

STATE OF CALIFORNIA, COUNTY OF EL DORADO

BOARD OF SUPERVISORS MINUTES April 29 1963

The Board convened in regular meeting. Present: Supervisors John M. Caswell, Eugene A. Chappie, R. G. Chism, John D'Agostini and Jack M. Wallace; also Barbara L. Cook, Clerk to the Board. Supervisor Wallace arriving late. Chairman. D'Agostini presiding.

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On motion of Supervisor Chism, seconded by Supervisor Chappie, and carried, the Agenda is approved and adopted.

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On motion of Supervisor Chappie, seconded by Supervisor Chism, and carried, the minutes of regular meeting of April 22, 1963, and adjourned meeting of April 25, 1963, are approved as submitted.

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SPECIAL ORDERS:

PLANNING MATTERS

Pursuant to the recommendation of the Planning Commission, and on motion of Supervisor Chappie, seconded by Supervisor Caswell, and carried, Agreement with Bonnie Homes, Inc. to make subdivision improvements in Sly Park Hills Unit #2 Subdivision is hereby approved, and the Chairman authorized to sign same; and the Bond in the amount of \$39,018.14 having been furnished in accordance with said Agreement, the Final Map of Sly Park Hills Unit #2 Subdivision is hereby approved, the offer of dedication of streets in said Subdivision is accepted and the Clerk authorized to endorse such approval and acceptance on said Final Map.

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At this point Supervisor Wallace arrived.

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GENERAL ORDERS:

The Clerk opened bids on Thursday, April 25, 1963, for construction of the multi-purpose building at the Fairgrounds, and the following bids were received:

	<u>Lump Sum Bid</u>	<u>Alternative #1</u>	<u>Alternative #2</u>
James P. Morton Construction Co.	\$61,990.00	\$56,470.00	\$51,730.00
Sub-Contractors: Hansen Plumbing; Palmer Electric; Bennett Painting; Ruthven			
Parkview Contractors, Inc.	\$54,000.00	\$50,000.00	\$46,500.00
Sub-Contractors: Bennett Murray; Sacramento Specialties; F. M. Book, Inc.; Elmer Warren; Sheldon Lawrence; Mother Lode Glass; Placerville Roofing; Associated Electric; Fiberglass Engineers			

Mr. Jewett presented the recommendation of the Fair Board to select Alternate

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#1 submitted by Parkview Contractors, Inc. at a cost of \$50,000.00 as this was the maximum amount allowed by the State. Parkview Contractors, Inc. submitted a letter signed by T. Richard Luedemann, Vice President, stating that they had made a \$9,000.00 clerical error and wished to withdraw their bid. The Fair Manager stated any delay in time would mean the building would not be completed by Fair time.

After considerable discussion, on motion of Supervisor Chappie, seconded by Supervisor Chism, and carried by the following vote: Ayes: Supervisors Caswell, Chappie, Chism, and D'Agostini; Noes: Supervisor Wallace; all bids are rejected.

The Fair Manager stated he would meet with the State to determine whether or not to call for bids again this year.

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On motion of Supervisor Chism, seconded by Supervisor Chappie, and unani-  
mously carried, the following budget transfer is approved:

No. 1518 - COUNTY AIRPORTS

117      Decrease 2-12    Increase 2-13      \$1,000.00      to cover expenditures

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On motion of Supervisor Wallace, seconded by Supervisor Chism, and unani-  
mously carried, the following appointments are confirmed:

