

A G E N D A   A D D E N D U M   N O .   1

Regular Meeting of the Board of Supervisors  
County of El Dorado

January 30, 2001

8:00 A.M.

BOARD OF SUPERVISORS MEETING ROOM  
330 Fair Lane, Building A  
Placerville, California

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**CLOSED SESSIONS**

Conference with Real Property Negotiator pursuant to Government Code Section 54956.8 to give instructions to negotiator regarding real property described as APN 101-220-10 and APN 101-220-11. The persons with whom the negotiator may negotiate are Marini, E.N. & J. and Guglielmelli, L.J. and A. Instructions to negotiator will concern price and terms.

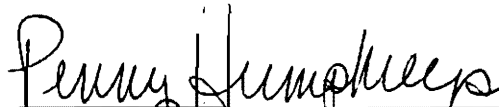
No action reported.

Conference with Real Property Negotiator pursuant to Government Code Section 54956.8 to give instructions to negotiator regarding real property described as 6680 Orleans Street, Georgetown, CA (APN 061-352-32). The persons with whom the negotiator may negotiate are Richard and Cheryl Anderson. Instructions to negotiator will concern price and terms of payment.

No action reported.

Board of Supervisors Meeting of January 30, 2001 attached hereto and approved by the Board on February 6, 2001.

APPROVED:

  
\_\_\_\_\_  
PENNY HUMPHREYS, Chair

ATTEST:

Dixie L. Foote, Clerk of the Board

By   
\_\_\_\_\_  
Deputy Clerk

C O N F O R M E D A G E N D A

Regular Meeting of the Board of Supervisors  
El Dorado County, California

Tuesday, January 30, 2001

BOARD OF SUPERVISORS MEETING ROOM  
330 Fair Lane, Building A  
Placerville, California  
530 621-5390  
FAX 622-3645  
<http://co.el-dorado.ca.us/bos>

**PENNY HUMPHREYS**  
Chair  
Fourth District

**DAVID A. SOLARO**  
First Vice Chair  
Fifth District

**HELEN BAUMANN**  
Second Vice Chair  
Second District

**RUSTY DUPRAY**  
First District

**CARL BORELLI**  
Third District

Clerk of the Board  
Dixie L. Foote

Interim Chief Administrative Officer  
Tom Soike

County Counsel  
Louis B. Green

*Public Testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes, and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93) Matters not on the agenda may be addressed by the general public during the Open Forum. Public comments during Open Forum are limited to three minutes per person. The Board reserves the right to waive said rules by a majority vote.*

\*\*\*\*\*  
HEARING ASSISTANCE DEVICES ARE AVAILABLE FOR PUBLIC USE  
INQUIRE WITHIN THE BOARD OF SUPERVISORS OFFICE  
\*\*\*\*\*

8:00 A.M. - ADOPTION OF AGENDA AND CLOSED SESSIONS

9:00 A.M. - PLEDGE OF ALLEGIANCE TO THE FLAG

**PRESENTATION** of Certificate of Recognition to the Marines in Law Enforcement Camerado Toys for Tots Program.

**CONSENT CALENDAR:** Determination of matters to be added to or removed from the Consent Calendar and Board action on the Consent Calendar. Consent Calendar matters not approved in the omnibus Consent Calendar approval will be taken up at a time determined by the Chairman.

1. Approval of Board of Supervisors Conformed Agenda (Minutes) of January 23, 2001.

**RECOMMENDED ACTION:** Approve.

2. Assessment Roll Changes (on file with Clerk).

**RECOMMENDED ACTION:** Authorize Chairman to sign.

3. Release of Liens (on file with Clerk).

**RECOMMENDED ACTION:** Authorize Chairman to sign.

4. General Services Department recommending procurement of paper and janitorial goods for Central Stores inventory and paper for the Print Shop inventory through the County Office of Education "stockless purchasing" contract.

**RECOMMENDED ACTION:** Award three blanket purchase orders to Unisource Corporation of West Sacramento for bond and miscellaneous paper, Waxie Sanitary Supply of Hayward for can liners and J. C. Nelson Supply Company of Fairfield for janitorial supplies in an amount not to exceed \$315,000, including sales tax.

5. General Services Department recommending Agreement 180-S0111 with the Institute of Forensic Sciences - Toxicology Laboratory, Inc., not to exceed \$22,500 for term October 21, 2000 through October 20, 2001 for selected forensic and toxicology services for the Sheriff's Department.

