

STATE OF CALIFORNIA, COUNTY OF EL DORADO

BOARD OF SUPERVISORS MINUTES Tuesday, May 28 1963

The Board convened in adjourned meeting at 7:15 P.M., Present: Supervisors John M. Caswell, Eugene A. Chappie, R. G. Chism, John D'Agostini and Jack M. Wallace; also Barbara L. Cook, Clerk to the Board. Chairman D'Agostini presiding.

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Others present: Edio Delfino, Agricultural Commissioner, Thomas J. Sigwart, Assessor; Ruth Lang, County Clerk, James Sweeney, Recorder; Albert Frey, Treasurer; Amelia McAnnally, Auditor; Richard Tash, Buildings and Grounds Superintendent; Charles Grunwald, Chief Building Inspector; Jack Winkler, District Attorney; Ernest Carlson, Sheriff; Stanley Groves, Undersheriff; Warren Jewett, Fair Manager; C. A. Steves, Jr., Tax Collector;

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Discussion was held on the report from the State Personnel Board.

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AGRICULTURAL COMMISSIONER requested raise the salary ranges for classes of Ag Inspector I and II.

RECOMMENDATION OF STATE - No Change.

On motion of Supervisor Chism, seconded by Supervisor Chappie, and unanimously carried, the recommendation of the State is hereby approved.

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AUDITOR requested:

<u>Name</u>	<u>Present Class</u>	<u>Classification Requested</u>
Anna Rogers	Account Clerk II	Supervising Acct. Clerk
Vesta Ruoff	Account Clerk III	Account Clerk III
Joy Duncan	Account Clerk II	No Change
LaVerne Rohrer	Account Clerk II	No Change
M. Byers	- - - - -	Account Clerk II
Mary Ann Harper	Typist Clerk II	Account Clerk I
New position	- - - - -	Account Clerk I

RECOMMENDATION OF STATE

Anna Rogers	Account Clerk II	Account Clerk III
Vesta Ruoff	Account Clerk III	No Change
Joy Duncan	Account Clerk II	No Change
LaVerne Rohrer	Account Clerk II	No Change
M. Byers	- - - - -	Account Clerk I
Mary Ann Harper	Typist Clerk II	Account Clerk I (if qualified)
New Position		Either Account Clerk I or Typist Clerk II

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On motion of Supervisor Wallace, seconded by Supervisor Caswell, and unanimously carried, the recommendation of the State is hereby approved. (Byers position is now being held by Mrs. Devore)

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ASSESSOR requested:

<u>Class</u>	<u>Present Range</u>	<u>Requested Range</u>
Chief Appraiser	28	30
Sr. Real Property Appr.	25	28
Assoc. Real Prop. Appr.	new level	26
Asst. Real Prop. Appr.	22	24
Jr. Real Prop. Appr.	19	21
Auditor Appraiser	23	26

RECOMMENDATION OF STATE

Chief Appraiser	28	29
Sr. Real Prop Appr	25	26
Assoc. Real Prop. Appr.	22	23
Asst. Real Prop. Appr.	19	20
Auditor Appraiser	23	24

Hire Jr. Auditor Appraisers in Step B, and Assessor given blanket authorization to do so. No position taken on proposed establishment of Associate Appraiser.

On motion of Supervisor Chappie, seconded by Supervisor Caswell, and unanimously carried, the Recommendation of the state is hereby approved, except that Jr. Real Property Appraisers are to be placed in Range 21 instead of 20, thereby eliminating blanket authorization to hire at Step B. Classification names are to remain as in the present Resolution for the appraisal staff.

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REQUEST to Establish new class of Map Draftsman II at salary one or two ranges higher than existing class of Map Draftsman.

RECOMMENDATION OF STATE - Recommendation is against establishment of higher class for map draftsman.

On motion of Supervisor Chappie, seconded by Supervisor Caswell, and unanimously carried, the recommendation of the State is hereby approved.

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REQUEST to reclassify position held by Charlotte Slifer from Typist Clerk II to Typist Clerk III, at Lake Tahoe office.

RECOMMENDATION OF STATE - that position be reclassified to Typist Clerk III.

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On motion of Supervisor Chappie, seconded by Supervisor Caswell, and unanimously carried, the recommendation of the State is hereby approved.

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9
BOARD OF SUPERVISORS requested reclassification of position held by Delores Nichols from Stenographer II to III.

12
RECOMMENDATION of the State was against this reclassification.

On motion of Supervisor Chappie, seconded by Supervisor Caswell, and unanimously carried, the Recommendation of the State is hereby approved.

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139
BUILDINGS AND GROUNDS SUPERINTENDENT requested review of positions of Building Maintenance Man III in his office.

RECOMMENDATION OF THE STATE was that there be no change for these positions.

On motion of Supervisor Caswell, seconded by Supervisor Chism, and unanimously carried, the recommendation of the State is hereby approved.

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CHIEF BUILDING INSPECTOR requested reclassification of position held by Grace Hanson, at Lake Tahoe, from Typist Clerk II to III.

132
RECOMMENDATION OF THE STATE was that the position be reclassified to Typist Clerk III.

On motion of Supervisor Wallace, seconded by Supervisor Chappie, and unanimously carried, the recommendation of the State is hereby approved.

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178
CLERK'S OFFICE requested establishment of the classification for new part-time Jury Commissioner. (Request in writing came from the Superior Court Judge)

RECOMMENDATION OF THE STATE was to establish the position in Range 17.

On motion of Supervisor Wallace, seconded by Supervisor Chism, and unanimously carried, the Recommendation of the state is hereby approved.

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240
FARM ADVISOR'S OFFICE requested reclassification of Leota M. Christman from Steno Clerk II to III, full time, and review of position of Billie Gillett Steno Clerk II, part time.