Extra Help - to June 30, 1963, unless otherwise specified

1. Sonja Shook, Typist Clerk I, Step A, Board of Supervisors, from 4/29;
2. Charlene J. Geyer, Typist Clerk I, Step A, Supt. of Schools, from 3/25;
3. Lois Eleanor Spencer, Steno Clerk II, Step B, Sheriff, from 4/4 to 4/15/63;
4. Jeanne Marie Bland, Clerk Typist II, Step A, Assessor, from 3/29;
5. Margaret Mergen, Staff Nurse, Step D. Hospital, from 4/1;
6. Theresa L. Bennett, Hospital Worker, Step A, Hospital, from 5/1;
7. John O'Choa, Caretaker, Step A, Georgetown Dump, from 3/29;
8. Loys Frank Thomas, Building Inspector, Step A, from 4/1;
9. Patricia B. Clark, Library Asst. I, Step A, from 4/10;
10. Floyd A. Williams, Laborer, Step C, Recreation Coordinator, from 4/25;
11. Rolfe E. Dixon, Laborer, Step C, Recreation Coordinator, from 4/25;
12. Kipper Allen Gardner, Laborer, Step C, Recreation Coordinator, from 4/25.

Regular Help

13. Harvard A. Gastaldi, Engineering Aide II, Step B, Road Dept., from 4/15;
14. Helen Johnson, Nurse's Aide, Step A, Hospital, from 4/18;
15. Sarah M. Pounds, Licensed Vocational Nurse, Step A, Hospital, from 4/1;
16. Alice Kurth, Nurse's Aide, Step A, Hospital, from 5/1;
17. Lois Eleanor Spencer, Steno Clerk II, Step B, Sheriff, from 4/15;
18. Richard J. White, Communications Officer, Step A, Sheriff, from 4/8;
19. George H. Dufort, Deputy District Attorney III, Step A, from 4/1;
20. Charlene Jo Geyer, Typist Clerk II, Step A, Supt. Schools, from 4/15;
21. Frank S. Monchamp, Dump Maintenance Man, Step A, from 4/1.

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247 On motion of Supervisor Chism, seconded by Supervisor Chappie, and unani-  
mously carried, Change in Assessment Roll No. 448 is approved.

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On motion of Supervisor Caswell, seconded by Supervisor Chism, and unani-  
mously carried, mileage and expense to attend meetings is authorized the  
following:

- 178
1. Road Commissioner: (a) Tahoe Regional Planning Commission meeting at  
Crystal Bay, Nevada, May 1; (b) Mother Lode section of County Engineers  
Association, Lake Tahoe, on May 9 and 10.
  2. Agricultural Commissioner, State Association of County Agricultural  
Commissioners at Fresno, May 6 through May 10.

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211 On motion of Supervisor Wallace, seconded by Supervisor Chism, and unani-  
mously carried, the Chairman is authorized to sign the Release of Lien  
securing reimbursement of public assistance rendered John L. and Ola M.  
Birge, Agreement to Reimburse having been recorded in Book 540 of Official  
Records of El Dorado County, at Page 114.

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211 On motion of Supervisor Wallace, seconded by Supervisor Chism, and unani-  
mously carried, the Chairman is authorized to sign the Release of Lien  
securing reimbursement of public assistance rendered John L. and Ola M.  
Birge, Agreement to Reimburse having been recorded in Book 404 of Official  
Records of El Dorado County, at Page 156.

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On motion of Supervisor Wallace, seconded by Supervisor Chappie, and  
unanimously carried, the following Encroachment Permits are granted:

- 421
1. A. W. Crowder, Old Highway 50 (P34) 3 permits
  2. Russell L. Lunsford, Ramon Place, Lakehills Estates
  3. Don Cody, Odd Fellow Hall Road
  4. Homer L. Baxley, Lindberg Drive, Golf Course Terrace, 2 permits
  5. John P. Graves, Green Valley Road

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On motion of Supervisor Wallace, seconded by Supervisor Caswell, and  
unanimously carried, the Chairman is authorized to sign the Agreements on  
Acquisition of Land for County Road Purposes as follows:

- 238
1. Agreement with Rudolph J. Beaver, et ux, to widen Ponderosa Road (P5)
  2. Agreement with Troy J. Carlton, et ux, to widen, straighten and grade  
Ponderosa Road (P5)
  3. Agreement with Marie Swanstrum, to widen and straighten Ponderosa Road



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4. Agreement with Louis Rafael, et ux, to widen Gilmore Road (P152).

