

# COMMUNITY DEVELOPMENT AGENCY

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## Mission – Community Development Agency

The mission of the Community Development Agency is to deliver effective public service that coordinates development in El Dorado County with the goals of ensuring public safety, maintaining environmental sensitivity, and improving economic prosperity.

## Mission – Transportation Division

The mission of the Transportation Division is to provide a safe, congestion free highway system that is responsive to the needs of the County's citizens, and is environmentally sensitive; additionally, to protect the County's investment in vehicles and airport facilities; and to provide efficient, quality service to our internal customers and the citizens of El Dorado County.

## Program Summaries – Transportation Division

### Fund 10 – General Fund

**County Engineer**  
**Positions: 0 FTE**  
**Extra Help:\$0**

**Total Appropriations: \$1,798,265**  
**Total Revenue: \$1,218,728**  
**Net County Cost: \$579,537**

The County Engineer Program provides civil engineering functions associated with subdivision and parcel map development including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. Staff supporting the County Engineer function are initially funded in the Road Fund in various cost centers to include the Engineering/Construction unit and the Development/Right of Way/Environmental unit, as well as in the Agency's Long-Range Planning division. These labor costs are secondarily billed to the County Engineer function which accounts for the fact that the Full Time Equivalent (FTE) positions are shown as zero.

The County Engineer Unit's revenue sources are from development, flat-rate fees and time & material charges for work performed by the unit.

**Cemetery Operations**  
**Positions: 0.8 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$101,576**  
**Total Revenue: \$15,700**  
**Net County Cost: \$85,876**

This unit provides for the administration and maintenance of the County cemeteries. Cemetery Operations receives funding from charges for burial services.

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### **Fund 11 - Special Revenue Fund; Road Fund**

#### **Maintenance**

**Positions: 89 FTE**

**Extra Help: \$299,319\***

**Total Appropriations: \$14,934,483**

**Total Revenue: \$14,934,483**

**General Fund Contribution: \$500,000**

This unit is responsible for the maintenance of approximately 1,070 miles of roadway in El Dorado County. The maintenance program includes asphalt patching and paving, roadside brushing and tree trimming, crack sealing, ditch cleaning, roadway sweeping, storm drain and culvert cleaning, bridge maintenance and the roadside vegetation control (herbicide) program. In addition, it conducts the snow removal program and the surface treatment (overlay and chip seal) program as funding becomes available. This unit is also responsible for Traffic Operations, which provides installation and maintenance of roadway signs, traffic signals and roadway striping. Additionally, the Maintenance unit operates the equipment maintenance facilities that maintain heavy equipment and County vehicles. The General Fund Contribution of \$500,000 is planned for chip sealing of roadways in the County.

Major Revenue Sources for this unit include: General Fund Contribution, reimbursement from Special Districts for drainage maintenance, reimbursement from the CAO for Rubicon Trail maintenance, charges to the Fleet Services unit, State Grants for retrofitting of diesel equipment, Measure R funding for maintenance of various bike trails in the Tahoe Basin, RSTP, and billings for repair of County property damaged during traffic accidents.

*\* Numerous Extra Help employees are needed seasonally for snow removal and/or labor intensive maintenance projects such as asphalt patching, brushing & weeding, and zone of benefit work.*

#### **Development, Right-of-Way and Environmental**

**Positions: 16 FTE**

**Extra Help: \$13,100\***

**Total Appropriations: \$2,394,898**

**Total Revenue: \$2,394,898**

**Net County Cost: \$0**

The Development, Right-of-Way and Environmental (DRE) Unit is responsible for discretionary review of projects where development is conditioned to construct improvements to mitigate impacts resulting from the proposed project. The unit is also responsible for acquiring right-of-way and performing environmental reviews for the Capital Improvement Program (CIP). The DRE unit additionally seeks, compiles data, and applies for State and Federal grants that provide revenue for the various units in the Transportation Division of the CDA.

Revenue Sources for this unit include: charges to County Engineer, charges to the County's TIM fee funds for work performed by DRE and Long Range Planning (though charges from Long Range Planning to DRE) on the TIM fee and CIP programs, charges to Long Range Planning for work performed on General Fund and NPDES programs, and Road Permits.

*\*An extra help Office Assistant is needed for this unit to provide for scanning of documents and general office support.*

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### **Engineering**

**Positions: 43 FTE**

**Extra Help: \$72,000\***

**Total Appropriations (\$609,359)**

**Total Revenue: (\$609,359)**

**Net County Cost: \$0**

The Engineering unit includes both West Slope and Tahoe, as well as the Office Engineer and the Materials Lab. The units are responsible for the construction of the division's Capital Improvement Program (CIP) and the Environmental Improvement Program (EIP). The construction of these projects includes planning, designing, engineering, surveying and constructing County roads, highways, bridges, interchanges and storm water quality and environmental restoration projects. The unit also performs inspections and material testing for roadway construction, including developer-advanced road projects, performs the subdivision inspection function of the County Engineer, and oversees public utility facilities construction activities within the County road right-of-way. The Office Engineer is responsible for the creation of operating standards to facilitate project delivery and the creation of policy and guidelines for the division's Continuous Quality Improvement Program (CQIP). The Appropriations shown above are negative because this unit supports the CIP and Erosion Control Programs which generate overhead recovery. The revenue is realized as an intrafund abatement to the appropriations rather than in a revenue classification.

Major Revenue Sources for this unit include: Charges to County Engineer for staff time, Public Utility inspections, charges to Long Range Planning for staff work on the NPDES program in the Tahoe Basin, and charges to various departments for Engineering services.

*\* Extra Help employees are needed seasonally to provide the Engineering & Construction unit with engineering support during the peak construction season. An Associate Land Surveyor is budgeted in FY2014-15 in West Slope Engineering/Construction and a Senior Engineering Tech is budgeted in Tahoe Engineering to provide this assistance.*

### **Transportation Director's Office**

**Positions: 2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,062,503**

**Total Revenue: \$4,062,503**

**Net County Cost: \$0**

The Director's Office manages and has overall responsibility for all units within the Transportation Division. Division wide administrative costs, such as the allocation of CDA Administration costs, A-87 cost plan allocation charges, and division specific software costs, are included in this unit's appropriations. These costs are allocated and recovered throughout the division in the administrative component of the division's labor rates.

### **General Department Costs**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$2,407,224**

**Total Revenue: \$2,407,224**

**Net County Cost: \$0**

General costs include items such as liability insurance, County Counsel charges, utilities, telephone charges, etc. Additionally, cost for the construction of the Headington Road facility equipment wash rack is included in this budget unit. Where these services are provided to restricted road fund programs, costs are recovered through the billing rates charged to that program.

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The Road Fund discretionary revenue sources are received in this unit. Major revenue sources are: State Highway Taxes (Gas Tax), Road District Taxes, Federal Forest Reserve, and Public Utility Franchise Fees.

### **Capital Roadway Improvements**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$44,009,237**

**Total Revenue: \$44,009,237**

**Net County Cost: \$0**

This program (with the staff provided by Engineering and Development, Right-of-Way and Environmental) provides for the project development and construction of County roadway capital improvements. The Capital Improvement Program (CIP) focuses on the transportation system within the County, consisting of the roadway network and bicycle and pedestrian facilities. The CIP provides for rehabilitation of existing infrastructure as well as providing for expansion of existing facilities and systems. The appropriations included in the proposed budget are consistent with the Proposed CIP.

Significant revenue sources for the Capital Roadway Improvement program are: Traffic Impact Mitigation Fees, SCIP Funding, Bass Lake Hills PFFP, Missouri Flat MC&FP, Federal Grants from: Highway Bridge Program (HBP), Highway Safety Improvements Program (HSIP), Safe Routes to School (SR2S), Congestion Mitigation Air Quality (CMAQ), High Risk Rural Roads Program (HRRRP), Regional Surface Transportation Program (RSTP), Federal Lands Access Program (FLAP) Public Lands Highway Discretionary (PLHD) and State Grants from: Safe Routes to School (SR2S), Regional Surface Transportation Program (RSTP), State Highway Operation and Protection Program (SHOPP), and Bicycle Transportation Account.

### **Fund 11 - Special Revenue Funds Other**

#### **Erosion Control Improvements**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,677,800**

**Total Revenue: \$3,677,800**

**Net County Cost: \$0**

The primary objective of the Erosion Control Program is to utilize grant funding and local TRPA mitigation funds to construct the El Dorado County storm water quality improvement projects and environmental restoration projects contained within the Lake Tahoe Basin Environmental Improvement Program (EIP), which is incorporated into the CIP. Resources provided by the Engineering (Tahoe) are utilized to accomplish this objective. The Lake Tahoe Basin EIP and Federal water quality mandates have objectives designed to accelerate achievement of water quality improvement goals established for the Lake Tahoe region. The Erosion Control Program also includes efforts related to the implementation of bicycle facilities identified in the Lake Tahoe EIP to assist in the attainment of air quality thresholds.

Funding for the Erosion Control program largely comes from: US Forest Service, the California Tahoe Conservancy, Safe Routes to School, Congestion Mitigation and Air Quality Improvement Funds, the Tahoe Regional Planning Agency, Regional Surface Transportation Program and Prop 84 funds.

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**Road District Tax**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,774,500**

**Total Revenue: \$4,774,500**

**Net County Cost: \$0**

This budget unit is established for the purpose of initially capturing property taxes designated for road purposes as Road District Tax revenues which are subsequently transferred out of this fund and recorded as funding sources to the Road Fund. Since the enactment of ERAF I (Education Revenue Augmentation Fund I) by the State of California, an annual subsidy from the Road District Tax fund to the Cameron Park Airport District has been provided for road maintenance.

The Road District Tax unit receives all its revenue from property taxes and homeowner's tax relief funds.

**Placerville Union Cemetery**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$88,010**

**Total Revenue: \$27,800**

**Use of Fund Balance: \$60,210**

This special revenue fund provides for the operation and maintenance of the Placerville Union Cemetery. Staffing for this unit is provided by employees of the CDA Administration and Finance Division, Cemetery Operations.

The Placerville Union Cemetery unit receives its revenue from plot sales and burial service charges.

**Special Aviation**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$20,000**

**Total Revenue: \$20,000**

**Net County Cost: \$0**

This is a 'pass through' fund. State Aviation revenue is recognized in this Special Revenue Fund and dispersed equally to both the Placerville and Georgetown Airports for operations.

**Fund 12 – Special Revenue: BOS Governed Districts**

**Special District and Zones of Benefit**

**Positions: 0.6 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,473,101**

**Total Revenue: \$3,473,101**

**Net County Cost: \$0**

This program provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area.

Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

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### **Fund 31 – Enterprise Fund**

#### **Airports**

**Positions: 3 FTE**

**Extra Help: \$5,200\***

**Total Appropriations: \$1,901,834**

**Total Revenue: \$1,901,834**

**General Fund Contribution: \$268,092**

This program provides for the operation and maintenance of the general aviation facilities located at the Placerville and Georgetown airports and provides for oversight of capital improvement projects at the airports. A portion of the General Fund contribution equal to \$93,792 supports operations at the Georgetown airport, and provides a contribution to the Airports to allocate property tax representative of the amount collected at the Placerville and Georgetown airports. The additional \$174,300 of General Funds is to construct the waterline project at the Placerville Airport to allow for the future construction of additional hangers in order to help stimulate economic development.

The Airports Unit receives funding from the sale of aviation fuel, rental of tie-downs and hangers at the airports, a General Fund Contribution, State Aviation funds, and revenue from the sale of gate openers. Federal and State Grants and an ACO Contribution is received to fund the capital improvement projects.

\*Airports only require an extra help position during the summer when the Airport staff performs labor-intensive maintenance and improvement projects and during holidays for coverage.

### **Fund 32 – Internal Service Fund**

#### **Fleet Shop**

**Positions: 4 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,713,670**

**Total Revenue: \$1,713,670**

**Net County Cost: \$0**

The Fleet Services unit is overseen by the Transportation Division's Maintenance unit. Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County vehicles.

Fleet Services receives funding primarily from charges to County Departments to recover costs of maintaining, operating, and replacement of the fleet.

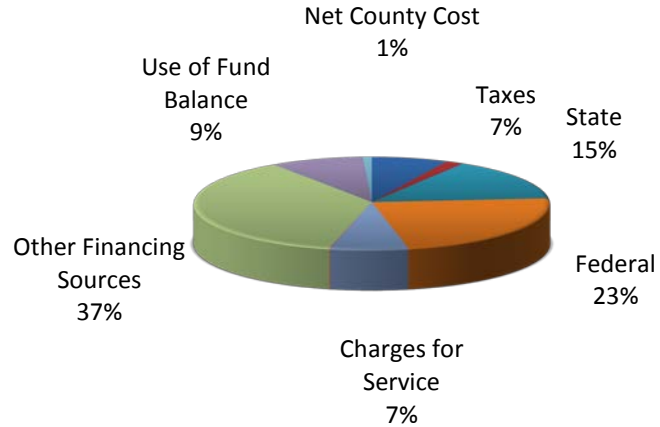
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## Financial Charts – Transportation Division

### Source of Funds

Taxes (\$5,778,627): These revenues are primarily made up of Road District property taxes (\$4.7M), and Special District property taxes and assessments (\$1.0M).

License, Fines, and Use of Money & Property (\$880,950): Primarily composed of public utility franchise fees (\$574,000), rent (\$239,000), road permits (\$55,000), interest (\$12,000), and fines/penalties (\$2,000).



State (\$12,085,095): State funds are primarily comprised of the Highway Users Tax / Gas Tax (\$8.4M), provided under the Streets and Highway Code, Sections 2104-2106 based on the number of registered vehicles and maintained mileage in the County; State Regional Surface Transportation Program (RSTP) (\$1.1M); California Tahoe Conservancy (CTC) funds (\$1.3M) which are provided through grant agreements partially through a competitive process and partially through an annual allocation; State Prop 84 and SRTS funds for Erosion Control projects (\$0.5M); Proposition 1B funds (\$0.4M) under the Corridor Mobility Improvement Account (CMIA) program; State BTA funding for the Green Valley Bike Lane (\$0.2M); State AQMD funding for diesel vehicle retrofitting (\$0.05M); State Homeowners Property Tax Relief payment to Road District Tax (\$0.05M); and State Aviation funding for Airports operation and capital improvements (\$0.02M).

Federal (\$19,105,785): Federal funds are primarily comprised of the Highway Bridge program (\$9.5M); Hazard Elimination/Highway Safety Improvement Program funds (\$2.4M), grants are awarded for individual projects based on the ability of the project to reduce or eliminate the number/severity of traffic accidents; SRTS grants for the installation of sidewalks/bike paths adjacent to schools (\$0.9M), Congestion Mitigation and Air Quality (CMAQ) funds (\$2.5M); Federal Lands Access Program (FLAP) fund (\$1.3M); Federal Forest Reserve revenue (\$0.9M); United States Forest Service (\$0.7M) to manage forest resources including water quality and outdoor recreation, allocation is competitively determined; FAA Grants (\$0.4M) for the Airport Capital Improvement Program; and Federal RSTP – Urban funds for road capital improvements (\$0.3M); and Public Lands Highway Discretionary (PLHD) funds (\$0.2M).

Charges for Service (\$7,932,189): Primarily comprised of charges to the Missouri Flat MC&FP for roadwork (\$2.03M), charges to departments for fleet mileage and rental billings (\$1.60M), charges to the County Engineer program for road fund staff and overhead costs (\$1.42M), charges to special districts and special assessments (\$0.74M), parcel map inspections and other development related services (\$0.67M); charges to the Bass Lake Hills Specific Plan PFFP for roadwork in the plan area (\$0.44M); charges to the Tahoe Regional Planning Agency

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(TRPA) mitigation funds for erosion control project costs in the Tahoe basin (\$0.25M); Public Utility inspections (\$0.19M); charges to Long Range Planning for work performed by Road Fund staff (\$0.17M); charges for County Engineer plan checking; charges to the CAO Office (to be billed to State by CAO) for road fund work completed on the Rubicon Trail (\$0.14M); charges to EID for work on the Silva Valley Interchange project (\$0.13M); charges to Fleet for road fund labor reimbursement (\$0.06M), miscellaneous small charges for services (\$0.04M); ACO fund for State Parks Recreational Trails Program (RTP) match (\$0.03M); and charges to Airports for Road Fund staff work (\$0.02M).

Miscellaneous (\$677,137): revenue from sale of fuel at the Placerville and Georgetown airports (\$0.5M), charges to departments for fleet accident fund (\$0.07M), Measure R funding for maintenance of various bike trails in the Tahoe Basin (\$0.05M), grant funds from a Texas University for an abrasives study in the Erosion Control program (\$0.02M), reimbursements for damage to County property due to traffic accidents (\$0.01M), and miscellaneous revenue/reimbursements for Airports, Fleet Services, Cemeteries and Special Districts (\$0.03M).

Other Financing Sources (\$30,104,013): Primarily comprised of Traffic Impact Mitigation (TIM) fees (\$23.1M); Road District Tax funds (\$4.76M); local tribe funds (\$0.6M) subdivision time and material deposits for County Engineer charges (\$0.55M); a General Fund contribution for road maintenance (\$0.50M); a General Fund contribution for the Placerville Airport Waterline project (\$0.17M); a General Fund contribution for Airports operations (\$0.09M); SMUD funds for the CIP program (\$0.23M); an ACO Fund contribution for the Airports capital program (\$0.05M); the operating transfer of state aviation funds (\$0.02M), and a transfer of utility inspection prepaid fees (\$0.01M).

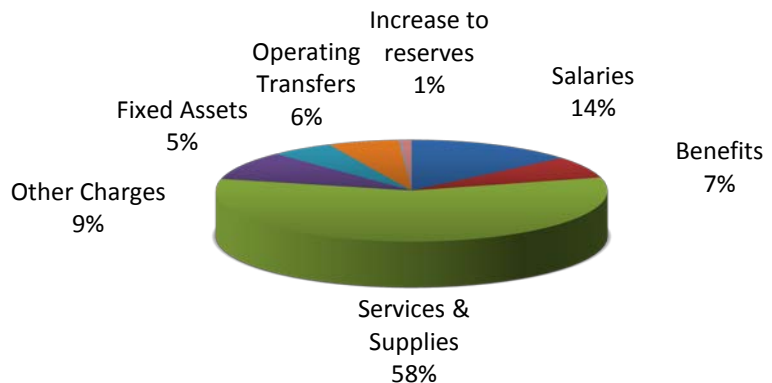
Use of Fund Balance (\$7,518,533): The department anticipates utilizing \$7.5M in fund balances to fund operations.

Net County Cost (\$665,413): The net county cost supports the County Engineer function of the Transportation Division and the operation of the cemetery operations.

### Use of Funds

**Salaries & Benefits (\$17,355,811):** Primarily comprised of salaries (\$11.1M), health insurance (\$2.9M), retirement (\$2.3M), temporary employees (\$0.4M), worker's comp (\$0.4M), retiree health (\$0.2M), and other benefits (\$0.1M).

**Services & Supplies (\$47,950,783):** Primarily comprised of construction and road maintenance





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contracts (\$29.9M), professional and specialized services (\$10.1M): generally consisting of \$8.75M in contracts for engineering, geological studies, appraisals, construction management, environmental reviews etc. related to the road capital improvement program, \$0.45M for CIP major update and TIM fee update consultants for the DRE unit of Transportation, \$0.23M for County Engineer consultants, \$0.36M for environmental review, appraisal, monitoring, and materials testing for the erosion control program, \$0.03M in burial services for the cemeteries, \$0.11M for consultants for the Airport capital projects, and \$0.2M in miscellaneous small contracts throughout the division; Road materials (\$2.1M), maintenance of equipment and facilities (\$1.4M), fuel purchases (\$1.2M), special projects budget for special districts (\$1.1M), liability insurance (\$0.8M), rents and leases of buildings, vehicles and equipment (\$0.4M), utilities (\$0.3M), miscellaneous supplies (\$0.3M), staff development/memberships/computer/software/office expenses (\$0.2M), and household supplies (\$0.1M).

Other Charges (\$8,700,495): Primarily comprised of right of way charges (\$1.08M), interfund expenditures including: \$3.18M in charges from CDA Administration and Long-Range Planning, \$1.27M in charges from A87 County cost plan, \$0.15M for litter removal and dead animal pickup, \$0.17M County Counsel, \$0.01M to Surveyor for LMIS/GIS charges, \$0.02M for building maintenance services, Transportation Division charges for staff and overhead costs to provide services to the County Engineer \$1.42M, Fleet Management \$0.06M, special districts \$0.14M, and miscellaneous small charges from other departments \$0.04M for a total interfund charge of (\$6.46M), depreciation expense on fleet vehicles and airport property (\$1.13M), contributions to non-county government agencies (\$0.02M), and miscellaneous small charges (\$0.01M).

Fixed Assets (\$5,581,332): These are primarily comprised of purchase of heavy maintenance equipment (\$1.99M), acquisition of road capital facilities through reimbursements to developers (\$1.22M), purchase of replacement equipment or diesel retrofit equipment for the road maintenance and special districts programs either due to high maintenance costs or non-compliance with stricter emission standards (\$0.07M), construction of a wash rack for the maintenance heavy equipment (\$0.79M), purchase of 45 Fleet vehicles (\$1.36M), Airport CIP projects (\$0.50M), building improvements to cemetery facilities (\$0.06M), a heavy duty vehicle lift for the Tahoe vehicle shop (\$0.03M); miscellaneous vehicle shop and maintenance yard equipment (\$0.03M), and replacement of outdated computer equipment (\$0.03M). A detailed listing of fixed assets is included as a separate schedule in the Recommended Budget book. This amount is reduced by the amount of the capitalized building and improvement costs of the Airport capital improvements (-\$0.50M).

Capitalized Fixed Assets (-\$1,360,500): This is representative of the capitalization of the new vehicles purchased for Fleet Services.

Operating Transfers (\$4,784,350): Consists mainly of the transfer of Road District Taxes from Special Revenue account to Transportation; along with the transfer of Airport Special Revenues grant funding.

