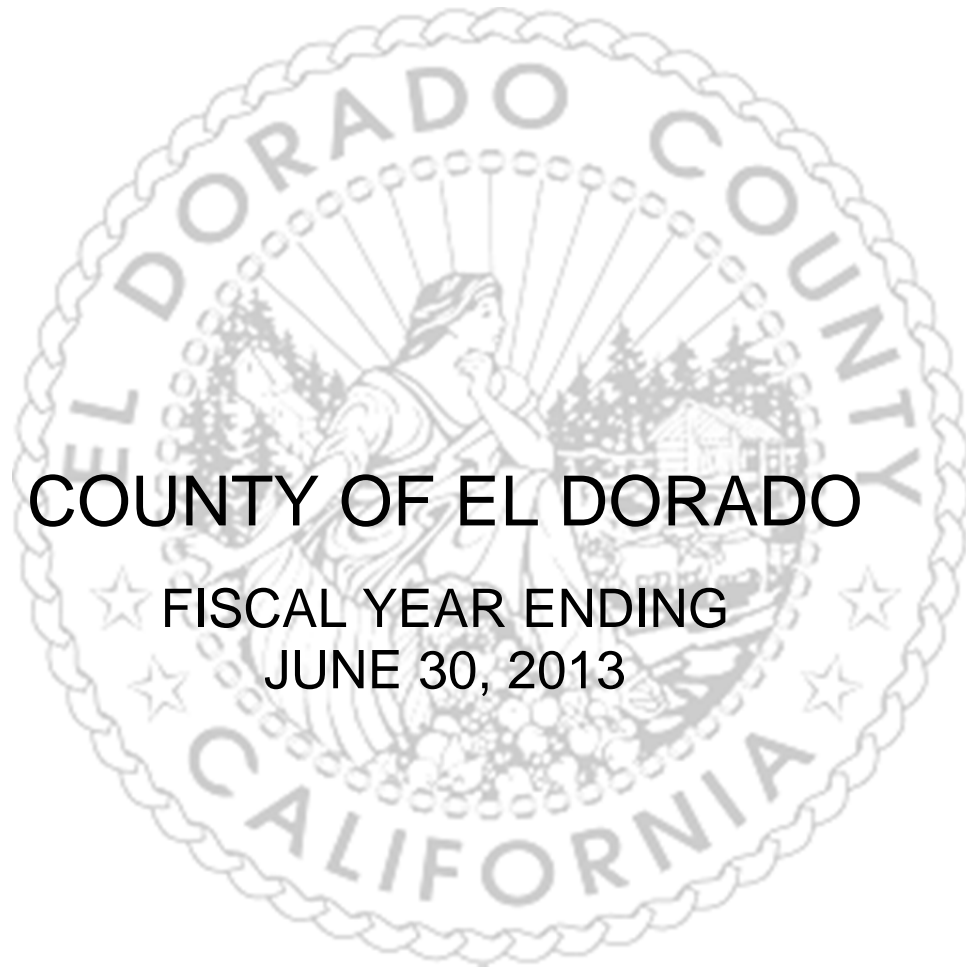


# RECOMMENDED BUDGET & WORKPLAN



COUNTY OF EL DORADO

FISCAL YEAR ENDING  
JUNE 30, 2013

JOHN KNIGHT  
RAY NUTTING  
JACK SWEENEY  
RON BRIGGS  
NORMA SANTIAGO

DISTRICT I  
DISTRICT II  
DISTRICT III  
DISTRICT IV  
DISTRICT V

**BOARD OF SUPERVISORS**

District I: John Knight  
District II: Ray Nutting

District V: Norma Santiago

District III: Jack Sweeney  
District IV: Ron Briggs

**ELECTED COUNTY OFFICIALS**

Assessor ..... Karl Weiland  
Auditor-Controller ..... Joe Harn  
District Attorney ..... Vern Pierson  
Recorder-Clerk ..... William "Bill" Schultz  
Sheriff/Coroner/Public Administrator ..... John D'Agostini  
Surveyor ..... Rich Briner  
Treasurer/Tax Collector ..... C. L. Raffety

**APPOINTED COUNTY OFFICIALS**

Agriculture Commissioner/Director of Weights and Measures ..... Charlene Carveth  
Chief Administrative Officer ..... Terri Daly  
Chief Probation Officer ..... Greg Sly  
Clerk of the Board of Supervisors (Acting) ..... Terri Daly  
Child Support Services Director ..... Laura Roth  
County Counsel ..... Louis B. Green  
Development Services – Building and Planning ..... Roger Trout  
Environmental Management Director ..... Gerri Silva  
Health & Human Services Agency Director ..... Daniel Nielson  
Human Resources Director ..... Karl Knoblauch  
Information Technologies Director (Acting) ..... Kelly Webb  
Library Services Director ..... Jeanne Amos  
Public Defender ..... Rick Meyer  
Transportation Director (Acting) ..... Kimberly Kerr  
Veteran Affairs Officer (Interim) ..... William "Bill" Schultz

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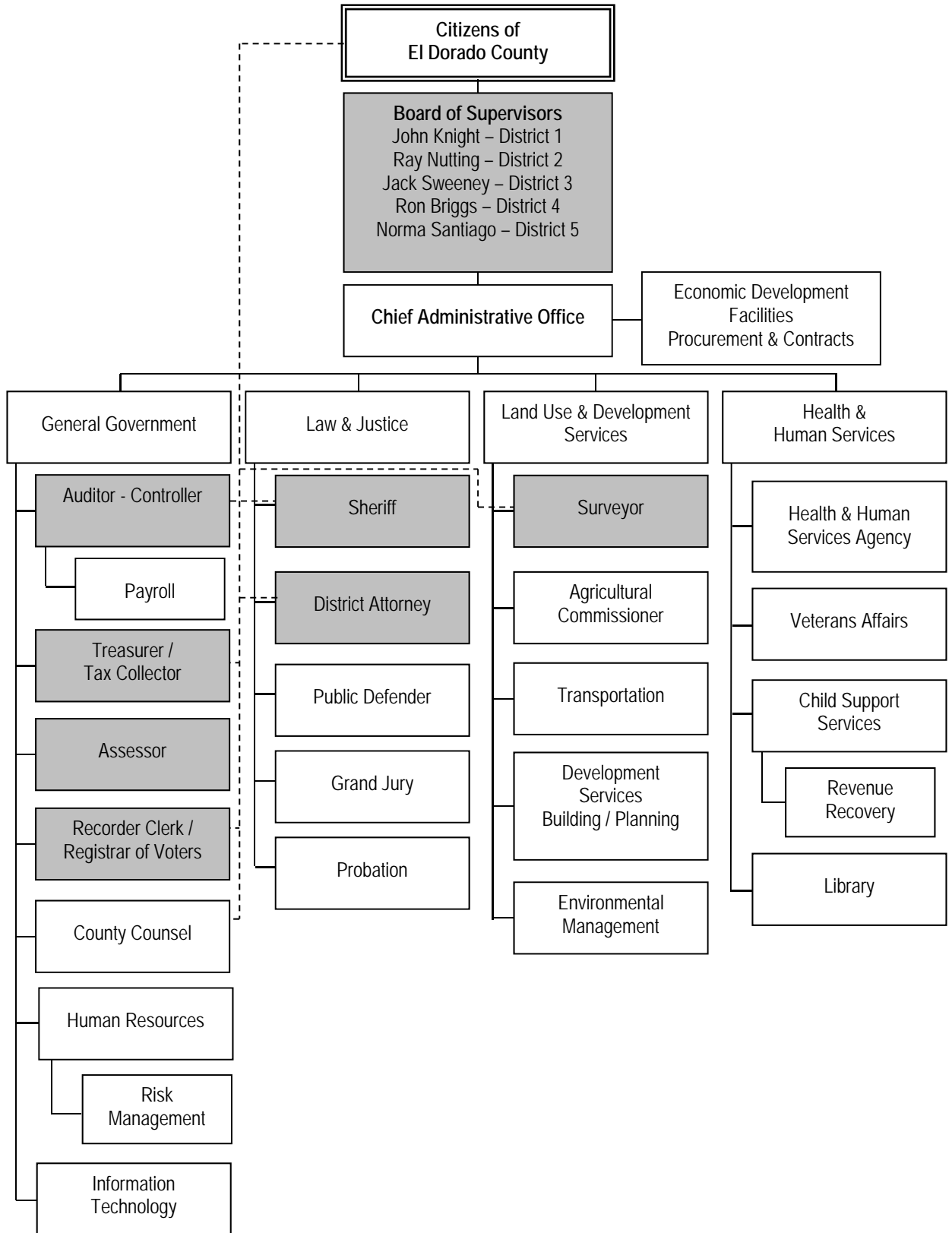
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Gray = Elected Official



# County of El Dorado

## Chief Administrative Office

330 Fair Lane  
Placerville, CA 95667-4197

Terri Daly  
Chief Administrative Officer

Phone (530) 621-5530  
Fax (530) 295-2537

May 25, 2012

Honorable Board Members:

Submitted for your review and consideration is the Chief Administrator's Recommended Budget for FY 2012-13. Departments have done an excellent job of maintaining their FY 2011-12 Net County Cost, the assigned target for FY 2012-13. This budget is balanced with a slight surplus of \$677,642. The Chief Administrative Office is recommending that this surplus be added to the designation for Capital Projects and re-evaluated after the books close in August. This budget was our first budget based on the Board adopted Investment Plan with long term strategies geared towards limiting government and enhancing services. These strategies include moving forward with replacement of costly, inefficient systems that require more and more resources to maintain, allowing employees to become more efficient and turning these savings into enhanced services. This budget is based on the core principals of spending conservatively, investing wisely and being flexible and ready to act. The strategy is to minimize future shortfalls by holding down spending until efficiencies can be gained through system and process improvements. Any "surplus" or unanticipated fund balance should be invested wisely based on the investment plan. One time funds strategically invested result in future on-going operational savings to help close our structural deficit and enhance services.

The following chart shows a few key economic indicators that are impacting us:

*El Dorado County Economic Snapshot*

	2008	2009	2010	2011	2012
<b>Median Housing Price (March)</b>	\$359,000	\$335,000	\$294,950	\$268,000	\$255,000
<b>Unemployment Rate</b>	6.9%	11.3%	13.6%	11.9%	10.9%
<b>Single Family Dwelling Permits Issued</b>	205	72	95	106	

Sources: El Dorado County Association of Realtors; California Employment Development Department; Development Services Department

The County continues to have a structural deficit (see Attachment A) resulting in a projected shortfall of \$8.2 million in FY 2013-14. Many of the projects in the Board

adopted Strategic Investment Plan are already underway and as efficiencies are recognized this projected shortfall will decrease.

This budget is submitted during the ongoing negotiation of the State's FY 2012-13 budget and does not make any assumption about the impact of the State's Budget. The State is facing a \$15.7 billion deficit for FY 2012-13. In their overview of the Governor's May Revision the LAO agrees that the Administration's estimates are based on reasonable assumptions. It is important to note that the Governor's proposed budget relies on voters approving his November statewide ballot initiative. If the ballot initiative fails, additional cuts will go into effect that could impact the County.

Each department summary provides a detailed list of program areas with corresponding budgetary information, number of staff, extra help costs, and net county cost and/or general fund contribution. Ten year information is shown in a staffing allocation trend chart and a ten year fiscal history by line item class. Organizational charts show the department's staff by allocation and distribution by program. Detailed financial information is shown by department, by fund type. Additionally the Budget Basics has been updated to include current data and is incorporated into the Recommended Budget document. Also included with the Budget Basics is the presentation given to the Board in September, 2011 outlining the Strategic Investment Plan. CAO staff and departments will be available to discuss this information with the Board in functional group meetings and during the Budget Special Meetings.

The Budget Special Meetings will begin on June 5, 2012 and continue on June 6, 2012 if necessary. CAO staff will provide an overview of the Recommended Budget as well as present a new Personnel Resolution for adoption. We would like to return to the Board during the month of August with updates from the Investment teams and recommendations for changes to the Recommended Budget. Budget Hearings are scheduled to begin on September 17<sup>th</sup> with approval of the Adopted FY 2012-13 Budget on September 25<sup>th</sup>.

## **OVERALL BUDGET OUTLOOK**

The total Recommended Budget for FY 2012-13 is \$382M, which is \$20M (5%) less than the Adopted FY 2011-12 budget of \$402M. The County's proposed General Fund budget, which includes discretionary funds for County services, is \$194M, which is \$15M (7%) less than the Adopted FY 2011-12 budget of \$209M. The chart below provides a five-year trend of County budget changes:



**Five Year Budget Growth**  
(\$\$ In Millions)

	2008-09	2009-10	2010-11	2011-12	2012-13
General Fund	\$220	\$195	\$201	\$209	\$194
% Growth from prior year	<b>(5%)</b>	<b>(11%)</b>	<b>3%</b>	<b>4%</b>	<b>(7%)</b>
Non-General Fund	\$310	\$264	\$213	\$193	\$188
% Growth from prior year	<b>(20%)</b>	<b>(15%)</b>	<b>(19%)</b>	<b>(9%)</b>	<b>(3%)</b>
Total	\$530	\$459	\$414	\$402	\$382
% Growth from prior year	<b>(14%)</b>	<b>(13%)</b>	<b>(10%)</b>	<b>(3%)</b>	<b>(5%)</b>

The Recommended Budget includes no growth in the General Fund discretionary revenue sources. The \$15M decrease is primarily related to a decrease in fund balance of approximately \$12M. Departmental revenues have also decreased slightly by \$1.6M or 2%. Non-General Fund revenues are restricted in their use for programs delivered by the Department of Transportation, Public Health, Mental Health, Community Services and Erosion Control. The decrease of \$5M within Non-General Fund revenues are primarily related to changes within Public Health (decrease of \$5M), Mental Health (decrease of \$5M), and Community Services (decrease of \$2.2), offset with increases in the Road Fund of \$4M and Road District Tax Fund \$3M.

The Recommended FY 2012-13 Budget includes funding for 1747.73 full-time equivalent positions (FTEs). This represents a 9.1 FTE increase from the current FY 2011-12 allocation. This chart includes only departments with personnel allocation changes.

Department	Position Additions	Position Reductions	Total
Agriculture	0.00	-1.50	-1.50
Air Quality Management	0.00	-1.00	-1.00
Assessor	1.60	-1.00	0.60
Chief Administrative Office	31.00	0.00	31.00
Development Services	2.00	-1.00	1.00
District Attorney	1.00	0.00	1.00
Health & Human Services	20.50	-12.30	8.20
Human Resources	2.00	0.00	2.00
Information Technologies	4.00	-5.00	-1.00
Library	1.00	-1.00	0.00
Probation	5.50	-7.00	-1.50
Public Defender	1.00	-1.00	0.00
Sheriff	3.00	-2.50	0.50
Surveyor	1.00	-1.00	0.00
Transportation	0.80	-33.00	-32.20
Treasurer/Tax Collector	1.00	0.00	1.00
Veterans	1.00	0.00	1.00
<b>Totals</b>	<b>76.40</b>	<b>-67.30</b>	<b>9.10</b>

## GENERAL FUND SUMMARY

The chart below reflects the increases and decreases in General Fund appropriations by expenditure class for the Recommended Budget. Salaries have remained relatively flat. Expenses have decreased due to reductions in workers compensation and general liability. Fixed assets and Operating Transfers have also decreased. In FY 2011-12 the Board set aside one time funds (\$6M) into a Designation for Capital Projects to increase this fund based on the investment strategy as well as a designation for the Meyers Landfill (\$4M). The FY 2012-13 budget includes an additional \$677,642 increase to the Reserve for Capital Projects bringing the total Designation for Capital Projects to \$8,793,456.

### *Appropriations by Expenditure Class*

<b>Expenditure Class</b>	<b>FY 2011-12 Budget</b>	<b>FY 2012-13 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
Salaries	\$123,158,000	\$124,696,210	\$1,538,210	1%
Expenses	54,434,095	50,763,390	(3,670,705)	(7%)
Fixed Assets	1,663,519	653,108	(1,010,411)	(61%)
Other	31,000	75,000	44,000	142%
Transfers	13,095,922	12,080,649	(1,015,273)	(8%)
Contingency	5,400,000	5,305,106	(94,894)	(2%)
Reserve/Designation	10,910,040	677,642	(10,232,398)	(94%)
<b>Appropriations</b>	<b>\$208,692,576</b>	<b>\$194,251,105</b>	<b>(\$14,441,471)</b>	<b>(7%)</b>

The chart below reflects the distribution of increases and decreases in General Fund appropriations by functional group. The largest change is between General Government and Land Use/ Development Services due to the transfer of the Facilities unit out of Land Use and into General. Law and Justice and Health and Human Services include minor decreases of approximately \$1M or 2% each.

### *Appropriations by Functional Group*

<b>Functional Group</b>	<b>FY 2011-12 Budget</b>	<b>FY 2012-13 CAO Recm'd</b>	<b>\$ Increase/ (Decrease)</b>	<b>%Increase/ (Decrease)</b>
General Gov't	\$25,610,289	\$30,673,492	\$5,063,203	20%
Law & Justice	80,271,990	78,977,644	(1,294,346)	(2%)
Land/Dev Svc	18,798,878	12,752,549	(6,046,329)	(32%)
Hlth/Human Svc	54,320,794	52,999,587	(1,321,207)	(2%)
Non Dept	18,780,584	18,170,191	(610,393)	(3%)
<b>Appropriations</b>	<b>\$197,782,535</b>	<b>\$193,573,463</b>	<b>(\$4,209,072)</b>	<b>(2%)</b>

The chart below reflects the distribution of increases and decreases in the amount of discretionary Net County Cost (NCC)/General Fund support by functional group. The increase in General Government is due to the transfer of the Facilities function from Land Use/Development Services and is offset with a corresponding decrease in Land Use. Law and Justice and Health and Human Services also decreased.

**Net County Cost/GF Contribution by Functional Group**

Functional Group	FY 2011-12 Budget	FY 2012-13 CAO Recm'd	\$ Increase/ (Decrease)	% Increase/ (Decrease)
General Gov't	\$16,969,082	\$21,355,881	\$4,386,799	26%
Law & Justice	59,380,749	58,478,420	(902,329)	(2%)
Land/Dev Svc	10,707,406	5,492,634	(5,214,772)	(49%)
Hlth/Human Svc	5,288,131	5,071,577	(216,554)	(4%)
<b>Total</b>	<b>\$92,345,368</b>	<b>\$90,398,512</b>	<b>(\$1,946,856)</b>	<b>(2%)</b>

**Appropriated fund balance:** The current fund balance estimate of \$11M includes \$3.2M in roll-over contingency and approximately \$5.4 in departmental savings and \$1.6M in additional non-departmental revenues. This estimate is subject to change with the close of the FY 2011-12 financial records in August.

**Contingency / Reserves Budgeted at 8%:** The Recommended FY 2012-13 Budget sets aside 8% for “rainy-day” reserves. The contingency fund is proposed to be \$5.3M or 3% of adjusted General Fund appropriations. It should be noted that beginning in FY 2012-13 the Sheriff has requested a contingency budget specifically for unanticipated costs within the Sheriff’s Department. The Sheriff anticipates returning over \$1M in savings to the General Fund. A contingency budget of \$300,000 has been established in the Sheriff’s budget. This amount combined with a \$5M contingency in Department 15 makes up the 3% contingency based on adjusted General Fund appropriations. The reserve fund is proposed to be \$8.8M or 5% of adjusted General Fund appropriations. The reserve has decreased \$139,296 from FY 2011-12 due to a decrease in general fund appropriations. With the high degree of uncertainty we are facing it is critical to have resources to address those unknown but highly likely future fiscal challenges.

**Designations:** The Recommended FY 2012-13 Budget includes an additional \$677,642 set aside as a Designation for Capital Projects. Currently the County has \$8.1 set aside. The addition of the \$677,642 brings the total Designation for Capital Projects to \$8.8M.

**THE OUT YEARS**

Attachment A is the five-year projection for the General Fund. While we have made much progress in the past year, this projection indicates on going potential deficits if current fiscal conditions continue. Appropriations are still growing at a higher rate than revenues resulting in a structural deficit. Discretionary revenues continue to remain flat;

there are potential increases in the range of 2-4% in our PERS rates, and there is still much uncertainty in regards to State actions. The Board has adopted the Investment Plan which relies on a long term strategy of limiting government and enhancing services by spending conservatively, investing wisely, and being flexible and ready to act. Through strategic investments the County will reduce operating costs and allow employees to become more efficient moving towards closing the structural deficit.

## **OTHER SCHEDULES**

Provided in a separate section of the budget document, "Other Schedules," is a list of proposed fixed assets and memberships included in the Recommended Budget.

## **BUDGET AND BEYOND**

The closure of the Recommended Budget special meeting will not conclude the FY 2012-13 Budget process. There are still many issues at play including the State budget, the final closing of the County books, and investment strategies. The Chief Administrative Office will be returning to the Board in August with updates on the Investment Teams and will incorporate State actions and final fund balance figures into the Adopted Budget to be discussed during the September budget hearings.

## **CONCLUSION / ACKNOWLEDGEMENTS**

This year's budget document is the culmination of continuous budget review and dialogue with department heads, their staffs and the Board over the past several months. This budget could not have been balanced without their assistance.

I wish to acknowledge my staff for their perseverance and dedication in preparing this document and the Auditor-Controller's Office for providing the budget summary schedules. I also want to thank the Board of Supervisors for their support of this office.

My staff and I look forward to working with you as you review and discuss the Recommended Budget.

Respectfully submitted,

A handwritten signature in blue ink that reads "Terri Daly". The signature is written in a cursive style and is positioned above a horizontal line.

Terri Daly  
Chief Administrative Officer

## Attachment A 5 year forecast as of May 25, 2012

### COUNTY OF EL DORADO General Fund Revenue and Appropriation Projection

	FY 2012-13	FY 2013-14	Projected FY 2014-15	FY 2015-16	FY 2016-17
<b>REVENUES</b>					
Property Tax	\$ 52,748,388	\$ 52,749,672	\$ 52,750,969	\$ 52,752,278	\$ 52,753,601
Other Local Taxes	30,644,593	30,646,406	30,648,236	30,650,085	30,651,953
Licenses/Permits/Franchises	5,414,122	5,474,849	5,536,450	5,598,938	5,662,330
Fines/Forfeitures/Penalties	1,006,200	1,012,262	1,018,385	1,024,568	1,030,814
Use of Funds/Property	131,650	147,367	148,090	148,821	149,559
Intergovernmental Revenue	62,130,964	57,421,672	58,912,238	60,450,737	62,038,785
Charges for Service	12,323,100	12,430,287	12,538,698	12,648,347	12,759,249
Other Revenue	2,521,828	2,532,592	2,543,464	2,554,445	2,565,536
Transfers from Other Funds	16,190,964	21,374,316	21,748,925	22,136,266	22,533,929
<b>Total Current Revenues</b>	<b>\$ 183,111,809</b>	<b>\$ 183,789,423</b>	<b>\$ 185,845,454</b>	<b>\$ 187,964,486</b>	<b>\$ 190,145,756</b>
Appropriation from Fund Balance	11,000,000	7,305,106	7,509,000	7,668,270	7,927,818
<b>Total Revenues</b>	<b>\$ 194,111,809</b>	<b>\$ 191,094,529</b>	<b>\$ 193,354,454</b>	<b>\$ 195,632,756</b>	<b>\$ 198,073,574</b>
Discretionary Revenues	\$ 109,107,049	\$ 105,501,528	\$ 105,705,422	\$ 105,864,692	\$ 106,124,240
Departmental Revenues	85,004,760	85,593,001	87,649,032	89,768,064	91,949,334
<b>Total Revenues</b>	<b>\$ 194,111,809</b>	<b>\$ 191,094,529</b>	<b>\$ 193,354,454</b>	<b>\$ 195,632,756</b>	<b>\$ 198,073,574</b>
<b>APPROPRIATIONS (Category)</b>					
General Government	\$ 30,673,492	\$ 30,198,938	\$ 31,326,564	\$ 32,497,750	\$ 33,714,192
Law and Justice	78,977,644	81,989,571	85,117,559	88,366,119	91,739,937
Land Use & Development	12,752,549	13,230,174	13,725,929	14,240,511	14,774,643
Health/Human Services	52,999,587	54,864,775	56,796,926	58,798,490	60,872,008
Nondepartmental	18,170,191	18,819,177	19,173,216	19,633,377	19,999,843
<b>Total Appropriations</b>	<b>\$ 193,573,463</b>	<b>\$ 199,102,633</b>	<b>\$ 206,140,194</b>	<b>\$ 213,536,247</b>	<b>\$ 221,100,622</b>
<b>APPROPRIATIONS (Object)</b>					
Salaries/Benefits	\$ 124,696,210	\$ 129,683,258	\$ 134,869,789	\$ 140,263,780	\$ 145,873,531
Operating Expenses	50,763,390	50,657,361	52,155,212	53,697,998	55,287,068
Fixed Assets	653,108	672,701	692,882	713,669	735,079
Other Financing Uses	75,000	77,250	79,568	81,955	84,413
Transfer to Other Funds	12,080,649	12,503,063	12,674,474	12,851,027	13,032,878
Appropriation for Contingency	5,305,106	5,509,000	5,668,270	5,927,818	6,087,653
<b>Total Appropriations</b>	<b>\$ 193,573,463</b>	<b>\$ 199,102,633</b>	<b>\$ 206,140,194</b>	<b>\$ 213,536,247</b>	<b>\$ 221,100,622</b>
<b>Revenue Surplus/(Shortfall)</b>	<b>\$ 538,346</b>	<b>\$ (8,008,105)</b>	<b>\$ (12,785,740)</b>	<b>\$ (17,903,491)</b>	<b>\$ (23,027,048)</b>
<b>Designated for Capital Projects</b>	<b>\$ 8,115,814</b>	<b>\$ 8,793,456</b>	<b>\$ 8,793,456</b>	<b>\$ 8,793,456</b>	<b>\$ 8,793,456</b>
<b>Designated for Contingencies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>General Reserve</b>	<b>\$ 8,981,140</b>	<b>\$ 8,841,844</b>	<b>\$ 9,084,437</b>	<b>\$ 9,417,065</b>	<b>\$ 9,762,170</b>
<b>\$ Needed for 5% General Reserve</b>	<b>\$ 8,841,844</b>	<b>\$ 9,084,437</b>	<b>\$ 9,417,065</b>	<b>\$ 9,762,170</b>	<b>\$ 10,120,229</b>
<b>Additional Funds to Reach 5%</b>	<b>\$ 139,296</b>	<b>\$ (242,593)</b>	<b>\$ (332,627)</b>	<b>\$ (345,106)</b>	<b>\$ (358,058)</b>
<b>Total Revenue Surplus/Shortfall</b>	<b>\$ 677,642</b>	<b>\$ (8,250,698)</b>	<b>\$ (13,118,367)</b>	<b>\$ (18,248,597)</b>	<b>\$ (23,385,106)</b>
<b>Cumulative Surplus/Shortfall</b>	<b>\$ -</b>	<b>\$ (8,250,698)</b>	<b>\$ (21,369,065)</b>	<b>\$ (39,617,662)</b>	<b>\$ (63,002,769)</b>

#### FY 2012-13 Assumptions

Property Tax remains flat  
All other Discretionary Rev remains flat  
Funding of \$500K for roads  
No NCC growth for departments

#### FY 2013-14 through FY 2016-17

4% growth on salaries and benefits  
3% growth on all other expenses  
1% growth on departmental revenues  
Fund balance = Contingency plus \$2M departmental savings / increased revenues  
All other assumptions remain the same as FY 2012-13



# Budget Basics

Recommended Budget  
FY 2012-13  
June, 2012

# What is the Recommended Budget?

---

- A forecast of all planned revenue and expenses
- Provides a model for how the county might perform financially given certain assumptions about the future
- Enables the actual financial performance of the county to be measured against the forecast
- A budget should balance:
  - Total revenue equals total appropriations

# Is the Recommended Budget balanced?

- The Recommended Budget is balanced
  - Projected Revenue = Projected Appropriations





# What assumptions are built into the Recommended Budget?

- Property tax revenue: \$51.5 million
  - No growth – Same as FY 2011-12 year end projection
- Sales tax revenue: \$6.75 million
  - No growth – Same as FY 2011-12 year end projection
- Vehicle License Fees: \$16 million
  - No growth – Same as FY 2011-12 year end projection

# How does the Recommended Budget compare to last year's budget?

---

- Total budget decreased by \$20 million (-5%)
- General Fund decreased by \$15 million (-7%)
- Increase of 9.1 FTE's from FY 2011-12 current approved allocation (less than 1%)

# How big is the Recommended Budget?

- **TOTAL** Recommended Budget = \$382,056,130
  - General Fund = \$194,251,105
  - Non-General Funds = \$187,805,025



# What is the General Fund?

---

- The General Fund is the slice of the budget primarily funded with discretionary dollars

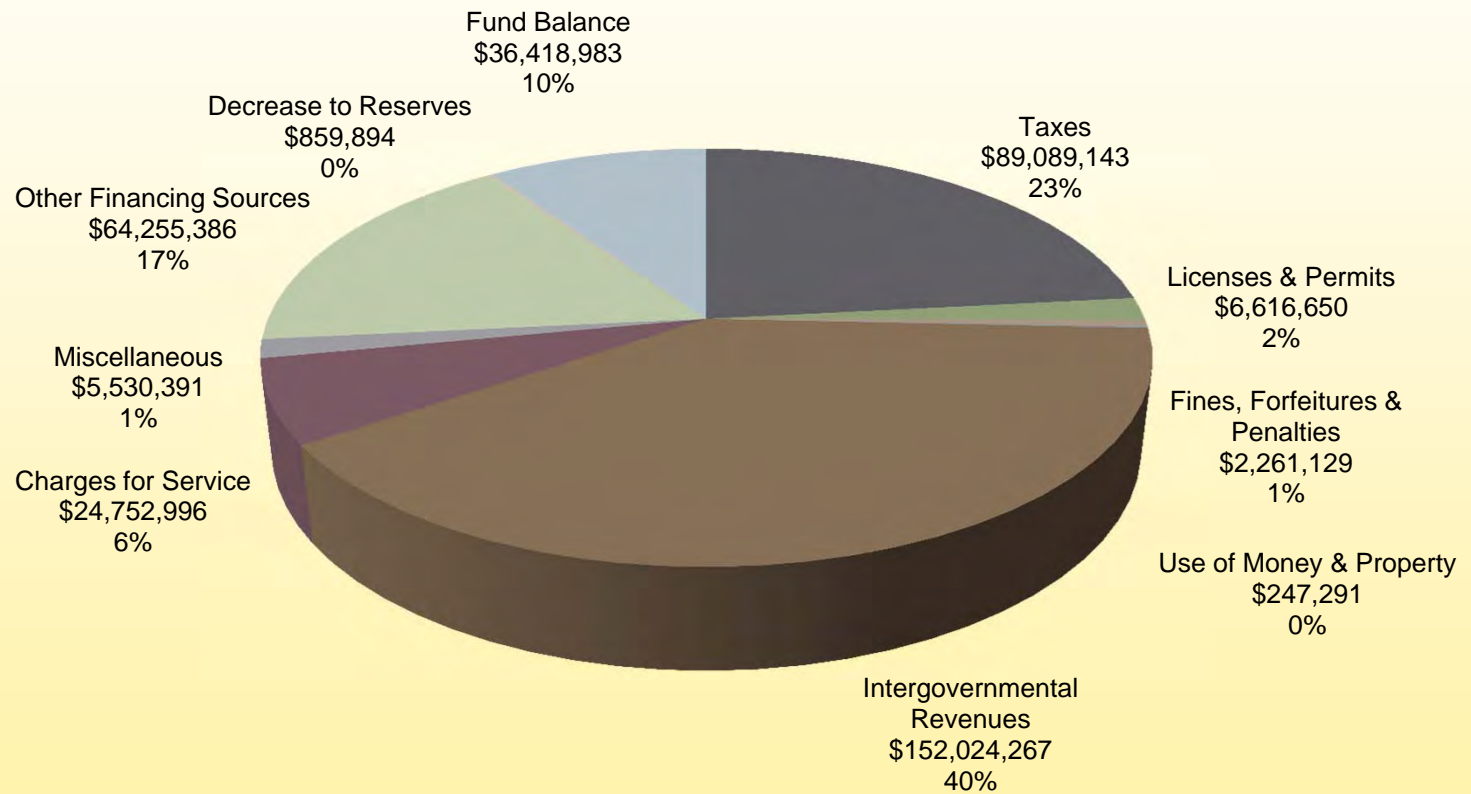
# What are Non-general funds?

---

- Non-General Fund spending is determined by state law or other special conditions
- **Most** of the County's budget consists of non-General Fund money (51%)

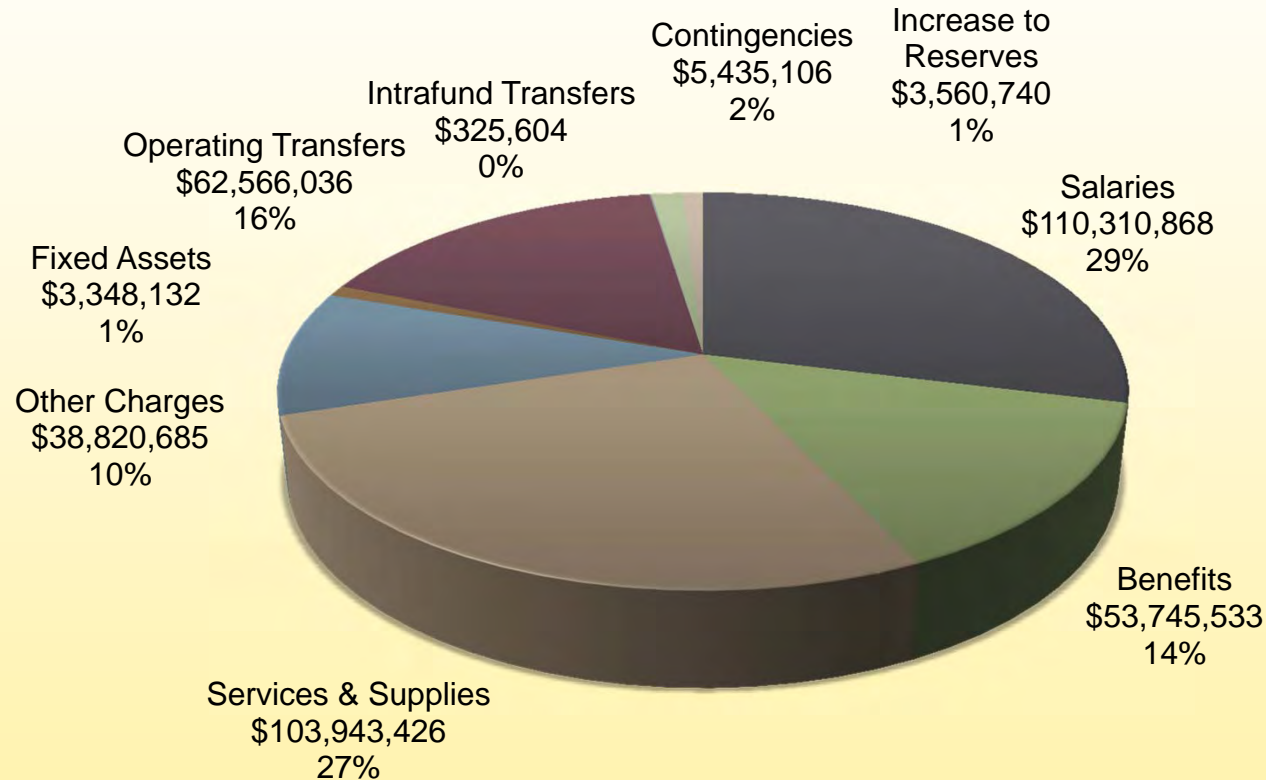


# Where does all the money come from in the Recommended Budget?



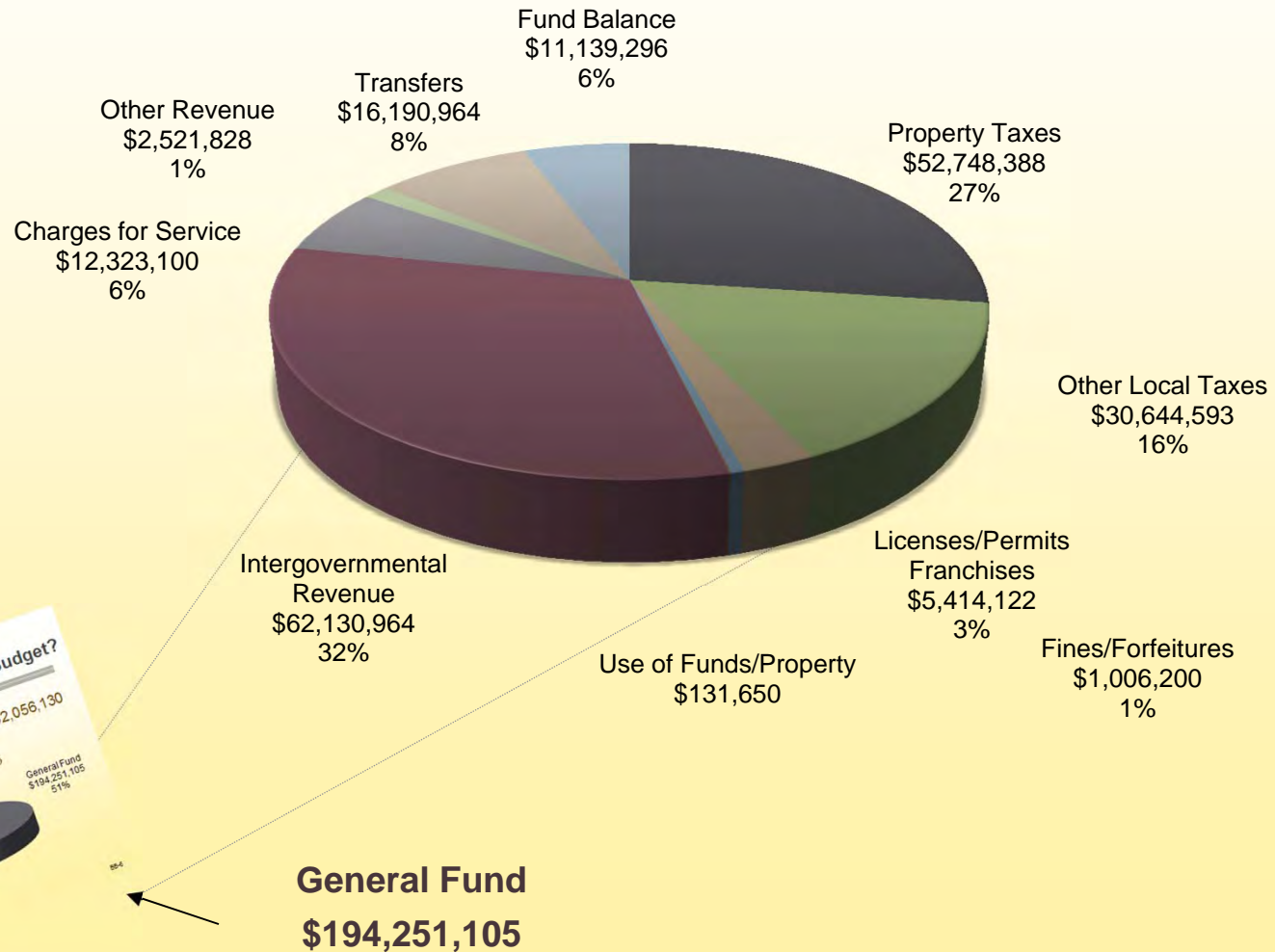
(revenue sources across all funds)

# What does the Recommended Budget pay for?



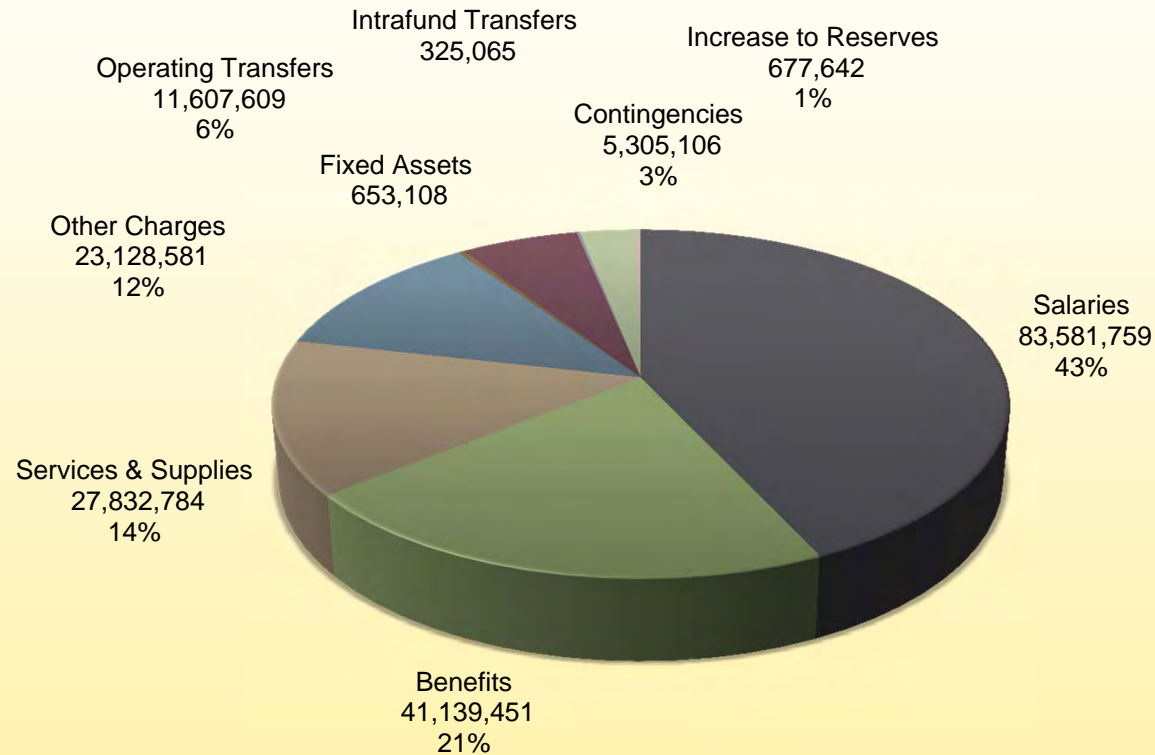
**Salaries & Benefits = People = Services to the Public**

# Where does the *General Fund* money come from?





# What does the General Fund pay for?

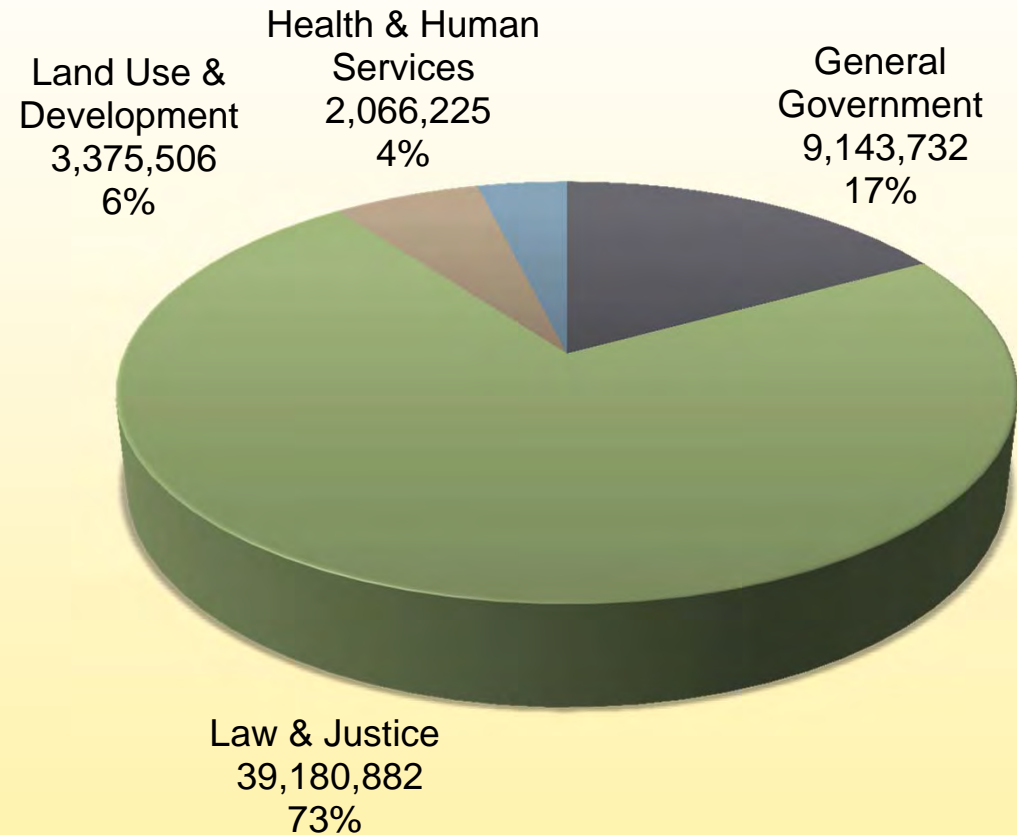


**Salaries & Benefits = People = Services to the Public**

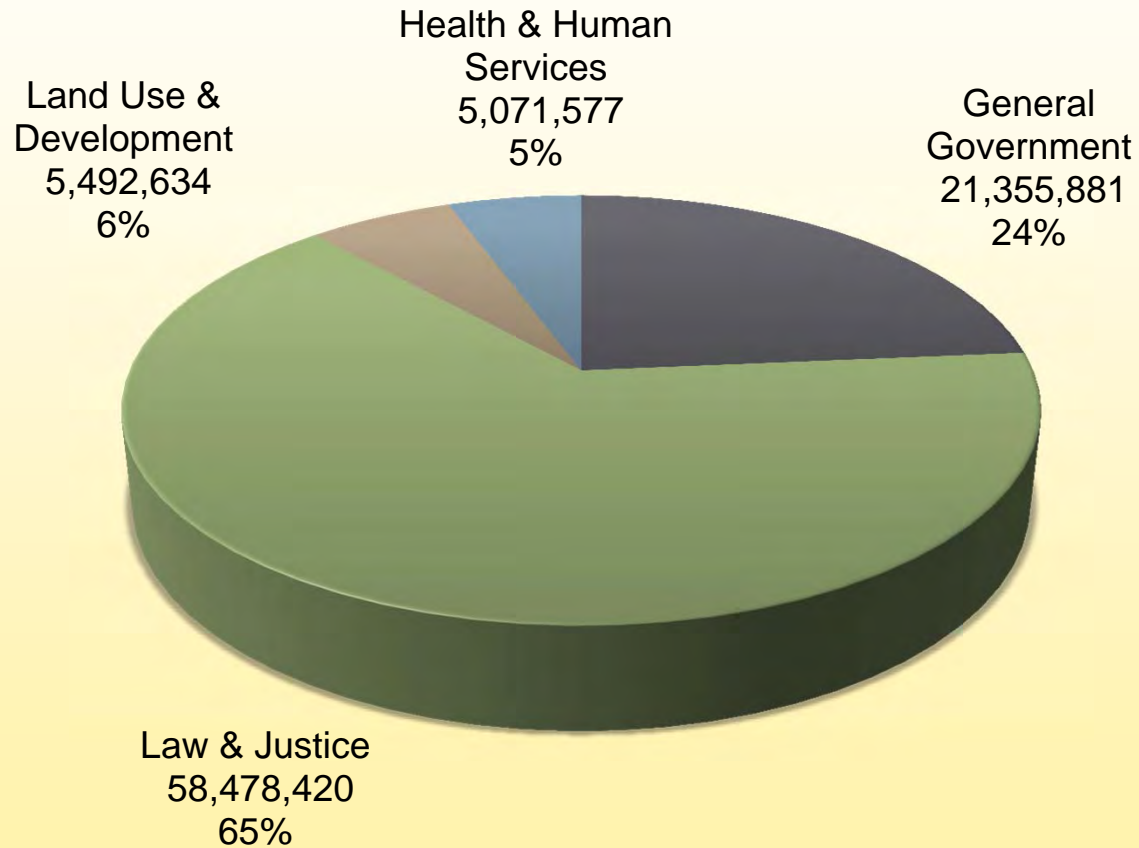
# How does the General Fund support county programs?

- Departments get money from different sources
  - For example: grants, state & federal agencies, and charges for service
- When that doesn't cover all of the department's costs, the difference is made up with other General Fund discretionary dollars
- These other discretionary dollars are a department's **"Net County Cost"**
- Departments are required to live within their "Net County Cost" to ensure that no additional General Fund support is required

# Distribution of Net County Cost by Program Area FY 2003-04



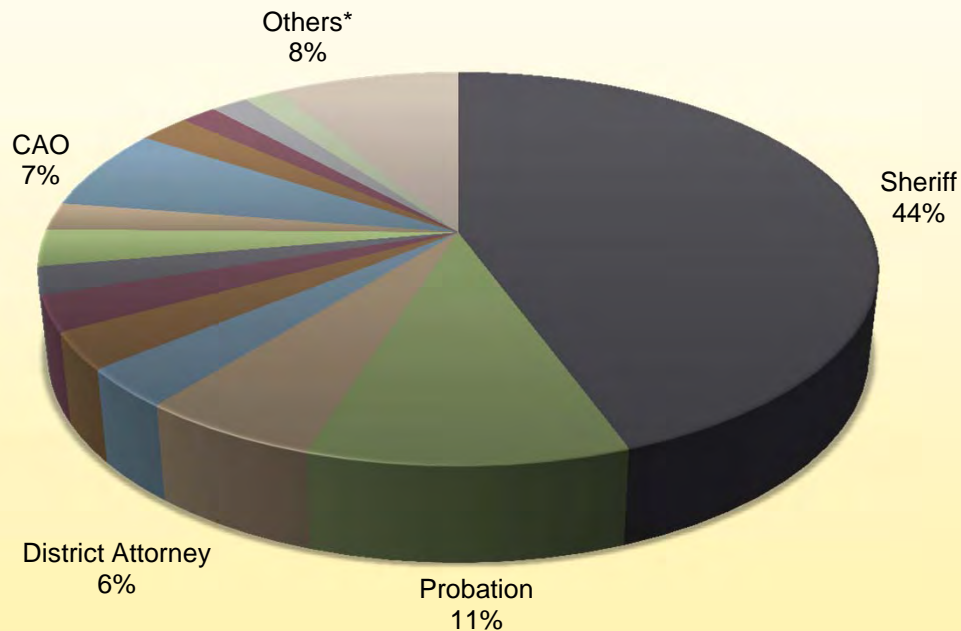
# Distribution of Net County Cost by Program Area FY 2012-13



# Distribution of Net County Cost by Department FY 2012-13

2%  
 Human Services  
 County Counsel  
 Information Technologies  
 Board of Supervisors  
 Surveyor  
 Library

3%  
 Development Services  
 Public Defender  
 Auditor-Controller  
 Assessor



\*Departments with less than 1% of total Net County Cost: Animal Control, Recorder-Clerk, Treasurer/Tax Collector, Court, Human Resources, Economic Development, Agriculture, Veterans, Environmental Management, Grand Jury, Department of Transportation

# Does the Recommended Budget contain reserve funds?

---

- 8% set aside for “rainy day” including:
  - \$8.8 million in reserves
    - 5% of adjusted General Fund appropriations
  - \$5.3 million for contingency
    - 3% of adjusted General Fund appropriations
  
- \$8.7 million set aside as designation for Capital Projects

# What does the Recommended Budget mean for the future?

- Future year deficits assume:
  - No growth in Discretionary Revenues
  - \$2 million in operational savings each year
  - Maintaining 8% reserve/contingency
  - Annual appropriations growth of approx. 3.5%
  - Does not account for potential effects of State actions

	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17
Total Revenues	\$194,111,809	\$191,094,529	\$193,354,454	\$195,632,756	\$198,073,574
Total Appropriations	\$193,573,463	\$199,345,226	\$206,472,821	\$213,881,353	\$221,458,680
Total Revenue Surplus/Shortfall	\$ 677,642	\$ (8,250,697)	\$ (13,118,367)	\$ (18,248,597)	\$ (23,385,106)

# El Dorado County Investment Plan

Limit Government.  
Enhance Services.



# Problem: Ongoing Shortfalls

- New Economic Era
  - Discretionary revenue will no longer keep pace with operating cost increases in foreseeable future

# Ongoing Shortfalls

## More Conservative Assumptions

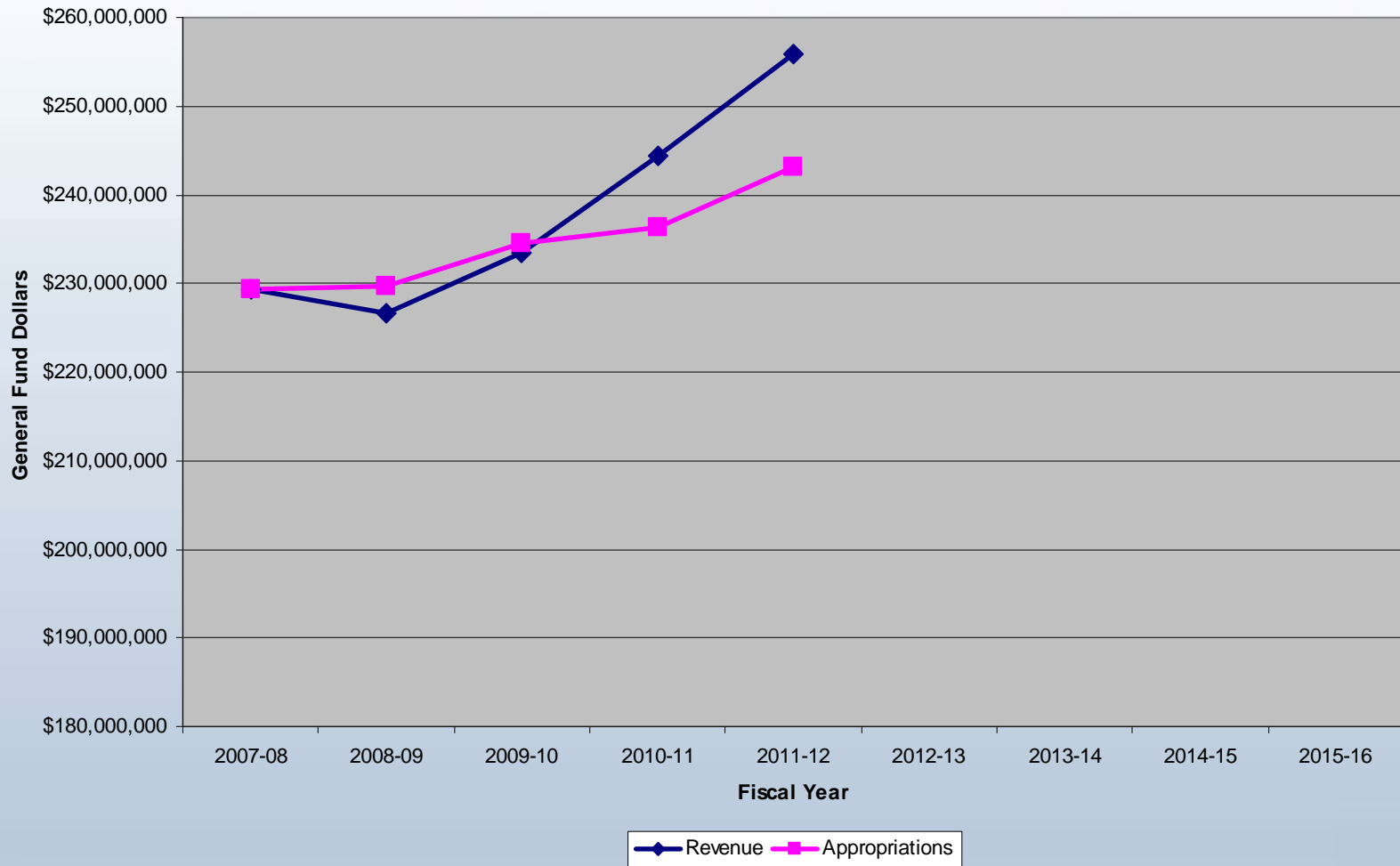
	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
<b>Revenue</b>	\$ 204,350,380	\$ 193,853,190	\$ 195,901,723	\$ 197,970,441	\$ 200,161,732
<b>Appropriations</b>	\$ 204,350,380	\$ 202,481,347	\$ 209,665,535	\$ 217,059,999	\$ 224,723,536
<b>Suplus/(Shortfall)</b>	\$ -	\$ (8,628,157)	\$ (13,763,812)	\$ (19,089,558)	\$ (24,561,804)

## Less Conservative Assumptions

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16
<b>Revenue</b>	\$ 204,350,380	\$ 195,853,190	\$ 197,901,723	\$ 199,970,441	\$ 202,161,732
<b>Appropriations</b>	\$ 204,350,380	\$ 201,119,998	\$ 206,695,065	\$ 212,445,009	\$ 218,414,690
<b>Suplus/(Shortfall)</b>	\$ -	\$ (5,266,808)	\$ (8,793,342)	\$ (12,474,568)	\$ (16,252,958)

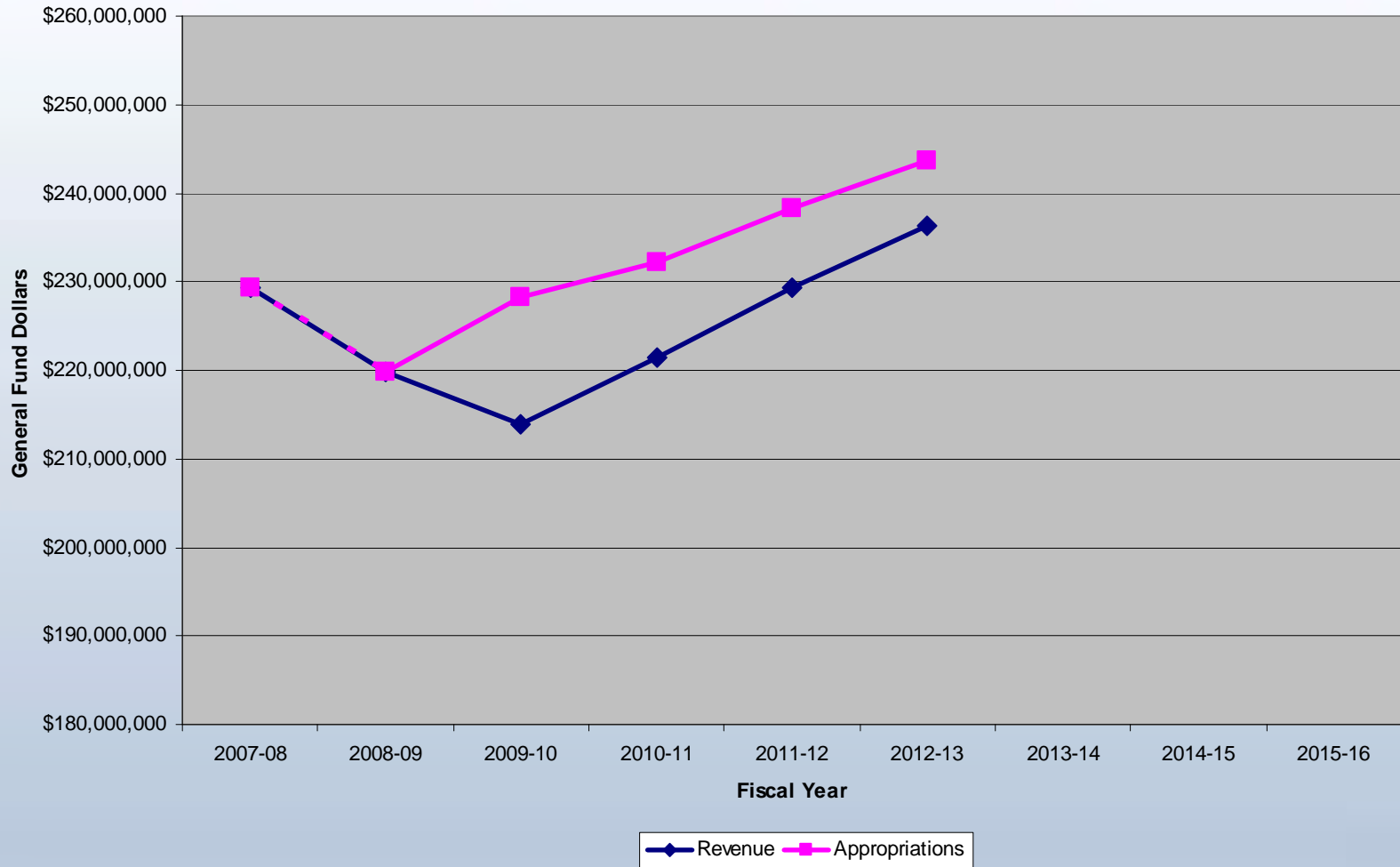
# FY 2007-08

## Five Year Forecast



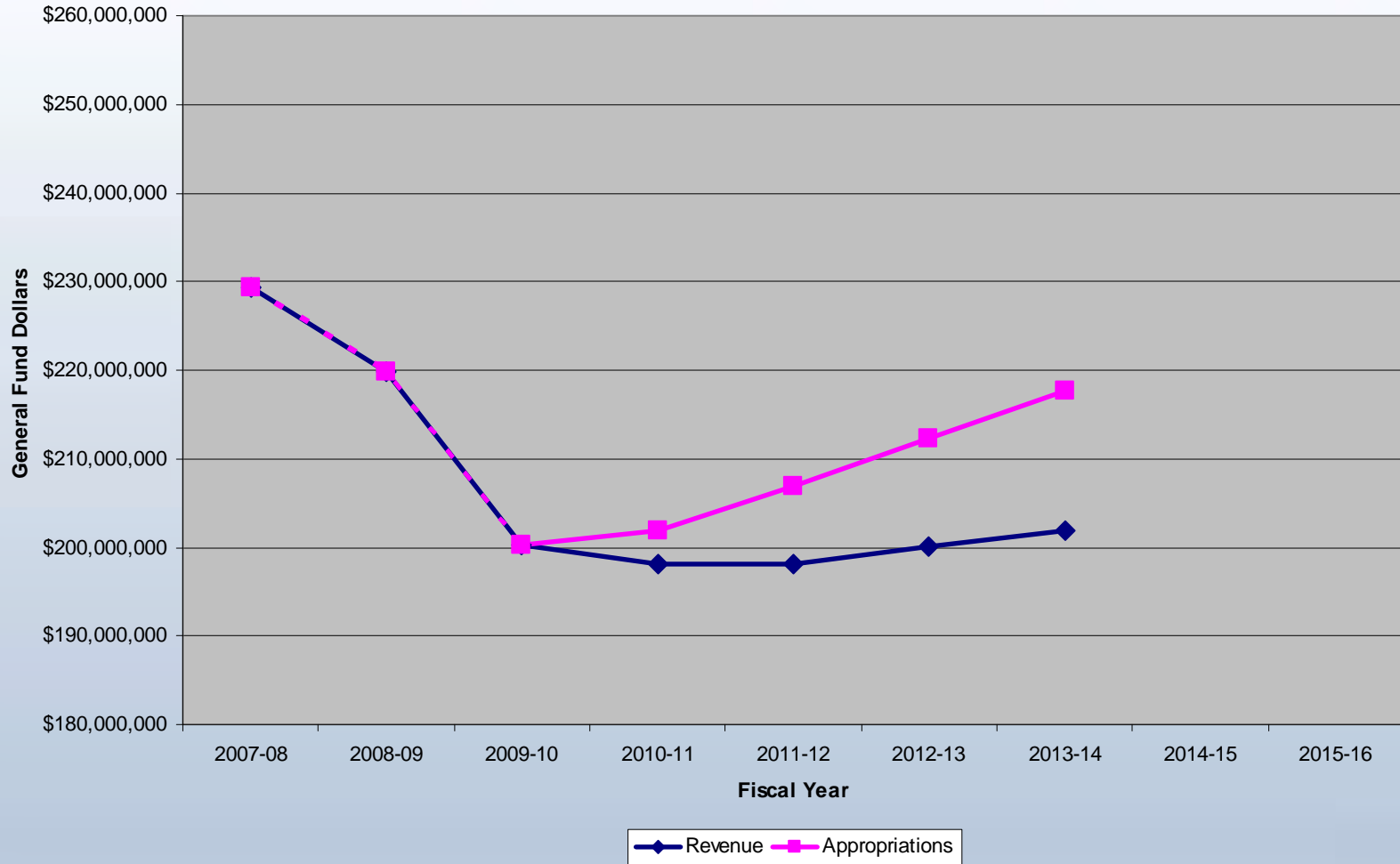
# FY 2008-09

## Five Year Forecast



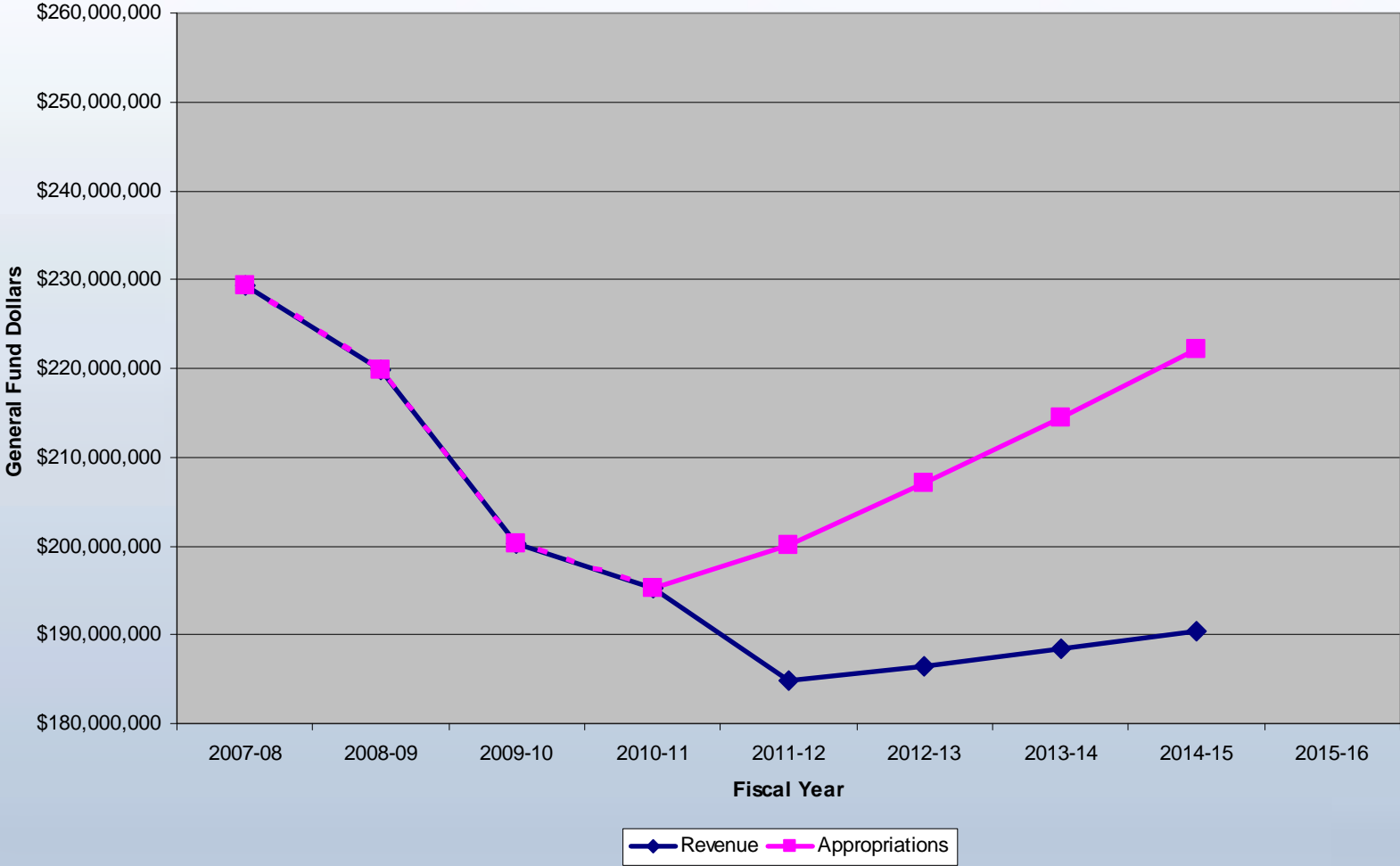
# FY 2009-10

## Five Year Forecast



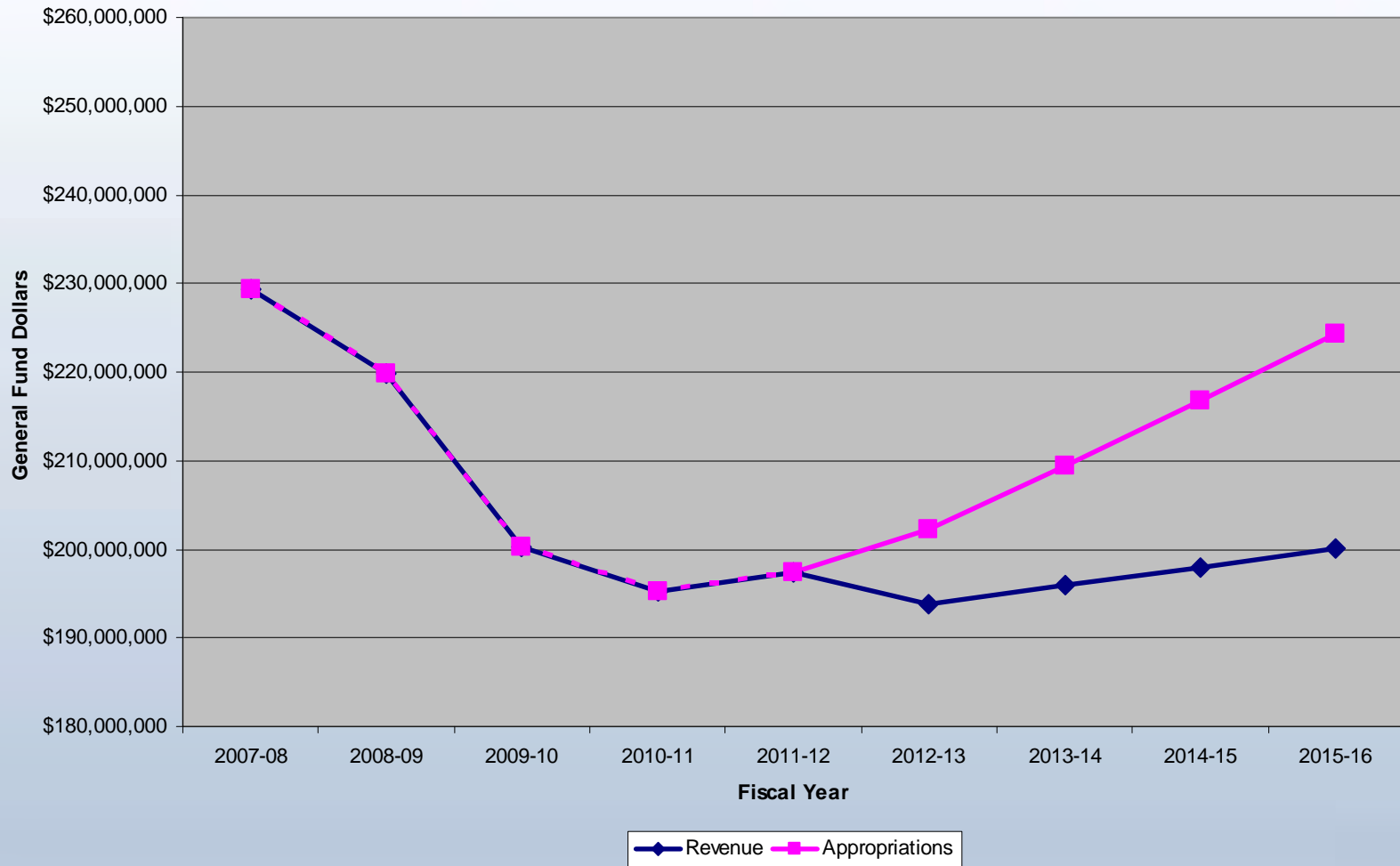
# FY 2010-11

## Five Year Forecast



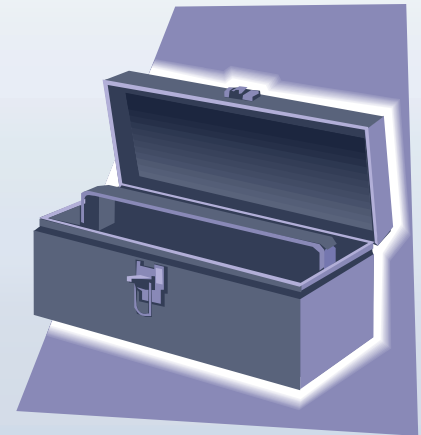
# FY 2011-12

## Five Year Forecast



# What's Been Our Solution?

- Fund Balance
- Delete Vacant Positions
- Furloughs
- Other One-time Funds
- Position Reductions



**Short Term Strategies**



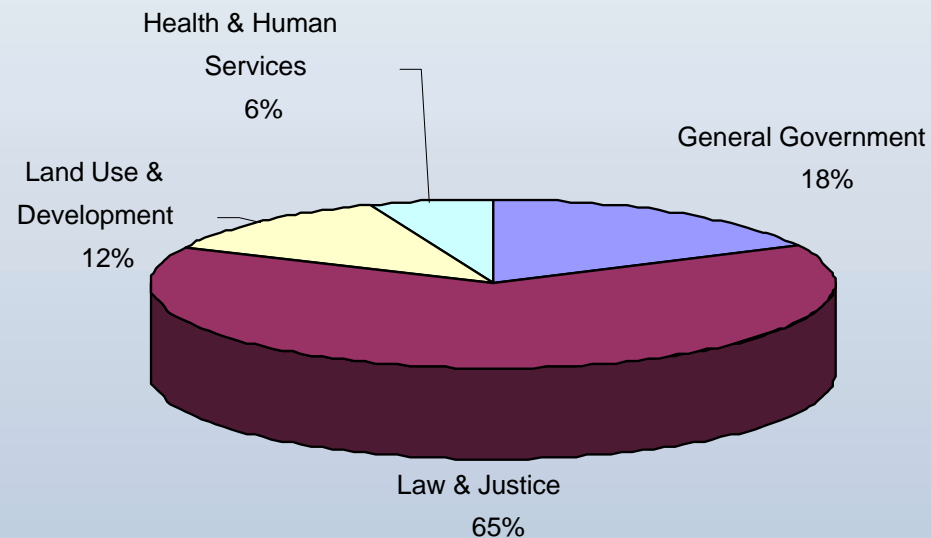
# What will be the impact?

- Short term strategies only buy time
  - Can no longer cut our way out of persistent structural deficits
- Diminishing Levels of Service
  1. Do more with less people
  2. Do the same with less people
  3. Do less with less people
    - Every \$1,000,000 equates to approximately 10 positions

# Where will the impact occur?

- Most impact will be in Law & Justice

**Share of County Discretionary Revenue**



# What is Our Goal?

- Merely balance the budget?
  - Address shortfalls as they come?
    - Be content with diminishing service levels?
- Position organization to avoid, minimize and manage shortfalls

# Long Term Strategy Needed

- Long term strategy must:
  - Limit Government
    - Replace costly, antiquated, inefficient systems that require more and more people to maintain
  - Enhance Services
    - Reduce operating costs
      - Turn savings into services
    - Allow employees to become more efficient
- Invest
  - Maximize every dollar

# Investment Plan Strategy

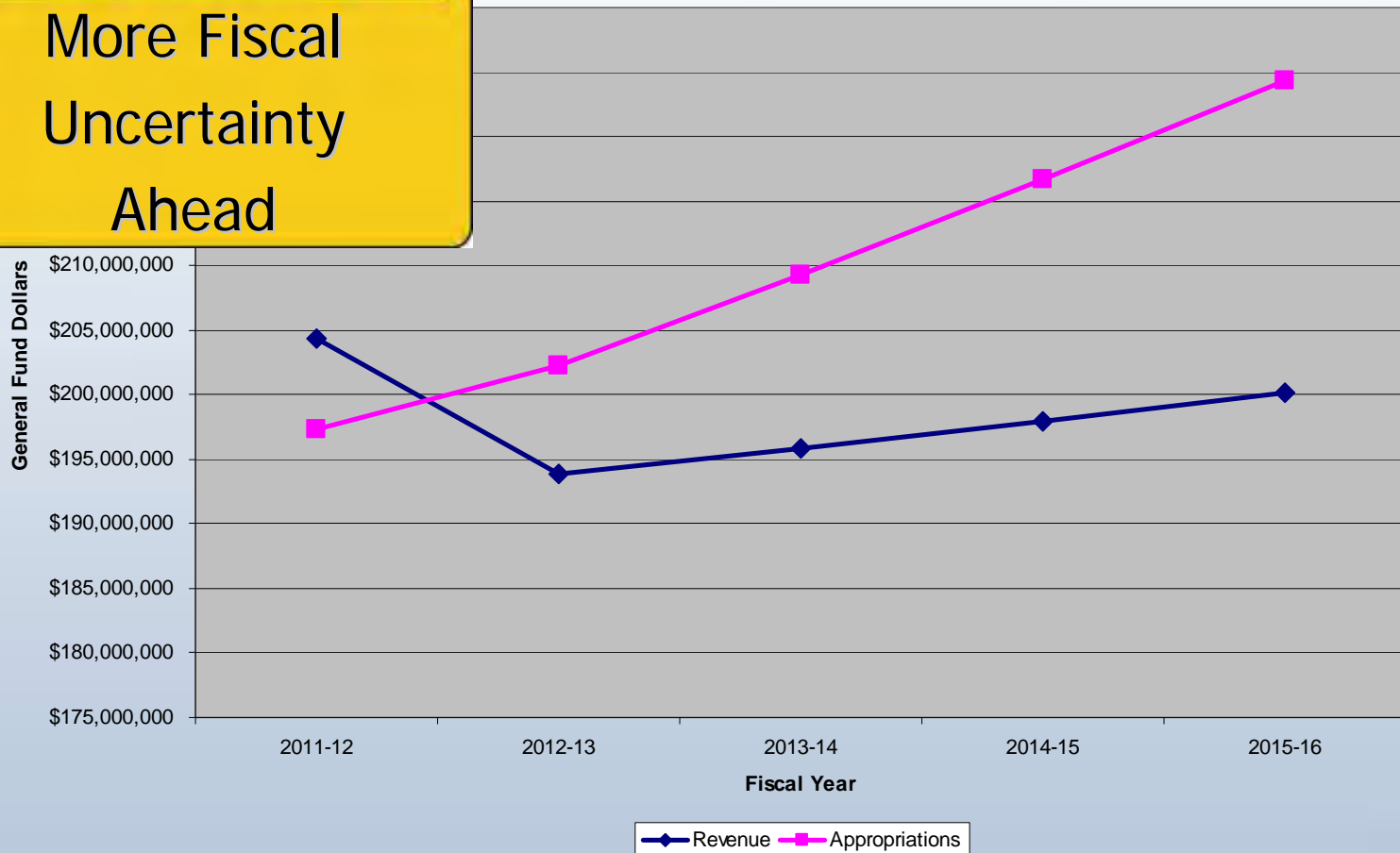
- Spend Conservatively
- Invest Wisely
- Be Flexible and Ready to Act

# Spend Conservatively

**CAUTION**

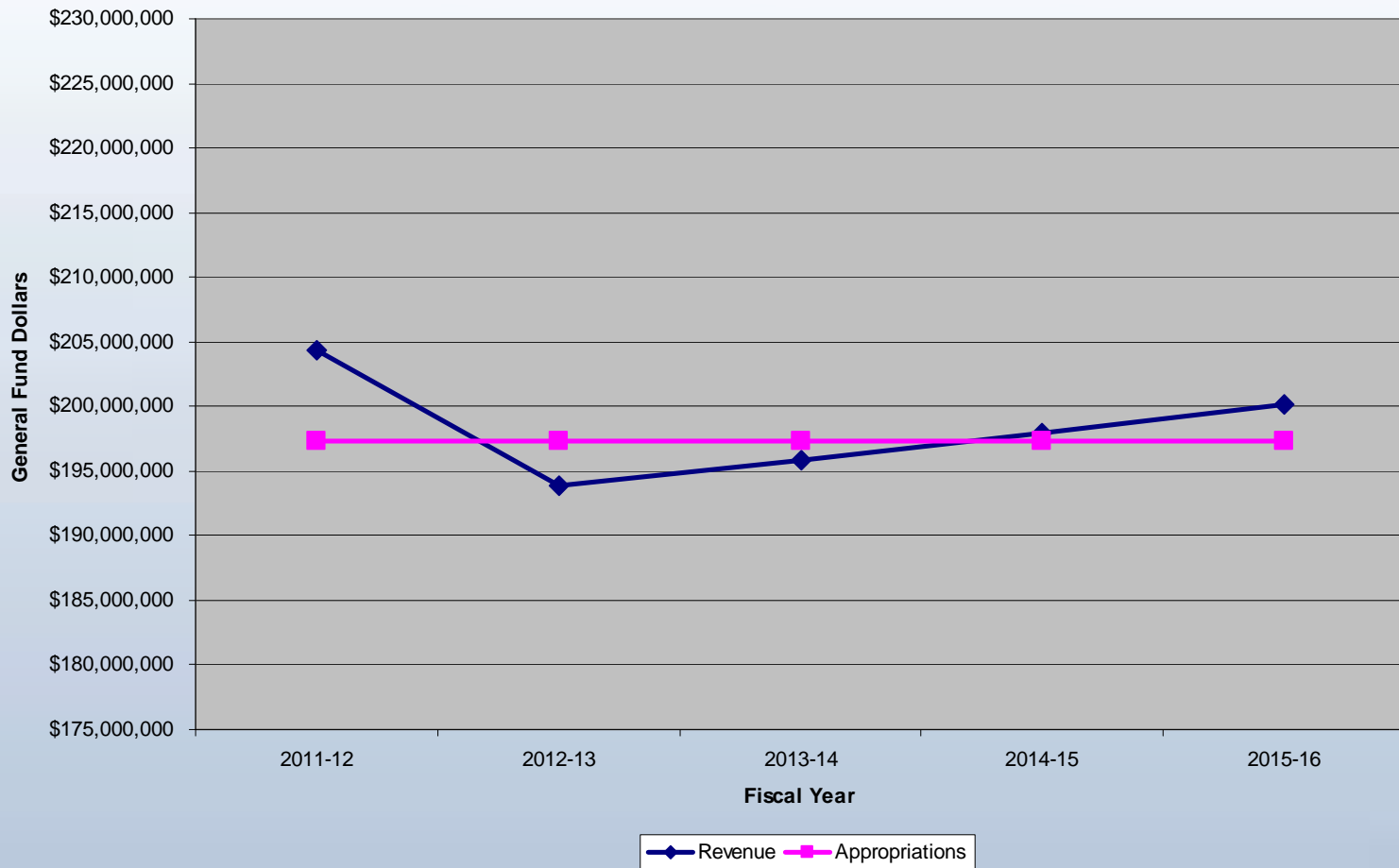
More Fiscal  
Uncertainty  
Ahead

FY 2011-12 Five Year Forecast



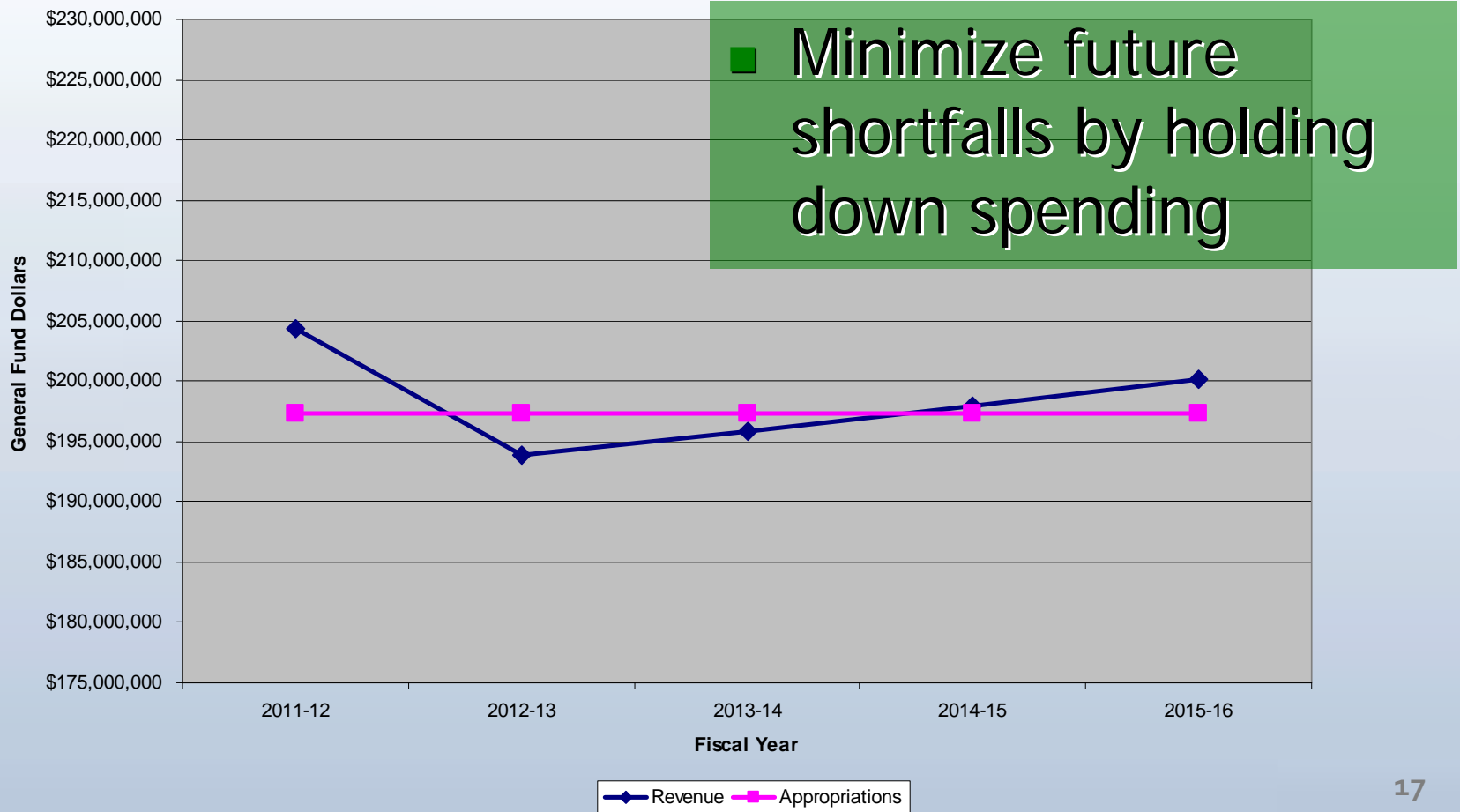
# Spend Conservatively

Five Year Forecast (No Spending Growth)



# Spend Conservatively

Five Year Forecast (No Spending Growth)

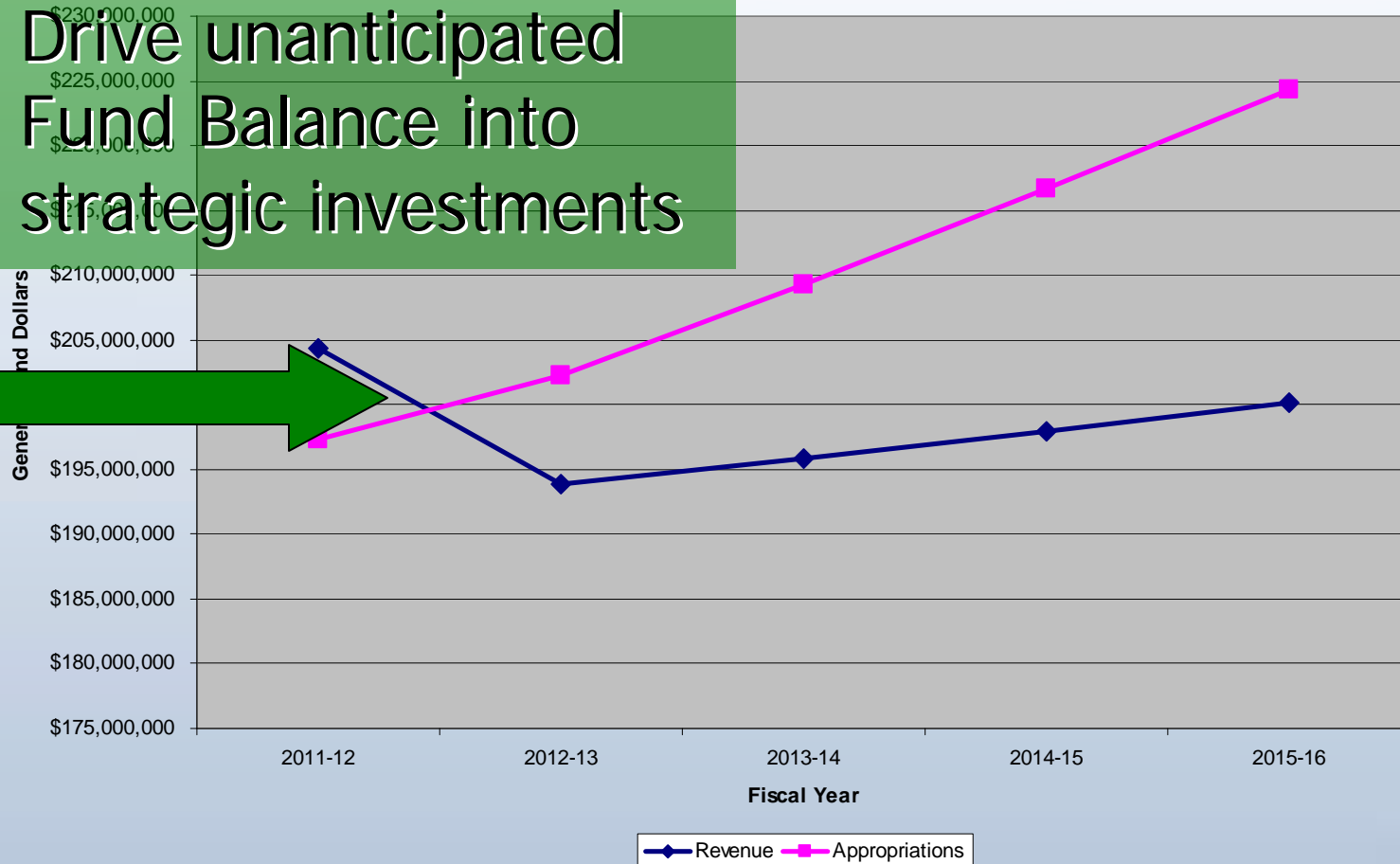




# Invest Wisely

FY 2011-12 Five Year Forecast

■ Drive unanticipated Fund Balance into strategic investments



# Investments

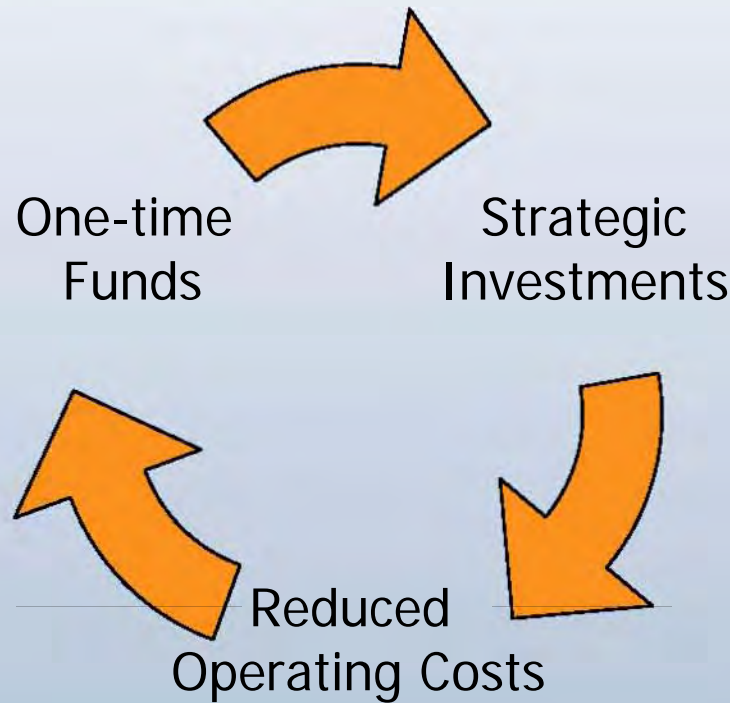
- Accounting System
- HR/Payroll System
- Property Tax System
- Land Management Information System
- E-mail
- Legistar Utilization
- Improved Standards
  - Customer Service
  - Financial Operations
- Property Management
- Improved Procedures
  - Risk Management
  - Records Storage
  - Labor Relations
  - Contracts/Purchasing
- Proactive business attraction/retention
- Staff/Management Training
- Legislative/Regulatory
- Communication

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\$18,235,000

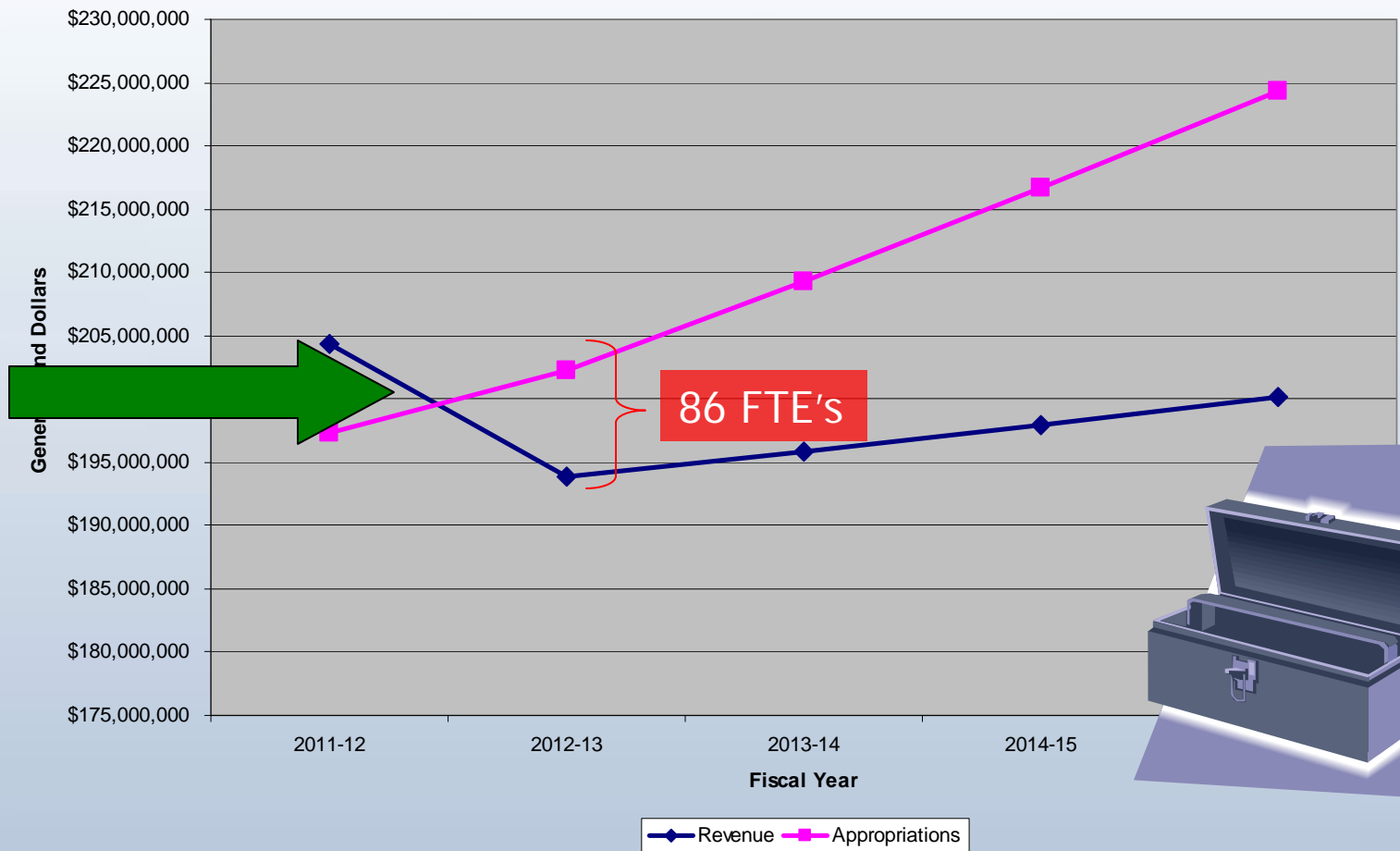
# Executive Management Estimates

- ≈\$35 million annually beginning in year five
- Save at least 20% in FTE's



# Be Flexible and Ready to Act

FY 2011-12 Five Year Forecast



# Next Steps

- Approve Investment Plan (conceptually)
- Remain Flexible
  - Don't cut now
  - Monitor budget
- Expect Executive Management Team to recommend priority investments:
  - Existing resources
  - Cost-effectiveness

"I like the dreams of the future  
better than the history of the past."

Thomas Jefferson

Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Unreserved/ Undesignated June 30, 2012 (estimated)	Decreases to Reserves/ Designations/ Net Assets	Additional Financing Sources	Total Available Sources	Financing Uses	Increases to Reserves/ Designations/ Net Assets	Total Financing Uses
1	2	3	4	5	6	7	8
<b>Governmental Funds</b>							
General	\$ 11,000,000	\$ 139,296	\$ 183,111,809	\$ 194,251,105	\$ 193,573,463	\$ 677,642	\$ 194,251,105
Special Revenue Funds	24,960,983	720,598	156,170,029	181,851,610	178,968,512	2,883,098	181,851,610
Capital Project Funds	458,000	-	5,495,415	5,953,415	5,953,415	-	5,953,415
<b>Total Governmental Funds</b>	<b>\$ 36,418,983</b>	<b>\$ 859,894</b>	<b>\$ 344,777,253</b>	<b>\$ 382,056,130</b>	<b>\$ 378,495,390</b>	<b>\$ 3,560,740</b>	<b>\$ 382,056,130</b>
<b>Other Funds</b>							
Internal Service Funds	\$ 4,383,810	\$ -	\$ 34,661,487	\$ 39,045,297	\$ 39,045,297	\$ -	\$ 39,045,297
Enterprise Funds	316,593	-	2,067,046	2,383,639	2,383,639	-	2,383,639
Special Districts and Other Agencies	10,590,256	-	28,353,724	38,943,980	38,582,554	361,426	38,943,980
<b>Total Other Funds</b>	<b>\$ 15,290,659</b>	<b>\$ -</b>	<b>\$ 65,082,257</b>	<b>\$ 80,372,916</b>	<b>\$ 80,011,490</b>	<b>\$ 361,426</b>	<b>\$ 80,372,916</b>
<b>Total All Funds</b>	<b>\$ 51,709,642</b>	<b>\$ 859,894</b>	<b>\$ 409,859,510</b>	<b>\$ 462,429,046</b>	<b>\$ 458,506,880</b>	<b>\$ 3,922,166</b>	<b>\$ 462,429,046</b>

State Controller Schedules County Budget Act January 2010		El Dorado County Governmental Funds Summary Fiscal Year 2012-13				Schedule 2	
Total Financing Sources					Total Financing Uses		
Fund Name	Fund Balance Unreserved/ Undesignated June 30, 2012 (estimated)	Decreases to Reserves/ Designations	Additional Financing Sources	Total Available Sources	Financing Uses	Increases to Reserves/ Designations	Total Financing Uses
1	2	3	4	5	6	7	8
<b>General Fund</b>							
General	\$ 11,000,000	\$ 139,296	\$ 183,111,809	\$ 194,251,105	\$ 193,573,463	\$ 677,642	\$ 194,251,105
<b>Total General Fund</b>	<b>\$ 11,000,000</b>	<b>\$ 139,296</b>	<b>\$ 183,111,809</b>	<b>\$ 194,251,105</b>	<b>\$ 193,573,463</b>	<b>\$ 677,642</b>	<b>\$ 194,251,105</b>
<b>Special Revenue Funds</b>							
Erosion Control	\$ -	\$ -	\$ 3,529,895	\$ 3,529,895	\$ 3,529,895	\$ -	\$ 3,529,895
Road Fund	914,155	-	69,538,847	70,453,002	70,453,002	-	70,453,002
County Road District Tax Fund	3,133,843	-	4,709,380	7,843,223	7,843,223	-	7,843,223
Special Aviation	-	-	20,000	20,000	20,000	-	20,000
Fish and Game	0	-	5,000	5,000	5,000	-	5,000
Community Services	896,311	-	13,474,191	14,370,502	14,370,502	-	14,370,502
Public Health	1,464,515	-	17,750,639	19,215,154	19,215,154	-	19,215,154
Mental Health	1,356,608	-	15,923,811	17,280,419	17,280,419	-	17,280,419
Social Services SB163 Wraparound	80,500	-	100	80,600	80,600	-	80,600
Planning: EIR Development Fees	-	-	-	-	-	-	-
Tobacco Settlement	-	-	-	-	-	-	-
Federal Forest Reserve	-	-	-	-	-	-	-
Community Enhancement	-	-	-	-	-	-	-
Jail Commissary	-	-	441,057	441,057	441,057	-	441,057
Placerville Union Cemetery	52,979	-	31,320	84,299	84,299	-	84,299
Countywide Special Revenue	17,062,072	720,598	30,745,789	48,528,459	45,645,361	2,883,098	48,528,459
<b>Total Special Revenue Funds</b>	<b>\$ 24,960,983</b>	<b>\$ 720,598</b>	<b>\$ 156,170,029</b>	<b>\$ 181,851,610</b>	<b>\$ 178,968,512</b>	<b>\$ 2,883,098</b>	<b>\$ 181,851,610</b>
<b>Capital Project Funds</b>							
Accumulative Capital Outlay	\$ 458,000	\$ -	\$ 5,495,415	\$ 5,953,415	\$ 5,953,415	\$ -	\$ 5,953,415
<b>Total Capital Project Funds</b>	<b>\$ 458,000</b>	<b>\$ -</b>	<b>\$ 5,495,415</b>	<b>\$ 5,953,415</b>	<b>\$ 5,953,415</b>	<b>\$ -</b>	<b>\$ 5,953,415</b>
<b>Total Governmental Funds</b>	<b>\$ 36,418,983</b>	<b>\$ 859,894</b>	<b>\$ 344,777,253</b>	<b>\$ 382,056,130</b>	<b>\$ 378,495,390</b>	<b>\$ 3,560,740</b>	<b>\$ 382,056,130</b>



Actual  
Estimated



Fund Name	Total Fund Balance June 30, 2012 (estimated)	Less: Fund Balance-Reserved/Designated			Fund Balance Unreserved/ Undesignated June 30, 2012 (estimated)
		Encumbrances	General & Other Reserves	Designations	
1	2	3	4	5	6
<b>General Fund</b>					
General	\$ 31,426,144	\$ -	\$ 8,991,330	\$ 11,434,814	\$ 11,000,000
<b>Total General Fund</b>	<b>\$ 31,426,144</b>	<b>\$ -</b>	<b>\$ 8,991,330</b>	<b>\$ 11,434,814</b>	<b>\$ 11,000,000</b>
<b>Special Revenue Funds</b>					
Erosion Control	\$ -	\$ -	\$ -	\$ -	\$ -
Road Fund	1,588,567	-	674,412	-	914,155
County Road District Tax Fund	3,133,843	-	-	-	3,133,843
Special Aviation	-	-	-	-	-
Fish and Game	-	-	-	-	-
Community Services	953,831	-	57,520	-	896,311
Public Health	1,464,990	-	475	-	1,464,515
Mental Health	3,254,932	-	1,898,324	-	1,356,608
Social Services SB163 Wraparound	80,500	-	-	-	80,500
Planning: EIR Development Fees	-	-	-	-	-
Tobacco Settlement	-	-	-	-	-
Federal Forest Reserve	-	-	-	-	-
Community Enhancement	-	-	-	-	-
Jail Commissary	-	-	-	-	-
Placerville Union Cemetery	52,979	-	-	-	52,979
Countywide Special Revenue	30,389,851	-	84,488	13,243,291	17,062,072
<b>Total Special Revenue Funds</b>	<b>\$ 40,919,493</b>	<b>\$ -</b>	<b>\$ 2,715,219</b>	<b>\$ 13,243,291</b>	<b>\$ 24,960,983</b>
<b>Capital Project Funds</b>					
Accumulative Capital Outlay	\$ 458,000	\$ -	\$ -	\$ -	\$ 458,000
<b>Total Capital Project Funds</b>	<b>\$ 458,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 458,000</b>
<b>Total Governmental Funds</b>	<b>\$ 72,803,637</b>	<b>\$ -</b>	<b>\$ 11,706,549</b>	<b>\$ 24,678,105</b>	<b>\$ 36,418,983</b>

State Controller Schedules County Budget Act January 2010		El Dorado County Reserves/Designations - By Governmental Funds Fiscal Year 2012-13				Schedule 4	
		Decreases or Cancellations		Increases or New		Total Reserves/ Designations for the Budget Year	
Description	Reserves/ Designations June 30, 2012 (estimated)	Recommended	Adopted by the Board of Supervisors	Recommended	Adopted by the Board of Supervisors		
1	2	3	4	5	6	7	
<b>General Fund</b>							
General Reserve	\$ 8,981,140	\$ 139,296	\$ -	\$ -	\$ -	\$ 8,841,844	
Reserve for Imprest Cash	10,190	-	-	-	-	10,190	
Designated for Advances	3,319,000	-	-	-	-	3,319,000	
Designated for Capital Projects	8,115,814	-	-	677,642	-	8,793,456	
<b>Total General Fund</b>	<b>\$ 20,426,144</b>	<b>\$ 139,296</b>	<b>\$ -</b>	<b>\$ 677,642</b>	<b>\$ -</b>	<b>\$ 20,964,490</b>	
<b>Special Revenue Funds</b>							
<b>Road Fund</b>							
Reserve for Imprest Cash	\$ 3,400	\$ -	\$ -	\$ -	\$ -	\$ 3,400	
Reserve for Inventories	671,012	-	-	-	-	671,012	
<b>Community Services</b>							
Reserve for Imprest Cash	440	-	-	-	-	440	
Reserve for Inventories	57,080	-	-	-	-	57,080	
<b>Public Health</b>							
Reserve for Imprest Cash	475	-	-	-	-	475	
<b>Mental Health</b>							
General Reserve	1,898,284	-	-	-	-	1,898,284	
Reserve for Imprest Cash	40	-	-	-	-	40	
<b>Countywide Special Revenue</b>							
Reserve for Capital Projects	84,488	-	-	-	-	84,488	
Designated for Capital Projects	13,243,291	720,598	-	2,883,098	-	15,405,791	
<b>Total Special Revenue Funds</b>	<b>\$ 15,958,510</b>	<b>\$ 720,598</b>	<b>\$ -</b>	<b>\$ 2,883,098</b>	<b>\$ -</b>	<b>\$ 18,121,010</b>	
<b>Capital Project Funds</b>							
Accumulative Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Capital Project Funds</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total Governmental Funds</b>	<b>\$ 36,384,654</b>	<b>\$ 859,894</b>	<b>\$ -</b>	<b>\$ 3,560,740</b>	<b>\$ -</b>	<b>\$ 39,085,500</b>	

State Controller Schedules County Budget Act January 2010		El Dorado County Summary of Additional Financing Sources by Source and Fund Governmental Funds Fiscal Year 2012-13			Schedule 5	
Description	2010-11 Actual	2011-12 Actual Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended		
1	2	3	4	5		
<b>Summarization by Source</b>						
Taxes	\$ 90,847,898	\$ 89,364,204	\$ 89,089,143	\$ 89,089,143		
Licenses and Permits	5,784,999	6,358,644	6,616,650	6,616,650		
Fines, Forfeitures and Penalties	2,737,902	1,973,573	2,261,129	2,261,129		
Use of Money and Property	474,814	445,916	247,291	247,291		
Intergovernmental Revenues	138,407,658	140,717,874	152,034,246	152,024,267		
Charges for Services	26,039,214	25,178,937	24,684,426	24,752,996		
Miscellaneous Revenues	8,705,239	8,819,501	5,526,791	5,530,391		
Other Financing Sources	40,505,659	51,729,846	66,219,243	64,175,276		
Residual Equity Transfers	246,188	961,042	80,110	80,110		
<b>Total Summarization by Source</b>	<b>\$ 313,749,570</b>	<b>\$ 325,549,537</b>	<b>\$ 346,759,029</b>	<b>\$ 344,777,253</b>		
<b>Summarization by Fund</b>						
General Fund	\$ 182,420,689	\$ 182,216,635	\$ 183,121,788	\$ 183,111,809		
Erosion Control	3,071,191	2,694,280	3,529,895	3,529,895		
Road Fund	46,252,893	50,566,700	69,538,847	69,538,847		
County Road District Tax Fund	4,840,474	4,811,764	4,709,380	4,709,380		
Special Aviation	40,024	20,026	20,000	20,000		
Fish and Game	1,057	6,354	5,000	5,000		
Community Services	7,503,260	15,024,141	13,471,691	13,474,191		
Public Health	16,173,274	18,334,655	17,750,639	17,750,639		
Mental Health	18,021,293	15,395,102	15,923,811	15,923,811		
Social Services SB163 Wraparound	1,101	200	100	100		
Planning: EIR Development Fees	73	-	-	-		
Tobacco Settlement	40	-	-	-		
Federal Forest Reserve	213,791	53,019	-	-		
Community Enhancement	525	-	-	-		
Jail Commissary	362,601	539,379	441,057	441,057		
Placerville Union Cemetery	23,208	18,390	31,320	31,320		
Countywide Special Revenue	33,439,883	27,190,372	32,720,086	30,745,789		
Accumulative Capital Outlay	1,384,137	4,678,520	5,495,415	5,495,415		
Bond Authority	56	-	-	-		
<b>Total Summarization by Fund</b>	<b>\$ 313,749,570</b>	<b>\$ 321,549,537</b>	<b>\$ 346,759,029</b>	<b>\$ 344,777,253</b>		

State Controller Schedules County Budget Act January 2010	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2012-13	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7

**General Fund**

General Fund

**Taxes**

0100	Property Taxes - Current Secured	\$ 51,714,582	\$ 52,287,460	\$ 51,500,000	\$ 51,500,000
0110	Property Taxes - Current Unsecured	1,195,554	1,160,649	1,078,388	1,078,388
0120	Property Taxes - Prior Secured	(8,171)	(8,053)	(20,000)	(20,000)
0130	Property Taxes - Prior Unsecured	92,474	50,000	50,000	50,000
0140	Supplemental Property Taxes - Current	(8,789)	(8,662)	(60,000)	(60,000)
0150	Supplemental Property Taxes - Prior	314,420	200,000	200,000	200,000
0160	Sales and Use Tax	6,518,983	5,775,837	6,750,000	6,750,000
0162	In-Lieu Local Sales and Use Tax	2,107,712	2,050,000	2,150,000	2,150,000
0171	Hotel and Motel Occupancy Tax	1,812,585	1,913,499	1,812,585	1,812,585
0172	Property Transfer Tax	1,240,679	1,273,118	1,250,000	1,250,000
0174	Timber Yield Tax	8,854	23,687	20,000	20,000
0178	Tax Loss Reserve	3,609,648	2,600,000	2,600,000	2,600,000
0179	Property Tax In-Lieu of Vehicle License Fee	16,313,122	16,062,008	16,062,008	16,062,008

**Total Taxes**    \$    **84,911,652**    \$    **83,379,543**    \$    **83,392,981**    \$    **83,392,981**

**Licenses, Permits and Franchises**

0200	Animal Licenses	\$ 201,323	\$ 253,000	\$ 283,000	\$ 283,000
0201	Viscious/Dangerous Dog	8,075	12,590	14,900	14,900
0202	Kennel Permits	8,965	9,900	15,900	15,900
0210	Business Licenses	332,686	340,000	345,000	345,000
0220	Construction Permits	1,715,366	1,774,094	1,947,337	1,947,337
0240	Zoning Permits Administration	83,370	117,392	116,461	116,461
0250	Franchise - Public Utility	-	301,657	351,972	351,972
0251	Franchise - Garbage	329,087	781,082	848,243	848,243
0252	Franchise - Cable	484,209	484,209	476,500	476,500
0260	Other License and Permits	159,760	173,061	162,244	162,244
0261	Marriage License	82,212	81,908	81,000	81,000
0263	Under Ground Storage Tank Permit	120,360	115,043	100,150	100,150
0265	Health Permit	7,136	5,279	4,907	4,907
0267	Food Facility Permit	410,712	341,008	375,612	375,612
0268	Pool and Spa Permit	95,453	97,444	89,205	89,205
0269	Water System Permit	77,955	50,388	61,363	61,363
0270	Well Permit	23,825	16,195	22,575	22,575
0272	Infectious Waste Permit	868	879	753	753
0274	Alarm Permit	92,725	92,000	107,000	107,000
0275	Carry Consealed Weapon Permit	8,094	9,000	10,000	10,000

**Total Licenses, Permits and Franchises**    \$    **4,242,180**    \$    **5,056,129**    \$    **5,414,122**    \$    **5,414,122**

**Fines, Forfeitures and Penalties**

0300	Vehicle Code Fines	\$ 54,828	\$ 44,900	\$ 46,000	\$ 46,000
0301	Vehicle Code Fines - Court	565,171	350,000	400,000	400,000
0320	Other Court Fines	59,900	45,365	65,700	65,700
0341	Restitution Fee	19,493	7,500	7,500	7,500
0342	Bad Check Restitution Fee	3,501	2,030	1,000	1,000
0348	Penalty - Suspended Drivers License	3,950	16,029	16,500	16,500
0360	Penalties and Costs on Delinquent Taxes	366,610	541,500	469,500	469,500

**Total Fines, Forfeitures and Penalties**    \$    **1,073,455**    \$    **1,007,324**    \$    **1,006,200**    \$    **1,006,200**

**Revenue from Use of Money and Property**

0400	Interest	\$ 54,350	\$ 75,000	\$ 60,000	\$ 60,000
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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
0420	Rent - Land and Buildings		68,099	59,492	67,150	67,150
0421	Rent - Equipment		207	400	300	300
0422	Rent - Miscellaneous		3,850	3,800	4,200	4,200
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 126,505</b>	<b>\$ 138,692</b>	<b>\$ 131,650</b>	<b>\$ 131,650</b>
<b>Intergovernmental Revenue - State</b>						
0540	State - Motor Vehicle In-lieu Tax		\$ 315,012	\$ -	\$ -	\$ -
0542	State - Vehicle Abatement Surcharge		137,654	110,000	110,000	110,000
0543	State - Vehicle License Collection		66,131	66,131	66,131	66,131
0544	State - Veh Lic Realignment - MentHlth		798,214	871,304	-	-
0545	State - Veh Lic Realignment - Health		4,670,525	5,140,061	4,883,058	4,883,058
0546	State - Veh Lic Realignment - Soc Serv		208,963	237,083	224,713	224,713
0580	State - Public Assistance Administration		5,551,337	6,169,565	6,103,140	6,103,140
0581	State - Food Stamp Administration		1,395,750	1,842,297	1,842,297	1,842,297
0600	State - Public Assistance Programs		20,501	20,000	20,000	20,000
0601	State - Cw Two Parent Families		742,301	1,899	-	-
0602	State - Cw Zero Parent/All Other Families		3,457,851	3,656	-	-
0603	State - Foster Care		1,602,658	1,667,461	1,411,578	1,411,578
0604	State - Adoption		1,219,397	1,306,643	1,613,855	1,613,855
0605	State - Boarding Home License		37,082	32,965	36,234	36,234
0607	State - Kinship Guardian		30,819	1,328	-	-
0720	State - Agriculture		206,521	216,939	174,426	174,426
0721	State - Aid for Agriculture		13,200	-	-	-
0722	State - Pesticide Use Enforcement		133,174	133,035	135,111	135,111
0723	State - Seed Inspection		260	200	200	200
0724	State - Nursery Inspection		500	500	500	500
0727	State - Weights and Measures		10,654	5,350	5,350	5,350
0728	State - Fruit and Vegetable Certificate		180	200	200	200
0729	State - Unclaimed Gas Tax Refund		310,906	310,906	311,764	311,764
0730	State - High Risk Pest Excl. Prog.		4,259	7,497	-	-
0760	State - Corrections		-	49,276	112,000	112,000
0800	State - Veterans' Affairs		27,637	29,200	28,500	28,500
0820	State - Homeowners' Property Tax Relief		603,316	603,316	603,316	603,316
0860	State - Public Safety Sales Tax		7,676,516	7,132,758	7,574,091	7,574,091
0861	State - Public Safety Carry Forward Sal		-	13,200	-	-
0880	State - Other		1,834,077	2,911,812	3,038,568	3,038,568
0881	State - Mandated Reimbursements		330,671	520,235	205,700	205,700
0883	State - Peace Officers Training Program		40,134	40,000	36,000	36,000
0887	State - Child Support Incentives		1,369,337	1,443,125	1,392,324	1,392,324
0890	State - AB1733 Child Abuse		71,756	75,000	75,000	75,000
0896	State - Vehicle Theft Alloc - VC9250.14		179,765	190,000	175,000	175,000
0898	State - Office of Emergency Serv (OES)		88,934	166,390	88,934	88,934
0900	State - Boating and Waterways		328,100	360,107	319,546	319,546
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 33,484,092</b>	<b>\$ 31,679,439</b>	<b>\$ 30,587,536</b>	<b>\$ 30,587,536</b>
<b>Intergovernmental Revenue - Federal</b>						
1000	Federal - Public Assistance Admin.		\$ 7,134,817	\$ 6,687,970	\$ 6,499,883	\$ 6,499,883
1001	Federal - Food Stamps		1,608,255	2,585,585	2,585,585	2,585,585
1004	Federal - Fraud Incentives		12,838	-	-	-
1021	Federal - Cw Two Parent Families		666,796	330,734	-	-
1022	Federal - Cw Zero Parent/All Other Families		2,652,556	7,214,293	3,108,500	3,108,500
1023	Federal - Foster Care		1,892,477	1,951,942	1,342,225	1,342,225

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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
1024	Federal - Adoption		1,314,397	1,191,454	1,462,535	1,462,535
1025	Federal - Kinship Guardian		1,387	-	-	-
1026	Federal - Refugee Cash Assistance		6,439	13,451	-	-
1080	Federal - Grazing Fee		84	84	76	76
1090	Federal - In-Lieu Taxes		183,793	183,793	183,793	183,793
1100	Federal - Other		1,122,818	1,906,969	915,565	915,565
1102	Federal - Child Support Incentives		3,150,281	3,258,616	3,255,646	3,255,646
1103	Federal - Child Support 356 66%		253,534	349,488	284,827	284,827
1107	Federal - Medi Cal		3,410,747	3,993,580	3,970,717	3,970,717
1118	Federal - Office Crim Justice Planning		82,386	34,359	-	-
1121	Federal - SCAAP - ST Criminal Alien Asst P		76,388	58,163	29,000	29,000
1124	Federal - OES		95,422	86,931	76,239	76,239
1125	Federal - HAVA		-	87,567	22,217	22,217
1126	Federal - HAVA (Sec 261)		1,940	-	16,867	16,867
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 23,667,354</b>	<b>\$ 29,934,979</b>	<b>\$ 23,753,675</b>	<b>\$ 23,753,675</b>
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ 1,526,791	\$ 1,577,685	\$ 1,321,262	\$ 1,311,283
1202	Community Action- Responsive Educ		30,325	25,000	25,000	25,000
1206	SLT Surcharge		13,480	17,041	-	-
1207	Shingle Springs Rancheria		2,975,000	3,100,000	3,100,000	3,100,000
<b>Total Revenue Other Governmental Agencies</b>			<b>\$ 4,545,596</b>	<b>\$ 4,719,726</b>	<b>\$ 4,446,262</b>	<b>\$ 4,436,283</b>
<b>Charges for Services</b>						
1300	Assessment and Tax Collection Fees		\$ 2,839,528	\$ 2,658,962	\$ 2,628,296	\$ 2,628,296
1310	Special Assessments		81,077	82,295	82,295	82,295
1320	Audit and Accounting Fees		124,810	149,932	107,503	107,503
1321	Investment and Cash Management Fee		519,310	620,048	570,000	570,000
1340	Communication Services		23,764	7,500	7,500	7,500
1360	Election Services		238,304	145,000	120,000	120,000
1361	Candidate Filing Fee		-	10,000	-	-
1380	Legal Services		87,204	119,000	119,000	119,000
1381	Public Defender: Indigents		10,643	5,000	4,000	4,000
1400	Planning and Engineering Services		124,900	115,930	116,000	116,000
1401	Planning and Engineering Fees		25,471	16,345	20,000	20,000
1406	Abandonment of Easement		2,772	1,500	1,000	1,000
1407	Residential Parcel Map		5,821	5,000	4,500	4,500
1408	Parcel Map Inspection Fee		41,737	37,925	41,500	41,500
1409	Subdiv Tentative / Final Map Plan Check		64,459	35,022	48,784	48,784
1410	Grading Application Fee		15,192	15,899	2,800	2,800
1411	Grading Inspection Plan Check (PC) Fee		510	750	1,000	1,000
1412	Development Projects (T&M)		214,183	186,357	267,000	267,000
1415	Ecological Preserve Fee		-	-	3,000	3,000
1480	Agricultural Services		9,487	5,200	7,600	7,600
1490	Civil Process Services		60,644	57,000	57,000	57,000
1500	Court Fees and Costs		2,758	7,046	4,000	4,000
1501	Court Fee		448	379	400	400
1502	Court Administration Fee - PC1205.d		1,249	1,000	-	-
1504	Summary Judgment		4,779	-	5,000	5,000
1508	Booking Fee		82,963	60,118	80,000	80,000
1510	Traffic School Bail - VC42007		561,760	710,000	620,000	620,000
1511	Traffic School Fees - VC42007.1		117,161	125,000	125,000	125,000

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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
1512	Cite Fees - PC1463.07	GC29550	3,790	5,000	3,000	3,000
1513	AB233 - County Share	State Penalty	316,251	325,000	325,000	325,000
1517	Conflict Attorney	Reimbursement	1,542	-	1,500	1,500
1540	Estate Fees		7,400	10,000	7,000	7,000
1541	Public Guardian		142,352	139,260	141,500	141,500
1560	Humane Services		1,431	4,093	3,000	3,000
1561	Impounds		111,730	132,700	129,700	129,700
1562	Adoptions		98,665	109,820	98,650	98,650
1563	Microchip		475	600	600	600
1564	Restitution		2,710	2,840	5,000	5,000
1580	Law Enforcement Services		45,287	58,799	63,400	63,400
1581	United States Forest Service (USFS)		58,690	36,000	62,196	62,196
1582	Law Enforcement: Fingerprinting Services		24,212	20,000	20,000	20,000
1583	Law Enforcement: Vehicle Abatement		1,414	1,000	1,000	1,000
1600	Recording Fees		926,394	892,550	905,000	905,000
1604	Recording Fees CD Reproduction		14,483	14,425	11,000	11,000
1661	Water Sampling		250	300	250	250
1662	Loan Certification		2,873	2,030	2,000	2,000
1663	Business Plans		172,734	140,067	152,052	152,052
1680	Institutional Care and Services		373,901	280,800	250,000	250,000
1681	State and Federal Prisoner Holds		210,751	30,000	-	-
1683	Probation - Adult Defendant		55,272	35,000	35,000	35,000
1684	Care In Juvenile Hall		133,284	105,000	95,000	95,000
1685	Urinalysis Testing		5,473	4,000	3,000	3,000
1687	Hospital Contract Service		133,672	140,000	144,400	144,400
1700	Library Services		174,028	171,125	105,000	105,000
1701			-	-	41,250	41,250
1702			-	-	14,840	14,840
1703			-	-	200	200
1704			-	-	6,150	6,150
1705			-	-	10,900	10,900
1740	Charges for Services		804,359	846,662	842,371	842,371
1741	Special Project Staff Hours		-	600	-	-
1742	Miscellaneous Copy Fees		9,592	7,250	7,100	7,100
1744	Miscellaneous Inspections or Services		1,425	2,000	2,000	2,000
1745	Public Utility Inspections		2,909	69	-	-
1746	Blood Draws		25,795	35,000	35,000	35,000
1747	Home Electronic Monitoring Prog (HEMP)		23,476	13,000	13,500	13,500
1748	In Custody Weekender Work Program		9,730	7,060	7,000	7,000
1749	Weekender Work Program		72,118	74,000	75,000	75,000
1751	Probation - Present Report Fee		8,703	3,000	3,000	3,000
1752	Building Investigation Fee		55,415	36,114	40,000	40,000
1763	Capital Improvement Project		-	341	-	-
1768	Tahoe Regional Planning Agency (TRPA)		27,548	111,571	125,299	125,299
1771	Superior Court Services		1,950,694	163,224	57,746	57,746
1800	Interfund Revenue		3,140,802	2,811,753	2,996,337	2,996,337
1801	Intrfnd Rev: Telephone Equip & Support		304,837	315,000	250,000	250,000
1802	Intrfnd Rev: Radio Equip & Support		2,649	1,000	1,500	1,500
1804	Intrfnd Rev: Mail Services		17,435	19,933	30,614	30,614
1805	Intrfnd Rev: Stores Support		35,140	37,247	13,689	13,689
1806	Intrfnd Rev: Central Duplicating		46,816	30,000	35,000	35,000

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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
1808	Intrfnd Rev:	Internal Data Processing	362,687	262,808	359,740	359,740
1810	Intrfnd Rev:	County Counsel	513,645	381,170	384,670	384,670
1814	Intrfnd Rev:	PC Support	18,837	18,000	25,000	25,000
1816	Intrfnd Rev:	IS Programming Support	73,720	71,000	70,000	70,000
1818	Intrfnd Rev:	Maint Buildg & Improvmnt	231,989	279,584	-	-
1820	Intrfnd Rev:	Network Support	640,872	512,000	522,100	522,100
1821	Intrfnd Rev:	Collections	15,182	5,040	12,000	12,000
1850	Intrfnd Rev:	Parks and Recreation	440,659	365,997	-	-
1856	Intrfnd Rev:	Road Dst Tax Fund	-	2,200	-	-
<b>Total Charges for Services</b>			<b>\$ 17,117,033</b>	<b>\$ 14,251,240</b>	<b>\$ 13,589,432</b>	<b>\$ 13,589,432</b>
<b>Miscellaneous Revenues</b>						
1900	Welfare Repayments		\$ 115,607	\$ 90,000	\$ 166,260	\$ 166,260
1901	Recoup Cw Two Parent/All Other Families		1,879	-	-	-
1902	Recoup Cw Zero Parent/All Other Families		62,886	-	-	-
1903	Recoup Cw Foster Care		221,682	35,000	-	-
1920	Other Sales		9,694	6,244	4,200	4,200
1940	Miscellaneous Revenue		710,119	1,053,507	1,006,394	1,006,394
1942	Miscellaneous Reimbursement		22,677	2,500	20,000	20,000
1943	Miscellaneous Donation		19,622	18,103	6,300	6,300
1944	Inmate Welfare Trust		-	200	-	-
1945	Staled Dated Check		1,918	400	600	600
1951	Advertising		31,920	30,000	40,000	40,000
1952	Unclaimed Cash		28,733	328	-	-
1954	Misc Donations: Friends of Library		66,960	44,410	11,742	11,742
<b>Total Miscellaneous Revenues</b>			<b>\$ 1,293,695</b>	<b>\$ 1,280,692</b>	<b>\$ 1,255,496</b>	<b>\$ 1,255,496</b>
<b>Other Financing Sources</b>						
2000	Sale of Fixed Assets		\$ -	\$ 9,535	\$ -	\$ -
2020	Operating Transfers In		6,488,441	10,007,155	10,576,871	10,576,871
2021	Operating Transfers In: Veh Lic Fee		229,903	237,083	224,713	224,713
2027	Operating Transfers In: Sales Tax Realignment		4,402,324	4,029,764	8,101,804	8,101,804
2028	Operating Transfers In: Computer Recording		345,000	251,768	260,000	260,000
2029	Operating Transfers In: Micrographics		273,215	180,000	275,000	275,000
2030	Operating Transfers In: Vital Statistics		77,725	20,050	20,000	20,000
2031	Operating Transfers In: License Notary		5,000	5,000	6,500	6,500
<b>Total Other Financing Sources</b>			<b>\$ 11,821,608</b>	<b>\$ 14,740,355</b>	<b>\$ 19,464,888</b>	<b>\$ 19,464,888</b>
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ 137,519	\$ 28,516	\$ 79,546	\$ 79,546
<b>Total Residual Equity Transfers</b>			<b>\$ 137,519</b>	<b>\$ 28,516</b>	<b>\$ 79,546</b>	<b>\$ 79,546</b>
<b>TOTAL General Fund Financing Sources</b>			<b>\$ 182,420,689</b>	<b>\$ 186,216,635</b>	<b>\$ 183,121,788</b>	<b>\$ 183,111,809</b>
<b>TOTAL General Fund Financing Sources</b>			<b>\$ 182,420,689</b>	<b>\$ 186,216,635</b>	<b>\$ 183,121,788</b>	<b>\$ 183,111,809</b>

### Special Revenue Funds

#### Erosion Control

##### Revenue from Use of Money and Property

0400	Interest	\$ (811)	\$ 2,100	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>		<b>\$ (811)</b>	<b>\$ 2,100</b>	<b>\$ -</b>	<b>\$ -</b>



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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7

**Intergovernmental Revenue - State**

0742	State - California Tahoe Conservancy	\$	936,069	\$	535,600	\$	723,000	\$	723,000
<b>Total Intergovernmental Revenue - State</b>		<b>\$</b>	<b>936,069</b>	<b>\$</b>	<b>535,600</b>	<b>\$</b>	<b>723,000</b>	<b>\$</b>	<b>723,000</b>

**Intergovernmental Revenue - Federal**

1054	Federal - U.S. Forest Serv - B. Santini	\$	1,526,103	\$	1,700,000	\$	1,966,022	\$	1,966,022
1056	Federal - Congestion Mitig/Air Quality		52,664		304,600		632,500		632,500
1100	Federal - Other		305,080		-		-		-
<b>Total Intergovernmental Revenue - Federal</b>		<b>\$</b>	<b>1,883,847</b>	<b>\$</b>	<b>2,004,600</b>	<b>\$</b>	<b>2,598,522</b>	<b>\$</b>	<b>2,598,522</b>

**Charges for Services**

1768	Tahoe Regional Planning Agency (TRPA)	\$	241,818	\$	150,500	\$	182,700	\$	182,700
<b>Total Charges for Services</b>		<b>\$</b>	<b>241,818</b>	<b>\$</b>	<b>150,500</b>	<b>\$</b>	<b>182,700</b>	<b>\$</b>	<b>182,700</b>

**Miscellaneous Revenues**

1920	Other Sales	\$	430	\$	1,480	\$	-	\$	-
1942	Miscellaneous Reimbursement		9,840		-		25,673		25,673
<b>Total Miscellaneous Revenues</b>		<b>\$</b>	<b>10,270</b>	<b>\$</b>	<b>1,480</b>	<b>\$</b>	<b>25,673</b>	<b>\$</b>	<b>25,673</b>

<b>TOTAL Erosion Control Financing Sources</b>		<b>\$</b>	<b>3,071,191</b>	<b>\$</b>	<b>2,694,280</b>	<b>\$</b>	<b>3,529,895</b>	<b>\$</b>	<b>3,529,895</b>
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**Road Fund**
**Taxes**

0161	Trans Tax - Transportation Dev Act (TDA)	\$	31,402	\$	-	\$	-	\$	-
0174	Timber Yield Tax		952		3,000		2,800		2,800
<b>Total Taxes</b>		<b>\$</b>	<b>32,354</b>	<b>\$</b>	<b>3,000</b>	<b>\$</b>	<b>2,800</b>	<b>\$</b>	<b>2,800</b>

**Licenses, Permits and Franchises**

0230	Road Privileges and Permits	\$	54,625	\$	45,000	\$	55,000	\$	55,000
0250	Franchise - Public Utility		-		698,343		658,028		658,028
<b>Total Licenses, Permits and Franchises</b>		<b>\$</b>	<b>54,625</b>	<b>\$</b>	<b>743,343</b>	<b>\$</b>	<b>713,028</b>	<b>\$</b>	<b>713,028</b>

**Revenue from Use of Money and Property**

0400	Interest	\$	24,186	\$	10,000	\$	8,000	\$	8,000
0420	Rent - Land and Buildings		22,483		24,742		21,742		21,742
<b>Total Revenue from Use of Money and Property</b>		<b>\$</b>	<b>46,669</b>	<b>\$</b>	<b>34,742</b>	<b>\$</b>	<b>29,742</b>	<b>\$</b>	<b>29,742</b>

**Intergovernmental Revenue - State**

0520	State - Hwy Tax - 2104a Adm / Eng	\$	20,004	\$	20,004	\$	20,000	\$	20,000
0521	State - Hwy Tax - 2104b Snow Removal		813,302		816,386		816,000		816,000
0522	State - Hwy Tax - 2104d,e,f, Unrestric		2,095,407		2,105,604		2,106,000		2,106,000
0523	State - Hwy Tax - 2105 Prop 111		1,670,968		1,516,442		1,516,000		1,516,000
0524	State - Hwy Tax - 2106 Unrestricted		727,083		725,544		726,000		726,000
0526	State - Hwy Tax - 2103 Unrestricted		2,831,466		3,186,782		3,231,652		3,231,652
0742	State - California Tahoe Conservancy		32,517		36,136		-		-
0744	State - Regional Surface Trans 182.6d1		908,513		1,109,175		700,000		700,000
0746	State - Regional Surface Trans 185.6h		359,164		359,164		359,164		359,164
0747	State - Regional Surface Trans 182.9		100,000		100,000		100,000		100,000
0880	State - Other		956,492		706,252		205,187		205,187
0904	State - Cal Trans		296,836		263		500,000		500,000
0914	State - Prop IB		15,211,774		10,520,317		14,296,400		14,296,400
<b>Total Intergovernmental Revenue - State</b>		<b>\$</b>	<b>26,023,526</b>	<b>\$</b>	<b>21,202,069</b>	<b>\$</b>	<b>24,576,403</b>	<b>\$</b>	<b>24,576,403</b>

**Intergovernmental Revenue - Federal**

1052	Federal - Highway Bridges (HBRD)	\$	879,094	\$	3,427,958	\$	7,129,310	\$	7,129,310
1054	Federal - U.S. Forest Serv - B. Santini		-		-		150,000		150,000
1055	Federal - Hazard Elimination		363,125		2,285,786		3,008,358		3,008,358

State Controller Schedules County Budget Act January 2010	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2012-13	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
1056	Federal - Congestion Mitig/Air Quality		-	-	5,214,200	5,214,200
1058	Federal - Surface Trans Program (STP)		3,325,587	36,437	-	-
1070	Federal - Forest Reserve Revenue		1,295,526	1,009,758	-	-
1100	Federal - Other		-	-	103,441	103,441
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 5,863,332</b>	<b>\$ 6,759,939</b>	<b>\$ 15,605,309</b>	<b>\$ 15,605,309</b>
<b>Charges for Services</b>						
1406	Abandonment of Easement		\$ 924	\$ 3,000	\$ 1,600	\$ 1,600
1740	Charges for Services		389,908	1,386,000	1,813,400	1,813,400
1745	Public Utility Inspections		83,254	32,900	65,966	65,966
1763	Capital Improvement Project		77,389	414,400	665,500	665,500
1768	Tahoe Regional Planning Agency (TRPA)		10,864	40,000	21,700	21,700
1800	Interfund Revenue		1,145,134	1,122,304	777,830	777,830
1850	Intrfrnd Rev: Parks and Recreation		355,645	452,774	-	-
1851	Intrfrnd Rev: County Engineer		788,701	1,067,400	1,248,869	1,248,869
1853	Intrfrnd Rev: Sac Placvllle (SPTC)		741	-	-	-
1856	Intrfrnd Rev: Road Dst Tax Fund		198,350	254,986	275,445	275,445
<b>Total Charges for Services</b>			<b>\$ 3,050,910</b>	<b>\$ 4,773,764</b>	<b>\$ 4,870,310</b>	<b>\$ 4,870,310</b>
<b>Miscellaneous Revenues</b>						
1920	Other Sales		\$ 19,324	\$ 25,000	\$ 12,000	\$ 12,000
1940	Miscellaneous Revenue		10,732	1,010,301	3,030,136	3,030,136
1941	Miscellaneous Refund		6,667	-	-	-
1942	Miscellaneous Reimbursement		398,503	122,700	41,906	41,906
<b>Total Miscellaneous Revenues</b>			<b>\$ 435,226</b>	<b>\$ 1,158,001</b>	<b>\$ 3,084,042</b>	<b>\$ 3,084,042</b>
<b>Other Financing Sources</b>						
2001	Sale of Fixed Assets - Roads		\$ 27,080	\$ 6,990	\$ -	\$ -
2010	Operating Transfers In: Silva Valley Interchange		380,261	1,512,358	7,230,505	7,230,505
2011	Operating Transfers In: RIF Misc		-	-	138,830	138,830
2012	Operating Transfers In: County TIM		1,308,366	1,952,066	2,481,364	2,481,364
2014	Operating Transfers In: Interim HWY 50 TIM		3,296,576	2,524,476	217,051	217,051
2015	Operating Transfers In: Utility Inspections		2,008	22,000	91,454	91,454
2016	Operating Transfers In: TDA		-	112,348	16,900	16,900
2020	Operating Transfers In		1,899,607	3,075,052	1,314,678	1,314,678
2023	Operating Transfers In: RIF Advances		2,816,666	1,829,234	1,333,358	1,333,358
2024	Operating Transfers In: RDT		-	4,810,318	7,833,073	7,833,073
2035	Operating Transfers In: Public Utility Franchise Fee		1,015,687	-	-	-
2036	Operating Transfers In: FEMA		-	47,000	-	-
<b>Total Other Financing Sources</b>			<b>\$ 10,746,251</b>	<b>\$ 15,891,842</b>	<b>\$ 20,657,213</b>	<b>\$ 20,657,213</b>
<b>TOTAL Road Fund Financing Sources</b>			<b>\$ 46,252,893</b>	<b>\$ 50,566,700</b>	<b>\$ 69,538,847</b>	<b>\$ 69,538,847</b>
<b>Road District Tax Fund</b>						
<b>Taxes</b>						
0100	Property Taxes - Current Secured		\$ 4,648,794	\$ 4,617,782	\$ 4,517,782	\$ 4,517,782
0110	Property Taxes - Current Unsecured		100,195	99,560	99,560	99,560
0120	Property Taxes - Prior Secured		(736)	-	-	-
0130	Property Taxes - Prior Unsecured		8,329	3,290	3,290	3,290
0140	Supplemental Property Taxes - Current		(574)	-	-	-
0150	Supplemental Property Taxes - Prior		21,830	22,427	21,830	21,830
<b>Total Taxes</b>			<b>\$ 4,777,838</b>	<b>\$ 4,743,059</b>	<b>\$ 4,642,462</b>	<b>\$ 4,642,462</b>
<b>Fines, Forfeitures and Penalties</b>						
0360	Penalties and Costs on Delinquent Taxes		\$ 2,979	\$ 2,994	\$ 2,904	\$ 2,904

State Controller Schedules County Budget Act January 2010	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2012-13	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
<b>Total Fines, Forfeitures and Penalties</b>			\$ 2,979	\$ 2,994	\$ 2,904	\$ 2,904
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 5,642	\$ 12,000	\$ 10,000	\$ 10,000
<b>Total Revenue from Use of Money and Property</b>			\$ 5,642	\$ 12,000	\$ 10,000	\$ 10,000
<b>Intergovernmental Revenue - State</b>						
	0820	State - Homeowners' Property Tax Relief	\$ 54,014	\$ 53,711	\$ 54,014	\$ 54,014
<b>Total Intergovernmental Revenue - State</b>			\$ 54,014	\$ 53,711	\$ 54,014	\$ 54,014
<b>TOTAL Road District Tax Fund Financing Sources</b>			\$ 4,840,474	\$ 4,811,764	\$ 4,709,380	\$ 4,709,380
<b>Special Aviation</b>						
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 24	\$ 26	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 24	\$ 26	\$ -	\$ -
<b>Intergovernmental Revenue - State</b>						
	0500	State - Aviation	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total Intergovernmental Revenue - State</b>			\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>TOTAL Special Aviation Financing Sources</b>			\$ 40,024	\$ 20,026	\$ 20,000	\$ 20,000
<b>Fish and Game</b>						
<b>Fines, Forfeitures and Penalties</b>						
	0320	Other Court Fines	\$ 1,023	\$ 6,354	\$ 5,000	\$ 5,000
<b>Total Fines, Forfeitures and Penalties</b>			\$ 1,023	\$ 6,354	\$ 5,000	\$ 5,000
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 34	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 34	\$ -	\$ -	\$ -
<b>TOTAL Fish and Game Financing Sources</b>			\$ 1,057	\$ 6,354	\$ 5,000	\$ 5,000
<b>Community Services</b>						
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 1,309	\$ 3,679	\$ 3,680	\$ 3,680
	0401	Community Dev Block Grant Note	21,669	24,048	17,000	17,000
<b>Total Revenue from Use of Money and Property</b>			\$ 22,978	\$ 27,727	\$ 20,680	\$ 20,680
<b>Intergovernmental Revenue - State</b>						
	0880	State - Other	\$ 272,905	\$ 1,680,495	\$ 183,453	\$ 183,453
<b>Total Intergovernmental Revenue - State</b>			\$ 272,905	\$ 1,680,495	\$ 183,453	\$ 183,453
<b>Intergovernmental Revenue - Federal</b>						
	1100	Federal - Other	\$ 3,662,988	\$ 9,136,283	\$ 8,966,362	\$ 8,966,362
	1107	Federal - Medi Cal	701,787	397,691	323,550	323,550
	1109	Federal - C1 Senior Nutrition	292,748	303,729	301,554	301,554
	1110	Federal - C2 Senior Nutrition	145,910	145,910	143,676	143,676
	1111	Federal - IIIB Social Programs	245,425	240,876	233,489	233,489
	1113	Federal - Title 7B Elder Abuse	3,322	3,322	3,134	3,134
	1114	Federal - 7A Ombudsman Supplement	25,032	25,032	23,811	23,811
	1116	Federal - Dept of Agricultural (USDA)	112,280	112,280	110,515	110,515
	1120	Federal - IIIF Disease Prevention- Aging	12,375	13,600	13,351	13,351
	1122	Federal - IIIE Family Caregiver Support Prgm	108,552	109,462	121,739	121,739
<b>Total Intergovernmental Revenue - Federal</b>			\$ 5,310,418	\$ 10,488,185	\$ 10,241,181	\$ 10,241,181
<b>Charges for Services</b>						
	1740	Charges for Services	\$ 294,325	\$ 302,983	\$ 320,000	\$ 320,000

State Controller Schedules County Budget Act January 2010	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2012-13	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
	1759	Senior Nutrition Services	163,982	205,601	247,413	247,413
	1830	Intrfrnd Rev: Allocated Salaries & Benefits	10,014	-	-	-
		<b>Total Charges for Services</b>	<b>\$ 468,321</b>	<b>\$ 508,584</b>	<b>\$ 567,413</b>	<b>\$ 567,413</b>
		<b>Miscellaneous Revenues</b>				
	1940	Miscellaneous Revenue	\$ 11,508	\$ 2,300	\$ 1,600	\$ 1,600
	1943	Miscellaneous Donation	184,324	333,600	328,023	328,023
		<b>Total Miscellaneous Revenues</b>	<b>\$ 195,833</b>	<b>\$ 335,900</b>	<b>\$ 329,623</b>	<b>\$ 329,623</b>
		<b>Other Financing Sources</b>				
	2020	Operating Transfers In	\$ 1,146,654	\$ 1,379,683	\$ 1,608,751	\$ 1,611,251
	2061	Community Dev Block Grant Loan Repay	86,151	603,567	520,590	520,590
		<b>Total Other Financing Sources</b>	<b>\$ 1,232,805</b>	<b>\$ 1,983,250</b>	<b>\$ 2,129,341</b>	<b>\$ 2,131,841</b>
		<b>TOTAL Community Services Financing Sources</b>	<b>\$ 7,503,260</b>	<b>\$ 15,024,141</b>	<b>\$ 13,471,691</b>	<b>\$ 13,474,191</b>
		<b>Public Health</b>				
		<b>Licenses, Permits and Franchises</b>				
	0261	Marriage License	\$ 81,972	\$ 115,000	\$ 115,000	\$ 115,000
		<b>Total Licenses, Permits and Franchises</b>	<b>\$ 81,972</b>	<b>\$ 115,000</b>	<b>\$ 115,000</b>	<b>\$ 115,000</b>
		<b>Fines, Forfeitures and Penalties</b>				
	0320	Other Court Fines	\$ 107,815	\$ 149,906	\$ 151,750	\$ 151,750
	0324	Emergency Med Serv (EMS) - County	450,593	39,399	40,250	40,250
	0325	Emergency Med Serv (EMS) - Admin	-	46,184	47,500	47,500
	0326	Emergency Med Serv (EMS) - Physical	-	225,079	225,964	225,964
	0327	Emergency Med Serv (EMS) - Hospital	-	97,016	97,398	97,398
		<b>Total Fines, Forfeitures and Penalties</b>	<b>\$ 558,408</b>	<b>\$ 557,584</b>	<b>\$ 562,862</b>	<b>\$ 562,862</b>
		<b>Revenue from Use of Money and Property</b>				
	0400	Interest	\$ 6,296	\$ (345)	\$ (3,200)	\$ (3,200)
		<b>Total Revenue from Use of Money and Property</b>	<b>\$ 6,296</b>	<b>\$ (345)</b>	<b>\$ (3,200)</b>	<b>\$ (3,200)</b>
		<b>Intergovernmental Revenue - State</b>				
	0640	State - Calif Children Services (CCS)	\$ 245,965	\$ 428,484	\$ 448,256	\$ 448,256
	0670	State - Tuberculosis Control	-	-	10,000	10,000
	0680	State - Health	98,064	91,407	94,452	94,452
	0681	State - Child Hlth & Disab Prev (CHDP)	4,795	4,300	8,101	8,101
	0686	State - Sales Tax Realignment Health	12,798	-	-	-
	0687	State - Discretionary General Fund	380,317	45,748	62,811	62,811
	0688	State - Medi Cal General Fund	269,674	276,213	291,867	291,867
	0689	State - Perinatal General Fund	56,831	10,713	-	-
	0690	State - Perinatal Medi Cal General Fund	18,620	-	-	-
	0691	State - Substance Abuse/Crime Prevention	(25,544)	-	-	-
	0895	State - AB75 Tobacco	136,638	136,505	155,000	155,000
	0908	State - Tobacco Settlement Fund	157,795	160,000	160,000	160,000
		<b>Total Intergovernmental Revenue - State</b>	<b>\$ 1,355,953</b>	<b>\$ 1,153,370</b>	<b>\$ 1,230,487</b>	<b>\$ 1,230,487</b>
		<b>Intergovernmental Revenue - Federal</b>				
	1100	Federal - Other	\$ 790,720	\$ 692,362	\$ 608,411	\$ 608,411
	1101	Federal - Block Grant Revenues	1,167,103	1,240,018	1,339,928	1,339,928
	1107	Federal - Medi Cal	641,551	925,932	778,955	778,955
	1108	Federal - Perinatal Medi Cal	1,374	76,691	216,386	216,386
		<b>Total Intergovernmental Revenue - Federal</b>	<b>\$ 2,600,748</b>	<b>\$ 2,935,003</b>	<b>\$ 2,943,680</b>	<b>\$ 2,943,680</b>
		<b>Revenue Other Governmental Agencies</b>				
	1200	Other - Governmental Agencies	\$ 73,015	\$ 83,000	\$ 108,000	\$ 108,000

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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
<b>Total Revenue Other Governmental Agencies</b>			<b>\$ 73,015</b>	<b>\$ 83,000</b>	<b>\$ 108,000</b>	<b>\$ 108,000</b>
<b>Charges for Services</b>						
1603	Vital Health Statistic Fee		\$ 41,059	\$ 40,480	\$ 42,300	\$ 42,300
1620	Health Fees		60,441	104,550	113,705	113,705
1622	Private Insurance		39,081	6,400	6,400	6,400
1650	California Children Services (CCS)		513	1,456	220	220
1686	Ambulance Services		203	-	-	-
1800	Interfund Revenue		673,160	623,500	713,776	713,776
1830	Intrfrnd Rev: Allocated Salaries & Benefits		4,629	6,371	-	-
<b>Total Charges for Services</b>			<b>\$ 819,086</b>	<b>\$ 782,757</b>	<b>\$ 876,401</b>	<b>\$ 876,401</b>
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 484,048	\$ 358,197	\$ 270,325	\$ 270,325
<b>Total Miscellaneous Revenues</b>			<b>\$ 484,048</b>	<b>\$ 358,197</b>	<b>\$ 270,325</b>	<b>\$ 270,325</b>
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 3,664,681	\$ 4,206,113	\$ 4,490,994	\$ 4,667,201
2021	Operating Transfers In: Veh Lic Fee		4,906,244	4,721,359	4,883,058	4,883,058
2026	Operating Transfers In: PHD SRF		-	775,032	729,282	553,075
2027	Operating Transfers In: Sales Tax Realignment		1,514,154	1,715,621	1,543,750	1,543,750
<b>Total Other Financing Sources</b>			<b>\$ 10,085,078</b>	<b>\$ 11,418,125</b>	<b>\$ 11,647,084</b>	<b>\$ 11,647,084</b>
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ 108,669	\$ 931,964	\$ -	\$ -
<b>Total Residual Equity Transfers</b>			<b>\$ 108,669</b>	<b>\$ 931,964</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Public Health Financing Sources</b>			<b>\$ 16,173,274</b>	<b>\$ 18,334,655</b>	<b>\$ 17,750,639</b>	<b>\$ 17,750,639</b>
<b>Mental Health</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 19,895	\$ 27,156	\$ 30,000	\$ 30,000
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 19,895</b>	<b>\$ 27,156</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
<b>Intergovernmental Revenue - State</b>						
0660	State - Mental Health		\$ 424,991	\$ 634,113	\$ 634,113	\$ 634,113
0662	State - Mental Health Medi Cal		960,752	2,865,239	1,290,221	1,290,221
0663	State - Mental Health Proposition 63		8,469,403	3,986,600	4,406,960	4,406,960
0664	State - Mental Health - AB3632		18,783	322,188	-	-
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 9,873,929</b>	<b>\$ 7,808,140</b>	<b>\$ 6,331,294</b>	<b>\$ 6,331,294</b>
<b>Intergovernmental Revenue - Federal</b>						
1100	Federal - Other		\$ 484,421	\$ (47,454)	\$ 169,852	\$ 169,852
1107	Federal - Medi Cal		3,845,914	3,515,738	4,875,296	4,875,296
1127	Federal - Healthy Families		161,671	120,113	184,531	184,531
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 4,492,006</b>	<b>\$ 3,588,397</b>	<b>\$ 5,229,679</b>	<b>\$ 5,229,679</b>
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ -	\$ -	\$ 14,000	\$ 14,000
<b>Total Revenue Other Governmental Agencies</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>
<b>Charges for Services</b>						
1640	Mental Health Services: Private Insurance		\$ 56,470	\$ 121,400	\$ 120,800	\$ 120,800
1641	Mental Health Services: Private Payors		6,069	11,350	6,800	6,800
1642	Mental Health Services: Other County		281,395	288,548	288,548	288,548
1643	Mental Health Services: Co Collections		10,778	6,423	6,423	6,423
1644	Mental Health Services: Public Guardian		35,159	40,000	18,000	18,000
1649	Mental Health Services: Other		-	217,956	312,198	312,198

Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
1740	Charges for Services		9,813	3,000	-	-
1742	Miscellaneous Copy Fees		134	150	150	150
1819	Intrfrnd Rev: Mental Health Sevices		24,550	50,000	50,000	50,000
<b>Total Charges for Services</b>			<b>\$ 424,369</b>	<b>\$ 738,827</b>	<b>\$ 802,919</b>	<b>\$ 802,919</b>
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 333	\$ 85	\$ -	\$ -
1942	Miscellaneous Reimbursement		25,990	165	-	-
<b>Total Miscellaneous Revenues</b>			<b>\$ 26,323</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 18,112	\$ 18,310	\$ 18,310	\$ 23,310
2021	Operating Transfers In: Veh Lic Fee		904,339	105,796	66,131	66,131
2027	Operating Transfers In: Sales Tax Realignment		2,262,320	3,108,226	3,431,478	3,426,478
<b>Total Other Financing Sources</b>			<b>\$ 3,184,771</b>	<b>\$ 3,232,332</b>	<b>\$ 3,515,919</b>	<b>\$ 3,515,919</b>
<b>TOTAL Mental Health Financing Sources</b>			<b>\$ 18,021,293</b>	<b>\$ 15,395,102</b>	<b>\$ 15,923,811</b>	<b>\$ 15,923,811</b>
<b>Social Services SB163 Wraparound</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 503	\$ 200	\$ 100	\$ 100
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 503</b>	<b>\$ 200</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>Miscellaneous Revenues</b>						
1941	Miscellaneous Refund		\$ 598	\$ -	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			<b>\$ 598</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Social Services SB163 Wraparound Financing Sources</b>			<b>\$ 1,101</b>	<b>\$ 200</b>	<b>\$ 100</b>	<b>\$ 100</b>
<b>EIR Developemnt Fee</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 73	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EIR Developemnt Fee Financing Sources</b>			<b>\$ 73</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Tobacco Settlement</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 40	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Tobacco Settlement Financing Sources</b>			<b>\$ 40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Federal Forest Reserve</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 410	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 410</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Intergovernmental Revenue - Federal</b>						
1070	Federal - Forest Reserve Revenue		\$ 213,381	\$ 53,019	\$ -	\$ -
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ 213,381</b>	<b>\$ 53,019</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Federal Forest Reserve Financing Sources</b>			<b>\$ 213,791</b>	<b>\$ 53,019</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Community Enhancement</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 525	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 525</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL Community Enhancement Financing Sources</b>			<b>\$ 525</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7

**Jail Commissary**

**Revenue from Use of Money and Property**

0400 Interest \$ 2,197 \$ - \$ - \$ -

**Total Revenue from Use of Money and Property** \$ 2,197 \$ - \$ - \$ -

**Charges for Services**

1680 Institutional Care and Services \$ 573 \$ - \$ - \$ -

**Total Charges for Services** \$ 573 \$ - \$ - \$ -

**Miscellaneous Revenues**

1940 Miscellaneous Revenue \$ 20,637 \$ 1,200 \$ - \$ -

1944 Inmate Welfare Trust 339,194 538,179 441,057 441,057

**Total Miscellaneous Revenues** \$ 359,830 \$ 539,379 \$ 441,057 \$ 441,057

**TOTAL Jail Commissary Financing Sources** \$ 362,601 \$ 539,379 \$ 441,057 \$ 441,057

**Placerville Union Cemetery**

**Revenue from Use of Money and Property**

0400 Interest \$ 363 \$ 375 \$ 800 \$ 800

**Total Revenue from Use of Money and Property** \$ 363 \$ 375 \$ 800 \$ 800

**Charges for Services**

1740 Charges for Services \$ 13,795 \$ 8,615 \$ 18,020 \$ 18,020

**Total Charges for Services** \$ 13,795 \$ 8,615 \$ 18,020 \$ 18,020

**Miscellaneous Revenues**

1920 Other Sales \$ 6,150 \$ 6,000 \$ 8,000 \$ 8,000

1940 Miscellaneous Revenue 2,900 3,400 4,500 4,500

**Total Miscellaneous Revenues** \$ 9,050 \$ 9,400 \$ 12,500 \$ 12,500

**TOTAL Placerville Union Cemetery Financing Sources** \$ 23,208 \$ 18,390 \$ 31,320 \$ 31,320

**CAO Countywide Special Revenue**

**Fines, Forfeitures and Penalties**

0322 Criminal Justice Construction \$ 326,112 \$ - \$ 250,000 \$ 250,000

0323 Court Construction 90,631 - - -

**Total Fines, Forfeitures and Penalties** \$ 416,742 \$ - \$ 250,000 \$ 250,000

**Revenue from Use of Money and Property**

0400 Interest \$ 30,170 \$ - \$ 5,000 \$ 5,000

**Total Revenue from Use of Money and Property** \$ 30,170 \$ - \$ 5,000 \$ 5,000

**Intergovernmental Revenue - State**

0897 State - Off Highway Motor Veh License \$ 31,483 \$ - \$ 54,520 \$ 54,520

0908 State - Tobacco Settlement Fund 1,420,154 1,500,000 1,500,000 1,500,000

**Total Intergovernmental Revenue - State** \$ 1,451,637 \$ 1,500,000 \$ 1,554,520 \$ 1,554,520

**Revenue Other Governmental Agencies**

1207 Shingle Springs Rancheria \$ - \$ 31,500 \$ - \$ -

**Total Revenue Other Governmental Agencies** \$ - \$ 31,500 \$ - \$ -

**Charges for Services**

1416 Public Safety Impact Fee \$ 14,546 \$ - \$ - \$ -

1501 Court Fee 24,479 - - -

1506 Dispute Resolution Fee 44,571 - - -

**Total Charges for Services** \$ 83,596 \$ - \$ - \$ -

**TOTAL CAO Countywide Special Revenue Financing Sources** \$ 1,982,146 \$ 1,531,500 \$ 1,809,520 \$ 1,809,520

Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7

**Auditor-Controller Countywide Special Revenue**

**Fines, Forfeitures and Penalties**

0360 Penalties and Costs on Delinquent Taxes	\$	85,533	\$	80,000	\$	62,000	\$	62,000
<b>Total Fines, Forfeitures and Penalties</b>	<b>\$</b>	<b>85,533</b>	<b>\$</b>	<b>80,000</b>	<b>\$</b>	<b>62,000</b>	<b>\$</b>	<b>62,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	86	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>86</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Charges for Services**

1310 Special Assessments	\$	427,549	\$	443,000	\$	438,184	\$	438,184
<b>Total Charges for Services</b>	<b>\$</b>	<b>427,549</b>	<b>\$</b>	<b>443,000</b>	<b>\$</b>	<b>438,184</b>	<b>\$</b>	<b>438,184</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	2,841	\$	2,215	\$	1,975	\$	1,975
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>2,841</b>	<b>\$</b>	<b>2,215</b>	<b>\$</b>	<b>1,975</b>	<b>\$</b>	<b>1,975</b>

<b>TOTAL Auditor-Controller Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>516,009</b>	<b>\$</b>	<b>525,215</b>	<b>\$</b>	<b>502,159</b>	<b>\$</b>	<b>502,159</b>
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**Treas / Tax Collector Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	51	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>51</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	2,770	\$	3,600	\$	-	\$	3,600
<b>Total Miscellaneous Revenues</b>	<b>\$</b>	<b>2,770</b>	<b>\$</b>	<b>3,600</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,600</b>

**Other Financing Sources**

2020 Operating Transfers In	\$	3,072	\$	3,600	\$	-	\$	3,600
<b>Total Other Financing Sources</b>	<b>\$</b>	<b>3,072</b>	<b>\$</b>	<b>3,600</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>3,600</b>

<b>TOTAL Treas / Tax Collector Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>5,893</b>	<b>\$</b>	<b>7,200</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>7,200</b>
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**Assessor Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	486	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>486</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>

**Charges for Services**

1740 Charges for Services	\$	14,254	\$	-	\$	13,000	\$	11,570
<b>Total Charges for Services</b>	<b>\$</b>	<b>14,254</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>13,000</b>	<b>\$</b>	<b>11,570</b>

<b>TOTAL Assessor Countywide Special Revenue Financing Sources</b>	<b>\$</b>	<b>14,740</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>13,000</b>	<b>\$</b>	<b>11,570</b>
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**General Services Countywide Special Revenue**

**Licenses, Permits and Franchises**

0264 River Use Permit	\$	160,264	\$	145,800	\$	160,000	\$	160,000
<b>Total Licenses, Permits and Franchises</b>	<b>\$</b>	<b>160,264</b>	<b>\$</b>	<b>145,800</b>	<b>\$</b>	<b>160,000</b>	<b>\$</b>	<b>160,000</b>

**Revenue from Use of Money and Property**

0400 Interest	\$	1,632	\$	1,106	\$	600	\$	600
<b>Total Revenue from Use of Money and Property</b>	<b>\$</b>	<b>1,632</b>	<b>\$</b>	<b>1,106</b>	<b>\$</b>	<b>600</b>	<b>\$</b>	<b>600</b>

**Charges for Services**

1405 Quimby Fee	\$	900	\$	300	\$	-	\$	-
1720 Park and Recreation Fees		47,081		35,000		30,000		30,000
<b>Total Charges for Services</b>	<b>\$</b>	<b>47,981</b>	<b>\$</b>	<b>35,300</b>	<b>\$</b>	<b>30,000</b>	<b>\$</b>	<b>30,000</b>



Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7

**Miscellaneous Revenues**

1940	Miscellaneous Revenue		\$ 161	\$ -	\$ -	\$ -
1943	Miscellaneous Donation		3,897	-	4,000	4,000
<b>Total Miscellaneous Revenues</b>			<b>\$ 4,058</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>

<b>TOTAL General Services Countywide Special Revenue Financing Sources</b>			<b>\$ 213,935</b>	<b>\$ 182,206</b>	<b>\$ 194,600</b>	<b>\$ 194,600</b>
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**District Attorney Countywide Special Revenue**

**Fines, Forfeitures and Penalties**

0343	Consumer Fraud		\$ 75,400	\$ 130,000	\$ 187,163	\$ 187,163
0346	Asset Forfeiture - State		2,078	-	2,000	2,000
0347	Asset Forfeiture - Federal		6,506	-	-	-
<b>Total Fines, Forfeitures and Penalties</b>			<b>\$ 83,984</b>	<b>\$ 130,000</b>	<b>\$ 189,163</b>	<b>\$ 189,163</b>

**Revenue from Use of Money and Property**

0400	Interest		\$ 2,378	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 2,378</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Intergovernmental Revenue - State**

0885	State - Auto Insurance Fraud		\$ 316,675	\$ 235,286	\$ 282,198	\$ 282,198
0886	State - Workers' Compensation Fraud		290,263	296,567	242,296	242,296
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 606,938</b>	<b>\$ 531,853</b>	<b>\$ 524,494</b>	<b>\$ 524,494</b>

**Charges for Services**

1600	Recording Fees		\$ 108,715	\$ 90,000	\$ 18,084	\$ 18,084
<b>Total Charges for Services</b>			<b>\$ 108,715</b>	<b>\$ 90,000</b>	<b>\$ 18,084</b>	<b>\$ 18,084</b>

**Other Financing Sources**

2020	Operating Transfers In		\$ 8,622	\$ -	\$ -	\$ -
<b>Total Other Financing Sources</b>			<b>\$ 8,622</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>TOTAL District Attorney Countywide Special Revenue Financing Sources</b>			<b>\$ 810,637</b>	<b>\$ 751,853</b>	<b>\$ 731,741</b>	<b>\$ 731,741</b>
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**Sheriff Countywide Special Revenue**

**Fines, Forfeitures and Penalties**

0320	Other Court Fines		\$ 165,943	\$ 14,000	\$ 132,000	\$ 132,000
0347	Asset Forfeiture - Federal		349,115	175,000	50,000	50,000
<b>Total Fines, Forfeitures and Penalties</b>			<b>\$ 515,058</b>	<b>\$ 189,000</b>	<b>\$ 182,000</b>	<b>\$ 182,000</b>

**Revenue from Use of Money and Property**

0400	Interest		\$ 3,878	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 3,878</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Intergovernmental Revenue - State**

0760	State - Corrections		\$ 55,115	\$ 61,800	\$ -	\$ -
0880	State - Other		179,862	60,000	110,000	110,000
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 234,977</b>	<b>\$ 121,800</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>

**Charges for Services**

1490	Civil Process Services		\$ 26,160	\$ -	\$ -	\$ -
<b>Total Charges for Services</b>			<b>\$ 26,160</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>TOTAL Sheriff Countywide Special Revenue Financing Sources</b>			<b>\$ 780,073</b>	<b>\$ 310,800</b>	<b>\$ 292,000</b>	<b>\$ 292,000</b>
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**Probation Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400	Interest		\$ 1,391	\$ 1,000	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 1,391</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ -</b>

Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
<b>Intergovernmental Revenue - State</b>						
	0760	State - Corrections	\$ 47,620	\$ -	\$ -	-
	0880	State - Other	655,876	316,814	489,792	489,792
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 703,496</b>	<b>\$ 316,814</b>	<b>\$ 489,792</b>	<b>\$ 489,792</b>
<b>Miscellaneous Revenues</b>						
	1940	Miscellaneous Revenue	\$ 893	\$ -	\$ -	-
<b>Total Miscellaneous Revenues</b>			<b>\$ 893</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>TOTAL Probation Countywide Special Revenue Financing Sources</b>			<b>\$ 705,780</b>	<b>\$ 317,814</b>	<b>\$ 489,792</b>	<b>\$ 489,792</b>
<b>Agriculture Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 125	\$ -	\$ -	-
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>TOTAL Agriculture Countywide Special Revenue Financing Sources</b>			<b>\$ 125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Building Countywide Special Revenue</b>						
<b>Licenses, Permits and Franchises</b>						
	0220	Construction Permits	\$ 19,288	\$ 85,372	\$ 85,000	\$ 85,000
<b>Total Licenses, Permits and Franchises</b>			<b>\$ 19,288</b>	<b>\$ 85,372</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 625	\$ -	\$ -	-
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 625</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Charges for Services</b>						
	1412	Development Projects (T&M)	\$ 128,929	\$ 125,000	\$ 125,000	\$ 125,000
	1744	Miscellaneous Inspections or Services	38,600	50,000	50,000	50,000
<b>Total Charges for Services</b>			<b>\$ 167,529</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>	<b>\$ 175,000</b>
<b>TOTAL Building Countywide Special Revenue Financing Sources</b>			<b>\$ 187,442</b>	<b>\$ 260,372</b>	<b>\$ 260,000</b>	<b>\$ 260,000</b>
<b>Recorder Countywide Special Revenue</b>						
<b>Licenses, Permits and Franchises</b>						
	0262	Notary Confidential Marriage License	\$ 3,300	\$ 5,000	\$ 6,500	\$ 6,500
<b>Total Licenses, Permits and Franchises</b>			<b>\$ 3,300</b>	<b>\$ 5,000</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>
<b>Revenue from Use of Money and Property</b>						
	0400	Interest	\$ 3,835	\$ -	\$ -	-
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 3,835</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Charges for Services</b>						
	1600	Recording Fees	\$ 134,448	\$ 60,000	\$ -	\$ 70,000
	1601	Computer Recording Fee	271,721	225,000	245,000	245,000
	1602	Micrographics	191,648	140,800	125,000	125,000
	1603	Vital Health Statistic Fee	20,668	20,050	20,000	20,000
<b>Total Charges for Services</b>			<b>\$ 618,485</b>	<b>\$ 445,850</b>	<b>\$ 390,000</b>	<b>\$ 460,000</b>
<b>Miscellaneous Revenues</b>						
	1940	Miscellaneous Revenue	\$ 4	\$ -	\$ -	-
<b>Total Miscellaneous Revenues</b>			<b>\$ 4</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Other Financing Sources</b>						
	2020	Operating Transfers In	\$ -	\$ -	\$ 70,000	\$ -
<b>Total Other Financing Sources</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>	<b>\$ -</b>

State Controller Schedules County Budget Act January 2010	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2012-13	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7

<b>TOTAL Recorder Countywide Special Revenue Financing Sources</b>	\$ 625,624	\$ 450,850	\$ 466,500	\$ 466,500
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**Planning Countywide Special Revenue**

<b>Licenses, Permits and Franchises</b>						
0240	Zoning Permits Administration		\$ 206,059	\$ 200,000	\$ 115,000	\$ 115,000
<b>Total Licenses, Permits and Franchises</b>			<b>\$ 206,059</b>	<b>\$ 200,000</b>	<b>\$ 115,000</b>	<b>\$ 115,000</b>

<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 3,615	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 3,615</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Charges for Services</b>						
1409	Subdiv Tentative / Final Map Plan Check		\$ 143,846	\$ 125,000	\$ 95,000	\$ 95,000
1415	Ecological Preserve Fee		64,656	150,000	250,000	250,000
1417	Oak Woodland Conservation Fee		20,185	-	-	-
1741	Special Project Staff Hours		12,334	-	-	-
<b>Total Charges for Services</b>			<b>\$ 241,021</b>	<b>\$ 275,000</b>	<b>\$ 345,000</b>	<b>\$ 345,000</b>

<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 90	\$ -	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			<b>\$ 90</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>TOTAL Planning Countywide Special Revenue Financing Sources</b>	\$ 450,785	\$ 475,000	\$ 460,000	\$ 460,000
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**Dept of Transportation Countywide Special Revenue**

<b>Taxes</b>						
0161	Trans Tax - Transportation Dev Act (TDA)		\$ -	\$ 112,348	\$ 16,900	\$ 16,900
<b>Total Taxes</b>			<b>\$ -</b>	<b>\$ 112,348</b>	<b>\$ 16,900</b>	<b>\$ 16,900</b>

<b>Licenses, Permits and Franchises</b>						
0230	Road Privileges and Permits		\$ 2,454	\$ 8,000	\$ 8,000	\$ 8,000
0250	Franchise - Public Utility		1,014,857	-	-	-
<b>Total Licenses, Permits and Franchises</b>			<b>\$ 1,017,311</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>

<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 167,612	\$ 181,063	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 167,612</b>	<b>\$ 181,063</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Intergovernmental Revenue - Federal</b>						
1060	Federal - Emerg Mngt Agency (FEMA)		\$ -	\$ 48,623	\$ -	\$ -
<b>Total Intergovernmental Revenue - Federal</b>			<b>\$ -</b>	<b>\$ 48,623</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Revenue Other Governmental Agencies</b>						
1207	Shingle Springs Rancheria		\$ 5,200,000	\$ 5,200,000	\$ 2,600,000	\$ 2,600,000
<b>Total Revenue Other Governmental Agencies</b>			<b>\$ 5,200,000</b>	<b>\$ 5,200,000</b>	<b>\$ 2,600,000</b>	<b>\$ 2,600,000</b>

<b>Charges for Services</b>						
1412	Development Projects (T&M)		\$ 199,861	\$ 173,000	\$ 253,000	\$ 253,000
1470	TIM: Traffic Impact Mitigation		1,890,040	2,261,100	1,994,709	1,994,709
1744	Miscellaneous Inspections or Services		1,189	6,000	91,100	91,100
1745	Public Utility Inspections		819	16,000	354	354
<b>Total Charges for Services</b>			<b>\$ 2,091,909</b>	<b>\$ 2,456,100</b>	<b>\$ 2,339,163</b>	<b>\$ 2,339,163</b>

<b>Miscellaneous Revenues</b>						
1942	Miscellaneous Reimbursement		\$ -	\$ 417,600	\$ -	\$ -
<b>Total Miscellaneous Revenues</b>			<b>\$ -</b>	<b>\$ 417,600</b>	<b>\$ -</b>	<b>\$ -</b>

Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7

**Other Financing Sources**

2042 Long Term Advance Proceeds	\$	-	\$	85,000	\$	-	\$	-
<b>Total Other Financing Sources</b>	\$	-	\$	<b>85,000</b>	\$	-	\$	-
<b>TOTAL Dept of Transportation Countywide Special Revenue Financing Sources</b>	\$	<b>8,476,833</b>	\$	<b>8,508,734</b>	\$	<b>4,964,063</b>	\$	<b>4,964,063</b>

**Public Health Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	602	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	\$	<b>602</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

**Charges for Services**

1740 Charges for Services	\$	9,741	\$	5,100	\$	10,000	\$	10,000
<b>Total Charges for Services</b>	\$	<b>9,741</b>	\$	<b>5,100</b>	\$	<b>10,000</b>	\$	<b>10,000</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	20,912	\$	9,100	\$	15,100	\$	15,100
<b>Total Miscellaneous Revenues</b>	\$	<b>20,912</b>	\$	<b>9,100</b>	\$	<b>15,100</b>	\$	<b>15,100</b>

<b>TOTAL Public Health Countywide Special Revenue Financing Sources</b>	\$	<b>31,255</b>	\$	<b>14,200</b>	\$	<b>25,100</b>	\$	<b>25,100</b>
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**Environmental Mngmnt Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	1,574	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	\$	<b>1,574</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

**Intergovernmental Revenue - State**

0880 State - Other	\$	675,000	\$	-	\$	-	\$	-
<b>Total Intergovernmental Revenue - State</b>	\$	<b>675,000</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	5,827,529	\$	4,600,000	\$	-	\$	-
<b>Total Miscellaneous Revenues</b>	\$	<b>5,827,529</b>	\$	<b>4,600,000</b>	\$	<b>-</b>	\$	<b>-</b>

**Other Financing Sources**

2020 Operating Transfers In	\$	-	\$	-	\$	1,980,067	\$	-
<b>Total Other Financing Sources</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>1,980,067</b>	\$	<b>-</b>

<b>TOTAL Environmental Mngmnt Countywide Special Revenue Financing Sources</b>	\$	<b>6,504,102</b>	\$	<b>4,600,000</b>	\$	<b>1,980,067</b>	\$	<b>-</b>
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**Veterans' Services Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	291	\$	-	\$	-	\$	-
<b>Total Revenue from Use of Money and Property</b>	\$	<b>291</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>-</b>

**Miscellaneous Revenues**

1940 Miscellaneous Revenue	\$	5,513	\$	6,000	\$	10,000	\$	10,000
<b>Total Miscellaneous Revenues</b>	\$	<b>5,513</b>	\$	<b>6,000</b>	\$	<b>10,000</b>	\$	<b>10,000</b>

<b>TOTAL Veterans' Services Countywide Special Revenue Financing Sources</b>	\$	<b>5,804</b>	\$	<b>6,000</b>	\$	<b>10,000</b>	\$	<b>10,000</b>
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**Human Services Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400 Interest	\$	320	\$	410	\$	260	\$	260
<b>Total Revenue from Use of Money and Property</b>	\$	<b>320</b>	\$	<b>410</b>	\$	<b>260</b>	\$	<b>260</b>

**Intergovernmental Revenue - State**

0880 State - Other	\$	5,088	\$	18,000	\$	5,000	\$	5,000
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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
<b>Total Intergovernmental Revenue - State</b>			\$ 5,088	\$ 18,000	\$ 5,000	\$ 5,000
<b>Charges for Services</b>						
1600	Recording Fees		\$ 15,989	\$ 16,800	\$ 16,800	\$ 16,800
1603	Vital Health Statistic Fee		2,000	2,500	2,000	2,000
<b>Total Charges for Services</b>			\$ 17,989	\$ 19,300	\$ 18,800	\$ 18,800
<b>Other Financing Sources</b>						
2020	Operating Transfers In		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<b>Total Other Financing Sources</b>			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
<b>Residual Equity Transfers</b>						
2100	Residual Equity Transfers In		\$ -	\$ 562	\$ 564	\$ 564
<b>Total Residual Equity Transfers</b>			\$ -	\$ 562	\$ 564	\$ 564
<b>TOTAL Human Services Countywide Special Revenue Financing Sources</b>			\$ 48,398	\$ 63,272	\$ 49,624	\$ 49,624
<b>Library Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 90	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 90	\$ -	\$ -	\$ -
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 15,536	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total Miscellaneous Revenues</b>			\$ 15,536	\$ 5,000	\$ 5,000	\$ 5,000
<b>TOTAL Library Countywide Special Revenue Financing Sources</b>			\$ 15,626	\$ 5,000	\$ 5,000	\$ 5,000
<b>UCCE Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 4	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 4	\$ -	\$ -	\$ -
<b>TOTAL UCCE Countywide Special Revenue Financing Sources</b>			\$ 4	\$ -	\$ -	\$ -
<b>Fish and Game Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 27	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 27	\$ -	\$ -	\$ -
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 6,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>Total Miscellaneous Revenues</b>			\$ 6,000	\$ 10,000	\$ 10,000	\$ 10,000
<b>TOTAL Fish and Game Countywide Special Revenue Financing Sources</b>			\$ 6,027	\$ 10,000	\$ 10,000	\$ 10,000
<b>Health and Welfare Countywide Special Revenue</b>						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 8,793	\$ -	\$ 6,159	\$ 6,159
<b>Total Revenue from Use of Money and Property</b>			\$ 8,793	\$ -	\$ 6,159	\$ 6,159
<b>Intergovernmental Revenue - State</b>						
0606	State - Sales Tax Realignment		\$ 4,284,074	\$ 400,417	\$ 8,046,187	\$ 8,046,187
0661	State - Sales Tax Realignment Mentl Hlth		2,262,320	-	3,426,478	3,426,478
0686	State - Sales Tax Realignment Health		1,641,287	1,540,173	1,599,367	1,599,367
<b>Total Intergovernmental Revenue - State</b>			\$ 8,187,680	\$ 1,940,590	\$ 13,072,032	\$ 13,072,032

Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7

**Other Financing Sources**

2020	Operating Transfers In		\$ 720,702	\$ 704,192	\$ 720,702	\$ 720,702
2021	Operating Transfers In: Veh Lic Fee		2,505,823	1,186,071	1,638,614	1,638,614
<b>Total Other Financing Sources</b>			<b>\$ 3,226,525</b>	<b>\$ 1,890,263</b>	<b>\$ 2,359,316</b>	<b>\$ 2,359,316</b>

<b>TOTAL Health and Welfare Countywide Special Revenue Financing Sources</b>			<b>\$ 11,422,999</b>	<b>\$ 3,830,853</b>	<b>\$ 15,437,507</b>	<b>\$ 15,437,507</b>
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**County Local Revenue Fund**

**Revenue from Use of Money and Property**

0400	Interest		\$ -	\$ 3,000	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ -</b>

**Intergovernmental Revenue - State**

0680	State - Health		\$ -	\$ 567,324	\$ 553,075	\$ 553,075
0880	State - Other		-	4,290,179	3,946,111	3,946,111
0884	State - Suppl Law Enforce Serv (SLESF)		-	347,283	-	-
<b>Total Intergovernmental Revenue - State</b>			<b>\$ -</b>	<b>\$ 5,204,786</b>	<b>\$ 4,499,186</b>	<b>\$ 4,499,186</b>

<b>TOTAL County Local Revenue Fund Financing Sources</b>			<b>\$ -</b>	<b>\$ 5,207,786</b>	<b>\$ 4,499,186</b>	<b>\$ 4,499,186</b>
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**SLESF Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400	Interest		\$ 786	\$ 1,000	\$ 500	\$ 500
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 786</b>	<b>\$ 1,000</b>	<b>\$ 500</b>	<b>\$ 500</b>

**Intergovernmental Revenue - State**

0884	State - Suppl Law Enforce Serv (SLESF)		\$ 634,706	\$ 130,717	\$ 519,727	\$ 519,727
<b>Total Intergovernmental Revenue - State</b>			<b>\$ 634,706</b>	<b>\$ 130,717</b>	<b>\$ 519,727</b>	<b>\$ 519,727</b>

<b>TOTAL SLESF Countywide Special Revenue Financing Sources</b>			<b>\$ 635,493</b>	<b>\$ 131,717</b>	<b>\$ 520,227</b>	<b>\$ 520,227</b>
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**Child Support Services Countywide Special Revenue**

**Revenue from Use of Money and Property**

0400	Interest		\$ 155	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			<b>\$ 155</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>TOTAL Child Support Services Countywide Special Revenue Financing Sources</b>			<b>\$ 155</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>TOTAL Special Revenue Funds Financing Sources</b>			<b>\$ 129,944,687</b>	<b>\$ 134,654,382</b>	<b>\$ 158,141,826</b>	<b>\$ 156,170,029</b>
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**Capital Project Funds**

**Accumulated Capital Outlay**

**Taxes**

0100	Property Taxes - Current Secured		\$ 1,094,401	\$ 1,088,918	\$ 1,000,000	\$ 1,000,000
0110	Property Taxes - Current Unsecured		24,310	24,138	25,000	25,000
0120	Property Taxes - Prior Secured		(178)	(1,297)	-	-
0130	Property Taxes - Prior Unsecured		2,012	700	1,000	1,000
0140	Supplemental Property Taxes - Current		(139)	1,800	2,000	2,000
0150	Supplemental Property Taxes - Prior		5,275	11,000	5,000	5,000
0174	Timber Yield Tax		372	995	1,000	1,000
<b>Total Taxes</b>			<b>\$ 1,126,053</b>	<b>\$ 1,126,254</b>	<b>\$ 1,034,000</b>	<b>\$ 1,034,000</b>

**Fines, Forfeitures and Penalties**

0360	Penalties and Costs on Delinquent Taxes		\$ 720	\$ 317	\$ 1,000	\$ 1,000
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State Controller Schedules County Budget Act January 2010	El Dorado County Detail of Additional Financing Sources by Fund and Account Governmental Funds Fiscal Year 2012-13	Schedule 6
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Fund Name	Financing Source Category	Financing Source Account	2010-11 Actual	2011-12 Actual <input type="checkbox"/> Estimated <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5	6	7
<b>Total Fines, Forfeitures and Penalties</b>			\$ 720	\$ 317	\$ 1,000	\$ 1,000
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 14,888	\$ 15,664	\$ 15,000	\$ 15,000
<b>Total Revenue from Use of Money and Property</b>			\$ 14,888	\$ 15,664	\$ 15,000	\$ 15,000
<b>Intergovernmental Revenue - State</b>						
0820	State - Homeowners' Property Tax Relief		\$ 13,104	\$ 13,022	\$ 13,000	\$ 13,000
0880	State - Other		901	(901)	-	-
<b>Total Intergovernmental Revenue - State</b>			\$ 14,005	\$ 12,121	\$ 13,000	\$ 13,000
<b>Intergovernmental Revenue - Federal</b>						
1057	Federal - Trans Enhancement Activ (TEA)		\$ -	\$ 146,939	\$ -	\$ -
1100	Federal - Other		-	812,423	-	-
<b>Total Intergovernmental Revenue - Federal</b>			\$ -	\$ 959,362	\$ -	\$ -
<b>Revenue Other Governmental Agencies</b>						
1200	Other - Governmental Agencies		\$ 3,945	\$ 2,036	\$ -	\$ -
<b>Total Revenue Other Governmental Agencies</b>			\$ 3,945	\$ 2,036	\$ -	\$ -
<b>Charges for Services</b>						
1766	Local Transportation Commission		\$ 19,875	\$ -	\$ -	\$ -
1768	Tahoe Regional Planning Agency (TRPA)		(14,785)	-	-	-
1800	Interfund Revenue		43,289	20,000	-	-
<b>Total Charges for Services</b>			\$ 48,379	\$ 20,000	\$ -	\$ -
<b>Miscellaneous Revenues</b>						
1940	Miscellaneous Revenue		\$ 4,220	\$ 21,755	\$ 62,000	\$ 62,000
1948	Risk - Property Self Insurance		-	60,932	-	-
<b>Total Miscellaneous Revenues</b>			\$ 4,220	\$ 82,687	\$ 62,000	\$ 62,000
<b>Other Financing Sources</b>						
2016	Operating Transfers In: TDA		\$ -	\$ 10,000	\$ -	\$ -
2020	Operating Transfers In		171,928	2,450,079	4,370,415	4,370,415
<b>Total Other Financing Sources</b>			\$ 171,928	\$ 2,460,079	\$ 4,370,415	\$ 4,370,415
<b>TOTAL Accumulated Capital Outlay Financing Sources</b>			\$ 1,384,137	\$ 4,678,520	\$ 5,495,415	\$ 5,495,415
<b>TOTAL Capital Project Funds Financing Sources</b>			\$ 1,384,137	\$ 4,678,520	\$ 5,495,415	\$ 5,495,415
<b>Debt Service Funds</b>						
Bond Authority						
<b>Revenue from Use of Money and Property</b>						
0400	Interest		\$ 56	\$ -	\$ -	\$ -
<b>Total Revenue from Use of Money and Property</b>			\$ 56	\$ -	\$ -	\$ -
<b>TOTAL Bond Authority Financing Sources</b>			\$ 56	\$ -	\$ -	\$ -
<b>TOTAL Debt Service Funds Financing Sources</b>			\$ 56	\$ -	\$ -	\$ -
<b>TOTAL ALL FUNDS</b>			\$ 313,749,570	\$ 325,549,537	\$ 346,759,029	\$ 344,777,253

State Controller Schedules County Budget Act January 2010	El Dorado County Summary of Financing Uses by Function and Fund Governmental Funds Fiscal Year 2012-13				Schedule 7
Description	2010-11 Actual	2011-12 Actual Estimated	<input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3		4	5
<b>Summarization by Function</b>					
General Government	\$ 47,732,427	\$ 55,074,455		\$ 57,535,431	\$ 57,220,691
Public Protection	97,208,469	105,855,202		108,716,683	107,780,268
Public Ways & Facilities	61,928,699	70,452,500		90,626,987	90,626,987
Health & Sanitation	47,215,488	46,396,248		48,417,613	48,381,414
Public Assistance	50,696,549	58,934,398		63,402,331	63,267,790
Education	3,514,004	3,263,819		3,237,472	3,229,657
Recreation & Cultural Services	804,240	2,593,475		2,556,665	2,553,477
Debt Service	137,519	-		-	-
<b>Total Financing Uses by Function</b>	<b>\$ 309,237,395</b>	<b>\$ 342,570,097</b>		<b>\$ 374,493,182</b>	<b>\$ 373,060,284</b>
<b>Appropriations for Contingencies</b>					
General Fund	\$ -	\$ -		\$ 5,005,106	\$ 5,305,106
Public Health	-	-		130,000	130,000
<b>Total Appropriations for Contingencies</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 5,135,106</b>	<b>\$ 5,435,106</b>
<b>Subtotal Financing Uses</b>	<b>\$ 309,237,395</b>	<b>\$ 342,570,097</b>		<b>\$ 379,628,288</b>	<b>\$ 378,495,390</b>
<b>Provisions for Reserves and Designations</b>					
General Fund	\$ 1,903,926	\$ 6,567,845		\$ 677,642	\$ 677,642
Mental Health	640,881	-		-	-
Countywide Special Revenue	3,698,820	5,612,664		2,883,098	2,883,098
<b>Total Reserves and Designations</b>	<b>\$ 6,243,627</b>	<b>\$ 12,180,509</b>		<b>\$ 3,560,740</b>	<b>\$ 3,560,740</b>
<b>Total Financing Uses</b>	<b>\$ 315,481,022</b>	<b>\$ 354,750,606</b>		<b>\$ 383,189,028</b>	<b>\$ 382,056,130</b>
<b>Summarization by Fund</b>					
General Fund	\$ 179,688,039	\$ 194,763,771		\$ 195,602,273	\$ 194,251,105
Erosion Control	3,124,547	2,694,280		3,529,895	3,529,895
Road Fund	53,025,986	55,002,677		70,453,002	70,453,002
County Road District Tax Fund	10,248	4,820,468		7,843,223	7,843,223
Special Aviation	40,000	20,000		20,000	20,000
Fish and Game	8,842	6,354		5,000	5,000
Community Services	7,287,300	16,523,748		14,368,002	14,370,502
Public Health	16,050,236	18,439,004		19,215,154	19,215,154
Mental Health	15,588,715	17,075,498		17,280,419	17,280,419
Social Services SB163 Wraparound	51,587	139,731		80,600	80,600
Planning: EIR Development Fees	-	-		-	-
Tobacco Settlement	-	-		-	-
Federal Forest Reserve	238,969	53,019		-	-
Community Enhancement	198,123	-		-	-
Jail Commissary	225,685	589,967		441,057	441,057
Placerville Union Cemetery	48,978	47,990		84,299	84,299
Countywide Special Revenue	38,453,893	39,333,817		48,312,689	48,528,459
Accumulative Capital Outlay	1,302,356	5,240,282		5,953,415	5,953,415
Bond Authority	137,519	-		-	-
<b>Total Financing Uses</b>	<b>\$ 315,481,022</b>	<b>\$ 354,750,606</b>		<b>\$ 383,189,028</b>	<b>\$ 382,056,130</b>



Function, Activity and Budget Unit	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5
<b>General Government</b>				
<b>Legislative and Administrative</b>				
1011 Board of Supervisors	\$ 1,376,205	\$ 1,534,933	\$ 1,561,729	\$ 1,549,220
1012 Chief Administrative Office	1,659,403	1,685,778	1,912,085	1,912,085
1013 Annual Audit	75,000	76,250	92,000	92,000
<b>Total Legislative and Administrative</b>	<b>\$ 3,110,608</b>	<b>\$ 3,296,961</b>	<b>\$ 3,565,814</b>	<b>\$ 3,553,305</b>
<b>Finance</b>				
1021 Auditor-Controller	\$ 2,778,202	\$ 2,766,985	\$ 3,195,764	\$ 3,178,026
1022 Treasurer-Tax Collector	2,532,617	2,757,443	2,702,514	2,685,469
1022 Treasurer-Tax Collector Countywide Special Revenue	5,842	7,200	-	7,200
1023 Assessor	3,713,339	3,459,899	3,393,686	3,365,136
1023 Assessor Countywide Special Revenue	49,294	13,800	20,630	19,200
1024 Purchasing	331,470	345,157	587,927	587,322
1025 Revenue Recovery	449,096	509,659	511,400	511,400
<b>Total Finance</b>	<b>\$ 9,859,859</b>	<b>\$ 9,860,143</b>	<b>\$ 10,411,921</b>	<b>\$ 10,353,753</b>
<b>Counsel</b>				
1031 County Counsel	\$ 2,495,278	\$ 2,509,180	\$ 2,780,571	\$ 2,552,582
<b>Total Counsel</b>	<b>\$ 2,495,278</b>	<b>\$ 2,509,180</b>	<b>\$ 2,780,571</b>	<b>\$ 2,552,582</b>
<b>Personnel</b>				
1041 Human Resources	\$ 669,596	\$ 689,358	\$ 917,586	\$ 914,580
<b>Total Personnel</b>	<b>\$ 669,596</b>	<b>\$ 689,358</b>	<b>\$ 917,586</b>	<b>\$ 914,580</b>
<b>Elections</b>				
1051 Elections	\$ 1,389,554	\$ 1,635,664	\$ 1,385,139	\$ 1,381,801
<b>Total Elections</b>	<b>\$ 1,389,554</b>	<b>\$ 1,635,664</b>	<b>\$ 1,385,139</b>	<b>\$ 1,381,801</b>
<b>Communications</b>				
1061 Communications	\$ 745,799	\$ 1,022,072	\$ 1,068,005	\$ 1,071,081
1062 Courier	18,452	27,430	48,809	48,326
<b>Total Communications</b>	<b>\$ 764,251</b>	<b>\$ 1,049,502</b>	<b>\$ 1,116,814</b>	<b>\$ 1,119,407</b>
<b>Property Management</b>				
1071 Building and Grounds	\$ 5,175,436	\$ 5,205,549	\$ 4,602,644	\$ 4,602,644
1072 Real Property	83,562	60,812	-	-
<b>Total Property Management</b>	<b>\$ 5,258,997</b>	<b>\$ 5,266,361</b>	<b>\$ 4,602,644</b>	<b>\$ 4,602,644</b>
<b>Plant Acquisition</b>				
1081 Plant Acquisition Accumulated Capital Outlay	\$ 1,302,356	\$ 5,240,282	\$ 5,953,415	\$ 5,953,415
1081 Plant Acquisition Countywide Special Revenue	1,156,747	1,210,415	1,370,415	1,370,415
<b>Total Plant Acquisition</b>	<b>\$ 2,459,102</b>	<b>\$ 6,450,697</b>	<b>\$ 7,323,830</b>	<b>\$ 7,323,830</b>
<b>Promotion</b>				
1091 County Promotion	\$ 598,081	\$ 1,115,136	\$ 831,976	\$ 831,976
<b>Total Promotion</b>	<b>\$ 598,081</b>	<b>\$ 1,115,136</b>	<b>\$ 831,976</b>	<b>\$ 831,976</b>

State Controller Schedules County Budget Act January 2010	El Dorado County Detail of Financing Uses by Function, Activity and Budget Unit Governmental Funds Fiscal Year 2012-13	Schedule 8
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Function, Activity and Budget Unit	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5

Other General				
1101 Information Services	\$ 2,563,965	\$ 2,976,428	\$ 3,082,596	\$ 3,060,944
1102 Surveyor	1,619,123	1,587,388	1,649,413	1,656,348
1103 General Services Countywide Special Revenue	49,412	-	-	-
1104 Employee Benefits	18,673	20,000	20,000	20,000
1105 Engineer Countywide Special Revenue	202,315	181,000	261,000	261,000
1105 Engineer	840,702	1,116,400	1,472,869	1,472,869
1108 Contributions to Other Funds	12,841,513	12,811,531	12,636,499	12,638,999
1109 Contributions to Other Agencies	157,715	148,844	146,642	146,642
1110 Contributions to Airport	132,858	89,224	75,495	75,495
1111 Other General	98,907	131,235	183,449	183,449
1111 Other General Countywide Special Revenue	2,142,508	4,049,900	5,057,304	5,057,304
1113 Other General Federal Forest Reserve	238,969	53,019	-	-
1114 Other General Community Enhancement	198,123	-	-	-
1115 Central Services	22,318	36,484	13,869	13,763
<b>Total Other General</b>	<b>\$ 21,127,100</b>	<b>\$ 23,201,453</b>	<b>\$ 24,599,136</b>	<b>\$ 24,586,813</b>
<b>Total General Government</b>	<b>\$ 47,732,427</b>	<b>\$ 55,074,455</b>	<b>\$ 57,535,431</b>	<b>\$ 57,220,691</b>

Public Protection				
Judicial				
2011 Superior Court	\$ 3,033,467	\$ 2,291,283	\$ 2,467,000	\$ 2,467,000
2013 Grand Jury	93,039	48,922	99,490	99,490
2014 District Attorney	7,601,801	7,399,824	7,545,469	7,475,666
2014 District Attorney Countywide Special Revenue	902,129	700,396	731,741	731,741
2015 Child Support Services	4,781,561	5,048,513	4,932,797	4,932,797
2015 Child Support Services Countywide Special Revenue	23,622	-	-	-
2016 Public Defender	2,816,249	2,789,765	2,886,867	2,880,027
2017 Sheriff - Bailiff	2,756,627	201,305	3,173,510	3,145,496
<b>Total Judicial</b>	<b>\$ 22,008,495</b>	<b>\$ 18,480,008</b>	<b>\$ 21,836,874</b>	<b>\$ 21,732,217</b>
Police Protection/Detention				
2021 Sheriff	\$ 29,930,354	\$ 49,252,721	\$ 31,787,977	\$ 31,188,307
2021 Sheriff Countywide Special Revenue	225,967	3,928,267	2,782,669	2,782,669
2022 Central Dispatch	2,030,264	52,111	2,339,680	2,340,905
<b>Total Police Protection/Detention</b>	<b>\$ 32,186,585</b>	<b>\$ 53,233,099</b>	<b>\$ 36,910,326</b>	<b>\$ 36,311,881</b>
Detention and Correction				
2031 Jail	\$ 12,770,597	\$ 2,175,312	\$ 12,897,313	\$ 12,735,893
2031 Jail Jail Commissary	225,685	589,967	441,057	441,057
2032 Juvenile Hall	5,149,516	5,742,111	6,034,647	6,009,804
2032 Juvenile Hall Countywide Special Revenue	405,956	131,717	520,227	520,227
2033 Probation Countywide Special Revenue	444,381	2,100,399	2,614,227	2,614,227
2033 Probation	6,526,531	6,775,323	8,067,141	7,998,936
<b>Total Detention and Correction</b>	<b>\$ 25,522,666</b>	<b>\$ 17,514,829</b>	<b>\$ 30,574,612</b>	<b>\$ 30,320,144</b>

Function, Activity and Budget Unit	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5
<b>Flood Contr. &amp; Soil/Water Conserv.</b>				
2051 Erosion Control	\$ 3,124,547	\$ 2,694,280	\$ 3,529,895	\$ 3,529,895
<b>Total Flood Contr. &amp; Soil/Water Conserv.</b>	<b>\$ 3,124,547</b>	<b>\$ 2,694,280</b>	<b>\$ 3,529,895</b>	<b>\$ 3,529,895</b>
<b>Protection Inspection</b>				
2061 Agricultural Commissioner	\$ 1,413,676	\$ 1,466,284	\$ 1,329,016	\$ 1,302,782
2062 Building Inspector	3,839,894	4,395,119	4,542,317	4,462,169
2062 Building Inspector Countywide Special Revenue	131,725	260,372	260,000	260,000
<b>Total Protection Inspection</b>	<b>\$ 5,385,295</b>	<b>\$ 6,121,775</b>	<b>\$ 6,131,333</b>	<b>\$ 6,024,951</b>
<b>Other Protection</b>				
2071 Coroner	\$ 1,036,012	\$ 264,456	\$ 1,214,666	\$ 1,198,470
2072 Emergency Services	476,547	71,380	616,926	606,252
2073 Recorder / Clerk	1,461,731	1,425,725	1,621,169	1,604,460
2073 Recorder / Clerk Countywide Special Revenue	716,364	570,453	631,500	631,500
2074 Planning and Zoning Countywide Special Revenue	444,176	475,000	250,000	460,000
2074 Planning and Zoning	1,366,688	1,215,234	1,097,742	1,097,742
2075 Animal Control	2,325,584	2,353,378	2,524,383	2,485,499
2075 Animal Control Countywide Special Revenue	17,649	31,100	248,209	248,209
2076 Public Guardian	1,028,050	1,250,849	1,346,130	1,346,130
2077 Fish and Game	8,842	6,354	5,000	5,000
2077 Fish and Game Countywide Special Revenue	(350)	24,000	24,000	24,000
2080 Cemetery Administration	50,611	75,292	69,619	69,619
2080 Cemetery Administration Placerville Union Cemetery	48,978	47,990	84,299	84,299
<b>Total Other Protection</b>	<b>\$ 8,980,881</b>	<b>\$ 7,811,211</b>	<b>\$ 9,733,643</b>	<b>\$ 9,861,180</b>
<b>Total Public Protection</b>	<b>\$ 97,208,469</b>	<b>\$ 105,855,202</b>	<b>\$ 108,716,683</b>	<b>\$ 107,780,268</b>
<b>Public Ways and Facilities</b>				
<b>Public Ways</b>				
3011 Road Construction & Maint Road Fund	\$ 53,025,986	\$ 55,002,677	\$ 70,453,002	\$ 70,453,002
3011 Road Construction & Maint Countywide Special Revenue	8,852,465	10,609,355	12,310,762	12,310,762
3012 Road District Tax Fund	10,248	4,820,468	7,843,223	7,843,223
<b>Total Public Ways</b>	<b>\$ 61,888,699</b>	<b>\$ 70,432,500</b>	<b>\$ 90,606,987</b>	<b>\$ 90,606,987</b>
<b>Transportation Terminals</b>				
3021 Special Aviation	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000
<b>Total Transportation Terminals</b>	<b>\$ 40,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<b>Total Public Ways and Facilities</b>	<b>\$ 61,928,699</b>	<b>\$ 70,452,500</b>	<b>\$ 90,626,987</b>	<b>\$ 90,626,987</b>

Function, Activity and Budget Unit	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5

**Health and Sanitation**

Health				
4011 Public Health	\$ 14,219,754	\$ 15,933,731	\$ 16,207,109	\$ 16,207,109
4011 Public Health Countywide Special Revenue	3,730,819	3,430,436	3,651,329	3,651,329
4012 Drug and Alcohol Abuse Service	1,830,482	2,505,273	2,878,045	2,878,045
4013 Mental Health	14,947,834	17,075,498	17,280,419	17,280,419
4013 Mental Health Countywide Special Revenue	3,184,771	567,324	4,063,994	4,063,994
4014 Environmental Management	2,048,491	2,283,986	2,356,650	2,320,451
4014 Environmental Management Countywide Special Revenue	7,253,336	4,600,000	1,980,067	1,980,067
<b>Total Health</b>	<b>\$ 47,215,488</b>	<b>\$ 46,396,248</b>	<b>\$ 48,417,613</b>	<b>\$ 48,381,414</b>
<b>Total Health and Sanitation</b>	<b>\$ 47,215,488</b>	<b>\$ 46,396,248</b>	<b>\$ 48,417,613</b>	<b>\$ 48,381,414</b>

**Public Assistance**

Administration				
5011 Social Services Administration	\$ 14,451,397	\$ 17,013,504	\$ 17,639,611	\$ 17,524,653
5011 Social Services Administration Countywide Special Revenue	4,507,409	400,417	4,921,789	4,921,789
5012 Social Services Programs	6,879,415	7,437,956	7,429,897	7,403,253
5012 Social Services Programs Countywide Special Revenue	80,143	141,879	3,450,148	3,450,148
<b>Total Administration</b>	<b>\$ 25,918,363</b>	<b>\$ 24,993,756</b>	<b>\$ 33,441,445</b>	<b>\$ 33,299,843</b>
Aid Programs				
5021 Wraparound Program - SB 163 Social Services SB163 Wraparound	\$ 51,587	\$ 139,731	\$ 80,600	\$ 80,600
5021 Categorical Aids	17,034,333	16,840,359	14,972,878	14,972,878
<b>Total Aid Programs</b>	<b>\$ 17,085,920</b>	<b>\$ 16,980,090</b>	<b>\$ 15,053,478</b>	<b>\$ 15,053,478</b>
General Relief				
5031 Aid to Indigents	\$ 83,172	\$ 91,800	\$ 80,000	\$ 80,000
<b>Total General Relief</b>	<b>\$ 83,172</b>	<b>\$ 91,800</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>
Veterans Affairs				
5051 Veterans Affairs Countywide Special Revenue	\$ -	\$ 47,500	\$ 55,000	\$ 55,000
5051 Veterans Affairs	321,794	297,504	404,406	408,967
<b>Total Veterans Affairs</b>	<b>\$ 321,794</b>	<b>\$ 345,004</b>	<b>\$ 459,406</b>	<b>\$ 463,967</b>
Other Assistance				
5061 Community Services	\$ 4,804,144	\$ 13,520,320	\$ 11,341,875	\$ 11,341,875
5062 Senior Services	2,483,156	3,003,428	3,026,127	3,028,627
<b>Total Other Assistance</b>	<b>\$ 7,287,300</b>	<b>\$ 16,523,748</b>	<b>\$ 14,368,002</b>	<b>\$ 14,370,502</b>
<b>Total Public Assistance</b>	<b>\$ 50,696,549</b>	<b>\$ 58,934,398</b>	<b>\$ 63,402,331</b>	<b>\$ 63,267,790</b>

**Education**

Library Services				
6021 County Library	\$ 3,224,138	\$ 3,217,653	\$ 3,225,189	\$ 3,217,374
6021 County Library Countywide Special Revenue	10,502	12,000	12,283	12,283
<b>Total Library Services</b>	<b>\$ 3,234,641</b>	<b>\$ 3,229,653</b>	<b>\$ 3,237,472</b>	<b>\$ 3,229,657</b>

Function, Activity and Budget Unit	2010-11 Actual	2011-12 Actual Estimated <input type="checkbox"/> <input checked="" type="checkbox"/>	2012-13 Department Requested	2012-13 CAO Recommended
1	2	3	4	5

Agricultural Education				
6031 U.C. Cooperative Extension	\$ 279,363	\$ 34,166	\$ -	\$ -
<b>Total Agricultural Education</b>	<b>\$ 279,363</b>	<b>\$ 34,166</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Education</b>	<b>\$ 3,514,004</b>	<b>\$ 3,263,819</b>	<b>\$ 3,237,472</b>	<b>\$ 3,229,657</b>

Recreation & Cultural Services				
Recreation Facilities				
7011 Recreation	\$ 475,265	\$ 2,250,231	\$ 2,227,009	\$ 2,224,544
7011 Recreation Countywide Special Revenue	217,891	224,223	208,297	208,297
<b>Total Recreation Facilities</b>	<b>\$ 693,156</b>	<b>\$ 2,474,454</b>	<b>\$ 2,435,306</b>	<b>\$ 2,432,841</b>
Cultural Services				
7021 Historical Museum	\$ 111,085	\$ 115,021	\$ 117,359	\$ 116,636
7021 Historical Museum Countywide Special Revenue	-	4,000	4,000	4,000
<b>Total Cultural Services</b>	<b>\$ 111,085</b>	<b>\$ 119,021</b>	<b>\$ 121,359</b>	<b>\$ 120,636</b>
<b>Total Recreation &amp; Cultural Services</b>	<b>\$ 804,240</b>	<b>\$ 2,593,475</b>	<b>\$ 2,556,665</b>	<b>\$ 2,553,477</b>

Debt Service				
Debt Service				
8021 Debt Service Bond Authority	\$ 137,519	\$ -	\$ -	\$ -
<b>Total Debt Service</b>	<b>\$ 137,519</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Debt Service</b>	<b>\$ 137,519</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Grand Totals</b>	<b>\$ 309,237,395</b>	<b>\$ 342,570,097</b>	<b>\$ 374,493,182</b>	<b>\$ 373,060,284</b>
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# **GENERAL GOVERNMENT TEN YEAR**

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## **10 Year History General Government Functional Group**

## GENERAL GOVERNMENT TEN YEAR

### Ten Year History

	<b>03/04</b>	<b>04/05</b>	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Taxes	3,014,340	4,050,011	3,145,338	157,750	182,186
Licenses, Permits	412,768	503,674	499,084	535,760	485,366
Fines, Forfeitures	77,230	88,610	84,970	85,680	77,659
Use of Money	-	-	-	-	-
State	331,197	27,665	39,106	7,436	29,314
Federal	-	-	-	-	12,284
Charges for Service	5,393,759	4,756,854	4,899,168	5,215,703	3,235,371
Franchise Fees	55,000	-	-	-	1,583,430
Misc.	590,181	638,034	585,125	611,043	2,220,529
Other Financing Sources	-	1,773,346	1,703,662	812,079	1,020,460
<b>Total Revenue</b>	<b>9,874,475</b>	<b>11,838,194</b>	<b>10,956,453</b>	<b>7,425,451</b>	<b>8,846,599</b>
Salaries	10,257,457	10,976,910	12,361,687	14,292,048	11,363,739
Benefits	3,862,578	4,936,160	5,584,294	5,948,620	4,624,172
Services & Supplies	4,272,557	5,451,601	6,037,049	7,560,072	2,483,101
Other Charges	113,914	116,598	4,653	18,654	252,734
Fixed Assets	26,281	119,877	481,005	1,793,177	(3,995,859)
Operating Transfers	-	3,561	4,275	4,285	4,240
Intrafund Transfers	(2,198,455)	(2,431,362)	(2,101,363)	(2,289,864)	6,011,010
<b>Total Appropriations</b>	<b>16,334,332</b>	<b>19,173,345</b>	<b>22,371,600</b>	<b>27,326,992</b>	<b>20,743,137</b>
<b>NCC</b>	<b>6,459,857</b>	<b>7,335,151</b>	<b>11,316,758</b>	<b>17,998,819</b>	<b>14,388,400</b>
<b>FTE's</b>	<b>217</b>	<b>278</b>	<b>280</b>	<b>243</b>	<b>181</b>

## GENERAL GOVERNMENT TEN YEAR

### Ten Year History

	<b>08/09</b>	<b>09/10</b>	<b>10/11</b>	<b>11/12</b>	<b>12/13</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Budget</b>
Taxes	179,838	173,103	181,259	181,259	181,259
Licenses, Permits	456,356	447,840	441,413	451,908	456,000
Fines, Forfeitures	74,840	68,350	69,270	66,500	69,500
Use of Money	-	-	-	-	65,000
State	11,175	4,999	7,578	1,353,828	1,355,360
Federal	88,978	2,120	1,940	87,567	39,084
Charges for Service	4,426,986	4,255,910	4,577,203	4,163,039	4,965,380
Franchise Fees	75,000	75,000	76,500	76,500	76,500
Misc.	416,302	435,372	381,008	900,395	897,924
Other Financing Sources	1,082,814	1,218,172	1,282,978	1,124,906	1,211,604
<b>Total Revenue</b>	<b>6,812,289</b>	<b>6,680,866</b>	<b>7,019,149</b>	<b>8,405,902</b>	<b>9,317,611</b>
Salaries	10,756,164	13,877,745	14,130,968	13,371,532	16,321,872
Benefits	4,579,927	5,603,456	5,772,652	5,840,401	7,094,775
Services & Supplies	2,503,247	5,015,861	4,488,771	6,191,874	7,492,127
Other Charges	26,878	14,467	246	1,344,022	1,589,687
Fixed Assets	351,420	181,898	27,608	498,758	358,300
Operating Transfers	3,994	3,694	11,659	12,187	13,600
Intrafund Transfers	(3,050,383)	(2,766,573)	(2,595,163)	(2,281,859)	(2,196,869)
<b>Total Appropriations</b>	<b>15,171,247</b>	<b>21,930,548</b>	<b>21,836,741</b>	<b>24,976,915</b>	<b>30,673,492</b>
<b>NCC</b>	<b>16,557,563</b>	<b>15,275,872</b>	<b>14,656,084</b>	<b>16,571,013</b>	<b>21,355,881</b>
<b>FTE's</b>	<b>160</b>	<b>202</b>	<b>196</b>	<b>204</b>	<b>237</b>



## GENERAL GOVERNMENT TEN YEAR

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10 Year Variance		
	\$ Change	% Change
Taxes	(2,833,081)	-94%
Licenses, Permits	43,232	10%
Fines, Forfeitures	(7,730)	-10%
State	1,024,163	309%
Federal	39,084	N/A
Charges for Service	(428,379)	-8%
Franchise Fees	21,500	39%
Misc.	307,743	52%
Other Financing Sources	1,211,604	N/A
<b>Total Revenue</b>	<b>(556,864)</b>	<b>-6%</b>
Salaries	6,064,415	59%
Benefits	3,232,197	84%
Services & Supplies	3,219,570	75%
Other Charges	1,475,773	1296%
Fixed Assets	332,019	1263%
Operating Transfers	13,600	N/A
Intrafund Transfers	1,586	0%
<b>Total Appropriations</b>	<b>14,339,160</b>	<b>88%</b>
<b>NCC</b>	<b>14,896,024</b>	<b>231%</b>
<b>FTE's</b>	<b>21</b>	<b>10%</b>

### Notes

In FY 2012-13 the Facilities function was moved from DOT (Land Use) and added to the Chief Administrative Office (General Government). NCC for this function is \$3,837,644

# BOARD OF SUPERVISORS

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## Mission

“El Dorado County will remain the leader in supporting our safe, healthy, and vibrant communities, wisely managing our natural resources, and preserving our local heritage.

El Dorado County government will provide efficient, courteous, and effective services and infrastructure for the safety, protection, and well-being of our residents, businesses and visitors.

All customers will receive quality service and accurate information in a courteous, professional, and timely manner.”

The Board of Supervisors is a five-member governing body of the County serving a population of 181,058 residents operating within the County Charter and State Law. Each board member is elected for a four-year term and represents a geographic jurisdiction. The presiding official, Chair, is elected annually among the five members. The Board convenes in regular sessions weekly on Tuesday at the County Government Center in Placerville.

Pursuant to its constitutional and statutory power, the El Dorado County Board of Supervisors sets policy for County departments, oversees a budget of over \$530 million and adopts ordinances on local matters, as well as land use policies that affect unincorporated areas.

The Board also sits as the El Dorado County Bond Authority, In-Home Supportive Services Public Authority, and is the Governing Board of the County Air Quality Management District and County Service Areas. In the area of planning oversight, the Board acts as an Appeals Board for the County Planning Commission.

This fiscal year the County will be completing the redistricting process affecting the current district boundaries to equalize the population within each district.

The Board of Supervisors department has a staff of 14 employees, inclusive of the Supervisors, Supervisors Assistants and the Clerk of the Board staff.

## Program Summaries

### District 1

**Positions: 2 FTE**

**Total Appropriations: \$226,168**

**Total Revenues: \$0**

**Net County Cost: \$226,168**

The first supervisorial district includes the unincorporated areas in the western part of El Dorado County including El Dorado Hills.

### District 2

**Positions: 2 FTE**

**Total Appropriations: \$226,168**

**Total Revenues: \$0**

**Net County Cost: \$226,168**

The second supervisorial district includes the unincorporated areas in the southern part of El Dorado County including the communities of Latrobe, Mt. Aukum, Fairplay, Outingdale, Omo Ranch, Happy Valley, Nashville, Somerset, Pleasant Valley, Grizzly Flat, Cameron Park, and portions of El Dorado Hills.

## **BOARD OF SUPERVISORS**

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**District 3**  
**Positions: 2 FTE**

**Total Appropriations: \$226,168**  
**Total Revenues: \$0**  
**Net County Cost: \$226,168**

The third supervisorial district includes City of Placerville as well as the unincorporated communities of Camino, Smith Flat, Diamond Springs and El Dorado.

**District 4**  
**Positions: 2 FTE**

**Total Appropriations: \$226,168**  
**Total Revenues: \$0**  
**Net County Cost: \$226,168**

The fourth supervisorial district includes the unincorporated areas in the northern part of El Dorado County including the communities of Cameron Park, Rescue, Cold Springs, Pilot Hill, Cool, Lotus, Coloma, Spanish Flat, Kelsey, Mosquito, Swansboro, Greenwood, Garden Valley, Georgetown, Volcanoville, Quintette, and portions of El Dorado Hills, Cameron Park, and Shingle Springs.

**District 5**  
**Positions: 2 FTE**

**Total Appropriations: \$226,168**  
**Total Revenues: \$0**  
**Net County Cost: \$226,168**

The fifth supervisorial district includes the City of South Lake Tahoe as well as the communities of Fallen Leaf, Meyers, Twin Bridges, Strawberry, Sciots Camp, Kyburz, White Hall, and Pollock Pines.

**Clerk of the Board of Supervisors**  
**Positions: 4 FTE**

**Total Appropriations: \$418,380**  
**Total Revenues: \$65,056**  
**Net County Cost: \$353,324**

The office of the Clerk of the Board is committed to providing professional and courteous service to the Board of Supervisors and the public as well as maintaining accurate records of the past and present for the future of the County of El Dorado.

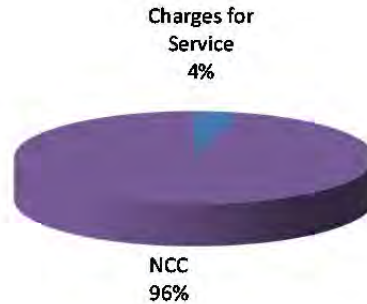
The Clerk of the Board directs business functions of the Board of Supervisors, services and distributes information to all citizens, officials, and staff regarding Board of Supervisors hearing matters, provides the Board of Supervisors' agendas and minutes with supporting documentation as well as current status of filled and vacant positions of approximately 70 Board-appointed boards and commissions. The COB prepares and posts agendas consistent with the open meetings provisions of the Ralph M. Brown Act, records and maintains minutes, and acts as custodian of the BOS official record from 1850 to the present. In addition, the Clerk of the Board administers the Assessment Appeals Board Program.

# BOARD OF SUPERVISORS

## Financial Charts

### Source of Funds

Charge for Services (\$64,249): Typically, this revenue is generated through two sources: charges to non-general fund entities for processing agenda items (\$28,249) and Assessment Appeals filing fees (\$11,250). This Fiscal Year, however, an additional \$20,750 is included from an Air Quality Management District Grant to provide funding for the purchase of videoconferencing equipment.



Miscellaneous (\$500): This is the expected revenue from the sale of copies of documents, audio tapes and CD's to the public.

Other Financing Sources (\$307): This is the Board Clerk's share of revenue derived from the fees charged on timeshare projects pursuant to County ordinance Chapter 40.

Net County Cost (\$1,484,164): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

Salaries & Benefits (\$1,430,582): Primarily comprised of general salaries and benefits (\$1,044,601), retirement (\$154,597), retiree health (\$13,615), workers' compensation (\$1,451) and health insurance (\$214,221).



Services & Supplies (\$82,265): Major expenses include general liability insurance (\$20,203), office expense (\$2,260) equipment and software costs (\$9,800), computer equipment (\$27,000) and special departmental expense (\$12,500).

## BOARD OF SUPERVISORS

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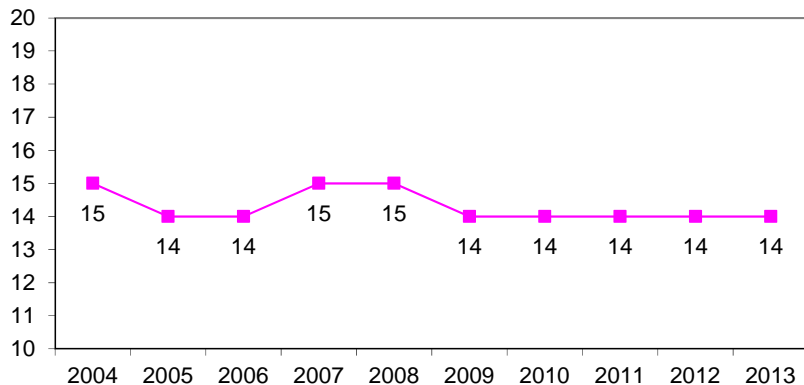
Other Charges (\$250) : Minor charges from other county departments.

Intrafund Transfers (\$36,791): Intrafund transfers consist of charges from other departments for services such as mainframe support (\$4,530), network support (\$17,056), printing services (\$800) and telephone (\$8,400).

Intrafund Abatements (\$668): payments from general fund departments for special district administrative services post here.

### Staffing Trend

Staffing for the Board of Supervisors Office over the past ten years has gone from 15 FTE in FY 2004-05 to 14 FTE. The recommended allocation for FY 2012-13 remains at 14.



### Chief Administrative Comments

The Recommended Budget represents an overall increase of \$24,619 or 60% in revenues and an increase of \$12,557 or 1% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has decreased \$12,062 or 0.8%.

The change in revenues is due to a one-time increase in interfund revenues, reflecting a grant award from the Air Quality Management District for the purchase of video conferencing equipment. The change in appropriations is mainly driven by an increase in salaries and benefits due to an increase in health insurance premiums. The increase is offset to some degree by reductions in the Board Clerk's budget.

The budget for the Board of Supervisors reflects separate allocations for each district and for the Clerk of the Board. The budget for each Supervisorial District has been prepared in accordance with Board of Supervisors Policy D-5 - *Board of Supervisors Departmental Budget and Expense Reimbursement*, which provides for an equal budget allocation for each District.

# BOARD OF SUPERVISORS

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## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 01 BOS - BOARD OF SUPERVISORS

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
1740	CHARGES FOR SERVICES	9,520	11,250	9,000	9,000	-2,250
1800	INTERFND REV: SERVICE BETWEEN FUND	28,249	28,249	55,249	55,249	27,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	37,769	39,499	64,249	64,249	24,750
1940	MISC: REVENUE	938	938	500	500	-438
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	938	938	500	500	-438
2020	OPERATING TRANSFERS IN	0	0	307	307	307
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	0	0	307	307	307
<b>TYPE: R SUBTOTAL</b>		38,707	40,437	65,056	65,056	24,619

# BOARD OF SUPERVISORS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 01 BOS - BOARD OF SUPERVISORS

		CURRENT YR MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	937,054	937,054	923,094	923,094	-13,960
3004	OTHER COMPENSATION	8,145	8,145	11,503	11,503	3,358
3020	RETIREMENT EMPLOYER SHARE	153,225	153,225	154,597	154,597	1,372
3022	MEDI CARE EMPLOYER SHARE	13,586	13,586	13,493	13,493	-93
3040	HEALTH INSURANCE EMPLOYER	200,265	200,265	214,221	214,221	13,956
3041	UNEMPLOYMENT INSURANCE EMPLOYER	7,245	7,245	7,245	7,245	0
3042	LONG TERM DISABILITY EMPLOYER	3,376	3,376	3,363	3,363	-13
3043	DEFERRED COMPENSATION EMPLOYER	4,250	4,250	4,000	4,000	-250
3046	RETIREE HEALTH: DEFINED	14,021	14,021	14,026	13,615	-406
3060	WORKERS' COMPENSATION EMPLOYER	3,142	3,142	3,137	1,451	-1,691
3080	FLEXIBLE BENEFITS	66,000	66,000	84,000	84,000	18,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,410,309</b>	<b>1,410,309</b>	<b>1,432,679</b>	<b>1,430,582</b>	<b>20,273</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	770	770	770	770	0
4060	FOOD AND FOOD PRODUCTS	500	500	0	0	-500
4100	INSURANCE: PREMIUM	31,113	31,113	31,113	20,203	-10,910
4140	MAINT: EQUIPMENT	500	500	500	500	0
4180	MAINT: BUILDING & IMPROVEMENTS	250	250	250	250	0
4220	MEMBERSHIPS	660	660	660	660	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	200	200	200	200	0
4260	OFFICE EXPENSE	6,976	6,976	2,262	2,262	-4,714
4261	POSTAGE	1,800	1,800	1,400	1,400	-400
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,250	2,250	2,250	2,250	0
4400	PUBLICATION & LEGAL NOTICES	1,400	1,400	1,400	1,400	0
4420	RENT & LEASE: EQUIPMENT	9,300	9,300	9,300	9,300	0
4462	EQUIP: COMPUTER	6,850	6,850	27,000	27,000	20,150
4463	EQUIP: TELEPHONE & RADIO	500	500	500	500	0
4500	SPECIAL DEPT EXPENSE	12,500	12,500	12,500	12,500	0
4501	SPECIAL PROJECTS	450	450	450	450	0
4503	STAFF DEVELOPMENT	4,020	5,750	900	900	-4,850
4529	SOFTWARE LICENSE	900	900	0	0	-900
4600	TRANSPORTATION & TRAVEL	420	420	420	420	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	800	800	400	400	-400
4606	FUEL PURCHASES	300	300	100	100	-200
4608	HOTEL ACCOMMODATIONS	0	0	800	800	800
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>82,459</b>	<b>84,189</b>	<b>93,175</b>	<b>82,265</b>	<b>-1,924</b>
5300	INTERFND: SERVICE BETWEEN FUND	0	0	250	250	250
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>250</b>	<b>250</b>	<b>250</b>
7220	INTRAFND: TELEPHONE EQUIPMENT &	9,240	9,240	8,400	8,400	-840
7223	INTRAFND: MAIL SERVICE	1,074	1,074	1,074	2,303	1,229
7224	INTRAFND: STORES SUPPORT	963	963	963	232	-731
7225	INTRAFND: CENTRAL DUPLICATING	6,500	6,500	800	800	-5,700
7227	INTRAFND: MAINFRAME SUPPORT	4,530	4,530	4,530	4,530	0
7229	INTRAFND: PC SUPPORT	1,750	1,750	1,750	1,750	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,000	1,000	1,000	1,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	720	720	720	720	0
7234	INTRAFND: NETWORK SUPPORT	17,056	17,056	17,056	17,056	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>42,833</b>	<b>42,833</b>	<b>36,293</b>	<b>36,791</b>	<b>-6,042</b>
7350	INTRFND ABATEMENTS: GF ONLY	-668	-668	-668	-668	0
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-668</b>	<b>-668</b>	<b>-668</b>	<b>-668</b>	<b>0</b>
<b>TYPE: E SUBTOTAL</b>		<b>1,534,933</b>	<b>1,536,663</b>	<b>1,561,729</b>	<b>1,549,220</b>	<b>12,557</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>1,496,226</b>	<b>1,496,226</b>	<b>1,496,673</b>	<b>1,484,164</b>	<b>-12,062</b>
<b>DEPARTMENT: 01</b>	<b>SUBTOTAL</b>	<b>1,496,226</b>	<b>1,496,226</b>	<b>1,496,673</b>	<b>1,484,164</b>	<b>-12,062</b>

# BOARD OF SUPERVISORS

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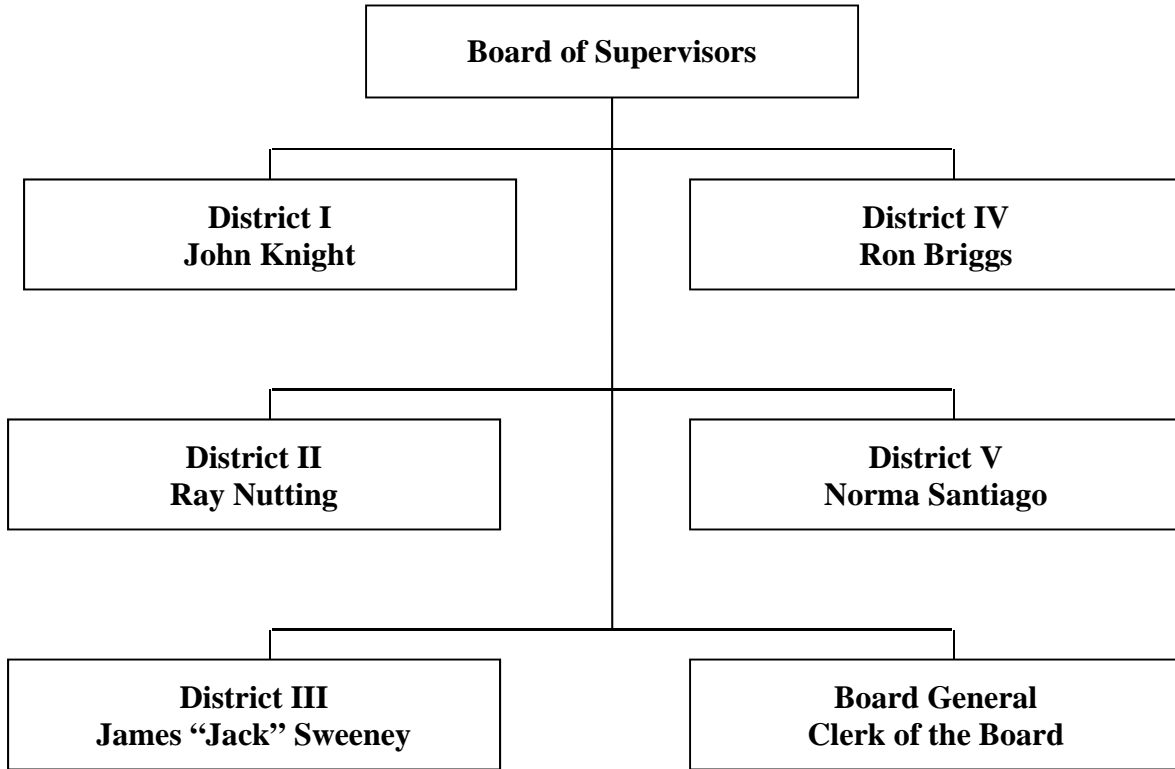
## Personnel Allocation

<b>Classification Title</b>	<b>2011-12 Adjusted Allocation</b>	<b>2012-13 Dept Request</b>	<b>2012-13 CAO Recm'd</b>	<b>Diff from Adjusted</b>
Supervisors	5.00	5.00	5.00	-
Clerk of the Board Of Supervisors	1.00	1.00	1.00	-
Deputy Clerk of the Board I/II	2.00	2.00	2.00	-
Sr. Deputy Clerk of the Board of Supervisors	1.00	1.00	1.00	-
Supervisor's Assistant	5.00	5.00	5.00	-
<b>Department Total</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>-</b>



# BOARD OF SUPERVISORS

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## BOARD OF SUPERVISORS

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### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Charges for Service	54,841	28,249	28,249	28,249	28,249
Misc.	1,236	1,404	1,589	914	796
Other Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>56,077</b>	<b>29,653</b>	<b>29,838</b>	<b>29,163</b>	<b>29,045</b>
Salaries	688,185	684,447	756,189	829,208	930,986
Benefits	258,825	304,360	345,344	335,369	378,209
Services & Supplies	111,210	75,742	72,933	95,474	57,419
Other Charges	-	50	113	279	-
Fixed Assets	-	18,851	-	1,508	-
Intrafund Transfers	49,497	51,524	46,189	48,658	50,012
<b>Total Appropriations</b>	<b>1,107,717</b>	<b>1,134,974</b>	<b>1,220,768</b>	<b>1,310,496</b>	<b>1,416,626</b>
<b>NCC</b>	<b>1,051,640</b>	<b>1,105,321</b>	<b>1,190,930</b>	<b>1,281,333</b>	<b>1,387,581</b>
<b>FTE's</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>15</b>	<b>15</b>

# BOARD OF SUPERVISORS

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Charges for Service	28,249	69,479	36,979	37,769	64,249
Misc.	977	521	906	938	500
Other Financing Sources	461	595	80	-	307
<b>Total Revenue</b>	<b>29,687</b>	<b>70,595</b>	<b>37,965</b>	<b>38,707</b>	<b>65,056</b>
Salaries	947,777	903,475	901,679	945,199	1,089,194
Benefits	376,180	362,520	364,168	465,110	341,388
Services & Supplies	76,262	79,293	58,536	82,459	82,265
Other Charges	130	55	-	-	250
Fixed Assets	-	-	1,558	-	-
Intrafund Transfers	51,314	50,435	50,264	42,165	36,123
<b>Total Appropriations</b>	<b>1,451,663</b>	<b>1,395,778</b>	<b>1,376,205</b>	<b>1,534,933</b>	<b>1,549,220</b>
<b>NCC</b>	<b>1,421,976</b>	<b>1,325,183</b>	<b>1,338,240</b>	<b>1,496,226</b>	<b>1,484,164</b>
<b>FTE's</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

10 Year Variance		
	\$ Change	% Change
Charges for Service	9,408	17%
Misc.	(736)	-60%
<b>Total Revenue</b>	<b>8,979</b>	<b>16%</b>
Salaries	401,009	58%
Benefits	82,563	32%
Services & Supplies	(28,945)	-26%
Other Charges	250	N/A
Fixed Assets	-	N/A
Intrafund Transfers	(13,374)	-27%
<b>Total Appropriations</b>	<b>441,503</b>	<b>40%</b>
<b>NCC</b>	<b>432,524</b>	<b>41%</b>
<b>FTE's</b>	<b>(0.6)</b>	<b>-4%</b>

Notes

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# CHIEF ADMINISTRATIVE OFFICE

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## Mission

The mission of the Chief Administrative Office is to ensure the sound and effective management of County government, procurement and facilities, pursuant to Board policy and direction by providing leadership; developing policy and procedures; providing budgetary and legislative analyses; and acting as liaison between County departments and the Board of Supervisors.

## Program Summaries

### Budget and Operations

**Positions: 9.0 FTE**

**Extra Help: \$40,000**

**Total Appropriations: \$1,442,036**

**Total Revenues: \$168,162**

**Net County Cost: \$1,273,874**

The Chief Administrative Office exercises overall responsibility for the coordination of County department activities to ensure the sound and effective management of County government, pursuant to Board policy and the adopted budget. Primary areas of responsibility are: effective overall management of County resources; long-range financial and organizational planning; ensuring that County departments are producing services and results in accord with Board goals, policies, and budgets; improving management and information systems to ensure the most effective use of County personnel, money, facilities, and equipment; providing leadership and developing a County management team that can plan for and meet future challenges; and performing other duties as assigned by the Board.

The Chief Administrative Office is charged with the responsibility of acting as advisor to the Board of Supervisors and in this role provides objective commentary on policy and management considerations. The Chief Administrative Office is responsible for recommending an annual budget and administering that budget after its adoption by the Board.

The Chief Administrative Office staffs the Economic Development Advisory Committee and the Rubicon Oversight Committee. One staff member provides support to the Department of Transportation in managing the Clean up and Abatement Order on the Rubicon Trail.

**Revenue:** Revenue from the Department of Transportation, Economic Development and Risk Management to offset the Assistant Chief Administrative Officer time (\$118,162) and funds from the Rubicon Trust (\$50,000).

### Central Fiscal/Admin Unit

**Positions: 6.0 FTE**

**Total Appropriations: \$470,049**

**Total Revenue: \$87,889**

**Net County Cost: \$382,160**

This is a new central financial and administrative unit within the Chief Administrative Office. This unit provides services to the Chief Administrative Office, Facilities, Human Resources, Risk Management, Information Technologies, Surveyor, Public Defender, and Indigent Defense. These services include accounts payable/receivable, payroll, journal entries, budgeting, financial reporting and administration.

**Revenue:** Revenue from Risk Management to offset fiscal/administrative services provided to this department. The Chief Administrative Office is working closely with the Auditor/Controller to

## **CHIEF ADMINISTRATIVE OFFICE**

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determine whether a cost allocation methodology will be required for the general fund departments this unit serves. This budget may need to be adjusted at Addenda if a cost allocation methodology is determined.

<b><u>Procurement and Contracts/Central Stores/Mail-Courier</u></b>	<b>Total Appropriations: \$691,411</b>
<b>Positions: 8.0 FTE</b>	<b>Total Revenues: \$104,678</b>
	<b>Net County Cost: \$586,733</b>

**Procurement and Contracts (5.0 FTE):**

Provides purchasing and contract processing services to other County departments. The Division is also responsible for administering the County's surplus property program.

**Central Stores (2.0 FTE):**

Provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

**Mail Support (1.0 FTE):**

Provides mail and courier service to County departments and operates the County's warehouse and surplus property programs.

**Revenue:** Sources include County departments and the Courts for mail/courier service and postage reimbursement.

<b><u>Rubicon Trail Grant Programs</u></b>	<b>Total Appropriations: \$1,853,975</b>
<b>Positions: 0 FTE</b>	<b>Total Revenues: \$1,853,975</b>
	<b>Net County Cost: \$0</b>

The Chief Administrative Office has assumed the grant administration for the Rubicon Trail. Coordination of the projects will be done in conjunction with the Department of Transportation. Procurement of goods and services, payment of claims, administration of the grants, and liaison with agencies will be provided by the Chief Administrative Office.

**Revenue:** State grant funding (\$1,349,660), SMUD funds (\$499,795) and funding from the Off-Highway Vehicle trust fund (\$4,520).

<b><u>Facilities</u></b>	<b>Total Appropriations: \$4,602,644</b>
<b>Positions: 34 FTE</b>	<b>Total Revenues: \$765,000</b>
	<b>Net County Cost: \$3,837,644</b>

The Chief Administrative Office has assumed the facilities functions previously performed by the Department of Transportation. These functions include buildings and grounds maintenance, custodial and facilities capital projects.

**Revenue:** From County Departments and Courts for the janitorial, maintenance and grounds services provided as well as billings to the Accumulative Capital Outlay fund for project management services.

## CHIEF ADMINISTRATIVE OFFICE

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**Accumulative Capital Outlay Fund**  
**Positions: 0 FTE**

**Total Appropriations: \$5,953,415**  
**Total Revenues: \$5,953,415**  
**Net County Cost: \$0**

This program, which is staffed by the Facilities unit, is responsible for the project development and construction of facilities and parks that support County functions. In addition, the program performs major maintenance projects on existing County buildings, parks and infrastructure.

**Revenue:** Tobacco Settlement Funds (\$3M), Property Taxes (\$1.0M), the Criminal Justice Special Revenue Fund (\$0.9M) and the Court Construction Special Revenue Fund (\$0.4M), and fund balance (\$0.5).

### Source of Funds

Use of Money (\$65,000): Rental income from SPTC corridor

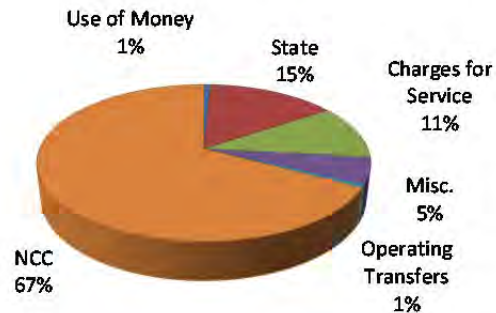
State (\$1,349,660) : Grant funding for the Rubicon trail

Charge for Services (\$1,008,100): Primarily comprised of charges to other department and the Accumulative Capital Outlay fund for facilities and grounds services (\$906,051).

Miscellaneous (\$502,424): Primarily funding for the Rubicon trail from the SMUD trust account.

Other Financing Sources (\$54,520): Funding from the Off Highway Vehicle (OHV) trust fund for services related to the Rubicon program.

Net County Cost (\$6,080,411): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



### Use of Funds

Salaries & Benefits (\$5,283,673): Primarily comprised of permanent salaries (\$3,422,955), and health insurance (\$840,171), retirement (\$617,832).





## CHIEF ADMINISTRATIVE OFFICE

Services & Supplies (\$2,766,743): Primarily comprised of utilities (\$785,000), professional services primarily related to Rubicon (\$322,455), central stores inventory (\$220,000), bulk postage (\$350,000), building improvements (\$202,500), building maintenance (\$153,000), and refuse disposal (\$112,900) .

Services & Supplies Abatements (-\$528,000): Comprised of charges to other departments for central stores inventory (-\$220,000) and bulk postage (-\$308,000).

Other Charges (\$1,588,777): Primarily charges from DOT for work on the Rubicon Trail.

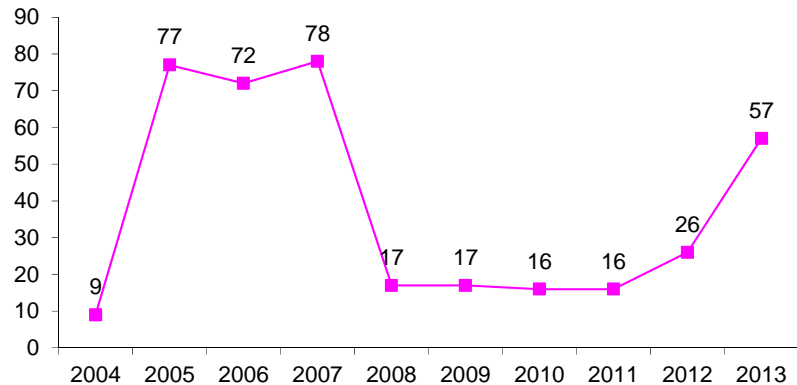
Fixed Assets (\$62,300) : Rubicon purchases (\$41,000) and equipment for building and grounds maintenance (\$21,300).

Intra-fund Transfers (\$118,994): Includes charges from other departments for services such as network support (\$42,256), mainframe support (\$35,448), and telephone (\$21,300).

Intra-fund Abatement: (-\$232,372): Includes charges to other departments for mail service (-\$142,990), stores support (-\$25,756), and Economic Development offset (-\$63,626).

### Staffing Trend

Staffing for the Chief Administrative Office over the past ten years reflects fluctuation between FY2004-05 and FY2006-07 due to combining several departments under the Chief Administrative Office. In FY2007-08 Human Resources and Information Technologies became separate departments reducing the Chief Administrative Office allocation. In FY 2011-12 a centralized fiscal and administrative group was formed adding 7 FTE's as well as 3 FTE's added for facilities functions. In FY 2012-13, 31 positions are being transferred from the Department of Transportation related to facilities, grounds and custodial functions. All positions in the Chief Administrative Office are located in Placerville except for 7 FTE's in the facilities unit located in South Lake Tahoe.



## CHIEF ADMINISTRATIVE OFFICE

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### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$834,758 or 40% in revenues and an increase of \$5,037,531 or 125% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is increased by \$4,202,773 or 224%.

The table below summarizes these changes by function:

Function	Change in Revenues	Change in Appropriations	Change to NCC
Budget & Operations	\$18,162	(\$243,742)	(\$261,904)
Procurement	(\$6,333)	\$238,540	\$244,873
Rubicon	(\$29,960)	(\$29,960)	\$0
Sub-Total	(\$18,131)	(\$35,162)	(\$17,031)*
Central Fiscal/Admin Unit**	\$87,889	\$470,049	\$382,160
Facilities**	\$765,000	\$4,602,644	\$3,857,644
Sub-Total	\$852,889	\$5,072,693	\$4,239,804
<b>Total</b>	<b>\$834,758</b>	<b>\$5,037,531</b>	<b>\$4,202,773</b>

\* This total reflects a decrease in NCC in ongoing operations in the Chief Administrative Office

\*\* New functions as of FY 2012-13

#### Budget & Operations

There are several functions currently being performed within this core unit of the Chief Administrative Office. Some of these functions include;

- Budget development and monitoring
- Development of county-wide financial standards and practices in coordination with the Auditor-Controller
- Implementation of Investment Strategy
- Management of Investment teams (Human Resources, Risk Management, Facilities and Real Property, Department Culture and Accountability, Economic Development, and Information Technologies)
- Coordination of Human Resource and Management Action teams
- Legislative monitoring
- Policy development
- Public Outreach and overall project management for the Targeted General Plan Amendment
- Coordination with local agencies on county-wide issues (ie. Fire, LAFCO, CSD, etc.)
- Acting Director of Information Technologies
- Acting Director of Department of Transportation
- Acting Clerk of the Board
- Economic Development
- Parks coordination and attendance at commission meetings
- "Rails to trails" coordination and attendance at committee meetings

## CHIEF ADMINISTRATIVE OFFICE

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- Rubicon Trail
- Development of the new centralized fiscal and administrative unit
- Process review and development in the new facilities unit
- Oversight of Risk Management and Human Resources
- Executive Management coordination and development

Currently the budget and operations function within the Chief Administrative Office is short staffed. The decision was made to move one Principal Administrative Analyst full-time into the Procurement function as well as one Sr. Department Analyst that was originally programmed for the Central Fiscal/Admin unit. Resources have been added to the Procurement function in an effort to strengthen and stream line internal services functions to departments. The budget and operations unit also has one Principal Administrative Analyst that is currently serving as the Acting Director of Information Technologies. Therefore work that was previously done by five Principal Administrative Analyst's and the Internal Auditor is now being done by three Principal Administrative Analysts and the Chief Budget Officer, essentially a reduction of two FTE's. The Assistant Chief Administrative Officer is also deployed as the Acting Director of Transportation as well as providing oversight to Risk Management and Economic Development.

The Recommended Budget for this unit represents an overall increase of \$18,162 or 12% in revenues and a decrease of \$243,742 or 15% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is decreased by \$261,904 or 17%. Changes in revenues are primarily related to payments from DOT for the Assistant Chief Administrative Officer. The decrease in appropriations is related to the shift of one Principal Administrative Analyst into the Purchasing division as well as 50% of another Principal Administrative Analyst budgeted in the Information Technologies budget.

### Procurement

The Recommended Budget for this unit represents an overall increase of \$6,333 in revenues and an increase of \$238,540 in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is increased by \$244,873 (offset with savings in budget and operations). The increases in the Procurement division are related to salaries and benefits due to the shift of a Principal Administrative Analyst and the addition of a Sr. Department Analyst to help streamline and strengthen these internal services.

### Rubicon Trail

The Recommended Budget for this unit represents an overall increase of \$29,960 in revenues and appropriations when compared to the FY 2011-12 approved budget. There is no net county cost associated with this program as all costs are funded through grant revenues.

### Central Fiscal/Administrative

This is a new unit within the Chief Administrative Office. This division currently provides fiscal and administrative services for the Chief Administrative Office, Facilities, Information Technologies, Human Resources, Risk Management, Surveyor, Public Defender and Indigent Defense. As this unit gets up and running there may be future opportunities to provide these services for other small departments creating more efficiency and consistency and furthering the investment strategy of limiting government and enhancing services.

## CHIEF ADMINISTRATIVE OFFICE

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The Recommended Budget for this unit includes \$87,889 in revenues and \$470,049 in appropriations resulting in a Net County Cost of \$382,160.

### Facilities

The Facilities unit is a new unit within the Chief Administrative Office. This unit includes building maintenance, grounds, custodial, real property and facility capital projects. Maintenance, grounds and custodial staff are being transferred from the Department of Transportation (31 FTE's). Additionally in FY 2011-12, a Facilities Manager and two Facilities Project Managers were added to the Chief Administrative Office to handle management of the unit, capital projects, real property, move coordination and space planning.

The Recommended Budget for this unit includes \$765,000 in revenues and \$4,602,644 in appropriations resulting in a Net County Cost of \$3,857,644. When compared to the FY 2011-12 Department of Transportation Net County Cost approved budget for facilities of \$4,773,270, this results in Net County Cost savings of \$915,626.

This is a very conservative budget for this unit and as the unit gets up and running we may need to re-evaluate staffing and return to the Board with recommended changes. The plan is to return to the Board in August with a more detailed facility work-plan to receive Board direction on priorities for deferred maintenance and facilities capital projects. At that time any recommended staffing and budget changes will be discussed.

## CHIEF ADMINISTRATIVE OFFICE

### Capital Facilities Workplan

The table below includes the Facilities Capital Workplan. This is a very rough workplan and the Department plans to return to the Board in August with a more detailed facility work-plan.

<b>Chief Administrative Office FY 2012-13 Facilities Capital Budget PROPOSED WORKPLAN</b>			
Project #	Project Title	Amount Budgeted in ACO	Funding Source
90001	Countywide Special Projects / Deferred Maintenance	400,000	ACO Fund
90002	Countywide Security	50,000	ACO Fund
90003	Countywide HVAC Repairs	300,000	ACO Fund
90004	Countywide Exterior Paint	45,000	ACO Fund
90005	Countywide Mold, Lead & Asbestos Abatement	15,000	ACO Fund
90006	Countywide Parking Lot Improvements & Repairs	105,000	ACO Fund
90007	Countywide ADA Evaluation / Compliance	106,000	ACO Fund
90008	Countywide Bird Control	35,000	ACO Fund
90013	Countywide Interior Paint	25,000	ACO Fund
90056	Government Center PVL Bldgs A & B Emergency Electrical	300,000	ACO Fund
90057	Replacement of UPS and HVAC systems for IT Data Center in Building B	15,000	ACO Fund
90100	Court PVL - Courthouse Main Street - Corbel Replace/Repair/Remove	90,000	Court Construction Spec. Rev. Fund
90101	Jail/Sheriff SLT - Johnson Building Re-roof	133,000	Criminal Justice Spec. Rev. Fund
90102	Court SLT - Facilities Siesmic Retrofit	55,876	Court Construction Spec. Rev. Fund
		9,124	ACO Fund
90103	Court ADA Improvements CP/SLT	101,000	Court Construction Spec. Rev. Fund
90104	ADA Improvements - Court - Bldg C	52,000	Court Construction Spec. Rev. Fund
		186,000	ACO Fund
90108	Court SLT - ADA Improvements	142,039	Court Construction Spec. Rev. Fund
		32,161	ACO Fund
90201	Probation Juvenile Hall Reception Upgrade	50,000	Criminal Justice Spec. Rev. Fund
90204	SLT Jail Shingle Replacement	50,000	Criminal Justice Spec. Rev. Fund
90211	SLT Jail Surveillance Equipment Upgrade	5,500	Criminal Justice Spec. Rev. Fund
		20,000	Interfund Rev. Services
90212	Jail PVL - Sewer Outfall Grinder Replacement	166,000	Criminal Justice Spec. Rev. Fund
90213	Jail PVL - Water Heater Replacement	275,000	Criminal Justice Spec. Rev. Fund
90214	Jail SLT - HVAC Replacement	250,000	Criminal Justice Spec. Rev. Fund
90502	Buildings & Grounds Shed Replacement	15,000	ACO Fund
		62,000	Risk Management - Self Insurance
90600	Animal Control PVL - Animal Control	3,000,000	Tobacco Settlement Funds
90990	Facilities Planning	45,000	ACO Fund
<b>Total Projects</b>		<b>6,135,700</b>	

## CHIEF ADMINISTRATIVE OFFICE

### Parks Workplan

The Accumulative Capital Outlay (ACO) fund includes funding for a variety of new parks projects totaling \$275,500. These projects were recommendations from the Parks & Recreation Commission. This is a very rough workplan and the Department plans to return to the Board in August with a more detailed work-plan.

Chief Administrative Office FY 2012-13 - Parks Capital Budget PROPOSED WORKPLAN			
Project #	Project Title	Amount Budgeted in ACO	Funding Source
97005	SMUD Trail	106,755	EDHCSD
		246,245	Federal TEA
97012	El Dorado Trail - Los Trampas to Halcon	70,000	ACO Fund
		5,000	Trails Now Contribution
		20,000	TDA
	Extend pool hours for City of Placerville	20,000	ACO Fund
	Brockless Bridge	15,000	ACO Fund
	Nexus study	25,000	ACO Fund
	Bradford Park Playground	10,000	ACO Fund
	Henningson Lotus Park misc. projects	13,000	ACO Fund
	Pioneer Park misc. projects	32,000	ACO Fund
	Bradford Park misc. projects	16,000	ACO Fund
	El Dorado Trails Trussle Bridge	20,000	ACO Fund
	El Dorado Trail Slurry Seal Jaquier Road to Parkway	11,000	ACO Fund
	El Dorado Trail Missouri Road Longrut Road	8,500	ACO Fund
	Pollock Pines easement and fence	15,000	ACO Fund
	SPTC Property Boundaries	5,000	ACO Fund
	El Dorado Trail Signage & Marking	10,000	ACO Fund
	Skatepark shade structures	5,000	ACO Fund
<b>Total Projects</b>		<b>653,500</b>	

# CHIEF ADMINISTRATIVE OFFICE

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0420	RENT: LAND & BUILDINGS	0	0	65,000	65,000	65,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	0	0	65,000	65,000	65,000
0880	ST: OTHER	1,347,778	1,347,778	1,349,660	1,349,660	1,882
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,347,778	1,347,778	1,349,660	1,349,660	1,882
1740	CHARGES FOR SERVICES	1,800	1,800	0	0	-1,800
1771	SUPERIOR COURT SERVICES	51,031	51,031	57,746	57,746	6,715
1800	INTERFND REV: SERVICE BETWEEN FUND	50,000	50,000	906,051	906,051	856,051
1804	INTERFND REV: MAIL SERVICE	19,933	19,933	30,614	30,614	10,681
1805	INTERFND REV: STORES SUPPORT	37,247	37,247	13,689	13,689	-23,558
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	160,011	160,011	1,008,100	1,008,100	848,089
1920	OTHER SALES	1,000	1,000	0	0	-1,000
1940	MISC: REVENUE	531,007	531,007	502,424	502,424	-28,583
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	532,007	532,007	502,424	502,424	-29,583
2020	OPERATING TRANSFERS IN	105,150	105,150	54,520	54,520	-50,630
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	105,150	105,150	54,520	54,520	-50,630
<b>TYPE: R SUBTOTAL</b>		2,144,946	2,144,946	2,979,704	2,979,704	834,758

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,437,240	1,437,240	3,422,955	3,422,955	1,985,715
3001	TEMPORARY EMPLOYEES	83,502	83,502	40,000	40,000	-43,502
3002	OVERTIME	0	0	2,500	2,500	2,500
3004	OTHER COMPENSATION	600	600	64,500	64,500	63,900
3005	TAHOE DIFFERENTIAL	0	0	14,400	14,400	14,400
3020	RETIREMENT EMPLOYER SHARE	247,745	247,745	617,832	617,832	370,087
3022	MEDI CARE EMPLOYER SHARE	18,795	18,795	49,117	49,117	30,322
3040	HEALTH INSURANCE EMPLOYER	230,028	230,028	840,171	840,171	610,143
3041	UNEMPLOYMENT INSURANCE EMPLOYER	12,827	12,827	45,515	45,515	32,688
3042	LONG TERM DISABILITY EMPLOYER	5,036	5,036	12,269	12,269	7,233
3043	DEFERRED COMPENSATION EMPLOYER	14,586	14,586	9,916	9,916	-4,670
3046	RETIREE HEALTH: DEFINED	16,023	16,023	49,771	49,599	33,576
3060	WORKERS' COMPENSATION EMPLOYER	6,828	6,828	22,631	21,899	15,071
3080	FLEXIBLE BENEFITS	59,609	59,609	93,000	93,000	33,391
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,132,819</b>	<b>2,132,819</b>	<b>5,284,577</b>	<b>5,283,673</b>	<b>3,150,854</b>
4020	CLOTHING & PERSONAL SUPPLIES	0	0	3,532	3,532	3,532
4040	TELEPHONE COMPANY VENDOR	145	145	1,600	1,600	1,455
4041	COUNTY PASS THRU TELEPHONE CHARGES	395	395	970	970	575
4060	FOOD AND FOOD PRODUCTS	14,700	14,700	5,483	5,483	-9,217
4080	HOUSEHOLD EXPENSE	50	50	34,500	34,500	34,450
4083	LAUNDRY	2,081	2,081	30,700	30,700	28,619
4085	REFUSE DISPOSAL	0	0	112,900	112,900	112,900
4086	JANITORIAL / CUSTODIAL SERVICES	0	0	20,000	20,000	20,000
4087	EXTERMINATION / FUMIGATION SERVICES	0	0	8,000	8,000	8,000
4100	INSURANCE: PREMIUM	8,116	8,116	65,113	64,823	56,707
4140	MAINT: EQUIPMENT	0	0	1,600	1,600	1,600
4143	MAINT: SERVICE CONTRACT	3,000	3,000	36,500	36,500	33,500
4144	MAINT: COMPUTER	0	0	3,500	3,500	3,500
4145	MAINTENANCE: EQUIPMENT PARTS	0	0	5,500	5,500	5,500
4180	MAINT: BUILDING & IMPROVEMENTS	0	0	202,500	202,500	202,500
4183	MAINT: GROUNDS	0	0	3,000	3,000	3,000
4185	MAINT: PARK	0	0	2,500	2,500	2,500
4187	MAINT: TRAIL	0	0	4,000	4,000	4,000
4189	MAINT: WATER SYSTEM	0	0	2,000	2,000	2,000
4190	MAINT: DRAINAGE	0	0	2,000	2,000	2,000
4197	MAINTENANCE BUILDING: SUPPLIES	0	0	153,000	153,000	153,000
4220	MEMBERSHIPS	8,253	8,253	1,260	1,260	-6,993
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	4,240	4,240	4,240	4,240	0
4260	OFFICE EXPENSE	6,750	6,750	7,200	7,200	450
4261	POSTAGE	2,500	2,500	1,770	1,770	-730
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,000	1,000	1,000	1,000	0



# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 02 CAO - CHIEF ADMINISTRATIVE OFFICE

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
4264	BOOKS / MANUALS	500	500	500	500	0
4266	PRINTING / DUPLICATING SERVICES	100	100	17,320	17,320	17,220
4300	PROFESSIONAL & SPECIALIZED SERVICES	345,204	345,204	322,455	322,455	-22,749
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	0	0	500	500	500
4334	FIRE PREVENTION & INSPECTION	0	0	30,000	30,000	30,000
4337	OTHER GOVERNMENTAL AGENCIES	0	0	3,000	3,000	3,000
4400	PUBLICATION & LEGAL NOTICES	1,748	1,748	1,000	1,000	-748
4420	RENT & LEASE: EQUIPMENT	25,633	25,633	47,800	47,800	22,167
4421	RENT & LEASE: SECURITY SYSTEM	0	0	10,000	10,000	10,000
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	0	7,000	7,000	7,000
4461	EQUIP: MINOR	750	750	81,290	81,290	80,540
4462	EQUIP: COMPUTER	19,200	19,200	11,900	11,900	-7,300
4500	SPECIAL DEPT EXPENSE	112,043	112,043	24,000	24,000	-88,043
4503	STAFF DEVELOPMENT	2,125	2,125	10,700	10,700	8,575
4507	FIRE & SAFETY SUPPLIES	0	0	1,000	1,000	1,000
4508	SNOW REMOVAL	0	0	50,000	50,000	50,000
4513	INVENTORY: CENTRAL STORES GENERAL	250,000	250,000	220,000	220,000	-30,000
4514	BULK: POSTAGE PURCHASE GENERAL	450,000	450,000	350,000	350,000	-100,000
4571	ROAD: SIGNS	0	0	5,000	5,000	5,000
4600	TRANSPORTATION & TRAVEL	2,000	2,000	2,500	2,500	500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	3,600	3,600	4,000	4,000	400
4605	RENT & LEASE: VEHICLE	10,540	10,540	26,500	26,500	15,960
4606	FUEL PURCHASES	60,000	60,000	41,200	41,200	-18,800
4620	UTILITIES	0	0	785,000	785,000	785,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>1,334,673</b>	<b>1,334,673</b>	<b>2,767,033</b>	<b>2,766,743</b>	<b>1,432,070</b>
4750	CENTRAL STORES INVENTORY	-250,000	-250,000	-220,000	-220,000	30,000
4751	BULK PURCHASE POSTAGE ABATEMENTS	-406,200	-406,200	-308,000	-308,000	98,200
<b>CLASS: 41</b>	<b>SERVICE &amp; SUPPLIES ABATEMENTS</b>	<b>-656,200</b>	<b>-656,200</b>	<b>-528,000</b>	<b>-528,000</b>	<b>128,200</b>
5060	RETIREMENT: OTHER LONG TERM DEBT	0	0	125,000	125,000	125,000
5100	INTEREST: OTHER LONG TERM DEBT	0	0	10,000	10,000	10,000
5300	INTERFND: SERVICE BETWEEN FUND	1,343,442	1,343,442	1,453,777	1,453,777	110,335
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>1,343,442</b>	<b>1,343,442</b>	<b>1,588,777</b>	<b>1,588,777</b>	<b>245,335</b>
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	35,000	35,000	41,000	41,000	6,000
6040	FIXED ASSET: EQUIPMENT	64,500	64,500	19,500	19,500	-45,000
6042	FIXED ASSET: COMPUTER SYSTEM	3,500	3,500	1,800	1,800	-1,700
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>103,000</b>	<b>103,000</b>	<b>62,300</b>	<b>62,300</b>	<b>-40,700</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	0	0	1,900	1,900	1,900
7220	INTRAFND: TELEPHONE EQUIPMENT &	11,369	11,369	21,300	21,300	9,931
7223	INTRAFND: MAIL SERVICE	1,119	1,119	8,807	8,807	7,688
7224	INTRAFND: STORES SUPPORT	1,376	1,376	283	283	-1,093
7225	INTRAFND: CENTRAL DUPLICATING	4,000	4,000	1,000	1,000	-3,000
7227	INTRAFND: MAINFRAME SUPPORT	7,819	7,819	35,448	35,448	27,629
7229	INTRAFND: PC SUPPORT	2,000	2,000	5,000	5,000	3,000
7231	INTRAFND: IS PROGRAMMING SUPPORT	8,000	8,000	3,000	3,000	-5,000
7234	INTRAFND: NETWORK SUPPORT	21,208	21,208	42,256	42,256	21,048
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>56,891</b>	<b>56,891</b>	<b>118,994</b>	<b>118,994</b>	<b>62,103</b>
7350	INTRFND ABATEMENTS: GF ONLY	-127,869	-127,869	-63,626	-63,626	64,243
7357	INTRFND ABATEMENTS: MAIL SERVICE	-81,178	-81,178	-142,990	-142,990	-61,812
7358	INTRFND ABATEMENTS: STORES SUPPORT	-82,994	-82,994	-25,756	-25,756	57,238
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-292,041</b>	<b>-292,041</b>	<b>-232,372</b>	<b>-232,372</b>	<b>59,669</b>
<b>TYPE: E SUBTOTAL</b>		<b>4,022,584</b>	<b>4,022,584</b>	<b>9,061,309</b>	<b>9,060,115</b>	<b>5,037,531</b>
<b>FUND TYPE: 10 SUBTOTAL</b>		<b>1,877,638</b>	<b>1,877,638</b>	<b>6,081,605</b>	<b>6,080,411</b>	<b>4,202,773</b>

# CHIEF ADMINISTRATIVE OFFICE

## Financial Information by Fund Type

**FUND TYPE:** 13 CAPITAL PROJECT FUND  
**DEPARTMENT:** 02 CAO - CHIEF ADMINISTRATIVE OFFICE

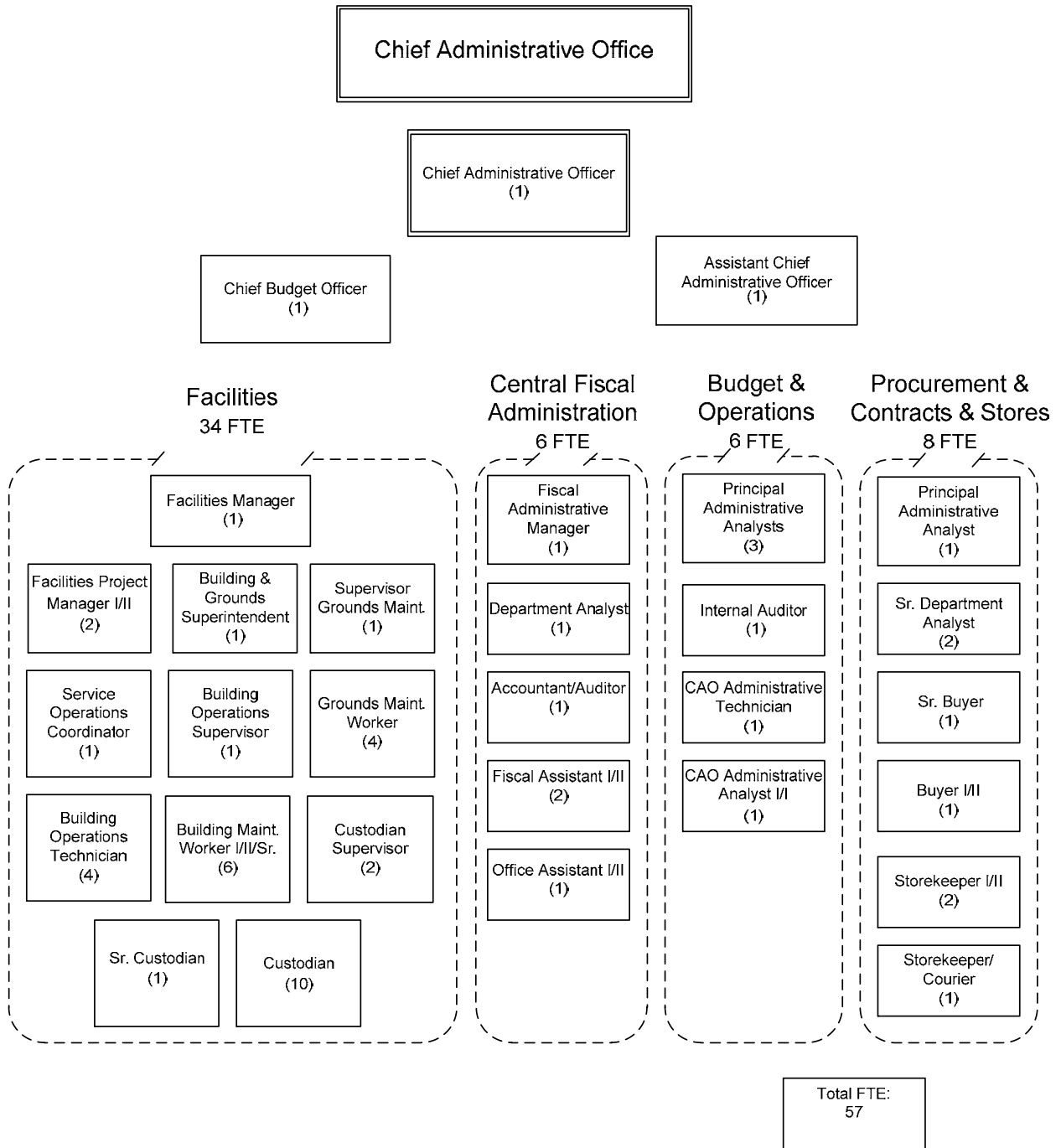
		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	0	0	1,000,000	1,000,000	1,000,000
0110	PROP TAX: CURR UNSECURED	0	0	25,000	25,000	25,000
0130	PROP TAX: PRIOR UNSECURED	0	0	1,000	1,000	1,000
0140	PROP TAX: SUPP CURRENT	0	0	2,000	2,000	2,000
0150	PROP TAX: SUPP PRIOR	0	0	5,000	5,000	5,000
0174	TAX: TIMBER YIELD	0	0	1,000	1,000	1,000
<b>CLASS: 01</b>	<b>REV: TAXES</b>	0	0	1,034,000	1,034,000	1,034,000
0360	PENALTY & COST DELINQUENT TAXES	0	0	1,000	1,000	1,000
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	0	0	1,000	1,000	1,000
0400	REV: INTEREST	0	0	15,000	15,000	15,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	0	0	15,000	15,000	15,000
0820	ST: HOMEOWNER PROP TAX RELIEF	0	0	13,000	13,000	13,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	0	0	13,000	13,000	13,000
1940	MISC: REVENUE	0	0	62,000	62,000	62,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	0	0	62,000	62,000	62,000
2020	OPERATING TRANSFERS IN	0	0	4,370,415	4,370,415	4,370,415
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	0	0	4,370,415	4,370,415	4,370,415
0001	FUND BALANCE	0	0	458,000	458,000	458,000
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	0	0	458,000	458,000	458,000
<b>TYPE: R SUBTOTAL</b>		0	0	5,953,415	5,953,415	5,953,415
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
4180	MAINT: BUILDING & IMPROVEMENTS	0	0	152,500	152,500	152,500
4197	MAINTENANCE BUILDING: SUPPLIES	0	0	25,000	25,000	25,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	0	0	2,431,963	2,431,963	2,431,963
4302	CONSTRUCT & ENGINEER CONTRACTS	0	0	2,500,000	2,500,000	2,500,000
4500	SPECIAL DEPT EXPENSE	0	0	7,000	7,000	7,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	0	0	5,116,463	5,116,463	5,116,463
5160	RIGHTS OF WAY	0	0	5,000	5,000	5,000
5300	INTERFND: SERVICE BETWEEN FUND	0	0	115,000	115,000	115,000
5310	INTERFND: COUNTY COUNSEL	0	0	20,000	20,000	20,000
5350	INTERFND: FACILITIES, PARKS & REC	0	0	600,000	600,000	600,000
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	0	0	740,000	740,000	740,000
7000	OPERATING TRANSFERS OUT	0	0	96,952	96,952	96,952
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	0	0	96,952	96,952	96,952
<b>TYPE: E SUBTOTAL</b>		0	0	5,953,415	5,953,415	5,953,415

## CHIEF ADMINISTRATIVE OFFICE

### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Chief Administrative Officer	1.00	1.00	1.00	0.00
Accountant/Auditor	1.00	1.00	1.00	0.00
Assistant Chief Administrative Officer	1.00	1.00	1.00	0.00
Building and Grounds Superintendent	0.00	1.00	1.00	1.00
Building Maintenance Worker I/II/Sr	0.00	6.00	6.00	6.00
Building Operations Supervisor	0.00	1.00	1.00	1.00
Building Operations Technician	0.00	4.00	4.00	4.00
Buyer	1.00	1.00	1.00	0.00
CAO Administrative Analyst	1.00	1.00	1.00	0.00
CAO Administrative Technician	1.00	1.00	1.00	0.00
Chief Budget Officer	1.00	1.00	1.00	0.00
Custodian	0.00	10.00	10.00	10.00
Custodian Supervisor	0.00	2.00	2.00	2.00
Department Analyst I/II	1.00	1.00	1.00	0.00
Facilities Manager	1.00	1.00	1.00	0.00
Facilities Project Manager I/II	2.00	2.00	2.00	0.00
Fiscal Administrative Manager	1.00	1.00	1.00	0.00
Fiscal Assistant I/II	2.00	2.00	2.00	0.00
Grounds Maintenance Worker I/II	0.00	4.00	4.00	4.00
Internal Auditor	1.00	1.00	1.00	0.00
Office Assistant I/II	1.00	1.00	1.00	0.00
Principal Administrative Analyst	4.00	4.00	4.00	0.00
Service Operations Coordinator	0.00	1.00	1.00	1.00
Sr. Buyer	1.00	1.00	1.00	0.00
Sr. Custodian	0.00	1.00	1.00	1.00
Sr. Department Analyst	2.00	2.00	2.00	0.00
Storekeeper I/II	2.00	2.00	2.00	0.00
Storekeeper/Courier	1.00	1.00	1.00	0.00
Supervisor Grounds Maintenance	0.00	1.00	1.00	1.00
<b>Department Total</b>	<b>26.00</b>	<b>57.00</b>	<b>57.00</b>	<b>31.00</b>

# CHIEF ADMINISTRATIVE OFFICE



## CHIEF ADMINISTRATIVE OFFICE

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### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Licenses, Permits	-	55,000	55,000	55,000	-
Use of Money	-	-	-	-	-
State	-	-	-	-	-
Federal	-	-	-	-	-
Charges for Service	62,630	1,296,716	1,306,147	1,499,788	-
Misc.	-	35,078	9,443	615	9
Operating Transfers	-	-	-	-	-
<b>Total Revenue</b>	<b>62,630</b>	<b>1,386,794</b>	<b>1,370,590</b>	<b>1,555,403</b>	<b>9</b>
Salaries	556,383	3,987,237	4,321,148	4,809,738	1,360,812
Benefits	166,922	1,810,263	1,915,491	2,036,683	602,266
Services & Supplies	115,710	2,642,089	3,077,725	3,536,521	301,808
Other Charges	50	113,427	1,555	1,510	26,639
Fixed Assets	-	85,321	335,952	752,766	-
Operating Transfers	-	-	-	-	-
Intrafund Transfers	28,340	(3,745,764)	(3,385,413)	(3,560,769)	53,805
<b>Total Appropriations</b>	<b>867,405</b>	<b>4,892,573</b>	<b>6,266,458</b>	<b>7,576,449</b>	<b>2,345,330</b>
<b>NCC</b>	<b>804,775</b>	<b>3,505,779</b>	<b>4,895,868</b>	<b>6,021,046</b>	<b>2,345,321</b>
<b>FTE's</b>	<b>9</b>	<b>77</b>	<b>72</b>	<b>78</b>	<b>17</b>

## CHIEF ADMINISTRATIVE OFFICE

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Licenses, Permits	-	-	-	-	-
Use of Money	-	-	-	-	65,000
State	-	-	-	1,347,778	1,349,660
Federal	-	83,002	120,064	-	-
Charges for Service	137,028	125,397	244,419	160,011	1,008,100
Misc.	3,667	6,342	2,723	532,007	502,424
Operating Transfers	-	32,447	41,444	105,150	54,520
<b>Total Revenue</b>	<b>140,695</b>	<b>247,188</b>	<b>408,650</b>	<b>2,144,946</b>	<b>2,979,704</b>
Salaries	1,433,624	1,264,097	1,515,344	1,521,342	3,544,355
Benefits	598,210	504,831	590,745	611,477	1,739,318
Services & Supplies	201,669	232,899	159,614	678,473	2,238,743
Other Charges	26,748	14,328	246	1,343,442	1,588,777
Fixed Assets	-	4,537	3,376	103,000	62,300
Operating Transfers	-	-	-	-	-
Intrafund Transfers	(139,172)	(90,740)	(189,009)	(235,150)	(113,378)
<b>Total Appropriations</b>	<b>2,121,079</b>	<b>1,929,952</b>	<b>2,080,316</b>	<b>4,022,584</b>	<b>9,060,115</b>
<b>NCC</b>	<b>1,980,384</b>	<b>1,682,764</b>	<b>1,671,666</b>	<b>1,877,638</b>	<b>6,080,411</b>
<b>FTE's</b>	<b>17</b>	<b>16</b>	<b>16</b>	<b>26</b>	<b>57</b>

## CHIEF ADMINISTRATIVE OFFICE

<b>10 Year Variance</b>		
	<b>\$ Change</b>	<b>% Change</b>
Licenses, Permits	-	N/A
State	1,349,660	N/A
Federal	-	N/A
Charges for Service	945,470	1509.61%
Misc.	502,424	N/A
Operating Transfers	54,520	N/A
<b>Total Revenue</b>	<b>2,917,074</b>	<b>4658%</b>
Salaries	2,987,972	537%
Benefits	1,572,396	942%
Services & Supplies	2,123,033	1835%
Other Charges	1,588,727	3177454%
Fixed Assets	62,300	N/A
Operating Transfers	-	N/A
Intrafund Transfers	(141,718)	-500%
<b>Total Appropriations</b>	<b>8,192,710</b>	<b>945%</b>
<b>NCC</b>	<b>5,275,636</b>	<b>656%</b>
<b>FTE's</b>	<b>48</b>	<b>533%</b>

**Notes**

FY 2004-05 Human Resources added (10 FTE's), Information Technologies added (38 FTE's), Procurement & Contracts/Stores/Print Shop added (13 FTE's), Risk Management added (7 FTE's)

FY 2005-06 Stores & Print shop moved to General Services (7 FTE's)

FY 2007-08 Human Resources/Risk Management moved out (18 FTE's), IT moved out (43 FTE's)

FY 2008-09 Stores was added to Chief Administrative Office (5 FTE's)

FY 2011-12 Central Fiscal/Admin group was added (7 FTE's), plus some Facilities personnel (3 FTE's)

FY 2012-13 Facilities transferred from DOT (31 FTE's), NCC \$3,837,644 plus Central Fiscal/Admin NCC \$382,160

# AUDITOR - CONTROLLER

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## Mission

The Auditor-Controller is an elected official who serves as the County's chief accounting and disbursing officer. Responsibilities of the Auditor-Controller include: pre-audits and payment of claims made to the County for goods and services; property control for County government fixed assets; accounting for and issuance of payroll to County employees; maintenance of revenue and expenditure accounts for all units of County government and special districts; financial control over fund balances and property tax collections; field audits for fire, cemetery and special districts; development and implementation of accounting systems; technical assistance in budget preparation; preparation of the A-87 Cost Allocation Plan and other special budgetary information; preparation of claims for State-mandated costs (SB90); assistance in development of long-range financial planning.

## Program Summaries

### Administration

**Positions: 2.25 FTE**  
**Extra Help : \$0**

**Total Appropriations: \$417,290**  
**Total Revenues: \$2,600**  
**Net County Cost: \$414,690**

This Division trains and organizes workgroups to perform basic accounting and governmental record keeping tasks; coordinates bookkeeping activities of, and provides general supervision over, the accounts of all organizations under the fiscal control of the County Board of Supervisors. This Division prescribes accounting forms and methods of keeping the County's accounts and is responsible for the preparation and publication of the annual final budget schedules for the County.

Annual revenues are derived from the Cash Overage fund, which is estimated to be \$3,000 this fiscal year.

### Property Tax

**Positions: 3.55 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$588,435**  
**Total Revenues: \$307,237**  
**Net County Cost: \$281,198**

This Division calculates over 150,000+ property tax liabilities based upon assessed value totaling over \$325 million, including changes/refunds. The Division places 600,000+ line items of direct charges totaling over \$30 million on the secured tax bills by working with 60 different taxing agencies with 250 different types of direct charges. The Division calculates and distributes property tax revenues to over 85 local taxing agencies. The Division files various State required reports and continually implements new legislation related to property taxes, redevelopment agencies, Educational Revenue Augmentation Fund (ERAF), Triple Flip, Vehicle License Fee (VLF) Swap, etc.

Each of the revenue sources for this Division would be characterized as on-going. The revenue generated by this Division is from the handling charges on parcel taxes in the amount of \$238,000, the handling charges on supplemental taxes in the amount of \$12,000, and the handling charges on timeshare assessments in the amount of \$53,000. The administrative charges for calculating, preparing and collecting the LAFCO charges to cities and special



## **AUDITOR - CONTROLLER**

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districts are estimated to be \$1,700. The revenue from the share of the costs for administering and processing the taxpayer claims for excess proceeds from tax sales is estimated to be \$1,500.

### **Financial Reporting**

**Positions: 6.8 FTE**

**Extra Help: \$0**

**Total Appropriations: \$838,403**

**Total Revenues: \$62,100**

**Net County Cost: \$776,303**

This Division provides financial reporting, accounting, and auditing support services to County operating departments and independent special districts. The Auditor-Controller's staff acts as fiscal liaison between the County, State, and Federal funding agencies, and assists departmental managers in the design and implementation of accounting and bookkeeping procedures. This Division provides professional review of financial and other cost reports for departments prior to their submission to the State. Staff performs analytical review of cost applied rates such as the fleet rates and worker's compensation rates. Staff prepares the annual A87 Cost Plan and the annual draft financial statements for the county's external auditors. The county's fixed asset accounting is managed by this Division as well as the accounting and distribution of the State Transportation Development Act (TDA) funds to the various claimants. Staff within this Division are responsible for the daily management of Positive Pay with the County's bank to provide validation of daily checks issued. This Division prepares the State's required annual financial reports on behalf of 36 special districts.

Each of the revenue sources for this Division is ongoing. Auditing fees for special district and other agency audits are estimated at \$15,000. Accounting services for the departmental financial/cost report reviews are estimated at \$38,000. The TDA accounting services will generate \$4,000 in revenue. The share of the administrative charges for the development fees collection and processing is \$3,000.

### **Payroll**

**Positions: 2.0 FTE**

**Extra Help: \$45,945**

**Total Appropriations: \$266,409**

**Total Revenues: \$250**

**Net County Cost: \$266,159**

Payroll accounting prepares biweekly payroll instruments and "wage/tax reports" for County and 18 affiliated local governmental agencies; processes "gross to net" deductions for health insurance and other benefits, association dues, credit union banking, retirement and legal attachments (garnishments); administers the Optional Benefits Program for over 500 county employees; and administers deferred compensation program for over 1,000 county employees.

The \$1,000 of revenues is generated from charges to departments to cover costs for the preparation of supplemental payroll checks and retroactive pay increases. All of these revenues will continue to be ongoing subject to the number of checks of each type that has to be issued.

## AUDITOR - CONTROLLER

### Accounting

Positions: 10.0 FTE

Extra Help: \$13,390

Total Appropriations: \$1,067,491

Total Revenues: \$75,500

Net County Cost: \$991,991

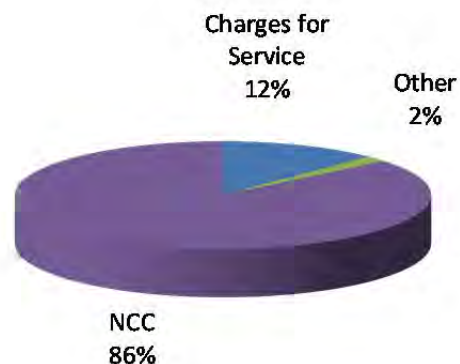
This Division reviews and processes accounts payable disbursement items, including employee travel reimbursements, contract payments and payments for product purchases; maintains ledger accounts and processes transactions for 50 Special Districts having independent governing boards; provides computerized financial reporting for budget item detail and account summary information to all departments and agencies, using the County Treasury as their cash depository. This Division reviews and processes the daily deposits for all county departments, schools and other agencies. The County's purchase card program (PCard) is managed by the staff within this Division. This includes the issuance of purchase cards (500 cards), continuous modification of commodity types and dollar thresholds for cardholders, review of in excess of 7,500 purchase card transactions which amount to over \$5 million in charges, reconciliation and distribution of bi-weekly purchase card statements and the posting of the purchase card charges to the department budgets. This Division is responsible for the records management of the department. Annually, it scans and catalogs in excess of 35,000 document types containing more than 250,000 individual transactions with more than 500,000 pages of supporting documentation. This Division administers five Mello Roos districts providing all accounting services, annual reports, calculating the annual special tax levy, debt service management, and administration of all delinquencies. Staff administers funding for the Missouri Flat MC&FP development through an analysis of the quarterly sales tax reports from BOE to determine the amounts generated from new businesses that must be transferred to the restricted fund for this project.

The on-going revenues are generated from accounting service charges to the Mello Roos Districts in the amount of \$20,000 and the annual rebate for the PCard purchases in the amount of \$32,500. In addition there is \$500 in estimated revenue from charges to county departments to cover costs for hand typed vendor checks and providing copies of canceled checks.

### Financial Charts

#### Source of Funds

Charge for Services (\$390,750): The bulk of this revenue is generated in the Property Tax section, and consists of handling charges on parcel taxes (\$238,000) and the department's share of the County's 5% supplemental tax roll (\$12,000). Additional revenue is generated in the Financial Reporting section for accounting and audit services provided to special districts and other agencies (\$22,000) and to departments (\$35,500). The remainder of the



## AUDITOR - CONTROLLER

revenue in this character is generated in the Accounting section, mainly through accounting charges to the Mello Roos districts (\$30,000) and rebates associated with the Purchase Card program (\$45,000).

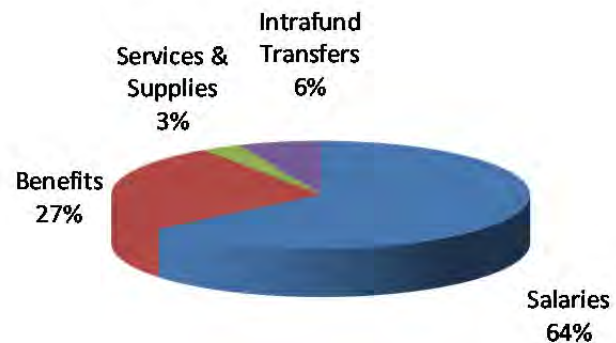
Operating Transfers (\$56,937): The bulk of this revenue (\$54,337) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. The remainder is a transfer in from the cash overage account.

Net County Cost (\$2,730,339): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.

### Use of Funds

Salaries & Benefits (\$2,877,397): Primarily comprised of general salaries and benefits (\$2,115,350), retirement (\$351,501), retiree health (\$20,034), workers' compensation (\$6,458) and health insurance (\$324,719). The budget includes \$59,335 for extra help to continue the department's record scanning program, and provide support to the Payroll Division.



Services & Supplies (\$98,846): Major components of this include general liability premium (\$21,363), office expense (\$16,728), and postage (\$17,700) for mailing vendor checks and other documents. Professional and specialized services of \$25,750 include database programming (\$15,000), cost plan review services (\$5,000), and confidential shredding (\$5,750).

Intrafund Transfers (\$304,833): Intrafund transfers consist of charges from other departments for services such as mainframe support (\$241,870), telephone (\$10,400), and network support (\$33,827).

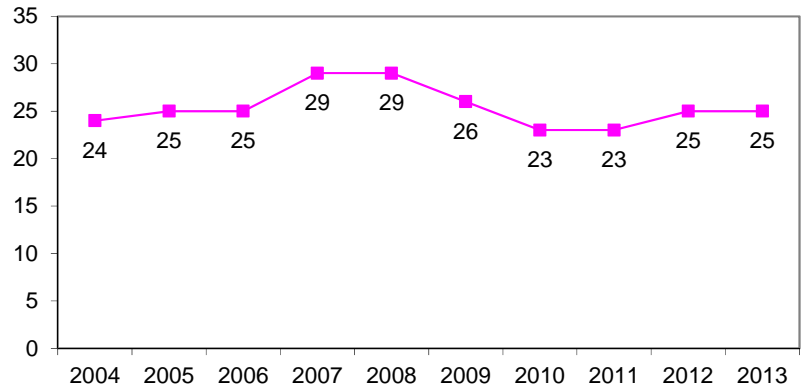
Intrafund Abatements (\$103,050): These are charges to County departments for accounting and audit services, which are primarily paid by Human Services (\$58,400), Child Support

## AUDITOR - CONTROLLER

(\$8,100), Probation (\$12,000), and the District Attorney for worker's compensation and auto fraud (\$24,000).

### Staffing Trend

Staffing for the department has fluctuated little over the past ten years. Reductions in 2004 coincide with staffing cuts across several departments due to fiscal downturns. The proposed staff allocation for FY 2012-13 is 24.6. All staff is located on the West Slope.



### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$15,987 or 3.4% in revenues and an increase of \$148,939 or 5% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has increased \$164,926 or 6%.

The reduction in revenues is due to a reduction in interfund revenue. This is a result of the fact that the department has not filled the Cost Accountant position that will provide increased accounting and audit services to the Health and Human Services Agency, and does not anticipate being able to do so before the start of the fiscal year.

The change in appropriations is primarily related to an increase in salaries and benefits of \$160,058. During the FY 2011-12 addenda process, three positions were added to the department. At that time, appropriations were increased to fund the positions for approximately six months. The FY 2012-13 budget includes full funding for these positions, as well as one FTE Accounting Systems Administrator that was added in April 2012 to plan for and assist with conversion to a new financial/human resources/payroll system. Reductions in services and supplies and fixed assets were largely offset by a decrease in intrafund abatements due to the vacancy of the cost accountant position, as described above.

# AUDITOR - CONTROLLER

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 03 AUDITOR / CONTROLLER

SUBOBJ	SUBOBJ TITLE	CURRENT YR		DEPARTMENT REQUEST	CAO	DIFFERENCE
		MID-YEAR PROJECTION	APPROVED BUDGET		RECOMMENDED BUDGET	
1300	ASSESSMENT & TAX COLLECTION FEES	253,166	251,500	251,500	251,500	0
1320	AUDIT & ACCOUNTING FEES	117,018	99,200	103,000	103,000	3,800
1800	INTERFND REV: SERVICE BETWEEN FUND	31,492	56,974	36,250	36,250	-20,724
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	401,676	407,674	390,750	390,750	-16,924
2020	OPERATING TRANSFERS IN	56,000	56,000	56,937	56,937	937
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	56,000	56,000	56,937	56,937	937
<b>TYPE: R SUBTOTAL</b>		457,676	463,674	447,687	447,687	-15,987

# AUDITOR - CONTROLLER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 03 AUDITOR / CONTROLLER

	MID-YEAR PROJECTION	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	1,599,430	1,804,798	1,920,382	1,920,382	115,584
3001 TEMPORARY EMPLOYEES	101,603	72,725	59,335	59,335	-13,390
3002 OVERTIME	12,534	20,101	15,795	15,795	-4,306
3004 OTHER COMPENSATION	18,674	33,185	39,753	39,753	6,568
3020 RETIREMENT EMPLOYER SHARE	293,645	311,446	351,501	351,501	40,055
3022 MEDI CARE EMPLOYER SHARE	27,547	23,464	27,415	27,415	3,951
3040 HEALTH INSURANCE EMPLOYER	292,021	310,600	324,719	324,719	14,119
3041 UNEMPLOYMENT INSURANCE EMPLOYER	18,495	19,318	20,123	20,123	805
3042 LONG TERM DISABILITY EMPLOYER	5,373	5,777	6,806	6,806	1,029
3043 DEFERRED COMPENSATION EMPLOYER	17,532	18,612	19,076	19,076	464
3046 RETIREE HEALTH: DEFINED	23,034	23,034	23,034	20,034	-3,000
3060 WORKERS' COMPENSATION EMPLOYER	14,279	14,279	14,279	6,458	-7,821
3080 FLEXIBLE BENEFITS	17,547	60,000	66,000	66,000	6,000
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,441,714</b>	<b>2,717,339</b>	<b>2,888,218</b>	<b>2,877,397</b>	<b>160,058</b>
4041 COUNTY PASS THRU TELEPHONE CHARGES	167	400	400	400	0
4080 HOUSEHOLD EXPENSE	0	65	0	0	-65
4100 INSURANCE: PREMIUM	32,631	32,631	32,631	21,363	-11,268
4140 MAINT: EQUIPMENT	0	1,220	250	250	-970
4220 MEMBERSHIPS	1,305	1,615	1,525	1,525	-90
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	450	450	450	450	0
4260 OFFICE EXPENSE	16,363	17,930	16,728	16,728	-1,202
4261 POSTAGE	16,302	18,315	17,700	17,700	-615
4262 SOFTWARE	6,500	7,000	0	0	-7,000
4266 PRINTING / DUPLICATING SERVICES	0	0	2,010	2,010	2,010
4300 PROFESSIONAL & SPECIALIZED SERVICES	21,113	32,750	25,750	25,750	-7,000
4324 MEDICAL, DENTAL, LAB & AMBULANCE SRV	50	0	150	150	150
4400 PUBLICATION & LEGAL NOTICES	100	75	100	100	25
4420 RENT & LEASE: EQUIPMENT	5,226	5,500	5,500	5,500	0
4462 EQUIP: COMPUTER	1,989	925	0	0	-925
4500 SPECIAL DEPT EXPENSE	1,000	1,440	1,000	1,000	-440
4503 STAFF DEVELOPMENT	1,910	2,785	2,825	2,825	40
4600 TRANSPORTATION & TRAVEL	423	1,775	1,450	1,450	-325
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	372	1,119	1,050	1,050	-69
4605 RENT & LEASE: VEHICLE	0	200	200	200	0
4606 FUEL PURCHASES	43	120	120	120	0
4608 HOTEL ACCOMMODATIONS	0	0	275	275	275
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>105,944</b>	<b>126,315</b>	<b>110,114</b>	<b>98,846</b>	<b>-27,469</b>
6040 FIXED ASSET: EQUIPMENT	5,775	6,400	0	0	-6,400
<b>CLASS: 60 FIXED ASSETS</b>	<b>5,775</b>	<b>6,400</b>	<b>0</b>	<b>0</b>	<b>-6,400</b>
7220 INTRAFND: TELEPHONE EQUIPMENT &	10,039	10,200	10,400	10,400	200
7223 INTRAFND: MAIL SERVICE	3,182	3,182	3,182	8,584	5,402
7224 INTRAFND: STORES SUPPORT	1,308	1,308	1,308	257	-1,051
7225 INTRAFND: CENTRAL DUPLICATING	2,761	3,970	3,375	3,375	-595
7227 INTRAFND: MAINFRAME SUPPORT	241,870	241,870	241,870	241,870	0
7229 INTRAFND: PC SUPPORT	3,492	4,750	4,520	4,520	-230
7231 INTRAFND: IS PROGRAMMING SUPPORT	1,270	3,600	2,000	2,000	-1,600
7234 INTRAFND: NETWORK SUPPORT	33,827	33,827	33,827	33,827	0
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>297,749</b>	<b>302,707</b>	<b>300,482</b>	<b>304,833</b>	<b>2,126</b>
7350 INTRFND ABATEMENTS: GF ONLY	-84,197	-123,674	-103,050	-103,050	20,624
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-84,197</b>	<b>-123,674</b>	<b>-103,050</b>	<b>-103,050</b>	<b>20,624</b>
<b>TYPE: E SUBTOTAL</b>	<b>2,766,985</b>	<b>3,029,087</b>	<b>3,195,764</b>	<b>3,178,026</b>	<b>148,939</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>2,309,309</b>	<b>2,565,413</b>	<b>2,748,077</b>	<b>2,730,339</b>	<b>164,926</b>
<b>DEPARTMENT: 03 SUBTOTAL</b>	<b>2,309,309</b>	<b>2,565,413</b>	<b>2,748,077</b>	<b>2,730,339</b>	<b>164,926</b>

## AUDITOR - CONTROLLER

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### Personnel Allocation

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Auditor-Controller	1.00	1.00	1.00	-
Accountant I/II	2.60	2.60	2.60	-
Accounting Division Manager	3.00	3.00	3.00	-
Accounting Systems Administrator	1.00	1.00	1.00	-
Chief Assistant Auditor-Controller	1.00	1.00	1.00	-
Cost Accountant	2.00	2.00	2.00	
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	6.00	6.00	6.00	-
Internal Auditor	1.00	1.00	1.00	-
Principal Financial Analyst	1.00	1.00	1.00	-
Sr. Department Analyst	5.00	5.00	5.00	-
<b>Department Total</b>	<b>24.60</b>	<b>24.60</b>	<b>24.60</b>	<b>-</b>

# AUDITOR - CONTROLLER

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Auditor-Controller

**Financial Reporting**

**6.8 FTE**

0.5 Asst. Auditor-Controller  
1 Cost Accountant  
1 Accounting System Administrator  
1 Principal Financial Analyst  
1 Internal Auditor  
2 Sr. Department Analysts  
0.3 Accountant II

**Admin**

**2.25 FTE**

1 Auditor-Controller  
0.25 Asst. Auditor-Controller  
1 Fiscal Technician

**Property Tax**

**3.55 FTE**

0.25 Asst. Auditor-Controller  
1 Division Manager  
2 Fiscal Technicians  
0.3 Accountant II

**Payroll**

**2 FTE**

1 Accounting System Administrator  
1 Administrative Technician

**Accounting**

**10.0 FTE**

1 Division Manager  
2 Sr. Department Analysts  
1 Accountant I/II  
1 Fiscal Services Supervisor  
1 Department Analyst  
1 Administrative Technician  
3 Fiscal Technicians

Total Positions:  
24.6



## AUDITOR - CONTROLLER

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### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Charges for Service	429,127	429,726	481,918	422,974	434,445
Misc.	44,088	612	-	38,586	656
Other	-	49,314	62,326	59,509	77,464
<b>Total Revenue</b>	<b>473,215</b>	<b>479,652</b>	<b>544,244</b>	<b>521,069</b>	<b>512,565</b>
Salaries	1,176,094	1,206,096	1,587,017	1,892,676	1,929,511
Benefits	404,687	497,972	650,814	725,152	754,811
Services & Supplies	71,973	93,519	82,610	131,695	95,238
Other Charges	-	250	400	640	-
Fixed Assets	3,464	3,513	5,860	-	-
Operating Transfers	-	-	-	-	-
Intrafund Transfers	311,014	284,399	241,450	261,696	249,927
<b>Total Appropriations</b>	<b>1,967,232</b>	<b>2,085,749</b>	<b>2,568,151</b>	<b>3,011,859</b>	<b>3,029,487</b>
<b>NCC</b>	<b>1,494,017</b>	<b>1,606,097</b>	<b>2,023,907</b>	<b>2,490,790</b>	<b>2,516,922</b>
<b>FTE's</b>	<b>24</b>	<b>25</b>	<b>25</b>	<b>29</b>	<b>29</b>

## AUDITOR - CONTROLLER

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Charges for Service	364,377	408,514	386,533	401,676	390,750
Misc.	-	6	38	-	-
Other	53,295	54,876	54,909	56,000	56,937
<b>Total Revenue</b>	<b>417,672</b>	<b>463,396</b>	<b>441,480</b>	<b>457,676</b>	<b>447,687</b>
Salaries	1,878,871	1,813,592	1,771,433	1,732,241	2,035,265
Benefits	791,358	734,426	710,114	709,473	842,132
Services & Supplies	75,021	81,691	86,951	105,944	98,846
Other Charges	-	-	-	-	-
Fixed Assets	-	-	-	5,775	-
Operating Transfers	-	-	-	-	-
Intrafund Transfers	249,396	235,297	209,704	213,552	201,783
<b>Total Appropriations</b>	<b>2,994,646</b>	<b>2,865,006</b>	<b>2,778,202</b>	<b>2,766,985</b>	<b>3,178,026</b>
<b>NCC</b>	<b>2,576,974</b>	<b>2,401,610</b>	<b>2,336,722</b>	<b>2,309,309</b>	<b>2,730,339</b>
<b>FTE's</b>	<b>26</b>	<b>23</b>	<b>23</b>	<b>25</b>	<b>25</b>

10 Year Variance		
	\$ Change	% Change
Charges for Service	(38,377)	-9%
Misc.	(44,088)	-100%
Other	56,937	N/A
<b>Total Revenue</b>	<b>(25,528)</b>	<b>-5%</b>
Salaries	859,171	73%
Benefits	437,445	108%
Services & Supplies	26,873	37%
Other Charges	-	N/A
Fixed Assets	(3,464)	-100%
Operating Transfers	-	N/A
Intrafund Transfers	(109,231)	922%
<b>Total Appropriations</b>	<b>1,210,794</b>	<b>62%</b>
<b>NCC</b>	<b>1,236,322</b>	<b>83%</b>
<b>FTE's</b>	<b>0.5</b>	<b>2%</b>

#### Notes

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# TREASURER/TAX COLLECTOR

## Mission

The Treasurer-Tax Collector's Department is responsible for administration of the treasury and for the collection of property taxes, which include secured, unsecured, and supplemental. The Treasurer-Tax Collector's Department is also responsible for the Transient Occupancy Tax program and the business license program.

## Program Summaries

### Treasurer

**Positions: 3.82 FTE**

**Total Appropriations: \$570,000**

**Total Revenues: \$570,000**

**Net County Cost: \$0**

The Treasury is responsible for over one billion dollars deposited annually. The Treasury manages cash and anticipates the short term cash flow needs of the County, schools, and outside agencies. The Treasurer is also responsible for bond collection and administration.

### Tax Collector

**Positions: 14.18 FTE**

**Total Appropriations: \$2,115,469**

**Total Revenues: \$1,004,389**

**Net County Cost: \$1,111,080**

The Tax Collector is responsible for preparation and mailing of all property tax bills, as well as collecting and depositing all receipts. The department accounts for delinquent taxes and transfers delinquent amounts to the defaulted tax roll. Revenues associated with this activity include a portion of the 5% supplemental tax roll administration fee that is split among the property tax administration departments, and fees for delinquent tax penalties.

The Tax Collector administers the Transient Occupancy Tax (TOT) and the Business License Ordinance. The department receives a 10% administrative fee for collection, enforcement and auditing services related to the TOT, and business license fees for administration of the business license ordinance.

## Financial Charts

### Source of Funds

Taxes (\$181,259): The department receives a share of total receipts from the Transient Occupancy Tax to cover costs of administration and enforcement.

License, Permits, Franchises (\$375,000): The bulk of this revenue (\$340,000) is derived from business license fees. The remainder of the revenue is derived from vacation home rental permit fees.



## TREASURER/TAX COLLECTOR

**Fine, Forfeiture & Penalties (\$69,500):** The department charges penalties for delinquent taxes. Delinquent property tax installments are subject to a 10% penalty. Taxes which remain unpaid at the end of the fiscal year (June 30) are also subject to a 1.5% per month penalty.

**Charge for Services (\$640,500):** The bulk of the revenue in this class (\$570,000) is generated in the Treasury section, and is reimbursement for staff time spent on cash management and investment activities. The department's share of the County's 5% supplemental tax roll administration fee and the County's share of the State \$15 redemption fee for tax defaults also post here.

**Miscellaneous (\$115,000):** The bulk of these revenues are generated by tax sale fees which include excess proceeds refund fee, reimbursement for advertising and other costs of conducting the sales, returned check fees, alternative payment plan fees, and research fees.

**Operating Transfers (\$193,130):** A \$10 redemption fee to cover the department's costs for collecting delinquent taxes is collected in a special revenue fund and transferred to the department (\$62,000). The department also receives a share of the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance (\$127,530).

**Net County Cost (\$1,111,080):** The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments.

### Use of Funds

**Salaries & Benefits (\$1,917,013):** Primarily comprised of general salaries and benefits (\$1,300,040), retirement (\$229,657), retiree health (\$16,533), workers' compensation (\$2,015) and health insurance (\$213,177). The budget includes \$60,000 for extra help, primarily to assist the department at peak workload times associated with large mailings for various property tax notices, to assist with special, revenue-generating projects, and to provide mandated services when permanent staff is unavailable or fully utilized.



**Services & Supplies (\$497,552):** Primarily comprised of equipment rental and maintenance costs (\$68,200), software license & maintenance (\$43,000), general liability insurance (\$26,963) professional & specialized services for banking services, armored car services, and deferred

## TREASURER/TAX COLLECTOR

compensation plan consulting services (\$120,555), printing of tax bills and associated notices (\$68,950) and postage (\$120,000).

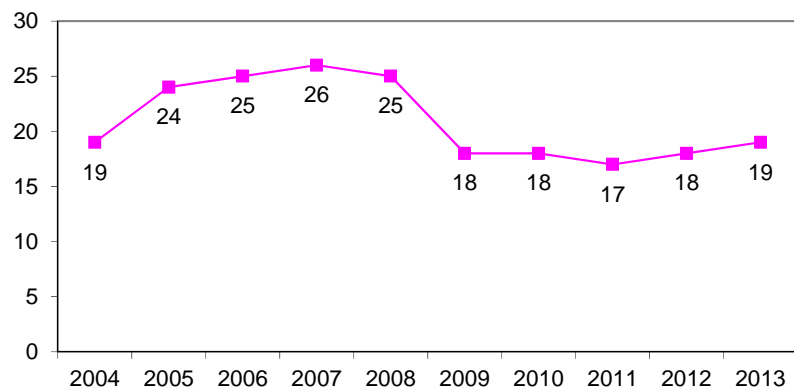
Other Financing Uses (\$3,600): Operating transfer out to a special revenue fund to cover overpayments.

Intrafund Transfers (\$290,315): Intrafund transfers consist of charges from other departments for services such as mainframe support (\$208,597), network support (\$35,014), Information Technologies programming services for departmental projects such as on-line payments and on-line business license applications (\$20,000), telephone (\$8,000), and mail service (\$15,345).

Intrafund Abatements (-\$23,011): The department receives reimbursement from departments to cover some banking fees.

