

## **Business License Requirements**

**Board of Supervisors Policy C-17 requires that anyone who issues a purchase order confirm a vendor's compliance with the County Business License Ordinance. The following are excerpts from the Business License Ordinance:**

### *5.04.040 Applicability*

*This title shall apply to all businesses being operated and conducted within the unincorporated territory of the county including the soliciting of orders or the delivery of merchandise in vehicles owned or operated by the seller within such territory whose principal place of business is not within the unincorporated territory of the county.*

### *5.08.060 Businesses Subject to License.*

*It is unlawful for any person to transact any kind of business in the unincorporated territory of the county without possessing an unexpired and unrevoked county business license unless the business is exempt from the license requirements by this chapter.*

### *5.08.070 Exemptions.*

*The following pursuits are exempt from the county business license requirements of this title:*

*A.Agriculture. The production of timber, fruit, nuts, livestock, hay, grain, pasture, milk, poultry and other agricultural products and the sale of such produce upon the premises where it is produced;*

*B.Employment. A person who works for another at an agreed rate of compensation per unit of time or piece of work done is exempt from the requirements of this title;*

*C.Public Agencies. The officers, boards, departments and agencies of the federal, state and local governmental agencies;*

*D.Charities. Religious, service, fraternal, farmers, church, charitable and nonprofit organizations, their officers and members while acting for such organization;*

*E.Newspapers. The solicitation or obtaining of subscriptions or advertising for or the sale of newspapers published for the dissemination of local or telegraphic news of a general character at regular intervals;*

*F.Fair Concessions. All concessions operated under contract at the county fair shall be exempt from the license requirements of this title; provided, that all restaurants, itinerant restaurants, vehicles and vending machines so operated shall be subject to the requirements of the county restaurant ordinance.*

**In addition to the above, the Board of Supervisors directed, on March 20, 2007, that the County accept a valid City of Placerville or City of South Lake Tahoe business license when doing business with vendors located in those cities.**

**All Purchase Orders for applicable vendors will be required to identify the vendor business license number, expiration date of license, and jurisdiction where license is held**

**If you have questions about whether a vendor is required to hold a business license, contact the Treasurer-Tax Collector or Procurement and Contracts.**