

# STATE OF CALIFORNIA, COUNTY OF EL DORADO

BOARD OF SUPERVISORS MINUTES November 7, 1966

The Board convened in regular meeting. Present: Supervisors R. G. Chism, Ray Lawyer, Joseph D. Ronzone, Hiram F. Walker and Wesley C. Worrell; also Barbara L. Cook, Clerk to the Board. Chairman Lawyer presiding.

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On motion of Supervisor Worrell, seconded by Supervisor Chism, and unanimously carried, the agenda is adopted.

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On motion of Supervisor Worrell, seconded by Supervisor Chism, and unanimously carried, the minutes of October 31, 1966, are approved as submitted.

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## GENERAL ORDERS

LHR 298a On motion of Supervisor Walker, seconded by Supervisor Ronzone, and unanimously carried, Changes in Assessment Roll Nos. 134 and 137 are approved.

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On motion of Supervisor Walker, seconded by Supervisor Ronzone, and unanimously carried, the following are authorized mileage and expense to attend meetings:

- LHR 341-3 1. Agricultural Commissioner, ratify trip for Ambrose Boeding to Sacramento on November 3 to Weighmaster Inspection meeting
- LHR 141-3 2. County Counsel, ratify trip for Noble Sprunger to Los Angeles on November 3-4 to attend bankruptcy proceedings concerning J. B. Hanauer & Co.
- LHR 165-3 3. District Attorney, ratify trip for Reno Franchi to Sacramento on November 4 to sit on an oral examination board for Sacramento County by the Sacramento Civil Service Commission
- LHR 83-3a 4. Recreation Director, ratify trip to Auburn on November 4 to attend a meeting called by the Director of Shasta County Department of Water Resources of a group of Northern California Supervisors who will be briefed on Placer and El Dorado Counties' experiences leading to the recreational plan for the Auburn Dam Reservoir
5. Superintendent of Schools, ratify following trips:
  - a. To Sacramento on October 26-27 to California Association of County School Superintendents' Conference
  - b. To Sacramento on October 26 to California Congress of Parents and Teachers, Third District, 50th Anniversary Dinner meeting, to be a guest of the organization
  - LHR 216-4 c. To San Francisco on October 28-29 to attend meeting of California State Federation, Council for Exceptional Children, the majority of the expenses to be provided by the organization
  - d. To Sacramento on November 1 to hearing of Senate Fact Finding Committee on Education

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- 1517 6. Welfare Director, ratify following trips:
- a. For Helen Marsden to Reno (from Lake Tahoe) on October 6 to pick up a baby at the Washoe Medical Center and bring him back to the Lake
  - b. For Richard Munn to San Francisco on October 19 to transport a patient to the U.C. Hospital at Dr. Elliott's request
- 2113 7. Agricultural Commissioner, to Sacramento on November 16 to Sacramento Valley Agricultural Commissioners Association meeting
- 2401 8. Agricultural Commissioner, to Chico on November 9 to Sacramento Valley Sealers Association meeting
9. Farm Advisor, for himself and Betty Hewitt to Sacramento on November 10 to attend regional 4-H staff meeting
10. Health Officer, for Marion MacAdams to Oakland on November 18 to conference re organizing a mental retardation program
11. Health Officer, for Harlan Proctor and William McCreery to Davis on November 18 to Housing and Health Seminar for Sanitaricians
- 2230 12. Health Officer, to Sacramento on November 7 to review public health reports at Sacramento County Medical Library
13. Health Officer, for Marion MacAdams to Chico on November 30 to attend meeting on Tuberculosis Record Keeping
14. Health Officer, for Marion MacAdams to Oroville on December 1 to attend meeting on Medical Rejectee Follow-Up Program
- 591 15. Planning Director and Donald E. Urquhart to Crystal Bay, Nevada, on November 16 to meeting of Tahoe Regional Planning Commission
- 2143 16. Chief Probation Officer to Asilomar on December 5-8 to 11th Probation Administrator's Training Course
- 2337 17. Sheriff, for Van Sparks to Fresno on November 17-18 to Coroners and Public Administrators Conference (Stan Groves being unable to attend)
18. Superintendent of Schools to
- a. Fresno on November 7 to meeting of Special Education Legislative Subcommittee
  - b. Burlingame on November 14 to meeting of Joint Legislative Committee
  - c. Sacramento on November 16 to meeting of Educational Resources Agency
  - d. Washington, D. C., on November 28-December 1 to meeting of National Advisory Committee for project "An Analytic Study of State Legislation for Handicapped Children" to be at no expense to the County
  - e. Las Vegas on December 7-9 to Western Regional Conference, Council for Exceptional Children.

