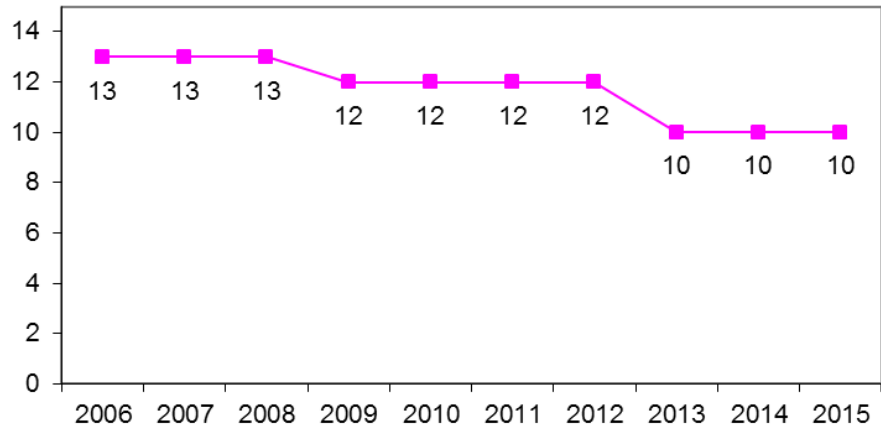
Other Charges (\$3,248): Other charges consist of charges from the Department of Transportation for maintenance services on county owned vehicles.



# AGRICULTURAL COMMISSIONER

## Staffing Trend

Staffing for the Agriculture Department has decreased slightly over the past several years. The Department is not requesting any staffing changes in FY 2014-15.



## Chief Administrative Office Comments

The Recommended Budget represents an increase \$45,113 or 6% in revenues and an increase of \$25,819 or 2% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost decreased by \$19,294 or 4%.

The change in revenue reflects an increase in Noxious Weed grant funding through the Sierra Nevada Conservancy (\$61,673) offset with a decrease in State unclaimed gas tax (UGT) funding (\$16,133). The estimated UGT funding amount for FY 2014-15 is \$273,421 and is based on the actual amount received in FY 2013-14.

Overall appropriations remain relatively flat at \$1,342,690, an increase of \$25,819 over FY 2013-14. Temporary employees for the Noxious Weed Program has been increased due to the increase of funding for this program as noted above.

The Recommended Budget includes an increase (\$8,873) in funding for a Memorandum of Understanding with the United States Department of Agriculture (USDA) for the provision of wildlife damage management services (\$43,004). Services include both urban/residential animal damage issues as well as protection of agricultural lands (livestock and crops).

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 26 AG - AGRICULTURAL COMMISSIONER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0210	5,000	5,000	5,000	5,000	0
0260	114,294	114,294	112,363	112,363	-1,931
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	119,294	119,294	117,363	-1,931
0421	300	300	300	300	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>				
0720	167,565	167,565	162,757	162,757	-4,808
0722	132,838	132,838	144,503	144,503	11,665
0723	200	200	200	200	0
0724	500	500	500	500	0
0727	4,300	4,300	6,460	6,460	2,160
0728	200	200	200	200	0
0729	289,554	289,554	273,421	273,421	-16,133
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>				
	595,157	595,157	588,041	588,041	-7,116
1100	55,000	55,000	116,673	116,673	61,673
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>				
	55,000	55,000	116,673	116,673	61,673
1200	13,727	13,727	13,727	13,727	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>				
	13,727	13,727	13,727	13,727	0
1480	11,050	11,050	3,550	3,550	-7,500
1742	100	100	100	100	0
1744	2,000	2,000	2,000	2,000	0
1800	556	556	543	543	-13
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>				
	13,706	13,706	6,193	6,193	-7,513
1920	200	200	200	200	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>				
	200	200	200	200	0
<b>TYPE: R SUBTOTAL</b>	797,384	797,384	842,497	842,497	45,113

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 26 AG - AGRICULTURAL COMMISSIONER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	604,422	604,422	682,412	682,412	77,990
3001	TEMPORARY EMPLOYEES	86,170	86,170	110,073	110,073	23,903
3002	OVERTIME	5,000	5,000	5,000	5,000	0
3004	OTHER COMPENSATION	4,370	4,370	6,534	6,534	2,164
3020	RETIREMENT EMPLOYER SHARE	118,348	118,348	138,501	138,501	20,153
3022	MEDI CARE EMPLOYER SHARE	10,013	10,013	11,399	11,399	1,386
3040	HEALTH INSURANCE EMPLOYER	167,767	167,767	132,216	132,216	-35,551
3041	UNEMPLOYMENT INSURANCE EMPLOYER	3,547	3,547	2,132	2,132	-1,415
3042	LONG TERM DISABILITY EMPLOYER	2,174	2,174	1,694	1,694	-480
3043	DEFERRED COMPENSATION EMPLOYER	2,841	2,841	3,353	3,353	512
3046	RETIREE HEALTH: DEFINED	11,184	11,184	9,769	9,769	-1,415
3060	WORKERS' COMPENSATION EMPLOYER	9,527	9,527	7,461	7,461	-2,066
3080	FLEXIBLE BENEFITS	12,000	12,000	12,000	12,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,037,363</b>	<b>1,037,363</b>	<b>1,122,544</b>	<b>1,122,544</b>	<b>85,181</b>
4000	AGRICULTURE	5,000	5,000	5,000	5,000	0
4020	CLOTHING & PERSONAL SUPPLIES	1,500	1,500	1,500	1,500	0
4040	TELEPHONE COMPANY VENDOR	1,200	1,200	1,200	1,200	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	500	500	500	500	0
4080	HOUSEHOLD EXPENSE	500	500	500	500	0
4100	INSURANCE: PREMIUM	24,702	24,702	5,492	5,492	-19,210
4140	MAINT: EQUIPMENT	500	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	600	600	600	600	0
4144	MAINT: COMPUTER	1,237	1,237	1,237	1,237	0
4160	VEH MAINT: SERVICE CONTRACT	1,500	1,500	4,000	4,000	2,500
4161	VEH MAINT: PARTS DIRECT CHARGE	1,000	1,000	1,000	1,000	0
4162	VEH MAINT: SUPPLIES	100	100	100	100	0
4164	VEH MAINT: TIRE & TUBES	1,000	1,000	1,000	1,000	0
4165	VEH MAINT: OIL & GREASE	100	100	100	100	0
4180	MAINT: BUILDING & IMPROVEMENTS	400	400	400	400	0
4220	MEMBERSHIPS	4,595	4,595	4,620	4,620	25
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,362	13,362	14,003	14,003	641
4260	OFFICE EXPENSE	5,000	5,000	5,000	5,000	0
4261	POSTAGE	3,200	3,200	3,200	3,200	0
4262	SOFTWARE	2,600	2,600	2,600	2,600	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	300	300	300	300	0
4264	BOOKS / MANUALS	300	300	300	300	0
4265	LAW BOOKS	275	275	275	275	0
4266	PRINTING / DUPLICATING SERVICES	1,750	1,750	1,750	1,750	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	44,001	44,001	51,404	51,404	7,403
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,646	2,646	2,646	2,646	0
4400	PUBLICATION & LEGAL NOTICES	400	400	400	400	0

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 26 AG - AGRICULTURAL COMMISSIONER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4420			4,500	4,500	0
	RENT & LEASE: EQUIPMENT				
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	2,000	2,000	2,400	400
4461	EQUIP: MINOR	4,156	4,156	2,600	-1,556
4462	EQUIP: COMPUTER	3,700	3,700	3,194	-506
4464	EQUIP: LAW ENFORCEMENT	0	0	2,360	2,360
4500	SPECIAL DEPT EXPENSE	2,000	2,000	2,100	100
4503	STAFF DEVELOPMENT	500	500	2,000	1,500
4529	SOFTWARE LICENSE	3,300	3,300	3,300	0
4534	AMMUNITION	0	0	500	500
4600	TRANSPORTATION & TRAVEL	2,300	2,300	2,300	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,729	1,729	1,700	-29
4605	RENT & LEASE: VEHICLE	37,490	37,490	34,500	-2,990
4606	FUEL PURCHASES	39,940	39,940	34,000	-5,940
4608	HOTEL ACCOMMODATIONS	750	750	1,000	250
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	220,633	220,633	206,081	-14,552
5300	INTERFND: SERVICE BETWEEN FUND	6,200	6,200	3,248	-2,952
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	6,200	6,200	3,248	-2,952
7200	INTRAFUND TRANSFERS: ONLY GENERAL	6,365	6,365	6,000	-365
7220	INTRAFND: TELEPHONE EQUIPMENT &	5,200	5,200	4,500	-5,200
7223	INTRAFND: MAIL SERVICE	2,551	2,551	2,774	223
7224	INTRAFND: STORES SUPPORT	103	103	43	-60
7227	INTRAFND: MAINFRAME SUPPORT	19,375	19,375	0	-19,375
7229	INTRAFND: PC SUPPORT	1,000	1,000	1,000	-1,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,500	1,500	1,500	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	500	500	500	0
7234	INTRAFND: NETWORK SUPPORT	16,081	16,081	0	-16,081
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	52,675	52,675	16,317	-41,858
<b>TYPE: E SUBTOTAL</b>		1,316,871	1,316,871	1,348,190	25,819
<b>FUND TYPE: 10 SUBTOTAL</b>		519,487	519,487	505,693	-19,294
<b>DEPARTMENT: 26 SUBTOTAL</b>		519,487	519,487	505,693	-19,294

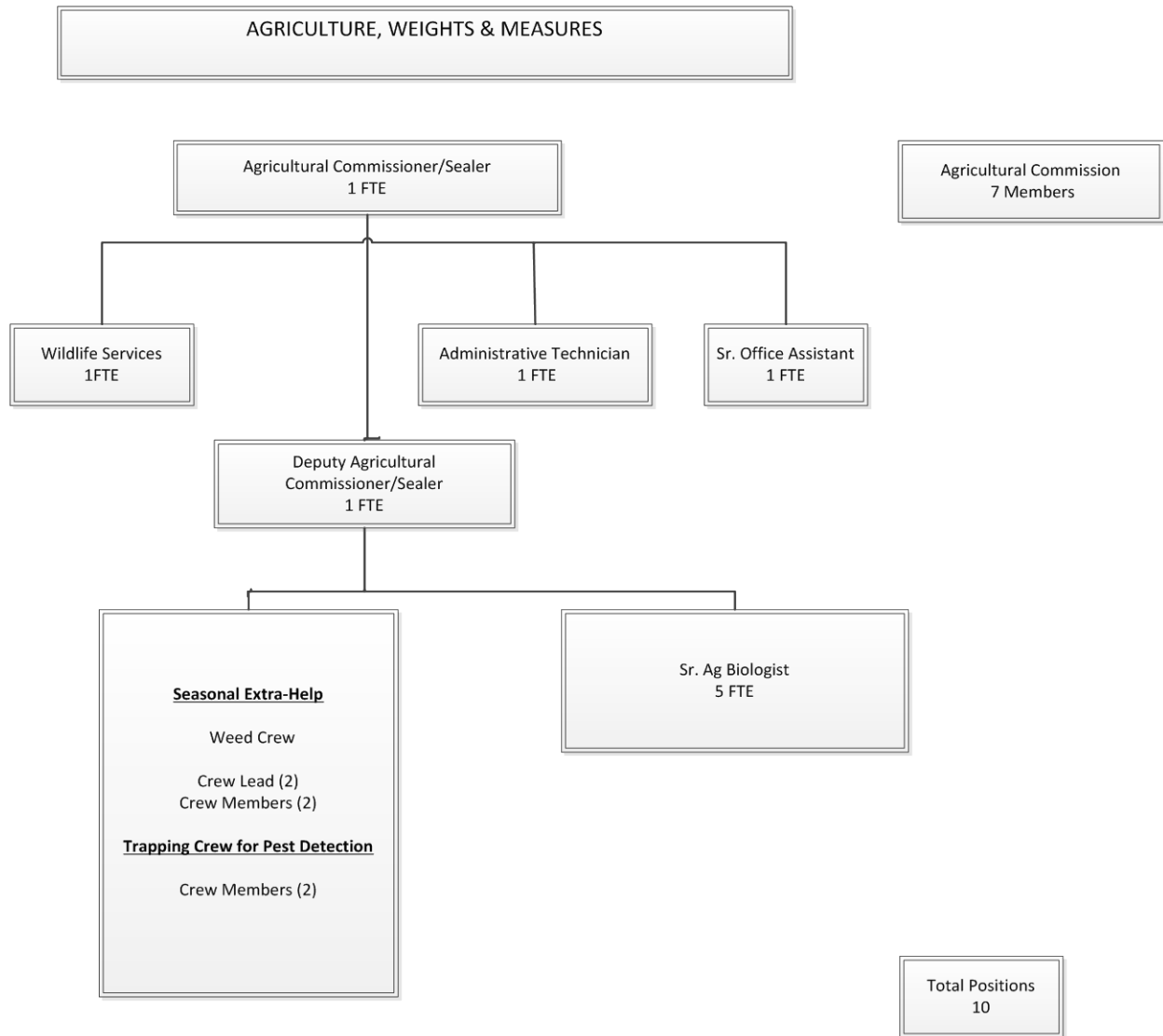
## AGRICULTURAL COMMISSIONER

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### Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Ag Biologist/Standards Inspector I/II/Sr.	5.00	5.00	5.00	-
Deputy Ag Commissioneer	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	10.00	10.00	10.00	-

# AGRICULTURAL COMMISSIONER



## AGRICULTURAL COMMISSIONER

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Licenses, Permits	69,522	86,725	86,775	119,985	124,819
Fines, Forfeitures	-	-	-	-	-
Use of Money	2,293	4,440	4,213	2,292	2,419
State	685,451	701,986	807,186	757,244	793,753
Federal	-	21,956	21,956	31,237	87,111
Other Governmental	11,859	24,452	24,452	25,075	25,727
Charges for Service	8,361	12,937	14,566	11,752	7,407
Misc.	2,197	1,145	1,111	1,378	1,349
<b>Total Revenue</b>	<b>779,683</b>	<b>853,641</b>	<b>960,259</b>	<b>948,963</b>	<b>1,042,585</b>
Salaries	665,816	768,839	811,545	704,789	746,912
Benefits	305,119	341,996	382,980	328,325	304,094
Services & Supplies	240,241	243,217	234,010	210,675	284,607
Other Charges	38,704	3,421	1,842	24,972	2,900
Fixed Assets	20,259	47,250	-	10,868	-
Operating Transfers	-	-	3,389	-	-
Intrafund Transfers	59,442	82,729	38,913	55,560	35,834
<b>Total Appropriations</b>	<b>1,329,581</b>	<b>1,487,452</b>	<b>1,472,679</b>	<b>1,335,189</b>	<b>1,374,347</b>
<b>NCC</b>	<b>549,898</b>	<b>633,811</b>	<b>512,420</b>	<b>386,226</b>	<b>331,762</b>
<b>FTE's</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>12</b>	<b>12</b>



# AGRICULTURAL COMMISSIONER

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Licenses, Permits	125,104	124,107	108,259	119,294	117,363
Fines, Forfeitures	-	550	1,680	-	-
Use of Money	207	266	224	300	300
State	679,654	685,591	618,339	595,157	588,041
Federal	201,914	189,106	67,636	55,000	116,673
Other Governmental	25,727	25,727	13,727	13,727	13,727
Charges for Service	11,452	12,367	41,948	13,706	6,193
Misc.	1,840	148	7,022	200	200
<b>Total Revenue</b>	<b>1,045,898</b>	<b>1,037,862</b>	<b>858,835</b>	<b>797,384</b>	<b>842,497</b>
Salaries	770,737	738,885	683,818	699,962	804,019
Benefits	340,791	328,024	315,903	337,401	318,525
Services & Supplies	255,322	205,386	143,468	220,633	206,081
Other Charges	4,312	3,223	9,020	6,200	3,248
Fixed Assets	-	-	5,304	-	-
Operating Transfers	-	-	-	-	-
Intrafund Transfers	42,514	45,646	8,180	52,675	10,817
<b>Total Appropriations</b>	<b>1,413,676</b>	<b>1,321,164</b>	<b>1,165,693</b>	<b>1,316,871</b>	<b>1,342,690</b>
<b>NCC</b>	<b>367,778</b>	<b>283,302</b>	<b>306,858</b>	<b>519,487</b>	<b>500,193</b>
<b>FTE's</b>	<b>12</b>	<b>12</b>	<b>10</b>	<b>10</b>	<b>10</b>

10 Year Variance		
	\$ Change	% Change
Licenses, Permits	47,841	69%
Fines, Forfeitures	-	N/A
Use of Money	(1,993)	-87%
State	(97,410)	-14%
Federal	116,673	N/A
Other Governmental	1,868	16%
Charges for Service	(2,168)	-26%
Misc.	(1,997)	-91%
<b>Total Revenue</b>	<b>62,814</b>	<b>8%</b>
Salaries	138,203	21%
Benefits	13,406	4%
Services & Supplies	(34,160)	-14%
Other Charges	(35,456)	-92%
Fixed Assets	(20,259)	-100%
Operating Transfers	-	N/A
Intrafund Transfers	(48,625)	-82%
<b>Total Appropriations</b>	<b>13,109</b>	<b>1%</b>
<b>NCC</b>	<b>(49,705)</b>	<b>-9%</b>
<b>FTE's</b>	<b>(3.0)</b>	<b>-17%</b>

Notes

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# COMMUNITY DEVELOPMENT AGENCY

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## Mission – Community Development Agency

The mission of the Community Development Agency is to deliver effective public service that coordinates development in El Dorado County with the goals of ensuring public safety, maintaining environmental sensitivity, and improving economic prosperity.

## Mission – Transportation Division

The mission of the Transportation Division is to provide a safe, congestion free highway system that is responsive to the needs of the County's citizens, and is environmentally sensitive; additionally, to protect the County's investment in vehicles and airport facilities; and to provide efficient, quality service to our internal customers and the citizens of El Dorado County.

## Program Summaries – Transportation Division

### Fund 10 – General Fund

#### County Engineer

Positions: 0 FTE

Extra Help:\$0

**Total Appropriations: \$1,798,265**

**Total Revenue: \$1,218,728**

**Net County Cost: \$579,537**

The County Engineer Program provides civil engineering functions associated with subdivision and parcel map development including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. Staff supporting the County Engineer function are initially funded in the Road Fund in various cost centers to include the Engineering/Construction unit and the Development/Right of Way/Environmental unit, as well as in the Agency's Long-Range Planning division. These labor costs are secondarily billed to the County Engineer function which accounts for the fact that the Full Time Equivalent (FTE) positions are shown as zero.

The County Engineer Unit's revenue sources are from development, flat-rate fees and time & material charges for work performed by the unit.

#### Cemetery Operations

Positions: 0.8 FTE

Extra Help: \$0

**Total Appropriations: \$101,576**

**Total Revenue: \$15,700**

**Net County Cost: \$85,876**

This unit provides for the administration and maintenance of the County cemeteries. Cemetery Operations receives funding from charges for burial services.

## **COMMUNITY DEVELOPMENT AGENCY**

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### **Fund 11 - Special Revenue Fund; Road Fund**

#### **Maintenance**

**Positions: 89 FTE**

**Extra Help: \$299,319\***

**Total Appropriations: \$14,934,483**

**Total Revenue: \$14,934,483**

**General Fund Contribution: \$500,000**

This unit is responsible for the maintenance of approximately 1,070 miles of roadway in El Dorado County. The maintenance program includes asphalt patching and paving, roadside brushing and tree trimming, crack sealing, ditch cleaning, roadway sweeping, storm drain and culvert cleaning, bridge maintenance and the roadside vegetation control (herbicide) program. In addition, it conducts the snow removal program and the surface treatment (overlay and chip seal) program as funding becomes available. This unit is also responsible for Traffic Operations, which provides installation and maintenance of roadway signs, traffic signals and roadway striping. Additionally, the Maintenance unit operates the equipment maintenance facilities that maintain heavy equipment and County vehicles. The General Fund Contribution of \$500,000 is planned for chip sealing of roadways in the County.

Major Revenue Sources for this unit include: General Fund Contribution, reimbursement from Special Districts for drainage maintenance, reimbursement from the CAO for Rubicon Trail maintenance, charges to the Fleet Services unit, State Grants for retrofitting of diesel equipment, Measure R funding for maintenance of various bike trails in the Tahoe Basin, RSTP, and billings for repair of County property damaged during traffic accidents.

*\* Numerous Extra Help employees are needed seasonally for snow removal and/or labor intensive maintenance projects such as asphalt patching, brushing & weeding, and zone of benefit work.*

#### **Development, Right-of-Way and Environmental**

**Positions: 16 FTE**

**Extra Help: \$13,100\***

**Total Appropriations: \$2,394,898**

**Total Revenue: \$2,394,898**

**Net County Cost: \$0**

The Development, Right-of-Way and Environmental (DRE) Unit is responsible for discretionary review of projects where development is conditioned to construct improvements to mitigate impacts resulting from the proposed project. The unit is also responsible for acquiring right-of-way and performing environmental reviews for the Capital Improvement Program (CIP). The DRE unit additionally seeks, compiles data, and applies for State and Federal grants that provide revenue for the various units in the Transportation Division of the CDA.

Revenue Sources for this unit include: charges to County Engineer, charges to the County's TIM fee funds for work performed by DRE and Long Range Planning (though charges from Long Range Planning to DRE) on the TIM fee and CIP programs, charges to Long Range Planning for work performed on General Fund and NPDES programs, and Road Permits.

*\*An extra help Office Assistant is needed for this unit to provide for scanning of documents and general office support.*

## **COMMUNITY DEVELOPMENT AGENCY**

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### **Engineering**

**Positions: 43 FTE**

**Extra Help: \$72,000\***

**Total Appropriations (\$609,359)**

**Total Revenue: (\$609,359)**

**Net County Cost: \$0**

The Engineering unit includes both West Slope and Tahoe, as well as the Office Engineer and the Materials Lab. The units are responsible for the construction of the division's Capital Improvement Program (CIP) and the Environmental Improvement Program (EIP). The construction of these projects includes planning, designing, engineering, surveying and constructing County roads, highways, bridges, interchanges and storm water quality and environmental restoration projects. The unit also performs inspections and material testing for roadway construction, including developer-advanced road projects, performs the subdivision inspection function of the County Engineer, and oversees public utility facilities construction activities within the County road right-of-way. The Office Engineer is responsible for the creation of operating standards to facilitate project delivery and the creation of policy and guidelines for the division's Continuous Quality Improvement Program (CQIP). The Appropriations shown above are negative because this unit supports the CIP and Erosion Control Programs which generate overhead recovery. The revenue is realized as an intrafund abatement to the appropriations rather than in a revenue classification.

Major Revenue Sources for this unit include: Charges to County Engineer for staff time, Public Utility inspections, charges to Long Range Planning for staff work on the NPDES program in the Tahoe Basin, and charges to various departments for Engineering services.

*\* Extra Help employees are needed seasonally to provide the Engineering & Construction unit with engineering support during the peak construction season. An Associate Land Surveyor is budgeted in FY2014-15 in West Slope Engineering/Construction and a Senior Engineering Tech is budgeted in Tahoe Engineering to provide this assistance.*

### **Transportation Director's Office**

**Positions: 2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,062,503**

**Total Revenue: \$4,062,503**

**Net County Cost: \$0**

The Director's Office manages and has overall responsibility for all units within the Transportation Division. Division wide administrative costs, such as the allocation of CDA Administration costs, A-87 cost plan allocation charges, and division specific software costs, are included in this unit's appropriations. These costs are allocated and recovered throughout the division in the administrative component of the division's labor rates.

### **General Department Costs**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$2,407,224**

**Total Revenue: \$2,407,224**

**Net County Cost: \$0**

General costs include items such as liability insurance, County Counsel charges, utilities, telephone charges, etc. Additionally, cost for the construction of the Headington Road facility equipment wash rack is included in this budget unit. Where these services are provided to restricted road fund programs, costs are recovered through the billing rates charged to that program.

## **COMMUNITY DEVELOPMENT AGENCY**

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The Road Fund discretionary revenue sources are received in this unit. Major revenue sources are: State Highway Taxes (Gas Tax), Road District Taxes, Federal Forest Reserve, and Public Utility Franchise Fees.

### **Capital Roadway Improvements**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$44,009,237**

**Total Revenue: \$44,009,237**

**Net County Cost: \$0**

This program (with the staff provided by Engineering and Development, Right-of-Way and Environmental) provides for the project development and construction of County roadway capital improvements. The Capital Improvement Program (CIP) focuses on the transportation system within the County, consisting of the roadway network and bicycle and pedestrian facilities. The CIP provides for rehabilitation of existing infrastructure as well as providing for expansion of existing facilities and systems. The appropriations included in the proposed budget are consistent with the Proposed CIP.

Significant revenue sources for the Capital Roadway Improvement program are: Traffic Impact Mitigation Fees, SCIP Funding, Bass Lake Hills PFFP, Missouri Flat MC&FP, Federal Grants from: Highway Bridge Program (HBP), Highway Safety Improvements Program (HSIP), Safe Routes to School (SR2S), Congestion Mitigation Air Quality (CMAQ), High Risk Rural Roads Program (HRRRP), Regional Surface Transportation Program (RSTP), Federal Lands Access Program (FLAP) Public Lands Highway Discretionary (PLHD) and State Grants from: Safe Routes to School (SR2S), Regional Surface Transportation Program (RSTP), State Highway Operation and Protection Program (SHOPP), and Bicycle Transportation Account.

### **Fund 11 - Special Revenue Funds Other**

#### **Erosion Control Improvements**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,677,800**

**Total Revenue: \$3,677,800**

**Net County Cost: \$0**

The primary objective of the Erosion Control Program is to utilize grant funding and local TRPA mitigation funds to construct the El Dorado County storm water quality improvement projects and environmental restoration projects contained within the Lake Tahoe Basin Environmental Improvement Program (EIP), which is incorporated into the CIP. Resources provided by the Engineering (Tahoe) are utilized to accomplish this objective. The Lake Tahoe Basin EIP and Federal water quality mandates have objectives designed to accelerate achievement of water quality improvement goals established for the Lake Tahoe region. The Erosion Control Program also includes efforts related to the implementation of bicycle facilities identified in the Lake Tahoe EIP to assist in the attainment of air quality thresholds.

Funding for the Erosion Control program largely comes from: US Forest Service, the California Tahoe Conservancy, Safe Routes to School, Congestion Mitigation and Air Quality Improvement Funds, the Tahoe Regional Planning Agency, Regional Surface Transportation Program and Prop 84 funds.

## **COMMUNITY DEVELOPMENT AGENCY**

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### **Road District Tax**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,774,500**

**Total Revenue: \$4,774,500**

**Net County Cost: \$0**

This budget unit is established for the purpose of initially capturing property taxes designated for road purposes as Road District Tax revenues which are subsequently transferred out of this fund and recorded as funding sources to the Road Fund. Since the enactment of ERAF I (Education Revenue Augmentation Fund I) by the State of California, an annual subsidy from the Road District Tax fund to the Cameron Park Airport District has been provided for road maintenance.

The Road District Tax unit receives all its revenue from property taxes and homeowner's tax relief funds.

### **Placerville Union Cemetery**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$88,010**

**Total Revenue: \$27,800**

**Use of Fund Balance: \$60,210**

This special revenue fund provides for the operation and maintenance of the Placerville Union Cemetery. Staffing for this unit is provided by employees of the CDA Administration and Finance Division, Cemetery Operations.

The Placerville Union Cemetery unit receives its revenue from plot sales and burial service charges.

### **Special Aviation**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$20,000**

**Total Revenue: \$20,000**

**Net County Cost: \$0**

This is a 'pass through' fund. State Aviation revenue is recognized in this Special Revenue Fund and dispersed equally to both the Placerville and Georgetown Airports for operations.

## **Fund 12 – Special Revenue: BOS Governed Districts**

### **Special District and Zones of Benefit**

**Positions: 0.6 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,473,101**

**Total Revenue: \$3,473,101**

**Net County Cost: \$0**

This program provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area.

Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

## **COMMUNITY DEVELOPMENT AGENCY**

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### **Fund 31 – Enterprise Fund**

#### **Airports**

**Positions: 3 FTE**

**Extra Help: \$5,200\***

**Total Appropriations: \$1,901,834**

**Total Revenue: \$1,901,834**

**General Fund Contribution: \$268,092**

This program provides for the operation and maintenance of the general aviation facilities located at the Placerville and Georgetown airports and provides for oversight of capital improvement projects at the airports. A portion of the General Fund contribution equal to \$93,792 supports operations at the Georgetown airport, and provides a contribution to the Airports to allocate property tax representative of the amount collected at the Placerville and Georgetown airports. The additional \$174,300 of General Funds is to construct the waterline project at the Placerville Airport to allow for the future construction of additional hangers in order to help stimulate economic development.

The Airports Unit receives funding from the sale of aviation fuel, rental of tie-downs and hangers at the airports, a General Fund Contribution, State Aviation funds, and revenue from the sale of gate openers. Federal and State Grants and an ACO Contribution is received to fund the capital improvement projects.

\*Airports only require an extra help position during the summer when the Airport staff performs labor-intensive maintenance and improvement projects and during holidays for coverage.

### **Fund 32 – Internal Service Fund**

#### **Fleet Shop**

**Positions: 4 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,713,670**

**Total Revenue: \$1,713,670**

**Net County Cost: \$0**

The Fleet Services unit is overseen by the Transportation Division's Maintenance unit. Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County vehicles.

Fleet Services receives funding primarily from charges to County Departments to recover costs of maintaining, operating, and replacement of the fleet.



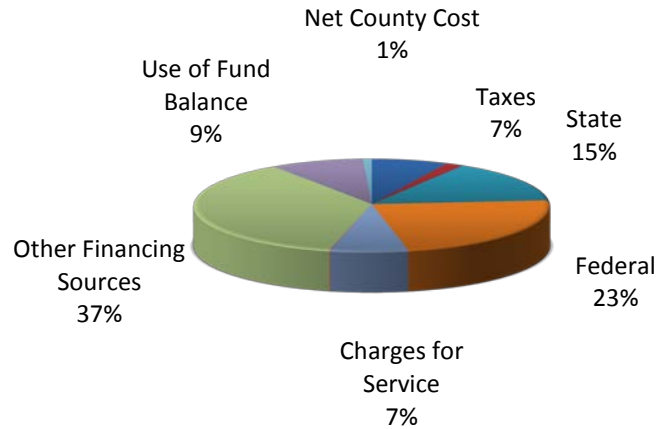
# COMMUNITY DEVELOPMENT AGENCY

## Financial Charts – Transportation Division

### Source of Funds

Taxes (\$5,778,627): These revenues are primarily made up of Road District property taxes (\$4.7M), and Special District property taxes and assessments (\$1.0M).

License, Fines, and Use of Money & Property (\$880,950): Primarily composed of public utility franchise fees (\$574,000), rent (\$239,000), road permits (\$55,000), interest (\$12,000), and fines/penalties (\$2,000).



State (\$12,085,095): State funds are primarily comprised of the Highway Users Tax / Gas Tax (\$8.4M), provided under the Streets and Highway Code, Sections 2104-2106 based on the number of registered vehicles and maintained mileage in the County; State Regional Surface Transportation Program (RSTP) (\$1.1M); California Tahoe Conservancy (CTC) funds (\$1.3M) which are provided through grant agreements partially through a competitive process and partially through an annual allocation; State Prop 84 and SRTS funds for Erosion Control projects (\$0.5M); Proposition 1B funds (\$0.4M) under the Corridor Mobility Improvement Account (CMIA) program; State BTA funding for the Green Valley Bike Lane (\$0.2M); State AQMD funding for diesel vehicle retrofitting (\$0.05M); State Homeowners Property Tax Relief payment to Road District Tax (\$0.05M); and State Aviation funding for Airports operation and capital improvements (\$0.02M).

Federal (\$19,105,785): Federal funds are primarily comprised of the Highway Bridge program (\$9.5M); Hazard Elimination/Highway Safety Improvement Program funds (\$2.4M), grants are awarded for individual projects based on the ability of the project to reduce or eliminate the number/severity of traffic accidents; SRTS grants for the installation of sidewalks/bike paths adjacent to schools (\$0.9M), Congestion Mitigation and Air Quality (CMAQ) funds (\$2.5M); Federal Lands Access Program (FLAP) fund (\$1.3M); Federal Forest Reserve revenue (\$0.9M); United States Forest Service (\$0.7M) to manage forest resources including water quality and outdoor recreation, allocation is competitively determined; FAA Grants (\$0.4M) for the Airport Capital Improvement Program; and Federal RSTP – Urban funds for road capital improvements (\$0.3M); and Public Lands Highway Discretionary (PLHD) funds (\$0.2M).

Charges for Service (\$7,932,189): Primarily comprised of charges to the Missouri Flat MC&FP for roadwork (\$2.03M), charges to departments for fleet mileage and rental billings (\$1.60M), charges to the County Engineer program for road fund staff and overhead costs (\$1.42M), charges to special districts and special assessments (\$0.74M), parcel map inspections and other development related services (\$0.67M); charges to the Bass Lake Hills Specific Plan PFFP for roadwork in the plan area (\$0.44M); charges to the Tahoe Regional Planning Agency

## COMMUNITY DEVELOPMENT AGENCY

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(TRPA) mitigation funds for erosion control project costs in the Tahoe basin (\$0.25M); Public Utility inspections (\$0.19M); charges to Long Range Planning for work performed by Road Fund staff (\$0.17M); charges for County Engineer plan checking; charges to the CAO Office (to be billed to State by CAO) for road fund work completed on the Rubicon Trail (\$0.14M); charges to EID for work on the Silva Valley Interchange project (\$0.13M); charges to Fleet for road fund labor reimbursement (\$0.06M), miscellaneous small charges for services (\$0.04M); ACO fund for State Parks Recreational Trails Program (RTP) match (\$0.03M); and charges to Airports for Road Fund staff work (\$0.02M).

Miscellaneous (\$677,137): revenue from sale of fuel at the Placerville and Georgetown airports (\$0.5M), charges to departments for fleet accident fund (\$0.07M), Measure R funding for maintenance of various bike trails in the Tahoe Basin (\$0.05M), grant funds from a Texas University for an abrasives study in the Erosion Control program (\$0.02M), reimbursements for damage to County property due to traffic accidents (\$0.01M), and miscellaneous revenue/reimbursements for Airports, Fleet Services, Cemeteries and Special Districts (\$0.03M).

Other Financing Sources (\$30,104,013): Primarily comprised of Traffic Impact Mitigation (TIM) fees (\$23.1M); Road District Tax funds (\$4.76M); local tribe funds (\$0.6M) subdivision time and material deposits for County Engineer charges (\$0.55M); a General Fund contribution for road maintenance (\$0.50M); a General Fund contribution for the Placerville Airport Waterline project (\$0.17M); a General Fund contribution for Airports operations (\$0.09M); SMUD funds for the CIP program (\$0.23M); an ACO Fund contribution for the Airports capital program (\$0.05M); the operating transfer of state aviation funds (\$0.02M), and a transfer of utility inspection prepaid fees (\$0.01M).

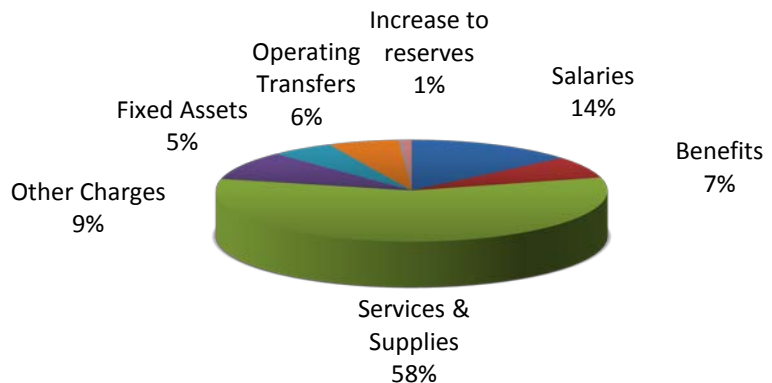
Use of Fund Balance (\$7,518,533): The department anticipates utilizing \$7.5M in fund balances to fund operations.

Net County Cost (\$665,413): The net county cost supports the County Engineer function of the Transportation Division and the operation of the cemetery operations.

### Use of Funds

**Salaries & Benefits (\$17,355,811):** Primarily comprised of salaries (\$11.1M), health insurance (\$2.9M), retirement (\$2.3M), temporary employees (\$0.4M), worker's comp (\$0.4M), retiree health (\$0.2M), and other benefits (\$0.1M).

**Services & Supplies (\$47,950,783):** Primarily comprised of construction and road maintenance



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contracts (\$29.9M), professional and specialized services (\$10.1M): generally consisting of \$8.75M in contracts for engineering, geological studies, appraisals, construction management, environmental reviews etc. related to the road capital improvement program, \$0.45M for CIP major update and TIM fee update consultants for the DRE unit of Transportation, \$0.23M for County Engineer consultants, \$0.36M for environmental review, appraisal, monitoring, and materials testing for the erosion control program, \$0.03M in burial services for the cemeteries, \$0.11M for consultants for the Airport capital projects, and \$0.2M in miscellaneous small contracts throughout the division; Road materials (\$2.1M), maintenance of equipment and facilities (\$1.4M), fuel purchases (\$1.2M), special projects budget for special districts (\$1.1M), liability insurance (\$0.8M), rents and leases of buildings, vehicles and equipment (\$0.4M), utilities (\$0.3M), miscellaneous supplies (\$0.3M), staff development/memberships/computer/software/office expenses (\$0.2M), and household supplies (\$0.1M).

Other Charges (\$8,700,495): Primarily comprised of right of way charges (\$1.08M), interfund expenditures including: \$3.18M in charges from CDA Administration and Long-Range Planning, \$1.27M in charges from A87 County cost plan, \$0.15M for litter removal and dead animal pickup, \$0.17M County Counsel, \$0.01M to Surveyor for LMIS/GIS charges, \$0.02M for building maintenance services, Transportation Division charges for staff and overhead costs to provide services to the County Engineer \$1.42M, Fleet Management \$0.06M, special districts \$0.14M, and miscellaneous small charges from other departments \$0.04M for a total interfund charge of (\$6.46M), depreciation expense on fleet vehicles and airport property (\$1.13M), contributions to non-county government agencies (\$0.02M), and miscellaneous small charges (\$0.01M).

Fixed Assets (\$5,581,332): These are primarily comprised of purchase of heavy maintenance equipment (\$1.99M), acquisition of road capital facilities through reimbursements to developers (\$1.22M), purchase of replacement equipment or diesel retrofit equipment for the road maintenance and special districts programs either due to high maintenance costs or non-compliance with stricter emission standards (\$0.07M), construction of a wash rack for the maintenance heavy equipment (\$0.79M), purchase of 45 Fleet vehicles (\$1.36M), Airport CIP projects (\$0.50M), building improvements to cemetery facilities (\$0.06M), a heavy duty vehicle lift for the Tahoe vehicle shop (\$0.03M); miscellaneous vehicle shop and maintenance yard equipment (\$0.03M), and replacement of outdated computer equipment (\$0.03M). A detailed listing of fixed assets is included as a separate schedule in the Recommended Budget book. This amount is reduced by the amount of the capitalized building and improvement costs of the Airport capital improvements (-\$0.50M).

Capitalized Fixed Assets (-\$1,360,500): This is representative of the capitalization of the new vehicles purchased for Fleet Services.

Operating Transfers (\$4,784,350): Consists mainly of the transfer of Road District Taxes from Special Revenue account to Transportation; along with the transfer of Airport Special Revenues grant funding.

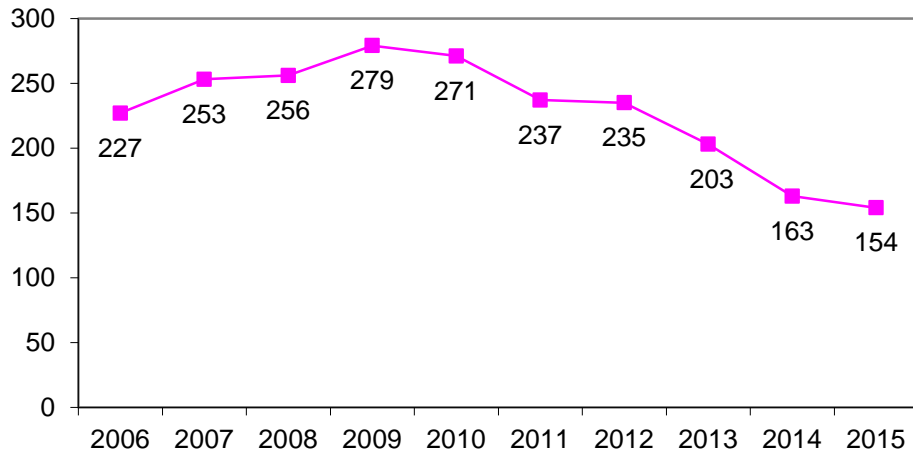
Intrafund Transfers/Abatements (\$157,431): Consists primarily of transfers between Transportation programs. Remaining transfers are charges from the CDA Long-Range Planning unit for the County Engineer function (\$143,000), CDA Administration/Finance charges to Cemetery Operations (\$12,000), along with a charge from Revenue Recovery for collections fees (\$3,000).

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Contingencies and Reserves (\$1,578,540): Consists of Special District reserves for use on future Road and Drainage improvements (\$0.69M), a designation of fund balance for the airport capital projects (\$0.50M), an appropriation for contingencies for Special Districts and the Placerville Union Cemetery (\$0.33M), an appropriation for contingencies for Fleet Services (\$0.03M), and an appropriation for contingencies for Airports (\$0.02M).

### Staffing Trend

Staffing for the Department of Transportation (now a division in the Community Development Agency) has increased and decreased over the last 10 years due to a number of organizational changes including the addition and removal of various programs including



airports, fleet services and facility services. The net change for Transportation as a whole over this period is a reduction of 68.6 FTEs, and a reduction of 120.6 FTEs from its peak staffing in FY 2008-09. The recommended staff allocation for FY 2014-15 is 154.4 FTE. The division has 31 FTEs in its Tahoe engineering, maintenance, and shop operations.

### Chief Administrative Office Comments

#### Transportation Division

##### General Fund – Fund Type 10

Within the General Fund programs in the Transportation Division, the Recommended Budget represents a decrease of \$155,664 or 11.2% in revenues and a decrease of \$254,600 or 11.8% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is decreasing by \$98,938 or 12.9%. The decrease in revenues and appropriations is primarily related to costs for the National Pollutant Discharge Elimination System (NPDES) program being moved from the County Engineer to the Long Range Planning Division.

##### County Engineer

The Recommended Budget for the County Engineer includes a decrease in appropriations of \$335,962 and a decrease in revenues of \$167,362 resulting in a decrease in Net County Cost of \$168,600. Net County Cost for this program is \$579,537. This decrease is related to moving

## COMMUNITY DEVELOPMENT AGENCY

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the NPDES program to the Long Range Planning (LRP) Division and additional billable work related to subdivision activity.

### Cemetery Operations

The Recommended Budget for Cemetery operations includes an increase in appropriations of \$81,362 and an increase in revenue of \$11,700 resulting in a Net County Cost increase of \$69,662. This increase is due to shifting 0.8 FTE of an Administrative Technician to this unit from the CDA Administration and Finance unit to better suit operational needs.

### Special Revenue Fund – Fund Type 11

The Recommended Budget represents a decrease of \$9,613,193 or 11.3% in revenue and appropriations when compared to the FY 2013-14 approved budget. The budget includes a General Fund contribution of \$500,000 for the road maintenance program (a decrease of \$1.8 million from the FY 2013-14 approved budget).

The Special Revenue Fund budget is comprised of Road Fund Operations, Road Capital Improvement Program, Road District Taxes, Erosion Control, Placerville Union Cemetery, and Special Aviation. The chart below details the total revenues, appropriations and use of fund balance included in the Recommended Budget for FY 2014-15.

Program	Revenue	Appropriations	Use of Fund Balance
Road Fund Operations	\$18,392,562	\$23,189,749	\$4,797,187
Road CIP	\$43,661,024	\$44,009,237	\$348,213
Road District Taxes*	\$4,774,500	\$4,774,500	\$0
Erosion Control	\$3,677,800	\$3,677,800	\$0
Placerville Union Cemetery	\$27,800	\$88,010	\$60,210
Special Aviation	\$20,000	\$20,000	\$0
<b>Total</b>	<b>\$70,553,486</b>	<b>\$75,759,296</b>	<b>\$5,205,610</b>

*\*Road District Taxes are transferred into Road Fund Operations (i.e. the \$18M in revenue in Road Fund Operations includes \$4.77M of Road District Taxes)*

### Road Fund Operations

Road Fund Operations includes the Maintenance Division, Transportation Planning and Land Development, and Engineering functions. The Recommended Budget includes a decrease in revenues of \$802,811 and a decrease in appropriations of \$1,200,338 when compared to the current year budget. These changes result in the net use of fund balance being reduced by \$397,527. This decrease is attributable to a reduction in temporary employees and services and supplies tied to the one-time increase in General Fund contributions in FY 2013-14 that will not be rebudgeted in FY 2014-15. The use of Fund Balance is a one-time revenue source and the division will need to identify new revenues or sustainable savings to fund operations in the long term. Long-term financial health of the Road Fund appears to be a concern in the near future unless significant changes are made within the Division.

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A General Fund contribution to the road fund of \$500,000 is included in the Recommended Budget which represents a decrease of \$1.8 million from FY 2013-14. This reduced amount brings the total contribution back to FY 2012-13 levels.

Within the General Fund, Public Utility Franchise Fees are utilized to fund half of the NPDES program as well as Road Maintenance activities. It is important to note that the Public Utility Franchise Fees are a discretionary source of revenue and can be spent on any County function. The table below summarizes the recommended use of these funds in FY 2014-15.

Public Utility Franchise Fees	Amount
50% of NPDES program (now in LRP)	\$422,288
Road Maintenance	\$573,712
<b>Total</b>	<b>\$996,000</b>

The recommended budget includes an increase in Capital Assets of \$0.77M. Large items on the Capital Asset purchase list include an Air Regenerative Sweeper (carryover from FY 13-14 budget), Road Paint Striper Truck (purchase in FY 2014-15 versus lease in current year), Crafcro Crack-Filler Machine (carryover from FY 2013-14 budget), two (2) Dumptrucks (replacing 22 year old vehicles), and several other vehicles and pieces of equipment as listed on the Fixed Asset list.

### Road Fund Capital Improvement Program (CIP)

The Recommended Budget for the Road Fund Capital Improvement Program (CIP) represents a decrease of \$9,138,036 in revenues and appropriations when compared to the FY 2013-14 approved budget. This budget fluctuates depending on the Board approved CIP. Funding and appropriations are consistent with the Proposed 2014 CIP and is based on a per project basis.

Major projects scheduled for construction during FY 2014-15 include:

- Missouri Flat I/C Phase 1C
- Ice House Road Surface Rehab
- Cold Springs Road Realignment
- Salmon Falls Road at Glenesk Lane – Realignment
- Green Valley Road at Weber Creek – Bridge Replacement
- Consumes Mine Road at North Fork Consumes River – Bridge Maintenance
- Happy Valley Cutoff Road at Camp Creek – Bridge Maintenance
- Mosquito Road at South Fork American River – Bridge Maintenance
- Green Valley Road Bikeway (Loch Way to signal at Pleasant Grove Middle school)
- Wash Rack Project

### Erosion Control Program

The Tahoe Environmental Improvement Program (EIP) is included in the division's Proposed 2014 CIP program and the budget is being submitted consistent with that document.

## **COMMUNITY DEVELOPMENT AGENCY**

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The Tahoe program is funded through available grant funds primarily USFS, CMAQ, CTC, and TRPA mitigation funds. There is no cost to the General Fund for this program.

Projects scheduled for construction include:

- Golden Bear Erosion Control Project
- Lake Tahoe Boulevard Enhancement Project
- Sawmill 2B Bike Path and Erosion Control Project
- Forest View Water Quality Project
- County Service Area (CSA) #5 – Upper Area Erosion Control Project

### **Special Districts – Fund Type 12**

Special Districts provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area. Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

The Recommended Budget represents a decrease of \$1,454,417 or 29.5% in revenue and appropriations when compared to the FY 2013-14 approved budget. This decrease is primarily due to decreased fixed asset appropriations (\$1.06 M) related to removal of capital leases and one-time purchases in FY 2013-14 as well as the decrease in revenues from the use of fund balance and appropriations offsetting appropriations to fund balance designations that occurred in FY 2013-14.

### **Airports /South Lake Tahoe Transit – Fund Type 31**

The Airports are included in what is referred to as an Enterprise Fund. In governmental accounting an Enterprise Fund is defined as a fund that provides goods or services to the public for a fee that makes the entity self-supporting.

Both the Placerville and Georgetown Airports continue to require General Fund contributions to sustain operations. Staff continues to explore alternatives to reaching sustainable operations including a possible fee increase (fees were increased four years ago but the rates are still lower than similar facilities in the area), alternative staffing patterns, and capital improvements to provide additional hangers (see below).

The Recommended Budget represents an increase of \$209,185 or 12.4% in revenues and appropriations when compared to the FY 2013-14 approved budget. This change is primarily related to an increase in professional services contracts related to Airport capital improvements.

The Recommended Budget includes a General Fund Contribution of \$268,092 to the Airport programs for the following:

- \$174,300 for construction of a waterline which will accommodate additional hangers to the Placerville Airport for increased economic development.

## COMMUNITY DEVELOPMENT AGENCY

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- \$93,792 to fund the ongoing operations of the airports. An amount representative of the property taxes generated by the airports is included as part of this request; Placerville Airport - \$30,631 and Georgetown Airport - \$6,175. The remaining \$56,986 is to sustain the current operations of the Georgetown Airport.

There is no budget for South Lake Tahoe Transit for FY 2014-15. As such, there is a decrease in appropriations of \$40,946 for this unit.

### **Fleet – Fund Type 32**

Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County vehicles. Fleet Services receives funding primarily from charges to County departments to recover costs of maintaining, operating, and replacement of the fleet.

The Recommended Budget represents a decrease of \$163,421 or 8.7% in revenues and appropriations when compared to the FY 2013-14 approved budget. This budget includes an appropriation for the purchase of 45 replacement vehicles, of which 25 are for the Sheriff's Department, for a total cost of \$1,360,500. These vehicles are anticipated to exceed the replacement target mileage by December 2014.

### **Staffing Changes**

The Department is requesting several staffing changes. The Chief Administrative Office will be working with the Department over the next few weeks to move forward with a recommendation related to these changes by the budget workshop presentation.



# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0250	483,590	483,590	0	0	-483,590
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	483,590	483,590	0	-483,590
1406	500	1,000	1,000	1,000	0
1407	800	4,500	2,750	2,750	-1,750
1408	600	1,500	900	900	-600
1409	5,100	7,500	6,000	6,000	-1,500
1410	1,000	1,000	1,300	1,300	300
1411	450	1,000	1,100	1,100	100
1412	495,000	495,000	655,678	655,678	160,678
1740	4,000	4,000	4,000	4,000	0
1856	9,000	0	10,500	10,500	10,500
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	516,450	515,500	683,228	167,728
1920	OTHER SALES	0	0	1,200	1,200
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	0	0	1,200	1,200
2020	OPERATING TRANSFERS IN	407,220	391,000	550,000	159,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	407,220	391,000	550,000	159,000
<b>TYPE: R SUBTOTAL</b>	1,407,260	1,390,090	1,234,428	1,234,428	-155,662

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	32,836	0	47,270	47,270	47,270
3020	RETIREMENT EMPLOYER SHARE	6,456	0	9,761	9,761	9,761
3022	MEDI CARE EMPLOYER SHARE	478	0	686	686	686
3042	LONG TERM DISABILITY EMPLOYER	0	0	118	118	118
3046	RETIREE HEALTH: DEFINED	0	0	673	673	673
3060	WORKERS' COMPENSATION EMPLOYER	0	0	356	356	356
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	39,770	0	58,864	58,864	58,864
4040	TELEPHONE COMPANY VENDOR	0	0	250	250	250
4184	MAINT: CEMETERY	5,000	5,000	12,000	12,000	7,000
4197	MAINTENANCE BUILDING: SUPPLIES	200	200	200	200	0
4220	MEMBERSHIPS	0	0	187	187	187
4261	POSTAGE	1,000	1,000	0	0	-1,000
4266	PRINTING / DUPLICATING SERVICES	1,530	1,530	0	0	-1,530
4300	PROFESSIONAL & SPECIALIZED SERVICES	554,000	554,000	236,000	236,000	-318,000
4333	BURIAL SERVICES	4,000	4,000	4,000	4,000	0
4337	OTHER GOVERNMENTAL AGENCIES	54,400	54,400	3,000	3,000	-51,400
4400	PUBLICATION & LEGAL NOTICES	2,500	2,500	250	250	-2,250
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	3,000	3,000	300	300	-2,700
4462	EQUIP: COMPUTER	1,500	1,500	0	0	-1,500
4500	SPECIAL DEPT EXPENSE	32,579	32,579	1,000	1,000	-31,579
4564	ROAD: HERBICIDE	1,500	1,500	1,500	1,500	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	661,209	661,209	258,687	258,687	-402,522
5180	TAX & ASSESSMENTS	234	234	234	234	0
5300	INTERFND: SERVICE BETWEEN FUND	10,025	10,000	0	0	-10,000
5351	INTERFND: COUNTY ENGINEER	1,357,836	1,357,836	1,424,350	1,424,350	66,514
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	1,368,095	1,368,070	1,424,584	1,424,584	56,514
6042	FIXED ASSET: COMPUTER SYSTEM	0	0	275	275	275
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	0	0	275	275	275
7200	INTRAFUND TRANSFERS: ONLY GENERAL	125,162	125,162	154,431	154,431	29,269
7210	INTRAFND: COLLECTIONS	1,278	0	3,000	3,000	3,000
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	126,440	125,162	157,431	157,431	32,269
<b>TYPE: E SUBTOTAL</b>		2,195,514	2,154,441	1,899,841	1,899,841	-254,600
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	788,254	764,351	665,413	665,413	-98,938

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0100	4,620,000	4,500,000	4,600,000	4,600,000	100,000
0110	100,000	95,000	100,000	100,000	5,000
0120	-1,000	0	0	0	0
0130	-2,000	3,500	1,500	1,500	-2,000
0140	3,000	0	2,000	2,000	2,000
0150	10,000	10,000	13,000	13,000	3,000
0161	99,339	129,539	35,596	35,596	-93,943
0174	8,000	4,600	8,500	8,500	3,900
<b>CLASS: 01</b>	<b>REV: TAXES</b>	4,837,339	4,742,639	4,760,596	17,957
0230	PERMIT: ROAD PRIVILEGES	55,000	55,000	55,000	0
0250	FRANCHISE: PUBLIC UTILITY	512,410	512,410	573,712	61,302
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	567,410	567,410	628,712	61,302
0360	PENALTY & COST DELINQUENT TAXES	2,000	2,000	2,000	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	2,000	2,000	2,000	0
0400	REV: INTEREST	6,750	13,400	8,100	-5,300
0420	RENT: LAND & BUILDINGS	21,721	21,721	24,821	3,100
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	28,471	35,121	32,921	-2,200
0500	ST: AVIATION	20,000	20,000	20,000	0
0520	ST: 2104A ADM / ENG HWY TAX	20,000	20,000	20,000	0
0521	ST: 2104B SNOW REMOVAL HWY TAX	905,791	876,396	900,000	23,604
0522	ST: 2104D,E,F UNRESTRICTED HWY TAX	2,054,702	2,054,702	2,265,855	211,153
0523	ST: 2105 PROP 111 HWY TAX	1,369,987	1,369,987	1,515,344	145,357
0524	ST: 2106 UNRESTRICTED HWY TAX	702,007	702,007	609,104	-92,903
0526	ST: 2103 UNRESTRICTED HWY TAX	4,032,664	4,247,314	3,128,100	-1,119,214
0742	ST: CA TAHOE CONSERVANCY	468,624	783,624	1,271,500	487,876
0744	ST: RSTP 182.6D1 RGNL SURFACE TRAN	642,970	642,970	650,000	7,030
0746	ST: RSTP 182.6H RGNL SURFACE TRAN	359,164	359,164	359,164	0
0747	ST: RSTP 182.9 RGNL SURFACE TRAN	100,000	100,000	100,000	0
0820	ST: HOMEOWNER PROP TAX RELIEF	53,000	54,000	54,000	0
0880	ST: OTHER	96,100	150,187	550,587	400,400
0904	ST: CAL TRANS	1,187,581	1,636,340	241,441	-1,394,899
0914	ST: PROP IB	12,883,846	11,778,920	400,000	-11,378,920
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	24,896,436	24,795,611	12,085,095	-12,710,516
1052	FED: HBRD - HIGHWAY BRIDGES	5,645,834	6,362,917	9,484,608	3,121,691
1054	FED: UNITED STATES FOREST SERVICE	1,952,142	2,017,500	708,815	-1,308,685
1055	FED: HAZARD ELIMINATION	1,194,533	2,861,966	3,299,193	437,227
1056	FED: CMAQ - CONGEST MITIGATN AIR	368,696	645,200	2,498,779	1,853,579
1057	FED: TEA - TRANSPORT ENHANCEMENT	0	0	70,000	70,000
1058	FED: STP - SURFACE TRANSPORT	662,414	536,316	258,000	-278,316
1070	FED: FOREST RESERVE REVENUE	877,444	0	880,000	880,000

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1100	FED: OTHER	293,100	383,000	1,500,130	1,500,130	1,117,130
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	10,994,163	12,806,899	18,699,525	18,699,525	5,892,626
1406	ABANDONMENT OF EASEMENT	0	0	1,558	1,558	1,558
1740	CHARGES FOR SERVICES	1,009,092	1,834,550	2,051,615	2,051,615	217,065
1745	PUBLIC UTILITY INSPECTIONS	82,067	82,067	191,361	191,361	109,294
1761	WATER AGENCY CONTRACT SERVICES	0	0	9,540	9,540	9,540
1763	CAPITAL IMPROVEMENT PROJECT	225,973	743,800	438,270	438,270	-305,530
1765	EID - EL DORADO IRRIGATION DISTRICT	63,592	63,592	127,184	127,184	63,592
1768	TRPA - TAHOE REGIONAL PLANNING	284,850	119,000	246,250	246,250	127,250
1800	INTERFND REV: SERVICE BETWEEN FUND	1,052,613	500,180	213,225	213,225	-286,955
1830	INTERFND REV:ALLOCATED	0	0	171,815	171,815	171,815
1850	INTERFND REV: FACILITIES, PARKS & REC	1,311	0	26,400	26,400	26,400
1851	INTERFND REV: COUNTY ENGINEER	1,357,836	1,357,836	1,424,350	1,424,350	66,514
1856	INTERFND REV: SPECIAL DIST	141,052	141,052	128,191	128,191	-12,861
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	4,218,386	4,842,077	5,029,759	5,029,759	187,682
1920	OTHER SALES	16,680	18,000	13,000	13,000	-5,000
1940	MISC: REVENUE	4,979,843	4,957,620	52,584	52,584	-4,905,036
1941	MISC: REFUND	25	0	0	0	0
1942	MISC: REIMBURSEMENT	73,405	73,405	28,713	28,713	-44,692
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	5,069,953	5,049,025	94,297	94,297	-4,954,728
2010	OPERATING TRNSFR IN: SILVA VALLEY	16,169,801	14,102,214	18,226,731	18,226,731	4,124,517
2011	OPERATING TRANSFERS IN: RIF MISC.	139,247	139,247	0	0	-139,247
2012	OPERATING TRANSFERS IN: COUNTY TIM	2,347,332	2,258,206	3,655,220	3,655,220	1,397,014
2014	OPERATING TRNSFR IN: INTERIM HWY 50 TIM	174,000	70,000	255,605	255,605	185,605
2015	OPERATING TRNSFR IN: INSPECTIONS	19,500	19,500	10,000	10,000	-9,500
2020	OPERATING TRANSFERS IN	4,282,921	4,262,660	1,347,984	1,347,984	-2,914,676
2023	OPERATING TRANSFERS IN: EDH RIF	1,127,334	1,016,334	960,891	960,891	-55,443
2024	OPERATING TRANSFERS IN: RDT	4,750,447	4,750,447	4,764,350	4,764,350	13,903
2062	CAPITAL LEASE PROCEEDS	0	650,000	0	0	-650,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	29,010,582	27,268,608	29,220,781	29,220,781	1,952,173
0001	FUND BALANCE	674,298	5,263,099	4,941,622	4,866,622	-396,477
0003	FROM DESIGNATIONS	0	0	338,988	338,988	338,988
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	674,298	5,263,099	5,280,610	5,205,610	-57,489
<b>TYPE: R</b>	<b>SUBTOTAL</b>	80,299,038	85,372,489	75,834,296	75,759,296	-9,613,193

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	8,832,543	9,170,257	9,914,923	9,914,923	744,666
3001	TEMPORARY EMPLOYEES	593,483	1,431,999	384,419	384,419	-1,047,580
3002	OVERTIME	427,463	427,463	487,634	487,634	60,171
3003	STANDBY PAY	20,413	0	18,000	18,000	18,000
3004	OTHER COMPENSATION	216,763	155,045	271,730	271,730	116,685
3005	TAHOE DIFFERENTIAL	79,200	79,200	72,000	72,000	-7,200
3007	HAZARD PAY	1	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	1,757,676	1,797,058	2,021,868	2,021,868	224,810
3022	MEDI CARE EMPLOYER SHARE	131,965	131,458	141,550	141,550	10,092
3040	HEALTH INSURANCE EMPLOYER	2,501,694	2,615,870	2,802,308	2,802,308	186,438
3041	UNEMPLOYMENT INSURANCE EMPLOYER	20,580	20,580	0	0	-20,580
3042	LONG TERM DISABILITY EMPLOYER	32,961	32,961	24,609	24,609	-8,352
3043	DEFERRED COMPENSATION EMPLOYER	32,978	20,547	22,663	22,663	2,116
3046	RETIREE HEALTH: DEFINED	158,436	158,436	159,230	159,230	794
3060	WORKERS' COMPENSATION EMPLOYER	88,449	88,449	363,131	363,131	274,682
3080	FLEXIBLE BENEFITS	11,515	1,807	4,287	4,287	2,480
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>14,906,120</b>	<b>16,131,130</b>	<b>16,688,352</b>	<b>16,688,352</b>	<b>557,222</b>
4020	CLOTHING & PERSONAL SUPPLIES	11,000	15,900	16,100	16,100	200
4040	TELEPHONE COMPANY VENDOR	1,500	1,500	8,875	8,875	7,375
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,000	3,000	3,000	3,000	0
4080	HOUSEHOLD EXPENSE	6,200	6,200	4,000	4,000	-2,200
4083	LAUNDRY	12,000	8,200	8,200	8,200	0
4085	REFUSE DISPOSAL	57,100	57,100	56,600	56,600	-500
4086	JANITORIAL / CUSTODIAL SERVICES	30,000	28,305	26,606	26,606	-1,699
4100	INSURANCE: PREMIUM	413,687	413,687	681,204	681,204	267,517
4140	MAINT: EQUIPMENT	19,200	19,200	25,000	25,000	5,800
4141	MAINT: OFFICE EQUIPMENT	11,850	11,850	9,650	9,650	-2,200
4143	MAINT: SERVICE CONTRACT	122,000	142,000	142,500	142,500	500
4144	MAINT: COMPUTER	128,000	148,002	75,135	75,135	-72,867
4145	MAINTENANCE: EQUIPMENT PARTS	40,500	5,500	30,500	30,500	25,000
4160	VEH MAINT: SERVICE CONTRACT	105,100	135,100	95,000	95,000	-40,100
4161	VEH MAINT: PARTS DIRECT CHARGE	34,000	34,000	34,000	34,000	0
4162	VEH MAINT: SUPPLIES	75,000	80,000	70,000	70,000	-10,000
4163	VEH MAINT: INVENTORY	320,000	275,000	275,000	275,000	0
4164	VEH MAINT: TIRE & TUBES	145,000	145,000	115,000	115,000	-30,000
4165	VEH MAINT: OIL & GREASE	1,000	0	0	0	0
4180	MAINT: BUILDING & IMPROVEMENTS	5,000	10,500	0	0	-10,500
4184	MAINT: CEMETERY	27,000	27,000	27,000	27,000	0
4197	MAINTENANCE BUILDING: SUPPLIES	3,900	3,900	3,300	3,300	-600
4220	MEMBERSHIPS	7,378	7,378	8,983	8,983	1,605
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	21,614	20,842	21,507	21,507	665
4260	OFFICE EXPENSE	45,000	45,000	0	0	-45,000
4261	POSTAGE	4,000	4,000	0	0	-4,000
4262	SOFTWARE	4,000	4,000	5,610	5,610	1,610
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,000	1,252	1,717	1,717	465
4264	BOOKS / MANUALS	5,000	8,291	7,225	7,225	-1,066
4266	PRINTING / DUPLICATING SERVICES	24,250	19,250	40,700	40,700	21,450
4300	PROFESSIONAL & SPECIALIZED SERVICES	7,036,349	8,026,796	8,991,660	8,991,660	964,864
4302	CONSTRUCT & ENGINEER CONTRACTS	30,298,956	32,702,771	28,899,029	28,899,029	-3,803,742
4303	ROAD MAINT & CONSTRUCTION	392,000	392,000	168,000	168,000	-224,000
4313	LEGAL SERVICES	40,000	0	0	0	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	15,000	19,450	9,450	9,450	-10,000
4333	BURIAL SERVICES	18,020	18,020	15,000	15,000	-3,020
4334	FIRE PREVENTION & INSPECTION	5,600	5,600	5,300	5,300	-300
4337	OTHER GOVERNMENTAL AGENCIES	731,500	656,500	691,000	691,000	34,500