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35-13  
Cooperative Agreement for reconstruction of intersection at Mays Junction between Division of Highways and County received. Road Commissioner recommends disapproval at this time. On motion of Supervisor Chism, seconded by Supervisor Wallace, and unanimously carried, the Division of Highways is to be notified that the County will not sign any agreements on revamping facilities this fiscal year.

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296  
On motion of Supervisor Wallace, seconded by Supervisor Chism, and unanimously carried, the Joint Use Agreement between Pacific Gas and Electric Company and the County for a right of way in the Shingle Springs area, submitted by the Division of Highways, is referred to the District Attorney for reply.

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157  
On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unanimously carried, the Welfare Director's plan to use student trainees during the summer months is approved.

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21  
FA  
On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unanimously carried, the invoice in the amount of \$5,100.00 from Reinard W. Brandley for plans and specifications for the Lake Tahoe Airport Taxiway Extension and the Airport Manager's recommendation that the invoice be paid in next fiscal year, are referred to the Budget Committee.

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On motion of Supervisor Chism, seconded by Supervisor Chappie, and unanimously carried, the following letters from Mr. R. L. Flournoy, Insurance Consultant, are approved:

1. Letter enclosing endorsement to Home Indemnity Policy 4266251, covering automobile direct damage (Policy Record #2), deleting 17 items and adding 25; and enclosing Vaught, Wright & Bond check #3524 for \$9.30 representing return premium.  
420  
PR 2
2. Letter approving payment of Atwood Insurance Agency claim for \$2,035.39, covering premiums on Inland Marine Equipment Floater policy (Policy Record #11).  
420  
PR 11
3. Letter approving payment of claim of Atwood Insurance Agency in amount of \$1,826.75 for additional premium on public liability policy, subject to verification of figures on non-owned automobiles and hired car charges from County records (Policy Record #3).  
420  
PR 3

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- 4/20  
PR  
3
4. Letter enclosing Audit Memoranda covering automobile changes, relative to Public Liability Policy (Policy Record #3).

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423

On motion of Supervisor Wallace, seconded by Supervisor Chappie, and unanimously carried, the report of the Road Commissioner on Paradise Ranchos Unit #2 subdivision, itemizing deficiencies and estimated cost of repairs is ordered placed on file.

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1973

On motion of Supervisor Chism, seconded by Supervisor Caswell, and unanimously carried, Chairman Pro-Tempore Wallace is authorized to sign the Board of Supervisor's answer to the Grand Jury Report for 1962, as set out below, and to file same with the County Clerk:

Pages 6 and 7:

Grand Jury recommends: That plans should be made, building costs determined, and the matter of housing Sheriff's Sub-Station and Courtroom into adequate quarters be placed before the voters in a bond issue to remedy the "ridiculous" situation that now exists.

1715

Reply: At the present time, the Architectural firm of Cline, Zerkle and Agee are formalizing plans for a complete Government Center for the Lake Tahoe area. This will be included in the bond issue proposal to be presented to the electorate on June 11, 1963. The Board has taken action to move the present Court facilities into new leased space that should be adequate until such time as the outcome of the Bond election is determined. The Sheriff's Sub-Station will then expand into the quarters vacated by the Justice Court.

Page 7:

Grand Jury reports: Present space for Public Health Nurse crowded and poor example of what a Public Health Building should be.

Reply: It is planned that the Health Department will be moved in the first phase of the building program.

Page 9:

Grand Jury recommends: Provision be made to move Road Office into new Government Center.

Reply: It is planned that the Road Department Office will be moved in the first phase of the building program.

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Page 11:

Grand Jury recommends: On various Welfare matters.

Reply: The Board of Supervisors, as well as the Welfare Advisory Committee, are in full accord with the recommendations in the Report; however, this control is presently vested with the State and Federal Government and the legislation controlling Welfare would have to be changed at that level.