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1114 4 The Administrative Assistant submitted specifications for the engine and chassis for the County Library Bookmobile for approval and requested authorization to advertise bid opening to be set for November 22, 1966. On motion of Supervisor Walker, seconded by Supervisor Ronzone, and unanimously carried, the specifications are approved and the Administrative Assistant authorized to advertise for bids.

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At the request of the Airport Manager, on motion of Supervisor Ronzone,

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21  
seconded by Supervisor Chism, and unanimously carried, a budget transfer of \$5,000 is approved from Salaries and Wages to Fixed Assets for the Control Tower Project.

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LHR 353  
At the recommendation of the County Counsel, on motion of Supervisor Walker, seconded by Supervisor Worrell, and unanimously carried, the Board hereby establishes policy as follows regarding reporting of all automobile and general liability accidents where the County is involved:

"The Reports are to be made in quintuplicate on the forms provided and distributed as follows:

Original and 1 copy	- County Counsel, Attn: Noble Sprunger
Second copy	- Auditor
Third copy	- Board of Supervisors
Fourth copy	- retained by Department involved

The County Counsel's office will have the responsibility of notifying the insurance company and taking steps to collect the damage to the County property against the parties causing such damage.

Where a County-owned automobile or a privately-owned automobile used on County business is involved in an accident, an Automobile Accident Report is to be prepared immediately and distributed as set forth above. If the estimated damage to the County vehicle is less than \$100, two estimates should be obtained and copies forwarded to the County Counsel's office. If the damage is estimated at \$100 or more, three estimates should be obtained.

Since the County is self-insured on all collision losses, it will be the responsibility of the department head to have the vehicle repaired, if not a total loss, at the garage submitting the lowest bid. A copy of the final repair bill should be forwarded to the County Counsel's office.

Payment to the repairing garage will be made by purchase order by forwarding the purchase order and repair bill to the Auditor. The Auditor will obtain the approval of the County Counsel prior to payment.

Where an accident occurs, other than automobile, involving County property or County employees, a Report of Accident is to be prepared on the form provided and distributed as set forth above.

Accidents involving death of serious bodily injury should be reported to the County Counsel's office immediately by telephone and followed up by an accident report."

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At the request of the Road Commissioner, on motion of Supervisor Walker,

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298-1  
LHR 238 seconded by Supervisor Worrell, and unanimously carried, the Chairman is authorized to execute an Agreement on Acquisition of Land for County Road Purposes with Talbert E. Spenhoff and Nellie E. Spenhoff, for Mt. Aukum Road, FAS Project 1234(5).

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LHR 296-4  
296-4 Letter received from the Road Commissioner advising that it will be necessary for the Board to adopt a resolution of public necessity in order to secure one parcel of property required for right of way on Mt. Aukum Road, FAS Project 1234(5), through eminent domain proceedings, from Henry J. Garibaldi. On motion of Supervisor Walker, seconded by Supervisor Worrell, and unanimously carried, the following resolution is passed and adopted:

RESOLUTION NO. 354-66

AUTHORIZING ACQUISITION OF LAND THROUGH EMINENT DOMAIN PROCEEDINGS  
(Henry J. Garibaldi)  
(For contents, see original resolution)

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296-4 Letter received from the Road Commissioner stating that the Resident Engineer's office for the FAS Project 1234(5) on Mt. Aukum Road will be located at the Road Department's Somerset Yard and requesting that the present party phone be replaced with a private phone line in order to improve communications. On motion of Supervisor Walker, seconded by Supervisor Chism, and unanimously carried, the request is approved.