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LHR 240
24
RECOMMENDATION OF STATE - that Leota M. Christman be reclassified from Steno Clerk II to III, and that position of Billie Gillett remain the same.

117
On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unanimously carried, the recommendation of the State is hereby approved.

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DISTRICT ATTORNEY requested new class of Assistant District Attorney be established at Range 36.

RECOMMENDATION OF STATE was that class be established in Range 34.

On motion of Supervisor Wallace, seconded by Supervisor Chappie, and unanimously carried, the Class is to be established in Range 36 of Assistant District Attorney.

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112
REQUEST that new class of District Attorney's Investigator be established and positions of Domestic Relations Investigator and Collections Officer be abolished.

RECOMMENDATION of STATE to create position of District Attorney's Investigator in Range 22, and keep position of Collections Officer at present range.

On motion of Supervisor Wallace, seconded by Supervisor Chappie, and unanimously carried, the new class of District Attorney's Investigator is to be established at Range 22, and positions of Domestic Relations Investigator and Collections Officer are to be abolished.

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FAIR MANAGER'S REQUEST was for reclassification of position held by Frank Zak from Building Maintenance Man I to III.

59
RECOMMENDATION OF STATE was for reclassification of this position from Building Maintenance Man I to III.

On motion of Supervisor Chappie, seconded by Supervisor Chism, and unanimously carried, the recommendation of the State is hereby approved.

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141
RECORDER'S request was to create a position of Supervising Clerk at Range 19.

RECOMMENDATION OF THE STATE - no change.

On motion of Supervisor Wallace, seconded by Supervisor Caswell, and unanimously carried, the Recorder is allowed a position of Account Clerk III, and position of Photocopyist II is to be eliminated from his authorized personnel.

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ROAD DEPARTMENT requested raise salary ranges for classes of Highway Foreman, Bridge Crew Foreman, Highway Superintendent, Road Department Administrative Assistant and Equipment Supervisor.

177 RECOMMENDATION OF STATE - no change.

9 On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unani- mously carried, the recommendation of the State is hereby approved.

REQUEST for reclassification and review of position held by Dale Westphal as Account Clerk I.

RECOMMENDATION OF STATE - no change.

124 On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unani- mously carried, the recommendation of the State is hereby approved.

REQUEST for classification for part time position at Lake Tahoe.

RECOMMENDATION OF STATE - Classification to position of Typist Clerk II.

On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unan- imously carried, the recommendation of the State is hereby approved.

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REQUEST OF TAX COLLECTOR -

<u>Name</u>	<u>Present Class</u>	<u>Requested Classification</u>
Genevieve Chadwick	Account Clerk III	Chief Collection Clerk
Wilma Farrell	Typist Clerk II	Account Clerk III
Carole Iverson	Typist Clerk II	Account Clerk II
Peggy Nelson	Typist Clerk II	Account Clerk I
Marjorie Martin	Typist Clerk II	Account Clerk I
Alberta Mitchell	Typist Clerk II	Typist Clerk II

RECOMMENDATION OF STATE

349 Genevieve Chadwick	Account Clerk III	Account Clerk III
Wilma Farrell	Typist Clerk II	Account Clerk I
Carole Iverson	Typist Clerk II	Account Clerk I
Peggy Nelson	Typist Clerk II	Account Clerk I
Marjorie Martin	Typist Clerk II	Account Clerk I
Alberta Mitchell	Typist Clerk II	Typist Clerk II

On motion of Supervisor Wallace, seconded by Supervisor Chappie, and unan- imously carried, the recommendation of the State is hereby approved with the exception that Wilma Farrell be changed from Account Clerk I to Account Clerk II.

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TREASURER requested -

<u>Name</u>	<u>Present Class</u>	<u>Requested Class</u>
Ruth Weidman	Account Clerk III	Supervising Clerk
Estelle Green	Account Clerk I (½t)	Account Clerk III
Beatrice Moore	Typist Clerk II	Account Clerk II
Louise Wiglesworth	Typist Clerk II	Account Clerk II
New position	- - - - -	Account Clerk I
New position	- - - - -	Typist Clerk II

177 RECOMMENDATION OF STATE -

Ruth Weidman	Account Clerk III	Account Clerk III
Estelle Green	Account Clerk I (½t)	Account Clerk II (f.t.)
Beatrice Moore	Typist Clerk II	Account Clerk I
Louise Wiglesworth	Typist Clerk II	Account Clerk I
New position	- - - - -	Typist Clerk II or Account Clerk I

On motion of Supervisor Caswell, seconded by Supervisor Chappie, and unanimously carried, the recommendation of the State is hereby approved.

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WELFARE requested reclassification of positions held by Billie Morris, Dorothea Waldman and Louise Weatherwax.

RECOMMENDATION OF STATE - no change for these positions.

On motion of Supervisor Caswell, seconded by Supervisor Chappie, and unanimously carried, the recommendation of the State is hereby approved.

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951 REQUEST to reclassify Helen Marsden from Steno Clerk II to Steno Clerk III at Tahoe, and Margaret Ecreman from Steno Clerk I to Steno Clerk II.

RECOMMENDATION OF STATE - for reclassification of these two positions.

On motion of Supervisor Caswell, seconded by Supervisor Chappie, and unanimously carried, the recommendation of the State is hereby approved.

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On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unanimously carried, the following Ordinance is passed and adopted:

ORDINANCE #576

AN ORDINANCE TO AMEND THE EL DORADO COUNTY SALARY ORDINANCE

(accepting recommendations above)
(For contents see original Ordinance)

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No further business, the Board adjourned to reconvene on Monday, June 3, 1963, at 10:00 A.M.