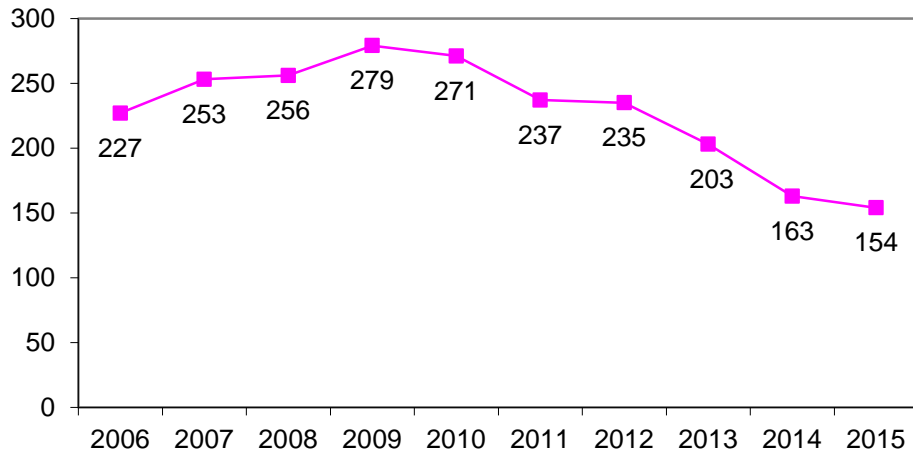
Intrafund Transfers/Abatements (\$157,431): Consists primarily of transfers between Transportation programs. Remaining transfers are charges from the CDA Long-Range Planning unit for the County Engineer function (\$143,000), CDA Administration/Finance charges to Cemetery Operations (\$12,000), along with a charge from Revenue Recovery for collections fees (\$3,000).

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Contingencies and Reserves (\$1,578,540): Consists of Special District reserves for use on future Road and Drainage improvements (\$0.69M), a designation of fund balance for the airport capital projects (\$0.50M), an appropriation for contingencies for Special Districts and the Placerville Union Cemetery (\$0.33M), an appropriation for contingencies for Fleet Services (\$0.03M), and an appropriation for contingencies for Airports (\$0.02M).

### Staffing Trend

Staffing for the Department of Transportation (now a division in the Community Development Agency) has increased and decreased over the last 10 years due to a number of organizational changes including the addition and removal of various programs including



airports, fleet services and facility services. The net change for Transportation as a whole over this period is a reduction of 68.6 FTEs, and a reduction of 120.6 FTEs from its peak staffing in FY 2008-09. The recommended staff allocation for FY 2014-15 is 154.4 FTE. The division has 31 FTEs in its Tahoe engineering, maintenance, and shop operations.

### Chief Administrative Office Comments

#### Transportation Division

##### General Fund – Fund Type 10

Within the General Fund programs in the Transportation Division, the Recommended Budget represents a decrease of \$155,664 or 11.2% in revenues and a decrease of \$254,600 or 11.8% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost is decreasing by \$98,938 or 12.9%. The decrease in revenues and appropriations is primarily related to costs for the National Pollutant Discharge Elimination System (NPDES) program being moved from the County Engineer to the Long Range Planning Division.

##### County Engineer

The Recommended Budget for the County Engineer includes a decrease in appropriations of \$335,962 and a decrease in revenues of \$167,362 resulting in a decrease in Net County Cost of \$168,600. Net County Cost for this program is \$579,537. This decrease is related to moving

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the NPDES program to the Long Range Planning (LRP) Division and additional billable work related to subdivision activity.

### Cemetery Operations

The Recommended Budget for Cemetery operations includes an increase in appropriations of \$81,362 and an increase in revenue of \$11,700 resulting in a Net County Cost increase of \$69,662. This increase is due to shifting 0.8 FTE of an Administrative Technician to this unit from the CDA Administration and Finance unit to better suit operational needs.

### Special Revenue Fund – Fund Type 11

The Recommended Budget represents a decrease of \$9,613,193 or 11.3% in revenue and appropriations when compared to the FY 2013-14 approved budget. The budget includes a General Fund contribution of \$500,000 for the road maintenance program (a decrease of \$1.8 million from the FY 2013-14 approved budget).

The Special Revenue Fund budget is comprised of Road Fund Operations, Road Capital Improvement Program, Road District Taxes, Erosion Control, Placerville Union Cemetery, and Special Aviation. The chart below details the total revenues, appropriations and use of fund balance included in the Recommended Budget for FY 2014-15.

Program	Revenue	Appropriations	Use of Fund Balance
Road Fund Operations	\$18,392,562	\$23,189,749	\$4,797,187
Road CIP	\$43,661,024	\$44,009,237	\$348,213
Road District Taxes*	\$4,774,500	\$4,774,500	\$0
Erosion Control	\$3,677,800	\$3,677,800	\$0
Placerville Union Cemetery	\$27,800	\$88,010	\$60,210
Special Aviation	\$20,000	\$20,000	\$0
<b>Total</b>	<b>\$70,553,486</b>	<b>\$75,759,296</b>	<b>\$5,205,610</b>

*\*Road District Taxes are transferred into Road Fund Operations (i.e. the \$18M in revenue in Road Fund Operations includes \$4.77M of Road District Taxes)*

### Road Fund Operations

Road Fund Operations includes the Maintenance Division, Transportation Planning and Land Development, and Engineering functions. The Recommended Budget includes a decrease in revenues of \$802,811 and a decrease in appropriations of \$1,200,338 when compared to the current year budget. These changes result in the net use of fund balance being reduced by \$397,527. This decrease is attributable to a reduction in temporary employees and services and supplies tied to the one-time increase in General Fund contributions in FY 2013-14 that will not be rebudgeted in FY 2014-15. The use of Fund Balance is a one-time revenue source and the division will need to identify new revenues or sustainable savings to fund operations in the long term. Long-term financial health of the Road Fund appears to be a concern in the near future unless significant changes are made within the Division.

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A General Fund contribution to the road fund of \$500,000 is included in the Recommended Budget which represents a decrease of \$1.8 million from FY 2013-14. This reduced amount brings the total contribution back to FY 2012-13 levels.

Within the General Fund, Public Utility Franchise Fees are utilized to fund half of the NPDES program as well as Road Maintenance activities. It is important to note that the Public Utility Franchise Fees are a discretionary source of revenue and can be spent on any County function. The table below summarizes the recommended use of these funds in FY 2014-15.

Public Utility Franchise Fees	Amount
50% of NPDES program (now in LRP)	\$422,288
Road Maintenance	\$573,712
<b>Total</b>	<b>\$996,000</b>

The recommended budget includes an increase in Capital Assets of \$0.77M. Large items on the Capital Asset purchase list include an Air Regenerative Sweeper (carryover from FY 13-14 budget), Road Paint Striper Truck (purchase in FY 2014-15 versus lease in current year), Crafcro Crack-Filler Machine (carryover from FY 2013-14 budget), two (2) Dumptrucks (replacing 22 year old vehicles), and several other vehicles and pieces of equipment as listed on the Fixed Asset list.

### Road Fund Capital Improvement Program (CIP)

The Recommended Budget for the Road Fund Capital Improvement Program (CIP) represents a decrease of \$9,138,036 in revenues and appropriations when compared to the FY 2013-14 approved budget. This budget fluctuates depending on the Board approved CIP. Funding and appropriations are consistent with the Proposed 2014 CIP and is based on a per project basis.

Major projects scheduled for construction during FY 2014-15 include:

- Missouri Flat I/C Phase 1C
- Ice House Road Surface Rehab
- Cold Springs Road Realignment
- Salmon Falls Road at Glenesk Lane – Realignment
- Green Valley Road at Weber Creek – Bridge Replacement
- Consumes Mine Road at North Fork Consumes River – Bridge Maintenance
- Happy Valley Cutoff Road at Camp Creek – Bridge Maintenance
- Mosquito Road at South Fork American River – Bridge Maintenance
- Green Valley Road Bikeway (Loch Way to signal at Pleasant Grove Middle school)
- Wash Rack Project

### Erosion Control Program

The Tahoe Environmental Improvement Program (EIP) is included in the division's Proposed 2014 CIP program and the budget is being submitted consistent with that document.

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The Tahoe program is funded through available grant funds primarily USFS, CMAQ, CTC, and TRPA mitigation funds. There is no cost to the General Fund for this program.

Projects scheduled for construction include:

- Golden Bear Erosion Control Project
- Lake Tahoe Boulevard Enhancement Project
- Sawmill 2B Bike Path and Erosion Control Project
- Forest View Water Quality Project
- County Service Area (CSA) #5 – Upper Area Erosion Control Project

### **Special Districts – Fund Type 12**

Special Districts provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area. Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

The Recommended Budget represents a decrease of \$1,454,417 or 29.5% in revenue and appropriations when compared to the FY 2013-14 approved budget. This decrease is primarily due to decreased fixed asset appropriations (\$1.06 M) related to removal of capital leases and one-time purchases in FY 2013-14 as well as the decrease in revenues from the use of fund balance and appropriations offsetting appropriations to fund balance designations that occurred in FY 2013-14.

### **Airports /South Lake Tahoe Transit – Fund Type 31**

The Airports are included in what is referred to as an Enterprise Fund. In governmental accounting an Enterprise Fund is defined as a fund that provides goods or services to the public for a fee that makes the entity self-supporting.

Both the Placerville and Georgetown Airports continue to require General Fund contributions to sustain operations. Staff continues to explore alternatives to reaching sustainable operations including a possible fee increase (fees were increased four years ago but the rates are still lower than similar facilities in the area), alternative staffing patterns, and capital improvements to provide additional hangers (see below).

The Recommended Budget represents an increase of \$209,185 or 12.4% in revenues and appropriations when compared to the FY 2013-14 approved budget. This change is primarily related to an increase in professional services contracts related to Airport capital improvements.

The Recommended Budget includes a General Fund Contribution of \$268,092 to the Airport programs for the following:

- \$174,300 for construction of a waterline which will accommodate additional hangers to the Placerville Airport for increased economic development.

## COMMUNITY DEVELOPMENT AGENCY

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- \$93,792 to fund the ongoing operations of the airports. An amount representative of the property taxes generated by the airports is included as part of this request; Placerville Airport - \$30,631 and Georgetown Airport - \$6,175. The remaining \$56,986 is to sustain the current operations of the Georgetown Airport.

There is no budget for South Lake Tahoe Transit for FY 2014-15. As such, there is a decrease in appropriations of \$40,946 for this unit.

### **Fleet – Fund Type 32**

Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County vehicles. Fleet Services receives funding primarily from charges to County departments to recover costs of maintaining, operating, and replacement of the fleet.

The Recommended Budget represents a decrease of \$163,421 or 8.7% in revenues and appropriations when compared to the FY 2013-14 approved budget. This budget includes an appropriation for the purchase of 45 replacement vehicles, of which 25 are for the Sheriff's Department, for a total cost of \$1,360,500. These vehicles are anticipated to exceed the replacement target mileage by December 2014.

### **Staffing Changes**

The Department is requesting several staffing changes. The Chief Administrative Office will be working with the Department over the next few weeks to move forward with a recommendation related to these changes by the budget workshop presentation.

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0250 FRANCHISE: PUBLIC UTILITY	483,590	483,590	0	0	-483,590
<b>CLASS: 02 REV: LICENSE, PERMIT, &amp;</b>	483,590	483,590	0	0	-483,590
1406 ABANDONMENT OF EASEMENT	500	1,000	1,000	1,000	0
1407 RESIDENTIAL PARCEL MAP	800	4,500	2,750	2,750	-1,750
1408 PARCEL MAP INSPECTION FEE	600	1,500	900	900	-600
1409 SUBDIVISION TENTATIVE / FINAL MAP PC	5,100	7,500	6,000	6,000	-1,500
1410 GRADING: APPLICATION FEE	1,000	1,000	1,300	1,300	300
1411 GRADING: INSPECTION PC FEE	450	1,000	1,100	1,100	100
1412 TIME & MATERIALS DEVELOPMENT	495,000	495,000	655,678	655,678	160,678
1740 CHARGES FOR SERVICES	4,000	4,000	4,000	4,000	0
1856 INTERFND REV: SPECIAL DIST	9,000	0	10,500	10,500	10,500
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	516,450	515,500	683,228	683,228	167,728
1920 OTHER SALES	0	0	1,200	1,200	1,200
<b>CLASS: 19 REV: MISCELLANEOUS</b>	0	0	1,200	1,200	1,200
2020 OPERATING TRANSFERS IN	407,220	391,000	550,000	550,000	159,000
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	407,220	391,000	550,000	550,000	159,000
<b>TYPE: R SUBTOTAL</b>	1,407,260	1,390,090	1,234,428	1,234,428	-155,662

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	32,836	0	47,270	47,270	47,270
3020	RETIREMENT EMPLOYER SHARE	6,456	0	9,761	9,761	9,761
3022	MEDI CARE EMPLOYER SHARE	478	0	686	686	686
3042	LONG TERM DISABILITY EMPLOYER	0	0	118	118	118
3046	RETIREE HEALTH: DEFINED	0	0	673	673	673
3060	WORKERS' COMPENSATION EMPLOYER	0	0	356	356	356
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	39,770	0	58,864	58,864	58,864
4040	TELEPHONE COMPANY VENDOR	0	0	250	250	250
4184	MAINT: CEMETERY	5,000	5,000	12,000	12,000	7,000
4197	MAINTENANCE BUILDING: SUPPLIES	200	200	200	200	0
4220	MEMBERSHIPS	0	0	187	187	187
4261	POSTAGE	1,000	1,000	0	0	-1,000
4266	PRINTING / DUPLICATING SERVICES	1,530	1,530	0	0	-1,530
4300	PROFESSIONAL & SPECIALIZED SERVICES	554,000	554,000	236,000	236,000	-318,000
4333	BURIAL SERVICES	4,000	4,000	4,000	4,000	0
4337	OTHER GOVERNMENTAL AGENCIES	54,400	54,400	3,000	3,000	-51,400
4400	PUBLICATION & LEGAL NOTICES	2,500	2,500	250	250	-2,250
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	3,000	3,000	300	300	-2,700
4462	EQUIP: COMPUTER	1,500	1,500	0	0	-1,500
4500	SPECIAL DEPT EXPENSE	32,579	32,579	1,000	1,000	-31,579
4564	ROAD: HERBICIDE	1,500	1,500	1,500	1,500	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	661,209	661,209	258,687	258,687	-402,522
5180	TAX & ASSESSMENTS	234	234	234	234	0
5300	INTERFND: SERVICE BETWEEN FUND	10,025	10,000	0	0	-10,000
5351	INTERFND: COUNTY ENGINEER	1,357,836	1,357,836	1,424,350	1,424,350	66,514
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	1,368,095	1,368,070	1,424,584	1,424,584	56,514
6042	FIXED ASSET: COMPUTER SYSTEM	0	0	275	275	275
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	0	0	275	275	275
7200	INTRAFUND TRANSFERS: ONLY GENERAL	125,162	125,162	154,431	154,431	29,269
7210	INTRAFND: COLLECTIONS	1,278	0	3,000	3,000	3,000
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	126,440	125,162	157,431	157,431	32,269
<b>TYPE: E SUBTOTAL</b>		2,195,514	2,154,441	1,899,841	1,899,841	-254,600
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	788,254	764,351	665,413	665,413	-98,938



# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	4,620,000	4,500,000	4,600,000	4,600,000	100,000
0110	PROP TAX: CURR UNSECURED	100,000	95,000	100,000	100,000	5,000
0120	PROP TAX: PRIOR SECURED	-1,000	0	0	0	0
0130	PROP TAX: PRIOR UNSECURED	-2,000	3,500	1,500	1,500	-2,000
0140	PROP TAX: SUPP CURRENT	3,000	0	2,000	2,000	2,000
0150	PROP TAX: SUPP PRIOR	10,000	10,000	13,000	13,000	3,000
0161	TAX: TDA - TRANSPORTATION	99,339	129,539	35,596	35,596	-93,943
0174	TAX: TIMBER YIELD	8,000	4,600	8,500	8,500	3,900
<b>CLASS: 01</b>	<b>REV: TAXES</b>	4,837,339	4,742,639	4,760,596	4,760,596	17,957
0230	PERMIT: ROAD PRIVILEGES	55,000	55,000	55,000	55,000	0
0250	FRANCHISE: PUBLIC UTILITY	512,410	512,410	573,712	573,712	61,302
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	567,410	567,410	628,712	628,712	61,302
0360	PENALTY & COST DELINQUENT TAXES	2,000	2,000	2,000	2,000	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	2,000	2,000	2,000	2,000	0
0400	REV: INTEREST	6,750	13,400	8,100	8,100	-5,300
0420	RENT: LAND & BUILDINGS	21,721	21,721	24,821	24,821	3,100
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	28,471	35,121	32,921	32,921	-2,200
0500	ST: AVIATION	20,000	20,000	20,000	20,000	0
0520	ST: 2104A ADM / ENG HWY TAX	20,000	20,000	20,000	20,000	0
0521	ST: 2104B SNOW REMOVAL HWY TAX	905,791	876,396	900,000	900,000	23,604
0522	ST: 2104D,E,F UNRESTRICTED HWY TAX	2,054,702	2,054,702	2,265,855	2,265,855	211,153
0523	ST: 2105 PROP 111 HWY TAX	1,369,987	1,369,987	1,515,344	1,515,344	145,357
0524	ST: 2106 UNRESTRICTED HWY TAX	702,007	702,007	609,104	609,104	-92,903
0526	ST: 2103 UNRESTRICTED HWY TAX	4,032,664	4,247,314	3,128,100	3,128,100	-1,119,214
0742	ST: CA TAHOE CONSERVANCY	468,624	783,624	1,271,500	1,271,500	487,876
0744	ST: RSTP 182.6D1 RGNL SURFACE TRAN	642,970	642,970	650,000	650,000	7,030
0746	ST: RSTP 182.6H RGNL SURFACE TRAN	359,164	359,164	359,164	359,164	0
0747	ST: RSTP 182.9 RGNL SURFACE TRAN	100,000	100,000	100,000	100,000	0
0820	ST: HOMEOWNER PROP TAX RELIEF	53,000	54,000	54,000	54,000	0
0880	ST: OTHER	96,100	150,187	550,587	550,587	400,400
0904	ST: CAL TRANS	1,187,581	1,636,340	241,441	241,441	-1,394,899
0914	ST: PROP IB	12,883,846	11,778,920	400,000	400,000	-11,378,920
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	24,896,436	24,795,611	12,085,095	12,085,095	-12,710,516
1052	FED: HBRD - HIGHWAY BRIDGES	5,645,834	6,362,917	9,484,608	9,484,608	3,121,691
1054	FED: UNITED STATES FOREST SERVICE	1,952,142	2,017,500	708,815	708,815	-1,308,685
1055	FED: HAZARD ELIMINATION	1,194,533	2,861,966	3,299,193	3,299,193	437,227
1056	FED: CMAQ - CONGEST MITIGATN AIR	368,696	645,200	2,498,779	2,498,779	1,853,579
1057	FED: TEA - TRANSPORT ENHANCEMENT	0	0	70,000	70,000	70,000
1058	FED: STP - SURFACE TRANSPORT	662,414	536,316	258,000	258,000	-278,316
1070	FED: FOREST RESERVE REVENUE	877,444	0	880,000	880,000	880,000

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
1100	FED: OTHER	293,100	383,000	1,500,130	1,500,130	1,117,130
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	10,994,163	12,806,899	18,699,525	18,699,525	5,892,626
1406	ABANDONMENT OF EASEMENT	0	0	1,558	1,558	1,558
1740	CHARGES FOR SERVICES	1,009,092	1,834,550	2,051,615	2,051,615	217,065
1745	PUBLIC UTILITY INSPECTIONS	82,067	82,067	191,361	191,361	109,294
1761	WATER AGENCY CONTRACT SERVICES	0	0	9,540	9,540	9,540
1763	CAPITAL IMPROVEMENT PROJECT	225,973	743,800	438,270	438,270	-305,530
1765	EID - EL DORADO IRRIGATION DISTRICT	63,592	63,592	127,184	127,184	63,592
1768	TRPA - TAHOE REGIONAL PLANNING	284,850	119,000	246,250	246,250	127,250
1800	INTERFND REV: SERVICE BETWEEN FUND	1,052,613	500,180	213,225	213,225	-286,955
1830	INTERFND REV:ALLOCATED	0	0	171,815	171,815	171,815
1850	INTERFND REV: FACILITIES, PARKS & REC	1,311	0	26,400	26,400	26,400
1851	INTERFND REV: COUNTY ENGINEER	1,357,836	1,357,836	1,424,350	1,424,350	66,514
1856	INTERFND REV: SPECIAL DIST	141,052	141,052	128,191	128,191	-12,861
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	4,218,386	4,842,077	5,029,759	5,029,759	187,682
1920	OTHER SALES	16,680	18,000	13,000	13,000	-5,000
1940	MISC: REVENUE	4,979,843	4,957,620	52,584	52,584	-4,905,036
1941	MISC: REFUND	25	0	0	0	0
1942	MISC: REIMBURSEMENT	73,405	73,405	28,713	28,713	-44,692
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	5,069,953	5,049,025	94,297	94,297	-4,954,728
2010	OPERATING TRNSFR IN: SILVA VALLEY	16,169,801	14,102,214	18,226,731	18,226,731	4,124,517
2011	OPERATING TRANSFERS IN: RIF MISC.	139,247	139,247	0	0	-139,247
2012	OPERATING TRANSFERS IN: COUNTY TIM	2,347,332	2,258,206	3,655,220	3,655,220	1,397,014
2014	OPERATING TRNSFR IN: INTERIM HWY 50 TIM	174,000	70,000	255,605	255,605	185,605
2015	OPERATING TRNSFR IN: INSPECTIONS	19,500	19,500	10,000	10,000	-9,500
2020	OPERATING TRANSFERS IN	4,282,921	4,262,660	1,347,984	1,347,984	-2,914,676
2023	OPERATING TRANSFERS IN: EDH RIF	1,127,334	1,016,334	960,891	960,891	-55,443
2024	OPERATING TRANSFERS IN: RDT	4,750,447	4,750,447	4,764,350	4,764,350	13,903
2062	CAPITAL LEASE PROCEEDS	0	650,000	0	0	-650,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	29,010,582	27,268,608	29,220,781	29,220,781	1,952,173
0001	FUND BALANCE	674,298	5,263,099	4,941,622	4,866,622	-396,477
0003	FROM DESIGNATIONS	0	0	338,988	338,988	338,988
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	674,298	5,263,099	5,280,610	5,205,610	-57,489
<b>TYPE: R</b>	<b>SUBTOTAL</b>	80,299,038	85,372,489	75,834,296	75,759,296	-9,613,193

