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C O N F O R M E D A G E N D A

**Regular Meeting of the Board of Supervisors
El Dorado County, California**

Tuesday, May 21, 2002 - 8:00 A.M.

BOARD OF SUPERVISORS MEETING ROOM
330 Fair Lane, Building A
Placerville, California
530 621-5390
FAX 622-3645
co.el-dorado.ca.us/bos

DAVID A. SOLARO
Fifth District
Chair

HELEN BAUMANN
Second District
First Vice Chair

RUSTY DUPRAY
First District
Second Vice Chair

CARL BORELLI
Third District

PENNY HUMPHREYS
Fourth District

Clerk of the Board
Dixie L. Foote

Interim Chief Administrative Officer
Tom Soike

County Counsel
Louis B. Green

Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93) Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.

For purposes of the Brown Act (Government Code Section 54954.2(a), the numbered items on this Agenda give a brief general description of each item of business to be transacted or discussed. The recommendations of the staff, as shown, do not prevent the Board of Supervisors from taking other action.

HEARING ASSISTANCE DEVICES ARE AVAILABLE FOR PUBLIC USE

The Board of Supervisors is concerned that large amounts of written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. To ensure timely delivery, written information from the public must be received by the Board Clerk by Thursday prior to the meeting. The Board Clerk cannot guarantee that any FAX or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

8:00 A.M. - CALL TO ORDER AND CLOSED SESSIONS

**9:00 A.M. - INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG
ADOPTION OF AGENDA
CLOSED SESSION REPORTS**

CONSENT CALENDAR: Determination of matters to be added to or removed from the Consent Calendar and Board action on the Consent Calendar. Consent Calendar matters not approved in the omnibus Consent Calendar approval will be taken up at a time determined by the Chair.

1. Approval of Board of Supervisors Conformed Agenda (Minutes) of May 14, 2002.

RECOMMENDED ACTION: Approve.

2. Releases of Lien (on file with Clerk)

RECOMMENDED ACTION: Authorize Chair to sign.

3. Social Services Department submitting status update on the Memorandum of Understanding between said Department and Community Services Department for the Family Loan Program which delivers low interest loans to CalWORKs recipients.

RECOMMENDED ACTION: Receive and file.

4. Mental Health Department recommending appointment of Julie Valek and Terry Ann Menees and reappointment of Nancy Harp for terms to expire January, 2005 to the West Slope Council of the Mental Health Commission and reappointment of Miles Minnies and Sharon Matsumoto for terms to expire January, 2005 to the South Lake Tahoe Council of said Commission.

RECOMMENDED ACTION: Approve.

5. Community Services Department recommending Agreement 009-S0311 with Sierra Economic Development District in an amount not to exceed \$12,000 for the term July 1, 2002 through June 30, 2003 to complete economic development loans to qualified local entities from the Community Development Block Grant revolving loan fund.

RECOMMENDED ACTION: Authorize Chair to sign.

6. Community Services Department recommending Amendment 001 to Agreement 369-S0011 with M.E. Shay and Company extending the term to June 30, 2003 and amending the proposed timetable and reducing required auto liability limit to \$300,000.

RECOMMENDED ACTION: Authorize Chair to sign.

7. Community Services Department recommending Amendment 001 to Agreement 053-S0111 with Marie Harlow dba Help at Home extending the term to June 30, 2003 and increasing compensation by \$10,000 to \$110,000 for in-home services and/or assessments on an "as requested" basis for clients of said Department.
RECOMMENDED ACTION: Authorize Chair to sign.

8. Community Services Department recommending Agreement 002-S0311 with Carol S. Heape dba Elder Options in an amount not to exceed \$20,000 for the term July 1, 2002 through June 30, 2003 for in-home services and/or assessments on an "as requested" basis for clients of said Department.
RECOMMENDED ACTION: Authorize Chair to sign.

9. General Services Department recommending Resolution approving the Records Disposition Schedule for the Surveyor's Office.
RECOMMENDED ACTION: Adopt Resolution 112-2002.