### Staffing Trend

Staffing for the Treasurer-Tax Collector has remained fairly flat over the past ten years, with an increase in allocations between 2004 and 2008. This reflects the period of time during which the Revenue Recovery function was housed in the department. The proposed staff allocation for FY 2012-13 is 19.



### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$148,379 or 9% in revenues and a decrease of \$71,974 or 3% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has increased \$76,405 or 7%.

The main reductions in revenues are in charges for services (\$118,450). \$50,000 of this is due to the redirection of the Treasury Quantitative Specialist to the county-wide credit card implementation program which is not eligible for reimbursement from the Treasury pool. Operating transfers in are reduced due to a decrease in secured abstracts and more mortgage companies requiring impound accounts, driving down revenue from collecting delinquent taxes. Appropriations in every class are declining, except for salaries and benefits, which is increasing by \$22,477. This reflects a reduction in extra help and an increase in permanent employee salary due to the addition of one FTE Sr. Fiscal Assistant. After reviewing the department's use of extra help, it was determined that the addition of one FTE was appropriate to meet the department's routine workload needs.

The department requested an increase in its share of the Transient Occupancy Tax, from 10% to 13%, as well as an additional FTE to enforce the tax and the business license ordinance. We have not recommended the change in revenue or the additional position at this time, feeling that the increase in revenues and the question of additional enforcement are policy issues for the Board to consider in the context of the whole budget.

# TREASURER/TAX COLLECTOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0171	TAX: HOTEL & MOTEL OCCUPANCY	181,259	181,259	181,259	181,259	0
<b>CLASS: 01</b>	<b>REV: TAXES</b>	181,259	181,259	181,259	181,259	0
0210	LICENSE: BUSINESS	335,000	335,000	340,000	340,000	5,000
0260	OTHER LICENSE & PERMITS	35,000	35,000	35,000	35,000	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	370,000	370,000	375,000	375,000	5,000
0360	PENALTY & COST DELINQUENT TAXES	66,500	66,500	69,500	69,500	3,000
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	66,500	66,500	69,500	69,500	3,000
1300	ASSESSMENT & TAX COLLECTION FEES	99,500	99,500	70,500	70,500	-29,000
1320	AUDIT & ACCOUNTING FEES	28,411	28,411	0	0	-28,411
1321	INVESTMENT & CASH MANAGEMENT FEE	620,048	620,048	570,000	570,000	-50,048
1800	INTERFND REV: SERVICE BETWEEN FUND	11,000	11,000	0	0	-11,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	758,959	758,959	640,500	640,500	-118,459
1940	MISC: REVENUE	116,450	116,450	115,000	115,000	-1,450
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	116,450	116,450	115,000	115,000	-1,450
2020	OPERATING TRANSFERS IN	229,600	229,600	193,130	193,130	-36,470
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	229,600	229,600	193,130	193,130	-36,470
<b>TYPE: R SUBTOTAL</b>		1,722,768	1,722,768	1,574,389	1,574,389	-148,379

# TREASURER/TAX COLLECTOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,227,036	1,227,036	1,270,912	1,270,912	43,876
3001	TEMPORARY EMPLOYEES	88,987	88,987	60,000	60,000	-28,987
3002	OVERTIME	13,815	13,815	11,000	11,000	-2,815
3004	OTHER COMPENSATION	25,750	25,750	30,793	30,793	5,043
3020	RETIREMENT EMPLOYER SHARE	220,606	220,606	229,657	229,657	9,051
3022	MEDI CARE EMPLOYER SHARE	17,563	17,563	18,203	18,203	640
3040	HEALTH INSURANCE EMPLOYER	215,117	215,117	213,177	213,177	-1,940
3041	UNEMPLOYMENT INSURANCE EMPLOYER	14,356	14,356	15,295	15,295	939
3042	LONG TERM DISABILITY EMPLOYER	4,325	4,325	4,517	4,517	192
3043	DEFERRED COMPENSATION EMPLOYER	6,533	6,533	8,911	8,911	2,378
3046	RETIREE HEALTH: DEFINED	18,027	18,027	18,027	16,533	-1,494
3060	WORKERS' COMPENSATION EMPLOYER	7,421	7,421	7,421	2,015	-5,406
3080	FLEXIBLE BENEFITS	35,000	35,000	36,000	36,000	1,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,894,536</b>	<b>1,894,536</b>	<b>1,923,913</b>	<b>1,917,013</b>	<b>22,477</b>
4040	TELEPHONE COMPANY VENDOR	120	120	100	100	-20
4041	COUNTY PASS THRU TELEPHONE CHARGES	400	400	380	380	-20
4100	INSURANCE: PREMIUM	42,442	42,442	42,442	26,963	-15,479
4140	MAINT: EQUIPMENT	29,605	29,605	23,500	23,500	-6,105
4144	MAINT: COMPUTER	35,291	35,291	40,500	40,500	5,209
4161	VEH MAINT: PARTS DIRECT CHARGE	150	150	100	100	-50
4220	MEMBERSHIPS	2,505	2,505	2,245	2,125	-380
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	300	300	300	300	0
4260	OFFICE EXPENSE	18,000	18,000	18,000	18,000	0
4261	POSTAGE	125,148	125,148	120,000	120,000	-5,148
4262	SOFTWARE	1,500	1,500	2,500	2,500	1,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	3,249	3,249	10,179	10,179	6,930
4266	PRINTING / DUPLICATING SERVICES	70,300	70,300	68,950	68,950	-1,350
4300	PROFESSIONAL & SPECIALIZED SERVICES	141,100	141,100	120,555	120,555	-20,545
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	250	250	250	250	0
4400	PUBLICATION & LEGAL NOTICES	11,000	11,000	10,000	10,000	-1,000
4420	RENT & LEASE: EQUIPMENT	32,240	32,240	34,700	34,700	2,460
4461	EQUIP: MINOR	1,000	1,000	1,700	1,700	700
4462	EQUIP: COMPUTER	1,500	1,500	1,500	1,500	0
4500	SPECIAL DEPT EXPENSE	300	300	300	300	0
4502	EDUCATIONAL MATERIALS	1,500	1,500	1,000	1,000	-500
4503	STAFF DEVELOPMENT	3,950	3,950	3,950	3,950	0
4529	SOFTWARE LICENSE	1,500	1,500	1,500	1,500	0
4600	TRANSPORTATION & TRAVEL	2,450	2,450	2,500	2,500	50
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	500	500	200	200	-300
4605	RENT & LEASE: VEHICLE	3,600	3,600	3,600	3,600	0
4606	FUEL PURCHASES	2,200	2,200	2,200	2,200	0



# TREASURER/TAX COLLECTOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 04 TREASURER / TAX COLLECTOR

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	532,100	532,100	513,151	497,552	-34,548
6040	FIXED ASSET: EQUIPMENT	8,400	8,400	0	0	-8,400
6042	FIXED ASSET: COMPUTER SYSTEM	25,600	25,600	0	0	-25,600
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	34,000	34,000	0	0	-34,000
7000	OPERATING TRANSFERS OUT	3,600	3,600	3,600	3,600	0
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	3,600	3,600	3,600	3,600	0
7200	INTRAFUND TRANSFERS: ONLY GENERAL	350	350	200	200	-150
7220	INTRAFND: TELEPHONE EQUIPMENT &	8,000	8,000	8,000	8,000	0
7223	INTRAFND: MAIL SERVICE	9,124	9,124	9,200	15,345	6,221
7224	INTRAFND: STORES SUPPORT	1,033	1,033	1,000	309	-724
7225	INTRAFND: CENTRAL DUPLICATING	2,100	2,100	1,600	1,600	-500
7227	INTRAFND: MAINFRAME SUPPORT	208,597	208,597	208,597	208,597	0
7229	INTRAFND: PC SUPPORT	1,500	1,500	1,000	1,000	-500
7231	INTRAFND: IS PROGRAMMING SUPPORT	50,000	50,000	20,000	20,000	-30,000
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	500	500	250	250	-250
7234	INTRAFND: NETWORK SUPPORT	35,014	35,014	35,014	35,014	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	316,218	316,218	284,861	290,315	-25,903
7350	INTRFND ABATEMENTS: GF ONLY	-4,109	-4,109	-2,287	-2,287	1,822
7351	INTRFND ABATEMENTS: SOCIAL SERVICE	-13,862	-13,862	-15,684	-15,684	-1,822
7367	INTRFND ABATEMENTS: CHILD SUPPORT	-5,040	-5,040	-5,040	-5,040	0
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-23,011	-23,011	-23,011	-23,011	0
<b>TYPE: E SUBTOTAL</b>		2,757,443	2,757,443	2,702,514	2,685,469	-71,974
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,034,675	1,034,675	1,128,125	1,111,080	76,405
<b>DEPARTMENT: 04</b>	<b>SUBTOTAL</b>	1,034,675	1,034,675	1,128,125	1,111,080	76,405

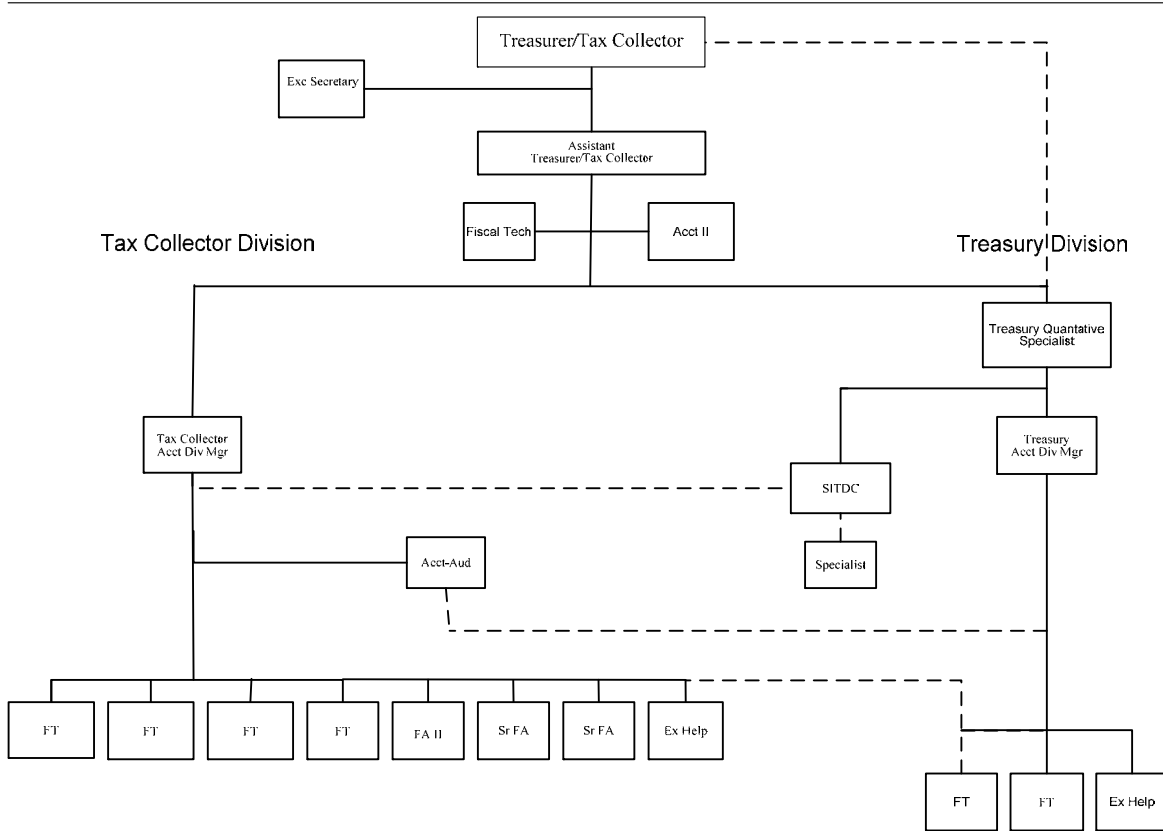
## TREASURER/TAX COLLECTOR

### Personnel Allocation

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Treasurer/Tax Collector	1.00	1.00	1.00	-
Accountant VII	1.00	1.00	1.00	-
Accountant/Auditor	1.00	1.00	1.00	-
Accounting Division Manager	2.00	2.00	2.00	-
Assistant Treasurer/Tax Collector	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Assistant VII	1.00	1.00	1.00	-
Fiscal Technician	6.00	7.00	6.00	-
Information Technology Departmental Specialist	1.00	1.00	1.00	-
Sr. Fiscal Assistant	1.00	2.00	2.00	1.00
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Treasury Quantitative Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	<b>18.00</b>	<b>20.00</b>	<b>19.00</b>	<b>1.00</b>

# TREASURER/TAX COLLECTOR

El Dorado County Treasurer-Tax Collector's Office  
Fiscal Year 2012-2013 (Proposed)



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## TREASURER/TAX COLLECTOR

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	81,000	105,300	137,000	157,750	182,186
Licenses, Permits	278,914	328,097	330,698	369,869	385,865
Fines, Forfeitures	77,230	88,610	84,970	85,680	77,659
Charges for Service	743,299	771,606	681,220	946,992	993,157
Misc.	123,885	154,111	134,439	102,278	102,067
Other Financing Sources	-	156,380	155,623	129,370	192,187
<b>Total Revenue</b>	<b>1,304,328</b>	<b>1,604,104</b>	<b>1,523,950</b>	<b>1,791,939</b>	<b>1,933,121</b>
Salaries	907,758	1,047,996	1,154,251	1,520,355	1,634,310
Benefits	323,657	432,749	479,214	566,782	596,550
Services & Supplies	341,226	405,034	345,525	412,179	383,032
Other Charges	432	1,000	1,049	618	-
Fixed Assets	-	-	94,892	45,886	-
Operating Transfers	-	3,561	4,275	4,285	4,240
Intrafund Transfers	396,500	337,361	307,129	342,265	382,084
<b>Total Appropriations</b>	<b>1,969,573</b>	<b>2,227,701</b>	<b>2,386,335</b>	<b>2,892,370</b>	<b>3,000,216</b>
<b>NCC</b>	<b>665,245</b>	<b>623,597</b>	<b>862,385</b>	<b>1,100,431</b>	<b>1,067,095</b>
<b>FTE's</b>	<b>19</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>25</b>

## TREASURER/TAX COLLECTOR

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	179,838	173,103	181,259	181,259	181,259
Licenses, Permits	359,193	360,371	359,201	370,000	375,000
Fines, Forfeitures	74,840	68,350	69,270	66,500	69,500
Charges for Service	636,461	598,675	602,047	758,959	640,500
Misc.	93,086	113,210	111,178	116,450	115,000
Other Financing Sources	180,934	210,458	205,993	229,600	193,130
<b>Total Revenue</b>	<b>1,524,352</b>	<b>1,524,167</b>	<b>1,528,948</b>	<b>1,722,768</b>	<b>1,574,389</b>
Salaries	1,231,268	1,252,870	1,298,362	1,355,588	1,372,705
Benefits	482,297	464,369	497,106	538,948	544,308
Services & Supplies	410,618	466,634	433,959	532,100	497,552
Other Charges	-	84	-	-	-
Fixed Assets	-	-	5,233	34,000	-
Operating Transfers	3,994	3,694	3,072	3,600	3,600
Intrafund Transfers	354,806	387,595	294,885	293,207	267,304
<b>Total Appropriations</b>	<b>2,482,983</b>	<b>2,575,246</b>	<b>2,532,617</b>	<b>2,757,443</b>	<b>2,685,469</b>
<b>NCC</b>	<b>958,631</b>	<b>1,051,079</b>	<b>1,003,669</b>	<b>1,034,675</b>	<b>1,111,080</b>
<b>FTE's</b>	<b>18</b>	<b>18</b>	<b>17</b>	<b>18</b>	<b>19</b>

10 Year Variance		
	\$ Change	% Change
Taxes	100,259	124%
Licenses, Permits	96,086	34%
Fines, Forfeitures	(7,730)	-10%
Charges for Service	(102,799)	-14%
Misc.	(8,885)	-7%
Other Financing Sources	193,130	N/A
<b>Total Revenue</b>	<b>270,061</b>	<b>21%</b>
Salaries	464,947	51%
Benefits	220,651	68%
Services & Supplies	156,326	46%
Other Charges	(432)	-100%
Fixed Assets	-	N/A
Operating Transfers	3,600	N/A
Intrafund Transfers	(129,196)	-33%
<b>Total Appropriations</b>	<b>715,896</b>	<b>36%</b>
<b>NCC</b>	<b>445,835</b>	<b>67%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

#### Notes

Revenue Recovery function (5 FTE's) moved in FY 2004-05 and out in FY 2008-09.

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# ASSESSOR

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## Mission

The Assessor is responsible for discovering, inventorying and valuing all taxable property in the County, including residential, commercial, industrial and undeveloped properties, as well as personal property used in the course of business, boats, airplanes, and mining claims. The Assessor has the duty of local administration, preparation and maintenance of the master property file, ownership records of all assessable real and personal property, Assessor's Parcel Number's and accounts, secured and unsecured assessment rolls, and preparation of supplemental assessments for taxation by the various taxing agencies.

## Program Summaries by Function

### Discovery

**Positions: 8.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$660,250**

**Total Revenues: \$0**

**Net County Cost: \$660,250**

This function in the Assessor's Office is responsible for locating and identifying potential changes in the ownership, character and configuration of all assessable property. Reviews recorded documents, recorded maps, unrecorded information from property owners, lessors, federal and state, county and city governments. Catalogs and determines appropriate processing to be applied to identified changes in ownership, new construction, partial interest transfers and business assets, possessory interests, mining claims, boats, aircraft and others. Initiates inquiry to clarify assessable nature of various transactions of indeterminate nature. Includes the position classes of Cadastral drafter, GIS analyst, Assessment Technician, Appraiser and Auditor/Appraiser.

### Inventory

**Positions: 7.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$591,603**

**Total Revenues: \$0**

**Net County Cost: \$591,603**

This function is charged with the responsibility for analyzing and processing all changes to the master property inventory. Also processes parcel map changes and makes Jarvis/Gann reappraisability determinations. Responds to public inquiry about reassessability of proposed actions and initiates inquiry where clarification is required. Processes exemption applications from homeowners, veterans, disabled veterans and transactions qualifying for exclusion as parent/child or replacement residence transfers as well as organizations meeting the requirements for educational, welfare or religious or other organizational exemptions. Maintains inventory of more than 100,000 parcels, 30,000 timeshares, 4,500 businesses, 4,000 boats, mining claims, mutual water companies, apartments, possessory interests and other assessable personal property. Position classes include Assessment Technician, Property Transfer Specialist and Cadastral Drafter.



## **ASSESSOR**

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### **Appraisal**

**Positions: 11.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,092,390**

**Total Revenues: \$0**

**Net County Cost: \$1,092,390**

This function is responsible for determining the fair market value of real property that has undergone a complete or partial change of ownership, new construction or other event which triggers a reappraisal under California Property Tax law. Conducts field appraisal work, enrolls unpermitted construction and performs special appraisals of Williamson Act and Timber Production Zone property. Real Property includes land, mines, quarries, timber, structures, buildings, fixtures, fences, fruit or nut bearing trees and vines not exempted. Also responsible for annual appraisal of business property and assessable personal property such as boats, airplanes, apartment/ hotel/motel furnishings and possessory interests. Under Prop 8, this function also determines the lower of factored base year value or market value. This function also includes the audit of reporting, appraisal and assessment of business property and determines the value of property acquired by public agencies when necessary or requested. Appraisers and Auditor/Appraisers also research, negotiate, prepare and defend values and represent the Assessor before the Assessment Appeals Board. All staff in this function making value determinations are required to maintain valid certification through the State Board of Equalization and meet State continuing education requirements. Major position classes include Appraiser, Auditor/Appraiser.

### **Assessment**

**Positions: 4.8 FTE**

**Extra Help: \$0**

**Total Appropriations: \$522,125**

**Total Revenues: \$425,210**

**Net County Cost: \$96,915**

Upon receipt of reappraised property value from the Appraisal function, this group is responsible for the accurate generation of appropriate assessments. This includes providing lawful notice to the property owner, record keeping and assessment transmission to the Auditor for tax calculation. Also responsible for processing all assessment roll corrections and escape assessments. Makes all changes to property characteristic data and other information in the property system. Revenues include the department's share of the County's 5% of supplemental taxes that is allocated among the three property tax administration departments and timeshare handling charges. Position classes include Appraiser Aide and Assessment Technician.

### **IT & GIS Technology**

**Positions: 2.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$266,047**

**Total Revenues: \$0**

**Net County Cost: \$266,047**

The Assessor's computerized property system consists of the mainframe computer property system and several substantial additional systems operating on the Intranet. A portion of this function is responsible for the operation, maintenance and enhancement of these systems. The GIS analyst position is responsible for all parcel map activity, as well as mapping related tasks unique to the Assessor such as Tax Rate Area changes, parcel renumber operations and the library of historical parcel maps. A small amount of revenue is derived from the sale of assessment data. Position classes include IT Departmental Coordinator and GIS Analyst.

# ASSESSOR

## Administration & Management

Positions: 3.0 FTE

Extra Help: \$0

Total Appropriations: \$232,720

Total Revenues: \$0

Net County Cost: \$232,720

Provides leadership, oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Positions include Assessor, Assistant Assessor, and Executive Secretary.

## Financial Charts

### Source of Funds

Charges for Services (\$135,000): The bulk of this revenue is in Assessment & Tax Collection (\$125,000): The department receives a share of the County's 5% administration fee for the supplemental roll. The revenue is shared among the property tax administration departments (Auditor-Controller, Treasurer-Tax Collector, Assessor). This revenue has declined sharply



as property values have fallen. The remainder of revenues in this character is derived from various services provided to the public and the development community and sales of roll data.

Miscellaneous (\$15,000): Revenue budgeted from Proposition 90 application fees is estimated at \$15,000, based on a projection of 40 applications for the fiscal year.

Operating Transfers (\$275,210): The bulk of this revenue (\$256,010) is derived from the fees charged for the separate assessment of timeshare projects, as provided by County Ordinance. This revenue is shared among the property tax administration departments. A transfer from the department's automation special revenue fund of \$20,630 will fund replacements for obsolete computer equipment as well as software licenses.

Net County Cost (\$2,939,926): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that charges to special districts to cover the County's cost for administering the property tax system generate revenue which posts in Department 15 as general discretionary revenue. The charges are derived from the costs of the Assessor, the Auditor-Controller, and Treasurer-Tax Collector Departments. This revenue is budgeted at \$2,181,296.

# ASSESSOR

## Use of Funds

**Salaries & Benefits (\$2,960,751):**  
 Primarily comprised of general salaries and benefits (\$2,089,017), retirement (\$359,977), retiree health (\$34,038), workers' compensation (\$7,943) and health insurance (\$469,776).



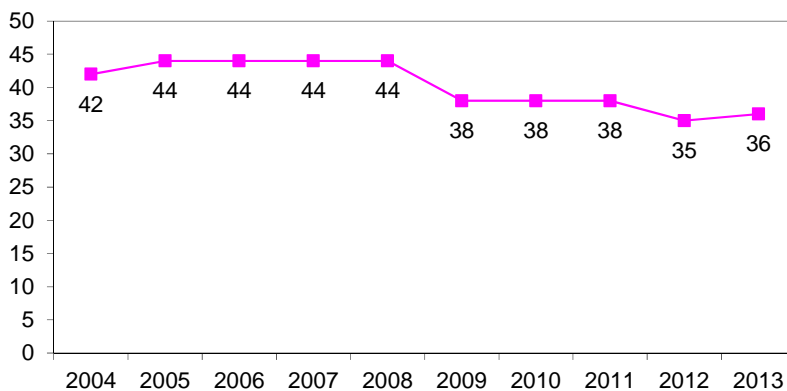
**Services & Supplies (\$131,580):**  
 Major expenses include general liability insurance (\$18,194), office expense (\$12,000) postage (\$22,000), computer equipment (\$5,000) and employee mileage (\$8,000).

**Other Charges (\$500)** – Charges from other county departments for miscellaneous services.

**Intrafund Transfers (\$272,305):** Intrafund transfers consist of charges from other departments for services such as mainframe support (\$200,091), network support (\$47,735), and telephone (\$11,951).

## Staffing Trend

Staffing for the Assessor over the past ten years has gone from 42 FTE in FY 2003-04 to 35.8 FTE. Reductions in FY 2008-09 were primarily from the loss of the State Property Tax Administration Program, which used to provide approximately \$300,000 in revenue annually. The proposed staff allocation for FY 2012-13 of 35.8 FTE's reflects an increase of 0.6 FTE from the previous year, due to the restoration to full time of three staff who had voluntarily reduced their schedules. There are 30.8 FTE'S on the West Slope and 5 FTE'S at South Lake Tahoe.



## ASSESSOR

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### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$30,590 or 26% in revenues and a decrease of \$49,798 or 1.5% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has decreased \$19,208 or 0.6%.

The change in revenues is primarily attributable to the reduced value of the supplemental property tax roll. The department receives a share of 5% of the roll value to cover the costs of administration of the roll. The value of the supplemental roll has dropped to due housing market conditions, reducing the department's revenue by \$48,000. This reduction is offset by an increase in revenues from administration of timeshares and an increase in operating transfers in of \$17,410. The department plans bring in \$20,600 in special revenue funds to replace obsolete computers and other equipment and to purchase new aerial photos of the County.

The change in appropriations is primarily related to reductions in salaries and benefits due to reductions resulting from the early retirement incentive (ERI) in FY 2011-12. The ERI resulted in a net reduction of 2.8 FTEs as well as other changes to the department's personnel allocation that reduced costs. The Assistant Assessor will again remain vacant and unfunded for FY 2012-13. The department is requesting that three allocations that were reduced to part time (80%) two years ago be restored to full time in order to better keep up with the department's current workload and reduce reliance on extra help staff. The department has also requested that the Executive Secretary allocation be replaced with an Administrative Technician to reflect the shift of the fiscal and administrative workload for the department from the Assessment Office Manager who retired last fiscal year. These changes to the personnel allocation can be accommodated while keeping the department within its budget target.

# ASSESSOR

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 05 ASSESSOR

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
1300	ASSESSMENT & TAX COLLECTION FEES	125,000	175,000	125,000	125,000	-50,000
1740	CHARGES FOR SERVICES	10,000	8,000	10,000	10,000	2,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	135,000	183,000	135,000	135,000	-48,000
1940	MISC: REVENUE	15,000	15,000	15,000	15,000	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	15,000	15,000	15,000	15,000	0
2020	OPERATING TRANSFERS IN	275,210	257,800	275,210	275,210	17,410
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	275,210	257,800	275,210	275,210	17,410
<b>TYPE: R SUBTOTAL</b>		425,210	455,800	425,210	425,210	-30,590

# ASSESSOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 05 ASSESSOR

	MID-YEAR	CURRENT YR	DEPARTMENT	CAO	
	PROJECTION	APPROVED BUDGET	REQUEST	RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>					
<b>SUBOBJ SUBOBJ TITLE</b>					
3000 PERMANENT EMPLOYEES / ELECTED	2,071,665	2,030,876	2,005,452	2,005,452	-25,424
3005 TAHOE DIFFERENTIAL	12,000	12,000	12,000	12,000	0
3006 BILINGUAL PAY	2,080	2,080	2,080	2,080	0
3020 RETIREMENT EMPLOYER SHARE	359,977	369,655	359,977	359,977	-9,678
3022 MEDI CARE EMPLOYER SHARE	26,735	27,939	26,735	26,735	-1,204
3040 HEALTH INSURANCE EMPLOYER	469,776	457,834	469,776	469,776	11,942
3041 UNEMPLOYMENT INSURANCE EMPLOYER	26,565	28,175	26,565	26,565	-1,610
3042 LONG TERM DISABILITY EMPLOYER	6,991	7,285	6,991	6,991	-294
3043 DEFERRED COMPENSATION EMPLOYER	3,194	3,624	3,194	3,194	-430
3046 RETIREE HEALTH: DEFINED	38,057	38,057	38,057	34,038	-4,019
3060 WORKERS' COMPENSATION EMPLOYER	28,756	28,756	28,756	7,943	-20,813
3080 FLEXIBLE BENEFITS	6,000	6,000	6,000	6,000	0
<b>CLASS: 30 SALARY &amp; EMPLOYEE BENEFITS</b>	<b>3,051,796</b>	<b>3,012,281</b>	<b>2,985,583</b>	<b>2,960,751</b>	<b>-51,530</b>
4041 COUNTY PASS THRU TELEPHONE CHARGES	1,086	1,086	1,086	1,086	0
4100 INSURANCE: PREMIUM	23,679	23,679	23,679	18,194	-5,485
4140 MAINT: EQUIPMENT	800	800	800	800	0
4220 MEMBERSHIPS	285	235	285	285	50
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	520	520	520	520	0
4260 OFFICE EXPENSE	12,000	12,000	12,000	12,000	0
4261 POSTAGE	22,000	22,000	22,000	22,000	0
4262 SOFTWARE	7,500	2,500	7,500	7,500	5,000
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	13,900	8,500	13,900	13,900	5,400
4266 PRINTING / DUPLICATING SERVICES	12,500	12,500	12,500	12,500	0
4300 PROFESSIONAL & SPECIALIZED SERVICES	2,800	2,800	2,800	2,800	0
4337 OTHER GOVERNMENTAL AGENCIES	1,000	1,000	1,000	1,000	0
4420 RENT & LEASE: EQUIPMENT	9,895	9,895	9,895	9,895	0
4461 EQUIP: MINOR	1,800	1,800	1,800	1,800	0
4462 EQUIP: COMPUTER	5,000	10,000	5,000	5,000	-5,000
4503 STAFF DEVELOPMENT	3,000	3,000	3,000	3,000	0
4529 SOFTWARE LICENSE	1,300	1,300	1,300	1,300	0
4600 TRANSPORTATION & TRAVEL	2,000	2,000	2,000	2,000	0
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	8,000	8,000	8,000	8,000	0
4605 RENT & LEASE: VEHICLE	3,000	3,000	3,000	3,000	0
4606 FUEL PURCHASES	2,500	2,500	2,500	2,500	0
4608 HOTEL ACCOMMODATIONS	2,500	2,500	2,500	2,500	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>137,065</b>	<b>131,615</b>	<b>137,065</b>	<b>131,580</b>	<b>-35</b>
5300 INTERFND: SERVICE BETWEEN FUND	500	500	500	500	0
<b>CLASS: 50 OTHER CHARGES</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>0</b>
7220 INTRAFND: TELEPHONE EQUIPMENT &	11,951	11,951	11,951	11,951	0
7223 INTRAFND: MAIL SERVICE	4,342	4,342	4,342	6,969	2,627
7224 INTRAFND: STORES SUPPORT	1,169	1,169	1,169	309	-860
7225 INTRAFND: CENTRAL DUPLICATING	2,500	2,500	2,500	2,500	0
7227 INTRAFND: MAINFRAME SUPPORT	200,091	200,091	200,091	200,091	0
7231 INTRAFND: IS PROGRAMMING SUPPORT	2,500	2,500	2,500	2,500	0
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	250	250	250	250	0
7234 INTRAFND: NETWORK SUPPORT	47,735	47,735	47,735	47,735	0
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>270,538</b>	<b>270,538</b>	<b>270,538</b>	<b>272,305</b>	<b>1,767</b>
<b>TYPE: E SUBTOTAL</b>	<b>3,459,899</b>	<b>3,414,934</b>	<b>3,393,686</b>	<b>3,365,136</b>	<b>-49,798</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>3,034,689</b>	<b>2,959,134</b>	<b>2,968,476</b>	<b>2,939,926</b>	<b>-19,208</b>
<b>DEPARTMENT: 05 SUBTOTAL</b>	<b>3,034,689</b>	<b>2,959,134</b>	<b>2,968,476</b>	<b>2,939,926</b>	<b>-19,208</b>

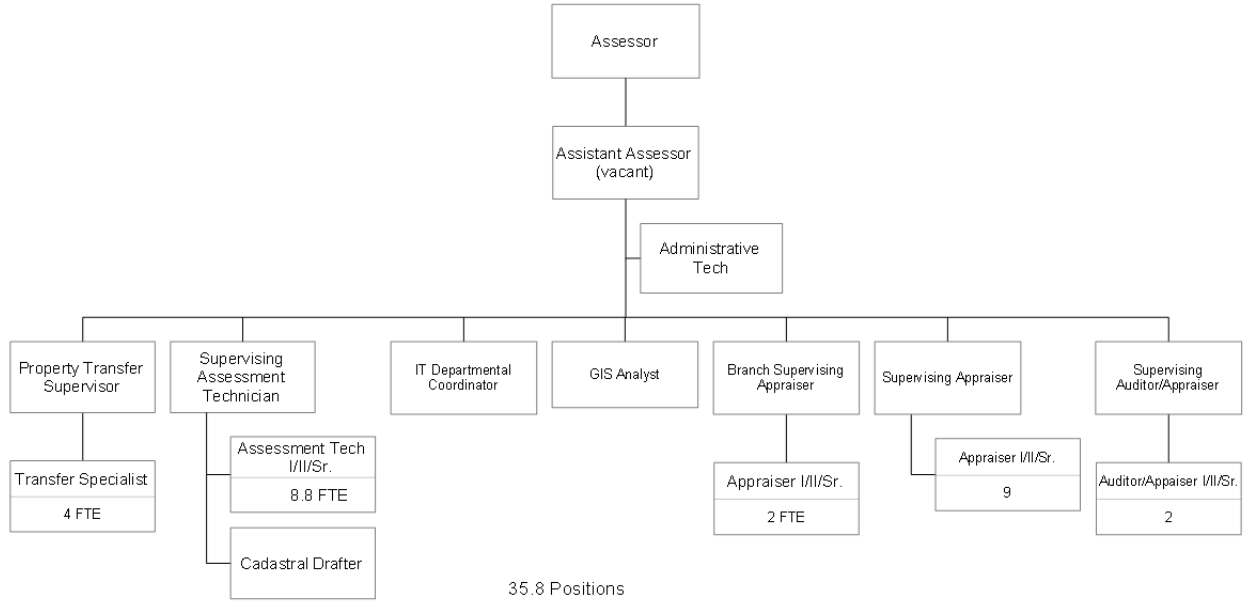
## ASSESSOR

### Personnel Allocation

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Assessor	1.00	1.00	1.00	-
Administrative Technician	-	1.00	1.00	1.00
Appraiser Aide	1.00	1.00	1.00	-
Appraiser I/II/Sr	8.80	9.00	9.00	0.20
Assessment Technician I/II/Sr	8.40	8.80	8.80	0.40
Assistant Assessor	1.00	1.00	1.00	-
Auditor-Appraiser/Senior Auditor-Appraiser	2.00	2.00	2.00	-
Branch Supervising Appraiser	1.00	1.00	1.00	-
Cadastral Drafter	1.00	1.00	1.00	-
Executive Secretary	1.00	-	-	(1.00)
GIS Analyst I/II	1.00	1.00	1.00	-
Information Technology Department Coord	1.00	1.00	1.00	-
Property Transfer Specialist	4.00	4.00	4.00	-
Property Transfer Supervisor	1.00	1.00	1.00	-
Supervising Appraiser	1.00	1.00	1.00	-
Supervising Assessment Technician	1.00	1.00	1.00	-
Supervising Auditor/Appraiser	1.00	1.00	1.00	-
<b>Department Total</b>	<b>35.20</b>	<b>35.80</b>	<b>35.80</b>	<b>0.60</b>

# ASSESSOR

## Assessor 2012/2013 Org Chart



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Karl Weiland, Assessor



# ASSESSOR

## Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	1,110	420	35	-	-
State	331,197	-	-	-	-
Charges for Service	616,664	568,872	863,886	618,137	387,095
Misc.	748	135	580	12,305	3,334
Other Financing Sources	-	578,268	533,453	184,940	259,567
<b>Total Revenue</b>	<b>949,719</b>	<b>1,147,695</b>	<b>1,397,954</b>	<b>815,382</b>	<b>649,996</b>
Salaries	1,847,463	2,042,136	2,177,775	2,452,639	2,513,140
Benefits	827,667	995,303	1,129,328	1,135,601	1,093,669
Services & Supplies	94,906	147,588	163,287	142,983	139,817
Other Charges	200	665	480	237	20
Fixed Assets	-	-	1,532	1,608	-
Intrafund Transfers	451,010	427,172	472,384	419,097	437,702
<b>Total Appropriations</b>	<b>3,221,246</b>	<b>3,612,864</b>	<b>3,944,786</b>	<b>4,152,165</b>	<b>4,184,348</b>
<b>NCC</b>	<b>2,271,527</b>	<b>2,465,169</b>	<b>2,546,832</b>	<b>3,336,783</b>	<b>3,534,352</b>
<b>FTE's</b>	<b>42</b>	<b>44</b>	<b>44</b>	<b>44</b>	<b>44</b>

# ASSESSOR

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	-	-	-	-	-
State	-	-	-	-	-
Charges for Service	249,339	170,618	137,031	107,400	135,000
Misc.	1,772	1,325	16,615	21,000	15,000
Other Financing Sources	245,465	245,048	305,632	257,800	275,210
<b>Total Revenue</b>	<b>496,576</b>	<b>416,991</b>	<b>459,278</b>	<b>386,200</b>	<b>425,210</b>
Salaries	2,395,830	2,199,114	2,272,465	1,894,956	2,019,532
Benefits	1,092,735	972,492	1,007,385	967,325	941,219
Services & Supplies	115,053	107,534	153,935	131,615	131,580
Other Charges	-	-	-	500	500
Fixed Assets	-	-	3,101	-	-
Intrafund Transfers	367,681	300,829	276,453	270,538	272,305
<b>Total Appropriations</b>	<b>3,971,299</b>	<b>3,579,969</b>	<b>3,713,339</b>	<b>3,264,934</b>	<b>3,365,136</b>
<b>NCC</b>	<b>3,474,723</b>	<b>3,162,978</b>	<b>3,254,061</b>	<b>2,878,734</b>	<b>2,939,926</b>
<b>FTE's</b>	<b>38</b>	<b>38</b>	<b>38</b>	<b>35</b>	<b>36</b>

10 Year Variance		
	\$ Change	% Change
Taxes	(1,110)	-100%
State	(331,197)	-100%
Charges for Service	(481,664)	-78%
Misc.	14,252	1905%
Other Financing Sources	275,210	N/A
<b>Total Revenue</b>	<b>(524,509)</b>	<b>-55%</b>
Salaries	172,069	9%
Benefits	113,552	14%
Services & Supplies	36,674	39%
Other Charges	300	150%
Fixed Assets	-	N/A
Intrafund Transfers	(178,705)	-40%
<b>Total Appropriations</b>	<b>143,890</b>	<b>4%</b>
<b>NCC</b>	<b>668,399</b>	<b>29%</b>
<b>FTE's</b>	<b>(6)</b>	<b>-15%</b>

Notes

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# COUNTY COUNSEL

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## Program Summaries

The programs set forth below highlight the core legal functions of the particular area described. Allocation of Full Time Employee (FTE) represents an equivalent of full time employees since most duties are performed by multiple attorneys depending on current staffing. In addition to those primary duties, all of the attorneys in the office appear and advise on a wide variety of matters including: all aspects of civil litigation inclusive of writ proceedings, court hearings, public records and subpoena/deposition requests, etc. Deputies are involved in the development and rendering of both oral and written legal advice regarding the resolution of issues that may have far-reaching implications for County operations and programs. Deputies act as general legal advisors to the assigned County department, and supervise and participate in the resolution of difficult or complex legal questions regarding department's respective powers, duties, procedures and operations. All attorneys draft and review contracts, ordinances, resolutions, and other legal instruments as part of the day-to-day operations of this department.

### Statutory/State Programs

**Public Guardian**  
**Positions: 1 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$190,875**  
**Total Revenues: \$119,000**  
**Net County Cost: \$71,875**

This attorney represents the Public Guardian in all facets of litigation on behalf of the County, including Probate, Limited and LPS Conservatorships from early disposition to judgment after jury or court trial and appeals to the Appellate and Supreme Courts. When an estate or trust has assets, fees are requested and collected. Representation of the Public Guardian also encompasses advising Adult Protective Services, IHHS Programs and sometimes MSSP/Linkages.

**Elder Protection, Public Guardian & Litigation**  
**Positions: 1 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$181,214**  
**Total Revenues: \$0**  
**Net County Cost: \$181,214**

The attorney for the Department of Human Services, assigned to the Elder Protection Unit, represents the interests of senior citizens on conservatorship with the Public Guardian, in all facets of litigation involving elder abuse, from detection and investigation of alleged elder abuse, to preparation of complex civil litigation for asset recovery from perpetrators. The attorney provides training and renders advice to the Deputy Public Guardian staff concerning clients. Due to the increase in work generated by the Public Guardian, this position is no longer back-up to Public Guardian but is expected to devote at least 50% of its time to Public Guardian work. Also provides back up for Children's Protective Services (CPS) caseloads. When there are sufficient assets to pay for the conservatee's needs, County Counsel will receive attorney's fees commensurate with the conservatee's ability to pay. This discretionary program began in 2006 with the staff in the District Attorney's office, the Department of Human Services, and County Counsel working in collaboration.

## COUNTY COUNSEL

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### **Children's Protective Services**

**Positions: 2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$345,044**

**Total Revenues: \$0**

**Net County Cost: \$345,044**

The attorneys for Department of Human Services Children's Protective Services represent the Department of Human Services in all facets of litigation of Welfare & Institutions Code 300 cases from early disposition to disposition/judgment after trial, and appeals to the Appellate and Supreme Courts. The attorneys provide in-depth training, establish and review policies and procedures, and review and comment on current and proposed legislation and case law to the Department of Human Services personnel to improve case handling and outcomes including after hours consultations on warrants and placement of endangered minors. The cost of County Counsel representation for the Department of Human Services is allocated through the A-87 Cost Plan and is applied toward the County's match requirement for Social Services programs.

### **Land Use/Transportation/Capital Improvement Programs**

#### **Planning & Land Use**

**Positions: 1 FTE**

**Extra Help: \$0**

**Total Appropriations: \$179,307**

**Total Revenues: \$0**

**Net County Cost: \$179,307**

The attorney for Land Use and Planning represents the Development Services Department in all aspects of land use, including the preparation, implementation, review, and defense of the County's General Plan, zoning and use permits, development denials and approvals and CEQA issues; advises on complex land use issues such as Rare Plants, Affordable Housing, and INRMP; and reviews and guides implementation and defense of policies, procedures and programs such as the mitigation fee programs. Other duties performed include Building (permits/subpoenas), code enforcement, Surveyor's Office, Agriculture Department, review County CEQA documents for capital improvement projects (primarily for DOT and General Services). This position advises the CAO and Development Services on land use issues and Human Services on Affordable Housing issues. The attorney oversees, participates in, and/or performs defense of administrative and writ proceedings on land use policies and approvals. The attorney sits with and advises various land use commissions including the Planning Commission and the Agriculture Commission.

#### **Department of Transportation/Ambulance**

**Positions: 2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$386,410**

**Total Revenues: \$252,000**

**Net County Cost: \$134,410**

The Principal Assistant County Counsel and one attorney for Transportation, Capital Improvement Programs, Facilities and Complex Project Development provide legal advice and support for all aspects of work for the Department of Transportation, inclusive of airports and trails. They provide advice on and assist in the coordination of the capital improvement projects, from the planning and design function of the project, the right-of-way acquisition/condemnation and utility relocation phase, through construction and claims management and resolution. Staff represent the County in administrative claims and civil litigation regarding project approval, CEQA compliance, permits, bid protests/disputes, claims, and construction litigation. They advise on complex funding requirements through State and

## **COUNTY COUNSEL**

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Federal sources. They also participate, advise and coordinate complex projects for other departments such as the selection of and contract for ambulance services which involved the potential for significant liability (e.g. anti-trust violations).

### **Administrative/General Government**

#### **County Counsel and Chief Assistant**

##### **County Counsel**

**Positions: 2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$518,768**

**Total Revenues: \$0**

**Net County Cost: \$518,768**

The County Counsel and Chief Assistant County Counsel plan and direct the activities and operations of the County Counsel's Office, and serve as the legal representative of the Board of Supervisors, all County departments, boards and commissions, on assigned litigation and business matters, mandated functions (e.g. County election proceedings, writs of habeas corpus, etc.) providing highly responsible and complex administrative support to the Board of Supervisors. In addition to evaluating day-to day and long range legal matters having an impact on the County, the County Counsel and Chief Assistant County Counsel establish County-wide legal controls and procedures, and communicate these goals, programs, policies and procedures to staff, the public, the CAO, other County departments and state and local agencies. They maintain current knowledge of changes in directives, policies, statutes and regulations which affect operations, and make suggestions on proposed legislation and regulations concerning the County.

#### **Human Resources, Risk Management and Sheriff**

**Positions: 1 FTE**

**Extra Help: \$0**

**Total Appropriations: \$181,530**

**Total Revenues: \$65,000**

**Net County Cost: \$116,530**

This attorney provides legal advice and support to all departments regarding personnel issues, grievances and disciplinary actions. This attorney appears on behalf of departments at Civil Service Hearings, and represents the County at PERB hearings. This attorney also sits as part of the County's Threat Assessment Team and advises on medical and disability issues in addition to reviewing and drafting personnel policies and provides advice during labor negotiations. The attorney in this position provides legal advice to Risk Management. As counsel for the Sheriff, in addition to advising on their personnel issues, this position reviews policy manuals and attends their Sheriff section meetings.

#### **General Law, Litigation,**

#### **Environmental Management, Contracts,**

#### **all other departments**

**Positions: 1 FTE**

**Extra Help: \$0**

**Total Appropriations: \$168,788**

**Total Revenues: \$67,670**

**Net County Cost: \$101,118**

The attorney in this assignment provides legal advice and support on a wide variety of legal issues that are encountered by any County Department along with the Air Quality Management District and the Public Housing Authority. These legal issues include the review and development of responses to subpoenas and Public Record Act requests and representing employees who have been subpoenaed as witnesses in various civil, criminal or administrative

# COUNTY COUNSEL

proceedings. This position represents various County Departments in writ proceedings in civil court, administrative proceedings including the State Department of Administrative Hearings,

the Civil Service Commission, the Equal Employment Opportunity Commission, the Department of Fair Employment and Housing, the Department of Housing and Urban Development, the Air District Hearing Board and the Assessment Appeals Board. In addition to the litigation related duties, this attorney also provides support services for many County Departments and Agencies with contract review; review and advice on project bids and review and advice regarding proposed rule adoption and ordinances. This position also oversees and assists in directing the litigation being handled by outside counsel.

## Administrative/Office Support

### Administration, Operations Support

**Positions: 5 FTE**

**Extra Help: \$0**

**Total Appropriations: \$400,860**

**Total Revenues: \$0**

**Net County Cost: \$400,860**

One Fiscal Technician provides business support including budgeting, accounting, payroll, purchasing, contract coordination and computer services. One Sr. Legal Secretary position provides supervision and work flow planning of secretarial staff in addition to providing secretarial support and computer services. This position plus three other legal secretarial positions provide support for 11 attorneys along with direct interaction with client/departments and the general public. In addition to direct attorney support, each secretarial position is dedicated to a specific support function that works directly with client/departments in facilitating their individual programs such as Public Guardian, Children's Protective Services, and Planning.

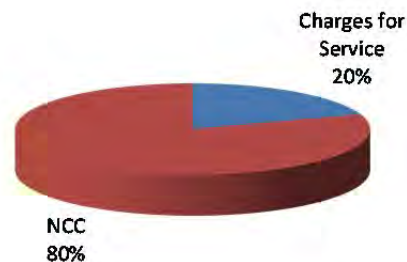
### Financial Charts

#### Source of Funds

Charge for Services (\$503,670):

The department charges departments with outside funding sources to cover the cost of its services. The largest

portion of this revenue is derived from The Department of Transportation. The department also receives some revenues for legal services provided to conservatees. This revenue is projected at \$119,000.



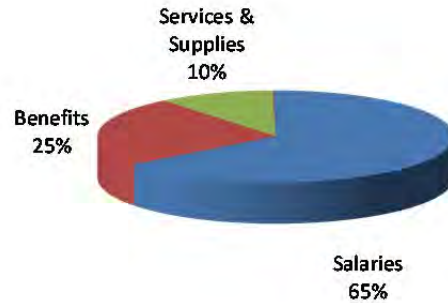
Net County Cost (\$2,048,912): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

# COUNTY COUNSEL

## Use of Funds

Salaries & Benefits (\$2,277,278): Primarily comprised of general salaries and benefits (\$1,806,691), retirement (\$281,538), retiree health (\$15,560), workers' compensation (\$3,769) and health insurance (\$169,280).

Services & Supplies (\$268,379): Major expenses include maintenance and updates to the law library (\$74,496), legal database subscription (\$18,612), rent & lease equipment (\$12,138), contract attorney fees (\$65,000) for on-going litigation, and costs for staff training which is required by the California State Bar Association in order for the attorneys to maintain their licenses to practice law, Bar Association dues, and mileage for work-related travel (\$39,700).



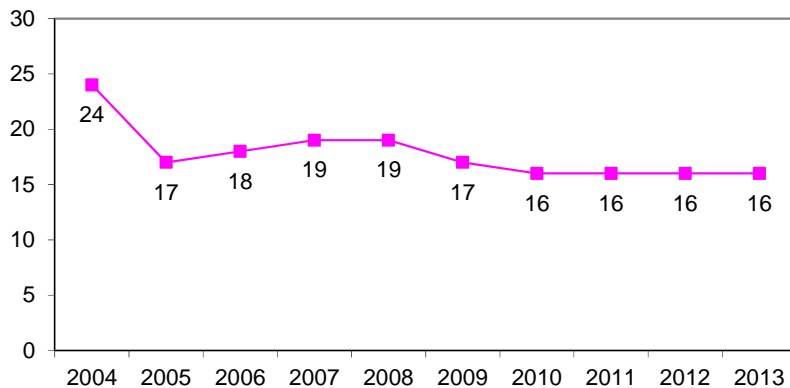
Other Charges (\$160): Miscellaneous charges from other county departments.

Intrafund Transfers (\$36,765): Intrafund transfers consist of charges from other departments for services such as mainframe support (\$4,373), network support (\$16,589), and telephone (\$7,962).

Intrafund Abatements (-\$30,000): Intrafund abatements consist of revenues from general fund departments, primarily County Engineer, within Department of Transportation.

## Staffing Trend

County Counsel staffing has declined over the past ten years, from 24 FTE in FY 2003-04 to 16 FTE in FY 2012-13. The reduction of five FTE is attributable to the move of the Revenue Recovery function to the Treasurer-Tax Collector in FY 2004-05. All staff are located on the West Slope.





## COUNTY COUNSEL

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### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$3,500 or 1% in revenues and a decrease of \$6,598 or less than 1% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has decreased \$10,098 or less than 1%.

The change in revenues is due to a slight increase in anticipated revenues from departments for legal services. The change in appropriations is the result of offsetting increases in salary and benefits and reductions in services and supplies. Salary and benefits are increasing due to projected increases in health insurance premiums, movement on the salary step scale, and projected pay-outs for vacation and management leave. Services and supplies are reduced in outside legal services and staff development.

County Counsel's budget request included 1 additional Deputy County Counsel and 0.75 FTE Legal Secretary primarily to help with the workload generated by Public Guardian and Mental Health, which has increased substantially according to the department. County Counsel has indicated that if the workload continues at its current level without additional staff, the office will be required to reduce the level of service it provides to the Public Guardian and Mental Health, or as an alternative, the office's ability to render general legal services in a timely manner will be compromised. We have not included the requested staff because at the time of budget preparation, discussions between Health and Human Services, County Counsel, and the CAO regarding the best way to staff and fund this function had not concluded. Discussions will continue and recommendations will be brought back to the Board for consideration.

# COUNTY COUNSEL

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## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 07 CC - COUNTY COUNSEL

		CURRENT YR		CAO	
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED
		PROJECTION	BUDGET	REQUEST	BUDGET
					DIFFERENCE
<b>TYPE: R REVENUE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>				
1380	LEGAL SERVICES	119,000	119,000	119,000	119,000
1810	INTERFND REV: COUNTY COUNSEL	381,170	381,170	384,670	384,670
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	500,170	500,170	503,670	503,670
<b>TYPE: R SUBTOTAL</b>		500,170	500,170	503,670	503,670
					3,500

# COUNTY COUNSEL

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 07 CC - COUNTY COUNSEL

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,509,807	1,559,807	1,807,729	1,584,300	24,493
3001	TEMPORARY EMPLOYEES	35,050	35,050	0	0	-35,050
3004	OTHER COMPENSATION	55,544	55,544	63,276	63,276	7,732
3020	RETIREMENT EMPLOYER SHARE	278,945	278,945	281,538	281,538	2,593
3022	MEDI CARE EMPLOYER SHARE	23,982	23,982	24,002	24,002	20
3040	HEALTH INSURANCE EMPLOYER	188,712	188,712	169,280	169,280	-19,432
3041	UNEMPLOYMENT INSURANCE EMPLOYER	12,948	12,948	12,880	12,880	-68
3042	LONG TERM DISABILITY EMPLOYER	5,773	5,773	5,957	5,957	184
3043	DEFERRED COMPENSATION EMPLOYER	31,320	31,320	20,716	20,716	-10,604
3046	RETIREE HEALTH: DEFINED	16,024	16,024	16,024	15,560	-464
3060	WORKERS' COMPENSATION EMPLOYER	8,744	8,744	8,744	3,769	-4,975
3080	FLEXIBLE BENEFITS	30,000	30,000	96,000	96,000	66,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,196,849</b>	<b>2,246,849</b>	<b>2,506,146</b>	<b>2,277,278</b>	<b>30,429</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	384	384	384	384	0
4100	INSURANCE: PREMIUM	7,639	7,639	7,639	6,865	-774
4141	MAINT: OFFICE EQUIPMENT	285	285	285	285	0
4144	MAINT: COMPUTER	3,596	3,596	3,684	3,684	88
4220	MEMBERSHIPS	9,510	9,510	9,970	9,970	460
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,000	2,000	2,100	2,100	100
4260	OFFICE EXPENSE	10,500	10,500	10,500	10,500	0
4261	POSTAGE	2,158	2,158	2,155	2,155	-3
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	2,703	2,703	1,910	1,910	-793
4265	LAW BOOKS	74,496	74,496	74,496	74,496	0
4266	PRINTING / DUPLICATING SERVICES	1,000	1,000	1,000	1,000	0
4267	ON-LINE SUBSCRIPTIONS	17,724	17,724	18,612	18,612	888
4300	PROFESSIONAL & SPECIALIZED SERVICES	14,950	14,950	14,050	14,050	-900
4315	CONTRACT: LEGAL ATTORNEY	98,973	98,973	65,000	65,000	-33,973
4325	AB75: HOSPITAL	130	130	260	260	130
4400	PUBLICATION & LEGAL NOTICES	1,000	1,000	2,000	2,000	1,000
4420	RENT & LEASE: EQUIPMENT	12,221	12,221	12,138	12,138	-83
4440	RENT & LEASE: BUILDING &	780	780	840	840	60
4500	SPECIAL DEPT EXPENSE	500	500	500	500	0
4503	STAFF DEVELOPMENT	7,040	7,040	7,680	7,680	640
4529	SOFTWARE LICENSE	3,200	3,200	3,200	3,200	0
4600	TRANSPORTATION & TRAVEL	7,700	7,700	8,400	8,400	700
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	13,200	13,200	13,200	13,200	0
4605	RENT & LEASE: VEHICLE	450	450	450	450	0
4606	FUEL PURCHASES	300	300	300	300	0
4608	HOTEL ACCOMMODATIONS	7,700	7,700	8,400	8,400	700
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>300,139</b>	<b>300,139</b>	<b>269,153</b>	<b>268,379</b>	<b>-31,760</b>
5300	INTERFND: SERVICE BETWEEN FUND	80	80	160	160	80

# COUNTY COUNSEL

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 07 CC - COUNTY COUNSEL

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	80	80	160	160	80
7210	INTRAFND: COLLECTIONS	250	250	250	250	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	7,962	7,962	7,962	7,962	0
7223	INTRAFND: MAIL SERVICE	2,075	2,075	2,075	4,434	2,359
7224	INTRAFND: STORES SUPPORT	963	963	963	257	-706
7225	INTRAFND: CENTRAL DUPLICATING	500	500	500	500	0
7227	INTRAFND: MAINFRAME SUPPORT	4,373	4,373	4,373	4,373	0
7229	INTRAFND: PC SUPPORT	1,000	1,000	2,000	2,000	1,000
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	400	400	400	400	0
7234	INTRAFND: NETWORK SUPPORT	16,589	16,589	16,589	16,589	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	34,112	34,112	35,112	36,765	2,653
7350	INTRFND ABATEMENTS: GF ONLY	-22,000	-22,000	-30,000	-30,000	-8,000
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-22,000	-22,000	-30,000	-30,000	-8,000
<b>TYPE: E SUBTOTAL</b>		2,509,180	2,559,180	2,780,571	2,552,582	-6,598
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	2,009,010	2,059,010	2,276,901	2,048,912	-10,098
<b>DEPARTMENT: 07</b>	<b>SUBTOTAL</b>	2,009,010	2,059,010	2,276,901	2,048,912	-10,098

## COUNTY COUNSEL

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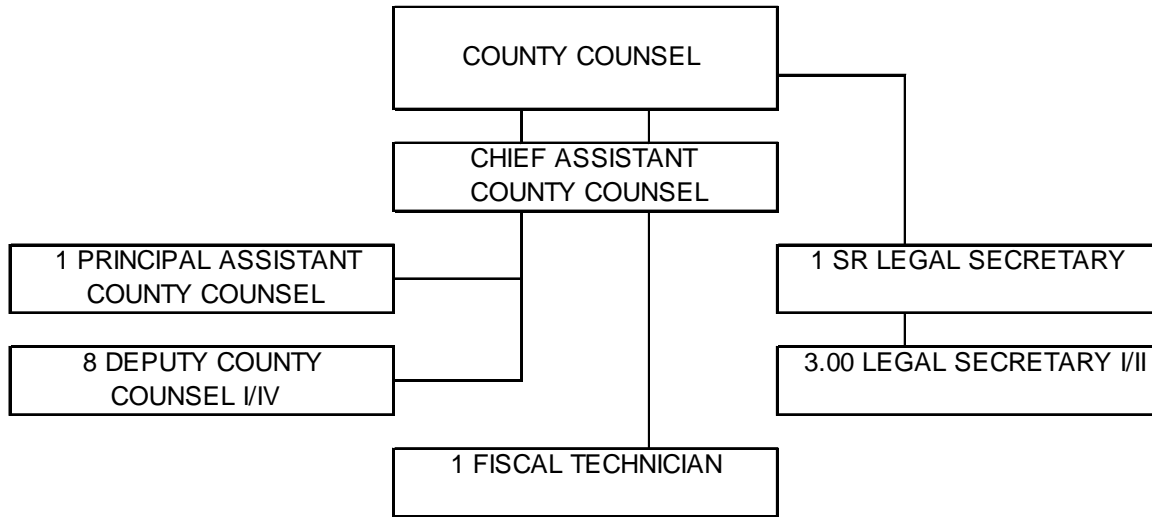
### Personnel Allocation

<b>Classification Title</b>	<b>2011-12 Adjusted Allocation</b>	<b>2012-13 Dept Request</b>	<b>2012-13 CAO Recm'd</b>	<b>Diff from Adjusted</b>
County Counsel	1.00	1.00	1.00	-
Chief Assistant County Counsel	1.00	1.00	1.00	-
Deputy County Counsel I - IV	8.00	9.00	8.00	-
Fiscal Technician	1.00	1.00	1.00	-
Legal Secretary I/II	3.00	3.75	3.00	-
Sr. Legal Secretary	1.00	1.00	1.00	-
Principal Assistant County Counsel	1.00	1.00	1.00	-
<b>Department Total</b>	<b>16.00</b>	<b>17.75</b>	<b>16.00</b>	<b>-</b>

# COUNTY COUNSEL

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**COUNTY COUNSEL  
12/13 PROJECTED ORGANIZATIONAL CHART  
FTE 16.00**



## COUNTY COUNSEL

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
State	-	-	-	-	-
Charges for Service	489,475	337,855	492,706	656,559	646,312
Misc.	16,032	48	-	-	-
<b>Total Revenue</b>	<b>505,507</b>	<b>337,903</b>	<b>492,706</b>	<b>656,559</b>	<b>646,312</b>
Salaries	1,403,404	1,122,707	1,298,180	1,506,142	1,615,593
Benefits	440,772	413,619	516,660	548,554	580,491
Services & Supplies	1,238,134	1,084,570	1,142,939	554,217	300,197
Other Charges	100	290	240	240	-
Fixed Assets	-	2,228	-	37,879	-
Intrafund Transfers	42,517	8,807	11,858	17,434	(16,252)
<b>Total Appropriations</b>	<b>3,124,927</b>	<b>2,632,221</b>	<b>2,969,877</b>	<b>2,664,466</b>	<b>2,480,029</b>
<b>NCC</b>	<b>2,619,420</b>	<b>2,294,318</b>	<b>2,477,171</b>	<b>2,007,907</b>	<b>1,833,717</b>
<b>FTE's</b>	<b>24</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>19</b>

## COUNTY COUNSEL

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
State	-	-	-	-	-
Charges for Service	622,743	671,704	600,849	500,170	503,670
Misc.	6,588	426	-	-	-
<b>Total Revenue</b>	<b>629,331</b>	<b>672,130</b>	<b>600,849</b>	<b>500,170</b>	<b>503,670</b>
Salaries	1,588,461	1,595,876	1,662,993	1,600,401	1,647,576
Benefits	616,775	583,602	603,124	596,448	629,702
Services & Supplies	173,329	191,398	204,933	300,139	268,379
Other Charges	-	-	-	80	160
Fixed Assets	-	-	-	-	-
Intrafund Transfers	25,571	10,590	24,228	12,112	6,765
<b>Total Appropriations</b>	<b>2,404,136</b>	<b>2,381,466</b>	<b>2,495,278</b>	<b>2,509,180</b>	<b>2,552,582</b>
<b>NCC</b>	<b>1,774,805</b>	<b>1,709,336</b>	<b>1,894,429</b>	<b>2,009,010</b>	<b>2,048,912</b>
<b>FTE's</b>	<b>17</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>

10 Year Variance		
	\$ Change	% Change
State	-	N/A
Charges for Service	14,195	3%
Misc.	(16,032)	-100%
<b>Total Revenue</b>	<b>(1,837)</b>	<b>0%</b>
Salaries	244,172	17%
Benefits	188,930	43%
Services & Supplies	(969,755)	-78%
Other Charges	60	60%
Fixed Assets	-	N/A
Intrafund Transfers	(35,752)	-84%
<b>Total Appropriations</b>	<b>(572,345)</b>	<b>-18%</b>
<b>NCC</b>	<b>(570,508)</b>	<b>-22%</b>
<b>FTE's</b>	<b>(8)</b>	<b>-33%</b>

#### Notes

FY 2004-05 Revenue Recovery function moved to Treasurer-Tax Collector (5 FTE's)



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# HUMAN RESOURCES

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## Mission

In support of the County of El Dorado's commitment to a highly qualified, productive and service oriented workforce, the Human Resources Division supports employee and department success through organizational and employee development. The mission of the Risk Management Division is to provide proactive risk management solutions that will safeguard our citizens and employees, and strengthen and preserve the viability and economic stability of our County.

## Program Summaries

### Human Resources

#### Human Resources Operations Support

Positions: 3.00 FTE

Extra Help: \$0

Total Appropriations: \$365,835

Total Revenues: \$0

Net County Cost: \$365,835

Responsible for business support functions including response to all public and departmental inquiries; processing and verifying all payroll/personnel changes; maintaining official personnel files; developing and modifying personnel policies and systems; maintaining and revising official position allocation lists, salary tables, classification descriptions; and developing and revising Countywide Human Resources programs and policies.

#### Labor Relations

Positions: 1.20 FTE

Extra Help: \$0

Total Appropriations \$146,333

Total Revenues: \$0

Net County Cost: \$146,333

Under the Meyers-Millias-Brown Act, negotiate and administer all labor contracts; interpret MOU and policy provisions; investigate and respond to grievances; meet and confer on the development and modification of all Countywide and departmental policies affecting wages, hours, terms and conditions of employment. This program has responsibility for overseeing all bargaining unit modifications. The department utilizes the services of a third party administrator on an "as needed" basis to provide legal advice and representation in employment and labor relation matters.

#### Employee Benefits

Positions: 3.30 FTE

Extra Help: \$0

Total Appropriations \$402,415

Total Revenues: \$0

Net County Cost: \$402,415

Recruitment: Develop and administer classification related advertising, outreach, and testing methodology to maximize reasonable competition and ensure compliance with Civil Service Rules, Federal, and State laws. Prepare certified employment lists utilizing the results of the recruitment process.

Classification/Salary Administration: Conducts analytical studies to ensure that employees are working within stated classifications; maintains and revises the classification plan to appropriately reflect span of responsibility, typical duties, and required qualifications in accordance with Federal, State and local laws, local ordinances, rules and policies. This program has responsibility for interpretation and correct implementation of wage and hour requirements mandated by the Fair Labor Standards Act and labor contracts.

## **HUMAN RESOURCES**

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Discipline, EEO, Discrimination Complaints: Assists departments in the preparation of disciplinary actions; investigates discrimination complaints; interprets laws, rules and procedures, and maintains Equal Employment Opportunity (EEO) policies and standards to ensure compliance with Federal, State and local laws and regulations; and prepares Equal Employment Opportunity Plans (EEOs) required by the Federal and State governments for receipt of Federal and State program funding. A third party administrator provides investigative services on an “as needed” basis for discipline and discrimination complaints.

Training and Orientation: Conducts orientation sessions for new hires; develops, coordinates and provides training on topics which have applicability across departmental lines; and as appropriate within budgetary limitations.

### **Risk Management**

#### **Operations Support**

**Positions: 0.70 FTE**

**Extra Help: \$0**

**Total Appropriations: \$0**

**Total Abatements: \$480,575**

**Net County Cost: \$0**

Responsible for administrative and business support functions to include the preparation and monitoring of the department’s budget, accounting operations, payroll, purchasing and contract coordination, computer services and support. Respond to public and departmental contacts. These costs are cleared out with an interfund abatement, therefore total appropriations equal zero.

#### **Loss Control**

**Positions: .25 FTE**

**Extra Help: None**

**Total Appropriations: \$110,125**

**Total Revenues: \$110,125**

**Net County Costs \$0**

This program focuses on identifying El Dorado County’s exposure to accidental losses, analyzing the risk factors associated with those losses, and the development of programs to prevent or reduce losses to both County employees and assets. Program elements include employee safety, Injury and Illness Prevention Program (IIPP), and attention to workplace violence prevention and other critical incidents.

#### **Liability Programs**

**Positions: .65 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,686,329**

**Total Revenues: \$3,686,329**

**Net County Cost: \$0**

Liability management focuses on identifying El Dorado County’s exposure to accidental losses, analyzing the risk factors associated with those losses, identifying trends in losses and managing their reduction. This program also coordinates procurement of insurance such as excess insurance, airport liability, medical malpractice, property, and other types of risk transfer. Program elements include contract review, insurance, risk transfer, pre-employment medicals, fitness-for-duty exams, ergonomics, employee safety, and violence prevention. The Liability Program, which includes Loss Control and Operations Support, is funded by revenues from cost applied charges to the departments.

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### **Workers Compensation & Medical Leave Management**

**Positions: 2.15 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,831,536**

**Total Revenues: \$3,831,536**

**Net County Cost: \$0**

Administration of all employee disability management programs such as workers' compensation, sick leave, long term disability (LTD), life insurance, Family & Medical Leave Act (FMLA), California Family Rights Act (CFRA), and CalPERS disability retirements. Early return to work is promoted through a modified work program, reasonable accommodation in accordance with the Americans with Disabilities Act (ADA), and coordination with employees on medical leaves, and their respective department supervisors and managers. The Medical Leave Management Program is funded by revenues from cost applied charges to the departments.

### **Employee Benefits**

**Positions: 1.75 FTE**

**Extra Help: None**

**Total Appropriations: \$29,491,158**

**Total Revenues: \$29,491,158**

**Net County Costs \$0**

County-sponsored Health Benefits are provided for employees and their family members and eligible retirees. Benefits are delivered through a number of contracts establishing and administering both fully insured and self-insured health plans and add-in programs all with privacy compliance. The focus on privacy compliance is to ensure that countywide practices, procedures and training related to privacy issues are compliant with federal, state and local regulations and requirements, including the Health Insurance Portability and Accountability Act of 1996 (HIPPA). Major vendors and contractors include Blue Shield of California, PacifiCare, Kaiser, Delta Dental, and Vision Service Plans. The Employee Benefit Program supports the Retiree Health. The Employee Benefit Program is funded by revenues from cost applied charges to the departments and partial premium payments from employees and retirees.

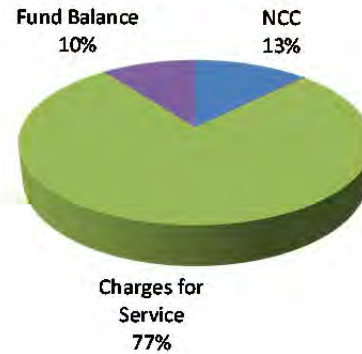
# HUMAN RESOURCES

## Financial Charts

### Source of Funds

Use of Money & Property (\$50,000): Interest revenue is generated by the cash reserves held in the Risk Management special revenue fund.

Charge for Services (\$32,714,724): Revenues to fund the Liability Programs (\$2,398,790), the Medical Leave Program (\$874,790), and the Employee Benefits programs (\$29,441,157) are generated through cost-applied charges to departments, employee payroll deductions, and payments from retirees.



Fund Balance (\$4,354,424): In the Medical Leave and Liability sub-funds, cost-applied charges to departments have been reduced and there is a planned use of fund balance to eliminate prior year surpluses and bring the actual funding level down to 70%.

Net County Cost (\$914,580): The Human Resources division of the department is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

Salaries & Benefits (\$1,377,339): Primarily comprised of general salaries and benefits (\$899,142), retirement (\$165,473), health insurance (\$202,576), retiree health (\$12,642), and workers' compensation (\$2,374).



Services & Supplies (\$36,285,170): Primarily comprised of insurance premiums and claims payments in the Liability programs (\$1,284,661), Medical Leave programs (\$3,110,928), and Employee Health and Other Benefits programs (\$29,007,848). Professional &

specialized services (\$1,510,145) include amounts for the new NeoGov application software, personnel investigations, legal services related to the Civil Service Commission; benefits consulting services for the Health Benefits programs; and agency administrative fees for pre-employment screening, Med, State self-insurance license, vision and dental programs. Third

## HUMAN RESOURCES

party administrator fees for Liability, Medical Leave, and Health Benefits programs are budgeted at \$571,908.

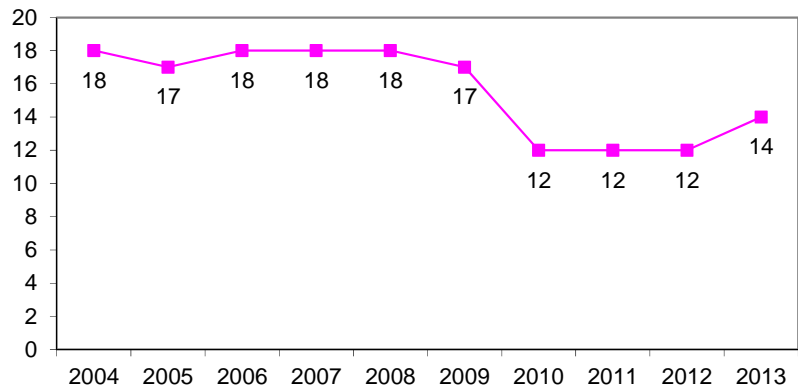
Other Charges (\$330,341): Charges to Risk Management by other County departments for services, including Chief Administrative Office support (Assistant CAO and fiscal support staff), County Counsel, and the Risk Management funds' A-87 Cost Allocation Plan charges.

Intrafund Transfers (\$2,032,122): The largest portion of the appropriations in this character (\$1,510,669) is the transfer from the Retiree Health sub-fund into the health benefits sub-fund to cover the County's contribution for retiree health insurance. Also included are transfers from the Liability, Workers Compensation, Employee Health and Retiree Health programs to cover the cost of administration for Risk Management (\$480,575). Charges from other departments to Human Resources General Fund functions for services such as mainframe support (\$1,804), telephone (\$8,400), and network support (\$12,913) are also included here.

Intrafund Abatements (-\$1,991,244): These charges include the transfer from the Retiree Health sub-fund into the health benefits sub-fund to cover the County's contribution for retiree health insurance (\$1,510,669) as well as transfers from the various Risk programs to cover the cost of administration for Risk Management (\$480,575).

### Staffing Trend

Staffing for the Human Resources Department has declined over the past ten years. The recommended staff allocation for FY 2012-13 is 14 FTE's, an increase of 2.0 FTEs. All staff are located on the West Slope.



## HUMAN RESOURCES

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### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$419,295 or 1.1% in revenues and an increase of \$590,663 or 1.6% in appropriations when compared to the FY 2011-12 approved budget. The Net County Cost has increased \$171,368 or 23%.

The Human Resources Division receives no revenues. Revenues for the Risk Management internal service fund are increasing slightly to offset minor increases in program costs. Funding for the Liability and Worker's Compensation programs is based on actuarial analysis and recommendations of Bickmore Risk Services and Consulting. Both programs had previously been funded above the 85% confidence level. Based on previous Board direction, the funding for these programs has now been set at a 70% confidence level. This results in a reduction in cost applied charges to departments and a use of Risk fund balance to eliminate prior year surpluses and bring the actual funding in these programs down to the 70% confidence level.

Appropriation increases of \$590,662 are associated primarily with salaries and benefits costs in Human Resources and Risk Management. The CAO has been working closely with the Assistant CAO and the Interim Human Resources Director to develop a strategy and organizational structure that will provide appropriate resources and stability to the County's core functions of Human Resources, Risk Management, and Labor Relations. That strategy was reviewed and approved by the Board in December 2011 and the positions of Human Resources Manager and Risk Manager were added. Both positions have recently been filled. The Recommended Budget for FY 2012-13 includes the addition of 1.0 FTE Principal Personnel Analyst and 1.0 FTE Personnel Technician to address critical needs identified by the CAO, county departments and the Board of Supervisors. It is imperative that Human Resources function be adequately staffed with skilled employees if the County's overall Strategic Investment Plan is to be successful. The CAO recommends retaining the allocation for the Director of Human Resources (vacant and unfunded) to allow time to further analyze the organizational structure of Human Resources and Risk Management. Other appropriation increases include \$34,950 for annual licensing costs NeoGov, the countywide applicant tracking system, subscription to Governmentjobs.com website, and performance evaluation tool.

The budget for the Health Benefits program includes health insurance costs for current employees and retiree health insurance. Health insurance costs are based on projections by Alliant Insurance Services, the County's health benefits consultant. The Board approved membership in the EIA Health program through CSAC-EIA, which is calculated based upon a calendar year. Any possible rate changes effective January 1, 2013, will not be known until this fall; the budget is based on a 5.0% placeholder increase for the budget year. The budget will be revised as necessary once the rates have been negotiated with the insurance carriers and new rates are known. Funding for the County's contribution for retiree health insurance is on a "pay as you go" basis, as in the previous two fiscal years. The Retiree Health Contribution Plan Document caps the amount to be spent on this benefit at 1.2% of Total Payroll. The calculated cap for FY 2012-13 is \$1,642,068. This amount will be paid through cost-applied charges to the departments.

# HUMAN RESOURCES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 08 HR - HUMAN RESOURCES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	256,637	405,914	499,091	499,091	93,177
3001	TEMPORARY EMPLOYEES	123,104	0	0	0	0
3004	OTHER COMPENSATION	14,235	9,525	0	0	-9,525
3020	RETIREMENT EMPLOYER SHARE	53,441	78,386	92,881	92,881	14,495
3022	MEDI CARE EMPLOYER SHARE	5,885	5,885	7,235	7,235	1,350
3040	HEALTH INSURANCE EMPLOYER	71,739	71,739	105,155	105,155	33,416
3041	UNEMPLOYMENT INSURANCE EMPLOYER	5,145	5,145	6,038	6,038	893
3042	LONG TERM DISABILITY EMPLOYER	1,461	1,461	1,798	1,798	337
3043	DEFERRED COMPENSATION EMPLOYER	400	1,200	400	400	-800
3046	RETIREE HEALTH: DEFINED	6,199	6,199	6,199	6,214	15
3060	WORKERS' COMPENSATION EMPLOYER	1,964	1,964	2,332	1,267	-697
3080	FLEXIBLE BENEFITS	38,340	38,340	45,000	45,000	6,660
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>578,550</b>	<b>625,758</b>	<b>766,129</b>	<b>765,079</b>	<b>139,321</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	350	350	350	350	0
4060	FOOD AND FOOD PRODUCTS	600	600	600	600	0
4080	HOUSEHOLD EXPENSE	100	100	100	100	0
4100	INSURANCE: PREMIUM	6,245	6,245	6,294	4,709	-1,536
4141	MAINT: OFFICE EQUIPMENT	500	500	500	500	0
4220	MEMBERSHIPS	6,085	6,085	6,550	6,550	465
4260	OFFICE EXPENSE	2,500	4,000	4,000	4,000	0
4261	POSTAGE	350	350	350	350	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	1,500	1,500	1,500	0
4264	BOOKS / MANUALS	1,000	2,000	2,000	2,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	36,400	36,400	70,000	70,000	33,600
4400	PUBLICATION & LEGAL NOTICES	5,000	5,000	5,000	5,000	0
4420	RENT & LEASE: EQUIPMENT	4,200	4,200	4,200	4,200	0
4461	EQUIP: MINOR	1,000	1,000	500	500	-500
4502	EDUCATIONAL MATERIALS	8,000	10,000	5,000	5,000	-5,000
4503	STAFF DEVELOPMENT	3,000	4,000	7,500	7,500	3,500
4529	SOFTWARE LICENSE	900	900	0	0	-900
4600	TRANSPORTATION & TRAVEL	1,750	1,750	5,000	5,000	3,250
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	3,500	3,500	4,000	4,000	500
4605	RENT & LEASE: VEHICLE	500	500	250	250	-250
4606	FUEL PURCHASES	500	500	250	250	-250
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>83,980</b>	<b>89,480</b>	<b>123,944</b>	<b>122,359</b>	<b>32,879</b>
7220	INTRAFND: TELEPHONE EQUIPMENT &	7,500	8,265	8,400	8,400	135
7223	INTRAFND: MAIL SERVICE	2,311	2,246	2,246	2,146	-100
7224	INTRAFND: STORES SUPPORT	500	746	400	129	-617
7225	INTRAFND: CENTRAL DUPLICATING	250	250	250	250	0
7227	INTRAFND: MAINFRAME SUPPORT	1,804	1,804	1,804	1,804	0
7229	INTRAFND: PC SUPPORT	500	500	750	750	250
7231	INTRAFND: IS PROGRAMMING SUPPORT	800	1,000	750	750	-250
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	250	250	0	0	-250
7234	INTRAFND: NETWORK SUPPORT	12,913	12,913	12,913	12,913	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>26,828</b>	<b>27,974</b>	<b>27,513</b>	<b>27,142</b>	<b>-832</b>
<b>TYPE: E SUBTOTAL</b>		<b>689,358</b>	<b>743,212</b>	<b>917,586</b>	<b>914,580</b>	<b>171,368</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>689,358</b>	<b>743,212</b>	<b>917,586</b>	<b>914,580</b>	<b>171,368</b>



# HUMAN RESOURCES

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 08 HR - HUMAN RESOURCES

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0400	REV: INTEREST	50,000	50,000	50,000	50,000	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	50,000	50,000	50,000	50,000	0
1760	RISK MANAGEMENT PROGRAM SERVICES	34,177,055	34,177,055	32,714,724	32,714,724	-1,462,331
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	34,177,055	34,177,055	32,714,724	32,714,724	-1,462,331
1942	MISC: REIMBURSEMENT	15,000	15,000	0	0	-15,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	15,000	15,000	0	0	-15,000
0001	FUND BALANCE	2,657,798	2,457,798	4,354,424	4,354,424	1,896,626
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	2,657,798	2,457,798	4,354,424	4,354,424	1,896,626
<b>TYPE: R SUBTOTAL</b>		36,899,853	36,699,853	37,119,148	37,119,148	419,295

# HUMAN RESOURCES

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 08 HR - HUMAN RESOURCES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	
		PROJECTION	BUDGET		BUDGET	DIFFERENCE
TYPE:		E EXPENDITURE				
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	402,623	406,976	390,051	390,051	-16,925
3001	TEMPORARY EMPLOYEES	2,265	0	0	0	0
3004	OTHER COMPENSATION	11,141	9,035	0	0	-9,035
3020	RETIREMENT EMPLOYER SHARE	71,161	72,167	72,592	72,592	425
3022	MEDI CARE EMPLOYER SHARE	5,900	5,900	5,653	5,653	-247
3040	HEALTH INSURANCE EMPLOYER	86,746	85,713	97,601	97,601	11,888
3041	UNEMPLOYMENT INSURANCE EMPLOYER	5,317	5,317	4,426	4,426	-891
3042	LONG TERM DISABILITY EMPLOYER	1,467	1,467	1,402	1,402	-65
3043	DEFERRED COMPENSATION EMPLOYER	416	400	0	0	-400
3046	RETIREE HEALTH: DEFINED	5,893	5,893	5,893	6,428	535
3060	WORKERS' COMPENSATION EMPLOYER	1,978	1,978	2,037	1,107	-871
3080	FLEXIBLE BENEFITS	33,599	33,660	33,000	33,000	-660
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>628,506</b>	<b>628,506</b>	<b>612,655</b>	<b>612,260</b>	<b>-16,246</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	200	200	200	200	0
4100	INSURANCE: PREMIUM	9,978	9,978	1,870,956	21,679	11,701
4101	INSURANCE: ADDITIONAL LIABILITY	2,078,973	10,826,847	27,191,942	29,030,191	18,203,344
4104	INSURANCE: CY CLAIMS CURRENT YEAR	31,894,582	23,997,308	5,657,906	5,657,906	-18,339,402
4140	MAINT: EQUIPMENT	500	500	500	500	0
4220	MEMBERSHIPS	865	865	1,485	1,485	620
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	26,000	26,000	26,000	26,000	0
4260	OFFICE EXPENSE	3,250	3,250	3,250	3,250	0
4261	POSTAGE	4,200	4,200	4,200	4,200	0
4262	SOFTWARE	0	0	1,000	1,000	1,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,500	1,500	1,500	1,500	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	208,772	208,772	117,046	117,046	-91,726
4304	AGENCY ADMINISTRATION FEE	75,000	75,000	106,271	106,271	31,271
4313	LEGAL SERVICES	0	0	92,000	92,000	92,000
4315	CONTRACT: LEGAL ATTORNEY	1,000,000	0	500,000	500,000	500,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	20,000	20,000	5,000	5,000	-15,000
4338	THIRD PARTY ADMINISTRATOR: RISK MNGMT	648,477	648,477	571,908	571,908	-76,569
4400	PUBLICATION & LEGAL NOTICES	400	400	900	900	500
4420	RENT & LEASE: EQUIPMENT	4,200	4,200	4,500	4,500	300
4461	EQUIP: MINOR	500	500	1,000	1,000	500
4462	EQUIP: COMPUTER	0	0	6,000	6,000	6,000
4503	STAFF DEVELOPMENT	2,850	2,850	4,000	4,000	1,150
4507	FIRE & SAFETY SUPPLIES	0	0	3,000	3,000	3,000
4529	SOFTWARE LICENSE	900	900	900	900	0
4600	TRANSPORTATION & TRAVEL	750	750	750	750	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	775	775	775	775	0
4605	RENT & LEASE: VEHICLE	100	100	500	500	400
4606	FUEL PURCHASES	150	150	350	350	200

# HUMAN RESOURCES

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 08 HR - HUMAN RESOURCES

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	35,982,922	35,833,522	36,173,839	36,162,811	329,289
5140	JUDGMENT & DAMAGES	50,600	0	0	0	0
5200	DEPRECIATION	2,000	2,000	2,402	2,402	402
5300	INTERFND: SERVICE BETWEEN FUND	127,036	127,036	219,202	219,202	92,166
5301	INTERFND: TELEPHONE EQUIPMENT &	0	0	3,250	3,250	3,250
5304	INTERFND: MAIL SERVICE	0	0	0	3,298	3,298
5305	INTERFND: STORES SUPPORT	895	895	895	206	-689
5306	INTERFND: CENTRAL DUPLICATING	3,733	3,733	3,733	3,733	0
5308	INTERFND: MAINFRAME SUPPORT	8,343	8,343	8,343	8,343	0
5310	INTERFND: COUNTY COUNSEL	79,610	79,610	65,000	65,000	-14,610
5314	INTERFND: PC SUPPORT	0	0	500	500	500
5316	INTERFND: IS PROGRAMMING SUPPORT	7,200	7,200	14,400	14,400	7,200
5320	INTERFND: NETWORK SUPPORT	8,507	8,507	8,507	8,507	0
5321	INTERFND: COLLECTIONS	500	500	0	0	-500
5322	INTERFND: PRIVACY/COMPLIANCE PROGRAM	0	0	1,500	1,500	1,500
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	288,424	237,824	327,732	330,341	92,517
7250	INTRAFND: NOT GEN FUND / SAME FUND	2,404,305	2,404,305	2,004,980	2,004,980	-399,325
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	2,404,305	2,404,305	2,004,980	2,004,980	-399,325
7380	INTRFND ABATEMENTS: NOT GENERAL	-2,404,304	-2,404,304	-1,991,243	-1,991,244	413,060
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-2,404,304	-2,404,304	-1,991,243	-1,991,244	413,060
<b>TYPE: E SUBTOTAL</b>		36,899,853	36,699,853	37,127,963	37,119,148	419,295
<b>FUND TYPE: 32</b>	<b>SUBTOTAL</b>	0	0	8,815	0	0
<b>DEPARTMENT: 08</b>	<b>SUBTOTAL</b>	689,358	743,212	926,401	914,580	171,368

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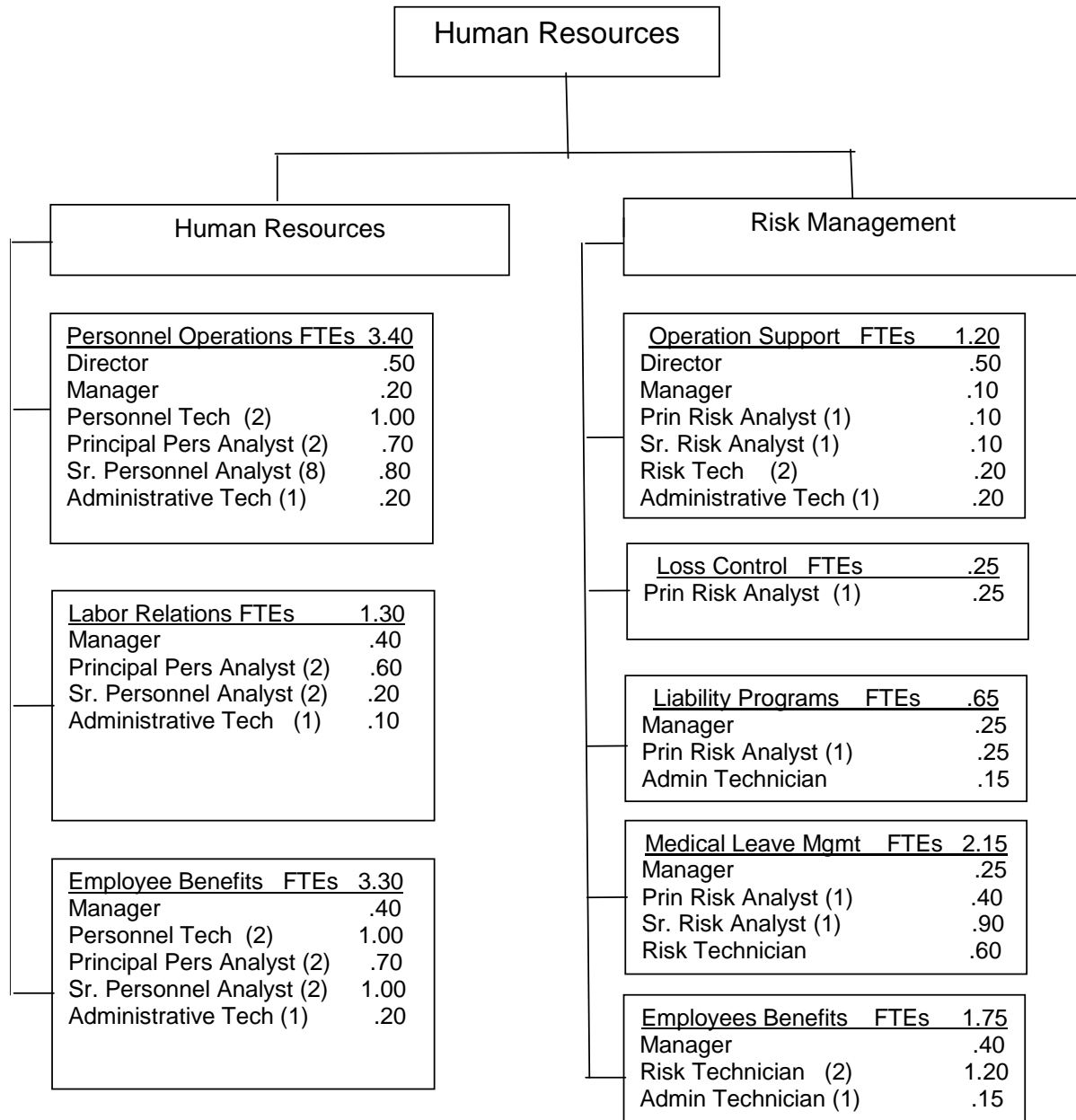
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### Personnel Allocation

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Human Resources	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Human Resources Manager	1.00	1.00	1.00	-
Personnel Technician	2.00	3.00	3.00	1.00
Principal Personnel Analyst	1.00	2.00	2.00	1.00
Principal Risk Management Analyst	1.00	1.00	1.00	-
Risk Management Manager	1.00	1.00	1.00	-
Risk Management Technician	2.00	2.00	2.00	-
Sr. Personnel Analyst	1.00	1.00	1.00	-
Sr. Risk Management Analyst	1.00	1.00	1.00	-
<b>Department Total</b>	12.00	14.00	14.00	2.00

# HUMAN RESOURCES

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## HUMAN RESOURCES

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### Human Resources Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Charges for Service	33,315	-	-	-	60
Misc.	100	-	-	-	(598)
<b>Total Revenue</b>	<b>33,415</b>	-	-	-	<b>(538)</b>
Salaries	455,237	<i>Division</i>	<i>Division</i>	<i>Division</i>	630,119
Benefits	172,221	<i>of</i>	<i>of</i>	<i>of</i>	290,443
Services & Supplies	240,121	<b>CAO</b>	<b>CAO</b>	<b>CAO</b>	120,133
Other Charges	25	-	-	-	230
Intrafund Transfers	(62,019)	-	-	-	30,401
<b>Total Appropriations</b>	<b>805,585</b>	-	-	-	<b>1,071,326</b>
<b>NCC</b>	<b>772,170</b>	-	-	-	<b>1,071,864</b>
<b>FTE's</b>	<b>11</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>12</b>

# HUMAN RESOURCES

## Human Resources Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Charges for Service	60	83	421	-	-
Misc.	174	-	-	-	-
<b>Total Revenue</b>	<b>234</b>	<b>83</b>	<b>421</b>	<b>-</b>	<b>-</b>
Salaries	538,461	399,412	398,381	393,976	499,091
Benefits	240,183	172,032	164,451	184,574	265,988
Services & Supplies	91,602	71,711	76,201	83,980	122,359
Other Charges	-	-	-	-	-
Intrafund Transfers	29,470	29,217	30,563	26,828	27,142
<b>Total Appropriations</b>	<b>899,716</b>	<b>672,372</b>	<b>669,596</b>	<b>689,358</b>	<b>914,580</b>
<b>NCC</b>	<b>899,482</b>	<b>672,289</b>	<b>669,175</b>	<b>689,358</b>	<b>914,580</b>
<b>FTE's</b>	<b>11</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>8</b>

10 Year Variance		
	\$ Change	% Change
Charges for Service	(33,315)	-100%
Misc.	(100)	-100%
<b>Total Revenue</b>	<b>(33,415)</b>	<b>-100%</b>
Salaries	43,854	10%
Benefits	93,767	54%
Services & Supplies	(117,762)	-49%
Other Charges	(25)	-100%
Intrafund Transfers	89,161	-144%
<b>Total Appropriations</b>	<b>108,995</b>	<b>14%</b>
<b>NCC</b>	<b>142,410</b>	<b>18%</b>
<b>FTE's</b>	<b>(3)</b>	<b>-27%</b>

### Notes

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## HUMAN RESOURCES

### Risk Management Ten Year History

	<b>03/04</b>	<b>04/05</b>	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Use of Money	149,492	365,088	1,055,925	1,697,876	1,409,111
State	-	-	-	-	-
Federal	5,727	-	-	-	-
Charges for Service	28,004,039	29,010,249	29,154,624	30,115,260	32,076,357
Misc.	899,516	720,679	716,012	630,498	881,039
Other Financing Sources	401,500	842,631	1,060,768	-	-
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>29,460,274</b>	<b>30,938,647</b>	<b>31,987,329</b>	<b>32,443,634</b>	<b>34,366,507</b>
Salaries	378,857	423,296	430,988	454,957	497,863
Benefits	140,176	181,905	206,114	238,467	202,273
Services & Supplies	23,565,447	22,675,949	24,339,049	26,150,721	28,158,739
Other Charges	230,725	244,870	323,468	124,115	274,174
Fixed Assets	406,700	3,122	-	-	-
Operating Transfers	-	841,744	1,060,768	-	-
Intrafund Transfers	-	248	1,473	-	-
<b>Total Appropriations</b>	<b>24,721,905</b>	<b>24,371,134</b>	<b>26,361,860</b>	<b>26,968,260</b>	<b>29,133,049</b>
<b>Change in Fund Balance</b>	<b>4,738,369</b>	<b>6,567,513</b>	<b>5,625,469</b>	<b>5,475,374</b>	<b>5,233,458</b>
<b>FTE's</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>
<b>Fund Balance</b>	<b>18,807,096</b>	<b>25,413,526</b>	<b>30,991,274</b>	<b>36,507,863</b>	<b>41,830,473</b>

## HUMAN RESOURCES

### Risk Management Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Use of Money	630,855	131,800	121,942	50,000	50,000
State	-	-	-	-	-
Federal	-	-	-	-	-
Charges for Service	34,037,830	32,255,680	32,461,167	34,177,055	32,714,724
Misc.	566,011	1,200,622	928,579	15,000	-
Other Financing Sources	-	-	-	-	-
Use of Fund Balance	-	-	-	2,657,798	4,354,424
<b>Total Revenue</b>	<b>35,234,696</b>	<b>33,588,102</b>	<b>33,511,688</b>	<b>36,899,853</b>	<b>37,119,148</b>
Salaries	407,773	386,287	455,764	416,029	390,051
Benefits	210,131	170,978	166,536	212,477	222,209
Services & Supplies	30,073,372	32,617,442	33,896,270	35,982,923	36,162,811
Other Charges	274,157	219,844	546,993	288,424	330,341
Intrafund Transfers	-	-	-	-	13,736
Contingency	-	-	-	-	-
Reserve	-	-	-	-	-
<b>Total Appropriations</b>	<b>30,965,433</b>	<b>33,394,551</b>	<b>35,065,563</b>	<b>36,899,853</b>	<b>37,119,148</b>
<b>Change in Fund Balance</b>	<b>4,269,263</b>	<b>193,551</b>	<b>(1,553,875)</b>	-	-
<b>FTE's</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Fund Balance</b>	<b>47,147,570</b>	<b>46,795,625</b>	<b>45,241,750</b>	<b>45,241,750</b>	<b>40,887,326</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	(99,492)	-67%
State	-	N/A
Charges for Service	4,710,685	17%
Misc.	(899,516)	-100%
Other Financing Sources	(401,500)	-100%
<b>Total Revenue</b>	<b>7,658,874</b>	N/A
Salaries	11,194	3%
Benefits	82,033	59%
Services & Supplies	12,597,364	53%
Other Charges	99,616	43%
Contingency	-	N/A
Reserve	-	N/A
<b>Total Appropriations</b>	<b>12,397,243</b>	<b>50%</b>
<b>NCC</b>	<b>(4,738,369)</b>	<b>-100%</b>
<b>FTE's</b>	<b>(1)</b>	<b>-14%</b>

#### Notes

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# INFORMATION TECHNOLOGIES

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## Mission

The Mission of the Information Technologies Department is to deliver creative, economical and practical solutions and services in support of the current and future technological needs of the County of El Dorado.

## Program Summaries

### **Administration:**

**Positions: 2.00 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$ 547,663**

**Total Revenues: \$ 76,500**

**Net County Cost: \$ 471,163**

Administration: Provides overall direction and support for all divisions and groups within I.T., including: financial planning, administrative support, policy development, implementation and administration of County Technology solutions, contract administration and asset management. I.T. provides contract administration for the cable TV franchises approved by the Board of Supervisors.

Budget administration, fiscal control, and procurement will move to the newly formed Central Fiscal Admin unit in the Chief Administrative Office. These functions were formerly done in the Department.

**Revenue Source:** Revenue is a once a year recovery for CATV administrative taken as a portion of Cable Franchise fees paid to the County.

### **Application Support/Consulting Services:**

**Positions: 11.00 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$1,148,309**

**Total Revenues: \$ 72,000**

**Net County Cost: \$1,076,309**

Application Support/Consulting Services: Provides for complete life cycle application development, support and maintenance, and database design on multi-tiered platforms. This function also provides business processing engineering and project management services, and County-wide training for Google Apps (G-mail, Calendar, Documents), Adobe and Microsoft applications. This section will play a significant role in the future implementation of updated Countywide systems which may include Financial, Payroll, and Human Resources Management.

Web Services: Provides support for the design and maintenance of the County-wide Web presence as well as support for most departmental Web sites. Responsible for presenting a cohesive, easy to use Web portal to all County services and information. Standards are maintained that allow easy navigation and content management of pertinent and reliable information for all users and County constituents.

**Revenue Source:** Charges to County Departments and outside Agencies for services. Note: Approximately 29% of Application Programming time is spent on Mainframe support. This time is recovered through the Mainframe Support cost applied charges allocated countywide, and is captured in the Operations budget. Approximately 15% of Application Programming time is

## **INFORMATION TECHNOLOGIES**

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spent on billable activities for individual departments and the remaining 56% is considered infrastructure or otherwise non-billable, enterprise systems, such as Internet and Intranet services and infrastructure, training, and programming services utilized by multiple departments.

**Operations/Technical Services/Document Center:**

**Positions: 9.00 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 317,591**

**Total Revenues: \$ 422,763**

**Net County Cost: (\$105,172)**

**Computer Operations:** Two shifts of computer operators provide controlled access to the County data center and manage mainframe based applications according to established schedules, in a centralized data center that is linked to all areas of County government.

**Technical Services:** Provides installation, customization, maintenance and support of hardware and software for the Enterprise Server and its sub systems. Provides installation, customization, maintenance and database administration support for County users of DB2 and M204 which support system including the Integrated Property System.

**Document Processing Center/Records Management:**

Provides printing, duplicating, imaging and document storage for County departments.

**Revenue Source:** Ongoing support provided to County Departments and Outside Agencies and fixed charge Cost Applied rates. Note: Mainframe Support cost applied charges to departments recover costs for the Operations and Technical Services units as well as programming time provided by the Applications Programming unit. All revenue and offset for Mainframe support is captured in the Operations Unit (102210). Revenue in the Operations/Technical Services function also includes that of the Document Center for print services.

**Network/Server Support:**

**Positions: 6.00 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 738,307**

**Total Revenues: \$ 526,848**

**Net County Cost: \$211,459**

**Server Administration:** Provides technical support for servers throughout the County, including: server security, hardware and software specifications and configurations, installation and customization, trouble-shooting and maintenance, and coordination with vendors for problem resolution.

**Technology Consulting:** Provides research and development, analysis and recommendations to I.T. and individual County departments regarding hardware, software and various technologies available to the County for future implementation. This function also reviews all technology purchased throughout the County for compliance with established County standards and to ensure procurements are optimized for cost. Reviews effective date and terms and conditions of software and hardware maintenance contracts to ensure compliance with contract administration and completes appropriate procurements practices in a timely manner to ensure coverage.

**Network Administration:** Provides technical support for the County's data network, including: network security, support for wide-area network (WAN) and local area networks (LAN's), planning and installation of networks, troubleshooting and maintenance of network hardware and software, and coordination with vendors for problem resolution. Coordinates all public

## INFORMATION TECHNOLOGIES

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works wiring contracts throughout the County. Greater emphasis will be needed as the County moves towards newer technology which will require significantly higher use of network services and support.

**Revenue Source:** Charges to County Departments and outside agencies for support and fixed charge Cost Applied rates.

**PC Desktop and Office Systems Support:**  
**Positions: 3.00 FTE**  
**Extra Help: \$ 0**

**Total Appropriations: \$ 309,074**  
**Total Revenues: \$ 27,000**  
**Net County Cost: \$ 282,074**

Desktop/PC Support: Provides hardware and software support for 1,600 +/- County PC's including installation, maintenance, upgrades, trouble shooting of problems, problem tracking and reporting. The HELP DESK provides first and second level telephone support for PC, server, and enterprise server reported problems.

**Revenue Source:** Charges to County Departments and outside Agencies for support.

**Communications:**  
**Positions: 2.00 FTE**  
**Extra Help: \$ 0**

**Total Appropriations: \$ 489,183**  
**Total Revenues: \$ 318,500**  
**Net County Cost: \$170,683**

Telecommunications (Voice Communications): Provides installation and support for an in-house PBX voice switching network, including support for over 2,000 telephones in over 35 locations throughout the County. The unit provides Voicemail services to all County employees who need it. They are also responsible for all phone and data wiring in County facilities and provide coordination with vendors who provide local and long distance services.

**Revenue Source:** Charges to County Departments and outside Agencies for support.

### Financial Charts

#### Source of Funds

License, Permits & Franchises (\$76,500): Cable Franchise fees

Charges for Service (\$1,367,111): Primarily comprised of network support (\$522,100), mainframe support (\$359,740), telephone equipment & support (\$250,000) programming support (\$70,000), central duplicating (\$35,000) and other charges for services (\$105,271).



## INFORMATION TECHNOLOGIES

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Net County Cost (\$2,106,516): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

**Salaries & Benefits (\$3,813,532):**  
Primarily comprised of salaries (\$2,625,192), retirement (\$479,241), health insurance (\$490,470), and overtime (\$10,500).



**Services & Supplies (\$2,597,461):**  
Primarily comprised of telephone company vendor payments (\$637,500), computer maintenance (\$634,773), equipment maintenance (\$203,765), telephone & radio maintenance (\$135,000), equipment lease (\$111,200), professional & specialized services (\$42,200), telephone & radio equipment (\$63,000), computer equipment (\$55,000), software (\$256,000), and software license (\$325,200).

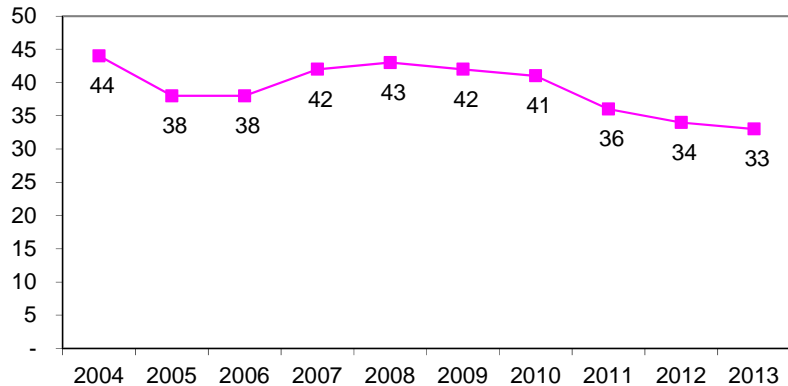
**Fixed Assets (\$281,000):** Comprised of computer equipment.

**Intra-fund Transfers (\$149,729):** Includes charges from other departments for services such as telephone equipment & support (\$143,760), stores/mail support (\$4,119) and building maintenance (\$1,850).

**Intra-fund Abatement: (-\$3,291,595):** Includes charges to other departments mainframe (-\$1,420,552), network support (-\$1,013,543), telephone equipment & support (-\$675,000), central duplicating (-\$30,000), programming support (-\$80,000), and pc support (-\$60,000).

### Staffing Trend

Staffing for the Information Technologies Department over the past ten years reflects a peak in FY 2002-03 followed by a decline in FY 2003-04 due to budget cuts. In FY 2008-09, IT took over the Print Shop from General Services resulting in the addition of 3.0 FTE. All positions in the Information Technology department are located in Placerville.



## INFORMATION TECHNOLOGIES

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### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$5,298 or less than 1% in revenues and an increase of \$275,113 or 8.4% in appropriations when compared to the FY 2011-12 approved budget. Overall, Net County Cost is increasing by \$280,411 or 15%.

Sources of revenue in Information Technologies are found in two different areas within the budget. Revenue for this department is a combination of Charges for Services (Class 13) and Intrafund Abatements (Class 73 shown in the appropriations section). Revenue in the Charges for Services area is budgeted at approximately the same level as FY 2011-12. In the Intrafund Abatements area, revenue is projected to be approximately \$86,000 lower than FY 2011-12. This is primarily in the areas of telephone, programming and print shop. The Department has been performing a full audit of all phone components, including lines and circuits. This audit could result in changes during the addenda process. Cost applied charges for the mainframe and network must also be reviewed. Any changes in these areas will be adjusted in the addenda prior to final budget approval.

As of this writing, the County is looking at potential replacements to older mainframe based systems. A Request for Proposal (RFP) is currently open to find out what options are available to replace old, outdated technology. Appropriations in the IT Department budget reflect needed staffing and various hardware and software changes that will be needed to position the County for the replacement of critical Countywide systems infrastructure.

Salaries and benefits for the Information Technologies Department include several re-organizational staffing changes due to retirements and staff leaving the Department to go to other positions in the County. In the area of staffing the Department is challenged to meet current operational needs for old mainframe based systems, while at the same time, trying to adjust for various skill sets that will be required to meet new technology needs. The IT recommended budget includes the following organizational changes:

- Delete 1.0 FTE IT Manager position – The deletion of this position comes as the result of reviewing the organizational and business needs of the Department as well as the business needs of the County. This position was an extra layer of management between three division supervisors and the Assistant Director and Director of Information Technologies. In addition, the position provided management oversight of IT staff in the Health Services Division (Mental & Public Health) of the Health and Human Services Agency (HHSA). The HHSA funded a portion of the IT Manager position; however, due to organizational changes in the HHSA, the use of this management oversight was discontinued along with the revenue offset. During FY2011-12, the extra layer of management was removed between the IT Director and the three division supervisors because it was not needed. At that time, the IT Manager was working on the RFP project as well as some special projects, but over the past six months a full time workload has not been present which resulted in the decision to eliminate this position.
- Delete 1.0 FTE IT Analyst I/II - Networking / Add 1.0 FTE Telecommunications Technician – There is currently only one permanent Telecommunications person in this mission critical area. In order to provide the needed level of staffing, the IT Department has utilized extra help for over a year. In order to properly staff this area it is recommended that a position that is coming available at the beginning of the fiscal year be converted from an IT Analyst –



## INFORMATION TECHNOLOGIES

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Network, to a Telecommunications Technician I/II. This change will result in a cost savings and also provide an appropriate level of service in the Telecommunications division.

- Delete 2.0 FTE IT Analyst I/II – Programming / Add 1.0 FTE System Support Specialist I/II, and 1.0 FTE Network Administrator
  - One 1.0 FTE IT Analyst – Programming position will be replaced with a lower level System Support Specialist. This position will be responsible for Countywide training of desktop applications, Google Apps, Adobe products and future new software applications. There is a significant need in the County for training on desktop applications such as Word, Excel, and Powerpoint in both the 2003 versions and the newer 2010 versions. It is most efficient to provide this training in-house to all County Departments rather than sending staff to expensive off-site training. IT provides the training at no cost to Departments.
  - One 1.0 FTE IT Analyst – Programming position will be replaced with a Network Administrator. For many years there has been only one permanent staff person assigned to Networking to cover all areas of the County. As the County continues to deploy Voice over IP (VoIP) technology in the telecommunications area and as the County moves towards newer technology the demand for Network improvements will become more critical. This position will provide essential back up in the Networking area, and allow the County to be properly positioned for newer technology.
- Delete 1.0 FTE IT I/II Analyst – Networking / Add 1.0 FTE Sr. IT Analyst – Networking – As noted above, organizational changes are needed in the Networking area to incorporate the evolution of VoIP as well as essential changes to the County network. This position will be a lead over the Network Administrator and the Telecommunications Technician and will report to the Assistant Director of Information Technologies. As new technology is deployed in the County, this position will be in integral part of the evolution.

Services and supplies are increasing overall by \$99,586. The budget includes funding to replace some end of life parts in the Network area and also in the Server area. These items account for \$17,000 of the increase. Funding is also included to replace end of life Server equipment that is needed for mission critical applications.

The budget also includes funding in the amount of \$35,000 towards an Enterprise Adobe Acrobat Pro upgrade. This Enterprise solution will put the County on one consistent Adobe platform. The software is used extensively around the County, but is not managed centrally so there are a variety of versions of the software around the County. In some cases the older versions do not provide the features that are needed for applications such as Legistar or integration with Internet Explorer 9 and Windows 7 Operating System.

Fixed assets have been budgeted at \$281,000 which includes funding of \$100,000 to look at a replacement for the current voicemail system which is 10 years past end of life. It also includes \$65,000 for a Blue Coat Anti-virus appliance. This request has been presented by IT in the past but was refused due to the cost during budget reductions. IT has tried other lower cost solutions; however, none have provided the level of security that is needed to ensure the safety of the network. This anti-virus appliance will help ensure network security and is needed to position the County for new technology. There is also a variety of network and server fixed

## **INFORMATION TECHNOLOGIES**

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assets that are needed to replace end of life equipment and to improve network management efficiency.

The budget does not include any funding for PC refresh. If funding becomes available Information Technologies recommends the Board approve \$100,000 for PC refresh computers. This will allow the County to replace approximately 100 end of life or under performing machines. It will also assist in bringing the County current with newer technology, specifically Windows 2007 and Office 2010 products. As the County moves forward with newer applications and software, the older machines do not have the ability to run the newer developed software.

# INFORMATION TECHNOLOGIES

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

		CURRENT YR			CAO	
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0252	FRANCHISE: CABLE	76,500	76,500	76,500	76,500	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	76,500	76,500	76,500	76,500	0
1740	CHARGES FOR SERVICES	101,271	101,271	105,271	105,271	4,000
1801	INTERFND REV: TELEPHONE EQUIP &	315,000	315,000	250,000	250,000	-65,000
1806	INTERFND REV: CENTRAL DUPLICATING	30,000	42,000	35,000	35,000	-7,000
1808	INTERFND REV: MAINFRAME SUPPORT	262,808	294,038	359,740	359,740	65,702
1814	INTERFND REV: PC SUPPORT	18,000	18,000	25,000	25,000	7,000
1816	INTERFND REV: IS PROGRAMMING	71,000	80,000	70,000	70,000	-10,000
1820	INTERFND REV: NETWORK SUPPORT	512,000	522,100	522,100	522,100	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	1,310,079	1,372,409	1,367,111	1,367,111	-5,298
<b>TYPE: R SUBTOTAL</b>		1,386,579	1,448,909	1,443,611	1,443,611	-5,298

# INFORMATION TECHNOLOGIES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

TYPE:E	EXPENDITURE	CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED		RECOMMENDED	DIFFERENCE
SUBOBJ	SUBOBJ TITLE	PROJECTION	BUDGET	REQUEST	BUDGET	
3000	PERMANENT EMPLOYEES / ELECTED	2,530,975	2,553,065	2,625,192	2,625,192	72,127
3002	OVERTIME	13,500	13,500	10,000	10,000	-3,500
3003	STANDBY PAY	16,100	16,100	21,400	21,400	5,300
3004	OTHER COMPENSATION	12,900	12,900	45,400	45,400	32,500
3020	RETIREMENT EMPLOYER SHARE	479,307	482,343	479,241	479,241	-3,102
3022	MEDI CARE EMPLOYER SHARE	37,321	37,549	36,035	36,035	-1,514
3040	HEALTH INSURANCE EMPLOYER	448,768	450,839	490,470	490,470	39,631
3041	UNEMPLOYMENT INSURANCE EMPLOYER	27,403	27,974	27,169	27,169	-805
3042	LONG TERM DISABILITY EMPLOYER	9,634	9,634	9,271	9,271	-363
3043	DEFERRED COMPENSATION EMPLOYER	8,755	8,755	7,493	7,493	-1,262
3046	RETIREE HEALTH: DEFINED	41,060	41,060	41,060	33,065	-7,995
3060	WORKERS' COMPENSATION EMPLOYER	10,943	10,943	10,943	4,796	-6,147
3080	FLEXIBLE BENEFITS	28,500	28,500	24,000	24,000	-4,500
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>3,665,166</b>	<b>3,693,162</b>	<b>3,827,674</b>	<b>3,813,532</b>	<b>120,370</b>
4020	CLOTHING & PERSONAL SUPPLIES	300	300	300	300	0
4040	TELEPHONE COMPANY VENDOR	638,500	638,500	637,500	637,500	-1,000
4041	COUNTY PASS THRU TELEPHONE CHARGES	-60,870	-60,870	-64,370	-64,370	-3,500
4086	JANITORIAL / CUSTODIAL SERVICES	4,833	4,833	4,833	4,833	0
4100	INSURANCE: PREMIUM	21,023	21,023	21,023	15,706	-5,317
4140	MAINT: EQUIPMENT	218,965	218,965	203,765	203,765	-15,200
4142	MAINT: TELEPHONE / RADIO	131,800	131,800	135,000	135,000	3,200
4144	MAINT: COMPUTER	684,073	684,073	634,773	634,773	-49,300
4220	MEMBERSHIPS	280	280	310	310	30
4260	OFFICE EXPENSE	13,000	13,000	13,000	13,000	0
4261	POSTAGE	150	150	150	150	0
4262	SOFTWARE	190,000	190,000	256,000	256,000	66,000
4264	BOOKS / MANUALS	250	250	375	375	125
4300	PROFESSIONAL & SPECIALIZED SERVICES	36,202	36,202	42,200	42,200	5,998
4302	CONSTRUCT & ENGINEER CONTRACTS	5,000	5,000	15,000	15,000	10,000
4308	EXTERNAL DATA PROCESSING SERVICES	44,600	44,600	65,600	65,600	21,000
4400	PUBLICATION & LEGAL NOTICES	250	250	250	250	0
4420	RENT & LEASE: EQUIPMENT	101,200	111,200	111,200	111,200	0
4440	RENT & LEASE: BUILDING &	1,680	1,680	1,680	1,680	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,600	1,600	1,600	1,600	0
4461	EQUIP: MINOR	2,000	2,000	2,000	2,000	0
4462	EQUIP: COMPUTER	38,000	38,000	55,000	55,000	17,000
4463	EQUIP: TELEPHONE & RADIO	50,000	50,000	63,000	63,000	13,000
4502	EDUCATIONAL MATERIALS	4,000	4,000	4,000	4,000	0
4503	STAFF DEVELOPMENT	7,500	7,500	30,000	30,000	22,500
4512	INVENTORY: PRINT SHOP GENERAL	18,000	20,000	20,000	20,000	0
4529	SOFTWARE LICENSE	320,300	320,300	325,200	325,200	4,900

# INFORMATION TECHNOLOGIES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 10 IT - INFORMATION TECHNOLOGIES

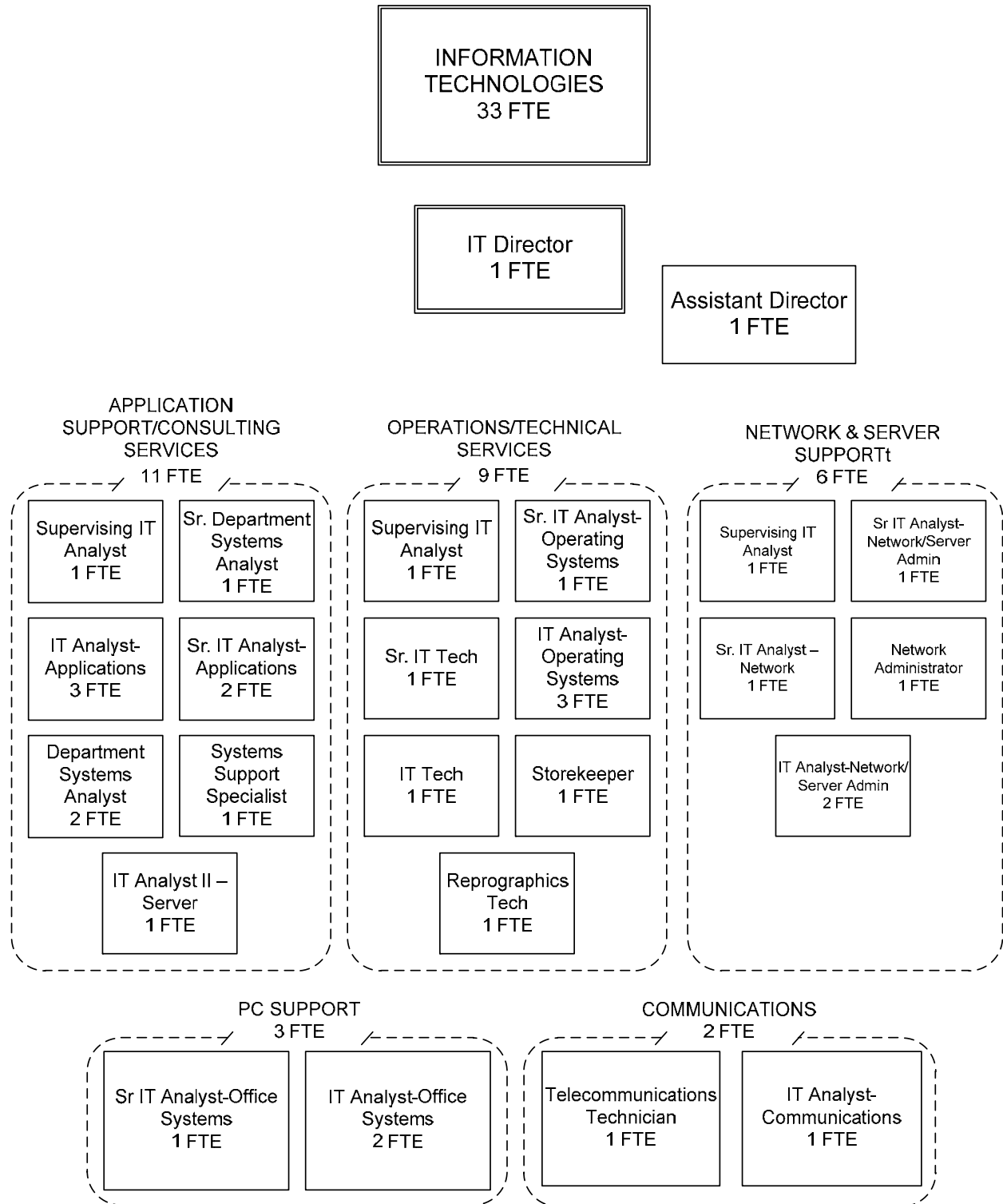
		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED		RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET	REQUEST	BUDGET	
4600	TRANSPORTATION & TRAVEL	500	500	5,000	5,000	4,500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,000	1,000	1,800	1,800	800
4605	RENT & LEASE: VEHICLE	6,439	6,439	6,289	6,289	-150
4606	FUEL PURCHASES	5,300	5,300	5,300	5,300	0
4608	HOTEL ACCOMMODATIONS	0	0	5,000	5,000	5,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>2,485,875</b>	<b>2,497,875</b>	<b>2,602,778</b>	<b>2,597,461</b>	<b>99,586</b>
6040	FIXED ASSET: EQUIPMENT	5,000	5,000	251,000	251,000	246,000
6042	FIXED ASSET: COMPUTER SYSTEM	304,650	304,650	30,000	30,000	-274,650
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>309,650</b>	<b>309,650</b>	<b>281,000</b>	<b>281,000</b>	<b>-28,650</b>
7220	INTRAFND: TELEPHONE EQUIPMENT &	143,760	143,760	143,760	143,760	0
7223	INTRAFND: MAIL SERVICE	1,012	1,012	1,012	2,086	1,074
7224	INTRAFND: STORES SUPPORT	5,300	5,300	5,300	2,033	-3,267
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	1,850	1,850	1,850	1,850	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>151,922</b>	<b>151,922</b>	<b>151,922</b>	<b>149,729</b>	<b>-2,193</b>
7350	INTRFND ABATEMENTS: GF ONLY	-12,500	-12,500	-12,500	-12,500	0
7354	INTRFND ABATEMENTS: TELEPHONE EQUIP	-716,000	-716,000	-675,000	-675,000	41,000
7359	INTRFND ABATEMENTS: CENTRAL	-55,000	-55,000	-30,000	-30,000	25,000
7361	INTRFND ABATEMENTS: MAINFRAME	-1,420,552	-1,420,552	-1,420,552	-1,420,552	0
7363	INTRFND ABATEMENTS: PC SUPPORT	-50,000	-50,000	-60,000	-60,000	-10,000
7365	INTRFND ABATEMENTS: IS PROGRAMMING	-80,000	-110,000	-80,000	-80,000	30,000
7368	INTRFND ABATEMENTS: IS NETWORK	-1,023,588	-1,013,543	-1,013,543	-1,013,543	0
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-3,357,640</b>	<b>-3,377,595</b>	<b>-3,291,595</b>	<b>-3,291,595</b>	<b>86,000</b>
<b>TYPE: E SUBTOTAL</b>		<b>3,254,973</b>	<b>3,275,014</b>	<b>3,571,779</b>	<b>3,550,127</b>	<b>275,113</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>1,868,394</b>	<b>1,826,105</b>	<b>2,128,168</b>	<b>2,106,516</b>	<b>280,411</b>
<b>DEPARTMENT: 10</b>	<b>SUBTOTAL</b>	<b>1,868,394</b>	<b>1,826,105</b>	<b>2,128,168</b>	<b>2,106,516</b>	<b>280,411</b>

## INFORMATION TECHNOLOGIES

### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Information Technology	1.00	1.00	1.00	0.00
Assistant Director of Information Technology	1.00	1.00	1.00	0.00
Department Systems Analyst	2.00	2.00	2.00	0.00
IT Analyst Tr/VII - App/Web Dev/Supt	5.00	3.00	3.00	-2.00
IT Analyst Tr/VII - Networking	2.00	0.00	0.00	-2.00
IT Analyst Tr/VII - Office Systems	2.00	2.00	2.00	0.00
IT Analyst Tr/VII - Operating Systems	3.00	3.00	3.00	0.00
IT Analyst Tr/VII - Server Admin	3.00	3.00	3.00	0.00
IT Analyst Tr/VII - Telecomm	1.00	1.00	1.00	0.00
Information Technology Manager	1.00	0.00	0.00	-1.00
Information Technology Technician Trainee/VII/Sr.	2.00	2.00	2.00	0.00
Network Administrator	0.00	1.00	1.00	1.00
Reprographics Technician VII	1.00	1.00	1.00	0.00
Sr IT Analyst - App/Web Dev/Supt	2.00	2.00	2.00	0.00
Sr IT Analyst - Office Systems	1.00	1.00	1.00	0.00
Sr IT Analyst - Operating Systems	1.00	1.00	1.00	0.00
Sr. IT Analyst - Network	0.00	1.00	1.00	1.00
Sr IT Analyst - Server Admin	1.00	1.00	1.00	0.00
Sr. Department System Analyst	1.00	1.00	1.00	0.00
Storekeeper II	1.00	1.00	1.00	0.00
System Support Specialist VII	0.00	1.00	1.00	1.00
Supervising Information Technology Analyst VII	3.00	3.00	3.00	0.00
Telecommunications Technician VII	0.00	1.00	1.00	1.00
<b>Department Total</b>	<b>34.00</b>	<b>33.00</b>	<b>33.00</b>	<b>-1.00</b>

# INFORMATION TECHNOLOGIES



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## INFORMATION TECHNOLOGIES

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### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Cable Franchise Fees	55,000	-	-	-	55,000
Charges for Service	1,155,918	-	-	-	1,583,430
Misc.	11,697	-	-	-	94,296
<b>Total Revenue</b>	<b>1,222,615</b>	-	-	-	<b>1,732,726</b>
Salaries	2,659,607	<i>Division</i>	<i>Division</i>	<i>Division</i>	3,296,810
Benefits	1,011,574	<i>of</i>	<i>of</i>	<i>of</i>	1,275,261
Services & Supplies	1,634,699	<b>CAO</b>	<b>CAO</b>	<b>CAO</b>	2,875,564
Other Charges	112,999			-	-
Fixed Assets	22,817		-	-	225,806
Intrafund Transfers	(3,546,309)		-	-	(4,042,299)
<b>Total Appropriations</b>	<b>1,895,387</b>	-	-	-	<b>3,631,142</b>
<b>NCC</b>	<b>672,772</b>	-	-	-	<b>1,898,416</b>
<b>FTE's</b>	<b>44</b>	<b>38</b>	<b>38</b>	<b>42</b>	<b>43</b>

## INFORMATION TECHNOLOGIES

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Cable Franchise Fees	75,000	75,000	76,500	76,500	76,500
Charges for Service	1,749,521	1,620,745	1,575,148	1,310,079	1,367,111
Misc.	783	8,735	762	-	
<b>Total Revenue</b>	<b>1,825,304</b>	<b>1,704,480</b>	<b>1,652,410</b>	<b>1,386,579</b>	<b>1,443,611</b>
Salaries	3,410,525	3,173,714	2,991,269	2,573,475	2,701,992
Benefits	1,332,352	1,194,832	1,185,999	1,091,691	1,111,540
Services & Supplies	2,585,382	2,459,222	2,078,049	2,485,875	2,597,461
Other Charges	100	-	-	-	-
Fixed Assets	327,671	150,362	8,011	309,650	281,000
Intrafund Transfers	(4,145,380)	(3,855,254)	(3,521,506)	(3,205,718)	(3,141,866)
<b>Total Appropriations</b>	<b>3,510,650</b>	<b>3,122,876</b>	<b>2,741,822</b>	<b>3,254,973</b>	<b>3,550,127</b>
<b>NCC</b>	<b>1,685,346</b>	<b>1,418,396</b>	<b>1,089,412</b>	<b>1,868,394</b>	<b>2,106,516</b>
<b>FTE's</b>	<b>42</b>	<b>41</b>	<b>36</b>	<b>34</b>	<b>33</b>

10 Year Variance		
	\$ Change	% Change
Cable Franchise Fees	76,500	N/A
Charges for Service	211,193	18%
Misc.	(11,697)	-100%
<b>Total Revenue</b>	<b>220,996</b>	<b>18%</b>
Salaries	42,385	2%
Benefits	99,966	10%
Services & Supplies	962,762	59%
Other Charges	(112,999)	-100%
Fixed Assets	258,183	1132%
Intrafund Transfers	404,443	-11%
<b>Total Appropriations</b>	<b>1,654,740</b>	<b>87%</b>
<b>NCC</b>	<b>1,433,744</b>	<b>213%</b>
<b>FTE's</b>	<b>(11)</b>	<b>-25%</b>

#### Notes

Print Shop was added in FY 2008-09  
(3 FTE's)

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# ECONOMIC DEVELOPMENT

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## Mission

The Economic Development budget (formerly identified in the Recommended Budget as “County Promotions”) provides funding for economic development for direct County economic development activities and through Promotions grants to outside agencies.

The Promotions grant funding supports four key principles:

- Sustainable marketing of the County’s business and tourism amenities;
- Promotion of the County’s culture and environment through the arts and film;
- Community-based partnerships that will leverage County revenues, thereby enhancing greater program outcomes; and
- Strategic vision for long-term promotional programming.

## Program Summary

In FY 2012-13, Economic Development and County Promotions activities have been combined in a single budget identified as “Economic Development” in order to clearly identify efforts for these related programs.

**Economic Development**  
**Positions: 0.0 FTE**  
**Extra Help: \$ 25,000**

**Total Appropriations: \$207,994**  
**Total Net County Cost: \$207,994**

The Chief Administrative Office is continuing to review the direction of this program. Recommended funding provides \$25,000 for one extra help position to provide continuity with the business community and the County as we develop the direction for the program, and \$66,199 to cover salary costs for the Assistant Chief Administrative Officer and other administrative support costs for the Economic Development program in FY 2012-13.

Remaining funds of \$116,795 will be used for Business Retention, Expansion, and Attraction efforts. This amount includes funding for the MetroPulse program, Sierra Economic Development Corporation (SEDCorp), Wagon Train, along with other ongoing projects and/or smaller initiatives that support sustainable economic development. The following list outlines the recommended use of these funds:

County Economic Development activities	\$59,795
Sac Metro Chamber (MetroPulse Program)	25,000
Advanced Demographics/Customer Analytics (Buxton)	12,000
Sierra Economic Development Corporation	10,000
Wagon Train	<u>10,000</u>
<b>Total</b>	<b>\$116,795</b>

## ECONOMIC DEVELOPMENT

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**Promotions**  
**Positions: 0.0 FTE**

**Total Appropriations: \$623,982**  
**Net County Cost: \$623,982**

The Chief Administrative Office manages the County Promotions Program and oversees the Request for Proposal (RFP) process and outside reviewer panel used to select organizations to provide promotional services that fulfill the mission as outlined above, and negotiates and monitors the resultant contracts.

### Promotions Grants

Promotions Grant awards were made in FY 2011-12 and resulted in several multi-year contracts. Funds available in FY 2012-13 will be allocated in accordance with the terms and conditions of those contracts. Grantees include:

- American River Music Festival
- El Dorado Arts Council
- El Dorado Visitor's Authority
- El Dorado Hills Chamber of Commerce
- El Dorado Lake Tahoe Film & Media Office
- Lake Tahoe South Shore Chamber of Commerce

### **Chief Administrative Office Comments**

The County Economic Development program (formerly known as County Promotions) was established to fulfill General Plan Policy 10.1.6.4 within the Economic Development Element, which states, "*The majority of transient occupancy tax (TOT) generated revenue shall be directed toward the promotion of tourism, entertainment, business, and leisure travel in El Dorado County.*"

All of the activities related to Economic Development support the purpose stated in the above policy and are therefore appropriately funded through this revenue source. The level of support for County Economic Development is a discretionary decision for the Board. The Economic Development Advisory Committee along with Supervisor Santiago, Supervisor Knight and the Chief Administrative Office are working on a definition for the Economic Development program, job description and implementation plan for future economic development. The FY 2012-13 budget assumes major support from the Assistant Chief Administrative Officer as well as finance and administrative support from the Chief Administrative Office for FY 2012-13.

# ECONOMIC DEVELOPMENT

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 11 ECONOMIC DEVELOPMENT

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3001	TEMPORARY EMPLOYEES	0	0	25,000	25,000	25,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	0	0	25,000	25,000	25,000
4041	COUNTY PASS THRU TELEPHONE CHARGES	0	0	50	50	50
4220	MEMBERSHIPS	0	0	8,900	8,900	8,900
4260	OFFICE EXPENSE	0	0	1,577	1,577	1,577
4261	POSTAGE	0	0	500	500	500
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	0	0	12,000	12,000	12,000
4266	PRINTING / DUPLICATING SERVICES	0	0	1,000	1,000	1,000
4300	PROFESSIONAL & SPECIALIZED SERVICES	978,680	978,680	703,000	703,000	-275,680
4400	PUBLICATION & LEGAL NOTICES	0	0	750	750	750
4503	STAFF DEVELOPMENT	0	0	1,000	1,000	1,000
4600	TRANSPORTATION & TRAVEL	0	0	1,000	1,000	1,000
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	0	0	1,000	1,000	1,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	978,680	978,680	730,777	730,777	-247,903
5240	CONTRIB: NON-CNTY GOVERNMENTAL	8,587	8,587	10,000	10,000	1,413
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	8,587	8,587	10,000	10,000	1,413
7200	INTRAFUND TRANSFERS: ONLY GENERAL	127,869	127,869	63,626	63,626	-64,243
7220	INTRAFND: TELEPHONE EQUIPMENT &	0	0	624	624	624
7225	INTRAFND: CENTRAL DUPLICATING	0	0	500	500	500
7227	INTRAFND: MAINFRAME SUPPORT	0	0	849	849	849
7229	INTRAFND: PC SUPPORT	0	0	600	600	600
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	127,869	127,869	66,199	66,199	-61,670
<b>TYPE: E SUBTOTAL</b>		1,115,136	1,115,136	831,976	831,976	-283,160
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,115,136	1,115,136	831,976	831,976	-283,160
<b>DEPARTMENT: 11</b>	<b>SUBTOTAL</b>	1,115,136	1,115,136	831,976	831,976	-283,160

## ECONOMIC DEVELOPMENT

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### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Misc.	-	-	-	-	848
<b>Total Revenue</b>	-	-	-	-	<b>848</b>
Salaries	-	-	-	-	-
Benefits	-	-	-	-	-
Services & Supplies	255,326	204,337	381,994	627,607	588,475
Other Charges	-	-	-	-	-
Operating Transfers	-	-	56,550	100,000	-
Intrafund Transfers	3,930	36,769	60	25,000	-
<b>Total Appropriations</b>	<b>259,256</b>	<b>241,106</b>	<b>438,604</b>	<b>752,607</b>	<b>588,475</b>
<b>NCC</b>	<b>259,256</b>	<b>241,106</b>	<b>438,604</b>	<b>752,607</b>	<b>587,627</b>
<b>FTE's</b>	-	-	-	-	-

# ECONOMIC DEVELOPMENT

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Misc.	-	-	-	-	-
<b>Total Revenue</b>	-	-	-	-	-
Salaries	-	89,247	-	-	25,000
Benefits	-	35,753	-	-	-
Services & Supplies	621,146	704,697	518,962	978,680	730,777
Other Charges	-	-	8,587	8,587	10,000
Operating Transfers	-	16,639	-	-	-
Intrafund Transfers	-	20,000	70,532	127,869	66,199
<b>Total Appropriations</b>	<b>621,146</b>	<b>866,336</b>	<b>598,081</b>	<b>1,115,136</b>	<b>831,976</b>
<b>NCC</b>	<b>621,146</b>	<b>866,336</b>	<b>598,081</b>	<b>1,115,136</b>	<b>831,976</b>
<b>FTE's</b>	-	-	-	-	-

10 Year Variance		
	\$ Change	% Change
Misc.	-	N/A
<b>Total Revenue</b>	-	<b>N/A</b>
Services & Supplies	475,451	186%
Other Charges	10,000	N/A
Intrafund Transfers	62,269	1584%
<b>Total Appropriations</b>	<b>572,720</b>	<b>221%</b>
<b>NCC</b>	<b>572,720</b>	<b>221%</b>
<b>FTE's</b>	-	<b>N/A</b>

### Notes

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## DESIGNATED CONTRIBUTIONS

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*\*There are no Designated Contributions for Fiscal Year 2012-2013*

## DESIGNATED CONTRIBUTIONS

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# GENERAL FUND – OTHER OPERATIONS

## Mission

The General Fund Other Operations budget unit accounts for the discretionary revenues for the General Fund that are allocated out to departments to cover net county cost allocations. In addition, this budget appropriates monies for contingency, pass-thru realignment funding, General Fund contributions to departments as well as miscellaneous outside programs.

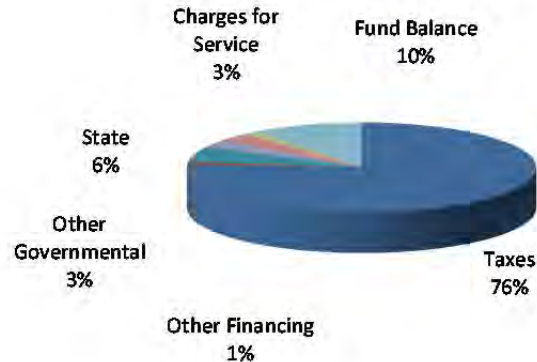
## Financial Charts

### Sources of Funds

Taxes (\$83,083,334):

Property Taxes (\$52,620,000):

Property Tax is the County's largest source of revenue in the General Fund. The property tax is annually imposed on the assessed value of real property (land and permanently attached improvements) and tangible personal property (movable property) as of January 1.



The FY 2012-13 Recommended Budget estimate for Property Tax revenue assumes no growth over FY 2011-12 year end projections.

### Effect of Proposition 13

Proposition 13, passed by voters in 1978, limits the real property tax rate to one percent of assessed value, plus any rates imposed to fund indebtedness approved by the voters. Proposition 13 also allows increases to the value of real property at the rate of the CPI, not to exceed two percent per year based on the 1975 value, unless the property is improved or sold at which time the property is reassessed at market value. Since most property tax is guaranteed by placing a lien on the real property, properties are classified as secured or unsecured:

- Secured Property includes real and personal property located upon the property of the same owner. Secured roll property taxes are paid in two installments, due on December 10 and April 10.
- Unsecured Property is property for which the value of the lien is not sufficient to assure payment of the tax. Unsecured roll taxes are due on August 31.

### Property Tax Distribution

El Dorado County distributes property tax proceeds to a number of local governments, school districts, and special districts within the County. The distribution is based on Assembly Bill 8 (Chapter 282, Statutes of 1979), which provides for the distribution of the proceeds generated by the 1% property tax. AB 8 allocates property tax in proportion to the share of property taxes

## GENERAL FUND – OTHER OPERATIONS

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received by a local entity prior to Proposition 13. In FY 1992-93, the State began imposing property tax shifts on local governments (discussed below). This action, coupled with annexation of territory by and subsequent growth in special districts, has resulted in a decreased proportion of property tax revenues to the County, from 31% of the Countywide tax rate in FY 1991-92 to 23% of the Countywide tax rate today. In other words, the County now receives only \$23 for every \$100 collected from County taxpayers.

### Education Revenue Augmentation Fund (ERAF)

In FY 1992-93, the State took action to reduce its obligation for school funding, as mandated by Proposition 98, by shifting local property tax revenues to school districts via the Education Revenue Augmentation Fund (ERAF I). This was followed by two subsequent shifts in property taxes in 1993-94 (ERAF II) and FY 2004-05 (ERAF III). FY 2005-06 represented the second and last year of ERAF III where the County was obligated to shift \$1.45 million to the State as part of the State's budget solution in FY 2004-05.

Upon adoption of the ERAF program the voters were asked to approve Proposition 172 (Local Law Enforcement Sales Tax) as a backfill of property tax dollars shifted. It is important to note that the County only received 50 cents on the dollar and exchanged a discretionary revenue for one that is restricted to law enforcement (Sheriff, District Attorney, Probation and Public Defender) with statutory anti-supplanting language.

Motor Vehicle License Fees (VLF) (\$16,062,008): The VLF for each vehicle is calculated at a percentage of the vehicle's market value, as adjusted for depreciation. These fees are paid annually to the Department of Motor Vehicles at registration and renewal. The fee is imposed by the State "in lieu" of local property taxes on the vehicle. The FY 2004-05 State budget included the second leg of the "triple flip" by swapping VLF for property tax. For FY 2012-13, the Recommended General Fund budget for discretionary Vehicle License Fees is \$16,062,008, which represents no growth from FY 2011-12 year end projections.

Sales Tax (\$6,750,000): The California State Board of Equalization administers revenues from sales taxes. Sales Taxes are collected at the point of sale, and then forwarded to the Board of Equalization. The County receives sales tax revenue payments based on estimates on a monthly basis with quarterly adjustments for actual receipts. Sales tax revenue can be used for any general purpose.

For FY 2012-13, the proposed estimate for sales tax receipts is \$6,750,000 which assumes no growth from the FY 2011-12 year end projection. This is a very conservative estimate. According to the most recent sales tax data from The HDL Companies, sales tax increased 4.75% between calendar year 2010 and 2011.

In Lieu Local Sales Tax (\$2,150,000): FY 2004-05 was the first year of the "triple flip" where one exchange included the swapping of equal amounts of sales tax revenues for property tax revenues and similarly VLF backfill revenues for property taxes. It is anticipated that this swap of revenues will continue for another eight to 12 years as it is tied to the repayment of the Economic Recovery Bonds. The "in lieu" sales tax amount for FY 2012-13 is budgeted at \$2,150,000 which assumes no growth from the FY 2011-12 year end projection.

Hotel/Motel Occupancy Tax (\$1,631,326): The Hotel/Motel Occupancy Tax is imposed on the daily rental price of a room in a lodging facility when used by visitors staying in the unincorporated portions of El Dorado County for less than 30 days. The tax rate for the County

## GENERAL FUND – OTHER OPERATIONS

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is 10% of gross room receipts and is allocated directly to General Fund functions. The FY 2012-13 Department 15 recommended budget includes \$1,631,326 in hotel/motel occupancy tax revenue which assumes no growth from FY 2010-11 actuals. This number does not include an additional 10% of Hotel/Motel Occupancy Tax which is distributed to the Treasurer-Tax Collector for services provided in the collection of this tax.

Other misc. taxes (\$3,870,000): This includes property transfer taxes, tax loss reserve, and timber yield.

Licenses/Permits/Franchise Fees (\$675,000): The County receives franchise fee from a number of garbage and cable companies. The majority of garbage franchise fees are reflected in the Environmental Management Department budget with \$275,000 budgeted in Department 15. Cable franchise fees total \$400,000 with an additional \$75,000 going directly to Information Technologies.

Fines/Forfeitures/Penalties (\$400,000): Revenue recorded in this category represents delinquent property tax payments. Once again, revenue estimated includes no growth from the FY 2011-12 budget.

Use of Funds (\$60,000): Interest earnings with no growth assumed from FY 2011-12 year end projections.

State (\$5,977,218): The majority of these funds are pass-through realignment funds for Public Health, Mental Health and Human Services (\$5.3 million). El Dorado County also receives one source of State subvention revenues: homeowner property tax relief (\$603,316).

Federal (\$183,869): The County receives two sources of Federal revenue that are recorded in Department 15: Grazing Fees (\$76), and Payments in Lieu of Taxes (PILT) (\$183,793).

Other Governmental (\$2,600,000): This includes casino funding in the amount of \$2,600,000.

Charges for Service (\$3,627,628): Charges for service includes a fee for the collection of property taxes for the cities of Placerville and South Lake Tahoe and a number of special districts under the account name "Assessment/Tax Collection Fees" (\$2,181,296); the General Fund charges to various non-General Fund operations, such as the Department of Transportation, Public Health, Mental Health and Environmental Management, for Building C Rent and for their share of indirect costs, referred to as A87 (\$1,266,332); and recording fees of \$180,000.

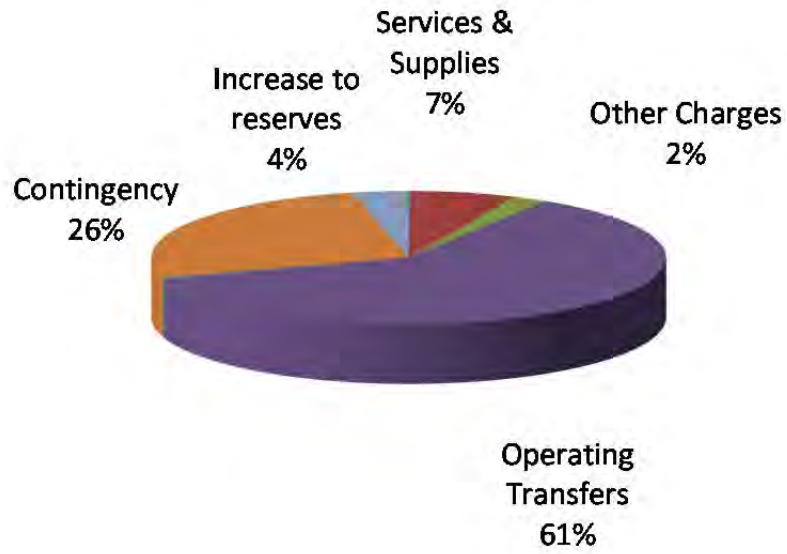
Other Financing (\$1,500,000): Annual Tobacco settlement funds.

Fund Balance (\$11,139,296): The Chief Administrative Office is estimating fund balance of \$11,139,296 primarily comprised of unspent contingency (\$3.2M), departmental savings (\$5.4M), additional non-departmental revenues (\$1.6M), one-time departmental savings related to workers compensation and general liability savings (\$0.8M), and reduction to reserves of \$139,296.