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4400 PUBLICATION & LEGAL NOTICES	22,500	22,500	35,900	35,900	13,400
4420 RENT & LEASE: EQUIPMENT	182,742	137,680	87,330	87,330	-50,350
4421 RENT & LEASE: SECURITY SYSTEM	1,488	1,488	1,488	1,488	0
4440 RENT & LEASE: BUILDING &	62,500	62,500	49,889	49,889	-12,611
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	17,980	17,980	19,470	19,470	1,490
4461 EQUIP: MINOR	22,000	28,855	27,900	27,900	-955
4462 EQUIP: COMPUTER	64,300	63,700	0	0	-63,700
4500 SPECIAL DEPT EXPENSE	111,989	109,993	210,400	210,400	100,407
4503 STAFF DEVELOPMENT	27,978	37,978	49,005	49,005	11,027
4507 FIRE & SAFETY SUPPLIES	7,050	7,050	8,700	8,700	1,650
4508 SNOW REMOVAL	85,000	115,000	0	0	-115,000
4529 SOFTWARE LICENSE	18,880	18,880	8,280	8,280	-10,600
4540 STAFF DEVELOPMENT (NOT 1099)	200	0	0	0	0
4560 ROAD: BRIDGE MATERIAL	20,000	20,000	10,000	10,000	-10,000
4561 ROAD: GUARDRAIL	15,000	15,000	10,000	10,000	-5,000
4562 ROAD: MARKING SUPPLIES	31,500	31,500	24,000	24,000	-7,500
4563 ROAD: MATERIALS TESTING	0	0	1,000	1,000	1,000
4564 ROAD: HERBICIDE	129,000	129,000	100,000	100,000	-29,000
4565 ROAD: CHIPS	307,238	307,238	92,000	92,000	-215,238
4566 ROAD: PLANT MIX	1,176,891	1,080,000	850,000	850,000	-230,000
4567 ROAD: AB ROCK	16,842	13,000	6,500	6,500	-6,500
4568 ROAD: CRACK FILLER	40,000	40,000	0	0	-40,000
4569 ROAD: CULVERTS	13,500	13,500	5,000	5,000	-8,500
4570 ROAD: EMULSION	1,270,099	1,270,099	485,000	485,000	-785,099
4571 ROAD: SIGNS	174,243	164,473	48,750	48,750	-115,723
4572 ROAD: BEADS	33,000	33,000	33,000	33,000	0
4573 ROAD: PAINT	138,000	138,000	130,000	130,000	-8,000
4574 ROAD: SALT & SAND - SNOW REMOVAL	55,000	55,000	55,000	55,000	0
4575 ROAD: SIGNAL MATERIALS	91,000	91,000	95,000	95,000	4,000
4590 ROAD: HAULING PLANT MIX	129,981	110,000	110,000	110,000	0
4592 ROAD: HAULING EMULSION	23,528	0	20,000	20,000	20,000
4600 TRANSPORTATION & TRAVEL	6,700	6,700	11,400	11,400	4,700
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	6,366	0	400	400	400
4605 RENT & LEASE: VEHICLE	149,743	149,743	158,800	158,800	9,057
4606 FUEL PURCHASES	734,000	734,000	734,000	734,000	0
4608 HOTEL ACCOMMODATIONS	179	0	0	0	0
4620 UTILITIES	220,250	255,317	248,057	248,057	-7,260
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>45,628,371</b>	<b>48,782,268</b>	<b>44,298,120</b>	<b>44,298,120</b>	<b>-4,484,148</b>
5060 RETIREMENT: OTHER LONG TERM DEBT	0	101,564	0	0	-101,564
5100 INTEREST: OTHER LONG TERM DEBT	0	19,319	0	0	-19,319
5160 RIGHTS OF WAY	8,180,564	6,258,300	1,083,400	1,083,400	-5,174,900
5180 TAX & ASSESSMENTS	700	675	725	725	50
5240 CONTRIB: NON-CNTY GOVERNMENTAL	19,890	20,150	20,150	20,150	0
5300 INTERFND: SERVICE BETWEEN FUND	496,948	496,948	1,414,194	1,414,194	917,246
5301 INTERFND: TELEPHONE EQUIPMENT &	75,000	75,000	75,000	0	-75,000
5302 INTERFND: RADIO EQUIPMENT & SUPPORT	2,000	2,000	1,000	1,000	-1,000
5304 INTERFND: MAIL SERVICE	6,351	6,351	0	0	-6,351
5305 INTERFND: STORES SUPPORT	4,388	4,388	0	0	-4,388
5308 INTERFND: MAINFRAME SUPPORT	0	91,933	0	0	-91,933
5310 INTERFND: COUNTY COUNSEL	172,250	187,250	168,500	168,500	-18,750
5314 INTERFND: PC SUPPORT	0	6,000	0	0	-6,000
5316 INTERFND: IS PROGRAMMING SUPPORT	0	3,000	3,000	3,000	0
5318 INTERFND: MAINTENANCE BLDG & IMPRV	0	213,337	20,000	20,000	-193,337
5320 INTERFND: NETWORK SUPPORT	0	157,490	0	0	-157,490
5321 INTERFND: COLLECTIONS	1,500	1,500	1,500	1,500	0
5330 INTERFND: ALLOCATED	2,959,404	3,137,900	3,083,448	3,083,448	-54,452
<b>CLASS: 50 OTHER CHARGES</b>	<b>11,918,995</b>	<b>10,783,105</b>	<b>5,870,917</b>	<b>5,795,917</b>	<b>-4,987,188</b>

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	28,000	673,847	821,500	821,500	147,653
6027	INFRASTRUCTURE ACQUISITION	1,003,384	1,003,384	1,223,557	1,223,557	220,173
6040	FIXED ASSET: EQUIPMENT	752,463	777,050	2,112,050	2,112,050	1,335,000
6042	FIXED ASSET: COMPUTER SYSTEM	58,500	58,500	25,450	25,450	-33,050
6043	FIXED ASSET: CAPITAL LEASE EQUIPMENT	0	650,000	0	0	-650,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	1,842,347	3,162,781	4,182,557	4,182,557	1,019,776
7000	OPERATING TRANSFERS OUT	4,770,447	4,770,447	4,784,350	4,784,350	13,903
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	4,770,447	4,770,447	4,784,350	4,784,350	13,903
7250	INTRAFND: NOT GEN FUND / SAME FUND	1,000	1,000	0	0	-1,000
7252	INTRAFND: CAPITAL IMPROVEMENT	5,404,038	5,534,199	6,583,157	6,583,157	1,048,958
7253	INTRAFND: EROSION CONTROL	1,448,816	1,270,443	1,676,552	1,676,552	406,109
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	6,853,854	6,805,642	8,259,709	8,259,709	1,454,067
7382	INTRFND ABATEMENTS: CAPITAL	-5,404,038	-5,534,199	-6,583,157	-6,583,157	-1,048,958
7383	INTRFND ABATEMENTS: EROSION	-1,448,816	-1,270,443	-1,676,552	-1,676,552	-406,109
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-6,852,854	-6,804,642	-8,259,709	-8,259,709	-1,455,067
7700	APPROPRIATION FOR CONTINGENCIES	0	510,000	10,000	10,000	-500,000
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	0	510,000	10,000	10,000	-500,000
7801	DESIGNATIONS OF FUND BALANCE	1,231,758	1,231,758	0	0	-1,231,758
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	1,231,758	1,231,758	0	0	-1,231,758
<b>TYPE: E SUBTOTAL</b>		80,299,038	85,372,489	75,834,296	75,759,296	-9,613,193
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	0	0	0

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	93,813	93,813	95,236	95,236	1,423	
0175	878,119	878,119	922,795	922,795	44,676	
<b>CLASS: 01</b>	<b>REV: TAXES</b>	971,932	971,932	1,018,031	1,018,031	46,099
1310	SPECIAL ASSESSMENTS	626,514	626,515	599,154	599,154	-27,361
1740	CHARGES FOR SERVICES	17,189	17,189	15,189	15,189	-2,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	643,703	643,704	614,343	614,343	-29,361
1920	OTHER SALES	4,000	4,000	4,000	4,000	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	4,000	4,000	4,000	4,000	0
2000	SALE FIXED ASSETS	259,296	259,296	0	0	-259,296
2020	OPERATING TRANSFERS IN	1,636	1,636	0	0	-1,636
2062	CAPITAL LEASE PROCEEDS	0	753,500	0	0	-753,500
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	260,932	1,014,432	0	0	-1,014,432
0001	FUND BALANCE	2,110,360	2,110,360	1,483,227	1,483,227	-627,133
0002	FROM RESERVES	0	0	46,869	46,869	46,869
0003	FROM DESIGNATIONS	245,562	183,090	306,631	306,631	123,541
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	2,355,922	2,293,450	1,836,727	1,836,727	-456,723
<b>TYPE: R SUBTOTAL</b>	4,236,489	4,927,518	3,473,101	3,473,101	-1,454,417	



# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	42,746	0	47,133	47,133	47,133
3020 RETIREMENT EMPLOYER SHARE	0	0	9,732	9,732	9,732
3022 MEDI CARE EMPLOYER SHARE	0	0	681	681	681
3040 HEALTH INSURANCE EMPLOYER	0	0	11,589	11,589	11,589
3042 LONG TERM DISABILITY EMPLOYER	0	0	118	118	118
3046 RETIREE HEALTH: DEFINED	0	0	671	671	671
3060 WORKERS' COMPENSATION EMPLOYER	0	0	355	355	355
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>42,746</b>	<b>0</b>	<b>70,279</b>	<b>70,279</b>	<b>70,279</b>
4085 REFUSE DISPOSAL	250	250	370	370	120
4102 INSURANCE: CSA COUNTY SERVICE	60,796	60,796	61,962	61,962	1,166
4183 MAINT: GROUNDS	24,150	24,150	20,000	20,000	-4,150
4184 MAINT: CEMETERY	43,772	43,772	9,255	9,255	-34,517
4189 MAINT: WATER SYSTEM	600	600	600	600	0
4197 MAINTENANCE BUILDING: SUPPLIES	2,000	2,000	1,000	1,000	-1,000
4260 OFFICE EXPENSE	1,993	1,993	2,170	2,170	177
4261 POSTAGE	1,479	1,479	1,154	1,154	-325
4300 PROFESSIONAL & SPECIALIZED SERVICES	27,150	15,150	41,350	41,350	26,200
4303 ROAD MAINT & CONSTRUCTION	980,550	980,550	853,326	853,326	-127,224
4333 BURIAL SERVICES	14,000	14,000	12,000	12,000	-2,000
4337 OTHER GOVERNMENTAL AGENCIES	0	0	214	214	214
4400 PUBLICATION & LEGAL NOTICES	2,940	2,940	3,121	3,121	181
4420 RENT & LEASE: EQUIPMENT	6,900	6,900	72,526	72,526	65,626
4440 RENT & LEASE: BUILDING &	805	805	1,005	1,005	200
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	300	300	0	0	-300
4461 EQUIP: MINOR	700	700	500	500	-200
4500 SPECIAL DEPT EXPENSE	13,092	19,592	1,050	1,050	-18,542
4501 SPECIAL PROJECTS	328,352	324,861	1,053,019	1,053,019	728,158
4564 ROAD: HERBICIDE	0	0	350	350	350
4566 ROAD: PLANT MIX	14,420	14,420	12,500	12,500	-1,920
4567 ROAD: AB ROCK	7,500	7,500	5,900	5,900	-1,600
4606 FUEL PURCHASES	0	0	150	150	150
4620 UTILITIES	40,388	40,388	46,731	46,731	6,343
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>1,572,137</b>	<b>1,563,146</b>	<b>2,200,253</b>	<b>2,200,253</b>	<b>637,107</b>
5060 RETIREMENT: OTHER LONG TERM DEBT	0	93,650	0	0	-93,650
5100 INTEREST: OTHER LONG TERM DEBT	0	22,584	0	0	-22,584
5300 INTERFND: SERVICE BETWEEN FUND	0	0	2,200	2,200	2,200
5330 INTERFND: ALLOCATED	8,157	0	11,157	11,157	11,157
5356 INTERFND: SPECIAL DIST MAINTENANCE	165,978	256,289	138,691	138,691	-117,598
<b>CLASS: 50 OTHER CHARGES</b>	<b>174,135</b>	<b>372,523</b>	<b>152,048</b>	<b>152,048</b>	<b>-220,475</b>
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	13,000	71,000	30,000	30,000	-41,000

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
6040	FIXED ASSET: EQUIPMENT	669,699	262,796	0	0	-262,796
6043	FIXED ASSET: CAPITAL LEASE EQUIPMENT	0	753,500	0	0	-753,500
	<b>CLASS: 60 FIXED ASSETS</b>	682,699	1,087,296	30,000	30,000	-1,057,296
7250	INTRAFND: NOT GEN FUND / SAME FUND	105,725	0	81,436	81,436	81,436
7257	INTRAFND: CSA INSURANCE	60,796	60,796	61,962	61,962	1,166
	<b>CLASS: 72 INTRAFUND TRANSFERS</b>	166,521	60,796	143,398	143,398	82,602
7380	INTRFND ABATEMENTS: NOT GENERAL	0	0	-81,436	-81,436	-81,436
7387	INTRFND ABATEMENTS: CSA INSURANCE	-60,796	-60,796	-61,962	-61,962	-1,166
7390	INTRFND ABTMNTS: ALLOCAT SAL & ADMIN	-63,308	0	0	0	0
	<b>CLASS: 73 INTRAFUND ABATEMENT</b>	-124,104	-60,796	-143,398	-143,398	-82,602
7700	APPROPRIATION FOR CONTINGENCIES	332,474	332,474	332,474	332,474	0
	<b>CLASS: 77 APPROPRIATION FOR</b>	332,474	332,474	332,474	332,474	0
7801	DESIGNATIONS OF FUND BALANCE	1,028,455	1,210,653	320,561	320,561	-890,092
7802	DESIGNATIONS ROAD INFRASTRUCTURE	105,577	105,577	108,390	108,390	2,813
7803	DESIGNATION DRAINAGE	255,849	255,849	259,096	259,096	3,247
	<b>CLASS: 78 RESERVES: BUDGETARY ONLY</b>	1,389,881	1,572,079	688,047	688,047	-884,032
<b>TYPE: E SUBTOTAL</b>		4,236,489	4,927,518	3,473,101	3,473,101	-1,454,417
<b>FUND TYPE:</b>	<b>12 SUBTOTAL</b>	0	0	0	0	0

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0400	165	151	135	135	-16
0423	71,274	62,148	72,052	72,052	9,904
0424	18,000	16,560	16,200	16,200	-360
0425	33,006	41,740	28,044	28,044	-13,696
0426	98,487	103,730	97,536	97,536	-6,194
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	220,932	224,329	213,967	-10,362
1100	99,963	230,242	406,260	406,260	176,018
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	99,963	230,242	406,260	176,018
1800	10,046	0	0	0	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	10,046	0	0	0
1920	528,000	453,000	494,754	494,754	41,754
1940	300	300	7,300	7,300	7,000
1942	75	125	125	125	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	528,375	453,425	502,179	48,754
2016	0	40,946	0	0	-40,946
2020	131,387	323,663	333,232	333,232	9,569
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	131,387	364,609	333,232	-31,377
0001	420,044	420,044	446,196	446,196	26,152
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	420,044	446,196	446,196	26,152
<b>TYPE: R SUBTOTAL</b>	1,410,747	1,692,649	1,901,834	1,901,834	209,185

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	144,655	143,092	150,813	150,813	7,721
3001	TEMPORARY EMPLOYEES	5,200	5,200	5,200	5,200	0
3002	OVERTIME	100	0	0	0	0
3004	OTHER COMPENSATION	3,500	1,500	360	360	-1,140
3020	RETIREMENT EMPLOYER SHARE	28,366	28,132	31,144	31,144	3,012
3022	MEDI CARE EMPLOYER SHARE	2,100	2,074	2,186	2,186	112
3040	HEALTH INSURANCE EMPLOYER	61,368	58,102	58,549	58,549	447
3041	UNEMPLOYMENT INSURANCE EMPLOYER	453	420	0	0	-420
3042	LONG TERM DISABILITY EMPLOYER	515	515	376	376	-139
3046	RETIREE HEALTH: DEFINED	2,918	2,918	0	0	-2,918
3060	WORKERS' COMPENSATION EMPLOYER	311	311	0	0	-311
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>249,486</b>	<b>242,264</b>	<b>248,628</b>	<b>248,628</b>	<b>6,364</b>
4020	CLOTHING & PERSONAL SUPPLIES	100	100	200	200	100
4040	TELEPHONE COMPANY VENDOR	4,801	2,160	2,160	2,160	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	100	100	360	360	260
4080	HOUSEHOLD EXPENSE	720	600	750	750	150
4083	LAUNDRY	275	275	275	275	0
4085	REFUSE DISPOSAL	1,950	2,000	1,950	1,950	-50
4100	INSURANCE: PREMIUM	1,360	1,360	0	0	-1,360
4101	INSURANCE: ADDITIONAL LIABILITY	16,200	16,200	17,000	17,000	800
4140	MAINT: EQUIPMENT	3,745	2,730	4,300	4,300	1,570
4143	MAINT: SERVICE CONTRACT	3,750	3,550	3,550	3,550	0
4144	MAINT: COMPUTER	1,100	475	2,495	2,495	2,020
4145	MAINTENANCE: EQUIPMENT PARTS	5,241	2,850	5,100	5,100	2,250
4180	MAINT: BUILDING & IMPROVEMENTS	1,250	1,250	8,965	8,965	7,715
4183	MAINT: GROUNDS	250	250	250	250	0
4197	MAINTENANCE BUILDING: SUPPLIES	2,843	2,500	3,100	3,100	600
4220	MEMBERSHIPS	35	35	39	39	4
4240	MISC: EXPENSE	10,000	50,946	11,300	11,300	-39,646
4260	OFFICE EXPENSE	400	300	0	0	-300
4261	POSTAGE	115	40	0	0	-40
4300	PROFESSIONAL & SPECIALIZED SERVICES	30,000	35,250	111,625	111,625	76,375
4334	FIRE PREVENTION & INSPECTION	100	100	100	100	0
4337	OTHER GOVERNMENTAL AGENCIES	9,184	10,000	3,500	3,500	-6,500
4400	PUBLICATION & LEGAL NOTICES	1,800	5,400	7,200	7,200	1,800
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	700	700	1,215	1,215	515
4461	EQUIP: MINOR	550	550	1,300	1,300	750
4500	SPECIAL DEPT EXPENSE	2,700	2,700	8,700	8,700	6,000
4503	STAFF DEVELOPMENT	100	100	100	100	0
4515	BULK: FUEL PURCHASE FLEET	505,342	434,000	449,685	449,685	15,685
4605	RENT & LEASE: VEHICLE	2,750	2,750	2,200	2,200	-550

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4606 FUEL PURCHASES	3,000	3,000	3,000	3,000	0
4620 UTILITIES	22,950	22,950	22,950	22,950	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>633,411</b>	<b>605,221</b>	<b>673,369</b>	<b>673,369</b>	<b>68,148</b>
5200 DEPRECIATION	382,000	382,000	382,000	382,000	0
5300 INTERFND: SERVICE BETWEEN FUND	8,251	13,701	24,390	24,390	10,689
5301 INTERFND: TELEPHONE EQUIPMENT &	3,500	3,500	3,500	0	-3,500
5305 INTERFND: STORES SUPPORT	345	345	0	0	-345
5308 INTERFND: MAINFRAME SUPPORT	0	3,507	0	0	-3,507
5310 INTERFND: COUNTY COUNSEL	2,000	3,500	4,350	4,350	850
5320 INTERFND: NETWORK SUPPORT	0	3,736	0	0	-3,736
5321 INTERFND: COLLECTIONS	900	900	900	900	0
5330 INTERFND: ALLOCATED	28,584	29,500	39,930	39,930	10,430
<b>CLASS: 50 OTHER CHARGES</b>	<b>425,580</b>	<b>440,689</b>	<b>455,070</b>	<b>451,570</b>	<b>10,881</b>
6021 FIXED ASSET: DESIGN SERVICES	85,634	148,000	138,250	138,250	-9,750
6023 FIXED ASSET: CONSTRUCTION SERVICES	16,636	256,475	363,000	363,000	106,525
6040 FIXED ASSET: EQUIPMENT	0	0	8,000	8,000	8,000
6060 FIXED ASSET: CAPITALIZED BLDG &	0	0	-501,250	-501,250	-501,250
<b>CLASS: 60 FIXED ASSETS</b>	<b>102,270</b>	<b>404,475</b>	<b>8,000</b>	<b>8,000</b>	<b>-396,475</b>
6101 FIXED ASSET: CAPITALIZED EQUIPMENT	-111,070	-405,850	0	0	405,850
<b>CLASS: 61 CAPITALIZED FIXED ASSETS</b>	<b>-111,070</b>	<b>-405,850</b>	<b>0</b>	<b>0</b>	<b>405,850</b>
7250 INTRAFND: NOT GEN FUND / SAME FUND	286,112	292,102	329,849	329,849	37,747
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>286,112</b>	<b>292,102</b>	<b>329,849</b>	<b>329,849</b>	<b>37,747</b>
7380 INTRFND ABATEMENTS: NOT GENERAL	-286,112	-292,102	-329,849	-329,849	-37,747
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-286,112</b>	<b>-292,102</b>	<b>-329,849</b>	<b>-329,849</b>	<b>-37,747</b>
7700 APPROPRIATION FOR CONTINGENCIES	0	0	15,517	19,017	19,017
<b>CLASS: 77 APPROPRIATION FOR</b>	<b>0</b>	<b>0</b>	<b>15,517</b>	<b>19,017</b>	<b>19,017</b>
7801 DESIGNATIONS OF FUND BALANCE	111,070	405,850	501,250	501,250	95,400
<b>CLASS: 78 RESERVES: BUDGETARY ONLY</b>	<b>111,070</b>	<b>405,850</b>	<b>501,250</b>	<b>501,250</b>	<b>95,400</b>
<b>TYPE: E SUBTOTAL</b>	<b>1,410,747</b>	<b>1,692,649</b>	<b>1,901,834</b>	<b>1,901,834</b>	<b>209,185</b>
<b>FUND TYPE: 31 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0400 REV: INTEREST	4,500	4,750	3,350	3,350	-1,400
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	4,500	4,750	3,350	3,350	-1,400
1740 CHARGES FOR SERVICES	1,610,000	1,568,480	1,548,699	1,548,699	-19,781
1800 INTERFND REV: SERVICE BETWEEN FUND	55,878	48,500	56,160	56,160	7,660
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	1,665,878	1,616,980	1,604,859	1,604,859	-12,121
1942 MISC: REIMBURSEMENT	42,000	10,000	3,570	3,570	-6,430
1949 AUTO PHYSICAL DAMAGE	67,000	64,561	71,891	71,891	7,330
<b>CLASS: 19 REV: MISCELLANEOUS</b>	109,000	74,561	75,461	75,461	900
2000 SALE FIXED ASSETS	0	95,000	0	0	-95,000
2022 OPERATING TRANSFERS IN: FLEET	55,800	55,800	0	0	-55,800
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	55,800	150,800	0	0	-150,800
0001 FUND BALANCE	-89,230	30,000	30,000	30,000	0
<b>CLASS: 22 FUND BALANCE</b>	-89,230	30,000	30,000	30,000	0
<b>TYPE: R SUBTOTAL</b>	1,745,948	1,877,091	1,713,670	1,713,670	-163,421

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	170,731	163,731	168,967	168,967	5,236
3002	OVERTIME	250	0	0	0	0
3004	OTHER COMPENSATION	800	600	600	600	0
3020	RETIREMENT EMPLOYER SHARE	29,500	29,135	31,924	31,924	2,789
3022	MEDI CARE EMPLOYER SHARE	2,375	2,375	2,450	2,450	75
3040	HEALTH INSURANCE EMPLOYER	73,476	80,476	63,050	63,050	-17,426
3041	UNEMPLOYMENT INSURANCE EMPLOYER	560	560	0	0	-560
3042	LONG TERM DISABILITY EMPLOYER	590	590	423	423	-167
3046	RETIREE HEALTH: DEFINED	4,863	4,863	3,907	3,907	-956
3060	WORKERS' COMPENSATION EMPLOYER	9,845	9,845	18,367	18,367	8,522
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>292,990</b>	<b>292,175</b>	<b>289,688</b>	<b>289,688</b>	<b>-2,487</b>
4020	CLOTHING & PERSONAL SUPPLIES	300	300	350	350	50
4041	COUNTY PASS THRU TELEPHONE CHARGES	115	115	80	80	-35
4080	HOUSEHOLD EXPENSE	800	800	500	500	-300
4083	LAUNDRY	2,700	2,700	2,700	2,700	0
4086	JANITORIAL / CUSTODIAL SERVICES	2,520	2,520	2,520	2,520	0
4100	INSURANCE: PREMIUM	2,145	2,145	1,404	1,404	-741
4140	MAINT: EQUIPMENT	0	0	320	320	320
4144	MAINT: COMPUTER	3,250	3,250	4,250	4,250	1,000
4145	MAINTENANCE: EQUIPMENT PARTS	1,000	1,000	700	700	-300
4160	VEH MAINT: SERVICE CONTRACT	229,324	229,324	236,000	236,000	6,676
4161	VEH MAINT: PARTS DIRECT CHARGE	600	600	730	730	130
4162	VEH MAINT: SUPPLIES	7,000	5,000	5,650	5,650	650
4163	VEH MAINT: INVENTORY	115,000	97,000	98,000	98,000	1,000
4164	VEH MAINT: TIRE & TUBES	140,000	120,000	120,000	120,000	0
4165	VEH MAINT: OIL & GREASE	250	250	200	200	-50
4197	MAINTENANCE BUILDING: SUPPLIES	100	100	125	125	25
4260	OFFICE EXPENSE	1,800	750	0	0	-750
4261	POSTAGE	50	50	0	0	-50
4262	SOFTWARE	0	0	2,500	2,500	2,500
4264	BOOKS / MANUALS	0	0	100	100	100
4300	PROFESSIONAL & SPECIALIZED SERVICES	0	500	475	475	-25
4334	FIRE PREVENTION & INSPECTION	400	400	350	350	-50
4420	RENT & LEASE: EQUIPMENT	3,500	3,500	200	200	-3,300
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	600	600	900	900	300
4461	EQUIP: MINOR	900	900	1,000	1,000	100
4500	SPECIAL DEPT EXPENSE	350	350	150	150	-200
4501	SPECIAL PROJECTS	0	30,000	30,000	32,000	2,000
4503	STAFF DEVELOPMENT	500	500	1,000	1,000	500
4605	RENT & LEASE: VEHICLE	750	750	750	750	0
4606	FUEL PURCHASES	1,400	1,000	1,400	1,400	400

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4620 UTILITIES	6,000	6,000	6,000	6,000	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	521,354	510,404	518,354	520,354	9,950
5200 DEPRECIATION	738,576	738,576	751,107	751,107	12,531
5300 INTERFND: SERVICE BETWEEN FUND	97,986	97,986	80,668	80,668	-17,318
5301 INTERFND: TELEPHONE EQUIPMENT &	2,000	2,000	2,000	0	-2,000
5304 INTERFND: MAIL SERVICE	995	995	0	0	-995
5305 INTERFND: STORES SUPPORT	688	688	0	0	-688
5308 INTERFND: MAINFRAME SUPPORT	0	9,057	0	0	-9,057
5320 INTERFND: NETWORK SUPPORT	0	5,604	0	0	-5,604
5330 INTERFND: ALLOCATED	31,359	64,606	44,601	44,601	-20,005
<b>CLASS: 50 OTHER CHARGES</b>	871,604	919,512	878,376	876,376	-43,136
6040 FIXED ASSET: EQUIPMENT	10,000	10,000	0	0	-10,000
6045 FIXED ASSET: VEHICLES	1,232,486	1,232,486	1,360,500	1,360,500	128,014
<b>CLASS: 60 FIXED ASSETS</b>	1,242,486	1,242,486	1,360,500	1,360,500	118,014
6101 FIXED ASSET: CAPITALIZED EQUIPMENT	-1,232,486	-1,232,486	-1,360,500	-1,360,500	-128,014
<b>CLASS: 61 CAPITALIZED FIXED ASSETS</b>	-1,232,486	-1,232,486	-1,360,500	-1,360,500	-128,014
7100 RESIDUAL EQUITY TRANSFERS OUT	50,000	50,000	0	0	-50,000
<b>CLASS: 71 RESIDUAL EQUITY TRANSFERS</b>	50,000	50,000	0	0	-50,000
7250 INTRAFND: NOT GEN FUND / SAME FUND	105,311	105,311	106,111	106,111	800
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	105,311	105,311	106,111	106,111	800
7380 INTRFND ABATEMENTS: NOT GENERAL	-105,311	-105,311	-106,111	-106,111	-800
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	-105,311	-105,311	-106,111	-106,111	-800
7700 APPROPRIATION FOR CONTINGENCIES	0	95,000	27,252	27,252	-67,748
<b>CLASS: 77 APPROPRIATION FOR</b>	0	95,000	27,252	27,252	-67,748
<b>TYPE: E SUBTOTAL</b>	1,745,948	1,877,091	1,713,670	1,713,670	-163,421
<b>FUND TYPE: 32 SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 30 SUBTOTAL</b>	788,254	764,351	665,413	665,413	-98,938



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# COMMUNITY DEVELOPMENT AGENCY

## Department of Transportation Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	4,926,016	5,570,390	6,069,769	6,305,556	7,571,373
Licenses, Permits	167,302	99,075	80,955	61,843	51,375
Fines Forfeitures	4,601	7,110	10,713	13,577	20,329
Use of Money	315,122	479,448	345,670	428,597	355,929
State	14,653,530	12,570,363	18,408,967	19,001,768	26,061,220
Federal	3,647,398	7,434,225	4,935,316	9,296,727	16,828,162
Other Governmental	-	-	-	-	55,849
Charges for Service	6,767,176	6,077,466	5,485,850	4,840,645	6,907,269
Misc.	392,800	538,938	825,402	1,420,608	1,084,848
Other Financing Sources	32,547,495	35,559,775	48,560,555	35,498,535	21,604,552
Use of Fund Balance	670,127	880,664	445,572	-	-
<b>Total Revenue</b>	<b>64,091,567</b>	<b>69,217,454</b>	<b>85,168,769</b>	<b>76,867,856</b>	<b>80,540,906</b>
Salaries	12,491,895	13,842,298	15,098,371	15,056,001	17,028,543
Benefits	5,788,808	6,066,926	6,520,409	6,738,486	6,550,145
Services & Supplies	27,275,247	31,064,392	44,936,986	38,245,338	39,725,061
Other Charges	10,927,053	7,318,978	7,343,574	5,057,579	7,790,008
Fixed Assets	2,243,115	3,324,800	1,152,181	5,238,719	2,678,774
Operating Transfers	4,809,692	6,128,630	5,773,424	5,467,643	5,786,557
Intrafund Transfers	30,840	25,231	50,616	33,924	(28,008)
Contingency	-	-	-	-	-
Increase to Reserves	-	-	-	-	-
<b>Total Appropriations</b>	<b>63,566,650</b>	<b>67,771,255</b>	<b>80,875,561</b>	<b>75,837,690</b>	<b>79,531,080</b>
<b>NCC - County Engineer</b>	<b>389,373</b>	<b>456,644</b>	<b>516,193</b>	<b>586,390</b>	<b>4,434,761</b>
<b>General Fund Contribution</b>	<b>2,077,017</b>	<b>3,456,767</b>	<b>1,918,589</b>	<b>124,627</b>	<b>1,208,072</b>
<b>FTE's</b>	<b>227</b>	<b>253</b>	<b>256</b>	<b>279</b>	<b>271</b>
<b>Fund Balance</b>					
Road Fund	4,531,451	6,057,549	10,168,090	10,720,055	15,934,269
Erosion Control	(540,997)	(570,284)	(562,657)	44,671	17,327
Road District Tax	1,297,568	446,191	619	10,465	4,566

# COMMUNITY DEVELOPMENT AGENCY

## Department of Transportation Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	6,918,773	6,770,191	5,725,023	5,809,271	5,778,627
Licenses, Permits	54,625	1,079,851	1,041,848	1,051,000	1,311,940
Fines Forfeitures	11,229	8,861	10,179	2,000	2,000
Use of Money	381,228	373,070	296,982	28,471	32,921
State	27,105,349	26,620,671	25,800,342	24,896,436	12,085,095
Federal	8,192,105	9,888,281	11,708,126	10,994,163	18,699,525
Other Governmental	3,945	110,826	-	-	-
Charges for Service	6,717,400	6,626,207	7,751,096	5,378,539	5,644,102
Misc.	1,008,373	827,971	694,576	5,073,953	99,497
Other Financing Sources	11,324,462	15,368,329	18,067,597	29,678,734	29,770,781
Use of Fund Balance	-	-	-	3,030,220	7,042,337
<b>Total Revenue</b>	<b>61,717,489</b>	<b>67,674,258</b>	<b>71,095,769</b>	<b>85,942,787</b>	<b>80,466,825</b>
Salaries	16,068,114	14,378,070	12,241,646	10,245,448	11,243,109
Benefits	7,281,172	6,663,847	5,641,893	4,743,188	5,574,386
Services & Supplies	33,865,909	36,160,192	33,901,406	47,861,717	46,757,060
Other Charges	6,820,351	5,863,699	7,559,056	13,461,225	7,372,549
Fixed Assets	3,470,270	2,750,167	1,496,413	2,525,046	4,212,832
Operating Transfers	44,672	4,833,093	9,515,470	4,770,447	4,784,350
Intrafund Transfers	(129,695)	46,319	10,292	43,417	157,431
Contingency	-	-	-	332,474	342,474
Increase to Reserves	-	-	-	2,621,639	688,047
<b>Total Appropriations</b>	<b>67,420,793</b>	<b>70,695,387</b>	<b>70,366,176</b>	<b>86,604,601</b>	<b>81,132,238</b>
<b>NCC</b>	<b>4,757,223</b>	<b>3,021,129</b>	<b>665,109</b>	<b>788,254</b>	<b>665,413</b>
<b>General Fund Contribution</b>	<b>1,985,598</b>	<b>513,052</b>	<b>503,400</b>	<b>2,300,000</b>	<b>500,000</b>
<b>FTE's</b>	<b>237</b>	<b>235</b>	<b>203</b>	<b>163</b>	<b>154</b>
<b>Fund Balance</b>					
Road Fund	9,106,540	10,067,672	14,442,291	13,767,993	8,487,383
Erosion Control	36,028	92,515	64,724	64,724	-
Road District Tax	4,834,792	4,795,067	88,097	-	-

## COMMUNITY DEVELOPMENT AGENCY

10 Year Variance		
	\$ Change	% Change
Taxes	852,611	17%
Licenses, Permits	1,144,638	684%
Fines Forfeitures	(2,601)	-57%
Use of Money	(282,201)	-90%
State	(2,568,435)	-18%
Federal	15,052,127	413%
Other Governmental	-	#DIV/0!
Charges for Service	(1,123,074)	-17%
Misc.	(293,303)	-75%
Other Financing Sources	(2,776,714)	-9%
Use of Fund Balance	6,372,210	951%
<b>Total Revenue</b>	<b>16,375,258</b>	<b>26%</b>
Salaries	(1,248,786)	-10%
Benefits	(214,422)	-4%
Services & Supplies	19,481,813	71%
Other Charges	(3,554,504)	-33%
Fixed Assets	1,969,717	88%
Operating Transfers	(25,342)	-1%
Intrafund Transfers	157,431	410%
Contingency	342,474	N/A
Increase to Reserve	688,047	N/A
<b>Total Appropriations</b>	<b>17,565,588</b>	<b>28%</b>
<b>NCC</b>	<b>276,040</b>	<b>71%</b>
<b>General Fund Contribution</b>	<b>(1,577,017)</b>	<b>-76%</b>
<b>FTE's</b>	<b>(73)</b>	<b>-32%</b>

### Notes

FY 2008-09 Airports moved to DOT from General Services (3 FTE's)

FY 2008-09 General Services functions moved to DOT (46 FTE's)

NCC increased in FY 2009-10 due to General Services functions. \$578,000 is related to County Engineer. Remaining \$4,575,767 related to functions previously performed by General Services.

FY 2012-13 General Services functions moved to CAO (32 FTE's)

FY 2013-14 Central Administrative and Fiscal Services moved to Development Services as well as Long Range Planning.

# COMMUNITY DEVELOPMENT AGENCY

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## Mission – Development Services Division

The mission of the Development Services Division is to guide land use and development consistent with the General Plan, Building Codes and related regulations, by providing accurate, timely and courteous professional and technical services to customers, to maintain the County's unique quality of life, protect public safety and the environment and promote economic vitality for current and future generations.

## Program Summaries – Community Development Agency

The Community Development Agency Administration and Long Range Planning Divisions are included in the Development Services Division budget.

**Community Development Administration & Finance**  
**Positions: 35.4 FTE**  
**Extra Help: \$35,800\***

**Total Appropriations: \$3,073,289**  
**Total Revenues: \$3,015,014**  
**Net County Cost: \$58,275**

The Administration and Finance Division provides centralized administration and fiscal services to the Community Development Agency (CDA), consisting of the divisions of Development Services, Environmental Management and Transportation. This division also provides support to the Air Quality Management District. The division is comprised of seven units:

1. Community Development Director's Office - manages all divisions of the CDA with overall responsibility for the Agency.
2. Contracts & Procurement Unit - prepares contracts for the Agency, tracks insurance and DBE requirements, performs purchasing functions, and prepares and issues RFQs and RFPs.
3. Operations Unit - administers Airport and Cemetery functions, performs facility & space planning functions, and provides IT coordination for the Agency.
4. Personnel Unit - administers recruitments for Agency vacancies, oversees disciplinary actions, coordinates injury and long-term illnesses, and provides safety & training services.
5. Finance Unit - is in charge of providing accounting and budgeting services for the Agency, administers the Zone of Benefit program, and coordinates funding for the Transportation Division's capital projects.
6. Payroll & AP/AR - provides accounts payable and accounts receivable functions, and processes payroll for the Agency.
7. Business Analysis & Special Projects - will assist with FENIX implementation, will develop Agency policies and procedures, will analyze improvements for Agency processes and will work on special projects.

Revenue for this division is from overhead allocations charged via interfund transfers to the Transportation Division, Environmental Management Division's CSA #3 and CSA #10, Special Districts, Fleet Management, Airports and the Air Quality Management District. Additionally, the division transfers administrative costs through intrafund abatements: to the Development

## **COMMUNITY DEVELOPMENT AGENCY**

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Services Division, the Long Range Planning Division, the Environmental Management Division, the Code Enforcement unit, and Cemetery Operations.

*\* For FY2014-15, an extra help Senior Office Assistant is budgeted to work on scanning of documentation and special projects as needed, and a Senior Fiscal Assistant is for special projects as needed.*

### **CDA – Long Range Planning Division**

**Positions: 12.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,392,253**

**Total Revenues: \$2,287,223**

**Net County Cost: \$2,105,030**

This division is responsible for long range transportation and development planning, including General Plan implementation, zoning ordinance updates, development of community design standards, initiation of specific plans and development agreements, and administration of the traffic impact mitigation (TIM) fee program. The division is also responsible for coordination with regional transportation entities such as the El Dorado Transportation Commission (EDCTC), the Sacramento Area Council of Governments (SACOG) and for input into the State Transportation Improvement Program (STIP). This division provides for the implementation of the National Pollutant Discharge Elimination System (NPDES) program involving the implementation of a Storm Water Management Plan as required by the Regional Water Quality Control Board under the Statewide Phase II Storm Water permit.

Major revenue sources for this division include: Developer reimbursements for EIR costs, charges to the Transportation Division Road Fund for staff and overhead costs for long-range planning services, Public Utility Franchise Fees (PUFF) equal to 50% of NPDES costs, and revenue from the Missouri Flat MC&FP.

### **Code Enforcement**

**Positions: 3.1 FTE**

**Extra Help: \$0**

**Total Appropriations: \$428,602**

**Total Revenues: \$133,000**

**Net County Cost: \$295,602**

The Code Enforcement Unit previously operated within Building Services to enforce violations of the County Code and other related codes and ordinances. Code Enforcement will now be operating under the CDA Director and will be performing investigations and enforcement for the entire agency.

Investigations are initiated by responding to citizen inquiries and complaints and upon the request of other health and safety agencies. Enforcement actions specifically address safety-related or non-permitted items such as: illegal businesses, fire-created hazards, and substandard or dangerous housing. Code Enforcement is also used for the initial investigation and subsequent tracking of complaints that may affect multiple departments.

Revenue sources for this unit are building inspection/investigation fees and an operating transfer from the Abatement of Dangerous Buildings special revenue account.

# COMMUNITY DEVELOPMENT AGENCY

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## Program Summaries –Development Services Division

### **Development Services Administration**

**Positions: 1.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,072,252**

**Total Revenues: \$0**

**Net County Cost: \$1,072,252**

Administration provides executive leadership and oversight for the Development Services Division. Appropriations include salaries and other general costs for the division.

### **Building Services**

**Positions: 33.8 FTE**

**Extra Help: \$50,000\***

**Total Appropriations: \$3,449,945**

**Total Revenues: \$3,675,264**

**Net County Cost: (\$225,319)**

The Building Services unit provides all building permit and inspection services for the West Slope and the South Lake Tahoe Areas of El Dorado County, and the Tahoe Regional Planning Agency (TRPA). TRPA services are provided pursuant to the Memorandum of Understanding and include plan review and enforcement of complex TRPA regulations and standards. The unit tracks the permit process from application through issuance, to final status. General project types include requested research services, inspections, non-residential building and grading, and residential and miscellaneous structure.

Revenues are obtained through construction permits, administration charges for processing Fire Protection and Community Service District development impact fees, building investigation fees, TRPA administration, filing, land capacity verification, allocation fees, charges for inspection services, and miscellaneous revenue for research and re-inspections. This unit also receives permit revenue from the faxed-in-permit program and for managing the Ecological Preserve Trust Fund.

*\* For FY 2014-15, extra help employees are budgeted to assist Building Services with file room organization, scanning, and could be used to cover transitions if/when vacancies of permanent employees occur.*

### **Planning Services**

**Positions: 9.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,023,467**

**Total Revenues: \$286,500**

**Net County Cost: \$736,967**

This Current Planning unit is focused on processing discretionary development applications such as land divisions, special use permits and zoning applications, including the required California Environmental Quality Act (CEQA) analysis. Staff provides information to the public regarding the development review process. This unit also assists in the permit center with planning compliance services.

### **Commercial Grading**

**Positions: 1.6 FTE**

**Extra Help: \$0**

**Total Appropriations: \$230,046**

**Total Revenues: \$144,300**

**Net County Cost: \$85,746**

This unit provides plan review and inspection services associated with commercial grading. Revenues are from time and material billings to developers for services provided.

## COMMUNITY DEVELOPMENT AGENCY

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### Planning Commission

**Positions: 0.5 FTE**

**Extra Help: \$0**

**Total Appropriations: \$75,279**

**Total Revenues: \$0**

**Net County Cost: \$75,279**

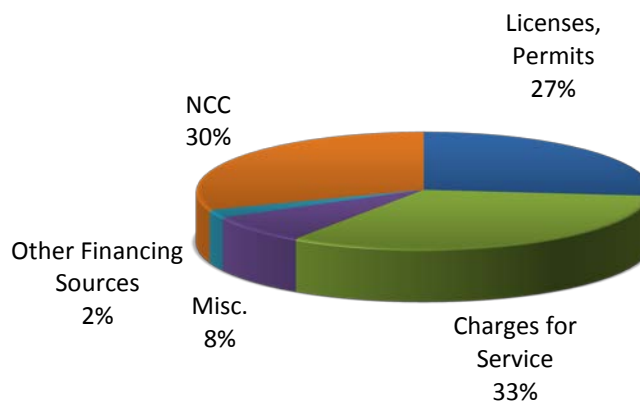
The Planning Commission is the Board of Supervisor's advisor on land use planning. The Commission reviews matters related to planning and development (e.g., specific plans, rezoning, use permits, and subdivisions). Depending upon provisions in the County Code, the Commission either approves/denies or makes recommendations to the Board regarding land use proposals.

### Financial Charts – Development Services

#### Source of Funds

Licenses, Permits (\$3,658,550): Building permit fees (\$3,236,000) and Public Utility Franchise Fees (PUFF) to support 50% of the NPDES costs in Long Range Planning (\$422,000).

Charges for Services (\$4,514,324): Primarily comprised of charges to the Transportation Division Road Fund for staff and overhead costs for administrative and long-range planning services (\$3,032,000), allocation for administrative services to the Environmental Management Division's CSA#10 and CSA#3 units (\$341,000), planning site review fee revenue (\$239,000), revenue from the Missouri Flat MC&FP for work performed by Long Range Planning (\$232,000), TRPA building allocation revenues (\$125,000), grading encroachment fees (\$121,000), allocation for administrative services to the Air Quality Management District (\$104,000), Code Enforcement building investigation fees (\$90,000), allocation to the Transportation Division Fleet Services unit for administrative and contract services work (\$45,000), allocation to Airports for administrative and contract services work (\$40,000), subdivision tentative/final map plan checking fees (\$40,000), charges to the Transportation Division Erosion Control program for Long Range Planning staff and overhead costs (\$38,000), grading permit application fees (\$24,000), charges to the Transportation Division Capital Improvement Program for Long Range Planning staff and overhead costs for work on the CIP (\$14,000), charges to other County departments for building permits (\$12,000), allocation to Special Districts for administrative and contract services work (\$11,000), TRPA revenue for Long Range Planning's work on the Meyers Area Plan (\$3,000) and ecological preserve fees (\$3,000).





## COMMUNITY DEVELOPMENT AGENCY

Miscellaneous Revenue (\$1,060,427): Made up of reimbursement from specific plan funding agreements (\$1,020,000), TRPA Building Permits (\$35,000), and miscellaneous Planning fees (\$5,000).

Other Financing Sources (\$308,000): Comprised of transfers from Special Revenue Funds for planning work based on time and materials (\$145,000) as well as grading (\$120,000) and code enforcement work (\$43,000).

Net County Cost (NCC) (\$4,203,832): Approximately 31% of the division's expenditures are funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

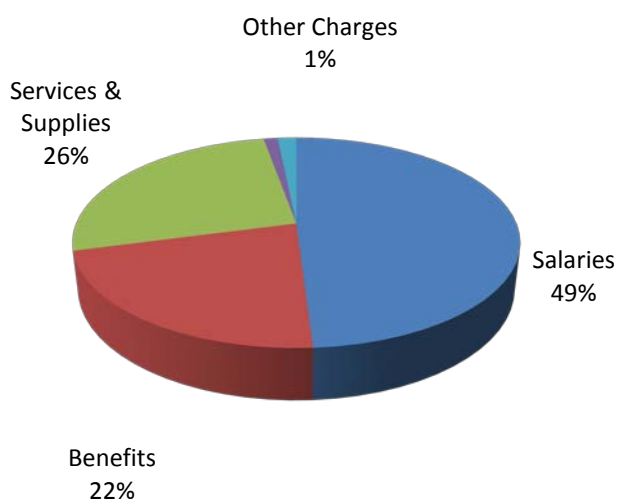
### Use of Funds

Salaries and Benefits (\$9,991,867): Primarily comprised of salaries (\$6,910,055), retirement (\$1,394,369), health insurance (\$1,458,084), workers compensation costs (\$73,733), retiree health costs (\$90,481), and other miscellaneous benefit costs (\$65,145).

Services and Supplies (\$3,709,493): Primarily comprised of professional and specialized services related to long range planning activities and pass through costs for grading, code enforcement and planning (\$2,801,000), minor equipment computer (\$159,000), fleet vehicle and fuel costs (\$122,000), office expenses, postage and books for the entire agency (\$117,000), liability insurance (\$104,000), copier/scanner leases (\$96,000), staff development and related costs (\$77,000), computer system/software/license (\$55,000), NPDES permit fee (\$40,000), rent/lease for potential office in Tahoe for Development Services (\$40,000), telephone related charges (\$28,000), publication and legal notices (\$15,000), and other small miscellaneous services and supplies (\$55,000).

Other Charges (\$171,815): Interfund expenses payable to Transportation for staff support to the CDA Long-Range Planning division, primarily for work related to NPDES.

Fixed Assets (\$97,625): Primarily costs consist of computer equipment that is required for the entire agency and equipment for conference room teleconferencing capabilities. Also included is a portion of the cost for the upgrade of Data Switches for Building "C". See Fixed Asset form for additional details.



## COMMUNITY DEVELOPMENT AGENCY

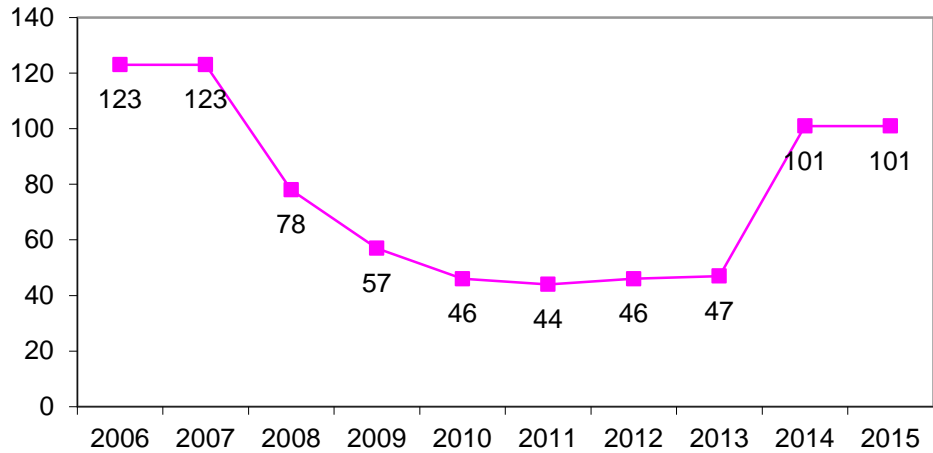
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Intrafund Transfers (\$1,251,450): Primarily consists of CDA Administration charges for Development Services, Long Range Planning and Code Enforcement (\$1,080,066), IT programming support (\$130,000), mail service (\$15,478), stores support (\$4,452), GIS services (\$20,000), and charges for deposit permits and hand-typed checks (\$1,454)

Intrafund Abatements (-\$1,477,117): Offset for administrative support provided to the General Fund units in the Environmental Management Division, Development Services Division, Long Range Planning, Cemeteries and Code Enforcement, (-\$1,334,202), and for long-range planning staff support to the County Engineer (-\$142,915).

### Staffing Trend

Development Services staffing has decreased significantly since FY 2006-2007 due to changes in the economy and development conditions. This program has averaged 75 full time equivalent positions (FTEs) over the last ten years and the allocation for FY 2012-13 was 47 FTEs (this was the last fiscal year before the creation of the Community Development Agency).



In FY 2013-14, because of the structure of budget unit roll-ups, the Development Services budget included the allocations for the Community Development Agency's Administration & Finance Division and the Long Range Planning Unit and therefore increased to 94 FTE. The Recommended FY 2014-15 Budget again includes the allocations for Development Services (45.9 FTE), Code Enforcement (3.1 FTE), Community Development Agency's Administration & Finance Division and Director's office (35.4 FTE) and the Long Range Planning unit (12 FTE) for a total of 96.4 FTE.

### Chief Administrative Office Comments

#### Development Services Division

The Recommended Budget for FY 2014-15 for the Development Services Division reflects the reorganization of programs under the Community Development Agency structure and includes the centralization of all administrative and finance staff, and the consolidation and expansion of the Agency's Long Range Planning unit. The budgets for these programs are included in the Development Services Division budget.

## COMMUNITY DEVELOPMENT AGENCY

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The Recommended Budget for Development Services represents an overall increase of \$1,115,837 or 13.2% in revenues and an increase of \$1,267,943 or 10.2% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost has increased \$152,106 or 3.8%. Overall increases are due to the inclusion of revenues and appropriations for the Community Development Agency's Administration and Finance Division and Long Range Planning unit.

Changes to revenues are primarily in license, permit and franchise fees which increased \$1,280,624 or 53.9% from the FY 2013-14 budget. These increases are related to an increase in construction permit fees related to a continued rise in development permits (\$858,336) along with an increase in Public Utility Franchise Fees (\$422,288) related to the NPDES program shifting to the Long Range Planning unit. Charges for services are increasing (\$403,058) primarily due to plan checking, tentative map fees and grading plan applications, and increased charges to the Missouri Flat Master Circulation and Funding Plan (MC&FP) for work updating the program.

Expenditures are also increasing (\$1,267,943), primarily in salaries and benefits (\$620,930) and professional services for contracts associated with Long Range Planning activities (\$1,247,586). Of the increased contract costs, a large portion of the costs are pass through charges related to developer funded reimbursement agreements (\$1,020,427). There is a like increase in revenue associated with these agreements.

The Recommended Budget includes fixed assets totaling \$97,625, an increase of \$73,969, for the purchase of seven laptops as the planning commission transitions to using Legistar and going paperless, one laptop for the Tahoe equipment shop for equipment repair diagnostic purposes and one laptop for construction inspection related activities, five tablets to help expedite field inspection logging and tracking activities, three scanners that will be compatible with all computers for South Lake Tahoe operations, replacement of a broken microfiche/microfilm reader, the Agency's portion of the data switch upgrade for Building "C", teleconferencing equipment to help reduce travel requirements and expand interviewing opportunities, a hard installed projector in the Planning Commission chambers, and sixteen laptop computers to replace outdated computers due for replacement.

### Staffing Changes

The Department is requesting several staffing changes. The Chief Administrative Office will be working with the Department over the next few weeks to move forward with a recommendation related to these changes by the budget workshop presentation.

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 34 DEVELOPMENT SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0220	3,116,262	2,295,826	3,116,262	3,116,262	820,436
0240	228,625	82,100	120,000	120,000	37,900
0250	0	0	422,288	422,288	422,288
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	3,344,887	2,377,926	3,658,550	1,280,624
1320	0	24,503	0	0	-24,503
1400	239,000	150,000	239,000	239,000	89,000
1409	61,157	23,000	40,000	40,000	17,000
1410	24,300	9,000	24,300	24,300	15,300
1415	2,310	1,165	3,040	3,040	1,875
1740	121,462	80,000	353,671	353,671	273,671
1752	90,000	60,000	90,000	90,000	30,000
1768	176,829	118,418	128,384	128,384	9,966
1800	12,050	2,100	12,000	12,000	9,900
1830	3,107,814	3,530,043	3,623,929	3,623,929	93,886
1856	8,157	113,037	0	0	-113,037
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,843,079	4,111,266	4,514,324	403,058
1940	40,100	55,000	40,000	40,000	-15,000
1942	365,428	0	1,020,427	1,020,427	1,020,427
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	405,528	55,000	1,060,427	1,005,427
2010	0	52,609	0	0	-52,609
2012	0	161,303	0	0	-161,303
2014	0	98,584	0	0	-98,584
2020	140,000	1,446,023	308,000	308,000	-1,138,023
2023	0	122,753	0	0	-122,753
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	140,000	1,881,272	308,000	-1,573,272
<b>TYPE: R SUBTOTAL</b>	7,733,494	8,425,464	9,541,301	9,541,301	1,115,837

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 34 DEVELOPMENT SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	5,529,791	6,084,920	6,598,210	6,598,210	513,290
3001	TEMPORARY EMPLOYEES	186,122	162,000	85,800	85,800	-76,200
3002	OVERTIME	55,196	78,770	118,350	118,350	39,580
3004	OTHER COMPENSATION	179,191	94,474	98,095	98,095	3,621
3005	TAHOE DIFFERENTIAL	7,158	9,600	9,600	9,600	0
3020	RETIREMENT EMPLOYER SHARE	1,057,568	1,172,804	1,300,472	1,300,472	127,668
3022	MEDI CARE EMPLOYER SHARE	77,836	85,209	93,897	93,897	8,688
3040	HEALTH INSURANCE EMPLOYER	1,276,526	1,460,466	1,458,084	1,458,084	-2,382
3041	UNEMPLOYMENT INSURANCE EMPLOYER	20,706	13,581	0	0	-13,581
3042	LONG TERM DISABILITY EMPLOYER	22,082	21,902	16,338	16,338	-5,564
3043	DEFERRED COMPENSATION EMPLOYER	31,040	24,927	23,378	23,378	-1,549
3046	RETIREE HEALTH: DEFINED	79,950	79,950	90,481	90,481	10,531
3060	WORKERS' COMPENSATION EMPLOYER	44,527	44,527	73,733	73,733	29,206
3080	FLEXIBLE BENEFITS	51,578	37,807	25,429	25,429	-12,378
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>8,619,271</b>	<b>9,370,937</b>	<b>9,991,867</b>	<b>9,991,867</b>	<b>620,930</b>
4040	TELEPHONE COMPANY VENDOR	2,982	2,982	25,320	25,320	22,338
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,720	1,720	2,400	2,400	680
4081	PAPER GOODS	200	200	200	200	0
4086	JANITORIAL / CUSTODIAL SERVICES	0	0	1,699	1,699	1,699
4100	INSURANCE: PREMIUM	49,843	60,905	103,918	103,918	43,013
4140	MAINT: EQUIPMENT	0	0	250	250	250
4141	MAINT: OFFICE EQUIPMENT	100	100	100	100	0
4144	MAINT: COMPUTER	20,383	20,383	9,250	9,250	-11,133
4145	MAINTENANCE: EQUIPMENT PARTS	100	100	600	600	500
4220	MEMBERSHIPS	3,757	3,757	8,309	8,309	4,552
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,116	1,116	1,631	1,631	515
4260	OFFICE EXPENSE	29,050	18,250	78,000	78,000	59,750
4261	POSTAGE	17,020	9,270	22,000	22,000	12,730
4262	SOFTWARE	550	0	28,558	28,558	28,558
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	4,000	4,000	1,154	1,154	-2,846
4264	BOOKS / MANUALS	16,454	15,154	16,186	16,186	1,032
4266	PRINTING / DUPLICATING SERVICES	8,269	2,100	8,236	8,236	6,136
4300	PROFESSIONAL & SPECIALIZED SERVICES	976,400	2,000,929	2,349,178	2,349,178	348,249
4313	LEGAL SERVICES	61,000	139,770	445,830	445,830	306,060
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,800	1,800	1,800	1,800	0
4337	OTHER GOVERNMENTAL AGENCIES	0	0	5,000	5,000	5,000
4400	PUBLICATION & LEGAL NOTICES	14,900	15,200	14,700	14,700	-500
4420	RENT & LEASE: EQUIPMENT	61,138	39,500	96,000	96,000	56,500
4440	RENT & LEASE: BUILDING &	20,400	60,000	52,111	52,111	-7,889
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	4,000	4,000	7,800	7,800	3,800
4461	EQUIP: MINOR	950	950	8,060	8,060	7,110

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 34 DEVELOPMENT SERVICES

			MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4462	EQUIP: COMPUTER	36,518	34,481	159,025	159,025	124,544	
4463	EQUIP: TELEPHONE & RADIO			203	200	0	-200
4500	SPECIAL DEPT EXPENSE		6,110	5,910	42,700	42,700	36,790
4503	STAFF DEVELOPMENT		20,065	15,815	61,645	61,645	45,830
4507	FIRE & SAFETY SUPPLIES		43	0	2,000	2,000	2,000
4529	SOFTWARE LICENSE		13,000	0	16,323	16,323	16,323
4540	STAFF DEVELOPMENT (NOT 1099)		0	0	2,500	2,500	2,500
4600	TRANSPORTATION & TRAVEL		2,750	2,650	9,090	9,090	6,440
4602	MILEAGE: EMPLOYEE PRIVATE AUTO		2,750	2,100	2,550	2,550	450
4605	RENT & LEASE: VEHICLE		69,953	76,075	59,900	59,900	-16,175
4606	FUEL PURCHASES		48,496	49,046	62,200	62,200	13,154
4608	HOTEL ACCOMMODATIONS		1,500	1,500	2,000	2,000	500
4620	UTILITIES		0	0	1,270	1,270	1,270
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>		1,497,520	2,589,963	3,709,493	3,709,493	1,119,530
5300	INTERFND: SERVICE BETWEEN FUND		1,454	1,454	0	0	-1,454
5330	INTERFND: ALLOCATED		0	0	171,815	171,815	171,815
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>		1,454	1,454	171,815	171,815	170,361
6042	FIXED ASSET: COMPUTER SYSTEM		23,656	23,656	97,625	97,625	73,969
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>		23,656	23,656	97,625	97,625	73,969
7200	INTRAFUND TRANSFERS: ONLY GENERAL		47,100	47,000	1,101,520	1,101,520	1,054,520
7210	INTRAFND: COLLECTIONS		3,839	606	0	0	-606
7220	INTRAFND: TELEPHONE EQUIPMENT &		23,759	23,759	23,759	0	-23,759
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT		0	400	0	0	-400
7223	INTRAFND: MAIL SERVICE		2,821	2,821	15,478	15,478	12,657
7224	INTRAFND: STORES SUPPORT		694	694	4,452	4,452	3,758
7225	INTRAFND: CENTRAL DUPLICATING		440	440	0	0	-440
7227	INTRAFND: MAINFRAME SUPPORT		224,291	224,291	0	0	-224,291
7229	INTRAFND: PC SUPPORT		238,003	240,353	0	0	-240,353
7231	INTRAFND: IS PROGRAMMING SUPPORT		238,004	244,004	130,000	130,000	-114,004
7232	INTRAFND: MAINT BLDG & IMPROVMNTS		0	500	0	0	-500
7234	INTRAFND: NETWORK SUPPORT		74,597	74,597	0	0	-74,597
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>		853,548	859,465	1,275,209	1,251,450	391,985
7350	INTRFND ABATEMENTS: GF ONLY		-609,298	-368,285	-1,477,117	-1,477,117	-1,108,832
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>		-609,298	-368,285	-1,477,117	-1,477,117	-1,108,832
<b>TYPE: E</b>	<b>SUBTOTAL</b>		10,386,151	12,477,190	13,768,892	13,745,133	1,267,943
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>		2,652,657	4,051,726	4,227,591	4,203,832	152,106

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## COMMUNITY DEVELOPMENT AGENCY

### Development Services Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Licenses, Permits	4,900,825	4,094,311	3,489,978	1,709,447	1,464,745
Use of Money	-	-	-	-	-
State	-	-	20,554	-	88,663
Charges for Service	508,624	381,885	537,348	331,389	258,439
Misc.	242,571	693,548	519,668	307,644	141,800
Other Financing Sources	179,517	1,153,170	1,166,422	1,233,181	756,779
<b>Total Revenue</b>	<b>5,831,537</b>	<b>6,322,914</b>	<b>5,733,970</b>	<b>3,581,661</b>	<b>2,710,426</b>
Salaries	5,444,815	6,189,174	5,569,541	4,102,712	3,150,733
Benefits	2,417,232	2,656,035	2,479,779	1,899,289	1,413,836
Services & Supplies	935,555	1,375,966	1,044,183	594,065	520,725
Other Charges	98,362	72,668	42,350	87,059	-
Fixed Assets	84,857	28,867	4,538	-	-
Operating Transfers	-	22,999	-	-	-
Intrafund Transfers	654,825	667,362	754,812	789,172	403,861
<b>Total Appropriations</b>	<b>9,635,646</b>	<b>11,013,071</b>	<b>9,895,203</b>	<b>7,472,297</b>	<b>5,489,155</b>
<b>NCC</b>	<b>3,804,109</b>	<b>4,690,157</b>	<b>4,161,233</b>	<b>3,890,636</b>	<b>2,778,729</b>
<b>FTE's</b>	<b>123</b>	<b>123</b>	<b>78</b>	<b>57</b>	<b>46</b>



# COMMUNITY DEVELOPMENT AGENCY

## Development Services Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Licenses, Permits	1,705,679	2,068,296	2,477,733	3,344,887	3,658,550
Use of Money	-	67	52	-	-
State	-	-	-	-	-
Charges for Service	373,524	511,641	562,433	3,843,079	4,514,324
Misc.	152,356	70,828	100,480	405,528	1,060,427
Other Financing Sources	457,785	347,997	578,188	140,000	308,000
<b>Total Revenue</b>	<b>2,689,344</b>	<b>2,998,829</b>	<b>3,718,886</b>	<b>7,733,494</b>	<b>9,541,301</b>
Salaries	2,989,487	2,833,374	3,021,825	5,957,458	6,910,055
Benefits	1,339,000	1,274,227	1,338,253	2,661,813	3,081,812
Services & Supplies	285,035	278,830	594,868	1,497,520	3,709,493
Other Charges	-	-	1,542	1,454	171,815
Fixed Assets	-	-	3,077	23,656	97,625
Operating Transfers	-	-	-	-	-
Intrafund Transfers	593,060	530,432	218,210	244,250	(225,667)
<b>Total Appropriations</b>	<b>5,206,582</b>	<b>4,916,863</b>	<b>5,177,775</b>	<b>10,386,151</b>	<b>13,745,133</b>
<b>NCC</b>	<b>2,517,238</b>	<b>1,918,034</b>	<b>1,458,889</b>	<b>2,652,657</b>	<b>4,203,832</b>
<b>FTE's</b>	<b>44</b>	<b>46</b>	<b>47</b>	<b>101</b>	<b>101</b>

10 Year Variance		
	\$ Change	% Change
Licenses, Permits	(1,242,275)	-25%
Use of Money	-	N/A
State	-	N/A
Charges for Service	4,005,700	788%
Misc.	817,856	337%
Other Financing Sources	128,483	72%
<b>Total Revenue</b>	<b>3,709,764</b>	<b>64%</b>
Salaries	1,465,240	27%
Benefits	664,580	27%
Services & Supplies	2,773,938	297%
Other Charges	73,453	75%
Fixed Assets	12,768	15%
Operating Transfers	-	N/A
Intrafund Transfers	(880,492)	-134%
<b>Total Appropriations</b>	<b>4,109,487</b>	<b>43%</b>
<b>NCC</b>	<b>399,723</b>	<b>11%</b>
<b>FTE's</b>	<b>(22)</b>	<b>-18%</b>

**Notes**

In FY 2013-14 the Community Development Agency Administrative and Finance unit as well as the Long Range Planning unit are budgeted in Development Services resulting in a large increase in salaries and benefits and increased revenues in charges for services. Staff for these units are also being consolidated into Development Services from the Transportation division and the Environmental Management division.