10. General Services Department recommending award of Bid 02-615-105 for general office (desk top type) supplies to be used Countywide.
RECOMMENDED ACTION: Authorize blanket purchase order in the amount of \$400,000 for a twelve month term to Office Depot of South Lake Tahoe and authorize an increase to same on an "as needed" basis during the awarded period if funding is available within the requesting department's budget. Contract awarded to Office Depot with notice to same that if County departments experience mixups and poor service, staff will bring the contract back and the Board will not hesitate to cancel it. HBBaS D(n)

11. General Services Department recommending award of Bid 02-288-097 for aggregate base and drain rock for the Transportation Department on the East Slope.
RECOMMENDED ACTION: Authorize blanket purchase order in the amount of \$54,000 to Tahoe Asphalt of South Lake Tahoe, California and authorize an increase to same on an "as needed" basis during the awarded period if funding is available within the requesting department's budget.

12. General Services Department recommending the following:

(1) Approve the purchase of a Steris Steam Sterilizer (Autoclave) for the Public Health Department Laboratory;

(2) Find said sterilizer is a sole source product and competitive bidding would provide no economic benefit to the County in accordance with County Ordinance Section 3.12.130E;

(3) Authorize purchase order to Steris Corporation of Mentor, Ohio in the amount of \$45,365 for the purchase, installation, training and maintenance of same;

(4) Declare the current sterilizer as surplus property; and

(5) Approve said surplus property for trade-in credit of \$1,500.

RECOMMENDED ACTION: Approve.

13. Treasurer-Tax Collector recommending Auditor-Controller be authorized to replenish the change difference fund to its authorized level of \$250.

RECOMMENDED ACTION: Approve.

14. Sheriff Department requesting authorization to submit a Universal Hiring Grant application to the United States Department of Justice for funding for three deputy sheriffs.

RECOMMENDED ACTION: Approve and authorize Sheriff and Chair to execute required documents.

15. Sheriff Department requesting authorization to submit a Marijuana Suppression Program Grant application to the State Office of Criminal Justice Planning.

RECOMMENDED ACTION: Approve and authorize Sheriff and Chair to execute required documents.

16. District Attorney recommending acting status for an employee in his office be extended beyond one year.

RECOMMENDED ACTION: Approve.

17. Transportation Department recommending Resolution be adopted establishing a petty cash fund in the amount of \$100 for said Department's office located at Headington Road.

RECOMMENDED ACTION: Adopt Resolution 113-2002.

18. Transportation Department recommending the following pertaining to the Latrobe Road Realignment, Widening, and Bridge Project:

(1) Accept results as outlined in Agenda Transmittal dated April 18, 2002 pertaining to the status of the alternative funding investigation;

(2) Authorize negotiations with utility companies for the relocation of their facilities currently located in the future County right of way; and

(3) Authorize said Department to pursue construction of a reduced scope, funding constrained project.

RECOMMENDED ACTION: Approve.

19. Transportation Department recommending Easement Acquisition Agreement and Certificate of Acceptance with TOSCO Corporation, A Nevada Corporation in the amount of \$2,050 plus closing costs for a portion of APN 090-430-42 for the Ponderosa Road/North Shingle Road Interchange Signalization Project.

RECOMMENDED ACTION: Authorize Chair to sign.

20. Transportation Department recommending acceptance of the frontage improvements along Cameron Park Drive and Coach Lane.

RECOMMENDED ACTION: Approve and adopt Resolution 114-2002 accepting said improvements into the County Maintained Road System and authorize said Department to release various securities.

21. Planning Department recommending Avigation and Noise Easements and Certificates of Acceptance with Joseph Thomas Boyle, and Gerald E. Roberts and Laurie Roberts for property in the vicinity of the Lake Tahoe Airport.

RECOMMENDED ACTION: Approve.