## GENERAL FUND – OTHER OPERATIONS

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### Use of Funds



## GENERAL FUND – OTHER OPERATIONS

### FY 2012-13 DEPARTMENT 15 APPROPRIATIONS

Description	Amount
General Fund Contingency	\$ 5,005,106
General Fund Contribution to DOT	513,378
General Fund Contribution to Airports	75,495
General Fund Contribution to Health - Public Health Programs	3,377,358
Jail Medical Services Contract (CFMG)	1,891,577
Juvenile Hall Medical Services Contract (CFMG)	460,692
Emergency Medical Services (EMS)	457,166
County Medical Services Program (CMSP)	233,492
California Children's Services (CCS) Diagnostics Program Match	252,845
California Children's Services (CCS) Program Match	56,586
Healthy Families Program Match	25,000
General Fund Contribution to Human Services - Community Services	1,668,174
Area Agency on Aging Programs	1,091,726
Affordable Housing	190,519
Senior Day Care	140,202
Family Services	105,517
In Home Supportive Services (IHSS) Public Authority	56,923
Community Services Administration	36,179
MSSP	20,808
Special Services	18,900
CDBG Runnymede	7,000
CDBG Grants (match)	400
Special Projects	744,208
ICF, Jones & Stockes General Plan	275,000
ICF, Jones & Stockes	50,000
Kimley-Horn	59,218
TBD	35,000
BAE	9,990
INRMP Phase II	100,000
Sign Ordinance	50,000
County-wide Training (Human Resources Investment Strategy)	60,000
Legal Services (Human Resources Investment Strategy)	25,000
County-wide studies (Human Resources Investment Strategy)	80,000
General Fund Contribution Health VLF Realignment	4,883,058
General Fund Contribution Health - State Local Program Realignment Match	704,192
General Fund Contribution Mental Health - VLF Realignment	66,131
General Fund Contribution Mental Health - State Local Program Realignment Match	16,510
General Fund Contribution Mental Health - Patch Costs	-
General Fund Contribution Social Services VLF Realignment	224,713
Annual Audit Contract	72,000
Sales Tax Audit Services	20,000
CalPERS Survivor Benefit Premium Payment (annual)	20,000
SB 90 Mandates	20,000
Grand Jury Publication	8,500
General Fund A87 Charges to Child Support (expenditure abatement)	(61,264)
University California Cooperative Extension (UCCE)	269,858
EI Dorado Water & Power Authority (EDWPA)	250,000
Tahoe Regional Planning Agency (TRPA) Compact	40,000
Resource Conservation District Contracts (EI Dorado & Georgetown)	146,642
General Fund Contribution to LAFCO	106,132
Increase to Reserves for Capital Projects	677,642
<b>TOTAL</b>	<b>\$ 18,847,833</b>



## GENERAL FUND – OTHER OPERATIONS

### Net County Cost distribution by Department (does not include General Fund contributions)

	2012-13 NCC	Prior Year NCC	Variance
BOS	1,484,164	1,496,226	(12,062)
CAO	6,080,411	1,877,638	4,202,773
A/C	2,730,339	2,565,413	164,926
Treasurer	1,111,080	1,034,675	76,405
Assessor	2,939,926	2,959,134	(19,208)
County Counsel	2,048,912	2,059,010	(10,098)
Human Resources	914,580	743,212	171,368
Information Technologies	2,106,516	1,826,105	280,411
Promotion	831,976	1,115,136	(283,160)
Recorder Clerk	1,107,977	1,292,533	(184,556)
<b>Subtotal</b>	<b>21,355,881</b>	<b>16,969,082</b>	<b>4,386,799</b>
Grand Jury	90,990	40,422	50,568
Courts	857,500	1,296,633	(439,133)
District Attorney	5,288,296	5,190,451	97,845
Public Defender	2,597,912	2,604,752	(6,840)
Sheriff	40,176,640	40,688,361	(511,721)
Probation	9,467,082	9,560,130	(93,048)
<b>Subtotal</b>	<b>58,478,420</b>	<b>59,380,749</b>	<b>(902,329)</b>
Surveyor	1,527,848	1,576,491	(48,643)
Agriculture	452,470	478,704	(26,234)
DOT - County Engineer & Cemeteries	642,016	5,379,033	(4,737,017)
Development Services	2,744,227	3,074,375	(330,148)
Environmental Mgt	126,073	164,737	(38,664)
UCCE	-	34,066	(34,066)
<b>Subtotal</b>	<b>5,492,634</b>	<b>10,707,406</b>	<b>(5,214,772)</b>
Health - Animal Control	1,190,934	1,081,662	109,272
Veterans	321,467	268,085	53,382
Human Services	2,070,611	2,441,281	(370,670)
Library	1,488,565	1,497,103	(8,538)
Child Support Services	-	-	-
<b>Subtotal</b>	<b>5,071,577</b>	<b>5,288,131</b>	<b>(216,554)</b>
<b>Total Department</b>	<b>90,398,512</b>	<b>92,345,368</b>	<b>(1,946,856)</b>

# GENERAL FUND – OTHER OPERATIONS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 15 GENERAL FUND OTHER OPERATIONS

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	52,287,460	50,964,721	51,500,000	51,500,000	535,279
0110	PROP TAX: CURR UNSECURED	1,022,298	1,022,298	950,000	950,000	-72,298
0120	PROP TAX: PRIOR SECURED	-8,053	-8,053	-20,000	-20,000	-11,947
0130	PROP TAX: PRIOR UNSECURED	50,000	91,133	50,000	50,000	-41,133
0140	PROP TAX: SUPP CURRENT	-8,662	-8,662	-60,000	-60,000	-51,338
0150	PROP TAX: SUPP PRIOR	200,000	309,861	200,000	200,000	-109,861
0160	SALES AND USE TAX	5,775,837	6,518,983	6,750,000	6,750,000	231,017
0162	TAX: IN-LIEU LOCAL SALES AND USE TAX	2,050,000	2,107,712	2,150,000	2,150,000	42,288
0171	TAX: HOTEL & MOTEL OCCUPANCY	1,732,240	1,631,326	1,631,326	1,631,326	0
0172	TAX: PROPERTY TRANSFER	1,273,118	1,240,679	1,250,000	1,250,000	9,321
0174	TAX: TIMBER YIELD	23,687	8,854	20,000	20,000	11,146
0178	TAX: TAX LOSS RESERVE	2,600,000	2,600,000	2,600,000	2,600,000	0
0179	PROP TAX IN-LIEU VEHICLE LICENSE FEE	16,062,008	16,076,582	16,062,008	16,062,008	-14,574
<b>CLASS: 01</b>	<b>REV: TAXES</b>	83,059,933	82,555,434	83,083,334	83,083,334	527,900
0251	FRANCHISE: GARBAGE	275,000	275,000	275,000	275,000	0
0252	FRANCHISE: CABLE	407,709	407,709	400,000	400,000	-7,709
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	682,709	682,709	675,000	675,000	-7,709
0360	PENALTY & COST DELINQUENT TAXES	475,000	297,340	400,000	400,000	102,660
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	475,000	297,340	400,000	400,000	102,660
0400	REV: INTEREST	75,000	49,512	60,000	60,000	10,488
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	75,000	49,512	60,000	60,000	10,488
0543	ST: VEH LIC COLLECTION MENTAL HEALTH	66,131	66,131	66,131	66,131	0
0544	ST: VEH LIC MENTAL HEALTH REALIGNMENT	871,304	871,304	0	0	-871,304
0545	ST: VEH LIC HEALTH REALIGNMENT	5,140,061	5,140,061	4,883,058	4,883,058	-257,003
0546	ST: VEH LIC SOCIAL SVCS REALIGNMENT	237,083	237,083	224,713	224,713	-12,370
0820	ST: HOMEOWNER PROP TAX RELIEF	603,316	603,316	603,316	603,316	0
0881	ST: MANDATED REIMBURSEMENTS	514,185	20,000	200,000	200,000	180,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	7,432,080	6,937,895	5,977,218	5,977,218	-960,677
1080	FED: GRAZING FEE	84	84	76	76	-8
1090	FED: IN-LIEU TAXES	183,793	183,793	183,793	183,793	0
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	183,877	183,877	183,869	183,869	-8
1200	REV: OTHER GOVERNMENTAL AGENCIES	190,196	190,196	0	0	-190,196
1207	REV: SHINGLE SPRINGS RANCHERIA	2,600,000	2,500,000	2,600,000	2,600,000	100,000
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	2,790,196	2,690,196	2,600,000	2,600,000	-90,196
1300	ASSESSMENT & TAX COLLECTION FEES	2,181,296	2,419,475	2,181,296	2,181,296	-238,179
1600	RECORDING FEES	175,000	189,113	180,000	180,000	-9,113
1800	INTERFND REV: SERVICE BETWEEN FUND	1,903,858	1,903,858	1,266,332	1,266,332	-637,526
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	4,260,154	4,512,446	3,627,628	3,627,628	-884,818
2020	OPERATING TRANSFERS IN	1,554,476	1,554,476	1,500,000	1,500,000	-54,476
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	1,554,476	1,554,476	1,500,000	1,500,000	-54,476
0001	FUND BALANCE	22,572,107	22,572,107	11,000,000	11,000,000	-11,572,107
0002	FROM RESERVES	0	0	139,296	139,296	139,296
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	22,572,107	22,572,107	11,139,296	11,139,296	-11,432,811
<b>TYPE: R SUBTOTAL</b>		123,085,532	122,035,992	109,246,345	109,246,345	-12,789,647

# GENERAL FUND – OTHER OPERATIONS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 15 GENERAL FUND OTHER OPERATIONS

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	20,000	20,000	20,000	20,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	20,000	20,000	20,000	20,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	100,250	130,250	856,208	856,208	725,958
4400	PUBLICATION & LEGAL NOTICES	8,500	8,500	8,500	8,500	0
4501	SPECIAL PROJECTS	150,000	215,000	396,642	396,642	181,642
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	258,750	353,750	1,261,350	1,261,350	907,600
5240	CONTRIB: NON-CNTY GOVERNMENTAL	562,823	562,823	415,990	415,990	-146,833
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	562,823	562,823	415,990	415,990	-146,833
7000	OPERATING TRANSFERS OUT	12,564,859	12,564,859	11,526,509	11,529,009	-1,035,850
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	12,564,859	12,564,859	11,526,509	11,529,009	-1,035,850
7367	INTRFND ABATEMENTS: CHILD SUPPORT	-120,848	-120,848	-61,264	-61,264	59,584
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-120,848	-120,848	-61,264	-61,264	59,584
7700	APPROPRIATION FOR CONTINGENCIES	544,738	5,400,000	5,005,106	5,005,106	-394,894
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	544,738	5,400,000	5,005,106	5,005,106	-394,894
7800	TO RESERVE	234,627	234,627	0	0	-234,627
7801	DESIGNATIONS OF FUND BALANCE	10,675,413	10,675,413	677,642	677,642	-9,997,771
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	10,910,040	10,910,040	677,642	677,642	-10,232,398
<b>TYPE: E SUBTOTAL</b>		24,740,362	29,690,624	18,845,333	18,847,833	-10,842,791
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	-98,345,170	-92,345,368	-90,401,012	-90,398,512	1,946,856
<b>DEPARTMENT: 15</b>	<b>SUBTOTAL</b>	-98,345,170	-92,345,368	-90,401,012	-90,398,512	1,946,856

**GENERAL FUND – OTHER OPERATIONS**

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## GENERAL FUND – OTHER OPERATIONS

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	47,718,720	65,267,699	77,532,216	87,707,800	90,850,777
Licenses, Permits	574,748	558,595	614,757	378,773	448,008
Fines, Forfeitures	375,527	440,556	554,226	486,571	386,616
Use of Money	575,558	929,918	2,932,574	2,616,765	1,537,828
State	15,338,289	8,090,663	13,880,562	10,651,852	8,888,543
Federal	864,801	109,305	111,694	110,551	271,327
Other Governmental	-	149,487	154,278	148,794	175,895
Charges for Service	2,672,667	2,986,068	3,552,117	3,668,416	5,014,076
Misc.	113,710	26,894	285,062	53,937	217,406
Other Financing	6,052,574	4,353	247,036	106,732	425,959
Change in reserves	-	-	-	-	-
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>74,286,594</b>	<b>78,563,538</b>	<b>99,864,522</b>	<b>105,930,191</b>	<b>108,216,435</b>
Benefits	-	-	9,108	9,878	12,264
Services & Supplies	985,952	232,002	248,847	324,751	554,488
Other Charges	1,569,977	1,333,348	1,571,552	1,435,018	1,601,182
Operating Transfers	16,986,026	14,151,382	16,714,116	20,270,752	19,060,132
Intrafund Transfers	-	(363,504)	(346,407)	(273,932)	(331,113)
<b>Total Appropriations</b>	<b>19,541,955</b>	<b>15,353,228</b>	<b>18,197,216</b>	<b>21,766,467</b>	<b>20,896,953</b>
<b>Total Discretionary Revenue</b>	<b>54,744,639</b>	<b>63,210,310</b>	<b>81,667,306</b>	<b>84,163,724</b>	<b>87,319,482</b>
Fund Balance	14,777,090	20,045,465	26,691,472	26,743,829	15,327,378
General Reserve	7,149,277	8,072,839	9,063,737	9,270,916	9,932,874
Designation for Capital Projects	-	-	3,758,462	-	3,774,167

## GENERAL FUND – OTHER OPERATIONS

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	91,981,033	88,382,595	84,572,178	83,059,933	83,083,334
Licenses, Permits	571,219	767,842	667,709	682,709	675,000
Fines, Forfeitures	331,274	328,111	297,340	475,000	400,000
Use of Money	269,282	44,859	49,512	75,000	60,000
State	8,759,787	7,881,257	7,224,155	7,432,080	5,977,218
Federal	246,182	183,705	183,877	183,877	183,869
Other Governmental	231,657	2,764,749	2,790,196	2,790,196	2,600,000
Charges for Service	5,661,771	5,128,815	4,822,055	4,260,154	3,627,628
Misc.	87,118	18,761	113,106	-	-
Other Financing	-	277,861	1,807,537	1,554,476	1,500,000
Use of Reserve	-	-	-	-	-
Use of Fund Balance	-	-	-	22,572,107	11,139,296
<b>Total Revenue</b>	<b>108,139,323</b>	<b>105,778,555</b>	<b>102,527,665</b>	<b>123,085,532</b>	<b>109,246,345</b>
Benefits	11,190	9,954	18,673	20,000	20,000
Services & Supplies	518,396	468,898	248,504	258,750	1,261,350
Other Charges	1,567,918	562,463	311,405	562,823	415,990
Operating Transfers	16,265,986	14,366,626	12,886,157	12,564,859	11,529,009
Intrafund Transfers	(97,294)	(44,758)	(133,206)	(120,848)	(61,264)
Contingencies	-	-	-	544,738	5,005,106
Increase to reserve	-	-	-	10,910,040	677,642
<b>Total Appropriations</b>	<b>18,266,196</b>	<b>15,363,183</b>	<b>13,331,533</b>	<b>24,740,362</b>	<b>18,847,833</b>
<b>Total Discretionary Revenue</b>	<b>89,873,127</b>	<b>90,415,372</b>	<b>89,196,132</b>	<b>98,345,170</b>	<b>90,398,512</b>
Fund Balance	12,268,855	19,349,766	22,572,107	11,000,000	-
General Reserve	9,607,776	8,625,183	8,746,513	8,981,140	8,841,844
Designation for Capital Projects	3,416,150	-	1,782,596	8,115,814	8,793,456
Designation for Contingency	-	-	-	-	-

## GENERAL FUND – OTHER OPERATIONS

10 Year Variance		
	\$ Change	% Change
Taxes	35,364,614	74%
Licenses, Permits	100,252	17%
Fines, Forfeitures	24,473	7%
Use of Money	(515,558)	-90%
State	(9,361,071)	-61%
Federal	(680,932)	-79%
Other Governmental	2,600,000	N/A
Charges for Service	954,961	36%
Misc.	(113,710)	-100%
Other Financing	(4,552,574)	-75%
Use of reserves	-	N/A
Use of Fund Balance	11,139,296	N/A
<b>Total Revenue</b>	<b>34,959,751</b>	<b>47%</b>
Benefits	20,000	N/A
Services & Supplies	275,398	28%
Other Charges	(1,153,987)	-74%
Operating Transfers	(5,457,017)	-32%
Intrafund Transfers	(61,264)	N/A
Contingency	5,005,106	-74%
Increase to Reserves	677,642	N/A
<b>Total Appropriations</b>	<b>(694,122)</b>	<b>-4%</b>
<b>Total Discretionary Revenue</b>	<b>35,653,873</b>	<b>65%</b>

### Notes

# RECORDER-CLERK / REGISTRAR OF VOTERS

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## Mission

The Recorder-Clerk's mission is to provide reliable repository for public records and to provide efficient service to the public in a way that exemplifies the highest standard of courtesy, cost effectiveness, and ethical performance. Public records will be readily accessible in a convenient manner while safeguarding confidentiality and the security of those records. The Clerk's function provides Birth, and Death certified copies along with all types of licenses.

The Elections Office provides elections services to all County residents for Federal, State, City and Special District elections. The elected Recorder-Clerk is also the Registrar of Voters, and is responsible for assuring compliance with laws related to the Fair Political Practices Commission (FPPC) and voter outreach programs. Also, the Registrar must comply with the Help America Vote Act (HAVA) and comply and work with the Secretary of State to ensure compliance with voting machines and procedures.

## Program Summaries

**Recorder-Clerk**  
**Positions: 16 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$1,604,460**  
**Total Revenues: \$1,713,500**  
**Net County Cost: -\$109,040**

### Recorder

The Recorder is responsible for examination and recording of all documents presented for recording that deal with establishing ownership of land in the County or as required by statute; administers the real property transfer tax law and maintains a permanent record and indexes of all documents for public viewing plus providing certified copies requested by the public; recording of all lawful documents such as deeds of trust, judgments, liens, affidavits, Uniform Commercial Code Financial Statements, etc. and the filing of births, deaths and marriages. The office also files records of surveys, parcel maps, subdivisions and assessment maps. Also provided are copies of all Assessors' Plat Maps.

### Clerk

The County Clerk provides non-judicial public services such as filing of Fictitious Business Name Statements, issuance of Photocopier, Process Server and Unlawful Detainer Assistant licenses and I.D. cards; maintains official County records and indices for documents pertaining to the above activities. The Clerk also handles notary bonds, process server bonds, official bonds, and oaths of elected and appointed officials and issues all marriage licenses, performs ceremonies and provides instruction for deputies authorized to perform marriages.

(Government Code 27230 – 27297 and the Family Code 400-500 prescribe most of the duties of the Recorder-Clerk.) It should be noted that two FTE's are located at the South Lake Tahoe Office, and perform all functions of the Recorder and Clerk with the exception of actual recording of documents.



## RECORDER-CLERK / REGISTRAR OF VOTERS

**Elections**  
**Positions: 7.5 FTE**  
**Extra Help: \$166,867**

**Total Appropriations: \$1,381,801**  
**Total Revenues: \$164,784**  
**Net County Cost: \$1,217,017**

The Elections division provides elections services to all County residents for Federal, State, County, City and Special District elections in accordance with the current California Elections Code and the Help America Vote Act. The office provides ballot layout, Sample Ballot Mailer preparation, Vote by Mail preparation and mailing and when received from voters checks all signatures against original registration, provides all security, does drayage for delivery and pick up from all 106 polling places, does training of over 500 extra help polling place employees, does Voter Outreach and registration sign up for the public.

**FPPC filing and activity** as proscribed by the Secretary of State is provided by the Elections Office. All candidate filings and forms required are also administered.

**GIS mapping and updating** are provided by the Election staff. Also, during each census the office works to coordinate with the Census Bureau for collection of all data and input of data to our database. All precinct maps and boundaries are calculated by the office and provided to the public as needed.

### Financial Charts

#### Source of Funds

License: Marriage (\$81,000):  
The Recorder-Clerk's revenue from the issuance of marriage licenses is projected to be in line with FY 2011-12 year-end projections. The fee for confidential marriage license is \$53.00 and the fee for a public marriage license is \$60.00.

State Intergovernmental (\$5,700):  
The Elections Division receives reimbursement from the State for sending out voter registration cards.



Federal Intergovernmental (\$39,084): The federal government provides funding through the Help America Vote Act (HAVA) for projects such as polling place improvement and election worker training.

Charge for Services (\$856,000): The Elections Division receives reimbursement for conducting elections for special districts. Approximately \$120,000 is projected for the November election. Recording fees have declined significantly in the past several years after peaking during the housing boom due to large volumes of documents related to real estate transactions. This revenue is projected to be \$725,000.

## RECORDER-CLERK / REGISTRAR OF VOTERS

Miscellaneous (\$265,000): There are numerous Clerk functions, including but not limited to: filing fictitious business name statements, examination and posting of environmental documents, registration of process servers, and acceptance and filing of notary bonds. All functions have associated fees.

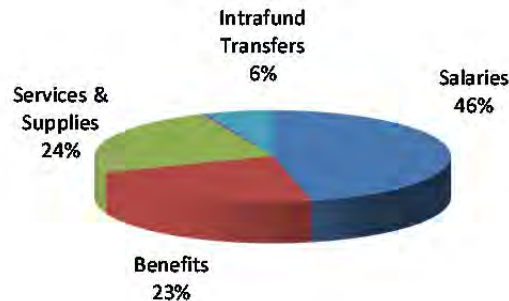
Operating Transfers (\$631,500): Various State laws require or permit the Recorder-Clerk to collect additional fees on certain documents for specified purposes. The Recorder is required to segregate those fees into separate funds. The funds are then transferred into the department to offset expenditures that are appropriate for reimbursement by those funds. The largest of these transfers (\$275,000) is coming from the Micrographics fund to cover salaries, equipment costs, and services associated with the conversion of microfilm documents to digital image. The Division will also transfer \$260,000 from its Modernization fund to cover salaries and services and supplies. The use of this fund is not as narrowly prescribed as the other funds and has been used extensively in the past several years to offset the Net County Cost of the division. The remaining transfers in come from the vital statistics fund and the notary fund.

Net County Cost (\$1,107,977): Approximately 37% of the department (primarily the Elections Division) is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

It should be noted that the Recorder-Clerk is responsible for collecting the Property Transfer Tax, which is a tax that is levied on the sale of property at the time the transfer documents are recorded. This revenue posts in Department 15.

### Use of Funds

Salaries & Benefits (\$2,066,342): Primarily comprised of general salaries and benefits (\$1,283,493), retirement (\$216,882), retiree health (\$22,854), workers' compensation (\$10,670) and health insurance (\$365,576). The Elections Division budget includes \$166,867 for extra help related to the November election.



Services & Supplies (\$724,165): Major components of this include postage (\$120,815) for mailing documents by the Recorder and mailing absentee ballots by the Elections Division. Professional and specialized services are budgeted at \$253,700 and are primarily attributable to the Recorder's project to digitize approximately 3.4 million microfiche images, redact 7.4 million records, and convert old paper records from 1911-1948 to digital image. These services are offset by revenues from the Micrographics fund. The appropriation for Special Departmental Expense of \$150,000 is for the purchase of elections materials, including sample and official ballots, absentee ballots, and other necessary supplies for two elections. The Elections Division budget also includes \$70,000 to compensate the precinct boards for staffing the polling places on election day.

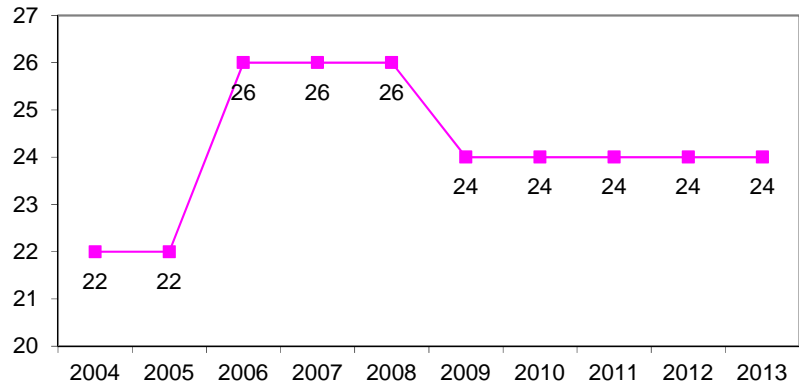
## RECORDER-CLERK / REGISTRAR OF VOTERS

Fixed Assets (\$15,000): Funding from the Micrographics special revenue fund will be used to replace computers and servers as needed.

Intrafund Transfers (\$180,754): Intrafund transfers consist of charges from other departments for services such as mainframe support (\$46,977), telephone (\$12,600), and network support (\$76,140).

### Staffing Trend

Staffing for the Recorder-Clerk/Registrar of Voters over the past ten years has changed very little. The allocation was increased by 2 FTE during the housing boom to accommodate the large volume of documents being recorded associated with real estate transactions. The allocation was later reduced as revenues dropped. The proposed staff allocation for FY 2012-13 is 23.5 with 21.5 FTE on the West Slope and 2 FTE at South Lake Tahoe.



### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$13,781 or less than 1% in revenues and a decrease of \$170,775 or 5% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has decreased \$184,556 or 14%.

The change in revenues is the result of several factors. Operating transfers in from the Recorder's special revenue funds are increasing by \$61,000, due to higher than budgeted revenues into those funds, creating small fund balances. Intergovernmental revenue is increasing by \$39,000 in HAVA funding in the Elections Division. These increases are offset somewhat by reductions in recording fees and clerk fees which are expected to decline slightly based on activity in FY 2011-12. Elections services fees are also declining due to the fact that there will only be one election in FY 2012-13. FY 2011-12 included revenues for three elections.

The change in appropriations is primarily related to the Elections Division, and reductions in services and supplies due to the fact that there will be one election in FY 2012-13, while the budget for FY 2011-12 included funding for three elections.

The budget for the Recorder-Clerk/Registrar of Voters is recommended at a base level, and fully funds all existing allocations.

# RECORDER-CLERK / REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 28 RECORDER / CLERK

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0261	LICENSE: MARRIAGE	81,908	83,000	81,000	81,000	-2,000
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	81,908	83,000	81,000	81,000	-2,000
0881	ST: MANDATED REIMBURSEMENTS	6,050	6,050	5,700	5,700	-350
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	6,050	6,050	5,700	5,700	-350
1125	FED:HAVA (HELP AMERICA VOTE ACT)	87,567	0	22,217	22,217	22,217
1126	FED:HAVA (SEC 261)	0	0	16,867	16,867	16,867
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	87,567	0	39,084	39,084	39,084
1360	ELECTION SERVICES	145,000	150,000	120,000	120,000	-30,000
1361	CANDIDATE FILING FEE	10,000	5,000	0	0	-5,000
1600	RECORDING FEES	717,550	750,000	725,000	725,000	-25,000
1604	RECORDING FEES CD REPRODUCTION	14,425	15,000	11,000	11,000	-4,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	886,975	920,000	856,000	856,000	-64,000
1940	MISC: REVENUE	230,000	285,000	265,000	265,000	-20,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	230,000	285,000	265,000	265,000	-20,000
2020	OPERATING TRANSFERS IN	19,538	60,000	70,000	70,000	10,000
2028	OPERATING TRSNF IN: COMPUTER	251,768	225,000	260,000	260,000	35,000
2029	OPERATING TRSNF IN: MICROGRAPHICS	180,000	260,403	275,000	275,000	14,597
2030	OPERATING TRSNF IN: VITAL STATISTICS	20,050	20,050	20,000	20,000	-50
2031	OPERATING TRSNF IN: LICENSE NOTARY	5,000	5,000	6,500	6,500	1,500
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	476,356	570,453	631,500	631,500	61,047
<b>TYPE: R SUBTOTAL</b>		1,768,856	1,864,503	1,878,284	1,878,284	13,781

# RECORDER-CLERK / REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 28 RECORDER / CLERK

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,180,129	1,190,884	1,190,117	1,190,117	-767
3001	TEMPORARY EMPLOYEES	150,000	150,000	166,867	166,867	16,867
3002	OVERTIME	7,673	7,500	7,500	7,500	0
3004	OTHER COMPENSATION	11,752	15,900	17,878	17,878	1,978
3005	TAHOE DIFFERENTIAL	4,800	4,800	4,800	4,800	0
3020	RETIREMENT EMPLOYER SHARE	212,758	211,933	216,882	216,882	4,949
3022	MEDI CARE EMPLOYER SHARE	15,909	16,178	16,173	16,173	-5
3040	HEALTH INSURANCE EMPLOYER	354,764	357,024	365,576	365,576	8,552
3041	UNEMPLOYMENT INSURANCE EMPLOYER	19,319	19,319	19,319	19,319	0
3042	LONG TERM DISABILITY EMPLOYER	4,277	4,277	4,285	4,285	8
3043	DEFERRED COMPENSATION EMPLOYER	7,153	7,607	5,421	5,421	-2,186
3046	RETIREE HEALTH: DEFINED	21,652	21,652	21,652	22,854	1,202
3060	WORKERS' COMPENSATION EMPLOYER	30,523	30,523	30,523	10,670	-19,853
3080	FLEXIBLE BENEFITS	9,000	18,000	18,000	18,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,029,709</b>	<b>2,055,597</b>	<b>2,084,993</b>	<b>2,066,342</b>	<b>10,745</b>
4040	TELEPHONE COMPANY VENDOR	850	720	480	480	-240
4041	COUNTY PASS THRU TELEPHONE CHARGES	680	676	680	680	4
4080	HOUSEHOLD EXPENSE	99	0	100	100	100
4100	INSURANCE: PREMIUM	11,220	11,220	11,281	10,083	-1,137
4140	MAINT: EQUIPMENT	25,677	25,677	26,550	26,550	873
4141	MAINT: OFFICE EQUIPMENT	1,438	1,200	1,550	1,550	350
4144	MAINT: COMPUTER	16,248	15,300	14,800	14,800	-500
4180	MAINT: BUILDING & IMPROVEMENTS	335	335	240	240	-95
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,975	2,225	2,150	2,150	-75
4260	OFFICE EXPENSE	21,657	23,000	23,000	23,000	0
4261	POSTAGE	178,642	167,825	120,815	120,815	-47,010
4262	SOFTWARE	1,500	2,500	1,500	1,500	-1,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	955	686	588	588	-98
4264	BOOKS / MANUALS	250	250	250	250	0
4265	LAW BOOKS	3,640	3,720	3,765	3,765	45
4300	PROFESSIONAL & SPECIALIZED SERVICES	156,143	289,500	253,700	253,700	-35,800
4307	MICROFILM IMAGING SERVICES	1,028	1,500	1,250	1,250	-250
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,800	200	1,500	1,500	1,300
4400	PUBLICATION & LEGAL NOTICES	2,750	2,750	1,900	1,900	-850
4420	RENT & LEASE: EQUIPMENT	16,715	17,164	17,464	17,464	300
4440	RENT & LEASE: BUILDING &	2,250	2,730	1,500	1,500	-1,230
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	200	200	100	100	-100
4461	EQUIP: MINOR	3,225	250	1,200	1,200	950
4462	EQUIP: COMPUTER	1,126	6,800	6,800	6,800	0
4500	SPECIAL DEPT EXPENSE	255,021	214,500	150,000	150,000	-64,500
4503	STAFF DEVELOPMENT	2,540	1,775	1,940	1,940	165

# RECORDER-CLERK / REGISTRAR OF VOTERS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 28 RECORDER / CLERK

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR PROJECTION	APPROVED BUDGET		RECOMMENDED BUDGET	DIFFERENCE
4511	ELECTIONS OUTREACH	850	650	0	0	-650
4529	SOFTWARE LICENSE	8,500	4,555	0	0	-4,555
4531	PRECINCT BOARD COMPENSATION	75,478	113,800	70,000	70,000	-43,800
4600	TRANSPORTATION & TRAVEL	2,750	1,636	1,500	1,500	-136
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	4,695	4,200	3,500	3,500	-700
4605	RENT & LEASE: VEHICLE	6,100	5,300	1,700	1,700	-3,600
4606	FUEL PURCHASES	2,560	2,560	1,060	1,060	-1,500
4608	HOTEL ACCOMMODATIONS	1,712	0	2,500	2,500	2,500
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	812,609	925,404	725,363	724,165	-201,239
6040	FIXED ASSET: EQUIPMENT	46,333	0	0	0	0
6042	FIXED ASSET: COMPUTER SYSTEM	0	0	15,000	15,000	15,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	46,333	0	15,000	15,000	15,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	12,833	14,000	15,000	15,000	1,000
7210	INTRAFND: COLLECTIONS	26	25	25	25	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	13,055	13,300	12,600	12,600	-700
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	106	0	0	0	0
7223	INTRAFND: MAIL SERVICE	9,940	9,940	10,276	11,569	1,629
7224	INTRAFND: STORES SUPPORT	2,203	2,203	2,314	823	-1,380
7225	INTRAFND: CENTRAL DUPLICATING	4,393	4,900	5,000	5,000	100
7227	INTRAFND: MAINFRAME SUPPORT	46,977	46,977	49,298	49,298	2,321
7229	INTRAFND: PC SUPPORT	6,000	6,000	6,000	6,000	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	715	2,200	1,700	1,700	-500
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	350	350	400	400	50
7234	INTRAFND: NETWORK SUPPORT	76,140	76,140	78,339	78,339	2,199
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	172,738	176,035	180,952	180,754	4,719
<b>TYPE: E SUBTOTAL</b>		3,061,389	3,157,036	3,006,308	2,986,261	-170,775
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,292,533	1,292,533	1,128,024	1,107,977	-184,556
<b>DEPARTMENT: 28</b>	<b>SUBTOTAL</b>	1,292,533	1,292,533	1,128,024	1,107,977	-184,556

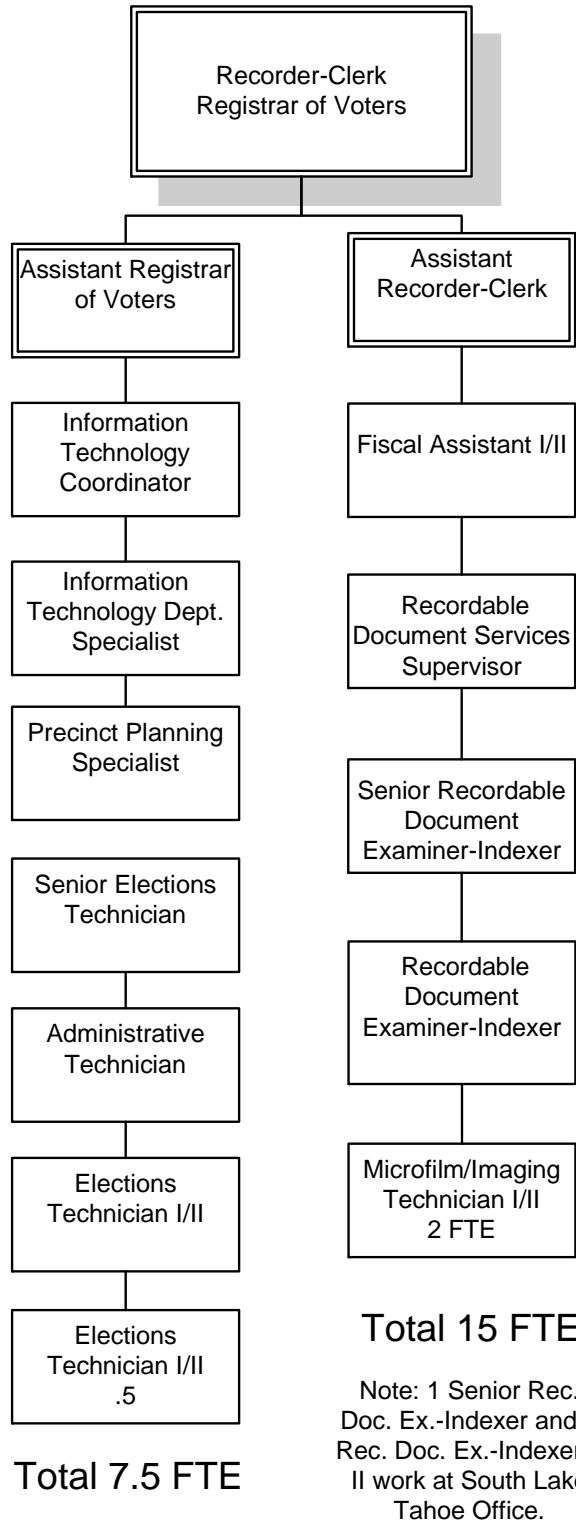
## RECORDER-CLERK / REGISTRAR OF VOTERS

### Personnel Allocation

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
County Recorder/Clerk	1.00	1.00	1.00	-
Assistant County Recorder	1.00	1.00	1.00	-
Fiscal Assistant VII	1.00	1.00	1.00	-
Microfilm/Imaging Technician VII	2.00	2.00	2.00	-
Recordable Document Examiner/Indexer VII	8.00	8.00	8.00	-
Recorder-Clerk Services Supervisor	1.00	1.00	1.00	-
Sr. Recordable Document Examiner/Indexer	2.00	2.00	2.00	-
<b>Division Total</b>	16.00	16.00	16.00	-
<b>Elections</b>				
Administrative Technician	1.00	1.00	1.00	-
Assistant Registrar of Voters	1.00	1.00	1.00	-
Elections Technician VII	1.50	1.50	1.50	-
Information Technology Department Coordinator	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Precinct Planning Specialist	1.00	1.00	1.00	-
Sr. Elections Technician	1.00	1.00	1.00	-
<b>Division Total</b>	7.50	7.50	7.50	-
<b>Department Total</b>	23.50	23.50	23.50	-

# RECORDER-CLERK / REGISTRAR OF VOTERS

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Total FTE: 23.5



## RECORDER-CLERK / REGISTRAR OF VOTERS

### Ten Year History

	<b>03/04</b>	<b>04/05</b>	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Taxes	2,932,230	3,944,291	3,008,303	-	-
Licenses, Permits	133,854	120,577	113,386	110,891	99,501
State	-	27,665	39,106	7,436	29,314
Federal	-	-	154,939	2,002,722	12,284
Charges for Service	1,808,490	1,323,830	1,045,042	1,043,004	652,415
Misc.	392,395	446,646	439,074	456,345	381,479
Other Financing Sources	-	989,384	952,260	438,260	491,242
<b>Total Revenue</b>	<b>5,266,969</b>	<b>6,852,393</b>	<b>5,752,110</b>	<b>4,058,658</b>	<b>1,666,235</b>
Salaries	563,326	886,291	1,067,127	1,281,290	1,379,387
Benefits	256,253	481,894	547,443	600,479	618,176
Services & Supplies	169,252	798,722	770,036	2,059,396	617,115
Other Charges	108	916	816	15,130	39
Fixed Assets	-	9,964	42,769	953,530	16,039
Intrafund Transfers	127,065	168,370	204,980	156,755	151,264
<b>Total Appropriations</b>	<b>1,116,004</b>	<b>2,346,157</b>	<b>2,633,171</b>	<b>5,066,580</b>	<b>2,782,020</b>
<b>NCC</b>	<b>(4,150,965)</b>	<b>(4,506,236)</b>	<b>(3,118,939)</b>	<b>1,007,922</b>	<b>1,115,785</b>
<b>FTE's</b>	<b>22</b>	<b>22</b>	<b>26</b>	<b>26</b>	<b>26</b>

## RECORDER-CLERK / REGISTRAR OF VOTERS

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	-	-	-	-	-
Licenses, Permits	97,163	87,469	82,212	81,908	81,000
State	11,175	4,999	7,578	6,050	5,700
Federal	88,978	2,120	1,940	87,567	39,084
Charges for Service	639,208	590,695	993,776	886,975	856,000
Misc.	309,255	304,807	248,786	230,000	265,000
Other Financing Sources	602,659	707,195	716,364	476,356	631,500
<b>Total Revenue</b>	<b>1,748,438</b>	<b>1,697,285</b>	<b>2,050,656</b>	<b>1,768,856</b>	<b>1,878,284</b>
Salaries	1,280,333	1,275,595	1,319,042	1,354,354	1,387,162
Benefits	622,372	614,352	649,560	675,355	679,180
Services & Supplies	830,149	620,782	717,631	812,609	724,165
Other Charges	-	-	-	-	-
Fixed Assets	23,749	26,999	6,329	46,333	15,000
Intrafund Transfers	155,931	145,458	158,723	172,738	180,754
<b>Total Appropriations</b>	<b>2,912,534</b>	<b>2,683,186</b>	<b>2,851,285</b>	<b>3,061,389</b>	<b>2,986,261</b>
<b>NCC</b>	<b>1,164,096</b>	<b>985,901</b>	<b>800,629</b>	<b>1,292,533</b>	<b>1,107,977</b>
<b>FTE's</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>

10 Year Variance		
	\$ Change	% Change
Taxes	(2,932,230)	-100%
Licenses, Permits	(52,854)	-39%
State	5,700	N/A
Federal	(1,769,406)	N/A
Charges for Service	463,605	-53%
Misc.	265,000	-32%
Other Financing Sources	(4,635,469)	N/A
<b>Total Revenue</b>	<b>(3,388,685)</b>	<b>-64%</b>
Salaries	823,836	146%
Benefits	422,927	165%
Services & Supplies	554,913	328%
Other Charges	(108)	-100%
Fixed Assets	15,000	N/A
Intrafund Transfers	53,689	42%
<b>Total Appropriations</b>	<b>1,870,257</b>	<b>168%</b>
<b>NCC</b>	<b>5,258,942</b>	<b>127%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

#### Notes

In FY 2006-07, Property transfer taxes were moved out of Recorder/Clerk and into Department 15 - Non Departmental. These taxes have steadily declined. FY 2012-13 estimate = \$1,250,000

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## **LAW AND JUSTICE TEN YEAR**

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### **10 Year History Law and Justice Functional Group**

## LAW AND JUSTICE TEN YEAR

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	61,241	72,788	103,211	114,412	126,945
Licenses, Permits	100,647	102,782	114,859	131,418	118,761
Fines, Forfeitures	699,846	452,906	498,891	450,235	412,000
Use of Money	4,004	-	31	56	6,650
State	9,189,354	9,107,006	11,497,934	11,827,067	11,222,410
Federal	2,574,925	1,204,704	986,811	1,411,245	850,384
Other Governmental	245,715	282,599	178,284	94,550	414,108
Charges for Service	3,677,010	3,913,154	4,149,505	4,398,563	4,716,337
Misc.	206,359	77,401	89,258	104,731	42,732
Other Financing Sources	342,107	3,604,761	4,221,903	2,225,343	2,934,714
<b>Total Revenue</b>	<b>17,101,208</b>	<b>18,818,101</b>	<b>21,840,687</b>	<b>20,757,620</b>	<b>20,845,041</b>
Salaries	29,036,445	30,246,932	34,980,977	40,038,428	43,473,081
Benefits	14,158,562	17,173,920	19,109,815	19,377,670	20,863,285
Services & Supplies	6,121,699	8,470,588	9,462,702	10,576,123	11,312,402
Other Charges	1,741,944	1,724,432	1,752,035	285,911	211,428
Court Maintenance of Effort	1,262,226	1,647,875	1,143,655	964,928	1,007,797
Fixed Assets	810,355	456,312	710,356	829,003	996,820
Operating Transfers	-	99,415	-	197,492	69,963
Intrafund Transfers	926,178	946,677	1,109,395	1,228,857	1,318,515
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>54,057,409</b>	<b>60,766,151</b>	<b>68,268,935</b>	<b>73,498,412</b>	<b>79,253,291</b>
<b>NCC</b>	<b>36,956,201</b>	<b>41,948,050</b>	<b>46,428,248</b>	<b>52,740,792</b>	<b>58,408,250</b>
<b>FTE's</b>	<b>548</b>	<b>568</b>	<b>582</b>	<b>598</b>	<b>617</b>

## LAW AND JUSTICE TEN YEAR

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	149,778	161,864	158,215	138,351	128,388
Licenses, Permits	112,445	104,983	103,220	106,000	120,200
Fines, Forfeitures	507,647	595,766	687,447	445,459	506,000
Use of Money	4,200	4,200	3,850	3,800	4,200
State	10,363,333	9,206,442	9,549,235	9,314,009	9,831,979
Federal	962,350	418,506	1,080,555	1,906,646	957,887
Other Governmental	226,863	633,163	407,492	672,983	596,800
Charges for Service	4,659,812	4,042,709	4,111,591	2,107,372	1,993,566
Misc.	76,044	67,454	101,887	87,480	74,750
Other Financing Sources	2,234,482	3,001,532	2,276,593	5,873,462	6,285,454
<b>Total Revenue</b>	<b>19,296,954</b>	<b>18,236,619</b>	<b>18,480,085</b>	<b>20,655,562</b>	<b>20,499,224</b>
Salaries	45,212,969	41,753,962	41,529,000	41,400,183	43,026,917
Benefits	21,751,106	21,654,037	20,276,107	20,418,126	21,232,817
Services & Supplies	10,649,193	10,457,720	10,082,005	12,665,859	11,948,429
Other Charges	542,669	219,636	77,215	132,413	243,550
Court Maintenance of Effort	1,164,643	1,562,203	1,793,062	1,136,283	1,306,000
Fixed Assets	740,716	524,268	252,342	1,268,403	185,550
Operating Transfers	92,337	12,779	8,622	-	50,000
Intrafund Transfers	1,072,088	741,471	715,055	788,411	684,381
Contingency	-	-	-	-	300,000
<b>Total Appropriations</b>	<b>81,225,721</b>	<b>76,926,076</b>	<b>74,733,408</b>	<b>77,809,678</b>	<b>78,977,644</b>
<b>NCC</b>	<b>61,928,767</b>	<b>58,689,457</b>	<b>56,253,323</b>	<b>57,154,116</b>	<b>58,478,420</b>
<b>FTE's</b>	<b>602</b>	<b>576</b>	<b>555</b>	<b>567</b>	<b>559</b>

## LAW AND JUSTICE TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	67,147	110%
Licenses, Permits	19,553	19%
Fines, Forfeitures	(193,846)	-28%
Use of Money	196	5%
State	642,625	7%
Federal	(1,617,038)	-63%
Other Governmental	351,085	143%
Charges for Service	(1,683,444)	-46%
Misc.	(131,609)	-64%
Other Financing Sources	5,943,347	1737%
<b>Total Revenue</b>	<b>3,398,016</b>	<b>20%</b>
Salaries	13,990,472	48%
Benefits	7,074,255	50%
Services & Supplies	5,826,730	95%
Other Charges	(1,498,394)	-86%
Court Maintenance of Effort	43,774	3%
Fixed Assets	(624,805)	-77%
Operating Transfers	50,000	N/A
Intrafund Transfers	(241,797)	-26%
Contingency	300,000	N/A
<b>Total Appropriations</b>	<b>24,920,235</b>	<b>46%</b>
<b>NCC</b>	<b>21,522,219</b>	<b>58%</b>
<b>FTE's</b>	<b>12</b>	<b>2%</b>

### Notes

# GRAND JURY

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Grand Juries are appointed by the local State Superior Court of California and serve as investigative bodies. Civil grand juries are empowered to inquire into alleged criminal acts within the County; examine fiscal and management practices in County government, departments, cities and special districts; and to investigate allegations of misconduct of any public office or officer within the County. If evidence warrants, the Jury files formal charges.

## Program Summary

**Operations Support**  
**Positions: 0.0 FTE**

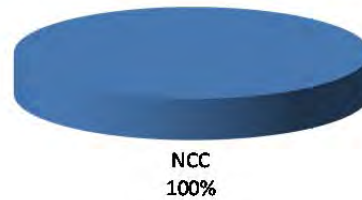
**Total Appropriations: \$90,990**  
**Total Revenues: \$0**  
**Net County Cost: \$90,990**

The Grand Jury budget reflects the costs which may be incurred by the Civil Grand Jury members for their activities, as authorized by the California Penal Code and the local Superior Court.

## Financial Charts

### Source of Funds

Net County Cost (\$90,990): The Grand Jury is entirely funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.





# GRAND JURY

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## Use of Funds

Salaries & Benefits (\$554):  
Employer's share of worker's compensation.

Services & Supplies (\$84,537):  
Primarily comprised of reimbursements for mileage (\$35,000), reimbursements for meeting time (\$28,000), and liability insurance (\$6,787) .

Intrafund Transfers (\$5,899):  
Intrafund transfers consist of charges from other departments for services such as mail services (\$2,072), network support (\$1,868), and mainframe support (\$1,633).



## Staffing Trend

The Grand Jury does not have any paid staff.

## Chief Administrative Office Comments

The membership and focus areas of the Grand Jury changes from year to year. The FY 2012-13 Recommended Budget is based on the FY 2011-12 request.

# GRAND JURY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 19 GRAND JURY

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3046	RETIREE HEALTH: DEFINED	0	0	486	486	486
3060	WORKERS' COMPENSATION EMPLOYER	148	148	68	68	-80
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	148	148	554	554	406
4041	COUNTY PASS THRU TELEPHONE CHARGES	0	0	50	50	50
4080	HOUSEHOLD EXPENSE	0	0	150	150	150
4100	INSURANCE: PREMIUM	11,550	11,550	6,787	6,787	-4,763
4127	GRAND JURY EXPENSE	10,500	10,500	28,000	28,000	17,500
4260	OFFICE EXPENSE	747	747	1,200	1,200	453
4261	POSTAGE	100	100	500	500	400
4266	PRINTING / DUPLICATING SERVICES	0	0	500	500	500
4300	PROFESSIONAL & SPECIALIZED SERVICES	0	0	5,000	5,000	5,000
4400	PUBLICATION & LEGAL NOTICES	0	0	500	500	500
4420	RENT & LEASE: EQUIPMENT	2,000	2,000	2,500	2,500	500
4503	STAFF DEVELOPMENT	0	0	2,850	2,850	2,850
4600	TRANSPORTATION & TRAVEL	0	0	1,500	1,500	1,500
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	10,500	10,500	35,000	35,000	24,500
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	35,397	35,397	84,537	84,537	49,140
7220	INTRAFND: TELEPHONE EQUIPMENT &	300	300	300	300	0
7223	INTRAFND: MAIL SERVICE	1,007	1,007	2,072	2,072	1,065
7224	INTRAFND: STORES SUPPORT	69	69	26	26	-43
7227	INTRAFND: MAINFRAME SUPPORT	1,633	1,633	1,633	1,633	0
7234	INTRAFND: NETWORK SUPPORT	1,868	1,868	1,868	1,868	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	4,877	4,877	5,899	5,899	1,022
<b>TYPE: E SUBTOTAL</b>		40,422	40,422	90,990	90,990	50,568
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	40,422	40,422	90,990	90,990	50,568
<b>DEPARTMENT: 19</b>	<b>SUBTOTAL</b>	40,422	40,422	90,990	90,990	50,568

# GRAND JURY

## Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
<b>Total Revenue</b>	-	-	-	-	-
Salaries			1,145	5,122	27
Benefits	1,621		1,374	1,060	294
Services & Supplies	65,162	54,483	76,435	109,862	123,586
Intrafund Transfers	7,311	8,280	8,122	8,493	10,406
<b>Total Appropriations</b>	<b>74,094</b>	<b>62,763</b>	<b>87,076</b>	<b>124,537</b>	<b>134,313</b>
<b>NCC</b>	<b>74,094</b>	<b>62,763</b>	<b>87,076</b>	<b>124,537</b>	<b>134,313</b>
<b>FTE's</b>	-	-	-	-	-

# GRAND JURY

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
<b>Total Revenue</b>	-	-	-	-	-
Salaries	-	-	-	-	-
Benefits	187	216	209	148	554
Services & Supplies	71,652	80,864	77,989	89,335	84,537
Intrafund Transfers	9,325	8,959	7,974	4,877	5,899
<b>Total Appropriations</b>	<b>81,164</b>	<b>90,039</b>	<b>86,172</b>	<b>94,360</b>	<b>90,990</b>
<b>NCC</b>	<b>81,164</b>	<b>90,039</b>	<b>86,172</b>	<b>94,360</b>	<b>90,990</b>
<b>FTE's</b>	-	-	-	-	-

10 Year Variance		
	\$ Change	% Change
<b>Total Revenue</b>	-	N/A
Benefits	(1,067)	N/A
Services & Supplies	19,375	30%
Intrafund Transfers	(1,412)	-19%
<b>Total Appropriations</b>	<b>16,896</b>	<b>23%</b>
<b>NCC</b>	<b>16,896</b>	<b>23%</b>
<b>FTE's</b>	-	<b>0%</b>

Notes

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# SUPERIOR COURT MOE

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## Mission

The mission of the County's Court Maintenance of Effort (MOE) Department Budget is to provide the level of financial support to the State of California, as required by law, for the Superior Court of California, El Dorado County.

The State of California is now responsible for overall funding and operation of trial courts, including Court employees. County Boards of Supervisors throughout the State are responsible for providing a level of ongoing funding support through annual revenue "maintenance of effort" payments to the State, as specified in the California Government Code. Fees and fines levied as a result of Court action are collected by the Court and other County agencies. Collections are distributed as directed by law, with portions of that distribution allocated to the County General Fund, cities, and other State special funds and agencies. The General Fund share of such revenue is recorded in the County's Court MOE Budget.

Counties also continue to be responsible for the provision of indigent defense services (court appointed counsel for indigents).

## Program Summaries

### Superior Court Maintenance of Effort

**Total Appropriations: \$972,000**  
**Total Revenue: \$1,524,500**  
**Net County Cost: (\$552,500)**

The Court Maintenance of Effort budget unit reflects the County's share of fines and fees levied during Court proceedings, some of which are collected and distributed by the State Superior Court, El Dorado County branch. The Court MOE budget unit also includes appropriations for the County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court. (Appropriations for local Court operations are not reflected in the County Budget since the Court is now a part of the State system. The State's appropriations to the local courts Statewide are determined by the State Judicial Council based upon recommendations from the State Administrative Office of Courts.)

### Court Facilities

**Total Appropriations: \$334,000**  
**Total Revenue: \$65,000**  
**Net County Cost: \$269,000**

Appropriations for court facilities are provided in compliance with statutory requirements that the County pay for the operation and maintenance of court facilities. This budget provides funding for the County Facility Payment (CFP) under AB1491.

AB1491 (formerly SB1732), the State Trial Court Facilities Act, required the County to transfer Court occupied facilities and properties to the State either by title or responsibility. The County completed the transfer of Court facilities in November 2008 with the transfer becoming effective January 2, 2009. Upon transfer of the facilities and properties an annual County Facilities Payment (CFP) was established requiring the County to sustain a level of financial support for the on-going maintenance and utilities of the State's court facilities. This budget also includes

## SUPERIOR COURT MOE

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revenue from the State to cover costs associated with those shared facilities where the County manages the building.

### **Indigent Defense**

**Contract Attorneys: 10**

**Total Appropriations: \$1,161,000**

**Total Revenue: \$20,000**

**Net County Cost: \$1,141,000**

The Indigent Defense program consists of Court appointed private attorneys serving as indigent conflict counsel for those cases where either the Judge or the County Public Defender has determined a conflict exists. Conflicts can exist for a number of different reasons. Examples include a case where the Public Defender may already be defending a client on a different case or where a client is linked to circumstances in a different client's case. Conflict panel attorneys can also be assigned by the Judges to cases where there are multiple defendants in a case or where special circumstances exist such as the death penalty which requires, by law, a minimum of two attorneys, one of which would come from the conflict panel.

The program consists of 10 attorneys (7 West Slope and 3 South Lake Tahoe) at \$5,951 per month for eight long term attorneys and \$4,000 for two newer attorneys. In addition, this budget includes funding for court ordered services associated with the defense of indigent clients. It also includes \$10,000 for criminal grand jury expenses in the event a criminal grand jury is called during the year.

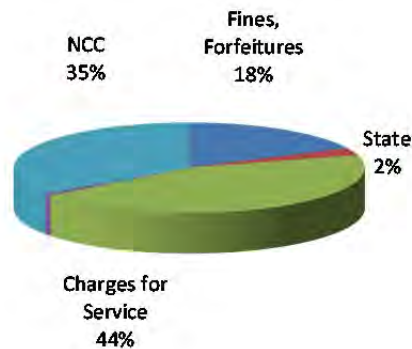
### **Source of Funds**

**Fine, Forfeiture & Penalties (\$441,000):** Includes vehicle fines (\$6,000), Court fines (\$400,000), and other miscellaneous fines (\$35,000).

**State Intergovernmental (\$65,000):** All comprised of State Other (\$65,000).

**Charges for Service (\$1,083,500):** Primarily comprised of Court fees associated with traffic school fees (\$745,000), County share of State Penalty fees (\$325,000).

**Miscellaneous Revenue (\$20,000)**



# SUPERIOR COURT MOE

## Use of Funds

Services & Supplies (\$1,161,000): Primarily comprised of the contractual service program for court appointed attorneys (\$675,000), professional and specialized services for indigent defense services (\$360,000), criminal investigation for indigent defense cases (\$50,000) and psychiatric medical for indigent defense cases (\$50,000).



Other Charges (\$1,306,000): The County's payment of the mandated revenue "maintenance of effort" for ongoing support of the State Superior Court.

## Staffing Trend

There is no staffing within this Department. There are contractual agreements with ten attorneys for indigent defense services.

## Chief Administrative Office Comments

The Recommended Budget for the Court Maintenance of Effort represents a decrease in revenue of \$35,150 or 2% and a decrease in appropriations of \$474,283 or 16% from the FY 2011-12 approved budget. As a result, the Net County Cost is decreased \$439,133 or 34%.

The Court facilities budget with Department 20 continues to reflect the full year funding for the County Facility Payment (CFP) as required by AB1491. In addition, the budget has been adjusted to reflect revenue from the State for costs incurred by the County for buildings where the County and the Courts share space, but the County manages the buildings. This revenue is estimated at \$65,000 for the year.

The appropriation for the conflict panel includes funding for ten attorneys, seven on the west slope and three in Lake Tahoe. Of the seven on the west slope, two are newer attorney's that are funded as entry level. These are full-fledged attorneys, but they are only assigned misdemeanor and low level felony cases. These two attorneys' are compensated at a lower level in an effort to diversify the panel as well as manage the cost.

In addition to contract attorney expense the budget includes approximately \$500,000 in funding for the defense of indigent defense cases. This amount has remained stable over the past year or so. No increase is proposed in this budget. However, this budget does include \$10,000 to cover the cost of any criminal grand jury expenses should a panel be called during the year.



# SUPERIOR COURT MOE

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 20 SUPERIOR COURT MOE

		CURRENT YR			CAO	
		MID-YEAR PROJECTION	APPROVED BUDGET	DEPARTMENT REQUEST	RECOMMENDED BUDGET	DIFFERENCE
<b>TYPE:</b>		<b>R</b>	<b>REVENUE</b>			
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0300	VEHICLE CODE: FINES	5,000	5,000	6,000	6,000	1,000
0301	VEHICLE CODE: COURT FINES	350,000	350,000	400,000	400,000	50,000
0320	COURT FINE: OTHER	25,000	25,000	35,000	35,000	10,000
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	380,000	380,000	441,000	441,000	61,000
0880	ST: OTHER	90,000	90,000	65,000	65,000	-25,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	90,000	90,000	65,000	65,000	-25,000
1500	COURT: FEES & COSTS	7,000	7,000	4,000	4,000	-3,000
1504	COURT: SUMMARY JUDGMENT	0	0	5,000	5,000	5,000
1510	COURT: TRAFFIC BAIL SCHOOL VC42007	710,000	710,000	620,000	620,000	-90,000
1511	COURT: TRAFFIC SCHOOL VC42007.1	125,000	125,000	125,000	125,000	0
1512	COURT: CITE/OWN RECOG PC1463.07	5,000	5,000	3,000	3,000	-2,000
1513	COURT: AB233 CNTY SHARE ST PENALTY	325,000	325,000	325,000	325,000	0
1517	COURT: CONFLICT ATTORNEY	0	0	1,500	1,500	1,500
1742	MISC: COPY FEES	150	150	0	0	-150
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	1,172,150	1,172,150	1,083,500	1,083,500	-88,650
1942	MISC: REIMBURSEMENT	2,500	2,500	20,000	20,000	17,500
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	2,500	2,500	20,000	20,000	17,500
<b>TYPE: R SUBTOTAL</b>		1,644,650	1,644,650	1,609,500	1,609,500	-35,150
<hr/>						
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
4126	JURY MILEAGE: CRIMINAL	0	0	2,500	2,500	2,500
4127	GRAND JURY EXPENSE	0	0	7,500	7,500	7,500
4300	PROFESSIONAL & SPECIALIZED SERVICES	360,000	360,000	360,000	360,000	0
4310	CONTRACTUAL SERVICE PROGRAM	675,000	675,000	675,000	675,000	0
4316	APPOINT COUNSEL: JUVENILES	20,000	20,000	10,000	10,000	-10,000
4317	CRIMINAL INVESTIGATION	50,000	50,000	50,000	50,000	0
4320	VERBATIM: TRANSCRIPTION	0	0	5,000	5,000	5,000
4323	PSYCHIATRIC MEDICAL SERVICES	50,000	50,000	50,000	50,000	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	0	0	1,000	1,000	1,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	1,155,000	1,155,000	1,161,000	1,161,000	6,000
5142	AUDIT FINDINGS	-185,000	465,000	0	0	-465,000
5240	CONTRIB: NON-CNTY GOVERNMENTAL	350,000	350,000	334,000	334,000	-16,000
5242	AB233: MOE COURT REVENUE	971,283	971,283	972,000	972,000	717
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	1,136,283	1,786,283	1,306,000	1,306,000	-480,283
<b>TYPE: E SUBTOTAL</b>		2,291,283	2,941,283	2,467,000	2,467,000	-474,283
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<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	646,633	1,296,633	857,500	857,500	-439,133

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## SUPERIOR COURT MOE

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Fines, Forfeitures	477,231	354,175	356,150	309,141	329,698
State	-	-	-	-	-
Charges for Service	1,130,358	1,274,465	1,077,912	1,135,528	1,213,236
Misc.	-	257	2,305	1,540	3,139
<b>Total Revenue</b>	<b>1,607,589</b>	<b>1,628,897</b>	<b>1,436,367</b>	<b>1,446,209</b>	<b>1,546,073</b>
Services & Supplies	1,013,823	1,132,336	1,300,638	1,471,551	1,513,846
Maintenance of Effort	1,262,226	1,647,875	1,143,655	964,928	1,007,797
Intrafund Transfers	-	-	110	25	-
<b>Total Appropriations</b>	<b>2,276,049</b>	<b>2,780,211</b>	<b>2,444,403</b>	<b>2,436,504</b>	<b>2,521,643</b>
<b>NCC</b>	<b>668,460</b>	<b>1,151,314</b>	<b>1,008,036</b>	<b>990,295</b>	<b>975,570</b>
<b>FTE's</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## SUPERIOR COURT MOE

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Fines, Forfeitures	415,132	524,947	610,605	380,000	441,000
State	-	79,163	74,205	90,000	65,000
Charges for Service	1,275,072	1,085,867	1,008,028	1,172,150	1,083,500
Misc.	3,420	14,346	22,647	2,500	20,000
<b>Total Revenue</b>	<b>1,693,624</b>	<b>1,704,323</b>	<b>1,715,485</b>	<b>1,644,650</b>	<b>1,609,500</b>
Services & Supplies	1,392,678	1,369,145	1,240,406	1,155,000	1,161,000
Maintenance of Effort	1,164,643	1,562,203	1,793,062	1,136,283	1,306,000
Intrafund Transfers	-	75	-	-	-
<b>Total Appropriations</b>	<b>2,557,321</b>	<b>2,931,423</b>	<b>3,033,468</b>	<b>2,291,283</b>	<b>2,467,000</b>
<b>NCC</b>	<b>863,697</b>	<b>1,227,100</b>	<b>1,317,983</b>	<b>646,633</b>	<b>857,500</b>
<b>FTE's</b>	-	-	-	-	-

10 Year Variance		
	\$ Change	% Change
Fines, Forfeitures	(36,231)	-8%
State	65,000	N/A
Charges for Service	(46,858)	-4%
Misc.	20,000	N/A
<b>Total Revenue</b>	<b>1,911</b>	<b>0%</b>
Services & Supplies	147,177	15%
Maintenance of Effort	43,774	3%
<b>Total Appropriations</b>	<b>190,951</b>	<b>8%</b>
<b>NCC</b>	<b>189,040</b>	<b>-28%</b>
<b>FTE's</b>	-	N/A

#### Notes

Services & supplies have grown over the years primarily due to growth in the indigent defense budget and Court occupied space in County facilities.

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# DISTRICT ATTORNEY

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## Mission

The District Attorney's office is dedicated, while recognizing the dignity of all individuals, to objectively and effectively investigate and prosecute matters under the Law to achieve justice and minimize trauma to victims.

## Program Summaries

### Child Abuse, Core Prosecution, MDIC (Multi Disciplinary Interview Center) Elder Abuse, SB 90, Sexual Assault/Domestic Violence and Cold Case Homicides

**Positions: 46.76 FTE**  
**Extra Help: \$140,506**

**Total Appropriations: \$6,246,525**  
**Total Revenues: \$1,007,107**  
**Net County Cost: \$5,239,418**

Child Abuse- The Special Investigator coordinates and conducts interviews of children involved in child abuse cases. This employee is also a vital part of the Multidisciplinary Interview Center as well as assisting with victim coordination on the major felony cases.

**Revenue:** No direct revenue source.

Core Prosecution - The main functions of this unit are to prosecute adult and juvenile offenders for criminal offenses, evaluate law enforcement reports and documents, assist in search warrant preparation, prepare and file legal briefs and memoranda relating to prosecution activities and appeals, conduct original and supplemental investigation of cases, prepare for trials, conduct trials, post-trial and sentencing hearings and appeals.

**Revenue:** Funding to support the core functions of the District Attorney's Office come mainly from Proposition 172 - Public Safety Sales Tax. Other supplemental funding comes from Vehicle Theft Allocation (estimated) and the Suspended Driver's License Program (SDLP).

**Extra Help:** The District Attorney's office utilizes extra help to bridge the gap between allowable permanent positions based upon the net county cost target and the actual number of employees needed to investigate and prosecute crime.

Multi-Disciplinary Interview Center (MDIC) - The User Agencies comprised of the Sheriff, Placerville Police Department, Department of Human Services and District Attorney work together toward the mutual goal of facilitating the investigation of child abuse cases in order to minimize the trauma to child victims and their families residing in the western portion of El Dorado County and to maximize the effectiveness of criminal prosecution.

**Revenue:** Funding for MDIC comes from the user agencies and the District Attorney's office based on a percentage of the operating cost as set forth in the MOU. Expenditures were not included into the departments FY 12/13 budget as the MOU is being reviewed. Upon completion and approval of a new MOU the department's budget will be adjusted for revenue and appropriations.

Elder Abuse Prosecution – Deputy District Attorney's and Investigators work together with the Elder Protection Unit formed in 2006 to investigate and prosecute Elder Abuse Cases.

## DISTRICT ATTORNEY

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**Revenue:** In years past the District Attorney's Office applied and received funding from Cal-EMA (formerly Office of Emergency Services) under the Vertical Prosecution Block Grant. The funding for this revenue source comes from the Local Safety and Protection Account (LSPA). This account is derived from revenue and taxation and the available funding is contingent upon generated revenue. As of June 30, 2012 the funding stream has been eliminated resulting in the discontinuance of the grant program. All costs associated with the investigation and prosecution of elder abuse will be the full responsibility of the county.

SB 90- As required by law, the District Attorney's office is mandated by the State of California to appear on behalf of the District Attorney's office for cases where defendants were convicted of a crime and classified as one of the following: Sexually Violent Predator, Mentally Disordered Offender, Not Guilty By Reason of Insanity. The Deputy District Attorney appears at recommitment hearings to insure that the offender is not released back into the community.

Another subset of the SB 90 program is Child Abduction and Recovery. In most instances these abductions involve a parent that does not have custody of the child(ren) and has taken them out of the county/state. The investigator works with families and law enforcement agencies to recover the child and return them to their legal guardian.

**Revenue:** Funding for SB 90 claims comes from the State of California. Typically, reimbursement is received one year in arrears. Beginning with FY 2009-2010 the State of California suspended the reimbursement for Mentally Disordered Offenders and Not Guilty By Reason of Insanity. Notification has not been received for restoration of the reimbursement for any future claims.

Sexual Assault/Domestic Violence- This unit currently covers all of the adult sexual assault, child sexual assault, child pornography, child abuse, and sexual registrant violators or the entire county. This unit also handles all of the domestic violence cases on the Western Slope.

Due to the extremely sensitive nature these cases are vertically prosecuted. Deputy district attorney's spend a significant amount of time meeting with victims and their families. These cases are all extremely sensitive and involve substantial time outside of the courtroom preparing for trial and conducting follow up investigations.

Most of these cases result in prison sentences. Many involve potential life sentences and end up going to trial.

**Revenue:** No direct revenue source.

Cold Case Homicides- Currently, there are approximately 53 cold case homicides to date. Of the 53 cases, 76% have been identified by the El Dorado County Sheriff's Office to have occurred in the last six years. The remaining 24% reside with the South Lake Tahoe Police Department. These figures do not include cold sexual assault cases which to date have not been identified.

One of the unique characteristics of cold homicide cases is that often the killer is a serial killer. In many cases there is evidence to indicate that the defendant(s) were responsible for other deaths that were never prosecuted. Due to increased technology in DNA testing the potential of bringing the killers to justice is now a possibility.

**Revenue:** No direct revenue source.

## **DISTRICT ATTORNEY**

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### **Automobile Insurance Fraud**

**Positions: 1.75 FTE**

**Extra Help: \$ 23,127**

**Total Appropriations: \$282,198**

**Total Revenues: \$282,198**

**Net County Cost: \$0**

The El Dorado County District Attorney's Auto Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with the California Department of Insurance, California Department of Motor Vehicles, Insurance Investigators and the Arson Task force in the prevention, investigation and prosecution of various forms of automobile insurance fraud. The Auto Fraud Unit investigates not only the typical auto insurance fraud and perjury case (where an individual presents a false or fraudulent claim for non-existent injuries or damages) but also complex schemes involving car dealership fraud and conspiracy to defraud multiple customers relating to the sales, transfers, and loan payoffs concerning the purchase of new and used vehicles.

**Revenue:** This program is funded on an annual basis through a grant application to the State Department of Insurance.

### **Workers Compensation Insurance Fraud**

**Positions: 1.50 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$242,296**

**Total Revenues: \$242,296**

**Net County Cost: \$0**

The El Dorado County Workers Compensation Unit provides the investigation and prosecution of Workers Compensation Insurance Fraud in El Dorado County. This includes claimant, premium, uninsured employer and medical provider fraud. Claimant fraud includes employees making false or exaggerated claims. Premium fraud occurs when employers misstate the type of work and or work experience of their employees in order to pay a lower premium. Uninsured employers are those who don't protect their employees by failing to obtain required workers compensation coverage. Medical provider fraud can occur when medical professional's bill for services not rendered, misrepresent the service provided, bill for unnecessary services, etc.

**Revenue:** This program is funded on an annual basis through a grant application to the State Department of Insurance.

### **Welfare Fraud**

**Positions: 1.30 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$200,000**

**Total Revenues: \$200,000**

**Net County Cost: \$0**

CalWorks, Food Stamps and the other programs administered by the County are services in the form of money and medical benefits provided to eligible individuals who are residents of El Dorado County. The District Attorney's Office investigates cases involving individuals who received benefits in which they are not entitled. The District Attorney's Office prosecutes those individuals who received benefits in which they were not entitled when those benefits were received as a result of a fraudulent act.

**Revenue:** Quarterly invoices are submitted to the Department of Human Services for reimbursement of salaries and benefits for time studied hours as approved in the MOU.



## **DISTRICT ATTORNEY**

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**Proposition 64**

**Positions: 1.15 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$122,858**

**Total Revenues: \$122,858**

**Net County Cost: \$0**

The El Dorado County District Attorney's Consumer Fraud Unit is made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, Amador, Sacramento and Yolo County District Attorney's Offices, the California Department of Corporations, California Department of Motor Vehicles, California Department of Weights & Measures, California Department of Forestry, California Department of Home Furnishings, California Bureau of Automotive Repair, and the El Dorado County Code Enforcement and Department of Agriculture, in the investigation and prosecution of various forms of consumer fraud and unlawful business practices. Further, this unit is involved with review and handling all of the District Attorney Fraud Hotline and Consumer Fraud Complaints, as well as community outreach and fraud alerts concerning current fraud schemes and tactics. This unit investigates unlawful business practices in various forms, including cases against companies who have been short-selling underweight product for years, and businesses that have been defrauding customers through false advertising and mislabeling of products. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various consumer protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

**Revenue:** This program is funded through the use of funds collected from defendant judgments.

**Environmental Crimes**

**Positions: .45 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$64,305**

**Total Revenues: \$64,305**

**Net County Cost: \$0**

Unit provides the investigation and prosecution of environmental cases. The El Dorado County District Attorney's Environmental Unit made up of deputy district attorneys and district attorney investigators who work closely with various California and County Agencies including, El Dorado County Environmental Management, Code Enforcement, Department of Transportation, and California Department of Fish & Game, California Air Resources Board, California Attorney General's Office, California District Attorney Association, State Water Resources Control Board, Lahontan Regional Water Quality Control Board, California Department of Forestry, as well as statewide cases with various other District Attorney's Offices. This unit is responsible for review and filing of environmental cases throughout El Dorado County. This unit investigates various forms of environmental crimes, including Hazardous Waste & underground storage tank (UST) violations, Hazardous Material Business Plan violations (which put our first responders at risk to hazardous waste exposure), and illegal/improper release of deleterious materials to state waters and rivers in El Dorado County. Moreover, the unit files both criminal and civil complaints against individuals and businesses who are committing violations of various environmental protection statutes - including civil Business and Professions Code section 17200 cases concerning unlawful business practices.

**Revenue:** Funding for this program is achieved through the use of defendant judgments that are deposited into a trust fund. These funds are ongoing as cases are prosecuted on an annual basis. The total amount of judgments can vary depending on case load within the fiscal year.

## **DISTRICT ATTORNEY**

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### **Real Estate Fraud**

**Positions: 1.05 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$140,084**

**Total Revenues: \$140,084**

**Net County Cost: \$0**

Unit provides the investigation and prosecution of Real Estate Fraud. Funding for this program is achieved through the use of two funding sources for Fiscal Year 2012/2013. In late 2011, the department applied for a Foreclosure Crisis Grant issued by the State of California Department of Justice. In April 2012, the District Attorney's Office received notification that the grant application had been approved in the amount of \$122,000.00. In addition, the department will be utilizing funds from a special revenue account where fees collected from (8) recorded real estate instruments according to Government Code Section 27388 are deposited.

**Revenue:** The funding for Real Estate Fraud is ongoing. As the real estate instruments specified under GC 27388 are recorded, a \$3.00 fee is assessed with 90% of the fee being deposited into a Special Revenue Account for use by the District Attorney's office for the investigation and prosecution of Real Estate Fraud. In addition to the recorded document fees funding from a specialized grant referenced above will be utilized.

### **Victim Witness Assistance**

**Positions: 3.80 FTE**

**Extra Help: \$ 0**

**Total Appropriations: \$213,465**

**Total Revenues: \$165,172**

**Net County Cost: \$48,293**

The Victim Witness Assistance program serves as a resource to crime victims. The advocates funded under this grant are required to provide the following services: crisis intervention, emergency assistance, resource referral and assistance, direct counseling and therapy, claim assistance, property return, orientation, court escort, case status/ disposition, notification of family and friends.

As the result of an early retirement from an advocate in the South Lake Tahoe region, the two existing advocates have been on a rotating schedule between the eastern and western slope. With the number of cases involving victim services growing the department has not been able to maintain the level of services needed to the citizens of El Dorado County. In late 2011/2012 the department submitted and had approved an extra help requisition for a third advocate. Since filling this request the department has further affirmed the necessity for an additional advocate. The net county cost represented above reflects the cost of the additional advocate. If the VOCA funding is restored the net county cost of this program will be reduced to \$37,601.

**Revenue:** Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis. The District Attorney's office has had this grant since 1980. On April 16, 2012, the department received notification that the federal funds administered under VOCA will be reduced by 12.3% or \$10,692. Cal-EMA is hoping that the funding will be restored by mid-year, but has advised counties to budget based upon the reduced funding level.

## DISTRICT ATTORNEY

### Victim Witness Claims

Positions: 2.44 FTE

Extra Help: \$ 0

Total Appropriations: \$163,935

Total Revenues: \$163,349

Net County Cost: \$586

The Claims Specialist provide application intake, data entry, determine eligibility, and verify losses, including; medical, dental, wage loss, support loss, mental health counseling, funeral burial and relocation expenses. The benefit of having the claims processed in our county is that bills can be paid in a timely manner. The average processing time of claims done directly by the VCP Board is 3-6 months which causes ongoing stress to victims as providers will cut off services until payment is received.

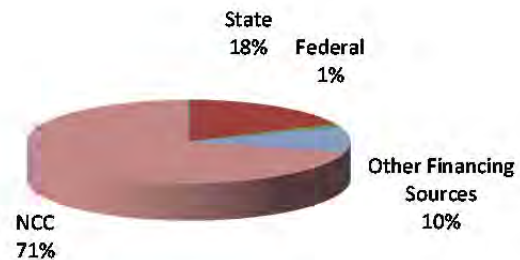
**Revenue:** Funding is received through Cal-EMA (formerly Office of Emergency Services). This grant is applied for and granted on an annual basis. The District Attorney's office has had this grant since 1987.

### Financial Charts

#### Source of Funds

Fine, Forfeiture & Penalty  
(\$17,500): Includes Bad Check  
Restitution (\$1,000) and  
Suspended Drivers License  
(\$16,500)

State Intergovernmental  
(\$1,328,490): Includes revenue  
from Proposition 172 – Public  
Safety Sales Tax (\$759,207),  
Vehicle Theft Allocation  
(\$175,000), State Office of  
Emergency Service (\$88,934)  
and Other (\$305,349).



Federal Intergovernmental (\$76,239): Includes revenue from Federal Office of Emergency Services.

Charges for Service (\$35,400): Includes Blood Draw revenue (\$35,000), and Misc Court Fee revenue (\$400).

Operating Transfers (\$729,741): Includes revenue from special revenue funds to support the following programs – Auto Fraud (\$282,198), Workers Compensation (\$242,296), Proposition 64 (\$122,858), Real Estate Fraud (\$18,084), and Environmental (\$64,305).

Net County Cost (\$5,288,296): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.

# DISTRICT ATTORNEY

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## Use of Funds

Salaries & Benefits (\$6,902,955): Primarily comprised of salaries (\$4,561,829), retirement (\$990,922) and health insurance (\$736,519).



Services & Supplies (\$593,355): Primarily comprised of insurance premium (\$65,004), medical & sobriety (\$68,344), professional services (\$47,239), vehicle rents (\$56,820), utilities (\$34,491), office expense (\$25,968), law books (\$38,000), and fuel & transportation/travel (\$68,450).

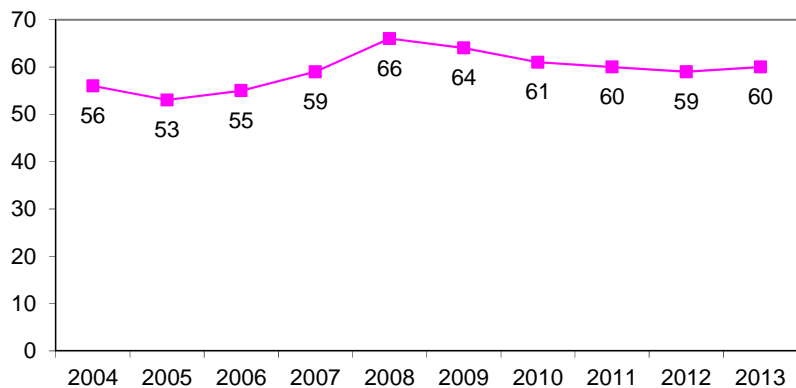
Other Charges (\$2,500)

Intra-fund Transfers (\$176,856): Includes charges from other departments for services such as network support (\$86,363), mainframe support (\$23,124), and telephone (\$31,683).

Intra-fund Abatements (\$200,000): comprised of funding from Human Services for Welfare Fraud Services.

## Staffing Trend

Staffing for the District Attorney over the past ten years has gone from 56 in FY 2003-04 to 60.2 in FY 2012-13 based on the approved budget. The District Attorney office consists of 50.2 FTE in the Placerville office, and 10.0 FTE in the South Lake Tahoe Office.



## DISTRICT ATTORNEY

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### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$162,382 or 7.4% in revenues and a decrease of \$64,537 or less than 1% in appropriations when compared to the FY2011-12 approved budget. As a result, the Net County Cost is increased by \$97,845 or 2%.

Revenue in the District Attorney budget is declining overall by \$162,382. Revenue from Proposition 172 – Public Safety Sales Tax is budgeted with no growth at \$759,207. This revenue stream is monitored closely since it provides significant revenue for the Law & Justice Departments.

The Department has budgeted Operating Transfers at \$729,741 a decrease of \$212,470 from FY 2011-12. This funding primarily comes from grants the District Attorney receives annually. Notable changes in Operating Transfers include reductions to the Automobile Insurance Fraud grant and Worker's Compensation Insurance Fraud grant of \$105,359 combined. The budget also includes a revenue increase of \$122,000 which is coming from a grant from the Foreclosure Crisis Recovery Fund.

Appropriations have been reduced in a number of areas for a total reduction of \$64,537.

The recommended budget includes the addition of one (1.0) FTE Victim Witness Program Specialist. This position is a conversion from the use of extra help to permanent due to the need for ongoing use of this position. It has been determined that this position is needed to adequately provide the proper level of service to victims of crimes. In addition, funding for extra help has been reduced by \$13,357. No other significant changes to salaries and benefits are proposed.

The Departments requested services and supplies budget grew by approximately \$10,000, however, a large reduction in insurance premium cost applied charges resulted in an overall reduction of \$26,821. While numerous line items were adjusted, the requested increase is needed to properly investigate and prosecute cases.

Intra-fund transfers remain stable. In addition, the budget includes \$200,000 from Human Services for Welfare Fraud Investigation.

# DISTRICT ATTORNEY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 22 DISTRICT ATTORNEY

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0341	PENALTY: RESTITUTION	0	3,510	0	0	-3,510
0342	PENALTY: BAD CHECK RESTITUTION	2,030	0	1,000	1,000	1,000
0348	PENALTY: SUSPENDED DRIVERS LICENSE	16,029	0	16,500	16,500	16,500
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	18,059	3,510	17,500	17,500	13,990
0860	ST: PUBLIC SAFETY SALES TAX	759,207	759,207	759,207	759,207	0
0880	ST: OTHER	183,349	183,349	305,349	305,349	122,000
0896	ST: VEHICLE THEFT ALLOCATION	190,000	179,765	175,000	175,000	-4,765
0898	ST: OES - OFFICE EMERGENCY SERVICES	166,390	161,779	88,934	88,934	-72,845
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,298,946	1,284,100	1,328,490	1,328,490	44,390
1124	FED:OFFICE OF EMERGENCY SERVICES	86,931	86,931	76,239	76,239	-10,692
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	86,931	86,931	76,239	76,239	-10,692
1200	REV: OTHER GOVERNMENTAL AGENCIES	23,683	0	0	0	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	23,683	0	0	0	0
1501	COURT: FEE	379	500	400	400	-100
1746	BLOOD DRAWS	35,000	25,000	35,000	35,000	10,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	35,379	25,500	35,400	35,400	9,900
1940	MISC: REVENUE	38,138	7,500	0	0	-7,500
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	38,138	7,500	0	0	-7,500
2020	OPERATING TRANSFERS IN	777,358	942,211	729,741	729,741	-212,470
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	777,358	942,211	729,741	729,741	-212,470
<b>TYPE: R SUBTOTAL</b>		2,278,494	2,349,752	2,187,370	2,187,370	-162,382

# DISTRICT ATTORNEY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 22 DISTRICT ATTORNEY

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
3000	PERMANENT EMPLOYEES / ELECTED	4,563,526	4,777,588	4,561,829	4,561,829	-215,759
3001	TEMPORARY EMPLOYEES	176,990	176,990	163,633	163,633	-13,357
3004	OTHER COMPENSATION	7,240	7,240	7,000	7,000	-240
3005	TAHOE DIFFERENTIAL	28,800	28,800	24,000	24,000	-4,800
3006	BILINGUAL PAY	4,160	4,160	8,320	8,320	4,160
3020	RETIREMENT EMPLOYER SHARE	836,288	836,288	990,922	990,922	154,634
3022	MEDI CARE EMPLOYER SHARE	66,118	66,118	64,689	64,689	-1,429
3040	HEALTH INSURANCE EMPLOYER	659,994	659,994	736,519	736,519	76,525
3041	UNEMPLOYMENT INSURANCE EMPLOYER	46,692	46,692	48,019	48,019	1,327
3042	LONG TERM DISABILITY EMPLOYER	16,898	16,898	16,530	16,530	-368
3043	DEFERRED COMPENSATION EMPLOYER	20,934	20,934	21,129	21,129	195
3046	RETIREE HEALTH: DEFINED	61,291	61,291	61,291	55,628	-5,663
3060	WORKERS' COMPENSATION EMPLOYER	44,103	44,103	44,103	18,757	-25,346
3080	FLEXIBLE BENEFITS	193,296	193,296	185,980	185,980	-7,316
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>6,726,330</b>	<b>6,940,392</b>	<b>6,933,964</b>	<b>6,902,955</b>	<b>-37,437</b>
4040	TELEPHONE COMPANY VENDOR	9,159	9,159	6,016	6,016	-3,143
4041	COUNTY PASS THRU TELEPHONE CHARGES	2,453	2,453	2,781	2,781	328
4100	INSURANCE: PREMIUM	101,816	101,816	101,816	65,004	-36,812
4120	JURY & WITNESS EXPENSE	15,000	15,000	2,500	2,500	-12,500
4124	WITNESS FEE	1,000	1,000	2,000	2,000	1,000
4126	JURY MILEAGE: CRIMINAL	1,000	1,000	0	0	-1,000
4127	GRAND JURY EXPENSE	1,000	1,000	0	0	-1,000
4128	WITNESS MILEAGE	750	750	750	750	0
4140	MAINT: EQUIPMENT	500	500	500	500	0
4144	MAINT: COMPUTER	265	265	0	0	-265
4180	MAINT: BUILDING & IMPROVEMENTS	500	500	0	0	-500
4197	MAINTENANCE BUILDING: SUPPLIES	250	250	0	0	-250
4220	MEMBERSHIPS	19,715	19,715	19,990	19,990	275
4260	OFFICE EXPENSE	27,566	27,566	25,968	25,968	-1,598
4261	POSTAGE	6,058	6,058	5,689	5,689	-369
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	2,879	2,879	3,036	3,036	157
4265	LAW BOOKS	35,068	35,068	38,000	38,000	2,932
4266	PRINTING / DUPLICATING SERVICES	1,000	1,000	500	500	-500
4300	PROFESSIONAL & SPECIALIZED SERVICES	31,153	31,153	47,239	47,239	16,086
4308	EXTERNAL DATA PROCESSING SERVICES	27,527	27,527	27,499	27,499	-28
4317	CRIMINAL INVESTIGATION	5,000	5,000	600	600	-4,400
4320	VERBATIM: TRANSCRIPTION	12,000	12,000	12,000	12,000	0
4322	MEDICAL & SOBRIETY EXAMINATIONS	65,230	65,230	68,344	68,344	3,114
4323	PSYCHIATRIC MEDICAL SERVICES	675	675	675	675	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	2,538	2,538	2,766	2,766	228
4420	RENT & LEASE: EQUIPMENT	19,267	19,267	18,748	18,748	-519

# DISTRICT ATTORNEY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 22 DISTRICT ATTORNEY

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
4421	RENT & LEASE: SECURITY SYSTEM	4,165	4,165	4,165	4,165	0
4440	RENT & LEASE: BUILDING &	23,761	23,761	12,580	12,580	-11,181
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	600	600	1,500	1,500	900
4461	EQUIP: MINOR	22,062	3,150	1,500	1,500	-1,650
4462	EQUIP: COMPUTER	5,771	1,000	1,000	1,000	0
4463	EQUIP: TELEPHONE & RADIO	1,000	1,000	1,000	1,000	0
4464	EQUIP: LAW ENFORCEMENT	2,500	2,500	0	0	-2,500
4500	SPECIAL DEPT EXPENSE	20,000	20,000	20,000	20,000	0
4501	SPECIAL PROJECTS	1,000	1,000	0	0	-1,000
4503	STAFF DEVELOPMENT	6,000	6,000	9,300	9,300	3,300
4509	DETECTIVE EXPENSE	0	0	1,626	1,626	1,626
4510	DISTRICT ATTORNEY	5,000	5,000	5,000	5,000	0
4534	AMMUNITION	0	0	4,818	4,818	4,818
4600	TRANSPORTATION & TRAVEL	12,650	12,650	12,450	12,450	-200
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,375	2,375	6,000	6,000	3,625
4605	RENT & LEASE: VEHICLE	60,531	60,531	56,820	56,820	-3,711
4606	FUEL PURCHASES	46,350	46,350	56,000	56,000	9,650
4608	HOTEL ACCOMMODATIONS	8,500	8,500	14,500	14,500	6,000
4620	UTILITIES	32,225	32,225	34,491	34,491	2,266
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	643,859	620,176	630,167	593,355	-26,821
5300	INTERFND: SERVICE BETWEEN FUND	2,500	2,500	2,500	2,500	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	2,500	2,500	2,500	2,500	0
7200	INTRAFUND TRANSFERS: ONLY GENERAL	22,500	22,500	25,000	25,000	2,500
7220	INTRAFND: TELEPHONE EQUIPMENT &	33,550	33,550	31,683	31,683	-1,867
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	1,500	1,500	3,000	3,000	1,500
7223	INTRAFND: MAIL SERVICE	1,430	1,430	500	3,047	1,617
7224	INTRAFND: STORES SUPPORT	5,918	5,918	5,918	1,389	-4,529
7225	INTRAFND: CENTRAL DUPLICATING	1,500	1,500	3,000	3,000	1,500
7227	INTRAFND: MAINFRAME SUPPORT	23,124	23,124	23,124	23,124	0
7229	INTRAFND: PC SUPPORT	250	250	0	0	-250
7231	INTRAFND: IS PROGRAMMING SUPPORT	0	0	250	250	250
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	1,000	1,000	0	0	-1,000
7234	INTRAFND: NETWORK SUPPORT	86,363	86,363	86,363	86,363	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	177,135	177,135	178,838	176,856	-279
7350	INTRFND ABATEMENTS: GF ONLY	-150,000	-200,000	-200,000	-200,000	0
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-150,000	-200,000	-200,000	-200,000	0
<b>TYPE: E SUBTOTAL</b>		7,399,824	7,540,203	7,545,469	7,475,666	-64,537
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	5,121,330	5,190,451	5,358,099	5,288,296	97,845
<b>DEPARTMENT: 22</b>	<b>SUBTOTAL</b>	5,121,330	5,190,451	5,358,099	5,288,296	97,845



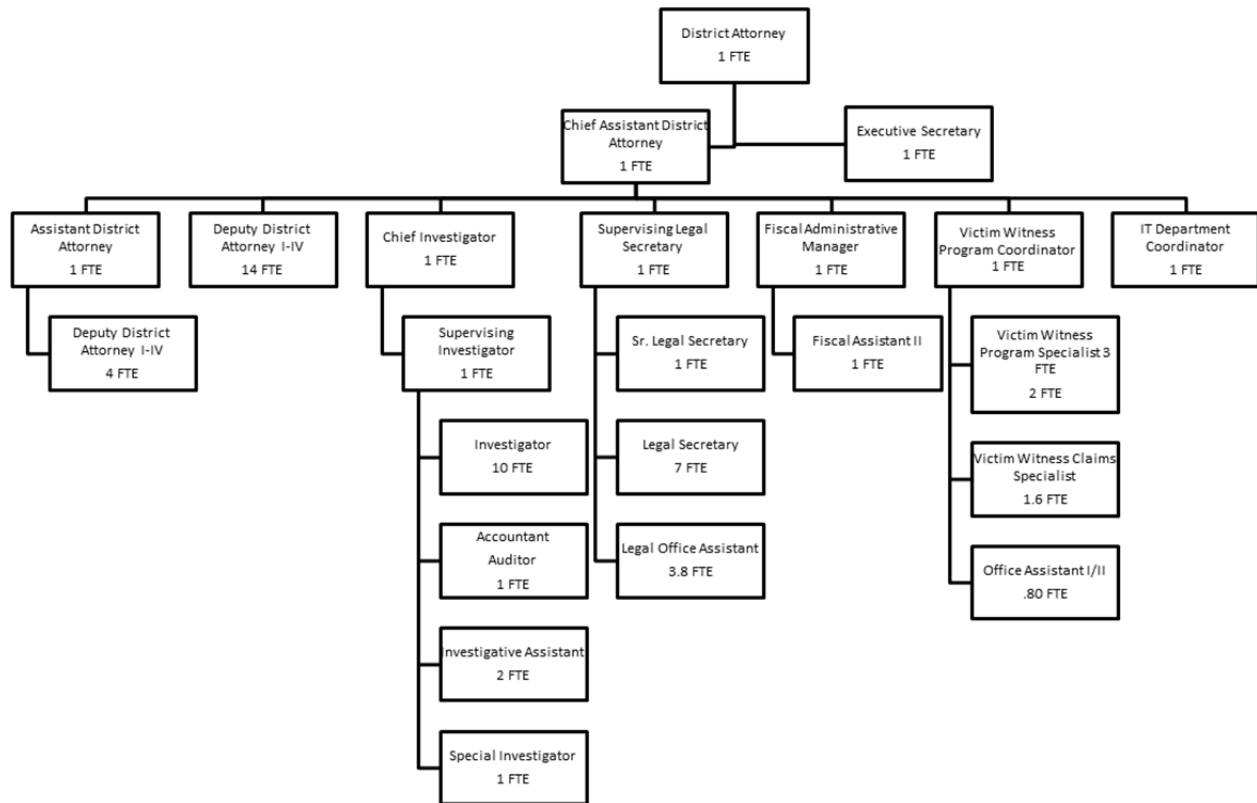
## DISTRICT ATTORNEY

### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
District Attorney	1.00	1.00	1.00	0.00
Accountant/Auditor	2.00	2.00	2.00	0.00
Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Assistant District Attorney	1.00	1.00	1.00	0.00
Chief Investigator (DA)	1.00	1.00	1.00	0.00
Deputy District Attorney I-IV	18.00	18.00	18.00	0.00
Executive Secretary	1.00	1.00	1.00	0.00
Fiscal Administrative Manager	1.00	1.00	1.00	0.00
Fiscal Assistant VII	1.00	1.00	1.00	0.00
Information Technology Department Coordinator	1.00	1.00	1.00	0.00
Investigative Assistant	1.00	1.00	1.00	0.00
Investigator (D.A.)	10.00	10.00	10.00	0.00
Legal Office Assistant VII	3.80	3.80	3.80	0.00
Legal Secretarial Services Supervisor	1.00	1.00	1.00	0.00
Legal Secretary VII	7.00	7.00	7.00	0.00
Office Assistant VII	0.80	0.80	0.80	0.00
Special Investigator - District Attorney	1.00	1.00	1.00	0.00
Sr. Legal Secretary	1.00	1.00	1.00	0.00
Supervising Investigator (DA)	1.00	1.00	1.00	0.00
Victim Witness Claims Specialist VII	1.60	1.60	1.60	0.00
Victim Witness Program Coordinator	1.00	1.00	1.00	0.00
Victim Witness Program Specialist	2.00	3.00	3.00	1.00
<b>Department Total</b>	<b>59.20</b>	<b>60.20</b>	<b>60.20</b>	<b>1.00</b>

# DISTRICT ATTORNEY

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## DISTRICT ATTORNEY

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Fines, Forfeitures	23,016	9,645	54,132	77,173	13,143
Use of Money	1,302	-		56	
State	1,281,487	1,174,912	1,412,611	1,510,436	1,412,937
Federal	282,992	574,079	326,339	199,317	164,167
Other Governmental	161,415	161,278	-	2,105	67,334
Charges for Service	5,171	4,633	41,776	28,991	60,451
Misc.	4,203	9,452	9,581	10,975	10,542
Other Financing Sources	-	101,116	152,245	222,244	636,355
<b>Total Revenue</b>	<b>1,759,586</b>	<b>2,035,115</b>	<b>1,996,684</b>	<b>2,051,297</b>	<b>2,364,929</b>
Salaries	2,975,824	3,005,511	3,469,973	4,253,982	5,171,503
Benefits	1,161,630	1,415,388	1,663,299	1,827,660	2,116,802
Services & Supplies	424,941	722,670	646,750	600,335	673,289
Other Charges	150	359	1,294	1,355	784
Fixed Assets	66,709	13,851	57,022	57,381	11,042
Operating Transfers	-	-		15,709	-
Intrafund Transfers	110,541	107,913	119,005	138,784	200,103
<b>Total Appropriations</b>	<b>4,739,795</b>	<b>5,265,692</b>	<b>5,957,343</b>	<b>6,895,206</b>	<b>8,173,523</b>
<b>NCC</b>	<b>2,980,209</b>	<b>3,230,577</b>	<b>3,960,659</b>	<b>4,843,909</b>	<b>5,808,594</b>
<b>FTE's</b>	<b>56</b>	<b>53</b>	<b>55</b>	<b>59</b>	<b>66</b>

## DISTRICT ATTORNEY

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Fines, Forfeitures	29,166	5,302	7,451	18,059	17,500
Use of Money	-	-	-	-	-
State	1,313,860	1,229,707	1,199,392	1,298,946	1,328,490
Federal	146,332	183,865	95,422	86,931	76,239
Other Governmental	641	35,207	-	23,683	-
Charges for Service	36,913	36,113	26,243	35,379	35,400
Misc.	10,708	13,326	11,251	38,138	-
Other Financing Sources	917,566	861,378	901,129	777,358	729,741
<b>Total Revenue</b>	<b>2,455,186</b>	<b>2,364,898</b>	<b>2,240,888</b>	<b>2,278,494</b>	<b>2,187,370</b>
Salaries	4,998,994	5,097,654	4,884,062	4,780,716	4,764,782
Benefits	2,215,741	2,133,146	2,048,504	1,945,614	2,138,173
Services & Supplies	538,678	660,426	645,219	643,859	593,355
Other Charges	6,314	2,428	2,423	2,500	2,500
Fixed Assets	6,551	16,885	-	-	-
Operating Transfers	-	12,779	8,622	-	-
Intrafund Transfers	73,035	1,332	12,972	27,135	(23,144)
<b>Total Appropriations</b>	<b>7,839,313</b>	<b>7,924,650</b>	<b>7,601,802</b>	<b>7,399,824</b>	<b>7,475,666</b>
<b>NCC</b>	<b>5,384,127</b>	<b>5,559,752</b>	<b>5,360,914</b>	<b>5,121,330</b>	<b>5,288,296</b>
<b>FTE's</b>	<b>64</b>	<b>61</b>	<b>60</b>	<b>59</b>	<b>60</b>

## DISTRICT ATTORNEY

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10 Year Variance		
	\$ Change	% Change
Fines, Forfeitures	(5,516)	-24%
Use of Money	(1,302)	N/A
State	47,003	4%
Federal	(206,753)	-73%
Other Governmental	(161,415)	-100%
Charges for Service	30,229	585%
Misc.	(4,203)	-100%
Other Financing Sources	729,741	N/A
<b>Total Revenue</b>	<b>427,784</b>	<b>7%</b>
Salaries	1,788,958	60%
Benefits	976,543	84%
Services & Supplies	168,414	40%
Other Charges	2,350	1567%
Fixed Assets	(66,709)	-100%
Operating Transfers	-	N/A
Intrafund Transfers	(133,685)	-121%
<b>Total Appropriations</b>	<b>2,735,871</b>	<b>58%</b>
<b>NCC</b>	<b>2,308,087</b>	<b>77%</b>
<b>FTE's</b>	<b>5</b>	<b>8%</b>

### Notes

# PUBLIC DEFENDER

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## Mission

The mission of the Public Defender's office is to provide legal representation for indigents who are charged with criminal offenses. The Public Defender's office is committed to serving the public in a respectful and professional manner while being mindful of the importance of protecting the constitutional rights of all persons.

## Program Summaries

### Public Defender - Operations

**Positions: Total FTE's: 19.0**

**Extra Help: \$85,000**

**Total Appropriations: \$2,825,027**

**Total Revenue: \$282,115**

**Net County Cost: \$2,542,912**

The Public Defender's Office provides legal representation to adults and juveniles charged with criminal offenses. The Department also represents those who require conservatorship due to grave disability who are unable to care for themselves and/or to manage their financial affairs.

**Revenue:** The primary revenue source for the Public Defender is Proposition 172 – Public Safety Sales Tax. Proposition 172 is on-going, but has declined due to economic downturn. Revenue from Charges for Services of Public Defender fees has also declined over the last few years. The Public Defender budget also include revenue resulting from a contract with Alpine County for Public Defender Services.

### Public Defender - Trials

**Positions: Total FTE's: 0**

**Extra Help: \$0**

**Total Appropriations: \$55,000**

**Total Revenue: \$0**

**Net County Cost: \$55,000**

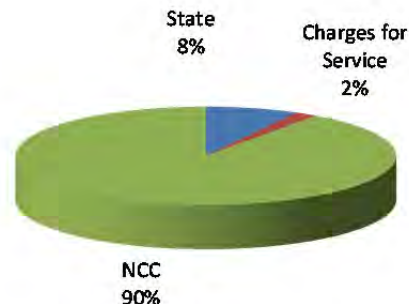
Public Defender – Trials is a specific index code to monitor expenses related to cases which may involve extraordinary expenses.

## Source of Funds

State Intergovernmental (\$228,115): Includes revenue from Proposition 172 – Public Safety Sales Tax.

Charges for Service (\$54,000): Charges for service are comprised of charges for Public Defender Services.

Net County Cost (\$2,597,912): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



# PUBLIC DEFENDER

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## Use of Funds

**Salaries & Benefits (\$2,601,847):**  
Primarily comprised of salaries (\$1,767,142), retirement (\$24,866) and health insurance (\$230,086).

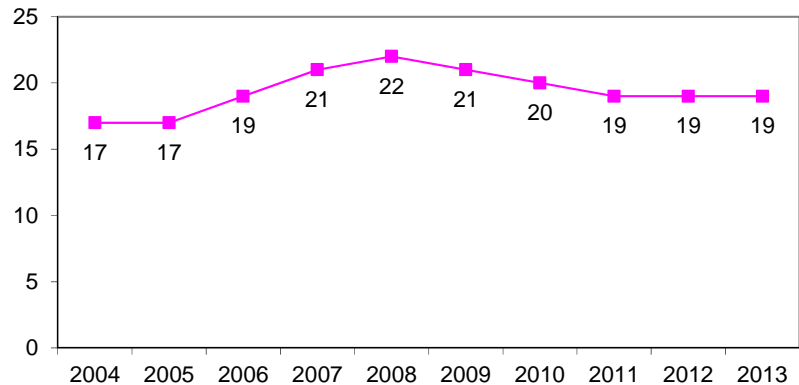
**Services & Supplies (\$227,365):**  
Primarily comprised of building rents & leases (\$60,000), professional services (\$10,000), criminal investigation (\$25,000), psychiatric medical (\$20,000), subscriptions, (\$12,000), utilities (\$12,000).

**Intrafund Transfers (\$50,815):** Primarily comprised of charges from other departments for services such as network support (\$23,400), mainframe support (\$5,535), and telephone (\$15,000).



## Staffing Trend

Staffing for the Public Defender over the past ten years has gone from 17.0 in FY 2003-04 to 19 in FY 2012-13 based on the approved budget. As defined by the organizational chart, the proposed staff allocation for FY 2012-13 includes 13 FTE on the West Slope and 6 FTE at South Lake Tahoe.



## **PUBLIC DEFENDER**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall decrease of \$37,898 or 12% in revenues and a decrease of \$44,738 or 13% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is decreased by \$6,840 or 0.2%.

Revenue remains fairly consistent compared to FY 2011-12. The budget continues to include a contract with Alpine County wherein the Public Defender provides services and the Department receives \$50,000 per year. Proposition 172 – Public Safety Sales Tax is projected to remain steady at the FY 2011-12 levels.

The Recommended Budget maintains the same staffing level as FY 2011-12 with a total allocation of 19.0. The Public Defender requested one change to delete one (1.0) FTE Legal Secretary and add one (1.0) FTE Sr. Legal Secretary, which has been included in the budget. The Department is managing the investigative workload with the use of permanent staff, extra help and contract assistance. Support services are provided by the Chief Administrative office in the newly formed Central Fiscal Admin unit. These services include fiscal accounting, budgeting, contracts and other clerical related work.

Overall salaries and benefits are increasing by \$38,060 which includes growth in retirement and health insurance as well as some promotional opportunities the Public Defender chose to move forward with in FY 2011-12. Services and supplies have been reduced overall by \$82,770 mainly in professional services, psychiatric medical and special department expense. Intrafund transfers are only changing by \$28. There are no fixed assets included in the budget



# PUBLIC DEFENDER

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## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 23 PUBLIC DEFENDER

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	
		PROJECTION	BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
0860	ST: PUBLIC SAFETY SALES TAX	228,115	228,115	228,115	228,115	0
0861	ST: PUBLIC SAFETY SALES TAX CARRY	13,200	13,200	0	0	-13,200
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	241,315	241,315	228,115	228,115	-13,200
1381	PUBLIC DEFENDER: INDIGENTS	5,000	7,000	4,000	4,000	-3,000
1740	CHARGES FOR SERVICES	50,000	50,000	50,000	50,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	55,000	57,000	54,000	54,000	-3,000
2020	OPERATING TRANSFERS IN	21,698	21,698	0	0	-21,698
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	21,698	21,698	0	0	-21,698
<b>TYPE: R SUBTOTAL</b>		318,013	320,013	282,115	282,115	-37,898

# PUBLIC DEFENDER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 23 PUBLIC DEFENDER

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,740,817	1,740,817	1,767,142	1,767,142	26,325
3001	TEMPORARY EMPLOYEES	52,000	92,000	62,080	62,080	-29,920
3004	OTHER COMPENSATION	23,500	38,500	20,000	20,000	-18,500
3005	TAHOE DIFFERENTIAL	12,000	12,000	12,000	12,000	0
3006	BILINGUAL PAY	4,160	4,160	4,160	4,160	0
3020	RETIREMENT EMPLOYER SHARE	316,683	316,683	324,866	324,866	8,183
3022	MEDI CARE EMPLOYER SHARE	22,925	22,925	23,315	23,315	390
3040	HEALTH INSURANCE EMPLOYER	192,506	192,506	230,086	230,086	37,580
3041	UNEMPLOYMENT INSURANCE EMPLOYER	14,490	14,490	14,490	14,490	0
3042	LONG TERM DISABILITY EMPLOYER	6,253	6,253	6,361	6,361	108
3043	DEFERRED COMPENSATION EMPLOYER	21,661	21,661	38,900	38,900	17,239
3046	RETIREE HEALTH: DEFINED	19,529	19,529	19,529	18,478	-1,051
3060	WORKERS' COMPENSATION EMPLOYER	4,263	4,263	4,263	1,969	-2,294
3080	FLEXIBLE BENEFITS	78,000	78,000	78,000	78,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,508,787</b>	<b>2,563,787</b>	<b>2,605,192</b>	<b>2,601,847</b>	<b>38,060</b>
4040	TELEPHONE COMPANY VENDOR	100	100	1,000	1,000	900
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,200	1,200	1,300	1,300	100
4086	JANITORIAL / CUSTODIAL SERVICES	4,380	4,380	4,400	4,400	20
4100	INSURANCE: PREMIUM	16,857	16,857	16,857	13,365	-3,492
4120	JURY & WITNESS EXPENSE	2,500	2,500	2,000	2,000	-500
4124	WITNESS FEE	500	500	500	500	0
4128	WITNESS MILEAGE	100	100	100	100	0
4141	MAINT: OFFICE EQUIPMENT	250	250	0	0	-250
4220	MEMBERSHIPS	6,800	6,800	7,000	7,000	200
4260	OFFICE EXPENSE	10,000	10,000	10,000	10,000	0
4261	POSTAGE	1,000	1,000	750	750	-250
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	6,000	6,000	12,000	12,000	6,000
4265	LAW BOOKS	13,000	13,000	5,000	5,000	-8,000
4266	PRINTING / DUPLICATING SERVICES	1,000	1,000	500	500	-500
4300	PROFESSIONAL & SPECIALIZED SERVICES	15,000	20,000	10,000	10,000	-10,000
4317	CRIMINAL INVESTIGATION	21,500	31,500	25,000	25,000	-6,500
4318	INTERPRETER	2,000	2,000	2,200	2,200	200
4320	VERBATIM: TRANSCRIPTION	3,500	3,500	3,500	3,500	0
4321	MISCELLANEOUS TRIAL	500	500	500	500	0
4323	PSYCHIATRIC MEDICAL SERVICES	20,000	60,000	20,000	20,000	-40,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	5,000	5,000	5,000	5,000	0
4334	FIRE PREVENTION & INSPECTION	100	100	100	100	0
4420	RENT & LEASE: EQUIPMENT	8,000	8,000	8,000	8,000	0
4440	RENT & LEASE: BUILDING &	58,000	60,000	60,000	60,000	0
4500	SPECIAL DEPT EXPENSE	6,698	21,698	5,000	5,000	-16,698
4503	STAFF DEVELOPMENT	4,000	12,000	7,000	7,000	-5,000

# PUBLIC DEFENDER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 23 PUBLIC DEFENDER

	CURRENT YR		DEPARTMENT	CAO	
	MID-YEAR PROJECTION	APPROVED BUDGET		RECOMMENDED BUDGET	DIFFERENCE
4529 SOFTWARE LICENSE	150	150	150	150	0
4600 TRANSPORTATION & TRAVEL	4,000	4,000	3,000	3,000	-1,000
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	6,000	6,000	5,000	5,000	-1,000
4608 HOTEL ACCOMMODATIONS	0	0	3,000	3,000	3,000
4620 UTILITIES	12,000	12,000	12,000	12,000	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>230,135</b>	<b>310,135</b>	<b>230,857</b>	<b>227,365</b>	<b>-82,770</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	25	25	100	100	75
7210 INTRAFND: COLLECTIONS	250	250	250	250	0
7220 INTRAFND: TELEPHONE EQUIPMENT &	15,000	15,000	15,000	15,000	0
7223 INTRAFND: MAIL SERVICE	1,025	1,025	1,025	2,288	1,263
7224 INTRAFND: STORES SUPPORT	1,858	1,858	1,858	592	-1,266
7225 INTRAFND: CENTRAL DUPLICATING	0	0	150	150	150
7227 INTRAFND: MAINFRAME SUPPORT	5,535	5,535	5,535	5,535	0
7228 INTRAFND: INTERNET CONNECT CHARGE	750	750	500	500	-250
7229 INTRAFND: PC SUPPORT	3,000	3,000	3,000	3,000	0
7234 INTRAFND: NETWORK SUPPORT	23,400	23,400	23,400	23,400	0
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>50,843</b>	<b>50,843</b>	<b>50,818</b>	<b>50,815</b>	<b>-28</b>
<b>TYPE: E SUBTOTAL</b>	<b>2,789,765</b>	<b>2,924,765</b>	<b>2,886,867</b>	<b>2,880,027</b>	<b>-44,738</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>2,471,752</b>	<b>2,604,752</b>	<b>2,604,752</b>	<b>2,597,912</b>	<b>-6,840</b>
<b>DEPARTMENT: 23 SUBTOTAL</b>	<b>2,471,752</b>	<b>2,604,752</b>	<b>2,604,752</b>	<b>2,597,912</b>	<b>-6,840</b>

## PUBLIC DEFENDER

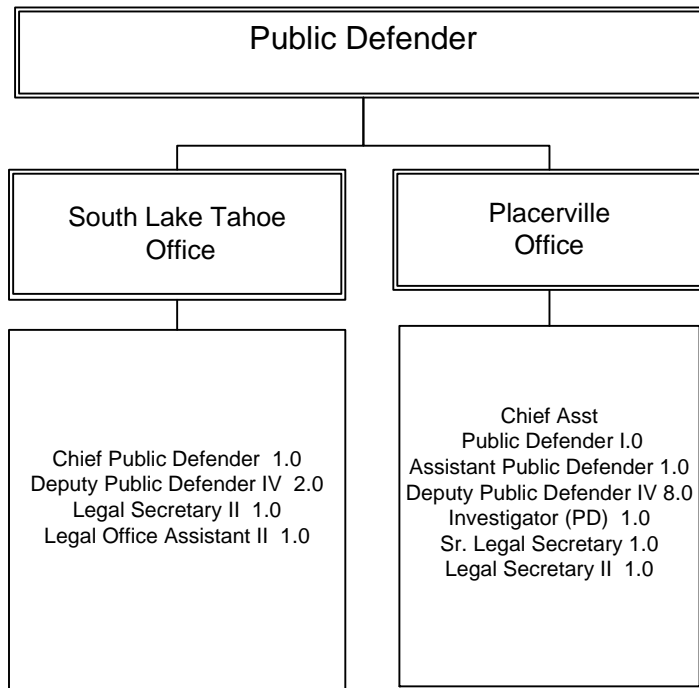
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### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Public Defender	1.00	1.00	1.00	0.00
Assistant Public Defender	1.00	1.00	1.00	0.00
Chief Assistant Public Defender	1.00	1.00	1.00	0.00
Deputy Public Defender II-IV	11.00	11.00	11.00	0.00
Investigator (Public Defender)	1.00	1.00	1.00	0.00
Sr. Legal Secretary	0.00	1.00	1.00	1.00
Legal Office Assistant I/II	2.00	2.00	2.00	0.00
Legal Secretary I/II	2.00	1.00	1.00	-1.00
<b>Department Total</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>0.00</b>

# PUBLIC DEFENDER

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Positions: 19.0

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## PUBLIC DEFENDER

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
State	257,812	301,812	320,676	300,732	292,454
Charges for Service	30,392	31,907	18,388	15,317	10,665
Other Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>288,204</b>	<b>333,719</b>	<b>339,064</b>	<b>316,049</b>	<b>303,119</b>
Salaries	1,091,529	1,171,001	1,427,284	1,707,223	1,912,422
Benefits	318,428	413,795	555,108	623,368	695,895
Services & Supplies	152,733	207,948	282,025	218,454	293,900
Other Charges	250	175	259	900	-
Fixed Assets	-	-	14,728	6,900	-
Intrafund Transfers	33,240	33,533	44,479	47,421	51,469
<b>Total Appropriations</b>	<b>1,596,180</b>	<b>1,826,452</b>	<b>2,323,883</b>	<b>2,604,266</b>	<b>2,953,686</b>
<b>NCC</b>	<b>1,307,976</b>	<b>1,492,733</b>	<b>1,984,819</b>	<b>2,288,217</b>	<b>2,650,567</b>
<b>FTE's</b>	<b>17</b>	<b>17</b>	<b>19</b>	<b>21</b>	<b>22</b>

## PUBLIC DEFENDER

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
State	252,837	221,703	249,487	241,315	228,115
Charges for Service	7,199	6,641	36,043	55,000	54,000
Other Financing Sources	-	-	-	21,698	-
<b>Total Revenue</b>	<b>260,036</b>	<b>228,344</b>	<b>285,530</b>	<b>318,013</b>	<b>282,115</b>
Salaries	2,012,197	1,841,242	1,822,830	1,832,477	1,865,382
Benefits	724,703	644,087	676,300	676,310	736,465
Services & Supplies	277,877	224,695	254,283	230,135	227,365
Other Charges	-	-	-	-	-
Fixed Assets	-	-	-	-	-
Intrafund Transfers	53,222	58,344	62,836	50,843	50,815
<b>Total Appropriations</b>	<b>3,067,999</b>	<b>2,768,368</b>	<b>2,816,249</b>	<b>2,789,765</b>	<b>2,880,027</b>
<b>NCC</b>	<b>2,807,963</b>	<b>2,540,024</b>	<b>2,530,719</b>	<b>2,471,752</b>	<b>2,597,912</b>
<b>FTE's</b>	<b>21</b>	<b>20</b>	<b>19</b>	<b>19</b>	<b>19</b>

10 Year Variance		
	\$ Change	% Change
State	(29,697)	-12%
Charges for Service	23,608	78%
Other Financing Sources	-	N/A
<b>Total Revenue</b>	<b>(6,089)</b>	<b>-2%</b>
Salaries	773,853	71%
Benefits	418,037	131%
Services & Supplies	74,632	49%
Other Charges	(250)	-100%
Fixed Assets	-	N/A
Intrafund Transfers	17,575	53%
<b>Total Appropriations</b>	<b>1,283,847</b>	<b>80%</b>
<b>NCC</b>	<b>1,289,936</b>	<b>99%</b>
<b>FTE's</b>	<b>2</b>	<b>12%</b>

#### Notes

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# SHERIFF

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The mission of the El Dorado County Sheriff's Office is to uphold the law through the investigation and enforcement of criminal and civil law, to provide leadership and law enforcement support to allied law enforcement agencies, to deliver consistent and humane treatment to those placed in our care and custody, and to perform these responsibilities in a manner that is responsive to the needs of our community and faithful to the Constitution of the United States and the Constitution of the State of California

## PROGRAM SUMMARIES

### Administration

Sheriff's Administration is responsible for the overall management of the Sheriff's Office and includes the office of the Sheriff, Sheriff's Executive Secretary, Livescan Fingerprinting, the Sheriff's Honor Guard and the Assistant Public Administrator. Also included within Administration is the Fiscal Services Division that is responsible for grant administration, accounting, budgeting, payroll, purchasing, civil accounting and contract administration.

**Revenue:** The revenue budgeted within Administration is ongoing and is generated by the County's Parking Citation Program and 7% of the Sheriff's allocation for Proposition 172, Public Safety Sales Tax, the Public Safety half-cent sales tax initiative.

**Administration**  
**Positions: 15 FTE**  
**Extra Help: \$0.00**  
**Overtime: \$7,000**

**Total Appropriations: \$3,685,880**  
**Total Revenue: \$619,500**  
**Net County Cost: \$3,066,380**

ADMINISTRATION	FTE	Appropriations	Revenue	NCC	Extra Help	Overtime
Administration/Financial	14.00	\$3,480,038	\$482,000	\$2,998,038	\$0	\$1,000
Public Administrator	1.00	\$70,279	\$7,000	\$63,279	\$0	\$0
Livescan Fingerprinting	0.00	\$127,973	\$130,500	\$(2,527)	\$0	\$0
Honor Guard	0.00	\$7,590	\$0	\$7,590	\$0	\$6,000
	<b>15</b>	<b>\$3,685,880</b>	<b>\$619,500</b>	<b>\$3,066,380</b>	<b>\$0</b>	<b>\$7,000</b>

It should be noted the Livescan Fingerprinting division is showing a budgetary surplus as a result of last minute adjustments to various cost applied expenditures. The Sheriff's Office will work with the CAO to adjust the budget in the addenda process so that the Livescan Fingerprinting division remains NCC neutral.

# SHERIFF

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## Grants

The Sheriff's Office administers a variety of State and Federal Grants, including grants relative to homeland security and funding to cover costs associated with providing law enforcement services on the County's lakes and waterways.

### Grants

**Positions: 1.0 FTE**  
**Extra Help: \$133,567**  
**Overtime: \$65,329**

**Total Appropriations: \$956,623**  
**Total Revenue: \$961,110**  
**Net County Cost: \$(4,487)**

<b>GRANT PROGRAMS</b>	<b>FTE</b>	<b>Appropriations</b>	<b>Revenue</b>	<b>NCC</b>	<b>Extra Help</b>	<b>Overtime</b>
Boating & Waterways	1.00	\$443,447	\$447,934	\$(4,487)	\$133,567	\$42,829
Homeland Security 2010	0.00	\$242,000	\$242,000	\$0	\$0	\$15,000
Homeland Security 2011	0.00	\$271,176	\$271,176	\$0	\$0	\$7,500
	<b>1.00</b>	<b>\$956,623</b>	<b>\$961,110</b>	<b>\$(4,487)</b>	<b>\$133,567</b>	<b>\$65,329</b>

**Extra Help:** The extra help staffing utilized in the State of California's Boating & Waterways grant is for seasonal law enforcement and subvention programs on the County's lakes and rivers. There is no County General Fund cost associated with this extra help staffing.

It should be noted the Boating & Waterways Program is showing a budgetary surplus as a result of last minute adjustments to various cost applied expenditures. The Sheriff's Office will work with the CAO to adjust the budget in the addenda process so that the Boating & Waterways Program remains NCC neutral.

## Custody

The Custody Division is responsible for the operation of the County's two adult custody facilities in Placerville and South Lake Tahoe. The jails offer work programs, warrant services, courtroom security and perimeter security for our local Courts, transportation and supervision of inmates to court proceedings and movement to other correctional facilities. The jail also provides contracted medical care to the inmates.

## SHERIFF

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**Custody:**  
**Positions: 140.00**  
**Extra Help: \$50,000**  
**Overtime: \$517,000**

**Total Appropriations: \$15,881,389**  
**Total Revenue: \$3,068,945**  
**Net County Cost: \$12,812,444**

**Revenue:** The revenue sources within the Custody Division are ongoing but much of it is dependent upon the continuation of the level of State and Federal funding. These revenues include reimbursements for the housing of State and Federal prisoners, booking fees, DNA collection and prisoner extradition costs. Revenue is also generated from the “weekend in-custody” program and the bail bond advertising space that is made available in the jail lobbies.

<b>CUSTODY DIVISION</b>	<b>FTE</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>NCC</b>	<b>Extra Help</b>	<b>Overtime</b>
PV Jail	68.00	\$7,757,428	\$442,138	\$7,315,290	\$0	\$250,000
PV Jail CERT	0.00	\$8,100	\$0	\$8,100	\$0	\$0
PV Jail Work Program	2.00	\$207,748	\$55,000	\$152,748	\$0	\$2,000
WS Transportation	3.00	\$581,981	\$25,000	\$556,981	\$0	\$60,000
SLT Jail	43.00	\$4,663,113	\$99,138	\$4,563,975	\$0	\$150,000
SLT Jail Work Program	1.00	\$99,504	\$20,000	\$79,504	\$0	\$5,000
SLT Transportation	1.00	\$159,857	\$2,000	\$157,857	\$0	\$20,000
Superior Courts	22.00	\$2,403,658	\$2,425,669	\$(22,011)	\$50,000	\$30,000
	<b>140.00</b>	<b>\$15,881,389</b>	<b>\$3,068,945</b>	<b>\$12,812,444</b>	<b>\$50,000</b>	<b>\$517,000</b>

It should be noted the Superior Court Services division is showing a budgetary surplus as a result of last minute adjustments to various cost applied expenditures. The Sheriff’s Office will work with the CAO to adjust the budget in the addenda process so that the Superior Court Services division remains NCC neutral.

### **Operations**

Patrol Services is responsible for County-wide law enforcement patrol activities; responding to calls for service; recording crime reports from citizens and handling investigations of crimes; making arrests where there is a violation of local, State or Federal laws, codes or ordinances; assisting other agencies during emergencies and responding to any and all safety needs of the citizens of El Dorado County.

Included within the Patrol Services Division are the Crime Scene Investigators and Detective Units that are responsible for county-wide investigation of criminal cases, narcotics investigations and follow-up investigation of crimes referred by the Patrol Deputies, cases from the District Attorney and/or Probation Departments and the coordination of investigations with multi-jurisdictional task forces. Additionally, the Range and Armory, Explorer Program, Search & Rescue, SWAT, K9, the Crisis Negotiation Team, and the Sheriff’s substations come under the Patrol Services Division.

## SHERIFF

**Operations**

**Positions: 127 FTE**

**Extra Help: \$32,000**

**Overtime: \$1,251,796**

**Total Appropriations: \$22,270,208**

**Total Revenue: \$6,472,156**

**Net County Cost: \$15,798,052**

**Revenue:** The revenue sources in the Operations Division are ongoing, but again, dependent on the level of the continuation of State and Federal funding. Patrol receives 89% of the Sheriff's allocation for Proposition 172, the Public Safety half-cent sales tax initiative. In prior years, the Sheriff's Office received the total revenue appropriation for Title III – Timber Tax to offset General Fund costs for search and rescue services. However, legislation pertaining to this revenue is sunseting and unless extended, beginning in Fiscal Year 2012/13 all search and rescue services are now 100% Net County Cost. The Department of Justice and the US Forest Service both contribute revenues for the reimbursement of salary and overtime costs for narcotic related investigations. The Shingle Springs Rancheria contributes \$500,000 annually to the Sheriff's budget to help offset the impact of the Red Hawk casino. Approximately \$33,000 in revenue is received each year for contracted law enforcement services requested by organizations in the community for providing security at meetings, sporting events, concerts and special events. The Office of Emergency Services and the Public Information Officer are also included within Operations.

<b>PATROL SERVICES:</b>	<b>FTE</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>NCC</b>	<b>Extra Help</b>	<b>Overtime</b>
PV Patrol	80.00	\$12,526,101	\$5,559,000	\$6,967,101	\$0	\$396,100
SLT Patrol	19.00	\$2,779,625	\$28,000	\$2,751,625	\$2,000	\$100,000
Range/Armory	0.00	\$185,635	\$0	\$185,635	\$0	\$20,000
Substations	0.00	\$25,364	\$0	\$25,364	\$0	\$0
	<b>99.00</b>	<b>\$15,516,725</b>	<b>\$5,587,000</b>	<b>\$9,929,725</b>	<b>\$2,000</b>	<b>\$516,000</b>
<b>DETECTIVE UNITS:</b>						
PV Detectives	13.00	\$3,022,968	\$72,000	\$2,950,968	\$30,000	\$178,000
PV Narcotics	8.00	\$1,350,224	\$101,196	\$1,249,028	\$0	\$286,196
SLT Detectives	2.00	\$317,138	\$0	\$317,138	\$0	\$10,000
	<b>23.00</b>	<b>\$4,690,330</b>	<b>\$173,196</b>	<b>\$4,517,134</b>	<b>\$30,000</b>	<b>\$474,196</b>
<b>SPECIALTY UNITS</b>						
Asset Seizure	0.00	\$50,000	\$50,000	\$0	\$0	\$0
Rural Counties	0.00	\$0	\$500,000	(\$500,000)	\$0	\$0
Fleet Vehicles	0.00	\$72,945	\$0	\$72,945	\$0	\$0
EOD Bomb Squad	0.00	\$29,485	\$0	\$29,485	\$0	\$10,000
SWAT	0.00	\$141,960	\$0	\$141,960	\$0	\$100,000
Canine Program	0.00	\$840,406	\$0	\$840,406	\$0	\$60,000
Reserves	0.00	\$17,250	\$0	\$17,250	\$0	\$0
Crisis Negotiation Team	0.00	\$16,726	\$0	\$16,726	\$0	\$5,000
Office of Emergency Services	4.00	\$606,252	\$161,960	\$444,292	\$0	\$24,000
Search & Rescue – WS	0.00	\$58,202	\$0	\$58,202	\$0	\$25,000
Search & Rescue – SLT	1.00	\$209,027	\$0	\$209,027	\$0	\$30,000
Dive Team	0.00	\$20,900	\$0	\$20,900	\$0	\$7,500
	<b>5.00</b>	<b>\$2,063,153</b>	<b>\$711,960</b>	<b>\$1,351,193</b>	<b>\$0</b>	<b>\$261,500</b>
	<b>127.00</b>	<b>\$22,270,208</b>	<b>\$6,472,156</b>	<b>\$15,798,052</b>	<b>\$32,000</b>	<b>\$1,251,796</b>

# SHERIFF

## Support Services

Support Services provides the public with employment opportunities, public records and property, the office of the Coroner, civil process, Vehicle Abatement and Information Technology support to the Sheriff's Office. Also included within the Support Services Division are the Sheriff's training section, Dispatch, the Professional Standards and Background Investigative Unit, Radio Communications staff and the Sheriff's Team of Active Retiree (STAR) program.

### Support Services

**Positions: 70 FTE**

**Extra Help: \$32,200**

**Overtime: \$168,900**

**Total Appropriations: \$9,261,121**

**Total Revenue: \$756,870**

**Net County Cost: \$8,504,251**

**Revenue:** Support Services receives State funding for the reimbursement of the mandated STC and POST certified training provided to Deputies and Correctional Officers and for a portion of the General Funds costs for the Vehicle Abatement Program. Support Services also receives a small amount of revenue each through donations to the STAR program, the sale of found property, and fees charged for various permits and services.

<b>SUPPORT SERVICES</b>	<b>FTE</b>	<b>Appropriation</b>	<b>Revenue</b>	<b>NCC</b>	<b>Extra Help</b>	<b>Overtime</b>
Personnel	6.00	\$1,333,452	\$0	\$1,333,452	\$0	\$9,000
Training	2.00	\$483,945	\$88,000	\$395,945	\$0	\$9,000
Dispatch	27.00	\$2,340,905	\$317,870	\$2,023,810	\$17,200	\$104,000
Vehicle Abatement	1.00	\$160,136	\$111,400	\$48,736	\$0	\$800
STARS	1.00	\$143,157	\$3,000	\$140,157	\$0	\$0
	<b>37.00</b>	<b>\$4,461,595</b>	<b>\$520,270</b>	<b>\$3,942,100</b>	<b>\$17,200</b>	<b>\$122,800</b>
Information Tech	<b>5.00</b>	<b>\$1,499,815</b>	<b>\$0</b>	<b>\$1,499,815</b>	<b>\$0</b>	<b>\$8,500</b>
Civil	3.00	\$358,617	\$192,000	\$166,617	\$0	\$1,800
Coroner	6.00	\$1,128,191	\$0	\$1,128,191	\$0	\$16,000
	<b>9.00</b>	<b>\$1,486,808</b>	<b>\$192,000</b>	<b>\$1,294,808</b>	<b>\$0</b>	<b>\$17,800</b>
Radio Shop	<b>4.00</b>	<b>\$539,898</b>	<b>\$13,200</b>	<b>\$526,698</b>	<b>\$0</b>	<b>\$1,800</b>
Records	12.00	\$942,480	\$27,400	\$915,080	\$15,000	\$9,000
Property/Evidence	3.00	\$320,365	\$4,000	\$316,365	\$0	\$5,000
Explorers	0	\$10,160	\$0	\$10,160	\$0	\$4,000
	<b>15.00</b>	<b>\$1,273,005</b>	<b>\$31,400</b>	<b>\$1,241,605</b>	<b>\$15,000</b>	<b>\$18,000</b>
	<b>70.00</b>	<b>\$9,261,121</b>	<b>\$756,870</b>	<b>\$8,504,251</b>	<b>\$32,200</b>	<b>\$168,900</b>

# SHERIFF

## Source of Funds

Taxes (\$128,388): Includes revenue from Unsecured Property Tax.

License, Permit and Franchises (\$120,200): Primarily comprised of alarm permit licensing (\$107,000) and permits to carry a concealed weapon (\$10,000).

Fines, Forfeitures and Penalties: (\$40,000): Includes vehicle code fines.

Use of Money & Property (\$4,200): Includes Miscellaneous rents an antenna on County property supporting cellular phones.

State Intergovernmental (\$6,666,746): Comprised of Proposition 172, Public Safety Sales Tax(\$5,204,667), Boating & Waterways (\$319,546), POST – Peace Officers Training Program (\$36,000), and Vehicle Abatement Surcharge (\$110,000).

Federal Intergovernmental (\$829,136): Primarily comprised of Other Governmental (\$800,136) and State Criminal Alien Assistant Program (SCAAP) (\$29,000).

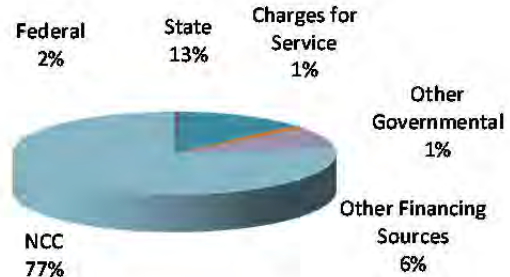
Other Governmental Agencies (\$571,800): Includes revenue from Shingle Springs Rancheria (\$500,000) and other governmental agencies State 9-1-1 program (\$71,800).

Charges for Service (\$421,166): Primarily comprised of revenue from booking fees (\$80,000), weekender work program (\$75,000), civil process services (\$57,000), law enforcement Services (\$63,400), estate fees (\$7,000), and miscellaneous charges for services (\$32,070).

Miscellaneous (\$52,000): Includes revenue from advertising (\$40,000), other sales (\$4,000), and Miscellaneous (\$8,000).

Operating Transfers (\$2,994,945): Includes revenue from special revenue funds to support the following programs – Trial Court Security (\$2,425,669), Search & Rescue (\$60,000), Livescan (\$110,000), Community Corrections – AB109 (\$324,276), Asset Seizure (\$50,000), and Civil Fees (\$85,000).

Net County Cost (\$40,176,640): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



# SHERIFF

## Use of Funds

Salaries & Benefits (\$43,136,703): Primarily comprised of salaries (\$25,797,172), retirement (\$7,098,570) and health insurance (\$5,019,065).



Services & Supplies (\$7,893,206): Primarily comprised of insurance premium (\$608,485), food and food products (\$631,925), Utilities (\$777,755), vehicle rents (\$957,358), fuel (\$956,150), professional services (\$635,452), building rent (\$310,668), ammunition (\$100,000), and transportation & travel (\$118,720).

Other Charges (\$116,500): Primarily includes a contribution to the City of Placerville and the City of South Lake Tahoe from 2009 Homeland Security funding.

Fixed Assets (\$167,550): Primarily includes fixed assets for law enforcement equipment and computer equipment.

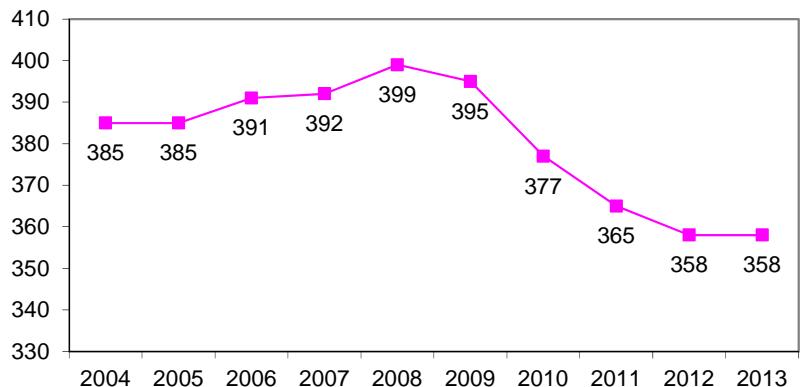
Operating Transfers (\$50,000): Includes funding for replacement vehicle costs

Intra-fund Transfers (\$391,712): Includes charges from other departments for services such as network support (\$25,063), mainframe support (\$112,144), telephone (\$163,407), and building maintenance (\$40,000).

Contingency (\$300,000): The County includes a General Fund contingency equal to 3% of adjusted General Fund appropriations. The Sheriff anticipates returning significant savings to the General Fund in FY 2011-12 and has requested that a portion of those savings be appropriated in the Sheriff budget as contingency funding.

## Staffing Trend

Staffing for the Sheriff's Department over the past ten years has gone from 385 in FY 2003-04 to 358 in FY 2012-13. The Recommended staff allocation for FY 2012-13 is 358 with 285 FTE's in Placerville and 73 FTE's in South Lake Tahoe.





# SHERIFF

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## Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$614,908 or 5.2% in revenues and a decrease of \$1,126,629 or 2.1% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is decreased by \$511,721 or 1.3%.

The Sheriff has submitted a budget that meets the Net County Cost target. The Sheriff notes three primary areas of concern in his budget letter:

- Sufficient funding for unanticipated emergencies.
- AB109 funding. At the time the budget was prepared and submitted the County had not been informed of how much funding will be received from the State. The AB109 Realignment has a significant impact on jail capacity and associated costs. The County will be continuing to review and address this challenge in the coming months.
- Need for a new Sheriff's facility. The Sheriff spends approximately \$340,000 annually related to leased facilities. Staff being assigned to multiple locations creates inefficiency and added cost.

The Sheriff anticipates returning approximately \$1M in FY 2011-12 savings to the General Fund. The Sheriff has requested that a portion of these savings be set aside in the Sheriff budget as a contingency for unanticipated emergencies. The Recommended FY 2012-13 budget includes \$300,000 in contingency in the Sheriff's budget. The General Fund contingency budgeted in Department 15 will be reduced by this amount so that the combined contingency of the Sheriff's department and Department 15 equate to 3% of total General Fund adjusted appropriations.

Revenue in the Sheriff's budget is declining overall by \$614,909. Revenue from Proposition 172 – Public Safety Sales Tax continues to be the largest revenue source for the Sheriff. This revenue has been increasing slowly over the past two years. It will be reviewed and adjusted in the addenda if necessary.

The Sheriff notes a couple of areas where revenue is either declining or will no longer be available. The first is a reduction of \$120,000 related to prisoner holds. As a result of AB109, this revenue is no longer provided as a separate allocation to the County by the state but instead has been shifted to AB109 funding. In the current year AB109 funding was not provided to the Sheriff's Office to offset this loss of revenue. This will be reviewed in future AB109 funding, but is not included in the Recommended Budget.

Changes to revenue also include a reduction in State Criminal Alien Assistance Program (SCAAP) funds in the amount of \$47,000 as well as the loss of Timber Tax Revenue to offset search and rescue costs. Timber tax revenue has been decreasing from a budgeted high of \$78,000 to no anticipated revenue in FY 2012-13. Funding from the livescan trust is budgeted at a lower amount than in previous years. The FY 2011-12 budget included \$318,000, whereas the FY 2012-13 includes \$110,000, a reduction of \$208,000.

Overall salaries and benefits are increasing by \$403,544. The budget includes a slight decrease in overtime cost of \$66,519 or a total overtime budget of \$2,010,025. This amount represents the lowest overtime budget since FY 2005-06. Overtime hit a high in FY 2006-07 with actual expenditures of \$4,095,143. In more recent years, due to budget reductions,

## **SHERIFF**

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overtime has been reduced. Current year expenditures as of this writing are \$1,686,042 indicating that the use of overtime is being managed by Sheriff's management.

The Sheriff is requesting the following changes in staffing, all of which will be implemented within the Net County Cost allocation:

- Delete 1.5 FTE vacant Sheriff Sergeants / Add 1.0 FTE Deputy Sheriff I/II and 1.0 Sheriff's Technician.
  - The Deputy Sheriff will be assigned to patrol
  - The Sheriff's Technician will be assigned to the Jails to assist with increased population.
  
- Delete 1.0 FTE Community Services Officer / Add 1.0 FTE Sheriff's Technician.
  - The Sheriff's Technician will be assigned to the reception area which has been staffed with the use of extra help. There is an on-going need so a permanent position is recommended.
  
- Delete 1.0 FTE Sheriff's Technician / Add 1.0 FTE Personnel Technician
  - The Sheriff's Office is responsible for most of the recruitment and testing processes for new hires in addition to promotional testing; therefore the Sheriff requests this change in classification.

Services and supplies are decreasing overall by \$1,261,364. The budget includes numerous increases and decreases. The most notable increase is fuel at \$115,000. Notable decreases include minor equipment of \$465,733 and telephone and radio equipment of \$303,673. Other decreases are in the areas of household expense, refuse disposal, equipment maintenance, special department expense, software license, transportation and travel, rents and leases of vehicles to name a few.

In the area of food cost for the jails, Sheriff's office staff has made significant improvements relative to managing food costs resulting in a projected savings of \$76,400. It should be noted that savings would be higher; however, additional funds are being budgeted due to anticipated increases in the jail population as a result of AB109 as well as anticipated increases in overall food prices primarily as a result of the impact of higher fuel prices.

Other charges are increasing overall by \$75,322. This is related to transactions with non-county governmental agencies. Fixed Assets are decreasing overall by \$642,875 due to fewer anticipated fixed asset purchase from Homeland Security Grants. Intrafund Transfers are decreasing overall by \$51,256 based on budgeted transfers between departments.

In his budget letter, the Sheriff notes that his staff has identified approximately \$463,000 in unmet needs, most of which relate to equipment and fixed assets which cannot be purchased within the net county cost target.

Jail Commissary (non General Fund): The Jail Commissary budget is projected at a total of \$441,057. This budget is completely offset by revenue from the Inmate Welfare Trust account. There is no Net County Cost associated with this program.

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 24 SHERIFF

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0110	PROP TAX: CURR UNSECURED	138,351	138,351	128,388	128,388	-9,963
<b>CLASS: 01</b>	<b>REV: TAXES</b>	138,351	138,351	128,388	128,388	-9,963
0260	OTHER LICENSE & PERMITS	5,000	3,000	3,200	3,200	200
0274	PERMIT: ALARM	92,000	96,000	107,000	107,000	11,000
0275	PERMIT: CARRY CONCEALED WEAPON	9,000	8,000	10,000	10,000	2,000
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	106,000	107,000	120,200	120,200	13,200
0300	VEHICLE CODE: FINES	39,900	40,000	40,000	40,000	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	39,900	40,000	40,000	40,000	0
0422	RENT: MISCELLANEOUS	3,800	4,200	4,200	4,200	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	3,800	4,200	4,200	4,200	0
0542	ST: VEHICLE ABATEMENT SURCHARGE	110,000	90,000	110,000	110,000	20,000
0760	ST: CORRECTIONS	0	0	52,000	52,000	52,000
0860	ST: PUBLIC SAFETY SALES TAX	5,204,667	5,204,667	5,646,000	5,646,000	441,333
0880	ST: OTHER	888,929	626,500	503,200	503,200	-123,300
0883	ST: POST - PEACE OFFICERS TRAINING	40,000	50,000	36,000	36,000	-14,000
0900	ST: BOATING & WATERWAYS	360,107	319,546	319,546	319,546	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	6,603,703	6,290,713	6,666,746	6,666,746	376,033
1100	FED: OTHER	1,601,116	1,339,473	800,136	800,136	-539,337
1121	FED: SCAAP - ST CRIMINAL ALIEN ASST	58,163	76,000	29,000	29,000	-47,000
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	1,659,279	1,415,473	829,136	829,136	-586,337
1200	REV: OTHER GOVERNMENTAL AGENCIES	124,300	2,500	71,800	71,800	69,300
1207	REV: SHINGLE SPRINGS RANCHERIA	500,000	500,000	500,000	500,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	624,300	502,500	571,800	571,800	69,300
1340	COMMUNICATION SERVICES	7,500	15,000	7,500	7,500	-7,500
1490	CIVIL PROCESS SERVICES	57,000	57,000	57,000	57,000	0
1500	COURT: FEES & COSTS	46	0	0	0	0
1508	COURT: BOOKING FEE	60,118	90,500	80,000	80,000	-10,500
1540	ESTATE FEES	10,000	10,000	7,000	7,000	-3,000
1580	LAW ENFORCEMENT: SERVICES	58,799	33,000	63,400	63,400	30,400
1581	LAW ENFORCEMENT: USFS -US FOREST	36,000	54,373	62,196	62,196	7,823
1582	LAW ENFORCEMENT: FINGERPRINTING	20,000	25,000	20,000	20,000	-5,000
1583	LAW ENFORCEMENT: VEHICLE ABATEMENT	1,000	2,000	1,000	1,000	-1,000
1681	PRISONER: HOLDS STATE & FEDERAL	30,000	120,000	0	0	-120,000
1740	CHARGES FOR SERVICES	33,020	21,800	32,070	32,070	10,270
1742	MISC: COPY FEES	7,000	9,000	7,000	7,000	-2,000
1747	HEMP - HOME ELECTRONIC MONITORING	1,000	1,000	0	0	-1,000
1748	WEEKENDER: IN CUSTODY WORK	7,060	7,000	7,000	7,000	0
1749	WEEKENDER: WORK PROGRAM	74,000	75,000	75,000	75,000	0
1800	INTERFND REV: SERVICE BETWEEN FUND	500	500	500	500	0
1802	INTERFND REV: RADIO EQUIPMENT &	1,000	1,000	1,500	1,500	500
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	404,043	522,173	421,166	421,166	-101,007
1920	OTHER SALES	4,294	3,000	4,000	4,000	1,000
1940	MISC: REVENUE	5,020	3,000	8,000	8,000	5,000
1943	MISC: DONATION	3,000	3,000	0	0	-3,000
1944	INMATE WELFARE TRUST	200	0	0	0	0
1951	ADVERTISING	30,000	20,000	40,000	40,000	20,000
1952	UNCLAIMED CASH	328	0	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	42,842	29,000	52,000	52,000	23,000
2000	SALE FIXED ASSETS	7,668	0	0	0	0
2020	OPERATING TRANSFERS IN	3,054,982	3,444,079	2,994,945	2,994,945	-449,134
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	3,062,650	3,444,079	2,994,945	2,994,945	-449,134
2100	RESIDUAL EQUITY TRANSFERS IN	0	0	50,000	50,000	50,000
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	0	0	50,000	50,000	50,000
<b>TYPE: R SUBTOTAL</b>		12,684,868	12,493,489	11,878,581	11,878,581	-614,908

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 24 SHERIFF

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	23,986,696	25,853,073	25,797,172	25,797,172	-55,901
3001	TEMPORARY EMPLOYEES	730,000	217,477	243,466	243,466	25,989
3002	OVERTIME	2,175,453	2,076,544	2,010,025	2,010,025	-66,519
3003	STANDBY PAY	60,840	47,948	59,528	59,528	11,580
3004	OTHER COMPENSATION	898,950	351,548	796,461	796,461	444,913
3005	TAHOE DIFFERENTIAL	176,515	192,000	169,200	169,200	-22,800
3006	BILINGUAL PAY	21,840	21,840	20,800	20,800	-1,040
3007	HAZARD PAY	7,000	19,320	32,820	32,820	13,500
3020	RETIREMENT EMPLOYER SHARE	7,258,103	7,198,656	7,098,570	7,098,570	-100,086
3022	MEDI CARE EMPLOYER SHARE	378,798	362,725	365,820	365,820	3,095
3040	HEALTH INSURANCE EMPLOYER	4,471,029	4,428,403	5,019,065	5,019,065	590,662
3041	UNEMPLOYMENT INSURANCE EMPLOYER	285,000	286,034	286,983	286,983	949
3042	LONG TERM DISABILITY EMPLOYER	41,846	41,846	44,380	44,380	2,534
3043	DEFERRED COMPENSATION EMPLOYER	60,000	68,791	59,263	59,263	-9,528
3046	RETIREE HEALTH: DEFINED	368,186	384,573	384,573	339,407	-45,166
3060	WORKERS' COMPENSATION EMPLOYER	917,959	917,959	902,574	410,300	-507,659
3080	FLEXIBLE BENEFITS	225,000	264,422	383,443	383,443	119,021
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	42,063,215	42,733,159	43,674,143	43,136,703	403,544
4020	CLOTHING & PERSONAL SUPPLIES	172,771	171,410	163,390	163,390	-8,020
4040	TELEPHONE COMPANY VENDOR	169,682	160,201	158,656	158,656	-1,545
4041	COUNTY PASS THRU TELEPHONE CHARGES	17,695	22,725	21,466	21,466	-1,259
4060	FOOD AND FOOD PRODUCTS	507,550	708,325	631,925	631,925	-76,400
4080	HOUSEHOLD EXPENSE	105,795	132,085	116,390	116,390	-15,695
4082	HOUSEHOLD EXP: OTHER	31,000	27,000	35,000	35,000	8,000
4083	LAUNDRY	6,190	6,190	1,200	1,200	-4,990
4084	EXPENDABLE EQUIPMENT	537	0	550	550	550
4085	REFUSE DISPOSAL	30,817	49,040	33,380	33,380	-15,660
4086	JANITORIAL / CUSTODIAL SERVICES	22,408	22,318	23,608	23,608	1,290
4087	EXTERMINATION / FUMIGATION SERVICES	200	200	0	0	-200
4100	INSURANCE: PREMIUM	875,178	876,252	876,252	608,485	-267,767
4140	MAINT: EQUIPMENT	168,760	178,006	159,316	159,316	-18,690
4141	MAINT: OFFICE EQUIPMENT	1,244	1,674	1,350	1,350	-324
4142	MAINT: TELEPHONE / RADIO	10,800	16,250	15,800	15,800	-450
4143	MAINT: SERVICE CONTRACT	280	280	19,320	19,320	19,040
4144	MAINT: COMPUTER	217,414	199,732	210,832	210,832	11,100
4145	MAINTENANCE: EQUIPMENT PARTS	18,613	13,000	16,615	16,615	3,615
4160	VEH MAINT: SERVICE CONTRACT	2,100	2,760	2,760	2,760	0
4161	VEH MAINT: PARTS DIRECT CHARGE	250	250	2,250	2,250	2,000
4162	VEH MAINT: SUPPLIES	10,550	13,565	9,895	9,895	-3,670
4164	VEH MAINT: TIRE & TUBES	600	1,100	1,350	1,350	250
4165	VEH MAINT: OIL & GREASE	58	0	0	0	0

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 24 SHERIFF

	CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED		DIFFERENCE
	MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET		
4180 MAINT: BUILDING & IMPROVEMENTS	50,625	90,110	48,600	48,600	-41,510	
4197 MAINTENANCE BUILDING: SUPPLIES	2,512	2,000	3,000	3,000	1,000	
4200 MEDICAL, DENTAL & LABORATORY	5,500	10,500	250	250	-10,250	
4220 MEMBERSHIPS	11,410	11,410	9,555	9,555	-1,855	
4221 MEMBERSHIPS: LEGISLATIVE ADVOCACY	5,500	6,200	6,200	6,200	0	
4260 OFFICE EXPENSE	78,563	73,056	67,930	67,930	-5,126	
4261 POSTAGE	22,496	25,140	25,610	25,610	470	
4262 SOFTWARE	180,420	182,746	43,519	43,519	-139,227	
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	5,970	4,790	4,619	4,619	-171	
4264 BOOKS / MANUALS	4,666	4,665	5,065	5,065	400	
4265 LAW BOOKS	3,085	3,685	3,640	3,640	-45	
4266 PRINTING / DUPLICATING SERVICES	10,025	11,410	9,960	9,960	-1,450	
4300 PROFESSIONAL & SPECIALIZED SERVICES	587,052	588,966	635,452	635,452	46,486	
4308 EXTERNAL DATA PROCESSING SERVICES	119,600	119,600	119,600	119,600	0	
4318 INTERPRETER	100	100	100	100	0	
4320 VERBATIM: TRANSCRIPTION	2,070	2,100	2,100	2,100	0	
4323 PSYCHIATRIC MEDICAL SERVICES	14,400	14,400	14,400	14,400	0	
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	262,910	258,092	279,092	279,092	21,000	
4334 FIRE PREVENTION & INSPECTION	5,640	5,660	3,502	3,502	-2,158	
4420 RENT & LEASE: EQUIPMENT	106,630	104,629	110,651	110,651	6,022	
4421 RENT & LEASE: SECURITY SYSTEM	9,930	8,490	10,010	10,010	1,520	
4440 RENT & LEASE: BUILDING &	302,888	296,080	310,668	310,668	14,588	
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	63,964	64,125	58,975	58,975	-5,150	
4461 EQUIP: MINOR	727,383	623,697	157,964	157,964	-465,733	
4462 EQUIP: COMPUTER	213,052	121,545	167,670	167,670	46,125	
4463 EQUIP: TELEPHONE & RADIO	450,247	417,453	113,780	113,780	-303,673	
4464 EQUIP: LAW ENFORCEMENT	208,704	165,345	121,665	121,665	-43,680	
4465 EQUIP: VEHICLE	38,940	39,390	29,750	29,750	-9,640	
4500 SPECIAL DEPT EXPENSE	156,252	180,555	157,513	157,513	-23,042	
4503 STAFF DEVELOPMENT	59,265	51,087	41,500	41,500	-9,587	
4505 SB924: TRANSPORTATION & TRAVEL	25,000	54,000	52,000	52,000	-2,000	
4506 FILM DEVELOPMENT & PHOTOGRAPHY	125	225	150	150	-75	
4529 SOFTWARE LICENSE	112,021	93,883	79,500	79,500	-14,383	
4534 AMMUNITION	134,365	134,365	100,000	100,000	-34,365	
4540 STAFF DEVELOPMENT (NOT 1099)	20,000	0	0	0	0	
4600 TRANSPORTATION & TRAVEL	113,618	142,292	118,720	118,720	-23,572	
4601 VOLUNTEER: TRANSPORTATION & TRAVEL	450	650	650	650	0	
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	19,007	22,845	19,195	19,195	-3,650	
4604 MILEAGE: VOLUNTEER PRIVATE AUTO	2,500	0	3,000	3,000	3,000	
4605 RENT & LEASE: VEHICLE	917,733	967,558	957,358	957,358	-10,200	
4606 FUEL PURCHASES	720,300	840,708	941,150	956,150	115,442	
4608 HOTEL ACCOMMODATIONS	46,163	30,900	31,700	31,700	800	
4620 UTILITIES	727,300	777,755	778,905	778,905	1,150	
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>8,918,873</b>	<b>9,154,570</b>	<b>8,145,973</b>	<b>7,893,206</b>	<b>-1,261,364</b>	

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 24 SHERIFF

	MID-YEAR PROJECTION	CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		APPROVED BUDGET	BUDGET		BUDGET	DIFFERENCE
5140 JUDGMENT & DAMAGES	2,700	0	0	0	0	0
5240 CONTRIB: NON-CNTY GOVERNMENTAL	36,415	26,000	109,500	109,500	83,500	
5300 INTERFND: SERVICE BETWEEN FUND	9,798	200	6,550	6,550	6,350	
5317 INTERFND: DETENTION MEDICAL	0	8,528	0	0	-8,528	
5330 INTERFND: ALLOCATED	6,000	6,000	0	0	-6,000	
<b>CLASS: 50 OTHER CHARGES</b>	<b>54,913</b>	<b>40,728</b>	<b>116,050</b>	<b>116,050</b>	<b>75,322</b>	
6040 FIXED ASSET: EQUIPMENT	825,903	686,625	121,050	121,050	-565,575	
6042 FIXED ASSET: COMPUTER SYSTEM	401,000	123,800	46,500	46,500	-77,300	
<b>CLASS: 60 FIXED ASSETS</b>	<b>1,226,903</b>	<b>810,425</b>	<b>167,550</b>	<b>167,550</b>	<b>-642,875</b>	
7001 OPERATING TRANSFERS OUT: FLEET	0	0	65,000	50,000	50,000	
<b>CLASS: 70 OTHER FINANCING USES</b>	<b>0</b>	<b>0</b>	<b>65,000</b>	<b>50,000</b>	<b>50,000</b>	
7200 INTRAFUND TRANSFERS: ONLY GENERAL	94,562	94,487	4,487	4,487	-90,000	
7210 INTRAFND: COLLECTIONS	992	1,742	1,742	1,742	0	
7220 INTRAFND: TELEPHONE EQUIPMENT &	129,892	122,197	163,407	163,407	41,210	
7223 INTRAFND: MAIL SERVICE	5,376	4,362	4,362	14,287	9,925	
7224 INTRAFND: STORES SUPPORT	23,673	23,673	23,673	7,282	-16,391	
7225 INTRAFND: CENTRAL DUPLICATING	18,700	18,300	18,300	18,300	0	
7227 INTRAFND: MAINFRAME SUPPORT	112,144	112,144	112,144	112,144	0	
7229 INTRAFND: PC SUPPORT	1,206	1,000	5,000	5,000	4,000	
7231 INTRAFND: IS PROGRAMMING SUPPORT	500	0	0	0	0	
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	40,000	40,000	40,000	40,000	0	
7234 INTRAFND: NETWORK SUPPORT	25,063	25,063	25,063	25,063	0	
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>452,108</b>	<b>442,968</b>	<b>398,178</b>	<b>391,712</b>	<b>-51,256</b>	
7350 INTRFND ABATEMENTS: GF ONLY	1,000	0	0	0	0	
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
7700 APPROPRIATION FOR CONTINGENCIES	0	0	0	300,000	300,000	
<b>CLASS: 77 APPROPRIATION FOR</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>300,000</b>	
<b>TYPE: E SUBTOTAL</b>	<b>52,717,012</b>	<b>53,181,850</b>	<b>52,566,894</b>	<b>52,055,221</b>	<b>-1,126,629</b>	
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>40,032,144</b>	<b>40,688,361</b>	<b>40,688,313</b>	<b>40,176,640</b>	<b>-511,721</b>	

# SHERIFF

## Financial Information by Fund Type

FUND TYPE: 11 GENERAL FUND  
DEPARTMENT: 24 SHERIFF

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
1940	MISC: REVENUE	1,200	1,200	0	0	-1,200
1944	INMATE WELFARE TRUST	538,179	541,257	441,057	441,057	-100,200
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	539,379	542,457	441,057	441,057	-101,400
0001	FUND BALANCE	50,588	50,588	0	0	-50,588
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	50,588	50,588	0	0	-50,588
<b>TYPE: R SUBTOTAL</b>		589,967	593,045	441,057	441,057	-151,988
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	71,879	80,658	80,658	80,658	0
3004	OTHER COMPENSATION	1,050	1,050	0	0	-1,050
3005	TAHOE DIFFERENTIAL	1,200	1,200	1,200	1,200	0
3020	RETIREMENT EMPLOYER SHARE	29,350	29,350	29,350	29,350	0
3022	MEDI CARE EMPLOYER SHARE	1,202	1,202	1,202	1,202	0
3040	HEALTH INSURANCE EMPLOYER	31,445	31,445	31,445	31,445	0
3041	UNEMPLOYMENT INSURANCE EMPLOYER	1,207	1,207	1,207	1,207	0
3042	LONG TERM DISABILITY EMPLOYER	276	276	276	276	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	137,609	146,388	145,338	145,338	-1,050
4020	CLOTHING & PERSONAL SUPPLIES	675	675	0	0	-675
4040	TELEPHONE COMPANY VENDOR	277	277	0	0	-277
4080	HOUSEHOLD EXPENSE	500	500	0	0	-500
4260	OFFICE EXPENSE	529	120	0	0	-120
4261	POSTAGE	1,650	1,650	2,000	2,000	350
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	350	350	350	350	0
4264	BOOKS / MANUALS	1,000	1,000	0	0	-1,000
4265	LAW BOOKS	150	150	0	0	-150
4300	PROFESSIONAL & SPECIALIZED SERVICES	154,200	194,300	68,900	68,900	-125,400
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	23,400	23,400	25,000	25,000	1,600
4420	RENT & LEASE: EQUIPMENT	5,222	5,200	9,469	9,469	4,269
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	2,489	2,500	0	0	-2,500
4461	EQUIP: MINOR	1,816	1,500	0	0	-1,500
4500	SPECIAL DEPT EXPENSE	205,000	165,035	190,000	190,000	24,965
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	397,258	396,657	295,719	295,719	-100,938
6040	FIXED ASSET: EQUIPMENT	55,100	50,000	0	0	-50,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	55,100	50,000	0	0	-50,000
<b>TYPE: E SUBTOTAL</b>		589,967	593,045	441,057	441,057	-151,988
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	0	0	0

# SHERIFF

## Personnel Allocations

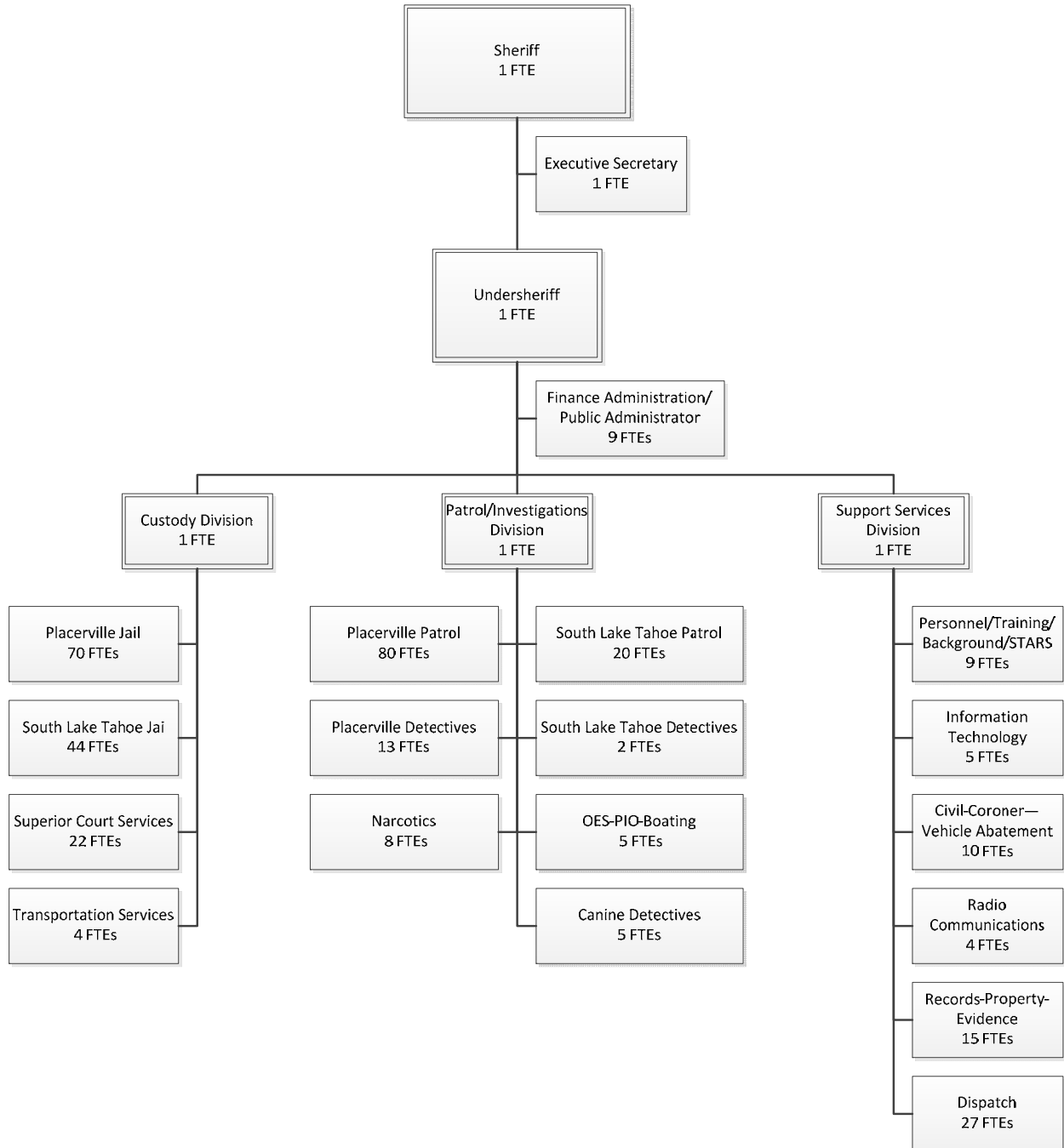
Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Sheriff/Public Administrator/Coroner	1.00	1.00	1.00	0.00
Administrative Service Officer	1.00	1.00	1.00	0.00
Assistant Public Administrator	1.00	1.00	1.00	0.00
Chief Fiscal Officer	1.00	1.00	1.00	0.00
Community Services Officer	8.00	7.00	7.00	(1.00)
Correctional Cook	6.00	6.00	6.00	0.00
Correctional Food Services Supervisor	2.00	2.00	2.00	0.00
Correctional Lieutenant	2.00	2.00	2.00	0.00
Correctional Officer VII	77.00	77.00	77.00	0.00
Correctional Sergeant	11.00	11.00	11.00	0.00
Crime Analyst	1.00	1.00	1.00	0.00
Department Analyst I/II	2.00	2.00	2.00	0.00
Department Systems Analyst	4.00	4.00	4.00	0.00
Deputy Sheriff VII	124.00	125.00	125.00	1.00
Detention Aide	4.00	4.00	4.00	0.00
Manager of Public Safety Dispatch	1.00	1.00	1.00	0.00
Personnel Technician	0.00	1.00	1.00	1.00
Property/Evidence Technician	2.00	2.00	2.00	0.00
Public Safety Dispatcher VII	16.00	16.00	16.00	0.00
Radio Maintenance Technician	3.00	3.00	3.00	0.00
Sheriff's Captain	3.00	3.00	3.00	0.00
Sheriff's Communication Manager	1.00	1.00	1.00	0.00
Executive Secretary - Law & Justice	1.00	1.00	1.00	0.00
Sheriff's Fiscal Technician	4.00	4.00	4.00	0.00
Sheriff's Lieutenant	7.00	7.00	7.00	0.00
Sheriff's Records Supervisor	1.00	1.00	1.00	0.00
Sheriff's Security Officer	11.00	11.00	11.00	0.00
Sheriff's Sergeant	24.50	23.00	23.00	(1.50)
Sheriff's Technician VII	20.00	21.00	21.00	1.00
Sheriff's Technology Manager	1.00	1.00	1.00	0.00
Sheriff's Training Coordinator	1.00	1.00	1.00	0.00
Sr. Property/Evidence Technician	1.00	1.00	1.00	0.00
Sr. Public Safety Dispatcher	5.00	5.00	5.00	0.00
Sr. Sheriff's Technician	4.00	4.00	4.00	0.00
Supervising Public Safety Dispatcher	4.00	4.00	4.00	0.00
Undersheriff	1.00	1.00	1.00	0.00
Work Program Officer	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>357.50</b>	<b>358.00</b>	<b>358.00</b>	<b>0.50</b>



# SHERIFF

## El Dorado County Sheriff's Office

Recommended FY 2012/13 Budget  
(358 FTEs)



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# SHERIFF

## Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	61,241	72,788	103,211	114,412	126,945
Licenses, Permits	100,647	102,782	114,859	131,418	118,761
Fines, Forfeitures	176,033	63,171	64,936	40,945	39,621
Use of Money	825	-	31		6,650
State	6,051,849	6,606,144	7,975,787	8,281,036	7,693,928
Federal	1,227,413	580,448	660,472	1,131,162	594,889
Other Governmental	71,545	102,335	157,183	71,619	322,742
Charges for Service	2,017,754	2,103,839	2,394,552	2,465,515	2,754,643
Misc.	176,714	33,343	39,062	66,188	10,002
Other Financing Sources	342,107	1,819,823	2,831,657	912,317	1,177,324
<b>Total Revenue</b>	<b>10,226,128</b>	<b>11,484,673</b>	<b>14,341,750</b>	<b>13,214,612</b>	<b>12,845,505</b>
Salaries	21,242,214	21,804,766	24,671,800	27,765,516	29,782,422
Benefits	10,713,684	12,806,843	13,749,476	13,671,568	14,480,338
Services & Supplies	3,844,041	5,330,882	6,183,957	6,885,699	7,188,798
Other Charges	1,181,977	1,407,393	1,662,711	217,980	142,908
Fixed Assets	718,511	411,579	589,492	738,080	741,473
Operating Transfers	-	99,415	-	96,049	69,433
Intrafund Transfers	443,003	432,394	626,155	628,412	635,751
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>38,143,430</b>	<b>42,293,272</b>	<b>47,483,591</b>	<b>50,003,304</b>	<b>53,041,123</b>
<b>NCC</b>	<b>27,917,302</b>	<b>30,808,599</b>	<b>33,141,841</b>	<b>36,788,692</b>	<b>40,195,618</b>
<b>FTE's</b>	<b>385</b>	<b>385</b>	<b>391</b>	<b>392</b>	<b>399</b>

# SHERIFF

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	149,778	161,864	158,215	138,351	128,388
Licenses, Permits	112,445	104,983	103,220	106,000	120,200
Fines, Forfeitures	46,419	52,620	49,898	39,900	40,000
Use of Money	4,200	4,200	3,850	3,800	4,200
State	7,421,460	6,461,438	6,669,700	6,603,703	6,666,746
Federal	816,018	168,914	755,489	1,659,279	829,136
Other Governmental	197,742	571,614	377,167	624,300	571,800
Charges for Service	2,692,726	2,364,059	2,443,645	404,043	421,166
Misc.	56,910	35,627	64,215	42,842	52,000
Other Financing Sources	675,347	894,379	368,370	3,062,650	3,044,945
<b>Total Revenue</b>	<b>12,173,045</b>	<b>10,819,698</b>	<b>10,993,769</b>	<b>12,684,868</b>	<b>11,878,581</b>
Salaries	31,474,930	28,204,671	28,370,621	28,057,294	29,129,472
Benefits	15,134,635	15,390,552	14,006,862	14,005,921	14,007,231
Services & Supplies	6,984,201	6,733,244	6,476,496	8,918,873	7,893,206
Other Charges	521,208	120,523	68,777	54,913	116,050
Fixed Assets	721,587	505,592	247,448	1,226,903	167,550
Operating Transfers	92,337	-	-	-	50,000
Intrafund Transfers	553,044	367,278	349,466	453,108	391,712
Contingency	-	-	-	-	300,000
<b>Total Appropriations</b>	<b>55,481,942</b>	<b>51,321,860</b>	<b>49,519,670</b>	<b>52,717,012</b>	<b>52,055,221</b>
<b>NCC</b>	<b>43,308,897</b>	<b>40,502,162</b>	<b>38,525,901</b>	<b>40,032,144</b>	<b>40,176,640</b>
<b>FTE's</b>	<b>395</b>	<b>377</b>	<b>365</b>	<b>365</b>	<b>358</b>

## SHERIFF

10 Year Variance		
	\$ Change	% Change
Taxes	67,147	110%
Licenses, Permits	19,553	19%
Fines, Forfeitures	(136,033)	-77%
Use of Money	3,375	409%
State	614,897	10%
Federal	(398,277)	-32%
Other Governmental	500,255	699%
Charges for Service	(1,596,588)	-79%
Misc.	(124,714)	-71%
Other Financing Sources	2,702,838	790%
<b>Total Revenue</b>	<b>1,652,453</b>	<b>16%</b>
Salaries	7,887,258	37%
Benefits	3,293,547	31%
Services & Supplies	4,049,165	105%
Other Charges	(1,065,927)	-90%
Fixed Assets	(550,961)	-77%
Operating Transfers	50,000	N/A
Intrafund Transfers	(51,291)	-12%
<b>Total Appropriations</b>	<b>13,911,791</b>	<b>36%</b>
<b>NCC</b>	<b>12,259,338</b>	<b>44%</b>
<b>FTE's</b>	<b>(27)</b>	<b>-7%</b>

### Notes

Areas affecting overall salaries & benefits over past ten years include:  
 Safety Retirement  
 Health Insurance Increases  
 Retiree Health Contributions

# PROBATION

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## Mission

The Mission of the Probation Department is to promote the health and safety of the County of El Dorado by conducting investigations for the Court, enforcing Court Orders, ensuring victim rights, engaging in prevention partnerships, and facilitating the re-socialization of offenders, while maintaining integrity and professionalism.