# COMMUNITY DEVELOPMENT AGENCY

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## Mission - Environmental Management Division

The mission of the Environmental Management Division is to protect, preserve and enhance the public health, safety, and the environment through a balanced program of environmental monitoring and enforcement, innovative leadership, community education, customer service, and emergency response for the citizens of and visitors to the County of El Dorado.

## Program Summaries – Environmental Management Division

### Fund 10 – General Fund

#### Administration/General Support

Positions: 1.1 FTE

Extra Help: \$0

**Total Appropriations: \$352,677**

**Total Revenues: \$340,365**

**Net County Cost: \$12,312**

The Environmental Management Division Administration/General Support unit provides executive leadership and oversight for the Environmental Management Division.

#### Environmental Health

Positions: 8.85 FTE

Extra Help: \$25,000\*

**Total Appropriations: \$1,171,581**

**Total Revenues: \$1,181,393**

**Net County Cost: (\$9,812)**

The Environmental Health program is responsible for ensuring countywide compliance with applicable state laws, regulations, and County Ordinances concerning many fundamental public health issues, such as food facilities, public swimming pools/spas, wells, small water systems and septic systems. This program participates in epidemiological investigation and emerging pathogen response such as norovirus outbreaks and West Nile Virus. Small components of the program activities relate to the reduction in mosquito breeding sources on the West Slope that may impose a threat of West Nile Virus and other diseases carried by mosquitoes and addressing solid waste complaints. Revenue generated in this program is a result of health permits, land use permits, realignment distribution and solid waste franchise fees.

*\* For FY2014-15, an extra help employee is budgeted for West Slope Mosquito Abatement for April through October.*

#### Hazardous Materials – CUPA

Positions: 2.95 FTE

Extra Help: \$0

**Total Appropriations: \$403,235**

**Total Revenues: \$405,735**

**Net County Cost: (\$2,500)**

The Hazardous Materials/CUPA program administers and implements the State mandated Certified Unified Program Agency (CUPA) program for commercial facilities that store hazardous materials countywide. Activities include underground and above ground storage tank inspections, hazardous materials and hazardous waste management, response to hazardous materials release incidents at fixed facilities, and support for Air Quality Management District related activities. Revenue generated in this program is a result of facility permits and business plans related to the program components.

## **COMMUNITY DEVELOPMENT AGENCY**

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### **Fund 12 – Special Revenue: BOS Governed Districts**

#### **South Lake Tahoe Vector Control (CSA#3)**

**Positions: 0.8 FTE**

**Extra Help: \$150,000\***

**Total Appropriations: \$551,166**

**Total Revenues: \$436,037**

**Net County Cost: \$ 0**

**Net Use of Fund Balance: \$115,129**

The SLT Vector Control program carries out activities for the control of mosquitoes, plague, Hantavirus, and yellow jackets in the South Lake Tahoe Basin. Program revenue is derived from ad valorem taxes and from special tax assessments on improved property.

*\* For FY2014-15, eight extra help Vector Control Technicians are budgeted for the SLT Vector Control Program.*

#### **SLT City Snow Removal (CSA#3)**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$231,300**

**Total Revenues: \$231,300**

**Net County Cost: \$ 0**

**Net Use of Fund Balance: \$0**

This is a pass thru to the City of South Lake Tahoe. Special tax assessment fees have been levied against properties within the incorporated area of South Lake Tahoe to fund city snow removal services. These assessments are collected by the County and passed on to the City.

#### **Household Hazardous Waste/Incident Response (CSA#10)**

**Positions: 1.85 FTE**

**Extra Help: \$0**

**Total Appropriations: \$488,504**

**Total Revenues: \$338,247**

**Net County Cost: \$ 0**

**Net Use of Fund Balance: \$150,257**

The Household Hazardous Waste program administers the countywide household hazardous waste collection and disposal program, including activities that promote education and safe recycling related to used and re-refined oil, as well as recycling of computers and other electronic equipment. The program operates the hazardous materials incident response team, which has been expanded to include response to incidents involving household hazardous waste and functions as the County's first responder to all hazards emergencies. Program revenue is from special assessments on improved parcels within the County.

#### **Solid Waste**

**Positions: 11.55 FTE**

**Extra Help: \$105,000\***

**Total Appropriations: \$3,809,850**

**Total Revenues: \$2,047,742**

**Net County Cost: \$ 0**

**Net Use of Fund Balance: \$1,762,108**

The Solid Waste program implements the Integrated Waste Management Plan (AB939), administers solid waste contracts and franchise agreements, implements the Construction and Demolition Ordinance (C&D), operates Union Mine Landfill, and provides regulatory services at other landfill sites. This program promotes various recycling programs through grants including, used oil and bottle recycling, used tire collection and disposal, household hazardous waste disposal, and e-waste recycling. This program includes the West Slope Litter Abatement wherein activities include removal of roadside litter, solid waste complaints, procurement of

## COMMUNITY DEVELOPMENT AGENCY

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grants and contracts to fund litter abatement activities, and prosecution of litter or illegal dumping violations.

This program includes collection of a designated special assessment for the Clean Tahoe Program (pass through) which provides for litter pickup and control in the unincorporated area of the South Lake Tahoe Basin.

Revenue generated in this program is from special assessments on improved parcels, solid waste franchise fees, and funding from the Agency's Transportation Division for litter abatement. There are several one-time funding sources identified within the solid waste program that are grant funded programs. Appropriations associated with these grants are also one time in nature.

### **\*Extra Help Justification**

#### **Solid Waste Litter Technician**

The extra help Solid Waste Litter Technician works with one permanent employee to collect roadside litter. Litter collection performed by a team of two individuals is far safer, more efficient and can be done in more places than litter collection by one person. Safety enhancements realized by having a team of two individuals include reduced solo lifting of heavy objects, placement of a barricade vehicle at each end of the work zones and increased work zone visibility. Should an injury occur to one of the staff members, the other can provide communications assistance. Efficiency increases are derived from having two vehicles in which to transport waste from large roadside dump sites and being able to work in more areas. With two litter collection staff the Highway 50 median strip from Placerville to El Dorado Hills can be cleaned. When only one litter staff employee is available we must receive assistance from Caltrans for a second barricade vehicle and Caltrans staff is often unavailable for this function. This position is funded by a contract with the Transportation Division. These funding sources are annually appropriated; therefore, the extra help position is acquired only when funding is available.

#### **Work Program Officer**

The Work Program Officer works three days per week supervising EDC jail inmates as they collect litter from the County roadways. The current Work Program Office is a retired law enforcement officer. The EDC jail staff prefer that we employ retired law enforcement personnel for this assignment. Retired law enforcement staff are considered to be better at keeping the inmates on task, out of trouble and separated from the public. By having this extra help position filled we are able to utilize an average of four inmate laborers, each day. The inmates remove an average of 300 pounds of litter per day from the County roadways. This position is funded by a contract with the Agency's Transportation Division. These funding sources are annually appropriated; therefore, the extra help position is acquired only when funding is available

# COMMUNITY DEVELOPMENT AGENCY

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**Liquid Waste**  
**Positions: 2.40 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$1,343,504**  
**Total Revenues: \$710,157**  
**Net County Cost: \$ 0**  
**Net Use of Fund Balance: \$633,347**

The Liquid Waste program operates the Union Mine Wastewater Treatment Facility. This facility annually accepts and processes up to 3.8 million gallons of septic tank waste (septage), portable toilet waste, and leachate generated from the Union Mine Landfill. The facility is comprised of a 2 million gallon Class II surface impoundment for the collection of leachate, a receiving station for septage and portable toilet waste haulers, two 500,000 gallon aerobic digesters, two 2 million gallon storage tanks for holding processed wastewater, two high speed centrifuges for the processing of solids, and a multitude of pumps, blowers and other equipment necessary to receive, process, store and discharge the liquid wastes received by the facility. Revenue generated in this program is from special assessments on improved parcels (ongoing) and charges for services for disposal of septage at the Union Mine Wastewater Treatment Facility (variable depending on usage).

## Financial Charts –Environmental Management Division

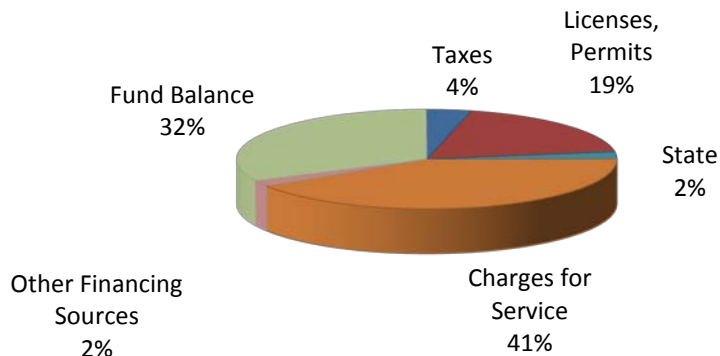
### Source of Funds

Taxes (\$310,531): This is CSA #3 revenue derived through ad valorem taxes and from special tax assessments on improved property.

License, Permits & Franchises (\$1,540,001): Major sources of permit revenue include food facility (\$392,000), underground storage tanks (\$96,000), pool & spa (\$98,000), water system & well (\$87,000), construction (\$120,000), health permits (\$23,000), and other permits (\$14,000). Also included in this category are garbage franchise fees (\$710,000).

Fine, Forfeiture & Penalties (\$6,379): Minor revenue from penalties for delinquent taxes and fines primarily in CSA #10 and CSA #3.

Use of Money & Property (\$19,262): Interest revenue in CSA #10 solid, liquid and household and hazardous waste, and CSA #3 vector/snow removal.



## COMMUNITY DEVELOPMENT AGENCY

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State Intergovernmental (\$192,771): Primarily State grant funding for programs such as the California Oil Payment Program (OPP), City/County Payment Program, and the Waste Tire Enforcement (TEA) Program.

Federal Intergovernmental (\$77,500): Funding for the Environmental Health unit from Local Primacy Agency program grant funding.

Other Governmental (\$3,000): Miscellaneous revenue from other governmental agencies. (RDA pass thru)

Charge for Services (\$3,383,868): Special assessments on parcels for CSA #3 vector control (\$117,000) and City of SLT snow removal (\$229,000), CSA #10 solid waste (\$1,368,000), liquid waste (\$440,000), household and hazardous waste (\$337,000), Clean Tahoe (\$28,000), and AB 939 waste management plan (\$70,000); the gate fee surcharge paid by transfer station operators (\$200,000), business plan review (\$173,000), septage hauler fees (\$284,000), funds from the Transportation Division to pay for roadside litter removal (\$100,000), funds from Health and Human Services for Environmental Management's work on the Bioterrorism grant (\$15,000), miscellaneous fees for certifications and courses (\$16,000), and charges to other County departments for business plan/underground tank/geologist costs (\$7,000).

Miscellaneous Revenue (\$252): Miscellaneous revenue for the Environmental Management Division.

Other Financing Sources (\$157,412): Operating transfers in for state health realignment funds.

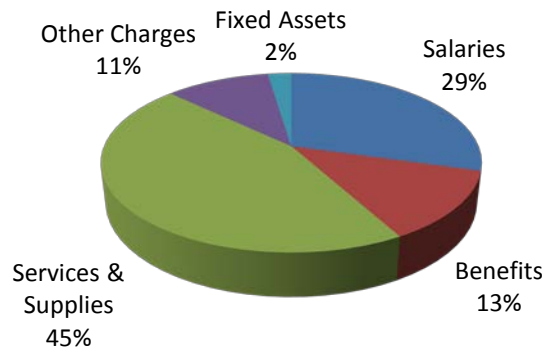
Use of Fund Balance (\$2,660,841): All use of fund balance is in non-general fund programs including CSA #3 vector control (\$115,129); CSA #10 solid waste (\$1,762,108), liquid waste (\$633,347), and household and hazardous materials (\$150,257).

Net County Cost (\$0): Environmental Management has no Net County Cost.

### Use of Funds

**Salaries & Benefits (\$3,396,756):** Comprised of permanent salaries (\$2,099,000), health insurance (\$426,000), retirement (\$448,000), temporary employees (\$280,000), workers comp (\$81,000), retiree health (\$31,000), and other benefits (\$32,000).

**Services & Supplies (\$3,654,325):** Major expenses in this category include professional and specialized services primarily related to



## COMMUNITY DEVELOPMENT AGENCY

CSA #10 (\$1,933,000), facility and grounds maintenance (\$503,000), equipment maintenance (\$323,000) utilities (\$258,000), vehicle and equipment rent and fuel (\$105,000), educational materials for environmental programs (\$96,000), staff development and travel (\$75,000), computer system maintenance (\$51,000), memberships (\$19,000), liability insurance costs (\$17,000), and other small miscellaneous costs required for the day-to-day operation of the programs in the division (\$245,000).

Other Charges (\$858,197): Includes CDA Administration/Finance costs for CSA#3 and CSA#10 units (\$341,000), pass thru of tax assessments to the City of South Lake Tahoe (\$231,000) reimbursement to Health and Human Services for LEA grant work (\$111,000), charges from County Counsel for legal services (\$79,000), estimated OMB A-87 cost allocation (\$70,000), charges from Fleet for vehicle costs (\$17,000), and other miscellaneous small charges from other County departments for services rendered (\$9,000).

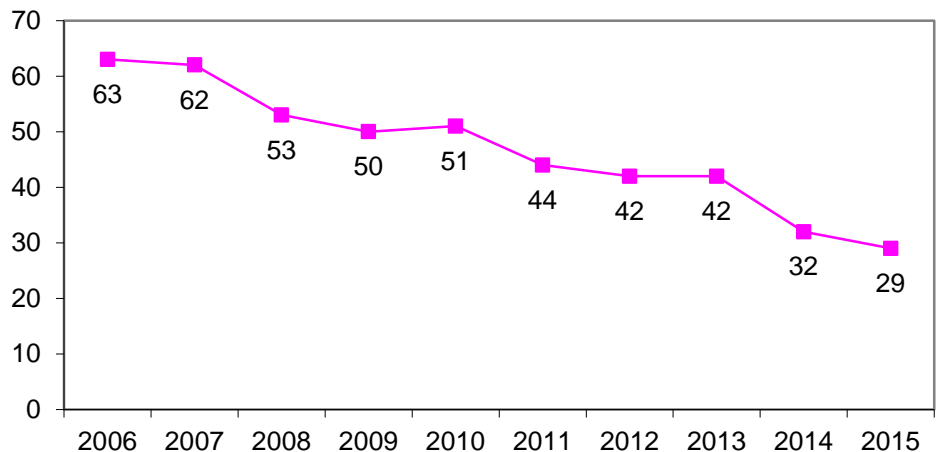
Fixed Assets (\$193,025): Primarily consists of equipment for vector control and the Solid and Liquid Waste programs. Also includes a portion of the cost for the upgrade of Data Switches for Building "C". See Fixed Asset form for additional details.

Intrafund Transfers (\$59,036): Primarily related to transfers between programs within the division (ie. funding from Solid Waste applicable to the support of liquid waste and litter abatement) (\$347,000), allocation for CDA Administration costs (\$243,000), and charges from other departments for services such as telephone, and radio (\$2,000).

Intrafund Abatements (-\$341,522): Transfers for charges to other general fund departments for permit fees (\$2,000), as well as transfers between solid waste and liquid waste/litter abatement programs in the division (\$339,000).

### Staffing Trend

Staffing for the Environmental Management Department (now a division in the Community Development Agency) has decreased over the past several years and has averaged 47 FTEs over the last 10 years. Air Quality Management District was moved out of Environmental Management which accounts for the reduction of 7 FTEs in 2011. A total of 7 Administration staff was moved from Environmental Management to the CDA Administration and Finance Division in 2014. The recommended staff allocation for FY 2014-15 is 29.5 FTEs. The division has 3 FTEs in its Tahoe operation.



# COMMUNITY DEVELOPMENT AGENCY

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## Chief Administrative Office Comments

### Environmental Management Division

#### General Fund – Fund Type 10

General Fund programs include: Administration, Environmental Health, and Hazardous Materials—CUPA. The Recommended Budget represents an overall decrease of \$270,515 or 12.3% in revenues and appropriations when compared to the FY 2013-14 approved budget. The Net County Cost remains at zero.

The General Fund programs within Environmental Management are funded in part with solid waste franchise fees. These fees are estimated at \$985,000 for FY 2014-15. These fees are discretionary and can be utilized to fund any County costs. The FY 2014-15 budget includes \$275,000 of these fees in Department 15 to fund countywide programs with the remaining \$710,000 funding Environmental Management programs (including \$76,618 towards the CSA #10 Solid Waste program, Fund Type 12). Franchise fees are included to offset costs for the following programs within Environmental Management:

Function	Franchise Fees
Environmental Health	\$369,995
Hazardous Materials Compliance	\$115,354
SLT Operations	\$100,611
West Slope Mosquito Abatement	\$47,422
CSA #10 Solid Waste (FT12)	\$76,618
Total for EM programs	\$710,000

The FY 2014-15 Recommended Budget for these programs includes a total revenue and appropriation decrease of \$270K. These decreases are related a reduction in Solid Waste Franchise Fees offset with reductions in services and supplies and intrafund transfers.

#### CSA #10 & CSA #3 – Fund Type 12

The non-general fund programs within Environmental Management include South Lake Tahoe Vector Control/Snow Removal (CSA #3), Household Hazardous Waste/Incident Response (CSA #10), Solid Waste, and Liquid Waste.

There is no Net County Cost associated with these programs. Revenues and appropriations have decreased \$2.1 million. This decrease is primarily associated with a reduced use of fund balance and the corresponding appropriation for designated fund balance not anticipated to be used. This was a one-time event to accommodate a change in budgeting practice regarding fund balance.



## COMMUNITY DEVELOPMENT AGENCY

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### Staffing Changes

The Department is requesting several staffing changes. The Chief Administrative Office will be working with the Department over the next few weeks to move forward with a recommendation related to these changes by the budget workshop presentation.

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0220	PERMIT: CONSTRUCTION	130,208	90,000	120,000	120,000	30,000
0251	FRANCHISE: GARBAGE	885,642	979,777	633,382	633,382	-346,395
0260	OTHER LICENSE & PERMITS	17,000	14,100	14,088	14,088	-12
0263	PERMIT: UNDERGROUND STORAGE TANK	110,000	100,000	96,401	96,401	-3,599
0265	PERMIT: HEALTH	4,800	4,800	22,535	22,535	17,735
0267	PERMIT: FOOD FACILITY	369,173	369,173	392,048	392,048	22,875
0268	PERMIT: POOL & SPA	90,550	90,550	97,473	97,473	6,923
0269	PERMIT: WATER SYSTEM	54,912	54,912	51,079	51,079	-3,833
0270	PERMIT: WELL	41,599	21,599	36,015	36,015	14,416
0272	PERMIT: INFECTIOUS WASTE	0	0	362	362	362
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	<b>1,703,884</b>	<b>1,724,911</b>	<b>1,463,383</b>	<b>1,463,383</b>	<b>-261,528</b>
0880	ST: OTHER	52,000	80,000	0	0	-80,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	<b>52,000</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>-80,000</b>
1100	FED: OTHER	0	0	77,500	77,500	77,500
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	<b>0</b>	<b>0</b>	<b>77,500</b>	<b>77,500</b>	<b>77,500</b>
1401	PLAN & ENG: FEES	20,100	31,550	20,100	20,100	-11,450
1661	SANITATION: WATER SAMPLING	100	100	100	100	0
1662	SANITATION: LOAN CERTIFICATION	1,000	1,000	500	500	-500
1663	SANITATION: BUSINESS PLANS	168,892	168,892	172,638	172,638	3,746
1740	CHARGES FOR SERVICES	11,721	17,307	13,854	13,854	-3,453
1800	INTERFND REV: SERVICE BETWEEN FUND	208,964	3,872	21,754	21,754	17,882
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	<b>410,777</b>	<b>222,721</b>	<b>228,946</b>	<b>228,946</b>	<b>6,225</b>
1940	MISC: REVENUE	13,223	12,964	252	252	-12,712
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	<b>13,223</b>	<b>12,964</b>	<b>252</b>	<b>252</b>	<b>-12,712</b>
2027	OPERATING TRSNF IN: SALES TAX	157,412	157,412	157,412	157,412	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	<b>157,412</b>	<b>157,412</b>	<b>157,412</b>	<b>157,412</b>	<b>0</b>
<b>TYPE: R SUBTOTAL</b>		<b>2,337,296</b>	<b>2,198,008</b>	<b>1,927,493</b>	<b>1,927,493</b>	<b>-270,515</b>

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	1,001,085	1,085,688	944,397	944,397	-141,291
3001	TEMPORARY EMPLOYEES	25,560	25,000	25,000	25,000	0
3002	OVERTIME	8,365	9,000	9,000	9,000	0
3003	STANDBY PAY	4,698	4,647	3,800	3,800	-847
3004	OTHER COMPENSATION	12,258	6,901	10,736	10,736	3,835
3005	TAHOE DIFFERENTIAL	6,120	6,120	3,000	3,000	-3,120
3007	HAZARD PAY	3,103	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	208,502	178,913	195,008	195,008	16,095
3022	MEDI CARE EMPLOYER SHARE	16,022	16,815	13,716	13,716	-3,099
3040	HEALTH INSURANCE EMPLOYER	185,050	185,630	191,923	191,923	6,293
3041	UNEMPLOYMENT INSURANCE EMPLOYER	2,451	1,676	0	0	-1,676
3042	LONG TERM DISABILITY EMPLOYER	3,338	3,338	2,349	2,349	-989
3043	DEFERRED COMPENSATION EMPLOYER	6,455	3,658	3,915	3,915	257
3046	RETIREE HEALTH: DEFINED	34,169	34,169	14,978	14,978	-19,191
3060	WORKERS' COMPENSATION EMPLOYER	3,521	3,521	38,580	38,580	35,059
3080	FLEXIBLE BENEFITS	10,300	9,700	8,100	8,100	-1,600
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,530,997</b>	<b>1,574,776</b>	<b>1,464,502</b>	<b>1,464,502</b>	<b>-110,274</b>
4000	AGRICULTURE	4,750	4,750	4,750	4,750	0
4040	TELEPHONE COMPANY VENDOR	3,190	3,190	9,185	9,185	5,995
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,590	1,590	1,590	1,590	0
4080	HOUSEHOLD EXPENSE	700	700	700	700	0
4081	PAPER GOODS	1,500	1,500	0	0	-1,500
4082	HOUSEHOLD EXP: OTHER	1,000	1,000	750	750	-250
4100	INSURANCE: PREMIUM	37,605	37,605	8,015	8,015	-29,590
4140	MAINT: EQUIPMENT	450	450	450	450	0
4141	MAINT: OFFICE EQUIPMENT	500	500	0	0	-500
4144	MAINT: COMPUTER	45,995	45,995	50,995	50,995	5,000
4160	VEH MAINT: SERVICE CONTRACT	100	100	100	100	0
4162	VEH MAINT: SUPPLIES	350	350	350	350	0
4163	VEH MAINT: INVENTORY	475	475	0	0	-475
4164	VEH MAINT: TIRE & TUBES	250	250	250	250	0
4165	VEH MAINT: OIL & GREASE	150	150	150	150	0
4180	MAINT: BUILDING & IMPROVEMENTS	400	400	0	0	-400
4200	MEDICAL, DENTAL & LABORATORY	575	575	575	575	0
4220	MEMBERSHIPS	3,367	3,367	3,622	3,622	255
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,739	1,188	1,188	1,188	0
4260	OFFICE EXPENSE	14,425	14,425	0	0	-14,425
4261	POSTAGE	5,778	5,778	0	0	-5,778
4262	SOFTWARE	1,500	1,500	500	500	-1,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	750	750	750	750	0
4264	BOOKS / MANUALS	650	650	600	600	-50

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
4266	PRINTING / DUPLICATING SERVICES	1,175	1,175	875	875	-300
4300	PROFESSIONAL & SPECIALIZED SERVICES	6,401	6,401	5,600	5,600	-801
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,500	2,500	2,000	2,000	-500
4337	OTHER GOVERNMENTAL AGENCIES	750	750	0	0	-750
4400	PUBLICATION & LEGAL NOTICES	1,125	1,125	900	900	-225
4420	RENT & LEASE: EQUIPMENT	30,180	30,180	0	0	-30,180
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,779	1,415	1,315	1,315	-100
4461	EQUIP: MINOR	3,900	3,900	3,900	3,900	0
4462	EQUIP: COMPUTER	5,900	5,900	0	0	-5,900
4463	EQUIP: TELEPHONE & RADIO	1,971	1,971	675	675	-1,296
4500	SPECIAL DEPT EXPENSE	1,965	1,965	2,805	2,805	840
4501	SPECIAL PROJECTS	0	0	0	17,376	17,376
4502	EDUCATIONAL MATERIALS	7,310	7,250	3,750	3,750	-3,500
4503	STAFF DEVELOPMENT	14,600	14,600	15,200	15,200	600
4600	TRANSPORTATION & TRAVEL	12,050	12,050	17,300	17,300	5,250
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	500	500	500	500	0
4605	RENT & LEASE: VEHICLE	29,217	29,217	24,000	24,000	-5,217
4606	FUEL PURCHASES	26,100	26,100	23,850	23,850	-2,250
4608	HOTEL ACCOMMODATIONS	3,181	2,800	6,800	6,800	4,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>278,393</b>	<b>277,037</b>	<b>193,990</b>	<b>211,366</b>	<b>-65,671</b>
5300	INTERFND: SERVICE BETWEEN FUND	2,500	2,500	2,500	2,500	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>
6040	FIXED ASSET: EQUIPMENT	11,858	11,858	0	0	-11,858
6042	FIXED ASSET: COMPUTER SYSTEM	6,900	6,900	6,925	6,925	25
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>18,758</b>	<b>18,758</b>	<b>6,925</b>	<b>6,925</b>	<b>-11,833</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	484,161	243,123	242,620	242,620	-503
7210	INTRAFND: COLLECTIONS	280	205	280	280	75
7220	INTRAFND: TELEPHONE EQUIPMENT &	17,376	17,376	17,376	0	-17,376
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	750	750	1,600	1,600	850
7222	INTRAFND: PURCHASE & COURIER	750	750	0	0	-750
7223	INTRAFND: MAIL SERVICE	2,747	2,747	0	0	-2,747
7224	INTRAFND: STORES SUPPORT	514	514	0	0	-514
7225	INTRAFND: CENTRAL DUPLICATING	2,620	2,620	0	0	-2,620
7227	INTRAFND: MAINFRAME SUPPORT	0	13,082	0	0	-13,082
7229	INTRAFND: PC SUPPORT	0	1,000	0	0	-1,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	0	100	0	0	-100
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	0	750	0	0	-750
7234	INTRAFND: NETWORK SUPPORT	0	44,470	0	0	-44,470
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>509,198</b>	<b>327,487</b>	<b>261,876</b>	<b>244,500</b>	<b>-82,987</b>
7350	INTRFND ABATEMENTS: GF ONLY	-2,550	-2,550	-2,300	-2,300	250
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-2,550</b>	<b>-2,550</b>	<b>-2,300</b>	<b>-2,300</b>	<b>250</b>
<b>TYPE: E SUBTOTAL</b>	<b>2,337,296</b>	<b>2,198,008</b>	<b>1,927,493</b>	<b>1,927,493</b>	<b>-270,515</b>	
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0100	PROP TAX: CURR SECURED	301,376	301,376	301,376	0
0110	PROP TAX: CURR UNSECURED	7,660	7,660	7,660	0
0120	PROP TAX: PRIOR SECURED	-137	0	0	0
0130	PROP TAX: PRIOR UNSECURED	-63	0	0	0
0140	PROP TAX: SUPP CURRENT	202	0	202	202
0150	PROP TAX: SUPP PRIOR	646	646	646	0
0174	TAX: TIMBER YIELD	647	306	647	341
<b>CLASS: 01</b>	<b>REV: TAXES</b>	310,331	309,988	310,531	543
0251	FRANCHISE: GARBAGE	94,135	0	76,618	76,618
0260	OTHER LICENSE & PERMITS	4,230	0	0	0
0272	PERMIT: INFECTIOUS WASTE	4,000	4,000	0	-4,000
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	102,365	4,000	76,618	72,618
0360	PENALTY & COST DELINQUENT TAXES	18,889	8,725	6,379	-2,346
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	18,889	8,725	6,379	-2,346
0400	REV: INTEREST	16,275	16,075	19,262	3,187
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	16,275	16,075	19,262	3,187
0820	ST: HOMEOWNER PROP TAX RELIEF	3,800	3,800	3,800	0
0880	ST: OTHER	244,369	244,369	188,971	-55,398
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	248,169	248,169	192,771	-55,398
1200	REV: OTHER GOVERNMENTAL AGENCIES	3,000	3,000	3,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	3,000	3,000	3,000	0
1310	SPECIAL ASSESSMENTS	2,558,115	2,558,115	2,588,563	30,448
1401	PLAN & ENG: FEES	286,981	286,981	263,859	-23,122
1660	SANITATION: GARBAGE BILLING	200,000	200,000	200,000	0
1753	ERR - EMERGENCY RESPONSE RECOVERY	5,000	5,000	2,500	-2,500
1800	INTERFND REV: SERVICE BETWEEN FUND	129,720	115,221	100,000	-15,221
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,179,816	3,165,317	3,154,922	-10,395
1940	MISC: REVENUE	127	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	127	0	0	0
2000	SALE FIXED ASSETS	82,200	82,200	0	-82,200
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	82,200	82,200	0	-82,200
0001	FUND BALANCE	3,162,418	4,685,584	2,660,841	-2,024,743
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	3,162,418	4,685,584	2,660,841	-2,024,743
<b>TYPE: R SUBTOTAL</b>		7,123,590	8,523,058	6,424,324	-2,098,734

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	835,078	1,062,414	1,089,060	1,089,060	26,646
3001	TEMPORARY EMPLOYEES	233,816	293,657	255,000	255,000	-38,657
3002	OVERTIME	15,745	21,500	26,400	26,400	4,900
3003	STANDBY PAY	3,788	5,550	4,900	4,900	-650
3004	OTHER COMPENSATION	27,582	15,230	5,739	5,739	-9,491
3005	TAHOE DIFFERENTIAL	1,180	1,180	1,800	1,800	620
3007	HAZARD PAY	641	150	0	0	-150
3020	RETIREMENT EMPLOYER SHARE	152,870	174,609	223,049	223,049	48,440
3022	MEDI CARE EMPLOYER SHARE	15,545	16,930	15,808	15,808	-1,122
3040	HEALTH INSURANCE EMPLOYER	165,613	285,465	234,385	234,385	-51,080
3041	UNEMPLOYMENT INSURANCE EMPLOYER	3,693	3,722	0	0	-3,722
3042	LONG TERM DISABILITY EMPLOYER	2,159	3,101	2,718	2,718	-383
3043	DEFERRED COMPENSATION EMPLOYER	2,453	2,827	4,676	4,676	1,849
3046	RETIREE HEALTH: DEFINED	9,471	21,535	16,282	16,282	-5,253
3060	WORKERS' COMPENSATION EMPLOYER	3,933	4,018	42,537	42,537	38,519
3080	FLEXIBLE BENEFITS	6,000	8,700	9,900	9,900	1,200
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,479,567</b>	<b>1,920,588</b>	<b>1,932,254</b>	<b>1,932,254</b>	<b>11,666</b>
4000	AGRICULTURE	10,200	10,200	10,200	10,200	0
4020	CLOTHING & PERSONAL SUPPLIES	7,200	7,200	8,200	8,200	1,000
4040	TELEPHONE COMPANY VENDOR	3,318	3,318	3,243	3,243	-75
4041	COUNTY PASS THRU TELEPHONE CHARGES	310	310	260	260	-50
4080	HOUSEHOLD EXPENSE	7,750	7,750	8,650	8,650	900
4081	PAPER GOODS	50	50	50	50	0
4083	LAUNDRY	5,590	5,590	6,790	6,790	1,200
4085	REFUSE DISPOSAL	2,168	1,092	2,192	2,192	1,100
4100	INSURANCE: PREMIUM	8,822	8,822	9,055	9,055	233
4140	MAINT: EQUIPMENT	258,500	264,500	234,654	234,654	-29,846
4141	MAINT: OFFICE EQUIPMENT	150	150	150	150	0
4144	MAINT: COMPUTER	800	800	0	0	-800
4145	MAINTENANCE: EQUIPMENT PARTS	95,420	95,420	75,400	75,400	-20,020
4160	VEH MAINT: SERVICE CONTRACT	3,500	3,500	1,000	1,000	-2,500
4161	VEH MAINT: PARTS DIRECT CHARGE	6,550	6,550	6,250	6,250	-300
4162	VEH MAINT: SUPPLIES	1,850	1,850	1,850	1,850	0
4163	VEH MAINT: INVENTORY	300	300	0	0	-300
4164	VEH MAINT: TIRE & TUBES	2,404	2,400	1,600	1,600	-800
4165	VEH MAINT: OIL & GREASE	300	300	800	800	500
4180	MAINT: BUILDING & IMPROVEMENTS	171,500	171,500	76,500	76,500	-95,000
4183	MAINT: GROUNDS	205,500	423,500	423,500	423,500	0
4195	MAINTENANCE: TREATMENT PLANT 1	10,000	10,000	0	0	-10,000
4197	MAINTENANCE BUILDING: SUPPLIES	2,850	2,850	2,700	2,700	-150
4200	MEDICAL, DENTAL & LABORATORY	4,600	4,200	4,400	4,400	200
4220	MEMBERSHIPS	8,157	8,157	7,732	7,732	-425
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	6,000	6,000	6,215	6,215	215
4260	OFFICE EXPENSE	1,600	1,500	0	0	-1,500
4261	POSTAGE	1,575	1,575	0	0	-1,575
4262	SOFTWARE	800	800	0	0	-800
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	150	150	150	150	0
4264	BOOKS / MANUALS	950	950	650	650	-300
4266	PRINTING / DUPLICATING SERVICES	800	800	0	0	-800
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,252,180	1,763,880	1,811,303	1,811,303	47,423
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	6,095	6,095	9,095	9,095	3,000
4334	FIRE PREVENTION & INSPECTION	75	75	75	75	0
4337	OTHER GOVERNMENTAL AGENCIES	96,507	94,407	104,579	104,579	10,172

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4400 PUBLICATION & LEGAL NOTICES	3,700	3,700	3,700	3,700	0
4420 RENT & LEASE: EQUIPMENT	17,926	13,500	18,000	18,000	4,500
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	25,700	25,700	24,200	24,200	-1,500
4461 EQUIP: MINOR	34,650	34,650	34,050	34,050	-600
4462 EQUIP: COMPUTER	7,700	7,700	0	0	-7,700
4463 EQUIP: TELEPHONE & RADIO	355	200	50	50	-150
4500 SPECIAL DEPT EXPENSE	48,383	47,200	50,590	63,508	16,308
4502 EDUCATIONAL MATERIALS	3,750	3,750	92,665	92,665	88,915
4503 STAFF DEVELOPMENT	22,000	16,000	17,800	17,800	1,800
4507 FIRE & SAFETY SUPPLIES	3,200	3,200	2,200	2,200	-1,000
4530 WATER TREATMENT CHEMICALS	35,000	35,000	35,000	35,000	0
4540 STAFF DEVELOPMENT (NOT 1099)	1,000	1,000	1,000	1,000	0
4571 ROAD: SIGNS	1,700	1,000	2,000	2,000	1,000
4600 TRANSPORTATION & TRAVEL	10,700	10,700	13,065	13,065	2,365
4605 RENT & LEASE: VEHICLE	13,536	13,536	14,650	14,650	1,114
4606 FUEL PURCHASES	39,400	39,400	42,768	42,768	3,368
4608 HOTEL ACCOMMODATIONS	2,100	2,100	3,100	3,100	1,000
4620 UTILITIES	260,910	260,910	257,960	257,960	-2,950
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>2,716,231</b>	<b>3,435,787</b>	<b>3,430,041</b>	<b>3,442,959</b>	<b>7,172</b>
5180 TAX & ASSESSMENTS	1,915	1,915	1,915	1,915	0
5240 CONTRIB: NON-CNTY GOVERNMENTAL	230,974	230,974	231,300	231,300	326
5300 INTERFND: SERVICE BETWEEN FUND	256,364	256,364	202,524	202,524	-53,840
5301 INTERFND: TELEPHONE EQUIPMENT &	12,918	12,918	12,918	0	-12,918
5302 INTERFND: RADIO EQUIPMENT & SUPPORT	100	100	100	100	0
5304 INTERFND: MAIL SERVICE	1,710	1,710	0	0	-1,710
5305 INTERFND: STORES SUPPORT	1,043	1,043	0	0	-1,043
5306 INTERFND: CENTRAL DUPLICATING	550	550	0	0	-550
5308 INTERFND: MAINFRAME SUPPORT	147	11,049	0	0	-11,049
5310 INTERFND: COUNTY COUNSEL	61,820	61,820	79,150	79,150	17,330
5318 INTERFND: MAINTENANCE BLDG & IMPRV	14,330	14,880	0	0	-14,880
5320 INTERFND: NETWORK SUPPORT	262	19,614	0	0	-19,614
5330 INTERFND: ALLOCATED	205,092	205,092	340,708	340,708	135,616
<b>CLASS: 50 OTHER CHARGES</b>	<b>787,225</b>	<b>818,029</b>	<b>868,615</b>	<b>855,697</b>	<b>37,668</b>
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	33,000	33,000	95,000	95,000	62,000
6040 FIXED ASSET: EQUIPMENT	12,000	12,000	31,100	31,100	19,100
6042 FIXED ASSET: COMPUTER SYSTEM	3,500	0	0	0	0
6045 FIXED ASSET: VEHICLES	70,698	70,698	60,000	60,000	-10,698
<b>CLASS: 60 FIXED ASSETS</b>	<b>119,198</b>	<b>115,698</b>	<b>186,100</b>	<b>186,100</b>	<b>70,402</b>
7250 INTRAFND: NOT GEN FUND / SAME FUND	475,475	631,159	346,536	346,536	-284,623
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>475,475</b>	<b>631,159</b>	<b>346,536</b>	<b>346,536</b>	<b>-284,623</b>
7380 INTRFND ABATEMENTS: NOT GENERAL	-471,304	-626,988	-339,222	-339,222	287,766
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-471,304</b>	<b>-626,988</b>	<b>-339,222</b>	<b>-339,222</b>	<b>287,766</b>
7700 APPROPRIATION FOR CONTINGENCIES	0	209,987	0	0	-209,987
<b>CLASS: 77 APPROPRIATION FOR</b>	<b>0</b>	<b>209,987</b>	<b>0</b>	<b>0</b>	<b>-209,987</b>
7801 DESIGNATIONS OF FUND BALANCE	2,017,198	2,018,798	0	0	-2,018,798
<b>CLASS: 78 RESERVES: BUDGETARY ONLY</b>	<b>2,017,198</b>	<b>2,018,798</b>	<b>0</b>	<b>0</b>	<b>-2,018,798</b>
<b>TYPE: E SUBTOTAL</b>	<b>7,123,590</b>	<b>8,523,058</b>	<b>6,424,324</b>	<b>6,424,324</b>	<b>-2,098,734</b>
<b>FUND TYPE: 12 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 42 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# COMMUNITY DEVELOPMENT AGENCY

## Environmental Management Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	266,233	312,927	318,594	330,141	325,444
Licenses, Permits	2,133,188	2,477,333	2,421,966	2,067,606	1,868,698
Fines, Forfeitures	30,399	204,562	30,525	41,874	25,654
Use of Money	465,979	572,750	433,426	153,557	30,719
State	1,220,121	1,534,464	1,475,270	1,528,977	1,481,769
Federal	29,665	-	-	-	-
Other Governmental	3,650	3,414	4,036	5,315	6,075
Charges for Service	3,935,834	3,734,506	4,028,298	3,854,426	3,546,920
Misc.	279,080	24,580	24,206	46,058	31,954
Other Financing Sources	360,665	541,930	2,178,982	310,435	417,578
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>8,724,814</b>	<b>9,406,466</b>	<b>10,915,303</b>	<b>8,338,389</b>	<b>7,734,811</b>
Salaries	2,958,916	3,016,257	3,212,191	2,999,753	2,837,961
Benefits	1,306,134	1,301,026	1,346,970	1,300,258	1,162,276
Services & Supplies	2,060,116	1,821,943	1,649,639	1,460,565	1,334,709
Other Charges	1,552,354	2,159,256	2,167,089	2,258,552	1,298,572
Fixed Assets	1,729,925	137,684	2,042,707	16,243	139,007
Operating Transfers	-	141,129	1,760,849	74,013	-
Intrafund Transfers	95,022	94,675	97,900	90,042	194,080
Contingencies	-	-	-	-	-
Increase to Reserve	-	-	-	-	-
<b>Total Appropriations</b>	<b>9,702,467</b>	<b>8,671,970</b>	<b>12,277,345</b>	<b>8,199,426</b>	<b>6,966,605</b>
<b>NCC</b>	<b>139,137</b>	<b>174,353</b>	<b>1,761</b>	<b>(1,043)</b>	<b>208,927</b>
<b>FTE's</b>	<b>63</b>	<b>62</b>	<b>53</b>	<b>50</b>	<b>51</b>
<b>Fund Balance</b>					
CSA #3 (Vector)	429,811	477,325	453,888	18,322	532,812
CSA #10	6,632,969	9,365,972	8,247,145	8,500,182	8,954,594



## COMMUNITY DEVELOPMENT AGENCY

### Environmental Management Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	307,698	306,049	310,923	310,331	310,531
Licenses, Permits	1,559,559	1,568,990	1,617,689	1,806,249	1,540,001
Fines, Forfeitures	22,910	14,215	30,280	18,889	6,379
Use of Money	27,513	26,571	21,398	16,275	19,262
State	245,973	321,041	196,974	300,169	192,771
Federal	-	8,597	91,745	-	77,500
Other Governmental	4,364	4,504	6,212	3,000	3,000
Charges for Service	3,721,880	3,748,218	3,707,537	3,590,593	3,383,868
Misc.	65,788	50,995	8,709	13,350	252
Other Financing Sources	434,728	379,950	415,503	239,612	157,412
Use of Fund Balance	-	-	-	3,162,418	2,660,841
<b>Total Revenue</b>	<b>6,390,413</b>	<b>6,429,130</b>	<b>6,406,970</b>	<b>9,460,886</b>	<b>8,351,817</b>
Salaries	2,389,159	2,316,962	2,356,866	2,179,019	2,378,832
Benefits	1,017,781	989,947	982,266	831,545	1,017,924
Services & Supplies	1,548,891	1,578,035	1,338,809	2,994,624	3,654,325
Other Charges	936,994	937,549	808,438	789,725	858,197
Fixed Assets	18,252	645,765	84,245	137,956	193,025
Operating Transfers	40,001	1,193	-	-	-
Intrafund Transfers	34,230	(101,034)	(187,088)	510,819	249,514
Contingencies	-	-	-	-	-
Increase to Reserve	-	-	-	2,017,198	-
<b>Total Appropriations</b>	<b>5,985,308</b>	<b>6,368,417</b>	<b>5,383,536</b>	<b>9,460,886</b>	<b>8,351,817</b>
<b>NCC</b>	<b>299,715</b>	<b>162,347</b>	<b>126,049</b>	<b>-</b>	<b>-</b>
<b>FTE's</b>	<b>44</b>	<b>42</b>	<b>42</b>	<b>32</b>	<b>29</b>
<b>Fund Balance</b>					
CSA #3 (Vector)	591,238	692,833	887,991	927,833	812,704
CSA #10	9,598,859	9,594,700	10,495,693	9,340,960	6,795,248

## COMMUNITY DEVELOPMENT AGENCY

10 Year Variance		
	\$ Change	% Change
Taxes	44,298	17%
Licenses, Permits	(593,187)	-28%
Fines, Forfeitures	(24,020)	-79%
Use of Money	(446,717)	-96%
State	(1,027,350)	-84%
Federal	47,835	161%
Other Governmental	(650)	-18%
Charges for Service	(551,966)	-14%
Misc.	(278,828)	-100%
Other Financing Sources	(203,253)	-56%
Use of Fund Balance	2,660,841	N/A
<b>Total Revenue</b>	<b>(372,997)</b>	<b>-4%</b>
Salaries	(580,084)	-20%
Benefits	(288,210)	-22%
Services & Supplies	1,594,209	77%
Other Charges	(694,157)	-45%
Fixed Assets	(1,536,900)	-89%
Operating Transfers	-	#DIV/0!
Intrafund Transfers	-	163%
<b>Total Appropriations</b>	<b>(1,350,650)</b>	<b>-14%</b>
<b>NCC</b>	<b>(139,137)</b>	<b>-100%</b>
<b>FTE's</b>	<b>(34)</b>	<b>-54%</b>

### Notes

FY 2009-10 Includes parks operations and river management previously in General Services. Net County Cost is for the park operations programs. 1 FTE added for river management in FY 2008-09.

In FY 2010-11 the Air Quality Management District was separated from Environmental Management resulting in a decrease of 7 FTE's

In FY 2013-14 Park Operations and River Management moved to the Economic Development/Parks & Trails budget. In addition, Central Administration and Finance moved to Development Services. (10 FTE's)

## COMMUNITY DEVELOPMENT AGENCY

### Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Director, Community Development Agency	1.00	1.00	1.00	0.00
Accountant I/II	1.00	2.00	2.00	1.00
Administrative Secretary	4.00	2.00	2.00	(2.00)
Administrative Service Officer	5.00	5.00	5.00	0.00
Administrative Technician	6.80	10.80	10.80	4.00
Airport Operations Supervisor	1.00	1.00	1.00	0.00
Airport Technician I/II	2.00	2.00	2.00	0.00
Assistant Director of Administration and Finance	1.00	1.00	1.00	0.00
Assistant Director of Community Development	1.00	1.00	1.00	0.00
Assistant in Civil Engineering	10.00	13.00	13.00	3.00
Assistant in Land Surveying	1.00	1.00	1.00	0.00
Assistant in Right of Way	1.00	1.00	1.00	0.00
Assistant/Associate Planner	4.00	5.00	5.00	1.00
Associate Civil Engineer	6.00	6.00	6.00	0.00
Associate Land Surveyor	2.00	2.00	2.00	0.00
Associate Right of Way Agent	1.00	1.00	1.00	0.00
Bridge Maintenance Supervisor	1.00	1.00	1.00	0.00
Bridge Maintenance Worker I/II/III	3.00	2.00	2.00	(1.00)
Building Inspector I/II/III	13.00	13.00	13.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Clerk of Planning Commission	1.00	1.00	1.00	0.00
Code Enforcement Officer I/II	1.00	1.00	1.00	0.00
Department Analyst I/II	8.00	7.00	7.00	(1.00)
Deputy Director Dev Svcs/Building Official	1.00	1.00	1.00	0.00
Deputy Director Engineering	3.00	3.00	3.00	0.00
Deputy Director Environmental Mgmt	1.00	1.00	1.00	0.00
Deputy Director of Maint & Operations	1.00	1.00	1.00	0.00
Development Aide I/II	4.00	4.00	4.00	0.00
Development Services Division Director	1.00	1.00	1.00	0.00
Development Technician I/II	11.00	11.00	11.00	0.00
Disposal Site Supervisor	1.00	1.00	1.00	0.00
Environmental Branch Manager	1.00	0.00	0.00	(1.00)
Environmental Health Manager	1.00	1.00	1.00	0.00
Environmental Health Specialist I/II/Sr	9.00	8.00	8.00	(1.00)
Environmental Management Division Director	1.00	1.00	1.00	0.00
Equipment Maintenance Supervisor	2.00	2.00	2.00	0.00
Equipment Mechanic I/II	9.00	9.00	9.00	0.00

## COMMUNITY DEVELOPMENT AGENCY

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Equipment Mechanic III	1.00	1.00	1.00	0.00
Equipment Superintendent	1.00	1.00	1.00	0.00
Executive Secretary	1.00	1.00	1.00	0.00
Fiscal Assistant I/II	2.00	3.00	3.00	1.00
Fiscal Services Supervisor	1.00	1.00	1.00	0.00
Fiscal Technician	2.00	2.00	2.00	0.00
Fleet Services Technician I/II	2.00	2.00	2.00	0.00
Geologist	1.00	1.00	1.00	0.00
Haz Mat/Recycling Specialist	1.00	2.00	2.00	1.00
Haz Mat/Recycling Technician	1.00	1.00	1.00	0.00
Highway Maintenance Supervisor	8.00	7.00	7.00	(1.00)
Highway Maintenance Worker I/II/III	36.00	35.00	35.00	(1.00)
Highway Maintenance Worker IV	7.00	6.00	6.00	(1.00)
Highway Superintendent	2.00	2.00	2.00	0.00
Office Assistant I/II	4.00	6.00	6.00	2.00
Operations Supervisor	1.00	1.00	1.00	0.00
Parts Technician	1.00	1.00	1.00	0.00
Principal Engineering Technician	4.00	5.00	5.00	1.00
Principal Planner	4.00	4.00	4.00	0.00
Right of Way Supervisor	1.00	1.00	1.00	0.00
Services Operations Coordinator	3.00	3.00	3.00	0.00
Solid Waste Technician	2.00	2.00	2.00	0.00
Sr. Accountant	2.00	1.00	1.00	(1.00)
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	0.00
Sr. CADD Technician	3.00	3.00	3.00	0.00
Sr. Civil Engineer	13.00	12.00	12.00	(1.00)
Sr. Department Analyst	4.00	4.00	4.00	0.00
Sr. Development Aide	1.00	1.00	1.00	0.00
Sr. Development Technician	5.00	2.00	2.00	(3.00)
Sr. Engineering Technician	14.00	10.00	10.00	(4.00)
Sr. Equipment Mechanic	2.00	2.00	2.00	0.00
Sr. Fiscal Assistant	3.00	2.00	2.00	(1.00)
Sr. Fleet Services Technician	1.00	1.00	1.00	0.00
Sr. Highway Maintenance Worker	7.00	4.00	4.00	(3.00)
Sr. Office Assistant	2.50	2.50	2.50	0.00
Sr. Planner	7.00	6.00	6.00	(1.00)
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	0.00
Supervising Accountant / Auditor	1.00	1.00	1.00	0.00
Supervising Civil Engineer	1.00	1.00	1.00	0.00

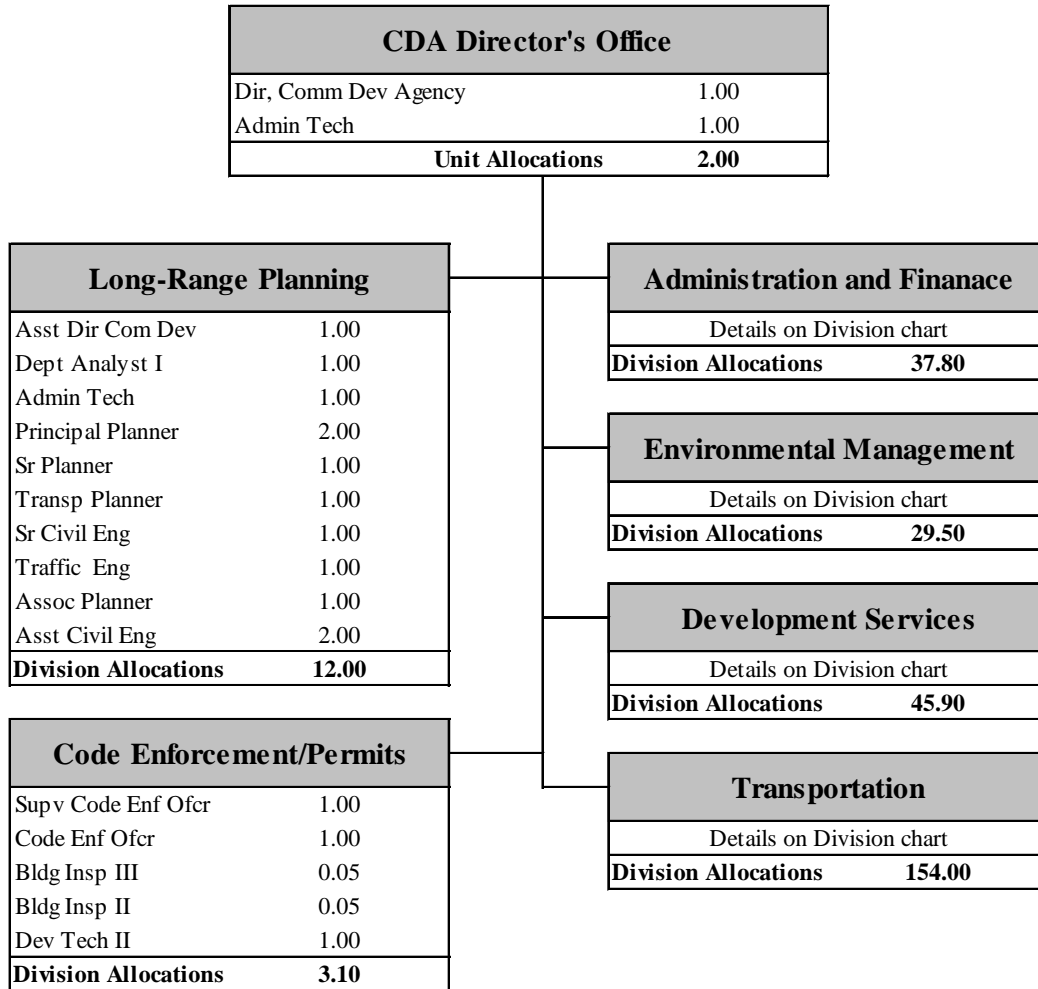
## COMMUNITY DEVELOPMENT AGENCY

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Supervising Code Enforcement Officer	1.00	1.00	1.00	0.00
Supervising Environmental Health Specialist	2.00	2.00	2.00	0.00
Supervising Haz Mat Specialist	1.00	1.00	1.00	0.00
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	0.00
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	0.00
Traffic Control Maintenance Worker IV	2.00	0.00	0.00	(2.00)
Traffic Engineer	1.00	1.00	1.00	0.00
Traffic Operations Technician	1.00	1.00	1.00	0.00
Traffic Superintendent	1.00	1.00	1.00	0.00
Transportation Division Director	1.00	1.00	1.00	0.00
Transportation Planner	1.00	1.00	1.00	0.00
Waste Management Technician I/II/III	3.00	2.00	2.00	(1.00)
<b>Department Total</b>	<b>296.30</b>	<b>284.30</b>	<b>284.30</b>	<b>(12.00)</b>

# COMMUNITY DEVELOPMENT AGENCY

## Community Development Agency

FY 2014-2015 Organizational Chart



**284.30**

**Total CDA Allocations**

# COMMUNITY DEVELOPMENT AGENCY

Administration/Finance Division	
Asst Dir Admin/Finance	1.00
Admin Serv Officer	1.00
<b>Unit Allocations</b>	<b>2.00</b>

Personnel	
Admin Serv Officer	1.00
Admin Tech	1.00
Admin Secretary	1.00
Sr Office Asst	1.00
<i>Sr Office Asst EH</i>	
<b>Unit Allocations</b>	<b>4.00</b>

Payroll & AP/AR	
Admin Serv Officer	1.00
Fiscal Serv Supv	1.00
Fiscal Tech	1.00
Sr Fiscal Asst	2.00
Fiscal Asst II	3.00
<b>Unit Allocations</b>	<b>8.00</b>

Finance	
Chief Fiscal Officer	1.00
Sr Dept Analyst	2.00
Sup Acct/Auditor	1.00
Sr Accountant	1.00
Accountant I	2.00
Dept Analyst II	1.00
Fiscal Tech	1.00
<i>Sr Fiscal Asst EH</i>	
<b>Unit Allocations</b>	<b>9.00</b>

Contracts/Procurement	
Admin Serv Officer	1.00
Sr Dept Analyst	2.00
Dept Analyst I	2.00
Admin Tech	3.00
Sr Office Asst	1.00
<b>Unit Allocations</b>	<b>9.00</b>

Operations	
Admin Serv Officer	1.00
Dept Analyst I	1.00
Admin Tech	0.80
<b>Unit Allocations</b>	<b>2.80</b>

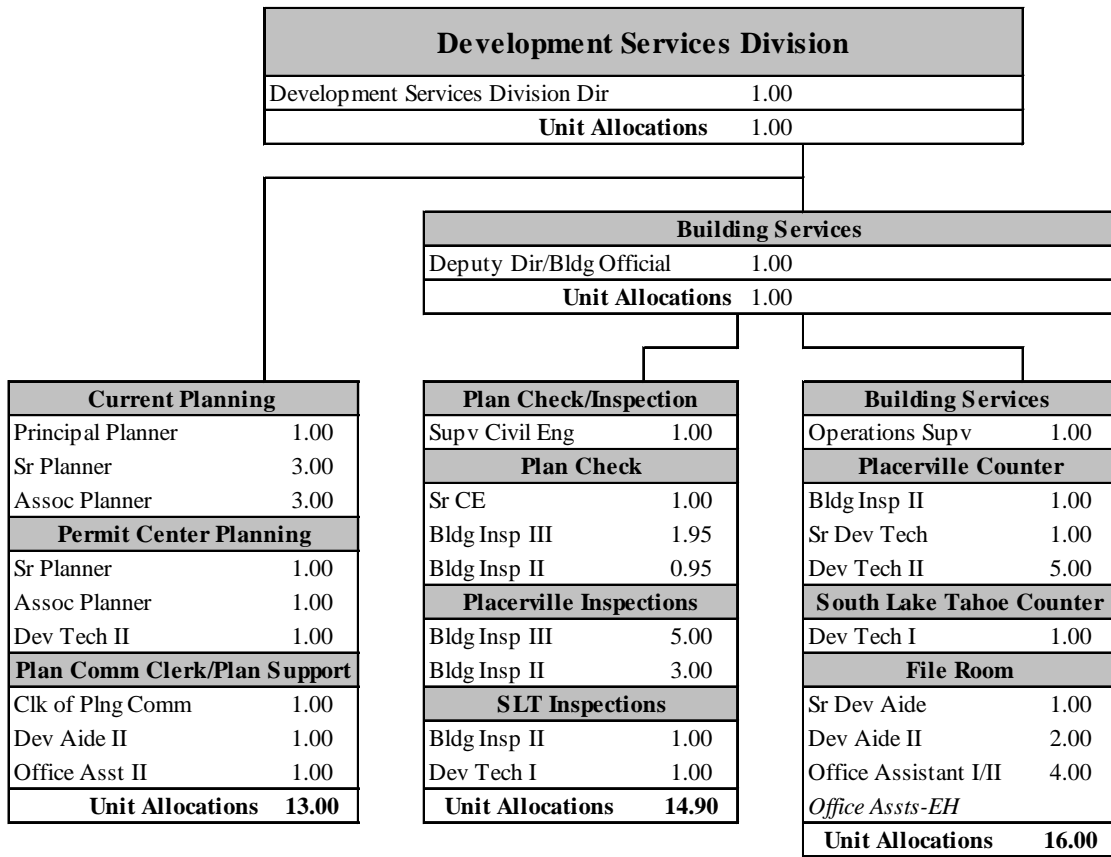
Airports	
Airport Ops Supv	1.00
Airport Tech II	2.00
<i>Airport Tech II-EH</i>	
<b>Unit Allocations</b>	<b>3.00</b>

<budgeted .4 in admin, .6 in special districts

**37.80 Admin and Finance Allocations**

# COMMUNITY DEVELOPMENT AGENCY



**45.90 Development Services Allocations**



# COMMUNITY DEVELOPMENT AGENCY

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<b>Environmental Management Division</b>	
Envir Mgmt Div Dir	1.00
Deputy Director	1.00
Dept Analyst II	1.00
Admin Tech	1.00
<b>Unit Allocations</b>	<b>4.00</b>

<b>Union Mine Disposal Site</b>	
Disposal Site Supv	1.00
Waste Mgmt Tech	2.00
<b>Unit Allocations</b>	<b>3.00</b>

<b>Environmental Health</b>	
Env Health Mgr	1.00
<b>Unit Allocations</b>	<b>1.00</b>
<b>ons Prot/Land Use/Vtor Ctrl-P</b>	
Supv Env Hth Spec	1.00
Sr Env Hlth Spec	1.00
Env Hth Spec II	3.00
Dev Tech II	2.00
Sr Office Asst	0.50
<i>Sr Vector Ctrl Tech-EH</i>	
<b>ons Prot/Land Use/Vtor Ctrl-S</b>	
Supv Env Hth Spec	1.00
Env Hlth Spec I/II	1.00
Dev Aide II	1.00
<i>Vector Ctrl Tech-EH (8)</i>	
<b>Haz Mat/Solid Waste</b>	
Supv Haz Mat Spec	1.00
Geologist	1.00
Sr Env Hlth Spec	1.00
Env Hlth Spec II	1.00
Env Hth Spec I/II	1.00
Solid Waste Tech	2.00
Haz Mat/Recy Spec	2.00
Haz Mat/Recy Tech	1.00
Office Asst I/II	1.00
<i>Solid Waste Tech-EH</i>	
<b>Unit Allocations</b>	<b>21.50</b>

**29.50**  
**EM Allocations**

# COMMUNITY DEVELOPMENT AGENCY

Transportation Division	
Transportation Div Dir	1
Executive Secretary	1
<b>Unit Allocations</b>	<b>2</b>