22. Planning Department recommending Avigation and Noise Easements and Certificates of Acceptance with Kevin A. Mickelson and Lavonna L. Mickelson; Dwayne Phillips and Janet Phillips; Ruben A. Garcia and Rosita R. Garcia; and Jeri A. Kozel for property in the vicinity of the Cameron Park Airport.
RECOMMENDED ACTION: Approve.
23. Human Resources Department recommending Resolution revising the class specification of Principal Personnel Analyst.
RECOMMENDED ACTION: Adopt Resolution 115-2002.
24. Risk Management recommending the purchase of Group and Voluntary Life and Accidental Death and Dismemberment Insurance from Fort Dearborn Life through the Atwood Insurance Agency, Inc.
RECOMMENDED ACTION: Approve and authorize Interim Chief Administrative Officer, or his designee, to execute all documents relating to same.
25. Risk Management recommending Amendment 005 to Agreement Renewal Group 353 with Delta Dental Plan of California in the approximate amount of \$96,000 for the term July 1, 2002 through June 30, 2003 for employee and retiree dental benefits.
RECOMMENDED ACTION: Authorize Chair to sign.
26. Risk Management recommending Agreement with Blue Shield of California in the approximate amount of \$643,716 for the term July 1, 2002 through June 30, 2003 for claims administration services and provider network access for the County's self-insured health plan.
RECOMMENDED ACTION: Authorize Chair to sign.
27. Risk Management recommending Budget Transfer 22240 increasing Estimated Revenue by \$2,000,000 and transferring same to appropriations to pay premiums and self-insured claims on behalf of the membership in the health benefits program. (4/5 vote required)
RECOMMENDED ACTION: Approve. BHDBaS

28. Risk Management recommending continuation of a perpetual Agreement with Optum a division of United HealthCare in the approximate amount of \$21,000 for 24-hour "Nurseline" service incorporated into the County's Blue Shield Self-Fund Health Plan.
RECOMMENDED ACTION: Approve.
29. Risk Management recommending continuation of a perpetual Agreement with Managed Health Network in the approximate amount of \$188,000 for the term July 1, 2002 through June 30, 2003 for the Employee Assistance Program.
RECOMMENDED ACTION: Approve.
30. Risk Management recommending Amendment to the Medical and Hospital Group Subscriber Agreement with PacifiCare of California in the approximate amount of \$925,000 for the term July 1, 2002 through June 30, 2003 for a group health benefits option for employees and retirees.
RECOMMENDED ACTION: Authorize Chair to sign.
31. Risk Management recommending Agreement with Kaiser Foundation Health Plan, Inc. in the approximate amount of \$1,200,000 for the term July 1, 2002 through June 30, 2003 for group health benefits for employees and retirees.
RECOMMENDED ACTION: Authorize Chair to sign.
32. Risk Management recommending amended and restated versions of the Optional Benefits Program official documents for units represented by El Dorado County Employees Association Local 001 and Operating Engineers Local 003.
RECOMMENDED ACTION: Authorize Chair to sign. HBDBaS
33. Auditor/Controller submitting the "Comparison of Actual Tax Proceeds to Adopted Appropriation Limit" report for prior fiscal period; and recommending a hearing be set for **June 4, 2002 at 10:00 a.m.** for adoption of the Appropriation Limit for fiscal year 2002/2003.
RECOMMENDED ACTION: Approve.

34. County Service Area 010 consideration of a centralized Joint Powers Authority to focus on mitigating and controlling West Slope litter and illegal solid waste disposal.

RECOMMENDED ACTION: Approve a "West Slope Solid Waste Litter Abatement and Enforcement Joint Powers Authority" and applicable Memoranda of Understanding/Agreements with interested and cooperative parties.

35. County Service Area 010 submitting recommendations of the County Review Committee that the Environmental Management Department be authorized to proceed with discussions and negotiations with South Tahoe Refuse to develop a facility consistent with the Phase III component of the proposal for mixed solid waste processing for the East and West Slopes waste sheds.

RECOMMENDED ACTION: Approve and authorize said Department to discuss a revised proposal with Waste Management to make their proposal correspond to the Request for Proposal goals.