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	8,832,543	9,170,257	9,914,923	9,914,923	744,666
3001	TEMPORARY EMPLOYEES	593,483	1,431,999	384,419	384,419	-1,047,580
3002	OVERTIME	427,463	427,463	487,634	487,634	60,171
3003	STANDBY PAY	20,413	0	18,000	18,000	18,000
3004	OTHER COMPENSATION	216,763	155,045	271,730	271,730	116,685
3005	TAHOE DIFFERENTIAL	79,200	79,200	72,000	72,000	-7,200
3007	HAZARD PAY	1	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	1,757,676	1,797,058	2,021,868	2,021,868	224,810
3022	MEDI CARE EMPLOYER SHARE	131,965	131,458	141,550	141,550	10,092
3040	HEALTH INSURANCE EMPLOYER	2,501,694	2,615,870	2,802,308	2,802,308	186,438
3041	UNEMPLOYMENT INSURANCE EMPLOYER	20,580	20,580	0	0	-20,580
3042	LONG TERM DISABILITY EMPLOYER	32,961	32,961	24,609	24,609	-8,352
3043	DEFERRED COMPENSATION EMPLOYER	32,978	20,547	22,663	22,663	2,116
3046	RETIREE HEALTH: DEFINED	158,436	158,436	159,230	159,230	794
3060	WORKERS' COMPENSATION EMPLOYER	88,449	88,449	363,131	363,131	274,682
3080	FLEXIBLE BENEFITS	11,515	1,807	4,287	4,287	2,480
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>14,906,120</b>	<b>16,131,130</b>	<b>16,688,352</b>	<b>16,688,352</b>	<b>557,222</b>
4020	CLOTHING & PERSONAL SUPPLIES	11,000	15,900	16,100	16,100	200
4040	TELEPHONE COMPANY VENDOR	1,500	1,500	8,875	8,875	7,375
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,000	3,000	3,000	3,000	0
4080	HOUSEHOLD EXPENSE	6,200	6,200	4,000	4,000	-2,200
4083	LAUNDRY	12,000	8,200	8,200	8,200	0
4085	REFUSE DISPOSAL	57,100	57,100	56,600	56,600	-500
4086	JANITORIAL / CUSTODIAL SERVICES	30,000	28,305	26,606	26,606	-1,699
4100	INSURANCE: PREMIUM	413,687	413,687	681,204	681,204	267,517
4140	MAINT: EQUIPMENT	19,200	19,200	25,000	25,000	5,800
4141	MAINT: OFFICE EQUIPMENT	11,850	11,850	9,650	9,650	-2,200
4143	MAINT: SERVICE CONTRACT	122,000	142,000	142,500	142,500	500
4144	MAINT: COMPUTER	128,000	148,002	75,135	75,135	-72,867
4145	MAINTENANCE: EQUIPMENT PARTS	40,500	5,500	30,500	30,500	25,000
4160	VEH MAINT: SERVICE CONTRACT	105,100	135,100	95,000	95,000	-40,100
4161	VEH MAINT: PARTS DIRECT CHARGE	34,000	34,000	34,000	34,000	0
4162	VEH MAINT: SUPPLIES	75,000	80,000	70,000	70,000	-10,000
4163	VEH MAINT: INVENTORY	320,000	275,000	275,000	275,000	0
4164	VEH MAINT: TIRE & TUBES	145,000	145,000	115,000	115,000	-30,000
4165	VEH MAINT: OIL & GREASE	1,000	0	0	0	0
4180	MAINT: BUILDING & IMPROVEMENTS	5,000	10,500	0	0	-10,500
4184	MAINT: CEMETERY	27,000	27,000	27,000	27,000	0
4197	MAINTENANCE BUILDING: SUPPLIES	3,900	3,900	3,300	3,300	-600
4220	MEMBERSHIPS	7,378	7,378	8,983	8,983	1,605
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	21,614	20,842	21,507	21,507	665
4260	OFFICE EXPENSE	45,000	45,000	0	0	-45,000
4261	POSTAGE	4,000	4,000	0	0	-4,000
4262	SOFTWARE	4,000	4,000	5,610	5,610	1,610
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,000	1,252	1,717	1,717	465
4264	BOOKS / MANUALS	5,000	8,291	7,225	7,225	-1,066
4266	PRINTING / DUPLICATING SERVICES	24,250	19,250	40,700	40,700	21,450
4300	PROFESSIONAL & SPECIALIZED SERVICES	7,036,349	8,026,796	8,991,660	8,991,660	964,864
4302	CONSTRUCT & ENGINEER CONTRACTS	30,298,956	32,702,771	28,899,029	28,899,029	-3,803,742
4303	ROAD MAINT & CONSTRUCTION	392,000	392,000	168,000	168,000	-224,000
4313	LEGAL SERVICES	40,000	0	0	0	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	15,000	19,450	9,450	9,450	-10,000
4333	BURIAL SERVICES	18,020	18,020	15,000	15,000	-3,020
4334	FIRE PREVENTION & INSPECTION	5,600	5,600	5,300	5,300	-300
4337	OTHER GOVERNMENTAL AGENCIES	731,500	656,500	691,000	691,000	34,500

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4400 PUBLICATION & LEGAL NOTICES	22,500	22,500	35,900	35,900	13,400
4420 RENT & LEASE: EQUIPMENT	182,742	137,680	87,330	87,330	-50,350
4421 RENT & LEASE: SECURITY SYSTEM	1,488	1,488	1,488	1,488	0
4440 RENT & LEASE: BUILDING &	62,500	62,500	49,889	49,889	-12,611
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	17,980	17,980	19,470	19,470	1,490
4461 EQUIP: MINOR	22,000	28,855	27,900	27,900	-955
4462 EQUIP: COMPUTER	64,300	63,700	0	0	-63,700
4500 SPECIAL DEPT EXPENSE	111,989	109,993	210,400	210,400	100,407
4503 STAFF DEVELOPMENT	27,978	37,978	49,005	49,005	11,027
4507 FIRE & SAFETY SUPPLIES	7,050	7,050	8,700	8,700	1,650
4508 SNOW REMOVAL	85,000	115,000	0	0	-115,000
4529 SOFTWARE LICENSE	18,880	18,880	8,280	8,280	-10,600
4540 STAFF DEVELOPMENT (NOT 1099)	200	0	0	0	0
4560 ROAD: BRIDGE MATERIAL	20,000	20,000	10,000	10,000	-10,000
4561 ROAD: GUARDRAIL	15,000	15,000	10,000	10,000	-5,000
4562 ROAD: MARKING SUPPLIES	31,500	31,500	24,000	24,000	-7,500
4563 ROAD: MATERIALS TESTING	0	0	1,000	1,000	1,000
4564 ROAD: HERBICIDE	129,000	129,000	100,000	100,000	-29,000
4565 ROAD: CHIPS	307,238	307,238	92,000	92,000	-215,238
4566 ROAD: PLANT MIX	1,176,891	1,080,000	850,000	850,000	-230,000
4567 ROAD: AB ROCK	16,842	13,000	6,500	6,500	-6,500
4568 ROAD: CRACK FILLER	40,000	40,000	0	0	-40,000
4569 ROAD: CULVERTS	13,500	13,500	5,000	5,000	-8,500
4570 ROAD: EMULSION	1,270,099	1,270,099	485,000	485,000	-785,099
4571 ROAD: SIGNS	174,243	164,473	48,750	48,750	-115,723
4572 ROAD: BEADS	33,000	33,000	33,000	33,000	0
4573 ROAD: PAINT	138,000	138,000	130,000	130,000	-8,000
4574 ROAD: SALT & SAND - SNOW REMOVAL	55,000	55,000	55,000	55,000	0
4575 ROAD: SIGNAL MATERIALS	91,000	91,000	95,000	95,000	4,000
4590 ROAD: HAULING PLANT MIX	129,981	110,000	110,000	110,000	0
4592 ROAD: HAULING EMULSION	23,528	0	20,000	20,000	20,000
4600 TRANSPORTATION & TRAVEL	6,700	6,700	11,400	11,400	4,700
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	6,366	0	400	400	400
4605 RENT & LEASE: VEHICLE	149,743	149,743	158,800	158,800	9,057
4606 FUEL PURCHASES	734,000	734,000	734,000	734,000	0
4608 HOTEL ACCOMMODATIONS	179	0	0	0	0
4620 UTILITIES	220,250	255,317	248,057	248,057	-7,260
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>45,628,371</b>	<b>48,782,268</b>	<b>44,298,120</b>	<b>44,298,120</b>	<b>-4,484,148</b>
5060 RETIREMENT: OTHER LONG TERM DEBT	0	101,564	0	0	-101,564
5100 INTEREST: OTHER LONG TERM DEBT	0	19,319	0	0	-19,319
5160 RIGHTS OF WAY	8,180,564	6,258,300	1,083,400	1,083,400	-5,174,900
5180 TAX & ASSESSMENTS	700	675	725	725	50
5240 CONTRIB: NON-CNTY GOVERNMENTAL	19,890	20,150	20,150	20,150	0
5300 INTERFND: SERVICE BETWEEN FUND	496,948	496,948	1,414,194	1,414,194	917,246
5301 INTERFND: TELEPHONE EQUIPMENT &	75,000	75,000	75,000	0	-75,000
5302 INTERFND: RADIO EQUIPMENT & SUPPORT	2,000	2,000	1,000	1,000	-1,000
5304 INTERFND: MAIL SERVICE	6,351	6,351	0	0	-6,351
5305 INTERFND: STORES SUPPORT	4,388	4,388	0	0	-4,388
5308 INTERFND: MAINFRAME SUPPORT	0	91,933	0	0	-91,933
5310 INTERFND: COUNTY COUNSEL	172,250	187,250	168,500	168,500	-18,750
5314 INTERFND: PC SUPPORT	0	6,000	0	0	-6,000
5316 INTERFND: IS PROGRAMMING SUPPORT	0	3,000	3,000	3,000	0
5318 INTERFND: MAINTENANCE BLDG & IMPRV	0	213,337	20,000	20,000	-193,337
5320 INTERFND: NETWORK SUPPORT	0	157,490	0	0	-157,490
5321 INTERFND: COLLECTIONS	1,500	1,500	1,500	1,500	0
5330 INTERFND: ALLOCATED	2,959,404	3,137,900	3,083,448	3,083,448	-54,452
<b>CLASS: 50 OTHER CHARGES</b>	<b>11,918,995</b>	<b>10,783,105</b>	<b>5,870,917</b>	<b>5,795,917</b>	<b>-4,987,188</b>

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	28,000	673,847	821,500	821,500	147,653
6027	INFRASTRUCTURE ACQUISITION	1,003,384	1,003,384	1,223,557	1,223,557	220,173
6040	FIXED ASSET: EQUIPMENT	752,463	777,050	2,112,050	2,112,050	1,335,000
6042	FIXED ASSET: COMPUTER SYSTEM	58,500	58,500	25,450	25,450	-33,050
6043	FIXED ASSET: CAPITAL LEASE EQUIPMENT	0	650,000	0	0	-650,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	1,842,347	3,162,781	4,182,557	4,182,557	1,019,776
7000	OPERATING TRANSFERS OUT	4,770,447	4,770,447	4,784,350	4,784,350	13,903
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	4,770,447	4,770,447	4,784,350	4,784,350	13,903
7250	INTRAFND: NOT GEN FUND / SAME FUND	1,000	1,000	0	0	-1,000
7252	INTRAFND: CAPITAL IMPROVEMENT	5,404,038	5,534,199	6,583,157	6,583,157	1,048,958
7253	INTRAFND: EROSION CONTROL	1,448,816	1,270,443	1,676,552	1,676,552	406,109
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	6,853,854	6,805,642	8,259,709	8,259,709	1,454,067
7382	INTRFND ABATEMENTS: CAPITAL	-5,404,038	-5,534,199	-6,583,157	-6,583,157	-1,048,958
7383	INTRFND ABATEMENTS: EROSION	-1,448,816	-1,270,443	-1,676,552	-1,676,552	-406,109
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-6,852,854	-6,804,642	-8,259,709	-8,259,709	-1,455,067
7700	APPROPRIATION FOR CONTINGENCIES	0	510,000	10,000	10,000	-500,000
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	0	510,000	10,000	10,000	-500,000
7801	DESIGNATIONS OF FUND BALANCE	1,231,758	1,231,758	0	0	-1,231,758
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	1,231,758	1,231,758	0	0	-1,231,758
<b>TYPE: E SUBTOTAL</b>		80,299,038	85,372,489	75,834,296	75,759,296	-9,613,193
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	0	0	0

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0100	93,813	93,813	95,236	95,236	1,423
0175	878,119	878,119	922,795	922,795	44,676
<b>CLASS: 01</b>	<b>REV: TAXES</b>	971,932	971,932	1,018,031	1,018,031
1310	SPECIAL ASSESSMENTS	626,514	626,515	599,154	599,154
1740	CHARGES FOR SERVICES	17,189	17,189	15,189	15,189
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	643,703	643,704	614,343	614,343
1920	OTHER SALES	4,000	4,000	4,000	4,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	4,000	4,000	4,000	4,000
2000	SALE FIXED ASSETS	259,296	259,296	0	0
2020	OPERATING TRANSFERS IN	1,636	1,636	0	0
2062	CAPITAL LEASE PROCEEDS	0	753,500	0	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	260,932	1,014,432	0	0
0001	FUND BALANCE	2,110,360	2,110,360	1,483,227	1,483,227
0002	FROM RESERVES	0	0	46,869	46,869
0003	FROM DESIGNATIONS	245,562	183,090	306,631	306,631
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	2,355,922	2,293,450	1,836,727	1,836,727
<b>TYPE: R SUBTOTAL</b>	4,236,489	4,927,518	3,473,101	3,473,101	-1,454,417

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	42,746	0	47,133	47,133	47,133
3020 RETIREMENT EMPLOYER SHARE	0	0	9,732	9,732	9,732
3022 MEDI CARE EMPLOYER SHARE	0	0	681	681	681
3040 HEALTH INSURANCE EMPLOYER	0	0	11,589	11,589	11,589
3042 LONG TERM DISABILITY EMPLOYER	0	0	118	118	118
3046 RETIREE HEALTH: DEFINED	0	0	671	671	671
3060 WORKERS' COMPENSATION EMPLOYER	0	0	355	355	355
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>42,746</b>	<b>0</b>	<b>70,279</b>	<b>70,279</b>	<b>70,279</b>
4085 REFUSE DISPOSAL	250	250	370	370	120
4102 INSURANCE: CSA COUNTY SERVICE	60,796	60,796	61,962	61,962	1,166
4183 MAINT: GROUNDS	24,150	24,150	20,000	20,000	-4,150
4184 MAINT: CEMETERY	43,772	43,772	9,255	9,255	-34,517
4189 MAINT: WATER SYSTEM	600	600	600	600	0
4197 MAINTENANCE BUILDING: SUPPLIES	2,000	2,000	1,000	1,000	-1,000
4260 OFFICE EXPENSE	1,993	1,993	2,170	2,170	177
4261 POSTAGE	1,479	1,479	1,154	1,154	-325
4300 PROFESSIONAL & SPECIALIZED SERVICES	27,150	15,150	41,350	41,350	26,200
4303 ROAD MAINT & CONSTRUCTION	980,550	980,550	853,326	853,326	-127,224
4333 BURIAL SERVICES	14,000	14,000	12,000	12,000	-2,000
4337 OTHER GOVERNMENTAL AGENCIES	0	0	214	214	214
4400 PUBLICATION & LEGAL NOTICES	2,940	2,940	3,121	3,121	181
4420 RENT & LEASE: EQUIPMENT	6,900	6,900	72,526	72,526	65,626
4440 RENT & LEASE: BUILDING &	805	805	1,005	1,005	200
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	300	300	0	0	-300
4461 EQUIP: MINOR	700	700	500	500	-200
4500 SPECIAL DEPT EXPENSE	13,092	19,592	1,050	1,050	-18,542
4501 SPECIAL PROJECTS	328,352	324,861	1,053,019	1,053,019	728,158
4564 ROAD: HERBICIDE	0	0	350	350	350
4566 ROAD: PLANT MIX	14,420	14,420	12,500	12,500	-1,920
4567 ROAD: AB ROCK	7,500	7,500	5,900	5,900	-1,600
4606 FUEL PURCHASES	0	0	150	150	150
4620 UTILITIES	40,388	40,388	46,731	46,731	6,343
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>1,572,137</b>	<b>1,563,146</b>	<b>2,200,253</b>	<b>2,200,253</b>	<b>637,107</b>
5060 RETIREMENT: OTHER LONG TERM DEBT	0	93,650	0	0	-93,650
5100 INTEREST: OTHER LONG TERM DEBT	0	22,584	0	0	-22,584
5300 INTERFND: SERVICE BETWEEN FUND	0	0	2,200	2,200	2,200
5330 INTERFND: ALLOCATED	8,157	0	11,157	11,157	11,157
5356 INTERFND: SPECIAL DIST MAINTENANCE	165,978	256,289	138,691	138,691	-117,598
<b>CLASS: 50 OTHER CHARGES</b>	<b>174,135</b>	<b>372,523</b>	<b>152,048</b>	<b>152,048</b>	<b>-220,475</b>
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	13,000	71,000	30,000	30,000	-41,000

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
6040	FIXED ASSET: EQUIPMENT	669,699	262,796	0	0	-262,796
6043	FIXED ASSET: CAPITAL LEASE EQUIPMENT	0	753,500	0	0	-753,500
	<b>CLASS: 60 FIXED ASSETS</b>	682,699	1,087,296	30,000	30,000	-1,057,296
7250	INTRAFND: NOT GEN FUND / SAME FUND	105,725	0	81,436	81,436	81,436
7257	INTRAFND: CSA INSURANCE	60,796	60,796	61,962	61,962	1,166
	<b>CLASS: 72 INTRAFUND TRANSFERS</b>	166,521	60,796	143,398	143,398	82,602
7380	INTRFND ABATEMENTS: NOT GENERAL	0	0	-81,436	-81,436	-81,436
7387	INTRFND ABATEMENTS: CSA INSURANCE	-60,796	-60,796	-61,962	-61,962	-1,166
7390	INTRFND ABTMNTS: ALLOCAT SAL & ADMIN	-63,308	0	0	0	0
	<b>CLASS: 73 INTRAFUND ABATEMENT</b>	-124,104	-60,796	-143,398	-143,398	-82,602
7700	APPROPRIATION FOR CONTINGENCIES	332,474	332,474	332,474	332,474	0
	<b>CLASS: 77 APPROPRIATION FOR</b>	332,474	332,474	332,474	332,474	0
7801	DESIGNATIONS OF FUND BALANCE	1,028,455	1,210,653	320,561	320,561	-890,092
7802	DESIGNATIONS ROAD INFRASTRUCTURE	105,577	105,577	108,390	108,390	2,813
7803	DESIGNATION DRAINAGE	255,849	255,849	259,096	259,096	3,247
	<b>CLASS: 78 RESERVES: BUDGETARY ONLY</b>	1,389,881	1,572,079	688,047	688,047	-884,032
<b>TYPE: E SUBTOTAL</b>		4,236,489	4,927,518	3,473,101	3,473,101	-1,454,417
<b>FUND TYPE:</b>	<b>12 SUBTOTAL</b>	0	0	0	0	0



# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0400	165	151	135	135	-16
0423	71,274	62,148	72,052	72,052	9,904
0424	18,000	16,560	16,200	16,200	-360
0425	33,006	41,740	28,044	28,044	-13,696
0426	98,487	103,730	97,536	97,536	-6,194
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	220,932	224,329	213,967	-10,362
1100	99,963	230,242	406,260	406,260	176,018
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	99,963	230,242	406,260	176,018
1800	10,046	0	0	0	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	10,046	0	0	0
1920	528,000	453,000	494,754	494,754	41,754
1940	300	300	7,300	7,300	7,000
1942	75	125	125	125	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	528,375	453,425	502,179	48,754
2016	0	40,946	0	0	-40,946
2020	131,387	323,663	333,232	333,232	9,569
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	131,387	364,609	333,232	-31,377
0001	420,044	420,044	446,196	446,196	26,152
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	420,044	446,196	446,196	26,152
<b>TYPE: R SUBTOTAL</b>	1,410,747	1,692,649	1,901,834	1,901,834	209,185

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	144,655	143,092	150,813	150,813	7,721
3001	TEMPORARY EMPLOYEES	5,200	5,200	5,200	5,200	0
3002	OVERTIME	100	0	0	0	0
3004	OTHER COMPENSATION	3,500	1,500	360	360	-1,140
3020	RETIREMENT EMPLOYER SHARE	28,366	28,132	31,144	31,144	3,012
3022	MEDI CARE EMPLOYER SHARE	2,100	2,074	2,186	2,186	112
3040	HEALTH INSURANCE EMPLOYER	61,368	58,102	58,549	58,549	447
3041	UNEMPLOYMENT INSURANCE EMPLOYER	453	420	0	0	-420
3042	LONG TERM DISABILITY EMPLOYER	515	515	376	376	-139
3046	RETIREE HEALTH: DEFINED	2,918	2,918	0	0	-2,918
3060	WORKERS' COMPENSATION EMPLOYER	311	311	0	0	-311
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>249,486</b>	<b>242,264</b>	<b>248,628</b>	<b>248,628</b>	<b>6,364</b>
4020	CLOTHING & PERSONAL SUPPLIES	100	100	200	200	100
4040	TELEPHONE COMPANY VENDOR	4,801	2,160	2,160	2,160	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	100	100	360	360	260
4080	HOUSEHOLD EXPENSE	720	600	750	750	150
4083	LAUNDRY	275	275	275	275	0
4085	REFUSE DISPOSAL	1,950	2,000	1,950	1,950	-50
4100	INSURANCE: PREMIUM	1,360	1,360	0	0	-1,360
4101	INSURANCE: ADDITIONAL LIABILITY	16,200	16,200	17,000	17,000	800
4140	MAINT: EQUIPMENT	3,745	2,730	4,300	4,300	1,570
4143	MAINT: SERVICE CONTRACT	3,750	3,550	3,550	3,550	0
4144	MAINT: COMPUTER	1,100	475	2,495	2,495	2,020
4145	MAINTENANCE: EQUIPMENT PARTS	5,241	2,850	5,100	5,100	2,250
4180	MAINT: BUILDING & IMPROVEMENTS	1,250	1,250	8,965	8,965	7,715
4183	MAINT: GROUNDS	250	250	250	250	0
4197	MAINTENANCE BUILDING: SUPPLIES	2,843	2,500	3,100	3,100	600
4220	MEMBERSHIPS	35	35	39	39	4
4240	MISC: EXPENSE	10,000	50,946	11,300	11,300	-39,646
4260	OFFICE EXPENSE	400	300	0	0	-300
4261	POSTAGE	115	40	0	0	-40
4300	PROFESSIONAL & SPECIALIZED SERVICES	30,000	35,250	111,625	111,625	76,375
4334	FIRE PREVENTION & INSPECTION	100	100	100	100	0
4337	OTHER GOVERNMENTAL AGENCIES	9,184	10,000	3,500	3,500	-6,500
4400	PUBLICATION & LEGAL NOTICES	1,800	5,400	7,200	7,200	1,800
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	700	700	1,215	1,215	515
4461	EQUIP: MINOR	550	550	1,300	1,300	750
4500	SPECIAL DEPT EXPENSE	2,700	2,700	8,700	8,700	6,000
4503	STAFF DEVELOPMENT	100	100	100	100	0
4515	BULK: FUEL PURCHASE FLEET	505,342	434,000	449,685	449,685	15,685
4605	RENT & LEASE: VEHICLE	2,750	2,750	2,200	2,200	-550