Engineering/ Fairlane Unit	Engineering/ Headington Unit	Development, ROW & Environmental	Maintenance & Operations
Deputy Dir of Eng 1.00 Admin Tech 1.00 <b>Unit Allocations 2.00</b>	Deputy Dir of Eng 1.00 Admin Tech 1.00 <b>Unit Allocations 2.00</b>	Deputy Dir of Eng 1.00 Dept Analyst 1.00 <i>Office Asst I-EH</i>	Deputy Dir of Maintenance 1.00 Admin Tech 1.00 <b>Unit Allocations 2.00</b>
<b>Engineering</b>	<b>Engineering</b>	<b>Discretionary Review</b>	<b>West Slope Road Ops</b>
Sr Civil Eng 2.00 Assoc Civil Eng 3.00 Asst Civil Eng 2.00 Asst Civil Eng (LT) 1.00 Princ Eng Tech 1.00 Sr Eng Tech 2.00 Assoc Land Surv 1.00 <b>Unit Allocations 12.00</b>	Sr Civil Eng 2.00 Assoc Civil Eng 3.00 Asst Civil Eng 2.00 Asst Civil Eng (LT) 1.00 Princ Eng Tech 1.00 Sr Eng Tech 2.00 Assoc Land Surv 1.00 <i>Assoc Land Surv-EH</i>	Sr Civil Eng 1.00 Asst Civil Eng 2.00 Sr CADD Tech 1.00	Hwy Superintendent 1.00 Serv Ops Coord 1.00
<b>Office Engineer &amp; CADD</b>	<b>Unit Allocations 12.00</b>	<b>Land Development</b>	<b>Highway Crew</b>
Sr Civil Eng 1.00 Princ Eng Tech 1.00 Sr CADD Tech 2.00 <b>Unit Allocations 4.00</b>	<b>Tahoe Engineering</b>	Sr Civil Eng 1.00 Princ Eng Tech 1.00 Sr Dev Tech 1.00 Sr Eng Tech 2.00	Hwy Maint Supv 4.00 Sr Hwy Maint Wrkr 4.00 Hwy Maint Wrkr IV 5.00 Hwy Maint W I/II/III 21.00 <i>Hwy Maint W I-EH (5)</i>
<b>WBS, Special Projects, PMP</b>	<b>Unit Allocations 7.00</b>	<b>Right of Way</b>	<b>Bridge Crew</b>
Sr Civil Eng 1.00 Princ Eng Tech 1.00 Sr Engr Tech 2.00 <b>Unit Allocations 4.00</b>	Sr Civil Eng 2.00 Asst Civil Eng 3.00 Asst Land Surveyor 1.00 Admin Secretary 1.00 <i>Sr Engr Tech-EH</i>	ROW Supervisor 1.00 Assoc ROW Agent 1.00 Assistant in ROW 1.00 <i>Assoc ROW Agent-EH</i> <i>Assistant in ROW-EH</i>	Bridge Maint Supv 1.00 Sr Bridge Maint Wrkr 1.00 Bridge Maint Wrkr I/II 2.00 <b>Unit Allocations 40.00</b>
		<b>Environmental Group</b>	<b>Tahoe Road Ops</b>
		Princ Planner 1.00 Sr Planner 1.00 <b>Unit Allocations 16.00</b>	Hwy Superintendent 1.00 Serv Ops Coord 1.00 Hwy Maint Supv 3.00 Hwy Maint Wkr IV 1.00 Hwy Maint W I/II/III 14.00 <i>Snow Removal Wkr-EH (10)</i> <b>Unit Allocations 20.00</b>
			<b>Fleet Services</b>
			Equip Supt 1.00 <b>Unit Allocations 1.00</b>
			<b>Fleet Shop</b>
			Sr Fleet Serv Tech 1.00 Fleet Serv Tec II 2.00 Serv Ops Coord 1.00 <b>Unit Allocations 4.00</b>
			<b>West Slope Shop</b>
			Equip Maint Supv 1.00 Sr Equip Mech 1.00 Equip Mech III 1.00 Equip Mech I/II 7.00 Parts Tech 1.00
			<b>Tahoe Shop</b>
			Equip Maint Supv 1.00 Sr Equip Mech 1.00 Equip Mech I/II 2.00 <i>Equip Mech I-EH</i> <b>Unit Allocations 15.00</b>
			<b>Traffic Operations</b>
			Traffic Supt 1.00 Traffic Ops Tech 1.00 Sr Engr Tech 2.00 Traf Ctrl Maint Supv 1.00 Sr Traf Ctrl MW 1.00 Traf Ctrl MW I/II/III 5.00 <i>Traf Ctrl MW I-EH (2)</i> <b>Unit Allocations 11.00</b>

2.0	Division Director
22.0	Fairlane Unit
21.0	Headington Unit
16.0	Development, Right of Way, Environmental
93.0	Maintenance and Fleet
<u>154.0</u>	Total Transportation Allocations

## FISH AND GAME

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***\*Fish & Game will be added at Addenda for  
Fiscal Year 2014-15***

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**HEALTH AND HUMAN SERVICES TEN YEAR**

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**10 Year History  
Health and Human Services Functional Group**

## HEALTH AND HUMAN SERVICES TEN YEAR

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	4,419,651	4,834,010	5,020,210	4,555,077	4,409,105
Licenses, Permits	238,469	247,811	328,479	360,409	340,041
Fines, Forfeitures	31,828	33,108	483,468	558,606	572,285
Use of Money	424,831	645,397	794,112	361,103	74,995
State	19,742,032	21,608,726	27,269,983	31,562,984	21,517,956
Federal	24,647,642	25,715,091	28,829,263	29,141,908	33,904,159
Other Governmental	1,024,383	354,763	414,280	1,039,455	1,231,860
Charges for Service	12,196,778	11,905,401	10,977,834	12,825,162	11,830,450
Misc.	1,327,031	1,581,149	1,655,309	2,635,919	2,098,227
Other Financing Sources	29,449,638	28,599,499	33,382,652	28,017,532	25,188,494
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>93,502,283</b>	<b>95,524,955</b>	<b>109,155,590</b>	<b>111,058,155</b>	<b>101,167,572</b>
Salaries	25,234,807	30,816,451	33,281,933	32,813,125	30,220,894
Benefits	12,388,831	13,560,274	14,726,820	14,964,936	13,232,397
Services & Supplies	28,096,880	29,268,456	31,224,306	31,922,044	30,697,458
Other Charges	23,969,632	24,541,578	30,019,764	29,523,984	28,632,772
Fixed Assets	372,232	335,169	434,754	173,669	153,864
Operating Transfers	1,650,510	158,910	571,098	1,377,894	579,605
Intrafund Transfers	619,878	884,714	1,177,091	639,941	777,029
Contingencies	-	-	-	-	-
<b>Total Appropriations</b>	<b>92,332,770</b>	<b>99,565,552</b>	<b>111,435,766</b>	<b>111,415,593</b>	<b>104,294,019</b>
<b>NCC</b>	<b>2,184,615</b>	<b>4,075,761</b>	<b>4,040,821</b>	<b>3,996,531</b>	<b>2,109,685</b>
<b>General Fund Contribution</b>	<b>4,588,802</b>	<b>5,334,189</b>	<b>5,327,188</b>	<b>4,317,421</b>	<b>4,869,594</b>
<b>FTE's</b>	<b>678</b>	<b>684</b>	<b>708</b>	<b>620</b>	<b>282</b>

## HEALTH AND HUMAN SERVICES TEN YEAR

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	4,259,428	4,214,660	4,239,277	4,190,015	4,202,489
Licenses, Permits	300,335	369,006	390,963	317,935	388,350
Fines, Forfeitures	597,898	600,711	589,044	577,083	518,728
Use of Funds	88,864	84,716	87,797	78,846	49,480
State	27,553,352	23,250,495	15,747,836	17,308,122	16,002,160
Federal	37,916,128	35,117,836	36,527,721	38,031,247	42,776,655
Other Governmental	1,543,906	1,588,307	1,653,950	1,706,558	1,942,874
Charges for Service	11,733,918	10,916,395	12,197,318	15,330,410	17,465,218
Misc.	1,752,408	1,462,418	982,513	1,597,309	1,447,901
Other Financing Sources	20,152,499	25,349,691	34,834,117	39,919,339	39,731,706
Use of Fund Balance	-	-	-	4,034,185	22,971,905
<b>Total Revenue</b>	<b>105,898,736</b>	<b>102,954,235</b>	<b>107,250,536</b>	<b>123,091,049</b>	<b>147,497,466</b>
Salaries	30,208,324	30,447,694	30,035,872	33,242,442	38,444,218
Benefits	14,053,628	14,265,198	14,415,891	16,847,116	20,317,380
Services & Supplies	30,036,481	31,821,529	21,805,575	26,230,383	30,023,298
Other Charges	30,486,357	28,068,552	41,105,277	48,853,262	48,003,874
Fixed Assets	238,520	99,005	167,490	464,740	578,684
Operating Transfers	133,669	215,130	141,242	441,189	312,584
Intrafund Transfers	1,344,586	1,781,734	672,578	1,770,103	880,322
Contingencies	-	-	-	247,158	13,169,143
<b>Total Appropriations</b>	<b>106,501,565</b>	<b>106,698,842</b>	<b>108,343,925</b>	<b>127,849,235</b>	<b>151,729,503</b>
<b>NCC</b>	<b>3,999,487</b>	<b>2,782,070</b>	<b>3,127,753</b>	<b>5,758,604</b>	<b>4,153,037</b>
<b>General Fund Contribution</b>	<b>4,872,246</b>	<b>4,362,263</b>	<b>4,019,136</b>	<b>5,197,426</b>	<b>6,510,952</b>
<b>FTE's</b>	<b>595</b>	<b>621</b>	<b>646</b>	<b>674</b>	<b>678</b>

## HEALTH AND HUMAN SERVICES TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	(217,162)	-5%
Licenses, Permits	149,881	63%
Fines, Forfeitures	486,900	1530%
Use of Funds	(375,351)	-88%
State	(3,739,872)	-19%
Federal	18,129,013	74%
Other Governmental	918,491	90%
Charges for Service	5,268,440	43%
Misc.	120,870	9%
Other Financing Sources	10,282,068	35%
Use of Fund Balance	22,971,905	N/A
<b>Total Revenue</b>	<b>53,995,183</b>	<b>58%</b>
Salaries	13,209,411	52%
Benefits	7,928,549	64%
Services & Supplies	1,926,418	7%
Other Charges	24,034,242	100%
Fixed Assets	206,452	55%
Operating Transfers	(1,337,926)	-81%
Intrafund Transfers	260,444	42%
Contingencies	13,169,143	N/A
<b>Total Appropriations</b>	<b>59,396,733</b>	<b>64%</b>
<b>NCC</b>	<b>1,968,422</b>	<b>90%</b>
<b>General Fund Contribution</b>	<b>1,922,150</b>	<b>42%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

### Notes

#### Increased General Fund Contribution primarily due to:

FY 2005-06 - Jail and Juvenile Hall medical expenses (CFMG contract) added to Public Health budget. Previously went through the Sheriff as a Net County Cost.

FY 2006-07 - EMS agency costs shifted from CSA's to General Fund. Approximately \$600K



# HEALTH AND HUMAN SERVICES AGENCY

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## Mission - Administration

Health and Human Services Agency (HHS) Administration provides administrative and fiscal support to the four divisions of HHS including Mental Health, Public Health, Community Services, and Social Services. The Agency's mission statement is: With integrity and respect we provide effective, efficient, collaborative services that strengthen, empower and protect individuals, families and communities, thereby enhancing their quality of life.

## Program Summary – HHS Administration

**HHS Administration**  
**Positions: 68.50 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$3,977,914**  
**Total Revenues: \$4,973,461**  
**Net County Cost Surplus: \$995,547**

HHS Administration was created in July 2013 to provide efficiencies in administrative and fiscal support to all the various programs in each of the four divisions of the agency: Mental Health, Public Health, Community Services and Social Services. The division provides a wide range of services to the four program divisions, including maintaining and monitoring contracts, providing fiscal and budget support, facility maintenance, purchasing, billing, payroll, grant reporting, preparing items for submission to the Board of Supervisors, and internal personnel processing. The division charges programs for use of its services and recovers costs from each of the three divisions of HHS through an Indirect Cost Rate (ICR).

## Financial Charts

### Source of Funds

Charges for Services (\$4,973,461): Comprised of interfund abatements/ reimbursements between department programs for HHS Administration charges (\$4,973,461).

### Net County Cost

(-\$995,547) – The Division will reimburse General Fund for the FY 2013-14 HHS Administration Indirect Cost Rate (ICR) carry-forward of the difference between budgeted and actual FY 2013-14 costs not recovered through charges for services from HHS programs. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

Salaries & Benefits (\$7,238,492): Primarily comprised of regular salaries (\$4,779,097), overtime (\$100,000), retirement (\$946,386), health insurance (\$1,076,893), retiree health (\$45,913), workers compensation insurance (\$33,939), and other payroll/insurance costs (\$256,264).

Services & Supplies (\$1,472,439): Primarily comprised of building rents and related space costs (\$971,046); food and paper products (\$8,500); cost applied liability insurance (\$29,057); staff development (\$40,530); travel/transport (\$15,622); employee and volunteer mileage reimbursements (\$11,305); vehicle rents (\$7,500) and fuel (\$5,840); minor equipment purchase/maintenance (\$35,400); telephone charges (\$28,800), maintenance and software licenses (\$6,300); professional and specialized services (\$40,195); miscellaneous services and

## HEALTH AND HUMAN SERVICES AGENCY

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supplies (\$10,210); memberships (\$404); general office expenses and postage (\$76,594); and leased copy machines (\$185,136).

Fixed Assets (\$22,000): Card printer for HHSA employee badging (\$4,000); new/refresh laptops (\$12,000); and credit card kiosks for client payments (\$6,000).

Intrafund Transfers (\$22,045): Primarily comprised of charges from other departments for building maintenance and improvements (\$5,545) and IT support for PC and programming services (\$16,500).

Intrafund Abatements (\$4,777,062): Related to indirect cost allocation for HHSA Administration charges (\$4,777,062).

### **Staffing Trend**

Staffing for the Health and Human Services Agency Administration has increased by .50 FTE due to changes in workload and Agency needs. The recommended staff allocation for FY 2014-15 is 68.50. The division currently has 66.50 FTEs on the West Slope and 2.00 FTEs at South Lake Tahoe.

### **Chief Administrative Office Comments**

The Health and Human Services Agency Administration Division was created in July 2013 to provide efficiencies in administrative and fiscal support to all the various programs across the agency. The division passes these fiscal and administrative costs to programs within the agency based on direct program salaries. All Administrative Division costs are funded from State, Federal, realignment, donations/fees, and General Fund.

The total Recommended Budget for the Administration Division is \$4,973,461. There is a net county cost surplus for FY 2014-15 due to an issue during the first year of charging agency programs. During the first year, the Health and Human Services Agency Administration created its cost model on budgeted position salaries instead of direct salaries expensed. Due to vacant positions in the programs, there were fewer charges than the budgeted model. Largely due to this reason, the division needed a one-time cash advance from the General Fund of approximately \$995,000 in FY 2013-14. These funds will be paid back to the General Fund with the net county cost surplus during FY 2014-15. This issue should not occur again, at the same level, because the new Agency will have actual trend information on position vacancies, which will help to accurately project its budget.

### **Staffing Changes**

The Division requested the addition of a Program Coordinator to lead the effort to develop a robust volunteer and internship program for the Agency. Several HHSA programs utilize volunteers and interns to assist with client service delivery. These volunteers and interns are a valuable asset to the Agency. The Agency Strategic Plan has an objective to develop a more formal and comprehensive process to recruit and retain community volunteers and interns. The Program Coordinator position request has been placed on hold and will be added to the Agency department request list for possible funding in September.

# HEALTH AND HUMAN SERVICES AGENCY

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 45 HEALTH & HUMAN SERVICES AGENCY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
1800	INTERFND REV: SERVICE BETWEEN FUND	3,270,079	4,054,455	4,973,461	4,973,461	919,006
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,270,079	4,054,455	4,973,461	4,973,461	919,006
1942	MISC: REIMBURSEMENT	40	0	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	40	0	0	0	0
<b>TYPE: R SUBTOTAL</b>		3,270,119	4,054,455	4,973,461	4,973,461	919,006

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 45 HEALTH & HUMAN SERVICES AGENCY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	3,954,795	4,081,310	4,779,097	4,779,097	697,787
3001	TEMPORARY EMPLOYEES	29,754	0	0	0	0
3002	OVERTIME	66,967	15,000	100,000	100,000	85,000
3004	OTHER COMPENSATION	137,423	101,190	80,541	80,541	-20,649
3005	TAHOE DIFFERENTIAL	13,015	4,800	4,800	4,800	0
3006	BILINGUAL PAY	1,600	2,088	2,088	2,088	0
3020	RETIREMENT EMPLOYER SHARE	755,534	785,476	946,386	946,386	160,910
3022	MEDI CARE EMPLOYER SHARE	58,393	59,278	69,401	69,401	10,123
3040	HEALTH INSURANCE EMPLOYER	998,480	1,104,808	1,076,893	1,076,893	-27,915
3041	UNEMPLOYMENT INSURANCE EMPLOYER	7,786	9,223	0	0	-9,223
3042	LONG TERM DISABILITY EMPLOYER	14,694	14,694	11,949	11,949	-2,745
3043	DEFERRED COMPENSATION EMPLOYER	16,626	25,578	12,485	12,485	-13,093
3046	RETIREE HEALTH: DEFINED	0	0	45,913	45,913	45,913
3060	WORKERS' COMPENSATION EMPLOYER	0	0	33,939	33,939	33,939
3080	FLEXIBLE BENEFITS	10,174	0	75,000	75,000	75,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>6,065,241</b>	<b>6,203,445</b>	<b>7,238,492</b>	<b>7,238,492</b>	<b>1,035,047</b>
4040	TELEPHONE COMPANY VENDOR	3,400	3,400	2,300	2,300	-1,100
4041	COUNTY PASS THRU TELEPHONE CHARGES	26,500	26,500	26,500	26,500	0
4044	CABLE/INTERNET SERVICE	81	0	1,100	1,100	1,100
4080	HOUSEHOLD EXPENSE	5,511	2,000	5,500	5,500	3,500
4082	HOUSEHOLD EXP: OTHER	1,500	1,500	3,000	3,000	1,500
4086	JANITORIAL / CUSTODIAL SERVICES	59,580	59,580	59,580	59,580	0
4100	INSURANCE: PREMIUM	0	0	29,057	29,057	29,057
4101	INSURANCE: ADDITIONAL LIABILITY	760	760	760	760	0
4144	MAINT: COMPUTER	2,800	2,800	3,000	3,000	200
4180	MAINT: BUILDING & IMPROVEMENTS	20,942	0	32,412	32,412	32,412
4197	MAINTENANCE BUILDING: SUPPLIES	254	0	0	0	0
4220	MEMBERSHIPS	170	170	404	404	234
4260	OFFICE EXPENSE	36,500	36,500	34,394	34,394	-2,106
4261	POSTAGE	45,350	5,000	42,200	42,200	37,200
4262	SOFTWARE	20,852	20,852	0	0	-20,852
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	950	950	950	950	0
4264	BOOKS / MANUALS	700	700	700	700	0
4266	PRINTING / DUPLICATING SERVICES	0	0	1,500	1,500	1,500
4300	PROFESSIONAL & SPECIALIZED SERVICES	52,166	18,395	40,195	40,195	21,800
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,000	3,000	2,500	2,500	-500
4400	PUBLICATION & LEGAL NOTICES	700	700	700	700	0
4420	RENT & LEASE: EQUIPMENT	158,911	69,353	185,136	185,136	115,783
4440	RENT & LEASE: BUILDING &	688,885	688,885	703,030	703,030	14,145
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	12	0	0	0	0
4461	EQUIP: MINOR	9,400	9,400	7,000	7,000	-2,400

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 45 HEALTH & HUMAN SERVICES AGENCY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4462 EQUIP: COMPUTER	40,700	40,700	28,400	28,400	-12,300
4502 EDUCATIONAL MATERIALS	2,000	2,000	2,000	2,000	0
4503 STAFF DEVELOPMENT	15,400	15,400	40,530	40,530	25,130
4529 SOFTWARE LICENSE	3,000	3,000	3,300	3,300	300
4600 TRANSPORTATION & TRAVEL	9,296	9,296	15,122	15,122	5,826
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	4,785	4,785	11,305	11,305	6,520
4605 RENT & LEASE: VEHICLE	11,900	11,900	7,500	7,500	-4,400
4606 FUEL PURCHASES	7,840	7,840	5,840	5,840	-2,000
4608 HOTEL ACCOMMODATIONS	300	300	500	500	200
4620 UTILITIES	183,460	164,969	176,024	176,024	11,055
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>1,417,605</b>	<b>1,210,635</b>	<b>1,472,439</b>	<b>1,472,439</b>	<b>261,804</b>
6042 FIXED ASSET: COMPUTER SYSTEM	17,000	17,000	22,000	22,000	5,000
<b>CLASS: 60 FIXED ASSETS</b>	<b>17,000</b>	<b>17,000</b>	<b>22,000</b>	<b>22,000</b>	<b>5,000</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	25,000	25,000	0	0	-25,000
7220 INTRAFND: TELEPHONE EQUIPMENT &	30,500	30,500	0	0	-30,500
7231 INTRAFND: IS PROGRAMMING SUPPORT	15,000	15,000	16,500	16,500	1,500
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	5,545	5,545	5,545	5,545	0
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>76,045</b>	<b>76,045</b>	<b>22,045</b>	<b>22,045</b>	<b>-54,000</b>
7380 INTRFND ABATEMENTS: NOT GENERAL	-3,179,458	-3,435,670	-4,777,062	-4,777,062	-1,341,392
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-3,179,458</b>	<b>-3,435,670</b>	<b>-4,777,062</b>	<b>-4,777,062</b>	<b>-1,341,392</b>
<b>TYPE: E SUBTOTAL</b>	<b>4,396,433</b>	<b>4,071,455</b>	<b>3,977,914</b>	<b>3,977,914</b>	<b>-93,541</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>1,126,314</b>	<b>17,000</b>	<b>-995,547</b>	<b>-995,547</b>	<b>-1,012,547</b>
<b>DEPARTMENT: 45 SUBTOTAL</b>	<b>1,126,314</b>	<b>17,000</b>	<b>-995,547</b>	<b>-995,547</b>	<b>-1,012,547</b>

## HEALTH AND HUMAN SERVICES AGENCY

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### HHSA Administration Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Charges for Service	-	-	-	3,270,079	4,973,461
Misc.	-	-	-	40	-
<b>Total Revenue</b>	-	-	-	<b>3,270,119</b>	<b>4,973,461</b>
Salaries	-	-	-	4,203,554	4,966,526
Benefits	-	-	-	1,861,687	2,271,966
Services & Supplies	-	-	-	1,417,605	1,472,439
Other Charges	-	-	-	-	-
Fixed Assets	-	-	-	17,000	22,000
Intrafund Transfers	-	-	-	(3,103,413)	(4,755,017)
<b>Total Appropriations</b>	-	-	-	<b>4,396,433</b>	<b>3,977,914</b>
<b>NCC</b>	-	-	-	<b>1,126,314</b>	<b>(995,547)</b>
<b>FTE's</b>	-	-	-	<b>69</b>	<b>69</b>

# HEALTH AND HUMAN SERVICES AGENCY

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## Mission - Public Health Division

The mission of the County of El Dorado Health and Human Services Agency – Public Health Division is to promote the health and safety of people, their animals, and the communities of El Dorado County. The Division provides leadership and expertise in the areas of:

**Prevention** – Avoiding and preventing disease and injury; preventing the spread of disease when present.

**Access** – Helping people access personal and community health services, including those with language, physical, or cultural barriers.

**Information** – Monitoring the health of the community by gathering, analyzing, and distributing public health information.

**Collaboration** – Working with local leaders to affect health-related community action.

**Safety** – Protecting the health of people and animals through comprehensive education, enforcement, and testing programs.

**Direct Service** – Conducting outreach, clinical services, and other interventions aimed at promoting individual and family health and wellness, particularly for at-risk, underserved, and uninsured populations.

The Division provides these services in a caring, professional, and fiscally responsible way, maximizing the resources available.

**Division Budget Structure:** The Public Health Division of the Health and Human Services Agency is organized to operate in three separate funds:

Fund Type 10	General Fund	Animal Services
Fund Type 11	Special Revenue Fund	Public Health Programs and Services
Fund Type 12	Special Districts Fund	County Service Areas (Pre-Hospital Medical Service) and Ambulance Billing

## Program Summaries Fund Type 10 – General Fund

### Animal Services

**Positions: 19.00 FTE**  
**Extra Help: \$59,816**

**Total Appropriations: \$2,654,470**  
**Total Revenues: \$1,405,340**  
**Net County Cost: \$1,249,130**

For both the Western Slope and South Lake Tahoe areas of the County, Animal Services provides mandated services such as rabies control, impoundment of animals at large, investigations of aggressive dogs threatening humans and livestock, sheltering stray animals, veterinary treatment for sick or injured animals, animal licensing, and enforcement of State and local animal laws. Animal Services also removes dead animals from County roads per an MOU with Community Development Agency, Transportation Division (DOT). Revenues in this program comes from licensing, fees for services, penalties/fines, transfers per the MOU with DOT, State Sales Tax and Vehicle License Fee Realignment, and contract payments from the City of Placerville and City of South Lake Tahoe.

# HEALTH AND HUMAN SERVICES AGENCY

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## Fund Type 11 - Public Health Programs

### Public Health (PH) Administration and Medi-Cal Administrative Activities (MAA) Program

Positions: 3.25 FTE

Extra Help: \$0

Total Appropriations: \$5,080,309

Total Revenues: \$7,691,541

Realignment Surplus: \$2,611,232

Net County Cost: \$0

This section includes the administrative and fiscal support to the Public Health Division (which manages about 40 program budgets per fiscal year), primarily addressing the areas of policies and procedures, accreditation, personnel, facilities, budgets, payroll, purchasing, payments, billings and receivables, contract management, and information technology. Revenues include use of Realignment to assist programs within Public Health for the purposes of supporting Administrative cost within the same sub fund 11 109 001 and for programs within their own sub fund that have non-billable administrative cost.

### Communicable Disease (CD), Vital Stats, & Public Health Preparedness

Positions: 16.07 FTE

Extra Help: \$22,879

Total Appropriations: \$2,341,063

Total Revenues: \$887,881

Realignment Cost: \$1,453,182

Net County Cost: \$0

Programs in this section address Public Health preparedness planning and emergency response, communicable disease prevention, surveillance and control, vital statistics, and health information collection, analysis, and reporting. Preparedness programs address bioterrorism preparedness, hospital readiness, regional City readiness initiatives, and pandemic flu preparedness. Revenues in these programs include PH Realignment, health fees, State funding, Alpine County contract revenue, and Federal funding.

### Community Nursing

Positions: 21.15 FTE

Extra Help: \$55,463

Total Appropriations: \$3,795,121

Total Revenues: \$2,865,307

Realignment Cost: \$929,814

General Fund Contribution: \$445,743

The Public Health nurses and associated staff provide community/school based skilled early intervention and case management services designed to improve health outcomes, reduce disease incidence and protect the public from vaccine preventable illness with special emphasis on women of child bearing age and medically fragile children. In addition the Public Health Nurses provide direct support to preparedness and communicable disease areas related to mitigation efforts as appropriate. These activities are accomplished through administration of the following core programs: Maternal, Child, Adolescent Health (MCAH); California Children Services (CCS); Healthy Families; Child Health and Disability Prevention (CHDP); the Early Periodic Screening, Diagnosis, and Treatment (EPSDT a State and Federal mandate of Medi-Cal), Health Care for Children in Foster Care, Child Lead Poisoning Prevention Program, High Risk CPS Intervention and Immunization campaigns. Extra help funding is for public health



## **HEALTH AND HUMAN SERVICES AGENCY**

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nursing staff to assist with seasonal flu clinics, the new State mandate related to the Pertussis vaccine in school age children, and to assist with the CHDP program. The General Fund contribution reflects a required County match (from Department 15) for the CCS and Healthy Families programs. Revenues in these programs include PH Realignment, Social Services Realignment, Probation AB 109 Realignment, County General Fund (required match), Health Fees, transfer from Human Services, and State and Federal funding.

### **AIDS and HIV Programs**

**Positions: 0.10 FTE**

**Extra Help: \$0**

**Total Appropriations: \$12,631**

**Total Revenues: \$12,631**

**Realignment Surplus: \$0**

**Net County Cost: \$0**

These programs provide for surveillance and testing activities related to AIDS and HIV, as well as services and assistance, such as housing and case management, to persons affected by HIV. Revenues in these programs come from State and Federal funding for AIDS/HIV.

### **Public Health Laboratory/LEA**

**Positions: 1.00 FTE**

**Extra Help: \$0**

**Total Appropriations: \$412,057**

**Total Revenues: \$208,481**

**Realignment Cost: \$203,576**

**Net County Cost: \$0**

The Laboratory tests specimens to identify infections and prevent/control the spread of communicable disease. Other testing services, such as water testing, are also provided. In addition, the Lab participates in bioterrorism preparedness and response planning and serves as a resource for emergency/medical personnel to protect public and environmental health. Local Enforcement Agency (LEA) responsibilities are mandated under the Public Resources Code and involve enforcement of State solid waste laws (currently primarily through contracted services). Revenue in this program comes from health fees, the State, transfer from various County departments for services, and PH Realignment.

### **Emergency Medical Services Agency (EMS) and EMS Fund**

**Positions: 3.50 FTE**

**Extra Help: \$80,593**

**Total Appropriations: \$1,425,471**

**Total Revenues: \$1,425,471**

**General Fund Contribution: \$606,500**

The EMS Agency serves to coordinate and maintain an integrated system of rapid emergency response, high quality pre-hospital care, and transportation services to victims of illness or injury in El Dorado County. The EMS Agency also provides training and certification of emergency medical response personnel. The EMS program maintains an extra-help position for the Medical Director. This position is required within the EMS Agency to ensure medical oversight of the policies and protocols of pre-hospital care governing paramedics, etc. as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202. The EMS Agency is also responsible for management of the Medical Marijuana Identification Card program. The General Fund contribution reflects County support (from Department 15) for EMS Agency services. This section also includes the EMS Fund which receives court fines that fund emergency room services for indigents. Revenues in these programs include County General Fund, fees for services, and court fines.

## **HEALTH AND HUMAN SERVICES AGENCY**

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### **Institutional Care Programs**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,784,678**

**Total Revenues: \$3,764,678**

**Realignment Cost: \$20,000**

**General Fund Contribution: \$3,425,678**

This section addresses the institutional medical care program, providing medical services for the inmate/ward populations at the County adult/juvenile detention facilities through a contract with the California Forensic Medical Group. The General Fund contribution reflects required County support (from Department 15) for detention medical services. Revenue in this program includes County General Fund and State and local program Realignment (SLPR) match.

### **Tobacco Settlement Programs**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,403,631**

**Total Revenues: \$1,403,631**

**Realignment Surplus: \$0**

**Net County Cost: \$0**

Funds made available through the Tobacco Settlement Agreement are allocated to several programs designed to prevent tobacco use, enhance the community health services system, and deliver improved health services. In FY14-15 \$455,000 will be used to support Mental Health and Public Health one-time costs, including move expenses.

### **Health Promotions**

**Positions: 2.05 FTE**

**Extra Help: \$0**

**Total Appropriations: \$432,246**

**Total Revenues: \$427,586**

**Realignment Cost: \$4,660**

**Net County Cost: \$0**

This section includes a variety of health promotion programs and targeted services. Included are outreach and enrollment services to identify and provide health insurance options, (particularly for uninsured/underinsured children), services to connect individuals to appropriate health care services, projects involving the use of technology to improve health care delivery, programs aimed at increasing child safety through the proper use of car seats and safety helmets, and other aligned services. Responsibilities also include evaluation and development of health promotion strategies to prevent chronic disease and improve health outcomes for general and targeted populations (including indigent, institutionalized, and CMSP populations) and administration of domestic violence prevention and response contracts. Revenues in these programs include marriage licenses, court fines, Federal funding, and grant funding.

### **County Medical Services Program (CMSP)**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$233,492**

**Total Revenues: \$233,492**

**General Fund Contribution: \$233,492**

El Dorado County ensures medical care is provided for medically indigent adults in our communities through contractual participation with 34 other counties in the County Medical Services Program (CMSP). CMSP operates with County General Funds and Public Health Realignment revenue specifically dedicated to this program. The CMSP participation fee of \$233,492 is required to be paid from County General Fund, Department 15. Participation in CMSP enables the County to substantially meet its Welfare and Institutions Code 17000 responsibilities. Division administrative staff oversees CMSP. Revenues in this program come from a required County General Fund contribution for the participation fee.

## HEALTH AND HUMAN SERVICES AGENCY

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### Tobacco Use Prevention Program (TUPP)

Positions: 0.80 FTE  
 Extra Help: \$22,204

Total Appropriations: \$168,972  
 Total Revenues: \$168,972  
 Net County Cost: \$0

This program provides services targeted at tobacco use prevention and cessation. Revenues in these programs come from State tobacco funds available through AB 75 and the transfer of Tobacco Settlement funds.

### Fund Type 12 – CSA 3, CSA 7, Ambulance Billing

### County Service Areas (Pre-Hospital Medical Services) and Ambulance Billing

Positions: 1.70 FTE  
 Extra Help: \$0

Total Appropriations: \$19,785,510  
 Total Revenues: \$19,785,510  
 Net County Cost: \$0

This section addresses pre-hospital medical services provided within County Service Area (CSA) 7, for the West Slope area, and CSA 3, for the South Lake Tahoe and Tahoe West Shore areas. This section also includes Ambulance Billing (i.e., patient billing and collection for ambulance services operating in the County), a service performed by Wittman Enterprises under a contract administered by Public Health. Revenues in these programs come from taxes, State funding, interest, ambulance fees, and contract payments from the Miwok Tribe.

### Financial Charts

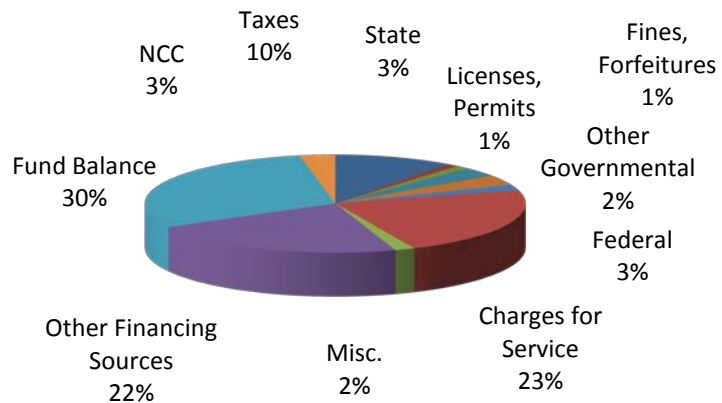
#### Source of Funds

Taxes (\$4,202,489): Property Taxes and Special Tax (primarily in CSA7) for ambulance/pre-hospital medical services.

Licenses and Permits (\$388,350): Revenues from marriage licenses (\$115,000), and dog licenses and kennel licenses (\$273,350).

#### Fines and Penalties

(\$518,728): The majority of this revenue is related to the EMS Fund (\$484,228), with the remainder from penalties on taxes in the CSA's (\$18,000) and fines received by Animal Services (\$16,500).



## HEALTH AND HUMAN SERVICES AGENCY

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Use of Money and Property (\$23,800): Anticipated interest earnings in the Public Health and CSA budgets based on fund balance and cash flow estimates.

State Intergovernmental (\$1,221,853): State funding received for Public Health Preparedness (PHP), Community Nursing Services, AIDS, Lab, Alcohol and Drug Programs, and Homeowner Property Tax Relief in the CSA's (\$29,000).

Federal Intergovernmental (\$1,403,953): Public Health Preparedness programs and community nursing services.

Other Governmental (\$814,176): Estimated other governmental revenue for Hospital Preparedness (HPP) (\$50,000), community nursing programs (\$30,000), EMS Program (\$9,600), First 5 Program related to the ACCEL and Children's Health initiatives (170,000), and contracts with the City of Placerville and the City of SLT (\$554,576).

Charges for Services (\$9,367,026): Primarily consisting of the following:

- Ambulance Services in CSA 3 and CSA 7 (\$8,006,195)
- Special Assessments in CSA 3 (\$560,644)
- Impounds, Adoptions, and Services in Animal Services (\$248,700)
- Health fees including Vital Statistics Health Fees (\$161,405)
- Revenues from other departments (\$390,082) including: Service fees from Fund type 10 and Fund type 12 within Dept. 40 (\$215,494); Environmental Management for mandated LEA services and water testing services (\$124,588); and DOT for dead animal pickup services (\$50,000)

Miscellaneous (\$702,325): Revenue in the CSAs is primarily from the Miwok Tribe contract (\$546,000), flu clinic service fees in IZ Services (\$18,125), revenue in EMS Program related to EMT 2010 (\$35,200), funding from the Vital Records Improvement Project trust for the Vital Statistics program (\$16,800), reimbursement from catastrophic inmate medical insurance in the Jail Medical index (\$75,000), revenue from PRS for delinquent ambulance billing accounts (\$100), and fees in Animal Services related to euthanasia & cat carrier sales (\$11,100).

## HEALTH AND HUMAN SERVICES AGENCY

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Other Financing Sources (\$9,156,666) include:

- General Fund Contributions and Community Corrections Program Realignment to Public Health of \$5,135,413 for the following programs:

Jail/Juvenile Medical (CFMG contract)	\$2,721,486
State and Local Program Realignment (SLPR Match) to fund Jail medical	\$704,192
EMS Agency	\$606,500
CCS Admin & Diagnostics & Healthy Families Programs (match)	\$445,743
CCP Realignment 2011 (AB109)	\$424,000
CMSP-County Medical Services Program (match)	\$233,492

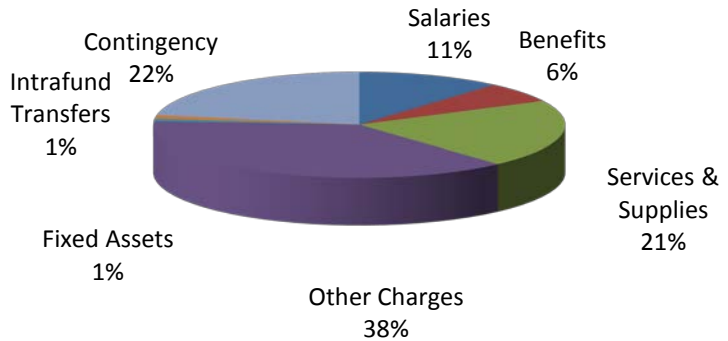
- Realignment and Miscellaneous Revenues (\$4,021,253) includes:

Health VLF and Sales Tax Revenue for Public Health programs	\$3,312,545
Social Services Sales Tax Realignment for Community Nursing Programs	\$445,743
Share of Realignment Sales Tax revenue allocated to Animal Services	\$248,614
Miscellaneous (Domestic Violence indirect)	\$14,351

Fund Balance (\$12,481,155) – these are estimated fund balances primarily in Public Health funds (\$6,079,073) and CSA funds (\$6,402,082). The Agency continues to monitor use of fund balances in current and future years in order to retain appropriate amounts for cash flow purposes.

### Use of Funds

Salaries & Benefits (\$7,275,448): Primarily comprised of regular salaries (\$4,136,630), overtime (\$78,200), other compensation (\$175,420), retirement (\$855,767), health insurance (\$1,213,768), retiree health (\$100,618), and workers compensation (\$267,294).



Services & Supplies (\$8,607,694) primarily for:

- Professional services (\$5,813,135): CSA 3 and 7 contracts and ambulance billing services (\$963,346); Jail medical program (\$3,667,603); EMS payments to State, physicians and hospitals (\$402,439); professional and specialized services (\$593,105); miscellaneous medical, dental, and lab services (\$56,500); burial services (\$2,817); and Animal Services contracts for veterinary services, disposal services, and livestock shelter and care (\$127,325).

## HEALTH AND HUMAN SERVICES AGENCY

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- Special Department Expense/Special Projects (\$1,620,050) including: appropriations from Public Health fund balance for operational contingencies for unanticipated Public Health needs or emergencies, or amounts that are intended to be used in future fiscal years or that are anticipated to be returned to State (based on non use in grant period) (\$1,417,130); appropriations for such items as feed, medical supplies, microchips, etc. in the Animal Services program (\$32,760); and appropriations for CSA costs (\$170,160).
- Operational costs (\$1,174,509): insurance (\$151,130); transportation, vehicle and fuel costs (\$229,275); building rents (\$57,543); telephone charges (\$16,055); maintenance and software licenses (\$68,655); memberships (\$18,523); medical/dental/lab supplies (\$142,225); utilities (\$156,000); office expenses/postage (\$51,670); rent/lease of equipment (\$44,270); miscellaneous services and supplies (\$200,008); and minor equipment purchase/maintenance (\$39,155).

Other Charges (\$15,649,275): Primarily comprised of Support and Care of Persons (\$210,000) for payments to contract providers mostly within community nursing services, AIDS, and Indigent/Institutional Care, contribution to non-government agency (\$13,417,513), inter-fund expenditures (\$86,954) for services between funds within the division (including Public Health's administrative cost allocation) as well as for other departmental and cost applied charges for such services as IT programming support, accounting and audit support, central stores/mail/courier services, and County A-87 charges and other department service cost (\$1,934,808).

Fixed Assets (\$318,800): Primarily comprised of office/conference room reconfigurations, security system upgrades and lab equipment (\$285,000); computer equipment purchase/replacement primarily related to the planned replacement of aged Servers, Tape Backup Units, Domain Controllers, computers and printers (\$33,800). Computer equipment is primarily funded by non-General Fund sources.

Operating Transfers out (\$64,351): Transfers of realignment funding within the same sub-fund for domestic violence and preparedness programs.

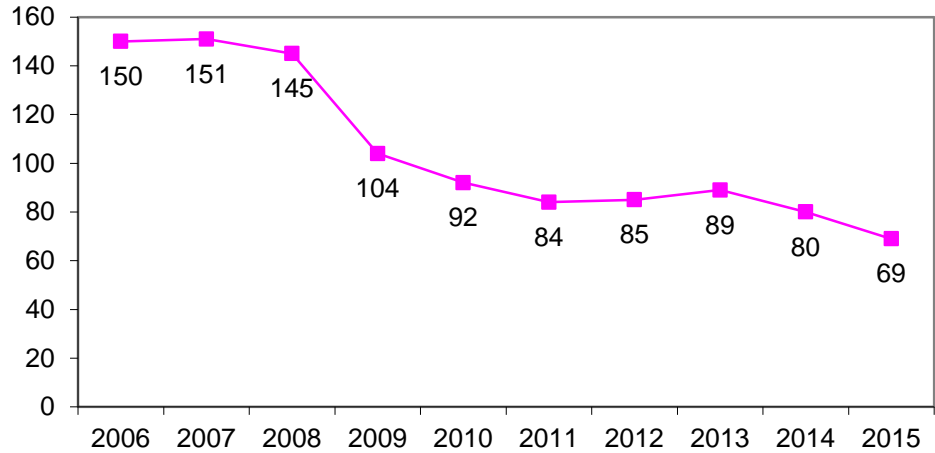
Intrafund Transfers (\$1,586,027) and Abatements (-\$1,140,551) netting to \$445,476: In Animal Services this is primarily comprised of County cost applied charges such as central stores/mail/courier services; in Public Health programs this is primarily related to administrative indirect cost allocation and various other intrafund transfers (many related to the use of Special Revenue Funds); and also includes transfers between the CSAs and the Ambulance Billing program.

Appropriations for Contingencies (\$9,168,607): Primarily comprised of Public Health Administration (\$2,982,998), MAA program (\$728,757), Tobacco Settlement program (\$482,343), and CSAs (\$4,974,509).

# HEALTH AND HUMAN SERVICES AGENCY

## Staffing

The recommended staff allocation for FY 2014-15 is 68.62 FTEs. The allocations are split as follows: 57.52 FTEs on the West Slope and 11.1 FTEs at South Lake Tahoe. Staff allocations include 47.92 FTEs for Public Health Programs, 1.7 FTEs for County Service Areas 3 & 7, and 19.0 FTEs for Animal Services.



## Chief Administrative Office Comments

The total Recommended Budget for the Public Health Division of the Health and Human Services Agency is \$41,529,651 with a Net County Cost of \$1,249,130 for Animal Services and a General Fund contribution \$4,007,221 for other programs (see detail in the Programs Summary section above). The General Fund contribution is approximately \$503,332 higher when compared to the FY 2013-14 adopted budget. The increase is primarily related to an increase to the medical contract for inmate health care.

### Animal Services – General Fund

The Recommended Budget for Animal Services represents an increase of \$112,956 or 9% in revenues and an increase of \$129,600 or 5% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost increased by \$16,644 or 1%.

The increase in revenues is primarily due to the cities' contribution for the shared expenditures of the Animal Services program. The other revenues for the program are budgeted at similar amounts to last fiscal year.

Appropriations increased primarily due to increased personnel costs (salaries, health insurance, retirement, etc.) with smaller increases to services and supplies (e.g. utilities costs) and fixed assets (e.g. replacement of laptops).

## **HEALTH AND HUMAN SERVICES AGENCY**

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### New Animal Shelter in Diamond Springs

The Animal Services program will be opening a new shelter in Diamond Springs during FY 2014-15 consisting of a 16,000 square foot building on 4.7 acres. The shelter will have an onsite spay and neuter clinic, an exam room, improved housing area for animals, isolated holding areas for better disease control, and a separate entry for adoption and stray animals. This budget includes operating support for the new shelter (e.g. operating increases for utilities, etc.).

### Recommended Staffing Changes

The Agency requested the addition of an Animal Services Officer to help minimize workload impacts. The Animal Services Officer position request has been placed on hold and will be added to the Agency "department request list" for possible funding in September.

### Public Health Fund Type 11

The Recommended Budget for Public Health programs has decreased by \$7,488,519 or 28%. This decrease is primarily due to the reorganization of the Alcohol and Drug programs from the Public Health Division to the Mental Health Division in the FY 2014-15 budget and the AB 85 legislation that was passed during FY 2013-14 that affected the Agency realignment revenue. The budget includes a \$4,007,221 General Fund contribution for various programs (see details in the Program Summaries section above).

### Grant for Medi-Cal Outreach and Enrollment (AB 82)

Public Health was awarded the Medi-Cal Outreach and Enrollment (AB 82) grant, in the amount of \$100,000. The purpose of the grant is to encourage access to health care services through Medi-Cal enrollment by providing in-person enrollment assistance for persons that are newly Medi-Cal eligible through the Affordable Care Act. The Division has decided to contract the grant to a community partner to allow for greater outreach efforts to the community.

### National Public Health Department Accreditation

In the new fiscal year, the Public Health Division intends to start a 5-year process of obtaining the National Public Health Department Accreditation. The accreditation process will help the division identify strengths and opportunities for improvement, enhance validity, and accountability of public health programs and services. The accreditation process will allow the Public Health Division enhanced funding opportunities, which could allow for expansion of services to underserved populations. The accreditation process will be funded by the MAA Special revenue fund balance.

### Fixed Assets

Public Health Fund Type 11 has requested a number of fixed asset items for Public Health programs totaling \$300,800. The items are detailed in the Uses of Funds section above and are funded primarily by realignment funds.



## HEALTH AND HUMAN SERVICES AGENCY

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### Recommended Staffing Changes

The Public Health Division is requesting position changes that better align personnel allocations with the current funding, administrative and programmatic requirements of the Department's Public Health Fund Type 11. The changes to personnel allocations are a result of the continued changes due to the merging of the agency (e.g. the move of Alcohol and Drug programs staff from the Public Health Division to the Mental Health Division). Position changes are detailed on the Personnel Allocation table and are funded by Special Revenue Funding and do not result in an increase to Net County Costs.

### **CSA #3, CSA #7 and Ambulance Billing – Fund Type 12**

The Recommended Budget for the CSA programs has decreased by \$1,402,041 or 7%. Revenues for CSA #3 and CSA #7 pre-hospital medical services and ambulance billing programs include charges for services (primarily ambulance services), assessments and taxes, and contract payments from the Miwok Tribe. The decrease in revenue is primarily due to reduced fund balance of approximately \$1,293,000 offset with reduced appropriations. Property tax revenues are estimated to rise slightly as compared to the FY 2013-14 budget. Revenues from ambulance service charges are expected to remain unchanged from the FY 2013-14 budget.

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0200	LICENSE: ANIMAL	186,415	288,000	245,000	245,000	-43,000
0201	LICENSE: VISCIOUS/DANGEROUS DOG	9,221	13,100	11,000	11,000	-2,100
0202	KENNEL PERMITS	17,350	17,350	17,350	17,350	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	212,986	318,450	273,350	273,350	-45,100
0320	COURT FINE: OTHER	13,191	18,500	16,500	16,500	-2,000
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	13,191	18,500	16,500	16,500	-2,000
1200	REV: OTHER GOVERNMENTAL AGENCIES	466,460	465,701	554,576	554,576	88,875
1206	REV: SLT SURCHARGE	5,805	0	0	0	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	472,265	465,701	554,576	554,576	88,875
1560	HUMANE: SERVICES	4,081	3,000	3,700	3,700	700
1561	HUMANE: IMPOUNDS	124,598	122,000	123,000	123,000	1,000
1562	HUMANE: ADOPTIONS	121,852	111,500	115,000	115,000	3,500
1563	HUMANE: MICROCHIPS	1,532	1,600	2,000	2,000	400
1564	HUMANE: RESTITUTION	9,011	5,000	5,000	5,000	0
1686	AMBULANCE SERVICES	5	0	0	0	0
1740	CHARGES FOR SERVICES	2,387	2,500	2,500	2,500	0
1800	INTERFND REV: SERVICE BETWEEN FUND	50,000	50,000	50,000	50,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	313,466	295,600	301,200	301,200	5,600
1940	MISC: REVENUE	9,314	8,100	11,100	11,100	3,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	9,314	8,100	11,100	11,100	3,000
2021	OPERATING TRANSFERS IN: VEHICLE	0	0	207,178	207,178	207,178
2027	OPERATING TRSNF IN: SALES TAX	225,214	186,033	41,436	41,436	-144,597
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	225,214	186,033	248,614	248,614	62,581
<b>TYPE: R SUBTOTAL</b>		1,246,436	1,292,384	1,405,340	1,405,340	112,956

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	717,515	807,342	879,287	808,385	1,043
3001	TEMPORARY EMPLOYEES	52,843	59,955	58,752	58,752	-1,203
3002	OVERTIME	36,119	27,000	41,000	41,000	14,000
3003	STANDBY PAY	19,391	25,000	24,000	24,000	-1,000
3004	OTHER COMPENSATION	6,820	6,720	6,720	6,720	0
3005	TAHOE DIFFERENTIAL	11,999	12,000	12,000	12,000	0
3020	RETIREMENT EMPLOYER SHARE	143,494	155,816	177,646	177,646	21,830
3022	MEDI CARE EMPLOYER SHARE	11,419	12,733	13,777	13,777	1,044
3040	HEALTH INSURANCE EMPLOYER	287,723	251,731	368,321	368,321	116,590
3041	UNEMPLOYMENT INSURANCE EMPLOYER	936	2,800	0	0	-2,800
3042	LONG TERM DISABILITY EMPLOYER	3,118	3,118	2,408	2,408	-710
3043	DEFERRED COMPENSATION EMPLOYER	404	400	168	168	-232
3046	RETIREE HEALTH: DEFINED	22,083	22,083	18,561	18,561	-3,522
3060	WORKERS' COMPENSATION EMPLOYER	12,891	12,891	19,585	19,585	6,694
3080	FLEXIBLE BENEFITS	1,686	1,686	6,000	6,000	4,314
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,328,441</b>	<b>1,401,275</b>	<b>1,628,225</b>	<b>1,557,323</b>	<b>156,048</b>
4020	CLOTHING & PERSONAL SUPPLIES	15,600	15,600	19,600	19,600	4,000
4040	TELEPHONE COMPANY VENDOR	4,720	4,720	4,720	4,720	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	900	900	900	900	0
4080	HOUSEHOLD EXPENSE	5,200	5,200	5,200	5,200	0
4085	REFUSE DISPOSAL	8,500	8,500	13,500	13,500	5,000
4086	JANITORIAL / CUSTODIAL SERVICES	11,000	11,000	15,500	15,500	4,500
4100	INSURANCE: PREMIUM	30,194	30,194	14,803	14,803	-15,391
4140	MAINT: EQUIPMENT	2,400	2,400	2,400	2,400	0
4143	MAINT: SERVICE CONTRACT	3,522	3,522	4,310	4,310	788
4144	MAINT: COMPUTER	8,200	8,200	8,200	8,200	0
4162	VEH MAINT: SUPPLIES	3,848	3,500	3,500	3,500	0
4164	VEH MAINT: TIRE & TUBES	1,500	1,500	1,500	1,500	0
4180	MAINT: BUILDING & IMPROVEMENTS	5,210	5,210	5,210	5,210	0
4200	MEDICAL, DENTAL & LABORATORY	31,000	31,000	35,000	35,000	4,000
4220	MEMBERSHIPS	525	525	380	380	-145
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	540	540	673	673	133
4260	OFFICE EXPENSE	8,500	8,500	8,500	8,500	0
4261	POSTAGE	6,000	6,000	6,000	6,000	0
4262	SOFTWARE	2,040	2,040	2,040	2,040	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	500	500	0
4264	BOOKS / MANUALS	620	620	620	620	0
4266	PRINTING / DUPLICATING SERVICES	2,300	2,300	2,300	2,300	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	88,225	88,225	120,825	120,825	32,600
4306	COLLECTION SERVICES	700	700	700	700	0
4313	LEGAL SERVICES	4,500	4,500	5,000	5,000	500

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,300	1,300	800	800	-500
4400 PUBLICATION & LEGAL NOTICES	450	450	450	450	0
4420 RENT & LEASE: EQUIPMENT	8,740	8,740	8,740	8,740	0
4440 RENT & LEASE: BUILDING &	100,563	100,563	43,293	43,293	-57,270
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	2,000	2,000	2,000	2,000	0
4461 EQUIP: MINOR	1,000	1,000	1,000	1,000	0
4462 EQUIP: COMPUTER	9,555	9,555	6,655	6,655	-2,900
4463 EQUIP: TELEPHONE & RADIO	4,000	4,000	4,100	4,100	100
4500 SPECIAL DEPT EXPENSE	56,793	32,760	32,760	32,760	0
4501 SPECIAL PROJECTS	10,000	10,000	0	0	-10,000
4503 STAFF DEVELOPMENT	5,915	5,915	7,150	7,150	1,235
4600 TRANSPORTATION & TRAVEL	6,392	6,392	7,962	7,962	1,570
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	850	850	1,025	1,025	175
4605 RENT & LEASE: VEHICLE	66,225	66,225	66,225	66,225	0
4606 FUEL PURCHASES	60,375	60,375	60,375	60,375	0
4620 UTILITIES	74,966	74,966	117,000	117,000	42,034
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>655,368</b>	<b>630,987</b>	<b>641,416</b>	<b>641,416</b>	<b>10,429</b>
5300 INTERFND: SERVICE BETWEEN FUND	407,335	407,335	92,255	92,255	-315,080
<b>CLASS: 50 OTHER CHARGES</b>	<b>407,335</b>	<b>407,335</b>	<b>92,255</b>	<b>92,255</b>	<b>-315,080</b>
6040 FIXED ASSET: EQUIPMENT	2,505	0	0	0	0
6042 FIXED ASSET: COMPUTER SYSTEM	4,000	4,000	18,000	18,000	14,000
<b>CLASS: 60 FIXED ASSETS</b>	<b>6,505</b>	<b>4,000</b>	<b>18,000</b>	<b>18,000</b>	<b>14,000</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	200	200	200	200	0
7210 INTRAFND: COLLECTIONS	800	800	350	350	-450
7220 INTRAFND: TELEPHONE EQUIPMENT &	20,000	20,000	0	0	-20,000
7221 INTRAFND: RADIO EQUIPMENT & SUPPORT	3,500	3,500	3,500	3,500	0
7223 INTRAFND: MAIL SERVICE	3,583	3,583	4,110	4,110	527
7224 INTRAFND: STORES SUPPORT	2,529	2,529	1,513	1,513	-1,016
7227 INTRAFND: MAINFRAME SUPPORT	13,357	13,357	0	0	-13,357
7231 INTRAFND: IS PROGRAMMING SUPPORT	1,300	1,300	1,300	1,300	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	3,000	3,000	3,000	3,000	0
7234 INTRAFND: NETWORK SUPPORT	31,627	31,627	0	0	-31,627
7250 INTRAFND: NOT GEN FUND / SAME FUND	1,377	1,377	331,503	331,503	330,126
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>81,273</b>	<b>81,273</b>	<b>345,476</b>	<b>345,476</b>	<b>264,203</b>
<b>TYPE: E SUBTOTAL</b>	<b>2,478,922</b>	<b>2,524,870</b>	<b>2,725,372</b>	<b>2,654,470</b>	<b>129,600</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>1,232,486</b>	<b>1,232,486</b>	<b>1,320,032</b>	<b>1,249,130</b>	<b>16,644</b>

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0261 LICENSE: MARRIAGE	104,949	115,000	115,000	115,000	0
<b>CLASS: 02 REV: LICENSE, PERMIT, &amp;</b>	104,949	115,000	115,000	115,000	0
0320 COURT FINE: OTHER	158,161	150,591	71,591	71,591	-79,000
0324 COURT FINE: EMS COUNTY	35,677	40,022	40,022	40,022	0
0325 COURT FINE: EMS ADMINISTRATION	44,347	46,711	46,711	46,711	0
0326 COURT FINE: EMS PHYSICIAN	215,024	227,740	227,740	227,740	0
0327 COURT FINE: EMS HOSPITAL	92,683	98,164	98,164	98,164	0
<b>CLASS: 03 REV: FINE, FORFEITURE &amp;</b>	545,892	563,228	484,228	484,228	-79,000
0400 REV: INTEREST	3,621	-3,200	2,800	2,800	6,000
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	3,621	-3,200	2,800	2,800	6,000
0640 ST: CCS CA CHILDREN SERVICES	448,256	448,256	444,821	444,821	-3,435
0670 ST: TUBERCULOSIS CONTROL	10,000	10,000	10,000	10,000	0
0680 ST: HEALTH	92,113	91,908	91,504	91,504	-404
0681 ST: HEALTH CHDP - CHILD DISABLITY	8,101	8,101	6,434	6,434	-1,667
0687 ST: HEALTH DISCRETIONARY GENERAL	66,137	66,137	66,137	66,137	0
0688 ST: HEALTH MEDI CAL GENERAL FUND	291,867	291,867	263,957	263,957	-27,910
0895 ST: AB75 TOBACCO	150,000	150,000	150,000	150,000	0
0908 ST: TOBACCO SETTLEMENT FUND	160,000	160,000	160,000	160,000	0
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	1,226,474	1,226,269	1,192,853	1,192,853	-33,416
1100 FED: OTHER	606,195	577,543	335,509	335,509	-242,034
1101 FED: BLOCK GRANT REVENUES	1,173,289	1,071,335	218,601	218,601	-852,734
1107 FED: MEDI CAL	960,295	960,295	849,843	849,843	-110,452
1108 FED: PERINATAL MEDI CAL	288,388	288,388	0	0	-288,388
<b>CLASS: 10 REV: FEDERAL</b>	3,028,167	2,897,561	1,403,953	1,403,953	-1,493,608
1200 REV: OTHER GOVERNMENTAL AGENCIES	191,376	260,000	259,600	259,600	-400
<b>CLASS: 12 REV: OTHER GOVERNMENTAL</b>	191,376	260,000	259,600	259,600	-400
1603 VITAL HEALTH STATISTIC FEE	42,711	42,700	47,700	47,700	5,000
1620 HEALTH FEES	113,705	113,705	113,705	113,705	0
1622 PRIVATE INSURANCE	6,400	6,400	6,400	6,400	0
1650 CCS - CA CHILDREN SERVICES	220	220	220	220	0
1800 INTERFND REV: SERVICE BETWEEN FUND	798,393	644,561	330,962	330,962	-313,599
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	961,429	807,586	498,987	498,987	-308,599
1940 MISC: REVENUE	238,802	169,125	145,125	145,125	-24,000
<b>CLASS: 19 REV: MISCELLANEOUS</b>	238,802	169,125	145,125	145,125	-24,000
2020 OPERATING TRANSFERS IN	5,003,281	5,495,081	5,135,413	5,135,413	-359,668
2021 OPERATING TRANSFERS IN: VEHICLE	5,164,400	5,419,029	3,020,306	3,020,306	-2,398,723
2026 OPERATING TRANSFERS IN: PHD SRF	1,468,699	1,468,699	64,351	64,351	-1,404,348
2027 OPERATING TRSNF IN: SALES TAX	1,663,615	1,434,559	687,982	687,982	-746,577
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	13,299,995	13,817,368	8,908,052	8,908,052	-4,909,316
0001 FUND BALANCE	429,570	6,725,253	6,079,073	6,079,073	-646,180
<b>CLASS: 22 FUND BALANCE</b>	429,570	6,725,253	6,079,073	6,079,073	-646,180
<b>TYPE: R SUBTOTAL</b>	20,030,275	26,578,190	19,089,671	19,089,671	-7,488,519

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
DEPARTMENT: 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	3,110,403	3,517,146	3,244,150	3,244,150	-272,996
3001 TEMPORARY EMPLOYEES	221,399	263,822	178,185	178,185	-85,637
3002 OVERTIME	15,472	25,300	37,200	37,200	11,900
3003 STANDBY PAY	13,011	13,000	13,000	13,000	0
3004 OTHER COMPENSATION	213,105	242,996	168,700	168,700	-74,296
3005 TAHOE DIFFERENTIAL	17,944	21,600	13,200	13,200	-8,400
3006 BILINGUAL PAY	19,603	24,960	21,840	21,840	-3,120
3020 RETIREMENT EMPLOYER SHARE	602,708	694,522	662,508	662,508	-32,014
3022 MEDI CARE EMPLOYER SHARE	46,602	50,870	48,730	48,730	-2,140
3040 HEALTH INSURANCE EMPLOYER	792,625	931,567	808,702	808,702	-122,865
3041 UNEMPLOYMENT INSURANCE EMPLOYER	5,485	8,779	0	0	-8,779
3042 LONG TERM DISABILITY EMPLOYER	12,661	12,661	8,647	8,647	-4,014
3043 DEFERRED COMPENSATION EMPLOYER	19,990	10,875	10,089	10,089	-786
3046 RETIREE HEALTH: DEFINED	73,714	73,714	80,088	80,088	6,374
3060 WORKERS' COMPENSATION EMPLOYER	19,146	20,014	241,764	241,764	221,750
3080 FLEXIBLE BENEFITS	13,602	13,602	36,000	36,000	22,398
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>5,197,470</b>	<b>5,925,428</b>	<b>5,572,803</b>	<b>5,572,803</b>	<b>-352,625</b>
4040 TELEPHONE COMPANY VENDOR	5,862	5,100	6,550	6,550	1,450
4041 COUNTY PASS THRU TELEPHONE CHARGES	4,685	4,685	3,785	3,785	-900
4060 FOOD AND FOOD PRODUCTS	4,150	4,150	16,000	16,000	11,850
4080 HOUSEHOLD EXPENSE	11,500	11,500	11,500	11,500	0
4082 HOUSEHOLD EXP: OTHER	25	0	0	0	0
4083 LAUNDRY	3,875	3,875	3,875	3,875	0
4085 REFUSE DISPOSAL	2,938	1,645	3,250	3,250	1,605
4086 JANITORIAL / CUSTODIAL SERVICES	7,405	5,995	4,178	4,178	-1,817
4100 INSURANCE: PREMIUM	33,573	33,573	38,383	38,383	4,810
4101 INSURANCE: ADDITIONAL LIABILITY	82,000	112,000	97,000	97,000	-15,000
4140 MAINT: EQUIPMENT	15,050	15,050	16,050	16,050	1,000
4141 MAINT: OFFICE EQUIPMENT	2,250	2,250	2,250	2,250	0
4143 MAINT: SERVICE CONTRACT	9,822	7,744	5,550	5,550	-2,194
4144 MAINT: COMPUTER	43,530	43,530	34,020	34,020	-9,510
4180 MAINT: BUILDING & IMPROVEMENTS	2,900	2,900	2,900	2,900	0
4200 MEDICAL, DENTAL & LABORATORY	59,325	59,325	59,925	59,925	600
4201 MEDICAL: FIELD SUPPLY	47,330	47,330	47,300	47,300	-30
4220 MEMBERSHIPS	3,925	3,925	4,479	4,479	554
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	14,775	14,775	12,046	12,046	-2,729
4260 OFFICE EXPENSE	31,045	30,508	26,275	26,275	-4,233
4261 POSTAGE	11,831	11,785	8,895	8,895	-2,890
4262 SOFTWARE	3,640	3,540	2,115	2,115	-1,425
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	3,380	3,380	3,380	3,380	0
4264 BOOKS / MANUALS	3,375	3,375	5,375	5,375	2,000
4266 PRINTING / DUPLICATING SERVICES	10,110	13,070	11,320	11,320	-1,750
4300 PROFESSIONAL & SPECIALIZED SERVICES	441,477	440,231	593,105	593,105	152,874
4313 LEGAL SERVICES	10,000	10,000	9,600	9,600	-400
4324 MEDICAL, DENTAL, LAB & AMBULANCE SRV	4,898,522	5,143,441	3,567,103	3,567,103	-1,576,338
4327 EMS: HOSPITAL EMERG MEDICAL	92,683	98,164	98,164	98,164	0
4328 EMS: PHYSICIAN EMERG MEDICAL	214,936	272,130	272,130	272,130	0
4333 BURIAL SERVICES	2,817	2,817	2,817	2,817	0
4337 OTHER GOVERNMENTAL AGENCIES	32,145	32,145	32,145	32,145	0
4351 JAIL MEDICAL OVERRUNS	97,000	207,000	157,000	157,000	-50,000
4400 PUBLICATION & LEGAL NOTICES	150	150	150	150	0
4420 RENT & LEASE: EQUIPMENT	40,290	38,514	35,230	35,230	-3,284
4440 RENT & LEASE: BUILDING &	50,919	50,919	14,250	14,250	-36,669
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	600	600	600	600	0