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35-3 Letter received from the Road Commissioner advising that it will be necessary for the Board to adopt a resolution of public necessity in order to secure one parcel of property required for right of way for the Shingle Springs Interchange on South Shingle Road through eminent domain proceedings, from J. W. Page and Stephen Goin, Jr. On motion of Supervisor Chism, seconded by Supervisor Walker, and unanimously carried, the following resolution is passed and adopted:

RESOLUTION NO. 355-66

AUTHORIZING ACQUISITION OF LAND THROUGH EMINENT DOMAIN PROCEEDINGS  
(J. W. Page and Stephen Goin, Jr.)  
(For contents, see original resolution)

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Letter received from the Road Commissioner advising that the Traffic Advisory Committee recommends the following:

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- a. That the Road Commissioner should contact the State Division of Highways regarding the possibilities of improving the intersection at Gold Hill Road at SR 49. (Referred to the Traffic Advisory Committee for report and recommendation to the Board on 10/17/66.)
- b. That the speed limit on Missouri Flat Road, from SR 50 to El Dorado Road should be set at 35 MPH in accordance with Section 22358 of the Vehicle Code.

LHR 19

On motion of Supervisor Worrell, seconded by Supervisor Chism, and unani-  
mously carried, the recommendations are approved and the following  
ordinance is passed and adopted:

LHR 390-7

ORDINANCE NO. 818

ESTABLISHING SPEED LIMIT ON MISSOURI FLAT ROAD  
(Adds Subd.(v) to Sec. 7622)

(For contents, see original ordinance)

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At the request of the Road Commissioner, on motion of Supervisor Walker,  
seconded by Supervisor Chism, and unanimously carried, Change Order No.  
8 for \$6,453.98 and Change Order No. 9 for \$32.29 are approved for work  
performed on the Pioneer Trail Project SS-10 by Robert L. Helms Construc-  
tion Co., and the Chairman is authorized to sign the Notice of Completion  
of the work.

296-4

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On motion of Supervisor Walker, seconded by Supervisor Worrell, and unani-  
mously carried, the Sheriff's request to have two telephones in the Coronor's  
Office changed in order to rearrange furniture to make more room for files  
is approved.

2-2

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Letter received from the Welfare Director requesting blanket authorization  
for members of her staff for official travel relative to emergency matters  
or those which must be dealt with immediately, including out-of-state  
travel to cover such trips as from Lake Tahoe to Reno, etc. On motion of  
Supervisor Walker, seconded by Supervisor Worrell, and unanimously carried,  
the request is denied.

15-17

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On motion of Supervisor Worrell, seconded by Supervisor Chism, and unani-  
mously carried, the Welfare Director's request for extension of time on  
unused vacation for Billie Morris beyond her anniversary date of January 1  
is approved.

1629

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On motion of Supervisor Walker, seconded by Supervisor Chism, and unani-  
mously carried, the following resolution is passed and adopted:

RESOLUTION NO. 356-66

DISCHARGING UNPAID COUNTY HOSPITAL ACCOUNTS  
(Case Nos. 3296 - 3525)

(For contents, see original resolution)

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On motion of Supervisor Walker, seconded by Supervisor Chism, and unani-  
mously carried, the following appointments are confirmed:

## Emergency Help

1. Betty E. Criswell, Typist Clerk II, Range 13, Step A, Health ( $\frac{1}{2}$ -time Mental Health Services;  $\frac{1}{2}$ -time Health Dept.) from 11/1 to 11/6
- LHR 350-3 2. Gary F. Petty, EDP Operator, Range 23, Step A, Data Processing, from 11/1 to 11/6
- LHR 22-3 3. William B. Young, Poundman, Range 19, Step A, Health (Dog Control) from 11/1 to 11/4
4. Marian A. Boothe, Typist Clerk II, Range 13, Step A, Health, from 11/1 to 11/4
- 248 5. Isabel C. Prouty, Typist Clerk II, Range 13, Step A, Farm Advisor, from 11/1 to 11/6
- LHR 83-3 6. Ronald L. Sutton, Building Maintenance Man I, Range 21, Step A, Recreation, from 11/8 to 11/13

## Extra Help

- 290 7. Isabel C. Prouty, Typist Clerk II, Range 13, Step A, Farm Advisor, from 11/7 to 12/31
- 242 8. Marilee Bessette, Typist Clerk II, Range 13, Step A, Probation, from 11/7 to 11/13
- 349-6 9. Diane A. Gilmore, Account Clerk I, Range 15, Step A, Tax Collector, from 11/7 to 12/31
- 350-3 10. Gary F. Petty, EDP Operator, Range 23, Step A Data Processing, from 11/7 to 12/31
- 124-3 11. Robert A. Ross, Highway Maintenance Man I, Range 23, Step A, Road, from 11/14 to 12/31

## Regular Help

- 353-1 12. Jerry E. Hill, Deputy Sheriff, Range 30, Step B, Sheriff, from 11/7
- 101-9 13. Betty L. Mitchell, Social Worker II, Range 28, Step A, Welfare, from 11/14
- 108-1 14. Beverly Ann Asher, Airport Clerk, Range 17, Step B, Airport, from 11/7
- 201-1 15. Marilee Bessette, Typist Clerk II, Range 13, Step A, Probation, from 11/14

(cont.)