36. Environmental Management Department recommending the following reorganization of said Department:

(1) Find it is in the best interest of the El Dorado County Air Pollution Control District to remain an independent air district under the new nomenclature of the El Dorado County Air Quality Management District;

(2) Adopt Resolution approving job specifications and salary range for the new, at-will, single position class of Air Pollution Control Officer (APCO), delete the current Air Pollution Control Manager allocation and revise specifications of the Director of Environmental Management to also act as the Executive Secretary/Executive Officer for the Air Quality Management District and imminent West Slope Litter Abatement and Enforcement Joint Powers Authority; and authorize the addition of 1.0 Administrative Services Officer to function as a full time grant writer and deletion of a vacant 1.0 Environmental Health Technician allocation and addition of an Environmental Health Specialist I/II/Senior for public education and public information officer functions; and

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(3) Establish the Air Quality Specialist II as a separate benchmark for salary purposes and set a new salary range for same and related classes based on market data and subject to available appropriations and following the fiscal year 2002/2003 budget adoption, authorize said Department to bring back to the Board of Supervisors adjustments to other benchmark positions.

RECOMMENDED ACTION: Approve and adopt Resolution 116-2002.

BOARD ACTION - Consent Calendar approved with items 10, 27 and 32 held off for separate action. BBA DHS

END CONSENT CALENDAR

OPEN FORUM

TIME ALLOCATIONS - 9:00 A.M.

40. Hearing to consider adoption of Resolution adjusting rates for American River Disposal Service to include a rate for pick-up of a 45-gallon can, effective June 1, 2002.

BOARD ACTION - Hearing no protests, RESOLUTION NO. 117-2002 adopted. DHBaBS

41. Hearing to consider adoption of Resolution increasing solid waste collection rates by 2.5%, based on the Consumer's Price Index adjustment, effective July 1, 2002, for the Tahoe Truckee Sierra Disposal Company, Inc.

BOARD ACTION - Hearing no protests, RESOLUTION NO. 118-2002 adopted. HBDBaS

42. Hearing to consider adoption of Resolution approving the Annual Report and adoption of fees for the El Dorado Hills Community Services District Park and Recreation Impact Fees.

BOARD ACTION - Hearing no protests, RESOLUTION NO. 119-2002 adopted. DHBaBS

DEPARTMENT MATTERS: At the time the Board acts upon the Consent Calendar, it may select individual Department Matters to be moved to the Consent Calendar for approval, absent objection and/or requests of staff or the public to speak to those matters.

50. County Counsel progress report on determination of status of the California Military and Veterans Code Section 1262(e) for a "mil tax" not to exceed one and one-half mils (\$.0015) on each dollar of assessed valuation on all taxable property in El Dorado County and preparation of a ballot measure for November 2002 regarding same.

BOARD ACTION - Staff directed to prepare a measure for the November 2002 ballot asking voters to ratify the 2% increase in the transient occupancy tax (T.O.T.) implemented in 1993, and bring same back to the Board for approval and discussion regarding allocating a portion of that increase to the Veterans Memorial Building. BDBaHS

51. Transportation Department recommending Agreements PSS-243 with W. Tim Landes and Vicki Briggs dba Sierra West Valuation and PSS-244 with Universal Field Services, Inc. in the amount of \$45,000 respectively for terms to expire December 31, 2003 for "as-needed" appraisal and real property acquisition services.

BOARD ACTION - Sierra West Valuation contract approved and the Universal Field Services, Inc., contract continued to June 4, 2002. HBDBaS

52. Transportation Department (D.O.T.) recommending Lake Tahoe Boulevard, North Upper Truckee Road, Green Valley Road, and Salmon Falls Road be approved for the fiscal year 2002/2003 overlay program.

BOARD ACTION - D.O.T. authorized to advertise said projects for competitive bid prior to 2002/2003 budget approval to facilitate completion during the 2002 construction season with additional direction to D.O.T., at the recommendation of the Interim CAO, that as the projects are put out for bid, D.O.T. work with the CAO's office to identify other discretionary sources of revenue and not designate motor vehicle in-lieu funds. HBDBaS

53. Administration recommending revised rates for Risk Management's health benefits program for fiscal year 2002/2003; said rates to provide a 36% overall increase to health benefits program revenue when compared to current rates.

BOARD ACTION - Approved.

BDBaHS

54. Interim Chief Administrative Officer submitting status update on the May revision to the Governor's proposed budget for next fiscal year.