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4606 FUEL PURCHASES	3,000	3,000	3,000	3,000	0
4620 UTILITIES	22,950	22,950	22,950	22,950	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>633,411</b>	<b>605,221</b>	<b>673,369</b>	<b>673,369</b>	<b>68,148</b>
5200 DEPRECIATION	382,000	382,000	382,000	382,000	0
5300 INTERFND: SERVICE BETWEEN FUND	8,251	13,701	24,390	24,390	10,689
5301 INTERFND: TELEPHONE EQUIPMENT &	3,500	3,500	3,500	0	-3,500
5305 INTERFND: STORES SUPPORT	345	345	0	0	-345
5308 INTERFND: MAINFRAME SUPPORT	0	3,507	0	0	-3,507
5310 INTERFND: COUNTY COUNSEL	2,000	3,500	4,350	4,350	850
5320 INTERFND: NETWORK SUPPORT	0	3,736	0	0	-3,736
5321 INTERFND: COLLECTIONS	900	900	900	900	0
5330 INTERFND: ALLOCATED	28,584	29,500	39,930	39,930	10,430
<b>CLASS: 50 OTHER CHARGES</b>	<b>425,580</b>	<b>440,689</b>	<b>455,070</b>	<b>451,570</b>	<b>10,881</b>
6021 FIXED ASSET: DESIGN SERVICES	85,634	148,000	138,250	138,250	-9,750
6023 FIXED ASSET: CONSTRUCTION SERVICES	16,636	256,475	363,000	363,000	106,525
6040 FIXED ASSET: EQUIPMENT	0	0	8,000	8,000	8,000
6060 FIXED ASSET: CAPITALIZED BLDG &	0	0	-501,250	-501,250	-501,250
<b>CLASS: 60 FIXED ASSETS</b>	<b>102,270</b>	<b>404,475</b>	<b>8,000</b>	<b>8,000</b>	<b>-396,475</b>
6101 FIXED ASSET: CAPITALIZED EQUIPMENT	-111,070	-405,850	0	0	405,850
<b>CLASS: 61 CAPITALIZED FIXED ASSETS</b>	<b>-111,070</b>	<b>-405,850</b>	<b>0</b>	<b>0</b>	<b>405,850</b>
7250 INTRAFND: NOT GEN FUND / SAME FUND	286,112	292,102	329,849	329,849	37,747
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>286,112</b>	<b>292,102</b>	<b>329,849</b>	<b>329,849</b>	<b>37,747</b>
7380 INTRFND ABATEMENTS: NOT GENERAL	-286,112	-292,102	-329,849	-329,849	-37,747
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-286,112</b>	<b>-292,102</b>	<b>-329,849</b>	<b>-329,849</b>	<b>-37,747</b>
7700 APPROPRIATION FOR CONTINGENCIES	0	0	15,517	19,017	19,017
<b>CLASS: 77 APPROPRIATION FOR</b>	<b>0</b>	<b>0</b>	<b>15,517</b>	<b>19,017</b>	<b>19,017</b>
7801 DESIGNATIONS OF FUND BALANCE	111,070	405,850	501,250	501,250	95,400
<b>CLASS: 78 RESERVES: BUDGETARY ONLY</b>	<b>111,070</b>	<b>405,850</b>	<b>501,250</b>	<b>501,250</b>	<b>95,400</b>
<b>TYPE: E SUBTOTAL</b>	<b>1,410,747</b>	<b>1,692,649</b>	<b>1,901,834</b>	<b>1,901,834</b>	<b>209,185</b>
<b>FUND TYPE: 31 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# COMMUNITY DEVELOPMENT AGENCY

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## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
0400 REV: INTEREST	4,500	4,750	3,350	3,350	-1,400
<b>CLASS: 04 REV: USE OF MONEY &amp; PROPERTY</b>	4,500	4,750	3,350	3,350	-1,400
1740 CHARGES FOR SERVICES	1,610,000	1,568,480	1,548,699	1,548,699	-19,781
1800 INTERFND REV: SERVICE BETWEEN FUND	55,878	48,500	56,160	56,160	7,660
<b>CLASS: 13 REV: CHARGE FOR SERVICES</b>	1,665,878	1,616,980	1,604,859	1,604,859	-12,121
1942 MISC: REIMBURSEMENT	42,000	10,000	3,570	3,570	-6,430
1949 AUTO PHYSICAL DAMAGE	67,000	64,561	71,891	71,891	7,330
<b>CLASS: 19 REV: MISCELLANEOUS</b>	109,000	74,561	75,461	75,461	900
2000 SALE FIXED ASSETS	0	95,000	0	0	-95,000
2022 OPERATING TRANSFERS IN: FLEET	55,800	55,800	0	0	-55,800
<b>CLASS: 20 REV: OTHER FINANCING SOURCES</b>	55,800	150,800	0	0	-150,800
0001 FUND BALANCE	-89,230	30,000	30,000	30,000	0
<b>CLASS: 22 FUND BALANCE</b>	-89,230	30,000	30,000	30,000	0
<b>TYPE: R SUBTOTAL</b>	1,745,948	1,877,091	1,713,670	1,713,670	-163,421

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000	170,731	163,731	168,967	168,967	5,236
3002	250	0	0	0	0
3004	800	600	600	600	0
3020	29,500	29,135	31,924	31,924	2,789
3022	2,375	2,375	2,450	2,450	75
3040	73,476	80,476	63,050	63,050	-17,426
3041	560	560	0	0	-560
3042	590	590	423	423	-167
3046	4,863	4,863	3,907	3,907	-956
3060	9,845	9,845	18,367	18,367	8,522
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>292,990</b>	<b>292,175</b>	<b>289,688</b>	<b>289,688</b>	<b>-2,487</b>
4020	300	300	350	350	50
4041	115	115	80	80	-35
4080	800	800	500	500	-300
4083	2,700	2,700	2,700	2,700	0
4086	2,520	2,520	2,520	2,520	0
4100	2,145	2,145	1,404	1,404	-741
4140	0	0	320	320	320
4144	3,250	3,250	4,250	4,250	1,000
4145	1,000	1,000	700	700	-300
4160	229,324	229,324	236,000	236,000	6,676
4161	600	600	730	730	130
4162	7,000	5,000	5,650	5,650	650
4163	115,000	97,000	98,000	98,000	1,000
4164	140,000	120,000	120,000	120,000	0
4165	250	250	200	200	-50
4197	100	100	125	125	25
4260	1,800	750	0	0	-750
4261	50	50	0	0	-50
4262	0	0	2,500	2,500	2,500
4264	0	0	100	100	100
4300	0	500	475	475	-25
4334	400	400	350	350	-50
4420	3,500	3,500	200	200	-3,300
4460	600	600	900	900	300
4461	900	900	1,000	1,000	100
4500	350	350	150	150	-200
4501	0	30,000	30,000	32,000	2,000
4503	500	500	1,000	1,000	500
4605	750	750	750	750	0
4606	1,400	1,000	1,400	1,400	400

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4620 UTILITIES	6,000	6,000	6,000	6,000	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	521,354	510,404	518,354	520,354	9,950
5200 DEPRECIATION	738,576	738,576	751,107	751,107	12,531
5300 INTERFND: SERVICE BETWEEN FUND	97,986	97,986	80,668	80,668	-17,318
5301 INTERFND: TELEPHONE EQUIPMENT &	2,000	2,000	2,000	0	-2,000
5304 INTERFND: MAIL SERVICE	995	995	0	0	-995
5305 INTERFND: STORES SUPPORT	688	688	0	0	-688
5308 INTERFND: MAINFRAME SUPPORT	0	9,057	0	0	-9,057
5320 INTERFND: NETWORK SUPPORT	0	5,604	0	0	-5,604
5330 INTERFND: ALLOCATED	31,359	64,606	44,601	44,601	-20,005
<b>CLASS: 50 OTHER CHARGES</b>	871,604	919,512	878,376	876,376	-43,136
6040 FIXED ASSET: EQUIPMENT	10,000	10,000	0	0	-10,000
6045 FIXED ASSET: VEHICLES	1,232,486	1,232,486	1,360,500	1,360,500	128,014
<b>CLASS: 60 FIXED ASSETS</b>	1,242,486	1,242,486	1,360,500	1,360,500	118,014
6101 FIXED ASSET: CAPITALIZED EQUIPMENT	-1,232,486	-1,232,486	-1,360,500	-1,360,500	-128,014
<b>CLASS: 61 CAPITALIZED FIXED ASSETS</b>	-1,232,486	-1,232,486	-1,360,500	-1,360,500	-128,014
7100 RESIDUAL EQUITY TRANSFERS OUT	50,000	50,000	0	0	-50,000
<b>CLASS: 71 RESIDUAL EQUITY TRANSFERS</b>	50,000	50,000	0	0	-50,000
7250 INTRAFND: NOT GEN FUND / SAME FUND	105,311	105,311	106,111	106,111	800
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	105,311	105,311	106,111	106,111	800
7380 INTRFND ABATEMENTS: NOT GENERAL	-105,311	-105,311	-106,111	-106,111	-800
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	-105,311	-105,311	-106,111	-106,111	-800
7700 APPROPRIATION FOR CONTINGENCIES	0	95,000	27,252	27,252	-67,748
<b>CLASS: 77 APPROPRIATION FOR</b>	0	95,000	27,252	27,252	-67,748
<b>TYPE: E SUBTOTAL</b>	1,745,948	1,877,091	1,713,670	1,713,670	-163,421
<b>FUND TYPE: 32 SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 30 SUBTOTAL</b>	788,254	764,351	665,413	665,413	-98,938

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# COMMUNITY DEVELOPMENT AGENCY

## Department of Transportation Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	4,926,016	5,570,390	6,069,769	6,305,556	7,571,373
Licenses, Permits	167,302	99,075	80,955	61,843	51,375
Fines Forfeitures	4,601	7,110	10,713	13,577	20,329
Use of Money	315,122	479,448	345,670	428,597	355,929
State	14,653,530	12,570,363	18,408,967	19,001,768	26,061,220
Federal	3,647,398	7,434,225	4,935,316	9,296,727	16,828,162
Other Governmental	-	-	-	-	55,849
Charges for Service	6,767,176	6,077,466	5,485,850	4,840,645	6,907,269
Misc.	392,800	538,938	825,402	1,420,608	1,084,848
Other Financing Sources	32,547,495	35,559,775	48,560,555	35,498,535	21,604,552
Use of Fund Balance	670,127	880,664	445,572	-	-
<b>Total Revenue</b>	<b>64,091,567</b>	<b>69,217,454</b>	<b>85,168,769</b>	<b>76,867,856</b>	<b>80,540,906</b>
Salaries	12,491,895	13,842,298	15,098,371	15,056,001	17,028,543
Benefits	5,788,808	6,066,926	6,520,409	6,738,486	6,550,145
Services & Supplies	27,275,247	31,064,392	44,936,986	38,245,338	39,725,061
Other Charges	10,927,053	7,318,978	7,343,574	5,057,579	7,790,008
Fixed Assets	2,243,115	3,324,800	1,152,181	5,238,719	2,678,774
Operating Transfers	4,809,692	6,128,630	5,773,424	5,467,643	5,786,557
Intrafund Transfers	30,840	25,231	50,616	33,924	(28,008)
Contingency	-	-	-	-	-
Increase to Reserves	-	-	-	-	-
<b>Total Appropriations</b>	<b>63,566,650</b>	<b>67,771,255</b>	<b>80,875,561</b>	<b>75,837,690</b>	<b>79,531,080</b>
<b>NCC - County Engineer</b>	<b>389,373</b>	<b>456,644</b>	<b>516,193</b>	<b>586,390</b>	<b>4,434,761</b>
<b>General Fund Contribution</b>	<b>2,077,017</b>	<b>3,456,767</b>	<b>1,918,589</b>	<b>124,627</b>	<b>1,208,072</b>
<b>FTE's</b>	<b>227</b>	<b>253</b>	<b>256</b>	<b>279</b>	<b>271</b>
<b>Fund Balance</b>					
Road Fund	4,531,451	6,057,549	10,168,090	10,720,055	15,934,269
Erosion Control	(540,997)	(570,284)	(562,657)	44,671	17,327
Road District Tax	1,297,568	446,191	619	10,465	4,566



# COMMUNITY DEVELOPMENT AGENCY

## Department of Transportation Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	6,918,773	6,770,191	5,725,023	5,809,271	5,778,627
Licenses, Permits	54,625	1,079,851	1,041,848	1,051,000	1,311,940
Fines Forfeitures	11,229	8,861	10,179	2,000	2,000
Use of Money	381,228	373,070	296,982	28,471	32,921
State	27,105,349	26,620,671	25,800,342	24,896,436	12,085,095
Federal	8,192,105	9,888,281	11,708,126	10,994,163	18,699,525
Other Governmental	3,945	110,826	-	-	-
Charges for Service	6,717,400	6,626,207	7,751,096	5,378,539	5,644,102
Misc.	1,008,373	827,971	694,576	5,073,953	99,497
Other Financing Sources	11,324,462	15,368,329	18,067,597	29,678,734	29,770,781
Use of Fund Balance	-	-	-	3,030,220	7,042,337
<b>Total Revenue</b>	<b>61,717,489</b>	<b>67,674,258</b>	<b>71,095,769</b>	<b>85,942,787</b>	<b>80,466,825</b>
Salaries	16,068,114	14,378,070	12,241,646	10,245,448	11,243,109
Benefits	7,281,172	6,663,847	5,641,893	4,743,188	5,574,386
Services & Supplies	33,865,909	36,160,192	33,901,406	47,861,717	46,757,060
Other Charges	6,820,351	5,863,699	7,559,056	13,461,225	7,372,549
Fixed Assets	3,470,270	2,750,167	1,496,413	2,525,046	4,212,832
Operating Transfers	44,672	4,833,093	9,515,470	4,770,447	4,784,350
Intrafund Transfers	(129,695)	46,319	10,292	43,417	157,431
Contingency	-	-	-	332,474	342,474
Increase to Reserves	-	-	-	2,621,639	688,047
<b>Total Appropriations</b>	<b>67,420,793</b>	<b>70,695,387</b>	<b>70,366,176</b>	<b>86,604,601</b>	<b>81,132,238</b>
<b>NCC</b>	<b>4,757,223</b>	<b>3,021,129</b>	<b>665,109</b>	<b>788,254</b>	<b>665,413</b>
<b>General Fund Contribution</b>	<b>1,985,598</b>	<b>513,052</b>	<b>503,400</b>	<b>2,300,000</b>	<b>500,000</b>
<b>FTE's</b>	<b>237</b>	<b>235</b>	<b>203</b>	<b>163</b>	<b>154</b>
<b>Fund Balance</b>					
Road Fund	9,106,540	10,067,672	14,442,291	13,767,993	8,487,383
Erosion Control	36,028	92,515	64,724	64,724	-
Road District Tax	4,834,792	4,795,067	88,097	-	-

## COMMUNITY DEVELOPMENT AGENCY

10 Year Variance		
	\$ Change	% Change
Taxes	852,611	17%
Licenses, Permits	1,144,638	684%
Fines Forfeitures	(2,601)	-57%
Use of Money	(282,201)	-90%
State	(2,568,435)	-18%
Federal	15,052,127	413%
Other Governmental	-	#DIV/0!
Charges for Service	(1,123,074)	-17%
Misc.	(293,303)	-75%
Other Financing Sources	(2,776,714)	-9%
Use of Fund Balance	6,372,210	951%
<b>Total Revenue</b>	<b>16,375,258</b>	<b>26%</b>
Salaries	(1,248,786)	-10%
Benefits	(214,422)	-4%
Services & Supplies	19,481,813	71%
Other Charges	(3,554,504)	-33%
Fixed Assets	1,969,717	88%
Operating Transfers	(25,342)	-1%
Intrafund Transfers	157,431	410%
Contingency	342,474	N/A
Increase to Reserve	688,047	N/A
<b>Total Appropriations</b>	<b>17,565,588</b>	<b>28%</b>
<b>NCC</b>	<b>276,040</b>	<b>71%</b>
<b>General Fund Contribution</b>	<b>(1,577,017)</b>	<b>-76%</b>
<b>FTE's</b>	<b>(73)</b>	<b>-32%</b>

### Notes

FY 2008-09 Airports moved to DOT from General Services (3 FTE's)

FY 2008-09 General Services functions moved to DOT (46 FTE's)

NCC increased in FY 2009-10 due to General Services functions. \$578,000 is related to County Engineer. Remaining \$4,575,767 related to functions previously performed by General Services.

FY 2012-13 General Services functions moved to CAO (32 FTE's)

FY 2013-14 Central Administrative and Fiscal Services moved to Development Services as well as Long Range Planning.

# COMMUNITY DEVELOPMENT AGENCY

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## Mission – Development Services Division

The mission of the Development Services Division is to guide land use and development consistent with the General Plan, Building Codes and related regulations, by providing accurate, timely and courteous professional and technical services to customers, to maintain the County's unique quality of life, protect public safety and the environment and promote economic vitality for current and future generations.

## Program Summaries – Community Development Agency

The Community Development Agency Administration and Long Range Planning Divisions are included in the Development Services Division budget.

**Community Development Administration & Finance**  
**Positions: 35.4 FTE**  
**Extra Help: \$35,800\***

**Total Appropriations: \$3,073,289**  
**Total Revenues: \$3,015,014**  
**Net County Cost: \$58,275**

The Administration and Finance Division provides centralized administration and fiscal services to the Community Development Agency (CDA), consisting of the divisions of Development Services, Environmental Management and Transportation. This division also provides support to the Air Quality Management District. The division is comprised of seven units:

1. Community Development Director's Office - manages all divisions of the CDA with overall responsibility for the Agency.
2. Contracts & Procurement Unit - prepares contracts for the Agency, tracks insurance and DBE requirements, performs purchasing functions, and prepares and issues RFQs and RFPs.
3. Operations Unit - administers Airport and Cemetery functions, performs facility & space planning functions, and provides IT coordination for the Agency.
4. Personnel Unit - administers recruitments for Agency vacancies, oversees disciplinary actions, coordinates injury and long-term illnesses, and provides safety & training services.
5. Finance Unit - is in charge of providing accounting and budgeting services for the Agency, administers the Zone of Benefit program, and coordinates funding for the Transportation Division's capital projects.
6. Payroll & AP/AR - provides accounts payable and accounts receivable functions, and processes payroll for the Agency.
7. Business Analysis & Special Projects - will assist with FENIX implementation, will develop Agency policies and procedures, will analyze improvements for Agency processes and will work on special projects.

Revenue for this division is from overhead allocations charged via interfund transfers to the Transportation Division, Environmental Management Division's CSA #3 and CSA #10, Special Districts, Fleet Management, Airports and the Air Quality Management District. Additionally, the division transfers administrative costs through intrafund abatements: to the Development

## **COMMUNITY DEVELOPMENT AGENCY**

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Services Division, the Long Range Planning Division, the Environmental Management Division, the Code Enforcement unit, and Cemetery Operations.

*\* For FY2014-15, an extra help Senior Office Assistant is budgeted to work on scanning of documentation and special projects as needed, and a Senior Fiscal Assistant is for special projects as needed.*

### **CDA – Long Range Planning Division**

**Positions: 12.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$4,392,253**

**Total Revenues: \$2,287,223**

**Net County Cost: \$2,105,030**

This division is responsible for long range transportation and development planning, including General Plan implementation, zoning ordinance updates, development of community design standards, initiation of specific plans and development agreements, and administration of the traffic impact mitigation (TIM) fee program. The division is also responsible for coordination with regional transportation entities such as the El Dorado Transportation Commission (EDCTC), the Sacramento Area Council of Governments (SACOG) and for input into the State Transportation Improvement Program (STIP). This division provides for the implementation of the National Pollutant Discharge Elimination System (NPDES) program involving the implementation of a Storm Water Management Plan as required by the Regional Water Quality Control Board under the Statewide Phase II Storm Water permit.

Major revenue sources for this division include: Developer reimbursements for EIR costs, charges to the Transportation Division Road Fund for staff and overhead costs for long-range planning services, Public Utility Franchise Fees (PUFF) equal to 50% of NPDES costs, and revenue from the Missouri Flat MC&FP.

### **Code Enforcement**

**Positions: 3.1 FTE**

**Extra Help: \$0**

**Total Appropriations: \$428,602**

**Total Revenues: \$133,000**

**Net County Cost: \$295,602**

The Code Enforcement Unit previously operated within Building Services to enforce violations of the County Code and other related codes and ordinances. Code Enforcement will now be operating under the CDA Director and will be performing investigations and enforcement for the entire agency.

Investigations are initiated by responding to citizen inquiries and complaints and upon the request of other health and safety agencies. Enforcement actions specifically address safety-related or non-permitted items such as: illegal businesses, fire-created hazards, and substandard or dangerous housing. Code Enforcement is also used for the initial investigation and subsequent tracking of complaints that may affect multiple departments.

Revenue sources for this unit are building inspection/investigation fees and an operating transfer from the Abatement of Dangerous Buildings special revenue account.

# COMMUNITY DEVELOPMENT AGENCY

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## Program Summaries –Development Services Division

### **Development Services Administration**

**Positions: 1.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,072,252**

**Total Revenues: \$0**

**Net County Cost: \$1,072,252**

Administration provides executive leadership and oversight for the Development Services Division. Appropriations include salaries and other general costs for the division.

### **Building Services**

**Positions: 33.8 FTE**

**Extra Help: \$50,000\***

**Total Appropriations: \$3,449,945**

**Total Revenues: \$3,675,264**

**Net County Cost: (\$225,319)**

The Building Services unit provides all building permit and inspection services for the West Slope and the South Lake Tahoe Areas of El Dorado County, and the Tahoe Regional Planning Agency (TRPA). TRPA services are provided pursuant to the Memorandum of Understanding and include plan review and enforcement of complex TRPA regulations and standards. The unit tracks the permit process from application through issuance, to final status. General project types include requested research services, inspections, non-residential building and grading, and residential and miscellaneous structure.

Revenues are obtained through construction permits, administration charges for processing Fire Protection and Community Service District development impact fees, building investigation fees, TRPA administration, filing, land capacity verification, allocation fees, charges for inspection services, and miscellaneous revenue for research and re-inspections. This unit also receives permit revenue from the faxed-in-permit program and for managing the Ecological Preserve Trust Fund.

*\* For FY 2014-15, extra help employees are budgeted to assist Building Services with file room organization, scanning, and could be used to cover transitions if/when vacancies of permanent employees occur.*

### **Planning Services**

**Positions: 9.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,023,467**

**Total Revenues: \$286,500**

**Net County Cost: \$736,967**

This Current Planning unit is focused on processing discretionary development applications such as land divisions, special use permits and zoning applications, including the required California Environmental Quality Act (CEQA) analysis. Staff provides information to the public regarding the development review process. This unit also assists in the permit center with planning compliance services.

