

SURVEYOR

Mission

The County Surveyor is responsible for the review of all parcel maps, subdivision maps, records of survey, lot line adjustments, certificates of compliance, street names and addresses Countywide.

The County Surveyor is also responsible for the County's Geographic Information System (GIS). GIS is a powerful computer based tool used to create, interpret and manage a variety of maps and tabular data. The information efficiently provides responsive service to the public, County departments and outside agencies.

Program Summaries

Survey

Positions: 6.0 FTE

Total Appropriations \$715,028

Net County Cost \$622,028

Map checking: Reviews parcel maps, records of survey and subdivision maps for compliance with Federal, State and local laws. **Addressing:** Assigns street names and street addresses, Countywide. **Certificate of Compliance:** Issues all ministerial certificates of compliance for El Dorado County.

Geographical Information System (GIS)

Positions: 11.0 FTE

Total Appropriations \$1,237,645

Net County Cost \$1,105,645

This program manages, interprets, and analyzes a wide variety of maps and tabular data including merging information from different sources to derive meaningful relationships. This program has a key role in the following mandatory programs:

- General Plan Implementation
- Assessor Plat Production
- Building Permits
- Code Enforcement
- Elections
- Hazard/Recovery, Public Safety/OES
- Site Addressing
- Consistency Review

This program greatly improves the efficiency of managing information and enhancing service to the public, internal departments and outside agencies.

Fiscal Year 2007-08 Major Accomplishments

Enhance Customer Service

- Eliminated the 2,500 parcels requiring further review prior to development

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- Reviewed and recorded 100 Records of Surveys, 50 parcel maps, 17 Subdivision Maps.
- Completed over 200 LMIS data and mapping projects. Projects included support for the Angora fire incident, a pilot project to assess road constraints on development, affordable housing site maps, Census 2010 address validation, integration of DOT mile markers, integration of DOT's pavement management system, and mapping for the implementation of the General Plan.
- Completion of the parcel renumbering project.

Develop Collaborative Solutions

- Provided All County Wide Departments GIS Services.

Improve Technology Efficiencies

- Assist the Private Surveyors and Public in processing maps and documents in a 5% more timely and efficient manner through technology and training.

Fiscal Year 2008-09 Goals and Objectives

Goal	Strategies	Key Performance Indicator(s)
<i>Enhance Customer Service</i>	<p>Eliminate another 2,500 of the 7,500 parcels requiring further review prior to development.</p> <p>Complete the pilot for the International Building Code (IBC) overlay of the General Plan.</p> <p>Convert all "Corner Record" documents to PDF's for a more cost effective way for the public to access the information.</p> <p>Index and scan maps and documents of Historic value that are housed in the County Surveyors Office.</p> <p>Enhance Project Tracking, General Plan, Zoning consistency and other Development Services applications so that the county can better services the public.</p>	<p>Effective use of extra help to eliminate temporary workload.</p> <p>Supports General Plan implementation which in turn supports County residents.</p> <p>Use available technology to support better customer service.</p> <p>Preserve historical documents that in turn support County residents.</p> <p>Promote collaborative solutions to provide better services to County residents.</p>

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Goal	Strategies	Key Performance Indicator(s)
<i>Improve Technology Efficiencies</i>	<p>Create a Automated Addressing System.</p> <p>Create a Parcel comments screen.</p> <p>Maintain the accuracy of the County's road network with GPS level precision.</p>	<p>Provides better utilization of staff time.</p> <p>Allows for customer comment through technology.</p> <p>Utilizes Geographic Positioning System technology to provide better information to County departments and residents.</p>
<i>Develop Collaborative Solutions</i>	<p>Continue to support Census 2010, General Plan implementation, parcel eligibility, and development constraint projects</p>	<p>Provides support to County residents through technology.</p>

Chief Administrative Office Comments

The Proposed Budget for the County Surveyor is recommended at a Net County Cost of \$1,727,673, a decrease of \$101,535 from FY 2007-08.

Revenues are estimated at \$225,000, an increase of \$15,575 over FY 2007-08, and are derived primarily from charges for services for addressing fees, parcel map checks and charges to other County departments for GIS services.

Appropriations are recommended at \$1,952,673, a net decrease of \$85,960 from FY 2007-08.

Salaries and benefits are increasing overall by \$20,962. The increase includes scheduled salary and benefit increases. It maintains funding for an extra help Assistant in Land Surveying to assist the department in examining 7,500 parcels needing further review prior to development. This extra help position will allow the department to maintain current service levels to the public while accomplishing this project. Through the use of extra help the department was able to complete 2,500 parcels in FY 2007-08.

Services and supplies combined with fixed assets are decreasing by \$43,765. Intrafund Transfers which reflect cost applied charges to other departments are decreasing overall by \$55,851. The primary decrease is in Mainframe charges to the Information Technologies department. Intrafund Abatements which are negative expenditures to reflect reimbursements from other departments within the same fund for GIS services are decreasing slightly by \$6,034.