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 40 HEALTH

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4461	EQUIP: MINOR	5,350	5,350	8,850	8,850	3,500
4462	EQUIP: COMPUTER	28,362	27,950	15,950	15,950	-12,000
4500	SPECIAL DEPT EXPENSE	1,338,503	1,510,745	987,549	987,549	-523,196
4501	SPECIAL PROJECTS	81,332	232,211	429,581	429,581	197,370
4502	EDUCATIONAL MATERIALS	10,068	10,068	2,020	2,020	-8,048
4503	STAFF DEVELOPMENT	48,082	48,082	26,070	26,070	-22,012
4529	SOFTWARE LICENSE	1,000	1,000	1,180	1,180	180
4540	STAFF DEVELOPMENT (NOT 1099)	573	0	0	0	0
4600	TRANSPORTATION & TRAVEL	37,062	36,973	33,663	33,663	-3,310
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	42,482	42,482	35,495	35,495	-6,987
4605	RENT & LEASE: VEHICLE	16,470	16,470	15,875	15,875	-595
4606	FUEL PURCHASES	8,302	8,175	7,855	7,855	-320
4608	HOTEL ACCOMMODATIONS	391	0	0	0	0
4620	UTILITIES	56,039	62,039	39,000	39,000	-23,039
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>		<b>7,973,856</b>	<b>8,742,666</b>	<b>6,811,783</b>	<b>6,811,783</b>	<b>-1,930,883</b>
5000	SUPPORT & CARE OF PERSONS	3,912,409	3,912,409	210,000	210,000	-3,702,409
5013	ANCILLARY EXPENSES	60	0	0	0	0
5300	INTERFND: SERVICE BETWEEN FUND	1,840,733	1,840,733	1,791,841	1,791,841	-48,892
5301	INTERFND: TELEPHONE EQUIPMENT &	70,100	70,100	0	0	-70,100
5304	INTERFND: MAIL SERVICE	4,628	4,628	9,734	9,734	5,106
5305	INTERFND: STORES SUPPORT	4,011	4,011	801	801	-3,210
5308	INTERFND: MAINFRAME SUPPORT	50,047	50,047	0	0	-50,047
5314	INTERFND: PC SUPPORT	3,000	3,000	0	0	-3,000
5316	INTERFND: IS PROGRAMMING SUPPORT	166,260	166,260	30,260	30,260	-136,000
5318	INTERFND: MAINTENANCE BLDG & IMPRV	3,200	3,200	3,200	3,200	0
5320	INTERFND: NETWORK SUPPORT	154,993	154,993	0	0	-154,993
<b>CLASS: 50 OTHER CHARGES</b>		<b>6,209,441</b>	<b>6,209,381</b>	<b>2,045,836</b>	<b>2,045,836</b>	<b>-4,163,545</b>
6040	FIXED ASSET: EQUIPMENT	35,292	30,000	285,000	285,000	255,000
6042	FIXED ASSET: COMPUTER SYSTEM	23,500	25,000	15,800	15,800	-9,200
<b>CLASS: 60 FIXED ASSETS</b>		<b>58,792</b>	<b>55,000</b>	<b>300,800</b>	<b>300,800</b>	<b>245,800</b>
7000	OPERATING TRANSFERS OUT	298,654	298,654	64,351	64,351	-234,303
<b>CLASS: 70 OTHER FINANCING USES</b>		<b>298,654</b>	<b>298,654</b>	<b>64,351</b>	<b>64,351</b>	<b>-234,303</b>
7100	RESIDUAL EQUITY TRANSFERS OUT	44,426	0	0	0	0
<b>CLASS: 71 RESIDUAL EQUITY TRANSFERS</b>		<b>44,426</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
7250	INTRAFND: NOT GEN FUND / SAME FUND	250,000	250,000	100,000	100,000	-150,000
7254	INTRAFND: PUBLIC HEALTH	909,993	912,357	314,754	314,754	-597,603
7259	INTRAFND: PHD SRF	35,677	40,022	40,022	40,022	0
<b>CLASS: 72 INTRAFUND TRANSFERS</b>		<b>1,195,670</b>	<b>1,202,379</b>	<b>454,776</b>	<b>454,776</b>	<b>-747,603</b>
7384	INTRFND ABATEMENTS: PUBLIC HEALTH	-912,357	-912,357	-314,754	-314,754	597,603
7389	INTRFND ABATEMENTS: PHD SRF	-35,677	-40,022	-40,022	-40,022	0
<b>CLASS: 73 INTRAFUND ABATEMENT</b>		<b>-948,034</b>	<b>-952,379</b>	<b>-354,776</b>	<b>-354,776</b>	<b>597,603</b>
7700	APPROPRIATION FOR CONTINGENCIES	0	5,097,061	4,194,098	4,194,098	-902,963
<b>CLASS: 77 APPROPRIATION FOR</b>		<b>0</b>	<b>5,097,061</b>	<b>4,194,098</b>	<b>4,194,098</b>	<b>-902,963</b>
<b>TYPE: E SUBTOTAL</b>		<b>20,030,275</b>	<b>26,578,190</b>	<b>19,089,671</b>	<b>19,089,671</b>	<b>-7,488,519</b>
<b>FUND TYPE: 11 SUBTOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 40 HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0100	2,497,220	2,497,220	2,509,706	2,509,706	12,486
0130	12	0	0	0	0
0175	1,692,783	1,692,783	1,692,783	1,692,783	0
<b>CLASS: 01</b>	<b>REV: TAXES</b>				
	4,190,015	4,190,003	4,202,489	4,202,489	12,486
0360	18,000	18,000	18,000	18,000	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>				
	18,000	18,000	18,000	18,000	0
0400	21,577	25,000	21,000	21,000	-4,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>				
	21,577	25,000	21,000	21,000	-4,000
0820	29,000	29,000	29,000	29,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>				
	29,000	29,000	29,000	29,000	0
1310	560,644	560,644	560,644	560,644	0
1686	8,006,195	8,006,195	8,006,195	8,006,195	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>				
	8,566,839	8,566,839	8,566,839	8,566,839	0
1940	237,538	603,459	546,100	546,100	-57,359
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>				
	237,538	603,459	546,100	546,100	-57,359
2100	60,000	60,000	0	0	-60,000
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>				
	60,000	60,000	0	0	-60,000
0001	1,299,452	7,695,250	6,402,082	6,402,082	-1,293,168
<b>CLASS: 22</b>	<b>FUND BALANCE</b>				
	1,299,452	7,695,250	6,402,082	6,402,082	-1,293,168
<b>TYPE: R SUBTOTAL</b>	14,422,421	21,187,551	19,785,510	19,785,510	-1,402,041



# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

<b>FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS</b>		<b>CURRENT YR</b>	<b>APPROVED</b>	<b>CAO</b>	<b>RECOMMENDED</b>	
<b>DEPARTMENT: 40 HEALTH</b>		<b>MID-YEAR</b>	<b>BUDGET</b>	<b>DEPARTMENT</b>	<b>BUDGET</b>	<b>DIFFERENCE</b>
		<b>PROJECTION</b>		<b>REQUEST</b>		
3000	PERMANENT EMPLOYEES / ELECTED	21,463	19,660	83,628	83,628	63,968
3001	TEMPORARY EMPLOYEES	0	10,000	0	0	-10,000
3002	OVERTIME	180	0	0	0	0
3004	OTHER COMPENSATION	66	66	0	0	-66
3020	RETIREMENT EMPLOYER SHARE	4,227	3,865	15,613	15,613	11,748
3022	MEDI CARE EMPLOYER SHARE	300	285	1,213	1,213	928
3040	HEALTH INSURANCE EMPLOYER	8,026	8,706	36,745	36,745	28,039
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	70	0	0	-70
3042	LONG TERM DISABILITY EMPLOYER	71	71	209	209	138
3046	RETIREE HEALTH: DEFINED	789	789	1,969	1,969	1,180
3060	WORKERS' COMPENSATION EMPLOYER	52	52	5,945	5,945	5,893
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>35,174</b>	<b>43,564</b>	<b>145,322</b>	<b>145,322</b>	<b>101,758</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	100	100	100	100	0
4086	JANITORIAL / CUSTODIAL SERVICES	600	600	600	600	0
4100	INSURANCE: PREMIUM	162	162	944	944	782
4140	MAINT: EQUIPMENT	307	307	350	350	43
4143	MAINT: SERVICE CONTRACT	30	30	0	0	-30
4220	MEMBERSHIPS	900	900	945	945	45
4260	OFFICE EXPENSE	435	200	400	400	200
4261	POSTAGE	647	3,159	1,600	1,600	-1,559
4262	SOFTWARE	50	50	50	50	0
4266	PRINTING / DUPLICATING SERVICES	7,666	9,750	9,750	9,750	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	832,201	1,123,346	963,346	963,346	-160,000
4305	AUDIT & ACCOUNTING SERVICES	140,000	0	0	0	0
4306	COLLECTION SERVICES	2,288	0	4,000	4,000	4,000
4400	PUBLICATION & LEGAL NOTICES	126	126	150	150	24
4420	RENT & LEASE: EQUIPMENT	300	300	300	300	0
4500	SPECIAL DEPT EXPENSE	160	73,160	170,160	170,160	97,000
4503	STAFF DEVELOPMENT	0	0	1,000	1,000	1,000
4600	TRANSPORTATION & TRAVEL	0	0	500	500	500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	111	100	100	100	0
4605	RENT & LEASE: VEHICLE	100	100	200	200	100
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>986,183</b>	<b>1,212,390</b>	<b>1,154,495</b>	<b>1,154,495</b>	<b>-57,895</b>
5240	CONTRIB: NON-CNTY GOVERNMENTAL	13,323,285	13,323,285	13,417,513	13,417,513	94,228
5300	INTERFND: SERVICE BETWEEN FUND	16,478	16,478	50,712	50,712	34,234
5301	INTERFND: TELEPHONE EQUIPMENT &	15,100	15,100	0	0	-15,100
5304	INTERFND: MAIL SERVICE	1,137	1,137	239	239	-898
5305	INTERFND: STORES SUPPORT	34	34	20	20	-14
5308	INTERFND: MAINFRAME SUPPORT	367	367	0	0	-367
5310	INTERFND: COUNTY COUNSEL	32,000	32,000	32,000	32,000	0
5320	INTERFND: NETWORK SUPPORT	1,961	1,961	0	0	-1,961
5321	INTERFND: COLLECTIONS	10,700	10,700	10,700	10,700	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>13,401,062</b>	<b>13,401,062</b>	<b>13,511,184</b>	<b>13,511,184</b>	<b>110,122</b>
7250	INTRAFND: NOT GEN FUND / SAME FUND	4,200	4,200	4,200	4,200	0
7259	INTRAFND: PHD SRF	626,343	649,133	781,575	781,575	132,442
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>630,543</b>	<b>653,333</b>	<b>785,775</b>	<b>785,775</b>	<b>132,442</b>
7380	INTRFND ABATEMENTS: NOT GENERAL	-4,200	-4,200	-4,200	-4,200	0
7389	INTRFND ABATEMENTS: PHD SRF	-626,342	-649,133	-781,575	-781,575	-132,442
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-630,542</b>	<b>-653,333</b>	<b>-785,775</b>	<b>-785,775</b>	<b>-132,442</b>
7700	APPROPRIATION FOR CONTINGENCIES	0	6,530,535	4,974,509	4,974,509	-1,556,026
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	<b>0</b>	<b>6,530,535</b>	<b>4,974,509</b>	<b>4,974,509</b>	<b>-1,556,026</b>
<b>TYPE: E SUBTOTAL</b>		<b>14,422,420</b>	<b>21,187,551</b>	<b>19,785,510</b>	<b>19,785,510</b>	<b>-1,402,041</b>
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	<b>-1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 40</b>	<b>SUBTOTAL</b>	<b>1,232,485</b>	<b>1,232,486</b>	<b>1,320,032</b>	<b>1,249,130</b>	<b>16,644</b>

## HEALTH AND HUMAN SERVICES AGENCY

### Public Health Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	4,419,651	4,834,010	5,020,210	4,555,077	4,409,105
Licenses, Permits	238,469	247,811	328,479	360,409	340,041
Fines, Forfeitures	31,828	33,108	483,468	558,606	572,285
Use of Money	217,999	306,766	374,481	154,331	35,241
State	2,127,446	2,576,187	3,312,862	3,121,262	1,873,052
Federal	3,428,411	2,877,646	3,613,043	3,785,824	3,460,036
Other Governmental	946,494	307,125	365,454	437,631	516,392
Charges for Service	9,056,404	7,912,622	8,128,159	9,539,932	9,510,092
Misc.	400,923	653,726	655,958	1,508,452	1,255,762
Other Financing Sources	12,317,305	12,579,619	13,940,472	12,176,140	10,309,877
Use of Fund Balance	-	-	-	-	450,686
<b>Total Revenue</b>	<b>33,184,930</b>	<b>32,328,620</b>	<b>36,222,586</b>	<b>36,197,664</b>	<b>32,732,569</b>
Salaries	6,613,383	7,311,166	7,366,116	6,262,178	5,465,015
Benefits	3,024,772	3,037,755	3,118,174	2,846,279	2,307,508
Services & Supplies	17,917,266	16,030,781	18,652,499	19,927,129	19,240,980
Other Charges	5,946,090	5,598,669	5,846,371	5,817,002	5,184,956
Fixed Assets	51,460	121,936	155,129	14,091	41,557
Operating Transfers	1,625,510	110,795	340,159	1,300,021	422,479
Intrafund Transfers	251,895	63,565	119,713	83,626	776,439
Prior Period Adjustment	-	-	-	-	-
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>35,430,376</b>	<b>32,274,667</b>	<b>35,598,161</b>	<b>36,250,326</b>	<b>33,438,934</b>
<b>NCC - Animal Services</b>	<b>723,928</b>	<b>1,358,074</b>	<b>1,897,912</b>	<b>1,081,297</b>	<b>706,365</b>
<b>General Fund Contribution</b>	<b>2,699,796</b>	<b>3,785,672</b>	<b>3,595,666</b>	<b>2,764,016</b>	<b>3,890,033</b>
<b>FTE's</b>	<b>150</b>	<b>151</b>	<b>145</b>	<b>104</b>	<b>92</b>
<b>Fund Balance</b>					
Public Health	4,358,614	3,248,214	5,045,512	5,084,945	4,825,643
CSA 3	909,176	1,133,851	1,273,879	1,262,878	1,328,921
CSA 7	2,292,101	4,589,888	5,174,900	6,238,880	6,519,859

## HEALTH AND HUMAN SERVICES AGENCY

### Public Health Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	4,259,428	4,214,660	4,239,277	4,190,015	4,202,489
Licenses, Permits	300,335	369,006	390,963	317,935	388,350
Fines, Forfeitures	597,898	600,711	589,044	577,083	518,728
Use of Money	35,580	33,586	29,193	25,198	23,800
State	1,384,607	1,090,841	1,178,387	1,255,474	1,221,853
Federal	2,600,748	2,813,927	2,104,901	3,028,167	1,403,953
Other Governmental	552,529	462,059	462,399	663,641	814,176
Charges for Service	9,861,241	8,977,673	10,223,450	9,841,734	9,367,026
Misc.	1,012,603	977,081	384,763	485,654	702,325
Other Financing Sources	10,437,318	11,258,385	11,165,446	13,585,209	9,156,666
Use of Fund Balance	-	482,810	39,434	1,729,022	12,481,155
<b>Total Revenue</b>	<b>31,042,287</b>	<b>31,280,739</b>	<b>30,807,257</b>	<b>35,699,132</b>	<b>40,280,521</b>
Salaries	5,317,530	4,865,383	4,532,708	4,477,333	4,710,760
Benefits	2,265,060	2,098,646	2,070,164	2,083,752	2,564,688
Services & Supplies	18,291,539	19,042,862	6,680,668	9,615,407	8,607,694
Other Charges	5,816,487	5,579,939	17,157,704	20,017,838	15,649,275
Fixed Assets	31,588	6,816	70,284	65,297	318,800
Operating Transfers	35,560	117,021	43,133	343,080	64,351
Intrafund Transfers	70,250	551,967	23,231	328,910	445,476
Prior Period Adjustment	-	(300,000)	-	-	-
Contingency	-	-	-	-	9,168,607
<b>Total Appropriations</b>	<b>31,828,014</b>	<b>31,962,634</b>	<b>30,577,892</b>	<b>36,931,617</b>	<b>41,529,651</b>
<b>NCC - Animal Services</b>	<b>1,113,127</b>	<b>681,895</b>	<b>821,120</b>	<b>1,232,485</b>	<b>1,249,130</b>
<b>General Fund Contribution</b>	<b>3,664,681</b>	<b>3,204,853</b>	<b>2,784,577</b>	<b>3,012,889</b>	<b>4,007,221</b>
<b>FTE's</b>	<b>84</b>	<b>85</b>	<b>89</b>	<b>80</b>	<b>69</b>
<b>Fund Balance</b>					
Public Health	4,948,680	6,083,128	6,725,254	6,295,684	-
CSA 3	1,538,829	1,647,785	1,975,688	1,975,688	-
CSA 7	6,514,312	5,399,965	5,719,563	4,420,111	-

## HEALTH AND HUMAN SERVICES AGENCY

Public Health 10 Year Variance		
	\$ Change	% Change
Taxes	(217,162)	-5%
Licenses, Permits	149,881	63%
Fines, Forfeitures	486,900	1530%
Use of Money	(194,199)	-89%
State	(905,593)	-43%
Federal	(2,024,458)	-59%
Other Governmental	(132,318)	-14%
Charges for Service	310,622	3%
Misc.	301,402	75%
Other Financing Sources	(3,160,639)	-26%
Fund Balance	12,481,155	N/A
<b>Total Revenue</b>	<b>7,095,591</b>	<b>21%</b>
Salaries	(1,902,623)	-29%
Benefits	(460,084)	-15%
Services & Supplies	(9,309,572)	-52%
Other Charges	9,703,185	163%
Fixed Assets	267,340	520%
Operating Transfers	(1,561,159)	-96%
Intrafund Transfers	193,581	77%
<b>Total Appropriations</b>	<b>6,099,275</b>	<b>17%</b>
<b>NCC</b>	<b>525,202</b>	<b>73%</b>
<b>General Fund Contribution</b>	<b>1,307,425</b>	<b>48%</b>
<b>FTE's</b>	<b>(81)</b>	<b>-54%</b>

### Notes

FY 2006-07 - EMS agency costs shifted from CSA's to General Fund. Approximately \$600K

Jail and Juvenile medical expenses have increased from \$1.9M in FY 2005-06 to \$2.9M in FY 2009-10.

FY 2009-10 and FY 2010-11 budgets include the transfer of 10% health realignment and \$414,357 of tobacco settlement funds to the Mental Health Division.

FY 2014-15 includes the shifting of 14 FTE's into Mental Health for the Alcohol Drug program

# HEALTH AND HUMAN SERVICES AGENCY

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## Mission - Mental Health Division

The County of El Dorado Health and Human Services Agency, Health Services Department, Mental Health Division strives to alleviate the suffering of mental illness by providing recovery-oriented, client-centered, culturally competent treatment services in collaboration with clients, families, and community partners. The Division seeks to eliminate disparities in service access and to reduce the stigma associated with mental illness while offering the highest quality behavioral healthcare to improve the community's health and safety, to strengthen individuals' resilience, and to promote restoration of healthy families. The Division also provides substance-use programs to address alcohol and other drug related issues affecting the community.

## Program Summaries

### **Traditional Programs**

**Positions: 43.55 FTE**

**Extra Help: \$462,261**

**Total Appropriations: \$10,416,164**

**Total Revenues: \$10,416,164**

**General Fund Contributions: \$16,510**

The Mental Health Division's traditional programs include mandated and/or core programs that existed prior to the passage of the Mental Health Services Act (MHSA) in November 2004. The County General Fund contributions represent a required General Fund cash match to support mandated services. The majority of the services provided are Medi-Cal eligible services provided to predominantly Medi-Cal eligible clients.

Primary traditional programs in order of relative magnitude include:

- Outpatient Mental Health Services for Children – these programs are primarily provided through contracted resources that provide a variety of therapeutic interventions for severely emotionally disturbed children, including assessments, treatment at the County's juvenile detention facilities, and consultation with schools, other community partners and families. Mental Health services required to enable a child to benefit from a free and appropriate public education have historically been mandated by AB 3632, Government Code Chapter 26.5. Although the State declared the mandate to be suspended in October 2010, the Federal Individuals with Disabilities Act (IDEA) mandates that the schools provide these services. The local Special Education Local Planning Agencies (SELPA's) contracts with the Division to provide these services.
- Psychiatric Health Facility (PHF) – located in Placerville, the PHF operates as a licensed, sixteen-bed, 24-hour, adult residential treatment facility providing inpatient services for persons requiring intensive psychiatric care, many of whom are involuntarily hospitalized. Although the County of El Dorado's residents receive first priority for required admissions, the Division contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis.
- Institutional and Residential Care – involves appropriate placement and care of seriously mentally ill adults and seriously emotionally disturbed children when required based on the level of severity of their illness/disturbance.
- Outpatient Mental Health Services for Adults – provides initial mental health assessments for new clients, as well as mental health services for a limited number of

## HEALTH AND HUMAN SERVICES AGENCY

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severely mentally ill adults who are not enrolled in the MHSA Wellness and Recovery programs.

- Psychiatric Emergency Services (PES) – ensures 24/7/365 on-call services provided predominantly at hospitals on both slopes of the County to respond to psychiatric crises, provide referrals for follow-up services and, when necessary, detain and admit individuals to a psychiatric hospital.
- Utilization Review/Quality Improvement – ensures timely and appropriate access to services and compliance with Federal and State regulations, as well as quality improvement efforts, staff development programs, and clinical program evaluation.

Extra help staff and overtime is in support of traditional programs primarily to ensure mandatory levels of services at the PHF, as well as to ensure availability of after-hours and on-call psychiatric emergency services. Extra help staff is sometimes used as a more cost effective way to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

### **MHSA Programs**

**Positions: 50.00 FTE**

**Extra Help: \$165,512**

**Total Appropriations: \$16,899,960**

**Total Revenue: \$16,899,960**

**General Fund Contributions: \$0**

In November 2004, California voters passed Proposition 63, known as the Mental Health Services Act (MHSA). The MHSA is funded by a one percent (1%) tax on personal income in excess of \$1,000,000 for California residents. The Division's MHSA programs are designed to reduce disparity in service access and to promote mental health wellness and recovery by providing effective mental health interventions and critical supportive services to seriously mentally ill individuals, often to those client populations that were previously underserved or un-served. MHSA programs are designed to engage clients, and sometimes other supportive individuals, in playing a significant role in formulating client recovery plans. Community participation is also a key element of creating and monitoring our MHSA programs. MHSA funds cannot be used to supplant other funds, specifically Realignment, for programs that were in existence in 2004 when the Act was passed; however, MHSA funds can be used for expansion of traditional programs beyond the base 2004 service level.

MHSA is composed of the following five components:

- Community Services and Supports (CSS)
- Workforce Education and Training (WET)
- Prevention and Early Intervention (PEI)
- Innovation
- Capital Facilities and Technological Needs (CFTN)

MHD currently has approved plans for all five of the components listed above. Funding for each of these components is provided through county allocations. The funding for each component must be expended within a certain period of time or the funding reverts back to the State for redistribution. The CSS, PEI and Innovations components have a three-year reversion policy and continue to receive allocations on an annual basis; CFTN and WET have a ten-year reversion policy and are operating from fund balances as these components are no longer allocated MHSA funds.

## HEALTH AND HUMAN SERVICES AGENCY

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Primary MHSA programs include the following components:

- Community Services and Supports (CSS):
  - Adult Wellness and Recovery Services – integrates a variety of available services and supports for seriously mentally ill adults, based on the type and level of service required for each individual. Services range from outreach and engagement (to reach homeless individuals and other high-risk populations), to diversified wellness and recovery strategies (including life skills training, groups, medication management, etc.), to full service partnerships (client-driven, recovery-oriented service plans offering a range of services and supports). Full service partnership clients may be eligible for limited transitional housing beds and/or housing subsidies. The Wellness Center also provides supportive services, such as linkage to primary healthcare, and peer support services.
  - Youth and Family Strengthening – provides wraparound services for youth at risk for out-of-home placement plus a variety of programs and services employing evidence-based practices, such as Incredible Years, Aggression Replacement Treatment and Trauma-Focused Cognitive Behavioral Therapy. High-risk youth about to be released from the County’s juvenile detention facilities (and their families) will also be offered mental health, addiction and other specialized transition services to reduce recidivism and promote family reunification.
  - Housing offers funds for the development of permanent supportive housing and services for persons with serious mental illness who are homeless or at risk of homelessness and eligible to participate in the MHSA full service program. The housing program is jointly administered by the California Department of Health Care Services (DHCS) and the California Housing Finance Agency (CalHFA). Housing development funds allocated to the County have been assigned to CalHFA who is now responsible to review, approve and oversee housing developments after initial approval by the Board of Supervisors for the use of MHSA funds for the development.
  - Additional programs and/or services may be added as a result of community input into the FY 14-15 MHSA planning process.
- Workforce Education and Training (WET) – supports activities intended to remedy the shortage of qualified individuals to provide mental health services, as well as activities designed to assist in the transformation of current service delivery.

## HEALTH AND HUMAN SERVICES AGENCY

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- Prevention and Early Intervention (PEI) – promotes services aimed at preventing mental illness from becoming severe and debilitating. PEI programs also address health disparities, including culturally-specific outreach and engagement services, through contract providers, to the Latino and Native American populations. Our current health disparities program also addresses improved linkage between behavioral health, primary care, and natural community supports. Funding for training and technical assistance is also available locally on a limited basis. Statewide PEI programs are being addressed through the County’s membership in CalMHSA, – a multi-county Joint Powers Authority.
- Innovation – consists of program(s) that test a new or adapted mental health practice or approach for the purpose of learning new practices supporting the delivery of mental health services and supports.
- Capital Facilities and Technological Needs (CFTN) – supports capital facilities and/or technology projects. This program includes the development and implementation of an integrated information system infrastructure which includes the establishment of an Electronic Health Record (EHR) system, electronic clinical assessment and outcome measurement tools for children and adults, an electronic care pathways system to facilitate linkage between behavioral health and primary health care providers, improvement of tele-psychiatry and videoconferencing capabilities to reach and serve underserved communities, related training and administrative/technical support, as well as updated technological hardware equipment and software.

Extra help staff and overtime is in support of MHSA programs primarily to ensure required level of service and activities identified in the approved MHSA plans. Extra help staff is sometimes used to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

### **Alcohol and Drug Programs**

**Positions: 14.03 FTE**

**Extra Help: \$43,242**

**Total Appropriations: \$4,297,858**

**Total Revenues: \$4,297,858**

**General Fund Contribution: \$0**

These programs implement strategies designed to address alcohol and other drug related issues affecting communities, criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug-free alternatives for youth and adults, drug-free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities. The amount budgeted for extra help is for assistance with grant activities and state reporting requirements. Revenues in these programs include State and Federal funding, Local Realignment, miscellaneous revenues and court fines. The Local realignment (historically was State General Fund Discretionary), is used for Drug Medi-Cal services and Drug Court Program. Last fiscal year these programs were located in the Public Health Division.



# HEALTH AND HUMAN SERVICES AGENCY

## Financial Charts

### Source of Funds

Fine, Forfeiture, and Penalties (\$79,000):

- Court Fines from Alcohol & Drug Programs (ADP) Programs (\$79,000)

Use of Money and Property (\$20,250):

- Interest (\$20,250)

Revenue from State Intergovernmental (\$6,587,837):

- Mental Health Services Act (MHSA) Proposition 63 (\$6,587,837)

Federal Intergovernmental (\$6,042,195):

- Medi-Cal: Mental Health (MH) (\$4,910,486)
- Block Grant Revenues, ADP (\$954,899)
- Substance Abuse and Mental Health Services Administration: Mental Health (SAMHSA) (\$143,211)
- Projects for Assistance in Transition from Homelessness (PATH) fund: MH (\$33,599)

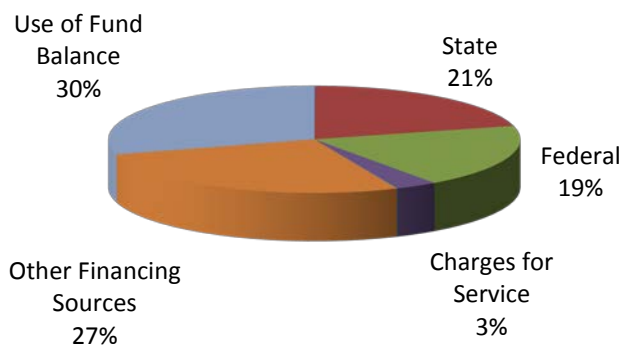
Charges for Services (\$1,031,800):

- Insurance and Private Payers: MH (\$81,550)
- Mental Health Services revenues from the Psychiatric Health Facility (PHF) (\$821,250)
- Collections (\$15,000)
- Interfund Revenue from the Probation Department in support of mental health services provided at the Juvenile Hall and Juvenile Treatment Center (\$50,000)
- Supplemental Security Insurance (SSI) payments for client placements at Institutions for Mental Disease (\$64,000)

Miscellaneous Revenue (\$24,000) - from DUI and P.C. 1000 Fines.

Other Financing Sources (\$8,503,215):

- Public Safety Realignment 2011 - Community Corrections Partnership (\$733,000)
- General Fund State Local Program Realignment (SLPR) match (\$16,510)
- Vehicle License Fee (VLF) Realignment (\$66,131)
- 2011 Realignment (\$3,895,237)
- Sales Tax Realignment (\$3,792,337)



## HEALTH AND HUMAN SERVICES AGENCY

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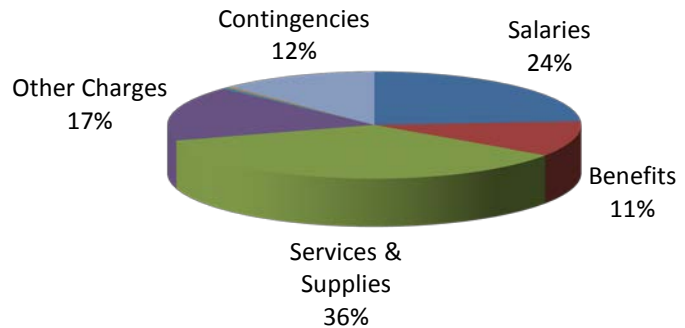
### Fund Balance (\$9,325,685):

- MH Traditional Fund Balance (\$62,501)
- MHSA Programs Fund Balances:
  - Community Services & Support (\$5,379,011)
  - Prevention & Early Intervention (\$1,225,284)
  - Workforce Education & Training (\$246,437)
  - Innovation (\$1,065,944)
  - Capital Facilities and Tech Needs (\$706,901).
- ADP Programs Fund Balances: Preventative Services (\$9,014), Treatment Services (\$206,816), AB 2086 Drunk Driver SRF (\$117,130), Drug Fines SRF (\$148,547), Alcohol Education & Prevention SRF (\$158,100)

### Use of Funds

#### Salaries & Benefits (\$10,914,577):

- Regular salaries (\$6,684,174)
- Overtime (\$117,000)
- Retirement (\$1,334,221)
- Health Insurance (\$1,615,272)
- Other payroll costs (\$586,397)



#### Services & Supplies (\$11,259,478):

- Payments to contract providers for services and supports (\$8,607,390)
- Facility rents, utilities, janitorial and refuse disposal costs (\$544,657)
- Special Departmental Expenses (\$1,132,308)
- Memberships (\$16,512)
- Staff Training (\$58,670)
- Travel/Fuel Costs (\$149,753)
- Liability Insurance (\$89,990)
- Computer Minor Equipment (\$40,300)
- Educational materials (\$33,466)
- Special Projects (\$19,524)
- Software and licensing (\$268,301)
- Medical, household, laundry and food expenses (\$136,207)
- General Office expense (\$162,400)

#### Other Charges (\$5,266,542):

- Includes Inpatient and Residential Placement costs (\$1,518,000) and housing and ancillary supports (\$350,620)
- Interfund Transfers (\$3,397,922):

## HEALTH AND HUMAN SERVICES AGENCY

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- Cost applied charges and charges from other departments (\$54,160)
- A-87 costs (\$777,482)
- HHS Administration Costs (\$2,566,280)

**Fixed Assets (\$143,700):**

- Video Conferencing units to link MH Facilities (\$104,000)
- Laptops, 3 new and 5 replacements (\$14,400)
- Fax Machine/Printer/Copier for PHF (\$2,500)
- Cabinet redesign for PHF (\$4,000)
- Appliances for SLT Wellness Center, washer/dryer, refrigerator, & range (\$6,300)
- Storage Shed for SLT Wellness Center (\$2,500)
- Network Switches for SLT relocation (\$10,000)

**Operating Transfers Out (\$248,233)**

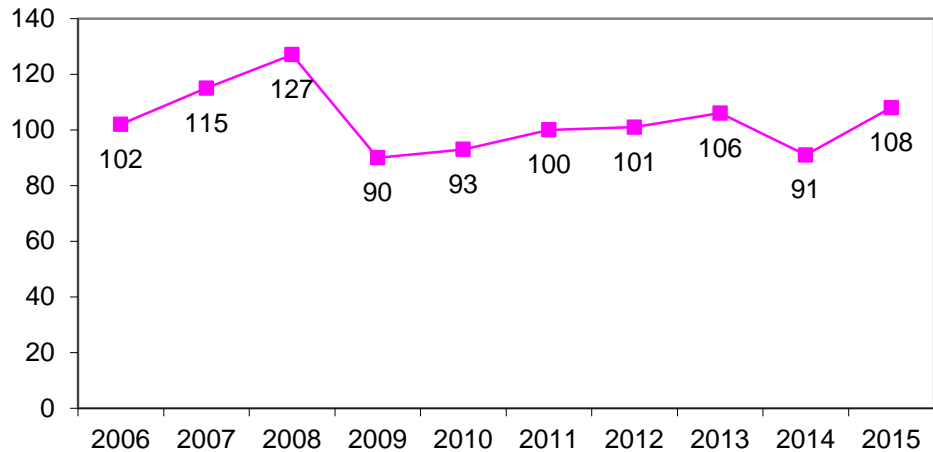
**Intrafund Transfers and Abatements (-\$100,000):**

- Intrafund transfers (\$5,556,019) that distributes the Indirect, MH Plan Admin, and MHSA Admin costs to the programs.
- Intrafund abatements (-\$5,656,019) that transfers out the Indirect, MH Plan Admin, and MHSA Admin costs from the Traditional and MHSA programs and also includes \$100,000 Tobacco Settlement from Public Health.

Contingency (\$3,881,452): MHSA program contingency.

**Staffing Trend**

Staffing for the Mental Health programs over the past ten years has varied due to program requirements and funding changes. Staffing levels increased to a high of 127 FTEs in FY 2007-08, primarily due to new MHSA revenues and programs. During the next fiscal year,



staffing was significantly reduced due to funding constraints in the traditional mental health program areas. Following the significant downsizing in FY 2008-09, staffing stabilized and then gradually increased, as MHSA programs were more fully implemented and financial systems were developed to support accurate cost accounting and billing. The staff allocation for FY 2014-15 is 107.58 FTEs. The increase is primarily due to the transfer of Alcohol and Drug Programs to the Mental Health Division from the Public Health Division. A total of 90.88 FTEs

## HEALTH AND HUMAN SERVICES AGENCY

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are located on the West Slope and 16.70 FTEs in South Lake Tahoe. There are 43.55 FTEs in Mental Health Traditional programs, 50.00 FTEs in MHSA programs, and 14.03 FTEs in Alcohol and Drug Programs.

### **Chief Administrative Office Comments**

The total Recommended Budget for the Mental Health programs is \$31,613,982, an increase of \$3,174,626 or 11% when compared to the FY 2013-14 adopted budget. There is a General Fund contribution of \$16,510 for County match requirements. The increase in the budget is primarily due to the addition of the Alcohol and Drug Programs to the Mental Health Division from the Public Health Division.

### **Traditional Mental Health Programs**

The Recommended Budget for Traditional Mental Health Programs is \$10,416,164 and represents an overall decrease of \$1,032,682 or 9% when compared to the FY 2013-14 adopted budget. The Traditional Mental Health programs are primarily funded by federal revenues, realignment/state revenues, and charges for services to other counties and private payers. The decrease in the budget is due to less fund balance available to the Traditional Mental Health Programs. This change in fund balance was anticipated by the Agency, and expenses were lowered in programs accordingly.

Traditional Mental Health funding continues to present a challenge to the Health and Human Services Agency (HHS) since the majority of traditional funds are spent on out of county placements and placements in the Psychiatric Health Facility (PHF). HHS is assessing how services are provided in the PHF, including assessing the feasibility of contracting with a private provider for PHF services to determine if a contractor is able to provide a safer environment for both clients and staff while reducing costs.

In addition, the Mental Health Services Act Program is attempting to implement a residential treatment facility in El Dorado County. The facility should help to reduce the number of expensive out of county placements and assist clients in their transition from the PHF, which will help to keep clients in the community allowing for access to a broad range of services. Implementation of a residential treatment facility could help lower expenses in the Traditional Mental Health programs in the future.

### **The State Katie A. v. Bonita Settlement Agreement**

The State Katie A. v. Bonita settlement has a dual effect on the Agency. First there is increased Child Protective Services (CPS) caseworker mental health screenings required for children who are either in foster care or at imminent risk of being placed into foster care. Secondly, the settlement requires the Mental Health Division to assess children referred by CPS to ensure services are available to foster care clients who meet a special mental health medical necessity. The Mental Health Division is working closely with CPS to ensure clients are assessed timely and appropriate treatment plans are available. Additionally, Mental Health Departments/Divisions, as well as Child Welfare Departments/Divisions statewide are working with the State to obtain adequate funding to administer the settlement.

### **Mental Health Services Act (MHSA) Program**

## **HEALTH AND HUMAN SERVICES AGENCY**

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The Recommended Budget for MHSA Programs is \$16,899,960 and represents an overall decrease of \$90,550 or .5% when compared to the FY 2013-14 adopted budget. MHSA programs are funded primarily by MHSA funds, but also include federal revenues for MHSA clients who are eligible under Medi-Cal programs.

The MHSA programs are reviewed on an annual basis to determine which programs are successful (many of the programs are in the early stages of implementation) in meeting program outcomes. The Mental Health Division has been reassessing MHSA services and reviewing outcomes to ensure sufficient appropriations are available for future years to continue with the current staffing levels and contract expenditures.

### **MHSA Plan**

The MHSA plan is approved annually by the Board of Supervisors. The FY 2013-14 MHSA plan included increases in services to the Transitional Aged Youth (TAY) population as well as to the elderly. The budget includes appropriations for the continued implementation of the FY 2013-14 plan. The FY 2014-15 budget also includes the expansion of transitional housing in El Dorado County, allowing clients stable home environments while providing skills to transition from high-care placements back into the community.

### **Recommended Staffing Changes:**

Mental Health is requesting position changes that better align personnel allocations with the current funding, administrative and programmatic requirements of the department. Position changes are detailed on the Personnel Allocation table. The positions are funded with Federal, State, and Realignment funding. The change in positions, other than the transfer of Alcohol and Drug Programs' positions, are primarily within the MHSA Program as it continues to implement yearly plans approved by the Board of Supervisors.

### **Alcohol and Drug Programs**

The Recommended Budget for Alcohol and Drug Programs is \$4,297,858 and represents an overall increase of \$125,576 or 3% when compared to the FY 2013-14 adopted budget. Alcohol and Drug Programs are funded primarily by realignment funds and federal revenues.

### **Alcohol and Drug Program Move**

The Alcohol and Drug Programs have moved from the Public Health Division to the Mental Health Division. The programs are currently co-located with the Mental Health Division on the West Slope and will be moving with the Mental Health Division to its new location in South Lake Tahoe at the beginning of the fiscal year. This transition will allow the programs to work together to ensure comprehensive client care and utilization of services through the behavioral health recovery model. The use of fund balance has been budgeted to allow for potential expanded services based on changes in service delivery.

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 41 MENTAL HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0320 COURT FINE: OTHER	0	0	79,000	79,000	79,000
<b>CLASS: 03 REV: FINE, FORFEITURE &amp;</b>	0	0	79,000	79,000	79,000
0400 REV: INTEREST	49,364	30,000	20,250	20,250	-9,750
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	49,364	30,000	20,250	20,250	-9,750
0663 ST: MENTAL HEALTH PROPOSITION 63	6,025,786	6,025,786	6,587,837	6,587,837	562,051
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	6,025,786	6,025,786	6,587,837	6,587,837	562,051
1100 FED: OTHER	176,810	176,810	176,810	176,810	0
1101 FED: BLOCK GRANT REVENUES	0	0	954,899	954,899	954,899
1107 FED: MEDI CAL	3,824,698	4,415,878	4,622,098	4,622,098	206,220
1108 FED: PERINATAL MEDI CAL	0	0	288,388	288,388	288,388
1127 FED: HEALTHY FAMILIES	-15,565	0	0	0	0
<b>CLASS: 10 REV: FEDERAL</b>	3,985,943	4,592,688	6,042,195	6,042,195	1,449,507
1640 MENTAL HEALTH SERVICES: PRIVATE INS	238,174	270,800	64,400	64,400	-206,400
1641 MENTAL HEALTH SERVICES: PRIVATE	18,291	6,800	17,150	17,150	10,350
1642 MENTAL HEALTH SERVICES: OTHER	310,300	641,000	821,250	821,250	180,250
1643 MENTAL HEALTH SERVICES: CO	18,557	6,423	15,000	15,000	8,577
1644 MENTAL HEALTH SERVICES: PUBLIC	54,000	54,000	54,000	54,000	0
1649 MENTAL HEALTH SERVICES: OTHER	4,565	126,000	0	0	-126,000
1740 CHARGES FOR SERVICES	2,155	0	10,000	10,000	10,000
1742 MISC: COPY FEES	180	150	0	0	-150
1800 INTERFND REV: SERVICE BETWEEN FUND	177,784	0	0	0	0
1819 INTERFND REV: MENTAL HEALTH	50,000	50,000	50,000	50,000	0
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	874,006	1,155,173	1,031,800	1,031,800	-123,373
1940 MISC: REVENUE	51	0	24,000	24,000	24,000
<b>CLASS: 19 REV: MISCELLANEOUS</b>	51	0	24,000	24,000	24,000
2020 OPERATING TRANSFERS IN	124,422	128,310	749,510	749,510	621,200
2021 OPERATING TRANSFERS IN: VEHICLE	66,131	66,131	66,131	66,131	0
2026 OPERATING TRANSFERS IN: PHD SRF	2,143,852	2,143,852	3,895,237	3,895,237	1,751,385
2027 OPERATING TRSNF IN: SALES TAX	3,614,163	3,535,058	3,792,337	3,792,337	257,279
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	5,948,568	5,873,351	8,503,215	8,503,215	2,629,864
0001 FUND BALANCE	1,012,538	8,864,074	9,325,685	9,325,685	461,611
0002 FROM RESERVES	0	1,898,284	0	0	-1,898,284
<b>CLASS: 22 FUND BALANCE</b>	1,012,538	10,762,358	9,325,685	9,325,685	-1,436,673
<b>TYPE: R SUBTOTAL</b>	17,896,256	28,439,356	31,613,982	31,613,982	3,174,626

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 41 MENTAL HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	4,070,420	4,898,788	6,684,174	6,684,174	1,785,386
3001	TEMPORARY EMPLOYEES	457,086	501,105	577,513	577,513	76,408
3002	OVERTIME	224,912	115,000	117,000	117,000	2,000
3003	STANDBY PAY	37,362	50,000	41,000	41,000	-9,000
3004	OTHER COMPENSATION	134,108	78,530	82,653	82,653	4,123
3005	TAHOE DIFFERENTIAL	20,859	27,880	31,200	31,200	3,320
3006	BILINGUAL PAY	9,740	86,046	13,000	13,000	-73,046
3020	RETIREMENT EMPLOYER SHARE	775,176	883,138	1,334,221	1,334,221	451,083
3022	MEDI CARE EMPLOYER SHARE	69,808	229,031	105,651	105,651	-123,380
3040	HEALTH INSURANCE EMPLOYER	1,027,138	1,163,784	1,615,272	1,615,272	451,488
3041	UNEMPLOYMENT INSURANCE EMPLOYER	11,174	14,523	45,448	45,448	30,925
3042	LONG TERM DISABILITY EMPLOYER	17,053	17,053	36,039	36,039	18,986
3043	DEFERRED COMPENSATION EMPLOYER	9,612	5,021	11,099	11,099	6,078
3046	RETIREE HEALTH: DEFINED	88,744	88,744	103,548	103,548	14,804
3060	WORKERS' COMPENSATION EMPLOYER	33,598	33,598	71,759	71,759	38,161
3080	FLEXIBLE BENEFITS	8,205	3,211	45,000	45,000	41,789
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>6,994,995</b>	<b>8,195,452</b>	<b>10,914,577</b>	<b>10,914,577</b>	<b>2,719,125</b>
4020	CLOTHING & PERSONAL SUPPLIES	3,843	0	8,150	8,150	8,150
4040	TELEPHONE COMPANY VENDOR	21,662	12,161	21,661	21,661	9,500
4041	COUNTY PASS THRU TELEPHONE CHARGES	4,600	4,600	5,500	5,500	900
4060	FOOD AND FOOD PRODUCTS	38,176	53,850	57,077	57,077	3,227
4080	HOUSEHOLD EXPENSE	13,571	15,191	15,730	15,730	539
4083	LAUNDRY	10,176	9,500	10,500	10,500	1,000
4085	REFUSE DISPOSAL	8,631	8,696	10,255	10,255	1,559
4086	JANITORIAL / CUSTODIAL SERVICES	57,208	66,292	44,247	44,247	-22,045
4100	INSURANCE: PREMIUM	54,083	54,083	89,990	89,990	35,907
4140	MAINT: EQUIPMENT	1,045	1,045	800	800	-245
4143	MAINT: SERVICE CONTRACT	13,058	8,658	17,560	17,560	8,902
4144	MAINT: COMPUTER	1,371	0	11,820	11,820	11,820
4180	MAINT: BUILDING & IMPROVEMENTS	1,636	1,610	1,300	1,300	-310
4200	MEDICAL, DENTAL & LABORATORY	52,836	51,000	52,900	52,900	1,900
4220	MEMBERSHIPS	1,050	1,050	3,354	3,354	2,304
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	8,731	8,731	13,158	13,158	4,427
4260	OFFICE EXPENSE	16,820	18,195	22,700	22,700	4,505
4261	POSTAGE	2,387	1,900	4,560	4,560	2,660
4262	SOFTWARE	2,892	2,892	4,392	4,392	1,500
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	652	652	652	652	0
4264	BOOKS / MANUALS	4,890	2,800	4,900	4,900	2,100
4266	PRINTING / DUPLICATING SERVICES	468	400	3,550	3,550	3,150
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,939,148	1,620,109	2,436,530	2,436,530	816,421
4323	PSYCHIATRIC MEDICAL SERVICES	2,698,087	3,618,297	4,693,860	4,693,860	1,075,563
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	81,802	81,350	1,477,000	1,477,000	1,395,650
4400	PUBLICATION & LEGAL NOTICES	2,360	1,000	15,300	15,300	14,300
4420	RENT & LEASE: EQUIPMENT	18,310	17,025	22,005	22,005	4,980
4440	RENT & LEASE: BUILDING &	211,345	258,925	351,355	351,355	92,430
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	200	200	200	200	0
4461	EQUIP: MINOR	38,889	4,500	16,200	16,200	11,700
4462	EQUIP: COMPUTER	32,770	32,600	40,300	40,300	7,700
4463	EQUIP: TELEPHONE & RADIO	0	0	150	150	150
4500	SPECIAL DEPT EXPENSE	446,328	570,043	1,132,308	1,132,308	562,265
4501	SPECIAL PROJECTS	11,397	11,397	19,524	19,524	8,127
4502	EDUCATIONAL MATERIALS	20,800	20,800	33,466	33,466	12,666
4503	STAFF DEVELOPMENT	32,100	37,062	58,670	58,670	21,608

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 41 MENTAL HEALTH

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4529 SOFTWARE LICENSE	136,720	136,720	268,301	268,301	131,581
4532 CLIENT PROGRAM SERVICES	0	0	1,000	1,000	1,000
4600 TRANSPORTATION & TRAVEL	26,815	38,316	45,501	45,501	7,185
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	9,773	20,282	24,402	24,402	4,120
4605 RENT & LEASE: VEHICLE	38,265	38,265	46,500	46,500	8,235
4606 FUEL PURCHASES	55,062	33,200	33,350	33,350	150
4608 HOTEL ACCOMMODATIONS	1,564	0	0	0	0
4620 UTILITIES	79,370	63,334	138,800	138,800	75,466
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>6,200,891</b>	<b>6,926,731</b>	<b>11,259,478</b>	<b>11,259,478</b>	<b>4,332,747</b>
5000 SUPPORT & CARE OF PERSONS	8,166	0	124,595	124,595	124,595
5002 INSTITUTE MENTAL DISEASE MENTAL	1,755,292	2,058,115	1,518,000	1,518,000	-540,115
5009 HOUSING	40,956	20,000	150,000	150,000	130,000
5010 TRANSPORTATION SERVICES	2,500	2,500	2,500	2,500	0
5011 TRANSPORTATION EXPENSES	11,900	11,900	11,900	11,900	0
5012 ANCILLARY SERVICES	4,625	4,625	4,625	4,625	0
5013 ANCILLARY EXPENSES	9,625	9,625	57,000	57,000	47,375
5300 INTERFND: SERVICE BETWEEN FUND	1,793,901	2,063,234	3,360,962	3,360,962	1,297,728
5301 INTERFND: TELEPHONE EQUIPMENT &	51,200	51,200	0	0	-51,200
5304 INTERFND: MAIL SERVICE	4,650	4,650	5,930	5,930	1,280
5305 INTERFND: STORES SUPPORT	10,969	10,969	3,372	3,372	-7,597
5308 INTERFND: MAINFRAME SUPPORT	37,483	37,483	0	0	-37,483
5314 INTERFND: PC SUPPORT	5,074	5,074	0	0	-5,074
5316 INTERFND: IS PROGRAMMING SUPPORT	159,072	159,072	5,000	5,000	-154,072
5318 INTERFND: MAINTENANCE BLDG & IMPRV	22,658	22,658	22,658	22,658	0
5320 INTERFND: NETWORK SUPPORT	93,033	93,033	0	0	-93,033
5321 INTERFND: COLLECTIONS	1,739	805	0	0	-805
<b>CLASS: 50 OTHER CHARGES</b>	<b>4,012,843</b>	<b>4,554,943</b>	<b>5,266,542</b>	<b>5,266,542</b>	<b>711,599</b>
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	12,830	96,102	0	0	-96,102
6023 FIXED ASSET: CONSTRUCTION SERVICES	14,973	14,973	0	0	-14,973
6040 FIXED ASSET: EQUIPMENT	166,706	156,800	12,800	12,800	-144,000
6041 FIXED ASSET: DATA PROCESS SYSTEM	0	0	10,000	10,000	10,000
6042 FIXED ASSET: COMPUTER SYSTEM	19,684	32,750	120,900	120,900	88,150
<b>CLASS: 60 FIXED ASSETS</b>	<b>214,193</b>	<b>300,625</b>	<b>143,700</b>	<b>143,700</b>	<b>-156,925</b>
7000 OPERATING TRANSFERS OUT	0	0	248,233	248,233	248,233
<b>CLASS: 70 OTHER FINANCING USES</b>	<b>0</b>	<b>0</b>	<b>248,233</b>	<b>248,233</b>	<b>248,233</b>
7250 INTRAFND: NOT GEN FUND / SAME FUND	3,597,456	4,227,671	5,556,019	5,556,019	1,328,348
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>3,597,456</b>	<b>4,227,671</b>	<b>5,556,019</b>	<b>5,556,019</b>	<b>1,328,348</b>
7380 INTRFND ABATEMENTS: NOT GENERAL	-4,072,255	-4,474,669	-5,656,019	-5,656,019	-1,181,350
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-4,072,255</b>	<b>-4,474,669</b>	<b>-5,656,019</b>	<b>-5,656,019</b>	<b>-1,181,350</b>
7700 APPROPRIATION FOR CONTINGENCIES	0	6,810,319	3,881,452	3,881,452	-2,928,867
<b>CLASS: 77 APPROPRIATION FOR</b>	<b>0</b>	<b>6,810,319</b>	<b>3,881,452</b>	<b>3,881,452</b>	<b>-2,928,867</b>
7800 TO RESERVE	0	1,898,284	0	0	-1,898,284
<b>CLASS: 78 RESERVES: BUDGETARY ONLY</b>	<b>0</b>	<b>1,898,284</b>	<b>0</b>	<b>0</b>	<b>-1,898,284</b>
9999 PRIOR PERIOD ADJUSTMENT	0	0	0	0	0
<b>CLASS: 99 PRIOR PERIOD ADJUSTMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TYPE: E SUBTOTAL</b>	<b>16,948,123</b>	<b>28,439,356</b>	<b>31,613,982</b>	<b>31,613,982</b>	<b>3,174,626</b>
<b>FUND TYPE: 11 SUBTOTAL</b>	<b>-948,133</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 41 SUBTOTAL</b>	<b>-948,133</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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## HEALTH AND HUMAN SERVICES AGENCY

### Mental Health Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Fines, Forfeiture & Penalties	-	-	-	-	-
Use of Money	79,997	115,641	(64,414)	135,613	7,306
State	4,912,804	6,409,030	10,419,047	13,262,872	6,418,259
Federal	310,381	239,923	360,221	322,366	3,176,836
Other Governmental	-	-	-	-	-
Charges for Service	939,054	1,812,622	730,213	1,211,844	527,266
Misc.	1,784	132,650	167,515	175,000	30,535
Other Financing Sources	4,944,714	3,866,851	5,088,438	3,924,507	3,238,531
Use of Fund Balance	-	-	-	620,003	-
<b>Total Revenue</b>	<b>11,188,734</b>	<b>12,576,717</b>	<b>16,701,020</b>	<b>19,652,205</b>	<b>13,398,733</b>
Salaries	5,477,674	6,450,486	7,454,500	7,280,623	5,963,998
Benefits	2,382,494	2,482,367	2,802,974	2,933,263	2,376,087
Services & Supplies	2,478,491	3,740,102	5,135,088	4,508,204	3,933,828
Other Charges	1,245,954	1,678,721	1,923,373	1,900,691	1,406,217
Fixed Assets	21,615	39,389	89,190	38,134	3,757
Operating Transfers	-	25,426	215,939	30,000	132,126
Intrafund Transfers	(286,773)	(140,602)	(113,248)	(149,697)	(797,237)
Contingencies (MHSA)	-	-	-	-	-
Increase to Reserve (MHSA)	-	-	-	-	-
<b>Total Appropriations</b>	<b>11,319,455</b>	<b>14,275,889</b>	<b>17,507,816</b>	<b>16,541,218</b>	<b>13,018,776</b>
<b>General Fund Contribution</b>	<b>429,519</b>	<b>23,256</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>
<b>FTE's</b>	<b>102</b>	<b>115</b>	<b>127</b>	<b>90</b>	<b>93</b>
<b>Fund Balance</b>					
Mental Health	3,667,985	1,852,419	(1,381,056)	(963,517)	(97,945)
MHSA	-	113,975	2,001,060	1,643,913	2,253,942

## HEALTH AND HUMAN SERVICES AGENCY

### Mental Health Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Fines, Forfeiture & Penalties	-	-	-	-	79,000
Use of Money	19,895	27,233	15,742	49,364	20,250
State	9,873,929	7,019,662	6,465,305	6,025,786	6,587,837
Federal	4,492,006	4,310,201	3,609,507	3,985,943	6,042,195
Other Governmental	-	-	-	-	-
Charges for Service	424,369	797,001	832,318	874,006	1,031,800
Misc.	26,323	40,770	20,768	51	24,000
Other Financing Sources	3,184,771	3,228,745	5,211,396	5,948,568	8,503,215
Use of Fund Balance	-	-	-	1,012,538	9,325,685
<b>Total Revenue</b>	<b>18,021,293</b>	<b>15,423,612</b>	<b>16,155,036</b>	<b>17,896,256</b>	<b>31,613,982</b>
Salaries	5,977,197	6,234,807	5,816,583	4,954,487	7,546,540
Benefits	2,568,113	2,569,407	2,461,436	2,040,508	3,368,037
Services & Supplies	4,768,999	4,715,034	4,400,782	6,200,891	11,259,478
Other Charges	1,437,682	1,499,433	1,828,679	4,012,843	5,266,542
Fixed Assets	122,735	18,739	14,731	214,193	143,700
Operating Transfers	73,109	-	-	-	248,233
Intrafund Transfers	-	-	-	(474,799)	(100,000)
Contingencies (MHSA)	-	-	-	-	3,881,452
Increase to Reserve (MHSA)	-	-	-	-	-
<b>Total Appropriations</b>	<b>14,947,835</b>	<b>15,037,420</b>	<b>14,522,211</b>	<b>16,948,123</b>	<b>31,613,982</b>
<b>General Fund Contribution</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>
<b>FTE's</b>	<b>100</b>	<b>101</b>	<b>106</b>	<b>91</b>	<b>108</b>
<b>Fund Balance</b>					
Mental Health	(1,790,213)	1,186,636	1,075,039	948,133	-
MHSA	8,250,715	3,903,917	9,430,465	9,430,465	-

## HEALTH AND HUMAN SERVICES AGENCY

Mental Health 10 Year Variance		
	\$ Change	% Change
Use of Money	(59,747)	-75%
State	1,675,033	34%
Federal	5,731,814	1847%
Charges for Service	92,746	10%
Misc.	22,216	1245%
Other Financing Sources	3,558,501	72%
Use of Fund Balance	9,325,685	N/A
<b>Total Revenue</b>	<b>20,425,248</b>	<b>183%</b>
Salaries	2,068,866	38%
Benefits	985,543	41%
Services & Supplies	8,780,987	354%
Other Charges	4,020,588	323%
Fixed Assets	122,085	565%
Intrafund Transfers	186,773	-65%
<b>Total Appropriations</b>	<b>20,294,527</b>	<b>179%</b>
<b>General Fund Contribution</b>	<b>(413,009)</b>	<b>-96%</b>
<b>FTE's</b>	<b>6</b>	<b>6%</b>

### Notes

In FY 2002-03 Medi-Cal and EPSDT revenues were reclassified from Charges for Services to State revenues for Mental Health Services.

FY 2004-05 through FY 2007-08 use of Mental Health fund balance was required to meet expenditure needs.

FY 2006-07 was first year for significant MHSA revenues to be received (\$1.2M).

FY 2007-08 General Fund contribution shows as \$0. The year end transfer of \$3.3M was recorded as a loan, not a contribution.

For FY 2008-09 MH received a General Fund contribution of \$3M. The prior year transfer of \$3.3M is still recorded as a loan, not a contribution.

Admin and Finance staff moved to Agency administrative division in FY 2013-14

# HEALTH AND HUMAN SERVICES AGENCY

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## Mission - Human Services Division

The Health and Human Services Agency (HHS), Department of Human Services (DHS), Community Services and Social Services Divisions provide a range of programs to assist persons in attaining or maintaining their self-sufficiency, independence, safety and/or well-being. The Department's mission is to respectfully serve all persons in a manner that improves the overall quality of life in El Dorado County.

## Program Summaries – Human Services

### **Community Programs**

**Positions: 16.75 FTE**

**Extra Help: \$74,806**

**Total Appropriations: \$3,237,677**

**Total Revenues: \$3,237,677**

**General Fund Contribution: \$209,669**

Community Programs provide a range of services designed to meet specific special needs of low-income, disabled and other targeted County resident population groups. These services help qualified applicants meet basic needs to ensure their health and well-being, maintain their independence, acquire permanent housing and/or continue living in their own homes.

Community Programs include the federally funded Low-Income Home Energy Assistance Program (LIHEAP), which assists with the purchase of home heating fuel or firewood; Department of Energy (DOE) Weatherization Assistance Program which provides families with more energy efficient structures; the Supplemental Food Program for Women, Infants and Children (WIC), which offers nutrition education and food vouchers; the Community Services Block Grant (CSBG) that is used to offset administrative costs for Community Programs; and the new implementation of the Caregiver Permit Program. Funding for these programs is ongoing. Also include anticipated launch of the Caregiver Permit Program that moved from District IV Supervisor's budget from last year.

Extra Help staff is utilized on a limited term basis for specific projects and is typically funded by short-term or one-time-only funding sources.

Community Programs funding is 91.36% Federal, 2.16% Fees/Donations/Other and 6.48% County funds. Revenues are ongoing in nature with the exception of fund balances totaling \$68,164 that represent earned program revenues and operating reserves. The General Fund contribution is used to offset administrative and fleet costs that are not allowed under or exceed the administrative allotment of Community Program low-income grants and designated initiatives, such as Older American's Day.

### **Workforce Investment Act (WIA)**

**Positions: 7.3 FTE**

**Extra Help: \$47,294**

**Total Appropriations: \$1,457,334**

**Total Revenues: \$1,457,334**

**General Fund Contribution: \$157,334**

Workforce Investment Act (WIA) Program provides funding for training and/or retraining of youth and adults to meet the demands of the local workforce and funds the operation of the Connections Workforce One Stop Resource Centers to help meet multiple needs of the unemployed and businesses in El Dorado County. WIA Rapid Response funds activities to benefit businesses and their employees by providing lay off mitigation services.

## **HEALTH AND HUMAN SERVICES AGENCY**

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Extra Help is used in the Work Experience (WEX) program which is drawn from the WIA-funded Youth Programs, hired by the Department and assigned to various DHS programs, or other County departments as Extra Help General Trainees in limited hour, term limited assignments, averaging six months or less. WEX positions may also be placed in temporary assignments with local business to obtain On the Job training (OJT). This is funded with Youth, Adult & Dislocated Worker grant funds.

WIA is funded with 89.2% Federal revenues that are ongoing in nature and 10.8% County Fund.

**Public Housing Authority (PHA)**

**Positions: 4.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,550,233**

**Total Revenues: \$3,550,233**

**General Fund Contribution: \$0**

The Public Housing Authority (PHA), through the Housing Choice Voucher Program, enables eligible households to rent existing and safe housing by making housing assistance payments to private landlords. Federal funds are also used to reimburse clients for utility costs. The Family Self-Sufficiency Program provides a monetary incentive to clients in order to promote self-sufficiency and decrease the use of public assistance.

PHA funding is Federal, Fees/Donations/Other. Revenues are ongoing in nature with the exception of \$239,455 which represents amount reserved for payments to landlords and operating fund balance.

**Aging and Adult Continuum of Care**

**Positions: 52.54 FTE**

**Extra Help: \$47,555**

**Total Appropriations: \$7,130,109**

**Total Revenues: \$5,657,099**

**General Fund Contribution: \$2,034,369**

**Net County Cost: \$1,473,010**

Aging and Adult Continuum of Care consists of a wide array of programs that assist seniors age 60 and over and functionally disabled or mentally impaired adults to remain safe and stable, as well as, active and independent to the greatest extent possible.

Programs include: Information and Assistance; Senior Legal Services; Ombudsman services for residents of local care facilities; Senior Activities (social and recreational programs); Senior Nutrition services, with meals served daily at seven congregate meal sites and countywide home-delivered meals; Family Caregiver Support services to assist families who are caring for a dependent adult in their home; and the Multipurpose Senior Services Program (MSSP), which prevents premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services.

The mandated Public Guardian Program establishes and administers conservatorships of the person and/or the estates of individuals who are functionally disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse. Public Guardian case managers are working in collaboration with the Sheriff's Office and Probation Department to ensure that offenders in the custody of the Sheriff and/or under the supervision of the Probation Officer will receive the services and support necessary to successfully re-integrate into the community.