**RECOMMENDED ACTION:** Authorize Chairman to sign.

6. General Services Department recommending Agreement 301-S0111 with JOB ONE in an amount not to exceed \$20,000 for the term July 1, 2000 through June 30, 2001 for a countywide system of job training and placement for students, welfare recipients and other underemployed and unemployed persons for the Department of Social Services.

**RECOMMENDED ACTION:** Authorize Chairman to sign.

7. Sheriff recommending purchase of a 1997 Chevrolet 4 x 4 flat bed truck from Thompson's Auto and Truck Center for \$16,100 plus tax, license and registration.  
**RECOMMENDED ACTION:** Approve and find that competitive bidding would not be in the public interest since said Department has been afforded the opportunity to use the vehicle since 1999 to transport a snow cat at a price well below the purchase price of a new vehicle.
8. Environmental Management Department recommending Resolution declaring April 1-7, 2001 as Environmental Health Week.  
**RECOMMENDED ACTION:** Adopt Resolution 020-2001. BDBaHS
9. Transportation Department recommending the following pertaining to the El Dorado Trail Bikeway Overcrossing Project:
  - (1) Amendment to Cooperative Agreement 03-0119-A1 with the State Department of Transportation;
  - (2) Resolution amending said Agreement; and
  - (3) Budget Transfer 20539 increasing Estimated Revenue by \$24,025 for the Bike Trail Overcrossing contract with Empire Fence Company. (4/5 vote required)**RECOMMENDED ACTION:** Authorize Chairman to sign and adopt Resolution 021-2001.
10. Transportation Department recommending Consent to Offer of Dedication and Rejection of Offer for a 30-foot drainage easement being offered by FFKM El Dorado Hills, developers of property at 4970-4972 Robert J. Mathews Parkway in the El Dorado Hills Business Park.  
**RECOMMENDED ACTION:** Authorize Chairman to sign.
11. Transportation Department recommending Certificate of Acceptance and Irrevocable Offer of Dedication for rights of way being offered by the Demmon Family Trust, developers of the Governor's Square apartment complex, for the widening of Olson Lane at the intersection of El Dorado Hills Boulevard.  
**RECOMMENDED ACTION:** Authorize Chairman to sign.

12. Transportation Department recommending Resolution summarily vacating (AOE00-14) a 10-foot wide easement on Lot 13 of The Plateau (Roland & Valerie Perry and Gary Goldberg).

**RECOMMENDED ACTION:** Adopt Resolution 022-2001.

13. Transportation Department recommending Resolution summarily vacating (AOE00-29) a 10-foot wide public utility easement along the easterly 10 feet of Lot 233 of Fairchild Village Subdivision Unit 003 to accommodate planned construction of a swimming pool and to retain a large oak tree. (Greg D. and Jodie M. Patterson)

**RECOMMENDED ACTION:** Adopt Resolution 023-2001.

14. Transportation Department recommending the following:

(1) Adopt Resolution summarily vacating (AOE00-15) the 7.5 foot wide drainage and public utility easements on Parcels 2 - 5 in the El Dorado Hills Business Park (Lomas Doradas, LLC); and

(2) Authorize Chairman to sign Consent to Offer of Dedication and Rejection of Offer for public utility and drainage easements for a portion of parcel 5.

**RECOMMENDED ACTION:** Approve and adopt Resolution 024-2001.

15. Risk Management recommending purchase of Airport Liability Insurance from Old Republic Insurance Company in the amount of \$10,995 for the term February 5, 2001 through February 5, 2002.

**RECOMMENDED ACTION:** Authorize Interim Chief Administrative Officer, or his designee, to execute all required documents.

16

Supervisor Baumann requesting Tuesday, February 6, 2001 be proclaimed "El Dorado County Friends of the NRA Day" in El Dorado County.

**RECOMMENDED ACTION:** Adopt Proclamation

17. Supervisors Dupray and Baumann recommending Chief Administrative Officer, County Counsel, and Auditor-Controller be directed to meet with representatives of the Fire Districts that the County General Fund is currently subsidizing to discuss and negotiate a draft, long term (five or more years) contract with the Fire Departments for continued enhanced services to residents in the rural regions of the County.

**RECOMMENDED ACTION:** Approve.

DBaBHS

18. Supervisors Borelli and Humphreys recommending Proclamation recognizing Irene Itamura, who is retiring from Caltrans, for her leadership and willingness to cooperate with the El Dorado County Transportation Department.