The Board of Supervisors acknowledges the Grand Jury Report, and recognizes the various problems listed therein, and will give diligent consideration to their solutions.

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At the request of the Civil Service Commission, on motion of Supervisor Caswell, seconded by Supervisor Chappie, and unanimously carried, the former rules for the conduct of its meetings and the transaction of its business are hereby repealed and revised Rules of Procedure adopted, as follows:

## PART I. General.

Rule 1. These Rules shall be known and referred to as the Rules of Procedure of the Civil Service Commission of El Dorado County. These Rules are adopted pursuant to the authority of Section 4204 of the El Dorado County Civil Service Ordinance, and nothing contained in these Rules shall be construed or applied to alter or amend any statute, ordinance or other law of the State of California or the County of El Dorado.

## PART II. Commission Meetings.

Rule 2. The Civil Service Commission shall hold a regular meeting on the second Wednesday of each month at such place within El Dorado County as it may determine by resolution. The Commission may hold such special meetings as it may deem necessary for the conduct of its business.

Rule 3. The presence of three (3) members of the Commission at any meeting shall constitute a quorum for the transaction of business.

Rule 4. Except as otherwise provided in these Rules, all meetings of the Civil Service Commission shall be governed by the rules of parliamentary procedure set forth in the latest revised edition of Roberts' Rules of Order.

Rule 5. At the first regular meeting of each calendar year the Commission shall select from among its members a Chairman and a Secretary. In the event of the resignation or removal of any officer of the Commission, the Commission shall select a member to fill such vacancy at the next ensuing regular meeting.



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Rule 6. The Chairman of the Commission shall preside at all meetings of the Commission, except that in his absence a Chairman Pro-Tempore, selected by the members in attendance, shall preside at such meeting.

Rule 7. The Secretary of the Commission shall keep a minute book and shall enter therein a record of all business and proceedings before the Commission. The Secretary shall, upon request, furnish to any interested person the agenda of business to come before the Commission at any ensuing meeting.

## PART III. Grievance Hearings.

Rule 8. Any employee of the County of El Dorado who has been injured or aggrieved by an order of dismissal, suspension or demotion from his salary classification, may appeal to the Civil Service Commission for a hearing concerning such order, provided that at the time of such order of dismissal, suspension or demotion, the employee had attained civil service status in the salary classification from which he was dismissed, suspended or demoted. All appeals shall be governed by the applicable provisions of Section 4208 of the El Dorado County Civil Service Ordinance, and nothing contained herein shall be construed or applied to amend or alter said Ordinance.

Rule 9. All appeals shall be in writing, shall allege the basic facts upon which the appeal is based, and shall be signed and verified by the appellant. Appeals shall be filed with the Clerk of the Board of Supervisors who shall transmit the order and appeal to the Civil Service Commission in accordance with Section 4208 of the El Dorado County Civil Service Ordinance.

Rule 10. Upon receipt of the order and appeal, the Secretary of the Commission shall set a time for a hearing by the Commission of the grievances complained of in the appeal. Notice of time and place of the hearing shall be sent by the Secretary, by registered or certified mail, to the appellant, to the Department Head responsible for the alleged grievance, and to any other person whose attendance at such hearing is considered necessary to the proper conduct of the hearing.

Rule 11. Grievance hearings may be held at any regular or special meeting of the Commission. Grievance hearings shall be held not less than ten (10) nor more than twenty (20) days after the date of filing of the appeal.

Rule 12. Any party to a grievance hearing shall have the right to be represented by counsel, to examine the witnesses and evidence against him, to present evidence on his own behalf, and to be informed of the charges and evidence upon which the action complained of was based. The Chairman of the Commission shall determine the manner in which hearings shall be conducted and the order in which evidence shall be presented, but the Chairman shall not deprive any party of his right to present any relevant evidence.