## HEALTH AND HUMAN SERVICES AGENCY

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Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM), programs which are administered by the California Department of Health Care Services, leverage allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities & case management services.

The Placerville and El Dorado Hills Senior Day Care (SDC) / Alzheimer's Day Care Resource Center's (ADCRC) goal is to prevent premature institutionalization of persons with capacity limitations. While SDC remains a designated ADCRC, the elimination of State ADCRC funding in 2009 has significantly impacted SDC resources.

Aging and Adult Continuum of Care funding is Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature, with the exception of \$802,638 which is one-time-only and includes MAA/Linkages Fund Balance reserved for pending outstanding audits.

### **IHSS Public Authority**

**Positions: 2.3 FTE**

**Extra Help: \$0**

**Total Appropriations: \$883,801**

**Total Revenues: \$883,801**

**General Fund Contribution: \$85,849**

The mission of the In Home Support Services (IHSS) Public Authority (PA) is to improve the availability and quality of in-home supportive services by providing IHSS recipients with access to care providers who have received the training and met the standards set by the State of California. IHSS Public Authority funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature.

### **SB 163 Wraparound Program**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$54,928**

**Total Revenues: \$54,928**

**General Fund Contribution: \$0**

The SB 163 Wraparound Program is designed to improve youth outcomes. Until June 30, 2009 County participation was funded by filling six slots for high-risk youth, with savings available for reinvestment to provide additional services to at-risk youth in the community. As of FY 2010-11 services provided in the community were funded entirely from use of the fund balance and interest earnings related to this program from prior years. Use of the remaining fund balance in FY 2014-15 is budgeted to pay for special projects to continue working with high-risk youth and their families. The SB 163 Wraparound Program will be discontinued once the fund balance has been fully expended.

### **Social Services Administration and Public/Client Assistance**

**Positions: 245.8 FTE**

**Extra Help: \$5,993**

**Total Appropriations: \$48,334,110**

**Total Revenues: \$48,145,310**

**Net County Cost: \$188,800**

Social Services Public Assistance Programs are designed to protect and meet basic needs of El Dorado County's most vulnerable population groups and are Federal and/or State mandated requiring that the County provide assistance to eligible applicants regardless of the availability of local resources. Lack of County compliance with applicable regulations can result in Federal and/or State fiscal sanctions and resultant loss of funding. Public Assistance Programs include California Work Opportunity and Responsibility to Kids (CalWORKs), Adoption Assistance, Foster Care, Supportive General Assistance and In-Home Supportive Services (IHSS).

## HEALTH AND HUMAN SERVICES AGENCY

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Social Services Administration program staff determines eligibility for: CalWORKs, Medi-Cal, Cal-Fresh, Temporary Assistance for Needy Families (TANF), County Medical Services Program (CMSP) and General Assistance (GA). Protective services programs provided through Social Services Administration include Child Protective Services (CPS), Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Admin.

Some Social Services Administration programs operate on a Maintenance of Effort (MOE) basis where the County is required to expend funds for provision of services, after which the percentage of Federal and/or State funds allowable for each service is reimbursed; and other programs require the County to share a portion of the cost (match).

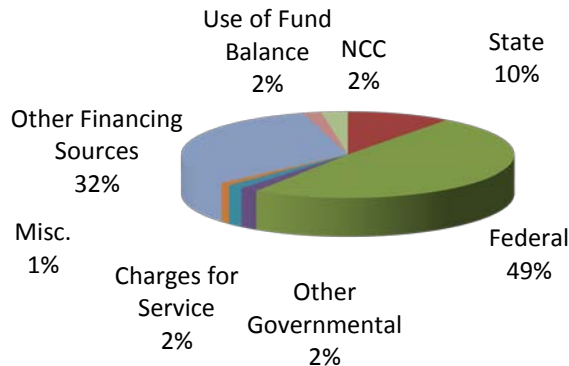
Social Services Administration and Public/Client Assistance funding is Federal, State, Fees/Donations/Other and County. The revenues are generally ongoing in nature.

### Financial Charts

#### Source of Funds

Use of Money and Property (\$3,180):  
Interest earned on fund balances (\$3,180).

State Intergovernmental (\$6,540,790): State share of funding for Social Services Administration (\$5,931,528), Social Services direct client assistance (\$99,681), Aging & Adult Continuum of Care (\$171,698) and the IHSS Public Authority and IHSS In-Home Provider Benefits (\$337,883).



Federal Intergovernmental (\$31,742,831): Federal share of funding for Social Services Administration and direct client assistance (\$22,771,512), Public Guardian TCM funding (\$128,802), Public Housing Authority (\$3,109,478), Low Income Community Programs (\$2,958,219), Aging & Adult Continuum of Care (\$1,072,380), Workforce Investment (\$1,300,000), and IHSS Public Authority and IHSS In-Home Provider Health Benefits (\$402,440).

Other Governmental (\$1,128,698): Funding for CMSP (\$928,698) and Housing Assistance Reimbursements from other Counties (\$200,000).

Charges for Services (\$1,045,228): Primarily comprised of fees for Senior Day Care Services (\$524,174), Low-Income Community Programs (\$525), Public Guardian Estate and Rep-Payee



## **HEALTH AND HUMAN SERVICES AGENCY**

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Fees (\$184,500), Senior Nutrition Meals (\$278,800), and interfund abatements/reimbursements between department programs including IHSS In-Home Provider Benefits (\$57,229).

Miscellaneous Revenue (\$690,826): Social Services Welfare Repayments & Recoupments (\$411,126), Aging Program donations to offset the cost of senior trips and legal programs (\$274,700), and miscellaneous other revenues primarily related to Senior Day Care Fees, Public Housing Authority Fees and collections recoupment (\$5,000).

Other Financing Sources (\$20,669,764) consisting of:

- Social Services Realignment/Vehicle License Sales Tax Revenue \$7,650,801
- 2011 Social Services Realignment and Interest \$10,531,742
- General Fund Contributions to Human Services of \$2,487,221 for the following Community Services Programs:
  - Area Agency on Aging Programs \$1,617,291
  - Senior Day Care \$354,580
  - In Home Supportive services (IHSS) Public Authority \$85,849
  - Workforce Investment Act \$157,334
  - Special Services \$14,600
  - Special Services – Older Americans Day \$1,000
  - Community Services Administration \$99,069
  - Caregiver Permit Program \$95,000
  - MSSP \$62,498

Fund Balance (\$1,165,065): Primarily consisting of Aging Program fund balances (\$225,000), Public Housing Authority (\$239,455), Community Services fund balances including MAA/TCM (\$577,638), and Community Programs (\$68,164), and carry over fund balance from the SB163 Wraparound Program (\$54,808).

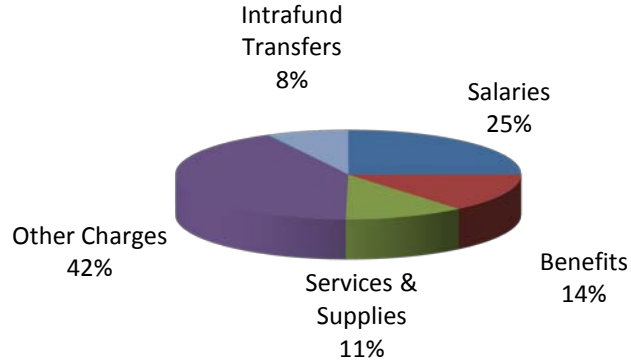
Net County Cost (\$1,661,810) – The Department’s Social Services and Public Guardian programs are also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

# HEALTH AND HUMAN SERVICES AGENCY

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## Use of Funds

Salaries & Benefits (\$25,178,820): Primarily comprised of regular salaries (\$15,720,251), overtime (\$11,900), retirement (\$3,174,244), health insurance (\$4,892,813), retiree health (\$305,760), workers compensation insurance (\$346,461), and other payroll/insurance costs (\$598,424).



### Services & Supplies

(\$7,236,283): Primarily comprised of direct client assistance (including CWS family services, Energy Assistance, Weatherization services and Senior Services) (\$3,993,308); building rents and related space costs (\$429,682); food, paper products and laundry for Senior Nutrition meal preparation (\$436,103); cost applied liability insurance (\$228,676); staff development (\$111,135); travel/transport (\$88,881); employee and volunteer mileage reimbursements (\$109,998); vehicle rents (\$162,900) and fuel (\$118,950); minor equipment purchase/maintenance (\$201,104); telephone charges (\$52,480), maintenance and software licenses (\$294,594); professional and specialized services (\$543,731); miscellaneous services and supplies (\$86,186); memberships (\$55,300); general office expenses and postage (\$290,420); and leased copy machines (\$32,835).

Other Charges (\$27,086,057): Primarily direct client assistance costs (\$25,692,836), including CalWorks, General Assistance and Independent Living Program (\$8,792,552), Foster Care (\$7,424,148), Aid to Adoptions (\$3,758,623), Housing Assistance Payments (\$2,822,172), IHSS Provider Payments and Health Benefits (\$2,388,065) and WIA (\$507,276); transfers to other departments (HSA Administration, Building Maintenance) and transfers to other programs within Human Services including IHSS In-Home Provider Benefits (\$213,579); transfers to Other Departments for HSA Administration charges (\$1,168,714); and cost applied charges for mail and central stores (\$10,928).

Fixed Assets (\$94,184): New/refresh laptop computers for Social Services programs (\$11,200); laptops for CMIPS II implementation in Social Services (\$5,400); server for storage of archived documents in Public Housing Authority (\$4,000); Senior Nutrition industrial oven (\$8,700), card printer (\$4,000), four-well steam table (\$1,850), two-door dual temperature refrigerator/freezer for Senior Nutrition meal site (\$9,000), 12-quart mixer (\$4,400), and three-compartment dishwashing sink and connecting table (\$4,500); Community Services security system upgrade (\$2,000); Senior Center commercial coffee maker (\$1,500), projector (\$3,000), public announcement system and speakers (\$2,000), library shelving (\$1,500), and flat screen television with DVD Player (\$2,000); infra-red camera for use in the Weatherization program (\$2,500); WIC program grant-funded video conference system (\$11,100), two broadband routers (\$3,334), and auto-dialer with modem (\$6,000); Workforce Investment program laptop

## HEALTH AND HUMAN SERVICES AGENCY

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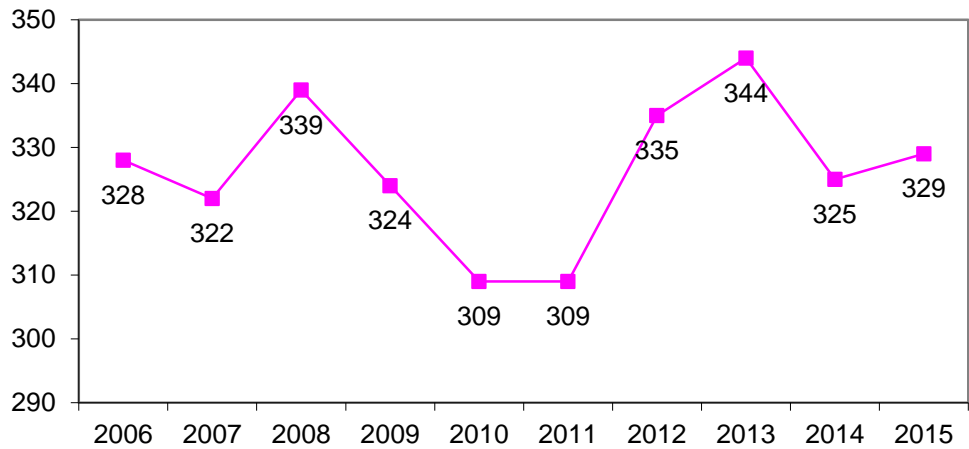
computer (\$1,600) and reception kiosk for the One Stop located in South Lake Tahoe (\$1,600); and two desktop PCs in Public Guardian (\$3,000).

Intrafund Transfers (\$4,933,764): Primarily comprised of charges from other departments for services such as Fraud Investigations (\$250,000); HHSA Administration support (\$4,445,559); Accounting/Auditing, Treasurer, and Sheriff's Office (\$80,398); collections, communications, mail/stores support (\$22,307); and IT support for programming services (\$135,500).

Appropriations for contingencies (\$119,084): Estimated donated funds being held in Community Services for Senior Legal Program use in FY 2015-16.

### Staffing Trend

Staffing for the Department of Human Services has increased in recent years due to changes in workload and program funding. The recommended staff allocation for FY 2014-15 is 328.69. The Department currently has 278.21 FTEs on the West Slope and 50.48 FTEs at South Lake Tahoe.



### Chief Administrative Office Comments

#### General Fund Social Services – Fund Type 10

The Recommended Budget represents an overall increase of \$4,522,086 or 10% in revenues and an increase of \$4,659,879 or 10% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is increased by \$137,793 or 9%.

Increased revenues are primarily due to Federal revenue and realignment funding for CalWORKs, Foster Care and adoption assistance and Family Support. The increase in funding is offset by appropriations for the same programs.

## **HEALTH AND HUMAN SERVICES AGENCY**

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### Community Services - Fund Type 11

The Recommended Budget represents an overall increase of \$183,920 or 2% in revenues and appropriations when compared to the FY 2013-14 approved budget. There is no Net County cost in Community Services.

The General Fund Contribution request has an overall increase of approximately \$233,600 from the level of General Fund support included in the FY 2013-14 adopted budget. The is primarily to cover one-time operating increases (e.g. two programs are implementing new case management software systems) and the possibility of not receiving reimbursed for administrative work from the Workforce Investment Act grantor, as well as increased costs related to the Senior Day Care program.

### IHSS & Public Housing Authority – BOS Governed Special Districts Fund Type 12

The Recommended Budget represents an overall decrease of \$125,863 or 3% in revenues and appropriations when compared to the FY 2013-14 approved budget. There is no Net County cost in Fund Type 12. The decreased revenues are primarily related to decreases in state funding and have been offset with decreased appropriations.

### Affordable Care Act

The Health and Human Services Agency is responsible for administering many of the provisions included in the Affordable Care Act of 2010 that seek to expand coverage, emphasize prevention, and to improve the quality of health care and client outcomes. State and Federal funding allocations in the Human Services Division programs are increasing in FY 2014-15 to accommodate increased client caseloads and additional requirements imposed by the implementation of the Affordable Care Act.

### The CalWORKs Family Stabilization Program

The CalWORKs Family Stabilization Program was implemented effective January 1, 2014 to provide intensive case management and services to clients to ensure a basic level of stability within a family prior to, or concurrent with, participation in Welfare-to-Work activities with the goal of increasing client success.

### Commercially Sexually Exploited Children

The County is experiencing an increase in sex-trafficking victims in our region. Due to the limited venter options in California to safely house the victims of sex-trafficking, the Health and Human Services Agency looks for out-of-state facilities that can help minors who have been exploited. The use of the out-of-state facilities increases appropriations necessary for travel, case management, and foster child placements.

### Workforce Investment Act Grantor

The Workforce Investment Act program is requesting an increase in General Fund contribution of approximately \$89,966. The increase is due to a review of the Health and Human Services Agency indirect cost rate methodology to determine if the allocated amount will be allowed by

## HEALTH AND HUMAN SERVICES AGENCY

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the State and included in the grant funding. If the indirect cost rate methodology is approved, then an increased General Fund contribution will not be needed.

### Home Care Aide Registry for Elder and/or Dependent Adult Caregivers

In FY 2013-14, the Board of Supervisors budget included appropriations of \$95,000 for the anticipated launch of the Home Care Aide Registry for Elder and/or Dependent Adult Caregivers in support of the County's elder protection efforts. The \$95,000 had been appropriated in the Clerk of the Board budget based on prior year savings from the District IV Supervisor's budget. In FY 2014-15, the funding for this effort has been included in the Community Services Division recommended budget to begin implementation of the program.

### Software Upgrades

Aging and Public Guardian Programs are upgrading to new software. The Aging programs are replacing a 16 year old outdated and unsupported 4D software program. The software upgrade is necessary in order to meet state program reporting requirements to maintain grant funding and to maintain client history. The Public Guardian program is implementing a new case management system. Both programs saw increases to their General Fund contribution in FY 2014-15 due to the new software. These costs should return to historical levels in FY 2015-16.

### Recommended Staffing Changes

The Human Services Department is requesting position changes that better align personnel allocations with the current funding, administrative and programmatic requirements of the department. Position changes are detailed on the Personnel Allocation table, the majority of which are funded with Federal, State and Realignment funding.

The Social Services Division requested the addition of a Paralegal for the Child Protective Services program. The Community Services Division requested the addition of a Mental Health Driver (FTE .5) for the Public Guardian program. These position requests have been placed on hold and will be added to the department request list for possible funding in September.

### Division Challenges

- The Public Housing Authority fund balance designated for administration costs will be exhausted in FY 2014-15, resulting in the possible need for additional General Fund support in future years. By utilizing the fund balance in FY 2014-15, the program will not be sustainable into the future at the current service delivery level. The Health and Human Services Agency is working with the state to determine possible program options.
- The Multi-purpose Senior Services Program continues to experience increases in costs without corresponding increases in revenue. The funding for this program is directly related to the number of clients served and the program struggles to retain the number of clients required to maximize funding. The Health and Human Services Agency is evaluating options for the program.

## HEALTH AND HUMAN SERVICES AGENCY

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- The Low-Income Home Energy Assistance (LIHEAP) and Weatherization programs have seen increases in requirements and associated administration cost that is not supported by the grant funding. The programs cannot sustain the current level of operations without ongoing General Fund support.
- The state has fully realigned the funding provided for CalWorks, Foster Care, and Adoption Assistance, which is now supported only with Federal and realignment funding. This shift has a risk for counties should another economic downturn occur resulting in decreases in sales tax and vehicle license fee revenue that may fall below the cost of the client assistance payments.

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0580 ST: ADMIN PUBLIC ASSISTANCE	4,003,915	3,706,645	3,724,583	3,724,583	17,938
0581 ST: ADMIN CAL FRESH	2,196,281	2,043,879	2,206,945	2,206,945	163,066
0602 ST: CW ZERO PARENT/ALL OTHER	1,252,337	1,252,337	67,122	67,122	-1,185,215
0605 ST: BOARDING HOME LICENSE	34,524	34,524	32,559	32,559	-1,965
0880 ST: OTHER	339,250	339,250	0	0	-339,250
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	<b>7,826,307</b>	<b>7,376,635</b>	<b>6,031,209</b>	<b>6,031,209</b>	<b>-1,345,426</b>
1000 FED: ADMIN PUBLIC ASSISTANCE	7,422,883	6,728,701	8,095,645	8,095,645	1,366,944
1001 FED: SUPPLEMENTAL NUTRITION ASST	3,047,236	2,835,786	3,585,558	3,585,558	749,772
1022 FED: CW ZERO PARENT/ALL OTHER	1,654,073	1,654,073	2,936,389	2,936,389	1,282,316
1023 FED: FOSTER CARE	2,626,950	2,626,950	2,797,616	2,797,616	170,666
1024 FED: ADOPTION	1,411,394	1,411,394	2,002,069	2,002,069	590,675
1107 FED: MEDI CAL	3,615,736	3,615,736	3,483,037	3,483,037	-132,699
<b>CLASS: 10 REV: FEDERAL</b>	<b>19,778,272</b>	<b>18,872,640</b>	<b>22,900,314</b>	<b>22,900,314</b>	<b>4,027,674</b>
1200 REV: OTHER GOVERNMENTAL AGENCIES	904,860	904,860	928,698	928,698	23,838
<b>CLASS: 12 REV: OTHER GOVERNMENTAL</b>	<b>904,860</b>	<b>904,860</b>	<b>928,698</b>	<b>928,698</b>	<b>23,838</b>
1541 PUBLIC GUARDIAN	144,664	141,500	151,500	151,500	10,000
1740 CHARGES FOR SERVICES	27,612	33,000	33,000	33,000	0
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	<b>172,276</b>	<b>174,500</b>	<b>184,500</b>	<b>184,500</b>	<b>10,000</b>
1900 WELFARE REPAYMENTS	151,260	151,260	123,942	123,942	-27,318
1901 RECOUP CW TWO PARENT/ALL OTHER	2,900	2,900	2,900	2,900	0
1902 RECOUP CW ZERO PARENT/ALL OTHER	63,000	63,000	63,000	63,000	0
1903 RECOUP CW FOSTER CARE	188,000	188,000	188,000	188,000	0
1940 MISC: REVENUE	12,200	12,200	14,200	14,200	2,000
1945 STALE DATED CHECK	1,100	1,100	19,084	19,084	17,984
<b>CLASS: 19 REV: MISCELLANEOUS</b>	<b>418,460</b>	<b>418,460</b>	<b>411,126</b>	<b>411,126</b>	<b>-7,334</b>
2020 OPERATING TRANSFERS IN	7,540,095	7,039,529	7,650,801	7,650,801	611,272
2021 OPERATING TRANSFERS IN: VEHICLE	244,282	244,282	1,271,768	1,271,768	1,027,486
2027 OPERATING TRSNF IN: SALES TAX	8,710,851	8,710,851	9,259,974	9,259,974	549,123
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	<b>16,495,228</b>	<b>15,994,662</b>	<b>18,182,543</b>	<b>18,182,543</b>	<b>2,187,881</b>
2100 RESIDUAL EQUITY TRANSFERS IN	374,547	374,547	0	0	-374,547
<b>CLASS: 21 RESIDUAL EQUITY TRANSFERS</b>	<b>374,547</b>	<b>374,547</b>	<b>0</b>	<b>0</b>	<b>-374,547</b>
<b>TYPE: R SUBTOTAL</b>	<b>45,969,950</b>	<b>44,116,304</b>	<b>48,638,390</b>	<b>48,638,390</b>	<b>4,522,086</b>

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	11,615,181	11,061,698	12,545,584	12,509,871	1,448,173
3001	TEMPORARY EMPLOYEES	29,891	51,508	33,815	33,815	-17,693
3002	OVERTIME	64,430	9,000	3,000	3,000	-6,000
3003	STANDBY PAY	9,921	8,000	10,650	10,650	2,650
3004	OTHER COMPENSATION	17,683	13,920	12,960	12,960	-960
3005	TAHOE DIFFERENTIAL	96,000	98,400	115,200	115,200	16,800
3006	BILINGUAL PAY	58,213	60,085	54,288	54,288	-5,797
3020	RETIREMENT EMPLOYER SHARE	2,184,348	2,198,279	2,518,888	2,518,888	320,609
3022	MEDI CARE EMPLOYER SHARE	163,150	163,446	184,866	184,866	21,420
3040	HEALTH INSURANCE EMPLOYER	4,006,708	3,972,241	3,852,214	3,852,214	-120,027
3041	UNEMPLOYMENT INSURANCE EMPLOYER	35,960	36,862	0	0	-36,862
3042	LONG TERM DISABILITY EMPLOYER	39,833	39,833	31,352	31,352	-8,481
3043	DEFERRED COMPENSATION EMPLOYER	18,807	18,799	21,894	21,894	3,095
3046	RETIREE HEALTH: DEFINED	252,812	252,812	240,957	240,957	-11,855
3060	WORKERS' COMPENSATION EMPLOYER	67,461	67,461	322,794	322,794	255,333
3080	FLEXIBLE BENEFITS	5,058	5,058	42,000	42,000	36,942
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>18,665,456</b>	<b>18,057,402</b>	<b>19,990,462</b>	<b>19,954,749</b>	<b>1,897,347</b>
4020	CLOTHING & PERSONAL SUPPLIES	0	0	2,400	2,400	2,400
4040	TELEPHONE COMPANY VENDOR	21,512	26,360	21,860	21,860	-4,500
4041	COUNTY PASS THRU TELEPHONE CHARGES	17,150	17,150	17,950	17,950	800
4080	HOUSEHOLD EXPENSE	7,000	7,000	4,000	4,000	-3,000
4082	HOUSEHOLD EXP: OTHER	2,820	2,820	2,820	2,820	0
4085	REFUSE DISPOSAL	215	215	50	50	-165
4087	EXTERMINATION / FUMIGATION SERVICES	200	200	200	200	0
4100	INSURANCE: PREMIUM	171,691	171,691	184,603	184,603	12,912
4124	WITNESS FEE	500	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	2,300	2,300	12,560	12,560	10,260
4144	MAINT: COMPUTER	33,000	33,000	38,900	38,900	5,900
4160	VEH MAINT: SERVICE CONTRACT	2,000	2,000	2,000	2,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	1,429	3,483	12,444	12,444	8,961
4220	MEMBERSHIPS	1,180	1,180	1,004	1,004	-176
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	40,000	40,000	42,000	42,000	2,000
4260	OFFICE EXPENSE	120,870	120,870	73,050	73,050	-47,820
4261	POSTAGE	192,100	192,100	148,100	148,100	-44,000
4262	SOFTWARE	17,875	17,875	58,200	58,200	40,325
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	31,150	31,150	12,250	12,250	-18,900
4264	BOOKS / MANUALS	900	900	900	900	0
4266	PRINTING / DUPLICATING SERVICES	13,300	13,300	14,100	14,100	800
4300	PROFESSIONAL & SPECIALIZED SERVICES	332,770	332,562	331,120	331,120	-1,442
4308	EXTERNAL DATA PROCESSING SERVICES	96,862	96,862	106,862	106,862	10,000
4318	INTERPRETER	4,000	4,000	4,000	4,000	0



# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
4320	VERBATIM: TRANSCRIPTION	1,000	1,000	1,000	1,000	0
4323	PSYCHIATRIC MEDICAL SERVICES	770,000	770,000	809,003	809,003	39,003
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	241,865	241,000	273,865	273,865	32,865
4330	FOOD STAMP SERVICE	6,800	6,800	7,200	7,200	400
4331	HOMEMAKER OTHER SERVICES	500	500	500	500	0
4332	SERVICE CONNECT SERVICES	100,000	100,000	90,000	90,000	-10,000
4333	BURIAL SERVICES	40,500	40,500	42,800	42,800	2,300
4341	SERVICE CONNECT EXPENSE	42,000	42,000	57,000	57,000	15,000
4400	PUBLICATION & LEGAL NOTICES	2,150	2,150	2,150	2,150	0
4420	RENT & LEASE: EQUIPMENT	121,500	121,500	12,930	12,930	-108,570
4440	RENT & LEASE: BUILDING &	46,240	46,240	229,308	229,308	183,068
4461	EQUIP: MINOR	52,770	52,770	50,835	50,835	-1,935
4462	EQUIP: COMPUTER	136,550	136,550	87,809	87,809	-48,741
4500	SPECIAL DEPT EXPENSE	8,600	8,600	9,975	9,975	1,375
4501	SPECIAL PROJECTS	1,101,888	419,165	359,449	359,449	-59,716
4502	EDUCATIONAL MATERIALS	800	800	800	800	0
4503	STAFF DEVELOPMENT	74,285	72,895	73,165	73,165	270
4506	FILM DEVELOPMENT & PHOTOGRAPHY	150	150	150	150	0
4529	SOFTWARE LICENSE	1,200	1,200	7,150	7,150	5,950
4532	CLIENT PROGRAM SERVICES	5,000	5,000	5,000	5,000	0
4600	TRANSPORTATION & TRAVEL	36,095	36,095	31,973	31,973	-4,122
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	800	800	800	800	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	44,302	44,302	28,248	28,248	-16,054
4605	RENT & LEASE: VEHICLE	113,600	113,600	129,000	129,000	15,400
4606	FUEL PURCHASES	77,036	83,160	91,000	91,000	7,840
4608	HOTEL ACCOMMODATIONS	8,955	8,955	12,635	12,635	3,680
4620	UTILITIES	24,361	24,361	32,118	32,118	7,757
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>4,169,771</b>	<b>3,497,611</b>	<b>3,537,736</b>	<b>3,537,736</b>	<b>40,125</b>
5000	SUPPORT & CARE OF PERSONS	1,714,570	1,714,570	1,771,799	1,771,799	57,229
5004	RESIDENT EXPENSE GENERAL	15,000	15,000	15,000	15,000	0
5005	CASH AID GENERAL RELIEF	7,500	7,500	9,500	9,500	2,000
5006	CHILD CARE	279,000	279,000	286,067	286,067	7,067
5007	INDEPENDENT LIVING PROGRAM:	4,500	4,500	2,500	2,500	-2,000
5008	INDEPENDENT LIVING PROGRAM: EXPENSES	28,000	28,000	28,000	28,000	0
5009	HOUSING	18,100	18,100	26,900	26,900	8,800
5010	TRANSPORTATION SERVICES	40,000	40,000	40,000	40,000	0
5011	TRANSPORTATION EXPENSES	232,000	232,000	232,500	232,500	500
5012	ANCILLARY SERVICES	10,000	10,000	10,000	10,000	0
5013	ANCILLARY EXPENSES	80,000	80,000	80,000	80,000	0
5014	HEALTH SERVICES	70,000	70,000	70,000	70,000	0
5015	CW: TWO PARENT FAMILIES	1,101,047	1,101,047	1,324,613	1,324,613	223,566
5016	CW: ZERO PARENT/ALL OTHER FAMILIES	5,083,423	5,083,423	6,439,666	6,439,666	1,356,243
5017	FOSTER CARE	7,652,176	7,151,610	7,335,148	7,335,148	183,538

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5018	AID TO ADOPTION	3,339,620	3,339,620	3,758,623	3,758,623	419,003
5021	KINSHIP GUARDIAN	93,448	93,448	167,806	167,806	74,358
5022	COUNTY FOSTER CARE	84,300	84,300	89,000	89,000	4,700
5300	INTERFND: SERVICE BETWEEN FUND	169,629	169,629	167,229	167,229	-2,400
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	20,022,313	19,521,747	21,854,351	21,854,351	2,332,604
6041	FIXED ASSET: DATA PROCESS SYSTEM	31,600	31,600	0	0	-31,600
6042	FIXED ASSET: COMPUTER SYSTEM	27,400	27,400	19,600	19,600	-7,800
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	59,000	59,000	19,600	19,600	-39,400
7200	INTRAFUND TRANSFERS: ONLY GENERAL	60,855	60,855	79,898	79,898	19,043
7201	INTRAFND: SOCIAL SERVICES	9,000	9,000	0	0	-9,000
7202	INTRAFND: DA/FS CONTRACT	250,000	250,000	250,000	250,000	0
7210	INTRAFND: COLLECTIONS	1,000	1,000	500	500	-500
7220	INTRAFND: TELEPHONE EQUIPMENT &	96,900	96,900	0	0	-96,900
7223	INTRAFND: MAIL SERVICE	11,097	11,097	10,354	10,354	-743
7224	INTRAFND: STORES SUPPORT	16,476	16,476	2,753	2,753	-13,723
7227	INTRAFND: MAINFRAME SUPPORT	177,215	177,215	0	0	-177,215
7229	INTRAFND: PC SUPPORT	74,500	74,500	4,500	4,500	-70,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	151,500	151,500	131,000	131,000	-20,500
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	9,200	9,200	9,200	9,200	0
7234	INTRAFND: NETWORK SUPPORT	207,448	207,448	0	0	-207,448
7250	INTRAFND: NOT GEN FUND / SAME FUND	3,512,236	3,439,370	4,445,559	4,445,559	1,006,189
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	4,577,427	4,504,561	4,933,764	4,933,764	429,203
<b>TYPE: E SUBTOTAL</b>		47,493,967	45,640,321	50,335,913	50,300,200	4,659,879
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,524,017	1,524,017	1,697,523	1,661,810	137,793

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0400 REV: INTEREST	1,260	1,902	1,480	1,480	-422
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	1,260	1,902	1,480	1,480	-422
0880 ST: OTHER	169,080	170,103	171,698	171,698	1,595
<b>CLASS: 05 REV: STATE INTERGOVERNMENTAL</b>	169,080	170,103	171,698	171,698	1,595
1100 FED: OTHER	3,126,947	4,151,742	4,258,219	4,258,219	106,477
1107 FED: MEDI CAL	165,969	176,900	183,350	183,350	6,450
1109 FED: C1 SENIOR NUTRITION	259,140	283,463	276,554	276,554	-6,909
1110 FED: C2 SENIOR NUTRITION	138,401	138,064	136,356	136,356	-1,708
1111 FED: 111B SOCIAL PROGRAMS	230,435	233,238	231,571	231,571	-1,667
1113 FED: TITLE 7B ELDER ABUSE	3,135	3,108	3,135	3,135	27
1114 FED: TITLE 7A OMBUDSMAN SUPPLEMENT	22,339	23,178	22,239	22,239	-939
1116 FED: NSIP:NUTRITION SRV INCENTIVE PRG	78,834	88,834	103,015	103,015	14,181
1120 FED: IID PREVENTIVE HEALTH	12,255	12,269	12,255	12,255	-14
1122 FED:IIIE - FAMILY CAREGIVER SUPPORT	92,943	103,901	103,905	103,905	4
<b>CLASS: 10 REV: FEDERAL</b>	4,130,398	5,214,697	5,330,599	5,330,599	115,902
1740 CHARGES FOR SERVICES	432,154	439,000	603,499	603,499	164,499
1759 SENIOR NUTRITION SERVICES	200,000	200,000	200,000	200,000	0
1800 INTERFND REV: SERVICE BETWEEN FUND	104,225	0	0	0	0
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	736,379	639,000	803,499	803,499	164,499
1940 MISC: REVENUE	19,256	21,800	9,400	9,400	-12,400
1943 MISC: DONATION	518,474	291,100	270,300	270,300	-20,800
<b>CLASS: 19 REV: MISCELLANEOUS</b>	537,730	312,900	279,700	279,700	-33,200
2020 OPERATING TRANSFERS IN	2,079,681	2,165,239	2,401,372	2,401,372	236,133
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	2,079,681	2,165,239	2,401,372	2,401,372	236,133
0001 FUND BALANCE	1,167,583	1,226,197	925,610	925,610	-300,587
<b>CLASS: 22 FUND BALANCE</b>	1,167,583	1,226,197	925,610	925,610	-300,587
<b>TYPE: R SUBTOTAL</b>	8,822,111	9,730,038	9,913,958	9,913,958	183,920

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000	2,289,806	2,550,352	2,885,820	2,885,820	335,468
3001	191,083	219,158	95,152	95,152	-124,006
3002	6,403	0	8,900	8,900	8,900
3004	10,162	2,213	2,232	2,232	19
3005	18,596	16,800	23,160	23,160	6,360
3006	13,454	10,648	12,737	12,737	2,089
3020	456,445	517,339	588,335	588,335	70,996
3022	34,976	40,555	43,746	43,746	3,191
3040	680,731	873,444	963,789	963,789	90,345
3041	6,750	11,239	0	0	-11,239
3042	8,825	9,378	7,288	7,288	-2,090
3043	5,583	7,060	7,243	7,243	183
3046	52,112	52,112	58,436	58,436	6,324
3060	13,907	13,907	21,342	21,342	7,435
3080	6,439	7,535	21,300	21,300	13,765
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>3,795,272</b>	<b>4,331,740</b>	<b>4,739,480</b>	<b>4,739,480</b>	<b>407,740</b>
4040	7,851	7,850	7,850	7,850	0
4041	3,460	3,460	4,420	4,420	960
4044	1,888	0	0	0	0
4060	422,200	422,200	357,200	357,200	-65,000
4080	0	0	2,400	2,400	2,400
4081	51,000	51,000	51,000	51,000	0
4082	10,882	13,050	10,550	10,550	-2,500
4083	7,000	7,000	7,000	7,000	0
4084	2,500	2,500	1,000	1,000	-1,500
4085	5,672	7,819	7,996	7,996	177
4100	35,389	35,389	39,743	39,743	4,354
4101	140	140	140	140	0
4140	9,887	9,887	9,887	9,887	0
4141	50	2,750	382	382	-2,368
4144	34,200	21,200	17,150	17,150	-4,050
4160	9	0	0	0	0
4180	3,032	3,200	4,513	4,513	1,313
4183	0	500	500	500	0
4220	16,915	16,915	9,143	9,143	-7,772
4260	33,680	33,620	33,220	33,220	-400
4261	24,300	24,300	24,950	24,950	650
4262	11,120	11,120	138,990	138,990	127,870
4263	1,910	2,785	2,785	2,785	0
4264	600	2,200	2,200	2,200	0
4265	2,700	2,700	2,700	2,700	0

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4266 PRINTING / DUPLICATING SERVICES	14,362	14,250	12,650	12,650	-1,600
4300 PROFESSIONAL & SPECIALIZED SERVICES	29,036	36,070	89,349	89,349	53,279
4313 LEGAL SERVICES	200	200	200	200	0
4318 INTERPRETER	400	400	400	400	0
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	4,973	4,600	4,519	4,519	-81
4400 PUBLICATION & LEGAL NOTICES	10,029	8,800	5,800	5,800	-3,000
4420 RENT & LEASE: EQUIPMENT	28,821	33,580	18,923	18,923	-14,657
4440 RENT & LEASE: BUILDING &	24,480	24,480	24,888	24,888	408
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	3,000	3,000	3,000	3,000	0
4461 EQUIP: MINOR	19,889	18,520	25,660	25,660	7,140
4462 EQUIP: COMPUTER	14,780	14,720	31,100	31,100	16,380
4500 SPECIAL DEPT EXPENSE	26,917	20,000	0	0	-20,000
4501 SPECIAL PROJECTS	1,053,710	1,170,438	1,110,183	1,110,183	-60,255
4503 STAFF DEVELOPMENT	13,035	20,240	34,170	34,170	13,930
4532 CLIENT PROGRAM SERVICES	719,542	1,014,924	926,915	926,915	-88,009
4600 TRANSPORTATION & TRAVEL	7,668	11,360	19,728	19,728	8,368
4601 VOLUNTEER: TRANSPORTATION & TRAVEL	50	50	50	50	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	19,495	19,425	26,195	26,195	6,770
4604 MILEAGE: VOLUNTEER PRIVATE AUTO	48,175	45,000	52,200	52,200	7,200
4605 RENT & LEASE: VEHICLE	37,300	37,300	31,600	31,600	-5,700
4606 FUEL PURCHASES	26,500	26,500	26,500	26,500	0
4608 HOTEL ACCOMMODATIONS	5,254	12,680	19,310	19,310	6,630
4620 UTILITIES	79,673	98,094	112,456	112,456	14,362
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>2,873,674</b>	<b>3,316,216</b>	<b>3,311,515</b>	<b>3,311,515</b>	<b>-4,701</b>
5011 TRANSPORTATION EXPENSES	50,000	50,000	50,000	50,000	0
5012 ANCILLARY SERVICES	389,215	386,974	507,276	507,276	120,302
5013 ANCILLARY EXPENSES	10,000	10,000	10,000	10,000	0
5300 INTERFND: SERVICE BETWEEN FUND	767,643	856,872	1,054,015	1,054,015	197,143
5301 INTERFND: TELEPHONE EQUIPMENT &	32,306	32,306	0	0	-32,306
5304 INTERFND: MAIL SERVICE	2,289	2,289	8,244	8,244	5,955
5305 INTERFND: STORES SUPPORT	3,394	3,394	1,610	1,610	-1,784
5308 INTERFND: MAINFRAME SUPPORT	36,525	36,525	0	0	-36,525
5314 INTERFND: PC SUPPORT	16,480	16,480	0	0	-16,480
5316 INTERFND: IS PROGRAMMING SUPPORT	30,620	30,620	27,350	27,350	-3,270
5318 INTERFND: MAINTENANCE BLDG & IMPRV	18,300	18,300	14,800	14,800	-3,500
5320 INTERFND: NETWORK SUPPORT	42,758	42,758	0	0	-42,758
<b>CLASS: 50 OTHER CHARGES</b>	<b>1,399,530</b>	<b>1,486,518</b>	<b>1,673,295</b>	<b>1,673,295</b>	<b>186,777</b>
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	27,280	27,280	0	0	-27,280
6040 FIXED ASSET: EQUIPMENT	26,500	30,500	40,450	40,450	9,950
6041 FIXED ASSET: DATA PROCESS SYSTEM	15,800	24,000	0	0	-24,000
6042 FIXED ASSET: COMPUTER SYSTEM	4,000	29,234	30,134	30,134	900
<b>CLASS: 60 FIXED ASSETS</b>	<b>73,580</b>	<b>111,014</b>	<b>70,584</b>	<b>70,584</b>	<b>-40,430</b>
7100 RESIDUAL EQUITY TRANSFERS OUT	435,897	435,897	0	0	-435,897
<b>CLASS: 71 RESIDUAL EQUITY TRANSFERS</b>	<b>435,897</b>	<b>435,897</b>	<b>0</b>	<b>0</b>	<b>-435,897</b>
7380 INTRFND ABATEMENTS: NOT GENERAL	-3,000	-3,000	0	0	3,000
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-3,000</b>	<b>-3,000</b>	<b>0</b>	<b>0</b>	<b>3,000</b>
7700 APPROPRIATION FOR CONTINGENCIES	247,158	51,653	119,084	119,084	67,431
<b>CLASS: 77 APPROPRIATION FOR</b>	<b>247,158</b>	<b>51,653</b>	<b>119,084</b>	<b>119,084</b>	<b>67,431</b>
<b>TYPE: E SUBTOTAL</b>	<b>8,822,111</b>	<b>9,730,038</b>	<b>9,913,958</b>	<b>9,913,958</b>	<b>183,920</b>
<b>FUND TYPE: 11 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0400	824	1,700	1,700	1,700	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>				
	824	1,700	1,700	1,700	0
0580	337,883	386,920	337,883	337,883	-49,037
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>				
	337,883	386,920	337,883	337,883	-49,037
1100	2,996,023	3,080,847	3,099,478	3,099,478	18,631
1107	402,440	402,440	402,440	402,440	0
1115	9,218	19,046	10,000	10,000	-9,046
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>				
	3,407,681	3,502,333	3,511,918	3,511,918	9,585
1200	138,057	260,399	200,000	200,000	-60,399
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>				
	138,057	260,399	200,000	200,000	-60,399
1800	15,251	57,229	57,229	57,229	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>				
	15,251	57,229	57,229	57,229	0
2020	52,846	88,346	85,849	85,849	-2,497
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>				
	52,846	88,346	85,849	85,849	-2,497
0001	125,042	262,970	239,455	239,455	-23,515
<b>CLASS: 22</b>	<b>FUND BALANCE</b>				
	125,042	262,970	239,455	239,455	-23,515
<b>TYPE: R SUBTOTAL</b>	4,077,584	4,559,897	4,434,034	4,434,034	-125,863

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	277,278	265,401	324,560	324,560	59,159
3002	OVERTIME	77	0	0	0	0
3004	OTHER COMPENSATION	715	187	168	168	-19
3005	TAHOE DIFFERENTIAL	422	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	54,472	52,177	67,021	67,021	14,844
3022	MEDI CARE EMPLOYER SHARE	3,942	3,847	4,707	4,707	860
3040	HEALTH INSURANCE EMPLOYER	82,528	82,275	76,810	76,810	-5,465
3041	UNEMPLOYMENT INSURANCE EMPLOYER	0	801	0	0	-801
3042	LONG TERM DISABILITY EMPLOYER	956	956	811	811	-145
3043	DEFERRED COMPENSATION EMPLOYER	221	647	622	622	-25
3046	RETIREE HEALTH: DEFINED	4,517	4,517	6,367	6,367	1,850
3060	WORKERS' COMPENSATION EMPLOYER	1,205	1,205	2,325	2,325	1,120
3080	FLEXIBLE BENEFITS	337	337	1,200	1,200	863
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	426,670	412,350	484,591	484,591	72,241
4041	COUNTY PASS THRU TELEPHONE CHARGES	240	400	400	400	0
4082	HOUSEHOLD EXP: OTHER	133	133	133	133	0
4085	REFUSE DISPOSAL	243	158	344	344	186
4100	INSURANCE: PREMIUM	3,068	3,068	4,330	4,330	1,262
4144	MAINT: COMPUTER	11,375	11,375	11,375	11,375	0
4180	MAINT: BUILDING & IMPROVEMENTS	1,002	0	94	94	94
4220	MEMBERSHIPS	2,738	2,775	3,153	3,153	378
4260	OFFICE EXPENSE	2,271	4,300	4,300	4,300	0
4261	POSTAGE	6,395	6,800	6,800	6,800	0
4262	SOFTWARE	900	900	0	0	-900
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,139	1,600	1,600	1,600	0
4264	BOOKS / MANUALS	1,000	1,000	1,000	1,000	0
4266	PRINTING / DUPLICATING SERVICES	753	2,800	2,800	2,800	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	6,064	12,300	10,800	10,800	-1,500
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	0	550	550	550	0
4400	PUBLICATION & LEGAL NOTICES	300	500	500	500	0
4420	RENT & LEASE: EQUIPMENT	4,375	9,600	982	982	-8,618
4462	EQUIP: COMPUTER	2,600	2,400	2,700	2,700	300
4501	SPECIAL PROJECTS	599	35,599	0	0	-35,599
4503	STAFF DEVELOPMENT	825	2,150	3,800	3,800	1,650
4520	HAP: RENTALS HOUSING ASSIST PYMNT	140,796	260,399	200,000	200,000	-60,399
4521	HAP: PORTABLE RENT TO OTHER COUNTIES	18,735	64,290	64,290	64,290	0
4522	HAP: PORTABLE ADMINISTRATION FEE	1,740	7,783	7,783	7,783	0
4523	HAP: HOUSING DAMAGE CLAIM	0	1,000	1,000	1,000	0
4524	FSS: ESCROW ACCOUNT FAM SELF	19,308	20,276	20,276	20,276	0
4535	HAP - UTILITY REIMBURSEMENT	17,450	20,431	20,431	20,431	0
4600	TRANSPORTATION & TRAVEL	337	2,595	3,535	3,535	940

# HEALTH AND HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	480	480	480	480	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	833	2,750	2,155	2,155	-595
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	344	1,200	1,200	1,200	0
4605	RENT & LEASE: VEHICLE	2,000	3,700	2,300	2,300	-1,400
4606	FUEL PURCHASES	1,450	1,450	1,450	1,450	0
4608	HOTEL ACCOMMODATIONS	0	1,560	1,700	1,700	140
4620	UTILITIES	2,934	1,630	4,771	4,771	3,141
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	252,427	487,952	387,032	387,032	-100,920
5000	SUPPORT & CARE OF PERSONS	49,037	106,266	106,266	106,266	0
5009	HOUSING	2,736,720	2,944,270	2,822,172	2,822,172	-122,098
5024	IHSS HEALTH BENEFIT COSTS	510,000	510,000	510,000	510,000	0
5300	INTERFND: SERVICE BETWEEN FUND	85,734	82,062	114,699	114,699	32,637
5301	INTERFND: TELEPHONE EQUIPMENT &	3,170	3,170	0	0	-3,170
5304	INTERFND: MAIL SERVICE	199	199	898	898	699
5305	INTERFND: STORES SUPPORT	294	294	176	176	-118
5308	INTERFND: MAINFRAME SUPPORT	3,167	3,167	0	0	-3,167
5314	INTERFND: PC SUPPORT	2,260	2,260	0	0	-2,260
5316	INTERFND: IS PROGRAMMING SUPPORT	4,200	4,200	4,200	4,200	0
5320	INTERFND: NETWORK SUPPORT	3,707	3,707	0	0	-3,707
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	3,398,488	3,659,595	3,558,411	3,558,411	-101,184
6042	FIXED ASSET: COMPUTER SYSTEM	0	0	4,000	4,000	4,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	0	0	4,000	4,000	4,000
<b>TYPE: E SUBTOTAL</b>		4,077,585	4,559,897	4,434,034	4,434,034	-125,863
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	1	0	0	0	0
<b>DEPARTMENT: 53</b>	<b>SUBTOTAL</b>	1,524,018	1,524,017	1,697,523	1,661,810	137,793



## HEALTH AND HUMAN SERVICES AGENCY

Agency Personnel Allocation				
Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recommended	Diff from Adjusted
Director of Health & Human Services	1.00	1.00	1.00	-
Accountant I/II	8.00	9.00	9.00	1.00
Account Clerk I/II/III	3.00	3.00	3.00	-
Accounting Technician	3.00	3.00	3.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	3.00	3.00	3.00	-
Administrative Technician	10.00	9.00	8.50	(1.50)
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	7.00	6.00	-
Animal Control Operations Manager	1.00	1.00	1.00	-
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Administration and Finance	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	1.00	1.00	1.00	-
Care Management Counselor I/II	1.00	1.00	1.00	-
Care Management Supervisor	0.80	0.80	0.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Assistant Director of HHSA	2.00	2.00	2.00	-
Chief Deputy Public Guardian	1.00	-	-	(1.00)
Chief Fiscal Officer	1.00	1.00	1.00	-
Community Health Advocate	1.00	1.00	2.00	1.00
Community Public Health Nursing Div Mgr	1.00	1.00	1.00	-
Cook I/II	4.31	4.31	4.31	-
Department Analyst I/II	8.00	10.00	10.00	2.00
Deputy Public Guardian I/II	7.00	7.00	7.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Supervisor I	10.00	12.00	12.00	2.00
Eligibility Systems Specialist	3.00	3.00	3.00	-
Eligibility Worker I/II/III	88.00	88.00	87.00	(1.00)
Employment & Training Worker I/II/III	23.50	22.50	22.50	(1.00)
Employment & Training Worker Supv	5.00	4.00	4.00	(1.00)
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.50	0.50	0.50	-
Energy Weatherization Supervisor	1.00	1.00	1.00	-
Energy Weatherization Technician I/II	2.00	2.00	2.00	-
Epidemiologist	1.00	1.00	1.00	-
Executive Assistant	-	1.00	1.00	1.00
Fiscal Services Supervisor	1.00	1.00	1.00	-

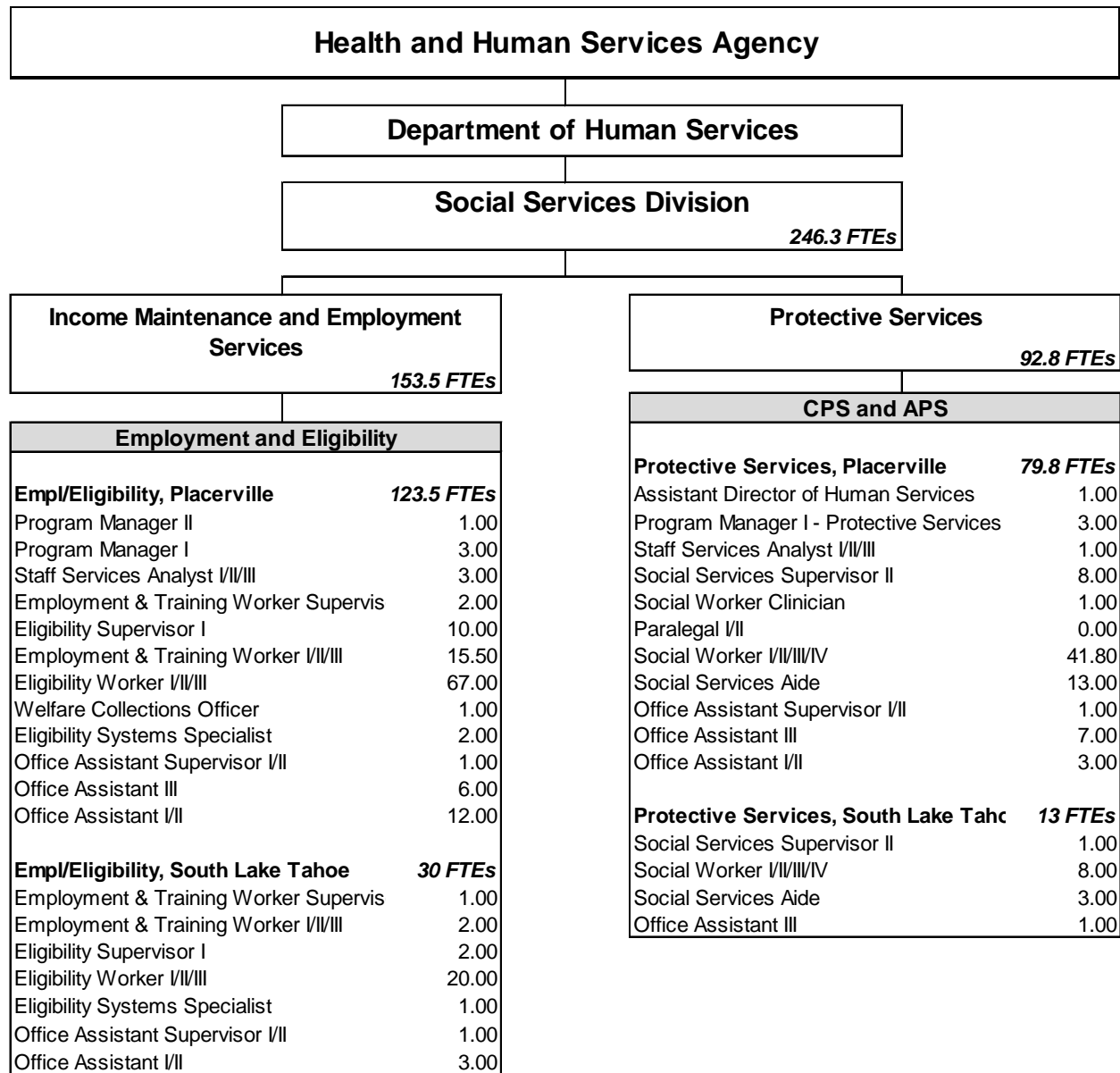
## HEALTH AND HUMAN SERVICES AGENCY

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recommended	Diff from Adjusted
Fiscal Technician	8.00	8.00	8.00	-
Food Services Aide	1.19	1.75	1.75	0.56
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	9.80	10.00	9.00	(0.80)
Health Program Manager	2.00	1.00	1.00	(1.00)
Health Program Specialist	4.00	4.00	4.00	-
Homemaker	1.00	-	-	(1.00)
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	2.00	2.00	2.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Manager of Mental Health Programs	3.00	5.00	5.00	2.00
Mealsite Coordinator	5.98	5.98	5.98	-
Medical Office Assistant I/II	10.80	10.80	10.80	-
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	4.10	4.10	4.10	-
Mental Health Clinical Nurse	2.00	2.00	3.00	1.00
Mental Health Clinician IA/IB/II	27.50	28.00	28.00	0.50
Mental Health Driver	-	0.50	-	-
Mental Health Fiscal/Records Assistant	1.00	1.00	1.00	-
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Nurse Practitioner	1.00	-	-	(1.00)
Mental Health Patient's Rights Advocate	1.00	1.00	1.00	-
Mental Health Program Coordinator IA/IB/II	7.00	6.00	6.00	(1.00)
Mental Health Worker I/II	14.90	15.40	15.40	0.50
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant I/II	23.80	22.80	23.80	-
Office Assistant III	14.00	15.00	15.00	1.00
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	1.00	3.00	2.00	1.00
Principal Staff Services Analyst	-	-	-	-
Program Aide	4.55	4.55	4.55	-
Program Assistant	23.15	23.65	23.65	0.50
Program Coordinator	3.00	4.00	3.00	-
Program Manager I	4.00	7.00	7.00	3.00
Program Manager II	5.00	4.00	4.00	(1.00)
Program Manager - Protective Services	5.00	4.00	4.00	(1.00)

## HEALTH AND HUMAN SERVICES AGENCY

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recommended	Diff from Adjusted
Psychiatric Technician I/II	8.30	9.80	9.80	1.50
Psychiatrist I/II	2.00	2.00	2.00	-
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Nurse VII	9.90	8.90	8.90	(1.00)
Public Health Nurse Practitioner	0.50	2.00	2.00	1.50
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-
Quality Improvement Coordinator	0.50	0.50	0.50	-
Registered Nurse	-	0.70	0.70	0.70
Secretary	1.00	1.00	0.50	(0.50)
Senior Citizens Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	1.00	2.00	2.00	1.00
Social Services Aide	16.00	16.00	15.00	(1.00)
Social Services Supervisor II	9.00	9.00	10.00	1.00
Social Worker Clinician	1.00	1.00	1.00	-
Social Worker I/II/III/IV	48.80	49.80	48.80	-
Sr. Accountant	3.00	2.00	2.00	(1.00)
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Medical Office Assistant	2.00	2.00	2.00	-
Sr. Office Assistant	5.00	6.00	6.00	1.00
Staff Services Analyst I/II	8.00	11.00	11.00	3.00
Staff Services Manager	3.00	3.00	3.00	-
Staff Services Specialist	1.00	1.00	1.00	-
Supervising Accountant/Auditor	5.00	5.00	5.00	-
Supervising Animal Control Officer	1.00	1.00	1.00	-
Supervising Deputy Public Guardian	1.00	1.00	1.00	-
Supervising Health Education Coordinator	4.00	4.00	4.00	-
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-
Supervising Public Health Nurse	3.00	3.00	2.00	(1.00)
Supervising Staff Services Analyst	2.00	2.00	1.00	(1.00)
Utilization Review Coordinator	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>564.43</b>	<b>579.89</b>	<b>573.39</b>	<b>8.96</b>

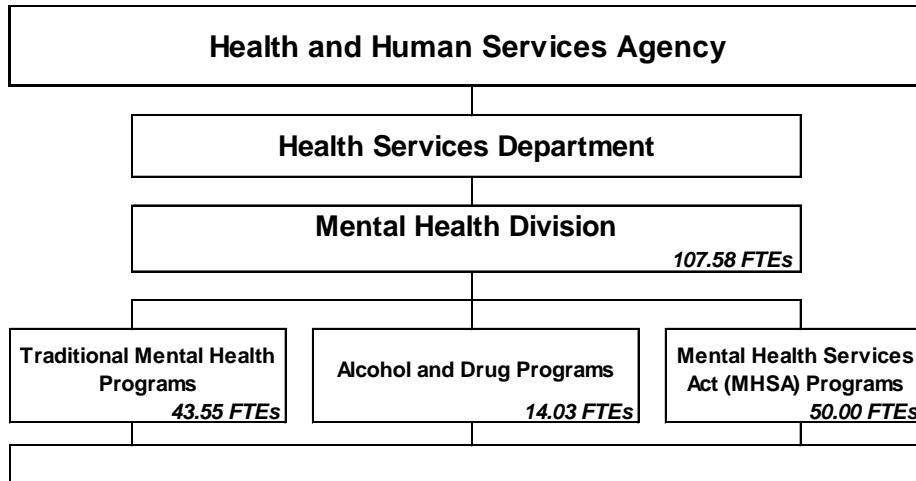
# HEALTH AND HUMAN SERVICES AGENCY



# HEALTH AND HUMAN SERVICES AGENCY

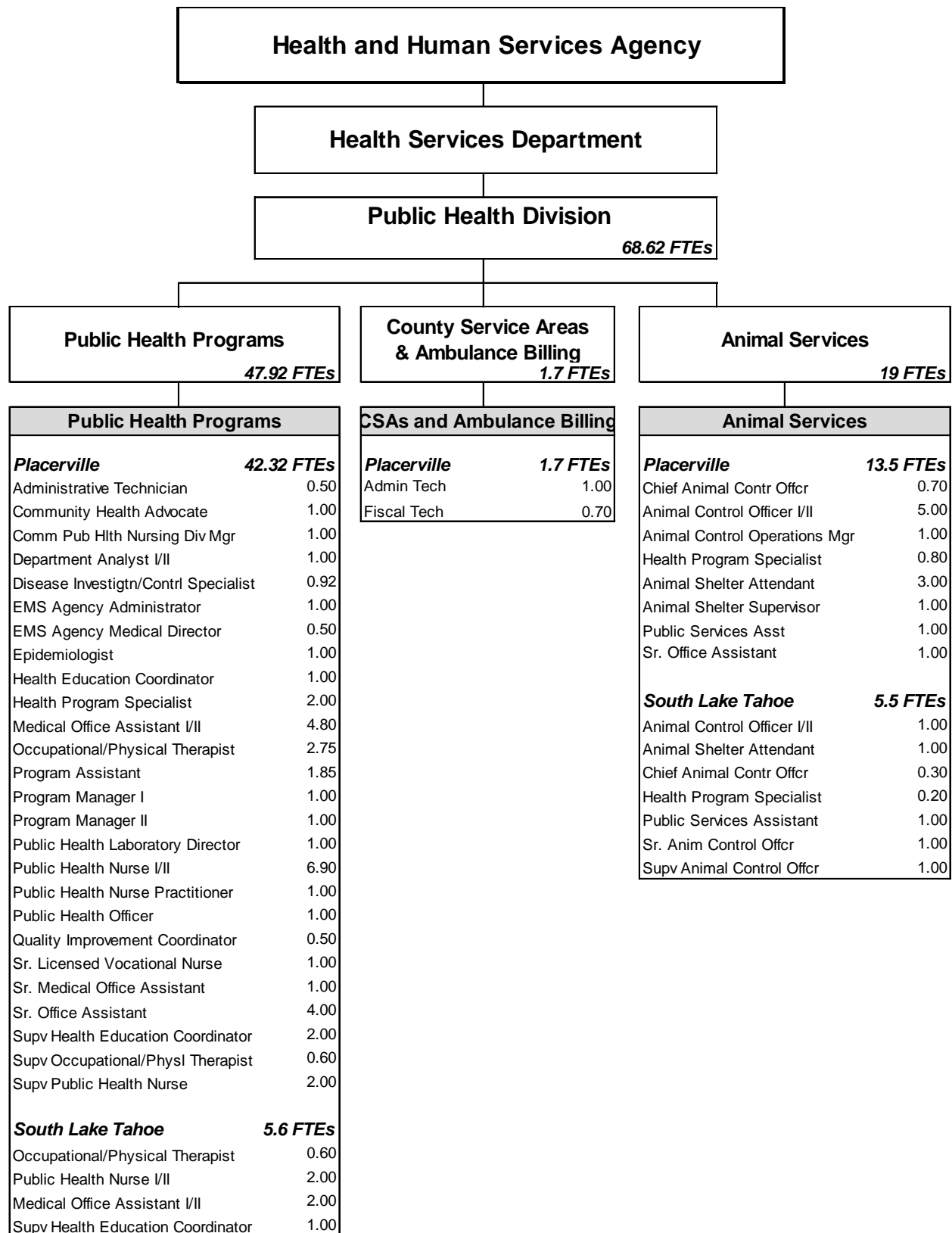
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# HEALTH AND HUMAN SERVICES AGENCY

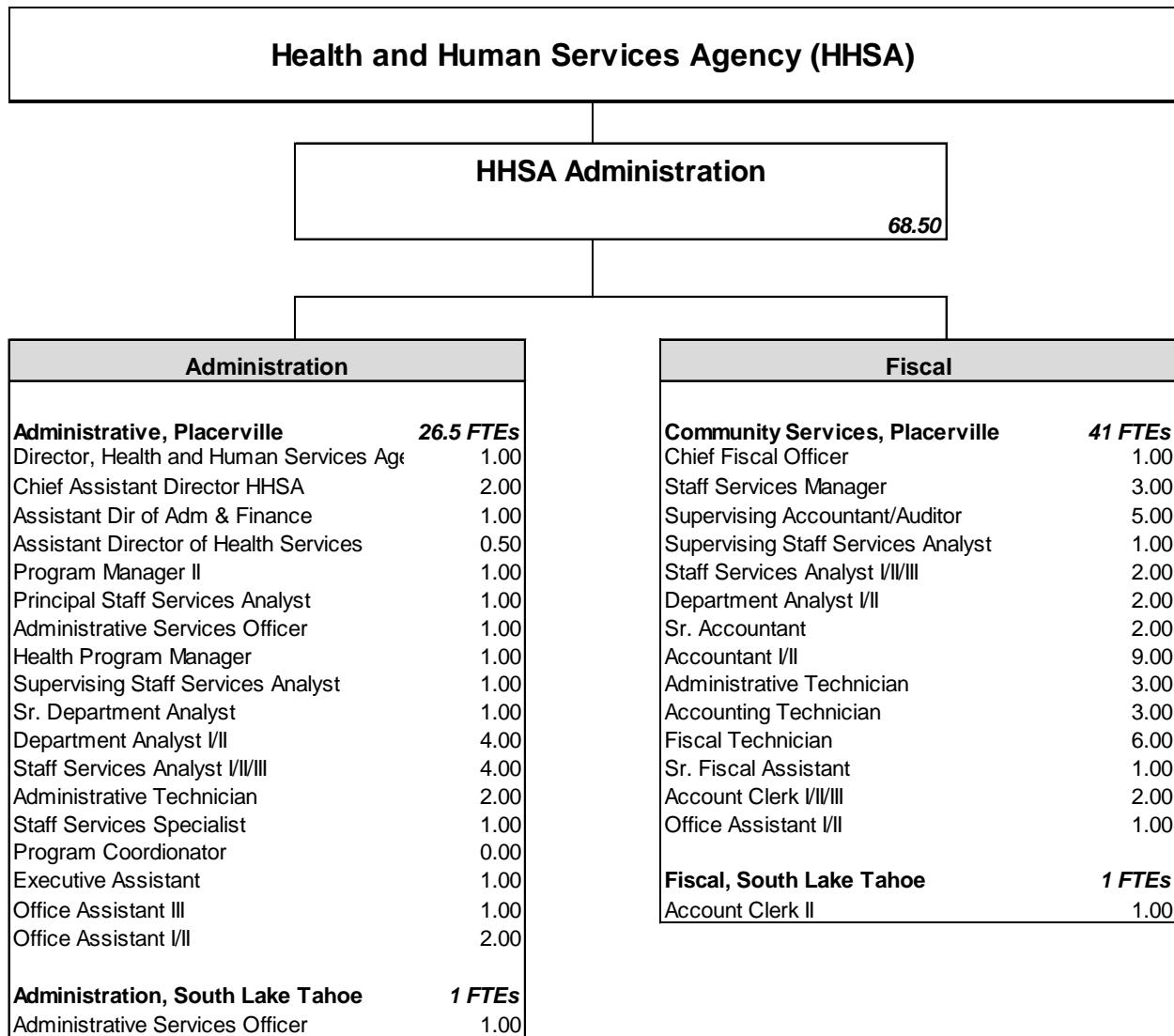


Mental Health Division, Placerville		Mental Health Division, South Lake Tahoe	
	<b>90.88 FTEs</b>		<b>16.7 FTEs</b>
Administrative Secretary	1.00	Administrative Technician	1.00
Administrative Technician	1.00	Health Education Coordinator	3.00
Alcohol and Drug Program Division Mgr	1.00	Manager of Mental Health Programs	1.10
Assistant Director of Health Services	0.50	Medical Office Assistant I/II	1.00
Cook II	1.50	Mental Health Aide	0.10
Department Analyst VII	2.00	Mental Health Clinician IA/IB/II	6.50
Disease Investigator/Control Specialist	0.08	Mental Health Program Coordinator IA/IB/II	1.00
Fiscal Technician	0.30	Mental Health Worker I/II	1.00
Health Education Coordinator	6.00	Psychiatric Technician I/II	1.00
Health Program Specialist	1.00	Supervising Health Education Coordinator	1.00
Manager of Mental Health Programs	2.90		
Medical Office Assistant I/II	3.00		
Medical Records Technician	0.90		
Mental Health Aide	4.00		
Mental Health Clinical Nurse	2.00		
Mental Health Clinician IA/IB/II	22.50		
Mental Health Fiscal/Records Assistant	1.00		
Mental Health Medical Director	1.00		
Mental Health Patient's Rights Advocate	1.00		
Mental Health Program Coordinator IA/IB/II	5.00		
Mental Health Worker VII	14.40		
Office Assistant I/II	0.50		
Program Assistant	0.50		
Program Manager I	1.00		
Program Manager II	1.00		
Psychiatric Technician I/II	8.80		
Psychiatrist	2.00		
Public Health Nurse Practitioner/Physician Assis	1.00		
Sr. Medical Office Assistant	1.00		
Sr. Office Assistant	1.00		
Supervising Health Education Coordinator	0.00		
Supervising Public Health Nurse	1.00		
Utilization Review Coordinator	1.00		

# HEALTH AND HUMAN SERVICES AGENCY



# HEALTH AND HUMAN SERVICES AGENCY





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# HEALTH AND HUMAN SERVICES AGENCY

## Human Services Ten Year History

	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>	<b>08/09</b>	<b>09/10</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Use of Money	109,533	125,207	412,358	49,157	28,182
State	12,585,669	12,538,401	13,408,407	15,054,757	13,184,244
Federal	20,812,215	22,457,779	24,669,276	24,810,778	27,009,046
Other Governmental	70,106	45,846	42,318	586,217	713,889
Charges for Service	2,049,003	2,001,625	1,954,883	1,897,893	1,620,713
Misc.	807,109	688,196	743,414	846,369	672,124
Other Financing Sources	6,551,582	6,633,948	8,673,835	6,253,094	5,721,606
Use of Fund Balance				-	-
<b>Total Revenue</b>	<b>42,985,217</b>	<b>44,491,002</b>	<b>49,904,491</b>	<b>49,498,265</b>	<b>48,949,804</b>
Salaries	11,751,210	12,869,359	13,998,253	14,453,819	14,040,592
Benefits	6,261,055	6,068,482	6,772,906	7,037,519	6,555,695
Services & Supplies	6,995,574	8,195,924	6,219,492	6,047,739	5,965,241
Other Charges	16,772,663	17,259,052	22,244,961	21,805,676	22,036,609
Fixed Assets	284,224	35,636	174,951	82,011	68,144
Operating Transfers	25,000	22,689	15,000	47,873	25,000
Intrafund Transfers	653,191	742,324	581,836	831,753	1,001,574
Contingency	-	-	-	-	220,000
<b>Total Appropriations</b>	<b>42,742,917</b>	<b>45,193,466</b>	<b>50,007,399</b>	<b>50,306,390</b>	<b>49,912,855</b>
<b>NCC</b>	<b>-</b>	<b>702,464</b>	<b>102,908</b>	<b>808,125</b>	<b>963,051</b>
<b>General Fund Contribution</b>	<b>1,459,487</b>	<b>1,525,261</b>	<b>1,715,012</b>	<b>1,536,895</b>	<b>1,307,081</b>
<b>FTE's</b>	<b>328</b>	<b>322</b>	<b>339</b>	<b>324</b>	<b>309</b>
<b>Fund Balance</b>					
Community Services	1,382,007	993,078	1,438,042	1,231,873	1,327,303
SB 163 Wraparound	281,105	306,119	435,670	425,861	190,018
IHSS / PHA	469,130	372,734	728,035	704,995	503,299

# HEALTH AND HUMAN SERVICES AGENCY

## Human Services Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Use of Money	25,661	17,747	37,475	2,084	3,180
State	14,568,681	13,269,285	6,409,070	8,333,270	6,540,790
Federal	27,399,485	24,644,030	27,692,418	27,316,351	31,742,831
Other Governmental	991,377	1,126,248	1,191,551	1,042,917	1,128,698
Charges for Service	840,004	958,047	952,643	923,906	1,045,228
Misc.	622,737	346,930	436,130	956,190	690,826
Other Financing Sources	5,362,272	9,476,280	17,150,832	19,002,302	20,669,764
Use of Fund Balance	-	-	-	1,292,625	1,165,065
<b>Total Revenue</b>	<b>49,810,217</b>	<b>49,838,567</b>	<b>53,870,119</b>	<b>58,869,645</b>	<b>62,986,382</b>
Salaries	14,176,324	14,416,061	14,895,583	14,699,315	16,092,513
Benefits	7,022,908	7,234,162	7,557,253	8,188,083	9,086,307
Services & Supplies	5,458,762	6,659,070	9,360,000	7,295,872	7,236,283
Other Charges	23,231,633	20,987,026	22,115,958	24,820,331	27,086,057
Fixed Assets	75,233	57,663	75,111	132,580	94,184
Operating Transfers	25,000	29,476	6,846	435,897	-
Intrafund Transfers	848,182	834,557	446,727	4,574,427	4,933,764
Contingency	-	-	-	247,158	119,084
<b>Total Appropriations</b>	<b>50,838,042</b>	<b>50,218,015</b>	<b>54,457,478</b>	<b>60,393,663</b>	<b>64,648,192</b>
<b>NCC</b>	<b>1,027,825</b>	<b>379,448</b>	<b>587,359</b>	<b>1,524,018</b>	<b>1,661,810</b>
<b>General Fund Contribution</b>	<b>1,191,055</b>	<b>1,140,900</b>	<b>1,218,049</b>	<b>2,168,027</b>	<b>2,487,221</b>
<b>FTE's</b>	<b>309</b>	<b>335</b>	<b>344</b>	<b>325</b>	<b>329</b>
<b>Fund Balance</b>					
Community Services	1,542,475	1,089,410	1,090,526	870,802	-
SB 163 Wraparound	139,531	77,235	56,137	54,808	-
IHSS / PHA	344,300	347,401	347,401	239,455	-

## HEALTH AND HUMAN SERVICES AGENCY

Human Services 10 Year Variance		
	\$ Change	% Change
Use of Money	(106,353)	-97%
State	(6,044,879)	-48%
Federal	10,930,616	53%
Other Governmental	1,058,592	1510%
Charges for Service	(1,003,775)	-49%
Misc.	(116,283)	-14%
Other Financing Sources	14,118,182	215%
Use of Fund Balance	1,165,065	N/A
<b>Total Revenue</b>	<b>20,001,165</b>	<b>47%</b>
Salaries	4,341,303	37%
Benefits	2,825,252	45%
Services & Supplies	240,709	3%
Other Charges	10,313,394	61%
Fixed Assets	(190,040)	-67%
Operating Transfers	(25,000)	-100%
Intrafund Transfers	4,933,764	655%
Contingency	119,084	N/A
<b>Total Appropriations</b>	<b>21,905,275</b>	<b>51%</b>
<b>NCC</b>	<b>1,661,810</b>	<b>N/A</b>
<b>General Fund Contribution</b>	<b>1,027,734</b>	<b>70%</b>
<b>FTE's</b>	<b>1</b>	<b>0%</b>

### Notes

In FY 2003-04 the Departments of Community Services and Social Services were combined to become the Department of Human Services.