### **Commercial Grading**

**Positions: 1.6 FTE**

**Extra Help: \$0**

**Total Appropriations: \$230,046**

**Total Revenues: \$144,300**

**Net County Cost: \$85,746**

This unit provides plan review and inspection services associated with commercial grading. Revenues are from time and material billings to developers for services provided.

# COMMUNITY DEVELOPMENT AGENCY

## Planning Commission

Positions: 0.5 FTE

Extra Help: \$0

Total Appropriations: \$75,279

Total Revenues: \$0

Net County Cost: \$75,279

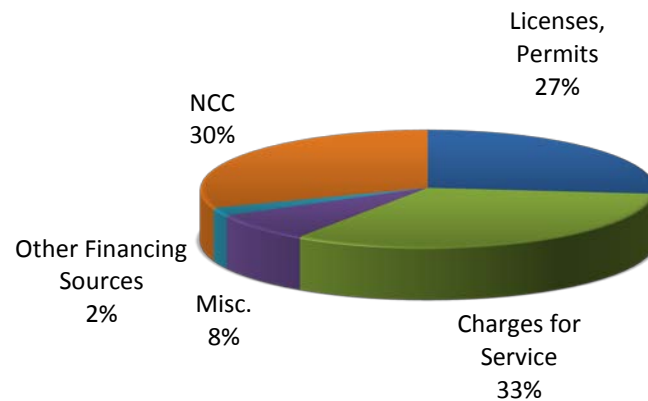
The Planning Commission is the Board of Supervisor's advisor on land use planning. The Commission reviews matters related to planning and development (e.g., specific plans, rezoning, use permits, and subdivisions). Depending upon provisions in the County Code, the Commission either approves/denies or makes recommendations to the Board regarding land use proposals.

## Financial Charts – Development Services

### Source of Funds

Licenses, Permits (\$3,658,550): Building permit fees (\$3,236,000) and Public Utility Franchise Fees (PUFF) to support 50% of the NPDES costs in Long Range Planning (\$422,000).

Charges for Services (\$4,514,324): Primarily comprised of charges to the Transportation Division Road Fund for staff and overhead costs for administrative and long-range planning services (\$3,032,000), allocation for administrative services to the Environmental Management Division's CSA#10 and CSA#3 units (\$341,000), planning site review fee revenue (\$239,000), revenue from the Missouri Flat MC&FP for work performed by Long Range Planning (\$232,000), TRPA building allocation revenues (\$125,000), grading encroachment fees (\$121,000), allocation for administrative services to the Air Quality Management District (\$104,000), Code Enforcement building investigation fees (\$90,000), allocation to the Transportation Division Fleet Services unit for administrative and contract services work (\$45,000), allocation to Airports for administrative and contract services work (\$40,000), subdivision tentative/final map plan checking fees (\$40,000), charges to the Transportation Division Erosion Control program for Long Range Planning staff and overhead costs (\$38,000), grading permit application fees (\$24,000), charges to the Transportation Division Capital Improvement Program for Long Range Planning staff and overhead costs for work on the CIP (\$14,000), charges to other County departments for building permits (\$12,000), allocation to Special Districts for administrative and contract services work (\$11,000), TRPA revenue for Long Range Planning's work on the Meyers Area Plan (\$3,000) and ecological preserve fees (\$3,000).



## COMMUNITY DEVELOPMENT AGENCY

Miscellaneous Revenue (\$1,060,427): Made up of reimbursement from specific plan funding agreements (\$1,020,000), TRPA Building Permits (\$35,000), and miscellaneous Planning fees (\$5,000).

Other Financing Sources (\$308,000): Comprised of transfers from Special Revenue Funds for planning work based on time and materials (\$145,000) as well as grading (\$120,000) and code enforcement work (\$43,000).

Net County Cost (NCC) (\$4,203,832): Approximately 31% of the division's expenditures are funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

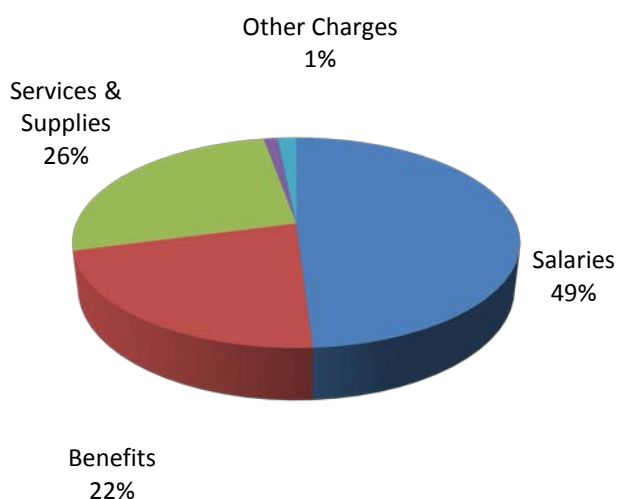
### Use of Funds

Salaries and Benefits (\$9,991,867): Primarily comprised of salaries (\$6,910,055), retirement (\$1,394,369), health insurance (\$1,458,084), workers compensation costs (\$73,733), retiree health costs (\$90,481), and other miscellaneous benefit costs (\$65,145).

Services and Supplies (\$3,709,493): Primarily comprised of professional and specialized services related to long range planning activities and pass through costs for grading, code enforcement and planning (\$2,801,000), minor equipment computer (\$159,000), fleet vehicle and fuel costs (\$122,000), office expenses, postage and books for the entire agency (\$117,000), liability insurance (\$104,000), copier/scanner leases (\$96,000), staff development and related costs (\$77,000), computer system/software/license (\$55,000), NPDES permit fee (\$40,000), rent/lease for potential office in Tahoe for Development Services (\$40,000), telephone related charges (\$28,000), publication and legal notices (\$15,000), and other small miscellaneous services and supplies (\$55,000).

Other Charges (\$171,815): Interfund expenses payable to Transportation for staff support to the CDA Long-Range Planning division, primarily for work related to NPDES.

Fixed Assets (\$97,625): Primarily costs consist of computer equipment that is required for the entire agency and equipment for conference room teleconferencing capabilities. Also included is a portion of the cost for the upgrade of Data Switches for Building "C". See Fixed Asset form for additional details.



## COMMUNITY DEVELOPMENT AGENCY

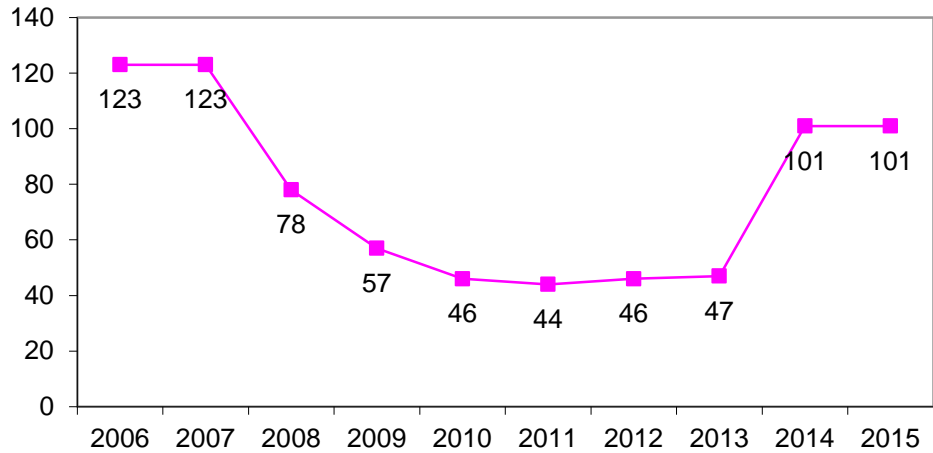
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Intrafund Transfers (\$1,251,450): Primarily consists of CDA Administration charges for Development Services, Long Range Planning and Code Enforcement (\$1,080,066), IT programming support (\$130,000), mail service (\$15,478), stores support (\$4,452), GIS services (\$20,000), and charges for deposit permits and hand-typed checks (\$1,454)

Intrafund Abatements (-\$1,477,117): Offset for administrative support provided to the General Fund units in the Environmental Management Division, Development Services Division, Long Range Planning, Cemeteries and Code Enforcement, (-\$1,334,202), and for long-range planning staff support to the County Engineer (-\$142,915).

### Staffing Trend

Development Services staffing has decreased significantly since FY 2006-2007 due to changes in the economy and development conditions. This program has averaged 75 full time equivalent positions (FTEs) over the last ten years and the allocation for FY 2012-13 was 47 FTEs (this was the last fiscal year before the creation of the Community Development Agency).



In FY 2013-14, because of the structure of budget unit roll-ups, the Development Services budget included the allocations for the Community Development Agency's Administration & Finance Division and the Long Range Planning Unit and therefore increased to 94 FTE. The Recommended FY 2014-15 Budget again includes the allocations for Development Services (45.9 FTE), Code Enforcement (3.1 FTE), Community Development Agency's Administration & Finance Division and Director's office (35.4 FTE) and the Long Range Planning unit (12 FTE) for a total of 96.4 FTE.

### Chief Administrative Office Comments

#### Development Services Division

The Recommended Budget for FY 2014-15 for the Development Services Division reflects the reorganization of programs under the Community Development Agency structure and includes the centralization of all administrative and finance staff, and the consolidation and expansion of the Agency's Long Range Planning unit. The budgets for these programs are included in the Development Services Division budget.



## COMMUNITY DEVELOPMENT AGENCY

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The Recommended Budget for Development Services represents an overall increase of \$1,115,837 or 13.2% in revenues and an increase of \$1,267,943 or 10.2% in appropriations when compared to the FY 2013-14 approved budget. As a result, the Net County Cost has increased \$152,106 or 3.8%. Overall increases are due to the inclusion of revenues and appropriations for the Community Development Agency's Administration and Finance Division and Long Range Planning unit.

Changes to revenues are primarily in license, permit and franchise fees which increased \$1,280,624 or 53.9% from the FY 2013-14 budget. These increases are related to an increase in construction permit fees related to a continued rise in development permits (\$858,336) along with an increase in Public Utility Franchise Fees (\$422,288) related to the NPDES program shifting to the Long Range Planning unit. Charges for services are increasing (\$403,058) primarily due to plan checking, tentative map fees and grading plan applications, and increased charges to the Missouri Flat Master Circulation and Funding Plan (MC&FP) for work updating the program.

Expenditures are also increasing (\$1,267,943), primarily in salaries and benefits (\$620,930) and professional services for contracts associated with Long Range Planning activities (\$1,247,586). Of the increased contract costs, a large portion of the costs are pass through charges related to developer funded reimbursement agreements (\$1,020,427). There is a like increase in revenue associated with these agreements.

The Recommended Budget includes fixed assets totaling \$97,625, an increase of \$73,969, for the purchase of seven laptops as the planning commission transitions to using Legistar and going paperless, one laptop for the Tahoe equipment shop for equipment repair diagnostic purposes and one laptop for construction inspection related activities, five tablets to help expedite field inspection logging and tracking activities, three scanners that will be compatible with all computers for South Lake Tahoe operations, replacement of a broken microfiche/microfilm reader, the Agency's portion of the data switch upgrade for Building "C", teleconferencing equipment to help reduce travel requirements and expand interviewing opportunities, a hard installed projector in the Planning Commission chambers, and sixteen laptop computers to replace outdated computers due for replacement.

### Staffing Changes

The Department is requesting several staffing changes. The Chief Administrative Office will be working with the Department over the next few weeks to move forward with a recommendation related to these changes by the budget workshop presentation.

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 34 DEVELOPMENT SERVICES

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
0220	3,116,262	2,295,826	3,116,262	3,116,262	820,436
0240	228,625	82,100	120,000	120,000	37,900
0250	0	0	422,288	422,288	422,288
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	3,344,887	2,377,926	3,658,550	1,280,624
1320	0	24,503	0	0	-24,503
1400	239,000	150,000	239,000	239,000	89,000
1409	61,157	23,000	40,000	40,000	17,000
1410	24,300	9,000	24,300	24,300	15,300
1415	2,310	1,165	3,040	3,040	1,875
1740	121,462	80,000	353,671	353,671	273,671
1752	90,000	60,000	90,000	90,000	30,000
1768	176,829	118,418	128,384	128,384	9,966
1800	12,050	2,100	12,000	12,000	9,900
1830	3,107,814	3,530,043	3,623,929	3,623,929	93,886
1856	8,157	113,037	0	0	-113,037
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,843,079	4,111,266	4,514,324	403,058
1940	40,100	55,000	40,000	40,000	-15,000
1942	365,428	0	1,020,427	1,020,427	1,020,427
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	405,528	55,000	1,060,427	1,005,427
2010	0	52,609	0	0	-52,609
2012	0	161,303	0	0	-161,303
2014	0	98,584	0	0	-98,584
2020	140,000	1,446,023	308,000	308,000	-1,138,023
2023	0	122,753	0	0	-122,753
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	140,000	1,881,272	308,000	-1,573,272
<b>TYPE: R SUBTOTAL</b>	7,733,494	8,425,464	9,541,301	9,541,301	1,115,837

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 34 DEVELOPMENT SERVICES

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	5,529,791	6,084,920	6,598,210	6,598,210	513,290
3001	TEMPORARY EMPLOYEES	186,122	162,000	85,800	85,800	-76,200
3002	OVERTIME	55,196	78,770	118,350	118,350	39,580
3004	OTHER COMPENSATION	179,191	94,474	98,095	98,095	3,621
3005	TAHOE DIFFERENTIAL	7,158	9,600	9,600	9,600	0
3020	RETIREMENT EMPLOYER SHARE	1,057,568	1,172,804	1,300,472	1,300,472	127,668
3022	MEDI CARE EMPLOYER SHARE	77,836	85,209	93,897	93,897	8,688
3040	HEALTH INSURANCE EMPLOYER	1,276,526	1,460,466	1,458,084	1,458,084	-2,382
3041	UNEMPLOYMENT INSURANCE EMPLOYER	20,706	13,581	0	0	-13,581
3042	LONG TERM DISABILITY EMPLOYER	22,082	21,902	16,338	16,338	-5,564
3043	DEFERRED COMPENSATION EMPLOYER	31,040	24,927	23,378	23,378	-1,549
3046	RETIREE HEALTH: DEFINED	79,950	79,950	90,481	90,481	10,531
3060	WORKERS' COMPENSATION EMPLOYER	44,527	44,527	73,733	73,733	29,206
3080	FLEXIBLE BENEFITS	51,578	37,807	25,429	25,429	-12,378
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>8,619,271</b>	<b>9,370,937</b>	<b>9,991,867</b>	<b>9,991,867</b>	<b>620,930</b>
4040	TELEPHONE COMPANY VENDOR	2,982	2,982	25,320	25,320	22,338
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,720	1,720	2,400	2,400	680
4081	PAPER GOODS	200	200	200	200	0
4086	JANITORIAL / CUSTODIAL SERVICES	0	0	1,699	1,699	1,699
4100	INSURANCE: PREMIUM	49,843	60,905	103,918	103,918	43,013
4140	MAINT: EQUIPMENT	0	0	250	250	250
4141	MAINT: OFFICE EQUIPMENT	100	100	100	100	0
4144	MAINT: COMPUTER	20,383	20,383	9,250	9,250	-11,133
4145	MAINTENANCE: EQUIPMENT PARTS	100	100	600	600	500
4220	MEMBERSHIPS	3,757	3,757	8,309	8,309	4,552
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,116	1,116	1,631	1,631	515
4260	OFFICE EXPENSE	29,050	18,250	78,000	78,000	59,750
4261	POSTAGE	17,020	9,270	22,000	22,000	12,730
4262	SOFTWARE	550	0	28,558	28,558	28,558
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	4,000	4,000	1,154	1,154	-2,846
4264	BOOKS / MANUALS	16,454	15,154	16,186	16,186	1,032
4266	PRINTING / DUPLICATING SERVICES	8,269	2,100	8,236	8,236	6,136
4300	PROFESSIONAL & SPECIALIZED SERVICES	976,400	2,000,929	2,349,178	2,349,178	348,249
4313	LEGAL SERVICES	61,000	139,770	445,830	445,830	306,060
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,800	1,800	1,800	1,800	0
4337	OTHER GOVERNMENTAL AGENCIES	0	0	5,000	5,000	5,000
4400	PUBLICATION & LEGAL NOTICES	14,900	15,200	14,700	14,700	-500
4420	RENT & LEASE: EQUIPMENT	61,138	39,500	96,000	96,000	56,500
4440	RENT & LEASE: BUILDING &	20,400	60,000	52,111	52,111	-7,889
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	4,000	4,000	7,800	7,800	3,800
4461	EQUIP: MINOR	950	950	8,060	8,060	7,110

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 34 DEVELOPMENT SERVICES

			MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4462	EQUIP: COMPUTER	36,518	34,481	159,025	159,025	124,544	
4463	EQUIP: TELEPHONE & RADIO			203	200	0	-200
4500	SPECIAL DEPT EXPENSE		6,110	5,910	42,700	42,700	36,790
4503	STAFF DEVELOPMENT		20,065	15,815	61,645	61,645	45,830
4507	FIRE & SAFETY SUPPLIES		43	0	2,000	2,000	2,000
4529	SOFTWARE LICENSE		13,000	0	16,323	16,323	16,323
4540	STAFF DEVELOPMENT (NOT 1099)		0	0	2,500	2,500	2,500
4600	TRANSPORTATION & TRAVEL		2,750	2,650	9,090	9,090	6,440
4602	MILEAGE: EMPLOYEE PRIVATE AUTO		2,750	2,100	2,550	2,550	450
4605	RENT & LEASE: VEHICLE		69,953	76,075	59,900	59,900	-16,175
4606	FUEL PURCHASES		48,496	49,046	62,200	62,200	13,154
4608	HOTEL ACCOMMODATIONS		1,500	1,500	2,000	2,000	500
4620	UTILITIES		0	0	1,270	1,270	1,270
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>		1,497,520	2,589,963	3,709,493	3,709,493	1,119,530
5300	INTERFND: SERVICE BETWEEN FUND		1,454	1,454	0	0	-1,454
5330	INTERFND: ALLOCATED		0	0	171,815	171,815	171,815
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>		1,454	1,454	171,815	171,815	170,361
6042	FIXED ASSET: COMPUTER SYSTEM		23,656	23,656	97,625	97,625	73,969
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>		23,656	23,656	97,625	97,625	73,969
7200	INTRAFUND TRANSFERS: ONLY GENERAL		47,100	47,000	1,101,520	1,101,520	1,054,520
7210	INTRAFND: COLLECTIONS		3,839	606	0	0	-606
7220	INTRAFND: TELEPHONE EQUIPMENT &		23,759	23,759	23,759	0	-23,759
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT		0	400	0	0	-400
7223	INTRAFND: MAIL SERVICE		2,821	2,821	15,478	15,478	12,657
7224	INTRAFND: STORES SUPPORT		694	694	4,452	4,452	3,758
7225	INTRAFND: CENTRAL DUPLICATING		440	440	0	0	-440
7227	INTRAFND: MAINFRAME SUPPORT		224,291	224,291	0	0	-224,291
7229	INTRAFND: PC SUPPORT		238,003	240,353	0	0	-240,353
7231	INTRAFND: IS PROGRAMMING SUPPORT		238,004	244,004	130,000	130,000	-114,004
7232	INTRAFND: MAINT BLDG & IMPROVMNTS		0	500	0	0	-500
7234	INTRAFND: NETWORK SUPPORT		74,597	74,597	0	0	-74,597
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>		853,548	859,465	1,275,209	1,251,450	391,985
7350	INTRFND ABATEMENTS: GF ONLY		-609,298	-368,285	-1,477,117	-1,477,117	-1,108,832
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>		-609,298	-368,285	-1,477,117	-1,477,117	-1,108,832
<b>TYPE: E</b>	<b>SUBTOTAL</b>		10,386,151	12,477,190	13,768,892	13,745,133	1,267,943
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>		2,652,657	4,051,726	4,227,591	4,203,832	152,106

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## COMMUNITY DEVELOPMENT AGENCY

### Development Services Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Licenses, Permits	4,900,825	4,094,311	3,489,978	1,709,447	1,464,745
Use of Money	-	-	-	-	-
State	-	-	20,554	-	88,663
Charges for Service	508,624	381,885	537,348	331,389	258,439
Misc.	242,571	693,548	519,668	307,644	141,800
Other Financing Sources	179,517	1,153,170	1,166,422	1,233,181	756,779
<b>Total Revenue</b>	<b>5,831,537</b>	<b>6,322,914</b>	<b>5,733,970</b>	<b>3,581,661</b>	<b>2,710,426</b>
Salaries	5,444,815	6,189,174	5,569,541	4,102,712	3,150,733
Benefits	2,417,232	2,656,035	2,479,779	1,899,289	1,413,836
Services & Supplies	935,555	1,375,966	1,044,183	594,065	520,725
Other Charges	98,362	72,668	42,350	87,059	-
Fixed Assets	84,857	28,867	4,538	-	-
Operating Transfers	-	22,999	-	-	-
Intrafund Transfers	654,825	667,362	754,812	789,172	403,861
<b>Total Appropriations</b>	<b>9,635,646</b>	<b>11,013,071</b>	<b>9,895,203</b>	<b>7,472,297</b>	<b>5,489,155</b>
<b>NCC</b>	<b>3,804,109</b>	<b>4,690,157</b>	<b>4,161,233</b>	<b>3,890,636</b>	<b>2,778,729</b>
<b>FTE's</b>	<b>123</b>	<b>123</b>	<b>78</b>	<b>57</b>	<b>46</b>

# COMMUNITY DEVELOPMENT AGENCY

## Development Services Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Licenses, Permits	1,705,679	2,068,296	2,477,733	3,344,887	3,658,550
Use of Money	-	67	52	-	-
State	-	-	-	-	-
Charges for Service	373,524	511,641	562,433	3,843,079	4,514,324
Misc.	152,356	70,828	100,480	405,528	1,060,427
Other Financing Sources	457,785	347,997	578,188	140,000	308,000
<b>Total Revenue</b>	<b>2,689,344</b>	<b>2,998,829</b>	<b>3,718,886</b>	<b>7,733,494</b>	<b>9,541,301</b>
Salaries	2,989,487	2,833,374	3,021,825	5,957,458	6,910,055
Benefits	1,339,000	1,274,227	1,338,253	2,661,813	3,081,812
Services & Supplies	285,035	278,830	594,868	1,497,520	3,709,493
Other Charges	-	-	1,542	1,454	171,815
Fixed Assets	-	-	3,077	23,656	97,625
Operating Transfers	-	-	-	-	-
Intrafund Transfers	593,060	530,432	218,210	244,250	(225,667)
<b>Total Appropriations</b>	<b>5,206,582</b>	<b>4,916,863</b>	<b>5,177,775</b>	<b>10,386,151</b>	<b>13,745,133</b>
<b>NCC</b>	<b>2,517,238</b>	<b>1,918,034</b>	<b>1,458,889</b>	<b>2,652,657</b>	<b>4,203,832</b>
<b>FTE's</b>	<b>44</b>	<b>46</b>	<b>47</b>	<b>101</b>	<b>101</b>

10 Year Variance		
	\$ Change	% Change
Licenses, Permits	(1,242,275)	-25%
Use of Money	-	N/A
State	-	N/A
Charges for Service	4,005,700	788%
Misc.	817,856	337%
Other Financing Sources	128,483	72%
<b>Total Revenue</b>	<b>3,709,764</b>	<b>64%</b>
Salaries	1,465,240	27%
Benefits	664,580	27%
Services & Supplies	2,773,938	297%
Other Charges	73,453	75%
Fixed Assets	12,768	15%
Operating Transfers	-	N/A
Intrafund Transfers	(880,492)	-134%
<b>Total Appropriations</b>	<b>4,109,487</b>	<b>43%</b>
<b>NCC</b>	<b>399,723</b>	<b>11%</b>
<b>FTE's</b>	<b>(22)</b>	<b>-18%</b>

**Notes**

In FY 2013-14 the Community Development Agency Administrative and Finance unit as well as the Long Range Planning unit are budgeted in Development Services resulting in a large increase in salaries and benefits and increased revenues in charges for services. Staff for these units are also being consolidated into Development Services from the Transportation division and the Environmental Management division.