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- 201 2 16. Sharon Louise Short, Typist Clerk II, Range 13, Step B, Probation, from 11/7
- 181 1 17. N. Anne Corbett, Typist Clerk II, Range 13, Step A, Welfare, from 11/14
- LHR 22-3 18. Betty E. Criswell, Typist Clerk II, Range 13, Step A Health (½-time Mental Health Services; ½-time Health Dept.) from 11/7
19. Marian A. Boothe, Typist Clerk II, Range 13, Step A, Health, from 11/7
20. William B. Young, Poundman, Range 19, Step B, Health (Dog Control) from 11/7

## Change in Working Hours

- 191 2 21. Evelyn E. Lumley, from Legal Secretary (½-time) County Counsel, to Legal Secretary (¾-time) County Counsel, Range 23, Step E, from 11/7

## Reclassification

- 211 1 22. Betty M. Gray, from Steno-Clerk II, Range 15, Step A, Supt. of Schools to Steno-Clerk III, Range 19, Step A, Supt. of Schools, from 11/7/66.

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349 Report received from County Counsel on the matter of the collection of El Dorado Irrigation District taxes by the County (referred to County Counsel, Tax Collector, Data Processing Manager, and Auditor on September 12, 1966, for review and recommendation). County Counsel reports that it is the opinion of his office that the County cannot properly enter into an agreement with the El Dorado Irrigation District for the collection of the taxes of that District, but that he understands the District will seek legislation changing the law so that the County may collect District taxes. On motion of Supervisor Chism, seconded by Supervisor Worrell, and unani- mously carried, the report is filed and a copy sent to El Dorado Irrigation District.

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337 Letter received from the Fish and Game Committee requesting that \$50.00 be allocated from County fine money to cover the cost of materials for six additional signs summarizing the County Ordinance about trespassing; the signs to be made at the Preston School of Industry. On motion of Supervisor Walker, seconded by Supervisor Chism, and unanimously carried, the request is granted.

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82-4 Letter received from Placer County Board of Supervisors enclosing a copy of their Resolution No. 66-404, requesting the abandonment of the proposed "Quarry Point" recreation area and redesignation at another site. On motion of Supervisor Worrell, seconded by Supervisor Chism, and unanimously carried, the following resolution is passed and adopted:

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RESOLUTION NO. 357-66

REQUESTING THE ABANDONMENT OF THE PROPOSED "QUARRY POINT"  
RECREATION AREA AND REDESIGNATION AT ANOTHER SITE

(For contents, see original resolution)

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Letter received from Attorney Charles S. Hubbard enclosing a copy of the Stop Notice which he filed with the County Auditor on behalf of the Flying G Trucking and Earth Moving Company against the Roen Construction Company for \$2,000.00 covering rental of equipment in connection with the work of improvement in Rancho Ponderosa Unit No. 1 Subdivision. On motion of Supervisor Worrell, seconded by Supervisor Chism, and unanimously carried, the letter is placed on file.

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On motion of Supervisor Walker, seconded by Supervisor Chism, and unanimously carried, the Chairman is authorized to endorse Check No. SP314093 from The Hartford Insurance Group in the amount of \$32.50 to cover claim for damage to a County vehicle.

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Letter received from Marsh & McLennan, Inc., advising that the Continental Casualty Company has agreed to extend their Umbrella policy with the County to December 1, 1966. On motion of Supervisor Walker, seconded by Supervisor Worrell, and unanimously carried, a letter is to be sent to Mund, McLaurin & Co. and to Marsh & McLennan, Inc., requesting a further extension of the Umbrella policy and the General Liability policies through January 1, 1967.