**RECOMMENDED ACTION:** Adopt Proclamation.

19. Supervisor Humphreys recommending the Child Care and Development Planning Council's Community Needs Assessment.

**RECOMMENDED ACTION:** Approve.

20. Supervisor Solaro recommending Administration be authorized to provide funds in the amount of \$30,000 for the purchase of two compressed natural gas vans; the County to be reimbursed by the Air Pollution Control District upon successful application for Vehicle Emission Reduction Projects/Clean Air Act (Department of Motor Vehicle fees) grant funds.

**RECOMMENDED ACTION:** Approve and authorize Department of Transportation staff to work with Community Services staff on the Federal and Air Pollution Control grant applications. **And**, Board determined that the County will contribute additional funding necessary for the responsible entity to purchase commercial insurance rather than the County assuming liability; actual amount when determined and appropriation of same to come back to the Board for final approval.

SBDBaH

**BOARD ACTION** - Consent Calendar approved with additional direction on item 20 as noted (items 8 and 17 also acted upon separately).

BSDBaH

**END CONSENT CALENDAR**

**OPEN FORUM**

**DEPARTMENT MATTERS** (At the time the Board acts upon the Consent Calendar, it may select individual Department Matters to be moved to the Consent Calendar for approval, absent objections and/or requests of staff or the public to speak to those matters.)

50. Surveyor, Registrar of Voters, and County Counsel recommending establishment of an ad hoc citizens advisory committee for supervisorial redistricting.  
**BOARD ACTION** - Board approved staff's recommendation to form an ad hoc citizens advisory committee (Supervisorial District Boundary Study Committee), and determined said committee will be comprised of five members appointed by the Board (each Board member to nominate one) after required public notice is accomplished. DSBaBH
51. Surveyor recommending amendment of Resolution 342-91 authorizing issuance of unconditional certificates of compliance to current owners of parcels created prior to March 4, 1972, specifically those parcels where the original owner created more than four parcels.  
**BOARD ACTION** - RESOLUTION NO. 025-2001 adopted. BBadHS
52. Transportation Department recommending the Fiscal Year 2000/2001 Capital Maintenance Program (capital overlay projects); and requesting staff be directed to prepare a preliminary program for upcoming years as outlined in Agenda Transmittal dated January 17, 2001.  
**BOARD ACTION** - Approved. BaSDBH
53. Supervisors Borelli and Baumann recommending determination of appropriate action to address the request from the Federal Bureau of Indian Affairs for comments on the National Environmental Policy Act (NEPA) analysis of the Shingle Springs Rancheria request for trust land acquisition and casino / hotel development; and staff be directed to seek a 30 day extension of the comment period.  
**BOARD ACTION** - Chair authorized to sign letter to Dale Risling, Sr., Superintendent, U.S. Department of Interior, Bureau of Indian Affairs, Central California Agency, requesting a 30-day extension to the comment period. BBadHS



ITEMS TO/FROM SUPERVISORS

BOARD OF SUPERVISORS ADJOURNED AND AIR POLLUTION CONTROL DISTRICT BOARD OF DIRECTORS CONVENED TO CONSIDER THE FOLLOWING:

60. Environmental Management Department requesting staff and County Counsel be directed to conduct a thorough analysis and identification of issues, pros, cons, limitations and financial implications resulting from a merger of the Placer County and El Dorado County Air Pollution Control Districts.

BOARD ACTION - Approved.

SBaDBH

61. Environmental Management Department recommending staff bring back to the Board an Agreement to partially fund two Compressed Natural Gas senior citizen transportation vehicles for the South Lake Tahoe Basin, subject to the proponents submitting a proposal which demonstrates a qualified emission reduction project.

BOARD ACTION - Approved.