BOARD ACTION - Board received and filed the report and requested County Counsel to work with Don Peterson of Peterson Consulting, Inc., to fashion legislation that will not conflict with Measure H but will hold the County harmless on motor vehicle in-lieu fees. DBaBHS

55. Board consideration of language to be included in the job description for the Chief Administrative Officer position and the hiring process for same. (Continued 5/14/02, Item 54)

BOARD ACTION - Chairman Solaro and Supervisor Baumann appointed as a subcommittee of the Board to work with County Counsel and possibly Human Resources if necessary to come up with, initially, a draft proposal of a job description for searching for and hiring a new CAO and, at the same time, to receive proposals for a recruiting firm and bring back to the Board on **June 4, 2002**, a draft job description and recommendation on a recruiting firm to be hired, or an update on efforts to develop same.

HDBaBS

56. Supervisor Baumann recommending two Board members be appointed to review nominees for a Regional Council of Rural Counties scholarship and return to the Board on **June 11, 2002** with their recommendation for an El Dorado County recipient or recipients.

BOARD ACTION - Supervisors Baumann and Borelli appointed.

HDBaBS

BOARD OF SUPERVISORS CONVENED AS THE EL DORADO COUNTY AIR POLLUTION CONTROL DISTRICT BOARD OF DIRECTORS TO CONSIDER THE FOLLOWING:

60. Environmental Management recommending the following:

(1) Designate the allocation of \$325,000 of California Clean Air Act funds for Motor Vehicle Emission Reduction Projects for proposed fiscal year 2002/2003 budget;

(2) Authorize release of Request for Proposal for Motor Vehicle Emission Reduction Projects; and

(3) Designate the allocation of an additional \$300,000 of California Clean Air Act funds to General Services Department for trail projects.

BOARD ACTION - Approved.

BHDBaS

AIR POLLUTION CONTROL DISTRICT BOARD ADJOURNED.

ITEMS TO/FROM SUPERVISORS

Department of Transportation hosting a luncheon with the Board of Supervisors celebrating National Public Works Week at the Department of Transportation Office, 2441 Headington Road, Placerville.

TIME ALLOCATION - 2:00 P.M.

80. Hearing to consider deletion of language referring to a zone of benefit on the Final Map (TM88-1111/TM89-1188) for Cambridge Oaks, Unit 003 in the Cameron Park area, requested by Deed III, LLC/Group 4 Development, Inc. (District I)

BOARD ACTION - Hearing no protests, map correction approved.

BHDBaS

ADJOURNMENT

CLOSED SESSION ROSTER

Regular Meeting of the Board of Supervisors

May 21, 2002

8:00 A.M.

Board to meet in Closed Session to confer with or receive advice from Counsel on the following pursuant to Government Code Section cited:

Section 54956.9(a), Existing litigation

- Claim of Smith vs County of El Dorado, Worker's Compensation Claim Settlement No. SAC251284; 184054; 283574; 310842.

No action reported.

- Measure Y Committee, et al vs El Dorado Hills Investors, LTD., et al, El Dorado County Superior Court Case PC20020009.

BOARD ACTION - Board reviewed documentation of a settlement previously reached and, by a unanimous vote, authorized execution of same subject to final review and agreement by all parties.

Section 54956.9(b), Anticipated litigation

- Title: Significant exposure to litigation.

No action reported.

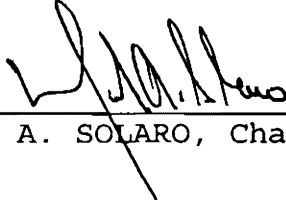
Section 54957.6, Conference with Labor Negotiator

- County negotiators: Director of Human Resources and Senior Personnel Analyst
Employee organizations: El Dorado County Employees Association Local 1, Deputy Sheriffs' Association, Operating Engineers Local 3, and All Unrepresented Employees.

No action reported.

Board of Supervisors Meeting of May 21, 2002 attached hereto and approved by the Board on June 4, 2002.

APPROVED:



DAVID A. SOLARO, Chair

ATTEST:

Dixie L. Foote, Clerk of the Board

By Margaret E. Moody
Deputy Clerk