## Program Summaries

### **Administration:**

**Positions: 23.0 FTE**

**Extra Help: \$19,034**

**Overtime: \$15,083**

**Total Appropriations: \$3,274,778**

**Total Revenues: \$151,192**

**Net County Cost: \$3,123,586**

Plan, organize and direct the Probation Department's functions. Provide policy and procedure direction. Provide overall responsibility for department budget development, review and administration. Provide department IT related services including law enforcement data systems support, desktop support, and network support. Provide Internal Investigations. Provide day-to-day management activities within assigned divisions.

### **Fiscal/Personnel Services:**

Provide fiscal support to all divisions within the Department. Fiscal support includes revenue collection, victim restitution distribution and tracking, billing, time study auditing, grant/special revenue claiming and administration, auditing, accounts payable, purchasing, payroll processing, all personnel related activities, records management, coordinating mandated training programs and staff development activities. This unit also processes all Department contracts and Board of Supervisor agenda items.

### **West Slope (WS) Clerical Support Services:**

Provide all clerical support functions within the WS Probation Division (Main Office) to include preparation of various legal and Court documents, Court filings, update law enforcement data systems, front reception, and records management.

### **South Lake Tahoe (SLT) Clerical Support Services:**

Provide all clerical support functions within the SLT Probation Division to include preparation of various legal and Court documents, Court filings, update law enforcement data systems, front reception, and records management. In addition, prepares off-site deposits of revenue collected, office operational activities (order supplies, coordinate equipment repairs, coordinate various work order requests). The higher level position in this unit supports the Manager in the SLT Probation division.

**Revenues** include STC and returned check (NSF) fees. Both revenues are considered on-going. Automation Special Revenue Fund (SRF) transfer for Probation law enforcement data system. This revenue is one-time.

## **PROBATION**

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**Extra Help** is utilized in the fiscal/admin/clerkal units of the Department for the following needs:

1. Appointment to meet immediate requirements caused by an emergency.
2. Appointment to accomplish a specific project
3. Appointment to maintain adequate coverage of work for short periods of time.

**Juvenile Probation Services:**

**Positions: 22.0 FTE**

**Extra Help: \$0**

**Overtime: \$26,019**

**Total Appropriations: \$2,099,785**

**Total Revenues: \$1,277,986**

**Net County Cost: \$821,799**

The Juvenile Probation Services divisions' provides countywide community supervision of juvenile offenders, and provides investigations and reports regarding offenders to the Superior Court. Activities in the divisions include supervision, intake services, court services, Juvenile Electronic Monitoring Program, Juvenile Court Work Program, Teen Court, Juvenile Drug Court, Probation services at local high schools, enforcement of Court orders, placement services, and broker of community services.

**Revenues** include Public Safety Sales Tax; State funded programs such as Juvenile Justice Crime Prevention Act (JJCPA); State Sales Tax Realignment; Federal Title IV-E claiming for foster care administrative activities; and Group Home visits funded by SB933. At this time, all revenues are considered on-going, however, the State budget crisis could impact many of the revenues listed.

**Adult Probation Services:**

**Positions: 25.0 FTE**

**Extra Help: \$0**

**Overtime: \$1,000**

**Total Appropriations: \$2,624,373**

**Total Revenues: \$1,739,411**

**Net County Cost: \$884,962**

The Adult Probation Services divisions' provide countywide community supervision of adult offenders, and provide investigations and reports regarding offenders to the Superior Court. Activities in this division include adult probation, Post Release Community Supervision (PRCS) and Mandatory Community Supervision (MCS), Court services and investigations, Electronic Monitoring Program, Proposition 36 Drug Court, Domestic Violence Court, DUI Court, Behavioral Health Court, enforcement of orders, and broker of community services.

**Revenues** include Public Safety Sales Tax; Adult Probation fees such as supervision and testing fees; SB678; and AB109. At this time, all revenues are considered on-going. The collection of State sales tax could affect the amount projected in this budget proposal.

**Juvenile Detention Facilities:**

**Positions: 52.0 FTE**

**Extra Help: \$225,168**

**Overtime: \$183,322**

**Total Appropriations: \$5,939,804**

**Total Revenues: \$1,323,069**

**Net County Cost: \$4,616,735**

Operation of two secure, juvenile detention facilities for juveniles awaiting adjudication of criminal charges, and those serving court-ordered sentences. They provide mandated services and treatment programs to incarcerated youth and the South Lake Tahoe facility houses the El Dorado County Juvenile Ranch Commitment Program (Challenge). Facilities must comply with

## **PROBATION**

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State regulations concerning staffing levels, (i.e., staff-to-juvenile ratio), care and custody programming, housing accommodations, facility maintenance, and custody transports to court and out of County institutions.

**Revenues** include Youthful Offender Block Grant (YOBG); Juvenile Probation Funding (JPF) per W&I 18220(c) to be used for purposes of Section 18221; Contract County detention reimbursement; Parental reimbursement for juvenile detention (WIC 903). All of the revenues included in this division are considered on-going at this time.

**Extra Help** employees in these divisions include the positions of Deputy Probation Officer-Institutions and Correctional Cooks. Extra help is only used to meet minimum staffing ratios.

Extra Help Deputy Probation Officer - Institutions performs all duties associated with the permanent position to include supervising minors in the facility, physically restrain minors for the purpose of detention, oral and written communication, transport/search minors housed in a juvenile facility, counseling/casework, oversight of housekeeping, computer data entry into case management database, and miscellaneous duties as required.

The Extra Help Correctional Cooks perform all duties associated with the permanent position to include supervising minors in the kitchen/dining area, preparing and serving meals, preparing menus, maintaining kitchen and equipment and keeping both clean and sanitary, accepting and storing food and supplies, and assisting with inventory and ordering.

The Placerville Juvenile Hall utilizes Extra Help Deputy Probation Officer-Institutions to transport minors to court appearances as mandated. These Officers also transport minors for medical treatment as authorized by the medical provider (California Forensic Medical Group), and to County commitments as ordered by the Court. Although the West Slope Juvenile Court will soon relocate under Juvenile Hall, transportation will still be required.

**Juvenile Court Commitments**

**Positions: 0.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$70,000**

**Total Revenues: \$50,000**

**Net County Cost: \$ 20,000**

This unit includes costs for the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Justice (DJJ). Revenue for this program comes from the Youthful Offender Block Grant.



# PROBATION

## Financial Charts

### Source of Funds

Fines, Forfeitures & Penalties (\$7,500): Administrative Fee for penalty restitution collections.

State Intergovernmental (\$1,543,628): Comprised of Proposition 172, Public Safety Sales Tax (\$940,769), State Other (\$522,859).

Federal Intergovernmental (\$52,512): Comprised of Grants.

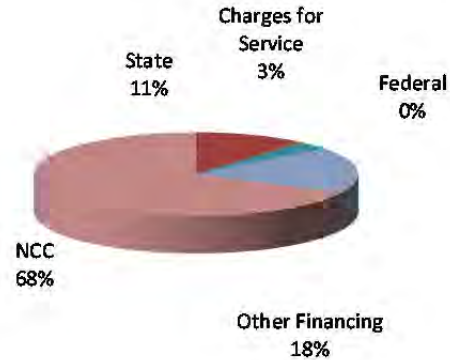
Other Governmental Agencies (\$25,000): From Office of Education based on daily average attendance.

Charges for Services (\$399,500): Primarily comprised of Institutional Care and Support (\$250,000), Adult Probation Supervision Fees (\$35,000) and Care in Juvenile Hall (\$95,000).

Miscellaneous Revenue (\$2,750): For NSF Fees, SB90 Anger Management Fees and Domestic Violence fees.

Other Financing Sources (\$2,510,768): Includes SLESF-JJCPA (\$520,227), AB109 (\$740,000), Youth Offender Block Grant (\$500,210), and CCPIF SB678 (\$505,633), Automation Trust (\$82,942), and State Sales Tax Realignment (\$156,756).

Net County Cost (\$9,467,082): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.



### Use of Funds

Salaries & Benefits (\$11,617,675): Primarily comprised of salaries (\$6,547,594), retirement (\$1,939,914), health insurance (\$1,974,280), temporary help (\$244,202) and overtime (\$225,424).

Services & Supplies (\$1,988,966): Primarily comprised of professional



## PROBATION

services (\$383,190), building lease (\$221,020), utilities (\$219,338), food and food products (\$230,000), SB924 Training/Transportation (\$80,000), insurance premium (\$54,426), computer system maintenance (\$53,350), vehicle rents (\$68,463), psychiatric medical (\$166,950), fuel (\$78,259), and household expense (\$45,000).

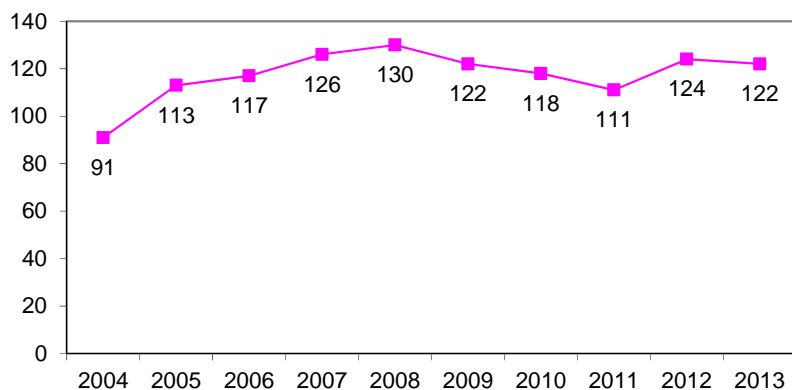
Other Charges (\$125,000): Primarily consists of costs associated with the care and custody of juvenile detainees committed by Court Order to contracted ranches, camps, and the Division of Juvenile Justice (DJJ) (\$75,000) and Mental Health Services (\$50,000).

Fixed Assets (\$18,000)

Intra-fund Transfers (\$259,099): Intra-fund transfers consist of charges from other departments for services such as mainframe support (\$59,616), network support (\$98,576), telephone (\$51,900) and building maintenance (\$10,000).

### Staffing Trend

Staffing for the Probation Department grew in FY 2004-05 due to the opening of the Juvenile Treatment Center (JTC) in South Lake Tahoe. Staffing reached a peak in FY2007-08 at 130.0 FTE's. Since then, staffing has declined primarily due to reductions in revenue, loss of grant funding and economic decline.



As defined by the organizational chart, the proposed staff allocation for FY 2012-13 includes 77 FTE on the West Slope and 45 FTE at South Lake Tahoe.

### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$458,321 or 11% in revenues and an increase of \$365,273 or 3% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is decreased by \$93,048 or less than 1%.

Fiscal year 2012-13 will represent the first full year of the AB109 Justice Realignment Plan which went into effect in October 2011. The Recommended Budget includes estimated funding of \$740,000 in revenue and appropriations. Appropriations are in the areas of salaries and benefits \$665,000, Electronic Monitoring Program (EMP) \$50,000 and Transitional Housing \$25,000. The Community Corrections Partnership (CCP) voting committee will meet prior to the Adopted Budget to adopt the full FY 2012-13 AB109 budget. The County will get the FY 2012-13 budget appropriation from the State in the next few weeks. Once that number is known the Chief Probation Officer will meet with the Sheriff's Department and Health Services to develop the full AB109 budget. AB109 changes will be included in the addenda process.

## PROBATION

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Revenue from Proposition 172 – Public Safety Sales Tax includes no growth from FY 2011-12 at \$940,769. This revenue stream is monitored closely since it provides significant revenue for the Law & Justice Departments.

In appropriations the Probation department Recommended Budget includes the following staffing changes resulting in a 1.5 FTE overall reduction in staff:

- Delete two (2) FTE Deputy Probation Officer allocations from Field Services Divisions. This will result in a reduction of two general fund officers from the CART Program. This will leave five officers remaining in the CART Program, four on the West Slope and one at South Lake Tahoe as well as one supervisor. The Chief Probation Officer believes this change will continue to meet the needs of local high schools.
- The Recommended Budget includes a management reorganization:

The Chief Probation Officer proposes to utilize current manager allocations and the changes noted below to achieve better countywide oversight of Field Services and Detention Facility operations to increase consistency in standards, compliance and accountability.

- a. Add two (2.0) FTE Assistant Superintendent allocations, one in the Juvenile Hall and one in the JTC in South Lake Tahoe.
- b. Delete one (1.0) FTE vacant Supervising Deputy Probation Officer – Institutions
- c. Delete one (1.0) FTE vacant Deputy Probation Officer - Institutions

The budget includes a change in fiscal management and operations. The Administrative Services Officer became vacant during FY 2011-12 due to a retirement. This position was filled with a Department Analyst which is a lower level, non-management position. The change from a Fiscal Administrative Manager to a Chief Fiscal Officer will make the fiscal manager third in command in the Probation Department providing a higher level of authority. The Chief Fiscal Officer is responsible for increased County oversight of Justice Realignment, involving a number of justice and service related agencies including the Sheriff's Department, Health Services and local Police Departments.

- Delete one (1.0) Fiscal Administrative Manager
- Delete one (1.0) Administrative Services Officer
- Add one (1.0) Chief Fiscal Officer
- Add one (1.0) Department Analyst

To fully achieve Juvenile Detention Center Mental Health mandates, the Probation Department requests the following changes:

- Delete one (1.0) FTE vacant Deputy Probation Officer – Institutions
- Add one (1.0) FTE Mental Health Program Coordinator II, licensed clinician

## PROBATION

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The budget includes the addition of a half (0.5) FTE Legal Office Assistant I/II. This is a conversion from extra help to permanent due to on-going nature of the position.

Services and supplies are increasing overall by \$138,257. Included in this area is funding from SB678 revenue to fund a Kiosk for each Probation Office. Also included is a shift in Electronic Monitoring from sworn staff to private company vendors. The private vendors will complete non-enforcement tasks, while all enforcement duties will remain with sworn officers. The private / public combination will save money while continuing to provide a high level of public safety for alternatives to incarceration.

Other Charges is decreasing overall by \$50,125. The majority of this decrease is in care and support of persons in the amount of \$45,000. The budget continues to provide \$50,000 for Mental Health Services which has been added to the budget to pay the Mental Health Department for services in both the Juvenile Hall in Placerville and the Juvenile Treatment Center in South Lake Tahoe. The combination of services from Mental Health Services, contract services for drug and alcohol counseling and the addition of a Mental Health Clinician will provide the Probation Department with a full range of services with which to meet its mandates.

Fixed Assets are going down by \$16,000. This is due to no new vehicles being purchased in FY 2012-13. Intrafund Transfers are also going down by \$11,299, primarily in the areas of telephone charges, pc support and store support.

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 25 PROBATION

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0341	PENALTY: RESTITUTION	7,500	7,500	7,500	7,500	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	7,500	7,500	7,500	7,500	0
0600	ST: PROG PUBLIC ASSISTANCE	20,000	20,000	20,000	20,000	0
0760	ST: CORRECTIONS	49,276	49,276	60,000	60,000	10,724
0860	ST: PUBLIC SAFETY SALES TAX	940,769	940,769	940,769	940,769	0
0880	ST: OTHER	70,000	0	522,859	522,859	522,859
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,080,045	1,010,045	1,543,628	1,543,628	533,583
1000	FED: ADMIN PUBLIC ASSISTANCE	35,000	50,000	32,000	32,000	-18,000
1100	FED: OTHER	91,077	91,077	20,512	20,512	-70,565
1118	FED: OCJP - OFFICE CRIMINAL JUSTICE PLAN	34,359	34,359	0	0	-34,359
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	160,436	175,436	52,512	52,512	-122,924
1202	REV: CARE - COMM ACTION RESPONSIVE	25,000	25,000	25,000	25,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	25,000	25,000	25,000	25,000	0
1502	COURT: ADMIN PC1205.D	1,000	1,000	0	0	-1,000
1680	INSTITUTIONAL CARE & SERVICES	280,800	330,800	250,000	250,000	-80,800
1683	PROBATION: ADULT DEFENDANT	35,000	35,000	35,000	35,000	0
1684	CARE IN JUVENILE HALL	105,000	95,000	95,000	95,000	0
1685	URINALYSIS TESTING	4,000	4,000	3,000	3,000	-1,000
1747	HEMP - HOME ELECTRONIC MONITORING	12,000	10,000	13,500	13,500	3,500
1751	PROBATION: PRESENT REPORT FEE	3,000	4,500	3,000	3,000	-1,500
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	440,800	480,300	399,500	399,500	-80,800
1940	MISC: REVENUE	4,000	4,000	2,750	2,750	-1,250
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	4,000	4,000	2,750	2,750	-1,250
2020	OPERATING TRANSFERS IN	1,855,000	2,224,300	2,354,012	2,354,012	129,712
2027	OPERATING TRSNF IN: SALES TAX	156,756	156,756	156,756	156,756	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	2,011,756	2,381,056	2,510,768	2,510,768	129,712
<b>TYPE: R SUBTOTAL</b>		3,729,537	4,083,337	4,541,658	4,541,658	458,321

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 25 PROBATION

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	6,124,740	6,489,244	6,547,594	6,547,594	58,350
3001	TEMPORARY EMPLOYEES	279,202	229,202	244,202	244,202	15,000
3002	OVERTIME	173,443	173,443	225,424	225,424	51,981
3003	STANDBY PAY	10,273	0	20,468	20,468	20,468
3004	OTHER COMPENSATION	34,998	34,998	116,393	116,393	81,395
3005	TAHOE DIFFERENTIAL	100,800	100,800	108,000	108,000	7,200
3006	BILINGUAL PAY	6,240	6,240	5,200	5,200	-1,040
3020	RETIREMENT EMPLOYER SHARE	1,598,761	1,877,084	1,939,914	1,939,914	62,830
3022	MEDI CARE EMPLOYER SHARE	94,314	94,314	97,377	97,377	3,063
3040	HEALTH INSURANCE EMPLOYER	1,673,898	1,884,750	1,974,280	1,974,280	89,530
3041	UNEMPLOYMENT INSURANCE EMPLOYER	96,205	96,205	99,015	99,015	2,810
3042	LONG TERM DISABILITY EMPLOYER	23,050	23,050	23,571	23,571	521
3043	DEFERRED COMPENSATION EMPLOYER	20,693	20,693	15,910	15,910	-4,783
3046	RETIREE HEALTH: DEFINED	119,178	119,178	119,178	104,545	-14,633
3060	WORKERS' COMPENSATION EMPLOYER	116,034	116,034	116,034	53,782	-62,252
3080	FLEXIBLE BENEFITS	48,000	48,000	42,000	42,000	-6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>10,519,829</b>	<b>11,313,235</b>	<b>11,694,560</b>	<b>11,617,675</b>	<b>304,440</b>
4020	CLOTHING & PERSONAL SUPPLIES	18,000	18,000	18,000	18,000	0
4022	UNIFORMS	6,500	6,500	4,000	4,000	-2,500
4040	TELEPHONE COMPANY VENDOR	8,820	9,600	10,800	10,800	1,200
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,700	3,980	4,200	4,200	220
4060	FOOD AND FOOD PRODUCTS	205,000	210,000	230,000	230,000	20,000
4080	HOUSEHOLD EXPENSE	44,203	44,203	45,000	45,000	797
4085	REFUSE DISPOSAL	17,100	17,100	17,256	17,256	156
4086	JANITORIAL / CUSTODIAL SERVICES	12,000	15,650	11,250	11,250	-4,400
4100	INSURANCE: PREMIUM	68,790	68,790	68,790	54,426	-14,364
4140	MAINT: EQUIPMENT	1,500	6,900	3,000	3,000	-3,900
4144	MAINT: COMPUTER	40,727	0	53,350	53,350	53,350
4164	VEH MAINT: TIRE & TUBES	0	1,000	0	0	-1,000
4180	MAINT: BUILDING & IMPROVEMENTS	19,990	21,607	20,664	20,664	-943
4200	MEDICAL, DENTAL & LABORATORY	200	790	200	200	-590
4220	MEMBERSHIPS	648	598	648	648	50
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	4,041	4,041	4,041	4,041	0
4260	OFFICE EXPENSE	28,000	28,000	28,000	28,000	0
4261	POSTAGE	12,200	14,500	12,500	12,500	-2,000
4262	SOFTWARE	4,100	4,100	0	0	-4,100
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	355	355	547	547	192
4264	BOOKS / MANUALS	160	0	0	0	0
4265	LAW BOOKS	155	0	150	150	150
4266	PRINTING / DUPLICATING SERVICES	3,000	4,000	4,000	4,000	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	199,776	299,682	383,190	383,190	83,508

# PROBATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 25 PROBATION

	CURRENT YR		DEPARTMENT	CAO	
	MID-YEAR PROJECTION	APPROVED BUDGET		RECOMMENDED BUDGET	DIFFERENCE
4308 EXTERNAL DATA PROCESSING SERVICES	3,042	2,496	3,060	3,060	564
4318 INTERPRETER	0	1,000	500	500	-500
4323 PSYCHIATRIC MEDICAL SERVICES	123,003	156,750	166,950	166,950	10,200
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	65,594	77,894	73,844	73,844	-4,050
4329 PROBATION: NON GOVERNMENT AGENCY	1,000	1,000	1,000	1,000	0
4400 PUBLICATION & LEGAL NOTICES	600	600	600	600	0
4420 RENT & LEASE: EQUIPMENT	23,020	23,420	24,320	24,320	900
4440 RENT & LEASE: BUILDING &	215,292	215,292	221,020	221,020	5,728
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	0	0	800	800	800
4461 EQUIP: MINOR	26,745	7,745	9,010	9,010	1,265
4462 EQUIP: COMPUTER	17,610	17,610	30,005	30,005	12,395
4463 EQUIP: TELEPHONE & RADIO	2,376	2,376	7,236	7,236	4,860
4464 EQUIP: LAW ENFORCEMENT	16,979	16,979	19,645	19,645	2,666
4465 EQUIP: VEHICLE	1,700	1,700	5,000	5,000	3,300
4500 SPECIAL DEPT EXPENSE	7,537	28,537	35,237	35,237	6,700
4501 SPECIAL PROJECTS	200	500	200	200	-300
4503 STAFF DEVELOPMENT	3,035	6,391	13,251	13,251	6,860
4505 SB924: TRANSPORTATION & TRAVEL	50,000	60,000	80,000	80,000	20,000
4529 SOFTWARE LICENSE	9,785	46,835	2,600	2,600	-44,235
4534 AMMUNITION	7,725	7,725	6,088	6,088	-1,637
4600 TRANSPORTATION & TRAVEL	4,090	5,500	3,300	3,300	-2,200
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	7,600	9,413	11,000	11,000	1,587
4605 RENT & LEASE: VEHICLE	69,113	89,355	68,463	68,463	-20,892
4606 FUEL PURCHASES	44,666	60,065	78,259	78,259	18,194
4608 HOTEL ACCOMMODATIONS	3,200	3,150	3,018	3,018	-132
4620 UTILITIES	225,780	228,980	219,338	219,338	-9,642
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>1,628,657</b>	<b>1,850,709</b>	<b>2,003,330</b>	<b>1,988,966</b>	<b>138,257</b>
5000 SUPPORT & CARE OF PERSONS	25,000	120,000	75,000	75,000	-45,000
5300 INTERFND: SERVICE BETWEEN FUND	0	5,125	0	0	-5,125
5319 INTERFND: MENTAL HEALTH SERVICES	50,000	50,000	50,000	50,000	0
<b>CLASS: 50 OTHER CHARGES</b>	<b>75,000</b>	<b>175,125</b>	<b>125,000</b>	<b>125,000</b>	<b>-50,125</b>
6040 FIXED ASSET: EQUIPMENT	11,500	4,000	18,000	18,000	14,000
6042 FIXED ASSET: COMPUTER SYSTEM	2,000	2,000	0	0	-2,000
6045 FIXED ASSET: VEHICLES	28,000	28,000	0	0	-28,000
<b>CLASS: 60 FIXED ASSETS</b>	<b>41,500</b>	<b>34,000</b>	<b>18,000</b>	<b>18,000</b>	<b>-16,000</b>
7200 INTRAFUND TRANSFERS: ONLY GENERAL	11,000	11,000	12,000	12,000	1,000
7210 INTRAFND: COLLECTIONS	5,000	4,300	5,300	5,300	1,000
7220 INTRAFND: TELEPHONE EQUIPMENT &	50,000	57,900	51,900	51,900	-6,000
7221 INTRAFND: RADIO EQUIPMENT & SUPPORT	1,500	3,250	1,750	1,750	-1,500
7223 INTRAFND: MAIL SERVICE	4,773	4,773	4,773	8,281	3,508
7224 INTRAFND: STORES SUPPORT	7,983	7,983	7,983	2,676	-5,307
7225 INTRAFND: CENTRAL DUPLICATING	4,000	5,000	3,000	3,000	-2,000
7227 INTRAFND: MAINFRAME SUPPORT	59,616	59,616	59,616	59,616	0
7229 INTRAFND: PC SUPPORT	2,000	3,000	0	0	-3,000
7231 INTRAFND: IS PROGRAMMING SUPPORT	3,000	5,000	6,000	6,000	1,000
7232 INTRAFND: MAINT BLDG & IMPROVMNTS	5,000	10,000	10,000	10,000	0
7234 INTRAFND: NETWORK SUPPORT	98,576	98,576	98,576	98,576	0
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>252,448</b>	<b>270,398</b>	<b>260,898</b>	<b>259,099</b>	<b>-11,299</b>
<b>TYPE: E SUBTOTAL</b>	<b>12,517,434</b>	<b>13,643,467</b>	<b>14,101,788</b>	<b>14,008,740</b>	<b>365,273</b>
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>8,787,897</b>	<b>9,560,130</b>	<b>9,560,130</b>	<b>9,467,082</b>	<b>-93,048</b>
<b>DEPARTMENT: 25 SUBTOTAL</b>	<b>8,787,897</b>	<b>9,560,130</b>	<b>9,560,130</b>	<b>9,467,082</b>	<b>-93,048</b>

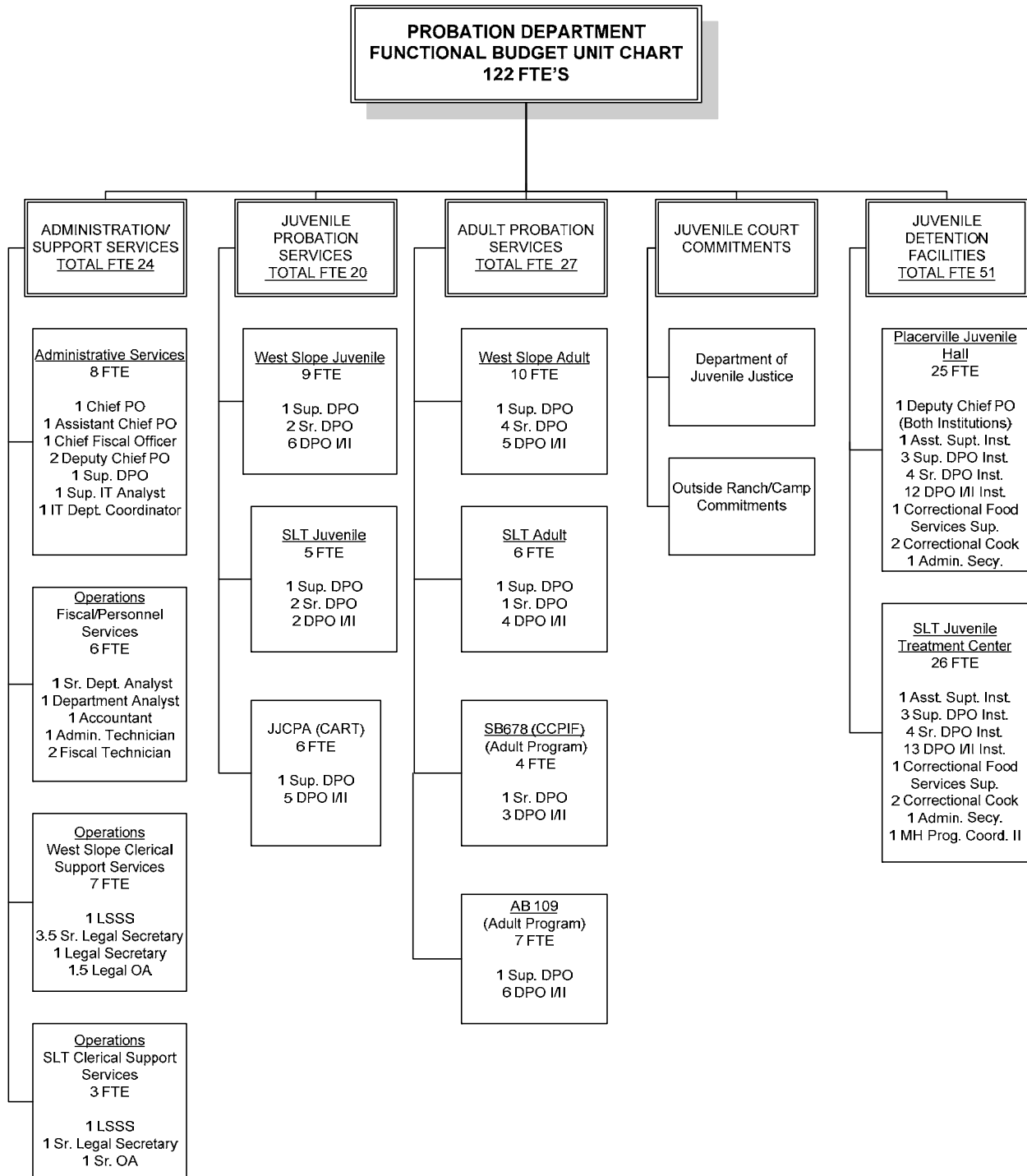
# PROBATION

## Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Chief Probation Officer	1.00	1.00	1.00	0.00
Accountant VII	1.00	1.00	1.00	0.00
Administrative Secretary	2.00	2.00	2.00	0.00
Administrative Services Officer	1.00	0.00	0.00	-1.00
Administrative Technician	1.00	1.00	1.00	0.00
Assistant Chief Probation Officer	1.00	1.00	1.00	0.00
Assistant Superintendant - Institutions	0.00	2.00	2.00	2.00
Chief Fiscal Officer	0.00	1.00	1.00	1.00
Correctional Cook	4.00	4.00	4.00	0.00
Correctional Food Services Supervisor	2.00	2.00	2.00	0.00
Department Analyst	0.00	1.00	1.00	1.00
Deputy Chief Probation Officer	3.00	3.00	3.00	0.00
Deputy Probation Officer VII	33.00	31.00	31.00	-2.00
Deputy Probation Officer VII - Institutions	27.00	25.00	25.00	-2.00
Fiscal Administrative Manager	1.00	0.00	0.00	-1.00
Fiscal Technician	2.00	2.00	2.00	0.00
Information Technology Department Coordinator	1.00	1.00	1.00	0.00
Legal Office Assistant VII	1.00	1.50	1.50	0.50
Legal Secretarial Services Supervisor	2.00	2.00	2.00	0.00
Legal Secretary VII	1.00	1.00	1.00	0.00
Mental Health Program Coordinator II	0.00	1.00	1.00	1.00
Sr. Legal Secretary	4.50	4.50	4.50	0.00
Sr. Office Assistant	1.00	1.00	1.00	0.00
Sr. Department Analyst	1.00	1.00	1.00	0.00
Sr. Deputy Probation Officer	10.00	10.00	10.00	0.00
Sr. Deputy Probation Officer - Institutions	8.00	8.00	8.00	0.00
Supervising Deputy Probation Officer	7.00	7.00	7.00	0.00
Supervising Deputy Probation Officer - Institutions	7.00	6.00	6.00	-1.00
Supervising Information Technology Analyst	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>123.50</b>	<b>122.00</b>	<b>122.00</b>	<b>-1.50</b>



# PROBATION



## PROBATION

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## PROBATION

### Ten Year History

	<b>03/04</b>	<b>04/05</b>	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Fines, Forfeitures	23,566	25,915	23,673	22,976	29,538
Use of Money	1,877	-	-	-	-
State	1,598,206	1,024,138	1,788,860	1,734,863	1,823,091
Federal	1,064,520	50,177	-	80,766	91,328
Other Governmental	12,755	18,986	21,101	20,826	24,032
Charges for Service	493,335	498,310	616,877	753,212	677,342
Misc.	25,442	34,349	38,310	26,028	19,049
Other Financing	-	1,683,822	1,238,001	1,090,782	1,121,035
<b>Total Revenue</b>	<b>3,219,701</b>	<b>3,335,697</b>	<b>3,726,822</b>	<b>3,729,453</b>	<b>3,785,415</b>
Salaries	3,726,878	4,265,654	5,410,775	6,306,585	6,606,707
Benefits	1,963,199	2,537,894	3,140,558	3,254,014	3,569,956
Services & Supplies	620,999	1,022,269	972,897	1,290,222	1,518,983
Other Charges	559,567	316,505	87,771	65,676	67,736
Fixed Assets	25,135	30,882	49,114	26,642	244,305
Operating Transfers	-	-	-	85,734	530
Intrafund Transfers	332,083	364,557	311,634	405,747	420,786
<b>Total Appropriations</b>	<b>7,227,861</b>	<b>8,537,761</b>	<b>9,972,749</b>	<b>11,434,620</b>	<b>12,429,003</b>
<b>NCC</b>	<b>4,008,160</b>	<b>5,202,064</b>	<b>6,245,927</b>	<b>7,705,167</b>	<b>8,643,588</b>
<b>FTE's</b>	<b>91</b>	<b>113</b>	<b>117</b>	<b>126</b>	<b>130</b>

## PROBATION

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Fines, Forfeitures	16,930	12,897	19,493	7,500	7,500
Use of Money	-	-	-	-	-
State	1,375,176	1,293,594	1,430,656	1,080,045	1,543,628
Federal	-	65,727	229,644	160,436	52,512
Other Governmental	28,480	26,342	30,325	25,000	25,000
Charges for Service	647,902	550,029	597,632	440,800	399,500
Misc.	5,006	4,155	3,774	4,000	2,750
Other Financing	641,569	1,245,775	1,007,094	2,011,756	2,510,768
<b>Total Revenue</b>	<b>2,715,063</b>	<b>3,198,519</b>	<b>3,318,618</b>	<b>3,729,537</b>	<b>4,541,658</b>
Salaries	6,726,848	6,610,395	6,451,487	6,729,696	7,267,281
Benefits	3,675,840	3,486,036	3,544,232	3,790,133	4,350,394
Services & Supplies	1,384,107	1,389,346	1,387,612	1,628,657	1,988,966
Other Charges	15,147	96,685	6,015	75,000	125,000
Fixed Assets	12,578	1,791	4,894	41,500	18,000
Operating Transfers	-	-	-	-	-
Intrafund Transfers	383,462	305,483	281,807	252,448	259,099
<b>Total Appropriations</b>	<b>12,197,982</b>	<b>11,889,736</b>	<b>11,676,047</b>	<b>12,517,434</b>	<b>14,008,740</b>
<b>NCC</b>	<b>9,482,919</b>	<b>8,691,217</b>	<b>8,357,429</b>	<b>8,787,897</b>	<b>9,467,082</b>
<b>FTE's</b>	<b>122</b>	<b>118</b>	<b>111</b>	<b>124</b>	<b>122</b>

## PROBATION

10 Year Variance		
	\$ Change	% Change
Fines, Forfeitures	(16,066)	-68%
Use of Money	(1,877)	-100%
State	(54,578)	-3%
Federal	(1,012,008)	-95%
Other Governmental	12,245	96%
Charges for Service	(93,835)	-19%
Misc.	(22,692)	-89%
Other Financing	2,510,768	N/A
<b>Total Revenue</b>	<b>1,321,957</b>	<b>41%</b>
Salaries	3,540,403	95%
Benefits	2,387,195	122%
Services & Supplies	1,367,967	220%
Other Charges	(434,567)	-78%
Fixed Assets	(7,135)	-28%
Operating Transfers	-	N/A
Intrafund Transfers	(72,984)	-22%
<b>Total Appropriations</b>	<b>6,780,879</b>	<b>94%</b>
<b>NCC</b>	<b>5,458,922</b>	<b>136%</b>
<b>FTE's</b>	<b>32</b>	<b>35%</b>

### Notes

Opening of SLT Juvenile Treatment Facility in FY 2004/05 added 22.0 FTE's.

In FY2009-10 the total FTE's for the JTC is 30.0.

Areas affecting overall salaries & benefits over past ten years include:  
 Safety Retirement  
 Health Insurance Increases  
 Retiree Health Contributions

**LAND USE AND DEVELOPMENT SERVICES TEN YEAR**

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**10 Year History  
Land Use and Development Functional Group**

## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	3,903,733	3,851,289	5,192,249	5,883,317	318,594
Licenses, Permits	8,777,929	8,470,658	7,270,837	6,757,444	12,068,488
Fines, Forfeitures	78,924	46,081	30,399	204,562	30,525
Use of Money	289,300	386,878	819,356	1,094,770	487,512
State	11,587,324	13,362,566	16,608,732	14,828,421	2,680,233
Federal	2,077,119	3,071,616	3,677,063	7,456,181	18,432,285
Other Governmental	77,694	138,220	60,628	44,265	4,963,804
Charges for Service	18,391,501	10,808,296	12,896,340	11,906,667	6,188,629
Misc.	3,095,760	948,433	939,945	1,271,015	6,058,189
Other Financing Sources	3,241,996	22,230,095	33,222,679	37,464,381	4,363,510
Use of Fund Balance	32,539	1,307,571	670,127	880,664	48,560,555
<b>Total Revenue</b>	<b>51,553,819</b>	<b>64,621,703</b>	<b>81,388,355</b>	<b>87,791,687</b>	<b>104,152,324</b>
Salaries	20,662,206	20,327,853	25,644,547	28,437,263	29,368,876
Benefits	7,857,464	9,573,252	11,878,553	12,499,697	12,949,740
Services & Supplies	17,004,070	23,250,009	32,445,293	36,853,202	50,058,295
Other Charges	8,650,110	11,472,571	12,828,806	9,857,500	9,900,097
Fixed Assets	1,371,528	1,880,479	4,144,850	3,671,174	3,233,160
Operating Transfers	87,509	3,166,860	4,809,692	6,330,409	7,537,662
Intrafund Transfers	148,385	552,971	32,883	101,635	289,540
Increase to Reserves	-	-	-	-	-
<b>Total Appropriations</b>	<b>55,781,272</b>	<b>70,223,995</b>	<b>91,784,624</b>	<b>97,750,880</b>	<b>113,337,370</b>
<b>NCC</b>	<b>6,079,575</b>	<b>6,298,215</b>	<b>10,498,282</b>	<b>12,795,559</b>	<b>11,642,062</b>
<b>FTE's</b>	<b>480</b>	<b>471</b>	<b>517</b>	<b>549</b>	<b>497</b>

## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	6,635,697	7,896,817	7,226,471	7,163,480	5,924,390
Licenses, Permits	3,958,881	3,509,637	3,444,967	4,626,061	4,912,794
Fines, Forfeitures	55,451	45,983	34,139	38,045	21,853
Use of Money	629,299	389,067	408,948	356,632	293,116
State	21,332,032	28,425,405	28,030,976	23,890,881	27,477,075
Federal	9,327,964	16,915,273	8,394,019	9,973,392	19,409,727
Other Governmental	30,390	87,651	34,036	46,333	16,727
Charges for Service	10,093,254	10,852,368	10,946,234	12,201,866	12,121,709
Misc.	1,776,434	1,260,042	1,228,423	1,963,995	3,771,971
Other Financing Sources	37,249,928	22,778,909	12,216,975	19,395,882	21,954,887
Use of Fund Balance	-	-	-	12,152,619	9,707,918
<b>Total Revenue</b>	<b>91,089,330</b>	<b>92,161,152</b>	<b>71,965,188</b>	<b>91,809,186</b>	<b>105,612,167</b>
Salaries	26,863,506	25,059,937	23,390,335	22,967,758	21,121,537
Benefits	12,136,570	9,969,964	10,434,051	10,631,405	9,780,144
Services & Supplies	42,298,119	41,942,051	36,042,739	49,890,326	54,342,419
Other Charges	7,901,992	9,162,603	7,832,236	10,443,311	13,104,934
Fixed Assets	5,281,855	2,819,456	3,490,332	2,161,809	3,861,810
Operating Transfers	5,541,656	5,786,557	84,673	5,088,838	7,903,073
Intrafund Transfers	790,439	742,907	650,479	757,584	629,458
Increase to Reserves	-	-	-	361,426	361,426
<b>Total Appropriations</b>	<b>100,814,137</b>	<b>95,483,475</b>	<b>81,924,845</b>	<b>102,302,457</b>	<b>111,104,801</b>
<b>NCC</b>	<b>11,479,283</b>	<b>9,744,043</b>	<b>9,718,396</b>	<b>10,167,384</b>	<b>5,492,634</b>
<b>FTE's</b>	<b>476</b>	<b>397</b>	<b>352</b>	<b>355</b>	<b>321</b>



## LAND USE AND DEVELOPMENT SERVICES TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	2,020,657	52%
Licenses, Permits	(3,865,135)	-44%
Fines, Forfeitures	(57,071)	-72%
Use of Money	3,816	1%
State	15,889,751	137%
Federal	17,332,608	834%
Other Governmental	(60,967)	-78%
Charges for Service	(6,269,792)	-34%
Misc.	676,211	22%
Other Financing Sources	18,712,891	577%
Use of Fund Balance	9,675,379	29735%
<b>Total Revenue</b>	<b>54,058,348</b>	<b>105%</b>
Salaries	459,331	2%
Benefits	1,922,680	24%
Services & Supplies	37,338,349	220%
Other Charges	4,454,824	52%
Fixed Assets	2,490,282	182%
Operating Transfers	7,815,564	N/A
Intrafund Transfers	481,073	324%
<b>Total Appropriations</b>	<b>55,323,529</b>	<b>99%</b>
<b>NCC</b>	<b>(586,941)</b>	<b>-10%</b>
<b>FTE's</b>	<b>(159)</b>	<b>-33%</b>

### Notes

In FY 2012-13 the Facilities function was moved out of the Department of Transportation (Land Use) to the Chief Administrative Office (General Government). Total NCC for this function is \$3,837,644

# SURVEYOR

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## Mission

The County Surveyor is responsible for providing information to the public on the complex issues of Property Ownership and the timely review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses, Abandonment of Public Easements and Irrevocable Offers of Dedication to facilitate development, serving the public, County departments and outside agencies.

The County Surveyor is also responsible for the County's Land Management Information System (LMIS) and the County's Geographic Information System (GIS) including operation, maintenance and enhancements of both systems. The systems are used to manage a variety of project and permitting databases and to interpret data in conjunction with location to create maps providing responsive service to the public, County departments and outside agencies.

## Program Summaries

### Administration

**Positions: 2.4 FTE**  
**Extra Help : \$20,000**

**Total Appropriations: \$617,631**  
**Total Revenues: \$0**  
**Net County Cost: \$617,631**

Provides oversight, direction and support for the department including Services and Supplies and Fixed Asset line items, and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations.

**Revenue:** No direct revenue sources.

### Surveyor Services

**Positions: 2.0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$220,557**  
**Total Revenues: \$41,000**  
**Net County Cost: \$179,557**

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes.

**Revenue:** Sources include public requests, General Fund, and Inter Fund Departments. Revenue is expected to be on-going.

### Addressing / Road Name Services

**Positions: 0.8 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$57,919**  
**Total Revenues: \$6,000**  
**Net County Cost: \$51,919**

State Mandated functions applicable to the California Business and Professions, Resources, and Government Codes.

**Revenue:** Sources include public requests, General Fund, and Inter Fund Departments. Revenue is expected to be on-going.

## SURVEYOR

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### LMIS Services

**Positions: 1.3 FTE**

**Extra Help: \$0**

**Total Appropriations: \$225,804**

**Total Revenues: \$0**

**Net County Cost: \$225,804**

Manages centralized databases and software applications to support the County's Building Permit, Code Enforcement, project tracking programs

**Revenues:** No direct revenue sources.

### GIS Services

**Positions: 5.5 FTE**

**Extra Help: \$0**

**Total Appropriations: \$534,437**

**Total Revenues: \$81,500**

**Net County Cost: \$452,937**

Creates and manages an enterprise database and software applications comprising approximately 50 separate layers to support the County's Development and Emergency Services, General Plan implementation and to serve many other County departments and outside agencies to find solutions to their problems.

**Revenues:** Sources include public requests, General Fund, and Inter Fund Departments. Revenue is expected to be on-going.

### **Source of Funds**

Charges for Service (\$128,500): Includes revenue Parcel Map Inspection (\$40,000), Misc. Charges (\$16,000), and Inter-fund revenue from other departments (\$72,500).

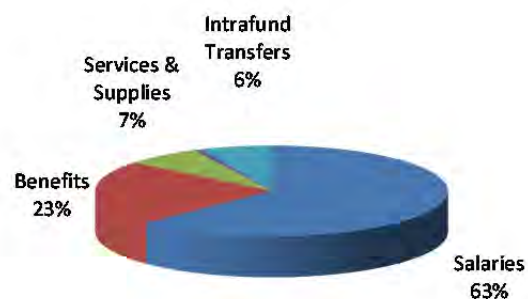
Net County Cost (\$1,527,848): The Department is primarily funded with discretionary General Fund tax revenue. These revenues are collected in Department 15 – General Fund Other Operations.



### **Use of Funds**

Salaries & Benefits (\$1,419,218): Primarily comprised of salaries (\$1,005,452), retirement (\$171,735) and health insurance (\$155,806).

Services & Supplies (\$116,549): Primarily comprised of Computer system maintenance (\$47,594), computer equipment (\$6,315), office



## SURVEYOR

expense (\$4,500), and insurance premium (\$17,442).

Other Charges (\$300)

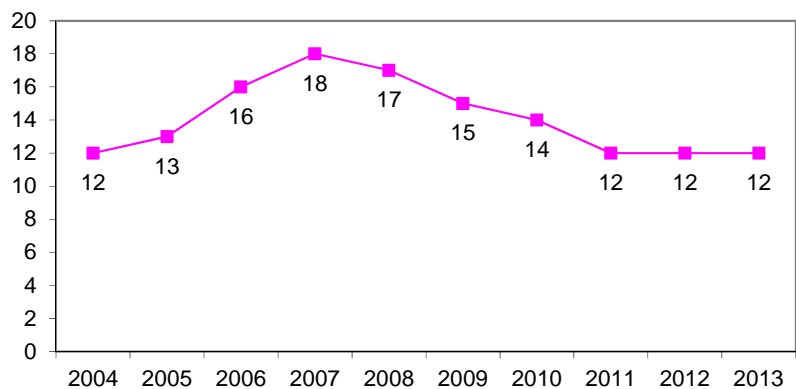
Fixed Assets (\$13,038)

Intra-fund Transfers (\$108,243): Includes charges from other departments for services such as IT programming support (\$55,000), network support (\$28,172), mainframe support (\$15,429), and telephone (\$6,400).

Intra-fund Abatement: (-\$1,000): Includes charges to other departments for GIS services.

### Staffing Trend

Staffing for the Surveyor over the past ten years reflects growth in FY 2005-06 and FY 2006-07 due to combining GIS related staff from other departments under the Surveyor's Office. All positions in the Surveyor's office are located in Placerville.



### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$16,600 or 1% in revenues and a decrease of \$65,243 or 1% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is decreased by \$48,643 or 1% compared to the FY 2011-12 approved budget.

The Surveyor has reviewed each revenue source and recommended adjustments based on current trends and information coming from the development community. It is believed that these are realistic revenue projections for FY 2012-13.

The Recommended Budget includes the reduction of one (1.0) FTE GIS Analyst due to a retirement. The budget also includes the addition of one (1.0) FTE GIS Technician. The Surveyor believes that this lower level position will be able to absorb many of the lower level tasks in the GIS area and also offers a cost savings.

The budget includes \$20,000 in funding for extra help. Currently, there is a backlog of parcels that need further review and Certificates of Compliance issued before permits can be issued. This work is part of the General Plan Implementation. This project exceeded 10,000 parcels a couple of years ago and the work have primarily been performed by extra help. The Surveyor will continue this effort.

## **SURVEYOR**

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The Surveyor will be receiving clerical services from the Centralized Fiscal Admin group formed by the Chief Administrative Office during FY 2011-12. The budget includes \$5,000 as an estimated cost for this service.

The Surveyor has included a fixed asset request in the budget of \$13,038. This funding will be used to replace an end of life server and two high end computers for the GIS system.

# SURVEYOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 12 SURVEYOR

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	
					DIFFERENCE	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
1408	PARCEL MAP INSPECTION FEE	35,925	47,900	40,000	40,000	-7,900
1740	CHARGES FOR SERVICES	9,435	20,700	16,000	16,000	-4,700
1800	INTERFND REV: SERVICE BETWEEN FUND	27,540	76,500	72,500	72,500	-4,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	72,900	145,100	128,500	128,500	-16,600
<hr/>						
<b>TYPE: R SUBTOTAL</b>		72,900	145,100	128,500	128,500	-16,600

# SURVEYOR

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 12 SURVEYOR

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE:E</b>	<b>EXPENDITURE</b>					
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	934,380	1,056,133	1,005,452	1,005,452	-50,681
3001	TEMPORARY EMPLOYEES	10,000	10,000	20,000	20,000	10,000
3004	OTHER COMPENSATION	10,500	10,500	10,500	10,500	0
3020	RETIREMENT EMPLOYER SHARE	188,372	188,372	171,735	171,735	-16,637
3022	MEDI CARE EMPLOYER SHARE	13,862	13,862	12,563	12,563	-1,299
3040	HEALTH INSURANCE EMPLOYER	162,601	162,601	155,806	155,806	-6,795
3041	UNEMPLOYMENT INSURANCE EMPLOYER	9,660	9,660	8,855	8,855	-805
3042	LONG TERM DISABILITY EMPLOYER	3,746	3,746	3,422	3,422	-324
3043	DEFERRED COMPENSATION EMPLOYER	8,085	8,085	5,953	5,953	-2,132
3046	RETIREE HEALTH: DEFINED	15,022	15,022	15,022	11,670	-3,352
3060	WORKERS' COMPENSATION EMPLOYER	2,958	2,958	2,958	1,262	-1,696
3080	FLEXIBLE BENEFITS	18,000	18,000	12,000	12,000	-6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,377,186</b>	<b>1,498,939</b>	<b>1,424,266</b>	<b>1,419,218</b>	<b>-79,721</b>
4040	TELEPHONE COMPANY VENDOR	100	100	100	100	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	250	250	250	250	0
4100	INSURANCE: PREMIUM	6,207	6,207	6,207	17,442	11,235
4140	MAINT: EQUIPMENT	3,000	4,000	3,100	3,100	-900
4144	MAINT: COMPUTER	30,350	32,500	47,594	47,594	15,094
4161	VEH MAINT: PARTS DIRECT CHARGE	1,000	1,000	1,000	1,000	0
4220	MEMBERSHIPS	850	850	1,033	1,033	183
4260	OFFICE EXPENSE	4,500	4,500	4,500	4,500	0
4261	POSTAGE	250	250	250	250	0
4262	SOFTWARE	3,200	3,200	2,700	2,700	-500
4264	BOOKS / MANUALS	0	0	477	477	477
4300	PROFESSIONAL & SPECIALIZED SERVICES	5,000	5,000	5,000	5,000	0
4420	RENT & LEASE: EQUIPMENT	4,000	4,800	4,800	4,800	0
4461	EQUIP: MINOR	500	500	1,953	1,953	1,453
4462	EQUIP: COMPUTER	2,500	2,500	6,315	6,315	3,815
4503	STAFF DEVELOPMENT	2,000	2,500	3,600	3,600	1,100
4529	SOFTWARE LICENSE	12,000	18,000	4,514	4,514	-13,486
4600	TRANSPORTATION & TRAVEL	4,000	6,000	4,625	4,625	-1,375
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	500	500	696	696	196
4605	RENT & LEASE: VEHICLE	500	500	500	500	0
4606	FUEL PURCHASES	500	500	500	500	0
4608	HOTEL ACCOMMODATIONS	0	0	5,600	5,600	5,600
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>81,207</b>	<b>93,657</b>	<b>105,314</b>	<b>116,549</b>	<b>22,892</b>
5300	INTERFND: SERVICE BETWEEN FUND	0	0	300	300	300
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>300</b>	<b>300</b>
6040	FIXED ASSET: EQUIPMENT	20,000	20,000	0	0	-20,000
6042	FIXED ASSET: COMPUTER SYSTEM	8,000	8,000	13,038	13,038	5,038
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>28,000</b>	<b>28,000</b>	<b>13,038</b>	<b>13,038</b>	<b>-14,962</b>
7220	INTRAFND: TELEPHONE EQUIPMENT &	6,400	6,400	6,400	6,400	0
7223	INTRAFND: MAIL SERVICE	1,012	1,012	1,012	2,088	1,076
7224	INTRAFND: STORES SUPPORT	482	482	482	154	-328
7227	INTRAFND: MAINFRAME SUPPORT	15,429	15,429	15,429	15,429	0
7229	INTRAFND: PC SUPPORT	500	500	1,000	1,000	500
7231	INTRAFND: IS PROGRAMMING SUPPORT	55,000	55,000	55,000	55,000	0
7234	INTRAFND: NETWORK SUPPORT	28,172	28,172	28,172	28,172	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>106,995</b>	<b>106,995</b>	<b>107,495</b>	<b>108,243</b>	<b>1,248</b>
7350	INTRFND ABATEMENTS: GF ONLY	-6,000	-6,000	-1,000	-1,000	5,000
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-6,000</b>	<b>-6,000</b>	<b>-1,000</b>	<b>-1,000</b>	<b>5,000</b>
<b>TYPE: E SUBTOTAL</b>		<b>1,587,388</b>	<b>1,721,591</b>	<b>1,649,413</b>	<b>1,656,348</b>	<b>-65,243</b>
<b>FUND TYPE: 10 SUBTOTAL</b>		<b>1,514,488</b>	<b>1,576,491</b>	<b>1,520,913</b>	<b>1,527,848</b>	<b>-48,643</b>
<b>DEPARTMENT: 12 SUBTOTAL</b>		<b>1,514,488</b>	<b>1,576,491</b>	<b>1,520,913</b>	<b>1,527,848</b>	<b>-48,643</b>

# SURVEYOR

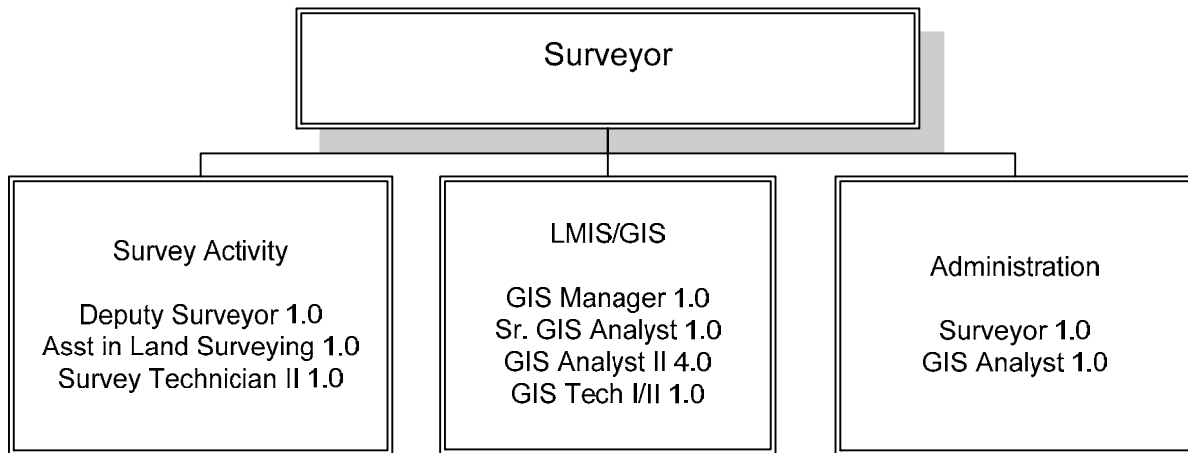
## Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Surveyor	1.00	1.00	1.00	0.00
Assistant in Land Surveying	1.00	1.00	1.00	0.00
Deputy Surveyor	1.00	1.00	1.00	0.00
GIS Analyst I/II	6.00	5.00	5.00	-1.00
Manager of GIS	1.00	1.00	1.00	0.00
Sr. GIS Analyst	1.00	1.00	1.00	0.00
GIS Technician	0.00	1.00	1.00	1.00
Surveyor's Technician I/II	1.00	1.00	1.00	0.00
<b>Department Total</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>0.00</b>



# SURVEYOR

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Total FTE  
12.0

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# SURVEYOR

## Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
State	-	-	-	-	1,362
Charges for Service	138,036	200,819	208,217	165,454	138,034
Misc.	19,279	8,164	-	-	575
<b>Total Revenue</b>	<b>157,315</b>	<b>208,983</b>	<b>208,217</b>	<b>165,454</b>	<b>139,971</b>
Salaries	782,766	894,379	1,198,732	1,254,691	1,330,964
Benefits	248,144	360,270	475,376	475,716	494,143
Services & Supplies	49,297	68,861	125,349	168,625	84,348
Other Charges	50	137	303	-	146
Fixed Assets	-	8,929	29,309	32,679	2,520
Intrafund Transfers	(35,914)	(114,445)	(345,228)	(276,202)	(174,102)
<b>Total Appropriations</b>	<b>1,044,343</b>	<b>1,218,131</b>	<b>1,483,841</b>	<b>1,655,509</b>	<b>1,738,019</b>
<b>NCC</b>	<b>887,028</b>	<b>1,009,148</b>	<b>1,275,624</b>	<b>1,490,055</b>	<b>1,598,048</b>
<b>FTE's</b>	<b>12</b>	<b>13</b>	<b>16</b>	<b>18</b>	<b>17</b>

# SURVEYOR

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projection	12/13 Budget
State	-	-	-	-	-
Charges for Service	194,708	132,333	121,978	72,900	128,500
Other Financing Sources	-	-	-	-	-
<b>Total Revenue</b>	<b>194,708</b>	<b>132,333</b>	<b>121,978</b>	<b>72,900</b>	<b>128,500</b>
Salaries	1,289,839	1,173,901	1,051,317	954,880	1,035,952
Benefits	506,479	482,152	396,464	422,306	383,266
Services & Supplies	83,235	62,555	71,480	81,207	116,549
Other Charges	480	241	57	-	300
Fixed Assets	4,842	1,675	1,810	28,000	13,038
Intrafund Transfers	(179,119)	123,087	97,995	100,995	107,243
<b>Total Appropriations</b>	<b>1,705,756</b>	<b>1,843,611</b>	<b>1,619,123</b>	<b>1,587,388</b>	<b>1,656,348</b>
<b>NCC</b>	<b>1,511,048</b>	<b>1,711,278</b>	<b>1,497,145</b>	<b>1,514,488</b>	<b>1,527,848</b>
<b>FTE's</b>	<b>15</b>	<b>14</b>	<b>12</b>	<b>12</b>	<b>12</b>

10 Year Variance		
	\$ Change	% Change
State	-	N/A
Charges for Service	(9,536)	-7%
Misc.	(19,279)	-100%
<b>Total Revenue</b>	<b>(28,815)</b>	<b>-18%</b>
Salaries	253,186	32%
Benefits	135,122	54%
Services & Supplies	67,252	136%
Other Charges	250	500%
Fixed Assets	13,038	N/A
Intrafund Transfers	143,157	-399%
<b>Total Appropriations</b>	<b>612,005</b>	<b>59%</b>
<b>NCC</b>	<b>640,820</b>	<b>72%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

Notes

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# AGRICULTURAL COMMISSIONER

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## Mission

The Department of Agriculture, Weights & Measures' mission is to protect, enhance and promote the preservation of agriculture and the environment while sustaining the public health, safety and welfare of all citizens, and to provide consumer and marketplace protections through the fair and equitable enforcement of laws and regulations.

The Department of Agriculture, Weights & Measures is responsible for enforcing laws and regulations from the California Food and Agricultural Code, the Business and Professions Code, the Health & Safety Code, the Government Code, the Civil Code, the California Code of Regulations and the County of El Dorado Codes pertaining to agriculture, and weights and measures.

## Program Summaries

### **Pesticide Use Enforcement**

**Positions: 2.35 FTE**

**Extra Help: \$0**

**Total Appropriations: \$271,596**

**Total Revenues: \$255,686**

**Net County Cost: \$15,910**

The pesticide laws and regulations of California require safe, responsible handling of pesticides from the time of purchase through transportation, storage, usage and disposal. The safety of employees, the environment, and the public are of paramount importance in this program. The enforcement of the regulations by this department applies to all agricultural, non-agricultural and structural usage. The more toxic pesticides are regulated under the restricted materials permit program.

Administration positions are proportionally allocated to provide oversight, direction and support for the Pesticide Use Enforcement program which includes accounting, personnel, payroll, purchasing, office support, budgeting and contract administration. The two main revenue sources are: California Department of Food and Agriculture unclaimed gas tax for Pesticide Regulatory Activities pursuant to §224(a) of the Food and Agricultural Code, and the California Department of Pesticide Regulation distribution of the Pesticide Mill Assessment collections in accordance with §12844 of the Food and Agricultural Code.

### **Agriculture**

**Positions: 4.26 FTE**

**Extra Help: 6 Seasonal**

**Total Appropriations: \$627,504**

**Total Revenues: \$415,793**

**Net County Cost: \$211,711**

The department is responsible for numerous mandated programs that promote, protect and enhance various aspects of agricultural activities:

### **Pest Exclusion – Plant Protection & Quarantine Inspection**

Personnel working in this program inspect incoming commodities that may be carrying invasive pests that could be damaging to agriculture in El Dorado County or California. The goal of this program is to prevent non-indigenous, harmful pests from becoming established here. Pest Exclusion promotes a healthy agricultural economy, as California's crops are kept free of exotic pests that could require the imposition of restrictive quarantine measures and cost hundreds of thousands of dollars to control. This program facilitates the exportation of our unprocessed

## **AGRICULTURAL COMMISSIONER**

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agricultural products to other states and countries. Three staff members are trained and certified as USDA-APHIS Inspectors for issuing Federal Phytosanitary Certificates on commodities for export. This program is the first line of defense against importation and exportation of economically important pests.

### Pest Detection

The Pest Detection Program serves as the second line of defense for the pest prevention and quarantine programs. The basic premise for this program is the early detection of exotic pest infestations of some of the more potentially devastating pests, such as the Mediterranean fruit fly, Oriental fruit fly, Melon fly, Gypsy moth and Japanese beetle, before they become established in the county. Delimitation trapping for new pests of concern that have quarantine areas within the state include Light Brown Apple Moth, Asian Citrus Psyllid and European Grapevine Moth. This program also helps to prevent the need for increased pesticide usage while providing the agriculture industries the flexibility to ship products throughout the world.

Traps are also placed in vineyards to detect infestations of Glassy-winged Sharpshooter (GWSS) before they reach uncontrollable population levels.

### Pest Management – Vegetation Management

There are nine different noxious weed species under eradication throughout the County. Most weed species in El Dorado County are listed as 'A' rated weeds by the State, and are of limited distribution throughout California. By continuing with an early detection and rapid response strategy, the department is stopping the introduction and spread of these plants which helps to protect agriculture, including range and timberlands and the environment. Integrated Pest Management techniques are used whenever possible in this program.

### Glassy-winged Sharpshooter

The Glassy-winged Sharpshooter (GWSS) Pest Management Program was initiated in 1999 to prevent the introduction of this insect to El Dorado County. GWSS is known to spread Pierce's Disease, which can devastate vineyard plantings. The pest-monitoring program includes inspections of all nursery stock shipped into the County from known infested areas. In addition, over 336 insect traps were deployed and monitored in nurseries, vineyards and in urban and rural locations throughout the County.

Historically the department utilizes extra-help Agricultural Biology Technician employees (6) for Pest Management programs. Using extra-help for these part-time seasonal positions allows the Department to use lower paid non-certified inspectors and work crew members rather than full time employees with benefits. The Department is required to submit work plans for each season that include detailed labor hours which are calculated by using the lower seasonal extra help employee wages and incorporate contract work crews that can execute the short term seasonal work.

### Vertebrate Pest Management

The goal of this program is to target specific rodent pests without impacting other beneficial or non-target populations of mammals and birds.

Although the department previously sold rodenticides to growers and homeowners, the "restricted use" status of those materials has changed, making it no longer practical to offer these rodenticides for sale to the public. We now offer advice on rodent control in various settings. These rodents can cause tremendous agricultural and structural damage while also

## **AGRICULTURAL COMMISSIONER**

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acting as vectors for various life threatening diseases that are transmittable to humans. Some of the transmittable diseases include bubonic plague, rabies and hanta virus.

### Integrated Pest Management

Integrated Pest Management (IPM) helps growers, pest control advisors and home/garden owners use various mechanical, biological and chemical practices in handling pest infestations. IPM emphasizes preventive methods that provide economical, long-term solutions to pest problems while minimizing hazards to human health and the environment. IPM techniques also can reduce the use of pesticides.

### Nursery Inspection

Inspections are performed on nursery stock entering El Dorado/Alpine County and nursery stock produced within the County. These inspections help protect the environment and foster fair competition by assuring the customer that plants are free from certain plant pests. This allows growers to ship their products throughout the state, nation and world.

### Seed Inspection

The inspection of various seeds is designed to protect growers from purchasing and planting below standard seed. Seed must be labeled with an accurate percentage of germination, test date, kind of seed, and the percentage of hard seed and weed seed.

### Apiary Inspection

Apiary inspections are made for the purpose of sustaining the continued health of the bee industry in California which directly translates into the successful production of numerous crops.

### Fresh Fruit, Nut, Vegetable and Honey Quality Control

This program is responsible for enforcing quality standards for many of the fresh fruit, nuts, vegetables and honey available for sale at the wholesale and retail level. These standards are set by the industry and serve four purposes:

1. To assist the production agricultural industry in maintaining high quality produce, and
2. To permit the buying of produce "sight unseen" by ensuring that a "grade" placed on the produce is standardized throughout the industry, and
3. To protect the consumer from inferior quality produce, and
4. To promote fair competition.

### Egg Quality Control

This program is designed similarly to the fruit and vegetable quality control program above. It assures a standardized grading, sizing and cleanliness system so that the egg producing industry remains competitive while affording protection to the consumer. Additionally, some of the egg quality standards protect the health of the public.

### Certified Farmers' Market (Direct Marketing)

These locally important markets give the producers of farm products the option of selling directly to the consumer without the requirements of meeting size, pack, container, and labeling requirements (Standardization). These markets give the public a "direct" link to the production of the crop by buying the produce from the grower. Eight markets operate in the county with numerous growers from both in and out of the county participating in them.



## **AGRICULTURAL COMMISSIONER**

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### Organic Producers

The department is the local enforcement agency concerning the registration, investigation of complaints and auditing of organic producers and handlers. Producers and businesses are assisted with the registration process by explaining the requirements of the California Organic Law and Federal Organic Act.

### Crop Report

The annual crop report is required by the California Food and Agricultural Code for the purpose of publishing an accurate and meaningful report concerning the agricultural conditions in El Dorado/Alpine County. Lending/financial institutions and realty agencies, as well as prospective agricultural land purchasers, are extremely interested in the annual crop report.

Administration positions are proportionally allocated to provide oversight, direction and support for Agriculture programs which includes budgeting, accounting, personnel, payroll, purchasing, office support and contract administration of contracts through the State of California, Department of Food and Agriculture and private grants. The principle funding source for these programs is the County's share of unclaimed gas tax as authorized by the Food and Agricultural Code § 224(g)

### Weights & Measures

**Positions: 1.42 FTE**

**Extra Help: \$0**

**Total Appropriations: \$162,482**

**Total Revenues: \$123,930**

**Net County Cost: \$38,552**

Weights & Measures affects everyone's daily life through the inspections of all commercially used devices such as gas pumps, scales and scanners and also the testing of packages to ensure the product inside the package actually weighs or measures as much as is stated on the label. The department also enforces requirements for petroleum products including antifreeze, brake fluid, motor oil, grades of diesel and octane levels of gasoline.

The mission of weights and measures is to allow a good value comparison to the consumer while maintaining fair competition between businesses.

Administration positions are proportionally allocated to provide oversight, direction and support for the Weights & Measures programs. The department's revenue sources include inspection reimbursement for Service Agents, Petroleum Products Compliance and Weighmaster Enforcement through the State of California, Department of Food and Agriculture Division of Measurement Standards and the annual device registration for commercially used devices such as gasoline dispensers, scales, taxicabs, etc.

### Wildlife Services

**Positions: 1.3 FTE**

**Extra Help: USDA 100% Match for Trapper**

**Total Appropriations: \$156,426**

**Total Revenues: \$35,621**

**Net County Cost: \$120,805**

The Wildlife Services program is a cooperative venture between El Dorado/Alpine County and the United States Department of Agriculture – The USDA provides 1.0 FTE to match the County's 1.0 FTE dedicated to this program. There are two types of protection offered under this program:

## **AGRICULTURAL COMMISSIONER**

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- *Urban animal damage.* These situations involve homeowners who have skunks, raccoons, or other wildlife that have taken up residence in the vicinity of their home, and are causing property damage or they are a threat to their pets or to human health and safety.
- *Farmers and ranchers with livestock, crop and/or property loss.* Typically, these situations involve both domestic and wild animal damage on agricultural land.

The main focus of the program is to remove only the animals that are causing the problem.

Administration and oversight are provided by the Agricultural Commissioner and the USDA Regional Wildlife Services Supervisor. The department's revenue sources include a 100% match from the USDA and a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture.

### **Agricultural Commission**

**Positions: .67 FTE**

**Extra Help: \$0**

**Total Appropriations: \$84,774**

**Total Revenues: \$19,282**

**Net County Cost: \$65,492**

Created in 1967 by the Board of Supervisors, the Agricultural Commission acts in an advisory capacity to the Board and the Planning Commission on all matters related to agriculture. The Agricultural Commission's scope of interest includes a wide variety of agricultural, timber and land use issues including agricultural land preservation, agricultural production, forestland preservation and forest production. The Commission also advises the Board of procedures and techniques requiring legislative or policy actions that would encourage and promote agricultural activities that are conducive to the continued well being of El Dorado/Alpine County.

The Commission consists of seven members representing various aspects of the agricultural and timber industries. The Agricultural Commissioner/Sealer provides staff support for the Agricultural Commission. The County Agricultural Commissioner/Sealer acts as ex-officio member to the Commission.

**Agricultural Grading Permits-** Whenever agricultural grading activities convert one acre or more of undisturbed vegetation to agricultural cropland, the owner is required to obtain an agricultural permit through the Agricultural Commissioner's office. All erosion control measures included in the agricultural permit are required to be implemented. All agricultural practices, including fuel reduction and fire protection, that do not change the contour of the land and that use "best management practices" as recommended by the County Agricultural Commission and adopted by the Board of Supervisors are exempt from the permit requirement but not the application process.

Administration positions are proportionally allocated to provide oversight, direction and support for the Agricultural Commission which includes budgeting, accounting, personnel, payroll, purchasing, office support and fee processing. Revenue source is funded by a portion of unclaimed gas tax received from the State of California, Department of Food and Agriculture and fees pertaining to agricultural setback reduction requests.

# AGRICULTURAL COMMISSIONER

## Financial Charts

### Source of Funds

State (\$627,551): The Agriculture Department's largest revenue source outside of the County's General Fund is unclaimed gas tax at \$311,764. Other large sources of funding in the state category include \$185,866 for state contracts and reimbursements for pest detection and enforcement, including invasive weeds, and \$129,921 reimbursement for the County portion of the State mill assessment based on pesticide sales.



Federal (\$80,000): This includes federally funded grants for the noxious weed program through the California Department of Food and Agriculture. Starting in 2010 the dept. was able to secure American Recovery and Rehabilitation Act (ARRA) funding for the noxious weed eradication program. This funding represented a substantial increase in funds available to support our noxious weed program from previous years. With these funds we were able to expand our survey and detection efforts to protect El Dorado County from noxious weeds. Coupling this with an early detection rapid response approach we were able to decrease the overall populations of noxious weeds, in all treatment areas, by 56% over the time period of the grant. This funding is complete and no longer available, but it has allowed us to get ahead on the fight against these detrimental invaders.

License, Permit, & Franchises (\$118,294): This revenue is from registration and license fees from structural and other pest control operators and pilots, as well as commercial weighing and measuring device registration fees.

Other Governmental Agencies (\$13,727): This category includes contracts with Alpine County to enforce agricultural, weights & measures services.

Charge for Services (\$10,240): Charges for service primarily consists of the Agricultural Commission's review fees for agriculture zoning related issues for general plan implementation, and small farm inspections for El Dorado Irrigation District. Other charges include hazardous materials emergency business plan inspections, and testing of non-commercial scales at an hourly charge.

Use of Money & Property (\$300): The department rents a gopher machine, spray and weed equipment to the general public.

# AGRICULTURAL COMMISSIONER

Miscellaneous (\$200): A small amount of revenue is generated from the sale of Neutroleum Alpha, an odor masker and the sale of nonrestricted-use pesticide gas cartridges for ground squirrel control.

Net County Cost (\$452,470): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

## Use of Funds

**Salaries & Benefits (\$1,037,745):** Primarily comprised of permanent salaries (\$582,119), health insurance (\$171,391), temporary help (\$103,748) and retirement (\$113,827).



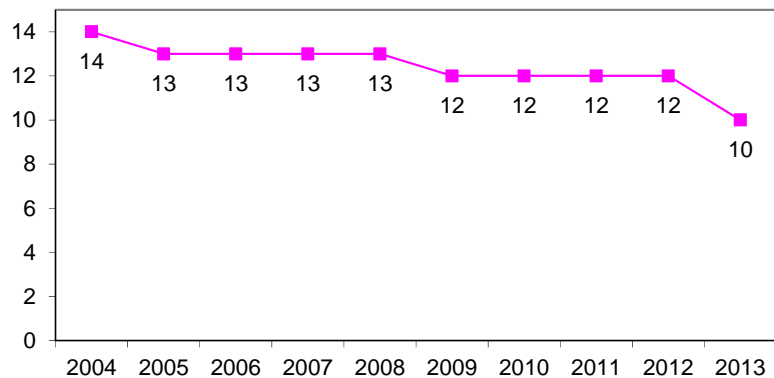
**Services & Supplies (\$208,362):** Primarily comprised of & specialized services primarily related to the Agricultural and Weights & Measures purchases. Rental and Lease of vehicles (\$55,000), general liability insurance (\$39,711), fuel purchases (\$41,218) and purchases of insecticides and herbicides (\$13,750).

**Intrafund Transfers (\$55,175):** Intrafund transfers consist of charges from other departments for services such as mainframe support (\$19,375), network support (\$16,081), and telephone support (\$5,200).

**Other Charges (\$1,500):** Other charges consist of charges from the Department of Transportation for maintenance services on county owned vehicles.

## Staffing Trend

Staffing for the Agriculture Department has decreased slightly over the past several years. The proposed staff allocation for FY 2012-13 is 10, a decrease of 1.5 FTE's from FY 2011-12 and a decrease of 4 FTE's from FY 2003-04 levels. There are no FTE's specifically assigned to Tahoe.



## **AGRICULTURAL COMMISSIONER**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall decrease of \$179,268 or 17% in revenues and an decrease of \$205,502 or 14% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is decreased by \$26,234 or 5%.

The change in revenue reflects decreases to federal funding due to the expiration of ARRA funding for the noxious weed eradication program (\$103,607) as well as reductions in State revenue (\$47,076) in the Glassy-winged Sharpshooter, High Risk and European Grapevine Moth programs.

Appropriations have been decreased primarily in salaries and benefits (\$109,977) and in services and supplies (\$96,162). The reductions in salaries and benefits is due to the deletion of a 0.50 FTE Administrative secretary (vacant) and 1FTE Ag Biologist (vacant). The reduction in services and supplies is primarily related to decreased professional services related to the loss of the ARRA funding.

The Department's largest source of dedicated revenue outside of the County's general fund is unclaimed gas tax (UGT). Each year county agriculture departments receive UGT revenue through the CDFA and the California Department of Pesticide Regulations (DPR) as partial reimbursement for mandated agricultural program costs. Food and Agricultural Code § 224 requires a maintenance of effort in general fund support be sustained by the county for agricultural commissioner services. The allocation formula is based on the size of the available pool of funds and each county's previous year's net county cost directly associated with the statutory identified agricultural programs. In general, counties with a higher net county cost receive a larger share of the available funds. CDFA distributes these funds early in the fourth quarter of the fiscal year. Due to the timing of these disbursements, it is difficult to accurately forecast how much the county will actually receive.

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	
		PROJECTION	BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0210	LICENSE: BUSINESS	5,000	5,000	5,000	5,000	0
0260	OTHER LICENSE & PERMITS	116,559	116,559	113,294	113,294	-3,265
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	121,559	121,559	118,294	118,294	-3,265
0421	RENT: EQUIPMENT	400	400	300	300	-100
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	400	400	300	300	-100
0720	ST: AGRICULTURE	216,939	216,939	174,426	174,426	-42,513
0722	ST: PESTICIDE USE ENFORCEMENT	133,035	133,035	135,111	135,111	2,076
0723	ST: SEED INSPECTION	200	200	200	200	0
0724	ST: NURSERY INSPECTION	500	500	500	500	0
0727	ST: WEIGHTS & MEASURES	5,350	5,350	5,350	5,350	0
0728	ST: FRUIT & VEGETABLE CERTIFICATE	200	200	200	200	0
0729	ST: UNCLAIMED GAS TAX REFUND	310,906	310,906	311,764	311,764	858
0730	ST: HIGH RISK PEST EXCLUSION PROGRAM	7,497	7,497	0	0	-7,497
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	674,627	674,627	627,551	627,551	-47,076
1100	FED: OTHER	183,607	183,607	80,000	80,000	-103,607
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	183,607	183,607	80,000	80,000	-103,607
1200	REV: OTHER GOVERNMENTAL AGENCIES	41,297	41,297	13,727	13,727	-27,570
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	41,297	41,297	13,727	13,727	-27,570
1480	AGRICULTURAL SERVICES	5,200	5,200	7,600	7,600	2,400
1742	MISC: COPY FEES	100	100	100	100	0
1744	MISC: INSPECTIONS OR SERVICES	2,000	2,000	2,000	2,000	0
1800	INTERFND REV: SERVICE BETWEEN FUND	540	540	540	540	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	7,840	7,840	10,240	10,240	2,400
1920	OTHER SALES	250	250	200	200	-50
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	250	250	200	200	-50
<b>TYPE: R SUBTOTAL</b>		1,029,580	1,029,580	850,312	850,312	-179,268

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 26 AG - AGRICULTURAL COMMISSIONER

TYPE:E	EXPENDITURE	CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED		RECOMMENDED	DIFFERENCE
SUBOBJ	SUBOBJ TITLE	PROJECTION	BUDGET	REQUEST	BUDGET	
3000	PERMANENT EMPLOYEES / ELECTED	615,041	654,811	582,119	582,119	-72,692
3001	TEMPORARY EMPLOYEES	133,903	125,403	103,748	103,748	-21,655
3002	OVERTIME	5,000	5,000	5,000	5,000	0
3004	OTHER COMPENSATION	4,526	4,526	4,067	4,067	-459
3020	RETIREMENT EMPLOYER SHARE	108,178	118,908	113,827	113,827	-5,081
3022	MEDI CARE EMPLOYER SHARE	11,312	11,312	9,946	9,946	-1,366
3040	HEALTH INSURANCE EMPLOYER	165,633	165,633	171,391	171,391	5,758
3041	UNEMPLOYMENT INSURANCE EMPLOYER	12,681	12,681	10,197	10,197	-2,484
3042	LONG TERM DISABILITY EMPLOYER	2,288	2,288	2,095	2,095	-193
3043	DEFERRED COMPENSATION EMPLOYER	3,138	3,138	2,644	2,644	-494
3046	RETIREE HEALTH: DEFINED	11,517	11,517	11,517	11,184	-333
3060	WORKERS' COMPENSATION EMPLOYER	21,356	21,356	21,356	9,527	-11,829
3080	FLEXIBLE BENEFITS	11,149	11,149	12,000	12,000	851
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,105,722</b>	<b>1,147,722</b>	<b>1,049,907</b>	<b>1,037,745</b>	<b>-109,977</b>
4000	AGRICULTURE	24,729	24,729	13,750	13,750	-10,979
4020	CLOTHING & PERSONAL SUPPLIES	4,600	4,600	2,500	2,500	-2,100
4040	TELEPHONE COMPANY VENDOR	2,000	2,000	2,000	2,000	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	500	500	500	500	0
4080	HOUSEHOLD EXPENSE	1,000	1,000	1,000	1,000	0
4100	INSURANCE: PREMIUM	39,711	39,711	39,711	24,702	-15,009
4140	MAINT: EQUIPMENT	500	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	600	600	600	600	0
4144	MAINT: COMPUTER	1,150	1,150	1,150	1,150	0
4160	VEH MAINT: SERVICE CONTRACT	2,500	2,500	1,500	1,500	-1,000
4161	VEH MAINT: PARTS DIRECT CHARGE	2,000	2,000	1,000	1,000	-1,000
4162	VEH MAINT: SUPPLIES	100	100	100	100	0
4164	VEH MAINT: TIRE & TUBES	1,000	1,000	1,000	1,000	0
4165	VEH MAINT: OIL & GREASE	100	100	100	100	0
4180	MAINT: BUILDING & IMPROVEMENTS	400	400	400	400	0
4220	MEMBERSHIPS	4,920	4,920	4,935	4,935	15
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,362	13,362	13,362	13,362	0
4260	OFFICE EXPENSE	7,000	7,000	5,000	5,000	-2,000
4261	POSTAGE	3,200	3,200	3,200	3,200	0
4262	SOFTWARE	2,668	2,668	2,600	2,600	-68
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	500	500	300	300	-200
4264	BOOKS / MANUALS	600	600	300	300	-300
4265	LAW BOOKS	275	275	275	275	0
4266	PRINTING / DUPLICATING SERVICES	750	750	750	750	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	70,600	70,600	12,600	12,600	-58,000
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	3,528	3,528	2,646	2,646	-882
4400	PUBLICATION & LEGAL NOTICES	400	400	400	400	0

# AGRICULTURAL COMMISSIONER

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 26 AG - AGRICULTURAL COMMISSIONER

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
4420	RENT & LEASE: EQUIPMENT	4,500	4,500	4,500	4,500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	2,800	2,800	2,000	2,000	-800
4461	EQUIP: MINOR	3,344	3,344	2,000	2,000	-1,344
4462	EQUIP: COMPUTER	3,348	3,348	3,348	3,348	0
4500	SPECIAL DEPT EXPENSE	2,000	2,000	2,000	2,000	0
4503	STAFF DEVELOPMENT	2,000	2,000	1,800	1,800	-200
4529	SOFTWARE LICENSE	4,500	4,500	3,300	3,300	-1,200
4600	TRANSPORTATION & TRAVEL	3,000	3,000	2,600	2,600	-400
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,225	2,225	1,873	1,873	-352
4605	RENT & LEASE: VEHICLE	55,000	55,000	46,553	46,553	-8,447
4606	FUEL PURCHASES	33,114	33,114	41,218	41,218	8,104
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	304,524	304,524	223,371	208,362	-96,162
5300	INTERFND: SERVICE BETWEEN FUND	1,500	1,500	1,500	1,500	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	1,500	1,500	1,500	1,500	0
7200	INTRAFUND TRANSFERS: ONLY GENERAL	6,365	6,365	6,365	6,365	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	5,200	5,200	5,200	5,200	0
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	300	300	0	0	-300
7223	INTRAFND: MAIL SERVICE	1,166	1,166	1,166	2,551	1,385
7224	INTRAFND: STORES SUPPORT	551	551	551	103	-448
7225	INTRAFND: CENTRAL DUPLICATING	2,500	2,500	2,500	2,500	0
7227	INTRAFND: MAINFRAME SUPPORT	19,375	19,375	19,375	19,375	0
7229	INTRAFND: PC SUPPORT	1,000	1,000	1,000	1,000	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,500	1,500	1,500	1,500	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	500	500	500	500	0
7234	INTRAFND: NETWORK SUPPORT	16,081	16,081	16,081	16,081	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	54,538	54,538	54,238	55,175	637
<b>TYPE: E SUBTOTAL</b>		1,466,284	1,508,284	1,329,016	1,302,782	-205,502
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	436,704	478,704	478,704	452,470	-26,234
<b>DEPARTMENT: 26</b>	<b>SUBTOTAL</b>	436,704	478,704	478,704	452,470	-26,234



## AGRICULTURAL COMMISSIONER

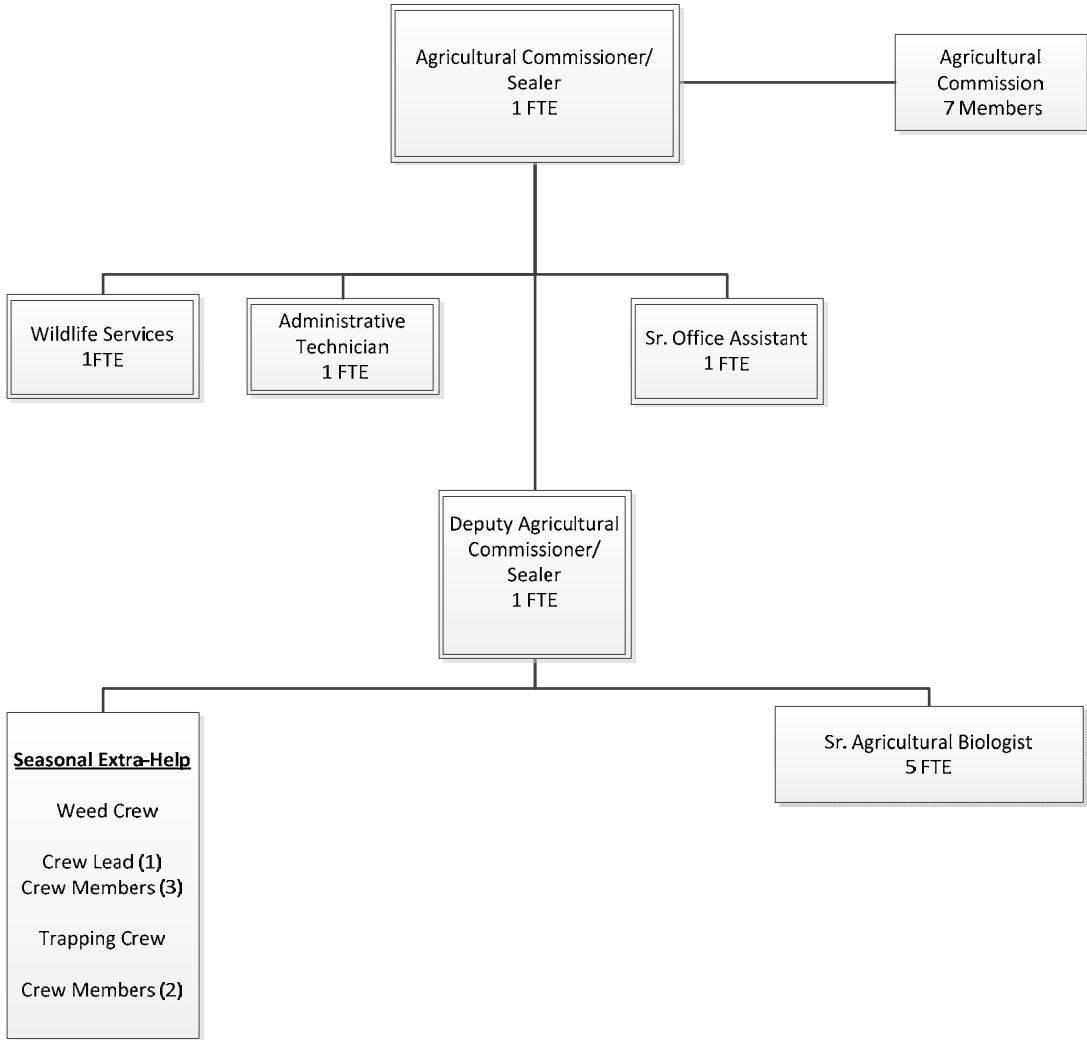
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### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Ag Comm./Sealer Weights & Measures	1.00	1.00	1.00	-
Administrative Technician	1.00	1.00	1.00	-
Administrative Secretary	0.50	-	-	(0.50)
Ag Biologist/Standards Inspector I/II/Sr.	6.00	5.00	5.00	(1.00)
Deputy Ag Commissioneer	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Wildlife Specialist	1.00	1.00	1.00	-
<b>Department Total</b>	<b>11.50</b>	<b>10.00</b>	<b>10.00</b>	<b>(1.50)</b>

# AGRICULTURAL COMMISSIONER

AGRICULTURE WEIGHTS & MEASURES  
PROPOSED ORGANIZATIONAL CHART FY 2012-2013



## AGRICULTURAL COMMISSIONER

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Licenses, Permits	61,450	63,474	69,522	86,725	86,775
Use of Money	7,393	2,390	2,293	4,440	4,213
State	815,014	744,681	685,451	701,986	807,186
Federal	-	13,300	-	21,956	21,956
Other Governmental	11,006	11,294	11,859	24,452	24,452
Charges for Service	83,510	8,038	8,361	12,937	14,566
Misc.	16,096	1,771	2,197	1,145	1,111
<b>Total Revenue</b>	<b>994,469</b>	<b>844,948</b>	<b>779,683</b>	<b>853,641</b>	<b>960,259</b>
Salaries	761,612	658,269	665,816	768,839	811,545
Benefits	254,361	280,810	305,119	341,996	382,980
Services & Supplies	257,403	153,739	240,241	243,217	234,010
Other Charges	1,219	2,744	38,704	3,421	1,842
Fixed Assets	20,048	37,803	20,259	47,250	-
Operating Transfers	-	5,325	-	-	3,389
Intrafund Transfers	46,758	34,617	59,442	82,729	38,913
<b>Total Appropriations</b>	<b>1,341,401</b>	<b>1,173,307</b>	<b>1,329,581</b>	<b>1,487,452</b>	<b>1,472,679</b>
<b>NCC</b>	<b>346,932</b>	<b>328,359</b>	<b>549,898</b>	<b>633,811</b>	<b>512,420</b>
<b>FTE's</b>	<b>14</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

## AGRICULTURAL COMMISSIONER

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Licenses, Permits	119,985	124,819	125,104	121,559	118,294
Use of Money	2,292	2,419	207	400	300
State	757,244	793,753	679,654	674,627	627,551
Federal	31,237	87,111	201,914	183,607	80,000
Other Governmental	25,075	25,727	25,727	41,297	13,727
Charges for Service	11,752	7,407	11,452	7,840	10,240
Misc.	1,378	1,349	1,840	250	200
<b>Total Revenue</b>	<b>948,963</b>	<b>1,042,585</b>	<b>1,045,898</b>	<b>1,029,580</b>	<b>850,312</b>
Salaries	704,789	746,912	770,737	758,470	694,934
Benefits	328,325	304,094	340,791	347,252	342,811
Services & Supplies	210,675	284,607	255,322	304,524	208,362
Other Charges	24,972	2,900	4,312	1,500	1,500
Fixed Assets	10,868	-	-	-	-
Operating Transfers	-	-	-	-	-
Intrafund Transfers	55,560	35,834	42,514	54,538	55,175
<b>Total Appropriations</b>	<b>1,335,189</b>	<b>1,374,347</b>	<b>1,413,676</b>	<b>1,466,284</b>	<b>1,302,782</b>
<b>NCC</b>	<b>386,226</b>	<b>331,762</b>	<b>367,778</b>	<b>436,704</b>	<b>452,470</b>
<b>FTE's</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>10</b>

## AGRICULTURAL COMMISSIONER

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10 Year Variance		
	\$ Change	% Change
Licenses, Permits	56,844	93%
Use of Money	(7,093)	-96%
State	(187,463)	-23%
Federal	80,000	N/A
Other Governmental	2,721	25%
Charges for Service	(73,270)	-88%
Misc.	(15,896)	-99%
<b>Total Revenue</b>	<b>(144,157)</b>	<b>-14%</b>
Salaries	(66,678)	-9%
Benefits	88,450	35%
Services & Supplies	(49,041)	-19%
Other Charges	281	23%
Fixed Assets	(20,048)	-100%
Operating Transfers	-	N/A
Intrafund Transfers	8,417	18%
<b>Total Appropriations</b>	<b>(38,619)</b>	<b>-3%</b>
<b>NCC</b>	<b>105,538</b>	<b>30%</b>
<b>FTE's</b>	<b>(4.0)</b>	<b>-17%</b>

### Notes

# DEVELOPMENT SERVICES

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## Mission

The mission of the Development Services Department is to guide land use and development consistent with the General Plan, Building Codes & related regulations, by providing accurate, timely and courteous professional and technical services to our customers, to maintain the County's unique quality of life, protect public safety and the environment & promote economic vitality for current and future generations.

## Program Summaries

### Administration

Positions: 2.0 FTE

Extra Help: \$0

Total Appropriations: \$1,080,510

Total Revenues: \$0

Net County Cost: \$1,080,510

The Administration unit provides oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support, clerical operations, and acts as the liaison with the Economic Development Advisory Committee. All intra-fund costs for the department are charged to this cost center.

### Building Services

Positions: 31.45 FTE

Extra Help: \$75,000

Total Appropriations: \$2,991,839

Total Revenues: \$2,226,139

Net County Cost: \$765,700

The Building Services unit provides all building permit and inspection services for the West Slope and the South Lake Tahoe Areas of El Dorado County, and the Tahoe Regional Planning Agency (TRPA). TRPA services are provided pursuant to the Memorandum of Understanding and include plan review and enforcement of complex TRPA regulations and standards. The unit tracks the permit process from application through issuance, to final status. General project types include requested research services, inspections, non-residential building and grading, and residential and miscellaneous structure.

Revenues are ongoing and are obtained through construction permits, administration charges for processing Fire Protection and Community Service District development impact fees, building investigation fees, TRPA administration, filing, land capacity verification, allocation fees, charges for inspection services, and miscellaneous revenue for research and re-inspections. This unit also receives permit revenue from the faxed-in-permit program and for managing the Ecological Preserve Trust Fund.

To provide improved fiscal administration, planning, and reporting the budget for the Building Services unit has been combined and now includes a total of six units that were reported separately in the FY 2010/2011 budget. These are: Building Services – West Slope; Building Services – SLT; Building Services – TRPA; Inspection Services – West Slope; Inspection Services – SLT; and Inspection Services – TRPA.

## **DEVELOPMENT SERVICES**

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### **Planning Services**

**Positions: 6.2 FTE**

**Extra Help: \$0**

**Total Appropriations: \$700,221**

**Total Revenues: \$372,745**

**Net County Cost: \$327,476**

This Current Planning unit is focused on processing discretionary development applications such as land divisions, special use permits and zoning applications, including the required California Environmental Quality Act (CEQA) analysis. Staff provides information to the public regarding the development review process. This unit also assists in the permit center with planning compliance services.

### **General Plan/Zoning**

**Positions: 2.8 FTE**

**Extra Help: \$0**

**Total Appropriations: \$344,218**

**Total Revenues: \$0**

**Net County Cost: \$344,218**

The Long Range Planning unit is responsible for implementation of the County General Plan and compliance with a variety of State long-range planning requirements. Long Range Planning assignments also include providing assistance to other departments such as Transportation, Water Agency and Human Services with other long-range planning issues.

This unit is also responsible for the update of the Zoning Ordinance.

To provide improved fiscal administration, planning, and reporting the budget for Current Planning Services and Ordinance/Zoning Services units have been combined. In the FY 2010/2011 budget they were reported separately.

### **Code Enforcement**

**Positions: 1.40 FTE**

**Extra Help: \$0**

**Total Appropriations: \$178,458**

**Total Revenues: \$90,000**

**Net County Cost: \$88,458**

The Code Enforcement Section operates within Building Services to enforce violations of the County Code and other related codes and ordinances. Investigations are initiated by responding to citizen inquiries and complaints and upon the request of other health and safety agencies. Enforcement actions specifically address safety-related or non-permitted items such as: illegal businesses, fire-created hazards, and substandard or dangerous housing. Code Enforcement is also used for the initial investigation and subsequent tracking of complaints that may affect multiple departments. Revenue is transferred from the Abatement of Dangerous Buildings trust fund to cover the costs of eliminating hazards.

### **Commercial Grading**

**Positions: 1.65 FTE**

**Extra Help: \$0**

**Total Appropriations: \$211,362**

**Total Revenues: \$126,800**

**Net County Cost: \$84,562**

This unit provides all plan review and inspection services associated with commercial grading. Revenues are ongoing and are based on time and material billing for services provided.

# DEVELOPMENT SERVICES

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**Planning Commission**

**Positions: 0.5 FTE**

**Extra Help: \$0**

**Total Appropriations: \$53,303**

**Total Revenues: \$0**

**Net County Cost: \$53,303**

The Planning Commission is the Board's advisor on land use planning. The Commission reviews matters related to planning and development (e.g., specific plans, rezoning, use permits, and subdivisions). Depending upon provisions in the County Code, the Commission either approves/denies or makes recommendations to the Board regarding land use proposals.

## Financial Charts

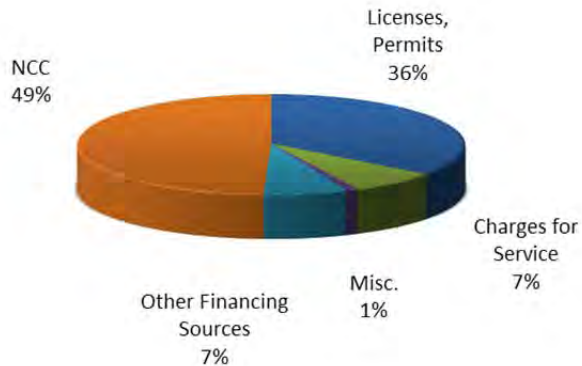
### Source of Funds

Licenses, Permits  
(\$1,968,798): Building permit fees

Charges for Services  
(\$406,886): Funds received from Building Inspections and Plan check services

Miscellaneous Revenue  
(\$55,000): TRPA Building Permits and Grading permits

Other Financing Sources  
(\$385,000): Planning and Engineering permit fees based on time and materials

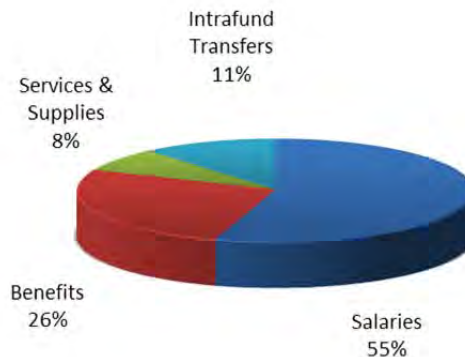


Net County Cost (NCC) (\$2,744,227): Approximately half of the department is funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

### Use of Funds

Salaries and Benefits  
(\$4,517,898): Primarily comprised of permanent salaries (\$2,954,560), health insurance (\$731,474) and retirement (\$539,308)

Services and Supplies  
(\$416,826): Primarily comprised of professional and specialized services related to pass through costs for grading, code enforcement and planning



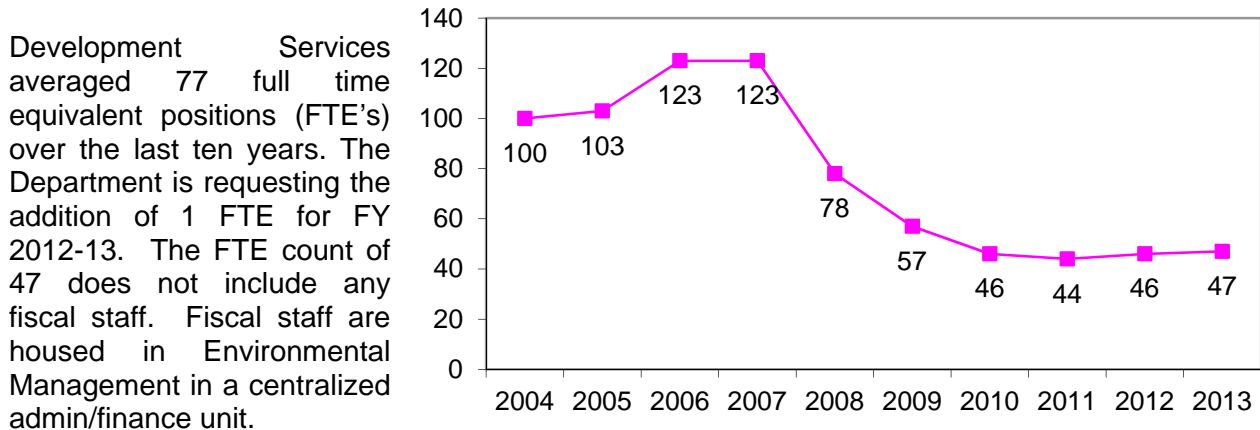


## DEVELOPMENT SERVICES

(\$102,100), rent & lease Vehicles (\$65,825), liability insurance (\$60,905), and fuel purchases (\$45,386).

Intrafund Transfers (\$625,187): Intrafund transfers consist of changes from other departments for services such as charges from Environmental Management for centralized administrative services (\$280,000), mainframe support (\$224,291), network support (\$74,597) and telephone (\$27,338).

### Staffing Trend



### Chief Administrative Office Comments

The Recommended Budget represents an overall increase of \$108,328 or 4% in revenues and a decrease of \$221,820 or 4% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has decreased \$330,148 or 11%.

The change in revenues is primarily comprised of a projected increase in building permit activity offset with decreased planning time and material activity. The change in appropriations is primarily related to decreased professional services. In FY 2011-12 the department included appropriations of \$250,000 for one-time costs related to the potential Phase II Integrated Natural Resource Management Plan (INRMP). These funds were not expended in FY 2011-12 and \$100,000 is included in the General Fund – Other Operations FY 2012-13 budget as an estimate for FY 2012-13 costs related to INRMP.

The department is requesting staffing changes in the Recommended Budget. These changes include the deletion of a vacant Executive Secretary, the addition of one Development Technician I/II for the Placerville office and the addition of one Development Aide I/II for the Tahoe office resulting in a net increase of one (1) FTE and increased salary and benefit costs of \$75,509. These increased costs are offset with increased revenues due to building permit activity. The increase in activity is driving the need for additional staff.

# DEVELOPMENT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 34 DEVELOPMENT SERVICES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0220	PERMIT: CONSTRUCTION	1,691,942	1,650,072	1,852,337	1,852,337	202,265
0240	PERMIT: ZONING ADMINISTRATION	117,392	79,500	116,461	116,461	36,961
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	<b>1,809,334</b>	<b>1,729,572</b>	<b>1,968,798</b>	<b>1,968,798</b>	<b>239,226</b>
1320	AUDIT & ACCOUNTING FEES	4,503	2,260	4,503	4,503	2,243
1400	PLAN & ENG: SERVICES	115,930	110,000	116,000	116,000	6,000
1409	SUBDIVISION TENTATIVE / FINAL MAP PC	29,772	55,600	41,284	41,284	-14,316
1410	GRADING: APPLICATION FEE	14,899	2,200	1,800	1,800	-400
1412	TIME & MATERIALS DEVELOPMENT	357	0	0	0	0
1415	ECOLOGICAL PRESERVE FEE	0	0	3,000	3,000	3,000
1740	CHARGES FOR SERVICES	74,844	82,750	75,000	75,000	-7,750
1741	SPECIAL PROJECT STAFF HOURS	600	0	0	0	0
1752	BUILDING INVESTIGATION FEE	36,114	49,449	40,000	40,000	-9,449
1768	TRPA - TAHOE REGIONAL PLANNING	111,571	21,650	125,299	125,299	103,649
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	<b>388,590</b>	<b>323,909</b>	<b>406,886</b>	<b>406,886</b>	<b>82,977</b>
1940	MISC: REVENUE	48,195	153,875	55,000	55,000	-98,875
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	<b>48,195</b>	<b>153,875</b>	<b>55,000</b>	<b>55,000</b>	<b>-98,875</b>
2020	OPERATING TRANSFERS IN	289,859	500,000	385,000	385,000	-115,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	<b>289,859</b>	<b>500,000</b>	<b>385,000</b>	<b>385,000</b>	<b>-115,000</b>
<b>TYPE: R SUBTOTAL</b>		<b>2,535,978</b>	<b>2,707,356</b>	<b>2,815,684</b>	<b>2,815,684</b>	<b>108,328</b>

# DEVELOPMENT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 34 DEVELOPMENT SERVICES

TYPE:E	EXPENDITURE	CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED		RECOMMENDED	DIFFERENCE
SUBOBJ	SUBOBJ TITLE	PROJECTION	BUDGET	REQUEST	BUDGET	
3000	PERMANENT EMPLOYEES / ELECTED	2,817,301	2,917,576	2,954,560	2,954,560	36,984
3001	TEMPORARY EMPLOYEES	128,902	75,000	75,000	75,000	0
3002	OVERTIME	2,000	10,000	9,000	9,000	-1,000
3004	OTHER COMPENSATION	96,000	40,555	6,395	6,395	-34,160
3005	TAHOE DIFFERENTIAL	4,467	4,800	4,800	4,800	0
3020	RETIREMENT EMPLOYER SHARE	545,916	556,033	539,308	539,308	-16,725
3022	MEDI CARE EMPLOYER SHARE	44,726	47,780	38,615	38,615	-9,165
3040	HEALTH INSURANCE EMPLOYER	628,872	627,730	731,474	731,474	103,744
3041	UNEMPLOYMENT INSURANCE EMPLOYER	32,081	35,662	37,831	37,831	2,169
3042	LONG TERM DISABILITY EMPLOYER	8,289	10,813	10,644	10,644	-169
3043	DEFERRED COMPENSATION EMPLOYER	9,649	13,895	11,183	11,183	-2,712
3046	RETIREE HEALTH: DEFINED	54,081	54,081	54,081	42,791	-11,290
3060	WORKERS' COMPENSATION EMPLOYER	60,205	60,205	60,205	26,297	-33,908
3080	FLEXIBLE BENEFITS	31,200	36,000	30,000	30,000	-6,000
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>4,463,689</b>	<b>4,490,130</b>	<b>4,563,096</b>	<b>4,517,898</b>	<b>27,768</b>
4040	TELEPHONE COMPANY VENDOR	2,154	3,387	2,980	2,980	-407
4041	COUNTY PASS THRU TELEPHONE CHARGES	592	1,705	1,720	1,720	15
4081	PAPER GOODS	0	941	200	200	-741
4100	INSURANCE: PREMIUM	95,385	95,385	95,385	60,905	-34,480
4141	MAINT: OFFICE EQUIPMENT	0	300	100	100	-200
4144	MAINT: COMPUTER	5,000	5,000	7,000	7,000	2,000
4145	MAINTENANCE: EQUIPMENT PARTS	195	0	100	100	100
4220	MEMBERSHIPS	2,173	1,785	2,883	2,883	1,098
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	160	1,010	1,310	1,310	300
4260	OFFICE EXPENSE	13,645	13,300	15,950	15,950	2,650
4261	POSTAGE	5,721	9,700	9,270	9,270	-430
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	0	150	0	0	-150
4264	BOOKS / MANUALS	8,780	9,220	15,500	15,500	6,280
4266	PRINTING / DUPLICATING SERVICES	0	815	150	150	-665
4300	PROFESSIONAL & SPECIALIZED SERVICES	264,811	332,837	102,100	102,100	-230,737
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,664	1,135	1,800	1,800	665
4400	PUBLICATION & LEGAL NOTICES	4,152	11,745	9,700	9,700	-2,045
4420	RENT & LEASE: EQUIPMENT	28,533	28,600	43,000	43,000	14,400
4440	RENT & LEASE: BUILDING &	2,000	2,000	2,000	2,000	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	300	4,000	4,000	3,700
4461	EQUIP: MINOR	0	700	700	700	0
4462	EQUIP: COMPUTER	10,000	10,100	10,100	10,100	0
4463	EQUIP: TELEPHONE & RADIO	0	200	200	200	0
4500	SPECIAL DEPT EXPENSE	0	200	5,910	5,910	5,710
4503	STAFF DEVELOPMENT	6,360	8,710	3,750	3,750	-4,960
4600	TRANSPORTATION & TRAVEL	2,757	2,700	2,700	2,700	0

# DEVELOPMENT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 34 DEVELOPMENT SERVICES

			CURRENT YR		DEPARTMENT	CAO		DIFFERENCE
			MID-YEAR PROJECTION	APPROVED BUDGET		RECOMMENDED BUDGET	REQUEST	
4602	MILEAGE: EMPLOYEE	PRIVATE AUTO	1,574	2,387	1,587	1,587		-800
4605	RENT & LEASE: VEHICLE		58,113	65,825	65,825	65,825		0
4606	FUEL PURCHASES		32,205	36,445	45,386	45,386		8,941
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>		545,974	646,582	451,306	416,826		-229,756
5300	INTERFND: SERVICE BETWEEN FUND		1,000	1,000	0	0		-1,000
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>		1,000	1,000	0	0		-1,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL		275,605	275,050	280,050	280,050		5,000
7210	INTRAFND: COLLECTIONS		1,767	606	606	606		0
7220	INTRAFND: TELEPHONE EQUIPMENT &		10,018	50,000	27,338	27,338		-22,662
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT		400	400	400	400		0
7223	INTRAFND: MAIL SERVICE		1,576	1,576	1,576	2,821		1,245
7224	INTRAFND: STORES SUPPORT		2,409	2,409	2,409	694		-1,715
7225	INTRAFND: CENTRAL DUPLICATING		1,827	6,240	5,540	5,540		-700
7227	INTRAFND: MAINFRAME SUPPORT		224,291	224,291	224,291	224,291		0
7229	INTRAFND: PC SUPPORT		1,200	2,350	2,350	2,350		0
7231	INTRAFND: IS PROGRAMMING SUPPORT		6,000	6,000	6,000	6,000		0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS		0	500	500	500		0
7234	INTRAFND: NETWORK SUPPORT		74,597	74,597	74,597	74,597		0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>		599,690	644,019	625,657	625,187		-18,832
<b>TYPE: E SUBTOTAL</b>			5,610,353	5,781,731	5,640,059	5,559,911		-221,820
<b>FUND TYPE: 10 SUBTOTAL</b>			3,074,375	3,074,375	2,824,375	2,744,227		-330,148
<b>DEPARTMENT: 34 SUBTOTAL</b>			3,074,375	3,074,375	2,824,375	2,744,227		-330,148

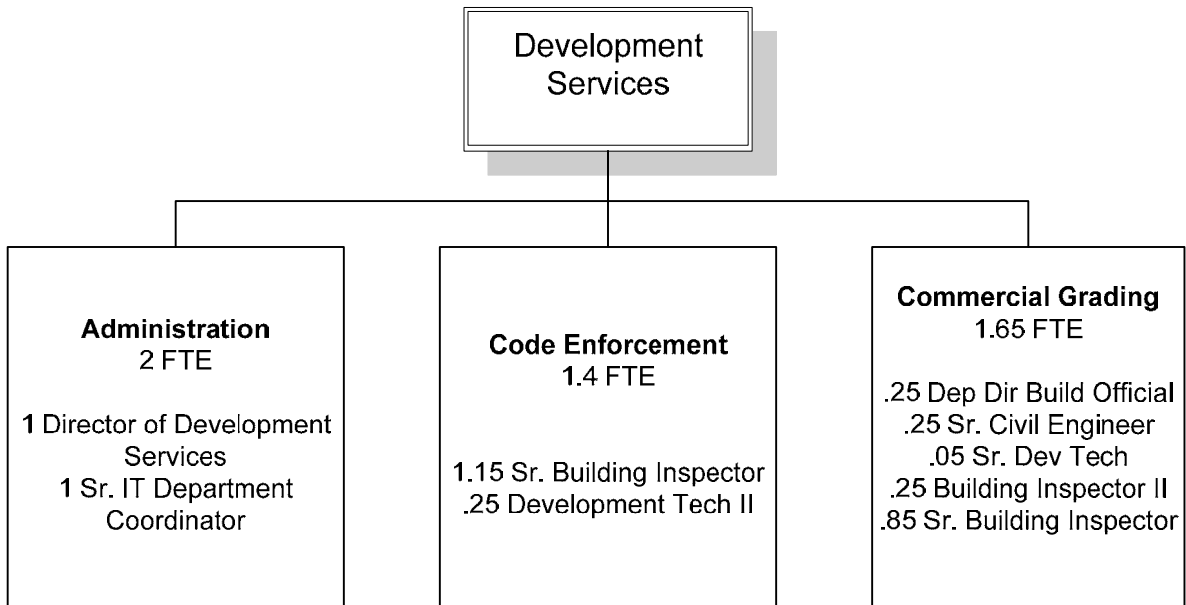
## DEVELOPMENT SERVICES

### Personnel Allocation

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Development Services	1.00	1.00	1.00	-
Assistant/Associate Planner	3.00	3.00	3.00	-
Building Inspector I/II	4.00	4.00	4.00	-
Clerk of the Planning Commission	1.00	1.00	1.00	-
Deputy Director Development Svcs - Building Official	1.00	1.00	1.00	-
Development Aide I/II	3.00	4.00	4.00	1.00
Development Technician I/II	6.00	7.00	7.00	1.00
Executive Assistant	1.00	-	-	(1.00)
Office Assistant I/II	3.00	3.00	3.00	-
Operations Supervisor	1.00	1.00	1.00	-
Principal Planner	2.00	2.00	2.00	-
Sr. Building Inspector	8.00	8.00	8.00	-
Sr. Civil Engineer	1.00	1.00	1.00	-
Sr. Development Aide	1.00	1.00	1.00	-
Sr. Development Technician	2.00	2.00	2.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Sr. Office Assistant	1.00	1.00	1.00	-
Sr. Planner	5.00	5.00	5.00	-
Supervising Civil Engineer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>46.00</b>	<b>47.00</b>	<b>47.00</b>	<b>1.00</b>

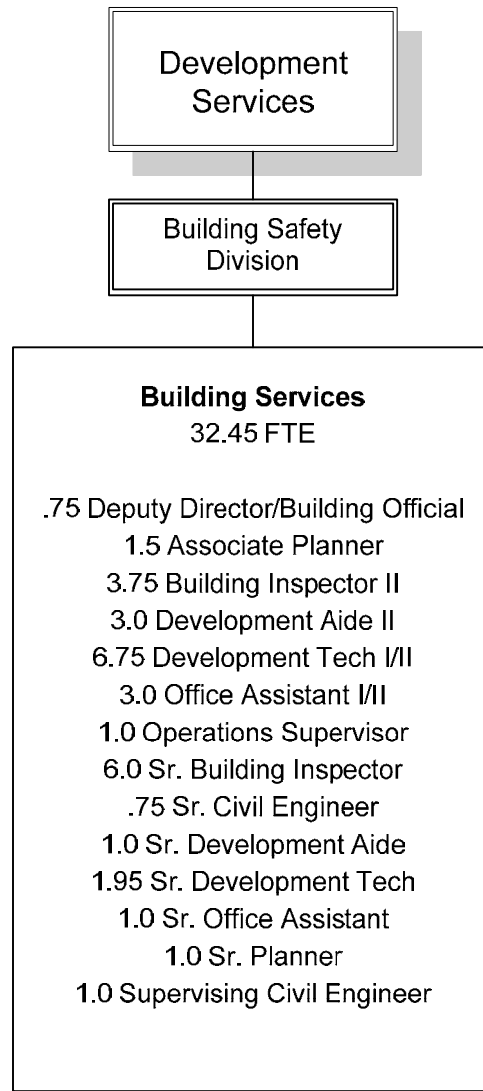
## DEVELOPMENT SERVICES

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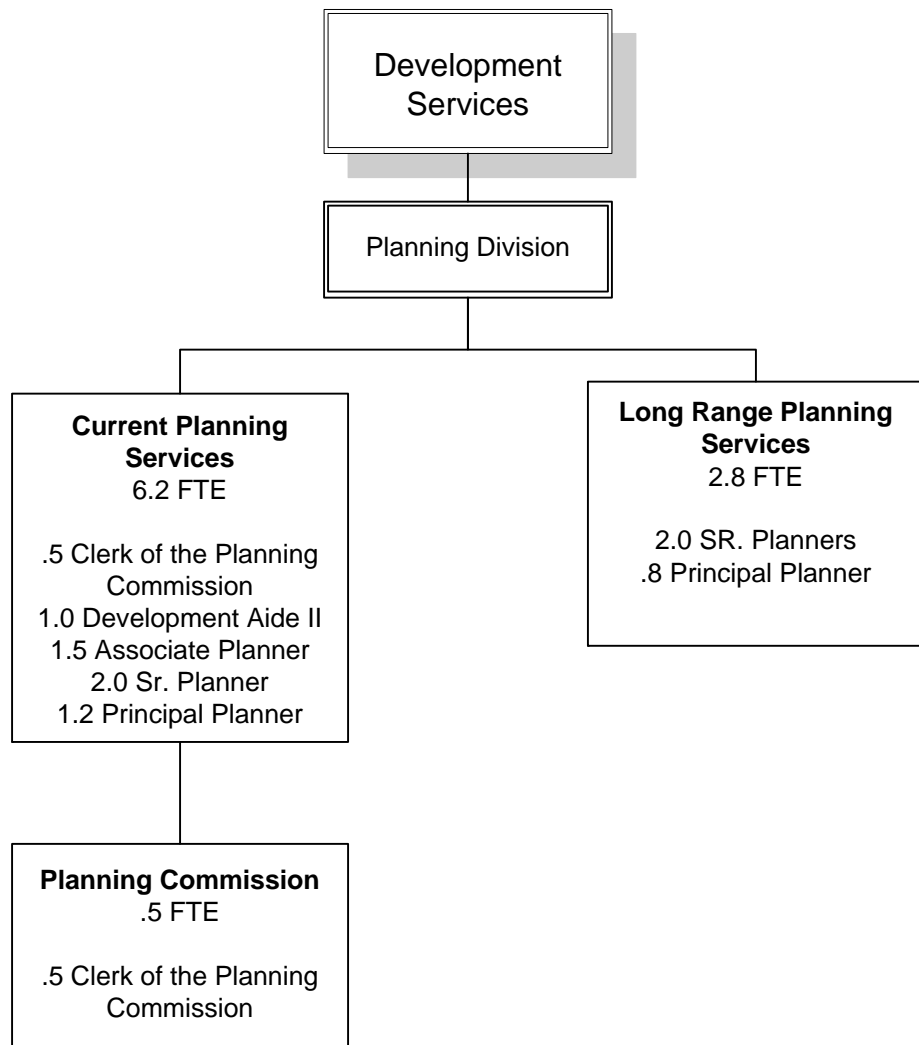
## DEVELOPMENT SERVICES

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# DEVELOPMENT SERVICES

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Total Funded  
Positions: 47



## DEVELOPMENT SERVICES

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Licenses, Permits	5,893,963	5,681,298	4,900,825	4,094,311	3,489,978
State	77,685	(76,659)	-	-	20,554
Charges for Service	594,197	575,210	508,624	381,885	537,348
Misc.	257,728	126,169	242,571	693,548	519,668
Other Financing Sources	170,000	483,201	179,517	1,153,170	1,166,422
<b>Total Revenue</b>	<b>6,993,573</b>	<b>6,789,219</b>	<b>5,831,537</b>	<b>6,322,914</b>	<b>5,733,970</b>
Salaries	4,347,083	4,219,989	5,444,815	6,189,174	5,569,541
Benefits	1,467,867	1,843,812	2,417,232	2,656,035	2,479,779
Services & Supplies	919,852	858,717	935,555	1,375,966	1,044,183
Other Charges	70,412	142,997	98,362	72,668	42,350
Fixed Assets	208,399	20,139	84,857	28,867	4,538
Operating Transfers	45,964	14,093	-	22,999	-
Intrafund Transfers	396,380	488,477	654,825	667,362	754,812
<b>Total Appropriations</b>	<b>7,455,957</b>	<b>7,588,224</b>	<b>9,635,646</b>	<b>11,013,071</b>	<b>9,895,203</b>
<b>NCC</b>	<b>462,384</b>	<b>799,005</b>	<b>3,804,109</b>	<b>4,690,157</b>	<b>4,161,233</b>
<b>FTE's</b>	<b>100</b>	<b>103</b>	<b>123</b>	<b>123</b>	<b>78</b>

## DEVELOPMENT SERVICES

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Licenses, Permits	1,709,447	1,464,745	1,705,679	1,809,334	1,968,798
State	-	88,663	-	-	-
Charges for Service	331,389	258,439	373,524	388,590	406,886
Misc.	307,644	141,800	152,356	48,195	55,000
Other Financing Sources	1,233,181	756,779	457,785	289,859	385,000
<b>Total Revenue</b>	<b>3,581,661</b>	<b>2,710,426</b>	<b>2,689,344</b>	<b>2,535,978</b>	<b>2,815,684</b>
Salaries	4,102,712	3,150,733	2,989,487	3,048,670	3,049,755
Benefits	1,899,289	1,413,836	1,339,000	1,415,019	1,468,143
Services & Supplies	594,065	520,725	285,035	545,974	416,826
Other Charges	87,059	-	-	1,000	-
Fixed Assets	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Intrafund Transfers	789,172	403,861	593,060	599,690	625,187
<b>Total Appropriations</b>	<b>7,472,297</b>	<b>5,489,155</b>	<b>5,206,582</b>	<b>5,610,353</b>	<b>5,559,911</b>
<b>NCC</b>	<b>3,890,636</b>	<b>2,778,729</b>	<b>2,517,238</b>	<b>3,074,375</b>	<b>2,744,227</b>
<b>FTE's</b>	<b>57</b>	<b>46</b>	<b>44</b>	<b>46</b>	<b>47</b>

10 Year Variance		
	\$ Change	% Change
Licenses, Permits	(3,925,165)	-67%
State	(77,685)	N/A
Charges for Service	(187,311)	-32%
Misc.	(202,728)	-79%
Other Financing Sources	215,000	N/A
<b>Total Revenue</b>	<b>(4,177,889)</b>	<b>-60%</b>
Salaries	(1,297,328)	-30%
Benefits	276	0%
Services & Supplies	(503,026)	-55%
Other Charges	(70,412)	-100%
Fixed Assets	(208,399)	-100%
Operating Transfers	(45,964)	N/A
Intrafund Transfers	228,807	58%
<b>Total Appropriations</b>	<b>(1,896,046)</b>	<b>-25%</b>
<b>NCC</b>	<b>2,281,843</b>	<b>493%</b>
<b>FTE's</b>	<b>(53)</b>	<b>-53%</b>

#### Notes

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# TRANSPORTATION

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## Mission Statement

The mission of the Department of Transportation is to provide a safe, congestion free highway system that is responsive to the needs of the County's citizens, and is environmentally sensitive; additionally, to protect the County's investment in vehicles and airport facilities; and to provide efficient, quality service to our internal customers and the citizens of El Dorado County.

## Program Summaries

### Fund 10 – General Fund

#### County Engineer

Positions: 0 FTE

**Total Appropriations: \$1,472,870**

**Total Revenue: \$896,472**

**Net County Cost: \$576,398**

The County Engineer Program provides civil engineering functions associated with subdivision and parcel map development including tentative map and improvement plan check; construction inspection and contract administration; grading and site improvement plan check and inspection; and miscellaneous responsibilities. DOT's County Engineer Program provides for the implementation of the National Pollutant Discharge Elimination System (NPDES) program involving the implementation of a Storm Water Management Plan as required by the Regional Water Quality Control Board under the Statewide Phase II Storm Water permit. Staff supporting the County Engineer function are initially funded in the Road Fund in various cost centers to include Construction, Transportation Planning & Land Development, and Engineering and secondarily billed to the County Engineer function which accounts for the fact that the Full Time Equivalent (FTE) positions are shown as zero.

The County Engineer Unit's revenue sources are from development, flat-rate fees and time & material charges for work performed by the unit.

#### Cemetery Operations

Positions: 0 FTE

**Total Appropriations: \$69,619**

**Total Revenue: \$4,000**

**Net County Cost: \$65,619**

This unit provides oversight of the County operated cemeteries. Staffing for this unit is provided by employees of the Road Fund. Cemetery Operations receives funding from charges for cemetery services.

## **TRANSPORTATION**

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### **Fund 11 - Special Revenue Fund; Road Fund**

#### **Maintenance**

**Positions: 102.8 FTE (92.8 Funded)**

**Extra Help: \$201,324\***

**Total Appropriations: \$13,910,760**

**Total Revenue: \$1,671,833**

**Net Road Fund Cost: \$12,238,927**

**General Fund Contribution: \$500,000**

This division is responsible for the maintenance of approximately 1,070 miles of roadway in El Dorado County. The maintenance program includes asphalt patching and paving, roadside brushing and tree trimming, crack sealing, ditch cleaning, roadway sweeping, storm drain and culvert cleaning, bridge maintenance and the roadside vegetation control (herbicide) program. In addition, it conducts the snow removal program and the surface treatment (overlay and chip seal) program as funding becomes available. This division is also responsible for the Traffic Unit, which provides installation and maintenance of roadway signs, traffic signals and roadway striping. The Maintenance Division also operates the equipment maintenance facilities that maintain the department's heavy equipment and vehicles as well as providing staffing for the operation of the County operated cemeteries. The General Fund Contribution of \$500,000 is planned for chip sealing of roadways in the County.

Major Revenue Sources for this unit include: reimbursement from Special Districts for staff time (\$275,000), reimbursement from the CAO for Rubicon Trail maintenance (\$212,000), AQMD Grant for chip sealing Bayne Road (\$207,000), US Forest Service Grant funding for sweeper purchase (\$150,000), charges to the Grassy Run CSD for work performed under a maintenance agreement (\$100,000), State Grants for retrofitting of diesel equipment (\$54,000), reimbursement from Cemetery Operations for staff time (\$49,000), RSTP (\$37,000), billings for repair of County property damaged during traffic accidents (\$26,000), charges to the Fleet Services unit (\$25,000), Measure S funding for maintenance of the Pioneer and Sawmill trails in the Tahoe Basin (\$17,500), billings to the Airports for administrative work (\$12,500), and billings to County Engineer (\$6,000).

*\* Numerous Extra Help employees are needed seasonally for snow removal and/or labor intensive maintenance projects such as work on the Rubicon Trail..*

#### **Transportation Planning & Land Development and Tahoe Engineering**

**Positions: 21 FTE**

**Extra Help: \$141,000\***

**Total Appropriations: \$1,564,960**

**Total Revenue: \$1,671,416**

**Net Road Fund Cost: (\$106,456)**

**General Fund Contribution: \$13,378**

This Division is responsible for long range transportation planning, including General Plan implementation measures identified as DOT's responsibility under the adopted General Plan, administration of the traffic impact mitigation fee program, road alignment studies, route adoptions, and project study reports. The Division is also responsible for coordination with regional transportation entities and for input into the State Transportation Improvement Program (STIP). The Land Development Unit is responsible for discretionary review of projects where development is conditioned to construct improvements to mitigate impacts resulting from the proposed project; reviews project plans, and implements the NPDES program on the west slope. The Tahoe Engineering Unit is responsible for the planning and implementation of the County's Erosion Control program, constructing storm water quality and environmental

## **TRANSPORTATION**

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restoration projects, and the NPDES program in the Tahoe Basin. The General Fund contribution of \$13,378 is for general plan implementation costs.

Major Revenue Sources for this unit include: Charges to County Engineer (\$1,115,000), Traffic Impact Mitigation Fee funds (\$429,000), Road Permits (\$55,000), fees for public utility inspections (\$35,000) and reimbursement from CAO for Rubicon Trail activities (\$24,000).

*\*Two Extra Help employees in the Tahoe Basin are needed to implement NPDES measures and perform seasonal Erosion Control labor during the summer months. Additionally, one Extra Help employee is assisting the TP&LD Division with the update of the Traffic Model, one Extra Help employee is providing office support for the Traffic Model and long-term transportation planning, and one Extra Help employee is providing support for NPDES inspection and subdivision inspections on the West Slope during peak construction season.*

### **Road Engineering**

**Positions: 48 FTE (45 Funded)**

**Total Appropriations (\$28,909)**

**Total Revenue: \$185,811**

**Net Road Fund Cost: (\$214,720)**

Included in the Road Engineering Program are the West Slope Design division and Construction division. The unit is responsible for the construction of the Department's Capital Improvement Program (CIP). The construction of these projects includes environmental review, planning, acquiring right-of-way, designing, engineering, surveying and constructing County roads, highways, bridges, and interchanges. The Construction division also performs inspections and material testing for roadway construction, including developer-advanced road projects, performs the subdivision inspection function of the County Engineer, and oversees public utility facilities construction activities within the County road right-of-way. The Design division additionally seeks, compiles data, and applies for State and Federal grants that provide revenue for the various divisions in the Department of Transportation. The Appropriations shown above are less than one would anticipate for a unit this large because this unit supports the CIP and Erosion Control Programs which generate overhead recovery. The revenue is realized as an intrafund abatement to the appropriations rather than in a revenue classification. The Road Engineering Division also includes the Office Engineer function. The Office Engineer unit is responsible for the creation of operating standards to facilitate project delivery, the creation of policy and guidelines for the Department's Continuous Quality Improvement Program (CQIP) and department wide contract coordination. Program Management Services provides administrative oversight of the Design and Construction divisions.

Major Revenue Sources for this unit include: Charges to County Engineer for Staff time (\$128,000), Public Utility Inspections (\$32,000), reimbursements from CAO for Rubicon Trail activities (\$24,000), and Charges to Airports for Surveying (\$2,000).

### **Administration**

**Positions: 23 FTE (22 funded)**

**Total Appropriations: \$2,932,977**

**Total Revenue: \$12,500**

**Net Road Fund Cost: \$2,920,477**

The Administration group is comprised of four units: The Director's Office, Fiscal Operations, Information Services and Office Management. The Director's Office (5 FTE, 4 funded) manages all divisions and has overall responsibility for the department. Fiscal Operations (12 FTE) has responsibility for the primary financial and business support functions of the department such as

## **TRANSPORTATION**

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budgeting, accounting, payroll, fiscal operations, and capital financing. The Office Management unit (3 FTE) performs personnel recruitment services, maintains employee relations and coordinates office planning and space management. This unit also includes the Information Services section (3 FTE), responsible for hardware and software installation and maintenance, computer system administration, data download processing, application program development, system conversions and website development. A-87 cost plan allocation charges are included in this division's appropriations.

Revenue source for this division is generated through direct charges to the Airports for administration services.

**General Department Costs**  
**Positions: 0 FTE**

**Total Appropriations: \$2,223,655**  
**Total Revenue: \$17,061,886**  
**Net Road Fund Cost: (\$14,838,231)**

General Department costs consist of department-wide costs such as building rent, office supplies, liability insurance, telephone charges, etc. Where these services are provided to restricted road fund programs, costs are recovered through the billing rates charged to that program.

The Road Fund discretionary revenue sources are received in this unit. Major revenue sources for the General Department Unit are: State Highway Taxes (Gas Tax) (\$8.4M), Road District Taxes (\$8.2M), Public Utility Franchise Fees (\$0.7M), and Administrative Allocation charged to Fleet (\$0.1M).

**Capital Roadway Improvements**  
**Positions: 0 FTE**

**Total Appropriations: \$49,849,558**  
**Total Revenue: \$48,935,403**  
**Use of Fund Balance: \$914,155**

This program with the staff provided by the Road Engineering Program provides for the project development and construction of County roadway capital improvements. The Capital Improvement Program (CIP) focuses on the transportation system within the County, consisting of the roadway network and bicycle and pedestrian facilities. The CIP provides for rehabilitation of existing infrastructure as well as providing for expansion of existing facilities and systems. The appropriations included in the proposed budget are consistent with the Proposed Ten-Year CIP.

Revenue sources for the Capital Roadway Improvement program are: Prop 1B (\$14.3M), Silva Valley Interchange Fund (\$7.2M), Highway Bridge Program (\$7.1M), CMAQ Funding (\$5.2M), County Traffic Impact Mitigation Fee funds (\$3.8M), SCIP Funding (\$3.0M), HSIP Funding (\$2.3M), Missouri Flat MC&FP funds (\$1.8M), Federal RSTP (\$1.1M), Tribal Revenue (\$0.8M), High Risk Rural Roads (\$0.7M), Bass Lake Hills PFFP (\$0.5M), State SHOPP Funds (\$0.5M), State OHV Grants (\$0.2M), Developer In-Lieu Fees (\$0.2M), Transportation Community & System Preservation funding (\$0.1M), Inspection Fees (\$0.1M), SMUD Agreement funds (\$0.02M), TRPA (\$0.02M) and TDA (\$0.02M),

## **TRANSPORTATION**

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### **Fund 11 - Special Revenue Funds Other**

#### **Erosion Control Improvements**

**Positions: 0 FTE**

**Total Appropriations: \$3,529,895**

**Total Revenue: \$3,529,895**

**Use of Fund Balance: \$0**

The primary objective of the Erosion Control Program is to utilize grant funding and local TRPA mitigation funds to construct the El Dorado County storm water quality improvement projects and environmental restoration projects contained within the Lake Tahoe Basin Environmental Improvement Program (EIP), which is incorporated into the CIP. Resources provided by the Tahoe Engineering Program are utilized to accomplish this objective. The Lake Tahoe Basin EIP and Federal water quality mandates have objectives designed to accelerate achievement of water quality improvement goals established for the Lake Tahoe region. The Erosion Control Program also includes efforts related to the implementation of bicycle facilities identified in the Lake Tahoe EIP to assist in the attainment of air quality thresholds.

Funding for the Erosion Control program largely comes from: US Forest Service (\$2.0M), the California Tahoe Conservancy (\$0.7M), Congestion Mitigation and Air Quality Improvement Funds (\$0.6M) and the Tahoe Regional Planning Authority (\$0.2M).

#### **Road District Tax**

**Positions: 0 FTE**

**Total Appropriations: \$7,843,223**

**Total Revenue: \$4,709,380**

**Use of Fund Balance: \$3,133,843**

This budget unit is established for the purpose of initially capturing property taxes designated for road purposes as Road District Tax revenues which are subsequently transferred out of this fund and recorded as funding sources to the Road Fund.

The Road District Tax unit receives all its revenue from property taxes and homeowner's tax relief funds.

#### **Placerville Union Cemetery**

**Positions: 0 FTE**

**Total Appropriations: \$84,299**

**Total Revenue: \$31,320**

**Use of Fund Balance: \$52,979**

This special revenue unit provides administrative and operational oversight for the Placerville Union Cemetery. Staffing for this unit is provided by employees of the Department of Transportation's Maintenance division.

The Placerville Union Cemetery unit receives its revenue from plot sales and burial service charges.

#### **Special Aviation**

**Positions: 0 FTE**

**Total Appropriations: \$20,000**

**Total Revenue: \$20,000**

This is a 'pass through' fund. State Aviation revenue is recognized in this Special Revenue Fund and dispersed equally to both the Placerville and Georgetown Airports for operations.



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### **Fund 12 – Special Revenue: BOS Governed Districts**

**Special District and Zones of Benefit**  
**Positions: 0 FTE**

**Total Appropriations: \$3,702,536**  
**Total Revenue: \$1,622,101**  
**Use of Fund Balance: \$2,080,435**

This program provides for the activities of County Service Areas 2, 3, 5, and 9, Zones of Benefit, and the Georgetown Cemetery Zone. Areas and zones are established to provide road and drainage maintenance, lighting, cemetery services and other localized services to a specific area.

Special Districts is primarily funded by taxes and special assessments to benefiting parcels.