SDBaBH

ADJOURNMENT

**CLOSED SESSION ROSTER**

**Regular Meeting of the Board of Supervisors**

**January 30, 2001**

**8:00 A.M.**

**Existing litigation pursuant to Government Code Section 54956.9 regarding the following:**

- a. County of El Dorado vs. Meyer, et al, El Dorado County Superior Court Case No. PC20000299.  
**No action reported.**
- b. Zweck, et al vs County of El Dorado, et al, El Dorado County Superior Court Case No. PV-005561.  
**No action reported.**

**Anticipated litigation pursuant to Government Code Section 54956.9(b) regarding significant exposure to litigation.  
No action reported.**

# Retreat for the Board of Supervisors of El Dorado County

Facilitated by

CDR Associates

January 29-30, 2001

## Proposed Agenda

Day I – January 29<sup>th</sup> 8:00 AM – 8:00 PM

8:00 – 8:15 Coffee and Refreshments

8:15 – 8:45 Welcome, Expectations of Members of the Board of Supervisors and Facilitators, Goals for the Retreat and Agenda Review

Clarification of proposed goals for the Retreat:

- *Establish and build positive personal working relationships between and among members of the Board of Supervisors*
- *Reach agreements on how the Board of Supervisors will conduct business in the future*
- *Develop collaborative and integrative problem solving procedures for use by the Board, the County, and citizens*
- *Explore how County problems can be addressed and resolved in a respectful and constructive manner, both within the Board and between citizens, even when there is strong disagreement*
- *Clarify expectations for Board, Planning Commission, and Planning Department staff relations*
- *Discuss next steps for addressing growth related issues in the County*

8:45 - 9:45 Experiences that have shaped Individual Board Members' Views and Visions about Community, Governance, and Growth (Facilitated discussion)

- *An exploration of individual and collective visions for the future of the county*
- *Identification of areas of commonality and where further discussions may need to occur*

9:45 – 10:00 Break

10:00 – 12:00 Building Positive Working Relationships Between Board Members (Discussion)

- *What attitudes and behaviors by Board members will result in positive and productive working relationships that are characterized by trust and respect?*

- *What do we perceive to have been some of the problems or concerns of citizens regarding past functioning of the Board?*
- *What do citizens expect from Board Members regarding leadership, good governance, accountability, and fair process?*
- *What could, has or will get in the way of positive working relationships?*
- *How can we discuss hard issues where there may be disagreements?*
- *How can we approach issues as problem solvers as opposed to being adversaries?*
- *What do we do when we disagree?*
- *What do we do when our constituents disagree?*
- *What needs to be done to avoid attitudes, behaviors, and dynamics that will damage personal relationships and hinder productive interaction and decision making by the Board?*
- *What do Board Members need from each other and what are they willing to commit to do?*

12:00 – 1:00

Lunch

1:00 – 2:00

Building Collaborative and Integrative Decisions: The interest-based decision making process (Exercise and discussion)

- *Power, rights and interests*
- *Interests, positions and options*
- *The interest-based decision-making process*
- *An interest-based problem-solving exercise*

2:00 – 2:15

Break

2:15 – 3:45

Citizens' Issues and Interests (Discussion)

- *What are key issues that citizens want the Board to address in both the short and long term, and what are some of the key interests to be met?*

3:45 – 4:00

Break

4:00 – 5:00

What would the Ideal Working Relationships between members of the Board of Supervisors and the Planning Commission Look Like? (Discussion)

- *What do we need or expect from them?*
- *What do they need or expect from us?*
- *Agree on proposed guidelines and procedures*

Meeting Summary  
El Dorado County Board of Supervisors Retreat  
January 29-30, 2001

Prepared by  
CDR Associates, Boulder, CO

Introduction. This is a summary of the Board of Supervisors' retreat held on January 29-30, 2001 at Gold Hill Winery. The retreat was attended by the Supervisors, certain County staff, and interested members of the public, and was facilitated by Dr. Christopher Moore and Michael Harty of CDR Associates. This summary is intended to serve as a general, informal reference for the Supervisors' discussions during the retreat, and not as a detailed record. A copy of the retreat agenda is attached.

Retreat Overview. The retreat was designed to allow opportunities for discussion of three broad topics: how to function effectively as a Board, working with County staff and the Planning Commission, and working with the broader public on land use issues. The Supervisors met with certain County staff (Day One) and the Planning Commission (Day Two) to discuss expectations, roles, and procedures for ensuring constructive and supportive relationships. On Day One the Supervisors also discussed key aspects of public policy decision making and the interest-based bargaining process. On Day Two they reviewed CDR's Situation Assessment and discussed different options for using collaborative decision making to address land use issues in the County.