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Rule 13. The decision of the Commission shall be made by the concurrence of a majority of the members of the Commission present at the hearing, and shall be based solely upon the evidence presented at the hearing. The Commission may continue a grievance hearing to a future regular or special meeting of the Commission when such continuance is necessary for the preservation of justice and the protection of the rights of the parties to such hearing.

Rule 14. The decision of the Commission shall be announced at a public meeting no later than twenty (20) days after the date of the filing of the appeal, except that the time for decision may be extended at the request of the aggrieved party. The decision of the Commission may affirm, modify or reverse the order of the Department Head. The Secretary of the Commission shall enter in the minute book a record of all grievance hearings before the Commission, and shall include in such record the names of parties and witnesses appearing and their counsel, the nature and substance of the evidence presented, and the decision of the Commission. The Secretary shall retain and preserve all records, papers, exhibits and documents entered into evidence.

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Chairman D'Agostini passed the gavel to Supervisor Wallace who assumed the Chair.

On motion of Supervisor D'Agostini, seconded by Supervisor Chappie, and unanimously carried, the resignation of Roy H. Scheiber as Commissioner of the Diamond Springs Fire Protection District is accepted, effective immediately, and a Certificate of Service ordered sent to Mr. Scheiber.

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On motion of Supervisor D'Agostini, seconded by Supervisor Chism, and unanimously carried, Mr. H. C. Green is appointed as Commissioner of the Diamond Springs Fire Protection District to fill the unexpired term of Roy H. Scheiber, resigned.

Chairman Wallace returned the gavel to Supervisor D'Agostini who resumed the Chair.

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At the request of the firm of Wilcox Bonding, on motion of Supervisor Chism, seconded by Supervisor Caswell, and unanimously carried, the Chairman is authorized to execute the endorsement reducing Bond #415929 on Heavenly Valley Homes Unit #1, exclusive of Heavenly Valley Village, to \$30,000.00.

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On motion of Supervisor Wallace, seconded by Supervisor Chism, and unanimously carried, the questionnaire from Mendocino County Board of Supervisors relative to a county hospital medical staff survey is referred to



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the County Hospital Administrator for reply.

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On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unanimously carried, the letter from Ernst & Ernst presenting various ways they could be of service on a continuing, long-term basis, is ordered placed on file.

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Letter received from Louis Graham & Associates requesting a meeting to answer questions and elaborate on their services as consulting engineers. On motion of Supervisor Chism, seconded by Supervisor Caswell, and unanimously carried, the Chairman is to notify the firm that the County has contract engineers presently employed, but their letter will be kept on file.

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Letter received from Robert E. Schweser Co., offering services in arranging lease financing for County government buildings. On motion of Supervisor Chappie, seconded by Supervisor Chism, and unanimously carried, the Chairman is to advise Robert E. Schweser Co. that the County has no interest in leasing facilities at this time.

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On motion of Supervisor Wallace, seconded by Supervisor Chappie, and unanimously carried, the Road Commissioner is requested to meet with Mr. Malcolm E. Wright regarding his request to have the County Road Department work with residents on Oak Lane to rebuild their road at their expense, pursuant to Resolution No. 17-63, and the Road Commissioner is requested to prepare a cost estimate for the Board.

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Pursuant to the recommendation of the Tri-County Planning Commission, on motion of Supervisor Chappie, seconded by Supervisor Wallace, and unanimously carried, the resolution establishing the Tri-County Planning Commission is hereby rescinded and the Commission hereby dissolved.

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At the recommendation of the California Taxpayers' Association, on motion of Supervisor Chappie, seconded by Supervisor Chism, and unanimously carried, the District Attorney is requested to prepare a strongly worded resolution opposing Assembly Bill 23 relative to proposed benefits to unemployed parents in the Aid to Needy Children program.

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On motion of Supervisor Caswell, seconded by Supervisor Chappie, and

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36  
unanimously carried, Supervisor Wallace is requested to reply to C. A. Orwick's letter relative to establishment of the Lakehills Estates Sewer Assessment District.