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Letter received from Sacramento-Mother Lode Regional Association of County Supervisors requesting the Board's support of their resolution requesting legislation providing for the establishment of a State Social Service Board to more effectively administer the State Welfare Programs. On motion of Supervisor Chism, seconded by Supervisor Worrell, and unanimously carried, the matter is continued until November 14, 1966.

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Hearing held on proposed transfer of territory from the Folsom-Cordova Joint Unified School District to the Northside Union School District as requested by Mr. T. R. Smedberg, Superintendent, Sacramento County Schools. Mr. W. W. Vansant was present to represent Folsom-Cordova. No protestants appearing, on motion of Supervisor Walker, seconded by Supervisor Ronzone, and unanimously carried, the following resolution is passed and adopted:



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RESOLUTION NO. 358-66

2217  
APPROVING TRANSFER OF TERRITORY FROM FOLSOM-CORDOVA JOINT UNIFIED SCHOOL DISTRICT TO NORTHSIDE UNION SCHOOL DISTRICT

(For contents, see original resolution)

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ASSESSMENT DISTRICTS

42  
TAHOE PARADISE UNIT NO. 51

At the recommendation of the County Engineer and Road Commissioner, on motion of Supervisor Chism, seconded by Supervisor Worrell, and unanimously carried, since the water, sewer, street and drainage improvements for the above Assessment District have been completed, Subdivision Bond No. 8202015 for \$88,793.20 and Performance Bond No. S1577904 for \$75,696.05 (posted by A. Teichert & Son, contractors) are ordered released subject to the posting of a new bond in the amount of \$4,000 to guarantee materials and workmanship for a period of one year.

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GENERAL ORDERS

LHR 28  
On motion of Supervisor Worrell, seconded by Supervisor Chism, and unanimously carried, all Claims presented this day on the Warrant Register are approved and allowed for payment.

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74 ✓  
LHR 74-3f  
On motion of Supervisor Chism, seconded by Supervisor Walker, and unanimously carried, the claim from Dreyfuss and Blackford in the amount of \$26,501.30 for architectural services for the proposed County Government Center and the remodeling of the old Courthouse, including \$3,147.80 for Civil Engineering Services by Murray & McCormick, Inc., is approved.

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74 ✓  
7578  
At the request of the Road Department, on motion of Supervisor Walker, seconded by Supervisor Worrell, and unanimously carried, the Chairman is authorized to execute the Grant Deed from the County to Preston H. Peterson and Patricia W. Peterson, his wife, in connection with the right of way for Pioneer Trail, SS-10, and Escrow No. 19331 with Tahoe Title Guaranty Company, which escrow was approved on October 31, 1966.

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PLANNING MATTERS

Supervisors Chism and Ronzone departed.

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Hearings held as duly advertised on rezoning of lands as follows:

LHR 285-20-66 ✓  
1. Northwest Placerville area, from Interim Unclassified zone to A Agricultural zone, consisting of approximately 40 acres; petitioned by Elizabeth Wakelee. Planning Commission recommends adoption.

LHR 285-21-66 ✓  
2. Garden Valley area, from Interim Unclassified zone to A Agricultural zone, consisting of approximately 12.05 acres; petitioned by Roscoe Pounds. Planning Commission recommends adoption.

No protestants appearing, on motion of Supervisor Walker, seconded by Supervisor Worrell, and carried, the following Ordinance is passed and adopted:

LHR 390-9a ✓  
ORDINANCE NO. 819

AMENDING EL DORADO COUNTY ZONING ORDINANCE  
(Adds Subd. (46) & (47) to Sec. 9405(g) )

(For contents, see original ordinance)

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Supervisors Ronzone and Chism returned.

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AD  
Mr. Allen, Attorney for A. Teichert & Son, Inc., was present. After discussion, at the request of the County Counsel, on motion of Supervisor Chism, seconded by Supervisor Walker, and unanimously carried, the Board authorizes that all claims be processed, that are on file in the Auditor's office as of this date, in connection with Angora Highlands, Unit No. 1, Assessment District.