### **Fund 31 – Enterprise Fund**

**Airports**  
**Positions: 3 FTE**

**Total Appropriations: \$2,383,639**  
**Total Revenue: \$1,991,551**  
**Use of Fund Balance: \$316,593**  
**General Fund Contribution: \$75,495**

This program provides for the operation and maintenance of the general aviation facilities located at the Placerville and Georgetown airports and provides for oversight of capital improvement projects at the airports. The General Fund contribution of \$75,495 supports operations at the Georgetown airport, and provides a contribution to the Airports to allocate property tax equivalent to the amount collected at the Placerville and Georgetown airports.

The Airports Unit receives funding from Federal & State Grants (\$1.2M), the sale of aviation fuel (\$0.5M), rental of tie-downs and hangers at the airports (\$0.2M), a General Fund Contribution (\$0.1M), and an ACO Contribution (\$0.1M).

### **Fund 32 – Internal Service Fund**

**Fleet Shop**  
**Positions: 5 FTE**

**Total Appropriations: \$1,926,149**  
**Total Revenue: \$1,896,763**  
**Use of Fund Balance: \$29,386**

The Fleet Services unit is overseen by the DOT Maintenance unit. Fleet Services manages the planning, acquisition, and replacement of County vehicles, as well as the sale or disposal of surplus vehicles and manages the fleet pool. Additionally, this unit provides auto maintenance and repair services for County vehicles.

Fleet Services receives funding primarily from charges to County Departments to recover costs of maintaining, operating, and replacement of the fleet.

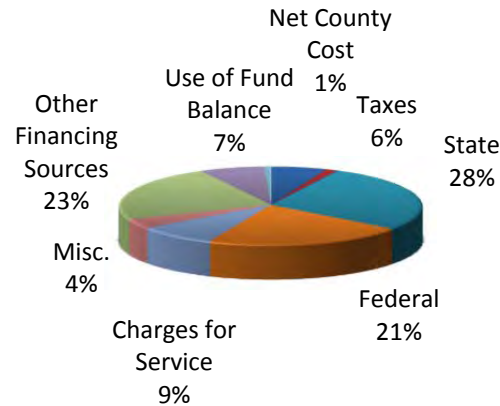
# TRANSPORTATION

## Financial Charts

### Source of Funds

**Taxes (\$5,617,471):** These revenues are primarily made up of Road District property taxes (\$4.6M), and Special District property taxes & assessments (\$1.0M).

**License, Fines, and Use of Money & Property (\$1,339,327):** Primarily composed of public utility franchise fees (\$1.01M), rent (\$244,000), road permits (\$55,000), interest (\$28,000), and fines/penalties (\$3,000).



**State (\$25,401,564):** State funds are primarily comprised of the Proposition 1B funds (\$14.3M) under the Corridor Mobility Improvement Account (CMIA) program. Funds are awarded for projects, after an evaluation process, based on the merits of the project; Highway Users Tax / Gas Tax (\$8.4M), provided under the Streets and Highway Code, Sections 2104-2106 based on the number of registered vehicles and maintained mileage in the County; State Regional Surface Transportation Program (RSTP) (\$1.2M); California Tahoe Conservancy (CTC) funds (\$0.7M) which are provided through grant agreements partially through a competitive process and partially through an annual allocation; Caltrans SHOPP/BTA Funding for road capital improvements (\$0.5M); California State Parks OHV Grant (\$0.2M); State AQMD funding for diesel vehicle retrofitting (\$0.05M); and State Aviation funding for Airports operation and capital improvements (\$0.05M).

**Federal (\$19,329,727):** Federal funds are primarily comprised of the Highway Bridge program (\$7.1M); Hazard Elimination/Highway Safety Improvement Program funds (\$3.0M), grants are awarded for individual projects based on the ability of the project to reduce or eliminate the number/severity of traffic accidents; United States Forest Service (\$2.1M) to manage forest resources including water quality and outdoor recreation, allocation is competitively determined; Congestion Mitigation and Air Quality (CMAQ) funds (\$5.8M); FAA Grants (\$1.2M) for the Airport Capital Improvement Program; Transportation Community & System Preservation for road capital improvements (\$0.1M).

**Charges for Service (\$7,760,554):** Primarily comprised of charges to the Missouri Flat MC&FP for roadwork (\$1.8M), charges to departments for fleet mileage billings (\$1.7M), charges to the County Engineer program for road fund staff and overhead costs (\$1.3M), charges to special districts and special assessments (\$0.9M), charges to the Bass Lake Hills Specific Plan PFFP for roadwork in the plan area (\$0.5M), charges for County Engineer plan checking, parcel map inspections and other development related services (\$0.3M), charges to the CAO Office (to be billed to State by CAO) for road fund work completed on the Rubicon Trail (\$0.3M), charges to the Tahoe Regional Planning Agency (TRPA) mitigation funds for erosion control project costs in the Tahoe basin (\$0.2M), charges to Fleet and Airport for road fund labor reimbursement

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(\$0.2M), developer in-lieu fees for road capital improvements (\$0.2M), AQMD funding for chip sealing Bayne Road (\$0.2M) and Public Utility inspections (\$0.1M).

Miscellaneous (\$3,706,521): Primarily comprised of Statewide Community Infrastructure Program (SCIP) funding, which is derived from State bond sales, bonds have been sold and funds are being held to fund Silver Springs road projects (\$3.0M), revenue from sale of fuel at the Placerville and Georgetown airports (\$0.5M), charges to departments for fleet accident fund (\$0.1M), reimbursements for damage to County property due to traffic accidents (\$0.03M), grant funds from a Colorado University for a study in the Erosion Control program (\$0.03M), Measure S funding for maintenance of the Pioneer and Sawmill trails in the Tahoe Basin (\$0.02M), and SMUD funds towards projects on Ice House Road and the Rubicon Trail (\$0.02M).

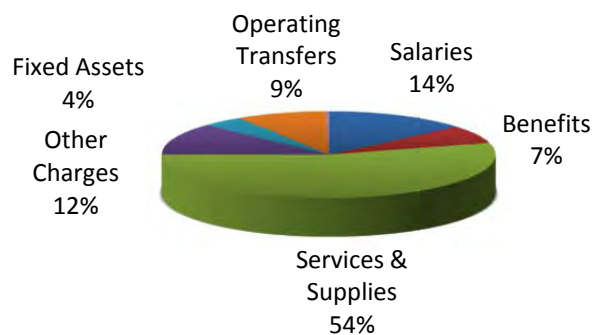
Other Financing Sources (\$21,160,660): Primarily comprised of Traffic Impact Mitigation (TIM) fees (\$11.4M), Road District Tax funds (\$7.8M), tribal revenue for the construction of the Highway 50 HOV lanes (\$0.8M), a General Fund contribution for road fund (\$0.5M), Miscellaneous funding sources (Utility Inspections, Time & Materials Billing, etc.) (\$0.3M), an ACO Fund contribution for the Airports capital program (\$0.1M), a General Fund contribution for Airports (\$0.08M), revenue from the Sheriffs Department for two grant-funded vehicles (\$0.05M) and Transportation Development Act (TDA) funds for the road capital program (\$0.02M).

Use of Fund Balance (\$6,527,391): The department anticipates utilizing (\$6.5M) in fund balance to fund operations.

Net County Cost (\$642,016): The net county cost supports the County Engineer function of the Department of Transportation and the operation of the County-run cemeteries.

### Use of Funds

Salaries & Benefits (\$18,899,888): Primarily comprised of salaries (\$12.8M), health insurance (\$3.2M), retirement (\$2.2M), temporary employees (\$0.3M), and overtime (\$0.4M).



Services & Supplies (\$49,709,641): Primarily comprised of construction and road maintenance contracts (\$33.5M), professional and specialized services (\$7.4M) generally consisting of \$6.7M in contracts for engineering, geological studies, appraisals, construction management, environmental reviews etc. related to the road capital program, \$0.2M for environmental review, appraisal, monitoring, and materials testing for the erosion control program, \$0.2M for NPDES activities, and \$0.2M to update the traffic model; road materials (\$2.3M), maintenance equipment and facilities (\$1.5M), special projects budget for special districts (\$1.7M), utilities (\$0.3M), fuel purchases (\$1.2M), rents & leases of buildings, vehicles and equipment (\$0.5M), miscellaneous supplies (\$0.2M), liability insurance (\$0.4M), household supplies (\$0.1M), snow removal costs (\$0.1M), cemetery maintenance and operation costs (\$0.2M), and office/computer/software expenses (\$0.2M).

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Other Charges (\$10,882,401): Primarily comprised of right of way charges (\$6.3M), interfund expenditures including \$0.5M in charges from A87 County cost plan, \$0.1M to CAO for Interim Director charges, \$0.2M for litter removal and dead animal pickup, \$0.2M County Counsel, \$0.3M IT department, \$0.1M telephone charges, \$0.1M to Surveyor for LMIS/GIS charges, \$0.2M for Building Maintenance as well as DOT charges for staff and overhead costs to provide services to the County Engineer \$1.2M, Fleet Management \$0.2M, and special districts \$0.3M for a total interfund charges of (\$3.4M), depreciation expense on fleet vehicles (\$1.1M), and long term debt (\$0.05M).

Fixed Assets (\$3,697,772): These are primarily comprised of acquisition of road capital facilities through reimbursements to developers (\$1.32M), purchase of replacement equipment or diesel retrofit equipment for the road maintenance program either due to high maintenance costs or non-compliance with stricter emission standards (\$0.43M), construction of a wash rack, sewer connection, heater replacement, HVAC replacement, and DOT SLT yard improvements (\$0.59M), airport CIP projects (\$1.25M), building improvements to cemetery facilities (\$0.06M), and replacement of outdated computer equipment (\$0.04M). Purchase of 43 Fleet vehicles (\$1.2M) with a like reduction due to capitalizing of costs.

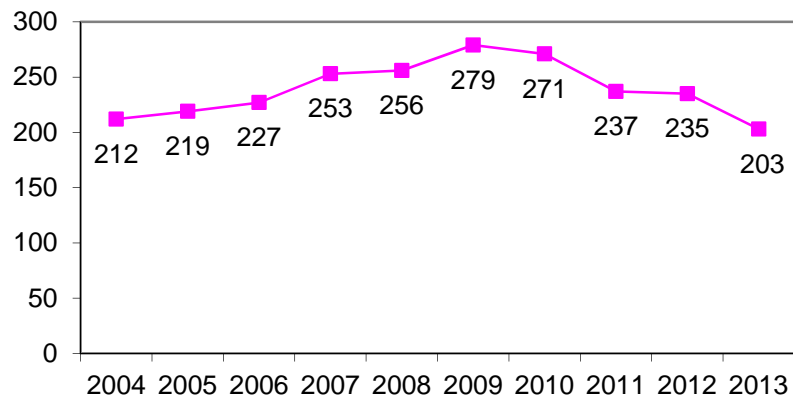
Operating Transfers (\$7,903,073): This is primarily the transfer of funds out of the Road District Tax fund to the Road Fund for operations and routine maintenance.

Intrafund Transfers (\$31,030): Consist of charges from County Counsel for the County Engineer program (\$30,000) charges from the Health department for new employee health checks in South Lake Tahoe (\$1,000), and charges from Central Duplicating for services to Cemetery Operations (\$30).

Reserves (\$361,426): Consists of Special District reserves for use on future Road and Drainage improvements.

### Staffing Trend

Staffing for the Department of Transportation has increased and decreased (due to the addition and removal of General Fund units and the addition of airports and fleet services) over the last 10 years. The net change for the Department as a whole over this period is a reduction of 9 FTE's. The recommended staff allocation for FY 2012-13 reduces allocated FTEs by 32. Of the 203 remaining FTE allocations, 14 will remain vacant and unfunded for FY 2012-13, resulting in a funded usage of 189 FTE's.



# TRANSPORTATION

## Chief Administrative Office Comments

### General Fund – Fund Type 10

Within the General Fund programs in the Department of Transportation (DOT), the Recommended Budget represents an overall decrease of \$789,216 or 47% in revenues and an decrease of \$5,526,233 or 78% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost is decreased by \$4,737,017 or 88%.

The decrease in revenues and appropriations is primarily related to the shifting of all facilities functions out of DOT and into the Chief Administrative Office.

### County Engineer (includes National Pollutant Discharge Elimination System (NPDES))

The Department's recommended budget for County Engineer includes an increase in appropriations of \$200,505 and an increase in revenues of \$157,730 resulting in an increase in Net County Cost of \$42,775. Total Net County Cost for this program is \$576,397. The increase is related to changes in the NPDES program which includes additional professional services costs required for updating the storm water management plan.

Within the General Fund, Public Utility Franchise Fees are utilized to fund half of the National Pollutant Discharge Elimination System (NPDES) program. It is important to note that the Public Utility Franchise Fees are a discretionary source of revenue and can be spent on any County function. These funds used to be part of a Maintenance of Effort (MOE) related to our Prop 42 funds. However with the recent tax swap the new Highway Users Tax Account (HUTA) funds do not require the MOE. The department anticipates \$1,010,000 annually in Public Utility Franchise Fees. The table below summarizes the department's recommendation for use of these funds in FY 2012-13.

Public Utility Franchise Fees	Amount
50% of NPDES program	\$351,972
Road Maintenance	\$658,028
Total	\$1,010,000

### Cemetery Operations

The Department's recommended budget for Cemetery operations includes a decrease in appropriations of \$5,522 and an increase in revenues of \$1,000 resulting in a Net County Cost decrease of \$6,522. Total Net County Cost for this program is \$65,619.

### Special Revenue Fund – Fund Type 11

The Recommended Budget represents an increase of \$8,031,063 or 11% in revenue and appropriations when compared to the FY 2011-12 approved budget. The budget includes a General Fund contribution of \$500,000 for the chip seal program and \$13,378 for General Plan Implementation.

## TRANSPORTATION

The Special Revenue Fund budget is comprised of Road Fund Operations, Road Capital Improvement Program, Road District Taxes, Erosion Control, Placerville Union Cemetery, and Special Aviation. The chart below details the total revenues, appropriations and use of fund balance included in the Recommended Budget for FY 2012-13.

Program	Revenue	Appropriations	Use of Fund Balance
Road Fund Operations	\$20,603,444	\$20,603,444	\$0
Road CIP	\$49,849,558	\$49,849,558	\$914,155
Road District Taxes*	\$7,843,223	\$7,843,223	\$3,133,843
Erosion Control	\$3,529,895	\$3,529,895	\$0
Placerville Union Cemetery	\$84,299	\$84,299	\$52,979
Special Aviation	\$20,000	\$20,000	\$0
<b>Total</b>	<b>\$81,930,419</b>	<b>\$81,930,419</b>	<b>\$4,100,977</b>

\* Road District Taxes are transferred into Road Fund Operations (ie. The \$20M in revenue in Road Fund Operations includes \$7.8M of Road District Taxes)

### *Road Fund Operations*

Road Fund Operations includes the Maintenance division, Transportation Planning and Land Development, Engineering and Administration. The Recommended Budget includes a decrease of \$3,906,339 or 16% in total revenues and appropriations when compared to the FY 2011-12 approved budget.

The decrease in revenue is primarily due to the following; decreased state revenues of approximately \$1M related to an anticipated decrease in Highway Users Tax/Gas Tax and less Regional Surface Transportation Planning (RSTP) funding; charges for service decrease of approximately \$1M primarily due to the reduction in reimbursement of staff time billings to other funds and the elimination of overhead charges to the facilities functions transferred to the Chief Administrative Office; and \$4.9M decrease in use of fund balance, offset with an increase in other financing sources of \$3.1M related to the use of Road District Tax Fund balance.

In FY 2011-12 the budget included a \$4.9M use of fund balance. The FY 2012-13 Recommended Budget does not include any use of road fund balance for Road Fund Operations. However, fund balance from the Road District Tax Fund of approximately \$3.1M is included in the Road Fund Operations budget as an operating transfer in. It should be noted that this is a one-time revenue source and the department will need to continue to find sustainable savings to fund operations.

In an effort to reduce costs the department is proposing to leave fourteen (14) vacant positions unfunded. The department wishes to retain the allocations at this time to allow management time to analyze the structure of the road crews and to allow for future hiring if revenue increases. The department is proposing to delete 1 Department Analyst allocation from the Maintenance Division's Administrative Unit and 1 Information Technology Department Coordinator allocation. The deletion of the Information Technology Department Coordinator will result in a reduction in force. The department is requesting the addition of a 0.8 Administrative Technician for the administration of the County's cemeteries function. This work was previously

## **TRANSPORTATION**

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performed by an extra help employee. The work is consistent and requires the addition of permanent staff. Finally the department in conjunction with the Chief Administrative Office is proposing an add/delete of 31 FTE's associated with the facilities functions. These FTE's will be deleted from DOT and added to the Chief Administrative Office under the direction of the Facilities Manager.

### *Road Fund Capital Improvement Program (CIP)*

The Road Fund Capital Improvement Program (CIP) Recommended Budget represents an increase of \$8,302,564 or 20% in revenues and appropriations when compared to the FY 2011-12 approved budget. This budget fluctuates depending on the Board approved CIP. Funding and appropriations are consistent with the Proposed 2012 CIP and is based on a per project basis. The FY 2012-13 budget does anticipate using \$914,155 in road fund balance for the Capital Improvement Program.

### **Special Districts – Fund Type 12**

The Recommended Budget represents an increase of \$27,796 or 1% in revenue and appropriations when compared to the FY 2011-12 approved budget. This increase is primarily due to increased use of fund balance to cover increased services and supplies.

### **Airports /South Lake Tahoe Transit – Fund Type 31**

The Airports and South Lake Tahoe Transit are included in what is referred to as an Enterprise Fund. In governmental accounting an Enterprise Fund is defined as a fund that provides goods or services to the public for a fee that makes the entity self-supporting. Currently there is no budget for South Lake Tahoe Transit as this fund is supposed to be closed in FY2011-12.

Both the Placerville and Georgetown Airports are operating at a loss. Staff are exploring alternatives to reaching sustainable operations. These alternatives possibly include fee increases (fees were increased two years ago but the rates are still lower than similar facilities in the area), capital improvements to provide additional hangers, and alternative staffing patterns.

The Recommended Budget represents an increase of \$714,179 or 43% in revenues and appropriations when compared to the FY 2011-12 approved budget. This change is primarily related to increased fixed assets for anticipated capital projects primarily funded with federal revenue.

### **Fleet – Fund Type 32**

The Recommended Budget represents a decrease of \$119,443 or 6% in revenues and appropriations when compared to the FY 2011-12 approved budget. This change is primarily related to decreases in depreciation expense and decreases in Road Fund Operations staff charges. This budget includes an appropriation for the purchase of 43 replacement vehicles, of which 25 are for the Sheriff's department for a total cost of \$1,200,000. These vehicles are anticipated to exceed the replacement target mileage by December 2012.

# TRANSPORTATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ SUBOBJ TITLE</b>						
0250	FRANCHISE: PUBLIC UTILITY	301,657	301,657	351,972	351,972	50,315
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	301,657	301,657	351,972	351,972	50,315
0420	RENT: LAND & BUILDINGS	57,492	55,000	0	0	-55,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	57,492	55,000	0	0	-55,000
1406	ABANDONMENT OF EASEMENT	1,500	3,500	1,000	1,000	-2,500
1407	RESIDENTIAL PARCEL MAP	5,000	6,000	4,500	4,500	-1,500
1408	PARCEL MAP INSPECTION FEE	2,000	2,000	1,500	1,500	-500
1409	SUBDIVISION TENTATIVE / FINAL MAP PC	5,250	5,250	7,500	7,500	2,250
1410	GRADING: APPLICATION FEE	1,000	1,250	1,000	1,000	-250
1411	GRADING: INSPECTION PC FEE	750	1,000	1,000	1,000	0
1412	TIME & MATERIALS DEVELOPMENT	186,000	168,085	267,000	267,000	98,915
1740	CHARGES FOR SERVICES	3,000	3,000	4,000	4,000	1,000
1745	PUBLIC UTILITY INSPECTIONS	69	0	0	0	0
1763	CAPITAL IMPROVEMENT PROJECT	341	0	0	0	0
1771	SUPERIOR COURT SERVICES	112,193	124,142	0	0	-124,142
1800	INTERFND REV: SERVICE BETWEEN FUND	7,200	6,000	0	0	-6,000
1818	INTERFND REV: MAINT BUILDG & IMPROVMNT	279,584	292,316	0	0	-292,316
1850	INTERFND REV: FACILITIES, PARKS & REC	365,997	464,988	0	0	-464,988
1856	INTERFND REV: SPECIAL DIST	2,200	2,200	0	0	-2,200
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	972,084	1,079,731	287,500	287,500	-792,231
1920	OTHER SALES	600	0	0	0	0
1940	MISC: REVENUE	4,340	3,300	0	0	-3,300
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	4,940	3,300	0	0	-3,300
2000	SALE FIXED ASSETS	1,867	0	0	0	0
2020	OPERATING TRANSFERS IN	177,000	250,000	261,000	261,000	11,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	178,867	250,000	261,000	261,000	11,000
<b>TYPE: R SUBTOTAL</b>		1,515,040	1,689,688	900,472	900,472	-789,216



# TRANSPORTATION

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,482,667	1,570,120	0	0	-1,570,120
3001	TEMPORARY EMPLOYEES	48,530	91,030	0	0	-91,030
3002	OVERTIME	15,557	9,175	0	0	-9,175
3004	OTHER COMPENSATION	29,740	24,935	0	0	-24,935
3005	TAHOE DIFFERENTIAL	14,800	16,800	0	0	-16,800
3007	HAZARD PAY	100	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	270,701	275,665	0	0	-275,665
3022	MEDI CARE EMPLOYER SHARE	20,465	22,454	0	0	-22,454
3040	HEALTH INSURANCE EMPLOYER	448,410	506,877	0	0	-506,877
3041	UNEMPLOYMENT INSURANCE EMPLOYER	27,753	28,175	0	0	-28,175
3042	LONG TERM DISABILITY EMPLOYER	5,654	5,654	0	0	-5,654
3043	DEFERRED COMPENSATION EMPLOYER	400	800	0	0	-800
3046	RETIREE HEALTH: DEFINED	41,663	32,048	0	0	-32,048
3060	WORKERS' COMPENSATION EMPLOYER	47,073	47,073	0	0	-47,073
3080	FLEXIBLE BENEFITS	1,480	0	0	0	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	2,454,993	2,630,806	0	0	-2,630,806
4020	CLOTHING & PERSONAL SUPPLIES	3,742	2,300	0	0	-2,300
4040	TELEPHONE COMPANY VENDOR	1,725	1,600	0	0	-1,600
4041	COUNTY PASS THRU TELEPHONE CHARGES	648	600	0	0	-600
4080	HOUSEHOLD EXPENSE	36,425	40,100	0	0	-40,100
4083	LAUNDRY	31,600	32,900	0	0	-32,900
4085	REFUSE DISPOSAL	97,250	98,000	0	0	-98,000
4086	JANITORIAL / CUSTODIAL SERVICES	22,000	23,000	0	0	-23,000
4087	EXTERMINATION / FUMIGATION SERVICES	10,000	11,000	0	0	-11,000
4100	INSURANCE: PREMIUM	98,185	98,185	0	0	-98,185
4140	MAINT: EQUIPMENT	3,600	4,600	0	0	-4,600
4143	MAINT: SERVICE CONTRACT	52,200	27,700	0	0	-27,700
4144	MAINT: COMPUTER	2,898	3,500	0	0	-3,500
4145	MAINTENANCE: EQUIPMENT PARTS	6,450	7,100	0	0	-7,100
4162	VEH MAINT: SUPPLIES	75	0	0	0	0
4180	MAINT: BUILDING & IMPROVEMENTS	202,250	257,000	0	0	-257,000
4183	MAINT: GROUNDS	3,000	3,000	0	0	-3,000
4184	MAINT: CEMETERY	5,000	5,000	5,000	5,000	0
4185	MAINT: PARK	4,000	5,000	0	0	-5,000
4187	MAINT: TRAIL	2,500	4,000	0	0	-4,000
4189	MAINT: WATER SYSTEM	1,750	2,500	0	0	-2,500
4190	MAINT: DRAINAGE	1,500	3,000	0	0	-3,000
4197	MAINTENANCE BUILDING: SUPPLIES	136,028	139,700	200	200	-139,500
4220	MEMBERSHIPS	431	459	0	0	-459
4260	OFFICE EXPENSE	1,100	2,500	0	0	-2,500
4262	SOFTWARE	0	12,000	0	0	-12,000

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 10 GENERAL FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

	CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED		DIFFERENCE
	MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET		
4263 SUBSCRIPTION / NEWSPAPER / JOURNALS	100	100	0	0	-100	
4264 BOOKS / MANUALS	270	500	0	0	-500	
4266 PRINTING / DUPLICATING SERVICES	0	0	1,500	1,500	1,500	
4300 PROFESSIONAL & SPECIALIZED SERVICES	95,402	176,820	149,000	149,000	-27,820	
4322 MEDICAL & SOBRIETY EXAMINATIONS	200	840	0	0	-840	
4324 MEDICAL,DENTAL,LAB & AMBULANCE SRV	500	0	0	0	0	
4333 BURIAL SERVICES	3,000	3,000	4,000	4,000	1,000	
4334 FIRE PREVENTION & INSPECTION	39,200	39,200	0	0	-39,200	
4337 OTHER GOVERNMENTAL AGENCIES	12,400	11,000	25,000	25,000	14,000	
4400 PUBLICATION & LEGAL NOTICES	0	0	2,500	2,500	2,500	
4420 RENT & LEASE: EQUIPMENT	22,700	28,050	0	0	-28,050	
4421 RENT & LEASE: SECURITY SYSTEM	17,252	45,252	0	0	-45,252	
4460 EQUIP: SMALL TOOLS & INSTRUMENTS	7,023	7,223	0	0	-7,223	
4461 EQUIP: MINOR	11,753	11,753	0	0	-11,753	
4500 SPECIAL DEPT EXPENSE	21,650	15,000	18,750	18,750	3,750	
4503 STAFF DEVELOPMENT	200	500	0	0	-500	
4507 FIRE & SAFETY SUPPLIES	1,500	1,500	0	0	-1,500	
4508 SNOW REMOVAL	45,598	0	0	0	0	
4564 ROAD: HERBICIDE	2,000	2,000	1,500	1,500	-500	
4571 ROAD: SIGNS	10,000	10,000	0	0	-10,000	
4600 TRANSPORTATION & TRAVEL	0	100	0	0	-100	
4602 MILEAGE: EMPLOYEE PRIVATE AUTO	3,600	3,800	0	0	-3,800	
4605 RENT & LEASE: VEHICLE	30,174	33,174	0	0	-33,174	
4606 FUEL PURCHASES	45,200	43,700	0	0	-43,700	
4620 UTILITIES	985,000	1,008,000	0	0	-1,008,000	
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>	<b>2,079,079</b>	<b>2,226,256</b>	<b>207,450</b>	<b>207,450</b>	<b>-2,018,806</b>	
5060 RETIREMENT: OTHER LONG TERM DEBT	115,000	115,000	0	0	-115,000	
5100 INTEREST: OTHER LONG TERM DEBT	9,000	8,000	0	0	-8,000	
5180 TAX & ASSESSMENTS	234	233	234	234	1	
5240 CONTRIB: NON-CNTY GOVERNMENTAL	28,750	28,750	0	0	-28,750	
5300 INTERFND: SERVICE BETWEEN FUND	607,211	727,679	54,405	54,405	-673,274	
5306 INTERFND: CENTRAL DUPLICATING	0	0	1,500	1,500	1,500	
5350 INTERFND: FACILITIES, PARKS & REC	6,318	36,318	0	0	-36,318	
5351 INTERFND: COUNTY ENGINEER	1,067,400	1,197,364	1,248,869	1,248,869	51,505	
5353 INTERFND: SAC PVLLE TRNS CORR (SPTC)	0	41,673	0	0	-41,673	
<b>CLASS: 50 OTHER CHARGES</b>	<b>1,833,913</b>	<b>2,155,017</b>	<b>1,305,008</b>	<b>1,305,008</b>	<b>-850,009</b>	
6040 FIXED ASSET: EQUIPMENT	3,200	3,200	0	0	-3,200	
<b>CLASS: 60 FIXED ASSETS</b>	<b>3,200</b>	<b>3,200</b>	<b>0</b>	<b>0</b>	<b>-3,200</b>	
7200 INTRAFUND TRANSFERS: ONLY GENERAL	27,108	21,202	30,000	30,000	8,798	
7220 INTRAFND: TELEPHONE EQUIPMENT &	13,000	13,000	0	0	-13,000	
7224 INTRAFND: STORES SUPPORT	11,217	11,217	0	0	-11,217	
7225 INTRAFND: CENTRAL DUPLICATING	0	0	30	30	30	
7227 INTRAFND: MAINFRAME SUPPORT	29,455	29,455	0	0	-29,455	
7231 INTRAFND: IS PROGRAMMING SUPPORT	540	0	0	0	0	
7234 INTRAFND: NETWORK SUPPORT	20,548	20,548	0	0	-20,548	
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	<b>101,868</b>	<b>95,422</b>	<b>30,030</b>	<b>30,030</b>	<b>-65,392</b>	
7366 INTRFND ABATEMENTS: MAINT BLDG &	-15,000	-41,980	0	0	41,980	
<b>CLASS: 73 INTRAFUND ABATEMENT</b>	<b>-15,000</b>	<b>-41,980</b>	<b>0</b>	<b>0</b>	<b>41,980</b>	
<b>TYPE: E SUBTOTAL</b>	<b>6,458,053</b>	<b>7,068,721</b>	<b>1,542,488</b>	<b>1,542,488</b>	<b>-5,526,233</b>	
<b>FUND TYPE: 10 SUBTOTAL</b>	<b>4,943,013</b>	<b>5,379,033</b>	<b>642,016</b>	<b>642,016</b>	<b>-4,737,017</b>	

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	4,617,782	4,617,782	4,517,782	4,517,782	-100,000
0110	PROP TAX: CURR UNSECURED	99,560	99,560	99,560	99,560	0
0130	PROP TAX: PRIOR UNSECURED	3,290	3,290	3,290	3,290	0
0150	PROP TAX: SUPP PRIOR	22,427	37,427	21,830	21,830	-15,597
0174	TAX: TIMBER YIELD	3,000	500	2,800	2,800	2,300
<b>CLASS: 01</b>	<b>REV: TAXES</b>	4,746,059	4,758,559	4,645,262	4,645,262	-113,297
0230	PERMIT: ROAD PRIVILEGES	45,000	55,000	55,000	55,000	0
0250	FRANCHISE: PUBLIC UTILITY	698,343	698,343	658,028	658,028	-40,315
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	743,343	753,343	713,028	713,028	-40,315
0360	PENALTY & COST DELINQUENT TAXES	2,994	2,994	2,904	2,904	-90
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	2,994	2,994	2,904	2,904	-90
0400	REV: INTEREST	24,501	21,800	18,800	18,800	-3,000
0420	RENT: LAND & BUILDINGS	24,742	24,742	21,742	21,742	-3,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	49,243	46,542	40,542	40,542	-6,000
0500	ST: AVIATION	20,000	20,000	20,000	20,000	0
0520	ST: 2104A ADM / ENG HWY TAX	20,004	20,000	20,000	20,000	0
0521	ST: 2104B SNOW REMOVAL HWY TAX	816,386	813,000	816,000	816,000	3,000
0522	ST: 2104D,E,F UNRESTRICTED HWY TAX	2,105,604	2,100,000	2,106,000	2,106,000	6,000
0523	ST: 2105 PROP 111 HWY TAX	1,516,442	1,680,000	1,516,000	1,516,000	-164,000
0524	ST: 2106 UNRESTRICTED HWY TAX	725,544	731,000	726,000	726,000	-5,000
0526	ST: 2103 UNRESTRICTED HWY TAX	3,186,782	3,670,225	3,231,652	3,231,652	-438,573
0742	ST: CA TAHOE CONSERVANCY	571,736	571,736	723,000	723,000	151,264
0744	ST: RSTP 182.6D1 RGNL SURFACE TRAN	1,109,175	1,158,566	700,000	700,000	-458,566
0746	ST: RSTP 182.6H RGNL SURFACE TRAN	359,164	359,164	359,164	359,164	0
0747	ST: RSTP 182.9 RGNL SURFACE TRAN	100,000	100,000	100,000	100,000	0
0820	ST: HOMEOWNER PROP TAX RELIEF	53,711	53,711	54,014	54,014	303
0880	ST: OTHER	706,252	760,339	205,187	205,187	-555,152
0904	ST: CAL TRANS	263	0	500,000	500,000	500,000
0914	ST: PROP IB	10,520,317	12,490,212	14,296,400	14,296,400	1,806,188
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	21,811,380	24,527,953	25,373,417	25,373,417	845,464
1052	FED: HBRD - HIGHWAY BRIDGES	3,427,958	5,209,362	7,129,310	7,129,310	1,919,948
1054	FED: UNITED STATES FOREST SERVICE	1,700,000	1,933,724	2,116,022	2,116,022	182,298
1055	FED: HAZARD ELIMINATION	2,285,786	2,689,160	3,008,358	3,008,358	319,198
1056	FED: CMAQ - CONGEST MITIGATN AIR	304,600	304,600	5,846,700	5,846,700	5,542,100
1058	FED: STP - SURFACE TRANSPORT	36,437	0	0	0	0
1070	FED: FOREST RESERVE REVENUE	1,009,758	321,901	0	0	-321,901
1100	FED: OTHER	0	0	103,441	103,441	103,441
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	8,764,539	10,458,747	18,203,831	18,203,831	7,745,084
1406	ABANDONMENT OF EASEMENT	3,000	2,000	1,600	1,600	-400
1740	CHARGES FOR SERVICES	1,394,615	1,703,230	1,831,420	1,831,420	128,190

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR PROJECTION	APPROVED BUDGET		REQUEST	RECOMMENDED BUDGET
1745	PUBLIC UTILITY INSPECTIONS	32,900	45,000	65,966	65,966	20,966
1763	CAPITAL IMPROVEMENT PROJECT	414,400	518,000	665,500	665,500	147,500
1765	EID - EL DORADO IRRIGATION DISTRICT	0	240,000	0	0	-240,000
1768	TRPA - TAHOE REGIONAL PLANNING	190,500	300,500	204,400	204,400	-96,100
1800	INTERFND REV: SERVICE BETWEEN FUND	1,122,304	1,467,477	777,830	777,830	-689,647
1850	INTERFND REV: FACILITIES, PARKS & REC	452,774	199,589	0	0	-199,589
1851	INTERFND REV: COUNTY ENGINEER	1,067,400	1,197,363	1,248,869	1,248,869	51,506
1853	INTERFND REV: SPTC - SAC PVILL TRANS	0	41,673	0	0	-41,673
1856	INTERFND REV: SPECIAL DIST	254,986	254,986	275,445	275,445	20,459
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	4,932,879	5,969,818	5,071,030	5,071,030	-898,788
1920	OTHER SALES	32,480	30,000	20,000	20,000	-10,000
1940	MISC: REVENUE	1,013,701	1,345,201	3,034,636	3,034,636	1,689,435
1942	MISC: REIMBURSEMENT	122,700	149,105	67,579	67,579	-81,526
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	1,168,881	1,524,306	3,122,215	3,122,215	1,597,909
2001	SALE FIXED ASSETS: ROADS	6,990	0	0	0	0
2010	OPERATING TRNSFR IN: SILVA VALLEY	1,512,358	4,488,658	7,230,505	7,230,505	2,741,847
2011	OPERATING TRANSFERS IN: RIF MISC.	0	0	138,830	138,830	138,830
2012	OPERATING TRANSFERS IN: COUNTY TIM	1,952,066	2,686,266	2,481,364	2,481,364	-204,902
2014	OPERATING TRNSFR IN: INTERIM HWY 50 TIM	2,524,476	2,477,976	217,051	217,051	-2,260,925
2015	OPERATING TRNSFR IN: INSPECTIONS	22,000	12,600	91,454	91,454	78,854
2016	OPERATING TRNSFR IN: TDA	112,348	112,348	16,900	16,900	-95,448
2020	OPERATING TRANSFERS IN	3,075,052	1,475,052	1,314,678	1,314,678	-160,374
2023	OPERATING TRANSFERS IN: EDH RIF	1,829,234	1,842,303	1,333,358	1,333,358	-508,945
2024	OPERATING TRANSFERS IN: RDT	4,810,318	4,810,318	7,833,073	7,833,073	3,022,755
2036	OPRTNG TRSF IN: FEMA	47,000	47,000	0	0	-47,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	15,891,842	17,952,521	20,657,213	20,657,213	2,704,692
0001	FUND BALANCE	4,474,255	7,904,573	4,100,977	4,100,977	-3,803,596
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	4,474,255	7,904,573	4,100,977	4,100,977	-3,803,596
<b>TYPE: R</b>	<b>SUBTOTAL</b>	62,585,415	73,899,356	81,930,419	81,930,419	8,031,063

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	11,231,056	12,239,296	11,379,200	11,379,200	-860,096
3001	TEMPORARY EMPLOYEES	569,360	420,579	345,839	345,839	-74,740
3002	OVERTIME	566,753	466,753	441,363	441,363	-25,390
3003	STANDBY PAY	18,998	0	0	0	0
3004	OTHER COMPENSATION	264,868	188,868	226,962	226,962	38,094
3005	TAHOE DIFFERENTIAL	81,600	81,600	79,200	79,200	-2,400
3007	HAZARD PAY	400	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	2,129,335	2,207,824	2,121,860	2,121,860	-85,964
3022	MEDI CARE EMPLOYER SHARE	170,087	173,556	161,714	161,714	-11,842
3040	HEALTH INSURANCE EMPLOYER	2,711,046	2,994,073	3,043,651	3,043,651	49,578
3041	UNEMPLOYMENT INSURANCE EMPLOYER	156,573	156,573	145,705	145,705	-10,868
3042	LONG TERM DISABILITY EMPLOYER	44,062	44,062	40,915	40,915	-3,147
3043	DEFERRED COMPENSATION EMPLOYER	38,243	38,243	36,587	36,587	-1,656
3046	RETIREE HEALTH: DEFINED	219,638	231,344	188,667	188,667	-42,677
3060	WORKERS' COMPENSATION EMPLOYER	231,489	231,489	105,326	105,326	-126,163
3080	FLEXIBLE BENEFITS	17,808	17,808	15,614	15,614	-2,194
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	18,451,316	19,492,068	18,332,603	18,332,603	-1,159,465
4020	CLOTHING & PERSONAL SUPPLIES	15,000	25,365	19,365	19,365	-6,000
4040	TELEPHONE COMPANY VENDOR	2,000	2,500	1,500	1,500	-1,000
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,600	3,600	3,000	3,000	-600
4080	HOUSEHOLD EXPENSE	5,700	6,200	6,200	6,200	0
4083	LAUNDRY	11,000	7,600	8,200	8,200	600
4085	REFUSE DISPOSAL	60,800	57,100	57,100	57,100	0
4086	JANITORIAL / CUSTODIAL SERVICES	27,944	27,944	27,944	27,944	0
4087	EXTERMINATION / FUMIGATION SERVICES	460	0	0	0	0
4100	INSURANCE: PREMIUM	619,281	619,281	413,687	413,687	-205,594
4140	MAINT: EQUIPMENT	15,000	19,730	18,770	18,770	-960
4141	MAINT: OFFICE EQUIPMENT	6,200	12,200	11,700	11,700	-500
4143	MAINT: SERVICE CONTRACT	100,000	141,000	142,000	142,000	1,000
4144	MAINT: COMPUTER	66,750	66,750	58,450	58,450	-8,300
4145	MAINTENANCE: EQUIPMENT PARTS	15,200	6,500	5,500	5,500	-1,000
4160	VEH MAINT: SERVICE CONTRACT	145,400	145,400	135,100	135,100	-10,300
4161	VEH MAINT: PARTS DIRECT CHARGE	84,972	84,972	34,000	34,000	-50,972
4162	VEH MAINT: SUPPLIES	98,000	98,000	80,000	80,000	-18,000
4163	VEH MAINT: INVENTORY	262,000	262,000	275,000	275,000	13,000
4164	VEH MAINT: TIRE & TUBES	145,000	145,000	145,000	145,000	0
4165	VEH MAINT: OIL & GREASE	1,000	1,000	0	0	-1,000
4180	MAINT: BUILDING & IMPROVEMENTS	21,500	21,500	4,000	4,000	-17,500
4184	MAINT: CEMETERY	17,000	22,000	27,000	27,000	5,000
4191	MAINTENANCE: ROADS	882	0	0	0	0
4197	MAINTENANCE BUILDING: SUPPLIES	5,500	4,500	5,400	5,400	900

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
4200	MEDICAL, DENTAL & LABORATORY	16	0	0	0	0
4220	MEMBERSHIPS	8,982	8,982	6,785	6,785	-2,197
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	22,926	22,926	22,926	22,926	0
4260	OFFICE EXPENSE	40,000	40,000	40,000	40,000	0
4261	POSTAGE	4,300	6,300	4,000	4,000	-2,300
4262	SOFTWARE	24,000	24,000	4,000	4,000	-20,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,125	1,125	1,640	1,640	515
4264	BOOKS / MANUALS	2,626	5,126	8,613	8,613	3,487
4266	PRINTING / DUPLICATING SERVICES	13,800	14,800	11,700	11,700	-3,100
4300	PROFESSIONAL & SPECIALIZED SERVICES	3,170,300	5,254,687	7,203,164	7,203,164	1,948,477
4302	CONSTRUCT & ENGINEER CONTRACTS	22,623,742	25,255,706	32,104,545	32,104,545	6,848,839
4303	ROAD MAINT & CONSTRUCTION	227,000	307,000	387,000	387,000	80,000
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	18,300	15,650	19,450	19,450	3,800
4333	BURIAL SERVICES	9,740	17,230	18,020	18,020	790
4334	FIRE PREVENTION & INSPECTION	3,900	5,200	5,600	5,600	400
4337	OTHER GOVERNMENTAL AGENCIES	590,200	590,200	69,800	69,800	-520,400
4341	SERVICE CONNECT EXPENSE	2,787	0	0	0	0
4400	PUBLICATION & LEGAL NOTICES	23,500	22,000	23,000	23,000	1,000
4420	RENT & LEASE: EQUIPMENT	149,200	149,200	136,206	136,206	-12,994
4421	RENT & LEASE: SECURITY SYSTEM	1,488	1,488	1,488	1,488	0
4440	RENT & LEASE: BUILDING &	185,096	175,044	82,100	82,100	-92,944
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	10,000	20,360	19,280	19,280	-1,080
4461	EQUIP: MINOR	16,500	25,590	20,630	20,630	-4,960
4462	EQUIP: COMPUTER	3,600	23,600	23,200	23,200	-400
4463	EQUIP: TELEPHONE & RADIO	1,388	0	29,480	29,480	29,480
4500	SPECIAL DEPT EXPENSE	154,005	191,224	94,580	94,580	-96,644
4502	EDUCATIONAL MATERIALS	1,480	1,480	780	780	-700
4503	STAFF DEVELOPMENT	12,000	19,155	33,655	33,655	14,500
4507	FIRE & SAFETY SUPPLIES	7,900	9,900	7,050	7,050	-2,850
4508	SNOW REMOVAL	140,000	140,000	115,000	115,000	-25,000
4529	SOFTWARE LICENSE	37,850	37,850	19,100	19,100	-18,750
4560	ROAD: BRIDGE MATERIAL	20,000	30,000	20,000	20,000	-10,000
4561	ROAD: GUARDRAIL	15,000	25,000	15,000	15,000	-10,000
4562	ROAD: MARKING SUPPLIES	12,500	20,000	31,500	31,500	11,500
4564	ROAD: HERBICIDE	60,000	90,000	120,000	120,000	30,000
4565	ROAD: CHIPS	250,000	405,000	143,322	143,322	-261,678
4566	ROAD: PLANT MIX	1,100,324	880,000	695,000	695,000	-185,000
4567	ROAD: AB ROCK	15,108	20,000	20,000	20,000	0
4568	ROAD: CRACK FILLER	30,000	40,000	40,000	40,000	0
4569	ROAD: CULVERTS	13,684	18,000	13,000	13,000	-5,000
4570	ROAD: EMULSION	906,351	830,000	627,397	627,397	-202,603
4571	ROAD: SIGNS	35,233	42,400	76,400	76,400	34,000
4572	ROAD: BEADS	25,000	33,000	33,000	33,000	0
4573	ROAD: PAINT	120,000	138,000	138,000	138,000	0

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
4574	ROAD: SALT & SAND - SNOW REMOVAL	45,000	45,000	45,000	45,000	0
4575	ROAD: SIGNAL MATERIALS	52,000	52,000	96,000	96,000	44,000
4590	ROAD: HAULING PLANT MIX	187,691	138,000	110,000	110,000	-28,000
4591	ROAD: HAULING AB ROCK	1,243	0	16,986	16,986	16,986
4600	TRANSPORTATION & TRAVEL	2,500	3,300	7,400	7,400	4,100
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	57	0	0	0	0
4605	RENT & LEASE: VEHICLE	222,735	222,735	222,735	222,735	0
4606	FUEL PURCHASES	675,000	675,000	734,000	734,000	59,000
4608	HOTEL ACCOMMODATIONS	370	0	0	0	0
4620	UTILITIES	255,348	255,317	255,317	255,317	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	33,283,084	38,128,717	45,451,765	45,451,765	7,323,048
5160	RIGHTS OF WAY	2,112,600	5,163,300	6,313,800	6,313,800	1,150,500
5180	TAX & ASSESSMENTS	296	675	675	675	0
5240	CONTRIB: NON-CNTY GOVERNMENTAL	20,150	20,446	20,150	20,150	-296
5300	INTERFND: SERVICE BETWEEN FUND	1,314,420	1,334,381	818,499	818,499	-515,882
5301	INTERFND: TELEPHONE EQUIPMENT &	71,000	96,000	75,000	75,000	-21,000
5302	INTERFND: RADIO EQUIPMENT & SUPPORT	1,000	3,000	2,000	2,000	-1,000
5304	INTERFND: MAIL SERVICE	3,447	3,447	3,447	3,447	0
5305	INTERFND: STORES SUPPORT	14,039	14,039	14,039	14,039	0
5306	INTERFND: CENTRAL DUPLICATING	6,200	9,500	4,000	4,000	-5,500
5308	INTERFND: MAINFRAME SUPPORT	91,933	91,933	91,933	91,933	0
5310	INTERFND: COUNTY COUNSEL	185,000	190,000	205,000	205,000	15,000
5314	INTERFND: PC SUPPORT	6,000	6,000	6,000	6,000	0
5316	INTERFND: IS PROGRAMMING SUPPORT	2,500	5,000	3,000	3,000	-2,000
5318	INTERFND: MAINTENANCE BLDG & IMPRV	175,443	175,443	196,737	196,737	21,294
5320	INTERFND: NETWORK SUPPORT	157,490	157,490	157,490	157,490	0
5321	INTERFND: COLLECTIONS	2,000	3,000	1,500	1,500	-1,500
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	4,163,518	7,273,654	7,913,270	7,913,270	639,616
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	28,130	592,600	589,000	589,000	-3,600
6027	INFRASTRUCTURE ACQUISITION	1,285,637	2,192,150	1,323,558	1,323,558	-868,592
6040	FIXED ASSET: EQUIPMENT	466,290	1,298,850	421,650	421,650	-877,200
6042	FIXED ASSET: COMPUTER SYSTEM	77,122	90,000	44,500	44,500	-45,500
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	1,857,179	4,173,600	2,378,708	2,378,708	-1,794,892
7000	OPERATING TRANSFERS OUT	4,830,318	4,830,318	7,853,073	7,853,073	3,022,755
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	4,830,318	4,830,318	7,853,073	7,853,073	3,022,755
7250	INTRAFND: NOT GEN FUND / SAME FUND	9,000	25,811	31,929	31,929	6,118
7252	INTRAFND: CAPITAL IMPROVEMENT	4,963,000	5,063,367	5,285,786	5,285,786	222,419
7253	INTRAFND: EROSION CONTROL	1,556,925	1,653,258	1,552,050	1,552,050	-101,208
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	6,528,925	6,742,436	6,869,765	6,869,765	127,329
7380	INTRFND ABATEMENTS: NOT GENERAL	-9,000	-24,811	-30,929	-30,929	-6,118
7382	INTRFND ABATEMENTS: CAPITAL	-4,963,000	-5,063,369	-5,285,786	-5,285,786	-222,417
7383	INTRFND ABATEMENTS: EROSION	-1,556,925	-1,653,257	-1,552,050	-1,552,050	101,207
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-6,528,925	-6,741,437	-6,868,765	-6,868,765	-127,328
<b>TYPE: E SUBTOTAL</b>		62,585,415	73,899,356	81,930,419	81,930,419	8,031,063
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	0	0	0

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	94,702	94,702	93,813	93,813	-889
0175	TAX: SPECIAL TAX	877,753	877,753	878,396	878,396	643
<b>CLASS: 01</b>	<b>REV: TAXES</b>	972,455	972,455	972,209	972,209	-246
0360	PENALTY & COST DELINQUENT TAXES	-3,756	0	0	0	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	-3,756	0	0	0	0
0400	REV: INTEREST	-12,491	0	0	0	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	-12,491	0	0	0	0
0820	ST: HOMEOWNER PROP TAX RELIEF	-533	0	0	0	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	-533	0	0	0	0
1310	SPECIAL ASSESSMENTS	626,707	626,707	626,518	626,518	-189
1740	CHARGES FOR SERVICES	12,000	12,000	15,500	15,500	3,500
1800	INTERFND REV: SERVICE BETWEEN FUND	5,334	5,334	3,857	3,857	-1,477
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	644,041	644,041	645,875	645,875	1,834
1920	OTHER SALES	-2,850	0	4,000	4,000	4,000
1940	MISC: REVENUE	-100	0	0	0	0
1942	MISC: REIMBURSEMENT	0	0	17	17	17
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	-2,950	0	4,017	4,017	4,017
0001	FUND BALANCE	2,782,589	2,058,244	2,080,435	2,080,435	22,191
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	2,782,589	2,058,244	2,080,435	2,080,435	22,191
<b>TYPE: R SUBTOTAL</b>		4,379,355	3,674,740	3,702,536	3,702,536	27,796



# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
4085	REFUSE DISPOSAL	250	250	250	250	0
4102	INSURANCE: CSA COUNTY SERVICE	0	0	59,621	59,621	59,621
4183	MAINT: GROUNDS	22,758	22,758	24,150	24,150	1,392
4184	MAINT: CEMETERY	42,030	42,030	41,643	41,643	-387
4189	MAINT: WATER SYSTEM	200	200	600	600	400
4197	MAINTENANCE BUILDING: SUPPLIES	4,000	4,000	7,000	7,000	3,000
4260	OFFICE EXPENSE	2,005	2,005	2,130	2,130	125
4261	POSTAGE	1,171	1,171	1,365	1,365	194
4300	PROFESSIONAL & SPECIALIZED SERVICES	12,280	12,280	15,650	15,650	3,370
4303	ROAD MAINT & CONSTRUCTION	907,430	907,430	1,053,642	1,053,642	146,212
4333	BURIAL SERVICES	12,000	12,000	14,000	14,000	2,000
4400	PUBLICATION & LEGAL NOTICES	2,555	2,555	2,725	2,725	170
4420	RENT & LEASE: EQUIPMENT	5,200	5,200	5,500	5,500	300
4440	RENT & LEASE: BUILDING &	795	795	790	790	-5
4461	EQUIP: MINOR	500	500	500	500	0
4500	SPECIAL DEPT EXPENSE	5,550	5,550	20,050	20,050	14,500
4501	SPECIAL PROJECTS	2,377,370	1,672,755	1,643,289	1,643,289	-29,466
4566	ROAD: PLANT MIX	17,500	17,500	14,575	14,575	-2,925
4567	ROAD: AB ROCK	4,500	4,500	4,500	4,500	0
4620	UTILITIES	36,382	36,382	37,586	37,586	1,204
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	3,454,476	2,809,508	2,949,566	2,949,566	140,058
5060	RETIREMENT: OTHER LONG TERM DEBT	173,357	173,357	44,254	44,254	-129,103
5100	INTEREST: OTHER LONG TERM DEBT	5,149	5,149	373	373	-4,776
5300	INTERFND: SERVICE BETWEEN FUND	9,114	9,114	10,472	10,472	1,358
5356	INTERFND: SPECIAL DIST MAINTENANCE	257,186	257,186	275,445	275,445	18,259
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	444,806	444,806	330,544	330,544	-114,262
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	49,000	49,000	61,000	61,000	12,000
6040	FIXED ASSET: EQUIPMENT	10,000	10,000	0	0	-10,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	59,000	59,000	61,000	61,000	2,000
7250	INTRAFND: NOT GEN FUND / SAME FUND	3,016	3,016	0	0	-3,016
7257	INTRAFND: CSA INSURANCE	59,647	59,647	59,621	59,621	-26
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	62,663	62,663	59,621	59,621	-3,042
7380	INTRFND ABATEMENTS: NOT GENERAL	-3,016	-3,016	0	0	3,016
7387	INTRFND ABATEMENTS: CSA INSURANCE	0	-59,647	-59,621	-59,621	26
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-3,016	-62,663	-59,621	-59,621	3,042
7802	DESIGNATIONS ROAD INFRASTRUCTURE	105,577	105,577	105,577	105,577	0
7803	DESIGNATION DRAINAGE	255,849	255,849	255,849	255,849	0
<b>CLASS: 78</b>	<b>RESERVES: BUDGETARY ONLY</b>	361,426	361,426	361,426	361,426	0
<b>TYPE: E SUBTOTAL</b>		4,379,355	3,674,740	3,702,536	3,702,536	27,796
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	0	0	0	0	0

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0400	REV: INTEREST	272	425	200	200	-225
0423	RENT: AIRPORT FIXED BASE OPERATOR	59,691	59,691	61,691	61,691	2,000
0424	RENT: AIRPORT HANGAR	16,200	16,200	17,200	17,200	1,000
0425	RENT: AIRPORT TIE DOWN	40,248	43,596	41,748	41,748	-1,848
0426	RENT: AIRPORT LAND USE SPACE	99,292	99,292	101,292	101,292	2,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	215,703	219,204	222,131	222,131	2,927
0880	ST: OTHER	1,650	12,896	28,147	28,147	15,251
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,650	12,896	28,147	28,147	15,251
1100	FED: OTHER	65,884	515,850	1,125,896	1,125,896	610,046
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	65,884	515,850	1,125,896	1,125,896	610,046
1920	OTHER SALES	532,000	417,000	498,000	498,000	81,000
1940	MISC: REVENUE	500	2,000	300	300	-1,700
1942	MISC: REIMBURSEMENT	125	250	125	125	-125
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	532,625	419,250	498,425	498,425	79,175
2016	OPERATING TRNSFR IN: TDA	40,873	40,879	0	0	-40,879
2020	OPERATING TRANSFERS IN	109,224	109,224	192,447	192,447	83,223
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	150,097	150,103	192,447	192,447	42,344
0001	FUND BALANCE	336,101	352,157	316,593	316,593	-35,564
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	336,101	352,157	316,593	316,593	-35,564
<b>TYPE: R SUBTOTAL</b>		1,302,060	1,669,460	2,383,639	2,383,639	714,179

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	134,099	134,099	138,097	138,097	3,998
3001	TEMPORARY EMPLOYEES	7,500	7,500	5,200	5,200	-2,300
3002	OVERTIME	500	0	0	0	0
3004	OTHER COMPENSATION	200	0	0	0	0
3020	RETIREMENT EMPLOYER SHARE	23,396	22,122	25,700	25,700	3,578
3022	MEDI CARE EMPLOYER SHARE	1,945	1,945	2,002	2,002	57
3040	HEALTH INSURANCE EMPLOYER	41,386	45,386	47,871	47,871	2,485
3041	UNEMPLOYMENT INSURANCE EMPLOYER	1,415	2,415	2,415	2,415	0
3042	LONG TERM DISABILITY EMPLOYER	483	483	497	497	14
3046	RETIREE HEALTH: DEFINED	2,942	3,004	2,942	2,942	-62
3060	WORKERS' COMPENSATION EMPLOYER	673	673	673	673	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>214,539</b>	<b>217,627</b>	<b>225,397</b>	<b>225,397</b>	<b>7,770</b>
4020	CLOTHING & PERSONAL SUPPLIES	100	100	100	100	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	200	400	200	200	-200
4080	HOUSEHOLD EXPENSE	1,150	1,400	1,150	1,150	-250
4083	LAUNDRY	275	275	275	275	0
4085	REFUSE DISPOSAL	2,253	2,000	2,250	2,250	250
4100	INSURANCE: PREMIUM	1,432	1,432	1,432	1,432	0
4101	INSURANCE: ADDITIONAL LIABILITY	16,200	16,200	16,200	16,200	0
4140	MAINT: EQUIPMENT	2,100	2,800	2,100	2,100	-700
4143	MAINT: SERVICE CONTRACT	3,800	4,800	3,800	3,800	-1,000
4144	MAINT: COMPUTER	1,991	2,491	1,991	1,991	-500
4145	MAINTENANCE: EQUIPMENT PARTS	4,600	6,600	6,600	6,600	0
4161	VEH MAINT: PARTS DIRECT CHARGE	2,000	0	0	0	0
4164	VEH MAINT: TIRE & TUBES	400	400	400	400	0
4180	MAINT: BUILDING & IMPROVEMENTS	1,500	2,000	1,500	1,500	-500
4183	MAINT: GROUNDS	500	500	500	500	0
4197	MAINTENANCE BUILDING: SUPPLIES	3,500	5,000	3,500	3,500	-1,500
4220	MEMBERSHIPS	35	35	35	35	0
4240	MISC: EXPENSE	50,279	46,979	10,000	10,000	-36,979
4260	OFFICE EXPENSE	650	650	650	650	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	8,200	8,200	9,000	9,000	800
4305	AUDIT & ACCOUNTING SERVICES	0	3,000	0	0	-3,000
4322	MEDICAL & SOBRIETY EXAMINATIONS	100	400	100	100	-300
4337	OTHER GOVERNMENTAL AGENCIES	2,000	2,000	2,000	2,000	0
4420	RENT & LEASE: EQUIPMENT	1,000	1,000	1,000	1,000	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	950	1,400	950	950	-450
4461	EQUIP: MINOR	1,300	2,000	1,300	1,300	-700
4500	SPECIAL DEPT EXPENSE	2,700	4,200	2,700	2,700	-1,500
4515	BULK: FUEL PURCHASE FLEET	466,000	348,969	452,000	452,000	103,031
4605	RENT & LEASE: VEHICLE	2,712	2,712	2,712	2,712	0

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 31 ENTERPRISE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
4606	FUEL PURCHASES	3,000	3,000	3,000	3,000	0
4620	UTILITIES	17,450	21,100	20,450	20,450	-650
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>		598,377	492,043	547,895	547,895	55,852
5060	RETIREMENT: OTHER LONG TERM DEBT	3,567	3,567	930	930	-2,637
5100	INTEREST: OTHER LONG TERM DEBT	313	313	65	65	-248
5200	DEPRECIATION	318,290	318,290	318,290	318,290	0
5300	INTERFND: SERVICE BETWEEN FUND	92,828	87,832	29,010	29,010	-58,822
5301	INTERFND: TELEPHONE EQUIPMENT &	3,500	3,500	3,500	3,500	0
5305	INTERFND: STORES SUPPORT	345	345	345	345	0
5308	INTERFND: MAINFRAME SUPPORT	3,507	3,507	3,507	3,507	0
5310	INTERFND: COUNTY COUNSEL	2,000	7,500	2,000	2,000	-5,500
5320	INTERFND: NETWORK SUPPORT	3,736	3,736	3,736	3,736	0
5321	INTERFND: COLLECTIONS	900	1,200	900	900	-300
<b>CLASS: 50 OTHER CHARGES</b>		428,986	429,790	362,283	362,283	-67,507
6021	FIXED ASSET: DESIGN SERVICES	8,764	47,000	222,064	222,064	175,064
6023	FIXED ASSET: CONSTRUCTION	51,394	483,000	1,026,000	1,026,000	543,000
<b>CLASS: 60 FIXED ASSETS</b>		60,158	530,000	1,248,064	1,248,064	718,064
7250	INTRAFND: NOT GEN FUND / SAME FUND	315,584	325,111	275,007	275,007	-50,104
<b>CLASS: 72 INTRAFUND TRANSFERS</b>		315,584	325,111	275,007	275,007	-50,104
7380	INTRFND ABATEMENTS: NOT GENERAL	-315,584	-325,111	-275,007	-275,007	50,104
<b>CLASS: 73 INTRAFUND ABATEMENT</b>		-315,584	-325,111	-275,007	-275,007	50,104
<b>TYPE: E SUBTOTAL</b>		1,302,060	1,669,460	2,383,639	2,383,639	714,179
<b>FUND TYPE: 31 SUBTOTAL</b>		0	0	0	0	0

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0400	REV: INTEREST	8,880	8,700	8,750	8,750	50
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	8,880	8,700	8,750	8,750	50
1740	CHARGES FOR SERVICES	1,263,323	1,836,343	1,711,149	1,711,149	-125,194
1800	INTERFND REV: SERVICE BETWEEN FUND	37,937	44,438	45,000	45,000	562
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	1,301,260	1,880,781	1,756,149	1,756,149	-124,632
1942	MISC: REIMBURSEMENT	12,000	7,000	10,000	10,000	3,000
1949	AUTO PHYSICAL DAMAGE	98,543	98,543	71,864	71,864	-26,679
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	110,543	105,543	81,864	81,864	-23,679
2000	SALE FIXED ASSETS	9,530	0	0	0	0
2022	OPERATING TRANSFERS IN: FLEET	0	6,000	50,000	50,000	44,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	9,530	6,000	50,000	50,000	44,000
0001	FUND BALANCE	479,468	44,568	29,386	29,386	-15,182
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	479,468	44,568	29,386	29,386	-15,182
<b>TYPE: R SUBTOTAL</b>		1,909,681	2,045,592	1,926,149	1,926,149	-119,443

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	149,832	203,278	203,392	203,392	114
3001	TEMPORARY EMPLOYEES	32,000	0	0	0	0
3002	OVERTIME	700	0	0	0	0
3004	OTHER COMPENSATION	1,211	600	600	600	0
3020	RETIREMENT EMPLOYER SHARE	27,900	32,110	34,823	34,823	2,713
3022	MEDI CARE EMPLOYER SHARE	2,697	2,947	2,948	2,948	1
3040	HEALTH INSURANCE EMPLOYER	57,192	74,050	71,064	71,064	-2,986
3041	UNEMPLOYMENT INSURANCE EMPLOYER	4,025	4,025	4,025	4,025	0
3042	LONG TERM DISABILITY EMPLOYER	733	733	732	732	-1
3046	RETIREE HEALTH: DEFINED	3,922	4,006	3,922	3,922	-84
3060	WORKERS' COMPENSATION EMPLOYER	20,382	20,382	20,382	20,382	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>300,594</b>	<b>342,131</b>	<b>341,888</b>	<b>341,888</b>	<b>-243</b>
4020	CLOTHING & PERSONAL SUPPLIES	350	300	300	300	0
4040	TELEPHONE COMPANY VENDOR	100	100	0	0	-100
4041	COUNTY PASS THRU TELEPHONE CHARGES	110	110	110	110	0
4080	HOUSEHOLD EXPENSE	420	320	320	320	0
4083	LAUNDRY	3,300	2,700	2,700	2,700	0
4086	JANITORIAL / CUSTODIAL SERVICES	2,520	2,520	2,520	2,520	0
4087	EXTERMINATION / FUMIGATION SERVICES	250	250	250	250	0
4100	INSURANCE: PREMIUM	1,910	1,910	1,910	1,910	0
4140	MAINT: EQUIPMENT	2,000	3,000	3,000	3,000	0
4144	MAINT: COMPUTER	3,500	3,500	0	0	-3,500
4145	MAINTENANCE: EQUIPMENT PARTS	500	1,000	1,000	1,000	0
4160	VEH MAINT: SERVICE CONTRACT	225,823	250,823	251,000	251,000	177
4161	VEH MAINT: PARTS DIRECT CHARGE	3,600	4,000	4,000	4,000	0
4162	VEH MAINT: SUPPLIES	4,800	6,000	6,000	6,000	0
4163	VEH MAINT: INVENTORY	100,000	100,000	100,000	100,000	0
4164	VEH MAINT: TIRE & TUBES	115,000	115,000	115,000	115,000	0
4165	VEH MAINT: OIL & GREASE	1,807	3,307	3,300	3,300	-7
4180	MAINT: BUILDING & IMPROVEMENTS	10,000	10,000	10,000	10,000	0
4197	MAINTENANCE BUILDING: SUPPLIES	500	1,000	1,000	1,000	0
4260	OFFICE EXPENSE	600	600	600	600	0
4261	POSTAGE	25	0	0	0	0
4264	BOOKS / MANUALS	100	200	200	200	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,500	5,000	2,500	2,500	-2,500
4334	FIRE PREVENTION & INSPECTION	473	400	400	400	0
4420	RENT & LEASE: EQUIPMENT	3,700	3,500	3,500	3,500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	800	800	900	900	100
4461	EQUIP: MINOR	1,000	1,000	900	900	-100
4500	SPECIAL DEPT EXPENSE	150	150	150	150	0
4501	SPECIAL PROJECTS	0	30,000	30,000	30,000	0

# TRANSPORTATION

## Financial Information by Fund Type

**FUND TYPE:** 32 INTERNAL SERVICE FUND  
**DEPARTMENT:** 30 DOT - DEPARTMENT OF TRANSPORTATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
4503	STAFF DEVELOPMENT	1,000	1,000	500	500	-500
4529	SOFTWARE LICENSE	0	0	3,000	3,000	3,000
4605	RENT & LEASE: VEHICLE	605	605	605	605	0
4606	FUEL PURCHASES	1,000	1,000	1,300	1,300	300
4620	UTILITIES	6,000	6,000	6,000	6,000	0
<b>CLASS: 40 SERVICE &amp; SUPPLIES</b>		494,443	556,095	552,965	552,965	-3,130
5200	DEPRECIATION	800,000	900,000	790,000	790,000	-110,000
5300	INTERFND: SERVICE BETWEEN FUND	129,000	221,522	162,952	162,952	-58,570
5301	INTERFND: TELEPHONE EQUIPMENT &	1,300	2,000	2,000	2,000	0
5304	INTERFND: MAIL SERVICE	995	995	995	995	0
5305	INTERFND: STORES SUPPORT	688	688	688	688	0
5308	INTERFND: MAINFRAME SUPPORT	9,057	9,057	9,057	9,057	0
5316	INTERFND: IS PROGRAMMING SUPPORT	500	0	0	0	0
5320	INTERFND: NETWORK SUPPORT	5,604	5,604	5,604	5,604	0
<b>CLASS: 50 OTHER CHARGES</b>		947,144	1,139,866	971,296	971,296	-168,570
6040	FIXED ASSET: EQUIPMENT	7,500	7,500	10,000	10,000	2,500
6045	FIXED ASSET: VEHICLES	1,378,354	1,378,354	1,200,000	1,200,000	-178,354
<b>CLASS: 60 FIXED ASSETS</b>		1,385,854	1,385,854	1,210,000	1,210,000	-175,854
6101	FIXED ASSET: CAPITALIZED EQUIPMENT	-1,378,354	-1,378,354	-1,200,000	-1,200,000	178,354
<b>CLASS: 61 CAPITALIZED FIXED ASSETS</b>		-1,378,354	-1,378,354	-1,200,000	-1,200,000	178,354
7100	RESIDUAL EQUITY TRANSFERS OUT	160,000	0	50,000	50,000	50,000
<b>CLASS: 71 RESIDUAL EQUITY TRANSFERS</b>		160,000	0	50,000	50,000	50,000
7250	INTRAFND: NOT GEN FUND / SAME FUND	100,000	123,315	102,000	102,000	-21,315
<b>CLASS: 72 INTRAFUND TRANSFERS</b>		100,000	123,315	102,000	102,000	-21,315
7380	INTRFND ABATEMENTS: NOT GENERAL	-100,000	-123,315	-102,000	-102,000	21,315
<b>CLASS: 73 INTRAFUND ABATEMENT</b>		-100,000	-123,315	-102,000	-102,000	21,315
<b>TYPE: E SUBTOTAL</b>		1,909,681	2,045,592	1,926,149	1,926,149	-119,443
<b>FUND TYPE: 32 SUBTOTAL</b>		0	0	0	0	0
<b>DEPARTMENT: 30 SUBTOTAL</b>		4,943,013	5,379,033	642,016	642,016	-4,737,017

# TRANSPORTATION

## Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Transportation	1.00	1.00	1.00	-
Administrative Secretary	4.00	4.00	4.00	-
Administrative Services Officer	4.00	4.00	4.00	-
Administrative Technician	6.00	6.80	6.80	0.80
Airport Operations Supervisor	1.00	1.00	1.00	-
Airport Technician	2.00	2.00	2.00	-
Assistant Director of Transportation	1.00	1.00	1.00	-
Assistant in Civil Engineering	9.00	9.00	9.00	-
Assistant in Land Surveying	1.00	1.00	1.00	-
Assistant in Right of Way	1.00	1.00	1.00	-
Associate Civil Engineer	6.00	6.00	6.00	-
Associate Land Surveyor	2.00	2.00	2.00	-
Associate Right of Way Agent	1.00	1.00	1.00	-
Bridge Maintenance Supervisor	1.00	1.00	1.00	-
Bridge Maintenance Worker VII/III	3.00	3.00	3.00	-
Building and Grounds Superintendent	1.00	-	-	(1.00)
Building Maintenance Worker VII/Sr.	6.00	-	-	(6.00)
Building Operations Supervisor	1.00	-	-	(1.00)
Building Operations Technician	4.00	-	-	(4.00)
Chief Fiscal Officer	1.00	1.00	1.00	-
Custodian	10.00	-	-	(10.00)
Custodian Supervisor	2.00	-	-	(2.00)
Department Analyst I/II	7.00	6.00	6.00	(1.00)
Deputy Director Engineering	3.00	3.00	3.00	-
Deputy Director Maintenance & Operations	1.00	1.00	1.00	-
Equipment Maintenance Supervisor	3.00	3.00	3.00	-
Equipment Mechanic I/II	8.00	8.00	8.00	-
Equipment Mechanic III	2.00	2.00	2.00	-
Equipment Superintendent	1.00	1.00	1.00	-
Executive Secretary	1.00	1.00	1.00	-
Fiscal Services Supervisor	1.00	1.00	1.00	-
Fiscal Technician	2.00	2.00	2.00	-
Fleet Services Technician I/II	2.00	2.00	2.00	-
Grounds Maintenance Wkr VII/Sr.	4.00	-	-	(4.00)
Highway Maintenance Supervisor	8.00	8.00	8.00	-
Highway Maintenance Worker I/II/III	36.00	36.00	36.00	-
Highway Maintenance Worker IV	7.00	7.00	7.00	-
Highway Superintendent	2.00	2.00	2.00	-
Information Technology Department Coordinator	3.00	2.00	2.00	(1.00)
Parts Technician	1.00	1.00	1.00	-
Principal Engineering Technician	4.00	4.00	4.00	-



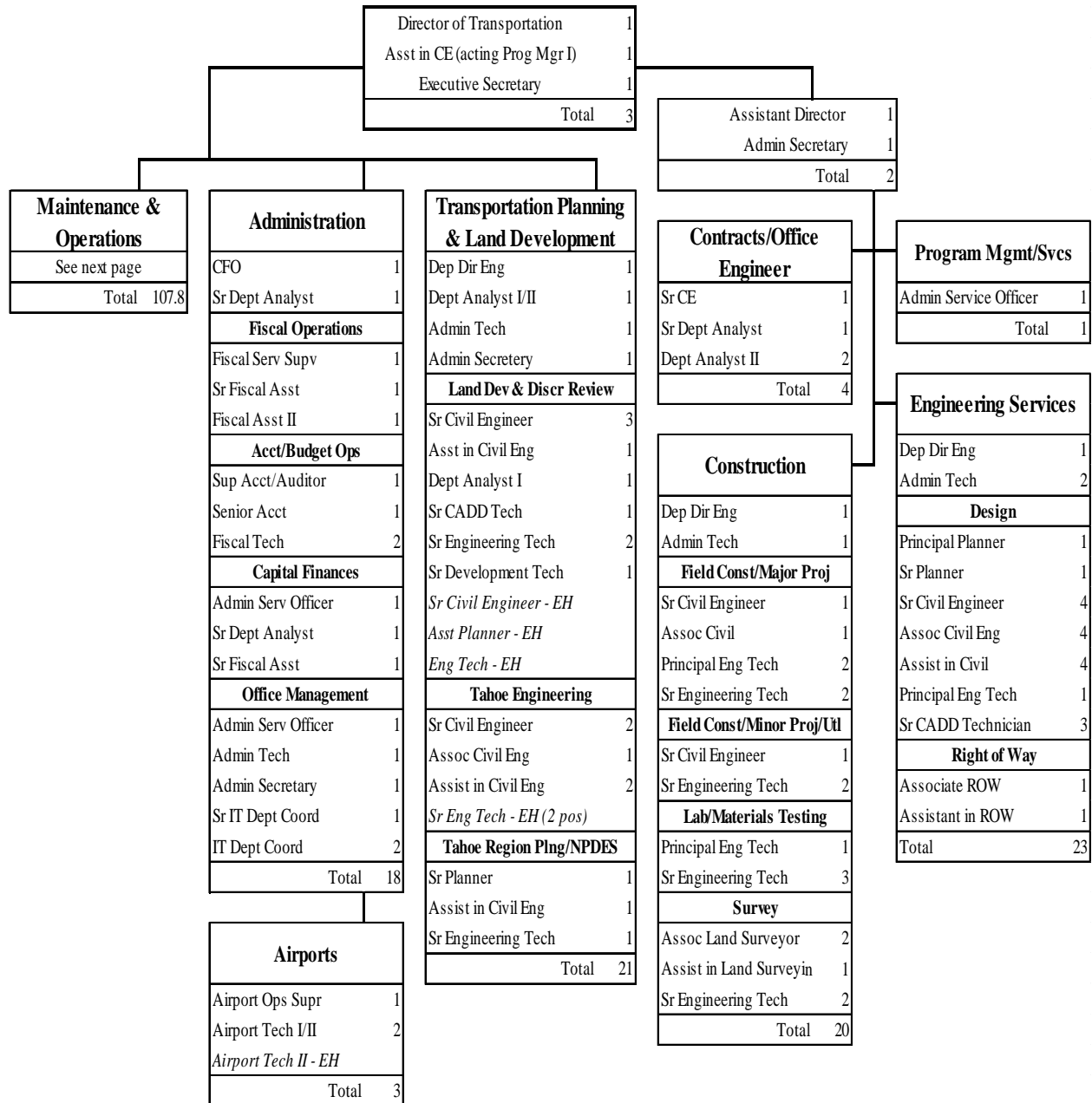
## TRANSPORTATION

### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Principal Planner	1.00	1.00	1.00	-
Services Operations Coordinator	5.00	4.00	4.00	(1.00)
Sr. Accountant	1.00	1.00	1.00	-
Sr. Bridge Maintenance Worker	1.00	1.00	1.00	-
Sr. CADD Technician	4.00	4.00	4.00	-
Sr. Civil Engineer	12.00	12.00	12.00	-
Sr. Custodian	1.00	-	-	(1.00)
Sr. Department Analyst	2.00	2.00	2.00	-
Sr. Development Technician	1.00	1.00	1.00	-
Sr. Engineering Technician	14.00	14.00	14.00	-
Sr. Equipment Mechanic	1.00	1.00	1.00	-
Sr. Fiscal Assistant	3.00	3.00	3.00	-
Sr. Fleet Services Technician	1.00	1.00	1.00	-
Sr. Highway Maintenance Worker	7.00	7.00	7.00	-
Sr. Information Technology Department Coordinator	1.00	1.00	1.00	-
Sr. Planner	2.00	2.00	2.00	-
Sr. Traffic Control Maintenance Worker	1.00	1.00	1.00	-
Supervising Accountant/Auditor	1.00	1.00	1.00	-
Supervisor Grounds Maintenance	1.00	-	-	(1.00)
Traffic Control Maintenance Supervisor	1.00	1.00	1.00	-
Traffic Control Maintenance Worker I/II/III	5.00	5.00	5.00	-
Traffic Control Maintenance Worker IV	2.00	2.00	2.00	-
Traffic Operations Technician	1.00	1.00	1.00	-
Traffic Superintendent	1.00	1.00	1.00	-
Transportation Training/Safety Technician	1.00	1.00	1.00	-
<b>Department Total</b>	<b>235.00</b>	<b>202.80</b>	<b>202.80</b>	<b>(32.20)</b>

# TRANSPORTATION

## Department of Transportation Proposed FY 12/13 Organizational Chart



Total allocations for Department 202.8

## TRANSPORTATION

### Ten Year History

	<b>03/04</b>	<b>04/05</b>	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Taxes	3,673,201	3,624,081	4,926,016	5,570,390	6,069,769
Licenses, Permits	1,042,594	1,063,345	167,302	99,075	80,955
Fines Forfeitures	1,071	1,544	4,601	7,110	10,713
Use of Money	70,952	104,713	315,122	479,448	345,670
State	9,137,689	11,356,588	14,653,530	12,570,363	18,408,967
Federal	2,075,857	3,050,983	3,647,398	7,434,225	4,935,316
Other Governmental	29,925	73,922	-	-	-
Charges for Service	12,496,469	5,246,681	6,767,176	6,077,466	5,485,850
Misc.	2,740,840	800,340	392,800	538,938	825,402
Other Financing Sources	3,070,315	21,345,057	32,547,495	35,559,775	48,560,555
Use of Fund Balance	32,539	1,307,571	670,127	880,664	445,572
<b>Total Revenue</b>	<b>34,371,452</b>	<b>47,974,825</b>	<b>64,091,567</b>	<b>69,217,454</b>	<b>85,168,769</b>
Salaries	9,510,477	9,995,632	12,491,895	13,842,298	15,098,371
Benefits	3,661,213	4,815,956	5,788,808	6,066,926	6,520,409
Services & Supplies	12,067,748	18,723,730	27,275,247	31,064,392	44,936,986
Other Charges	7,254,908	9,900,368	10,927,053	7,318,978	7,343,574
Fixed Assets	892,412	1,155,334	2,243,115	3,324,800	1,152,181
Operating Transfers	41,545	3,088,909	4,809,692	6,128,630	5,773,424
Intrafund Transfers	12,813	33,364	30,840	25,231	50,616
Increase to Reserves	-	-	-	-	-
<b>Total Appropriations</b>	<b>33,441,116</b>	<b>47,713,293</b>	<b>63,566,650</b>	<b>67,771,255</b>	<b>80,875,561</b>
<b>NCC - County Engineer</b>	<b>215,591</b>	<b>276,059</b>	<b>389,373</b>	<b>456,644</b>	<b>516,193</b>
<b>General Fund Contribution</b>	<b>1,844,754</b>	<b>1,816,822</b>	<b>2,077,017</b>	<b>3,456,767</b>	<b>1,918,589</b>
<b>FTE's</b>	<b>212</b>	<b>219</b>	<b>227</b>	<b>253</b>	<b>256</b>
<b>Fund Balance</b>					
Road Fund	4,968,938	3,953,741	4,531,451	6,057,549	10,168,090
Erosion Control	32,568	(215,391)	(540,997)	(570,284)	(562,657)
Road District Tax	1,063,154	1,642,090	1,297,568	446,191	619

## TRANSPORTATION

### Ten Year History

	<b>08/09</b>	<b>09/10</b>	<b>10/11</b>	<b>11/12</b>	<b>12/13</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Budget</b>
Taxes	6,305,556	7,571,373	6,918,773	6,844,768	5,617,471
Licenses, Permits	61,843	51,375	54,625	1,045,000	1,065,000
Fines Forfeitures	13,577	20,329	11,229	(445)	2,904
Use of Money	428,597	355,929	381,228	334,491	271,423
State	19,001,768	26,061,220	27,105,349	21,824,618	25,401,564
Federal	9,296,727	16,828,162	8,192,105	9,789,785	19,329,727
Other Governmental	-	55,849	3,945	2,036	-
Charges for Service	4,840,645	6,907,269	6,717,400	7,870,264	7,760,554
Misc.	1,420,608	1,084,848	1,008,373	1,896,726	3,706,521
Other Financing Sources	35,498,535	21,604,552	11,324,462	18,690,415	21,160,660
Use of Fund Balance	-	-	-	8,634,175	6,527,391
<b>Total Revenue</b>	<b>76,867,856</b>	<b>80,540,906</b>	<b>61,717,489</b>	<b>76,931,833</b>	<b>90,843,215</b>
Salaries	15,056,001	17,028,543	16,068,114	14,650,471	12,819,853
Benefits	6,738,486	6,550,145	7,281,172	6,770,971	6,080,035
Services & Supplies	38,245,338	39,725,061	33,865,909	44,264,510	49,709,641
Other Charges	5,057,579	7,790,008	6,820,351	8,645,659	10,882,401
Fixed Assets	5,238,719	2,678,774	3,470,270	2,044,976	3,697,772
Operating Transfers	5,467,643	5,786,557	44,672	4,990,318	7,903,073
Intrafund Transfers	33,924	(28,008)	(129,695)	146,515	31,030
Increase to Reserves	-	-	-	361,426	361,426
<b>Total Appropriations</b>	<b>75,837,690</b>	<b>79,531,080</b>	<b>67,420,793</b>	<b>81,874,846</b>	<b>91,485,231</b>
<b>NCC</b>	<b>586,390</b>	<b>4,434,761</b>	<b>4,757,223</b>	<b>4,943,013</b>	<b>642,016</b>
<b>General Fund Contribution</b>	<b>124,627</b>	<b>1,208,072</b>	<b>1,985,598</b>	<b>602,276</b>	<b>588,873</b>
<b>FTE's</b>	<b>279</b>	<b>271</b>	<b>237</b>	<b>235</b>	<b>203</b>
<b>Fund Balance</b>					
Road Fund	10,720,055	15,934,269	9,106,540	4,670,563	3,756,408
Erosion Control	44,671	17,327	36,028	36,028	36,028
Road District Tax	10,465	4,566	4,834,792	4,826,088	1,692,245

## TRANSPORTATION

10 Year Variance		
	\$ Change	% Change
Taxes	1,944,270	53%
Licenses, Permits	22,406	2%
Fines Forfeitures	1,833	171%
Use of Money	200,471	283%
State	16,263,875	178%
Federal	17,253,870	831%
Other Governmental	(29,925)	-100%
Charges for Service	(4,735,915)	-38%
Misc.	965,681	35%
Other Financing Sources	18,090,345	589%
Use of Fund Balance	6,494,852	19960%
<b>Total Revenue</b>	<b>56,504,302</b>	<b>165%</b>
Salaries	3,309,376	35%
Benefits	2,418,822	66%
Services & Supplies	37,641,893	312%
Other Charges	3,627,493	50%
Fixed Assets	2,805,360	314%
Operating Transfers	7,861,528	18923%
Intrafund Transfers	18,217	142%
Contingency	-	N/A
<b>Total Appropriations</b>	<b>58,044,115</b>	<b>174%</b>
<b>NCC</b>	<b>426,425</b>	<b>198%</b>
<b>FTE's</b>	<b>(9)</b>	<b>-4%</b>

### Notes

FY 2008-09 Airports moved to DOT from General Services (3 FTE's)

FY 2008-09 General Services functions moved to DOT (46 FTE's)

NCC increased in FY 2009-10 due to General Services functions. \$578,000 is related to County Engineer. Remaining \$4,575,767 related to functions previously performed by General Services.

FY 2012-13 General Services functions moved to CAO (32 FTE's)

# ENVIRONMENTAL MANAGEMENT

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## Mission

The mission of the Environmental Management Department is to protect, preserve and enhance the public health, safety, and the environment through a balanced program of environmental monitoring and enforcement, innovative leadership, community education, customer service, and emergency response for the citizens of and visitors to the County of El Dorado.

## Program Summaries

### Administration

**Positions: 10.0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$461,529**

**Total Revenues: \$461,529**

**Net County Cost: \$0**

The Administration division provides executive leadership, fiscal services including budget preparation, accounting, payroll, procurement/contracts, human resource/employee relations, information technology, grant administration, and public relations support for all Environmental Management Department divisions and programs. In addition, the Administration division provides centralized fiscal and administration services to the Development Services Department and the Air Quality Management District. These services include budget preparation, accounting, payroll, procurement/contracts, payroll processing, and grant administration. The revenue generated in this centralized administration is via a cost recovery model that charges the administrative expenses to Environmental Management programs, the Development Services Department and the Air Quality Management District. Revenue is ongoing for this division.

### Environmental Health

**Positions: 12.8 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,436,837**

**Total Revenues: \$1,436,837**

**Net County Cost: \$0**

The Environmental Health division is responsible for ensuring countywide compliance with applicable state laws, regulations, and County Ordinances concerning many fundamental public health issues, such as food facilities, public swimming pools/spas, wells, small water systems and septic systems. This division participates in epidemiological investigation and emerging pathogen response such as norovirus outbreaks and West Nile Virus. Small components of the division activities relate to the reduction in mosquito breeding sources on the West Slope that may impose a threat of West Nile Virus and other diseases carried by mosquitoes and addressing solid waste complaints. Revenue generated in this program is a result of health permits, land use permits, realignment distribution and solid waste franchise fees. Revenue is ongoing for this division.

### Hazardous Materials – CUPA

**Positions: 3.05 FTE**

**Extra Help: 0**

**Total Appropriations: \$422,085**

**Total Revenues: \$422,085**

**Net County Cost: \$0**

The Hazardous Materials/CUPA division administers and implements the State mandated Certified Unified Program Agency (CUPA) program for commercial facilities that store

## **ENVIRONMENTAL MANAGEMENT**

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hazardous materials countywide. Activities include underground and above ground storage tank inspections, hazardous materials and hazardous waste management, response to hazardous materials release incidents at fixed facilities, and support for Air Quality Management District related activities. Revenue generated in this program is a result of facility permits and business plans related to the program components. Revenue is ongoing for this division.

**River Management**  
**Positions: 1.05 FTE**  
**Extra Help: \$22,000**

**Total Appropriations: \$166,877**  
**Total Revenues: \$166,877**  
**Net County Cost: \$0**

The River Management program is responsible for implementation of the El Dorado County River Management Plan (RMP) adopted in 2001. This program was transferred from General Services to Environmental Management in March, 2009. The program regulates commercial and non-commercial whitewater recreation activities on the 20.7-mile segment of the South Fork of the American River between the Chili Bar Dam near State Highway 193, and Salmon Falls Road at the upper extent of Folsom Reservoir. This program administers the established operational rules for commercial and non-commercial/private boaters navigating the river along with health and safety objectives identified in the RMP and other County Ordinances. The revenue generated in this program is from river use permits. The revenue is ongoing for this division.

### **Extra Help Justification**

#### **River Instructor (2 Seasonal Positions)**

The extra help River Instructors administer the river program as described in the River Management Plan. Their role in the program is to educate the public on relevant laws, provide first aid and river rescue as needed, monitor the river usage, audit the outfitter permit requirements, and review river use permits. These extra help employees work the program during the busy river use months, which is typically from mid April to mid September. These positions are funded from revenue generated by river use permits.

**Park Operations**  
**Positions: .7 FTE**  
**Extra Help: \$37,414**

**Total Appropriations: \$203,692**  
**Total Revenues: \$40,000**  
**Net County Cost: \$163,692**

The Park Operations division oversees the operations of the established parks in the County. These parks include Henningsen Lotus Park, Pioneer Park and Bradford Park. Operational components related to the parks include park staffing, event scheduling, and ensuring proper usage of the parks. Revenue generated in this program is from park usage fees and facility rental fees. Revenue is ongoing for this division, however does not cover the cost of the program resulting in the net county cost.

The extra help Park Operations Assistants are seasonal staff at the Henningsen Lotus Park. Extra help employees collect park fees, sell light tokens, attend to weekend park maintenance, oversee onsite park facility rentals, and respond to park related emergencies, as needed. These positions are funded through revenue generated by park usage fees collected at the Henningsen Lotus Park.

## **ENVIRONMENTAL MANAGEMENT**

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### **SLT Vector/City of SLT Snow Removal (CSA#3)**

**Positions: 1.05 FTE**  
**Extra Help: \$200,000**

**Total Appropriations: \$703,150**  
**Total Revenues: \$703,150**  
**Net County Cost: \$ 0**

The SLT Vector Control division carries out activities for the control of mosquitoes, plague, Hantavirus, and yellow jackets in the South Lake Tahoe Basin. This division's revenue is derived through ad valorem taxes and from special tax assessments on improved property. District funds generated by a benefit assessment on improved parcels in the South Lake Tahoe Basin are used for the purpose of procuring snow removal equipment by and for the City of South Lake Tahoe. The Environmental Management Department's role in the City of South Lake Tahoe's snow removal equipment is limited to distribution of revenue collected. Revenue is ongoing for this division.

### **Household Hazardous Waste/Incident Response (CSA#10)**

**Positions: 2.0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$403,753**  
**Total Revenues: \$403,753**  
**Net County Cost: \$ 0**

The Household Hazardous Waste division administers the countywide household hazardous waste collection and disposal program, including activities that promote education and safe recycling related to used and re-refined oil, as well as recycling of computers and other electronic equipment. The division operates the hazardous materials incident response team, which has been expanded to include response to incidents involving household hazardous waste and functions as the County's first responder to all hazards emergencies. Revenue generated in this program is from special assessments on improved parcels within the County. Revenue is ongoing for this division.

### **Solid Waste**

**Positions: 8.85 FTE**  
**Extra Help: \$98,657**

**Total Appropriations: \$3,909,023**  
**Total Revenues: \$3,909,023**  
**Net County Cost: \$ 0**

The Solid Waste division implements the Integrated Waste Management Plan (AB939), administers solid waste contracts and franchise agreements, implements the Construction and Demolition Ordinance (C&D), operates Union Mine Landfill, and provides regulatory services at other landfill sites. This program promotes various recycling programs through grants including, used oil and bottle recycling, used tire collection and disposal, household hazardous waste disposal, and e-waste recycling. This division includes the West Slope Litter Abatement program wherein activities include removal of roadside litter, solid waste complaints, procurement of grants and contracts to fund litter abatement activities, and prosecution of litter or illegal dumping violations.

This program includes collection of a designated special assessment for the Clean Tahoe Program (pass through) which provides for litter pickup and control in the unincorporated area of the South Lake Tahoe Basin.

Revenue generated in this program is from special assessments on improved parcels (ongoing), solid waste franchise fees (ongoing), funding agreement with the El Dorado County Department of Transportation (renewed annually) for litter abatement. There are several one time funding sources identified within the solid waste program that are grant funded programs. Expenditures appropriations associated with these grants are also one time in nature.

### **Extra Help Justification**



## **ENVIRONMENTAL MANAGEMENT**

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### **Solid Waste Litter Technician**

The extra help Solid Waste Litter Technician works with one permanent employee to collect roadside litter. Litter collection performed by a team of two individuals is far safer, more efficient and can be done in more places than litter collection by one person. Safety enhancements realized by having a team of two individuals include reduced solo lifting of heavy objects, placement of a barricade vehicle at each end of the work zones and increased work zone visibility. Should an injury occur to one of the staff members, the other can provide communications assistance. Efficiency increases are derived from having two vehicles in which to transport waste from large roadside dump sites and being able to work in more areas. With two litter collection staff the Highway 50 median strip from Placerville to El Dorado Hills can be cleaned. When only one litter staff employee is available we must receive assistance from Caltrans for a second barricade vehicle and Caltrans staff is often unavailable for this function. This position is funded by a contract with DOT. These funding sources are annually appropriated; therefore, the extra help position is acquired only when funding is available.

### **Work Program Officer**

The department's Work Program Officer works three days per week supervising EDC jail inmates as they collect litter from the County roadways. The current Work Program Office is a retired law enforcement officer. The EDC jail staff prefer that we employ retired law enforcement personnel for this assignment. Retired law enforcement staff are considered to be better at keeping the inmates on task, out of trouble and separated from the public. By having this extra help position filled we are able to utilize an average of four inmate laborers, each day. The inmates remove an average of 300 pounds of litter per day from the County roadways. This position is funded by a contract with DOT. These funding sources are annually appropriated; therefore, the extra help position is acquired only when funding is available.

### **Liquid Waste**

**Positions: 2.5 FTE**

**Extra Help: \$0**

**Total Appropriations: \$1,030,516**

**Total Revenues: \$1,030,516**

**Net County Cost: \$ 0**

The Liquid Waste division operates the Union Mine Wastewater Treatment Facility. This facility annually accepts and processes up to 3.8 million gallons of septic tank waste (septage), portable toilet waste, and leachate generated from the Union Mine Landfill. The facility is comprised of a 2 million gallon Class II surface impoundment for the collection of leachate, a receiving station for septage and portable toilet waste haulers, two 500,000 gallon aerobic digesters, two 2 million gallon storage tanks for holding processed wastewater, two high speed centrifuges for the processing of solids, and a multitude of pumps, blowers and other equipment necessary to receive, process, store and discharge the liquid wastes received by the facility. Revenue generated in this program is from special assessments on improved parcels (ongoing) and charges for services for disposal of septage at the Union Mine Wastewater Treatment Facility (variable depending on usage).

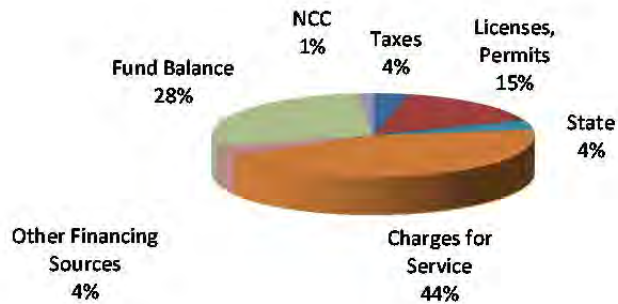
# ENVIRONMENTAL MANAGEMENT

## Financial Charts

### Source of Funds

Taxes (\$306,919): This is CSA #3 revenue derived through ad valorem taxes and from special tax assessments on improved property.

License, Permits & Franchises (\$1,337,558): Major sources of permit revenue include food facility (\$375,612), underground storage tanks (\$100,150), and construction (\$95,000). Also included in this category are garbage franchise fees (\$573,243).



Fine, Forfeiture & Penalties (\$16,449): Minor revenue from penalties for delinquent taxes primarily in CSA #10.

Use of Money & Property (\$18,393): Interest revenue in CSA #10 solid, liquid and household & hazardous waste, and CSA #3 vector/snow removal.

State Intergovernmental (\$307,800): State funding for Local Oversight program for Underground Storage Tanks (\$80,000) as well as various grants for programs such as the California Environmental Reports System (CERS), and various recycling programs.

Other Governmental (\$3,000): Miscellaneous revenue from other governmental agencies

Charge for Services (\$3,798,320): Special assessments on parcels for CSA #10 solid waste (\$1,331,255), liquid waste (\$431,440), household & hazardous waste (\$228,699), AB 939 waste management plan (\$89,603), the gate fee surcharge paid by transfer station operators (\$200,000), cost recovery for non-general fund programs (\$482,415), business plan review (\$152,052), and planning permit fees (\$284,140).

Miscellaneous (\$10,250): Minor miscellaneous revenue.

Other Financing Sources (\$384,227): Major sources include operating transfers in from state realignment (\$175,930), the river trust fund (\$168,297), and fees from park operations at Henningsen Lotus Park (\$40,000).

Fund Balance (\$2,428,473): All use of fund balance is in non-general fund programs including CSA #3 vector control (\$42,979); CSA #10 solid waste (\$1,905,436), liquid waste (\$308,436), household & hazardous materials (\$165,054), and AB939 Waste Management Plan (\$6,568).

Net County Cost (\$126,073): Environmental Management's Net County Cost is due to the Park Operations function. This cost is the amount of Discretionary General Fund required to maintain the parks. These revenues are collected in Department 15 – General Fund Other Operations.

# ENVIRONMENTAL MANAGEMENT

## Use of Funds

Salaries & Benefits (\$4,267,653): Primarily comprised of permanent salaries (\$2,520,974), health insurance (\$644,318), retirement (\$452,498) and temporary employees (\$383,071).



Services & Supplies (\$3,534,414): Major expenses in this category include professional & specialized services primarily related to CSA #10 (\$1,715,023), building and grounds maintenance (\$683,500), utilities (\$220,520) and equipment maintenance (\$137,500).

Other Charges (\$973,572): Contributions to non-county governmental agencies primarily for the City of South Lake Tahoe for snow removal services (\$228,690) and interfund service between fund types (\$612,048) which includes cost recovery for admin/finance costs as well as reimbursement to Public Health for the LEA program.

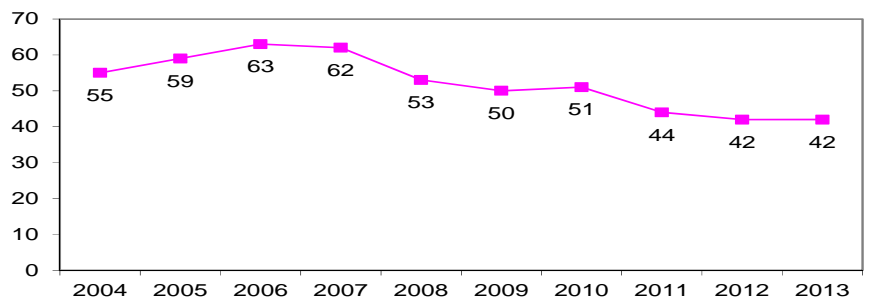
Fixed Assets (\$151,000): Equipment needs primarily associated with the Union Mine landfill and wastewater treatment plant.

Intrafund Transfers (\$1,137,851): The majority of intrafund transfers represent costs for general support and overhead.

Intrafund Abatements (\$-1,327,028): Transfers from other fund types for cost recovery of finance and administrative support and litter abatements.

## Staffing Trend

Staffing for the department has decreased over the past several years. The proposed staff allocation for FY 2012-13 is 42 FTE's. The department has 7 FTE's in its Tahoe operation. In FY 2010-11 the Air Quality Management District was moved out of Environmental Management which accounts for the reduction of 7 FTE's in 2011.



# **ENVIRONMENTAL MANAGEMENT**

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## **Chief Administrative Office Comments**

### **General Fund – Fund Type 10**

The General Fund programs include: Administration, Environmental Health, Hazardous Materials—CUPA, River Management and Park Operations. The Recommended Budget represents an overall increase of \$45,299 or 2% in revenues and an increase of \$6,635 or less than 1% in appropriations when compared to the FY 2010-11 approved budget. As a result, the Net County Cost has decreased by \$38,664 or 23%.

The General Fund programs within Environmental Management are funded in part with garbage franchise fees. These fees are estimated at \$848,243 for FY 2012-13. These fees are discretionary and can be utilized to fund any County costs. The FY 2012-13 budget includes \$275,000 of these fees in Department 15 to fund countywide Net County Cost with the remaining \$573,243 funding Environmental Management programs. Currently franchise fees fund the following programs within Environmental Management:

<b>Function</b>	<b>Franchise Fees</b>
Environmental Health	367,313
Hazardous Materials Compliance	73,941
SLT Operations	50,708
West Slope Mosquito Abatement	81,281
 Total for EM programs	 573,243

The FY 2012-13 Recommended Budget includes a total revenue increase of \$45K. This increase is primarily increased franchise fees. Appropriations have remained relatively flat with a slight increase of \$6,635.

The Department is not proposing any changes to current staffing levels.

### **CSA #10 & CSA #3 – Fund Type 12**

The non-general fund programs within Environmental Management include South Lake Tahoe Vector Control/Snow Removal (CSA #3), Household Hazardous Waste/Incident Response (CSA #10), Solid Waste, and Liquid Waste. There is no Net County Cost associated with these programs. Revenues and appropriations have decreased \$1,075,192. Changes are primarily due to the decreased use of fund balance and decreased appropriations associated with the completion of the plant upgrades at the Union Mine Wastewater Treatment Plant.

The Department is not proposing any changes to current staffing levels.

# ENVIRONMENTAL MANAGEMENT

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0220	PERMIT: CONSTRUCTION	82,152	90,000	95,000	95,000	5,000
0251	FRANCHISE: GARBAGE	506,082	509,886	573,243	573,243	63,357
0260	OTHER LICENSE & PERMITS	16,502	16,502	10,750	10,750	-5,752
0263	PERMIT: UNDERGROUND STORAGE TANK	115,043	107,167	100,150	100,150	-7,017
0265	PERMIT: HEALTH	5,279	6,516	4,907	4,907	-1,609
0267	PERMIT: FOOD FACILITY	341,008	362,603	375,612	375,612	13,009
0268	PERMIT: POOL & SPA	97,444	93,318	89,205	89,205	-4,113
0269	PERMIT: WATER SYSTEM	50,388	61,750	61,363	61,363	-387
0270	PERMIT: WELL	16,195	21,933	22,575	22,575	642
0272	PERMIT: INFECTIOUS WASTE	879	879	753	753	-126
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	1,230,972	1,270,554	1,333,558	1,333,558	63,004
0880	ST: OTHER	83,000	83,000	80,000	80,000	-3,000
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	83,000	83,000	80,000	80,000	-3,000
1310	SPECIAL ASSESSMENTS	82,295	82,295	82,295	82,295	0
1401	PLAN & ENG: FEES	16,345	20,000	20,000	20,000	0
1661	SANITATION: WATER SAMPLING	300	300	250	250	-50
1662	SANITATION: LOAN CERTIFICATION	2,030	2,500	2,000	2,000	-500
1663	SANITATION: BUSINESS PLANS	140,067	149,208	152,052	152,052	2,844
1740	CHARGES FOR SERVICES	23,448	23,178	17,900	17,900	-5,278
1800	INTERFND REV: SERVICE BETWEEN FUND	510,874	510,874	482,415	482,415	-28,459
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	775,359	788,355	756,912	756,912	-31,443
1940	MISC: REVENUE	18,724	250	10,250	10,250	10,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	18,724	250	10,250	10,250	10,000
2020	OPERATING TRANSFERS IN	201,559	201,559	208,297	208,297	6,738
2027	OPERATING TRSNF IN: SALES TAX	175,930	175,930	175,930	175,930	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	377,489	377,489	384,227	384,227	6,738
<b>TYPE: R SUBTOTAL</b>		2,485,544	2,519,648	2,564,947	2,564,947	45,299

# ENVIRONMENTAL MANAGEMENT

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

TYPE:E	EXPENDITURE	CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED		RECOMMENDED	DIFFERENCE
SUBOBJ	SUBOBJ TITLE	PROJECTION	BUDGET	REQUEST	BUDGET	
3000	PERMANENT EMPLOYEES / ELECTED	1,494,688	1,588,422	1,590,439	1,590,439	2,017
3001	TEMPORARY EMPLOYEES	111,167	82,156	84,414	84,414	2,258
3002	OVERTIME	10,600	9,500	9,000	9,000	-500
3003	STANDBY PAY	3,004	3,044	3,674	3,674	630
3004	OTHER COMPENSATION	28,211	31,951	27,161	27,161	-4,790
3005	TAHOE DIFFERENTIAL	6,394	6,360	6,120	6,120	-240
3020	RETIREMENT EMPLOYER SHARE	299,448	283,106	294,896	294,896	11,790
3022	MEDI CARE EMPLOYER SHARE	25,943	25,476	23,673	23,673	-1,803
3040	HEALTH INSURANCE EMPLOYER	399,397	410,858	397,617	397,617	-13,241
3041	UNEMPLOYMENT INSURANCE EMPLOYER	22,966	22,006	22,086	22,086	80
3042	LONG TERM DISABILITY EMPLOYER	5,964	5,964	5,580	5,580	-384
3043	DEFERRED COMPENSATION EMPLOYER	8,759	8,759	8,674	8,674	-85
3046	RETIREE HEALTH: DEFINED	45,530	27,066	45,530	28,787	1,721
3060	WORKERS' COMPENSATION EMPLOYER	9,442	9,442	9,561	4,935	-4,507
3080	FLEXIBLE BENEFITS	26,400	26,400	22,900	22,900	-3,500
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,497,913</b>	<b>2,540,510</b>	<b>2,551,325</b>	<b>2,529,956</b>	<b>-10,554</b>
4000	AGRICULTURE	1,650	1,650	1,650	1,650	0
4020	CLOTHING & PERSONAL SUPPLIES	700	700	700	700	0
4022	UNIFORMS	1,250	1,250	1,250	1,250	0
4040	TELEPHONE COMPANY VENDOR	4,712	5,455	4,900	4,900	-555
4041	COUNTY PASS THRU TELEPHONE CHARGES	1,463	1,700	1,665	1,665	-35
4080	HOUSEHOLD EXPENSE	1,286	1,350	1,550	1,550	200
4081	PAPER GOODS	1,500	1,500	1,500	1,500	0
4082	HOUSEHOLD EXP: OTHER	750	1,500	1,000	1,000	-500
4085	REFUSE DISPOSAL	10,700	10,700	10,700	10,700	0
4100	INSURANCE: PREMIUM	55,789	55,789	55,789	38,104	-17,685
4140	MAINT: EQUIPMENT	900	900	900	900	0
4141	MAINT: OFFICE EQUIPMENT	500	750	750	750	0
4142	MAINT: TELEPHONE / RADIO	150	150	150	150	0
4144	MAINT: COMPUTER	40,000	40,000	40,000	40,000	0
4160	VEH MAINT: SERVICE CONTRACT	750	850	850	850	0
4161	VEH MAINT: PARTS DIRECT CHARGE	350	350	240	240	-110
4162	VEH MAINT: SUPPLIES	350	350	350	350	0
4163	VEH MAINT: INVENTORY	100	100	575	575	475
4164	VEH MAINT: TIRE & TUBES	250	250	250	250	0
4165	VEH MAINT: OIL & GREASE	275	350	350	350	0
4180	MAINT: BUILDING & IMPROVEMENTS	820	775	775	775	0
4185	MAINT: PARK	250	250	250	250	0
4197	MAINTENANCE BUILDING: SUPPLIES	202	175	200	200	25
4200	MEDICAL, DENTAL & LABORATORY	946	625	625	625	0
4220	MEMBERSHIPS	3,428	3,407	3,178	3,178	-229

# ENVIRONMENTAL MANAGEMENT

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR PROJECTION	APPROVED BUDGET		RECOMMENDED BUDGET	DIFFERENCE
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,790	1,790	1,790	1,790	0
4241	MISC: CASH SHORTAGE	200	200	200	200	0
4260	OFFICE EXPENSE	13,579	15,625	14,875	14,875	-750
4261	POSTAGE	9,032	8,478	7,128	7,128	-1,350
4262	SOFTWARE	4,100	4,100	6,600	6,600	2,500
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	710	710	743	743	33
4264	BOOKS / MANUALS	650	650	650	650	0
4266	PRINTING / DUPLICATING SERVICES	5,259	5,075	5,175	5,175	100
4300	PROFESSIONAL & SPECIALIZED SERVICES	14,181	13,002	13,752	13,752	750
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	4,944	4,944	6,119	6,119	1,175
4337	OTHER GOVERNMENTAL AGENCIES	1,300	1,300	1,300	1,300	0
4400	PUBLICATION & LEGAL NOTICES	1,309	1,000	1,350	1,350	350
4420	RENT & LEASE: EQUIPMENT	28,470	28,470	28,220	28,220	-250
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	1,805	1,700	2,050	2,050	350
4461	EQUIP: MINOR	6,062	6,600	5,250	5,250	-1,350
4462	EQUIP: COMPUTER	9,700	9,700	9,400	9,400	-300
4463	EQUIP: TELEPHONE & RADIO	885	725	700	700	-25
4465	EQUIP: VEHICLE	500	500	500	500	0
4500	SPECIAL DEPT EXPENSE	17,000	17,000	6,000	6,000	-11,000
4502	EDUCATIONAL MATERIALS	6,250	7,250	7,250	7,250	0
4503	STAFF DEVELOPMENT	4,386	4,650	4,900	4,900	250
4506	FILM DEVELOPMENT & PHOTOGRAPHY	1,000	1,000	1,000	1,000	0
4507	FIRE & SAFETY SUPPLIES	288	250	250	250	0
4537	ENFORCEMENT: RIVER MANAGEMENT PLAN	200	200	200	200	0
4571	ROAD: SIGNS	1,000	1,000	750	750	-250
4600	TRANSPORTATION & TRAVEL	5,000	9,125	9,125	9,125	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	600	850	850	850	0
4605	RENT & LEASE: VEHICLE	37,802	37,802	37,802	37,802	0
4606	FUEL PURCHASES	26,950	29,200	29,100	29,100	-100
4608	HOTEL ACCOMMODATIONS	446	0	0	0	0
4620	UTILITIES	26,015	26,000	26,000	26,000	0
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>360,484</b>	<b>369,772</b>	<b>359,176</b>	<b>341,491</b>	<b>-28,281</b>
5300	INTERFND: SERVICE BETWEEN FUND	8,206	8,670	8,750	8,750	80
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>8,206</b>	<b>8,670</b>	<b>8,750</b>	<b>8,750</b>	<b>80</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	380,284	372,035	442,726	442,726	70,691
7210	INTRAFND: COLLECTIONS	500	100	100	100	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	20,182	18,756	18,756	18,756	0
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	750	750	837	837	87
7222	INTRAFND: PURCHASE & COURIER	750	750	750	750	0
7223	INTRAFND: MAIL SERVICE	2,091	2,079	1,992	2,879	800
7224	INTRAFND: STORES SUPPORT	1,090	1,090	1,090	593	-497
7225	INTRAFND: CENTRAL DUPLICATING	3,620	3,620	3,620	3,620	0
7227	INTRAFND: MAINFRAME SUPPORT	14,176	14,176	14,176	14,176	0
7229	INTRAFND: PC SUPPORT	1,000	1,000	1,000	1,000	0
7231	INTRAFND: IS PROGRAMMING SUPPORT	100	100	100	100	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	750	750	750	750	0
7234	INTRAFND: NETWORK SUPPORT	56,351	48,192	48,192	48,192	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>481,644</b>	<b>463,398</b>	<b>534,089</b>	<b>534,479</b>	<b>71,081</b>
7350	INTRFND ABATEMENTS: GF ONLY	-697,965	-697,965	-723,656	-723,656	-25,691
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-697,965</b>	<b>-697,965</b>	<b>-723,656</b>	<b>-723,656</b>	<b>-25,691</b>
<b>TYPE: E SUBTOTAL</b>		<b>2,650,282</b>	<b>2,684,385</b>	<b>2,729,684</b>	<b>2,691,020</b>	<b>6,635</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>164,738</b>	<b>164,737</b>	<b>164,737</b>	<b>126,073</b>	<b>-38,664</b>

# ENVIRONMENTAL MANAGEMENT

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	298,392	298,392	298,392	298,392	0
0110	PROP TAX: CURR UNSECURED	7,584	7,584	7,584	7,584	0
0140	PROP TAX: SUPP CURRENT	8,090	8,090	0	0	-8,090
0150	PROP TAX: SUPP PRIOR	3,216	3,216	640	640	-2,576
0174	TAX: TIMBER YIELD	1,430	1,430	303	303	-1,127
<b>CLASS: 01</b>	<b>REV: TAXES</b>	<b>318,712</b>	<b>318,712</b>	<b>306,919</b>	<b>306,919</b>	<b>-11,793</b>
0272	PERMIT: INFECTIOUS WASTE	4,000	4,000	4,000	4,000	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>
0360	PENALTY & COST DELINQUENT TAXES	16,040	16,040	16,449	16,449	409
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	<b>16,040</b>	<b>16,040</b>	<b>16,449</b>	<b>16,449</b>	<b>409</b>
0400	REV: INTEREST	17,300	17,300	18,393	18,393	1,093
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	<b>17,300</b>	<b>17,300</b>	<b>18,393</b>	<b>18,393</b>	<b>1,093</b>
0820	ST: HOMEOWNER PROP TAX RELIEF	3,800	3,800	3,800	3,800	0
0880	ST: OTHER	165,394	165,394	224,000	224,000	58,606
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	<b>169,194</b>	<b>169,194</b>	<b>227,800</b>	<b>227,800</b>	<b>58,606</b>
1200	REV: OTHER GOVERNMENTAL AGENCIES	3,000	3,000	3,000	3,000	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>
1310	SPECIAL ASSESSMENTS	2,470,078	2,470,078	2,450,638	2,450,638	-19,440
1401	PLAN & ENG: FEES	250,000	250,000	284,140	284,140	34,140
1660	SANITATION: GARBAGE BILLING	200,000	200,000	200,000	200,000	0
1753	ERR - EMERGENCY RESPONSE RECOVERY	5,000	5,000	6,500	6,500	1,500
1800	INTERFND REV: SERVICE BETWEEN FUND	137,866	137,866	100,130	100,130	-37,736
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	<b>3,062,944</b>	<b>3,062,944</b>	<b>3,041,408</b>	<b>3,041,408</b>	<b>-21,536</b>
2036	OPRTNG TRSF IN: FEMA	12,000	12,000	0	0	-12,000
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	<b>12,000</b>	<b>12,000</b>	<b>0</b>	<b>0</b>	<b>-12,000</b>
0001	FUND BALANCE	3,518,444	3,518,444	2,428,473	2,428,473	-1,089,971
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	<b>3,518,444</b>	<b>3,518,444</b>	<b>2,428,473</b>	<b>2,428,473</b>	<b>-1,089,971</b>
<b>TYPE: R SUBTOTAL</b>		<b>7,121,634</b>	<b>7,121,634</b>	<b>6,046,442</b>	<b>6,046,442</b>	<b>-1,075,192</b>



# ENVIRONMENTAL MANAGEMENT

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 42 ENVIRONMENTAL MANAGEMENT

TYPE:E	EXPENDITURE	CURRENT YR		DEPARTMENT	CAO	
SUBOBJ	SUBOBJ TITLE	MID-YEAR PROJECTION	APPROVED BUDGET	REQUEST	RECOMMENDED BUDGET	DIFFERENCE
3000	PERMANENT EMPLOYEES / ELECTED	1,066,541	1,066,541	930,535	930,535	-136,006
3001	TEMPORARY EMPLOYEES	298,657	298,657	298,657	298,657	0
3002	OVERTIME	24,625	24,625	21,500	21,500	-3,125
3003	STANDBY PAY	5,800	5,800	5,600	5,600	-200
3004	OTHER COMPENSATION	27,663	27,663	12,763	12,763	-14,900
3005	TAHOE DIFFERENTIAL	5,760	5,760	1,180	1,180	-4,580
3020	RETIREMENT EMPLOYER SHARE	196,467	196,467	157,602	157,602	-38,865
3022	MEDI CARE EMPLOYER SHARE	14,782	14,782	12,741	12,741	-2,041
3040	HEALTH INSURANCE EMPLOYER	289,494	289,494	246,701	246,701	-42,793
3041	UNEMPLOYMENT INSURANCE EMPLOYER	15,303	15,303	11,949	11,949	-3,354
3042	LONG TERM DISABILITY EMPLOYER	3,674	3,674	3,088	3,088	-586
3043	DEFERRED COMPENSATION EMPLOYER	3,461	3,461	3,825	3,825	364
3046	RETIREE HEALTH: DEFINED	9,751	9,751	9,751	16,288	6,537
3060	WORKERS' COMPENSATION EMPLOYER	4,284	4,284	3,868	3,868	-416
3080	FLEXIBLE BENEFITS	10,200	10,200	11,400	11,400	1,200
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,976,462</b>	<b>1,976,462</b>	<b>1,731,160</b>	<b>1,737,697</b>	<b>-238,765</b>
4000	AGRICULTURE	5,200	5,200	5,200	5,200	0
4020	CLOTHING & PERSONAL SUPPLIES	4,505	4,505	6,800	6,800	2,295
4040	TELEPHONE COMPANY VENDOR	3,243	3,243	3,218	3,218	-25
4041	COUNTY PASS THRU TELEPHONE CHARGES	360	360	320	320	-40
4080	HOUSEHOLD EXPENSE	4,000	4,000	7,050	7,050	3,050
4081	PAPER GOODS	100	100	50	50	-50
4082	HOUSEHOLD EXP: OTHER	500	500	300	300	-200
4083	LAUNDRY	3,533	3,533	5,557	5,557	2,024
4085	REFUSE DISPOSAL	2,787	2,787	2,278	2,278	-509
4100	INSURANCE: PREMIUM	9,118	9,118	8,822	8,822	-296
4140	MAINT: EQUIPMENT	155,459	155,459	137,500	137,500	-17,959
4141	MAINT: OFFICE EQUIPMENT	150	150	150	150	0
4144	MAINT: COMPUTER	800	800	800	800	0
4145	MAINTENANCE: EQUIPMENT PARTS	17,025	17,025	20,120	20,120	3,095
4160	VEH MAINT: SERVICE CONTRACT	3,815	3,815	3,750	3,750	-65
4161	VEH MAINT: PARTS DIRECT CHARGE	1,400	1,400	1,550	1,550	150
4162	VEH MAINT: SUPPLIES	1,200	1,200	1,775	1,775	575
4163	VEH MAINT: INVENTORY	650	650	650	650	0
4164	VEH MAINT: TIRE & TUBES	1,600	1,600	4,100	4,100	2,500
4165	VEH MAINT: OIL & GREASE	200	200	200	200	0
4180	MAINT: BUILDING & IMPROVEMENTS	603,894	603,894	138,500	138,500	-465,394
4183	MAINT: GROUNDS	578,000	578,000	545,000	545,000	-33,000
4195	MAINTENANCE: TREATMENT PLANT 1	25,000	25,000	25,000	25,000	0
4197	MAINTENANCE BUILDING: SUPPLIES	2,000	2,000	2,150	2,150	150
4200	MEDICAL, DENTAL & LABORATORY	550	550	3,100	3,100	2,550
4220	MEMBERSHIPS	1,911	1,911	10,447	10,447	8,536
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	16,575	16,575	7,000	7,000	-9,575
4260	OFFICE EXPENSE	1,125	1,125	1,575	1,575	450
4261	POSTAGE	1,165	1,165	1,640	1,640	475
4262	SOFTWARE	1,500	1,500	2,250	2,250	750
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	200	200	150	150	-50
4264	BOOKS / MANUALS	1,100	1,100	1,000	1,000	-100

# ENVIRONMENTAL MANAGEMENT

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
 DEPARTMENT: 42 ENVIRONMENTAL MANAGEMENT

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
4266	PRINTING / DUPLICATING SERVICES	600	600	1,500	1,500	900
4300	PROFESSIONAL & SPECIALIZED SERVICES	2,050,309	2,050,309	1,721,560	1,715,023	-335,286
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	7,795	7,795	8,345	8,345	550
4334	FIRE PREVENTION & INSPECTION	0	0	75	75	75
4337	OTHER GOVERNMENTAL AGENCIES	95,764	95,764	94,131	94,131	-1,633
4400	PUBLICATION & LEGAL NOTICES	5,200	5,200	6,640	6,640	1,440
4420	RENT & LEASE: EQUIPMENT	13,500	13,500	13,500	13,500	0
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	24,216	24,216	26,350	26,350	2,134
4461	EQUIP: MINOR	35,383	35,383	35,150	35,150	-233
4462	EQUIP: COMPUTER	3,300	3,300	2,000	2,000	-1,300
4463	EQUIP: TELEPHONE & RADIO	100	100	162	162	62
4500	SPECIAL DEPT EXPENSE	74,788	74,788	43,200	43,200	-31,588
4502	EDUCATIONAL MATERIALS	10,050	10,050	7,850	7,850	-2,200
4503	STAFF DEVELOPMENT	5,630	5,630	5,700	5,700	70
4507	FIRE & SAFETY SUPPLIES	2,300	2,300	3,600	3,600	1,300
4530	WATER TREATMENT CHEMICALS	40,300	40,300	35,000	35,000	-5,300
4540	STAFF DEVELOPMENT (NOT 1099)	1,114	1,114	1,600	1,600	486
4571	ROAD: SIGNS	600	600	1,000	1,000	400
4600	TRANSPORTATION & TRAVEL	2,600	2,600	2,600	2,600	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	50	50	50	50	0
4605	RENT & LEASE: VEHICLE	14,425	14,425	14,425	14,425	0
4606	FUEL PURCHASES	24,332	24,332	32,500	32,500	8,168
4620	UTILITIES	134,520	134,520	194,520	194,520	60,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>3,995,541</b>	<b>3,995,541</b>	<b>3,199,460</b>	<b>3,192,923</b>	<b>-802,618</b>
5180	TAX & ASSESSMENTS	1,500	1,500	1,500	1,500	0
5240	CONTRIB: NON-CNTY GOVERNMENTAL	225,651	225,651	228,690	228,690	3,039
5300	INTERFND: SERVICE BETWEEN FUND	614,470	614,470	612,048	612,048	-2,422
5301	INTERFND: TELEPHONE EQUIPMENT &	12,918	12,918	12,918	12,918	0
5302	INTERFND: RADIO EQUIPMENT & SUPPORT	100	100	100	100	0
5304	INTERFND: MAIL SERVICE	1,710	1,710	1,710	1,710	0
5305	INTERFND: STORES SUPPORT	1,043	1,043	1,043	1,043	0
5306	INTERFND: CENTRAL DUPLICATING	550	550	550	550	0
5308	INTERFND: MAINFRAME SUPPORT	11,049	11,049	11,049	11,049	0
5310	INTERFND: COUNTY COUNSEL	61,270	61,270	61,270	61,270	0
5318	INTERFND: MAINTENANCE BLDG & IMPRV	14,330	14,330	14,330	14,330	0
5320	INTERFND: NETWORK SUPPORT	19,614	19,614	19,614	19,614	0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>964,205</b>	<b>964,205</b>	<b>964,822</b>	<b>964,822</b>	<b>617</b>
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	23,000	23,000	38,000	38,000	15,000
6040	FIXED ASSET: EQUIPMENT	63,000	63,000	113,000	113,000	50,000
6042	FIXED ASSET: COMPUTER SYSTEM	2,833	2,833	0	0	-2,833
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>88,833</b>	<b>88,833</b>	<b>151,000</b>	<b>151,000</b>	<b>62,167</b>
7000	OPERATING TRANSFERS OUT	98,520	98,520	0	0	-98,520
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	<b>98,520</b>	<b>98,520</b>	<b>0</b>	<b>0</b>	<b>-98,520</b>
7250	INTRAFND: NOT GEN FUND / SAME FUND	640,253	640,253	603,372	603,372	-36,881
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>640,253</b>	<b>640,253</b>	<b>603,372</b>	<b>603,372</b>	<b>-36,881</b>
7380	INTRFND ABATEMENTS: NOT GENERAL	-642,180	-642,180	-603,372	-603,372	38,808
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-642,180</b>	<b>-642,180</b>	<b>-603,372</b>	<b>-603,372</b>	<b>38,808</b>
<b>TYPE: E</b>	<b>SUBTOTAL</b>	<b>7,121,634</b>	<b>7,121,634</b>	<b>6,046,442</b>	<b>6,046,442</b>	<b>-1,075,192</b>
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 42</b>	<b>SUBTOTAL</b>	<b>164,738</b>	<b>164,737</b>	<b>164,737</b>	<b>126,073</b>	<b>-38,664</b>

## ENVIRONMENTAL MANAGEMENT

### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Environmental Mgmt.	1.00	1.00	1.00	-
Accountant VII	1.00	1.00	1.00	
Administrative Services Officer	1.00	1.00	1.00	-
Chief Fiscal Officer	1.00	1.00	1.00	
Department Analyst VII	1.00	1.00	1.00	-
Deputy Director of Environmental Mgmt.	1.00	1.00	1.00	-
Development Technician VII	2.50	2.50	2.50	-
Disposal Site Supervisor	1.00	1.00	1.00	-
Environmental Branch Manager	1.00	1.00	1.00	-
Environmental Health Manager	1.00	1.00	1.00	-
Environmental Health Specialist VII/Sr.	10.00	10.00	10.00	-
Fiscal Assistant VII	2.00	2.00	2.00	-
Geologist	1.00	1.00	1.00	-
Hazardous Materials Specialist/Recycling Coord.	1.00	1.00	1.00	-
Information Technology Department Specialist	1.00	1.00	1.00	-
Office Assistant VII	1.00	1.00	1.00	-
River Recreation Supervisor	1.00	1.00	1.00	-
Solid Waste Technician	2.00	2.00	2.00	-
Sr. Accountant	1.00	1.00	1.00	-
Sr. Department Analyst	1.00	1.00	1.00	-
Sr. Development Technician	2.00	2.00	2.00	-
Sr. Office Assistant	0.50	0.50	0.50	-
Sr. Vector Control Technician	1.00	1.00	1.00	-
Supervising Environmental Health Specialist	2.00	2.00	2.00	-
Supervising Hazardous Materials Specialist	1.00	1.00	1.00	-
Waste Management Technician VII/III	2.00	2.00	2.00	-
Waste/Recycling Technician	1.00	1.00	1.00	-
<b>Department Total</b>	<b>42.00</b>	<b>42.00</b>	<b>42.00</b>	<b>-</b>

# ENVIRONMENTAL MANAGEMENT

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**ENVIRONMENTAL MANAGEMENT**  
General Fund Programs

<b>Administration</b>	<b>Environmental Health</b>	<b>Hazardous Materials- CUPA</b>	<b>River Management</b>	<b>Parks Operations</b>
<p><b>Office Management</b></p> <p>1.0 Director .50 CFO .25 ASO</p>	<p><b>Food Facility Inspections &amp; Recreational Health</b></p> <p>.70 Env Health Mgr .75 Sup Env Health Spclst 4.0 Env Health Spclst I/II/Sr 1.5 Development Tech .20 Office Asst I/II/Sr</p>	<p><b>Hazardous Materials Facility Inspections</b></p> <p>.20 Env Health Mgr .35 Sup Haz Mat Spclst 1.3 Haz Mat Spclst .25 Sr. Office Asst</p>	<p><b>River Permit Compliance</b></p> <p>.50 River Rec Supervisor .25 Development Tech</p>	<p><b>County Park Operations</b></p> <p>.70 Development Tech I/II/Sr</p>
<p><b>Budget &amp; Finance</b></p> <p>.25 CFO .50 ASO .50 Sr. Dept Analyst 1.0 Sr. Accountant 1.0 Accountant .50 Dept Analyst 2.0 Fiscal Assistant</p>	<p><b>Land Use &amp; Planning Septic/Wells/Small Water Systems</b></p> <p>.40 Env Health Mgr .95 Sup Env Health Spclst 2.3 Env Health Spclst I/II/Sr .65 Development Tech</p>	<p><b>Local Oversight Program</b></p> <p>.55 Geologist .20 Sr Office Asst</p>	<p><b>River Recreation Monitoring</b></p> <p>.50 River Rec Supervisor 3 EH River Instructors</p>	<p><b>Henningesen Lotus Park Booth Operations</b></p> <p>3 EH Park Assistants</p>
<p><b>Procurement &amp; Contracts</b></p> <p>.25 CFO .25 ASO .50 Sr. Dept Analys .50 Dept Analyst</p>	<p><b>West Slope Mosquito Abatement (Seasonal Pgm)</b></p> <p>.50 EH Sr. Vector Control Tech</p>			
<p><b>Information Technology</b></p> <p>1.0 IT Dept Specialist</p>				

# ENVIRONMENTAL MANAGEMENT

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**ENVIRONMENTAL MANAGEMENT**

**CSA #3**

**South Lake Tahoe  
Vector Control District  
CSA #3  
Seasonal Program**

**Vector Control**

.20 Env Health Mgr  
.50 Sup Env Health Specialist  
6.0 EH Vector Control Tech  
I/II/Sr  
.05 Development Tech

# ENVIRONMENTAL MANAGEMENT

## ENVIRONMENTAL MANAGEMENT

CSA #10

### Household Hazardous Waste & Incident Response

### Solid Waste

### Liquid Waste

#### Household Hazardous Waste

.10 Deputy Director  
.20 Sup Haz Mat Specialist  
.15 Haz Mat Specialist  
.40 Waste Recycling Specialist  
.05 Sr. Office Asst

#### AB 939 Implementation & Solid Waste Franchise Agreements

.40 Deputy Director  
.40 Env Health Mgr  
.10 Sup Env Health Specist  
1.0 Department Analyst  
1.50 Env. Health Specialist  
1.0 Development Tech I/II/Sr  
.40 Office Asst

#### Union Mine Wastewater Treatment Plant

.20 Deputy Director  
.50 Disposal Site Supervisor  
1.96 Waste Mgmt Tech

#### Incident Response

.20 Sup Haz Mat Specialist  
.45 Haz Mat Specialist  
.40 Waste Recycling Specialist

#### Union Mine Landfill

.30 Deputy Director  
.50 Disposal Site Supervisor  
.45 Geologist  
.04 Waste Mgmt Tech  
.20 Waste Recycling Tech

#### Litter Abatement

2.0 Litter Tech  
.35 Development Tech  
.40 Office Asst

## ENVIRONMENTAL MANAGEMENT

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	230,532	227,208	266,233	312,927	318,594
Licenses, Permits	1,691,203	1,662,541	2,133,188	2,477,333	2,421,966
Fines, Forfeitures	78,924	46,081	30,399	204,562	30,525
Use of Money	178,477	252,688	465,979	572,750	433,426
State	1,349,299	1,117,925	1,220,121	1,534,464	1,475,270
Federal	-	7,333	29,665	-	-
Other Governmental	2,496	3,431	3,650	3,414	4,036
Charges for Service	3,720,922	3,849,915	3,935,834	3,734,506	4,028,298
Misc.	2,818	1,699	279,080	24,580	24,206
Other Financing Sources	-	279,590	360,665	541,930	2,178,982
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>7,254,671</b>	<b>7,448,411</b>	<b>8,724,814</b>	<b>9,406,466</b>	<b>10,915,303</b>
Salaries	2,366,686	2,449,463	2,958,916	3,016,257	3,212,191
Benefits	860,159	1,040,050	1,306,134	1,301,026	1,346,970
Services & Supplies	1,861,982	1,843,648	2,060,116	1,821,943	1,649,639
Other Charges	1,144,557	1,262,402	1,552,354	2,159,256	2,167,089
Fixed Assets	216,276	651,472	1,729,925	137,684	2,042,707
Operating Transfers	-	58,533	-	141,129	1,760,849
Intrafund Transfers	110,558	100,815	95,022	94,675	97,900
<b>Total Appropriations</b>	<b>6,560,218</b>	<b>7,406,383</b>	<b>9,702,467</b>	<b>8,671,970</b>	<b>12,277,345</b>
<b>NCC</b>	<b>-</b>	<b>84,484</b>	<b>139,137</b>	<b>174,353</b>	<b>1,761</b>
<b>FTE's</b>	<b>55</b>	<b>59</b>	<b>63</b>	<b>62</b>	<b>53</b>
<b>Fund Balance</b>					
CSA #3 (Vector)	311,357	415,228	429,811	477,325	453,888
CSA #10	7,900,286	7,460,363	6,632,969	9,365,972	8,247,145

## ENVIRONMENTAL MANAGEMENT

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	330,141	325,444	307,698	318,712	306,919
Licenses, Permits	2,067,606	1,868,698	1,559,559	1,234,972	1,337,558
Fines, Forfeitures	41,874	25,654	22,910	16,040	16,449
Use of Money	153,557	30,719	27,513	17,300	18,393
State	1,528,977	1,481,769	245,973	252,194	307,800
Federal	-	-	-	-	-
Other Governmental	5,315	6,075	4,364	3,000	3,000
Charges for Service	3,854,426	3,546,920	3,721,880	3,838,303	3,798,320
Misc.	46,058	31,954	65,788	18,724	10,250
Other Financing Sources	310,435	417,578	434,728	389,489	384,227
Use of Fund Balance	-	-	-	3,518,444	2,428,473
<b>Total Revenue</b>	<b>8,338,389</b>	<b>7,734,811</b>	<b>6,390,413</b>	<b>9,607,178</b>	<b>8,611,389</b>
Salaries	2,999,753	2,837,961	2,389,159	3,011,661	2,991,043
Benefits	1,300,258	1,162,276	1,017,781	1,462,714	1,276,610
Services & Supplies	1,460,565	1,334,709	1,548,891	4,356,025	3,534,414
Other Charges	2,258,552	1,298,572	936,994	972,411	973,572
Fixed Assets	16,243	139,007	18,252	88,833	151,000
Operating Transfers	74,013	-	40,001	98,520	-
Intrafund Transfers	90,042	194,080	34,230	(218,248)	(189,177)
<b>Total Appropriations</b>	<b>8,199,426</b>	<b>6,966,605</b>	<b>5,985,308</b>	<b>9,771,916</b>	<b>8,737,462</b>
<b>NCC</b>	<b>(1,043)</b>	<b>208,927</b>	<b>299,715</b>	<b>164,738</b>	<b>126,073</b>
<b>FTE's</b>	<b>50</b>	<b>51</b>	<b>44</b>	<b>42</b>	<b>42</b>
<b>Fund Balance</b>					
CSA #3 (Vector)	18,322	532,812	591,238	394,238	351,259
CSA #10	8,500,182	8,954,594	9,598,859	6,277,415	3,891,921



## ENVIRONMENTAL MANAGEMENT

10 Year Variance		
	\$ Change	% Change
Taxes	76,387	33%
Licenses, Permits	(353,645)	-21%
Fines, Forfeitures	(62,475)	-79%
Use of Money	(160,084)	-90%
State	(1,041,499)	-77%
Federal	-	N/A
Other Governmental	504	20%
Charges for Service	77,398	2%
Misc.	7,432	264%
Other Financing Sources	384,227	N/A
Use of Fund Balance	2,428,473	N/A
<b>Total Revenue</b>	<b>1,356,718</b>	<b>19%</b>
Salaries	624,357	26%
Benefits	416,451	48%
Services & Supplies	1,672,432	90%
Other Charges	(170,985)	-15%
Fixed Assets	(65,276)	-30%
Operating Transfers	-	N/A
Intrafund Transfers	(299,735)	-271%
<b>Total Appropriations</b>	<b>2,177,244</b>	<b>33%</b>
<b>NCC</b>	<b>126,073</b>	<b>N/A</b>
<b>FTE's</b>	<b>(13)</b>	<b>-24%</b>

### Notes

FY 2009-10 Includes parks operations and river management previously in General Services. Net County Cost is for the park operations programs. 1 FTE added for river management in FY 2008-09.

In FY 2010-11 the Air Quality Management District was separated from Environmental Management resulting in a decrease of 7 FTE's

# **FISH AND GAME**

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## **Mission**

The Fish and Game Commission is appointed by the Board of Supervisors for the purpose of advising the Board on matters related to the conservation of fish and game and overseeing the expenditure of the fish and game funds received from fines collected by the Courts.

## **Chief Administrative Office Comments**

The Fish and Game Commission has the following goals for FY 2012-13:

- Continue to support the Department of Fish & Game in restoring fish stocking in El Dorado County waters currently restricted by the order imposed as a result of the lawsuit filed by the Pacific Rivers Council and the Center for Biological Diversity.
- Expand a local sportsman education program on problems caused by invasive species.
- Develop local K-9 Sponsorship and support for the California Fish & Game detection dog program.
- Play an active role in the restoration of the fishery at Fannon Lake.
- Continue to work on the development and expansion of the Central Sierra Fish & Game Commissions Association. This group is fostering improved communication and problem solving on a regional level.
- Obtain increases in hatchery fish allocation and funding made available by AB 7 (Codgill).
- Continue to develop partnerships and support for the youth fishing project at Sawmill Pond and advocate for expanded fishing opportunities in the Tahoe basin.

# FISH AND GAME

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 70 FISH AND GAME PRESERVATION

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0320	COURT FINE: OTHER	6,354	6,354	5,000	5,000	-1,354
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	6,354	6,354	5,000	5,000	-1,354
<b>TYPE: R SUBTOTAL</b>		6,354	6,354	5,000	5,000	-1,354
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
4500	SPECIAL DEPT EXPENSE	6,354	6,354	0	0	-6,354
4501	SPECIAL PROJECTS	0	0	5,000	5,000	5,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	6,354	6,354	5,000	5,000	-1,354
<b>TYPE: E SUBTOTAL</b>		6,354	6,354	5,000	5,000	-1,354
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 70</b>	<b>SUBTOTAL</b>	0	0	0	0	0

## **HEALTH AND HUMAN SERVICES TEN YEAR**

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### **10 Year History Health & Human Services Functional Group**

## HEALTH AND HUMAN SERVICES TEN YEAR

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	3,836,781	3,986,648	4,419,651	4,834,010	5,020,210
Licenses, Permits	288,467	154,979	238,469	247,811	328,479
Fines, Forfeitures	263,178	190,875	31,828	33,108	483,468
Use of Money	174,185	298,390	424,831	645,397	794,112
State	31,252,599	19,677,058	19,742,032	21,608,726	27,269,983
Federal	29,187,945	24,172,594	24,647,642	25,715,091	28,829,263
Other Governmental	211,670	611,188	1,024,383	354,763	414,280
Charges for Service	10,469,303	11,176,405	12,196,778	11,905,401	10,977,834
Misc.	1,054,566	1,314,709	1,327,031	1,581,149	1,655,309
Other Financing Sources	9,275,909	23,206,927	29,449,638	28,599,499	33,382,652
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>86,014,603</b>	<b>84,789,773</b>	<b>93,502,283</b>	<b>95,524,955</b>	<b>109,155,590</b>
Salaries	20,126,246	24,013,071	27,566,139	30,816,451	33,281,933
Benefits	11,662,973	12,042,635	13,636,522	13,560,274	14,726,820
Services & Supplies	26,900,466	27,428,862	28,616,879	29,268,456	31,224,306
Other Charges	20,561,156	22,321,683	23,971,412	24,541,578	30,019,764
Fixed Assets	126,684	185,057	382,306	335,169	434,754
Operating Transfers	-	42,320	1,650,510	158,910	571,098
Intrafund Transfers	1,048,406	1,890,906	1,855,170	1,627,038	1,758,927
Contingencies	-	-	-	-	-
<b>Total Appropriations</b>	<b>80,425,931</b>	<b>87,924,534</b>	<b>97,678,938</b>	<b>100,307,876</b>	<b>112,017,602</b>
<b>NCC</b>	<b>1,558,250</b>	<b>1,684,000</b>	<b>2,184,615</b>	<b>4,075,761</b>	<b>3,519,791</b>
<b>General Fund Contribution</b>	<b>1,660,552</b>	<b>2,238,174</b>	<b>4,588,802</b>	<b>5,334,189</b>	<b>3,715,084</b>
<b>FTE's</b>	<b>656</b>	<b>651</b>	<b>678</b>	<b>684</b>	<b>364</b>

## HEALTH AND HUMAN SERVICES TEN YEAR

### Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	4,555,077	4,409,105	4,259,428	4,154,845	4,209,807
Licenses, Permits	360,409	340,041	300,335	390,490	428,800
Fines, Forfeitures	559,054	572,410	597,898	595,949	611,562
Use of Funds	363,610	78,535	88,864	90,466	77,030
State	31,775,549	21,770,096	27,553,352	23,878,435	20,749,481
Federal	28,941,995	33,649,933	37,916,128	48,463,563	44,539,225
Other Governmental	1,023,848	1,230,281	1,543,906	1,465,589	1,567,215
Charges for Service	13,240,821	13,216,547	13,580,747	13,175,105	12,115,649
Misc.	2,635,919	2,098,227	1,752,408	1,469,379	1,396,047
Other Financing Sources	28,026,562	25,196,850	20,152,499	22,974,996	27,509,916
Use of Fund Balance	620,003	-	-	5,059,316	7,735,728
<b>Total Revenue</b>	<b>112,102,847</b>	<b>102,562,025</b>	<b>107,745,565</b>	<b>121,718,133</b>	<b>120,940,460</b>
Salaries	32,813,125	30,220,894	30,208,324	32,320,580	32,758,541
Benefits	14,964,936	13,232,397	14,053,628	16,216,823	16,197,205
Services & Supplies	31,922,044	30,697,458	30,036,481	42,332,570	43,056,201
Other Charges	29,523,984	28,632,772	30,486,357	32,101,997	28,998,625
Fixed Assets	173,669	153,864	238,520	356,001	412,536
Operating Transfers	1,377,894	500,352	113,433	1,015,837	189,031
Intrafund Transfers	1,184,104	1,326,955	1,344,586	1,357,526	1,269,898
Contingencies	-	-	-	42,868	3,130,000
<b>Total Appropriations</b>	<b>111,959,756</b>	<b>104,764,692</b>	<b>106,481,329</b>	<b>125,701,334</b>	<b>126,012,037</b>
<b>NCC</b>	<b>3,996,531</b>	<b>3,396,063</b>	<b>3,999,487</b>	<b>5,212,602</b>	<b>5,071,577</b>
<b>General Fund Contribution</b>	<b>4,317,421</b>	<b>5,213,624</b>	<b>4,872,246</b>	<b>5,635,229</b>	<b>5,766,234</b>
<b>FTE's</b>	<b>620</b>	<b>595</b>	<b>595</b>	<b>621</b>	<b>631</b>

## HEALTH AND HUMAN SERVICES TEN YEAR

10 Year Variance		
	\$ Change	% Change
Taxes	373,026	10%
Licenses, Permits	140,333	49%
Fines, Forfeitures	348,384	132%
Use of Funds	(97,155)	-56%
State	(10,503,118)	-34%
Federal	15,351,280	53%
Other Governmental	1,355,545	640%
Charges for Service	1,646,346	16%
Misc.	341,481	32%
Other Financing Sources	18,234,007	197%
Use of Fund Balance	7,735,728	N/A
<b>Total Revenue</b>	<b>34,925,857</b>	<b>41%</b>
Salaries	12,632,295	63%
Benefits	4,534,232	39%
Services & Supplies	16,155,735	60%
Other Charges	8,437,469	41%
Fixed Assets	285,852	226%
Operating Transfers	189,031	N/A
Intrafund Transfers	221,492	21%
Contingencies	3,130,000	N/A
<b>Total Appropriations</b>	<b>45,586,106</b>	<b>57%</b>
<b>NCC</b>	<b>3,513,327</b>	<b>225%</b>
<b>General Fund Contribution</b>	<b>4,105,682</b>	<b>247%</b>
<b>FTE's</b>	<b>(25)</b>	<b>-4%</b>

### Notes

#### Increased General Fund Contribution primarily due to:

FY 2005-06 - Jail and Juvenile Hall medical expenses (CFMG contract) added to Public Health budget. Previously went through the Sheriff as a Net County Cost.

FY 2006-07 - EMS agency costs shifted from CSA's to General Fund. Approximately \$600K

# HEALTH & HUMAN SERVICES AGENCY

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## Mission

Strengthening, Empowering, and Protecting the Residents of El Dorado County

## Program Summaries – Public Health

### Fund Type 10 – General Fund

#### Animal Services

Positions: 18.50 FTE

Extra Help: \$0

Total Appropriations: \$2,485,499

Total Revenues: \$1,294,565

Net County Cost: \$1,190,934

For both the Western Slope and South Lake Tahoe areas of the County, Animal Services provides mandated services such as rabies control, sheltering stray animals, veterinary treatment for sick or injured animals, animal licensing, and enforcement of State and local animal laws. Animal Services also removes dead animals from County roads per an MOU with DOT. Revenues in this program come from licensing, fees for services, court fines, transfers per the MOU with DOT, State Sales Tax Realignment, and contract payments from the City of Placerville and City of South Lake Tahoe.

### Fund Type 11 - Public Health Programs

#### Public Health (PH) Administration

Positions: 18.28 FTE

Extra Help: \$0

Total Appropriations: \$2,044,345

Total Revenues: \$2,044,345

Net County Cost: \$0

Provides administrative and fiscal support to the Public Health Division (approximately 60 program budgets), including policies and procedures, personnel support, facilities coordination, budget development and monitoring, payroll processing, purchasing, accounts payable, program billings and receivables, contract management, and information technology support. The primary source of revenue includes State Sales Tax and Vehicle License Fee realignment funds.

#### Communicable Disease (CD), Vital Stats, & Public Health Preparedness

Positions: 14.87 FTE

Extra Help: \$25,502

Total Appropriations: \$2,002,406

Total Revenues: \$2,002,406

Net County Cost: \$0

Provides Public Health preparedness planning and emergency response, communicable disease prevention, surveillance and control, vital statistics, and health information collection, analysis, and reporting. Preparedness programs address bioterrorism preparedness, hospital readiness, regional City readiness initiatives, and pandemic flu preparedness. Revenues in these programs include PH Realignment, health fees, State funding, Alpine County contract revenue, and Federal funding. Extra help is for a Public Health nurse assigned to work as needed at various Public Health clinic events (immunizations, etc.).



## **HEALTH & HUMAN SERVICES AGENCY**

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### **Community Nursing**

**Positions: 19.65 FTE**

**Extra Help: \$65,622**

**Total Appropriations: \$2,796,055**

**Total Revenues: \$2,796,055**

**General Fund Contribution: \$334,431**

The Public Health nurses and associated staff provide community/school based skilled early intervention and case management services designed to improve health outcomes, reduce disease incidence and protect the public from vaccine preventable illness with special emphasis on women of child bearing age and medically fragile children. In addition the Public Health Nurses provide direct support to preparedness and communicable disease areas related to mitigation efforts as appropriate. These activities are accomplished through administration of the following core programs: Maternal, Child, Adolescent Health (MCAH); California Children Services (CCS); Healthy Families; Child Health and Disability Prevention (CHDP); the Early Periodic Screening, Diagnosis, and Treatment (EPSDT a State and Federal mandate of Medi-Cal), Health Care for Children in Foster Care, Child Lead Poisoning Prevention Program, High Risk CPS Intervention and Immunization campaigns. Extra help funding is for public health nursing staff to assist with seasonal flu clinics, the new State mandate related to the Pertussis vaccine in school age children, and to assist with the CHDP program. The General Fund contribution reflects a required County match (from Department 15) for the CCS and Healthy Families programs. Revenues in these programs include PH Realignment, Social Services Realignment, County General Fund (required match), Health Fees, transfer from Human Services, and State and Federal funding.

### **AIDS and HIV Programs**

**Positions: 0.10 FTE**

**Extra Help: \$0**

**Total Appropriations: \$203,839**

**Total Revenues: \$203,839**

**Net County Cost: \$0**

These programs provide for surveillance and testing activities related to AIDS and HIV, as well as services and assistance, such as housing and case management, to persons affected by HIV. Revenues in these programs come from State and Federal funding for AIDS/HIV.

### **Public Health Laboratory/LEA**

**Positions: 1.00 FTE**

**Extra Help: \$8,000**

**Total Appropriations: \$388,276**

**Total Revenues: \$388,276**

**Net County Cost: \$0**

The Laboratory tests specimens to identify infections and prevent/control the spread of communicable disease. Other testing services, such as water testing, are also provided. In addition, the Lab participates in bioterrorism preparedness and response planning and serves as a resource for emergency/medical personnel to protect public and environmental health. Local Enforcement Agency (LEA) responsibilities are mandated under the Public Resources Code and involve enforcement of State solid waste laws (currently primarily through contracted services). Extra help is related to intermittent support to lab when the director is off site. Revenue in this program comes from health fees, the State, charges for services to various County departments, and realignment funds.

## **HEALTH & HUMAN SERVICES AGENCY**

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### **Emergency Medical Services Agency (EMS) and EMS Fund**

**Positions: 2.95 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$1,200,837**  
**Total Revenues: \$1,200,837**  
**General Fund Contribution: \$457,166**

The EMS Agency coordinates and maintains an integrated system of rapid emergency response, high quality pre-hospital care, and transportation services to victims of illness or injury in El Dorado County. The EMS Agency also provides training and certification of emergency medical response personnel. In FY 2012-13, Health Services has contracted for the EMS Medical Director services when in prior years the department used an extra-help position. This position is required within the EMS Agency to ensure medical oversight of the policies and protocols of pre-hospital care governing paramedics, etc. as mandated by Division 2.5 of the Health and Safety Code, Section 1797.202. The EMS Agency is also responsible for management of the Medical Marijuana Identification Card program. This program also includes the EMS Fund which receives court fines that fund emergency room services for indigents. Other revenues include a General Fund contribution and fees for services.

### **Institutional Care Programs**

**Positions: 0.0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$3,252,669**  
**Total Revenues: \$3,252,669**  
**General Fund Contribution: \$3,056,461**

Provides medical services for the inmate/ward populations at the County adult/juvenile detention facilities through a contract with the California Forensic Medical Group (CFMG). Revenues in this program include a contribution from the County General Fund as well as State and local program realignment (SLPR) match.

### **Tobacco Settlement Programs**

**Positions: 1.30 FTE**  
**Extra Help: \$48,000**

**Total Appropriations: \$383,204**  
**Total Revenues: \$383,204**  
**Net County Cost: \$0**

Funds made available through the Tobacco Settlement Agreement are allocated to several programs designed to prevent tobacco use, enhance the community health services system, and deliver improved health services. The extra-help position is used to support Access El Dorado (ACCEL) and Community Health Initiative (CHI) activities. Revenues in these programs include Public Health's receipt of 10% of the annual Tobacco Settlement agreement payment and use of program fund balance.

### **Alcohol and Drug Programs**

**Positions: 8.58 FTE**  
**Extra Help: \$45,000**

**Total Appropriations: \$2,711,440**  
**Total Revenues: \$2,711,440**  
**Net County Cost: \$0**

These programs implement strategies designed to address alcohol and other drug related issues affecting communities, criminal justice and child welfare systems, and schools. Activities include education, raising public awareness of issues, promoting drug-free alternatives for youth and adults, drug-free workplace programs, activities to reunite families, where appropriate, and related services. Also included are drug court activities. The amount budgeted for extra help is for assistance with grant activities and state reporting requirements. Revenues include Federal funding, local realignment, miscellaneous revenues and court fines. The Local realignment is used for Drug Medi-Cal services and Drug Court Program.

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**Health Promotions**  
**Positions: 2.05 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$296,700**  
**Total Revenues: \$296,700**  
**Net County Cost: \$0**

Provides outreach and enrollment services to identify and provide health insurance options (particularly for uninsured/underinsured children), services to connect individuals to appropriate health care services, projects involving the use of technology to improve health care delivery, programs aimed at increasing child safety through the proper use of car seats and safety helmets, and other aligned services. Responsibilities also include evaluation and development of health promotion strategies to prevent chronic disease and improve health outcomes for general and targeted populations (including indigent, institutionalized, and CMSP populations) and administration of domestic violence prevention and response contracts. Revenues include marriage licenses, court fines, Federal funding, and grant funding.