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Funding for a vacant Assistant in Land Surveying is only included for six months. The workload for this position is dependent on General Plan implementation which has not yet been completed. The Surveyor is anticipating arrival of this workload during the second half of FY 2008-09. Salaries and benefits were reduced by \$44,160 to reflect the six-month position savings.

Personnel Allocations

Fiscal Year 2008-09 BOS Approved Personnel Allocation	2007-08 Adjusted Allocation	2008-09 Dept Request	2008-09 CAO Recm'd	Diff from Adjusted
Surveyor	1.00	1.00	1.00	0.00
Administrative Technician	1.00	1.00	1.00	0.00
Assistant in Land Surveying *	2.00	2.00	2.00	0.00
Deputy Surveyor	1.00	1.00	1.00	0.00
GIS Analyst I/II	8.00	8.00	8.00	0.00
Manager of GIS	1.00	1.00	1.00	0.00
Sr. GIS Analyst	1.00	1.00	1.00	0.00
Surveyor's Technician I/II	2.00	2.00	2.00	0.00
Department Total	17.00	17.00	17.00	0.00

* 1.0 Funded for six months only

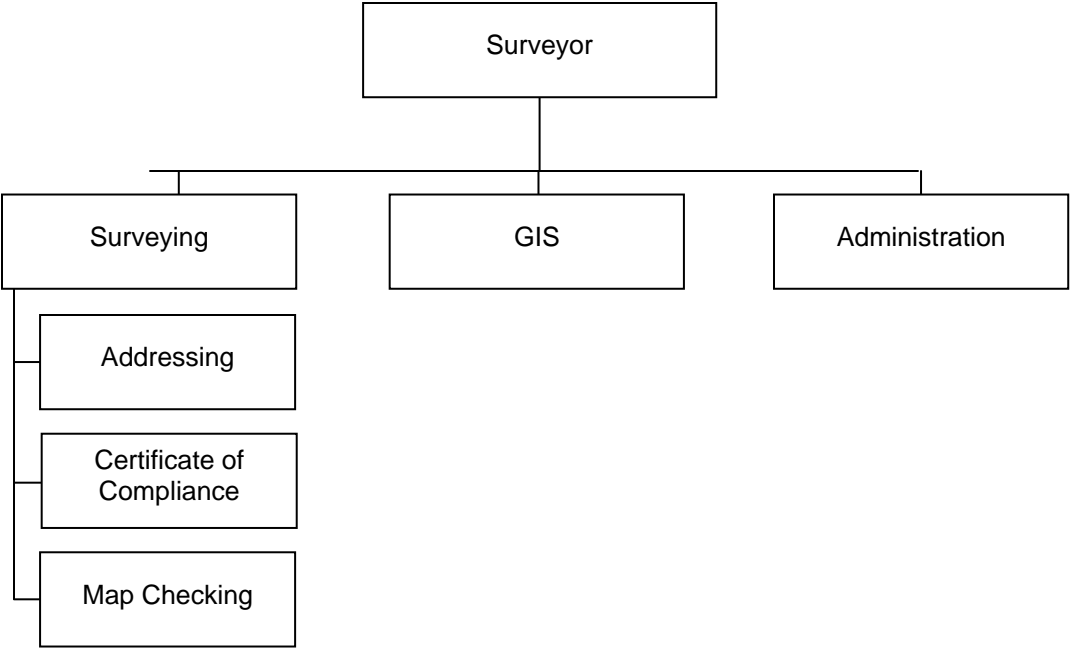
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Financial Information by Fund Type

FUND TYPE: 10 GENERAL FUND
 DEPARTMENT: 12 SURVEYOR

		PRIOR YR ACTUAL	CURRENT YR APPROVED BUDGET	DEPARTMENT REQUEST	CAO RECOMMENDED BUDGET	DIFFERENCE
TYPE: R REVENUE						
CLASS	CLASS TITLE					
13	REV: CHARGE FOR SERVICES	165,454	209,425	450,000	225,000	15,575
TYPE: R SUBTOTAL		165,454	209,425	450,000	225,000	15,575
TYPE: E EXPENDITURE						
CLASS	CLASS TITLE					
30	SALARY & EMPLOYEE BENEFITS	1,730,407	1,935,406	2,072,974	1,956,368	20,962
40	SERVICE & SUPPLIES	168,625	182,016	167,084	159,321	-22,695
50	OTHER CHARGES	0	1,272	2,544	0	-1,272
60	FIXED ASSETS	32,679	48,590	56,685	27,520	-21,070
72	INTRAFUND TRANSFERS	-276,202	230,443	349,564	174,592	-55,851
73	INTRAFUND ABATEMENT	0	-359,094	-722,856	-365,128	-6,034
TYPE: E SUBTOTAL		1,655,509	2,038,633	1,925,995	1,952,673	-85,960
FUND TYPE:	10 SUBTOTAL	1,490,056	1,829,208	1,475,995	1,727,673	-101,535
DEPARTMENT:	12 SUBTOTAL	1,490,056	1,829,208	1,475,995	1,727,673	-101,535

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Positions: 17