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53  
212  
Mr. Francis McIlhargy of the El Dorado County Chamber of Commerce was present and on behalf of the Agricultural Committee of the Chamber requested the Board adopt a resolution recognizing Agriculture Week, November 20-26, 1966. On motion of Supervisor Ronzone, seconded by Supervisor Worrell, and unanimously carried, the following resolution is passed and adopted:

RESOLUTION NO. 359-66

PROCLAIMING WEEK OF NOVEMBER 20 THROUGH 26, 1966, AS FARM-CITY WEEK  
(For contents, see original resolution)

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LHR 298-2  
On motion of Supervisor Walker, seconded by Supervisor Chism, and unanimously carried, the Board hereby ratifies all necessary expenses for the Assessor, Thomas J. Sigwart, to attend a meeting of the State Assessors'

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Committee on November 3, 1966, in Jackson, to write a manual for appraising property by capitalization approach and possessory interest.

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On motion of Supervisor Chism, seconded by Supervisor Worrell, and unanimously carried, the following Fund Transfer is approved:

NO. 4507 AUDITOR

Transfer from ADV FROM TREASURY to BUCKEYE SCHOOL B&I	1,000.00
ADV FROM TREASURY to RESCUE SCHOOL B&I	5,000.00
ADV FROM TREASURY to GENERAL	250,000.00
ADV FROM TREASURY to COUNTY SERVICE AREA #3	1,500.00

Loan until tax money available

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Results of bids opened this date for construction of an addition to the Sheriff's Sub-Station at Al Tahoe are as follows:

<u>Bidder</u>	<u>Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>
Donald B. Buss Construction Co.	\$46,406.00	-\$3736.00	+\$450.00
Faoro Construction Co., Inc.	\$53,853.00	-\$5385.00	- -
Roberts Construction Co.	\$59,497.50	-\$4837.00	+\$450.00
Thomas Construction Co.	\$48,490.00	-\$4168.00	+\$350.00
Leland E. Burns	\$49,724.00	-\$6372.00	- -
J. M. Ryan	\$49,361.00	-\$4321.00	+\$450.00

On motion of Supervisor Chism, seconded by Supervisor Worrell, and unanimously carried, the bids are referred to the Administrative Assistant for recommendation and report.

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At the request of Supervisor Worrell and on his motion, seconded by Supervisor Chism, and unanimously carried, the Board schedules the Open House for the Addition to the County Hospital for Sunday, November 27, 1966, from 1 to 4 P.M., and dedication ceremonies to be held at 2 P.M.

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On motion of Supervisor Chism, seconded by Supervisor Ronzone, and unanimously carried, the Board Chairman is authorized to immediately contact Stone & Youngberg, Financial Consultants, and Assessment Attorney Kenneth I. Jones of San Mateo, for the purpose of beginning to draft a plan of procedure for marketing unsold assessment bonds which have been issued under various developments in El Dorado County.

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Proper notices having been mailed, hearing held on escaped assessments. No protestants appearing, on motion of Supervisor Walker, seconded by Supervisor Ronzone, and unanimously carried, the following Changes in Assessment Roll are approved:

- No. 135, Edward V. Browne
- No. 136, Donald L. Boone

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At the recommendation of the Administrative Assistant, on motion of Supervisor Chism, seconded by Supervisor Walker, and unanimously carried, all bids for construction of the addition to the Sheriff's Sub-Station at Al Tahoe are rejected, and the Architect is to proceed with changes in design, and re-advertisement for bids is authorized.

LHR 74-6  
74  
228-9  
LHR 233-8

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The Board recessed until 2:00 P.M.

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2:00 P.M.

Supervisor Lawyer absent to attend a funeral; Vice-Chairman Walker assumed the Chair.

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On motion of Supervisor Worrell, seconded by Supervisor Ronzone, and carried, the Chairman is authorized to execute Subordination of Agreement to Reimburse in connection with Order No. 71970 with Inter-County Title Co. covering property in Section 17, Township 9 North, Range 11 East, MD&BM, wherein George Trummer and Valerie Trummer executed a Note for \$840 in favor of Victor F. Jensen Sr. and Leone Jensen, on September 22, 1966.

2-7

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On motion of Supervisor Chism, seconded by Supervisor Worrell, and carried, the Board Clerk is authorized to forward to the State Division of Real Estate certified copies of surety bonds, performance bonds, consent from J. B. Hanauer, relative to Tahoe Paradise Units 46, 47, Additions 1, 2 and 3, Subdivisions and Assessment Districts.

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There being no further business, the Board adjourned to reconvene on Monday, November 14, 1966, at 9:30 A.M.

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ATTEST:  
RUTH LANG, County Clerk  
By Dorothy R. Cook  
Deputy

APPROVED Ray Langner  
Chairman