**County Medical Services Program (CMSP)**  
**Positions: 0.0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$3,768,780**  
**Total Revenues: \$3,768,780**  
**General Fund Contribution: \$233,492**

El Dorado County ensures medical care is provided for medically indigent adults through contractual participation with 38 other counties in the County Medical Services Program (CMSP). CMSP operates with County General Funds and Public Health Realignment revenue specifically dedicated to this program. The CMSP participation fee of \$233,492 is required to be paid from the County General Fund. Participation in CMSP enables the County to substantially meet its Welfare and Institutions Code 17000 responsibilities. Health Services administrative staff oversee CMSP. Revenues in this program include realignment and the County General Fund contribution for the participation fee.

**Tobacco Use Prevention Program (TUPP)**  
**Positions: 1.05 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$166,605**  
**Total Revenues: \$166,605**  
**Net County Cost: \$0**

This program provides services targeted at tobacco use prevention and cessation. Revenues include State tobacco funds available through AB 75 and Tobacco Settlement funds.

### **Fund Type 12 – CSA 3, CSA 7, Ambulance Billing**

**County Service Areas (Pre-Hospital Medical Services) and Ambulance Billing**  
**Positions: 0.50 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$17,498,173**  
**Total Revenues: \$17,498,173**  
**Net County Cost: \$0**

Provides pre-hospital medical services provided within County Service Area (CSA) 7 for the West Slope area and CSA 3 for the South Lake Tahoe and Tahoe West Shore areas. This program also includes Ambulance Billing (i.e., patient billing and collection for ambulance services operating in the County), a service performed by Wittman Enterprises under a contract administered by Public Health. Revenues in these programs come from taxes, State funding, interest, ambulance fees, and contract payments from the Miwok Tribe.

# HEALTH & HUMAN SERVICES AGENCY

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## Program Summaries – Mental Health

### Traditional Programs

**Positions: 68.10 FTE**

**Extra Help: \$189,589**

**Total Appropriations: \$9,988,656**

**Total Revenues: \$9,988,656**

**General Fund Contributions: \$16,510**

The Mental Health Division's (MHD) traditional programs include mandated and/or core programs that existed prior to the passage of the Mental Health Services Act (MHSA) in November 2004. The County General Fund contributions represent a required General Fund cash match to support mandated services. The majority of the services provided are Medi-Cal eligible services provided to predominantly Medi-Cal eligible clients.

Primary traditional programs in order of relative magnitude include:

- Outpatient Mental Health Services for Children – provides a variety of therapeutic interventions for severely emotionally disturbed children, including assessments, treatment at the County's juvenile detention facilities, and consultation with schools, other community partners and families. Mental Health services required to enable a child to benefit from a free and appropriate public education have historically been mandated by AB 3632, Government Code Chapter 26.5. Although the State declared the mandate to be suspended in October 2010, the Federal Individuals with Disabilities Act (IDEA) mandates that the schools provide these services. The local Special Education Local Planning Agencies (SELPA's) contracts with the Division to provide these services. In FY 2011-12, the Mental Health Division budgeted and received a State AB 3632 allocation as part of its State AB 100 funds to offset the cost of this program. In FY 2012-13, the State will not be providing this allocation and, as such, these funds will be replaced by additional revenue from the SELPA's.
- Psychiatric Health Facility (PHF) – located in Placerville, the PHF operates as a licensed, ten-bed, 24-hour, adult residential treatment facility providing inpatient services for persons requiring intensive psychiatric care, many of whom are involuntarily hospitalized. Although the County of El Dorado's residents receive first priority for required admissions, the Division contracts with several other counties to provide their residents with inpatient care on an as needed, as available, basis.
- Institutional and Residential Care – involves appropriate placement and care of seriously mentally ill adults and seriously emotionally disturbed children when required based on the level of severity of their illness/disturbance.
- Outpatient Mental Health Services for Adults – provides initial mental health assessments for new clients, as well as mental health services for a limited number of severely mentally ill adults who are not enrolled in our MHSA Wellness and Recovery programs.
- Psychiatric Emergency Services (PES) – ensures 24/7/365 on-call services provided predominantly at hospitals on both slopes of the County to respond to psychiatric crises, provide referrals for follow-up services and, when necessary, detain and admit individuals to a psychiatric hospital.

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- Utilization Review/Quality Improvement – ensures timely and appropriate access to services and compliance with Federal and State regulations, as well as quality improvement efforts, staff development programs, and clinical program evaluation.

Extra help staff and overtime is used in support of traditional programs primarily to ensure mandatory levels of services at the PHF, as well as to ensure availability of after-hours and on-call psychiatric emergency services. Extra help staff is used as a cost effective way to provide intermittent mental health services, often when after-hours or weekend work is necessary.

### **MHSA Programs**

**Positions: 34.05 FTE**

**Extra Help: \$125,862**

**Total Appropriations: \$7,291,763**

**Total Revenues: \$7,291,763**

**General Fund Contributions: \$0**

In November 2004, California voters passed Proposition 63, known as the Mental Health Services Act (MHSA). MHSA is funded by a one-percent tax on California residents with yearly income greater than one million dollars. The Division's MHSA programs are designed to reduce disparity in service access and to promote mental health wellness and recovery by providing effective mental health interventions and critical supportive services to seriously mentally ill individuals, often those client populations were previously underserved or un-served. MHSA programs are designed to engage clients, and sometimes other supportive individuals, in playing a significant role in formulating client recovery plans. Community participation is also a key element of creating and monitoring our MHSA programs. MHSA funds cannot be used to supplant other funds, specifically Realignment, for programs that were in existence in 2004 when the Act was passed; however, MHSA funds can be used for expansion of traditional programs beyond the base 2004 service level.

MHSA is composed of the following five components:

1. Community Services & Supports (CSS)
2. Workforce Education and Training (WET)
3. Prevention & Early Intervention (PEI)
4. Innovation
5. Capital Facilities and Technological Needs

MHD currently has approved plans for all five of the components listed above. Funding for each of these components is provided through county allocations. The funding for each component must be expended within a certain period of time or the funding reverts back to the State for redistribution. The CSS, PEI and Innovation components have a three-year reversion policy; Capital Facilities and Technological Needs and WET have a ten-year reversion policy.

Primary MHSA programs include the following components:

- Community Services & Supports (CSS):
  - Adult Wellness and Recovery Services – integrates a variety of available services and supports for seriously mentally ill adults, based on the type and level of service required for each individual. Services range from outreach and engagement (to reach homeless individuals and other high-risk populations), to diversified wellness and recovery strategies (including life skills training, groups,

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medication management, etc.), to full service partnerships (client-driven, recovery-oriented service plans offering a range of services and supports). Full service partnership clients may be eligible for limited transitional housing beds and/or housing subsidies. The Wellness Center also provides supportive services, such as linkage to primary healthcare, and peer support services. Some adults served may be Behavioral Health Court clients.

- Crisis Residential Treatment (CRT) Facility – operates as a licensed, six-bed, 24-hour, adult residential treatment facility providing brief (normally less than 30 days) crisis stabilization or resolution services on a voluntary basis. Services may include assessment, medication stabilization, individual, family and group counseling, life skills training and community integration activities; all while under 24/7 clinical supervision.
- Youth and Family Strengthening – provides wraparound services for youth at risk for out-of-home placement plus a variety of programs and services employing evidence-based practices, such as Incredible Years, Aggression Replacement Treatment and Trauma-Focused Cognitive Behavioral Therapy. High-risk youth about to be released from the County’s juvenile detention facilities (and their families) will also be offered mental health, addiction and other specialized transition services to reduce recidivism and promote family reunification.
- The housing program offers funds for the development of permanent supportive housing and services for persons with serious mental illness who are homeless or at risk of homelessness and eligible to participate in the MHSA full service program. The housing program is jointly administered by the California Department of Mental Health (DMH) and the California Housing Finance Agency (Calhan). Housing development funds allocated to the County have been assigned to CalHFA who is now responsible to review and oversee housing developments.
- Workforce Education and Training (WET) – supports activities intended to remedy the shortage of qualified individuals to provide mental health services, as well as activities designed to assist in the transformation of current service delivery.
- Prevention and Early Intervention (PEI) – promotes services aimed at preventing mental illness from becoming severe and debilitating. PEI programs also address health disparities, including culturally-specific outreach and engagement services, through contract providers, to the Latino and Native American populations. Our current health disparities program also addresses improved linkage between behavioral health, primary care, and natural community supports. Funding for training and technical assistance is also available locally on a limited basis. Statewide PEI programs are being addressed through the County’s membership in CalMHSA – a multi-county Joint Powers Authority.
- Innovation – consists of program(s) that test a new or adapted mental health practice or approach for the purpose of learning new practices supporting the delivery of mental health services and supports. This program addresses closing mental health service gaps through community capacity building.
- Capital Facilities and Technological Needs – supports capital facilities and/or technology projects. This program includes the development and implementation of an integrated information system infrastructure which includes the establishment of an Electronic Health Record (EHR) system, electronic clinical assessment and outcome measurement

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tools for children and adults, an electronic care pathways system to facilitate linkage between behavioral health and primary health care providers, improvement of tele-psychiatry and videoconferencing capabilities to reach and serve underserved communities, related training and administrative/technical support, as well as updated technological hardware equipment and software.

Extra help staff and overtime is used in support of MHSA programs primarily to ensure mandatory levels of services at the CRT. Extra help staff is sometimes used to provide other intermittent, mental health services, often when after-hours or weekend work is necessary.

### Program Summaries – Human Services

#### **Community Programs**

**Positions: 17.93 FTE**

**Extra Help: \$99,312**

**Total Appropriations: \$2,946,510**

**Total Revenues: \$2,946,510**

**General Fund Contribution: \$160,596**

Community Programs provide a range of services designed to meet specific special needs of low-income, disabled and other targeted County resident population groups. These services help qualified applicants meet basic needs to ensure their health and well-being, maintain their independence, acquire permanent housing and/or continue living in their own homes.

Community Programs include the federally funded Low-Income Home Energy Assistance Program (LIHEAP), which assists with the purchase of home heating fuel or firewood; Department of Energy (DOE) Weatherization Assistance Program which provides families with more energy efficient structures; the Supplemental Food Program for Women, Infants and Children (WIC), which offers nutrition education and food vouchers; and the Community Services Block Grant (CSBG) that is used to offset administrative costs for Community Programs. Funding for these programs is ongoing.

Extra Help staff is used on a limited term basis for specific projects and is typically funded by short-term or one-time-only funding sources.

Community Programs funding is Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature with the exception of fund balances that represent earned program revenues and operating reserves. The General Fund contribution is used to offset administrative and fleet costs that are not allowed under or exceed the administrative allotment of Community Program low-income grants and designated initiatives, such as Older American's Day.

#### **Workforce Investment Act (WIA)**

**Positions: 6.70 FTE**

**Extra Help: \$227,228**

**Total Appropriations: \$1,435,464**

**Total Revenues: \$1,435,464**

**General Fund Contribution: \$0**

Workforce Investment Act (WIA) Program provides funding for training and/or retraining of youth and adults to meet the demands of the local workforce and funds the operation of the Connections Workforce One Stop Resource Centers to help meet multiple needs of the unemployed and businesses in El Dorado County. WIA Rapid Response funds activities to

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benefit businesses in order to provide lay off mitigation services to the businesses and their employees.

Extra Help is drawn from the WIA-funded Work Experience (WEX) Program, hired by the Agency and assigned to various programs, or other County departments as Extra Help General Trainees in limited hour, term limited assignments, averaging six months or less. Extra Help may also be used to for temporary appointments to assist with WIA start-up functions associated with new or one-time funded projects. WEX positions may also be placed in temporary assignments with local businesses.

WIA is funded with 100% Federal revenues that are ongoing in nature.

**Public Housing Authority (PHA)**

**Positions: 4.37 FTE**

**Extra Help: \$0**

**Total Appropriations: \$3,789,469**

**Total Revenues: \$3,789,469**

**General Fund Contribution: \$0**

The Public Housing Authority (PHA), through the Housing Choice Voucher Program, enables eligible households to rent existing and safe housing by making housing assistance payments to private landlords.

PHA funding is Federal, State, Fees/Donations/Other. Revenues are ongoing in nature with the exception of \$304,000, which represents approximately \$273,000 reserved for PHA Project payments to landlords and \$31,000 Operating fund balance.

**Housing, Community & Economic**

**Development (HCED)**

**Positions: 2.84**

**Extra Help: \$141,042**

**Total Appropriations: \$5,979,739**

**Total Revenues: \$5,979,739**

**General Fund Contribution: \$197,919**

HCED programs address housing-related needs and support economic development activities within the unincorporated areas of El Dorado County.

Community Development Block Grants (CDBG) and HOME Investment Partnerships Program (HOME) grants provide low interest loans to qualifying low-income homeowners in the unincorporated areas of the County for housing rehabilitation, enable low-income eligible residents to purchase their first home, and/or support development of multi-family rental housing projects or acquisition or renovation of facilities that serve specialized populations such as the homeless. CDBG Planning and Technical Assistance (PTA) grants fund economic development and/or feasibility studies for a specific project or geographic area of the County.

CDBG Economic Development Enterprise Fund (EDEF) Grants create or preserve jobs in the County by providing loans and technical assistance to businesses and low income entrepreneurs, including working capital loans and loans for site improvements or business start-ups or expansions. A Housing and Urban Development Continuum of Care Homeless Assistance Programs Supportive Housing Program Grant of \$23,778 with \$3,176 General Fund match enables the Public Housing Authority to continue a Homeless Management Information System (HMIS) program.



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Revolving Loan Funds constitute an ongoing revenue source for CDBG, HOME and EDEF activities. Loan repayments received are re-loaned to support further housing rehabilitation, home ownership and/or EDEF activities.

The total budgeted General Fund Contribution for the HCED programs is for Affordable Housing General Plan implementation activities associated with the Housing Element of the General Plan or County match for grant programs supporting housing-related needs or economic development.

Extra Help staff is utilized for short-term assistance on specific projects, generally resulting from one-time-only or term-limited funding.

HCED funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature, with the exception of \$245,000 which is one-time-only and represents Revolving Loan Funds and Fund Balances.

### **Aging and Adult Continuum of Care**

**Positions: 44.99 FTE**

**Extra Help: \$101,544**

**Total Appropriations: \$5,354,919**

**Total Revenues: \$4,471,289**

**General Fund Contribution: \$1,252,736**

**Net County Cost: \$883,630**

Aging and Adult Continuum of Care consists of a wide array of programs that assist seniors age 60 and over and functionally disabled or mentally impaired adults to remain safe and stable as well as active and independent to the greatest extent possible.

Programs include Information and Assistance, Senior Legal Services, Ombudsman services for residents of local care facilities; Senior Activities (social and recreational programs); Senior Nutrition services, with meals served daily at seven congregate meal sites and Countywide home-delivered meals; Family Caregiver Support services to assist families who are caring for a dependent adult in their home; and the Multipurpose Senior Services Program (MSSP), which prevents premature institutionalization by offering comprehensive physical and psychosocial assessments and provides ongoing case management services. Also included are the Elder Protection Unit, and the integration of Health & Human Services, District Attorney, Law Enforcement and County Counsel resources, promoting effective prevention and timely identification and intervention for incidences of Elder Abuse or Dependent Adult Abuse.

The mandated Public Guardian Program establishes and administers conservatorships of the person and/or the estates of individuals who are functionally disabled, to ensure the proper care and treatment of those who are unable to adequately care for themselves or those who are victims of fraud and/or abuse.

Medi-Cal Administrative Activities (MAA) and Targeted Case Management (TCM), programs which are administered by the California Department of Health Care Services, leveraging allowable State and local revenue to receive federal reimbursement for approved Medi-Cal activities & case management services.

The Placerville Senior Day Care (SDC) / Alzheimer's Day Care Resource Center (ADCRC) goal is to prevent premature institutionalization of persons with capacity limitations. While SDC remains a designated ADCRC, the elimination of State ADCRC funding has significantly impacted SDC resources.

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Extra Help staff is utilized on a recurrent basis to ensure that the SDC maintains compliance with staff-to-client ratio licensing requirements and to maintain an on-call Nurse to provide assessments for Senior Day Care clients.

Aging and Adult Continuum of Care funding is Federal, State, Fees/Donations/Other and County funds. Revenues are ongoing in nature, with the exception of \$404,485 which is one-time-only and includes MAA/Linkages Fund Balance.

### **IHSS Public Authority**

**Positions: 2.64 FTE**

**Extra Help: \$0**

**Total Appropriations: \$778,132**

**Total Revenues: \$778,132**

**General Fund Contribution: \$56,923**

The mission of the In Home Support Services (IHSS) Public Authority (PA) is to improve the availability and quality of in-home supportive services by providing IHSS recipients with access to care providers who have received the training and met the standards set by the State of California. IHSS Public Authority funding is Federal, State, Fees/Donations/Other and County and is ongoing in nature.

### **SB 163 Wraparound Program**

**Positions: 0.67 FTE**

**Extra Help: \$0**

**Total Appropriations: \$80,600**

**Total Revenues: \$80,600**

**General Fund Contribution: \$0**

The SB163 Wraparound Program is designed to improve youth outcomes. Until June 30, 2009 County participation was funded by filling six slots for high-risk youth, with savings available for reinvestment to provide additional services to at-risk youth in the community. As of FY 2010-11 services in the Community were funded entirely from use of the fund balance and interest earnings related to this program from prior years. Use of the remaining balance in FY 2012-13 is budgeted for a portion of the services of a parent partner to continue working with high-risk youth and their families.

### **Social Services Administration and Public/Client Assistance**

**Positions: 258.66 FTE**

**Extra Help: \$6,672**

**Total Appropriations: \$39,980,784**

**Total Revenues: \$38,793,803**

**Net County Cost: \$1,186,981**

Social Services Public Assistance Programs are designed to protect and meet basic needs of El Dorado County's most vulnerable population groups and are Federal and/or State mandated requiring that the County provide assistance to eligible applicants regardless of the availability of local resources. Lack of County compliance with applicable regulations can result in Federal and/or State fiscal sanctions and resultant loss of funding. Public Assistance Programs include California Work Opportunity and Responsibility to Kids (CalWORKs), Adoption Assistance, Foster Care, Supportive General Assistance and In-Home Supportive Services (IHSS).

Social Services Administration program staff determine eligibility for: CalWORKs, Medi-Cal, Cal-Fresh, Temporary Assistance for Needy Families (TANF), County Medical Services Program (CMSP) and General Assistance (GA). Protective services programs provided through Social Services Administration include Child Protective Services (CPS), Adult Protective Services (APS) and In-Home Supportive Services (IHSS) Admin.

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Some Social Services Administration programs operate on a Maintenance of Effort (MOE) basis where the County is required to expend funds for provision of services, after which the percentage of Federal and/or State funds allowable for each service is reimbursed; and other programs require the County to share a portion of the cost (match).

Social Services Administration and Public/Client Assistance funding is Federal, State, Fees/Donations/Other and County. The revenues are generally ongoing in nature.

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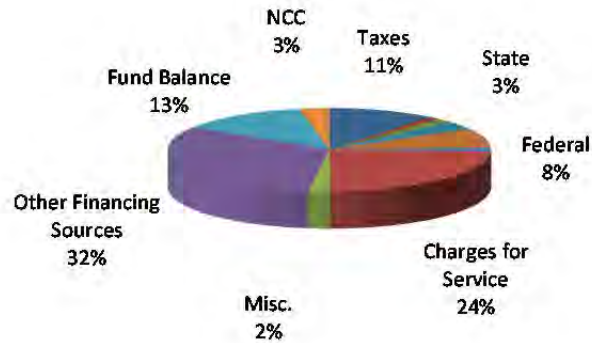
## Financial Charts – Public Health

### Source of Funds

Taxes (\$4,209,807): Property Taxes and Special Tax (primarily in CSA 7) for ambulance/pre-hospital medical services.

Licenses and Permits (\$428,800): Revenues from marriage licenses (\$115,000), and dog licenses and kennel licenses (\$313,800).

Fines and Penalties (\$611,562): A small portion of the court fines are designated for the assistance to Domestic Violence Programs. The majority of this revenue is related to the EMS Fund (\$467,112), with the remainder from penalties on taxes in the CSA's (\$18,000) and fines received by Animal Services (\$30,700).



Use of Money and Property (\$21,800): Anticipated interest earnings in the CSA budgets based on fund balance and cash flow estimates.

State Intergovernmental (\$1,259,487): State funding received for Public Health Preparedness (PHP), Community Nursing Services, AIDS, Lab, and Homeowner Property Tax Relief in the CSA's (\$29,000).

Federal Intergovernmental (\$2,943,680): Public Health Preparedness programs, community nursing services, AIDS, and Alcohol and Drug Programs.

Other Governmental (\$587,176): Estimated other governmental revenue for Hospital Preparedness (HPP), community nursing programs, and EMS Program (\$10,000). Also from contracts with the City of Placerville, the City of SLT, and Tahoe Conservancy for provision of Animal Services (\$479,176).

Charges for Services (\$9,509,197): Primarily consisting of the following:

- Ambulance Services in CSA 3 and CSA 7 (\$7,796,396)
- Special Assessments in CSA 3 (\$570,450)
- Impounds, Adoptions, and Services in Animal Services (\$236,950)
- Health fees including Vital Statistics Health Fees (\$156,005)
- Service fee revenues from departments (\$738,776) including Service fees from other Health Services programs (\$457,471), Human Services for community nursing services related to child protective services (\$124,500), Environmental Management for mandated LEA services and water testing services (\$129,005), DOT for dead animal pickup services (\$25,000)

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Miscellaneous (\$852,052): Revenue in the CSAs primarily from the Miwok Tribe contract (\$574,327), funding for First 5 Program related to the ACCEL and Children’s Health initiatives (\$170,000), flu clinic service fees in IZ Services (\$18,125), DUI fines in ADP programs (\$24,000), revenue in EMS Program related to EMT 2010 (\$35,200), funding from the Vital Records Improvement Project trust for the Vital Statistics program (\$23,000), and fees in Animal Services related to euthanasia & cat carrier sales (\$7,000).

Other Financing Sources (\$11,855,002) include:

- General Fund Contributions to Public Health of \$4,081,550 for the following programs:

Jail/Juvenile Medical (CFMG contract)	\$2,352,269
State and Local Program Realignment (SLPR Match) to fund Jail medical	\$704,192
EMS Agency	\$457,166
CCS Admin & Diagnostics & Healthy Families Programs (match)	\$334,431
CMSP-County Medical Services Program (match)	\$233,492

- Realignment Revenues (\$7,638,967) includes:

Health VLF and Sales Tax Revenue for Public Health programs	\$6,098,576
Social Services Sales Tax Realignment for Community Nursing Programs	\$328,231
2011 Local Realignment for Alcohol and Drug Programs	\$828,034
Community Corrections Program Realignment for Jail Medical	\$176,207
Share of Realignment Sales Tax revenue allocated to Animal Services	\$207,918

Residual Equity Transfer (\$641,000): Anticipated reimbursement from the Emergency Services Authority JPA for prior period overpayments.

Use of Fund Balance (\$5,098,309) – Estimated use of fund balance primarily in CSA funds (\$3,633,793) and Public Health funds (\$1,464,513) for required reserves and operational contingencies, one-time expenses and prior year carry over funding for grants and special projects. Use of fund balance is closely monitored to ensure adequate balances are maintained for cash flow purposes and any budgeted use of fund balance is for one-time vs. ongoing expenses.

### Use of Funds

Salaries & Benefits (\$8,156,480): Primarily comprised of regular salaries (\$4,985,418), extra help (\$192,124), overtime (\$59,300), retirement (\$914,352) health insurance (\$1,372,466), retiree health (\$96,584) and workers compensation (\$32,591).



Services & Supplies (\$22,352,369) primarily for:

- Professional services (\$19,796,191) includes CSA 3 and 7 contracts and ambulance billing services (\$14,335,147); Jail and Juvenile Hall medical programs (\$3,232,668),

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public health contracts primarily related to Alcohol Drug Programs (\$1,165,428), and EMS payments to State, physicians and hospitals (\$355,507).

- Special Department Expense/Special Projects (\$1,261,213) including appropriations from Public Health fund balance for operational contingencies for unanticipated Public Health needs or emergencies, annual CMSP Payment (\$233,492), and items in the Animal Services program such as feed, medical supplies, microchips, etc. (\$66,000).
- Operational costs including insurance (\$143,911); transportation, vehicle and fuel costs (\$226,444); building rents (\$221,348); medical/dental/lab supplies (\$105,405); utilities (\$129,839), and office expenses/postage (\$73,068).

Other Charges (\$5,198,390): Primarily comprised of Support and Care of Persons (\$3,891,614) for payments to contract providers mostly within community nursing services, AIDS, Indigent/Institutional Care, and the CMSP programs; inter-fund expenditures (\$410,196) for services between funds within the division (including Public Health's administrative cost allocation) as well as for other departmental and cost applied charges for such services as IT mainframe, network and programming support, accounting and audit support, central stores/mail/courier services; and County A-87 cost charges and other department service costs (\$896,580).

Fixed Assets (\$163,491): Includes security system replacement at various Public Health facilities (\$71,100), office/conference room reconfigurations (\$54,143), computer equipment purchase/replacement primarily related to the planned replacement of aged Servers, Tape Backup Units, Domain Controllers, printers (\$26,503); Computer equipment is primarily funded by non-General Fund sources with the exception of a share of costs for computer equipment (\$11,745) used by Animal Services. Fixed asset items shared by all agency programs have been budgeted based on each program's share of cost.

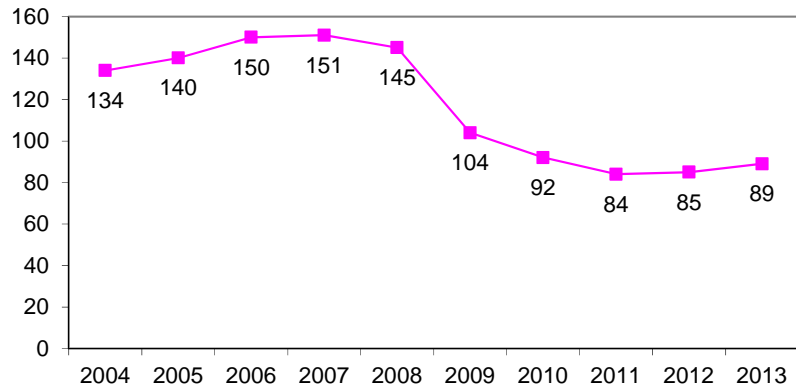
Intrafund Transfers (\$1,810,893) and Abatements (-\$1,730,280) netting to \$81,613: In Public Health programs this is primarily related to administrative indirect cost allocation and other intrafund transfers related to the use of Special Revenue Funds; transfers between the CSAs and the Ambulance Billing program; and County cost applied charges such as IT mainframe and network support, telephone charges, central stores/mail/courier services in the Animal Services Program.

Appropriations for Contingencies (\$3,130,000): Contingency appropriations of \$3,000,000 for CSA 7 as required by contract, as well as a required audit reserve for MAA program of \$130,000.

# HEALTH & HUMAN SERVICES AGENCY

## Staffing Trend

Staffing for the Public Health Division has decreased over the last several years due to funding constraints. The Division's ten year average staffing level is 108. The recommended staff allocation for FY 2012-13 is 88.83 FTEs which is approximately 18% below the 10 year average. The allocations are split as follows: 75.08 FTEs on the West Slope and 13.75 FTEs at South Lake Tahoe. Staff allocations include 69.83 FTEs for Public Health Programs, 18.50 FTEs for Animal Services and 0.5 FTEs for County Service Areas 3 & 7.



## Financial Charts – Mental Health

### Source of Funds

Interest (\$30,000): Projected interest earnings on MHSA Prudent Reserve funds.

Use of Money Revenue from State Inter-governmental (\$6,331,294): Primarily comprised of the following Public Assistance Programs sources:

- Mental Health Services Act (MHSA) (\$4,406,960)
- Early and Periodic Screening, Diagnosis and Treatment (EPSDT) (\$1,290,221)
- State Managed Care (\$634,113)



Federal Intergovernmental (\$5,229,679): Comprised of the following Public Assistance Programs sources:

- Medi-Cal (\$4,721,475)
- Utilization Review (\$153,821)
- Healthy Families (\$184,531)
- Substance Abuse and Mental Health Services Administration (SAMHSA) (\$133,201)
- Projects for Assistance in Transition from Homelessness (PATH) fund (\$36,651)

## HEALTH & HUMAN SERVICES AGENCY

Charges for Services (\$816,919): Comprised of:

- Mental Health Services (\$422,571): Includes revenues from the Psychiatric Health Facility (PHF) (\$294,971) and Insurance and Private Payers (\$127,600).
- Interfund Revenue (\$50,000): Proposed to be transferred from the Probation Department in support of mental health services provided at the Juvenile Hall and Juvenile Treatment Center.
- Supplemental Security Insurance (SSI) payments for client placements at Institutions for Mental Disease (\$18,000).
- Revenue from Other Governmental Agencies – Primarily from Black Oak Mine Union School District (\$14,000).
- Other Charges for Services – AB 3632 (\$312,198) and copy fees (\$150).

Other Financing Sources (\$3,515,919): Comprised of:

- Realignment – Mental Health (\$3,431,478)
- Realignment – Vehicle License Fee (VLF) (\$66,131)
- General Fund State Local Program Realignment (SLPR) match (\$16,510) and (\$1,800) Interest

Use of Fund Balance (\$1,356,608): Comprised of MHSA fund balances for WET (\$158,908), Innovation (\$126,452), and CFTN (\$971,248). This amount also includes \$100K use of fund balance for potential one-time moving costs in Traditional Programs.

### Use of Funds

Salaries & Benefits (\$9,192,585): Comprised primarily of regular staff (\$8,822,133), temporary help (\$315,452), and Overtime (\$55,000)

Services & Supplies (\$6,173,136): Comprised of:

- Payments to contract providers for services and supports to the MHD (\$4,112,423)
- Special Project Expenses in FY 2012-13 for MHSA program expenses that are not yet fully identified (\$536,493), including: CSS (\$318,458), PEI (\$173,035), WET (\$20,000) and Innovation (\$25,000).
- Facility rents, utilities, janitorial and refuse disposal costs (\$443,042)
- Special Departmental Expenses, including spread of Indirect and General Department charges (\$433,779)
- Software licensing (\$185,960)
- Medical//household/food expenses - primarily for the Psychiatric Health and Crisis Residential Treatment Facilities (\$29,022)





## HEALTH & HUMAN SERVICES AGENCY

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- General office support and phone costs (\$125,988)
- Liability insurance (\$111,297)
- Computers and Minor Equipment (\$39,656)
- Vehicle and fuel costs (\$80,815)
- Educational materials and staff development (\$14,645)
- Travel and employee mileage (\$50,966)
- Memberships (\$9,050)

Other Charges (\$1,649,203): Comprised of:

- Includes Support and Care of Persons (\$1,013,050) comprised of payments to contract providers for institutional and residential housing and supports (\$998,800) and ancillary services and expenses (\$14,250).
- Interfund Transfers (\$636,153):
  - Cost applied charges from other departments (\$245,321) for telephone costs, mail service, stores support, central duplicating; IT charges for mainframe, and network support.
  - A-87 costs (\$298,012)
  - Cost applied charges from the IT Department for requested programming services (\$92,820)

Fixed Assets (\$115,495): Comprised of:

- Videoconference System 670 Placerville Drive, (\$60,000)
- 5 Laptop replacements (\$9,750)
- IT Switches for reconfiguration of new office spaces (\$5,800 one for Mental Health only and one share of cost with Human Services and Public Health)
- Router for reconfiguration of new office spaces (\$480 share of cost with Human Services and Public Health)
- Server for reconfiguration of new office spaces (\$8,720 one for Mental Health only and one share of cost with Human Services and Public Health)
- Radio Frequency Identification (RFID) System for asset tracking (\$1,608 share of cost with Human Services and Public Health)
- Videoconference Addition (\$9,600 share of cost with Human Services and Public Health)
- Overhead Projection System (\$1,200 share of cost with Human Services and Public Health)
- Color Printer Replacement Fiscal Unit (\$1,000 share of cost with Public Health)
- Microwave System Replacement which provides link to main government center (\$3,237 share of cost with Human Services and Public Health)
- New security system for Spring Street buildings (\$14,100)

Fixed asset items shared by all agency programs have been budgeted based on each program's share of cost.

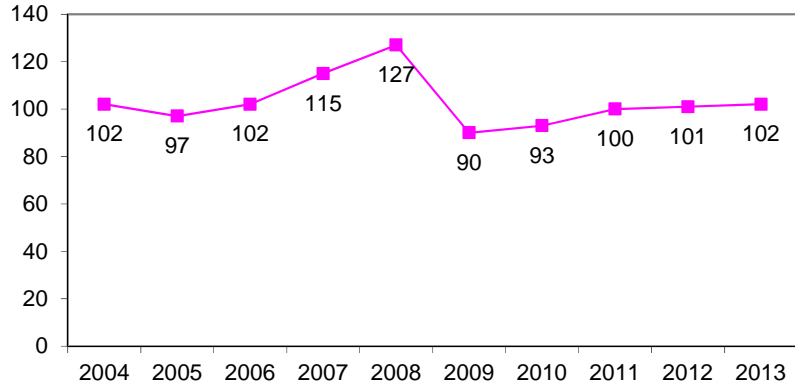
Intrafund Transfers and Abatements (net of \$150,000): Comprised of:

- Transfer of MH Plan Admin costs to the MHSA Programs (\$562,083) a transfer to Human Services for food preparation and service in the PHF/CRT (\$150,000).
- Intrafund abatements (-\$562,083) that transfers out the MH Plan Admin costs from the Traditional Programs.

# HEALTH & HUMAN SERVICES AGENCY

## Staffing Trend

Staffing for the mental health programs over the past ten years has varied due to program requirements and funding changes. Staffing levels were at 98 FTE in FY 02-03 and increased to a high of 127 FTE in FY 07-08, primarily due to new MHSA revenues and programs. During the next fiscal year, staffing was significantly reduced due to funding constraints in the traditional



mental health program areas. Following the significant downsizing in FY 08-09, staffing was stable and then gradually increased, as MHSA programs were more fully implemented and financial systems were developed to support accurate cost accounting and billing. The staff allocation for FY 12-13 is recommended at 102.15 and reflects an increase of 1.05 FTE over FY 11-12. A total of 90.95 FTEs are located on the West Slope and 11.2 FTEs are located at South Lake Tahoe. Mental Health Traditional programs are staffed with 68.10 FTEs and MHSA programs with 34.05 FTEs.

## Financial Charts – Human Services

### Source of Funds

Use of Money and Property (\$23,080): Interest earned on fund balances (\$6,080) and Community/Economic Development Loan Repayments (\$17,000).



State Intergovernmental (\$11,525,376): State share of funding for Social Services Administration (\$8,020,437), Social Services direct client assistance (\$3,061,667), Aging & Adult Continuum of Care (\$183,453) and the IHSS Public Authority and IHSS In-Home Provider Benefits (\$259,819).

Federal Intergovernmental (\$32,821,393): Federal share of funding for Social Services Administration and direct client assistance (\$18,804,362), Housing, Community and Economic

## HEALTH & HUMAN SERVICES AGENCY

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Development Programs (\$4,826,724), Public Housing Authority (\$3,260,010), Low Income Community Programs (\$2,704,174), Aging & Adult Continuum of Care (\$1,418,819), Workforce Investment (\$1,435,464) and IHSS Public Authority and IHSS In-Home Provider Health Benefits (\$371,840).

Other Governmental (\$976,018): Funding for CMSP (\$759,559) and Housing Assistance Reimbursements from other Counties (\$219,459).

Charges for Services (\$1,127,063): Primarily comprised of fees for Senior Day Care Services (\$275,000), Public Guardian Estate and Rep-Payee Fees (\$174,500) and Senior Nutrition Meals (\$292,413); interfund abatements/reimbursements between department programs including IHSS In-Home Provider Benefits (\$89,250), Public Guardian TCM funding (\$144,000); interfund transfers for indigent burials paid for by a Public Health grant (\$7,500); and reimbursement from local hospitals for out-stationed Eligibility Workers (\$144,00).

Miscellaneous Revenue (\$512,683): Social Services Welfare Repayments & Recoupments (\$179,060) and Aging Program donations to offset the cost of senior trips and legal programs (\$319,023) and recoupment from County Revenue Recovery (\$14,600).

Other Financing Sources (\$9,976,539) consisting of:

- Social Services Realignment/Vehicle License Sales Tax Revenue \$7,785,913
- Community/Economic Development principal loan repayments \$520,590
  
- General Fund Contributions to Human Services of \$1,668,174 for the following Housing and Community Services Programs:
 

Area Agency on Aging Programs	\$1,091,726
Affordable Housing	\$190,519
Senior Day Care	\$140,202
In Home Supportive services (IHSS) Public Authority	\$56,923
Family Services	\$105,517
Special Services	\$18,900
Community Services Administration	\$36,179
Housing, Community	\$7,400
MSSP	\$20,808

Residual Equity Transfers (\$29,546): One-time-only fund balance transfer of available funding to close the Family Loan Program.

Fund Balance (\$1,280,811): Primarily consisting of HCED fund balances for Affordable Housing Projects and Revolving Loan Fund Balance for Community & Economic Development Loans (\$414,266), Public Housing Authority (\$304,000), Community Services fund balances including MAA/TCM (\$404,585), and Community Programs (\$62,560), Family Services (\$15,000) and carry over fund balance from the SB163 Wraparound Program (\$80,500).

Net County Cost (\$2,070,611) – The Agency’s Social Services and Public Guardian programs are also funded with discretionary General Fund tax revenues that are collected in Department 15 – General Fund Other Operations.

# HEALTH & HUMAN SERVICES AGENCY

## Use of Funds

Salaries & Benefits (\$24,194,804): Primarily comprised of regular salaries (\$14,946,017), extra help (\$575,798), retirement (\$2,770,376), health insurance (\$4,690,280), retiree health (\$309,441) and workers compensation insurance (\$82,573).



Services & Supplies (\$13,119,809): Primarily

comprised of direct client assistance (including CWS family services, Energy Assistance, Weatherization services and Senior Services) and available grant funding for loans to small business or individual or special projects funded by Economic or Community Development term-limited grants (\$8,736,161); building rents and related space costs (\$979,260); food, paper products and laundry for Senior Nutrition meal preparation (\$642,800); cost applied liability insurance (\$210,148); general office expenses and postage (\$360,367), minor equipment purchase (\$318,782); staff development (\$91,000); vehicle rents (\$159,666) and fuel (\$73,700); employee and volunteer transportation and mileage reimbursement (\$182,071); leased copy machines (\$140,230); and memberships (\$78,175).

Other Charges (\$22,149,033): Primarily direct client assistance costs (\$21,592,651), including CalWorks, General Assistance and Independent Living Program (\$7,465,132), Foster Care (\$4,748,984), Aid to Adoptions (\$3,589,962), Housing Assistance Payments (\$3,083,102), IHSS Provider Payments and Health Benefits (\$2,214,076) and WIA (\$491,395); transfers to other departments (Public Health AOD Specialist/PHN, PC Support, Communications) and transfers to other programs within Human Services including IHSS In-Home Provider Benefits and Public Guardian Targeted Case Management (TCM) (\$425,850) and cost applied charges for mail, central stores, IT mainframe and network support (\$103,312).

Fixed Assets (\$133,550): Primarily for upgrades and replacements for major communication systems that link the department to the County's network (\$44,706); server and desktop computer equipment (\$23,725); video conferencing equipment to upgrade and link existing systems and improved access to clients (\$33,900); portable Livescan machines (\$15,000); automated appointment reminder system (\$6,000); RFID inventory control system (\$3,819); fire safe filing cabinet for Housing loan documents (\$2,500); confidential shredder (\$2,000); and a flat screen television for the Senior Center (\$1,900). Fixed asset items shared by all agency programs have been budgeted based on each program's share of cost.

Other Financing Uses (\$25,000): Operating transfer out of CAPIT funding from Social Services General Fund to the Child Abuse Prevention Council (CAPC) special revenue fund to fund the CAPC coordinator position through the Office of Education.

## HEALTH & HUMAN SERVICES AGENCY

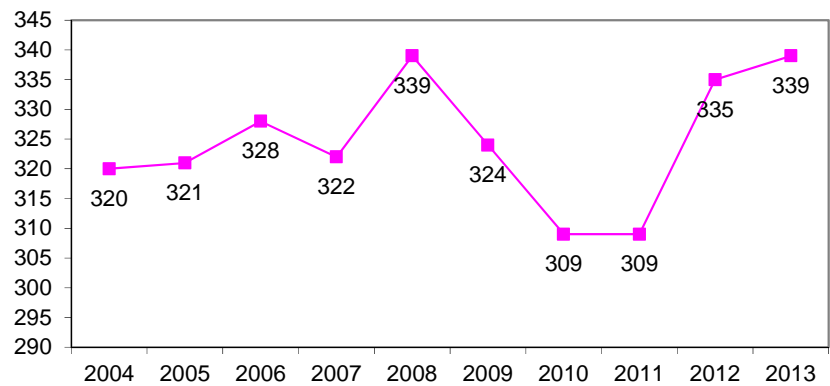
Residual Equity Transfers (\$29,546): One-time-only transfer of available fund to close the Family Loan Program (\$29,546).

Intrafund Transfers (\$843,875): Primarily comprised of charges from other departments for services such as Fraud Investigations (\$200,000); Accounting/Auditing (\$71,778); collections, communications, mail/stores support and central duplicating services (\$170,840); and IT support for PC, mainframe, programming and network services, stores and mail service charges (\$401,257).

Intrafund Abatements (-\$150,000): Reimbursement from Mental Health for food preparation costs of the PHF and CRT.

### Staffing Trend

Staffing for of Human Services has fluctuated over the years due to changes in program funding. The recommended staff allocation for FY 2012-13 is 338.8. A total of 291.52 FTEs would be located on the West Slope and 47.28 FTEs at South Lake Tahoe.



### Chief Administrative Office Comments

The Recommended Budget for the Health & Human Services Agency is \$116,824,863 with a Net County Cost of \$3,261,545 and a General Fund contribution of \$5,766,234, an overall decrease of \$143,168 from the level of General Fund support included in the adopted FY 2011-12 budget.

## HEALTH & HUMAN SERVICES AGENCY

Health and Human Services Agency	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	% Change
Total Revenue	131,390,113	113,563,318	(17,826,795)	-14%
Total Appropriations	134,913,056	116,824,863	(18,088,193)	-13%
<i>General Fund Contribution</i>	<i>5,648,004</i>	<i>5,766,234</i>	<i>118,230</i>	<i>2%</i>
<i>Net County Cost</i>	<i>3,522,943</i>	<i>3,261,545</i>	<i>(261,398)</i>	<i>-7%</i>
FTE's	521.58	529.78	8.20	2%

The total Recommended Budget for the Agency is decreasing by approximately \$18 million or 13% when compared to FY 2011-12 primarily due to a change in budget methodology and also due to decreasing revenues from state and federal sources. In previous years, the Adopted Budget included all available fund balance in the Agency's special revenue funds, with offsetting appropriations in special department expense, special projects and contingency. In FY 2012-13, the Agency is only including the fund balance necessary for current year program expenditures resulting in a decreased use of approximately \$13.5 million in fund balance. Other significant decreases in the Agency's budget are related to decreases of approximately \$2.5 million in state and federal revenues for Client Assistance programs, Preparedness programs and Alcohol Drug programs. Program revenues and appropriations are also decreasing by approximately \$1.8 within the Housing, Community and Economic Development Program primarily related to the completion of the Mercy Housing and the EDBG Micro-enterprise Facade projects in FY 2011-12.

### Recommended Staffing Changes:

The Health & Human Services Agency is requesting a number of personnel allocation changes that are better aligned with current funding, administrative and programmatic requirements. The proposed changes result in a net increase of 8.2 FTE and a management/supervisory/line staff ratio of 7.45% managers, 10.12% supervisors, and 82.43% line staff. There are no anticipated reductions in force (RIF) associated with the proposed deletions to the personnel allocations. Changes are detailed in the Personnel Allocation table and include a net increase of 1.4 FTE for Mental Health programs, 2.0 FTE for Health Services fiscal unit, and 4.8 FTE to provide clerical and program support for Health Services, Child Welfare, Eligibility, Aging and Sr. Day Care programs. Funding for the allocation changes comes primarily from state, federal and realignment funds.

### Animal Services – General Fund

The Recommended Budget for Animal Services reflects a decrease of \$68,080 or 6% in revenues and an increase of \$70,095 or 1% in appropriations when compared to the FY 2011-12 budget. As a result, the Net County Cost is increasing by \$109,272 or 10%. This increase in Net County Cost is offset by a decrease in the General Fund Contribution for other programs in Health Services. There is no net increase in the General Fund support for Public Health.

## HEALTH & HUMAN SERVICES AGENCY

Public Health Animal Services	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	%Change
Revenue	1,372,624	1,294,565	(78,059)	-6%
Appropriations	2,454,286	2,485,499	31,213	1%
<i>Net County Cost</i>	<i>1,081,662</i>	<i>1,190,934</i>	<i>109,272</i>	<i>10%</i>
FTEs	18.00	18.50	0.50	3%

Animal Services revenues are projected below FY 2011-12 budgeted levels based on actual receipts to date. The decrease in Animal Services revenues is primarily related to lower than anticipated revenue in licenses, adoptions and impounds due to the current economy. The trend for licensing is to purchase 1 year at \$20 instead of 3 years at \$50. Department fiscal and program staff are closely monitoring revenues through the final quarter of FY 2011-12 and will make any necessary adjustments in the Addenda process. Additionally, the department anticipates implementing the acceptance of credit card payments for Animal Services charges in FY 2012-13 which may increase revenue collections.

Appropriations are increasing \$31,213 primarily due to filling positions that have been vacant in prior years. The Recommended Budget includes the deletion of 1.0 FTE Supervising Animal Control Officer (vacant) and the addition of 1.0 FTE Animal Control Operations Manager in order to provide the appropriate level of support for Animal Services programs and to act as back up for the Chief Animal Control Officer. A part-time Sr. Office Assistant is also recommended to focus on improved revenue collection efforts and to relieve field staff of dispatching and office related tasks. Other staffing changes include contracting for part-time veterinary services rather than using extra help.

West Slope Animal Services operations continue to be impacted by the need for a new shelter facility. Currently staff operates out of multiple West Slope locations and is impacted by the layout and physical limitations of the interim shelter. Staff will continue to coordinate with the CAO to support the shelter project activities as may be approved by the Board.

### **Public Health– Fund Type 11**

The Recommended Budget for Public Health programs is \$19,215,154 with a General Fund contribution of \$4,081,550.

Public Health - FT 11	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	%Change
Revenue	24,523,361	19,215,154	(5,308,207)	-22%
Appropriations	24,523,361	19,215,154	(5,308,207)	-22%
<i>General Fund Contribution</i>	<i>4,219,888</i>	<i>4,081,550</i>	<i>(138,338)</i>	<i>-3%</i>
FTEs	66.50	69.83	3.33	5%

Revenues and appropriations are decreasing by \$5,308,207 or 22% when compared to the FY 2011-12 adopted budget. The decrease in revenues and appropriations is primarily due to the change in budget methodology noted above. The Recommended Budget no longer includes

## HEALTH & HUMAN SERVICES AGENCY

the unanticipated use of fund balance that was previously budgeted which decreases revenues and appropriations by approximately \$3.5 million. Other revenue decreases include reductions in state and federal funding Alcohol Drug programs (\$400K), no planned use of Medi-Cal Administrative Activities (MAA) fund balance (\$267K), and reductions associated with the completion of a number of grant funded activities in FY 2011-12. The budget includes a General Fund contribution of \$4,081,550 for various programs (see detail in Source of Funds section above).

### **Public Health– Fund Type 12**

The Recommended Budget for CSA 3 and CSA 7 programs is \$17,498,174, a decrease of \$3,921,390 or 18% when compared to the FY 2011-12 adopted budget.

Public Health - FT 12	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	% Change
Revenue	21,419,564	17,498,174	(3,921,390)	-18%
Appropriations	21,419,564	17,498,174	(3,921,390)	-18%
<i>General Fund Contribution</i>	-	-	-	-
FTEs	0.50	0.50	-	0%

Revenues for CSA #3 and CSA #7 pre-hospital medical services and ambulance billing programs include charges for services (primarily ambulance services), assessments and taxes; and contract payments from the Miwok Tribe. The decrease in revenue in FY 2012-13 is primarily due to the change in budget methodology noted above. The Health Services budget no longer includes the unanticipated use of fund balance that was previously budgeted which decreases revenues and appropriations by approximately \$4 million. Property tax revenues are estimated to increase by \$54,926 and are consistent with countywide property tax projections that reflect a half percent decrease from projected current year actuals. Other revenue decreases include \$225,534 in ambulance service charges based on current year projected collections. Appropriations no longer include a contribution of \$593,244 to local Fire Districts that was included at Board direction in FY 2010-11 and FY 2011-12.

Health Services has developed a multi-year forecasting tool for use by the West Slope and Cal-Tahoe JPAs and staff work collaboratively in developing and maintaining an annual balanced operational budget for the CSAs. The forecasting tool enables staff and the JPAs to incorporate assumptions about revenues and expenditures to clearly show the amount of any fund balance required in each year and the longer term impact of the use of such fund balance. For CSA 7, the five year forecast indicates a required use (depletion) of fund balance in the current and future fiscal years. Projected expenditures exceed projected revenues by approximately \$1 million per year when one-time revenues and expenditures are excluded. If the current revenue and expenditure trends continue, fund balance will be used each year and ultimately depleted in FY 2016-17. The contract between the County and the West Slope JPA requires that a minimum fund balance of \$3,000,000 be maintained in CSA #7 unless a reduced amount is approved by the County Board of Supervisors. This amount is included in the forecast with no reductions. The department will be working closely with the Chief Administrative Office and the Board of Supervisors to identify options to close the forecasted budget gap.



## HEALTH & HUMAN SERVICES AGENCY

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### Mental Health – Fund Type 11

The total Recommended Budget for the Mental Health programs is \$17,280,419, a decrease of \$4,930,568 or 22% when compared to the FY 2011-12 adopted budget. There is a General Fund contribution of \$16,510 for County match requirements.

Mental Health	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	% Change
Revenue	22,210,987	17,280,419	(4,930,568)	-22%
Appropriations	22,210,987	17,280,419	(4,930,568)	-22%
<i>General Fund Contribution</i>	<i>16,510</i>	<i>16,510</i>	-	0%
FTEs	101.10	102.15	1.05	1%

The decrease in revenues and appropriations is primarily due to the change in budget methodology noted above. The Recommended Budget no longer includes the unanticipated use of fund balance that was previously budgeted which decreases revenues and appropriations by approximately \$5 million.

#### Traditional Mental Health Programs

The Recommended Budget for Traditional Mental Health Programs is \$9,988,656 and represents an overall increase of \$641,925 or 6.87% when compared to the FY 2011-12 adopted budget. Traditional Mental Health programs are primarily funded by federal and state revenues (\$5,558,968), realignment revenues (\$3,515,919) and charges for services to other counties and private payers (\$813,769). The Division is budgeting to spend \$100,000 from fund balance to cover one time anticipated moving costs associated with the Health and Human Services Agency merge.

The Division has continued to focus on mandated and contractually obligated services, set service priorities to fit within available revenues, and transition services from a medical/institutional model to a wellness and recovery-oriented model in its MHSA programs. As a result, the Recommended Budget for Traditional Mental Health programs is structurally balanced. The budget does include the use of \$100,000 from fund balance to cover potential one-time relocation costs should a more appropriate and affordable leased space become available. The department will be working closely with the CAO analyze actual fund balance at the end of FY 2011-12 to identify potential opportunity to return prior year General Fund advances back to the General Fund.

*Inpatient Services* – The Division has experienced an increase in the number of clients requiring inpatient services and expects to see that trend continue in FY 2012-13. The 10-bed PHF facility is regularly full, which then requires the use of contracted facilities in which to place our County's clients. The FY 2012-13 budget assumes an appropriation increase of \$400K for inpatient services compared to the FY 2011-12 adopted budget. Some of these costs will be

## HEALTH & HUMAN SERVICES AGENCY

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offset by Medi-Cal revenue; however, the majority of these costs will be funded with realignment dollars. With more realignment dollars needed for inpatient services, the budget for outpatient services is being reduced by \$150K when compared to the FY 2011-12 adopted budget.

*Services to the Juvenile Hall and the Juvenile Treatment Center (JTC)* – The Juvenile Hall is currently assigned a 0.75 FTE Mental Health Clinician to serve minors in the facility. The JTC is currently allocated a 0.4 FTE Mental Health Clinician and has additional outside contract services for drug and alcohol counseling. The Division also provides limited mental health psychiatric services to minors in both facilities. Mental health services are funded by a combination of State funds, grant funds and General Fund support passed through the Probation Department. The Probation Department has included \$50,000 in their FY 2012-13 budget to partially fund the current level of mental health services; however, a funding gap of approximately \$140K still remains. Mental Health is currently using mental health realignment funds to cover this gap. Probation and Mental Health will be reviewing the current MOU to determine applicable staffing needed for required service levels in FY 2012-13. Should additional fund balance become available from the General Fund, the department is requesting that funding be appropriated in the Addenda process to allow Probation sufficient time to evaluate future mental health services requirements while maintaining the existing service levels provided by Mental Health.

*Ancillary Medical Costs* – A potential issue for Health Services in FY 2012-13 is the payment of ancillary mental health and medical services received by patients within Institutions for Mental Diseases (IMDs). In FY 2009-10 the California Department of Health Care Services (DHCS) and the DMH issued written documentation announcing a shift in financial responsibility for those ancillary services from the State to the counties. These ancillary services may include the cost of prescribed medications, off-site x-rays, lab, or hospital services, etc. The State is indicating its intent to bill the counties for any such services that may have been provided and billed to Medi-Cal. Counties do not yet have information relative to the amounts in question. Some counties have filed a petition to the State Office of Administrative Law requesting a determination that the DHCS and DMH communication be declared as invalid, underground regulations. The Division continues to monitor this situation and will provide further information to County Counsel relative to legal and fiscal impacts as it becomes available.

*New Legislation* – AB 1297 goes into effect on July 1, 2012. The most significant change from this bill is the elimination of the Statewide Maximum Allowable (SMA) cost rate for Medi-Cal and Healthy Families services. Due to the historically high cost of the PHF, the Division's cost rate for the past few years has exceeded the SMA cost rate. This resulted in Medi-Cal and Healthy Families invoices to the State that were capped at less than actual cost. With the implementation of AB 1297 in FY 2012-13, the Division will be able to bill at its actual cost rate, which will result in a per unit increase in revenue for Medi-Cal and Healthy Families services.

### Mental Health Services Act (MHSA) Programs

The Recommended Budget for MHSA Programs is \$7,291,763 and represents an overall decrease of \$5,572,493 or 43% when compared to the FY 2011-12 adopted budget. This is primarily due to the change in budget methodology noted above. In recent years, all available Mental Health fund balance was budgeted in revenues with a corresponding amount budgeted in special departmental expense for projects yet to be determined or not planned in the current fiscal year. In FY 2012-13, Mental Health is only budgeting the portion of fund balance in each program that is projected to be spent in the current year. MHSA programs are funded primarily

## HEALTH & HUMAN SERVICES AGENCY

by MHSAs funds (\$4.4M) but also include federal revenues (\$1.6M) for MHSAs clients who are eligible under the Medi-Cal and Healthy Families programs. The budget includes the use of approximately \$1.3M from available MHSAs Fund Balance to fund programs in the Workforce Education and Training (WET), Innovation and Capital Facilities and Technological Needs (CFTN) programs in FY 2012-13.

### Human Services

The total Recommended Budget for Human Services is \$60,345,617 with a net County Cost of \$2,070,611 for its General Fund programs (Public Guardian and Social Services) and a General Fund contribution of \$1,668,174 for Community Services programs (Aging, HCED and Community Assistance). Total General Fund support for the Human Services is \$3,738,785 or 6% of total appropriations across all programs.

Human Services	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	% Change
Revenue	61,863,577	58,275,006	(3,588,571)	-6%
Appropriations	64,304,858	60,345,617	(3,959,241)	-6%
<i>General Fund Contribution</i>	<i>1,411,606</i>	<i>1,668,174</i>	<i>256,568</i>	<i>18%</i>
<i>Net County Cost</i>	<i>2,441,281</i>	<i>2,070,611</i>	<i>(370,670)</i>	<i>-15%</i>
FTEs	335.48	338.80	3.32	1%

The Recommended Budget represents an overall decrease of \$3,588,571 or 6% in revenues and a decrease of \$3,959,241 or 6% in appropriations when compared to the FY 2011-12 adopted budget. The General Fund contribution to Community Services programs is increasing by \$256,568; however, this increase is offset by a reduction in Net County Cost for Human Services General Fund programs. As a result, General Fund support to Human Services programs is decreasing by \$114,102 when compared to the FY 2011-12 adopted budget.

### Human Services – Fund Type 10

The Recommended Budget for Social Services and Public Guardian programs is \$41,326,914 and reflects a decrease in revenue of 2% and a decrease in expenditures of 3% compared to the FY 2011-12 adopted budget.

Human Services - FT 10	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	% Change
Revenue	40,193,187	39,256,303	(936,884)	-2%
Appropriations	42,634,468	41,326,914	(1,307,554)	-3%
<i>Net County Cost</i>	<i>2,441,281</i>	<i>2,070,611</i>	<i>(370,670)</i>	<i>-15%</i>
FTEs	267.63	271.80	4.17	2%

The decrease in revenues is primarily from reductions in state and federal direct client assistance for the CalWorks and Foster Care programs and is offset by a corresponding

## HEALTH & HUMAN SERVICES AGENCY

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decrease in client assistance expenditures. There is an estimated increase of \$594,230 in 1991 realignment revenues for Social Services based on current year projected actuals. The State has not yet released any information about the 2011 Realignment revenue which could result in unforeseen changes to the Social Services budget. Human Services will continue to monitor all Realignment resources throughout FY 2011-12 and will make necessary adjustments to such revenue estimates during the FY 2012-13 Addenda process.

### Human Services – Fund Type 11

Community Services (Human Services Fund Type 11) includes the primary program areas of Low Income Family Services, Workforce Investment, Aging Programs, and Housing, Community and Economic Development Programs (HCED). The Recommended Budget for Community Services is \$14,451,102 and reflects a decrease of \$2,225,645 or 13% from the FY 2011-12 adopted budget.

Human Services - FT 11	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	% Change
Revenue	16,676,747	14,451,102	(2,225,645)	-13%
Appropriations	16,676,747	14,451,102	(2,225,645)	-13%
<i>General Fund Contribution</i>	<i>1,354,683</i>	<i>1,611,251</i>	256,568	19%
FTEs	59.69	59.98	0.30	0%

The decrease in Community Services is due to significant changes in available grants and projects within HCED programs, including the completion of the Mercy Housing and the EDBG Micro-enterprise Facade project, totaling approximately \$1,800,000 in both revenues and appropriations. Other appropriation decreases include decreases in salaries and benefits due to minor staffing adjustments (\$44,925), fixed assets (\$50,425), and an Interfund Transfer abatement that will result in a reimbursement of \$150,000 to the Senior Nutrition Program for the preparation of meals for Mental Health Psychiatric Health Facility. As noted above, the General Fund contribution to Community Services programs is increasing by \$256,568; however, this increase is offset by a reduction in Net County Cost for Human Services General Fund programs. As a result, General Fund support to Human Services programs is decreasing by \$114,102 when compared to the FY 2011-12 adopted budget.

### Human Services – Fund Type 12

The Recommended Budget for the IHSS Public Authority and the Public Housing Authority is \$4,567,601 and reflects a decrease of \$426,042 or 9% from the FY 2011-12 adopted budget. There is no change in the General Fund contribution to the IHSS Public Authority.

## HEALTH & HUMAN SERVICES AGENCY

Human Services - FT 12	FY 11-12 Adopted Budget	FY 12-13 Recommended Budget	Change	%Change
Revenue	4,993,643	4,567,601	(426,042)	-9%
Appropriations	4,993,643	4,567,601	(426,042)	-9%
<i>General Fund Contribution</i>	56,923	56,923	-	0%
FTEs	8.17	7.02	(1.15)	-14%

The decrease in revenues and appropriations is primarily associated with the negotiation of a new Memorandum of Understanding with the United Domestic Workers of America (UDWA) to establish a trust for IHSS Public Authority provider health benefits that results in a reduction of \$390,000 in budgeted health benefits compared to prior years.

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 40 HEALTH

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0200	LICENSE: ANIMAL	253,000	313,000	283,000	283,000	-30,000
0201	LICENSE: VISCIOUS/DANGEROUS DOG	12,590	14,900	14,900	14,900	0
0202	KENNEL PERMITS	9,900	15,900	15,900	15,900	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	275,490	343,800	313,800	313,800	-30,000
0320	COURT FINE: OTHER	20,365	30,700	30,700	30,700	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	20,365	30,700	30,700	30,700	0
1200	REV: OTHER GOVERNMENTAL AGENCIES	441,650	465,606	479,176	469,197	3,591
1206	REV: SLT SURCHARGE	17,041	0	0	0	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	458,691	465,606	479,176	469,197	3,591
1560	HUMANE: SERVICES	4,093	3,000	3,000	3,000	0
1561	HUMANE: IMPOUNDS	132,700	142,700	129,700	129,700	-13,000
1562	HUMANE: ADOPTIONS	109,820	114,300	98,650	98,650	-15,650
1563	HUMANE: MICROCHIPS	600	600	600	600	0
1564	HUMANE: RESTITUTION	2,840	1,000	5,000	5,000	4,000
1740	CHARGES FOR SERVICES	4,000	4,000	4,000	4,000	0
1800	INTERFND REV: SERVICE BETWEEN FUND	52,000	52,000	25,000	25,000	-27,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	306,053	317,600	265,950	265,950	-51,650
1940	MISC: REVENUE	8,380	7,000	7,000	7,000	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	8,380	7,000	7,000	7,000	0
2027	OPERATING TRSNF IN: SALES TAX	224,969	207,918	207,918	207,918	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	224,969	207,918	207,918	207,918	0
<b>TYPE: R SUBTOTAL</b>		1,293,948	1,372,624	1,304,544	1,294,565	-78,059

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 40 HEALTH

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	705,683	752,000	783,772	783,772	31,772
3001	TEMPORARY EMPLOYEES	56,441	20,000	0	0	-20,000
3002	OVERTIME	21,745	27,000	27,000	27,000	0
3003	STANDBY PAY	22,474	25,000	25,000	25,000	0
3004	OTHER COMPENSATION	7,981	6,720	6,720	6,720	0
3005	TAHOE DIFFERENTIAL	12,045	12,000	12,000	12,000	0
3020	RETIREMENT EMPLOYER SHARE	137,162	136,249	141,368	141,368	5,119
3022	MEDI CARE EMPLOYER SHARE	11,135	11,078	11,538	11,538	460
3040	HEALTH INSURANCE EMPLOYER	212,177	236,405	260,431	260,431	24,026
3041	UNEMPLOYMENT INSURANCE EMPLOYER	15,292	14,490	15,296	15,296	806
3042	LONG TERM DISABILITY EMPLOYER	2,696	2,696	2,822	2,822	126
3043	DEFERRED COMPENSATION EMPLOYER	400	400	400	400	0
3046	RETIREE HEALTH: DEFINED	21,031	21,031	22,082	22,082	1,051
3060	WORKERS' COMPENSATION EMPLOYER	28,402	28,402	29,822	12,891	-15,511
3080	FLEXIBLE BENEFITS	1,818	2,000	2,000	2,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>1,256,482</b>	<b>1,295,471</b>	<b>1,340,251</b>	<b>1,323,320</b>	<b>27,849</b>
4020	CLOTHING & PERSONAL SUPPLIES	8,600	8,600	8,600	8,600	0
4040	TELEPHONE COMPANY VENDOR	2,448	5,040	4,180	4,180	-860
4041	COUNTY PASS THRU TELEPHONE CHARGES	874	900	900	900	0
4080	HOUSEHOLD EXPENSE	5,700	5,700	5,200	5,200	-500
4085	REFUSE DISPOSAL	9,000	9,000	7,500	7,500	-1,500
4086	JANITORIAL / CUSTODIAL SERVICES	16,200	16,200	10,500	10,500	-5,700
4100	INSURANCE: PREMIUM	49,664	49,664	52,147	45,507	-4,157
4140	MAINT: EQUIPMENT	2,650	2,400	2,400	2,400	0
4143	MAINT: SERVICE CONTRACT	3,399	3,399	3,450	3,450	51
4144	MAINT: COMPUTER	8,200	8,200	8,200	8,200	0
4162	VEH MAINT: SUPPLIES	9,000	9,000	9,000	9,000	0
4164	VEH MAINT: TIRE & TUBES	1,500	1,500	1,500	1,500	0
4180	MAINT: BUILDING & IMPROVEMENTS	3,210	3,210	3,210	3,210	0
4220	MEMBERSHIPS	425	425	425	425	0
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	445	445	445	445	0
4260	OFFICE EXPENSE	8,500	8,500	8,500	8,500	0
4261	POSTAGE	7,000	7,000	6,000	6,000	-1,000
4262	SOFTWARE	2,040	2,040	2,040	2,040	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	100	200	200	200	0
4264	BOOKS / MANUALS	300	620	620	620	0
4266	PRINTING / DUPLICATING SERVICES	2,400	2,400	700	700	-1,700
4300	PROFESSIONAL & SPECIALIZED SERVICES	89,000	100,000	115,230	115,230	15,230
4313	LEGAL SERVICES	4,500	4,500	4,000	4,000	-500
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	1,477	550	800	800	250
4400	PUBLICATION & LEGAL NOTICES	450	550	550	550	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
DEPARTMENT: 40 HEALTH

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
4420	RENT & LEASE: EQUIPMENT	7,500	7,500	7,500	7,500	0
4440	RENT & LEASE: BUILDING &	99,895	99,895	100,563	100,563	668
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	2,000	2,000	2,000	2,000	0
4461	EQUIP: MINOR	1,000	1,000	1,000	1,000	0
4462	EQUIP: COMPUTER	7,540	7,540	1,540	1,540	-6,000
4463	EQUIP: TELEPHONE & RADIO	4,000	4,000	4,000	4,000	0
4500	SPECIAL DEPT EXPENSE	57,500	72,000	66,000	50,687	-21,313
4503	STAFF DEVELOPMENT	1,500	1,500	1,600	1,600	100
4529	SOFTWARE LICENSE	1,260	1,260	1,260	1,260	0
4600	TRANSPORTATION & TRAVEL	1,000	1,000	1,700	1,700	700
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	600	600	600	600	0
4605	RENT & LEASE: VEHICLE	56,000	66,000	66,000	66,000	0
4606	FUEL PURCHASES	47,750	60,000	60,000	60,000	0
4620	UTILITIES	66,695	66,695	66,861	66,861	166
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	591,322	641,033	636,921	614,968	-26,065
5300	INTERFND: SERVICE BETWEEN FUND	401,242	412,396	454,392	454,392	41,996
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	401,242	412,396	454,392	454,392	41,996
6040	FIXED ASSET: EQUIPMENT	7,000	7,000	0	0	-7,000
6042	FIXED ASSET: COMPUTER SYSTEM	13,745	13,745	11,745	11,745	-2,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	20,745	20,745	11,745	11,745	-9,000
7001	OPERATING TRANSFERS OUT: FLEET	6,000	6,000	0	0	-6,000
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	6,000	6,000	0	0	-6,000
7200	INTRAFUND TRANSFERS: ONLY GENERAL	200	200	200	200	0
7210	INTRAFND: COLLECTIONS	800	800	800	800	0
7220	INTRAFND: TELEPHONE EQUIPMENT &	20,000	20,000	20,000	20,000	0
7221	INTRAFND: RADIO EQUIPMENT & SUPPORT	2,500	2,500	2,500	2,500	0
7223	INTRAFND: MAIL SERVICE	3,413	3,413	3,584	3,584	171
7224	INTRAFND: STORES SUPPORT	2,409	2,409	2,529	2,529	120
7225	INTRAFND: CENTRAL DUPLICATING	1,546	1,600	1,600	1,600	0
7227	INTRAFND: MAINFRAME SUPPORT	12,721	12,721	13,357	13,357	636
7231	INTRAFND: IS PROGRAMMING SUPPORT	1,000	1,000	1,000	1,000	0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	1,500	2,500	2,500	2,500	0
7234	INTRAFND: NETWORK SUPPORT	30,121	30,121	31,627	31,627	1,506
7250	INTRAFND: NOT GEN FUND / SAME FUND	1,377	1,377	1,377	1,377	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	77,587	78,641	81,074	81,074	2,433
<b>TYPE: E SUBTOTAL</b>		2,353,378	2,454,286	2,524,383	2,485,499	31,213
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	1,059,430	1,081,662	1,219,839	1,190,934	109,272



# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 40 HEALTH

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0261	LICENSE: MARRIAGE	115,000	115,000	115,000	115,000	0
<b>CLASS: 02</b>	<b>REV: LICENSE, PERMIT, &amp;</b>	115,000	115,000	115,000	115,000	0
0320	COURT FINE: OTHER	149,906	144,574	151,750	151,750	7,176
0324	COURT FINE: EMS COUNTY	39,399	42,275	40,250	40,250	-2,025
0325	COURT FINE: EMS ADMINISTRATION	46,184	46,051	47,500	47,500	1,449
0326	COURT FINE: EMS PHYSICIAN	225,079	225,964	225,964	225,964	0
0327	COURT FINE: EMS HOSPITAL	97,016	97,398	97,398	97,398	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	557,584	556,262	562,862	562,862	6,600
0400	REV: INTEREST	-345	-2,850	-3,200	-3,200	-350
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	-345	-2,850	-3,200	-3,200	-350
0640	ST: CCS CA CHILDREN SERVICES	428,484	446,041	448,256	448,256	2,215
0670	ST: TUBERCULOSIS CONTROL	0	5,000	10,000	10,000	5,000
0680	ST: HEALTH	91,407	94,452	94,452	94,452	0
0681	ST: HEALTH CHDP - CHILD DISABLITY	4,300	8,101	8,101	8,101	0
0687	ST: HEALTH DISCRETIONARY GENERAL	45,748	102,565	62,811	62,811	-39,754
0688	ST: HEALTH MEDI CAL GENERAL FUND	276,213	287,555	291,867	291,867	4,312
0689	ST: HEALTH PERINATAL GENERAL FUND	10,713	10,713	0	0	-10,713
0895	ST: AB75 TOBACCO	136,505	163,362	155,000	155,000	-8,362
0908	ST: TOBACCO SETTLEMENT FUND	160,000	160,000	160,000	160,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,153,370	1,277,789	1,230,487	1,230,487	-47,302
1100	FED: OTHER	692,362	701,636	608,411	608,411	-93,225
1101	FED: BLOCK GRANT REVENUES	1,240,018	1,948,026	1,339,928	1,339,928	-608,098
1107	FED: MEDI CAL	925,932	970,708	778,955	778,955	-191,753
1108	FED: PERINATAL MEDI CAL	76,691	0	216,386	216,386	216,386
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	2,935,003	3,620,370	2,943,680	2,943,680	-676,690
1200	REV: OTHER GOVERNMENTAL AGENCIES	83,000	77,500	108,000	108,000	30,500
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	83,000	77,500	108,000	108,000	30,500
1603	VITAL HEALTH STATISTIC FEE	40,480	40,300	42,300	42,300	2,000
1620	HEALTH FEES	104,550	95,360	113,705	113,705	18,345
1622	PRIVATE INSURANCE	6,400	2,000	6,400	6,400	4,400
1650	CCS - CA CHILDREN SERVICES	1,456	220	220	220	0
1800	INTERFND REV: SERVICE BETWEEN FUND	623,500	670,489	713,776	713,776	43,287
1830	INTERFND REV:ALLOCATED	6,371	6,371	0	0	-6,371
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	782,757	814,740	876,401	876,401	61,661
1940	MISC: REVENUE	358,197	431,825	270,325	270,325	-161,500
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	358,197	431,825	270,325	270,325	-161,500
2020	OPERATING TRANSFERS IN	4,206,113	4,219,888	4,490,994	4,667,201	447,313
2021	OPERATING TRANSFERS IN: VEHICLE	4,721,359	5,140,062	4,883,058	4,883,058	-257,004
2026	OPERATING TRANSFERS IN: PHD SRF	775,032	756,021	729,282	553,075	-202,946
2027	OPERATING TRSNF IN: SALES TAX	1,715,621	1,626,927	1,543,750	1,543,750	-83,177
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	11,418,125	11,742,898	11,647,084	11,647,084	-95,814
2100	RESIDUAL EQUITY TRANSFERS IN	931,964	941,145	0	0	-941,145
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	931,964	941,145	0	0	-941,145
0001	FUND BALANCE	0	4,948,682	1,464,515	1,464,515	-3,484,167
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	0	4,948,682	1,464,515	1,464,515	-3,484,167
<b>TYPE: R SUBTOTAL</b>		18,334,655	24,523,361	19,215,154	19,215,154	-5,308,207

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 40 HEALTH

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	3,684,309	4,143,941	4,173,463	4,173,463	29,522
3001	TEMPORARY EMPLOYEES	263,711	389,020	192,124	192,124	-196,896
3002	OVERTIME	14,433	31,300	32,300	32,300	1,000
3003	STANDBY PAY	10,343	13,000	13,000	13,000	0
3004	OTHER COMPENSATION	148,972	137,061	152,147	193,513	56,452
3005	TAHOE DIFFERENTIAL	18,187	20,400	21,600	21,600	1,200
3006	BILINGUAL PAY	20,175	19,700	22,820	22,820	3,120
3020	RETIREMENT EMPLOYER SHARE	691,977	759,638	767,798	767,798	8,160
3022	MEDI CARE EMPLOYER SHARE	56,283	59,869	60,361	60,361	492
3040	HEALTH INSURANCE EMPLOYER	814,061	913,781	1,100,215	1,100,215	186,434
3041	UNEMPLOYMENT INSURANCE EMPLOYER	55,191	56,346	58,786	58,786	2,440
3042	LONG TERM DISABILITY EMPLOYER	14,933	14,957	15,023	15,023	66
3043	DEFERRED COMPENSATION EMPLOYER	16,338	17,208	15,527	15,527	-1,681
3046	RETIREE HEALTH: DEFINED	73,717	73,715	73,713	73,713	-2
3060	WORKERS' COMPENSATION EMPLOYER	58,454	58,454	61,374	20,008	-38,446
3080	FLEXIBLE BENEFITS	15,100	19,800	25,900	25,900	6,100
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	5,956,184	6,728,190	6,786,151	6,786,151	57,961
4040	TELEPHONE COMPANY VENDOR	4,337	6,220	5,500	5,500	-720
4041	COUNTY PASS THRU TELEPHONE CHARGES	4,671	5,560	5,385	5,385	-175
4060	FOOD AND FOOD PRODUCTS	3,650	3,650	3,650	3,650	0
4080	HOUSEHOLD EXPENSE	921	10,000	11,500	11,500	1,500
4083	LAUNDRY	3,882	3,760	3,875	3,875	115
4085	REFUSE DISPOSAL	5,342	5,395	5,645	5,645	250
4086	JANITORIAL / CUSTODIAL SERVICES	6,258	6,397	6,498	6,498	101
4100	INSURANCE: PREMIUM	87,090	87,087	91,441	33,574	-53,513
4140	MAINT: EQUIPMENT	14,380	15,080	15,050	15,050	-30
4141	MAINT: OFFICE EQUIPMENT	2,050	2,250	2,250	2,250	0
4143	MAINT: SERVICE CONTRACT	13,039	13,373	12,968	12,968	-405
4144	MAINT: COMPUTER	65,288	65,610	42,530	42,530	-23,080
4180	MAINT: BUILDING & IMPROVEMENTS	4,900	5,900	5,900	5,900	0
4200	MEDICAL, DENTAL & LABORATORY	53,325	59,325	59,325	59,325	0
4201	MEDICAL: FIELD SUPPLY	45,830	47,830	46,080	46,080	-1,750
4220	MEMBERSHIPS	4,025	4,025	5,025	5,025	1,000
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	13,678	14,000	15,200	15,200	1,200
4260	OFFICE EXPENSE	43,522	52,570	43,398	43,398	-9,172
4261	POSTAGE	10,276	16,520	11,370	11,370	-5,150
4262	SOFTWARE	11,160	11,540	11,540	11,540	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	3,630	3,630	3,630	3,630	0
4264	BOOKS / MANUALS	2,585	3,785	3,375	3,375	-410
4266	PRINTING / DUPLICATING SERVICES	1,720	3,420	1,720	1,720	-1,700
4300	PROFESSIONAL & SPECIALIZED SERVICES	356,942	358,455	521,310	521,310	162,855
4313	LEGAL SERVICES	10,000	10,000	10,000	10,000	0
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	4,102,820	3,859,256	4,247,196	4,247,196	387,940
4327	EMS: HOSPITAL EMERG MEDICAL	97,017	97,398	97,398	97,398	0
4328	EMS: PHYSICIAN EMERG MEDICAL	225,079	225,964	225,964	225,964	0
4337	OTHER GOVERNMENTAL AGENCIES	23,622	34,290	32,145	32,145	-2,145
4351	JAIL MEDICAL OVERRUNS	207,000	207,000	207,000	207,000	0
4400	PUBLICATION & LEGAL NOTICES	350	1,850	350	350	-1,500
4420	RENT & LEASE: EQUIPMENT	36,835	43,300	41,118	41,118	-2,182
4440	RENT & LEASE: BUILDING &	120,215	127,975	119,985	119,985	-7,990
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	9,821	600	500	500	-100
4461	EQUIP: MINOR	5,850	6,850	8,150	8,150	1,300
4462	EQUIP: COMPUTER	32,860	34,060	28,687	28,687	-5,373

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 40 HEALTH

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
4500	SPECIAL DEPT EXPENSE	564,275	1,483,181	998,371	1,056,238	-426,943
4501	SPECIAL PROJECTS	53,198	195,409	199,101	199,101	3,692
4502	EDUCATIONAL MATERIALS	8,350	11,650	7,250	7,250	-4,400
4503	STAFF DEVELOPMENT	32,570	35,320	39,320	39,320	4,000
4529	SOFTWARE LICENSE	7,880	7,880	9,509	9,509	1,629
4600	TRANSPORTATION & TRAVEL	22,000	25,100	33,072	33,072	7,972
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	41,007	44,449	41,887	41,887	-2,562
4605	RENT & LEASE: VEHICLE	16,895	20,385	16,220	16,220	-4,165
4606	FUEL PURCHASES	7,249	9,485	6,765	6,765	-2,720
4620	UTILITIES	60,106	73,048	62,399	62,399	-10,649
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	6,447,500	7,359,832	7,366,552	7,366,552	6,720
5000	SUPPORT & CARE OF PERSONS	4,162,904	4,266,614	3,891,614	3,891,614	-375,000
5300	INTERFND: SERVICE BETWEEN FUND	491,978	457,729	421,652	421,652	-36,077
5301	INTERFND: TELEPHONE EQUIPMENT &	66,120	68,700	67,700	67,700	-1,000
5304	INTERFND: MAIL SERVICE	4,407	4,407	4,630	4,630	223
5305	INTERFND: STORES SUPPORT	3,820	3,820	4,012	4,012	192
5306	INTERFND: CENTRAL DUPLICATING	19,500	31,050	26,555	26,555	-4,495
5308	INTERFND: MAINFRAME SUPPORT	47,686	47,686	50,070	50,070	2,384
5314	INTERFND: PC SUPPORT	3,000	3,000	3,000	3,000	0
5316	INTERFND: IS PROGRAMMING SUPPORT	27,650	28,250	15,260	15,260	-12,990
5318	INTERFND: MAINTENANCE BLDG & IMPRV	8,300	9,200	7,200	7,200	-2,000
5320	INTERFND: NETWORK SUPPORT	147,608	147,611	154,988	154,988	7,377
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	4,982,973	5,068,067	4,646,681	4,646,681	-421,386
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	0	71,100	71,100	71,100	0
6040	FIXED ASSET: EQUIPMENT	6,600	6,600	54,143	54,143	47,543
6042	FIXED ASSET: COMPUTER SYSTEM	36,055	36,055	26,503	26,503	-9,552
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	42,655	113,755	151,746	151,746	37,991
7000	OPERATING TRANSFERS OUT	0	0	134,485	134,485	134,485
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	0	0	134,485	134,485	134,485
7100	RESIDUAL EQUITY TRANSFERS OUT	931,964	941,147	0	0	-941,147
<b>CLASS: 71</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	931,964	941,147	0	0	-941,147
7250	INTRAFND: NOT GEN FUND / SAME FUND	77,728	77,728	0	0	-77,728
7254	INTRAFND: PUBLIC HEALTH	657,848	928,247	968,950	968,950	40,703
7256	INTRAFND: TOBACCO SETTLEMENT	34,221	35,073	0	0	-35,073
7258	INTRAFND: REALIGNMENT FUNDS	0	699,270	0	0	-699,270
7259	INTRAFND: PHD SRF	241,426	262,126	166,854	166,854	-95,272
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	1,011,223	2,002,444	1,135,804	1,135,804	-866,640
7384	INTRFND ABATEMENTS: PUBLIC HEALTH	-657,848	-928,247	-968,950	-968,950	-40,703
7386	INTRFND ABATEMENTS: TOBACCO	-34,221	-35,073	0	0	35,073
7388	INTRFND ABATEMENTS: REALIGNMENT	0	-699,270	0	0	699,270
7389	INTRFND ABATEMENTS: PHD SRF	-241,426	-262,126	-167,315	-167,315	94,811
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-933,495	-1,924,716	-1,136,265	-1,136,265	788,451
7700	APPROPRIATION FOR CONTINGENCIES	0	4,234,642	130,000	130,000	-4,104,642
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	0	4,234,642	130,000	130,000	-4,104,642
<b>TYPE: E SUBTOTAL</b>		18,439,004	24,523,361	19,215,154	19,215,154	-5,308,207
<b>FUND TYPE: 11</b>	<b>SUBTOTAL</b>	104,349	0	0	0	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
 DEPARTMENT: 40 HEALTH

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0100	PROP TAX: CURR SECURED	2,471,845	2,471,845	2,497,220	2,497,220	25,375
0175	TAX: SPECIAL TAX	1,683,000	1,683,000	1,712,587	1,712,587	29,587
<b>CLASS: 01</b>	<b>REV: TAXES</b>	4,154,845	4,154,845	4,209,807	4,209,807	54,962
0360	PENALTY & COST DELINQUENT TAXES	18,000	18,000	18,000	18,000	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	18,000	18,000	18,000	18,000	0
0400	REV: INTEREST	31,378	25,000	25,000	25,000	0
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	31,378	25,000	25,000	25,000	0
0820	ST: HOMEOWNER PROP TAX RELIEF	29,000	29,000	29,000	29,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	29,000	29,000	29,000	29,000	0
1310	SPECIAL ASSESSMENTS	565,700	565,700	570,450	570,450	4,750
1686	AMBULANCE SERVICES	7,739,021	8,026,500	7,796,396	7,796,396	-230,104
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	8,304,721	8,592,200	8,366,846	8,366,846	-225,354
1940	MISC: REVENUE	547,424	547,378	574,727	574,727	27,349
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	547,424	547,378	574,727	574,727	27,349
2100	RESIDUAL EQUITY TRANSFERS IN	0	0	641,000	641,000	641,000
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	0	0	641,000	641,000	641,000
0001	FUND BALANCE	0	8,053,141	3,633,794	3,633,794	-4,419,347
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	0	8,053,141	3,633,794	3,633,794	-4,419,347
<b>TYPE: R SUBTOTAL</b>		13,085,368	21,419,564	17,498,174	17,498,174	-3,921,390

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
 DEPARTMENT: 40 HEALTH

SUBOBJ	SUBOBJ TITLE	CURRENT YR		DEPARTMENT REQUEST	CAO	DIFFERENCE
		MID-YEAR PROJECTION	APPROVED BUDGET		RECOMMENDED BUDGET	
3000	PERMANENT EMPLOYEES / ELECTED	27,199	28,183	28,183	28,183	0
3004	OTHER COMPENSATION	0	0	0	66	66
3020	RETIREMENT EMPLOYER SHARE	4,938	5,186	5,186	5,186	0
3022	MEDI CARE EMPLOYER SHARE	371	409	409	409	0
3040	HEALTH INSURANCE EMPLOYER	11,147	11,185	11,820	11,820	635
3041	UNEMPLOYMENT INSURANCE EMPLOYER	403	403	403	403	0
3042	LONG TERM DISABILITY EMPLOYER	101	101	101	101	0
3046	RETIREE HEALTH: DEFINED	789	789	789	789	0
3060	WORKERS' COMPENSATION EMPLOYER	112	112	118	52	-60
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>45,060</b>	<b>46,368</b>	<b>47,009</b>	<b>47,009</b>	<b>641</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	75	100	100	100	0
4086	JANITORIAL / CUSTODIAL SERVICES	350	600	600	600	0
4100	INSURANCE: PREMIUM	307	307	322	162	-145
4140	MAINT: EQUIPMENT	0	0	307	307	307
4143	MAINT: SERVICE CONTRACT	30	35	37	37	2
4144	MAINT: COMPUTER	2,000	2,000	2,000	2,000	0
4220	MEMBERSHIPS	900	900	900	900	0
4260	OFFICE EXPENSE	891	500	1,000	1,000	500
4261	POSTAGE	1,152	3,500	2,800	2,800	-700
4262	SOFTWARE	0	0	50	50	50
4266	PRINTING / DUPLICATING SERVICES	4,500	8,500	5,000	5,000	-3,500
4300	PROFESSIONAL & SPECIALIZED SERVICES	13,594,790	13,943,651	14,338,147	14,338,147	394,496
4400	PUBLICATION & LEGAL NOTICES	125	125	125	125	0
4420	RENT & LEASE: EQUIPMENT	500	500	700	700	200
4440	RENT & LEASE: BUILDING &	1,606	1,485	800	800	-685
4500	SPECIAL DEPT EXPENSE	0	0	0	160	160
4501	SPECIAL PROJECTS	0	2,041,791	0	0	-2,041,791
4529	SOFTWARE LICENSE	180	180	180	180	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	125	200	100	100	-100
4605	RENT & LEASE: VEHICLE	75	330	100	100	-230
4606	FUEL PURCHASES	25	100	0	0	-100
4620	UTILITIES	466	408	581	581	173
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>13,608,097</b>	<b>16,005,212</b>	<b>14,353,849</b>	<b>14,353,849</b>	<b>-1,651,363</b>
5240	CONTRIB: NON-CNTY GOVERNMENTAL	593,244	593,244	0	0	-593,244
5300	INTERFND: SERVICE BETWEEN FUND	18,824	19,307	20,537	20,537	1,230
5301	INTERFND: TELEPHONE EQUIPMENT &	6,400	15,100	15,100	15,100	0
5304	INTERFND: MAIL SERVICE	1,083	1,083	1,137	1,137	54
5305	INTERFND: STORES SUPPORT	34	34	34	34	0
5306	INTERFND: CENTRAL DUPLICATING	2,500	2,500	2,500	2,500	0
5308	INTERFND: MAINFRAME SUPPORT	329	329	347	347	18
5310	INTERFND: COUNTY COUNSEL	54,540	46,000	45,000	45,000	-1,000
5320	INTERFND: NETWORK SUPPORT	1,868	1,868	1,961	1,961	93
5321	INTERFND: COLLECTIONS	1,654	9,000	10,000	10,000	1,000
5322	INTERFND: PRIVACY/COMPLIANCE PROGRAM	0	0	700	700	700
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>680,476</b>	<b>688,465</b>	<b>97,316</b>	<b>97,316</b>	<b>-591,149</b>
7250	INTRAFND: NOT GEN FUND / SAME FUND	4,519	3,465	4,200	4,200	735
7259	INTRAFND: PHD SRF	563,948	599,427	589,815	589,815	-9,612
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>568,467</b>	<b>602,892</b>	<b>594,015</b>	<b>594,015</b>	<b>-8,877</b>
7380	INTRFND ABATEMENTS: NOT GENERAL	-4,519	-3,465	-4,200	-4,200	-735
7389	INTRFND ABATEMENTS: PHD SRF	-563,948	-599,427	-589,815	-589,815	9,612
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-568,467</b>	<b>-602,892</b>	<b>-594,015</b>	<b>-594,015</b>	<b>8,877</b>
7700	APPROPRIATION FOR CONTINGENCIES	0	4,679,519	3,000,000	3,000,000	-1,679,519
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	<b>0</b>	<b>4,679,519</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>-1,679,519</b>
<b>TYPE: E SUBTOTAL</b>		<b>14,333,633</b>	<b>21,419,564</b>	<b>17,498,174</b>	<b>17,498,174</b>	<b>-3,921,390</b>
<b>FUND TYPE: 12 SUBTOTAL</b>		<b>1,248,265</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 40 SUBTOTAL</b>		<b>2,412,044</b>	<b>1,081,662</b>	<b>1,219,839</b>	<b>1,190,934</b>	<b>109,272</b>

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 41 MENTAL HEALTH

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0400	REV: INTEREST	27,156	14,000	30,000	30,000	16,000
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	27,156	14,000	30,000	30,000	16,000
0660	ST: MENTAL HEALTH - MANAGED CARE	634,113	633,600	634,113	634,113	513
0662	ST: MENTAL HEALTH - MEDI CAL EPSDT	2,865,239	3,141,003	1,290,221	1,290,221	-1,850,782
0663	ST: MENTAL HEALTH PROPOSITION 63	3,986,600	3,986,600	4,406,960	4,406,960	420,360
0664	ST: MENTAL HEALTH - AB3632	322,188	321,933	0	0	-321,933
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	7,808,140	8,083,136	6,331,294	6,331,294	-1,751,842
1100	FED: OTHER	-47,454	172,453	169,852	169,852	-2,601
1107	FED: MEDI CAL	3,515,738	3,147,348	4,875,296	4,875,296	1,727,948
1127	FED: HEALTHY FAMILIES	120,113	189,735	184,531	184,531	-5,204
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	3,588,397	3,509,536	5,229,679	5,229,679	1,720,143
1200	REV: OTHER GOVERNMENTAL AGENCIES	0	0	14,000	14,000	14,000
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	0	0	14,000	14,000	14,000
1640	MENTAL HEALTH SERVICES: PRIVATE INS	121,400	64,000	120,800	120,800	56,800
1641	MENTAL HEALTH SERVICES: PRIVATE	11,350	5,000	6,800	6,800	1,800
1642	MENTAL HEALTH SERVICES: OTHER	288,548	274,300	288,548	288,548	14,248
1643	MENTAL HEALTH SERVICES: CO	6,423	16,154	6,423	6,423	-9,731
1644	MENTAL HEALTH SERVICES: PUBLIC	40,000	36,000	18,000	18,000	-18,000
1649	MENTAL HEALTH SERVICES: OTHER	217,956	0	312,198	312,198	312,198
1740	CHARGES FOR SERVICES	3,000	7,000	0	0	-7,000
1742	MISC: COPY FEES	150	150	150	150	0
1819	INTERFND REV: MENTAL HEALTH	50,000	50,000	50,000	50,000	0
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	738,827	452,604	802,919	802,919	350,315
1940	MISC: REVENUE	85	427,805	0	0	-427,805
1942	MISC: REIMBURSEMENT	165	0	0	0	0
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	250	427,805	0	0	-427,805
2020	OPERATING TRANSFERS IN	18,310	17,910	18,310	23,310	5,400
2021	OPERATING TRANSFERS IN: VEHICLE	105,796	105,796	66,131	66,131	-39,665
2027	OPERATING TRSNF IN: SALES TAX	3,108,226	3,139,699	3,431,478	3,426,478	286,779
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	3,232,332	3,263,405	3,515,919	3,515,919	252,514
0001	FUND BALANCE	0	6,460,501	1,356,608	1,356,608	-5,103,893
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	0	6,460,501	1,356,608	1,356,608	-5,103,893
<b>TYPE: R SUBTOTAL</b>		15,395,102	22,210,987	17,280,419	17,280,419	-4,930,568

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 41 MENTAL HEALTH

TYPE:	SUBOBJ	SUBOBJ TITLE	CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
			MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
			EXPENDITURE				
3000		PERMANENT EMPLOYEES / ELECTED	5,572,910	5,642,798	5,687,600	5,687,600	44,802
3001		TEMPORARY EMPLOYEES	756,879	923,930	315,451	315,451	-608,479
3002		OVERTIME	0	154,600	55,000	55,000	-99,600
3003		STANDBY PAY	45,400	45,400	0	0	-45,400
3004		OTHER COMPENSATION	142,766	247,596	80,001	116,926	-130,670
3005		TAHOE DIFFERENTIAL	32,400	32,400	25,440	25,440	-6,960
3006		BILINGUAL PAY	9,360	9,360	5,824	5,824	-3,536
3020		RETIREMENT EMPLOYER SHARE	1,074,005	1,062,044	1,048,978	1,048,978	-13,066
3022		MEDI CARE EMPLOYER SHARE	83,915	82,972	82,924	82,924	-48
3040		HEALTH INSURANCE EMPLOYER	1,545,448	1,537,632	1,548,708	1,548,708	11,076
3041		UNEMPLOYMENT INSURANCE EMPLOYER	80,066	79,261	80,407	80,407	1,146
3042		LONG TERM DISABILITY EMPLOYER	20,576	20,342	20,474	20,474	132
3043		DEFERRED COMPENSATION EMPLOYER	14,825	14,766	28,588	28,588	13,822
3046		RETIREE HEALTH: DEFINED	93,390	93,390	93,390	93,390	0
3060		WORKERS' COMPENSATION EMPLOYER	68,493	68,490	68,501	31,576	-36,914
3080		FLEXIBLE BENEFITS	60,028	60,028	51,299	51,299	-8,729
<b>CLASS: 30</b>		<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>9,600,461</b>	<b>10,075,009</b>	<b>9,192,585</b>	<b>9,192,585</b>	<b>-882,424</b>
4040		TELEPHONE COMPANY VENDOR	10,664	12,261	10,662	10,662	-1,599
4041		COUNTY PASS THRU TELEPHONE CHARGES	5,544	5,600	5,602	5,602	2
4060		FOOD AND FOOD PRODUCTS	98,200	65,200	18,709	18,709	-46,491
4080		HOUSEHOLD EXPENSE	11,277	17,051	10,313	10,313	-6,738
4083		LAUNDRY	15,000	7,500	0	0	-7,500
4085		REFUSE DISPOSAL	11,608	10,083	10,577	10,577	494
4086		JANITORIAL / CUSTODIAL SERVICES	52,053	54,835	47,389	47,389	-7,446
4100		INSURANCE: PREMIUM	96,786	96,786	111,297	58,480	-38,306
4140		MAINT: EQUIPMENT	0	500	1,022	1,022	522
4143		MAINT: SERVICE CONTRACT	5,872	5,857	8,633	8,633	2,776
4144		MAINT: COMPUTER	8,553	8,308	8,764	8,764	456
4180		MAINT: BUILDING & IMPROVEMENTS	2,825	2,825	2,787	2,787	-38
4200		MEDICAL, DENTAL & LABORATORY	53,600	53,100	51,100	51,100	-2,000
4220		MEMBERSHIPS	20,750	20,625	1,550	1,550	-19,075
4221		MEMBERSHIPS: LEGISLATIVE ADVOCACY	6,606	6,800	7,500	7,500	700
4260		OFFICE EXPENSE	41,910	38,812	40,004	40,004	1,192
4261		POSTAGE	2,500	2,500	2,600	2,600	100
4262		SOFTWARE	0	0	3,100	3,100	3,100
4263		SUBSCRIPTION / NEWSPAPER / JOURNALS	1,200	1,200	1,400	1,400	200
4264		BOOKS / MANUALS	10,709	10,000	7,599	7,599	-2,401
4266		PRINTING / DUPLICATING SERVICES	400	400	401	401	1
4300		PROFESSIONAL & SPECIALIZED SERVICES	945,496	1,755,335	523,570	523,570	-1,231,765
4318		INTERPRETER	1,000	1,000	1,001	1,001	1
4323		PSYCHIATRIC MEDICAL SERVICES	2,798,625	3,374,900	3,513,102	3,513,102	138,202

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 11 SPECIAL REVENUE FUND  
 DEPARTMENT: 41 MENTAL HEALTH

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	310,149	74,250	75,750	75,750	1,500
4400	PUBLICATION & LEGAL NOTICES	1,500	1,500	1,501	1,501	1
4420	RENT & LEASE: EQUIPMENT	28,420	27,176	42,702	42,702	15,526
4440	RENT & LEASE: BUILDING &	370,723	345,639	224,273	224,273	-121,366
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	0	150	200	200	50
4461	EQUIP: MINOR	27,900	27,900	13,900	13,900	-14,000
4462	EQUIP: COMPUTER	68,416	68,366	16,792	16,792	-51,574
4500	SPECIAL DEPT EXPENSE	261,967	517,195	433,775	433,775	-83,420
4501	SPECIAL PROJECTS	15,000	3,508,186	536,493	589,310	-2,918,876
4502	EDUCATIONAL MATERIALS	12,050	12,050	5,000	5,000	-7,050
4503	STAFF DEVELOPMENT	16,456	16,456	9,644	9,644	-6,812
4529	SOFTWARE LICENSE	255,345	255,345	185,960	185,960	-69,385
4540	STAFF DEVELOPMENT (NOT 1099)	14,900	14,900	0	0	-14,900
4600	TRANSPORTATION & TRAVEL	12,814	12,774	29,404	29,404	16,630
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	28,655	28,647	21,561	21,561	-7,086
4605	RENT & LEASE: VEHICLE	38,265	38,265	38,665	38,665	400
4606	FUEL PURCHASES	31,804	24,000	42,150	42,150	18,150
4608	HOTEL ACCOMMODATIONS	307	0	0	0	0
4620	UTILITIES	117,137	103,747	106,684	106,684	2,937
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>5,812,986</b>	<b>10,628,024</b>	<b>6,173,136</b>	<b>6,173,136</b>	<b>-4,454,888</b>
5002	INSTITUTE MENTAL DISEASE MENTAL	864,942	653,000	932,000	932,000	279,000
5009	HOUSING	20,000	20,000	52,500	52,500	32,500
5010	TRANSPORTATION SERVICES	0	0	2,500	2,500	2,500
5011	TRANSPORTATION EXPENSES	10,125	10,125	11,800	11,800	1,675
5012	ANCILLARY SERVICES	4,625	4,625	4,625	4,625	0
5013	ANCILLARY EXPENSES	17,925	17,925	9,625	9,625	-8,300
5300	INTERFND: SERVICE BETWEEN FUND	364,436	342,505	298,013	298,013	-44,492
5301	INTERFND: TELEPHONE EQUIPMENT &	60,470	76,800	60,470	60,470	-16,330
5304	INTERFND: MAIL SERVICE	4,123	4,123	4,329	4,329	206
5305	INTERFND: STORES SUPPORT	8,189	8,189	8,597	8,597	408
5306	INTERFND: CENTRAL DUPLICATING	4,772	5,500	0	0	-5,500
5308	INTERFND: MAINFRAME SUPPORT	38,213	38,213	40,124	40,124	1,911
5314	INTERFND: PC SUPPORT	8,400	8,400	8,401	8,401	1
5316	INTERFND: IS PROGRAMMING SUPPORT	50,190	45,750	92,820	92,820	47,070
5318	INTERFND: MAINTENANCE BLDG & IMPRV	22,000	22,000	22,000	22,000	0
5320	INTERFND: NETWORK SUPPORT	95,805	95,805	100,594	100,594	4,789
5321	INTERFND: COLLECTIONS	835	2,100	805	805	-1,295
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	<b>1,575,050</b>	<b>1,355,060</b>	<b>1,649,203</b>	<b>1,649,203</b>	<b>294,143</b>
6020	FIXED ASSET: BUILDING & IMPROVEMENTS	8,000	14,100	14,100	14,100	0
6040	FIXED ASSET: EQUIPMENT	66,407	126,200	63,237	63,237	-62,963
6042	FIXED ASSET: COMPUTER SYSTEM	12,594	12,594	38,158	38,158	25,564
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>87,001</b>	<b>152,894</b>	<b>115,495</b>	<b>115,495</b>	<b>-37,399</b>
7250	INTRAFND: NOT GEN FUND / SAME FUND	11,380,959	12,478,706	712,083	712,083	-11,766,623
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>11,380,959</b>	<b>12,478,706</b>	<b>712,083</b>	<b>712,083</b>	<b>-11,766,623</b>
7380	INTRFND ABATEMENTS: NOT GENERAL	-11,380,959	-12,478,706	-562,083	-562,083	11,916,623
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-11,380,959</b>	<b>-12,478,706</b>	<b>-562,083</b>	<b>-562,083</b>	<b>11,916,623</b>
<b>TYPE: E SUBTOTAL</b>		<b>17,075,498</b>	<b>22,210,987</b>	<b>17,280,419</b>	<b>17,280,419</b>	<b>-4,930,568</b>
<b>FUND TYPE: 11 SUBTOTAL</b>		<b>1,680,396</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 41 SUBTOTAL</b>		<b>1,680,396</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 53 HUMAN SERVICES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	
		PROJECTION	BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0580	ST: ADMIN PUBLIC ASSISTANCE	6,169,565	6,169,565	6,103,140	6,103,140	-66,425
0581	ST: ADMIN CAL FRESH	1,842,297	1,842,297	1,842,297	1,842,297	0
0601	ST: CW TWO PARENT FAMILIES	1,899	1,899	0	0	-1,899
0602	ST: CW ZERO PARENT/ALL OTHER	3,656	3,656	0	0	-3,656
0603	ST: FOSTER CARE	1,667,461	1,667,461	1,411,578	1,411,578	-255,883
0604	ST: ADOPTION	1,306,643	1,306,643	1,613,855	1,613,855	307,212
0605	ST: BOARDING HOME LICENSE	32,965	32,965	36,234	36,234	3,269
0607	ST: KINSHIP GUARDIAN	1,328	1,328	0	0	-1,328
0890	ST: AB2779 CHILD ABUSE	75,000	75,000	75,000	75,000	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	11,100,814	11,100,814	11,082,104	11,082,104	-18,710
1000	FED: ADMIN PUBLIC ASSISTANCE	6,652,970	6,652,970	6,467,883	6,467,883	-185,087
1001	FED: SUPPLEMENTAL NUTRITION ASST	2,585,585	2,585,585	2,585,585	2,585,585	0
1021	FED: CW TWO PARENT FAMILIES	330,734	330,734	0	0	-330,734
1022	FED: CW ZERO PARENT/ALL OTHER	7,214,293	7,214,293	3,108,500	3,108,500	-4,105,793
1023	FED: FOSTER CARE	1,951,942	1,951,942	1,342,225	1,342,225	-609,717
1024	FED: ADOPTION	1,191,454	1,191,454	1,462,535	1,462,535	271,081
1026	FED: REFUGEE CASH ASSISTANCE	13,451	13,451	0	0	-13,451
1100	FED: OTHER	14,917	14,917	14,917	14,917	0
1107	FED: MEDI CAL	3,989,580	3,989,580	3,966,717	3,966,717	-22,863
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	23,944,926	23,944,926	18,948,362	18,948,362	-4,996,564
1200	REV: OTHER GOVERNMENTAL AGENCIES	756,559	756,559	756,559	756,559	0
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	756,559	756,559	756,559	756,559	0
1541	PUBLIC GUARDIAN	139,260	139,260	141,500	141,500	2,240
1687	HOSPITAL CONTRACT SERVICE	140,000	140,000	144,400	144,400	4,400
1740	CHARGES FOR SERVICES	35,020	35,020	33,000	33,000	-2,020
1800	INTERFND REV: SERVICE BETWEEN FUND	188,500	188,500	151,500	151,500	-37,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	502,780	502,780	470,400	470,400	-32,380
1900	WELFARE REPAYMENTS	90,000	90,000	166,260	166,260	76,260
1903	RECOUP CW FOSTER CARE	35,000	35,000	0	0	-35,000
1940	MISC: REVENUE	20,000	20,000	12,200	12,200	-7,800
1945	STALE DATED CHECK	400	400	600	600	200
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	145,400	145,400	179,060	179,060	33,660
2020	OPERATING TRANSFERS IN	5,000	5,000	4,359	4,359	-641
2021	OPERATING TRANSFERS IN: VEHICLE	237,083	237,083	224,713	224,713	-12,370
2027	OPERATING TRSNF IN: SALES TAX	3,472,109	3,472,109	7,561,200	7,561,200	4,089,091
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	3,714,192	3,714,192	7,790,272	7,790,272	4,076,080
2100	RESIDUAL EQUITY TRANSFERS IN	28,516	28,516	29,546	29,546	1,030
<b>CLASS: 21</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	28,516	28,516	29,546	29,546	1,030
<b>TYPE: R SUBTOTAL</b>		40,193,187	40,193,187	39,256,303	39,256,303	-936,884

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 53 HUMAN SERVICES

		CURRENT YR		CAO		
		MID-YEAR	APPROVED	DEPARTMENT	RECOMMENDED	
		PROJECTION	BUDGET	REQUEST	BUDGET	DIFFERENCE
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	12,327,639	12,327,639	11,866,028	11,866,028	-461,611
3001	TEMPORARY EMPLOYEES	0	0	34,252	34,252	34,252
3002	OVERTIME	8,000	8,000	8,000	8,000	0
3003	STANDBY PAY	8,000	8,000	8,000	8,000	0
3004	OTHER COMPENSATION	13,415	13,415	21,598	21,598	8,183
3005	TAHOE DIFFERENTIAL	93,600	93,600	99,360	99,360	5,760
3006	BILINGUAL PAY	47,773	47,773	49,861	49,861	2,088
3020	RETIREMENT EMPLOYER SHARE	2,069,464	2,069,464	2,200,519	2,200,519	131,055
3022	MEDI CARE EMPLOYER SHARE	166,527	166,527	174,107	174,107	7,580
3040	HEALTH INSURANCE EMPLOYER	3,350,745	3,350,745	3,715,061	3,715,061	364,316
3041	UNEMPLOYMENT INSURANCE EMPLOYER	196,745	196,745	208,472	208,472	11,727
3042	LONG TERM DISABILITY EMPLOYER	41,032	41,032	42,725	42,725	1,693
3043	DEFERRED COMPENSATION EMPLOYER	21,189	21,189	24,982	24,982	3,793
3046	RETIREE HEALTH: DEFINED	241,555	241,555	246,494	246,494	4,939
3060	WORKERS' COMPENSATION EMPLOYER	133,840	133,840	136,578	66,157	-67,683
3080	FLEXIBLE BENEFITS	82,392	82,392	19,199	19,199	-63,193
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	18,801,916	18,801,916	18,855,236	18,784,815	-17,101
4040	TELEPHONE COMPANY VENDOR	4,280	4,280	9,900	9,900	5,620
4041	COUNTY PASS THRU TELEPHONE CHARGES	12,385	12,385	16,270	16,270	3,885
4080	HOUSEHOLD EXPENSE	5,000	5,000	9,000	9,000	4,000
4082	HOUSEHOLD EXP: OTHER	700	700	700	700	0
4085	REFUSE DISPOSAL	935	935	583	583	-352
4086	JANITORIAL / CUSTODIAL SERVICES	34,039	34,039	51,968	51,968	17,929
4087	EXTERMINATION / FUMIGATION SERVICES	200	200	200	200	0
4100	INSURANCE: PREMIUM	248,169	248,169	253,246	182,065	-66,104
4101	INSURANCE: ADDITIONAL LIABILITY	0	0	500	500	500
4124	WITNESS FEE	500	500	500	500	0
4141	MAINT: OFFICE EQUIPMENT	2,000	2,000	0	0	-2,000
4144	MAINT: COMPUTER	24,480	24,480	67,550	67,550	43,070
4160	VEH MAINT: SERVICE CONTRACT	2,000	2,000	2,000	2,000	0
4180	MAINT: BUILDING & IMPROVEMENTS	650	650	128	128	-522
4182	MAINT: RENTAL PROPERTY	3,385	3,385	3,385	3,385	0
4183	MAINT: GROUNDS	7,156	7,156	7,156	7,156	0
4220	MEMBERSHIPS	830	830	2,280	2,280	1,450
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	39,304	39,304	40,000	40,000	696
4260	OFFICE EXPENSE	72,500	72,500	102,790	102,790	30,290
4261	POSTAGE	123,339	123,339	182,400	182,400	59,061
4262	SOFTWARE	2,300	2,300	80,681	80,681	78,381
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,300	1,300	4,550	4,550	3,250
4264	BOOKS / MANUALS	900	900	900	900	0
4266	PRINTING / DUPLICATING SERVICES	11,550	11,550	12,300	12,300	750

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 53 HUMAN SERVICES

		CURRENT YR		DEPARTMENT REQUEST	CAO	DIFFERENCE
		MID-YEAR PROJECTION	APPROVED BUDGET		RECOMMENDED BUDGET	
4300	PROFESSIONAL & SPECIALIZED SERVICES	261,426	261,426	346,142	346,142	84,716
4308	EXTERNAL DATA PROCESSING SERVICES	34,956	34,956	92,768	92,768	57,812
4318	INTERPRETER	3,600	3,600	4,000	4,000	400
4320	VERBATIM: TRANSCRIPTION	1,000	1,000	1,000	1,000	0
4323	PSYCHIATRIC MEDICAL SERVICES	570,000	570,000	572,500	572,500	2,500
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	237,525	237,525	234,000	234,000	-3,525
4330	FOOD STAMP SERVICE	9,639	9,639	6,500	6,500	-3,139
4331	HOMEMAKER OTHER SERVICES	500	500	500	500	0
4332	SERVICE CONNECT SERVICES	100,000	100,000	100,000	100,000	0
4333	BURIAL SERVICES	42,800	42,800	42,800	42,800	0
4341	SERVICE CONNECT EXPENSE	30,000	30,000	30,000	30,000	0
4400	PUBLICATION & LEGAL NOTICES	2,150	2,150	2,150	2,150	0
4420	RENT & LEASE: EQUIPMENT	114,570	114,570	123,632	123,632	9,062
4440	RENT & LEASE: BUILDING &	493,518	493,518	532,688	532,688	39,170
4461	EQUIP: MINOR	8,500	8,500	40,416	40,416	31,916
4462	EQUIP: COMPUTER	112,314	112,314	246,693	246,693	134,379
4500	SPECIAL DEPT EXPENSE	7,800	7,800	8,600	8,600	800
4501	SPECIAL PROJECTS	132,757	132,757	130,042	130,042	-2,715
4502	EDUCATIONAL MATERIALS	0	0	2,000	2,000	2,000
4503	STAFF DEVELOPMENT	57,326	57,326	64,100	64,100	6,774
4506	FILM DEVELOPMENT & PHOTOGRAPHY	150	150	150	150	0
4529	SOFTWARE LICENSE	11,400	11,400	8,400	8,400	-3,000
4532	CLIENT PROGRAM SERVICES	0	0	5,000	5,000	5,000
4600	TRANSPORTATION & TRAVEL	31,400	31,400	40,100	40,100	8,700
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	800	800	800	800	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	32,160	32,160	42,175	42,175	10,015
4605	RENT & LEASE: VEHICLE	126,323	126,323	126,323	126,323	0
4606	FUEL PURCHASES	58,500	58,500	89,500	89,500	31,000
4608	HOTEL ACCOMMODATIONS	5,675	5,675	9,255	9,255	3,580
4620	UTILITIES	101,108	101,108	117,305	117,305	16,197
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>3,185,799</b>	<b>3,185,799</b>	<b>3,868,526</b>	<b>3,797,345</b>	<b>611,546</b>
5000	SUPPORT & CARE OF PERSONS	1,804,843	1,804,843	1,704,076	1,704,076	-100,767
5004	RESIDENT EXPENSE GENERAL	19,000	19,000	15,000	15,000	-4,000
5005	CASH AID GENERAL RELIEF	10,000	10,000	7,500	7,500	-2,500
5006	CHILD CARE	275,000	275,000	275,000	275,000	0
5007	INDEPENDENT LIVING PROGRAM:	2,500	2,500	3,500	3,500	1,000
5008	INDEPENDENT LIVING PROGRAM: EXPENSES	5,500	5,500	20,500	20,500	15,000
5009	HOUSING	20,000	20,000	14,700	14,700	-5,300
5010	TRANSPORTATION SERVICES	33,600	33,600	40,000	40,000	6,400
5011	TRANSPORTATION EXPENSES	158,700	158,700	225,000	225,000	66,300
5012	ANCILLARY SERVICES	14,000	14,000	10,000	10,000	-4,000
5013	ANCILLARY EXPENSES	48,700	48,700	80,000	80,000	31,300
5014	HEALTH SERVICES	49,000	49,000	65,000	65,000	16,000
5015	CW: TWO PARENT FAMILIES	1,538,406	1,538,406	1,538,406	1,538,406	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 53 HUMAN SERVICES

	CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
	MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
5016 CW: ZERO PARENT/ALL OTHER FAMILIES	6,186,898	6,186,898	5,047,526	5,047,526	-1,139,372
5017 FOSTER CARE	6,074,410	6,074,410	4,683,984	4,683,984	-1,390,426
5018 AID TO ADOPTION	2,927,645	2,927,645	3,589,962	3,589,962	662,317
5020 REFUGEE CASH ASSISTANCE	6,000	6,000	6,000	6,000	0
5021 KINSHIP GUARDIAN	42,000	42,000	42,000	42,000	0
5022 COUNTY FOSTER CARE	65,000	65,000	65,000	65,000	0
5300 INTERFND: SERVICE BETWEEN FUND	463,500	463,500	358,250	358,250	-105,250
<b>CLASS: 50 OTHER CHARGES</b>	19,744,702	19,744,702	17,791,404	17,791,404	-1,953,298
6040 FIXED ASSET: EQUIPMENT	0	0	43,603	43,603	43,603
6042 FIXED ASSET: COMPUTER SYSTEM	62,700	62,700	40,872	40,872	-21,828
<b>CLASS: 60 FIXED ASSETS</b>	62,700	62,700	84,475	84,475	21,775
7000 OPERATING TRANSFERS OUT	25,000	25,000	25,000	25,000	0
<b>CLASS: 70 OTHER FINANCING USES</b>	25,000	25,000	25,000	25,000	0
7200 INTRAFUND TRANSFERS: ONLY GENERAL	57,500	57,500	62,200	62,200	4,700
7201 INTRAFND: SOCIAL SERVICES	17,507	17,507	8,578	8,578	-8,929
7202 INTRAFND: DA/FS CONTRACT	200,000	200,000	200,000	200,000	0
7210 INTRAFND: COLLECTIONS	3,000	3,000	1,000	1,000	-2,000
7220 INTRAFND: TELEPHONE EQUIPMENT &	97,138	97,138	110,440	110,440	13,302
7223 INTRAFND: MAIL SERVICE	10,605	10,605	10,802	10,802	197
7224 INTRAFND: STORES SUPPORT	15,742	15,742	16,035	16,035	293
7225 INTRAFND: CENTRAL DUPLICATING	5,700	5,700	5,700	5,700	0
7227 INTRAFND: MAINFRAME SUPPORT	169,335	169,335	172,498	172,498	3,163
7229 INTRAFND: PC SUPPORT	39,100	39,100	53,700	53,700	14,600
7231 INTRAFND: IS PROGRAMMING SUPPORT	500	500	1,000	1,000	500
7234 INTRAFND: NETWORK SUPPORT	198,224	198,224	201,922	201,922	3,698
<b>CLASS: 72 INTRAFUND TRANSFERS</b>	814,351	814,351	843,875	843,875	29,524
<b>TYPE: E SUBTOTAL</b>	42,634,468	42,634,468	41,468,516	41,326,914	-1,307,554
<b>FUND TYPE: 10 SUBTOTAL</b>	2,441,281	2,441,281	2,212,213	2,070,611	-370,670

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0400	REV: INTEREST	3,879	3,879	3,780	3,780	-99
0401	REV: INTEREST ON LOAN/NOTES	24,048	24,048	17,000	17,000	-7,048
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	27,927	27,927	20,780	20,780	-7,147
0880	ST: OTHER	1,680,495	1,680,495	183,453	183,453	-1,497,042
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,680,495	1,680,495	183,453	183,453	-1,497,042
1100	FED: OTHER	9,136,283	9,106,683	8,966,362	8,966,362	-140,321
1107	FED: MEDI CAL	397,691	397,691	323,550	323,550	-74,141
1109	FED: C1 SENIOR NUTRITION	303,729	303,729	301,554	301,554	-2,175
1110	FED: C2 SENIOR NUTRITION	145,910	145,910	143,676	143,676	-2,234
1111	FED: 111B SOCIAL PROGRAMS	240,876	240,876	233,489	233,489	-7,387
1113	FED: TITLE 7B ELDER ABUSE	3,322	3,322	3,134	3,134	-188
1114	FED: TITLE 7A OMBUDSMAN SUPPLEMENT	25,032	25,032	23,811	23,811	-1,221
1116	FED: USDA - US DEPT OF AGRICULTURAL	112,280	112,280	110,515	110,515	-1,765
1120	FED: IIID PREVENTIVE HEALTH	13,600	13,600	13,351	13,351	-249
1122	FED:IIIE - FAMILY CAREGIVER SUPPORT	109,462	109,462	121,739	121,739	12,277
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	10,488,185	10,458,585	10,241,181	10,241,181	-217,404
1740	CHARGES FOR SERVICES	302,983	302,983	320,000	320,000	17,017
1759	SENIOR NUTRITION SERVICES	205,601	205,601	247,413	247,413	41,812
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	508,584	508,584	567,413	567,413	58,829
1940	MISC: REVENUE	2,300	2,300	1,600	1,600	-700
1943	MISC: DONATION	333,600	333,600	328,023	328,023	-5,577
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	335,900	335,900	329,623	329,623	-6,277
2020	OPERATING TRANSFERS IN	1,379,683	1,379,683	1,608,751	1,611,251	231,568
2061	PRINCIPAL LOAN/NOTES REPAYMENT	603,567	603,567	520,590	520,590	-82,977
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	1,983,250	1,983,250	2,129,341	2,131,841	148,591
0001	FUND BALANCE	1,682,006	1,682,006	976,811	976,811	-705,195
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	1,682,006	1,682,006	976,811	976,811	-705,195
<b>TYPE: R SUBTOTAL</b>		16,706,347	16,676,747	14,448,602	14,451,102	-2,225,645

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	2,880,965	2,880,965	2,744,077	2,744,077	-136,888
3001	TEMPORARY EMPLOYEES	503,295	503,295	541,546	541,546	38,251
3004	OTHER COMPENSATION	1,767	1,767	1,701	1,701	-66
3005	TAHOE DIFFERENTIAL	18,360	18,360	20,400	20,400	2,040
3006	BILINGUAL PAY	9,604	9,604	11,902	11,902	2,298
3020	RETIREMENT EMPLOYER SHARE	517,896	517,896	508,360	508,360	-9,536
3022	MEDI CARE EMPLOYER SHARE	40,790	40,790	40,256	40,256	-534
3040	HEALTH INSURANCE EMPLOYER	760,519	760,519	809,909	864,957	104,438
3041	UNEMPLOYMENT INSURANCE EMPLOYER	53,888	53,888	53,157	53,157	-731
3042	LONG TERM DISABILITY EMPLOYER	10,194	10,194	9,887	9,887	-307
3043	DEFERRED COMPENSATION EMPLOYER	5,288	5,288	5,201	5,201	-87
3046	RETIREE HEALTH: DEFINED	59,886	59,886	56,199	56,199	-3,687
3060	WORKERS' COMPENSATION EMPLOYER	33,183	33,183	31,139	12,677	-20,506
3080	FLEXIBLE BENEFITS	27,804	27,804	8,194	8,194	-19,610
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>4,923,439</b>	<b>4,923,439</b>	<b>4,841,928</b>	<b>4,878,514</b>	<b>-44,925</b>
4020	CLOTHING & PERSONAL SUPPLIES	500	500	0	0	-500
4040	TELEPHONE COMPANY VENDOR	2,750	2,750	4,370	4,370	1,620
4041	COUNTY PASS THRU TELEPHONE CHARGES	3,376	3,376	3,370	3,370	-6
4060	FOOD AND FOOD PRODUCTS	417,499	417,499	553,100	553,100	135,601
4081	PAPER GOODS	82,600	82,600	82,600	82,600	0
4082	HOUSEHOLD EXP: OTHER	10,950	10,950	11,676	11,676	726
4083	LAUNDRY	7,000	7,000	7,000	7,000	0
4084	EXPENDABLE EQUIPMENT	4,600	4,600	2,500	2,500	-2,100
4085	REFUSE DISPOSAL	9,209	9,209	7,768	7,768	-1,441
4086	JANITORIAL / CUSTODIAL SERVICES	5,211	5,211	8,359	8,359	3,148
4100	INSURANCE: PREMIUM	61,527	61,527	57,737	21,151	-40,376
4101	INSURANCE: ADDITIONAL LIABILITY	3,370	3,370	3,440	3,440	70
4140	MAINT: EQUIPMENT	7,587	7,587	7,487	7,487	-100
4141	MAINT: OFFICE EQUIPMENT	750	750	6,200	6,200	5,450
4144	MAINT: COMPUTER	4,040	4,040	1,826	1,826	-2,214
4160	VEH MAINT: SERVICE CONTRACT	1,400	1,400	0	0	-1,400
4180	MAINT: BUILDING & IMPROVEMENTS	2,724	2,724	22,452	22,452	19,728
4220	MEMBERSHIPS	32,060	32,060	33,145	33,145	1,085
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	750	750	0	0	-750
4260	OFFICE EXPENSE	34,954	34,954	32,678	32,678	-2,276
4261	POSTAGE	34,722	34,722	27,999	27,999	-6,723
4262	SOFTWARE	24,600	24,600	33,056	33,056	8,456
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	4,115	4,115	4,685	4,685	570
4264	BOOKS / MANUALS	2,824	2,824	3,275	3,275	451
4265	LAW BOOKS	2,100	2,100	2,700	2,700	600
4266	PRINTING / DUPLICATING SERVICES	14,450	14,450	9,950	9,950	-4,500
4300	PROFESSIONAL & SPECIALIZED SERVICES	349,385	349,385	277,212	277,212	-72,173
4313	LEGAL SERVICES	200	200	200	200	0
4318	INTERPRETER	400	400	400	400	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	500	500	1,600	1,600	1,100
4400	PUBLICATION & LEGAL NOTICES	3,450	3,450	11,325	11,325	7,875
4420	RENT & LEASE: EQUIPMENT	29,891	29,891	30,243	30,243	352
4440	RENT & LEASE: BUILDING &	95,518	95,518	102,864	102,864	7,346
4460	EQUIP: SMALL TOOLS & INSTRUMENTS	2,500	2,500	3,000	3,000	500
4461	EQUIP: MINOR	20,800	20,800	11,545	11,545	-9,255
4462	EQUIP: COMPUTER	13,275	13,275	16,503	16,503	3,228

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 11 SPECIAL REVENUE FUND  
**DEPARTMENT:** 53 HUMAN SERVICES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
4500	SPECIAL DEPT EXPENSE	0	0	0	2,500	2,500
4501	SPECIAL PROJECTS	8,341,500	8,343,500	6,279,628	6,279,628	-2,063,872
4503	STAFF DEVELOPMENT	12,530	12,530	24,540	24,540	12,010
4532	CLIENT PROGRAM SERVICES	1,018,978	1,018,978	996,542	996,542	-22,436
4600	TRANSPORTATION & TRAVEL	11,723	11,723	16,583	16,583	4,860
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	50	50	50	50	0
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	19,450	19,450	23,714	23,714	4,264
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	52,200	52,200	52,200	52,200	0
4605	RENT & LEASE: VEHICLE	29,931	29,931	27,570	27,570	-2,361
4606	FUEL PURCHASES	13,900	13,900	15,760	15,760	1,860
4608	HOTEL ACCOMMODATIONS	9,280	9,280	16,380	16,380	7,100
4620	UTILITIES	99,014	99,014	102,871	102,871	3,857
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	10,900,143	10,902,143	8,938,103	8,904,017	-1,998,126
5011	TRANSPORTATION EXPENSES	0	0	50,000	50,000	50,000
5012	ANCILLARY SERVICES	519,813	519,813	491,395	491,395	-28,418
5013	ANCILLARY EXPENSES	0	0	25,000	25,000	25,000
5300	INTERFND: SERVICE BETWEEN FUND	7,739	7,739	3,000	3,000	-4,739
5301	INTERFND: TELEPHONE EQUIPMENT &	29,000	29,000	30,706	30,706	1,706
5304	INTERFND: MAIL SERVICE	2,629	2,629	2,486	2,486	-143
5305	INTERFND: STORES SUPPORT	3,901	3,901	3,689	3,689	-212
5306	INTERFND: CENTRAL DUPLICATING	9,365	9,365	19,320	19,320	9,955
5308	INTERFND: MAINFRAME SUPPORT	41,964	41,964	39,680	39,680	-2,284
5314	INTERFND: PC SUPPORT	8,760	8,760	17,060	17,060	8,300
5316	INTERFND: IS PROGRAMMING SUPPORT	2,490	2,490	2,040	2,040	-450
5318	INTERFND: MAINTENANCE BLDG & IMPRV	9,020	9,020	8,900	8,900	-120
5320	INTERFND: NETWORK SUPPORT	49,124	49,124	46,454	46,454	-2,670
5321	INTERFND: COLLECTIONS	0	0	220	220	220
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	683,805	683,805	739,950	739,950	56,145
6040	FIXED ASSET: EQUIPMENT	92,000	92,000	22,503	22,503	-69,497
6042	FIXED ASSET: COMPUTER SYSTEM	9,500	7,500	26,572	26,572	19,072
6045	FIXED ASSET: VEHICLES	29,600	0	0	0	0
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	131,100	99,500	49,075	49,075	-50,425
7000	OPERATING TRANSFERS OUT	4,476	4,476	0	0	-4,476
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	4,476	4,476	0	0	-4,476
7100	RESIDUAL EQUITY TRANSFERS OUT	28,516	28,516	29,546	29,546	1,030
<b>CLASS: 71</b>	<b>RESIDUAL EQUITY TRANSFERS</b>	28,516	28,516	29,546	29,546	1,030
7380	INTRFND ABATEMENTS: NOT GENERAL	-8,000	-8,000	-150,000	-150,000	-142,000
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	-8,000	-8,000	-150,000	-150,000	-142,000
7700	APPROPRIATION FOR CONTINGENCIES	42,868	42,868	0	0	-42,868
<b>CLASS: 77</b>	<b>APPROPRIATION FOR</b>	42,868	42,868	0	0	-42,868
<b>TYPE: E SUBTOTAL</b>		16,706,347	16,676,747	14,448,602	14,451,102	-2,225,645
<b>FUND TYPE:</b>	<b>11 SUBTOTAL</b>	0	0	0	0	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0400	REV: INTEREST	2,350	2,350	2,300	2,300	-50
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	2,350	2,350	2,300	2,300	-50
0580	ST: ADMIN PUBLIC ASSISTANCE	385,535	385,535	259,819	259,819	-125,716
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	385,535	385,535	259,819	259,819	-125,716
1100	FED: OTHER	3,269,861	3,269,861	3,240,266	3,240,266	-29,595
1107	FED: MEDI CAL	593,130	593,130	371,840	371,840	-221,290
1115	FED: HAP PORTABLE ADMINISTRATION FEE	15,705	15,705	19,744	19,744	4,039
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	3,878,696	3,878,696	3,631,850	3,631,850	-246,846
1200	REV: OTHER GOVERNMENTAL AGENCIES	167,339	167,339	219,459	219,459	52,120
<b>CLASS: 12</b>	<b>REV: OTHER GOVERNMENTAL</b>	167,339	167,339	219,459	219,459	52,120
1800	INTERFND REV: SERVICE BETWEEN FUND	157,500	157,500	89,250	89,250	-68,250
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	157,500	157,500	89,250	89,250	-68,250
1940	MISC: REVENUE	1,000	1,000	4,000	4,000	3,000
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	1,000	1,000	4,000	4,000	3,000
2020	OPERATING TRANSFERS IN	56,923	56,923	56,923	56,923	0
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	56,923	56,923	56,923	56,923	0
0001	FUND BALANCE	344,300	344,300	304,000	304,000	-40,300
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	344,300	344,300	304,000	304,000	-40,300
<b>TYPE: R SUBTOTAL</b>		4,993,643	4,993,643	4,567,601	4,567,601	-426,042



# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE:E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	385,223	385,223	335,912	335,912	-49,311
3004	OTHER COMPENSATION	57	57	101	101	44
3005	TAHOE DIFFERENTIAL	840	840	0	0	-840
3020	RETIREMENT EMPLOYER SHARE	69,277	69,277	61,497	61,497	-7,780
3022	MEDI CARE EMPLOYER SHARE	5,597	5,597	4,871	4,871	-726
3040	HEALTH INSURANCE EMPLOYER	88,689	88,689	110,262	110,262	21,573
3041	UNEMPLOYMENT INSURANCE EMPLOYER	6,588	6,588	5,856	5,856	-732
3042	LONG TERM DISABILITY EMPLOYER	1,387	1,387	1,209	1,209	-178
3043	DEFERRED COMPENSATION EMPLOYER	1,005	1,005	821	821	-184
3046	RETIREE HEALTH: DEFINED	8,000	8,000	6,748	6,748	-1,252
3060	WORKERS' COMPENSATION EMPLOYER	4,433	4,433	3,739	3,739	-694
3080	FLEXIBLE BENEFITS	2,304	2,304	459	459	-1,845
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>573,400</b>	<b>573,400</b>	<b>531,475</b>	<b>531,475</b>	<b>-41,925</b>
4041	COUNTY PASS THRU TELEPHONE CHARGES	371	371	400	400	29
4082	HOUSEHOLD EXP: OTHER	133	133	133	133	0
4085	REFUSE DISPOSAL	529	529	94	94	-435
4086	JANITORIAL / CUSTODIAL SERVICES	0	0	270	270	270
4100	INSURANCE: PREMIUM	8,219	8,219	6,932	6,932	-1,287
4141	MAINT: OFFICE EQUIPMENT	250	250	500	500	250
4144	MAINT: COMPUTER	5,886	5,886	11,000	11,000	5,114
4160	VEH MAINT: SERVICE CONTRACT	140	140	140	140	0
4180	MAINT: BUILDING & IMPROVEMENTS	0	0	22	22	22
4220	MEMBERSHIPS	0	0	2,750	2,750	2,750
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	2,988	2,988	0	0	-2,988
4260	OFFICE EXPENSE	4,500	4,500	5,500	5,500	1,000
4261	POSTAGE	8,000	8,000	9,000	9,000	1,000
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	1,600	1,600	1,600	1,600	0
4264	BOOKS / MANUALS	1,000	1,000	1,000	1,000	0
4266	PRINTING / DUPLICATING SERVICES	1,619	1,619	1,619	1,619	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	26,182	26,182	11,935	11,935	-14,247
4324	MEDICAL, DENTAL, LAB & AMBULANCE SRV	200	200	250	250	50
4400	PUBLICATION & LEGAL NOTICES	450	450	500	500	50
4420	RENT & LEASE: EQUIPMENT	0	0	3,611	3,611	3,611
4440	RENT & LEASE: BUILDING &	0	0	2,550	2,550	2,550
4461	EQUIP: MINOR	400	400	625	625	225
4501	SPECIAL PROJECTS	21,196	21,196	21,006	21,006	-190
4503	STAFF DEVELOPMENT	2,150	2,150	2,475	2,475	325
4520	HAP: RENTALS HOUSING ASSIST PYMNT	167,339	167,339	219,455	219,455	52,116
4521	HAP: PORTABLE RENT TO OTHER COUNTIES	59,330	59,330	38,167	38,167	-21,163
4522	HAP: PORTABLE ADMINISTRATION FEE	3,894	3,894	2,179	2,179	-1,715
4523	HAP: HOUSING DAMAGE CLAIM	1,000	1,000	1,000	1,000	0

# HEALTH & HUMAN SERVICES AGENCY

## Financial Information by Fund Type

**FUND TYPE:** 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
**DEPARTMENT:** 53 HUMAN SERVICES

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
4524	FSS: ESCROW ACCOUNT FAM SELF	42,926	42,926	43,392	43,392	466
4535	HAP - UTILITY REIMBURSEMENT	15,211	15,211	16,490	16,490	1,279
4600	TRANSPORTATION & TRAVEL	1,220	1,220	2,019	2,019	799
4601	VOLUNTEER: TRANSPORTATION & TRAVEL	0	0	480	480	480
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,700	1,700	2,750	2,750	1,050
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	0	0	1,200	1,200	1,200
4605	RENT & LEASE: VEHICLE	3,412	3,412	3,412	3,412	0
4606	FUEL PURCHASES	1,300	1,300	1,450	1,450	150
4608	HOTEL ACCOMMODATIONS	960	960	1,200	1,200	240
4620	UTILITIES	4,389	4,389	1,341	1,341	-3,048
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	388,494	388,494	418,447	418,447	29,953
5009	HOUSING	3,105,478	3,105,478	3,083,102	3,083,102	-22,376
5024	IHSS HEALTH BENEFIT COSTS	900,000	900,000	510,000	510,000	-390,000
5300	INTERFND: SERVICE BETWEEN FUND	4,544	4,544	4,544	4,544	0
5301	INTERFND: TELEPHONE EQUIPMENT &	3,192	3,192	3,170	3,170	-22
5304	INTERFND: MAIL SERVICE	351	351	297	297	-54
5305	INTERFND: STORES SUPPORT	521	521	440	440	-81
5306	INTERFND: CENTRAL DUPLICATING	2,250	2,250	2,500	2,500	250
5308	INTERFND: MAINFRAME SUPPORT	5,608	5,608	4,729	4,729	-879
5314	INTERFND: PC SUPPORT	2,140	2,140	2,260	2,260	120
5316	INTERFND: IS PROGRAMMING SUPPORT	1,100	1,100	1,100	1,100	0
5320	INTERFND: NETWORK SUPPORT	6,565	6,565	5,537	5,537	-1,028
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	4,031,749	4,031,749	3,617,679	3,617,679	-414,070
<b>TYPE: E SUBTOTAL</b>		4,993,643	4,993,643	4,567,601	4,567,601	-426,042
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 53</b>	<b>SUBTOTAL</b>	2,441,281	2,441,281	2,212,213	2,070,611	-370,670

## HEALTH & HUMAN SERVICES AGENCY

### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Health & Human Services	1.00	1.00	1.00	-
Chief Assistant Director of Health & Human Services	1.00	1.00	1.00	-
Director of Health Services	-	-	-	-
Director of Human Services	-	-	-	-
Account Clerk I/II/III	4.00	4.00	4.00	-
Account Clerk Supervisor I	1.00	1.00	1.00	-
Accountant I/II	8.00	9.00	9.00	1.00
Accounting Technician	3.00	3.00	3.00	-
Administrative Secretary	1.00	1.00	1.00	-
Administrative Services Officer	4.00	3.00	3.00	(1.00)
Administrative Technician	11.00	11.00	11.00	-
Alcohol and Drug Program Division Mgr	1.00	1.00	1.00	-
Animal Control Officer I/II	6.00	6.00	6.00	-
Animal Control Operations Manager	-	1.00	1.00	1.00
Animal Shelter Attendant	4.00	4.00	4.00	-
Animal Shelter Supervisor	1.00	1.00	1.00	-
Assistant Director of Health Services	1.00	1.00	1.00	-
Assistant Director of Human Services	1.00	1.00	1.00	-
Assistant Director of Public Health	1.00	-	-	(1.00)
Care Management Counselor I/II	1.80	1.80	1.80	-
Chief Animal Control Officer	1.00	1.00	1.00	-
Chief Fiscal Officer	2.00	2.00	2.00	-
Community Health Advocate	1.00	1.00	1.00	-
Community Public Health Nursing Div Mgr	1.00	1.00	1.00	-
Cook I/II	2.81	2.81	2.81	-
Department Analyst I/II	9.00	8.00	8.00	(1.00)
Deputy Director of Mental Health	1.00	-	-	(1.00)
Deputy Public Guardian I/II	5.00	5.00	5.00	-
Disease Investigation & Control Specialist I/II	1.00	1.00	1.00	-
Eligibility Supervisor I	10.00	10.00	10.00	-
Eligibility Systems Specialist	2.00	2.00	2.00	-
Eligibility Worker I/II/III	80.00	80.00	80.00	-
Employment & Training Worker I/II/III	23.50	23.50	23.50	-
Employment & Training Worker Supv	5.00	5.00	5.00	-
EMS Agency Administrator	1.00	1.00	1.00	-
EMS Agency Medical Director	0.50	0.50	0.50	-
Energy Weatherization Technician I/II	2.00	2.00	2.00	-
Epidemiologist	1.00	1.00	1.00	-
Executive Assistant	2.00	-	-	(2.00)
Fiscal Technician	6.00	7.00	7.00	1.00
Food Services Aide	1.19	1.19	1.19	-

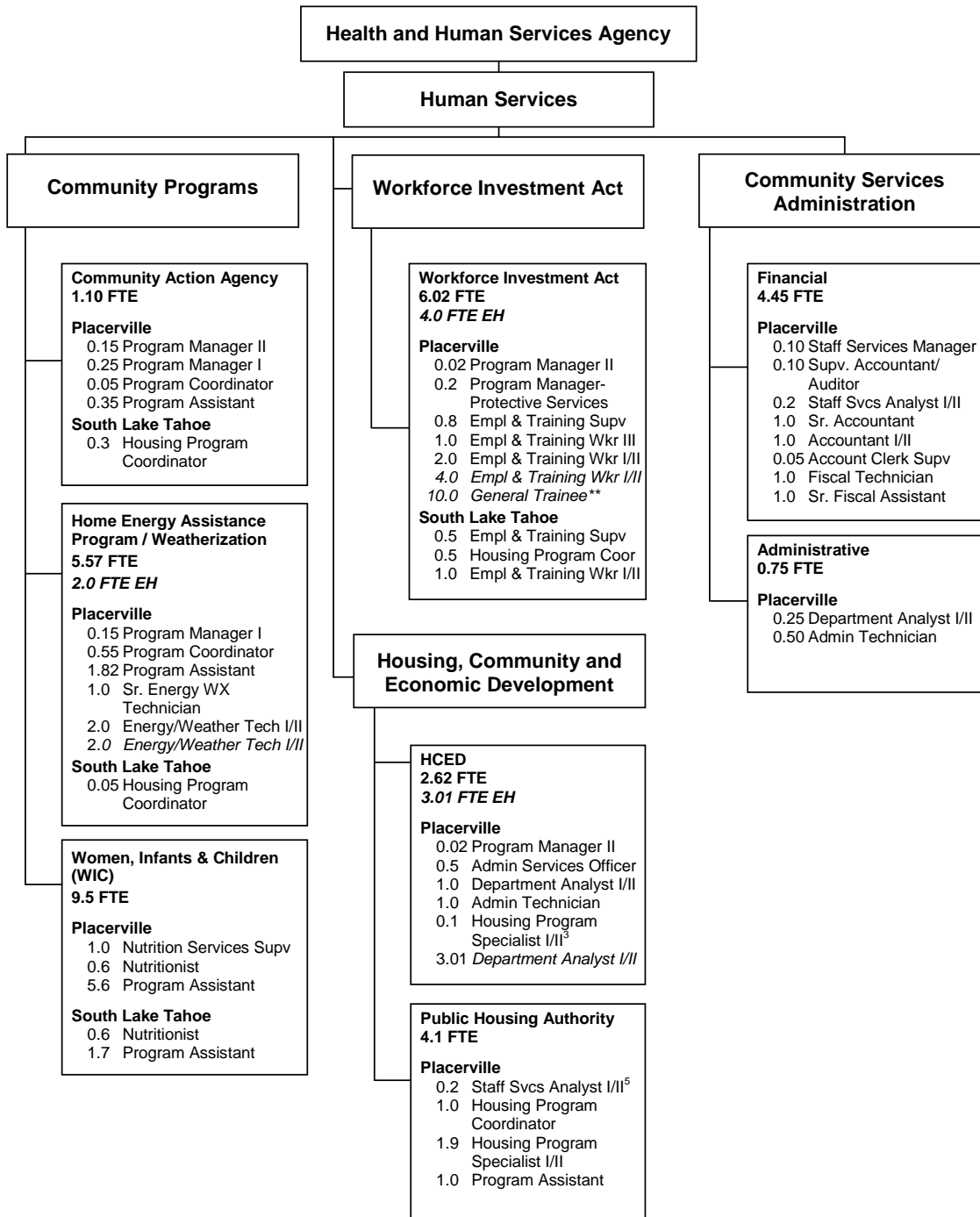
## HEALTH & HUMAN SERVICES AGENCY

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Food Services Supervisor	1.00	1.00	1.00	-
Health Education Coordinator	8.80	6.80	6.80	(2.00)
Health Program Manager	1.00	1.00	1.00	-
Health Program Specialist	4.00	4.00	4.00	-
Homemaker	1.00	1.00	1.00	-
Housing Program Coordinator	2.00	2.00	2.00	-
Housing Program Specialist I/II	2.00	2.00	2.00	-
IHSS Public Authority Registry/Training Specialist	2.00	2.00	2.00	-
Information Systems Coordinator	1.00	1.00	1.00	-
Information Technology Department Coordinator	2.00	2.00	2.00	-
Manager of Mental Health Programs	2.00	3.00	3.00	1.00
Mealsite Coordinator	5.68	5.98	5.98	0.30
Medical Administrative Officer	1.00	-	-	(1.00)
Medical Office Assistant I/II	10.80	10.80	10.80	-
Medical Records Technician	0.90	0.90	0.90	-
Mental Health Aide	2.00	2.70	2.70	0.70
Mental Health Clinical Nurse	2.00	3.00	3.00	1.00
Mental Health Clinician IA/IB/II	25.30	25.50	25.50	0.20
Mental Health Fiscal/Records Assistant	1.00	1.00	1.00	-
Mental Health Medical Director	1.00	1.00	1.00	-
Mental Health Nurse Practitioner	1.00	1.00	1.00	-
Mental Health Patient's Rights Advocate	1.00	1.00	1.00	-
Mental Health Program Coordinator IA/IB/II	6.00	7.00	7.00	1.00
Mental Health Worker I/II	12.40	13.90	13.90	1.50
Nutrition Services Supervisor	1.00	1.00	1.00	-
Nutritionist	1.20	1.20	1.20	-
Occupational/Physical Therapist	3.35	3.35	3.35	-
Office Assistant I/II	20.00	22.50	22.50	2.50
Office Assistant III	12.00	16.00	16.00	4.00
Office Assistant Supervisor I/II	3.00	3.00	3.00	-
Paralegal I/II	1.00	1.00	1.00	-
Program Aide	2.40	3.20	3.20	0.80
Program Assistant	18.45	18.15	18.15	(0.30)
Program Coordinator	4.00	3.00	3.00	(1.00)
Program Manager - Protective Services	5.00	5.00	5.00	-
Program Manager I	5.00	5.00	5.00	-
Program Manager II	3.00	5.00	5.00	2.00
Psychiatric Technician I/II	6.80	6.80	6.80	-
Psychiatrist	2.00	2.00	2.00	-
Public Health Laboratory Director	1.00	1.00	1.00	-
Public Health Microbiologist	-	-	-	-
Public Health Nurse I/II	8.90	8.90	8.90	-

## HEALTH & HUMAN SERVICES AGENCY

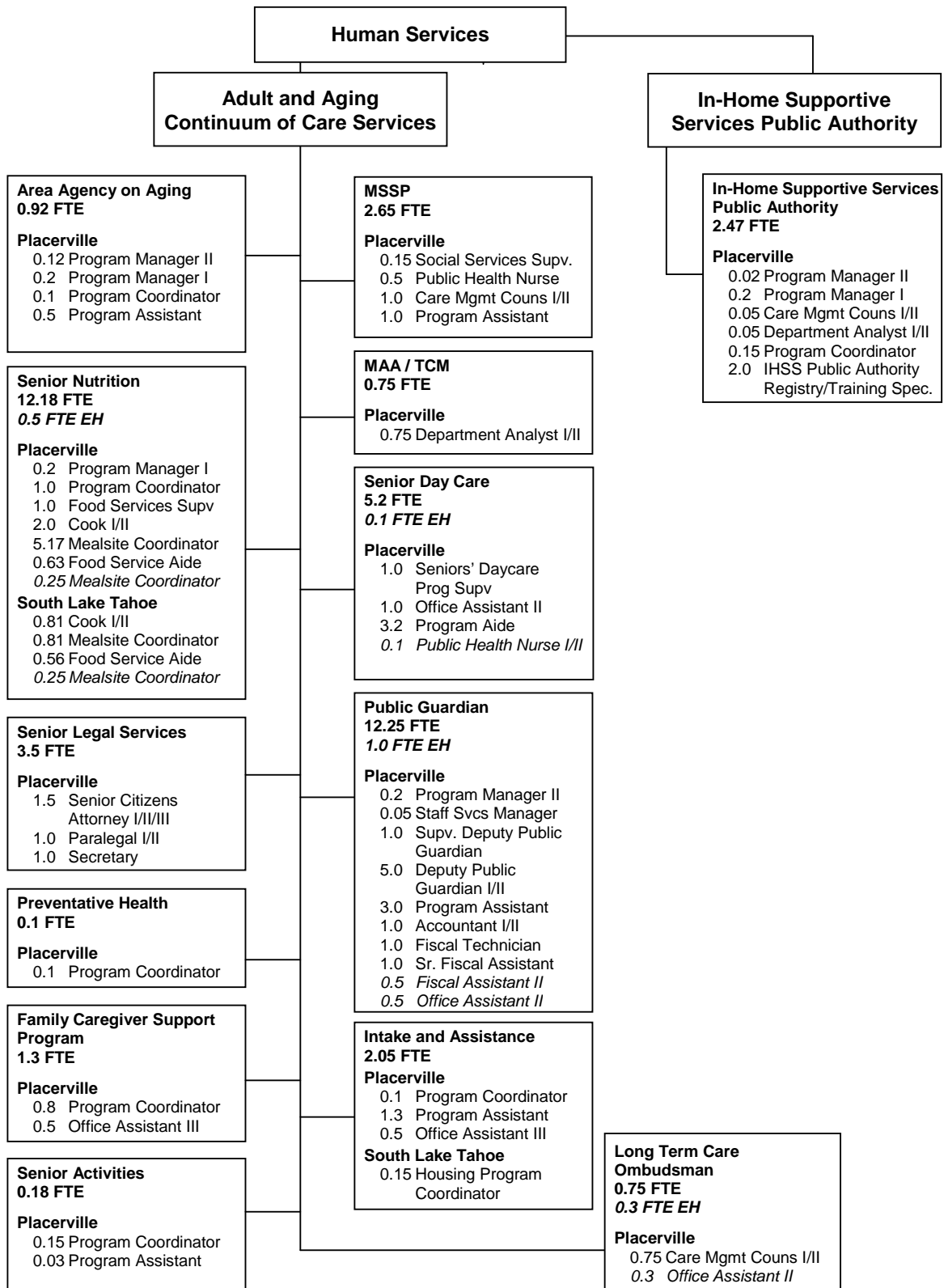
Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Public Health Officer	1.00	1.00	1.00	-
Public Services Assistant	2.00	2.00	2.00	-
Quality Improvement Coordinator	0.50	0.50	0.50	-
Secretary	1.00	1.00	1.00	-
Senior Citizens Attorney I/II/III	1.50	1.50	1.50	-
Seniors' Daycare Program Supervisor	1.00	1.00	1.00	-
Social Services Aide	12.00	12.00	12.00	-
Social Services Supervisor II	7.00	7.00	7.00	-
Social Worker I/II/III/IV	48.80	48.80	48.80	-
Sr. Accountant	4.00	4.00	4.00	-
Sr. Animal Control Officer	1.00	1.00	1.00	-
Sr. Department Analyst	2.60	2.60	2.60	-
Sr. Energy Weatherization Technician	1.00	1.00	1.00	-
Sr. Fiscal Assistant	2.00	2.00	2.00	-
Sr. Information Technology Dept Coordinator	1.00	1.00	1.00	-
Sr. Licensed Vocational Nurse	1.00	1.00	1.00	-
Sr. Medical Office Assistant	1.80	1.80	1.80	-
Sr. Office Assistant	4.00	4.50	4.50	0.50
Sr. Staff Services Analyst	1.00	1.00	1.00	-
Staff Services Analyst I/II	8.00	8.00	8.00	-
Staff Services Manager	2.00	2.00	2.00	-
Supervising Accountant/Auditor	1.00	3.00	3.00	2.00
Supervising Animal Control Officer	2.00	1.00	1.00	(1.00)
Supervising Health Education Coordinator	4.00	4.00	4.00	-
Supervising Mental Health Worker	1.00	-	-	(1.00)
Supervising Occupational/Physical Therapist	0.60	0.60	0.60	-
Supervising Public Health Nurse	2.00	2.00	2.00	-
Supv Deputy Public Guardian	1.00	1.00	1.00	-
Utilization Review Coordinator	1.00	1.00	1.00	-
Welfare Collections Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>521.58</b>	<b>529.78</b>	<b>529.78</b>	<b>8.20</b>

# HEALTH & HUMAN SERVICES AGENCY



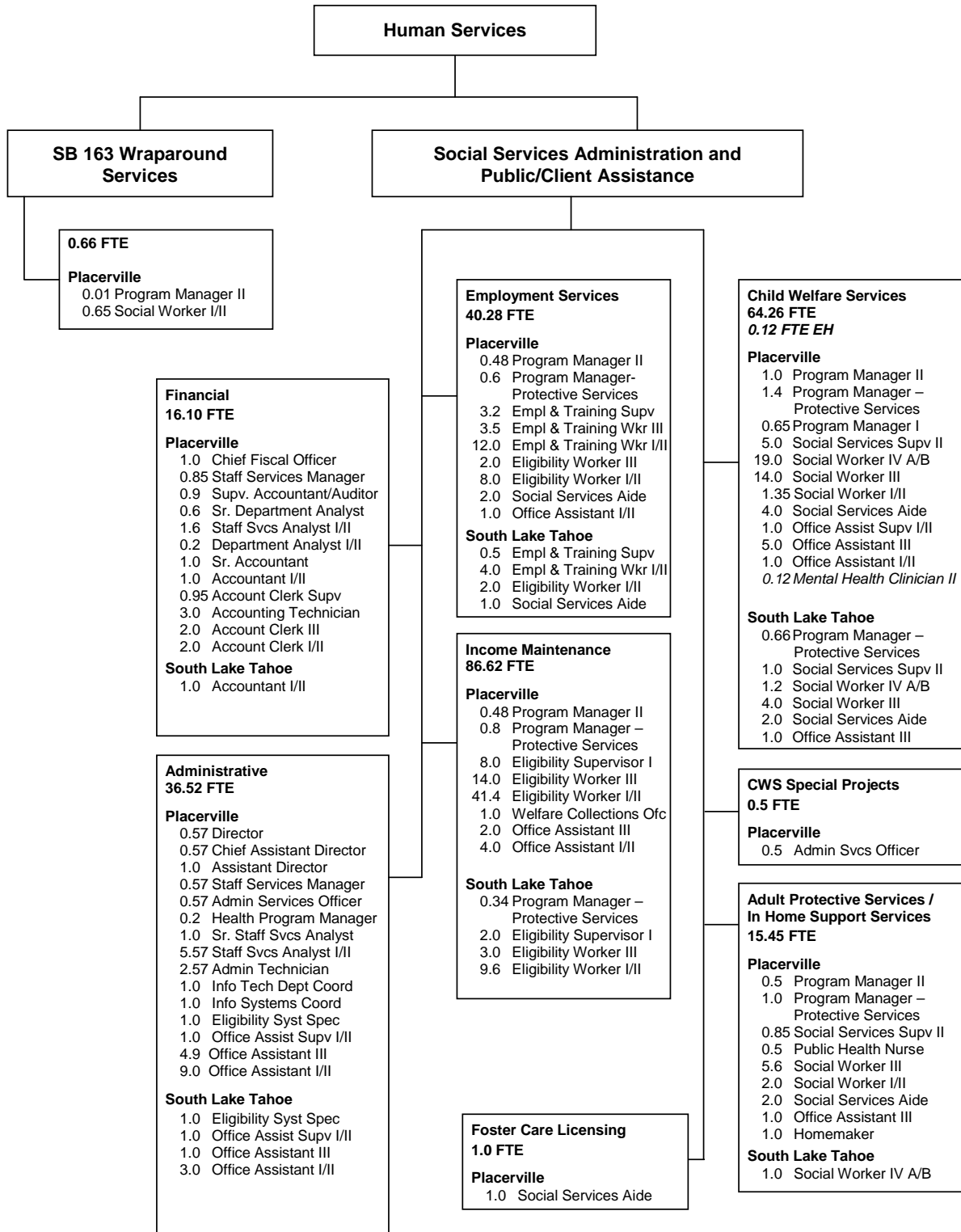
\*\* Student Intern levels vary throughout the year. Funded through the WIA Work Experience program, the funding for which may support up to approximately 10 Student Interns, but is based upon an individual's eligibility for the program.