Day One Summary. The Supervisors began by reviewing and adopting the proposed agenda and goals and adopting some guidelines for their discussions. The retreat goals are identified in the retreat agenda. The next part of the retreat was a discussion about individual Supervisors' views on community, growth, and conflict resolution, and how events in their lives had contributed to their views:

The Supervisors then shifted to a discussion of how to create a constructive working relationship on the Board. This discussion covered key attitudes, behaviors, and procedures for success, as follows:

- *Open doors*
- *Walk in and have a discussion*
- *Take the initiative to discuss issues appropriately*
- *Keep making efforts to get to know one another—not just business*
- *Openness about the real reason for actions or requests*
- *Permission to ask for the real reason*
- *Permission to ask questions in order to learn or clarify*
- *Give notice/heads up so as not to embarrass one another (or staff)*
- *Respect for each supervisor's need to know about issues/concerns in their district*
- *Avoid "back room dealing" in order to build and maintain trust—be open and involve the public*
- *Avoid "spite" voting and vote trading*
- *Raising an agenda item does not necessarily mean endorsement*

- *Willingness to explain agenda items in advance*
- *Give direction to staff as a Board—consistent with the Charter—and not as individual Supervisors; this is different from gathering information or being educated about issues*

The Supervisors each offered advice about how to best approach them with issues and concerns, and what practices to avoid. The key themes for success were honesty, openness, and directness. Dishonesty, refusing to disclose the real reasons for a request, and “going behind my back” were identified as practices most likely to be viewed negatively by the Supervisors.

The Supervisors then discussed how to talk with one another about difficult issues. The Supervisors agreed on these procedures:

- *Try to keep emotions under control*
- *Take turns so everyone speaks once before anyone takes a second turn in order to give all a voice in discussions*
- *Don't debate negatively, so that another person loses their dignity*
- *Be professional with one another and the public*
- *Have the Chair of the Board take a strong role in managing meetings*
- *Anger is okay, but no screaming at one another*
- *If someone is angry before a meeting give the others a heads up or try to deal with the issue before the meeting starts*
- *Call breaks to cool off*
- *“Mallard—everyone duck!” A signal that things are heating up and it may be time to cool off*

In the afternoon the Supervisors focused on different approaches to public policy decision making. The topics included:

- The differences in decision making based primarily on power, rights, or interests
- Three basic categories of interests (substantive, procedural, and psychological)
- The importance of addressing procedural and psychological interests in a representative democracy
- The elements of an interest-based bargaining process (with a short exercise)
- The difference between an adversarial voting process and one that seeks to build consensus for proposals (by addressing multiple interests) before putting them to a vote
- The difference between a “decide-sell-implement” process for governing and an “educate-decide-implement” process

Turning their attention to citizen concerns, the Supervisors generated a list of key issues that El Dorado County’s citizens expect them to address. While all issues on the list are important, the Supervisors agreed that the first three issues are their top priorities:

- General Plan
- Measure Y (and related initiatives)
- Water
- Roads (maintenance, safety, and snow removal)

- Affordable housing
- Recreation for kids
- Senior housing
- Endangered species
- Health/health care
- Public safety
- Environmental issues linked to the timber industry
- Fire issues
- Promoting and protecting agriculture and tourism
- Public transportation
- Highway 50: capacity and the corridor
- Schools—resource development and class size
- Air quality
- Energy
- Open space
- Economic development/jobs
- Business park—retail
- Indian casinos

As part of their review of the interest-based bargaining process the Supervisors identified the key issues associated with traffic, and discussed the substantive, procedural, and psychological interests linked to those issues.

To close Day One the Supervisors met with approximately ten members of several county departments in attendance, including Planning and Traffic. Staff and the Supervisors separately discussed the keys for a successful relationship, and behaviors or procedures that had been problems in the past, and then had a joint discussion of their views. There were significant points of agreement among the different department staff and Supervisors.

From County Staff's perspective the key elements for success are:

- *Mutual trust in the integrity of one another—a two-way street*
  - *Value staff as professionals offering valuable expertise and points of view*
  - *Enable staff to provide their best professional input*
  - *Check with staff about the potential impacts of new ideas: programmatic, legal, fiscal, and operational*
  - *Allow staff an opportunity for review before placing an item on the agenda for decision, e.g., individual permits*
  - *Give clear policy direction*
  - *Abide by the County Charter*
  - *Understand the time required for turnaround on agenda items referred to staff (12-day timeframe is typical)*
  - *Be clear about what is desired from staff regarding options and recommendations.*
- Note: The Supervisors indicated they are looking for multiple options and a recommended approach.*