# COMMUNITY DEVELOPMENT AGENCY

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## Mission - Environmental Management Division

The mission of the Environmental Management Division is to protect, preserve and enhance the public health, safety, and the environment through a balanced program of environmental monitoring and enforcement, innovative leadership, community education, customer service, and emergency response for the citizens of and visitors to the County of El Dorado.

## Program Summaries – Environmental Management Division

### Fund 10 – General Fund

#### Administration/General Support

Positions: 1.1 FTE

Extra Help: \$0

**Total Appropriations: \$352,677**

**Total Revenues: \$340,365**

**Net County Cost: \$12,312**

The Environmental Management Division Administration/General Support unit provides executive leadership and oversight for the Environmental Management Division.

#### Environmental Health

Positions: 8.85 FTE

Extra Help: \$25,000\*

**Total Appropriations: \$1,171,581**

**Total Revenues: \$1,181,393**

**Net County Cost: (\$9,812)**

The Environmental Health program is responsible for ensuring countywide compliance with applicable state laws, regulations, and County Ordinances concerning many fundamental public health issues, such as food facilities, public swimming pools/spas, wells, small water systems and septic systems. This program participates in epidemiological investigation and emerging pathogen response such as norovirus outbreaks and West Nile Virus. Small components of the program activities relate to the reduction in mosquito breeding sources on the West Slope that may impose a threat of West Nile Virus and other diseases carried by mosquitoes and addressing solid waste complaints. Revenue generated in this program is a result of health permits, land use permits, realignment distribution and solid waste franchise fees.

*\* For FY2014-15, an extra help employee is budgeted for West Slope Mosquito Abatement for April through October.*

#### Hazardous Materials – CUPA

Positions: 2.95 FTE

Extra Help: \$0

**Total Appropriations: \$403,235**

**Total Revenues: \$405,735**

**Net County Cost: (\$2,500)**

The Hazardous Materials/CUPA program administers and implements the State mandated Certified Unified Program Agency (CUPA) program for commercial facilities that store hazardous materials countywide. Activities include underground and above ground storage tank inspections, hazardous materials and hazardous waste management, response to hazardous materials release incidents at fixed facilities, and support for Air Quality Management District related activities. Revenue generated in this program is a result of facility permits and business plans related to the program components.



## **COMMUNITY DEVELOPMENT AGENCY**

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### **Fund 12 – Special Revenue: BOS Governed Districts**

#### **South Lake Tahoe Vector Control (CSA#3)**

**Positions: 0.8 FTE**

**Extra Help: \$150,000\***

**Total Appropriations: \$551,166**

**Total Revenues: \$436,037**

**Net County Cost: \$ 0**

**Net Use of Fund Balance: \$115,129**

The SLT Vector Control program carries out activities for the control of mosquitoes, plague, Hantavirus, and yellow jackets in the South Lake Tahoe Basin. Program revenue is derived from ad valorem taxes and from special tax assessments on improved property.

*\* For FY2014-15, eight extra help Vector Control Technicians are budgeted for the SLT Vector Control Program.*

#### **SLT City Snow Removal (CSA#3)**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$231,300**

**Total Revenues: \$231,300**

**Net County Cost: \$ 0**

**Net Use of Fund Balance: \$0**

This is a pass thru to the City of South Lake Tahoe. Special tax assessment fees have been levied against properties within the incorporated area of South Lake Tahoe to fund city snow removal services. These assessments are collected by the County and passed on to the City.

#### **Household Hazardous Waste/Incident Response (CSA#10)**

**Positions: 1.85 FTE**

**Extra Help: \$0**

**Total Appropriations: \$488,504**

**Total Revenues: \$338,247**

**Net County Cost: \$ 0**

**Net Use of Fund Balance: \$150,257**

The Household Hazardous Waste program administers the countywide household hazardous waste collection and disposal program, including activities that promote education and safe recycling related to used and re-refined oil, as well as recycling of computers and other electronic equipment. The program operates the hazardous materials incident response team, which has been expanded to include response to incidents involving household hazardous waste and functions as the County's first responder to all hazards emergencies. Program revenue is from special assessments on improved parcels within the County.

#### **Solid Waste**

**Positions: 11.55 FTE**

**Extra Help: \$105,000\***

**Total Appropriations: \$3,809,850**

**Total Revenues: \$2,047,742**

**Net County Cost: \$ 0**

**Net Use of Fund Balance: \$1,762,108**

The Solid Waste program implements the Integrated Waste Management Plan (AB939), administers solid waste contracts and franchise agreements, implements the Construction and Demolition Ordinance (C&D), operates Union Mine Landfill, and provides regulatory services at other landfill sites. This program promotes various recycling programs through grants including, used oil and bottle recycling, used tire collection and disposal, household hazardous waste disposal, and e-waste recycling. This program includes the West Slope Litter Abatement wherein activities include removal of roadside litter, solid waste complaints, procurement of

## COMMUNITY DEVELOPMENT AGENCY

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grants and contracts to fund litter abatement activities, and prosecution of litter or illegal dumping violations.

This program includes collection of a designated special assessment for the Clean Tahoe Program (pass through) which provides for litter pickup and control in the unincorporated area of the South Lake Tahoe Basin.

Revenue generated in this program is from special assessments on improved parcels, solid waste franchise fees, and funding from the Agency's Transportation Division for litter abatement. There are several one-time funding sources identified within the solid waste program that are grant funded programs. Appropriations associated with these grants are also one time in nature.

### **\*Extra Help Justification**

#### **Solid Waste Litter Technician**

The extra help Solid Waste Litter Technician works with one permanent employee to collect roadside litter. Litter collection performed by a team of two individuals is far safer, more efficient and can be done in more places than litter collection by one person. Safety enhancements realized by having a team of two individuals include reduced solo lifting of heavy objects, placement of a barricade vehicle at each end of the work zones and increased work zone visibility. Should an injury occur to one of the staff members, the other can provide communications assistance. Efficiency increases are derived from having two vehicles in which to transport waste from large roadside dump sites and being able to work in more areas. With two litter collection staff the Highway 50 median strip from Placerville to El Dorado Hills can be cleaned. When only one litter staff employee is available we must receive assistance from Caltrans for a second barricade vehicle and Caltrans staff is often unavailable for this function. This position is funded by a contract with the Transportation Division. These funding sources are annually appropriated; therefore, the extra help position is acquired only when funding is available.

#### **Work Program Officer**

The Work Program Officer works three days per week supervising EDC jail inmates as they collect litter from the County roadways. The current Work Program Office is a retired law enforcement officer. The EDC jail staff prefer that we employ retired law enforcement personnel for this assignment. Retired law enforcement staff are considered to be better at keeping the inmates on task, out of trouble and separated from the public. By having this extra help position filled we are able to utilize an average of four inmate laborers, each day. The inmates remove an average of 300 pounds of litter per day from the County roadways. This position is funded by a contract with the Agency's Transportation Division. These funding sources are annually appropriated; therefore, the extra help position is acquired only when funding is available

# COMMUNITY DEVELOPMENT AGENCY

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**Liquid Waste**  
**Positions: 2.40 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$1,343,504**  
**Total Revenues: \$710,157**  
**Net County Cost: \$ 0**  
**Net Use of Fund Balance: \$633,347**

The Liquid Waste program operates the Union Mine Wastewater Treatment Facility. This facility annually accepts and processes up to 3.8 million gallons of septic tank waste (septage), portable toilet waste, and leachate generated from the Union Mine Landfill. The facility is comprised of a 2 million gallon Class II surface impoundment for the collection of leachate, a receiving station for septage and portable toilet waste haulers, two 500,000 gallon aerobic digesters, two 2 million gallon storage tanks for holding processed wastewater, two high speed centrifuges for the processing of solids, and a multitude of pumps, blowers and other equipment necessary to receive, process, store and discharge the liquid wastes received by the facility. Revenue generated in this program is from special assessments on improved parcels (ongoing) and charges for services for disposal of septage at the Union Mine Wastewater Treatment Facility (variable depending on usage).

## Financial Charts –Environmental Management Division

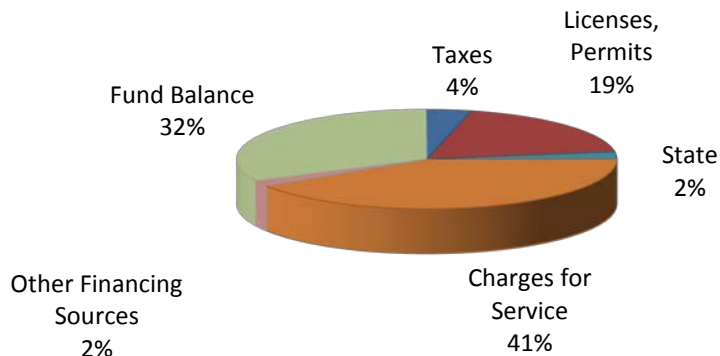
### Source of Funds

Taxes (\$310,531): This is CSA #3 revenue derived through ad valorem taxes and from special tax assessments on improved property.

License, Permits & Franchises (\$1,540,001): Major sources of permit revenue include food facility (\$392,000), underground storage tanks (\$96,000), pool & spa (\$98,000), water system & well (\$87,000), construction (\$120,000), health permits (\$23,000), and other permits (\$14,000). Also included in this category are garbage franchise fees (\$710,000).

Fine, Forfeiture & Penalties (\$6,379): Minor revenue from penalties for delinquent taxes and fines primarily in CSA #10 and CSA #3.

Use of Money & Property (\$19,262): Interest revenue in CSA #10 solid, liquid and household and hazardous waste, and CSA #3 vector/snow removal.



## COMMUNITY DEVELOPMENT AGENCY

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State Intergovernmental (\$192,771): Primarily State grant funding for programs such as the California Oil Payment Program (OPP), City/County Payment Program, and the Waste Tire Enforcement (TEA) Program.

Federal Intergovernmental (\$77,500): Funding for the Environmental Health unit from Local Primacy Agency program grant funding.

Other Governmental (\$3,000): Miscellaneous revenue from other governmental agencies. (RDA pass thru)

Charge for Services (\$3,383,868): Special assessments on parcels for CSA #3 vector control (\$117,000) and City of SLT snow removal (\$229,000), CSA #10 solid waste (\$1,368,000), liquid waste (\$440,000), household and hazardous waste (\$337,000), Clean Tahoe (\$28,000), and AB 939 waste management plan (\$70,000); the gate fee surcharge paid by transfer station operators (\$200,000), business plan review (\$173,000), septage hauler fees (\$284,000), funds from the Transportation Division to pay for roadside litter removal (\$100,000), funds from Health and Human Services for Environmental Management's work on the Bioterrorism grant (\$15,000), miscellaneous fees for certifications and courses (\$16,000), and charges to other County departments for business plan/underground tank/geologist costs (\$7,000).

Miscellaneous Revenue (\$252): Miscellaneous revenue for the Environmental Management Division.

Other Financing Sources (\$157,412): Operating transfers in for state health realignment funds.

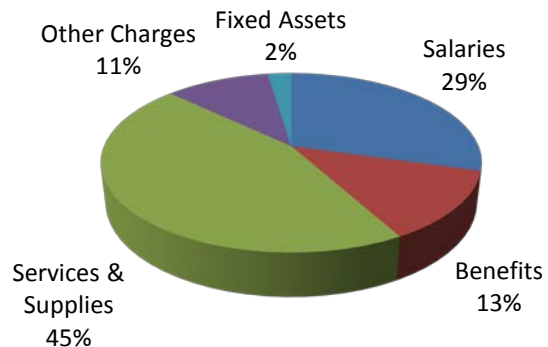
Use of Fund Balance (\$2,660,841): All use of fund balance is in non-general fund programs including CSA #3 vector control (\$115,129); CSA #10 solid waste (\$1,762,108), liquid waste (\$633,347), and household and hazardous materials (\$150,257).

Net County Cost (\$0): Environmental Management has no Net County Cost.

### Use of Funds

**Salaries & Benefits (\$3,396,756):** Comprised of permanent salaries (\$2,099,000), health insurance (\$426,000), retirement (\$448,000), temporary employees (\$280,000), workers comp (\$81,000), retiree health (\$31,000), and other benefits (\$32,000).

**Services & Supplies (\$3,654,325):** Major expenses in this category include professional and specialized services primarily related to



## COMMUNITY DEVELOPMENT AGENCY

CSA #10 (\$1,933,000), facility and grounds maintenance (\$503,000), equipment maintenance (\$323,000) utilities (\$258,000), vehicle and equipment rent and fuel (\$105,000), educational materials for environmental programs (\$96,000), staff development and travel (\$75,000), computer system maintenance (\$51,000), memberships (\$19,000), liability insurance costs (\$17,000), and other small miscellaneous costs required for the day-to-day operation of the programs in the division (\$245,000).

Other Charges (\$858,197): Includes CDA Administration/Finance costs for CSA#3 and CSA#10 units (\$341,000), pass thru of tax assessments to the City of South Lake Tahoe (\$231,000) reimbursement to Health and Human Services for LEA grant work (\$111,000), charges from County Counsel for legal services (\$79,000), estimated OMB A-87 cost allocation (\$70,000), charges from Fleet for vehicle costs (\$17,000), and other miscellaneous small charges from other County departments for services rendered (\$9,000).

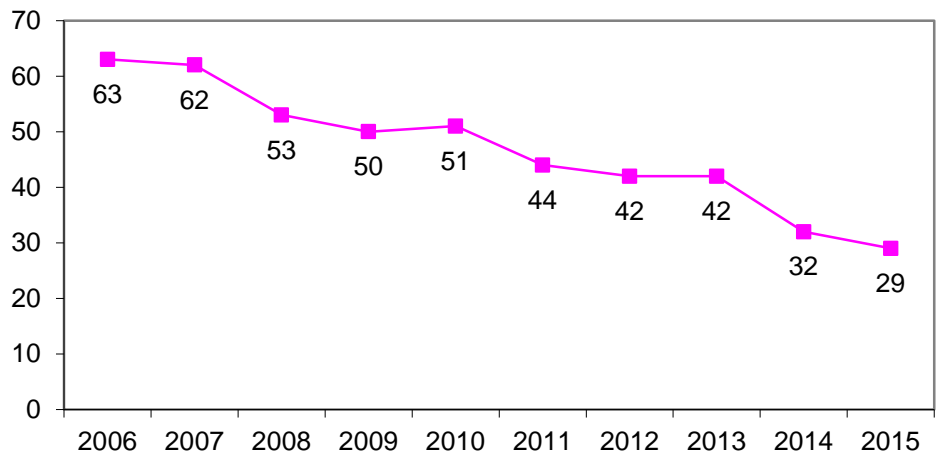
Fixed Assets (\$193,025): Primarily consists of equipment for vector control and the Solid and Liquid Waste programs. Also includes a portion of the cost for the upgrade of Data Switches for Building "C". See Fixed Asset form for additional details.

Intrafund Transfers (\$59,036): Primarily related to transfers between programs within the division (ie. funding from Solid Waste applicable to the support of liquid waste and litter abatement) (\$347,000), allocation for CDA Administration costs (\$243,000), and charges from other departments for services such as telephone, and radio (\$2,000).

Intrafund Abatements (-\$341,522): Transfers for charges to other general fund departments for permit fees (\$2,000), as well as transfers between solid waste and liquid waste/litter abatement programs in the division (\$339,000).

### Staffing Trend

Staffing for the Environmental Management Department (now a division in the Community Development Agency) has decreased over the past several years and has averaged 47 FTEs over the last 10 years. Air Quality Management District was moved out of Environmental Management which accounts for the reduction of 7 FTEs in 2011. A total of 7 Administration staff was moved from Environmental Management to the CDA Administration and Finance Division in 2014. The recommended staff allocation for FY 2014-15 is 29.5 FTEs. The division has 3 FTEs in its Tahoe operation.



# COMMUNITY DEVELOPMENT AGENCY

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## Chief Administrative Office Comments

### Environmental Management Division

#### General Fund – Fund Type 10

General Fund programs include: Administration, Environmental Health, and Hazardous Materials—CUPA. The Recommended Budget represents an overall decrease of \$270,515 or 12.3% in revenues and appropriations when compared to the FY 2013-14 approved budget. The Net County Cost remains at zero.

The General Fund programs within Environmental Management are funded in part with solid waste franchise fees. These fees are estimated at \$985,000 for FY 2014-15. These fees are discretionary and can be utilized to fund any County costs. The FY 2014-15 budget includes \$275,000 of these fees in Department 15 to fund countywide programs with the remaining \$710,000 funding Environmental Management programs (including \$76,618 towards the CSA #10 Solid Waste program, Fund Type 12). Franchise fees are included to offset costs for the following programs within Environmental Management:

Function	Franchise Fees
Environmental Health	\$369,995
Hazardous Materials Compliance	\$115,354
SLT Operations	\$100,611
West Slope Mosquito Abatement	\$47,422
CSA #10 Solid Waste (FT12)	\$76,618
Total for EM programs	\$710,000

The FY 2014-15 Recommended Budget for these programs includes a total revenue and appropriation decrease of \$270K. These decreases are related a reduction in Solid Waste Franchise Fees offset with reductions in services and supplies and intrafund transfers.

#### CSA #10 & CSA #3 – Fund Type 12

The non-general fund programs within Environmental Management include South Lake Tahoe Vector Control/Snow Removal (CSA #3), Household Hazardous Waste/Incident Response (CSA #10), Solid Waste, and Liquid Waste.

There is no Net County Cost associated with these programs. Revenues and appropriations have decreased \$2.1 million. This decrease is primarily associated with a reduced use of fund balance and the corresponding appropriation for designated fund balance not anticipated to be used. This was a one-time event to accommodate a change in budgeting practice regarding fund balance.

## COMMUNITY DEVELOPMENT AGENCY

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### Staffing Changes

The Department is requesting several staffing changes. The Chief Administrative Office will be working with the Department over the next few weeks to move forward with a recommendation related to these changes by the budget workshop presentation.