The history shown reflects the total of both former departments in the years prior to the merger.

Increase from FY 2007-08 actuals to FY 2008-09 projections is due to several one-time revenues and expenditures including Federal stimulus funds, loan programs and grants for housing related activities, and Federal funds for Medi-Cal security improvements.

Admin and Finance staff moved to Agency administrative division in FY 2013-14

# VETERANS AFFAIRS

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## Mission

To assist veterans with any facet of their military experience and the administration of laws resulting from such service as well as to assist their dependents and survivors through entitlement assistance and successful litigation of claims to the U.S. Government.

## Program Summaries

**Veteran Affairs**  
**Positions: 4.0 FTE**

**Total Appropriations: \$432,935**  
**Total Revenues: \$32,539**  
**Net County Cost: \$400,396**

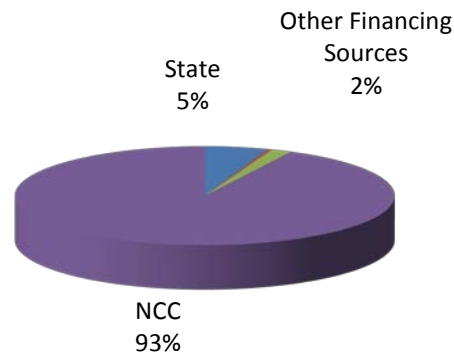
Staff provides information, benefit counseling, application assistance, case management, intercession and appellate advocacy with any facet of State and Federal law providing for the relief and assistance of persons who served in the military as well as for their dependents and survivors. Assistance may include home loans, pension, compensation, insurance, medical and domiciliary care, education programs, work study, veterans preference, survivors benefits, military retirement benefits, and many others. This program also provides community based coordination and delivery of federal and state programs providing relief for chronically homeless veterans and their survivors caused by disability or death, as well as providing services that ensure the reassimilation of returning war veterans, the rehabilitation of wounded, and when necessary, limited coordination and assistance in the return and burial of the dead. Staff must be trained and knowledgeable in all aspects of Title 38 United States Code (U.S.C.), much of Title 10 U.S.C., the California Military and Veterans Code and changing legislation. Staff also provides administrative support to the Commission on Veterans Affairs, payment coordination associated with the Veterans Memorial Building and coordination between the County and the various veterans' organizations in the community.

## Financial Charts

### Source of Funds

State Intergovernmental (\$23,390): State subvention funding is distributed to counties that establish and maintain a county veteran services officer on a pro rata basis under the California Military and Veterans Code § 972.1.

Federal Intergovernmental (\$1,653): The California Department of Veterans Affairs obtains federal matching funds to contribute toward the salaries



## VETERANS AFFAIRS

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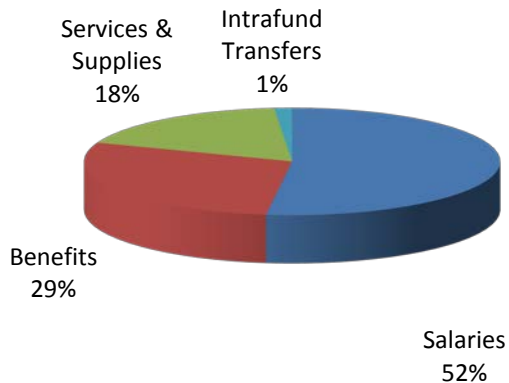
and expenses of county veteran service officers on a pro rata basis for Medi-Cal related activities under CMVC § 972.5.

Other (\$7,496): Under CMVC § 972.2, the County receives revenue from special interest license plate fees which are deposited in a special revenue fund.

Net County Cost (\$400,396): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

**Salaries & Benefits (\$349,368):** Primarily comprised of permanent salaries (\$205,400), health insurance (\$67,740), and retirement (\$41,072).

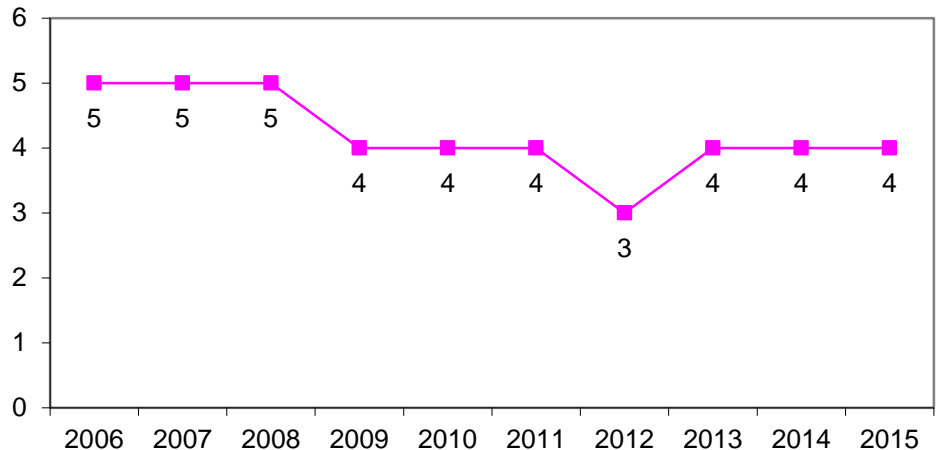


**Services & Supplies (\$77,568):** Primarily comprised of utilities (\$24,018), refuse disposal (\$6,761), rental & lease equipment (\$4,702), and janitorial services (\$4,380).

**Intrafund Transfers (\$5,999):** Intrafund transfers consist of charges from other departments for services such as building maintenance (\$3,485) and mail service (\$2,489).

### Staffing Trend

The proposed staff allocation, for FY 2014-15, remains at 4 FTEs. The department assigns 0.25 of a FTE for its Tahoe outreach.



## **VETERANS AFFAIRS**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall decrease of \$17,638 or 35% in revenues and an increase of \$42,400 or 11% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost has increased \$60,038 or 18%.

The decrease in revenue is primarily due to the Veteran license plate special revenues being lowered by approximately \$12,500. The department had built up approximately \$45,000 in fund balance. This fund balance has been depleted over the last few years. The estimated revenue that is available in this fund is approximately \$7,500

The increase in appropriations is primarily related to a rise in health insurance costs.

The Recorder-Clerk/Registrar of Voters continues to act as the department head for Veteran Affairs.

# VETERANS AFFAIRS

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 51 VETERAN AFFAIRS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0800	54,671	27,000	23,390	23,390	-3,610
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	54,671	27,000	23,390	-3,610
1107	1,860	3,177	1,653	1,653	-1,524
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	1,860	3,177	1,653	-1,524
2020	20,000	20,000	7,496	7,496	-12,504
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	20,000	20,000	7,496	-12,504
<b>TYPE: R SUBTOTAL</b>	76,531	50,177	32,539	32,539	-17,638



# VETERANS AFFAIRS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 51 VETERAN AFFAIRS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	197,510	197,510	205,400	205,400	7,890
3001 TEMPORARY EMPLOYEES	20,000	20,000	20,000	20,000	0
3004 OTHER COMPENSATION	2,091	0	0	0	0
3020 RETIREMENT EMPLOYER SHARE	36,944	36,944	41,072	41,072	4,128
3022 MEDI CARE EMPLOYER SHARE	2,724	2,724	2,972	2,972	248
3040 HEALTH INSURANCE EMPLOYER	60,240	31,204	67,740	67,740	36,536
3041 UNEMPLOYMENT INSURANCE EMPLOYER	560	560	0	0	-560
3042 LONG TERM DISABILITY EMPLOYER	677	677	514	514	-163
3046 RETIREE HEALTH: DEFINED	2,918	2,918	3,907	3,907	989
3060 WORKERS' COMPENSATION EMPLOYER	331	331	1,763	1,763	1,432
3080 FLEXIBLE BENEFITS	6,000	6,000	6,000	6,000	0
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>329,995</b>	<b>298,868</b>	<b>349,368</b>	<b>349,368</b>	<b>50,500</b>
4040 TELEPHONE COMPANY VENDOR	900	900	893	893	-7
4041 COUNTY PASS THRU TELEPHONE CHARGES	2,478	450	895	895	445
4080 HOUSEHOLD EXPENSE	50	50	50	50	0
4085 REFUSE DISPOSAL	6,761	5,868	6,761	6,761	893
4086 JANITORIAL / CUSTODIAL SERVICES	4,380	4,380	4,380	4,380	0
4100 INSURANCE: PREMIUM	8,171	8,171	7,434	7,434	-737
4101 INSURANCE: ADDITIONAL LIABILITY	1,250	1,250	1,290	1,290	40
4141 MAINT: OFFICE EQUIPMENT	0	0	100	100	100
4143 MAINT: SERVICE CONTRACT	3,500	3,500	3,500	3,500	0
4144 MAINT: COMPUTER	350	350	0	0	-350
4160 VEH MAINT: SERVICE CONTRACT	250	250	0	0	-250
4163 VEH MAINT: INVENTORY	0	0	50	50	50
4197 MAINTENANCE BUILDING: SUPPLIES	0	0	150	150	150
4220 MEMBERSHIPS	1,060	1,060	1,132	1,132	72
4260 OFFICE EXPENSE	3,809	2,250	2,746	2,746	496
4261 POSTAGE	1,100	1,100	1,073	1,073	-27
4262 SOFTWARE	3,809	0	900	900	900
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	192	0	192	192	192
4264 BOOKS / MANUALS	1,200	1,200	1,080	1,080	-120
4266 PRINTING / DUPLICATING SERVICES	0	0	500	500	500
4300 PROFESSIONAL & SPECIALIZED SERVICES	2,916	2,000	2,916	2,916	916
4324 MEDICAL, DENTAL, LAB & AMBULANCE SRV	0	0	100	100	100
4335 EDC DEPT OR AGENCY EL DORADO	0	0	200	200	200
4400 PUBLICATION & LEGAL NOTICES	0	0	350	350	350
4420 RENT & LEASE: EQUIPMENT	6,000	6,000	4,702	4,702	-1,298
4461 EQUIP: MINOR	1,000	0	0	0	0
4462 EQUIP: COMPUTER	1,931	0	2,386	2,386	2,386
4500 SPECIAL DEPT EXPENSE	3,000	3,000	1,373	1,373	-1,627
4503 STAFF DEVELOPMENT	1,350	1,350	0	0	-1,350

# VETERANS AFFAIRS

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 51 VETERAN AFFAIRS

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4540 STAFF DEVELOPMENT (NOT 1099)	0	0	1,600	1,600	1,600
4600 TRANSPORTATION & TRAVEL	2,500	2,500	704	704	-1,796
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	750	750	350	350	-400
4604 MILEAGE: VOLUNTEER PRIVATE AUTO	1,392	750	1,036	1,036	286
4605 RENT & LEASE: VEHICLE	2,080	0	2,123	2,123	2,123
4606 FUEL PURCHASES	1,050	1,050	1,146	1,146	96
4608 HOTEL ACCOMMODATIONS	1,500	1,500	1,438	1,438	-62
4620 UTILITIES	23,100	23,100	24,018	24,018	918
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>87,829</b>	<b>72,779</b>	<b>77,568</b>	<b>77,568</b>	<b>4,789</b>
5300 INTERFND: SERVICE BETWEEN FUND	250	250	0	0	-250
<b>CLASS: 50 OTHER CHARGES</b>	<b>250</b>	<b>250</b>	<b>0</b>	<b>0</b>	<b>-250</b>
6040 FIXED ASSET: EQUIPMENT	5,000	0	0	0	0
<b>CLASS: 60 FIXED ASSETS</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	25	0	25	25	25
7220 INTRAFND: TELEPHONE EQUIPMENT &	5,200	5,200	0	0	-5,200
7223 INTRAFND: MAIL SERVICE	2,276	2,276	2,489	2,489	213
7224 INTRAFND: STORES SUPPORT	23	23	0	0	-23
7225 INTRAFND: CENTRAL DUPLICATING	1,748	1,748	0	0	-1,748
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	0	0	3,485	3,485	3,485
7234 INTRAFND: NETWORK SUPPORT	4,391	9,391	0	0	-9,391
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>13,663</b>	<b>18,638</b>	<b>5,999</b>	<b>5,999</b>	<b>-12,639</b>
<b>TYPE: E SUBTOTAL</b>	<b>436,737</b>	<b>390,535</b>	<b>432,935</b>	<b>432,935</b>	<b>42,400</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>360,206</b>	<b>340,358</b>	<b>400,396</b>	<b>400,396</b>	<b>60,038</b>
<b>DEPARTMENT: 51 SUBTOTAL</b>	<b>360,206</b>	<b>340,358</b>	<b>400,396</b>	<b>400,396</b>	<b>60,038</b>

# VETERANS AFFAIRS

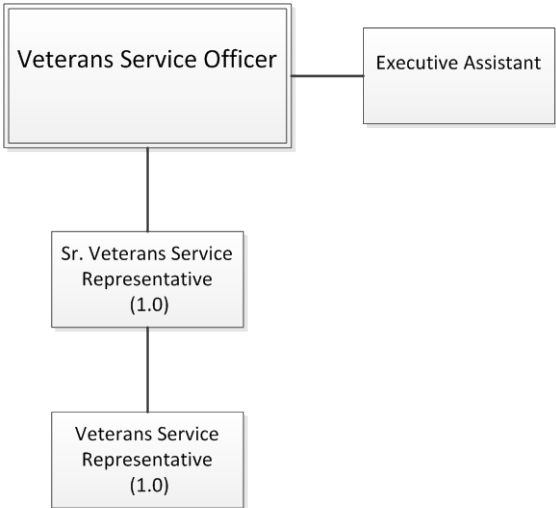
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## Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Sr. Veterans Service Representative	1.00	1.00	1.00	-
Veterans Service Representative	1.00	1.00	1.00	-
<b>Department Total</b>	4.00	4.00	4.00	-

# VETERANS AFFAIRS

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TOTAL 4.0  
FTE

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# VETERANS AFFAIRS

## Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Use of Money	-	-	-	-	-
State	25,432	26,314	14,142	29,483	28,744
Federal	6,268	5,137	2,160	7,420	2,436
Other Financing Sources	-	1,024	4,429	9,030	8,356
<b>Total Revenue</b>	<b>31,700</b>	<b>32,475</b>	<b>20,731</b>	<b>45,933</b>	<b>39,536</b>
Salaries	189,937	239,211	247,370	232,065	205,252
Benefits	100,426	111,208	109,304	107,229	79,113
Services & Supplies	27,357	52,204	63,425	59,647	57,228
Other Charges	-	80	-	-	-
Fixed Assets	-	11,003	-	-	2,168
Intrafund Transfers	9,546	19,951	18,754	24,497	19,102
<b>Total Appropriations</b>	<b>327,266</b>	<b>433,657</b>	<b>438,853</b>	<b>423,438</b>	<b>362,863</b>
<b>NCC</b>	<b>295,566</b>	<b>401,182</b>	<b>418,122</b>	<b>377,505</b>	<b>323,327</b>
<b>FTE's</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>4</b>

# VETERANS AFFAIRS

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Use of Money	4,200	-	-	-	-
State	27,637	38,091	25,199	54,671	23,390
Federal	2,310	2,807	2,919	1,860	1,653
Other Financing Sources	-	47,500	55,000	20,000	7,496
<b>Total Revenue</b>	<b>34,147</b>	<b>88,398</b>	<b>83,118</b>	<b>76,531</b>	<b>32,539</b>
Salaries	159,724	147,982	166,575	217,510	225,100
Benefits	84,890	77,030	81,645	112,485	124,268
Services & Supplies	54,305	56,715	71,770	87,829	77,568
Other Charges	-	-	-	250	-
Fixed Assets	2,465	-	-	5,000	-
Intrafund Transfers	20,410	20,079	10,771	13,663	5,999
<b>Total Appropriations</b>	<b>321,794</b>	<b>301,806</b>	<b>330,761</b>	<b>436,737</b>	<b>432,935</b>
<b>NCC</b>	<b>287,647</b>	<b>213,408</b>	<b>247,643</b>	<b>360,206</b>	<b>400,396</b>
<b>FTE's</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	-	N/A
State	(2,042)	-8%
Federal	(4,615)	-74%
Other Financing Sources	7,496	N/A
<b>Total Revenue</b>	<b>839</b>	<b>3%</b>
Salaries	35,163	19%
Benefits	23,842	24%
Services & Supplies	50,211	184%
Other Charges	-	N/A
Fixed Assets	-	N/A
Intrafund Transfers	(3,547)	-37%
<b>Total Appropriations</b>	<b>105,669</b>	<b>32%</b>
<b>NCC</b>	<b>104,830</b>	<b>35%</b>
<b>FTE's</b>	<b>(1)</b>	<b>-20%</b>

### Notes

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# LIBRARY

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## Mission

The El Dorado County Library enriches the lives of residents by promoting lifelong learning and literacy for all ages through its research and information services, educational programs and classes, community facilities, and comprehensive collections of traditional and current resources.

The mission of the El Dorado County Historical Museum is to exhibit and interpret the heritage of the County in a current, accurate, and engaging manner; to be a valuable historical resource to the community through its well organized research facility, historical exhibits and educational programs; to collect, document, and preserve artifacts and records significant to the history of El Dorado County using the highest standards of scholarship and professional museum and archival practices; and to provide a rewarding experience for volunteers and visitors and enhance the Museum's significance to the community.

## Program Summaries

### **Central Administration & Support**

**Positions: 7.6 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 764,342**

**Total Revenues: \$ 0**

**Net County Cost: \$ 764,342**

Provides oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Also provides book ordering, cataloging and processing support for all branches.

### **Main Library – Placerville**

**Positions: 6.4 FTE**

**Extra Help: \$22,000**

**Total Appropriations: \$ 635,081**

**Total Revenues: \$ 113,318**

**Net County Cost: \$ 521,763**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 140,000 books and other items, and circulates 306,000 items annually. Open five days per week. Revenue sources are fines and fees, donations, and fund balance.

### **South Lake Tahoe Library**

**Positions: 5.65 FTE**

**Extra Help: \$4,000**

**Total Appropriations: \$ 585,484**

**Total Revenues: \$ 494,557**

**Net County Cost: \$ 90,927**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 60,000 books and other items, and circulates 130,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

## LIBRARY

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### Cameron Park Library

Positions: 5.4 FTE

Extra Help: \$10,000

Total Appropriations: \$ 436,031

Total Revenues: \$ 347,407

Net County Cost: \$88,624

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 73,000 books and other items, and circulates 160,000 items annually. Open five days per week. Revenue sources are library assessments, fines and fees, donations, and fund balance.

### Georgetown Library

Positions: 1.5 FTE

Extra Help: \$0

Total Appropriations: \$ 144,828

Total Revenues: \$ 106,282

Net County Cost: \$ 38,546

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 23,000 books and other items, and circulates 35,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

### El Dorado Hills Library

Positions: 6.4 FTE

Extra Help: \$10,000

Total Appropriations: \$ 575,368

Total Revenues: \$ 481,426

Net County Cost: \$ 93,942

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 68,000 books and other items, and circulates 215,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

### Pollock Pines Library

Positions: 0.85 FTE

Extra Help: \$500

Total Appropriations: \$ 68,451

Total Revenues: \$ 3,400

Net County Cost: \$ 65,051

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 17,000 books and other items, and circulates 23,000 items annually. Open three days per week. Revenue sources are fines and fees, and donations.

### Bookmobile

Positions: 0 FTE

Extra Help: \$9,500

Total Appropriations: \$ 14,000

Total Revenues: \$ 14,200

Net County Cost: - \$ 200

Provides access to library materials and collections at various community sites. Limited Bookmobile service was reinstated in October 2009 with the use of donations.

### First 5 Early Literacy Program

Positions: 3.85 FTE

Extra Help: \$0

Total Appropriations: \$ 211,762

Total Revenues: \$ 212,500

Net County Cost: -\$ 738

## LIBRARY

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Promotes the development of early literacy skills by providing early literacy programs and services for children 0-5 years old and their caregivers. Services are provided at all county branch libraries. This program is funded by a grant from First 5 El Dorado.

**Law Library**  
**Positions: 0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$ 34,485**  
**Total Revenues: \$ 0**  
**Net County Cost: \$ 34,485**

This division represents the County's contribution to the Law Library for rent, custodial services, and utilities. Other expenses associated with the Law Library are funded with court filing fees and administered by the County Law Library Board.

**Museum**  
**Positions: 1.0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$ 154,506**  
**Total Revenues: \$14,000**  
**Net County Cost: \$ 140,506**

Provides public access to a large collection of exhibits, artifacts and documents related to El Dorado County. Open six days per week. Revenues are from entrance fees and the sale of historical books and photographs. Volunteers are used extensively to provide access to the museum and for historical research.

### Financial Charts

#### Source of Funds

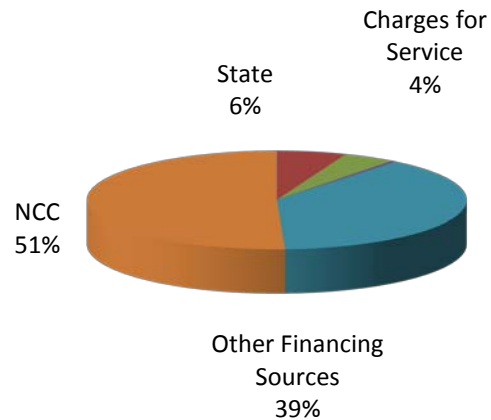
Use of Money and Property (\$2,250): Charges for meeting room rental to outside agencies and the public.

State Intergovernmental (\$212,500): Estimated grant revenue from First 5 El Dorado.

Charges for Services (\$161,025): Library fines and fees and lost book fees for all branches.

Miscellaneous (\$16,750): Donations from Friends of the Library groups and others.

Other Financing Sources (\$1,394,565): Primarily operating transfers from the special taxes collected in the various library zones of benefit (\$1,371,365) with the remainder from other department special revenue funds (\$23,200).



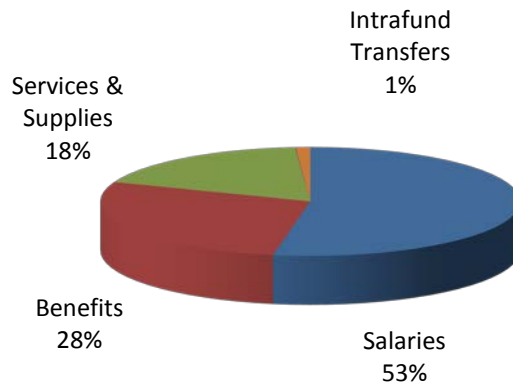
# LIBRARY

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Net County Cost (\$1,837,248): The department is also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

## Use of Funds

**Salaries & Benefits (\$2,928,748):** Primarily comprised of salaries (\$1,804,223), retirement (\$361,423) and health insurance (\$519,292).



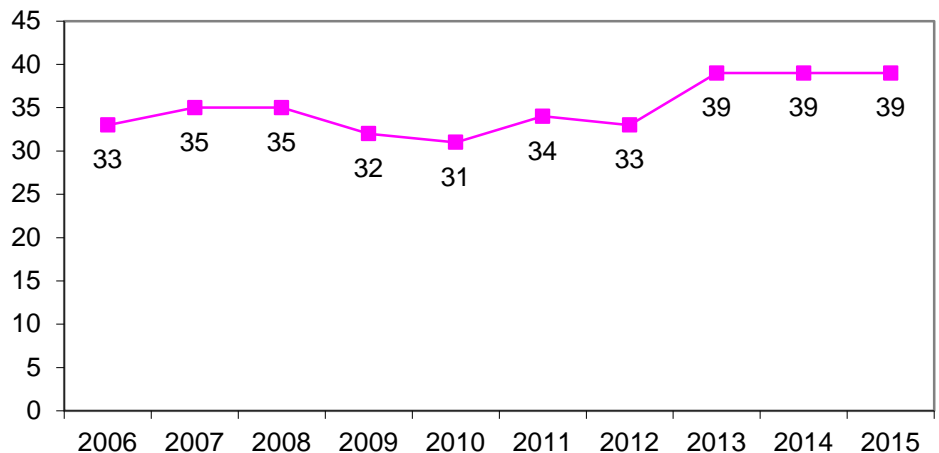
**Services & Supplies (\$653,154):** Primarily comprised of facility costs including rent, utilities, janitorial services (\$215,975); library circulation and reference materials including books, audio materials and subscriptions (\$200,275); computer hardware and software maintenance for library operations (\$69,345); and office and postage expenses (\$36,143).

**Other Charges (\$2,000):** For fleet maintenance costs associated with the bookmobile.

**Intrafund Transfers (\$40,436):** Primarily comprised of charges from other departments for services such as Mail Service (\$25,890), Stores Support (\$8,646), and Building Maintenance (\$3,100).

## Staffing Trend

Staffing for the Library has averaged 35 full time equivalent positions (FTEs) over the last ten years. Increases in staffing during the mid-2000s were related to the opening of the El Dorado Hills Library and the transfer of the Museum program to the Library. Funding from First 5 El Dorado in FY 2010-11 allowed an increase in staff allocations to 33.05 FTEs.



In 2012-13, the conversion of extra help employees to permanent part-time staff increased the

## LIBRARY

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personnel allocation by 6.15 FTEs to 39.20 FTEs. The Recommended Budget keeps the allocation at 38.65 FTEs in FY 2014-15 with 31.9 FTEs on the West Slope and 6.75 FTEs in South Lake Tahoe.

### **Chief Administrative Office Comments**

The Recommended Budget represents an overall decrease of \$260,658 or 13% in revenues and an increase of \$61,009 or 2% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost has increased by \$321,667 or 21%.

The department saw a large Net County Cost rise due to increases to employee salaries, health insurance and retirement costs. There was also a decrease in revenues due to projected reductions in donations from the Friends of the Library (\$85,560) and other donations. As donations are received, they will be brought to the Board for acceptance and added to the budget at that time. The reduction in donations coincided with a reduction in circulating item purchases (e.g. books, magazines, audios, etc.) for the libraries.

Grant funding from First 5 El Dorado is included in the department's Recommended Budget at the same amount as FY 2013-14 (\$212,500). These grant funds are used to support early literacy programs.

The budget does include two staffing changes to true up two underfills with the addition of two Senior Library Assistant positions and the deletion of a Library Circulation Supervisor, Supervisory Library Assistant (.8 FTE), and Office Assistant (.2 FTE).

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 60 LIBRARY

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0420	RENT: LAND & BUILDINGS	2,200	2,200	2,250	2,250	50
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	2,200	2,200	2,250	2,250	50
0880	ST: OTHER	212,500	212,500	212,500	212,500	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	212,500	212,500	212,500	212,500	0
1100	FED: OTHER	92,264	92,264	0	0	-92,264
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	92,264	92,264	0	0	-92,264
1700	LIBRARY SERVICES	103,600	103,600	93,900	93,900	-9,700
1701	LIBRARY SVCS - VIDEO RENTAL	41,900	41,900	41,400	41,400	-500
1702	LIBRARY SVCS - COMP LAB PRINTING	12,850	12,850	13,150	13,150	300
1703	LIBRARY SVCS - MICROFILM	150	150	250	250	100
1704	LIBRARY SVCS - COPY MACHINE	3,400	3,400	2,500	2,500	-900
1705	LIBRARY SVCS - LOST & PAID BOOKS	11,250	11,250	9,825	9,825	-1,425
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	173,150	173,150	161,025	161,025	-12,125
1940	MISC: REVENUE	25,910	25,910	0	0	-25,910
1943	MISC: DONATION	17,154	17,154	3,500	3,500	-13,654
1954	MISC DONATIONS: FRIENDS OF LIBRARY	98,310	98,810	13,250	13,250	-85,560
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	141,374	141,874	16,750	16,750	-125,124
2020	OPERATING TRANSFERS IN	1,363,260	1,425,760	1,394,565	1,394,565	-31,195
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	1,363,260	1,425,760	1,394,565	1,394,565	-31,195
<b>TYPE: R SUBTOTAL</b>		1,984,748	2,047,748	1,787,090	1,787,090	-260,658

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 60 LIBRARY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	1,551,751	1,641,755	1,804,223	1,804,223	162,468
3001 TEMPORARY EMPLOYEES	57,000	58,000	56,000	56,000	-2,000
3004 OTHER COMPENSATION	38,004	0	33,750	33,750	33,750
3005 TAHOE DIFFERENTIAL	14,400	14,400	16,800	16,800	2,400
3006 BILINGUAL PAY	4,160	4,160	4,680	4,680	520
3020 RETIREMENT EMPLOYER SHARE	297,868	297,868	361,423	361,423	63,555
3022 MEDI CARE EMPLOYER SHARE	20,346	20,346	23,279	23,279	2,933
3040 HEALTH INSURANCE EMPLOYER	461,805	461,805	519,292	519,292	57,487
3041 UNEMPLOYMENT INSURANCE EMPLOYER	7,140	7,140	0	0	-7,140
3042 LONG TERM DISABILITY EMPLOYER	5,819	5,819	4,476	4,476	-1,343
3043 DEFERRED COMPENSATION EMPLOYER	3,165	3,165	3,521	3,521	356
3046 RETIREE HEALTH: DEFINED	31,096	31,096	37,755	37,755	6,659
3060 WORKERS' COMPENSATION EMPLOYER	4,746	4,746	51,549	51,549	46,803
3080 FLEXIBLE BENEFITS	12,000	12,000	12,000	12,000	0
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,509,300</b>	<b>2,562,300</b>	<b>2,928,748</b>	<b>2,928,748</b>	<b>366,448</b>
4040 TELEPHONE COMPANY VENDOR	2,750	2,750	0	0	-2,750
4041 COUNTY PASS THRU TELEPHONE CHARGES	550	550	570	570	20
4044 CABLE/INTERNET SERVICE	0	0	2,790	2,790	2,790
4081 PAPER GOODS	2,200	2,200	2,150	2,150	-50
4085 REFUSE DISPOSAL	4,950	4,950	5,050	5,050	100
4086 JANITORIAL / CUSTODIAL SERVICES	21,400	21,400	21,840	21,840	440
4100 INSURANCE: PREMIUM	10,879	10,879	13,911	13,911	3,032
4140 MAINT: EQUIPMENT	19,250	19,250	19,250	19,250	0
4144 MAINT: COMPUTER	51,000	51,000	58,145	58,145	7,145
4180 MAINT: BUILDING & IMPROVEMENTS	300	300	300	300	0
4220 MEMBERSHIPS	4,200	4,200	4,600	4,600	400
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,090	1,090	1,395	1,395	305
4260 OFFICE EXPENSE	37,800	37,800	30,243	30,243	-7,557
4261 POSTAGE	5,900	5,900	5,900	5,900	0
4266 PRINTING / DUPLICATING SERVICES	5,000	5,000	500	500	-4,500
4267 ON-LINE SUBSCRIPTIONS	55,900	55,900	56,400	56,400	500
4300 PROFESSIONAL & SPECIALIZED SERVICES	39,777	39,777	10,200	10,200	-29,577
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,000	3,000	3,000	3,000	0
4400 PUBLICATION & LEGAL NOTICES	155	155	155	155	0
4420 RENT & LEASE: EQUIPMENT	15,300	15,300	15,400	15,400	100
4421 RENT & LEASE: SECURITY SYSTEM	5,602	5,602	5,602	5,602	0
4440 RENT & LEASE: BUILDING &	52,178	52,178	51,735	51,735	-443
4461 EQUIP: MINOR	5,359	5,359	3,500	3,500	-1,859
4462 EQUIP: COMPUTER	14,500	14,500	11,200	11,200	-3,300
4500 SPECIAL DEPT EXPENSE	78,544	78,544	25,000	25,000	-53,544
4501 SPECIAL PROJECTS	1,700	1,700	0	0	-1,700
4503 STAFF DEVELOPMENT	2,000	2,000	2,250	2,250	250
4508 SNOW REMOVAL	500	500	500	500	0
4516 LIBRARY: CIRCULATING LIBRARY BOOKS	179,084	189,084	82,300	82,300	-106,784
4517 LIBRARY: AUDIO	40,710	40,710	26,750	26,750	-13,960
4518 LIBRARY: SUBSCRIPTIONS	20,470	20,470	20,075	20,075	-395
4519 LIBRARY: MICROFILM PURCHASE	2,700	2,700	3,000	3,000	300
4529 SOFTWARE LICENSE	13,000	13,000	0	0	-13,000
4540 STAFF DEVELOPMENT (NOT 1099)	350	350	433	433	83
4542 LIBRARY: VIDEO	13,250	13,250	14,750	14,750	1,500
4600 TRANSPORTATION & TRAVEL	6,000	6,000	4,660	4,660	-1,340
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	3,740	3,740	4,450	4,450	710
4606 FUEL PURCHASES	2,500	2,500	2,750	2,750	250
4620 UTILITIES	139,000	139,000	142,400	142,400	3,400
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>862,588</b>	<b>872,588</b>	<b>653,154</b>	<b>653,154</b>	<b>-219,434</b>

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 60 LIBRARY

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
5300 INTERFND: SERVICE BETWEEN FUND	2,000	2,000	2,000	2,000	0
<b>CLASS: 50 OTHER CHARGES</b>	2,000	2,000	2,000	2,000	0
6040 FIXED ASSET: EQUIPMENT	15,920	15,920	0	0	-15,920
6042 FIXED ASSET: COMPUTER SYSTEM	14,750	14,750	0	0	-14,750
<b>CLASS: 60 FIXED ASSETS</b>	30,670	30,670	0	0	-30,670
7210 INTRAFND: COLLECTIONS	2,000	2,000	2,800	2,800	800
7220 INTRAFND: TELEPHONE EQUIPMENT &	37,185	37,185	0	0	-37,185
7223 INTRAFND: MAIL SERVICE	6,595	6,595	25,890	25,890	19,295
7224 INTRAFND: STORES SUPPORT	5,781	5,781	8,646	8,646	2,865
7227 INTRAFND: MAINFRAME SUPPORT	22,645	22,645	0	0	-22,645
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	2,900	2,900	3,100	3,100	200
7234 INTRAFND: NETWORK SUPPORT	18,665	18,665	0	0	-18,665
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	95,771	95,771	40,436	40,436	-55,335
<b>TYPE: E SUBTOTAL</b>	3,500,329	3,563,329	3,624,338	3,624,338	61,009
<b>FUND TYPE: 10 SUBTOTAL</b>	1,515,581	1,515,581	1,837,248	1,837,248	321,667



# LIBRARY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 60 LIBRARY

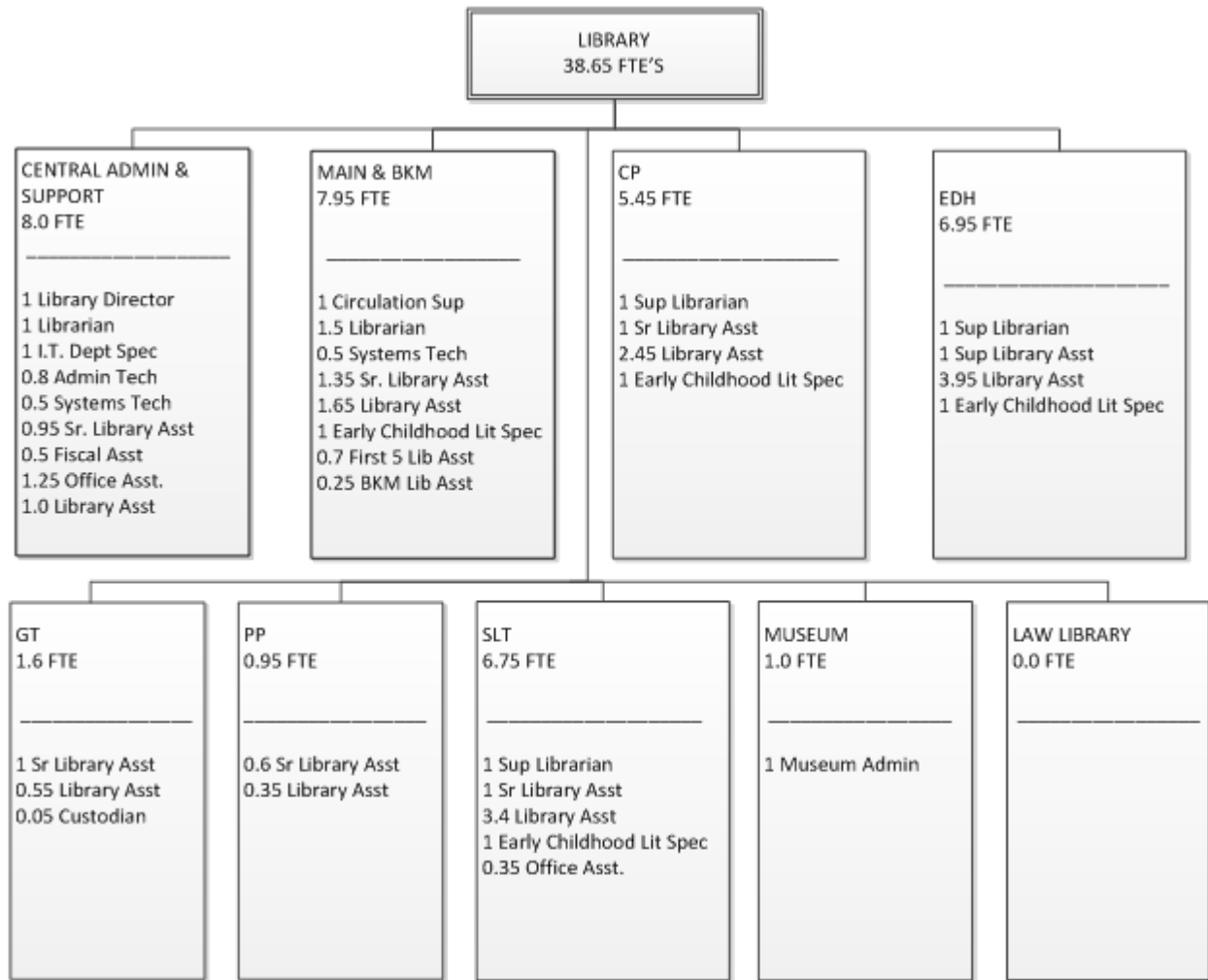
	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0175 TAX: SPECIAL TAX	928,450	928,450	952,000	952,000	23,550
<b>CLASS: 01 REV: TAXES</b>	928,450	928,450	952,000	952,000	23,550
0400 REV: INTEREST	1,650	1,650	1,900	1,900	250
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	1,650	1,650	1,900	1,900	250
1310 SPECIAL ASSESSMENTS	250,160	250,160	251,120	251,120	960
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	250,160	250,160	251,120	251,120	960
0001 FUND BALANCE	735,428	735,428	576,345	576,345	-159,083
<b>CLASS: 22 FUND BALANCE</b>	735,428	735,428	576,345	576,345	-159,083
<b>TYPE: R SUBTOTAL</b>	1,915,688	1,915,688	1,781,365	1,781,365	-134,323
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
7000 OPERATING TRANSFERS OUT	1,337,510	1,399,510	1,371,365	1,371,365	-28,145
<b>CLASS: 70 OTHER FINANCING USES</b>	1,337,510	1,399,510	1,371,365	1,371,365	-28,145
7700 APPROPRIATION FOR CONTINGENCIES	578,178	516,178	410,000	410,000	-106,178
<b>CLASS: 77 APPROPRIATION FOR</b>	578,178	516,178	410,000	410,000	-106,178
<b>TYPE: E SUBTOTAL</b>	1,915,688	1,915,688	1,781,365	1,781,365	-134,323
<b>FUND TYPE: 12 SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 60 SUBTOTAL</b>	1,515,581	1,515,581	1,837,248	1,837,248	321,667

## LIBRARY

### Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Director of Library Services	1.00	1.00	1.00	-
Administrative Technician	0.80	0.80	0.80	-
Custodian	0.05	0.05	0.05	-
Early Childhood Literacy Specialist	4.00	4.00	4.00	-
Fiscal Assistant I/II	0.50	0.50	0.50	-
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	3.50	3.50	3.50	-
Library Assistant I/II	13.10	13.10	13.10	-
Library Circulation Supervisor	2.00	2.00	1.00	(1.00)
Library Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Office Assistant	2.00	2.00	1.80	(0.20)
Sr. Library Assistant	3.90	3.90	5.90	2.00
Supervising Librarian	3.00	3.00	3.00	-
Supervising Library Assistant	1.80	1.80	1.00	(0.80)
<b>Department Total</b>	<b>38.65</b>	<b>38.65</b>	<b>38.65</b>	<b>-</b>

# LIBRARY



# LIBRARY

## Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Use of Money	-	-	-	448	125
State	6,025	5,780	3,880	2,955	3,665
Federal	90,367	134,606	184,563	215,520	255,805
Other Governmental	1,901	1,792	6,508	15,607	1,579
Charges for Service	152,317	178,532	164,579	175,493	172,379
Misc.	117,215	106,577	88,422	92,990	127,517
Other Financing Sources	990,859	948,972	1,073,708	1,167,665	1,169,521
<b>Total Revenue</b>	<b>1,358,684</b>	<b>1,376,259</b>	<b>1,521,660</b>	<b>1,670,678</b>	<b>1,730,591</b>
Salaries	1,202,603	1,480,059	1,655,710	1,721,966	1,567,847
Benefits	620,084	652,314	698,934	739,050	647,056
Services & Supplies	678,192	684,833	689,477	728,765	786,936
Other Charges	4,925	3,890	4,696	615	4,990
Fixed Assets	14,933	8,146	13,515	8,508	38,238
Intrafund Transfers	63,109	103,818	87,266	106,335	95,429
<b>Total Appropriations</b>	<b>2,583,846</b>	<b>2,933,060</b>	<b>3,149,598</b>	<b>3,305,239</b>	<b>3,140,496</b>
<b>NCC</b>	<b>1,225,162</b>	<b>1,556,801</b>	<b>1,627,938</b>	<b>1,634,561</b>	<b>1,409,905</b>
<b>FTE's</b>	<b>33</b>	<b>35</b>	<b>35</b>	<b>32</b>	<b>31</b>

# LIBRARY

## Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Fines, Forfeitures	-	-	-	-	-
Use of Money	2,890	2,608	2,325	2,200	2,250
State	329,161	246,241	205,610	212,500	212,500
Federal	17,764	8,126	14,736	92,264	-
Charges for Service	174,028	180,639	171,689	173,150	161,025
Misc.	78,490	85,948	130,058	141,374	16,750
Other Financing Sources	1,168,138	1,338,781	1,251,443	1,363,260	1,394,565
<b>Total Revenue</b>	<b>1,770,471</b>	<b>1,862,343</b>	<b>1,775,861</b>	<b>1,984,748</b>	<b>1,787,090</b>
Salaries	1,671,491	1,667,669	1,641,237	1,665,315	1,915,453
Benefits	724,471	788,286	784,017	843,985	1,013,295
Services & Supplies	841,963	788,555	737,456	862,588	653,154
Other Charges	555	2,154	2,936	2,000	2,000
Fixed Assets	6,499	10,119	7,364	30,670	-
Intrafund Transfers	90,244	89,355	49,544	95,771	40,436
<b>Total Appropriations</b>	<b>3,335,223</b>	<b>3,346,138</b>	<b>3,222,554</b>	<b>3,500,329</b>	<b>3,624,338</b>
<b>NCC</b>	<b>1,564,752</b>	<b>1,483,795</b>	<b>1,446,693</b>	<b>1,515,581</b>	<b>1,837,248</b>
<b>FTE's</b>	<b>34</b>	<b>33</b>	<b>39</b>	<b>39</b>	<b>39</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	2,250	#DIV/0!
State	206,475	3427%
Charges for Service	8,708	6%
Misc.	(100,465)	-86%
Other Financing Sources	403,706	41%
<b>Total Revenue</b>	<b>428,406</b>	<b>32%</b>
Salaries	712,850	59%
Benefits	393,211	63%
Services & Supplies	(25,038)	-4%
Other Charges	(2,925)	-59%
Fixed Assets	(14,933)	-100%
Intrafund Transfers	(22,673)	-36%
<b>Total Appropriations</b>	<b>1,040,492</b>	<b>40%</b>
<b>NCC</b>	<b>612,086</b>	<b>50%</b>
<b>FTE's</b>	<b>6</b>	<b>18%</b>

Notes
Staffing increased in FY 2005/06 due to opening of El Dorado Hills Library
2 FTE's added in 2006-07 due to increased demand for services at El Dorado Hills and hours expansion at the Central/Main library
1 FTE was deleted in FY 2009-10 to meet budget reduction target.
4 FTE Early Literacy positions added in FY 2010-11 for first 5 grant program
Extra help converted to permanent part-time positions in FY 12-13 resulting in an increase of 6 FTE's

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# CHILD SUPPORT SERVICES

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## Mission

The mission of the California Child Support Program is to promote the well being of children and the self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. El Dorado County Child Support Services meets the State's mission by providing County residents the opportunity to receive services in the Placerville and South Lake Tahoe offices.

Child Support Services also oversees the County Revenue Recovery program. The mission of the Revenue Recovery program is to carry out the Board of Supervisor's fiduciary duty of collecting just and legal obligations through efficient collection practices.

## Program Summaries

### Administration and Services

Positions: 50.0 FTE

Extra Help: \$0

Total Appropriations: \$4,747,119

Total Revenues: \$4,747,119

Net County Cost: \$0

The Child Support Program is a Federal/State/Local mandated partnership aimed at establishing paternity and enforcement of child support and medical support. The Federal Child Support Enforcement Program was established in 1975 nationwide. A restructuring of the child support program in 2000 through State reform legislation allows counties to independently operate under the State Department of Child Support Services. The goals of the program are to promote the well being of children and self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. Services are provided at no cost to the clients. Revenues for services are ongoing and are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

### EDP Maintenance & Operations

Positions: 1.0 FTE

Extra Help: \$0

Total Appropriations: \$254,694

Total Revenues: \$254,694

Net County Cost: \$0

This program is the Electronic Data Processing/Maintenance and Operations arm of the Division. Funding is provided by the State and Federal government for specific, identifiable child support automation duties and responsibilities. Funding covers Information technology support, network costs and other automation related expenses.

### Revenue Recovery Division

Positions: 9.0 FTE

Extra Help: \$0

Total Appropriations: \$900,678

Total Revenues: \$900,678

Net County Cost: \$0

The Revenue Recovery Division is responsible for enforcement and collection of debts owed to many County Departments. Although Revenue Recovery is a General Fund program, costs for operating the program are fully offset by a portion of the revenues collected for the County departments served and charges for services to the agencies being served (such as Superior Court).

# CHILD SUPPORT SERVICES

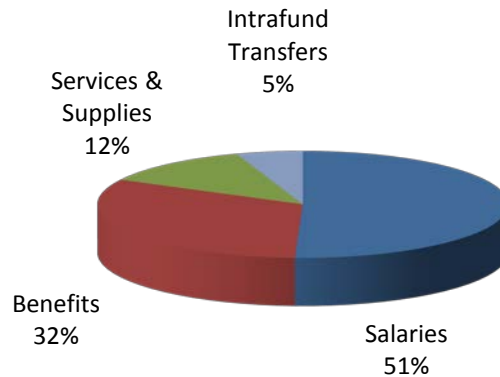
## Financial Charts

### Source of Funds

State and Federal Revenues (\$5,001,813): Revenues for the Child Support Services Division include a combination of State (\$1,415,790) and Federal (\$3,586,023) funds.

Charges for Services (\$886,678): Revenues from Courts and County departments for Revenue Recovery services.

Miscellaneous (\$14,000): Revenues for other Revenue Recovery services.



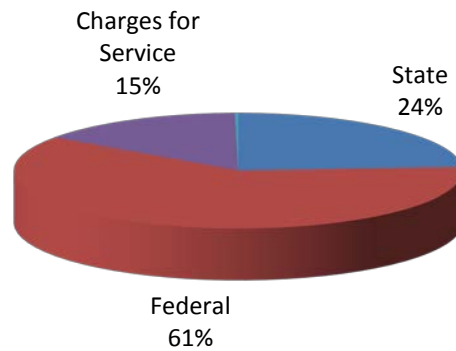
### Use of Funds

Salaries & Benefits (\$4,876,145): Primarily comprised of salaries (\$2,958,446), health insurance (\$945,762), and retirement (\$726,035).

Services & Supplies (\$716,682): Primarily comprised of facility costs including rent, utilities, janitorial services (\$325,103); office expenses and postage (\$93,100); fleet vehicle and fuel charges (\$50,400); County liability insurance charges (\$50,185); contracts for process server and locate services, external data processing, and lab testing services (\$47,910); and staff development and travel (\$13,000).

Intrafund Transfers (\$329,464): Primarily comprised of A-87 charges (\$290,979).

Intrafund Abatements (\$-19,800): Transfers for charges to General Fund departments for revenues collected on their behalf.

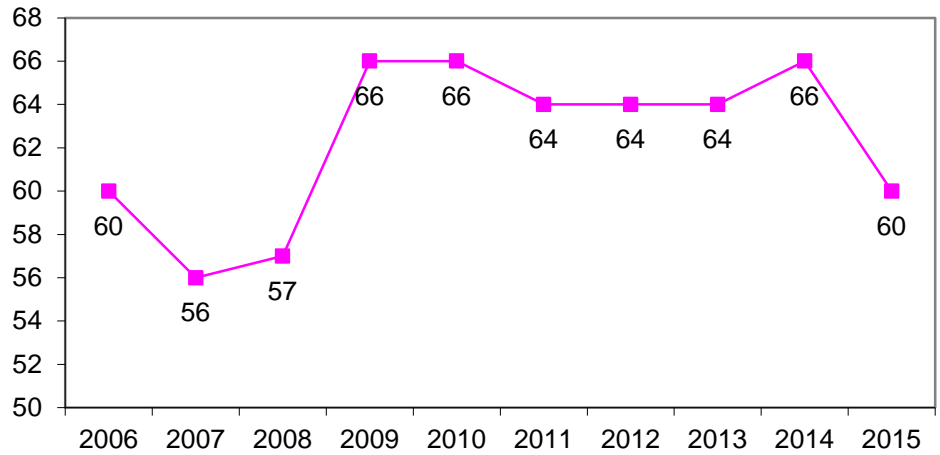




# CHILD SUPPORT SERVICES

## Staffing Trend

Staffing for Child Support Services over the past ten years has fluctuated based on funding allocations provided by the State, and the transfer of the County's Revenue Recovery Program to the department in FY 2008-09. The recommended staff allocation for FY 2014-15 is 60 FTEs, with 53 FTEs on the West Slope and 7 FTEs at South Lake Tahoe. The 6.0 FTE decrease is primarily due to increases in expenses and stagnate revenue from the state and federal government. The six positions that are being deleted are vacant and most of the positions have been reoccurring vacancies.



## Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$75,212 or 13% in revenues and appropriations when compared to the FY 2013-14 adopted budget. There is no Net County Cost for Child Support Services.

Increased revenues are primarily related to charges for service related to revenue recovery services. Revenues for Child Support services are the same as FY 2013-14. Increased appropriations are primarily related to retirement and health insurance.

### Recommended Staffing Changes

Six vacant positions were deleted due to stagnate revenue from the State and Federal Government. These positions had been unfunded vacancies over the last few years. The FY 2014-15 Child Support allocation from the State will not support these positions. The Chief Administrative Office is recommending the deletion of these positions to bring the funded personnel allocations in line with the revenue allocation from the State.

The following are the six vacant positions that are being recommended to be deleted:

- Child Support Supervisor
- Child Support Specialist I/II (5 FTEs)
- Legal Clerk

The Child Support Department will continue to have budget issues as long as State and Federal revenues stay stagnate as expenses increase. Without an increase in revenues in the FY 2015-16 budget further solutions will have to be explored to manage the department's budget.

## **CHILD SUPPORT SERVICES**

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The budget does include three staffing changes to true up two underfills and one overfill. The following are the changes:

- Addition of a Staff Services Specialist and the deletion of a Child Support Specialist I/II (overfill).
- Addition of an Office Assistant I/II and the deletion of a Legal Clerk I/II (underfill).
- Addition of an Account Technician and the deletion of an Account Clerk II (underfill).

The department requested the addition of an Administrative Services Officer allocation. However, at this time, revenue from the Federal and State governments will not support that request.