- *In the event of public criticism: bring the information to the relevant staff, help to find a good solution, and keep an open mind about the facts.*
- *Supervisors have the responsibility to make policy decisions, and staff are bound by past decisions of the Supervisors*
- *Create opportunities for constructive feedback in order to clarify policy*
- *Consistency*
- *Acknowledge fiscal constraints*
- *Don't endorse or promote abuse of staff by the public, e.g., unhappy applicants at public meetings*

The keys to a successful working relationship from the Supervisors' perspective are:

- *We commit to sharing our real interests and agendas with staff*
- *We want them to trust us as much as we trust them*
- *We want the same openness with staff that we are trying to build among ourselves*
- *It should be safe to approach Supervisors with issues or problems, either individually or collectively*
- *Don't tell us what you think we want to hear—tell us the truth as you see it*
- *Build mutual respect*
- *Committed to fair procedures if any personnel action is required (working with the CAO)*
- *When direction is given we want follow up and feedback (both ways)*
- *We want to create greater coordination and communication between and among departments*
- *If we ask for information and don't receive it from staff, we will go to the CAO for follow up with departments*
- *We will have leads among Supervisors to follow up with specific staff and departments on specific issues*

Things to avoid from the past include:

- *Intimidation of staff. Note: The Supervisors and staff agreed on a process for raising concerns. Employees should talk first with their supervisors, then with department heads, then with the CAO, who will raise the matter with a specific Supervisor. If necessary, the CAO will raise the matter with the full Board.*
- *Direction on projects from one Supervisor who is not speaking for the full Board*
- *Changes in policy direction every 3-4 months: it's expensive, confusing to staff, non-productive, and a waste of time*
- *Issues that are settled are continually brought back to the Board for reconsideration*

Day Two Summary. The Supervisors and Planning Commission met jointly from 1-5:30 during the second day of the retreat. The first part of the afternoon was a joint status report from staff on the General Plan, writ-related issues, transportation, and water. Conrad Montgomery, the Planning Director, distributed a General Plan EIR and Work Program Summary for six and twelve month time frames.



Following this update Chris Moore and Mike Harty reviewed CDR's Situation Assessment, identified key issues and options around the use of collaboration, and answered questions from the Supervisors. Key points included:

- Distinctions between the situation assessment process and the next potential phase of convening a collaborative process
- Challenges of identifying potential stakeholders and reaching agreements about representation
- Designing a sound process that addresses the right issues
- Creating links between a collaborative forum and the broader public for input
- Coordinating a collaborative process with the Planning Commission and Board of Supervisors' legal mandates and prerogatives
- The Supervisors have a choice of process approaches: (1) issue-by-issue or (2) a coordinated, comprehensive strategy to address most, if not all, key issues
- The Supervisors can seek to initiate and promote a long-term change in the culture of public interaction in the county through the use of collaboration as a specific goal; another valid choice is to simply seek settlements of specific issues
- Consensus is one approach to resolving conflict but should not be viewed as the only solution
- In cases where there are limited options, significant polarization, and consensus on the substantive outcome is highly unlikely, one alternative to collaborative decision making is a high-quality input/feedback process that directly involves decision makers and addresses key procedural and psychological needs of stakeholders, including an open report back on the final decision

Dr. Moore identified five key questions for the Supervisors to answer in deciding whether and how to use a collaborative process:

1. What kind of outcome or result do you want?
2. What kind of process is most likely to achieve your desired outcome?
3. What forums should be used?
4. Who needs to be involved and in what role?
5. What are the steps for implementation?

Dr. Moore also offered some key factors for a sound collaborative process:

- Clear expectations, desired outcomes, and mandates
- Clear parties with authority to represent and negotiate
- A transparent and understandable process for making decisions, including opportunities for public input and comments
- Timelines
- Resources
- Evaluation points/milestones
- A backup decision making process if consensus cannot be achieved

The final session of the retreat was a discussion among the Supervisors and Planning Commissioners about roles, expectations, and keys for a successful relationship. The agreements reached by the Supervisors on Day One for their internal relationships were

reviewed and received support from the Commissioners. In addition, the Supervisors and Commissioners identified the following points as important:

- *Attempts in the past by individual Supervisors to influence the Planning Commission and Planning Staff were problematic*
- *It may be helpful for the Board to hear the reasons for particular decisions by the Commission*
- *Individual Commissioners may brief their respective Supervisors*
- *The Supervisors may decide to override a Planning Commission decision; in such cases it will be useful for the Planning Commission to advise the Board in advance about potential long-term consequences*
- *Quarterly joint sessions between the Board and Commission in an informal setting will be helpful*
- *Consider having the Commission meet annually in each district to provide public exposure*
- *E-mail access for the Commission*

The Supervisors also expressed appreciation to Conrad Montgomery and Merv De Haas for their efforts leading to the retreat and consideration of ways to use collaborative decision making to benefit the entire county.