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0220	PERMIT: CONSTRUCTION	130,208	90,000	120,000	120,000	30,000
0251	FRANCHISE: GARBAGE	885,642	979,777	633,382	633,382	-346,395
0260	OTHER LICENSE & PERMITS	17,000	14,100	14,088	14,088	-12
0263	PERMIT: UNDERGROUND STORAGE TANK	110,000	100,000	96,401	96,401	-3,599
0265	PERMIT: HEALTH	4,800	4,800	22,535	22,535	17,735
0267	PERMIT: FOOD FACILITY	369,173	369,173	392,048	392,048	22,875
0268	PERMIT: POOL & SPA	90,550	90,550	97,473	97,473	6,923
0269	PERMIT: WATER SYSTEM	54,912	54,912	51,079	51,079	-3,833
0270	PERMIT: WELL	41,599	21,599	36,015	36,015	14,416
0272	PERMIT: INFECTIOUS WASTE	0	0	362	362	362
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	1,703,884	1,724,911	1,463,383	1,463,383	-261,528
0880	ST: OTHER	52,000	80,000	0	0	-80,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	52,000	80,000	0	0	-80,000
1100	FED: OTHER	0	0	77,500	77,500	77,500
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	0	0	77,500	77,500	77,500
1401	PLAN & ENG: FEES	20,100	31,550	20,100	20,100	-11,450
1661	SANITATION: WATER SAMPLING	100	100	100	100	0
1662	SANITATION: LOAN CERTIFICATION	1,000	1,000	500	500	-500
1663	SANITATION: BUSINESS PLANS	168,892	168,892	172,638	172,638	3,746
1740	CHARGES FOR SERVICES	11,721	17,307	13,854	13,854	-3,453
1800	INTERFND REV: SERVICE BETWEEN FUND	208,964	3,872	21,754	21,754	17,882
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	410,777	222,721	228,946	228,946	6,225
1940	MISC: REVENUE	13,223	12,964	252	252	-12,712
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	13,223	12,964	252	252	-12,712
2027	OPERATING TRSNF IN: SALES TAX	157,412	157,412	157,412	157,412	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	157,412	157,412	157,412	157,412	0
<b>TYPE: R SUBTOTAL</b>		2,337,296	2,198,008	1,927,493	1,927,493	-270,515



# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

		MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	1,001,085	1,085,688	944,397	944,397	-141,291
3001	TEMPORARY EMPLOYEES	25,560	25,000	25,000	25,000	0
3002	OVERTIME	8,365	9,000	9,000	9,000	0
3003	STANDBY PAY	4,698	4,647	3,800	3,800	-847
3004	OTHER COMPENSATION	12,258	6,901	10,736	10,736	3,835
3005	TAHOE DIFFERENTIAL	6,120	6,120	3,000	3,000	-3,120
3007	HAZARD PAY	3,103	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	208,502	178,913	195,008	195,008	16,095
3022	MEDI CARE EMPLOYER SHARE	16,022	16,815	13,716	13,716	-3,099
3040	HEALTH INSURANCE EMPLOYER	185,050	185,630	191,923	191,923	6,293
3041	UNEMPLOYMENT INSURANCE EMPLOYER	2,451	1,676	0	0	-1,676
3042	LONG TERM DISABILITY EMPLOYER	3,338	3,338	2,349	2,349	-989
3043	DEFERRED COMPENSATION EMPLOYER	6,455	3,658	3,915	3,915	257
3046	RETIREE HEALTH: DEFINED	34,169	34,169	14,978	14,978	-19,191
3060	WORKERS' COMPENSATION EMPLOYER	3,521	3,521	38,580	38,580	35,059
3080	FLEXIBLE BENEFITS	10,300	9,700	8,100	8,100	-1,600
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,530,997</b>	<b>1,574,776</b>	<b>1,464,502</b>	<b>1,464,502</b>	<b>-110,274</b>
4000	AGRICULTURE	4,750	4,750	4,750	4,750	0
4040	TELEPHONE COMPANY VENDOR	3,190	3,190	9,185	9,185	5,995
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,590	1,590	1,590	1,590	0
4080	HOUSEHOLD EXPENSE	700	700	700	700	0
4081	PAPER GOODS	1,500	1,500	0	0	-1,500
4082	HOUSEHOLD EXP: OTHER	1,000	1,000	750	750	-250
4100	INSURANCE: PREMIUM	37,605	37,605	8,015	8,015	-29,590
4140	MAINT: EQUIPMENT	450	450	450	450	0
4141	MAINT: OFFICE EQUIPMENT	500	500	0	0	-500
4144	MAINT: COMPUTER	45,995	45,995	50,995	50,995	5,000
4160	VEH MAINT: SERVICE CONTRACT	100	100	100	100	0
4162	VEH MAINT: SUPPLIES	350	350	350	350	0
4163	VEH MAINT: INVENTORY	475	475	0	0	-475
4164	VEH MAINT: TIRE & TUBES	250	250	250	250	0
4165	VEH MAINT: OIL & GREASE	150	150	150	150	0
4180	MAINT: BUILDING & IMPROVEMENTS	400	400	0	0	-400
4200	MEDICAL, DENTAL & LABORATORY	575	575	575	575	0
4220	MEMBERSHIPS	3,367	3,367	3,622	3,622	255
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,739	1,188	1,188	1,188	0
4260	OFFICE EXPENSE	14,425	14,425	0	0	-14,425
4261	POSTAGE	5,778	5,778	0	0	-5,778
4262	SOFTWARE	1,500	1,500	500	500	-1,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	750	750	750	750	0
4264	BOOKS / MANUALS	650	650	600	600	-50

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
4266	PRINTING / DUPLICATING SERVICES	1,175	1,175	875	875	-300
4300	PROFESSIONAL & SPECIALIZED SERVICES	6,401	6,401	5,600	5,600	-801
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,500	2,500	2,000	2,000	-500
4337	OTHER GOVERNMENTAL AGENCIES	750	750	0	0	-750
4400	PUBLICATION & LEGAL NOTICES	1,125	1,125	900	900	-225
4420	RENT & LEASE: EQUIPMENT	30,180	30,180	0	0	-30,180
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,779	1,415	1,315	1,315	-100
4461	EQUIP: MINOR	3,900	3,900	3,900	3,900	0
4462	EQUIP: COMPUTER	5,900	5,900	0	0	-5,900
4463	EQUIP: TELEPHONE & RADIO	1,971	1,971	675	675	-1,296
4500	SPECIAL DEPT EXPENSE	1,965	1,965	2,805	2,805	840
4501	SPECIAL PROJECTS	0	0	0	17,376	17,376
4502	EDUCATIONAL MATERIALS	7,310	7,250	3,750	3,750	-3,500
4503	STAFF DEVELOPMENT	14,600	14,600	15,200	15,200	600
4600	TRANSPORTATION & TRAVEL	12,050	12,050	17,300	17,300	5,250
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	500	500	500	500	0
4605	RENT & LEASE: VEHICLE	29,217	29,217	24,000	24,000	-5,217
4606	FUEL PURCHASES	26,100	26,100	23,850	23,850	-2,250
4608	HOTEL ACCOMMODATIONS	3,181	2,800	6,800	6,800	4,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>278,393</b>	<b>277,037</b>	<b>193,990</b>	<b>211,366</b>	<b>-65,671</b>
5300	INTERFND: SERVICE BETWEEN FUND	2,500	2,500	2,500	2,500	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>
6040	FIXED ASSET: EQUIPMENT	11,858	11,858	0	0	-11,858
6042	FIXED ASSET: COMPUTER SYSTEM	6,900	6,900	6,925	6,925	25
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>18,758</b>	<b>18,758</b>	<b>6,925</b>	<b>6,925</b>	<b>-11,833</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	484,161	243,123	242,620	242,620	-503
7210	INTRAFND: COLLECTIONS	280	205	280	280	75
7220	INTRAFND: TELEPHONE EQUIPMENT &	17,376	17,376	17,376	0	-17,376
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	750	750	1,600	1,600	850
7222	INTRAFND: PURCHASE & COURIER	750	750	0	0	-750
7223	INTRAFND: MAIL SERVICE	2,747	2,747	0	0	-2,747
7224	INTRAFND: STORES SUPPORT	514	514	0	0	-514
7225	INTRAFND: CENTRAL DUPLICATING	2,620	2,620	0	0	-2,620
7227	INTRAFND: MAINFRAME SUPPORT	0	13,082	0	0	-13,082
7229	INTRAFND: PC SUPPORT	0	1,000	0	0	-1,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	0	100	0	0	-100
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	0	750	0	0	-750
7234	INTRAFND: NETWORK SUPPORT	0	44,470	0	0	-44,470
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>509,198</b>	<b>327,487</b>	<b>261,876</b>	<b>244,500</b>	<b>-82,987</b>
7350	INTRFND ABATEMENTS: GF ONLY	-2,550	-2,550	-2,300	-2,300	250
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-2,550</b>	<b>-2,550</b>	<b>-2,300</b>	<b>-2,300</b>	<b>250</b>
<b>TYPE: E SUBTOTAL</b>	<b>2,337,296</b>	<b>2,198,008</b>	<b>1,927,493</b>	<b>1,927,493</b>	<b>-270,515</b>	
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	301,376	301,376	301,376	301,376	0
0110	PROP TAX: CURR UNSECURED	7,660	7,660	7,660	7,660	0
0120	PROP TAX: PRIOR SECURED	-137	0	0	0	0
0130	PROP TAX: PRIOR UNSECURED	-63	0	0	0	0
0140	PROP TAX: SUPP CURRENT	202	0	202	202	202
0150	PROP TAX: SUPP PRIOR	646	646	646	646	0
0174	TAX: TIMBER YIELD	647	306	647	647	341
<b>CLASS: 01</b>	<b>REV: TAXES</b>	310,331	309,988	310,531	310,531	543
0251	FRANCHISE: GARBAGE	94,135	0	76,618	76,618	76,618
0260	OTHER LICENSE & PERMITS	4,230	0	0	0	0
0272	PERMIT: INFECTIOUS WASTE	4,000	4,000	0	0	-4,000
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	102,365	4,000	76,618	76,618	72,618
0360	PENALTY & COST DELINQUENT TAXES	18,889	8,725	6,379	6,379	-2,346
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	18,889	8,725	6,379	6,379	-2,346
0400	REV: INTEREST	16,275	16,075	19,262	19,262	3,187
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	16,275	16,075	19,262	19,262	3,187
0820	ST: HOMEOWNER PROP TAX RELIEF	3,800	3,800	3,800	3,800	0
0880	ST: OTHER	244,369	244,369	188,971	188,971	-55,398
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	248,169	248,169	192,771	192,771	-55,398
1200	REV: OTHER GOVERNMENTAL AGENCIES	3,000	3,000	3,000	3,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	3,000	3,000	3,000	3,000	0
1310	SPECIAL ASSESSMENTS	2,558,115	2,558,115	2,588,563	2,588,563	30,448
1401	PLAN & ENG: FEES	286,981	286,981	263,859	263,859	-23,122
1660	SANITATION: GARBAGE BILLING	200,000	200,000	200,000	200,000	0
1753	ERR - EMERGENCY RESPONSE RECOVERY	5,000	5,000	2,500	2,500	-2,500
1800	INTERFND REV: SERVICE BETWEEN FUND	129,720	115,221	100,000	100,000	-15,221
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	3,179,816	3,165,317	3,154,922	3,154,922	-10,395
1940	MISC: REVENUE	127	0	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	127	0	0	0	0
2000	SALE FIXED ASSETS	82,200	82,200	0	0	-82,200
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	82,200	82,200	0	0	-82,200
0001	FUND BALANCE	3,162,418	4,685,584	2,660,841	2,660,841	-2,024,743
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	3,162,418	4,685,584	2,660,841	2,660,841	-2,024,743
<b>TYPE: R SUBTOTAL</b>		7,123,590	8,523,058	6,424,324	6,424,324	-2,098,734

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	835,078	1,062,414	1,089,060	1,089,060	26,646
3001	TEMPORARY EMPLOYEES	233,816	293,657	255,000	255,000	-38,657
3002	OVERTIME	15,745	21,500	26,400	26,400	4,900
3003	STANDBY PAY	3,788	5,550	4,900	4,900	-650
3004	OTHER COMPENSATION	27,582	15,230	5,739	5,739	-9,491
3005	TAHOE DIFFERENTIAL	1,180	1,180	1,800	1,800	620
3007	HAZARD PAY	641	150	0	0	-150
3020	RETIREMENT EMPLOYER SHARE	152,870	174,609	223,049	223,049	48,440
3022	MEDI CARE EMPLOYER SHARE	15,545	16,930	15,808	15,808	-1,122
3040	HEALTH INSURANCE EMPLOYER	165,613	285,465	234,385	234,385	-51,080
3041	UNEMPLOYMENT INSURANCE EMPLOYER	3,693	3,722	0	0	-3,722
3042	LONG TERM DISABILITY EMPLOYER	2,159	3,101	2,718	2,718	-383
3043	DEFERRED COMPENSATION EMPLOYER	2,453	2,827	4,676	4,676	1,849
3046	RETIREE HEALTH: DEFINED	9,471	21,535	16,282	16,282	-5,253
3060	WORKERS' COMPENSATION EMPLOYER	3,933	4,018	42,537	42,537	38,519
3080	FLEXIBLE BENEFITS	6,000	8,700	9,900	9,900	1,200
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,479,567</b>	<b>1,920,588</b>	<b>1,932,254</b>	<b>1,932,254</b>	<b>11,666</b>
4000	AGRICULTURE	10,200	10,200	10,200	10,200	0
4020	CLOTHING & PERSONAL SUPPLIES	7,200	7,200	8,200	8,200	1,000
4040	TELEPHONE COMPANY VENDOR	3,318	3,318	3,243	3,243	-75
4041	COUNTY PASS THRU TELEPHONE CHARGES	310	310	260	260	-50
4080	HOUSEHOLD EXPENSE	7,750	7,750	8,650	8,650	900
4081	PAPER GOODS	50	50	50	50	0
4083	LAUNDRY	5,590	5,590	6,790	6,790	1,200
4085	REFUSE DISPOSAL	2,168	1,092	2,192	2,192	1,100
4100	INSURANCE: PREMIUM	8,822	8,822	9,055	9,055	233
4140	MAINT: EQUIPMENT	258,500	264,500	234,654	234,654	-29,846
4141	MAINT: OFFICE EQUIPMENT	150	150	150	150	0
4144	MAINT: COMPUTER	800	800	0	0	-800
4145	MAINTENANCE: EQUIPMENT PARTS	95,420	95,420	75,400	75,400	-20,020
4160	VEH MAINT: SERVICE CONTRACT	3,500	3,500	1,000	1,000	-2,500
4161	VEH MAINT: PARTS DIRECT CHARGE	6,550	6,550	6,250	6,250	-300
4162	VEH MAINT: SUPPLIES	1,850	1,850	1,850	1,850	0
4163	VEH MAINT: INVENTORY	300	300	0	0	-300
4164	VEH MAINT: TIRE & TUBES	2,404	2,400	1,600	1,600	-800
4165	VEH MAINT: OIL & GREASE	300	300	800	800	500
4180	MAINT: BUILDING & IMPROVEMENTS	171,500	171,500	76,500	76,500	-95,000
4183	MAINT: GROUNDS	205,500	423,500	423,500	423,500	0
4195	MAINTENANCE: TREATMENT PLANT 1	10,000	10,000	0	0	-10,000
4197	MAINTENANCE BUILDING: SUPPLIES	2,850	2,850	2,700	2,700	-150
4200	MEDICAL, DENTAL & LABORATORY	4,600	4,200	4,400	4,400	200
4220	MEMBERSHIPS	8,157	8,157	7,732	7,732	-425
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	6,000	6,000	6,215	6,215	215
4260	OFFICE EXPENSE	1,600	1,500	0	0	-1,500
4261	POSTAGE	1,575	1,575	0	0	-1,575
4262	SOFTWARE	800	800	0	0	-800
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	150	150	150	150	0
4264	BOOKS / MANUALS	950	950	650	650	-300
4266	PRINTING / DUPLICATING SERVICES	800	800	0	0	-800
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,252,180	1,763,880	1,811,303	1,811,303	47,423
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	6,095	6,095	9,095	9,095	3,000
4334	FIRE PREVENTION & INSPECTION	75	75	75	75	0
4337	OTHER GOVERNMENTAL AGENCIES	96,507	94,407	104,579	104,579	10,172

# COMMUNITY DEVELOPMENT AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
4400 PUBLICATION & LEGAL NOTICES	3,700	3,700	3,700	3,700	0
4420 RENT & LEASE: EQUIPMENT	17,926	13,500	18,000	18,000	4,500
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	25,700	25,700	24,200	24,200	-1,500
4461 EQUIP: MINOR	34,650	34,650	34,050	34,050	-600
4462 EQUIP: COMPUTER	7,700	7,700	0	0	-7,700
4463 EQUIP: TELEPHONE & RADIO	355	200	50	50	-150
4500 SPECIAL DEPT EXPENSE	48,383	47,200	50,590	63,508	16,308
4502 EDUCATIONAL MATERIALS	3,750	3,750	92,665	92,665	88,915
4503 STAFF DEVELOPMENT	22,000	16,000	17,800	17,800	1,800
4507 FIRE & SAFETY SUPPLIES	3,200	3,200	2,200	2,200	-1,000
4530 WATER TREATMENT CHEMICALS	35,000	35,000	35,000	35,000	0
4540 STAFF DEVELOPMENT (NOT 1099)	1,000	1,000	1,000	1,000	0
4571 ROAD: SIGNS	1,700	1,000	2,000	2,000	1,000
4600 TRANSPORTATION & TRAVEL	10,700	10,700	13,065	13,065	2,365
4605 RENT & LEASE: VEHICLE	13,536	13,536	14,650	14,650	1,114
4606 FUEL PURCHASES	39,400	39,400	42,768	42,768	3,368
4608 HOTEL ACCOMMODATIONS	2,100	2,100	3,100	3,100	1,000
4620 UTILITIES	260,910	260,910	257,960	257,960	-2,950
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>2,716,231</b>	<b>3,435,787</b>	<b>3,430,041</b>	<b>3,442,959</b>	<b>7,172</b>
5180 TAX & ASSESSMENTS	1,915	1,915	1,915	1,915	0
5240 CONTRIB: NON-CNTY GOVERNMENTAL	230,974	230,974	231,300	231,300	326
5300 INTERFND: SERVICE BETWEEN FUND	256,364	256,364	202,524	202,524	-53,840
5301 INTERFND: TELEPHONE EQUIPMENT &	12,918	12,918	12,918	0	-12,918
5302 INTERFND: RADIO EQUIPMENT & SUPPORT	100	100	100	100	0
5304 INTERFND: MAIL SERVICE	1,710	1,710	0	0	-1,710
5305 INTERFND: STORES SUPPORT	1,043	1,043	0	0	-1,043
5306 INTERFND: CENTRAL DUPLICATING	550	550	0	0	-550
5308 INTERFND: MAINFRAME SUPPORT	147	11,049	0	0	-11,049
5310 INTERFND: COUNTY COUNSEL	61,820	61,820	79,150	79,150	17,330
5318 INTERFND: MAINTENANCE BLDG & IMPRV	14,330	14,880	0	0	-14,880
5320 INTERFND: NETWORK SUPPORT	262	19,614	0	0	-19,614
5330 INTERFND: ALLOCATED	205,092	205,092	340,708	340,708	135,616
<b>CLASS: 50 OTHER CHARGES</b>	<b>787,225</b>	<b>818,029</b>	<b>868,615</b>	<b>855,697</b>	<b>37,668</b>
6020 FIXED ASSET: BUILDING & IMPROVEMENTS	33,000	33,000	95,000	95,000	62,000
6040 FIXED ASSET: EQUIPMENT	12,000	12,000	31,100	31,100	19,100
6042 FIXED ASSET: COMPUTER SYSTEM	3,500	0	0	0	0
6045 FIXED ASSET: VEHICLES	70,698	70,698	60,000	60,000	-10,698
<b>CLASS: 60 FIXED ASSETS</b>	<b>119,198</b>	<b>115,698</b>	<b>186,100</b>	<b>186,100</b>	<b>70,402</b>
7250 INTRAFND: NOT GEN FUND / SAME FUND	475,475	631,159	346,536	346,536	-284,623
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>475,475</b>	<b>631,159</b>	<b>346,536</b>	<b>346,536</b>	<b>-284,623</b>
7380 INTRFND ABATEMENTS: NOT GENERAL	-471,304	-626,988	-339,222	-339,222	287,766
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-471,304</b>	<b>-626,988</b>	<b>-339,222</b>	<b>-339,222</b>	<b>287,766</b>
7700 APPROPRIATION FOR CONTINGENCIES	0	209,987	0	0	-209,987
<b>CLASS: 77 APPROPRIATION FOR</b>	<b>0</b>	<b>209,987</b>	<b>0</b>	<b>0</b>	<b>-209,987</b>
7801 DESIGNATIONS OF FUND BALANCE	2,017,198	2,018,798	0	0	-2,018,798
<b>CLASS: 78 RESERVES: BUDGETARY ONLY</b>	<b>2,017,198</b>	<b>2,018,798</b>	<b>0</b>	<b>0</b>	<b>-2,018,798</b>
<b>TYPE: E SUBTOTAL</b>	<b>7,123,590</b>	<b>8,523,058</b>	<b>6,424,324</b>	<b>6,424,324</b>	<b>-2,098,734</b>
<b>FUND TYPE: 12 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 42 SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# COMMUNITY DEVELOPMENT AGENCY

## Environmental Management Ten Year History

	05/06 Actual	06/07 Actual	07/08 Actual	08/09 Actual	09/10 Actual
Taxes	266,233	312,927	318,594	330,141	325,444
Licenses, Permits	2,133,188	2,477,333	2,421,966	2,067,606	1,868,698
Fines, Forfeitures	30,399	204,562	30,525	41,874	25,654
Use of Money	465,979	572,750	433,426	153,557	30,719
State	1,220,121	1,534,464	1,475,270	1,528,977	1,481,769
Federal	29,665	-	-	-	-
Other Governmental	3,650	3,414	4,036	5,315	6,075
Charges for Service	3,935,834	3,734,506	4,028,298	3,854,426	3,546,920
Misc.	279,080	24,580	24,206	46,058	31,954
Other Financing Sources	360,665	541,930	2,178,982	310,435	417,578
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>8,724,814</b>	<b>9,406,466</b>	<b>10,915,303</b>	<b>8,338,389</b>	<b>7,734,811</b>
Salaries	2,958,916	3,016,257	3,212,191	2,999,753	2,837,961
Benefits	1,306,134	1,301,026	1,346,970	1,300,258	1,162,276
Services & Supplies	2,060,116	1,821,943	1,649,639	1,460,565	1,334,709
Other Charges	1,552,354	2,159,256	2,167,089	2,258,552	1,298,572
Fixed Assets	1,729,925	137,684	2,042,707	16,243	139,007
Operating Transfers	-	141,129	1,760,849	74,013	-
Intrafund Transfers	95,022	94,675	97,900	90,042	194,080
Contingencies	-	-	-	-	-
Increase to Reserve	-	-	-	-	-
<b>Total Appropriations</b>	<b>9,702,467</b>	<b>8,671,970</b>	<b>12,277,345</b>	<b>8,199,426</b>	<b>6,966,605</b>
<b>NCC</b>	<b>139,137</b>	<b>174,353</b>	<b>1,761</b>	<b>(1,043)</b>	<b>208,927</b>
<b>FTE's</b>	<b>63</b>	<b>62</b>	<b>53</b>	<b>50</b>	<b>51</b>
<b>Fund Balance</b>					
CSA #3 (Vector)	429,811	477,325	453,888	18,322	532,812
CSA #10	6,632,969	9,365,972	8,247,145	8,500,182	8,954,594

## COMMUNITY DEVELOPMENT AGENCY

### Environmental Management Ten Year History

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Projected	14/15 Budget
Taxes	307,698	306,049	310,923	310,331	310,531
Licenses, Permits	1,559,559	1,568,990	1,617,689	1,806,249	1,540,001
Fines, Forfeitures	22,910	14,215	30,280	18,889	6,379
Use of Money	27,513	26,571	21,398	16,275	19,262
State	245,973	321,041	196,974	300,169	192,771
Federal	-	8,597	91,745	-	77,500
Other Governmental	4,364	4,504	6,212	3,000	3,000
Charges for Service	3,721,880	3,748,218	3,707,537	3,590,593	3,383,868
Misc.	65,788	50,995	8,709	13,350	252
Other Financing Sources	434,728	379,950	415,503	239,612	157,412
Use of Fund Balance	-	-	-	3,162,418	2,660,841
<b>Total Revenue</b>	<b>6,390,413</b>	<b>6,429,130</b>	<b>6,406,970</b>	<b>9,460,886</b>	<b>8,351,817</b>
Salaries	2,389,159	2,316,962	2,356,866	2,179,019	2,378,832
Benefits	1,017,781	989,947	982,266	831,545	1,017,924
Services & Supplies	1,548,891	1,578,035	1,338,809	2,994,624	3,654,325
Other Charges	936,994	937,549	808,438	789,725	858,197
Fixed Assets	18,252	645,765	84,245	137,956	193,025
Operating Transfers	40,001	1,193	-	-	-
Intrafund Transfers	34,230	(101,034)	(187,088)	510,819	249,514
Contingencies	-	-	-	-	-
Increase to Reserve	-	-	-	2,017,198	-
<b>Total Appropriations</b>	<b>5,985,308</b>	<b>6,368,417</b>	<b>5,383,536</b>	<b>9,460,886</b>	<b>8,351,817</b>
<b>NCC</b>	<b>299,715</b>	<b>162,347</b>	<b>126,049</b>	<b>-</b>	<b>-</b>
<b>FTE's</b>	<b>44</b>	<b>42</b>	<b>42</b>	<b>32</b>	<b>29</b>
<b>Fund Balance</b>					
CSA #3 (Vector)	591,238	692,833	887,991	927,833	812,704
CSA #10	9,598,859	9,594,700	10,495,693	9,340,960	6,795,248

## COMMUNITY DEVELOPMENT AGENCY

10 Year Variance		
	\$ Change	% Change
Taxes	44,298	17%
Licenses, Permits	(593,187)	-28%
Fines, Forfeitures	(24,020)	-79%
Use of Money	(446,717)	-96%
State	(1,027,350)	-84%
Federal	47,835	161%
Other Governmental	(650)	-18%
Charges for Service	(551,966)	-14%
Misc.	(278,828)	-100%
Other Financing Sources	(203,253)	-56%
Use of Fund Balance	2,660,841	N/A
<b>Total Revenue</b>	<b>(372,997)</b>	<b>-4%</b>
Salaries	(580,084)	-20%
Benefits	(288,210)	-22%
Services & Supplies	1,594,209	77%
Other Charges	(694,157)	-45%
Fixed Assets	(1,536,900)	-89%
Operating Transfers	-	#DIV/0!
Intrafund Transfers	-	163%
<b>Total Appropriations</b>	<b>(1,350,650)</b>	<b>-14%</b>
<b>NCC</b>	<b>(139,137)</b>	<b>-100%</b>
<b>FTE's</b>	<b>(34)</b>	<b>-54%</b>

### Notes

FY 2009-10 Includes parks operations and river management previously in General Services. Net County Cost is for the park operations programs. 1 FTE added for river management in FY 2008-09.