# HEALTH & HUMAN SERVICES AGENCY



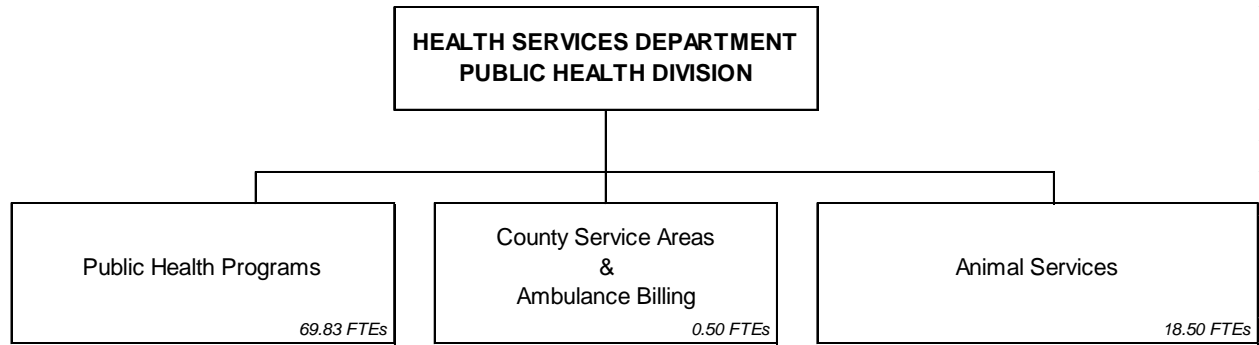
# HEALTH & HUMAN SERVICES AGENCY

## Human Services FY 12-13 Org Chart





# HEALTH & HUMAN SERVICES AGENCY



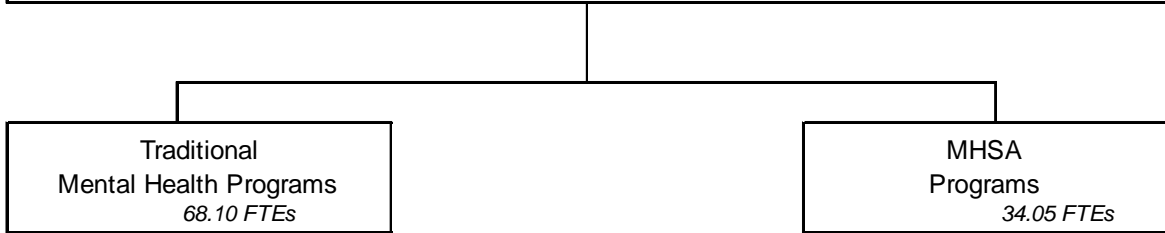
Director of HHSA	0.19	Admin Tech	0.50	Chief Animal Contr Offcr	1.00
Accountant VII	2.50		0.50	Animal Control Officer VII	6.00
Administrative Services Offcr	0.79			Animal Control Operations Mgr	1.00
Administrative Technician	0.91			Health Program Specialist	1.00
Alcohol and Drug Prog Div Mgr	0.95			Animal Shelter Attendant	4.00
Asst Director of Health Services	0.60			Animal Shelter Supervisor	1.00
Chief Assistant Director HHSA	0.19			Public Services Asst	2.00
Chief Fiscal Officer	0.60			Sr. Anim Control Offcr	1.00
Community Health Advocate	1.00			Sr. Office Assistant	0.50
Community PH Nursing Div Mgr	1.00			Supv Anim Control Offcr	1.00
Department Analyst VII	2.72				18.50
Disease Inv & Control Spec VII	1.00				
EMS Agency Administrator	1.00				
EMS Agency Medical Director	0.50				
Epidemiologist	1.00				
Fiscal Technician	2.50				
Health Education Coordinator	6.80				
Health Program Manager	0.40				
Health Program Specialist	2.25				
Medical Office Assistant VII	6.80				
Mental Health Clinician 1A/1B/II	0.25				
Occupl/Physical Therapist	3.35				
Office Assistant VII	3.50				
Office Assistant III	0.05				
Program Assistant	1.85				
Program Manager I	1.45				
Program Manager II	1.00				
Public Health Lab Director	1.00				
Public Health Nurse VII	7.90				
Public Health Officer	1.00				
Quality Improvement Coord	0.50				
Sr. Accountant	1.00				
Sr. Department Analyst	0.60				
Sr. IT Dept Coordinator	1.00				
Sr. Licensed Voc Nurse	1.00				
Sr. Office Assistant	3.00				
Staff Services Analyst II	0.19				
Staff Services Manager	0.19				
Supv Accountant Auditor	0.70				
Supv Health Education Coord	4.00				
Supv Occ/Physical Therapist	0.60				
Supv Public Health Nurse	<u>2.00</u>				
	<b>69.83</b>				

**Total FTEs**  
88.83

FY 12-13 Proposed Budget	88.83
Difference	-

# HEALTH & HUMAN SERVICES AGENCY

## HEALTH SERVICES DEPARTMENT



Director of HHSA	0.24
Accountant VII	2.50
Administrative Secretary	1.00
Administrative Services Officer	0.64
Administrative Technician	5.52
Alcohol and Drug Program Division Mgr	0.05
Assistant Director of Health Services	0.40
Chief Assistant Director HHSA	0.24
Chief Fiscal Officer	0.40
Department Analyst VII	3.03
Fiscal Technician	2.50
Health Program Manager	0.40
Health Program Specialist	0.75
Information Technology Dept Coord	1.00
Manager of Mental Health Programs	3.00
Medical Office Assistant VII	4.00
Medical Records Technician	0.90
Mental Health Aide	2.70
Mental Health Clinical Nurse	3.00
Mental Health Clinician IA/IB/II	25.25
Mental Health Fiscal/Records Assistant	1.00
Mental Health Medical Director	1.00
Mental Health Nurse Practitioner	1.00
Mental Health Patient's Rights Advocate	1.00
Mental Health Program Coordinator IA/IB/II	7.00
Mental Health Worker VII	13.90
Office Assistant III	0.05
Program Manager I	1.90
Program Manager II	1.00
Psychiatric Technician I/II	6.80
Psychiatrist	2.00
Sr. Accountant	1.00
Sr. Department Analyst	1.40
Sr. Medical Office Assistant	1.80
Sr. Office Assistant	1.00
Staff Services Analyst II	0.24
Staff Services Manager	0.24
Supervising Accountant Auditor	1.30
Utilization Review Coordinator	<u>1.00</u>
	<b>102.15</b>

FY 12-13 Proposed Budget      102.15

Difference      -

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## HEALTH & HUMAN SERVICES AGENCY

### Public Health Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Taxes	3,836,781	3,986,648	4,419,651	4,834,010	5,020,210
Licenses, Permits	288,467	154,979	238,469	247,811	328,479
Fines, Forfeitures	263,178	190,875	31,828	33,108	483,468
Use of Money	70,263	96,968	217,999	306,766	374,481
State	6,206,119	3,010,999	2,127,446	2,576,187	3,312,862
Federal	2,902,225	3,332,945	3,428,411	2,877,646	3,613,043
Other Governmental	195,770	555,395	946,494	307,125	365,454
Charges for Service	8,299,260	8,457,050	9,056,404	7,912,622	8,128,159
Misc.	161,666	485,175	400,923	653,726	655,958
Other Financing Sources	6,020,611	9,309,983	12,317,305	12,579,619	13,940,472
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>28,244,340</b>	<b>29,581,017</b>	<b>33,184,930</b>	<b>32,328,620</b>	<b>36,222,586</b>
Salaries	5,420,413	5,546,744	6,613,383	7,311,166	7,366,116
Benefits	2,086,492	2,515,887	3,024,772	3,037,755	3,118,174
Services & Supplies	14,400,960	16,867,042	17,917,266	16,030,781	18,652,499
Other Charges	5,392,525	5,454,262	5,946,090	5,598,669	5,846,371
Fixed Assets	46,298	66,701	51,460	121,936	155,129
Operating Transfers	-	42,320	1,625,510	110,795	340,159
Intrafund Transfers	56,661	240,649	251,895	63,565	119,713
Contingency	-	-	-	-	-
<b>Total Appropriations</b>	<b>27,403,349</b>	<b>30,733,605</b>	<b>35,430,376</b>	<b>32,274,667</b>	<b>35,598,161</b>
<b>NCC - Animal Services</b>	<b>622,028</b>	<b>691,212</b>	<b>723,928</b>	<b>1,358,074</b>	<b>1,897,912</b>
<b>General Fund Contribution</b>	<b>605,457</b>	<b>1,257,604</b>	<b>2,699,796</b>	<b>3,785,672</b>	<b>3,595,666</b>
<b>FTE's</b>	<b>134</b>	<b>140</b>	<b>150</b>	<b>151</b>	<b>145</b>
<b>Fund Balance</b>					
Public Health	4,918,833	5,769,677	4,358,614	3,248,214	5,045,512
CSA 3	1,136,159	919,217	909,176	1,133,851	1,273,879
CSA 7	4,011,500	2,390,621	2,292,101	4,589,888	5,174,900

## HEALTH & HUMAN SERVICES AGENCY

### Public Health Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Taxes	4,555,077	4,409,105	4,259,428	4,154,845	4,209,807
Licenses, Permits	360,409	340,041	300,335	390,490	428,800
Fines, Forfeitures	558,606	572,285	597,898	595,949	611,562
Use of Money	154,331	35,241	35,580	31,033	21,800
State	3,121,262	1,873,052	1,384,607	1,182,370	1,259,487
Federal	3,785,824	3,460,036	2,600,748	2,935,003	2,943,680
Other Governmental	437,631	516,392	552,529	541,691	577,197
Charges for Service	9,539,932	9,510,092	9,861,241	9,393,531	9,509,197
Misc.	1,508,452	1,255,762	1,012,603	914,001	852,052
Other Financing Sources	12,176,140	10,309,877	10,437,318	12,575,058	12,496,002
Use of Fund Balance	-	450,686	-	1,352,614	5,098,309
<b>Total Revenue</b>	<b>36,197,664</b>	<b>32,732,569</b>	<b>31,042,287</b>	<b>34,066,585</b>	<b>38,007,893</b>
Salaries	6,262,178	5,465,015	5,317,530	5,013,698	5,531,561
Benefits	2,846,279	2,307,508	2,265,060	2,244,028	2,624,919
Services & Supplies	19,927,129	19,240,980	18,291,539	20,646,919	22,335,369
Other Charges	5,817,002	5,184,956	5,816,487	6,064,691	5,198,389
Fixed Assets	14,091	41,557	31,588	63,400	163,491
Operating Transfers	1,300,021	422,479	35,560	937,964	134,485
Intrafund Transfers	83,626	776,439	70,250	155,315	80,613
Contingency	-	-	-	-	3,130,000
<b>Total Appropriations</b>	<b>36,250,326</b>	<b>33,438,934</b>	<b>31,828,014</b>	<b>35,126,015</b>	<b>39,198,827</b>
<b>NCC - Animal Services</b>	<b>1,081,297</b>	<b>706,365</b>	<b>1,113,127</b>	<b>1,059,430</b>	<b>1,190,934</b>
<b>General Fund Contribution</b>	<b>2,764,016</b>	<b>3,890,033</b>	<b>3,664,681</b>	<b>4,207,113</b>	<b>4,081,550</b>
<b>FTE's</b>	<b>104</b>	<b>92</b>	<b>84</b>	<b>85</b>	<b>89</b>
<b>Fund Balance</b>					
Public Health	5,084,945	4,825,643	4,948,680	4,844,331	3,379,816
CSA 3	1,262,878	1,328,921	1,538,829	1,553,950	1,533,745
CSA 7	6,238,880	6,519,859	6,514,312	5,250,926	1,637,337

## HEALTH & HUMAN SERVICES AGENCY

Public Health 10 Year Variance		
	\$ Change	% Change
Taxes	373,026	10%
Licenses, Permits	140,333	49%
Fines, Forfeitures	348,384	132%
Use of Money	(48,463)	-69%
State	(4,946,632)	-80%
Federal	41,455	1%
Other Governmental	381,427	195%
Charges for Service	1,209,937	15%
Misc.	690,386	427%
Other Financing Sources	6,475,391	108%
Fund Balance	5,098,309	N/A
<b>Total Revenue</b>	<b>9,763,553</b>	<b>35%</b>
Salaries	111,148	2%
Benefits	538,427	26%
Services & Supplies	7,934,409	55%
Other Charges	(194,136)	-4%
Fixed Assets	117,193	253%
Operating Transfers	134,485	N/A
Intrafund Transfers	23,952	42%
<b>Total Appropriations</b>	<b>11,795,478</b>	<b>43%</b>
<b>NCC</b>	<b>568,906</b>	<b>91%</b>
<b>General Fund Contribution</b>	<b>3,476,093</b>	<b>574%</b>
<b>FTE's</b>	<b>(45)</b>	<b>-34%</b>

### Notes

FY 2005-06 - Jail and Juvenile Hall medical expenses (CFMG contract) added to Public Health and funded via General Fund contribution.

Previously went through the Sheriff as a NCC. Countywide A87 charges (approx. \$500K) were billed to Public Health beginning this fiscal year.

FY 2006-07 - EMS agency costs shifted from CSA's to General Fund. Approximately \$600K

Jail and Juvenile medical expenses have increased from \$1.9M in FY 2005-06 to \$2.9M in FY 2009-10.

FY 2009-10 and FY 2010-11 budgets include the transfer of 10% health realignment and \$414,357 of tobacco settlement funds to the Mental Health Division.

FY 2011-12 budget does not include any transfer of realignment or tobacco settlement to Mental Health

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## HEALTH & HUMAN SERVICES AGENCY

### Mental Health Ten Year History

	<b>03/04</b>	<b>04/05</b>	<b>05/06</b>	<b>06/07</b>	<b>07/08</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
Use of Money	34,405	68,249	79,997	115,641	(64,414)
State	8,040,704	4,373,110	4,912,804	6,409,030	10,419,047
Federal	169,936	316,223	310,381	239,923	360,221
Charges for Service	760,418	807,862	939,054	1,812,622	730,213
Misc.	23,984	4,072	1,784	132,650	167,515
Other Financing Sources	992,932	2,499,310	4,944,714	3,866,851	5,088,438
Use of Fund Balance	-	-	-	-	-
<b>Total Revenue</b>	<b>10,022,379</b>	<b>8,068,826</b>	<b>11,188,734</b>	<b>12,576,717</b>	<b>16,701,020</b>
Salaries	4,739,695	4,453,291	5,477,674	6,450,486	7,454,500
Benefits	1,702,307	2,016,356	2,382,494	2,482,367	2,802,974
Services & Supplies	1,924,751	2,033,221	2,478,491	3,740,102	5,135,088
Other Charges	784,368	797,712	1,245,954	1,678,721	1,923,373
Fixed Assets	11,390	65,437	21,615	39,389	89,190
Operating Transfers	-	-	-	25,426	215,939
Intrafund Transfers	(295,484)	(166,553)	(286,773)	(140,602)	(113,248)
Contingencies (MHSA)	-	-	-	-	-
Increase to Reserve (MHSA)	-	-	-	-	-
<b>Total Appropriations</b>	<b>8,867,027</b>	<b>9,199,464</b>	<b>11,319,455</b>	<b>14,275,889</b>	<b>17,507,816</b>
<b>General Fund Contribution</b>	<b>117,781</b>	<b>28,608</b>	<b>429,519</b>	<b>23,256</b>	<b>16,510</b>
<b>FTE's</b>	<b>102</b>	<b>97</b>	<b>102</b>	<b>115</b>	<b>127</b>
<b>Fund Balance</b>					
Mental Health	3,671,190	3,160,544	3,667,985	1,852,419	(1,381,056)
MHSA	-	-	-	113,975	2,001,060



## HEALTH & HUMAN SERVICES AGENCY

### Mental Health Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Use of Money	135,613	7,306	19,895	27,156	30,000
State	13,262,872	6,418,259	9,873,929	7,808,140	6,331,294
Federal	322,366	3,176,836	4,492,006	3,588,397	5,229,679
Other Governmental	-	-	-	-	14,000
Charges for Service	1,211,844	527,266	424,369	738,827	802,919
Misc.	175,000	30,535	26,323	250	-
Other Financing Sources	3,924,507	3,238,531	3,184,771	3,232,332	3,515,919
Use of Fund Balance	620,003	-	-	1,680,396	1,356,608
<b>Total Revenue</b>	<b>19,652,205</b>	<b>13,398,733</b>	<b>18,021,293</b>	<b>17,075,498</b>	<b>17,280,419</b>
Salaries	7,280,623	5,963,998	5,977,197	6,000,402	6,559,715
Benefits	2,933,263	2,376,087	2,568,113	3,600,059	2,632,870
Services & Supplies	4,508,204	3,933,828	4,768,999	5,812,986	6,173,136
Other Charges	1,900,691	1,406,217	1,437,682	1,575,050	1,649,203
Fixed Assets	38,134	3,757	122,735	87,001	115,495
Operating Transfers	30,000	132,126	73,109	-	-
Intrafund Transfers	(149,697)	(797,237)	-	-	150,000
Contingencies (MHSA)	-	-	-	-	-
Increase to Reserve (MHSA)	-	-	-	-	-
<b>Total Appropriations</b>	<b>16,541,218</b>	<b>13,018,776</b>	<b>14,947,835</b>	<b>17,075,498</b>	<b>17,280,419</b>
<b>General Fund Contribution</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>	<b>16,510</b>
<b>FTE's</b>	<b>90</b>	<b>93</b>	<b>100</b>	<b>101</b>	<b>102</b>
<b>Fund Balance</b>					
Mental Health	(963,517)	(97,945)	(1,790,213)	(272,426)	(372,426)
MHSA	1,643,913	2,253,942	8,250,715	5,052,532	3,795,924

## HEALTH & HUMAN SERVICES AGENCY

<b>Mental Health 10 Year Variance</b>		
	<b>\$ Change</b>	<b>% Change</b>
Use of Money	(4,405)	-13%
State	(1,709,410)	-21%
Federal	5,059,743	2977%
Charges for Service	42,501	6%
Misc.	(23,984)	-100%
Other Financing Sources	2,522,987	254%
Use of Fund Balance	1,356,608	N/A
<b>Total Revenue</b>	<b>7,258,040</b>	<b>72%</b>
Salaries	1,820,020	38%
Benefits	930,563	55%
Services & Supplies	4,248,385	221%
Other Charges	864,835	110%
Fixed Assets	104,105	914%
Intrafund Transfers	445,484	-151%
<b>Total Appropriations</b>	<b>8,413,392</b>	<b>95%</b>
<b>General Fund Contribution</b>	<b>(101,271)</b>	<b>-86%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

### Notes

In FY 2002-03 Medi-Cal and EPSDT revenues were reclassified from Charges for Services to State revenues for Mental Health Services.

FY 2004-05 through FY 2007-08 use of Mental Health fund balance was required to meet expenditure needs.

FY 2006-07 was first year for significant MHSA revenues to be received (\$1.2M).

FY 2007-08 General Fund contribution shows as \$0. The year end transfer of \$3.3M was recorded as a loan, not a contribution.

For FY 2008-09 MH received a General Fund contribution of \$3M. The prior year transfer of \$3.3M is still recorded as a loan, not a contribution.

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## HEALTH & HUMAN SERVICES AGENCY

### Human Services Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Use of Money	57,154	113,936	109,533	125,207	412,358
State	15,486,525	12,068,248	12,585,669	12,538,401	13,408,407
Federal	22,768,860	20,498,444	20,812,215	22,457,779	24,669,276
Other Governmental	7,500	47,959	70,106	45,846	42,318
Charges for Service	1,237,419	1,761,147	2,049,003	2,001,625	1,954,883
Misc.	735,891	776,879	807,109	688,196	743,414
Other Financing Sources	1,155,573	5,664,262	6,551,582	6,633,948	8,673,835
Use of Fund Balance	-	-			
<b>Total Revenue</b>	<b>41,448,922</b>	<b>40,930,875</b>	<b>42,985,217</b>	<b>44,491,002</b>	<b>49,904,491</b>
Salaries	8,701,325	10,600,843	11,751,210	12,869,359	13,998,253
Benefits	7,329,469	5,770,553	6,261,055	6,068,482	6,772,906
Services & Supplies	10,006,674	7,200,515	6,995,574	8,195,924	6,219,492
Other Charges	14,383,597	16,064,879	16,772,663	17,259,052	22,244,961
Fixed Assets	39,863	50,340	284,224	35,636	174,951
Operating Transfers	-	-	25,000	22,689	15,000
Intrafund Transfers	920,211	458,805	653,191	742,324	581,836
<b>Total Appropriations</b>	<b>41,381,139</b>	<b>40,145,935</b>	<b>42,742,917</b>	<b>45,193,466</b>	<b>50,007,399</b>
<b>NCC</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>702,464</b>	<b>102,908</b>
<b>General Fund Contribution</b>	<b>937,314</b>	<b>951,962</b>	<b>1,459,487</b>	<b>1,525,261</b>	<b>1,715,012</b>
<b>FTE's</b>	<b>320</b>	<b>321</b>	<b>328</b>	<b>322</b>	<b>339</b>
<b>Fund Balance</b>					
Community Services	1,021,798	1,023,004	1,382,007	993,078	1,438,042
SB 163 Wraparound	-	182,776	281,105	306,119	435,670
IHSS / PHA	73,998	269,927	469,130	372,734	728,035

## HEALTH & HUMAN SERVICES AGENCY

### Human Services Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Use of Money	49,157	28,182	25,661	30,277	23,080
State	15,054,757	13,184,244	14,568,681	13,166,844	11,525,376
Federal	24,810,778	27,009,046	27,399,485	38,311,807	32,821,393
Other Governmental	586,217	713,889	991,377	923,898	976,018
Charges for Service	1,897,893	1,620,713	840,004	1,168,864	1,127,063
Misc.	846,369	672,124	622,737	482,300	512,683
Other Financing Sources	6,253,094	5,721,606	5,362,272	5,782,881	10,008,582
Use of Fund Balance	-	-	-	2,026,306	1,280,811
<b>Total Revenue</b>	<b>49,498,265</b>	<b>48,949,804</b>	<b>49,810,217</b>	<b>61,893,177</b>	<b>58,275,006</b>
Salaries	14,453,819	14,040,592	14,176,324	16,298,538	15,742,738
Benefits	7,037,519	6,555,695	7,022,908	8,000,217	8,452,066
Services & Supplies	6,047,739	5,965,241	5,458,762	14,474,436	13,119,809
Other Charges	21,805,676	22,036,609	23,231,633	24,460,256	22,149,033
Fixed Assets	82,011	68,144	75,233	193,800	133,550
Operating Transfers	47,873	25,000	25,000	57,992	54,546
Intrafund Transfers	831,753	1,001,574	848,182	806,351	693,875
Contingency	-	220,000	-	42,868	-
<b>Total Appropriations</b>	<b>50,306,390</b>	<b>49,912,855</b>	<b>50,838,042</b>	<b>64,334,458</b>	<b>60,345,617</b>
<b>NCC</b>	<b>808,125</b>	<b>963,051</b>	<b>1,027,825</b>	<b>2,441,281</b>	<b>2,070,611</b>
<b>General Fund Contribution</b>	<b>1,536,895</b>	<b>1,307,081</b>	<b>1,191,055</b>	<b>1,411,606</b>	<b>1,668,174</b>
<b>FTE's</b>	<b>324</b>	<b>309</b>	<b>309</b>	<b>335</b>	<b>339</b>
<b>Fund Balance</b>					
Community Services	1,231,873	1,327,303	1,542,475	976,811	-
SB 163 Wraparound	425,861	190,018	139,531	-	-
IHSS / PHA	704,995	503,299	344,300	304,000	-

## HEALTH & HUMAN SERVICES AGENCY

Human Services 10 Year Variance		
	\$ Change	% Change
Use of Money	(34,074)	-60%
State	(3,961,149)	-26%
Federal	10,052,533	44%
Other Governmental	968,518	N/A
Charges for Service	(110,356)	-9%
Misc.	(223,208)	-30%
Other Financing Sources	8,853,009	766%
Use of Fund Balance	1,280,811	N/A
<b>Total Revenue</b>	<b>16,826,084</b>	<b>41%</b>
Salaries	7,041,413	81%
Benefits	1,122,597	15%
Services & Supplies	3,113,135	31%
Other Charges	7,765,436	54%
Fixed Assets	93,687	235%
Operating Transfers	54,546	N/A
Intrafund Transfers	(226,336)	-25%
Contingency	-	N/A
<b>Total Appropriations</b>	<b>18,964,478</b>	<b>46%</b>
<b>NCC</b>	<b>2,070,611</b>	<b>N/A</b>
<b>General Fund Contribution</b>	<b>730,860</b>	<b>78%</b>
<b>FTE's</b>	<b>19</b>	<b>6%</b>

### Notes

In FY 2003-04 the Departments of Community Services and Social Services were combined to become the Department of Human Services.

The history shown reflects the total of both former departments in the years prior to the merger.

Increase from FY 2007-08 actuals to FY 2008-09 projections is due to several one-time revenues and expenditures including Federal stimulus funds, loan programs and grants for housing related activities, and Federal funds for Medi-Cal security improvements.



# VETERANS AFFAIRS

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## Mission

To assist veterans with any facet of their military experience and the administration of laws resulting from such service as well as to assist their dependents and survivors through entitlement assistance and successful litigation of claims to the U.S. Government.

## Program Summaries

### Veteran Affairs

Positions: 4.0 FTE

Extra Help: \$0

Total Appropriations: \$408,967

Total Revenues: \$87,500

Net County Cost: \$321,467

Staff provides information, benefit counseling, application assistance, case management, intercession and appellate advocacy with any facet of State and Federal law providing for the relief and assistance of persons who served in the military as well as for their dependents and survivors. Assistance may include home loans, pension, compensation, insurance, medical and domiciliary care, education programs, work study, veterans preference, survivors benefits, military retirement benefits, and many others. This program also provides community based coordination and delivery of federal and state programs providing relief for chronically homeless veterans and their survivors caused by disability or death, as well as providing services that ensure the reassimilation of returning war veterans, the rehabilitation of wounded, and when necessary, limited coordination and assistance in the return and burial of the dead. Staff must be trained and knowledgeable in all aspects of Title 38 United States Code (U.S.C.), much of Title 10 U.S.C., the California Military and Veterans Code and changing legislation. Staff also provides administrative support to the Commission on Veterans Affairs, payment coordination associated with the Veterans Memorial Building and coordination between the County and the various veterans' communities.

## Financial Charts

### Source of Funds

State Intergovernmental (\$28,500): State subvention funding is distributed to counties that establish and maintain a county veteran services officer on a pro rata basis under the California Military and Veterans Code § 972.1.

Federal Intergovernmental (\$4,000): The California Department of Veterans Affairs obtains federal matching funds to contribute toward the salaries and expenses of county veteran service officers on a pro rata basis for Medi-Cal related activities under CMVC § 972.5.





# VETERANS AFFAIRS

Other (\$55,000): Under CMVC § 972.2, the County receives revenue from special interest license plate fees which are deposited in a special revenue fund.

Net County Cost (\$321,467): The department is primarily funded with discretionary General Fund tax dollars. These revenues are collected in Department 15 – General Fund Other Operations.

## Use of Funds

**Salaries & Benefits (\$329,729):** Primarily comprised of general salaries & benefits (\$215,904), retirement (\$37,455), retiree health (\$2,918), worker's compensation (\$331), and health insurance (\$73,121).

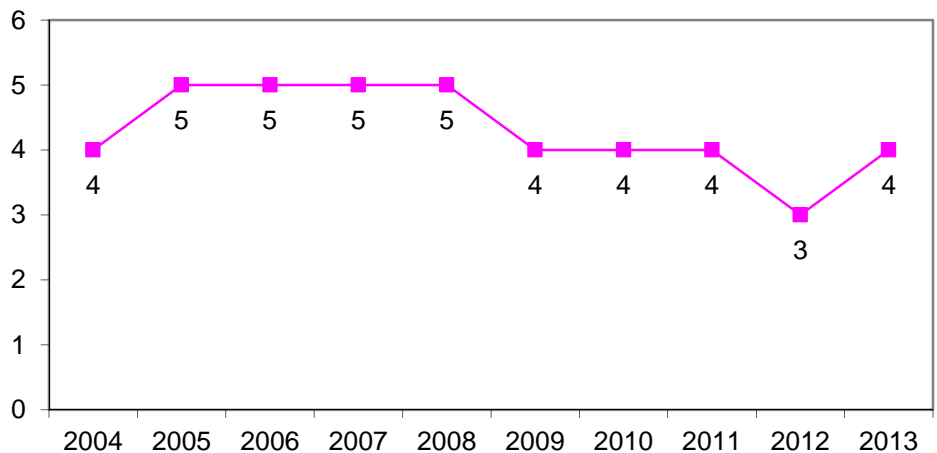


**Services & Supplies (\$60,597):** Primarily comprised of utilities (\$21,000), rental & lease equipment (\$6,000), refuse disposal (\$5,700), transportation & travel (\$1,300), and liability insurance (\$9,329).

**Intrafund Transfers (\$18,641):** Intrafund transfers consist of charges from other departments for services such as telephone support (\$5,200), network support (\$9,391) and mainframe support (\$1,748).

## Staffing Trend

The proposed staff allocation for FY 2012-13 is 4 FTE's which is a return to FY 2003-04 levels. The department assigns 0.25 FTE for its Tahoe outreach.



## **VETERANS AFFAIRS**

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### **Chief Administrative Office Comments**

The Recommended Budget represents an overall increase of \$3,300 or 4% in revenues and an increase of \$56,682 or 16% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has increased \$53,382 or 2%.

The change in revenues is due to increased use of the Veteran license plate special revenue fund. The change in appropriations is related to increases in salaries and benefits due to the addition of one FTE Veterans Service Representative, which will be split between two half-time employees. The department has been relying on extra help to meet its basic workload needs. After discussion with Human Resources, it was determined necessary to add permanent staff. Other appropriations are remaining flat.

The Recorder-Clerk/Registrar of Voters will continue to act as the department head through this fiscal year.

# VETERANS AFFAIRS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 51 VETERAN AFFAIRS

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0420	RENT: LAND & BUILDINGS	0	4,200	0	0	-4,200
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	0	4,200	0	0	-4,200
0800	ST: VETERANS' AFFAIRS	28,500	28,500	28,500	28,500	0
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	28,500	28,500	28,500	28,500	0
1107	FED: MEDI CAL	4,000	4,000	4,000	4,000	0
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	4,000	4,000	4,000	4,000	0
2020	OPERATING TRANSFERS IN	47,500	47,500	55,000	55,000	7,500
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	47,500	47,500	55,000	55,000	7,500
<b>TYPE: R SUBTOTAL</b>		80,000	84,200	87,500	87,500	3,300

# VETERANS AFFAIRS

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 51 VETERAN AFFAIRS

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	114,664	143,536	203,070	203,070	59,534
3001	TEMPORARY EMPLOYEES	32,247	42,500	0	0	-42,500
3020	RETIREMENT EMPLOYER SHARE	21,163	25,691	37,455	37,455	11,764
3022	MEDI CARE EMPLOYER SHARE	2,001	2,082	2,917	2,917	835
3040	HEALTH INSURANCE EMPLOYER	48,414	44,616	73,121	73,121	28,505
3041	UNEMPLOYMENT INSURANCE EMPLOYER	2,415	2,415	3,220	3,220	805
3042	LONG TERM DISABILITY EMPLOYER	517	517	697	697	180
3046	RETIREE HEALTH: DEFINED	4,006	4,006	4,006	2,918	-1,088
3060	WORKERS' COMPENSATION EMPLOYER	943	943	943	331	-612
3080	FLEXIBLE BENEFITS	1,500	6,000	6,000	6,000	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>227,870</b>	<b>272,306</b>	<b>331,429</b>	<b>329,729</b>	<b>57,423</b>
4040	TELEPHONE COMPANY VENDOR	678	350	678	678	328
4041	COUNTY PASS THRU TELEPHONE CHARGES	300	300	300	300	0
4085	REFUSE DISPOSAL	5,700	5,700	5,700	5,700	0
4086	JANITORIAL / CUSTODIAL SERVICES	2,275	0	3,900	3,900	3,900
4100	INSURANCE: PREMIUM	1,910	1,910	1,910	8,171	6,261
4101	INSURANCE: ADDITIONAL LIABILITY	1,158	1,158	1,158	1,158	0
4143	MAINT: SERVICE CONTRACT	-11,000	700	700	700	0
4144	MAINT: COMPUTER	0	350	350	350	0
4160	VEH MAINT: SERVICE CONTRACT	75	0	0	0	0
4180	MAINT: BUILDING & IMPROVEMENTS	500	500	0	0	-500
4220	MEMBERSHIPS	1,060	1,060	1,180	1,180	120
4260	OFFICE EXPENSE	1,500	1,300	1,500	1,500	200
4261	POSTAGE	688	1,100	688	688	-412
4262	SOFTWARE	92	0	0	0	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	200	200	200	200	0
4264	BOOKS / MANUALS	400	400	400	400	0
4266	PRINTING / DUPLICATING SERVICES	200	200	200	200	0
4300	PROFESSIONAL & SPECIALIZED SERVICES	1,224	1,224	2,000	2,000	776
4420	RENT & LEASE: EQUIPMENT	6,000	6,000	6,000	6,000	0
4461	EQUIP: MINOR	2,178	0	0	0	0
4462	EQUIP: COMPUTER	7,100	7,100	0	0	-7,100
4500	SPECIAL DEPT EXPENSE	4,200	4,200	0	0	-4,200
4503	STAFF DEVELOPMENT	660	660	660	660	0
4529	SOFTWARE LICENSE	1,312	1,312	1,312	1,312	0
4600	TRANSPORTATION & TRAVEL	500	1,370	1,300	1,300	-70
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	1,000	1,000	1,000	1,000	0
4604	MILEAGE: VOLUNTEER PRIVATE AUTO	660	1,000	0	0	-1,000
4606	FUEL PURCHASES	1,000	0	1,000	1,000	1,000
4608	HOTEL ACCOMMODATIONS	1,000	1,500	1,200	1,200	-300
4620	UTILITIES	21,100	20,000	21,000	21,000	1,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>53,670</b>	<b>60,594</b>	<b>54,336</b>	<b>60,597</b>	<b>3</b>
7220	INTRAFND: TELEPHONE EQUIPMENT &	3,094	5,215	5,200	5,200	-15
7223	INTRAFND: MAIL SERVICE	1,061	1,061	2,276	2,276	1,215
7224	INTRAFND: STORES SUPPORT	70	70	26	26	-44
7225	INTRAFND: CENTRAL DUPLICATING	100	100	0	0	-100
7227	INTRAFND: MAINFRAME SUPPORT	1,748	1,748	1,748	1,748	0
7229	INTRAFND: PC SUPPORT	500	1,800	0	0	-1,800
7234	INTRAFND: NETWORK SUPPORT	9,391	9,391	9,391	9,391	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>15,964</b>	<b>19,385</b>	<b>18,641</b>	<b>18,641</b>	<b>-744</b>
<b>TYPE: E SUBTOTAL</b>		<b>297,504</b>	<b>352,285</b>	<b>404,406</b>	<b>408,967</b>	<b>56,682</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>217,504</b>	<b>268,085</b>	<b>316,906</b>	<b>321,467</b>	<b>53,382</b>
<b>DEPARTMENT: 51</b>	<b>SUBTOTAL</b>	<b>217,504</b>	<b>268,085</b>	<b>316,906</b>	<b>321,467</b>	<b>53,382</b>

# VETERANS AFFAIRS

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## Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Veterans Service Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
Sr. Veterans Representative	1.00	1.00	1.00	-
Veterans Service Representative	-	1.00	1.00	1.00
<b>Department Total</b>	3.00	4.00	4.00	1.00

# VETERANS AFFAIRS

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Veterans Service  
Officer

Executive  
Assistant

Sr. Veterans  
Service  
Representative

Veterans Service  
Representative

## VETERANS AFFAIRS

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Use of Money	-	-	-	-	-
State	38,825	28,149	25,432	26,314	14,142
Federal	-	5,584	6,268	5,137	2,160
Misc.	-	-	-	-	-
Other Financing Sources	-	-	-	1,024	4,429
<b>Total Revenue</b>	<b>38,825</b>	<b>33,733</b>	<b>31,700</b>	<b>32,475</b>	<b>20,731</b>
Salaries	182,462	182,868	189,937	239,211	247,370
Benefits	60,865	84,504	100,426	111,208	109,304
Services & Supplies	14,813	16,476	27,357	52,204	63,425
Other Charges	-	50	-	80	-
Fixed Assets	-	2,579	-	11,003	-
Intrafund Transfers	9,932	10,815	9,546	19,951	18,754
<b>Total Appropriations</b>	<b>268,072</b>	<b>297,292</b>	<b>327,266</b>	<b>433,657</b>	<b>438,853</b>
<b>NCC</b>	<b>229,247</b>	<b>263,559</b>	<b>295,566</b>	<b>401,182</b>	<b>418,122</b>
<b>FTE's</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

# VETERANS AFFAIRS

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Use of Money	-	-	4,200	-	-
State	29,483	28,744	27,637	28,500	28,500
Federal	7,420	2,436	2,310	4,000	4,000
Misc.	-	-	-	-	-
Other Financing Sources	9,030	8,356	-	47,500	55,000
<b>Total Revenue</b>	<b>45,933</b>	<b>39,536</b>	<b>34,147</b>	<b>80,000</b>	<b>87,500</b>
Salaries	232,065	205,252	159,724	146,911	203,070
Benefits	107,229	79,113	84,890	80,959	126,659
Services & Supplies	59,647	57,228	54,305	53,670	60,597
Other Charges	-	-	-	-	-
Fixed Assets	-	2,168	2,465	-	-
Intrafund Transfers	24,497	19,102	20,410	15,964	18,641
<b>Total Appropriations</b>	<b>423,438</b>	<b>362,863</b>	<b>321,794</b>	<b>297,504</b>	<b>408,967</b>
<b>NCC</b>	<b>377,505</b>	<b>323,327</b>	<b>287,647</b>	<b>217,504</b>	<b>321,467</b>
<b>FTE's</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>3</b>	<b>4</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	-	N/A
State	(10,325)	-27%
Federal	4,000	N/A
Misc.	-	N/A
Other Financing Sources	55,000	N/A
<b>Total Revenue</b>	<b>48,675</b>	<b>125%</b>
Salaries	20,608	11%
Benefits	65,794	108%
Services & Supplies	45,784	309%
Other Charges	-	N/A
Fixed Assets	-	N/A
Intrafund Transfers	8,709	88%
<b>Total Appropriations</b>	<b>140,895</b>	<b>53%</b>
<b>NCC</b>	<b>92,220</b>	<b>40%</b>
<b>FTE's</b>	<b>-</b>	<b>0%</b>

Notes



## VETERANS AFFAIRS

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# LIBRARY

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## Mission

The El Dorado County Library enriches the lives of residents by promoting lifelong learning and literacy for all ages through its research and information services, educational programs and classes, community facilities, and comprehensive collections of traditional and current resources.

The mission of the El Dorado County Historical Museum is to exhibit and interpret the heritage of the County in a current, accurate, and engaging manner; to be a valuable historical resource to the community through its well organized research facility, historical exhibits and educational programs; to collect, document, and preserve artifacts and records significant to the history of El Dorado County using the highest standards of scholarship and professional museum and archival practices; and to provide a rewarding experience for volunteers and visitors and enhance the Museum's significance to the community.

## Program Summaries

### **Central Administration & Support**

**Positions: 6.2 FTE**  
**Extra Help: \$28,500**

**Total Appropriations: \$ 699,824**  
**Total Revenues: \$ 0**  
**Net County Cost: \$ 699,824**

Provides oversight, direction and support for the department and is responsible for administrative and business support functions including budgeting, accounting, payroll, personnel, purchasing and contract coordination, computer services and support and clerical operations. Also provides book ordering, cataloging and processing support for all branches.

### **Main Library – Placerville**

**Positions: 6.3 FTE**  
**Extra Help: \$30,000**

**Total Appropriations: \$ 577,308**  
**Total Revenues: \$ 119,200**  
**Net County Cost: \$ 458,108**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 144,000 books and other items, and circulates 306,000 items annually. Open five days per week. Revenue sources are fines and fees, donations, and fund balance.

### **South Lake Tahoe Library**

**Positions: 5.3 FTE**  
**Extra Help: \$28,400**

**Total Appropriations: \$ 523,863**  
**Total Revenues: \$ 502,305**  
**Net County Cost: \$ 21,558**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 61,000 books and other items, and circulates 130,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

## LIBRARY

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### **Cameron Park Library**

**Positions: 4.55 FTE**

**Extra Help: \$28,000**

**Total Appropriations: \$ 445,469**

**Total Revenues: \$ 350,210**

**Net County Cost: \$95,259**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 73,000 books and other items, and circulates 166,000 items annually. Open five days per week. Revenue sources are library assessments, fines and fees, donations, and fund balance.

### **Georgetown Library**

**Positions: 1.0 FTE**

**Extra Help: \$10,000**

**Total Appropriations: \$ 119,468**

**Total Revenues: \$ 101,970**

**Net County Cost: \$ 17,498**

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 23,000 books and other items, and circulates 36,000 items annually. Open five days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

### **El Dorado Hills Library**

**Positions: 5.3 FTE**

**Extra Help: \$40,000**

**Total Appropriations: \$ 533,945**

**Total Revenues: \$ 533,945**

**Net County Cost: \$ 0**

Provides access to library materials and collections, public computers, reference and research assistance, and adult and children's programs that promote education and literacy. Maintains collection of 68,000 books and other items, and circulates 207,000 items annually. Open six days per week. Revenue sources are library taxes, fines and fees, donations, and fund balance.

### **Pollock Pines Library**

**Positions: 0.6 FTE**

**Extra Help: \$8,000**

**Total Appropriations: \$ 56,097**

**Total Revenues: \$ 3,050**

**Net County Cost: \$ 53,047**

Provides access to library materials and collections, public computers, reference and research assistance, and children's programs that promote education and literacy. Maintains collection of 17,000 books and other items, and circulates 21,000 items annually. Open three days per week. Revenue sources are fines and fees, and donations.

### **Bookmobile**

**Positions: 0 FTE**

**Extra Help: \$0**

**Total Appropriations: \$ 14,565**

**Total Revenues: \$ 14,565**

**Net County Cost: \$ 0**

Provides access to library materials and collections at various community sites. Limited Bookmobile service was reinstated in October 2009 with the use of donations.

### **First 5 Early Literacy Program**

**Positions: 2.8 FTE**

**Extra Help: \$32,395**

**Total Appropriations: \$ 212,500**

**Total Revenues: \$ 212,500**

**Net County Cost: \$ 0**

Promotes the development of early literacy skills by providing early literacy programs and services for children 0-5 years old and their caregivers. Services are provided at all county branch libraries. This program is funded by a grant from First 5 El Dorado.

# LIBRARY

**Law Library**  
**Positions: 0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$ 34,335**  
**Total Revenues: \$ 0**  
**Net County Cost: \$ 34,335**

This division represents the County's contribution to the Law Library for rent, custodial services, and utilities. Other expenses associated with the Law Library are funded with court filing fees and administered by the County Law Library Board.

**Museum**  
**Positions: 1.0 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$ 116,636**  
**Total Revenues: \$ 7,700**  
**Net County Cost: \$ 108,936**

Provides public access to a large collection of exhibits, artifacts and documents related to El Dorado County. Open six days per week. Revenues are from entrance fees and the sale of historical books and photographs. Volunteers are used extensively to provide access to the museum and for historical research.

## Financial Charts

### Source of Funds

Use of Money and Property (\$2,150): Charges for meeting room rental to outside agencies and the public.

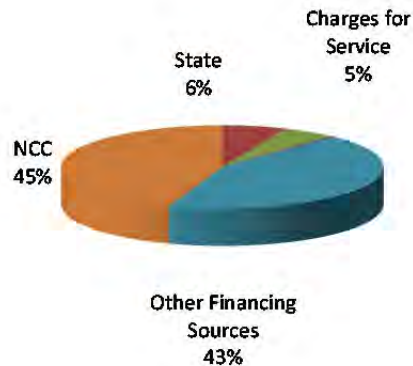
State Intergovernmental (\$212,500): Estimated grant revenue from First 5 El Dorado.

Charges for Services (\$178,340): Library fines and fees and lost book fees for all branches.

Miscellaneous (\$18,042): Donations from Friends of the Library groups and others.

Other Financing Sources (\$1,434,413): Primarily operating transfers from the special taxes collected in the various library zones of benefit (\$1,417,590) with the remainder from other department special revenue funds (\$16,823).

Net County Cost (\$1,488,565): The department is also funded with discretionary General Fund tax revenues. These revenues are collected in Department 15 – General Fund Other Operations.

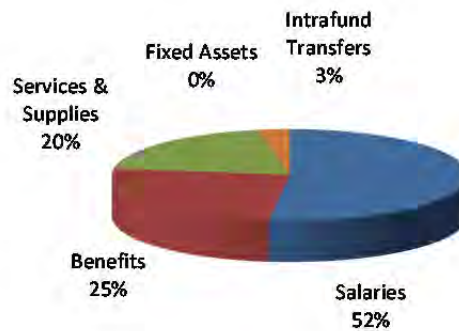


# LIBRARY

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## Use of Funds

Salaries & Benefits (\$2,572,994): Primarily comprised of salaries (\$1,504,240), retirement (\$275,701) and health insurance (\$472,038).



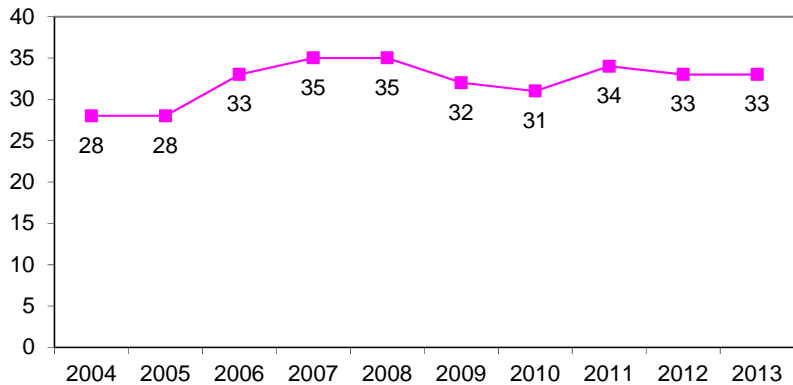
Services & Supplies (\$662,527): Primarily comprised of library circulation and reference materials (\$252,551) including books, audio materials and subscriptions; facility costs including rent, utilities, janitorial services (\$210,522); computer hardware and software maintenance for library operations (\$66,800); office expenses, postage and RFID system tag expenses (\$49,525); and literacy project expenses (\$27,754).

Other Charges (\$2,000): For fleet maintenance costs associated with the bookmobile.

Intrafund Transfers (\$96,489): Primarily comprised of charges from other departments for services such as telephone costs (\$37,235) mainframe support (\$22,645), and network support (\$18,665).

## Staffing Trend

Staffing for the Library has averaged 32 full time equivalent positions (FTEs) over the last ten years. Increases in staffing during the mid-2000's were related to the opening of the El Dorado Hills Library and the transfer of the Museum program to the Library. Since that time budget reductions resulted in the elimination of 5 FTE library program positions. Funding from First 5 El Dorado in FY



2010-11 allowed an increase in staff allocations to 33.55 FTEs. In FY 2011-12 a vacant 0.5 FTE was eliminated. The department has requested the addition of a Supervising Librarian and the deletion of a Librarian I/II at the South Lake Tahoe Branch. The total staff allocation remains the same in FY 2012-13 at 33.05 FTEs with 27.05 FTEs on the West Slope and 6.0 FTEs at South Lake Tahoe.

## LIBRARY

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### Chief Administrative Office Comments

The Recommended Budget represents an overall decrease of \$11,696 or 0.63% in revenues and a decrease of \$20,234 or 0.6% in appropriations when compared to the FY 2011-12 approved budget. As a result, the Net County Cost has decreased \$8,538 or 0.57%.

Revenues remain flat at \$1,845,445 with approximately \$1.4 million from special taxes and benefit assessments from the various library zones; \$212,500 from First 5 El Dorado grant funds; and the remainder from charges for services and donations. First 5 funding has decreased by \$42,500 in FY 2012-13 due to reductions from State budget actions. Additional revenue from Library taxes and fund balance has been included to offset the loss of grant funding and maintain service levels in the current year. The Library is working closely with the Chief Administrative Office to develop an appropriate long term strategy for ongoing Library funding.

Expenditures are also flat at \$3,334,010. Increases of \$38,634 in salaries and benefits costs are primarily related to a requested change in the department's personnel allocation and increases in health insurance costs. This increase is offset by reductions in extra help staff (primarily associated with First 5 funding) and a number of services and supplies line items including books, computer equipment and subscription databases.

The Department is requesting the deletion of 1.0 Librarian I/II and the addition of a Supervising Librarian for the South Lake Tahoe Branch. This change is requested to provide consistency of staffing levels at each branch.

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT:60 LIBRARY

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0420	RENT: LAND & BUILDINGS	2,000	2,100	2,150	2,150	50
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	2,000	2,100	2,150	2,150	50
0800	ST: VETERANS' AFFAIRS	700	0	0	0	0
0880	ST: OTHER	248,756	255,000	212,500	212,500	-42,500
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	249,456	255,000	212,500	212,500	-42,500
1100	FED: OTHER	16,252	8,126	0	0	-8,126
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	16,252	8,126	0	0	-8,126
1700	LIBRARY SERVICES	171,125	175,800	105,000	105,000	-70,800
1701	LIBRARY SERVICES - VIDEO RENTAL	0	0	41,250	41,250	41,250
1702	LIBRARY SERVICES - COMP LAB PRINTING	0	0	14,840	14,840	14,840
1703	LIBRARY SERVICES - MICROFILM	0	0	200	200	200
1704	LIBRARY SERVICES - COPY MACHINE	0	0	6,150	6,150	6,150
1705	LIBRARY SERVICES - LOST & PAID BOOKS	0	0	10,900	10,900	10,900
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	171,125	175,800	178,340	178,340	2,540
1943	MISC: DONATION	15,103	5,595	6,300	6,300	705
1954	MISC DONATIONS: FRIENDS OF LIBRARY	44,410	23,260	11,742	11,742	-11,518
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	59,513	28,855	18,042	18,042	-10,813
2020	OPERATING TRANSFERS IN	1,337,225	1,387,260	1,434,413	1,434,413	47,153
<b>CLASS: 20</b>	<b>REV: OTHER FINANCING SOURCES</b>	1,337,225	1,387,260	1,434,413	1,434,413	47,153
<b>TYPE: R SUBTOTAL</b>		1,835,571	1,857,141	1,845,445	1,845,445	-11,696

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT:60 LIBRARY

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
		PROJECTION	BUDGET		BUDGET	
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
3000	PERMANENT EMPLOYEES / ELECTED	1,466,447	1,491,558	1,504,240	1,504,240	12,682
3001	TEMPORARY EMPLOYEES	237,880	243,236	205,580	205,295	-37,941
3005	TAHOE DIFFERENTIAL	12,000	12,000	14,400	14,400	2,400
3006	BILINGUAL PAY	4,160	4,160	4,160	4,160	0
3020	RETIREMENT EMPLOYER SHARE	261,773	264,773	275,701	275,701	10,928
3022	MEDI CARE EMPLOYER SHARE	18,496	18,496	18,525	18,525	29
3040	HEALTH INSURANCE EMPLOYER	420,850	416,358	472,038	472,038	55,680
3041	UNEMPLOYMENT INSURANCE EMPLOYER	28,335	28,335	29,781	29,781	1,446
3042	LONG TERM DISABILITY EMPLOYER	5,355	5,355	5,359	5,359	4
3043	DEFERRED COMPENSATION EMPLOYER	3,165	3,165	3,153	3,153	-12
3046	RETIREE HEALTH: DEFINED	31,096	31,096	31,096	31,096	0
3060	WORKERS' COMPENSATION EMPLOYER	11,328	11,328	11,328	4,746	-6,582
3080	FLEXIBLE BENEFITS	4,500	4,500	4,500	4,500	0
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>2,505,385</b>	<b>2,534,360</b>	<b>2,579,861</b>	<b>2,572,994</b>	<b>38,634</b>
4040	TELEPHONE COMPANY VENDOR	3,665	3,730	2,865	2,865	-865
4041	COUNTY PASS THRU TELEPHONE CHARGES	530	565	625	625	60
4080	HOUSEHOLD EXPENSE	375	0	100	100	100
4081	PAPER GOODS	2,115	2,300	1,925	1,925	-375
4085	REFUSE DISPOSAL	4,865	4,575	4,800	4,800	225
4086	JANITORIAL / CUSTODIAL SERVICES	19,865	20,650	20,228	20,228	-422
4100	INSURANCE: PREMIUM	14,348	14,348	14,348	10,879	-3,469
4140	MAINT: EQUIPMENT	15,833	21,250	20,250	20,250	-1,000
4144	MAINT: COMPUTER	45,500	45,800	46,550	46,550	750
4180	MAINT: BUILDING & IMPROVEMENTS	300	300	300	300	0
4220	MEMBERSHIPS	5,895	5,895	4,200	4,200	-1,695
4221	MEMBERSHIPS: LEGISLATIVE ADVOCACY	1,090	1,090	1,090	1,090	0
4260	OFFICE EXPENSE	34,104	37,850	39,200	39,200	1,350
4261	POSTAGE	10,575	10,620	10,325	10,325	-295
4262	SOFTWARE	44	44	0	0	-44
4267	ON-LINE SUBSCRIPTIONS	61,333	61,000	53,204	53,204	-7,796
4300	PROFESSIONAL & SPECIALIZED SERVICES	9,400	9,400	9,400	9,400	0
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	3,223	3,375	5,050	5,050	1,675
4400	PUBLICATION & LEGAL NOTICES	155	150	155	155	5
4420	RENT & LEASE: EQUIPMENT	15,100	15,350	15,350	15,350	0
4421	RENT & LEASE: SECURITY SYSTEM	5,145	4,900	5,450	5,450	550
4440	RENT & LEASE: BUILDING &	51,002	51,328	51,583	51,583	255
4461	EQUIP: MINOR	5,180	4,800	3,500	3,500	-1,300
4462	EQUIP: COMPUTER	19,450	19,450	15,400	15,400	-4,050
4500	SPECIAL DEPT EXPENSE	13,182	13,882	27,514	27,514	13,632
4501	SPECIAL PROJECTS	40,119	38,644	3,265	3,265	-35,379
4503	STAFF DEVELOPMENT	700	725	2,000	2,000	1,275



# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT:60 LIBRARY

	CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED		DIFFERENCE	
	MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	BUDGET		
4508		SNOW REMOVAL	500	500	500	500	0
4516	LIBRARY: CIRCULATING LIBRARY BOOKS	143,605	113,114	97,573	99,371		-13,743
4517	LIBRARY: AUDIO	33,960	33,960	31,710	31,710		-2,250
4518	LIBRARY: SUBSCRIPTIONS	22,670	22,570	22,470	22,470		-100
4519	LIBRARY: MICROFILM PURCHASE	2,634	2,700	2,767	2,767		67
4542	LIBRARY: VIDEO	9,750	9,750	9,750	9,750		0
4600	TRANSPORTATION & TRAVEL	0	0	1,000	1,000		1,000
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	5,016	4,756	3,340	3,340		-1,416
4606	FUEL PURCHASES	2,380	2,430	2,500	2,500		70
4620	UTILITIES	128,250	131,850	133,911	133,911		2,061
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	731,858	713,651	664,198	662,527		-51,124
5300	INTERFND: SERVICE BETWEEN FUND	2,000	2,000	2,000	2,000		0
<b>CLASS: 50</b>	<b>OTHER CHARGES</b>	2,000	2,000	2,000	2,000		0
6042	FIXED ASSET: COMPUTER SYSTEM	6,800	6,800	0	0		-6,800
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	6,800	6,800	0	0		-6,800
7200	INTRAFUND TRANSFERS: ONLY GENERAL	0	2,247	668	668		-1,579
7210	INTRAFND: COLLECTIONS	1,500	2,000	2,000	2,000		0
7220	INTRAFND: TELEPHONE EQUIPMENT &	29,000	36,600	37,235	37,235		635
7223	INTRAFND: MAIL SERVICE	6,595	6,595	6,595	6,595		0
7224	INTRAFND: STORES SUPPORT	5,781	5,781	5,781	5,781		0
7227	INTRAFND: MAINFRAME SUPPORT	22,645	22,645	22,645	22,645		0
7229	INTRAFND: PC SUPPORT	95	0	0	0		0
7232	INTRAFND: MAINT BLDG & IMPROVMNTS	2,350	2,900	2,900	2,900		0
7234	INTRAFND: NETWORK SUPPORT	18,665	18,665	18,665	18,665		0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	86,631	97,433	96,489	96,489		-944
<b>TYPE: E SUBTOTAL</b>		3,332,674	3,354,244	3,342,548	3,334,010		-20,234
<b>FUND TYPE: 10 SUBTOTAL</b>		1,497,103	1,497,103	1,497,103	1,488,565		-8,538

# LIBRARY

## Financial Information by Fund Type

FUND TYPE: 12 SPECIAL REVENUE: BOS GOVERNED DISTRICTS  
 DEPARTMENT: 60 LIBRARY

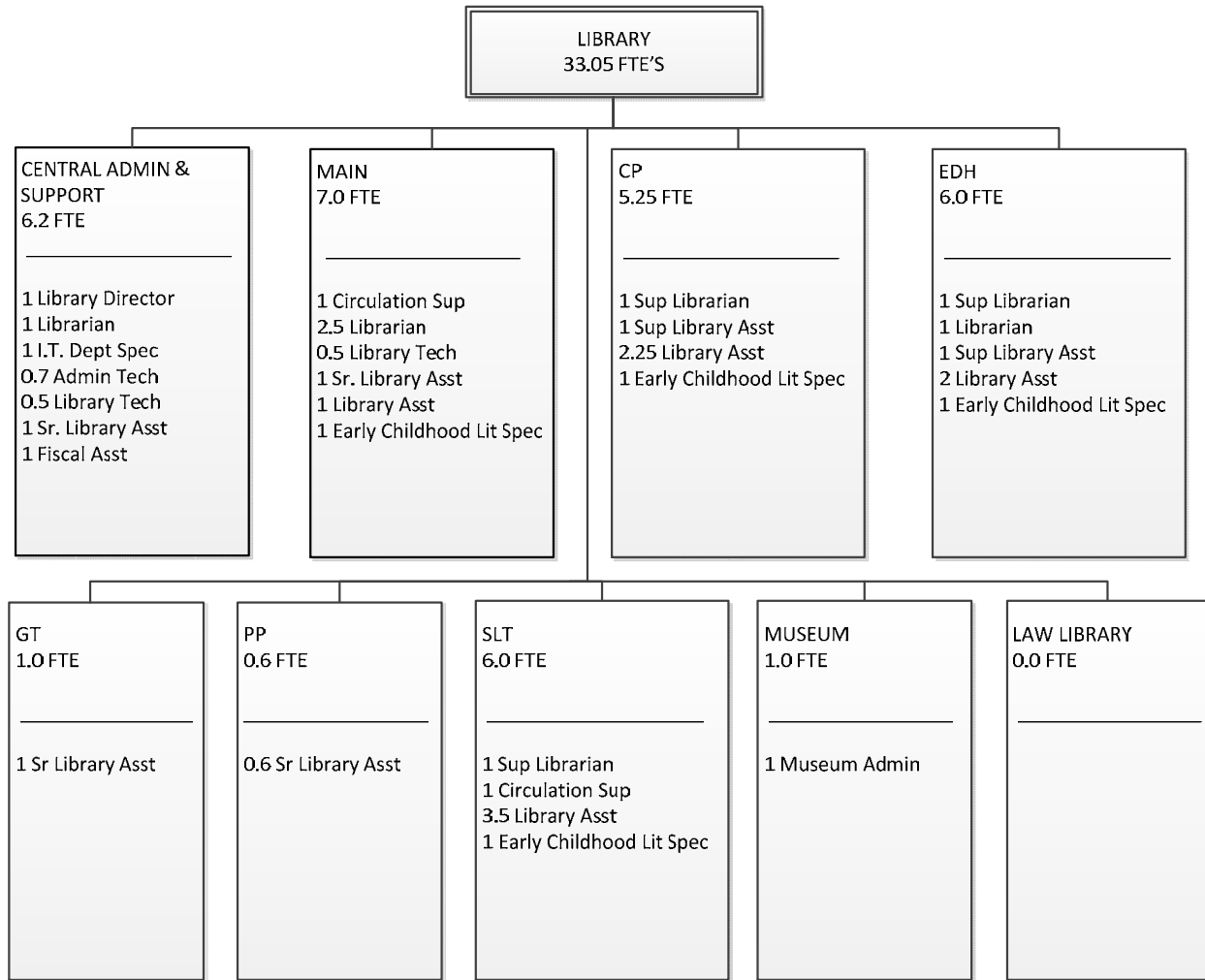
		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0175	TAX: SPECIAL TAX	920,734	924,000	925,000	925,000	1,000
<b>CLASS: 01</b>	<b>REV: TAXES</b>	920,734	924,000	925,000	925,000	1,000
0360	PENALTY & COST DELINQUENT TAXES	3,948	0	0	0	0
<b>CLASS: 03</b>	<b>REV: FINE, FORFEITURE &amp;</b>	3,948	0	0	0	0
0400	REV: INTEREST	2,450	2,100	2,470	2,470	370
<b>CLASS: 04</b>	<b>REV: USE OF MONEY &amp; PROPERTY</b>	2,450	2,100	2,470	2,470	370
1310	SPECIAL ASSESSMENTS	248,208	248,160	249,160	249,160	1,000
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	248,208	248,160	249,160	249,160	1,000
0001	FUND BALANCE	158,935	197,000	241,500	241,500	44,500
<b>CLASS: 22</b>	<b>FUND BALANCE</b>	158,935	197,000	241,500	241,500	44,500
<b>TYPE: R SUBTOTAL</b>		1,334,275	1,371,260	1,418,130	1,418,130	46,870
<b>TYPE: E EXPENDITURE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
7000	OPERATING TRANSFERS OUT	1,334,275	1,371,260	1,418,130	1,418,130	46,870
<b>CLASS: 70</b>	<b>OTHER FINANCING USES</b>	1,334,275	1,371,260	1,418,130	1,418,130	46,870
<b>TYPE: E SUBTOTAL</b>		1,334,275	1,371,260	1,418,130	1,418,130	46,870
<b>FUND TYPE: 12</b>	<b>SUBTOTAL</b>	0	0	0	0	0
<b>DEPARTMENT: 60</b>	<b>SUBTOTAL</b>	1,497,103	1,497,103	1,497,103	1,488,565	-8,538

# LIBRARY

## Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Library Services	1.00	1.00	1.00	-
Administrative Technician	0.70	0.70	0.70	-
Early Childhood Literacy Specialist	4.00	4.00	4.00	-
Fiscal Assistant I/II	1.00	1.00	1.00	-
IT Department Specialist	1.00	1.00	1.00	-
Librarian I/II	5.50	4.50	4.50	(1.00)
Library Assistant VII	8.25	8.25	8.25	-
Library Circulation Supervisor	2.00	2.00	2.00	-
Library Technician	1.00	1.00	1.00	-
Museum Administrator	1.00	1.00	1.00	-
Sr. Library Assistant	3.60	3.60	3.60	-
Supervising Librarian	2.00	3.00	3.00	1.00
Supervising Library Assistant	2.00	2.00	2.00	-
<b>Department Total</b>	<b>33.05</b>	<b>33.05</b>	<b>33.05</b>	<b>-</b>

# LIBRARY



# LIBRARY

## Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Use of Money	3,130	3,669	-	-	-
State	106,340	105,407	6,025	5,780	3,880
Federal	-	3,000	90,367	134,606	184,563
Other Governmental	4,000	-	1,901	1,792	6,508
Charges for Service	172,206	150,346	152,317	178,532	164,579
Misc.	116,444	48,583	117,215	106,577	88,422
Other Financing Sources	1,106,793	1,206,174	990,859	948,972	1,073,708
<b>Total Revenue</b>	<b>1,508,913</b>	<b>1,517,179</b>	<b>1,358,684</b>	<b>1,376,259</b>	<b>1,521,660</b>
Salaries	1,082,351	1,055,849	1,202,603	1,480,059	1,655,710
Benefits	483,840	554,975	620,084	652,314	698,934
Services & Supplies	553,268	556,477	678,192	684,833	689,477
Other Charges	666	3,803	4,925	3,890	4,696
Fixed Assets	29,133	-	14,933	8,146	13,515
Intrafund Transfers	45,559	59,816	63,109	103,818	87,266
<b>Total Appropriations</b>	<b>2,194,817</b>	<b>2,230,920</b>	<b>2,583,846</b>	<b>2,933,060</b>	<b>3,149,598</b>
<b>NCC</b>	<b>685,904</b>	<b>713,741</b>	<b>1,225,162</b>	<b>1,556,801</b>	<b>1,627,938</b>
<b>FTE's</b>	<b>28</b>	<b>28</b>	<b>33</b>	<b>35</b>	<b>35</b>

# LIBRARY

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Fines, Forfeitures	448	125	-	-	-
Use of Money	2,955	3,665	2,890	2,000	2,150
State	215,520	255,805	329,161	249,456	212,500
Federal	15,607	1,579	17,764	16,252	-
Charges for Service	175,493	172,379	174,028	171,125	178,340
Misc.	92,990	127,517	78,490	59,513	18,042
Other Financing Sources	1,167,665	1,169,521	1,168,138	1,337,225	1,434,413
<b>Total Revenue</b>	<b>1,670,678</b>	<b>1,730,591</b>	<b>1,770,471</b>	<b>1,835,571</b>	<b>1,845,445</b>
Salaries	1,721,966	1,567,847	1,671,491	1,720,487	1,728,095
Benefits	739,050	647,056	724,471	784,898	844,899
Services & Supplies	728,765	786,936	841,963	731,858	662,527
Other Charges	615	4,990	555	2,000	2,000
Fixed Assets	8,508	38,238	6,499	6,800	-
Intrafund Transfers	106,335	95,429	90,244	86,631	96,489
<b>Total Appropriations</b>	<b>3,305,239</b>	<b>3,140,496</b>	<b>3,335,223</b>	<b>3,332,674</b>	<b>3,334,010</b>
<b>NCC</b>	<b>1,634,561</b>	<b>1,409,905</b>	<b>1,564,752</b>	<b>1,497,103</b>	<b>1,488,565</b>
<b>FTE's</b>	<b>32</b>	<b>31</b>	<b>34</b>	<b>33</b>	<b>33</b>

10 Year Variance		
	\$ Change	% Change
Use of Money	(980)	-31%
State	106,160	100%
Charges for Service	6,134	4%
Misc.	(98,402)	-85%
Other Financing Sources	327,620	30%
<b>Total Revenue</b>	<b>336,532</b>	<b>22%</b>
Salaries	645,744	60%
Benefits	361,059	75%
Services & Supplies	109,259	20%
Other Charges	1,334	200%
Fixed Assets	(29,133)	-100%
Intrafund Transfers	50,930	112%
<b>Total Appropriations</b>	<b>1,139,193</b>	<b>52%</b>
<b>NCC</b>	<b>802,661</b>	<b>117%</b>
<b>FTE's</b>	<b>5</b>	<b>17%</b>

### Notes

Staffing increased in FY 2005/06 due to opening of El Dorado Hills Library

2 FTE's added in 2006-07 due to increased demand for services at El Dorado Hills and hours expansion at the Central/Main library

1 FTE was deleted in FY 2009-10 to meet budget reduction target.

1 FTE is recommended for deletion in FY 2010-11 to meet budget reduction target.

4 FTE Early Literacy positions added in FY 2010-11 for first 5 grant program

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# CHILD SUPPORT SERVICES

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## Mission

The mission of the California Child Support Program is to promote the well being of children and the self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. El Dorado County Child Support Services meets the State's mission by providing County residents the opportunity to receive services in the Placerville and South Lake Tahoe offices.

Child Support Services also oversees the County Revenue Recovery program. The mission of the Revenue Recovery program is to carry out the Board of Supervisor's fiduciary duty of collecting just and legal obligations through efficient collection practices.

## Program Summaries

### Administration and Services

**Positions: 57 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$4,747,119**  
**Total Revenues: \$4,747,119**  
**Net County Cost: \$0**

The Child Support Program is a Federal/State/Local mandated partnership aimed at establishing paternity and enforcement of child support and medical support. The Federal Child Support Enforcement Program was established in 1975 nationwide. A restructuring of the child support program in 2000 through State reform legislation allows counties to independently operate under the State Department of Child Support Services. The goals of the program are to promote the well being of children and self sufficiency of families by assisting both parents in meeting the financial, medical and emotional needs of their children through the delivery of quality child support establishment, collection and distribution services. Services are provided at no cost to the clients. Revenues for services are ongoing and are provided by the State at 34% and Federal government at 66%. There is no cost to the County General Fund.

### EDP Maintenance & Operations

**Positions: 1 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$185,678**  
**Total Revenues: \$185,678**  
**Net County Cost: \$0**

This refers to the Electronic Data Processing/Maintenance and Operations arm of the Division. Funding is provided by the State and Federal government for specific, identifiable child support automation duties and responsibilities. Funding covers Information technology support, network costs and other automation related expenses.

### Revenue Recovery Division

**Positions: 6 FTE**  
**Extra Help: \$0**

**Total Appropriations: \$511,400**  
**Total Revenues: \$511,400**  
**Net County Cost: \$0**

The Revenue Recovery Division is responsible for enforcement and collection of debts owed to many County Departments. Although Revenue Recovery is a General Fund program, costs for operating the program are fully offset by a portion of the revenues collected for the County departments served and charges for services to the agencies being served (such as Superior Court).



# CHILD SUPPORT SERVICES

## Financial Charts

### Source of Funds

State and Federal Revenues (\$4,932,797): Revenues for the Child Support Services Division include a combination of State (\$1,329,324) and Federal (\$3,540,473) funds.

Charges for Services (\$498,130): Revenues from Courts and County departments for Revenue Recovery services.

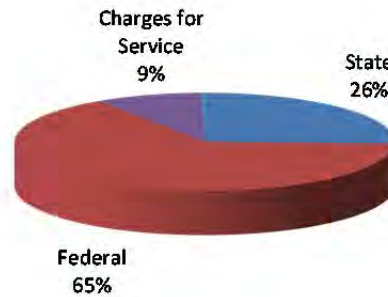
Miscellaneous (\$13,270): Revenues for other Revenue Recovery services.



### Use of Funds

Funding allocated for the Child Support Services program is used only for the purpose of child support collections. All costs for Revenue Recovery activities are tracked separately and charged to the Revenue Recovery program budget.

Salaries & Benefits (\$4,509,154): Primarily comprised of salaries (\$2,993,362) retirement (\$551,778) and health insurance (\$725,448).



Services & Supplies (\$704,763): Primarily comprised of facility costs including rent, utilities, janitorial services (\$296,283); contracts for process server and locate services, external data processing, and lab testing services (\$60,280); office expenses and postage (\$96,908); County liability insurance charges (\$38,822) computer software licenses and maintenance (\$23,743); staff development (\$14,710); fleet vehicle and fuel charges (\$47,500) and copier lease charges (\$32,000).

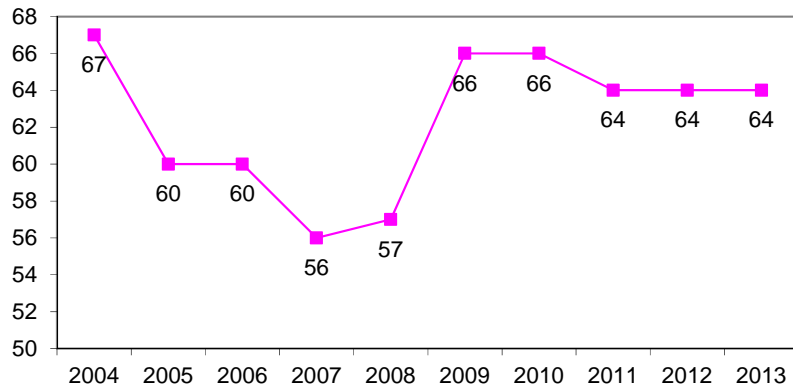
Intrafund Transfers and Abatements (\$230,280): Primarily comprised of County A-87 charges (\$61,264); charges from other departments for services such as network and mainframe support

## CHILD SUPPORT SERVICES

(\$105,745), and telephone costs (\$41,500); and abatement transfers for charges to General Fund departments for revenues collected on their behalf (-\$14,000).

### Staffing Trend

Staffing for Child Support Services over the past ten years has fluctuated based on funding allocations provided by the State and the transfer of the County's Revenue Recovery Program to the department in FY 2008-09. The recommended staff allocation for FY 2012-13 remains at 64 FTEs with 56 FTEs on the West Slope and 8 FTEs at South Lake Tahoe.



### Chief Administrative Office Comments

The department's State funding allocation for FY 2012-13 Child Support Administration activities remains at \$4,747,119 and consists of a base allocation of \$4,578,589 and revenue stabilization augmentation funds of \$168,530 dedicated to programs that maximize the probability of success in Child Support collections. The augmentation funding is part of the local assistance base budget and is not a one time augmentation. These funds are directed to an "early intervention" program within the Department. Early intervention has been proven to be effective in both increasing collections and improving performance measures. The State allocation for the Electronic Data Processing Maintenance and Operations (EDP/MO) program is anticipated to be \$185,678, approximately the same level as FY 2011-12.

The Recommended Budget represents and overall decrease in revenues and appropriations of \$81,314 or 15%. There is no Net County Cost for Child Support Services.

Salaries and benefits are decreasing by \$48,675. This reduction is primarily due to the elimination of extra help that was used in FY 2011-12 the implementation of a statewide back-file indexing project in support of a paperless processing system (-\$113,932) which is partially offset by an increase in permanent employee salaries associated with lower vacancy rates experienced by the department.

Services and supplies are increasing by \$43,002 primarily for facilities related activities. The department plans to relocate staff in South Lake Tahoe from current leased space into County owned space within the El Dorado Center. This relocation is anticipated to require approximately \$25,000 in one-time remodel and move costs but would eliminate rent and utility costs in the current and future years. The department's share of costs for the County-owned facility costs will be billed to them in the future through the County A-87 Cost Allocation Plan.

## **CHILD SUPPORT SERVICES**

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The Recommended Budget includes funding for the potential relocation of the Placerville Child Support office into an alternative leased facility. This relocation would allow the Health and Human Services Agency to consolidate and co-locate its functions by using the space vacated by Child Support Services, and it would provide more efficient and appropriate space for Child Support activities and clients. The department is working with the Chief Administrative Office to evaluate facility options and anticipates bringing a recommendation to the Board in June 2012. Increases in services and supplies for anticipated facility related costs is offset by reductions in a number of other line items (special department expense, staff development and software licenses) as well as reductions in Intrafund transfer line items including County A-87 charges and IT/telephone charges.

Although the department's budget is fully funded by a combination of Federal and State Child Support allocations, and charges to courts and County departments for Revenue Recovery Services, overall increases in operational costs such as salaries, health insurance, planned facility costs and fuel purchases require the department to reduce its annual budget to remain within allocated funding sources. To accomplish this, the department plans to hold 4 positions vacant until final confirmation of Child Support funding is obtained. The Chief Administrative Office is monitoring proposed Federal and State budget proposals for any potential impact to local Child Support funding and will provide an update to the Board along with recommended budget adjustments should there be any changes to the current funding allocations.

El Dorado County Child Support Services was identified by the State as a top performing county, rated #4 out of the 58 California Counties for Federal Fiscal Year 2011 with total collections of \$12.6 million. Additionally, the Revenue Recovery Division anticipates collecting approximately \$3 million in revenues in FY 2012-13 for the agencies and departments they serve. Of that \$3 million, collections for County departments are projected at \$109,000 and offset costs in those departments. A portion of those collections is retained to offset direct program costs allowing for a zero Net County Cost budget.

# CHILD SUPPORT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 79 CHILD SUPPORT SERVICES

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
<b>TYPE: R REVENUE</b>						
<b>SUBOBJ</b>	<b>SUBOBJ TITLE</b>					
0887	ST: INCENTIVES CHILD SUPPORT	1,443,125	1,420,125	1,392,324	1,392,324	-27,801
<b>CLASS: 05</b>	<b>REV: STATE INTERGOVERNMENTAL</b>	1,443,125	1,420,125	1,392,324	1,392,324	-27,801
1102	FED: INCENTIVES CHILD SUPPORT	3,258,616	3,258,616	3,255,646	3,255,646	-2,970
1103	FED: 66% CHILD SUPPORT 356	349,488	349,488	284,827	284,827	-64,661
<b>CLASS: 10</b>	<b>REV: FEDERAL</b>	3,608,104	3,608,104	3,540,473	3,540,473	-67,631
1740	CHARGES FOR SERVICES	491,304	471,124	486,130	486,130	15,006
1821	INTERFND REV: COLLECTIONS	5,040	12,667	12,000	12,000	-667
<b>CLASS: 13</b>	<b>REV: CHARGE FOR SERVICES</b>	496,344	483,791	498,130	498,130	14,339
1940	MISC: REVENUE	13,315	13,491	13,270	13,270	-221
<b>CLASS: 19</b>	<b>REV: MISCELLANEOUS</b>	13,315	13,491	13,270	13,270	-221
<b>TYPE: R SUBTOTAL</b>		5,560,888	5,525,511	5,444,197	5,444,197	-81,314

# CHILD SUPPORT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 79 CHILD SUPPORT SERVICES

		CURRENT YR		DEPARTMENT	CAO	
		MID-YEAR	APPROVED	REQUEST	RECOMMENDED	DIFFERENCE
TYPE:	E	PROJECTION	BUDGET		BUDGET	
EXPENDITURE						
SUBOBJ	SUBOBJ TITLE					
3000	PERMANENT EMPLOYEES / ELECTED	2,971,796	2,901,196	2,941,987	2,968,562	67,366
3001	TEMPORARY EMPLOYEES	123,001	90,932	0	0	-90,932
3002	OVERTIME	55	0	0	0	0
3004	OTHER COMPENSATION	19,977	0	0	0	0
3005	TAHOE DIFFERENTIAL	15,267	16,800	14,400	14,400	-2,400
3006	BILINGUAL PAY	10,448	10,400	10,400	10,400	0
3020	RETIREMENT EMPLOYER SHARE	551,064	543,940	551,780	551,780	7,840
3022	MEDI CARE EMPLOYER SHARE	43,676	43,868	42,642	42,642	-1,226
3040	HEALTH INSURANCE EMPLOYER	725,377	727,352	725,448	725,448	-1,904
3041	UNEMPLOYMENT INSURANCE EMPLOYER	44,380	50,648	47,495	47,495	-3,153
3042	LONG TERM DISABILITY EMPLOYER	10,854	10,854	10,675	10,675	-179
3043	DEFERRED COMPENSATION EMPLOYER	17,124	14,611	14,727	14,727	116
3046	RETIREE HEALTH: DEFINED	66,099	66,099	66,099	62,241	-3,858
3060	WORKERS' COMPENSATION EMPLOYER	33,688	33,129	33,129	13,304	-19,825
3080	FLEXIBLE BENEFITS	14,400	48,000	47,480	47,480	-520
<b>CLASS: 30</b>	<b>SALARY &amp; EMPLOYEE BENEFITS</b>	<b>4,647,206</b>	<b>4,557,829</b>	<b>4,506,262</b>	<b>4,509,154</b>	<b>-48,675</b>
4040	TELEPHONE COMPANY VENDOR	446	600	600	600	0
4041	COUNTY PASS THRU TELEPHONE CHARGES	4,688	5,300	5,277	5,277	-23
4080	HOUSEHOLD EXPENSE	98	0	0	0	0
4086	JANITORIAL / CUSTODIAL SERVICES	15,588	13,584	4,274	4,274	-9,310
4100	INSURANCE: PREMIUM	47,364	47,364	47,364	38,822	-8,542
4140	MAINT: EQUIPMENT	1,656	100	1,760	1,760	1,660
4144	MAINT: COMPUTER	4,506	17,337	4,506	4,506	-12,831
4180	MAINT: BUILDING & IMPROVEMENTS	1,030	3,528	29,000	29,000	25,472
4220	MEMBERSHIPS	12,794	12,425	12,300	12,300	-125
4260	OFFICE EXPENSE	31,002	37,000	36,908	36,908	-92
4261	POSTAGE	53,884	67,941	60,000	60,000	-7,941
4262	SOFTWARE	1,292	1,000	1,000	1,000	0
4263	SUBSCRIPTION / NEWSPAPER / JOURNALS	6,309	10,200	6,383	6,383	-3,817
4264	BOOKS / MANUALS	1,000	1,000	1,000	1,000	0
4265	LAW BOOKS	5,334	4,900	5,621	5,621	721
4266	PRINTING / DUPLICATING SERVICES	250	1,250	250	250	-1,000
4267	ON-LINE SUBSCRIPTIONS	210	150	210	210	60
4300	PROFESSIONAL & SPECIALIZED SERVICES	50,708	59,690	47,030	47,030	-12,660
4308	EXTERNAL DATA PROCESSING SERVICES	1,781	5,100	4,700	4,700	-400
4324	MEDICAL,DENTAL,LAB & AMBULANCE SRV	8,882	8,000	8,550	8,550	550
4400	PUBLICATION & LEGAL NOTICES	1,231	1,500	1,500	1,500	0
4420	RENT & LEASE: EQUIPMENT	31,241	33,000	32,000	32,000	-1,000
4440	RENT & LEASE: BUILDING &	179,782	178,065	289,009	289,009	110,944
4461	EQUIP: MINOR	381	0	382	382	382
4462	EQUIP: COMPUTER	6,532	5,900	0	0	-5,900

# CHILD SUPPORT SERVICES

## Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND  
 DEPARTMENT: 79 CHILD SUPPORT SERVICES

		CURRENT YR		DEPARTMENT REQUEST	CAO RECOMMENDED	
		MID-YEAR PROJECTION	APPROVED BUDGET		BUDGET	DIFFERENCE
4500	SPECIAL DEPT EXPENSE	27,458	27,679	15,234	15,234	-12,445
4501	SPECIAL PROJECTS	0	1,000	0	0	-1,000
4503	STAFF DEVELOPMENT	12,808	25,600	12,710	12,710	-12,890
4529	SOFTWARE LICENSE	19,371	3,500	19,237	19,237	15,737
4600	TRANSPORTATION & TRAVEL	4,108	12,700	12,000	12,000	-700
4602	MILEAGE: EMPLOYEE PRIVATE AUTO	2,227	1,250	4,000	4,000	2,750
4605	RENT & LEASE: VEHICLE	26,220	29,098	30,000	30,000	902
4606	FUEL PURCHASES	16,069	13,000	17,500	17,500	4,500
4620	UTILITIES	36,451	33,000	3,000	3,000	-30,000
<b>CLASS: 40</b>	<b>SERVICE &amp; SUPPLIES</b>	<b>612,701</b>	<b>661,761</b>	<b>713,305</b>	<b>704,763</b>	<b>43,002</b>
6042	FIXED ASSET: COMPUTER SYSTEM	5,000	5,000	0	0	-5,000
<b>CLASS: 60</b>	<b>FIXED ASSETS</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>-5,000</b>
7200	INTRAFUND TRANSFERS: ONLY GENERAL	10,800	17,100	10,800	10,800	-6,300
7220	INTRAFND: TELEPHONE EQUIPMENT &	42,742	43,600	41,500	41,500	-2,100
7223	INTRAFND: MAIL SERVICE	6,419	6,419	6,419	15,316	8,897
7224	INTRAFND: STORES SUPPORT	4,611	4,611	4,611	1,364	-3,247
7225	INTRAFND: CENTRAL DUPLICATING	7,691	7,598	7,691	7,691	93
7227	INTRAFND: MAINFRAME SUPPORT	21,899	21,899	21,899	21,899	0
7229	INTRAFND: PC SUPPORT	1,400	1,900	0	0	-1,900
7231	INTRAFND: IS PROGRAMMING SUPPORT	600	3,600	600	600	-3,000
7233	INTRAFND: CHILD SUPPORT SERVICES	123,348	120,848	61,264	61,264	-59,584
7234	INTRAFND: NETWORK SUPPORT	83,846	83,846	83,846	83,846	0
<b>CLASS: 72</b>	<b>INTRAFUND TRANSFERS</b>	<b>303,356</b>	<b>311,421</b>	<b>238,630</b>	<b>244,280</b>	<b>-67,141</b>
7353	INTRFND ABATEMENTS: COLLECTIONS	-10,091	-10,500	-14,000	-14,000	-3,500
<b>CLASS: 73</b>	<b>INTRAFUND ABATEMENT</b>	<b>-10,091</b>	<b>-10,500</b>	<b>-14,000</b>	<b>-14,000</b>	<b>-3,500</b>
<b>TYPE: E SUBTOTAL</b>		<b>5,558,172</b>	<b>5,525,511</b>	<b>5,444,197</b>	<b>5,444,197</b>	<b>-81,314</b>
<b>FUND TYPE: 10</b>	<b>SUBTOTAL</b>	<b>-2,716</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>DEPARTMENT: 79</b>	<b>SUBTOTAL</b>	<b>-2,716</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

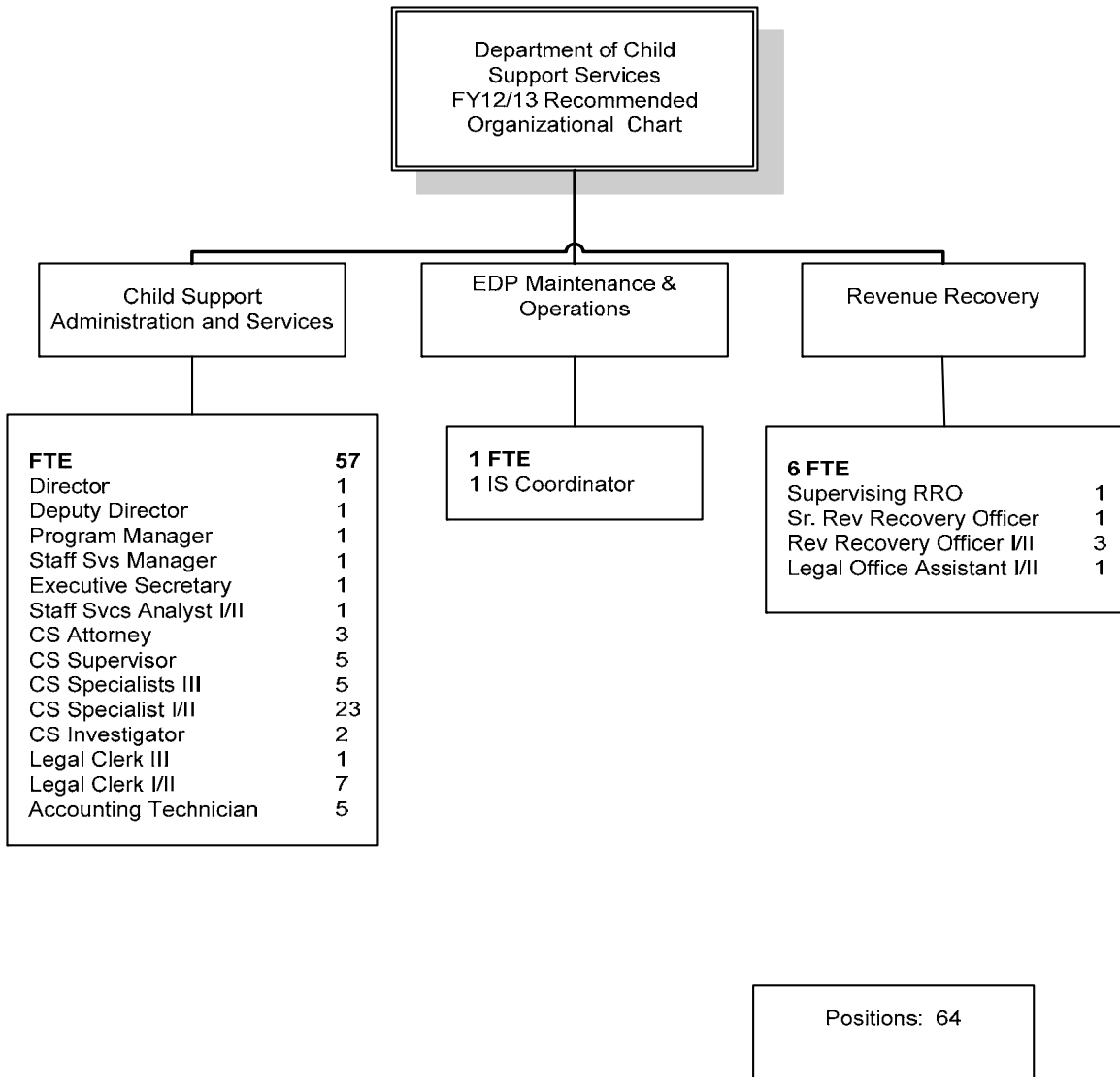
## CHILD SUPPORT SERVICES

### Personnel Allocations

Classification Title	2011-12 Adjusted Allocation	2012-13 Dept Request	2012-13 CAO Recm'd	Diff from Adjusted
Director of Child Support Services	1.00	1.00	1.00	-
Accounting Technician	5.00	5.00	5.00	-
Child Support Attorney I-IV	3.00	3.00	3.00	-
Child Support Investigator I/II	2.00	2.00	2.00	-
Child Support Specialist I/II	23.00	23.00	23.00	-
Child Support Specialist III	5.00	5.00	5.00	-
Child Support Supervisor	5.00	5.00	5.00	-
Deputy Director of Child Support Services	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	-
IS Coordinator	1.00	1.00	1.00	-
Legal Clerk I/II	7.00	7.00	7.00	-
Legal Clerk III	1.00	1.00	1.00	-
Legal Office Assistant I/II	1.00	1.00	1.00	-
Program Manager	1.00	1.00	1.00	-
Revenue Recovery Officer I/II	3.00	3.00	3.00	-
Sr Revenue Recovery Officer	1.00	1.00	1.00	-
Staff Services Analyst I/II	1.00	1.00	1.00	-
Staff Services Manager	1.00	1.00	1.00	-
Supervising Revenue Recovery Officer	1.00	1.00	1.00	-
<b>Department Total</b>	<b>64.00</b>	<b>64.00</b>	<b>64.00</b>	<b>-</b>

# CHILD SUPPORT SERVICES

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## CHILD SUPPORT SERVICES

### Ten Year History

	03/04 Actual	04/05 Actual	05/06 Actual	06/07 Actual	07/08 Actual
Use of Funds	9,233	15,568	17,302	97,783	71,687
State	1,374,086	91,145	84,656	53,014	111,645
Federal	3,346,924	16,398	-	-	-
Other Governmental	4,400	7,834	5,882	-	-
Charges for Service	-	-	-	-	-
Misc.	16,581	-	-	-	-
Othe Financing Sources	-	4,527,198	4,645,178	4,570,109	4,606,199
<b>Total Revenue</b>	<b>4,751,224</b>	<b>4,658,143</b>	<b>4,753,018</b>	<b>4,720,906</b>	<b>4,789,531</b>
Salaries	2,486,421	2,173,476	2,331,332	2,466,170	2,559,984
Benefits	1,100,283	1,100,360	1,247,691	1,208,148	1,224,528
Services & Supplies	855,900	755,131	519,999	564,612	464,325
Other Charges	300	977	1,780	1,166	363
Fixed Assets	17,864	-	10,074	119,059	1,969
Intrafund Transfers	311,527	643,687	582,101	418,991	532,303
<b>Total Appropriations</b>	<b>4,772,295</b>	<b>4,673,631</b>	<b>4,692,977</b>	<b>4,778,146</b>	<b>4,783,472</b>
<b>NCC</b>	<b>21,071</b>	<b>15,488</b>	<b>(60,041)</b>	<b>57,240</b>	<b>(6,059)</b>
<b>FTE's</b>	<b>67</b>	<b>60</b>	<b>60</b>	<b>56</b>	<b>57</b>

# CHILD SUPPORT SERVICES

## Ten Year History

	08/09 Actual	09/10 Actual	10/11 Actual	11/12 Projected	12/13 Budget
Use of Funds	21,554	4,141	4,838	-	-
State	91,655	9,992	1,369,337	1,443,125	1,392,324
Federal	-	-	3,403,815	3,608,104	3,540,473
Other Governmental	-	-	-	-	-
Charges for Service	415,659	421,225	434,276	496,344	498,130
Misc.	13,108	12,289	12,255	13,315	13,270
Othe Financing Sources	4,496,126	4,748,959	-	-	-
<b>Total Revenue</b>	<b>5,038,102</b>	<b>5,196,606</b>	<b>5,224,521</b>	<b>5,560,888</b>	<b>5,444,197</b>
Salaries	2,862,474	2,978,190	2,906,058	3,140,544	2,993,362
Benefits	1,301,596	1,266,938	1,388,186	1,506,662	1,515,792
Services & Supplies	650,560	713,245	620,913	612,701	704,763
Other Charges	-	-	-	-	-
Fixed Assets	30,925	-	-	5,000	-
Intrafund Transfers	287,590	231,648	315,500	293,265	230,280
<b>Total Appropriations</b>	<b>5,133,145</b>	<b>5,190,021</b>	<b>5,230,657</b>	<b>5,558,172</b>	<b>5,444,197</b>
<b>NCC</b>	<b>95,043</b>	<b>(6,585)</b>	<b>6,136</b>	<b>(2,716)</b>	<b>-</b>
<b>FTE's</b>	<b>66</b>	<b>66</b>	<b>64</b>	<b>64</b>	<b>64</b>

10 Year Variance		
	\$ Change	% Change
Use of Funds	(9,233)	-100%
State	18,238	1%
Federal	193,549	6%
Other Governmental	(4,400)	-100%
Charges for Service	498,130	N/A
Misc.	(3,311)	-20%
Othe Financing Sources	-	N/A
<b>Total Revenue</b>	<b>692,973</b>	<b>15%</b>
Salaries	506,941	20%
Benefits	415,509	38%
Services & Supplies	(151,137)	-18%
Other Charges	(300)	-100%
Fixed Assets	(17,864)	-100%
Intrafund Transfers	(81,247)	-26%
<b>Total Appropriations</b>	<b>671,902</b>	<b>14%</b>
<b>NCC</b>	<b>(21,071)</b>	<b>-100%</b>
<b>FTE's</b>	<b>(3)</b>	<b>-4%</b>

### Notes

Child Support included in DA's office in FY 2000-01

FY 2008-09 Revenue Recovery transferred to Child Support (5FTE). Deleted 1 FTE in November 2008.

May 2009 added 5 FTE to Child Support and 2 FTE to Revenue Recovery. All positions are revenue offset.

FY 2009-10 State contract providing funding for special child support services was canceled.

FY 2010-11 Child Support allocation remains flat while costs increase.

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# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2012-13

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
<b><u>FUND TYPE 10 (General Fund)</u></b>								
Chief Administrative Office	02	10	6040	Honda Push Mower	1	1,500	1,500	1,500
	02	10	6040	Tractor Clam	1	1,800	1,800	1,800
	02	10	6040	Fertilization System - Pioneer Park	1	4,500	4,500	4,500
	02	10	6040	Snow Blower	1	3,200	3,200	3,200
	02	10	6040	Airless Paint Sprayer	1	1,500	1,500	1,500
	02	10	6040	Service Body	1	5,500	5,500	5,500
	02	10	6040	Custodial Walk Behind Stripper/ Buffer	1	1,500	1,500	1,500
	02	10	6042	Laptop Computer	1	1,800	1,800	1,800
<b>Department Total</b>							<b>\$ 21,300</b>	<b>\$ 21,300</b>
Information Technology	10	10	6040	Blue Coat Anti-Virus Appliance	1	65,000	65,000	65,000
	10	10	6040	Network Processing Engine	1	21,000	21,000	21,000
	10	10	6040	Border Switch Network	2	10,000	20,000	20,000
	10	10	6040	Enterprise Wireless LAN Controller	1	25,000	25,000	25,000
	10	10	6040	VoIP Sub-Core Switches	2	7,500	15,000	15,000
	10	10	6040	Wireless Access Points	3	2,000	6,000	6,000
	10	10	6040	Telecom Datasafes	1	5,000	5,000	5,000
	10	10	6040	Voicemail Replacement	1	100,000	100,000	100,000
	10	10	6042	Blade Servers	1	24,000	24,000	24,000
<b>Department Total</b>							<b>\$ 281,000</b>	<b>\$ 281,000</b>
Surveyor	12	10	6042	Server	1	10,000	10,000	10,000
	12	10	6042	Computer	2	1,519	3,038	3,038
<b>Department Total</b>							<b>\$ 13,038</b>	<b>\$ 13,038</b>
Sheriff	24	10	6040	12-gauge Police Magnum Shotguns	4	2,000	8,000	8,000
	24	10	6040	Vented Hood for Drug Testing	1	5,500	5,500	5,500
	24	10	6040	LaserJet Printer	1	1,550	1,550	1,550
	24	10	6040	Vehicle Security Weapons Box	1	2,000	2,000	2,000
	24	10	6040	Surveillance System	4	6,000	24,000	24,000
	24	10	6040	Tactical Body Armor	10	4,000	40,000	40,000
	24	10	6040	MERC Portable Morgue	1	40,000	40,000	40,000
	24	10	6042	Servers	3	15,500	46,500	46,500
<b>Department Total</b>							<b>\$ 167,550</b>	<b>\$ 167,550</b>
Probation	25	10	6040	Auto Electronic Defibrilators	4	2,500	10,000	10,000
	25	10	6040	Washing Machine	1	4,000	4,000	4,000
	25	10	6040	Kitchen Cart	2	2,000	4,000	4,000
<b>Department Total</b>							<b>\$ 18,000</b>	<b>\$ 18,000</b>
Recorder / Clerk	28	10	6042	High Speed Printer	1	10,000	10,000	10,000
	28	10	6042	Server	1	5,000	5,000	5,000
<b>Department Total</b>							<b>\$ 15,000</b>	<b>\$ 15,000</b>
Public Health	40	10	6042	Replace Server at Placerville Dr.	1	4,670	4,670	4,670
	40	10	6042	Replace Backup Drive at Placerville Dr.	1	3,500	3,500	3,500
	40	10	6042	Replace Server at SLT	1	2,040	2,040	2,040
	40	10	6042	Replace Backup Drive at SLT	1	1,535	1,535	1,535
<b>Department Total</b>							<b>\$ 11,745</b>	<b>\$ 11,745</b>
Human Services	53	10	6040	Rooftop Microwave System Replacement	1	41,603	41,603	41,603
	53	10	6040	Confidential Shredder	1	2,000	2,000	2,000
	53	10	6042	Laptop	3	2,000	6,000	6,000
	53	10	6042	Router	1	820	820	820
	53	10	6042	Switch	1	1,025	1,025	1,025
	53	10	6042	Server	1	1,230	1,230	1,230
	53	10	6042	Video Conference Addition	1	16,400	16,400	16,400
	53	10	6042	Projector System	1	2,050	2,050	2,050
	53	10	6042	Radio-Frequency Identification System	1	2,747	2,747	2,747
	53	10	6042	C-IV Kiosk	1	10,600	10,600	10,600
<b>Department Total</b>							<b>\$ 84,475</b>	<b>\$ 84,475</b>
<b>TOTAL FUND TYPE 10</b>							<b>\$ 612,108</b>	<b>\$ 612,108</b>

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2012-13

Department	Dept No.	Fund Type	Sub-Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
<b><i>FUND TYPE 11 (Special Revenue Fund)</i></b>								
<b>Transportation</b>	30	11	6040	Sign Plate Corner Shearer	1	14,000	14,000	14,000
	30	11	6040	Loop Tester and P/N LT-1000, Megger & 4in1	1	2,700	2,700	2,700
	30	11	6040	Diagnostic Code Scanner	1	3,700	3,700	3,700
	30	11	6040	Air Regenerative Highway Sweeper	1	300,000	300,000	300,000
	30	11	6040	Engine Retrofit - Graders	2	40,500	81,000	81,000
	30	11	6040	Engine Retrofit - Loader	1	20,250	20,250	20,250
	30	11	6042	Laptop Computers	5	1,500	7,500	7,500
	30	11	6042	Color Laser Printers	5	5,000	25,000	25,000
	30	11	6042	Data Switches	3	4,000	12,000	12,000
<b>Department Total</b>							<b>\$ 466,150</b>	<b>\$ 466,150</b>
<b>Public Health</b>	40	11	6040	Microwave System Replacement	1	2,543	2,543	2,543
	40	11	6040	Office and Conference Room Re-design	1	40,000	40,000	40,000
	40	11	6040	Replacement of A/C unit for servers	1	1,600	1,600	1,600
	40	11	6040	Office Furniture	1	10,000	10,000	10,000
	40	11	6042	Server	1	570	570	570
	40	11	6042	Router	1	380	380	380
	40	11	6042	Video Conferencing System	1	7,600	7,600	7,600
	40	11	6042	Radio Frequency Identification System	1	1,273	1,273	1,273
	40	11	6042	Switch	1	475	475	475
	40	11	6042	Video Conference Equipment Replacement	1	7,000	7,000	7,000
	40	11	6042	Admin Domain Controller Replacement	1	3,000	3,000	3,000
	40	11	6042	Replace Server	1	1,290	1,290	1,290
	40	11	6042	Replace Backup Tape Device	1	965	965	965
	40	11	6042	Laptop	1	2,000	2,000	2,000
	40	11	6042	Color Printer	1	1,000	1,000	1,000
	40	11	6042	Overhead Projection System	1	950	950	950
<b>Department Total</b>							<b>\$ 80,646</b>	<b>\$ 80,646</b>
<b>Mental Health</b>	41	11	6040	Microwave System Replacement	1	3,237	3,237	3,237
	41	11	6040	Video Conferencing Unit	1	60,000	60,000	60,000
	41	11	6042	Laptop with docking station	4	2,000	8,000	8,000
	41	11	6042	Color Printer	1	1,000	1,000	1,000
	41	11	6042	Server	1	8,000	8,000	8,000
	41	11	6042	Switch	1	5,200	5,200	5,200
	41	11	6042	Overhead Projection System	1	1,200	1,200	1,200
	41	11	6042	Server	1	720	720	720
	41	11	6042	Router	1	480	480	480
	41	11	6042	Switch	1	600	600	600
	41	11	6042	Video Conferencing Addition	1	9,600	9,600	9,600
	41	11	6042	Radio Frequency Identification System	1	1,608	1,608	1,608
	41	11	6042	Laptop	1	1,750	1,750	1,750
<b>Department Total</b>							<b>\$ 101,395</b>	<b>\$ 101,395</b>
<b>Human Services</b>	53	11	6040	Livescan Machines	2	7,500	15,000	15,000
	53	11	6040	Rooftop Microwave System Replacement	1	3,103	3,103	3,103
	53	11	6040	55" TV for Senior Center Lobby	1	1,900	1,900	1,900
	53	11	6040	Fire Safe	1	2,500	2,500	2,500
	53	11	6042	Router	1	320	320	320
	53	11	6042	Switch	1	400	400	400
	53	11	6042	Server	1	480	480	480
	53	11	6042	Video Conference Addition to 3057 Briw Rd	1	6,400	6,400	6,400
	53	11	6042	Projector System for 3057 Briw Conference Rooms	1	800	800	800
	53	11	6042	Radio-Frequency Identification System	1	1,072	1,072	1,072
	53	11	6042	Desktop Video Conferencing System: WIC	1	11,100	11,100	11,100
	53	11	6042	Auto-Dialer with Modem: WIC	1	6,000	6,000	6,000
<b>Department Total</b>							<b>\$ 49,075</b>	<b>\$ 49,075</b>
<b>TOTAL FUND TYPE 11</b>							<b>\$ 697,266</b>	<b>\$ 697,266</b>

# FIXED ASSETS

## Recommended Budget Fixed Assets FY 2012-13

Department	Dept No.	Fund Type	Sub- Object	Department Requested Item Description	No. of Units	Unit Cost	Dept. Request	CAO Rec'd
<b><i>FUND TYPE 12 (Special Revenue Fund)</i></b>								
Environmental	42	12	6040	Forklift	1	30,000	30,000	30,000
Management	42	12	6040	Sludge Bin Covers	4	2,000	8,000	8,000
	42	12	6040	Flow Meters	2	5,000	10,000	10,000
	42	12	6040	Submersible Pump	1	5,000	5,000	5,000
	42	12	6040	Diaphragm Pump	1	5,000	5,000	5,000
	42	12	6040	Doors for Vector Building	1	5,000	5,000	5,000
	42	12	6040	Rebuild EID Pump	1	30,000	30,000	30,000
	42	12	6040	Extra Rotor & Stator for EID Pump	1	20,000	20,000	20,000
<b>Department Total</b>							<b>\$ 113,000</b>	<b>\$ 113,000</b>
<b>TOTAL FUND TYPE 12</b>							<b>\$ 113,000</b>	<b>\$ 113,000</b>
<b><i>FUND TYPE 32 (Internal Service Fund)</i></b>								
Transportation	30	32	6040	Automotive Tire Changing Machine			10,000	10,000
	30	32	6045	Annual replacement of fleet vehicles			1,200,000	1,200,000
<b>Department Total</b>							<b>\$ 1,210,000</b>	<b>\$ 1,210,000</b>
<b>TOTAL FUND TYPE 32</b>							<b>\$ 1,210,000</b>	<b>\$ 1,210,000</b>
<b>GRAND TOTAL</b>							<b>\$ 2,632,374</b>	<b>\$ 2,632,374</b>

# MEMBERSHIPS

Fiscal Year 2012-13

Department	Membership	Amount	Amount	Funding Source
		Legislative 4221	Other 4220	
<b>Agriculture</b>	Regional Council of Rural Counties	11,875	-	BOS/General Fund
	Regional Council of Rural Counties/Schools	1,487	-	BOS/General Fund
	CA Agricultural Commissioners and Sealer Association	-	3,500	General Fund
	Sacramento Valley Deputy AG Commissioner Association	-	10	General Fund
	Sacramento Valley Ag Commissioners and Sealers	-	100	General Fund
	Nat'l Conference of Weights & Measures	-	195	General Fund
	Western Weights & Measures	-	50	General Fund
	California Invasive Plant Council	-	50	General Fund
	Pesticide Applicators Professional Association	-	280	General Fund
	California Department of Food and Agriculture State Licenses	-	750	General Fund
<b>Department Total</b>		<b>\$ 13,362</b>	<b>\$ 4,935</b>	
<b>Air Quality Management</b>	CAPCOA	1,000	-	Permit Revenue
	REHS	-	350	Permit Revenue
<b>Department Total</b>		<b>\$ 1,000</b>	<b>\$ 350</b>	
<b>Assessor</b>	California Assessor's Association	520	-	General Fund
	El Dorado County Association of Realtors	-	80	General Fund
	Northern California Assessor's Association	-	35	General Fund
	CAA-IT Affiliate	-	50	General Fund
	Society of Auditor-Appraisers	-	120	General Fund
<b>Department Total</b>		<b>\$ 520</b>	<b>\$ 285</b>	
<b>Auditor-Controller</b>	American Institute of Certified Public Accountants (AICPA)	-	410	General Fund
	Assn of Governmental Auditors (AGA)	-	95	General Fund
	CA Society Certified Public Accountants (CalCPA)	-	1,020	General Fund
	State Assn of County Auditors	450	-	General Fund
<b>Department Total</b>		<b>\$ 450</b>	<b>\$ 1,525</b>	
<b>BOS</b>	CA Assn of Clerks & Elected Officials	200	-	
	CA Clerks of the BOS Assn	-	225	
	High Sierra Resource Conservation & Development CNCL	-	250	
	SAC Mother Lode Regional Assn of Supervisors	-	185	
<b>Department Total</b>		<b>200</b>	<b>660</b>	
<b>CAO</b>	County Admin Officers Assn of CA	1,500	-	
	National Assn of Counties	4,000	-	
<b>Department Total</b>		<b>5,500</b>	<b>-</b>	
<b>Child Support</b>	Notary Association	-	575	State
	National Child Support Enforcement Association	-	100	State
	California State Bar	-	1,250	State
	Child Support Director's Association	-	10,000	State
	<b>Department Total</b>	<b>\$ -</b>	<b>\$ 11,925</b>	
<b>Child Support Revenue Recovery</b>	California Revenue Officer's Association	-	100	Collections Revenues
	California Association of Collector's	-	275	Collections Revenues
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 375</b>	

# MEMBERSHIPS

## Fiscal Year 2012-13

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>County Counsel</b>	County Counsel Associates	-	4,950	General Fund
	CSAC Litigation Coordination Program	2,100	-	General Fund
	El Dorado County Bar Association	-	100	General Fund
	State Bar of California	-	4,920	General Fund
<b>Department Total</b>		<b>\$ 2,100</b>	<b>\$ 9,970</b>	
<b>Development Services</b>	SVABO: Sacramento Valley Assn of Building Officials	-	255	Fees and General Funds
	SAGE: Surveyors, Architects, Geologists and Engineers	-	280	Fees and General Funds
	EDC Fire Protection Officers Assn.	-	85	Fees and General Funds
	CBOAC: California County Building Officials Association	250	-	Fees and General Funds
	ICC: International Code Council	250	-	Fees and General Funds
	NFPA: National Fire Protection Agency	165	-	Fees and General Funds
	SEAOC/SEAONC: Structural Engineers Association of No. CA	236	-	Fees and General Funds
	CALBO: California Building Officials	215	-	Fees and General Funds
	TEAS: Tahoe, Engineers, Architects, Surveyors	-	300	Fees and General Funds
	AISC: American Institute of Steel Construction	-	185	Fees and General Funds
	ACI: American Concrete Institute	-	222	Fees and General Funds
	AWC: American Wood Council	-	200	Fees and General Funds
	Barklays Regulations Updates - Title 19 and 25	-	400	Fees and General Funds
<b>Department Total</b>		<b>\$ 1,116</b>	<b>\$ 1,927</b>	
<b>District Attorney</b>	CCVAA - Crimes Victim Assistance Association		155	General Fund
	Law Enforcement Video Association		50	General Fund
	CA District Attorney's Assoc. (CDAA)- \$140 x 21		2,940	General Fund
	CA District Attorney's Assoc. (CDAA): member dues \$2,577 and Educational Assessment \$5,000		7,755	General Fund
	CA District Attorney's Investigators Assn - \$30 x (13 inv & 1 DA)		420	General Fund
	CA Homicide Investigators Association		75	General Fund
	CA Narcotics Officers Assn		75	General Fund
	California National Childrens Alliance		50	General Fund
	High Tech Crime Investigators Assn		50	General Fund
	Internantional Assn of Financial Crimes Investigators		75	General Fund
	NCFIA - Northern CA Fraud Investigators Association		80	General Fund
	National District Attorney's Assn		345	General Fund
	Northern CA Fraud Investigators Assn		150	General Fund
	State Bar of CA \$370 per DDA x 21		7,770	General Fund
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 19,990</b>	General Fund
<b>Economic Development</b>	CALED (Ca Assn for Local Economic Development)		700	
	IEDC (Internationa Economic Development Council)		800	
	Metro Chamber		400	
	SACTO (Sacramento Area Commerce & Trade Organization)		6,000	
	Shingle Springs/Cameron Park Chamber of Commerce		500	
	South Lake Tahoe Chamber of Commerce		500	
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 8,900</b>	
<b>Elections</b>	<b>CA Assoc. of Clerks &amp; Election Officials</b>	<b>650</b>	-	General Fund
	<b>Department Total</b>		<b>650</b>	-



# MEMBERSHIPS

Fiscal Year 2012-13

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Environmental</b>	Environmental Services Joint Powers Authority - Regional Council of Rural Counties	7,000	-	Solid Waste
<b>Management</b>	Solid Waste Association of North America	-	213	Solid Waste
	State of California Consumer Affairs	-	270	Solid Waste
	State Water Resources Control Board	-	510	Landfill/Septage Fees
	California Water Environment Association	-	550	Liquid Waste
	North American Hazardous Materials Association	-	175	HHW Permit Fees
	California Environmental Health Association (CEHA)	-	1,400	Permit/Inspection Fees
	CA Onsite Waste Association (COWA)	-	330	Permit/Inspection Fees
	Surveyors/Architects/Geologists/Engineers (SAGE)	-	60	Permit/Inspection Fees
	American Water Works Association (AWWA)	-	198	Permit/Inspection Fees
	National Environmental Health Association	-	190	Permit/Inspection Fees
	California Conference Directors of Environmental Health (CCDEH)	475	-	Permit/Inspection Fees
	California Environmental Health Association (CEHA)	-	118	Permit/Inspection Fees
	California Environmental Health Association (CEHA)	-	234	CSA #3
	American Water Works Association (AWWA)	-	198	Permit/Inspection Fees
	National Environmental Health Association	-	100	Permit/Inspection
	CA Dept of Health Services	525	-	Permit/Inspection Fees
	CA Dept of Health - Recert Fees for Vector	-	205	Solid Waste - Franchise Fees
	National Environmental Health Association	-	95	Cost Recovery
	California Environmental Health Association (CEHA)	-	59	Cost Recovery
	American Public Health Association	-	200	Cost Recovery
	California Conference Directors of Environmental Health (CCDEH)	790	-	Cost Recovery
	River Management Society	-	50	General Fund
	Mosquito and Vector Control Association of Californis (MVCAC)	-	3,240	CSA #3
	Mosquito and Vector Control Association of Californis (MVCAC)	-	4,940	CSA #3
	National Pollutant Discharge Elimination System (NPDES)	-	200	CSA #3
<b>Department Total</b>		<b>\$ 8,790</b>	<b>\$ 13,535</b>	
<b>Human Resources</b>	California Public Employers Labor Relations Association (CalPERS)	-	1,050	General Fund
	Gold Country Consortium-Libert Cassidy	-	5,000	General Fund
	Society of Human Resource Management	-	200	General Fund
	County Personnel Administrators Association of California (CPAAC)	-	300	General Fund
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 6,550</b>	

# MEMBERSHIPS

Fiscal Year 2012-13

Department	Membership	Amount	Amount	Funding Source	
		Legislative	Other		
		4221	4220		
Human Services	County Welfare Directors Association	40,000	-	Federal/State/General Fund	
	National Notary Association (Index: 530500)	-	75	Federal/State/General Fund	
	California Welfare Fraud Investigators Association (CWFIA) (Index: 530800)	-	80	Federal/State/General Fund	
	Adoptions License - California Department of Social Services (Index: 530900)	-	1,375	Federal/State/General Fund	
	California Nevada Community Action Association (Index: 531011)	-	1,000	Federal	
	International Lactation Consultant Association (ILCA) (Index: 531120)	-	250	Federal	
	National Women, Infants & Children (WIC) Association (Index: 531120)	-	50	Federal	
	American Dietetic Association (Index: 531120)	-	440	Federal	
	California WIC Association (Index 531120)	-	400	Federal	
	Commission on Dietetic Registration (Index: 531120)	-	100	Federal	
	Alzheimer's Foundation of America (Index: 531160)	-	300	Fees for Service	
	California Department of Social Services/Community Care Licensing Division (Index: 531160)	-	275	Fees for Service/General Fund	
	California Workforce Association (index: 531182)	-	250	Federal	
	California Association of Housing Authorities (Index: 531210)	-	200	Federal	
	Northern California Nevada Executive Directors Association (NCNEDA) (Index: 531210)	-	150	Federal	
	California Association for Microenterprise Opportunity (Index: 531284)	-	250	Federal	
	California Association of Area Agencies on Aging (C4A) (index: 531301)	-	2,600	Federal/State/Donations/General Fund	
	Alliance of Information & Referral Systems (AIRS) (Index: 531301)	-	250	Federal/State/General Fund	
	California State Bar Association (Index: 531301)	-	850	Federal/State/General Fund	
	National Notary Association (Index: 531301)	-	110	Federal/State/General Fund	
	California Advocates for Nursing Home Reform (CANHR) (Index: 531301)	-	50	Federal/State/General Fund	
	California Long Term Care Ombudsman Association (Index: 531301)	-	200	Federal/State/General Fund	
	American Dietetic Association (Index: 531301)	-	245	Federal/State/General Fund	
	Medi-Cal Administrative Activities/Targeted Case Management (MAA/TCM) Participation Fees (Index: 531410)	-	25,000	Federal	
	Multipurpose Senior Services Program (MSSP) Site Association Dues (Index: 531430)	-	525	Federal/State	
	California State Association of Public Administrators, Public Guardians, and Public Conservators (CAPAPGPC) (Index: 531441)	-	750	Federal/General Fund/Fees	
	California Association of Public Authorities (Index: 531510)	-	2,400	Federal/State/General Fund	
	<b>Department Total</b>		<b>\$ 40,000</b>	<b>\$ 38,175</b>	General Fund
	Information Technology	Experts Exchange	-	90	General Fund
		Microsoft Project	-	120	General Fund
National Assn of Government Webmasters		-	100	General Fund	
<b>Department Total</b>		<b>\$ -</b>	<b>\$ 310</b>		

# MEMBERSHIPS

Fiscal Year 2012-13

Department	Membership	Amount	Amount	Funding Source
		Legislative	Other	
		4221	4220	
<b>Library</b>	California Library Association	750	-	General Fund
	California Library Association	140	-	General Fund
	American Library Association	200	-	General Fund
	NorthNet Library System	-	3,500	General Fund
	Califa	-	400	General Fund
	California Association of Museums	-	165	General Fund
	American Association for State & Local History	-	135	
<b>Department Total</b>		<b>\$ 1,090</b>	<b>\$ 4,200</b>	
<b>Mental Health</b>	California Mental Health Director's Association (CMHDA) - Annual Membership Fee	4,500		Medi-Cal, MHSA and Realignment
	National Association of County Behavioral Health and Development (NACBHD)	1,000		Medi-Cal, MHSA and Realignment
	California Local Mental Health Boards and Commissions (CALMHB-C)	300		Medi-Cal, MHSA and Realignment
	California Mental Health Director's Association (CMHDA) - Mental Health Services Act (MHSA) Special Assessment	1,700		Medi-Cal, MHSA and Realignment
	California Department of Social Services - Community Care Licensing		500	MHSA funds (CSS)
	State of California, Department of Consumer Affairs		200	Medi-Cal, MHSA and Realignment
	Medical Board of California - License Renewal (Physician License Renewal)		850	Realignment
	<b>Department Total</b>		<b>\$ 7,500</b>	<b>\$ 1,550</b>
<b>Probation</b>	Chief Probation Officers of California (CPOC)	1,641	-	General Fund
	Chief Probation Officers of California (Consortium)	2,400	-	General Fund
	Probation Information Technology Managers' Association	-	50	General Fund
	California Association of Probation Services Administrators (Qty 3)	-	100	General Fund
	California Association of Probation Institution Administrators (Qty 2)	-	100	General Fund
	National Notary Association (Qty 2 @ \$124.00 ea)	-	248	General Fund
	Probation Business Managers' Association (PBMA)	-	100	General Fund
	California Sexual Assault Investigators Association	-	50	General Fund
	<b>Department Total</b>		<b>\$ 4,041</b>	<b>\$ 648</b>
<b>Public Defender</b>	CA Public Defender's Assn	910	-	General Fund
	CA State Bar Assn	5,700	390	General Fund
<b>Department Total</b>		<b>\$ 6,610</b>	<b>\$ 390</b>	

# MEMBERSHIPS

Fiscal Year 2012-13

Department	Membership	Amount	Amount	Funding Source
		Legislative 4221	Other 4220	
Public Health	California State Rural Health Association - CSRHA (Index: 401111)	-	100	Allocated to PH Division
	National Public Health Information Coalition- NPHIC (Index: 401111)	-	100	Allocated to PH Division
	County Health Executive Association of California - CHEAC (Index: 401111)	3,700	-	Allocated to PH Division
	California Conference of Local Health Officers - CCLHO (Index: 401121) - AKA Health Officers Association of CA	3,000	-	Realignment
	Sierra Sacramento Valley Medical Society and California Medical Association - SSVMS-CMA (Index:401121)	600	-	Realignment
	National Association of County and City Health Officials - NACCHO (Index: 401121)	850	-	Realignment
	American College of Preventive Medicine - ACPM (Index: 401121)	-	350	Realignment
	California Association of Communicable Disease Controllers - CACDC (Index: 401121)	50	-	Realignment
	Medical Board of California - License Renewal (Physician License Renewal) (Index: 401121)	-	850	Realignment
	California Conference of Local Directors of Maternal, Child and Adolescent Health - CCLDMCAH (Index: 402111)	1,100	-	State & Federal MCAH funding and Realignment
	American Public Health Association - APHA (Index: 402131)	250	-	Realignment
	Board of Registered Nursing - Cont. Education Unit License - BRN-CEU (Index: 402131)	300	-	Realignment
	California Conference of Local Health Department Nursing Directors - CCLHDND (Index: 402131)	400	-	Realignment
	California Conference of Local AIDS Directors - CCLAD (Index: 402223)	150	-	AIDS Block Grant
	California Association of Public Health Laboratory Directors - CAPHLD (Index: 403210)	500	-	Fees for Lab Svcs and Realignment
	Association of Public Health Laboratories - APHL (Index:403210)	500	-	Fees for Lab Svcs and Realignment
	Emergency Medical Director's Association of California - EMDAC (Index: 403310)	-	225	General Fund and Fees for Services
	El Dorado County Fire Chiefs Association (Index: 403310)	-	25	General Fund and Fees for Services
	National Association of EMS Physicians (NAEMSP) (Index: 403310)	-	275	General Fund and Fees for Services
	Medical Board of California - License Renewal (EMS Medical Director) (Index: 403310)	-	500	General Fund and Fees for Services
	EMS Administrator's Association of California (EMSAAAC) (Index: 403310)	-	400	General Fund and Fees for Services
	California Association of Drug Court Prof. CADCP (Index: 404112)	-	150	State & Fed ADP Funding
	California Alcohol and Drug Program Administrator's Association of California - CADPAAC (Index: 404112)	3,800	-	State & Federal ADP Funding
	National Association of Drug Court Professionals - NADCP (Index: 404112)	-	300	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists (Index: 404112)	-	300	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists (Index: 404131)	-	300	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists (Index: 404142)	-	150	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists (Index: 404144)	-	150	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists (Index: 404147)	-	150	State & Federal ADP Funding
	Breining Institute - Substance Abuse Certification Register of Addition Specialists (Index: 404220)	-	150	State & Federal ADP Funding
	Local Lead Agency Project Director's Association - LLAPDA (Index: 407300)	-	500	State: AB 75 Tobacco
	California Conference of Local Directors of Health Education (CCLDHE) (Index: 407300)	-	50	State: AB 75 Tobacco
	American Ambulance Association - AAA (Index: 408220)	-	900	CSA 3 & 7 via Ambulance Service Fees and Taxes

# MEMBERSHIPS

Fiscal Year 2012-13

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Public Health Cont.</b>	American Humane Association - AHA (Index: 409110)	120	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	California Animal Control Director's Association - CACDA (Index: 409110)	200	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Humane Society of the United States - HSUS (Index: 409110)	25	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	State Humane Association of California - SHAC (Index: 409110)	100	-	Various Fees for Animal Services, Sales Tax Realignment & NCC
	National Animal Control Association - NACA (Index: 409110)	-	125	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Sierra Wildlife Rescue (Index: 409110)	-	100	Various Fees for Animal Services, Sales Tax Realignment & NCC
	Society of Animal Welfare Administrators - SAWA (Index: 409110)	-	200	Various Fees for Animal Services, Sales Tax Realignment & NCC
	<b>Department Total</b>	<b>\$ 15,645</b>	<b>\$ 6,350</b>	
<b>Recorder/Clerk</b>	County Recorders Association of CA	850	-	General Fund
	CA Assoc of Clerks and Election Officials	650	-	General Fund
	<b>Department Total</b>	<b>\$ 1,500</b>	<b>\$ -</b>	
<b>Risk Management</b>	CA Association of Joint Powers Authorities (CAJPA)	-	450	Internal Service
	CA Public Employeers Labor Relations Association (CalPELRA)	-	350	Internal Service
	California State Association of Counties	-	26,000	Internal Service
	County Safety Officers Org of CA (CSOOC)	-	200	Internal Service
	Public Agency Risk Mgmt Assoc (PARMA)	-	100	Internal Service
	Public Risk Mgmt Association (PRIMA)	-	385	Internal Service
<b>Department Total</b>	<b>\$ -</b>	<b>\$ 27,485</b>		

# MEMBERSHIPS

Fiscal Year 2012-13

Department	Membership	Amount	Amount	Funding Source
		Legislative	Other	
		4221	4220	
Sheriff	CA State Sheriff's Association	6,200	-	GF 241110
	American Jail Association	-	300	GF 243210
	American Jail Association	-	100	GF 243111
	American Sniper Association	-	120	GF 242123
	CA Association of Hostage Negotiations	-	400	GF 242128
	CA Association of PA, PG & PC	-	200	GF 241110
	CA Narcotics Officer's Association	-	450	GF 242113
	CA League of Alternative Sentencing	-	150	GF 243220
	CA Law Enforcement Records Sup Assoc	-	125	GF 241310
	CA Notary	-	315	GF 241110
	National Notary Association	-	160	GF 241110
	CA Association for Property	-	45	GF 242115
	CA Tactical Officer's Association	-	150	GF 242123
	CA Boating Safety Officer's Association	-	25	State Boating & Waterways
	CA Peace Officer's Association	-	850	GF 241110
	CA State Coroner's Association	-	280	GF 242116
	CA Homicide Investigator's Association	-	125	GF 242111
	CA Law Enforcement Intel Unit	-	500	GF242111
	CA Gang Investigator's Association	-	100	GF 243113
	CA Criminal Justice Warrant Service Association	-	75	GF 241310
	CA Emergency Services Association	-	90	GF 241550
	CA Fraud Investigator's Association	-	40	GF 242111
	CA Gang Investigator's Association	-	100	GF 243113
	FBI National Academy Association	-	280	GF 243210
	Fire Chief's Association	-	100	GF 244111
	High Technology Crime Association	-	80	GF242111
	Intelligence Association Crime Analysts	-	150	GF 242111
	International Association for Property and Evidence	-	75	GF 242115
	International Association of Bomb Technicians	-	300	GF 242114
	International Association of Law Enforcement Intelligence Analysis	-	50	GF 241530
	Medic Alert	-	100	State Boating & Waterways
	National Tactical Officer's Assoc	-	40	GF 242113
	National Tactical Officer's Association	-	150	GF 242123
	National Tactical Officer's Association	-	125	GF 242128
	Northern CA Biker Investigator's Assoc	-	80	GF 243113
	Northern CA Corrections Association	-	45	GF 243111
	Northern CA Crime and Intelligence Analyst Association	-	65	GF 241530
	Northern CA Gang Association	-	175	GF 243113
	Northern CA Gang Intelligence Assoc	-	125	GF 242112
	PADI Diving Society	-	450	GF 242125
	Robbery Investigator's Association	-	400	GF 242111
	Sacramento Area EOD Unit	-	250	GF 242114
	Sexual Assault Association	-	315	GF 242111
	Western States K-9 Association	-	75	GF 242224
	Western State's Sheriff's Association	-	100	GF 241110
CA Prison Gangs	-	200	GF 243113	
Burglary Investigator's Association	-	800	GF 242111	
Biker International Assoc of Northern CA	-	125	GF 242112	
American Correctional Food Association	-	75	GF 243111	
International Latino Gang Intelligence Association	-	125	GF 242112	
<b>Department Total</b>		<b>\$ 6,200</b>	<b>\$ 9,555</b>	

# MEMBERSHIPS

Fiscal Year 2012-13

Department	Membership	Amount Legislative 4221	Amount Other 4220	Funding Source
<b>Surveyor</b>	CA. Geographic Information Assn		\$ 100	General Fund
	CA. Land Surveyors Assn State Membership		\$ 159	General Fund
	National Society of Professional Surveyors		\$ 239	General Fund
	Surveyors, Architects, Geologists Engineers of El Dorado		\$ 60	General Fund
	Urban Regional Information Systems Assn National		\$ 340	General Fund
	Sacramento / Chapter of CLSA		\$ 50	General Fund
	Sacramento / Gold Country Chapter		\$ 35	General Fund
	National Association of County Surveyors		\$ 50	General Fund
			<b>\$ 1,033</b>	
<b>Transportation</b>	American Association of Airports	-	35	Airport Enterprise Fund
	American Public Works Association (2 memberships)	-	564	Road Fund
	American Society of Civil Engineers (4 memberships)	-	1,056	Road Fund
	Association of Environmental Professionals	-	165	Road Fund
	California Association of Public Cemeteries	-	120	General Fund
	California Board for Professional Engineers and Land Surveyors (CBPELS) ( 14 License Renewals)	-	1,932	Road Fund
	California Land Surveyors Association	-	175	Road Fund
	California Stormwater Quality Association	-	342	Road Fund
	County Engineers Association of CA (CEAC)	2,200	-	Road Fund
	Certified Professional in Erosion and Sediment Control	-	110	Road Fund
	International Erosion Control Association	-	187	Road Fund
	Institute of Transportation Engineers (3 memberships)	-	855	Road Fund
	International Municipal Signal Association	-	100	Road Fund
	International Right of Way Association	-	528	Road Fund
	National Association of County Engineers (NACE)	-	143	Road Fund
	National Notary Association	-	57	
	Public Equipment Managers Associations	-	55	Road Fund
	Sacramento Area Council of Governments	20,726	-	Road Fund
	Safety Center, Inc.	-	330	Road Fund
	Surveyors, Architects, Geologists & Engineers	-	66	Road Fund
	<b>Department Total \$</b>	<b>22,926</b>	<b>\$ 6,820</b>	
<b>Treasurer-Tax</b>	Association of Government Accountants	-	50	General Fund
	California Association of County Treasurers & Tax Collectors	300	-	General Fund
	California Dept of Consumer Affairs	-	200	General Fund
	California Society of Certified Public Accountants	-	500	General Fund
	CPA Education Foundation	-	1,200	General Fund
	National Association of County Treasurers & Finance Officers	-	175	General Fund
		<b>Department Total \$</b>	<b>300</b>	<b>\$ 2,125</b>
<b>Veteran Affairs</b>	California Association of County Veteran Services Officers (CACVSO)	1,000	-	
	National County Veteran Services Officers (NACVSO)	-	180	
		<b>Department Total \$</b>	<b>1,000</b>	<b>\$ 180</b>
		<b>Grand Total \$</b>	<b>140,500</b>	<b>\$ 179,748</b>

# Glossary of Terms and Acronyms

## Terms

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### **APPROPRIATION**

An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes (an appropriation usually is time limited and must be expended or obligated before that deadline)

### **ASSESSED VALUATION**

A valuation set upon real estate or other property by a government as a basis for levying property taxes

### **AUDIT**

An examination of financial statements and related documents, records, and accounts for the purpose of determining the propriety of transactions, whether transactions are recorded properly and statements drawn from accounts reflect an accurate picture of financial operations and financial status. Audits may also include reviews of compliance with applicable laws and regulations, economy and efficiency of operations and effectiveness in achieving program results

### **AUTHORIZED POSITIONS**

The number of permanent full-time and permanent part-time positions authorized by the Board of Supervisors (excludes extra-help), which represents the maximum number of permanent positions that may be filled at any one time

### **AVAILABLE FUND BALANCE**

The amounts of fund balance available to finance the budget after deducting carryover encumbrances and reserves

### **BASIS OF BUDGETING**

El Dorado County budgets using a modified-accrual form of accounting

### **BUDGET**

The planning and controlling document for financial operation with estimates of proposed expenditures and revenues for a given period of time, usually one year

### **CAPITAL PROJECTS**

The County's acquisitions, additions, and improvements to fixed assets; e.g., buildings, building improvements, and land purchases



**CONTINGENCIES**

A budgetary provision representing that portion of the financing requirement set aside to meet unforeseen expenditure requirements

**CORE FUNCTION**

A group of related programs and activities aimed at accomplishing a major service, or line of business, for which a government entity is responsible

**COUNTY FUNDS**

Operating or governmental funds of the County that account for expenditures and revenues in accordance with the funds' purpose. Operating funds of the County and Board-governed special districts are accounted for in the County Budget

**COUNTYWIDE GOALS**

Community and organizational goals derived from the County's mission statement and approved by the Board of Supervisors to identify the most important priorities for the County

**DEPARTMENT**

An organizational device used by County management to group programs of a like nature under the direction of an elected or appointed County official

**ENCUMBRANCE**

An obligation in the form of a purchase order, contract or other commitment that is chargeable to an appropriation and for which part of the appropriation is reserved. In some cases encumbrances are carried over into succeeding fiscal years.

**EXPENDITURE**

Decreases in net financial resources, which include current operating expenses that require the current or future use of net current assets, debt service and capital outlays

**EXTRA HELP**

Temporary employees of the County who are not included in the Salary Ordinance and do not receive benefits (i.e., medical, dental, life insurance and paid vacation time)

**FINAL BUDGET**

Approved legal spending plan for a fiscal year, which for El Dorado County must be approved by the Board of Supervisors by September 30 of each year

**FISCAL YEAR**

Twelve-month period for which a budget is prepared, which for El Dorado County is July 1 through June 30

**FIXED ASSET**

An asset of long-term character such as land, buildings and equipment exceeding a \$5,000 unit value

**FULL-TIME EQUIVALENT**

This represents the budgeted number of full-time equivalent staffing. A full-time equivalent position is equal to 2,080 or 1,950 hours a year (40/37.5 hours/week x 52 weeks). For example: two half-time positions at 20 hours per week equal 1.0 FTE and a position allocated for 32 hours per week in a 40- hour job class equals 0.8 FTE.

**FUNCTIONAL AREA**

A categorizing of departments and services by general purpose, including Health and Human Services, Public Safety, Administration and Finance; Community Development and Public Works; and Community Services

**FUND**

An independent fiscal and accounting entity with a self-balancing set of asset, liability, and (usually) budgetary accounts

**FUND BALANCE**

The excess of assets and estimated revenues of a fund over its liability and appropriations at the end of a fiscal year. A portion of this balance may be available to finance the next fiscal year's budget

**GENERAL FUND**

The major countywide fund that directly funds unreimbursed costs of most programs and departments in County government

**GRANT**

A contribution from one governmental unit to another, usually made for a specific purpose and time period

**INTERFUND REIMBURSEMENTS**

Payment received for services rendered to departments in other funds

**INTERNAL SERVICE CHARGE**

Annual budgetary charges from servicing departments (such as Information Services, Auditor-Controller, Human Resources), reimbursing costs incurred in the provision of internal County services to the departments receiving the services. For servicing organizations, the reimbursement is reflected as Intra-Fund Transfers offsetting their Gross Appropriation (from General Fund departments)

or as Revenue (from non-General Fund departments). Services provided by these departments include computer support, telephone services and insurance.

**INTRA-FUND CHARGES**

A transfer of costs to the operating units within the same fund

**MISSION**

A clear, concise statement of purpose for the entire organization that focuses on the broad, yet distinct outcomes/results the organization achieves for its customers  
Glossary of Terms and Acronyms

**MODIFIED ACCRUAL**

The modified accrual basis of accounting is used by all Governmental Funds. Revenues are recognized in the accounting period in which they become available and measurable. The primary revenue sources susceptible to (modified) accrual are property taxes, sales tax, inter-governmental revenues, rent, investment income and charges for services. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. One exception to this general rule is that principal and interest on general long-term debt is recognized when due. El Dorado County uses the modified accrual basis for budgeting in governmental funds and full accrual in proprietary funds; i.e. budgets are not constructed on a cash basis of accounting.

**NET COUNTY COST** Total requirements less total sources. This figure represents the part of a budget unit's appropriation that is financed by general purpose revenues, such as property taxes, sales taxes and interest earnings.

**NON-DEPARTMENTAL** Expenses, revenues, services, programs or resources that cannot be specifically tied to a single department

**ONE-TIME EXPENDITURES**

Used to describe and differentiate non-recurring expenditures from routine ongoing costs within a given budget. Typically, fixed assets are one-time expenditures. This category may also include single-year appropriations for special purposes

**OTHER CHARGES** A payment to an agency, institution or person outside the County government. Example: 'Aid to Indigents'

**PROGRAM**

A defined set of activities that have a common purpose, intended result or target population

**PROPOSED BUDGET**

The working document of departmental requests and County Administrator's Office recommendations for revenues and expenditures for the upcoming fiscal year. After receiving final tax estimates and available fund balances, along with other adjustments and items for reconsideration, the Board of Supervisors adopts the annual Final Budget for each fiscal year.

**PROPOSITION 13**

An initiative amendment to the California Constitution passed in June 1978. Tax rates on secured property are restricted to no more than 1% of "full cash value." Proposition 13 also defines assessed value and requires a two-thirds vote to change existing or levy new taxes.

**PROPOSITION 172**

Proposition 172 was passed in November 1993. It established a ½¢ sales tax whose proceeds are used to fund eligible public safety activities.

**REAL PROPERTY**

Land and the structures attached to it

**RESERVE**

An amount in a fund used to meet certain cash requirements, emergency expenditures, or future defined requirements. A reserve is not an appropriation and there is no limitation on the amount of reserve that can be established.

**REVENUE**

Funds received to finance ongoing county governmental services

**SECURED ROLL**

Assessed value of real property, such as land, buildings, secured personal property or anything permanently attached to land as determined by each County Assessor

**SECURED TAXES**

Taxes levied on real properties in the county which are "secured" by liens on the properties

**SPECIAL DISTRICT**

A unit of local government generally organized to perform a single function such as street lighting, waterworks, landscape maintenance, and fire departments. Special districts are governed either by the Board of Supervisors or locally elected or appointed boards, and their operations are accounted for in separate funds

**SPECIAL FUNDS**

Funds used to account for proceeds from specific revenue sources that are legally restricted as to how the revenues may be spent

**STRATEGIC PLAN**

Sets forth the purpose, goals, plans, and performance expectations for an organization for a certain period of time

## **SUPPLEMENTAL TAX ROLL**

The Supplemental Property Tax Roll is a result of legislation enacted in 1983 and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case.

**TAX LEVY** The amount of tax dollars billed to taxpayers based on the imposition of the tax rate on the assessed valuation

## **UNALLOCATED REVENUES**

Revenues which are for general purposes. Also known as discretionary, unrestricted, or local-purpose revenues.

## **UNINCORPORATED**

The areas of the county outside city limits. Some county services are provided only in unincorporated areas or within area cities only on a cost-reimbursement basis. Example: Sheriffs patrol and building inspection.

## **UNSECURED TAX**

A tax on properties such as office furniture, equipment and boats that are not affixed to property

**VISION STATEMENT** Serves to inspire action by describing what the future would look like if the organization were successful in achieving its stated mission and goals

# Acronyms

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**AAA** Area Agency on Aging

**AB 1234** Ethics training requirement for elected officials

**AB 1913** Juvenile Justice Crime Prevention Act of 2000

**ACLU** American Civil Liberties Union

**ADA** American with Disabilities Act

**ADI** Alternate Defenders, Inc.

**ADTP** Alcohol, Drug and Tobacco Programs

**AED** Automatic Electronic Defibrillator

**ALS** Advanced Life Support

**AOC** Administrative Office of the Courts

**APS** Adult Protective Services

**AWOS** Automated Weather Observation System

**BCDC** Bay Conservation and Development Commission

**BCP** Budget Change Proposal

**BEST** Building Energy Efficient Structures Today

**BOC** Board of Corrections  
**BT** Bioterrorism  
**CAD** Computer Aided Drafting software  
**CAHAN** California Health Alert Network  
**CALOMS** California Outcomes Measurement System, State mandated information management system for the Division of Alcohol, Drugs and Tobacco  
**CALWORKS** California Work Opportunity and Responsibility to Kids Program  
**CAMS** Cost Accounting Management System  
**CAPPS** County Assessor's Personal Property System  
**CARE** Comprehensive AIDS Resources Emergency  
**CCA** Community Choice Aggregation  
**CCS** California Children's Services program  
**CDA** Community Development Agency  
**CDBG** Community Development Block Grant  
**CDC** Centers for Disease Control  
**CDCI** Comprehensive Drug Court Initiative Implementation  
**CDF** California Department of Forestry and Fire Protection  
**CEQA** California Environmental Quality Act  
**CHAT** Child Abuse Treatment Program  
**CHDP** Children's Health Disability Prevention program  
**CHI** Children's Health Initiative  
**CICS** California Incident Command Certification System  
**CMHS** Community Mental Health Services  
**CMSP** County Medical Services Program  
**COP** Certificates of Participation  
**COPE** Coordination of Probation Enforcement  
**COPS** Citizens Options for Public Safety, also known as State Supplemental Law Enforcement Funding (SLESF)  
**CPR** Cardiopulmonary resuscitation  
**CPS** Child Protective Services  
**CQI** Continuous Quality Improvement  
**CSA** County Service Area  
**CSOC** Children's System of Care  
**CUPA** Certified Unified Program Agency  
**CWS** Child Welfare Services  
**DARWIN** District Attorney case management system  
**DCCS** Department of Child Support Services  
**DPRA** Dispute Resolution Program Act  
**DPW** Department of Public Works  
**DSW** Disaster Service Worker  
**EBT** Electronic Benefit Transfer  
**ECC** Emergency Command Center  
**EDD** Employment Development Department  
**EEO** Equal Employment Opportunity  
**EHS** Environmental Health Services  
**EIR / EIS** Environmental Impact Report / Environmental Impact Statement

**EJIS** Electronic Justice Integration System  
**EMS** Emergency Medical Services  
**EMT** Emergency Medical Technician  
**EOC** Emergency Operations Center  
**EOP** Emergency Operations Plan  
**EPCIS** Electronic Patient Care Information System, Emergency Medical Services program information management system  
**ERAF** Educational Revenue Augmentation Fund established by the State of California in FY 1992-93 for the required shift of property tax funds from counties, cities and special districts to offset State obligations to schools  
**FAA** Federal Aviation Administration  
**FEMA** Federal Emergency Management Agency  
**FOMC** Friends of the El Dorado Center  
**FSET** Food Stamp Employment Training program  
**FYI** A County communication with brief updates and informational tidbits, published biweekly and distributed with paychecks  
**GA** General Assistance  
**GASB** Governmental Accounting Standards Board  
**GASB 34** Governmental Accounting Standards Board issued statement No. 34 changing the framework of financial reporting for State and local government (for example, GASB 34 changes how government agencies account for depreciation of assets such as facilities)  
**GHG** Greenhouse gas  
**GIDEON** General Information for Defense Evaluation and Organization Network  
**GIS** Geographic Information System  
**HAVA** Help America Vote Act  
**HHS** Health & Human Services  
**HIT-IT** High Technology Identify Theft grant  
**HIPAA** Health Insurance Portability and Accountability Act  
**HMBP** Hazardous Material Business Plan  
**HOME** HOME Investment Partnerships Program  
**HOPWA** Housing Opportunities for Persons with AIDS Program  
**HOV** High Occupancy Vehicle  
**HRC** Human Rights Commission  
**HTTAP** High Technology Theft Apprehension and Prosecution grant  
**ICS** Incident Command System  
**IHSS** In-Home Support Services a State mandated program that provides in-home services to the elderly and disabled  
**IIPP** Illness and Injury Prevention Program  
**IPM** Integrated Pest Management  
**ISC** Implementation Steering Committee for the County's Strategic Plan  
**IST** Information Services and Technology Department  
**IT** Information Technology  
**JPA** Joint Powers Agreement  
**JPCC** Jeannette Prandi Children's Center  
**JURIS** Justice Uniform Records Information System

**LAFCO** Local Agency Formation Commission  
**LAN** Local Area Network  
**LEED** Leadership in Energy and Environmental Design  
**LHMP** Local Hazard Mitigation Plan  
**LPS** Lanterman-Petris Short conservatorships  
**MALT** El Dorado Agricultural Land Trust  
**MAPE** El Dorado Association of Public Employees, Service Employee Unions International (SEIU) Local Chapter 949  
**MCDVCC** El Dorado County Domestic Violence Coordinating Council  
**MCOE** El Dorado County Office of Education  
**MCH** Maternal Child Health  
**MCOSD** El Dorado County Open Space District  
**MEC** El Dorado Employment Connection  
**MERA** El Dorado Emergency Radio Authority  
**MERIT** El Dorado Enterprise Resource Integrated Technology  
**MFR** Managing for Results  
**MGH** El Dorado General Hospital  
**MIDAS** El Dorado Information and Data Access System, provides network access, web, mail and domain hosting for public agencies ([www.ElDorado.org](http://www.ElDorado.org))  
**MMHP** El Dorado Mental Health Plan  
**MOCA** El Dorado Organic Certified Agriculture Program.  
**MOE** Maintenance of Effort, a federal and/or State requirement that the County provide a certain level of financial support for a program from local tax revenues  
**MOU** Memorandum of Understanding  
**MWC** El Dorado Women's Commission  
**NC3TF** Northern California Computer Crimes Task Force  
**NOW** National Organization of Women  
**OES** Office of Emergency Services  
**OSHA** Occupational Safety and Health Organization  
**PMR** Personnel Management Regulation  
**POST** Peace Officer Standards and Training  
**PRISM** Probation department case management system  
**REDDINET** Rapid Emergency Digital Data Information Network  
**RFP** Request for Proposals  
**RIINS** Records Information and Image Management System, Assessor-Recorder information management system  
**RVPA** Ross Valley Paramedic Authority  
**SACPA** The Substance Abuse & Crime Prevention Act of 2000 allows for the diversion of non-violent offenders and parolees charged with simple possession or drug use offenses from incarceration to community based alcohol and other drug treatment programs.  
**SAFETEA-LU** Safe Accountable Flexible Efficient Transportation Equity Act  
**SAPP** Spousal Abuse Prosecution Program  
**SEMS** Standardized Emergency Management System  
**SIP** Self-Insured Plan  
**SIU** Special Investigative Units



**SLESF** State Supplemental Law Enforcement Funding, also known as Citizens Options for Public Safety (COPS)  
**SMART** Sonoma-El Dorado Area Rail Transit  
**SMEMPS** Southern El Dorado Emergency Medical Paramedic System  
**SOD** Sudden Oak Death  
**SOS** Secretary of State  
**SSI / SSP** Supplemental Security Income/State Supplementary Payment  
**STAR** Support and Treatment After Release  
**STC** Standards and Training for Corrections Program  
**STRAW** Students and Teachers Restoring a Watershed  
**TAM** Transportation Authority of El Dorado  
**TANF** Temporary Assistance for Needy Families  
**TCFAC** Tobacco Control Fund Advisory Committee  
**TEP** Tobacco Education Program  
**TFCA** Transportation Funds for Clean Air  
**TPA** Third Party Administrator  
**TRANS** Tax Revenue Anticipation Notes, issued in anticipation of collection of taxes, usually retireable only from tax collections, and frequently only from the proceeds of the tax levy whose collection they anticipate  
**TTY** Telecommunication's device for the hearing impaired  
**UCCE** University of California Cooperative Extension  
**UWI** Urban Wildlife Interface  
**WHS** Women's Health Services  
**WIA** Workforce Investment Act  
**WIB** Workforce Investment Board  
**WIC** Women, Infants and Children  
**WNA** Western Nile Virus  
**WSW** Whistlestop Wheels

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