# CHILD SUPPORT SERVICES

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 79 CHILD SUPPORT SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
0887	ST: INCENTIVES CHILD SUPPORT	1,426,421	1,426,421	1,415,790	1,415,790	-10,631
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,426,421	1,426,421	1,415,790	1,415,790	-10,631
1102	FED: INCENTIVES CHILD SUPPORT	284,827	284,827	284,827	284,827	0
1103	FED: 66% CHILD SUPPORT 356	3,321,835	3,321,835	3,301,196	3,301,196	-20,639
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	3,606,662	3,606,662	3,586,023	3,586,023	-20,639
1740	CHARGES FOR SERVICES	768,196	768,196	874,678	874,678	106,482
1821	INTERFND REV: COLLECTIONS	12,000	12,000	12,000	12,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	780,196	780,196	886,678	886,678	106,482
1940	MISC: REVENUE	14,000	14,000	14,000	14,000	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	14,000	14,000	14,000	14,000	0
<b>TYPE: R SUBTOTAL</b>		5,827,279	5,827,279	5,902,491	5,902,491	75,212

# CHILD SUPPORT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 79 CHILD SUPPORT SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000	2,997,728	2,997,728	3,047,175	2,958,446	-39,282
3005	16,800	16,800	18,000	18,480	1,680
3006	10,400	10,400	10,400	10,400	0
3020	616,044	616,044	702,830	726,035	109,991
3022	46,249	46,249	50,011	52,223	5,974
3040	897,139	897,139	910,424	945,762	48,623
3041	8,960	8,960	0	0	-8,960
3042	11,381	11,381	8,451	8,962	-2,419
3043	13,298	13,298	13,951	14,699	1,401
3046	62,241	62,241	64,473	64,473	2,232
3060	13,304	13,304	27,080	27,080	13,776
3080	48,000	48,000	23,350	49,585	1,585
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>4,741,544</b>	<b>4,741,544</b>	<b>4,876,145</b>	<b>4,876,145</b>	<b>134,601</b>
4040	0	0	10,800	10,800	10,800
4041	5,320	5,320	5,400	5,400	80
4080	0	0	39	39	39
4086	500	500	500	500	0
4100	38,822	38,822	50,185	50,185	11,363
4140	1,581	1,581	1,580	1,580	-1
4144	3,600	3,600	6,360	6,360	2,760
4180	4,000	4,000	500	500	-3,500
4220	12,176	12,176	12,176	12,176	0
4260	36,988	36,988	29,100	29,100	-7,888
4261	63,000	63,000	64,000	64,000	1,000
4262	50,140	50,140	500	500	-49,640
4263	9,800	9,800	40,330	40,330	30,530
4265	6,000	6,000	6,000	6,000	0
4266	2,500	2,500	3,500	3,500	1,000
4267	1,580	1,580	2,352	2,352	772
4300	43,500	43,500	33,000	33,000	-10,500
4308	850	850	1,550	1,550	700
4320	0	0	500	500	500
4324	8,100	8,100	7,000	7,000	-1,100
4400	500	500	500	500	0
4420	36,300	36,300	30,500	30,500	-5,800
4440	274,337	274,337	278,903	278,903	4,566
4462	10,607	10,607	2,207	2,207	-8,400
4500	10,600	10,600	3,100	3,100	-7,500
4503	8,600	8,600	9,500	9,500	900
4529	13,940	13,940	11,000	11,000	-2,940
4600	10,000	10,000	6,000	6,000	-4,000
4602	3,500	3,500	3,500	3,500	0
4605	32,000	32,000	32,000	32,000	0
4606	17,500	17,500	18,400	18,400	900
4620	43,850	43,850	45,700	45,700	1,850
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>750,191</b>	<b>750,191</b>	<b>716,682</b>	<b>716,682</b>	<b>-33,509</b>
7200	19,000	19,000	17,000	17,000	-2,000
7220	42,186	42,186	0	0	-42,186
7223	15,316	15,316	18,967	18,967	3,651
7224	1,364	1,364	518	518	-846
7227	38,799	38,799	0	0	-38,799
7231	11,000	11,000	2,000	2,000	-9,000
7233	61,593	61,593	290,979	290,979	229,386
7234	159,286	159,286	0	0	-159,286
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>348,544</b>	<b>348,544</b>	<b>329,464</b>	<b>329,464</b>	<b>-19,080</b>

# CHILD SUPPORT SERVICES

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## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 79 CHILD SUPPORT SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
7353 INTRFND ABATEMENTS: COLLECTIONS	-13,000	-13,000	-19,800	-19,800	-6,800
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	-13,000	-13,000	-19,800	-19,800	-6,800
<b>TYPE: E SUBTOTAL</b>	5,827,279	5,827,279	5,902,491	5,902,491	75,212
<b>FUND TYPE: 10 SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 79 SUBTOTAL</b>	0	0	0	0	0

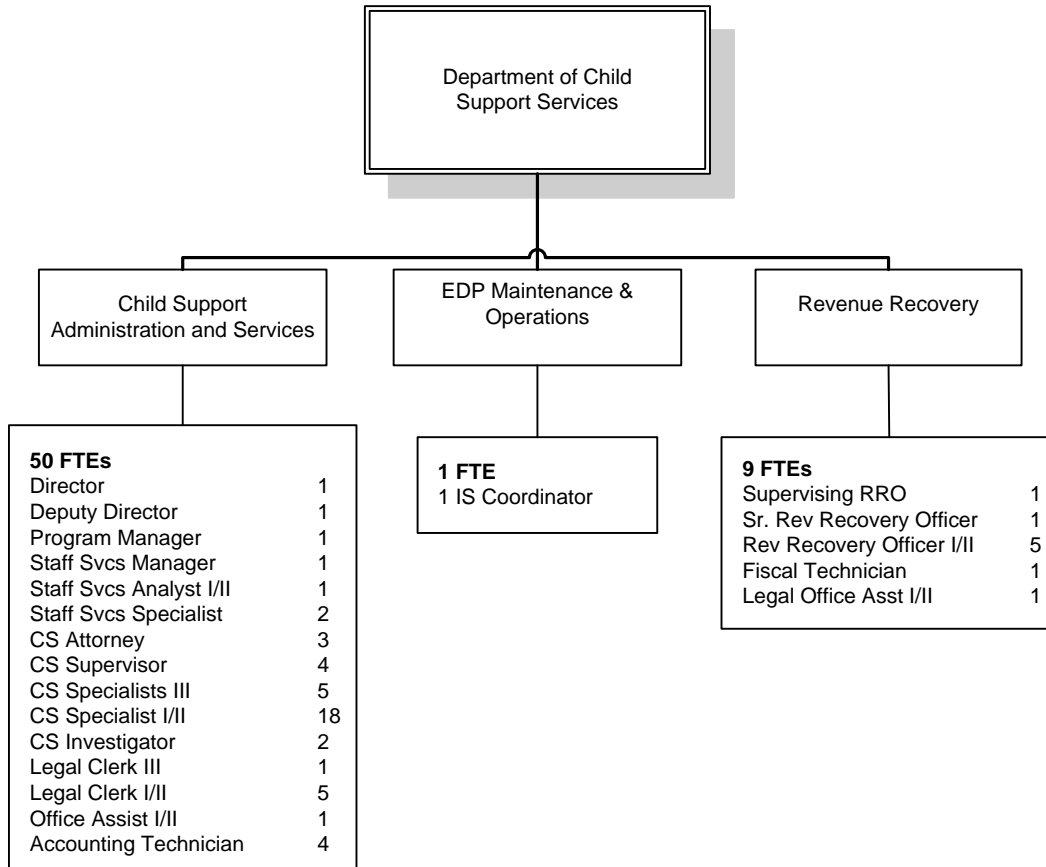
## CHILD SUPPORT SERVICES

### Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	3.00	3.00	4.00	1.00
Account Clerk II	1.00	1.00	-	(1.00)
Administrative Services Officer	-	1.00	-	
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Program Manager	1.00	1.00	1.00	-
Child Support Specialist I/II	23.00	23.00	18.00	(5.00)
Child Support Specialist III	5.00	5.00	5.00	-
Child Support Supervisor	5.00	5.00	4.00	(1.00)
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Fiscal Technician	1.00	1.00	1.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	7.00	7.00	5.00	(2.00)
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Office Assistant I/II	-	-	1.00	1.00
Revenue Recovery Officer I/II	5.00	5.00	5.00	-
Sr Revenue Recovery Officer	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Staff Services Specialist	1.00	1.00	2.00	1.00
Supervising Revenue Recovery Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>66.00</b>	<b>67.00</b>	<b>60.00</b>	<b>(6.00)</b>

# CHILD SUPPORT SERVICES

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## CHILD SUPPORT SERVICES

### Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Use of Funds	17,302	97,783	71,687	21,554	4,141
State	84,656	53,014	111,645	91,655	9,992
Federal	-	-	-	-	-
Other Governmental	5,882	-	-	-	-
Charges for Service	-	-	-	415,659	421,225
Misc.	-	-	-	13,108	12,289
Othe Financing Sources	4,645,178	4,570,109	4,606,199	4,496,126	4,748,959
<b>Total Revenue</b>	<b>4,753,018</b>	<b>4,720,906</b>	<b>4,789,531</b>	<b>5,038,102</b>	<b>5,196,606</b>
Salaries	2,331,332	2,466,170	2,559,984	2,862,474	2,978,190
Benefits	1,247,691	1,208,148	1,224,528	1,301,596	1,266,938
Services & Supplies	519,999	564,612	464,325	650,560	713,245
Other Charges	1,780	1,166	363	-	-
Fixed Assets	10,074	119,059	1,969	30,925	-
Intrafund Transfers	582,101	418,991	532,303	287,590	231,648
<b>Total Appropriations</b>	<b>4,692,977</b>	<b>4,778,146</b>	<b>4,783,472</b>	<b>5,133,145</b>	<b>5,190,021</b>
<b>NCC</b>	<b>(60,041)</b>	<b>57,240</b>	<b>(6,059)</b>	<b>95,043</b>	<b>(6,585)</b>
<b>FTE's</b>	<b>60</b>	<b>56</b>	<b>57</b>	<b>66</b>	<b>66</b>



## CHILD SUPPORT SERVICES

### Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Use of Funds	4,838	3,542	3,062	-	-
State	1,369,337	1,586,375	1,464,265	1,426,421	1,415,790
Federal	3,403,815	3,338,745	3,103,240	3,606,662	3,586,023
Other Governmental	-	-	-	-	-
Charges for Service	434,276	500,321	535,467	780,196	886,678
Misc.	12,255	11,689	10,794	14,000	14,000
Othe Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>5,224,521</b>	<b>5,440,672</b>	<b>5,116,828</b>	<b>5,827,279</b>	<b>5,902,491</b>
Salaries	2,906,058	3,115,792	2,983,186	3,024,928	2,987,326
Benefits	1,388,186	1,497,667	1,461,376	1,716,616	1,888,819
Services & Supplies	620,913	559,293	554,899	750,191	716,682
Other Charges	-	-	-	-	-
Fixed Assets	-	5,668	-	-	-
Intrafund Transfers	315,500	285,776	142,305	335,544	309,664
<b>Total Appropriations</b>	<b>5,230,657</b>	<b>5,464,196</b>	<b>5,141,766</b>	<b>5,827,279</b>	<b>5,902,491</b>
<b>NCC</b>	<b>6,136</b>	<b>23,524</b>	<b>24,938</b>	<b>-</b>	<b>-</b>
<b>FTE's</b>	<b>64</b>	<b>64</b>	<b>64</b>	<b>66</b>	<b>60</b>

10 Year Variance		
	\$ Change	% Change
Use of Funds	(17,302)	-100%
State	1,331,134	1572%
Federal	3,586,023	#DIV/0!
Other Governmental	(5,882)	-100%
Charges for Service	886,678	N/A
Misc.	14,000	N/A
Othe Financing Sources	(4,645,178)	-100%
<b>Total Revenue</b>	<b>1,149,473</b>	<b>24%</b>
Salaries	655,994	28%
Benefits	641,128	51%
Services & Supplies	196,683	38%
Other Charges	(1,780)	-100%
Fixed Assets	(10,074)	N/A
Intrafund Transfers	(272,437)	-47%
<b>Total Appropriations</b>	<b>1,209,514</b>	<b>26%</b>
<b>NCC</b>	<b>60,041</b>	<b>-100%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

#### Notes

Child Support included in DA's office in FY 2000-01

FY 2008-09 Revenue Recovery transferred to Child Support (5FTE). Deleted 1 FTE in November 2008.

May 2009 added 5 FTE to Child Support and 2 FTE to Revenue Recovery. All positions are revenue offset.

FY 2010-11 Child Support allocation remains flat while costs increase.

FY 2010-11 Accounting practice change to shift funding from Other Financing Sources into State and Federal line items

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2014-15

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
<b><u>FUND TYPE 10 (General Fund)</u></b>								
Board of Supervisors	01	10	6042	Tricaster (Video Mixer)	1	4,500	4,500	4,500
	01	10	6042	HD Cameras	4	1,250	5,000	5,000
<b>Department Total</b>							<b>\$ 9,500</b>	<b>\$ 9,500</b>
Chief Administrative Office	02	10	6042	Desktop Computer	2	1,500	3,000	3,000
	02	10	6042	Laptop Computer	1	2,000	2,000	2,000
<b>Department Total</b>							<b>\$ 5,000</b>	<b>\$ 5,000</b>
Auditor Controller	03	10	6040	HP color laser jet printer	1	1,600	1,600	1,600
<b>Department Total</b>							<b>\$ 1,600</b>	<b>\$ 1,600</b>
Assessor	05	10	6042	Scanner	1	5,000	5,000	5,000
<b>Department Total</b>							<b>\$ 5,000</b>	<b>\$ 5,000</b>
County Counsel	07	10	6042	Dell Tablets	4	1,600	6,400	6,400
<b>Department Total</b>							<b>\$ 6,400</b>	<b>\$ 6,400</b>
Information Technology	10	10	6040	48 Port POE Switches	2	4,300	8,600	8,600
	10	10	6040	24 Port POE Switches	2	2,500	5,000	5,000
	10	10	6040	5 Cisco Router Replacement	5	2,500	12,500	12,500
	10	10	6040	12 Port POE Switches	4	1,500	6,000	6,000
	10	10	6040	Network VOIP Routers	4	10,000	40,000	40,000
	10	10	6040	SIP Trunking Session Boarder Controller	2	15,000	30,000	30,000
	10	10	6042	Smartboard	1	5,000	5,000	5,000
<b>Department Total</b>							<b>\$ 107,100</b>	<b>\$ 107,100</b>
Economic Development	11	10	6040	Field Tablet	1	3,500	3,500	3,500
<b>Department Total</b>							<b>\$ 3,500</b>	<b>\$ 3,500</b>
Surveyor	12	10	6042	Laptop (64-bit)	1	1,761	1,761	1,761
<b>Department Total</b>							<b>\$ 1,761</b>	<b>\$ 1,761</b>
District Attorney	22	10	6042	Laptop Computers	5	1,500	7,500	7,500
	22	10	6042	Cellebrite	1	10,000	10,000	10,000
<b>Department Total</b>							<b>\$ 17,500</b>	<b>\$ 17,500</b>
Public Defender	23	10	6042	Laptop Computer Ultra Convertible	2	2,000	4,000	4,000
<b>Department Total</b>							<b>\$ 4,000</b>	<b>\$ 4,000</b>
Sheriff	24	10	6040	Cargo Trailer	1	5,000	5,000	5,000
	24	10	6040	Radio Repeater Equipment	1	19,000	19,000	19,000
	24	10	6040	Cellebrite device for patrol	1	4,575	4,575	4,575
	24	10	6040	Replacement refrigerator	1	1,600	1,600	1,600
	24	10	6040	Trunk Vaults	3	1,500	4,500	4,500
	24	10	6040	Rifle Rebuild	1	3,150	3,150	3,150
	24	10	6040	Artic Cat Snowmobiles	2	14,851	29,702	29,702
	24	10	6040	Trailer for snowmobiles	1	6,298	6,298	6,298
	24	10	6040	Cylindrical Scrubber	1	3,000	3,000	3,000
	24	10	6040	Commercial Microwave	1	8,000	8,000	8,000
	24	10	6040	Dough Divider	1	5,000	5,000	5,000
	24	10	6040	Vulcan Insulated Holding Cabinet	1	4,000	4,000	4,000
	24	10	6040	Vulcan Gas Tilting Kettle	1	25,000	25,000	25,000
	24	10	6040	Reach in Reach-In Refrigerator	1	6,500	6,500	6,500
	24	10	6040	Industrial Floor Buffer	1	2,200	2,200	2,200
	24	10	6040	SCBA Replacement apparatus	5	2,620	13,100	13,100
	24	10	6040	Outfitter Camp Set Up	1	4,500	4,500	4,500
	24	10	6042	Network Routers/Switches	2	3,200	6,400	6,400
	24	10	6042	SAN for VM Server	1	25,000	25,000	25,000
	24	10	6042	Expanded video storage	1	15,000	15,000	15,000
	24	10	6042	In Car Video	35	6,230	218,050	218,050
	24	10	6042	Civil Software Update	1	60,000	60,000	60,000
	24	10	6042	Apple MacBook laptop w/ MS Office & Pages	1	3,000	3,000	3,000
	24	10	6042	Dog Boxes	2	1,900	3,800	3,800
	24	10	6042	Mobile Radio	3	2,006	6,018	6,018
	24	10	6042	Repeaters	2	6,745	13,490	13,490
	24	10	6042	Combiner - 4 Port VHF High Band	1	5,516	5,516	5,516
	24	10	6042	Portable FT-IR Chemical Identifier	1	58,300	58,300	58,300
<b>Department Total</b>							<b>\$ 559,699</b>	<b>\$ 559,699</b>

# MEMBERSHIPS

Fiscal Year 2014-15

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Agriculture</b>	Regional Council of Rural Counties	13,000		BOS/General Fund
	Regional Council of Rural Counties/Schools	1,003		BOS/General Fund
	CA Agricultural Commissioners and Sealer Association		3,500	General Fund
	Sacramento Valley Deputy AG Commissioner Association		10	General Fund
	Sacramento Valley Ag Commissioners and Sealers		75	General Fund
	Nat'l Conference of Weights & Measures		195	General Fund
	Western Weights & Measures		50	General Fund
	California Invasive Plant Council		50	General Fund
	Pesticide Applicators Professional Association		240	General Fund
	California Department of Food and Agriculture State Licenses		500	General Fund
	<b>Department Total</b>		<b>\$ 14,003</b>	<b>\$ 4,620</b>
<b>Air Quality Management</b>	CAPCOA - California Air Pollution Control Officer Assn	900		Revenues
	REHS - Registered Environmental Health Specialist		350	Revenues
	<b>Department Total</b>		<b>\$ 900</b>	<b>\$ 350</b>
<b>Assessor</b>	California Assessors' Association	\$520		General Fund
	Northern California Assessors' Association		\$35	General Fund
	Society of Auditor-Appraiser		\$120	General Fund
	El Dorado County Association of Realtors		\$80	General Fund
	CA Assessors' Assn Information Technology Affiliate		\$50	General Fund
	California Board of Accountancy		\$150	General Fund
	<b>Department Total</b>		<b>\$ 520</b>	<b>\$ 435</b>
<b>Auditor-Controller</b>	Association of Governmental Auditors		95	General Fund
	State Association of County Auditors	450		General Fund
	American Institute of Public Accountants (AICPA)		920	General Fund
	California Society of CPAs		1,197	General Fund
	<b>Department Total</b>		<b>\$ 450</b>	<b>\$ 2,212</b>
<b>BOS</b>	CA Assn of Clerks & Elected Officials		\$225	General Fund
	CA Clerks of the BOS Assn	\$200		General Fund
	<b>Department Total</b>		<b>\$ 200</b>	<b>\$ 225</b>
<b>CAO</b>	National Association of Counties	3,731		General Fund
	County Supervisors Association	1,138		General Fund
	CA Public Purchasing Officers Association		650	General Fund
	County General Services Association		300	General Fund
	Pesticide Applicator Professional Association		160	General Fund
	<b>Department Total</b>		<b>\$ 4,869</b>	<b>\$ 1,110</b>
<b>Child Support</b>	Notary Association	-	575	State
	National Child Support Enforcement Association		100	State
	California State Bar		1,250	State
	Child Support Director's Association		9,876	State
	<b>Department Total</b>		<b>-</b>	<b>\$ 11,801</b>
<b>Child Support Revenue Recovery</b>	California Revenue Officer's Association		100	Collections Revenues
	California Association of Collector's		275	Collections Revenues
	<b>Department Total</b>		<b>\$ -</b>	<b>\$ 375</b>
<b>County Counsel</b>	State Bar of California		4,920	General Fund
	County Counsel Association		5,589	General Fund
	El Dorado County Bar Association		100	General Fund
	CSAC Litigation Coordination Program	\$ 2,519		General Fund
	<b>Department Total</b>		<b>\$ 2,519</b>	<b>\$ 10,609</b>

# MEMBERSHIPS

Fiscal Year 2014-15

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Development Services</b>	American Concrete Institute (ACI)		249	Fees and General Funds
	American Institute of Steel Construction (AISC)		149	Fees and General Funds
	American Planning Association (APA)		1,023	Planning Fees/Overhead/General Fund
	American Public Works Association (APWA)		380	Overhead/General Fund
	American Society of Civil Engineers (ASCE)		319	Overhead/General Fund
	American Wood Council (AWC)		220	Fees and General Funds
	Association of Environmental Professionals (AEP)		165	Planning Fees
	Association of Government Accountants (AGA)		99	Overhead
	Barclays Regulations Updates - Title 19 and 25		400	Fees and General Funds
	California Association of Code Enforcement Officers (CACE)	165		Fees and General Funds
	California Building Officials (CALBO)	292		Fees and General Funds
	CA Stormwater Quality Assn-(CASQA) - Membership		171	Overhead/General Fund
	CA Stormwater Quality Assn (CASQA)Qualified SWPPP Developer		250	Overhead/General Fund
	Certified Professional Erosion & Sediment Control (CPESC)		330	Overhead/General Fund
	County Building Officials Association of California (CBOAC)	292		Fees and General Funds
	Department of Consumer Affairs - (DCA CBPELS)		381	Overhead/General Fund
	EDC Fire Protection Officers Assn.		149	Fees and General Funds
	Government Finance Officers Association (GFOA)		924	Overhead
	Institute of Transportation Engineers (ITE)		291	Overhead/General Fund
	Int'l Assn of Plumbing and Mechanical Officials (IAPMO)	275		Fees and General Funds
	International Code Council (ICC)	165		Fees and General Funds
	International Erosion Control Association (IECA)		187	Overhead/General Fund
	Microsoft Project User Group (MPUG)		142	Overhead
	National Fire Protection Agency (NFPA)	182		Fees and General Funds
	Notary Renewal		600	Fees and General Funds
	Sacramento Valley Assn of Building Officials (SVABO)		275	Fees and General Funds
	Society of Human Resource Management (SHRM)		204	Overhead
	Soil and Water Conservation Society (SWCS)		100	Fees
	Structural Engineers Assn of No. CA (SEAOC/SEAONC)	260		Fees and General Funds
	Surveyors, Architects, Geologists and Engineers (SAGE)		498	Fees/Overhead/General Fund
	Tahoe, Engineers, Architects, Surveyors (TEAS)		385	Fees and General Funds
	Women's Transportation Seminar		418	Overhead/General Fund
<b>Department Total</b>		<b>\$ 1,631</b>	<b>\$ 8,309</b>	
<b>District Attorney</b>	CDAA - California District Attorney's Association		3,080	General Fund
	CDAA - California District Attorney's Association		2,755	General Fund
	CDAIA - Ca District Attorneys Investigators Assn		630	General Fund
	State Bar of California		8,360	General Fund
	Association of Certified Fraud Specialists		150	General Fund
	IAFCI - International Association of Financial Crimes		75	General Fund
	California Narcotics Officers Association		200	General Fund
	High Tech Crimes Investigators Association		50	General Fund
	Law Enforcement Video Association		55	General Fund
	CCVAA - Crimes Victim Assistance Assoc		155	Victim Witness Asst.
	CHIA - California Homicide Investigators Association		50	General Fund
	BIANCA - Biker Investigators Assn of Northern Ca		25	General Fund
	FBI NAA		90	General Fund
	NCFIA - Norther CA Fraud Investigators Assoc		40	Workers' Comp
	CNCAC - California National Children's Alliance		50	General Fund
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 15,765</b>	

# MEMBERSHIPS

Fiscal Year 2014-15

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Economic Development / Parks &amp; Trails</b>	CA Association for Local Economic Development		700	General Fund / TOT
	International Economic Development Council		400	General Fund / TOT
	National Main Street Network		300	General Fund / TOT
	Sacramento Area Commerce & Trade Org		6,000	General Fund / TOT
	Sacramento Metro Chamber		5,400	General Fund / TOT
	Sierra Economic Development Corp		7,500	General Fund / TOT
	SARTA		1,200	General Fund / TOT
	American Trails		50	General Fund
	River Management Society		50	General Fund
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 21,600</b>	
<b>Elections</b>	CA Association of Clerks & Election Officials		775	General Fund
	<b>Department Total</b>		<b>\$ 775</b>	<b>\$ -</b>
<b>Environmental Management</b>	American Public Health Association (APHA)		220	Cost Recovery
	American Water Works Association (AWWA)		536	Environmental Health / CSA #3
	CA Dept of Public Health - Recertification Fees for Vector Control - Qualified Applicator		960	West Slope Mosquito Abate / CSA #3
	CA Dept of Public Health - Registered Environmental Health Specialist Certification Renewal		2,702	Cost Recovery / EMD SLT / CSA#3, Hazardous Materials / Env Health
	CA Conference Directors of Environmental Health (CCDEH)	1,188		Cost Recovery / Permit-Inspection Fees
	California Environmental Health Association (CEHA)		195	Cost Recovery, Permit/Inspection Fees, CSA#3
	California Water Environment Association (CWEA)		660	Liquid Waste
	Environmental Services Joint Powers Authority - Regional Council of Rural Counties (ESJPA)	6,000		Solid Waste
	International Code Council (ICC)		165	Hazardous Material Compliance
	Mosquito and Vector Control Association of Californis (MVCAC)-coalition fees		2,000	CSA #3
	Mosquito and Vector Control Association of Californis (MVCAC)-membership fees		2,500	CSA #3
	National Environmental Health Association (NEHA)		315	Cost Recovery, Env Health, CSA#3
	Solid Waste Association of North America (SWANA)	215		Solid Waste
	Department of Consumer Affairs - (DCA CBPELS)		270	Solid Waste
	State Water Resources Control Board (SWRCB)		748	Landfill/Septage Fees
	Surveyors/Architects/Geologists/Engineers (SAGE)		83	Solid Waste
<b>Department Total</b>		<b>\$ 7,403</b>	<b>\$ 11,354</b>	
<b>Health &amp; Human Services-Admin</b>	National Notary Association		179	Federal/State/ General Funds
	CA Assn of Public Information Officials (CAPIO)		225	State/Federal/ General Funds
	<b>Department Total</b>		<b>\$ -</b>	<b>\$ 404</b>
<b>Human Resources Risk Management</b>	Gold Consortium		5,000	General Fund
	Sacramento IPMA		200	General Fund
	SHRM Internet		95	General Fund
	CalPELRA		700	General Fund
	CPAAC		700	General Fund
	Public Risk Management Association (PRIMA)		385	Risk Internal Service Fund
	Public Agency Risk Management (PARMA)		100	Risk Internal Service Fund
	CA Association of Joint Powers Authority (CAJPA)		450	Risk Internal Service Fund
	Public Agency Safety Management Assn (PASMA)		45	Risk Internal Service Fund
	CSAC		33,000	Risk Internal Service Fund
	<b>Department Total</b>		<b>\$ 33,000</b>	<b>\$ 7,675</b>

# MEMBERSHIPS

Fiscal Year 2014-15

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Human Services</b>	California State Bar Association		850	Federal/State/General Fund
	National Notary Association		170	Federal/State/General Fund
	Legal Aid Association of California		100	Federal/State/General Fund
	California Association of Housing Authorities		200	Federal
	Northern CA Nevada Directors Assn (NCNEDA)		150	Federal
	CA Nevada Community Action Association		1,000	Federal
	American Dietetic Association		230	Federal/State/General Fund
	CA Advocates for Nursing Home Reform (CANHR)		50	Federal/State/General Fund
	CA Association of Area Agencies on Aging (C4A)		2,000	Federal/State/Donations/GF
	CA Association of Public Authorities		2,803	Federal/State/General Fund
	American Dietetic Association(Now Academy of Nutrition and Dietetics)		460	Federal
	California WIC Association		400	Federal
	Commission on Dietetic Registration		120	Federal
	International Lactation Consultant Association (ILCA)		250	Federal
	National Women, Infants & Children (WIC) Association		50	Federal
	Alliance of Information & Referral Systems (AIRS)		575	Federal/State/General Fund
	Alzheimer's Foundation of America		300	Fees for Service
	California Association for Adult Day Services		1,200	Fees for Service/General Fund
	CA Dept of Social Svcs/Community Care Licensing Div		275	Fees for Service/General Fund
	CA Dept of Social Svcs/Community Care Licensing Div		138	Fees for Service/General Fund
	California Workforce Association		250	Federal
	California Long Term Care Ombudsman Association		200	Federal/State/General Fund
	Multipurpose Sr Svcs Program (MSSP) Site Assn Dues		525	Federal/State
	CA State Assn of Public Administrators, Guardians, and Conservators (CAPAPGPC)		820	Federal/General Funds/Fees
	County Welfare Directors Association (CWDA)	42,000		Federal/State/General Funds
	Northern California Independent Living Program		100	Federal/State/ General Funds
CA Welfare Fraud Investigators Assn (CWFIA)		84	Federal/State/ General Funds	
<b>Department Total</b>		<b>\$ 42,000</b>	<b>\$ 13,300</b>	
<b>Information Technology</b>	Microsoft Project Users Group		575	General Fund
	Experts Exchange		100	General Fund
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 675</b>	
<b>Library</b>	California Library Association	750		General Fund
	California Library Association	445		General Fund
	American Library Association	200		General Fund
	NorthNet Library System		3,800	General Fund
	Califa		400	General Fund
	COSUGI		100	General Fund
	California Association of Museums		165	General Fund
	American Association for State & Local History		135	General Fund
<b>Department Total</b>		<b>\$ 1,395</b>	<b>\$ 4,600</b>	
<b>Mental Health</b>	California Mental Health Director's Association (CMHDA)	5,571		Medi-Cal, MHSA and Realignment
	CA Mental Health Director's Assn (CMHDA) - NACBHDD	788		Medi-Cal, MHSA and Realignment
	California Local Mental Health Boards and Commissions	315		Medi-Cal, MHSA and Realignment
	CA Mental Health Director's Assn (CMHDA) - MH Svcs Act (	2,494		Medi-Cal, MHSA and Realignment
	State of California - Department of Consumer Affairs		210	Medi-Cal, MHSA and Realignment
	Association for Criminal Justice Research		45	AB 109
	Breining Institute - Substance Abuse Certification		525	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification		158	State & Federal ADP Funding

# MEMBERSHIPS

Fiscal Year 2014-15

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Mental Health (continued)</b>	Breining Institute - Substance Abuse Certification		158	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification		158	State & Federal ADP Funding
	CA Alcohol/Drug Prgrm Administrator's Assn CA	3,990		State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification		315	State & Federal ADP Funding
	Med Brd of CA-License Renewal (Physician License)		1,785	Realignment
<b>Department Total</b>		<b>\$ 13,158</b>	<b>\$ 3,353</b>	
<b>Probation</b>	Chief Probation Officers of California (CPOC)	4,025		General Fund
	Probation Information Technology Managers' Assn		50	General Fund
	California Assn of Probation Services Administrators		150	General Fund
	California Assn of Probation Institution Administrators		105	General Fund
	Probation Business Managers' Association (PBMA)		100	General Fund
	California Sexual Assault Investigators Association		100	General Fund
	California Narcotics Officers Association (CNOA)		100	General Fund
	CA, Probation ,Parole, and Corrections Assn (CPPCA)		360	General Fund
	State Coalition of Probation Organizations (SCOPO)		36	General Fund
	California Peer Support Association (CPSA)		150	General Fund
	<b>Department Total</b>		<b>\$ 4,025</b>	<b>\$ 1,151</b>
<b>Public Defender</b>	The State Bar of California		6,080	General Fund
	California Public Defenders Association		1,050	General Fund
	California Public Defenders Association		50	General Fund
	California Association of Licensed Investigators	780		General Fund
<b>Department Total</b>		<b>\$ 780</b>	<b>\$ 7,180</b>	
<b>Public Health</b>	California State Rural Health Association - CSRHA		105	Allocated to PH Division.
	National Public Health Information Coalition- NPHIC		105	Allocated to PH Division.
	County Health Executive Assn of California - CHEAC	3,990		Allocated to PH Division
	CA Conference of Local Health Officers - CCLHO	3,150		Realignment
	Sierra Sacramento Valley Medical Society and California Medical Association, American Medical Association - SSVMS-CMA-AMA	1,071		Realignment
	Nat'l Assn of County and City Health Officials - NACCHO	893		Realignment
	American College of Preventive Medicine - ACPM		368	Realignment
	California Association of Communicable Disease Controllers - CACDC (Index: 401121)	53		Realignment
	Medical Board of California - License Renewal (Physician License Renewal)		893	Realignment
	California Conference of Local Health Data Managers Epidemiologists (CCLHDME)		58	Realignment
	California Conference of Local Directors of Maternal, Child and Adolescent Health - CCLDMCAH	1,155		State & Federal MCAH funding and Realignment
	American Public Health Association - APHA	263		Realignment
	Board of Registered Nursing - Cont. Education Unit License - BRN-CEU	315		Realignment
	Directors of Public Health Nursing	473		Realignment
	California Conference of Local AIDS Directors - CCLAD	158		AIDS Block Grant
	CA Association of Public Health Lab Directors - CAPHLD	525		Fees for Lab Svcs and Realignment
	National Association of EMS Physicians (NAEMSP)		304	General Fund and Fees for Services
	Medical Board of California - License Renewal (EMS Medical Director)		552	General Fund and Fees for Services
	EMS Administrator's Assn of CA (EMSAAC)		662	General Fund and Fees for Services
	Emergency Medical Director's Assn of CA - EMDAC		276	General Fund and Fees for Services
	Local Lead Agency Project Director's Assn-LLAPDA		525	State: AB 75 Tobacco
	CA Conference of Local Directors of Health Education (CCLDHE)		53	State: AB 75 Tobacco
	Local Lead Agency Project Director's Assn-LLAPDA		525	State: AB 75 Tobacco
California Conference of Local Directors of Health Education (CCLDHE)		53	State: AB 75 Tobacco	
American Ambulance Association - AAA		945	CSA 3 & 7 via Ambulance Service Fees	

# MEMBERSHIPS

Fiscal Year 2014-15

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Public Health (continued)</b>	American Humane Association - AHA	137		Various Fees for Animal Services
	California Animal Control Director's Association - CACDA	210		Various Fees for Animal Services, Sales
	Humane Society of the United States - HSUS	37		Various Fees for Animal Services
	State Humane Association of California - SHAC	289		Various Fees for Animal Services
	National Animal Control Association - NACA		132	Various Fees for Animal Services
	Sierra Wildlife Rescue		27	Various Fees for Animal Services
	Society of Animal Welfare Administrators - SAWA		221	Various Fees for Animal Services
	<b>Department Total</b>	<b>\$ 12,719</b>	<b>\$ 5,804</b>	
<b>Recorder/Clerk</b>	CA Association Clerks & Election Officials	1,050		General Fund
	County Recorder Assoc. of California	950		General Fund
	<b>Department Total</b>	<b>\$ 2,000</b>	<b>\$ -</b>	
<b>Sheriff</b>	American Jail Association		200	General Fund
	American Sniper Association		100	General Fund
	CA Association for Property		45	General Fund
	CA Criminal Justice Warrant Serv.		75	General Fund
	CA Law Enforcement Records Sup Assoc		300	General Fund
	CA League of Alternative Sentencing		85	General Fund
	CA National Emergency Number		137	General Fund
	CA Notary		315	General Fund
	CA Peace Officer Assoc.		750	General Fund
	CA State Coroner's Association		240	General Fund
	CA State Coroner's Association		300	General Fund
	CA State Sheriff's Association		110	General Fund
	CA State Sheriff's Association		114	General Fund
	CA State Sheriff's Association	6,900		General Fund
	California Association of Hostage Negotiators		410	General Fund
	California Association of Tactical Operators		220	General Fund
	California Background Association		120	General Fund
	California Boating Safety Officers Assoc		80	General Fund
	California Emergency Services Association		175	General Fund
	California Financial Crimes Investigators Association		100	General Fund
	California Homicide Investigators Association		100	General Fund
	California Jail Program Association		400	General Fund
	California Narcotic Officers Association		700	General Fund
	California Peace Officers Association		160	General Fund
	California Sexual Assault Investigators Association		150	General Fund
	CA State Assn of Public Administrators, Guardians & Conservators		150	General Fund
	CA State Assn of Public Administrators, Guardians & Conservators		100	General Fund
	Correctional Education Association		340	General Fund
	FBI National Academy		150	General Fund
	Government Finance Officers Association		150	General Fund
	High Technology Crime Investigators Assn (HTCIA)		150	General Fund
	High-Technology Crime Consortium (HTCC)		50	General Fund
	International Assoc. for Property Tech		75	General Fund
	International Assoc. Of Chiefs of Police		120	General Fund
	Int'l Assn of Bomb Technicians & Investigators (IABTI)		200	General Fund
	National Notary Association		59	General Fund
	National Assn of Computer Voice Stress Analyst		90	General Fund
	National Notary Association		180	General Fund
	National Tactical Officer Association		270	General Fund
	National Tactical Officers Assoc		40	General Fund
	NAUI		90	General Fund
Northern California Corrections Association		105	General Fund	



# MEMBERSHIPS

Fiscal Year 2014-15

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Sheriff (continued)</b>	Northern California Gang Intelligence Association		125	General Fund
	Northern California Gang Investigators Association		100	General Fund
	Northern Valley Crime and Intelligence Analyst Assn		25	General Fund
	Professional Assoc of Diving Instructors		550	General Fund
	Sacramento Area Explosives Ordinance Disposal Unit		250	General Fund
	Western States K9 Association		125	General Fund
<b>Department Total</b>		<b>\$ 6,900</b>	<b>\$ 8,880</b>	
<b>Surveyor</b>	Urban and Regional Information Systems Assoc. (URISA) National Membership		350	General Fund
	Nor Cal Chapter of URISA		100	General Fund
	SAGE		150	General Fund
	California Land Surveyors Association		318	General Fund
	Sacramento / Chapter of CLSA		50	General Fund
	Nat'l Assoc of County Surveyors - Member		50	General Fund
	Nat'l Assoc of County Surveyors - Deputy Surveyor		50	General Fund
	<b>Department Total</b>			<b>\$ 1,068</b>
<b>Transportation</b>	American Public Works Association (APWA)		1,900	Road Fund
	American Society of Civil Engineers (ASCE)		957	Road Fund
	Association of Environmental Professionals (AEP)		330	Road Fund
	California Department of Public Health		1,748	Road Fund
	California Land Surveyors Association - (CLSA)		202	Road Fund
	California Stormwater Quality Association - (CASQA)		513	Road Fund
	County Engineers Association of California (CEAC)	2,500		Road Fund
	Department of Consumer Affairs - (DCA CBPELS)		1,397	Road Fund
	Institute of Transportation Engineers (ITE)		582	Road Fund
	International Municipal Signal Association (IMSA)		88	Road Fund
	International Right of Way Association (IRWA)		792	Road Fund
	National Association of County Engineers (NACE)	165		Road Fund
	National Notary Association (NNA)		65	Road Fund
	Pesticide Applicators Professional Association (PAPA)		50	Road Fund
	Public Equipment Managers Association (PEMA)		110	Road Fund
	Sacramento Area Council of Governments (SACOG)	18,842		Road Fund
	Surveyors, Architects, Geologists and Engineers - (SAGE)		249	Road Fund
	Association of California Airports (ACA)		39	Airport Funds/General Fund
California Association of Public Cemeteries (CAPC)		187	General Fund	
<b>Department Total</b>		<b>\$ 21,507</b>	<b>\$ 9,209</b>	
<b>Treasurer-Tax</b>	CA Association of County Treasurers & Tax Collectors	500		General Fund
	Nat'l Assn of County Treasurers and Finance Officers		225	General Fund
	Association of Government Accountants		90	General Fund
	California Dept of Consumer Affairs		200	General Fund
	California Society of Certified Public Accountants		400	General Fund
<b>Department Total</b>		<b>\$ 500</b>	<b>\$ 915</b>	
<b>Veteran Affairs</b>	CA Assn of County Veteran Svc Officers, Inc. (CACVSO)	1,000		General Fund
	National County Veteran Service Officers (NACVSO)		132	General Fund
<b>Department Total</b>		<b>\$ 1,000</b>	<b>\$ 132</b>	
<b>Grand Total</b>		<b>\$ 172,254</b>	<b>\$ 153,110</b>	

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2014-15

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
<b>Probation</b>	25	10	6040	Use of Force Training Simulator	1	55,000	55,000	55,000
	25	10	6040	Office Furniture/Office Reconfiguration	1	3,500	3,500	3,500
	25	10	6040	Radio Base Station	1	2,500	2,500	2,500
	25	10	6042	Convertible Laptop with Docking Stations	2	2,171	4,342	4,342
	25	10	6042	Laptops	2	1,716	3,432	3,432
	25	10	6042	Convertible Laptop with Docking Station	1	2,171	2,171	2,171
<b>Department Total</b>							<b>\$ 70,945</b>	<b>\$ 70,945</b>
<b>Recorder / Clerk</b>	28	10	6042	Dell Server	1	10,000	10,000	10,000
	<b>Department Total</b>							<b>\$ 10,000</b>
<b>Transportation</b>	30	10	6042	Portion of Switches - Cemetery Operations	1	275	275	275
	<b>Department Total</b>							<b>\$ 275</b>
<b>Development Services</b>	34	10	6042	Portion of Switches - Dev Svcs	1	11,000	11,000	11,000
	34	10	6042	Laptop Computers	16	1,500	24,000	24,000
	34	10	6042	Teleconferencing Equipment	1	10,000	10,000	10,000
	34	10	6042	Projector	1	1,500	1,500	1,500
	34	10	6042	Dell XPS 12 Tablet	5	1,800	9,000	9,000
	34	10	6042	Laptop	1	1,800	1,800	1,800
	34	10	6042	Laptop	2	1,500	3,000	3,000
	34	10	6042	Portion of Switches - CDA	1	8,975	8,975	8,975
	34	10	6042	Microfiche/microfilm reader	1	5,000	5,000	5,000
	34	10	6042	Scanners	3	3,000	9,000	9,000
	34	10	6042	Portion of Switches - Code Enforcement	1	775	775	775
	34	10	6042	Laptops	7	1,500	10,500	10,500
	34	10	6042	Portion of Switches - Long Range Planning	1	3,075	3,075	3,075
	<b>Department Total</b>							<b>\$ 97,625</b>
<b>Public Health</b>	40	10	6042	Laptop with Docking Station	3	2,000	6,000	6,000
	40	10	6042	Laptop(Mobile Data Terminal)	4	2,000	8,000	8,000
	40	10	6042	Laptop(Mobile Data Terminal)	2	2,000	4,000	4,000
<b>Department Total</b>							<b>\$ 18,000</b>	<b>\$ 18,000</b>
<b>Environ. Mgmnt</b>	42	10	6042	Portion of Switches - Environmental Mgmnt	1	6,925	6,925	6,925
	<b>Department Total</b>							<b>\$ 6,925</b>
<b>Health &amp; Human Services - Admin</b>	45	10	6042	Laptops	4	2,000	8,000	8,000
	45	10	6042	Card Printer for Employee Badging	1	4,000	4,000	4,000
	45	10	6042	Laptops	2	2,000	4,000	4,000
	45	10	6042	Credit Card Kiosk	3	2,000	6,000	6,000
<b>Department Total</b>							<b>\$ 22,000</b>	<b>\$ 22,000</b>
<b>Human Services</b>	53	10	6042	Laptop With Docking Station	2	2,000	4,000	4,000
	53	10	6042	Laptops	3	1,800	5,400	5,400
	53	10	6042	Laptops	3	1,800	5,400	5,400
	53	10	6042	Laptops	1	1,800	1,800	1,800
	53	10	6042	Desktop PC	2	1,500	3,000	3,000
<b>Department Total</b>							<b>\$ 19,600</b>	<b>\$ 19,600</b>
<b>TOTAL FUND TYPE 10</b>							<b>\$ 966,430</b>	<b>\$ 966,430</b>

### FUND TYPE 11 (Special Revenue Fund)

<b>Transportation</b>	30	11	6040	Plotter	1	14,000	14,000	14,000
	30	11	6040	Roto-Hammer	1	2,000	2,000	2,000
	30	11	6040	Forklift	1	50,000	50,000	50,000
	30	11	6040	Air regenerative highway sweeper	1	300,000	300,000	300,000
	30	11	6040	Road Paint Striper Truck	1	350,000	350,000	350,000
	30	11	6040	Crafco Crack-filler Machine	1	55,000	55,000	55,000
	30	11	6040	Dump Trucks 4X2	2	100,000	200,000	200,000
	30	11	6040	Diesel Exhaust Filters	2	15,000	30,000	30,000
	30	11	6040	Falcon Asphalt Hot-Box Recycler - 4 yard trailer	1	45,000	45,000	45,000
	30	11	6040	Loader	1	180,000	180,000	180,000
	30	11	6040	Rotary Snow Plow	1	750,000	750,000	750,000
	30	11	6040	Striping Drip-Line/Raised Pavement Marker Equipment	1	25,000	25,000	25,000

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2014-15

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
<b>Transportation</b>	30	11	6040	Engine retrofit - graders	2	24,000	48,000	48,000
<b>(continued)</b>	30	11	6040	Engine retrofit - loader	1	20,250	20,250	20,250
	30	11	6040	Air compressor	1	5,000	5,000	5,000
	30	11	6040	HD Drill Press	1	4,800	4,800	4,800
	30	11	6040	Heavy Truck Vehicle Lift System	1	27,000	27,000	27,000
	30	11	6040	Traffic Counter Equipment - South Shingle Road (Between Durock and Mother Lode)	1	6,000	6,000	6,000
	30	11	6042	Portion of Switches - Transportation Division	1	8,450	8,450	8,450
	30	11	6042	HP Designjet Scanner/Copier/Plotter	1	17,000	17,000	17,000
				<b>Department Total</b>			<b>\$ 2,137,500</b>	<b>\$ 2,137,500</b>
<b>Public Health</b>	40	11	6040	Anticipated Public Health moves	1	35,000	35,000	35,000
	40	11	6040	Office Conference Room Redesigns	1	10,000	10,000	10,000
	40	11	6040	Office Furniture	1	10,000	10,000	10,000
	40	11	6040	Lab Equipment	1	10,000	10,000	10,000
	40	11	6040	Security/Sonitrol Equipment for MH PCF and SLT	2	100,000	200,000	200,000
	40	11	6040	Security/Sonitrol Equipment for Nursing program	1	20,000	20,000	20,000
	40	11	6042	Tablet	1	2,000	2,000	2,000
	40	11	6042	Laptops with Docking Stations	2	2,000	4,000	4,000
	40	11	6042	Laptop	1	2,000	2,000	2,000
	40	11	6042	Laptops/Tablets	2	2,000	4,000	4,000
	40	11	6042	Laptop	1	1,800	1,800	1,800
	40	11	6042	Laptop with Docking Station	1	2,000	2,000	2,000
				<b>Department Total</b>			<b>\$ 300,800</b>	<b>\$ 300,800</b>
<b>Mental Health</b>	41	11	6040	Appliances at Wellness Center.	1	1,800	1,800	1,800
	41	11	6040	Cabinets for medication room w/add'l shelving	1	4,000	4,000	4,000
	41	11	6040	Refrigerator + installation	1	2,500	2,500	2,500
	41	11	6040	Range/Stove/Oven + installation	1	2,000	2,000	2,000
	41	11	6040	Outside Storage Shed	1	2,500	2,500	2,500
	41	11	6041	Cisco Catalyst 3560V2 48 10/100 PoE Switch	1	7,000	7,000	7,000
	41	11	6041	WS-C2960-24PC-L Catalyst 2960 24 10/100 PoE Switch	1	3,000	3,000	3,000
	41	11	6042	Video conferencing unit	2	52,000	104,000	104,000
	41	11	6042	Laptops	1	1,800	1,800	1,800
	41	11	6042	Laptops	7	1,800	12,600	12,600
	41	11	6042	Fax Machine/Printer/Copier	1	2,500	2,500	2,500
				<b>Department Total</b>			<b>\$ 143,700</b>	<b>\$ 143,700</b>
<b>Human Services</b>	53	11	6040	Sonitrol Upgrade	1	2,000	2,000	2,000
	53	11	6040	Commercial coffee maker for Placerville Sr Center	1	1,500	1,500	1,500
	53	11	6040	Projector	1	3,000	3,000	3,000
	53	11	6040	PA System and Speakers	1	2,000	2,000	2,000
	53	11	6040	Library shelving	1	1,500	1,500	1,500
	53	11	6040	60 inch flat screen tv with DVD Player	1	2,000	2,000	2,000
	53	11	6040	Industrial Oven (Roll-over from PY)	1	8,700	8,700	8,700
	53	11	6040	4 well steam table	1	1,850	1,850	1,850
	53	11	6040	2 door dual temp refrigerator/freezer for Pioneer				
	53	11	6040	Park congregate meal site.	1	9,000	9,000	9,000
	53	11	6040	12 quart mixer	1	4,400	4,400	4,400
	53	11	6040	3 compartment sink & connecting tables	1	4,500	4,500	4,500
	53	11	6042	Infra Red camera	1	2,500	2,500	2,500
	53	11	6042	WIC Broadband Routers	2	1,667	3,334	3,334
	53	11	6042	Desktop Video Conferencing System: WIC (Roll-over from PY)	1	11,100	11,100	11,100
	53	11	6042	Auto-dialer with Modem: WIC (Roll-over from PY) Laptop, 2 monitors, docking station, wireless keyboard and mouse	1	6,000	6,000	6,000
	53	11	6042	Kiosk for SLT One Stop	1	1,600	1,600	1,600
	53	11	6042	Card Printer	1	4,000	4,000	4,000
				<b>Department Total</b>			<b>\$ 70,584</b>	<b>\$ 70,584</b>
				<b>TOTAL FUND TYPE 11</b>			<b>\$ 2,652,584</b>	<b>\$ 2,652,584</b>

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2014-15

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
Human Services	53	12	6042	Server for storage of archived documents	1	4,000	4,000	4,000
<b>Department Total</b>							<b>\$ 4,000</b>	<b>\$ 4,000</b>
Environmental Management	42	12	6040	Quad Trailers	3	2,700	8,100	8,100
	42	12	6040	Ice Machine	1	4,500	4,500	4,500
	42	12	6040	40 ft Cargo Container	1	5,000	5,000	5,000
	42	12	6040	Portable Welder / Generator	1	6,000	6,000	6,000
	42	12	6040	40 ft Cargo Container	1	5,000	5,000	5,000
	42	12	6040	Plasma Cutter	1	2,500	2,500	2,500
<b>Department Total</b>							<b>\$ 31,100</b>	<b>\$ 31,100</b>
<i>TOTAL FUND TYPE 12</i>							<b>\$ 35,100</b>	<b>\$ 35,100</b>
<b><u>FUND TYPE 31 (Airports)</u></b>								
Transportation	30	31	6040	Plow blade for existing truck	1	8,000	8,000	8,000
<b>Department Total</b>							<b>\$ 8,000</b>	<b>\$ 8,000</b>
<i>TOTAL FUND TYPE 31</i>							<b>\$ 8,000</b>	<b>\$ 8,000</b>
<b><u>FUND TYPE 32 (Internal Service Fund)</u></b>								
HR/Risk Mgmt	8	32	6042	Laptop	1	2,000	2,000	2,000
<b>Department Total</b>							<b>\$ 2,000</b>	<b>\$ 2,000</b>
Transportation	30	32	6045	Vehicles (various)		1,360,500	1,360,500	1,360,500
<b>Department Total</b>							<b>\$ 1,360,500</b>	<b>\$ 1,360,500</b>
<i>TOTAL FUND TYPE 32</i>							<b>\$ 1,362,500</b>	<b>\$ 1,362,500</b>
<b>GRAND TOTAL</b>							<b>\$ 5,024,614</b>	<b>\$ 5,024,614</b>

# Glossary of Terms and Acronyms

## Terms

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### **APPROPRIATION**

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes (an appropriation usually is time limited and must be expended or obligated before that deadline)

### **ASSESSED VALUATION**

A valuation set upon real estate or other property by a government as a basis for levying property taxes

### **AUDIT**

An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results

### **AUTHORIZED POSITIONS**

The number of permanent full-time and permanent part-time positions authorized by the Board of Supervisors (excludes extra-help), which represents the maximum number of permanent positions that may be filled at any one time

### **AVAILABLE FUND BALANCE**

The amounts of fund balance available to finance the budget after deducting carryover encumbrances and reserves

### **BASIS OF BUDGETING**

El Dorado County budgets using a modified-accrual form of accounting

### **BUDGET**

The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for a given period of time, usually one year

### **CAPITAL PROJECTS**

The County's acquisitions, additions, and improvements to fixed assets; e.g., buildings, building improvements, and land purchases

**CONTINGENCIES**

A budgetary provision representing that portion of the financing requirement set aside to meet unforeseen expenditure requirements

**CORE FUNCTION**

A group of related programs and activities aimed at accomplishing a major service, or line of business, for which a government entity is responsible

**COUNTY FUNDS**

Operating or governmental funds of the County that account for expenditures and revenues in accordance with the funds' purpose. Operating funds of the County and Board-governed special districts are accounted for in the County Budget

**COUNTYWIDE GOALS**

Community and organizational goals derived from the County's mission statement and approved by the Board of Supervisors to identify the most important priorities for the County

**DEPARTMENT**

An organizational device used by County management to group programs of a like nature under the direction of an elected or appointed County official

**ENCUMBRANCE**

An obligation in the form of a purchase order, contract or other commitment that is chargeable to an appropriation and for which part of the appropriation is reserved. In some cases encumbrances are carried over into succeeding fiscal years.

**EXPENDITURE**

Decreases in net financial resources, which include current operating expenses that require the current or future use of net current assets, debt service and capital outlays

**EXTRA HELP**

Temporary employees of the County who are not included in the Salary Ordinance and do not receive benefits (i.e., medical, dental, life insurance and paid vacation time)

**FINAL BUDGET**

Approved legal spending plan for a fiscal year, which for El Dorado County must be approved by the Board of Supervisors by September 30 of each year

**FISCAL YEAR**

Twelve-month period for which a budget is prepared, which for El Dorado County is July 1 through June 30

**FIXED ASSET**

An asset of long-term character such as land, buildings and equipment exceeding a \$5,000 unit value

**FULL-TIME EQUIVALENT**

This represents the budgeted number of full-time equivalent staffing. A full-time equivalent position is equal to 2,080 or 1,950 hours a year (40/37.5 hours/week x 52 weeks). For example: two half-time positions at 20 hours per week equal 1.0 FTE and a position allocated for 32 hours per week in a 40- hour job class equals 0.8 FTE.

**FUNCTIONAL AREA**

A categorizing of departments and services by general purpose, including Health and Human Services, Public Safety, Administration and Finance; Community Development and Public Works; and Community Services

**FUND**

An independent fiscal and accounting entity with a self-balancing set of asset, liability, and (usually) budgetary accounts

**FUND BALANCE**

The excess of assets and estimated revenues of a fund over its liability and appropriations at the end of a fiscal year. A portion of this balance may be available to finance the next fiscal year's budget

**GENERAL FUND**

The major countywide fund that directly funds unreimbursed costs of most programs and departments in County government

**GRANT**

A contribution from one governmental unit to another, usually made for a specific purpose and time period

**INTERFUND REIMBURSEMENTS**

Payment received for services rendered to departments in other funds

**INTERNAL SERVICE CHARGE**

Annual budgetary charges from servicing departments (such as Information Services, Auditor-Controller, Human Resources), reimbursing costs incurred in the provision of internal County services to the departments receiving the services. For servicing organizations, the reimbursement is reflected as Intra-Fund Transfers offsetting their Gross Appropriation (from General Fund departments)

or as Revenue (from non-General Fund departments). Services provided by these departments include computer support, telephone services and insurance.

**INTRA-FUND CHARGES**

A transfer of costs to the operating units within the same fund

**MISSION**

A clear, concise statement of purpose for the entire organization that focuses on the broad, yet distinct outcomes/results the organization achieves for its customers  
Glossary of Terms and Acronyms

**MODIFIED ACCRUAL**

The modified accrual basis of accounting is used by all Governmental Funds. Revenues are recognized in the accounting period in which they become available and measurable. The primary revenue sources susceptible to (modified) accrual are property taxes, sales tax, inter-governmental revenues, rent, investment income and charges for services. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. One exception to this general rule is that principal and interest on general long-term debt is recognized when due. El Dorado County uses the modified accrual basis for budgeting in governmental funds and full accrual in proprietary funds; i.e. budgets are not constructed on a cash basis of accounting.

**NET COUNTY COST** Total requirements less total sources. This figure represents the part of a budget unit's appropriation that is financed by general purpose revenues, such as property taxes, sales taxes and interest earnings.

**NON-DEPARTMENTAL** Expenses, revenues, services, programs or resources that cannot be specifically tied to a single department

**ONE-TIME EXPENDITURES**

Used to describe and differentiate non-recurring expenditures from routine ongoing costs within a given budget. Typically, fixed assets are one-time expenditures. This category may also include single-year appropriations for special purposes

**OTHER CHARGES** A payment to an agency, institution or person outside the County government. Example: 'Aid to Indigents'

**PROGRAM**

A defined set of activities that have a common purpose, intended result or target population

**PROPOSED BUDGET**

The working document of departmental requests and County Administrator's Office recommendations for revenues and expenditures for the upcoming fiscal year. After receiving final tax estimates and available fund balances, along with other adjustments and items for reconsideration, the Board of Supervisors adopts the annual Final Budget for each fiscal year.



**PROPOSITION 13**

An initiative amendment to the California Constitution passed in June 1978. Tax rates on secured property are restricted to no more than 1% of "full cash value." Proposition 13 also defines assessed value and requires a two-thirds vote to change existing or levy new taxes.

**PROPOSITION 172**

Proposition 172 was passed in November 1993. It established a ½¢ sales tax whose proceeds are used to fund eligible public safety activities.

**REAL PROPERTY**

Land and the structures attached to it

**RESERVE**

An amount in a fund used to meet certain cash requirements, emergency expenditures, or future defined requirements. A reserve is not an appropriation and there is no limitation on the amount of reserve that can be established.

**REVENUE**

Funds received to finance ongoing county governmental services

**SECURED ROLL**

Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor

**SECURED TAXES**

Taxes levied on real properties in the county which are "secured" by liens on the properties

**SPECIAL DISTRICT**

A unit of local government generally organized to perform a single function such as street lighting, waterworks, landscape maintenance, and fire departments. Special districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their operations are accounted for in separate funds

**SPECIAL FUNDS**

Funds used to account for proceeds from specific revenue sources that are legally restricted as to how the revenues may be spent

**STRATEGIC PLAN**

Sets forth the purpose, goals, plans, and performance expectations for an organization for a certain period of time

## **SUPPLEMENTAL TAX ROLL**

The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

**TAX LEVY** The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation

## **UNALLOCATED REVENUES**

Revenues which are for general purposes. Also known as discretionary, unrestricted, or local-purpose revenues.

## **UNINCORPORATED**

The areas of the county outside city limits. Some county services are provided only in unincorporated areas or within area cities only on a cost-reimbursement basis. Example: Sheriffs patrol and building inspection.

## **UNSECURED TAX**

A tax on properties such as office furniture, equipment and boats that are not affixed to property

**VISION STATEMENT** Serves to inspire action by describing what the future would look like if the organization were successful in achieving its stated mission and goals

# Acronyms

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**AAA** Area Agency on Aging

**AB 1234** Ethics training requirement for elected officials

**AB 1913** Juvenile Justice Crime Prevention Act of 2000

**ACLU** American Civil Liberties Union

**ADA** American with Disabilities Act

**ADI** Alternate Defenders, Inc.

**ADTP** Alcohol, Drug and Tobacco Programs

**AED** Automatic Electronic Defibrillator

**ALS** Advanced Life Support

**AOC** Administrative Office of the Courts

**APS** Adult Protective Services

**AWOS** Automated Weather Observation System

**BCDC** Bay Conservation and Development Commission

**BCP** Budget Change Proposal

**BEST** Building Energy Efficient Structures Today

**BOC** Board of Corrections  
**BT** Bioterrorism  
**CAD** Computer Aided Drafting software  
**CAHAN** California Health Alert Network  
**CALOMS** California Outcomes Measurement System, State mandated information management system for the Division of Alcohol, Drugs and Tobacco  
**CALWORKS** California Work Opportunity and Responsibility to Kids Program  
**CAMS** Cost Accounting Management System  
**CAPPS** County Assessor's Personal Property System  
**CARE** Comprehensive AIDS Resources Emergency  
**CCA** Community Choice Aggregation  
**CCS** California Children's Services program  
**CDA** Community Development Agency  
**CDBG** Community Development Block Grant  
**CDC** Centers for Disease Control  
**CDCI** Comprehensive Drug Court Initiative Implementation  
**CDF** California Department of Forestry and Fire Protection  
**CEQA** California Environmental Quality Act  
**CHAT** Child Abuse Treatment Program  
**CHDP** Children's Health Disability Prevention program  
**CHI** Children's Health Initiative  
**CICS** California Incident Command Certification System  
**CMHS** Community Mental Health Services  
**CMSP** County Medical Services Program  
**COP** Certificates of Participation  
**COPE** Coordination of Probation Enforcement  
**COPS** Citizens Options for Public Safety, also known as State Supplemental Law Enforcement Funding (SLESF)  
**CPR** Cardiopulmonary resuscitation  
**CPS** Child Protective Services  
**CQI** Continuous Quality Improvement  
**CSA** County Service Area  
**CSOC** Children's System of Care  
**CUPA** Certified Unified Program Agency  
**CWS** Child Welfare Services  
**DARWIN** District Attorney case management system  
**DCCS** Department of Child Support Services  
**DPRA** Dispute Resolution Program Act  
**DPW** Department of Public Works  
**DSW** Disaster Service Worker  
**EBT** Electronic Benefit Transfer  
**ECC** Emergency Command Center  
**EDD** Employment Development Department  
**EEO** Equal Employment Opportunity  
**EHS** Environmental Health Services  
**EIR / EIS** Environmental Impact Report / Environmental Impact Statement

**EJIS** Electronic Justice Integration System  
**EMS** Emergency Medical Services  
**EMT** Emergency Medical Technician  
**EOC** Emergency Operations Center  
**EOP** Emergency Operations Plan  
**EPCIS** Electronic Patient Care Information System, Emergency Medical Services program information management system  
**ERAF** Educational Revenue Augmentation Fund established by the State of California in FY 1992-93 for the required shift of property tax funds from counties, cities and special districts to offset State obligations to schools  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**FOMC** Friends of the El Dorado Center  
**FSET** Food Stamp Employment Training program  
**FYI** A County communication with brief updates and informational tidbits, published biweekly and distributed with paychecks  
**GA** General Assistance  
**GASB** Governmental Accounting Standards Board  
**GASB 34** Governmental Accounting Standards Board issued statement No. 34 changing the framework of financial reporting for State and local government (for example, GASB 34 changes how government agencies account for depreciation of assets such as facilities)  
**GHG** Greenhouse gas  
**GIDEON** General Information for Defense Evaluation and Organization Network  
**GIS** Geographic Information System  
**HAVA** Help America Vote Act  
**HHS** Health & Human Services  
**HIT-IT** High Technology Identify Theft grant  
**HIPAA** Health Insurance Portability and Accountability Act  
**HMBP** Hazardous Material Business Plan  
**HOME** HOME Investment Partnerships Program  
**HOPWA** Housing Opportunities for Persons with AIDS Program  
**HOV** High Occupancy Vehicle  
**HRC** Human Rights Commission  
**HTTAP** High Technology Theft Apprehension and Prosecution grant  
**ICS** Incident Command System  
**IHSS** In-Home Support Services a State mandated program that provides in-home services to the elderly and disabled  
**IIPP** Illness and Injury Prevention Program  
**IPM** Integrated Pest Management  
**ISC** Implementation Steering Committee for the County's Strategic Plan  
**IST** Information Services and Technology Department  
**IT** Information Technology  
**JPA** Joint Powers Agreement  
**JPCC** Jeannette Prandi Children's Center  
**JURIS** Justice Uniform Records Information System

**LAFCO** Local Agency Formation Commission  
**LAN** Local Area Network  
**LEED** Leadership in Energy and Environmental Design  
**LHMP** Local Hazard Mitigation Plan  
**LPS** Lanterman-Petris Short conservatorships  
**MALT** El Dorado Agricultural Land Trust  
**MAPE** El Dorado Association of Public Employees, Service Employee Unions International (SEIU) Local Chapter 949  
**MCDVCC** El Dorado County Domestic Violence Coordinating Council  
**MCOE** El Dorado County Office of Education  
**MCH** Maternal Child Health  
**MCOSD** El Dorado County Open Space District  
**MEC** El Dorado Employment Connection  
**MERA** El Dorado Emergency Radio Authority  
**MERIT** El Dorado Enterprise Resource Integrated Technology  
**MFR** Managing for Results  
**MGH** El Dorado General Hospital  
**MIDAS** El Dorado Information and Data Access System, provides network access, web, mail and domain hosting for public agencies ([www.ElDorado.org](http://www.ElDorado.org))  
**MMHP** El Dorado Mental Health Plan  
**MOCA** El Dorado Organic Certified Agriculture Program.  
**MOE** Maintenance of Effort, a federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues  
**MOU** Memorandum of Understanding  
**MWC** El Dorado Women's Commission  
**NC3TF** Northern California Computer Crimes Task Force  
**NOW** National Organization of Women  
**OES** Office of Emergency Services  
**OSHA** Occupational Safety and Health Organization  
**PMR** Personnel Management Regulation  
**POST** Peace Officer Standards and Training  
**PRISM** Probation department case management system  
**REDDINET** Rapid Emergency Digital Data Information Network  
**RFP** Request for Proposals  
**RIINS** Records Information and Image Management System, Assessor-Recorder information management system  
**RVPA** Ross Valley Paramedic Authority  
**SACPA** The Substance Abuse & Crime Prevention Act of 2000 allows for the diversion of non-violent offenders and parolees charged with simple possession or drug use offenses from incarceration to community based alcohol and other drug treatment programs.  
**SAFETEA-LU** Safe Accountable Flexible Efficient Transportation Equity Act  
**SAPP** Spousal Abuse Prosecution Program  
**SEMS** Standardized Emergency Management System  
**SIP** Self-Insured Plan  
**SIU** Special Investigative Units

**SLESF** State Supplemental Law Enforcement Funding, also known as Citizens Options for Public Safety (COPS)  
**SMART** Sonoma-El Dorado Area Rail Transit  
**SMEMPS** Southern El Dorado Emergency Medical Paramedic System  
**SOD** Sudden Oak Death  
**SOS** Secretary of State  
**SSI / SSP** Supplemental Security Income/State Supplementary Payment  
**STAR** Support and Treatment After Release  
**STC** Standards and Training for Corrections Program  
**STRAW** Students and Teachers Restoring a Watershed  
**TAM** Transportation Authority of El Dorado  
**TANF** Temporary Assistance for Needy Families  
**TCFAC** Tobacco Control Fund Advisory Committee  
**TEP** Tobacco Education Program  
**TFCA** Transportation Funds for Clean Air  
**TPA** Third Party Administrator  
**TRANS** Tax Revenue Anticipation Notes, issued in anticipation of collection of taxes, usually retireable only from tax collections, and frequently only from the proceeds of the tax levy whose collection they anticipate  
**TTY** Telecommunication's device for the hearing impaired  
**UCCE** University of California Cooperative Extension  
**UWI** Urban Wildlife Interface  
**WHS** Women's Health Services  
**WIA** Workforce Investment Act  
**WIB** Workforce Investment Board  
**WIC** Women, Infants and Children  
**WNA** Western Nile Virus  
**WSW** Whistlestop Wheels

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