In FY 2010-11 the Air Quality Management District was separated from Environmental Management resulting in a decrease of 7 FTE's

In FY 2013-14 Park Operations and River Management moved to the Economic Development/Parks & Trails budget. In addition, Central Administration and Finance moved to Development Services. (10 FTE's)



## COMMUNITY DEVELOPMENT AGENCY

### Personnel Allocations

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Director, Community Development Agency	1.00	1.00	1.00	0.00
Accountant I/II	1.00	2.00	2.00	1.00
Administrative Secretary	4.00	2.00	2.00	(2.00)
Administrative Service Officer	5.00	5.00	5.00	0.00
Administrative Technician	6.80	10.80	10.80	4.00
Airport Operations Supervisor	1.00	1.00	1.00	0.00
Airport Technician I/II	2.00	2.00	2.00	0.00
Assistant Director of Administration and Finance	1.00	1.00	1.00	0.00
Assistant Director of Community Development	1.00	1.00	1.00	0.00
Assistant in Civil Engineering	10.00	13.00	13.00	3.00
Assistant in Land Surveying	1.00	1.00	1.00	0.00
Assistant in Right of Way	1.00	1.00	1.00	0.00
Assistant/Associate Planner	4.00	5.00	5.00	1.00
Associate Civil Engineer	6.00	6.00	6.00	0.00
Associate Land Surveyor	2.00	2.00	2.00	0.00
Associate Right of Way Agent	1.00	1.00	1.00	0.00
Bridge Maintenance Supervisor	1.00	1.00	1.00	0.00
Bridge Maintenance Worker I/II/III	3.00	2.00	2.00	(1.00)
Building Inspector I/II/III	13.00	13.00	13.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Clerk of Planning Commission	1.00	1.00	1.00	0.00
Code Enforcement Officer I/II	1.00	1.00	1.00	0.00
Department Analyst I/II	8.00	7.00	7.00	(1.00)
Deputy Director Dev Svcs/Building Official	1.00	1.00	1.00	0.00
Deputy Director Engineering	3.00	3.00	3.00	0.00
Deputy Director Environmental Mgmt	1.00	1.00	1.00	0.00
Deputy Director of Maint & Operations	1.00	1.00	1.00	0.00
Development Aide I/II	4.00	4.00	4.00	0.00
Development Services Division Director	1.00	1.00	1.00	0.00
Development Technician I/II	11.00	11.00	11.00	0.00
Disposal Site Supervisor	1.00	1.00	1.00	0.00
Environmental Branch Manager	1.00	0.00	0.00	(1.00)
Environmental Health Manager	1.00	1.00	1.00	0.00
Environmental Health Specialist I/II/Sr	9.00	8.00	8.00	(1.00)
Environmental Management Division Director	1.00	1.00	1.00	0.00
Equipment Maintenance Supervisor	2.00	2.00	2.00	0.00
Equipment Mechanic I/II	9.00	9.00	9.00	0.00

## COMMUNITY DEVELOPMENT AGENCY

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Equipment Mechanic III	1.00	1.00	1.00	0.00
Equipment Superintendent	1.00	1.00	1.00	0.00
Executive Secretary	1.00	1.00	1.00	0.00
Fiscal Assistant I/II	2.00	3.00	3.00	1.00
Fiscal Services Supervisor	1.00	1.00	1.00	0.00
Fiscal Technician	2.00	2.00	2.00	0.00
Fleet Services Technician I/II	2.00	2.00	2.00	0.00
Geologist	1.00	1.00	1.00	0.00
Haz Mat/Recycling Specialist	1.00	2.00	2.00	1.00
Haz Mat/Recycling Technician	1.00	1.00	1.00	0.00
Highway Maintenance Supervisor	8.00	7.00	7.00	(1.00)
Highway Maintenance Worker I/II/III	36.00	35.00	35.00	(1.00)
Highway Maintenance Worker IV	7.00	6.00	6.00	(1.00)
Highway Superintendent	2.00	2.00	2.00	0.00
Office Assistant I/II	4.00	6.00	6.00	2.00
Operations Supervisor	1.00	1.00	1.00	0.00
Parts Technician	1.00	1.00	1.00	0.00
Principal Engineering Technician	4.00	5.00	5.00	1.00
Principal Planner	4.00	4.00	4.00	0.00
Right of Way Supervisor	1.00	1.00	1.00	0.00
Services Operations Coordinator	3.00	3.00	3.00	0.00
Solid Waste Technician	2.00	2.00	2.00	0.00
Sr. Accountant	2.00	1.00	1.00	(1.00)
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	0.00
Sr. CADD Technician	3.00	3.00	3.00	0.00
Sr. Civil Engineer	13.00	12.00	12.00	(1.00)
Sr. Department Analyst	4.00	4.00	4.00	0.00
Sr. Development Aide	1.00	1.00	1.00	0.00
Sr. Development Technician	5.00	2.00	2.00	(3.00)
Sr. Engineering Technician	14.00	10.00	10.00	(4.00)
Sr. Equipment Mechanic	2.00	2.00	2.00	0.00
Sr. Fiscal Assistant	3.00	2.00	2.00	(1.00)
Sr. Fleet Services Technician	1.00	1.00	1.00	0.00
Sr. Highway Maintenance Worker	7.00	4.00	4.00	(3.00)
Sr. Office Assistant	2.50	2.50	2.50	0.00
Sr. Planner	7.00	6.00	6.00	(1.00)
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	0.00
Supervising Accountant / Auditor	1.00	1.00	1.00	0.00
Supervising Civil Engineer	1.00	1.00	1.00	0.00

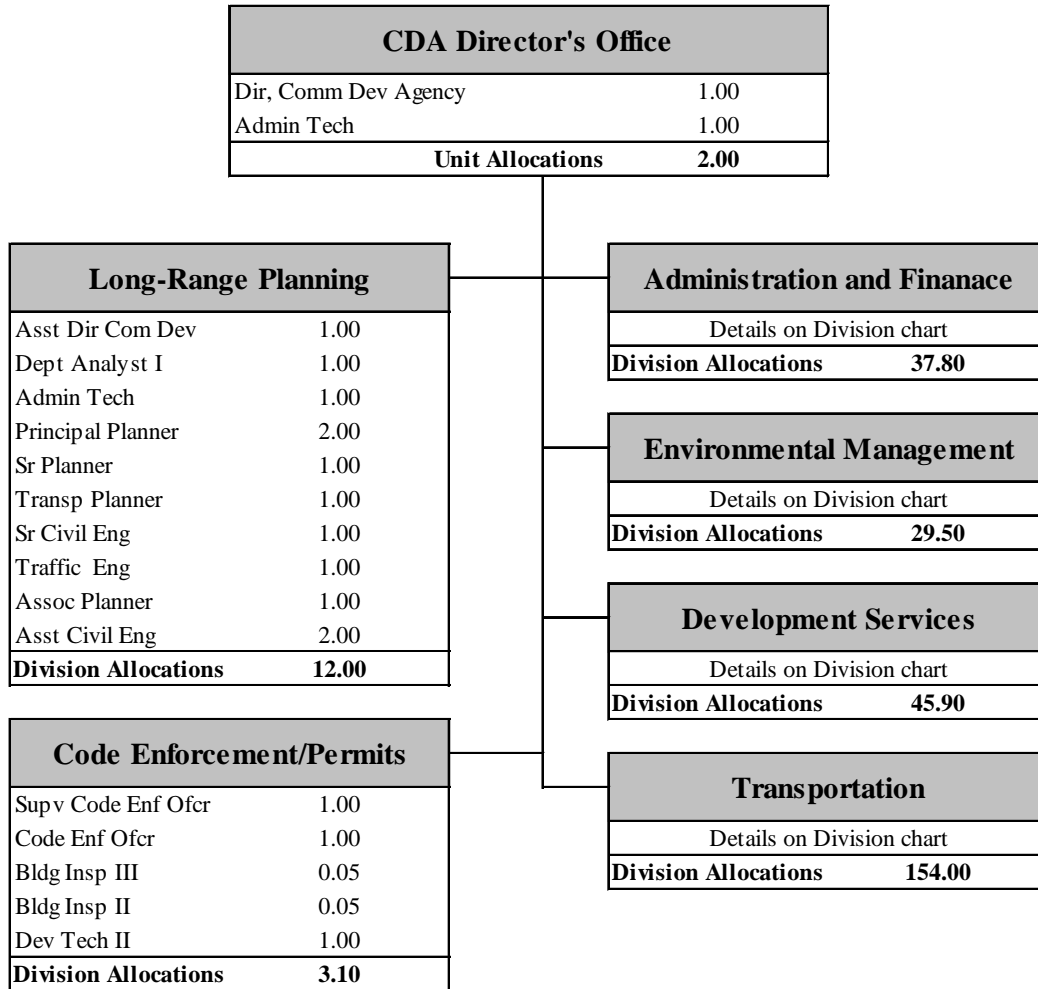
## COMMUNITY DEVELOPMENT AGENCY

Classification Title	2013-14 Adjusted Allocation	2014-15 Dept Request	2014-15 CAO Recm'd	Diff from Adjusted
Supervising Code Enforcement Officer	1.00	1.00	1.00	0.00
Supervising Environmental Health Specialist	2.00	2.00	2.00	0.00
Supervising Haz Mat Specialist	1.00	1.00	1.00	0.00
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	0.00
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	0.00
Traffic Control Maintenance Worker IV	2.00	0.00	0.00	(2.00)
Traffic Engineer	1.00	1.00	1.00	0.00
Traffic Operations Technician	1.00	1.00	1.00	0.00
Traffic Superintendent	1.00	1.00	1.00	0.00
Transportation Division Director	1.00	1.00	1.00	0.00
Transportation Planner	1.00	1.00	1.00	0.00
Waste Management Technician I/II/III	3.00	2.00	2.00	(1.00)
<b>Department Total</b>	<b>296.30</b>	<b>284.30</b>	<b>284.30</b>	<b>(12.00)</b>

# COMMUNITY DEVELOPMENT AGENCY

## Community Development Agency

FY 2014-2015 Organizational Chart



**284.30**

**Total CDA Allocations**

# COMMUNITY DEVELOPMENT AGENCY

Administration/Finance Division	
Asst Dir Admin/Finance	1.00
Admin Serv Officer	1.00
<b>Unit Allocations</b>	<b>2.00</b>

Personnel	
Admin Serv Officer	1.00
Admin Tech	1.00
Admin Secretary	1.00
Sr Office Asst	1.00
<i>Sr Office Asst EH</i>	
<b>Unit Allocations</b>	<b>4.00</b>

Payroll & AP/AR	
Admin Serv Officer	1.00
Fiscal Serv Supv	1.00
Fiscal Tech	1.00
Sr Fiscal Asst	2.00
Fiscal Asst II	3.00
<b>Unit Allocations</b>	<b>8.00</b>

Finance	
Chief Fiscal Officer	1.00
Sr Dept Analyst	2.00
Sup Acct/Auditor	1.00
Sr Accountant	1.00
Accountant I	2.00
Dept Analyst II	1.00
Fiscal Tech	1.00
<i>Sr Fiscal Asst EH</i>	
<b>Unit Allocations</b>	<b>9.00</b>

Contracts/Procurement	
Admin Serv Officer	1.00
Sr Dept Analyst	2.00
Dept Analyst I	2.00
Admin Tech	3.00
Sr Office Asst	1.00
<b>Unit Allocations</b>	<b>9.00</b>

Operations	
Admin Serv Officer	1.00
Dept Analyst I	1.00
Admin Tech	0.80
<b>Unit Allocations</b>	<b>2.80</b>

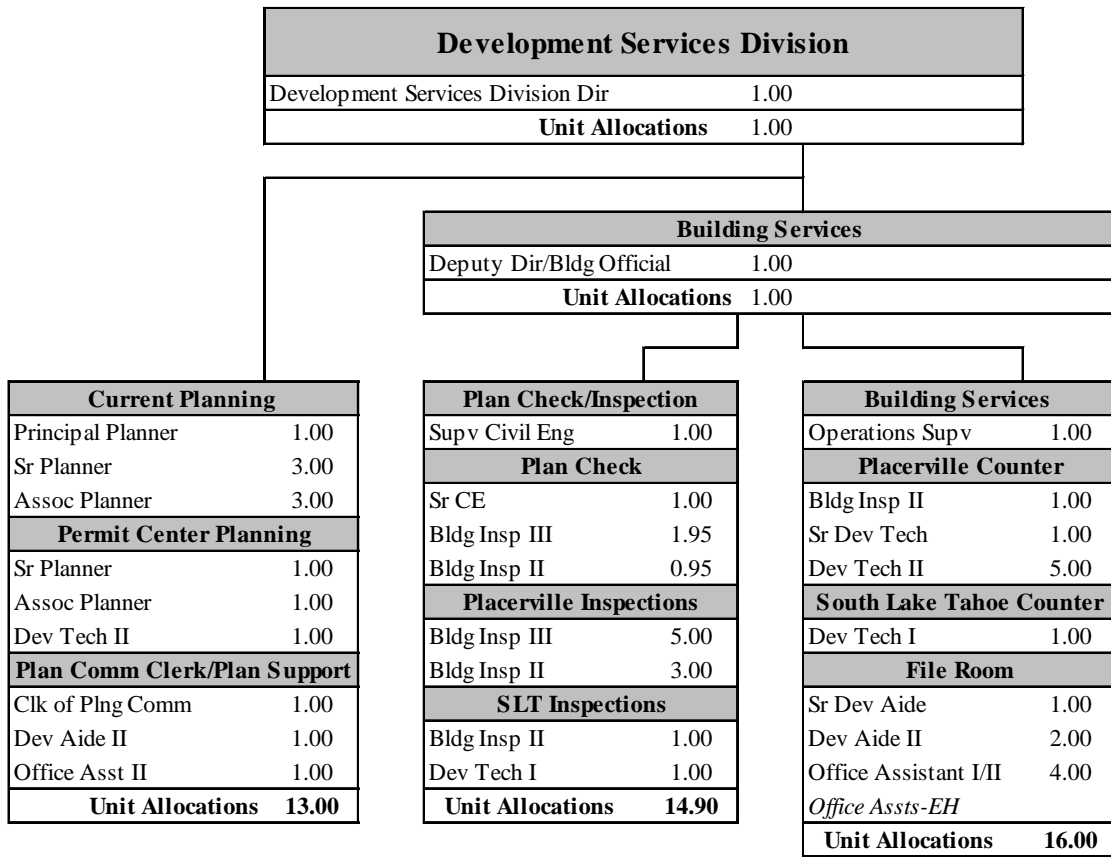
Airports	
Airport Ops Supv	1.00
Airport Tech II	2.00
<i>Airport Tech II-EH</i>	
<b>Unit Allocations</b>	<b>3.00</b>

<budgeted .4 in admin, .6 in special districts

**37.80 Admin and Finance Allocations**

# COMMUNITY DEVELOPMENT AGENCY



**45.90 Development Services Allocations**

# COMMUNITY DEVELOPMENT AGENCY

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<b>Environmental Management Division</b>	
Envir Mgmt Div Dir	1.00
Deputy Director	1.00
Dept Analyst II	1.00
Admin Tech	1.00
<b>Unit Allocations</b>	<b>4.00</b>

<b>Union Mine Disposal Site</b>	
Disposal Site Supv	1.00
Waste Mgmt Tech	2.00
<b>Unit Allocations</b>	<b>3.00</b>

<b>Environmental Health</b>	
Env Health Mgr	1.00
<b>Unit Allocations</b>	<b>1.00</b>
<b>ons Prot/Land Use/Vtor Ctrl-P</b>	
Supv Env Hth Spec	1.00
Sr Env Hlth Spec	1.00
Env Hth Spec II	3.00
Dev Tech II	2.00
Sr Office Asst	0.50
<i>Sr Vector Ctrl Tech-EH</i>	
<b>ons Prot/Land Use/Vtor Ctrl-S</b>	
Supv Env Hth Spec	1.00
Env Hlth Spec I/II	1.00
Dev Aide II	1.00
<i>Vector Ctrl Tech-EH (8)</i>	
<b>Haz Mat/Solid Waste</b>	
Supv Haz Mat Spec	1.00
Geologist	1.00
Sr Env Hlth Spec	1.00
Env Hlth Spec II	1.00
Env Hth Spec I/II	1.00
Solid Waste Tech	2.00
Haz Mat/Recy Spec	2.00
Haz Mat/Recy Tech	1.00
Office Asst I/II	1.00
<i>Solid Waste Tech-EH</i>	
<b>Unit Allocations</b>	<b>21.50</b>

**29.50**  
**EM Allocations**

# COMMUNITY DEVELOPMENT AGENCY

Transportation Division	
Transportation Div Dir	1
Executive Secretary	1
<b>Unit Allocations</b>	<b>2</b>

Engineering/ Fairlane Unit	Engineering/ Headington Unit	Development, ROW & Environmental	Maintenance & Operations
Deputy Dir of Eng 1.00 Admin Tech 1.00 <b>Unit Allocations 2.00</b>	Deputy Dir of Eng 1.00 Admin Tech 1.00 <b>Unit Allocations 2.00</b>	Deputy Dir of Eng 1.00 Dept Analyst 1.00 <i>Office Asst I-EH</i>	Deputy Dir of Maintenance 1.00 Admin Tech 1.00 <b>Unit Allocations 2.00</b>
<b>Engineering</b>	<b>Engineering</b>	<b>Discretionary Review</b>	<b>West Slope Road Ops</b>
Sr Civil Eng 2.00 Assoc Civil Eng 3.00 Asst Civil Eng 2.00 Asst Civil Eng (LT) 1.00 Princ Eng Tech 1.00 Sr Eng Tech 2.00 Assoc Land Surv 1.00 <b>Unit Allocations 12.00</b>	Sr Civil Eng 2.00 Assoc Civil Eng 3.00 Asst Civil Eng 2.00 Asst Civil Eng (LT) 1.00 Princ Eng Tech 1.00 Sr Eng Tech 2.00 Assoc Land Surv 1.00 <i>Assoc Land Surv-EH</i>	Sr Civil Eng 1.00 Asst Civil Eng 2.00 Sr CADD Tech 1.00	Hwy Superintendent 1.00 Serv Ops Coord 1.00
<b>Office Engineer &amp; CADD</b>	<b>Unit Allocations 12.00</b>	<b>Land Development</b>	<b>Highway Crew</b>
Sr Civil Eng 1.00 Princ Eng Tech 1.00 Sr CADD Tech 2.00 <b>Unit Allocations 4.00</b>	<b>Tahoe Engineering</b>	Sr Civil Eng 1.00 Princ Eng Tech 1.00 Sr Dev Tech 1.00 Sr Eng Tech 2.00	Hwy Maint Supv 4.00 Sr Hwy Maint Wrkr 4.00 Hwy Maint Wrkr IV 5.00 Hwy Maint W I/II/III 21.00 <i>Hwy Maint W I-EH (5)</i>
<b>WBS, Special Projects, PMP</b>	<b>Unit Allocations 7.00</b>	<b>Right of Way</b>	<b>Bridge Crew</b>
Sr Civil Eng 1.00 Princ Eng Tech 1.00 Sr Engr Tech 2.00 <b>Unit Allocations 4.00</b>	Sr Civil Eng 2.00 Asst Civil Eng 3.00 Asst Land Surveyor 1.00 Admin Secretary 1.00 <i>Sr Engr Tech-EH</i>	ROW Supervisor 1.00 Assoc ROW Agent 1.00 Assistant in ROW 1.00 <i>Assoc ROW Agent-EH</i> <i>Assistant in ROW-EH</i>	Bridge Maint Supv 1.00 Sr Bridge Maint Wrkr 1.00 Bridge Maint Wrkr I/II 2.00 <b>Unit Allocations 40.00</b>
		<b>Environmental Group</b>	<b>Tahoe Road Ops</b>
		Princ Planner 1.00 Sr Planner 1.00 <b>Unit Allocations 16.00</b>	Hwy Superintendent 1.00 Serv Ops Coord 1.00 Hwy Maint Supv 3.00 Hwy Maint Wkr IV 1.00 Hwy Maint W I/II/III 14.00 <i>Snow Removal Wkr-EH (10)</i> <b>Unit Allocations 20.00</b>
			<b>Fleet Services</b>
			Equip Supt 1.00 <b>Unit Allocations 1.00</b>
			<b>Fleet Shop</b>
			Sr Fleet Serv Tech 1.00 Fleet Serv Tec II 2.00 Serv Ops Coord 1.00 <b>Unit Allocations 4.00</b>
			<b>West Slope Shop</b>
			Equip Maint Supv 1.00 Sr Equip Mech 1.00 Equip Mech III 1.00 Equip Mech I/II 7.00 Parts Tech 1.00
			<b>Tahoe Shop</b>
			Equip Maint Supv 1.00 Sr Equip Mech 1.00 Equip Mech I/II 2.00 <i>Equip Mech I-EH</i> <b>Unit Allocations 15.00</b>
			<b>Traffic Operations</b>
			Traffic Supt 1.00 Traffic Ops Tech 1.00 Sr Engr Tech 2.00 Traf Ctrl Maint Supv 1.00 Sr Traf Ctrl MW 1.00 Traf Ctrl MW I/II/III 5.00 <i>Traf Ctrl MW I-EH (2)</i> <b>Unit Allocations 11.00</b>

2.0	Division Director
22.0	Fairlane Unit
21.0	Headington Unit
16.0	Development, Right of Way, Environmental
93.0	Maintenance and Fleet
154.0	Total Transportation Allocations