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280  
On motion of Supervisor Chism, seconded by Supervisor Chappie, and unanimously carried, a copy of the report of inspection of steam boiler at the County Hospital from Travelers Insurance Co. is to be forwarded to the Hospital Administrator together with the Permits to operate 2 steam boilers.

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On motion of Supervisor Chappie, seconded by Supervisor Wallace, and unanimously carried, all claims presented this day on the Warrant Register are approved and allowed for payment.

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69  
On motion of Supervisor Caswell, seconded by Supervisor Wallace, and unanimously carried, the claim of the Fair Association for estimated expenditures for April, 1963, in the amount of \$4,926.00 is approved.

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At the request of the Road Commissioner, on motion of Supervisor Chappie, seconded by Supervisor Wallace, and unanimously carried, the Petition to the California Division of Highways regarding County maintained roads is hereby approved, and the following Resolution is passed and adopted:

RESOLUTION NO. 76-63

124  
STATING AMOUNT OF COUNTY MAINTAINED ROAD

(For contents, see original resolution)

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The Board recessed until 2:00 P.M.

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2:00 P.M.

124  
On motion of Supervisor Wallace, seconded by Supervisor Caswell, and unanimously carried, the Board hereby states policy that money received from the Sierra Pacific Power Co. and Pacific Gas & Electric Co. paid to the County for poles on County rights of way shall be placed into the Road Department budget for 1963-1964.

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On motion of Supervisor Caswell, seconded by Supervisor Chappie, and unanimously carried, the following Budget Transfer is approved:

No. 2426 - ROAD DEPARTMENT

Increase 301-114 Engineering Services  
(Outside Work) \$8,520.04

Transfer from Contingency Fund to Road Fund \$8,520.04 Outside Engineering

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The motion of Supervisor Chappie, seconded by Supervisor Wallace, that all money for future engineering projects be the responsibility of the particular area gaining the allocation of FAS funds was withdrawn.

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On motion of Supervisor Chism, seconded by Supervisor Caswell, and unanimously carried, the Agreement with Cummings-Knapp and Associates for preparation of a brochure on the County Government Center is approved.

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On motion of Supervisor Chism, seconded by Supervisor Caswell, and unanimously carried, Board members are allowed expenses to meetings as follows:

1. Planning & Land Use Committee, re Assessment Districts, Placerville, May 2;
2. Supervisor Caswell, re Government Center, Placerville, April 30;
3. Supervisor Wallace, Lake Tahoe sometime this week to check on Mother Lode Supervisors Assn. meeting;
4. Supervisor Chism, Regional Planning meeting at Crystal Bay, Nev., May 1;
5. Supervisor D'Agostini, Placerville, to meet with Road Commissioner, April 30;
6. All Board members, Diamond Springs, re Government Center, May 2.

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At this point, Supervisors Caswell and Chappie departed.

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On motion of Supervisor Chism, seconded by Supervisor Wallace, and carried, Order Cancelling Penalties and Directing Correction of Tax Roll is approved on the following parcels:

Parcel #18-110-02	Code Area 75-000	Penalty: \$47.04
Parcel #18-130-03	Code Area 75-000	Penalty: \$ 5.70

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At this point Supervisors Caswell and Chappie returned; and Supervisors Wallace and Chism departed.

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On motion of Supervisor Chappie, seconded by Supervisor Caswell, and carried, mileage and expense is approved for Planning Commissioners to make a field survey in the Folsom Reservoir area on May 3 and to attend the Tri-County Planning Commission meeting on May 6 at Cordova Lodge; and the Planning Director and Planning Commissioner Urquhart to attend the Regional Planning Commission meeting at Crystal Bay, Nevada, on May 1, 1963.

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No further business, the Board adjourned to reconvene on Monday, May 6, 1963, at 10:00 A.M.

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ATTEST:  
RUTH LANG, County Clerk

APPROVED John A. Magallon  
Chairman

By Barbara D. Cook  
Clerk to the Board

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