Next Steps. The Board and Commission decided on these steps for follow up:

- Hold a meeting with all department heads in the next 30 days, in coordination with the acting CAO
- Schedule a series of quarterly joint meetings with the Planning Commission, to be coordinated by Conrad Montgomery
- Set an agenda item for the Board for further discussion of options for using collaboration to address land use issues
- Schedule a similar joint session between the Planning Commission and Planning Department with a well conceived agenda
- Consider holding a retreat for the Planning Commission

5:00 – 6:00           What would the Ideal Working Relationship be between members of the Board of Supervisors and the Planning Department Staff?

- *What do we need or expect from them?*
- *What do they need or expect from us?*
- *Agree on proposed guidelines and procedures*

6:00 – 6:15           Insights and Evaluation of the Day

6:30 – 8:00           Dinner

**Day II – January 30<sup>th</sup>           1:00 – 5:30**

1:00 – 1:10           Agenda Review for the Afternoon

1:10 – 2:45           Update on the Status of Growth Management Issues Facing the County (Presentation, questions and answers, and discussion)

- *The General Plan*
- *Writ related issues*
- *Transportation issues and initiatives*
- *Other issues*

2:45 – 3:00           Break

3:00 – 4:00           Board Plans to Address Growth Management Issues (Discussion)

- *Examination of possible procedural approaches as identified in the Situation Assessment*
- *What agreements can we reach about a process to address these issues?*
- *Next Steps*

4:00 – 5:00           Defining the Working Relationships between Members of the Board of Supervisors and the Planning Commission (Discussion between the Board of Supervisors and the Planning Commission)

5:00 – 5:15           Next Steps

- *Schedule meeting between the Board and Planning Department Staff*
- *Review of next steps to implement the process to address growth management issues*
- *Schedule next Board of Supervisors retreat*
- *Other business*

5:15 – 5:30           Evaluation of the Retreat

**C O N F O R M E D     A G E N D A**

**Special Meeting of the Board of Supervisors  
El Dorado County, California**

*Commencing Monday, January 29, 2001 - 8:00 A.M.  
Continuing Tuesday, January 30, 2001 - 1:00 P.M.*

**GOLD HILL VINEYARD**  
5660 Vineyard Lane  
Placerville, CA 95667

<http://co.el-dorado.ca.us/bos>

**PENNY HUMPHREYS**

Chair  
Fourth District

**DAVID A. SOLARO**

First Vice Chair  
Fifth District

**HELEN BAUMANN**

Second Vice Chair  
Second District

**RUSTY DUPRAY**

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Clerk of the Board  
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Interim Chief Administrative Officer  
Tom Soike

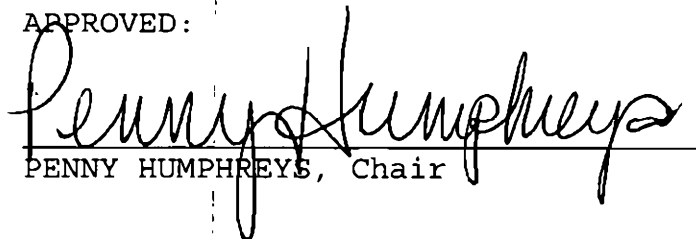
County Counsel  
Louis B. Green

Board of Supervisors workshop with staff and a facilitator, CDR Associates, to discuss a comprehensive range of issues intended to facilitate the Board's internal working relationship and its working relationship with staff and the public. A broad range of issues currently under consideration may be the subject of discussion in this context, including but not limited to visions about community, governance, growth, building positive working relationships between Board members, building collaborative and integrative decisions, dealing with citizen issues and concerns, and relationships with Planning Commission and Planning Department staff.

**No action taken by the Board.**

Board of Supervisors Meeting of January 29-30, 2001 attached hereto and approved by the Board on February 13, 2001.

APPROVED:

  
PENNY HUMPHREYS, Chair

ATTEST:

Dixie L. Foote, Clerk of the Board

By   
Deputy Clerk